

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
POLICY REVIEW COMMITTEE MEETING
November 21, 2016
Carl T. Secor Administration Building
5:00 P.M.**

MINUTES

- I. Meeting was called to order at 5:00 p.m.
- II. **Policy Committee Members Present were:** Robert Cooke, Robert Huffman, Wayne Rohner, and Judy Summers.
- III. **School Personnel Present were:** Jeffrey Bader, Eric Forsyth, Frederick Mill, Ryan Moran, Debra Wisotsky, and Dr. William Riker.
- IV. **APPROVAL OF MINUTES**

ACTION BY THE COMMITTEE: Motion was made by Robert Huffman to approve the minutes for October 17, 2016 (pages 1-3). Motion was seconded by Wayne Rohner and carried unanimously, 4-0.

- V. **APPROVAL OF AGENDA**

ACTION BY THE COMMITTEE: Motion was made by Robert Cooke to approve this agenda for November 21, 2016 (page 1), with members of the Committee reserving the right to add to the agenda and take further action as the Committee deems appropriate. Motion was seconded by Wayne Rohner and carried unanimously, 4-0.

- VI. **POLICIES FOR DISCUSSION:**

- a. Policy #203 Communicable Diseases and Immunizations – Language was added on exclusion from school for students not receiving immunization within eight months of entry to the district.
- b. Policy #249 Bullying/Cyberbullying – Revisions include updated information on the District Compliance Officer.
- c. Policies #304, 404.1 & 504.1 Conflict of Interest – REPEAL SEE NEW POLICY #827 -- Revised based on provisions of the Uniform Grant Guidance and requirements of the Ethics Act.
- d. Policy #336 Personal Necessity Leave – Mr. Forsyth stated that administration is following the directive of the committee to consolidate the separate policy sections (administrative, professional, and support staff) into one section entitled “Employees”. Policy #336, specific language was removed, thereby referring employees back to their respective administrative compensation plan, individual contract, collective bargaining agreement, and/or Board resolution.
- e. Policies #436 & 536 Personal Necessity Leave – REPEAL BOTH -- Consolidated into Policy #336.
- f. Policy #336.1 Leaves for Short-Term Absence for Extreme Emergencies/Days w/o Pay -- Specific language was removed, thereby referring employees back to their respective administrative compensation plan, individual contract, collective bargaining agreement, and/or Board resolution.
- g. Policies #436.1 & 536.1 – REPEAL BOTH – Consolidated into Policy #336.1.

- h. Policy #626 Federal Fiscal Compliance – Revised based on provisions of the Uniform Grant Guidance for receiving federal funding.
- i. Policy #626.1 Travel Reimbursement-Federal Programs – NEW POLICY – Revised based on provisions of the Uniform Grant Guidance for receiving federal funds.
- j. Policy #702 Gifts and Donations—Mr. Bader asked that the committee table this policy, thereby allowing our solicitor more time to weigh in on language with regard to gifts, donations, scholarships, and sponsorships.
- k. Policy #827 Conflict of Interest – NEW POLICY -- Revised based on provisions of the Uniform Grant Guidance and requirements of the Ethics Act with regard to board members and employees.
- l. December Meeting – Mrs. Summers will make a recommendation at the Reorganizational Meeting that the Board schedule a December 19, 2016 Policy Review Committee meeting at 5pm.

VIII. POLICIES ON THE TABLE FOR FUTURE DISCUSSION

- a. Policy #113.2 Behavior Support
- b. Policy #202 Attendance Eligibility
- c. Policy #206 Assignment within District
- d. Advertising & Sponsorships
- e. Booster Clubs

Public Participation: None

VII. ADVISORY RECOMMENDATIONS

ACTION BY THE COMMITTEE: Motion was made by Robert Huffman to authorize and direct the administration to post the following item(s) for PUBLIC REVIEW during the month of November and subsequent Board action in December: Policy #'s 203, 249, 336, 336.1, 626, 626.1, 827 and the Repeal of Policy #'s 304, 404.1, 436, 504.1, 536, 436.1, 536.1. Motion was seconded by Wayne Rohner and carried unanimously 4-0.

VIII. ADVISORY RECOMMENDATIONS FOR ACTION

ACTION BY THE COMMITTEE: Motion was made by Robert Huffman that in accordance with the recommendation of the Policy Review Committee the Board take action on the following policies at the November 21, 2016 Board Meeting: Policy #'s 216 Student Records, 707 Use of Facilities & 707 Attachment, and 826 Video/Audio Recording. Motion was seconded by Robert Cooke and carried unanimously 4-0.

IX. ADJOURNMENT: 5:20 p.m.

ACTION BY THE COMMITTEE: Motion to adjourn was made by Robert Huffman. Motion was seconded by Robert Cooke and carried unanimously, 4-0.

Respectively submitted by,
Debra Wisotsky