

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
POLICY REVIEW COMMITTEE MEETING  
JANUARY 23, 2023  
CARL T. SECOR ADMINISTRATION CENTER & VIA ZOOM—4:30 P.M.  
MINUTES**

- I. Meeting was called to order at 4:30 p.m. by Debbie Kulick.
- II. **Policy Committee Members Present were:** George Andrews, Debbie Kulick, Jason Gullstrand and Lisa VanWhy.
- III. **School Personnel Present were:** Brian Baddick, Eric Forsyth, William Vitulli, Debra Wisotsky and Steve Zall.
- IV. **Members of the Public Present were: None**
- V. **APPROVAL OF AGENDA**

**RECOMMENDATION OF THE COMMITTEE:** Motion was made by George Andrews to approve this agenda for January 23, 2023 (page 1-2), with members of the Committee reserving the right to add to the agenda and take further action as the Committee deems appropriate. Motion was seconded by Lisa VanWhy and carried unanimously, 4-0.

VI. **APPROVAL OF MINUTES**

**RECOMMENDATION OF THE COMMITTEE:** Motion was made by George Andrews to approve the minutes for November 21, 2022 (pages 1-5). There was no meeting in December. Motion was seconded by Lisa VanWhy and carried unanimously 4-0.

VII. **APPROVAL OF POLICY REVIEW COMMITTEE MEETING CALENDAR FOR 2023**

**RECOMMENDATION OF THE COMMITTEE:** Motion was made by George Andrews to approve the Policy Review Committee Meeting Calendar for 2023. Motion was seconded by Jason Gullstrand and carried unanimously, 4-0.

February 27, 2023 -- 4:30 PM in the Carl T. Secor Administration Center Board Room  
March 20, 2023 -- 4:30 PM in the Carl T. Secor Administration Center Board Room  
April 17, 2023 -- 4:30 PM in the Carl T. Secor Administration Center Board Room  
May 15, 2023 -- 4:30 PM in the Carl T. Secor Administration Center Board Room  
June 19, 2023 -- 4:30 PM in the Carl T. Secor Administration Center Board Room  
July 17, 2023 -- 4:30 PM in the Carl T. Secor Administration Center Board Room  
August 21, 2023 -- 4:30 PM in the Carl T. Secor Administration Center Board Room  
September 18, 2023 -- 4:30 PM in the Carl T. Secor Administration Center Board Room  
October 16, 2023 -- 4:30 PM in the Carl T. Secor Administration Center Board Room  
November 20, 2023 -- 4:30 PM in the Carl T. Secor Administration Center Board Room

All meetings will also be held virtually via Zoom and streamed live on YouTube.

VIII. **POLICIES FOR DISCUSSION:**

**Policies presented by administration-**

Ms. Kulick shared that we have 10 policies here tonight; however, they all appear to be minor changes for the large part.

- a. Policy 011 Principles of Governance and Leadership—Ms. Kulick stated, as I recall, most of these changes are due to recent PSBA updates; am I correct? Dr. Riker replied, yes that is correct. Ms. Kulick read the revisions in the policy to the committee. Mr. Andrews inquired as to why the sentence, “Balance the

responsibility to provide educational programs with being stewards of community resources” was removed. Ms. Kulick replied, I interpreted as we are sort of at that 30,000-foot level and that would be a little too much hands on.” Mr. Andrews stated, “I think we have a responsibility for education and to be stewards for the community to watch our tax dollars. So that is why I wanted that one left in.” Mr. Forsyth stated that you will find it under the planning header or at least the substance of it. Ms. Kulick agreed that the planning section is where they do cover that financial responsibility.

- b. Policy 121 Field Trips—Ms. Kulick shared that the change in the fields trip policy is not significant. It was addressing students who are capable of self-administering emergency medications. The change is in the sentence, “The only medications that a student may self-carry and self-administer are an asthma rescue inhaler, insulin, and/or an epinephrine auto-injector *as per their “Authorization for Medication During School Hours Form”*”.
- c. Policy 210 Medications—Ms. Kulick read the revisions to the policy. Ms. Kulick inquired whether CSN/RN/LPN should be carried throughout the policy, as it seems to be inconsistent. Mr. Forsyth stated that administration will further review along with the Department Chair to see if the inconsistencies are there for a specific reason and will repost those revisions if necessary.
- d. Policy 705 Facilities and Workplace Safety—Ms. Kulick shared the revisions to the policy include changing from a “certified” workplace committee to workplace safety committee. The committee was satisfied with the revisions.

**(Revisions for policies e. through j. below are due to recent legislation affecting student transition between school entities as per PSBA and PDE Guidance in Act 1 of 2022.)**

- e. Policy 200 Enrollment in District—Ms. Kulick read the revisions to the policy. There were no concerns.
- f. Policy 202 Attendance Eligibility—Ms. Kulick shared the revisions to the policy and asked, out of curiosity, how many students does the district currently have that are either homeless or experiencing educational instability. Mr. Forsyth replied that the homeless count in our district can vary because it’s a rolling number based upon current circumstances. It can be anywhere from 60-120. We also see foster students, depending on placement needs, range from 150-200. So we have hundreds of students that fit into any one of these categories. Just a note, we have as a result of PA’s Act 1, felt very good going over this because the policies that the Board has had in place for years to address these really haven’t changed. It just brings them all under one vantage point so no one gets left behind.
- g. Policy 204 Attendance—Ms. Kulick shared the revisions to the policy. The committee had no concerns.
- h. Policy 217 Graduations Requirements—Ms. Kulick noted the revisions to the policy. The committee was in agreement with the revisions.
- i. Policy 221 Dress and Grooming—Ms. Kulick read the revisions to the policy with regard to students experiencing educational instability. Ms. Kulick inquired whether these students, aside from having the clothing closets, do they have full access to showers. Mr. Forsyth stated that school administration has made those accommodations when they have been necessary.
- j. Policy 251 Students Experiencing Homelessness, Foster Care and Other Educational Instability (**REPEAL** Policy 251 Homeless Students and Policy 255 Educational Stability for Children in Foster Care. These policies are being combined into one Policy.)—Ms. Kulick asked for the cliff notes on this, rather than reading all twelve pages. Mr. Forsyth shared, the reason for the change in this policy, once again, is in relation to the implementation of Act 1 of 2022. It is bringing all of those students that for various reasons are experiencing educational instability into one policy which formerly only addressed the homeless students under the federal McKinney Vento Law. So this brings in the elements of the ESSA, IDEA, and McKinney Vento and puts them all in one place along with the references to the additional requirements regarding the creation of graduation plans. It brings our training under a separate heading, which we do every year. In fact, I just completed my annual training on this a few weeks ago. It brings all of those things together into one spot. It also updates the references because Act 1 of 2022 is a new law and many of the other footnotes to existing federal laws remain unchanged. Mr. Forsyth stated we always have gone through a homeless compliance audit every one to two years. PDE is likely going to require similar audits for all of the students

experiencing educational instability. We already have best interest determinations for any student entering or leaving the district or moving within the district who is in foster care. It's just putting all of the language in one place for us to easily reference it. Dr. Riker noted the next two policies that you see are repealed because they basically collapsed them into this one. Ms. Kulick added, I see it gives good guidance as to how some things are determined now, where to go and how it will be resolved if you have a problem. Mr. Forsyth added one more note, the responsibility or the delegation still goes to the Director of Child Accounting, whom the Board had previously approved in each of those policies as the person to coordinate that. She is well organized, and for the record, since this is part of the public meeting, we currently have 89 homeless, which is on the higher side and only 53 foster, on the lower side. That is the current district enrollment count on those two categories and that could change tomorrow. Ms. Kulick added that as noted, Policy 251 and 255 are both repealed because they have been collapsed into the new 251.

Ms. Kulick stated we have made it through ten policies is there any public participation? With none, Ms. Kulick moved onto the advisory recommendations.

**Public Participation:** None

#### **IX. ADVISORY RECOMMENDATIONS**

**RECOMMENDATION OF THE COMMITTEE:** Motion was made by George Andrews to authorize and direct the administration to post the following item(s) with noted revisions for PUBLIC REVIEW during the month of January and subsequent Board action in February: Policies 011, 121, 200, 202, 204, 210, 217, 221, 251 (new), 705, and the **Repeal** of former Policies 251 & 255. Motion was seconded by Jason Gullstrand and carried unanimously 4-0.

**X. ADJOURNMENT:** 4:55 p.m.

**RECOMMENDATION OF THE COMMITTEE:** Motion to adjourn was made by Lisa VanWhy. Motion was seconded by George Andrews and carried unanimously, 4-0.

Next meeting: February 27, 2023 at 4:30p.m. in the Carl T. Secor Administration Center.

Respectively submitted by,  
Debra Wisotsky