

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
POLICY REVIEW COMMITTEE MEETING  
JANUARY 27, 2020  
CARL T. SECOR ADMINISTRATION CENTER  
4:30 P.M.  
MINUTES**

- I. Meeting was called to order at 4:30 p.m. by Sharone Glasco.
- II. **Policy Committee Members Present were:** George Andrews, Rebecca Bear, Sharone Glasco, and Wayne Rohner.
- III. **School Personnel Present were:** Brian Baddick, Brian Borosh, Eric Forsyth, Frederick Mill, Ryan Moran, Dr. William Riker, William Vitulli, Debra Wisotsky
- IV. **Non-Committee Board Members Present were:** Richard Schlameuss
- V. **Members of the Public Present were:** None
- VI. **APPROVAL OF AGENDA**

**ACTION BY THE COMMITTEE:** Motion was made by Rebecca Bear to approve this agenda for January 27, 2020 (page 1-2), with members of the Committee reserving the right to add to the agenda and take further action as the Committee deems appropriate. Motion was seconded by George Andrews and carried unanimously, 4-0.

**VII. APPROVAL OF MINUTES**

**ACTION BY THE COMMITTEE:** Motion was made by George Andrews to approve the minutes for December 16, 2019 (pages 1-2) and the amended minutes for November 18, 2019 (pages 1-2). Motion was seconded by Rebecca Bear and carried unanimously, 4-0.

Volume V of the PSBA PNN Newsletter can be found at the back of this evening's Policy Review Committee booklet. The PNN includes an update to Policy 233 regarding compulsory school age, new Procurement thresholds for 2020, an important note regarding Policy 808 Food Services, and the 2019 Year in Review.

- Policy 233 – This policy will be revised in June reflecting the updated compulsory school ages for the 2020-2021 school year.
- Procurement Thresholds – Effective January 1, 2020, PA Department of Labor & Industry published changes to the base amount of pricing thresholds for purchases subject to bid/quotation. Policies 610, 611, and 626 - Federal Fiscal Compliance have been reviewed and will not require revision; however, 626 AR-4 Procurement-Federal Programs has been revised to reflect the thresholds for 2020. Administrative Regulations do not require Board approval; therefore, the updated 626 AR-4 has already been posted to the district website.
- Policy 808 – Food Services has been reviewed for compliance with the National School Breakfast and Lunch Programs and will not require revision at this time.
- 2019 Year in Review – All policies in Volumes I-IV were updated by the Board during 2019 with the exception of Policy 201 – Admission of Students. This policy will be revised in June reflecting the updated compulsory school ages for the 2020-2021 school year.

**VIII. POLICIES FOR DISCUSSION:**

- a. Policy 237 – Electronic Communications Devices (ECDs) – Mr. Andrews thanked administration for including this policy for discussion and highlighting the sections in policy referencing wearable technology, specifically earbuds and whether they are permitted. Policy clearly states that ECDs

must be turned off upon entering instructional areas unless permitted by the teacher and/or building principal. Mr. Andrews stated that students are finding ways to hide them and are not paying attention in class. He asked if students and teachers are informed of the policy and what disciplinary steps are taken when students choose to ignore the policy. Ms. Glasco added that enforcement needs to be consistent throughout the district. The policy needs to be continually reinforced and announced throughout the school year. Teachers need to address issues in their classroom and hold students accountable. Earbuds are not permitted in hallways during class changes as it is a safety issue. Of course students will complain, but again it is a safety issue. Earbuds are permitted in the cafeteria. The committee decided that the policy is well written and seems to be working for the most part. Administration will continue to monitor how much administrative time is being spent disciplining repeat offenders.

- b. **REPEAL** -- Policy 516 School Police Officers/Security (Replaced by Policy 805.2 School Security Personnel which was Board approved at the December 16 Regular School Board Meeting. Policy 516 was omitted from the December agenda for repeal. Policy 516 has been included for repeal later this evening at the Regular School Board Meeting.) Ms. Glasco shared 805.2 meets requirements in School Code and revisions under Act 44 and Act 67, includes definitions, and roles and responsibilities for the School Safety and Security Coordinator.
- c. Policy 810.1 School Bus, School Vehicle & School Commercial Motor Vehicle Drivers – Mr. Forsyth shared the recent change in the Federal Motor Carrier Safety Administration (FMCSA) Regulations which mandates that language be added to policy clearly stipulating that the district must collect, maintain and report any misuse of alcohol and controlled substances to the Clearinghouse central database. A definition for the Clearinghouse has also been added. Prospective employees, upon hire, will be required to sign a statement acknowledging consent to the release of information prior to accepting a position in the district.

**Public Participation: None**

#### IX. **ADVISORY RECOMMENDATIONS**

**ACTION BY THE COMMITTEE:** Motion was made by George Andrews to authorize and direct the administration to post the following item(s) with noted revisions for PUBLIC REVIEW during the month of January and subsequent Board action in February: Policy 810.1 School Bus, School Vehicle, & School Commercial Motor Vehicle Drivers. Motion was seconded by Wayne Rohner and carried unanimously 4-0.

X. **ADJOURNMENT:** 4:45 p.m.

**ACTION BY THE COMMITTEE:** Motion to adjourn was made by Rebecca Bear. Motion was seconded by Wayne Rohner and carried unanimously, 4-0.

Next meeting: February 24, 2020 at 4:30pm in the Carl T. Secor Administration Center

Respectively submitted by,  
Debra Wisotsky