

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
POLICY REVIEW COMMITTEE MEETING
SEPTEMBER 16, 2019
EAST STROUDSBURG HIGH SCHOOL NORTH
4:30 P.M.
MINUTES**

- I. Meeting was called to order at 4:33 p.m. by Robert Huffman.
- II. **Policy Committee Members Present were:** George Andrews, Robert Huffman, Wayne Rohner and Richard Schlameuss.
- III. **School Personnel Present were:** Brian Baddick, Ryan Moran, Dr. William Riker, Renee Stevens, Debra Wisotsky, and Steve Zall.
- IV. **Non-Committee Board Members Present were:** None
- V. **Members of the Public Present were:** Kimberly DeBlasio
- VI. **APPROVAL OF AGENDA**

ACTION BY THE COMMITTEE: Motion was made by Richard Schlameuss to approve this agenda for, September 16, 2019 (page 1), with members of the Committee reserving the right to add to the agenda and take further action as the Committee deems appropriate. Motion was seconded by George Andrews and carried unanimously, 4-0.

V. **APPROVAL OF MINUTES**

ACTION BY THE COMMITTEE: Motion was made by George Andrews to approve the minutes for August 19, 2019 (pages 1-2). Motion was seconded by Richard Schlameuss and carried unanimously, 4-0.

VI. **POLICIES FOR DISCUSSION:**

- a. Policy 204 Attendance—PSBA updates reflect consistency in terminology including person in parental relation and magisterial district judge. A definition of “regularly employed” was added to the policy to mean thirty-five hours a week or more. The use of the acronym SAIC for School Attendance Improvement Conference. Dr. Riker also share that compulsory school age will be changing for the 2020-2021 school year from between the ages of eight (8) years and seventeen (17) to six (6) years and eighteen (18).
- b. Policy 208 Withdrawal from School—PSBA updates reflect the removal of the current compulsory school age requirement of between 8 and 17 to simply state “compulsory school age” to allow for next year’s change.
- c. Policy 210 Medications—Revisions include the removal of language which limited the dispensing of medication from September through June. With the summer STEAM Program in the district, this permits the Certified School Nurse to dispense medication through the summer months up until the first day of the new school year. Updated prescription orders are required at the start of each school year. The policy also has been updated to include that prescription orders and medications can only be dropped off to the Certified School Nurse or RN.
- d. Policy 916 Volunteers—The committee discussed whether or not to change field trip volunteers from a “guest” to “position” volunteer. Position volunteers are required to provide clearances and must be Board approved. Administration asked for direction from the committee as field trip chaperones break off into small groups with the children during the course of the day and are directly responsible for the children. The committee felt that this requirement would be extremely

challenging and time consuming. They also felt it would discourage people from looking to volunteer. Last minute cancellations from approved volunteers could also put the field trip in jeopardy. The committee asked if there was another way to ensure due diligence. Dr. Riker suggested that they could assign groups to chaperones that could go out in pairs rather than alone as an added protection. The committee agreed that this solution would work best and that field trip chaperones would remain a “guest” volunteer position, not requiring clearances. The committee advised administration to continue encourage all parents who are willing to get their clearances that the fees are waived for volunteers by the State and the clearances are good for five years.

Public Participation: None

XI. ADVISORY RECOMMENDATIONS

ACTION BY THE COMMITTEE: Motion was made by Richard Schlameuss to authorize and direct the administration to post the following item(s) with noted revisions for PUBLIC REVIEW during the month of September and subsequent Board action in October: Policy 204 Attendance, Policy 208 Withdrawal from School, Policy 210 Medications, and Policy 916 Volunteers. Motion was seconded by Wayne Rohner and carried unanimously 4-0.

XII. ADJOURNMENT: 4:51 p.m.

ACTION BY THE COMMITTEE: Motion to adjourn was made by George Andrews. Motion was seconded by Richard Schlameuss and carried unanimously, 4-0.

Next meeting: October 21, 2019 – Carl T. Secor Administration Center

Respectively submitted by,
Debra Wisotsky