

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
POLICY REVIEW COMMITTEE MEETING
MARCH 19, 2018
Carl T. Secor Administration Building
4:30 P.M.**

MINUTES

- I. Meeting was called to order at 4:31 p.m. by Robert Huffman.
- II. **Policy Committee Members Present were:** George Andrews, Robert Huffman, and Wayne Rohner. Judy Summers was absent.
- III. **School Personnel Present were:** Terrence Bomar, Brian Baddick, Eric Forsyth, Frederick Mill, Ryan Moran, Dr. William Riker, and Debra Wisotsky.
- IV. **Members of the Public Present were:** Kristi Deller, Erika Domborosky, Jennifer Elling, Kelly Foster-Su, Robert Gress, Maria Hopkins, Keith Karkut, Rich Schlameuss, Jessica Wilson.
- V. **APPROVAL OF AGENDA**

ACTION BY THE COMMITTEE: Motion was made by George Andrews to approve this agenda for March 19, 2018 (page 1), with members of the Committee reserving the right to add to the agenda and take further action as the Committee deems appropriate. Motion was seconded by Wayne Rohner and carried unanimously, 3-0.

VI. **APPROVAL OF MINUTES**

ACTION BY THE COMMITTEE: Motion was made by George Andrews to approve the minutes for February 26, 2018 (pages 1-2). Motion was seconded by Wayne Rohner and carried unanimously, 3-0.

VII. **POLICIES FOR DISCUSSION:**

- a. Policy 816.1 Cloud Computing—Mr. Forsyth shared that revisions are based on recommendations from Dottie Bollinger of The Bollinger Law Firm LLC. Ms. Bollinger’s practice focuses on Internet, computer, information, technology, and copyright law.
- b. Policy 830 Data Breach—Mr. Forsyth also stated that revisions are based on recommendations from Dottie Bollinger of The Bollinger Law Firm LLC.
- c. Policy 906 Public Complaints—Mr. Forsyth shared that PSBA’s policy guide has been revised to provide a more clearly structured process for the public to submit general complaints related to school program/services, personnel, operations and facilities, and complaints related to the school’s administration of federally-funded programs under the provisions of the Every Student Succeeds Act (ESSA).

Public Participation:

Various members of the audience spoke with regard to their concerns/discontent with the 2018-2019 student dress code policy. They asked that the committee consider opening the policy back up for discussion and additional public input.

VIII. POLICIES ON THE TABLE FOR FUTURE DISCUSSION

- a. **Policy 229 Student Fundraising**-Sample policies were provided to Policy Review Committee for review. Mr. Andrews inquired as to why the policy was previously tabled. Dr. Riker stated that the committee was not in agreement with Mr. Bader’s recommendation that language be added that students not be permitted to fundraise toward their individual student accounts to offset the cost for any trips and/or participation fees for that individual student. Mr. Bader previously stated that funds must be evenly distributed amongst the entire group otherwise there could be an issue during auditing and/or violating Title IX. There were also concerns with language not allowing fundraising for individual families in the district who might have suffered a major tragedy/loss. Mr. Bader had suggested working with organizations like the Red Cross when conducting fundraisers, as it was not good practice for the district to issue a check directly to individual community members. Mr. Rohner inquired whether there were any issues in the past or specific case law. Dr. Riker stated not that he was aware of, and until that time, the district would continue doing what they have always done.

Rich Schlameuss, Chair of the United Way, suggested that the district partner with United Way as a conduit to disburse donations to individual families. An ESE PTO representative also suggested working with each building’s PTO as the conduit.

- b. **Policy 310 Abolishing a Position (Repeal) & 311 Suspensions & Furloughs (rename “Reduction of Staff”)**-Under Administrative Review by Human Resources Department.
- c. **Policy 702 Scholarships, Gifts, Donations, and Donations Containing Advertisements**-Sample policies provided to Policy Review Committee. Ms. Wisotsky shared that while ESASD has a policy with regard to scholarships, gifts, and donations, the district does not have specific guidelines with regard to advertisements and/or sponsorships. Sample policies have been shared to see if the committee is interested in incorporating this language.
- d. **Policy 810 Transportation**-Waiting on PSBA’s guidance.
- e. **Policy XXX Booster Clubs**-Sample policies provided to the Policy Review Committee.

VIII. ADVISORY RECOMMENDATIONS

ACTION BY THE COMMITTEE: Motion was made by Wayne Rohner to authorize and direct the administration to post the following item(s) for PUBLIC REVIEW during the month of March and subsequent Board action in April: Policies 816.1-Cloud Computing, Policy 830-Data Breach, and 906-Public Complaints. Motion was seconded by George Andrews and carried unanimously 3-0.

IX. ADJOURNMENT: 4:58 p.m.

ACTION BY THE COMMITTEE: Motion to adjourn was made by George Andrews. Motion was seconded by Wayne Rohner and carried unanimously, 3-0.

Next Meeting: April 16, 2018 at 4:30 p.m. at East Stroudsburg High School North

Respectively submitted by,
Debra Wisotsky