

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
POLICY REVIEW COMMITTEE MEETING
SEPTEMBER 20, 2021
CARL T. SECOR ADMINISTRATION CENTER & VIA ZOOM—4:30 P.M.
MINUTES**

- I. Meeting was called to order at 4:30 p.m. by Debbie Kulick.
- II. **Policy Committee Members Present were:** George Andrews, Debbie Kulick, and Richard Schlameuss. Wayne Rohner was absent.
- III. **Board Members Present were:** None
- IV. **School Personnel Present were:** Brian Baddick, Brian Borosh, Anthony Calderone, Eric Forsyth (virtually), Frederick Mill, Orazio Saracena, Dr. William Vitulli, Debra Wisotsky and Stephen Zall
- V. **Members of the Public Present were:** Ramona Marte (virtually)
- VI. **APPROVAL OF AGENDA**

ACTION BY THE COMMITTEE: Motion was made by Richard Schlameuss to approve this agenda for September 20, 2021 (page 1), with members of the Committee reserving the right to add to the agenda and take further action as the Committee deems appropriate. Motion was seconded by George Andrews and carried unanimously, 3-0.

VII. **APPROVAL OF MINUTES**

ACTION BY THE COMMITTEE: Motion was made by Richard Schlameuss to approve the minutes for August 16, 2021 (pages 1-3). Motion was seconded by George Andrews and carried unanimously 3-0.

Included in your packet is the PSBA PNN Newsletter Volume IV 2021. This issue includes updated policies and a Board Operations Guidelines (BOG) reflecting recent amendments to the Sunshine Act-Act 65 of 2021.

IV. **POLICIES FOR DISCUSSION:**

Policies presented by administration-

- a. Policy 006 Meetings—Ms. Kulick read the revisions to the policy resulting from the recent amendments to the Sunshine Act known as Act 65 of 2021. Among them, changing the title from board member to school director. Mr. Andrews had a question with regard to agenda notifications. Where it states, “The agenda, together with all relevant reports, shall be provided to each school director at least three days before the meeting”, does that mean three business days or calendar days. Mr. Forsyth replied calendar days, so a Friday agenda delivery is sufficient for a Monday meeting. There were no other concerns with the revised policy. The committee will move this policy forward.
- b. Policy 826 Audio and Video Recordings—Ms. Kulick read the changes on page three along with the addition of the sentence, “All electronic video recordings shall be maintained for a

minimum of 15 days and/or at the conclusion of disciplinary or criminal proceedings.” The committee will move this policy forward as well.

- c. Policy 903 Participation in Board Meetings—Ms. Kulick read the revisions made to the policy and asked the committee for their opinion on whether they should add one additional stipulation with regard to public participation at board meetings. The PSBA sample optional language reads, “All individuals wishing to participate in a public Board meeting shall register their intent with the Board Secretary ___ days in advance of the meeting and shall include the name and address of the participant, topic to be addressed and group affiliation, if applicable.” Mr. Schlameuss commented that he is a little challenged by that because in a previous paragraph, it states public comment will be opened when we add something to the agenda so we wouldn’t have the time to get all that information during a meeting. Ms. Kulick stated it seems counterproductive. Mr. Schlameuss agreed. Mr. Andrews added, “a lot of time people can’t get here in person or even know if they are going to speak”. Mr. Schlameuss asked how do we even do that with Zoom. Ms. Kulick suggested that perhaps, if there was a need some time in the future we could consider this language; but I’m not right now. Mr. Schlameuss said if the public are to appear here physically, then we could have them write down their name and information so we know who will be presenting in front of us. Ms. Kulick said when we do have Zoom and someone has a comment, we can ask the question, who are you and the name can be recorded. Mr. Schlameuss noted that this is done in other places. Ms. Kulick noted that we are advising not to accept this optional language at this time and will move the policy forward with all other revisions as noted.

Public Participation: None

VIII. ADVISORY RECOMMENDATIONS

ACTION BY THE COMMITTEE: Motion was made by George Andrews to authorize and direct the administration to post the following item(s) with noted revisions for PUBLIC REVIEW during the month of September and subsequent Board action in October: Policies 006, 826, and 903. Motion was seconded by Richard Schlameuss and carried unanimously, 3-0.

IX. **ADJOURNMENT:** 4:59 p.m.

ACTION BY THE COMMITTEE: Motion to adjourn was made by George Andrews. Motion was seconded by Richard Schlameuss and carried unanimously, 3-0.

Next meeting: October 18, 2021 at 4:30 p.m. in the Carl T. Secor Administration Board Room & via Zoom.

Respectively submitted by,
Debra Wisotsky