

Unfinished Business:

(From the February 26, 2024 Board Meeting)

Superintendent's Report

Submitted for the record: responses to comments that were made regarding budgetary numbers when I spoke during the professional association contract ratification.

Committee Items: N/A

Board Meeting Items:

Budget:

When the motion was made regarding the Professional Association contract that was before the Board at the February 26th meeting, I spoke about the contractual obligations that the majority of this Board had made over the past (13) months. Starting in January 2023, the Board has ratified: the First Level Supervisors, the CFO, the Support Association, the Administrative Assistants, Act 93, the Superintendent, one Assistant Superintendent, and as of the February 26th Board meeting with three new Board members, the Teacher's CBA.

I stated that the professional association (teachers) agreement, having the largest number of members, would increase next year's budget (2024-2025) by nearly \$10 million, with each of the (609) teachers receiving a \$10,000 raise. The support association agreement will increase next year's budget by approximately \$1.2 million, the Act 93 agreement by approximately \$303,000, the First Level Supervisors by \$103,000, the Administrative Assistants by approximately \$70,000, and the Superintendent, Assistant Superintendent, and CFO by approximately \$29,000. This equates to budgetary increase of approximately \$12 million dollars for the 24-25 budget, not including all other expenses such as bus replacements, fuel, electricity, consumables, and equipment to name a few. The numbers shared for the professional, support, Act 93, and First Level Supervisors we all provided to me in an email from Mr. Bard on or before February 26th.

In response to my statement:

It was stated by Mr. Karkut: (Excerpt 1) *"I can say that our negotiations committee, along with our business manager did carefully review our expenditures and our income, and this was not done, some of your numbers are a little different than what we learned and what we went by."*

(Excerpt 2) *"I cannot agree, you cannot hold me fully responsible anything previous Board members did before my arrival in December. Okay, the contracts they approved I have no control over those, but I can say with ah honesty and with diligence that we took our time to review numbers with our business manager, our CFO...sorry Peter, and our fellow Board members and I feel confident we can get through this and I think your numbers are just a little different from what we got, but that's what I'm saying."*

Note: Mr. Karkut never indicated what numbers were different, nor did he provide the numbers he is suggesting were discussed.

It was stated by Mr. Andrews: (Excerpt 1) *"I want to reiterate what Keith said, we all looked very closely at the numbers we worked with Peter on it and we were told and we believe what he said that there's really not going to be an immediate or any ah price tax increase..."*

(Excerpt 2) *"...I feel but Dr. Riker here, thank you for your information but you are way off in your numbers unless I'm way off"*

Note: Mr. Andrews never indicated what numbers were "way off", nor did he provide the numbers he may be thinking of or referring to.

In an email from Mr. Bard (CFO) to the Board on Wednesday, February 7, 2024 Mr. Bard stated the following: *"What I have said, and what I will continue to say, is that this agreement can be accomplished, if the board of education, and the community, is prepared to meet their obligation (committing expenditures) by raising revenues. I would think that you would need to start raising taxes in 2025-2026 (next year) by 3.0% at least, and then continuing at a pace of 3.5% to 4.0% to the act 1 index each year for the next 5 years, at least after that."*

In Summary

Budgets are based on revenues and expenditures. While the Board controls the expenditures of the district by negotiating contracts, compensation plans, and passing a budget by June 30th of each year, they do not control ALL revenue sources that can have a positive or negative impact on their budget, specifically State and Federal government revenues. At the same time, to balance a budget, the Board has only two options that they may utilize to fulfill their Board approved financial obligations: increasing revenues on their own by raising taxes, or reducing budgetary expenditures by eliminating programs. When a Board votes to make any financial commitments/obligations, they also are committing themselves, and potentially the taxpayers of the community to a fiduciary responsibility that ensures they have the revenue to cover those obligations.

EAST
STROUDSBURG
AREA
SCHOOL DISTRICT

SECTION: PROGRAMS
TITLE: HOME EDUCATION PROGRAMS
ADOPTED: August 19, 2002
REVISED: November 17, 2003
October 4, 2005
December 19, 2005
August 19, 2013
October 19, 2015
May 17, 2021
April 17, 2023
March 18, 2024

137. HOME EDUCATION PROGRAMS

1. Authority

Home education programs for students of compulsory school age residing in the school district shall be conducted in accordance with state law and regulations. [1][2][3]

2. Definitions

Home Education Program – a program conducted in compliance with law by the parent(s)/guardian(s) or person having legal custody of a child. A home education program shall not be considered a nonpublic school under the provisions of law.

Supervisor – the parent(s)/guardian(s) or person having legal custody of a child who is responsible for providing instruction, provided that such person has a high school diploma or its equivalent.

Hearing Examiner – shall not be an officer, employee or agent of the Department of Education or of the school district or intermediate unit of residence of the child in the home education program.

Appropriate Education – a program consisting of instruction in the required subjects for the time required by law and in which the student demonstrates sustained progress in the overall program. [2]

3. Delegation of Responsibility

The Superintendent or designee may develop and distribute administrative regulations for registering home education programs and maintaining appropriate records in accordance with law. [2]

4. Guidelines

Notarized Affidavits or Unsworn Declaration

A notarized affidavit or unsworn declaration of the parent(s)/guardian(s) or person having legal custody of the child or children shall be filed prior to commencement of the home education program and annually thereafter on August 1 with the Superintendent setting forth the information required by law. The notarized affidavit or unsworn declaration must contain certification that the supervisor of the home education program and all adults living in the home and persons having legal custody of a child or children in the home

education program have not been convicted of criminal offenses enumerated in School Code, in accordance with law. [2]

Instructional Program

The instructional program for home education students shall include such courses as required by law. [2][4][5]

Loan of Instructional Materials

The school district of residence shall, at the request of the supervisor, lend to the home education program copies of the school's planned courses, textbooks, and other curriculum materials appropriate to the student's age and grade level. [2]

A supervisor borrowing materials pursuant to this section shall agree prior to receipt of any materials to reasonable conditions established by the school district for the use of materials which require their return in good condition, reasonable wear and tear excepted. There will be a charge for reusable materials not returned and/or damaged.

Student Portfolio and Evaluations

For each student participating in a home education program, the supervisor shall: [2]

1. Maintain a portfolio of records and materials, in accordance with applicable law.
2. Provide an annual written evaluation of the student's educational progress, in accordance with the provisions of applicable law.

Graduation Requirements

The following minimum courses in grades 9 through 12 are established as a requirement for graduation in a home education program: four (4) years of English; three (3) years of mathematics; three (3) years of science; three (3) years of social studies; and two (2) years of arts and humanities. [2]

Diplomas

Students who complete all of the graduation requirements of the home education program shall receive a high school diploma issued by the supervisor or an approved diploma-granting organization. [2]

Students With Disabilities

A home education program meets compulsory attendance requirements for a student with a disability only when the program addresses the specific needs of the student and is approved by a teacher with a valid Pennsylvania certificate to teach special education, a licensed clinical psychologist or a certified school psychologist. Written notice of such approval must be submitted with the required affidavit. [1]

The supervisor may request that the school district or intermediate unit of residence provide services that address the specific needs of a student with a disability. [1]

When the provision of services is agreed to by both the supervisor and the school district or intermediate unit,

all services shall be provided in district schools or in a private school licensed to provide such programs and services. [1]

Appropriate Education/Compliance Determination

A home education evaluator shall certify that an appropriate education is occurring in the home education program. The supervisor shall submit the certification to the Superintendent by June 30 of each year. If the supervisor fails to submit the certification, the Superintendent shall send a letter to the supervisor notifying the supervisor that s/he has ten (10) days to submit the certification. [2]

If the Superintendent has a reasonable belief at any time during the school year that appropriate education may not be occurring in the home education program, the Superintendent may submit a letter to the supervisor requiring an evaluation to be conducted and that an evaluator’s certification stating that an appropriate education is occurring shall be submitted to the district by the supervisor within thirty (30) days. The letter shall include the basis for the Superintendent’s reasonable belief. [2]

If the Superintendent has a reasonable belief that the home education program is out of compliance, the Superintendent shall submit a letter to the supervisor requiring a certification to be submitted within thirty (30) days indicating the program is in compliance. The letter shall include the basis for the Superintendent’s reasonable belief.

As required by law, all letters shall be sent by certified mail, return receipt requested, and the time for submission of the requested documentation begins upon receipt of the letter. [2]

Hearings

If the supervisor fails to submit a certification as required, the Board shall provide a hearing by a qualified and impartial hearing examiner within thirty (30) days. [2]

If the hearing examiner finds that an appropriate education is not taking place in the home education program, the home education program will be determined out of compliance; and the student will be enrolled promptly in a district school, a nonpublic school or a licensed private academic school. [2]

If a home education program has been determined to be out of compliance, the supervisor or spouse of the supervisor of the home education program is prohibited by law from supervising a home education program for that child or children for a period of twelve (12) months from the date of such determination. [2]

Appeal

The supervisor or Superintendent may appeal the decision of the hearing examiner to the Secretary of Education, Commonwealth Court or Court of Common Pleas. The home education program may continue during the appeals process.

Transfers

If a home education program is relocating to another Pennsylvania school district, the supervisor must request from the Superintendent a letter of transfer for the home education program. The request must be made by

registered mail thirty (30) days prior to relocation. [2]

The Superintendent shall issue the letter of transfer within thirty (30) days after receipt of the supervisor's registered mail request. [2]

The supervisor shall file the letter of transfer with the Superintendent of the new district of residence. [2]

If a home education program is out of compliance, the Superintendent shall inform the home education supervisor and Superintendent of the new district of residence of this status and the reason for denial of the transfer letter. [2]

If a home education program is in hearing procedures, the Superintendent shall inform the home education supervisor, hearing examiner and Superintendent of the new district of residence of this status and the reason for denial of the transfer letter. [2]

If the Superintendent is informed of pending proceedings related to a home education program relocating from a previous district to this district, the Superintendent shall continue the home education program until the appeal process in the previous district is finalized. [2]

Enrollment in the School District

Home education students who wish to enroll in the school district will be placed in appropriate grades and/or classes for instruction as a result of an assessment process to be conducted by the school district, which could include assessment of the child's home education portfolio, results of standardized testing, curriculum-based assessment, and other applicable forms of academic screening and assessment at the school's discretion.

At the secondary level, students who wish to obtain credit towards graduation must, in addition to the submission of the home education portfolio (including pertinent work samples and other applicable materials), pass subject-specific final examinations and/or other appropriate forms of subject-specific assessment as approved by the Superintendent.

It is the responsibility of the home education student to keep track of all dates and times of practices, games or other functions of the extracurricular activity in which s/he is involved and to monitor the potential for postponements or cancellations of such due to inclement weather or other circumstances.

References:

1. 24 P.S. 1327

2. 24 P.S. 1327.1

3. 22 PA Code 11.31a

4. Pol. 137.2

5. Pol. 137.3

24 P.S. 111

22 PA Code 11.33

Pol. 137.1

Pol. 203

Pol. 209

EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: PUPILS
 TITLE: STUDENT RECORDS
 ADOPTED: April 22, 2002
 REVISED: February 23, 2004
 July 17, 2006
 November 20, 2006
 June 25, 2007
 October 15, 2012
 October 19, 2015
 July 18, 2016 (Eff. August 1, 2016)
 March 18, 2024

216. STUDENT RECORDS

Purpose

The educational interests of pupils and of society require the collection, retention, and use of information about individual pupils and groups of pupils. The welfare and progress of pupils is inextricably related to the maintenance of a thorough and efficient system of public schools; the latter cannot be achieved nor assessed in the absence of appropriate information about the former.

Authority

It is no less the interest of society to protect the right of each of its members against an unwarranted invasion of privacy. The primary purpose of pupil record keeping shall be the educational welfare and advancement of the pupils.

The Board of Education (School Board) of the East Stroudsburg Area School District (school district) has primary responsibility for the compilation, maintenance, access to, and security and confidentiality of pupil records. The staff may compile records mandated by the Commonwealth, the federal government, or specifically permitted by this policy.

[1][2][3][4][5][6][7][8][9][10][11][12][13]

The Board shall adopt a comprehensive plan for the collection, maintenance and dissemination of student records that complies with federal and state laws and regulations and state guidelines. Copies of the adopted student records plan shall be maintained by the school district and revised as required by changes in federal or state law.

Delegation of Responsibility

The Superintendent or designee shall be responsible for implementing and monitoring the adopted student records plan, which meets all legal requirements.

The designated administrator shall establish safeguards to protect the student and family from an invasion of privacy when collecting, retaining and disseminating student information and providing access to authorized persons.

School district staff shall compile only those educational records mandated by federal and state laws and regulations.

In accordance with law, each school district teacher shall prepare and maintain a record of the work and progress of each student, including the final grade and a recommendation for promotion or retention.[17]

Definitions

The following definitions are provided for the purpose of interpretation and implementation of this policy:

1. **Dates of Attendance** - Means the period of time during which a student attends or attended the school district. Examples of dates of attendance would include an academic year, semester, quarter or grading period, but would not include specific daily records of a student's attendance.[14]
2. **Destruction** - Means the physical destruction or permanent removal of personally identifying data from the education records of a student so that the information in those records is no longer personally identifiable. (Also known as "purging").
3. **Directory Information** - Means information contained in an education record of a student that would not generally be considered harmful or an invasion of privacy if disclosed, and includes, but is not limited to, the following information relating to a student: the student's name, address, listed telephone number, electronic mail address, photograph, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, grade level, honor rolls, degrees and awards received, and the most recent previous educational agency or institution attended by that student. [11][14]
4. **Dissemination or Disclosure** - Means permitting access to or the release, transfer or other communication of the education records of a student, or the personally identifiable information contained therein, orally or in writing, or by electronic or any other means, to any party. [14]
5. **"Educational Institution" or "Educational Agency"** means any public or private agency or institution that is the recipient of funds under any Federal program.
6. **Education Records** - Those records that contain personally identifiable information directly related to a student and are maintained by the school district or by a party acting for the school district. It can be recorded in any form, including but not limited to, handwriting, print computer media, video or audio tape, film, microfilm and microfiche. [11][14]

The term does not include:

- a. Records of instructional, supervisory and administrative personnel and ancillary personnel, which are in the sole possession of the maker and are not accessible or revealed to another individual, except a substitute. A "substitute" is an individual who performs, on a temporary basis, the duties of the individual who made the record, and does not refer to an individual who currently succeeds the maker of the record in their position.
- b. Records of the law enforcement unit of an educational agency or institution, subject to the provisions of 34 C.F.R. §99.8.

c. Records relating to an individual who is employed by the educational agency or institution, that:

1. Are made and maintained in the normal course of business.
2. Relate exclusively to the individual in that individual's capacity as an employee.
3. Are not available for use for any other purpose.

Note: Records relating to an individual in attendance at the agency or institution who is employed as a result of their status as a student are education records.

7. **Eligible Student** - Means a student who has attained eighteen (18) years of age, is attending an institution of post-secondary education, or is a legally emancipated minor. For the purposes of this section, whenever a student has attained eighteen (18) years of age, or is attending an institution of postsecondary education, the permission or consent required of and the rights accorded to the parent(s)/guardian(s) of the student shall thereafter only be required of and accorded to the student. In cases where an eligible student is dependent upon the parent as defined in Section 152 of the Internal Revenue Code, the school will make the education records accessible to the parent of said student. [14][15]
8. **Exceptional Student** - As defined in this policy, an exceptional student means any student eligible to receive special education services under the Individuals with Disabilities Education Act (IDEA), 20 U.S. C. § 1400. 1, et. seq., and its implementing regulation, 34 C.F.R. Part 300; and Chapters 14 and 16 of the regulations of the State Board of Education, 22 Pa. Code §§ 14.1 and 16.1, et. seq.
9. **Informed Consent** – the approval by signature of an individual (parent, guardian, student) who has been apprised of the nature, content, and procedure of a records collection, maintenance, or release activity of an agency.
10. **LEA** – Local Education Agency.
11. **Legally Emancipated Minor** - A person below the age of twenty-one (21) who has chosen to establish a domicile apart from the continued control and support of the parent(s)/guardian(s). A minor living with a spouse is deemed emancipated.
12. **Maintain or Maintained** – In the case of personally-identifiable information on paper or stored on magnetic or video tape, the term shall mean kept in a secure file or desk drawer or in the continuous and secure control of a school official with a legitimate educational interest in the content thereof. In the case of personally-identifiable digital information that is electronically-stored, including electronic mail, the term shall mean kept in a secure database located on a server or servers, disk partition, or other electronic storage system specifically designated by the Superintendent or his or her designee as a “student records maintenance site.” The District electronic mail server or servers, or directory or directories, and the files on local disk drives dedicated to the storage of sent or received electronic mail, shall not for any purpose constitute a “student records maintenance site” and any mail stored thereon shall either be deleted or moved to a “student records maintenance site” at least once annually.
13. **Panel** – the body, that will adjudicate cases under procedures set forth on pages six (6) and seven (7) of this policy.
14. **Parent** - Includes natural parent(s), legal guardian(s) or an individual acting as a parent of a student in the absence of a parent(s) or guardian(s). The school district will presume that a parent has the authority to exercise the rights inherent in this policy unless the school district

has been provided with evidence that there is a state law or court order governing such matters as divorce, separation, or custody, or a legally binding instrument, which provides to the contrary. [14][16]

15. **Personally Identifiable** - Means that the data or information includes, but is not limited to: [14]

- a. The name of a student, the student's parent(s)/guardian(s), or other family member.
- b. The address of the student or the student's family.
- c. A personal identifier, such as the student's social security number, or a student number.
- d. A list of personal characteristics which would make the student's identity easily traceable by a person not already familiar with the student's identity or other information which would make the student's identity easily traceable.

16. **Purging** – See “Destruction”.

17. **Record** -- any information maintained in any way, including, but not limited to:

- a. handwriting
- b. print
- c. film
- d. computer media
- e. video or audio tape
- f. microfilm or microfiche

18. **Representational Consent** – as the legally elected or appointed representatives of the parent(s)/guardian(s) of a school district, the Board of School Directors may collectively, as a body, grant approval (representational consent) to such programs, processes, and procedures as are considered to be the valid, legal, and expected function of any responsible educational agency. The consent decisions of the representational agency are (subject to higher authority or judicial review) binding on all students and parent(s)/guardian(s) whether or not they might individually have consented.

19. **Secretary** – Secretary of the U.S. Department of Education.

20. **Student** - Includes any school age person, whether a regular education or exceptional student, with respect to whom the school district maintains an education record. [14]

Guidelines

Collection

By their approval of this policy, the School Board provides representational consent of parent(s)/guardian(s) and eligible students for the collection of basic identifying information and the administration of aptitude and achievement tests. Annually, the School Board shall approve a district wide testing program that shall be made known to parent(s)/guardian(s) and eligible students.

Parent(s)/guardian(s) and eligible students eighteen (18) years and older shall be notified annually and upon enrollment of:

1. The policies and procedures of the school district regarding student education records.

2. The data collected through representational consent.
3. The criteria for determining who constitutes a school official and what constitutes a legitimate educational interest.
4. The conditions for disclosure or dissemination of information.
5. The rights and procedures for parent(s)/guardian(s) or eligible students:
 - a. To access education records.
 - b. To seek an amendment of the student's education records that the parent or eligible student believes to be inaccurate, misleading, or otherwise in violation of the student's privacy rights.

The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that the Family and Educational Rights and Privacy Act and 34 C.F.R. § 99.31 authorize disclosure without consent.

6. The right to file with the Department of Education a complaint under 34 C.F.R. § 99.63-99.64 concerning alleged failures by the educational agency or institution to comply with the requirements of the Family Educational Rights and Privacy Act and 34 C.F.R. § 99.7.

The student or the parent(s)/guardian(s) of a dependent student may request that specific data, e.g., awards, part-time employment, volunteer service in school or community, be placed on the student's file. If such information is verified and of recognized relevance, it may be added to the file. Also, the student or parent may submit a disclaimer concerning the appropriateness or validity of any material in the file. Such statement shall be dated, signed, and kept in the file as long as the material it concerns remains in the file. The appeal process outlined in this policy shall apply for this purpose.

Security and Privacy

The Superintendent shall be responsible for education record maintenance and access and for the education of staff about maintenance and access policies. The school principal is responsible for implementing the policy concerning student education records in the building. All school personnel having access to education records should receive periodic training in security, with emphasis upon privacy rights of students and parent(s)/guardian(s).

Records are to be kept secure at all times under the supervision of the school principal or designated agent.

In addition to the submission of a disclaimer, a parent or eligible student has the right to challenge the validity or appropriateness of any information in the education record and request that such information be corrected or deleted.

A parent or eligible student who believes that information in education records collected, maintained or used by the school district is inaccurate or misleading or violates the privacy or other rights of the student, has the right to request that the building principal amend the information under the following procedures:

1. The parent or eligible student shall submit, in writing to the building principal, a request for

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amendment, which shall include a brief statement, which specifies the record(s) to be amended and the reason that an amendment is requested.

2. The school principal shall decide whether to amend the information in accordance with the requests of the parent or eligible student within a reasonable time period after receipt by the school principal of the request to amend, but not more than thirty (30) calendar days.
3. If the school principal decides to amend the information in accordance with the request, the school principal shall notify the Superintendent. After approval by the Superintendent, the school principal shall notify the parent or eligible student, in writing, of the decision to amend the record.
4. If the school principal decides to refuse to amend the information in accordance with the request of the parent or eligible student, the school principal shall inform the parent or eligible student, in writing, of both the refusal and the specific reason(s) for the refusal, and shall notify the parent or eligible student, in writing, of their rights to request and receive a hearing.

If the parent or eligible student, upon receiving written explanation from the school principal, still feels a need to challenge information in the education record, the parent or eligible student shall, upon written request to the Superintendent, be granted a hearing in accordance with the following provisions:^[18]^[19]

1. The hearing shall be held at a mutually agreed upon time and place within a reasonable time of receiving the written request, but not more than thirty (30) calendar days. The parent or eligible student shall be given notice of the date, place and time within a reasonable time period in advance of the hearing but not less than ten (10) calendar days in advance of the hearing.
2. A three (3) member panel of professional school staff shall preside over the hearing. A chairperson designated by the Superintendent, who shall not have a direct interest in the outcome, shall conduct the hearing. Under no circumstances will the school principal who initially received the request for amendment of the record be involved in the hearing process other than to offer testimony.
3. The parent or eligible student may be represented by counsel at their own expense and will be afforded a full and fair opportunity to present evidence and to examine and cross-examine witnesses.
4. Within a reasonable period of time after the conclusion of the hearing, but not more than thirty (30) calendar days, the panel will make its decision(s), based solely on the evidence presented at the hearing, known to the parent(s)/guardian(s) or individual acting as a parent in the absence of the parent(s)/guardian(s), and will include a summary of the evidence and reasons for said decision(s).
5. If, as a result of the hearing, the panel decides to amend the record, it shall so notify the parent or eligible student, in writing and the item(s) in question shall be amended.
6. If, as a result of the hearing, the panel decides not to amend the information, then it shall inform the parent or eligible student, in writing, of their rights to place in the education record a statement which sets forth the written comments of the parent or eligible student upon the information in the education record, or reason(s) for disagreeing with the decision of the school district, or both written comments and reasons.

7. The statement of the parent or eligible student shall be appended, by the Superintendent or designee, to the education record so long as the record or the contested portion thereof is maintained by the school district.
8. If the education record of the student or the contested portion thereof is released to any party, the statement of the parent or eligible student shall also be released to that party.

A parent or eligible student also has the right to file complaints concerning acts of non-compliance with this policy by contacting the Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Ave., SW, Washington, D.C. 20202-4605.

Dissemination or Disclosure

The school district is often asked to transmit student information to other agencies, institutions or individuals. Since conveyance of records removes data from the control of the school, stringent precautions are required to protect the rights of the student against infringement of privacy, misinterpretation of data, and inappropriate use.

Upon receiving a request for educational records from another school district or charter school, the school district shall forward the records within ten (10) business days of receipt of the request.

Student medical records, maintained by the nurse's office, are considered educational records as per federal guidance and may be shared with staff who the school district determines has a legitimate educational interest and a need to know medical information in order to protect the safety and health of the student. Parental requests to maintain the confidentiality of any given medical information must be made in writing and should be directed to the school principal.

The confidentiality of mental health records/information shall be completely maintained. Such records are covered by the PA Mental Health Procedures Act 55 Pa. Code § 5100.33.

The school district may, without the consent of the student or parent, release personally identifiable information from an educational record of a student to/when:

1. Members of the professional staff and the clerical support staff (including but not limited to, teachers, instructional aides, guidance counselors, school psychologists, home school visitors, administrative personnel, and confidential secretaries) who have a legitimate education interest. A person having a legitimate education interest shall be defined as:
 - a. Person(s) directly responsible for providing instruction to the student.
 - b. Person(s) directly providing support services to the student.
 - c. Appropriate authorities in a health/safety emergency after consideration of the seriousness of the threat, the need for the information to meet the emergency, the position of the requesting party to deal with the emergency, and the extent to which time is of the essence in meeting the emergency.
2. Authorized members of the professional staff of the vocational-technical school, and their clerical support staff, if the student is enrolled or seeks to enroll in the vocational-technical school.

3. Authorized representatives of the Comptroller General of the United States, the Attorney General of the United States, the Secretary of Education, and state or local educational authorities subject to the requirement of 34 C.F.R. § 99.35.
4. The disclosure is in connection with financial aid for which the student has applied or which the student has received, if the information is necessary for such purposes as to:
 - a. Determine eligibility for the aid.
 - b. Determine the amount of the aid.
 - c. Determine the conditions for the aid.
 - d. Enforce the terms and conditions of the aid.

Financial aid is defined as a payment of funds provided to an individual (or a payment in kind of tangible or intangible property to the individual) that is conditioned on the individual's attendance at an educational agency or institution.

5. State and local officials or authorities to whom information is specifically allowed to be reported or disclosed pursuant to:
 - a. State statute adopted prior to November 19, 1974, if the allowed reporting or disclosure concerns the juvenile justice system and the system's ability to effectively serve the student whose records are released.
 - b. State statute adopted after November 19, 1974, subject to the requirements of 34 C.F.R § 99.38.
6. Officials of other primary, secondary, or post-secondary schools in which the student is presented for enrollment or intends to enroll, provided the parent, guardian or eligible student, in advance of the transfer, is notified of the transfer and has an opportunity to challenge the record and to receive a copy of the record if so desired in accordance with 34 C.F.R. § 99.35. (Annual notice prior to the beginning of the school year shall be given to parent(s)/guardian(s) regarding their rights in cases of transfer of records without consent. This annual notification to parent(s)/guardian(s) shall be considered sufficient to meet the intent of record transfers to other educational agencies.)
7. Agents or agencies conducting educational research who may request group data, provided:
 - a. The project is approved according to the school district's policies and guidelines pertaining to research activities.
 - b. The study is conducted in a manner that does not permit personal identification of the parent(s)/guardian(s) and students by individuals other than representatives of the organization.
 - c. The information is destroyed when no longer needed for the purposes for which the study was conducted.
8. The disclosure is to accrediting organizations to carry out their accrediting functions.
9. The disclosure is to parent(s)/guardian(s), as defined in 34 C.F.R. § 99.3, of a dependent student, as defined in Section 152 of the Internal Revenue Code.
10. The disclosure is to the parent of a student who is not an eligible student or to the student.
11. The disclosure is information the educational agency or institution has designated as "directory information."
12. To the school district's insurance carriers and legal counsel, and/or their agents, employees and representatives in connection with existing or anticipated claims, litigation or other proceedings involving the student; provided, however, that such disclosure shall be subject to the condition that any such third parties will not disclose the information to any other

party without the prior consent of the parent(s)/guardian(s) or eligible student unless otherwise required by law.

13. For the purpose of enforcing the law, maintaining school safety and creating, maintaining and releasing records in connection with law enforcement purposes, and pursuant to the Family Educational Rights and Privacy Act, the Superintendent or proper school officials, as designated by the Superintendent, may release records and information created and maintained for law enforcement purposes, such as incident reports, files, notes and memoranda, without the consent of students or parent(s)/guardian(s).
14. To the Attorney General of the United States or to his or her designee in response to an *ex parte* order in connection with the investigation or prosecution of terrorism crimes specified in sections 2332b (g)(5)(B) and 2331 of title 18, US Code, which does not require a school official to record a disclosure of information from a student's education record when the school makes that disclosure pursuant to an *ex parte* order.
15. To military recruiters, upon request, access to and contact information on secondary students (name, address and listed telephone number). Access must be the same as would be provided to higher education institutions and prospective employers. The parent(s)/guardian(s) or student can request that the information not be released without prior written consent.

Other than as prescribed above, no information from a student education record may be divulged, except:

1. With written consent of the eligible student or former student or the parent or guardian (if the student is a dependent) specifying records to be released, to whom, for what purpose, and with a copy of the records to be released to the consenter, if desired. (For the purposes of this part, whenever a student has attained eighteen (18) years of age, or is attending an institution of post-secondary education, the rights afforded, and the consent required of the parent of the student, shall thereafter only be accorded to and required of the eligible student unless s/he is a dependent as defined in Section 152 of the Internal Revenue Code.)
2. The disclosure is to comply with a judicial order or subpoena. A reasonable effort must be made to notify the parent or eligible student of the order or subpoena in advance of compliance unless disclosure is in compliance with:
 - a. A Federal grand jury subpoena and the court has ordered that the existence or the contents of the subpoena not be disclosed.
 - b. Any other subpoena issued for a law enforcement purpose and the court or other issuing agency has ordered that the existence or the contents of the subpoena or the information furnished in response to the subpoena not be disclosed.
3. If an educational agency or institution and a parent or student are involved in a legal action against each other, the educational agency or institution may disclose to the court, without a court order or subpoena, the educational records that are relevant to the case.

Each matter of request for consent must be handled separately; for example, blanket permission for release of data within an extended period of time may not be solicited since it, by definition, does not provide an opportunity for informed consent.

The school district will annually designate certain personally identifiable information as "Directory Information." Directory information on former students or students currently enrolled may be disclosed for purposes beneficial to the student or the school district and only with the approval of the Superintendent. It shall not, however, be the policy of the school district to prepare annually and maintain file lists of "directory type information" for disclosure purposes.

The parent or eligible student has the right to refuse the disclosure or dissemination of any or all types of directory information by giving the school district written notice within twenty (20) calendar days of publication of the notice.

Parent(s)/guardian(s) or eligible students shall be given public notice relative to this right at the beginning of the school year. The parent(s)/guardian(s) of a dependent student may have access to all education records. The same access is extended to eligible students and former students who are legally emancipated.

Requests by a parent, guardian or eligible student to inspect and review the education record of a student or to have a designated representative inspect and review the education record of a student are to be directed to the principal of the building in which the student is enrolled or to the school district administrative offices for the access to inactive records (graduates and withdrawals). Access shall be granted within a reasonable period of time (not to exceed 45 calendar days) and shall be in the presence of the principal or a designated agent for the purposes of security and assistance in explaining or interpreting the data. Below are the locations of educational records:

1. Active student education records of regular students are available in the building in which the student is enrolled. Copies of the record will be provided to the parent or eligible student upon written request.
2. Active records of exceptional students are available at the following locations, depending on the nature of the information and its relative need in the daily educational activities of the student.
 - A. Building in Which the Student is Enrolled
Permanent administrative records, including:
 - a. Name and birth dates.
 - b. Names and addresses of parent(s)/guardian(s).
 - c. Academic work completed.
 - d. Level of achievement, e.g., grades and standardized test scores.
 - e. Attendance data.
 - f. Health records.
 - B. Special Education Office - Evaluation, psychological, psychiatric, and neurological reports, Individualized Education Programs, and all other reports of a similar nature relative to an exceptional student's educational program and placement and necessary for providing the student with appropriate educational services.
3. Records of graduates and withdrawals are available in the school district administrative offices. Request forms for release of inactive student information from graduate or withdrawal files maintained in the school district administrative offices shall be signed by a

parent, guardian, or eligible student. A copy of this request will be maintained in the school district administrative offices.

Once student education record information has been released to an agency or person outside the school district, as prescribed above, the school district can no longer be exclusively responsible for the confidentiality of the information.

There shall be maintained, for each active student, a record of access to and release of the student's education record. This shall be available to the parent or guardian of dependent students or to eligible students and to the school district as a means of auditing the operation of the system. The record of access is not meant to include entries by the primary users and custodians of student records designated by the Superintendent or the building principal. Specifically, this includes teachers, school counselors, and authorized clerical staff.

Copying Records

Copies of student transcripts, including certification thereof, shall be provided free of charge to current students and alumni of the school district.

Otherwise, the school district shall charge fees for copies of education records, even when obligated to provide copies to parent(s)/guardian(s) under C.F.R. §99.10 (d), as follows:

Fees for the actual cost of reproducing, secretarial time, and postage shall be reasonable and shall follow the same fee schedule as provided for public records. Such fees may be waived by the school district when the imposition effectively prevents a parent or eligible student from exercising the right to inspect and review the students' education records. Requests for records by third parties (including but not limited to employment verification, legal counsel) will be \$30.00.

Maintenance and Destruction of Information

The school district shall maintain the educational records of all its students consistent with this policy. Parent(s)/guardian(s) and eligible students shall be informed of these records and their right of access to these data as described in the policy.

Staff members may maintain personal and confidential files containing grades, notes, transcripts of interviews, clinical diagnoses, and other memory aids for their own use in counseling students and parent(s)/guardian(s). Such private notes are not to be made a part of the student's permanent or cumulative record, are not to be released to others, and must be destroyed when they no longer serve a useful purpose to the staff member or when the student or professional leaves the school or school system. Such notes are considered to be the personal property of the professional and shall be guarded by the tenets of professional ethics.

The school district shall inform the parent(s)/guardian(s) or eligible student when personally identifiable information in the records of the student is no longer relevant to and necessary for the

provision of educational services to the student.

Upon written request of the parent or eligible student, information no longer relevant to and necessary for the provision of educational services to the student shall be destroyed by the school district. However, a written record, or microfilm copy of the same, including a student's name, address, phone number, grades, attendance records, classes attended, grade level completed and year completed shall be maintained for at least one hundred (100) years beyond the date the student attains the age of twenty-one (21).

Prior to the destruction of information referred to in this policy, the school district shall send written notification to the parent(s)/guardian(s), which shall inform the parent(s)/guardian(s) of their right to receive a copy of the material to be destroyed at a fee not to exceed duplication costs.

The school district may destroy education records under the following circumstances:

- a. Records that include a student's name, address, grades, attendance records, classes attended, grade level completed and year completed may be destroyed when 100 years have passed since the student's 24th birthday.
- b. Special Education records, Section 504 records, Instructional Support Team (IST) records, and health records may be destroyed when ten (10) years have passed from the date a student has left the school district as long as there is no outstanding request to inspect and review the records and the records are deemed no longer useful to the school district.
- c. Parent(s)/guardian(s) or eligible students (eighteen years of age or older) have not requested copies by November 1 of the year the records may be destroyed as per paragraphs a & b above. Parent(s)/guardian(s) or eligible students have the right to request a copy of student records before destruction.
- d. Notice of this procedure is provided annually by publication in student handbooks, the school district newsletter and/or the school district calendar, and on the school district website.

No education records containing information necessary for the education of a student who is enrolled or has been enrolled in an education program operated by the school district shall be destroyed except as outlined in this policy.

Nothing in this section, except as stated above, shall be construed to mean that the school district is required to destroy education records.

The destruction of any student records recorded on paper shall be by shredding.

The school district shall not destroy any education records if there is an outstanding request to inspect and review the records.

Policy Interpretation and Construction

This policy shall not be construed to impose upon the school district any obligation or duty not

otherwise imposed by law.

Failure to conform to the requirements of this policy shall not be used against the school district, unless that failure causes a substantial violation of the privacy or other legal rights of the student, or the parent(s)/guardian(s).

Relative to special education students, this policy shall not be construed to be inconsistent with the Individuals with Disabilities Education Act (IDEA) 20 U.S.C. § 1400.1 et. seq., and its implementing regulation, 34 C.F.R. Part 300; and Chapters 14 and 16 of the regulations of the State Board of Education, 22 Pa. Code § 14.1 and 16.1, et. seq.

This policy shall be construed as consistent with all applicable state and federal laws. When a requirement of law cannot be reconciled with a provision of this policy, the requirement of law shall supersede and nullify the provision of this policy and shall be considered the policy of the school district.

The school district shall provide for the need to effectively notify parent(s)/guardian(s) of students identified as having a primary or home language other than English, hearing or visual impairment.

Procedures for the disclosure of student records shall apply equally to military recruiters and postsecondary institutions.

Copies of the student records plan shall be submitted to the Department of Education upon request of the Secretary.

Legal References:

1. 24 P.S. 1305-A
2. 24 P.S. 1306-A
3. 24 P.S. 1402
4. 24 P.S. 1409
5. 24 P.S. 1532
6. 24 P.S. 1533
7. 22 PA Code 4.52
8. 22 Pa Code 12.31
9. 22 PA Code 12.32
10. 22 PA Code 15.9
11. 20 U.S.C. 1232g
12. 34 CFR Part 99
13. 34 CFR Part 300
14. 34 CFR Part 99.3
15. 34 CFR Part 99.5
16. 34 CFR Part 99.4
17. Pol. 215
18. 34 CFR Sec 99.21
19. 34 CRD Sec 99.22

EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: COMMUNITY
 TITLE: PUBLIC ATTENDANCE AT
 SCHOOL EVENTS
 ADOPTED: August 19, 2002
 REVISED: August 19, 2013
 March 18, 2019
 August 19, 2019
 October 19, 2020
 July 19, 2021
 February 28, 2022
 December 19, 2022
 March 18, 2024

904. PUBLIC ATTENDANCE AT SCHOOL EVENTS

Purpose

The Board welcomes the public at activities and events sponsored by the school district, but the Board also acknowledges its duty to maintain order and preserve school facilities during such events. This policy establishes conditions, restriction and procedures to regulate public attendance and conduct at school and school-sponsored activities.

Definition

State law defines the term tobacco product to broadly encompass not only tobacco but also vaping products including the product marketed as Juul and other electronic cigarettes (e-cigarettes). **Tobacco products**, for purposes of this policy and in accordance with law, shall be defined to include the following:[1][2]

1. Any product containing, made or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed or ingested by any other means, including, but not limited to, a cigarette, cigar, little cigar, chewing tobacco, pipe tobacco, snuff and snus.
2. Any electronic device that delivers nicotine or another substance to a person inhaling from the device, including, but not limited to, electronic nicotine delivery systems, an electronic cigarette, a cigar, a pipe and a hookah.
3. Any product containing, made or derived from either:
 - a. Tobacco, whether in its natural or synthetic form; or
 - b. Nicotine, whether in its natural or synthetic form, which is regulated by the United States Food and Drug Administration as a deemed tobacco product.
4. Any component, part or accessory of the product or electronic device listed in this definition, whether or not sold separately.

The term **tobacco product** does not include the following:[1][2]

1. A product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product or for other therapeutic purposes where the product is marketed and sold solely for such approved purpose, as long as the product is not inhaled.

2. A device, included under the definition of tobacco product above, if sold by a dispensary licensed in compliance with the Medical Marijuana Act. Federal law requires the district to maintain a drug-free environment, at which marijuana of any kind is prohibited.[3][4]

Authority

The Board has the authority to prohibit at a school event the attendance of any individual whose conduct may constitute a disruption. The Superintendent or designee and building principal may limit attendance to designated areas or may limit the number of attendees to school events when necessary to protect the health and safety of students, staff and the public, in accordance with Board-approved health and safety plans and guidance from state and local officials.

The Board prohibits gambling and the possession and use of controlled substances prohibited by state or federal law, alcoholic beverages and weapons on school premises.[5][6]

Attendees shall be informed of the district's health and safety rules through announcements and/or posting of appropriate signage. Health and safety rules must be followed prior to entry and while attendees are in school buildings and on school property, in accordance with Board policy, district procedures, the Board-approved health and safety plans and guidance from state and local officials.[7]

Tobacco and Vaping Products

The Board prohibits use of tobacco and vaping products, including the product marketed as Juul and other e-cigarettes, by any persons at any time in a school building; on school buses or other vehicles that are owned, leased or controlled by the school district; or on property owned, leased or controlled by the school district.[2][8]

This policy does not prohibit possession of tobacco and vaping products, including the product marketed as Juul and other e-cigarettes, by members of the public of legal age at school or school-sponsored activities.

The Board deems it to be a violation of this policy for an individual in attendance at school or a school-sponsored activity to furnish a tobacco or vaping product, including the product marketed as Juul or any other e-cigarette, to a minor.[1]

Delegation of Responsibility

A schedule of fees for attendance at school events shall be prepared by the Superintendent and approved by the Board. Board members (both past and present will receive free admission to any school-sponsored event held at ESASD facilities for which an admission fee is not collected by an outside agency renting the facilities.

The Superintendent or designee shall ensure that this policy is posted on the district's publicly accessible website.[9]

Reporting

Office for Safe Schools Report-

The Superintendent shall annually, by July 31, report all incidents of possession, use or sale of tobacco and vaping products, including Juuls and other e-cigarettes by any person on school property to the Office for Safe Schools on the required form.[10][11]

Law Enforcement Incident Report-

In accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies, the Superintendent or designee may report to the school police, School Resource Officer (SRO) or to the local police department that has jurisdiction over the school's property, the use or sale of tobacco or vaping products, including Juuls and other e-cigarettes, by any person in a school building; on a school bus or other vehicles that are owned, leased or controlled by the school district; or on any property owned leased or controlled by the school district.[1][2][10][11][12][13][14]

Service Animals

Individuals with disabilities may be accompanied by their service animals while on district property for events that are open to the general public in accordance with Board policy and state and federal laws and regulations.[15][16][17]

Public Behavior at School Events

The district expects mutual respect, civility, and orderly conduct by all individuals attending school events on district property.

The Board establishes the following regulations with respect to the conduct of school events.

Violation of Law:

Whenever the conduct or action of any students, faculty members, staff or other person on school property constitutes a violation of any federal, state or local law or ordinance, or reasonably appears to constitute such a violation, the appropriate law enforcement agency may be summoned and asked to take such actions as are necessary pursuant to such law or ordinance.

Nothing in this section shall preclude additional administrative actions against any offender, nor shall acquittal in a court of law or dismissal of legal proceedings or charges preclude such administrative actions under any section of these rules or existing state laws.

Other Existing Remedies:

Whenever the conduct or action of any students, faculty or staff members or other employees is such as to justify disciplinary proceedings such as are provided for under Civil Service Law and/or Education Law and such other provisions of federal or state law as may provide for the filing of charges, disciplinary proceedings and punishment thereunder, the Board, or other proper administrative authority may proceed. No proceeding or penalty assessed under the within rules and regulations shall be a bar to, or prohibit in any manner whatsoever, the right of the school district or its staff and officers to proceed pursuant to the aforesaid state laws and any others which may be applicable as a result of such conduct or action.

Expected Behavior:

Individuals attending school events on district property will not:

1. Injure, threaten, harass or intimidate a district employee, sports official or coach or any other person.
2. Act in an unsafe manner that could threaten the health or safety of others.
3. Use vulgar or obscene language or gestures.
4. Fight, strike or injure another person.
5. Damage, deface or threaten to damage district property.
6. Damage, deface or threaten to damage another individual's property.
7. Engage in any activity that violates any federal or state law or regulation or any local policy, regulation or ordinance.
8. Violate any Board policy or district administrative regulation.
9. Use any tobacco and vaping product, including Juuls and other e-cigarettes except in an area designated and posted by the district. These rules do not prohibit the use of nicotine gum, patch or lozenge as a smoking cessation product by adults attending school events.
10. Consume, possess, distribute or be under the influence of alcoholic beverages or controlled substances prohibited by state or federal law.
11. Possess or use weapons or dangerous devices prohibited by the district except when under the control of law enforcement acting in their official capacity in conjunction with a lawful supervised school activity or course or when possessed for other lawful purpose.[18][19]
12. Impede, delay, disrupt or interfere with any school activity or event, including using cellular telephones in a disruptive manner.
13. Enter upon any portion of district or school premises at any time for purposes other than those that are lawful and authorized by the Board.
14. Operate a motor vehicle in a risky manner, in excess of posted traffic signage, unauthorized parking in designated parking areas, or in violation of an authorized district employee's directive.
15. Engage in any risky behavior, such as roller skating, roller blading or skateboarding.
16. Fail to obey the directive of an authorized district employee, security officer, school police officer, or local law enforcement official.

As circumstances warrant, the administrator in charge will take appropriate action, including warning the person in violation, requesting the person to immediately leave district property, contacting law enforcement officials, and seeking to deny future admission to school events.

Refusal to leave school grounds when requested to do so by a school district employee or event official constitutes the criminal offense of defiant trespass and may result in arrest and prosecution.

Continuation or escalation of prohibited behavior after a warning will result in ejection from the event premises.

Behavior that is unlawful or in violation of Board policy or administrative regulations may result in immediate ejection of the person in violation from the event premises.

Disruptive behavior by a group when individual persons cannot be identified may result in the ejection of offending areas of spectator seating.

An employee involved in an incident with an attendee at a school event will complete an incident report and submit it to the building principal or immediate supervisor, who will report the incident to the Superintendent.

Personal Belongings/Searches

No non-clear backpacks, purses or bags are permitted with the exception of one of the following, per person, may be brought inside the facility.

- One clear plastic, vinyl or PVC bag/backpack, or
- One small clutch bag or wristlet no larger than 6.5" x 4.5"

Diaper bags, strollers, walkers and other medically necessary items will be permitted following a detailed search.

Clothing, blankets, cameras and cell phones will be permitted if carried loosely or in an approved clear bag.

All bags and personal items are subject to search.

Crowd Control

A designated administrator will be assigned responsibility for monitoring and supervising the orderly conduct of students and spectators attending school events on district property. Crowd control procedures may include the following:

1. The administrator will ensure that enough authorized district personnel are assigned to provide adequate supervision.
2. The administrator may request law enforcement officials to be present if s/he anticipates the crowd may pose a behavior or safety problem and may direct the placement of the officers.

3. The admissions gate and/or entrances will be regulated, and admission will be limited to eligible students, spectators and other authorized attendees. No one under the influence of alcohol or controlled substances prohibited by state or federal law will be admitted.
4. If a disturbance occurs, the administrator will determine if the event needs to be concluded, and s/he may close the event and direct those in attendance to immediately leave school grounds.

References:

1. 18 Pa. C.S.A. 6305
2. 18 Pa. C.S.A. 6306.1
3. 20 U.S.C. 7118
4. Pol. 351
5. 24 P.S. 511
6. 24 P.S. 775
7. Pol. 705
8. 20 U.S.C. 7973
9. 24 P.S. 510.2
10. 24 P.S. 1303-A
11. Pol. 805.1
12. 22 PA Code 10.2
13. 22 PA Code 10.22
14. 24 P.S. 1302.1-A
15. 28 CFR 35.136
16. 43 P.S. 953
17. Pol. 718
18. 18 Pa. C.S. 908
19. 18 Pa. C.S. 912
- 20 U.S.C. 7971 et seq
- 28 CFR Part 35

ESASD to PMEA All States

04/17/2024 10:00 AM # 24500

NAME *	SCHOOL *	DEPARTMENT *	ACTIVITY *
ESASD to PMEA All States	E Stroudsburg HS - S (EHS)	HSS	Band

CONTACT *	DEPT./ACTIVITY
Katy N Clogg	HSS/Band

DESTINATION CONTACT	DEPARTURE *	DESTINATION *	DESTINATION STATE *
None	E Stroudsburg HS - S (EHS)	Bayfront Convention Center	PA

DESTINATION PHONE	DEPART DATE/TIME *	DESTINATION STREET *	DESTINATION POSTAL CODE *
None	04/17/2024 10:00 AM	1 Sassafras Pier	16507

DESTINATION EXT	DEPARTURE NOTES	DESTINATION CITY	DESTINATION NOTES
None	<p>This is a drop off for a music festival. Students will need to be taken to their various drop-off locations in Erie (the hotels where they are staying, which is based on which ensemble they made.) Details can be shared later. We will need to make a lunch stop on the way (and possibly a second snack/restroom break.) Directors will be following in their cars. We currently have two South directors coming. But might have</p>	Erie	None

45

North students/teacher joining; we'll know after another Region festival is completed.

DIRECTIONS *

This is a drop off for a music festival. Students will need to be taken to their various drop-off locations in Erie (the hotels where they are staying, which is based on which ensemble they made.) Details can be shared later. We will need to make a lunch stop on the way (and possibly a second snack/restroom break.) Directors will be following in their cars. We currently have two South directors coming. But might have North students/teacher joining; we'll know after another Region festival is completed.

RETURN DATE/TIME *

04/17/2024 09:00 PM

DESTINATION TITLE *

Hotels nearby

EQUIPMENT *

SCHOOL BUS

NOTES

None

BILLING NOTES

None

INVOICING INFORMATION

Account Name: 10-3210-513-000-30-820-125-000-0000 / Amount: \$ 0.00 // Invoice Date: / Payment Date:

46



Account Code	Amount	Purchase Order	Invoice Date
10-3210-513-000-3...	0		

1 of 1

#VEHICLES *	#STUDENTS *	#ADULTS *	#WHEEL CHAIRS *
1	4	2	0

FIELD TRIP RESOURCE GRID

Add



Vehicle	Bus Aide	Driver	Total Cost
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0 of 0

FIELD TRIP HISTORY GRID



Status	Notes	Updated Date Time	Updated User Name
<input type="checkbox"/> Level 1 - Request S...		02/29/2024 09:43 PM	Clogg, Katy
<input type="checkbox"/> Level 2 - Request A...		03/01/2024 11:20 AM	Triolo, Matthew
<input type="checkbox"/> Level 3 - Request A...		03/04/2024 04:19 PM	Wisotsky, Debra

47

Medieval Times

04/17/2024 08:00 AM

#24609

NAME *	SCHOOL *	DEPARTMENT *	ACTIVITY *
Medieval Times	Bushkill Elem (BES)	BES	Bushkill
CONTACT *			DEPT./ACTIVITY
Jennifer Peckally			BES/Bushkill

DESTINATION CONTACT	DEPARTURE *	DESTINATION *	DESTINATION STATE *
MaryEllen Young	Bushkill Elem (BES)	Medieval Times	NJ
DESTINATION PHONE	DEPART DATE/TIME *	DESTINATION STREET *	DESTINATION POSTAL CODE *
(201) 933-2220	04/17/2024 08:00 AM	149 Polito Ave	07071

DESTINATION EXT	DEPARTURE NOTES	DESTINATION CITY	DESTINATION NOTES
None	None	Lyndhurst	None

DIRECTIONS *	RETURN DATE/TIME *	DESTINATION TITLE *	EQUIPMENT *
Head north. Go for 197 ft.	04/17/2024 03:00 PM	Group Sales Coordinator	CHARTER BUS

Then 0.04 miles

Turn right. Go for 226 ft.

Then 0.04 miles

Turn left toward North School Dr. Go for 210 ft.

Then 0.04 miles

Turn right onto North School Dr. Go for 0.1 mi.

Then 0.1 miles

Turn right onto Bushkill Falls Rd. Go for 5.8 mi.

Then 5.8 miles

49

Turn right onto
Federal Rd (US-209)
toward Marshalls
Creek/Stroudsburg.
Go for 8.0 mi.

Then 8.0 miles

Take the 2nd exit
from roundabout
onto Seven Bridge
Rd (US-209). Go for
3.2 mi.

Then 3.2 miles

Take left ramp onto
I-80 E toward
Delaware/Water
Gap. Go for 2.5 mi.

Then 2.5 miles

Continue on I-80 E
(Delaware Water
Gap Brg). Go for 44.2
mi.

Then 44.2 miles

Keep left onto I-80 E
toward
Paterson/New York
City. Go for 8.9 mi.

Then 8.9 miles

Take exit 53 toward
Wayne/RT-
3/Clifton/Lincoln
Tunnel onto US-46
E. Go for 4.3 mi.

Then 4.3 miles

Keep left onto RT-3 E
toward Garden State
Parkway South/New
Jersey

50

Turnpike/Lincoln Tunnel. Go for 6.2 mi.

Then 6.2 miles

Take the exit toward RT-17 S/Lyndhurst/Service Rd onto Polito Ave. Go for 0.4 mi.

Then 0.4 miles

Turn right. Go for 89 ft.

Then 0.02 miles

Turn left. Go for 203 ft.

NOTES

We will be taking 2 Martz charter buses for this trip.

BILLING NOTES

None

INVOICING INFORMATION

Account Name: PTO cash / Amount: \$ 0.00 / / Invoice Date: / Payment Date:

FIELD TRIP INVOICE GRID *



Account Code	Amount	Purchase Order	Invoice Date	Payment Da
PTO cash	0			

1 of 1

#VEHICLES *

#STUDENTS *

#ADULTS *

#WHEEL CHAIRS *

51

Add 

FIELD TRIP RESOURCE GRID

Vehicle	Bus Aide	Driver	Total Cost
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0 of 0



FIELD TRIP HISTORY GRID

Status	Notes	Updated Date Time	Updated User Name
<input type="checkbox"/> Level 1 - Request S...		03/13/2024 01:04 PM	Peckally, Jennifer
<input type="checkbox"/> Level 2 - Request A...		03/13/2024 01:29 PM	Sadowsky, Matthew

2 of 2

52

Media Design Classes to NYC

05/15/2024 08:00 AM

24116

NAME *	SCHOOL *	DEPARTMENT *	ACTIVITY *
Media Design Classes to NYC	J T Lambert Int (JTL)	ACAD	JT Lambert

CONTACT *	DEPT./ACTIVITY
Donald Terry Toth	ACAD/JT Lambert

DESTINATION CONTACT	DEPARTURE *	DESTINATION *	DESTINATION STATE *
Donald Terry Toth	J T Lambert Int (JTL)	New York City, Lyric Theater	NY

DESTINATION PHONE	DEPART DATE/TIME *	DESTINATION STREET *	DESTINATION POSTAL CODE *
(484) 560-9385	05/15/2024 08:00 AM	214 West 43rd Street between 7th and 8th Ave.	10036

DESTINATION EXT	DEPARTURE NOTES	DESTINATION CITY	DESTINATION NOTES
None	Students in Media Design class will travel to New York City to see Harry Potter and the Cursed Child. With the various types of Media available in the design of the show, this is something my students would gain a lot from when it comes to design. All students are familiar with the story. We will arrive in the city, take Photos in Bryant Park for about 30 minutes. We will eat at Dave and Busters and discuss some of the interactive video	New York City	None

53

gamers as we will be doing our programming unit at the time, and then head over to the 3.5 hour show just one block away. We will return home after the show and stop at the food court in Rockaway Mall for dinner. We will have 8 chaperones on this trip including parents and teachers. (McAllister, Toth, Labar, Ruhl, Greenwood, Del Vecchio, Pinson, and Majeski). 40 students are expected to go. This is an appropriate number of chaperones to make sure all students are supervised at all times.

DIRECTIONS *

Get on I-80 E from PA-447 S/Independence Rd
8 min (3.5 mi)

?

Follow I-80 E to US-46 E in Wayne. Take exit 53 from I-80 E
50 min (55.8 mi)

?

Follow US-46 E to NJ-3 E in Clifton
9 min (8.2 mi)

RETURN DATE/TIME *

05/15/2024 07:00 PM

DESTINATION TITLE *

Teacher

EQUIPMENT *

CHARTER BUS

54

?

Follow NJ-3 E and NJ-495 E to W 40th St in Manhattan, New York. Exit from NY-495 E
14 min (9.8 mi)

?

Continue on W 40th St. Take 8th Ave and W 44th St to W 43rd St

NOTES

Easton Coach has been contacted to charter this trip.

BILLING NOTES

None

INVOICING INFORMATION

Account Name: JTL PTO / Amount: \$ 6200.00 // Invoice Date: / Payment Date:

FIELD TRIP INVOICE GRID *

Add

Account Code	Amount	Purchase Order	Invoice Date	Payment Da
JTL PTO	6200			

1 of 1

#VEHICLES *

1

#STUDENTS *

40

#ADULTS *

8

#WHEEL CHAIRS *

0

FIELD TRIP RESOURCE GRID

Add

Vehicle	Bus Aide	Driver	Total Cost

0 of 0

55



FIELD TRIP HISTORY GRID

Status	Notes	Updated Date Time	Updated User Name
Level 1 - Request S...		01/08/2024 09:06 AM	Toth, Donald
Transportation Ap...		02/29/2024 02:43 PM	Marsh, Dara
Level 3 - Request A...		02/29/2024 03:06 PM	Marsh, Dara

56

Media & Design State Level Competition

05/22/2024 04:45 AM

24607

NAME *	SCHOOL *	DEPARTMENT *	ACTIVITY *
Media & Design State Level Competition	J T Lambert Int (JTL)	JTL	JT Lambert

CONTACT *	DEPT./ACTIVITY
Donald Terry Toth	JTL/JT Lambert

DESTINATION CONTACT	DEPARTURE *	DESTINATION *	DESTINATION STATE *
None	J T Lambert Int (JTL)	Dickinson College	Pa

DESTINATION PHONE	DEPART DATE/TIME *	DESTINATION STREET *	DESTINATION POSTAL CODE *
(484) 560-9385	05/22/2024 04:45 AM	20 South College Street	17013

DESTINATION EXT	DEPARTURE NOTES	DESTINATION CITY	DESTINATION NOTES
None	Students who won their category at the Regional Media & Design competition in March, have been invited to compete at the State level at Dickinson College. Students from Lambert and Lehman Intermediates have won various categories and we felt it prudent to share a bus. Two chaperones are needed for the 11 students traveling. One chaperone will be Terry TOth from JTL. Sandy Hartman will chaperone for	Carlisle	We will take a breakfast break on the way to the competition at exit 23 on Route 78 at the Loves Truck Stop. We will take a break at Cabellas at ROute 61 on ROute 78 on the way home.

57

her students from
Lehman.

DIRECTIONS *

Get on I-80 W/US-
209 S in Stroudsburg
from US-209
BUS/Milford Rd and
N Courtland St
10 min (3.3 mi)

RETURN DATE/TIME *

05/22/2024 06:00 PM

DESTINATION TITLE *

Terry Toth

EQUIPMENT *

SCHOOL BUS

Head west toward
US-209 BUS/Milford
Rd
0.2 mi

Turn left onto US-
209 BUS/Milford Rd
0.6 mi

Turn left onto N
Courtland St
?
1.5 mi

N Courtland St turns
right and becomes
Washington St
?
0.5 mi

Continue onto
McConnell St
?
0.4 mi

Use any lane to turn
left onto PA-191 S/N
5th St
Continue to follow
PA-191 S
?
0.2 mi

Turn right to merge
onto I-80 W/US-209
S toward Hazleton

58

?
0.1 mi

?
Take PA-33 S, US-22
W, I-78 W and I-81 S
to PA-641 W in
Middlesex Township.
Take exit 49 from I-
81 S
2 hr 7 min (136 mi)

Merge onto I-80
W/US-209 S
?
1.6 mi

Take exit 304 for US-
209 S toward
Snydersville/PA-33 S
?
0.4 mi

Continue onto US-
209 S
?
6.2 mi

Continue onto PA-33
S
?
18.6 mi

Take the exit onto
US-22 W toward
Bethlehem/Allentow
n
?
17.7 mi

Merge onto I-78 W
?
50.6 mi

Use the left 2 lanes
to merge onto I-81 S
toward Harrisburg
?
40.4 mi

59

Take exit 49 for PA-641 toward High St
?
0.1 mi

Keep right at the fork, follow signs for Carlisle and merge onto PA-641 W
?
157 ft

?
Follow PA-641 W to N College St in Carlisle
6 min (2.0 mi)

Merge onto PA-641 W
Pass by McDonald's (on the left in 0.9 mi)
?
1.9 mi

Turn right onto N College St

NOTES
None

BILLING NOTES
None

INVOICING INFORMATION

Account Name: LIS STUDENT ACTIVITY FUND / Amount: \$ 250.00 // Invoice Date: / Payment Date: ,Account Name: JTL STUDENT ACTIVITY FUND / Amount: \$ 250.00 // Invoice Date: / Payment Date:

FIELD TRIP INVOICE GRID *

Add

Account Code	Amount	Purchase Order	Invoice Date	Payment Da
LIS STUDENT ACTI...	250			

leo

JTL STUDENT ACTI... 250

2 of 2

#VEHICLES *	#STUDENTS *	#ADULTS *	#WHEEL CHAIRS *
1	11	2	0

FIELD TRIP RESOURCE GRID




Add 

Vehicle	Bus Aide	Driver	Total Cost
---------	----------	--------	------------

0 of 0

FIELD TRIP HISTORY GRID



Status	Notes	Updated Date Time	Updated User Name
 Level 1 - Request S...		03/13/2024 11:03 AM	Toth, Donald
 Level 2 - Request A...		03/13/2024 12:41 PM	Lenhart, Ray
 Level 3 - Request A...		03/13/2024 12:46 PM	Wisotsky, Debra

61

INTERNSHIP AGREEMENT

This agreement establishes the relationship between East Stroudsburg University of Pennsylvania (referred to as the "University"), an educational institution in the State System of Higher Education, Commonwealth of Pennsylvania and East Stroudsburg School District, 50 Vine Street East Stroudsburg, PA 18301 (referred to as the "Organization").

The University offers degree programs in a wide variety of disciplines, which are academically enhanced by practical experiences outside of the traditional classroom setting. For this agreement, the Organization shall provide practical experience pursuant to the terms of this agreement and serve as an internship site offering facilities, resources, and supervision to students. Both parties agree to the following:

I. Duties and Responsibilities of the University

1. The University will be responsible for internships that are conducted during a regular academic semester(s) or scheduled summer term(s). The University and the Organization agree to schedule the internship hours to mutually benefit all parties involved and to conform to the credit hour assignment of a minimum of 40 contact hours.
2. The University shall certify eligibility for students registering internships for academic credit. Approved students will have the appropriate educational background and skills consistent with the advertised internship and departmental requirements for participation.
3. The University determines the amount of academic credit to be earned through the internship and establishes all academic requirements that the student must meet to earn the credit. The University establishes a grading system and criteria to earn the grade upon completion of the internship.
4. The University will assign a faculty member to monitor and evaluate the student's performance during the internship. The University will assume all costs associated with faculty supervision of the intern.
5. The University, at the beginning of the internship term, will provide the Organization with all evaluation materials and the expected timeline for submission.
6. The University agrees to advise students of any known policies, procedures, and requirements of the internship as specified by the Organization.
7. The University, at the beginning of the internship term, will inform the Organization of course requirements such as the intern's attendance at meetings/seminars or activities that may take the intern away from the assignment.
8. The University may request termination of the internship placement for any student not complying with University guidelines and procedures for the internship program, as long as the Organization has been notified in advance.

9. The Organization understands that as an Agency of the Commonwealth, the University is prohibited from purchasing insurance. As a public university and state instrumentality, there is no statutory authority to purchase insurance and it does not possess insurance documentation. Instead, it participates in the Commonwealth's Tort Claims Self-Insurance Program administered by the Bureau of Risk and Insurance Management of the Pennsylvania Department of General Services. This program covers Commonwealth/University-owned property, employees and officials acting within the scope of their employment, and claims arising out of the University's performance under this Agreement, subject to the provisions of the Tort Claims Act, 42 Pa.C.S.A. §§8521, *et seq.*

II. Duties and Responsibilities of the Organization

1. The Organization agrees to prepare an internship job description that outlines the duties and responsibilities of the intern. The University will use this document to determine the suitability of the internship for academic credit. Should changes to the job description be necessary after the internship is approved, the Organization agrees to notify the University of such changes.
2. The Organization agrees to notify the University of all selection criteria and any requirements of the selection process, including but not limited to, background investigations, drug testing, health screenings, etc.
3. The Organization selects interns based on the Organization's needs and preferences.
4. The Organization determines the schedule that the intern will maintain on premises. The total scheduled hours will comply with standards established by the University for the assignment of credit hours: a minimum of 40 contact hours.
5. At the beginning of the internship, the Organization determines the amount of compensation, if any, received by the intern. The Organization will inform the University if interns will receive an hourly wage, stipend or if they will serve in a non-paid capacity.
6. The Organization agrees to provide suitable workspace and resources for the intern to complete the internship assignment. The Organization will also provide orientation, training, supervision and evaluation of the intern.
7. The Organization shall provide all reasonable information requested by the University on a student's internship performance. If there are any student evaluations, they will be completed and returned according to any reasonable schedule agreed to by the University and the Organization.
8. The Organization agrees to make every possible accommodation to the University's request for a faculty site visit during the internship. The Organization also agrees to allow the intern to attend University-required internship meetings/seminars during the internship.
9. Should the Organization become dissatisfied with the performance of a student, the Organization may request removal of the student. This should occur only after the

University has been notified in advance and a satisfactory resolution cannot be obtained. It shall be the obligation of the University to assure that its students are afforded procedural due process if a student is removed pursuant to this section.

III. Mutual Terms and Conditions

1. This Agreement will last for five (5) years from the date of the final signature below. Either the University or the Organization may terminate this agreement with ninety (90) days notice. Should the Organization wish to terminate the agreement prior to the completion of a semester/term, any student intern(s) will have the opportunity to complete their internship. In the event of a substantial breach, either party may terminate this agreement.
2. The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the Americans with Disabilities Act. University students are protected by Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of Section 504 of the Rehabilitation Act of 1973 (as amended) and the Americans with Disabilities Act (ADA) of 1990. Organization agrees to cooperate with the University in its investigation of claims of discrimination or harassment.
3. The laws of the Commonwealth of Pennsylvania shall govern this Agreement.
4. The relationship between the parties to this Agreement to each other is that of independent contractors. The relationship of the parties to this contract to each other shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.
5. Neither of the parties shall assume any liabilities to each other. As to liability to each other or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this contract. This provision shall not be construed to limit the Commonwealth's rights, claims or defenses which arise as a matter of law pursuant to any provisions of this contract. This provision shall not be construed to limit the sovereign immunity of the Commonwealth or of the State System of Higher Education or the University.
6. This Agreement represents the entire understanding between the parties. This Agreement shall only be modified in writing with the same formality as the original Agreement.

REST OF THE PAGE INTENTIONALLY LEFT BLANK

The authorized representatives of the parties have executed this Agreement as of the date indicated below.

East Stroudsburg University of
Pennsylvania

East Stroudsburg School District

Authorized Signature

Authorized Signature

Margaret Ball
Provost and VP of Academic Affairs

William Riker

Print Name/Title

Print Name/Title

EFFECTIVE DATE OF

AGREEMENT: (date of last signature by Provost) _____

PROJECT ACCOUNTING BASED ON FINAL COSTS (1 of 2)
FOR THE PERIOD /01/2001 TO 6/30/2012

District/CTC: East Stroudsburg Area School District	East Stroudsburg High School	Project #: 2859
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PROJECT COSTS	NEW	EXISTING	TOTAL
A. STRUCTURE COSTS (include site development)			
1. General (Report costs for sanitary sewage disposal on Line E-1.)	\$30,620,781	\$21,632,734	\$52,253,515
2. Heating and Ventilating	\$6,325,598	\$4,344,072	\$10,669,670
3. Plumbing (Report costs for sanitary sewage disposal on Line E-1.)	\$2,062,612	\$2,108,982	\$4,171,594
4. Electrical	\$7,618,522	\$6,598,421	\$14,216,943
5. Asbestos Abatement (J10, line B-3)	X X X X X X		
6. Building Purchase Amount	X X X X X X		
7. Other * (Exclude Test Borings and Site Survey) (Use PlanCon-J-Add't Costs page if necessary.)			
a. _____			
b. _____			
c. _____			
d. _____			
e. PlanCon-J-Add't Costs, Total			
A-1 to A-7 - Subtotal	\$46,627,513	\$34,684,209	\$81,311,722
8. Construction Insurance			
a. Owner Controlled Insurance Program on Structure Costs (Exclude asbestos abatement, building purchase and other structure costs not covered by the program)	\$157,846	\$117,197	\$275,043
b. Builder's Risk Insurance (if not included in primes)			
c. Construction Insurance - Total	\$157,846	\$117,197	\$275,043
9. 'TOTAL-Structure Costs (A-1 to A-7-Subtotal plus A-8-c)	46,785,359	34,801,406	81,586,765
B. ARCHITECT'S FEE			
1. Architect's/Engineer's Fee on Structure	\$4,155,167	\$3,600,116	\$7,755,283
2. EPA-Certified Project Designer's Fee on Asbestos Abatement	X X X X X X X X X X X X		
3. TOTAL - Architect's Fee	\$4,155,167	\$3,600,116	\$7,755,283
C. MOVABLE FIXTURES AND EQUIPMENT			
1. Movable Fixtures and Equipment	\$842,765	\$2,316,567	\$3,159,332
2. Architect's Fee			
3. TOTAL - Movable Fixtures & Equipment	\$842,765	\$2,316,567	\$3,159,332
D. STRUCTURE COSTS, ARCHITECT'S FEE, MOVABLE FIXTURES AND EQUIPMENT - TOTAL (A-9 plus B-3 and C-3)	\$51,783,291	\$40,718,089	\$92,501,380
E. SITE COSTS			
1. Sanitary Sewage Disposal General Contractor			
2. Sanitary Sewage Disposal Tap-In Fee and/or Capacity Charges General Contractor			
3. Owner Controlled Insurance Program/Builder's Risk Insurance on Sanitary Sewage Disposal			
4. Architect/Engineer's Fee for Sanitary Sewage Disposal			
5. Site Acquisition Costs		X X X X X X	
a. Gross Amount Due from Settlement Statement or Just Compensation		X X X X X X X X X X X X	
b. Real Estate Appraisal Fees		X X X X X X	
c. Other Related Site Acquisition Costs	\$294,250	X X X X X X	\$294,250
d. Site Acquisition Costs - Total	\$294,250	X X X X X X	\$294,250
6. TOTAL - Site Costs	\$294,250		\$294,250
F. STRUCTURE COSTS, ARCHITECT'S FEE, MOVABLE FIXTURES & EQUIPMENT, AND SITE COSTS - TOTAL (D plus E-6)	\$52,077,541	\$40,718,089	\$92,795,630

* - Type "No Fee" beside each item for which no design fee is charged.

PROJECT ACCOUNTING BASED ON FINAL COSTS (2 of 2)

FOR THE PERIOD _____ TO 6/30/2012

District/CTC:
East Stroudsburg Area School District

Project Name:
East Stroudsburg High School

Project #:
2859

ROUND FIGURES TO NEAREST DOLLAR

PROJECT COSTS (CONT.)

TOTAL

G. ADDITIONAL CONSTRUCTION-RELATED COSTS

1. Project Supervision (inc. Asbestos Abatement Project Supervision)
2. Construction Manager Fee and Related Costs
3. Total Demolition of Entire Existing Structures & Related Asbestos Removal to Prepare Project Site for Construction of New Building and Related AHERA Clearance Air Monitoring and EPA-Certified Project Designer's Fee on Asbestos Abatement (Exclude costs for partial demolition.)
4. Architectural Printing
5. Test Borings
6. Site Surveys
7. Other (Attach PlanCon-J-Add't Costs page if needed.)
 - a. _____
 - b. _____
 - c. Plan-J-Add't Costs, Total

8. TOTAL - Additional Construction-Related Costs

H. FINANCING COSTS

*FOR THIS PROJECT ONLY
(EXCLUDE ACCRUED INTEREST)*

BOND ISSUE/NOTE
SERIES OF 2001

BOND ISSUE/NOTE
SERIES OF 2003

BOND ISSUE/NOTE
SERIES OF 2003A

X X X X X X
X X X X X X

1. Underwriter Fees	\$19,176	\$9,305	\$57,376	\$85,857
2. Legal Fees	\$14,165	\$6,611	\$27,161	\$47,937
3. Financial Advisor	\$6,738	\$2,517	\$12,311	\$21,566
4. Bond Insurance	\$6,960	\$2,178	\$24,385	\$33,523
5. Paying Agent/Trustee Fees and Expenses	\$710	\$65	\$323	\$1,098
6. Capitalized Interest	\$208,263			\$208,263
7. Printing	\$2,040	\$1,117	\$4,498	\$7,655
8. CUSIP & Rating Fees	\$2,033	\$1,248	\$4,333	\$7,614
9. Other			290	
a. <u>Internet Auction Admin.784</u>	\$784	\$290	\$1,434	\$2,508
b. <u>Computer</u>	\$1,961			See J03(3)

10. TOTAL-Financing Costs **262830** **\$22,842** **\$131,821** See J03(3)

I. TOTAL PROJECT COSTS (F plus G-8 plus H-10)

See J03(3)

REVENUE SOURCES

(EXCLUDE ACCRUED INTEREST)

BOND ISSUE/NOTE
SERIES OF 2001

BOND ISSUE/NOTE
SERIES OF 2003

BOND ISSUE/NOTE
SERIES OF 2003A

TOTAL

J. AMOUNT FINANCED <i>FOR THIS PROJECT ONLY</i>	\$5,939,771	\$6,077,884	\$8,845,784	See J03(3)
K. ORIGINAL ISSUE DISCOUNT/ PREMIUM <i>FOR THIS PROJECT ONLY</i>	(\$59,243)	(\$51,695)	(\$59,626)	See J03(3)
L. INTEREST EARNINGS <i>FOR THIS PROJECT ONLY</i>	\$55,626	\$492,363	\$335,969	See J03(3)

M. BUILDING INSURANCE RECEIVED

N. PROCEEDS FROM SALE OF BUILDING OR LAND

O. LOCAL FUNDS - CASH (SEE INSTRUCTIONS)

P. OTHER FUNDS (PROVIDE DESCRIPTION ON SEPARATE SHEET)

Q. TOTAL REVENUE SOURCES

REVENUES DO NOT EQUAL COSTS

PROJECT ACCOUNTING BASED ON FINAL COSTS (2 of 2)

FOR THE PERIOD _____ TO 6/30/2012

District/CTC:
East Stroudsburg Area School District

Project Name:
East Stroudsburg High School

Project #:
2859

ROUND FIGURES TO NEAREST DOLLAR

PROJECT COSTS (CONT.)				TOTAL
G. ADDITIONAL CONSTRUCTION-RELATED COSTS				
1. Project Supervision (inc. Asbestos Abatement Project Supervision)				
2. Construction Manager Fee and Related Costs				
3. Total Demolition of Entire Existing Structures & Related Asbestos Removal to Prepare Project Site for Construction of New Building and Related AHERA Clearance Air Monitoring and EPA-Certified Project Designer's Fee on Asbestos Abatement (Exclude costs for partial demolition.)				
4. Architectural Printing				
5. Test Borings				
6. Site Surveys				
7. Other (Attach PlanCon-J-Add't Costs page if needed.)				
a. _____				
b. _____				
c. Plan-J-Add't Costs, Total				
8. TOTAL - Additional Construction-Related Costs				
H. FINANCING COSTS	BOND ISSUE/NOTE	BOND ISSUE/NOTE	BOND ISSUE/NOTE	X X X X X X
<i>FOR THIS PROJECT ONLY</i>	<i>SERIES OF 2004</i>	<i>SERIES OF 2007</i>	<i>SERIES OF 2007A</i>	<i>X X X X X X</i>
<i>(EXCLUDE ACCRUED INTEREST)</i>				
1. Underwriter Fees	\$50,979	\$59,702	\$105,258	\$215,939
2. Legal Fees	\$33,680	\$22,598	\$26,642	\$22,598
3. Financial Advisor	\$14,848	\$11,177	\$18,654	\$44,679
4. Bond Insurance	\$30,710	\$36,939	\$50,960	\$118,609
5. Paying Agent/Trustee Fees and Expenses	\$395	\$266	\$366	\$1,027
6. Capitalized Interest				
7. Printing	\$5,508	\$1,538	\$4,628	\$11,674
8. CUSIP & Rating Fees	\$5,311	\$2,601	\$4,784	\$12,696
9. Other				
a. <u>Computer Fees</u>	\$1,754		\$11,228	\$12,982
b. _____			\$3,661	See J03(3)
10. TOTAL-Financing Costs	\$143,185	\$134,821	\$226,181	See J03(3)
I. TOTAL PROJECT COSTS (F plus G-8 plus H-10)				See J03(3)
REVENUE SOURCES	BOND ISSUE/NOTE	BOND ISSUE/NOTE	BOND ISSUE/NOTE	TOTAL
<i>(EXCLUDE ACCRUED INTEREST)</i>	<i>SERIES OF 2004</i>	<i>SERIES OF 2007</i>	<i>SERIES OF 2007A</i>	
J. AMOUNT FINANCED	\$9,667,634	\$20,122,960	\$26,200,465	See J03(3)
<i>FOR THIS PROJECT ONLY</i>				
K. ORIGINAL ISSUE DISCOUNT/ PREMIUM FOR THIS PROJECT ONLY	(\$59,406)	\$8,195,809	\$4,597,504	See J03(3)
L. INTEREST EARNINGS	\$389,530	\$447,309	\$607,925	See J03(3)
<i>FOR THIS PROJECT ONLY</i>				
M. BUILDING INSURANCE RECEIVED				
N. PROCEEDS FROM SALE OF BUILDING OR LAND				
O. LOCAL FUNDS - CASH (SEE INSTRUCTIONS)				
P. OTHER FUNDS (PROVIDE DESCRIPTION ON SEPARATE SHEET)				
Q. TOTAL REVENUE SOURCES				See J03(3)

PROJECT ACCOUNTING BASED ON FINAL COSTS (2 of 2)

FOR THE PERIOD _____ TO 6/30/2012

District/CTC:
East Stroudsburg Area School District

Project Name:
East Stroudsburg High School

Project #:
2859

ROUND FIGURES TO NEAREST DOLLAR

PROJECT COSTS (CONT.)				TOTAL
G. ADDITIONAL CONSTRUCTION-RELATED COSTS				
1. Project Supervision (inc. Asbestos Abatement Project Supervision)				
2. Construction Manager Fee and Related Costs				
3. Total Demolition of Entire Existing Structures & Related Asbestos Removal to Prepare Project Site for Construction of New Building and Related AHERA Clearance Air Monitoring and EPA-Certified Project Designer's Fee on Asbestos Abatement (Exclude costs for partial demolition.)				
4. Architectural Printing				
5. Test Borings				
6. Site Surveys				
7. Other (Attach PlanCon-J-Add't Costs page if needed.)				
a. _____				
b. _____				
c. Plan-J-Add't Costs, Total				\$92,795,630
8. TOTAL - Additional Construction-Related Costs				\$92,795,630
H. FINANCING COSTS	BOND ISSUE/NOTE	BOND ISSUE/NOTE	BOND ISSUE/NOTE	X X X X X X
FOR THIS PROJECT ONLY	SERIES OF 2008	SERIES OF _____	SERIES OF _____	X X X X X X
(EXCLUDE ACCRUED INTEREST)				
1. Underwriter Fees	\$761			
2. Legal Fees	\$212			
3. Financial Advisor	\$186			
4. Bond Insurance	\$1,769			
5. Paying Agent/Trustee Fees and Expenses	\$2			
6. Capitalized Interest	\$23,328			
7. Printing	\$36			
8. CUSIP & Rating Fees	\$49			
9. Other				
a. _____				
b. _____				
10. TOTAL-Financing Costs	\$26,355			\$948,035
I. TOTAL PROJECT COSTS (F plus G-8 plus H-10)				\$93,731,134
REVENUE SOURCES	BOND ISSUE/NOTE	BOND ISSUE/NOTE	BOND ISSUE/NOTE	TOTAL
(EXCLUDE ACCRUED INTEREST)	SERIES OF 2008	SERIES OF _____	SERIES OF _____	
J. AMOUNT FINANCED	\$1,961,092			\$78,815,590
FOR THIS PROJECT ONLY				
K. ORIGINAL ISSUE DISCOUNT/ PREMIUM FOR THIS PROJECT ONLY	\$9,085			\$12,572,428
L. INTEREST EARNINGS FOR THIS PROJECT ONLY	\$14,394			\$2,343,116
M. BUILDING INSURANCE RECEIVED				
N. PROCEEDS FROM SALE OF BUILDING OR LAND				
O. LOCAL FUNDS - CASH (SEE INSTRUCTIONS)				
P. OTHER FUNDS (PROVIDE DESCRIPTION ON SEPARATE SHEET)				
Q. TOTAL REVENUE SOURCES				\$93,731,134

FINANCIAL REPORT FOR THE PERIOD _____ TO 6/30/2012

District/CTC: East Stroudsburg Area School District	Project Name: East Stroudsburg High School	Project #: 2859
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	BOND ISSUE/NOTE SERIES OF <u>2001</u>	BOND ISSUE/NOTE SERIES OF <u>2003</u>	BOND ISSUE/NOTE SERIES OF <u>2003A</u>	TOTAL
A. TOTAL BOND ISSUE OR NOTE	\$10,000,000	\$10,000,000	\$10,000,000	See J04(3)
B. ORIGINAL ISSUE DISCOUNT/ ORIGINAL ISSUE PREMIUM	(\$61,075)	(\$52,750)	(\$69,333)	See J04(3)
C. TOTAL INTEREST EARNINGS ON ALL INVESTMENTS FOR ALL FUNDS (Exclude accrued interest and capitalized interest)				(\$183,158)
1. Construction Fund	\$73,891	\$502,434	\$390,662	See J04(3)
2. Authority Fund				
3. Debt Service Fund				
4. Debt Service Reserve Fund				
5. Bond Redemption Fund				
6. Other: _____				
7. Other: _____				
8. TOTAL	\$73,891	\$502,434	\$390,662	
D. BUILDING INSURANCE RECEIVED				
E. PROCEEDS FROM SALE OF BUILDING OR LAND				
F. LOCAL FUNDS - CASH				
G. OTHER: _____				
H. OTHER: _____				
I. TOTAL REVENUE SOURCES				
J. TOTAL PROJECT COSTS FOR THIS PLANCON PROJECT (J03, line I)				
K. FUNDS NOT EXPENDED FOR THIS PLANCON PROJECT (I minus J)				

DISPOSITION OF FUNDS NOT EXPENDED FOR THIS PLANCON PROJECT (Indicate the applicable bond issue.)

Reimbursable Projects:

<u>Project Building Name</u>	<u>PDE Project #</u>	<u>Amount Financed</u>	<u>Applicable Issue</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Nonreimbursable Projects:

_____	_____	_____	_____
_____	_____	_____	_____

Other:

_____	_____	_____	_____
_____	_____	_____	_____

FINANCIAL REPORT FOR THE PERIOD _____ TO 6/30/2012

District/CTC: East Stroudsburg Area School District	Project Name: East Stroudsburg High School	Project #: 2859
--	---	--------------------

	BOND ISSUE/NOTE SERIES OF <u>2004</u>	BOND ISSUE/NOTE SERIES OF <u>2007</u>	BOND ISSUE/NOTE SERIES OF <u>2007A</u>	TOTAL
A. TOTAL BOND ISSUE OR NOTE	\$10,000,000	\$39,000,000	\$37,500,000	See J04(3)
B. ORIGINAL ISSUE DISCOUNT/ ORIGINAL ISSUE PREMIUM	(\$61,864)	\$8,754,236	\$7,415,328	See J04(3)
C. TOTAL INTEREST EARNINGS ON ALL INVESTMENTS FOR ALL FUNDS (Exclude accrued interest and capitalized interest)				
1. Construction Fund	\$405,946	\$866,922		See J04(3)
2. Authority Fund				
3. Debt Service Fund				
4. Debt Service Reserve Fund				
5. Bond Redemption Fund				
6. Other: _____				
7. Other: _____				
8. TOTAL	\$405,946	\$866,922		
D. BUILDING INSURANCE RECEIVED				
E. PROCEEDS FROM SALE OF BUILDING OR LAND				
F. LOCAL FUNDS - CASH				
G. OTHER: _____				
H. OTHER: _____				
I. TOTAL REVENUE SOURCES				
J. TOTAL PROJECT COSTS FOR THIS PLANCON PROJECT (J03, line I)				
K. FUNDS NOT EXPENDED FOR THIS PLANCON PROJECT (I minus J)				

DISPOSITION OF FUNDS NOT EXPENDED FOR THIS PLANCON PROJECT (Indicate the applicable bond issue.)

Reimbursable Projects:

<u>Project Building Name</u>	<u>PDE Project #</u>	<u>Amount Financed</u>	<u>Applicable Issue</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Nonreimbursable Projects:

_____	_____	_____	_____
_____	_____	_____	_____

Other:

_____	_____	_____	_____
_____	_____	_____	_____

FINANCIAL REPORT FOR THE PERIOD _____ TO 6/30/2012

District/CTC: East Stroudsburg Area School District	Project Name: East Stroudsburg High School	Project #: 2859
--	---	--------------------

	BOND ISSUE/NOTE SERIES OF 2008	BOND ISSUE/NOTE SERIES OF =	BOND ISSUE/NOTE SERIES OF	TOTAL
A. TOTAL BOND ISSUE OR NOTE	\$32,320,000			\$148,820,000
B. ORIGINAL ISSUE DISCOUNT/ ORIGINAL ISSUE PREMIUM	\$195,713			\$16,486,571
C. TOTAL INTEREST EARNINGS ON ALL INVESTMENTS FOR ALL FUNDS (Exclude accrued interest and capitalized interest)				
1. Construction Fund	\$300,882			\$2,540,737
2. Authority Fund				
3. Debt Service Fund				
4. Debt Service Reserve Fund				
5. Bond Redemption Fund				
6. Other: _____				
7. Other: _____				
8. TOTAL	\$300,882			\$2,540,737

D. BUILDING INSURANCE RECEIVED

E. PROCEEDS FROM SALE OF BUILDING OR LAND

F. LOCAL FUNDS - CASH

G. OTHER: _____

H. OTHER: _____

I. TOTAL REVENUE SOURCES

J. TOTAL PROJECT COSTS FOR THIS PLANCON PROJECT (J03, line I)

K. FUNDS NOT EXPENDED FOR THIS PLANCON PROJECT (I minus J)

DISPOSITION OF FUNDS NOT EXPENDED FOR THIS PLANCON PROJECT (Indicate the applicable bond issue.)

Reimbursable Projects:

<u>Project Building Name</u>	<u>PDE Project #</u>	<u>Amount Financed</u>	<u>Applicable Issue</u>
Smithfield Elementary	2900	_____	2001p,2002,2003A
East Stroudsburg Elementary	3273	_____	2001-2007A
Middle Smithfield Elementary	_____	_____	2008
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Nonreimbursable Projects:

_____	_____	_____	_____
_____	_____	_____	_____

Other:

_____	_____	_____	_____
_____	_____	_____	_____

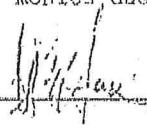
CERTIFICATE OF ARCHITECT

District/CTC: East Stroudsburg Area School District County: Monroe

School Name: Adds. & Alt. to East Stroudsburg Area Senior High School South Project #: 2859

The bid opening date for the original General Contract was: 4/27/2006

As the architect of record for the above named school district/area vocational-technical school for said project, I certify to the best of my knowledge and belief that all construction work, including change orders and supplemental contracts, has been completed as of 6/30/2012 in an acceptable manner in accordance with the plans and specifications approved by the Pennsylvania Department of Education (and any approved changes thereto) and that all contractors, by virtue of said completion, may be paid all final monies due following on this project.



John R. Howard, AIA
Architect of Record, Project or Typing

The Architectural Studio
Architectural Firm Name

732 Turner Street, Allentown, PA 18102
Architect's Address

11/15/2012
Date

For a project constructed and based on an approved school facility design published on the Department's School Design Clearinghouse, I further certify that the project was constructed based on an approved school facility design published on this clearinghouse.

Signature, Architect

FINANCIAL INFORMATION CERTIFICATION

District/CTC: East Stroudsburg Area School District County: Monroe
 School Name: East Stroudsburg High School Project #: 2859

I certify that the financial information on the schedules titled Project Accounting Based on Final Costs (pages J02 and J03), Financial Report (J04), and Final Project Costs - Detail (pages J07 to J12) for the above referenced school construction project is presented based on the following:

Financial information is reported based on the cash basis of accounting.
 If costs were allocated to certain areas or contracts, describe the allocation method below (attach additional pages if needed):

 Signature, Board Secretary Board Secretary's Name, Printed or Typed Date

FOR 100% CASH PROJECT ONLY

Please provide information, by fiscal year, on the expenditure of project funds for a project fully funded by local funds. Cash projects are those projects for which the District/CTC has not incurred debt.

	PROJECT FUNDS
FY	ACTUALLY EXPENDED

_____	_____
_____	_____
_____	_____
_____	_____
TOTAL -	_____

I certify that the project funds were actually expended in the fiscal years as reported above and I also certify that the District/CTC has not incurred debt to fund this project.

 Signature, Board Secretary Board Secretary's Name, Printed or Typed Date

FOR PROJECT USING LOCAL FUNDS AS FINANCING SOURCE

Please provide information, by fiscal year, on the expenditure of project funds for a project using local funds as a financing source in addition to debt incurred.

	PROJECT FUNDS
FY	ACTUALLY EXPENDED

_____	_____
_____	_____
_____	_____
_____	_____
TOTAL -	_____

I certify that the project funds were actually expended in the fiscal years as reported above.

 Signature, Board Secretary Board Secretary's Name, Printed or Typed Date

PART J: PROJECT ACCOUNTING BASED ON FINAL COSTS
BOARD TRANSMITTAL

DISTRICT/CTC: East Stroudsburg Area School District COUNTY: Monroe
 PRJT BLDG NAME: Middle Smithfield Elementary School PROJECT #: 3348

ALL PRJTS PAGE #

<u>X</u>	J02-J03	Project Accounting Based on Final Costs
<u>X</u>	Add't Costs	Additional Project Costs
<u>X</u>	J04	Financial Report
<u>X</u>	J05	Certificate of Architect
<u>X</u>	J06	Financial Information Certification
<u>X</u>		Independent Auditor's Report
		Final Just Compensation Award or Settlement Sheet (for properties acquired through condemnation)
		U.S. Green Building Council's Leadership in Energy and Environmental Design Green Building Rating System (LEED-NC™) Silver, Gold or Platinum certification (if applicable)
		Green Building Initiative's two, three or four Green Globes™ certification (if applicable)
		*** TO BE COMPLETED ONLY IF DIRECTED BY PDE ***
	J07-J12	Final Project Costs - Detail

The individual or firm independently contracted by the district/CTC to prepare this information to be contacted if there are any questions about Part J:

John Casey 8148803910
Independent Preparer's Name and Position Phone Number Fax Number
 The independent preparer's e-mail address is: Jvcirish@comcast.net

CERTIFICATION BY SCHOOL DISTRICT/CTC

The district/CTC administrator to be contacted about Part J:

District/CTC Administrator's Name and Position Phone Number Fax Number
 The district/CTC administrator's e-mail address is: _____

This certifies that the attached materials were approved for submission to the Pennsylvania Department of Education by board action.

BOARD ACTION DATE: _____

VOTING: AYE _____ NAY _____ ABSTENTIONS _____ ABSENT _____

Signature, Board Secretary Board Secretary's Name, Printed or Typed

District/CTC Address Date

PROJECT ACCOUNTING BASED ON FINAL COSTS (1 of 2)
FOR THE PERIOD _____ TO _____

District/CTC:	Project Name:	Project #:	
East Stroudsburg Area School District	Middle Smithfield Elementary School	3348	
PROJECT COSTS	NEW	EXISTING	TOTAL
A. STRUCTURE COSTS (include site development)			
1. General (Report costs for sanitary sewage disposal on Line E-1.)	\$9,028,585	\$5,143,201	\$14,171,786
2. Heating and Ventilating	\$1,415,848	\$2,123,772	\$3,539,620
3. Plumbing (Report costs for sanitary sewage disposal on Line E-1.)	\$602,259	\$903,389	\$1,505,648
4. Electrical	\$2,824,842	\$130,740	\$2,955,582
5. Asbestos Abatement (J10, line B-3)	X X X X X X		
6. Building Purchase Amount	X X X X X X		
7. Other * (Exclude Test Borings and Site Survey) (Use PlanCon-J-Add't Costs page if necessary.)			
a. _____			
b. _____			
c. _____			
d. _____			
e. PlanCon-J-Add't Costs, Total			
A-1 to A-7 - Subtotal	\$13,871,534	\$8,301,102	\$22,172,636
8. Construction Insurance			
a. Owner Controlled Insurance Program on Structure Costs (Exclude asbestos abatement, building purchase and other structure costs not covered by the program)	\$85,400	\$50,950	\$136,350
b. Builder's Risk Insurance (if not included in primes)			
c. Construction Insurance - Total	\$85,400	\$50,950	\$136,350
9. 'TOTAL-Structure Costs (A-1 to A-7-Subtotal plus A-8-c)	13,956,934	8,352,052	22,308,986
B. ARCHITECT'S FEE			
1. Architect's/Engineer's Fee on Structure	\$1,074,991	\$740,584	\$1,815,575
2. EPA-Certified Project Designer's Fee on Asbestos Abatement	X X X X X X X X X X X X		
3. TOTAL - Architect's Fee	\$1,074,991	\$740,584	\$1,815,575
C. MOVABLE FIXTURES AND EQUIPMENT			
1. Movable Fixtures and Equipment	\$340,759	\$227,172	\$567,931
2. Architect's Fee			
3. TOTAL - Movable Fixtures & Equipment	\$340,759	\$227,172	\$567,931
D. STRUCTURE COSTS, ARCHITECT'S FEE, MOVABLE FIXTURES AND EQUIPMENT - TOTAL (A-9 plus B-3 and C-3)			
	\$15,372,684	\$9,319,808	\$24,692,492
E. SITE COSTS			
1. Sanitary Sewage Disposal General Contractor	\$227,000		\$227,000
2. Sanitary Sewage Disposal Tap-In Fee and/or Capacity Charges General Contractor			
3. Owner Controlled Insurance Program/Builder's Risk Insurance on Sanitary Sewage Disposal			
4. Architect/Engineer's Fee for Sanitary Sewage Disposal			
5. Site Acquisition Costs		X X X X X X	
a. Gross Amount Due from Settlement Statement or Just Compensation		X X X X X X X X X X X X	
b. Real Estate Appraisal Fees		X X X X X X	
c. Other Related Site Acquisition Costs		X X X X X X	
d. Site Acquisition Costs - Total		X X X X X X	
6. TOTAL - Site Costs	\$227,000		\$227,000
F. STRUCTURE COSTS, ARCHITECT'S FEE, MOVABLE FIXTURES & EQUIPMENT, AND SITE COSTS - TOTAL (D plus E-6)			
	\$15,599,684	\$9,319,808	\$24,919,492

* - Type "No Fee" beside each item for which no design fee is charged.

PROJECT ACCOUNTING BASED ON FINAL COSTS (2 of 2)
FOR THE PERIOD _____ TO _____

District/CTC: East Stroudsburg Area School District	Project Name: Middle Smithfield Elementary School	Project #: 3348
--	--	--------------------

ROUND FIGURES TO NEAREST DOLLAR

PROJECT COSTS (CONT.)	TOTAL
G. ADDITIONAL CONSTRUCTION-RELATED COSTS	
1. Project Supervision (inc. Asbestos Abatement Project Supervision)	\$487,422
2. Construction Manager Fee and Related Costs	
3. Total Demolition of Entire Existing Structures & Related Asbestos Removal to Prepare Project Site for Construction of New Building and Related AHERA Clearance Air Monitoring and EPA-Certified Project Designer's Fee on Asbestos Abatement (Exclude costs for partial demolition.)	
4. Architectural Printing	
5. Test Borings	\$22,734
6. Site Surveys	
7. Other (Attach PlanCon-J-Add't Costs page if needed.)	
a. _____	
b. _____	
c. Plan-J-Add't Costs, Total	
8. TOTAL - Additional Construction-Related Costs	\$510,156
H. FINANCING COSTS	X X X X X X
FOR THIS PROJECT ONLY	X X X X X X
(EXCLUDE ACCRUED INTEREST)	
	BOND ISSUE/NOTE SERIES OF _____
	BOND ISSUE/NOTE SERIES OF _____
	BOND ISSUE/NOTE SERIES OF _____
1. Underwriter Fees	\$133,817
2. Legal Fees	\$37,328
3. Financial Advisor	\$32,618
4. Bond Insurance	\$310,987
5. Paying Agent/Trustee Fees and Expenses	\$229
6. Capitalized Interest	\$4,100,646
7. Printing	\$6,405
8. CUSIP & Rating Fees	\$8,533
9. Other	
a. Internet Auctuin Advisor	\$2,290
b. _____	
10. TOTAL-Financing Costs	\$4,632,853
I. TOTAL PROJECT COSTS (F plus G-8 plus H-10)	\$30,062,501
REVENUE SOURCES	BOND ISSUE/NOTE SERIES OF _____
(EXCLUDE ACCRUED INTEREST)	BOND ISSUE/NOTE SERIES OF _____
	BOND ISSUE/NOTE SERIES OF _____
	BOND ISSUE/NOTE SERIES OF _____
	TOTAL
J. AMOUNT FINANCED	\$29,605,598
FOR THIS PROJECT ONLY	
K. ORIGINAL ISSUE DISCOUNT/ PREMIUM FOR THIS PROJECT ONLY	\$182,024
L. INTEREST EARNINGS FOR THIS PROJECT ONLY	\$274,879
M. BUILDING INSURANCE RECEIVED	
N. PROCEEDS FROM SALE OF BUILDING OR LAND	
O. LOCAL FUNDS - CASH (SEE INSTRUCTIONS)	
P. OTHER FUNDS (PROVIDE DESCRIPTION ON SEPARATE SHEET)	
Q. TOTAL REVENUE SOURCES	\$30,062,501

FINANCIAL REPORT FOR THE PERIOD _____ TO _____

District/CTC: East Stroudsburg Area School District	Project Name: Middle Smithfield Elementary School	Project #: 3348
--	--	--------------------

	BOND ISSUE/NOTE SERIES OF 2008	BOND ISSUE/NOTE SERIES OF	BOND ISSUE/NOTE SERIES OF	TOTAL
A. TOTAL BOND ISSUE OR NOTE	\$32,320,000			\$32,320,000
B. ORIGINAL ISSUE DISCOUNT/ ORIGINAL ISSUE PREMIUM	\$198,713			\$198,713
C. TOTAL INTEREST EARNINGS ON ALL INVESTMENTS FOR ALL FUNDS (Exclude accrued interest and capitalized interest)				
1. Construction Fund	\$300,082			\$300,082
2. Authority Fund				
3. Debt Service Fund				
4. Debt Service Reserve Fund				
5. Bond Redemption Fund				
6. Other: _____				
7. Other: _____				
8. TOTAL	\$300,082			\$300,082
D. BUILDING INSURANCE RECEIVED				
E. PROCEEDS FROM SALE OF BUILDING OR LAND				
F. LOCAL FUNDS - CASH				
G. OTHER: _____				
H. OTHER: _____				
I. TOTAL REVENUE SOURCES				\$32,818,795
J. TOTAL PROJECT COSTS FOR THIS PLANCON PROJECT (J03, line I)				\$30,062,501
K. FUNDS NOT EXPENDED FOR THIS PLANCON PROJECT (I minus J)				\$2,756,294

DISPOSITION OF FUNDS NOT EXPENDED FOR THIS PLANCON PROJECT (Indicate the applicable bond issue.)

Reimbursable Projects:

<u>Project Building Name</u>	<u>PDE Project #</u>	<u>Amount Financed</u>	<u>Applicable Issue 2008</u>
Senior High	2859		
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Nonreimbursable Projects:

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Other:

_____	_____	_____	_____
_____	_____	_____	_____

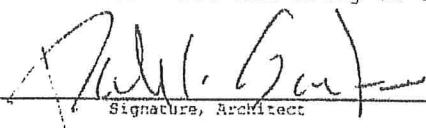
CERTIFICATE OF ARCHITECT

District/CTC: East Stroudsburg Area School District County: Monroe

School Name: Add. & Alt. to Middle Smithfield Elementary School Project #: 3348

The bid opening date for the original General Contract was: 4/30/2008

As the architect of record for the above named school district/area vocational-technical school for said project, I certify to the best of my knowledge and belief that all construction work, including change orders and supplemental contracts, has been completed as of 2/28/2012 in an acceptable manner in accordance with the plans and specifications approved by the Pennsylvania Department of Education (and any approved changes thereto) and that all contractors, by virtue of said completion, may be paid all final monies due and owing on this project.



Signature, Architect

Dale C. Santee, AIA

Architect's Name, Printed or Typed

The Architectural Studio

Architectural Firm Name

732 Turner Street, Allentown, PA 18102

Architect's Address

11/15/2012

Date

For a project constructed and based on an approved school facility design published on the Department's School Design Clearinghouse, I further certify that the project was constructed based on an approved school facility design published on this clearinghouse.

Signature, Architect

Date

FINANCIAL INFORMATION CERTIFICATION

District/CTC: East Stroudsburg Area School District County: Monroe
 School Name: Middle Smithfield Elementary School Project #: 3348

I certify that the financial information on the schedules titled Project Accounting Based on Final Costs (pages J02 and J03), Financial Report (J04), and Final Project Costs - Detail (pages J07 to J12) for the above referenced school construction project is presented based on the following:

Financial information is reported based on the cash basis of accounting.

If costs were allocated to certain areas or contracts, describe the allocation method below (attach additional pages if needed):

 Signature, Board Secretary Board Secretary's Name, Printed or Typed Date

FOR 100% CASH PROJECT ONLY

Please provide information, by fiscal year, on the expenditure of project funds for a project fully funded by local funds. Cash projects are those projects for which the District/CTC has not incurred debt.

FY	PROJECT FUNDS ACTUALLY EXPENDED
----	------------------------------------

_____	_____
_____	_____
_____	_____
TOTAL -	_____

I certify that the project funds were actually expended in the fiscal years as reported above and I also certify that the District/CTC has not incurred debt to fund this project.

 Signature, Board Secretary Board Secretary's Name, Printed or Typed Date

FOR PROJECT USING LOCAL FUNDS AS FINANCING SOURCE

Please provide information, by fiscal year, on the expenditure of project funds for a project using local funds as a financing source in addition to debt incurred.

FY	PROJECT FUNDS ACTUALLY EXPENDED
----	------------------------------------

_____	_____
_____	_____
_____	_____
TOTAL -	_____

I certify that the project funds were actually expended in the fiscal years as reported above.

 Signature, Board Secretary Board Secretary's Name, Printed or Typed Date

Here's what was received.

Edit response

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$10,000.00 - OR ANY PURCHASE THAT WAS NOT BUDGETED

Note: When referring to a purchase, you must consider the aggregate amount, not individual items.

Your email (amy-strunk@esasd.net) was recorded when you submitted this form.

Untitled Section

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT
Procurement Form

Name of Requestor *

Facilities

Department *

Department

Building *

ADMIN

What service or item are requesting *

100

fertilizer for district - annual purchase

Why are you requesting the service or item *

annual purchase for district

Suggested replacement *

n/a

Independent Cost Analysis (Pre-determine costs prior to contacting a vendor.)

What did you estimate the costs would be?

23,881.95

What is the total cost of the purchase? *

23,881.95

Select the Procurement Method utilized: *

- Aggregate purchase is less than \$10,000 - no action needed
- Small Purchase procedures (minimum of 3 quotes) - required for any purchase \$10,000-\$22,500
- Sealed Bids (Formal Advertising) – required for goods/supplies exceeding \$22,500
- Competitive Proposals – Formal Request for Proposal (Advertised RFP) – required for services with cost of \$250,000 or more
- Non-competitive proposals (i.e. sole source) – MUST justify below

101

If you chose the **non-competitive** method above, please select the appropriate circumstance and include your justification in the space below. *Note: These are the only permissible circumstances under which you can use non-competitive procurement.*

*

- N/A (not applicable) - Competitive Procurement was utilized
- N/A (not applicable) The acquisition of property or services, the aggregate dollar amount of which does not exceed the thresholds outlined above for quotes, bids, or RFPs (purchase is less than \$5,000)
- The item is available only from a single source; (must demonstrate in justification below that only one company can provide the type of product or perform the services)
- The public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation; (explain below how a declared disaster or public emergency doesn't allow time for competitive procurement.) Administrative delays or lack of adequate advanced planning do not justify an emergency.)
- The Federal awarding agency or pass-through entity expressly authorizes a noncompetitive procurement in response to a written request from the non-Federal entity; (must have written pre-approval to use sole-source procurement)
- After solicitation of a number of sources, competition is determined inadequate (explain below the steps you took to attempt to go through a competitive process, but no vendors or only one vendor responded, and why you think there is inadequate competition)

Provide justification of sole source (non-competitive) procurement (based on your choice above):

*

n/a

If aggregate purchase is \$10,000 or more, were three (3) quotes obtained (required)? If yes, please list the vendor's information and quoted amount. *

n/a

102

Was this purchase budgeted? *

Yes ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- Yes
- Pennsylvania State Contract
- COSTARS
- Keystone Purchasing Network
- PEPPM National Contract Program (Technology Bidding and Purchasing)
- US Communities
- No

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

Which Fund will be charged? *

10 ▼

What account will be charged? *

103

Quote Details

Fisher & Son Company, Inc.
 110 Summit Drive
 Exton, PA 19341
 USA
 8002622127

Order Number: QO-0000270511
Order Date: 02-07-2024
Purchase Order Number: 2024

Sold To
 East Stroudsburg Area School District
 50 Vine Street
 East Stroudsburg, PA 18301
 USA

Ship To
 East Stroudsburg Area School District
 150 WALNUT ST
 *****straight truck only***** deliveries must be before 12pm
 East Stroudsburg, PA 18301
 USA

Comments:

Requested Delivery Date
 03-05-2024

Ship Via
 FSCTruck

Terms
 Net 30

Item	Description	Ordered	Shipped	UOM	Price	Amount
1 F7510	32-0-5 95%EPEC .19 DIM.058 ACEL SOP 6MO	188.00	0.00	bag	78.90	14,833.20
2 6863	28-0-350% XCU KCL SGN 220 50 LB	205.00	0.00	bag	17.90	3,669.50
3 6586	16-3-8 100% AMS, KCL 50 LB	235.00	0.00	Each	14.55	3,419.25
4 9281	TRIFECTA PERENNIAL RYE BLEND 50 LB	20.00	0.00	bag	95.25	1,905.00
Sub-Total:						23,826.95
Freight Amount:						55.00
Sales Tax:						0.00

Total: 23,881.95

Close
 Close

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$10,000.00 - OR ANY PURCHASE THAT WAS NOT BUDGETED

Note: When referring to a purchase, you must consider the aggregate amount, not individual items.

The respondent's email (**rebecca-lopez@esasd.net**) was recorded on submission of this form.

Untitled Section

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT

Procurement Form

Name of Requestor *

Eric Forsyth

Department *

Administrative Services

Building *

District

105

What service or item are requesting *

Frontline Implementation

Why are you requesting the service or item *

Applicant Tracking with Proactive Recruiting, unlimited usage for internal employees prorated term. The current platform for posting jobs "Moodle" is being depreciated in July.

Suggested replacement *

This is an add on to additional software already purchased by the district.

Independent Cost Analysis (Pre-determine costs prior to contacting a vendor.) What did you estimate the costs would be?

N/A

What is the total cost of the purchase? *

One time fee \$5,700. Annual Fee \$21,502

104

Select the Procurement Method utilized: *

- Aggregate purchase is less than \$10,000 - no action needed
- Small Purchase procedures (minimum of 3 quotes) - required for any purchase \$10,000-\$22,500
- Sealed Bids (Formal Advertising) – required for goods/supplies exceeding \$22,500
- Competitive Proposals – Formal Request for Proposal (Advertised RFP) – required for services with cost of \$250,000 or more
- Non-competitive proposals (i.e. sole source) – MUST justify below

If you chose the **non-competitive** method above, please select the appropriate circumstance and include your justification in the space below. *Note: These are the **only** permissible circumstances under which you can use non-competitive procurement.* *

- N/A (not applicable) - Competitive Procurement was utilized
- N/A (not applicable) The acquisition of property or services, the aggregate dollar amount of which does not exceed the thresholds outlined above for quotes, bids, or RFPs (purchase is less than \$5,000)
- The item is available only from a single source; (must demonstrate in justification below that only one company can provide the type of product or perform the services)
- The public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation; (explain below how a declared disaster or public emergency doesn't allow time for competitive procurement.) Administrative delays or lack of adequate advanced planning do not justify an emergency.)
- The Federal awarding agency or pass-through entity expressly authorizes a noncompetitive procurement in response to a written request from the non-Federal entity; (must have written pre-approval to use sole-source procurement)
- After solicitation of a number of sources, competition is determined inadequate (explain below the steps you took to attempt to go through a competitive process, but no vendors or only one vendor responded, and why you think there is inadequate competition)

107

Provide justification of sole source (non-competitive) procurement (based on your choice above): *

This is an add on to additional software already purchased by the district.

If aggregate purchase is \$10,000 or more, were three (3) quotes obtained (required)? If yes, please list the vendor's information and quoted amount. *

N/A

Was this purchase budgeted? *

No

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- Yes
- Pennsylvania State Contract
- COSTARS
- Keystone Purchasing Network
- PEPPM National Contract Program (Technology Bidding and Purchasing)
- US Communities
- No

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If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

Omnia - 01-102, Allied States CoOperative 17-7247

Which Fund will be charged? *

10

What account will be charged? *

TBD

Selection of the winning proposal, was the lowest price selected? If not, please explain why and * the process of selecting the vendor.

Sole Source

Any additional information you would like to provide.

N/A

This form was created inside of East Stroudsburg Area School District.

Google Forms

109



V.e.

1400 Atwater Drive Malvern, PA 19355

03/01/2024

Customer: **Order Form Details:**

East Stroudsburg Area School District
50 Vine Street
EAST STROUDSBURG, Pennsylvania, 18301-0298
United States

Pricing Expiration: 3/29/2024
Quote Currency: USD
Account Manager: Joel Titmas

Contact: Stephen Zall
Title: Director of Human Resources
Phone: (570)424-8500X10320
Email: stephen-zall@esasd.net

Startup Cost Billing Terms: One-Time, Invoiced after signing
Subscription Billing Frequency: Annual
Sale Type: New
Initial Term: 7/01/2024 – 6/30/2025

Pricing Overview **Amount**

One-Time Fees **\$5,700.00**
Annual Recurring Fees **\$21,502.00**

One-Time Fees Itemized Description **Quantity** **Amount (each)** **Amount**

Frontline Implementation 1 \$5,700.00 \$5,700.00

Annual Recurring Fees Itemized Description **Start Date** **End Date** **Amount**

(Applicant Tracking with Proactive Recruiting, unlimited usage for internal employees Prorated Term) 7/01/2024 6/30/2024 \$0.00

Applicant Tracking with Proactive Recruiting, unlimited usage for internal employees 7/01/2024 6/30/2025 \$21,502.00



110



1400 Atwater Drive Malvern, PA 19355

03/01/2024

Additional Order Form Information

Tax Information

Tax Exemption: We currently have a tax exemption certificate on file for you.

PO Information

PO Status: Purchase order to follow

PO #:

Note: If a Purchase Order is required, Customer shall submit the PO to Frontline within ten (10) business days of signing this Order Form by emailing it to billing@frontlineed.com, otherwise a PO shall not be required for payment

DRAFT



1400 Atwater Drive Malvern, PA 19355

03/01/2024

Invoicing Schedule	Due Date	Amount
Invoice: One Time	Upon Signing	\$5,700.00 + applicable sales tax
Frontline Implementation		\$5,700.00
Invoice: Annual	7/31/2024	\$21,502.00 + applicable sales tax
Applicant Tracking with Proactive Recruiting, unlimited usage for internal employees		\$21,502.00
Applicant Tracking with Proactive Recruiting, unlimited usage for internal employees		\$0.00

DRAFT

112



1400 Atwater Drive Malvern, PA 19355

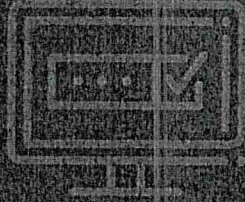
03/01/2024

MASTER SERVICES AGREEMENT

This Master Services Agreement is made effective as of the date of the signature below (the "Effective Date") by and between Frontline Technologies Group LLC dba Frontline Education, its subsidiaries and affiliates with an address at 1400 Atwater Drive, Malvern, PA 19355 (collectively "Frontline"), and the client identified below ("Client"). Frontline and Client are sometimes referred to herein, individually, as a "Party" and, collectively, the "Parties."

By signing below, the Parties agree to be legally bound by the terms and conditions contained in the Frontline Master Services Agreement ("Master Services Agreement", which is available at <https://www.frontlineeducation.com/master-services-agreement/> and is incorporated herein by reference. The attached Order Form, exhibits (if any), Statements of Work and the referenced Master Services Agreement are collectively the "Agreement". To place orders subject to this Agreement, at least one Order Form (as defined in the Master Services Agreement) must be incorporated into this Agreement. Client may make future purchases of products and services from Frontline (and its subsidiaries and affiliates) under this Master Services Agreement by executing an Order Form and any future Order Forms without an attached or referenced Master Services Agreement will be deemed subject to this Master Services Agreement. This Agreement constitutes the complete and exclusive statement of the agreement between the Parties with respect to the Software and the Services set forth herein and any other software, products or other services provided by Frontline or any of its affiliates or predecessors prior to the Effective Date. For the avoidance of doubt, this Agreement supersedes any and all prior oral or written communications, proposals, RFPs, contracts, and agreements (including all prior license and similar agreements) and the Parties hereby terminate any such agreements. In the event of a conflict between the provisions of the Terms and Conditions and the provisions of any Statement of Work or any Order Form or any Order Form Terms and Conditions, the provisions of the Statement of Work or Order Form or Order Form Terms and Conditions, as applicable, shall govern, but only with respect to the services forth in the Statement of Work or that particular Order Form.

Frontline Technologies Group LLC dba Frontline Education		East Stroudsburg Area School District	
Signature: _____		Signature: _____	
Name: _____		Name: _____	
Title: _____		Title: _____	
Address: 1400 Atwater Drive Malvern, PA 19355		Address: 50 Vine Street EAST STROUDSBURG, Pennsylvania 18301-0298	
Email: billing@frontlineed.com		Email: _____	
Effective Date: _____			



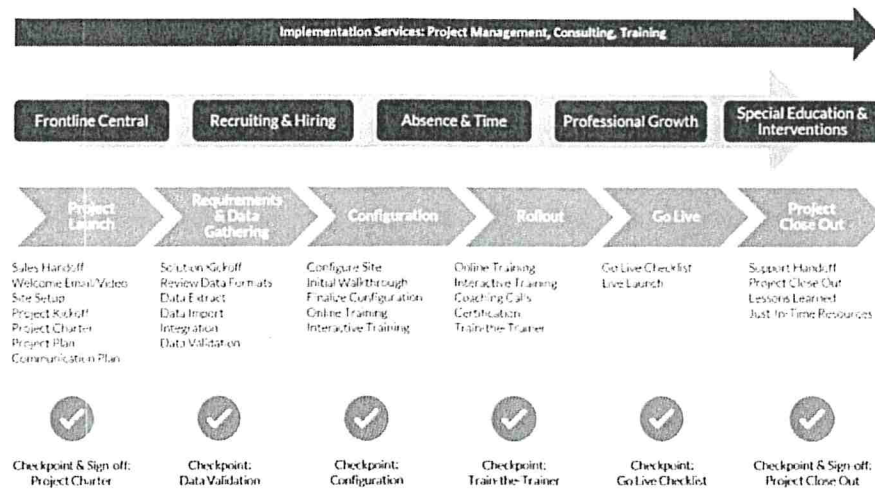
Applicant Tracking

Standard Implementation Services

Statement of Work: Applicant Tracking Implementation Services

Introduction

Frontline Education provides a comprehensive implementation methodology and expert resources to partner with your project team throughout the implementation.



Scope/Deliverables

Project Management, Training & Consulting

- Project Kickoff Call
- Business Process Review: review of internal process for a Client's requisition-to-recommendation hiring process and best practices recommendations to optimize system functionality
- Train-the-Trainer Model: blended learning consisting of online, self-paced courses and instructor-led *remote* training for the Client project team to gain familiarity with our solutions for implementation, administration and to train end users
- Self-paced courses have completion and assessment reports to confirm knowledge transfer.
- Role-based Learning Center: ongoing, anytime access to knowledge base articles and videos available to all district staff
- Project Status Monitoring: periodic review of project progress to planned project milestones throughout implementation
- Project Close Out Call

Configuration

System configuration is accomplished through a blended approach of pre-configuration, Frontline Education configuration services, and Client configuration activities. Frontline Education will provide configuration services to tailor default setups to your specific needs and provide your project team a head start to configuring the system. Online Training courses and consultation are provided so that your staff can continue configuration for initial setup and to meet your ongoing needs.



Specific examples of configuration services during implementation include -

Setups	Pre-configured with Applicant Tracking System	Frontline Education Configuration Services
Application Pages	21	Up to 2 additional
Position Categories & Types	124	Adjust existing as needed
Pipelines	1 with 6 stages	Up to 1 additional
Forms	12	Up to 2 additional with workflows
Publics Forms Library	338	Not applicable
Forms Packet	Not Applicable	Up to 1
Job Description Templates	73	Up to 2
Applicant Certificate Types	134	Adjust existing as needed
User Groups & Permissions	1	Up to 1
Cross Advertising	6	Not applicable

Data Imports

During implementation, we will import the following data formatted in our standard templates, where applicable. Online Training courses and consultation will be provided to show you how to maintain this data on an ongoing basis after the initial import.

- Applicant position list: categories and types
- Job Posting location/department list
- Applicant certificate types
- User list

Systems Integration

Integrations exist within Frontline Education solutions and/or with our Featured Partners that are configured and setup as either a flat file transfer or an export/import into an applicable vendor system. Specific examples of configurable integration types include --

- Standard integration with Frontline Education Solutions' Absence and Substitute Management and Frontline Central.
- One established HRIS/Payroll integration.
 - An established interface is defined as an integration that is currently established with a vendor and/or requires no development resources.
- One established integration across each of the other types of integration partners.
 - Background Check Provider, Applicant Screening, Digital Interview.
 - For a complete list of our vendor partners, please refer to: https://www.frontlineeducation.com/Partners/Find_a_Partner

Reporting

- EEO reporting: built in reporting functionality to aggregate applicant data anonymously based on position types and date range.
- Ad-hoc Reporting on applicant, job posting, or forms data to export into an Excel file.

Additional Optional Services

The following items are outside the standard scope of services and can be accommodated through a change request and additional services and fees.

- Onsite training
- End User training
- Configuration, Custom Reporting, or Integration services beyond those identified above
- Services beyond the implementation timeframe and project close out



Schedule

On average, a typical Applicant Tracking implementation project runs 8 - 12 weeks. Below is an example of a project schedule for implementation. (This is not the actual schedule pertaining to this statement of work.)

Task	Start	End	Dur	2019		
				Jan	Feb	Mar
Sample Solution Rollout	1/2/19	3/19/19	55	[Progress bar spanning Jan, Feb, and Mar]		
Project Kickoff	1/2/19	1/8/19	5	[Progress bar in Jan]		
Insights Platform Migration (clients with existing Frontline solutions)	1/9/19	1/22/19	10	[Progress bar in Jan]		
Recruiting & Hiring: Applicant Tracking	1/9/19	3/19/19	50	[Progress bar spanning Jan, Feb, and Mar]		
Recruiting & Hiring: Proactive Recruiting	3/5/19	3/18/19	10	[Progress bar in Mar]		

Every client is unique and timelines can vary depending on client size, resource availability, and complexity of project. Your Frontline Education Project Manager will work with your team to plan an implementation based on your specifics.

Client Project Team: Roles & Responsibilities

Executive Sponsor

- Executive Sponsor: e.g. Superintendent, Assistant Superintendent of HR, HR Director, etc.
- The "lead" contact: responsible for all major project decisions. Initially, involvement level is medium-to-high until all district players and responsibilities established. Executive Sponsor involvement decreases once responsibilities have been delegated.

System Administrators

- System administrator: e.g. HR admin, or IT.
- The "point person" contact: responsible for day-to-day operations, upkeep of system, and user management. This includes (but is not limited to):
 - Create/edit/delete: position categories and types, locations, application pages, user accounts and permissions, electronic forms, category/vacancy pipelines, folders, interview series, application notes, etc.
 - Search/filter/review/share/email applicants and/or job postings
 - Configure system preferences

IT Department

- Will work with Frontline Education Support teams to:
 - Ensure Frontline Education domains/IP addresses have been incorporated into any district firewalls and/or spam filters. This person is responsible for updating white-list from Frontline
 - Provide technical support in instances where local network/technology configurations impact usage of our solutions
 - Potentially support in-solution integrations
 - Link Applicant Tracking to employment opportunities page on website.

Assumptions

- Frontline Education and Client will provide consistent, named resources to fill project roles throughout project timeline.
- Frontline Education and Client will use a collaborative approach to ensure implementation success.
- Client will provide subject matter experts familiar with organizational policies and procedures throughout the project.
- Frontline Education assumes that all data to be imported will be validated as necessary by Client prior to import.
- Client project team will complete online courses, attend instructor-led training, participate in project status calls, and complete project tasks as planned.

Implementation Policies

- Change Management Process: Should the Client identify additional services as part of this project, Frontline Education will issue a change order identifying impact to project scope, cost, and timeline for Client review and approval.
- A request to delay the Planned Go Live 30 days or more from the original date can result in rework and require additional charges and a change order.
- Services requested after the Project Close Out will require additional charges and a new services proposal.
- Startup Costs are priced with the assumption that implementation will be completed within 120 days after signing. Frontline reserves the right to charge Customers additional service fees for added project costs due to Customer-caused delays occurring after the 120-day implementation period.



High Schools' TV Studio Replacement

A. Why are you requesting the service/needs?

Why: The TV studios at each high school are aging and need to be replaced. HS South is 16 years old and HS North is 15 years old.

Need: Support the needs of programming in the TV Studios for daily announcements as well as other media productions. Have similar TV Studios for consistent professional development, training, usage, and support at both high schools.

B. Cost Estimate: if over \$5,000, were 3 quotes obtained? If yes, please list the vendors and the amounts. No. Applied Visual Technology (AVT) & Visual Sound

- AVT - \$243,907.00 - Co-Stars Contract 034-E23-182 & 034-E22-123.
- Visual Sound
 - Revised March 1, 2024 - \$325,719.35
 - Old- \$348,904.67 - CoStars Contract #034-E22-167

C. Procurement Method:

- ESASD researched and reviewed vendors who work with schools to design, install, and integrate TV Studios. The district selected AVT as its partner. AVT met with the tech ed teachers at both high schools to conduct a needs assessment, as well as with technical staff, to create a solution to support the current and future needs of programming in the TV Studios.
- AVT provided pricing as per the CoStars Contract #034-E23-182 & 034-E22-123.

D. Funds account to be charged for Procurement (Was this purchase budgeted?)

- Yes – 2024-2025 Fiscal Year
- Fund 10 - Tech Initiatives
- Account #'s - 10-2844-650-000-00-000-006-000-0600

E. Selection of winning proposal

- It is recommended to proceed with the proposal from AVT in the amount of \$243,907.00 - CoStars Contract #034-E23-182 & 034-E22-123.

QUOTE

Quote #	Quote Date
AVTQ26031	03/04/24
Account Manager	
Mike Coxé	



East Stroudsburg Area School District
 50 Vine Street

 East Stroudsburg PA 18301

Terms	Net 30
Ship Via	Included

F.O.B. Origin: All Shipping Charges Prepaid and Added to Order unless otherwise noted.

Attention Brian Borosh
Phone No. 570-424-8500
Email brian-borosh@esasd.net
Fax

Qty	Manufacturer		Description	Unit Price	Ext. Price
North High School Production Studio					
Studio Camera Systems					
3	Sony	PXW-Z190	4K Handheld Camcorder (1/3-Type 3CMOS with 4K 50p/60p* Recording Capability, 25x Zoom Lens)	\$4,069.00	\$12,207.00
2	Ikan	VXF7-V2	7" 4K HDMI/3G-SDI On-Camera Tally Field Monitor (V2)	\$567.00	\$1,134.00
2	Varizoom	VZROCK	LANC camera lens controller for Sony	\$215.00	\$430.00
Camera Support / Teleprompters					
2	Ikan	PT4500S-TRIPOD	Studio Package Bundle: PT4500 SDI Professional 15" Teleprompter, EG20A2D Studio Tripod & Dolly	\$3,468.00	\$6,936.00
1	Decimator Design	MD-HX	HDMI / SDI CROSS CONVERTER with Scaling and Frame Rate Conversion	\$293.00	\$293.00
1	Ikan	EG20A2D	2-Stage Aluminum 100mm Fluid Head Tripod & Dolly Kit, 44.1 lbs Payload, w/ Counterbalance	\$1,551.00	\$1,551.00
1	Owner-furnished	PC-TELEPROMPTER	PC or Mac w/ local monitor for use as Teleprompter workstation (HDMI output)	\$0.00	\$0.00
1			Studio "Bird's Eye" Overhead Camera (On Grid)	\$1,208.00	\$1,208.00
	Marshall	CV355-30X-NDI	Small form factor 30x Zoom Camera 3GSDI, HDMI & NDI (HD60)		
	Marshall	CVM-18	Pole Clamp Camera Mount		
	Marshall	CVM-11	11-inch Articulation Locking Arm		

Qty	Manufacturer	Description	Unit Price	Ext. Price
Switching / Routing				
1	Newtek	FG-002671-R001 TriCaster TC410 Plus	\$9,300.00	\$9,300.00
1	Newtek	FG-001589-R001 TriCaster TC1SP (14-Button Control Panel)	\$6,464.00	\$6,464.00
1	NewTek	FG-001959-R001 Racking Kit for 2RU and 3RU	\$288.00	\$288.00
2	NEC	E242N-BK 24" 1920 x 1080 IPS display LED Monitor	\$270.00	\$540.00
1	Blackmagic Design	BMD-VHUBSMAS12 Videohub 20x20 12G G2020	\$2,715.00	\$2,715.00
1	Netgear	GSM4230P-100NAS Network Switch	\$1,098.00	\$1,098.00
Graphics				
1	Owner-furnished	PC-GRAPHICS PC for Graphics Workstation * laptop or desktop, confirm specs	\$0.00	\$0.00
1	New Blue	SKUTL5BR Titler Live 5 Broadcast	\$2,926.00	\$2,926.00
1	NEC	E242N-BK 24" 1920 x 1080 IPS display LED Monitor	\$270.00	\$270.00
Audio				
1	Yamaha	TF1 16+1 Fader Digital Audio Console	\$1,878.00	\$1,878.00
1	Yamaha	NY64-D Dante Expansion Card for TF Mixers	\$426.00	\$426.00
1	JBL	C2PS Control 2P Stereo Set. Includes one C2PM powered master, one Passive Extension Speaker, one Power Supply and two Snap-On Angle Pedestals.	\$237.00	\$237.00
1	Sony	MDR-7506 Studio Headphones	\$79.00	\$79.00
4	Sony	ECM-77B Miniature Omni-directional Lavalier Mic	\$302.00	\$1,208.00
1	Rapco	FBS-12F-50 12-Channel (8x4) Fan-Box Snake with XLR & 1/4" Female Returns, 50'	\$259.00	\$259.00
Control Room Recording & Monitoring				
1	Blackmagic Design	BMD-HYPERD/ST/D HyperDeck Studio HD Plus CHP	\$657.00	\$657.00
1	Blackmagic Design	BMD-CONVNTRM/Y Rack-Shelf for SD Card Recorder A/RSH	\$109.00	\$109.00
4	SanDisk	SDSDXDK-064G-GN 64GB SDXC Memory Card 4IN	\$67.00	\$268.00
1	Sony	LMD-B170 17" LCD Production Monitor	\$1,521.00	\$1,521.00
1	Sony	FW43BZ30J 43" LED, 4K HDR, PRO DISPLAY	\$661.00	\$661.00
1	Blackmagic Design	BMD-CONVCMIC/SH Micro Converter - SDI to HDMI 12G with PSU 12G/WPSU	\$151.00	\$151.00
1	Chief	MSM1U Medium Fusion Micro-Adjustable Fixed Wall Mount	\$142.00	\$142.00
1	Blackmagic Design	BMD-CONVMAAS2 Analog to SDI Mini Converter	\$213.00	\$213.00

Qty	Manufacturer		Description	Unit Price	Ext. Price
Studio Monitoring					
1	Sony	FW43BZ30J	43" LED, 4K HDR, PRO DISPLAY	\$815.00	\$815.00
1	Blackmagic Design	BMD-CONVCMIC/SH	Micro Converter - SDI to HDMI 12G with PSU 12G/WPSU	\$151.00	\$151.00
1	Chief	RMC1	Medium Fit Single Ceiling Mount	\$223.00	\$223.00
1	Chief	CMA362	Light-Grid Mounting Clamp	\$106.00	\$106.00
Intercom / IFB					
1	Hollyland	Solidcom C1 Pro-HUB8S	Solidcom C1 Pro Full Duplex Wireless Intercom System with 8 headsets with Hub	\$3,621.00	\$3,621.00
1	Clear-Com	MS-702	2-Channel 1RU Main Station with Built-in Speaker	\$1,530.00	\$1,530.00
1	Clear-Com	GM-9	GM Series Gooseneck Microphone	\$210.00	\$210.00
2	Clear-Com	TR-50	Monaural IFB Talent Receiver	\$312.00	\$624.00
4	Clear-Com	CC-010A	IFB Ear Set with 3.5mm Mini-Jack for On-camera use	\$73.00	\$292.00
Furniture / Equipment Rack					
1	Middle Atlantic	BGR-38SA-27	BGR-SA Series Rack, 38 RU, 27"D, w/ Rear Door	\$1,103.00	\$1,103.00
1	Middle Atlantic	CBS-BGR	Caster Base, BGR Series	\$181.00	\$181.00
1	Middle Atlantic	BGR-STP9	21" solid top panel, fits BGR Series top opening	\$46.00	\$46.00
1	Middle Atlantic	TD3LK	Drawer, 3 RU, Textured, w/ Lock	\$220.00	\$220.00
1	Middle Atlantic	PDT-1415C-NS	PDT Low Profile Vertical Power Strip, 14 Outlet, 15A	\$157.00	\$157.00
1	Middle Atlantic	UPX-1500R-2	Battery Backup and Surge Suppression for Equipment Rack	\$1,444.00	\$1,444.00
Studio Lighting					
4	Ikan	LBX40	Lyra 1 x 4 Bi-Color Studio Soft Panel LED Light w/ DMX Control * chroma key / back wall	\$1,901.00	\$7,604.00
7	Ikan	LBX20	LBX20 Lyra 1 x 2 Bi-Color Studio Soft Panel LED Light w/ DMX Control	\$1,210.00	\$8,470.00
7	Ikan	LEC20	Honeycomb 60 Degree for Lyra 1 x 2 Studio Soft Light	\$87.00	\$609.00
2	Ikan	HF150	Helia 150 Watt 4 in. Fresnel Bi-Color LED Studio Light w/ DMX	\$541.00	\$1,082.00
13	Ikan	SW-04	Safety Wire	\$5.00	\$65.00
1	Ikan	IDX-096	96 Channel DMX Control Console * 24 sliders, 96 Programmable Scenes (4 pages containing 24 scenes each)	\$864.00	\$864.00

Qty	Manufacturer		Description	Unit Price	Ext. Price
1	Ikan	IDX-096-LIGHT	Gooseneck Light for IDX-096	\$26.00	\$26.00
1	AVT	MIP	Mounting Hardware, clamps, cabling interconnects	\$800.00	\$800.00
			AVT Technical Services		
1	AVT	MATERIALS	All Required Cables, Connectors and Installation Hardware	\$2,667.00	\$2,667.00
1	AVT	SERVICES	All Required Technical Services Including: *** Engineering *** Project Management *** Rack Fabrication *** Onsite Installation (prevailing wage) *** System Commissioning *** System Training	\$31,030.00	\$31,030.00
1	AVT	WARRANTY	1-year System Warranty	\$2,495.00	\$2,495.00
1	AVT	S&H	Freight and Shipping for All Above Hardware	\$1,223.00	\$1,223.00

AVT products and services are available via PA Co-Stars Contract 034-E23-182

Extron products are available via PA Co-Stars Contract 034-E22-123.

All required electrical, networking, CATV, or TELCO requirements are the responsibility of the customer. None of these tasks are included in AVT's scope of work.

All onsite labor is quoted using prevailing wage rate for installation locale.

AVT will leave all removed hardware in the room. It will be the customer's responsibility to properly dispose of this hardware.

The customer is responsible for repairing any visible damage due to the removal of existing equipment (i.e. replacing ceiling tiles, patching & painting walls).

SubTotal	\$122,827.00
Sales Tax	\$0.00
Total	\$122,827.00

Quoted By: Mike Cox		Quote Date		Credit Card No.	
<input type="text"/>		<input type="text" value="3/4/2024"/>		<input type="text"/>	
Accepted By:		Date	Purchase Order No.	Exp Date	3-digit C.V.V.
<input type="text"/>		<input type="text"/>	<input type="text"/>	<input type="text" value="/"/>	<input type="text"/>

Applied Video Technology
2218 Kimberton Rd.
PO Box 427
Kimberton, PA 19442

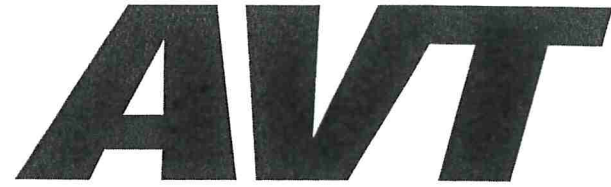
To place an order:

1. Email Purchase Order to your Account Manager
2. Fax Purchase Order to 610-407-0775

3. Mail to:
Applied Video Technology
PO BOX 427
Kimberton, PA 19442

QUOTE

Quote #	Quote Date
AVTQ26032	03/05/24
Account Manager	
Mike Coxe	



APPLIED VIDEO TECHNOLOGY

East Stroudsburg Area School District
50 Vine Street

East Stroudsburg PA 18301

Attention Brian Borosh
Phone No. 570-424-8500
Email brian-borosh@esasd.net
Fax

Terms	Net 30
Ship Via	Included

F.O.B. Origin: All Shipping Charges Prepaid and Added to Order unless otherwise noted.

Qty	Manufacturer		Description	Unit Price	Ext. Price
South High School Production Studio					
Studio Camera Systems					
3	Sony	PXW-Z190	4K Handheld Camcorder (1/3-Type 3CMOS with 4K 50p/60p* Recording Capability, 25x Zoom Lens)	\$4,069.00	\$12,207.00
2	Ikan	VXF7-V2	7" 4K HDMI/3G-SDI On-Camera Tally Field Monitor (V2)	\$567.00	\$1,134.00
2	Varizoom	VZROCK	LANC camera lens controller for Sony	\$215.00	\$430.00
Camera Support / Teleprompters					
2	Ikan	PT4500S-TRIPOD	Studio Package Bundle: PT4500 SDI Professional 15" Teleprompter, EG20A2D Studio Tripod & Dolly	\$3,468.00	\$6,936.00
1	Decimator Design	MD-HX	HDMI / SDI CROSS CONVERTER with Scaling and Frame Rate Conversion	\$293.00	\$293.00
1	Ikan	EG20A2D	2-Stage Aluminum 100mm Fluid Head Tripod & Dolly Kit, 44.1 lbs Payload, w/ Counterbalance	\$1,551.00	\$1,551.00
1	Owner-furnished	PC-TELEPROMPTER	PC or Mac w/ local monitor for use as Teleprompter workstation (HDMI output)	\$0.00	\$0.00
1			Studio "Bird's Eye" Overhead Camera (On Grid)	\$1,208.00	\$1,208.00
	Marshall	CV355-30X-NDI	Small form factor 30x Zoom Camera 3GSDI, HDMI & NDI (HD60)		
	Marshall	CVM-18	Pole Clamp Camera Mount		
	Marshall	CVM-11	11-inch Articulation Locking Arm		

Qty	Manufacturer		Description	Unit Price	Ext. Price
Switching / Routing					
1	Newtek	FG-002671-R001	TriCaster TC410 Plus	\$9,300.00	\$9,300.00
1	Newtek	FG-001589-R001	TriCaster TC1SP (14-Button Control Panel)	\$6,464.00	\$6,464.00
1	NewTek	FG-001959-R001	Racking Kit for 2RU and 3RU	\$288.00	\$288.00
2	NEC	E242N-BK	24" 1920 x 1080 IPS display LED Monitor	\$270.00	\$540.00
1	Blackmagic Design	BMD-VHUBSMAS12 G2020	Videohub 20x20 12G	\$2,715.00	\$2,715.00
1	Netgear	GSM4230P-100NAS	Network Switch	\$1,098.00	\$1,098.00
Graphics					
1	Owner-furnished	PC-GRAPHICS	PC for Graphics Workstation * laptop or desktop, confirm specs	\$0.00	\$0.00
1	New Blue	SKUTL5BR	Titler Live 5 Broadcast	\$2,926.00	\$2,926.00
1	NEC	E242N-BK	24" 1920 x 1080 IPS display LED Monitor	\$270.00	\$270.00
Audio					
1	Yamaha	TF1	16+1 Fader Digital Audio Console	\$1,878.00	\$1,878.00
1	Yamaha	NY64-D	Dante Expansion Card for TF Mixers	\$426.00	\$426.00
1	JBL	C2PS	Control 2P Stereo Set. Includes one C2PM powered master, one Passive Extension Speaker, one Power Supply and two Snap-On Angle Pedestals.	\$237.00	\$237.00
1	Sony	MDR-7506	Studio Headphones	\$79.00	\$79.00
4	Sony	ECM-77B	Miniature Omni-directional Lavalier Mic	\$302.00	\$1,208.00
1	Rapco	FBS-12F-50	12-Channel (8x4) Fan-Box Snake with XLR & 1/4" Female Returns, 50'	\$259.00	\$259.00
Control Room Recording & Monitoring					
1	Blackmagic Design	BMD-HYPERD/ST/D CHP	HyperDeck Studio HD Plus	\$657.00	\$657.00
1	Blackmagic Design	BMD-CONVNTRM/Y A/RSB	Rack-Shelf for SD Card Recorder	\$109.00	\$109.00
4	SanDisk	SDSDXDK-064G-GN 4IN	64GB SDXC Memory Card	\$67.00	\$268.00
1	Sony	LMD-B170	17" LCD Production Monitor	\$1,521.00	\$1,521.00
1	Sony	FW43BZ30J	43" LED, 4K HDR, PRO DISPLAY	\$661.00	\$661.00
1	Blackmagic Design	BMD-CONVMIC/SH	Micro Converter - SDI to HDMI 12G with PSU 12G/WPSU	\$151.00	\$151.00
1	Chief	MSM1U	Medium Fusion Micro-Adjustable Fixed Wall Mount	\$142.00	\$142.00
1	Blackmagic Design	BMD-CONVMAAS2	Analog to SDI Mini Converter	\$213.00	\$213.00

Qty	Manufacturer		Description	Unit Price	Ext. Price
Studio Monitoring					
1	Sony	FW43BZ30J	43" LED, 4K HDR, PRO DISPLAY	\$815.00	\$815.00
1	Blackmagic Design	BMD-CONVMIC/SH	Micro Converter - SDI to HDMI 12G with PSU 12G/WPSU	\$151.00	\$151.00
1	Chief	RMC1	Medium Fit Single Ceiling Mount	\$223.00	\$223.00
1	Chief	CMA362	Light-Grid Mounting Clamp	\$106.00	\$106.00
Intercom / IFB					
1	Hollyland	Solidcom C1 Pro-HUB8S	Solidcom C1 Pro Full Duplex Wireless Intercom System with 8 headsets with Hub	\$3,621.00	\$3,621.00
1	Clear-Com	MS-702	2-Channel 1RU Main Station with Built-in Speaker	\$1,530.00	\$1,530.00
1	Clear-Com	GM-9	GM Series Gooseneck Microphone	\$210.00	\$210.00
2	Clear-Com	TR-50	Monaural IFB Talent Receiver	\$312.00	\$624.00
4	Clear-Com	CC-010A	IFB Ear Set with 3.5mm Mini-Jack for On-camera use	\$73.00	\$292.00
Furniture / Equipment Rack					
1	Middle Atlantic	BGR-38SA-27	BGR-SA Series Rack, 38 RU, 27"D, w/ Rear Door	\$1,103.00	\$1,103.00
1	Middle Atlantic	CBS-BGR	Caster Base, BGR Series	\$181.00	\$181.00
1	Middle Atlantic	BGR-STP9	21" solid top panel, fits BGR Series top opening	\$46.00	\$46.00
1	Middle Atlantic	TD3LK	Drawer, 3 RU, Textured, w/ Lock	\$220.00	\$220.00
1	Middle Atlantic	PDT-1415C-NS	PDT Low Profile Vertical Power Strip, 14 Outlet, 15A	\$157.00	\$157.00
1	Middle Atlantic	UPX-1500R-2	Battery Backup and Surge Suppression for Equipment Rack	\$1,444.00	\$1,444.00
Studio Lighting					
3	Ikan	LBX40	Lyra 1 x 4 Bi-Color Studio Soft Panel LED Light w/ DMX Control * chroma key / back wall	\$1,901.00	\$5,703.00
6	Ikan	LBX20	LBX20 Lyra 1 x 2 Bi-Color Studio Soft Panel LED Light w/ DMX Control	\$1,210.00	\$7,260.00
6	Ikan	LEC20	Honeycomb 60 Degree for Lyra 1 x 2 Studio Soft Light	\$87.00	\$522.00
2	Ikan	HF150	Helia 150 Watt 4 in. Fresnel Bi-Color LED Studio Light w/ DMX	\$541.00	\$1,082.00
11	Ikan	SW-04	Safety Wire	\$5.00	\$55.00
1	Ikan	IDX-096	96 Channel DMX Control Console * 24 sliders, 96 Programmable Scenes (4 pages containing 24 scenes each)	\$864.00	\$864.00

Qty	Manufacturer		Description	Unit Price	Ext. Price
1	Ikan	IDX-096-LIGHT	Gooseneck Light for IDX-096	\$26.00	\$26.00
1	AVT	MIP	Mounting Hardware, clamps, cabling interconnects	\$800.00	\$800.00
			AVT Technical Services		
1	AVT	MATERIALS	All Required Cables, Connectors and Installation Hardware	\$2,667.00	\$2,667.00
1	AVT	SERVICES	All Required Technical Services Including: *** Engineering *** Project Management *** Rack Fabrication *** Onsite Installation (prevailing wage) *** System Commissioning *** System Training	\$32,491.00	\$32,491.00
1	AVT	WARRANTY	1-year System Warranty	\$2,495.00	\$2,495.00
1	AVT	S&H	Freight and Shipping for All Above Hardware	\$1,223.00	\$1,223.00

AVT products and services are available via PA Co-Stars Contract 034-E23-182

Extron products are available via PA Co-Stars Contract 034-E22-123.

All required electrical, networking, CATV, or TELCO requirements are the responsibility of the customer. None of these tasks are included in AVT's scope of work.

All onsite labor is quoted using prevailing wage rate for installation locale.

AVT will leave all removed hardware in the room. It will be the customer's responsibility to properly dispose of this hardware.

The customer is responsible for repairing any visible damage due to the removal of existing equipment (i.e. replacing ceiling tiles, patching & painting walls).

SubTotal	\$121,080.00
Sales Tax	\$0.00
Total	\$121,080.00

Quoted By: Mike Coxe		Quote Date		Credit Card No.	
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Accepted By:		Date	Purchase Order No.	Exp Date	3-digit C.V.V.
<input type="text"/>		<input type="text"/>	<input type="text"/>	<input type="text" value="/"/>	<input type="text"/>

Applied Video Technology
2218 Kimberton Rd.
PO Box 427
Kimberton, PA 19442

To place an order:

1. Email Purchase Order to your Account Manager
2. Fax Purchase Order to 610-407-0775

3. Mail to:

Applied Video Technology
PO BOX 427
Kimberton, PA 19442



AVT

APPLIED VIDEO TECHNOLOGY

APPLIED VIDEO TECHNOLOGY

Capabilities Brochure

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APPLIED VIDEO TECHNOLOGY, INC
2218 Kimberton Road, PO Box 427
Kimberton, PA 19442
www.appliedvideo.com
610-407-0776

ABOUT US

AVT KEY PERSONNEL

- R. Bruce MacLeland – CEO/President
- Buffy MacLeland – CFO
- Ashley Buettner – Vice President of Sales and Marketing
- Albert Estrada – Vice President of Technical Services
- Dan Small, CTS-D, CTS-I – Director of Systems Design and Engineering

- bruce@appliedvideo.com
- buffy@appliedvideo.com
- ashley@appliedvideo.com
- aestrada@appliedvideo.com
- dsmall@appliedvideo.com

ORGANIZATIONAL SUPPORT & EXPERIENCE

AVT has been a leading audio video systems integrator in the Philadelphia area since 1996. We are proud to assist our customers in the design, installation, training and support of custom digital media AV and IT solutions. We are CTS certified and trained representatives for hundreds of AV manufacturers, striving to find the right technical mix of products and price points to ensure our customers receive the best overall value for their investment.

Our years of experience working in conjunction with our customers has allowed AVT to be positioned as a trusted partner when it comes to designing and implementing technology advancements.

Being a member of these organizations means that AVT strives to adhere to the industry standards set forth by each organization. These standards are reflected in our installation efforts as well as the level of technical training our staff has received.

COMPANY DYNAMICS

- Certified Small Business
- Women Owned Business
- Offering design services, installation services, project management, system maintenance, training and support, product rentals
- Verticals include: Education (K-12 and higher), corporate, healthcare, house of worship, government, retirement communities, museums.
- Products and Services available on PA co-Stars Contract 034-027 and PEPPM Contract



AVT LEADING INDUSTRY AFFILIATES

- Avixa
- NSCA – National Systems Contractors Association
- NAB – National Association of Broadcasters
- SMPTE – Society of Motion Picture & Television Engineers

SERVICES

MARKETS

- Education
- Athletics
- Corporate
- Government
- House of Worship
- Broadcast & Production

PROJECT MANAGEMENT

AVT's Project Management team's priority is to execute, plan, schedule, and problem solve to ensure AVT delivers an outstanding systems to our customers safely, on time and to specification.

PRODUCT SALES

We know that not everything you need has to be designed, installed or integrated and we are happy to work with you on quick turnaround for quotes and orders for product sales. Products can also be purchased on PEPPI or Co-Stars contracts and we accept Purchase Orders and Credit Cards.

DESIGN & ENGINEERING

The design and engineering team at AVT is composed of highly trained and experienced individuals dedicated to working with you to design an integrated system to meet all

SOLUTIONS

- TV Studios
- IPTV
- Digital Signage
- Audio Visual Systems
- Portable Video Production Systems & Trucks
- Video Walls

TRAINING

Time and time again we have seen the missing piece between the best designed solution and their successful operations go unfulfilled as a result of a lack of training. At AVT we are strong believers that training – technical, operational, or both – is the main difference.

DIGITAL MARKETING & PRODUCTION

Through the creative division of our company, Phoenix Media Group (PMG), we have the unique ability to offer video production, live event production, live streaming and digital marketing services to all customers.

INSTALLATION

Audio visual equipment shouldn't just meet your needs; it should exceed them. At AVT we believe each system is unique and requires individual attention and our teams of AV technicians and engineers are CTS certified, trained and ready to tackle the toughest challenges.

CERTIFICATIONS

- Avixa AV Design – Audio Environment
- Avixa AV Design – Human Factors
- Avixa AV Design – Video Environment
- Avixa AV Design and Integration
- Avixa AV Infrastructure
- Avixa AV Math for Design
- Avixa CTS
- Avixa CTS-D
- Avixa CTS-I
- Avixa Networking Essentials
- Avixa Networking Technology
- Avixa Project Management for Design and Integration
- Biamp Tesira Server/Server-10
- Biamp TesiraForte
- Brightsign Technical Certification
- Chief Certified Partner
- ClearOne Tech Specialist
- Crestron Advanced System Programming (CTI-P301)
- Crestron Certified Programmer

MANUFACTURER & INDUSTRY CERTIFICATIONS

- Crestron Digital Media Certified Engineer 4K
- Crestron DigitalMedia Certified Designer 4K
- Crestron DigitalMedia™ Certified DM NVX Networking
- Crestron DM NVX Design and Application (DM-NVX)
- Crestron Intermediate System Programming (CTI-P201)
- Dante Certification Level 1
- Extron Certified Control Professional
- Extron Certified XTP Systems Engineer
- Extron Configuring with Global Configurator Plus
- Extron School of Emerging Technologies 4K
- Harman Cabling Essentials
- Harman Certified Audio Professional / Programming Certification
- Harman Certified Control Professional | Programming
- Harman Networking Essentials
- Harman PC Essentials
- Harman Video Essentials
- Kramer Certified Digitalist
- Mersive Solstice Training & Certification Program
- NewTek 3PLAY Operation
- NewTek Infrastructure
- NewTek Live Production with TriCaster
- NewTek NDI and Performance Media Networking
- NSCA CSIP- Sales
- OSHA Certification
- Partner Technical Training - Zoom Meetings – Associate
- PCAP - Certified Associate in Python Programming
- Poly US Federal/NATO Certification Compliance
- Poly Video Endpoints Sales Certification
- Poly Video Endpoints Technical Certification
- Q-SYS Level 1 Training
- Scala Certified Technician
- Shure Microflex Advance Training
- Shure Microflex Complete Technical Enablement
- Vaddio AV Bridge MATRIX PRO Certification
- Yamaha Dante
- Zoom Rooms Implementation & Integration

ON STAFF CONTROL SYSTEMS & DSP PROGRAMMING

- Biamp
- ClearOne
- Ashly
- BSS
- Extron
- Crestron



AVIXA Member

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SERVICE DEPARTMENT

AVT SERVICE OPTIONS

Applied Video Technology (AVT) offers several options for the kind of support, service, and training that is required to get the most from your technology investment. AVT offers both on-site and remote support options that are available to our customers in several levels. With our variety of options for support, AVT can tailor a contract to meet your specific needs and budget. Make sure you are covered!. With the following service options, AVT can support your full spectrum of communications technology needs.

CUSTOM SERVICE CONTRACTS

Yearly contracts with AVT cover unlimited on-site service, phone support, email support and optional preventative maintenance visits - all with a priority response time.

SERVICE BLOCK CONTRACTS

Purchase a block of hours at a discounted rate to use however you would like - on-site service, system training, preventative maintenance and more. Service Block contracts are an economical and effective way to provide the reassurance that your investment is covered. Contracts range from 15 hours to 48 hours.

HOURLY SERVICE RATE

If a contract isn't in your budget or you need a quick fix, AVT offers on-site, remote, and phone support billed at our standard hourly rate.

CASE STUDIES

DOLLAR GENERAL DISTRIBUTION CENTERS



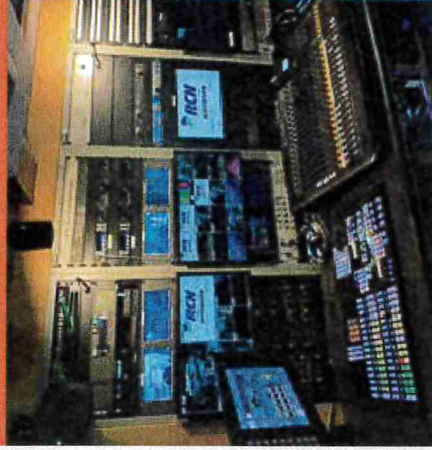
AV UPGRADES | NATIONWIDE

AVT continues to work with Dollar General Corporation as they open distribution centers across the United States.

Systems consist of AV in break rooms, conference rooms and training rooms throughout campuses at 12 different locations throughout the country.

Key Products: Extron Control Systems, Panasonic Projectors, Da-Lite Projection Screens, Sharp LED Televisions, Shure Wireless Microphone Systems.

RCN CABLE



HD PRODUCTION TRUCK | BATH, PA

AVT was contracted to provide equipment, design services and installation to implement two full HD Mobile production trucks for RCN Cable TV for sports production events.

Features include all new custom interior, electrical, audio and video wiring and updated HD production equipment.

Key Products: Sony Triax cameras, HD Switchers and production monitors, AJA recorders, Black Magic Design and Cisco routing, Chyron HD graphics and NewTek instant replay systems.

THE COLONIAL THEATRE



THEATER EXPANSION & RENOVATION | PHOENIXVILLE, PA

The historic Colonial Theater added two new theaters, a new lobby, Mezzanine multi-purpose area, and needed to provide a professional Audio and Video System for the multitude of events held at this community landmark each year.

The project was comprised of built-in and portable audio video systems suitable for various types of events, sound systems capable of speech reinforcement and playback, a 2 x 2 Video Wall and a Multi-Purpose Room with a complete AV presentation system.

Key Products: Crestron DigitalMedia System, Crestron AirMedia Wireless Video Gateway, Shure Wireless Audio System, Williams Sound Assisted Listening, Sharp Video Wall Panels, Barco Alchemy Cinema projector, Vaddio PTZ Cameras, SVSi Streaming Video Transmitters, JBL Column Speakers, Draper Access Series screens, Epson PowerLite Pro WUXGA 3LCD Projector.

COMMONWEALTH CHARTER ACADEMY



EDUCATIONAL FACILITY AUDIO VISUAL SYSTEM & VIDEO WALL | PITTSBURGH, PA

When Commonwealth Charter Academy (CCA) secured a 62,000-square-foot former department store building in Pittsburgh, the top accredited public cyber charter school turned to Applied Video Technology (AVT) for building-wide audiovisual systems to provide personal educational programs and services to K-12 students.

The solutions installed included digital signage, video walls, sound masking and control systems to provide high quality learning experiences for students attending class virtually. The building houses administrative offices, conference rooms, huddle rooms, a multi-purpose room, seminar areas, production labs, live session rooms and common areas throughout the building, the latter of which is the site of a large LED video wall that is the cornerstone of the project.

Key Products: Sharp Monitors, Extron MediaLink-Plus Controller, Extron Room Scheduling Panels, Crestron Mercury Video Conference System, BrightSign Digital Signage Player, Shure Speakers & Microphones, JBL Ceiling Audio and Nanolumens LED Wall.

EAST STROUDSBURG UNIVERSITY



TELEVISION STUDIO | EAST STROUDSBURG, PA

AVT provided a technical design that included new products and infrastructure to provide ESU with an excellent overall value using current technology and workflows for creating digital media.

The new studio provides hands-on learning through the opportunity to direct and produce live on-air television and cutting edge video content.

Key Products: NewTek TriCaster TC1, NewBlue FX Graphics, Avid NEXIS Pro, Sony Studio Cameras, Telex Intercom System, Libec Tripods, Prompter People Teleprompter Rigs, AJA & Blackmagic Routing, UniSet Green Screen Wall & Cyclorama.

FIRST JUDICIAL DISTRICT OF PENNSYLVANIA



COURTROOM AUDIO UPGRADES | PHILADELPHIA, PA

AVT was contracted to upgrade audio functionality in 35 courtrooms located in Philadelphia City Hall. AVT removed existing, outdated equipment and provided new integrated systems to allow for clearer audio communications, easier end user control and eliminated wireless microphone interference.

AVT provided all system control programming and comprehensive end user system training.

Key Products: BSS Audio Conferencing Processor, JBL Power Amplifier, JBL In-Ceiling speakers, Klipsch Ultra-compact in ceiling speaker, Williams Sound Assisted Listening System, AKG Microphones, Middle Atlantic Equipment rack, AMX Control Processor.



HP SAN (Storage Area Network)/Servers

A. Why are you requesting the service/needs?

Why: We are requesting to upgrade our SAN and Servers in our District Data Centers. The current lease expires in June 2024 on the equipment will be 4 years old.

Need: Our metro-cluster SAN is hosted in two separate data centers allowing for replication of all data at both sites. We also host servers at both datacenters in order to reduce the load at one site or the other. Currently, we can shift services to the alternate site if a site is going down or load-balance our services (disaster recovery). We have 73 virtual servers serving a variety of services such as: Active Directory, Domain Name Services, File Hosting Services, Apple Software Distribution, Windows Software Distribution, Moodle, Network Access Control, Password Reset, Print Servers, Inventory Control, Pro-Watch, Copier Management, Telephone System Management, Cafeteria PoS System, Microsoft Licensing Management, Time Synchronization Service, Police Reporting Server, Transportation Server, Backup Servers. All virtual servers are hosted by eight physical servers (four in each data center) and connected to the metro-cluster storage with a dedicated replication link. All servers are configured for high availability and are load-balanced for best performance at each site. The proposed SAN solution moves us to one onsite SAN and one DRaaS (disaster recovery as a service) in the cloud.

Suggested replacement: HPE Alletra Solution

B. Cost Estimate: if over \$5,000, were 3 quotes obtained? If yes, please list the vendors and the amounts. Yes.

<u>Manufacturer</u>	<u>Solution</u>	<u>Price</u>
HP Enterprise	Alletra	\$478,305.24
Nutanix	Nutanix w/ Nutanix Hardware	\$492,993.06
Nutanix/HPE	Nutanix w/ HPE Hardware	\$509,857.12
Pure Storage	Pure Storage Flash Array	\$921,780.01

C. Procurement Method:

- Vendors were contacted in November to review options and configurations for our replacement SAN & Servers. We had meetings and site visits with resellers, including CDW-G, IntegraOne, and SHI. The due date for quotes was March 1, 2024. Technology department staff carefully vetted and reviewed proposals from each vendor, picking the solution that best fit the district's needs and was the lowest cost solution.

D. Funds account to be charged for Procurement (Was this purchase budgeted?)

- Yes
- Fund 10
- Account # 10-5110-911-000-00-000-100-909-9092-

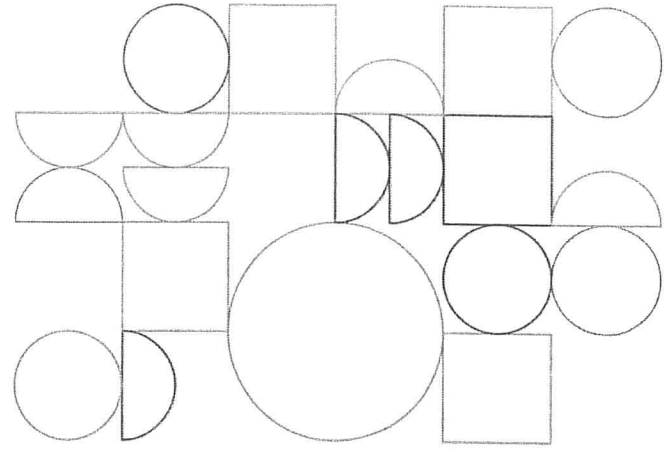
- Technology Services Lease Account

E. Selection of winning proposal

- IntegraOne – HPE Alletra Solution - \$478,305.24 lowest priced solution.
 - Pricing is per COSTARS contract # HW 003-E22-580 & SW #006-E23-252.

F. Other

N/A



PREPARED FOR
East Stroudsburg Area School District

PREPARED BY
Ashley Miller - Sales Manager
March 06, 2024

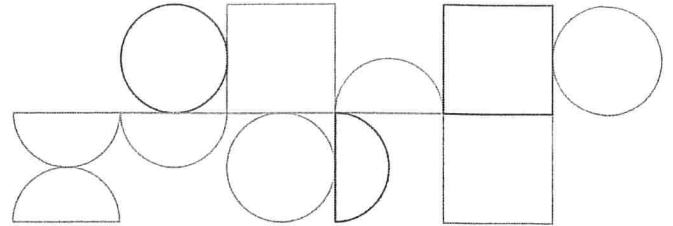
HPE Server & Storage

Quote #040253 v17

HPe

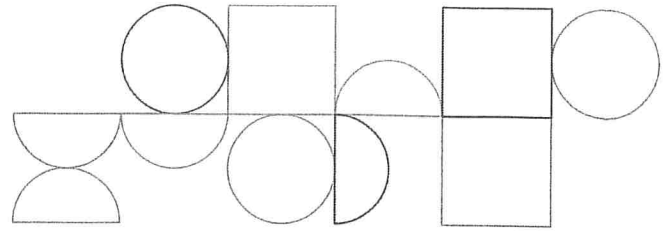
Description	Price	Qty	Ext. Price
R8E17A HPE NS dHCI Gen6 CTO Add Base Array Trk	\$1.11	1	\$1.11
P52499-B21 HPE DL360 Gen11 8SFF CTO Server	\$2,178.27	3	\$6,534.81
P52499-B21#ABA HPE DL360 Gen11 8SFF CTO Server	\$0.00	3	\$0.00
P49599-B21 INT Xeon-G 6442Y CPU for HPE	\$4,256.38	6	\$25,538.28
P43328-B21 HPE 32GB 2Rx8 PC5-4800B-R Smart Kit	\$237.68	48	\$11,408.64
P10115-B21 BCM 57414 10/25GbE 2p SFP28 OCP3 Adptr	\$195.84	6	\$1,175.04
P48908-B21 HPE DL3X0 Gen11 1U High Perf Fan Kit	\$258.59	3	\$775.77
P38995-B21 HPE 800W FS Plat Ht Plg LH Pwr Sply Kit	\$113.70	6	\$682.20
BD505A HPE iLO Adv 1-svr Lic 3yr Support	\$277.16	3	\$831.48
P48830-B21 HPE DL3XX Gen11 CPU2/OCP2 x8 Enable Kit	\$31.26	3	\$93.78
P50450-B21 HPE DL3XX Gen11 1U Bezel Kit	\$32.26	3	\$96.78
P26489-B21 HPE DL300 Gen10+ 1U CMA for Rail Kit	\$111.63	3	\$334.89
P35876-B21 HPE CE Mark Removal FIO Enable Kit	\$0.01	3	\$0.03
P48183-B21 HPE NS204i-u Gen11 Ht Plg Boot Opt Dev	\$514.63	3	\$1,543.89
P48905-B21 HPE DL360 Gen11 High Perf Heat Sink Kit	\$95.45	6	\$572.70
P48920-B21 HPE DL360 Gen11 NS204i-u Front Cbl Kit	\$31.92	3	\$95.76
P52341-B21 HPE DL3XX Gen11 Easy Install Rail 3 Kit	\$53.53	3	\$160.59
S1T84A HPE AL dHCI PL G11 w/ESXi 7.0 FIO SW	\$0.29	3	\$0.87
P9K09A HPE 42U 600x1200mm Adv G2 Kit Plt Rack	\$2,345.84	1	\$2,345.84
H6J85A HPE Rack Hardware Kit	\$68.58	1	\$68.58

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HPE

Description	Price	Qty	Ext. Price
P9Q42A HPE G2 Basic 4.9kVA/C13 C19 NA/JP PDU	\$246.97	2	\$493.94
BW928A HPE 1U Blck Universal 10-pk Filler Panel	\$25.95	4	\$103.80
AF595A HPE 3.0M Blue CAT6 STP Cable Data	\$27.04	9	\$243.36
HU4A6A4 HPE 4Y Tech Care Essential SVC	\$0.00	1	\$0.00
HU4A6A4#R2M HPE iLO Advanced Non Blade Support	\$12.55	3	\$37.65
HU4A6A400DJ HPE DL360 Gen11 Support	\$2,153.28	3	\$6,459.84
R0R10A HPE NS dHCI Add DL3x0 Svr Trk	\$1.08	3	\$3.24
HB983A1 HPE Installation Comm Svrs Hourly SVC	\$218.97	1	\$218.97
HA124A1 HPE Technical Installation Startup SVC	\$0.00	1	\$0.00
HA124A1#V0T HPE Nimble Storage dHCI Expan Deploy SVC	\$17,636.18	1	\$17,636.18
R7L27A HPE NS dHCI with Alletra 6030 CTO Array	\$22,028.91	1	\$22,028.91
R0R12A HPE Alletra 6000 2x10/25GbE 2p FIO Adpr	\$1,132.58	2	\$2,265.16
R7D07A HPE Alletra 6000 SFP28 100m FIO XCVR	\$538.29	4	\$2,153.16
R7S82A HPE Alletra 6000 46TB 24x1.92TB FIO Bdl	\$37,684.39	1	\$37,684.39
R9D23A HPE C13 - C14 2m WW PDU FIO Pwr Cord	\$2.63	4	\$10.52
R9X15A HPE Alletra Tier 1 Storage Array Std Trk	\$1.08	1	\$1.08
R7G13A HPE Alletra 6000/H 4x1600W FIO AC PS Kit	\$1,267.41	1	\$1,267.41
R8E99A HPE NS dHCI NOS PB for ESXi 7.0 FIO SW	\$1.08	1	\$1.08
S1E76AAE HPE Alletra 6000 SW/Sup SaaS	\$0.00	1	\$0.00
S1E76AAE#CTG 4yr Subscription	\$132.97	227	\$30,184.19
QK734A HPE Premier Flex LC/LC OM4 2f 5m Cbl	\$21.22	8	\$169.76
HU4A6A4 HPE 4Y Tech Care Essential SVC	\$0.00	1	\$0.00
HU4A6A4#ZUN HPE Alletra 6000 2x10/25GbE 2p Kit Supp	\$122.63	2	\$245.26
HU4A6A4#ZUF HPE Alletra 6030 Base Array Supp	\$1,520.21	1	\$1,520.21

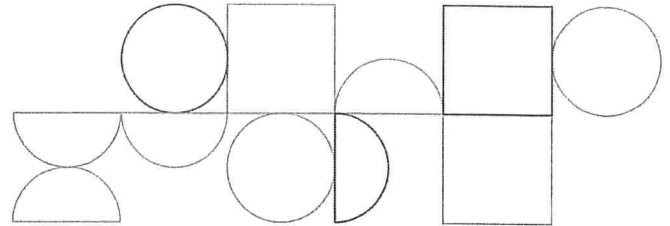


HPe

Description	Price	Qty	Ext. Price
HU4A6A4#ZV4 HPE Alletra 6000 AF 46TB 1.92 Flash Supp	\$4,078.28	1	\$4,078.28
Subtotal:			\$179,067.43

Cisco

Description	Price	Qty	Ext. Price
N9K-C93180YC Cisco Nexus 93180YC-FX3H - Switch - L3 - managed - 48 x -FX3H 1/10/25 Gigabit SFP+ + 6 x 40/100 Gigabit QSFP28	\$10,104.62	2	\$20,209.24
CON-SNTP-N9KCFX3H SNTC-24X7X4 Nexus 9300 24p 1/10/	\$1,307.83	2	\$2,615.66
NXK-AF-PE Cisco Airflow Selection Port-side Exhaust - Configuration option dummy PID - for P/N: N9K-C93180-FX3-B8C, N9K-C93180YC-FX3, N9K-C9336C-FX2-E, N9K-C93600-GX-B1	\$0.00	2	\$0.00
MODE-NXOS Dummy PID for mode selection	\$0.00	2	\$0.00
NXOS-CS-10.4.1F Cisco NX-OS Silicon - (v. 10.4.1) - license - 1 license - 64-bit	\$0.00	2	\$0.00
NXK-ACC-KIT-1RU Cisco - Network device accessory kit - 1U - for Nexus 30XX, 31XX, 31XXX, 32XX, 34180, 3464, 35XX, 36180, 3636, 93XX, 93XXX	\$0.00	2	\$0.00
NXA-FAN-35CFM-PE Cisco - Network device fan module - blue - for Nexus 92300YC	\$0.00	8	\$0.00
NXK-MEM-16GB Cisco - Memory - module - 16 GB - for Nexus 92XX, 92XXX, 93XX, 93XXX, 95XX	\$405.82	2	\$811.64
NXA-PAC-650W-PE Cisco - Power supply - hot-plug / redundant (plug-in module) - AC 200-240 V - 650 Watt - for Nexus 3264Q, 93108TC-EX (650 Watt), 93180YC-FX (650 Watt), 9336C-FX2 (650 Watt)	\$0.00	4	\$0.00
C1-SUBS-OPTOUT OPT OUT PID FOR C1 ADV Subscription USE ONLY	\$0.00	2	\$0.00
CAB-C13-CBN Cisco Cabinet Jumper - Power cable - IEC 60320 C13 to IEC 60320 C14 - AC 250 V - 1 in - for P/N: BE6K-M6-K9, FPR3105-NGFW-K9, N9K-C9408=, SNS-3795-K9, UCS-FI-64108-RF	\$0.00	4	\$0.00
QSFP-100G-CU1M= Cisco 100GBASE-CR4 Passive Copper Cable - Direct attach cable - QSFP to QSFP - 3.3 ft - twinaxial - passive - for P/N: N9K-C93180YC-EX-24, N9K-C9336C-FX2-OR, NCS-55A1-24H-TRK, NCS-55A1-36H-SE-B	\$177.34	2	\$354.68



Cisco

Description	Price	Qty	Ext. Price
SFP-H10GB-CU1M= Cisco SFP+ Copper Twinax Cable - Direct attach cable - SFP+ to SFP+ - 3.3 ft - twinaxial - for 250 Series; Catalyst 2960, 2960G, 2960S, ESS9300; Nexus 93180, 9336, 9372; UCS 6140, C4200	\$51.84	1	\$51.84
SFP-25G-SR-S= Cisco - SFP28 transceiver module - 25 Gigabit Ethernet - 25GBase-SR - LC multi-mode - up to 328 ft - 850 nm - for Nexus 93180YC-FX, 93240YC-FX2, 9348GC-FXP, X97160YC-EX	\$425.15	8	\$3,401.20
SFP-H25G-CU3M= 25GBASE-CU SFP28 Cable 3 Meter	\$54.18	12	\$650.16
GLC-TE= 1000BASE-T SFP transceiver module for Ca	\$205.86	7	\$1,441.02
QSFP-40G-SR-BD= QSFP40G BiDi Short-reach Transceiver	\$1,423.56	4	\$5,694.24
Service integraONE Professional Service Cisco Switch Configuration and Installation.	\$1,900.00	1	\$1,900.00

Subtotal: **\$37,129.68**

Zerto

Description	Price	Qty	Ext. Price
R6J81AAE Zerto Virt ECE 1VM 1yr Sub/Maint E-LTU	\$361.75	54	\$19,534.50
R6J88AAE Zerto Virt ECE 1VM 3yr Sub/Maint E-LTU	\$1,344.31	54	\$72,592.74
H36NMA1 HPE Zerto Quick Start Remote SVC	\$6,325.30	1	\$6,325.30

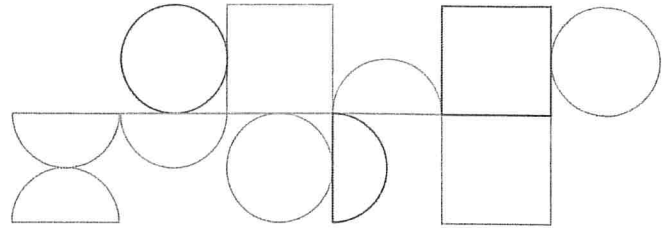
Subtotal: **\$98,452.54**

Fortinet

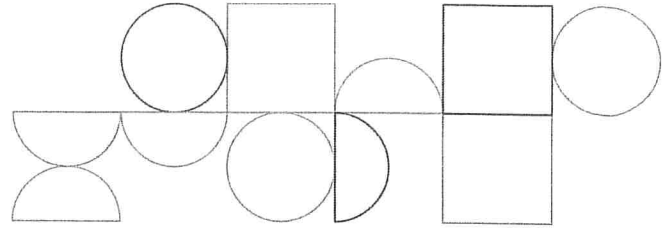
Description	Price	Qty	Ext. Price
FC3-10-FGVVS Fortinet Subscription License with Bundle for FortiGate-VM (4 CPU) 5 Year Subscriptions license for FortiGate-VM (4 CPU) with ATP Protection Bundle included.	\$13,382.71	1	\$13,382.71

Subtotal: **\$13,382.71**

per COSTARS contract # HW 003-E22-580 & SW #006-E23-252



Please note, service invoicing will be processed weekly or monthly, depending on size and scope of project.



HPE Server & Storage

Prepared by:
IntegraONE - Allentown Office
 Ashley Miller
 amiller@integraone.com
 484-223-3480 x1115

Karen Toczek
 ktoczek@integraone.com
 (484) 223-3480 x1150

Prepared for:
East Stroudsburg Area School District
 50 Vine Street
 East Stroudsburg, PA 18301
 Brian Borosh
 (570) 424-8060
 brian-borosh@esasd.net

Quote Information:
Quote #: 040253
 Version: 17
 Quote Date: 03/06/2024
 Expiration Date: 03/13/2024

Quote Summary

Description	Amount
HPE	\$179,067.43
Cisco	\$37,129.68
Zerto	\$98,452.54
Fortinet	\$13,382.71
Total:	\$328,032.36


Pricing subject to change without advanced notice from the manufacturer. Leasing rates are subject to final configuration, pricing, and credit approval. Restock fees will apply for any items returned. Returns must be made within 21 days of receipt of items unopened. Shipping fees not included. The information provided to you in this communication is regarded by integraONE to be Confidential and Proprietary Information. This includes the description of the materials/products for sale, the prices quoted, and any description of consulting services to be performed by integraONE. This information shall not be disclosed or made available to any party unrelated to this agreement without our express written consent. You must also exercise reasonable care to protect this information from the unauthorized disclosure by others.

Ship to Address:

Additional Information:

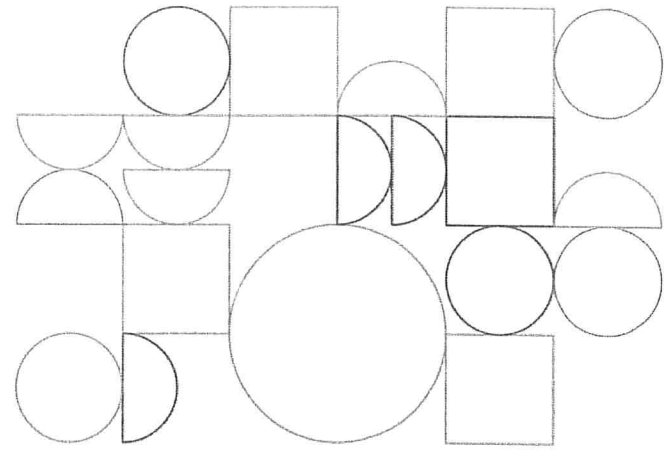
IntegraONE

East Stroudsburg Area School District

Signature: 
 Name: Ashley Miller
 Title: Sales Manager
 Date: 03/06/2024

Signature: _____
 Name: Brian Borosh
 Date: _____

1456



PREPARED FOR
East Stroudsburg Area School District

PREPARED BY
Ashley Miller - Sales Manager
March 06, 2024

11:11 DRaaS

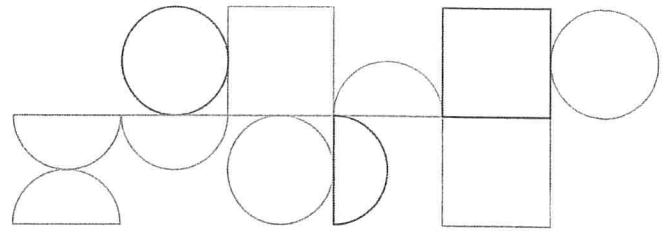
Quote #040499 v4

11:11 Systems Monthly Fee

Description	Price	Qty	Ext. Price
1 DRaaS Zerto Secure Cloud	\$3,052.56	48	\$146,522.88
Networking			
NTWK-IP-ADR- Public IP Addresses Block - 11 Usable (/28) 11		48	
ECS-VLAN Private VLAN		96	
Zerto BYOL			
LIC-DR-Z-ECC- 11:11 DRaaS for Zerto - Enterprise Cloud Customer License R Management (Per VM)		2592	
Reserved Resources - CPU/RAM added for a virtual FortiGate			
DR-Z-BUN 11:11 DRaaS for Zerto - Bundle		48	
DR-Z-SC-CPU- iland Secure DRaaS for Zerto Reserved CPU (per GHz) R		192	
DR-Z-SC-RAM- iland Secure DRaaS for Zerto Reserved RAM (per GB) R		384	
DR-Z-STO- 11:11 DRaaS for Zerto - Reserved Accelerated Storage (Per ACC-R GB) Contract Term: 48 Month(s) Billed: Annually (Annual Price: \$36,626.64)		11760 00	
Burst Resources			
Item Number	Description	Cost per Unit	
DR-Z-SC-CPU-B	iland Secure DRaaS for Zerto Burst CPU (per GHz/hr)	.14384	
DR-Z-SC-RAM-B	iland Secure DRaaS for Zerto Burst RAM (per GB/hr)	.01508	
DR-Z-STO-ACC-B	11:11 DRaaS for Zerto - Burst Accelerated Storage (per GB/hr)	.00019	

147

Subtotal: \$146,522.88



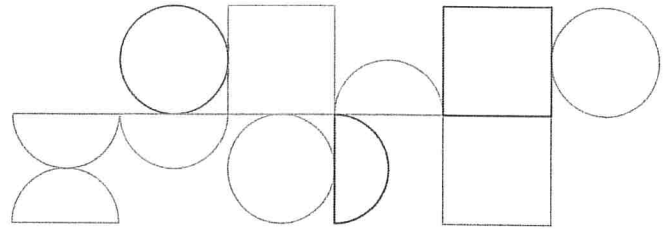
11:11 Systems One Time Fee

Description	Price	Qty	Ext. Price
Fully Managed Setup and Runbook Configuration			
PS-DEPLOY-DR iland DRaaS Deployment Service - One Time Fee	\$3,750.00	1	\$3,750.00
Subtotal:			\$3,750.00

per COSTARS contract # HW 003-E22-580 & SW #006-E23-252

Please note, service invoicing will be processed weekly or monthly, depending on size and scope of project.

148



11:11 DRaaS

Prepared by:
IntegraONE - Allentown Office
 Ashley Miller
 amiller@integraone.com
 484-223-3480 x1115

Karen Toczek
 ktoczek@integraone.com
 (484) 223-3480 x1150

Prepared for:
East Stroudsburg Area School District
 50 Vine Street
 East Stroudsburg, PA 18301
 Brian Borosh
 (570) 424-8060
 brian-borosh@esasd.net

Quote Information:
Quote #: 040499
 Version: 4
 Quote Date: 03/06/2024
 Expiration Date: 04/03/2024

Quote Summary

Description	Amount
11:11 Systems Monthly Fee	\$146,522.88
11:11 Systems One Time Fee	\$3,750.00
Total:	\$150,272.88

Pricing subject to change without advanced notice from the manufacturer. Leasing rates are subject to final configuration, pricing, and credit approval. Restock fees will apply for any items returned. Returns must be made within 21 days of receipt of items unopened. Shipping fees not included. The information provided to you in this communication is regarded by IntegraONE to be Confidential and Proprietary Information. This includes the description of the materials/products for sale, the prices quoted, and any description of consulting services to be performed by IntegraONE. This information shall not be disclosed or made available to any party unrelated to this agreement without our express written consent. You must also exercise reasonable care to protect this information from the unauthorized disclosure by others.

Ship to Address:

Additional Information:

IntegraONE

East Stroudsburg Area School District

Signature: *Ashley Miller*
 Name: Ashley Miller
 Title: Sales Manager
 Date: 03/06/2024

Signature: _____
 Name: Brian Borosh
 Date: _____

	<u>Lease Term</u>	<u>Lease Type</u>	<u>Lease Amount</u>	<u>Annual Payments</u>	<u>APR</u>	<u>Blended Lease Rate Factor</u>
American Capital	4 Year	FMV	\$478,305.24	\$123,943.23	2.44%	0.25913
First American	4 Year	FMV	\$478,305.24	\$126,387.38	3.82%	0.26424
HPe Financial	4 Year	FMV	\$478,305.24	\$128,249.00	4.88%	0.268132



March 8th, 2024

Brian Borosh
East Stroudsburg Area School District
50 Vine Street
East Stroudsburg, PA 18301

Dear Brian:

Thank you for the opportunity to propose lease figures for your upcoming technology acquisition. As you know, American Capital is a leader in providing equipment lease and finance options for Schools and Municipalities.

As members of ASBO, our organization has noted experts in this field who routinely present at ASBO sponsored seminars.

Our expertise in the Education/Municipal Leasing Marketplace is noted by dozens of administrators ranging from Superintendents to Business Managers to Directors of Technology.

The lease options listed below are based upon final credit approval and spread over like term market indexes. Your first payment would be due at closing.

Equipment Cost	Term	Purchase Option	Payment Amount	Fees
\$478,305.24	48 Months	True Lease/FMV	\$10,656.64/mo	\$0
\$478,305.24	48 Months	\$1 Buyout	\$10,977.88/mo	\$0
\$478,305.24	4 Years	True Lease/FMV	\$123,943.23/yr	\$0
\$478,305.24	4 Years	\$1 Buyout	\$129,072.39/yr	\$0

Your absolute satisfaction and positive relationship with American Capital is extremely important to us. If you have any questions, please ask. Our team looks forward to working further with the East Stroudsburg Area School District.

Regards,

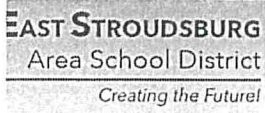
Jason Marquardt
Executive Vice President



Service Associate Member of ASBO



Jason Marquardt- Executive Vice President
2015 Ogden Avenue, Suite 400, Lisle, IL 60532
(P) 630-512-0066 x118
jmarquardt@americacapital.com
www.americacapital.com



V.I.A. 2

Amy Strunk <amy-strunk@esasd.net>

Form 611

3 messages

Google Forms <forms-receipts-noreply@google.com>
To: amy-strunk@esasd.net

Thu, Feb 29, 2024 at 12:25 PM

Thanks for filling out

Form 611

Here's what was received.

Edit response

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$10,000.00 - OR ANY PURCHASE THAT WAS NOT BUDGETED

Note: When referring to a purchase, you must consider the aggregate amount, not individual items.

Your email (amy-strunk@esasd.net) was recorded when you submitted this form.

Untitled Section

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT
Procurement Form

Name of Requestor *

Facilities

152

Department *

Department

Building *

Admin

What service or item are requesting *

JMH floor sanding and refinishing

Why are you requesting the service or item *

JMH needs floor done

Suggested replacement *

sanding/refinish

Independent Cost Analysis (Pre-determine costs prior to contacting a vendor.)

What did you estimate the costs would be?

229,788

What is the total cost of the purchase? *

not to exceed 229,788

Select the Procurement Method utilized: * 153

- Aggregate purchase is less than \$10,000 - no action needed
- Small Purchase procedures (minimum of 3 quotes) - required for any purchase \$10,000-\$22,500
- Sealed Bids (Formal Advertising) – required for goods/supplies exceeding \$22,500
- Competitive Proposals – Formal Request for Proposal (Advertised RFP) – required for services with cost of \$250,000 or more
- Non-competitive proposals (i.e. sole source) – MUST justify below

If you chose the **non-competitive** method above, please select the appropriate circumstance and include your justification in the space below. *Note: These are the only permissible circumstances under which you can use non-competitive procurement.*

*

- N/A (not applicable) - Competitive Procurement was utilized
- N/A (not applicable) The acquisition of property or services, the aggregate dollar amount of which does not exceed the thresholds outlined above for quotes, bids, or RFPs (purchase is less than \$5,000)
- The item is available only from a single source; (must demonstrate in justification below that only one company can provide the type of product or perform the services)
- The public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation; (explain below how a declared disaster or public emergency doesn't allow time for competitive procurement.) Administrative delays or lack of adequate advanced planning do not justify an emergency.)
- The Federal awarding agency or pass-through entity expressly authorizes a noncompetitive procurement in response to a written request from the non-Federal entity; (must have written pre-approval to use sole-source procurement)
- After solicitation of a number of sources, competition is determined inadequate (explain below the steps you took to attempt to go through a competitive process, but no vendors or only one vendor responded, and why you think there is inadequate competition)

154

Provide justification of sole source (non-competitive) procurement (based on your choice above):

*

n/a

If aggregate purchase is \$10,000 or more, were three (3) quotes obtained (required)? If yes, please list the vendor's information and quoted amount. *

n/a

Was this purchase budgeted? *

No

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- Yes
- Pennsylvania State Contract
- COSTARS
- Keystone Purchasing Network
- PEPPM National Contract Program (Technology Bidding and Purchasing)
- US Communities
- No

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

155

Which Fund will be charged? *

32

What account will be charged? *

capital reserve

Selection of the winning proposal, was the lowest price selected? If not, please explain why and the process of selecting the vendor. *

n/a

Any additional information you would like to provide.

Create your own Google Form

Report Abuse

CONFIDENTIALITY NOTICE: This email message, including any attachments, is for the sole use of the intended recipient(s) and contains confidential and privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply email, and destroy all copies of the original message.

Google Forms <forms-receipts-noreply@google.com>
To: amy-strunk@esasd.net

Thu, Feb 29, 2024 at 12:28 PM

Thanks for filling out

156

Form 611

V.I.A.I



Wayfare Sports Floors

February 28, 2024

Robert Romagno
East Stroudsburg Area School District
50 Vine St.
East Stroudsburg, PA 18301

Dear Robert:

Thank you for allowing Wayfare Sports Floors the opportunity to quote the classroom sanding of East Stroudsburg Area School District JM Hill Elementary School.

Scope of Work:

- Sand the classroom and hallway existing wood flooring with 24, 36, 50, and 80 grit sandpaper down to the bare wood.
- Screen the wood flooring with 120 grit screens.
- Vacuum and tack the wood flooring.
- Apply 2 coats of Hillyard Court Guard water-based sealer.
- Abrade the wood flooring with SPP pads.
- Vacuum and tack the wood flooring.
- Apply 1 coat of Hillyard Court Guard water-based sealer.
- Apply 1 coat of Hillyard Trophy H2O water-based finish.

Location & Pricing:

East Stroudsburg Area School District JM Hill ES	\$178,788.00
Repairs.....	\$34.00/SF (51,000.00)
	1500 SF

Special Considerations

1. All product, equipment and labor will be provided by Wayfare Sports Floors.
2. Wayfare Sports Floors agrees to provide a dumpster for debris.
3. Wayfare Sports Floors is excluding the sanding and finishing of closets and cubby areas. The cubby's will be sanded 3" into the cubby.
4. East Stroudsburg Area School District must assure Wayfare Sports Floors that there is enough wood flooring remaining to successfully sand the wood flooring.
5. East Stroudsburg Area School District agrees to provide an area within the facility to store equipment, chemicals and supplies for the duration of the project.
6. East Stroudsburg Area School District agrees to provide an electrician too hook and unhook our equipment to electric power boxes.
7. PA Prevailing Wage Rates apply to this project.

Thank you,

McLain Smith
Vice President

157

Untitled Section

VI.B.2

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT
Procurement Form

Name of Requestor *

Facilities

Department *

Department

Building *

ADMIN

What service or item are requesting *

compressor for HSS air unit

Why are you requesting the service or item *

needs new compressor

Suggested replacement *

n/a

158

Independent Cost Analysis (Pre-determine costs prior to contacting a vendor.)

What did you estimate the costs would be?

24,573

What is the total cost of the purchase? *

24,573

Select the Procurement Method utilized: *

- Aggregate purchase is less than \$10,000 - no action needed
- Small Purchase procedures (minimum of 3 quotes) - required for any purchase \$10,000-\$22,500
- Sealed Bids (Formal Advertising) – required for goods/supplies exceeding \$22,500
- Competitive Proposals – Formal Request for Proposal (Advertised RFP) – required for services with cost of \$250,000 or more
- Non-competitive proposals (i.e. sole source) – MUST justify below

If you chose the **non-competitive** method above, please select the appropriate circumstance and include your justification in the space below. *Note: These are the only permissible circumstances under which you can use non-competitive procurement.*

*

- N/A (not applicable) - Competitive Procurement was utilized
- N/A (not applicable) The acquisition of property or services, the aggregate dollar amount of which does not exceed the thresholds outlined above for quotes, bids, or RFPs (purchase is less than \$5,000)
- The item is available only from a single source; (must demonstrate in justification below that only one company can provide the type of product or perform the services)

- The public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation; (explain below how a declared disaster or public emergency doesn't allow time for competitive procurement.) Administrative delays or lack of adequate advanced planning do not justify an emergency.)
- The Federal awarding agency or pass-through entity expressly authorizes a noncompetitive procurement in response to a written request from the non-Federal entity; (must have written pre-approval to use sole-source procurement)
- After solicitation of a number of sources, competition is determined inadequate (explain below the steps you took to attempt to go through a competitive process, but no vendors or only one vendor responded, and why you think there is inadequate competition)

Provide justification of sole source (non-competitive) procurement (based on your choice above):

*

n/a

If aggregate purchase is \$10,000 or more, were three (3) quotes obtained (required)? If yes, please list the vendor's information and quoted amount. *

n/a

Was this purchase budgeted? *

No

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- Yes
- Pennsylvania State Contract
- COSTARS
- Keystone Purchasing Network

160

- PEPPM National Contract Program (Technology Bidding and Purchasing)
- US Communities
- No

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

Which Fund will be charged? *

32

What account will be charged? *

capital reserve

Selection of the winning proposal, was the lowest price selected? If not, please explain why and the process of selecting the vendor. *

n/a

Any additional information you would like to provide.

Create your own Google Form

Report Abuse

[Quoted text hidden]

1(4)



Trane U.S. Inc.
 1185 North Washington Street
 Wilkes Barre, PA 18705
 Phone: (570) 821-4960
 Fax: (866) 483-5414

February 13, 2024

East Stroudsburg School Dist
 50 Vine Street
 East Stroudsburg, PA 18301-1830
 (570) 424-8500

Site Address:
East Stroudsburg High School South
 279 N Courtland St
 East Stroudsburg, PA 18301

ATTENTION: Mike Furlong
PROJECT NAME: EAST STROUDSBURG HS SOUTH - DECTRON COMPRESSOR RPL

We are pleased to propose the following Trane services for the equipment listed. Services will be performed using Trane's exclusive service procedures provided by factory trained and experienced technicians. You receive the full benefit of our expertise derived from being Trane equipment's original manufacturer. Our procedures are environmentally and safety conscious while providing for the efficient delivery of these services.

EQUIPMENT LIST

East Stroudsburg High School South

The following "Covered Equipment" will be serviced at East Stroudsburg High School South:

Equipment	Qty	Manufacturer	Model Number	Serial Number	Asset Tag
Split System Air Conditioners - Generic	1	Trane	DSH-080-7	A2007080002	

SCOPE OF SERVICE

- De-energize unit and perform lockout/tagout
- Close compressor isolation valves and recover refrigerant from isolated area
- Purge isolated area with nitrogen
- Disconnect and remove existing compressor
- Install new compressor
- Pressurize isolated area and perform follow-up leak check
- Evacuate isolated area and perform vacuum regain testing
- Re-charge isolated area with recovered refrigerant and re-open compressor isolation valves
- Replace existing compressor contactor and humidity sensor with new replacements
- Remove existing blower bearings
- Furnish blower assembly with new bearings
- Restore unit power
- Test and verify proper operation of unit

PRICING AND ACCEPTANCE

TOTAL PRICE:.....\$24,573.00 USD

162

CLARIFICATIONS

1. Applicable taxes are not included and will be added to the invoice.
2. Any service not listed is not included.
3. Work will be performed during normal Trane business hours.
4. This proposal is valid for 30 days from February 13, 2024.

I appreciate the opportunity to earn your business and look forward to helping you with all of your service needs. Please contact me if you have any questions or concerns.

Sincerely,

Maria DeStefano
Cell: (570) 855-5362

This agreement is subject to Customer's acceptance of the attached Trane Terms and Conditions – Quoted Service.

CUSTOMER ACCEPTANCE
Authorized Representative
Printed Name
Title
Purchase Order
Acceptance Date
Trane's License Number:

142

Costar #

Quote

Thank you for allowing Hertz to quote your furniture. This quote is valid for 15 days. When you are ready to place your order, please sign the final page and return this entire document to me. Please let me know if you have any questions.

Quote for delivery to:

J.M. Hill Elementary School
Jennifer
151 E Broad S
East Stroudsburg, PA 18301

(570) 424-8073

Questions? Please Contact...



PA Regional Sales
Manager

Steve Pearlman
steve@hertzfurniture.com
O: 800-526-4677 x1139
C: 215-514-5580

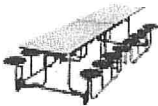
Sales Support Rep

Carolyn Alefanti
carolyn@hertzfurniture.com
ext. 1108

Customer Support Rep

Doreen Tamburri
Doreen@hertzfurniture.com
ext. 1122

Quote Details



Uniframe Mobile Cafeteria
Table - 16 Stools Chrome Frame
Model #KMSJ-1216CH
Top: Pearl Silver
Seat: Nordic
Height: 29in./17in.

\$2,024.10/unit
Qty. 4
\$8,096.40

Notes:

Inside Delivery To Receiving Area Of Bldg Only **\$525.00**

Tailgate Delivery Charge **\$1,193.00**

Quote billing address:

East Stroudsburg Area SD
Business Office
50 Vine St
E Stroudsburg, PA 18301
570-424-8505

Subtotal: \$9,814.40
Taxes: \$0.00
Total: **\$9,814.40**



Quote #: 701791
Prepared on: 01/16/2024 12:49 pm

THANK YOU FOR THE OPPORTUNITY TO QUOTE YOUR FURNITURE.

Terms and Conditions

We do our best to make sure that your order is correct. Please review this order to confirm that the model number, color, quantity, size, and price are all correct. If all the information is accurate, please sign and return to me by email. If there is a discrepancy, please call Steve Pearlman at 800-526-4677 x1139 so that we may correct the error and process your order.

1. Know Your Shipping Methods:

- a. **Tailgate delivery** - The truck driver is only responsible to move the furniture to the tailgate (back) of the truck. You are responsible to unload the furniture from the truck and carry it into your building.
- b. **Liftgate Delivery*** - Recommended for heavier or larger shipments. A liftgate (a steel elevator-like platform at the end of the truck) is used to lower the merchandise off the truck down to the street level, so you don't have to do it yourself.
- c. **Assisted Inside Delivery*** - The truck driver will help you offload the goods from the truck and bring them into the first dry area of your building.
- d. **Notify Before Delivery**** - When a shipment is ready to ship, the trucking company will call you within approximately 24 hours to arrange for a convenient time for the delivery

***Liftgate Delivery and Assisted Inside Delivery are available for an additional charge. If you do not order these services in advance and then request them from the freight company at the time of delivery, or if a redelivery will be required, you will be responsible for any additional charges incurred.**

****Notify Before Delivery is available for an additional charge. Unless you request this service, you will not be notified about the delivery ahead of time. If you're not available to accept the delivery, you will be responsible for redelivery charges.**

2. Steps to take at time of delivery to protect against loss or damage:

- a. **Verify count** - Make sure you are receiving as many cartons as are listed on the delivery receipt. If any shortage is discovered, note exactly how many cartons are short on the carrier's delivery receipt and have the driver note the shortage on your copy.
- b. **Carefully examine each carton for damage** - If damage is visible, note this fact on the delivery receipt and please be specific with your notations (for example, cartons crushed or carton has a hole in it). If the cartons are severely damaged, do not accept the shipment. The customer has a right to accept partial shipments and refuse the remaining damaged units. If a carton has appearances that the contents inside may possibly be damaged, insist that it be opened right at that time, and both you and the driver should make a joint inspection of the contents. Any such concealed damage should likewise be noted on the delivery receipt and on your copy. Be sure to retain your copy. Hertz Furniture should be advised immediately. Please contact our Customer Service department at 800-526-4677 option 4.
- c. **Immediately after delivery, open all cartons and inspect for concealed damage** - Even though the driver has already left, all cartons should immediately be opened, and the contents inspected for possible concealed damage. Hertz Furniture will only accept responsibility for damage reported within 5 days from delivery.

3. Steps to take when visible or concealed damage is discovered:

- a. **Retain damaged items** - Not only must damaged items be held at the point where they are received, but the cartons and all inner packing materials must be held until an inspection is made by a carrier inspector.
- b. **Report concealed damage to Hertz Furniture immediately** upon the discovery of damage that could not have been determined at time of delivery. Failure to report damages within 5 days will affect replacements of the damaged merchandise and the outcome of the claim.
- c. **Document all your correspondence in writing** - Pictures of the damaged cartons as well as their contents are required. This documentation will enable Hertz Furniture to settle the freight claims more efficiently and rapidly.

4. Document all your correspondence in writing - Pictures of the damaged containers as well as the contents in the containers are required. This documentation will enable Hertz Furniture to settle the freight claims more efficiently and rapidly.**5. Steps to take when carrier makes inspection of damaged items:**

- a. **Have damaged items in receiving area** - Make certain the damaged items have not been moved from the receiving area prior to discovery of the damage. Allow the inspector to inspect damaged items, cartons, inner packing materials and freight bill. Be sure to retain your delivery receipt - it will be needed as a supporting document when the claim is filed.
- b. **After the inspector fills out inspection report, carefully read it before signing** - If you do not agree with any facts or conclusions made by the inspector on the report, do not sign it. Unless repairs will be completely satisfactory, be sure the inspector requests replacement on the inspection report.
- c. **Forward your copy of the inspection report and delivery receipt to Hertz Furniture** - Call our Customer Service department at 800-526-4677 option 4 for further instructions. A freight claim will be filed on your behalf. Should you choose to do so, you may file your own claim. Hertz Furniture will take no responsibility should your claim be declined.

6. Steps to take after inspection has been made:

The damaged merchandise must be held in original cartons - Hertz Furniture will advise you of the disposition of the damaged unit when the claim is settled. The customer must make the product available for salvage pick up.

7. Order Cancellation:

An order may be canceled, but only before the order has been sent to production. In some cases, cancellations can be accepted even after the order is in production, but additional fees (restocking and/or cancellation) will be billed to your account.

If the order has already shipped, we can no longer cancel the order.

To confirm that your order has been canceled, we will send you a cancellation notice. Only then will the cancellation be in effect.

Custom orders (including many upholstered items) are non-cancelable.

8. Returns:

A return authorization must be issued before returning any merchandise. A restocking charge, as well as round trip freight charges, will be charged.

All items must be in the original carton, unassembled and unused. Please note that returns cannot be made after the product has been assembled. Custom orders are non-returnable. Many products (e.g. upholstered items) are considered custom items and are non-returnable. Please call us at 800-526-4677 for details.

Returns cannot be made after 30 days.

9. Payment:

Payment is due 30 days after the date of invoice, less any amount requested by Hertz Furniture as a deposit at time of order. The customer is required to pay for products received, but not for products that are on backorder.

Delinquent accounts are subject to a 1.5% monthly interest fee and in accordance with the Halachic Guidelines of Heter Iska and shall pay all collections costs. If Hertz Furniture is required to initiate any legal proceedings to enforce collection of the sums due from customer, the prevailing party in such litigation shall be entitled to recover its attorney's fees and costs incurred therein.

The invoice is due and payable in Ramsey, Bergen County, New Jersey. Jurisdiction for all legal issues will be the court system of the State of New Jersey.

Hertz Furniture reserves the right to make any and all changes to its website at its sole discretion without notice to the User. Hertz Furniture reserves the right to deny access to its website to anyone at any time. This Agreement shall be deemed to include all other notices, policies, disclaimers, and other terms contained in its website; provided, however, that in the event of a conflict between such other terms and the terms of this Agreement, the terms of this Agreement shall control.

This Agreement is governed by the laws of the State of New Jersey, USA, without reference to conflicts of laws provisions. User consents to the exclusive jurisdiction and venue of courts in Bergen County, New Jersey, U.S.A. in all disputes arising out of or relating to this agreement or use of the website. Use of the website is unauthorized in any jurisdiction that does not give effect to all provisions of these terms and conditions, including without limitation this paragraph.

Any rights not expressly granted herein are reserved.

I have read, understand, and accept this Quotation set forth above and the terms and conditions attached hereto. I further understand that, by signing and returning to Hertz Furniture a copy of this Quotation, CUSTOMER is entering into a contract with Hertz Furniture Systems, LLC (dba Hertz Furniture) to purchase the items set forth in this Quotation on the terms set forth herein and in the "Terms and Conditions" set forth herein and is further granting to Hertz Furniture Systems, LLC a lien on the items set forth in this Quotation as collateral for the obligations of CUSTOMER pursuant hereto, including payment to Hertz Furniture Systems, LLC, and consents to Hertz Furniture Systems LLC's filing of a UCC-1 Financing Statement with the appropriate governmental agency to perfect said lien.

CUSTOMER

**East Stroudsburg Area SD
Business Office
50 Vine St
E Stroudsburg, PA 18301
570-424-8505**

Quote # 701791

Signature: _____ Name: _____

Date: _____ Title: _____

Alt Phone # (Mobile / Work / Personal) _____

V. d.

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$10,000.00 - OR ANY PURCHASE THAT WAS NOT BUDGETED

Note: When referring to a purchase, you must consider the aggregate amount, not individual items.

The respondent's email (**peter-bard@esasd.net**) was recorded on submission of this form.

Untitled Section

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT
Procurement Form

Name of Requestor *

Peter Bard

Department *

Business Office

Building *

Administration

169

What service or item are requesting *

ClearGov

Why are you requesting the service or item *

To Build a Budget Book for better transparency on budgeting processes for the public and board

Suggested replacement *

Cleargov

Independent Cost Analysis (Pre-determine costs prior to contacting a vendor.) What did you estimate the costs would be?

\$11,000 per year

What is the total cost of the purchase? *

\$11,000/year with \$3,600 set up

170

Select the Procurement Method utilized: *

- Aggregate purchase is less than \$10,000 - no action needed
- Small Purchase procedures (minimum of 3 quotes) - required for any purchase \$10,000-\$23,199
- Sealed Bids (Formal Advertising) – required for goods/supplies exceeding \$23,200
- Competitive Proposals – Formal Request for Proposal (Advertised RFP) – required for services with cost of \$250,000 or more
- Non-competitive proposals (i.e. sole source) – MUST justify below

If you chose the **non-competitive** method above, please select the appropriate circumstance and include your justification in the space below. *Note: These are the **only** permissible circumstances under which you can use non-competitive procurement.* *

- N/A (not applicable) - Competitive Procurement was utilized
- N/A (not applicable) The acquisition of property or services, the aggregate dollar amount of which does not exceed the thresholds outlined above for quotes, bids, or RFPs (purchase is less than \$10,000)
- The item is available only from a single source; (must demonstrate in justification below that only one company can provide the type of product or perform the services)
- The public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation; (explain below how a declared disaster or public emergency doesn't allow time for competitive procurement.) Administrative delays or lack of adequate advanced planning do not justify an emergency.)
- The Federal awarding agency or pass-through entity expressly authorizes a noncompetitive procurement in response to a written request from the non-Federal entity; (must have written pre-approval to use sole-source procurement)
- After solicitation of a number of sources, competition is determined inadequate (explain below the steps you took to attempt to go through a competitive process, but no vendors or only one vendor responded, and why you think there is inadequate competition)

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Provide justification of sole source (non-competitive) procurement (based on your choice above): *

N/A

If aggregate purchase is \$10,000 or more, were three (3) quotes obtained (required)? If yes, please list the vendor's information and quoted amount. *

N/A

Was this purchase budgeted? *

Yes



Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- Yes
- Pennsylvania State Contract
- COSTARS
- Keystone Purchasing Network
- PEPPM National Contract Program (Technology Bidding and Purchasing)
- US Communities
- No

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If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

N/A

Which Fund will be charged? *

10



What account will be charged? *

10-2511-330-000-0000-000

Selection of the winning proposal, was the lowest price selected? If not, please explain why and * the process of selecting the vendor.

N/A

Any additional information you would like to provide.

This will provide the District an opportunity to provide an in-depth resource for the community and board to show transparent processes into the budget process in a never before seen way.

This form was created inside of East Stroudsburg Area School District.



173



Service Order

2 Mill & Main; Suite 630; Maynard, MA 01754

Created by	Joe Eiskant
Contact Phone	607-760-0524
Contact Email	jeiskant@cleargov.com

Order Date	Mar 4, 2024
Order valid if signed by	Mar 22, 2024

Customer Information					
Customer	East Stroudsburg Area School District	Contact	Peter Bard	Billing Contact	Peter Bard
Address	50 Vine Street	Title	CFO	Title	CFO
City, St, Zip	East Stroudsburg, PA 18301	Email	peter-bard@esasd.net	Email	peter-bard@esasd.net
Phone	570-424-8500			PO # (If any)	

The Services you will receive and the Fees for those Services are...		
Set up Services		
ClearGov Setup: Includes activation, onboarding and training for ClearGov solutions	Tier 3	\$ 3,600.00
Total ClearGov Setup Service Fee - Billed ONE-TIME		\$ 3,600.00
Subscription Services		
ClearGov BCM Digital Budget Book - School Edition	Tier 3	\$ 11,000.00
Total ClearGov Subscription Service Fee - Billed ANNUALLY IN ADVANCE		\$ 11,000.00

ClearGov will provide your Services according to this schedule...			
Period	Start Date	End Date	Description
Setup	Jul 1, 2024	Jul 1, 2024	ClearGov Setup Services
Initial	Jul 1, 2024	Jun 30, 2027	ClearGov Subscription Services

To be clear, you will be billed as follows...		
Billing Date(s)	Amount(s)	Notes
Jul 1, 2024	\$3,600.00	One Time Setup Fee
Jul 1, 2024	\$11,000.00	Annual Subscription Fee
Additional subscription years and/or renewals will be billed annually in accordance with pricing and terms set forth herein.		
Billing Terms and Conditions		
Valid Until	Mar 22, 2024	Pricing set forth herein is valid only if ClearGov Service Order is executed on or before this date.
Payment	Net 30	All invoices are due Net 30 days from the date of invoice.
Initial Period Rate Increase	3% per annum	During the Initial Service Period, the Annual Subscription Service Fee shall automatically increase by this amount.
Rate Increase	6% per annum	After the Initial Service Period, the Annual Subscription Service Fee shall automatically increase by this amount.

General Terms & Conditions	
Customer Satisfaction Guarantee	During the first thirty (30) days of the Service, Customer shall have the option to terminate the Service, by providing written notice. In the event that Customer exercises this customer satisfaction guarantee option, such termination shall become effective immediately and Customer shall be eligible for a full refund of the applicable Service Fees.
Statement of Work	ClearGov and Customer mutually agree to the ClearGov Service activation and onboarding process set forth in the attached Statement of Work. Please note that ClearGov will not activate and/or implement services for any Customer with outstanding balance past due over 90 days for any previous subscription services.

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Taxes	The Service Fees and Billing amounts set forth above in this ClearGov Service Order DO NOT include applicable taxes. In accordance with the laws of the applicable state, in the event that sales, use or other taxes apply to this transaction, ClearGov shall include such taxes on applicable invoices and Customer is solely responsible for such taxes, unless documentation is provided to ClearGov demonstrating Customer's exemption from such taxes.
Term & Termination	Subject to the termination rights and obligations set forth in the ClearGov BCM Service Agreement, this ClearGov Service Order commences upon the Order Date set forth herein and shall continue until the completion of the Service Period(s) for the Service(s) set forth herein. Each Service shall commence upon the Start Date set forth herein and shall continue until the completion of the applicable Service Period. To be clear, Customer shall have the option to Terminate this Service Order on an annual basis by providing notice at least sixty (60) days prior to the end of the then current Annual Term.
Auto-Renewal	After the Initial Period, the Service Period for any ClearGov Annual Subscription Services shall automatically renew for successive annual periods (each an "Annual Term"), unless either Party provides written notice of its desire not to renew at least sixty (60) days prior to the end of the then current Annual Term.
Appropriations	Customer shall have the option to terminate this ClearGov Service Order in advance of any annual renewal in the event that the applicable appropriating body does not appropriate funds for such upcoming renewal period.
Agreement	The signature herein affirms your commitment to pay for the Service(s) ordered in accordance with the terms set forth in this ClearGov Service Order and also acknowledges that you have read and agree to the terms and conditions set forth in the ClearGov BCM Service Agreement found at the following URL: http://www.ClearGov.com/terms-and-conditions . This Service Order incorporates by reference the terms of such ClearGov BCM Service Agreement.

Customer	
Signature	
Name	Peter Bard
Title	CFO

ClearGov, Inc.	
Signature	
Name	Bryan A. Burdick
Title	President

Please e-mail signed Service Order to Orders@ClearGov.com or Fax to (774) 759-3045

Customer Upgrades (ClearGov internal use only)			
This Service Order is a Customer Upgrade	No	If Yes: Original Service Order Date	

Statement of Work

This Statement of Work outlines the roles and responsibilities by both ClearGov and Customer required for the activation and onboarding of the ClearGov Service. ClearGov will begin this onboarding process upon execution of this Service Order. All onboarding services and communications will be provided through remote methods - email, phone, and web conferencing.

ClearGov Responsibilities

- ClearGov will activate ClearGov Service subscription(s) as of the applicable Start Date(s). ClearGov will create the initial Admin User account, and the Customer Admin User will be responsible for creating additional User accounts.
- ClearGov will assign an Implementation Manager (IM) responsible for managing the activation and onboarding process. ClearGov IM will coordinate with other ClearGov resources, as necessary.
- ClearGov IM will provide a Kickoff Call scheduling link to the Customer's Primary Contact. Customer should schedule Kickoff Call within two weeks after the Service Order has been executed.
- If Customer is subscribing to any products that require data onboarding:
 - ClearGov IM will provide a Data Discovery Call scheduling link to the Customer's Primary Contact. Customer should schedule Data Discovery Call based on the availability of Customer's staff.
 - ClearGov will provide Customer with financial data requirements and instructions, based on the ClearGov Service subscription(s).
 - ClearGov will review financial data files and confirm that data is complete, or request additional information, if necessary. Once complete financial data files have been received, ClearGov will format the data, upload it to the ClearGov platform and complete an initial mapping of the data.
 - After initial mapping, ClearGov will schedule a Data Review call with a ClearGov Data Onboarding Consultant (DOC), who will present how the data was mapped, ask for feedback, and address open questions. Depending upon Customer feedback and the complexity of data mapping requests, there may be additional follow-up calls or emails required to complete the data onboarding process.
- ClearGov will inform Customer of all training, learning, and support options. ClearGov recommends all Users attend ClearGov Academy training sessions and/or read Support Center articles before using the ClearGov Service to ensure a quick ramp and success. As needed, ClearGov will design and deliver customized remote training and configuration workshops for Admins and one for End Users - via video conference - and these sessions will be recorded for future reference.
- ClearGov will make commercially reasonable efforts to complete the onboarding/activation process in a timely fashion, provided Customer submits financial data files and responds to review and approval requests by ClearGov in a similarly timely fashion. Any delay by Customer in meeting these deliverable requirements may result in a delayed data onboarding process. Any such delay shall not affect or change the Service Period(s) as set forth in the applicable Service Order.

Customer Responsibilities

- Customer's Primary Contact will coordinate the necessary personnel to attend the Kickoff and Data Discovery Calls within two weeks after the Service Order has been executed. If Customer needs to change the date/time of either of these calls, the Primary Contact will notify the ClearGov IM at least one business day in advance.
- If Customer is subscribing to any products that require data onboarding:
 - Customer will provide a complete set of requested financial data files (revenue, expense, chart of accounts, etc.) to ClearGov in accordance with the requirements provided by ClearGov.
 - Customer's Primary Contact will coordinate the necessary personnel to attend the Data Discovery and Data Review calls. It is recommended that all stakeholders with input on how data should be mapped should attend. Based on these calls and any subsequent internal review, Customer shall provide a detailed list of data mapping requirements and requested changes to data mapping drafts in a timely manner, and Customer will approve the final data mapping, once completed to Customer's satisfaction.
- Customer will complete recommended on-demand training modules in advance of customized training & configuration workshops.
- Customer shall be solely responsible for importing and/or inputting applicable text narrative, custom graphics, performance metrics, capital requests, personnel data, and other such information for capital budget, personnel budget, budget books, projects, dashboards, etc.

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$10,000.00 - OR ANY PURCHASE THAT WAS NOT BUDGETED

Note: When referring to a purchase, you must consider the aggregate amount, not individual items.

The respondent's email (shahida-jones@esasd.net) was recorded on submission of this form.

Untitled Section

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT

Procurement Form

Name of Requestor *

Shahida Jones, LSW

Department *

Pupil Services

Building *

Admin

177

What service or item are requesting *

Aggression Replacement Training

Why are you requesting the service or item *

This training would allow for the facilitation of groups to reduce the aggressive behaviors of students at the high school level. Due to the increase of aggressive behaviors around fighting among students in the building. The goal would be to provide conflict resolution skills to the students and provide with the appropriate skills to manage their emotions.

Aggression Replacement Training® (ART) is a cognitive-behaviorally-based intervention designed to serve youth who display violent and aggressive behavior. ART consists of three components: social skills training, where youth learn how to replace aggressive behaviors with prosocial behaviors; anger control training, where youth learn how to handle anger-provoking situations; and moral reasoning training, where youth learn how to perspective-take and develop concern for others. Seven staff members will be trained in this model.

Group facilitators provide social skills training using a four-stage process: (1) modeling the skill, (2) role-playing, (3) providing performance feedback, and (4) facilitating transfer training. Transfer training, such as homework, requires youth to use the skill outside of ART sessions. Group facilitators provide anger control training using the A-B-C model, focusing on antecedents, behaviors, and consequences of aggression. Youth record anger-triggering situations in a "Hassle Log" and learn to identify their anger triggers and techniques they can use to control their anger. Group facilitators provide moral reasoning training through social decision-making meetings. The meetings help youth use a four-step process to discuss options for handling a fictional problem situation and to decide on a course of action by: (1) introducing the problem situation, (2) cultivating moral maturity by discussing responsible moral decisions for the problem situation, (3) remediating moral development delay by discussing irresponsible decisions, and (4) consolidating moral maturity by forming a group consensus about the responsible decision for the problem situation

Suggested replacement *

NA

Independent Cost Analysis (Pre-determine costs prior to contacting a vendor.) What did you estimate the costs would be?

Time loss while students are suspended. Cost of sending a student to an out of district placement or expulsion cost if this is a second fight.

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What is the total cost of the purchase? *

\$5,565

Select the Procurement Method utilized: *

- Aggregate purchase is less than \$10,000 - no action needed
- Small Purchase procedures (minimum of 3 quotes) - required for any purchase \$10,000-\$23,199
- Sealed Bids (Formal Advertising) – required for goods/supplies exceeding \$23,200
- Competitive Proposals – Formal Request for Proposal (Advertised RFP) – required for services with cost of \$250,000 or more
- Non-competitive proposals (i.e. sole source) – MUST justify below

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If you chose the **non-competitive** method above, please select the appropriate circumstance and include your justification in the space below. *Note: These are the **only** permissible circumstances under which you can use non-competitive procurement.* *

N/A (not applicable) - Competitive Procurement was utilized

N/A (not applicable) The acquisition of property or services, the aggregate dollar amount of which does not exceed the thresholds outlined above for quotes, bids, or RFPs (purchase is less than \$10,000)

The item is available only from a single source; (must demonstrate in justification below that only one company can provide the type of product or perform the services)

The public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation; (explain below how a declared disaster or public emergency doesn't allow time for competitive procurement.) Administrative delays or lack of adequate advanced planning do not justify an emergency.)

The Federal awarding agency or pass-through entity expressly authorizes a noncompetitive procurement in response to a written request from the non-Federal entity; (must have written pre-approval to use sole-source procurement)

After solicitation of a number of sources, competition is determined inadequate (explain below the steps you took to attempt to go through a competitive process, but no vendors or only one vendor responded, and why you think there is inadequate competition)

Provide justification of sole source (non-competitive) procurement (based on your choice above): *

N/A

If aggregate purchase is \$10,000 or more, were three (3) quotes obtained (required)? If yes, please list the vendor's information and quoted amount. *

N/A

180

Was this purchase budgeted? *

No



Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- Yes
- Pennsylvania State Contract
- COSTARS
- Keystone Purchasing Network
- PEPPM National Contract Program (Technology Bidding and Purchasing)
- US Communities
- No

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

N/A

Which Fund will be charged? *

10



What account will be charged? *

10-2271-360-000-30-000-310-000-0000

181

Selection of the winning proposal, was the lowest price selected? If not, please explain why and * the process of selecting the vendor.

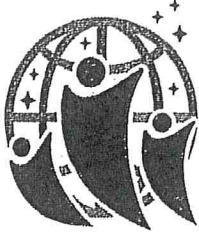
NA

Any additional information you would like to provide.

This form was created inside of East Stroudsburg Area School District.

Google Forms

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EDUCATION & TREATMENT ALTERNATIVES

UNITED STATES CENTER FOR AGGRESSION REPLACEMENT TRAINING® ♦ USCART.ORG

Quote # 20824

East Stroudsburg Area School District
ATTN: Shadida Jones, LSW
Coordinator of Social Services K-5
Office Number: 570-424-8500 x 10725

2 Day Online Aggression Replacement Training® for 7 facilitators. Day 1 is asynchronous, where staff will log into our website and take the online course. After completion of the course, staff will participate in a live virtual guided practice for Day 2 (10am – 2pm EST). The fee is \$795 each and includes a set of books (Skillstreaming and Anger Control), our electronic training manual and access to our website. ***\$795each x 7 Staff = \$5,565***

Total \$5,565

Education and Treatment Alternatives, Inc.
5544 Reese Rd.
Erie Pa. 16510

Mark Amendola, President

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$10,000.00 - OR ANY PURCHASE THAT WAS NOT BUDGETED

Note: When referring to a purchase, you must consider the aggregate amount, not individual items.

The respondent's email (angela-byrne@esasd.net) was recorded on submission of this form.

Untitled Section

FORM **611**

EAST STROUDSBURG AREA SCHOOL DISTRICT
Procurement Form

Name of Requestor *

Heather Piperato

Department *

Curriculum & Instruction

Building *

Central Admin

184

What service or item are requesting *

Training for teachers in gr. 6-8: IXL Learning

Why are you requesting the service or item *

To support implementation, use, and data analysis of IXL for ELA, Math & Science

Suggested replacement *

None - we are already using IXL

Independent Cost Analysis (Pre-determine costs prior to contacting a vendor.) What did you estimate the costs would be?

Approx \$10,000-\$15,000

What is the total cost of the purchase? *

\$15,000

185

Select the Procurement Method utilized: *

- Aggregate purchase is less than \$10,000 - no action needed
- Small Purchase procedures (minimum of 3 quotes) - required for any purchase \$10,000-\$23,199
- Sealed Bids (Formal Advertising) – required for goods/supplies exceeding \$23,200
- Competitive Proposals – Formal Request for Proposal (Advertised RFP) – required for services with cost of \$250,000 or more
- Non-competitive proposals (i.e. sole source) – MUST justify below

If you chose the **non-competitive** method above, please select the appropriate circumstance and include your justification in the space below. *Note: These are the **only** permissible circumstances under which you can use non-competitive procurement.* *

- N/A (not applicable) - Competitive Procurement was utilized
- N/A (not applicable) The acquisition of property or services, the aggregate dollar amount of which does not exceed the thresholds outlined above for quotes, bids, or RFPs (purchase is less than \$10,000)
- The item is available only from a single source; (must demonstrate in justification below that only one company can provide the type of product or perform the services)
- The public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation; (explain below how a declared disaster or public emergency doesn't allow time for competitive procurement.) Administrative delays or lack of adequate advanced planning do not justify an emergency.)
- The Federal awarding agency or pass-through entity expressly authorizes a noncompetitive procurement in response to a written request from the non-Federal entity; (must have written pre-approval to use sole-source procurement)
- After solicitation of a number of sources, competition is determined inadequate (explain below the steps you took to attempt to go through a competitive process, but no vendors or only one vendor responded, and why you think there is inadequate competition)

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Provide justification of sole source (non-competitive) procurement (based on your choice above): *

IXL Learning is the only vendor that can provide training on it's product, which was purchased earlier this year.

If aggregate purchase is \$10,000 or more, were three (3) quotes obtained (required)? If yes, please list the vendor's information and quoted amount. *

N/A - this service is sole source as justified above

Was this purchase budgeted? *

Yes



Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- Yes
- Pennsylvania State Contract
- COSTARS
- Keystone Purchasing Network
- PEPPM National Contract Program (Technology Bidding and Purchasing)
- US Communities
- No

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If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

NA

Which Fund will be charged? *

10 ▼

What account will be charged? *

ESSER III Grant: 10-2271-330-990-20-000-920-000-8744 & 10-2271-330-990-30-000-920-000-8744

Selection of the winning proposal, was the lowest price selected? If not, please explain why and * the process of selecting the vendor.

Vendor was selected to provide PD on its own product.

Any additional information you would like to provide.

This form was created inside of East Stroudsburg Area School District.



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PROFESSIONAL LEARNING SERVICES QUOTE

IXL Learning
777 Mariners Island Blvd., Suite 600
San Mateo, CA 94404

QUOTE # 3668555-2024-004
DATE: FEBRUARY 23, 2024

TO:
Tabitha Bradley
East Stroudsburg Area School District
50 VINE ST
E STROUDSBURG, PA 18301

COMMENTS OR SPECIAL INSTRUCTIONS

SALESPERSON	ACCOUNT #	QUOTE VALID UNTIL
Megan Burdick	A22-3668555	April 12, 2024

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	Professional Development: Basic District Success Package	\$15,000.00	\$15,000.00
SUBTOTAL			\$15,000.00
SALES TAX			--
SHIPPING & HANDLING			--
TOTAL DUE			\$15,000.00

Ordering instructions

We accept payment by purchase order, check, or credit card. To submit a purchase order for this quote, click here or go to <http://www.ixl.com/po-upload> and enter quote # 3668555-2024-004. For international accounts, we can accept wire transfers for an additional fee.

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IXL Basic District Success Package



The Basic District Success Package offers professional, customized support to achieve success in your district. We'll give teachers and administrators the tools they need to confidently implement IXL into their daily instruction and achieve their educational goals at the classroom and district level. The package includes:

ON-SITE PROFESSIONAL LEARNING SESSIONS

We will conduct three on-site professional learning sessions, and your IXL professional learning team will work with you to customize the content of the sessions to meet your unique needs.

VIRTUAL PROFESSIONAL LEARNING SESSIONS

Throughout the year, we will deliver three virtual PD sessions, scheduled to fit your needs and availability. We'll work with you to select the topic for each session, and personalize the content to support the specific implementation models and goals of each audience.

CUSTOMIZED WEBINAR SERIES

We will provide a 4-part series of bite-sized 30-minute webinars, that highlight a specific feature or strategy for IXL. These can be used to kick off the beginning of the school year, or to share best practices during key times of year (e.g. prior to spring testing).

ANALYTICS FOR SCHOOL LEADERS

All school site leaders will participate in a session to develop strategies for using IXL in their schools, including instruction on using Analytics for School Leaders to monitor and drive successful implementation.

DATA REVIEWS

At the middle and end of the year, we will schedule a consultation call to discuss your schools' progress within IXL and confirm areas of achievement, address any challenges, and optimize your use of the platform to exceed your goals.



Cost: \$15,000

Package can be supplemented with additional à la carte professional development sessions.

To learn more about the District Success Package,
email pd@ixl.com.

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 02/23/2024 - 03/08/2024

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000003971	02/29/2024	CM REGENT RESOURCES	FEBRUARY LONG TERM INSURANCE		10,502.12
0000003972	02/29/2024	SHARP ENERGY	Transportation North/OPEN PO 2023-2024 SY'	Transportation South/OPEN PO 2023-2024 SY'	25,826.96
0000003973	02/29/2024	SCHOOL SPECIALTY LLC	Item No: 026284, Aux Item ID: 1040643318, EXPO Low Odor Non-Toxic Dry...	PO 23003033 BOWLING SET	5,017.88
0000003974	02/29/2024	FOLLETT CONTENT SOLUTIONS	see attached order approved by Vitulli	LIBRARY BOOKS	2,536.40
0000003975	02/29/2024	WORLD FUEL SERVICES INC	SMITHFIELD HEATING FUEL 2023-2024	EHN HEATING FUEL 2023-2024	85,507.80
0000003976	02/29/2024	ALL AMERICAN SPORTS CORP	PO Import		
0000003977	02/29/2024	AMERICAN RED CROSS	Lifeguarding invoice 22658400	CPR/AED for the Professional Rescuer Invoice 22658400	925.15
0000003978	02/29/2024	BATTERY WAREHOUSE	AA Batteries -	AAA Batteries -	260.10
0000003979	02/29/2024	CLAUDE S CYPHERS INC	Transportation / Open PO 23-24		247.68
0000003980	02/29/2024	CREST GOOD MFG CO INC	HSN		2,109.85
0000003981	02/29/2024	FORMAL FASHIONS INC	Style 4501- Size 40L 1-Button Notch Lapel Tuxedo Coat	LIS Style 3893AA-E Size 18 Black Performance Knit Princess style dress w...	522.96
0000003982	02/29/2024	HERCULES ACHIEVEMENT INC	Invoice 1204593 IN82265 Diplomas	Invoice 1204071 PR_8x10_ACE 8x10 Acetate	1,028.16
0000003983	02/29/2024	JWPEPPER & SONS-ACCT#36-136400	PO Import	Mamma Mia! (Choral Highlights) arr. Mac Huff Item # 3302401	2,003.01
0000003984	02/29/2024	MARSHALLS CREEK PLUMB&ELECT SUPPLIES	Inv#19169 HSS HHW air vent	inv#19205 SME oil filters	3,479.42
0000003985	02/29/2024	MONROE CAREER AND TECHNICAL INSTITUTE	2023-2024 Operating Payment Total of \$2,162,949.00 Monthly payment of \$...		414.96
0000003986	02/29/2024	NAPA	Invoice 2717-255939 HSN	credit invoice 2717-256955	181,528.54
0000003987	02/29/2024	O'SHEA LUMBER COMPANY	4/4 Walnut	4/4 Red Oak	726.76
					5,612.00

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 02/23/2024 - 03/08/2024

Payment Categories: Regular Checks
Sort: Payment Number

10 - GENERAL FUND	3,529,116.83
29 - SPECIAL ACTIVITY FUND	1,028.16
32 - CAPITAL RESERVE/PROJECT	413,062.19
50 - CAFETERIA FUND	1,147.52
Grand Total All Funds	3,944,354.70
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	0.00
Grand Total Manual Checks	0.00
Grand Total Other Disbursement Non-negotiables	0.00
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	3,944,354.70
Grand Total Virtual Payments	0.00
Grand Total All Payments	3,944,354.70

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CONC - Concession Stand Payment Dates: 02/20/2024 - 03/08/2024

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001018	02/20/2024	CAPITAL ONE	School Supplies	HS NORTH WINTER CONCESSION	1,497.98
0000001019	02/29/2024	PEPSI-COLA	SOUTH WINTER CONCESSION		871.53
0000001020	02/29/2024	CAPITAL ONE	SOUTH WINTER CONCESSION	HS SOUTH WINTER CONCESSION	1,277.14
21 - CONCESSION STAND FUND					3,646.65
Grand Total All Funds					3,646.65
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					3,646.65
Grand Total Virtual Payments					0.00
Grand Total All Payments					3,646.65

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: SPEC - Special Activity Payment Dates: 02/23/2024 - 03/08/2024

Payment Categories: Regular Checks

Sort: Payment Number

29 - SPECIAL ACTIVITY FUND	7,665.66
Grand Total All Funds	7,665.66
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	0.00
Grand Total Manual Checks	0.00
Grand Total Other Disbursement Non-negotiables	0.00
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	7,665.66
Grand Total Virtual Payments	0.00
Grand Total All Payments	7,665.66

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CAF - Cafeteria Payment Dates: 02/23/2024 - 03/08/2024

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001157	02/27/2024	MARK HENDRICKS	Jan. Mileage		340.63
				50 - CAFETERIA FUND	340.63
				Grand Total All Funds	340.63
				Grand Total Credit Cards	0.00
				Grand Total Direct Deposits	0.00
				Grand Total Manual Checks	0.00
				Grand Total Other Disbursement Non-negotiables	0.00
				Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
				Grand Total Regular Checks	340.63
				Grand Total Virtual Payments	0.00
				Grand Total All Payments	340.63

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: STUD - Student Activity Payment Dates: 02/23/2024 - 03/08/2024

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001043	02/29/2024	AMAZON	Order ID(s): 138-6871490-15760	PO Import	205.07
0000001044	02/29/2024	WEIS MARKET INC	JTL NJHS INDUCTION	CLASSROOM SUPPLIES	219.96
0000001045	03/07/2024	ROBERT PROTHRO	HS NORTH DJ SERVICE DEPOSIT		300.00
0000001046	03/07/2024	DANNIELLE COMUNALE	HS SOUTH FUNDRAISER SUPPLIES		99.90
80 - STUDENT ACTIVITY FUND					824.93
Grand Total All Funds					824.93
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					824.93
Grand Total Virtual Payments					0.00
Grand Total All Payments					824.93

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 03/09/2024 - 03/14/2024

Transactions Dates: 03/09/2024 - 03/14/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000004226	03/14/2024	ASCD	Pay membership to ASCD for Ray Lenhart-Principal		267.00
0000004227	03/14/2024	BARBARA PREVOST	Roseann Conkle- Assis... TRANSPORTATION CONTRACT DRIVER		6,432.16
0000004228	03/14/2024	BAYADA HOME HEALTH CARE	E. Leyva Balarezo JTL 02/22/2024	E. Leyva Balarezo JTL 02/23/2024	811.25
0000004229	03/14/2024	BEHAVIORAL HEALTH ASSOCIATES	Tuition	1 on 1 services	12,991.00
0000004230	03/14/2024	BUXMONT ACADEMY	Tuition Buxmont Academy Jan 24 REGES0124		23,902.76
0000004231	03/14/2024	CARBON MONROE PIKE DRUG & ALCOHOL COMM	ESASD School Assistance Program 03/02/24 - 06/01/24		12,333.33
0000004232	03/14/2024	CARDIO PARTNERS INC	Item No. AMP1017		75.90
0000004233	03/14/2024	CARLEEN FINK	TRANSPORTATION CONTRACT DRIVER		1,799.71
0000004234	03/14/2024	CAROLINA BIOLOGICAL SUPPLY CO	item #569417 carolina disarticulated human skeleton	item # 566730 Atlay human foot bones	983.78
0000004235	03/14/2024	CENTRAL PENNSYLVANIA DIGITAL LEARNING FOUNDATION	Tuition Central Learning Jan 24 RegEd		5,373.22
0000004236	03/14/2024	CHARLES W SANTOS	TRANSPORTATION CONTRACT DRIVER		4,912.04
0000004237	03/14/2024	CHARLES WELLS	TRANSPORTATION CONTRACT DRIVER		6,058.08
0000004238	03/14/2024	CHEER SOUNDS MUSIC AND TRAINING LLC	Cheer Music 3-1-2024		399.00
0000004239	03/14/2024	CINTAS CORPORATION #101	Transportation / First Aid Open PO 23-24 SY'		120.60
0000004240	03/14/2024	CLAUDE S CYPHERS INC	INV#742923	INV#742961	23.10
0000004241	03/14/2024	COLONIAL INTERMEDIATE UNIT 20	Autistic Support Center Based & Elem	Itinerant Speech and Language support	383,102.76
0000004242	03/14/2024	COUNCIL FOR EXCEPTIONAL CHILDREN	Professional Premier Membership	Council of Administrators of Sped	335.00

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund **Payment Dates:** 03/09/2024 - 03/14/2024

Transactions Dates: 03/09/2024 - 03/14/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Payment Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000004298	03/14/2024	SUPER HEAT INC	Invoices 115213, 116328 HSN		6,562.80
0000004299	03/14/2024	TAIWO AFOLABI	TRANSPORTATION CONTRACT DRIVER		3,812.20
0000004300	03/14/2024	THE AG MAURO COMPANY	OLD PO 23004491 ATTACHED DO NOT REORDER		55,550.00
0000004301	03/14/2024	THE PACKAGING PLACE	Pay invoice for return -PackageID#59747		17.80
0000004302	03/14/2024	TU-WAY COMMUNICATIONS	radio pro client user licenses with onsite installation into ESASD rad...		2,800.00
0000004303	03/14/2024	UGI CENTRAL	HS SOUTH NATURAL GAS	JTL NATURAL GAS	15,969.24
0000004304	03/14/2024	WIND GAP ELECTRIC INC	Inv#110911 SME	Inv#110912 North	1,656.00
0000004305	03/14/2024	WORLD FUEL SERVICES INC	MIDDLE SMITHFIELD FUEL 2023-2024		20,760.91
* ETPS000314	03/14/2024	UNITED STATES TREASURY	Purpose: EE FED Full Payroll Pay Date: 3/14/2024	Purpose: ER FICA Full Payroll Pay Date: 3/14/2024	666,714.64
* PATX000314	03/14/2024	PENNSYLVANIA DEPARTMENT OF REVENUE	Purpose: EE STPA Full Payroll Pay Date: 3/14/2024		86,496.56
* POST031324	03/13/2024	QUADIANT INC	POSTAGE FOR ADMIN		1,000.00
* SCDU000314	03/14/2024	Pennsylvania SDCU	DED: PA Support - Full Payroll Pay Date: 3/14/2024		1,899.22
* STNJ000314	03/14/2024	New Jersey Department of Taxation	Purpose: EE STNJ Full Payroll Pay Date: 3/14/2024		953.20
* WC03132024	03/13/2024	INSERVCO INSURANCE SERVICES INC	WC WEEK 03052024-03112024		25,546.12

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 03/09/2024 - 03/14/2024

Transactions Dates: 03/09/2024 - 03/14/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

10 - GENERAL FUND	1,973,544.31
32 - CAPITAL RESERVE/PROJECT	74,924.95
50 - CAFETERIA FUND	2,159.28
Grand Total All Funds	2,050,628.54
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	0.00
Grand Total Manual Checks	(1,268,018.80)
Grand Total Other Disbursement Non-negotiables	782,609.74
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	2,536,037.60
Grand Total Virtual Payments	0.00
Grand Total All Payments	2,050,628.54

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CAF - Cafeteria Payment Dates: 03/09/2024 - 03/14/2024

Transactions Dates: 03/09/2024 - 03/14/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001158	03/14/2024	A WIZ CORP	PO Import		930.00
0000001159	03/14/2024	AMAZON	Item No: B07W4XHPP3. Aux Item ID: 142-6952181-8448221,3. Airpot Coffe... Settel...	Item No: B00YGRRA0Q. Aux Item ID: 142-6952181-8448221,2. Style	319.51
0000001160	03/14/2024	PEPSI-COLA	PO Import		769.00
0000001161	03/14/2024	QUILL CORPORATION	Item # 901-24545105 2024 Staples 18" x 11" Desk Pad Calendar, Black (ST1...	Item #901-24551098 2024 Blue Sky 22" x 17" Monthly Desk Pad Calendar (1...	67.70
0000001162	03/14/2024	US FOODS	To pay for food purchases for 2023-2024 school year	To pay for supplies for 2023-2024 school year	124,361.31
0000001163	03/14/2024	ROCKLAND BAKERY	PO Import		3,980.70
0000001164	03/14/2024	SIMCO LOGISTICSINC	TO PAY INVOICES FOR 2023-2024 SCHOOL YEAR		1,468.48
0000001165	03/14/2024	IMPERIAL BAG & PAPER COLLC	TO PAY INVOICES FOR THE 2023-2024 SCHOOL YEAR		6,549.90
0000001166	03/14/2024	GOLD STAR FOODS INC	PO Import		492.96
0000001167	03/14/2024	SCHOOL FOOD SERVICE SOLUTIONS LLC	Mileage and Tolls Travel Expenses	ServSafe Exam	135.00
0000001168	03/14/2024	AMY HETHERINGTON	Acct. Refunds		64.30
0000001169	03/14/2024	AMAZON	Item No: B08Q2WNND6. Aux Item ID: 133-1931861-7696934,1. 00-475087 Pl...		107.70

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CAF - Cafeteria Payment Dates: 03/09/2024 - 03/14/2024

Transactions Dates: 03/09/2024 - 03/14/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

50 - CAFETERIA FUND	139,246.56
Grand Total All Funds	139,246.56
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	0.00
Grand Total Manual Checks	0.00
Grand Total Other Disbursement Non-negotiables	0.00
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	139,246.56
Grand Total Virtual Payments	0.00
Grand Total All Payments	139,246.56

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: SPEC - Special Activity Payment Dates: 03/09/2024 - 03/14/2024

Transactions Dates: 03/09/2024 - 03/14/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Payment Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001183	03/14/2024	AMAZON	Item No: B088NDKCRZ, Aux Item ID: 142-7080071-6234800,1, Greenvelly S...	Item No: B07RBR7LXH, Aux Item ID: 143-5602623-5460754,1, LCL Compatib...	222.03
0000001184	03/14/2024	DOUBLE M PRODUCTIONS	JM HILL T-SHIRTS		772.56
0000001185	03/14/2024	ESASD CAFETERIA	NASRO TRAINING FOOD		680.00
0000001186	03/14/2024	EXECUTIVE PRINT SOLUTION LLC	HS SOUTH POSTERS FOR SHOW TICKETS		63.24
0000001187	03/14/2024	BLUE RIDGE LUMBER COMPANY	HS SOUTH MATERIALS FOR SET		317.37
0000001188	03/14/2024	STROUDSMOOR COUNTRY INN	HS SOUTH ETIQUETTE LUNCHEON		100.00
0000001189	03/14/2024	E S FOODS BEVERAGE AND SPORTS LLC	CYBER STUDENT MONTHLY FIELD TRIP		90.00
29 - SPECIAL ACTIVITY FUND					2,245.20
Grand Total All Funds					2,245.20
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					2,245.20
Grand Total Virtual Payments					0.00
Grand Total All Payments					2,245.20

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: STUD - Student Activity Payment Dates: 03/09/2024 - 03/14/2024

Transactions Dates: 03/09/2024 - 03/14/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001047	03/14/2024	AMAZON	Order%2520ID(s)%253A%2520142-5451226-25982	Order ID(s): 140-4728197-34169	80.93
0000001048	03/14/2024	POTTER'S HOUSE ASSOCIATION INTERNATIONAL INC	HS SOUTH DONATION		407.71
80 - STUDENT ACTIVITY FUND					488.64
Grand Total All Funds					488.64
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					488.64
Grand Total Virtual Payments					0.00
Grand Total All Payments					488.64

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FEBRUARY 2024 WIRE PAYMENTS

PAYROLL	\$ 5,964,687.83
ACCOUNTS PAYABLE - BENEFITS	\$ 2,846,641.49
FLEX SPENDING ACCOUNTS - TASC	\$ 28,238.78
WORKER'S COMP - INSERVCO	\$ 83,400.72
MAZZETTI & SULLIVAN EMPLOYEE ASSISTANCT PROGRAM	\$ 5,400.00
PROCUREMENT CARD	\$ 14,203.80
NEOPOST POSTAGE	\$ 1,999.77
PA STATE SALES TAX	\$ 32.84
2017A GOB CCD	\$ 20,700.00
2017AA GOB CCD	\$ 719,612.50
2017AAA GOB CCD	\$ 290,595.00
2019 GOB CCD	\$ 85,350.00
2022 GON	\$ 158,025.00
	<u><u>\$ 10,218,887.73</u></u>

EAST STROUDSBURG AREA SCHOOL DISTRICT
TREASURER'S REPORT AS OF FEBRUARY 29, 2024

ESSA TREASURY OPERATING ACCOUNT - ALL FUNDS

2/1/22 Balance	\$ 17,690,953.24
Receipts	\$ 12,677,506.57
Interest/Dividends	\$ 19,921.05
Disbursements	\$ (12,859,271.80)
2/28/22 Balance	\$ 17,529,109.06

PLGIT - GENERAL FUND

2/1/22 Balance	\$ 5,861,242.93
Receipts	\$ 1,377,759.96
Interest/Dividends	\$ 27,259.61
Disbursements	
2/28/22 Balance	\$ 7,266,262.50

PSDLAF - GENERAL FUND

2/1/22 Balance	\$ 70,186,963.10
Receipts	\$ 14,682,641.15
Interest/Dividends	\$ 231,150.66
Deferred Interest	
Disbursements	\$ (20,452,743.28)
2/28/22 Balance	\$ 64,648,011.63

ESSA WORKERS COMP SELF INS - GENERAL FUND

2/1/22 Balance	\$ 301,129.55
Receipts	
Interest/Dividends	\$ 356.49
Disbursements	
2/28/22 Balance	\$ 301,486.04

ESSA PAYPAL - GENERAL FUND

2/1/22 Balance	\$ 568.38
Receipts	
Interest/Dividends	\$ 0.67
Disbursements	
2/28/22 Balance	\$ 569.05

ESSA - CAFETERIA FUND

2/1/22 Balance	\$ 1,024,348.18
Receipts	\$ 34,764.48
Interest/Dividends	\$ 1,127.10
Disbursements	\$ (284,445.00)
2/28/22 Balance	\$ 775,794.76

FIRST KEYSTONE COMMUNITY BANK

2/1/22 Balance	\$ 260,121.53
Receipts	
Interest/Dividends	\$ 599.35
Disbursements	
2/28/22 Balance	\$ 260,720.88

PLGIT - CAPITAL RESERVE FUND

2/1/22 Balance	\$ 25,960,312.91
Receipts	
Interest/Dividends	\$ 110,108.98
Disbursements	
2/28/22 Balance	\$ 26,070,421.89

ESSA - CONCESSION STAND

2/1/22 Balance	\$ 71,765.70
Receipts	\$ 8,264.25
Interest/Dividends	\$ 86.96
Disbursements	\$ (1,497.98)
2/28/22 Balance	\$ 78,618.93

ESSA - EXPENDABLE TRUST

2/1/22 Balance	\$ 57,534.60
Receipts	\$ 104.85
Interest/Dividends	\$ 68.13
Disbursements	
2/28/22 Balance	\$ 57,707.58

ESSA - NON-EXPENDABLE TRUST

2/1/22 Balance	\$ 8,508.78
Receipts	\$ 7.54
Interest/Dividends	\$ 10.07
Disbursements	
2/28/22 Balance	\$ 8,526.39

ESSA - SPECIAL ACTIVITY

2/1/22 Balance	\$ 278,601.48
Receipts	\$ 8,335.32
Interest/Dividends	\$ 324.74
Disbursements	\$ (10,842.79)
2/28/22 Balance	\$ 276,418.75

ESSA CD INVESTMENT - SPECIAL ACTIVITY

2/1/22 Balance	\$ 42,065.28
Receipts	
Interest/Dividends	
Disbursements	
2/28/22 Balance	\$ 42,065.28



ESSA - STUDENT ACTIVITY

2/1/22 Balance	\$ 126,265.00
Receipts	\$ 30,113.11
Interest/Dividends	\$ 122.78
Disbursements	\$ (36,022.44)
2/28/22 Balance	\$ 120,478.45

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT GENERAL FUND OPERATING
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:30 a.m. - 6:00 p.m. M-F 8:30 a.m. - 12:00 p.m. Sat
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$17,529,109.06

Government Checking

Account Summary

Date	Description	Amount
02/01/2024	Beginning Balance	\$17,690,953.24
	30 Credit(s) This Period	\$12,697,427.62
	60 Debit(s) This Period	-\$12,859,271.80
02/29/2024	Ending Balance	\$17,529,109.06

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$19,921.05
Interest Paid Year-to-Date	\$39,680.41

Deposits

Date	Description	Amount
02/01/2024	TRANSFER FROM	\$12,062.49
02/01/2024	TRANSFER FROM	\$0.05
02/06/2024	TRANSFER FROM	\$3,012.61
02/08/2024	TRANSFER FROM	\$8,536.22
02/12/2024	TRANSFER FROM	\$3,230.24
02/12/2024	TRANSFER FROM	\$347.87
02/13/2024	WIRE FROM PSDLAF	\$7,000,000.00
02/14/2024	TRANSFER FROM	\$112,251.75
02/16/2024	TRANSFER FROM	\$297.77
02/20/2024	TRANSFER FROM	\$7,307.01
02/22/2024	TRANSFER FROM	\$10,100.36
02/23/2024	TRANSFER FROM	\$1,177.08
02/26/2024	TRANSFER FROM	\$16,173.05
02/27/2024	TRANSFER FROM	\$6,002.32
02/27/2024	WIRE FROM PSDLAF	\$5,000,000.00
02/29/2024	TRANSFER FROM	\$335.84
02/29/2024	TRANSFER FROM	\$2,330.90
02/29/2024	TRANSFER FROM	\$157.96
		18 item(s) totaling \$12,183,323.52

Electronic Credits

Date	Description	Amount
02/01/2024	STRIPE TRANSFER CCD	\$5.00
02/02/2024	MC Recorder of D SCHOOL DIS PPD	\$79,043.42
02/02/2024	HRTLAND PMT SYS TXNS/FEES CCD	\$12.56





Pennsylvania Local Government Investment Trust

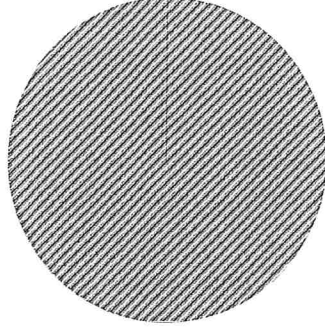
Account Statement - Transaction Summary

For the Month Ending February 29, 2024

East Stroudsburg Area School District - General Fund -

PLGIT-Class	
Opening Market Value	5,861,242.93
Purchases	1,405,019.57
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00
Closing Market Value	\$7,266,262.50
Cash Dividends and Income	27,259.61

Asset Summary		
	February 29, 2024	January 31, 2024
PLGIT-Class	7,266,262.50	5,861,242.93
Total	\$7,266,262.50	\$5,861,242.93
Asset Allocation		



PLGIT-Class
100.00%

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PSDLAF Monthly Statement
East Stroudsburg ASD

Please Note:
THE FUND WILL BE CLOSED MARCH 29TH IN OBSERVANCE OF GOOD FRIDAY

Activity Summary

General Fund

2/1/2024 - 2/29/2024

Investment Pool Summary

	MAX
Beginning Balance	\$5,887,317.71
Dividends	\$28,742.52
Purchases	\$14,775,325.26
Redemptions	(\$12,014,203.80)
Ending Balance	\$8,677,181.69
Average Monthly Rate	5.177%
Share Price	\$1.000
Total	\$8,677,181.69
Total Fixed Income	\$55,970,829.94
Account Total	\$64,648,011.63

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East Stroudsburg ASD
Peter Bard
50 Vine Street
East Stroudsburg, PA 18031



Your PMA Representative
Mike Stramara
(717) 519-6009
mstramara@pmanetwork.com

PMA Financial Network
2135 CityGate Lane, 7th Floor
Naperville, IL 60563



PSDLAF Monthly Statement
East Stroudsburg ASD

Flex Transaction Activity

General Fund

PSDLAF - Full Flex (VNB) 2/1/2024 - 2/29/2024

Code	Transaction	Holding Id	Settle Date	Description	Deposit	Withdrawals	Interest/Adjustment	Balance
1	16222567	SDA-1344764-1	02/06/2024	Withdrawal	\$0.00	(\$3.04)	\$0.00	\$0.00
					\$0.00	(\$3.04)	\$0.00	\$0.00

Beginning Balance: \$3.04 | Ending Balance: \$0.00

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PSDLAF Monthly Statement
East Stroudsburg ASD

Flex Transaction Activity

General Fund

PSDLAF - Full Flex (VistaB-1) 2/1/2024 - 2/29/2024

Code	Transaction	Holding Id	Settle Date	Description	Deposit	Withdrawals	Interest/Adjustment	Balance
5	16436869	SDA-1355343-1	02/13/2024	Withdrawal	\$0.00	(\$4,500,000.00)	\$0.00	\$3,073,794.25
5	16986734	SDA-1355343-1	02/29/2024	Interest	\$0.00	\$0.00	\$20,610.51	\$3,094,404.76
					\$0.00	(\$4,500,000.00)	\$20,610.51	

Beginning Balance: \$7,573,794.25 | Ending Balance: \$3,094,404.76

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PSDLAF Monthly Statement
East Stroudsburg ASD

Fixed Income Investments

Maturities 2/1/2024 - 2/29/2024

Type	Holding Id	Trade Date	Settle Date	Maturity Date	Description	Cost	Rate	Face/Par
TS	296573-1	02/06/2024	09/26/2023	02/06/2024	PSDLAF - COLLATERALIZED POOL, PA	\$1,000,000.00	5.350%	\$1,019,494.52
SEC	62023-1	02/13/2024	10/17/2023	02/13/2024	TREASURY BILL, 912797JD0	\$1,965,516.44	5.396%	\$2,000,000.00
SEC	56191-1	02/15/2024	09/23/2022	02/15/2024	STRIP PRINC, 912820L47	\$473,020.00	4.019%	\$500,000.00
TS	296475-1	02/28/2024	09/21/2023	02/28/2024	PSDLAF - COLLATERALIZED POOL, PA	\$500,000.00	5.350%	\$511,726.03
						\$3,938,536.44		\$4,031,220.55

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PSDLAF Monthly Statement

East Stroudsburg ASD

Fixed Income Investments

Interest 2/1/2024 - 2/29/2024

Type	Holding Id	Trade Date	Description	Interest
TS	296573-1	02/06/2024	PSDLAF - COLLATERALIZED POOL, PA, Interest	\$19,494.52
SEC	62023-1	02/13/2024	TREASURY BILL, 912797JD0, Security Interest	\$34,483.56
SEC	56191-1	02/15/2024	STRIP PRINC, 912820L47, Security Interest	\$26,980.00
TS	296475-1	02/28/2024	PSDLAF - COLLATERALIZED POOL, PA, Interest	\$11,726.03
Flex	1285184-1	02/29/2024	PSDLAF - Full Flex (NexB-1), TX, Interest	\$71,892.45
Flex	1285663-1	02/29/2024	PSDLAF - Full Flex (PFed CU), Interest	\$6,328.09
Flex	1306222-1	02/29/2024	PSDLAF - Full Flex (ASB-1), TX, Interest	\$9,171.83
Flex	1333678-1	02/29/2024	PSDLAF - Full Flex (For B-1), MD, Interest	\$1,583.69
Flex	1345143-1	02/29/2024	PSDLAF - Full Flex (PNB), IL, Interest	\$38.28
Flex	1355343-1	02/29/2024	PSDLAF - Full Flex (VistaB-1), TX, Interest	\$20,610.51
Flex	1355688-1	02/29/2024	PSDLAF - Full Flex (BofCA-1), CA, Interest	\$99.18
				\$202,408.14





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200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT WORKERS COMP SELF INS
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:30 a.m. - 6:00 p.m. M-F 8:30 a.m. - 12:00 p.m. Sat
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$301,486.04

Government Checking

Account Summary

Date	Description	Amount
02/01/2024	Beginning Balance	\$301,129.55
	1 Credit(s) This Period	\$356.49
	0 Debit(s) This Period	\$0.00
02/29/2024	Ending Balance	\$301,486.04

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$356.49
Interest Paid Year-to-Date	\$761.60

Other Credits

Date	Description	Amount
02/29/2024	INTEREST PAID 2/01 THROUGH 2/29	\$356.49
		1 item(s) totaling \$356.49

Daily Balances

Date	Amount
02/29/2024	\$301,486.04

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT PAYPAL ACCOUNT
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:30 a.m. - 6:00 p.m. M-F 8:30 a.m. - 12:00 p.m. Sat
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$569.05

Government Checking

Account Summary

Date	Description	Amount
02/01/2024	Beginning Balance	\$568.38
	1 Credit(s) This Period	\$0.67
	0 Debit(s) This Period	\$0.00
02/29/2024	Ending Balance	\$569.05

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$0.67
Interest Paid Year-to-Date	\$1.43

Other Credits

Date	Description	Amount
02/29/2024	INTEREST PAID 2/01 THROUGH 2/29	\$0.67
		1 item(s) totaling \$0.67


Daily Balances

Date	Amount
02/29/2024	\$569.05

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT CAFETERIA FUND
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:30 a.m. - 6:00 p.m. M-F 8:30 a.m. - 12:00 p.m. Sat
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$775,794.76

Government Checking

Account Summary

Date	Description	Amount
02/01/2024	Beginning Balance	\$1,024,348.18
	376 Credit(s) This Period	\$35,891.58
	22 Debit(s) This Period	-\$284,445.00
02/29/2024	Ending Balance	\$775,794.76

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$1,127.10
Interest Paid Year-to-Date	\$2,666.32

Deposits

Date	Description	Amount
02/01/2024	DEPOSIT EAST STROUDSBUR	\$8.50
02/01/2024	DEPOSIT EAST STROUDSBUR	\$19.75
02/01/2024	DEPOSIT EAST STROUDSBUR	\$1.00
02/01/2024	DEPOSIT EAST STROUDSBUR	\$185.25
02/01/2024	DEPOSIT EAST STROUDSBUR	\$15.25
02/01/2024	DEPOSIT EAST STROUDSBUR	\$1.50
02/01/2024	DEPOSIT EAST STROUDSBUR	\$26.75
02/01/2024	DEPOSIT EAST STROUDSBUR	\$29.25
02/01/2024	DEPOSIT EAST STROUDSBUR	\$24.00
02/01/2024	DEPOSIT EAST STROUDSBUR	\$5.00
02/01/2024	DEPOSIT EAST STROUDSBUR	\$2.00
02/01/2024	DEPOSIT EAST STROUDSBUR	\$108.50
02/01/2024	DEPOSIT EAST STROUDSBUR	\$120.75
02/01/2024	DEPOSIT EAST STROUDSBUR	\$10.75
02/01/2024	DEPOSIT EAST STROUDSBUR	\$3.00
02/01/2024	DEPOSIT EAST STROUDSBUR	\$148.00
02/01/2024	DEPOSIT EAST STROUDSBUR	\$3.50
02/01/2024	DEPOSIT EAST STROUDSBUR	\$20.50
02/01/2024	DEPOSIT EAST STROUDSBUR	\$174.75
02/02/2024	DEPOSIT EAST STROUDSBUR	\$72.75
02/02/2024	DEPOSIT EAST STROUDSBUR	\$15.00
02/02/2024	DEPOSIT EAST STROUDSBUR	\$55.00
02/02/2024	DEPOSIT EAST STROUDSBUR	\$214.25
02/02/2024	DEPOSIT EAST STROUDSBUR	\$141.45
02/02/2024	DEPOSIT EAST STROUDSBUR	\$12.50




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RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL DISTRICT
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Managing Your Accounts

-  Customer Service (570)752-3671
(888)759-2266
-  Mailing Address 111 W Front Street
PO Box 289
Berwick, PA 18603
-  Online Banking www.fkc.bank
-  Email info@fkc.bank
-  Telephone Banking (570)759-2265
(888)759-2265



Online Banking & Mobile Platform


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- Bill Pay
- Debit Card Management
- Budget Tracking
- Credit Score
- Mobile Check Deposit
- Online Statements
- Smartwatch App

Business

- Mobile Banking
- Mobile Check Deposit
- ACH Origination
- Online Statements
- Bill Pay
- Direct Connect for Quicken/Quickbooks

New & improved features



Summary of Accounts

Account Type	Account Number	Ending Balance
NOW SPSPD/Government		\$260,720.88

NOW SPSPD/Government

Account Summary			Interest Summary		
Date	Description	Amount	Description	Amount	
02/01/2024	Beginning Balance	\$260,121.53	Annual Percentage Yield Earned	2.94%	
	1 Credit(s) This Period	\$599.35	Interest Days	29	
	0 Debit(s) This Period	\$0.00	Interest Earned	\$599.35	
02/29/2024	Ending Balance	\$260,720.88	Interest Paid This Period	\$599.35	
			Interest Paid Year-to-Date	\$1,238.46	

Account Activity

Post Date	Description	Debits	Credits	Balance
02/01/2024	Beginning Balance			\$260,121.53
02/29/2024	Credit Interest		\$599.35	\$260,720.88
02/29/2024	Ending Balance			\$260,720.88



Pennsylvania Local Government Investment Trust

Account Statement - Transaction Summary

For the Month Ending February 29, 2024

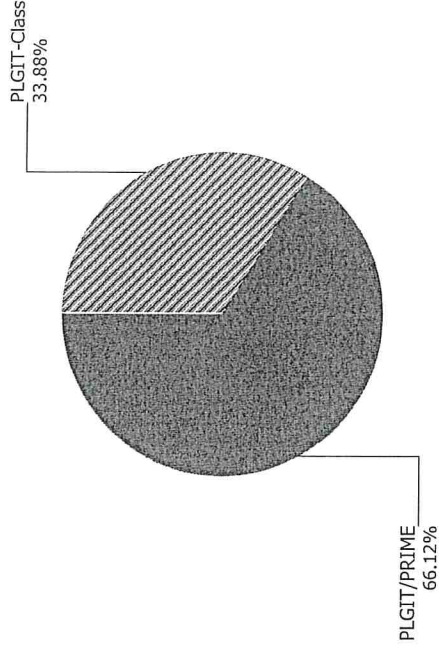
East Stroudsburg Area School District - Capital Reserve

PLGIT-Class	
Opening Market Value	8,797,877.36
Purchases	35,742.60
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00

Closing Market Value	\$8,833,619.96
Cash Dividends and Income	35,742.60

PLGIT/PRIME	
Opening Market Value	17,162,435.55
Purchases	74,366.38
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00

Closing Market Value	\$17,236,801.93
Cash Dividends and Income	74,366.38



Asset Summary		
	February 29, 2024	January 31, 2024
PLGIT-Class	8,833,619.96	8,797,877.36
PLGIT/PRIME	17,236,801.93	17,162,435.55
Total	\$26,070,421.89	\$25,960,312.91

Asset Allocation	
PLGIT/PRIME	66.12%
PLGIT-Class	33.88%

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RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT CONCESSION STAND FUND
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:30 a.m. - 6:00 p.m. M-F 8:30 a.m. - 12:00 p.m. Sat
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$78,618.93

Government Checking

Account Summary

Date	Description	Amount
02/01/2024	Beginning Balance	\$71,765.70
	16 Credit(s) This Period	\$8,351.21
	1 Debit(s) This Period	-\$1,497.98
02/29/2024	Ending Balance	\$78,618.93

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$86.96
Interest Paid Year-to-Date	\$178.49

Deposits

Date	Description	Amount
02/14/2024	DEPOSIT EAST STROUDSBUR	\$534.00
02/14/2024	DEPOSIT EAST STROUDSBUR	\$634.00
02/14/2024	DEPOSIT EAST STROUDSBUR	\$61.00
02/14/2024	DEPOSIT EAST STROUDSBUR	\$304.00
02/14/2024	DEPOSIT EAST STROUDSBUR	\$136.00
02/14/2024	DEPOSIT EAST STROUDSBUR	\$130.00
02/14/2024	DEPOSIT EAST STROUDSBUR	\$765.00
02/14/2024	DEPOSIT EAST STROUDSBUR	\$47.00
02/14/2024	DEPOSIT EAST STROUDSBUR	\$513.00
02/29/2024	DEPOSIT EAST STROUDSBUR	\$231.00
02/29/2024	DEPOSIT EAST STROUDSBUR	\$291.00
02/29/2024	DEPOSIT EAST STROUDSBUR	\$791.00
02/29/2024	DEPOSIT EAST STROUDSBUR	\$214.00
02/29/2024	DEPOSIT EAST STROUDSBUR	\$1,239.05
02/29/2024	DEPOSIT EAST STROUDSBUR	\$2,374.20
		15 item(s) totaling \$8,264.25

Other Credits

Date	Description	Amount
02/29/2024	INTEREST PAID 2/01 THROUGH 2/29	\$86.96
		1 item(s) totaling \$86.96




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200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT EXPENDABLE SCHOLARSHIP
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:30 a.m. - 6:00 p.m. M-F 8:30 a.m. - 12:00 p.m. Sat
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$57,707.58

Government Checking

Account Summary

Date	Description	Amount
02/01/2024	Beginning Balance	\$57,534.60
	4 Credit(s) This Period	\$172.98
	0 Debit(s) This Period	\$0.00
02/29/2024	Ending Balance	\$57,707.58

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$68.13
Interest Paid Year-to-Date	\$138.24

Deposits

Date	Description	Amount
02/12/2024	INTEREST FROM ACCT	\$20.41
02/29/2024	INTEREST FROM ACCT	\$7.35
02/29/2024	INTEREST FROM ACCT	\$77.09
		3 item(s) totaling \$104.85

Other Credits

Date	Description	Amount
02/29/2024	INTEREST PAID 2/01 THROUGH 2/29	\$68.13
		1 item(s) totaling \$68.13

Daily Balances

Date	Amount	Date	Amount
02/12/2024	\$57,555.01	02/29/2024	\$57,707.58

200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT NON-EXPENDABLE
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:30 a.m. - 6:00 p.m. M-F 8:30 a.m. - 12:00 p.m. Sat
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$8,526.39

Government Checking

Account Summary

Date	Description	Amount
02/01/2024	Beginning Balance	\$8,508.78
	6 Credit(s) This Period	\$17.61
	0 Debit(s) This Period	\$0.00
02/29/2024	Ending Balance	\$8,526.39

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$10.07
Interest Paid Year-to-Date	\$21.51

Deposits

Date	Description	Amount
02/29/2024	INTEREST FROM ACCT	\$0.75
02/29/2024	INTEREST FROM ACCT	\$1.88
02/29/2024	INTEREST FROM ACCT	\$0.79
02/29/2024	INTEREST FROM ACCT	\$0.95
02/29/2024	INTEREST FROM ACCT	\$3.17
		5 item(s) totaling \$7.54

Other Credits

Date	Description	Amount
02/29/2024	INTEREST PAID 2/01 THROUGH 2/29	\$10.07
		1 item(s) totaling \$10.07

Daily Balances

Date	Amount
02/29/2024	\$8,526.39

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT SPECIAL ACTIVITY FUND
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:30 a.m. - 6:00 p.m. M-F 8:30 a.m. - 12:00 p.m. Sat
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$276,418.75

Government Checking

Account Summary

Date	Description	Amount
02/01/2024	Beginning Balance	\$278,601.48
	27 Credit(s) This Period	\$8,660.06
	21 Debit(s) This Period	-\$10,842.79
02/29/2024	Ending Balance	\$276,418.75

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$324.74
Interest Paid Year-to-Date	\$695.60

Deposits

Date	Description	Amount
02/14/2024	DEPOSIT EAST STROUDSBUR	\$125.00
02/14/2024	DEPOSIT EAST STROUDSBUR	\$269.00
02/14/2024	DEPOSIT EAST STROUDSBUR	\$181.00
02/14/2024	DEPOSIT EAST STROUDSBUR	\$105.00
02/14/2024	DEPOSIT EAST STROUDSBUR	\$178.00
02/14/2024	DEPOSIT EAST STROUDSBUR	\$72.00
02/14/2024	DEPOSIT EAST STROUDSBUR	\$100.00
02/14/2024	DEPOSIT EAST STROUDSBUR	\$114.00
02/14/2024	DEPOSIT EAST STROUDSBUR	\$220.00
02/14/2024	DEPOSIT EAST STROUDSBUR	\$121.00
02/29/2024	DEPOSIT EAST STROUDSBUR	\$530.69
02/29/2024	DEPOSIT EAST STROUDSBUR	\$59.00
02/29/2024	DEPOSIT EAST STROUDSBUR	\$220.00
02/29/2024	DEPOSIT EAST STROUDSBUR	\$92.83
02/29/2024	DEPOSIT EAST STROUDSBUR	\$300.00
02/29/2024	DEPOSIT EAST STROUDSBUR	\$142.00
02/29/2024	DEPOSIT EAST STROUDSBUR	\$200.00
02/29/2024	DEPOSIT EAST STROUDSBUR	\$890.00
02/29/2024	DEPOSIT EAST STROUDSBUR	\$353.30
02/29/2024	DEPOSIT EAST STROUDSBUR	\$66.00
02/29/2024	DEPOSIT EAST STROUDSBUR	\$143.00
02/29/2024	DEPOSIT EAST STROUDSBUR	\$88.00
02/29/2024	DEPOSIT EAST STROUDSBUR	\$2,100.00
02/29/2024	DEPOSIT EAST STROUDSBUR	\$231.50
02/29/2024	DEPOSIT EAST STROUDSBUR	\$1,212.00



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Savings

Account Number

Statement Date

01/02/2024

Page 1

Date	Transaction Description	Amount	Ending Balance
12/29/2023	Interest Deposit - INTEREST PAID 10/01 THROUGH 12/31	21.19	42,065.28

EAST STROUDSBURG AREA
SCHOOL DISTRICT
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301

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RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT STUDENT ACTIVITY FUND
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:30 a.m. - 6:00 p.m. M-F 8:30 a.m. - 12:00 p.m. Sat
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$120,478.45

Government Checking

Account Summary

Date	Description	Amount
02/01/2024	Beginning Balance	\$126,265.00
	23 Credit(s) This Period	\$30,235.89
	8 Debit(s) This Period	-\$36,022.44
02/29/2024	Ending Balance	\$120,478.45

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$122.78
Interest Paid Year-to-Date	\$287.31

Deposits

Date	Description	Amount
02/14/2024	DEPOSIT EAST STROUDSBUR	\$1,339.65
02/14/2024	DEPOSIT EAST STROUDSBUR	\$183.00
02/14/2024	DEPOSIT EAST STROUDSBUR	\$1,023.80
02/14/2024	DEPOSIT EAST STROUDSBUR	\$666.10
02/14/2024	DEPOSIT EAST STROUDSBUR	\$139.00
02/14/2024	DEPOSIT EAST STROUDSBUR	\$108.96
02/14/2024	DEPOSIT EAST STROUDSBUR	\$1,805.00
02/14/2024	DEPOSIT EAST STROUDSBUR	\$3,125.00
02/14/2024	DEPOSIT EAST STROUDSBUR	\$152.00
02/14/2024	DEPOSIT EAST STROUDSBUR	\$87.85
02/14/2024	DEPOSIT EAST STROUDSBUR	\$324.00
02/29/2024	DEPOSIT EAST STROUDSBUR	\$200.00
02/29/2024	DEPOSIT EAST STROUDSBUR	\$145.00
02/29/2024	DEPOSIT EAST STROUDSBUR	\$5,505.00
02/29/2024	DEPOSIT EAST STROUDSBUR	\$1,903.10
02/29/2024	DEPOSIT EAST STROUDSBUR	\$161.85
02/29/2024	DEPOSIT EAST STROUDSBUR	\$2,698.00
02/29/2024	DEPOSIT EAST STROUDSBUR	\$60.00
02/29/2024	DEPOSIT EAST STROUDSBUR	\$724.00
02/29/2024	DEPOSIT EAST STROUDSBUR	\$150.00
02/29/2024	DEPOSIT EAST STROUDSBUR	\$9,509.00
02/29/2024	DEPOSIT EAST STROUDSBUR	\$102.80

22 item(s) totaling \$30,113.11

BOARD SUMMARY

Fund: 10 - GENERAL FUND Encumbrances Included

As of: 02/29/2024

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
1100 REG PROG ELEM/SECONDARY						
100 100	35,074,465.00	35,074,465.00	0.00	18,241,798.31	16,832,666.69	52.01
200 BENEFITS	23,172,196.00	23,172,196.00	0.00	11,664,146.66	11,508,049.34	50.34
300 PURCHASED PROF & TECH	189,215.00	189,215.00	2,247.60	35,588.72	151,378.68	20.00
400 PURCHASED PROPERTY SVC	158,474.66	158,474.66	18,752.29	83,874.75	55,847.62	64.76
500 <500>	4,955,485.00	4,955,485.00	492,244.49	1,527,733.89	2,935,506.62	40.76
600 SUPPLIES	2,209,864.23	2,209,864.23	298,343.70	1,700,611.63	210,908.90	90.46
700 PROPERTY	4,000.00	4,000.00	0.00	518.00	3,482.00	12.95
800 OTHER OBJECTS	10,108.00	10,108.00	937.90	3,173.95	5,996.15	40.68
Totals for 1100s	65,773,807.89	65,773,807.89	812,525.98	33,257,445.91	31,703,836.00	51.80
1200 SPEC PROG ELEMEN/SECOND						
100 100	12,924,949.00	12,924,949.00	0.00	7,089,901.45	5,835,047.55	54.85
200 BENEFITS	9,910,532.00	9,910,532.00	0.00	5,361,740.49	4,548,791.51	54.10
300 PURCHASED PROF & TECH	5,575,000.00	5,575,000.00	2,388,517.95	3,233,228.45	(46,746.40)	100.84
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	390.00	(390.00)	0.00
500 <500>	4,321,900.00	4,321,900.00	437,340.54	1,791,397.70	2,093,161.76	51.57
600 SUPPLIES	767,150.00	767,150.00	41,411.59	398,577.92	327,160.49	57.35
700 PROPERTY	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
800 OTHER OBJECTS	6,990.00	6,990.00	0.00	4,972.77	2,017.23	71.14
Totals for 1200s	33,526,521.00	33,526,521.00	2,867,270.08	17,880,208.78	12,779,042.14	61.88
1300 VOCATIONAL EDUCATION						
100 100	602,254.00	602,254.00	0.00	289,077.62	313,176.38	48.00
200 BENEFITS	397,669.00	397,669.00	0.00	179,933.68	217,735.32	45.25
300 PURCHASED PROF & TECH	500.00	500.00	0.00	105.00	395.00	21.00
500 <500>	1,828,628.00	1,828,628.00	720,985.00	1,495,795.00	(388,152.00)	121.23
600 SUPPLIES	9,700.00	9,700.00	6,214.58	2,717.79	767.63	92.09
Totals for 1300s	2,838,751.00	2,838,751.00	727,199.58	1,967,629.09	143,922.33	94.93

BOARD SUMMARY

**Fund: Encumbrances Included
As of: 02/29/2024**

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
1400 OTHER INSTRUCTION PROG						
100 100	172,210.00	172,210.00	0.00	155,091.47	17,118.53	90.06
200 BENEFITS	113,471.00	113,471.00	0.00	85,056.38	28,414.62	74.96
300 PURCHASED PROF & TECH	970,000.00	970,000.00	453,434.23	738,970.05	(222,404.28)	122.93
400 PURCHASED PROPERTY SVC	3,000.00	3,000.00	0.00	254.45	2,745.55	8.48
500 <500>	400,000.00	400,000.00	0.00	138,371.70	261,628.30	34.59
600 SUPPLIES	176,063.00	176,063.00	19.99	1,861.33	174,181.68	1.07
Totals for 1400s	1,834,744.00	1,834,744.00	453,454.22	1,119,605.38	261,684.40	85.74
1500 NONPUBLIC SCHOOL PGMS						
300 PURCHASED PROF & TECH	21,242.00	21,242.00	33,209.54	9,076.82	(21,044.36)	199.07
Totals for 1500s	21,242.00	21,242.00	33,209.54	9,076.82	(21,044.36)	199.07
1700 COMMUNITY/JR COLLEGE ED						
500 <500>	0.00	0.00	0.00	6,754.00	(6,754.00)	0.00
600 SUPPLIES	0.00	0.00	0.00	1,473.24	(1,473.24)	0.00
Totals for 1700s	0.00	0.00	0.00	8,227.24	(8,227.24)	0.00
1800 PRE-K						
100 100	18,249.00	18,249.00	0.00	17,017.52	1,231.48	93.25
200 BENEFITS	7,726.00	7,726.00	0.00	7,075.49	650.51	91.58
600 SUPPLIES	2,655.00	2,655.00	427.03	2,461.00	(233.03)	108.78
Totals for 1800s	28,630.00	28,630.00	427.03	26,554.01	1,648.96	94.24
2100 SUPPORT SVCS-STUDENTS						
100 100	4,602,839.00	4,602,839.00	0.00	2,493,176.86	2,109,662.14	54.17
200 BENEFITS	3,066,140.00	3,066,140.00	0.00	1,593,366.35	1,472,773.65	51.97
300 PURCHASED PROF & TECH	875,120.00	875,120.00	455,085.73	110,916.24	309,118.03	64.68
400 PURCHASED PROPERTY SVC	1,800.00	1,800.00	0.00	199.47	1,600.53	11.08
500 <500>	111,250.00	111,250.00	700.00	4,357.87	106,192.13	4.55
600 SUPPLIES	84,546.00	84,546.00	1,802.38	82,837.05	(93.43)	100.11
800 OTHER OBJECTS	4,930.00	4,930.00	156.00	3,353.50	1,420.50	71.19
Totals for 2100s	9,966,695.00	9,966,695.00	1,258,044.11	5,154,047.07	4,812,647.93	51.32

BOARD SUMMARY

Fund: Encumbrances Included
As of: 02/29/2024

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
Totals for 2100s	8,746,625.00	8,746,625.00	457,744.11	4,288,207.34	4,000,673.55	54.26
2200 SUPPORT SERVICES-INSTRU						
100 100	1,780,976.00	1,780,976.00	0.00	1,044,375.62	736,600.38	58.64
200 BENEFITS	1,421,851.00	1,421,851.00	0.00	867,073.38	554,777.62	60.98
300 PURCHASED PROF & TECH	91,340.00	91,340.00	6,195.00	121,763.17	(36,618.17)	140.09
500 <500>	41,520.00	41,520.00	0.00	13,621.00	27,899.00	32.81
600 SUPPLIES	193,174.06	193,174.06	19,787.22	127,553.49	45,833.35	76.27
800 OTHER OBJECTS	1,000.00	1,000.00	0.00	1,181.99	(181.99)	118.20
Totals for 2200s	3,529,861.06	3,529,861.06	25,982.22	2,175,568.65	1,328,310.19	62.37
2300 SUPPORT SERVICES-ADMIN						
100 100	4,551,326.00	4,551,326.00	0.00	2,896,771.34	1,654,554.66	63.65
200 BENEFITS	3,123,744.00	3,123,744.00	0.00	1,816,006.85	1,307,737.15	58.14
300 PURCHASED PROF & TECH	960,000.00	960,000.00	2,143.50	227,626.38	730,230.12	23.93
400 PURCHASED PROPERTY SVC	46,624.68	46,624.68	7,666.61	23,201.68	15,756.39	66.21
500 <500>	171,211.00	171,211.00	3,988.27	121,942.59	45,280.14	73.55
600 SUPPLIES	56,871.23	56,871.23	5,461.64	32,417.02	18,992.57	66.60
700 PROPERTY	0.00	0.00	0.00	31,416.00	(31,416.00)	0.00
800 OTHER OBJECTS	65,763.60	65,763.60	10,886.69	26,841.03	28,035.88	57.37
Totals for 2300s	8,975,540.51	8,975,540.51	30,146.71	5,176,222.89	3,769,170.91	58.01
2400 SUPP SVC-PUBLIC HEALTH						
100 100	1,279,872.00	1,279,872.00	0.00	734,200.86	545,671.14	57.37
200 BENEFITS	902,847.00	902,847.00	0.00	483,052.19	419,794.81	53.50
300 PURCHASED PROF & TECH	33,440.00	33,440.00	35,435.00	18,050.00	(20,045.00)	159.94
400 PURCHASED PROPERTY SVC	1,750.00	1,750.00	0.00	1,780.93	(30.93)	101.77
500 <500>	1,230.00	1,230.00	0.00	350.29	879.71	28.48
600 SUPPLIES	30,900.00	30,900.00	2,355.43	58,018.76	(29,474.19)	195.39
800 OTHER OBJECTS	1,760.00	1,760.00	0.00	980.00	780.00	55.68
Totals for 2400s	2,251,799.00	2,251,799.00	37,790.43	1,296,433.03	917,575.54	59.25

BOARD SUMMARY

Fund: Encumbrances Included
As of: 02/29/2024

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
2500 SUPP SERVICES-BUSINESS						
100 100	775,364.00	775,364.00	0.00	485,857.98	289,506.02	62.66
200 BENEFITS	494,309.00	494,309.00	0.00	310,706.24	183,602.76	62.86
300 PURCHASED PROF & TECH	50,000.00	50,000.00	4,847.25	109,262.80	(64,110.05)	228.22
400 PURCHASED PROPERTY SVC	5,750.00	5,750.00	1,500.00	1,382.55	2,867.45	50.13
500 <500>	19,000.00	19,000.00	402.25	13,541.75	5,056.00	73.39
600 SUPPLIES	110,001.53	110,001.53	2,585.87	132,132.46	(24,716.80)	122.47
700 PROPERTY	0.00	0.00	0.00	45,049.00	(45,049.00)	0.00
800 OTHER OBJECTS	25,000.00	25,000.00	0.00	19,161.91	5,838.09	76.65
Totals for 2500s	1,479,424.53	1,479,424.53	9,335.37	1,117,094.69	352,994.47	76.14
2600 OP/MAINT PLANT SVCS						
100 100	6,820,146.00	6,820,146.00	0.00	4,216,320.24	2,603,825.76	61.82
200 BENEFITS	5,346,823.00	5,346,823.00	0.00	3,418,132.56	1,928,690.44	63.93
300 PURCHASED PROF & TECH	240,500.00	240,500.00	39,819.26	155,601.37	45,079.37	81.26
400 PURCHASED PROPERTY SVC	1,299,564.90	1,299,564.90	163,398.38	770,539.90	365,626.62	71.87
500 <500>	580,950.00	580,950.00	0.00	513,868.89	67,081.11	88.45
600 SUPPLIES	2,982,087.00	2,982,087.00	229,448.91	2,007,417.70	745,220.39	75.01
700 PROPERTY	198,000.00	198,000.00	3,793.70	75,049.72	119,156.58	39.82
800 OTHER OBJECTS	4,000.00	4,000.00	330.00	902.00	2,768.00	30.80
Totals for 2600s	17,472,070.90	17,472,070.90	436,790.25	11,157,832.38	5,877,448.27	66.36
2700 STUDENT TRANSP SERVICES						
100 100	4,756,311.00	4,756,311.00	0.00	2,975,478.68	1,780,832.32	62.56
200 BENEFITS	4,164,941.00	4,164,941.00	0.00	2,139,517.15	2,025,423.85	51.37
300 PURCHASED PROF & TECH	90,500.00	90,500.00	30,554.24	91,827.76	(31,882.00)	135.23
400 PURCHASED PROPERTY SVC	84,400.00	84,400.00	43,055.17	57,177.52	(15,832.69)	118.76
500 <500>	1,253,700.00	1,253,700.00	522,518.68	664,299.85	66,881.47	94.67
600 SUPPLIES	712,000.00	712,000.00	178,351.87	240,111.75	293,536.38	58.77
700 PROPERTY	0.00	0.00	0.00	774,190.00	(774,190.00)	0.00

BOARD SUMMARY

Fund: Encumbrances Included
As of: 02/29/2024

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
800 OTHER OBJECTS	5,000.00	5,000.00	5,115.00	1,371.50	(1,486.50)	129.73
Totals for 2700s	11,066,852.00	11,066,852.00	779,594.96	6,943,974.21	3,343,282.83	69.79
2800 SUPPORT SVCS-CENTRAL						
100 100	1,439,942.00	1,439,942.00	0.00	911,262.55	528,679.45	63.28
200 BENEFITS	969,688.00	969,688.00	0.00	633,095.92	336,592.08	65.29
300 PURCHASED PROF & TECH	169,682.00	169,682.00	1,462.88	37,793.19	130,425.93	23.14
400 PURCHASED PROPERTY SVC	97,247.93	97,247.93	6,241.30	81,968.05	9,038.58	90.71
500 <500>	250,849.00	250,849.00	64,846.24	105,449.85	80,552.91	67.89
600 SUPPLIES	980,416.00	980,416.00	116,243.74	989,177.78	(125,005.52)	112.75
700 PROPERTY	0.00	0.00	0.00	21,730.00	(21,730.00)	0.00
800 OTHER OBJECTS	4,800.00	4,800.00	125.00	4,521.12	153.88	96.79
Totals for 2800s	3,912,624.93	3,912,624.93	188,919.16	2,784,998.46	938,707.31	76.01
2900 OTHER SUPPORT SERVICES						
500 <500>	50,000.00	50,000.00	0.00	38,272.65	11,727.35	76.55
Totals for 2900s	50,000.00	50,000.00	0.00	38,272.65	11,727.35	76.55
3200 STUDENT ACTIVITIES						
100 100	1,463,523.00	1,463,523.00	0.00	1,032,658.71	430,864.29	70.56
200 BENEFITS	741,947.00	741,947.00	0.00	487,392.67	254,554.33	65.69
300 PURCHASED PROF & TECH	118,773.00	118,773.00	7,170.00	14,858.50	96,744.50	18.55
400 PURCHASED PROPERTY SVC	102,767.00	102,767.00	38,834.12	19,078.04	44,854.84	56.35
500 <500>	235,965.00	235,965.00	137.01	71,485.54	164,342.45	30.35
600 SUPPLIES	264,651.00	264,651.00	90,752.06	187,867.66	(13,968.72)	105.28
700 PROPERTY	50,000.00	50,000.00	22,745.00	45,303.90	(18,048.90)	136.10
800 OTHER OBJECTS	49,591.00	49,591.00	7,505.67	29,012.00	13,073.33	73.64
Totals for 3200s	3,027,217.00	3,027,217.00	167,143.86	1,887,657.02	972,416.12	67.88
3300 COMMUNITY SERVICES						
100 100	19,934.00	19,934.00	0.00	11,050.09	8,883.91	55.43
200 BENEFITS	8,445.00	8,445.00	0.00	4,635.41	3,809.59	54.89

BOARD SUMMARY

**Fund: Encumbrances Included
As of: 02/29/2024**

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
300 PURCHASED PROF & TECH	50,585.00	50,585.00	37,300.00	55,777.50	(42,492.50)	184.00
500 <500>	1,335.00	1,335.00	0.00	96.58	1,238.42	7.23
600 SUPPLIES	54,046.00	54,046.00	10,664.42	22,386.29	20,995.29	61.15
Totals for 3300s	134,345.00	134,345.00	47,964.42	93,945.87	(7,565.29)	105.63
4600 EXISTING BLDG IMPROVE						
400 PURCHASED PROPERTY SVC	4,000,000.00	4,000,000.00	91,540.00	1,530,806.06	2,377,653.94	40.56
Totals for 4600s	4,000,000.00	4,000,000.00	91,540.00	1,530,806.06	2,377,653.94	40.56
5100 <5100>						
800 OTHER OBJECTS	3,398,410.57	3,398,410.57	0.00	4,159,579.64	(761,169.07)	122.40
900 OTHER USES OF FUNDS	13,715,533.61	13,715,533.61	0.00	10,832,713.60	2,882,820.01	78.98
Totals for 5100s	17,113,944.18	17,113,944.18	0.00	14,992,293.24	2,121,650.94	87.60
5200 INTERFUND TRANSFERS-OUT						
900 OTHER USES OF FUNDS	1,000,000.00	1,000,000.00	0.00	29,883.00	970,117.00	2.99
Totals for 5200s	1,000,000.00	1,000,000.00	0.00	29,883.00	970,117.00	2.99
5800 SUSPENSE ACCOUNT						
200 BENEFITS	0.00	0.00	0.00	5,608,549.70	(5,608,549.70)	0.00
Totals for 5800s	0.00	0.00	0.00	5,608,549.70	(5,608,549.70)	0.00
5900 BUDGETARY RESERVE						
800 OTHER OBJECTS	1,000,000.00	1,000,000.00	0.00	0.00	1,000,000.00	0.00
Totals for 5900s	1,000,000.00	1,000,000.00	0.00	0.00	1,000,000.00	0.00
Expenditure Totals	187,784,000.00	187,784,000.00	7,167,037.92	113,390,486.42	67,226,475.66	64.20
6100 <6100>						
000 NON-CATEGORICAL	(96,593,672.00)	(96,593,672.00)	0.00	(93,348,168.57)	(3,245,503.43)	96.64
Totals for 6100s	(96,593,672.00)	(96,593,672.00)	0.00	(93,348,168.57)	(3,245,503.43)	96.64
6400 <6400>						
000 NON-CATEGORICAL	(10,000,000.00)	(10,000,000.00)	0.00	(3,560,586.40)	(6,439,413.60)	35.61
Totals for 6400s	(10,000,000.00)	(10,000,000.00)	0.00	(3,560,586.40)	(6,439,413.60)	35.61

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BOARD SUMMARY

Fund: Encumbrances Included
As of: 02/29/2024

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
6500 EARNINGS ON INVESTMENTS						
000 NON-CATEGORICAL	(750,000.00)	(750,000.00)	0.00	(1,994,363.13)	1,244,363.13	265.92
Totals for 6500s	(750,000.00)	(750,000.00)	0.00	(1,994,363.13)	1,244,363.13	265.92
6700 <6700>						
000 NON-CATEGORICAL	(22,000.00)	(22,000.00)	0.00	(40,833.23)	18,833.23	185.61
Totals for 6700s	(22,000.00)	(22,000.00)	0.00	(40,833.23)	18,833.23	185.61
6800 <6800>						
000 NON-CATEGORICAL	(1,052,422.00)	(1,052,422.00)	0.00	(903,186.11)	(149,235.89)	85.82
Totals for 6800s	(1,052,422.00)	(1,052,422.00)	0.00	(903,186.11)	(149,235.89)	85.82
6900 6900						
000 NON-CATEGORICAL	(304,000.00)	(304,000.00)	0.00	(795,833.60)	491,833.60	261.79
Totals for 6900s	(304,000.00)	(304,000.00)	0.00	(795,833.60)	491,833.60	261.79
7100 BASIC INSTRUCT & OPER						
000 NON-CATEGORICAL	(26,521,965.00)	(26,521,965.00)	0.00	(14,358,172.52)	(12,163,792.48)	54.14
Totals for 7100s	(26,521,965.00)	(26,521,965.00)	0.00	(14,358,172.52)	(12,163,792.48)	54.14
7200 <7200>						
000 NON-CATEGORICAL	(6,064,902.00)	(6,064,902.00)	0.00	(3,644,296.00)	(2,420,606.00)	60.09
Totals for 7200s	(6,064,902.00)	(6,064,902.00)	0.00	(3,644,296.00)	(2,420,606.00)	60.09
7300 <7300>						
000 NON-CATEGORICAL	(9,690,649.00)	(9,690,649.00)	0.00	(5,693,818.82)	(3,996,830.18)	58.76
Totals for 7300s	(9,690,649.00)	(9,690,649.00)	0.00	(5,693,818.82)	(3,996,830.18)	58.76
7500 MISC STATE REVENUE						
000 NON-CATEGORICAL	(1,248,758.00)	(1,248,758.00)	0.00	(1,323,758.00)	75,000.00	106.01
Totals for 7500s	(1,248,758.00)	(1,248,758.00)	0.00	(1,323,758.00)	75,000.00	106.01
7800 <7800>						
000 NON-CATEGORICAL	(17,000,000.00)	(17,000,000.00)	0.00	(10,913,788.09)	(6,086,211.91)	64.20
Totals for 7800s	(17,000,000.00)	(17,000,000.00)	0.00	(10,913,788.09)	(6,086,211.91)	64.20

BOARD SUMMARY

**Fund: Encumbrances Included
As of: 02/29/2024**

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
8100 UNRESTRICT GRANT-IN-AID						
000 NON-CATEGORICAL	(507,333.00)	(507,333.00)	0.00	(734,735.00)	227,402.00	144.82
Totals for 8100s	(507,333.00)	(507,333.00)	0.00	(734,735.00)	227,402.00	144.82
8500 RESTRICT GRANTS-IN-AID						
000 NON-CATEGORICAL	(2,512,820.00)	(2,512,820.00)	0.00	(1,733,658.59)	(779,161.41)	68.99
Totals for 8500s	(2,512,820.00)	(2,512,820.00)	0.00	(1,733,658.59)	(779,161.41)	68.99
8700 <8700>						
000 NON-CATEGORICAL	(5,816,877.00)	(5,816,877.00)	0.00	(3,180,161.39)	(2,636,715.61)	54.67
Totals for 8700s	(5,816,877.00)	(5,816,877.00)	0.00	(3,180,161.39)	(2,636,715.61)	54.67
8800 MED ASSIST REIMBURSE						
000 NON-CATEGORICAL	(1,150,000.00)	(1,150,000.00)	0.00	(1,459,209.58)	309,209.58	126.89
Totals for 8800s	(1,150,000.00)	(1,150,000.00)	0.00	(1,459,209.58)	309,209.58	126.89
9400 SALE OF FIXED ASSETS						
000 NON-CATEGORICAL	(50,000.00)	(50,000.00)	0.00	(2,952.34)	(47,047.66)	5.90
Totals for 9400s	(50,000.00)	(50,000.00)	0.00	(2,952.34)	(47,047.66)	5.90
Revenue Totals	(179,285,398.00)	(179,285,398.00)	0.00	(143,687,521.37)	(35,597,876.63)	80.14
Fund 10 Totals						
Total Expenditure	168,670,055.82	168,670,055.82	7,167,037.92	92,759,760.48	68,743,257.42	59.24
Total Other Expenditure	19,113,944.18	19,113,944.18	0.00	20,630,725.94	(1,516,781.76)	107.94
Total Revenue	(179,235,398.00)	(179,235,398.00)	0.00	(143,684,569.03)	(35,550,828.97)	80.17
Total Other Revenue	(50,000.00)	(50,000.00)	0.00	(2,952.34)	(47,047.66)	5.90

BOARD SUMMARY

Fund: Encumbrances Included
As of: 02/29/2024

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
Total Expenditure	168,670,055.82	168,670,055.82	7,167,037.92	92,759,760.48	68,743,257.42	59.24
Total Other Expenditure	19,113,944.18	19,113,944.18	0.00	20,630,725.94	(1,516,781.76)	107.94
Total Revenue	(179,235,398.00)	(179,235,398.00)	0.00	(143,684,569.03)	(35,550,828.97)	80.17
Total Other Revenue	(50,000.00)	(50,000.00)	0.00	(2,952.34)	(47,047.66)	5.90

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D'HUY Engineering, Inc.
 One East Broad Street, Suite 310 Bethlehem, PA 18018
 Phone: 610.865.3000 www.dhuy.com

INVOICE

No. 60419
 02/23/2024

East Stroudsburg Area School District

50 Vine Street
 East Stroudsburg, PA 18301
 Peter Bard

East Stroudsburg Area School District - Additional Retainer Tasks
287001.01
 For Services Rendered From January 27, 2024 To February 23, 2024

01 - Middle Smithfield Elementary School Leaks

02 - Wetland Delineation at Resica Elementary School

03 - Rescia Core Samples

04 - JTL Auditorium Lighting

Professional Services

	Task	Hours	Rate	Amount
Designer	Computer Aided Drafting	13.50	125.00	\$1,687.50
Director of Engineering	Report Preparation	4.00	195.00	\$780.00
Director of Engineering	Project Administration	.75	195.00	\$146.25
Director of Engineering	Meetings with Client	1.25	195.00	\$243.75
Director of Engineering	Field Survey	4.50	195.00	\$877.50
Graduate Engineer	Site Visit	6.00	100.00	\$600.00
Graduate Engineer	Design & Sketch Concepts	13.50	100.00	\$1,350.00
Total Professional Services for 04				\$5,685.00
Total Charges for 04				\$5,685.00

INVOICE TOTAL \$5,685.00

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D'HUY Engineering, Inc.
 One East Broad Street, Suite 310 Bethlehem, PA 18018
 Phone: 610.865.3000 www.dhuy.com

INVOICE

No. 60420
 02/23/2024

East Stroudsburg Area School District

50 Vine Street
 East Stroudsburg, PA 18301
 Peter Bard

<p>North Campus Storm Pipe Replacement 287034</p> <p>For Services Rendered From January 27, 2024 To February 23, 2024</p> <p>DEI Fee: 7.5% of \$256,760 + \$2,500 = \$21,757</p>

00 - Basic Services

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$21,757.00	\$20,819.27	96.50	\$176.24

INVOICE TOTAL \$176.24

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D'HUY Engineering, Inc.
 One East Broad Street, Suite 310 Bethlehem, PA 18018
 Phone: 610.865.3000 www.dhuy.com

INVOICE

No. 60421
 02/23/2024

East Stroudsburg Area School District

50 Vine Street
 East Stroudsburg, PA 18301
 Peter Bard

<p>Resica ES HVAC Replacement 287036</p> <p>For Services Rendered From January 27, 2024 To February 23, 2024</p> <p>DEI fee: \$182,770 (7% of \$2,611,000)</p>

00 - Basic Services

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$182,770.00	\$109,662.00	60.08	\$146.22

INVOICE TOTAL \$146.22

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D'HUY Engineering, Inc.
 One East Broad Street, Suite 310 Bethlehem, PA 18018
 Phone: 610.865.3000 www.dhuy.com

INVOICE

No. 60422
 02/23/2024

East Stroudsburg Area School District

50 Vine Street
 East Stroudsburg, PA 18301
 Peter Bard

<p>High School North and Lehman I.S. Rooftop Equipment Replacement 287037</p> <p>For Services Rendered From January 27, 2024 To February 23, 2024</p> <p>DEI fee: \$204,085 (7% of \$2,915,500)</p>
--

00 - Basic Services

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$204,085.00	\$122,451.00	62.00	\$4,081.70

INVOICE TOTAL \$4,081.70

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D'HUY Engineering, Inc.
 One East Broad Street, Suite 310 Bethlehem, PA 18018
 Phone: 610.865.3000 www.dhuy.com

INVOICE

No. 60423
 02/23/2024

East Stroudsburg Area School District

50 Vine Street
 East Stroudsburg, PA 18301
 Peter Bard

<p>North Campus Generator Replacement 287039 For Services Rendered From January 27, 2024 To February 23, 2024</p>
<p>DEI fee: \$11,500 (7% of \$100,000 + \$4,500)</p>

00 - Basic Services

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$11,500.00	\$10,343.10	97.50	\$869.40

INVOICE TOTAL \$869.40

Prior Billing Information

<u>Invoice</u>	<u></u>	<u>0 - 30</u>	<u>31 - 60</u>	<u>61-90</u>	<u>Over 90</u>	<u>Balance</u>
60129	1/26/2024	\$474.95	\$0.00	\$0.00	\$0.00	\$474.95
Total Prior Billing		\$474.95	\$0.00	\$0.00	\$0.00	\$474.95

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D'HUY Engineering, Inc.
 One East Broad Street, Suite 310 Bethlehem, PA 18018
 Phone: 610.865.3000 www.dhuy.com

INVOICE

No. 60424
 02/23/2024

East Stroudsburg Area School District

50 Vine Street
 East Stroudsburg, PA 18301
 Peter Bard

<p>Middle Smithfield Elementary and East Stroudsburg Elementary Flooring Replacement 287040</p> <p>For Services Rendered From January 27, 2024 To February 23, 2024</p> <p>DEI fee: \$67,852 (7% of \$969,321)</p>

00 - Basic Services

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$67,852.00	\$31,500.00	60.00	\$9,211.20

INVOICE TOTAL \$9,211.20

Prior Billing Information

<u>Invoice</u>	<u></u>	<u>0 - 30</u>	<u>31 - 60</u>	<u>61-90</u>	<u>Over 90</u>	<u>Balance</u>
60130	1/26/2024	\$18,900.00	\$0.00	\$0.00	\$0.00	\$18,900.00
Total Prior Billing		\$18,900.00	\$0.00	\$0.00	\$0.00	\$18,900.00

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D'HUY Engineering, Inc.
 One East Broad Street, Suite 310 Bethlehem, PA 18018
 Phone: 610.865.3000 www.dhuy.com

INVOICE

No. 60425
 02/23/2024

East Stroudsburg Area School District

50 Vine Street
 East Stroudsburg, PA 18301
 Peter Bard

<p>J.M. Hill Floor Refinishing 287041</p> <p>For Services Rendered From January 27, 2024 To February 23, 2024</p> <p>DEI Estimated Fee: \$13,750 (7.5% of \$150,000 + \$2,500)</p>

00 - Basic Services

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$13,750.00	\$0.00	18.00	\$2,475.00

INVOICE TOTAL \$2,475.00

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EAST STROUDSBURG AREA SCHOOL DISTRICT

REQUEST TO ESTABLISH A SPECIAL ACTIVITY -- 2023-2024

1. NAME OF ORGANIZATION: spring musical _____

2. CHOOSE FROM ONE (1) OF THE FOLLOWING:

Renewal of a Previously-Approved Special Activity Account Establish a New Special Activity Account

Account # _____

Account # (TBD) _____

3. PURPOSE OR OBJECTIVE: (Briefly describe why this organization is being formed.)

The JTL Spring Musical Activity is being reestablished after a 2 year hiatus due to Covid -19.

4. BENEFIT: (Briefly describe how the students/district will benefit from the establishment of this organization.)

The students of JTL will learn valuable teamwork skills, acting, singing and dancing basics, and build self confidence while putting together an age-appropriate musical. The district and community will benefit from the musical by experiencing the magic of theater from their own friends and family.

5. LEADERSHIP: (Briefly describe how this activity will be organized, how it will be run and whether the officers will be elected or appointed.)

The organization will be lead by the director and assistant director

6. FUND RAISING:

a. Will this organization raise funds? Yes No

b. If "yes", briefly describe typical fund-raising activities and who will be involved.

Ads will be sold for the program to local businesses and concessions will be sold at the performances.

7. USE OF FUNDS: (Briefly describe how these funds will be used to benefit the students or the district.)

The funds would be used to for the students' costumes, props, and sets, to make their production the best it can be.

8. FINANCIAL DEPENDENCE:

a. Will this organization require any financial assistance or facilities and equipment to be provided by the General Fund? Yes No

b. If "yes", briefly describe the assistance needed and whether it is a continuing, year-to-year need.

9. FINANCIAL RESPONSIBILITY: (Briefly describe who will be responsible for these funds and how fund-raising, expenditure and/or transfer decisions will be made)

Lori Flanagan as director will be responsible for fundraising

Date Submitted: 02/21/2024 Submitted by: Lori Flanagan

Advisor's Signature: Lori Flanagan

Print Name: Lori Flanagan

Co-Advisor's Signature: _____

Print Name: _____

REQUEST TO ESTABLISH A STUDENT ACTIVITY - 2023-2024

East Stroudsburg North

1. NAME OF ORGANIZATION: STAR CLUB - North

2. CHOOSE FROM ONE (1) OF THE FOLLOWING:

Renewal of a Previously-Approved Student Activity Account [] Account # _____

Establish a New Student Activity Account [x] Account # (TBD) _____

3. PURPOSE OR OBJECTIVE: (Briefly describe why this organization is being formed.)

TO ADEQUATELY PREPARE STUDENTS TO FACE NECESSARY MILESTONES IN LIFE WITH DISCIPLINE & INTEGRITY.

4. BENEFIT: (Briefly describe how the students/district will benefit from the establishment of this organization.)

THE CLUB'S OBJECTIVE IS TO ENCOURAGE STUDENTS TO TAKE ACTIVE ROLES IN THEIR OWN LIVES, FAMILIES, SCHOOL AND COMMUNITY.

5. LEADERSHIP: (Briefly describe how this activity will be organized, how it will be run and whether the officers will be elected or appointed.)

ARMY OFFICIAL PROVIDES CURRICULUM TEACHER SERVES AS ADVISOR & POINT PERSON

6. FUND RAISING:

a. Will this organization raise funds? Yes [x] No []

b. If "yes", briefly describe typical fund-raising activities and who will be involved.

SERVICE-ORIENTED ACTIVITIES WITHIN THE SCHOOL COMMUNITY.

7. USE OF FUNDS: (Briefly describe how these funds will be used to benefit the students or the district.)

- FIELD TRIPS - COURSES - SEMINARS - LITERATURE

8. FINANCIAL DEPENDENCE:

a. Will this organization require any financial assistance or facilities and equipment to be provided by the General Fund? Yes [x] No []

b. If "yes", briefly describe the assistance needed and whether it is a continuing, year-to-year need.

AT THE MOMENT, ONLY THE USE OF FACILITIES (CLASSROOM)

9. FINANCIAL RESPONSIBILITY: (Briefly describe who will be responsible for these funds and how fund-raising, expenditure and/or transfer decisions will be made)

CLUB ADVISOR

Date Submitted: 02.16.24

Submitted by: KAT

Advisor's Signature:

[Handwritten Signature]

Print Name:

KEISHA AGARD-THOMASSINE

Co-Advisor's Signature: _____

Print Name: _____

Principal:

[Handwritten Signature]

Date:

3/12/24

Sent to HR 2/20/24 (one)

Sent to P. Hudak 3/12/24

**COURT OF COMMON PLEAS OF MONROE COUNTY
 FORTY-THIRD JUDICIAL DISTRICT
 COMMONWEALTH OF PENNSYLVANIA**

DANSBURY PROPERTIES, LLC,	:	
Appellant,	:	No. 5710 CV 2023
	:	
vs.	:	
	:	
MONROE COUNTY BOARD	:	
OF ASSESSMENT REVISION,	:	
Appellee.	:	

TAX APPEAL STIPULATION

Property Location: 55 N. Courtland St.

Property ID No: 05-3.1.3.3

Stipulation: It is agreed that the assessment for the above-referenced property shall be as follows for the 2023 school tax year

:

Year	2023
Land	360,000
Building	2,101,190
Total Assessed Value	2,461,190

Stipulation: It is agreed that the assessment for the above-referenced property shall be as follows for the 2024 tax year

:

Year	2024
Land	360,000
Building	1,926,270
Total Assessed Value	2,286,270

It is further stipulated that the above-captioned appeal be marked settled and discontinued.

By: _____
Christopher S. Brown
Attorney for East Stroudsburg Area
School District

By: _____
Jeffrey A. Durney
Attorney for Monroe County
Board of Assessment Revision

By: _____
William B. Cramer
Attorney for Dansbury Properties LLC

**COURT OF COMMON PLEAS OF MONROE COUNTY
FORTY-THIRD JUDICIAL DISTRICT
COMMONWEALTH OF PENNSYLVANIA**

940 HOLDINGS, LLC, :
Appellant, : No. 7394 CV 2023
 :
vs. :
 :
MONROE COUNTY BOARD :
OF ASSESSMENT REVISION, :
Appellee. :

TAX APPEAL STIPULATION

Property Location: 28 Washington St.

Property ID No: 05-3.1.8.36

Stipulation: It is agreed that the assessment for the above-referenced property shall be as follows for the 2023 school tax year

:

Year	2023
Land	242,000
Building	1,391,500
Total Assessed Value	1,633,500

Stipulation: It is agreed that the assessment for the above-referenced property shall be as follows for the 2024 tax year

:

Year	2024
Land	242,000
Building	1,275,400
Total Assessed Value	1,517,400

It is further stipulated that the above-captioned appeal be marked settled and discontinued.

By: _____
Christopher S. Brown
Attorney for East Stroudsburg Area
School District

By: _____
Jeffrey A. Durney
Attorney for Monroe County
Board of Assessment Revision

By: _____
William B. Cramer
Attorney for 940 Holdings LLC



Order Form

This Order Form is dated and is effective as of the Effective Date set forth below and is made by and between East Stroudsburg Area School District (hereinafter "Client") whose principal place of business is 50 Vine Street East Stroudsburg, PA 18301 and Diligent Corporation (hereinafter "Diligent"), with an office located at 1111 19th Street NW, Washington DC, 20036. Each of Client and Diligent are a "Party" and are together the "Parties."

A. Terms of Agreement

This Order Form, together with the General Terms and Conditions available at <https://diligent.com/governance-cloud-terms-conditions> and the applicable Product Terms as identified at <https://diligent.com/product-terms>, form the entire agreement between the parties in respect of the products and services set forth in this Order Form (the "Agreement"). For purposes of this Agreement, in the event of any conflict between the Order Form and the General Terms and Conditions, the Order Form shall control. Notwithstanding anything to the contrary in any purchase order or other document provided by Client, any product or service provided by Diligent to Client in connection with a purchase order related to this Order Form is conditioned upon Client's acceptance of the Agreement. Any additional, conflicting or different terms proffered by Client in a purchase order or otherwise shall be deemed null and void.

B. Diligent Services and Pricing

1. BoardDocs		
<input type="checkbox"/>	BoardDocs Pro Plus	Annual Subscription Fee
<input type="checkbox"/>	BoardDocs Pro	Annual Subscription Fee
<input checked="" type="checkbox"/>	BoardDocs LT Plus	Annual Subscription Fee \$5,900.00
<input type="checkbox"/>	BoardDocs LT Standard	Annual Subscription Fee
<input type="checkbox"/>	On-Site Initial Training	Non-Recurring Subscription Fee
<input checked="" type="checkbox"/>	Remote Implementation*	Non-Recurring Subscription Fee
*If Remote Implementation is selected above, the remote implementation fee will be waived if the Agreement is received signed on or before 3/31/2024		*\$1000.00

Pricing is valid for 30 days from Client's receipt of this Agreement. If the Agreement is received executed by Client after this date, Diligent may accept or reject the Agreement in its sole discretion.

The "Effective Date" of this Agreement shall be the date of the Client's signature, and the Initial Term of the Agreement shall run for 1 year from the Effective Date or, if Fiscal Year Billing is checked in Section C, until the next Fiscal Start Date as identified in Section C. Client shall pay the full annual Subscription Fee if the Initial Term is one year in duration and a prorated portion of the Subscription Fee if the Initial Term is less than one year in duration, plus the full amount for any additional fees (if any).

After the Initial Term, the term of the Agreement will automatically renew for additional 1-year Renewal Terms, unless either Party provides the other written notice of non-renewal no later than 30 days prior to the expiration of the Initial Term or any Renewal Term. Any notices of non-renewal issued by Client to Diligent must be provided to billing@diligent.com.

All Subscription Fees shall be payable by Client, or if a Billing Agent has been selected, Client's applicable Billing Agent, annually in advance. Diligent will invoice Client, or if a Billing Agent has been selected, Client's applicable Billing Agent, on or about execution of this Agreement. All payments are due 60 days from the date of invoice.

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C. Client Invoicing and Notices Information

	Invoicing	Notices
Client Contact Name:		
Address:		
Billing Contact:		
Phone:		
E-mail:		

- IF APPLICABLE:
- Purchase Order Required for Invoicing.
 - Tax-exempt Entity: Please attach a copy of your tax-exemption certificate to this order form.
 - Fiscal Year Billing Required, Fiscal Start Date: July 1

Association Relationship: Pennsylvania School Boards Association*
Does the Association serve as Billing Agent? Yes*
Does the Association have a Preferred Pricing Relationship? Yes
***If the Association serves as a Billing Agent, Client agrees to pay the designated Billing Agent for all charges or fees set out in this Order Form.**

Client acknowledges that fees may be provided at a preferred/discounted rate due to Client's affiliation with the Association identified in this Section. In the event that Diligent is notified that Client's affiliation with the Association has ended, fees for subsequent Renewal Terms will be billed at Diligent's then-current rates.

Notices to Diligent Corporation:

Attn: Legal Department
Diligent Corporation
Email: legal@diligent.com

IN WITNESS WHEREOF, the Parties hereto have executed the Agreement as of the Effective Date.

Please sign below and email to contracts@diligent.com.

Diligent

Client

By: _____
Name: _____
Title: _____
Date: _____

By: _____
Name: _____
Title: _____
Date: _____

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EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 7 day of 02, 2024, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Malcom Law (the "Contractor") of LAW Sound & Lighting

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

**See attached quote

Location of Services:

East Stroudsburg High School North

Effective Date: HSN Graduation 2024

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____
Time (Days/Hour/Other): _____
Total Cost: \$ _____

b) Fixed Rate: \$ 7,400.00 w/out ramps
8,100.00 w/ramps

c) Are expenses included? YES NO
If no, please itemize:

Budget Code: _____

Department: _____

District Initiator: _____

Authorization for Payment: _____ Date: _____

Purchase Order # _____

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601 Lower Lakeview Drive
 East Stroudsburg, PA 18302
 570-588-1707 Fax 570-588-3963, Cell 570-656-7780
MJ@LawSoundandLighting.com
www.lawsoundandlighting.com

CUSTOMER

Name: East Stroudsburg Area School District
 Address: 50 Vine Street PO box 298
 East Stroudsburg, Pa. 18302
 Phone:
 Fax:

Qty./Hrs.	DESCRIPTION: Services
1	Sound system, stage, ground support, cartage, and labor for graduation at ESHS North for 2024 in stadium and gym
28	Stage decks for a 28'x16'x32" stage with skirt at both sites
2	stairs and rails for stage (shared)
4	2)Fantek 20' lifts and 2) Applied Electronics L16 lifts 2 per site
8	Meyer M'elodie line array speakers with flying hardware at stadium
6	QSC KLA line array speakers with flyware and 4 subs at gym
4	Meyer UM-1p monitors for band, choir and stage (shared)
8	Mackie SR450 to fill home and away stands, 4 per side at stadium
1	Yamaha TF console console with lpad and router (shared)
1	workbox with full compliment of mics, cables, DI,stands (shared)
12	Battery powered wedges for uplighting drape behind stage in Gym
8	Opti par fixtures for front wash on stage in gym
3	10' truss to hang frontlighting from and line array speaker system in gym
1	60' of black backdrop to cover bleachers. (pipe and drape) in gym
1	Up to 100' of 8' pipe and drape to finish off corners of gym at stage
4	Additional lighting to light up choir and band in gym
10	Chauvet Tri Tour to uplight the 2 back corners of the gym
	Build the day before Grad.
	6 QSC KLA could be shared with both venues in place of Meyer

Shippi

Make all checks payable to Law Sound & Lighting 601 Lower Lakeview Drive, East Stroudsburg, PA 18302

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601 Lower Lakeview Drive
 East Stroudsburg, PA 18302
 570-588-1707 Fax 570-588-3963, Cell 570-656-7780
MJ@LawSoundandLighting.com
www.lawsoundandlighting.com

CUSTOMER

Name: East Stroudsburg Area School District
 Address: 50 Vine Street PO box 298
 East Stroudsburg, Pa. 18302
 Phone:
 Fax:

Qty./Hrs.	DESCRIPTION: Services
1	Sound system, stage, ground support, cartage, and labor for graduation at ESHS North for 2024 in stadium and gym
28	Stage decks for a 28'x16'x32" stage with skirt at both sites
2	stairs and rails for stage (shared)
4	2) Fantek 20' lifts and 2) Applied Electronics L16 lifts 2 per site
8	Meyer M'elodie line array speakers with flying hardware at stadium
6	QSC KLA line array speakers with flyware and 4 subs at gym
4	Meyer UM-1p monitors for band, choir and stage (shared)
8	Mackie SR450 to fill home and away stands, 4 per side at stadium
1	Yamaha TF console console with Ipad and router (shared)
1	workbox with full compliment of mics, cables, DI, stands (shared)
12	Battery powered wedges for uplighting drape behind stage in Gym
8	Opti par fixtures for front wash on stage in gym
3	10' truss to hang frontlighting from and line array speaker system in gym
1	60' of black backdrop to cover bleachers. (pipe and drape) in gym
1	Up to 100' of 8' pipe and drape to finish off corners of gym at stage
4	Additional lighting to light up choir and band in gym
10	Chauvet Tri Tour to uplight the 2 back corners of the gym
2	Handicap ramps to be shared between sites
	Build the day before Grad.
	6 QSC KLA could be shared with both venues in place of Meyer

Shippi

Make all checks payable to Law Sound & Lighting 601 Lower Lakeview Drive, East Stroudsburg, I

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±818

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 6th day of March 20 24 by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Katherine Uhler (the " Contractor") of Pocono Wildlife Rehab and Education Ctr

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor Will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

SCHEDULE A

Description of Service to be performed (be specific):

45 minute live wildlife presentation of animals native to NEPA and photos with students.

per grade. (3)-45 min sessions

Location of Services:

Smithfield Elementary School

Effective Date: **Tuesday, March 19, 2024**

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ Time (Days/Hour/Other): Total Cost:

b) Fixed Rate: **\$900**

c) Are expenses included? YES or NO If no, please itemize:

NOTE: PAYEE IS POCONO WILDLIFE REHABILITATION CENTER

Budget Code: _____

Department: _____

*SME PTO will
pay by check*

District Initiator:

Authorization for Payment: _____ Date: _____

Purchase Order #

ASSEMBLY IS PAID FOR BY SMITHFIELD ELEMENTARY PTO

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 20th day of Feb., 20 24, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Regina Sayles (the "Contractor") of _____

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

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SCHEDULE A

Description of Service to be performed (be specific):

MUSIC FOR A SCHOOL ASSEMBLY PROMOTING
SCHOOL-WIDE POSITIVE BEHAVIOR.

Location of Services:

JM Hill ELEMENTARY

Effective Date: 4/18/24

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____
Time (Days/Hour/Other): _____
Total Cost: \$ _____

b) Fixed Rate: \$ 700.00

c) Are expenses included? YES NO
If no, please itemize:

Budget Code: _____ Department: _____

District Initiator: _____

Authorization for Payment: _____ Date: _____

Purchase Order # _____



February 23, 2024

Brian Baddick
Assistant Superintendent for Pupil Services
East Stroudsburg Area School District
50 Vine Street
East Stroudsburg, PA 18301

Dear Brian,

As per your email to Harry Keyser February 22, I am confirming that East Stroudsburg Area School District wishes to add an additional 3 special education slots and 10 general education slots to make the total of 11 special education slots and 17 general education slots for the 2023-2024 school year at Tatamy Creek Campus. By guaranteeing slots you are agreeing to pay for the slots for the entire school year. Billing for the additional slots will take effect the business day following receipt of your signature.

For the 2023-2024 school year, the 10% discounted rate for students requiring special education services will be \$209.55 per diem. Any special education students billed above the guaranteed enrollment will be billed at \$232.83 per diem. The 10% discounted rate for general education students is \$179.72 and general education students billed above the guaranteed rate will be billed at \$199.69.

Please sign this letter confirming that you are in agreement with the number of slots and guarantee payment as detailed above and return it to me by email at lynnemann@csfbuxmont.org or mail to 531 Main Street, Bethlehem, PA 18018. We appreciate your confidence in our program and look forward to continuing to serve students and families from your district. If you have any questions, please call me at 215-262-7956.

Sincerely,

Lynne Mann
Assistant Director for Administration

Signature and Title

Date

**NEW STORY
TUITION AGREEMENT
2023-2024 SCHOOL YEAR**

THIS TUITION AGREEMENT is made effective as of the date set forth below by and between New Story, LLC and **EAST STROUDSBURG SCHOOL DISTRICT** ("School District"). For the mutual consideration set forth herein and intending to be legally bound hereby, the parties agree as follows:

1. ("Student") requires special education as defined by his/her Individualized Educational Program ("IEP"). New Story operates a school ("School") located at **751 Keystone Industrial Park Road, Throop, PA 18512**. School is a private licensed school within the Commonwealth of Pennsylvania that provides educational services to children with special education requirements. School employs certified personnel as defined by the Pennsylvania Department of Education and otherwise meets regulatory requirements for a private licensed school. New Story performs all background checks on School staff as required by Section 1-111 of the Public School Code (24 P.S. § 1-111), including child abuse clearances and Pennsylvania and federal criminal history reports. Criminal history reports are updated at least every 60 months. Copies of such documentation shall be provided to the School District upon request. New Story does not employ individuals who are disqualified from having direct contact with children under applicable law. New Story performs employment history reviews as required by 24 P.S. § 1-111.1. New Story will notify School District in writing if it learns that a New Story employee performing services under this agreement is arrested for or convicted of a crime.
2. School District desires to obtain educational services from New Story for Student in accordance with Student's required program pursuant to the student's IEP. New Story has agreed to enroll Student in the School. The parties agree that the special education program offered by New Story within the School is the least restrictive and most appropriate environment within which to provide Student with the required special education as set forth in the IEP.
3. The commencement and ending dates for the Student's enrollment at the School for school year services are set forth on the signature page. Student's enrollment will expire on the ending date. The enrollment of Student at the School may be terminated by either party upon at least twenty-one (21) calendar days written notice to the other party. School District shall remain obligated to pay all amounts due to New Story through the enrollment termination and such obligation shall survive any termination of this Agreement. If student becomes hospitalized or placed at an alternate placement, after ten (10) consecutive days, School District can dis-enroll or choose to pay the low daily rate to maintain enrollment.
4. New Story agrees to provide, within reason, Student with all the services specified within the IEP, including any subsequent revisions to the IEP. New Story shall notify the Student's Parent/Guardian and School District if it cannot provide such services for any

reason. The parties agree that New Story has made no representations or other commitments regarding Student achieving any specific goals specified within the IEP.

5. School District agrees to translating the IEP in the Parent's native language, as required by law and upon request.
6. New Story reserves the right to terminate a Student's enrollment at the School whenever New Story determines, in its sole discretion, that Student is not benefiting from the program being offered, School is unable to effectively deliver services to Student, Student presents a serious risk to the safety of others, and/or Student is in need of services which School is unable to provide. New Story shall provide written notice of its intention to terminate Student's enrollment at least twenty-one (21) calendar days prior to termination except when termination is for serious disciplinary infractions or safety reasons. Serious disciplinary infractions shall be defined at the sole discretion of New Story. However, the parties acknowledge that School is designed and intended to educate students with behavioral challenges and that serious disciplinary infractions as defined by New Story must present exceptional challenges to be so defined.
7. New Story personnel will participate in the IEP development and revision process along with Parent(s)/Guardian(s), School District, and other individuals as appropriate under applicable law. New Story personnel will receive all mandatory training as required by applicable law, including but not limited to, child abuse recognition and reporting training, school safety and security training, and suicide awareness and prevention training.
8. School operates on a school year schedule in accordance with the School's calendar incorporated herein as Attachment "B". The parties agree that the School may be closed by New Story due to inclement weather or for other safety reasons without prior notice to School District. In the event of an extended school closure, New Story agrees to make a good faith effort to provide continuity of education for the Student using alternative means during the period of closure. New Story's plan to reopen after an extended school closure will comply with Pennsylvania Department of Education guidelines and any other applicable law, regulation or governmental agency recommendations.
9. The charge for the special education classroom program provided by New Story within School is **\$388.00** per day based on enrollment. The foregoing charge includes the additional individualized services listed in Attachment A hereto and specified in the IEP provided by employees or agents of School ("Related Service"). New Story shall notify School District of any modifications to the forgoing charge. Unless School District elects to terminate this Agreement and the enrollment of the Student within thirty (30) days of such notice, School District agrees to pay any modified charge amount.
10. The fees indicated in Section 9 shall be discounted by \$10/day for each additional student that School District enrolls in New Story beyond the initial 5 (five) students and \$20/day for each additional student that the District enrolls beyond the initial 15 (fifteen) students. Such discount shall be determined and applied at the sole discretion of New Story.

11. New Story shall invoice School District for special education classroom program fees as indicated in Section 9 above within ten (10) days of the beginning of the month for which services are scheduled to be provided, and the discount provided for in Section 10, if applicable, shall be reflected in such invoice. School District shall pay the invoice within thirty (30) days of the invoice date.
12. School District shall send payments to the following address:

NEW STORY, LLC
PO Box 787226
Philadelphia, PA 19178-7226

13. Any amounts due New Story under the terms of this Agreement, which are not paid within thirty (30) days of the invoice date shall accrue interest at the rate of 1.5% per month, or such portion thereof from the due date, until payment is received by New Story. New Story shall allocate any partial payments in its sole discretion to any components of School District's outstanding balance. All academic reports will be held until the amounts due are paid in full. In the event that New Story has to pursue collection to recover any unpaid amounts, the School District will be responsible for any costs of collection, including attorney's fees. In addition to the foregoing, if School District is more than 45 days past due, paragraph 10 and the discount provided therein will not apply until School District's account is less than 30 days past due.
14. This Agreement, as well as matters pertaining to student discipline and termination, shall be governed by the Commonwealth of Pennsylvania law, and the rules and regulations promulgated by the Pennsylvania Department of Education applicable to private schools. Neither New Story nor the School shall be subject to the laws of any other state. All disciplinary proceedings and post-disciplinary proceedings, such as IEP team meetings, shall be held on School campus unless otherwise arranged by New Story.
15. No representations, promises, or agreements not expressly set forth herein in writing shall be binding on the parties hereto.
16. No change, amendment or modification to this Agreement shall be effective unless it is in writing and signed by both the School District's and New Story's authorized personnel.
17. Unless specified otherwise, all references to number of days shall be calendar days.
18. School District represents and warrants that the individual executing this Agreement is duly authorized to execute and deliver this Agreement on its behalf and this Agreement is a valid and binding obligation of School District.

19. School District agrees to indemnify, defend, and hold New Story harmless from any claims, losses, suits or damages caused by or arising from the negligence or willful misconduct of School District, its agents, and its employees. School District's obligation to indemnify shall survive the termination of this Agreement.

New Story agrees to indemnify, defend, and hold School District harmless from any claims, losses, suits or damages caused by or arising from the negligence, or willful misconduct of New Story, its agents, and its employees. New Story's obligation to indemnify shall survive the termination of this Agreement.

20. New Story shall maintain the following insurance coverages in the following limits for the term of this Agreement:

General Liability	\$1 million per occurrence/\$3 million aggregate
Abuse or Molestation	\$1 million per occurrence/\$3 million aggregate
Social Services Professional Liability, including Nurses And Professional Educators	\$1 million per occurrence/\$3 million aggregate

21. The undersigned School District has reviewed this agreement and hereby acknowledge School District's understanding of the terms of this Agreement and agrees to abide by and be held responsible for payment of the obligations set forth above.
22. All information of any kind regarding Student, including (without limitation) confidential Student data, shall be kept strictly confidential by School and New Story, and shall not be used or disclosed for any purpose except as provided in this Agreement. This obligation of confidentiality shall survive the expiration or termination of this Agreement. As used herein, the term "confidential Student data" shall include, without limitation, any personal or identifying Student information, names, addresses, date of birth, social security or other identification numbers, attendance records, grades, test results, assessments, work product, disciplinary records, and any information deemed to be a "Student record" under the Family Educational Rights and Privacy Act.
23. New Story and School District consent and agree that any legal proceedings relating to the subject matter hereof shall be maintained in the Court of Common Pleas of the county in which the New Story School is located, or, if applicable, the United States District Court of the Middle District of Pennsylvania, and all Parties hereto consent and agree that jurisdiction and venue for such proceedings shall lie exclusively within said court. Service of process in any such proceeding may be made by certified mail, return receipt requested, directed to the respective Party at the address set forth at the end of this Agreement.

NEW STORY

By: Alisa Shaffer
Name: Alisa Shaffer
Title: Special Education Director

Date: 2-6-24

By: _____
Name: Terri Crahalla
Title: Regional Vice President

Date: _____

Address: 751 Keystone Industrial Park Road
Throop, PA 18512

Address: 50 Vine Street
East Stroudsburg, PA 18301

Attendance Commencement Date :

Attendance Termination Date: May 29, 2024 or last day according to school make up days.

EAST STROUDSBURG SCHOOL DISTRICT

By: _____
Name: _____
Title: _____

Date: _____

ATTACHMENT "A"

RELATED SERVICES- This section will change in each region

In order to better serve the School District, New Story uses a tiered pricing model. Specifically, if Student's behaviors exhibit a high level of acuity, then the daily charge for the special education classroom program provided by New Story within School is \$388. If Student's behaviors exhibit a moderate level of acuity, then the daily charge for the special education classroom program provided by New Story within School is \$333. If Student's behaviors exhibit a low level of acuity, then the daily charge for the special education classroom program provided by New Story within School is \$282. In rare cases, a student may exhibit a very high level of acuity, warranting an extra high daily rate of \$515. In all cases, New Story will work with the School District to mutually determine whether a Student's behaviors exhibit a high, extra high or a low level of acuity

The charge for the special education classroom program provided by New Story within School to is **\$388.00**.

The following are the Related Services that New Story provides at School:

- Occupational Therapy
- Speech Therapy
- Behavior Consultation
- Individual Counseling
- Group Counseling
- Crisis Intervention

If provided by IU employed therapists, the IU will bill the district in accordance with the IU rate schedule.

ATTACHMENT "B"

New Story Schools

751 Keystone Industrial Park Road, Throop, PA 18512
 School Hours: 8:30am to 2:30pm / Early Dismissals: 12:00pm
 Office Hours: 8:00am - 4:00pm

2023-2024 School Calendar

August 2023						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2023						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2023						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January 2024						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2024						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March 2024						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2024						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

May 2024						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2024						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

School Closed: No Students or Staff
 Early Dismissal: 12:00pm Students

School Closed: In-Service Day
 First and Last Day of School

End of Marking Period

****Follow Mid Valley School District for weather delays and closures****

Aug 14-21	Planning/Development Days	Feb 16	Early Dismissal 12:00pm/In-Service
Aug 22	First Day of School for Students	Feb 19	School Closed
Sept 1	Early Dismissal 12:00pm/In-Service	Mar 27	Early Dismissal 12:00pm
Sept 4	School Closed	Mar 28-Apr 1	School Closed
Sept 22	Early Dismissal 12:00pm/In-Service	Apr 19	Early Dismissal 12:00pm/In-Service
Oct 9	School Closed	May 3	School Closed
Oct 27	School Closed/In-Service Day	May 24	Early Dismissal 12:00pm
Nov 10	School Closed	May 27	School Closed
Nov 22-24	School Closed	May 29	Early Dismissal 12:00pm/In-Service
Dec 22	Early Dismissal 12:00pm/In-Service	May 29	Last Day of School for Students
Dec 25-Jan 1	School Closed	May 30-31	Staff In-Service Days
Jan 2	School Closed/In-Service Day	Jun 20-Jul 26	ESY Program
Jan 12	Early Dismissal 12:00pm/In-Service	Jun 21, 28	Early Dismissal 12:00pm/In-Service
Jan 15	School Closed	Jul 4-5	School Closed
		Jul 12, 19, 26	Early Dismissal 12:00pm/In-Service

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 11th day of March, 20 24, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Gail Kapson (the "Contractor") of The Woodlands

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

Venue for North HS Class of 2024 Prom
on Saturday May 4 from 5-10pm.

Location of Services:

The Woodlands
1073 Rte 315
Wilkes-Barre, PA 18702

Effective Date:

May 4, 2024

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ 46.95 per person (250)
Time (Days/Hour/Other):
Total Cost: \$ 11,737.50

b) Fixed Rate: \$ _____

c) Are expenses included? YES NO
If no, please itemize:

Budget Code: _____

Department: _____

District Initiator: _____

Authorization for Payment: _____ Date: _____

Purchase Order # _____

Experience
THE WOODLANDS 

March 7, 2024

Jennifer Marmo
East Stroudsburg High School North Prom
279 Timberwolf Drive
Dingmans Ferry, PA 18328
137191@esasd.net

Dear Jennifer:

Thanks Jennifer!

Thank you for hosting the East Stroudsburg High School North Prom to be held at The Woodlands on Saturday, May 4, 2024. Below is the detail for your upcoming event:

DATE	TIME	EVENT	GUESTS
Saturday / 05-04-24	05:00 PM-10:00 PM	Banquet	250

Enclosed please find a copy of your contract. Please sign and return to the Sales Office. Should any additions or deletions be necessary, please call one of our Sales Associates at (570) 824-9831 ext. 327, so we can make the appropriate changes.

A guaranteed guest count must be called into the Sales Office at least three (3) working days prior to your function.

Thank you for selecting The Woodlands; we look forward to serving you.

Very truly yours,

The Woodlands Inn & Resort



Gail Kapson
Director of Catering

Account Name: East Stroudsburg High School North Prom Contract Number: 1204489
 Contact Name: Marmo, Jennifer Booking Name: East Stroudsburg High School North Prom
 Address: 279 Timberwolf Drive Post As: East Stroudsburg High School North Prom
 Dingmans Ferry, PA 18328 On Site:
 Telephone: 570-460-0139 Booked By: Gail Kapson
 Fax:
 E-mail: jennifer-marmo@esasd.net

Saturday, 05/04/24

Function	Time	Set-up	Exp/Gtd	Rental
Banquet	05:00 PM - 10:00 PM	Rounds	250 / 0	
Food		Beverage Service		
05:30 PM To 10:00 PM		05:00 PM To 10:00 PM		
Prom Package @ \$46.95 Per Person		5 Hour Soda & Water Bar		
Exp 250 / Gtd / Set		Event Details		
Pretzels & Potato Chips		05:00 PM To 10:00 PM		
Pasta Marinara		Timeline		
***		5:00 p.m.- Arrival		
____ Parmesan Cheese Encrusted Chicken		5:30 p.m.- Dinner Served		
____ Chick Pea Pasta In Olive Oil w/ Assortment of Spring		10:00- Departure		
Vegetables (GF) + <i>Vegan</i>		Room Set-up		
***		05:00 PM To 10:00 PM		
Roasted Red Potatoes		Rounds		
Green Beans		Tablecloths- Black		
***		Napkins- White		
Rolls & Butter		Registration Table w/ 4		
***		Chairs- Outside		
Warmed Chocolate Chip Cookie with Ice Cream		Assigned Seating- Our		
		Table Numbers		
		1 Large Dance Floor		
		DJ/Band Space		
		Security		
		Bartender		
		Theme- Violet Twilight		

TAX Exempt

Deposit	%	Deposit Req.	Due Date	Paid Deposit	Due Amount	Description
Catering		350.00	08-05-23	350.00	0.00	1st Deposit Check 1318
Catering		350.00	10-12-23	350.00	0.00	check 1319
Catering		300.00	11-10-23	300.00	0.00	check 1320
		1,000.00		1,000.00	0.00	

An exact guarantee is required three working days prior to your event. If not received, the estimate figure will be used as the guarantee for billing purposes. Food and Beverage is subject to 6% sales tax and 20% service charge. Meeting rooms and Audio Visual are subject to 6% sales tax. If room setup changes occur day of event, additional charges will be incurred. _WOODS

Jennifer Marmo
 East Stroudsburg High School North Prom 03-07-24
 Organization Authorized Signature Gail Kapson 03-07-24
 Director of Catering

Date Last Printed: 03-07-24

Customer Initials JLM

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TERMS & CONDITIONS FOR THE WOODLANDS INN AND RESORT

Events

-Any and all events that have been confirmed with the Sales office must have details completed no later than 30 days prior to the event start date. A completed **Banquet Event Order (B.E.O)** will be sent directly to client upon completion of details.

-A guaranteed guest count must be called into the Sales Office 3 business day prior to function date. If a count is not called in, the amount on the B.E.O. will be used as the guarantee. All food and beverage will be prepared based on the guarantee. If a count increases the day of the event, additional charges may apply. The resort cannot be responsible for service of more than 5% over the guarantee. Your final guarantee is not subject to reduction.

-All Federal, State and Local Laws with regard to food and beverage purchases and consumption are strictly adhered and we reserve the right to inspect and control all events being held on the premises.

Outside Food & Beverage - No food or beverage of any kind may be brought into the Hotel by anyone without our prior approval. A reasonable charge shall be applied for serving any such food or beverage, which has our prior approval.

Bar - Whenever bar facilities for serving alcoholic beverages are arranged at any function, we have the right to deny service of alcoholic beverages to any guest we deem to be under the age of 21 years in the event that the guest cannot provide identification to the contrary.

Accommodations - Check in Time 4:00 pm - Check out Time 11:00 am

-The block will be automatically released on the release date indicated upon your contract. The remaining rooms will revert back to the hotel for general sale. The negotiated rate will no longer apply.

Reservations - If reservations are made by a rooming list, all rooms must be held by a guaranteed payment. The rooming list must be received before the block release date on the contract. In the event of a no-show you will be held responsible for a one night payment and the remaining nights reservations will be released. If reservations are made individually, they will be held until 6:00 pm the day of arrival or may be required to guarantee with a credit card prior to arrival.

Price Increases

Prices quoted are subject to increase to meet increased costs of supplies or operation at the time of the event, due to increases in costs of commodities, labor, taxes or other similar reasons subsequent to the signing of this agreement and the Patron agrees to pay such increased prices. The Resort, at its option, may in the event of such increased costs instead make reasonable substitutions in menu items.

Payment and Billing

-All organizations not on our approved billing list must complete a Credit Application to be submitted at least 30 days prior to the event. Only upon approval by our credit department will invoicing privileges be extended. If invoicing privileges have not been extended, a valid credit card number is required to guarantee with full payment required on the day of the function. All bills are due and payable upon receipt of the invoice and past due balances will bear interest at the Resort's current rate. -Certain "social" events (i.e. weddings, birthdays, engagements, anniversaries, bar/bat mitzvahs, formals, etc.) must be prepaid in full at least three days prior to the function, unless alternate arrangement have been made.

-The estimated amount shall be calculated based on the finalized arrangements outlined in the B.E.O. We reserve the right to cancel the event should prior credit approval not be obtained, or if full prepayment has not been received by the Resort by three days prior.

Deposits

All "social" events (i.e. weddings, birthdays, engagements, anniversaries, bar/bat mitzvahs, formals, festive parties) may be confirmed only upon the receipt a nonrefundable deposit; the amount of which will be outlined in the Confirmation Letter. Deposit payment may be made via check, cash, money order or credit card.

Attrition

After written confirmation signed B.E.O. the number of guests cannot be lowered by more than 30% of the original attendance. In the event of an attendance reduction, we reserve the right to charge for the "minimum attendance" and relocate the event to another location.

Cancellation Policy

Meeting and Social Events -Should your event cancel, the Resort shall be entitled to charge the following fee in an attempt to recover anticipated revenue of function rooms, food and beverage accordingly. Events booked on Friday, Saturday or Sunday evenings that require deposits are non-refundable. If a comparable event is rebooked in the event space, the deposit will be refunded on a schedule based on the discretion of the sales office. Should the event cancel less than 30 days prior to your arrival a cancellation fee of 25% of the anticipated revenue will apply. Events that cancel less than 3 days prior to the event will be charged 100% of the anticipated event revenue. Accommodations - Group reservations that are cancelled less than 30 days prior to arrival may be billed for 25% of the anticipated daily room revenue less taxes or gratuities. Conventions or Conferences -Any deposits that are received for the events are non-refundable and non-transferable. Events that are cancelled less than 3 months prior may be billed for 25% of the anticipated meeting rental, food and beverage and accommodations less any taxes or gratuities.

Damage/Property Loss and Indemnity

-No items may be attached to the hotel walls, floors, ceiling, furniture or fixtures where the event is held, or to any other hotel property. Any damage or loss caused to hotel property by your guests, representatives or invitees shall be your responsibility in addition to the cost of any repair and/or replacement made necessary by such damage. We cannot assume any responsibility or liability for any damage to, or loss of, any personal property brought into the Resort. All property or equipment brought into the Hotel must be removed from the premises at the conclusion of the event.

-The patron shall be responsible for any damages (including property damages and/or personal injuries) suffered or incurred by the Resort or any employee or staff member of the Resort caused by the Patron or any guest or outside contractor hired by the Patron. The Patron agrees to indemnify and hold harmless the Resort, the manager of the Resort, all entities affiliated therewith and their officers, directors and employees (the "indemnities") from all actions, costs, claims, losses, expenses and/or damages, including reasonable attorney's fees, arising out of or resulting from the Patrons use of the services and facilities of the Hotel unless the same are due to the gross negligence or willful misconduct of the Indemnities or any one or more of them.

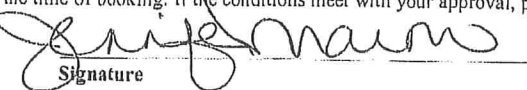
Deliveries

Any materials or boxes arriving at the Resort should be delivered no more than two days prior and are to be removed the day after the event(s), if not before. Deliveries are accepted weekdays from 8:00am-4:00pm. A \$1.50 per day, per box handling fee will be charged for items that are remaining after the event concludes. We assume no responsibility for delivered items.

Acceptance of Contract

All claims for alleged defects in the performance of the Resort, shall be deemed waived and released unless made in writing within 48 hours of your event. We shall not be liable for damages or otherwise due to labor troubles; strikes; government regulations; utility shortages; acts of God, or any other cause beyond our control. These terms and conditions and the agreement to which they apply shall not be modified except by writing signed to by both parties. The Resort requires full disclosure of the nature of the event/group booking and the party(ies) responsible for the event. The Resort reserves the right to cancel any group booking without penalty, should this information not be disclosed at the time of booking. If the conditions meet with your approval, please indicate your acceptance by signing one copy of this agreement within 10 days upon receipt.

Accepted by:


Signature

3/11/24
Date

I agree to the Banquet Event Terms & Conditions

THE WOODLANDS - 1073 HIGHWAY 315 - WILKES-BARRE, PA 18702 - 800-762-2222

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RESOLUTION

CONCERNING COLONIAL INTERMEDIATE UNIT 20 BUDGET

Section 914-A (6)(i) Act 102 of 1970, requires that the Intermediate Unit Budget shall be approved by “at least a majority of school districts comprising the Intermediate Unit.”

At a meeting on _____, 2024, the members of the Board of Directors of the **East Stroudsburg Area School District**, a member of the Colonial Intermediate Unit 20, voted on the following budgets, as recorded in the Minutes of the Board for fiscal year July 1, 2024, to June 30, 2025:

GENERAL OPERATING BUDGET, INCLUDING:

Educational Support Services

Human Resources and Research Services

Curriculum and Instructional Services

Instructional Material Services

TOTAL - \$4,258,620

VOTE: YEA _____ NAY _____ ABSTAIN _____ ABSENT _____

President

Secretary

INSTRUCTIONS: Each school district will file one copy of this form with the Intermediate Unit office and it shall be made part of the Intermediate Unit budget file to confirm compliance with Section 912-A(6)(i), Act 102 of 1970.

East Stroudsburg Area School District

Enrollment Count Matrix

Count of all actively enrolled students for the current school year. Note: students with multiple building enrollments (ME) will be counted once. See details for building choice.

BLDG	GRADE HMRM	EI	KF	01	02	03	04	05	06	07	08	09	10	11	12	HmRm Total
		21CC	All	0	0	0	0	0	0	0	1	1	2	1	2	4
	21CC Total	0	0	0	0	0	0	0	1	1	2	1	2	4	2	13
AACS	All	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1
	AACS Total	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1
ADM	All	6	0	0	0	0	0	0	0	0	0	0	0	0	0	6
	ADM Total	6	0	0	0	0	0	0	0	0	0	0	0	0	0	6
AGCC	All	0	1	1	5	2	1	0	4	2	2	1	2	1	1	23
	AGCC Total	0	1	1	5	2	1	0	4	2	2	1	2	1	1	23
AHCC	All	0	0	0	0	0	0	0	0	0	0	0	1	2	0	3
	AHCC Total	0	0	0	0	0	0	0	0	0	0	0	1	2	0	3
BES	All	0	72	73	73	67	61	63	0	0	0	0	0	0	0	409
	BES Total	0	72	73	73	67	61	63	0	0	0	0	0	0	0	409
CCAC	All	0	4	2	12	10	10	13	17	26	15	14	10	14	13	160
	CCAC Total	0	4	2	12	10	10	13	17	26	15	14	10	14	13	160
CPDL	All	0	0	1	0	0	1	0	1	1	0	0	0	0	0	4
	CPDL Total	0	0	1	0	0	1	0	1	1	0	0	0	0	0	4
ECCS	All	0	0	0	0	0	0	0	2	3	3	1	0	1	2	12
	ECCS Total	0	0	0	0	0	0	0	2	3	3	1	0	1	2	12
EHN	All	0	0	0	0	0	0	0	0	0	0	226	230	236	232	924
	EHN Total	0	0	0	0	0	0	0	0	0	0	226	230	236	232	924
EHS	All	0	0	0	0	0	0	0	0	0	0	331	328	344	312	1315
	EHS Total	0	0	0	0	0	0	0	0	0	0	331	328	344	312	1315
ESE	All	0	90	87	98	106	111	110	0	0	0	0	0	0	0	602
	ESE Total	0	90	87	98	106	111	110	0	0	0	0	0	0	0	602
HOME	All	0	14	11	22	22	25	23	13	8	5	5	8	6	3	165
	HOME Total	0	14	11	22	22	25	23	13	8	5	5	8	6	3	165
IPCC	All	0	2	3	0	3	0	0	1	2	2	6	4	0	3	26
	IPCC Total	0	2	3	0	3	0	0	1	2	2	6	4	0	3	26
IU20	All	0	15	14	29	7	9	10	6	17	17	9	13	13	14	173
	IU20 Total	0	15	14	29	7	9	10	6	17	17	9	13	13	14	173
JMH	All	0	64	71	100	70	74	72	0	0	0	0	0	0	0	451
	JMH Total	0	64	71	100	70	74	72	0	0	0	0	0	0	0	451
JTL	All	0	0	0	0	0	0	0	289	333	298	0	0	0	0	920
	JTL Total	0	0	0	0	0	0	0	289	333	298	0	0	0	0	920
LIS	All	0	0	0	0	0	0	0	185	206	216	0	0	0	0	607
	LIS Total	0	0	0	0	0	0	0	185	206	216	0	0	0	0	607
LLAC	All	0	0	0	0	0	0	0	0	1	1	0	2	0	0	4
	LLAC Total	0	0	0	0	0	0	0	0	1	1	0	2	0	0	4
LVAR	All	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1
	LVAR Total	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1
LVCS	All	0	0	0	0	0	0	0	0	0	0	3	0	2	1	6
	LVCS Total	0	0	0	0	0	0	0	0	0	0	3	0	2	1	6
MSE	All	0	56	80	69	55	86	68	0	0	0	0	0	0	0	414
	MSE Total	0	56	80	69	55	86	68	0	0	0	0	0	0	0	414
NPUB	All	0	12	15	12	23	18	20	16	19	27	10	25	12	20	229
	NPUB Total	0	12	15	12	23	18	20	16	19	27	10	25	12	20	229

BLDG	GRADE HMRM	GRADE														HmRm Total
		EJ	KF	01	02	03	04	05	06	07	08	09	10	11	12	
OOD	All	0	0	0	0	0	0	0	0	0	2	2	1	0	1	6
	OOD Total	0	0	0	0	0	0	0	0	0	2	2	1	0	1	6
PACC	All	0	4	2	1	2	2	2	1	6	5	4	4	5	4	42
	PACC Total	0	4	2	1	2	2	2	1	6	5	4	4	5	4	42
PADL	All	0	0	0	1	0	0	0	0	0	0	0	0	1	1	3
	PADL Total	0	0	0	1	0	0	0	0	0	0	0	0	1	1	3
PALC	All	0	0	1	0	1	0	0	2	4	0	2	4	1	2	17
	PALC Total	0	0	1	0	1	0	0	2	4	0	2	4	1	2	17
PAVC	All	0	4	1	1	2	2	2	1	2	2	1	4	3	1	26
	PAVC Total	0	4	1	1	2	2	2	1	2	2	1	4	3	1	26
RCCS	All	0	2	3	4	5	1	5	6	3	5	4	6	7	2	53
	RCCS Total	0	2	3	4	5	1	5	6	3	5	4	6	7	2	53
RES	All	0	74	76	84	58	58	72	0	0	0	0	0	0	0	422
	RES Total	0	74	76	84	58	58	72	0	0	0	0	0	0	0	422
SMI	All	0	63	48	49	52	63	56	0	0	0	0	0	0	0	331
	SMI Total	0	63	48	49	52	63	56	0	0	0	0	0	0	0	331
Total All Buildings		6	477	489	560	485	522	517	545	634	603	620	644	652	614	7368

NOTES:

1. (NA) indicates students not assigned to any homeroom.
2. Student homeroom assignments are based on current enrollment.

PA Cyber / Charter Schools

21CC	21 st Century Cyber School
AACS	Arts Academy Charter School
ADEL	Adelphoi Ketterer Charter School
ADM	East Stroudsburg Area School District
AGCC	Agora Cyber Charter
AHCC	Achievement House Cyber Charter
BES	Bushkill Elementary
CCAC	Commonwealth Cyber Charter Academy
CPDL	Central PA Digital Learning Foundation
EAAC	Easton Arts Academy Charter
ECCS	Evergreen Community Charter School
EEAC	Executive Education Academy Charter
EHN	High School – North
EHS	High School – South
ESE	East Stroudsburg Elementary
HOME	Home-Education
IAAC	Innovative Arts Academy Charter
IPCC	Insight PA Cyber Charter
IU20	Intermediate Unit 20
JMH	JM Hill Elementary
JTL	JT Lambert Intermediate
LIS	Lehman Intermediate
LLAC	Lincoln Leadership Academy Charter
LVAR	Lehigh Valley Academy Regional Charter
LVCS	Lehigh Valley Charter School
MSE	Middle Smithfield Elementary
NPUB	Non-Public
OOD	Out-of-District
PACC	PA Cyber Charter
PADL	PA Distance Learning Cyber
PALC	PA Leadership Cyber
PAVC	PA Virtual Cyber
RCCS	Reach Cyber Charter
RES	Resica Elementary
SMI	Smithfield Elementary