

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
POLICY REVIEW COMMITTEE MEETING  
MAY 17, 2021  
MEETING HELD VIA ZOOM DUE TO COVID-19 SCHOOL CLOSURE—4:30 P.M.  
MINUTES**

- I. Meeting was called to order at 4:30 p.m. by Debbie Kulick.
- II. **Policy Committee Members Present were:** George Andrews, Debbie Kulick, Wayne Rohner and Richard Schlameuss.
- III. **Board Members Present were:** None
- IV. **School Personnel Present were:** Brian Baddick, Brian Borosh, Eric Forsyth, Frederick Mill, Craig Neiman, Dr. William Riker, Dr. William Vitulli, Debra Wisotsky and Stephen Zall
- V. **Members of the Public Present were:** Jennifer Floyd, Matthew Smith
- VI. **APPROVAL OF AGENDA**

**ACTION BY THE COMMITTEE:** Motion was made by George Andrews to approve this agenda for May 17, 2021 (page 1), with members of the Committee reserving the right to add to the agenda and take further action as the Committee deems appropriate. Motion was seconded by Wayne Rohner and carried unanimously, 4-0.

VII. **APPROVAL OF MINUTES**

**ACTION BY THE COMMITTEE:** Motion was made by George Andrews to approve the minutes for For April 19, 2021 (pages 1-2). Motion was seconded by Wayne Rohner and passed 3-0, with Richard Schlameuss abstaining as he is newly appointed to the committee.

**POLICIES FOR DISCUSSION:**

**Policies presented by Administration-**

- a. Policy 201 Admission of Students—Ms. Kulick shared the revisions to Policy 201. Mr. Andrews inquired why there was a removal of language for eight year olds to start at any time during the school year. Dr. Riker stated that it reflects recent changes to compulsory education laws. Mr. Forsyth added that children must begin school by age 6 instead of age 8 that is why there is no sense in keeping the old statutory language. That was some bridge language at the top of the policy to tell us what was to begin in the 2020-201 school year. So now that we are here, we can see modify the policy again and remove the old language to reduce the chances for confusion for the residents that are registering.
- b. Policy 304.1 Employment of Classified Support Employees—Ms. Kulick asked administration to give some background on the title change. Mr. Baddick stated that the title of Student Aide is being changed to Personal Care Assistant to align the title and Board policy with Chapter 14 in order to be in compliance. Mr. Zall added that we have had conversation with the support association in regard to these changes, so they are aware that the changeover in the name does not change the current responsibilities or assignment as it is currently in the position description.

- c. Policy 343 Paid Holidays (Clarification of language to match respective CBA)—Ms. Kulick shared that the sentence “Personnel employed to work twelve (12) month or other schedules considered full time shall be provided paid holidays in accordance with Board policy” was changed to “Holidays shall be established by majority vote of the Board of Directors as set forth in the school calendar. Paid Holidays are established in accordance with the respective compensation plan, individual contract, or collective bargaining agreement”. Ms. Kulick asked was there a specific reason for this change. Mr. Zall shared that the change here is to be in alignment because of our classifications we have individuals that are also 10 month employees that receive paid holiday time with our cafeteria cooks. So in order for this to be in alignment it really isn’t 12 month employees. The classifications who receive paid holiday time is reflected in each of the respective collective bargaining agreements. Mr. Rohner asked why are we revisiting this policy again when it was just updated in January 2021. Mr. Zall stated before, it was referencing the 12 months in which case we do have in our support association a classification that are 10 month employees that receive paid holidays. Ms. Kulick asked so, this is correcting any confusion. Mr. Zall replied, yes and to just further clarify and break it down. Mr. Rohner stated he just thought it odd that within five months, we are making another adjustment, that’s all.
- d. Policy 713 Vehicular Traffic on School Property—Ms. Kulick stated we are adding quite a bit to this policy as far as purpose, definitions, traffic and parking violations, traffic control devices and enforcement. Were they not in place before? Perhaps Chief Mill might want to address this. Chief Mill shared that the Department of Education has come out with a policy assessment form that talks about parking and vehicular traffic on school property. All we are doing is bringing this up do speed with what PDE wants. Mr. Andrews inquired whether school police have the same powers as local police with regard to issuing traffic violations. Chief Mill replied, yes, we always have had those powers and have done it in the past as well. Dr. Riker added one of things he has been briefing the Board on in his recent Board Briefs included adjustments we need to make regarding Act 44 and the threat assessments. That is going to impacting a number of policies over the next several months that we are going to be adjusting some of the language to meet those new mandates of Act 44 and the threat assessment. So this change and this language, Chief Mill has gone through those requirements and added language to this so we are in compliance with the Act 44 mandates from the state. Ms. Kulick read the additions to the policy to the committee and had one question. She asked how much the parking violation notice is and whether the fee should be included in the policy. Chief stated the school code allows the district to set the fee between \$5-\$10 per violation. Ms. Kulick asked should there be one sentence stating that the Board may set that violation amount annually. Dr. Riker stated the amount is listed in the Code of Student Conduct. He suggested leaving the amount out of the policy so that policy does not need an update every time we change the fee. It might be better leaving the violation amount in the annual Code of Student Conduct. Ms. Kulick stated okay, that is fine. I just wanted to be complete so, as Wayne points out, that we don’t have to come back in another month to add it. Dr. Riker stated if we need to make adjustments in a month or two to be in alignment with practices, we should be able to continue to do that. Ms. Kulick added I expect some of those changes to come about based on your previous discussion. Mr. Riker replied you are correct; I am sure it will from the state.
- e. Policy 805.2 School Security Personnel—Ms. Kulick noted the training requirements of Act 44 of 2018 that have been added to the policy. That the sentence on “school security personnel” has been changed to “school police officers” shall carry weapons. Ms. Kulick asked if this list is finite list or might additional be added as the need arises as it becomes available. Chief Mill said it could change depending on what PDE wants. As you can see, the Act 120 training, 12 hours per year of MPOETC-approved training and annual firearms certification just came about this year under Act 44 and in compliance with Act 67, so yes, it could change. We could add a line “any other trainings as required by law” to avoid having to change the policy again. Mr. Andrews asked if security officers are authorized to carry weapons. Chief Mill stated only

school police are authorized to carry a weapon. Dr. Riker suggested adding the language to page 3 and 4 for the school security list as well as the school police list of required trainings.

**Public Participation:** None

**VIII. ADVISORY RECOMMENDATIONS**

**ACTION BY THE COMMITTEE:** Motion was made by George Andrews to authorize and direct the administration to post the following item(s) with noted revisions for PUBLIC REVIEW during the month of May and subsequent Board action in June: Policies 201, 304.1, 343, 713, and 805.2. Motion was seconded by Richard Schlameuss and carried unanimously, 4-0.

**IX. ADJOURNMENT:** 4:50 p.m.

**ACTION BY THE COMMITTEE:** Motion to adjourn was made by Richard Schlameuss. Motion was seconded by Debbie Kulick and carried unanimously, 4-0.

Next meeting: June 21, 2021 at 4:30 p.m. in the Carl T. Secor Administration Board Room

Respectively submitted by,  
Debra Wisotsky