

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
POLICY REVIEW COMMITTEE MEETING
APRIL 15, 2019
Carl T. Secor Administration Center
4:30 P.M.
MINUTES**

- I. Meeting was called to order at 4:30 p.m. by Wayne Rohner.
- II. **Policy Committee Members Present were:** George Andrews, Robert Huffman, Wayne Rohner, and Richard Schlameuss.
- III. **School Personnel Present were:** Brian Baddick, Eric Forsyth, Thomas McIntyre, Ryan Moran, Dr. William Riker, and Debra Wisotsky.
- IV. **Non-Committee Board Members Present were:** Keith Karkut
- V. **Members of the Public Present were:** Jihan Colletta
- VI. **APPROVAL OF AGENDA**

ACTION BY THE COMMITTEE: Motion was made by Robert Huffman to approve this agenda for, April 15, 2019 (page 1), with members of the Committee reserving the right to add to the agenda and take further action as the Committee deems appropriate. Motion was seconded by Richard Schlameuss and carried unanimously, 4-0.

VII. **APPROVAL OF MINUTES**

ACTION BY THE COMMITTEE: Motion was made by Richard Schlameuss to approve the minutes for February 25, 2018 (pages 1-2). Motion was seconded by George Andrews and carried unanimously, 4-0.

VIII. **POLICIES FOR DISCUSSION:**

- a. Policy 206 Assignment within District-- Dr. Riker shared that he had previously spoken to the Board during Executive Session for direction on where the Board stood with regard to allowing any exceptions to Policy 206. The specific circumstance in point would be for school personnel requesting permission to have their child(ren) attend the same school in which they work. Current policy permits a change from the zoned school for the following reasons only:
 - The student's IEP requires an alternate placement due to programming.
 - When the student's Chapter 15/Section 504 Administrative Team determines that accommodations cannot be provided in the zoned school.
 - There is an official written communication from law enforcement.
 - The student receives before and/or after-school daycare at a licensed childcare facility or at the residence of a private childcare provider zoned for another elementary/ intermediate school within the school district.

The committee discussed the pros/cons that could arise from granting this exception for school personnel. Discussion also included whether allowing this exception to extend to intermediate and high school students would be in keeping with PIAA rules and regulations for participation in PIAA sports and/or competitions. Administration will follow up with PIAA for further direction and incorporate additional language proposed by the committee. A draft policy will be presented again to the entire Board for review at the May 20, 2019 Board meeting.

- b. Policy 210 Medications--This policy has been revised based on the recent addition of SC 1414.10 (2) allowing the use of non-aerosol topical sunscreen products on school property upon completion of the proper sunscreen permissions forms.
- c. Policy 328 Compensation Plan--This policy has been revised based on the findings of a recent ESASD audit by PDE directing the district to clarify language in employee contracts with regard to salary amounts and/or salary schedules that set forth quantifiable salaries for the duration of the contract or plan.
- d. Policy 346 Workers Compensation (REPEAL 446 & 546)—This policy was last revised in 2002. It was reviewed by the CFO and updated following PSBA guidelines. Policies 446 and 546 will be repealed and combined under one comprehensive Policy 346 for all employees.
- e. Policy 347 Workers' Compensation Transitional Return-to-Work Program (REPEAL 447 & 547)-- This policy was last revised in 2013. The policy was reviewed by the CFO and updated following PSBA guidelines. Policies 447 and 547 will be repealed and combined under one comprehensive Policy 346 for all employees.
- f. Policy 627 Tax Assessment Appeal—This is a new policy proposed and drafted by Chris Brown, Solicitor, from discussion by the Board at a recent Finance Committee Meeting.
- g. Policy 704 Maintenance—This policy was last updated in 2002 and has been updated following PSBA guidelines. The committee proposed additional revisions to the policy that shall include language for a quarterly preventative inspection schedule, mechanism for reporting/updating the Board on completion of repairs/improvements.

IX. POLICIES ON THE TABLE FOR FUTURE DISCUSSION

- a. Policy 349 Health Insurance Benefits for Retirees (REPEAL 449 & 549)
- b. Policy 541 Benefits for Part-Time Personnel (Change to Policy 341)
- c. Policy 702.1 Commercial Sponsorships and Advertising
- d. Policy 811 (Reviewed from 2002--no revisions)
- e. Policy 812 Property Insurance
- f. Policy 813 Other Insurance

Public Participation: None

XI. ADVISORY RECOMMENDATIONS

ACTION BY THE COMMITTEE: Motion was made by Richard Schlameuss to authorize and direct the administration to post the following item(s) with noted revisions for PUBLIC REVIEW during the month of April and subsequent Board action in May: Policy 210 Medications, Policy 328 Compensation Plan, Policy 346 Workers' Compensation (REPEAL 446 & 546), Policy 347 Workers' Compensation Transitional Return-to-Work Program (REPEAL 447 & 547), and Policy 627 Tax Assessment Appeal. Motion was seconded by Robert Huffman and carried unanimously 4-0.

XII. ADJOURNMENT: 5:40 p.m.

ACTION BY THE COMMITTEE: Motion to adjourn was made by Robert Huffman. Motion was seconded by Richard Schlameuss and carried unanimously, 4-0.

Next meeting: May 20, 2019 – East Stroudsburg High School North Auditorium

Respectively submitted by,
Debra Wisotsky