

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
PROPERTY & FACILITIES COMMITTEE MEETING
November 1, 2023
VIA ZOOM & ADMINISTRATION CENTER BOARD ROOM
5:30 P.M.
MINUTES**

- I. The Chairperson,** Mrs. Lisa VanWhy called the Property & Facilities Committee meeting to order at 5:30p.m. and led those present in the Pledge of Allegiance. Mrs. Amy Strunk read roll call.
- II. Board Committee Members Present:** Lisa VanWhy, Jason Gullstrand, and Steven Lurry. George Andrews was absent for this meeting.
- III. School Personnel Present:** Daryle Miller, Robert Romagno, William Vitulli
- IV. Community Members Present:** Larry Dymond, Wayne Rohner

Other:

V. APPROVAL OF AGENDA

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve the agenda for November 1, 2023, and with members of the Committee reserving the right to add to the agenda and take further action in the best interest of the District. Motion was made by Lisa VanWhy. Motion was seconded by Jason Gullstrand. Motion was carried unanimously 3-0.

APPROVAL OF MINUTES

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve the minutes from the October 4, 2023, meeting. Motion was made by Lisa VanWhy. Motion was seconded Steven Lurry. Motion was carried unanimously 3-0.

VI. ITEMS REQUIRING ACTION

a. 2024 F-350 – Maintenance Truck – Daryle Miller

Daryle stated this is not a budgeted item, but if approved, would come from the District Capital Budget. Our current bucket truck is inoperable and will not pass inspection. This new truck would be for 2nd shift maintenance use as well as anything during the day. This would replace a bucket truck with a pickup truck. This truck can tow and move items and store tools.

b. High School North Baseball Field – Daryle Miller

Daryle stated this is for the North Varsity Baseball field. The field needs to be regraded or excavated to remove the lip that is causing issues. This field is roughly 20 years old. We reached out to three vendors, but Rutledge would not send us their quote. This is a Capital Budget item.

VII. ITEMS FOR DISCUSSION

a. LaBella Indoor Air Quality Reports

Last month's Property and Facilities meeting, Jason Gullstrand asked if the District still performs some kind of air quality testing. Environmental Services has LaBella perform air tests annually, and they are very thorough and provide thorough reports.

b. Current Payments

No discussion.

c. Cooper Electric LED Savings – Daryle Miller/Amy Strunk

Daryle and Amy wanted to inform the committee that the Facilities Department is now keeping track of all lights and ballasts that we are changing to LED. As of the beginning of 2023, the District has received a savings of over \$70,000.00.

That concludes the agenda items.

VIII. PUBLIC PARTICIPATION—LIMITED TO ITEMS OF DISCUSSION

Wayne Rohner asked about the North Baseball field. He asked if the field is receiving in field mix? Daryle informed him that the mix is being delivered soon, whenever we need it, he orders it.

IX. PREVIOUSLY SUBMITTED TO FINANCE COMMITTEE

No discussion.

X. ADVISORY RECOMMENDATIONS FOR CONSIDERATION BY THE BOARD OF EDUCATION

a. 2024 F-350 Maintenance Truck

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve a purchase of a maintenance truck to not exceed \$55,500.00. This would be a capital budgeted item. Motion was seconded by Steven Lurry. Motion was carried unanimously 3-0.

b. High School North Baseball Field

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve the lowest estimate to repair and work on the North Varsity Baseball Field. This would be a capital budgeted item. Motion was seconded by Jason Gullstrand. Motion was carried unanimously 3-0.

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to approve the change order for Cope Flooring to increase the total amount by \$6,644.00. Motion was seconded by Steven Lurry. Motion was carried unanimously 3-0.

XI. ADJOURNMENT 6:05 P.M.

RECOMMENDATION BY THE COMMITTEE: Motion was made by Lisa VanWhy to adjourn. Motion was seconded by Steven Lurry. Motion was carried unanimously 3-0.

Respectfully Submitted,
Amy Strunk