

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
POLICY REVIEW COMMITTEE MEETING
MARCH 20, 2023
CARL T. SECOR ADMINISTRATION CENTER & VIA ZOOM—4:30 P.M.
MINUTES**

- I. Meeting was called to order at 4:35 p.m. by Debbie Kulick.
- II. **Policy Committee Members Present were:** Debbie Kulick, Jason Gullstrand, and Lisa VanWhy. George Andrews was absent.
- III. **School Personnel Present were:** Brian Baddick, Brian Borosh, Eric Forsyth, William Vitulli, Debra Wisotsky and Steve Zall.
- IV. **Members of the Public Present were:** Keith Karkut (virtually)
- V. **APPROVAL OF AGENDA**

RECOMMENDATION OF THE COMMITTEE: Motion was made by Lisa VanWhy to approve this agenda for March 20, 2023 (page 1), with members of the Committee reserving the right to add to the agenda and take further action as the Committee deems appropriate. Motion was seconded by Jason Gullstrand and carried unanimously, 3-0.

VI. **APPROVAL OF MINUTES**

RECOMMENDATION OF THE COMMITTEE: Motion was made by Jason Gullstrand to approve the minutes for January 23, 2023 (pages 1-3). There was no meeting in February. Motion was seconded by Lisa VanWhy and carried unanimously 3-0.

VII. **POLICIES FOR DISCUSSION:**

Policies presented by administration-

Ms. Kulick inquired whether the revisions to the 137 policies had to do with a recent change in law. Dr. Riker replied, yes, current Policy 137 has been revised and now split into four separate policies, all with minor revisions. Mr. Forsyth suggested one additional revision to be consistent across all four policies. He stated that the Administrative Services department oversees the home education program and has SOPs in place. Rather than stating that the Superintendent or designee “shall” develop Administrative Regulations, I suggest “may” develop. “Shall” means must, while “may” means optional. Administrative regulations require a higher authorization. I would recommend SOPs accompany this policy at the department level.

- a. Policy 137 Home Education Programs – Ms. Kulick read the revisions to the policy.
- b. Policy 137.1 Extracurricular Participation by Home Education Students (New Policy) – Ms. Kulick shared the revisions and noted the most important thing is the requirements for participation.
- c. Policy 137.2 Participation in Cocurricular Activities and Academic Courses by Home Education Students (New Policy) – Ms. Kulick read the revisions and again noted the criteria for participation.
- d. Policy 137.3 Participation in Career and Technical Education Programs by Home Education Students (New Policy) – Ms. Kulick shared the revisions and requirements of participation in MCTI.
- e. Policy 210.1 Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors – Ms. Kulick shared that the revisions to the policy center around clarifying the Certified School Nurse (CSN) being authorized to carry out the provisions of the policy.

Public Participation: None

VIII. ADVISORY RECOMMENDATIONS

RECOMMENDATION OF THE COMMITTEE: Motion was made by Lisa Van Why to authorize and direct the administration to post the following item(s) with noted revisions for PUBLIC REVIEW during the month of March and subsequent Board action in April: Policies 137, 137.1, 137.2, 137.3, and 210.1. Motion was seconded by Jason Gullstrand and carried unanimously 3-0.

IX. ADJOURNMENT: 4:52 p.m.

RECOMMENDATION OF THE COMMITTEE: Motion to adjourn was made by Lisa VanWhy. Motion was seconded by Jason Gullstrand and carried unanimously, 3-0.

Next meeting: April 17, 2023 at 4:30p.m. in the Carl T. Secor Administration Center.

Respectively submitted by,
Debra Wisotsky