

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
POLICY REVIEW COMMITTEE MEETING
AUGUST 20, 2018
East Stroudsburg High School North
4:30 P.M.
MINUTES**

- I. Meeting was called to order at 4:30 p.m. by Robert Huffman.
- II. **Policy Committee Members Present were:** George Andrews, Robert Huffman, and Wayne Rohner. Judy Summers was absent.
- III. **School Personnel Present were:** Brian Baddick, Brian Borosh, Eric Forsyth, Thomas McIntyre, Ryan Moran, Dr. William Riker, Paul Schmid, Debra Wisotsky,
- IV. **Non-Committee Board Members Present were:** Rich Schlameuss
- V. **APPROVAL OF AGENDA**

ACTION BY THE COMMITTEE: Motion was made by George Andrews to approve this agenda for August 20, 2018 (page 1), with members of the Committee reserving the right to add to the agenda and take further action as the Committee deems appropriate. Motion was seconded by Wayne Rohner and carried unanimously, 3-0.

VI. **APPROVAL OF MINUTES**

ACTION BY THE COMMITTEE: Motion was made by George Andrews to approve the minutes for July 15, 2018 (pages 1-3). Motion was seconded by Wayne Rohner and carried unanimously, 3-0.

VII. **POLICIES FOR DISCUSSION:**

- a. Policy 210.1 Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors—Mr. Forsyth shared that this was an entirely new policy that is required by School Code. New language includes written acknowledgement from the school nurse verifying the student's demonstration of capability for student self-administration of asthma inhalers or epinephrine auto-injectors.
- b. Policy 237 Electronic Communication Devices—Mr. Borosh shared that the current policy is seven years old and has been updated to include the latest technological devices available and use of such devices in school and on school buses. From this point forward, it is his goal to have the technology policies reviewed by counsel every sixteen months in order to keep up with changes in both school and case law.
- c. Policy 702.1 Commercial Sponsorships and Advertising—Local businesses have approached the district wishing to donate funds and/or goods in exchange for advertising sponsorship. Up until now, we have not been able to accept such offers without a policy in place that establishes clear guidelines approved by the Board. Mr. Rohner stated that the district has had to turn away thousands in the past and that he was happy to see a policy that finally allows us to take advantage of these opportunities.
- d. Policy 808 Food Services—Mr. Schmid stated the policy addresses direct certification for free and reduced lunch is conducted a minimum of three times per year. He added that the district has actually been doing a great job processing on a monthly basis which far exceeds the state requirement. Weekly, a ConnectEd message goes out to families with low or negative balances along with information on how to apply for free/reduced meals. The amended provisions address

methods of communicating low or negative school meal accounts and measures in which a school entity may restrict privileges and activities for students who owe money if the same restrictions apply to students who owe money for other school-related purposes. A new section has also been added with regard to donations. Last year we had two groups that donated \$2,500 toward student debt. Prior to Act 55 debt was \$5,000 per month and with the amended provisions it is now \$14,000 per month. The district will updated the Administrative Regulations and will continue to follow up with parents who are not paying.

- e. Policy 815 Acceptable Use of Communications and Information (CIS) Systems—Mr. Borosh noted that the policy is also seven years old. He pointed to three notable additions which include: drones, 3-D printers and wearable technology. Page 17 has new sections 6.6 with regulations and compliance with the FAA. Section 6.7 refers to 3-D printer regulations and 6.8 wearable technology for students such as Fitbits, diabetic trackers that alert parents of any issues, and I-watches.

Public Participation: None

Committee member, Mr. Andrews inquired as to why the dress code policy was not on the agenda again for discussion. Mr. Huffman explained the 2018-2019 dress code will remain in effect as they couldn't get the needed votes to revert back to the 2017-2018 dress code. Full Board would need to revote to bring it back to the table to further discuss. Mr. Rohner asked if the district was doing everything possible to get the word out on the updated policy. Mr. Moran stated that the policy has been posted on the website for over a year and that an FAQ page was added about two weeks ago answering specific questions. The FAQ was updated again this week with more details from question being asked.

VIII. POLICIES ON THE TABLE FOR FUTURE DISCUSSION

- a. Policy 206 Assignment within District
- b. Policy 229 Student Fundraising – Sample policies provided to Policy Review Committee
- c. Policy 815.1 Web Authoring
- d. Policy XXX Booster Clubs – Sample policies provided to Policy Review Committee

VIII. ADVISORY RECOMMENDATIONS

ACTION BY THE COMMITTEE: Motion was made by Wayne Rohner to authorize and direct the administration to post the following item(s) for PUBLIC REVIEW during the month of August and subsequent Board action in September: Policies 209. Motion was seconded by George Andrews and carried unanimously 3-0.

IX. ADJOURNMENT: 4:55 p.m.

ACTION BY THE COMMITTEE: Motion to adjourn was made by George Andrews. Motion was seconded by Wayne Rohner and carried unanimously, 3-0.

Next Meeting: September 17, 2018 at 4:30 p.m. at Carl T. Secor Administration Center.

Respectively submitted by,
Debra Wisotsky