

EAST STROUDSBURG AREA SCHOOL DISTRICT

PROPERTY AND FACILITIES COMMITTEE MEETING MINUTES

MARCH, 2016

The chairperson, Wayne Rohner called the meeting to order at 5:31 p.m. and led the Pledge of Allegiance. Secretary, Kelli Oney called the roll. Those present were Bob Cook, Wayne Rohner, Bob Gress and Ronn Bradley.

A motion was made by Bob Cooke to approve the minutes of the February 4, 2016 meeting along with the agenda for March 3, 2016 with the members of the Committee reserving the right to add to the agenda and take further action in the best interest of the District. Motion seconded by Ronn Bradley. All approved.

ANNOUNCEMENTS - The next Property and Facilities meeting is scheduled for at 5:30 p.m. Thursday, April 7, 2016 at the Carl T. Secor Administration Center.

ITEMS OF DISCUSSION

1. J.M.HILL Playground

- a. Michele Arnold explained the condition of the current playground at the school. The bridge that connects two sections of the equipment is broken. It contains sharp edges and gaps between the boards. Since the bridge is not replaceable, she is looking into replacing this section of equipment. The school currently has 440 students and could use a larger playground to accommodate more children. A preliminary sketch and picture was provided to give an idea of the direction she is moving. This new section of the playground is estimated to cost \$47,800. This price does not include installation, which is estimated at 30% of the cost. Since this is a community playground, she will be appealing to the Borough of East Stroudsburg to help fund this project, and has already been in conversation with Mayor Martenelli.

Sharon Laverdure asked if the section could it be added to? Because of the age of the play ground, parts are no longer available. The new portion will fit into the current section. Mrs. Arnold is open to using the other components and make an L-shaped playground. Since the equipment is old, and secured with concrete in the ground they are not sure how movable the components are.

Jeff Bader asked if she is using the same company or a new company? What is the plan for the current playground, until a new one is in place. Recreation Resource is suggesting installing a new ladder to access the slide, and block off the other side. Jeff Bader asked if the company is a Costar or State Contractor? If they are not than this project will need to go out to bid. Mr. Gress noted that this playground by far is the most used in our district, especially by the community. Bob Gress will also approach the Boro if needed. He also suggested contacting Stroud Open Space and ask Steve Bybee to get involved to help with grants. Ronn Bradley would like to make sure community agencies are contacted to help with funding. The Committee was in agreement to pursue and get the bridge replaced/fixed ASAP.

1. UPDATES

- a. **Middle Smithfield** - Scott Ihle reported the classroom and computer rooms are now operational. C&D Water Proofing has a small leak back by the loading dock. Once the roof is leak free all the damaged sheetrock will be replaced. Wayne Rohner asked if the insurance company is covering the costs? Jeff Bader stated currently no they are not. However, they are trying to figure out a way to have this covered. The obstacle is this was multiple problems that occurred over several years.

- b. **J.M. Hill Re-key Proposal** - Scott Ihle reported he received a proposal from General Supply for \$2,415 to replace the third grade, some of the classrooms on the faculty side and in the basement. Wayne Rhoner asked if this was in the budget? Jeff Bader asked if this is a request for additional funds or included in the maintenance budget? Ronn Bradley asked if the school had exhausted their maintenance budget? Jeff Bader said he did not know that. Ronn Bradley requested a copy of each school maintenance budget and what was spent. The committee agreed to proceed and use the maintenance budget to cover the costs.

- c. **Access Control** - Scott Ihle asked if this could be tabled until next month. The information just came across his desk late this afternoon and he did not have time to review it. Permission given by the Committee.

- d. **High School Elevator** - Scott Ihle reported D'Huy will be visiting the site with an contractor. They are thinking that if a small trench is dug from the elevator, perhaps that would help remove the water. Issues with sump pump have come up. The maintenance department worked on the pump and has it running. Maintenance has replaced the pvc pipe which had some cracks. Bob Gress noted the elevator was installed in 2007 and it has always had a water problems caused from ground water. The aux. gymnasium also had the same problems during construction and had to be redesigned. Scott Ihle said he would update the Committee once he hears back from D'Huy.

PUBLIC PARTICIPATION

1. Scott Ihle asked if this committee would like him to bring items that were below the threshold for quotes or bids? Bob Gress stated he should go ahead with the repair first, and report on the items as needed to this committee for information purposes.

MOTION was made by Bob Cooke, seconded by Ronn Bradley to adjourn the meeting at 6:05 p.m.
Motion carried unanimously.

Respectfully Submitted
Kelli Oney
Committee Secretary