

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
POLICY REVIEW COMMITTEE MEETING
December 19, 2016
Carl T. Secor Administration Building
5:00 P.M.**

MINUTES

- I. Meeting was called to order at 5:01 p.m.
- II. **Policy Committee Members Present were:** Robert Cooke, Robert Huffman, Wayne Rohner, and Judy Summers.
- III. **School Personnel Present were:** Jeffrey Bader, Eric Forsyth, Frederick Mill, Dr. William Riker, Michael Slesinski, and Debra Wisotsky.
- IV. **APPROVAL OF MINUTES**

ACTION BY THE COMMITTEE: Motion was made by Robert Huffman to approve the minutes for November 21, 2016 (pages 1-2). Motion was seconded by Wayne Rohner and carried unanimously, 4-0.

V. **APPROVAL OF AGENDA**

ACTION BY THE COMMITTEE: Motion was made by Robert Cooke to approve this agenda for December 19, 2016 (page 1), with members of the Committee reserving the right to add to the agenda and take further action as the Committee deems appropriate. Motion was seconded by Robert Huffman and carried unanimously, 4-0.

VI. **POLICIES FOR DISCUSSION:**

- a. Policy #707 & 707A Use of Facilities—Discussion revolved around seasonal use and establishing limitations to prevent any one group from monopolizing a building. These limitations include: establishing the number of hours per week/per season to ten hours, that a season is defined to be a period not to exceed three months, and that requests for additional seasons not be permitted more than one month prior to the expiration of the approved season. Language was also clarified for the Class IV classification group. Class IV represents events, sponsored by PA registered non-profit business entities whose service area includes the ESASD, which directly benefit and/or advance the interests of district residents through programs or fundraising. Registered non-profit business entities can be verified at www.corporations.pa.gov. All business entities not registered as non-profit will be classified as Class V.
- b. Policy #702 Gifts and Donations—Mr Bader shared current Policy 702 along with draft additions submitted by Chris Brown with regard to incorporating a section on advertising. Mr. Bader stated he anticipated that Mr. Brown would be in attendance to also share language with regard to sponsorships. In light of Mr. Brown’s absence, Mr. Bader suggested that the committee review what was submitted to date and that he would obtain language for a section on sponsorships for the next meeting.
- c. Advertising/Sponsorshps—See “b” above.

VIII. POLICIES ON THE TABLE FOR FUTURE DISCUSSION

- a. Policy #113.2 Behavior Support
- b. Policy #202 Attendance Eligibility
- c. Policy #206 Assignment within District
- d. Booster Clubs

Public Participation: None

VII. ADVISORY RECOMMENDATIONS

ACTION BY THE COMMITTEE: Motion was made by Wayne Rohner to authorize and direct the administration to post the following item(s) for PUBLIC REVIEW during the month of December and subsequent Board action in January: Policy # 707 & 707A Use of Facilities/Schedule of Fees. Motion was seconded by Robert Huffman and carried unanimously 4-0.

VIII. ADVISORY RECOMMENDATIONS FOR ACTION

ACTION BY THE COMMITTEE: Motion was made by Robert Cooke that in accordance with the recommendation of the Policy Review Committee the Board take action on the following policies at the December 19, 2016 Board Meeting: Policy #'s 203 Communicable Diseases & Immunizations, 249 Bullying/Cyberbullying, 336 Personal Necessity Leave, 336.1 Leaves for Short-Terms Absence for Extreme Emergencies/Days w/o Pay, 626 Federal Fiscal Compliance, 626.1 Travel Reimbursement-Federal Programs and 827 Conflict of Interest. Motion was seconded by Wayne Rohner and carried unanimously 4-0.

ACTION BY THE COMMITTEE: Motion was made by Wayne Rohner that in accordance with the recommendation of the Policy Review Committee the Board **REPEAL** the following policies at the December 19, 2016 Board Meeting: Policies 304, 404.1 & 504.1 Conflict of Interest, Policies 436 & 536 Personal Necessity Leave, and 436.1 & 536.1 Leaves for Short-Terms Absence for Extreme Emergencies/Days w/o Pay. Motion was seconded by Robert Huffman and carried unanimously 4-0.

IX. ADJOURNMENT: 5:50 p.m.

ACTION BY THE COMMITTEE: Motion to adjourn was made by Robert Cooke. Motion was seconded by Wayne Rohner and carried unanimously, 4-0.

Next Meeting: February 27, 2017 at 5:00 p.m.

Respectively submitted by,
Debra Wisotsky