

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
PROPERTY & FACILITIES COMMITTEE MEETING
September 7, 2021
VIA Zoom & Administration Center Board Room
5:30 P.M.
Minutes**

I. The Chairperson, Mrs. Lisa VanWhy called the Property & Facilities Committee meeting to order at 5:30 p.m. and led those present in the Pledge of Allegiance. Secretary Amy Famighetti called the roll.

II. Board Committee Members Present: Lisa VanWhy, Wayne Rohner, Larry Dymond, and Jason Gullstrand

III. School Personnel Present: Brian Baddick, Daryle Miller, Scott Ihle, Amy Famighetti, Dr. Riker, Dr. Vitulli

IV. Community Members Present: George Andrews

Other: Dave Rifendifer, Josh Grice

V. APPROVAL OF AGENDA AND MINUTES

RECOMMENDATION BY THE COMMITTEE:

Motion was made by Lisa VanWhy to approve the agenda for September 7, 2021 and with members of the Committee reserving the right to add to the agenda and take further action in the best interest of the District. Motion was seconded by Jason Gullstrand and carried unanimously, 4-0.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by Lisa VanWhy to approve the minutes of the August 3, 2021 meeting. Motion was seconded by Jason Gullstrand and carried unanimously, 4-0.

VI. ITEMS REQUIRING ACTION:

a. Trailer Mounted Generator

Mr. Ihle is requesting this trailer to allow for a portable generator in the event any generators within the District fail. This is budgeted into the Facilities Department General Operation Budget. There are also a few locations that do not have a backup generator. The Maintenance Team will be housing this down at their Maintenance Shop and use as the need arises. Mr. Ihle explained that we did reach out to more than two vendors but the others were not responsive. Cooper is a Costar affiliated vendor and they also provided the lowest quote. Mrs. VanWhy asked if the 3rd vendor would have been cheaper than the two provided and Mr. Ihle explained we never received a response. Mr. Rohner asked if there was a need for this trailer mounted generator? Mr. Ihle said we hope not, but we do not have back up at some locations and this will be less expensive as proven when there was a need for a rental when we experienced operating issues with the generator located at the North Bus Garage a few years ago.

b. High School South Turf Replacement

Mr. Daryle Miller met with a turf consultant a couple of months ago to check the condition of High School South's field. They felt the turf should be replaced by 2022. This would be a capital project for next year. Mr. Miller explained that there is a 0% financing option to assist with payment. As of right now, there is only

one quote and Mr. Rohner asked if this was critical to get approved today. Mr. Miller said not today necessarily but it will need to be done within the next year. Mr. Gullstrand would like other quotes so we all did our due diligence and possibly put this on a future agenda. Mr. Miller explained that if we do go with Field Turf, we have until the end of the year to commit to them. Mr. Dymond would like to see, along with other vendor quotes, what the warranty would be for this project. The Committee requested that Mr. Miller come back with more information and additional quotes to move it forward to the Finance Committee.

c. Colorado Time Systems Sport Scoreboards

Denise Rogers did not attend the meeting to present to the Committee. Dr. Riker explained that this is for the new timing system for the High School South pool. Previously, this was not budgeted for the pool project, but since has been budgeted correctly. North Campus is using a different system, which is why the cost is more there than at South. North also has more lanes in the pool than South does. Colorado fittings are already being used at South. Mr. Gullstrand asked if there needs to be additional bids and a 611 Form. Dr. Riker believes it is fair for Denise Rogers to get additional quotes and present to the Finance Committee as to not have more of a delay.

d. D'HUY Engineering Invoices

1. ESASD Additional Retainer Tasks - Invoice #53335 \$243.10
2. Resica & Middle Smithfield Water Filtration – Invoice #53336 \$2,300.00
3. High School South Repairs – Invoice #53337 \$1,457.63
4. High School North and Lehman Intermediate Window Replacement – Invoice #53338 \$2,160.00
5. Lehman Intermediate and Bushkill Elementary Flooring Replacement – Invoice #53339 \$6,112.25
6. J.M. Hill Vestibule Renovation – Invoice #53340 \$643.55

e. Application's for Payment and Change Orders

1. High School North and Lehman Intermediate Window Replacement – D&M Construction Unlimited – Application #2 \$2,250.00
2. Lehman Intermediate Flooring – H&P Construction – Application #5 \$74,461.50
3. J.M. Hill Vestibule – Bognet, Inc. – Application #4 \$29,812.50
4. High School South Pool Repair – All State Technology – Application #1 \$121,500.00
5. High School North and Lehman Intermediate Window Replacement – D&M Construction 0 Application #3 \$95,729.73
6. Bushkill Elementary Flooring – Cope Commercial Flooring – Application #4 \$85,132.80
7. Bushkill Flooring Change Order #1 – Cope Commercial Flooring *Increase* \$9,492.00
8. Lehman Flooring Change Order #1 – H&P Construction *Decrease* \$52,150.00
9. High School South Pool Repairs Change Order #1 – All State Technology *Increase* \$29,850.00

VII. ITEMS FOR DISCUSSION

a. PMP – Project Management Updates

No discussion.

b. Bushkill 2022 HVAC Controls Project

This project is slated for 2022. D'Huy Engineering will be providing oversight of the project as TRANE performs the work. TRANE will have a presentation at the next Property and Facilities meeting.

c. Current Capital Payment

No discussion.

d. 5 Year Capital Plan

No discussion.

That concludes the agenda items.

VIII. PUBLIC PARTICIPATION – LIMITED TO ITEMS OF DISCUSSION

D’Huy Engineering and the Facilities Department held an open bid for the Resica and Middle Smithfield Water Filtration project. Leon Clapper was the lowest bidder, coming in at \$170,000.00. D’Huy Engineering would like this be on upcoming Board Meeting this month. Mrs. VanWhy made the motion to move this bid to the Finance Committee, seconded by Mr. Larry Dymond.

IX. PREVIOUSLY SUBMITTED TO FINANCE COMMITTEE

No discussion.

X. ADVISORY RECOMMENDATIONS FOR CONSIDERATION BY THE BOARD OF EDUCATION

a. Trailer Mounted Generator

RECOMMENDATION BY THE COMMITTEE: Mrs. Lisa VanWhy asked for a motion to move Cooper Electric as the lowest proposal forward. Motion was made by Mrs. Lisa VanWhy and was seconded by Mr. Jason Gullstrand. Motion was carried unanimously 4-0.

b. D’Huy Engineering Invoices

RECOMMENDATION BY THE COMMITTEE: Mrs. Lisa VanWhy asked for a motion to move all invoices 1-6 forward. Motion was made by Mrs. Lisa VanWhy and seconded by Mr. Wayne Rohner. Motion was carried unanimously 4-0.

c. Application’s for Payment and Change Orders

RECOMMENDATION BY THE COMMITTEE: Mrs. Lisa VanWhy asked for a motion to move Application’s for Payment 1-9 forward. Motion was made by Mrs. Lisa VanWhy and seconded by Mr. Jason Gullstrand. Motion was carried unanimously 4-0.

XI. NEXT MEETING- Tuesday, October 5, 2021 at 5:30 p.m.- Administration Center Board Room as well as via Zoom.

RECOMMENDATION BY THE COMMITTEE:
Motion was made by Mrs. Lisa VanWhy to adjourn. Motion was seconded by Mr. Jason Gullstrand. Motion was carried unanimously 4-0.

XII. ADJOURNMENT 6:45 P.M.

Respectfully submitted,
Amy Famighetti