

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
PROPERTY & FACILITIES COMMITTEE MEETING
February 1, 2023
VIA ZOOM & ADMINISTRATION CENTER BOARD ROOM
5:30 P.M.
MINUTES**

- I. The Chairperson,** Mrs. Lisa VanWhy called the Property & Facilities Committee meeting to order at 5:30 p.m. and led those present in the Pledge of Allegiance. Ms. Amy Famighetti read roll call.
- II. Board Committee Members Present:** Lisa VanWhy, Jason Gullstrand, George Andrews
- III. School Personnel Present:** Daryle Miller, Brian Baddick, William Gouger, Fred Mill, William Vitulli, William Riker
- IV. Community Members Present:** Larry Dymond, Wayne Rohner, Josh Grice

Other:

V. APPROVAL OF AGENDA

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve the agenda for February 1, 2023 and with members of the Committee reserving the right to add to the agenda and take further action in the best interest of the District. Motion was made by Lisa VanWhy. Motion was seconded by George Andrews. Motion was carried unanimously 3-0.

APPROVAL OF MINUTES

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve the minutes from the January 4, 2023 meeting. Motion was made by Lisa VanWhy. Motion was seconded by George Andrews. Motion was carried unanimously 3-0.

VI. ITEMS REQUIRING ACTION

a. Soil Screener for Grounds Department

Daryle received three quotes but plan on using Lin-Ray who came in as the lowest quote. With the soil screener, the District will be able to screen in-field mix, redo baseball and softball fields. The screener will allow us to reuse material. This is a budgeted item.

b. D'Huy Engineering Invoices

1. High School North Natatorium Roof Replacement – Invoice #56814 \$1,102.21
2. Resica HVAC Replacement – Invoice #56815 \$12,038.95
3. High School North and Lehman Intermediate Rooftop Equipment Replacement – Invoice #56816 \$6,226.50
4. High School South and JM Hill Flooring Replacement – Invoice #56817 \$18,036.20

c. Application's for Payment

1. Bushkill Elementary HVAC Replacement – Trane – Application #6 \$264,800.00
2. High School South Turf – Sprinturf – Application #3 \$15,480.18
3. High School South Turf- Sprinturf – Application #4 \$54,521.00
4. High School North Natatorium HVAC Replacement – ASL Refrigeration – Application #4 \$106,200.00
5. High School North Natatorium Roof Replacement – Munn Roofing – Application #2 \$216,900.00

d. Change Order

1. High School South Turf – Sprinturf – *decrease* \$13,000.00

VII. ITEMS FOR DISCUSSION

a. Keystone Fire and Security 3-Year Contract Proposal

William Gouger spoke about the current contract we have is about to expire. Keystone is already familiar with the District; Cintas did not want to respond to our requests. Keystone is willing to cover all the District needs for inspections, etc. All repairs are already currently performed by Keystone. Our current contract is with Cintas, which is set to expire June 2023.

b. High School South Field House Project

This presentation was to show options to upgrade the Stadium at High School South. Providing a poll building will provide a lot of storage for Athletics and Grounds. This is still in the presentation phase.

c. Current Capital Payments

No discussion.

d. February 2023 Department Summaries

No discussion.

e. Bushkill and Resica Vestibules

Chief Fred Mill spoke about he would like for Bushkill and Resica to have a vestibule, or upgraded vestibule like we did at JM Hill and JT Lambert.

That concludes the agenda items.

VIII. PUBLIC PARTICIPATION—LIMITED TO ITEMS OF DISCUSSION

Wayne Rohner asked if we replaced the roof at High School North and Lehman? He asked if the leak will continue over the coach's office? Unless our maintenance techs can repair it, it will not be fixed.

IX. PREVIOUSLY SUBMITTED TO FINANCE COMMITTEE

No discussion.

X. ADVISORY RECOMMENDATIONS FOR CONSIDERATION BY THE BOARD OF EDUCATION

a. Soil Screener for District Use

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve Lin-Ray as the lowest quote for a new soil screener. Motion was seconded by George Andrews. Motion was carried unanimously 3-0.

b. D'Huy Engineering Invoices

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve D'Huy Engineering invoices #'s 1-4. Motion was seconded by George Andrews. Motion was carried unanimously 3-0.

c. Application's for Payment

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve applications for payment #'s 1-5. Motion was seconded by George Andrews. Motion was carried unanimously 3-0.

d. Change Order

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve change order from Sprinturf. This decreases the total amount by \$13,000.00. Motion was seconded by George Andrews. Motion was carried unanimously 3-0.

XI. ADJOURNMENT 6:43 P.M.

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to adjourn. Motion was seconded by Jason Gullstrand. Motion was carried unanimously 3-0.

Respectfully Submitted,
Amy Famighetti