

EAST
STROUDSBURG
AREA
SCHOOL DISTRICT

SECTION: PROPERTY

TITLE: FACILITIES & WORKPLACE SAFETY

ADOPTED: August 19, 2002

REVISED: April 14, 2014
DRAFT

<p>1. Purpose</p> <p>2. Authority SC 510</p> <p>3. Delegation of Responsibility</p> <p>SC 1518</p> <p>SC 1517, 1518 Pol. 805</p> <p>4. Guidelines <u>SC 223</u> Title 34 Sec. 129.1001 <u>et</u> <u>seq.-</u></p>	<p style="text-align: center;">705. <u>FACILITIES & WORKPLACE SAFETY</u></p> <p>The Board recognizes that district facilities must be maintained and operated in a condition that <u>prioritizes the is safety of for</u> students, staff and visitors.</p> <p>The Board directs that a district-wide <u>workplace</u> safety program shall be maintained to ensure a safe and secure environment for all students, staff and visitors as well as to protect school district buildings, equipment and property. The <u>workplace</u> safety program shall provide: instruction for students and staff in safety and accident protection; protective devices where they are required for safety; and suitable and safe equipment necessary for the conduct of the educational program and operation of the schools of the school district.</p> <p>The Superintendent or designee shall prepare rules governing school safety and prevention of accidents and fire, which shall include the requirements of law and applicable regulations of various departments of state government.</p> <p>The Superintendent or designee shall:</p> <ol style="list-style-type: none"> 1. Ensure curriculum to instruct students in safety and fire prevention. 2. Provide required drills to instruct students in safety procedures. 3. Review and evaluate annually district safety rules and plans. <p>Administrators shall inform all staff and students of school safety rules at the beginning of the school year.</p> <p>The Superintendent shall inform the Board of all procedures and rules dealing with the safety of students and staff, and the safe operation of school facilities.</p> <p><u>Certified Workplace Safety Committee</u></p> <p>A <u>workplace</u> safety committee shall be established to promote the school district's goals concerning safe schools.</p>
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<p>129.1011 72 P.S. Sec. 1722-J 77 P.S. Sec. 1038.2</p>	<p>The <u>workplace</u> safety committee shall be composed of a minimum of four (4) members, including two (2) district administrators and two (2) school district employee representatives. If the number of members on the <u>workplace</u> safety committee exceeds four (4), <u>the committee shall be composed of an equal number of administrators and employees unless otherwise agreed upon by both groups.</u> †The school district administrators shall not constitute a majority of the safety committee.</p>
	<p>It shall be the responsibility of the <u>workplace</u> safety committee to:</p> <ol style="list-style-type: none"> 1. Provide measures for employee involvement in achieving a safe, healthful working environment. 2. Promptly review all safety-related incidents, <u>accident reports and investigation reports; for all</u> injuries, accidents, illnesses and deaths. 3. Conduct quarterly, or as needed, workplace inspections, identify hazards and recommend methods for eliminating or controlling hazards. Establish procedures to ensure follow-up and closure for all reported hazards by the appropriate person or authority. 4. Annually evaluate the East Stroudsburg Area School District Safety Committee workplace safety and health program and recommend improvements to management. 5. Conduct follow-up evaluations on the effectiveness of new health and safety equipment or safety procedures. <p>A quorum of the <u>workplace</u> safety committee members shall meet at least once a month.</p> <p>The <u>workplace</u> safety committee is responsible for developing and maintaining operating procedures, membership lists, committee meeting agendas, attendance lists and minutes of each meeting.</p> <p>All decisions of the committee shall be made by majority vote of members present.</p> <p>The Superintendent or designee shall ensure that a qualified trainer provides all committee members with adequate, annual training in safety committee structure and operation, hazard detection and inspection, and accident and illness prevention and investigation.</p> <p>The Superintendent or designee shall maintain written records of safety committee training.</p>

References:

School Code – 24 P.S. Sec. 223, 510, 1517, 1518

Department of Labor and Industry Regulations – 34 PA Code Sec. 129.1001 et seq-
~~129.1011~~

Fiscal Code – 72 P.S. Sec. 1722-J

Certification of Safety Committee – 77 P.S. Sec. 1038.2

Board Policy – 805