

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
POLICY REVIEW COMMITTEE MEETING  
MAY 21, 2018  
East Stroudsburg High School North  
4:30 P.M.  
MINUTES**

- I. Meeting was called to order at 4:30 p.m. by Judy Summers.
- II. **Policy Committee Members Present were:** George Andrews, Robert Huffman, and Wayne Rohner, and Judy Summers.
- III. **School Personnel Present were:** Michelle Arnold, Jeffrey Bader, Brian Borosh, Eric Forsyth, Ryan Moran, Dr. William Riker, and Steve Zall.
- IV. **Members of the Public Present were:** Katherine Nute, Dr. Nadia Worobij, and Rich Schlameuss.
- V. **APPROVAL OF AGENDA**

**ACTION BY THE COMMITTEE:** Motion was made by Robert Huffman to approve this agenda for May 21, 2018 (page 1), with members of the Committee reserving the right to add to the agenda and take further action as the Committee deems appropriate. Motion was seconded by George Andrews and carried unanimously, 4-0.

VI. **APPROVAL OF MINUTES**

**ACTION BY THE COMMITTEE:** Motion was made by George Andrews to approve the minutes for April 16, 2018 (pages 1-2). Motion was seconded by Robert Huffman and carried unanimously, 4-0.

VII. **POLICIES FOR DISCUSSION:**

- a. Policy 227.1 Voluntary Student Drug & Alcohol Testing – REPEAL
- b. Policy 305 Employment of Substitute and Short-Term Employees – NEW POLICY
- c. Policy 405 Employment of Substitute Professional Employees – REPEAL
- d. Policy 505 Employment of Substitute and Short-Term Employees – REPEAL
- e. Policy 616 Payment of Bills – Mr. Bader indicated that check registers are available in advance and payment would be held until after an affirmative Board vote, excluding payments subject to one of five (5) clear exceptions permitting payment sooner. Mr. Rohner spoke in favor of maintaining current policy, which requires Board review and approval of the actual invoice prior to payment. Mr. Schlameuss explained how the proposed policy would work. Mrs. Summers asked why this was such an issue, if it hasn't resulted in an audit finding to date. Mr. Schlameuss added that other districts provide an accounts payable report for Board approval rather than individual invoices, and that this policy addresses only payment by check, and is a starting place. Further action is recommended to address credit/debit card purchases.
- f. Policy 816 Social Media Policy – Mr. Borosh explained that this policy, adopted seven years ago, governs social media and has been updated to include current terms and uses. Mr. Andrews objected to the districts' right to inspect a private user's device in its entirety just because it is connected to the district network. Mr. Schlameuss interjected that such right is narrowly construed to when such device is on the district's network, which is by the user's own choice.

## Public Participation:

Mr. Schlameuss requested the dress code be revisited. Chairperson Summers objected, citing that an able-bodied Policy Review Committee and Board approved the policy, which should stand. Mr. Rohner noted that the enforcement of any policy is key. Dr. Riker indicated that 1,600 dress code violations were documented in our student information system, which indicates enforcement is occurring. Notification to the school community reminding them of the upcoming change is pending, although an initial notification and ongoing reminders have been provided throughout this school year. The Policy Review Committee authorized notification to the community on or around Memorial Day.

## VIII. POLICIES ON THE TABLE FOR FUTURE DISCUSSION

- a. Policy 229 Student Fundraising – Sample policies provided to Policy Review Committee
- b. Policy 310 Abolishing a Position – REPEAL as per PSBA
- c. Policy 311 Suspensions and Furloughs –rename “Reduction of Staff” as per PSBA & Act 55 of 2017
- d. Policy 702 Scholarships, Gifts, Donations, and Donations Containing Advertisements – Sample policies provided to Policy Review Committee
- e. Policy 810 Transportation-Waiting on PSBA’s guidance.
- f. Policy 815 Acceptable Use of Communications and Information (CIS) Systems
- g. Policy XXX Booster Clubs – Sample policies provided to Policy Review Committee—Mr. Rohner expressed discontent with the sample booster club policy. He alleges the district might “mistreat” the community. Mr. Andrews questioned why there is low community (PTO) involvement. Mr. Schlameuss remarked that we should entertain establishing a foundation. Dr. Riker informed the committee that one exists and explained it has low involvement and limited functionality. Mrs. Summers summarized that the symptoms aforementioned are a reality of the times.
- h. Policy XXX Recycling & Hazardous Waste Management

**ACTION BY THE COMMITTEE:** Motion was made by Robert Huffman to post Policy 616 for public review. George Andrews seconded. The motion failed 2-2, with Wayne Rohner and Judy Summers voting no.

## VIII. ADVISORY RECOMMENDATIONS

**ACTION BY THE COMMITTEE:** Motion was made by Robert Huffman to authorize and direct the administration to post the following item(s) for PUBLIC REVIEW during the month of May and subsequent Board action in June: Policies 305 Employment of Substitute and Short-Term Employees and 816 Social Media Policy and to REPEAL Policies 227.1 Voluntary Student Drug & Alcohol Testing, 405 Employment of Substitute Professional Employees, and 505 Employment of Substitute and Short-Term Employees. Motion was seconded by George Andrews and carried unanimously 4-0.

## IX. ADJOURNMENT: 5:45 p.m.

**ACTION BY THE COMMITTEE:** Motion to adjourn was made by George Andrews. Motion was seconded by Robert Huffman and carried unanimously, 4-0.

Next Meeting: June 18, 2018 at 4:30 p.m. at Carl T. Secor Administration Center

Respectively submitted by,  
Eric Forsyth