

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
POLICY REVIEW COMMITTEE MEETING  
SEPTEMBER 17, 2018  
East Stroudsburg High School North  
4:30 P.M.  
MINUTES**

- I. Meeting was called to order at 4:30 p.m. by Robert Huffman.
- II. **Policy Committee Members Present were:** George Andrews, Robert Huffman, and Wayne Rohner.
- III. **School Personnel Present were:** Brian Baddick, Brian Borosh, Eric Forsyth, Thomas McIntyre, Ryan Moran, Dr. William Riker, Debra Wisotsky,
- IV. **Non-Committee Board Members Present were:** Keith Karkut, Rich Schlameuss
- V. **APPROVAL OF AGENDA**

**ACTION BY THE COMMITTEE:** Motion was made by George Andrews to approve this agenda for September 17, 2018 (page 1), with members of the Committee reserving the right to add to the agenda and take further action as the Committee deems appropriate. Motion was seconded by Wayne Rohner and carried unanimously, 3-0.

VI. **APPROVAL OF MINUTES**

**ACTION BY THE COMMITTEE:** Motion was made by George Andrews to approve the minutes for August 20, 2018 (pages 1-2). Motion was seconded by Wayne Rohner and carried unanimously, 3-0.

VII. **POLICIES FOR DISCUSSION:**

- a. **Policy 201 Admission of Students**—Mr. Forsyth shared that there was one minor change to the conditions which a child will be considered for admission to first grade in the school district. The sentence, “Written recommendation and academic documentation from the sending school” was changed to “Written recommendation and/or academic documentation from the sending school”.
- b. **Policy 806 Child Abuse**—Mr. Forsyth stated the policy has been updated based on recent changes in State and federal laws. Legal citations were added for Registration of Sexual Offenders and requirements under the Trafficking Victims Protection Act. ESSA language was also added prohibiting school employees from assisting another school employee from obtaining a new job if they know or have probable cause to know that the employee engaged in sexual misconduct of a student or minor. A new requirement of the Child Protective Services Law, 23 Pa. C.S.A. Sec. 6322 states that school entities must comply by displaying a State poster in high-traffic, public area of each school building with the statewide toll-free telephone numbers for reporting suspected child abuse, neglect and school safety issues. Mr. Rohner requested an additional 30 days to review this policy, especially with all the red mark-ups to see that it aligns with State law. He especially wants time to review how it applies to volunteers. This policy will be placed on the October 15 agenda.
- c. **Policy 815.1 Website & 815.1 Attachment-Website Content Form**—Mr. Borosh shared that this policy was last updated in December 2014. He stated the biggest piece refers to providing inclusive access that is guided by the Web Content Accessibility Guidelines WGAG 2.0 Level AA and the Office of Civil Rights. The district is not quite there yet; however, we will be reviewing and implementing new procedures over the next 9-10 months to get there. This policy will guide all decisions moving forward. Mr. Forsyth directed that the title be change from “Website Policy” to “Website” as it was redundant. Mr. Rohner expressed his concerns with the school district

website and that all information is truly reflected and equitable district-wide. He also mentioned in the past seeing calendar events, for instance with the Hall of Fame, being deleted prior to the actual event occurring. Mr. Borosh will look into Mr. Rohner's concerns.

**Public Participation:** None

#### VIII. POLICIES ON THE TABLE FOR FUTURE DISCUSSION

- a. Policy 229 Student Fundraising – CFO/AFO reviewing sample policies for updates to ESASD existing policy.
- b. Policy XXX Booster Clubs – CFO/AFO reviewing sample policies for development of a new ESASD policy.

#### IX. ADVISORY RECOMMENDATIONS

**ACTION BY THE COMMITTEE:** Motion was made by George Andrews to authorize and direct the administration to post the following item(s) for PUBLIC REVIEW during the month of September and subsequent Board action in October: Policies 201 Admission of Students, Policies 815.1 Website & 815.1 Attachment-Website Content Form. Motion was seconded by Wayne Rohner and carried unanimously 3-0.

X. **ADJOURNMENT:** 4:45 p.m.

**ACTION BY THE COMMITTEE:** Motion to adjourn was made by George Andrews. Motion was seconded by Wayne Rohner and carried unanimously, 3-0.

Next Meeting: October 15, 2018 at 4:30 p.m. at East Stroudsburg High School North.

Respectively submitted by,  
Debra Wisotsky