

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
POLICY REVIEW COMMITTEE MEETING
NOVEMBER 20, 2017
Carl T. Secor Administration Building
5:00 P.M.**

MINUTES

- I. Meeting was called to order at 4:55 p.m. by Mrs. Summers.
- II. **Policy Committee Members Present were:** Robert Huffman, Wayne Rohner, and Judy Summers. Robert Cooke.
- III. **School Personnel Present were:** Jeffrey Bader, Eric Forsyth, Frederick Mill, Ryan Moran, Dr. William Riker, and Debra Wisotsky.
- IV. **Members of the Public Present were:** George Andrews, Gary Summers
- V. **APPROVAL OF AGENDA**

ACTION BY THE COMMITTEE: Motion was made by Robert Huffman to approve this agenda for November 20, 2017 (page 1), with members of the Committee reserving the right to add to the agenda and take further action as the Committee deems appropriate. Motion was seconded by Robert Cooke and carried unanimously, 4-0.

VI. **APPROVAL OF MINUTES**

ACTION BY THE COMMITTEE: Motion was made by Robert Cooke to approve the minutes for October 16, 2017 (pages 1-3). Motion was seconded by Robert Huffman and carried unanimously, 4-0.

VII. **POLICIES FOR DISCUSSION:**

- a. Policy 123.1 Concussion Management—Mr. Forsyth shared that the policy language has been revised based on input from the district athletic directors, athletic trainers, nursing department and school physician.
- b. Policy 917 Parental/Family Involvement (newly entitled “Parent and Family Engagement”)—Mrs. Summers noted that the only revision she noticed was in changing the term from family involvement to family engagement throughout the policy.
- c. Policy 918 Title I Parental Involvement (newly entitled “Title I Parent and Family Engagement”)—Mr. Moran explained that revisions to the policy were based on parent input from their annual Title I meeting. The parents also chose the brochure style 918-Attachment rather than the previous format which was too wordy and difficult to understand. Mr. Moran also inquired whether there was any reason why we needed two separate policies dealing with Parent and Family Engagement and why not consider combining Policy 917 and 918 into one. Mr. Forsyth stated that he would look into whether there was anything in School Code mandating that it be two separate policies. Mrs. Summers also suggested that the photos in the brochure needed to be more inclusive so that all nationalities were represented.

On a side note, Mr. Forsyth suggested that prior to the Board Reorganizational Meeting, the committee set the next Policy Review Committee Meeting date for December 18, 2017 at 5:00pm. The next available date would not be until February due to the January Board Appreciation Celebration prior to the Regular School Board Meeting.

Next, Mrs. Summers addressed whether any members of the public wished to speak.

Public Participation: George Andrews introduced himself as one of the newly elected School Board Members. He stated that he just wanted to get his feet wet by dropping into the Policy Review Committee Meeting prior to beginning his term on the School Board, so he could see how things were run. The committee welcomed him to the Board.

Dr. Riker shared some sample policies for the committee to review prior to their discussing Policy 702 at a future meeting. The samples deal with Donations Containing Advertisements and/or Sponsorships. He stated that we have had some offers by area businesses wishing to make donations, while he would be happy to accept, we do not currently have a process in place nor guidelines for such donations. Dr. Riker asked that the committee take a look at them so that there could be a healthy discussion at the next meeting.

Dr. Riker also mentioned that he is still looking into Policy 229-Student Fundraising. He stated that he still has yet to find any legal guidance as to students participating in fundraising that benefits an individual family that may have suffered a tragic loss, such as a fire or major illness. He also mentioned student organizations fundraising towards an individual student account to offset the cost of a trip, such as with band or DECA.

VIII. POLICIES ON THE TABLE FOR FUTURE DISCUSSION

- a. Policy 229 Student Fundraising
- b. Policy 516 School Police Officers/Security Officers
- c. Policy 702 Scholarships, Gifts, Donations, and Donations Containing Advertisements
- d. Policies ?? Booster Clubs

VIII. ADVISORY RECOMMENDATIONS

ACTION BY THE COMMITTEE: Motion was made by Robert Cooke to authorize and direct the administration to post the following item(s) for PUBLIC REVIEW during the month of November and subsequent Board action in December: Policies 123.1 Concussion Management, Policy 917 Parent and Family Engagement, and Policy 918 Title I Parent and Family Engagement. Motion was seconded by Robert Huffman and carried unanimously 4-0.

IX. ADJOURNMENT: 5:20 p.m.

ACTION BY THE COMMITTEE: Motion to adjourn was made by Robert Cooke. Motion was seconded by Robert Huffman and carried unanimously, 4-0.

Next Meeting: December 18, 2017 at 5:00 p.m.

Respectively submitted by,
Debra Wisotsky