

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
POLICY REVIEW COMMITTEE MEETING
June 20, 2016
Carl T. Secor Administration Building
5:00 P.M.**

MINUTES

- I. Meeting was called to order at 5:00 p.m.
- II. **Policy Committee Members Present were:** Robert Cooke, Robert Huffman, Wayne Rohner, and Judy Summers.
- III. **School Personnel Present were:** Jeffrey Bader, Eric Forsyth, and Frederick Mill. Debra Wisotsky, Policy Review Committee Secretary, was absent.
- IV. **APPROVAL OF MINUTES**

ACTION BY THE COMMITTEE: Motion was made by Robert Huffman to approve the minutes for May 16, 2016 (pages 1-3). Motion was seconded by Wayne Rohner and carried unanimously, 4-0.

V. **APPROVAL OF AGENDA**

ACTION BY THE COMMITTEE: Motion was made by Robert Cooke to approve this agenda for June 20, 2016 (page 1), with members of the Committee reserving the right to add to the agenda and take further action as the Committee deems appropriate. Motion was seconded by Robert Huffman and carried unanimously, 4-0.

Mr. Forsyth shared that this meeting would be an abbreviated one due to Executive Session beginning at 5:45pm.

- VI. **POLICIES FOR DISCUSSION:**
 - a. Policy #210 Medications—The committee discussed revisions to Policy 210 prepared by Mrs. Cole, Certified School Nurse. Revisions limit the dispensing of student medication by Certified School Nurse and LPNs only. Policy 216 will be posted for public review during the month of June with subsequent approval at the July 18 Board meeting.
 - b. Policy #216 Student Records—Mr. Forsyth stated that revisions to Policy 216 are limited to updated postage rates for transcript requests. Rates will go into effect August, 2016. Policy 216 will be posted for public review during the month of June with subsequent approval at the July 18 Board meeting.
 - c. Policies # 349, 449, 549 Health Insurance Benefits for Retirees—Mr. Bader shared that Policies 349, 449 and 549 did not reflect current contract language. Mr. Bader suggested that the committee hold off on moving these policies forward as he needed a bit more time to review.
 - d. Policy #609 Investment of District Funds –The Legislature recently passed Act 10 of 2016 that broadens the types of financial instruments that school districts may invest in to short-term unsecured investments. PSBA drafted an amended Policy 609 that reflects this change. Do to the unsecured nature of these instruments and the potential risk to taxpayers, Mr. Bader is not recommending that the District adopt the amended policy and that we continue with our current Policy #609. Policy #609 will reflect today’s date as being reviewed.

- e. Policy #707 Use of Facilities—Mr. Bader presented the committee with a handout for review suggesting new breakdowns of classifications for usage.
- f. Policy #808 Food Services—Revisions reflect updates in state mandates and PSBA sample policy. Policy 808 will be posted for public review during the month of June with subsequent approval at the July 18 Board meeting.
- g. Policy #823 Naloxone—As a follow-up to last month’s meeting, Mr. Forsyth consulted with the district solicitor with regard to Dr. Bart’s suggestion that language in the policy be changed from “drug overdose” to “opiod drug overdose”. Mr. Brown recommended no change as the definition of “drug overdose” is statutory. Policy 823 will be posted for public review during the month of June with subsequent approval at the July 18 Board meeting.

VIII. POLICIES ON THE TABLE FOR FUTURE DISCUSSION

- a. Policy #103.2 Transgender and Gender Nonconforming Students
- b. Policy #806 Child Abuse—PSBA Sample Policy sent to counsel for review
- c. Policies #626 Federal Fiscal Compliance – Incorporating requirements of the latest Uniform Grant Guidance

Public Participation: None

VII. ADVISORY RECOMMENDATIONS FOR ACTION

ACTION BY THE COMMITTEE: Motion was made by Robert Huffman to authorize and direct the administration to post the following item(s) for PUBLIC REVIEW during the month of June and subsequent Board action in July: Policy #'s 210 Medications, 216 Student Records, 808 Food Services, 823 Naloxone. Motion was seconded by Wayne Rohner and carried unanimously 4-0.

VIII. ADVISORY RECOMMENDATIONS FOR ACTION

ACTION BY THE COMMITTEE: Motion was made by Robert Huffman to authorize and direct the administration to take action on the following policies at the June 20, 2016 Board Meeting: Policy #'s 202 Attendance Eligibility and 239 Foreign Exchange Students. Motion was seconded by Wayne Rohner and carried unanimously 4-0.

IX. NEXT MEETING: July 18, 2016 at 5:00 p.m.

X. ADJOURNMENT: 5:36 p.m.

ACTION BY THE COMMITTEE: Motion to adjourn was made by Robert Cooke. Motion was seconded by Robert Huffman and carried unanimously, 4-0.

Respectively submitted by,
Eric Forsyth in the absence of
Debra Wisotsky.