

# EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: LOCAL BOARD PROCEDURES

TITLE: BOARD POLICY/PROCEDURE/  
ADMINISTRATIVE  
REGULATIONS (formerly  
INTRODUCTION)

ADOPTED: August 19, 2002

REVISED:

## 000. INTRODUCTION

The Board of School Directors of the East Stroudsburg Area School District, in accordance with applicable state and federal laws and regulations, establishes policies, rules and procedures for the governance of the Board and for the safe and orderly operation of the school district.

### Section 1. Local Board Procedures

The bylaws and rules that pertain to Board governance shall hereinafter be referred to as “procedures” and shall be policy series 000: Local Board Procedures

### Section 2. Policies

The rules and guidelines that pertain to the safe and orderly operation of the school district shall hereinafter be referred to as “policies” and shall be policy series 100: Programs, 200: Pupils, 300: Administrative Employees, 400: Professional Employees, 500: Support Employees, 600: Finances, 700: Property, 800: Operations, and 900: Community.

## 000. BOARD POLICY/PROCEDURE/ADMINISTRATIVE REGULATIONS

### Section 1. Authority

The policies and procedures adopted by the Board establish the general parameters within which the daily operations of the school district are to be governed. Administrative regulations for carrying out and implementing Board policies are developed and implemented by the administration, under the direction of the Superintendent. As applicable, all members of the school community are expected to comply with both Board policy and administrative regulations, subject to stated limitations and exceptions. However, failure of the Board or the administration to comply with policy or procedure shall not invalidate any lawful action taken.

### Section 2. Contents

The policies of the Board shall consist of the policies and procedures adopted by the Board and contained in the Policy Manual, and such other separate documents approved by the Board that are expressly incorporated by reference in particular

SC 407, 510

	<p>policies and declared to constitute Board policy, such as the Code of Student Conduct.</p> <p>Administrative regulations are not part of Board policy and may be altered by the administration without Board action. Administrative regulations may not conflict with Board policy or with applicable law.</p> <p>Section 3. <u>Limitations</u></p> <p>All Board policies and administrative regulations shall be interpreted and administered in a lawful manner. The Board shall make the final interpretation of its policies, and the administration shall make the final interpretation of its regulations.</p> <p>Board policies and procedures and administrative regulations are limited by legal constraints, as are the rights of those to whom Board policies and administrative regulations apply, and are not intended to give an individual a cause of action not independently established in law.</p> <p>Section 4. <u>Rules Of Construction</u></p> <p>In ascertaining the intent of the Board in adopting a policy or procedure, or of the administration in establishing a regulation, the following presumptions, among other legally applicable presumptions, may be used:</p> <ul style="list-style-type: none"><li>a. That neither the Board nor the administration intends a result that is absurd, impossible of execution, or unreasonable.</li><li>b. That neither the Board nor the administration intends to violate federal or state Constitutions or any other applicable law.</li></ul> <p>If any policy or procedure or administrative regulation can be given multiple interpretations, the Board and the administration intend that only constitutional and lawful interpretations shall be valid, and that neither an unconstitutional nor an unlawful interpretation was intended.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 407, 510</p>
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