

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
PROPERTY & FACILITIES COMMITTEE MEETING  
August 3, 2022  
VIA ZOOM & ADMINISTRATION CENTER BOARD ROOM  
5:30 P.M.  
MINUTES**

- I. The Chairperson,** Mrs. Lisa VanWhy called the Property & Facilities Committee meeting to order at 5:30 p.m. and led those present in the Pledge of Allegiance. Ms. Amy Famighetti read roll call.
- II. Board Committee Members Present:** Lisa VanWhy, Wayne Rohner, and Jason Gullstrand. Steven Lurry was absent.
- III. School Personnel Present:** Daryle Miller, Robert Romagno, Brian Baddick, Fred Mill, William Vitulli
- IV. Community Members Present:** Larry Dymond
- Other:** Dave Rifendifer, Josh Grice, Deborah Kulick (present via Zoom)

**V. APPROVAL OF AGENDA**

**RECOMMENDATION BY THE COMMITTEE:** Motion was made by Lisa VanWhy to approve the agenda for August 3, 2022 and with members of the Committee reserving the right to add to the agenda and take further action in the best interest of the District. Motion was made by Lisa VanWhy. Motion was seconded by Wayne Rohner. Motion was carried unanimously 3-0.

**APPROVAL OF MINUTES**

**RECOMMENDATION BY THE COMMITTEE:** Motion was made by Lisa VanWhy to approve the minutes from both June and July, 2022 meeting. Motion was made by Lisa VanWhy. Motion was seconded by Wayne Rohner. Motion was carried unanimously 3-0.

**VI. ITEMS REQUIRING ACTION**

**a. High School North and Lehman Intermediate Secure Vestibules**

Fred Mill was not able to attend the meeting on time to discuss this project. Josh Grice from D'Huy Engineering spoke on Fred's behalf. This request is to secure the entrance doors to both buildings. This system will replicate the set up currently at the Administration Building. Wayne also wanted the minutes to reflect that there is a camera missing from North Campus.

**b. District Property No Longer in Use**

Robert Romagno wanted to make the committee aware that there has been clean up around the District and we are presenting the items that are broken or in poor condition. Lisa VanWhy asked where does the District usually sell these items? Robert stated on a government auction site previously used. Dr. Riker did not have an objection about where we sell the items at. Robert also stated that what items aren't sold, we can donate as well.

**c. D'Huy Engineering Invoices**

1. High School North and Lehman Intermediate Window Replacement – Invoice #55449 \$864.00
2. High School North and Smithfield Elementary Flooring Replacement – Invoice #55450 \$1,120.23
3. High School North Natatorium Roof Replacement – Invoice #55451 \$1,192.47
4. High School South Turf Replacement – Invoice #55452 \$1,200.02
5. Bushkill Elementary HVAC Replacement – Invoice #55453 \$2,950.00
6. High School North Natatorium HVAC Replacement – Invoice #55454 \$3,030.01
7. North Campus Storm Pipe Replacement – Invoice #55455 \$6,875.00
8. East Stroudsburg Elementary Sprinkler Replacement – Invoice #55456 \$1,140.00

**d. Applications for Payment**

1. Smithfield Elementary Floor Refinish – Cope Commercial Flooring – Application #4 \$45,900.00
2. High School North Floor Replacement – H&P Construction – Application #3 \$132,163.65
3. High School North and Lehman Intermediate Window Replacement – D&M Construction – Application #14 \$11,287.80

**VII. ITEMS FOR DISCUSSION**

**a. Resica Elementary Parking Lot Paving**

Mr. Ihle stated that this project was mentioned at the last P&F meeting to be placed on this agenda by Wayne Rohner. Dr. Riker suggested we may want to put this out for bid if this is going to go forward. It was placed on hold due to more pressing projects. Wayne would like to put this back on the 5-Year Capital Plan. Wayne stated that Resica is due to have their parking lot paved and we have roughly \$400,000 in the capital to pay for the paving. D'Huy Engineering said they will take core samples of the parking lot and decided on what kind of replacement will be done. The core samples will cost about \$3,500 and will be a 2023 project as per Wayne Rohner.

**b. Mold Management Plan**

Rob Romagno developed this mold plan. The District currently does not have one until now. Once the manual has been reviewed and approved by Dr. Riker, this manual will go on the District website.

**c. Current Capital Payments**

No discussion.

**d. 5-Year Capital Plan**

No discussion.

**e. July 2022 Department Summaries**

No discussion.

**That concludes the agenda items.**

**VIII. PUBLIC PARTICIPATION—LIMITED TO ITEMS OF DISCUSSION**

Wayne Rohner wanted to add the North Storm Water for discussion. Wayne understands there was a pre-bid meeting and D'Huy Engineering is here to discuss that.

Wayne Rohner also asked about our generators. Currently, we have an agreement with Critical Systems for generator maintenance and that agreement expires in December 2022. Currently, the Facilities Department has sent out information for proposals and they will be an upcoming agenda.

**IX. PREVIOUSLY SUBMITTED TO FINANCE COMMITTEE**

No discussion.

**X. ADVISORY RECOMMENDATIONS FOR CONSIDERATION BY THE BOARD OF EDUCATION**

**a. High School North and Lehman Intermediate Secure Vestibules**

**RECOMMENDATION BY THE COMMITTEE:** Motion was made by Lisa VanWhy to approve Keystone Fire and Security to secure the front entrance vestibules at High School North and Lehman Intermediate. Motion was seconded by Wayne Rohner. Motion was carried unanimously 3-0.

**b. District Property No Longer in Use**

**RECOMMENDATION BY THE COMMITTEE:** Motion was made by Lisa VanWhy to approve the Environmental Services Department to sell unused District property. Motion was seconded by Jason Gullstrand. Motion was carried unanimously 3-0.

**c. D'Huy Engineering Invoices**

**RECOMMENDATION BY THE COMMITTEE:** Motion was made by Lisa VanWhy to approve all invoices #1-8. Motion was seconded by Jason Gullstrand. Motion was carried unanimously 3-0.

**d. Applications for Payment**

**RECOMMENDATION BY THE COMMITTEE:** Motion was made by Lisa VanWhy to approve all applications for payment #1-3. Motion was seconded by Wayne Rohner. Motion was carried unanimously 3-0.

**e. Resica Elementary Parking Lot Paving**

**RECOMMENDATION BY THE COMMITTEE:** Motion was made by Lisa VanWhy to approve D'Huy Engineering to take core samples. Motion was seconded by Wayne Rohner. Motion was carried unanimously 3-0.

**XI. ADJOURNMENT 6:13P.M.**

**RECOMMENDATION BY THE COMMITTEE:** Motion was made by Lisa VanWhy to adjourn. Motion was seconded by Wayne Rohner. Motion was carried unanimously 3-0.

Respectfully Submitted,  
Amy Famighetti