

EAST STROUDSBURG AREA SCHOOL DISTRICT
2024-2025
LEA Health and Safety Plan

Initial Effective Date: July 20, 2020

Date of Last Review: August 19, 2024

Date of Last Revision: August 19, 2024

1. How will the LEA, to the greatest extent practicable, support prevention and mitigation policies in line with the most up-to-date guidance from the CDC for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning?

East Stroudsburg Area School District reopened its classrooms to all students who desired in-person instruction on the first day of school in the 2022-2023 school year. Our district implemented a five (5) days per week schedule as was in place prior to the COVID-19 outbreak. In addition, it was also the intent of our Board of Directors to provide a completely asynchronous cyber learning program as an additional option for parents and students not prepared or not interested in returning to in-person instruction.

The Superintendent, along with the Pandemic Coordinator, will continue the current practice of reporting known positive cases as required by the PA DOE/DOH.

Building and or district closure (short term/long term) will only be implemented as required by prevailing guidance from the Pennsylvania Department of Health, the CDC, PDE, and/or any other applicable government authorities.

Staff and students are expected to adhere to the prevailing hygiene practices being set forth by the Pennsylvania Department of Health and the CDC. Handwashing stations and hand sanitizer will be readily available for all staff, students, and visitors. Our district will comply with any universal masking mandates. Students who wish to wear a mask despite the lack of a mandate will be permitted to do so.

Staff and students will be provided with the current CDC Guidance to follow regarding COVID-19.

District attendance plans and procedures will continue as established pre-pandemic.

2. How will the LEA ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services?

The East Stroudsburg Area School District has a significant number of supports available to all students and staff.

- **The district provides various methods in which students can get their education:**
 - **In-person five (5) days a week**
 - **Asynchronously via the district learning management cyber academy (ESACA)**
- **All virtual programs have supporting teachers to provide students with guidance in their studies, including access to our blended learning success coaches for our cyber students.**
- **All students have access to technology with our district's one-to-one computer plan.**
- **All students have access to the internet with our district's internet assistance plan.**
- **All students have access to school counselors, school psychologists, and social workers employed by the district.**
- **All buildings have SAP teams and MTSS procedures in place to address student needs.**
- **MTSS is present in all buildings and provided to virtual students as well.**
- **Student Assistance Program (SAP) provided to all students.**
- **In district social workers provide support in various capacities.**
- **Student meals to be provided to all students, both in-person and remote.**
- **All staff have free access to mental health services as provided through our employee benefits plan.**
- **All staff and students have access to Monroe and Pike County community services.**

3. Use the table below to explain how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC.

ARP ESSER Requirement	Strategies, Policies, and Procedures
Universal and correct wearing of masks ;	The East Stroudsburg Area School District will adhere to prevailing Orders from the Pennsylvania Department of Health (PA DOH) or other authorized State or Federal authority regarding face coverings.

	<p>In the absence of such an Order, the wearing of face coverings is optional for all students, staff and visitors. However, the Board of Education strongly encourages everyone to continue wearing face coverings, even in the absence of an official Order</p> <p>Superintendent will issue the masking Order, as well as the discontinuance of the Order for each school based on this direction from the ESASD Board of Directors.</p> <p>If during this masking requirement a student or staff member wishes to be exempt from wearing a mask, they are required to complete a new mask exemption form (any previously completed form does not apply) and submit the form to the building office. (Forms are available at each building).</p> <p>ESASD will continue the practice of placing posters with proper mask fitting and usage throughout the district buildings.</p> <p>Daily announcements supporting these practices will be provided in the buildings during high levels of community spread.</p>
Modifying facilities to allow for physical distancing (e.g., use of cohorts/podding);	The East Stroudsburg Area School District will adhere to prevailing orders from the Pennsylvania Department of Health (PA DOH) regarding physical distancing.
Handwashing and respiratory etiquette ;	<p>Students and staff are expected to follow the hygiene practices set forth by the Pennsylvania Department of Health and the CDC. Adequate supplies of hand soap, paper towels, hand air-dryers, and sanitizer, are available at various locations in every building.</p> <p>Students will be reminded to frequently wash their hands, especially before and after lunch, recess, or school activities.</p>
Cleaning and maintaining healthy facilities, including improving ventilation ;	<p>All cleaning supplies utilized will be in accordance with local, state, and federal recommendations.</p> <p>All rooms will be cleaned at the pre-pandemic level which includes nightly desk cleaning and cleaning of common touchpoints.</p> <p>Staff will utilize natural opportunities (open windows) to ventilate rooms during days where the temperature is appropriate in moderate to high community spread. Classroom doors will remain closed unless we are in substantial or high county spread.</p> <p>Classroom teaching staff will receive appropriate supplies for each room which will include: gloves, sanitizer, and wipes when needed.</p>

	Classrooms known to have had a COVID infected/symptomatic person in them will be deep cleaned and sanitized.
Contact tracing in combination with isolation and quarantine , in collaboration with State and local health departments;	<p>The East Stroudsburg Area School District will adhere to any prevailing orders from the Pennsylvania Department of Health (PA DOH) regarding contact tracing, isolation, and quarantine.</p> <p>The ESASD will require assigned seating in all aspects of school operations to allow for effective and efficient contact tracing of any positive cases of COVID-19.</p> <p>Any student or staff that exhibits symptoms of COVID-19 will be immediately isolated, sent home, and not return to the school setting until meeting proper return protocols as defined by the PA DOH.</p>
Diagnostic and screening testing;	The ESASD will continue to direct any individual who is symptomatic with a recommendation to follow up with their medical provider, a local COVID-19 testing facility, or to take an at-home COVID-19 test.
Efforts to provide COVID-19 vaccinations to school communities ;	The ESASD will provide additional vaccination opportunities when made available. ESASD will remain open to healthcare providers that wish to utilize the district as a POD.
Appropriate accommodations for children with disabilities with respect to health and safety policies; and	Individualized health and safety plans will be developed with families, as needed, for students requiring additional accommodations regarding health and safety measures.
Coordination with state and local health officials	The East Stroudsburg Area School District will maintain our Pandemic Coordinator, who will continue to coordinate with state and local health officials on an as-needed basis regarding all COVID matters.

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for the East Stroudsburg Area School District reviewed and approved the Health and Safety Plan on February 26, 2024, and reviewed and approved the plan on August 19, 2024.

The plan was approved by a vote of:

_____ Yes

_____ No

Affirmed on: August 19, 2024

By:

(Signature of Board President)*

Michael Catrillo

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase is needed.



East Stroudsburg Area School District

Financing Discussion

August 12, 2024

Prepared by:

Jamie Doyle, Managing Director

Brad Remig, Managing Director

Karli Keisling, Senior Managing Consultant



PFM Financial Advisors LLC

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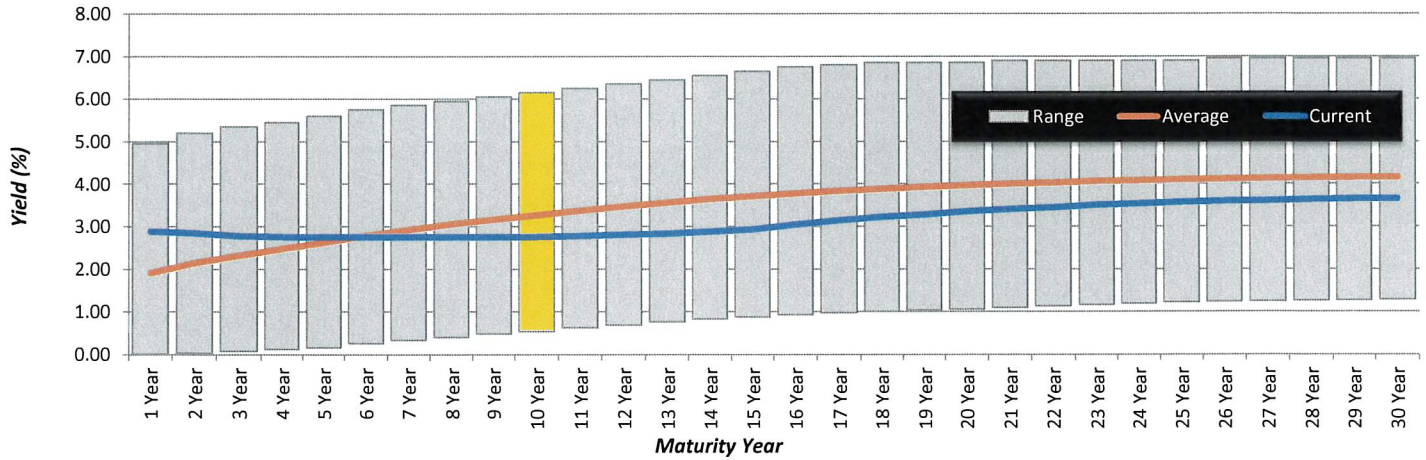
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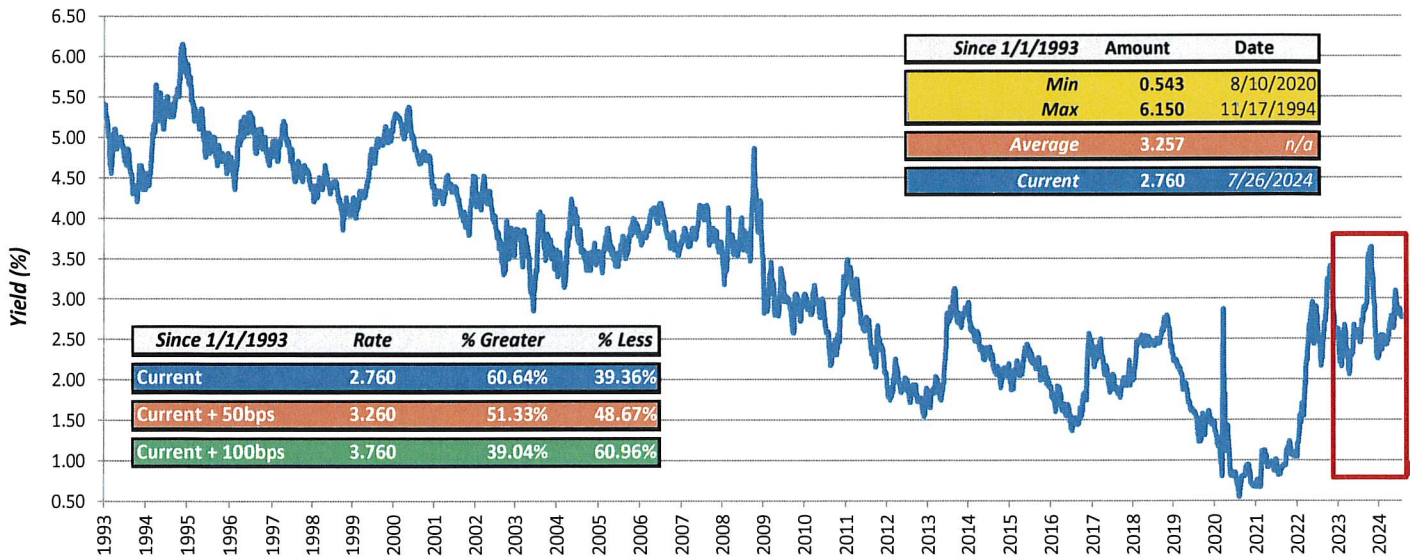
MUNICIPAL MARKET UPDATE

July 26, 2024

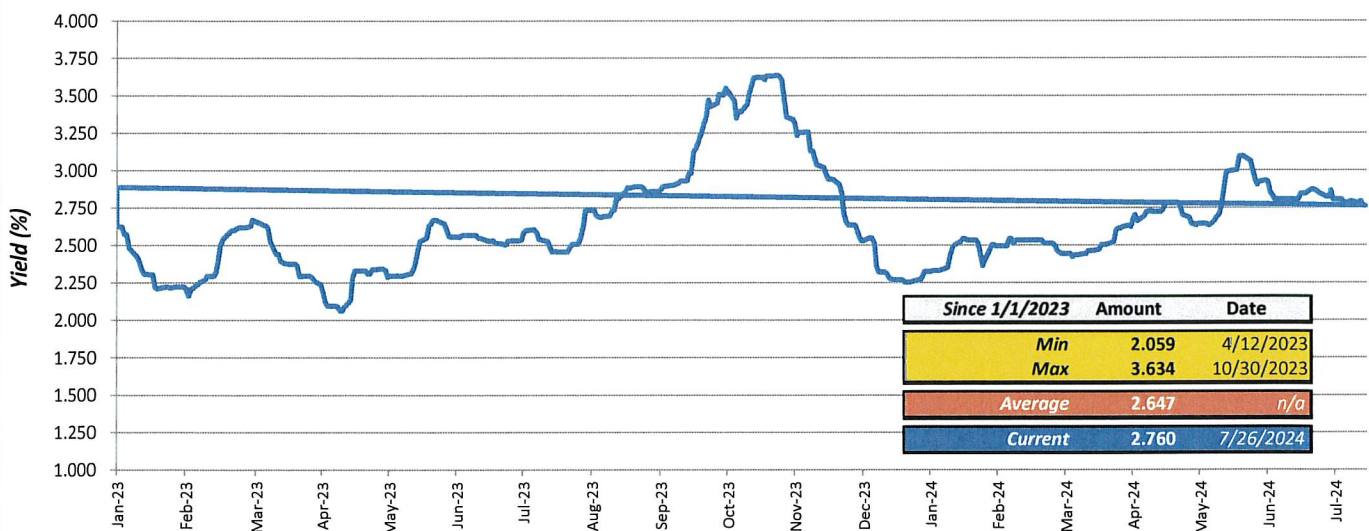
HISTORICAL BVAL CURVE ILLUSTRATION - SINCE JANUARY 1, 1993 [1]



SPOT ANALYSIS - 10 YEAR BVAL - SINCE JANUARY 1, 1993 [1]



SPOT ANALYSIS - 10 YEAR BVAL - SINCE JANUARY 1, 2023



[1] Datapoints prior to January 4, 2010 are provided by MMD, datapoints after January 4, 2010 are provided by BVAL.

East Stroudsburg Area School District

Topics of Discussion

August 12, 2024

New Money Analysis

- 1) The District Administration has asked PFM to provide analysis for a new money issuance to fund a deposit of \$5,791,540 for the purchase of new school buses.
- 2) All projects are term limited by the useful life of the project. Projects procured under Act 39 (ESCO/GESA projects) are further limited to the shorter of the useful life of the project or 20 years.

Federal Tax Laws

- 3) Federal tax laws permit an Issuer to borrow at a tax-exempt interest rate and invest the proceeds at an unlimited (taxable) yield subject to arbitrage requirements during the period of project construction, but only if the following three tests can be satisfied. The governing board must reasonably expect at the time the borrowing:
 - a. **Expenditure Test** – issuer will spend 85% of the proceeds within three years.
 - b. **Time Test** – issuer will incur a substantial binding obligation (sign a design contract, award a construction bid) within six months, equal to at least 5% of the borrowing amount.
 - c. **Due Diligence Test** – construction of the project will proceed, and the bonds funds will be spent, with due diligence to completion.

Arbitrage Rebate Considerations

- 4) An issuer is exempt from arbitrage rebate if they qualify under size-based and time-base exemptions:
 - a. **Time Base/Spending Exception** – the Issuer must meet the following spending exceptions:
 - i. 18-Month Spending Exception: 15% of proceeds spent within 6 months; 60% spent within 12 months; and 100% spent within 18 months.

Dual-Track Process

- 5) Solicit bank loan Request for Proposal from local, regional, and national financial institutions.
- 6) Evaluate responses on an “apples to apples” basis.
- 7) Compare best bank loan results with bond market.
- 8) Discussion with District on how it would like to proceed based on interest rate conditions, terms and conditions associated with loans/bond.

Parameters Resolution

- 9) District may consider a “Parameters Resolution” for the Bonds/Notes, which authorizes the financing team to issue the bonds as long as certain parameters are met in order to be able to enter the market with those bonds when it is most advantageous.
- 10) The Parameters Resolution establishes a set of thresholds under which the ultimate financing must fit within, including:
 - Maximum principal amount
 - Maximum interest rate
 - Maximum final maturity
- 11) The District will not need to hold special meetings to approve the final pricing of the Bonds/Notes.

**EAST STROUDSBURG AREA SCHOOL DISTRICT
SUMMARY OF OUTSTANDING INDEBTEDNESS**

Debt Service Requirements										
1	2	3	4	5	6	7	8	9	10	11
Fiscal Year Ended	QSCBs Series of 2010 [1]	QZABs Series D of 2011 [2]	G.O. Bonds Series A of 2017	G.O. Bonds Series AA of 2017	G.O. Bonds Series AAA of 2017	G.O. Bonds Series of 2019	G.O. Notes Series of 2020	First Keystone G.O. Notes Series of 2021	TD Bank G.O. Notes Series of 2022	Total Debt Service
6/30/2025	59,686	22,167	168,150	10,292,225	670,200	823,950	2,704,675	321,032	269,103	15,331,188
6/30/2026	58,168	21,583	171,400	10,286,725	707,780	830,200	2,666,400	319,313	266,530	15,328,099
6/30/2027	56,649	21,000	170,725	6,623,425	3,947,550	939,950	2,932,425	346,362	244,118	15,282,204
6/30/2028	54,093	20,417	171,300	2,767,425	7,024,350	1,745,150	2,887,675	326,315	212,108	15,208,833
6/30/2029		19,833	166,800	2,653,200	5,749,975	1,816,000		308,507	4,376,571	15,090,886
6/30/2030		19,250	167,225	2,651,025		1,939,200		8,339,510	2,000,959	15,117,169
6/30/2031			167,500	6,781				193,430		367,712
6/30/2032			172,550	6,594						179,144
6/30/2033				6,406						6,406
6/30/2034				6,219						6,219
6/30/2035				6,031						6,031
6/30/2036				5,844						5,844
6/30/2037				5,656						5,656
6/30/2038				5,469						5,469
6/30/2039				5,281						5,281
6/30/2040				5,094						5,094
Totals	228,597	124,250	1,355,650	35,333,400	18,099,855	8,094,450	11,191,175	10,154,469	7,369,389	91,951,235

Local Effort Requirements										
12	13	14	15	16	17	18	19	20	21	22
Fiscal Year Ended	QSCBs Series of 2010 [1]	QZABs Series D of 2011 [2]	G.O. Bonds Series A of 2017	G.O. Bonds Series AA of 2017	G.O. Bonds Series AAA of 2017	G.O. Bonds Series of 2019	G.O. Notes Series of 2020	First Keystone G.O. Notes Series of 2021	TD Bank G.O. Notes Series of 2022	Total Local Effort
6/30/2025	59,686	22,167	168,150	9,371,010	621,221	770,134	2,402,616	296,732	249,436	13,961,152
6/30/2026	58,168	21,583	171,400	9,366,002	656,054	775,975	2,368,616	295,143	247,052	13,959,993
6/30/2027	56,649	21,000	170,725	6,030,589	3,659,056	878,557	2,604,931	320,146	226,277	13,967,931
6/30/2028	54,093	20,417	171,300	2,519,724	6,510,999	1,631,165	2,565,179	301,616	196,607	13,971,100
6/30/2029		19,833	166,800	2,415,723	5,329,757	1,697,388		285,155	4,056,724	13,971,380
6/30/2030		19,250	167,225	2,413,742		1,812,541		7,708,278	1,854,726	13,975,762
6/30/2031			167,500	6,174				178,789		352,464
6/30/2032			172,550	6,004						178,554
6/30/2033				5,833						5,833
6/30/2034				5,662						5,662
6/30/2035				5,491						5,491
6/30/2036				5,321						5,321
6/30/2037				5,150						5,150
6/30/2038				4,979						4,979
6/30/2039				4,809						4,809
6/30/2040				4,638						4,638
Totals	228,597	124,250	1,355,650	32,170,850	16,777,087	7,565,760	9,941,342	9,385,860	6,830,822	84,380,218
Principal**:	303,750	175,000	1,200,000	32,615,000	16,045,000	7,530,000	10,535,000	9,422,000	6,865,000	84,690,750

PE%:	0.00%	0.00%	0.00%	14.06%	11.48%	10.26%	17.54%	11.89%	11.48%
PE% Status:	Permanent	Permanent	Temporary	Temporary	Temporary	Temporary	Temporary	Temporary	Temporary
AR% (23-24):	63.66%	63.66%	63.66%	63.66%	63.66%	63.66%	63.66%	63.66%	63.66%
Call Date:	Make-Whole	Make-Whole	9/1/2025	9/1/2025	9/1/2025	3/1/2025	Non-Callable	Anytime	Anytime
Purpose:	New Money (QSCBs)	New Money (QZABs)	Cur Ref 2012A	Cur Ref 2007 & 2007A	Cur Ref 2008	Cur Ref 2014A	Cur Ref 2013, 2014AA & 2015	Cur Ref 2016 & 2016 A	Cur Ref 2016 & 2017

[1] QSCB debt service is net of Federal Reimbursement Subsidy Rate of 4.830% as well as estimated sinking fund earnings rate of 2.000%

[2] QZAB debt service is net of Federal Reimbursement Subsidy Rate of 5.138% as well as estimated sinking fund earnings rate of 2.000%

** Outstanding as of July 29, 2024

EAST STROUDSBURG AREA SCHOOL DISTRICT*Summary of Proposed 2024 New Money Issuance***ESTIMATED** - For Illustrative Purposes

		1	
		Series of 2024	
Settlement		October 2024	
Available for Bus Purchase ^[1]		\$5,791,540	
Term		5 Years	
Structure		Level	

2	3	4	5
Fiscal Year Ending	Existing Local Effort	Estimated Local Effort ^[2]	Overall Local Effort
6/30/2025	13,961,152	79,707	14,040,859
6/30/2026	13,959,993	1,298,500	15,258,493
6/30/2027	13,967,931	1,299,200	15,267,131
6/30/2028	13,971,100	1,298,100	15,269,200
6/30/2029	13,971,380	1,295,200	15,266,580
6/30/2030	13,975,762	1,295,400	15,271,162
6/30/2031	352,464		352,464
6/30/2032	178,554		178,554
6/30/2033	5,833		5,833
6/30/2034	5,662		5,662
6/30/2035	5,491		5,491
6/30/2036	5,321		5,321
6/30/2037	5,150		5,150
6/30/2038	4,979		4,979
6/30/2039	4,809		4,809
6/30/2040	4,638		4,638
6/30/2041			
6/30/2042			
6/30/2043			
6/30/2044			
6/30/2045			
TOTAL	84,380,218	6,566,107	90,946,324

Notes:

[1] Provided by Brightbill Body Works quote dated July 22, 2024.

[2] Assumes estimated rates based on current market conditions. Actual rates to be determined at pricing.

East Stroudsburg Area School District 2024 Financing

Sample Motion

Resolved: The Board of School Directors of the East Stroudsburg Area School District (the “School District”) does hereby authorize the Administration to work with PFM Financial Advisors LLC as Financial Advisor, Eckert Seamans Cherin & Mellott, LLC as Bond Counsel and the Solicitor in conjunction with the issuance of General Obligation Bonds/Notes, Series of 2024, issued via a competitive dual-track process, for a fund deposit in the amount of \$5,791,540 for the purchase of new school buses.

Estimated Timeline

August							September							October						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3	1	2	3	4	5	6	7			1	2	3	4	5
4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12
11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19
18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26
25	26	27	28	29	30	31	29	30						27	28	29	30	31		

Timing	Event
August 12 th (Finance Committee)	Initial Presentation
August 19 th (Board Meeting)	Authorization to Proceed
September 25 th (Board Meeting)	Board Approval of Bank Loan RFP (lock-in rate) – OR – Adopts Bond Financing Resolution
September 26, 2024 (or later)	Pricing of Bonds (lock-in interest rates)
October 30, 2024 (or later)	Settlement (bank loan or bond issue)



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SCHOOL-BASED
INTERNSHIP AGREEMENT

THIS AGREEMENT, is made by and between **KUTZTOWN UNIVERSITY OF PENNSYLVANIA**, (hereinafter referred to as "University"), an educational institution of the State System of Higher Education, Commonwealth of Pennsylvania and **East Stroudsburg School District** (hereinafter "School District"), **East Stroudsburg, PA**. The parties intend to be legally bound to the following terms:

I. DUTIES AND RESPONSIBILITIES OF THE UNIVERSITY

- a. Selection of Students.* The University shall be responsible for the selection of qualified students to participate in the practicum experiences for student teaching, professional development school (PDS students), interns and student observers. Selected students must have the appropriate educational background and skills consistent with the contemplated educational experience offered by the School District.
- b. Education of Students.* The University shall assume full responsibility for the classroom education of its students. The University shall be responsible for the administration of the program, the curriculum content, and the requirements of matriculation, grading and graduation.
- c. Submission of Candidates.* The University shall submit the names of the students to the School District or a designated representative at least two weeks prior to the practicum assignment or student teaching.
- d. Advising Students of Rights and Responsibilities.* The University will be responsible for advising the student of his or her own responsibilities under this Agreement. The student shall be advised of his or her obligations to abide by the policies and procedures of the School District and should any student fail to abide by any policy and/or procedure, he or she may be expelled from the program.
- e. Professional Liability Insurance.* Students shall be responsible for procuring professional liability insurance at their own expense with an insurance company licensed and authorized to conduct business in the Commonwealth of Pennsylvania. The limits of the policy shall be a minimum of \$1,000,000.00 per claim and an aggregate of \$3,000,000.00 per occurrence. This policy must remain in full force and effect for the duration of the practicum or student teaching assignment. Students shall be responsible to provide School District with a certificate of insurance consistent with these requirements naming School District as an additional insured for the duration of the practicum or student teaching assignment. The certificate of insurance must unconditionally provide School District with thirty (30) days' written notice of any cancellation or modification of the insurance."

The School District understands that as an Agency of the Commonwealth, the University is prohibited from purchasing insurance. As a public university and state instrumentality there is no statutory authority to purchase insurance and it does not possess certificate of insurance *per se*. Instead, it participates in the Commonwealth's Tort Claims Self-Insurance program administered by the Bureau of Risk and Insurance Management of the Pennsylvania Department of General Services. This program covers Commonwealth/University-owned property, employees and officials acting

within the scope of their employment, and claims arising out of the University's performance under this Agreement, subject to the provisions of the Tort Claims Act, 42 Pa.C.S.A. §§8521, *et seq.*

- f. *Compensation.* For and in consideration of the placement of student teachers with district cooperating teachers, the University agrees to pay to each cooperating teacher selected to guide the student's experience, a stipend as outlined by the Board of Governors, State System of Higher Education, Commonwealth of Pennsylvania, Policy 1988-04. This stipend is in addition to the regular salary paid by the school district or agency.

II. DUTIES AND RESPONSIBILITIES OF SCHOOL DISTRICT

- a. *Establishment of Practicum or Student Teaching.* The School District authorizes the use of its facilities as may be agreed upon by the School District and the University as a practicum experiences for student teaching, professional development school (PDS students), interns and student observers. This practicum or student teaching, professional development school (PDS students), interns and student observers is for students enrolled in the University's College of Education approved certification programs. This practicum/student teaching, professional development school (PDS students), interns and student observers is required and authorized by law.
- b. *Policies of School District.* The University will review with each student, prior to the assignment any and all applicable policies, codes or confidentiality issues related to the experience. The School District will provide the University all the applicable information at least two weeks in advance of the Student's participation. Students shall comply with all School District policies, laws governing the School District, and School District guidelines and legal requirements relating to confidentiality during the practicum or student teaching assignment, including but not limited to providing acceptable criminal history background checks pursuant to the Pennsylvania Public School Code and the Child Protective Services Act.
- c. *Administration.* The School District will have sole authority and control over all aspects of student services. The School District will be responsible for and retain control over the organization, and operation of its programs.
- d. *Removal of Noncompliant Student.* The School District shall have the authority to immediately remove a student who fails to comply with its policies and procedures. If such a removal occurs, the School District should immediately contact the responsible University Faculty Advisor. The University will assure the student has been provided due process.
- e. *Designation of Representative.* The School District shall designate a person to serve as a liaison between the parties who will meet periodically with representatives of the University in order to discuss, plan and evaluate the experience on the student(s).
- f. *Supervision of Students.* The School District shall provide either a practicum site supervisor or a cooperating teacher who will supervise student activities during practicum visit or student teaching.

- g. *Eligibility Requirements.* Each cooperating teacher selected to supervise the student teacher shall hold a current Pennsylvania certificate in the subject area/grade level to which the student teacher is assigned. The cooperating teacher will have a minimum of three (3) years of full time teaching experience and in his/her current assignment in a school district for a minimum of one year.
- h. *Reporting of Student Progress.* The School District shall provide all reasonable information requested by the University on a student's work performance. If there are any student evaluations, they will be completed and returned according to any reasonable schedule agreed to by the University and the School District.
- i. *Student Records.* The School District shall protect the confidentiality of student records as dictated by the Family Educational Rights and Privacy Act (FERPA) and shall release no information absent written consent of the student unless required to do so by law or as dictated by the terms of this Agreement.
- j. *Substitute Teaching.* The School District shall comply with the appropriate Pennsylvania statutes relating to student teachers being used as substitute teachers during their student teaching assignments.

III. MUTUAL TERMS AND CONDITIONS

- a. *Number of Participating Students.* The parties will mutually agree upon the number of students that shall be assigned to the School District for this practicum or student teaching experience.
- b. *Term of Agreement.* The term of this Agreement shall be five years from the date of execution. This Agreement may not exceed a period of five years.
- c. *Termination of Agreement.* The University or the School District may terminate this Agreement for any reason with ninety (90) days' notice. Either party may terminate this Agreement in the event of a substantial breach. However, should the School District terminate this Agreement prior to the completion of an academic semester, all students enrolled at that time may continue their educational experience until it would have been concluded absent the termination.
- d. *Nondiscrimination.* The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, and national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the Americans with Disabilities Act.
- e. *Reporting of Sexual Violence and Sexual Harassment:* The School District shall immediately report any incident in which a Kutztown University student is the victim of sexual assault, dating violence, domestic violence, or sexual harassment to the University Title IX Coordinator.

Both parties shall agree to cooperate in any investigation of allegations of discrimination, harassment, sexual assault, domestic violence, stalking, or sexual harassment that is conducted by the other party:

Jesus A. Peña, Esq.
Deputy to the President for Compliance, Equity and Legal Affairs
Title IX Coordinator
Office of Social Equity
Kutztown University
610-683-4700
FAX: 610-683-4798
pena@kutztown.edu

- f. *Interpretation of the Agreement.* The laws of the Commonwealth of Pennsylvania shall govern this Agreement.
- g. *Modification of Agreement.* This Agreement shall only be modified in writing with the same formality as the original Agreement.
- h. *Relationship of Parties.* The relationship between the parties to this Agreement to each other is that of independent contractors. The relationship of the parties to this contract to each other shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.
- i. *Liability.* Neither of the parties shall assume any liabilities to each other, except as specifically stated in this Agreement. As to liability for damage, injuries or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this Agreement unless such a waiver is expressly and clearly written into a part of this Agreement. This provision shall not be construed to limit the sovereign immunity of the Commonwealth, School District, or of the State System of High Education or the University.
- j. *Entire Agreement.* This Agreement represents the entire understanding between the parties. No other prior or contemporaneous oral or written understandings or promises exist in regards to this relationship.

The authorized representatives of the parties have executed this Agreement as of the date indicated below.

Kutztown University of Pennsylvania

East Stroudsburg School District

Authorized Signature

Authorized Signature

Dr. Kenneth S. Hawkinson, President

Title

Rose Cernigliaro

Title

EFFECTIVE DATE OF AGREEMENT: _____
(date of last signature)



East Stroudsburg Area School District
Carl T. Secor Administration Center
50 Vine Street
East Stroudsburg, PA 18301
Phone: (570) 424-8500 Fax (570) 421-4968
www.esasd.net

Mr. Stephen C. Zall
Director of Human Resources

Dr. William R. Riker, Superintendent

Dr. William Vitulli, Assistant
Superintendent for District Programs

Mr. Brian Baddick, Assistant
Superintendent for Pupil Services

Mr. Peter Bard, Chief Financial
Officer

Adam Bruck - Student Teaching Fall Semester 2024

Memorandum of Understanding

The Parties to this agreement, the East Stroudsburg Area Education Support Professionals Association (hereinafter called the "Association") and the East Stroudsburg Area School District (hereinafter called the "District") agree to the following:

- A) Adam Bruck, current custodian at JM Hill Elementary School, is conducting his Practicum/Student Teaching responsibilities during the Fall 2024 semester as part of the educational requirements for Eastern University.
- B) Collaboratively, it is determined that Mr. Bruck will still fulfill his current 8 hour Custodial responsibilities, as an employee in the district, during the time he is completing the scheduled Practicum/Student Teaching responsibilities in our district.
- C) The shift/hours for Mr. Bruck will be fulfilled for a determined period of time prior to the start of the established school day and at the close of the established school day. These hours may be adjusted as necessary for personal reasons on behalf of Mr. Bruck and/or under the direction of his immediate supervisor.
- D) Should it be determined that at any point in time during the semester that the employee, association leadership and/or district need to reconvene to discuss the existing plan and party may request such by communicating with the Director of Human Resources.
- E) This employment shift/hours of assignment is an accommodation being afforded only during the window of time that Mr. Bruck is fulfilling the required Practicum/Student Teaching responsibilities and his regular schedule as a 1st shift Custodian at JM Hill Elementary would resume at its conclusion.
- F) This agreement shall neither constitute a new practice nor nullify an existing past practice.

Employee

Date

Miriam Dine

Support Association Officer

8-14-24

Date

Stephen C. Gall

Director of Human Resources

8/13/24

Date

5/23/24



East Stroudsburg Area School District

Creating the Future!



Memorandum of Understanding **(External Virtual Teachers – Schedule B)** **2024-2025 School Year**

The Parties to this agreement, the East Stroudsburg Area Education Association (hereinafter called the "Association") and the East Stroudsburg Area School District (hereinafter called the "District") agree to the following:

- 1) The district will utilize the following compensation schedule for external virtual (schedule B) teachers. This pay/hour schedule will be based on student enrollment within each course. The pay/hour schedule is as follows for Full Credit Courses (Semester/Yearlong/Intermediate)

- Course enrollment 1-3 students – up to 36 hours
- Course enrollment 4-7 students – up to 50 hours
- Course enrollment 8-12 students – up to 65 hours
- Course enrollment 13- 20 students – up to 75 hours
- Course enrollment 21-35 students - up to 90 hours

The pay/hour schedule is as follows for ½ or ¼ Credit Courses:

- Course enrollment 1-3 students –up to 20 hours
- Course enrollment 4-7 students – up to 27 hours
- Course enrollment 8-12 students – up to 38 hours
- Course enrollment 13 - 20 students - up to 45 hours
- Course enrollment 21-35 students - up to 55 hours

Additional provisions apply:

- Hours are on a per course per semester/yearlong basis (yearlong for Intermediate)
- Curriculum wage applies. \$38.00
- Pay schedule is based on enrollment at specific points in the semester as follows:
 - First day of school/class per semester
 - 30 days of school/ class per semester
 - 60 days of school/ class per semester
 - 90 days for yearlong
 - 120 days for yearlong

- Teachers will be notified of changes to enrollment and pay schedules via email.
- Hours provided in the payment schedule can only be adjusted upward and any student withdraws from courses will not cause a downward adjustment.
- Teachers may be required to meet with the director quarterly to discuss updates and/or issues with the program after normal school hours. These are paid billable hours.
- Up to 2 additional hours/marking period for course enhancement/project modifications at the discretion of the administration.

2) Virtual Teacher timesheet submissions and dialogue will continue to be used to determine if the previous pay/hour schedule for external virtual teachers is reasonable. The pay/hour schedule shall be evaluated mutually by the District and Association as to whether it should continue as constructed, continue with alterations, or be discontinued, on an annual basis.

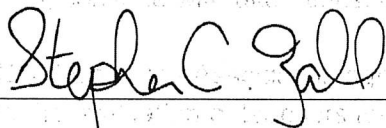
3) The District and the Association agree to continue discussions on creating some guidelines related to the evaluation of teachers for external virtual positions for the purposes of future evaluation and program accountability.

4) Teachers will keep an activity log via supplied Google forms of their time spent working with cyber students. This document will be utilized to calculate cyber compensation once every 2 weeks. Time submissions should be completed as close to the actual service provided as possible and within the 2 weeks of that designated pay period. Generic copy-and-paste submissions will not be accepted. Hour submissions can be verified if suspect.

5) This practice will continue unless there is a mutual agreement between the association and administration calling for it to cease.

6) This agreement shall neither constitute a new practice nor nullify an existing past practice.

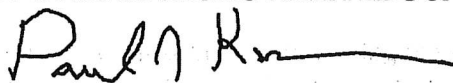
EAST STROUDSBURG AREA SCHOOL DISTRICT



8/13/24

Date:

EAST STROUDSBURG AREA EDUCATION ASSOCIATION



Date: 8-12-2024

Guy Lomas
155 St Andrews Dr
Bushkill, NJ 18324

guylomas@ptd.net

East Stroudsburg Area School District
50 Vine St
East Stroudsburg, PA 18301
ATTN: Pamela Hudak, Tax Coordinator

02/21/2024

Dear MS Hudak:


I am writing to apply for the return of any tax monies that may have been collected after I was certified as Exempt as a Totally and Permanently Disabled Veteran.

I have enclosed copies of the Certification and Verification letters from the Department of Military and Veteran Affairs as well as a copy of my tax bill and mortgage statement which shows payment of the school taxes and contains the lot, block, and street address of the property in Lehman Township.

Any questions please call or email me.

Thank you for your prompt attention to this matter.

Sincerely,



Guy Lomas



DISABLED VETERANS
REAL PROPERTY TAX EXEMPTION CERTIFICATION

January 3, 2024

Guy Lomas
155 St Andrews Dr
Bushkill, PA 18324

Application is New

The applicant listed above has applied to the Pennsylvania State Veterans' Commission for Real Estate Tax Exemption. The State Veterans' Commission has determined that the applicant has demonstrated the required financial need. Additionally, to assist the tax authority we have verified with the Department of Veterans Affairs that the applicant is totally and permanently disabled as a result of service connected causes incurred during a period of war or armed conflict. Therefore, it is recommended that the applicant be approved for the exemption of all real estate taxes on the above listed property.

If the application is a new claim, the qualified applicant shall be exempt from real property taxes that become due on or after **December 5, 2023**. You must present this letter to your local tax authority to determine the precise tax period from which you will be exempt. You should know that taxes are considered due on the first day of a tax period even though payment may not be due for several months.

The State Veterans' Commission is required to review all property tax exemption cases at least once every five years for determination of **CONTINUED FINANCIAL NEED**. A review form will be mailed to the applicant sometime prior to the due date for review.

For the Commission,

Sincerely,

A handwritten signature in cursive script that reads "Tracy Wylie-Perry".

Mrs. Tracy Wylie-Perry
Veterans' Service Specialist
Division of Programs and Services



January 3, 2024

Guy Lomas
155 St Andrews Dr
Bushkill, PA 18324

Dear Guy Lomas:

It is with a great deal of pleasure that I have the privilege of informing you that your application for determination of financial need for exemption from certain real property taxes has been approved by the Pennsylvania State Veterans' Commission. If other prerequisites are met and approval is granted by your local taxing authority, this exemption will apply only to the building which serves as your principal dwelling and the land upon which it stands.

The State Veterans' Commission is required to review all property tax exemption cases at least once every five years for determination of CONTINUED FINANCIAL NEED. A review form will be mailed to you sometime prior to the due date for review.

IMPORTANT: MAIL A COPY OF THE ENCLOSED CERTIFICATION TO EACH OF THE FOLLOWING:

COPY 1: YOUR COUNTY TAX ASSESSMENT OFFICE
COPY 2: YOUR CITY OR TOWNSHIP TAX OFFICE
COPY 3: YOUR SCHOOL DISTRICT TAX OFFICE
COPY 4: YOUR FILE

For the Commission.

Sincerely,

A handwritten signature in black ink, appearing to read "Steven Jarrell". The signature is stylized with a large, sweeping initial "S" and a cursive "J".

Steven Jarrell
Veterans' Service Specialist
Real Estate Tax Exemption (RETX) Program
Division of Programs and Services

Enclosures (4)



Home Mortgage

Return Mail Operations
PO Box 14411
Des Moines IA 50306-3411

Page 1 of 1

Statement date 10/02/23
Loan number
Payment due date 11/01/23
Total amount due \$1,165.24

On or after 11/16/23, a late charge of \$28.74 may apply.

Property address 155 ST ANDREWS DR
BUSHKILL, PA 18324

Customer Service

Correspondence
PO Box 10315
Des Moines IA 50306

Telephone*
1-800-222-0238

Payments
wellsfargo.com
PO Box 77036
Minneapolis MN 55480

Fax
1-866-278-1179

Hours of operation
Mon - Fri 7 a.m. - 10 p.m.
Sat 8 a.m. - 2 p.m. CT

Purchase or refinance
1-800-554-2880

*We accept telecommunications relay service calls.

GUY LOMAS
155 ST ANDREWS DR
BUSHKILL, PA 18324-8664

Payments are set up to be withdrawn automatically.

Explanation of amount due	Account summary	Past payments breakdown
Principal \$355.79	Unpaid principal balance \$116,072.64	Since last statement Your (in date)
Interest \$362.73	(This is not a payoff amount.)	Total received* \$1,165.24 \$12,801.40
Escrow \$446.72	Escrow balance \$1,145.87	Principal \$354.68 \$3,497.53
Current payment \$1,165.24	Interest rate 3.750%	Interest** \$363.84 \$3,687.57
Total amount due 11/01/23 \$1,165.24	Maturity date (month/year) 08/43	Escrow \$446.72 \$5,616.20

Taxes disbursed (YTD) \$4,579.22
Insurance disbursed (YTD) \$2,124.65

*This total may include the Unapplied funds balance from the Account summary section.
**This information should not be used for tax purposes. If you have tax related questions, please consult your tax advisor.

Activity since your last statement

Date	Description	Total	Principal	Interest	Escrow	Other
10/02	Payment 10/2023	\$1,165.24	\$354.68	\$363.84	\$446.72	
09/24	School tax payment				-\$3,587.80	EAST STROUDSBURG SD (6)

Important messages

This is not a bill; our records indicate your payments are scheduled to withdraw automatically. All funds are applied when sufficient funds have accumulated to make a full monthly payment, as outlined in your mortgage note. A payment remitted via another source will not stop the drafting process. If you are paying off your loan, please contact us at least five (5) days prior to your next withdrawal date.

For your consideration

Now's your time. Turn hopes into home sweet home.

As a valued Wells Fargo customer, you can count on us to help make your next homebuying dream a reality. We can help you explore low down payment options, get competitive rates, and estimate how much you may be able to borrow with a complimentary preapproval.

Call 1-800-317-3601, or contact your local home mortgage consultant to get started. Ask about additional benefits available for union members, employees of participating companies, veterans, and more.

Powerful home search tools just for you.

We've got your home search covered with exclusive free online tools just for Wells Fargo customers. Get estimates on your current home's worth and find ways to improve its value. Shop easier for your next home and much more. All powered by the in-depth data and insights from ComeHome. Check it out at wellsfargo.com - select your mortgage account and click on Shop for Homes in the menu bar.

Help take control of your finances with a Wells Fargo personal loan.

Whether it's managing debt, making a large purchase, improving your home, or paying for unexpected expenses, a personal loan may be able to help. See personalized rates and payments in minutes with no impact to your credit score. Go to wellsfargo.com/personalloan

GUY LOMAS
155 ST ANDREWS DR
BUSHKILL, PA 18324

Loan number

On or after 11/16/23, a late charge of \$28.74 may apply.

Payment
1st amt A \$

Additional
principal B \$

Late charges C \$

(Other fee(s)) D \$

Additional escrow
(if applicable) E \$

Total amount enclosed
(Please do not send cash) F \$

Check here and see reverse for address
correction.

WELLS FARGO HOME MORTGAGE
PO BOX 77036
MINNEAPOLIS MN 55480-7736

This is not a bill, but for your information only.

936 0344369822 3 10000116524011939801165240000000 000000000000000000 0

84

PIKE COUNTY
BOARD OF ASSESSMENT APPEALS
506 Broad St, Room B-02
Milford, PA 18337
(570) 296-5936

Pike County Board of Assessment Appeals
James J. Gelatt, Chairman
Fred Suljic
Frank Tarquinio

Eugene E. Porterfield, Director of Assessments

Hours: 8:30 a.m. to 4:30 p.m. (M-F)

CHANGE OF ASSESSMENT NOTICE -- THIS IS NOT A TAX BILL

LOMAS, GUY
155 ST ANDREWS DR
BUSHKILL, PA 18324-9520

Parcel Identifier:
196.04-02-22

MAILING DATE: 01/29/2024
APPEAL DEADLINE: 03/09/2024

View my property data at www.pikepa.org/online
Control No.: 104736 Password: PKPMNSNW

REASON: 16--Exempt Improvements CHG TO VETERANS EXEMPT

RIGHT TO FORMAL APPEAL: If you disagree with the values, tax status, or C&G status on this notice, you may file a formal appeal with the Board of Assessment Appeals, in writing, within 40 days of the date of this notice. Appeals must be postmarked or received at the address above by the deadline.

FUTURE TAX BILLING BASIS		
	OLD	NEW
ASSESSMENT	32910	32910
TAX STATUS	Taxable	Exempt
C&G STATUS	Not Approved	Not Approved

EFFECTIVE: 01/01/2024 for County/Munic
07/01/2024 for School

MARKET-BASED ASSESSMENT		
	OLD	NEW
Land	10000	10000
Improvements	22910	22910
TOTAL	32910	32910
25% of Market Value at 1994 Base Year Rates.		

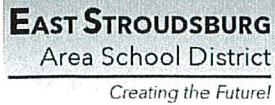
PROPERTY DESCRIPTION	
Munic:	06-Lehman Township
School:	02-East Stroudsburg SD
Control Number:	104736
Location:	
	155 ST ANDREWS DR
	LOT 1412 SEC 1
	HOUSE VETERANS EXEMPT
	SAW CREEK ESTATES
Property Type:	0
Deeded Acres:	0.42

CLEAN AND GREEN (C&G) ASSESSMENT		
	OLD	NEW
Land		
Improvements		
TOTAL		
Not Applicable		

* Base-Year Appraised values are four times the Base-Year Assessments.

CHANGE OF TAX BASIS - NET CHANGE		
	COUNTY/MUNIC	SCHOOL
Land	0	0
Improvements	0	0
TOTAL	0	0
Effects Future Billing Cycles Only		

PLEASE NOTIFY THE TAX ADMINISTRATOR
OFFICE OF ANY ADDRESS CHANGE AT
506 BROAD ST, MILFORD, PA 18337



Frederick Mill <frederick-mill@esasd.net>

Form 611

1 message

Google Forms <forms-receipts-noreply@google.com>

Thu, Jul 25, 2024 at 11:16 AM

To: frederick-mill@esasd.net

Thanks for filling out

Form 611

Here's what was received.

[Edit response](#)

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER
\$10,000.00 - OR ANY PURCHASE THAT WAS NOT BUDGETED

Note: When referring to a purchase, you must consider the aggregate amount, not individual items.

Your email (frederick-mill@esasd.net) was recorded when you submitted this form.

Untitled Section

FORM 611**EAST STROUDSBURG AREA SCHOOL DISTRICT**

Procurement Form

Name of Requestor *

Frederick Mill

86

Department *

Security

Building *

Administration

What service or item are requesting *

Vehicle

Why are you requesting the service or item *

Replacement

Suggested replacement *

2024 Chevrolet Tahoe

Independent Cost Analysis (Pre-determine costs prior to contacting a vendor.)

What did you estimate the costs would be?

\$52,920.00

What is the total cost of the purchase? *

\$52,920.00

Select the Procurement Method utilized: * 87

- ☐ Aggregate purchase is less than \$10,000 - no action needed
- ☒ Small Purchase procedures (minimum of 3 quotes) - required for any purchase \$10,000-\$23,199
- ☐ Sealed Bids (Formal Advertising) – required for goods/supplies exceeding \$23,200
- ☐ Competitive Proposals – Formal Request for Proposal (Advertised RFP) – required for services with cost of \$250,000 or more
- ☐ Non-competitive proposals (i.e. sole source) – MUST justify below

If you chose the **non-competitive** method above, please select the appropriate circumstance and include your justification in the space below. *Note: These are the **only** permissible circumstances under which you can use non-competitive procurement.*

*

- ☒ N/A (not applicable) - Competitive Procurement was utilized
- ☐ N/A (not applicable) The acquisition of property or services, the aggregate dollar amount of which does not exceed the thresholds outlined above for quotes, bids, or RFPs (purchase is less than \$10,000)
- ☐ The item is available only from a single source; (must demonstrate in justification below that only one company can provide the type of product or perform the services)
- ☐ The public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation; (explain below how a declared disaster or public emergency doesn't allow time for competitive procurement.) Administrative delays or lack of adequate advanced planning do not justify an emergency.)
- ☐ The Federal awarding agency or pass-through entity expressly authorizes a noncompetitive procurement in response to a written request from the non-Federal entity; (must have written pre-approval to use sole-source procurement)
- ☐ After solicitation of a number of sources, competition is determined inadequate (explain below the steps you took to attempt to go through a competitive process, but no vendors or only one vendor responded, and why you think there is inadequate competition)

88

Provide justification of sole source (non-competitive) procurement (based on your choice above):

*

N/A

If aggregate purchase is \$10,000 or more, were three (3) quotes obtained (required)? If yes, please list the vendor's information and quoted amount. *

Yes

Was this purchase budgeted? *

Yes

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

☐

Yes

☐

Pennsylvania State Contract

☒

COSTARS

☐

Keystone Purchasing Network

☐

PEPPM National Contract Program (Technology Bidding and Purchasing)

☐

US Communities

☐

No

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

89

Which Fund will be charged? *

10 ▼

What account will be charged? *

Security

Selection of the winning proposal, was the lowest price selected? If not, please explain why and the process of selecting the vendor. *

Yes

Any additional information you would like to provide.

No

[Create your own Google Form](#)

[Report Abuse](#)

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90



Fred Beans Government Sales Dept

Mark Banas | 215-348-2900 | mbanas@fredbeans.com

Vehicle: [Fleet] 2024 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial





Fred Beans Government Sales Dept

Mark Banas | 215-348-2900 | mbanas@fredbeans.com

Table of Contents

- Standard Equipment
- Selected Model and Options
- Price Summary
- Quote Worksheet

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 22645. Data Updated: Jun 5, 2024 6:45:00 PM PDT.



Fred Beans Government Sales Dept

Mark Banas | 215-348-2900 | mbanas@fredbeans.com

Vehicle: [Fleet] 2024 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✔ Complete)

Standard Equipment

Mechanical

Engine, 5.3L EcoTec3 V8 with Dynamic Fuel Management, Direct Injection and Variable Valve Timing, includes aluminum block construction (355 hp [265 kW] @ 5600 rpm, 383 lb-ft of torque [518 Nm] @ 4100 rpm) (STD)

Transmission, 10-speed automatic electronically controlled with overdrive, includes Traction Select System including tow/haul (STD)

Rear axle, 3.23 ratio

Suspension Package, Premium Smooth Ride (STD)

GVWR, 7500 lbs. (3402 kg) (4WD models only.) (STD)

Keyless start, push button

Automatic Stop/Start

Engine control, stop/start system disable button, non-latching

Engine air filtration monitor

Fuel, gasoline, E15

Transfer case, active, single-speed, electronic Autotrac does not include neutral. Cannot be dinghy towed (4WD models only. Deleted when (NHT) Max Trailering Package is ordered.)

Differential, mechanical limited-slip

4-wheel drive

Air filter, heavy-duty

Cooling, external engine oil cooler, heavy-duty air-to-oil integral to driver side of radiator

Cooling, auxiliary transmission oil cooler, heavy-duty air-to-oil

Battery, 730 cold-cranking amps with 80 amp hour rating

Alternator, 220 amps

Trailering equipment includes trailering hitch platform, 7-wire harness with independent fused trailering circuits mated to a 7-way connector and 2" trailering receiver

Trailer sway control

Hitch Guidance

Suspension, front coil-over-shock with stabilizer bar

Suspension, rear multi-link with coil springs

Steering, power

Brakes, 4-wheel antilock, 4-wheel disc with DURALIFE rotors

Exhaust, single system, single-outlet

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Data Version: 22645. Data Updated: Jun 5, 2024 6:45:00 PM PDT.



Fred Beans Government Sales Dept

Mark Banas | 215-348-2900 | mbanas@fredbeans.com

Vehicle: [Fleet] 2024 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✔ Complete)

Mechanical

Mechanical Jack with tools

Exterior

- Wheels, 18" x 8.5" (45.7 cm x 21.6 cm) Bright Silver painted aluminum (STD)
- Tires, 265/65R18SL all-season, blackwall (Standard with (PZX) 18" Bright Silver painted aluminum wheels only.) (STD)
- Wheel, full-size spare, 17" (43.2 cm)
- Tire, spare P265/70R17 all-season, blackwall
- Tire carrier, lockable outside spare, winch-type mounted under frame at rear
- Active aero shutters, upper
- Fascia, front
- Luggage rack side rails, roof-mounted, Black, standard (Available with (5W4) Special Services Vehicle.)
- Assist steps, Black with chrome accent strip
- Headlamps, LED
- Lamps, stop and tail, LED
- Mirrors, outside heated power-adjustable, manual-folding, body-color
- Mirror caps, body-color
- Glass, deep-tinted (all windows, except light-tinted glass on windshield and driver- and front passenger-side glass)
- Glass, acoustic, laminated
- Glass, windshield shade band
- Windshield, solar absorbing
- Wipers, front intermittent, Rainsense
- Wiper, rear intermittent with washer
- Door handles, body-color
- Liftgate, rear manual

Entertainment

- Audio system, Chevrolet Infotainment 3 system, 8" diagonal HD color touchscreen AM/FM stereo, Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility (STD)
- Audio system feature, 6-speaker system
- SiriusXM, delete
- Infotainment display, 8" diagonal touchscreen

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Fred Beans Government Sales Dept

Mark Banas | 215-348-2900 | mbanas@fredbeans.com

Vehicle: [Fleet] 2024 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✔ Complete)

Entertainment

Bluetooth for phone personal cell phone connectivity to vehicle audio system

Wireless Apple CarPlay/Wireless Android Auto

Wi-Fi Hotspot capable (Standard with (UE1) OnStar only. Terms and limitations apply. See onstar.com or dealer for details.)

Interior

Seats, front 40/20/40 split-bench (Not available with (D07) center floor console and (USR) USB data ports.) (STD)

Seat trim, cloth

Seat adjusters, 8-way power includes 6-way power front passenger seat with 2-way power lumbar

Seat adjusters, 10-way power includes 8-way power driver seat with 2-way power lumbar

Seats, second row 60/40 split-folding bench, manual

Seats, third row 60/40 split-folding bench, manual (Not available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

Floor covering, Black rubberized vinyl (Deleted when (B30) floor covering is ordered.)

Electronic Precision Shift

Steering column lock, electrical

Steering column, manual tilt and telescopic

Steering wheel, urethane

Steering wheel controls, mounted audio, Driver Information Center, cruise control and Forward Collision Alert following gap button (if equipped) (left backside Seek/Scan steering wheel radio buttons are inoperable; these 2 buttons can be repurposed for aftermarket emergency equipment)

Driver Information Center, 4.2" diagonal color display includes driver personalization

Rear Seat Reminder

Door locks, power programmable with lockout protection and delayed locking (When ordered with (9C1) Police Vehicle or (5W4) Special Service Vehicle, Auto Lockout is disabled on driver door.)

Keyless Open includes extended range Remote Keyless Entry

Cruise control, electronic with set and resume speed

Theft-deterrent system, content, electrical, unauthorized entry

USB data ports, 4 total; 2, one-type-A and one type-C located within center console and 2, one type-A and one type-C located on instrument panel

USB charging-only ports, 4 type-C, (2) located on rear of center console and (2) in 3rd row (1 left and 1 right side below quarter glass side window) (When ordered with (9C1) Police Vehicle or (5W4) Special Service Vehicle, (2) type-C ports are moved to the rear of center seat base and (2) type-C are moved to the cargo area. Deleted when (A50) front bucket seats are ordered.)

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Fred Beans Government Sales Dept

Mark Banas | 215-348-2900 | mbanas@fredbeans.com

Vehicle: [Fleet] 2024 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✓ Complete)

Interior

Window, power with driver Express-Up/Down

Window, power with front passenger Express-Up/Down

Windows, power with rear Express-Down

Air conditioning, tri-zone automatic climate control with individual climate settings for driver, right front passenger and rear seat occupants

Air conditioning, rear

Defogger, rear-window electric

Power outlets, 2, 120-volt, located on the rear of the center seat and rear cargo area

Power outlet, front auxiliary, 12-volt, located in the center stack of instrument panel

Mirror, inside rearview manual day/night

Visors, driver and front passenger illuminated vanity mirrors, sliding

Assist handles, overhead, driver and front passenger, located in headliner

Assist handles, front passenger A-pillar and second row outboard B-pillar (Deleted when SEO (7X2) left- and right-hand spotlamps or SEO (7X3) left-hand spotlamp are ordered.)

Lighting, interior with dome light, driver- and passenger-side door switch with delayed entry feature, cargo lights, door handle or Remote Keyless Entry-activated illuminated entry and map lights in front and second seat positions. On Police/Special Service vehicles, the control switch is located in the roof console in lieu of the driver - and passenger-side door switch with delayed entry feature.

Cargo management system

Chevrolet Connected Access capable (Subject to terms. See onstar.com or dealer for details.)

Safety-Mechanical

Automatic Emergency Braking

Hill Start Assist

StabiliTrak, stability control system with brake assist, includes traction control

Safety-Exterior

Daytime Running Lamps, reduced intensity low beam

Safety-Interior

Airbags, Frontal airbags for driver and front outboard passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Head-curtain airbags for all rows in outboard seating positions (Deleted when (A50) front bucket seats are ordered. Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

Front outboard Passenger Sensing System for frontal outboard passenger airbag (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

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Vehicle: [Fleet] 2024 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✔ Complete)

Safety-Interior

OnStar and Chevrolet connected services capable (Terms and limitations apply. See onstar.com or dealer for details.)

Front and Rear Park Assist

Following Distance Indicator (Deleted when (9C1) Police Vehicle or (5W4) Special Service Vehicle is ordered.)

HD Rear Vision Camera

Front Pedestrian Braking (Deleted when (9C1) Police Vehicle or (5W4) Special Service Vehicle is ordered.)

Lane Keep Assist with Lane Departure Warning (Deleted when (9C1) Police Vehicle or (5W4) Special Service Vehicle is ordered.)

Forward Collision Alert (Deleted when (9C1) Police Vehicle or (5W4) Special Service Vehicle is ordered.)

Buckle to Drive prevents vehicle from being shifted out of Park until driver seat belt is fastened; times out after 20 seconds and encourages seat belt use, can be turned on and off in Settings or Teen Driver menu (When ordered with (9C1) Police Vehicle or (5W4) Special Service Vehicle, defaulted off. Feature can be turned on in the Infotainment menu.)

Door locks, rear child security, manual

LATCH system (Lower Anchors and Tethers for CHildren), for child restraint seats lower anchors and top tethers located in all second-row seating positions (Deleted when (ATZ) second row seat delete is ordered.)

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

Tire Pressure Monitoring System auto learn, includes Tire Fill Alert (does not apply to spare tire)

Warning tones headlamp on, driver and right-front passenger seat belt unfasten and turn signal on

3 Years of OnStar Remote Access. The OnStar Remote Access Plan gives you simplified remote control of your properly equipped vehicle and unlocks a variety of great features in your myChevrolet mobile app. See dealer for details. (Deleted when (UDA) vehicle deactivated communication system is ordered. OnStar Remote Access Plan does not include emergency or security services. Fleet customers will get Fleet Remote Access through OnStar Vehicle Insights. See onstar.com for details and limitations. Available on select Apple and Android devices. Service availability, features and functionality vary by vehicle, device, and the plan you are enrolled in. Terms apply. Device data connection required.)

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Vehicle: [Fleet] 2024 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✓ Complete)

WARRANTY

Basic Years: 3
Basic Miles/km: 36,000
Drivetrain Years: 5
Drivetrain Miles/km: 60,000
Drivetrain Note: 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles
Corrosion Years (Rust-Through): 6
Corrosion Years: 3
Corrosion Miles/km (Rust-Through): 100,000
Corrosion Miles/km: 36,000
Roadside Assistance Years: 5
Roadside Assistance Miles/km: 60,000
Roadside Assistance Note: 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles
Maintenance Note: First Visit: 12 Months/12,000 Miles

Costars Contract

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Vehicle: [Fleet] 2024 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (☒ Complete)

Selected Model and Options

MODEL

CODE	MODEL	MSRP
CK10706	2024 Chevrolet Tahoe 4WD 4dr Commercial	\$52,750.00

COLORS

CODE	DESCRIPTION
GAZ	Summit White

SUSPENSION PKG

CODE	DESCRIPTION	MSRP
ZW7	Suspension Package, Premium Smooth Ride (STD)	\$0.00

EMISSIONS

CODE	DESCRIPTION	MSRP
NE1	Emissions, Connecticut, Delaware, Maine, Maryland, Massachusetts, New Jersey, New York, Oregon, Pennsylvania, Rhode Island, Vermont and Washington state requirements	\$0.00

ENGINE

CODE	DESCRIPTION	MSRP
L84	Engine, 5.3L EcoTec3 V8 with Dynamic Fuel Management, Direct Injection and Variable Valve Timing, includes aluminum block construction (355 hp [265 kW] @ 5600 rpm, 383 lb-ft of torque [518 Nm] @ 4100 rpm) (STD)	\$0.00

TRANSMISSION

CODE	DESCRIPTION	MSRP
MHU	Transmission, 10-speed automatic electronically controlled with overdrive, includes Traction Select System including tow/haul (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	Inc.

GVWR

CODE	DESCRIPTION	MSRP
C6H	GVWR, 7500 lbs. (3402 kg) (4WD models only.) (STD)	\$0.00

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Vehicle: [Fleet] 2024 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (☒ Complete)

AXLE		
CODE	DESCRIPTION	MSRP
GU5	Rear axle, 3.23 ratio	\$0.00
PREFERRED EQUIPMENT GROUP		
CODE	DESCRIPTION	MSRP
1FL	Commercial Preferred Equipment Group includes standard equipment	\$0.00
WHEEL TYPE		
CODE	DESCRIPTION	MSRP
PZX	Wheels, 18" x 8.5" (45.7 cm x 21.6 cm) Bright Silver painted aluminum (STD)	\$0.00
TIRES		
CODE	DESCRIPTION	MSRP
QDF	Tires, 265/65R18SL all-season, blackwall (Standard with (PZX) 18" Bright Silver painted aluminum wheels only.) (STD)	\$0.00
PAINT		
CODE	DESCRIPTION	MSRP
GAZ	Summit White	\$0.00
SEAT TYPE		
CODE	DESCRIPTION	MSRP
AZ3	Seats, front 40/20/40 split-bench (STD)	\$0.00
SEAT TRIM		
CODE	DESCRIPTION	MSRP
H1T	Jet Black, Cloth seat trim (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	\$0.00
RADIO		
CODE	DESCRIPTION	MSRP
IOR	Audio system, Chevrolet Infotainment 3 system, 8" diagonal HD color touchscreen AM/FM stereo, Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility (STD)	\$0.00

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Vehicle: [Fleet] 2024 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✔ Complete)

ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION	MSRP
5W4	Identifier for Special Service vehicle includes (K47) heavy-duty air filter, (KX4) 250 amp high output alternator, (K6K) 760 cold-cranking amps auxiliary battery, electrical power and vehicle signals for customer connection located at the center front floor, auxiliary battery circuit for customer connection located in the rear cargo area, (RC1) front skid plate, SEO (5J3) Surveillance Mode interior lighting calibration, SEO (UT7) blunt cut cargo area and blunt cut console area ground wires, (V53) delete luggage rack side rails, (ATD) third row seat delete and (NP0) active single-speed transfer case *Upon selection of this option the base price will change*	\$0.00
AMF	Remote Keyless Entry Package includes 4 additional transmitters, NOTE: programming of remotes is at customer's expense. Programming remotes is not a warranty expense (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	\$75.00

ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION	MSRP
5J9	Calibration, taillamp flasher, Red/White (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	Inc.
5LO	Calibration, taillamp flasher, Red/Red (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	Inc.
6J7	Flasher system, headlamp and taillamp, DRL compatible with control wire (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	Inc.
—	Capless Fuel Fill (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	Inc.
K3W	Battery, 850 cold-cranking amps with 95 amp hour rating (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	Inc.
K6K	Battery, auxiliary, 760 cold-cranking amps with 70 amp hour rating (packaged behind left rear cargo area panel) (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	Inc.
KX4	Alternator, 250 amps (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	Inc.
RC1	Skid plate, front (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	Inc.
T66	Wiring provision, for outside mirrors and cargo side mirrors (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	Inc.
UT7	Ground wires, blunt cut cargo area and blunt cut console area (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	Inc.

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Vehicle: [Fleet] 2024 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (☒ Complete)

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	MSRP
7X3	Spotlamp, left-hand Not available with SEO (7X2) left and right-hand spotlamps. Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	\$800.00
—	Exterior ornamentation delete (front & rear Chevrolet bowties will remain) (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	Inc.
RM7	Wheel, full-size spare 17" x 8" (43.2 cm x 20.3 cm) steel (Included and only available with (5W4) Special Service Vehicle.)	Inc.
V53	Luggage rack side rails, delete (Included with (9C1) Police Vehicle or (5W4) Special Service Vehicle.) *CREDIT*	Inc.
WUA	Fascia, front high-approach angle (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	Inc.

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Vehicle: [Fleet] 2024 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✔ Complete)

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	MSRP
5J3	Calibration, Surveillance Mode interior lighting (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	Inc.
5T5	Seats, front cloth and second row vinyl (Not available with (A50) front bucket seats.)	\$0.00
6E2	Fleet Calibration provides a single key with a specific code that is common to the door locks of all the vehicles in the vehicle fleet. Key code is an alternate to SEO (6E8) complete vehicle fleet common key. NOTE: NOT COMPATIBLE with previous model years (Requires (AMF) Remote Keyless Entry Package. Includes (AU7) fleet common key with (9C1) Police Vehicle or (5W4) Special Service Vehicle. Not available with SEO (6E8) Fleet Calibration.)	\$25.00
—	Instrumentation, analog with certified 140 mph speedometer, odometer with trip odometer, engine hour meter, fuel level, voltmeter, engine temperature, oil pressure and tachometer (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	Inc.
—	Power supply, 100-amp, auxiliary battery, rear electrical center (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	Inc.
—	Power supply, 120-amp, (4) 30-amp circuit, Primary battery relay controlled, passenger compartment harness wiring (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	Inc.
—	Power supply, 50-amp, power supply, auxiliary battery passenger compartment wiring harness (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	Inc.
—	Theft-deterrent system, vehicle, PASS-Key III (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	Inc.
ATD	Seat delete, third row passenger *CREDIT*	Inc.
AU7	Key common, fleet (Included and only available with SEO (6E2) Fleet Calibration or SEO (6E8) Fleet Calibration and (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	Inc.
BCV	Lock control, driver side auto door lock disable (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	Inc.
BTV	Remote start	\$300.00
VZ2	Speedometer calibration (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	Inc.

ADDITIONAL EQUIPMENT - SAFETY-INTERIOR

CODE	DESCRIPTION	MSRP
—	Seat belts, 3-point, all seating positions (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	Inc.

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Vehicle: [Fleet] 2024 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (☒ Complete)

ADDITIONAL EQUIPMENT - OTHER

CODE	DESCRIPTION	MSRP
—	Protected idle allows vehicle engine to remain idling and vehicle immobilized while FOB is outside vehicle (Included and only available (9C1) Police Vehicle or (5W4) Special Service Vehicle.)	Inc.
VXT	Incomplete vehicle (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle. Included and only available with (ATZ) rear seat delete.)	Inc.

SHIP THRU CODES

CODE	DESCRIPTION	MSRP
VPV	Ship Thru, Produced in Arlington Assembly and shipped to Kerr Industries and onto Arlington Assembly (Included with SEO (6J8) White Left/White Right Whelen LED Lamp Package, SEO (6J9) Red Left/Red Right Whelen LED Lamp Package, SEO (6JE) Blue Left/Blue Right Whelen LED Lamp Package, SEO (6JG) Red Left/Blue Right Whelen LED Lamp Package, SEO (6C7) red and white front auxiliary dome lighting, SEO (6N6) door locks and handles, SEO (7X2) left- and right-hand spotlamps, SEO (7X3) left-hand spotlamp, SEO (T53) alternate flashing Red & Blue rear compartment lid warning lamps, SEO (UN9) Radio Suppression Package, SEO (6J3) grille lamps and siren speakers wiring, SEO (6J4) horn and siren circuit wiring and SEO (WX7) auxiliary speaker wiring.)	\$0.00

Options Total \$1,200.00

Price Summary

PRICE SUMMARY

	MSRP
Base Price	\$52,750.00
Total Options	\$1,200.00
Vehicle Subtotal	\$53,950.00
Destination Charge	\$1,995.00
Grand Total	\$55,945.00

Quote Worksheet

	MSRP
Base Price	\$52,750.00
Dest Charge	\$1,995.00
Total Options	\$1,200.00
Subtotal	\$55,945.00
FRED BEANS GOVERNMENT DISCOUNT COSTARS CONTRACT 013-E22-234	(\$3,025.00)
Subtotal Pre-Tax Adjustments	(\$3,025.00)

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Vehicle: [Fleet] 2024 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (Complete)

Less Customer Discount	\$0.00
Subtotal Discount	\$0.00
Trade-In	\$0.00
User Item	\$0.00
Subtotal Trade-In	\$0.00
Taxable Price	\$52,920.00
Sales Tax	\$0.00
Subtotal Taxes	\$0.00
Subtotal Post-Tax Adjustments	\$0.00
Total Sales Price	\$52,920.00

Dealer Signature / Date

Customer Signature / Date

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Frederick Mill <frederick-mill@esasd.net>

Form 611

1 message

Google Forms <forms-receipts-noreply@google.com>

Tue, Jul 23, 2024 at 3:52 PM

To: frederick-mill@esasd.net

Thanks for filling out

Form 611

Here's what was received.

[Edit response](#)

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER
\$10,000.00 - OR ANY PURCHASE THAT WAS NOT BUDGETED

Note: When referring to a purchase, you must consider the aggregate amount, not individual items.

Your email (frederick-mill@esasd.net) was recorded when you submitted this form.

Untitled Section

FORM 611**EAST STROUDSBURG AREA SCHOOL DISTRICT**

Procurement Form

Name of Requestor *

Frederick P Mill

106

Department *

Security

Building *

Administration

What service or item are requesting *

Vehicle

Why are you requesting the service or item *

Replacement for 2013 Ford Interceptor

Suggested replacement *

2023 Ford Explorer base version

Independent Cost Analysis (Pre-determine costs prior to contacting a vendor.)

What did you estimate the costs would be?

\$37,200 Costars pricing

What is the total cost of the purchase? *

\$37,200

Select the Procurement Method utilized: * 107

- ☐ Aggregate purchase is less than \$10,000 - no action needed
- ☒ Small Purchase procedures (minimum of 3 quotes) - required for any purchase \$10,000-\$23,199
- ☐ Sealed Bids (Formal Advertising) – required for goods/supplies exceeding \$23,200
- ☐ Competitive Proposals – Formal Request for Proposal (Advertised RFP) – required for services with cost of \$250,000 or more
- ☐ Non-competitive proposals (i.e. sole source) – MUST justify below

If you chose the **non-competitive** method above, please select the appropriate circumstance and include your justification in the space below. *Note: These are the **only** permissible circumstances under which you can use non-competitive procurement.*

*

- ☒ N/A (not applicable) - Competitive Procurement was utilized
- ☐ N/A (not applicable) The acquisition of property or services, the aggregate dollar amount of which does not exceed the thresholds outlined above for quotes, bids, or RFPs (purchase is less than \$10,000)
- ☐ The item is available only from a single source; (must demonstrate in justification below that only one company can provide the type of product or perform the services)
- ☐ The public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation; (explain below how a declared disaster or public emergency doesn't allow time for competitive procurement.) Administrative delays or lack of adequate advanced planning do not justify an emergency.)
- ☐ The Federal awarding agency or pass-through entity expressly authorizes a noncompetitive procurement in response to a written request from the non-Federal entity; (must have written pre-approval to use sole-source procurement)
- ☐ After solicitation of a number of sources, competition is determined inadequate (explain below the steps you took to attempt to go through a competitive process, but no vendors or only one vendor responded, and why you think there is inadequate competition)

Provide justification of sole source (non-competitive) procurement (based on your choice above):

*

competitive pricing was utilized.

If aggregate purchase is \$10,000 or more, were three (3) quotes obtained (required)? If yes, please list the vendor's information and quoted amount. *

New Holland \$41,400 Fred Beans \$43,640

Was this purchase budgeted? *

Yes



Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

☐

Yes

☐

Pennsylvania State Contract

☒

COSTARS

☐

Keystone Purchasing Network

☐

PEPPM National Contract Program (Technology Bidding and Purchasing)

☐

US Communities

☐

No

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

109

Which Fund will be charged? *

10 ▼

What account will be charged? *

Security

Selection of the winning proposal, was the lowest price selected? If not, please explain why and the process of selecting the vendor. *

Yes Lowest Price

Any additional information you would like to provide.

Create your own Google Form

Report Abuse

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2023 Explorer 4dr 4x4 Base (K8B)

Price Level: 360



Client Proposal

Prepared by:

Larry Wagner

Office: 610-253-9191

Quote ID: 0723ESSD

Date: 07/23/2024



Prepared for: William Gouger

East Stroudsburg Area School District

Prepared by: Larry Wagner

07/23/2024

Koch 33 Ford | 3810 Hecktown Road Easton Pennsylvania | 180452354



2023 Explorer 4dr 4x4 Base (K8B)

Price Level: 360 | Quote ID: 0723ESSD

**William Gouger, East Stroudsburg Area School
District**

Re: Quote ID 0723ESSD 07/23/2024

Dear William,

Thank you very much for your interest in acquiring a vehicle from our dealership. Attached, please find additional information that I hope will assist you in making a more informed decision. Please feel free to contact me at any time as I would truly appreciate the opportunity to be of service to you.

Sincerely,

Larry Wagner

Prepared for: William Gouger

East Stroudsburg Area School District

Prepared by: Larry Wagner

07/23/2024

Koch 33 Ford | 3810 Hecktown Road Easton Pennsylvania | 180452354

**2023 Explorer 4dr 4x4 Base (K8B)**

Price Level: 360 | Quote ID: 0723ESSD

As Configured Vehicle

Code	Description	MSRP
K8B	Base Vehicle Price (K8B)	\$38,760.00
100A	Equipment Group 100A <i>Includes:</i> <ul style="list-style-type: none"> - Engine: 2.3L EcoBoost I-4 <i>Includes auto start-stop technology.</i> - Transmission: 10-Speed Automatic - 3.58 Non-Limited-Slip Rear Axle Ratio - GVWR: 6,160 lbs - Tires: P255/65R18 AS BSW <i>Includes mini spare.</i> - Wheels: 18" 5-Spoke Silver-Painted Aluminum - Cloth Captain's Chairs <i>Includes 8-way power driver's seat with power function for tilt and recline, 4-way manual front passenger seat with fore/aft and recline and 2-way manually adjustable driver and front passenger head restraints.</i> - Radio: AM/FM Stereo <i>Includes MP3 capability, 6 speakers, speed-compensated volume and SiriusXM includes a 3 month prepaid subscription. Service is not available in Alaska and Hawaii. SiriusXM audio and data services each require a subscription sold separately, or as a package, by Sirius XM radio inc. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. To cancel you must call SiriusXM at 1-866-635-2349. See SiriusXM customer agreement for complete terms at www.siriusxm.com. All fees and programming subject to change. Trial subscriptions not available in Alaska and Hawaii.</i> - FordPass Connect <i>Includes 4G LTE Wi-Fi hotspot connects up to 10 devices with wireless data trial that begins upon AT&T activation and expires at the end of 3 months or when 3GB of data is used, whichever comes first, but cannot extend beyond the trial subscription period for remote features. To activate, go to www.att.com/ford, remotely start, lock and unlock vehicle, schedule specific times to remotely start vehicle, locate parked vehicle and check vehicle status (FordPass Connect, the Ford Pass App., and Complimentary Connected Services are required for remote features (see FordPass terms for details). Connected Service and features depend on compatible AT&T network availability. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Connected services excludes Wi-Fi hotspot.). Note: Ford Telematics and data services prep included for fleet only: FordPass Connect 4G Wi-Fi modem provides data to support telematics and data services including but not limited to vehicle location, speed, idle time, fuel, vehicle diagnostics and maintenance alerts. Device enables telematics services through Ford or authorized providers. Activate at www.fleet.ford.com or call 833-FCS-Ford. (833-327-3673).</i> - SYNC 3 Communications & Entertainment System <i>Includes enhanced voice recognition, 8" LCD capacitive touchscreen in center stack with swipe capability, AppLink, 911 Assist, Apple Car Play and Android Auto compatibility and 1 "A" and 1 "C" USB ports in the media hub.</i> 	N/C
99H	Engine: 2.3L EcoBoost I-4 <i>Includes auto start-stop technology.</i>	Included
44T	Transmission: 10-Speed Automatic	Included
STDAX	3.58 Non-Limited-Slip Rear Axle Ratio	Included
STDGV	GVWR: 6,160 lbs	Included
STDTR	Tires: P255/65R18 AS BSW <i>Includes mini spare.</i>	Included

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Note: Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: William Gouger

East Stroudsburg Area School District

Prepared by: Larry Wagner

07/23/2024

Koch 33 Ford | 3810 Hecktown Road Easton Pennsylvania | 180452354



2023 Explorer 4dr 4x4 Base (K8B)

Price Level: 360 | Quote ID: 0723ESSD

As Configured Vehicle (cont'd)

Code	Description	MSRP
STDWL	Wheels: 18" 5-Spoke Silver-Painted Aluminum	Included
7	Cloth Captain's Chairs <i>Includes 8-way power driver's seat with power function for tilt and recline, 4-way manual front passenger seat with fore/aft and recline and 2-way manually adjustable driver and front passenger head restraints.</i>	Included
PAINT	Monotone Paint Application	STD
119WB	119.1" Wheelbase	STD
STDRD	Radio: AM/FM Stereo <i>Includes MP3 capability, 6 speakers, speed-compensated volume and SiriusXM includes a 3 month prepaid subscription. Service is not available in Alaska and Hawaii. SiriusXM audio and data services each require a subscription sold separately, or as a package, by Sirius XM radio inc. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. To cancel you must call SiriusXM at 1-866-635-2349. See SiriusXM customer agreement for complete terms at www.siriusxm.com. All fees and programming subject to change. Trial subscriptions not available in Alaska and Hawaii.</i>	Included
	Includes: - FordPass Connect <i>Includes 4G LTE Wi-Fi hotspot connects up to 10 devices with wireless data trial that begins upon AT&T activation and expires at the end of 3 months or when 3GB of data is used, whichever comes first, but cannot extend beyond the trial subscription period for remote features. To activate, go to www.att.com/ford, remotely start, lock and unlock vehicle, schedule specific times to remotely start vehicle, locate parked vehicle and check vehicle status (FordPass Connect, the Ford Pass App., and Complimentary Connected Services are required for remote features (see FordPass terms for details). Connected Service and features depend on compatible AT&T network availability. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Connected services excludes Wi-Fi hotspot.). Note: Ford Telematics and data services prep included for fleet only; FordPass Connect 4G Wi-Fi modem provides data to support telematics and data services including but not limited to vehicle location, speed, idle time, fuel, vehicle diagnostics and maintenance alerts. Device enables telematics services through Ford or authorized providers. Activate at www.fleet.ford.com or call 833-FCS-Ford. (833-327-3673).</i> - SYNC 3 Communications & Entertainment System <i>Includes enhanced voice recognition, 8" LCD capacitive touchscreen in center stack with swipe capability, AppLink, 911 Assist, Apple Car Play and Android Auto compatibility and 1 "A" and 1 "C" USB ports in the media hub.</i>	
59W	4G LTE Wi-Fi Hotspot Credit Required option when feature is not available.	-\$20.00
91X	Rear Auxiliary Controls Credit Required option when feature is not available.	-\$100.00
16A	Front & Second Row Floor Liners (16A) <i>Deletes standard carpet floor mats.</i>	\$160.00

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Note: Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: William Gouger

East Stroudsburg Area School District

Prepared by: Larry Wagner

07/23/2024



Koch 33 Ford | 3810 Hecktown Road Easton Pennsylvania | 180452354

2023 Explorer 4dr 4x4 Base (K8B)

Price Level: 360 | Quote ID: 0723ESSD

As Configured Vehicle (cont'd)

Code	Description	MSRP
153	Front License Plate Bracket Standard in states requiring 2 license plates and optional to all others.	N/C
425	50 State Emissions System Flexible Fuel Vehicle (FFV) system is standard equipment for vehicles with the 3.3L Ti-VCT V6 FFV engine.	STD
UM_03	Agate Black Metallic	N/C
7N_01	Sandstone w/Cloth Captain's Chairs	N/C
SUBTOTAL		\$38,800.00
Destination Charge		\$1,595.00
TOTAL		\$40,395.00

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Note: Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

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East Stroudsburg Area School District

Prepared by: Larry Wagner

07/23/2024



Koch 33 Ford | 3810 Hecktown Road Easton Pennsylvania | 180452354

2023 Explorer 4dr 4x4 Base (K8B)

Price Level: 360 | Quote ID: 0723ESSD

Pricing Summary - Single Vehicle

MSRP

Vehicle Pricing

Base Vehicle Price	\$38,760.00
Options	\$40.00
Colors	\$0.00
Upfitting	\$0.00
Fleet Discount	\$0.00
Fuel Charge	\$0.00
Destination Charge	\$1,595.00
Subtotal	\$40,395.00

Pre-Tax Adjustments

Code	Description	MSRP
200	Koch 33 PA COSTARS 026-E22-191 CONTRACT Discount	-\$3,195.00
Total		\$37,200.00

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Note: Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

116

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$10,000.00 - OR ANY PURCHASE THAT WAS NOT BUDGETED

Note: When referring to a purchase, you must consider the aggregate amount, not individual items.

The respondent's email (**katrina-aiello@esasd.net**) was recorded on submission of this form.

Untitled Section

FORM **611**

EAST STROUDSBURG AREA SCHOOL DISTRICT Procurement Form

Name of Requestor *

Katrina Aiello

Department *

Special Education

Building *

Administration

117

What service or item are requesting *

Classroom Furniture

Why are you requesting the service or item *

A lifeskills classroom is in need of new furniture for their students.

Suggested replacement *

New furniture is being requested for a lifeskills classroom that needed to be moved from MSE to Resica.

Independent Cost Analysis (Pre-determine costs prior to contacting a vendor.) What did you estimate the costs would be?

\$22,500.00

What is the total cost of the purchase? *

\$21,167.89

Select the Procurement Method utilized: *

- ☐ Aggregate purchase is less than \$10,000 - no action needed
- ☒ Small Purchase procedures (minimum of 3 quotes) - required for any purchase \$10,000-\$23,199
- ☐ Sealed Bids (Formal Advertising) – required for goods/supplies exceeding \$23,200
- ☐ Competitive Proposals – Formal Request for Proposal (Advertised RFP) – required for services with cost of \$250,000 or more
- ☐ Non-competitive proposals (i.e. sole source) – MUST justify below

If you chose the **non-competitive** method above, please select the appropriate circumstance and include your justification in the space below. *Note: These are the **only** permissible circumstances under which you can use non-competitive procurement.* *

- ☒ N/A (not applicable) - Competitive Procurement was utilized
- ☐ N/A (not applicable) The acquisition of property or services, the aggregate dollar amount of which does not exceed the thresholds outlined above for quotes, bids, or RFPs (purchase is less than \$10,000)
- ☐ The item is available only from a single source; (must demonstrate in justification below that only one company can provide the type of product or perform the services)
- ☐ The public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation; (explain below how a declared disaster or public emergency doesn't allow time for competitive procurement.) Administrative delays or lack of adequate advanced planning do not justify an emergency.)
- ☐ The Federal awarding agency or pass-through entity expressly authorizes a noncompetitive procurement in response to a written request from the non-Federal entity; (must have written pre-approval to use sole-source procurement)
- ☐ After solicitation of a number of sources, competition is determined inadequate (explain below the steps you took to attempt to go through a competitive process, but no vendors or only one vendor responded, and why you think there is inadequate competition)

Provide justification of sole source (non-competitive) procurement (based on your choice above): *

N/A

If aggregate purchase is \$10,000 or more, were three (3) quotes obtained (required)? If yes, please list the vendor's information and quoted amount. *

Lakeshore - \$21,167.89; Discount School Supply - \$17,014.68; School Specialty - \$19,177.43

Was this purchase budgeted? *

Yes

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- ☐ Yes
- ☐ Pennsylvania State Contract
- ☐ COSTARS
- ☐ Keystone Purchasing Network
- ☐ PEPPM National Contract Program (Technology Bidding and Purchasing)
- ☐ US Communities
- ☒ No

120

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

Which Fund will be charged? *

10 ▼

What account will be charged? *

10-1211-610-891-10-000-310-000-9891

Selection of the winning proposal, was the lowest price selected? If not, please explain why and the process of selecting the vendor. *

Lakeshore is the winning proposal although it is not the lowest bid that was received. Lakeshore has been the furniture company that we have used for several years. They have excellent customer service. They also deliver and set up all of the new furniture. Lakeshore has warranties on all of their furniture. Over the last year, as items needed to be replaced, new items were sent directly to the building in an expedited fashion.

School Specialty and Discount School Supply do not offer the same items as Lakeshore. Flexible/ soft furniture items are not available to suit our students needs. Some do not offer room dividers that we will need in a Lifeskills classroom. They do not carry teacher's desks as well. A craft table will need to be purchased in place of a teacher desk.

Any additional information you would like to provide.

The three quotes will be sent to Peter Bard to be added to the Finance Committee Agenda.

This form was created inside of East Stroudsburg Area School District.

Google Forms

Life Skills @
Resica**Lakeshore®****QUOTE 3939**

Lakeshore Learning Materials
 2695 E. Dominguez Street Carson, CA 90895
 (310) 537-8600 (800) 421-5354
 FAX: (310) 900-2189
www.lakeshorelearning.com
 To contact your local representative,
Daniel Szabo, please call (800) 421-5354

Bill-to: 83721
 EAST STROUDSBURG AREA SCH DIST
 ACCOUNTS PAYABLE
 50 VINE ST
 E STROUDSBURG PA 18301-0298
 (570) 424-8500
Billto Email: KATRINA-AIELLO@ESASD.NET

Ship-to: 0

 KATRINA AIELLO
Shipto Email:

Entry Date: 06/10/2024**Your Reference No.:** QUOTE 2**Comment**

PLEASE VERIFY SHIPPING ADDRESS
 WHEN PLACING YOUR ORDER.

PRICES GOOD FOR 90 DAYS. ITEM
 AVAILABILITY SUBJECT TO CHANGE

FOB DESTINATION: FREE SHIPPING
 DISCOUNT REFLECTED IN PRICES.

PLEASE REFERENCE QUOTE NUMBER
 3939 ON YOUR PURCHASE ORDER.

JESSICA MENDOZA - QUOTE AGENT

Line	Item	Out Of Stock Ship By	Qty	Description	Price	Extended
2	DG243		1	<u>HEAVY-DUTY ALL-PURP STOR UNIT</u>	\$740.05	\$740.05
3	DG182		1	<u>HVY-DTY CUB-SHLVS LRG STG</u> <u>UNIT</u>	\$911.05	\$911.05
4	LM120		1	<u>CLEAR-VIEW BINS - SET OF 10</u>	\$103.55	\$103.55

Which consists of:

4A	LC91	10	<u>LAKESHR CLEAR-VIEW STORAGE BOX</u>	\$0.00	\$0.00
5	LC787	5	<u>FLX-SPC MOBL WDG STNT DSK-MAPL</u>	\$379.05	\$1,895.25

Which consists of:

5A	LCT3024M	5	TABLE, BOX, GUIDE FOR LC787	\$0.00	\$0.00
5B	LCL23343	5	3EA 23-34IN TABLE LEGS-CASTERS	\$0.00	\$0.00
6	LC763GR	5	<u>FLX-SPC 13.5IN ERGO CHAIR-GR</u>	\$141.55	\$707.75
7	LM902	1	<u>DBL-SIDED W-W MAG ROOM DIVIDER</u>	\$426.55	\$426.55
8	LK364GR	2	<u>FLX-SPC PREMIUM FLR SEAT-GR</u>	\$75.99	\$151.98
9	LC862	1	<u>FLX-SPACE GRAY 6X9 RECT CRPT</u>	\$236.55	\$236.55
10	LC246GR	2	<u>FLX-SPC LNGE COUCH FOR 2-GR</u>	\$521.55	\$1,043.10
11	LC348GR	2	<u>FLX-SPC LNGE CURVE COUCH-GR</u>	\$854.05	\$1,708.10
12	LC534	1	<u>FLEX-SPCE COMFY PILLOWS-ST 6</u>	\$160.55	\$160.55
13	LC298	2	<u>FLX-SPC MOBL BK BIN STRG-MAPLE</u>	\$692.55	\$1,385.10
14	TT836	2	<u>HELP-YRSLF BK BINS-SET OF 12</u>	\$113.05	\$226.10
15	LC664	4	<u>FLX-SPC W-W MBL TRAPZOID TBL</u>	\$711.55	\$2,846.20

Which consists of:

15A	LCD664M	4	W-W TRAPEZOID DESKTOP-LC664	\$0.00	\$0.00
15B	LCL23344	4	4EA 23-34IN TABLE LEGS-CASTERS	\$0.00	\$0.00
16	LC763BU	8	<u>FLX-SPC 13.5IN ERGO CHAIR-BU</u>	\$141.55	\$1,132.40
17	LK426	1	<u>FLX-SPC 18 TRAY MBL STRG CTR</u>	\$1,139.05	\$1,139.05
18	LC739	1	<u>FLEX-SPAC MOBL TCHR DESK-MAPLE</u>	\$1,139.05	\$1,139.05

Which consists of:

18A	LCTM5724	1	TBLTOP ASSMBLY GUIDE FOR LC739	\$0.00	\$0.00
18B	LCM3112	1	MSTY PNL-LEGS-CSTRS LC259-739	\$0.00	\$0.00
18C	LCC2326	1	CABINET - LC739, LC259	\$0.00	\$0.00
19	LC845BU	1	<u>FLX-SPC 17.5IN ERGO GLIDE-BU</u>	\$189.05	\$189.05
20	LK414	1	<u>FLEX-SPACE MOBILE CLOVER TABLE</u>	\$711.55	\$711.55

Which consists of:

20A	LCL23344	1	4EA 23-34IN TABLE LEGS-CASTERS	\$0.00	\$0.00
20B	LKT4848	1	48X48 CLOVER TABLE-LK414	\$0.00	\$0.00
21	LC763GR	4	<u>FLX-SPC 13.5IN ERGO CHAIR-GR</u>	\$141.55	\$566.20
22	LC663	1	<u>FLEX-SPACE W-W MBL RECT TABL</u>	\$721.05	\$721.05

Which consists of:

22A	LCL23344	1	4EA 23-34IN TABLE LEGS-CASTERS	\$0.00	\$0.00
22B	LCD663M	1	W-W DESKTOP FOR LC663	\$0.00	\$0.00
23	LC230	2	<u>FLEX-SPACE 4-SHELF STORG-MAPLE</u>	\$787.55	\$1,575.10
24	DG232	2	<u>HEAVY-DUTY 8-CUBBY UNIT</u>	\$379.05	\$758.10

25	WT111	2	<u>CLEAR-VIEW BINS - SET OF 8</u>	\$82.18	\$164.36
	Which consists of:				
25A	LC91	16	<u>LAKESHR CLEAR-VIEW STORAGE BOX</u>	\$0.00	\$0.00
26	LC282	1	<u>FLEX-SPACE SPOT CARPET-20</u>	\$407.55	\$407.55
27	DD370X	1	<u>SOFT SEATS-SET OF 6</u>	\$122.55	\$122.55
	Which consists of:				
27A	DD371RD	1	<u>SOFT SEAT - RED</u>	\$0.00	\$0.00
27B	DD371RG	1	<u>SOFT SEAT - ORANGE</u>	\$0.00	\$0.00
27C	DD371YE	1	<u>SOFT SEAT - YELLOW</u>	\$0.00	\$0.00
27D	DD371GR	1	<u>SOFT SEAT - GREEN</u>	\$0.00	\$0.00
27E	DD371BU	1	<u>SOFT SEAT - BLUE</u>	\$0.00	\$0.00
27F	DD371VT	1	<u>SOFT SEAT - PURPLE</u>	\$0.00	\$0.00

Subtotal:	\$21,167.89
0.0% Tax:	\$0.00
Freight Amount:	\$0.00
Total:	\$21,167.89

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$10,000.00 - OR ANY PURCHASE THAT WAS NOT BUDGETED

Note: When referring to a purchase, you must consider the aggregate amount, not individual items.

The respondent's email (jill-quinn@esasd.net) was recorded on submission of this form.

Untitled Section

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT

Procurement Form

Name of Requestor *

Jill Quinn

Department *

Pupil Services

Building *

Administration

125

What service or item are requesting *

Aimswest Plus

Why are you requesting the service or item *

For special education teachers to do progress monitoring

Suggested replacement *

RENEWAL

Independent Cost Analysis (Pre-determine costs prior to contacting a vendor.) What did you estimate the costs would be?

\$8,400.00 budgeted for 24-25

What is the total cost of the purchase? *

\$8,400.00

126

Select the Procurement Method utilized: *

- ☐ Aggregate purchase is less than \$10,000 - no action needed
- ☐ Small Purchase procedures (minimum of 3 quotes) - required for any purchase \$10,000-\$23,199
- ☐ Sealed Bids (Formal Advertising) – required for goods/supplies exceeding \$23,200
- ☐ Competitive Proposals – Formal Request for Proposal (Advertised RFP) – required for services with cost of \$250,000 or more
- ☒ Non-competitive proposals (i.e. sole source) – MUST justify below

If you chose the **non-competitive** method above, please select the appropriate circumstance and include your justification in the space below. *Note: These are the **only** permissible circumstances under which you can use non-competitive procurement.* *

- ☐ N/A (not applicable) - Competitive Procurement was utilized
- ☐ N/A (not applicable) The acquisition of property or services, the aggregate dollar amount of which does not exceed the thresholds outlined above for quotes, bids, or RFPs (purchase is less than \$10,000)
- ☒ The item is available only from a single source; (must demonstrate in justification below that only one company can provide the type of product or perform the services)
- ☐ The public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation; (explain below how a declared disaster or public emergency doesn't allow time for competitive procurement.) Administrative delays or lack of adequate advanced planning do not justify an emergency.)
- ☐ The Federal awarding agency or pass-through entity expressly authorizes a noncompetitive procurement in response to a written request from the non-Federal entity; (must have written pre-approval to use sole-source procurement)
- ☐ After solicitation of a number of sources, competition is determined inadequate (explain below the steps you took to attempt to go through a competitive process, but no vendors or only one vendor responded, and why you think there is inadequate competition)

127

Provide justification of sole source (non-competitive) procurement (based on your choice above): *

N/A Sole Source Provider

If aggregate purchase is \$10,000 or more, were three (3) quotes obtained (required)? If yes, please list the vendor's information and quoted amount. *

N/A

Was this purchase budgeted? *

Yes ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- ☐ Yes
- ☐ Pennsylvania State Contract
- ☐ COSTARS
- ☐ Keystone Purchasing Network
- ☐ PEPPM National Contract Program (Technology Bidding and Purchasing)
- ☐ US Communities
- ☒ No

128

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

Which Fund will be charged? *

10 ▼

What account will be charged? *

10-1211-650-000-00-000-310-000-0000

Selection of the winning proposal, was the lowest price selected? If not, please explain why and *
the process of selecting the vendor.

Sole Source Provider - This is a renewal it is purchased each year.

Any additional information you would like to provide.

Professional Staff Special Education Teachers use this for progress monitoring.

This form was created inside of East Stroudsburg Area School District.

Google Forms

129



Pearson

QUOTE / PROFORMA

Customer Bill-to:

EAST STROUDSBURG AREA SD
BUSINESS OFFICE
50 VINE STREET
PO BOX 298
EAST STROUDSBURG PA, 18301-0298

Customer Ship-to:

EAST STROUDSBURG AREA SD
279 N COURTLAND ST
East Stroudsburg PA, 18301-2122
Attention:

Attention:

NCS Pearson, Inc.

P.O Box 599700,

San Antonio, TX 78259

Tel: 800-627-7271

Tax ID No:

41-0850527

Quote/Proforma Number : 277834

Date : 30-JUL-2024

Customer Account# : 571538

Sales Order Number : 277834

Customer PO# :

Currency : USD

Shipment Terms : Paid

Customer Tax Number :

Number of Pages : Page 1 of 2

Prices will be honored for 60 days from price quote date.

This price quote does not guarantee stock availability and shipping amount is estimated, standard shipping charges apply.

Total Ordered Quantity (No. Of Items)	:	1200
Other Charges	:	USD \$0.00
Net Amount	:	USD \$8,400.00
Tax Total	:	USD \$0.00
Quote/Proforma Total	:	USD \$8,400.00
Amount Due	:	USD \$8,400.00

REMITTANCE INFORMATION

Make Checks Payable to:

13036 COLLECTION CENTER DRIVE
CHICAGO
60693
NCS Pearson, Inc.

Bank Wire to:

Bank of America N A
071000039
A/C No: 8188105388
SWIFT : 071000039

130

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$10,000.00 - OR ANY PURCHASE THAT WAS NOT BUDGETED

Note: When referring to a purchase, you must consider the aggregate amount, not individual items.

The respondent's email (**william-gouger@esasd.net**) was recorded on submission of this form.

Untitled Section

FORM **611**

EAST STROUDSBURG AREA SCHOOL DISTRICT

Procurement Form

Name of Requestor *

William Gouger

Department *

School Police

Building *

Administration and District

131

What service or item are requesting *

Software Technology

Why are you requesting the service or item *

Current Software is End of Life

Suggested replacement *

Crimestar USA Public Safety Software

Independent Cost Analysis (Pre-determine costs prior to contacting a vendor.) What did you estimate the costs would be?

No

What is the total cost of the purchase? *

\$8000.00

132

Select the Procurement Method utilized: *

- ☒ Aggregate purchase is less than \$10,000 - no action needed
- ☐ Small Purchase procedures (minimum of 3 quotes) - required for any purchase \$10,000-\$23,199
- ☐ Sealed Bids (Formal Advertising) – required for goods/supplies exceeding \$23,200
- ☐ Competitive Proposals – Formal Request for Proposal (Advertised RFP) – required for services with cost of \$250,000 or more
- ☐ Non-competitive proposals (i.e. sole source) – MUST justify below

If you chose the **non-competitive** method above, please select the appropriate circumstance and include your justification in the space below. *Note: These are the **only** permissible circumstances under which you can use non-competitive procurement.* *

- ☐ N/A (not applicable) - Competitive Procurement was utilized
- ☒ N/A (not applicable) The acquisition of property or services, the aggregate dollar amount of which does not exceed the thresholds outlined above for quotes, bids, or RFPs (purchase is less than \$10,000)
- ☐ The item is available only from a single source; (must demonstrate in justification below that only one company can provide the type of product or perform the services)
- ☐ The public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation; (explain below how a declared disaster or public emergency doesn't allow time for competitive procurement.) Administrative delays or lack of adequate advanced planning do not justify an emergency.)
- ☐ The Federal awarding agency or pass-through entity expressly authorizes a noncompetitive procurement in response to a written request from the non-Federal entity; (must have written pre-approval to use sole-source procurement)
- ☐ After solicitation of a number of sources, competition is determined inadequate (explain below the steps you took to attempt to go through a competitive process, but no vendors or only one vendor responded, and why you think there is inadequate competition)

Provide justification of sole source (non-competitive) procurement (based on your choice above): *

Crimestar is the most versatile and best priced for the features you receive..

If aggregate purchase is \$10,000 or more, were three (3) quotes obtained (required)? If yes, please list the vendor's information and quoted amount. *

Is less then \$10000

Was this purchase budgeted? *

No ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- ☐ Yes
- ☐ Pennsylvania State Contract
- ☐ COSTARS
- ☐ Keystone Purchasing Network
- ☐ PEPPM National Contract Program (Technology Bidding and Purchasing)
- ☐ US Communities
- ☒ No

134

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

Which Fund will be charged? *

10 ▼

What account will be charged? *

10-2660.350-000-00-000-091-000-0000

Selection of the winning proposal, was the lowest price selected? If not, please explain why and the process of selecting the vendor. *

Yes

Any additional information you would like to provide.

Current Software (Metro Alert) is end of life, and there will be no more updates. Metro Alert will no longer work with the districts current Window's 11 configuration. Yearly cost will be \$700 for user licenses, which is a savings over current software.

This form was created inside of East Stroudsburg Area School District.

Google Forms

135

SALES/SUPPORT QUOTE

Crimestar USA, LLC
Public Safety Software
P.O. Box 10756
Swanzey, NH 03446
(877) 767-4267
www.crimestar.com

E. Stroudsburg Area S.D. Police
50 Vine St.
E. Stroudsburg, PA 13801
USA

Date	Quote #
8/13/2024	24-34

***We thank you for this
opportunity to Quote.
Please contact us with any
questions you may have.***

Qty	Description	Price ea.	Total
2	Records Management User License(s)*	2,900.00	5,800.00
2	RMS Annual Product Support	350.00	700.00
1	PA Criminal Complaint	1,500.00	1,500.00
2	With each full RMS license, Crimestar provides a free Laptop/Windows based tablet for Department use		0.00

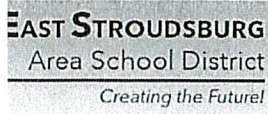
*Crimestar provides application software only. All hardware and network systems are supplied by the customer.
Applicable Sales Tax will be charged. Exempt agencies must supply a copy of their "tax-exempt" form.*

THANK YOU FOR THIS OPPORTUNITY!

Signed: Eric Sargent

Total \$8,000.00

136



V1. A.4

Amy Strunk <amy-strunk@esasd.net>

Form 611

1 message

Google Forms <forms-receipts-noreply@google.com>
To: amy-strunk@esasd.net

Fri, Aug 2, 2024 at 10:23 AM

Thanks for filling out

Form 611

Here's what was received.

[Edit response](#)

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER
\$10,000.00 - OR ANY PURCHASE THAT WAS NOT BUDGETED

Note: When referring to a purchase, you must consider the aggregate amount, not individual items.

Your email (amy-strunk@esasd.net) was recorded when you submitted this form.

Untitled Section

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT
Procurement Form

Name of Requestor *

Daryle Miller

137

Department *

Facilities

Building *

admin

What service or item are requesting *

repair stadium fence

Why are you requesting the service or item *

current fence dangerous

Suggested replacement *

new fence

Independent Cost Analysis (Pre-determine costs prior to contacting a vendor.)

What did you estimate the costs would be?

\$12,900

What is the total cost of the purchase? *

\$12,900

Select the Procurement Method utilized: * 138

- ☐ Aggregate purchase is less than \$10,000 - no action needed
- ☒ Small Purchase procedures (minimum of 3 quotes) - required for any purchase \$10,000-\$23,199
- ☐ Sealed Bids (Formal Advertising) – required for goods/supplies exceeding \$23,200
- ☐ Competitive Proposals – Formal Request for Proposal (Advertised RFP) – required for services with cost of \$250,000 or more
- ☐ Non-competitive proposals (i.e. sole source) – MUST justify below

If you chose the **non-competitive** method above, please select the appropriate circumstance and include your justification in the space below. *Note: These are the **only** permissible circumstances under which you can use non-competitive procurement.*

*

- ☐ N/A (not applicable) - Competitive Procurement was utilized
- ☐ N/A (not applicable) The acquisition of property or services, the aggregate dollar amount of which does not exceed the thresholds outlined above for quotes, bids, or RFPs (purchase is less than \$10,000)
- ☐ The item is available only from a single source; (must demonstrate in justification below that only one company can provide the type of product or perform the services)
- ☐ The public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation; (explain below how a declared disaster or public emergency doesn't allow time for competitive procurement.) Administrative delays or lack of adequate advanced planning do not justify an emergency.)
- ☐ The Federal awarding agency or pass-through entity expressly authorizes a noncompetitive procurement in response to a written request from the non-Federal entity; (must have written pre-approval to use sole-source procurement)
- ☒ After solicitation of a number of sources, competition is determined inadequate (explain below the steps you took to attempt to go through a competitive process, but no vendors or only one vendor responded, and why you think there is inadequate competition)

Provide justification of sole source (non-competitive) procurement (based on your choice above):

*

only one vendor provided a quote

If aggregate purchase is \$10,000 or more, were three (3) quotes obtained (required)? If yes, please list the vendor's information and quoted amount. *

yes

Was this purchase budgeted? *

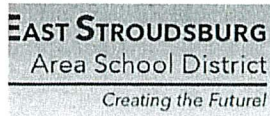
No

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- ☐ Yes
- ☐ Pennsylvania State Contract
- ☐ COSTARS
- ☐ Keystone Purchasing Network
- ☐ PEPPM National Contract Program (Technology Bidding and Purchasing)
- ☐ US Communities
- ☒ No

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

140



Amy Strunk <amy-strunk@esasd.net>

Form 611

Google Forms <forms-receipts-noreply@google.com>
To: amy-strunk@esasd.net

Fri, Aug 2, 2024 at 10:34 AM

[Quoted text hidden]

[Quoted text hidden]

32

What account will be charged? *

cap reserve

Selection of the winning proposal, was the lowest price selected? If not, please explain why and the process of selecting the vendor. *

only one vendor gave quote

Any additional information you would like to provide.

[Create your own Google Form](#)[Report Abuse](#)

[Quoted text hidden]

141



V.I.A.I

Fencing Proposal

EAST STROUDSBURG SCHOOL
DISTRICT
ATTN: DARYLE MILLER
50 VINE ST.
EAST STROUDSBURG, PA 18301
570-656-4284

DATE: JULY 11, 2024
SALESPERSON: JOSH WENTZ
CONTACT: 610-509-2349

We hereby submit specifications and estimates for the following:

- Remove and dispose of approx. 300' of existing mesh and top rails from bleachers on the press box side of the football field.
- Sleeve over existing bleacher posts with 2 1/2" CQ20 and 3" DQ40 black posts to make bleacher fence 6' high.
- Supply and install 6' high black vinyl coated 2x9 chain link fence mesh on new posts.
- Along the back side at the top of the bleachers, smaller posts will be inserted into the existing posts, then sleeved over with 2" CQ20 posts to match the size of the existing posts.
- The weld at the bottom of the supports will prevent the sleeve from going all the way to the bottom of the existing posts.
- Remove and dispose of the galvanized top railing and the green mesh above the bleacher tunnel.
- These posts cannot be sleeved over due to the weld. We will replace using the same footprint as the removed galvanized but with black 1 5/8" posts and top rail.
- Supply and install new 5' high black vinyl coated 2x9 chain link fence mesh above the bleacher tunnel.
- Clean up and haul away all construction related debris.

NOTE: All permits & fees are the responsibility of the property owner.

We Propose hereby to furnish material and labor - in accordance with above specifications, for the **Sum of **TWELVE THOUSAND NINE HUNDRED** dollars (\$12,900.00).**

Payment to be made as follows: 40% DEPOSIT UPON SIGNING OF CONTRACT, BALANCE DUE UPON COMPLETION.

PLEASE SIGN AND RETURN ONE COPY OF THIS CONTRACT TO OUR OFFICE AS YOUR AUTHORIZATION TO PROCEED.

All materials guaranteed to be as specified above. All work to be completed in workmanlike manner according to standard practices and guaranteed for one year. In addition, all installed merchandise is covered by the manufacturer's warranty. Any alterations or deviation from specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, weather, or delays beyond our control. Owner hereby authorizes contractor to use exterior images of owner's premises in promotional & advertising material without additional consideration. The Service Team carries full liability and Workmen's Compensation insurance.

This proposal may be withdrawn by us if not accepted within 14 days.

the service team

6565 Interchange Road • Lehighton, Pennsylvania 18235 • (610) 377-8450 • (610) 509-2349
Email - josh@serviceteam.com

142



Fencing Proposal

Acceptance of proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Signature: _____
(Blue Mountain Fencing of Pa, LLC, PA# 183256)

Signature: _____



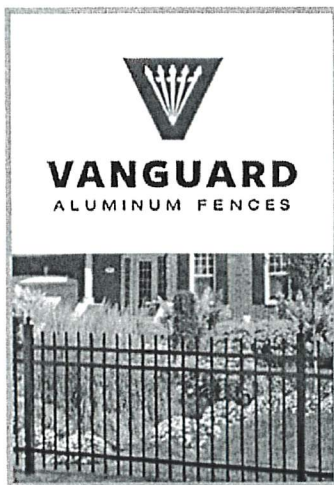
V.I.A.2

[Home](#)[About](#)[Products](#)[Contact](#)

Complete Fence Solutions: Residential, Commercial, Industrial

American Fence System offers a wide variety of quality fencing solutions: Vanguard Aluminum Fences, Landmark Vinyl Fences, Chain Link Fence and Wood Fence. Since 1991, we have had a single focus - to provide the best possible quality manufacturing and the widest variety of fencing products to our customers.

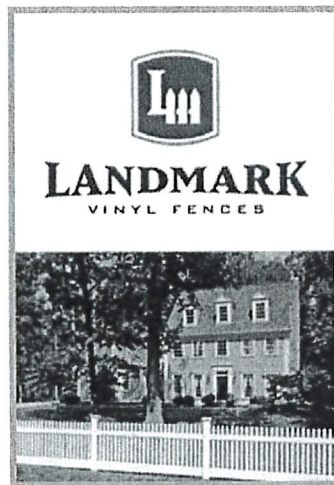
All of the products that we offer are made here, domestically in the United States. As a result, we're able to offer best-in-class products, along with superior customer service, and we stand behind our products with warranties among the best in the industry. We think it's the right choice for America, and it's the way we do business.



Vanguard Aluminum Fences

With the distinctive look of wrought iron fencing, Vanguard Aluminum Fences are an attractive and durable solution with an outstanding warranty.

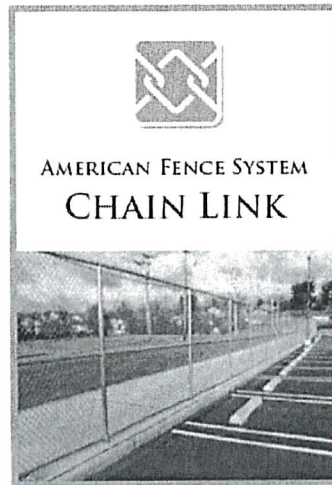
[Learn More >>>](#)



Landmark Vinyl Fences

Our most popular residential fence, Landmark Vinyl Fences are an exceptional value, offering many desirable looks, durability and low maintenance.

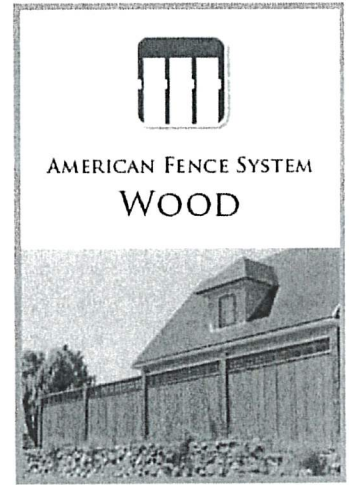
[Learn more >>>](#)



Chain Link Fence

Our chain link fence solutions are extremely versatile, durable and cost effective. A great choice for commercial, industrial and residential applications.

[Learn More >>>](#)



Wood Fence

Wood fencing has a natural beauty that can't be duplicated and is appreciated by many. We manufacture assembled wood fence sections.

[Learn More >>>](#)

[Home](#)[About](#)

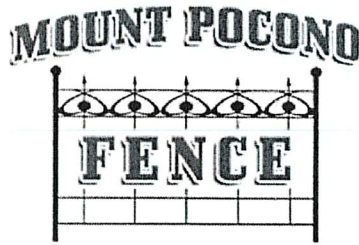
Products

[Vanguard Aluminum Fences](#)[Landmark Vinyl Fences](#)[Chain Link Fence](#)[Wood Fence](#)

Contact

[Terms of Use](#)[Privacy Policy](#)

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VIA.3

Chain Link

Wood

Aluminum

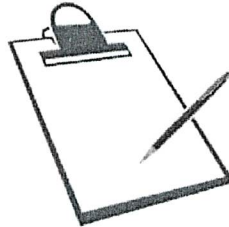
Vinyl

And More

Facebook



**Residential &
Commercial**



**Free
Estimates**



**Fully Licensed
& Insured**

Mt. Pocono Fence has been providing service to Northeastern Pennsylvania residents and businesses since 2001. We employ only the finest fence installers with many years of experience to ensure your fence is installed correctly and on-time, the first time.

Call us today at 570-643-4643 for your free estimate.

Thank you to all of our customers!

570-643-4643

We accept:



Phone:
(570) 926-1986



683 S Mountain Blvd
Mountain Top, PA 18707

LIC: PA HIC 000356

Quote ID: 4959

Proposal Date: 08/02/2024
Expiration Date: 09/01/2024

email: info@Concrete-Alternatives.com
website: www.Concrete-Alternatives.com

Resica Elementary School

1 Oak Grove Rd
Daryle Miller: E Stroudsburg School Dist
E Stroudsburg, PA 18302

Phone: (570) 656-4284

Alt Phone: (570) 424-8500

Email: daryle-miller@esasd.net

-Raise, level & support the following concrete areas:

1) A 5 x 340 section of sidewalk pads against the curb (Approx 68 pads)

2) Remove a "few" tripping spots in the sidewalk itself for safety purposes.

*1 1/2" holes to be drilled in pads where we inject a "limestone grout".

**Job to be done in 1-2 days
the pads.

***1 year warranty

Thanks

Bob

Total Cost: \$ 9,900.00

TERMS: PAYMENT DUE UPON COMPLETION

Respectfully Submitted By: Bob Bellman

Concrete Alternatives is going to raise and support the slab by drilling a series of support holes. Extra slabs may have to be done to match all joints. Property owner is responsible to have all necessary insurance and work permits required by local jurisdiction on the above work. The owner is responsible to notify Concrete Alternatives of any local requirements and contact information. Concrete Alternatives is not responsible for any fines for violations of any ordinance. Concrete Alternatives shall carry the required insurance on the above work. Concrete Alternatives is not responsible for damage to plumbing, electrical, cracks in floor, wall or damage which has occurred or might occur as a result of the settled or mudjacking process. If the concrete cannot be mudjacked and must be replaced, it is the property owner's responsibility to replace it at current replacement costs.

Limited Gaurantee: On concrete over 10 years old. Concrete Alternatives will come back once, if necessary, to repump the mudjacked areas if they settle more than 1/4" for a period of one year. This guarantee does not include patches applied or placed between the slabs. This guarantee is void if the customer does not seal all cracks and joints, or maintain backfill along the slabs involved. This guarantee is void if resettling occurs as a result of flooding or acts of God.

ACCEPTANCE OF PROPOSAL

I understand that any failure to pay, as and when required by this contract, all guarantees contained herein will be void and I will pay all costs of collection including reasonable attorney's fees and court costs, and 1.5% interest after 30 days. The above prices, specifications and conditions are satisfactory and are hereby accepted. Concrete Alternatives is authorized to do the work specified. **There is a 5% surcharge when paying by credit card.**

Sign _____

Date _____

1459

Form 611

myrian-cole@esasd.net Switch account



Draft saved

Your email will be recorded when you submit this form

* Indicates required question

Untitled Section

FORM **611**

EAST STROUDSBURG AREA SCHOOL DISTRICT

Procurement Form

Name of Requestor *

Myrian Cole

Department *

Curriculum

Building *

50 Vine St. East Stroudsburg, PA 18301

146

What service or item are requesting *

Reading Eggs

Why are you requesting the service or item *

Digital Licenses

Suggested replacement *

N/A

Independent Cost Analysis (Pre-determine costs prior to contacting a vendor.)

What did you estimate the costs would be?

Your answer

What is the total cost of the purchase? *

\$11,464.00

Select the Procurement Method utilized: *

- ☐ Aggregate purchase is less than \$10,000 - no action needed
- ☐ Small Purchase procedures (minimum of 3 quotes) - required for any purchase \$10,000-\$23,199
- ☐ Sealed Bids (Formal Advertising) – required for goods/supplies exceeding \$23,200
- ☐ Competitive Proposals – Formal Request for Proposal (Advertised RFP) – required for services with cost of \$250,000 or more
- ☒ Non-competitive proposals (i.e. sole source) – MUST justify below

If you chose the **non-competitive** method above, please select the appropriate circumstance and include your justification in the space below. *Note: These are the **only** permissible circumstances under which you can use non-competitive procurement.* *

- ☐ N/A (not applicable) - Competitive Procurement was utilized
- ☐ N/A (not applicable) The acquisition of property or services, the aggregate dollar amount of which does not exceed the thresholds outlined above for quotes, bids, or RFPs (purchase is less than \$10,000)
- ☒ The item is available only from a single source; (must demonstrate in justification below that only one company can provide the type of product or perform the services)
- ☐ The public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation; (explain below how a declared disaster or public emergency doesn't allow time for competitive procurement.)
Administrative delays or lack of adequate advanced planning do not justify an emergency.)
- ☐ The Federal awarding agency or pass-through entity expressly authorizes a noncompetitive procurement in response to a written request from the non-Federal entity; (must have written pre-approval to use sole-source procurement)
- ☐ After solicitation of a number of sources, competition is determined inadequate (explain below the steps you took to attempt to go through a competitive process, but no vendors or only one vendor responded, and why you think there is inadequate competition)

148

Provide justification of sole source (non-competitive) procurement (based on your choice above): *

Quote Provide the Product and Services we are looking for our District

If aggregate purchase is \$10,000 or more, were three (3) quotes obtained (required)? If yes, please list the vendor's information and quoted amount. *

N/A

Was this purchase budgeted? *

Yes ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- ☐ Yes
- ☐ Pennsylvania State Contract
- ☐ COSTARS
- ☐ Keystone Purchasing Network
- ☐ PEPPM National Contract Program (Technology Bidding and Purchasing)
- ☐ US Communities
- ☒ No

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

Your answer

Which Fund will be charged? *

10 ▼

What account will be charged? *

BES10-1190-650-412-10-211-000-000-919, ESE10-1190-650-412-10-212-000-000-9192, JMH10-1190-650-412-10-213-000-000-9192, MSE10-1190-650-412-10-214-000-000-9192, RES10-1190-650-412-10-215-000-000-9192, SMI 10-1190-650-412-10-216-000-000-9192

Selection of the winning proposal, was the lowest price selected? If not, please explain why and the process of selecting the vendor. *

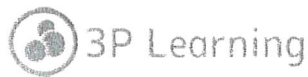
N/A

Any additional information you would like to provide.

N/A

A copy of your responses will be emailed to myrian-cole@esasd.net.

ISD

**Sales & Support Enquiries**

Tel: +1.866.387.9139

Fax: +1.866.387.3220

Email: support.usa@3plearning.com

3P Learning Inc
PO BOX 392751
Pittsburgh, PA 15251-9751
United States

EIN 80-0768793

East Stroudsburg Area School District

50 Vine St
East Stroudsburg, Pennsylvania 18301
United States

C3 Id: 1573316

Account Number: 1573316

QUOTATION

Prepared By: Gene Easter
(223) 215-4505
eugene.easter@3plearning.com

Prepared For: Devyn Kolcun
570.424.8500
devyn-kolcun@esasd.net

Created Date: 6/3/2024
Quote Number: Q-904354

Quote Valid Until: 9/24/2024

Pricing Details

Product Name	Quantity	Unit Price	Sub-Total
Reading Eggs	1,433	USD 8.00	USD 11,464.00
Total :			USD 11,464.00
Tax :			USD 0.00
Grand Total :			USD 11,464.00

Subscription Details

Shipping Account	Subscription Start Date	Subscription End Date	Product Name	Quantity	Sub-Total	Tax	Grand Total
Smithfield Elementary School	9/25/2024	9/24/2025	Reading Eggs	192	USD 1,536.00	USD 0.00	USD 1,536.00
J M Hill Elementary School	9/25/2024	9/24/2025	Reading Eggs	223	USD 1,784.00	USD 0.00	USD 1,784.00
East Stroudsburg Elementary School	9/25/2024	9/24/2025	Reading Eggs	315	USD 2,520.00	USD 0.00	USD 2,520.00
Middle Smithfield Elementary School	9/25/2024	9/24/2025	Reading Eggs	211	USD 1,688.00	USD 0.00	USD 1,688.00
Bushkill Elementary School	9/25/2024	9/24/2025	Reading Eggs	235	USD 1,880.00	USD 0.00	USD 1,880.00
Resica Elementary School	9/25/2024	9/24/2025	Reading Eggs	257	USD 2,056.00	USD 0.00	USD 2,056.00

Acceptance Quotation

By signing this quotation you are agreeing to the terms of use relating to all of the 3P Learning resources listed above. The terms of use can be found online at the following location: <http://www.3plearning.com/terms-conditions/> and includes our privacy policy.

By signing, you are also agreeing to the terms and conditions of purchase, which are appended to this quotation.

You can choose to sign this quotation using an e-signature or physical signature. The signed quotation will be taken as confirmation of a sales order and represents your formal agreement with 3P Learning. Please retain a copy for your records. A non-negotiable invoice will follow.

Signature:

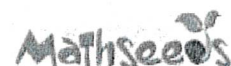
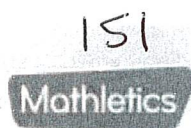
Email invoice to:

Full Name:

Date:

Position:

Purchase Order Number (NA, if Not Applicable):



Purchase Terms and Conditions

1. 3P Learning will supply its products and services to the Customer under a licence to use them (the "Licence") in accordance with the purchase agreement, our [terms of use](#) and [privacy policy](#) (collectively, the "Agreement"). The Licence provided to the Customer allows an assigned number of students selected by the Customer the right to use the purchased product(s) at home or school.

2. Unless otherwise indicated, a quote expires 30 days from the issue date.

3. Unless otherwise indicated, the start date for the Licence shall be the date the Agreement is accepted.

Administering your subscription

4. Unless otherwise indicated, charges to the Customer by 3P Learning are based on the number of unique students the Customer has requested receive access to the product(s). The Customer can transfer the right to access the product from an existing student to a new student at no additional cost, but only once the previous student's use of the product has ended. Customer may request additional assigned students at any time. If more than the number of assigned students set out in the Agreement use the product(s), then 3P Learning has the right to invoice the Customer for the access provided to the additional students. Such amounts will be based on the number of additional students and the then current price per student pro-rata for the remaining month(s) of the Licence. Where the Agreement relates to an individual school subscription, access must be assigned to student users within the Customer's school.

Fee and payment terms

5. A minimum purchase quantity of the total student roll for at least one Customer class applies, and a minimum purchase quantity value (\$) may also apply. We may from time to time offer discounts and other promotions. Special pricing, offers, discounts and complimentary access may be offered to apply to the specified product, service and period of service specified in the Agreement, in addition to any other terms and conditions forming part of the relevant promotion or offer. Unless otherwise stated, complimentary subscriptions will be applied on the lowest price item(s). Pricing and terms of an offer are subject to change and may be withdrawn before acceptance of the offer.

6. If a Licence start date is specified, Customer may request to reduce the access quantity purchased by up to 10% within thirty (30) days of the start date (a 'downward revision'). The invoice will be revised with the downward revision and the standard product per unit price will apply, and any special rates, discounts or offers will not apply.

7. Subject to these terms and conditions, all fees are non-cancellable and non-refundable and are based on access quantity, or professional services purchased, and not on actual usage.

8. Unless otherwise indicated on the quote or invoice, the invoice will be payable within 30 days of invoice date. Invoices not paid in accordance with the payment terms will be subject to a 2% interest charge.

9. Fees quoted are net of service taxes and third party fees. Customer is responsible for all applicable service taxes and third party fees, which will be applied on the invoice.

10. Customer agrees that renewal subscription fee rates may change and may also increase by the Consumer Price Index (CPI) applicable in the jurisdiction where the invoice issued. We will notify the Customer when applying any increase. This CPI increase does not apply for Schools with a multi-year Licence.

Multi-year licence

11. Schools opting for a multi-year Licence (paid annually) agree to maintain the access quantity (i.e. number of students) ordered in year 1 across all years of the subscription period and will be invoiced annually in advance of the following twelve month period. The unit price set out in the Licence shall apply throughout the multi-year term, regardless of any changes to the recommended retail price during that period, provided always that any increase to applicable taxes or third party fees during the period shall be added to the invoice. Schools may request to reduce the access quantity purchased in accordance with clause 6, and the revised invoice will apply the standard product per unit price. If applicable to your Licence, "whole school" shall mean a subscription for all students within a school or, where relevant, all students within a school phase such as "primary" or "secondary" years.

12. Cancellation of a multi-year Licence (paid annually) prior to the Licence expiry date will require written notice to 3P Learning. In the event of an early termination, the Customer will be required to pay 25% of the remaining amounts due under the multi-year Agreement to process and administer the termination ("Early Termination Fee"). This means that if a Customer signs up for a three (3) year Licence and terminates after one (1) year, then 25% of the remaining 2 years of the subscription period will be due and payable to 3P Learning.

Suspension or termination of Licence

13. 3P Learning reserves the right to suspend or terminate the Customer's access to our products and services with notice if the Customer is in breach of this Agreement, including where payment of invoices are outstanding. We won't provide notice before termination where:

1. the Customer or any of their users are material breach of this Agreement,
2. doing so would compromise our ability to provide products and services to our other customers and end-users, or
3. doing so is prohibited by law, or would compromise our ability to comply with law.

General

14. By signing a purchase agreement, you confirm as that you are an authorised signatory of the Customer and you are authorised to bind the Customer to the terms and conditions of this Agreement.

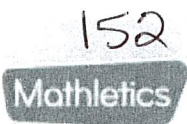
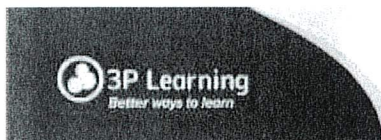
15. Signature (written or electronic) on a 3P Learning Agreement signifies acceptance of these terms on behalf of the subscribing school/institution as a whole and continuity of employment by the authorised signatory has no bearing on this Agreement.

Professional Services

16. If the Agreement includes the provision of Professional Services, the following clauses apply. 'Professional Services' means all learning & development, user training, education and implementation services detailed in the applicable quote, order form, purchase agreement or otherwise agreed to in writing, and may include, without limitation, on-site training, live online consultation and webinars.

17. The Professional Services shall be provided during regular working hours and on business days unless otherwise agreed in writing between 3P Learning and the Customer. Professional Services will be provided for the fees outlined in the order form or quote, which may include travel and out of pocket expenses, plus applicable taxes. Changes to the agreed scope of Professional Services may result in an increase in fees and additional charges. Rescheduling or late cancellation of Professional Services may also result in fees being payable by the Customer in accordance with the order form or quote.

18. The Customer and 3P Learning shall each provide a primary point of contact for the Professional Services and the Customer shall provide 3P Learning with such accurate and timely information as is reasonably required to scope and deliver the Professional Services. 3P Learning will comply with all reasonable directions of the Customer in respect of the delivery of the Professional Services, provided that such directions are consistent with the requirements of this Agreement and not in breach of 3P Learning's policies, procedures or applicable law. Where such direction:



1. causes 3P Learning's costs to increase, the Customer must pay for any increase in 3P Learning's costs plus any expenses; or
2. causes 3P Learning not to be able to meet any timetable for delivery, then the timetable must be extended to the extent reasonable given the nature of the Professional Services.

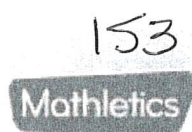
19. Any work product or deliverable made, created or conceived by 3P Learning or its personnel as part of the Professional Services ("Service Materials") shall vest in 3P Learning unless explicitly agreed otherwise. Any Customer materials and intellectual property used by 3P Learning in the course of providing the Professional Services ("Customer Materials") shall remain the property of the Customer. The Customer grants 3P Learning a non-exclusive, non-transferable right to use the Customer Materials solely for the benefit of the Customer in the performance of the relevant Professional Services. Unless otherwise agreed, subject to the Customer's payment of amounts due in respect of the Professional Services and compliance with the terms of this Agreement, 3P Learning grants the Customer a non-exclusive, non-transferable, irrevocable and perpetual licence, without the right to sublicense, to use and copy the Service Materials, for the Customer's internal operational and teaching purposes only.

20. 3P Learning warrants that the Professional Services will be provided using reasonable care and skill in a manner consistent with industry standards and practices applicable to the relevant Professional Services. The Customer must notify 3P Learning of any alleged breach of this warranty within 10 days from the completion of the applicable Professional Services. 3P Learning's entire liability (and that of its personnel, including employees, agents and contractors) and the Customer's sole remedy for 3P Learning's breach of this warranty, will be for 3P Learning to, at its option (i) use reasonable efforts to correct that breach, or (ii) terminate the applicable order and refund the portion of any fees received that correspond to that breach. 3P Learning makes no other warranty or representation, and to the extent permitted by applicable law, disclaims all other warranties whether express or implied or statutory, including any implied warranties of merchantability or fitness for a particular purpose.

21. In this Agreement, "3P Learning" refers to the company in 3P Learning Group that issues the quote or purchase agreement. "3P Learning Group" means 3P Learning Limited (ABN 50 103 827 836) and its subsidiaries.

Version July 2023

[Contact us](#)



Form 611

myrian-cole@esasd.net Switch account



Resubmit to save

Your email will be recorded when you submit this form

* Indicates required question

Untitled Section

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT

Procurement Form

Name of Requestor *

Myrian Cole

Department *

Curriculum

Building *

50 Vine St. East Stroudsburg, PA 18301

You're editing your response. Sharing this URL allows others to also edit your response.

FILL OUT A NEW RESPONSE

What service or item are requesting *

World Language ,Literacy and Language Development

Why are you requesting the service or item *

Higher Education for Students

Suggested replacement *

N/A

Independent Cost Analysis (Pre-determine costs prior to contacting a vendor.)
What did you estimate the costs would be?

Your answer

What is the total cost of the purchase? *

\$16,740.07

You're editing your response. Sharing this URL allows others to also edit your response.

[FILL OUT A NEW RESPONSE](#)

155

Select the Procurement Method utilized: *

- ☐ Aggregate purchase is less than \$10,000 - no action needed
- ☐ Small Purchase procedures (minimum of 3 quotes) - required for any purchase \$10,000-\$23,199
- ☐ Sealed Bids (Formal Advertising) – required for goods/supplies exceeding \$23,200
- ☐ Competitive Proposals – Formal Request for Proposal (Advertised RFP) – required for services with cost of \$250,000 or more
- ☒ Non-competitive proposals (i.e. sole source) – MUST justify below

If you chose the **non-competitive** method above, please select the appropriate circumstance and include your justification in the space below. *Note: These are the **only** permissible circumstances under which you can use non-competitive procurement.* *

- ☐ N/A (not applicable) - Competitive Procurement was utilized
- ☐ N/A (not applicable) The acquisition of property or services, the aggregate dollar amount of which does not exceed the thresholds outlined above for quotes, bids, or RFPs (purchase is less than \$10,000)
- ☒ The item is available only from a single source; (must demonstrate in justification below that only one company can provide the type of product or perform the services)
- ☐ The public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation; (explain below how a declared disaster or public emergency doesn't allow time for competitive procurement.)
Administrative delays or lack of adequate advanced planning do not justify an emergency.)
- ☐ The Federal awarding agency or pass-through entity expressly authorizes a noncompetitive procurement in response to a written request from the non-Federal entity; (must have written pre-approval to use sole-source procurement)
- ☐ After solicitation of a number of sources, competition is determined inadequate (explain below the steps you took to attempt to go through a competitive process.)

You're editing your response. Sharing this URL allows others to also edit your response.

FILL OUT A NEW RESPONSE

156

Provide justification of sole source (non-competitive) procurement (based on your choice above): *

Quote that was provided offers the materials and resources for our District

If aggregate purchase is \$10,000 or more, were three (3) quotes obtained (required)? If yes, please list the vendor's information and quoted amount. *

N/A

Was this purchase budgeted? *

Yes ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- ☐ Yes
- ☐ Pennsylvania State Contract
- ☐ COSTARS
- ☐ Keystone Purchasing Network
- ☐ PEPPM National Contract Program (Technology Bidding and Purchasing)
- ☐ US Communities
- ☒ No

You're editing your response. Sharing this URL allows others to also edit your response.

FILL OUT A NEW RESPONSE

157

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

Your answer

Which Fund will be charged? *

10

What account will be charged? *

10-110-640-000-30-000-004-000-0000

Selection of the winning proposal, was the lowest price selected? If not, please explain why and the process of selecting the vendor. *

N/A

Any additional information you would like to provide.

N/A

A copy of your responses will be emailed to myrian-cole@esasd.net.

You're editing your response. Sharing this URL allows others to also edit your response.

FILL OUT A NEW RESPONSE

158

This form was created inside of East Stroudsburg Area School District. [Report Abuse](#)



COST PROPOSAL

Quote Prepared On May 17, 2024
Quote Valid Through October 15, 2024
Quote No. 2405155235
Version No. 1

Prepared For

East Stroudsburg Area School District
50 Vine Street
East Stroudsburg, PA 18301

Prepared By

Lauren Bennett
lbennett@vistahigherlearning.com
Vista Higher Learning
500 Boylston St, Suite 620
Boston, MA 02116-3736

Bridges 2023

Qty	Item Number	Description	Unit Price	Total Value	Total Cost
1	978-1-54337-119-2	Bridges 2023 LA Practice Book (10-pack)	\$189.95	\$189.95	\$189.95
2	978-1-54338-011-8	Bridges 2023 Level A TRB	\$304.95	\$609.90	\$0.00
26	978-1-54337-597-8	Bridges 2023 Supersite Plus(v) + OWorkbook(1 year license)	\$44.95	\$1,168.70	\$1,168.70
10	978-1-54336-217-6	Bridges to Lit Student Edition (Hardcover) Level A	\$74.95	\$749.50	\$749.50
1	978-1-54337-123-9	Bridges 2023 LB Practice Book (10-pack)	\$189.95	\$189.95	\$189.95
2	978-1-54338-012-5	Bridges 2023 Level B TRB	\$304.95	\$609.90	\$0.00
7	978-1-54336-308-1	Bridges to Lit Practice Book Level B	\$19.95	\$139.65	\$139.65
15	978-1-54336-218-3	Bridges to Lit Student Edition (Hardcover) Level B	\$74.95	\$1,124.25	\$1,124.25
2	978-1-54338-013-2	Bridges 2023 Level C TRB	\$304.95	\$609.90	\$0.00
6	978-1-54336-309-8	Bridges to Lit Practice Book Level C	\$19.95	\$119.70	\$119.70
6	978-1-54336-219-0	Bridges to Lit Student Edition (Hardcover) Level C	\$74.95	\$449.70	\$449.70

Engage 2025

Qty	Item Number	Description	Unit Price	Total Value	Total Cost
27	978-1-66991-983-4	Engage 2025 Supersite Plus(v) + WebSAM(1 year license)	\$49.95	\$1,348.65	\$1,348.65
8	978-1-66991-342-9	Engage 2025 LA Practice Book	\$35.95	\$287.60	\$287.60
8	978-1-66991-334-4	Engage 2025 LA Student Edition (SCH-HC)	\$106.95	\$855.60	\$855.60
2	978-1-66993-005-1	Engage 2025 LA TRB	\$296.95	\$593.90	\$0.00
1	978-1-66992-943-7	Engage 2025 LB Practice Book (10-Pack)	\$299.95	\$299.95	\$299.95
10	978-1-66991-335-1	Engage 2025 LB Student Edition (SCH-HC)	\$106.95	\$1,069.50	\$1,069.50
4	978-1-66991-344-3	Engage 2025 LC Practice Book	\$35.95	\$143.80	\$143.80
4	978-1-66991-336-8	Engage 2025 LC Student Edition (SCH-HC)	\$106.95	\$427.80	\$427.80
2	978-1-66993-007-5	Engage 2025 LC TRB	\$296.95	\$593.90	\$0.00
2	978-1-66993-006-8	Engage 2025 LB TRB	\$296.95	\$593.90	\$0.00



COST PROPOSAL

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Get Ready					
Qty	Item Number	Description	Unit Price	Total Value	Total Cost
6	978-1-54331-620-9	Get Ready Workbook (Gr 6-8)	\$24.95	\$149.70	\$149.70
8	978-1-54331-619-3	Get Ready Workbook (Gr 9-12)	\$24.95	\$199.60	\$199.60
10	978-1-54337-747-7	Get Ready 2021 1-6 Supersite Plus(v) + OWorkbook(5 year license)	\$109.95	\$1,099.50	\$1,099.50
27	978-1-54337-735-4	Get Ready 2021 6-12 Prime(5 year license)	\$133.95	\$3,616.65	\$3,616.65
1	978-1-54331-866-1	Get Ready 6-8 Workbook (10-Pack)	\$209.95	\$209.95	\$209.95
10	978-1-54331-616-2	Get Ready Student Edition (Gr 6-8)	\$49.00	\$490.00	\$490.00
8	978-1-54331-615-5	Get Ready Student Edition (Gr 9-12)	\$49.00	\$392.00	\$392.00

Get Ready Sail / Soar					
Qty	Item Number	Description	Unit Price	Total Value	Total Cost
8	978-1-54334-088-4	Get Ready Sail Practice Book	\$19.95	\$159.60	\$159.60
7	978-1-54334-095-2	Get Ready Soar Practice Book	\$19.95	\$139.65	\$139.65

Professional Development					
Qty	Item Number	Description	Unit Price	Total Value	Total Cost
1	TRNG021	Professional Development EL Product Training: Remote/Webinar (3 hours)	\$750.00	\$750.00	\$750.00

Total Value	\$19,382.35
Total Gratis	\$3,611.40
Total Cost	\$15,770.95
Est. Shipping (5%)	\$969.12
Est. Grand Total Cost	\$16,740.07

Ordering Instructions



COST PROPOSAL

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- Purchase Orders will be processed upon receipt and will be invoiced for the full "Total Cost" amount as shown above as well as the actual final Shipping charges required for your shipment, where applicable. Please note that the "Est. Shipping" amount shown above is an estimate only and may be different than the final charges applied.
- When submitting your Purchase Order, please be sure to attach:
 - A copy of this Quote
 - If applicable, a copy of your signed and dated tax exemption certificate
- To place your order, please contact Customer Support:

Vista Higher Learning
500 Boylston Street, Suite 620
Boston, MA 02116
Email: orders@vistahigherlearning.com
Phone: (800) 269-6311, option 3
Fax: (617) 426-5215

Terms of Purchase

By accepting a Quote, initiating a Purchase Order to us, entering into a separate agreement with us, and/or ordering online content, you are agreeing to these Terms of Purchase. The Vista Higher Learning Terms of Purchase shall govern all sales of materials and online content and shall supersede any and all terms and conditions attached to your Purchase Orders and/or any other document that you present to Vista Higher Learning, which shall be considered as a confirmation only and the terms and conditions shall in no way amend, prevail over, supplement or supersede any term or condition hereof.

- **Terms of Use:** All sales of Vista Higher Learning materials and online content are expressly made subject to the Vista Higher Learning Terms of Use: https://www.vhlcentral.com/terms_of_use.
- **Return Policy:** Returns of Vista Higher Learning materials and online content are subject to the Vista Higher Learning Return Policy: <https://vistahigherlearning.com/return-policy>.
- **Tax:** Prices included within this Quote are exclusive of all applicable taxes, which are the responsibility of the Customer. Customer must provide documentation of tax-exempt status, if applicable.
- **Subscription Term:** For digital product license purchases, the duration of access being purchased based on the product license selection outlined in the Quote above will be considered the Subscription Term.
- **Term Dates:** Subscription Terms are aligned to an academic year calendar and will start as of the next upcoming academic year following the receipt of a Purchase Order, unless otherwise requested by Customer. All product licenses will have the same start and end dates aligned with the Subscription Term.
- **Unused Licenses:** All product licenses must be used within the purchased Subscription Term. Unused licenses during the purchased Subscription Term are not refundable or eligible for credit.
- **Licensing Add-ons:** If purchasing additional license quantities and/or licensing level upgrades to be added onto an existing base of product licenses, the additional quantities and/or upgrades will be applied beginning with the currently active Subscription Term, unless otherwise requested by Customer. All product licenses must maintain the same start and end dates aligned with the Subscription Term, with any additional quantities and/or upgrades matching the current expiration date of the existing Subscription Term in place.

Thank you for your business!



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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 07/13/2024 - 08/08/2025

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000005878	07/17/2024	ROHRER BUS SERVICE	Invoice#02S3144 Deal/Packet 1545/2 2 Student Transportation Vans Board...		166,508.00
0000005879	07/17/2024	KELLEY BROS LLC	door lock parts-PO#2400004935	active case cover	4,802.00 #
0000005880	07/18/2024	ACTIVE INTERNET TECHNOLOGIES LLC	INV066561 Core Communications Platform (Blackboard WCM Conversion 07...		35,279.00
0000005881	07/18/2024	APPLE INC	quote#2212862811	adjustable stand quote#2212862811	5,297.00
0000005882	07/18/2024	BOLLINGER LAW FIRM LLC	May 2024		4,140.00 #
0000005883	07/18/2024	BOROUGH OF EAST STROUDSBURG	SOUTH CAMPUS WATER & SEWER FEE	SOUTH STADIUM WATER & SEWER	7,036.58 #
0000005884	07/18/2024	BRIGHTLY SOFTWARE INC	INV-242952 Inventory Direct 07-01- 24_06-30-25		3,854.33
0000005885	07/18/2024	CHA CONSULTING INC	Apr 27 2024-May24 2024	287036 May 25-Jun 28 2024	40,154.68 #
0000005886	07/18/2024	CI SOLUTIONS	Altess Simplex Expert Printer	Shipping	3,060.00
0000005887	07/18/2024	CINTAS CORPORATION #101	UNIFORM RENTAL		1,177.63 #
0000005888	07/18/2024	CLEAR GOV INC	Subscription Fee for Digital BUDget Bok Suite 7/1/2024 to 6/30/2025	Activation and Onboarding for Digital Budget Book Suite	14,600.00
0000005889	07/18/2024	CONTINENTAL PRESS	PSSA Finish Line Science with Assessment Anchors ISBN#6786-2	Shipping	631.68
0000005890	07/18/2024	COPE COMMERCIAL FLOORING & INTERIORS INC	proj#5730 ref PO#2400004903	proj#5731 ref PO2400004904	75,026.25 #
0000005891	07/18/2024	DARYLE J MILLER	June 2024 mileage		165.49 #
0000005892	07/18/2024	DESALES UNIVERSITY ATHLETIC DEPT	Entry Fee for 2024 Centaur Invitational for ES North Varsity & JV Boys	Entry Fee for 2024 Centaur Invitational for ES North Varsity & JV Girls	200.00
0000005893	07/18/2024	DTN LLC	INV210-00033007 Weather Service 07 -08-24_10-07-24		1,392.46
0000005894	07/18/2024	EAST STROUDSBURG	DED: Dues 12M - Full Payroll Pay Date: 7/18/2024		2,437.04

FUND ACCOUNTING PAYMENT SUMMARY

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Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000005895	07/18/2024	EASTERN PENN SUPPLY COMPANY	supplies-shark bite acme push to connect	supplies/gaskets bolts hacksawblades	49.24 #
0000005896	07/18/2024	EASTERN PENNSYLVANIA CONFERENCE	SOUTH EPC League Dues for 2024-2025	JTL EPC League Dues for 2024-2025	4,000.00
0000005897	07/18/2024	ED FOUNDATION OF ES/GENERAL FUND	DED: Educ Found - Full Payroll Pay Date: 7/18/2024	DED: ES Scholarship - Full Payroll Pay Date: 7/18/2024	11.00
0000005898	07/18/2024	ESEA	DED: Prof Union Dues - Full Payroll Pay Date: 7/18/2024		43.55
0000005899	07/18/2024	FRONTLINE TECHNOLOGIES INC	Invoice#INVUS202298 Absence & Time Solution 7/1/2024 to 6/30/2025		50,627.29
0000005900	07/18/2024	HA BERKHEIMER INC	TAX%20COLLECTION%20FEE		242.45 #
0000005901	07/18/2024	HAB-DLT	DED: Berkheimer - Full Payroll Pay Date: 7/18/2024		1,104.20
0000005902	07/18/2024	INTERSTATE TAX SERVICE BUREAU	NVOICE #32423 DATED 07012024		1,022.52
0000005903	07/18/2024	LONGSTRETH SPORTING GOODS LLC	HMGSR20 L: Gryphon Sentinel Goalkeeping Helmet LARGE	OBOTRAVEL LIGHT BLUE: OBO Travel Goalie Bag LIGHT BLUE	477.83
0000005904	07/18/2024	MAD SCIENCE OF LEHIGH VALLEY	STEAMR summer Science Experiments	Title 1 STEAMR - Summer Mad Science Program - RES	900.00
0000005905	07/18/2024	MARSHALLS CREEK PLUMB&ELECT SUPPLIES	ball valve project		1,171.00 #
0000005906	07/18/2024	MET-ED	MIDDLE SMITHFIELD ELECTRIC		11,669.45 #
0000005907	07/18/2024	MONROE CAREER AND TECHNICAL INSTITUTE	Monroe Career & Tech Inst. Budgetary Reserve for 2024-2025 One Time Pay...		53,831.00
0000005908	07/18/2024	MONROE CAREER AND TECHNICAL INSTITUTE	Monroe CAREER and Tech Inst. Operating Payment 2024-2025 Monthly payments		184,334.51
0000005909	07/18/2024	MONROE COUNTY	23/24 Truancy Prevention ColonialIU20		10,000.00 #
0000005910	07/18/2024	MONROE COUNTY TREASURERS OFFICE	INVOICE DATED 07/02/2024 INTERIM B FOR MONROE CTY		146.98

164

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 07/13/2024 - 08/08/2025

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000005911	07/18/2024	NORTHAMPTON CROSS COUNTRY	SOUTH high school Boys and Girls Entry Fee 8-31-2024	JTL Boys and Girls Entry Fee 8-31-2024	600.00
0000005912	07/18/2024	NRG BUSINESS MARKETING LLC	SOUTH CAMPUS NATURAL GAS FEE	JT LAMBER NATURAL GAS	4,381.24 #
0000005913	07/18/2024	NYSCSPC (NEW YORK STATE CHILD SUPPORT	DED: NY Support - Full Payroll Pay Date: 7/18/2024		424.92
0000005914	07/18/2024	OTIS ELEVATOR COMPANY	cus#373721		1,050.00 #
0000005915	07/18/2024	PA ASSOCIATION OF SCHOOL ADMINISTRATORS	Professional Membership 10/01 - 09/30 (2024-2025)		1,464.00
0000005916	07/18/2024	PA DEPARTMENT OF REVENUE	DED: PA Dept Revenue - Full Payroll Pay Date: 7/18/2024		762.26
0000005917	07/18/2024	PA SCHOOL BOARDS ASSOCIATION	Invoice EAST000187 for Yearly Board Dues	Invoice EAST000187 for Yearly Board Dues for Policy Updates	18,435.44
0000005918	07/18/2024	PANDADOC INC	Jul 1, 2024 ? Jul 1, 2025 Application volume 11000	Jul 1, 2024 ? Jul 1, 2025 Enterprise Annual	13,734.00
0000005919	07/18/2024	PENNSYLVANIA ONE CALL SYSTEM INC	message voice/text		43.55 #
0000005920	07/18/2024	PROSSER LABORATORIES INC	Aeration tanks #1 & 2 samples	First Draw	3,617.00 #
0000005921	07/18/2024	ROBERT M SIDES INC	French horn 674106 Holton	french horn 297936 Holton	890.00 #
0000005922	07/18/2024	SHERRY TORREY	2022 PROPERTY TAX REFUND		120.51 #
0000005923	07/18/2024	SHI INTERNATIONAL CORP	quote24093048 contract2018011-02		16,400.00 #
0000005924	07/18/2024	SINGING TELEGRAMS BY JEFF INC	Educational "The Brain Show" Assembly @ SMI	Title 1 STEAMR - Summer The Brain Show Program - RES	5,550.00
0000005925	07/18/2024	SMART FUTURES	Unlimited access to SmartFutures.org resources for all student K-12 in t...		17,875.00
0000005926	07/18/2024	SMITHFIELD SEWER AUTHORITY	JT LAMBER WATER & SEWER FEE	ES ELEM SEWER FEE	13,650.00 #
0000005927	07/18/2024	SNYDERSVILLE GOLF RANGE INC	120 Tokens for Golf Range		297.52
0000005928	07/18/2024	SURVEILLANCE 247 LLC	INV#32087		608,522.00
0000005929	07/18/2024	TRANE US INC	.labor charge		1,077.00 #

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

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Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000005930	07/18/2024	TRI-STATE SCALES LLC	PO#2400001886-balance for JTL-scale calibration	Scale calibration North PO#2400001884	120.00 #
0000005931	07/18/2024	UGI CENTRAL	SOUTH STADIUM NATURAL GAS FEE	MAINT BLDG NATURAL GAS FEE	60.28 #
0000005932	07/18/2024	UW-MADISON/PLACE	Susan Wolf registration 2024	Courtney Dunlap registration 2024	2,580.00 #
0000005933	07/18/2024	VARSITY BRANDS HOLDING CO INC	500 - Purple, White-TEAM TECH POLO item # UA1370399 S-5 M-6 L-5 XL-4	UA Women's Team Knit Warm-up Full zip jacket Item# UA1376887 001 Bl...	4,341.35
0000005934	07/18/2024	WAYFARE SPORTS FLOORS LLC	PO#2400003906- second pay app	intermediate gym floor	116,890.60 #
0000005935	07/18/2024	WILLIAM V MACGILL & CO	stethoscope PO#2400003881		66.97 #
0000005936	07/18/2024	ZESWITZ MUSIC COMPANY	047228 dbl french horn yamaha	206325 yamaha french horn	244.80 #
0000005937	07/18/2024	ZONAR CONNECTED	equip 81713,20124,81677	equipment 81713,20124,81677	94,535.96 #
0000005938	07/18/2024	LEHIGH LEARNING ACADEMY	June 2024 tuition		1,026.42 #
0000005939	07/18/2024	LJC DISTRIBUTORS OF FULLER BRUSH	supplies		369.50 #
0000005940	07/18/2024	MOUSER ELECTRONICS	timers PO#2400000939		99.36 #
0000005941	07/18/2024	SCHOLASTIC INC	Mr. Henshaw PO#2400004598		903.20 #
0000005942	07/18/2024	SEMPER FI SALES INS	Grinder pump repair		3,375.00 #
0000005943	07/18/2024	SMITH SYSTEM MFG CO	PO#2400004679-desks/tables		8,048.25 #
0000005944	07/18/2024	SPECIALIZED EDUCATION OF PENNSYLVANIA INC	Tuition/OT		2,217.50 #
0000005945	07/18/2024	STROUDSBURG ELECTRIC MOTOR SERVICE	tools/supplies		24.95 #
0000005946	07/18/2024	TABITHA BRADLEY	June 2024 mileage		100.50 #
0000005947	07/18/2024	THE SHERWIN-WILLIAMS COMPANY	painting supplies	5 gal paint/supplies	3,313.65 #
0000005948	07/18/2024	TRANE US INC	Dectron Compressor	chiller parts and renewals re-charging as per quote	37,572.00 #
0000005949	07/18/2024	Trene Lurry	Exter Hotel mileage DEi conference 2024		418.00 #

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 07/13/2024 - 08/08/2025

Payment Categories: Regular Checks
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Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000005950	07/25/2024	ABE PARKING LOT STRIPING CO	BES, ESE, MSE, RES, HSN, HSS, JTL, LIS		21,979.00
0000005951	07/25/2024	ACHIEVEMENT HOUSE CHARTER SCHOOL	23/24 reconciliation		67,899.27 #
0000005952	07/25/2024	AMAZON	Item No: B077FSKVD5, Aux Item ID: 133-6840586-1363010,3. Colgate Cavi...	Item No: B07PYTYJ82, Aux Item ID: 133-6840586-1363010,6. TENFLY 100pc...	9,065.72
0000005953	07/25/2024	APPLIED VIDEO TECHNOLOGY	Newtek FG-OOI 589-ROOI TriCaster TCISP tax exempt		6,464.00
0000005954	07/25/2024	BANCROFT NEUROHEALTH	June 2024 D.D.		2,640.00 #
0000005955	07/25/2024	BENCO DENTAL CO	4704-198 PROSYS MINT GEL .85OZ CS36 100 BENCO PS41995 Vendor Name: BENC...	4749-300 PROSYS BGUM GEL .85OZ CS36 100 BENCO PS43113 Vendor Name: BENC...	385.97
0000005956	07/25/2024	BRAND GRAPHIC SOLUTIONS	Design, production and installation of 14 window/tax exempt		5,596.62
0000005957	07/25/2024	CI SOLUTIONS	Two (4) YMCKO Ribbons R5F208A100	Shipping & Handling	242.00
0000005958	07/25/2024	CLASSLINK INC	Detailed Quote Attached		26,085.66
0000005959	07/25/2024	CLS 5078 LLC	337 RES, repair to equipment	347 MSE, charger for equipment	1,017.90
0000005960	07/25/2024	CM REGENT RESOURCES	LONG%20TERM%20DISABILLTY %20PAYMENT		10,485.12
0000005961	07/25/2024	CM REGENT RESOURCES	GROUP LIFE INSURANCE PAYMENT		12,430.44
0000005962	07/25/2024	COLONIAL INTERMEDIATE UNIT 20	Autistic Support - Elementary	Emotional Support	379,991.58
0000005963	07/25/2024	COMMONWEALTH OF PA	fac#542964 Acct#741355 Client#80072	Fac#247148 Acct#740744 Client#80072	265.00
0000005964	07/25/2024	DEMCO INC	W16335850-Scotch P+56 Multiple Roll Tape Dispenser.	W12881880-clear glossy label protectors 1-1/4" x 3-1/8" 1000/roll	410.40
0000005965	07/25/2024	DR JOHN A TOLENO	JULY 08-10 CONTRACT PAYMENT	null	1,920.00
0000005966	07/25/2024	EAST STROUDSBURG UNIVERSITY	SPRNG 2024-TOMMASINO, MATTHEW	SPRNG 2024-KIDWELL, YASMIN	3,018.60

FUND ACCOUNTING PAYMENT SUMMARY

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0000005967	07/25/2024	EASTERN PENN SUPPLY COMPANY	S033739409.001 HSS kitchen supplies	S033770736-001 ESE reinstall toilets from flooring	929.49
0000005968	07/25/2024	EASTERN PENNSYLVANIA CONFERENCE	2024-25 Eastern Pennsylvania Conference Athletic Dues (North)		4,000.00
0000005969	07/25/2024	EDUTEK SOLUTIONS LLC	Software:One to One Plus Annual Subscription One to One Plus Annual Soft...		8,245.00
0000005970	07/25/2024	ENGLE HAMBRIGHT & DAVIES INC	Invoice#26470 Item#447756 2023/2025 Excess Workers' Compensation Policy...		99,979.00
0000005971	07/25/2024	EPLUS TECHNOLOGY	W70Z01101PV5D WASABI WASABI RESERVED CAPACITY STORAGE PREMIUM SUPPORT 1 ...	W70Z01101AZ3D WASABI WASABI - RCS - OVERAGE - 6.2 TB OVERAGE DECEMBER 2022	9,429.39
0000005972	07/25/2024	ERIC BECKER	power washing		800.00
0000005973	07/25/2024	ESASD CONCESSION FUND	PEPSI COMMISSION FOR JUNE		160.39
0000005974	07/25/2024	EVOLUTION CONSULTING SOUTH LLC	screening monthlu records June 2024		328.70 #
0000005975	07/25/2024	FRASER ADVANCED INFORMATION SYSTEMS	ADM, Administrative Copier Lease	HSS, Instructional Copier Lease	84,686.00
0000005976	07/25/2024	FRONTLINE TECHNOLOGIES INC	Account#15233 INVUS206969 Budget Management Analytics 7/1/2024 to 6/30/2...		7,000.00
0000005977	07/25/2024	GENERAL PRINTING & DESIGN INC	Middle/High Matrix 8.5" X 11" [2024-2025 Academic Year]		2,076.89
0000005978	07/25/2024	GROVE CITY AREA SCHOOL DISTRICT	Tuition May 23-24		4,305.00 #
0000005979	07/25/2024	H & K GROUP INC	cold patch		179.80
0000005980	07/25/2024	HALOGEN SUPPLY COMPANY	float part for hss pool		1,887.10
0000005981	07/25/2024	IMAGINE LEARNING LLC	6-12 Comp Site EdgeEX	2500000088-License/workbk/integration	64,539.67

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0000005982	07/25/2024	INTEGRAONE	Detailed Quote Attached Lightspeed	Detailed Quote Attached Arctic Wolf	266,746.09
0000005983	07/25/2024	INTEGRITEC INC	HSN annual billing for water treatment services	RES annual billing for water treatment services	7,640.00
0000005984	07/25/2024	INTERSTATE CHEMICAL CO	glycol		4,261.83
0000005985	07/25/2024	KARLA J LABAR	SUMMER CONTRACT DRIVER		4,985.19
0000005986	07/25/2024	KATHY C BILICIC	undefined		400.00
0000005987	07/25/2024	KEYSTONE FIRE PROTECTION CO	Invoice 374015 for HS North	Invoice 374016 for HS South	60,764.50
0000005988	07/25/2024	KING SPRY HERMAN FREUND & FAUL LLC	LEAGAL FEE		907.00 #
0000005989	07/25/2024	L R P PUBLICATIONS			3,473.00
0000005990	07/25/2024	LANCASTER-LEBANON IU#13	Sku AAD-38391 M365 A3 Unified Subscription	Sku 9EA-00039 Win Server Datacenter 2-Core License	95,923.40
0000005991	07/25/2024	LINCOLN LEADERSHIP CHARTER SCHOOL	23/24 recon		7,431.75 #
0000005992	07/25/2024	LJC DISTRIBUTORS OF FULLER BRUSH	mops, brooms		455.50
0000005993	07/25/2024	LUCID SOFTWARE INC	6/30/24-6/30/25 K-12 Education SuiteTAX EXEMPT		3,000.00
0000005994	07/25/2024	MARK W VOIGT	INV # 15121 Short paid as per Agreement		25,000.00
0000005995	07/25/2024	MARSHALL MACHINERY INC	WM Grommet		26.38
0000005996	07/25/2024	MARSHALLS CREEK PLUMB&ELECT SUPPLIES	19602 RES, ball valve project parts	19608 LIS, closet supply line	1,951.75
0000005997	07/25/2024	MCGRAW HILL EDUCATION	Reveal Alg 6yr script 220 PO#2400004236	reissue PO2400004236 Alg 1 student	169,477.05 #
0000005998	07/25/2024	MEIER SUPPLY CO INC	air filters		991.00
0000005999	07/25/2024	MET-ED	SOUTH CAMPUS ELECTRIC	SMITHFIELD ELEM ELECTRIC	52,769.59 #
0000006000	07/25/2024	MODERN GAS SALES INC	NORTH CAMPUS PROPAIN	#20	1,025.79

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

08/12/2024 10:21:00 AM

East Stroudsburg Area School District

Page 7 of 21

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 07/13/2024 - 08/08/2025

Payment Categories: Regular Checks
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Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000006001	07/25/2024	NASSP/NHS/NJHS	Membership renewal for NJHS school year 24-25 SchoolID00272901	Student Council Membership 24-25 School ID00272901	480.00
0000006002	07/25/2024	NAVIGATE360 LLC	Navigate 360 Emergency Management Suite Platform subscription with full ...		5,304.50
0000006003	07/25/2024	NOTABLE INCORPORATED	District Plan Includes unlimited Professional Development (PD) with an e...		19,950.00
0000006004	07/25/2024	NRG BUSINESS MARKETING LLC	JM HILL NATURAL GAS	SOUTH STADIUM NATURAL GAS	1,200.73
0000006005	07/25/2024	OBIOZO CHUKWUMA	Speech & Language Services-30	Speech & Language Services-10	480.00
0000006006	07/25/2024	OFFICE TECHNOLOGY LLC	CF361X-SB, (CYAN) HP LASERJET M553 TONER	CF362X-SB (YELLOW) HP LASERJET M553 TONER	510.00
0000006007	07/25/2024	OTIS ELEVATOR COMPANY	MSE Cust#373721	JMH Cust#373721	58,315.80
0000006008	07/25/2024	PA DISTANCE LEARNING CHARTER SCHOOL	23/24 reconciliation		3,951.36
0000006009	07/25/2024	PA SCHOOL BOARDS ASSOCIATION	Invoice #INV-67083-YOK5L7 dated 6/3/24 for BoardDocs LT PLUS Fee for 202....		5,900.00
0000006010	07/25/2024	PARTSCO DIST INC	thermostat, shipping/handlingq		168.00
0000006011	07/25/2024	PENNSYLVANIA LEADERSHIP CHARTER SCHOOL	23/24 EOY recon		15,440.36
0000006012	07/25/2024	PENTELEDATA	ESASD WAN Connections - District wide area network connections		740.39
0000006013	07/25/2024	PIKE COUNTY PROTHONOTARY	SATISFIED%20TAX%20LIEN	SATIFIED LIEN 2009-45112	30.00
0000006014	07/25/2024	PLANK ROAD PUBLISHING	MK-SDP35 Music k-8* vol 35 (24-25) Subscription - print magazines, cd's...		150.45
0000006015	07/25/2024	POCONO FAMILY YMCA	24000000943		8,506.44
0000006016	07/25/2024	PYRAMID SCHOOL PRODUCTS	FS-5 AVERY - AVERY-AVE5266		18.99
0000006017	07/25/2024	RICHARDS TREE FARM	18-066 mulch	18-029 all mulch for jtl	1,334.40
0000006018	07/25/2024	SERVICE TIRE TRUCK CENTER INC	Transportation / SY 24-25 Open PO		750.00

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0000006019	07/25/2024	SHI INTERNATIONAL CORP	2400004152-chrome book repair		1,700.00 #
0000006020	07/25/2024	SMARTPASS INC	Hall Pass Standard July 1, 2024-June 30, 2025		9,999.00
0000006021	07/25/2024	SOLJANT HEALTH LLC	2024-05-12 C. M.		4,500.00 #
0000006022	07/25/2024	SPECIALIZED EDUCATION OF PENNSYLVANIA INC	tuition speech		2,360.50 #
0000006023	07/25/2024	Stacie A Ammerman	Popcorn for Summer Steam program 2024		44.91
0000006024	07/25/2024	STEELE'S HARWARE INC	backpack sprayer	round line and hp ultra	205.97
0000006025	07/25/2024	Stefanie M Stricker	Tutoring Services		50.00
0000006026	07/25/2024	STRAND POOL SUPPLY LLP	undefined		405.75
0000006027	07/25/2024	SUPER HEAT INC	repair to boiler		431.32
0000006028	07/25/2024	SURVEILLANCE 247 LLC	ZEUS TITAN system + 2 shield cam + 1 standard cam + GPS + Installs	Live GPS Tracking + TD Cloud Fee per bus + TD Cloud Annual recurring fee...	13,736.00
0000006029	07/25/2024	SWANK MOTION PICTURES INC	ANNUAL ACCESS SWANK K-12 STREAMING CONTENT Collection + 300 Add-on Title...	PUBLIC PERFORMANCE SITE LICENSE covering legal use of movies from 07/01/...	13,661.00
0000006030	07/25/2024	SWEET STEVENS KATZ & WILLIAMS LLP	LEGAL FEE		1,176.25 #
0000006031	07/25/2024	THE BANK OF NEW YORK MELLON	Invoice# 252-2646086 Series GOB 2017AA Paying Agent Fee Period 9/1/2024...		825.00
0000006032	07/25/2024	THE PACKAGING PLACE	Return of Testing Materials Elem		115.45
0000006033	07/25/2024	THE PROPHET CORP	Mikasa BWL110 Composite Basketballs, SIZE 5	SHIPPING	1,412.11
0000006034	07/25/2024	THE SHERWIN-WILLIAMS COMPANY	Item# 61-117 inv#2495-9	undefined	3,284.19

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

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Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000006035	07/25/2024	TRANE US INC	inv#314661594 JTL master contract	inv#314661592 HSS master contract	69,933.00
0000006036	07/25/2024	UGI CENTRAL	JM HILL NATURAL GAS		798.38 #
0000006037	07/25/2024	WEVIDEO INC	Wevideo for Schools Annual Subscription without interactivity		18,551.36
0000006038	07/25/2024	WJD JR INC	INV# 20091190		152.95
0000006039	07/25/2024	WYEBOT INC	L-1001-R0 Wyebot WIPTM-enabled Sensor with 1-year Service License Renewal		7,200.00
0000006040	07/25/2024	ZANER-BLOSER	25-26 SY	26-27 SY	91,388.64
0000006041	07/25/2024	MONROE CAREER AND TECHNICAL INSTITUTE	budget reserve 2024 PO#2500000164		664.00
0000006042	07/25/2024	ACHIEVEMENT HOUSE CHARTER SCHOOL	23/24 reconciliation EOY		3,487.67
0000006043	07/25/2024	INSIGHT PA CYBER CHARTER SCHOOL	23-24 reconciliation		64,411.60
0000006044	07/25/2024	PENNSYLVANIA LEADERSHIP CHARTER SCHOOL	23/24 reconciliation EOY	23/24 recon	12,352.28 #
0000006045	07/29/2024	BJP LLC	Inv# 3842 custom shaped logo HSS	inv#3843 tooled bronze plaques HSS	14,679.39
0000006046	08/01/2024	AIRGAS INC	co2	CO2 delivery	736.41
0000006047	08/01/2024	ALL AMERICAN SPORTS CORP	Laundry Service for 2024 Season	power spx shoulder pad	8,533.52
0000006048	08/01/2024	ANNA PRZYBYLSKI	SPRNG24 20120243 INTRO TO SPANISH	SPRNG24 20150058 ECONOMICS	570.00
0000006049	08/01/2024	B & H PHOTO	ilford hp5 plus black and white negative film (35mm roll film 100'roll) ...	ilford multigrade rc deluxe paper satin 8x10 100sheets B&H IL1180529	685.65
0000006050	08/01/2024	BRIGHT STAR CARE OF STROUDSBURG	nursing services 07/16, 07/17 & 07/18/2024	nursing services 07/09, 07/10 & 07/11/2024	2,292.50
0000006051	08/01/2024	BRIGHTLY SOFTWARE INC	Event Manager Enterprise	Asset Essentials Core Plus	24,894.12
0000006052	08/01/2024	BRODHEAD CREEK REGIONAL AUTHORITY	JT LAMBERT WATER	ES ELEM WATER FEE	1,812.09 #

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0000006053	08/01/2024	BUS PARTS WAREHOUSE	Transportation / SY 24-25 Open PO		450.00
0000006054	08/01/2024	CAPITAL ONE	Open PO for Walmart to purchase STEAM*R supplies	STEMR supplies	657.22
0000006055	08/01/2024	CDWLLC	SYSCLLOUD BU GOOGLE WORKSPACE STAFF Mfg. Part#: G_B_ULS_AN_USD_P_GA Elect...	SYSCLLOUD GOOGLE CLASSROOM Mfg. Part#: G_B_ULS_AN_USD_ADD_P_CR Electronic...	24,598.57
0000006056	08/01/2024	CENGAGE LEARNING	Precalculus Students Books & WebAssign		37,132.70
0000006057	08/01/2024	Cheryl L Murphy	SPRNG24 20120264-MNG THE DIFFICULT STUDENT	SPRNG24 20110237-MEETING ALL LRNRS NEEDS	570.00
0000006058	08/01/2024	Chrisoula K Kallinteris-Casagrande	SPRG24 20120263 HISTORY OF LAW IN PUBLIC EDUCATION	SPRG24 20230030 AI FOR EDUCATORS	570.00
0000006059	08/01/2024	CLAUDE S CYPHERS INC	M8 box truck	south transportation	31.08
0000006060	08/01/2024	Dareen Everett	SPRG24 20160035-72 AUTISM PUTTING TOGETHER THE PIECES on site shredding		275.00
0000006061	08/01/2024	DES-CPR INC	DED: Dues 12M - Full Payroll Pay Date: 8/1/2024		1,540.00 #
0000006062	08/01/2024	EAST STROUDSBURG	DED: Educ Found - Full Payroll Pay Date: 8/1/2024		2,437.04
0000006063	08/01/2024	ED FOUNDATION OF ES/GENERAL FUND	SKU: E92090; COLOR: Royal; SIZE: 6' Tall x 1" Thick	DED: ES Scholarship - Full Payroll Pay Date: 8/1/2024	11.00
0000006064	08/01/2024	EPIC SPORTS	V11HA80020 EPSON BRIGHTLINK 760WI LASER PROJECTOR, 4100 LUMEN	Shipping	340.14
0000006065	08/01/2024	EPLUS TECHNOLOGY	SPRNG24 20120266 UTILIZING SCORING RUBRICS	SPRNG24 20120274 GRAPHIC ORG	30,741.81
0000006066	08/01/2024	ERIN ILCH	DED: Prof Union Dues - Full Payroll Pay Date: 8/1/2024		570.00
0000006067	08/01/2024	ESEA	ceramic wall tile graphics-2400004727	section ceramic tile wall graphics 2400004727	43.55
0000006068	08/01/2024	EXPRESS BUSINESS CENTER			5,845.00 #

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0000006069	08/01/2024	FIRSTSTATES FINANCIAL SERVICES CORP	PO#2400004839 account-2211826		1,065.50 #
0000006070	08/01/2024	FORMAL FASHIONS INC	Item # 8450RA Adult Royal Satin Cumberbund in Black Style	item # 8250RA Adult Royal Satin Bow Tie in Black Style	261.60
0000006071	08/01/2024	GOTTA GO	Event Portable/hand sani 6/21-7/18/24	6/21-7/18/24 two handicap units (\$140.00) each per month	960.00
0000006072	08/01/2024	HAB-DLT	DED: Berkheimer - Full Payroll Pay Date: 8/1/2024		716.06
0000006073	08/01/2024	HUMAN KINETICS INC	Coaching Principles course books	FREIGHT/SHIPPING	2,296.54
0000006074	08/01/2024	INSTRUMENTALIST AWARDS LLC	2 nat'l school choral combo set	1 waring student award	223.00 #
0000006075	08/01/2024	INTEGRAONE	Detailed Quote Attached Arctic Wolf	Asset # 103443 Invoice CW78102	81,529.29
0000006076	08/01/2024	JWPEPPER & SONS-ACCT#36-136400	2242410-it's a small world		75.00 #
0000006077	08/01/2024	KING SPRY HERMAN FREUND & FAUL LLC	LEGAL FEE		5,140.00 #
0000006078	08/01/2024	Kristen M Long	Leadership Conference 2024 Gettysburg mileage	May-June mileage 2024	368.08
0000006079	08/01/2024	LAURA OSMUN	SPRNG24 20120071 CLASSRM INTRUCTION THAT WORKS		285.00
0000006080	08/01/2024	LEHIGH VALLEY ASBO	Membership: 2024-2025 Peter Bard Diane Kelly Matthew Krauss		70.00
0000006081	08/01/2024	LYMAN & ASH	Invoice #3446 dated 7/23/24 for Legal worked performed as Special Constr...		2,903.04
0000006082	08/01/2024	M A BRIGHTBILL BODY WORKS INC	Transportation / SY 24-25 Open PO		1,653.98
0000006083	08/01/2024	MAKE MUSIC INC	JTLambert - 150 student subscriptions	HS South 85 student subscriptions	5,805.98
0000006084	08/01/2024	MEDCO SUPPLY COMPANY	Item # 081079987 Coach Actimove Tape 1.5" X 15 yd 32 per case	Item #38930 PowerFlex Self Adherent Tape, 3" X 6 yd, PURPLE, 16 rolls ...	4,036.37
0000006085	08/01/2024	MET-ED	JT LAMBERT ELECTRIC	JM HILL ELECTRIC	24,721.23

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0000006086	08/01/2024	Michael Reitz	SPRNG24 ED 578 PROFESSIONAL DEVELOPMENT		1,662.00
0000006087	08/01/2024	MODERN GAS SALES INC	RESICA BOILER PROPAIN	NORTH CAMPUS PROPAIN	166,783.06
0000006088	08/01/2024	MONROE CAREER AND TECHNICAL INSTITUTE	Monroe CAreer and Tech Inst. Operating Payment 2024-2025 Monthly payments		184,334.51
0000006089	08/01/2024	NYSCSPC (NEW YORK STATE CHILD SUPPORT	DED: NY Support - Full Payroll Pay Date: 8/1/2024		424.92
0000006090	08/01/2024	OFFICE BASICS	NMPCJPB. TT-2, Two-ply, bleached, 550 sheets/roll, 80 rolls/case 4.5"x4...	IP-23 PAPER VELLUM BRISTOL 8 1/2 X 11" CARD STOCK GRAY -- 8 REAMS PER CASE	7,976.50
0000006091	08/01/2024	ORE INC	RENTAL LIFT FOR PAINTING AUDITORIUM AT JTL		1,462.62
0000006092	08/01/2024	PA DEPARTMENT OF REVENUE	DED: PA Dept Revenue - Full Payroll Pay Date: 8/1/2024		663.34
0000006093	08/01/2024	PAPSA	Membership-Additional Member at 1/2 price (K Aiello)	2024-25 Institutional PAPSA Membership (B. Baddick, M. Casciotta, C. Dea...	815.00
0000006094	08/01/2024	PENNSYLVANIA PAPER & SUPPLY CO	PT-1, M-Fold, bleached, 9.4x12.4, 175 towels/pkg, 25 pkg/case SCOTT #01980	PT-1, M-Fold, bleached, 9.4x12.4, 175 towels/pkg, 25 pkg/case SCOTT#01980	27,502.65
0000006095	08/01/2024	PERMA-BOUND BOOKS	ray bradbury Fahrenheit		1,434.00 #
0000006096	08/01/2024	PORTA PHONE co.	Yearly maintenance of 8 Coach TD900 wireless headsets		899.00
0000006097	08/01/2024	POSTMASTER	POSTAGE STAMPS FOR NURSE		73.00
0000006098	08/01/2024	PRESENTATION SYSTEMS	paper for school signs, name plates etc , Shipping		1,650.00
0000006099	08/01/2024	PROJECT WISDOM INC	Subscription-Elementary Basic		399.99
0000006100	08/01/2024	PROSSER LABORATORIES INC	flush pumps-June operations		17,285.00 #
0000006101	08/01/2024	Rebecca D Holderith	SPRG24 SPED 537 EVIDENCE BASE EFFECT	SPRG24 SPRD 536 EVIDENCE BASED EFFECT	3,534.00
0000006102	08/01/2024	REBECCA LYNN COLLETT	reimbursement comp edu student		671.26

175

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 07/13/2024 - 08/08/2025

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000006103	08/01/2024	ROBERT BROOKE & ASSOCIATES	OPEN PO: stalls for HSS Stadium Renovations (in House) grey stalls		2,930.00
0000006104	08/01/2024	SAFCO DENTAL SUPPLY LLC	S823 MR BUBBLES SUCTION CUP TB	240 JR SERIES TOOTHBRUSH (72)	309.60
0000006105	08/01/2024	SCHOLASTIC INC	25000000145		90.00
0000006106	08/01/2024	SCHOOL HEALTH CORPORATION	32076 4 KIT STRIPS FABRIC 1X3 REG SH 1500/BX	21115 1 CS ICE BAGS 8X4X18 1000/CS POLYETHYLENE	352.43
0000006107	08/01/2024	SCHOOL NURSE SUPPLY INC	53580 SAVE-A-TOOTH	236271 CRAMER HEAVY DUTY ICE BAGS LARGE **1500 PER ROLL ** (MFG# 236271)	2,500.80
0000006108	08/01/2024	SCHOOLMART	TI84 Plus CE Python Graphing calculator classpack of 30 - black	TI-84 plus python CE EZ spot graphing calculator teacher kit of 10	6,938.00
0000006109	08/01/2024	SEALMASTER ALLENTOWN	inv2077294 melter applicator	inv#2077292 asphalt, colorplus	1,915.70
0000006110	08/01/2024	SERVICE TIRE TRUCK CENTER INC	workhorse L22575R16C	Transportation / SY 24-25 Open PO	1,406.00
0000006111	08/01/2024	SHARON J GERBERICH	internet service 23/24		157.80
0000006112	08/01/2024	SWEET STEVENS KATZ & WILLIAMS LLP	LEGAL FEE		2,748.54
0000006113	08/01/2024	THE BANK OF NEW YORK MELLON	Inv.#252-2646087 Series 2017 GOB AAA Paying Agents Period 9/1/2024 to 8/...		825.00
0000006114	08/01/2024	TOVIAS RODRIGUEZ	Marching Band Top Coat/Outer Jacket (Raincoat) replace broken zippers & c...		1,800.00
0000006115	08/01/2024	VARSITY BRANDS HOLDING CO INC	NKCW3415 - 060 ANTHRAC-T-DRY UV COLLEGIATE POLO (4 SM; 4 MED; 4 LRG; 3 LRG)	UA1376842 001 Black, White - UA Men's Team Tech Short Sleeve T- Shirt (5M...	6,178.46
0000006116	08/01/2024	Vicki J Heitzman	SPRNG24 20120070 CLSSRM MNGMNT		285.00
0000006117	08/01/2024	WASTE MANAGEMENT	roll off for one week		394.99
0000006118	08/01/2024	WJD JR INC	Transportation / SY 24-25 Open PO		152.95

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 07/13/2024 - 08/08/2025

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000006119	08/01/2024	ZANER-BLOSER	Super Kids Grade 1/multi gradePO#2400002336		2,146.71 #
0000006120	08/01/2024	GOVERNMENT SOFTWARE SERVICES	INVOICE #14521 DATED 07/22/2022 POSTAGE FOR PRINTING 2425 TAX BILLS		5,764.20
0000006121	08/01/2024	LAURIE SUMMERVILLE	SUMM24 LE 5701 USING AI		499.00
0000006122	08/01/2024	SAMANTHA MAURO	SPRNG 20120071 CLSSRM INTRUCTIONS		285.00
0000006123	08/08/2024	21ST CENTURY CYBER CHARTER SCHOOL	EOY 23/24		14,712.72 #
0000006124	08/08/2024	AL ROBINSON	2023 SENIOR REBATE		770.00
0000006125	08/08/2024	ALL AMERICAN SPORTS CORP	Helmet Speed Helmet Flex (M-7 L-1)	2400004361-23/24	7,794.38
0000006126	08/08/2024	AMAZON	2ND GRADE SUPPLY ORDER	Order ID(s): 135-7777271-28626	24,851.45
0000006127	08/08/2024	BARBARA L EVANS	2023 SENIOR REBATE		380.00
0000006128	08/08/2024	BATTERY WAREHOUSE	AA and D battery cases		217.12
0000006129	08/08/2024	BEATRICE S GOBEE	2023 SENIOR REBATE		380.00
0000006130	08/08/2024	Varsity Brands Holding Co Inc	Port & Company Long Sleeve 5.4 oz. 100% cotton Item # SMPCL0390...	CLOTH - alpha-UA AF MSOC GAMETIME SS JRSY - ESS PRP item # NSPCL0390...	362.00
0000006131	08/08/2024	CHESTER COUNTY INTERMEDIATE UNIT	Eric Kerstetter - AI-Powered Leadership workshop for School Administrato...	Eleni Angelopoulos- AI-Powered Leadership workshop for School Administrat...	80.00
0000006132	08/08/2024	CLAUS PELZER	2023 SENIOR REBATE		380.00
0000006133	08/08/2024	COLONIAL INTERMEDIATE UNIT 20	ONE-ON-ONE SERVICES	MENTAL HEALTH WORKS	908,828.77
0000006134	08/08/2024	DAVID R & AGNES M HARMAN	2023 SENIOR REBATE		380.00
0000006135	08/08/2024	DEBORAH A CARBONE	2023 SENIOR REBATE		770.00
0000006136	08/08/2024	DM SUPPLY SOURCE LLC	3spd motor		514.79
0000006137	08/08/2024	DORA LAGATTUTA	2023 SENIOR REBATE		380.00

177

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 07/13/2024 - 08/08/2025

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000006138	08/08/2024	ENGLE HAMBRIGHT & DAVIES INC	Invoice#30179 24/25 Property Policy	Invoice# 30182 24/25 Business Auto Policy	852,854.00
0000006139	08/08/2024	EASTERN PENN SUPPLY COMPANY	bottle fillers	elongated seat, ring horn wax, quick blt	51,926.86
0000006140	08/08/2024	FISHER & SON CO INC	roundup and herbicide		1,124.00
0000006141	08/08/2024	FRONTLINE TECHNOLOGIES INC	Invoice - INVUS206967 Frontline Implementation		1,700.00
0000006142	08/08/2024	HARRY W HELLER	2023 SENIOR REBATE		460.00
0000006143	08/08/2024	HERCULES ACHIEVEMENT INC	IN82266 Diploma		2,862.63 #
0000006144	08/08/2024	HSLC - ACCESS PA	INVOICE # 10876 EHS Access PAYPower Library Technology Support Fee July ...	INVOICE #10878 EHN Access PA/Power Library Technology Support Fee July 1...	2,400.00
0000006145	08/08/2024	INTEGRAONE	Detailed Quote Attached Cisco Flex Phone Licensing	Asset # 105000 - Lenovo Battery	44,449.54
0000006146	08/08/2024	ITC GLOBAL NETWORKS LLC	SIP Phone Service		1,065.17
0000006147	08/08/2024	JOAN JOHNSON	2023%20SENIOR%20REBATE		770.00
0000006148	08/08/2024	JOAN SADOWSKI	2023 SENIOR REBATE		770.00
0000006149	08/08/2024	KURTZ BROS	OFFICE SUPPLY ORDER		50.95
0000006150	08/08/2024	LAKESHORE LEARNING MATERIALS	"Title I STEAM*R" ? RESICA ? D		19.33
0000006151	08/08/2024	LEHIGH VALLEY CHARTER HIGH SCHOOL FOR THE ARTS	EOY 23/24		19,237.38 #
0000006152	08/08/2024	LEON CLAPPER PLUMBING HEATING & WATER CONDIT	call after fire company took too much water 7/19/24		300.00
0000006153	08/08/2024	LONGSTRETH SPORTING GOODS LLC	AKCP 35.5 GRYPHON COBRA PRO composite 35.5" stick	AKCP 36.5 GRYPHON COBRA PRO composite 36.5" stick	379.99
0000006154	08/08/2024	MANWALAMINK WATER COMPANY	SMITHFIELD WATER & SEWER		348.36
0000006155	08/08/2024	MARCIA O'DONNELL	2023 SENIOR REBATE		770.00

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 07/13/2024 - 08/08/2025

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000006156	08/08/2024	MARSHALLS CREEK PLUMB&ELECT SUPPLIES	ball valve project	credit for ball valve	37.70
0000006157	08/08/2024	MEIER SUPPLY CO INC	pipe insulation, duct tape, adhesive		141.32
0000006158	08/08/2024	MET-ED	ES ELEM ELECTRIC		9,846.76
0000006159	08/08/2024	NCS PEARSON INC	DALSCOMPLETE RENEWAL (DIGITAL)		25,311.00
0000006160	08/08/2024	NINA HERBSTER	2023 SENIOR REBATE		770.00
0000006161	08/08/2024	OVERDRIVE INC	School Digital Library Annual Collection CreditParticipation in Colonial...		3,600.00
0000006162	08/08/2024	PATRICIA MARKOWITZ	2023 SENIOR REBATE		770.00
0000006163	08/08/2024	PENNSYLVANIA ONE CALL SYSTEM INC	messages		56.10
0000006164	08/08/2024	RANDAL J BIGNESS	2023 SENIOR REBATE		770.00
0000006165	08/08/2024	RONALD D STEINMETZ	2023 SENIOR REBATE		770.00
0000006166	08/08/2024	SCHOOL NURSE SUPPLY INC	39835 PROCHAMBER VALVED HOLDING CHAMBER (MFG# HS2003)	2797 PERSONAL FIRST AID KIT IN SOFT CASE (MFG# FAK3200AP)	297.61
0000006167	08/08/2024	SVETLANA & MARIO PESA	2023 SENIOR REBATE		380.00
0000006168	08/08/2024	SWEET STEVENS KATZ & WILLIAMS LLP	LEGAL FEE		3,165.50 #
0000006169	08/08/2024	TRANE US INC	inv#314718368 lock out evaporator heater circuit	inv#314718640 pool heater	4,249.00
0000006170	08/08/2024	US FOODS	North FCS	FCS South	580.08 #
0000006171	08/08/2024	VERIZON WIRELESS	OPEN PO		3,769.66
0000006172	08/08/2024	VEX ROBOTICS INC	228-7980 IQ Competition Kit (2nd Generation)		67,819.72
0000006173	08/08/2024	WILLIAM V MACGILL & CO	28930 ORAL PROBE FOR SURETEMP PLUS 690 & 692	18175(MAC) BRAUN PRO 6000 PROBE COVERS 1000 PER CASE	657.27

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 07/13/2024 - 08/08/2025

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000006174	08/08/2024	ZANER-BLOSER	9781453128794 Superkids Foundational Skills Kit 2020 Grade 1 Student Mat...	9781453128725 Superkids Foundational Skills Kit 2020 Grade K Student Mat...	3,003.00
0000006175	08/08/2024	ZESWITZ MUSIC COMPANY	serial3546 King Baritone PO#2400004924	PO#2400004924 Serial301290 Baritone Yamaha	194.40
0000006176	08/08/2024	ZONAR CONNECTED	INV# INV636545		12,693.10
0000006177	08/08/2024	DR JOHN BART DO	1ST QTR RETAINER 2024/25		16,787.50
0000006178	08/08/2024	LINETTE M ZACCARO	2023 SENIOR REBATE		380.00
0000006179	08/08/2024	ROSEMARIE SPANNAGEL	2023 SENIOR REBATE		380.00
0000006180	08/08/2024	H & K GROUP INC	cold patch		190.65
0000006181	08/08/2024	M A BRIGHTBILL BODY WORKS INC	order#00223540		2,641.22
0000006182	08/08/2024	SHARYN HUSE	2023 SENIOR REBATE		460.00
0000006183	08/08/2024	OPEN TEXT INC	OPENTEXT Open PO Fax2Mail		600.49
0000006184	08/08/2024	TASC	NVOICE#IN3169858 DATED 07/18/2024		2,997.12
0000006185	08/08/2024	KEYSTONE FIRE PROTECTION CO	Invoice 375560 for proposal 242539-1-0 for HS North	Invoice 375530 for proposal 240028-2-0 for HS North	20,418.53
0000006186	08/08/2024	SHARP ENERGY	Transportation South / Open Po SY' 24-25		5,827.51
0000006187	08/08/2024	ELAINE MCFADDEN	2023 SENIOR REBATE		380.00
0000006188	08/08/2024	KENNETH & MARIA YANICK	2023 SENIOR REBATE		770.00
0000006189	08/08/2024	FRANCISCO & WANDA FONSECA	2023 SENIOR REBATE		380.00
0000006190	08/08/2024	PATRICIA A SCHMIDT	2023 SENIOR REBATE		770.00
0000006191	08/08/2024	Stefanie M Stricker	Tutoring Services		250.00
0000006192	08/08/2024	CHRISTOPHER S BROWN LAW OFFICES	Invoice # 3549 July 2024 Professional Services Rendered		7,000.00

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 07/13/2024 - 08/08/2025

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000006193	08/08/2024	GUYETTE COMMUNICATION INDUSTRIES CORP	JM Hill Clocks - Board Approved 5/20/24		19,141.62
0000006194	08/08/2024	ANNE MARLENE LESH	2023 SENIOR REBATE		380.00
0000006195	08/08/2024	PATRICIA TRACY	2023 SENIOR REBATE		380.00
0000006196	08/08/2024	WILLIAM METZGAR	2023 SENIOR REBATE		460.00
0000006197	08/08/2024	QUADIENT LEASING USA INC	Lease #N23081259 Admin Bldg.	Lease #N23081262 - EHS Bldg.	2,826.03
0000006198	08/08/2024	TWYLA MASTEN	2023 SENIOR REBATE		380.00
0000006199	08/08/2024	CONCETTA SEBRING	2023 SENIOR REBATE		770.00
0000006200	08/08/2024	BANCROFT NEUROHEALTH	DD-4/1-21-4/30/21	1 membership day-DD	3,260.00 #
0000006201	08/08/2024	STEELE'S HARWARE INC	rapid micro chn, picco micro mini		63.98
0000006202	08/08/2024	RICHARD LEE	2023 SENIOR REBATE		460.00
0000006203	08/08/2024	FRANK & KATHLEEN EICK	2023 SENIOR REBATE		380.00
0000006204	08/08/2024	LYNN J AMES	2023 SENIOR REBATE		460.00
0000006205	08/08/2024	KESNER & CARSTELLO JOSEPH	2023 SENIOR REBATE		380.00
0000006206	08/08/2024	ANA I FLYNN	2023 SENIOR REBATE		380.00
0000006207	08/08/2024	FOLLETT CONTENT SOLUTIONS	LIBRARY BOOKS		149.95 #
0000006208	08/08/2024	WAYFARE SPORTS FLOORS LLC	as per RR board approved cap reserve		12,789.00
0000006209	08/08/2024	KATHY C BILICIC	Summer Speech Services		1,320.00
0000006210	08/08/2024	BLUE RIDGE LUMBER COMPANY	MAINTENANCE SUPPLIES		1,090.71
0000006211	08/08/2024	KRYSTYNA GLOWIAK	2023 SENIOR REBATE		380.00
0000006212	08/08/2024	ROBERT MC CARTNEY	2023 SENIOR REBATE		460.00
0000006213	08/08/2024	WORLD FUEL SERVICES INC	HEATING FUEL NORTH CAMPUS	HEATING FUEL HS NORTH	25,882.99
0000006214	08/08/2024	HENRY S & JOYA M ZIMMERMAN	2023 SENIOR REBATE		380.00

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 07/13/2024 - 08/08/2025

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000006215	08/08/2024	GARY POSSINGER	2023 SENIOR REBATE		380.00
0000006216	08/08/2024	WAYNE CLARK	2023 SENIOR REBATE		380.00
0000006217	08/08/2024	REBECCA LYNN COLLETT	reimbursement comp edu student		300.00
0000006218	08/08/2024	INSTRUCTURE INC	K12 District Records Services Annual Subscription JUL 24_JUN 25		5,116.50
0000006219	08/08/2024	CHA CONSULTING INC	retainer 6/29,2024-July 26,2024		2,000.00
0000006220	08/08/2024	SURVEILLANCE 247 LLC	INV# IN5500		29,132.00
0000006221	08/08/2024	DR JOHN A TOLENO	JULY 22 TO AUG 01 CONTARCT		5,120.00
0000006222	08/08/2024	OBIOZO CHUKWUMA	compensatory speech & language sessions SECONARY	compensatory speech & language sessions ELEM	2,080.00
0000006223	08/08/2024	BERWICK MATBACKERS	Registration for 2024 Berwick Varsity Duals		375.00
0000006224	08/08/2024	THE EDUCATION POLICY AND LEADERSHIP CENTER	Tuition EPFP		2,350.00
0000006225	08/08/2024	ESSENCE MORGAN AND JOHN KESSLER	Reimbursement as per Settlement & Release Agreement Board Approved 7.15....		3,000.00
0000006226	08/08/2024	DANIEL COOPER	07/31/2024 Fee Statement		2,733.50
0000006227	08/08/2024	THOMAS A COTTER	2023 SENIOR REBATE		770.00
0000006228	08/08/2024	WILLIAM & ANNMARIE SARIANO	2023 SENIOR REBATE		380.00
0000006229	08/08/2024	JWPEPPER & SONS-ACCT#36-136400	2400002459		685.00 #

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 07/13/2024 - 08/08/2025

Payment Categories: Regular Checks
Sort: Payment Number

10 - GENERAL FUND	5,783,056.47
32 - CAPITAL RESERVE/PROJECT	891,225.53
50 - CAFETERIA FUND	3,825.62
Grand Total All Funds	6,678,107.62
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	0.00
Grand Total Manual Checks	0.00
Grand Total Other Disbursement Non-negotiables	0.00
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	6,678,107.62
Grand Total Virtual Payments	0.00
Grand Total All Payments	6,678,107.62

183

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CONC - Concession Stand Payment Dates: 07/13/2024 - 08/08/2025

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001042	07/25/2024	EAST STROUDSBURG AREA SCHOOL DISTRICT	PCARD USED FOR PHILLY PRETZEL		276.06
0000001043	08/08/2024	EHS SOFTBALL	HS SOUTH SPRING PAYOUT		1,939.33
0000001044	08/08/2024	CAVALIER BASEBALL DIAMOND CLUB	SPRING PAYOUT FOR SOUTH		1,121.01
0000001045	08/08/2024	ESASD SPECIAL FUND	SOUTH SPRING PAY OUT	NORTH SPRING PAYOUT	2,141.94
21 - CONCESSION STAND FUND					5,478.34
Grand Total All Funds					5,478.34
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					5,478.34
Grand Total Virtual Payments					0.00
Grand Total All Payments					5,478.34

184

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: SPEC - Special Activity Payment Dates: 07/13/2024 - 08/08/2025

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001366	07/18/2024	BOY SCOUTS OF AMERICA TROOP 87	HS%20NORTH%20CASUAL%20FOR %20A%20CAUSE	78.00 #	78.00
0000001367	07/18/2024	Varsity Brands Holding Co INC	HS NORTH TEAM WARM UP PANTS	782.00	782.00
0000001368	07/18/2024	WOUNDED WARRIOR PROJECT INC	HS NORTH CASUAL FOR A CAUSE	139.00 #	139.00
0000001369	07/25/2024	MORITZ EMBROIDERY WORKS INC	HS NORTH WARM UP SHIRTS BASEBALL	877.14 #	877.14
0000001370	08/01/2024	CAPITAL ONE	JAVFEST SUPPLIES	436.58	436.58
0000001371	08/08/2024	BARRY S KRAMMES	AMERICAN JAVFEST FEE	296.25	296.25
0000001372	08/08/2024	STONY ACRES	ADMINISTRATOR'S RETREAT	845.00	845.00
0000001373	08/08/2024	EAST STROUDSBURG UNIVERSITY BASKETBALL	ESU ONE-DAY BOYS BBALL TOURNAMENT	275.00	275.00
29 - SPECIAL ACTIVITY FUND					3,728.97
Grand Total All Funds					3,728.97
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					3,728.97
Grand Total Virtual Payments					0.00
Grand Total All Payments					3,728.97

185

Bank Account: CAF - Cafeteria Payment Dates: 07/13/2024 - 08/08/2025

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001241	07/19/2024	MIRIAM NG	Shoe reimb.		50.00
0000001242	07/19/2024	MARK HENDRICKS	June Mileage		106.13
0000001243	07/19/2024	CALEB PATRICK TWOMBLY	June Mileage		248.24
0000001244	07/24/2024	CYBERSOFT TECHNOLOGIES INC	2024-2025 Annual PrimeroEdge POS Subscription		7,950.00
0000001245	07/31/2024	CHAPMAN REFRIGERATION LLC	TO PAY INVOICES FOR THE 2024-2025 SCHOOL YEAR		1,475.30
0000001246	07/31/2024	SCHOOL NUTRITION ASSOCIATION	ANNUAL SNAPA FOOD SHOW REGISTRATION FEES FOR 10 FOOD SERVICES EMPLOYEES		1,000.00
0000001247	07/31/2024	VALLEY GREEN FOODS LLC	TO PAY INVOICES FOR THE 2024-2025 SCHOOL YEAR		1,585.29
0000001248	07/31/2024	DANIELLE KAPLAFKA STORMS	Acct Refunds		94.75
0000001249	07/31/2024	Cathy S Gallagher	Shoe Reimb.		50.00
0000001250	08/08/2024	CHAPMAN REFRIGERATION LLC	TO PAY INVOICES FOR THE 2024-2025 SCHOOL YEAR		7,794.00
0000001251	08/08/2024	MARK HENDRICKS	July mileage		166.43

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

08/12/2024 10:24:12 AM East Stroudsburg Area School District Page 1 of 2

FUND ACCOUNTING PAYMENT SUMMARY
Bank Account: CAF - Cafeteria Payment Dates: 07/13/2024 - 08/08/2025

Payment Categories: Regular Checks
Sort: Payment Number

50 - CAFETERIA FUND	20,520.14
Grand Total All Funds	20,520.14
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	0.00
Grand Total Manual Checks	0.00
Grand Total Other Disbursement Non-negotiables	0.00
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	20,520.14
Grand Total Virtual Payments	0.00
Grand Total All Payments	20,520.14

187

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: STUD - Student Activity Payment Dates: 07/13/2024 - 08/08/2025

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001100	07/18/2024	MID-ATLANTIC YEARBOOK WORKSHOPS LLC	HS SOUTH SUMMER YEARBOOK WORKSHOP		790.00
0000001101	07/18/2024	NASSP/NHS/NJHS	JTL ANNUAL MEMBERSHIP		385.00
0000001102	08/01/2024	STROUDSMOOR COUNTRY INN	HS NORTH PROM VENUE DEPOSIT		500.00
0000001103	08/01/2024	ROBERT PROTHRO	HS NORTH PROM DJ DEPOSIT		500.00
80 - STUDENT ACTIVITY FUND					2,175.00
Grand Total All Funds					2,175.00
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					2,175.00
Grand Total Virtual Payments					0.00
Grand Total All Payments					2,175.00

188

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 08/09/2024 - 08/15/2024

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000006230	08/15/2024	ALDEN & LISA WRIGHT	SENIOR 2023 REBATE		380.00
0000006231	08/15/2024	AMANDA KerdZALIEV	mileage Pattan Conf State College	registration	381.76
0000006232	08/15/2024	AMY POLMOUNTER	mileage State College	registration Pattan conference	449.78
0000006233	08/15/2024	ANNA GELSA	SENIOR 2023 REBATE		770.00
0000006234	08/15/2024	ANNE SEAGRAVES	steam r / grant / wisneiski		400.00
0000006235	08/15/2024	ANTHONY TUMMINIA	SENIOR 2023 REBATE		380.00
0000006236	08/15/2024	APPLE INC	STUDIO display 2500000076		1,499.00
0000006237	08/15/2024	ATHION IA LLC	School Culture Plan 24-25 School Year Special		499.00
0000006238	08/15/2024	AUDIOLOGY CALIBRATION SPECIALISTS	Notre Dame Elementary and Notre Dame Jr. Sr. High Calibration of Hearin...	BES Calibration of Hearing Test Equipment 2024.2025	645.00
0000006239	08/15/2024	BALLARD AND TIGHE	1-682-15 IPT R&W English, Forms 3C & 3D 3rd ed. Reading Test Answer Shee...	1-602-15 IPT 1 R&W English, 3rd ed. Form C Reading Test Bks. (50) [Grade...	2,833.60
0000006240	08/15/2024	BIRD BRAIN TECHNOLOGIES INC	Use quote attached		269.00
0000006241	08/15/2024	BLUE MOUNTAIN FENCING OF PA LLC	Open PO: 40% down for chain link fence project at HSS Stadium - approved...		5,160.00
0000006242	08/15/2024	BOWMAN ARROW SETTLEMENT	TAX REFUND 14.9E.1.75		108.98
0000006243	08/15/2024	Brielle S Kessel	GE 9930 CONNECTING STUDENT WITH CAREER		1,500.00 #
0000006244	08/15/2024	CAROLINE DOHRMAN	TRANSPORTATION PARENT DRIVER		723.60
0000006245	08/15/2024	CATHARINA LITJENS	2023 TAX REFUND		311.08 #
0000006246	08/15/2024	CENTRAL CAMBRIA SD	A R tuition 23-24		5,813.74 #
0000006247	08/15/2024	CHILL ON WHEELS 2 LLC	steam r / grant		800.00
0000006248	08/15/2024	CINTAS CORPORATION #101	Transportation / SY 24-25 Open PO / First Aid		106.98
0000006249	08/15/2024	COLONIAL INTERMEDIATE UNIT 20	Autistic%2520Support%2520-%2520Elementary%250A	Emotional%2520Support%250A	691,756.90

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 08/09/2024 - 08/15/2024

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000006250	08/15/2024	COMPUTER DISCOUNT WAREHOUSE	AXIS 2N IP Solo Surface Mount Mfg. Part#: 01301-001 UNSPSC: 43221525	OPEN PO FOR PARTS AND SUPPLIES	2,864.70
0000006251	08/15/2024	CONNELLVILLE AREA SCHOOL DISTRICT	G.T tuition 23-24	23-24 A.R. tuition	13,062.14 #
0000006252	08/15/2024	DAMARIS ROBINS	MKT 574 MARKETING: SOCIAL, MOBILE	CREATING VALUE THROUGH OPERATION	4,383.00 #
0000006253	08/15/2024	DARYLE J MILLER	District mileage July 2024		178.76
0000006254	08/15/2024	DEBRA LANE JOHN	SENIOR 2023 REBATE		380.00
0000006255	08/15/2024	DOROTHY B WILLEMS	SENIOR 2023 REBATE		380.00
0000006256	08/15/2024	DOROTHY READ	SENIOR 2023 REBATE		380.00
0000006257	08/15/2024	EAST STROUDSBURG	DED: Dues 12M - Full Payroll Pay Date: 8/15/2024		2,456.97
0000006258	08/15/2024	ED FOUNDATION OF ES/GENERAL FUND	DED: Educ Found - Full Payroll Pay Date: 8/15/2024	DED: ES Scholarship - Full Payroll Pay Date: 8/15/2024	11.00
0000006259	08/15/2024	ELIZABETH A SUMMERS	SENIOR 2023 REBATE		380.00
0000006260	08/15/2024	EPLUS TECHNOLOGY	CIENA : 5171 MANAGED SPARES 4 HOUR	CIENA : 5171 COMPREHENSIVE SUPPORT	16,836.24
0000006261	08/15/2024	ERIC BECKER	2500000343- power washing-reissue		800.00
0000006262	08/15/2024	ESASD TRANSPORTATION	FAIRY TALE TRIALS TRIP		143.50 #
0000006263	08/15/2024	EUGENE & CAROL JUE	SENIOR 2023 REBATE		460.00
0000006264	08/15/2024	EVELYNE LAURENT	SENIOR 2023 REBATE		460.00
0000006265	08/15/2024	FRED SHOEMAKER	SENIOR 2023 REBATE		380.00
0000006266	08/15/2024	FRONTLINE TECHNOLOGIES INC	Acct# 15233 #INVUS199188		21,502.00
0000006267	08/15/2024	GAIL BAUMAN	SENIOR 2023 REBATE		770.00
0000006268	08/15/2024	GERALD E SIGL	SENIOR 2023 REBATE		460.00
0000006269	08/15/2024	GERRIT & ANNA VANSOLKEMA	SENIOR 2023 REBATE		380.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 08/09/2024 - 08/15/2024

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000006270	08/15/2024	GLORIA WARNER	SENIOR 2023 REBATE		380.00
0000006271	08/15/2024	HA BERKHEIMER INC	TAX COLLECTION FEE		63.83
0000006272	08/15/2024	HAB-DLT	DED: Berkheimer - Full Payroll Pay Date: 8/15/2024		1,420.86
0000006273	08/15/2024	HERCULES ACHIEVEMENT INC	Rush S&H	Item AE1000 vocational - rush	88.70
0000006274	08/15/2024	HOME DEPOT CREDIT SERVICES	MAINTENANCE/GROUNDS SUPPLIES	OPEN PO FOR GROUNDS	6,111.11
0000006275	08/15/2024	IXL LEARNING	ELA and Science IXL Site License upgrade (Grades 6-8) (1,525 students)	IXL Site License Subscription Year 2 for 24-25 for Invoice S470181	35,763.00
0000006276	08/15/2024	JAMES MORAN SR	SENIOR 2023 REBATE		380.00
0000006277	08/15/2024	JOAN FISHER	SENIOR 2023 REBATE		380.00
0000006278	08/15/2024	JOHN MORROW JR	SENIOR 2023 REBATE		380.00
0000006279	08/15/2024	JOSEPH KARGOL	SENIOR 2023 REBATE		460.00
0000006280	08/15/2024	JOSEPHINE COUNTERMAN	SENIOR 2023 REBATE		770.00
0000006281	08/15/2024	JUAN & MARIA DIAZ	SENIOR 2023 REBATE		380.00
0000006282	08/15/2024	JWPEPPER & SONS-ACCT#36-136400	9511873/5054754 -order#4420115		32.90 #
0000006283	08/15/2024	KATHLEEN KOHLER	SENIOR 2023 REBATE		380.00
0000006284	08/15/2024	KEYSTONE FIRE PROTECTION CO	Keystone Invoice 375927 for Resica Elementary Security System		27,500.00
0000006285	08/15/2024	LAKESHORE LEARNING MATERIALS	Order ID(s): . neiswander 4th	Order ID(s): . dunn-pavuk 2nd /shipping	1,723.59
0000006286	08/15/2024	LINDA M SHAY	SENIOR 2023 REBATE		276.00
0000006287	08/15/2024	LISA K VITULLI	Acadience training mileage		39.80
0000006288	08/15/2024	LJC DISTRIBUTORS OF FULLER BRUSH	MSE/mops/blades/brooms		465.50
0000006289	08/15/2024	MACMILLAN HOLDINGS LLC	Myers' Psychology for the AP@ Course	Shipping Fees	19,419.46
0000006290	08/15/2024	MAD SCIENCE OF LEHIGH VALLEY	steam r / grant / wisneiski		450.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

East Stroudsburg Area School District

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 08/09/2024 - 08/15/2024

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000006291	08/15/2024	MARGARET GREEN	SENIOR 2023 REBATE		770.00
0000006292	08/15/2024	Maria Maraventano	Steam program medals 2024		9.99
0000006293	08/15/2024	MEDCO SUPPLY COMPANY	268435 - Thin-Flex Stretch & Tear Adhesive Tape, 3"x7.5yds, Black	263372 - Jaybird 40 Polyester/Cotton Tape, 1 1/2"x15 yd	4,343.37
0000006294	08/15/2024	MEDCO SUPPLY COMPANY	Game ready elbow sleeve		25.20 #
0000006295	08/15/2024	MET-ED	NORTH%20CAMPUS%20ELECTRIC		35,223.03
0000006296	08/15/2024	MICHELLE KRAJEWSKI	Steam program 2024 reimbursement		40.65
0000006297	08/15/2024	MODERN GAS SALES INC	RESICA BOILER PROPANE	NORTH CAMPUS PROPANE	3,128.06
0000006298	08/15/2024	NANCY E IHENEN	SENIOR 2023 REBATE		380.00
0000006299	08/15/2024	NRG BUSINESS MARKETING LLC	SOUTH CAMPUS NATURAL GAS	JTL NATURAL GAS	5,323.78
0000006300	08/15/2024	NYSCSPC (NEW YORK STATE CHILD SUPPORT	DED: NY Support - Full Payroll Pay Date: 8/15/2024		424.92
0000006301	08/15/2024	PA DEPARTMENT OF REVENUE	DED: PA Dept Revenue - Full Payroll Pay Date: 8/15/2024		326.87
0000006302	08/15/2024	POCONO MOUNTAIN LAND ABSTRACT COMPANY	OVERPAYMENT%202024		665.07
0000006303	08/15/2024	PP&L	TRAFFIC LIGHT ELECTRIC		103.09
0000006304	08/15/2024	PRISCILLA SIZER	SENIOR%202023%20REBATE		380.00
0000006305	08/15/2024	RAHMAN & RASHIDA SATTIAUR	SENIOR 2023 REBATE		380.00
0000006306	08/15/2024	Rebecca Thomson	GE 9930 CONNECTING STUDENT WITH CAREER		1,500.00 #
0000006307	08/15/2024	RICHARD & RUTH MOSHER	SENIOR 2023 REBATE		380.00
0000006308	08/15/2024	ROBERT & ROSA GESUMARIA	SENIOR 2023 REBATE		380.00
0000006309	08/15/2024	ROBERT MILLER	SENIOR 2023 REBATE		380.00
0000006310	08/15/2024	RONALD R & BARBARA M SWARTZ	SENIOR 2023 REBATE		380.00

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 08/09/2024 - 08/15/2024

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000006311	08/15/2024	SCHOLASTIC INC	VDL923278 Favorite Characters Grades K-1		658.00
0000006312	08/15/2024	SCHOLASTIC INC	Scholastic Scope Edition #050 Promo code 8905	Junior Scholastic Edition code #020 Promo code 8905	3,098.70
0000006313	08/15/2024	SCHOLASTIC INC	balance due on invoice Dear Mr. Henshaw		296.80
0000006314	08/15/2024	SHARON G SKIDGEL	SENIOR 2023 REBATE		136.84
0000006315	08/15/2024	SOK MING LEE	SENIOR 2023 REBATE		380.00
0000006316	08/15/2024	Stacie A Ammerman	2024 Steam Program supplies		11.55
0000006317	08/15/2024	Stefanie M Stricker	08/09/2024 Schedule A Final Invoice		150.00
0000006318	08/15/2024	STEPHEN & DEBRA KARSKO	SENIOR 2023 REBATE		380.00
0000006319	08/15/2024	STEVEN & CHONG MUFFLEY	SENIOR 2023 REBATE		380.00
0000006320	08/15/2024	SUSAN ROTHROCK	SENIOR 2023 REBATE		380.00
0000006321	08/15/2024	TABITHA BRADLEY	July 2024 mileage		60.77
0000006322	08/15/2024	THE PROPHET CORP	balance due PO#2500000298		0.29
0000006323	08/15/2024	THOMAS BRENNER	SENIOR 2023 REBATE		380.00
0000006324	08/15/2024	TITUS & MARIA EBERLY	SENIOR 2023 REBATE		380.00
0000006325	08/15/2024	UGI CENTRAL	NORTH CAMPUS NATURAL GAS	JTL NATURAL GAS	7,682.06
0000006326	08/15/2024	WILLIAM V MACGILL & CO	13135 NITRILE POWDER-FREE GLOVES, MEDIUM, 100/BOX	10057 SOLO 5 OZ CLEAR PLASTIC CUP, 100 PER TUBE	388.78
0000006327	08/15/2024	ZANER-BLOSER	9781614368786 Superkids 2017 Grade 2 Book Talk Journals Set of All 16 Ti...	9781614365211 Superkids 2017 Grade 2, Semester 1, The Superkids Hit Seco...	2,981.00
0000006328	08/15/2024	PORTA PHONE co.	TD900 HD Single Switch-Self Contained Switching Single Ear Wireless Headset	Yearly reconditioning of 8 Coach TD900 Wireless	1,999.00
0000006329	08/15/2024	LEANN SULLIVAN EVANS	Cash Distribution Estate of Dave Evans		4,593.66

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

East Stroudsburg Area School District

08/16/2024 08:32:17 AM

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 08/09/2024 - 08/15/2024

Payment Categories: Regular Checks
Sort: Payment Number

10 - GENERAL FUND	955,265.69
50 - CAFETERIA FUND	1,937.27
Grand Total All Funds	957,202.96
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	0.00
Grand Total Manual Checks	0.00
Grand Total Other Disbursement Non-negotiables	0.00
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	957,202.96
Grand Total Virtual Payments	0.00
Grand Total All Payments	957,202.96

189F

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CONC - Concession Stand Payment Dates: 08/09/2024 - 08/15/2024

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001046	08/15/2024	ESASD SPECIAL FUND	SOUTH SPRING PAY OUT		672.60
0000001047	08/15/2024	ESASD SPECIAL FUND	NORTH SPRING PAYOUT		1,070.97
21 - CONCESSION STAND FUND					1,743.57
Grand Total All Funds					1,743.57
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					1,743.57
Grand Total Virtual Payments					0.00
Grand Total All Payments					1,743.57

189G

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: SPEC - Special Activity Payment Dates: 08/09/2024 - 08/15/2024

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001374	08/15/2024	ESASD CAFETERIA	PAYROLL TRAINING		190.00 #
			29 - SPECIAL ACTIVITY FUND		190.00
			Grand Total All Funds		190.00
			Grand Total Credit Cards		0.00
			Grand Total Direct Deposits		0.00
			Grand Total Manual Checks		0.00
			Grand Total Other Disbursement Non-negotiables		0.00
			Grand Total Procurement Card Other Disbursement Non-negotiables		0.00
			Grand Total Regular Checks		190.00
			Grand Total Virtual Payments		0.00
			Grand Total All Payments		190.00

189H

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CAF - Cafeteria Payment Dates: 08/09/2024 - 08/15/2024

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Payment Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001252	08/15/2024	POCONO MOUNTAIN DAIRIES	TO PAY INVOICES FOR THE 2024-2025 SCHOOL YEAR		6,493.38
0000001253	08/15/2024	US FOODS	TO PAY INVOICES FOR THE 2024-2025 SCHOOL YEAR		10,517.57
0000001254	08/15/2024	WEIS MARKET INC	TO PAY INVOICES FOR THE 2024-2025 SCHOOL YEAR		228.30
0000001255	08/15/2024	ROCKLAND BAKERY	TO PAY INVOICES FOR THE 2024-2025 SCHOOL YEAR		706.20
0000001256	08/15/2024	Diane M Rios-Ortega	July Mileage		36.58
0000001257	08/15/2024	GOLD STAR FOODS INC	TO PAY INVOICES FOR THE 2024-2025 SCHOOL YEAR		829.92
0000001258	08/15/2024	CALEB PATRICK TWOMBLY			253.33
0000001259	08/15/2024	NATASHA TORRES	Refund 133488		42.05
50 - CAFETERIA FUND					19,107.33
Grand Total All Funds					19,107.33
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					19,107.33
Grand Total Virtual Payments					0.00
Grand Total All Payments					19,107.33

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

JULY 2024 WIRE PAYMENTS

PAYROLL	\$ 3,180,276.85
ACCOUNTS PAYABLE - BENEFITS	\$ 2,149,443.57
FLEX SPENDING ACCOUNTS - TASC	\$ 24,839.06
WORKER'S COMP - INSERVCO	\$ 93,683.09
EBTEP	\$ 1,824,986.31
VOLUNTARY LIFE INSURANCE	\$ 3,870.16
NEOPOST POSTAGE	\$ 500.00
COMPUTER LEASES	\$ 780,995.39
TRANSFER TO CAFETERIA	\$ 1,000,000.00
	<u>\$ 9,058,594.43</u>

CSIU Account Number

**STATEMENT OF INCOME
For the Period Ending
April 30, 2024
CAFETERIA FUND
Current Period**

**STATEMENT OF INCOME
For the Period Ending
April 30, 2024
CAFETERIA FUND
Year-to-Date**

REVENUE FROM LOCAL SOURCES:

INTEREST ON INVESTMENTS 50-6510-000-000-00-000-000-0000

1,154.38

10,135.77

REVENUE FROM OPERATIONS:

SALES, LUNCH - PAID 50-6611-000-000-00-000-000-0000

(309.16)

1,681.06

SALES, BREAKFAST - PAID 50-6612-000-000-00-000-000-0000

(1.45)

-

SALES, A LA CARTE LUNCH 50-6620-000-000-00-000-000-0000

31,943.71

242,151.82

SALES, SPECIAL FUNCTIONS 50-6630-000-000-00-000-000-0000

4,219.98

34,282.01

MISC. PEPSI COMMISSION & REBATES 50-6920-000-000-00-000-000-0000

1,677.80

16,138.26

TOTAL SALES

37,530.88

294,253.15

TOTAL LOCAL REVENUE

38,685.26

304,388.92

REVENUE FROM STATE SOURCES

STATE SUBSIDY - LUNCH 50-7600-000-510-00-000-000-0000

12,592.86

97,734.62

STATE SUBSIDY - BREAKFAST 50-7600-000-511-00-000-000-0000

6,539.10

48,293.40

STATE SUBSIDY - INITIATIVE 50-7600-000-521-00-000-000-0000

22,649.30

159,684.85

STATE SUBSIDY -SOCIAL SECURITY 50-7810-000-725-00-000-000-0000

4,945.95

45,584.20

STATE SUBSIDY -RETIREMENT 50-7820-000-726-00-000-000-0000

21,113.44

197,194.89

TOTAL STATE REVENUE

67,840.65

548,491.96

REVENUE FROM FEDERAL SOURCES

FEDERAL SUBSIDY - SUPPLY CHAIN ASST 50-8531-000-356-00-000-000-0000

-

153,150.49

FEDERAL SUBSIDY - P-EBT 50-8531-000-358-00-000-000-0000

-

6,180.00

FEDERAL SUBSIDY - LUNCH 50-8531-000-362-00-000-000-0000

340,227.15

2,657,382.69

FEDERAL SUBSIDY - BREAKFAST 50-8531-000-365-00-000-000-0000

155,868.13

1,153,278.69

TOTAL FEDERAL REVENUE

496,095.28

3,969,991.87

OTHER

TRANSFER FROM GENERAL FUND 50-9310-939-000-00-000-000-0010

-

29,883.00

TOTAL CAFETERIA REVENUE

\$ 602,621.19

\$ 4,852,755.75

EXPENSES OF OPERATIONS

Employee Training Development Non-Instr Cert. 50-2384-360-000-00-000-000-0000

-

55.00

Salary SPV 50-3100-111-000-00-000-000-106-0000

9,094.40

113,004.78

Salary ADM 50-3100-111-000-00-000-000-109-0000

6,690.92

70,254.66

OT Salary SPV 50-3100-113-000-00-000-000-106-0000

84.00

6,231.58

Salary, Cafeteria BOP 50-3100-151-000-00-000-000-301-0000

3,209.38

21,910.37

Salary SEC 50-3100-151-000-00-000-000-502-0000

1,398.10

11,143.09

Salary, Cafeteria SUB BOP 50-3100-152-000-00-000-000-301-0000

-

337.50

Salary, Cafeteria OT BOP 50-3100-153-000-00-000-000-301-0000

69.33

410.03

Salary, OT Secretary 50-3100-153-000-00-000-000-502-0000

-

355.78

Salary Operative Labor 50-3100-170-000-00-000-000-804-0000

98,529.40

841,226.63

Salary, OT Secretary 50-3100-171-000-00-000-000-804-0000

3,676.30

24,252.21

Salary Substitute Workers 50-3100-172-000-00-000-000-804-0000

1,905.00

21,870.00

Salary OT Workers 50-3100-173-000-00-000-000-804-0000

347.35

3,130.20

Salary Summer Feed 50-3100-177-000-00-000-000-804-0000

-

26,782.50

Salary, Cafeteria Custodian 50-3100-181-000-00-000-000-802-0000

6,802.88

71,325.63

Salary, OT Custodian 50-3100-183-000-00-000-000-802-0000

14.77

1,298.96

Life Insurance 50-3100-213-000-00-000-000-000-0000

51.98

395.04

Life Ins SPV 50-3100-213-000-00-000-000-106-0000

80.02

862.57

Life Ins ADM 50-3100-213-000-00-000-000-109-0000

35.97

359.70

Life Ins BOP 50-3100-213-000-00-000-000-301-0000

8.25

57.75

Life Ins SEC 50-3100-213-000-00-000-000-502-0000

-

24.75

Life Ins CUS 50-3100-213-000-00-000-000-802-0000

18.15

181.50

Life Ins CAF 50-3100-213-000-00-000-000-804-0000

437.25

4,017.75

Disability Ins SPV 50-3100-214-000-00-000-000-106-0000

31.53

395.58

Disability Ins ADM 50-3100-214-000-00-000-000-109-0000

23.20

232.00

Disability Ins BOP 50-3100-214-000-00-000-000-301-0000

5.58

39.06

Disability Ins SEC 50-3100-214-000-00-000-000-502-0000

2.57

22.26

Disability Ins CUS 50-3100-214-000-00-000-000-802-0000

12.53

123.26

Disability Ins CAF 50-3100-214-000-00-000-000-804-0000

121.28

1,210.09

190

		STATEMENT OF INCOME	STATEMENT OF INCOME
		For the Period Ending	For the Period Ending
		April 30, 2024	April 30, 2024
		CAFETERIA FUND	CAFETERIA FUND
		Current Period	Year-to-Date
CSIU Account Number			
Social Security SPV	50-3100-220-000-00-000-000-106-0000	683.78	8,934.06
Social Security ADM	50-3100-220-000-00-000-000-109-0000	502.32	5,273.39
Social Security BOP	50-3100-220-000-00-000-000-301-0000	244.70	1,690.47
Social Security SEC	50-3100-220-000-00-000-000-502-0000	106.96	859.80
Social Security CUS	50-3100-220-000-00-000-000-802-0000	514.19	5,454.35
Social Security CAF	50-3100-220-000-00-000-000-804-0000	7,839.94	68,956.27
PSERS SPV	50-3100-230-000-00-000-000-106-0000	3,120.66	40,540.42
PSERS ADM	50-3100-230-000-00-000-000-109-0000	2,274.92	23,886.66
PSERS BOP	50-3100-230-000-00-000-000-301-0000	1,114.76	7,703.67
PSERS SEC	50-3100-230-000-00-000-000-502-0000	475.35	3,909.61
PSERS CUS	50-3100-230-000-00-000-000-802-0000	2,318.00	24,692.35
PSERS CAF	50-3100-230-000-00-000-000-804-0000	32,923.19	293,657.09
Work Comp SPV	50-3100-260-000-00-000-000-106-0000	78.02	652.24
Work Comp ADM	50-3100-260-000-00-000-000-109-0000	56.88	428.20
Work Comp BOP	50-3100-260-000-00-000-000-301-0000	27.87	192.56
Work Comp SEC	50-3100-260-000-00-000-000-502-0000	11.88	32.06
Work Comp CUS	50-3100-260-000-00-000-000-802-0000	57.97	443.71
Work Comp CAF	50-3100-260-000-00-000-000-804-0000	887.87	6,747.59
Health Benefits	50-3100-271-000-00-000-000-000-0000	(5,531.18)	(28,473.75)
Medical Benefits SPV	50-3100-271-000-00-000-000-106-0000	3,186.87	36,510.35
Medical Benefits ADM	50-3100-271-000-00-000-000-109-0000	1,578.80	15,788.00
Medical Benefits BOP	50-3100-271-000-00-000-000-301-0000	1,653.34	11,573.38
Medical Benefits SEC	50-3100-271-000-00-000-000-502-0000	-	4,960.02
Medical Benefits CUS	50-3100-271-000-00-000-000-802-0000	1,984.01	24,800.31
Medical Benefits CAF	50-3100-271-000-00-000-000-804-0000	34,476.00	315,286.00
Disposal Services	50-3100-411-000-00-000-000-000-0000	3,694.03	24,300.33
Repair & Maintenance Equipment	50-3100-432-000-00-000-000-000-0000	1,497.73	31,038.68
Vehicles-Repair/Maintenance	50-3100-433-000-00-000-000-000-0000	292.00	1,764.79
Maintenance Repair Upgrade	50-3100-433-000-00-000-000-000-0000	15.01	50.78
Postage	50-3100-531-000-00-000-000-000-0000	14.32	120.20
Printing & Binding	50-3100-550-000-00-000-000-000-0000	-	271.40
Travel/Mileage	50-3100-580-000-00-000-000-000-0000	963.64	6,695.53
General Supplies	50-3100-610-000-00-000-000-000-0000	13,186.00	123,653.86
Paper Bid Supply	50-3100-611-000-00-000-000-000-0000	-	9,552.95
Electricity	50-3100-622-000-00-000-000-000-0000	6,651.33	45,736.39
Fuel/Gasoline	50-3100-626-000-00-000-000-000-0000	331.39	3,350.45
Food Purchases	50-3100-631-000-00-000-000-000-0000	119,601.68	1,026,557.67
Milk Purchases	50-3100-632-000-00-000-000-000-0000	35,077.81	292,318.85
Technology Supplies	50-3100-650-000-00-000-000-000-0000	328.00	11,995.62
Depreciation Expense	50-3100-741-000-00-000-000-000-0000	3,075.51	26,472.16
Dues & Fees	50-3100-810-000-00-000-000-000-0000	1,963.15	15,444.54
TOTAL FOOD SERVICE EXPENSES		\$ 409,928.84	\$ 3,715,333.24
NET INCOME (LOSS)		\$ 192,692.35	\$ 1,137,422.51

		STATEMENT OF INCOME For the Period Ending May 31, 2024 CAFETERIA FUND Current Period	STATEMENT OF INCOME For the Period Ending May 31, 2024 CAFETERIA FUND Year-to-Date
CSIU Account Number			
REVENUE FROM LOCAL SOURCES:			
INTEREST ON INVESTMENTS	50-6510-000-000-00-000-000-0000	1,106.90	11,242.67
REVENUE FROM OPERATIONS:			
SALES, LUNCH - PAID	50-6611-000-000-00-000-000-0000	181.37	1,862.43
SALES, BREAKFAST - PAID	50-6612-000-000-00-000-000-0000	-	-
SALES, A LA CARTE LUNCH	50-6620-000-000-00-000-000-0000	29,253.76	271,405.58
SALES, SPECIAL FUNCTIONS	50-6630-000-000-00-000-000-0000	16,304.89	50,586.90
MISC. PEPSI COMMISSION & REBATES	50-6920-000-000-00-000-000-0000	1,377.43	17,515.69
TOTAL SALES		<u>47,117.45</u>	<u>341,370.60</u>
TOTAL LOCAL REVENUE		<u>48,224.35</u>	<u>352,613.27</u>
REVENUE FROM STATE SOURCES			
STATE SUBSIDY - LUNCH	50-7600-000-510-00-000-000-0000	13,915.86	111,650.48
STATE SUBSIDY - BREAKFAST	50-7600-000-511-00-000-000-0000	7,100.10	55,393.50
STATE SUBSIDY - INITIATIVE	50-7600-000-521-00-000-000-0000	24,592.75	184,277.60
STATE SUBSIDY -SOCIAL SECURITY	50-7810-000-725-00-000-000-0000	5,243.15	50,827.35
STATE SUBSIDY -RETIREMENT	50-7820-000-726-00-000-000-0000	22,414.29	219,609.18
TOTAL STATE REVENUE		<u>73,266.15</u>	<u>621,758.11</u>
REVENUE FROM FEDERAL SOURCES			
FEDERAL SUBSIDY - SUPPLY CHAIN ASST	50-8531-000-356-00-000-000-0000	-	153,150.49
FEDERAL SUBSIDY - P-EBT	50-8531-000-358-00-000-000-0000	-	6,180.00
FEDERAL SUBSIDY - LUNCH	50-8531-000-362-00-000-000-0000	375,971.60	3,033,354.29
FEDERAL SUBSIDY - BREAKFAST	50-8531-000-365-00-000-000-0000	169,239.98	1,322,518.67
TOTAL FEDERAL REVENUE		<u>545,211.58</u>	<u>4,515,203.45</u>
OTHER			
TRANSFER FROM GENERAL FUND	50-9310-939-000-00-000-000-0010	-	29,883.00
TOTAL CAFETERIA REVENUE		<u>\$ 666,702.08</u>	<u>\$ 5,519,457.83</u>
EXPENSES OF OPERATIONS			
Employee Training Development Non-Instr Cert.	50-2384-360-000-00-000-000-0000	-	55.00
Salary SPV	50-3100-111-000-00-000-000-106-0000	9,116.03	122,120.81
Salary ADM	50-3100-111-000-00-000-000-109-0000	6,690.92	76,945.58
OT Salary SPV	50-3100-113-000-00-000-000-106-0000	596.19	6,827.77
Salary, Cafeteria BOP	50-3100-151-000-00-000-000-301-0000	3,533.57	25,443.94
Salary SEC	50-3100-151-000-00-000-000-502-0000	1,394.00	12,537.09
Salary, Cafeteria SUB BOP	50-3100-152-000-00-000-000-301-0000	-	337.50
Salary, Cafeteria OT BOP	50-3100-153-000-00-000-000-301-0000	83.00	493.03
Salary, OT Secretary	50-3100-153-000-00-000-000-502-0000	-	355.78
Salary Operative Labor	50-3100-170-000-00-000-000-804-0000	105,057.06	946,283.69
Salary, OT Secretary	50-3100-171-000-00-000-000-804-0000	3,285.93	27,538.14
Salary Substitute Workers	50-3100-172-000-00-000-000-804-0000	1,470.00	23,340.00
Salary OT Workers	50-3100-173-000-00-000-000-804-0000	671.24	3,801.44
Salary Summer Feed	50-3100-177-000-00-000-000-804-0000	-	26,782.50
Salary, Cafeteria Custodian	50-3100-181-000-00-000-000-802-0000	6,921.02	78,246.65
Salary, Sub Custodian	50-3100-182-000-00-000-000-802-0000	720.00	720.00
Salary, OT Custodian	50-3100-183-000-00-000-000-802-0000	42.50	1,341.46
Life Insurance	50-3100-213-000-00-000-000-000-0000	51.98	447.02
Life Ins SPV	50-3100-213-000-00-000-000-106-0000	80.02	942.59
Life Ins ADM	50-3100-213-000-00-000-000-109-0000	35.97	395.67
Life Ins BOP	50-3100-213-000-00-000-000-301-0000	8.25	66.00
Life Ins SEC	50-3100-213-000-00-000-000-502-0000	-	24.75
Life Ins CUS	50-3100-213-000-00-000-000-802-0000	18.15	199.65
Life Ins CAF	50-3100-213-000-00-000-000-804-0000	445.50	4,463.25
Disability Ins SPV	50-3100-214-000-00-000-000-106-0000	31.53	427.11
Disability Ins ADM	50-3100-214-000-00-000-000-109-0000	23.20	255.20
Disability Ins BOP	50-3100-214-000-00-000-000-301-0000	5.58	44.64
Disability Ins SEC	50-3100-214-000-00-000-000-502-0000	2.57	24.83
Disability Ins CUS	50-3100-214-000-00-000-000-802-0000	12.53	135.79

192

		STATEMENT OF INCOME	STATEMENT OF INCOME
		For the Period Ending	For the Period Ending
		May 31, 2024	May 31, 2024
		CAFETERIA FUND	CAFETERIA FUND
		Current Period	Year-to-Date
	CSIU Account Number		
Disability Ins CAF	50-3100-214-000-00-000-000-804-0000	125.42	1,335.51
Social Security SPV	50-3100-220-000-00-000-000-106-0000	724.60	9,658.66
Social Security ADM	50-3100-220-000-00-000-000-109-0000	502.32	5,775.71
Social Security BOP	50-3100-220-000-00-000-000-301-0000	270.55	1,961.02
Social Security SEC	50-3100-220-000-00-000-000-502-0000	106.64	966.44
Social Security CUS	50-3100-220-000-00-000-000-802-0000	580.45	6,034.80
Social Security CAF	50-3100-220-000-00-000-000-804-0000	8,301.73	77,258.00
PSERS SPV	50-3100-230-000-00-000-000-106-0000	3,302.15	43,842.57
PSERS ADM	50-3100-230-000-00-000-000-109-0000	2,274.92	26,161.58
PSERS BOP	50-3100-230-000-00-000-000-301-0000	1,229.63	8,933.30
PSERS SEC	50-3100-230-000-00-000-000-502-0000	473.96	4,383.57
PSERS CUS	50-3100-230-000-00-000-000-802-0000	2,612.40	27,304.75
PSERS CAF	50-3100-230-000-00-000-000-804-0000	34,935.51	328,592.60
Work Comp SPV	50-3100-260-000-00-000-000-106-0000	82.56	734.80
Work Comp ADM	50-3100-260-000-00-000-000-109-0000	56.88	485.08
Work Comp BOP	50-3100-260-000-00-000-000-301-0000	30.75	223.31
Work Comp SEC	50-3100-260-000-00-000-000-502-0000	11.84	43.90
Work Comp CUS	50-3100-260-000-00-000-000-802-0000	65.32	509.03
Work Comp CAF	50-3100-260-000-00-000-000-804-0000	939.10	7,686.69
Health Benefits	50-3100-271-000-00-000-000-000-0000	(2,781.31)	(31,255.06)
Medical Benefits SPV	50-3100-271-000-00-000-000-106-0000	3,186.87	39,697.22
Medical Benefits ADM	50-3100-271-000-00-000-000-109-0000	1,578.80	17,366.80
Medical Benefits BOP	50-3100-271-000-00-000-000-301-0000	1,653.34	13,226.72
Medical Benefits SEC	50-3100-271-000-00-000-000-502-0000	-	4,960.02
Medical Benefits CUS	50-3100-271-000-00-000-000-802-0000	1,984.01	26,784.32
Medical Benefits CAF	50-3100-271-000-00-000-000-804-0000	34,476.00	349,762.00
Disposal Services	50-3100-411-000-00-000-000-000-0000	3,694.03	27,994.36
Repair & Maintenance Equipment	50-3100-432-000-00-000-000-000-0000	-	31,038.68
Vehicles-Repair/Maintenance	50-3100-433-000-00-000-000-000-0000	-	1,764.79
Maintenance Repair Upgrade	50-3100-433-000-00-000-000-000-0000	-	50.78
Postage	50-3100-531-000-00-000-000-000-0000	14.32	134.52
Printing & Binding	50-3100-550-000-00-000-000-000-0000	-	271.40
Travel/Mileage	50-3100-580-000-00-000-000-000-0000	857.53	7,553.06
General Supplies	50-3100-610-000-00-000-000-000-0000	8,810.72	132,464.58
Paper Bid Supply	50-3100-611-000-00-000-000-000-0000	-	9,552.95
Electricity	50-3100-622-000-00-000-000-000-0000	4,053.80	49,790.19
Fuel/Gasoline	50-3100-626-000-00-000-000-000-0000	93.27	3,443.72
Food Purchases	50-3100-631-000-00-000-000-000-0000	157,582.61	1,184,140.28
Milk Purchases	50-3100-632-000-00-000-000-000-0000	58,037.45	350,356.30
Technology Supplies	50-3100-650-000-00-000-000-000-0000	-	11,995.62
Depreciation Expense	50-3100-741-000-00-000-000-000-0000	3,075.51	29,547.67
Dues & Fees	50-3100-810-000-00-000-000-000-0000	1,657.98	17,102.52
TOTAL FOOD SERVICE EXPENSES		\$ 474,898.40	\$ 4,190,231.64
NET INCOME (LOSS)		\$ 191,803.68	\$ 1,329,226.19

EAST STROUDSBURG AREA SCHOOL DISTRICT
TREASURER'S REPORT AS OF JULY 31, 2024

ESSA TREASURY OPERATING ACCOUNT - ALL FUNDS

7/1/24 Balance	\$ 20,679,173.63
Receipts	\$ 14,505,981.80
Interest/Dividends	\$ 39,979.42
Disbursements	\$ (14,647,661.09)
7/31/24 Balance	\$ 20,577,473.76

PLGIT - GENERAL FUND

7/1/24 Balance	\$ 4,232,918.41
Receipts	\$ 212,445.12
Interest/Dividends	\$ 18,768.18
Disbursements	
7/31/24 Balance	\$ 4,464,131.71

PSDLAF - GENERAL FUND

7/1/24 Balance	\$ 39,595,915.94
Receipts	\$ 10,157,632.65
Interest/Dividends	\$ 138,132.93
Deferred Interest	
Disbursements	\$ (16,038,286.36)
7/31/24 Balance	\$ 33,853,395.16

ESSA WORKERS COMP SELF INS - GENERAL FUND

7/1/24 Balance	\$ 300,628.59
Receipts	
Interest/Dividends	\$ 739.30
Disbursements	
7/31/24 Balance	\$ 301,367.89

ESSA PAYPAL - GENERAL FUND

7/1/24 Balance	\$ 0.90
Receipts	\$ 1,662.51
Interest/Dividends	\$ 3.27
Disbursements	
7/31/24 Balance	\$ 1,666.68

ESSA - CAFETERIA FUND

7/1/24 Balance	\$ 149,319.26
Receipts	\$ 1,001,761.50
Interest/Dividends	\$ 1,770.39
Disbursements	\$ (123,259.95)
7/31/24 Balance	\$ 1,029,591.20

FIRST KEYSTONE COMMUNITY BANK

7/1/24 Balance	\$ 263,257.29
Receipts	
Interest/Dividends	\$ 648.41
Disbursements	
7/31/24 Balance	\$ 263,905.70

EAST STROUDSBURG AREA SCHOOL DISTRICT
TREASURER'S REPORT AS OF JULY 31, 2024

PLGIT - CAPITAL RESERVE FUND

7/1/24 Balance	\$ 20,898,520.84
Receipts	
Interest/Dividends	\$ 94,760.95
Disbursements	
7/31/24 Balance	\$ 20,993,281.79

ESSA - CONCESSION STAND

7/1/24 Balance	\$ 61,809.47
Receipts	\$ 160.39
Interest/Dividends	\$ 143.55
Disbursements	\$ (8,369.55)
7/31/24 Balance	\$ 53,743.86

ESSA - EXPENDABLE TRUST

7/1/24 Balance	\$ 56,150.93
Receipts	\$ 425.16
Interest/Dividends	\$ 131.41
Disbursements	\$ (3,950.00)
7/31/24 Balance	\$ 52,757.50

ESSA - NON-EXPENDABLE TRUST

7/1/24 Balance	\$ 7,954.27
Receipts	\$ 222.46
Interest/Dividends	\$ 19.83
Disbursements	
7/31/24 Balance	\$ 8,196.56

ESSA - SPECIAL ACTIVITY

7/1/24 Balance	\$ 303,366.91
Receipts	\$ 11,303.50
Interest/Dividends	\$ 748.71
Disbursements	\$ (5,825.17)
7/31/24 Balance	\$ 309,593.95

ESSA CD INVESTMENT - SPECIAL ACTIVITY





7/1/24 Balance	\$ 42,598.97
Receipts	
Interest/Dividends	\$ -
Disbursements	
7/31/24 Balance	\$ 42,598.97

ESSA - STUDENT ACTIVITY

7/1/24 Balance	\$ 134,948.80
Receipts	\$ 314.74
Interest/Dividends	\$ 327.18
Disbursements	\$ (4,371.76)
7/31/24 Balance	\$ 131,218.96

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT GENERAL FUND OPERATING
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301-2150**Customer Service Contact**

	Phone	855-713-8001
	Hours	8:30 a.m. - 6:00 p.m. M-F 8:30 a.m. - 12:00 p.m. Sat
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$20,577,473.76

Government Checking**Account Summary**

Date	Description	Amount	Description	Amount
06/29/2024	Beginning Balance	\$20,679,173.63	Annual Percentage Yield Earned	0.00%
	23 Credit(s) This Period	\$14,545,961.22	Interest Days	0
	70 Debit(s) This Period	-\$14,647,661.09	Interest Earned	\$0.00
07/31/2024	Ending Balance	\$20,577,473.76	Interest Paid This Period	\$39,979.42
			Interest Paid Year-to-Date	\$228,529.54

Deposits

Date	Description	Amount
07/05/2024	TRANSFER FROM	\$6,543.46
07/10/2024	TRANSFER FROM	\$58.65
07/16/2024	WIRE FROM PSDLAF	\$6,000,000.00
07/18/2024	TRANSFER FROM	\$896,571.90
07/22/2024	TRANSFER FROM	\$2,946.79
07/23/2024	TRANSFER FROM	\$46.18
07/25/2024	TRANSFER FROM	\$2,740.00
07/31/2024	WIRE FROM PSDLAF	\$7,000,000.00
		8 item(s) totaling \$13,908,906.98

Electronic Credits

Date	Description	Amount
07/02/2024	MC Recorder of D SCHOOL DIS PPD	\$99,188.14
07/05/2024	HRTLAND PMT SYS TXNS/FEES CCD	\$180.46
07/08/2024	HRTLAND PMT SYS TXNS/FEES CCD	\$180.46
07/08/2024	HRTLAND PMT SYS TXNS/FEES CCD	\$90.23
07/10/2024	Hearland ACH FUNDS CCD	\$90.23
07/10/2024	HRTLAND PMT SYS TXNS/FEES CCD	\$90.23
07/12/2024	HRTLAND PMT SYS TXNS/FEES CCD	\$90.23
07/16/2024	Hearland ACH FUNDS CCD	\$180.86
07/18/2024	HRTLAND PMT SYS TXNS/FEES CCD	\$90.23
07/19/2024	Monroe County - PAY INV PPD	\$398,138.99
07/24/2024	COMM OF PA COMM OF PA CCD	\$85,436.50
07/25/2024	COMM OF PA COMM OF PA CCD	\$13,221.75
07/25/2024	Hearland ACH FUNDS CCD	\$90.23



Pennsylvania Local Government Investment Trust

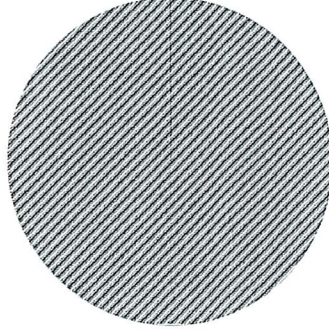
Account Statement - Transaction Summary

For the Month Ending July 31, 2024

East Stroudsburg Area School District - General Fund

PLGIT-Class	
Opening Market Value	4,232,918.41
Purchases	231,213.30
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00
Closing Market Value	\$4,464,131.71
Cash Dividends and Income	18,768.18

Asset Summary		
	July 31, 2024	June 30, 2024
PLGIT-Class	4,464,131.71	4,232,918.41
Total	\$4,464,131.71	\$4,232,918.41
Asset Allocation		



PLGIT-Class
100.00%

197



PSDLAF Monthly Statement
East Stroudsburg ASD

Please Note:
THE FUND WILL BE CLOSED SEPTEMBER 2ND IN OBSERVANCE OF THE
LABOR DAY HOLIDAY

Activity Summary

General Fund

7/1/2024 - 7/31/2024

Investment Pool Summary

Beginning Balance	MAX
Dividends	\$5,815,160.06
Purchases	\$31,014.93
Redemptions	\$10,183,312.11
Ending Balance	(\$13,038,271.90)
Average Monthly Rate	\$2,991,215.20
Share Price	5.140%
Total	\$1,000
Total Fixed Income	\$2,991,215.20
Account Total	\$30,862,179.96
	\$33,853,395.16

198

East Stroudsburg ASD
Peter Bard
50 Vine Street
East Stroudsburg, PA 18031



PMA Financial Network
2135 CityGate Lane, 7th Floor
Naperville, IL 60563

Your PMA Representative
Michael Stramara
(717) 519-6009
mstramara@pmanetwork.com



PSDLAF Monthly Statement
East Stroudsburg ASD

Flex Transaction Activity (71256-101) General Fund

PSDLAF - Full Flex (ASB-1) 7/1/2024 - 7/31/2024

Code	Transaction	Holding Id	Settle Date	Description	Deposit	Withdrawals	Interest/Adjustment	Balance
5	20901612	SDA-1306222-1	07/02/2024	Withdrawal	\$0.00	(\$2,000,000.00)	\$0.00	\$219,587.17
5	21894184	SDA-1306222-1	07/31/2024	Interest	\$0.00	\$0.00	\$1,268.20	\$220,855.37
					\$0.00	(\$2,000,000.00)	\$1,268.20	

Beginning Balance: \$2,219,587.17 | Ending Balance: \$220,855.37

199



PSDLAF Monthly Statement
East Stroudsburg ASD

Flex Transaction Activity

General Fund

PSDLAF - Full Flex (PFed CU) 7/1/2024 - 7/31/2024

Code	Transaction	Holding Id	Settle Date	Description	Deposit	Withdrawals	Interest/Adjustment	Balance
1	20901611	SDA-1285663-1	07/02/2024	Withdrawal	\$0.00	(\$14.46)	\$0.00	\$0.00
					\$0.00	(\$14.46)	\$0.00	

Beginning Balance: \$14.46 | Ending Balance: \$0.00

200



PSDLAF Monthly Statement
East Stroudsburg ASD

Fixed Income Investments

Maturities 7/1/2024 - 7/31/2024

Type	Holding Id	Trade Date	Settle Date	Maturity Date	Description	Cost	Rate	Face/Par
TS	297159-1	07/05/2024	01/05/2024	07/05/2024	PSDLAF - COLLATERALIZED POOL, PA	\$1,000,000.00	5.150%	\$1,025,679.46
						\$1,000,000.00		\$1,025,679.46

201



PSDLAF Monthly Statement
East Stroudsburg ASD

Fixed Income Investments

Interest 7/1/2024 - 7/31/2024





Type	Holding Id	Trade Date	Description	Interest
TS	297159-1	07/05/2024	PSDLAF - COLLATERALIZED POOL, PA, Interest	\$25,679.46
Flex	1285184-1	07/31/2024	PSDLAF - Full Flex (NexB-1), TX, Interest	\$77,835.73
Flex	1306222-1	07/31/2024	PSDLAF - Full Flex (ASB-1), TX, Interest	\$1,268.20
Flex	1333678-1	07/31/2024	PSDLAF - Full Flex (For B-1), MD, Interest	\$1,748.71
Flex	1355343-1	07/31/2024	PSDLAF - Full Flex (VistaB-1), TX, Interest	\$477.71
Flex	1355688-1	07/31/2024	PSDLAF - Full Flex (BofCA-1), CA, Interest	\$108.19
				\$107,118.00

202

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT WORKERS COMP SELF INS
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:30 a.m. - 6:00 p.m. M-F 8:30 a.m. - 12:00 p.m. Sat
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$301,367.89

Government Checking

Account Summary

Date	Description	Amount
06/29/2024	Beginning Balance	\$300,628.59
	1 Credit(s) This Period	\$739.30
	0 Debit(s) This Period	\$0.00
07/31/2024	Ending Balance	\$301,367.89

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$739.30
Interest Paid Year-to-Date	\$3,785.78

Other Credits

Date	Description	Amount
07/31/2024	INTEREST PAID 6/29 THROUGH 7/31	\$739.30
		1 item(s) totaling \$739.30

Daily Balances





Date	Amount
07/31/2024	\$301,367.89

200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT PAYPAL ACCOUNT
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:30 a.m. - 6:00 p.m. M-F 8:30 a.m. - 12:00 p.m. Sat
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$1,666.68

Government Checking

Account Summary

Date	Description	Amount
06/29/2024	Beginning Balance	\$0.90
	3 Credit(s) This Period	\$1,665.78
	0 Debit(s) This Period	\$0.00
07/31/2024	Ending Balance	\$1,666.68

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$3.27
Interest Paid Year-to-Date	\$9.64

Electronic Credits

Date	Description	Amount
07/05/2024	PAYPAL TRANSFER PPD	\$1,462.51
07/10/2024	PAYPAL TRANSFER PPD	\$200.00
		2 item(s) totaling \$1,662.51

Other Credits

Date	Description	Amount
07/31/2024	INTEREST PAID 6/29 THROUGH 7/31	\$3.27
		1 item(s) totaling \$3.27

Daily Balances

Date	Amount	Date	Amount	Date	Amount
07/05/2024	\$1,463.41	07/10/2024	\$1,663.41	07/31/2024	\$1,666.68





Interest Rate Changes

Interest Rate As Of Date	Interest Rate
06/29/2024	0.0000%
07/01/2024	2.7200%

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT CAFETERIA FUND
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:30 a.m. - 6:00 p.m. M-F 8:30 a.m. - 12:00 p.m. Sat
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$1,029,591.20

Government Checking
Account Summary

Date	Description	Amount
06/29/2024	Beginning Balance	\$149,319.26
	14 Credit(s) This Period	\$1,003,531.89
	22 Debit(s) This Period	-\$123,259.95
07/31/2024	Ending Balance	\$1,029,591.20

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$1,770.39
Interest Paid Year-to-Date	\$8,167.50

Deposits

Date	Description	Amount
07/02/2024	DEPOSIT EAST STROUDSBUR	\$75.00
07/02/2024	DEPOSIT EAST STROUDSBUR	\$2.00
07/02/2024	DEPOSIT EAST STROUDSBUR	\$847.50
07/02/2024	DEPOSIT EAST STROUDSBUR	\$2.00
07/11/2024	INTERNET TFR FRM CHK TRANSFER FROM GENERAL FUND TO CAF	\$1,000,000.00
07/20/2024	DEPOSIT EAST STROUDSBUR	\$5.00
07/20/2024	DEPOSIT EAST STROUDSBUR	\$44.00
07/25/2024	DEPOSIT EAST STROUDSBUR	\$6.00
07/25/2024	DEPOSIT EAST STROUDSBUR	\$347.50
		9 item(s) totaling \$1,001,329.00

Electronic Credits

Date	Description	Amount
07/01/2024	GLOBAL PAYMENTS GLOBAL DEP CCD	\$100.00
07/08/2024	GLOBAL PAYMENTS GLOBAL DEP CCD	\$125.00
07/29/2024	GLOBAL PAYMENTS GLOBAL DEP CCD	\$155.00
07/29/2024	GLOBAL PAYMENTS GLOBAL DEP CCD	\$52.50
		4 item(s) totaling \$432.50

Other Credits

Date	Description	Amount
07/31/2024	INTEREST PAID 6/29 THROUGH 7/31	\$1,770.39
		1 item(s) totaling \$1,770.39



PO BOX 289
BERWICK, PA 18603-0289

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL DISTRICT
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Statement Ending 07/31/2024

Page 1 of 4

Managing Your Accounts

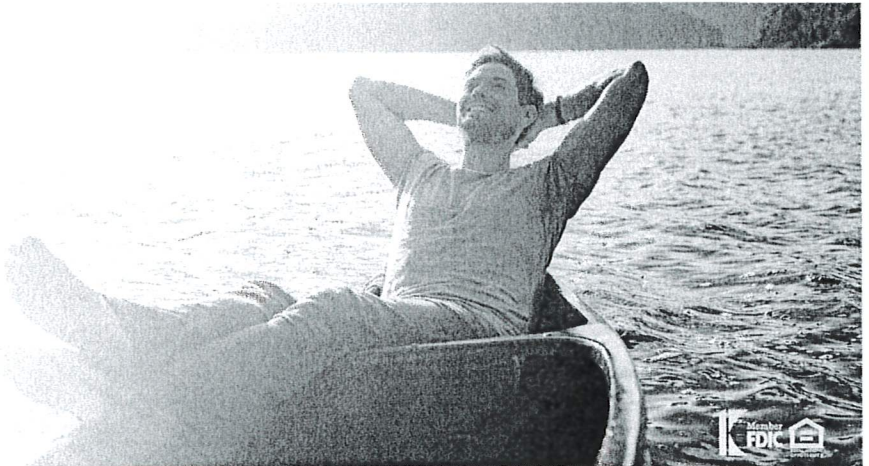
	Customer Service	(570)752-3671 (888)759-2266
	Mailing Address	111 W Front Street PO Box 289 Berwick, PA 18603
	Online Banking	www.fkc.bank
	Email	info@fkc.bank
	Telephone Banking	(570)759-2265 (888)759-2265

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Summary of Accounts

Account Type	Account Number	Ending Balance
NOW SPSPD/Government		\$263,905.70

NOW SPSPD/Government

Account Summary

Date	Description	Amount
07/01/2024	Beginning Balance	\$263,257.29
	1 Credit(s) This Period	\$648.41
	0 Debit(s) This Period	\$0.00
07/31/2024	Ending Balance	\$263,905.70

Interest Summary

Description	Amount
Annual Percentage Yield Earned	2.94%
Interest Days	31
Interest Earned	\$648.41
Interest Paid This Period	\$648.41
Interest Paid Year-to-Date	\$4,423.28

Account Activity

Post Date	Description	Debits	Credits	Balance
07/01/2024	Beginning Balance			\$263,257.29
07/31/2024	Credit Interest		\$648.41	\$263,905.70
07/31/2024	Ending Balance			\$263,905.70



206



Pennsylvania Local Government Investment Trust

Account Statement - Transaction Summary

For the Month Ending July 31, 2024

East Stroudsburg Area School District - Capital Reserve

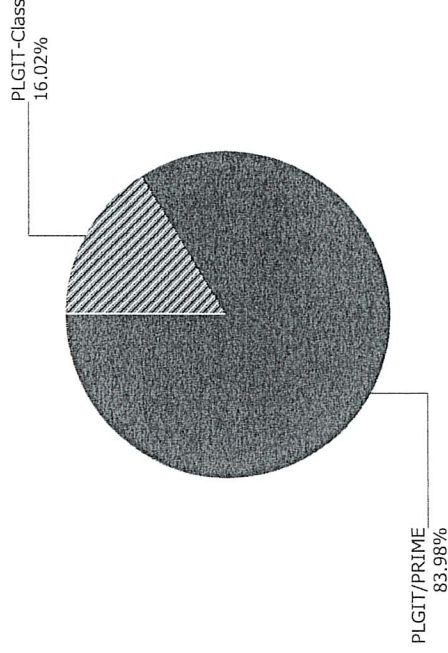
PLGIT-Class	
Opening Market Value	3,348,447.24
Purchases	14,467.47
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00

Closing Market Value	\$3,362,914.71
Cash Dividends and Income	14,467.47

PLGIT/PRIME	
Opening Market Value	17,550,073.60
Purchases	80,293.48
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00

Closing Market Value	\$17,630,367.08
Cash Dividends and Income	80,293.48

Asset Summary			
	July 31, 2024	June 30, 2024	
PLGIT-Class	3,362,914.71	3,348,447.24	
PLGIT/PRIME	17,630,367.08	17,550,073.60	
Total	\$20,993,281.79	\$20,898,520.84	
Asset Allocation			







207

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT CONCESSION STAND FUND
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:30 a.m. - 6:00 p.m. M-F 8:30 a.m. - 12:00 p.m. Sat
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$53,743.86

Government Checking

Account Summary

Date	Description	Amount
06/29/2024	Beginning Balance	\$61,809.47
	2 Credit(s) This Period	\$303.94
	2 Debit(s) This Period	-\$8,369.55
07/31/2024	Ending Balance	\$53,743.86

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$143.55
Interest Paid Year-to-Date	\$840.48

Deposits

Date	Description	Amount
07/31/2024	DEPOSIT EAST STROUDSBUR	\$160.39
		1 item(s) totaling \$160.39

Other Credits

Date	Description	Amount
07/31/2024	INTEREST PAID 6/29 THROUGH 7/31	\$143.55
		1 item(s) totaling \$143.55

Checks Cleared

Check Nbr	Date	Amount	Check Nbr	Date	Amount
1041	07/18/2024	\$8,093.49	1042	07/31/2024	\$276.06

* Indicates skipped check number

2 item(s) totaling \$8,369.55

Daily Balances





Date	Amount	Date	Amount
07/18/2024	\$53,715.98	07/31/2024	\$53,743.86

200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT EXPENDABLE SCHOLARSHIP
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:30 a.m. - 6:00 p.m. M-F 8:30 a.m. - 12:00 p.m. Sat
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$52,757.50

Government Checking

Account Summary

Date	Description	Amount
06/29/2024	Beginning Balance	\$56,150.93
	10 Credit(s) This Period	\$556.57
	6 Debit(s) This Period	-\$3,950.00
07/31/2024	Ending Balance	\$52,757.50

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$131.41
Interest Paid Year-to-Date	\$746.56

Deposits

Date	Description	Amount
06/29/2024	INTEREST FROM ACCT	\$121.72
06/29/2024	INTEREST FROM ACCT	\$7.60
06/29/2024	INTEREST FROM ACCT	\$93.23
06/29/2024	INTEREST FROM ACCT	\$8.11
06/29/2024	INTEREST FROM ACCT	\$24.73
07/08/2024	INTEREST FROM ACCT	\$6.14
07/18/2024	DEPOSIT EAST STROUDSBUR	\$30.00
07/31/2024	INTEREST FROM ACCT	\$7.86
07/31/2024	INTEREST FROM ACCT	\$125.77
		9 item(s) totaling \$425.16

Other Credits

Date	Description	Amount
07/31/2024	INTEREST PAID 6/29 THROUGH 7/31	\$131.41
		1 item(s) totaling \$131.41

Checks Cleared

Check Nbr	Date	Amount	Check Nbr	Date	Amount
1003	07/29/2024	\$100.00	1014*	07/01/2024	\$2,500.00
1006*	07/12/2024	\$100.00	1024*	07/19/2024	\$250.00
1010*	07/22/2024	\$750.00	1027*	07/02/2024	\$250.00





* Indicates skipped check number

6 item(s) totaling \$3,950.00

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT NON-EXPENDABLE
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:30 a.m. - 6:00 p.m. M-F 8:30 a.m. - 12:00 p.m. Sat
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$8,196.56

Government Checking

Account Summary

Date	Description	Amount
06/29/2024	Beginning Balance	\$7,954.27
	11 Credit(s) This Period	\$242.29
	0 Debit(s) This Period	\$0.00
07/31/2024	Ending Balance	\$8,196.56

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$19.83
Interest Paid Year-to-Date	\$106.34

Deposits

Date	Description	Amount
06/29/2024	INTEREST FROM ACCT	\$0.77
06/29/2024	INTEREST FROM ACCT	\$1.94
06/29/2024	INTEREST FROM ACCT	\$17.17
06/29/2024	INTEREST FROM ACCT	\$20.79
06/29/2024	INTEREST FROM ACCT	\$68.73
07/31/2024	INTEREST FROM ACCT	\$0.80
07/31/2024	INTEREST FROM ACCT	\$2.01
07/31/2024	INTEREST FROM ACCT	\$17.75
07/31/2024	INTEREST FROM ACCT	\$21.48
07/31/2024	INTEREST FROM ACCT	\$71.02
		10 item(s) totaling \$222.46

Other Credits

Date	Description	Amount
07/31/2024	INTEREST PAID 6/29 THROUGH 7/31	\$19.83
		1 item(s) totaling \$19.83

Daily Balances





Date	Amount	Date	Amount
06/29/2024	\$8,063.67	07/31/2024	\$8,196.56

200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT SPECIAL ACTIVITY FUND
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:30 a.m. - 6:00 p.m. M-F 8:30 a.m. - 12:00 p.m. Sat
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$309,593.95

Government Checking

Account Summary

Date	Description	Amount
06/29/2024	Beginning Balance	\$303,366.91
	9 Credit(s) This Period	\$12,052.21
	29 Debit(s) This Period	-\$5,825.17
07/31/2024	Ending Balance	\$309,593.95

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$748.71
Interest Paid Year-to-Date	\$3,759.47

Deposits

Date	Description	Amount
07/18/2024	DEPOSIT EAST STROUDSBUR	\$227.47
07/18/2024	DEPOSIT EAST STROUDSBUR	\$350.95
07/18/2024	DEPOSIT EAST STROUDSBUR	\$420.75
07/18/2024	DEPOSIT EAST STROUDSBUR	\$8,093.49
07/31/2024	DEPOSIT EAST STROUDSBUR	\$871.30
07/31/2024	DEPOSIT EAST STROUDSBUR	\$839.00
07/31/2024	DEPOSIT EAST STROUDSBUR	\$404.54
07/31/2024	DEPOSIT EAST STROUDSBUR	\$96.00
		8 item(s) totaling \$11,303.50

Other Credits

Date	Description	Amount
07/31/2024	INTEREST PAID 6/29 THROUGH 7/31	\$748.71
		1 item(s) totaling \$748.71

Checks Cleared

Check Nbr	Date	Amount	Check Nbr	Date	Amount
1277	07/31/2024	\$250.00	1338	07/12/2024	\$105.60
1289*	07/08/2024	\$23.98	1340*	07/26/2024	\$96.75
1321*	07/12/2024	\$250.00	1341	07/08/2024	\$252.50
1328*	07/18/2024	\$96.00	1345*	07/09/2024	\$87.00
1335*	07/01/2024	\$390.00	1346	07/02/2024	\$223.00
1337*	07/26/2024	\$149.00	1348*	07/12/2024	\$150.75

Savings

Account Number

Statement Date

07/02/2024

Page 1

Date	Transaction Description	Amount	Ending Balance
06/28/2024	Interest Deposit - INTEREST PAID 04/01 THROUGH 06/30	439.36	42,598.97

EAST STROUDSBURG AREA
SCHOOL DISTRICT
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301

200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160





RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT STUDENT ACTIVITY FUND
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Statement Ending 07/31/2024

Page 1 of 4

Customer Service Contact

	Phone	855-713-8001
	Hours	8:30 a.m. - 6:00 p.m. M-F 8:30 a.m. - 12:00 p.m. Sat
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$131,218.96

Government Checking

Account Summary

Date	Description	Amount
06/29/2024	Beginning Balance	\$134,948.80
	4 Credit(s) This Period	\$641.92
	9 Debit(s) This Period	-\$4,371.76
07/31/2024	Ending Balance	\$131,218.96

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$327.18
Interest Paid Year-to-Date	\$1,646.77

Deposits

Date	Description	Amount
07/18/2024	DEPOSIT EAST STROUDSBUR	\$96.00
07/20/2024	DEPOSIT EAST STROUDSBUR	\$131.74
07/20/2024	DEPOSIT EAST STROUDSBUR	\$87.00
		3 item(s) totaling \$314.74

Other Credits

Date	Description	Amount
07/31/2024	INTEREST PAID 6/29 THROUGH 7/31	\$327.18
		1 item(s) totaling \$327.18

Checks Cleared

Check Nbr	Date	Amount	Check Nbr	Date	Amount
1077	07/09/2024	\$36.04	1098	07/11/2024	\$752.64
1087*	07/19/2024	\$199.44	1099	07/16/2024	\$750.00
1088	07/17/2024	\$277.00	1100	07/24/2024	\$790.00
1094*	07/15/2024	\$531.64	1101	07/24/2024	\$385.00
1097*	07/12/2024	\$650.00			

* Indicates skipped check number

9 item(s) totaling \$4,371.76

Daily Balances

Date	Amount	Date	Amount	Date	Amount
07/09/2024	\$134,912.76	07/11/2024	\$134,160.12	07/12/2024	\$133,510.12

BOARD SUMMARY

Fund: 10 - GENERAL FUND Encumbrances Included

As of: 07/31/2024

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
100 100						
1100 REG PROG ELEM/SECONDARY	39,950,342.00	39,950,342.00	0.00	44,692.40	39,905,649.60	0.11
1200 SPEC PROG ELEMEN/SECOND	15,830,978.00	15,830,978.00	0.00	3,979.32	15,826,998.68	0.03
1300 VOCATIONAL EDUCATION	638,577.00	638,577.00	0.00	0.50	638,576.50	0.00
1400 OTHER INSTRUCTION PROG	189,884.00	189,884.00	0.00	752.98	189,131.02	0.40
1800 PRE-K	19,145.00	19,145.00	0.00	0.00	19,145.00	0.00
2100 SUPPORT SVCS-STUDENTS	5,288,315.00	5,288,315.00	0.00	58,875.79	5,229,439.21	1.11
2200 SUPPORT SERVICES-INSTRU	2,010,399.00	2,010,399.00	0.00	17,626.45	1,992,772.55	0.88
2300 SUPPORT SERVICES-ADMIN	4,789,542.00	4,789,542.00	0.00	123,781.95	4,665,760.05	2.58
2400 SUPP SVC-PUBLIC HEALTH	1,401,998.00	1,401,998.00	0.00	5,352.02	1,396,645.98	0.38
2500 SUPP SERVICES-BUSINESS	798,300.00	798,300.00	0.00	21,812.51	776,487.49	2.73
2600 OP/MAINT PLANT SVCS	7,032,996.00	7,032,996.00	0.00	116,762.40	6,916,233.60	1.66
2700 STUDENT TRANSP SERVICES	4,815,434.00	4,815,434.00	0.00	16,956.08	4,798,477.92	0.35
2800 SUPPORT SVCS-CENTRAL	1,537,875.00	1,537,875.00	0.00	34,969.73	1,502,905.27	2.27
3200 STUDENT ACTIVITIES	1,825,105.00	1,825,105.00	0.00	1,531.11	1,823,573.89	0.08
3300 COMMUNITY SERVICES	19,320.00	19,320.00	0.00	0.00	19,320.00	0.00
Totals for 100s	86,148,210.00	86,148,210.00	0.00	447,093.24	85,701,116.76	0.52
200 BENEFITS						
1100 REG PROG ELEM/SECONDARY	25,899,763.13	25,899,763.13	0.00	684,880.31	25,214,882.82	2.64
1200 SPEC PROG ELEMEN/SECOND	11,968,207.04	11,968,207.04	0.00	361,723.89	11,606,483.15	3.02
1300 VOCATIONAL EDUCATION	403,501.48	403,501.48	0.00	10,109.35	393,392.13	2.51
1400 OTHER INSTRUCTION PROG	124,584.52	124,584.52	0.00	3,652.24	120,932.28	2.93
1800 PRE-K	8,179.60	8,179.60	0.00	0.00	8,179.60	0.00
2100 SUPPORT SVCS-STUDENTS	3,428,250.87	3,428,250.87	0.00	102,177.62	3,326,073.25	2.98
2200 SUPPORT SERVICES-INSTRU	1,622,159.16	1,622,159.16	0.00	37,993.10	1,584,166.06	2.34
2300 SUPPORT SERVICES-ADMIN	3,097,606.51	3,097,606.51	0.00	134,596.53	2,963,009.98	4.35
2400 SUPP SVC-PUBLIC HEALTH	900,667.52	900,667.52	0.00	25,898.79	874,768.73	2.88

BOARD SUMMARY

Encumbrances Included

As of: 07/31/2024

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
2500 SUPP SERVICES-BUSINESS	560,852.95	560,852.95	0.00	26,584.09	534,268.86	4.74
2600 OP/MAINT PLANT SVCS	5,784,116.30	5,784,116.30	0.00	263,457.82	5,520,658.48	4.55
2700 STUDENT TRANSP SERVICES	4,083,045.41	4,083,045.41	0.00	141,237.98	3,941,807.43	3.46
2800 SUPPORT SVCS-CENTRAL	1,101,915.05	1,101,915.05	0.00	44,201.95	1,057,713.10	4.01
3200 STUDENT ACTIVITIES	888,322.61	888,322.61	0.00	9,081.47	879,241.14	1.02
3300 COMMUNITY SERVICES	8,254.40	8,254.40	0.00	0.00	8,254.40	0.00
Totals for 200s	59,879,426.55	59,879,426.55	0.00	1,845,595.14	58,033,831.41	3.08
300 PURCHASED PROF & TECH						
1100 REG PROG ELEM/SECONDARY	59,765.00	59,765.00	2,013.80	6,450.00	51,301.20	14.16
1200 SPEC PROG ELEMEN/SECOND	6,097,700.00	6,097,700.00	3,497,924.57	362,005.43	2,237,770.00	63.30
1400 OTHER INSTRUCTION PROG	954,000.00	954,000.00	0.00	0.00	954,000.00	0.00
1500 NONPUBLIC SCHOOL PGMS	30,678.00	30,678.00	5,970.21	0.00	24,707.79	19.46
2100 SUPPORT SVCS-STUDENTS	743,500.00	743,500.00	77,046.80	7,953.20	658,500.00	11.43
2200 SUPPORT SERVICES-INSTRU	74,312.00	74,312.00	31,339.00	0.00	42,973.00	42.17
2300 SUPPORT SERVICES-ADMIN	907,000.00	907,000.00	6,068.54	15,827.63	885,103.83	2.41
2400 SUPP SVC-PUBLIC HEALTH	43,965.00	43,965.00	0.00	2,292.50	41,672.50	5.21
2500 SUPP SERVICES-BUSINESS	66,000.00	66,000.00	0.00	51,649.81	14,350.19	78.26
2600 OP/MAINT PLANT SVCS	299,200.00	299,200.00	30,807.22	145,805.23	122,587.55	59.03
2700 STUDENT TRANSP SERVICES	20,500.00	20,500.00	65,462.00	13,736.00	(58,698.00)	386.33
2800 SUPPORT SVCS-CENTRAL	157,890.00	157,890.00	5,777.39	1,065.50	151,047.11	4.33
3200 STUDENT ACTIVITIES	122,172.00	122,172.00	16,420.00	0.00	105,752.00	13.44
3300 COMMUNITY SERVICES	49,655.00	49,655.00	32,825.00	0.00	16,830.00	66.11
Totals for 300s	9,626,337.00	9,626,337.00	3,771,654.53	606,785.30	5,247,897.17	45.48
400 PURCHASED PROPERTY SVC						
1100 REG PROG ELEM/SECONDARY	163,373.50	163,373.50	684.33	53,365.00	109,324.17	33.08
1400 OTHER INSTRUCTION PROG	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
2100 SUPPORT SVCS-STUDENTS	1,400.00	1,400.00	0.00	0.00	1,400.00	0.00
2300 SUPPORT SERVICES-ADMIN	34,813.00	34,813.00	0.00	19,963.00	14,850.00	57.34

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East Stroudsburg Area School District

BOARD SUMMARY

Encumbrances Included

As of: 07/31/2024

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
2400 SUPP SVC-PUBLIC HEALTH	1,750.00	1,750.00	0.00	0.00	1,750.00	0.00
2500 SUPP SERVICES-BUSINESS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
2600 OP/MAINT PLANT SVCS	1,773,526.00	1,773,526.00	108,981.42	117,320.08	1,547,224.50	12.76
2700 STUDENT TRANSP SERVICES	23,600.00	23,600.00	75,292.07	1,973.01	(53,665.08)	327.39
2800 SUPPORT SVCS-CENTRAL	102,492.00	102,492.00	12,609.45	76,041.43	13,841.12	86.50
3200 STUDENT ACTIVITIES	113,380.00	113,380.00	76,588.28	8,666.07	28,125.65	75.19
4600 EXISTING BLDG IMPROVE	0.00	0.00	95,320.00	0.00	(95,320.00)	0.00
Totals for 400s	2,222,334.50	2,222,334.50	369,475.55	277,328.59	1,575,530.36	29.10
500 <500>						
1100 REG PROG ELEM/SECONDARY	4,714,246.00	4,714,246.00	0.00	17.13	4,714,228.87	0.00
1200 SPEC PROG ELEMEN/SECOND	4,451,700.00	4,451,700.00	0.00	0.00	4,451,700.00	0.00
1300 VOCATIONAL EDUCATION	2,295,700.00	2,295,700.00	1,843,345.22	423,164.02	29,190.76	98.73
1400 OTHER INSTRUCTION PROG	375,000.00	375,000.00	0.00	0.00	375,000.00	0.00
2100 SUPPORT SVCS-STUDENTS	8,150.00	8,150.00	0.00	484.17	7,665.83	5.94
2200 SUPPORT SERVICES-INSTRU	43,475.00	43,475.00	0.00	0.00	43,475.00	0.00
2300 SUPPORT SERVICES-ADMIN	175,591.00	175,591.00	12,411.00	7,254.45	155,925.55	11.20
2400 SUPP SVC-PUBLIC HEALTH	1,662.00	1,662.00	0.00	0.00	1,662.00	0.00
2500 SUPP SERVICES-BUSINESS	19,500.00	19,500.00	0.00	(367.00)	19,867.00	(1.88)
2600 OP/MAINT PLANT SVCS	628,250.00	628,250.00	28,922.00	28,922.00	570,406.00	9.21
2700 STUDENT TRANSP SERVICES	1,463,500.00	1,463,500.00	0.00	4,985.19	1,458,514.81	0.34
2800 SUPPORT SVCS-CENTRAL	272,999.00	272,999.00	88,759.61	825.93	183,413.46	32.82
3200 STUDENT ACTIVITIES	324,465.00	324,465.00	0.00	0.00	324,465.00	0.00
3300 COMMUNITY SERVICES	1,690.00	1,690.00	0.00	0.00	1,690.00	0.00
Totals for 500s	14,775,928.00	14,775,928.00	1,973,437.83	465,285.89	12,337,204.28	16.50

600 SUPPLIES

1100 REG PROG ELEM/SECONDARY	2,305,853.11	2,305,853.11	233,708.89	209,664.46	1,862,479.76	19.23
1200 SPEC PROG ELEMEN/SECOND	829,460.00	829,460.00	39,768.68	78,810.89	710,880.43	14.30
1300 VOCATIONAL EDUCATION	11,000.00	11,000.00	0.00	0.00	11,000.00	0.00

08/12/2024 10:31:30 AM

East Stroudsburg Area School District

BOARD SUMMARY

Encumbrances Included

As of: 07/31/2024

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
1400 OTHER INSTRUCTION PROG	3,900.00	3,900.00	45,535.92	0.00	(41,635.92)	1167.59
1500 NONPUBLIC SCHOOL PGMS	800.00	800.00	0.00	0.00	800.00	0.00
1800 PRE-K	2,740.00	2,740.00	1,931.15	0.00	808.85	70.48
2100 SUPPORT SVCS-STUDENTS	76,723.87	76,723.87	27,361.93	170.98	49,190.96	35.89
2200 SUPPORT SERVICES-INSTRU	58,937.00	58,937.00	1,120.00	3,931.79	53,885.21	8.57
2300 SUPPORT SERVICES-ADMIN	65,697.18	65,697.18	11,757.38	399.99	53,539.81	18.51
2400 SUPP SVC-PUBLIC HEALTH	29,200.00	29,200.00	5,789.71	2,185.16	21,225.13	27.31
2500 SUPP SERVICES-BUSINESS	111,000.00	111,000.00	204.66	21,600.00	89,195.34	19.64
2600 OP/MAINT PLANT SVCS	3,515,115.00	3,515,115.00	218,211.25	57,787.01	3,239,116.74	7.85
2700 STUDENT TRANSP SERVICES	1,047,150.00	1,047,150.00	357,076.37	12,325.81	677,747.82	35.28
2800 SUPPORT SVCS-CENTRAL	821,280.00	821,280.00	158,072.12	210,092.75	453,115.13	44.83
3200 STUDENT ACTIVITIES	239,330.00	239,330.00	41,929.72	26,769.50	170,630.78	28.70
3300 COMMUNITY SERVICES	59,035.00	59,035.00	1,804.77	637.68	56,592.55	4.14
Totals for 600s	9,177,221.16	9,177,221.16	1,144,272.55	624,376.02	7,408,572.59	19.27
700 PROPERTY						
1100 REG PROG ELEM/SECONDARY	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
1200 SPEC PROG ELEMEN/SECOND	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
2600 OP/MAINT PLANT SVCS	248,000.00	248,000.00	0.00	14,679.39	233,320.61	5.92
2700 STUDENT TRANSP SERVICES	0.00	0.00	0.00	166,508.00	(166,508.00)	0.00
2800 SUPPORT SVCS-CENTRAL	2,181,930.00	2,181,930.00	301,869.54	373,522.64	1,506,537.82	30.95
3200 STUDENT ACTIVITIES	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
Totals for 700s	2,500,930.00	2,500,930.00	301,869.54	554,710.03	1,644,350.43	34.25
800 OTHER OBJECTS						
1100 REG PROG ELEM/SECONDARY	17,898.00	17,898.00	237.00	150.45	17,510.55	2.16
1200 SPEC PROG ELEMEN/SECOND	10,090.00	10,090.00	0.00	0.00	10,090.00	0.00
1300 VOCATIONAL EDUCATION	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
2100 SUPPORT SVCS-STUDENTS	4,955.00	4,955.00	407.20	2,279.00	2,268.80	54.21
2200 SUPPORT SERVICES-INSTRU	1,600.00	1,600.00	0.00	0.00	1,600.00	0.00

BOARD SUMMARY

Encumbrances Included

As of: 07/31/2024

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
2300 SUPPORT SERVICES-ADMIN	73,740.00	73,740.00	1,172.95	16,935.44	55,631.61	24.56
2400 SUPP SVC-PUBLIC HEALTH	1,760.00	1,760.00	0.00	0.00	1,760.00	0.00
2500 SUPP SERVICES-BUSINESS	25,000.00	25,000.00	3,477.12	70.00	21,452.88	14.19
2600 OP/MAINT PLANT SVCS	3,000.00	3,000.00	640.00	0.00	2,360.00	21.33
2700 STUDENT TRANSP SERVICES	1,500.00	1,500.00	160.00	0.00	1,340.00	10.67
2800 SUPPORT SVCS-CENTRAL	4,925.00	4,925.00	1,899.00	1,500.00	1,526.00	69.02
3200 STUDENT ACTIVITIES	58,804.00	58,804.00	3,345.00	9,280.00	46,179.00	21.47
5100 <5100>	3,236,688.59	3,236,688.59	0.00	12,146.00	3,224,542.59	0.38
5900 BUDGETARY RESERVE	1,000,000.00	1,000,000.00	0.00	0.00	1,000,000.00	0.00
Totals for 800s	4,440,960.59	4,440,960.59	11,338.27	42,360.89	4,387,261.43	1.21
900 OTHER USES OF FUNDS						
5100 <5100>	15,069,288.24	15,069,288.24	0.00	768,849.39	14,300,438.85	5.10
Totals for 900s	15,069,288.24	15,069,288.24	0.00	768,849.39	14,300,438.85	5.10
Expenditure Totals	203,840,636.04	203,840,636.04	7,572,048.27	5,632,384.49	190,636,203.28	6.48
000 NON-CATEGORICAL						
6100 <6100>	(94,353,395.00)	(94,353,395.00)	0.00	(188,387.09)	(94,165,007.91)	0.20
6400 <6400>	(10,000,000.00)	(10,000,000.00)	0.00	30.00	(10,000,030.00)	0.00
6500 EARNINGS ON INVESTMENTS	(1,500,000.00)	(1,500,000.00)	0.00	(198,273.11)	(1,301,726.89)	13.22
6700 <6700>	(27,000.00)	(27,000.00)	0.00	0.00	(27,000.00)	0.00
6800 <6800>	(1,227,506.67)	(1,227,506.67)	0.00	(471,121.43)	(756,385.24)	38.38
6900 6900	(285,000.00)	(285,000.00)	0.00	(24,417.68)	(260,582.32)	8.57
7100 BASIC INSTRUCT & OPER	(32,864,360.05)	(32,864,360.05)	0.00	0.00	(32,864,360.05)	0.00
7200 <7200>	(6,249,090.00)	(6,249,090.00)	0.00	(1,002,575.00)	(5,246,515.00)	16.04
7300 <7300>	(10,791,233.00)	(10,791,233.00)	0.00	(5,018,494.30)	(5,772,738.70)	46.51
7500 MISC STATE REVENUE	(1,248,758.00)	(1,248,758.00)	0.00	0.00	(1,248,758.00)	0.00
7800 <7800>	(18,000,000.00)	(18,000,000.00)	0.00	0.00	(18,000,000.00)	0.00
8100 UNRESTRICT GRANT-IN-AID	(625,000.00)	(625,000.00)	0.00	0.00	(625,000.00)	0.00
8500 RESTRICT GRANTS-IN-AID	(2,594,353.00)	(2,594,353.00)	0.00	(169,601.75)	(2,424,751.25)	6.54

BOARD SUMMARY

Encumbrances Included

As of: 07/31/2024

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
8700 <8700>	(5,217,500.00)	(5,217,500.00)	0.00	(367,328.81)	(4,850,171.19)	7.04
8800 MED ASSIST REIMBURSE	(1,375,000.00)	(1,375,000.00)	0.00	0.00	(1,375,000.00)	0.00
9400 SALE OF FIXED ASSETS	(50,000.00)	(50,000.00)	0.00	0.00	(50,000.00)	0.00
Totals for 000s	(186,408,195.72)	(186,408,195.72)	0.00	(7,440,169.17)	(178,968,026.55)	3.99
Revenue Totals	(186,408,195.72)	(186,408,195.72)	0.00	(7,440,169.17)	(178,968,026.55)	3.99
Fund 10 Totals						
Total Expenditure	184,534,659.21	184,534,659.21	7,572,048.27	4,851,389.10	172,111,221.84	6.73
Total Other Expenditure	19,305,976.83	19,305,976.83	0.00	780,995.39	18,524,981.44	4.05
Total Revenue	(186,358,195.72)	(186,358,195.72)	0.00	(7,440,169.17)	(178,918,026.55)	3.99
Total Other Revenue	(50,000.00)	(50,000.00)	0.00	0.00	(50,000.00)	0.00

219

BOARD SUMMARY

Encumbrances Included

As of: 07/31/2024

Funding Source: All

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
Grand Totals All Funds						
Total Expenditure	184,534,659.21	184,534,659.21	7,572,048.27	4,851,389.10	172,111,221.84	6.73
Total Other Expenditure	19,305,976.83	19,305,976.83	0.00	780,995.39	18,524,981.44	4.05
Total Revenue	(186,358,195.72)	(186,358,195.72)	0.00	(7,440,169.17)	(178,918,026.55)	3.99
Total Other Revenue	(50,000.00)	(50,000.00)	0.00	0.00	(50,000.00)	0.00

220

APPLICATION AND CERTIFICATE FOR PAYMENT AIA DOCUMENT G702 (Instructions on reverse side) PAGE ONE OF ONE PAGE

TO OWNER:

East Stroudsburg Area School District
50 Vine Street
East Stroudsburg, PA 18301

PROJECT:

High School North Auditorium Roof Replacement
279 Timberwolf Drive
Dingmans Ferry, PA 18328

FROM CONTRACTOR:

Munn Roofing Corp
3413 Unionville Pk
Hatfield, PA 19440

VIA Engineer:
D'Huy Engineering, Inc.
One East Broad Street, Suite 310
Bethlehem, PA 18018

APPLICATION NO.:

7/31/2024
287030

Distribution to:

☒ OWNER
☒ ENGINEER
☐ CONTRACTOR

CONTRACT DATE:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM.....\$ 884,400.00
2. Net change by Change Orders.....\$
3. CONTRACT SUM TO DATE (Line 1 + 2).....\$ 884,400.00
4. TOTAL COMPLETED & STORED TO DATE.....\$ 846,660.00
(Column G on G703)
5. RETAINAGE:
 - a. 1 % of Completed Work \$ 8,466.60
(Columns D + E on G703)
 - b. % of Stored Material \$

Total Retainage (Line 5a + 5b or
Total in Column I of G703).....\$

6. TOTAL EARNED LESS RETAINAGE.....\$ 838,193.40
(Line 4 less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT
(Line 6 from prior Certificate).....\$ 825,493.50

8. CURRENT PAYMENT DUE.....\$ 12,699.90

9. BALANCE TO FINISH, INCLUDING RETAINAGE
(Line 3 less Line 6).....\$ 46,206.60

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total Changes approved in previous months by Owner		
Total approved this Month		
TOTALS		
NET CHANGES by Change Order		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: MUNN ROOFING CORP.

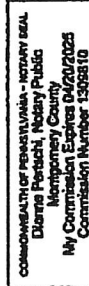
By: [Signature] Date: 7/31/2024

VICE PRESIDENT: Chad Munn

State of: PA

County of: Montgomery

Subscribed and sworn to before
me this 31st day of July, 2024



Notary Public: [Signature]
My Commission expires: April 20, 2025

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$ 12,699.90

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

Josh Grice

Date: 7/31/24

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

(Instructions on reverse side) PAGE ONE OF ONE

AIA DOCUMENT G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

Contractor's signed Certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 8

APPLICATION DATE: 7/31/2024

PERIOD NUMBER:

PROJECT NO: 287030

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D		E		G		H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	WORK COMPLETED THIS PERIOD			TOTAL COMPLETED AND STORED TO DATE (D + E)	% (G, C)		
1	Substrate Materials	\$ 181,400.00	\$ 181,400.00	-	-	\$ 181,400.00	100%	100%	\$ -	\$ 1,814.00
2	Substrate Labor	\$ 86,400.00	\$ 86,400.00	-	-	\$ 86,400.00	100%	100%	\$ -	\$ 864.00
3	Standing Seam Roofing Materials	\$ 237,200.00	\$ 237,200.00	-	-	\$ 237,200.00	100%	100%	\$ -	\$ 2,372.00
4	Standing Seam Roofing Labor	\$ 107,300.00	\$ 107,300.00	-	-	\$ 107,300.00	100%	100%	\$ -	\$ 1,073.00
5	Wall Panels Materials	\$ 74,100.00	\$ 74,100.00	-	-	\$ 74,100.00	100%	100%	\$ -	\$ 741.00
6	Wall Panels Labor	\$ 40,300.00	\$ 40,300.00	-	-	\$ 40,300.00	100%	100%	\$ -	\$ 403.00
7	Window Store Front	\$ 115,200.00	\$ 115,200.00	-	-	\$ 115,200.00	100%	100%	\$ -	\$ 1,152.00
8	Allowance 1	\$ 15,000.00	\$ 15,000.00	-	-	\$ 4,760.00	32%	0%	\$ 10,240.00	\$ 47.60
9	Allowance 2	\$ 1,700.00	\$ 1,700.00	-	-	\$ -	0%	0%	\$ 1,700.00	\$ -
10	Allowance 3	\$ 12,600.00	\$ 12,600.00	-	-	\$ -	0%	0%	\$ 12,600.00	\$ -
11	Allowance 4	\$ 13,200.00	\$ 13,200.00	-	-	\$ -	0%	0%	\$ 13,200.00	\$ -
	TOTAL	\$ 884,400.00	\$ 846,660.00	\$ -	-	\$ 846,660.00			\$ 37,740.00	\$ 8,466.60

222



Contractor's Application for Payment No. 4

Application Period: 7/22/2024	
To (Owner): East Stroudsburg Area School District	From (Contractor): Cope Commercial Flooring
Project: Middle Smithfield Elementary School	Via (Engineer): D'NUY Engineering
Owner's Contract No.: 24-00165	Contractor's Project No.: 5710
	Engineer's Project No.: 287047

Application For Payment Change Order Summary

Approved Change Orders	Number	Additions	Deductions	1. ORIGINAL CONTRACT PRICE	\$524,495.00
				2. Net change by Change Orders	\$ -945,673.50
				3. Current Contract Price (Line 1 + 2)	\$ -421,178.50
				4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)	\$ 545,673.50
				5. RETAINAGE: a. <input checked="" type="checkbox"/> 10% X \$456,735.00 Work Completed	\$ 45,673.50
				b. <input type="checkbox"/> 10% X Stored Material	\$ 45,673.50
				c. Total Retainage (Line 5a + Line 5b)	\$ 91,347.00
				6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)	\$ 317,673.25
				7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	\$ 591,346.25
				8. AMOUNT DUE THIS APPLICATION	\$ 91,347.00
				9. TOTAL AMOUNT FINISH TO DATE (Line 8 + Line 6 from prior Application)	\$ 113,433.50
				(Column G total on Progress Estimates + Line 5c above)	\$ -945,673.50

Contractor's Certification The undersigned Contractor certifies, to the best of its knowledge, the following: (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.	
Contractor Signature By: <i>David J. Jara</i>	Date: 7/22/2024

Payment of: \$ 93,386.25	(Line 8 or other - attach explanation of the other amount)
is recommended by: <i>Josh Grice</i> (Engineer)	7/30/24 (Date)
Payment of: \$	(Line 8 or other - attach explanation of the other amount)
is approved by:	(Owner)
Approved by:	Funding or Financing Entity (if applicable)

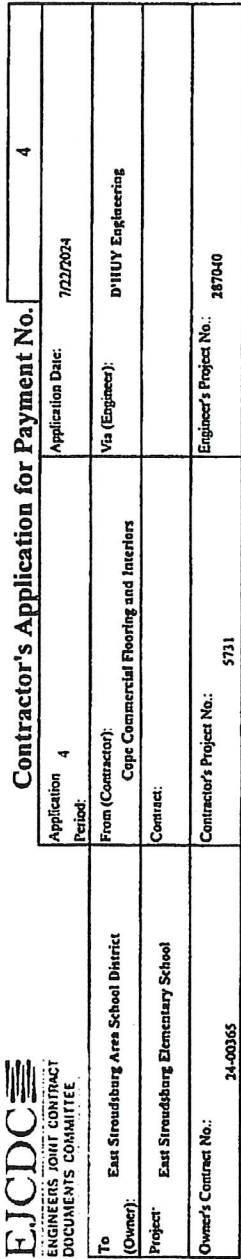
Progress Estimate - Lump Sum Work

Contractor's Application

For (Contract): Middle Smithfield Elementary School			Application Number: 4					
Application Period: 7/22/2024			Application Date: 7/22/2024					
A			Work Completed		E	F		G
Specification Section No.	Description	B	C	D	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)
		Scheduled Value (\$)	From Previous Application (C+D)	This Period				
1	Carpet Material	\$17,000.00	\$17,000.00			\$17,000.00	100.0%	
2	Carpet Labor	\$2,500.00		\$2,500.00		\$2,500.00	100.0%	
3	LVT Material	\$153,910.00	\$153,910.00			\$153,910.00	100.0%	
4	LVT Labor	\$65,175.00	\$25,000.00	\$40,175.00		\$65,175.00	100.0%	
5	Demo and Floor Prep Material	\$8,150.00	\$8,150.00			\$8,150.00	100.0%	
6	Demo and Floor Prep Labor	\$64,325.00	\$32,162.50	\$32,162.50		\$64,325.00	100.0%	
7	Accessories (Wall Base, Material and Labor)	\$127,000.00	\$106,750.00	\$20,250.00		\$127,000.00	100.0%	
8	Walk Off Mats (M & L)	\$15,875.00	\$10,000.00	\$5,875.00		\$15,875.00	100.0%	
9	Project Allowance	\$70,000.00		\$2,800.00		\$2,800.00	100.0%	\$67,760.00
		\$70,560.00						

\$524,495.00

224



1. ORIGINAL CONTRACT PRICE.....	\$	5382,521.00	\$444,826.00
2. Net change by Change Orders.....	\$		
3. Current Contract Price (Line 1 ± 2).....	\$	5382,521.00	\$444,826.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$	5382,521.00	
5. RETAINAGE:			
a. 10% X _____ Work Completed.....	\$		
b. X _____ Stored Material.....	\$		
c. Total Retain.	\$	\$14,252.10	
6. AMOUNT ELIGIBLE TO DATE (Line 4 + Line 5 c).....	\$	\$544,268.90	
7. LESS PREVIOUS PAYMENTS (Line 6 from _____)	\$	5382,521.00	
8. AMOUNT DUE THIS APPLICATION.....	\$	\$94,048.90	
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5 c above).....	\$	599,657.10	\$100,557.10

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharging Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment.

(2) Title to all Work materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature	
By: <i>Lawrence</i>	Date: <i>7/22/2024</i>

Payment of:	\$	96,048.90	(Line 8 or other - attach explanation of the other amount)		(Date)
is recommended by:		<i>Josh Grice</i>	7/30/24		(Date)
		(Engineer)			
Payment of:	\$		(Line 8 or other - attach explanation of the other amount)		(Date)
is approved by:					(Owner)
Approved by:					(Excluding an Escrow Entry if applicable)

APPLICATION AND CERTIFICATION FOR PAYMENT (SUMMARY SHEET)

Invoice: 314622043

To: EAST STROUDSBURG SCHOOL DIST

Trane

1185 NORTH WASHINGTON STREE WILKES BARRE, PA 18705

1 GRAVEL RIDGE RD EAST STROUDSBURG, PA 18302

Trane

18-JUN-2024

30-JUN-2024

Signed Proposal 7589246

11-MAR-2024

CID00118628

APPLICATION NO: 04

PERIOD TO: 18-JUN-2024

CUST PO NO: Signed Proposal 7589246

CONTRACT DATE: 11-MAR-2024

CONTRACT NO: CID00118628

APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.

1 ORIGINAL CONTRACT SUM: \$1,770,955.00

2 NET CHANGE BY CHANGE ORDERS: \$0.00

3 CONTRACT SUM TO DATE (Line 1 + 2) \$1,770,955.00

4 TOTAL COMPLETED & STORED TO DATE: (Column G on Detail Sheet) \$1,300,000.90

5 RETAINAGE: a. 0.00% of Completed Work: \$0.00 b. 0.00% of Stored Material: \$0.00 Total Retainage: (Line 5a+5b or Total in Column I of Detail Sheet) \$0.00

6 TOTAL EARNED LESS RETAINAGE: (Line 4 less Line 5 Total) \$1,300,000.90

7 LESS PREVIOUS CERTIFICATES FOR PAYMENT: (Line 6 from prior Certificate) \$820,000.90

8 CURRENT PAYMENT DUE: (Before Applicable Sales Taxes) \$480,000.00

9 BALANCE TO FINISH, INCLUDING RETAINAGE: (Line 3 less line 6) \$470,954.10

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGE BY CHANGE ORDERS:	\$0.00	\$0.00

The undersigned Company Certifies that to the best of the Company's knowledge, information and belief, the work covered by this Application For Payment has been completed in accordance with the Contract Documents, and that current payment shown herein is now due

COMPANY: Trane

BY: [Signature] Date: 6/19/24

Commonwealth of Pennsylvania - Notary Seal
CATHERINE J. ROMANO, Notary Public
Montgomery County
My Commission Expires August 3, 2024
Commission Number 1177855

State of: Pennsylvania
County of: Montgomery

Subscribed and sworn to before

Me this 19 day of June, 2024
My Commission expires: Catherine J. Romano

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the undersigned company Certifies that to the best of their knowledge, information and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the company indicated above is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$480,000.00
(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Detail Sheet that are changed to conform to the amount certified.)

CERTIFIER: Josh Grice Date: 6/21/24
BY: Josh Grice
ACCEPTANCE:
BY: Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the company named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the party under this Contract.

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DETAIL SHEETAPPLICATION AND CERTIFICATE FOR PAYMENT,
Containing Certification is attached

Invoice: 314622043

-1

APPLICATION NO: 04	CUST PO NO: Signed Proposal 7599246
APPLICATION DATE: 18-JUN-2024	11-MAR-2024
PERIOD TO: 30-JUN-2024	CID00118628
	CONTRACT NO:

A No.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D +E)	THIS PERIOD (D+E+G)				
1	General Conditions	293,979.00	293,979.00	0.00	0.00	293,979.00	0.00	0.00
2	Insurance / Bonds	76,940.00	76,940.00	0.00	0.00	76,940.00	0.00	0.00
3	Mechanical Labor	546,850.00	106,980.00	281,225.40	0.00	388,205.40	158,644.60	0.00
4	Mechanical Material	384,213.00	182,558.90	76,842.60	0.00	259,401.50	124,811.50	0.00
5	Electrical Labor	78,654.00	9,865.00	39,327.00	0.00	49,192.00	29,462.00	0.00
6	Electrical Material	65,840.00	24,690.00	16,460.00	0.00	41,150.00	24,690.00	0.00
7	Trane Labor	284,580.00	65,089.00	66,145.00	0.00	131,234.00	133,346.00	0.00
8	Non Trane material	59,899.00	59,899.00	0.00	0.00	59,899.00	0.00	0.00
TOTAL		1,770,955.00	820,000.90	480,080.00	0.00	1,300,000.90	470,954.10	0.00

228

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Trane U.S. Inc.
2313 S 20th Street
La Crosse, WI 54601
United States

Invoice

Invoice Number **314622043**

For questions please contact:

Wilkes Barre TCS SO, PA
Tel: 570-821-4960
Fax: 865-483-5114

Remit Payment To

Trane U.S. Inc.
P.O. Box 406469
ATLANTA, GA 30384-6469

Bill To

EAST STROUDSBURG SCHOOL DIST
50 VINE STREET
EAST STROUDSBURG, PA 18301
UNITED STATES

Invoice Date **18-JUN-2024**
Customer No. **75934**
Reference No. **D400256**
Internal Account **3644415**
Payment Terms **5%10 NET30**
Payment Due Date **18-Jul-2024**
Discount Date **28-Jun-2024**

Customer Tax ID	
Inco Terms	
Supply Location	Wilkes Barre TCS SO, PA
Shipping Method	
Tracking No.	
Freight Terms	
Bill of Lading	

Sold To
EAST STROUDSBURG SCHOOL DIST
50 VINE STREET
EAST STROUDSBURG, PA 18301
UNITED STATES

Ship To
1 GRAVEL RIDGE RD
EAST STROUDSBURG, PA 18302

<https://www.tranetechnologies.com/customer>
CERTIFY Tax - for submittal of tax exemption certificates.

Receivables - access invoice copies, account balances & make payments.

Fax/GST ID: 25-0500465 State Tax: 0.00 0.0000% PA Country Tax: 0.00 0.0000% MONROE District Tax: 0.00 0.0000% EAST STROUDSBURG

Currency	Subtotal	Special Charges	Tax	Freight	Total
USD	480000.00	0.00	0.00	0.00	480000.00

Special Instructions	East Stroudsburg SD Resica ES
Contract No.	CID00116628
Contract Date	11-MAR-2024
Ship Date	30-JUN-2024
Purchase Order	Signed Proposal 7589245

Application No. **04** for work completed thru **30-JUN-2024**

1. ORIGINAL CONTRACT SUM: \$1,770,955.00
2. NET CHANGE BY CHANGE ORDERS: \$0.00
3. CONTRACT SUM TO DATE: \$1,770,955.00
4. TOTAL COMPLETED & STORED TO DATE: \$1,300,000.90
5. RETAINAGE: 73.41%
 - a. 0.00% of Completed Work: \$0.00
 - b. 0.00% of Stored Material: \$0.00
6. TOTAL EARNED LESS RETAINAGE: \$1,300,000.90
7. LESS PREVIOUS REQUESTS FOR PAYMENT: \$820,000.90

Sections Included: Summary Sheet and Detail
Sheet(s)

8. CURRENT PROJECT PAYMENT DUE: (Before Applicable Sales Taxes)	\$480,000.00
9. Applicable Sales Taxes:	\$0.00
10. Amount Due This Requisition: Currency: USD	\$480,000.00
PLEASE REFERENCE NUMBER 314622043 WITH YOUR PAYMENT	

TRANE
TECHNOLOGIES

APPLICATION AND CERTIFICATION FOR PAYMENT (SUMMARY SHEET)¹

Invoice: 314705659

To: EAST STROUDSBURG SCHOOL DIST

CONTRACT NAME: EAST STROUDSBURG SD RESICA ES

APPLICATION NO: 05

22-JUL-2024

PERIOD TO: 31-JUL-2024

Signed Proposal 7589246

From:

Trane
1185 NORTH WASHINGTON STREE
WILKES BARRE, PA 18705

CONTRACT LOCATION: 1 GRAVEL RIDGE RD

CONTRACT DATE: 11-MAR-2024

CONTRACT NO: CID00118628

APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.

The undersigned Company Certifies that to the best of the Company's knowledge, information and belief, the work covered by this Application For Payment has been completed in accordance with the Contract Documents, and that current payment shown herein is now due

COMPANY: Trane

BY: Jennifer White Date: 7/24/24

1 ORIGINAL CONTRACT SUM: \$1,770,955.00

2 NET CHANGE BY CHANGE ORDERS: \$0.00

3 CONTRACT SUM TO DATE (Line 1 +/- 2) \$1,770,955.00

4 TOTAL COMPLETED & STORED TO DATE: (Column G on Detail Sheet) \$1,610,000.90

5 RETAINAGE:

a. 0.00% of Completed Work: (Columns D + E on Detail Sheet) \$0.00

b. 0.00% of Stored Material: (Column F on Detail Sheet) \$0.00

Total Retainage:

(Line 5a+5b or Total in Column I of Detail Sheet) \$0.00

6 TOTAL EARNED LESS RETAINAGE: (Line 4 less Line 5 Total) \$1,610,000.90

LESS PREVIOUS CERTIFICATES FOR PAYMENT:

(Line 6 from prior Certificate) \$1,300,000.90

8 CURRENT PAYMENT DUE:

(Before Applicable Sales Taxes) \$310,000.00

9 BALANCE TO FINISH, INCLUDING RETAINAGE:

(Line 3 less line 6) \$160,954.10

AMOUNT CERTIFIED

\$310,000.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Detail Sheet that are changed to conform to the amount certified.)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGE BY CHANGE ORDERS:	\$0.00	

CERTIFIER:

BY:

Josh Grice

Date:

7/31/24

ACCEPTANCE:

BY:

Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the company named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the party under this Contract.

Commonwealth of Pennsylvania - Notary Seal
 CATHERINE J. ROMANO, Notary Public
 Montgomery County
 My Commission Expires August 5, 2024
 Commission Number 1177855

State of:

County of:

Subscribed and sworn to before

Me this 24 day of July, 2024

My Commission expires:

August 5, 2024

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the undersigned company Certifies that to the best of their knowledge, information and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the company indicated above is entitled to payment of the AMOUNT CERTIFIED.

TRANE
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DETAIL SHEET

Invoice: 314705659

APPLICATION AND CERTIFICATE FOR PAYMENT,
Containing Certification is attachedAPPLICATION NO: 05
APPLICATION DATE: 22-JUL-2024
PERIOD TO: 31-JUL-2024CUST PO NO:
CONTRACT DATE: 11-MAR-2024
CONTRACT NO: CID00118628

Signed Proposal 7589246

A No.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G/C)	I BALANCE TO FINISH (C-G)	J RETAINAGE
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD						
1	General Conditions	293,979.00	293,979.00	0.00	0.00	0.00	293,979.00	100.00%	0.00	0.00
2	Insurance / Bonds	76,940.00	76,940.00	0.00	0.00	0.00	76,940.00	100.00%	0.00	0.00
3	Mechanical Labor	546,850.00	388,205.40	100,000.00	0.00	0.00	488,205.40	89.28%	58,644.60	0.00
4	Mechanical Material	384,213.00	259,401.50	75,000.00	0.00	0.00	334,401.50	87.04%	49,811.50	0.00
5	Electrical Labor	78,654.00	49,192.00	9,400.00	0.00	0.00	58,592.00	74.49%	20,062.00	0.00
6	Electrical Material	65,840.00	41,150.00	9,600.00	0.00	0.00	50,750.00	77.08%	15,090.00	0.00
7	Trane Labor	264,580.00	131,234.00	116,000.00	0.00	0.00	247,234.00	93.44%	17,346.00	0.00
8	Non Trane material	59,899.00	59,899.00	0.00	0.00	0.00	59,899.00	100.00%	0.00	0.00
	TOTAL	1,770,955.00	1,300,000.90	310,000.00	0.00	0.00	1,610,000.90	90.91%	160,954.10	0.00

231

TRANE
TECHNOLOGIES



Trane U.S. Inc.
2313 S 20th Street
La Crosse, WI 54601
United States

Invoice

Invoice Number **314705659**

For questions please contact:

Wilkes Barre TCS SO, PA
Tel: 570-821-4560
Fax: 866-483-5414

Remit Payment To

Trane U.S. Inc.
P. O. Box 405469
ATLANTA, GA 30394-6469

Invoice Date

22-JUL-2024

Customer No.

75934

Reference No.

D400258

Internal Account

3644415

Payment Terms

.5% 10 NET30

Payment Due Date

21-Aug-2024

Discount Date

01-Aug-2024

Bill To

EAST STROUDSBURG SCHOOL DIST
50 VINE STREET
EAST STROUDSBURG, PA 18301
UNITED STATES

Sold To

EAST STROUDSBURG SCHOOL DIST
50 VINE STREET
EAST STROUDSBURG, PA 18301
UNITED STATES

Ship To

1 GRAVEL RIDGE RD
EAST STROUDSBURG, PA 18302

<https://www.tranetechnologies.com/customer>

CERTIFY tax - for submittal of tax exemption certificates.

Receivables - access invoice copies, account balances & make payments.

Tax/GST ID: 25-0950465 State Tax: 0.00 0.0000% PA County Tax: 0.00 0.0000% MONROE City Tax: 0.00 0.0000% EAST STROUDSBURG District Tax: 0.00 0.0000%

Currency	Subtotal	Special Charges	Tax	Freight	Total
USD	310000.00	0.00	0.00	0.00	310000.00

Special Instructions	East Stroudsburg SD Resica ES
Contract No.	CID00118628
Contract Date	11-MAR-2024
Ship Date	31-JUL-2024
Purchase Order	Signed Proposal 7593246

Application No. **05** for work completed thru **31-JUL-2024**

1. ORIGINAL CONTRACT SUM: \$1,770,955.00
2. NET CHANGE BY CHANGE ORDERS: \$0.00
3. CONTRACT SUM TO DATE: \$1,770,955.00
4. TOTAL COMPLETED & STORED TO DATE: \$1,610,000.90
5. RETAINAGE:
 - a. 0.00% of Completed Work: \$0.00
 - b. 0.00% of Stored Material: \$0.00
6. TOTAL EARNED LESS RETAINAGE: \$1,610,000.90
7. LESS PREVIOUS REQUESTS FOR PAYMENT: \$1,300,000.90

8. CURRENT PROJECT PAYMENT DUE:	\$310,000.00
(Before Applicable Sales Taxes)	
9. Applicable Sales Taxes:	\$0.00
10. Amount Due This Requisition:	\$310,000.00
Currency: USD	
PLEASE REFERENCE NUMBER 314705659 WITH YOUR PAYMENT	

Sections Included: Summary Sheet and Detail Sheet(s)

TRANE
TECHNOLOGIES

232

APPLICATION AND CERTIFICATION FOR PAYMENT (SUMMARY SHEET)

Invoice: 314622042

To: EAST STROUDSBURG SCHOOL DIST

CONTRACT NAME: EAST STROUDSBURG SD NRTH HS

APPLICATION NO: 04
APPLICATION DATE: 18-JUN-2024
PERIOD TO: 30-JUN-2024
CUST PO NO: Signed Proposal

From: Trane 1185 NORTH WASHINGTON STREE WILKES BARRE, PA 18705

CONTRACT LOCATION: 279 TIMBERWOLF DR DINGMANS FERRY, PA 18328

CONTRACT DATE: 07-MAR-2024
CONTRACT NO: CID00118559

APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.

1 ORIGINAL CONTRACT SUM:	\$1,410,877.00
2 NET CHANGE BY CHANGE ORDERS:	\$0.00
3 CONTRACT SUM TO DATE (Line 1 +/- 2)	\$1,410,877.00
4 TOTAL COMPLETED & STORED TO DATE: (Column G on Detail Sheet)	\$1,046,850.00
5 RETAINAGE:	\$0.00
a. 0.00% of Completed Work: (Columns D + E on Detail Sheet)	\$0.00
b. 0.00% of Stored Material: (Column F on Detail Sheet)	\$0.00
Total Retainage: (Line 5a+5b or Total in Column I of Detail Sheet)	\$0.00
6 TOTAL EARNED LESS RETAINAGE: (Line 4 less Line 5 Total)	\$1,046,850.00
LESS PREVIOUS CERTIFICATES FOR PAYMENT: (Line 6 from prior Certificate)	\$675,830.00
8 CURRENT PAYMENT DUE: (Before Applicable Sales Taxes)	\$371,020.00
9 BALANCE TO FINISH, INCLUDING RETAINAGE: (Line 3 less line 6)	\$364,027.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGE BY CHANGE ORDERS:	\$0.00	\$0.00

The undersigned Company Certifies that to the best of the Company's knowledge, information and belief, the work covered by this Application For Payment has been completed in accordance with the Contract Documents, and that current payment shown herein is now due

COMPANY: Trane

BY: Joseph White Date: 6/19/24Commonwealth of Pennsylvania - Notary Seal
CATHERINE J. ROMANO, Notary Public
Montgomery County
My Commission Expires August 5, 2024
Commission Number 1177855State of: Pennsylvania
County of: Montgomery

Subscribed and sworn to before.

Me this 19 day of June 2024
My Commission expires: Catherine J. Romano

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the undersigned company Certifies that to the best of their knowledge, information and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the company indicated above is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

\$371,020.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Detail Sheet that are changed to conform to the amount certified.)

CERTIFIER: Josh GriceDate: 6/21/24

ACCEPTANCE:

BY: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the company named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the party under this Contract.

TRANE
TECHNOLOGIES

DETAIL SHEET

Invoice: 314622042

APPLICATION AND CERTIFICATE FOR PAYMENT,
Containing Certification is attached

APPLICATION NO: 04
APPLICATION DATE: 18-JUN-2024
PERIOD TO: 30-JUN-2024

CUST PO NO:
CONTRACT DATE: 07-MAR-2024
CONTRACT NO: CID00118559

Signed Proposal
07-MAR-2024
CID00118559

A	B	C	D	E		F	G		H	I
No.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE	
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD						
1	General Conditions□	194,543.00	194,543.00	0.00	0.00	194,543.00	100.00%	0.00	0.00	
2	Insurance / Bonds□	59,169.00	59,169.00	0.00	0.00	59,169.00	100.00%	0.00	0.00	
3	Mechanical Labor□	672,861.00	76,760.00	302,787.45	0.00	379,547.45	56.41%	293,313.55	0.00	
4	Mechanical Material□	297,923.00	272,699.70	14,256.00	0.00	286,955.70	96.32%	10,967.30	0.00	
5	Electrical Labor	61,469.00	12,450.00	33,807.95	0.00	46,257.95	75.25%	15,211.05	0.00	
6	Electrical Material	28,636.00	17,856.00	5,727.20	0.00	23,583.20	82.36%	5,052.80	0.00	
7	Trane Labor	96,276.00	42,352.30	14,441.40	0.00	56,793.70	58.99%	39,482.30	0.00	
	TOTAL	1,410,877.00	675,830.00	371,020.00	0.00	1,046,850.00	74.20%	364,027.00	0.00	

234

Trane U.S. Inc.
2313 S 20th Street
La Crosse, WI 54601
United States



For questions please contact:

Wilkes Barre TCS SO, PA
Tel: 570-821-4960
Fax: 570-823-5414

Bill To

EAST STROUDSBURG SCHOOL DIST
50 VINE STREET
EAST STROUDSBURG, PA 18301
UNITED STATES

Remit Payment To

Trane U.S. Inc.
P.O. Box 405469
ATLANTA, GA 30384-0469

Sold To

EAST STROUDSBURG SCHOOL DIST
50 VINE STREET
EAST STROUDSBURG, PA 18301
UNITED STATES

Ship To

278 TIMBERWOLF DR
DINGMANS PERRY, PA 18328

<https://www.tranetechnologies.com/customer>

CERTIFY TAX - for submission of tax exemption certificates.
Receivables - access invoice copies, account balances & make payments.

Tax/GST ID: 25-0900465 PST/GST ID: State Tax: 0.00 0.0000% County Tax: 0.00 0.0000% City Tax: 0.00 0.0000% District Tax: 0.00 0.0000% PA PIKE DINGMANS FERRY

Currency	Subtotal	Special Charges	Tax	Freight	Total
USD	371020.00	0.00	0.00	0.00	371020.00

Special Instructions	Contract No.	Contract Date	Ship Date	Purchase Order
East Stroudsburg SD Nth HS -	CID00118559	07-MAR-2024	30-JUN-2024	Signed Proposal

Application No. 04 for work completed thru 30-JUN-2024

1. ORIGINAL CONTRACT SUM: \$1,410,877.00
2. NET CHANGE BY CHANGE ORDERS: \$0.00
3. CONTRACT SUM TO DATE: \$1,410,877.00
4. TOTAL COMPLETED & STORED TO DATE: \$1,046,850.00
5. RETAINAGE: a. Percentage Completed: 74.20%
a. 0.00% of Completed Work: \$0.00
b. 0.00% of Stored Material: \$0.00
6. TOTAL EARNED LESS RETAINAGE: \$1,046,850.00
7. LESS PREVIOUS REQUESTS FOR PAYMENT: \$675,830.00

8. CURRENT PROJECT PAYMENT DUE: (Before Applicable Sales Taxes)	\$371,020.00
9. Applicable Sales Taxes:	\$0.00
10. Amount Due This Requisition: Currency: USD	\$371,020.00
PLEASE REFERENCE NUMBER 314622042 WITH YOUR PAYMENT	

Sections Included: Summary Sheet and Detail Sheet(s)

TRANE
TECHNOLOGIES

75194-37184

Invoice: 314705658

APPLICATION AND CERTIFICATION FOR PAYMENT (SUMMARY SHEET)

To: EAST STROUDSBURG SCHOOL DIST CONTRACT EAST STROUDSBURG SD NRTH HS APPLICATION NO: 05 22-JUL-2024 31-JUL-2024 Signed Proposal Invoice: 314705658

From: Trane 1185 NORTH WASHINGTON STREE WILKES BARRE, PA 18705 CONTRACT 279 TIMBERWOLF DR DINGMANS FERRY, PA 18328 CONTRACT DATE: 07-MAR-2024 CID00118559 CONTRACT NO:

APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.

1 ORIGINAL CONTRACT SUM: \$1,410,877.00

2 NET CHANGE BY CHANGE ORDERS: \$0.00

3 CONTRACT SUM TO DATE (Line 1 +/- 2) \$1,410,877.00

4 TOTAL COMPLETED & STORED TO DATE: (Column G on Detail Sheet) \$1,286,467.00

5 RETAINAGE: a. 0.00% of Completed Work: (Columns D + E on Detail Sheet) \$0.00 b. 0.00% of Stored Material: (Column F on Detail Sheet) \$0.00 Total Retainage: (Line 5a+5b or Total in Column I of Detail Sheet) \$0.00

6 TOTAL EARNED LESS RETAINAGE: (Line 4 less Line 5 Total) \$1,286,467.00

7 LESS PREVIOUS CERTIFICATES FOR PAYMENT: \$1,046,850.00

8 CURRENT PAYMENT DUE: (Before Applicable Sales Taxes) \$239,617.00

9 BALANCE TO FINISH, INCLUDING RETAINAGE: (Line 3 less line 6) \$124,410.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGE BY CHANGE ORDERS:	\$0.00	

Handwritten notes: 236, 75934-321065, and other markings.

COMPANY: Trane

BY: *[Signature]* Date: 7/21/24

State of Pennsylvania Catherina J. Romano My Commission Expires August 5, 2024 Commission Number 1177855

Subscribed and sworn to before Me this 24 day of July, 2024 My Commission expires: August 5, 2024

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the undersigned company certifies that to the best of their knowledge, information and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the company indicated above is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$239,617.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Detail Sheet that are changed to conform to the amount certified.)

CERTIFIER: BY: *Josh Grice* Date: 7/31/24

ACCEPTANCE: BY: Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the company named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the party under this Contract.



Trane U.S. Inc.
2313 S 20th Street
La Crosse, WI 54601
United States

Invoice

Invoice Number **314705658**

For questions please contact:

Wilkes Barre TCS SO, PA
Tel: 570-821-4560
Fax: 866-483-5414

Remit Payment To

Trane U.S. Inc.
P.O. Box 406469
ATLANTA, GA 30384-6469

Invoice Date **22-JUL-2024**
Customer No. **75934**
Reference No. **D400256**
Internal Account **3644415**
Payment Terms **.5%10 NET30**
Payment Due Date **21-Aug-2024**
Discount Date **01-Aug-2024**

Bill To

EAST STROUDSBURG SCHOOL DIST
50 VINE STREET
EAST STROUDSBURG, PA 18301
UNITED STATES

Sold To

EAST STROUDSBURG SCHOOL DIST
50 VINE STREET
EAST STROUDSBURG, PA 18301
UNITED STATES

Ship To

275 TIMBERWOLF DR
DINGMANS FERRY, PA 15328

<https://www.tranetechnologies.com/customer>
CERTIFY tax - for submittal of tax exemption certificate.
Receivables - access invoice copies, account balances & make payments.

Customer Tax ID	
Inco Terms	
Supply Location	Wilkes Barre TCS SO, PA
Shipping Method	
Tracking No.	
Freight Terms	
Bill of Lading	

TAX/GST ID: 25-9600465		State Tax: 0.00 0.0000%		County Tax: 0.00 0.0000%		Ship Tax: 0.00 0.0000%		District Tax: 0.00 0.0000%			
PS/TGST ID:		PA		PKE		DINGMANS FERRY					
Currency	USD	Subtotal	239617.00	Special Charges	0.00	Tax	0.00	Freight	0.00	Total	239617.00
Special Instructions											
East Stroudsburg SD With H.S. -											
Contract No.		Contract Date		Ship Date		Purchase Order					
CIC000118559		07-MAR-2024		31-JUL-2024		Signed Proposal					

Application No. **05** for work completed thru **31-JUL-2024**

1. ORIGINAL CONTRACT SUM: \$1,410,877.00
2. NET CHANGE BY CHANGE ORDERS: \$0.00
3. CONTRACT SUM TO DATE: \$1,410,877.00
4. TOTAL COMPLETED & STORED TO DATE: \$1,286,467.00
5. RETAINAGE: \$0.00
 - a. 0.00% of Completed Work: \$0.00
 - b. 0.00% of Stored Material: \$0.00
6. TOTAL EARNED LESS RETAINAGE: \$1,286,467.00
7. LESS PREVIOUS REQUESTS FOR PAYMENT: \$1,046,850.00

8. CURRENT PROJECT PAYMENT DUE: (Before Applicable Sales Taxes)	\$239,617.00
9. Applicable Sales Taxes:	\$0.00
10. Amount Due This Requisition: Currency: USD	\$239,617.00
PLEASE REFERENCE NUMBER 314705658 WITH YOUR PAYMENT	

Sections Included: Summary Sheet and Detail Sheet(s)

TRANE
TECHNOLOGIES

DETAIL SHEET

Invoice: 314705658

APPLICATION AND CERTIFICATE FOR PAYMENT,
Containing Certification is attached

APPLICATION NO: 05
APPLICATION DATE: 22-JUL-2024
PERIOD TO: 31-JUL-2024

CUST PO NO:
CONTRACT DATE: 07-MAR-2024
CONTRACT NO: CID00118559

-1

A No.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D +E)						
1	General Conditions	194,543.00	194,543.00	0.00	0.00	0.00	194,543.00	0.00	0.00
2	Insurance / Bonds	59,169.00	59,169.00	0.00	0.00	0.00	59,169.00	0.00	0.00
3	Mechanical Labor	672,861.00	379,547.45	203,317.00	0.00	0.00	582,864.45	89,996.55	0.00
4	Mechanical Material	297,923.00	286,955.70	6,300.00	0.00	0.00	293,255.70	4,667.30	0.00
5	Electrical Labor	61,469.00	46,257.95	7,500.00	0.00	0.00	53,757.95	7,711.05	0.00
6	Electrical Material	28,636.00	23,583.20	2,500.00	0.00	0.00	26,083.20	2,552.80	0.00
7	Trane Labor	96,276.00	56,793.70	20,000.00	0.00	0.00	76,793.70	19,482.30	0.00
	TOTAL	1,410,877.00	1,046,850.00	239,817.00		0.00	1,286,467.00	124,410.00	0.00

238

TRANE
TECHNOLOGIES

V1.B.8.



One East Broad Street, Suite 310 | Bethlehem, PA 18018
(610) 865-3000 | CHASOLUTIONS.COM

INVOICE

No. 61631
07/26/2024

East Stroudsburg Area School District

50 Vine Street
East Stroudsburg, PA 18301
Peter Bard

Resica ES HVAC Replacement

287036

For Services Rendered From June 29, 2024 To July 26, 2024

DEI fee: \$182,770 (7% of \$2,611,000)

00 - Basic Services

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$182,770.00	\$120,628.20	66.99	\$1,805.04

INVOICE TOTAL **\$1,805.04**

V1.B.9



One East Broad Street, Suite 310 | Bethlehem, PA 18018
(610) 865-3000 | CHASOLUTIONS.COM

INVOICE

No. 61632
07/26/2024

East Stroudsburg Area School District

50 Vine Street
East Stroudsburg, PA 18301
Peter Bard

High School North and Lehman I.S. Rooftop Equipment Replacement

287037

For Services Rendered From June 29, 2024 To July 26, 2024

DEI fee: \$204,085 (7% of \$2,915,500)

00 - Basic Services

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$204,085.00	\$134,696.10	66.88	\$1,805.13

INVOICE TOTAL **\$1,805.13**

VI.B.10



One East Broad Street, Suite 310 | Bethlehem, PA 18018
(610) 865-3000 | CHASOLUTIONS.COM

INVOICE

No. 61633
07/26/2024

East Stroudsburg Area School District

50 Vine Street
East Stroudsburg, PA 18301
Peter Bard

Middle Smithfield Elementary and East Stroudsburg Elementary Flooring Replacement

287040

For Services Rendered From June 29, 2024 To July 26, 2024

DEI fee: \$67,852 (7% of \$969,321)

00 - Basic Services:

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$67,852.00	\$46,968.51	72.30	\$2,090.05

INVOICE TOTAL \$2,090.05

V.I.B. II



INVOICE

No. 61634

07/26/2024

One East Broad Street, Suite 310 | Bethlehem, PA 18018
(610) 865-3000 | CHASOLUTIONS.COM

East Stroudsburg Area School District

50 Vine Street
East Stroudsburg, PA 18301
Peter Bard

South Field House Equipment Replacement

287042

For Services Rendered From June 29, 2024 To July 26, 2024

DEI Fee: \$21,250 (7.5% of \$250,000 + \$2,500)

00 - Basic Services

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$24,609.69	\$16,182.50	71.35	\$1,377.13

INVOICE TOTAL **\$1,377.13**

242

V.B.12



INVOICE

No. 61635

07/26/2024

One East Broad Street, Suite 310 | Bethlehem, PA 18018
(610) 865-3000 | CHASOLUTIONS.COM

East Stroudsburg Area School District

50 Vine Street

East Stroudsburg, PA 18301

Peter Bard

North Campus Storm Pipe Replacement

287043

For Services Rendered From June 29, 2024 To July 26, 2024

DEI Fee: \$23,976 (7.5% of \$286,351 + \$2,500)

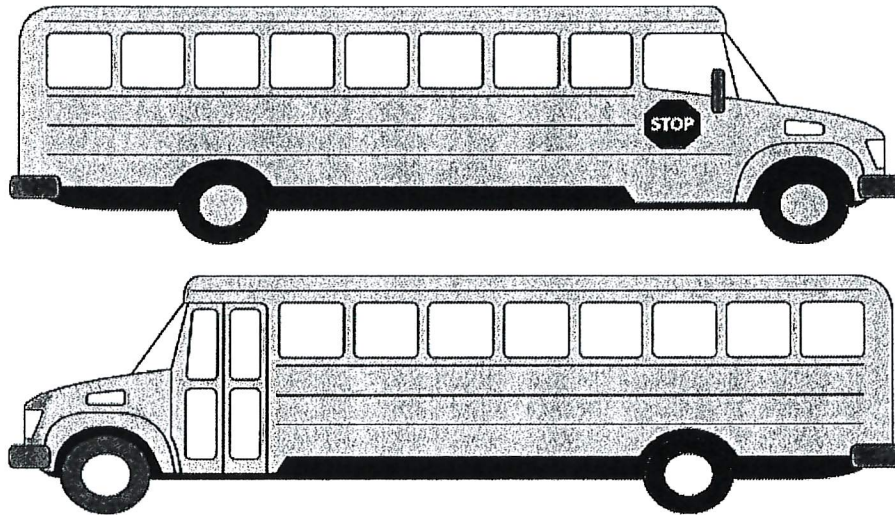
00 - Basic Services

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$23,976.00	\$9,590.40	42.82	\$675.00

INVOICE TOTAL **\$675.00**

243

ESASD Transportation Department Handbook



Damaris Robins
Director of Transportation

50 Vine Street
East Stroudsburg, PA 18301
(570) 424-8500, ext. 10801

August 2024

Table of Contents

Welcome	i
Introduction	ii
Personal Appearance & Behavior	1
Photo Identification	1
Required License	2
Drivers' Aide/Monitor Children on Property	2
Drugs	3
Tobacco & Vaping Products	3
Drug & Alcohol Testing	3
Pre Employment Testing	3
Random Testing	4
Reasonable Suspicion Testing	4
Post Accident Testing	4-5
Profanity	5
Confidentiality	5
Administration	5
Attendance/Absences	6
Public Relations & You	6
Cell Phones, Music Players & All Streaming/Downloading Devices	6-7
Two Way Radio Etiquette & Procedures	7
Idling	8

Staging	8
Reporting Requirements	8
Abuse & Neglect Disclosure	8-9
Field Trips	9
Extra Work.....	10
Paperwork	10
Guidelines For Directions.....	10
School Bus Pre-Trip Inspection	11-16
Emergency Situations	16-17
Parking At Schools	17
Fueling	17
Bus Cleanliness	18
Loading & Unloading At School Areas	18
Danger Zones	18
School Hours	18
Bus Routes	19
Layover Time	19
Create A Positive Climate On The Bus	20
Clear & Effective Communication.....	20
Remain in Control	21
Student Management.....	21
Set the Tone On the Bus	21

Student Management Skills - Seating Charts.....	22
Student Rules.....	22
Misconduct On The Bus.....	23
In The Case Of Misconduct.....	23
Common Misappropriate Student Behaviors/Misconduct.....	23
Sexual Harassment	24
Driver Seat Belt	24
Student Seat Belt	24
Section 504 of the Rehabilitation Act	25
Individuals With Disabilities Education Act - IDEA	25-26
Transporting Special Education Students	26-27
Special Education Route Emergency Procedures	28
Wheelchairs - Mobility Devices	28-29
Child Safety Restraint Systems	29
Parental Involvement in Transportation Requirements	29
Conduct/Disciplinary Procedures: School Board Policy 317	29
Transportation Organizational Chart	30

TRANSPORTATION DEPARTMENT



PERSONAL APPEARANCE & BEHAVIOR

As employees of an educational organization, drivers/monitors are continually under public scrutiny. Appearance is a dominant part of the role. District employees must always appear well groomed and in professional attire. All employees must always conduct themselves in a professional manner at all times.

Appropriate attire is as follows:

- Business casual is the required attire for ESASD employees.
- All tops should be opaque at the torso with a minimum of 3/8ths of a sleeve at all times.
- There should be no gaps between the bottom of the employee's top to the top of the employee's bottom.
- Shorts and/or skirts should be within 2" above the knee. (short side of the school district photo ID card)
- Full length leggings/jeggings may be worn under skirts or dresses that meet the length requirement.
- Refrain from wearing inappropriate logos.

Acceptable footwear for transportation employees and district employees on property which includes the school buses are:

- Shoes that cover the complete foot with a rubber sole and fastens securely.
- Appropriate footwear for the weather.

In the event of an emergency, it is essential to have the ability to maneuver quickly and safely inside and outside of the bus and throughout the transportation bus garages. This requires appropriate clothing and footwear. It is the responsibility of each bus driver/monitor to be prepared at all times if and when an emergency occurs.

PHOTO IDENTIFICATION

Full-time drivers/monitors are required to display their photo identification card at all times, especially while on all school campuses. It is the responsibility of the employee to pay for a replacement identification card if lost or stolen. Please advise your supervisor if you were not provided with an identification card when your employment commenced. Substitute drivers will be issued a district identification card & must carry it at all times.

TRANSPORTATION DEPARTMENT



REQUIRED LICENSE

East Stroudsburg Area School District school vehicle drivers must possess a valid commercial driver license with the exception of contingent job offer recipients. The commercial driver license must be a class A or B, including a Passenger, and a School Bus endorsement and a lifted air brake restriction. Lapse of license may result in time without pay until a valid physical license is presented to the Director of Transportation or Designee and a copy submitted to the Human Resource Department.

DRIVERS/AIDE/MONITOR CHILDREN ON PROPERTY

Employees may be accompanied by their children during work hours. However, children of employees must be attended by their guardian at all times, no exceptions. This includes the school vehicle, unless the child is positioned on the assigned bus. While on the bus, all employee children are to follow the same bus rules as the students assigned to the bus. Children must be 4 years of age but not to exceed 18, in order to ride an ESASD vehicle. Same rules apply for field trips. Spouses and adults over age 18 may not ride district vehicles **at any time**.

Additionally, in parking personal vehicles, all drivers must follow the procedures in place. Parking is allowed only in the drivers' parking lot area. It is prohibited to park in front of the Transportation Offices, school buildings and marked areas.

School vehicles are the property of the East Stroudsburg Area School District and **are not** to be utilized for personal errands/trips. When attending meetings, bus drivers must drive their own vehicles to and from the designated location. Drivers **will not be compensated for travel time**. Overtime and additional work **MUST BE APPROVED** by the Director before working. Anyone non-compliant is subject to disciplinary action. In addition, drivers must follow their assigned routes - unauthorized stops are not permitted.

Non-compliance with any of these guidelines regarding use of vehicles &/or unauthorized stops or misuse of district vehicles may result in the inability to enjoy the privilege of bringing your child(ren) onto the property during the performance of your work requirements or disciplinary action for failure to comply.

TRANSPORTATION DEPARTMENT



DRUGS

All transportation employees are prohibited from consuming drugs of any kind with the exception of prescribed medication from a physician. When retrieving prescribed medication from the pharmacy, it is an individual's responsibility to ensure that the information on the bottle is accurate. Medications that reduce alertness, cause blurry vision, drowsiness, etc. will prohibit one's ability to perform their assigned responsibilities as required. Please consult with a physician and/or pharmacist in respect to the potential side effects of the prescribed medication. It is best to inform physicians of your job responsibilities. As soon as medication is prescribed, the Director of the Transportation must immediately be notified and provide a copy of the prescription or must physically see the bottle with the individual's name and address on it. Failure to adhere will result in disciplinary action. Failure to comply with this protocol may result in disciplinary action.

TOBACCO AND VAPING PRODUCTS

The use of tobacco and vaping products are prohibited on school board property. This includes on the school bus, in the parking lot where the buses are located as well as the location of your parked vehicle. For further information, refer to Policy 323.

DRUG AND ALCOHOL TESTING

The goal of the drug and alcohol testing program is to help prevent fatalities, injuries, and accidents from abuse or misuse of such substances by transportation employees with a commercial vehicle license. The Code of Federal Regulations (CFR) 49, Part 382 outlines drug and alcohol testing requirements for commercial vehicle operators.

PRE EMPLOYMENT TESTING

Prior to operating district vehicles, potential drivers are required to undergo testing for controlled substances. East Stroudsburg Area School District will not employ any person(s) without undergoing a controlled substance test for any safety sensitive positions such as operating a district owned vehicle. Although there are some exceptions to pre-employment testing, as stated in the CFR 49, ESASD will not waiver exercising their right to test all potential employees prior to operating a school owned motor vehicle.

TRANSPORTATION DEPARTMENT



RANDOM TESTING

Employees are randomly selected for drug testing. If selected for a random drug test, a driver will receive a notification which will include the location where the collection will be conducted. Once notified, should a driver fail to appear, refuse, or exit the building, the result will be considered an automatic "positive" test which will result in automatic termination of employment as per CDL law. In addition, if at any time a positive result is determined, the driver will be automatically terminated.

REASONABLE SUSPICION TESTING

The recommending supervisor must undergo the required training, in order to send an employee for reasonable suspicion testing.

The determination of having a reasonable suspicion test conducted are, but not limited to:

- Displaying behavior that is suspicious of being under the influence of alcohol and/or drugs.
- An appearance of being under the influence of alcohol and/or drugs.
- Odor or body odor related to alcohol or drugs.

Note: The Superintendent or delegate reserves the right to supersede the aforementioned list for tests of reasonable suspicion at any time.

POST ACCIDENT TESTING

School vehicle drivers involved in an accident will undergo post accident testing if:

- A fatality occurred due to the accident.
- The operator of the school vehicle received a citation.
- Bodily injury occurred to any person, who as a result of the injury needs any form of medical attention, at the scene or away from the scene.
- Damages to any of the vehicles or property involved exceeds \$300 in repairs.
- Superintendent/designee reserve the right to supersede any of the aforementioned steps.

7

TRANSPORTATION DEPARTMENT



In addition, the school vehicle driver/employee must remain at the scene of the incident until further instruction from their supervisor. Moreover, the driver/employee must be available to undergo a drug and alcohol screening immediately after the accident occurs. The school bus driver/employee's shift will be considered to be completed, once the process has concluded and the required written statement has been completed, turned in and approved by the supervisor.

PROFANITY

The use of profanity or any vulgar language is prohibited to be utilized towards, in the presence of, or in earshot of our students &/or supervisors. It is prohibited towards a parent/guardian and/or community members. Utilizing such language indicates a lack of discernment communicating in the presence of impressionable persons and/or a lack of self control which is concerning behavior that will be addressed by supervisors and the Director of the Transportation Department.

CONFIDENTIALITY

As a school district employee, you will gain knowledge of information that is sensitive in nature involving district staff, students, students' conditions, and their families. Gossip can bring discord, discredit the department and the district as a whole. If you find it necessary to discuss the personal challenges experienced with a student, a student's behavior, or interactions with other district employees that are sensitive in nature, reach out to the Director of the Transportation Department. They will gladly provide the necessary resources to assist you with such challenges. At no time are drivers permitted to discuss a student, their family, and/or district employees, in the presence of colleagues, parents/guardians or other students.

ADMINISTRATION

Administrators have the responsibility of ensuring the well-being and safety of all students. An administrator may ask a driver to allow a student on the bus, delay the bus, and/or park the bus at a different location other than the assigned location or even to change a stop. All changes must be approved by the Transportation Department. The role of bus drivers is to immediately notify the supervisor of the request(s). Supervisors will immediately articulate these requests to the Director of Transportation & directions will be given.

TRANSPORTATION DEPARTMENT



Note: the Transportation Office will not approve a stop change via phone call or email from anyone unless it is the building Principal, Special Education Department, or Registration.

ATTENDANCE/ABSENCES

If the need to take off arises, a bus driver/monitor should enter the requested absence in the Frontline system within the specified timeframe (2 hours prior to report time).

Emergencies are not an everyday occurrence. However, should an occasional **emergency** develop that would cause a bus driver/monitor to request off less than the 2-hour stipulated window, an employee must contact the supervisor on duty and speak directly with them informing them of the emergency. Texting is not an acceptable form of communication in this situation.

Maryann Rosario, Transportation Dispatcher 570-424-8500, x10810; (570) 242-9295

Jennifer Butz, Transportation Dispatcher 570-424-8500, x10811; (570) 460-6987

Neffatiti Boswell, Transportation Dispatcher 570-424-8500, x10812; (570) 460-9832

Constance Kishbaugh, Transportation Dispatcher 570-424-8500, x10813; (570) 460-8506

Daniel Pawlicki, Mechanic Supervisor 570-424-8500, x17850; (570) 421-4841

Damaris Robins, Director of Transportation 570-424-8500, x10801; 570-807-8010

PUBLIC RELATIONS AND YOU

As a Transportation employee, you are in direct contact with our families. Consequently, as an ESASD representative, you are responsible for ensuring a positive relationship with our families and students. It is imperative for you to cultivate a professional demeanor and a positive outlook. Keep in mind that the community continuously evaluates your driving habits, appearance and general attitude. While misunderstandings may transpire, some may be prevented by adopting a positive attitude and continually educating the public of the challenges bus drivers are faced with and the split minute decisions one must make while operating a commercial vehicle. If a bus driver continues to experience resistance, please refer-all persons back to a Transportation supervisor. Remember, the school bus is a mobile bulletin board. Tread accordingly.

TRANSPORTATION DEPARTMENT



CELL PHONES, MUSIC PLAYERS & ALL STREAMING/ DOWNLOADING DEVICES

The use of cellular phones, music players, and/or any streaming/downloading devices for texting, phone calls, music playing, audio books, and any form of entertainment are prohibited while operating school vehicles and caring for our students. If the need arises to call/text or use the mobile device in any capacity, a bus driver should pull the bus over in a safe location to notify dispatch. Headphones (including Bluetooth headphones) of any nature are not permitted while operating and/or tending to students on a school vehicle; as they serve as a form of distraction. This is also applicable to bus monitors who supervise students.

TWO WAY RADIO ETIQUETTE & PROCEDURES

Radio communication is allowed if it aids in efficiently performing responsibilities. Adhering to Federal Communications Commission (FCC) laws and regulations should be strictly followed. Unnecessary comments/information or profane language is not acceptable radio communication and will not be tolerated. Confidential student information should not be transmitted over the radio **at any time**. Disciplinary actions may apply. Sound use of the two-way radio is important when utilizing it as a form of communication. The following are some basic rules of radio etiquette.

When Transmitting:

- Prepare clear messages before transmitting.
- Identify yourself (name, bus number, animal)
- Speak slowly, deliberately, and clearly using a strong voice.
- Share facts ONLY.
- Use a natural voice. Avoid raising one's voice which distorts the message.
- Wait 2 seconds after deploying the mic, in order to speak.
- To transmit the message –as clearly as possible, hold the receiver 5 to 10 inches away from face.
- Be courteous. Listen before transmitting, as this may interrupt a conversation already underway.
- During an emergency situation - do not transmit - Stay off the airways until the situation is resolved.

TRANSPORTATION DEPARTMENT



IDLING

Although Act 124 was established for Diesel-Powered Motor Vehicles, drivers must adhere to the idling law with respect to our propane vehicles which allows for 5 minutes without student passengers & up to 15 minutes maximum of idling **ONLY** with student passengers onboard.

STAGING

During the necessary waiting period before continuing with the next leg of their route, drivers are permitted to park on district property. Drivers must utilize this downtime to investigate unsure addresses/locations, clean buses, & update typed directions. In addition, district drivers are prohibited from staging off district property at any given time. District drivers who provide services to schools outside of the district must seek guidance from their supervisor regarding approved staging locations. Be reminded that at this time, idling is prohibited for more than 5 minutes. When staging, all drivers must remain with the vehicle.

REPORTING REQUIREMENTS

All authorized school district employees are required to notify the Superintendent or Designee within seventy-two (72) hours of the occurrence of an arrest or conviction.

Employees shall also report to the Superintendent or Designee, in writing, within seventy-two (72) hours of notification, that the employee has been named a perpetrator in a founded or indicated report pursuant to the Statewide database, in accordance with the Child Protection Service Law. Refer to policy 517 for additional information.

ABUSE AND NEGLECT DISCLOSURE

As a service provider for ESASD, you are a mandated reporter which means it is your duty to report all abuse and negligence that you may witness, were made aware of, and/or overhear.

TRANSPORTATION DEPARTMENT



Below are some guidelines to follow when a student discloses information to you, referring to being a victim, or knowing a victim of abuse or neglect.

- Listen carefully to the information.
- Remain calm.
- Pay attention to the nonverbal signals being communicated.
- Believe the student even if the information is not accurate, it is still a cry for help.
- Do not request unnecessary information.
- Make sure the student feels supported by you.
- Inform the child of your role and responsibilities now that you have been made aware.
- Reassure the student that they have made the right decision by informing an adult.
- Complete the Mandatory Reporter Act - This must be completed by all employees.

FIELD TRIPS

Drivers are to:

- Sign up for full trips.
- Retrieve their Driver Trip Sheet from their district email and print.
- Report to the nearest lot in which the trip is leaving from (ex. If the trip is departing from HSS, the driver is to report to the South bus lot and retrieve a bus from the South bus lot).
- Punch in 30 minutes before the departure time of the trip and complete a pre-trip inspection with the ZONAR equipment prior to leaving for the trip.
- Complete and turn in Driver Trip Sheets to the Dispatch Supervisor within 24 hours of trip completion or the next business day.
- Remain at the trip's location (After unloading students, drivers are allowed to get food within close proximity).
- Clean the bus at the end of the trip, which includes sweeping the floor, picking up any trash and emptying the trash can. Driver is also responsible to refuel after the trip.
- Immediately contact a Dispatch Supervisor if he/she can no longer complete the trip. It is unacceptable to leave a message. Speak directly to a supervisor.
- Reach out to Dispatch immediately and await further instructions, if involved in an incident, accident or if the bus breaks down.

TRANSPORTATION DEPARTMENT



EXTRA WORK - Drivers can not double up mid-day runs &/or activities. Mid-day runs & activities were designed to be transported separately. Any exceptions will be at the discretion of the district.

PAPERWORK

Once the bid process is complete and drivers have secured a route for the upcoming school year, all bus drivers are required to have the initial turn by turn directions submitted by **August 20, 2024**. Directions must be in driver-friendly language. Directions must be **typed** and **clearly stated using the acceptable language & format** (See guidelines below).

Note: Paperwork not adhering to the following format will not be accepted. In addition, **all Kindergarten proxies (810P) are due on August 20, 2024, NO EXCEPTIONS.** Paperwork must be given to a Transportation Secretary. Failure to do so may result in disciplinary actions.

GUIDELINES FOR DIRECTIONS

☐ **ACCEPTABLE FORMAT & LANGUAGE:**

- Font size 22
- Double spaced
- left, right, and straight before the name of the road/street.

Directions from search engines or handwritten instructions WILL NOT be accepted. Additionally, avoid using paragraph form. It is not driver-friendly.

It is important to submit any updated directions within **five days** of receiving notification regarding changes made throughout the school year. A lack of compliance with this expectation will impact the educational time of our students. To ensure timely submission, drivers have built-in time in their daily schedules to accomplish this within the expected timeframe.

Initial seating charts are due **ten days after the first day of school**. Thereafter, updated seating charts are due within **five days** after the change was received.

Completed trip sheets are due **24 hours** from the date of the occurrence during weekdays, the following business day for weekend trips.

A copy of all paperwork must be submitted to the Transportation Office for filing.

Failure to submit all required paperwork in the prescribed deadline may result in disciplinary actions.

TRANSPORTATION DEPARTMENT



SCHOOL BUS PRE-TRIP INSPECTION

Safety is the primary responsibility of all drivers. It is critical and necessary to perform an inspection (pre-trip) of your bus prior to each trip. The following information items must be checked during a school bus pre-trip inspection.

As you approach your bus, look under the vehicle and make sure that you do not see any puddles of liquid which could indicate a leak. You should also make sure the bus is not leaning to one side or another which could indicate a problem with a tire or suspension.

Air Brake Check

1. **Air Gauge & Governor Cutoff Check** - Chock the wheels, start the vehicle & inspect that the air gauge is working & builds the air pressure to governor cutoff (approximately 120-140 psi) & identify the cutoff pressure for your vehicle. [Bluebird specifications is 100-120 psi]
2. **Air Leakage Rate Test** - Shut off the engine, return the key to the "on" or "battery charge" position, release the parking brake (all vehicles), & the tractor protection valve (combination vehicle). Fully apply the foot brake. Once the air gauge is stabilized, hold the foot brake for one (1) minute. Inspect the air gauge to see if the air pressure drops more than three (3) pounds in one (1) minute or four (4) pounds in one (1) minute (combination vehicle).
3. **Air Warning Device(s) Test** - Without re-starting the engine, make sure the key or electrical power is in the "on" or "battery charge" position. Begin fanning off the air pressure by applying & releasing the foot brake. The low air warning devices (buzzer, light, & flag) should activate before air pressure drops below 65 psi or level specified by the manufacturer. It is the driver's responsibility to know the vehicle manufacturer's specifications. [Bluebird specifications is above or at 60 psi]
4. **Emergency Brake(s) Test** - Continue to fan off the air pressure. The parking brake (or emergency brake) valve should close (pop out) between 20 psi & 45 psi (no less than 20 psi & no more than 45 psi). [Bluebird specifications are 20 psi + or -5 psi). On air operated trailers, the tractor protection valve & trailer parking brake (or emergency brake) should close (pop out) at the same time or prior to the valve for the bus.

In-Vehicle/Engine Start

Lighting Indicators

Each of the following items must be inspected. Inspect to make sure the dash indicators work when the vehicle starts & when corresponding lights are turned on including:

- ☐ Left turn signal indicator
- ☐ Right turn signal indicator
- ☐ Four-way emergency indicator
- ☐ High beam headlight indicator

TRANSPORTATION DEPARTMENT



- ☐ ABS indicator on dashboard (& for combination vehicles on the rear drivers side; trailer ABS light should turn on then off - if equipped).
- ☐ DEF indicator (if equipped)

Emergency Equipment

- ☐ Inspect for three (3) red reflective triangles, six (6) fuses or three (3) liquid burning flares.
- ☐ Inspect for a properly charged & secured fire extinguisher.
- ☐ Inspect for spare electrical fuses (if used) or identify circuit breakers.

Windshield & Traffic Monitoring Devices

- ☐ Inspect that the windshield is clean with no obstructions except for an inspection sticker. There can be no damage, such as cracks or flaws to the glass.
- ☐ Inspect that mirrors are clean & adjusted properly from the inside, when present.
- ☐ If equipped, inspect that rear & side view monitoring devices or cameras are clean & in working condition. Devices should be viewable from the inside & the video display must be operable & adjusted for viewing.

Wipers/Washing

- ☐ Inspect that wiper arms & blades are secure, not damaged, & demonstrate wipers operate smoothly by turning them on & off.
- ☐ Inspect for windshield washer fluid & demonstrate windshield washers operate correctly by activating the washers.

Heater/Defroster

- ☐ Identify, describe & demonstrate the heater(s) & defroster(s) work correctly by operating the controls.

Horn(s)

- ☐ Inspect that the air horn &/or electric horn works.

Parking & Trailer Brake Check

Parking Brake: With the parking brake engaged & vehicle in drive, (trailer brakes released on combination vehicles, if applicable), remove foot from service brake. Vehicle should not move. Inspect that the parking brake will hold the vehicle by gently pulling forward with the parking brake on.

Service Brake Check: Pull forward at 5 mph, apply the service (foot) brake & come to a complete stop. Inspect to see that the vehicle does not pull to either side & stops when the service brake is applied. If the vehicle pulls to either side or does not stop well, the brakes may not be working properly.

TRANSPORTATION DEPARTMENT



Passenger Door: Inspect that entry door(s) are not damaged, operate smoothly & close securely from the inside. Inspect that handrails are secure &, if equipped, that the step light(s) are working. Inspect that the entry steps are clear, & the tread is not loose, or worn. If equipped with a passenger lift, inspect for leaking, damaged or missing parts, & explain how the lift should be inspected for correct operation. If equipped, lift must be fully retracted & latched securely.

Emergency Exits: Inspect that all emergency exits are labeled, not damaged, operate smoothly, & close securely, & are not damaged. Confirm that the exit & warnings work properly. Point out & describe how all other emergency exits operate. Inspect that release handles can be operated properly from inside & outside the vehicle. With the key in the "on" or "battery charge" position, inspect that the emergency exit warning devices are working.

Passenger Seating: Inspect that there are no broken seat frames & inspect that seat frames are firmly attached to the floor. Inspect that seat cushions are attached securely to the seat frames.

Passenger Monitoring Devices: Inspect that all internal & external passenger mirrors & mirror brackets are not bent & are mounted securely with no missing parts. Inspect all internal & external passenger mirrors for proper adjustment & that they are clean.

Student Lights (front & back): Inspect that strobe light (if equipped) is operational & is not broken. Inspect that the strobe light indicator on the dash is operational. Inspect that alternately flashing amber lights (if equipped), on both front & rear of vehicle, are operational & are not broken. Inspect that the flashing amber light indicator on the dash is operational. Inspect that alternately flashing red lights, on both front & rear of the vehicle, are operational & are not broken. Inspect that the flashing red light indicator on the dash is operational.

Stop Arm & Safety Arm: Inspect the stop arm(s) - if equipped, are securely mounted to the vehicle frame & there are no loose, broken, or damaged parts. Inspect the stop arm extends fully when operated, stop arm lights are operational & that the stop arm indicator on the dash is operational. Inspect that safety arm, if equipped, is securely mounted to the vehicle frame & there are no loose, broken, or damaged parts. Inspect that the safety arm functions properly in conjunction with the stop arm, it extends fully.

First Aid & Emergency Body Fluid Kits: Inspect that emergency first aid kit is present & the seal has not been broken which may indicate missing items. Inspect that body fluid cleanup kit is present & the seal has not been broken which may indicate missing items.

CHECK YOUR FIRE EXTINGUISHER DAILY.

If it gets near the "CHARGE" area, report it **in writing** to the Transportation Office and a replacement unit will be issued.

If there is an unexpected early dismissal during winter months, it is expected that hazardous weather is present. Consequently, you are required to install chains on the tires of your bus. Please see a mechanic for directions in doing so.

TRANSPORTATION DEPARTMENT



Light Operations Check: Inspect that all lights on the front, sides & rear of the vehicle operate & illuminate when corresponding lights are turned on, including the left & right turn signals, 4-way flashers, low beam headlights, high beam headlights, clearance or marker lights, taillights & brake lights. Inspect that brake lights come "on" when brakes are applied & turn "off" when brakes are released.

This includes:

- ☐ Left & right directionals
- ☐ 4-way flashers
- ☐ Clearance lights
- ☐ Headlights
- ☐ High beams
- ☐ Side markers
- ☐ Taillights
- ☐ Brake lights
- ☐ Reverse lights
- ☐ License plate lights

Note: The operation of all external lights must be inspected from outside the vehicle. You may ask the examiner to assist you in inspecting the external operation of the lights. You will need to direct the examiner to the front, sides & rear of the vehicle or trailer (combination only), as you conduct the inspection. You are responsible for telling the examiner exactly which lights you would like them to inspect as you activate the lights from inside the vehicle. You will need to roll the window down & speak loud enough for the examiner to hear.

External Inspection:

Front of Vehicle/Engine Area (Engine Off)

Lenses: Inspect that all lenses or covers are the proper color, clean, not broken, & are not missing.

Critical Engine Fluids: With the engine off, indicate that fluids would be inspected for proper levels including the:

- ☐ Engine oil
- ☐ Cooling system/coolant
- ☐ Power steering fluid
- ☐ Brake fluid (hydraulic brakes only)/We don't have brake fluid due to air brakes. Indicate where to inspect the fluid level & where dipstick or sight glasses are located.

Fluid & Air Leaks - Look for puddles on the ground. Look for dripping fluids around & on the underside of engine & transmission. Inspect hoses & air lines, if applicable, for condition & leaks.

Steering System - Inspect that the power steering box is securely mounted & not leaking. Inspect that all steering hoses & connections are not cracked, worn or leaking. Inspect that the steering system has no missing nuts, bolts, or cotter keys. Inspect that visible connecting links, arms, & rods from the steering box to the wheel are not worn or cracked & that joints & sockets are not worn or loose.

TRANSPORTATION DEPARTMENT



Tires - Inspect for proper inflation using a tire gauge. Make sure all valve stems are accessible. Inspect for cuts & damage that expose body plies to the tire in the tread & sidewall. Make sure that valve caps are not missing, & valve stems are not damaged or broken. Look for bumps & bulges in the sidewall & mismatched diameters in dual tires. Tread depth: Inspect for minimum tread depth with a tread depth gauge on all major tread grooves containing wear bars (4/32 on steering axle tires, 2/32 on all other tires).

Rims/Wheels - Inspect for damaged, cracked or bent rims. Rims cannot have welding repairs. Inspect for rust trails that may indicate the rim is loose on a wedge wheel, if applicable. Inspect studs & bolt holes to make sure they are not elongated (out of round) & there are no missing or loose nuts or bolts.

Wheel Fasteners/Lug Nuts - Inspect that all lug nuts are present. Inspect that lug nuts are not loose & there are no signs of rust trails or shiny threads that may show looseness. Inspect that there are no broken studs.

Springs & Air Bags & Shocks - The following items must be inspected, where visible & accessible, on each axle:

Inspect for missing, shifted, cracked, or broken leaf springs & inspect that spring mounts are not cracked, broken or missing any parts. Inspect for broken or distorted coil springs & inspect that mounts are not cracked, broken or have any missing parts. Inspect that the air ride suspension is secure, not damaged & not leaking (if equipped). Inspect that shock absorbers are secure, not damaged & not leaking (if equipped). Inspect that the vehicle is sitting level (front to rear & side to side).

Brake Lines/Hoses/Leaks - Inspect that hoses or lines can supply air or hydraulic fluid to the brakes & are not leaking. Inspect for cracked, worn or frayed hoses or lines. Inspect that all hose or line couplings & fittings are secure.

Note: If electric brakes, inspect that electric lines are secure, & casing is not worn or cracked.

Brake Contaminates - If accessible, inspect for contaminants such as grease, oil, etc., on the brake lining or pads & the brake drum or disc that can affect braking capabilities.

Side of Vehicle

Lenses & Reflectors - Inspect that light lenses or covers on the sides of the vehicle & trailer (combination only) are the proper color, clean, not broken or missing.

Traffic Monitoring Devices - Inspect that mirror(s) are clean & not cracked & mirror brackets are not bent & are mounted securely with no missing parts. If equipped, rear & side view monitoring devices or cameras must be clean to view from the inside.

Battery/Electrical System - Inspect that batteries are secure, if visible. Inspect that all connections are tight & should not show signs of excessive corrosion, if visible. Inspect all electrical system cables & lines are secure & not cracked or worn. Inspect that the battery box, cover or door is secure, if applicable.

Fuel Tank(s) - Inspect that all fuel tank(s), including Diesel Exhaust Fuel (DEF) tank(s), if equipped, are securely mounted, cap(s) are tight, & that there are no leaks from tank(s) or lines.

TRANSPORTATION DEPARTMENT



Frames - Inspect for cracks, broken welds, holes or other damage to the frame members, including the trailer, if applicable. Inspect for cracks, breaks or holes in the cargo area or floor.

Rear of Vehicle - Inspect that light lenses or covers are the proper color, clean, not broken & not missing. Inspect that reflectors are the proper color, clean, not broken & not missing.

PRE TRIP IS DONE!

PROJECTILES: It is imperative for all equipment to be stored and tied down in its designated space while the vehicle is in motion. Unsecured items are considered to be projectiles. These items will project from one end of the bus to the other with a force of ten times its weight causing harm to whomever it makes contact with.

EMERGENCY SITUATIONS

BREAKDOWN, ACCIDENT, SAFETY THREAT

Unauthorized school bus entry is unlawful. Act 65 of 1998 amends the Crimes Codes to classify as a third degree misdemeanor of the entrance onto a school bus without proper authorization, and with the intent to commit a crime, disrupt or interfere with the driver, or refusal to disembark from the school bus after being ordered to do so. In this situation, all drivers follow Administration and/or emergency personnel instructions. Refer to Standard-Operating Procedures (SOP's) located in each lot for more detailed information.

In the event of:

1. An accident

- stop bus & activate flashers
- move ONLY if necessary for student safety
- Immediately notify supervisor
- maintain calm environment
- provide first aid if necessary
- wait for further instruction

2. Incident (if physical harm is evident)

- pull over safely
- radio dispatcher
- separate the victim(s)/bystanders
- wait for directions from dispatcher

TRANSPORTATION DEPARTMENT



3. **Safety Threat I** (intruder on the bus)

- If possible, pull over safely
- If applicable, press the alert button (if equipped)
- Radio using your first and last name and inform them that you will be proceeding to the next stop (**Ex: John Smith to dispatch. I am proceeding to the next stop. Copy?**)
- Comply to the demands of the intruder (if reasonable), unless otherwise instructed by law enforcement. Do not be a hero. Be reminded that the safety of our students is paramount.

4. **Safety Threat II** (discovery of firearm &/or knife/live ammo/paraphernalia -drugs/illegal substance)

- If possible, pull over safely
- Radio dispatch for further instructions

Cooperation with the above protocols is essential to ensure the safety and security of all individuals involved. Failure to comply may result in disciplinary action.

PARKING AT SCHOOLS

Each school has a unique approach to drop offs in the mornings and pick ups in the afternoons. When assigned to an unfamiliar route, **please confirm with Dispatch prior to leaving** the Transportation Office of the designated parking space for the route being covered.

FUELING

All district-owned vehicles are not permitted to leave the lot with a fuel tank reading less than $\frac{3}{4}$ of fuel. **NO EXCEPTIONS.** During designated times within your schedule, drivers refuel vehicles using a district gas card when applicable. District gas cards must be signed in and out and returned to the Mechanic Supervisor or Designee along with receipts the same day. Failure to do so may result in disciplinary actions.

TRANSPORTATION DEPARTMENT



BUS CLEANLINESS

In compliance with **67 Pa. Code § 171.142 - Cleanliness**: School buses and school vehicles shall be kept in a clean condition both inside and outside. It is the responsibility of all drivers to maintain the cleanliness of all equipment, including the bus they are entrusted with. If the bus is found to be unkept, the driver is expected to clean it immediately. Impromptu inspections may occur. If a vehicle is found outside of the expected standards, the driver will be provided one opportunity to make the appropriate corrections by the specified date. If the vehicle still does not meet standards after re-inspection, disciplinary actions may apply. During down time, or pre/post trip time, all bus drivers are expected to clean their buses daily. At the end of each school year, bus drivers are compensated for **1 hour** to deep clean buses. Daily maintenance assists in minimizing the time needed to accomplish this task.

LOADING AND UNLOADING AT SCHOOL AREAS

When loading and unloading students, bus drivers **MUST** activate appropriate lights. When preparing to stop, yellow lights should be used and activated no more than 300 ft and no less than 150 ft to warn drivers that you are preparing to stop to pick up students. Once the bus is stopped, apply the red flashing lights and the signal stop arm will be activated when the bus comes to a complete stop indicating students will be boarding or disembarking. All cars should come to a halt until the red lights and the signal stop arm are disengaged. For the safety of our students, do not allow children to exit the bus before all traffic has come to a complete stop and safety equipment is engaged. Prior to returning to the bus lot, always remember to check for sleeping children at the last bus stop.

DANGER ZONES

- 10 feet behind the bus
- 10 feet in front of the bus
- 10 feet on either side of the bus

The loading and unloading area is called the "Danger Zone". The "Danger Zone" is the area on all sides of the bus where children are in the most danger of not being seen by the driver. Mirror grids are provided at each lot to help drivers to safely position mirrors to allow for safe student transportation. Trainers, mechanics & supervisors will help drivers ensure that their mirrors are properly positioned by checking them monthly. This is to reduce the number of deaths & injuries that occur due to poor visibility. Trainers, supervisors, or mechanics will assign a date and time to complete this monthly check up. Failure to comply with these monthly check ups may result in disciplinary action.

TRANSPORTATION DEPARTMENT



SCHOOL HOURS

	ARRIVAL TIMES	DISMISSAL TIMES
HIGH SCHOOL	7:10AM	2:30PM
INTERMEDIATE	7:20AM	2:20PM
ELEMENTARY	8:35AM	3:30PM

TIMES CANNOT BE ADJUSTED BY THE DRIVER WITHOUT CONSULTING THEIR IMMEDIATE SUPERVISOR AND RECEIVING APPROVAL FROM DIRECTOR OF TRANSPORTATION.

BUS ROUTES

All routes are established and board approved. No changes to the runs/routes may occur without consulting your immediate Supervisor and approved by the Director of Transportation. Recommendations are welcomed and must be submitted in writing to the Transportation supervisory team.

LAYOVER TIME

Layover time is an additional built-in opportunity to ensure bus cleanliness. Mirrors should be checked **monthly** during this time with a supervisor, trainer or mechanic. It is recommended to sweep the bus daily and mop as necessary, in order to avoid **debris build up**. Moreover, dusting areas such as dashboards, visors, switch panel, air vents, dome lights, interior ledges, walls, driver set area, driver seat, etc. will assist in maintaining the overall cleanliness inside of the bus. Cleaning mirrors, windshield, windows, headlamps, stop lamps, taillights, turn indicators, and reflectors are vital for the safety aspect of transportation.

- Be sure to sweep garbage, dirt, and debris into a wastebasket.
- District vehicles' exterior may be washed. See dispatcher for further details.
- Student accidents should be cleaned as soon as possible. See mechanic supervisor for cleaning supplies.

TRANSPORTATION DEPARTMENT



Bus cleanliness is as important as personal appearance. People judge the state of the district by the appearance of the buses. Thanks to your dedication, our buses are the most well maintained buses in the area.

CREATE A POSITIVE CLIMATE ON THE BUS

Bus drivers/monitors have the awesome privilege of creating a positive atmosphere on the vehicles they drive. Many techniques can be employed to foster this type of climate. From the signs displayed to behaviors modeled, all can play crucial roles in nurturing a caring and peaceful environment. Read below about some key components that will assist you in facilitating a positive bus environment.

CLEAR & EFFECTIVE COMMUNICATION

One of the most important things that drivers can establish on day one is clear and concise communication between yourself and the students. This helps to avoid ambiguity. This action will help create a positive environment for students to feel safe.

When communicating with students be sure to:

- Speak calmly & confidently
- Praise good behavior
- Provide positive feedback
- Refrain from using profanity or negative language
- Clearly communicate your expectations
- Document unwanted behaviors
- Explain the consequences to actions
- Match the consequence to the misbehavior

Drivers are strongly encouraged to utilize positive behavior incentives. Many buildings use specific management systems. Becoming aware of them can prove extremely helpful to reinforce what students are familiar with. Noticing good behavior and recognizing it reinforces good behavior. Using positive comments can reinforce the good behavior that can occur on the bus. Make an emphasis on positive actions with praise. (Ex: *"I saw you help Johnny with his bag, Toya. I really appreciate that."* or *"Sam, you were on time today. Awesome!"*)

Note: Many students may have food allergies. Drivers should refrain from using food as rewards. For this reason, rewarding students with food is **absolutely prohibited**.

TRANSPORTATION DEPARTMENT



REMAIN IN CONTROL

As the authority on the bus, it is important to remain in control at all times. The same way you observe your students, they are observing you. Know your "triggers" and remain calm when a student is attempting to push them.

DO NOT:

- Argue with a student or their family members
- Yell at the students
- Use brakes as a management tool
- Use sarcasm or profanity
- Be confrontational
- Lose control

Note: Utilizing brakes as a management tool to control the bus can cause bodily harm to students and is considered abuse. This action is pursuant and punishable by law. It will not be tolerated and will result in disciplinary actions.

STUDENT MANAGEMENT

In solving student discipline issues, you are not alone. However, many times when the disturbance occurs, you are the only adult in that vehicle. Below you will find some proactive tools to assist you in establishing order on the bus. Establishing clear guidelines and being consistent will have a huge impact on behavior. One technique used is a Memory Aid: **CLASS**

Consistent - Be consistent

Limits - Set limits

Attitude - Have a positive attitude

Share - Share expectations with students

Support - Support other drivers

SET THE TONE ON THE BUS

As the first district person students encounter in the morning, you play a pivotal role. Students can experience a myriad of events prior to seeing you. Learning the names of students that ride your bus regularly is a pertinent student management tool. Personally

TRANSPORTATION DEPARTMENT



greeting students by name can make a difference to a student. Be the one to teach them to be polite to you by displaying the same behavior towards them. Lastly, be conscious of your body language, as well as the body language of the students. Eye language is important to be aware of while still appreciating cultural differences.

STUDENT MANAGEMENT SKILLS - SEATING CHARTS

Establishing assigned seats often proves helpful. This provides norms for students. It also helps the driver to notice when students are missing or pinpoint specific trouble areas. Getting students to behave is no easy task. We need to understand it is not innate in them, it is a learned behavior. Please refer to one of our Transportation supervisors who will convey the message to the Transportation Training Secretary to pair you with a trainer for guidance.

STUDENT RULES

The East Stroudsburg Area School District provides all students and families with a Code of Student Handbook. Please reference this resource for more information regarding bus rules and regulations as it relates to student behavior.

During School Bus Drivers Orientation, the Transportation Office will provide drivers with a short list of rules (do's & don'ts) for students to follow. Drivers must always be fair & consistent. Remember, rules apply to all students. It's important to review them so that students will become familiar with them.

Note: Favoritism encourages misconduct/negative behavior.

TRANSPORTATION DEPARTMENT



MISCONDUCT ON THE BUS

Misconduct is defined as: *wrongful, improper, inappropriate or unlawful conduct motivated by premeditated or intentional purpose or by obstinate indifference to the consequences of one's acts. It is an act which is forbidden or a failure to do that which is required. Misconduct may involve harm to another person's health or well-being.*

It is the responsibility of the driver to ensure safety and order on the bus at all times.

When drivers see or hear behavior that is *inappropriate*, their duty is to:

- ensure the safety of the students on the bus
- inform dispatch immediately
- regain order
- document it on a Student Misconduct Referral Form 218 (green)
- submit a copy of Form 218 for review to the Transportation supervisor **before the end of the shift.**

IN THE CASE OF MISCONDUCT:

A driver should:

- ☐ Pull school bus over
- ☐ Call dispatcher
- ☐ Remove students from danger [if fighting, securing victim & bystanders]
- ☐ Wait for further instructions from dispatcher

COMMON MISAPPROPRIATE STUDENT BEHAVIORS/MISCONDUCT

- Changing seats while the bus is in motion
- Body parts hanging out the window
- Throwing items out of the window or at others
- Bullying includes but is not limited to, name calling and taking another student's property
- Fighting (verbal or physical)
- Use of profanity
- Refusing to share seats when required
- Shoving while exiting the bus
- Unwelcomed &/or inappropriate touching
- Technology related inappropriate behavior
- Smoking/vaping or consuming any type of drugs

TRANSPORTATION DEPARTMENT



SEXUAL HARASSMENT

Sexual harassment is a repeated behavior that is deliberate and unwelcomed.

Harassment behavior can be verbal, nonverbal, visual, and physical. This behavior can cause long lasting effects on a student such as low self esteem, loss of confidence in one's decision, finding it hard to concentrate or study, inability to pay attention, rebellious behavior, dread going to school, repeating the same behavior on other(s).

The person receiving the harassment is responsible to ensure that the harasser clearly understands that his/her behavior is inappropriate and unwelcomed. In addition, it will not be tolerated.

As a school bus driver/monitor, you have a legal obligation to protect students from such abuse that can come from another adult or peers. It is your responsibility to notify your direct supervisor as soon as you know the behavior is happening, the building principal, and produce a written document to both parties before the end of your shift. Remember, the student can suffer long lasting effects well into adulthood if the behavior is not addressed.

DRIVER SEAT BELT

As the transportation professional, it is your responsibility to ensure you are wearing your seatbelt at all times. Your seatbelt is required to be worn in short distances, such as from one parking space to the next or to the fueling area. While it is the law to always wear your seatbelt while operating a motor vehicle, it is not unlikely for an accident to occur in short distances (i.e. the parking lot).

STUDENT SEAT BELT

School buses are the safest vehicle on the road for transportation. This is due to its designed seating system called compartmentalization. Because of this system, by federal law, school buses are not required to have seatbelts. Compartmentalization consists of the padding on the back of the student seats as well as the height of the backs of the seats. In order for safety to be effective, students need to be seated facing forward, and legs inward. Some students may require constant reminders on how they must be seated and educated on how compartmentalized seating systems work. We must mention it everyday until they understand that their safety is important to you.

TRANSPORTATION DEPARTMENT



SECTION 504 OF THE REHABILITATION ACT

Federal laws prohibit school districts from discriminating against students with disabilities (such as denying them appropriate transportation) "solely by reason" of their disability.

The objective of Section 504 is to remove barriers-physical, definitional, administrative, psychological, or otherwise-to participation by or service to students with disabilities. Moreover, a school district must make "reasonable accommodation" to transport the student if that is necessary. As an example, a school district cannot avoid charges of discrimination under Section 504 by offering a student with disabilities exactly the same services available to a student without special needs, when it is apparent that the student with special needs will be unable to use the service.

INDIVIDUALS WITH DISABILITIES EDUCATION ACT - IDEA

The objective of IDEA is broader and more specific than Section 504. First, Congress wanted to ensure that schools are, in fact, providing all students with the same access to public education, in much the same educational setting, regardless of any disability.

The second Congressional objective was to be sure that the educational services being provided are ones targeted to the student's individual needs.

To realize these objectives, IDEA requires that:

- Each qualified student with disabilities is provided a free appropriate public education (FAPE).
- FAPE consists of any special education programming and related services the student requires. Transportation is a related service.
- Each student's needs are to be determined individually by qualified personnel using methods appropriate for that student's disability.

TRANSPORTATION DEPARTMENT



- The student's present capabilities, anticipated needs and goals, and a method for measuring them should be stated and revised at least annually in an individualized education program. (IEP)
- Based on the IEP, the student must receive those services in the least restrictive environment (LRE). An LRE is a setting as close to the one in which the student would be placed if he or she did not have special needs, differing only to the extent necessary to provide required service. LRE applies to related services as well.
- Parents are consulted with and give consent to their child's educational program and placement. In the event they disagree with school district proposals, parents have the right to challenge any aspect of the program by invoking procedural safeguards, which include the right to go to a hearing.

Under federal law, a school district will generally be required to provide transportation for students with disabilities to special education programs, even if it does not provide similar transportation to the general student population. When the student is being provided education under Section 504, special transportation may not be required.

Many Section 504 students will be provided transportation on basic education routes. Generally, administrative staff will make the initial decisions.

TRANSPORTING SPECIAL EDUCATION STUDENTS

It is always necessary to maintain strict confidentiality with any information regarding a student's medical conditions. State and federal law require confidentiality of medical information. Take particular care when discussing your day with other drivers, such as while on breaks between routes. Maintaining confidence helps ensure that when there is sensitive medical information that you should know as a driver, school district staff and parents feel comfortable that you won't inappropriately share the information.

Federal legislation, the IDEA Act provides guidance for the development of a student's IEP. Transportation information is extracted from the IEP and provided on the **810S** form. It is critical that all drivers be aware of **student codes** and necessary equipment

TRANSPORTATION DEPARTMENT



on the **810S** form in order to be compliant to federal law. (See Dispatcher for a list of identified disabilities)

Note: Student disabilities are constantly evolving. When working with the Special Education population, it is the responsibility of the driver/monitor to become familiar with the conditions and various behaviors of students they work with.

Drivers of students with disabilities must be understanding, compassionate, dedicated, and have positive attitudes toward students and parents, as well as school staff and fellow drivers. They should expect and adapt to continually changing routes.

Special needs drivers must be ready to adapt to changing behavior patterns of the students they transport. Student discipline for special needs routes can be difficult, especially when the student's behavior is directly related to the student's condition. Always follow district procedures for developing a seating chart. Many students will find having a specific assigned seat to be reassuring. When students have a specialized securement system for their needs, it will be especially important to have complete detailed instructions for a substitute driver.

The school bus driver should inform dispatch about the types of changes that can affect Special Education routing. Examples of this could be the following:

- Road construction and traffic revisions that may impact arrival time.
- Changes in the environment at the residence or driveway that impacts the loading/unloading location.
- Any changes in a student's equipment, such as wheelchairs that need repair.
- Any additional life support apparatus or other new equipment.
- A change in the ability to safely store life support equipment or additional articles on the bus.
- Missing seatbelts or safety vests that might have been taken or left at home.
- Last minute daycare information given to the driver by the parent/guardian.

Following your school district's procedures, report any serious personality conflicts between students that may require separation. Work with other school district staff to identify how to safely transport all students.

TRANSPORTATION DEPARTMENT



SPECIAL EDUCATION ROUTE EMERGENCY PROCEDURES

In an emergency situation, drivers should be aware of and understand the abilities and limitations of their Special Education student passengers and should consider the following:

Which students:

- Are likely to injure themselves or others or may be severely uncooperative during emergency evacuations?
- Are able to follow directions and proceed on their own to a safe location outside the bus without risk to themselves?
- May have a tendency to walk or run away due to their condition?

Drivers should carefully consider their student's needs and abilities and develop a specific plan for an emergency evacuation of the bus. It is recommended that this plan be typed and provided with the route material available to any substitute driver.

Remember to review and revise the plan any time there is a change in student assignment.

WHEELCHAIRS - MOBILITY DEVICES

There are different types of manual and electric wheelchairs available on the market today, well beyond the ability of this handbook to provide specific details on securement. Wheelchairs should be evaluated daily before transporting. Each design has its own requirements for securement. While the bus is in motion, any brakes on the wheelchairs should be secured with the student facing forward. It is important that bus drivers & monitors familiarize themselves with the equipment that is being transported to provide optimum safety for the student. If unsure of the securement process, make sure to discuss this with your supervisor or trainer to assist you.

While on the bus, electric wheelchairs must be shifted into the neutral or off position, disabling the student from accidentally moving his/her wheelchair. When loading, ensure all wheels are on the lift's platform. Ensure all brakes are set, preventing movement while on the lift. Drivers should ensure that deployment of the lift is on even ground before attempting to move the chair. Also, make sure to store the lift control out of the reach of students.

TRANSPORTATION DEPARTMENT



CHILD SAFETY RESTRAINT SYSTEMS

The use of Child Safety Restraint Systems (CSRS) in passenger cars is widespread and reduces potential injuries to young children. There are many situations where small or very young children are transported on a school bus. School buses are exempt from the state law that requires the installation and use of CSRS, but their use is in line with the best practice in the industry and in the best interest of the child's safety.

There are many situations that could require the use of one or more safety restraint systems. The systems could be lap-shoulder belt systems used in conjunction with child safety seats or safety vests. These situations should be evaluated on a case-by-case basis and discussed between a driver and the supervisor to forward concerns to the appropriate parties to determine the most appropriate system to use in each situation.

PARENTAL INVOLVEMENT IN TRANSPORTATION REQUIREMENTS

It is essential for the parent/guardian or caregiver to take part in the discussion of their child's transportation needs as well as educational needs. This discussion often takes place during the IEP process and the IEP may identify specific transportation requirements. School Transportation staff are entitled to information such as medical or behavioral condition(s) of the child necessary to transport the student safely. It is important for parents to provide updates on their child's condition as needed. The vehicle driver/monitor must keep all medical information strictly confidential.

CONDUCT/DISCIPLINARY PROCEDURES: SCHOOL BOARD POLICY 317

The Superintendent or Designee shall ensure all employees comply with state and federal regulations. Board policies, Administrative regulations, rules and procedures; attempt to maintain order; perform assigned job functions; and carry out directives issued by supervisors.

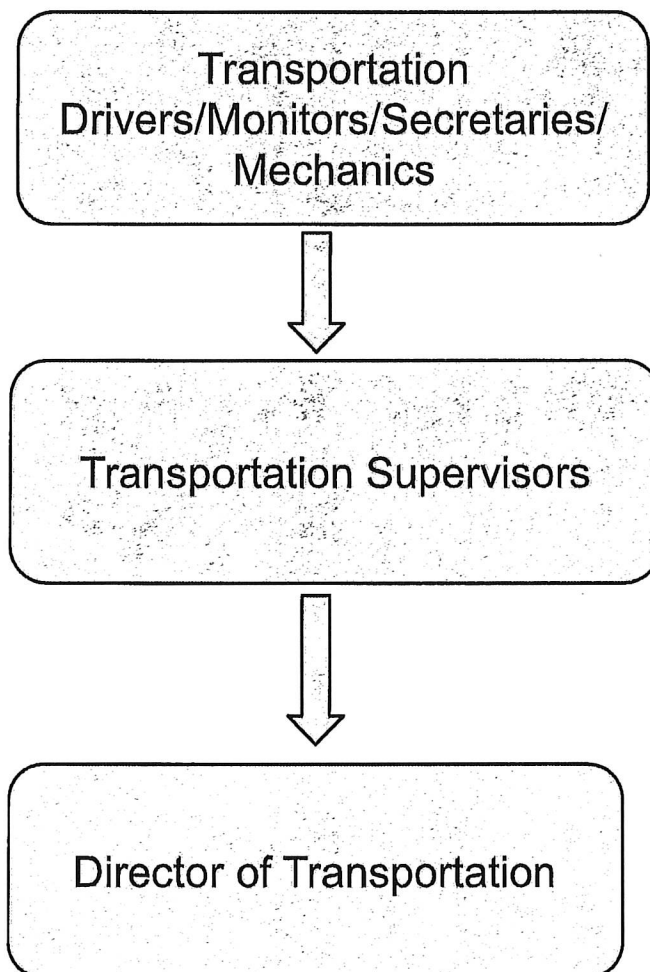
The Superintendent or Designee shall prepare and promulgate disciplinary rules for violations for Board policies, Administrative regulations, rules and procedures that provide progressive penalty, including but not limited to verbal warning, written warning, suspension and dismissal, pursuit of civil and criminal sanctions.

TRANSPORTATION DEPARTMENT



Transportation Organizational Chart:

The Office of Transportation is a critical component of the East Stroudsburg Area School District. Please follow the Transportation Organizational Chart below when you need assistance.



MASTER ACCESS AGREEMENT

THIS MASTER ACCESS AGREEMENT ("**Agreement**") is entered into as of the Effective Date set forth below (the "**Effective Date**"), and is between **Client** and **Black Knight Technologies, LLC**, a Delaware limited liability company ("**Black Knight**") with offices at 601 Riverside Avenue, Jacksonville, FL 32204. Individually, the Parties to this Agreement will be referred to as "**Party**" and collectively as the "**Parties**." The signer, on behalf of Client, acknowledges and agrees by registering, clicking the "I ACCEPT" button and/or using Technology Solutions: (i) that he or she has authority to bind Client to the terms of this Agreement; (ii) to be bound by all of the terms in this Agreement, and (iii) that this Agreement replaces and supersedes any previous agreement between Client and Black Knight governing use of the Technology Solutions.

1. PROVISION OF TECHNOLOGY SOLUTIONS AND PROFESSIONAL SERVICES

1.1 Technology Solutions. This Agreement sets forth the general terms and conditions under which Black Knight and/or its Affiliates and Client and/or Client's Affiliates will enter into Schedules under which Black Knight and/or its Affiliates will provide Technology Solutions to Client and/or Client's Affiliates (each, a "**Schedule**"). Black Knight may make available to Client certain Technology Solutions as described in the Schedule attached hereto and as may set forth in greater detail in the Documentation. To the extent Client uses any of the Technology Solutions or other services, the terms and conditions of this Master Access Agreement shall apply to such use. The terms and conditions of the Schedules may be updated from time to time. Such updates will be provided to Client in writing, and the most current version of such Schedule shall apply to Client's use of the Technology Solutions and the associated terms and conditions for that use, inclusive of applicable fees.

1.2 SOWs for Professional Services. This Agreement sets forth the general terms and conditions under which Black Knight and/or its Affiliates and Client and/or Client's Affiliates will enter into Statements of Work under which Black Knight and/or its Affiliates will provide Professional Services to Client and/or Client's Affiliates (each, a "**SOW**"). The Professional Services to be rendered by Black Knight and/or its Affiliates to Client and/or its Affiliates are limited to those Professional Services that are described in each SOW. Each SOW will constitute a separate contract incorporating the terms and conditions of this Agreement.

1.3 Affiliates. Each Schedule and SOW will specify that Black Knight or the specifically identified Black Knight Affiliate will provide the Technology Solutions and/or Professional Services and that Client or the specifically identified Client Affiliate will be responsible for paying any fees specified in the Schedule or SOW. If a Black Knight Affiliate executes a Schedule or SOW, then for the purposes of that Schedule or SOW the term "Black Knight" as used in this Agreement and the Schedule or SOW will be interpreted as a reference to that Black Knight Affiliate, rather than to Black Knight itself. Likewise, if a Client Affiliate executes a Schedule or SOW, then for the purposes of that Schedule or SOW the term "Client" as used in this Agreement and the Schedule or SOW will be interpreted as a reference to that Client Affiliate, rather than to Client itself. Any additions or amendments to the terms of this Agreement set forth in a Schedule or SOW will not constitute an addition or amendment to any provision of this Agreement with respect to any other Schedule or SOW. The entities executing the Schedule or SOW shall be referred to individually as a "**Party**" and collectively as the "**Parties**."

1.4 Necessary Equipment. Client shall be solely responsible, at its own expense, for purchasing, installing, and maintaining all equipment (including computers and scanners), hardware and software, and providing internet connectivity necessary for Client to connect to, access and use Technology Solutions.

2. INVOICING AND PAYMENT

2.1 Invoicing. Black Knight will invoice Client, and Client will pay, for Technology Solutions and Professional Services according to the payment schedule contained in the applicable Schedule or SOW or, if no Schedule is provided, monthly in accordance with Section 2.2 ("**Payment**").

2.2 Payment. Client will pay all fees in U.S. Dollars. All amounts are due within thirty (30) days after Client's receipt of the applicable invoice. If Client does not pay an invoice when due, Client will pay an interest charge equal to the lesser of one and one-half percent (1.5%) per month or the highest rate allowed by law. Interest will begin to accrue on the day after the payment due date and will accumulate daily on the outstanding balance until paid in full.

2.3 Taxes. Client is responsible for the payment of goods and services taxes, value added taxes, sales taxes, use taxes or similar taxes (collectively, "**Sales Taxes**") that may be assessed by taxing authorities on the provision of the Technology Solutions or Professional Services, or otherwise arising under this Agreement. Client agrees to pay directly to Black Knight the Sales Taxes arising out of this Agreement, subject to the requirement that Black Knight provides a Sales Tax receipt or invoice in a timely manner. Black

Knight will make an initial determination of the applicability of Sales Taxes with respect to the Technology Solutions or Professional Services provided under this Agreement and will begin assessing those Sales Taxes upon commencement of the applicable services. If such determination is subsequently challenged or altered by a taxing authority or change in legislation, Client agrees that the payment of any additional tax is its responsibility. If, after Client has duly instructed Black Knight as to the proper Sales Tax treatment in connection with the Technology Solutions and Professional Services provided pursuant to Schedules and SOWs under this Agreement, Black Knight fails to collect and remit properly the amount of taxes required to be collected for any taxing authority, Black Knight shall be responsible for and shall pay any interest, assessments, fines and penalties which may be assessed against Client or Black Knight for Black Knight's failure to collect and timely remit such Sales Taxes. Client will notify Black Knight in writing of any changes in Client's business operations that alters Client's prior instructions regarding the appropriate treatment of Sales Taxes on Client's invoices. Black Knight shall be responsible for remitting any Sales Taxes collected, the payment of taxes on Black Knight's net income, ownership of property, and all employer reporting and payment obligations with respect to Black Knight's personnel.

2.4 Adjustments of Fees. Black Knight may adjust the fees by written notice to Client. Written notice can include electronic posting on the relevant Black Knight website.

3. CONFIDENTIALITY

3.1 Confidential Information. "Confidential Information" of a Party (the "Furnishing Party") means information and/or Intellectual Property belonging to or in the possession of the Furnishing Party or an Affiliate of the Furnishing Party that is furnished or disclosed to, or obtained by, the other Party (the "Receiving Party") or the Receiving Party's Affiliates under this Agreement, a Schedule, or a SOW (including information exchanged in contemplation of entering into such agreements), or in connection with any performance or activity under this Agreement, a Schedule, or a SOW, whether in a tangible or intangible form, that is of a nature that a reasonable person would understand to be confidential or a trade secret or that is identified as confidential or a trade secret at the time it is furnished or disclosed to or obtained by the Receiving Party or identified as such in a writing provided to the Receiving Party within thirty (30) business days after such furnishing or disclosure. All Black Knight Material and all Derivations of Black Knight Material and any information (including residual knowledge or information resulting from access or use to the same) in any format related thereto are and shall be conclusively deemed to be Black Knight Confidential Information regardless of whether or how they are marked. All data and information originating with Client or any customer of Client and entered by Client in Black Knight Technology Solutions or provided to Black Knight for storage or processing is Client Confidential Information regardless of whether or how it is marked.

3.2 Exclusions. Confidential Information does not include any information that, as evidenced by written documentation: (i) is already known to the Receiving Party without restrictions at the time of its disclosure by the Furnishing Party; (ii) after its disclosure by the Furnishing Party, is made known to the Receiving Party without restrictions by a third party having the right to do so; (iii) is or becomes publicly known without violation of this Agreement; or (iv) is independently developed by the Receiving Party without reference to the Furnishing Party's Confidential Information. Notwithstanding the foregoing, Section 3.2(iii) shall not operate to exclude confidential treatment of any portion of the Technology Solutions that is derived from publicly available sources such as data sets containing public record data.

3.3 Standard of Care. Confidential Information will remain the property of the Furnishing Party, and the Receiving Party will not be deemed by virtue of this Agreement or any access to the Furnishing Party's Confidential Information to have acquired any right, title, or interest in or to the Furnishing Party's Confidential Information. The Receiving Party agrees: (i) to hold the Furnishing Party's Confidential Information in strict confidence affording the Furnishing Party's Confidential Information at least the same level of protection against unauthorized disclosure or use as the Receiving Party normally uses to protect its own information of a similar character, but in no event less than reasonable care; (ii) to limit disclosure of the Furnishing Party's Confidential Information to the Receiving Party's employees who are using, receiving, supporting, or providing the Technology Solutions or Professional Services hereunder, or otherwise having a need to know the information for a purpose intended under this Agreement; (iii) not to disclose any such Confidential Information to any third party; (iv) to use the Furnishing Party's Confidential Information solely and exclusively in accordance with the terms of this Agreement, a Schedule, or a SOW in order to carry out its obligations and exercise its rights under such agreements; and (v) to notify the Furnishing Party promptly of any unauthorized use or disclosure of the Furnishing Party's Confidential Information and cooperate with and assist the Furnishing Party in every reasonable way to stop or minimize such unauthorized use or disclosure.

3.4 Compelled Disclosure. Unless otherwise prohibited by law or order, if the Receiving Party receives a subpoena or other valid administrative or judicial notice requesting the disclosure of the Furnishing Party's Confidential Information, the Receiving Party will promptly notify the Furnishing Party. If requested, the Receiving Party will provide reasonable cooperation to the Furnishing

Party in resisting or limiting the disclosure at the Furnishing Party's expense. Subject to its obligations stated in the preceding sentence, the Receiving Party may comply with any binding subpoena or other process to the extent required by law, but will in doing so make every reasonable effort to secure confidential treatment of any materials disclosed.

3.5 Return or Destruction. Upon termination or expiration of this Agreement and any applicable dependent document(s) issued under this Agreement, the Receiving Party will return or destroy all Confidential Information of the Furnishing Party that the Receiving Party does not possess under a valid and continuing right to access and use; provided that Black Knight may retain: (i) one (1) copy of all of its work products (including working papers) produced under this Agreement (including any Schedule or SOW) for archival purposes; and (ii) backup copies of certain Client Confidential Information stored in a secure facility together with other data from Black Knight's leveraged processing environments, if applicable, in accordance with Black Knight's standard data retention policies and procedures.

3.6 Relief. Each Party agrees that money damages may not be an adequate remedy for a breach, attempted breach, or threatened breach of confidentiality obligations set forth in this Agreement. Accordingly, the Furnishing Party will be entitled to seek appropriate injunctive relief and other measures restraining any breach, attempted breach, or threatened breach of such obligations.

3.7 Confidentiality of this Agreement. The Parties agree that the existence, terms, and conditions of this Agreement and the related negotiations between Client and Black Knight with respect to this Agreement and any Schedule or SOW will be treated as confidential pursuant to this Section.

3.8 Offshore Consent. Black Knight will not host the Technology Solutions from a non-United States location. Neither party will host or store the Confidential Information of the other party in a non-United States location. Client acknowledges and consents to Black Knight's, through its Affiliates, use of offshore resources to perform certain business and technical functions including but not limited to development, quality assurance, testing, security related activities, and support and maintenance for infrastructure, network, systems and databases. The offshore resources will be employed by Black Knight or one of its Affiliates, and will not be third party contract employees. The offshore resources may have access through a virtual desktop interface to Client Confidential Information in order to perform their job functions. The offshore resources will not have access to data storage containing Client's NPI without the written consent of Client.

4. OWNERSHIP

4.1 Black Knight Material. All ownership, rights, title, and interest in and to any Black Knight Material, together with any Derivations of any Black Knight Material, whenever, wherever, or by whomever developed, created, discovered, or acquired are, shall be, and will remain, as between Client and Client personnel and Black Knight, owned solely and exclusively by Black Knight. Statistical information derived from Client's or other third parties' use of the Technology Solutions is Black Knight Material. Nothing in this Agreement or any Schedule or SOW will be deemed to assign, convey, transfer, or grant any right, title, interest, ownership, license, or claim of any kind in, to, or under any Black Knight Material or Derivations of any Black Knight Material, either in whole or in part, to Client, any Client personnel, or any third party. Any Derivation of Black Knight Material, regardless of medium, created, discovered, or developed by Black Knight and/or Client or any Client personnel (including in violation of Section 4.2 ("Limited Rights to Access and Use Black Knight Material") or Section 4.3 ("Limitations")), or any third party, or any other Intellectual Property using, utilizing, based on, with reference to, or in connection with any Black Knight Material, including, without limitation, any contribution by Client or Client personnel to any Derivation of any Black Knight Material, and all Intellectual Property Rights in and to them, will not be considered "works for hire," but rather will be deemed to be Black Knight Material and owned solely and exclusively by Black Knight. To the extent that any such Derivation or other Intellectual Property including or constituting any Black Knight Material may nonetheless be considered a work for hire for Client or any Client personnel under applicable law, or to the extent that Client or any Client personnel otherwise has or acquires any ownership, right, title, interest, license, or claim in, to, or under any Black Knight Material under applicable law, Client agrees that Black Knight shall solely own such Derivation or Intellectual Property, and Client hereby assigns, transfers, and conveys, and shall cause all Client personnel to assign, transfer, and convey, all such ownership, rights, title, interest, license, and claim in, to, or under any Black Knight Material to Black Knight, automatically and effective immediately upon the creation, discovery, or development, without the necessity of any further consideration to Client or Client's personnel.

4.2 Limited Rights to Access and Use Black Knight Material. To the extent that Black Knight grants Client access under this Agreement, a Schedule, or a SOW to any Black Knight Material, Black Knight hereby grants Client a limited, nontransferable, non-assignable, nonexclusive right, without any right to directly or indirectly sublicense or grant any sublicense right, to access and use such Black Knight Material, solely for the term as stated in the applicable Schedule or SOW and, in no event longer than the Term, solely

for: (a) Client's internal use to process data owned by Client or to which Client owns servicing rights, as applicable, and not in a Service Bureau Processing environment; and (b) the purpose intended under the applicable Schedule or SOW. Black Knight does not grant or assign to Client any legal or equitable title or other right in any Black Knight Material or any Derivations of any of the Black Knight Material. All Black Knight Material and Derivations of any Black Knight Material shall remain Black Knight's sole and exclusive property and Black Knight Material under Section 4.1 ("Black Knight Material"), and no use shall be made of any concepts, methods, ideas, processes, or other Intellectual Property or Intellectual Property Rights used or included in or covered by, or that may be derived from, any Black Knight Material unless as expressly allowed in a provision in this Agreement or in the applicable Schedule or SOW. Client may not provide or permit access to any Black Knight Material or Derivation of any Black Knight Material, or any part or component thereof, to any Competitor or any other third party without Black Knight's express prior written consent, nor shall Client use Black Knight Material for the purpose of developing products or services competitive to Black Knight. Additionally, Client may not perform any scans (security or otherwise) on any Black Knight Technology Solution without Black Knight's prior written consent.

4.3 Limitations. Client may not, directly or indirectly, (a) modify, adapt, translate, transliterate, or create any Derivation of or from the Black Knight Material; or (b) reverse engineer, disassemble, analyze, attempt to derive source code of, or examine for purposes of reverse engineering, any Black Knight Material; or (c) challenge Black Knight's sole and exclusive ownership of, or Black Knight's or Black Knight's Affiliates' rights in or to or under, any Black Knight Material, or challenge the validity or enforceability of any Black Knight Material; or (d) access or use Technology Solutions for the purpose of comparing results with another solution, developing another solution, or benchmarking another solution; or (e) induce, assist with, or support any third party's engaging in any activity covered by any of the foregoing clauses. Client will provide prompt written notice to Black Knight if Client knows of, or suspects, any activity covered by any of the foregoing clauses by any Client personnel or any third party. Nothing in this Section shall, implicitly or expressly assign, transfer, convey, or grant any right or license in, to, or under any Black Knight Material.

4.4 Termination of Access. Upon termination or expiration of this Agreement or the applicable Schedule or SOW, Client's access to the respective Black Knight Material will end immediately and Client agrees to return the Black Knight Material and all Derivations of Black Knight Material in its possession or in the possession of third parties, to destroy all copies made by Client, its employees and/or Client's third parties, and to certify to Black Knight in writing that it has returned or destroyed the Black Knight Material. Client shall promptly notify Black Knight of, and deliver to Black Knight all of, any Derivation of any Black Knight Material created, discovered, developed, or acquired by or for Client or any of its Affiliates or other Client personnel.

4.5 Intellectual Property Rights Notices. Client and Black Knight agree not to remove, change, obscure, or obliterate any copyright, trademark, patent, or other Intellectual Property Rights notices, footnotes, ledgers, or information from any Black Knight Material or Derivations thereof, or any Client Material, as applicable.

4.6 Open-Source Acknowledgment. The Parties acknowledge and agree that the Technology Solutions may contain open source software, and that the respective licenses for such open source software may be provided in the Documentation.

5. TERM AND TERMINATION

5.1 Term. This Agreement is effective from the Effective Date and will continue in full force and effect so long as any Schedule(s) or SOW(s) remain in effect or until terminated in accordance with this Section 5 (collectively, the "**Term**").

5.2 Termination For Cause. Black Knight may, in Black Knight's sole discretion, suspend the rights to access or use the Technology Solutions or terminate this Agreement immediately upon the occurrence of any of the following events:

- (a) If Client fails to remit any payment in accordance with Section 2.2 ("Payment");
- (b) If Client commits fraud, negligence, or willful misconduct;
- (c) If Client becomes insolvent or files for bankruptcy (or if an involuntary case or other proceeding is brought against Client seeking liquidation, reorganization, or other such relief), or Black Knight reasonably believes that Client will soon become insolvent or file for bankruptcy;
- (d) If there is a data security or integrity incident related to Client, or Client's access to or use of Technology Solutions; or
- (e) If Client fails to comply with any material term or provision of this Agreement.

5.3 Notice of Status. In the event Client breaches this Agreement, or Black Knight terminates this Agreement or suspends Client's rights to access or use the Technology Solutions (or intends to terminate this Agreement or suspend Client's rights to access or use the Technology Solutions), Client consents to Black Knight's notification of the same (including information related to the breach, termination, and/or suspension) to any third party when Black Knight has a business reason to notify that third party. Client will hold Black Knight harmless from any damages, claims, and/or liabilities that result from Black Knight's notice to a third party.

5.4 Survival. Any provision of this Agreement or any Schedule or SOW that imposes or contemplates continuing obligations on a Party, including the provisions of Section 2 ("Invoicing and Payment"), Section 3 ("Confidentiality"), Section 4 ("Ownership"), Section 5.3 ("Notice of Status"), Section 5.4 ("Survival"), Section 6.2 ("Client's Representations and Warranties"), Section 7.2 ("Client's Indemnity"), Section 7.3 ("Indemnification Procedures" to the extent applicable to Client), Section 8 ("Limitation of Liability"), Section 9 ("Law and Conflict Resolution"), and Section 11 ("General") will survive the expiration or termination of this Agreement, or the SOW or Schedule in which it is contained, as applicable. The termination of any particular SOW or Schedule will not affect the Parties' respective rights, duties and obligations under any other SOWs or Schedules then in effect.

6. REPRESENTATIONS AND WARRANTIES

6.1 Black Knight's Representations and Warranties. Black Knight represents and warrants to Client that it is the owner of Technology Solutions and/or has full right, power, and authority to enter into and perform under this Agreement and to grant access to Client to Technology Solutions. Black Knight further represents and warrants that Black Knight will comply with all applicable federal, state and local laws, statutes, ordinances, rules and regulations in regard to the operation of its business. Black Knight further represents and warrants to Client that the Technology Solutions conform, in all material respects, to the specifications set forth in the Documentation.

6.2 Client's Representations and Warranties. Client represents to Black Knight that it has full right, power, and authority to enter into and perform under this Agreement. Client further represents and warrants that all data it submits through the Technology Solutions is true and correct. Client further represents and warrants that Client will comply with all applicable federal, state and local laws, statutes, ordinances, rules and regulations in regard to the operation of its business. Client further represents and warrants that it will not share user account information.

6.3 Limited Warranty. Client expressly acknowledges that there may be times when access may be interrupted due to events outside of the reasonable control of Black Knight, or during Black Knight maintenance windows. Black Knight undertakes only that, with respect to any problem or interruption, it will use its best efforts to supply an avoidance procedure for identification and correction of errors and omissions relating to interruption, storage and backup of data. **EXCEPT AS EXPRESSLY STATED IN THIS SECTION, THE TECHNOLOGY SOLUTIONS ARE PROVIDED ON AN "AS IS" BASIS. BLACK KNIGHT DISCLAIMS ANY AND ALL OTHER WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.**

7. INDEMNITY

7.1 Black Knight Indemnity. Black Knight will indemnify, defend, and hold harmless Client and its Affiliates (collectively, the "**Client Indemnitees**"), from and against all third party claims for damages, final judgments, settlements, and court costs ("**Indemnified Damages**") brought against any of the Client Indemnitees and its and their respective Representatives to the extent based upon, subject to Section 7.4 ("Additional Indemnification Procedures for Intellectual Property Infringement"), actual or alleged infringement by the Technology Solutions of any third party's Intellectual Property Rights, except that Black Knight is not responsible for any alleged or actual infringement to the extent caused by: (i) modifications to or Derivations of the Technology Solutions by anyone other than Black Knight; (ii) the combination, operation or use of the Technology Solutions with other items Black Knight did not supply; or (iii) adherence to Client's specifications in conjunction with an implementation, modification or enhancement to any Technology Solutions.

Notwithstanding the foregoing, the Parties acknowledge that any third party service provider whose use is mandated or required by Client is not a "Representative" or "subcontractor" of Black Knight for purposes of this Agreement, unless specifically agreed to in writing by the Parties.

7.2 Client's Indemnity. Client will indemnify, defend, and hold harmless Black Knight and its Affiliates, and its and their Representatives (collectively, the "**Black Knight Indemnitees**"), from and against all third party claims for Indemnified Damages brought against any of the Black Knight Indemnitees to the extent based upon:

- (a) Client's (including its Affiliates, and the Representatives, subcontractors, and third parties of it and its Affiliates) breach of Sections 3 ("Confidentiality") or 4 ("Ownership");
- (b) Black Knight's performance under this Agreement in conformity with: (i) any written policies, processes, interpretations or other written instructions provided by Client for purposes of performance of the Technology Solutions or Professional Services; and (ii) this Agreement, including any Schedules or SOWs;
- (c) Actual or alleged infringement by the Client Confidential Information of any Intellectual Property Rights, except that Client is not responsible for any alleged or actual infringement to the extent caused by: (i) modifications made to the Client Material by Black Knight other than as a result of any services or performance of Black Knight under this Agreement; or (ii) the combination, operation or use of the Client Material with items other than the Technology Solutions;
- (d) Any claim or action arising from or out of Client's breach of its representations and warranties set forth in Section 6.2 ("Client's Representations and Warranties"); or
- (e) Client's use of the Technology Solutions and any data or content Client submits, posts, enters, or transmits through the Technology Solutions.

7.3 Indemnification Procedures. The obligation of Black Knight or Client (as applicable, the "**Indemnifying Party**") to indemnify the Client Indemnitees or the Black Knight Indemnitees (as applicable, the "**Indemnified Party**") as provided in this Section 7 is conditioned upon the Indemnifying Party having the sole right to conduct and control the defense of the claim and all negotiations for its settlement or compromise, unless otherwise mutually agreed to in writing between the parties; provided, however, that no settlement or compromise may include any acknowledgement or admission of liability by, or the entry of any judgment against, the Indemnified Party without the Indemnified Party's consent, which consent may not be unreasonably delayed, conditioned or withheld. The Indemnifying Party agrees to give the Indemnified Party, and the Indemnified Party agrees to give the Indemnifying Party, as applicable, prompt written notice of any written threat, warning or notice of any such claim against the Indemnifying Party or Indemnified Party, as applicable, that could have an adverse impact on the other Party, provided the Indemnifying Party or Indemnified Party, as appropriate, knows of such claim or action. The Indemnified Party agrees to utilize commercially reasonable efforts to mitigate pending claims in circumstances in which the loss cannot be directly mitigated by the Indemnifying Party. The Indemnifying Party will be responsible for all expenses reasonably incurred by an Indemnified Party at the Indemnifying Party's request.

7.4 Additional Indemnification Procedures for Intellectual Property Infringement. If any third party claim of infringement is defended by Black Knight under Section 7.1, and if Black Knight deems it advisable to do so, Black Knight may at its sole option take one or more of the following actions at no additional cost to Client: (a) procure the right to continue the use of the Technology Solutions without material interruption for Client; (b) replace the Technology Solutions with a non-infringing substitute that meet the same business requirements as the infringing Technology Solutions; or (c) modify the Technology Solutions so as to be non-infringing, provided that the Technology Solutions as modified meet the same business requirements as the infringing Technology Solutions. The remedies set forth in this Section 7.4 represent the sole and exclusive remedy of Client with regard to any infringement or alleged infringement.

8. LIMITATION OF LIABILITY

8.1 LIMITATION OF LIABILITY. BLACK KNIGHT SHALL NOT BE LIABLE FOR GENERAL, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES (INCLUDING LOST PROFITS, BUSINESS INTERRUPTION, OR LOSS OF BUSINESS INFORMATION) UNDER ANY THEORY OF RECOVERY, EVEN IF BLACK KNIGHT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. IN NO EVENT SHALL BLACK KNIGHT'S AGGREGATE LIABILITY UNDER ANY THEORY OF RECOVERY BE MORE THAN THE LESSER OF THE FEES FOR ACCESS TO THE TECHNOLOGY SOLUTIONS RECEIVED BY BLACK KNIGHT FROM CLIENT DURING THE THREE MONTHS PRECEDING THE ACTION GIVING RISE TO THE CLAIM OR \$50,000.

9. LAW AND CONFLICT RESOLUTION

9.1 Governing Law. This Agreement will be governed by and construed and enforced in accordance with the laws of the State of Florida, without regard to any provision of Florida law that would require or permit the application of the law of any other jurisdiction.

9.2 Binding Arbitration. Any question or dispute arising out of or relating to this Agreement will be settled by arbitration in accordance with the American Arbitration Association's Commercial Arbitration Rules and the Supplementary Procedures for Large, Complex Disputes, and judgment on the award may be entered in any court having jurisdiction. Disputes for Client's failure to pay fees to Black Knight shall be settled by arbitration in accordance with the expedited procedures, and the Parties consent to the use of the expedited procedures even in the event that the claim exceeds \$75,000.00. The seat of the arbitration will be Jacksonville, Florida, there shall be only one arbitrator, and the timeline between initiation of arbitration and the hearing shall not exceed nine months without the consent of all Parties. The arbitrator will have no authority to award any damages that are excluded by the terms and conditions of this Agreement. Except as required by law, neither Party, nor the Arbitrator, may disclose the results of the Arbitration, hearing testimony or evidence or discovery taken without prior written consent of all Parties. All discovery materials shall be used for the purpose of the Arbitration hearing and no other purpose. Either Party will have the right to apply at any time to a judicial authority for appropriate injunctive or other interim or provisional relief, and will not by doing so be deemed to have breached its agreement to arbitrate or to have affected the powers reserved to the arbitrators.

9.3 Jurisdiction. Any Party bringing a legal action or proceeding against any other Party that is not subject to arbitration pursuant to Section 9.2 ("Binding Arbitration") and arising out of or relating to this Agreement or any Schedule or SOW will bring the legal action or proceeding in the United States District Court for the Middle District of Florida or in any court of the State of Florida sitting in Duval County, Florida, and the Parties consent to personal jurisdiction and venue in such courts. Each Party waives, to the fullest extent permitted by law (a) any objection which it may now or later have to the laying of venue of any legal action or proceeding arising out of or relating to this Agreement or any Schedule or SOW brought in any court of the State of Florida sitting in Duval County, Florida, or in the United States District Court for the Middle District of Florida, and (b) any claim that any action or proceeding in any such court has been brought in an inconvenient forum. EACH OF THE PARTIES HERETO HEREBY IRREVOCABLY WAIVES ANY AND ALL RIGHT TO TRIAL BY JURY IN ANY PROCEEDING ARISING OUT OF OR RELATED TO THIS AGREEMENT OR THE TRANSACTIONS CONTEMPLATED HEREBY.

9.4 Injunctive Relief. Notwithstanding the preceding dispute resolution procedures, if Black Knight or Client makes a good faith determination that a breach of the terms of this Agreement by the other Party is such that the resulting damages to such Party will be so immediate or severe and incapable of adequate redress after the fact, such Party may seek a temporary restraining order and/or other immediate injunctive relief. If a Party making such a determination files a pleading with a court seeking such temporary restraining order or immediate injunctive relief and such pleading is successfully challenged by the other Party to this Agreement, the Party filing such pleading seeking a temporary restraining order or immediate injunctive relief will pay all of the costs and attorneys' fees of the Party successfully challenging such pleading.

9.5 Limitation of Actions. No proceeding, regardless of form, arising out of or related to this Agreement or any Schedule or SOW may be brought by either Party more than two (2) years after the accrual of the cause of action, except that (i) proceedings related to violation of a Party's proprietary rights or any duty to protect Confidential Information may be brought at any time within the applicable statute of limitations, and (ii) proceedings for non-payment may be brought up to two (2) years after the date the last payment was due.

9.6 Export Control. Both Black Knight and Client agree to comply fully with all relevant export laws and regulations of the United States to ensure that no information or technical data provided pursuant to this Agreement is exported or re-exported directly or indirectly in violation of law.

10. TECHNOLOGY SOLUTIONS HOSTED WITH CLOUD PROVIDERS

10.1 Applicability. Black Knight and Client acknowledge that the terms and conditions in this Section 10 ("Technology Solutions Hosted with Cloud Providers") shall only apply in the event that the Technology Solutions provided by Black Knight and/or its Affiliates to Client and/or Client's Affiliates under one or more Schedules are hosted using Cloud Providers.

10.2 Client Consent. Black Knight may use Cloud Providers to host certain of Black Knight's Technology Solutions. Client acknowledges and consents to Black Knight's, through it and its Affiliates (as applicable), use of Cloud Providers to host Technology Solutions provided to Client.

11. GENERAL

11.1 Assignment. Neither this Agreement, nor any rights, duties, or obligations of either Party under this Agreement, may be assigned or delegated in whole or in part by either Party, whether by operation of law or otherwise, without the prior written consent

of the other Party, which consent may not be unreasonably conditioned, delayed or withheld. Notwithstanding the foregoing, consent will not be required for assignments in connection with mergers, acquisitions, divestitures, consolidations or corporate reorganizations by Client or Black Knight; provided, however, in no event may Client assign this Agreement or any of its rights or obligations under this Agreement to a Competitor of Black Knight. This Agreement will inure to the benefit of and be binding upon the parties and their respective successors and permitted assigns. No assignment or delegation, in whole or in part, will release either Party from any of its obligations pursuant to this Agreement. Neither the terms of this Agreement, nor any performance under it, may be construed to create any rights in any person other than the parties to this Agreement.

11.2 Use of Name or Logo. Black Knight may include Client's name or logo on Black Knight's customer list and may describe briefly and in general terms the nature of the work performed by Black Knight for Client; provided, however, that Black Knight may not claim or suggest, implicitly or explicitly, that Client's use of its Technology Solutions constitutes Client's endorsement of its Technology Solutions without Client's written consent. Black Knight may publish press release(s) regarding the relationship.

11.3 Force Majeure. Neither Black Knight nor Client will be responsible to the other for delays and/or failures in performance (other than payment obligations) resulting from acts beyond their control, including acts of God, strikes, lockouts, riots, acts of war, acts of terrorism, cyber-attacks, epidemics, pandemics, governmental regulations superimposed after the fact, fire, communication line failures, internet failures, power failures, earthquakes, or other disasters (individually and collectively, "**Force Majeure**"). Notwithstanding the foregoing, takeovers (hostile or otherwise), mergers, or acquisitions will not be deemed Force Majeure events. If either Party is unable to perform its obligations under this Agreement due to a Force Majeure event, passage of any law or any other similar force beyond the control of that Party for a period of more than thirty (30) days, then either Party may terminate this Agreement or any portion of this Agreement upon written notice to the other Party without obligation to pay any termination fees. If the affected Party elects not to terminate this Agreement, Client and Black Knight will negotiate prorated monthly charges based on the affected Technology Solutions and the period of time by which performance was prevented.

11.4 Waiver. The waiver of a breach of, or a default under, any term or condition of this Agreement may not be construed as a continuing waiver of any such term or condition, nor may a waiver of a breach of, or a default under, any term or condition be construed as a waiver of any breach or default under any other term or condition, or in any manner affect any other term or condition of this Agreement.

11.5 Severability. The provisions of this Agreement will be deemed severable, and the unenforceability of any one or more provisions will not affect the enforceability of any other provisions. In addition, if any provision of this Agreement, for any reason, is declared to be unenforceable, the parties will substitute an enforceable provision that, to the maximum extent possible under applicable law, preserves the original intentions and economic positions of the parties.

11.6 Notices. Any legal notice or other communication required or permitted to be made or given to Black Knight pursuant to this Agreement will be in writing, in English, and will be deemed to have been duly given: (i) two (2) business days after the date of mailing if sent by registered or certified U.S. mail, postage prepaid, with return receipt requested; (ii) when delivered if delivered personally or by express courier service; or (iii) when delivered if sent by email, provided a return receipt is received by the sender and a copy of the notice is promptly sent as provided in subsection (i) or (ii). All notices will be sent to Black Knight at its address as set forth below, to any additional persons specified in the Schedule, and/or at such other addresses as Black Knight may specify in writing.

Black Knight
Black Knight Technologies, LLC
601 Riverside Avenue Jacksonville, Florida 32204 Attn: President
With a copy of legal notices to:
Black Knight Technologies, LLC
601 Riverside Avenue Jacksonville, Florida 32204 Attn: General Counsel

11.7 Order of Precedence. If the provisions of a Schedule, SOW, and this Agreement are in conflict, then the provisions in the Schedule will take precedence, then this Agreement and then any applicable SOW.

11.8 Counterparts. This Agreement may be executed in one or more counterparts, each of which is deemed an original, but all of which together constitute one agreement.

11.9 Entire Agreement. This Agreement constitutes the complete understanding of Black Knight and Client, supersedes any prior oral or written agreements, understandings, communications, requests for proposals, term sheets or letters of intent, and no representations other than those contained in this Agreement will be binding on either Party. No alteration, modification, or waiver of any provision of this Agreement will be valid unless in writing and signed by authorized Representatives of the parties. The parties agree that any pre-printed terms contained in Client's purchase orders, acknowledgments, shipping instructions, or other forms or in Black Knight's invoices, that are inconsistent with or different from the terms of this Agreement will be void and of no effect even if signed by the Party against which their enforcement is sought.

11.10 Electronic Signatures and Facsimiles Binding. This Agreement and associated Schedules and SOWs and related documents may be accepted in electronic form (e.g., by an electronic or digital signature or other means of demonstrating assent) and each Party's acceptance will be deemed binding between the Parties. Each Party acknowledges and agrees it will not contest the validity or enforceability of this Agreement and associated Schedules or SOWs and related documents, including under any applicable statute of frauds, because they were accepted and/or signed in electronic form.

12. DEFINITIONS AND INTERPRETATION

12.1 Definitions. For purposes of this Agreement, the following terms will have the definitions set forth below:

- (a) "**Affiliate**" means an entity that, directly or indirectly controls, is controlled by, or under common control with, a Party to this Agreement, as represented by ownership of at least twenty percent (20%) of the voting stock (or other similar ownership interest if not represented by stock) of another entity.
- (b) "**Black Knight Material**" means all Black Knight Confidential Information, Technology Solutions, Documentation, and all Intellectual Property and Intellectual Property Rights in and to any of them, which defined term also specifically includes Black Knight's Affiliates' Confidential Information, Technology Solutions, and any Documentation, and all Intellectual Property and Intellectual Property Rights in and to any of them.
- (c) "**Cloud Provider**" means a third party that provides Black Knight and/or its Affiliates with Cloud Services used to host the Technology Solutions and/or where data, documents, services, components, modules, or information accessible via the Technology Solutions are stored. Cloud Providers utilized by Black Knight and/or its Affiliates may include, but are not limited to any of the following organizations (or any of such organization's direct or indirect parent or subsidiary entities and/or affiliates): Amazon Web Services Inc., Microsoft Azure, Google Inc., IBM and Oracle Corporation.
- (d) "**Cloud Services**" means, individually or collectively, offsite data center facilities, servers, networking equipment, storage media and/or host software systems provided by one or more Cloud Provider(s) and hosted in the United States.
- (e) "**Competitor**" means any person, firm, corporation, company, partnership, entity, or enterprise engaged in the business of developing, marketing, or licensing software Technology Solutions or providing Professional Services that are in competition with the Technology Solutions or Professional Services provided by Black Knight or a Black Knight Affiliate.
- (f) "**Derivation**" means any derivative work, improvement, modification, enhancement, customization, adaptation, or derivative of any kind of or to, from, or based on the original property, right, or item.
- (g) "**Documentation**" means Black Knight-created user guides and manuals relating to or describing the use of the Technology Solutions and provided by Black Knight to Client.
- (h) "**Intellectual Property**" means all ideas, processes, methods, concepts, systems, procedures, and inventions (whether patentable or not), works, software, computer programs, source code, object code, user interfaces, user experiences,

mask works, trade secrets, know-how, data, databases, and confidential, proprietary, and other information, and other forms of intellectual property.

- (i) **"Intellectual Property Rights"** means all: (i) patents and patent applications (including, without limitations, continuations, continuations-in-part, divisionals, reissues, and foreign and international counterparts), and all priority rights related thereto; (ii) trademarks, service marks, trade dress, trade names, logos, corporate names, Internet domain names, and registrations and applications for the registration thereof together with all of the goodwill associated therewith; (iii) copyrights, and registrations and applications thereof; (iv) rights in or arising from trade secrets, know-how, and other confidential or proprietary information; (v) rights of publicity and moral rights which may be assigned or waived; and (vi) all other forms of intellectual property rights, whether now known or becoming known at any time in the future.
- (j) **"Professional Services"** means services that are listed in one or more SOW(s) entered into pursuant to this Agreement which may include, but are not limited to, consulting, custom programming, data conversion, IP installation, project management, implementation, program modifications, and training.
- (k) **"Representatives"** means the directors, officers, and employees of (i) Black Knight and its Affiliates, or (ii) Client and its Affiliates, as applicable based on the use in context.
- (l) **"Technology Solutions"** means individually or collectively, the hardware, software, communications, systems, data products, and services provided by Black Knight and/or Black Knight's Affiliates and made available to Client under Schedules and as set forth in greater detail in Documentation.

PUBLISHED SCHEDULE
TO
MASTER ACCESS AGREEMENT

DOCVERIFY® NOTARIZATION AND EXPEDITE SOLUTIONS

This Schedule for the DocVerify Notarization and Expedite Solutions (the "**Schedule**") is entered into as of the Effective Date, and is between **Client** and **Black Knight**. Individually, the Parties to this Agreement will be referred to as "**Party**" and collectively as the "**Parties**." This Schedule is subject to the terms and conditions of the Master Access Agreement to which this Schedule is attached (the "**Agreement**"). As of the Effective Date, this Schedule and the Agreement shall immediately replace and supersede Client's existing DocVerify agreement.

1. TERM

1.1 Original Term. This Schedule shall be effective on the Effective Date and continue in full force and effect until this Schedule is terminated in accordance with the termination provisions of the Agreement or this Schedule.

1.2 Termination for Convenience. Either party may terminate this Schedule without cause by providing prior written notice to the other party. In the event of a termination of this Schedule, Client agrees to pay for any fees incurred up to and including the termination date.

2. TECHNOLOGY SOLUTIONS

2.1 Technology Solutions. In consideration of the fees set forth herein, Black Knight shall provide Client with access to the following Technology Solutions as set forth in greater detail in the Documentation:

- (a) **Expedite e-Notarization.** an integrated solution enabling Client to facilitate the electronic notarization of documents leveraging one or more of the below solutions:
 - (x) **DocVerify RON:** an integrated solution enabling a notary to conduct (including the notary's electronic seal), audit and journal a notarization of one or more documents via an authenticated webcam session, knowledge-based identification of the signer(s), and a credential analysis.
 - (y) **DocVerify IPEN:** an integrated solution enabling notarizations to perform in-person electronic notarizations ("**IPEN**"). Such solution allows a notary to conduct an in-person electronic notarization of one or more documents via electronic means, including the notary's electronic seal.
- (b) **Expedite e-Sign:** a solution for electronic signatures, which may utilize either the Expedite or DocVerify e-signature platforms.

2.2 Right to Access and Use. Subject to Client's full payment of fees listed in this Schedule, Black Knight hereby grants to Client, and Client accepts from Black Knight, a nonexclusive, non-assignable, and nontransferable right to access and use the Technology Solutions at the Installation Site(s), subject to the terms set forth herein, unless or until terminated in accordance with the terms of this Schedule or the Agreement.

3. FEES AND PRICE ADJUSTMENTS

3.1 Fees. Client shall pay the following fees related to the Technology Solutions (collectively, the "**Fees**"). For clarification, the Fees set forth in this Section 3 are cumulative (e.g., if a transaction uses Expedite e-Sign and Expedite e-Notarization, then the technology fee for that transaction will be \$17.50).

- (a) **Expedite e-Sign Fees.** Client shall pay a technology fee of \$2.50 per transaction for any transaction that uses Expedite e-Sign.
- (b) **Expedite e-Notarization Fees.** Client shall pay a technology fee of \$15.00 per transaction for any transaction that uses Expedite e-Notarization.

- (c) **Notary Agent Fees.** To the extent that Client pays Black Knight directly for the creation and maintenance of an authorized notary account on either DocVerify RON or DocVerify IPEN, Client shall also pay a Notary Agent Registration Fee of \$125.00 per notary agent.

3.2 Adjustments of Fees. Black Knight may adjust the Fees charged to Client under this Section 3 at any time upon written notice to Client. Written notice can include electronic posting on the relevant Black Knight website.

4. MAINTENANCE AND PRODUCTION SUPPORT

4.1 Maintenance. Black Knight shall provide Maintenance. Maintenance shall mean and include the remote correction and repairing of Defects, and if necessary, the amending or updating of Documentation to reflect such correction or repair ("**Maintenance**"). Black Knight shall not be responsible for maintaining the Technology Solutions when such services are resulting from Client's failure to follow Black Knight's reasonable instructions with respect to the Technology Solutions (one such example being the failure to deploy a recommended fix, update, hotfix, patch, service pack, or maintenance release). At Black Knight's request, Client shall provide a description of a reported Defect in writing and in reasonable detail. Client is responsible for (i) testing of Technology Solutions and each update, and (ii) the control, review, and inspection of all output prepared utilizing the Technology Solutions.

4.2 Production Support. Black Knight shall provide Production Support. Production Support shall mean an issue in the production environment specific to the Technology Solutions and shall include remote assistance for diagnostics and help desk services limited to application support of the Technology Solutions ("**Production Support**"). Production Support does not include training, consulting, configurations, or assistance for Client's networks, firewalls, hardware, or infrastructure. Professional Services in addition to Production Support will be billed pursuant to a mutually agreeable SOW. Client will permit Black Knight to access Client's environments of the Technology Solutions in order for Black Knight to provide Production Support.

5. SPECIFIC TERMS AND CONDITIONS TO THE EXPEDITE AND DOCVERIFY SOFTWARE

5.1 Updates. Black Knight may, from time to time and in its sole discretion (and by means or media determined solely by Black Knight), make available subsequent functionality-based updates (each, an "**Update**") for the Technology Solutions. Additional fees may be due in connection with subsequent Updates which embody substantial additional functionality to the extent Client elects to utilize such additional functionality. If applicable, Black Knight shall provide Client with updated Documentation for such new Update. Black Knight shall deploy, or otherwise make available, the new Update to Client's Installation Site. Any support services not directly associated with the deployment and required by Client related to such new Update shall be billed to Client at Black Knight's then-current rates pursuant to a mutually agreeable SOW. Client acknowledges that Black Knight will provide Maintenance and Production Support only for the most current Update.

5.2 Removal of Inactive Data. Expedite automatically purge documents according to Client's configurations and can be stored within Expedite for up to ninety (90) days post-execution.

5.3 Use of Classification and/or Extraction. The use of document classification or data extraction services results in text transcribed from a document that has been obtained by scanning and using optical character recognition software (or a similar software) to convert it into digital text. While certain documents may be manually reviewed and corrected for accuracy, Client acknowledges and agrees that the classification/extraction process may result in the introduction of errors not found in the image of the original or in the correction of errors in the original. Original formatting and spelling, including typographical errors, are preserved to the extent possible. Black Knight does not represent or warrant that the classification/extraction conversion will be error free.

5.4 Use of Mobile Devices. Standard data fees and text messaging rates may apply based on your plan with your mobile phone or mobile device carrier. These fees are the exclusive obligation of Client and are not covered under this Schedule. The Parties further acknowledge that mobile devices are less secure than non-mobile devices, and Client further assumes all additional liability associated with the use of a mobile device to access Client's data.

5.5 Disclaimer. Black Knight disclaims all warranties or representations, express or implied, that the notarization occurring through a Technology Solution is complete, accurate, lawful, enforceable or binding. Client further acknowledges and agrees that the notary agent performing the notarization is not an employee or agent of Black Knight, and that Black Knight fully disclaims all liability or responsibility for such notary agent. Client is responsible for verifying the transaction upon completion.

6. GENERAL TERMS AND CONDITIONS APPLICABLE TO THE TECHNOLOGY SOLUTIONS

6.1 Configurations. As set forth in greater detail in the Documentation, the Technology Solutions may contain the ability for Client to implement Configurations or for Client to engage Black Knight to perform Configurations pursuant to a mutually agreeable SOW. Client acknowledges and agrees that the Technology Solutions are parameter driven products, the constraints of which are set by the Client, and as such, Client is responsible for the selection, testing, and implementation of any Configuration regardless of who makes the Configuration. Client may not make any modification to the Technology Solutions apart from the Configurations.

6.2 Hardware and Software Requirements. Client agrees to abide by any hardware (including but not limited to servers, mobile devices, personal computers, workstations, networking and equipment) and software requirements set forth in the Documentation. Client acknowledges that if there are any modifications to the hardware configuration or any supporting software without the express written consent of Black Knight then the Technology Solutions, third party integrations, workflow, third party software, reports, and end user usability may not perform properly.

6.3 System Use Restrictions. In addition to any matters described in the Documentation and notwithstanding anything in the Agreement to the contrary, the following additional limitations and restrictions apply to the Technology Solutions:

- (a) Client agrees not to allow users to share user login information. Client will be responsible for administering all user accounts, including new user set up, account suspension or deletion, and assigning appropriate work groups or security rights.
- (b) Client agrees to not place nonpublic personal information in any environment other than the production and disaster recovery environments.
- (c) Client agrees to notify Black Knight of any use or access to the Technology Solutions that does not originate from the United States, and to not allow access to the Technology Solutions to any entity or person located outside of the United States absent the express written consent of Black Knight. Client further acknowledges that Black Knight may place reasonable restrictions or conditions on foreign access to the Technology Solutions.

6.4 Data Contribution. As a condition to receiving access to the Technology Solutions, Client grants Black Knight a worldwide, perpetual, non-exclusive right to reproduce, manipulate, and use data and documents utilizing the Technology Solutions, including all data and documents ingested or stored in Black Knight's databases, for the following purposes: (a) providing the Technology Solutions to Client, and (b) developing aggregated and anonymized analytics and derivative products for use by Black Knight, its Affiliates and clients. Client's authorization of Black Knight to perform the processing described in subsection (b) of the immediately preceding sentence is subject to Black Knight: (i) deidentifying or removing personally identifiable data fields as necessary to render such data deidentified under applicable law using commercially reasonable practices, including, by way of example data such as borrower names, social security numbers, loan numbers, and taxpayer identification numbers ("**Deidentified Data**"), and (ii) providing Deidentified Data to third parties in such a way that the contributor of the data cannot be identified or re-identified using foreseeable methodologies. Deidentified Data shall not constitute personal information or non-public personal information under applicable law, including but not limited to the Gramm-Leach-Bliley Act or the California Consumer Privacy Act. Client represents and warrants it has the necessary authority to provide the data and documents hereunder for such purposes and that doing so will not violate any applicable federal, state or local privacy laws or regulations.

6.5 Knowledge Contribution. As a condition to receiving access to the Technology Solutions, Client acknowledges that Black Knight shall own any feedback, skills, knowledge, concepts, methodologies, functionalities, processes, techniques, or information in any form that is gained or derived through the operation of the Technology Solutions (collectively, "**Knowledge Base**"). The Knowledge Base may be incorporated into Black Knight's (and Black Knight's Affiliates) databases, programs, and other Technology Solutions but only in such a way that the source of the Knowledge Base cannot be ascertained by third parties. Client further consents to Black Knight extracting such Knowledge Base out of Client's instance of the Technology Solutions. All Black Knight and Black Knight Affiliates' use of the Knowledge Base will occur only after scrubbing the following loan level information: all customer or mortgagor non-public personal information, including, without limitation, borrower names, addresses, social security numbers, taxpayer identification numbers or dates of birth. Nothing herein shall be construed to give ownership rights to Black Knight into any documents or data owned by Client.

6.6 Additional Warranties. In addition to the warranties contained in the Agreement or herein, Client represents and warrants that: (i) it has performed its necessary due diligence regarding the selection of the Technology Solutions; (ii) Client is responsible

for Client's use of the Technology Solutions and the results obtained therefrom; and (iii) Client complies with all applicable laws pertaining to Client's business, including with laws regarding mortgage lending.

7. DEFINITIONS

The definitions set forth in the Agreement, are incorporated by reference as if fully stated herein. The following additional terms shall have the definitions set forth below:

7.1 "**Configuration**" means a change to an adjustable component of the Technology Solutions and such adjustment does not include altering or writing of source code.

7.2 "**CPI-U Index**" means the U.S. Department of Labor, Bureau of Labor Statistics, Consumer Price Index, U.S. City Average, Non-Seasonally Adjusted, for all Urban Consumers, All Items ('82-'84 = 100).

7.3 "**Defect**" shall mean a failure, malfunction, defect or non-conformity in the Technology Solutions which prevents the Technology Solutions from operating and performing in any material respect in accordance with the Documentation.

7.4 "**Installation Site**" shall mean the location(s) at which the Technology Solutions is installed and/or where data, documents, or information accessible via the Technology Solutions are stored, and may include cloud infrastructure not owned by Black Knight or an Affiliate.

7.5 "**Term**" shall mean the Original Term and every Extended Term.

The Parties have executed the Agreement and this Schedule by their duly authorized representatives, which are effective as of Effective Date.

("Client")

Black Knight Technologies, LLC

Signature

Signature

Printed Name

Printed Name

Title

Title

Effective Date

EAST STROUDSBURG AREA SCHOOL DISTRICT

Phone: (570) 424-8500 – Fax (570) 421-4968

Contract for In-District Services

Name of Provider: Robert Breiner Jr

Employee # 1094

Date(s) of Services: 8/14/24

Title of Presentation/Service: Sapphire Training

Purpose of Presentation/Service: Provide overview of Sapphire to new teachers

Total Time Required for Presentation/Service: 1 hour

Presentation/Service Facility: HSS

Maximum Number of Participants: _____

Presentation/Service Rate: \$150

Total Estimated Cost of Proposed Presentation/Service: \$150

Budget Account Number to be charged: _____

Audio/Visual Equipment Needed: Projector

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.
If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the provider.

Signature of Initiator: _____

Initiator sends to Provider to sign

DATE

Signature of Provider: _____

Provider sends to Assistant Superintendent for Curriculum & Instruction

DATE

Approvals:

Assistant Superintendent

For Curriculum & Instruction: _____

Send to the Superintendent's Office

DATE

After Board Approved

Board Approval Date _____

Superintendent: _____

Send back to the Initiator

DATE

Upon Completion of Presentation/Service the Initiator will complete.

Comments on services _____

Total due provider _____ Approved for payment _____

Initiator will distribute the copies:

- ☐ Business Office (payroll) for payment
- ☐ Human Resources – Place in Presenter's File
- ☐ Staff Development Secretary
- ☐ Initiator
- ☐ Provider

EAST STROUDSBURG AREA SCHOOL DISTRICT

Phone: (570) 424-8500 – Fax (570) 421-4968

Contract for In-District Services

Name of Provider: New Teacher Induction Mary Capulish

Employee # 4177

Date(s) of Services: 8/13/24

Title of Presentation/Service: MTSS

Purpose of Presentation/Service: Knowledge for new teachers

Total Time Required for Presentation/Service: 1 hour to present plus prep

Presentation/Service Facility: High School South Library

Maximum Number of Participants: 3

Presentation/Service Rate: \$150.00 (?) total

Total Estimated Cost of Proposed Presentation/Service: \$150.00

Budget Account Number to be charged: _____

Audio/Visual Equipment Needed: Yes

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.
If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the provider.

Signature of Initiator: Mary C. Capulish Aug 13, 2024
Initiator sends to Provider to sign _____ DATE

Signature of Provider: _____
Provider sends to Assistant Superintendent for Curriculum & Instruction _____ DATE

Approvals:	
Assistant Superintendent	
For Curriculum & Instruction: _____	_____
Send to the Superintendent's Office	DATE
After Board Approved	Board Approval Date _____
Superintendent: _____	_____
Send back to the Initiator	DATE

Upon Completion of Presentation/Service the Initiator will complete.

Comments on services _____

Total due provider _____ Approved for payment _____

Initiator will distribute the copies:

- ☐ Business Office (payroll) for payment
- ☐ Human Resources – Place in Presenter's File
- ☐ Staff Development Secretary
- ☐ Initiator
- ☐ Provider

**MEMORANDUM OF UNDERSTANDING BETWEEN Carbon Monroe Pike
Mental Health and Developmental Services and East Stroudsburg Area
School District**

This is a Memorandum of Understanding between Carbon Monroe Pike Mental Health and Developmental Services (hereinafter referred to as "CMP MH/DS"), and East Stroudsburg Area School District (hereinafter referred to as "ESASD"). CMP MH/DS and ESASD shall be hereinafter jointly referred to as the "parties."

This Memorandum of Understanding (MOU) sets for the terms and understanding between CMP MH/DS, 724 Phillips St # 202, Stroudsburg, PA 18360 and ESASD, 50 Vine Street, East Stroudsburg, PA 18301 to provide Student Assistance Program (SAP) Mental Health Liaison services to children and families in the East Stroudsburg Area School District.

I. Parties

The purpose of this Memorandum of Understanding ("MOU") is to establish a relationship between East Stroudsburg Area School District ("ESASD") and Carbon Monroe Pike Mental Health and Developmental Services[AGENCY].

WHEREAS, the AGENCY's services or program described in this MOU will be provided at no cost to ESASD, the students, or the parents; and

BOTH PARTIES HEREBY enter into this MOU to enable AGENCY to provide said services/program on school(s), site(s) ("Schools") selected in Section II of the MOU.

II. Program Sites

Unless otherwise agreed to in writing by the parties, the School(s) governed by this agreement are the following:

1. Bushkill Elementary
2. East Stroudsburg Elementary

3. J.M. Hill Elementary
4. Middle Smithfield Elementary
5. Resica Elementary
6. Smithfield Elementary
7. J.T. Lambert Intermediate
8. Lehman Intermediate
9. East Stroudsburg High School North
10. East Stroudsburg High School South
11. East Stroudsburg Area Cyber Academy

III. AGENCY Responsibilities/Scope of Services

- A. Provide a description of the services that your program will be providing ESASD. Please be specific by answering all of the following questions

1. A brief description of the type of services your program generally provides.

The SAP Mental Health Liaison provides mental health screenings for students that have been referred and Student Assistance Program (SAP) team approved. Liaisons attend SAP team meetings, SAP parent conferences, and SAP parent phone calls as needed or requested. SAP liaisons offer guidance to the SAP team, in relation to mental health supports that exist in the community. Liaisons can link families and children to community based services. The SAP Mental Health Liaison works to bridge gaps between the school and community agencies by providing information regarding mental health community resources and services.

2. The relevant experience of the AGENCY personnel that will be providing the services:

Carbon Monroe Pike Mental Health and Developmental Services (CMP MHDS) Student Assistance Program (SAP) liaisons have over 25 years of experience, combined, as CASSP (Child and Adolescent Service System Program) Coordinators for the county joiner. Mental Health Liaisons hold a Bachelor's degree or higher and have experience working in the mental health field.

3. Please check all of the expectations or goals below that are in agreement with your program's services.

- ☐ Ensure a high quality instructional core
 - ☒ Develop student's social health/skills
 - ☒ Develop student's emotional health
 - ☒ Develop student's physical health
 - ☐ Develop student's cognitive and academic skills
 - ☐ Create equitable opportunities for learning
 - ☐ Ensure, maintain, or support high quality and effective instruction
 - ☐ Prepare students for success in college and careers
 - ☐ Help ensure, create, and/or sustain safe, healthy and supportive schools
 - ☐ Create accountability for quality
 - ☐ Help create full service community schools in ESASD
 - ☐ Increase, raise graduation rates
 - ☐ Other: _____
-
-

- B. Ensure that all AGENCY personnel, including subcontractors, will comply with any policy and systems in place at ESASD and School(s). This includes, but is not limited to the following:

1. **Drug and Smoke Free**—No drugs, alcohol, and/or smoking are allowed at any time in any buildings and/or grounds on ESASD property. No students, staff, visitors, AGENCY, or subcontractors are to use drugs on these School(s).
2. **Family Education Rights and Privacy Act**—AGENCY shall observe District policies and regulations, and state and federal laws, including the

Family Education Rights and Privacy Act of 1974, commonly known as FERPA, related to the confidentiality of pupil and personnel records.

3. **Required Documents**—Ensure that all AGENCY personnel who will be on ESASD premises have: (a) Federal Bureau of Investigation fingerprint base record check; (b) Pennsylvania Access to Criminal History; (c) Pennsylvania Child Abuse History Certification. Please see **Section IV** for the relevant documentation that is required.
- D. **Communication**—Communicate with School(s) and ESASD staff, both formally and informally, to ensure, to the best of the program's ability, that the AGENCY'S services are aligned with the School(s) and ESASD's mission and objectives and are adequately meeting student's needs. At the request of School(s) or ESASD staff, provide reasonable data and information to students participating in the AGENCY 's program.
- F. **Confidentiality**—AGENCY shall maintain strict confidentiality of all information about individual students received under this MOU and will not disseminate such information without the express written consent of ESASD. AGENCY will comply with FERPA.

IV. Required Documents

AGENCY CANNOT commence the services agreed to in this MOU until it has submitted the following documents:

A. Agency (Individual):

- This process will include a check of all of the following:
 - Federal Bureau of Investigation fingerprint base record check —Attach documentation
 - Pennsylvania Access to Criminal History—Attach documentation
 - Pennsylvania Child Abuse History Certification.—Attach documentation

V. Responsibilities of East Stroudsburg Area School District

- A. **Space**—Provide a suitable classroom or space at the participating School(s), to be agreed upon by School(s) and the AGENCY .
- B. **Janitorial Service**—Provide necessary services to maintain this space, including janitorial services, maintenance, utilities, and technology support.

C. **Data**—Ensure that the AGENCY has reasonable access to student assessment and evaluation data necessary to inform instruction.

1. Provide AGENCY with any other student information reasonably necessary to provide its services consistent with the AGENCY's program and to evaluate the impact of its program on students at School(s).

VI. Duration

This MOU is for the July 1, 2024 -- June 30, 2025 school year.

VII. Termination

Either party may terminate this MOU at any time, without cause, with 30 days written notice to the other party. This agreement may be amended by mutual consent of the parties. All amendments must be in writing and signed by both parties.

VIII. Hold Harmless/Indemnity

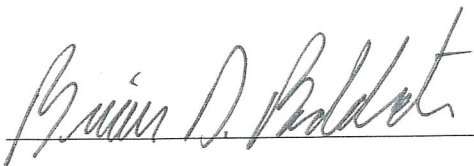
Each party to this MOU agrees to indemnify and hold harmless the other for and from any claims, causes of action, or any other proceeding of any type or kind that is made against the other where such claim, cause of action or other proceeding arises from the conduct, act, omission, or commission by the other party.

IN WITNESS THERE OF, the parties to this agreement have duly executed it on the day, month and year set forth below.

By: Jennifer Williams Digitally signed by Jennifer Williams
DN: cn=Jennifer Williams, o=CMH MH/DS, ou=Mental Health
Program Director, email=jwilliams@cmhds.org, c=US
Date: 2024.07.16 12:59:10 -0400 Dated: 07/16/2024 (MM/DD/YYYY)

Carbon Monroe Pike Mental Health and Developmental Services

Approved as to form and procedure

By:  Dated: 07/22/2024 (MM/DD/YYYY)

East Stroudsburg Area School District

COLONIAL INTERMEDIATE UNIT 20
A Regional Service Agency
6 Danforth Drive
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, PA 18301, (570) 424-8500.

Colonial Intermediate Unit 20 will provide online professional development for technology staff with CBT Nuggets Online Training Subscription.

The cost for this service is \$554.00 per license, for 3 licenses. This contract shall not exceed \$1,662.00 and will be in effect from August 29, 2024 through August 29, 2025.

East Stroudsburg Area School District will be billed for services rendered by Colonial Intermediate Unit 20.

The signed contract must be returned to Mr. Jon Wallitsch, Assistant to the Executive Director for Management Services, at the Intermediate Unit Office.


Mr. Jon Wallitsch
Assistant to the Executive Director
for Management Services

8/1/24
Date

East Stroudsburg Area School District
Superintendent

Date

Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.

LETTER OF AGREEMENT FOR TITLE I SERVICES

This Agreement is made and entered into the 18th day of July, 2024, by and between East Stroudsburg Area School District and Colonial Intermediate Unit 20.

1. TERM

The term of this Agreement shall commence on August 19, 2024 and terminate on June 30, 2025.

2. DESCRIPTION

Upon the terms and conditions set forth herein, East Stroudsburg Area School District requests that Colonial Intermediate Unit 20 provide reading and math instructional services in accordance with the Title I program at Immaculate Conception School. Such services will be secular, neutral and non-ideological.

Colonial Intermediate Unit 20 agrees to comply with all Title I statutory and regulatory requirements.

East Stroudsburg Area School District and Colonial Intermediate Unit 20 agree to pool Title I funds for instruction at any Nonpublic Schools within the boundaries of Colonial Intermediate Unit 20 to provide Title I services to eligible kindergarten through fifth grade students who reside in participating public school attendance areas regardless of the amount of funds generated by the number of children from low-income families attending Colonial Intermediate Unit 20 Nonpublic schools.

East Stroudsburg Area School District requests that Colonial Intermediate Unit 20 provide Parent and Family Engagement in accordance with Title I at Colonial Intermediate Unit 20 Nonpublic schools.

East Stroudsburg Area School District will provide Professional Development for the teachers at Colonial Intermediate Unit 20 Nonpublic schools in accordance with Title I.

3. FEES AND PAYMENT

In consideration of the services mutually agreed upon as described herein, East Stroudsburg Area School District shall pay Colonial Intermediate Unit 20 **\$5,672.00** for instructional services as determined by their per-pupil allocation times the number of low-income nonpublic school students living in eligible attendance areas.

In consideration of the Parent and Family Engagement services mutually agreed upon as described herein, East Stroudsburg Area School District shall pay Colonial Intermediate Unit 20 **\$59.00**.

Colonial Intermediate Unit 20 will charge Administrative Costs in the amount of **3%** of instructional costs for (supervisor salaries, office expenses, travel costs, postage, professional development for employees of Colonial Intermediate Unit 20, etc.)

Colonial Intermediate Unit 20 will provide invoices to East Stroudsburg Area School District on December 15, 2024 and June 15, 2025. East Stroudsburg Area School District may withhold payment if Colonial Intermediate Unit 20 does not comply with all statutory and regulatory requirements of Title I.

Colonial Intermediate Unit 20 acknowledges that the allocations reflected in this agreement are preliminary and that final allocations will be available after November 30, 2024. East Stroudsburg Area School District and Colonial Intermediate Unit 20 acknowledge that an increase or decrease in funds from the preliminary allocation may increase or decrease the services outlined in this Agreement.

4. RESPONSIBILITIES

East Stroudsburg Area School District and Colonial Intermediate Unit 20 agree that responsibility for providing the Title I program transfers from East Stroudsburg Area School District to Colonial Intermediate Unit 20 upon the effective date of this Agreement. Such responsibilities include:

Include specific statements regarding:

- a. Statement on required qualifications of Title I personnel
- b. Statement on approximate number of students to be served
- c. Days/hours of delivery of services
- d. Location of delivery of services
- e. Specific services to be provided, i.e. supplemental reading instruction, supplemental math instruction, tutoring, computer-assisted instruction, etc.
- f. Evaluative testing/screening measures to be used
- g. Program assessment instruments to be used
- h. Materials to be purchased
- i. Tagging of any materials equipment purchased with Title I funds as belonging to East Stroudsburg Area School District
- j. Supervision of instruction
- k. Payment of salaries and benefits
- l. Provision of progress reports and parent conferences
- m. Parent and Family Engagement activities
- n. Professional development activities
- o. Summer school activities
- p. Maintenance of records
- q. Provision of data necessary for East Stroudsburg Area School District to complete their Title I responsibilities
- r. Meetings with Nonpublic school officials to review services

East Stroudsburg Area School District maintains responsibility for:

- a. Providing Colonial Intermediate Unit 20 with the names of nonpublic schools identified to participate in Title I
- b. Assisting Colonial Intermediate Unit 20 in identifying addresses of students who reside in Title I attendance areas

- c. Informing Colonial Intermediate Unit 20 of any and all circumstances which may directly or indirectly affect the performance of this Agreement, including changes to the original funding allocation and/or the addition or deletion of nonpublic schools.

East Stroudsburg Area School District assures Colonial Intermediate Unit 20 that all timely and meaningful consultation between East Stroudsburg Area School District and Immaculate Conception School/Diocese of Allentown needed to set up this agreement has been completed prior to the effective date of this agreement.

East Stroudsburg Area School District and Colonial Intermediate Unit 20 acknowledge that it may be necessary to modify this Agreement if there is a reauthorization of ESSA during the performance period of the contract.

5. MISCELLANEOUS

Colonial Intermediate Unit 20 maintains and keeps in force such insurance as Workers Compensation, Liability, and Property Damage.

Colonial Intermediate Unit 20 shall indemnify, defend, and hold harmless East Stroudsburg Area School District from any and all losses, damages, claims or costs, including attorney's fees, arising from any act or omission of Colonial Intermediate Unit 20, its officials, agents or employees.

Signatures

Dr. Christopher Wolfel
Executive Director
Colonial Intermediate Unit 20

Michael Catrillo
President, Board of Education
East Stroudsburg Area School District

EAST STROUDSBURG AREA SCHOOL DISTRICT

Phone: (570) 424-8500 – Fax (570) 421-4968

Contract for In-District Services

Name of Provider: Danielle Connally
Employee # 5535
Date(s) of Services: 8/14/24
Title of Presentation/Service: Classroom Management + PBIS
Purpose of Presentation/Service: New teacher Induction
Total Time Required for Presentation/Service: 45 min present + 2 hours prep
Presentation/Service Facility: South Library
Maximum Number of Participants:
Presentation/Service Rate: \$150.00
Total Estimated Cost of Proposed Presentation/Service:
Budget Account Number to be charged:
Audio/Visual Equipment Needed:

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.
If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the provider.

Signature of Initiator: _____
Initiator sends to Provider to sign _____ DATE

Signature of Provider: Danielle Connally 8/14/24
Provider sends to Assistant Superintendent for Curriculum & Instruction _____ DATE

Approvals:

Assistant Superintendent
For Curriculum & Instruction: _____
Send to the Superintendent's Office _____ DATE

After Board Approved _____ Board Approval Date _____

Superintendent: _____
Send back to the Initiator _____ DATE

Upon Completion of Presentation/Service the Initiator will complete.

Comments on services _____

Total due provider _____ Approved for payment _____

Initiator will distribute the copies:

- ☐ Business Office (payroll) for payment
- ☐ Human Resources – Place in Presenter's File
- ☐ Staff Development Secretary
- ☐ Initiator
- ☐ Provider

304

EAST STROUDSBURG AREA SCHOOL DISTRICT

Phone: (570) 424-8500 – Fax (570) 421-4968

Contract for In-District Services

Name of Provider: Scott Hnasko (with Paul Kernan)

Employee # 7109

Date(s) of Services: 8/13/24

Title of Presentation/Service: Teacher Effectiveness - (PA - Etep)

Purpose of Presentation/Service: New Teacher Induction

Total Time Required for Presentation/Service: 45 minutes

Presentation/Service Facility: ESHS-South

Maximum Number of Participants: N/A

Presentation/Service Rate: \$150

Total Estimated Cost of Proposed Presentation/Service: \$75 per person

Budget Account Number to be charged: _____

Audio/Visual Equipment Needed: _____

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.
If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the provider.

Signature of Initiator: Scott Hnasko 8/7/24
Initiator sends to Provider to sign DATE

Signature of Provider: _____
Provider sends to Assistant Superintendent for Curriculum & Instruction DATE

Approvals:	
Assistant Superintendent	
For Curriculum & Instruction: _____	_____
Send to the Superintendent's Office	DATE
 After Board Approved	Board Approval Date _____
Superintendent: _____	_____
Send back to the Initiator	DATE

Upon Completion of Presentation/Service the Initiator will complete.

Comments on services _____

Total due provider _____ Approved for payment _____

Initiator will distribute the copies:

- ☐ Business Office (payroll) for payment
- ☐ Human Resources – Place in Presenter's File
- ☐ Staff Development Secretary
- ☐ Initiator
- ☐ Provider

EAST STROUDSBURG AREA SCHOOL DISTRICT

Phone: (570) 424-8500 – Fax (570) 421-4968

Contract for In-District Services

Name of Provider: Scott Hnasko (with Paul Kernan)

Employee # 7109

Date(s) of Services: 8/13/24

Title of Presentation/Service: Teacher Effectiveness - (PA - Etep)

Purpose of Presentation/Service: New Teacher Induction

Total Time Required for Presentation/Service: 45 minutes

Presentation/Service Facility: ESHS-South

Maximum Number of Participants: N/A

Presentation/Service Rate: \$150

Total Estimated Cost of Proposed Presentation/Service: \$75 per person

Budget Account Number to be charged: _____

Audio/Visual Equipment Needed: _____

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.
If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the provider.

Signature of Initiator: Scott Hnasko 8/7/24
Initiator sends to Provider to sign DATE

Signature of Provider: _____
Provider sends to Assistant Superintendent for Curriculum & Instruction DATE

Approvals:	
Assistant Superintendent	
For Curriculum & Instruction: _____	DATE
Send to the Superintendent's Office	
After Board Approved	Board Approval Date _____
Superintendent: _____	DATE
Send back to the Initiator	

Upon Completion of Presentation/Service the Initiator will complete.

Comments on services _____

Total due provider _____ Approved for payment _____

Initiator will distribute the copies:

- ☐ Business Office (payroll) for payment
- ☐ Human Resources – Place in Presenter's File
- ☐ Staff Development Secretary
- ☐ Initiator
- ☐ Provider

EAST STROUDSBURG AREA SCHOOL DISTRICT

Phone: (570) 424-8500 – Fax (570) 421-4968

Contract for In-District Services

Name of Provider: Kate Lee _____

Employee # 4136

Date(s) of Services: 8/13/24

Title of Presentation/Service: MTSS _____

Purpose of Presentation/Service: To give an overview of MTSS and SAP to our new professional staff

Total Time Required for Presentation/Service: 1 hour

Presentation/Service Facility: HSS Cafeteria

Maximum Number of Participants: _____

Presentation/Service Rate: \$150

Total Estimated Cost of Proposed Presentation/Service: _____

Budget Account Number to be charged: _____

Audio/Visual Equipment Needed: projector

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.
If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the provider.

Signature of Initiator: _____ DATE
Initiator sends to Provider to sign

Signature of Provider: Kate Lee 8-8-24 DATE
Provider sends to Assistant Superintendent for Curriculum & Instruction

Approvals:

Assistant Superintendent
For Curriculum & Instruction: _____ DATE
Send to the Superintendent's Office

After Board Approved Board Approval Date _____

Superintendent: _____ DATE
Send back to the Initiator

Upon Completion of Presentation/Service the Initiator will complete.

Comments on services _____

Total due provider _____ Approved for payment _____

Initiator will distribute the copies:

- ☐ Business Office (payroll) for payment
- ☐ Human Resources – Place in Presenter's File
- ☐ Staff Development Secretary
- ☐ Initiator
- ☐ Provider

307

JUL 24 2024

RECEIVED

LEHIGH LEARNING ACADEMY

EAST STROUDSBURG AREA SCHOOL DISTRICT

PROGRAM PLACEMENT AGREEMENT

The Parties:

Approved Private Provider - Lehigh Learning Academy Inc. (hereinafter referred to as "LLA"), with its principal office at 113 South Main Street, Nazareth, Pennsylvania.

Public School District – East Stroudsburg Area School District (hereinafter referred to as "School District") with its principal office at 50 Vine Street, East Stroudsburg, Pennsylvania.

The Premises:

WHEREAS, LLA is a private educational organization that, among other things, provides educational services to students with behavioral needs; and

WHEREAS, LLA has developed a specific educational program to educate such children (the "Program"); and

WHEREAS, School District desires to place certain of its students with behavioral needs with LLA to be educated by LLA; and

WHEREAS, LLA and School District have entered into a contractual arrangement, as further described herein, wherein School District will have certain placement rights regarding the students with behavioral needs that School District desires to transfer to LLA for placement in the Program;

The Agreement:

NOW THEREFORE, in consideration of the Premises and for other good and valuable consideration, the receipt and sufficiency of which is acknowledged by each party, LLA and School District, intending to be legally bound, agree as follows:

1. DEFINITIONS. The following definitions apply to the terms this Agreement:

- a) Term. The Term shall be the 2024-2025 School Year;
- b) Program. Program is LLA's Program for students with behavioral needs;
- c) School District shall be defined collectively as the Administration and Senior High Schools of the East Stroudsburg Area School District, acting by and through their authorized employees, agents and representatives;

d) Student. Student shall be defined as a student who resides in School District whom the School District has decided to place at LLA to discharge the School District's responsibility to educate school-age children; and

e) Seat. Seat shall be defined as the cost for one Student to attend the Program for one Term. The cost of each Seat under this Agreement is as follows:

\$163.35 per school day (Based on 173 billable days per year.) Additional fee(s) of \$15.00 per day will be applied for any student enrolled in credit recovery and \$22.00 per day for any student identified as needing special education services.

2. MATRICULATION RIGHTS. School District shall have the right to matriculate the number of Students that may be agreed upon by LLA and School District during the Term under the following terms and conditions:

a) School District shall provide to LLA all pertinent information reasonably required by LLA regarding the Student; and

b) LLA reserves the absolute right in its sole discretion to reject placement of any Student(s).

3. FEES; PAYMENT. School District shall compensate LLA for the Program services rendered to Students, as follows:

a) LLA will submit a monthly invoice to School District; and

b) School District shall make prompt payment for each invoice received.

4. THIS AGREEMENT will be valid throughout the Term.

5. COMPLIANCE - PDE GUIDELINES. LLA and School District warrant to each other that during the Term they shall both be and remain in compliance with all applicable guidelines, requirements and mandates issued by the Commonwealth of Pennsylvania, Department of Education (the "PDE"), or any other applicable statute or ordinance regarding all aspects of Program, including Acts 34, 131 and 151.

a) Upon written request by School District, LLA shall provide to School District, within ten (10) days after LLA's written receipt of such request, duly notarized and true and correct copies of the original permits, licenses and/or approvals issued by PDE; and

b) SPECIAL EDUCATION PROVISIONS – LLA will provide (a) certified Special Education teacher(s) to implement any PDE Special Education requirements, including but not limited to implementation of the IEP for each student with a disability.

6. INSURANCE: LLA shall provide proof of liability and risk insurance in an amount equal to or greater than \$750,000.00 on which the School District is named as an additional insured and is deemed acceptable by the School District. For purposes of this Agreement, a well-rated insurance carrier,

protected by the Pennsylvania Guaranty Fund or otherwise deemed secure and stable by another similar and well-recognized stability index, shall be deemed an acceptable liability insurance carrier. In addition to the liability insurance coverage, LLA agrees to provide and maintain at all times during the term of the Agreement, Worker's Compensation insurance. LLA does not have any volunteer employees, but to the extent any volunteers are utilized by LLA, LLA shall procure mutually acceptable volunteer insurance. LLA further agrees to provide proof of said insurance during the Term, upon receipt of written request therefore.

7. **INSOLVENCY OF School District:** If School District is or becomes insolvent, is declared a Distressed District under applicable Pennsylvania law, or is unable to pay any amounts due hereunder as said payments become due, then this Agreement shall automatically terminate upon the election of LLA and payments required hereunder for the remaining Term shall be accelerated and become automatically due and payable to LLA within (10) days. If said payment is not received, all School District Students shall not be entitled to continue to be matriculated at LLA and each Student's records shall be forwarded by LLA to School District. If said payment is received, the matriculated School District Students shall be entitled to remain for the remainder of the applicable Term.

8. **ACCESS:** LLA agrees that the School District shall have access, at agreeable dates and times, to the records and facilities of LLA to ensure that LLA is in compliance with all applicable Federal, State and Local laws, regulations, provisions, statutes and ordinances. School District agrees that LLA shall have access, at mutually agreeable dates and times, to the records and facilities of School District to ensure that School District is in compliance with all applicable Federal, State and Local laws, regulations, provision, statutes and ordinances.

9. **TERMINATION BY SCHOOL DISTRICT:** School District and LLA agree that the School District retains the right to terminate or not to renew this Agreement, after written notice of default and a thirty (30) day opportunity to cure said default by LLA.

10. **TERMINATION BY LLA:** LLA retains the right to terminate or not to renew this Agreement, after written notice of default and a thirty (30) day opportunity to cure said default by School District, for any of the following reasons:

- a) One or more material violations of this Agreement;
- b) Failure to timely comply with the requests for information regarding any matriculated Students or failure to cooperate with any staff regarding matriculation procedures set forth herein;
- c) Failure to make any payment hereunder or pay any LLA invoice when due;
- d) Violations of any provisions of state or federal law from which School District has not been exempted; and
- e) The School District or the School District Board of School Directors has been indicted for and convicted of fraud.

11. **COMPLIANCE WITH STATE REGULATIONS:** LLA agrees that as a Licensed Private Academic School it must comply with all of the statutory requirements related thereto under Pennsylvania Law. School District and LLA agree that they shall comply with all applicable Special Education requirements in accordance with State and Federal Law.

12. ASSIGNMENT: LLA and School District agree that this Agreement may not be assigned by LLA or School District and that this Agreement shall be binding upon and inure to the benefit of the successors and assigns of the School District.

13. COMPLIANCE: Both parties agree that this Agreement is subject to all applicable Federal, State and local laws and regulations, policies and procedures of the Commonwealth of Pennsylvania, Department of Public Education and the Federal Government.

14. SEPARABILITY: Both parties agree that in the event that any provision of this Agreement shall or become invalid or unenforceable in whole or in part for any reason whatsoever, the remaining provisions shall, nevertheless, be valid and binding as if such invalid or unenforceable provision had not been contained in this Agreement, provided, however that the invalidation of any portion of this agreement that renders either party unable to comply with State and Federal Law shall render the whole invalid and unenforceable.

15. MISCELLANEOUS: This Agreement may be executed in counterparts. Facsimile copies of signatures shall serve as acceptable substitutes for original signatures, and shall be legally binding. By executing this Agreement, each party hereto ratifies that all necessary Board action has been approved and obtained prior to the execution hereof and each party shall be entitled to rely upon the compliance with said rules, regulations and statutes. All notices required under paragraphs 10 or 11 of this Agreement shall be delivered via certified mail, return receipt requested or Federal Express delivery service to the following parties at the addresses set forth on page one (1) of this Agreement. Nothing in this agreement shall be construed to establish a joint venture, partnership, or similar relationship between the parties. The employees, agents, and contractors of each party shall not be deemed or construed as the employees, agents, or contractors of the other for any purpose whatsoever.

16. ENTIRE AGREEMENT: This Agreement contains the entire understanding among the parties hereto with respect to the subject matter hereof, and supersedes all prior and contemporaneous agreements and understandings, inducements or conditions, express or implied, oral or written, except as herein contained. The express terms hereof control and supersede any course of performance and/or usage of the trade inconsistent with any of the terms hereof. This Agreement may not be modified or amended other than by an agreement in writing, duly signed by all parties.

17. NONDISCRIMINATION: LLA agrees that LLA will abide by all federal and state laws prohibiting discrimination in admissions, employment and operation of the basis on disability, race, creed, gender, national origin, religious ancestry, need for special education services, subject to LLA's right to receive waivers from the same or LLA's statutory or regulatory rights of noncompliance.

IN WITNESS WHEREOF, we the undersigned enter into the above written Agreement.

LEHIGH LEARNING ACADEMY

SCHOOL DISTRICT

Dated: 7/24/24

Dated: _____

EAST STROUDSBURG AREA SCHOOL DISTRICT

Phone: (570) 424-8500 – Fax (570) 421-4968

Contract for In-District Services

Name of Provider: Joseph P. Martin

Employee # 7744

Date(s) of Services: August 15, 2024

Title of Presentation/Service: Introduction to Educational AI

Purpose of Presentation/Service: New Teacher Induction

Total Time Required for Presentation/Service: 1 Hour (8:45-9:45)

Presentation/Service Facility: East Stroudsburg High School South - Library

Maximum Number of Participants:

Presentation/Service Rate: \$150.00

Total Estimated Cost of Proposed Presentation/Service: \$150.00

Budget Account Number to be charged:

Audio/Visual Equipment Needed: Projector and Speakers

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.
If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the provider.

Signature of Initiator: _____ DATE
Initiator sends to Provider to sign

Signature of Provider: Joseph P. Martin August 12, 2024
Provider sends to Assistant Superintendent for Curriculum & Instruction DATE

Approvals:	
Assistant Superintendent	
For Curriculum & Instruction: _____	DATE
Send to the Superintendent's Office	
After Board Approved	Board Approval Date _____
Superintendent: _____	DATE
Send back to the Initiator	

Upon Completion of Presentation/Service the Initiator will complete.

Comments on services _____

Total due provider _____ Approved for payment _____

Initiator will distribute the copies:

- ☐ Business Office (payroll) for payment
- ☐ Human Resources – Place in Presenter's File
- ☐ Staff Development Secretary
- ☐ Initiator
- ☐ Provider

312

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EAST STROUDSBURG AREA SCHOOL DISTRICT

Phone: (570) 424-8500 – Fax (570) 421-4968

Contract for In-District Services

Name of Provider: Joseph P. Martin

Employee # 7744

Date(s) of Services: August 15, 2024

Title of Presentation/Service: Technology Introduction and Resources

Purpose of Presentation/Service: New Teacher Induction

Total Time Required for Presentation/Service: 1 Hour (7:45-8:45)

Presentation/Service Facility: East Stroudsburg High School South - Library

Maximum Number of Participants:

Presentation/Service Rate: \$150

Total Estimated Cost of Proposed Presentation/Service: \$150.00

Budget Account Number to be charged:

Audio/Visual Equipment Needed: Projector and Speakers

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.
If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the provider.

Signature of Initiator: _____
Initiator sends to Provider to sign _____ DATE

Signature of Provider: Joseph P. Martin _____ August 12, 2024
Provider sends to Assistant Superintendent for Curriculum & Instruction _____ DATE

Approvals:	
Assistant Superintendent	
For Curriculum & Instruction: _____	DATE _____
Send to the Superintendent's Office	
After Board Approved _____	Board Approval Date _____
Superintendent: _____	
Send back to the Initiator _____	DATE _____

Upon Completion of Presentation/Service the Initiator will complete.

Comments on services _____

Total due provider _____ Approved for payment _____

Initiator will distribute the copies:

- ☐ Business Office (payroll) for payment
- ☐ Human Resources – Place in Presenter's File
- ☐ Staff Development Secretary
- ☐ Initiator
- ☐ Provider

AFFILIATION AGREEMENT
BETWEEN
MILLERSVILLE UNIVERSITY OF PENNSYLVANIA
AND
EAST STROUDSBURG
AREA SCHOOL DISTRICT

THIS AGREEMENT is made this 31st day of July, 2024, by and between MILLERSVILLE UNIVERSITY OF PENNSYLVANIA, (hereinafter referred to as "University"), an educational institution of the State System of Higher Education, Commonwealth of Pennsylvania and East Stroudsburg Area School District (hereinafter "School District").

BACKGROUND

WHEREAS, School District is equipped with the facilities and professional staff necessary to provide an educational experience to the University's students enrolled in the Bachelor of Science in Nursing Program and/or Master of Science in Nursing Program; and

WHEREAS, the University is an educational institution that provides a degree in the area of nursing; and

WHEREAS, the University is desirous of providing an educational experience for rotation and implementation of the students' clinical experience; and

WHEREAS, the School District is desirous of establishing a relationship with the University whereby its students may receive clinical experience in their area of matriculation subject to the provisions of this Agreement.

NOW THEREFORE, intending to be legally bound, the parties hereto agree as follows:

I. DUTIES AND RESPONSIBILITIES OF THE UNIVERSITY

- a. *Selection of Students.* The University shall be responsible for the selection of qualified students to participate in the clinical experience. Selected students must have the appropriate educational background and skills consistent with the contemplated educational experience planned at various levels. The parties will mutually agree upon the number of students selected for each clinical program.
- b. *Education of Students.* The University shall assume full responsibility for the classroom and clinical education of its students. The University shall be responsible for the administration of the program, the curriculum content, the requirements of matriculation, grading, graduation and faculty appointments.
- c. *Supervision of Students.* The University shall provide faculty who will monitor student activities during clinical visits.
- d. *Submission of Candidates.* The University shall submit the names of the students to a designated representative of the School District at least two (2) weeks prior to the clinical assignment. Any student information provided to the School District will include a copy of the release form signed by the student permitting the transmittal of this information.

- e. *Policies of School District.* The University will review with each student prior to the clinical assignment any and all applicable policies, codes, or confidentiality issues related to the clinical experience. The School District will provide the University all the applicable information at least two (2) weeks in advance of the clinical rotation.
- f. *Advising Students of Rights and Responsibilities.* The University will be responsible for advising students of their responsibilities under this Agreement. All students shall be advised of their obligations to abide by the policies and procedures of the School District, and should any student fail to abide by any policy and/or procedure, they may be expelled from the program.
- g. *Health Status.* The University will instruct students who are participating in the clinical experience to comply with the health status requirements of the School District and/or state regulatory agencies, including but not limited to, physical examinations, vaccinations and health screening requirements for tuberculosis and measles. Proof of compliance must be presented prior to admission into the program. If additional examinations or medical steps are required because of the nature of the clinic involved, the student will be in compliance as a condition for participation.
- h. *Scheduling of Clinical.* The University shall plan the assignment and schedules of those participating in the clinical experience in cooperation with the School District.
- i. *Professional Liability Insurance.* Students shall be responsible for procuring professional liability insurance at their own expense. The limits of the policy shall be a minimum of \$1,000,000.00 per claim and an aggregate of \$3,000,000.00 per occurrence. This policy must remain in full force and effect for the duration of the clinical assignment.

The School District understands that as an Agency of the Commonwealth, the University is prohibited from purchasing insurance. As a public university and state instrumentality there is no statutory authority to purchase insurance and it does not possess insurance documentation. Instead, it participates in the Commonwealth's Tort Claims Self-Insurance Program administered by the Bureau of Risk and Insurance Management of the Pennsylvania Department of General Services. This program covers Commonwealth/University-owned property, employees and officials acting within the scope of their employment, and claims arising out of the University's performance under this Agreement, subject to the provisions of the Tort Claims Act, 42 Pa.C.S.A. §§8521, *et seq.*

II. DUTIES AND RESPONSIBILITIES OF THE SCHOOL DISTRICT

- a. *Student Participation in Clinical Experiences.* The School District agrees to allow a mutually agreed upon number of students of the University to participate in a clinical experience. The School District agrees that the students selected for the program will be permitted to participate at dates and times mutually agreeable between the Health Agency and the University.
- b. *Patient Care/Administration.* The School District will have the sole authority and control over all aspects of patient services. The School District will be responsible for and retain control over the organization, operation, and financing of its services.
- c. *Removal of Noncompliant Student.* The School District shall have the authority to immediately remove a student who fails to comply with the School District's policies and procedures. If such a removal occurs, the School District should immediately contact the responsible University Faculty Advisor.
- d. *Emergency Medical Care of Students.* The School District may provide to the Students, to the extent possible, first aid for any injuries or illness that may occur during a clinical experience. However, the School District assumes no responsibility, financial or otherwise, beyond the initial first aid.
- e. *Designation of Representative.* The School District shall designate a person to serve as a liaison between the parties who will meet periodically with representatives of the University in order to discuss, plan and evaluate the clinical experiences of the students.
- f. *Changes in Available Space.* The School District will, as soon as practical, advise the University of any changes in clinical space that can be used for clinical assignments. If additional clinical education programs exist with other institutions, the School District shall devise ways for the coordination of all programs so that all students may have the maximum benefit of the learning experience.
- g. *Rule and Policies.* The School District will provide the University, at least two weeks in advance of the first clinical rotation, all relevant rules, regulations, and policies of the School District. The School District, when necessary, shall have the responsibility of updating this information as necessary.
- h. *Facilities.* Available space at the Site, as specified by the Site, will be established by mutual agreement and made accessible to the University faculty and students for instruction, conferences and library purposes.

- i. *Patient Care Responsibility/Staffing.* The School District recognizes the valuable function that giving direct service can provide to nursing students. The overall responsibility for the care that is to be given to patients/clients remains the responsibility of the School District in general and specifically the staff nurse who has been delegated this responsibility from the Director of Nursing. The School District maintains the policy whereby staffing levels on the units should not be based on the availability of students to provide care, but rather based on the patient/client needs since the agency does have the ultimate responsibility for the provision of these services.
- j. *Orientation.* The School District personnel will provide orientation for students and faculty, give reports and assist students and faculty in providing optimum care for the patients/clients. The faculty and students will fully cooperate with the School District personnel in providing optimum care for the patient.
- k. *Reporting of Student Progress.* The School District shall provide all reasonable information requested by the University on a student's work performance. If there are any student evaluations, they will be completed and returned according to any reasonable schedule agreed to by the University and the School District.
- l. *Student Records.* The School District shall protect the confidentiality of student records as dictated by the Family Educational Rights and Privacy Act (FERPA) and shall release no information absent written consent of the student unless required to do so by law or as dictated by the terms of the Agreement.
- m. *Reporting of Sexual Violence and Sexual Harassment.* The Site shall report any incident in which a student is the victim of sexual assault, dating violence, domestic violence, stalking or sexual harassment to the University Title IX Coordinator at mutitleixcoordinator@millersville.edu or 717-871-4100.

III. MUTUAL TERMS AND CONDITIONS

- a. *Terms of Agreement.* The term of this Agreement shall be five (5) years from the date of execution. This Agreement may not exceed a period of five (5) years.
- b. *Termination of Agreement.* The University or the School District may terminate this Agreement for any reason with ninety (90) days notice. Either party may terminate this agreement in the event of a substantial breach. However, should the School District terminate this Agreement prior to the completion of an academic semester, all students enrolled at that time may continue their educational experience until it would have been concluded absent the termination.
- c. *Nondiscrimination.* The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the Americans with Disabilities Act. The Site agrees to cooperate with the University in its investigation of claims of discrimination or harassment.

- d. *Interpretation of the Agreement.* The laws of the Commonwealth of Pennsylvania shall govern this Agreement.
- e. *Modification of Agreement.* This Agreement shall only be modified in writing with the same formality as the original Agreement.
- f. *Relationship of Parties.* The relationship between the parties to this Agreement to each other is that of independent contractors. The relationship of the parties to this contract to each other shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.
- g. *Liability.* Neither of the parties shall assume any liabilities to each other. As to liability to each other or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this contract. This provision shall not be construed to limit the University's or Commonwealth's rights, claims or defenses which arise as a matter of law or pursuant to any provisions of this contract. This provision shall not be construed to limit the sovereign immunity of the Commonwealth or of the State System of Higher Education or the University.
- h. *Right-To-Know Law.* The parties agree to comply with the Pennsylvania Right-to-Know Law, 65 P.S. §67.101 et seq., and any other similar laws, in complying with requests for public records made under such laws. This provision does not obligate either party to create any record that does not already exist.
- i. *Binding Signatures.* The parties warrant and represent that the individuals signing this Agreement are authorized to bind the University and the Site to the terms and conditions contained in the Agreement. For the purpose of this Agreement, a copy of the party's original signature shall be considered to be an original signature; and as such shall be sufficient to bind such parties.
- j. *Entire Agreement.* This Agreement represents the entire understanding between the parties. No other prior or contemporaneous oral or written understandings or promises exist in regard to this relationship.
- k. *Effective Date.* The effective date of this Agreement is the date of the last signature.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this Agreement as of the date previously indicated.

MILLERSVILLE UNIVERSITY
OF PENNSYLVANIA

EAST STROUDSBURG AREA
SCHOOL DISTRICT

Authorized Signature

Date

Gail E. Gasparich, PhD
Senior Vice President for Academic Affairs
And Provost

Authorized Signature

Date

Print Name

Print Title

Approved as to form and legality:

University Legal Counsel

Date: _____

EAST STROUDSBURG AREA SCHOOL DISTRICT

Phone: (570) 424-8500 – Fax (570) 421-4968

Contract for In-District ServicesName of Provider: Deana Ostroski ESASDEmployee # 4100Date(s) of Services: 8/15/24Title of Presentation/Service: ESASD Special Education OverviewPurpose of Presentation/Service: New Teacher InductionTotal Time Required for Presentation/Service: 12:30 - 1:30Presentation/Service Facility: ESASD High School South

Maximum Number of Participants: _____

Presentation/Service Rate: _____

Total Estimated Cost of Proposed Presentation/Service: _____

Budget Account Number to be charged: _____

Audio/Visual Equipment Needed: YES Attachments for Mac Book + Screen to present.

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.
 If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the provider.

Signature of Initiator: _____

Initiator sends to Provider to sign

DATE

Signature of Provider: Deana Ostroski

Provider sends to Assistant Superintendent for Curriculum & Instruction

8/8/24

DATE

Approvals:

Assistant Superintendent

For Curriculum & Instruction: _____

Send to the Superintendent's Office

DATE

After Board Approved

Board Approval Date _____

Superintendent: _____

Send back to the Initiator

DATE

Upon Completion of Presentation/Service the Initiator will complete.

Comments on services _____

Total due provider _____ Approved for payment _____

Initiator will distribute the copies:

- ☐ Business Office (payroll) for payment
- ☐ Human Resources – Place in Presenter's File
- ☐ Staff Development Secretary
- ☐ Initiator
- ☐ Provider

PRINTED 8/7/2024

320

ALTERNATIVE EDUCATION FOR DISRUPTIVE YOUTH AGREEMENT FOR SERVICES

Approved Private Provider: **PA Treatment & Healing – East Stroudsburg**
Public School District: **East Stroudsburg Area School District**

AND NOW, this 28th day of June, 2024, **PA Treatment & Healing – East Stroudsburg**, with a principal place of operations located at 149 Saw Mill Court, East Stroudsburg, PA 18301, hereafter referred to as “PROVIDER”, and the **East Stroudsburg Area School District**, with a principal place of operations located at 50 Vine Street, East Stroudsburg, PA 18301 hereafter referred to as “SCHOOL DISTRICT” enter into this Act 48 Program Agreement for Services (“Agreement”), as follows:

WHEREAS PROVIDER is providing Act 48 Alternative Education for Disruptive Youth Services; and

WHEREAS PROVIDER is an approved private provider of educational services for disruptive youth under Act 48 and Act 30 (collectively the “Act”), whereby PROVIDER is authorized to enter into contractual arrangements with local School Districts to provide educational services to “disruptive youth” as that term is defined in the aforesaid Act; and

WHEREAS, PROVIDER has developed a specific educational program (the “Program”).

NOW THEREFORE, in accordance with the aforesaid recitals, PROVIDER and the SCHOOL DISTRICT, intending to be legally bound, agree as follows:

I. DEFINITIONS

The following definitions apply regarding the text of this Agreement:

- A. “TERM” For purposes of this Agreement, “Term” shall be defined as the 2024-2024 School Year;
- B. “PROGRAM” For purposes of this Agreement, “Program” shall be defined as the PROVIDER Alternative Education for Disruptive Youth Program;
- C. “SCHOOL DISTRICT” For purposes of this Agreement, “SCHOOL DISTRICT” shall collectively be defined as all schools of the above referenced School District, acting by and through their authorized employees, agents and representatives; and
- D. “STUDENT” For purposes of this Agreement, “Student” shall be defined as an individual, enrolled in either middle school or high school, at SCHOOL DISTRICT who has been designated by the SCHOOL DISTRICT as a “disruptive youth” in accordance with the Act.

II. MATRICULATION RIGHTS

SCHOOL DISTRICT shall have the right to matriculate students into the PROVIDER Program, under the following terms and conditions:

- A. SCHOOL DISTRICT shall certify to PROVIDER that the student is “disruptive” as defined in the Act and provide all pertinent information to PROVIDER regarding said Student;
- B. SCHOOL DISTRICT shall provide PROVIDER with the opportunity to conduct a pre-intake conference to include the parent or guardian and the student in an effort to determine appropriateness of this placement.
- C. SCHOOL DISTRICT shall provide the courses of study to be used by the student as part of his/her curriculum, as well as a selected teaching staff representative to interact with the PROVIDER representative.
- D. SCHOOL DISTRICT shall provide the curriculum, including appropriate textbooks, assignments and examinations for students matriculated if for a predetermined period of 30 school days or less, when applicable.

III. COMPLIANCE WITH DEPARTMENT OF EDUCATION GUIDELINES

- A. During the entire term of this Agreement, PROVIDER and SCHOOL DISTRICT warrant to each other that they shall both be and remain in compliance with all applicable guidelines, requirements and mandates issued by the Commonwealth of Pennsylvania, Department of Education, or any other applicable statute or ordinance regarding all aspects of the Act 48 Program referenced herein.
- B. PROVIDER warrants that it shall be and remain an approved private provider of alternative educational services for disruptive youth, as defined in the Act, during the entire term of this Agreement. PROVIDER shall provide to SCHOOL DISTRICT, upon receipt of written request, a true and correct copy of the original Pennsylvania Department of Education approvals.

IV. FACILITIES

- A. PROVIDER warrants that its facilities conform to all applicable State and local statutes, regulations and building and safety code requirements, in addition to fire and panic requirements of the Commonwealth of Pennsylvania and/or the Department of Community Development of Smithfield Township where applicable, and that said facilities have been approved and a current Certificate of Occupancy is on display at each facility.
- B. PROVIDER shall provide to SCHOOL DISTRICT, upon receipt of written request, true and correct copies of the original permits, licenses and/or approvals.

V. ENVIRONMENTAL HEALTH AND SAFETY

- A. PROVIDER warrants that the necessary precautions are taken to protect the health, physical welfare and safety of students. PROVIDER shall comply with 24 P.S. § 7-736, 7-737, 7-738, 7-739 and 7-740.
- B. PROVIDER warrants that facilities shall be and remain in compliance with all such physical welfare and safety statutes, regulations, ordinances or mandates during the entire term of this Agreement.
- C. PROVIDER warrants that all students and parents are informed of the PROVIDER Grievance Procedure, which is outlined in the PROVIDER Student Handbook. Student and Parental concerns are addressed in accordance with the PROVIDER Grievance Procedure.

VI. SCHOOL FOOD SERVICE

PROVIDER shall not operate any food service program, and the requirements set forth in the Guidelines for Private Alternative Educational Institutions do not apply. However, SCHOOL DISTRICT shall make arrangements for students who are determined to be eligible for the free/reduce lunch program.

VII. STAFFING

- A. PROVIDER warrants that all members of its staff, in accordance with company policy, are 21 years of age or older.
- B. In accordance with state regulations, PROVIDER requires all employees to provide proof of an examination by a licensed physician including verification that the employee has no communicable diseases and has been tested for tuberculosis. Verification of this examination shall be recorded in personnel files.
- C. In accordance with company policy, all staff members are required to provide proof that they are citizens of the United States or hold a United States Immigration Services visa. This information is verified before an individual is hired and is on record in their personnel file.
- D. PROVIDER warrants that all members of its staff are required to have child abuse, criminal history clearances as a condition of employment in accordance with 23 Pa. C.S. §§ 6301-6385 (relating to the Child Protective Services Law), and 24 P.S. §§ 1-111 (relating to Background checks of prospective employees). These clearances must be renewed upon hire and then every 3 years thereafter.
- E. It shall be the responsibility of PROVIDER to assure that employees have background clearances, including an FBI clearance, as required by 24 P.S. § 1-111 and 23 P.S. § 6354. PROVIDER understands that the failure to maintain appropriate background clearances of employees shall be grounds for termination of the Department of Education approval as an alternative education provider.

322

- F. Staff hiring retention and utilization shall be in accordance with 23 Pa. C.S. §§ 6301-6385 (relating to Child Protective Services Law).

VIII. STUDENT ATTENDANCE

- A. PROVIDER warrants that it shall maintain records of students' attendance in accordance with Chapter 11 of the State Board of Educational Regulations.
- B. Methodology for assuring appropriate attendance records is maintained:
1. The Alternative Education Program calendar will be operated in accordance with a public school calendar within which the PROVIDER site is located. A copy of the calendar is attached.
 2. The specific method for maintaining attendance records shall be a daily physical check of each student, documentation of said daily physical check in a written Attendance Log, kept on file at PROVIDER, with attempted daily contact to each parent or guardian of said student if said student is not present when school is in session.
 3. PROVIDER shall forward monthly attendance records to the SCHOOL DISTRICT. Attendance records may be forwarded by PROVIDER on a more frequent basis if requested by the SCHOOL DISTRICT.
- C. Students with serious mental health issues may be determined to be inappropriate for continuation of services by PROVIDER. In those situations, PROVIDER will work with the SCHOOL DISTRICT to arrange a more appropriate setting.
- D. Because many of the students come to the program with a high rate of absenteeism, PROVIDER has the policy that no illegal (unexcused) days are granted.
- E. Authorized absences, trancies and unexcused absences lasting five (5) days or less will be billed in accordance with the standard charge. This permits the PROVIDER staff the opportunity to locate missing students, contact families and authorities. It also assures the placement of the student upon return.
- F. Absences lasting beyond the five (5) day limit will be billed in accordance with the request of the SCHOOL DISTRICT. PROVIDER staff will contact the appropriate SCHOOL DISTRICT representative before the end of the five (5) days to determine the course of action. Return placement for absentee students and all subsequent PROVIDER staff services beyond five days WILL NOT continue unless the SCHOOL DISTRICT is willing to guarantee payment for all days missed by the student up to the time of the student's return or appropriate withdrawal from the PROGRAM.

IX. STUDENT RECORDS AND REPORTS

- A. PROVIDER warrants that during the entire term of this Agreement, the SCHOOL DISTRICT shall receive a written progress report for each SCHOOL DISTRICT student matriculated into the PROGRAM. The written progress reports shall include subject and credit information, progress grade information, attendance information, discipline records, teacher and staff comments regarding said student's educational progress, and any applicable staff comments regarding the student's behavior, conduct or other pertinent issue regarding or related, in any way, with the education of said student.
- B. PROVIDER shall maintain students' records as follows:
1. Academics and Permanent Records
 - a. All test results;
 - b. PROVIDER quarterly progress report for each marking period and monthly reports. Copies are sent to parents, the SCHOOL DISTRICT, and the referring agency, when applicable.
 - c. Student Progress Report;
 - d. Previous school records; and

e. Other pertinent documentation as required by the Pennsylvania Department of Education.

2. Testing and Results

3. Health Records, which shall be forwarded to PROVIDER by the SCHOOL DISTRICT.

4. Miscellaneous

Includes monthly behavioral assessments, incident reports, etc.

C. Review of students' records will be provided as follows:

1. PROVIDER will forward progress reports to the SCHOOL DISTRICT monthly and quarterly. Such reports shall contain any and all information requested and shall be submitted within two weeks of the due date.
2. A quarterly review of the student's progress shall be provided to the parent or guardian, and school district representative.
3. This review shall occur more frequently at the discretion of the SCHOOL DISTRICT.
4. SCHOOL DISTRICT representatives are encouraged to visit students during program hours.
5. SCHOOL DISTRICT and PROVIDER ensure a periodic review, at a minimum at the end of every semester, for reviewing progress and or returning students to the regular classroom setting. This review shall be conducted during conferences, at a mutually convenient location, with PROVIDER, SCHOOL DISTRICT staff and parents/guardians of the student.

X. TRANSPORTATION

SCHOOL DISTRICT shall be responsible for transportation of said students to and from PROVIDER in accordance with 24 P.S. 13-1361 and 67 Pa. Code Chapter 171.

XI. REQUIREMENTS UNDER SAFE SCHOOLS

A. PROVIDER warrants that its PROGRAM complies with all provisions of Article XIII-A of the School Code.

B. PROVIDER shall comply with Article XIII-A as follows:

1. All new incidents involving acts of violence, possession of a weapon or possession, use or sale of controlled substances, or possession, use or sale of alcohol or tobacco by any person on school property shall be addressed by PROVIDER Staff immediately, the student's parents and/or guardians shall be immediately notified and consulted, appropriate disciplinary action shall be taken by PROVIDER Staff.
2. PROVIDER staff shall complete a written Incident Report. This report shall set forth the name of the student and all pertinent information regarding all new incidents by any student from the SCHOOL DISTRICT on PROVIDER property.
3. The Incident Report shall be submitted to the SCHOOL DISTRICT. The SCHOOL DISTRICT shall in turn report these incidents to the Department of Education pursuant to 24 P.S. § 13-1303-A.
4. PROVIDER shall retain a copy of the Incident Report in the student's file.
5. PROVIDER maintains working relationships with local law enforcement, as well as the county juvenile probation departments.

XII. SCHOOL HEALTH SERVICES

- A. The SCHOOL DISTRICT shall assure that appropriate school health services, under Article XIV of the Public School Code, are provided to all students matriculated at PROVIDER. Each student's participation in school health services shall be monitored and administered by the SCHOOL DISTRICT. When a student's participation is required in mandated health examinations, the SCHOOL DISTRICT shall notify PROVIDER and the student's parent/guardian, obtain any applicable parental consent, and/or obtain records if parents choose to have private exams by family physician or dentist.

Coordination of these services shall be the joint responsibility of PROVIDER and the SCHOOL DISTRICT. PROVIDER shall make arrangements with the SCHOOL DISTRICT to provide students an opportunity to receive health screenings as required under Article XIV of the Public School Code.

Records shall be forwarded to PROVIDER by the SCHOOL DISTRICT within two weeks of the student's health examinations for inclusion in the student's records.

- B. All PROVIDER employees shall be trained to provide first aid services. Training shall include First Aid, cardiopulmonary resuscitation and universal precautions. Training shall include crisis intervention, behavior management, suicide prevention, and health and other special issues affecting the student population. Examples of health and other special issues include sexually transmitted diseases, seizure disorders, asthma, mental illness, substance abuse, developmental disabilities, etc.

XIII. ACADEMIC STANDARDS AND ASSESSMENTS

- A. The SCHOOL DISTRICT shall assure that PROVIDER complies with academic standards and assessments under Chapter 4 of the State Board of Education Regulations in full unless specific waivers are requested by the SCHOOL DISTRICT under 24 P.S. 19-1902C and/or 22 Pa. Code 4.82 and approved by the Department of Education.
- B. PROVIDER shall provide basic education, which includes a core curriculum of math, social studies, English, science, and literature. Physical education /health and life skills instruction are also components of the program.
- C. PROVIDER shall comply with 24 P.S. §15-1547 (relating to instruction in alcohol, chemical and tobacco abuse).

XIV. SPECIAL EDUCATION SERVICES AND PROGRAMS

- A. SCHOOL DISTRICT warrants that special education services and provisions required under Chapter 14 of the State Board of Education regulations and 34 CFR Part 300 (relating to Assistance to States for the Education of Children with Disabilities) of the Department of Education Standards are strictly followed.
- B. SCHOOL DISTRICT warrants that no student who is eligible for special education services pursuant to the Individuals with Disabilities Act (Public Law 91-230, 20 U.S.C. Section 1400 et seq.) shall be deemed a disruptive student, except as provided for in 22 Pa. Code Section 14.143 (relating to Disciplinary placements).
- C. SCHOOL DISTRICT shall establish and implement procedures to appoint an IEP team as defined in 22 Pa. Code Section 14.154 (relating to IEP) and 34 CFR 300.344 (relating to IEP team). The IEP team established by the SCHOOL DISTRICT shall, in accordance with 34 CFR 300.346 (relating to Development, review, and revision of IEP) and 34 CFR 300.347 (relating to Content of IEP), determine the appropriate placement for the student. In accordance with 34 CFR 300.345(c), the SCHOOL DISTRICT warrants that a consultation with the student, parent/guardian will occur securing the student, parents/guardians written approval to enroll the student in the PROVIDER program. SCHOOL DISTRICT warrants that it complies with requirements identified in 34 CFR Part 300, Subpart E, Procedural Safeguards, Due Process Procedures for Parents and Children.
- D. PROVIDER does not warrant a Certified Special Education Teacher will be employed at each facility and/or for the term of this Agreement. Any services that are not provided by PROVIDER or cannot be provided by PROVIDER during the period of enrollment shall be the responsibility of the SCHOOL DISTRICT and the student shall be considered as a "dual enrollment" under applicable law.
- E. Prior to the matriculation of a student who is eligible for special education services into PROGRAM, SCHOOL DISTRICT shall determine the appropriateness of the student's placement in an alternative education setting.

SCHOOL DISTRICT is responsible for determining, on a case-by-case basis, if the requirements of a student's IEP can be met in the PROGRAM. The SCHOOL DISTRICT shall update the student's IEP to reflect the decision to enroll the student in the PROGRAM.

- F. Provided that the SCHOOL DISTRICT deems the alternative education placement appropriate for a student who is eligible for special education services, PROVIDER, as an independent contractor of the SCHOOL DISTRICT, shall implement the IEP of designated students under the supervision of the SCHOOL DISTRICT personnel, as defined in 34 CFR 300.23 (relating to Qualified Personnel), who have participated in the development of the student(s) IEP.
- G. If a student is enrolled and it is later determined that the student should be evaluated under applicable Special Education provisions, including the I.D.E.A. "Child Find" provisions and related reporting (34 CFR 300.125), PROVIDER will notify the SCHOOL DISTRICT. The SCHOOL DISTRICT agrees to fully comply with the applicable law regarding the identification and evaluation of said student for Special Education Services.

XV. IDENTIFICATION OF ELIGIBLE STUDENTS

- A. In accordance with the provisions set forth in 24 P.S. Section 1901-C(5), the SCHOOL DISTRICT shall set forth its internal policies to identify those SCHOOL DISTRICT students who are eligible for the PROGRAM and said internal policies shall comply with the informal hearing procedures set forth in 22 Pa. Code 12.8(c).
- B. Assurances that notice of the hearing shall precede placement in the PROGRAM. Where the student's presence poses a continuing danger to persons or property or an ongoing threat of disrupting the academic process, the student may be immediately removed from the regular educational curriculum with notice and a hearing to follow as soon as practicable.

XVI. EXEMPTION FROM STATUTORY REQUIREMENTS

- A. PROVIDER, as an Act 48 Alternative Educational Services Provider, shall be exempt from all statutory requirements established in the School Code and from regulations of the School Board of Education, with the exception of those statutory requirements identified in 24 P.S. 1902-E(3).
- B. PROVIDER warrants that it complies with those statutory requirements identified in 24 P.S. 1902-E(3) and all additional statutory provisions, regulations, ordinances or legal mandates regarding PROVIDER'S operations as a private Act 48 Alternative Educational Services Provider.

XVII. HOLD HARMLESS PROVISION - INDEMNIFICATION

- A. PROVIDER, as an independent contractor in respect to its performance under this Agreement, confirms and agrees that it shall be fully liable for any and all damages and costs of any kind resulting from any legal challenge(s) regarding the PROGRAM, and/or the actions of PROVIDER as the Private Alternative Education Provider. The SCHOOL DISTRICT and the Board of School Directors shall not be liable for any activity or operation related to PROVIDER.
- B. PROVIDER hereto shall not be held responsible for delay or failure to perform hereunder when such delay or failure is due to fire, flood, epidemic, strike, acts of God or the public enemy, unusually severe weather, legal acts of the public authorities, or delay or default which cannot reasonably be foreseen or provided against.
- C. PROVIDER and SCHOOL DISTRICT agree to hold each other harmless and indemnify each other from all claims, causes of actions, or litigation, including expenses, costs and attorney's fees, said indemnification including without limitation the PROVIDER Board of Directors, Officers, and SCHOOL DISTRICT Administrators, Board Members as follows:
 - 1. To the extent that any claim is asserted regarding the compliance or failure to comply with the I.D.E.A. or other applicable Special Education requirement, or to the extent that the SCHOOL DISTRICT fails to fulfill any terms, covenant or condition of this Agreement, the SCHOOL DISTRICT agrees to hold PROVIDER harmless and indemnify said approved private provider regarding any claims related to the same, including all costs and attorney fees;
 - 2. To the extent that any claim of negligence is asserted by a third party regarding PROVIDER failure to comply with applicable State statutes or regulations and fails to fulfill any term, covenant or condition of this Agreement,

causing the SCHOOL DISTRICT to be a Defendant in litigation by a third party, PROVIDER agrees to hold the SCHOOL DISTRICT harmless and indemnify the SCHOOL DISTRICT including costs and attorney's fees.

XVIII. INSURANCE

- A. PROVIDER shall, at its sole cost and expense, procure and maintain in full force and effect, liability insurance for its employees and the PROGRAM. Liability insurance shall carry an Aggregate Limit in an amount equal to or greater than \$1,000,000 and \$1,000,000 per occurrence.
- B. All insurance provided for in this section shall be obtained under valid and enforceable policies issued by insurers of recognized responsibility that are licensed to do business in the Commonwealth of Pennsylvania.
- C. In addition to the liability insurance coverage, PROVIDER agrees to provide, and maintain at all times during the term of this Agreement, worker's compensation insurance.
- D. In addition to the insurance coverage specified above, PROVIDER shall obtain any other insurance coverage as may be required by law.
- E. PROVIDER shall provide to SCHOOL DISTRICT, upon receipt of written request, a true and correct copy of liability coverage.

XIX. INSOLVENCY OF SCHOOL DISTRICT

If SCHOOL DISTRICT is or becomes insolvent, is declared a Distressed District under applicable Pennsylvania law, or is unable to pay any amounts due hereunder as said payments become due, then this contract shall automatically terminate upon the election of PROVIDER and all payments required hereunder for the remaining Term shall be accelerated and become automatically due and payable to PROVIDER within ten (10) calendar days. If said payment is not received, all SCHOOL DISTRICT students and related records shall not be entitled to continue to be matriculated at PROVIDER and said records shall be forwarded by PROVIDER to the SCHOOL DISTRICT. If said payment is received, the matriculated SCHOOL DISTRICT students shall be entitled to remain for the remainder of the applicable Term.

XX. CONFIDENTIALITY

PROVIDER and the SCHOOL DISTRICT, their agents and employees shall perform their respective obligations under this agreement in such a manner as to ensure HIPAA compliance with respect to records, names, and identities of persons referred to the PROGRAM, shall remain confidential, except as disclosure is permitted by law or as required for fulfillment of the terms of this Agreement.

XXI. TERMINATION

- A. If either party fails to fulfill in a timely or proper manner its obligations under this Agreement, or if either party violates any of the covenants or stipulations of this Agreement, the party injured thereby shall thereupon have the right to terminate this Agreement by giving written notice of such termination and specifying the effective date thereof, at least thirty (30) days before the effective date of such termination.
- B. PROVIDER agrees that the SCHOOL DISTRICT retains the right to terminate or not to renew this Agreement, after written notice of default and a thirty (30) day opportunity to cure said default by PROVIDER.
- C. SCHOOL DISTRICT agrees that PROVIDER retains the right to terminate or not to renew this Agreement, after written notice of default and a thirty (30) day opportunity to cure said default by SCHOOL DISTRICT for any of the following reasons:
 - 1. One or more material violations of this Agreement;
 - 2. Failure to timely comply with PROVIDER'S requests for information regarding any matriculated students, or failure to comply with PROVIDER staff regarding matriculation procedures set forth herein;
 - 3. Failure to make any payment required hereunder or pay any PROVIDER invoice when due;

4. Violations of any provisions in Act 48 of the Pennsylvania School Code;
 5. Violations of any provisions of state or federal law from which the SCHOOL DISTRICT has been exempted; the SCHOOL DISTRICT or their Board of School Directors has been indicted for and convicted of fraud.
- D. All contractual matters relating to the provision of the service by PROVIDER shall, upon termination by either party, be settled within thirty (30) days of the date of termination by the rendering of a bill marked "final bill" by PROVIDER to the SCHOOL DISTRICT.

XXII. ASSIGNMENT

PROVIDER agrees that this Agreement may not be assigned or transferred by PROVIDER or SCHOOL DISTRICT and that this Agreement shall be binding upon and inure to the benefit of the successors and assigns of the SCHOOL DISTRICT.

XXIII. COMPLIANCE

PROVIDER agrees that this Agreement is subject to all applicable Federal, State and local laws and regulations, policies and procedures of the Commonwealth of Pennsylvania, Department of Public Education and the Federal Government.

XXIV. SEPARABILITY

PROVIDER agrees that in the event that any provision of this Agreement shall or become invalid or unenforceable in whole or in part for any reason whatsoever, the remaining provisions shall, nevertheless, be valid and binding as if such invalid or unenforceable provision had not been contained in this Agreement.

XXV. NON-DISCRIMINATION CLAUSE

Both parties agree to abide by all federal and state laws prohibiting discrimination in admissions, employment and operation on the basis of disability, race, creed, gender, national origin, religion, ancestry, need for special education services, subject to PROVIDER'S right to receive waivers from the same or PROVIDER'S rights of noncompliance as set forth in Act 48 or other legal standard.

XXVI. ANNUAL REPORT

The SCHOOL DISTRICT must submit to the Pennsylvania Department of Education (PDE), by the PDE requested due date, an alternative education end-of-year report that is required by PDE to comply with Section 1903-C.

The SCHOOL DISTRICT shall notify PROVIDER at the beginning of the Agreement Term if PROVIDER will be needed to assist the SCHOOL DISTRICT with part of the Pennsylvania Department of Education on-line end-of-year report. PROVIDER shall comply with the SCHOOL DISTRICT request and comply with the PDE required due date.

XXVII. JURISDICTION AND VENUE

PROVIDER and SCHOOL DISTRICT agree that any lawsuit, action, claim, or legal proceeding involving, directly or indirectly, any matter arising out of or related to this Agreement, or the relationship created or evidenced thereby, shall be brought exclusively in the United States District Court for the Middle District of Pennsylvania or the Court of Common Pleas of Monroe County. It is the express intent of the Parties that jurisdiction over any lawsuit, action, claim, or legal proceeding shall lie exclusively in either of these two forums.

XXVIII. MISCELLANEOUS

- A. This Agreement may be executed in counterpart. Scanned and emailed copies of signatures shall serve as acceptable substitutes for original signatures and shall be legally binding. By executing this Agreement, each party hereto ratifies that all necessary Board action has been approved and obtained prior to the execution hereof and each party shall be entitled to rely upon the compliance with said rules, regulations and statutes.
- B. All notices or requests, as outlined in this Agreement, shall be delivered via certified mail, return receipt requested or

Federal Express delivery service to the addresses set forth in the Agreement.

XXIX. MODIFICATION

Any alteration, variation, modification or waiver of a provision of this Agreement shall be valid only when reduced to writing, duly signed by the parties of this Agreement, and attached to the original of the Agreement.

XXX. ENTIRE AGREEMENT

This Agreement contains the entire understanding among the parties hereto with respect to the subject matter hereof, and supersedes all prior and contemporaneous agreements and understandings, inducements or conditions, express or implied, oral or written, except as herein contained. The express terms hereof control and supersede any course of performance and/or usage of the trade inconsistent with any of the terms hereof.

XXXI. PAYMENT POLICY

SCHOOL DISTRICT shall compensate PROVIDER for the Program services rendered to Students, as follows:

- A. The SCHOOL DISTRICT shall provide PROVIDER with all required documentation by the Pennsylvania Department of Education.
- B. All invoices will be mailed by PROVIDER before the 10th calendar day of each month for services rendered in the preceding month.
- C. Payment is preferred within 30 days of date of invoice; however, 60 days is allotted for payment receipt with a 1% late charge assessed.
- D. The Alternative Education Program calendar will be operated in accordance with a public school calendar within which the PROVIDER site is located.
- E. Closure and delay in the event of snow emergencies will be determined in accordance with the public school district within which the center is located. Closure of the student's home school district does not affect the operation of the PROGRAM. If a student cannot attend PROVIDER as a result of a snow emergency for a day during which PROVIDER continues to conduct classes, payment for that day will be expected, and a "make up" day will not be scheduled. The day(s) missed by the student for this type of absence will be considered an excused absence.

IN WITNESS WHEREOF, the duly authorized officers of the parties hereby set their hands and seals, causing this Agreement to be executed and legally binding.

ATTEST:

Secretary

East Stroudsburg Area School District


Authorized Signature / Title

ATTEST:

PA Treatment & Healing – East Stroudsburg

Kristi Harris
Kristi Harris
President

2024-2025 AGREEMENT FOR SERVICES ADDENDUM

Approved Private Provider: **PA Treatment & Healing (PATH)**

This ADDENDUM is effective for the 2024-2025 school year with PA Treatment & Healing, an Act 48 Approved Private Provider.

NOW THEREFORE, this Addendum, Labeled **ATTACHMENT A**, shall be included with the original agreement, as referenced in the applicable Section XXXI, PAYMENT POLICY.

PROVIDER shall assess per diem rates as follows:

PATH CENTER	Days of instruction are in accordance with the following public school calendar:	2024-2025 DAILY TUITION RATE
East Stroudsburg	East Stroudsburg Area School District	\$105

PATH CENTER	Days of instruction are in accordance with the following public school calendar:	2024-2025 Special Education AEDY rate per day
East Stroudsburg	East Stroudsburg Area School District	\$115

JUL 16 2024

RECEIVED

Revised Copy 6/22/24

330

2024-2025 AGREEMENT FOR VIRTUAL LEARNING ADDENDUM

PROVIDER shall assess per diem rates as follows:

PATH CENTER	Days of instruction are in accordance with the following public school calendar:	2024-2025 DAILY TUITION RATE
East Stroudsburg	East Stroudsburg Area School District	\$105

**EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement**

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this June day of 5, 2024, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its
principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Radisson Lackawanna
Station Hotel

_____(the "Contractor") of _____

In consideration of the mutual agreements contained in this document, the parties,
intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

The Radisson will serve as the venue for the 2025 Prom on May 17th. The night will begin at 5:00 with dinner service beginning at 5:30. The ballroom will have a DJ and photo booth for entertainment ending at 9:30 pm. Buses will depart at 9:45 back to the high school.

Location of Services:

Radisson Lackawanna Station Hotel
700 Lackawanna Ave. Scranton, PA 18503

Effective Date: June 5th, 2024 to be paid 10 days before event May 17th, 2025.

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____
Time (Days/Hour/Other): _____
Total Cost: \$ _____

b) Fixed Rate: \$ 7,800⁰⁰ per food & beverage contract attached.

c) Are expenses included? ☒ YES ☐ NO
If no, please itemize:

Budget Code: _____ Department: _____

District Initiator: Elin J. Puccio

Authorization for Payment: [Signature] Date: 6-5-24

Purchase Order # _____

333



CATERING AGREEMENT

DATE PREPARED:	May 21, 2024	HOTEL CONTACT:	Olivia Rinaldi
GROUP NAME:	East Stroudsburg High School Prom	SALES PHONE:	570-558-3923
CONTACT:	Erin Picciano	HOTEL FAX::	570-342-6298
TITLE:	Host	SALES EMAIL:	olivia.rinaldi@radissonamericas.com
ADDRESS::		ARRIVAL:	Saturday, May 17, 2025
		DEPARTURE:	Saturday, May 17, 2025
PHONE:	570-424-8500		
EMAIL:	erin-farley-picciano@esasd.net		

East Stroudsburg High School Prom and Radisson Lackawanna Station Hotel agree that once this contract is accepted, East Stroudsburg High School Prom will hold an event at the Radisson Lackawanna Station Hotel ("Hotel").

SCHEDULE OF EVENTS

Any changes to agenda schedule may be subject to additional charges.

Date	Start Time	End Time	Function	Room	Set For	GTD	Setup	Rental
Sat 05/17/2025	5:00pm	10:00pm	570-424-8500	Ballroom Section I	200	200	Custom Set Up	\$2,000.00

EVENT DETAILS

- Client guarantees to pay for a food and beverage minimum of \$7,800.00.

BILLING: Group Representative to initial form of payment to be used for event

Cash and Checks: Client Initials: EP

Checks should be received 10 business days prior to event. Cash should be received 5 days prior to event. Payment must be made for 100% of the total estimated charges prior to day of event.

Credit Cards: Group Representative Initials: _____ (pending board approval)

If paying function with credit card client must complete the attached credit card authorization form and return with signed agreement. The credit card will be approved and processed 5 business days prior to arrival.

Deposits: Client's Initials: EP

An initial non-refundable deposit of \$2,000.00 is needed with signed contract to secure event. The balance must be paid prior to the beginning of the event.

** Check request submitted after board approval*

If a check is to be used for final payment, the check must be received no less than 10 days prior to the event. .

Please make checks payable to:

Radisson Lackawanna Station Hotel
Attention: Sales Department (and please reference group name)
700 Lackawanna Avenue Scranton, PA 18503

COMMITTED FOOD & BEVERAGE REVENUE/MEETING REQUIREMENTS

Upon acceptance of this contract, the hotel is securing planned banquet food and beverage revenue of **\$7,800.00**. All revenue figures are net and not inclusive of taxes, service charge or commissions. All food, beverage and function room rental is subject to a prevailing service charge plus current sales tax and county tax.

334

FINAL COUNT

Final count is due **15 business days prior** to day of event.

FUNCTION SPACE

Function rooms are assigned by hotel according to guaranteed number of people. Hotel reserves the right to change room assignments if necessary and will contact client prior to room charges. **All function space is subject to applicable service charge and taxes.** All banquet food cannot be taken out of function space. All food and beverage cannot be leave the banquet areas. No outside food or beverage is allowed in the banquet areas.

Any last minute room set up changes 72 hours prior to event date are subject to a minimum of \$150 fee.

* ATTRITION AND CANCELLATION

The client agrees in the event the revenues received are lower than the "Committed Revenue Figures," you will pay to the hotel, as liquidated damages, an amount equal to the difference between **80%** of the committed food and beverage revenue and actual food and beverage revenue.

If your group cancels the event, or terminates this contract, you agree that the hotel will be damaged, and that those damages will be difficult to quantify. Therefore, you agree that if you cancel your event or terminate your contract, you will pay to the hotel, as liquidated damages, an amount equal to **80%** of the "Committed Revenue Figures."

Schedule of Liquidated Damages	
If the Date of Cancellation is...	Your Liquidated Damages shall be...
Between 365 and 90 days prior to arrival.	50% of the "Committed Banquet Food, Beverage and Rental Revenue Figures"
Between 89 and 60 days prior to arrival.	75% of the "Committed Banquet Food, Beverage and Rental Revenue Figures"
Between 59 and 30 days prior to arrival.	90% of the "Committed Banquet Food, Beverage and Rental Revenue Figures"
Between 29 and day of arrival.	100% of the "Committed Banquet Food, Beverage and Rental Revenue Figures"

ADDITIONAL TERMS AND CONDITIONS

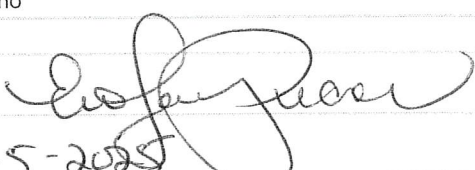
Attached hereto are additional terms and conditions relating to this contract, which are made a part of this Contract by this reference. Your signature at the bottom of the additional terms and conditions is your representation that you have read them and that they are included as a part of this contract

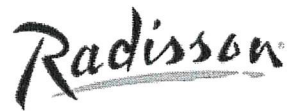
These dates and space will be reserved on your behalf until **May 28, 2024**, at which time the hotel asks that you return a signed copy of this agreement. In the event we have a request for your dates from another organization prior to the above date, we will contact you for a definite decision to confirm or release these dates in writing within 48 hours or 2 business days. If we have not received your confirmation by this date the hotel reserves the right to release all space for resale.

AUTHORITY

The persons signing the agreement on behalf of Hotel and East Stroudsburg High School Prom each warrant that they are authorized to make agreements and to bind their principals to this agreement.

This contract shall be deemed accepted only after it has been signed by a representative of the group and thereafter signed by a representative of the hotel.

Radisson Lackawanna Station Hotel Authorized Representative	East Stroudsburg High School Prom Authorized Representative
Olivia Rinaldi	Erin Picciano
Sales & Catering	Host
Signature:	Signature: 
Date:	Date: 
PROPERTY APPROVER:	
Name:	
Title:	
Signature:	
Date:	



ADDITIONAL TERMS AND CONDITIONS

CLEAN UP / TRASH Client Initials: CP

If excessive cleanup is needed after your event, the Hotel may assess a cleaning fee.

SERVICE CHARGE AND TAX

All food, beverage, audio-visual and room rental fees are charged applicable service charge and state sales tax. All Room Rentals and Parking are charged applicable county tax.

ELECTRICAL REQUIREMENTS

If your event requires any electrical needs for exhibitors, bands or special equipment, please let the hotel know two weeks prior to event..

EXHIBITOR INFORMATION

Loading and unloading of materials must be through the rear vendor entrance of the hotel. Request for additional tables, other than what the exhibit company has provided or the client has contracted for, will be at an additional cost. The use of any pyrotechnic devices, flammable liquids, fog machines or cooking displays must be approved by the Hotel prior to your arrival.

MUSIC

Excessively loud music and bands are not allowed in any public area or meeting rooms during daily business hours. Any use of amplifiers or live music must receive prior approval. The Hotel reserves the right to control decibel levels in all rooms. Any charges for electrical needs by your band will be your responsibility.

SHIPPING AND RECEIVING

Any articles for your event may be shipped to the Hotel up to 72 hours prior and stored in our secured package room. Any packages arriving prior to this time may be assessed additional storage fees at the prevailing daily rate. To insure proper delivery of packages for your event, the following information should be included on all packages sent to the Hotel:

Name of individual that will be picking up the package(s)
Radisson Lackawanna Station Hotel
700 Lackawanna Avenue
Scranton PA 18503
570-342-8300

Name and Date of Conference
Name of Catering / Convention Services Manager

Package Handling Fees are as follows: \$ 2.00 per box
\$35.00 per crate
\$50.00 per pallet

If packages need to be shipped back out from the Hotel, all items must be properly boxed, taped up and labeled with complete information before we will ship them out. Trade Shows with a large number of boxes need to make prior arrangements with an off-property exhibit company for delivery on "move-in day" and removal on "move-out day".

FORCE MAJEURE

No damages shall be due for a failure of performance occurring due to Acts of God, war, government regulation, disaster, terrorist act or strikes, any one of which make performance impossible.

337

INSURANCE AND INDEMNIFICATION

Hotel and East Stroudsburg High School Prom each agree to carry and maintain and provide evidence of liability and other insurance in amounts sufficient to provide coverage against any claims arising from any activities arising out of or resulting from the respective obligations pursuant to this contract. Group's insurance policy shall name the Hotel as an additional insured. Damage to the Hotel premises by the Group or appointed contractors will be at the Group's responsibility.

The Hotel shall indemnify, defend and hold harmless the Group and its officers, directors, partners, agents, members and employees from and against any and all demands, claims, damages to persons or property, losses and liabilities, including reasonable attorney's fees (collectively "Claims") arising out of or caused by the Hotel's negligence in connection with the provision of services or the use of the Hotel facilities. The Hotel shall not have waived or be deemed to have waived, by reason of this paragraph, any defense that it may have with respect to such claims.

The Group shall indemnify, defend and hold harmless the Hotel and its officers, directors, partners, agents, members and employees from and against any and all demands, claims, damages to persons or property, losses and liabilities, including reasonable attorney's fees (collectively "Claims") arising out of or caused by the Group's negligence and/or its members' negligence in connection with the use of the Hotel facilities. The Group shall not have waived or be deemed to have waived, by reason of this paragraph, any defense that it may have with respect to such claims.

OUTSIDE CONTRACTORS

The Hotel reserves the right to approve all outside contractors hired for use by the Group in the Hotel and to charge a fee for outside services brought into the Hotel. The Group and/or outside contractor must provide proof of worker's compensation insurance for employees who will work on Hotel premises and proof of adequate general liability coverage for the Group and/or outside contractors' activities while on Hotel's premises.

UTILITIES AND SIGNAGE

Utilities: All electrical services and utilities, including phone and riggings, are contracted through the Hotel's Sales Department.

Signage: All signs must be professionally printed and their placement and posting be pre-approved by the Convention Services Department. ***Nothing shall be posted, nailed, screwed or otherwise attached to walls, floors, or other parts of the building or furniture. Distribution of gummed stickers or labels is strictly prohibited.***

MISCELLANEOUS PROVISIONS

This contract is made and to be performed in Scranton, Pennsylvania, and shall be governed by and construed in accordance with Pennsylvania law. By executing this agreement, East Stroudsburg High School Prom consents to the exercise of personal jurisdiction over it by the courts of the State of Pennsylvania. The Hotel is not responsible for any loss or damage, no matter how caused, to any samples, displays, properties, or personal effects brought into the Hotel. This contract is the entire agreement between the parties, superseding all prior proposals both oral and written, negotiations, representations, commitments and other communications between the parties, and may only be supplemented or changed in writing, signed by a representative of the group and the hotel's General Manager. No representative of the Hotel has been or is authorized to make any representation which varies from the express terms of this contract, though this contract may be supplemented or amended in writing. In the event of litigation arising from or associated with this contract, the parties agree that the prevailing party therein shall recover its attorneys' fees and costs incurred therein. Any legal action in connection with this agreement shall be brought or maintained only in the courts of the State of Pennsylvania, and only in Lackawanna County. No food and/or beverage of any kind will be permitted to be brought into the hotel by the group or any of the group's guests.

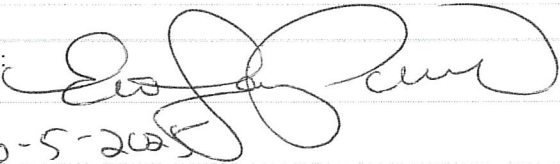
I have read these terms and conditions and agree that they are included as a part of the attached contract.

East Stroudsburg High School Prom Authorized Representative

Erin Picciano

Host

Signature:



Date:

6-5-2025

338

EAST STROUDSBURG AREA SCHOOL DISTRICT

Phone: (570) 424-8500 – Fax (570) 421-4968

Contract for In-District Services

Name of Provider: Maureen Seidel

Employee # 2091

Date(s) of Services: **August 15, 2024**

Title of Presentation/Service: Introduction to Educational AI

Purpose of Presentation/Service: New Teacher Induction

Total Time Required for Presentation/Service: 1 hour

Presentation/Service Facility: East Stroudsburg High School South

Maximum Number of Participants:

Presentation/Service Rate: **\$150**

Total Estimated Cost of Proposed Presentation/Service: \$150

Budget Account Number to be charged:

Audio/Visual Equipment Needed: Projector

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.
If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the provider.

Signature of Initiator: _____
Initiator sends to Provider to sign _____ DATE

Signature of Provider: Maureen G. Seidel August 12, 2024
Provider sends to Assistant Superintendent for Curriculum & Instruction _____ DATE

Approvals:	
Assistant Superintendent	
For Curriculum & Instruction: _____	_____
Send to the Superintendent's Office	DATE
After Board Approved	Board Approval Date
Superintendent: _____	_____
Send back to the Initiator	DATE

Upon Completion of Presentation/Service the Initiator will complete.

Comments on services _____

Total due provider _____ Approved for payment _____

Initiator will distribute the copies:

- ☐ Business Office (payroll) for payment
- ☐ Human Resources – Place in Presenter's File
- ☐ Staff Development Secretary
- ☐ Initiator
- ☐ Provider

339

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EAST STROUDSBURG AREA SCHOOL DISTRICT

Phone: (570) 424-8500 – Fax (570) 421-4968

Contract for In-District Services

Name of Provider: Maureen Seidel

Employee # 2091

Date(s) of Services: **August 15, 2024**

Title of Presentation/Service: Technology Introduction and Resources

Purpose of Presentation/Service: New Teacher Induction

Total Time Required for Presentation/Service: 1 hours

Presentation/Service Facility: East Stroudsburg High School South

Maximum Number of Participants:

Presentation/Service Rate: \$150

Total Estimated Cost of Proposed Presentation/Service: \$150

Budget Account Number to be charged:

Audio/Visual Equipment Needed: Projector

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.

If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the provider.

Signature of Initiator: _____

Initiator sends to Provider to sign

DATE

Signature of Provider: Maureen G. Seidel

August 12, 2024

Provider sends to Assistant Superintendent for Curriculum & Instruction

DATE

Approvals:

Assistant Superintendent

For Curriculum & Instruction: _____

Send to the Superintendent's Office

DATE

After Board Approved

Board Approval Date

Superintendent: _____

Send back to the Initiator

DATE

Upon Completion of Presentation/Service the Initiator will complete.

Comments on services _____

Total due provider _____

Approved for payment _____

Initiator will distribute the copies:

- ☐ Business Office (payroll) for payment
- ☐ Human Resources – Place in Presenter's File
- ☐ Staff Development Secretary
- ☐ Initiator
- ☐ Provider

340

PRINTED 8/1/2023 8:36 AM

COLONIAL INTERMEDIATE UNIT 20
A Regional Service Agency
6 Danforth Drive
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, PA 18301, (570) 424-8500. East Stroudsburg Area School District will utilize Colonial Intermediate Unit 20 to provide an associate teacher for direct, one-on-one services at the following locations:

East Stroudsburg High School South - Autistic Support,
Two students at J.T. Lambert Intermediate School - Autistic Support,
Lehman Intermediate School - Emotional Support,
Three students at Middle Smithfield Elementary School - Autistic Support,
Middle Smithfield Elementary School - Emotional Support,
Pleasant Valley High School - Physical Support,
Resica Elementary School - Autistic Support; and
Resica Elementary School - Multidisabilities Support

The total cost for services shall not exceed \$536,481.00. This contract will be in effect for the 2024-2025 school year.

East Stroudsburg Area School District will be billed for services rendered by Colonial Intermediate Unit 20.

Unemployment cost will be charged to the School District if Colonial Intermediate Unit 20 is unable to reassign the position.

The signed contract must be returned to Mr. Jon Wallitsch, Assistant to the Executive Director for Management Services, at the Intermediate Unit Office.


Mr. Jon Wallitsch
Assistant to the Executive Director
for Management Services

8/1/24
Date

East Stroudsburg Area School District Date
Superintendent

Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-8405, TDD/TTY Hearing Impaired (610) 252-3786.

COLONIAL INTERMEDIATE UNIT 20
ALTERNATIVE and REGULAR EDUCATION TRANSPORTATION CONTRACT
For School Year 2024-2025

This CONTRACT entered into this 1st day of July 2024 by and between COLONIAL INTERMEDIATE UNIT 20 at 6 Danforth Drive, Easton, PA 18045, hereinafter referred to as CIU20.

AND

East Stroudsburg Area School District at 50 Vine Street, East Stroudsburg, PA 18301

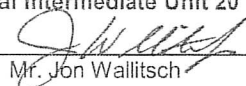
CIU20 and East Stroudsburg Area School District agree to enter into a contract where CIU20 provide and bill directly for Alternative and Regular Education transportation services for 2024-2025. Based on 2023-2024 aggregate miles the Intermediate Unit transported students and providing for our 2024-2025 budgetary increases and anticipated changes in number of students transported in 2024-2025, the cost for said service is \$3.13 per mile, for each student transported. CIU20 will bill based on the cost/mile.

The Intermediate Unit will make every effort to accommodate new Transportation Requests for Alternative and Regular Education transportation students in as timely a manner as possible within the existing runs as already established. Should this service require a dedicated, new run to accommodate an overload of students on already existing runs, the Intermediate Unit may need to sub-contract with an outside vendor to accommodate these students until such time as an Intermediate Unit driver or substitute driver can be secured.

Please return signed agreement following appropriate administrative action to:

Mr. Jon Wallitsch
Assistant to the Executive Director for Management Services
Colonial Intermediate Unit 20
6 Danforth Drive
Easton, PA 18045-7899
610-515-6415
jwallitsch@ciu20.org

Colonial Intermediate Unit 20

By: 
Mr. Jon Wallitsch

Title: Assistant to the Executive Director
for Management Services

East Stroudsburg Area School District

By: _____

Title: Superintendent

Witness: _____

Title: _____

Date: _____

LETTER OF AGREEMENT
Between
THE EAST STROUDSBURG AREA SCHOOL DISTRICT
and
THE COLONIAL INTERMEDIATE UNIT 20

Title IIA Nonpublic Programs and Services

This agreement is made and entered into as of the 18th day of July 2024, by and between the **EAST STROUDSBURG AREA SCHOOL DISTRICT** (hereinafter referred to as the "School District") and the **COLONIAL INTERMEDIATE UNIT 20**.

1. TERM

The Term of this Agreement shall commence on August 19, 2024 and terminate on September 30, 2025.

2. DESCRIPTION

Upon the terms and conditions set forth herein, the East Stroudsburg Area School District requests that the Colonial Intermediate Unit 20 provide Title IIA services in accordance with ESSA Nonpublic requirements for Title IIA programs and services at the following nonpublic schools: Notre Dame Elementary School, Notre Dame Jr./Sr. High School, and Pocono Mountain Christian School.

Such services will be secular, neutral, and non-ideological. The Colonial Intermediate Unit 20 agrees to comply with all Title IIA statutory and regulatory requirements.

3. FEES AND PAYMENT

- 3.1 In consideration of the services mutually agreed upon as described herein, East Stroudsburg Area School District shall pay the Colonial Intermediate Unit 20 **\$16,391.51** as determined by their allocation.
- 3.2 The Colonial Intermediate Unit shall invoice the School District **quarterly for services rendered, including 8% indirect cost. The dates the School District shall be invoiced are: October 15th, January 15th, April 15th, & July 15th. Payment must be received by the Colonial Intermediate Unit 20 within 30 days of the invoice date.**

4. COLONIAL INTERMEDIATE UNIT 20 RESPONSIBILITIES:

- 4.1 To contact school districts within own geographical IU area who have a nonpublic school within their geographic boundary
- 4.2 Provide a School District the contact information at Colonial Intermediate Unit 20 Unit for questions
- 4.3 To provide services as outlined in the statement of work
- 4.4 To assure all financial and legal responsibilities involved in providing professional development services
- 4.5 Any other responsibilities necessary to conduct the program as intended
- 4.6 Provide the School District with the data necessary to complete their Title IIA nonpublic responsibilities
- 4.7 Provide the School District access to the program at any time

5. SCHOOL DISTRICT RESPONSIBILITIES

- 5.1 Provide the local IU the names of the participating nonpublic schools and their allocations
- 5.2 Inform the Colonial Intermediate Unit 20 of any and all circumstances which may directly or indirectly affect the performance of this Agreement, including changes in the original funding allocation
- 5.3 Pay the invoice to Colonial Intermediate Unit based on the participating School District's nonpublic allocations

6. MISCELLANEOUS

- 6.1 The Colonial Intermediate Unit 20 maintains and keeps in force such insurance as Workers Compensation, Liability, and Property Damage.
- 6.2 The Colonial Intermediate Unit 20 shall indemnify, defend, and hold harmless the School District from any and all losses, damages, claims or costs, including attorney's fees, arising from any act or omission of the Colonial Intermediate Unit 20, its officials, agents, or employees.
- 6.3 The East Stroudsburg Area School District maintains and keeps in force such insurance as Workers Compensation, Liability, and Property Damage.
- 6.4 The East Stroudsburg Area School District shall indemnify, defend, and hold harmless the Colonial Intermediate Unit 20 from any and all losses, damages, claims or costs, including attorney's fees, arising from any act or omission of the East Stroudsburg Area School District , its officials, agents, or employees.
- 6.5 The East Stroudsburg Area School District assures the Colonial Intermediate Unit 20 that all meaningful consultation between the School District and the nonpublic schools needed to set up this agreement has been completed prior to the effective date of this agreement.
- 6.6 The East Stroudsburg Area School District is responsible for documentation and record keeping of this consultation for any potential future monitoring of the program.
- 6.7 The East Stroudsburg Area School District and the Colonial Intermediate Unit 20 acknowledge that it may be necessary to modify this Agreement if there are updates as a result of ESSA during the performance period of the contract.

The parties have entered into this Agreement as of the Effective Date first above written:

East Stroudsburg Area School District

Colonial Intermediate Unit 20

Signature: _____
Michael Catrillo

Signature: _____
Dr. Christopher Wolfel

Title: President, Board of Education

Title: Executive Director

Date: _____

Date: _____

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 31st day of July, 2024, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

POCONO MOUNTAINS UNITED WAY (the "Contractor").

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or controversy arising

SCHEDULE A

Description of Service to be performed (be specific):

As a partner with ESASD in early childhood education and community support through the Title IV grant, Pocono Mountains United Way will:

- Provide early childhood screenings (vision, hearing, dental, developmental) through the Healthy Start Early Childhood Screening Program, for children from birth to up to age 5 (or have not entered kindergarten yet). Referrals are made to other agencies should concerns arise from screening.
- Provide S.M.I.L.E. home mentoring/visit program for families with at-risk children living within the ESASD borders

Location of Services: Will vary depending upon client needs/location.

Effective Date: August 19, 2024 to August 19, 2025

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ n/a
Time (Days/Hour/Other): n/a
Total Cost: \$ n/a

b) Fixed Rate: **Not to exceed \$ 45,500.00**

c) Are expenses included? ☐ YES ☐ NO
If no, please itemize:

Budget Code(s): 10-3310-330-430-10-000-000-000-9184 Department: Grants – Title IV

District Initiator: Angela Byrne Date: 7/31/2024
Angela Byrne, Coordinator of Federal Programs and Grants

Authorization for Payment: _____ Date: _____

346

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 31st day of July 2024, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

POCONO MOUNTAINS UNITED WAY (the "Contractor").

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or controversy arising out of or relating to any interpretation, construction, performance or breach of this Agreement

SCHEDULE A

Description of Service to be performed (be specific):

As a partner with ESASD in community support through the Title I grant, Pocono Mountains United Way (PMUW) will provide scholarships to ESASD families with children enrolled in YMCA before/after school care programs in ESASD elementary school buildings, as well as any ESASD student attending at the YMCA's main location in Stroudsburg.

PMUW will accept applications with supporting income documentation, and determine scholarship eligibility based on predetermined income criteria agreed upon with ESASD. Scholarships will be for up to 65% of weekly tuition per qualifying child for the 2024-25 school year.

ESASD will advertise the availability of these scholarships to aid in students/families being referred to this program. PMUW will invoice ESASD for each child upon successful enrollment. If a student leaves the program, the balance of the scholarship will be offered to another qualifying student.

Location of Services:

Bushkill Elementary, J.M. Hill Elementary, East Stroudsburg Elementary, Resica Elementary, Smithfield Elementary, Middle Smithfield Elementary, and Pocono YMCA Stroudsburg.

Effective Date: August 19, 2024 to August 19, 2025

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ n/a
Time (Days/Hour/Other): n/a
Total Cost: \$ n/a

b) Fixed Rate: **Not to exceed \$50,000 (including administrative fee)**

☐

c) Are expenses included? ☒ YES ☐ NO

If no, please itemize:

Budget Code(s): 10-1450-330-430-10-000-000-000-9192 Department: Grants – Title I

District Initiator: Angela Byrne Date: 7/31/2024
Angela Byrne, Coordinator of Federal Programs and Grants

Authorization for Payment: _____ Date: _____

East Stroudsburg Area School District

Enrollment Count Matrix

Count of all actively enrolled students for the current school year. Note: students with multiple building enrollments (ME) will be counted once. See details for building choice.

BLDGB	HMRM	GRADE														HmRm Total
		EI	KF	01	02	03	04	05	06	07	08	09	10	11	12	
21CC	All	0	0	0	0	0	0	0	0	1	1	2	0	2	3	9
	21CC Total	0	0	0	0	0	0	0	0	1	1	2	0	2	3	9
AACS	All	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1
	AACS Total	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1
ADEL	All	0	0	0	0	0	0	0	0	0	0	1	0	0	1	2
	ADEL Total	0	0	0	0	0	0	0	0	0	0	1	0	0	1	2
ADM	All	30	0	1	0	0	0	0	0	0	0	0	0	0	0	31
	ADM Total	30	0	1	0	0	0	0	0	0	0	0	0	0	0	31
AGCC	All	0	0	1	1	5	2	1	0	4	2	2	1	2	1	22
	AGCC Total	0	0	1	1	5	2	1	0	4	2	2	1	2	1	22
AHCC	All	0	0	0	0	0	0	0	0	0	0	0	0	1	2	3
	AHCC Total	0	0	0	0	0	0	0	0	0	0	0	0	1	2	3
BES	All	0	40	70	70	74	64	63	0	0	0	0	0	0	0	381
	BES Total	0	40	70	70	74	64	63	0	0	0	0	0	0	0	381
CCAC	All	0	0	4	2	12	8	11	12	18	26	14	16	9	12	144
	CCAC Total	0	0	4	2	12	8	11	12	18	26	14	16	9	12	144
CPDL	All	0	0	0	1	0	0	1	0	1	1	0	0	0	0	4
	CPDL Total	0	0	0	1	0	0	1	0	1	1	0	0	0	0	4
ECCS	All	0	0	0	0	0	0	0	2	2	3	3	3	0	1	14
	ECCS Total	0	0	0	0	0	0	0	2	2	3	3	3	0	1	14
EHN	All	0	0	0	0	0	0	0	0	0	0	221	230	230	238	919
	EHN Total	0	0	0	0	0	0	0	0	0	0	221	230	230	238	919
EHS	All	0	0	0	0	0	0	0	0	0	0	300	331	337	364	1332
	EHS Total	0	0	0	0	0	0	0	0	0	0	300	331	337	364	1332
ESE	All	0	67	92	90	94	110	108	0	0	0	0	0	0	0	561
	ESE Total	0	67	92	90	94	110	108	0	0	0	0	0	0	0	561
HOME	All	0	3	20	10	25	21	22	23	12	8	5	3	7	6	165
	HOME Total	0	3	20	10	25	21	22	23	12	8	5	3	7	6	165
IPCC	All	0	0	3	3	0	3	0	0	1	2	1	7	4	2	26
	IPCC Total	0	0	3	3	0	3	0	0	1	2	1	7	4	2	26
IU20	All	0	0	8	10	16	5	9	3	7	11	4	7	6	15	101
	IU20 Total	0	0	8	10	16	5	9	3	7	11	4	7	6	15	101
JMH	All	0	53	69	75	101	72	80	0	0	0	0	0	0	0	450
	JMH Total	0	53	69	75	101	72	80	0	0	0	0	0	0	0	450
JTL	All	0	0	0	0	0	0	0	282	289	329	0	0	0	0	900
	JTL Total	0	0	0	0	0	0	0	282	289	329	0	0	0	0	900
LIS	All	0	0	0	0	0	0	0	152	182	208	1	0	0	0	543
	LIS Total	0	0	0	0	0	0	0	152	182	208	1	0	0	0	543
LLAC	All	0	0	0	0	0	0	0	0	0	1	1	0	1	0	3
	LLAC Total	0	0	0	0	0	0	0	0	0	1	1	0	1	0	3
LVCS	All	0	0	0	0	0	0	0	0	0	0	0	3	0	2	5
	LVCS Total	0	0	0	0	0	0	0	0	0	0	0	3	0	2	5
MSE	All	0	35	55	78	67	57	87	0	0	0	0	0	0	0	379
	MSE Total	0	35	55	78	67	57	87	0	0	0	0	0	0	0	379
PACC	All	0	0	1	3	1	2	2	3	1	8	4	3	4	5	37
	PACC Total	0	0	1	3	1	2	2	3	1	8	4	3	4	5	37

BLDG	GRADE HMRM	EI	KF	01	02	03	04	05	06	07	08	09	10	11	12	HmRm Total
PADL	All	0	0	0	2	0	0	0	0	0	0	1	0	0	2	5
	PADL Total	0	0	0	2	0	0	0	0	0	0	1	0	0	2	5
PALC	All	0	0	0	1	0	1	0	0	2	4	1	1	4	1	15
	PALC Total	0	0	0	1	0	1	0	0	2	4	1	1	4	1	15
PAVC	All	0	1	3	0	1	2	2	1	1	1	1	1	4	1	19
	PAVC Total	0	1	3	0	1	2	2	1	1	1	1	1	4	1	19
RCCS	All	0	4	2	2	6	5	2	6	6	2	4	7	8	7	61
	RCCS Total	0	4	2	2	6	5	2	6	6	2	4	7	8	7	61
RES	All	0	38	77	72	82	61	57	0	0	0	0	0	0	0	387
	RES Total	0	38	77	72	82	61	57	0	0	0	0	0	0	0	387
SMI	All	0	32	60	53	53	52	59	0	0	0	0	0	0	0	309
	SMI Total	0	32	60	53	53	52	59	0	0	0	0	0	0	0	309
Total All Buildings		30	273	466	473	537	465	504	484	527	607	567	613	619	663	6828

NOTES:

1. {NA} indicates students not assigned to any homeroom.
2. Student homeroom assignments are based on current enrollment.

PA Cyber / Charter Schools

21CC	21 st Century Cyber School
AACS	Arts Academy Charter School
ADEL	Adelphoi Ketterer Charter School
ADM	East Stroudsburg Area School District
AGCC	Agora Cyber Charter
AHCC	Achievement House Cyber Charter
BES	Bushkill Elementary
CCAC	Commonwealth Cyber Charter Academy
CPDL	Central PA Digital Learning Foundation
EAAC	Easton Arts Academy Charter
ECCS	Evergreen Community Charter School
EEAC	Executive Education Academy Charter
EHN	High School – North
EHS	High School – South
ESE	East Stroudsburg Elementary
HOME	Home-Education
IAAC	Innovative Arts Academy Charter
IPCC	Insight PA Cyber Charter
IU20	Intermediate Unit 20
JMH	JM Hill Elementary
JTL	JT Lambert Intermediate
LIS	Lehman Intermediate
LLAC	Lincoln Leadership Academy Charter
LVAR	Lehigh Valley Academy Regional Charter
LVCS	Lehigh Valley Charter School
MSE	Middle Smithfield Elementary
NPUB	Non-Public
OOD	Out-of-District
PACC	PA Cyber Charter
PADL	PA Distance Learning Cyber
PALC	PA Leadership Cyber
PAVC	PA Virtual Cyber
RCCS	Reach Cyber Charter
RES	Resica Elementary
SMI	Smithfield Elementary