

# EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: COMMUNITY

TITLE: NONSCHOOL  
ORGANIZATIONS/  
GROUPS/INDIVIDUALS

ADOPTED: August 19, 2002

REVISED: December 15, 2014  
September 16, 2019  
June 22, 2020

	913. NONSCHOOL ORGANIZATIONS/GROUPS/INDIVIDUALS
1. Purpose Pol. 220	<p>NOTE: It is important to distinguish that Policy 913 only applies to requests from nonschool organizations, groups and individuals; in contrast, requests from students to personally <del>distributed</del><u>disseminate</u> or post <u>nonschool</u> materials shall be governed by Policy 220-Student Expression/<del>Distribution</del><u>Dissemination</u> and Posting of <u>Nonschool</u> Materials.</p> <p>The Board recognizes that nonschool organizations, groups and individuals may wish to utilize the district <u>and its resources</u> as a means to engage the school community in activities and/or to <del>distributed</del><u>disseminate</u> or post nonschool materials. The Board directs that requests for such utilization from nonschool organizations, groups or individuals shall be governed by this policy.</p>
Pol. 105, 122, 230	<p>Activities or school-related information and materials from nonschool organizations, groups and individuals that are integrated with or presented as part of the district's curriculum or an approved school event or student organization <del>are</del><u>shall be</u> approved and governed by Board policies related to curriculum and student activities, and are not governed by this policy.</p>
2. Definitions Pol. 220	<p><u>For purposes of this policy, dissemination shall mean nonschool organizations, groups or individuals distributing or publicly displaying nonschool materials to others:</u></p> <ol style="list-style-type: none"> <li><u>1. On school property or during school-sponsored activities by placing such materials upon desks, tables, on or in lockers, walls, doors, bulletin boards, or easels; by handing out such materials to other persons; or by any other manner of delivery to others; or</u></li> <li><u>2. At any time or location when creating, posting or sending information using technical or digital resources owned, provided or sponsored by the school district.</u></li> </ol> <p><b>Nonschool organizations, groups or individuals</b> shall mean those entities that are not part of the school program, school-sponsored activities, or organized pursuant to the Pennsylvania School Code or Board policy. When <u>an</u> employees or <del>Board members</del><u>school director</u> acts on <u>their own</u> behalf <u>or on behalf</u> of a nonschool</p>

	<p>organization or group; <del>the employee or school director shall be considered a non-school organization, or on their own behalf, this policy applies to them</del> group or individual for purposes of this policy. Students <del>are</del> shall be governed by a separate and distinct Board policy regarding student expression and <del>distribution dissemination and posting</del> of materials.</p> <p><b>Nonschool materials</b> shall mean any printed, technological, <u>digital</u> or written materials <u>regardless of form, source or authorship,</u> prepared by nonschool organizations, groups or individuals for posting or general <del>distributions</del> <u>dissemination</u> that are not prepared as a part of the curricular or approved extracurricular programs of the district. This includes such things as fliers, invitations, announcements, pamphlets, posters, Internet bulletin boards, nonschool organization websites and the like.</p> <p><del>Distribution</del><u>Dissemination</u> shall mean issuing nonschool written materials to others on school property or during school-sponsored events; placing upon desks, tables, on or in lockers; or engaging in any other manner of delivery of nonschool written materials to others while on school property or during school functions. When email, text messaging or other technological delivery is used as a means of <del>distributing</del><u>dissemination</u> or accessing nonschool written materials via use of school equipment or while on school property or at school functions, it shall be governed by this policy.</p> <p><b>Posting</b> shall mean publicly displaying nonschool written materials on school property or at school-sponsored events, including but not limited to affixing such materials to walls, doors, bulletin boards, easels, the outside of lockers, on district-sponsored websites, through other district-owned technology and the like.</p> <p><b>Prohibited activities and materials</b> shall mean activities and materials that:</p> <ol style="list-style-type: none"> <li>1. Are libelous, defamatory, obscene, lewd, vulgar, or profane;<del>;</del></li> <li>2. Violate federal, state or local laws;<del>;</del></li> <li>3. Violate Board policy or district administrative regulations;<del>;</del></li> <li>4. Advocate the use or advertise the availability of any substance or material that may reasonably be believed to constitute a direct and serious danger to the health or welfare of students, such as tobacco/<del>nicotine</del><u>vaping products</u>, alcohol or illegal drugs;<del>;</del></li> <li>5. Incite violence, advocate use of force or threaten serious harm to the school or community;<del>;</del></li> <li>6. Are likely to or do materially or substantially <u>disrupt or</u> interfere with the</li> </ol>
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	<p>educational process, such as school activities, school work, <del>or</del> discipline, as well as safety and order on school property or at school functions<del>;</del></p> <p>7. Interfere with or advocate interference with the rights of any individual or the orderly operation of the schools and their programs<del>;</del> <u>or</u></p> <p>8. Violate written district administrative regulations or procedures on time, place and manner for posting and <del>distribution</del> <u>dissemination</u> of otherwise protected expression.</p>
<p>3. Authority Pol. 707</p>	<p>It is the policy of the Board that school district facilities be used in accordance with the guidelines established in Board policy.</p> <p>The Board recognizes that the school community may benefit from receiving information from nonschool organizations, groups and individuals, provided the <del>distribution</del> <u>dissemination</u> and posting of such information does not interfere with the educational program of the schools. The district's primary responsibility shall be to maintain a safe and orderly school environment and to protect the rights of all members of the school community.</p>
<p>SC 510, 511</p>	<p>The Board prohibits <u>dissemination of non-school materials for the purposes of</u> advertisement or promotion by nonschool organizations, groups or individuals during instructional time or at school-sponsored locations or events not otherwise open to non-school organizations, groups or individuals.</p> <p>The Board directs that the review and consideration of any activities or nonschool materials requested under this policy shall not discriminate on the basis of content or viewpoint.</p>
<p>4. Delegation of Responsibility</p>	<p>The Superintendent <del>shall</del> <u>may</u> develop administrative regulations to implement this policy.</p>
<p>5. Guidelines</p>	<p><u>Nonschool Materials</u></p> <p>Nonschool organizations, groups or individuals who wish to <del>distribute</del> <u>disseminate</u> or post non-school materials on school property shall submit their request to the Superintendent.</p> <p>If approval is granted, the non-school organization, group or individual shall comply with Board policy and administrative regulations, and the district's time, manner and place restrictions for <del>distribution</del> <u>dissemination</u> and posting of materials.</p>
<p><u>Pol. 816</u></p>	<p><u>Requests for dissemination of nonschool materials through district social media</u></p>

	<p><u>channels shall be addressed through Board policy on district social media.</u></p> <p><del>Materials issued by non-school organizations, groups or individuals shall not be distributed during instructional time or school-sponsored activities.</del></p> <p><u>Nonschool Activities</u></p> <p>Activities sponsored by nonschool organizations, groups or individuals may not occur, and nonschool written materials may not be used, during instructional time or school-sponsored activities.</p> <p>Requests by non-school organizations, groups or individuals to invite or promote student participation in non-school activities shall comply with Board policy and administrative regulations on <del>distribution</del><u>dissemination</u> and posting of <u>non-school</u> materials.</p> <p><u>Fundraising</u></p> <p>SC 775 Fundraising by non-school organizations, groups or individuals without authorization by the Superintendent is prohibited on school property. Fundraising using the name of the school without authorization of the Superintendent is prohibited.</p> <p>Where activities or materials otherwise comply with this policy, administrative regulations and written announcements, fundraising activities may be announced.</p> <p>Pol. 216 Directory information regarding students or staff may only be released in accordance with law and Board policy. <del>Directory information for students or staff members will not be released to non-school organizations, groups or individuals that seek this information for the purpose of fundraising</del></p> <p><u>Scholarships/Awards</u></p> <p>The Board is appreciative of the generosity of organizations that offer scholarships or awards to deserving students; but, in accepting such offers, the Board directs that established guidelines be observed.</p> <p>Pol. 216 No information, either academic or personal, shall be released from a student's record for the purpose of selecting a scholarship or award winner without the permission of the student who is eighteen (18), or the parents of a student who is younger, in accordance with the Board's policy on student records.</p> <p>All pertinent information regarding the proposed scholarship or award shall be submitted for review by the Superintendent and/or designee prior to the date on</p>
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	<p>which it is to be presented.</p> <p>The building principal, together with a committee of staff members designated by the principal, shall be involved in the selection of the recipient of an award or scholarship, pursuant to procedures established for this purpose and consistent with the restrictions applicable to each approved scholarship or award.</p> <p><u>Travel Services/Foreign Trips</u></p> <p>Solicitation and sale of travel services for foreign trips to students may be permitted with the approval of the Superintendent.</p> <p>Sellers of travel services to students must meet the following criteria:</p> <ol style="list-style-type: none"><li><u>1.</u> Provide proof of insurance.</li><li><u>2.</u> Submit references.</li><li><u>3.</u> Include in all information provided to students and parents/guardians that use of tobacco/<u>vaping products</u>, alcohol and controlled substances will be prohibited.</li><li><u>4.</u> Include in all information provided to students and parents/guardians that the activity is not a school-sponsored event.</li></ol> <p>References:</p> <p>School Code – P.S. Sec. 510, 511, 775, 779 Board Policy – 000, 105, 122, 216, 220, 230, 707, <u>816</u>, 907</p>
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