

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
POLICY REVIEW COMMITTEE MEETING  
JANUARY 28, 2019  
Carl T. Secor Administration Center  
4:30 P.M.  
MINUTES**

- I. Meeting was called to order at 4:30 p.m. by Robert Huffman.
- II. **Policy Committee Members Present were:** George Andrews, Robert Huffman, Wayne Rohner, and Richard Schlameuss.
- III. **School Personnel Present were:** Brian Baddick, Brian Borosh, Eric Forsyth, Thomas McIntyre, Frederick Mill, Dr. William Riker, and Debra Wisotsky.
- IV. **Non-Committee Board Members Present were:** Keith Karkut.
- V. **Members of the Public Present were:** Jihan Colletta, Kimberly DeBlasio, Audry Garrett, Maria Hopkins, and Darryl Sabino.
- VI. **APPROVAL OF AGENDA**

**ACTION BY THE COMMITTEE:** Motion was made by George Andrews to approve this agenda for January 28, 2019 (page 1), with members of the Committee reserving the right to add to the agenda and take further action as the Committee deems appropriate. Motion was seconded by Richard Schlameuss and carried unanimously, 4-0.

VII. **APPROVAL OF MINUTES**

**ACTION BY THE COMMITTEE:** Motion was made by George Andrews to approve the minutes for December 17, 2018 (pages 1-4). Motion was seconded by Richard Schlameuss and carried unanimously, 4-0.

VIII. **POLICIES FOR DISCUSSION:**

- a. Policy 707 Use of Facilities—Mr. Forsyth spoke to revisions that were suggested by the committee from the previous meeting. The definition of an “event” is added as “any single use consisting of up to four (4) consecutive hours”. Class III “Community Service Organization” has been changed to “Non-Profit Organizations that have an office(s) located in Monroe and Pike County”. The word, “exclusively” has been removed from the Classifications section for Class III organizations performing a service which benefits the district students and/or its residents. After further discussion, the section on fee structure will be revised. Instead of “weekend”, the sentence will now state: “Saturday personnel fees for Class II and III organizations are waived for the first two (2) events per school year. Sunday personnel fees will be assessed for all Class II and Class III organizations.”
- b. Policy 121 Field Trips—Dr. Riker shared that language was deleted from the policy which prohibited field trips from occurring during the first and last 15 days of each semester. This language was too restrictive. Dr. Riker did note; however that the first and last 15 days of the school year will remain in the policy.
- c. Policy 222 Tobacco-Students—Mr. Forsyth stated that the tobacco policy has been updated with the latest State mandates and guidance provided by PSBA.

- d. Policy 227 Controlled Substances—Ms. Wisotsky shared that controlled substances was pulled from tonight’s board agenda and placed back for policy committee review due to the recent State mandates and guidance with regard to the latest definition of tobacco which is also referenced in the controlled substance policy.
- e. Policy 229 Student Fundraising—Mr. McIntyre discussed the outcome of discussion with counsel on student fundraising and questions raised during last month’s meeting. Suggestions for Revision from counsel have been incorporated into the policy.
- f. Policy 323 Tobacco-Employees (REPEAL 423-Professional & 523-Support Staff) -- Mr. Forsyth stated that, again, the tobacco policy has been updated with the latest State mandates and guidance provided by PSBA for employees.

**IX. POLICIES ON THE TABLE FOR FUTURE DISCUSSION**

- a. Policy 103 Non-Discrimination/Discriminatory Harassment-School and Classroom Practices
- b. Policy 103.1 Non-Discrimination/Discriminatory Harassment-Qualified Students with Disabilities
- c. Policy 104 Non-Discrimination/Discriminatory Harassment in Employment/Contract Practice
- d. Policy 247 Hazing
- e. Policy 249 Bullying/Cyberbullying
- f. Policy 904 Public Attendance at School Events
- g. Policies 314.1, 414.1 514.1 Bloodborne Pathogens – These policies will updated and consolidated into one co Policies 314.1, 414.1 514.1 Bloodborne Pathogens – These policies will updated and consolidated into one comprehensive policy for all employees under Policy 314.1 Bloodborne Pathogens.
- h. Policy XXX Booster Clubs – Policy Committee members are currently drafting the policy.

**Public Participation:**

Various members of the public discussed concerns with the language in Policy 229 in support of fundraising for individuals/families who have suffered a tragedy. The public offered suggestions for revision to the committee. PTO representatives present at the meeting agreed that two 4-hour Saturday events is reasonable for the waiver of personnel fees in Policy 707.

**XI. ADVISORY RECOMMENDATIONS**

**ACTION BY THE COMMITTEE:** Motion was made by Richard Schlameuss to authorize and direct the administration to post the following item(s) with noted revisions for PUBLIC REVIEW during the month of January and subsequent Board action in February: Policies 121 Field Trips, Policy 222 Tobacco-Students, Policy 227 Controlled Substances, Policy 229 Student Fundraising, Policy 323 Tobacco-Employees, Policy 707 Use of Facilities, and the Repeal of Policies 423 and 523 Tobacco for Professionals and Support Staff. Motion was seconded by George Andrews and carried unanimously 4-0.

**XII. ADJOURNMENT:** 5:25 p.m.

**ACTION BY THE COMMITTEE:** Motion to adjourn was made by Wayne Rohner. Motion was seconded by Richard Schlameuss and carried unanimously, 4-0.

Respectively submitted by,  
Debra Wisotsky