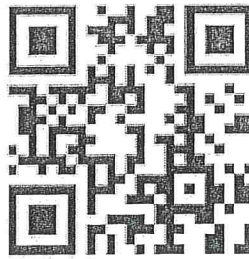


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EDUCATION P&R COMMITTEE

The Education Programs and Resources Committee usually meets on the second Wednesday of every month.

Agendas & Minutes



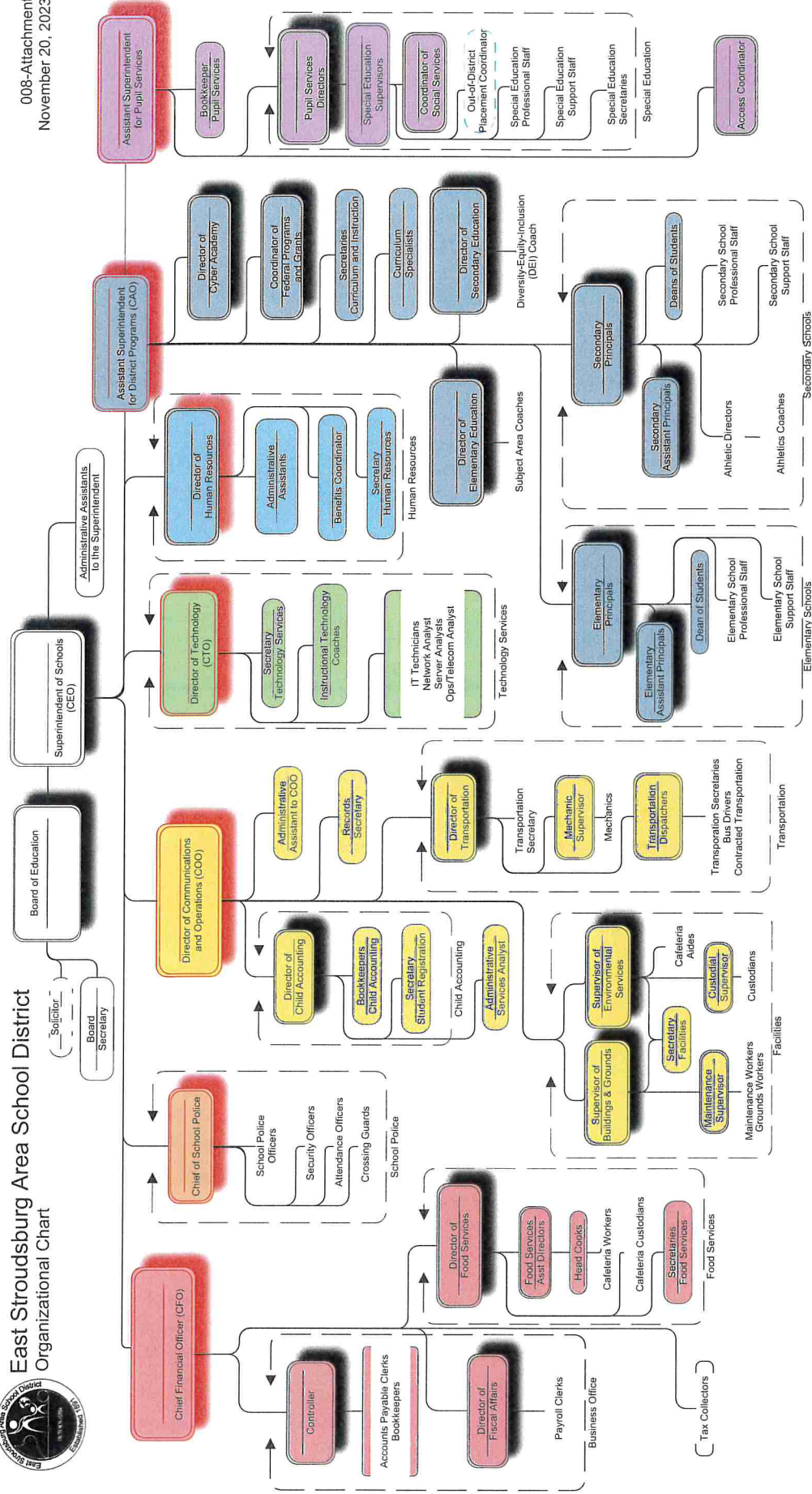
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Presentations



East Stroudsburg Area School District Organizational Chart

008-Attachment
November 20, 2023



JT Lambert Intermediate

12/07/2023 09:15 AM

23718

NAME *	SCHOOL *	DEPARTMENT *	ACTIVITY *
JT Lambert Interme	J T Lambert Int (JTL)	JTL	JT Lambert
CONTACT *	DEPT./ACTIVITY		
Fabiola Souffrant	JTL/JT Lambert		

DESTINATION CONTACT	DEPARTURE *	DESTINATION *	DESTINATION STATE *
Nelsa or Shanell	J T Lambert Int (JTL)	Liberty Science Cent	NJ
DESTINATION PHONE	DEPART DATE/TIME *	DESTINATION STREET *	DESTINATION POSTAL CODE *
(201) 253-1310	12/07/2023 09:15 AM	222 Jersey City Blvd	07305
DESTINATION EXT	DEPARTURE NOTES	DESTINATION CITY	DESTINATION NOTES
None	Two buses will be needed - gifted students from Smithfield, J M Hill, ESE, RES, MS E, BES, and Lehman will all meet at JTL to board the bus with JTL students to leave for the Liberty Science Center at 9:15am	Jersey City	We hope to arrive at the museum at 11am, leave the museum at 3:30pm, and return to JTL by 5:30pm.
DIRECTIONS *	RETURN DATE/TIME *	DESTINATION TITLE *	EQUIPMENT *
J T Lambert Intermediate School 2000 Milford Rd, East Stroudsburg, PA 18301	12/07/2023 05:30 PM	Group Services Team	SCHOOL BUS

Get on I-80 E in Delaware Water Gap from US-209 BUS/Milford Rd, PA-447 S/Independence Rd, US-209 N and River Rd 13 min (5.6 mi)

Follow I-80 E, NJ-24 E and I-78 E to Jersey City Blvd in Jersey City. Take the exit toward Lib

erty Science Centre/
Light Rail/Park-
Ride from I-78 E
1 hr 10 min (73.4 mi)

NOTES

I wasn't sure which account to choose for the invoice. I selected that specific account name because it mentioned "gifted" since this is a trip for our elementary and middle school gifted students. The cost will be covered by the students and adults attending the trip. Payment will be collected from participants in cash to cover the buses and the ad

BILLING NOTES

None

INVOICING INFORMATION

Account Name: EHN GIFTED BUDGET(HSN/HS NORTH / Amount: \$ 0.00 / / Invoice Date: / Payment Date:

Add



FIELD TRIP INVOICE GRID

Account Name	Amount	Purchase Order	Invoice Date	Payment Date
EHN GIFTED BUDG...	0			

1 of 1

#VEHICLES *

2

#STUDENTS *

71

#ADULTS *

14

#WHEEL CHAIRS *




0

Vehicle	Bus Aide	Driver	Total Cost
---------	----------	--------	------------

0 of 0

FIELD TRIP HISTORY GRID



Status	Notes	Updated Date Time	Updated User Name
 Level 1 - Request S...		10/20/2023 11:43 AM	Souffrant, Fabiola
 Level 2 - Request A...		11/03/2023 04:41 PM	Lenhart, Ray
 Level 3 - Request A...		11/08/2023 09:32 AM	Vitulli, William

Blank

ACDA Eastern Division Honors Choir

02/28/2024 09:00 AM # 23766

NAME *	SCHOOL *	DEPARTMENT *	ACTIVITY *
ACDA Eastern Division Honors Choir	E Stroudsburg HS - N (EHN)	HSN	N Choir
CONTACT *	DEPT./ACTIVITY		
Keith LaBar	HSN/N Choir		

DESTINATION CONTACT	DEPARTURE *	DESTINATION *	DESTINATION STATE *
None	E Stroudsburg HS - N	Omni Hotel and Res	RI
DESTINATION PHONE	DEPART DATE/TIME *	DESTINATION STREET *	DESTINATION POSTAL CODE *
None	02/28/2024 09:00 AM	1 W Exchange St	02903
DESTINATION EXT	DEPARTURE NOTES	DESTINATION CITY	DESTINATION NOTES
None	7 students from the North High School Choirs auditioned and were selected to the American Choral Directors Association Eastern Division Honors Choir. These students will travel to Providence Rhode Island, rehearse with students and conductors from the eastern seaboard and then perform at the conclusion of the conference.	Providence	None

DIRECTIONS *	RETURN DATE/TIME *	DESTINATION TITLE *	EQUIPMENT *
https://www.google.com/maps/dir/East+Stroudsburg+North+High+School,+Timberwolf+Drive,+Bushkill,+PA/Omni+Providence+Hotel,+West+Exchange+Street,+Providence,+RI/@41.7204566,-75.9072335,7z/data=!3m2!4b1!5s	03/02/2024 10:00 PM	Convention Center	CHARTER BUS

0x89c488888e981c4
b:0x392b024943b5b
620!4m14!4m13!1m
5!1m1!1s0x89c3607
51e135645:0x1ffa8f6
59db5b41c!2m2!1d-
75.0181496!2d41.17
76003!1m5!1m1!1s0

NOTES

We plan on renting a mini van as we have done in the past for this festival.

BILLING NOTES

None

INVOICING INFORMATION

Account Name: 10-3210-513-000-30-819-121-000-

Add



FIELD TRIP INVOICE GRID

Account Name	Amount	Purchase Order	Invoice Date	Payment Da
10-3210-513-000-3...	300			

1 of 1

#VEHICLES *

1

#STUDENTS *

7

#ADULTS *

3

#WHEEL CHAIRS *

0

Add



FIELD TRIP RESOURCE GRID

Vehicle	Bus Aide	Driver	Total Cost
---------	----------	--------	------------

0 of 0



FIELD TRIP HISTORY GRID

Status	Notes	Updated Date Time	Updated User Name
<div>Level 1 - Request S...</div>		11/01/2023 12:39 PM	Labar, Keith
<div>Level 2 - Request A...</div>		11/09/2023 10:47 AM	Brenneman, Benjamin
<div>Level 3 - Request A...</div>		11/13/2023 08:54 AM	Vitulli, William

East Stroudsburg Area School District

Act 93 Position - Director of Fiscal Affairs

Division/Department: Administration/Business Office

Location: Administration Building

Job Title: Director of Fiscal Affairs

Reports to: Chief Financial Officer

Terms of Employment:

Twelve-month work year. Salary and work year are concurrent with the District's fiscal calendar. Salary and benefits shall be in accordance with the current Act 93 agreement.

Evaluation:

Performance of this position will be evaluated in accordance with provisions of Board Policy #313 Evaluation of Administrative Employees.

Qualifications:

- Bachelor's Degree
- Three (3) to Five (5) years of School District experience
- Working knowledge of School Business Office
- Ability to effectively communicate with the general public
- Current Act 34, Act 151 and FBI Clearances as required by the laws of Pennsylvania; any other clearances that may be required by law
- Background in ACCESS billing and program requirement
- Knowledge of federal and state financial reporting requirements
- Ability to utilize computers and technology efficiently with an emphasis on spreadsheets and business/payroll systems.
- Excellent organizational skills and the ability to effectively communicate with all stakeholders
- Such alternatives to the above qualifications as the Board may find acceptable and reasonable.

Primary Function:

Assist the Chief Financial Officer in maintaining the District's financial solvency, maintaining the district's accounting/payroll software system, in compliance with Board Policies and Procedures, and following all pertinent laws, and state regulations.

Essential Functions:

- 1) Acting as the District liaison between the current accounting/payroll software provider and the District and maintaining all access control to said software system.
- 2) Assist the Chief Financial Officer in preparation of the District's Annual General Fund Budget.
- 3) Coordinate and assist the Special Education and Athletic Departments with their budgets and purchasing during the course of the fiscal year.
 - a) Assist with ACCESS billing and reporting as needed.
- 4) Maintain the accounting software
 - a) Set up and coordinate training with new employees on use of the employee portal with the accounting and HR portals
 - b) Support employees with issues using the system.
- 5) Maintain the SCview purchasing, invoicing, and payment processing system.
 - a) Assist with any issues or troubleshooting errors that arise.
 - b) Coordinate and train employees on the system.
- 6) Oversee the Payroll Department and all Personnel in the payroll department
 - a) Ensure that all payroll quarterly reporting is completely timely.
- 7) Coordinate all vendor relationships and ensure they are properly entered in the District's accounting and purchasing software.
 - a) Assist the Chief Financial Officer with Request for Bid and Proposals
 - b) Assist the Chief Financial Officer and/Or Controller with Bid Openings and attend all Bid Openings.
- 8) Assist the Controller in any Accounting Operations that they need assistance with.
- 9) Any other responsibilities as assigned by the Chief Financial Officer and/or Controller

Position Specifications**Physical Demands:**

Able to sit for an extended period of time.
Able to raise or lower objects from one level to another.
Able to push or pull objects as needed
Able to carry objects (up to 20 lbs.) in arms or by other appropriate means
Able to use hands and arms to reach and pick up objects
Able to walk moderate distances inside and outside of facilities and able to climb steps

Sensory Abilities:

Able to see clearly with or without corrective lenses
Able to coordinate eyes, hands and fingers rapidly

Work Environment:

Able to travel inside or outside the District as necessary for work related tasks
Able to withstand changes in environmental conditions inside and outside of the work facility, and adapt to these changes

Temperament:

Able to work with others in a courteous and cooperative manner
Able to effectively manage various types of situations and personalities
Able to effectively respond to deadlines and stressful situations

Specific Skills:**Cognitive Ability:**

Able to communicate effectively both orally and in written form
Able to perform numerical operations accurately and quickly
Able to perform repetitive tasks
Able to make appropriate judgments as they pertain to the responsibilities of the position

License:**East Stroudsburg Property And Confidentiality Requirements:**

All property, including intellectual property, materials, equipment or actual products and services developed or accrued as part of the job duties and responsibilities listed above, is the property of East Stroudsburg Area School District. It may not be used for personal profit or gain and will be relinquished to the East Stroudsburg Area School District upon termination of employment from the East Stroudsburg Area School District.

The position specifications described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A) and is not an exhaustive list of the duties performed for the position. Additional duties are performed by the individual currently holding this position and additional duties may be assigned.

Adoptions:

Original adoption by the Board of Directors on :

I, _____, have read and understand the duties and responsibilities as outlined in the above position description.

Employee Signature

Date

East Stroudsburg Area School District is an Equal Opportunity Employment, Educational/Service Organization.

East Stroudsburg Area School District
Supervisor of Technology Services

Division/Department: Technology Services

Location: Administration Center

Job Title: Supervisor of Technology Services

Reports to: Director of Technology

Terms of Employment:

Twelve-month work year. Salary and work year are concurrent with the District's fiscal calendar. Salary and benefits shall be in accordance with the current Act 93 agreement.

Evaluation:

Performance of this position will be evaluated in accordance with provisions of Board Policy #313 Evaluation of Administrative Employees.

Qualifications:

1. Associate's or bachelor's degree in business, computer science, technology, related field or degree from technical school (preferred).
2. Network+, Security+, CySA, CISSP, CCNA, Microsoft Server 2016 with MTA, certifications (preferred).
3. Three to five years experience in a network or administration and/or network security position, preferably in education.
4. Experience with Fortinet Security or similar products including, firewalls, network access control, EDR, & SIEM.
5. Experience using Microsoft Server.
6. Experience with technology that is compatible with district-wide systems, including a Student and Financial Information System, Microsoft Active Directory, as well as a work order system, and other relevant data management systems.
7. Advanced knowledge of computer networking including TCP/IP, DNS/DHCP, QoS, OSPF and related protocols.
8. Advanced knowledge of Cisco and Meraki networking, wireless, voice and camera solutions.
9. Advanced knowledge of macOS and Windows operating systems.
10. Advanced knowledge of computer technology used in school settings, including data gathering, export and analysis.
11. Basic knowledge of Linux/Unix operating systems.
12. Basic knowledge of VMware vSphere.
13. A working knowledge of each application included in the Microsoft Office suite, as well as Google Workspaces including, but not limited to Gmail, Google Calendar, Google Docs and Google Sheets.
14. Current Act 34, Act 151 and FBI clearances as required by the laws of Pennsylvania; any other clearances that may be required by law.

Primary Function:

The Supervisor of Technology Services will serve as a point-of-contact and provider of district-level technology support for cybersecurity matters, including safeguarding information system assets, monitoring protective systems, assessing current and future threats, and coordination of responses to actual threats. The Supervisor of Technology Services will provide, update, and deploy plans for the implementation of cyber security systems, procedures, training, and updates. The position provides current information on possible and future threats, along with recommendations for responses as directed by the Director of Technology. In addition, the Supervisor of Technology Services will directly supervise

building level information technologists. The position is also responsible for providing general oversight for the technology services department, as needed.

Essential Functions:

1. Responsible for recommending, implementing, managing, troubleshooting and resolving cyber security for the school district.
2. Responsible for recommending, implementing and managing notification services for historical data for uptime, latency and throughput.
3. Responsible for recommending, implementing, and maintaining cyber security solutions.
4. Document all cyber security programs, procedures, security settings, update schedules, critical events, breaches, and threat resolutions. Store copies of documentation in multiple online and offline locations.
5. Participate on District committees as needed and hold a membership on the District Safety Committee.
6. Prepare comprehensive, confidential cybersecurity status reports twice a year for the Director of Technology and other reports as requested.
7. Prepare weekly reports and updates on cyber security situations and progress for meetings with the Director of Technology.
8. Monitor cybersecurity conditions worldwide and include them in the weekly report.
9. Report emergency or critical threats as soon as possible to the Director of Technology along with a preliminary action plan.
10. Perform daily system monitoring, verifying the integrity and availability of network hardware, relevant server resources, systems and key processes, reviewing system and application logs, and verifying completion of scheduled jobs such as backups.
11. Monitor the District's Cybersecurity Defenses including our Fortinet Security Fabric as well as our content filter.
12. Provide recommendations for security settings for Active Directory, Google, Cisco, Fortinet, and other district systems in collaboration with the network and system analysts.
13. Maintain skill and knowledge levels on the latest cybersecurity products and threat prevention, resolution, and monitoring systems.
14. Coordinate with network analyst, server analysts, operations and telecommunication analyst for troubleshooting and resolving network related server, voice, and video issues.
15. Assist the Director of Technology and Technology Coaches with cybersecurity training and awareness.
16. Contribute to and maintain systems standards.
17. Responsible for maintaining an inventory of cyber security hardware and software.
18. Provide general oversight and be responsible for the inventory of all district technology assets.
19. Provide Tier III support to IT support technicians and analysts, as needed.
20. Support technicians with the cybersecurity components of their duties.
21. Serve as a mentor to information technologists.
22. Directly supervise building level information technologists.
23. Provide general oversight for the technology services department support staff employees.
24. Act in a proactive manner to ensure uptime of all critical systems mentioned above.
25. Act as a main point of contact when vendors service the above-mentioned equipment. Be present when vendors are conducting work on the above-mentioned systems to gather knowledge and be cross-trained in servicing said systems.
26. Safeguard district network and server infrastructure and related equipment by participating in the district's data backup and disaster recovery planning process.
27. Maintain confidentiality of all security plans, along with student and staff information.
28. Participates in various ESASD councils and committees that are necessary for effective operation of the organization.
29. Facilitates and implements "best practice" at district, school and classroom levels.
30. Serves as a liaison to appropriate groups outside ESASD as assigned.
31. Participates in professional associations and organizations as they relate to the position.
32. Assist the Director of Technology in developing, implementing and maintaining policies and procedures in the management of the school district's technology.
33. Propose and evaluate new technologies based on the analysis of the District's technology requirements.
34. Maintain an awareness of current trends in technology and technological skills through continuous professional

development.

35. Performs other related duties and responsibilities as assigned by the Director of Technology and/or designee.

Position Specifications

Physical Demands:

1. The employee frequently is required to stand, walk and sit.
2. The employee is occasionally required to reach with hands and arms.
3. Able to push or pull objects as needed.
4. Able to carry objects (up to 50 lbs.) in arms or by other appropriate means.
5. Able to travel inside or outside the District as necessary for work related tasks.
6. Able to walk moderate distances inside and outside of facilities and able to climb steps.

Sensory Abilities:

1. While performing the duties of this job, the employee is regularly required to talk or hear.
2. Specific vision abilities required by this job include close vision and depth perception.

Work Environment:

1. Indoor/outdoor with travel

Temperament:

1. Ability to deal courteously and tactfully with school personnel and the public.
2. Able to communicate clearly, concisely and effectively, both orally and in writing, with administrative, professional and support staff, as well as students, parents and the community.
3. Able to effectively deal with many types of situations and personalities.
4. Able to effectively deal with deadlines and stressful situations.
5. Able to perform repetitive tasks.
6. Able to make appropriate judgments as they pertain to the responsibilities of the position.
7. Ensures the highest degree of confidentiality appropriate to the position.

Specific Skills:

1. A working knowledge of each application included in the Microsoft Office suite, as well as Google productivity applications including, but not limited to Gmail, Google Calendar, Google Docs and Google Sheets.
2. Excellent organizational skills and abilities.
3. Demonstrate the ability to present highly effective presentations.
4. Demonstrate proficient skills in social networking, social media marketing, video development and creating brand awareness online.

Cognitive Ability:

1. Ability to perceive abstract patterns and connections in data and to generates new information from existing data.
2. Ability to judge the validity of data logically through collection and analysis based on rules and criteria.
3. Ability to analyze, organize and prioritize competing demands, projects and tasks
4. Able to perform numerical operations accurately and quickly.

License:

1. Valid PA Driver's License

East Stroudsburg Property And Confidentiality Requirements:

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The position specifications described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A) and is not an exhaustive list of the duties performed for the position. Additional duties are performed by the individual currently holding this position and additional duties may be assigned.

Adoptions:

Original adoption by the Board of Directors on :

I, _____, have read and understand the duties and responsibilities as outlined in the above position description.

Employee Signature

Date

East Stroudsburg Area School District is an Equal Opportunity Employment, Educational/Service Organization.

East Stroudsburg Area School District
Position Description - Payroll/Accountant (BOP II)

Division/Department: Central Administration

Location: Administration

Job Title: Payroll/Accountant (BOP II)

Reports to: Controller

Terms of Employment:

Salary, benefits and work year shall be in accordance with the current Support Association's Collective Bargaining Agreement.

Evaluation:

Performance of this position will be evaluated in accordance with provisions of Board Policy #313.3 Evaluation of Support Employees.

Qualifications:

1. Associates or Bachelors degree in business or accounting preferred
2. Three (3) years experience
3. A working knowledge of office equipment.
4. A working knowledge of each application included in the district-wide technology platform.
5. Experience with technology that is compatible with district-wide systems, and our data management system.
6. Excellent organizational skills and abilities.
7. Current Act 34, Act 151 and FBI Clearances as required by the laws of Pennsylvania; any other clearances that may be required by law.
8. Such alternatives to the above qualifications as the Board may find acceptable and reasonable

Primary Function:

Process all salary, wages and payroll deductions for district employees; maintain all compensated leave balances including processing of year end rollovers.

Essential Functions:

1. Calculate and process payroll for district employees including coding, input, and verification of payroll records including absences.
2. Submit requests for A/P checks; distribute to outside agencies from employee payroll deductions.
3. Maintain reports for PSERS reporting monthly and at fiscal year end.
4. Submit quarterly payments for state, federal, and local taxes and unemployment compensation.
5. Process, distribute, and maintain reporting for W2s for all employees of the district.
6. Complete all wage verification forms from outside agencies including but not limited to unemployment, Labor and Industry, domestic relations, and loan institutions.
7. Verify employee master file records including employee addresses, birthdates, social security numbers, deductions and salary rates.
8. Verify accurate employee status reports, including active, inactive and terminated, based upon school board minutes.
9. Provide assistance to employees regarding wages and absences as they relate to payroll processing; resolve any discrepancies in reporting and/or entry.
10. Facilitate audits by providing records and documentation to auditors.
11. Assist team members with resolving errors or responding to inquiries
12. Collaborate with others necessary for questions/concerns in payroll
12. Ensure accurate accounting and reporting on all payroll related feeds

13. Perform and oversee accurate, correct, and timely payroll reconciliations and troubleshoot any issues that arise
14. Complete quarterly and annual State and Federal reporting
15. Perform other duties as assigned by the Controller.

This job description does not state or imply that these are the only duties to be performed by the employee occupying this position. The employee in this position will be required to follow any other instructions and to perform any other duties requested by his or her administrator(s) and/or supervisor(s).

Position Specifications

<p><u>Physical Demands:</u> Able to sit for an extended period of time. Able to raise or lower objects from one level to another. Able to push or pull objects as needed Able to carry objects (up to 20 lbs.) in arms or by other appropriate means Able to use hands and arms to reach and pick up objects Able to walk moderate distances inside and outside of facilities and able to climb steps</p> <p><u>Sensory Abilities:</u> Able to see clearly with or without corrective lenses Able to coordinate eyes, hands and fingers rapidly</p>	<p><u>Work Environment:</u> Able to travel inside or outside the District as necessary for work related tasks Able to withstand changes in environmental conditions inside and outside of the work facility, and adapt to these changes</p> <p><u>Temperament:</u> Able to work with others in a courteous and cooperative manner Able to effectively manage various types of situations and personalities Able to effectively respond to deadlines and stressful situations</p> <p><u>Specific Skills:</u></p>	<p><u>Cognitive Ability:</u> Able to communicate effectively both orally and in written form Able to perform numerical operations accurately and quickly Able to perform repetitive tasks Able to make appropriate judgments as they pertain to the responsibilities of the position</p> <p><u>License:</u></p>
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

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Adoptions:

Original adoption by the Board of Directors on :

I, _____, have read and understand the duties and responsibilities as outlined in the above position description.

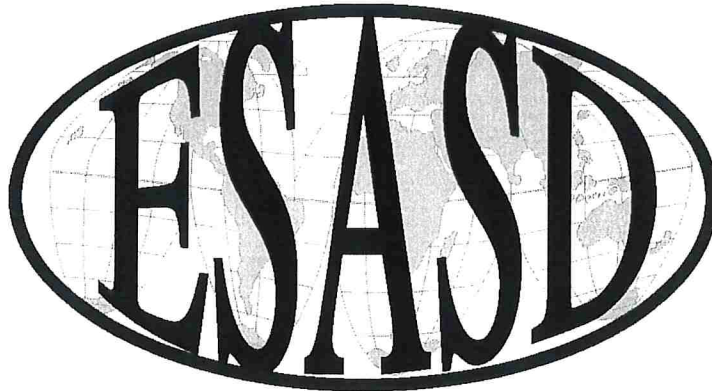
Employee Signature

Date

East Stroudsburg Area School District is an Equal Opportunity Employment, Educational/Service Organization.

Rev: 11/14/23

East Stroudsburg Area School District
East Stroudsburg, PA 18301



**ADMINISTRATIVE
COMPENSATION
PLAN**

for

2024-2025 through 2028-2029

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Adoption

To comply with Pennsylvania law and to provide for a management team philosophy, the East Stroudsburg Area School District, after Meeting and Discussing with School Administrators, adopts the following Compensation Plan for 2024-2025 through 2028-2029 approved by the East Stroudsburg Area School District Board of Education at its regularly scheduled meeting of November 20, 2023.

East Stroudsburg Area School District Board of Education

Richard Schlameuss, President

Patricia Rosado, Secretary

Rationale

Pennsylvania law “24 PS 11-1164 Compensation Plans for School Administrators” states:

- (a) As used in this section, the following words will have the following meanings:
 - “Administrative compensation” shall mean administrator salaries and fringe benefits and shall include any board decision that directly affects administrator compensation such as administrative evaluation and early retirement programs.
 - “School administrator” shall mean any employee of the school entity below the rank of district superintendent, executive director, director of vocation-technical school, assistant district superintendent or assistant executive director, but including the rank of first level supervisor, who by virtue of assigned duties is not in a bargaining unit of public employees as created under the act of July 23, 1970 (P.L. 563, No. 195), known as the “Public Employee Relations Act.” However, this definition shall not apply to anyone who has the duties and responsibilities of the position of business manager or personnel director, but not to include principals.
 - “School employer” shall mean a board of school directors, the area vocational-technical school board of directors or the intermediate unit board of school directors as defined in this act.
- (b) The purpose of this section is to provide a means by which compensation matters affecting school administrators can be resolved within the framework of a management team philosophy.
- (c) School employers, upon the written request of a majority of the school administrators in the district, shall be required to meet and discuss in good faith with the school administrators an administrator compensation prior to adoption of the compensation plan.
- (d) School employers shall be required to adopt written administrator compensation plans which shall apply to all eligible school administrators, as provided in the section, and which shall continue in effect until a time specified in the compensation plan, but in no event for less than one school year.
- (e) An administrator compensation plan adopted pursuant to this section shall include, but not be limited to, the following items:
 - 1. A description of the program determining administrative salaries.
 - 2. Salary amounts or a salary schedule.
 - 3. A listing of fringe benefits.
- (f) School employers and school administrators shall continue to be subject to the act of June 30, 1947 (P.L. 1183, No. 492), referred to as the Public Employee Anti-Strike Law.

Administrator Definitions

The term “Administrator” shall include the following positions for the purpose of this Plan:

Act 93 Administrators

Access Coordinator
Assistant to the Superintendent
Chief of School Police
Controller
Coordinator of Diversity, Equity and Inclusion (DEI)
Coordinator of Federal Programs
Coordinator(s) of Social Services
Director of Child Accounting
Director of Communications and Operations
Director of Cyber Academy
Director of Education
Director of Fiscal Affairs
Director of Food Services
Director of Technology
Director of Transportation
Director(s) of Pupil Services
Elementary School Assistant Principal(s)
Elementary School Principal(s)
High School Assistant Principal(s)
High School Principal(s)
Intermediate School Assistant Principal(s)
Intermediate School Principal(s)
Supervisor of Buildings and Grounds
Supervisor of Environmental Services
Supervisor(s) of Special Education

Term of Plan

From July 1, 2024 until June 30, 2029 with administrative salaries and benefits established by the Board of Education as set forth herein.

If a new Compensation Plan for any fiscal year beyond this Plan has not been developed and approved prior to the end of this Plan, all salaries and fringe benefits will continue in force without reduction or loss of coverage until such time as a new Compensation Plan is developed and approved.

Any references to “salary”, “benefits”, “year”, “annual work year” or the like, and any calculations to be made in connection therewith, are to be based upon the District’s fiscal year which begins July 1 and ends June 30.

Starting Salary

The starting salary shall be prorated based on start date and years of experience/service:

Position	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
Assistant Elementary Principal	\$73,336	\$76,336	\$78,054	\$79,615	\$81,008	\$82,223
Assistant Intermediate Principal	\$79,609	\$82,609	\$84,468	\$86,157	\$87,665	\$88,980
Assistant High School Principal	\$86,709	\$89,709	\$91,727	\$93,562	\$95,199	\$96,627
Assistant to the Superintendent	\$119,412	\$122,412	\$125,166	\$127,670	\$129,904	\$131,852
Elementary Principal	\$93,606	\$96,606	\$98,780	\$100,755	\$102,518	\$104,056
Intermediate Principal	\$99,970	\$102,970	\$105,287	\$107,393	\$109,272	\$110,911
High School Principal	\$107,111	\$110,111	\$112,588	\$114,840	\$116,850	\$118,603
Director of Cyber Academy	\$93,606	\$96,606	\$98,780	\$100,755	\$102,518	\$104,056
Director of School Safety/Security	\$79,609	\$82,609	\$84,468	\$86,157	\$87,665	\$88,980
Director (*Certified)	\$86,709	\$89,709	\$91,727	\$93,562	\$95,199	\$96,627
Director (Non-Certified)	\$79,609	\$82,609	\$84,468	\$86,157	\$87,665	\$88,980
Assistant Director	\$73,336	\$76,336	\$78,054	\$79,615	\$81,008	\$82,223
Supervisor	\$73,336	\$76,336	\$78,054	\$79,615	\$81,008	\$82,223
Coordinator	\$62,549	\$65,549	\$67,024	\$68,364	\$69,561	\$70,604
Controller	\$73,336	\$76,336	\$78,054	\$79,615	\$81,008	\$82,223

*Certified indicates issuance of Administration/Supervision Certificate

New hires with years of experience within the appointed position, may be compensated using the scale below.

Years of Service

Percentage above the listed starting salary

0 – 1	0%
2 – 3	1%
4 – 5	2%

Workdays

The annual work year for administrators shall be each teacher workday and Mondays through Fridays during the summer recess (except for Independence Day holiday).

Within any particular workweek an Act 93 employee may work a compressed schedule whereby reducing the number of days in the regularly scheduled workweek. This flexible time schedule will not impact the regularly accrued vacation time. Flex time will be at the discretion of the Superintendent.

Compensation (Benefits)

Extension of Benefits

The Board shall provide the employee benefits provided in the existing contract and associated memorandums of understanding with East Stroudsburg Education Association.

The following benefits are provided:

Sick Leave

Administrative sick leave for twelve-month employees shall be twelve (12) days per year and will be accumulative without ceiling.

Attendance Incentive

As an incentive, starting July 1, 2019, for all Administrators to improve and maintain attendance at a high level and to forego unnecessary absence, the following monetary incentive will be paid:

- A. Administrators that utilize zero (0) days of sick leave for a full contracted school year, a monetary incentive in the amount of three hundred Fifty (\$350.00) dollars will be paid in the following fiscal year.
- B. In A above, employees who are absent due to suspension for cause or any unpaid leave will be ineligible for the incentive.

Term Life Insurance

Term life insurance policy equal in value to 2-1/2 times the annual salary shall be provided. This policy will be maintained on all retired administrators with either twenty (20) years of total service in the East Stroudsburg Area School District or at least 10 years of administrative service in the East Stroudsburg Area School District until age 65, but not exceed the number of years accrued in administrative service within the District and will be based upon the annual salary in effect at the time of retirement.

Retired administrators over the age of 65 will have the option of maintaining their policy by paying the premium to the District. Active administrators will have the option of increasing their coverage by paying the premium to the district.

Vacation

Effective July 1, 2023, twelve (12) month Act 93 members are entitled to vacation with pay on the following basis: Awarded twenty (20) days of vacation issued each year of the contract on July 1st and upon initial hire.

Upon hire, newly hired twelve (12) month employees, working less than a full fiscal year shall be awarded the following vacation days:

<u>Month of Hire</u>	<u>Days Awarded</u>
July	20
August	17
September	15
October	13
November	12
December	10
January	8
February	7
March	5
April	3
May	2
June	0

Any administrator who has accumulated more than forty-five (45) days of vacation leave as of December 31 has the option to convert up to ten (10) vacation days into a 403(b) account and/or have the balance converted to sick days, only for those days above 45 vacation days. Vacation days converted to sick days for this purpose shall not cause the sick leave balance to exceed 261 days, but shall be paid at their respective daily rate of pay based on 261 workdays.

Should an employee choose to resign/retire in any fiscal year, the vacation time awarded would be prorated based on the chart below.

July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
2	3	5	7	8	10	12	13	15	17	18	20

Upon resignation or retirement, unused vacation days will be paid out or placed in a 403(b) account at the employee's current daily rate as of June 30th of the same year.

Vacation Time for Longevity: Any administrator working eleven (11) years or more, as an Act 93 member, will receive two (2) additional vacation days to the current twenty (20) day allotment.

Bereavement Leave

Death of Spouse, Parent, Child

Up to five (5) non-consecutive work days leave of absence will be allowed by this agreement for a husband, wife, mother, father, son, daughter, step-father, step-mother, step-son, or step-daughter.

Death of Immediate Family

Up to three (3) non-consecutive work days leave of absence will be allowed by this Agreement. Members of the immediate family shall be defined as a brother, sister, parent-in-law, son-in-law, daughter-in-law, grandchild, grandfather, grandmother or near relative who resides in the same household, or any person with whom the employee has made his/her home. This leave can only be used to attend the funeral and/or attend to the affairs of the deceased.

Death of a Near Relative

One (1) day's leave of absence will be allowed in the event of the death of a near relative by this Agreement. A near relative shall be defined as first cousin, aunt, uncle, niece, nephew, brother-in-law, or sister-in-law. This leave can only be used to attend the funeral and/or attend to the affairs of the deceased.

Healthcare Insurance

The Board agrees to provide a group healthcare (medical & prescription) plan for each employee and his/her eligible dependents as outlined in Appendix A of this document. Subsequent to Board approval, healthcare carriers may be changed provided there is no diminution of the current benefit levels. However, the Board shall not be responsible for changes made unilaterally by the current carrier or changes mandated by applicable federal and/or state laws and regulations.

Healthcare Premium Share

Employees' premium share for their selected medical/prescription coverage shall be 10% of the annual premium actuarially determined COBRA rates (less the 2% administrative fee).

The annual healthcare premium share will be divided by the number of pay periods to determine the per pay deduction. In the event an employee continues District medical/prescription coverage while on unpaid leave, the employee will be required to pay the District their respective premium share.

Health Insurance After Retirement

All eligible retired administrators shall receive single coverage health insurance at the level provided for all other staff or until an individual becomes eligible for Medicare, with premiums paid by the District. A retired administrator will be required to pay for any eligible dependent coverage that he/she elects.

Retirees eligible for continued District paid health insurance shall not be required to pay the healthcare premium share.

In order to be eligible for health insurance coverage after retirement, an employee must have either twenty (20) years of total service in the East Stroudsburg Area School District or ten (10) years of service as an administrator in the East Stroudsburg Area School District upon retirement.

Dental Insurance

The Board agrees that the District shall pay the monthly premiums for dental benefits equal to or better than the current dental coverage for each employee covered by this Plan and his/her eligible dependents.

Vision Insurance

The Board agrees that the District shall pay the monthly premiums for vision benefits equal to or better than the current vision care coverage for each employee covered by this Plan and his/her eligible dependents.

Married Couples Employed By District

Duplication of healthcare coverage will not be permitted. If the District employs an administrator's spouse, the couple may elect medical/prescription, dental and/or vision insurance under one employee, but not both.

Extended Sick Leave Benefit

After sick leave is depleted, payment will be made for additional days lost due to illness or injury at the rate of \$125 per day for a total amount of additional days not to exceed ten (10) days for each full year of service to the District. The lifetime maximum number of days for such payment shall not exceed 180. This shall apply unless the illness/injury is qualified for compensation through the Long-Term Disability Plan.

Long-Term Disability Plan

The Board agrees that the District shall pay the premium for employees covered by this Plan for a long-term disability insurance plan that provides (subject to insurer's approval) for a payment of 66 2/3 % of the employee's salary, with an elimination period of the greater of an employee's accumulated sick time or 60 days, and a \$5,000 per month maximum.

Unused Sick Leave at Retirement

The rate paid for unused sick leave at retirement for the length of this Plan shall be \$157.00 per day. This rate shall increase by the same percentage as the teachers' unused sick leave rate increases in each subsequent year during which this Plan may continue in effect. This benefit is subject to the following limitations:

- A. After June 30, 1995, no additional sick days may be accumulated for the purpose of retirement reimbursement above 261 days. Current employees having more than 261 days will have the reimbursable days frozen at the level accumulated as of June 30, 1995.
- B. In order to be eligible for said payment, an employee must have either twenty (20) years of total service in the East Stroudsburg Area School District or ten (10) years of service as an administrator in the East Stroudsburg Area School District upon retirement.
- C. Days transferred from another governmental entity after the effective date of this Plan will not be eligible for reimbursement but may be used for sick leave for illness.
- D. Employees hired on, or after, July 1, 1995, will be eligible for a maximum reimbursement of 261 days, minus the number of days transferred, for unused sick leave at retirement.

Reimbursement for Graduate Course Expense

1. Tuition for graduate course credits and fees relevant to present job responsibilities shall be reimbursed at the actual cost of the course and fees but shall not exceed the cost of graduate course and fees at Lehigh University.

All courses must have the prior approval of the Superintendent. Approval by the Superintendent will be based on relevance to position responsibilities of administrator and on potential benefits to the East Stroudsburg Area School District. A grade of "B" or better is required to qualify for this reimbursement. An administrator shall be permitted a total of twenty-four (24) credits per year. If an administrator is on sabbatical leave, there is no limit.

2. Reimbursement for graduate credits shall be subject to the administrator remaining as an employee in the District for at least three years after completion of the course for which reimbursement is paid. Any administrator leaving the District sooner than three (3) years after completion of the course will be required to repay the District part of the reimbursement, as follows:

Remains less than one year	100% of the amount of the reimbursement paid to the administrator
Remains one year, but less than two years	70% of the amount of the reimbursement paid to the administrator
Remains two years, but less than three years	40% of the amount of the reimbursement paid to the administrator

Repayment shall be made through a deduction in final payroll checks or shall be directly reimbursable by the administrator with a personal check prior to terminating employment with the District.

Reimbursement for Undergraduate Course Expense

An administrator enrolled in approved undergraduate credit courses leading to a degree relevant to present job responsibilities shall be reimbursed at the actual cost of the course and fees, but not to exceed \$4,000 per year. All courses must have the prior approval of the Superintendent. Approval by the Superintendent will be based on relevance to position responsibilities of administrator and on potential benefits to the East Stroudsburg Area School District. A grade of “B” or better is required to qualify for this reimbursement.

Reimbursement for undergraduate credits shall be subject to the administrator remaining as an employee in the District for at least three years after completion of the course for which reimbursement is paid. Any administrator leaving the District sooner than three (3) years after completion of the course will be required to repay the District part of the reimbursement, as follows:

Remains less than one year	100% of the amount of the reimbursement paid to the administrator
Remains one year, but less than two years	70% of the amount of the reimbursement paid to the administrator
Remains two years, but less than three years	40% of the amount of the reimbursement paid to the administrator

Repayment shall be made through a deduction in final payroll checks or shall be directly reimbursable by the administrator with a personal check prior to terminating employment with the District.

Personal Days

Each administrator will receive three personal days per year. Unused personal days will be converted to vacation days on July 1 of the following year.

Longevity Payment

For Longevity purposes all administrators' years of continuous service with the District will commence on July 1, 2019.

In addition to an administrator’s base salary, each administrator will be paid for continuous service to the District as an Administrator, in the following amount:

- 5 years \$1,500.00
- 10 years \$ 250.00
- 15 years \$ 250.00
- 20 years \$ 500.00
- 25 years \$ 500.00

These amounts will be added to the administrator's base salary after the monetary/percentage compensation has been configured.

Appraisal Technique for Administrators

The Superintendent, after consultation with each administrator, will furnish the Board of Education with information concerning the administrator's performance at least once each year. The Superintendent will complete an annual appraisal of the administrator using the established East Stroudsburg Area School District Administrative Performance Appraisal.

A summary of the appraisal will be provided to the administrator prior to July 1 of any year covered by this Plan, rating his/her performance as either satisfactory or unsatisfactory.

Compensation Methodology

2024-2025 fiscal year salaries will be increased by \$6,000.00 over those established in the 2023-2024 fiscal year, based upon a satisfactory evaluation.

2025-2026 fiscal year salaries will be increased by 4.5% over those established in the 2024-2025 fiscal year, based upon a satisfactory evaluation.

2026-2027 fiscal year salaries will be increased by 4.0% over those established in the 2025-2026 fiscal year, based upon a satisfactory evaluation.

2027-2028 fiscal year salaries will be increased by 3.5% over those established in the 2026-2027 fiscal year, based upon a satisfactory evaluation.

2028-2029 fiscal year salaries will be increased by 3.0% over those established in the 2027-2028 fiscal year, based upon a satisfactory evaluation.

In order to be eligible for an annual salary increase on July 1, an administrator shall have been employed prior to January 1 of the same year. No administrator shall be compensated less than the starting salary for their position.

All matters involving Administrative Compensation shall be established and determined by official action of the Board of Education.

Deferred and Severance Compensation

The school district shall adopt the Kades-Margolis Capital Section 457 Plan and permit all administrative employees to contribute to the plan up to the maximum amount allowed by law.

The school district shall make a non-elective employer contribution to the employee's 403(b) retirement program in an amount equal to unused sick and vacation time. The employee shall receive no cash option.

Contributions are limited to IRS Section 415 limits. Excess contributions will be made to the employee's retirement account in the next subsequent year up to the Section 415 limit.

APPENDIX A

SUMMARY OF HEALTHCARE PLAN

Deductibles (In-Network)

	<u>Single</u>	<u>Family</u>
January 1, 2025	\$500	\$1,500
January 1, 2026	\$500	\$1,500
January 1, 2027	\$500	\$1,500
January 1, 2028	\$500	\$1,500
January 1, 2029	\$500	\$1,500

Deductibles (Out-Network)

	<u>Single</u>	<u>Family</u>
January 1, 2025	\$1,000	\$3,000
January 1, 2026	\$1,000	\$3,000
January 1, 2027	\$1,000	\$3,000
January 1, 2028	\$1,000	\$3,000
January 1, 2029	\$1,000	\$3,000

Office Visit Copays (In-Network)

	<u>PCP</u>	<u>Specialist</u>	<u>Urgent Care</u>	<u>ER</u>
January 1, 2025	\$15	\$15	\$35	\$100
January 1, 2026	\$15	\$15	\$35	\$100
January 1, 2027	\$15	\$15	\$35	\$100
January 1, 2028	\$15	\$15	\$35	\$100
January 1, 2029	\$15	\$15	\$35	\$100

Prescription Drug Copays

	<u>Generic</u>	<u>Brand Formulary</u>	<u>Brand Non-Formulary</u>	
January 1, 2025	20%	20%	20%	Retail
	\$20	\$20	\$20	Mail
January 1, 2026	20%	20%	20%	Retail
	\$20	\$20	\$20	Mail
January 1, 2027	20%	20%	20%	Retail
	\$20	\$20	\$20	Mail
January 1, 2028	20%	20%	20%	Retail
	\$20	\$20	\$20	Mail
January 1, 2029	20%	20%	20%	Retail
	\$20	\$20	\$20	Mail

Employee Premium Share

24/25 Fiscal Year	10% of COBRA rates (less the 2% administrative fee)
25/26 Fiscal Year	10% of COBRA rates (less the 2% administrative fee)
26/27 Fiscal Year	10% of COBRA rates (less the 2% administrative fee)
27/28 Fiscal Year	10% of COBRA rates (less the 2% administrative fee)
28/29 Fiscal Year	10% of COBRA rates (less the 2% administrative fee)



Communication Protocol

Please enter the appropriate information in the sections highlighted in BLUE on Page 2. You will want to keep a copy of this document for your records.

Logging Calls

1. During normal business hours, typically 8:00AM to 4:30PM, a Client Services Representative should be available to log the request immediately.
 - a. Your main point of contact is:
 - i. Alisia Drayton
 - ii. adrayton@BerkOne.com
 - iii. 610-954-9575, ext 2066
2. If your assigned Rep is not available, they should have both an out-of-office message on their voice mail and on their email directing you to the Client Services Help Desk.
 - a. Non-urgent Requests:
 - i. The Client Services email address may be used for any non-urgent communications:
clientservices@berkone.com.
 - b. Urgent Requests:
 - i. Dial: (484) 656-6855.
 - ii. If the call is not answered immediately during business hours, the caller will be asked to leave a message.
 - iii. It is important that the message includes the name, phone number and email address of the caller.
 - iv. A Client Services Representative will be alerted to the message via a forwarded page and a return call or email should be received promptly.
 - v. Supporting information best transmitted electronically can be forwarded to the client help desk by email at clientservices@BerkOne.com. Please utilize proper security and encryption measures if forwarding emails or attachments with confidentiality information.
 - vi. The email address is not to be used to submit an urgent request for support, but can be used in conjunction with a help desk entered via telephone call.
3. During the phone call, the client services representative will need to ascertain what the client is looking for and provide a timeframe for response or satisfaction.
 - a. In the event a resolution is not provided within the initially agreed upon time period, a client services representative will contact the call submitter to provide an alternative or revised completion date.
4. Escalation Protocol (no response, resolution not taking place according to plan, planned resolution not acceptable, conduct not acceptable):

BerkOne

1530 Valley Center Parkway Bethlehem, PA
18017 Website: BerkOne.com



Monroe County School Districts - 2023 Homestead/Farmstead Applications

Prepared By:	Prepared For:	Quote Information:
Jessica Miller (610) 954-9575 jmill@berkone.com		Quote #: Q-00992-1 Prices Effective: 12/1/2023

Printing

DESCRIPTION	UNIT PRICE
Print: Application-Option A - 2 pages, Simplex, includes a return envelope & 1/3-page insert	\$0.4379
Print: Application-Option B - 2 pages, Simplex, includes a 1/3-page insert	\$0.3827

Comments

Client Requirements

- Client agrees to hire BerkOne to provide the BerkOne Services as specified in this Services Agreement ("Agreement").
- All Act 1 Input files submitted to BerkOne must be received in the same format consistent with format provided in the past. Additional programming fees will apply if the file layout is different than the immediately previous year.
- Correct and verified record counts must accompany all file submissions.

BerkOne Services

- BerkOne agrees to process the Client supplied input file(s) "as is" and to print the Act 1 Homestead/Farmstead applications in time to mail them to the Client-supplied addresses on the date mutually agreed to by the Client and BerkOne.
- BerkOne agrees to notify Client and/or county of any record count discrepancies and blank lines.
- With the exception of record counts, BerkOne will neither validate for accuracy nor alter the Client-supplied file(s). Corrections must be provided by the Client in the form of replacement Client-supplied files in the appropriate format. Terms
- The Act 1 application, letter and instructions are standard forms used among multiple school districts. Any changes to the form, letter and instructions will result in an additional programming fee and an increased per application fee.
- This estimate reflects current understanding of the requirements and estimated volume for this assignment. Additional requirements, variation in volume, or changes to this assignment may require a change in pricing as currently quoted and a change order executed by both parties.
- Reprocessing of input file(s) due to problems with the Client-provided file(s) will be billed at the professional services rate.
- Upon completion of BerkOne services, Client will receive an invoice with terms of Net 30 days. Client agrees to compensate and reimburse BerkOne for BerkOne's Services according to the pricing for the Service Option selected. All PO Box, Postage, and Shipping Costs will be a direct pass through to the Client. Sales Tax will be applied where applicable.
- Should Client fail to pay BerkOne's Invoice when due, BerkOne shall have the right to add and Client shall be liable for interest at the rate of one and one-half percent (1½%) per month on any amount due and outstanding from Client.
- Client shall hold harmless and indemnify BerkOne from and against any and all loss, damage or claim arising from incorrect, illegal or improper record information, data or other documentation of any kind submitted by Client to BerkOne, and / or the withholding of correct, legal or proper information by Client from BerkOne.
- BerkOne does not make any express or implied warranty of any kind. Specifically, there is no express or implied warranty of merchantability or fitness for a particular purpose for the services to be provided hereunder. Additionally, so long as BerkOne mails

to the Client-supplied addresses in accordance with mutually agreed to schedule, then BerkOne is not liable for any tax reduction(s) disallowed or not received due to non-receipt or late receipt of the application by the property owner(s).

- BerkOne shall not be liable to Client for any damage arising from any event that is out of the control of BerkOne. Neither shall BerkOne be liable to Client for indirect, special, incidental, exemplary, consequential, or any other form of monetary damages, including without limitation, lost revenue, or for the loss of data or information of any kind, however caused, and arising out of or in connection with the performance of BerkOne, or the provision of services or performance hereunder, whether based in contract, tort or any other legal theory, and whether or not BerkOne has been aware of the possibility of such damages. Any damages not excluded by this provision shall be limited to the total service fees invoiced by BerkOne.

- BerkOne shall not be responsible for delay or default in performance under this Agreement in whole or in part if occasioned by strikes, war, riot, or revolutions, or for any delay in transportation due to demands or embargoes of the United States Government, or any other government, or nonperformance or delays through fires, floods, droughts, accidents, insurrections, lockouts, breakdown of machinery, severe weather, resulting directly or indirectly from an act of God, or by refusal of any necessary license or government restrictions considered as "Force Majeure," or by any other unavoidable cause at any stage beyond the parties' control.

- BerkOne and/or its agents/sub-contractors covenant and agree that it will at all times keep confidential any proprietary information of Client, or any of its affiliated companies including, without limitation, technical "know-how," processes, summaries, the identities of Clients, and any other documents or information, obtained from Client or its affiliates during the course of this Agreement or as a result of this Agreement. Any such trade secrets or confidential or proprietary information of Client, or any of its affiliated companies shall be used by BerkOne and/or its agents strictly in the performance of this Agreement.

- Any dispute, controversy or claim arising out of or under this Agreement or its performance shall first be negotiated by the parties, and if an acceptable resolution does not result shall be submitted to arbitration which shall be exclusive, final, binding and conducted in accordance with the Pennsylvania's Uniform Arbitration Act, 42 Pa.C.S.A. §7301 et seq., and shall not be appealable except in accordance with such act.

- This Agreement shall be deemed to have been made under and shall be governed by the laws of the Commonwealth of Pennsylvania.

- This Agreement represents the entire Agreement between parties and any modification of same must be in writing to be valid.

Terms & Conditions

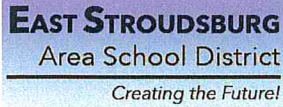
Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Signature: _____

Name: _____

Title: _____

Date: _____



William Vitulli <william-vitulli@esasd.net>

Form 611

2 messages

Google Forms <forms-receipts-noreply@google.com>
To: william-vitulli@esasd.net

Fri, Nov 3, 2023 at 11:40 AM

Thanks for filling out

Form 611

Here's what was received.

[Edit response](#)

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER
\$5,000.00

Your email (william-vitulli@esasd.net) was recorded when you submitted this form.

Untitled Section

FORM 611**EAST STROUDSBURG AREA SCHOOL DISTRICT**
Procurement Form

Name of Requestor *

Vitulli

Department *

92

C&I

Building *

admin

What service or item are requesting *

HMH - Middle School ELA 6-year subscription

Why are you requesting the service or item *

Replace existing curriculum

Suggested replacement *

None

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

n/a

Cost Estimate: if over \$5,000, were three (3) quotes obtained? If yes, please list the vendor's information and quoted amount. *

no - this program compliments elementary program

What is the total cost of the purchase? *

93

\$573,844.39

Procurement Method: *

☒ Quote Received only one Proposal

☐ Request for Proposal (RFP)

☐ Bid

☐ Other: _____

Was this purchase budgeted? *

Yes ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

☐ Yes

☐ Pennsylvania State Contract

☐ COSTARS

☐ Keystone Purchasing Network

☐ PEPPM National Contract Program (Technology Bidding and Purchasing)

☐ US Communities

☒ No

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

94

n/a

Which Fund will be charged? *

10 ▼

What account will be charged? *

10-1110-640-000-30-000-004-000-0600 (will need transfer from elem) & 10-1110-640-000-30-000-004-000-0000 & Curriculum Fund - currently 6mill

Selection of the winning proposal, was the lowest price selected? If not, please explain why and the process of selecting the vendor. *

n/a

Any additional information you would like to provide.

Create your own Google Form

Report Abuse

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Dr. William Vitulli <william-vitulli@esasd.net>
To: Patricia Rosado <patricia-rosado@esasd.net>

Fri, Nov 3, 2023 at 11:41 AM

fyi
[Quoted text hidden]

--

William Vitulli, Ed.D.
Assistant Superintendent for District Programs
East Stroudsburg Area School District
50 Vine Street

95

East Stroudsburg, PA 18301
570.424.8500 Ext. 10220



[Quoted text hidden]

96



Houghton
Mifflin
Harcourt

Savings

STANDARD PURCHASE AGREEMENT

This Purchase Agreement is by and between Houghton Mifflin Harcourt Publishing Company ("HMH") and East Stroudsburg Area School District ("School/District").

1. Definitions. As used herein, the following terms have the meaning set forth below:

A. Agreement. This Purchase Agreement, with all appendices, attachments, and exhibits, shall be the only terms and conditions applicable to the purchase of Products and/or subscriptions.

B. Product(s). Books and/or subscriptions to software, support services, professional development products, materials and services that may acquire pursuant to this Agreement from HMH for its own use (as listed in the attached proposal Appendix A and incorporated by reference herein).

HMH and the School/District agree that any subscription to software made under this agreement, if any, is for the term(s) listed in Appendix A and its Exhibits. If the School/District wishes to extend any subscription or license term(s), a purchase order, change order, or amendment is to be negotiated for additional fees.

HMH and the School/District agree that any software subscribed to under the Agreement, if any, is to be hosted by or through HMH. Any HMH software product the School/District wishes to self-host would be considered a new transaction outside the scope of this Agreement and separate fees are to be negotiated. Self-hosted versions of many of HMH's software products are not available for sale.

No additional purchases of any of the Products (other than in the quantities as listed in Appendix A) are covered by the Agreement. All such additional purchases by the School/District shall be at HMH's then standard applicable price(s).

2. Purchase Authorization. School/District represents and warrants that it has complied with any and all of its own requirements necessary to authorize the execution of all Purchase Agreements with HMH and that the signing party(ies) is/are authorized to sign on behalf of and contractually bind the School/District without condition other than the terms of this Agreement.

3. Purchase/Price/Delivery/Payment.

a. This Agreement is entered into by and between School/District and HMH. School/District agrees to license and/or purchase Products identified on the attached proposal Appendix A, incorporated by reference in this Agreement, in the aggregate amount of **\$573,844.39**. School/District is solely responsible for all purchase decisions, including ensuring the compatibility and suitability of all products and subscriptions. The School/District's billing address is:

East Stroudsburg Area School District
50 Vine St
East Stroudsburg, PA 18301-2150

b. The School/District hereunder shall pay all applicable local sales and use taxes and/or duties due on purchases. Proof of sales tax-exempt status must be on file with HMH for any order to be treated as a sales tax-exempt transaction. If applicable, the School/District's Tax Exemption Certificate Number: _____. Confirming copy of evidence of such status is attached hereto.

c. Payment terms under this Agreement are set out in Schedule 2 of this agreement. Invoices unpaid after Thirty (30) days from the payment dates in Schedule 2 shall accrue interest at a rate of 1.5% per month until paid. HMH shall have the right to suspend any service or product rights under until such time as all outstanding and overdue invoices are paid in full. HMH reserves the right to seek reimbursement for the costs of collection and attorneys' fees in connection with overdue and unpaid invoices.

d. All payments to HMH should be sent to the following:

Mailed to:
Houghton Mifflin Harcourt Publishing
Company 14046 Collections Center Drive
Chicago, IL 60693



Houghton
Mifflin
Harcourt

For overnight mail, use the same address and add the following information: Attention: Lockbox Manager Phone: (800) 376-2703

Bank Wire Transfers to:

Bank of America
100 Federal Street
Boston, MA 02110
Account Name: Houghton Mifflin Harcourt
Publishing Company Account Number:
004602286354
ABA Routing #: 026009593
SWIFT Code: BOFAUS3N

ACH/EFT Transfers to:

Bank of America
100 Federal Street
Boston, MA 02110
Account Name: Houghton Mifflin Harcourt
Publishing Company Account Number:
004602286354
ABA Routing #: 011000138

Any questions regarding remittance options, please contact HMH accounts receivable at accounts.receivable@hnhco.com or 800-521-3185.

4. Limited Warranty; Disclaimers. Warranties for all Products purchased under this Agreement shall be provided "as is". HMH makes no other warranties with respect to the Products, either express or implied. HMH provides no representations or warranties that the School/District hardware or software environments and their configuration are compatible or suitable for the operation of HMH Products in the School/District setting. HMH specifically and expressly disclaims any and all other warranties, including but not limited to the implied warranties of merchantability or fitness for a particular purpose or that any services provided hereunder shall be uninterrupted or error-free.

5. HMH Intellectual Property Rights; Confidentiality. The intellectual property contained in the HMH Products is considered "Confidential and/or Proprietary Information" to HMH and are protected by copyright and other intellectual property rights. School/District, as an end user, is authorized to use HMH Products subject to the applicable trademark, copyright and

other intellectual property, federal and state laws of the U.S.

6. Indemnification. To the extent allowed by law and subject to the right of School/District to raise the deferral of sovereign governmental or qualified immunity against 3rd party claims. School/District agrees to indemnify, defend and hold harmless HMH, its parent companies, subsidiaries, affiliates, directors, officers and employees from any third-party claims, causes of action, damages, costs, liabilities or expenses that arise from a breach of this Agreement or from improper or unauthorized use, distribution and operation of the HMH Products.

7. Limitation of Liability. HMH SHALL NOT BE LIABLE TO SCHOOL/DISTRICT FOR ANY UNAUTHORIZED USE OF THE DIGITAL PRODUCTS, OTHER PRODUCTS OR ANY SERVICES FOR ANY PURPOSES OTHER THAN AS DESCRIBED IN THIS AGREEMENT. IN NO EVENT SHALL EITHER PARTY BE LIABLE FOR INCIDENTAL, CONSEQUENTIAL, INDIRECT OR SPECIAL DAMAGES INCLUDING, WITHOUT LIMITATION, LOST PROFITS OR REVENUE. IN NO EVENT SHALL HMH'S TOTAL AGGREGATE LIABILITY IN CONTRACT, TORT OR OTHERWISE ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT EXCEED THE FEES PAID OR PAYABLE BY SCHOOL/DISTRICT DURING THE MOST RECENT TWELVE (12) MONTH PERIOD DURING THE TERM OF THIS AGREEMENT.

8. Term of Agreement. The terms in the attached proposal in Appendix A and Appendix B will govern the term of this Agreement and the scope of the license and use of Products.

9. Assignment. School/District shall not assign or otherwise transfer its rights or delegate its obligations hereunder without HMH's prior written consent. Any attempted assignment, transfer, or delegation without such consent shall be void. HMH may freely assign this Agreement, including any of the obligations and rights to payment set forth herein. Neither party shall have any right of set off in connection with rights and obligations associated with this Agreement.



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Mifflin
Harcourt

10. Termination of Agreement. (a) HMH may terminate this Agreement with respect to another party or parties for uncured material breach by the other party or parties (in which case the Agreement will remain in effect with respect to HMH and the non-breaching parties through the remainder of the Term). In addition, any District may terminate this Agreement with respect to itself for uncured material breach by HMH of HMH's obligations hereunder to that District (in which case the Agreement will remain in effect with respect to HMH and any other parties not seeking termination of their rights and duties hereunder). To terminate the Agreement with respect to a breaching party, the non-breaching party shall provide written notice of breach to the breaching party, specifying in detail the breach itself and the grounds for such breach. The breaching party shall have sixty (60) days from receipt of the notification to cure said breach. Failure to make payments on invoices due shall constitute material breach of this Agreement. In the event the breach is not cured, the non-breaching party shall give the breaching party formal notification of termination of this Agreement. Upon said notice the due date of all invoices shall be accelerated such that they become due and payable as of the date of termination. The provisions of Sections 5 through 16, shall survive termination of this Agreement. (b) In addition, any District may terminate this Agreement after the first anniversary of the Effective Date, to take effect at the end of its then-current fiscal operating year, if the District does not receive budget approval from its governing authority in sufficient amounts to pay the next fiscal year's fees set forth in the District's Payment Plan. In the event of termination under this subsection, the District shall notify HMH promptly in writing upon denial of its budget request for such fees. (c) In the event of an early termination or non-renewal of this Agreement prior to the end of the Term of this Agreement, HMH shall retain all fees previously paid HMH hereunder, the license to the Products shall terminate effective as of the date of non-renewal or early termination with respect to the terminated District, and each terminated District shall promptly cease using the Products and return or destroy all files thereof to HMH. Upon HMH request, an officer of the District will provide written certification of the District's

compliance with the foregoing provisions. HMH shall have no liability to a District or any third party in connection with any termination or suspension for breach of this Agreement.

11. Force Majeure. Except for School/District's payment obligations under this Agreement, no party shall be responsible for failure or delay of performance if caused by: an act of war, hostility, or sabotage; act of God; electrical, internet, or telecommunication outage that is not caused by the obligated party; government restrictions (including the denial or cancellation of any export or other license); other event outside the reasonable control of the obligated party. Each party will use reasonable efforts to mitigate the effect of a force majeure event. If such event continues for more than 90 days, a party may cancel unperformed services upon written notice. This section does not excuse either party's obligation to take reasonable steps to follow its normal disaster recovery procedures.

12. Governing Law. This Agreement shall be construed and enforced in accordance with the Commonwealth of Massachusetts without regard to its conflicts of laws provisions. Any action or proceeding brought by either party against the other arising out of or relating to this Agreement shall be brought only in a local, state or federal court of competent jurisdiction in Massachusetts.

13. Notices. All notices and other communications required or permitted under this Agreement shall be served in person, by US Mail, or Federal Express or equivalent carrier at the following address:



Houghton
Mifflin
Harcourt

If to HMH:

Houghton Mifflin Harcourt
Attn: VP and General Counsel
125 High Street
Boston, MA 02110

If to School/District:

East Stroudsburg Area School District
50 Vine St
East Stroudsburg, PA 18301-2150

14. Miscellaneous. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, the remaining portions of this Agreement shall remain in force and in effect and be construed so as to best effectuate the intention of the parties upon execution. The paragraph headings contained herein are for reference only. The waiver of one default shall not waive subsequent defaults of the same or different kind.

15. Export. Export laws and regulations of the United States and any other relevant local export laws and regulations apply to the services. The School/District agrees that such export control laws govern its use of the Services (including technical data) and any Services deliverables provided under this Agreement, and the School/District agrees to comply with all such export laws and regulations (including "deemed export" and "deemed re-export" regulations). The School/District agrees that no data, information, software programs and/or materials resulting from Services (or direct product thereof) will be exported, directly or indirectly, in violation of these laws, or will be used for any purpose prohibited by these laws.

16. Entire Agreement. This Agreement, including other agreements and documents incorporated herein by reference, constitute the entire understanding and agreement between HMH and School/District with respect to the subject matter hereof and supersedes all prior agreements, representations, understandings, negotiations and communications between the parties pertaining thereto. Any modifications or amendments to this Agreement must be in writing signed by a duly authorized agent or representative of HMH and School/District. Specifically, any contrary, inconsistent, or additional terms incorporated in any other documents will be of no force or effect whatsoever.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be signed and intend to be legally bound thereby.

School/District:

Signature: _____

Print Name: _____

Title:

Effective Date: _____

Houghton Mifflin Harcourt Publishing Company

Signature: Stanley Waringo

Print Name: Stanley Waringo

Title: Finance Manager

Effective Date: 10/27/2023



Schedule 1

Price Summary

The following table summarizes products and services HMH is providing under this Purchase Agreement.

Schedule 1 to Enterprise Solutions Agreement		
Appendix	Description	Purchase Price
Appendix A – Exhibit 1	Into Literature + Connected Tier 2	\$573,844.39
	Total	\$573,844.39



Schedule 2

Price Summary

Payments shall be made in accordance with the terms and conditions of the Agreement. Payments shall be due & payable as follows:

Total - \$573,844.39 with payment as follows:

- 1st payment of \$286,922.19 to be made by January 15th, 2024.
- 2nd payment of \$286,922.20 to be made by July 15th, 2024.

The pricing and extended payment terms outlined in this Agreement are based on receiving payment in the form of a check, ACH or Wire transfer.



Houghton Mifflin Harcourt

Proposal #008793839

Prepared For

East Stroudsburg Area Sch Dist

Attention:

William Vitulli

william-vitulli@esasd.net

For the Purchase of:

Into Literature + Connected Tier 2

Prepared By

Scott Hamilton

scott.hamilton@hnhco.com

Please submit this proposal with your purchase order.

Purchase orders or duly executed service agreements for Professional Services purchased, must be submitted at least 30 days before the service event date.

For greater detail, the complete Terms of Purchases may be reviewed here:

<http://www.hnhco.com/common/terms-conditions>

Coupon Code: PRODPB20

Send **Check Payments** to:
Houghton Mifflin Harcourt Publishing Company
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Chicago, IL 60693

Attention:
William Vitulli
william-vitulli@esasd.net

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orders@hnhco.com
FAX: 800-269-5232

Proposal for East Stroudsburg Area Sch Dist

ISBN	Title	Price	Quantity	Value of all Materials	Value of Free Materials	Value of Charged Materials
Grade 6						
Student Digital Licenses						
1810770 9780358574637	Into Literature Student License Digital 6 Year Grade 6-8	\$120.00	500	\$60,000.00	\$12,000.00	\$48,000.00
Includes: Digital Student Resources 6 Year Grades 6-8 Implementation Success						
Total for Student Digital Licenses		\$48,000.00				
Teacher Digital Licenses						
1809709 9780358565901	Into Literature Teacher License Digital with Teacher's Corner 6 Year Grades 6-8	\$450.00	24	\$10,800.00	\$10,800.00	
Includes: Into Literature Digital Teacher Resources 6 Year Grades 6-8 Access to Teacher's Corner						
Total for Teacher Digital Licenses		\$0.00				
A la Carte Items Available for Purchase						
Teacher Materials						
1791535 9780358416487	Into Literature Teacher Edition Grade 6	\$172.50	24	\$4,140.00	\$828.00	\$3,312.00
Student Material						
1805868 9780358538363	Into Literature Softcover Student Edition 6 Year Print Grade 6	\$42.00	500	\$21,000.00	\$4,200.00	\$16,800.00
1793807 9780358436041	Language Arts Novel 3 Points Recommended for a range of titles and choices from the HMH Novel List.	\$12.00	500	\$6,000.00	\$1,200.00	\$4,800.00
1771366 9780358270744	Into Literature Grammar Practice Workbook Print Subscription 6 Year Grade 6	\$37.50	500	\$18,750.00	\$3,750.00	\$15,000.00
Total for A la Carte Items Available for Purchase		\$39,912.00				
Total for Grade 6		\$87,912.00				

Grade 7							
Student Digital Licenses							
1810770	9780358574637	Into Literature Student License Digital 6 Year Grade 6-8	\$120.00	525	\$63,000.00	\$12,600.00	\$50,400.00
Includes: Digital Student Resources 6 Year Grades 6-8 Implementation Success							
Total for Student Digital Licenses			\$50,400.00				
Teacher Digital Licenses							
1809709	9780358565901	Into Literature Teacher License Digital with Teacher's Corner 6 Year Grades 6-8	\$450.00	24	\$10,800.00	\$10,800.00	
Includes: Into Literature Digital Teacher Resources 6 Year Grades 6-8 Access to Teacher's Corner							
Total for Teacher Digital Licenses			\$0.00				
A la Carte Items Available for Purchase							
Teacher Materials							
1791536	9780358416494	Into Literature Teacher Edition Grade 7	\$172.50	24	\$4,140.00	\$828.00	\$3,312.00
Student Materials							
1805869	9780358538370	Into Literature Softcover Student Edition 6 Year Print Grade 7	\$42.00	525	\$22,050.00	\$4,410.00	\$17,640.00
1793807	9780358436041	Language Arts Novel 3 Points Recommended for a range of titles and choices from the HMH Novel List.	\$12.00	525	\$6,300.00	\$1,260.00	\$5,040.00
1771367	9780358270751	Into Literature Grammar Practice Workbook Print Subscription 6 Year Grade 7	\$37.50	525	\$19,687.50	\$3,937.50	\$15,750.00
Total for A la Carte Items Available for Purchase			\$41,742.00				
Total for Grade 7			\$92,142.00				

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Attention:
William Vitulli
william-vitulli@esasd.net

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Page 2 of 6

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Proposal for East Stroudsburg Area Sch Dist

ISBN	Title		Price	Quantity	Value of all Materials	Value of Free Materials	Value of Charged Materials
Grade 8							
Student Digital Licenses							
1810770 9780358574637	Into Literature Student License Digital 6 Year Grade 6-8		\$120.00	600	\$72,000.00	\$14,400.00	\$57,600.00
Includes: Digital Student Resources 6 Year Grades 6-8 Implementation Success							
Total for Student Digital Licenses			\$57,600.00				
Teacher Digital Licenses							
1809709 9780358565901	Into Literature Teacher License Digital with Teacher's Corner 6 Year Grades 6-8		\$450.00	24	\$10,800.00	\$10,800.00	
Includes: Into Literature Digital Teacher Resources 6 Year Grades 6-8 Access to Teacher's Corner							
Total for Teacher Digital Licenses			\$0.00				
A la Carte Items Available for Purchase							
Teacher Materials							
1791537 9780358416500	Into Literature Teacher Edition Grade 8		\$172.50	24	\$4,140.00	\$828.00	\$3,312.00
Student Materials							
1805870 9780358538387	Into Literature Softcover Student Edition 6 Year Print Grade 8		\$42.00	600	\$25,200.00	\$5,040.00	\$20,160.00
1793807 9780358436041	Language Arts Novel 3 Points Recommended for a range of titles and choices from the HMH Novel List.		\$12.00	600	\$7,200.00	\$1,440.00	\$5,760.00
1771368 9780358270768	Into Literature Grammar Practice Workbook Print Subscription 6 Year Grade 8		\$37.50	600	\$22,500.00	\$4,500.00	\$18,000.00
Total for A la Carte Items Available for Purchase			\$47,232.00				

Total for Grade 8 **\$104,832.00**

Read 180 Flex Core Classroom**Student Licenses**

1854990 9780358864615	Read 180 Flex Digital Student Subscription 6 Year	\$360.00	500	\$180,000.00	\$36,000.00	\$144,000.00
Includes: Read 180 Flex Student License, 6 Year Implementation Success						
Total for Student Licenses		\$144,000.00				

Teacher Licenses

1855124 9780358864691	Read 180 Flex Digital Teacher Subscription 6 Year	\$948.00	30	\$28,440.00	\$28,440.00	
Package Includes: Read 180 Flex Teacher License, 6 Year Access to Teacher's Corner						
Total for Teacher Licenses		\$0.00				

Total for Read 180 Flex Core Classroom **\$144,000.00**

**Professional Services - Read 180 Flex Core Classroom
Implementation Success Plan**

1810630 9780358574101	Getting Started: Introduction to Into Literature 6-12 Live Online Version 2 2-Hour	\$800.00	2	\$1,600.00	\$1,600.00	
This two-hour Getting Started session introduces teachers to their new program's structure, essential resources, and implementation recommendations. Teachers will also explore Ed, HMH's teaching and learning platform, and the professional learning pathway on Ed.						
Getting Started is the initial step toward a successful first 30 days. Ongoing training and support will be also provided on Ed. There, teachers will access a guided learning pathway based on their grade level and implementation timeline. A recommended sequence of topics, which includes live sessions, videos, interactive media, and related resources, will help teachers plan,						

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Attention:
William Vitulli
william-vitulli@esasd.net

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Proposal for East Stroudsburg Area Sch Dist

ISBN	Title	Price	Quantity	Value of all Materials	Value of Free Materials	Value of Charged Materials
1855459	<p>teach, and assess student learning using their new HMH program. After teachers complete each pathway topic, they receive a certificate of completion.</p> <p>9780358866183 Read 180 on Ed Flex Getting Started Live Online 2-Hour</p> <p>This two-hour Getting Started session introduces teachers to their new program's structure, essential resources, and implementation recommendations. Teachers will also explore Ed, HMH's teaching and learning platform, and the professional learning pathway on Ed.</p> <p>Getting Started is the initial step toward a successful first 30 days. Ongoing training and support will be also provided on Ed. There, teachers will access a guided learning pathway based on their grade level and implementation timeline. A recommended sequence of topics, which includes live sessions, videos, interactive media, and related resources, will help teachers plan, teach, and assess student learning using their new HMH program. After teachers complete each pathway topic, they receive a certificate of completion.</p>	\$800.00	1	\$800.00	\$800.00	
Total for Implementation Success Plan		\$0.00				
Coaching and Courses						
1815084	<p>9780358609803 HMH Professional Learning Live Online Course and Coaching Grades K- 12</p> <p>Maximize your investment with live online professional learning courses aligned to your district's strategic literacy plan. Partner with HMH coaches to design a personalized live online course experience to cultivate the next generation of critical thinkers through reading and writing. Each live online course experience includes 1 hour of consultative planning and 6 1-hour shared learning sessions that can be delivered over time to meet your needs.</p>	\$4,200.00	1	\$4,200.00	\$840.00	\$3,360.00
Total for Coaching and Courses		\$3,360.00				
Leader Support for Into Literature						
1851401	<p>9780358841449 Into Literature V2 Leader Success Live Online 1-Hour Grade 6-12</p> <p>Designed specifically for district and school leaders and instructional coaches to successfully kick off the first 30 days, this session provides an overview of the program's instructional model, assessments, and Ed, the HMH program platform. Leaders will also explore what to look for in a classroom during the first 30 days of instruction and tools to successfully support teachers with their new HMH program</p>	\$400.00	1	\$400.00	\$80.00	\$320.00
Total for Leader Support for Into Literature		\$320.00				
Leader Support for Read 180						
1852471	<p>9780358841821 Read 180 Leader Success Live Online 1-Hour Grade 3-12</p> <p>Designed specifically for district and school leaders and instructional coaches to successfully kick off the first 30 days, this session provides an overview of the program's instructional model, assessments, and Ed, the HMH program platform. Leaders will also explore what to look for in a classroom during the first 30 days of instruction and tools to successfully support teachers with their new HMH program.</p>	\$400.00	1	\$400.00	\$80.00	\$320.00
Total for Leader Support for Read 180		\$320.00				
Getting Started with Into Literature						
1858739	9780358885283 Into Literature V2 Coaching In-Person 6-Hour Grades 6-12	\$4,200.00	30	\$126,000.00	\$25,200.00	\$100,800.00
1639084	<p>9780544790100 Into Literature V2 Getting Started In-Person (One, 3 HR Session Plus Planning) 6-Hour Grade 6-12</p> <p>This three-hour Getting Started session introduces teachers to their new program's structure, essential resources, and implementation recommendations. Teachers will also explore Ed, HMH's teaching and learning platform, and the professional learning pathway on Ed. An HMH Coach will provide the introductory Getting Started session to teachers in the morning and offer facilitated planning and Q&A time in the afternoon.</p>	\$4,200.00	1	\$4,200.00	\$840.00	\$3,360.00

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Date of Proposal: 8/3/2023

Proposal for East Stroudsburg Area Sch Dist

Expiration Date: 10/31/2023

ISBN	Title	Price	Quantity	Value of all Materials	Value of Free Materials	Value of Charged Materials
<p>Getting Started is the initial step toward a successful first 30 days. Ongoing training and support will be also provided on Ed. There, teachers will access a guided learning pathway based on their grade level and implementation timeline. A recommended sequence of topics, which includes live sessions, videos, interactive media, and related resources, will help teachers plan, teach, and assess student learning using their new HMH program. After teachers complete each pathway topic, they receive a certificate of completion.</p>						
Total for Getting Started with Into Literature		\$104,160.00				

Total for Professional Services - Read 180 Flex Core Classroom

\$108,160.00

Subtotal Purchase Amount:**\$537,046.00****Shipping & Handling:****\$36,798.39****Total Cost of Proposal (PO Amount):****\$573,844.39******Please add proper sales tax to your order****

Coupon Code: PRODPB20

Attention:
William Vitulli
william-vitulli@esasd.net

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Proposal for
East Stroudsburg Area Sch Dist**Total Cost of Proposal (PO Amount): \$573,844.39**

Thank you for considering HMH as your partner. We are committed to providing an excellent experience and delivering ongoing, high-quality service to our customers. To meet these goals, we want to ensure you are aware of the below Terms of Purchase. These terms help us process your order quickly, efficiently, and accurately, ensuring successful delivery and implementation of our solutions.

- Please return this cost proposal with your signed purchase order that matches product, prices and shipping charges.
- Provide the exact address for *delivery* of print materials. The shipping address may be your district warehouse or individual school sites, but it is essential that this is accurate.
- Please supply the name of each important district point of contact for all aspects of the solution including their direct contact information (email/phone):
 - o Point of Contact for Print materials
 - o Point of Contact for Digital materials
 - o Point of Contact for Scheduling Professional Development
- Please confirm that we have the correct 'Ship to' and 'Sold to' information on the cost proposal.

Ship to: East Stroudsburg Area Schl Dist 50 Vine St East Stroudsburg, PA 18301-2150	Sold to: East Stroudsburg Area Schl Dist 50 Vine St East Stroudsburg, PA 18301-2150
-----------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------
- Please provide funding start and end dates.
- Please note that all products and services will be billed upon the processing of your purchase order.
- Our payment terms are 30 days from the invoice date.
- Print subscription material quantities may be adjusted across grades for like products, to accommodate enrollment fluctuations, quantities cannot be adjusted between different programs or copyrights.
- Our shipping terms are FOB shipping point. The shipping term for your proposal is Shipping Point.
- Any proposed shipping or tax amount provided on this proposal, is based on the Ship To account location quoted within.
- If the location of your delivery changes, please include the proper sales tax and shipping charges for that location in the applicable Purchase Order
- Should any of these Terms of Sale conflict with any preprinted terms on your purchase order, the HMH terms of service shall apply.

Thank you in advance for supplying us with the necessary information at time of purchase.

Our goal is to ensure your success throughout the duration of this agreement, which starts with a highly successful delivery of our solution.

For greater detail, the complete Terms of Purchase may be reviewed here: <http://www.hmhco.com/common/terms-conditions>

Date of Proposal: 8/3/2023

Proposal Expiration Date: 10/31/2023

**Houghton Mifflin Harcourt**

Coupon Code: PRODPB20

Attention:
William Vitulli
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Chicago, IL 60693**HMH Confidential and Proprietary**

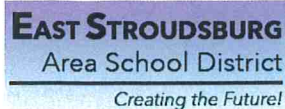
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William Vitulli <william-vitulli@esasd.net>

Form 611

Google Forms <forms-receipts-noreply@google.com>
To: william-vitulli@esasd.net

Mon, Oct 23, 2023 at 3:17 PM

Thanks for filling out

Form 611

Here's what was received.

[Edit response](#)

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER
\$5,000.00

Your email (william-vitulli@esasd.net) was recorded when you submitted this form.

Untitled Section

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT
Procurement Form

Name of Requestor *

Vitulli

Department *

109

C&I

Building *

Admin

What service or item are requesting *

Renewal Math Seeds

Why are you requesting the service or item *

Continued Math service to K&1

Suggested replacement *

none

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

n/a

Cost Estimate: if over \$5,000, were three (3) quotes obtained? If yes, please list the vendor's information and quoted amount. *

n/a Renewal

What is the total cost of the purchase? *

110

\$13,751.25

[Quoted text hidden]

[Quoted text hidden]

[Quoted text hidden]

11\

**Sales & Support Enquiries**

Tel: +1.866.387.9139

Fax: +1.866.387.3220

Email: support.usa@3plearning.com

3P Learning Inc
PO BOX 392751
Pittsburgh, PA 15251-9751
United States

EIN 80-0768793

East Stroudsburg Area School District
50 Vine St
East Stroudsburg, Pennsylvania 18301
United States

C3 Id: 1573316

Account Number: 1573316

QUOTATION

Prepared By: Kayla Aviles
kayla.aviles@3plearning.com

Prepared For: Taylor Forgione
5704248500
taylor-forgione@esasd.net

Created Date: 10/20/2023
Quote Number: Q-823904

Quote Valid Until: 11/3/2023

Subscription Details

Shipping Account	Product Name	Quantity	Subscription Start Date	Subscription End Date	Line Description
Bushkill Elementary School	Mathseeds	240	11/25/2023	11/24/2024	Bushkill Elementary School
J M Hill Elementary School	Mathseeds	230	11/25/2023	11/24/2024	J M Hill Elementary School
Middle Smithfield Elementary School	Mathseeds	240	11/25/2023	11/24/2024	Middle Smithfield Elementary School
Resica Elementary School	Mathseeds	250	11/25/2023	11/24/2024	Resica Elementary School
Smithfield Elementary School	Mathseeds	165	11/25/2023	11/24/2024	Smithfield Elementary School
East Stroudsburg Elementary School	Mathseeds	300	11/25/2023	11/24/2024	East Stroudsburg Elementary School



Mathletics



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Pricing Details

Shipping Account	Product Name	Quantity	Unit Price
Bushkill Elementary School	Mathseeds	240	USD 9.65
J M Hill Elementary School	Mathseeds	230	USD 9.65
Middle Smithfield Elementary School	Mathseeds	240	USD 9.65
Resica Elementary School	Mathseeds	250	USD 9.65
Smithfield Elementary School	Mathseeds	165	USD 9.65
East Stroudsburg Elementary School	Mathseeds	300	USD 9.65
Total :			USD 13,751.25
Tax :			USD 0.00
Grand Total :			USD 13,751.25

Acceptance Quotation

By signing this quotation you are agreeing to the terms of use relating to all of the 3P Learning resources listed above. The terms of use can be found online at the following location: <http://www.3plearning.com/terms-conditions/> and includes our privacy policy.

By signing, you are also agreeing to the terms and conditions of purchase, which are appended to this quotation.

You can choose to sign this quotation using an e-signature or physical signature. The signed quotation will be taken as confirmation of a sales order and represents your formal agreement with 3P Learning. Please retain a copy for your records. A non-negotiable invoice will follow.

Signature:

Email invoice to:

Full Name:

Date:

Position:

Purchase Order Number (NA, if Not Applicable):



Mathletics

Mathseeds

Purchase Terms and Conditions

1. 3P Learning will supply its products and services to the Customer under a licence to use them (the "Licence") in accordance with the purchase agreement, our [terms of use](#) and [privacy policy](#) (collectively, the "Agreement"). The Licence provided to the Customer allows an assigned number of students selected by the Customer the right to use the purchased product(s) at home or school.

2. Unless otherwise indicated, a quote expires 30 days from the issue date.

3. Unless otherwise indicated, the start date for the Licence shall be the date the Agreement is accepted.

Administering your subscription

4. Unless otherwise indicated, charges to the Customer by 3P Learning are based on the number of unique students the Customer has requested receive access to the product(s). The Customer can transfer the right to access the product from an existing student to a new student at no additional cost, but only once the previous student's use of the product has ended. Customer may request additional assigned students at any time. If more than the number of assigned students set out in the Agreement use the product(s), then 3P Learning has the right to invoice the Customer for the access provided to the additional students. Such amounts will be based on the number of additional students and the then current price per student pro-rata for the remaining month(s) of the Licence. Where the Agreement relates to an individual school subscription, access must be assigned to student users within the Customer's school.

Fee and payment terms

5. A minimum purchase quantity of the total student roll for at least one Customer class applies, and a minimum purchase quantity value (\$) may also apply. We may from time to time offer discounts and other promotions. Special pricing, offers, discounts and complimentary access may be offered to apply to the specified product, service and period of service specified in the Agreement, in addition to any other terms and conditions forming part of the relevant promotion or offer. Unless otherwise stated, complimentary subscriptions will be applied on the lowest price item(s). Pricing and terms of an offer are subject to change and may be withdrawn before acceptance of the offer.

6. If a Licence start date is specified, Customer may request to reduce the access quantity purchased by up to 10% within thirty (30) days of the start date (a 'downward revision'). The invoice will be revised with the downward revision and the standard product per unit price will apply, and any special rates, discounts or offers will not apply.

7. Subject to these terms and conditions, all fees are non-cancellable and non-refundable and are based on access quantity, or professional services purchased, and not on actual usage.

8. Unless otherwise indicated on the quote or invoice, the invoice will be payable within 30 days of invoice date. Invoices not paid in accordance with the payment terms will be subject to a 2% interest charge.

9. Fees quoted are net of service taxes and third party fees. Customer is responsible for all applicable service taxes and third party fees, which will be applied on the invoice.

10. Customer agrees that renewal subscription fee rates may change and may also increase by the Consumer Price Index (CPI) applicable in the jurisdiction where the invoice issued. We will notify the Customer when applying any increase. This CPI increase does not apply for Schools with a multi-year Licence.

Multi-year licence

11. Schools opting for a multi-year Licence (paid annually) agree to maintain the access quantity (i.e. number of students) ordered in year 1 across all years of the subscription period and will be invoiced annually in advance of the following twelve month period. The unit price set out in the Licence shall apply throughout the multi-year term, regardless of any changes to the recommended retail price during that period, provided always that any increase to applicable taxes or third party fees during the period shall be added to the invoice. Schools may request to reduce the access quantity purchased in accordance with clause 6, and the revised invoice will apply the standard product per unit price. If applicable to your Licence, "whole school" shall mean a subscription for all students within a school or, where relevant, all students within a school phase such as "primary" or "secondary" years.

12. Cancellation of a multi-year Licence (paid annually) prior to the Licence expiry date will require written notice to 3P Learning. In the event of an early termination, the Customer will be required to pay 25% of the remaining amounts due under the multi-year Agreement to process and administer the termination ("Early Termination Fee"). This means that if a Customer signs up for a three (3) year Licence and terminates after one (1) year, then 25% of the remaining 2 years of the subscription period will be due and payable to 3P Learning.

Suspension or termination of Licence

13. 3P Learning reserves the right to suspend or terminate the Customer's access to our products and services with notice if the Customer is in breach of this Agreement, including where payment of invoices are outstanding. We won't provide notice before termination where:

1. the Customer or any of their users are material breach of this Agreement,
2. doing so would compromise our ability to provide products and services to our other customers and end-users, or
3. doing so is prohibited by law, or would compromise our ability to comply with law.

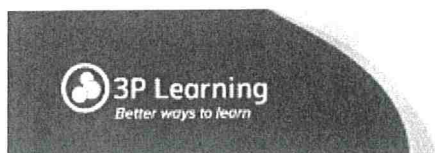
General

14. By signing a purchase agreement, you confirm as that you are an authorised signatory of the Customer and you are authorised to bind the Customer to the terms and conditions of this Agreement.

15. Signature (written or electronic) on a 3P Learning Agreement signifies acceptance of these terms on behalf of the subscribing school/institution as a whole and continuity of employment by the authorised signatory has no bearing on this Agreement.

Professional Services

16. If the Agreement includes the provision of Professional Services, the following clauses apply. 'Professional Services' means all learning & development, user training, education and implementation services detailed in the applicable quote, order form, purchase agreement or otherwise agreed to in writing, and may include, without limitation, on-site training, live online consultation and webinars.



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17. The Professional Services shall be provided during regular working hours and on business days unless otherwise agreed in writing between 3P Learning and the Customer. Professional Services will be provided for the fees outlined in the order form or quote, which may include travel and out of pocket expenses, plus applicable taxes. Changes to the agreed scope of Professional Services may result in an increase in fees and additional charges. Rescheduling or late cancellation of Professional Services may also result in fees being payable by the Customer in accordance with the order form or quote.

18. The Customer and 3P Learning shall each provide a primary point of contact for the Professional Services and the Customer shall provide 3P Learning with such accurate and timely information as is reasonably required to scope and deliver the Professional Services. 3P Learning will comply with all reasonable directions of the Customer in respect of the delivery of the Professional Services, provided that such directions are consistent with the requirements of this Agreement and not in breach of 3P Learning's policies, procedures or applicable law. Where such direction:

1. causes 3P Learning's costs to increase, the Customer must pay for any increase in 3P Learning's costs plus any expenses; or
2. causes 3P Learning not to be able to meet any timetable for delivery, then the timetable must be extended to the extent reasonable given the nature of the Professional Services.

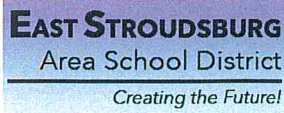
19. Any work product or deliverable made, created or conceived by 3P Learning or its personnel as part of the Professional Services ("Service Materials") shall vest in 3P Learning unless explicitly agreed otherwise. Any Customer materials and intellectual property used by 3P Learning in the course of providing the Professional Services ("Customer Materials") shall remain the property of the Customer. The Customer grants 3P Learning a non-exclusive, non-transferable right to use the Customer Materials solely for the benefit of the Customer in the performance of the relevant Professional Services. Unless otherwise agreed, subject to the Customer's payment of amounts due in respect of the Professional Services and compliance with the terms of this Agreement, 3P Learning grants the Customer a non-exclusive, non-transferable, irrevocable and perpetual licence, without the right to sublicense, to use and copy the Service Materials, for the Customer's internal operational and teaching purposes only.

20. 3P Learning warrants that the Professional Services will be provided using reasonable care and skill in a manner consistent with industry standards and practices applicable to the relevant Professional Services. The Customer must notify 3P Learning of any alleged breach of this warranty within 10 days from the completion of the applicable Professional Services. 3P Learning's entire liability (and that of its personnel, including employees, agents and contractors) and the Customer's sole remedy for 3P Learning's breach of this warranty, will be for 3P Learning to, at its option (i) use reasonable efforts to correct that breach, or (ii) terminate the applicable order and refund the portion of any fees received that correspond to that breach. 3P Learning makes no other warranty or representation, and to the extent permitted by applicable law, disclaims all other warranties whether express or implied or statutory, including any implied warranties of merchantability or fitness for a particular purpose.

21. In this Agreement, "3P Learning" refers to the company in 3P Learning Group that issues the quote or purchase agreement. "3P Learning Group" means 3P Learning Limited (ABN 50 103 827 836) and its subsidiaries.

Version July 2023

[Contact us](#)



William Vitulli <william-vitulli@esasd.net>

Form 611

Google Forms <forms-receipts-noreply@google.com>
To: william-vitulli@esasd.net

Mon, Nov 6, 2023 at 12:08 PM

Thanks for filling out

Form 611

Here's what was received.

[Edit response](#)

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER
\$5,000.00

Your email (william-vitulli@esasd.net) was recorded when you submitted this form.

Untitled Section

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT
Procurement Form

Name of Requestor *

vitulli

Department *

116

c&i

Building *

admin

What service or item are requesting *

McGraw Hill Reveal Math Grades k-5

Why are you requesting the service or item *

replace existing curriculum

Suggested replacement *

n/a

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

n/a

Cost Estimate: if over \$5,000, were three (3) quotes obtained? If yes, please list the vendor's information and quoted amount. *

n/a

What is the total cost of the purchase? *

117

\$755,550.56

Procurement Method: *

- ☐ Quote Received only one Proposal
- ☐ Request for Proposal (RFP)
- ☐ Bid
- ☒ Other: Quote

Was this purchase budgeted? *

Yes

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- ☐ Yes
- ☐ Pennsylvania State Contract
- ☐ COSTARS
- ☐ Keystone Purchasing Network
- ☐ PEPPM National Contract Program (Technology Bidding and Purchasing)
- ☐ US Communities
- ☒ No

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

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n/a

Which Fund will be charged? *

10

What account will be charged? *

Curriculum Initiative

Selection of the winning proposal, was the lowest price selected? If not, please explain why and the process of selecting the vendor. *

n/a

Any additional information you would like to provide.

Create your own Google Form

Report Abuse

[Quoted text hidden]



Because learning changes everything.*

QUOTE PREPARED FOR:

East Stroudsburg Area Sch Dist
50 VINE ST
EAST STROUDSBURG, PA 18301-2150
ACCOUNT NUMBER: 410936

SUBSCRIPTION/DIGITAL CONTACT:

Tabitha Bradley
tabitha-bradley@esasd.org
(570) 424-8500

CONTACT:

Tabitha Bradley
tabitha-bradley@esasd.org
(570) 424-8500

SALES REP INFORMATION:

Open Anelli
kristy.anelli@mheducation.com

Section Summary	Value of All Materials	Free Materials	Product Subtotal
Professional Development	\$98,799.60	(\$42,000.00)	\$56,799.60
Reveal Math © 2022 - Grade K (6 Year)	\$82,364.25	(\$1,659.96)	\$80,704.29
Reveal Math © 2022 - Grade 1 (6 Year)	\$85,100.88	(\$1,831.68)	\$83,269.20
Reveal Math © 2022 - Grade 2 (6 Year)	\$88,833.12	(\$1,888.92)	\$86,944.20
Reveal Math © 2022 - Grade 3 (6 Year)	\$91,682.61	(\$1,659.96)	\$90,022.65
Reveal Math © 2022 - Grade 4 (6 Year)	\$82,119.03	(\$1,659.96)	\$80,459.07
Reveal Math © 2022 - Grade 5 (6 Year)	\$86,042.55	(\$1,659.96)	\$84,382.59
K-5 ARRIVE BOOSTER ?	\$170,233.92	(\$33,231.60)	\$137,002.32
PRODUCT TOTAL*	\$785,175.96	(\$85,592.04)	\$699,583.92
ESTIMATED S&H**			\$55,966.64
ESTIMATED TAX**			\$0.00
GRAND TOTAL*			\$755,550.56

* Price firm for 120 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes shown are only estimates. If applicable, actual tax charges will be applied at time of order.

Comments:

with the exception of Altek's on the first page - I don't see anything else

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 10/19/2023

ACCOUNT NAME: East Stroudsburg Area Sch Dist

EXPIRATION DATE: 02/16/2024

QUOTE NUMBER: KANE-10192023065102-001

ACCOUNT #: 410936

PAGE #: 1



Because learning changes everything.®

Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
Professional Development					
PROFESSIONAL DEVELOPMENT ONSITE TRAINING K-5	978-1-26-452859-2	12	\$3,500.00	\$42,000.00	*Free Materials
PROFESSIONAL DEVELOPMENT ONSITE TRAINING K-5	978-1-26-452859-2	12	\$3,500.00	\$0.00	\$42,000.00
ALEKS 1 YEAR ONLINE PROF DEV 1 YR UNITS PER YR	978-1-26-510193-0	6	\$966.60	\$0.00	\$5,799.60
MH PLUS WITH CORE PRODUCT PROFESSIONAL DVLPMNT HALF DAY VIRTUAL TRAINING PREK-12	978-1-26-619663-8	6	\$1,500.00	\$0.00	\$9,000.00
Professional Development Subtotal:				\$42,000.00	\$56,799.60

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 10/19/2023

ACCOUNT NAME: East Stroudsburg Area Sch Dist

EXPIRATION DATE: 02/16/2024

QUOTE NUMBER: KANE-10192023065102-001

ACCOUNT #: 410936

PAGE #: 2

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Because learning changes everything.®

Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
Reveal Math © 2022 - Grade K (6 Year)					
REVEAL MATH GRADE K STUDENT BUNDLE WITH MH 6 YEARS	978-1-26-580284-4	456	\$122.61	\$0.00	\$55,910.16
<u>Teacher Materials</u>					
REVEAL MATH TEACHER RESOURCE PACKAGE 6 YEAR SUBSCRIPTION BUNDLE GRADE K Includes: Teacher Editions + Teacher Digital License + Assessment Resource Book and Differentiation Resource Book	978-1-26-438962-9	29	\$683.07	\$0.00	\$19,809.03
REVEAL MATH IMPLEMENTATION GUIDE GRADE K-5	978-0-07-694684-6	29	\$57.24	\$1,659.96	*Free Materials
Teacher Materials Subtotal:				\$1,659.96	\$19,809.03
<u>Manipulatives</u>					
REVEAL MATH WORKSTATION KIT GRADE K Includes: Workstation Teacher Guide, Game Station Resource Book, Application Station Cards, Manips: Transparent Spinners, People Pawns, Number Cubes 1-6	978-1-26-590921-5	29	\$171.90	\$0.00	\$4,985.10
Manipulatives Subtotal:				\$0.00	\$4,985.10
Reveal Math © 2022 - Grade K (6 Year) Subtotal:				\$1,659.96	\$80,704.29

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 10/19/2023

ACCOUNT NAME: East Stroudsburg Area Sch Dist

EXPIRATION DATE: 02/16/2024

QUOTE NUMBER: KANE-10192023065102-001

ACCOUNT #: 410936

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Because learning changes everything.®

Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
Reveal Math © 2022 - Grade 1 (6 Year)					
REVEAL MATH GRADE 1 STUDENT BUNDLE WITH MH 6 YEARS	978-1-26-580322-3	456	\$122.61	\$0.00	\$55,910.16
Teacher Materials					
REVEAL MATH TEACHER RESOURCE PACKAGE 6 YEAR SUBSCRIPTION BUNDLE GRADE 1 Includes: Teacher Editions + Teacher Digital License + Assessment Resource Book and Differentiation Resource Book	978-1-26-438963-6	32	\$683.07	\$0.00	\$21,858.24
REVEAL MATH IMPLEMENTATION GUIDE GRADE K-5	978-0-07-694684-6	32	\$57.24	\$1,831.68	*Free Materials
Teacher Materials Subtotal:				\$1,831.68	\$21,858.24
Manipulatives					
REVEAL MATH WORKSTATION KIT GRADE 1 Includes: Workstation Teacher Guide, Game Station Resource Book, Application Station Cards, Manips: Transparent Spinners, People Pawns, Number Cubes 1-6	978-1-26-590925-3	32	\$171.90	\$0.00	\$5,500.80
Manipulatives Subtotal:				\$0.00	\$5,500.80
Reveal Math © 2022 - Grade 1 (6 Year) Subtotal:				\$1,831.68	\$83,269.20

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 10/19/2023

ACCOUNT NAME: East Stroudsburg Area Sch Dist

EXPIRATION DATE: 02/16/2024

QUOTE NUMBER: KANE-10192023065102-001

ACCOUNT #: 410936

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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
Reveal Math © 2022 - Grade 2 (6 Year)					
REVEAL MATH GRADE 2 STUDENT BUNDLE WITH MH 6 YEARS	978-1-26-580374-2	479	\$122.61	\$0.00	\$58,730.19
<u>Teacher Materials</u>					
REVEAL MATH TEACHER RESOURCE PACKAGE 6 YEAR SUBSCRIPTION BUNDLE GRADE 2 Includes: Teacher Editions + Teacher Digital License + Assessment Resource Book and Differentiation Resource Book	978-1-26-438973-5	33	\$683.07	\$0.00	\$22,541.31
REVEAL MATH IMPLEMENTATION GUIDE GRADE K-5	978-0-07-694684-6	33	\$57.24	\$1,888.92	*Free Materials
Teacher Materials Subtotal:				\$1,888.92	\$22,541.31
<u>Manipulatives</u>					
REVEAL MATH WORKSTATION KIT GRADE 2 Includes: Workstation Teacher Guide, Game Station Resource Book, Application Station Cards, Manips: Transparent Spinners, People Pawns, Number Cubes 1-6	978-1-26-591011-2	33	\$171.90	\$0.00	\$5,672.70
Manipulatives Subtotal:				\$0.00	\$5,672.70
Reveal Math © 2022 - Grade 2 (6 Year) Subtotal:				\$1,888.92	\$86,944.20

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 10/19/2023

ACCOUNT NAME: East Stroudsburg Area Sch Dist

EXPIRATION DATE: 02/16/2024

QUOTE NUMBER: KANE-10192023065102-001

ACCOUNT #: 410936

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Because learning changes everything.®

Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
Reveal Math © 2022 - Grade 3 (6 Year)					
REVEAL MATH GRADE 3 STUDENT BUNDLE WITH MH 6 YEARS	978-1-26-580379-7	532	\$122.61	\$0.00	\$65,228.52
<u>Teacher Materials</u>					
REVEAL MATH TEACHER RESOURCE PACKAGE 6 YEAR SUBSCRIPTION BUNDLE GRADE 3 Includes: Teacher Editions + Teacher Digital License + Assessment Resource Book and Differentiation Resource Book	978-1-26-438975-9	29	\$683.07	\$0.00	\$19,809.03
REVEAL MATH IMPLEMENTATION GUIDE GRADE K-5	978-0-07-694684-6	29	\$57.24	\$1,659.96	*Free Materials
Teacher Materials Subtotal:				\$1,659.96	\$19,809.03
<u>Manipulatives</u>					
REVEAL MATH WORKSTATION KIT GRADE 3 Includes: Workstation Teacher Guide, Game Station Resource Book, Application Station Cards, Manips: Transparent Spinners, People Pawns, Number Cubes 1-6	978-1-26-591044-0	29	\$171.90	\$0.00	\$4,985.10
Manipulatives Subtotal:				\$0.00	\$4,985.10
Reveal Math © 2022 - Grade 3 (6 Year) Subtotal:				\$1,659.96	\$90,022.65

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 10/19/2023

ACCOUNT NAME: East Stroudsburg Area Sch Dist

EXPIRATION DATE: 02/16/2024

QUOTE NUMBER: KANE-10192023065102-001

ACCOUNT #: 410936

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Because learning changes everything.®

Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
Reveal Math © 2022 - Grade 4 (6 Year)					
REVEAL MATH GRADE 4 STUDENT BUNDLE WITH MH 6 YEARS	978-1-26-580380-3	454	\$122.61	\$0.00	\$55,664.94
Teacher Materials					
REVEAL MATH TEACHER RESOURCE PACKAGE 6 YEAR SUBSCRIPTION BUNDLE GRADE 4 Includes: Teacher Editions + Teacher Digital License + Assessment Resource Book and Differentiation Resource Book	978-1-26-438982-7	29	\$683.07	\$0.00	\$19,809.03
REVEAL MATH IMPLEMENTATION GUIDE GRADE K-5	978-0-07-694684-6	29	\$57.24	\$1,659.96	*Free Materials
Teacher Materials Subtotal:				\$1,659.96	\$19,809.03
Manipulatives					
REVEAL MATH WORKSTATION KIT GRADE 4 Includes: Workstation Teacher Guide, Game Station Resource Book, Application Station Cards, Manips: Transparent Spinners, People Pawns, Number Cubes 1-6	978-1-26-591105-8	29	\$171.90	\$0.00	\$4,985.10
Manipulatives Subtotal:				\$0.00	\$4,985.10
Reveal Math © 2022 - Grade 4 (6 Year) Subtotal:				\$1,659.96	\$80,459.07

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 10/19/2023
QUOTE NUMBER: KANE-10192023065102-001

ACCOUNT NAME: East Stroudsburg Area Sch Dist
ACCOUNT #: 410936

EXPIRATION DATE: 02/16/2024
PAGE #: 7

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Because learning changes everything.®

Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
Reveal Math © 2022 - Grade 5 (6 Year)					
REVEAL MATH GRADE 5 STUDENT BUNDLE WITH MH 6 YEARS	978-1-26-580545-6	486	\$122.61	\$0.00	\$59,588.46
Teacher Materials					
REVEAL MATH TEACHER RESOURCE PACKAGE 6 YEAR SUBSCRIPTION BUNDLE GRADE 5 Includes: Teacher Editions + Teacher Digital License + Assessment Resource Book and Differentiation Resource Book	978-1-26-438983-4	29	\$683.07	\$0.00	\$19,809.03
REVEAL MATH IMPLEMENTATION GUIDE GRADE K-5	978-0-07-694684-6	29	\$57.24	\$1,659.96	*Free Materials
Teacher Materials Subtotal:				\$1,659.96	\$19,809.03
Manipulatives					
REVEAL MATH WORKSTATION KIT GRADE 5 Includes: Workstation Teacher Guide, Game Station Resource Book, Application Station Cards, Manips: Transparent Spinners, People Pawns, Number Cubes 1-6	978-1-26-591425-7	29	\$171.90	\$0.00	\$4,985.10
Manipulatives Subtotal:				\$0.00	\$4,985.10
Reveal Math © 2022 - Grade 5 (6 Year) Subtotal:				\$1,659.96	\$84,382.59

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 10/19/2023

ACCOUNT NAME: East Stroudsburg Area Sch Dist

EXPIRATION DATE: 02/16/2024

QUOTE NUMBER: KANE-10192023065102-001

ACCOUNT #: 410936

PAGE #: 8

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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
K-5 ARRIVE BOOSTER					
ARRIVE MATH BOOSTER STUDENT 6 YEAR SUBSCRIPTION GRADE K-8	978-0-07-686413-3	2863	\$27.54	\$0.00	\$78,847.02
ARRIVE MATH BOOSTER TEACHER 6 YEAR SUBSCRIPTION GRADE K-8	978-0-07-686402-7	181	\$183.60	\$33,231.60	*Free Materials
ARRIVE MATH CLASSROOM GAMES KIT GRADE K-8	978-0-07-686404-1	181	\$321.30	\$0.00	\$58,155.30
K-5 ARRIVE BOOSTER Subtotal:				\$33,231.60	\$137,002.32

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 10/19/2023

ACCOUNT NAME: East Stroudsburg Area Sch Dist

EXPIRATION DATE: 02/16/2024

QUOTE NUMBER: KANE-10192023065102-001

ACCOUNT #: 410936

PAGE #: 9

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QUOTE PREPARED FOR:

East Stroudsburg Area Sch Dist
50 VINE ST
EAST STROUDSBURG, PA 18301-2150
ACCOUNT NUMBER: 410936

CONTACT:

Tabitha Bradley
tabitha-bradley@esasd.org
(570) 424-8500

VALUE OF ALL MATERIALS	\$785,175.96
FREE MATERIALS	(\$85,592.04)
PRODUCT TOTAL*	\$699,583.92
ESTIMATED SHIPPING & HANDLING**	\$55,966.64
ESTIMATED TAX**	\$0.00
GRAND TOTAL	\$755,550.56

SUBSCRIPTION/DIGITAL CONTACT:

Tabitha Bradley
tabitha-bradley@esasd.org
(570) 424-8500

Comments:

* Price firm for 120 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes shown are only estimates. If applicable, actual tax charges will be applied at time of order.

Terms of Service:

By placing an order for digital products (the 'Subscribed Materials'), the entity that this price quote has been prepared for ('Subscriber') agrees to be bound by the Terms of Service and any specific provisions required by Subscriber's state law, each located in the applicable links below. Subject to Subscriber's payment of the fees set out above, McGraw Hill LLC hereby grants to Subscriber a non-exclusive, non-transferable license to allow only the number of Authorized Users that corresponds to the quantity of Subscribed Materials set forth above to access and use the Subscribed Materials under the terms described in the Terms of Service and any specific provisions required by Subscriber's state law, each located in the applicable links below. The subscription term for the Subscribed Materials shall be as set forth in the Product Description above. If no subscription term is specified, the initial term shall be one (1) year from the date of this price quote (the 'Initial Subscription Term'), and thereafter the Subscriber shall renew for additional one (1) year terms (each a 'Subscription Renewal Term'), provided MHE has chosen to renew the subscription and has sent an invoice for such Subscription Renewal Term to Subscriber.

Terms Of Service

Provisions required by Subscriber State law

ATTENTION: In our effort to protect our customer's data, we will no longer store credit card data in any manner within in our system. Therefore, as of April 30, 2016 we will no longer accept credit card orders via email, fax, or mail/package delivery. Credit card orders may be placed over the phone by calling the number listed above or via our websites by visiting www.mheducation.com (or www.mhcoast2coast.com).

School Purchase Order Number: _____

Name of School Official (Please Print)

Signature of School Official

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 10/19/2023

ACCOUNT NAME: East Stroudsburg Area Sch Dist

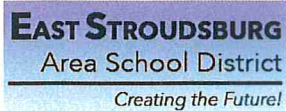
EXPIRATION DATE: 02/16/2024

QUOTE NUMBER: KANE-10192023065102-001

ACCOUNT #: 410936

PAGE #: 10

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William Vitulli <william-vitulli@esasd.net>

Form 611

Google Forms <forms-receipts-noreply@google.com>
To: william-vitulli@esasd.net

Mon, Nov 6, 2023 at 12:02 PM

Thanks for filling out Form 611

Here's what was received.

Edit response

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER
\$5,000.00

Your email (william-vitulli@esasd.net) was recorded when you submitted this form.

Untitled Section

FORM **611**

EAST STROUDSBURG AREA SCHOOL DISTRICT
Procurement Form

Name of Requestor *

vitulli

Department *

130

c&i

Building *

admin

What service or item are requesting *

Reveal Math Grades 6-8

Why are you requesting the service or item *

replace current curriculum

Suggested replacement *

n/a

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

n/a

Cost Estimate: if over \$5,000, were three (3) quotes obtained? If yes, please list the vendor's information and quoted amount. *

n/a

What is the total cost of the purchase? *

131

\$189,493.20

Procurement Method: *

- ☐ Quote Received only one Proposal
- ☐ Request for Proposal (RFP)
- ☐ Bid
- ☒ Other: Quote

Was this purchase budgeted? *

Yes

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- ☐ Yes
- ☐ Pennsylvania State Contract
- ☐ COSTARS
- ☐ Keystone Purchasing Network
- ☐ PEPPM National Contract Program (Technology Bidding and Purchasing)
- ☐ US Communities
- ☒ No

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

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n/a

Which Fund will be charged? *

10

What account will be charged? *

Curriculum Initiative Fund

Selection of the winning proposal, was the lowest price selected? If not, please explain why and the process of selecting the vendor. *

n/a

Any additional information you would like to provide.

Create your own Google Form

Report Abuse

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QUOTE PREPARED FOR:

East Stroudsburg Area Sch Dist
50 VINE ST
EAST STROUDSBURG, PA 18301-2150
ACCOUNT NUMBER: 410936

SUBSCRIPTION/DIGITAL CONTACT:

Heather Piperato
heather-piperato@esasd.net
570-424-8430

CONTACT:

Heather Piperato
heather-piperato@esasd.net
570-424-8430

SALES REP INFORMATION:

Lindsay Neath
lindsay.neath@mheducation.com
(610) 349-2602

Section Summary	Value of All Materials	Free Materials	Product Subtotal
Student Materials	\$189,493.20	\$0.00	\$189,493.20
Teacher Materials	\$27,003.21	(\$27,003.21)	\$0.00
Professional Development	\$7,000.00	(\$7,000.00)	\$0.00
PRODUCT TOTAL*		(\$34,003.21)	\$189,493.20
ESTIMATED S&H**			\$0.00
ESTIMATED TAX**			TBD
GRAND TOTAL*			\$189,493.20

* Price firm for 120 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes are not included in the quote total. If applicable, actual tax charges will be applied at time of order.

Comments:

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 10/30/2023

ACCOUNT NAME: East Stroudsburg Area Sch Dist

EXPIRATION DATE: 02/27/2024

QUOTE NUMBER: LNEAT-10302023101659-001

ACCOUNT #: 410936

PAGE #: 1

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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
Student Materials					
REVEAL MATH COURSE 1 STUDENT BUNDLE WITH MH 6YR SUBSCRIPTION	978-1-26-537978-0	520	\$121.47	\$0.00	\$63,164.40
REVEAL MATH COURSE 2 STUDENT BUNDLE WITH MH 6YR SUBSCRIPTION	978-1-26-538689-4	450	\$121.47	\$0.00	\$54,661.50
REVEAL MATH COURSE 3 STUDENT BUNDLE WITH MH 6YR SUBSCRIPTION	978-1-26-539044-0	500	\$121.47	\$0.00	\$60,735.00
REVEAL MATH ACCELERATED STUDENT BUNDLE WITH MH 6 YEAR SUBSCRIPTION	978-1-26-544911-7	90	\$121.47	\$0.00	\$10,932.30
Student Materials Subtotal:				\$0.00	\$189,493.20

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

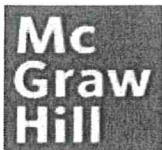
McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 10/30/2023
QUOTE NUMBER: LNEAT-10302023101659-001

ACCOUNT NAME: East Stroudsburg Area Sch Dist
ACCOUNT #: 410936

EXPIRATION DATE: 02/27/2024
PAGE #: 2

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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
Teacher Materials					
REVEAL MATH COURSE 1 TEACHER BUNDLE TES AND TEACHER DIGITAL LICENSE 6YR SUBSC	978-0-07-681891-4	16	\$446.94	\$7,151.04	*Free Materials
REVEAL MATH COURSE 2 TEACHER BUNDLE TES AND TEACHER DIGITAL LICENSE 6YR SUBSC	978-0-07-681894-5	16	\$446.94	\$7,151.04	*Free Materials
REVEAL MATH COURSE 3 TEACHER BUNDLE TES AND TEACHER DIGITAL LICENSE 6YR SUBSC	978-0-07-681895-2	16	\$446.94	\$7,151.04	*Free Materials
REVEAL MATH ACCELERATED TEACHER DIGITAL LICENSE 6YR SUBSCRIPTION	978-0-07-681410-7	13	\$220.65	\$2,868.45	*Free Materials
REVEAL MATH ACCELERATED TEACHER EDITION VOLUME 1	978-0-07-899725-9	13	\$103.14	\$1,340.82	*Free Materials
REVEAL MATH ACCELERATED TEACHER EDITION VOLUME 2	978-0-07-899178-3	13	\$103.14	\$1,340.82	*Free Materials
Teacher Materials Subtotal:				\$27,003.21	\$0.00

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 10/30/2023

ACCOUNT NAME: East Stroudsburg Area Sch Dist

EXPIRATION DATE: 02/27/2024

QUOTE NUMBER: LNEAT-10302023101659-001

ACCOUNT #: 410936

PAGE #: 3

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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
Professional Development					
STAFF DEVELOPMENT WORKSHOP	TRN2001	2	\$3,500.00	\$7,000.00	*Free Materials
Professional Development Subtotal:				\$7,000.00	\$0.00

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 10/30/2023

ACCOUNT NAME: East Stroudsburg Area Sch Dist

EXPIRATION DATE: 02/27/2024

QUOTE NUMBER: LNEAT-10302023101659-001

ACCOUNT #: 410936

PAGE #: 4

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QUOTE PREPARED FOR:

East Stroudsburg Area Sch Dist
50 VINE ST
EAST STROUDSBURG, PA 18301-2150
ACCOUNT NUMBER: 410936

CONTACT:

Heather Piperato
heather-piperato@esasd.net
570-424-8430

VALUE OF ALL MATERIALS	\$223,496.41
FREE MATERIALS	(\$34,003.21)
PRODUCT TOTAL*	\$189,493.20
ESTIMATED SHIPPING & HANDLING**	\$0.00
ESTIMATED TAX**	TBD
GRAND TOTAL	\$189,493.20

SUBSCRIPTION/DIGITAL CONTACT:

Heather Piperato
heather-piperato@esasd.net
570-424-8430

Comments:

* Price firm for 120 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes are not included in the quote total. If applicable, actual tax charges will be applied at time of order.

Terms of Service:

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Terms Of Service

Provisions required by Subscriber State law

ATTENTION: In our effort to protect our customer's data, we will no longer store credit card data in any manner within in our system. Therefore, as of April 30, 2016 we will no longer accept credit card orders via email, fax, or mail/package delivery. Credit card orders may be placed over the phone by calling the number listed above or via our websites by visiting www.mheducation.com (or www.mhecoast2coast.com).

School Purchase Order Number: _____

Name of School Official (Please Print)

Signature of School Official

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 10/30/2023

ACCOUNT NAME: East Stroudsburg Area Sch Dist

EXPIRATION DATE: 02/27/2024

QUOTE NUMBER: LNEAT-10302023101659-001

ACCOUNT #: 410936

PAGE #: 5

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Google Forms

Thanks for filling out Form 611

Here's what was received.

[Edit response](#)

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

Your email (amy-strunk@esasd.net) was recorded when you submitted this form.

Untitled Section

FORM
611

EAST STROUDSBURG AREA SCHOOL DISTRICT Procurement Form

Name of Requestor *

Amy Strunk/Daryle Miller

Department *

Grounds

Building *

North Campus

What service or item are requesting *

revamping varsity baseball field

Why are you requesting the service or item *

hasn't been done in over 20 years

Suggested replacement *

Excavating

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

\$17071.35

Cost Estimate: if over \$5,000, were three (3) quotes obtained? If yes, please list the vendor's information and quoted amount. *

\$17071.35

What is the total cost of the purchase? *

\$17071.35

Procurement Method: *

Quote Received only one Proposal

Request for Proposal (RFP)

Bid

Other: had three vendors but only two vendors responded

Was this purchase budgeted? *

No

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.



Yes

Pennsylvania State Contract

COSTARS

Keystone Purchasing Network

PEPPM National Contract Program (Technology Bidding and Purchasing)

US Communities

No

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

Which Fund will be charged? *

32

What account will be charged? *

capital

Selection of the winning proposal, was the lowest price selected? If not, please explain why and the process of selecting the vendor. *

ASF Landscaping \$17,071.35

Any additional information you would like to provide.



AAF Landscaping Inc.
PO Box 1146
Marshall's Creek, PA 18335 US
(570)994-7854
aaflandscaping@yahoo.com
www.aaflandscaping.com

V.I.B.I

Estimate

ADDRESS

ESASD

50 Vine Street

East Stroudsburg, PA 18301

SHIP TO

ESASD

50 Vine Street

East Stroudsburg, PA 18301

ESTIMATE # 23-828

DATE 10/19/2023

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Excavation	Excavation: AAF is proposing to re-vamp the baseball field located at the North High School Campus. During this re-vamp AAF will be shaving the raised lip located around the outfield inner perimeter to match the original grade. this excavation area will total approximately 472 linear feet. AAF will also be re-vamping parts of the infield edging, this excavation area will total approximately 312 linear feet, including the pitcher's mound, when all excavation is complete AAF will be installing new SOD for completion	1	6,200.00	6,200.00
	Top Soil	Topsoil: total of 20 yards delivered to the site for proper underlayment before new sod is installed	1	850.00	850.00
	SOD	SOD: total of 4,793 sq. feet to be installed	4,793	1.95	9,346.35
	Mobilization	Mobilizing equipment to the site	3	225.00	675.00

SUBTOTAL

17,071.35

TAX

0.00

TOTAL

\$17,071.35

Accepted By

Accepted Date

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**Northeast
Site Contractors**

V1.B.2

PROPOSAL

3240 Oak Grove Road ~ East Stroudsburg, PA 18302

Phone: (570) 420-2831 ~ Fax: (570) 420-2838

www.nesitecontractors.com

NAME	Mobile Phone	DATE	Proposal #
ESSD - Daryle Miller	570-656-4284	Tuesday, October 17, 2023	Proposal 01
ADDRESS	EMAIL	PROJECT NAME	
279 Timberwolf drive	Daryle-miller@esasd.net	Baseball Infield	
PROJECT ADDRESS	PROPOSAL DATE	PROJECT LOCATION	
Dingman's Ferry, PA 18328	2023-05-17	279 Timberwolf drive	

We hereby Propose the following **Scope of Work:**

Site Excavation

Remove and repair all infield grass edges. No infield mix included. Replace all grass areas with sod.

Line	Ticket			Unit	Unit		
Item	Number	Description	Quantity	Unit	Amount	Cost	Subtotal
1		Approximate sod removal	1.00	SY	533.00	7.80 \$	4,160.00
2		Re-grade infield along edges.	1.00	SY	533.00	15.61 \$	8,320.00
3		Sod replacement	1.00	SF	4,793.00	1.11 \$	5,320.23
4							
5							
6							
7							
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25							
26							
27							
28		Subcontractors					
29							
30							
31							
32							
					NSC Overhead	10% \$	1,780.02
					NSC Profit	5% \$	890.01
					2nd Tier OH&P	\$	-
					Bond Fee	\$	-

PROPOSED TOTAL

20,470.26

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Untitled Map

Write a description for your map.



Google Workspaces for Education Plus

A. Why are you requesting the service/needs?

Why: ESASD's 3-year GSuite Enterprise for Education contract expires in November. Google has since renamed the suite Google Workspaces for Education Plus

Need: The district purchased the advanced licensing of Google Workspaces for premium features starting in 2020, including plagiarism detection, additional security & admin features, attendance tracking, practice sets, etc.

B. Cost Estimate: if over \$5,000, were 3 quotes obtained? If yes, please list the vendors and the amounts. Yes

		SHI	Gov Connections	CDW-G Amplified
Google Workspace for Education Plus (Student)		\$4.15	\$4.49	\$4.50
Total		\$29,050.00	\$31,430.00	\$31,500.00

C. Procurement Method:

- ESASD sent an RFQ to several vendors who sell Google Workspaces Licenses to solicit quotes. The results are above.

D. Funds account to be charged for Procurement (Was this purchase budgeted?)

- Yes – 2023-2024 Fiscal Year
- Fund 10
- Account # - 10-2844-650-000-00-000-006-000-0000-
 - Technology Services

E. Selection of winning proposal

- SHI - \$29,050.00 per year for 3-year term.
- Cooperative Purchasing Contract:
 - Omnia Partners Contract #: 2018011-012



Pricing Proposal
Quotation #: 24093048
Created On: 10/24/2023
Valid Until: 10/31/2023

PA-East Stroudsburg Area School District

Inside Account Manager - Public Sector - Education

Brian Borosh

50 VINE STREET
EAST STROUDSBURG, PA 18301
United States
Phone: 570-424-8060
Fax:
Email: brian-borosh@esasd.net

Jayne Sydlo

290 Davidson Ave
Somerset, NJ 08873
Phone: 800-527-6389 ext. 5553607
Fax:
Email: jayne_sydlo@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Workspace For Education Plus – 3 Years Google - Part#: GAPPS-EDU-PLUS-STUDENT-1USER-36MO Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: Year 1 - Faculty Count: 1750 (free licenses)*	7000	\$4.15	\$29,050.00
2 Workspace For Education Plus – 3 Years Google - Part#: GAPPS-EDU-PLUS-STUDENT-1USER-36MO Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: Year 2 - Faculty Count: 1750 (free licenses)*	7000	\$4.15	\$29,050.00
3 Workspace For Education Plus – 3 Years Google - Part#: GAPPS-EDU-PLUS-STUDENT-1USER-36MO Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: Year 3 - Faculty Count: 1750 (free licenses)*	7000	\$4.15	\$29,050.00
Total			\$87,150.00

Additional Comments

Please note: Google has a zero returns policy.

Please note, if Emergency Connectivity Funds (ECF) will be used to pay for all or part of this quote, please let us know as we will need to ensure compliance with the funding program.

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

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The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email (marialena-casciotta@esasd.net) was recorded on submission of this form.

Untitled Section

FORM **611**

EAST STROUDSBURG AREA SCHOOL DISTRICT Procurement Form

Name of Requestor *

Marialena Casciotta

Department *

Pupil Services

Building *

Administration

What service or item are requesting *

Furniture for our new Autistic Support classroom

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Why are you requesting the service or item *

ESASD is opening their first Autistic Support program in district and this furniture to set the classroom up to best meet the needs of a specific population

Suggested replacement *

N/A

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

Cost Estimate: if over \$5,000, were three (3) quotes obtained? If yes, please list the vendor's information and quoted amount. *

Two of three quotes were received.

Lakeshore Learning Materials, 2695 E. Dominguez Street, Carson, CA 90895 - \$23,977.00 (includes delivery and set-up of room)

Schoolsin, PO Box 429367, Cincinnati, OH 45242 - \$22,456.47 (does not include room set-up)

What is the total cost of the purchase? *

\$23,977.00

Procurement Method: *

- ☐ Quote Received only one Proposal
- ☐ Request for Proposal (RFP)
- ☐ Bid
- ☒ Other: Quotes requested/2 received

Was this purchase budgeted? *

No

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- ☐ Yes
- ☐ Pennsylvania State Contract
- ☐ COSTARS
- ☐ Keystone Purchasing Network
- ☐ PEPPM National Contract Program (Technology Bidding and Purchasing)
- ☐ US Communities
- ☒ No

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

N/A

150

Which Fund will be charged? *

10

What account will be charged? *

ACCESS

Selection of the winning proposal, was the lowest price selected? If not, please explain why and *
the process of selecting the vendor.

The winning proposal was not the lowest, however, it includes free delivery and room set-up. It also includes the materials we requested for the room, whereas the second quote substituted a couple of items with different items that will not support the sensory requirement for which they are being ordered.

Any additional information you would like to provide.

The district did not anticipate needing to open an Autistic Support program as we typically utilize the IU for this level of instruction.

This form was created inside of East Stroudsburg Area School District.

Google Forms

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**QUOTE 25058**

Lakeshore Learning Materials
2695 E. Dominguez Street Carson, CA 90895
(310) 537-8600 (800) 421-5354
FAX: (310) 900-2189
www.lakeshorelearning.com
To contact your local representative,
Daniel Szabo, please call (800) 421-5354

Bill-to: 83721
EAST STROUDSBURG AREA SCH DIST
ACCOUNTS PAYABLE
50 VINE ST
E STROUDSBURG PA 18301-0298
(570) 424-8500
Billto Email: MARIALENA-CASCIOTTA@ESASD.NET

Ship-to: 0

MARIALENA CASCIOTTA
Shipto Email:

Entry Date: 10/09/2023

Your Reference No.: QUOTE

Comment

PLEASE VERIFY SHIPPING ADDRESS
WHEN PLACING YOUR ORDER.
PRICES GOOD FOR 90 DAYS. ITEM
AVAILABILITY SUBJECT TO CHANGE

FOB DESTINATION: FREE SHIPPING
CONTINGENT ON A MINIMUM ORDER
OF \$250 SHIPPING TO ONE
LOCATION.
DISCOUNT REFLECTED IN PRICES.

PLEASE REFERENCE QUOTE NUMBER
25058 ON YOUR PURCHASE ORDER.

MONICA LOZANO - QUOTE AGENT

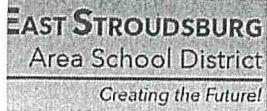
PLEASE VERIFY SHIPPING ADDRESS
WHEN PLACING YOUR ORDER.

Line	Item	Out Of Stock Ship By	Qty	Description	Price	Extended
2	DG243		1	<u>HEAVY-DUTY ALL-PURP STOR UNIT</u>	\$740.05	\$740.05
3	DG182		1	<u>HVY-DTY CUB-SHLVS LRG STG UNIT</u>	\$911.05	\$911.05
4	LM120		1	<u>CLEAR-VIEW BINS - SET OF 10</u>	\$103.55	\$103.55
	Which consists of:					
4A	LC91		10	<u>LAKESHR CLEAR-VIEW STORAGE BOX</u>	\$0.00	\$0.00
5	LC787		8	<u>FLX-SPC MOBL WDG STNT DSK-MAPL</u>	\$379.05	\$3,032.40
	Which consists of:					
5A	LCT3024M		8	TABLE, BOX, GUIDE FOR LC787	\$0.00	\$0.00
5B	LCL23343		8	3EA 23-34IN TABLE LEGS-CASTERS	\$0.00	\$0.00
6	LC763GR		8	<u>FLX-SPC 13.5IN ERGO CHAIR-GR</u>	\$141.55	\$1,132.40
7	LM902		2	<u>DBL-SIDED W-W MAG ROOM DIVIDER</u>	\$426.55	\$853.10
8	LK364GR		2	<u>FLX-SPC PREMIUM FLR SEAT-GR</u>	\$75.99	\$151.98
9	LC862		1	<u>FLX-SPACE GRAY 6X9 RECT CRPT</u>	\$236.55	\$236.55
10	LC246GR		2	<u>FLX-SPC LNGE COUCH FOR 2-GR</u>	\$521.55	\$1,043.10
11	LC348GR		2	<u>FLX-SPC LNGE CURVE COUCH-GR</u>	\$854.05	\$1,708.10
12	LC534		1	<u>FLEX-SPCE COMFY PILLOWS-ST 6</u>	\$160.55	\$160.55
13	LC298		2	<u>FLX-SPC MOBL BK BIN STRG-MAPLE</u>	\$692.55	\$1,385.10
14	TT836		2	<u>HELP-YRSLF BK BINS-SET OF 12</u>	\$113.05	\$226.10
15	LC664	01/02/2024	4	<u>FLX-SPC W-W MBL TRAPZOID TBL</u>	\$711.55	\$2,846.20
	Which consists of:					
15A	LCD664M		4	W-W TRAPEZOID DESKTOP-LC664	\$0.00	\$0.00
15B	LCL23344		4	4EA 23-34IN TABLE LEGS-CASTERS	\$0.00	\$0.00
16	LC763BU		8	<u>FLX-SPC 13.5IN ERGO CHAIR-BU</u>	\$141.55	\$1,132.40
17	LK426		1	<u>FLX-SPC 18 TRAY MBL STRG CTR</u>	\$1,139.05	\$1,139.05
18	LC739		1	<u>FLEX-SPAC MOBL TCHR DESK-MAPLE</u>	\$1,139.05	\$1,139.05
	Which consists of:					
18A	LCTM5724		1	TBLTOP ASSMBLY GUIDE FOR LC739	\$0.00	\$0.00

152

18B	LCM3112	1	MSTY PNL-LEGS-CSTRS LC259-739	\$0.00	\$0.00
18C	LCC2326	1	CABINET - LC739, LC259	\$0.00	\$0.00
19	LC845BU	1	<u>FLX-SPC 17.5IN ERGO GLIDE-BU</u>	\$189.05	\$189.05
23	LC230	2	<u>FLEX-SPACE 4-SHELF STORG-MAPLE</u>	\$787.55	\$1,575.10
24	DG232	2	<u>HEAVY-DUTY 8-CUBBY UNIT</u>	\$379.05	\$758.10
25	WT111	2	<u>CLEAR-VIEW BINS - SET OF 8</u>	\$82.18	\$164.36
Which consists of:					
25A	LC91	16	<u>LAKESHR CLEAR-VIEW STORAGE BOX</u>	\$0.00	\$0.00
26	LC282	1	<u>FLEX-SPACE SPOT CARPET-20</u>	\$407.55	\$407.55
27	LC965	2	<u>SENSORY HIDEAWAY</u>	\$1,234.05	\$2,468.10
28	LC966	2	<u>SENSORY HIDEAWAY CUSHION</u>	\$66.49	\$132.98
29	SE401	1	<u>LIQUID FLOOR TILES</u>	\$170.05	\$170.05
30	LC764BU	2	<u>FLX-SPC 14IN PREM WOB CHR-BU</u>	\$85.49	\$170.98
Specify color when ordering!					

Subtotal:	\$23,977.00
0.0% Tax:	\$0.00
Freight Amount:	\$0.00
Total:	\$23,977.00



Amy Strunk <amy-strunk@esasd.net>

Form 611

1 message

Google Forms <forms-receipts-noreply@google.com>
To: amy-strunk@esasd.net

Mon, Nov 6, 2023 at 9:31 AM

Thanks for filling out

Form 611

Here's what was received.

[Edit response](#)**Form 611**

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER
\$5,000.00

Your email (amy-strunk@esasd.net) was recorded when you submitted this form.

Untitled Section

FORM 611**EAST STROUDSBURG AREA SCHOOL DISTRICT****Procurement Form**

Name of Requestor *

Daryle Miller / Amy Strunk

Department *

154

Facilities

Building *

Admin

What service or item are requesting *

Vehicle

Why are you requesting the service or item *

to replace vehicle not able to inspect

Suggested replacement *

2024 F350

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

53025.00

Cost Estimate: if over \$5,000, were three (3) quotes obtained? If yes, please list the vendor's information and quoted amount. *

Yes

What is the total cost of the purchase? *

155

53025.00

Procurement Method: *

- ☐ Quote Received only one Proposal
- ☐ Request for Proposal (RFP)
- ☐ Bid
- ☒ Other: quotes

Was this purchase budgeted? *

No

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- ☐ Yes
- ☐ Pennsylvania State Contract
- ☒ COSTARS
- ☐ Keystone Purchasing Network
- ☐ PEPPM National Contract Program (Technology Bidding and Purchasing)
- ☐ US Communities
- ☐ No

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

156

Which Fund will be charged? *

32 ▼

What account will be charged? *

capital

Selection of the winning proposal, was the lowest price selected? If not, please explain why and the process of selecting the vendor. *

No, it was 2nd lowest but provided all the needs we desired in a truck

Any additional information you would like to provide.

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[Report Abuse](#)

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157

Prepared for: , East Stroudsburg SD
Email: daryle-miller@esasd.net

2024 F-350 4x4 SD Super Cab 8' box 164" WB SRW XL (X3B)
Price Level: 420



Client Proposal

Prepared by:
Justin Shaika
Office: 484-375-5262
Email: jshaika@koch33auto.com
Quote ID: 10.18.23.1
Date: 11/03/2023

Prepared for:

East Stroudsburg SD

Prepared by: Justin Shaika

11/03/2023



Koch 33 Ford | 3810 Hecktown Road Easton Pennsylvania | 180452354

2024 F-350 4x4 SD Super Cab 8' box 164" WB SRW XL (X3B)

Price Level: 420 | Quote ID: 10.18.23.1

, East Stroudsburg SD

Email: daryle-miller@esasd.net

Re: Quote ID 10.18.23.1 11/03/2023

To Whom It May Concern,

Thank you very much for your interest in acquiring a vehicle from our dealership.

Final price assume stax exemption and use of MG plates.

Ordered vehicle only

Regards,

Justin Shaika

Commercial Account Manager

484-375-5262

jshaika@koch33auto.com

Prepared for:

East Stroudsburg SD

Prepared by: Justin Shaika

11/03/2023



Koch 33 Ford | 3810 Hecktown Road Easton Pennsylvania | 180452354

2024 F-350 4x4 SD Super Cab 8' box 164" WB SRW XL (X3B)

Price Level: 420 | Quote ID: 10.18.23.1

As Configured Vehicle

Code	Description	MSRP
Base Vehicle		
X3B	Base Vehicle Price (X3B)	\$51,345.00
Packages		
610A	Order Code 610A <i>Includes:</i> - Engine: 6.8L 2V DEVCT NA PFI V8 Gas Flex fuel. - Transmission: TorqShift-G 10-Speed Automatic Includes SelectShift and selectable drive modes: normal, eco, slippery roads, tow/haul and off-road. - HD Vinyl 40/20/40 Split Bench Seat Includes center armrest, cupholder, storage and driver's side manual lumbar. - Radio: AM/FM Stereo w/MP3 Player Includes 4 speakers. - SYNC 4 Includes 8" LCD capacitive touchscreen with swipe capability, wireless phone connection, cloud connected, AppLink with app catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owner's manual.	N/C
Powertrain		
99A	Engine: 6.8L 2V DEVCT NA PFI V8 Gas Flex fuel.	Included
44F	Transmission: TorqShift-G 10-Speed Automatic Includes SelectShift and selectable drive modes: normal, eco, slippery roads, tow/haul and off-road.	Included
X3E	Electronic-Locking w/3.73 Axle Ratio	\$430.00
NONGV3	GVWR: 11,800 lb Payload Package	Included
Wheels & Tires		
TDX	Tires: LT275/70Rx18E BSW A/T (4) Spare may not be the same as road tire. <i>Includes:</i> - GVWR: 11,800 lb Payload Package	\$265.00
64F	Wheels: 18" Argent Painted Steel Includes painted hub covers/center ornaments.	\$455.00

160

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:

East Stroudsburg SD

Prepared by: Justin Shaika

11/03/2023



Koch 33 Ford | 3810 Hecktown Road Easton Pennsylvania | 180452354

2024 F-350 4x4 SD Super Cab 8' box 164" WB SRW XL (X3B)

Price Level: 420 | Quote ID: 10.18.23.1

As Configured Vehicle (cont'd)

Code	Description	MSRP
Seats & Seat Trim		
A	HD Vinyl 40/20/40 Split Bench Seat <i>Includes center armrest, cupholder, storage and driver's side manual lumbar.</i>	Included
Other Options		
164WB	164" Wheelbase	STD
PAINT	Monotone Paint Application	STD
587	Radio: AM/FM Stereo w/MP3 Player <i>Includes 4 speakers.</i> <i>Includes:</i> <i>- SYNC 4</i> <i>Includes 8" LCD capacitive touchscreen with swipe capability, wireless phone connection, cloud connected, AppLink with app catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owner's manual.</i>	Included
96V	XL Chrome Package <i>Includes 4 additional pickup box tie-downs.</i> <i>Includes:</i> <i>- Bright Chrome Hub Covers & Center Ornaments</i> <i>- Chrome Front Bumper</i> <i>- Chrome Rear Step Bumper</i> <i>- Halogen Fog Lamps</i>	\$225.00
473	Snow Plow Prep Package Requires 250 Amp Alternator (67E) or 410 Amp Dual Alternator (67B) when ordered with Upfitter Switches (66S) and 120V/400W Outlet (43C). <i>Includes computer selected springs for snowplow application. Note: restrictions apply; see supplemental reference or body builders layout book for details. May result in deterioration of ride quality when vehicle is not equipped with snowplow. Dual battery (86M) recommended with 6.8L or 7.3L gasoline engines; see body builders layout book for details.</i>	\$250.00
67E	250 Amp Alternator (Gas)	\$85.00
18B	Platform Running Boards	\$445.00
592	LED Roof Clearance Lights	\$95.00
85S	Tough Bed Spray-In Bedliner <i>Includes tailgate-guard, black box bed tie-down hooks and black bed attachment bolts.</i>	\$595.00
66S	Upfitter Switches (6) <i>Located in overhead console.</i>	\$165.00

161

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:

East Stroudsburg SD

Prepared by: Justin Shaika

11/03/2023

Koch 33 Ford | 3810 Hecktown Road Easton Pennsylvania | 180452354



2024 F-350 4x4 SD Super Cab 8' box 164" WB SRW XL (X3B)

Price Level: 420 | Quote ID: 10.18.23.1

As Configured Vehicle (cont'd)

Code	Description	MSRP
153	Front License Plate Bracket <i>Standard in states requiring 2 license plates and optional to all others.</i>	N/C
Fleet Options		
WARANT	Fleet Customer Powertrain Limited Warranty Requires valid FIN code. <i>Ford is increasing the 5-year 60,000-mile limited powertrain warranty to 5-years, 100,000 miles. Only Fleet purchasers with a valid Fleet Identification Number (FIN code) will receive the extended warranty. When the sale is entered into the sales reporting system with a sales type fleet along with a valid FIN code, the warranty extension will automatically be added to the vehicle. The extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension applies to both gas and diesel powertrains. Dealers can check for the warranty extension on eligible fleet vehicles in OASIS. Please refer to the Warranty and Policy Manual section 3.13.00 Gas Engine Commercial Warranty. This change will also be reflected in the printed Warranty Guided distributed with the purchase of every new vehicle.</i>	N/C
Emissions		
425	50-State Emissions System	STD
Exterior Color		
Z1_01	Oxford White	N/C
Interior Color		
AS_03	Medium Dark Slate w/HD Vinyl 40/20/40 Split Bench Seat	N/C
SUBTOTAL		\$54,355.00
Destination Charge		\$1,995.00
TOTAL		\$56,350.00

142

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:

East Stroudsburg SD

Prepared by: Justin Shaika

11/03/2023

Koch 33 Ford | 3810 Hecktown Road Easton Pennsylvania | 180452354



2024 F-350 4x4 SD Super Cab 8' box 164" WB SRW XL (X3B)

Price Level: 420 | Quote ID: 10.18.23.1

Pricing Summary - Single Vehicle

		MSRP
Vehicle Pricing		
		\$56,350.00
Subtotal		\$56,350.00
Pre-Tax Adjustments		
Code	Description	MSRP
199	Koch 33 COSTARS 025-E22-474	-\$3,325.00
<i>Please note: Koch 33 COSTARS discount for EV vehicles is 0% off MSRP</i>		
Total		\$53,025.00

Customer Signature

Acceptance Date

163

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:

East Stroudsburg SD

Prepared by: Justin Shaika

11/03/2023

Koch 33 Ford | 3810 Hecktown Road Easton Pennsylvania | 18

2024 F-350 4x4 SD Super Cab 8' box 164" WB SRW XL (X3B)

Price Level: 420 | Quote ID: 10.18.23.1

Major Equipment

(Based on selected options, shown at right)

TorqShift 10-speed automatic

- * Running boards
- * Class V tow rating
- * LT275/70RS18 AT BSW front and rear tires
- * Lock-up transmission
- * Alternator Amps: 250A
- * All-speed ABS and driveline traction control
- * Battery rating: 750CCA
- * Battery run down protection
- * Fuel tank capacity: 34.00 gal.
- * Steering wheel mounted audio controls
- * AM/FM stereo radio
- * SYNC 4 external memory control
- * Wheelbase: 164.0"
- * Axle capacity rear: 7,280 lbs.
- * Axle capacity front: 6,000 lbs.
- * Firm ride suspension
- * Power door mirrors
- * Manual folding door mirrors

Exterior: Oxford White

Interior: Medium Dark Slate w/HD Vinyl
40/20/40 Split Bench Seat

- * 18 x 8-inch front and rear argent steel wheels
- * Front tires LT load rating: E
- * Overdrive transmission
- * Transmission electronic control
- * Stainless steel single exhaust
- * Driver selectable rear locking differential
- * HD lead acid battery
- * Injection Type: sequential MPI
- * 8 inch primary LCD display
- * Bluetooth wireless audio streaming
- * Seek scan
- * Vehicle body length: 254.4"
- * Cab to axle: 56.1"
- * Tire/wheel capacity rear: 7,180 lbs.
- * Spring rating front: 5,950 lbs.
- * Trip computer
- * Heated driver and passenger side door mirrors
- * DRL preference setting

As Configured Vehicle

STANDARD VEHICLE PRICE	\$51
Order Code 610A	
Engine: 6.8L 2V DEVCT NA PFI V8 Gas	I
Transmission: TorqShift-G 10-Speed Automatic	I
HD Vinyl 40/20/40 Split Bench Seat	I
164" Wheelbase	
Monotone Paint Application	
Radio: AM/FM Stereo w/MP3 Player	I
Fleet Customer Powertrain Limited Warranty	
50-State Emissions System	
SYNC 4	I
Oxford White	
Medium Dark Slate w/HD Vinyl 40/20/40 Split Bench S	
Electronic-Locking w/3.73 Axle Ratio	:
Tires: LT275/70Rx18E BSW A/T (4)	:
Wheels: 18" Argent Painted Steel	:
GVWR: 11,800 lb Payload Package	I
XL Chrome Package	:

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Note: Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local p availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

164

Prepared for:

East Stroudsburg SD

Prepared by: Justin Shaika

11/03/2023

Koch 33 Ford | 3810 Hecktown Road Easton Pennsylvania | 18

2024 F-350 4x4 SD Super Cab 8' box 164" WB SRW XL (X3B)

Price Level: 420 | Quote ID: 10.18.23.1

Major Equipment

- * Daytime running lights
- * Variable intermittent front windshield wipers
- * Driver front impact airbag
- * Cancellable front passenger air bag
- * 6 airbags
- * Manual climate control
- * Fixed rear seats
- * Split-bench rear seat
- * Fold-up rear seat cushion
- * Manual rear seat head restraint control
- * 40-20-40 split-bench front seat
- * Driver seat with 4-way directional controls
- * Height adjustable front seat head restraints
- * Front seat center armrest
- * Manual reclining driver seat
- * Manual reclining passenger seat
- * Vinyl front seat upholstery
- * Manual driver seat lumbar
- * 4-wheel antilock (ABS) brakes
- * Hill Start Assist
- * Light tinted windows
- * AdvanceTrac w/Roll Stability Control electronic stability control system with anti-roll
- * Seat mounted side impact driver airbag
- * Seat mounted side impact front passenger airbag
- * SecuriLock immobilizer
- * Rear under seat climate control ducts
- * 60-40 folding rear seats
- * Front facing rear seat
- * Height adjustable rear seat head restraints
- * 3 rear seat head restraints
- * Split-bench front seat
- * Front passenger seat with 4-way directional controls
- * Manual front seat head restraint control
- * Front seat armrest storage
- * Manual driver seat fore/aft control
- * Manual passenger seat fore/aft control
- * Vinyl front seatback upholstery
- * 4-wheel disc brakes
- * Brake assist system

As Configured Vehicle

Bright Chrome Hub Covers & Center Ornaments	!
Chrome Front Bumper	!
Chrome Rear Step Bumper	!
Halogen Fog Lamps	!
Snow Plow Prep Package	!
Upfitter Switches (6)	!
250 Amp Alternator (Gas)	!
Platform Running Boards	!
LED Roof Clearance Lights	!
Tough Bed Spray-In Bedliner	!
Front License Plate Bracket	!
<hr/>	
SUBTOTAL	\$54,
Destination Charge	\$1
<hr/>	
TOTAL	\$56

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Note: Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

165

Prepared for:

East Stroudsburg SD

Prepared by: Justin Shaika

11/03/2023

Koch 33 Ford | 3810 Hecktown Road Easton Pennsylvania | 18

2024 F-350 4x4 SD Super Cab 8' box 164" WB SRW XL (X3B)

Price Level: 420 | Quote ID: 10.18.23.1

Fuel Economy

City
N/A

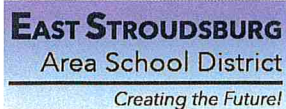


Hwy
N/A

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Note: Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

1666



William Vitulli <william-vitulli@esasd.net>

Form 611

1 message

Google Forms <forms-receipts-noreply@google.com>

Mon, Oct 23, 2023 at 3:14 PM

To: william-vitulli@esasd.net

Thanks for filling out

Form 611

Here's what was received.

[Edit response](#)

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER
\$5,000.00

Your email (william-vitulli@esasd.net) was recorded when you submitted this form.

Untitled Section

FORM 611**EAST STROUDSBURG AREA SCHOOL DISTRICT**
Procurement Form

Name of Requestor *

Vitulli

Department *

147

C&I

Building *

Admin

What service or item are requesting *

Renewal Raz-Plus

Why are you requesting the service or item *

Needed for use with ELA curriculum

Suggested replacement *

n/a

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

n/a

Cost Estimate: if over \$5,000, were three (3) quotes obtained? If yes, please list the vendor's information and quoted amount. *

n/a

What is the total cost of the purchase? *

148

\$8,424.00

Procurement Method: *

☒ Quote Received only one Proposal

☐ Request for Proposal (RFP)

☐ Bid

☐ Other:

Was this purchase budgeted? *

Yes ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

☐ Yes

☐ Pennsylvania State Contract

☐ COSTARS

☐ Keystone Purchasing Network

☐ PEPPM National Contract Program (Technology Bidding and Purchasing)

☐ US Communities

☒ No

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

169

n/a

Which Fund will be charged? *

10

What account will be charged? *

10-1110-650-000-00-000-004-000-0000

Selection of the winning proposal, was the lowest price selected? If not, please explain why and the process of selecting the vendor. *

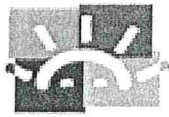
n/a

Any additional information you would like to provide.

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Learning A-Z Quote

Date: 10/17/2023
Valid Until: 12/31/2023
Bill Id #: 10445187
Username: tbradley64

Ship To:

Tabitha Bradley
East Stroudsburg Area School District
50 Vine St
E Stroudsburg, Pennsylvania 18301
570-223-8082
tabitha-bradley@esasd.net

Bill To:

Devyn Kolcun
East Stroudsburg Area School District
50 Vine St
E Stroudsburg, Pennsylvania 18301-2150
570-424-8500
devyn-kolcun@esasd.net

Products	Type	License Terms	List Price	1 Year	2 Years	3 Years
Raz-Plus	Renewal	36 classrooms, 12 Months	\$8,676.00	\$8,424.00	\$15,163.20	\$21,481.20

	1 Year	2 Years	3 Years
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Discount Amount:	\$252.00	\$2,188.80	\$4,546.80
------------------	----------	------------	------------

Sales Tax:	\$0.00	\$0.00	\$0.00
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YOUR TOTAL COST:	\$8,424.00	\$15,163.20	\$21,481.20
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(*) Taxes (if applicable) to be calculated at time of purchase. All prices are in U.S. dollars.

*November
Renewal*

Internal use only: CPQ Quote # Q-820578, CSI Quote # 713915

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Sales Executive

Trish Mishler
trish.mishler@learninga-z.com
(520) 618-3875

If paying by purchase order please send a Learning A-Z quote matching your Purchase Order (P.O.)

Email the P.O. along with the Learning A-Z quote to orders@learninga-z.com.

P.O. must include:

1. PO number
2. Learning A-Z as the vendor
3. Bill To information
4. The product(s) being purchased
5. Total dollar amount
6. If your PO has a signature line, it must be signed

If paying by credit card online, log in to your My Account page. If you don't know your password, use the Forgot Password link to reset your password. Click Review. Fill out your card information and click Complete Order.

Learning A-Z License Agreement

Licenses grant registered classrooms only permission to use materials on the designated website(s) during the terms of the license. Sharing user information or materials with non-registered classrooms is not authorized.

Please review our terms and conditions carefully before activating your account.
<https://help.learninga-z.com/article/Terms-of-Service>

Thank you for your business!

RazPlus Renewal

Trish Mishler <Trish.Mishler@learninga-z.com>
To: Devyn Kolcun <devyn-kolcun@esasd.net>
Cc: Patricia Heeter <patricia-heeter@esasd.net>

Tue, Oct 17, 2023 at 11:09 AM

Hi Devyn,

Thank you for your patience. Here is the revised quote with Dr. Bradley's information.

I did request a grace extension on your account until November 22nd.

We have a new 15% Discount. You can save 15% off 2023 prices PLUS lock them in for 3 years for exponential savings! I hope you can take advantage of this special to save significantly over time.

I would highly recommend adding Professional Learning for your teachers. This will alleviate stress for teachers new to our resources and ensure that all teachers are properly using the resources you've invested in. We are very flexible when it comes time to schedule, one or two \$500 sessions will build consistency across your school and support overall student engagement. Would you like a quote?

I'll be following up with you in the next few weeks – if you have any questions in the meantime, please reach out.

Thank you! Trish

PS. If you would like to schedule time with me to discuss upcoming changes or potential gaps in your instruction – Click [HERE](#) to schedule a call with me

[Quoted text hidden]

[Quoted text hidden]

[Quoted text hidden]

[Quoted text hidden]

[Quoted text hidden]

Trish Mishler

[Quoted text hidden]

[Quoted text hidden]

[Quoted text hidden]

[Quoted text hidden]

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email (**rebecca-lopez@esasd.net**) was recorded on submission of this form.

Untitled Section

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT

Procurement Form

Name of Requestor *

Eric Forsyth

Department *

Administrative Services

Building *

District

What service or item are requesting *

Electronic School Records Retrieval

174

Why are you requesting the service or item *

To facilitate alumni requests for student records and to provide secure transmittal of student records for transfer students to receiving schools.

Suggested replacement *

N/A

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

Done.

Cost Estimate: if over \$5,000, were three (3) quotes obtained? If yes, please list the vendor's information and quoted amount. *

Proprietary Software

What is the total cost of the purchase? *

\$11,482.00

175

Procurement Method: *

- ☒ Quote Received only one Proposal
- ☐ Request for Proposal (RFP)
- ☐ Bid
- ☐ Other: _____

Was this purchase budgeted? *

No ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- ☐ Yes
- ☐ Pennsylvania State Contract
- ☐ COSTARS
- ☐ Keystone Purchasing Network
- ☐ PEPPM National Contract Program (Technology Bidding and Purchasing)
- ☐ US Communities
- ☒ No

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

N/A

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Which Fund will be charged? *

10 ▼

What account will be charged? *

TBD

Selection of the winning proposal, was the lowest price selected? If not, please explain why and *
the process of selecting the vendor.

yes

Any additional information you would like to provide.

No

This form was created inside of East Stroudsburg Area School District.

Google Forms

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ORDER FORM – K12 District Records Services

Member: East Stroudsburg Area School District	
Effective Date (if left blank, effective date is date signed by Member below): 45 days after sign date	Initial Order Term (Months): 36
Member Contact Name: Richard Schlameuss Member Address: 50 Vine St E Stroudsburg, PA 18301 Primary Contact Phone: (570) 424-8500 Primary Contact Email: richard-schlameuss@esasd.net P.O. Required: P.O. Number	
PARCHMENT SERVICES: Parchment Award: K12 District Records Services Parchment District Transfer Services	

Member hereby orders and subscribes to the Parchment Services identified above on this Order Form, which is governed by and incorporates by reference, the Services Description and Fees Schedule attached hereto as Exhibit A, the Parchment Terms and Conditions attached hereto as Exhibit B (collectively, the "Agreement"), effective as of the Effective Date above. Capitalized terms will have the meaning given to them in the Terms and Conditions.

The Initial Order Term of this Agreement will commence on the Effective Date and continue for the period of time set forth as the Initial Order Term above, at which point it will automatically renew for successive one (1) year terms unless either Party provides notice of its intent not to renew at least thirty (30) days prior to the end of the then-current term.

Pricing and terms offered in this Agreement expire on December 2, 2023 if not executed by Member on or prior to such date.

Parchment LLC	East Stroudsburg Area School District
Name: Matthew Pittinsky	Name: Richard Schlameuss
Signature:	Signature:
Title: Chief Executive Officer	Title: Board President
Date:	Date:



EXHIBIT A

**PARCHMENT K12 DISTRICT RECORDS SERVICES
SERVICES DESCRIPTION AND FEE SCHEDULE**

Parchment and Member agree that the Parchment Services shall be provided in accordance with the following fees and provisions. Capitalized terms not otherwise defined herein shall have the meaning set forth in the Terms and Conditions.

1. **FEES.** The fees for the Parchment Services shall be paid to Parchment as selected below:

DISTRICT RECORDS SERVICES IMPLEMENTATION FEE. Member shall pay a one-time implementation fee of \$1,250 for the implementation of the Services. Parchment shall invoice Member following execution of this Agreement and such invoice is due within thirty (30) days of receipt by Member.



MEMBER SUBSCRIPTION: If checked, Member shall pay an annual subscription fee of \$ 10,232 which covers the request of unlimited Credentials for up to 3,000 currently enrolled Credential Owners and/or Alumni (as defined below and by checking the appropriate option below) to Credential Recipients during the first year of the Initial Order Term. Electronic delivery of the Credential (and any Supplemental Documents requested) is included at no charge with each Credential request.

☒ **Currently Enrolled Credential Owners Only**

☐ **Currently Enrolled Credential Owners & Alumni
Credential Owners**

☐ **Alumni Credential Owners Only**



DISTRICT TRANSFER SERVICES SUBSCRIPTION: If checked, the Member Subscription above includes the unlimited electronic request of Student Transfer Files to validated requesting institutions.



PRINT SUBSCRIPTION: If checked, the Member Subscription above includes the U.S. domestic paper delivery of Credentials only for the Credential Owners indicated above to Credential Recipients.



LEARNER PAY (Per Transaction): If checked, currently enrolled Credential Owners or Credential Owners that are not currently enrolled with Member (referred to as "Alumni") or other third-party Credential Requestors, as checked below, will be billed a Credential Request fee of **\$4.40** per Credential-type other than Verifications, and **\$12.75** per enrollment verification or graduation verification Credential-types. Electronic delivery of the Credential is included at no charge with each Credential request.

☐ **Currently Enrolled Credential Owners Only**

☐ **Currently Enrolled Credential Owners & Alumni
Credential Owners**

☒ **Alumni Credential Owners Only**

☒ **Third Party Orders**

2. **Credential-Types.** Please check the box for each credential type(s) that the District would like to be configured for district records management ordering and fulfillment during the initial implementation. (Additional supported credential types can be added at a future date if desired).

☒ **Transcripts**

☐ **Academic Certificates**

☐ **Birth Certificates**

☐ **Replacement Diplomas**

☐ **Immunization Records**

☐ **Special Education Records**





☒ Enrollment Verification Certificates

☐ Graduation Verification Certificates



3. **Payment Terms.** All payments under this Order Form are due within thirty (30) days of the date of the invoice sent by Parchment. Invoices are sent upon the execution of this Agreement, or as otherwise shown in this Order Form. All fees are **non-refundable**.

4. **Participating Institutions.** Parchment and Member agree that the following institutions are included under the services of this Agreement: East Stroudsburg High School North and East Stroudsburg High School South

5. **SURCHARGE.** Member can add a surcharge to each transcript as a method of cost recovery for some or all of Member's fees, or an auxiliary revenue source. Surcharge amounts are decided by Member and may be adjusted by them using the Parchment Send administrator interface. Parchment shall retain 20% of these surcharges actually collected by Parchment and remit to Member on a quarterly basis, no later than 15 days following the end of each calendar quarter provided that the amount due is more than \$500. If below \$500, the balance will be carried to the next quarter and paid when the amount exceeds the minimum.

6. **PRINT SERVICES.** Parchment is an electronic credential delivery system. However, Credential Owners may elect to print and mail their Credentials at the time of request, subject to additional fees. The current print and mail additional fees are listed below.

\$2.75 for U.S. domestic paper delivery (including first class postage)

\$5.40 for international paper delivery (including first class postage)

8. **DESCRIPTION OF PARCHMENT AWARD: DISTRICT RECORDS SERVICES.** The Parchment Services ordered and described herein shall enable Credential Owners to order and request delivery of Credentials from the Credential holding institution to Credential Recipients (referred to as "Parchment Award District Records Services"). Parchment Award District Records Services also provides a number of additional features and functions, including Credential retrieval and the delivery of Analytics. Subject to Member's compliance with this Agreement, Parchment will use commercially reasonable efforts to electronically deliver and/or to print and manually send Credentials to Credential Recipients. Member hereby designates Parchment as the Member's authorized provider in sending official copies of Credentials, on paper or electronically, to Credential Recipients, and agrees to provide such documents and certificates as Parchment reasonably requests, to confirm such authority to prospective Credential Recipients. The Parchment Services provides Member with several processing options, while providing a secure and intuitive online workflow for current students/alumni to request their credentials to be sent to any recipient worldwide. The Parchment Services provide full tracking, notifications, and reporting to both the Member's administrators and current students/alumni.

The Parchment Parchment Award District Records Services shall be provided with the following features/functionality:

8.1 Fulfillment of receiver-initiated requests through the Document Request interface

8.2 eCommerce features to define surcharges to be collected on behalf of the Member, including:

- Support for different surcharges for current Students or Alumni
- Support for administrative control of transactions subject to a surcharge (i.e. all transactions or transactions after the first 'X' transactions)

8.3 Enhanced Credential upload options

8.4 Full transactional reporting

8.5 Administrative panel to manage the Member's account including:

- Grading Periods
- Approval Settings
- 'To Do List' Queues Settings

8.6 Student Rosters & Registration Codes

- As part of the implementation process, Members upload a Student Roster for the full student body (grades 9-12)
- Parchment auto-generates a unique PIN for each student
- Students (and parents) can use the PIN to register at a Parchment Site

8.7 Common App integration with the Common App online school forms to deliver transcripts electronically to Common App member colleges

8.8 If selected on the Member's Order Form, District Records Management utilizes the Parchment District processing workflow for all orderable documents centrally processed for Alumni and third-party Credential Requestors (third-party ordering).



9. **DESCRIPTION OF PARCHMENT DISTRICT TRANSFER SERVICES.** The Parchment District Transfer Services ordered and described herein allows school districts to subsidize the cost of sending Student Transfer Files to destination schools. A "**Student Transfer File**" is defined as the Credential of a previously enrolled student, which is requested by an academic institution. A validated requesting destination will not incur any fees when placing an order for a Student Transfer File from a K12 Sender with a District Transfer subscription. The Parchment District Transfer Services provide Member with the following functionality:

- Make a Student Transfer File available to requesters on the Member's storefront
- Provide verification service of schools and districts that register to request Student Transfer Files
- Allow verified transfer requesters to order the Student Transfer File at no cost
- Display Student Transfer File orders in licensee's To-Do list
- Enable electronic fulfillment of Student Transfer file requests

EXHIBIT B
TERMS & CONDITIONS

Parchment LLC ("**Parchment**") and Member hereby agree to be bound by these Terms and Conditions as of the Effective Date, as attached and incorporated into the Order Form for the Parchment Services. The communications between Member set forth on the applicable Order Form, and Parchment relating to the Parchment Services may include electronic means. Each of Member and Parchment may be referred to as a "**Party**" and collectively as the "**Parties**".

1 DEFINITIONS.

1.1 "Agreement" has the meaning set forth on the Order Form.

1.2 "Authorized User" means any Member employee or contractor or such other individual as may be authorized by virtue of such individual's relationship to, or permissions from, Member, to access the Parchment Services pursuant to Member's rights under this Agreement. Credential Owners will not be considered Authorized Users except as otherwise set forth herein.

1.3 "Confidential Information" means any non-public material or information relating to a Party which it discloses or makes available to the other Party under this Agreement, including, by way of example, research, strategies, inventions, processes, formulas, technologies, designs, drawings, finances, or other non-public information or trade secrets that such disclosing Party treats as proprietary or confidential. Without limiting the foregoing, the Services, the Analytics, Transactional Data, De-Identified Data, and any databases of Parchment (including any data models and data contained therein that is not Member-specific) are Confidential Information of Parchment.

1.4 "Credential" means a licensed transcript, academic certificate, enrollment verification certificate, graduation verification certificate, birth certificate, special education records, or diploma of a Credential Owner.

1.5 "Credential Issuer" means the institution that issues, certifies, Awards, and/or maintains the Credential of a Credential Owner.

1.6 "Credential Owner" means an individual who has registered for the Parchment Services and uses the Parchment Site for the management of his or her Credential. Credential Owners may be provided access to the Parchment Services by their Credential Issuer.

1.7 "Credential Recipient" means an institution or an individual that receives (or is awarded) a Credential through the Parchment Services (for example, a college or employer or Credential Owner).

1.8 "Credential Requestor" means an authorized third party individual or institution that uses the Parchment Services to request electronic delivery and fulfillment of a Credential.

1.9 "De-Identified Data" means data for which the personally identifying information (e.g. name, email address, postal address) has been removed, and may include aggregated data, or statistics.

1.10 "Documentation" means Parchment's standard user manuals and/or related documentation generally made available to members of the Parchment Services purchased.

1.11 "Effective Date" has the meaning set forth on the Order Form.

1.12 "Intellectual Property Rights" means any and all now known or hereafter existing (a) rights associated with works of authorship, including copyrights, mask work rights, and moral rights; (b) trademark or service mark rights and trade dress; (c) trade secret rights; (d) patents, patent rights, and industrial property rights; (e) layout design rights, design rights, and other proprietary rights of every kind and nature other than trademarks, service marks, trade dress, and similar rights; and (f) all registrations, applications, renewals, extensions, or reissues of the foregoing, in each case in any jurisdiction throughout the world.

1.13 "Member Data" means the data, information and content provided by Member and/or Authorized Users through the Parchment Services, including Credentials, but excluding De-Identified Data and Transactional Data.

1.14 "Order Form" means Parchment's standard Parchment Services order form, executed by both Parties, which incorporates by reference the Services Description and Fees Schedule (attached to the Order Form as [Exhibit A](#)), and these Terms and Conditions (attached to the Order Form as [Exhibit B](#)).

1.15 "Parchment Services" means Parchment's digital credential services, as identified in a mutually executed Order Form or amendment to this Agreement, which enable Credential Owners and/or Authorized Users to access certain features and functions of Parchment's credential exchange and analytics platform as selected on the Order Form and described on [Exhibit A](#) to such Order Form. References to any Parchment Services include the Documentation.

1.16 "Parchment Site" means any of the websites located at <https://parchment.com> and any other URLs owned or operated by Parchment and designated by Parchment for use by Credential Owners as part of the Parchment Services.

1.17 "Professional Services" means any implementation, set-up, integration, training, custom development or other professional services provided to Member by Parchment.

1.18 "Request" (whether or not such term is capitalized) means to digitally request the issuance and transmission of one Credential electronically to one Credential Recipient.

1.19 "Services" means the Parchment Services combined with the Professional Services.

1.20 "Supplemental Document" means a school report, school profile, letter of recommendation, counselor recommendation, teacher evaluation, immunization record, or unofficial test score. Supplemental Documents may be included with a Credential request at no additional charge.

1.21 **"Terms and Conditions"** means all the provisions, terms and conditions set forth in these Terms and Conditions and incorporated into each Order Form.

1.22 **"Term"** shall have the meaning set forth in Section 11.1.

1.23 **"Transactional Data"** means any non-personally identifiable data or information generated from Authorized Users' or Credential Owners' use of the Parchment Services, which may include, without limitation, the number of Credential Owners applying or requesting their Credentials be sent to a particular Credential Recipient, information provided to Parchment during registration, such as login details and test scores, and order history.

2 PARCHMENT SERVICES; ORDERS AND USE.

2.1 **Orders and Provision of Access.** Subject to this Agreement, Parchment grants to Member a non-exclusive, non-transferable right to permit Authorized Users to access the features and functions of the applicable Parchment Services ordered pursuant to an Order Form, subject to any restrictions set forth therein. As soon as reasonably practicable after the Effective Date, Parchment will provide to Member the necessary access protocols to allow Member and its Authorized Users to access the Parchment Services.

2.2 **Multiple Institutions.** Subject to payment of applicable fees and as indicated on the Order Form, Member can make the Parchment Services available to any of its participating institutions, divisions, or locations, if applicable. Each such participating institution may be referred to herein as an **"Institution"** and any reference to Member will include such institutions, divisions, or locations and Member will be responsible for the acts and omissions of its Institutions and any act or omission by an Institution which, if undertaken by Member, would constitute a breach of this Agreement, will be deemed a breach of this Agreement by Member.

2.3 Usage Restrictions.

2.3.1 Member and its Authorized Users will not: (a) decompile, disassemble, reverse engineer or otherwise attempt to obtain or perceive the source code from which any component of the Parchment Services are compiled or interpreted, and Member acknowledges that nothing in this Agreement will be construed to grant Member any right to obtain or use such code; (b) create any derivative product from any of the Parchment Services; or (c) allow third parties other than Authorized Users to gain access to the Parchment Services, with the understanding that Member will not be in breach of the foregoing restriction by using the Parchment Services to authorize, enable and permit Credential Owners who attend one of its Institution(s) to access the Parchment Services.

2.3.2 Member will use the Parchment Services only as contemplated by this Agreement and will not, nor will Member authorize any Authorized User, Credential Owner or other third party to, use the Parchment Services to: (a) send any form of duplicative and unsolicited messages; (b) harvest, collect, gather or assemble information or data regarding other users without their consent; (c) transmit through or post on the Parchment Services any unlawful, immoral, libelous, tortuous, infringing, defamatory, threatening, vulgar, or obscene material or material harmful to minors;

(d) transmit material containing software viruses or other harmful or deleterious computer code, files, scripts, agents, or programs; (e) interfere with or disrupt the integrity or performance of the Parchment Services or the data contained therein; or (f) attempt to gain unauthorized access to the Parchment Services, computer systems or networks related to the Parchment Services.

2.4 **Conditions on Use by Authorized Users and Credential Owners.** Parchment may condition Credential Owners' or Authorized Users' (if using the Parchment Services on their own behalf and not on behalf of the Member) use of the Parchment Services, including the Parchment Site, on their acceptance of and compliance with the Parchment's then-current terms of service, including the payment of any applicable fees. Any Credential Owner affiliated with the Member or an Institution may access the Parchment Site, subject to this Section 2.4.

2.5 **Exclusivity.** Parchment will be Member's preferred and primary method to electronically deliver and/or Award Credentials to Credential Owners or Credential Recipients, as applicable.

2.6 **Fee Waivers.** Parchment may provide fee-waivers that can be used in place of other payment methods in order to assist students who have demonstrated that payment of the fees for the Parchment Services might represent an economic barrier to college entrance. Up to a maximum of four fee waivers may be allocated by the Member to any qualifying Credential Owner who has met the requirements for, and received a fee waiver from The College Board or ACT.

3 MEMBER RIGHTS AND OBLIGATIONS.

3.1 **Authorized User Access to Service; Usernames.** Member may permit Authorized Users to access and use the features and functions of the Parchment Services in accordance with this Agreement. Member will: (a) provide to Parchment information and other assistance as necessary to enable Parchment to establish usernames to be used by Authorized Users; (b) be responsible for maintaining the confidentiality of all Authorized Users' usernames and passwords; (c) be solely responsible for all activities that occur under these usernames; (d) not to allow a third party to use its account, usernames or passwords at any time; and (e) notify Parchment promptly of any actual or suspected security breach. Parchment reserves the right to terminate any username and password that Parchment reasonably determines may be suspect. As between Member and Parchment, Member will be responsible for all acts and omissions of Authorized Users, and any act or omission by such Authorized Users which, if undertaken by Member, would constitute a breach of this Agreement, will be deemed a breach of this Agreement by Member.

3.2 **Member Obligations.** Member is solely responsible for (a) the accuracy of any Member-provided means of authenticating Credential Owners using the Parchment Services; (b) the options it selects as part of the Parchment Services; (c) completeness, accuracy, and timely delivery of all Credentials to Parchment;

(d) compliance with the Member's regulations related to the transmission, issuance, and Award of Credentials, including the accuracy, completeness, of the Credentials; (e) operation of Member's computer and communication systems; and (f) results of Member's use of the Parchment Services. Additionally, Member will (i) inform Credential Owners and Authorized Users about the use and benefits of the Parchment Services, (ii) schedule appropriate staff training on how to use the Parchment Services, (iii) place Parchment name and logo and provided descriptive text and hyperlink promoting the Parchment Services on Member's website; (iv) provide any required or requested data (e.g., roster of Credential Owners, bulk uploads, course catalog data) necessary for the full functioning of the Parchment Services; (v) monitor and promptly respond to any requests for Credentials; and (vi) periodically update Credentials for use in the Parchment Services.

3.3 Requirement to Provide Member Data to Parchment.

Certain Member Data may be required for the proper operation of the Parchment Services. Member will make available in a timely manner at no charge to Parchment all Member Data required by Parchment for the performance of its obligations under this Agreement. Member will be responsible for and assumes the risk, responsibility and expense of: (a) any problems resulting from, the accuracy, quality, integrity, legality, reliability, and appropriateness of all such Member Data; and (b) acquiring, installing and maintaining all connectivity equipment, hardware, software and other equipment as may be necessary for it and its Authorized Users to connect to, access, and use the Parchment Services. Member acknowledges and agrees that it is the legal custodian of the Credentials, has all rights to transfer Credentials to Parchment for purposes of providing the Parchment Services, and that Parchment will send or Award the Credential as provided to Parchment by Member. Accordingly, Parchment is not responsible for any inaccuracies in the Member Data or Credential provided to Parchment.

3.4 Legal and Regulatory Compliance. Member agrees to comply with all applicable federal, state, county, and municipal, statutes, laws, ordinances, and regulations in its acts and omissions relating to this Agreement, including without limitation the Family Education Rights and Privacy Act and the Protection of Pupil Rights Act. Member acknowledges that it has selected to accept electronic signature via the Parchment Services as a valid method of consent to disclose Credentials pursuant to FERPA. The parties agree that any processing of Member Data that is subject to the General Data Protection Regulation (GDPR) or the California Consumer Privacy Act (CCPA), if any, and solely to the extent such Member Data is processed by Parchment under the proper jurisdiction and scope of the GDPR and CCPA respectively, will be subject to the Data Protection Addendum, available [here](https://www.parchment.com/data-protection-addendum-2021/) (<https://www.parchment.com/data-protection-addendum-2021/>), which, solely to the extent applicable, is hereby incorporated by reference.

4 PARCHMENT RIGHTS AND OBLIGATIONS.

4.1 Technical Assistance. Parchment provides certain limited support services as part of the Parchment Services. Member can designate up to two (2) Authorized Users to receive technical assistance from Parchment ("**Eligible Support Recipients**"). Such designees may be changed at any time by written notice to

Parchment. Parchment will also use reasonable efforts to provide support to Credential Owners in accordance with Parchment's then-current support policies. Except as set forth above, Member will be solely responsible for the support of all Authorized User and Credential Owners accessing the Parchment Services. Subject to this Agreement including the payment of the applicable fees, Parchment will provide technical assistance to Member during Parchment's ordinary and customary business hours in accordance with its standard policies and procedures, with the understanding that such policies do not provide for any on-site support. To the extent the Parties agree that Parchment will provide on-site technical assistance, Member will be obligated to pay a fee to Parchment, in an amount determined by Parchment's then-standard hourly rates for such support, and Member will further reimburse Parchment for expenses related to travel and/or living expenses incurred by Parchment personnel in the provision of such on-site support.

4.2 Training. Parchment may, in its sole discretion, offer access to web-based classes and self-directed online training modules on the use of the Parchment Services. Member may request for Parchment to provide training services related to Member's use of the Parchment Services. Until the Member has ordered training services pursuant to a statement of work or separate agreement, Parchment will have no obligation to provide training services to Member other than as indicated above.

4.3 Communication with Users. As part of the provision of the Parchment Services under this Agreement, Member agrees that Parchment may communicate with Authorized Users and Credential Owners from time-to-time as may be necessary for the provision of the Parchment Services, in Parchment's reasonable discretion. Upon a Credential Owner registering on the Parchment Site, Parchment may communicate with such Credential Owner to the extent permitted under such relationship.

4.4 Continuous Development. The Parties acknowledge and agree that Parchment may continually develop, deliver and provide to Member ongoing innovation to the Parchment Services in the form of new features, functionality, capabilities and services. Accordingly, Parchment reserves the right to modify the Parchment Services from time to time. Some modifications will be provided to Member at no additional charge. In the event that Parchment adds additional functionality to the Parchment Services, Parchment may condition the implementation of such modifications on Member's payment of additional fees, and Member will not be entitled to such new functionality unless Member pays such fees, provided that Member may continue to use the version of the Parchment Services that Parchment makes generally available (without such features) without paying additional fees. If any modification materially and adversely affects the functionality of the Parchment Services, Member may provide written notice to Parchment within thirty (30) days of such change and, if Parchment is unable to provide substantially the same functionality to Member in the Parchment Services within thirty (30) days of Parchment receiving such notice, Member may terminate the applicable Order Form as its sole and exclusive remedy for such modification.

4.5 Parchment Obligations; Legal and Regulatory Compliance. Parchment will: (a) provide the Services in material accordance with the Order Form, Documentation and Exhibit A; (b) implement and maintain backup, security and business continuity measures, in accordance with industry practices, in order to maintain the security and integrity of the Parchment Services and Member Data; provided, however, that Parchment will have no obligation to backup or maintain the security of Credentials and other data and materials that are within the control of Member or any other Authorized User or Credential Owner; and (c) comply with all applicable federal, state, county, and municipal, statutes, laws, ordinances, and regulations relating to this Agreement, as amended from time to time, including the Family Educational Rights and Privacy Act and the Protection of Pupil Rights Act, and applicable data protection laws.

5 PROPRIETARY RIGHTS.

5.1 Member Data. As between Parchment and Member, Member owns all right, title, and interest in and to the underlying Member Data. Subject to the terms of this Section 5, Parchment agrees to hold confidential (in accordance with applicable state laws, federal laws and specifically as provided for under FERPA) all Member Data it receives, and will not read the contents of any such Credentials in the Parchment Services, except as necessary to process the transaction through the Parchment Services or store the data as part of Services or in the ordinary course of its business. The parties agree and understand that Parchment does not verify any Member Data or the contents of any Credentials as complete or accurate, nor does it provide verification of status or any other item. The parties further agree and understand that Parchment shall not modify the Member Data or Credentials provided to it for purposes of processing transactions through the Parchment Services, unless otherwise specified and agreed upon by Member and Parchment. The Parchment Services are limited to the description provided herein and in related Documentation. Notwithstanding the above, once Credentials are lawfully transmitted to a third party, the third party's, and those acting on behalf of the third party's, use of those Credentials is not governed by this Agreement.

5.2 Transactional Data. Parchment may utilize data capture, syndication, and analysis tools, and other similar tools, to extract, compile, synthesize, and analyze Transactional Data. Transactional Data relies solely on data regarding the transaction of registering or transmitting the Credential through the Parchment Services, and does not include any data from the Credential itself. To the extent that any Transactional Data is generated through the Parchment Services and collected by Parchment, such Transactional Data will be solely owned by Parchment and may be used by Parchment for any lawful purpose, provided that the Transactional Data is used only in de-identified form and in a manner that does not permit the identification of any Credential Owner. Parchment agrees to comply with applicable privacy and other laws and regulations respecting the dissemination and use of such Transactional Data.

5.3 De-Identified Data. Parchment may create De-Identified Data from Member Data. Parchment may create De-

such De-Identified Data for any lawful purpose, provided that it is used in such a manner that does not permit the identification of any Credential Owner.

5.4 Intellectual Property Rights in Parchment Services. Member acknowledges that Parchment and its licensors own all Intellectual Property Rights in and to the Services (including all components thereof) and all work product, developments, inventions, technology or materials provided under this Agreement. Parchment reserves all rights not expressly granted to Member in this Agreement. Member will not engage in any act or omission that would impair Parchment's and/or its licensors' Intellectual Property Rights in the Services, and any other materials, information, processes or subject matter proprietary to Parchment. Member further acknowledges that Parchment retains the right to use the foregoing for any purpose in Parchment's sole discretion.

5.5 Feedback. From time to time, Member and its Authorized Users may provide suggestions, enhancement requests, recommendations or other feedback relating to the operation or functionality of the Services ("**Feedback**"). Member will have no obligation to provide Feedback. Member hereby grants Parchment, and Parchment will have, a royalty-free, worldwide, transferable, sub-licensable, irrevocable, perpetual license to use, disclose, reproduce, license or otherwise distribute and exploit any Feedback as it sees fit, entirely without obligation or restriction of any kind on account of intellectual property rights or otherwise.

5.6 Analytics. As part of certain Parchment Services, Parchment may provide Member with access to certain analytics and benchmarking data, which may include Transactional Data or De-Identified Data, each as defined above, and derivative works thereof, and other standard and/or customized reports prepared by Parchment for Member (all such reports, analytics, data, content and information, to be referred to as the "**Analytics**"). As between Member and Parchment, Parchment retains all right, title and interest in and to the Analytics, including all Intellectual Property Rights therein, except for any underlying Member Data therein. To the extent Parchment provides Member with access to any Analytics, Parchment grants Member a limited, non-exclusive, non-transferable license, subject to this Agreement, to use and reproduce the Analytics solely for Member's internal business use and for no other purpose. Member acknowledges that the Analytics are the Confidential Information of Parchment (and thus subject to the obligations in Section 7) and contain valuable trade secrets and other intellectual property of Parchment and its licensors. Member agrees that it will not, and will not permit any third party to: (a) reproduce (except as expressly permitted herein), modify, translate, or create any derivative work of all or any portion of the Analytics; (b) sell, rent, lease, distribute, sublicense, disclose, assign, transfer, or otherwise make available to any third party all or any portion of the Analytics; (c) make the Analytics available for access by anyone over a network or use the Analytics on a service bureau or time sharing basis; or (d) use the Analytics in any way to create products or services similar to or competitive with the Parchment Services. The foregoing restrictions in this Section 5.6 will not limit how Member can use the Member Data to the extent it is not included in the Analytics.



Identified Data from any data it collects or receives in connection with the Parchment Services. Parchment may use and disclose

6 FEES AND PAYMENTS.

6.1 Fees Payable. All fees are listed and payable in United States dollars. Parchment will submit invoices to Member for fees in accordance with the relevant payment schedules indicated on the applicable Order Form, if any, and, if applicable, each invoiced amount will be due and payable by Member within thirty (30) days of receipt of the relevant invoice. Unless otherwise expressly specified in Exhibit A to this Agreement, after the first twelve (12) months of the Agreement, Parchment, in its sole discretion, may increase the fees payable for Services under this Agreement annually. Parchment will provide at least sixty (60) days advance notice of such fees increase, which will be effective as of the date in such notice.

6.2 Disputed Charges. Member must notify Parchment in writing of any dispute or disagreement with invoiced charges within thirty (30) days after the date of invoice. Absent such notice, Member will be deemed to have agreed to the charges as invoiced after the expiration of such time period.

6.3 Late Payments; Interest. Parchment reserves the right to charge, and Member agrees to pay, a late charge equal to one and one-half percent (1½%) per month or the maximum rate permitted by applicable law, whichever is less, on any amount that is not the subject of a good faith dispute that is unpaid on the due date, and on any other outstanding balance.

6.4 Taxes. Member understands that all amounts payable under this Agreement exclude all applicable sales, use, excise, gross receipts, other taxes fees, duties and charges and all applicable export and import fees, customs duties and similar charges (other than taxes based on Parchment's income) (collectively "Taxes"). Member agrees to be responsible for and to remit payment of all such Taxes arising from the payment of any fees hereunder. In the event that any state assesses liability for such Taxes to Parchment, Member agrees that, upon Parchment's request, it will provide Parchment with documentary proof that such Taxes have been paid or it will provide a tax exemption certificate. Any such Taxes imposed on any payments hereunder to Parchment will be Member's sole responsibility and if Member fails to make such tax payments, Member agrees to pay all Taxes assessed to Parchment, along with applicable interest and penalties, within ten (10) days of demand therefor to Parchment.

7 CONFIDENTIALITY. During this Agreement, each Party will have access to certain Confidential Information of the other Party. Each Party agrees: (a) not to disclose the Confidential Information of the other Party to anyone except its employees, contractors and advisors ("Representatives") on a strict need to know basis and subject to a written duty of confidence, (b) to use the Confidential Information strictly for the performance or receipt of this Agreement and (c) to use commercially reasonable efforts to protect the confidentiality of the other Party's Confidential Information. This Section will not apply to Confidential Information that (i) is or becomes publicly available through no fault of the recipient, (ii) is already in the recipient's possession at the time of its disclosure without any duty of confidence, or (iii) is independently developed by the recipient without reference to or use of the disclosing party's Confidential Information and by personnel without access to such Confidential Information.

Each Party may disclose Confidential Information to the extent required: (1) by securities laws, (2) to comply with a court or governmental order, or to comply with applicable law or (3) to establish or preserve a Party's rights under this Agreement. Each Party will be responsible for the acts and omissions of its Representatives related to any breach of this Section.

8 WARRANTIES.

8.1 Mutual Representations and Warranties. Each Party represents and warrants to the other Party that the execution and performance of this Agreement does not and will not violate any other contract, obligation, or instrument to which it is a party, or which is binding upon it, including terms relating to covenants not to compete and confidentiality obligations.

8.2 Parchment Warranties. Parchment represents and warrants that it will provide the Services in a professional and workmanlike manner substantially consistent with general industry standards.

8.3 FERPA Warranty. Parchment will comply with the regulations of FERPA which are applicable to Parchment. NOTWITHSTANDING ANYTHING ELSE SET FORTH HEREIN, PARCHMENT WILL NOT BE RESPONSIBLE FOR VIOLATIONS OF FERPA RELATED TO MEMBER'S PROCESSES NOT RELATED TO THE SERVICES.

8.4 Member Warranties. Member hereby represents and warrants that it owns or otherwise has sufficient rights and all necessary consents to grant Parchment access to and use and display of the Member Data in accordance with this Agreement, and that its collection and provision of such Member Data complies with all applicable laws and does not violate any person's right of privacy or publicity.

8.5 No Other Warranties. EXCEPT AS EXPRESSLY WARRANTED IN THIS AGREEMENT, THE PARCHMENT SERVICES, PARCHMENT SITE, AND ANY OTHER MATERIALS, DATA AND/OR SERVICES PROVIDED BY PARCHMENT ARE PROVIDED "AS IS" AND "WITH ALL FAULTS," AND PARCHMENT EXPRESSLY DISCLAIMS ALL OTHER WARRANTIES OF ANY KIND OR NATURE, WHETHER EXPRESS, IMPLIED OR STATUTORY, INCLUDING ANY IMPLIED WARRANTIES OF NON-INFRINGEMENT, NON-INTERFERENCE, VALUE OR ACCURACY OF DATA, AS WELL AS ANY WARRANTIES OF MERCHANTABILITY, SYSTEM INTEGRATION, FITNESS FOR A PARTICULAR PURPOSE, OR THE ABSENCE OF ANY DEFECTS THEREIN, WHETHER LATENT OR PATENT. NO WARRANTY IS MADE BY PARCHMENT ON THE BASIS OF TRADE USAGE, COURSE OF DEALING OR COURSE OF PERFORMANCE. PARCHMENT DOES NOT WARRANT THAT THE PARCHMENT SERVICES OR ANY OTHER INFORMATION, MATERIALS, TECHNOLOGY OR SERVICES PROVIDED UNDER THIS AGREEMENT WILL MEET MEMBER'S REQUIREMENTS OR THAT THE OPERATION THEREOF WILL BE UNINTERRUPTED OR ERROR-FREE, OR THAT ALL ERRORS WILL BE CORRECTED. MEMBER ACKNOWLEDGES THAT PARCHMENT'S OBLIGATIONS UNDER THIS AGREEMENT ARE FOR THE BENEFIT OF MEMBER ONLY.

8.6 Delays. PARCHMENT'S SERVICES MAY BE SUBJECT TO LIMITATIONS, DELAYS, AND OTHER PROBLEMS INHERENT IN THE USE OF THE INTERNET AND ELECTRONIC COMMUNICATIONS. PARCHMENT IS NOT RESPONSIBLE FOR ANY DELAYS, DELIVERY FAILURES, OR OTHER DAMAGE RESULTING FROM SUCH PROBLEMS.

9 LIMITATION OF LIABILITY.

9.1 LIMITATIONS OF LIABILITY. IN NO EVENT WILL EITHER PARTY BE LIABLE TO THE OTHER PARTY FOR ANY INCIDENTAL, INDIRECT, SPECIAL, CONSEQUENTIAL OR PUNITIVE DAMAGES, REGARDLESS OF THE NATURE OF THE CLAIM, INCLUDING LOST PROFITS, COSTS OF DELAY, ANY FAILURE OF DELIVERY, BUSINESS INTERRUPTION, COSTS OF LOST OR DAMAGED DATA OR DOCUMENTATION OR LIABILITIES TO THIRD PARTIES ARISING FROM ANY SOURCE, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THIS LIMITATION UPON DAMAGES AND CLAIMS IS INTENDED TO APPLY WITHOUT REGARD TO WHETHER OTHER PROVISIONS OF THIS AGREEMENT HAVE BEEN BREACHED OR HAVE PROVEN INEFFECTIVE. TO THE MAXIMUM EXTENT PERMITTED BY LAW AND EXCEPT FOR PARCHMENT'S INDEMNIFICATION OBLIGATIONS, THE CUMULATIVE LIABILITY OF PARCHMENT TO MEMBER FOR ALL CLAIMS ARISING FROM OR RELATING TO THIS AGREEMENT, INCLUDING ANY CAUSE OF ACTION SOUNDING IN CONTRACT, TORT, OR STRICT LIABILITY, WILL NOT EXCEED THE TOTAL AMOUNT OF ALL FEES PAID TO PARCHMENT BY MEMBER OR UNDER THIS AGREEMENT IN THE TWELVE (12) MONTHS PRECEDING THE DATE ON WHICH THE APPLICABLE CLAIM AROSE. THIS LIMITATION OF LIABILITY IS INTENDED TO APPLY WITHOUT REGARD TO WHETHER OTHER PROVISIONS OF THIS AGREEMENT HAVE BEEN BREACHED OR HAVE PROVEN INEFFECTIVE.

9.2 Essential Basis. The disclaimers, exclusions and limitations of liability set forth in this Agreement form an essential basis of the bargain between the Parties, and, absent any of such disclaimers, exclusions or limitations of liability, the provisions of this Agreement, including the economic terms, would be substantially different.

10 Indemnification Obligations of Parchment. Parchment will defend at its expense any suit brought against Member by a third party, and will pay any settlement Parchment makes or approves, or any damages finally awarded in such suit, insofar as such suit is based on a claim by any third party alleging: (a) that the Parchment Services misappropriate any Intellectual Property Rights of a third party; (b) Parchment's breach of Section 8.3; or (c) Parchment's gross negligence or willful misconduct in handling the Credentials. If any portion of the Parchment Services becomes, or in Parchment's opinion is likely to become, the subject of a claim of infringement, Parchment may, at Parchment's option: (i) procure for Member the right to continue using the Parchment Services; (ii) replace the Parchment Services with non-infringing services which do not materially reduce the functionality of the Services; (iii) modify the Parchment Services so that it becomes non-infringing; or (iv)

in effect, and upon such termination, Member will immediately cease all use of the Services. Notwithstanding the foregoing, Parchment will have no obligation under this Section 10 or otherwise with respect to any claim based upon (1) any use of the Services not in accordance with these Terms and Conditions or the Documentation; (2) Parchment's conformance to Member's specifications; (3) any use of the Services in combination with other products, equipment, services or content not supplied by Parchment; (4) any modification of the Services by any person other than Parchment or its authorized agents; or (5) the Member Data. THIS SECTION STATES MEMBER'S SOLE AND EXCLUSIVE REMEDY FOR INFRINGEMENT CLAIMS AND ACTIONS. Parchment's obligations as set forth above are expressly conditioned upon each of the following: (A) Member promptly notifying Parchment in writing of any threatened or actual claim or suit; (B) Parchment having sole control of the defense or settlement of any claim or suit; and (C) Member cooperating with Parchment to facilitate the settlement or defense of any claim or suit.

11 TERM AND TERMINATION.

11.1 Term. This Agreement is effective as of the Effective Date listed on the Order Form. The Term of this Agreement will commence on the Effective Date and will continue for as long as the Initial Order Term indicated on the Order Form and any subsequent renewals is in effect, unless terminated in accordance with this Section 11 (the "**Term**").

11.2 Termination for Breach. Either Party may terminate this Agreement immediately upon written notice in the event that the other Party materially breaches this Agreement and thereafter: (a) in the case of material breach resulting from non-payment of amounts due hereunder, has failed to pay such amounts within ten (10) days after receiving written notice thereof; or (b) has failed to cure any other material breach (or to commence diligent efforts to cure such breach that are reasonably acceptable to the terminating Party) within thirty (30) days after receiving written notice thereof.

11.3 Termination upon Bankruptcy, Insolvency or Lack of Funding. Either Party may, at its option, terminate this Agreement immediately upon written notice to the other Party, in the event (a) that the other Party becomes insolvent or unable to pay its debts when due; (b) the other Party files a petition in bankruptcy, reorganization or similar proceeding, or, if filed against, such petition is not removed within ninety (90) days after such filing; (c) the other Party discontinues its business; (d) a receiver is appointed or there is an assignment for the benefit of such other Party's creditors; or (e) if the Member or the Member's sponsor is a state or federal agency or institution, the funding for this Agreement is not provided to Member or the Member's sponsor by the legislature of the applicable state or federal government.

11.4 Suspension of Service. If Member fails to pay undisputed amounts in accordance with this Agreement or, if and as necessary to protect the Member Data and/or Credentials in the event of a threat to the security of the Parchment Service(s), Parchment will have the right, in addition to any of its other rights or remedies, to immediately suspend the provision of the



terminate the Parchment Services and refund any fees actually paid by Member to Parchment for the remainder of the Term then

Services (including access to the Parchment Services and/or Parchment Site) to Member and/or its Credential Owners,

without liability to Member until such amounts are paid in full or such breach is cured (in Parchment's sole discretion), as applicable.

11.5 Accrued Obligations. Termination of this Agreement will not release the Parties from any liability which, at the time of termination, has already accrued or which thereafter may accrue with respect to any act or omission before termination, or from any obligation which is expressly stated in this Agreement to survive termination. Notwithstanding the foregoing, the Party terminating this Agreement as permitted by any provision in this Section 11 will incur no additional liability merely by virtue of such termination.

11.6 Effect of Termination. Upon any expiration or termination of this Agreement, Member will immediately discontinue all use of the Parchment Services and pay all amounts due and payable hereunder. Each Party will promptly delete or destroy any Confidential Information of the other Party, including all copies thereof, except that Parchment may retain the Member Data: (a) as required by law; (b) for up to thirty (30) days after the effective date of termination, Parchment will, upon written request, make available to Member a copy of its Member Data in one of Parchment's standard formats. After such period, Parchment may delete Member Data.

11.7 Survival of Obligations. The provisions of Sections 2.5, 3.4, 5, 7 through 10, 11.6 through 11.7, and 12, and Member's obligations to pay any amounts due and outstanding hereunder, will survive termination or expiration of this Agreement.

12 MISCELLANEOUS.

12.1 Force Majeure. Either Party will be excused from performance of its obligations under this Agreement if such a failure to perform results from compliance with any requirement of applicable law, acts of God, fire, strike, embargo, terrorist attack, war, insurrection or riot or other causes beyond the reasonable control of that Party. Any delay resulting from any of such causes will extend performance accordingly or excuse performance, in whole or in part, as may be reasonable under the circumstances.

12.2 Notices. Member (a) consents to receive communications from Parchment in electronic form, whether via email, posting updates on the Parchment Site, or by other reasonable means, and (b) agrees that all agreements and other communication that Parchment provides to Member electronically satisfies all legal requirements as if on print writing. All notices required under these Terms and Conditions will be in writing, delivered personally, by email, or by nationally recognized overnight courier (e.g., FedEx) at the Parties' respective addresses set forth on the Order Form (with notices to Parchment sent to the attention of the General Counsel). All notices will be deemed effective upon personal delivery, or when received if sent by email or overnight courier.

12.3 Assignment. Neither Party will assign its rights or delegate its obligations under this Agreement without the other Party's prior written consent, and, absent such consent, any purported assignment or delegation will be null, void and of no effect. However, either Party may, without the written consent of the other Party, assign this Agreement and its rights and

in the event of a merger, consolidation, change in control or similar transaction. This Agreement will be binding upon and inure to the benefit of Parchment and Member and their successors and permitted assigns.

12.4 Independent Contractors. Member and Parchment acknowledge and agree that the relationship arising from this Agreement does not constitute or create any joint venture, partnership, employment relationship or franchise between them, and the Parties are acting as independent contractors in making and performing this Agreement.

12.5 Amendment. No amendment to this Agreement will be valid unless such amendment is made in writing and is signed by the authorized representatives of the Parties.

12.6 Waiver. No waiver under this Agreement will be valid or binding unless set forth in writing and duly executed by the Party against whom enforcement of such waiver is sought. Any such waiver will constitute a waiver only with respect to the specific matter described therein and will in no way impair the rights of the Party granting such waiver in any other respect or at any other time. Any delay or forbearance by either Party in exercising any right hereunder will not be deemed a waiver of that right.

12.7 Severability. If any provision of this Agreement is invalid or unenforceable for any reason in any jurisdiction, such provision will be construed to have been adjusted to the minimum extent necessary to cure such invalidity or unenforceability. The invalidity or unenforceability of one or more of the provisions contained in this Agreement will not have the effect of rendering any such provision invalid or unenforceable in any other case, circumstance or jurisdiction, or of rendering any other provisions of this Agreement invalid or unenforceable whatsoever.

12.8 Causes of Action. No action arising from or related to this Agreement may be brought by either Party more than one (1) year after the cause of action has accrued, except that an action for non-payment may be brought within two (2) years after the date such amount was due.

12.9 No Third Party Beneficiaries. The Parties acknowledge that the covenants set forth in this Agreement are intended solely for the benefit of the Parties, their successors and permitted assigns. Nothing herein, whether express or implied, will confer upon any person or entity, other than the Parties, their successors and permitted assigns, any legal or equitable right whatsoever to enforce any provision of this Agreement.

12.10 Counterparts. This Agreement may be executed in any number of counterparts, each of which when so executed will be deemed to be an original and all of which when taken together will constitute one Agreement.

12.11 Construction. Unless otherwise specified herein: (a) the word "including" means "including but not limited to"; and (b) any reference to days will mean calendar days. All headings are for convenience only.

12.12 Publicity. Parchment will be permitted to use Member's name and logo (subject to the appropriate party's style guidelines to ensure proper placement or use by the other party) (a) in association with Parchment's provision of the Services; and (b) on a client or partner list or partial client list during the



obligations hereunder in connection with the transfer or sale of all or substantially all of its business related to this Agreement, or

term of this Agreement, provided that such list does not state or imply Member's endorsement of Parchment or the Services.

12.13 Entire Agreement. This Agreement sets forth the entire agreement and understanding between the Parties hereto with respect to the subject matter hereof and, except as specifically provided herein, supersedes and merges all prior oral and written agreements, discussions and understandings between the Parties with respect to the subject matter hereof, and neither of the Parties will be bound by any conditions, inducements or representations other than as expressly provided for herein.

12.14 Service Level Agreement. Parchment shall make the Parchment Services available subject to the terms of this Agreement and the Parchment Service Level Agreement, available [here](https://www.parchment.com/service-level-agreement/) (<https://www.parchment.com/service-level-agreement/>).

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email (**denise-rogers@esasd.net**) was recorded on submission of this form.

Untitled Section

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT

Procurement Form

Name of Requestor *

Denise Rogers

Department *

Athletics

Building *

HS South

What service or item are requesting *

New Cheerleading Mat

194

Why are you requesting the service or item *

The other mat is over 14 years old (it may actually be older, but we are uncertain) and worn and the safety of the athletes could be compromised by the degrading of the foam mat

Suggested replacement *

Same size cheer mat from Ross Athletic Supply

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

completed using online quotes and then called to get detailed quotes from the company.

Cost Estimate: if over \$5,000, were three (3) quotes obtained? If yes, please list the vendor's information and quoted amount. *

Ross Athletic Supply \$11,005.00

Tumbltrak \$12,159.75

EZFlexmats.com \$12,254.00

What is the total cost of the purchase? *

\$11,005.00

195

Procurement Method: *

- ☐ Quote Received only one Proposal
- ☐ Request for Proposal (RFP)
- ☐ Bid
- ☒ Other: Request for Price Quotes

Was this purchase budgeted? *

No

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- ☐ Yes
- ☐ Pennsylvania State Contract
- ☐ COSTARS
- ☐ Keystone Purchasing Network
- ☐ PEPPM National Contract Program (Technology Bidding and Purchasing)
- ☐ US Communities
- ☒ No

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

NA

196

Which Fund will be charged? *

10

What account will be charged? *

St. Lukes Grant Funds

Selection of the winning proposal, was the lowest price selected? If not, please explain why and *
the process of selecting the vendor.

Yes

Any additional information you would like to provide.

I have 3 quotes printed, I just need to know who to send them to.

This form was created inside of East Stroudsburg Area School District.

Google Forms

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ROSS ATHLETIC SUPPLY
1101 FRESNO STREET
FORT SMITH, AR. 72901
888-600-7677

QUOTE

DATE	ESTIMATE NO.
10/20/2023	19826

NAME / ADDRESS
E STROUDSBURG S HIGH SCHOOL 279 N COURTLAND STREET EAST STROUDSBURG, PA 18301

Ship To
E STROUDSBURG S HIGH SCHOOL 279 N COURTLAND STREET EAST STROUDSBURG, PA 18301

TERMS	REP	ID
DUE NOW	LM	

ITEM	DESCRIPTION	QTY	COST	TOTAL
139R-FLEXI	PURPLE 6' X 42' X 2" FLEXI ROLL **2-4 WEEK *7 LEAD TIME** 7	9	944.00	8,496.00
4994P	4" X 42' ROLL OF PURPLE VELCRO	9	0.00	0.00
SHIPPING & HA...	SHIPPING AND HANDLING CHARGES		2,509.00	2,509.00
	Out-of-state sale, exempt from sales tax		0.00%	0.00
Quote Valid for 30 Days - Based on Availibilty of Stock FREIGHT QUOTE VALID FOR 48HRS ONLY		TOTAL		\$11,005.00

198

12,889.82



1701 Pharr St. Toll Free 877-939-3539
 Fort Worth, TX 76102 Fax 817-623-9652
 ezflexmats.com

Quote

Date	Quote #
10/30/23	60926

Bill To: East Stroudsburg High School Accounts Payable 279 North Courtland St East Stroudsburg, PA 18301

Ship To: East Stroudsburg High School Denise Rogers 279 North Courtland St East Stroudsburg, PA 18301

Cust. Ref. #	Salesperson	Department	Ship Method	Terms
	Nguyen, Hieu	Cheerleading	TS3 Logistics	Net 30

Item Code	Description 1	Description 2	Qty	Price	Ext. Price
205R PP	6' x 42' x 2"	Carpet Roll Purple EZ Flex	9	1,116.00	10,044.00
502 PP	4"x43.5'	Hook - 4" Purple	8	0.00	0.00

NOTES
 3 Year Limited Warranty
 Includes storage straps + velcro
 Quote Valid for 30 Days
 Shipping Quote Valid for 15 Days
 denise-rogers@esasd.net/570-424-8471

Subtotal	10,044.00
Tax	735.25
Freight	2,210.10
Total	12,989.35

EZ Flex collects and remits state sales tax in all required jurisdictions. If you are exempt from state sales tax, please submit valid tax exemption certificate.
 EZ Flex charges a 2.75% processing fee on all credit card transactions. This charge is in addition to the total on your quote. Alternate payment options are available.

200

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 10/21/2023 - 11/10/2023

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000002285	10/23/2023	ESEA	DED: Prof Union Dues - Full Payroll Pay Date: 10/12/2023		31,410.50
0000002286	10/23/2023	LEHIGH VALLEY ASBO	East Stroudsburg Area School District 2023-2024 Dues for Peter Bard / D...		65.00
0000002287	10/23/2023	LJC DISTRIBUTORS OF FULLER BRUSH	Bid Custodial-South	Bid Custodial-North	58,575.00
0000002288	10/23/2023	POCONO MOUNTAIN UNITED WAY	Provide services to the ESASD community as outlined in Independent Contr...	2400000919	40,433.50
0000002289	10/23/2023	MATTHEW KRAUSS	Aug 2023 mileage		70.81
0000002290	10/23/2023	DEBORAH OSBORNE	ED%20683%202023%20SUMMER %20TUITION	ED%20629%202023%20SUMMER %20TUITION	5,178.00
0000002291	10/23/2023	William L Vitulli	Aug 2023 mileage		49.45
0000002292	10/23/2023	Tosha W Niznik	20220039 2023 SUMMER TUITION	20200008 2023 SUMMER TUITION	900.00
0000002293	10/23/2023	ELIZABETH BIBLER	GE 9960 2023 SUMMER TUITION	GE 6005 2023 SUMMER TUITION	1,500.00
0000002294	10/23/2023	JACQUELINE DEGRAFFENREID	ELL 532 2023 SUMMER TUITION	BSED 581 2023 SUMMER TUITION	3,096.00
0000002295	10/24/2023	JULIA TISCHLER	ART 525 2023 SUMMER TUITION		1,197.00
0000002296	10/24/2023	ROSE A PERKINS	AMUS 606 2023 SUMMER TUITION		1,050.00
0000002297	10/27/2023	ADRIAN BROWNING SIMS	Installment #2 for composer contracted services DUE 1/24		1,875.00
0000002298	10/27/2023	AIRGAS INC	carbon dioxide for pool		385.78
0000002299	10/27/2023	ALLSTATE SIGN & PLAQUE CORP	do not enter sign		207.95
0000002300	10/27/2023	AMAZON	AMAZON PO 2400000551	AMAZON%20PO%202400000556	4,510.58
0000002301	10/27/2023	AMAZON	Order ID(s): 138-2981426-76692	Item No: B0714JJTNZ, Aux Item ID: 142-6625647-1901910,7, Pottery Clay...	22,788.31
0000002302	10/27/2023	ANGEL M JIMENEZ	SENIOR 2022 REBATE		500.00
0000002303	10/27/2023	ANGELICA MUNOZ	SENIOR 2022 REBATE		650.00

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FUND ACCOUNTING PAYMENT SUMMARY

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0000002304	10/27/2023	APPLE INC	13-inch macbook air apple M1 chip - space gray part number: Z124 Configu...		4,224.00
0000002305	10/27/2023	ASL REFRIGERATION INC	REMAINDER OF CONTRACT AMOUNT		41,040.00
0000002306	10/27/2023	B & H PHOTO	Elgato cam link 4k standard (#ELCL4KGCD)		99.49
0000002307	10/27/2023	BATTERY WAREHOUSE	lithium batteries	AA batteries	160.77
0000002308	10/27/2023	BHUPENDRA A & SYLVIA P PATEL	SENIOR 2022 REBATE		250.00
0000002309	10/27/2023	BJOREM SPEECH PUBLICATIONS LLC	Lateralization	Prosody	119.00
0000002310	10/27/2023	BMC OFFICE FURNITURE	PO Import		6,315.49
0000002311	10/27/2023	BONNIE & THOMAS RUDESKI	SENIOR 2022 REBATE		250.00
0000002312	10/27/2023	BUXMONT ACADEMY	Guaranteed SPED Tuition Tatamy Creek		30,175.20
0000002313	10/27/2023	CAPITAL ONE	Walmart - Open purchase order for Title 1 supplies for parent event	OPEN PO 23.24 Amanda K. Walmart	273.06
0000002314	10/27/2023	CARLOS & ANA QUINONES	SENIOR 2022 REBATE		250.00
0000002315	10/27/2023	CAROLINA BIOLOGICAL SUPPLY CO	228424 carolina's perfect solution pigs	746410 diffusion/shipping	1,569.75
0000002316	10/27/2023	CAROLYN B LABAR	SENIOR 2022 REBATE		650.00
0000002317	10/27/2023	CENGAGE LEARNING	MindTap Century 21		3,817.00
0000002318	10/27/2023	CINDY HAYES	SENIOR 2022 REBATE		650.00
0000002319	10/27/2023	CLAUDE S CYPHERS INC	grounds		9.95
0000002320	10/27/2023	CLIFTON & SOPHIA HAWES	SENIOR 2022 REBATE		250.00
0000002321	10/27/2023	COLONIAL INTERMEDIATE UNIT 20	OPEN PO Instructional Costs	2023.2024 OPEN PO Partial Hospitalization	159,551.21
0000002322	10/27/2023	COMMONWEALTH OF PA	pesticide testing fee for C. Gricko		60.00

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0000002323	10/27/2023	COMPUTER DISCOUNT WAREHOUSE	PO Import		664.08
0000002324	10/27/2023	COPE COMMERCIAL FLOORING & INTERIORS INC	proj5645 HSS FLOORING		117,146.46
0000002325	10/27/2023	CREST GOOD MFG CO INC	latches and strike plates		99.84
0000002326	10/27/2023	CRITICAL SYSTEM LLC	ats controls on North Bus Lot	fuel leak for generator	3,554.60
0000002327	10/27/2023	DE-CLOG SEWER-N-DRAIN	sewer line old kitchen side		225.00
0000002328	10/27/2023	DENISE CHRISTMANN	SENIOR 2022 REBATE		650.00
0000002329	10/27/2023	D'HUY ENGINEERING INC	retainer/kleinfelder		3,986.94
0000002330	10/27/2023	DM SUPPLY SOURCE LLC	motor		358.67
0000002331	10/27/2023	DORA LAGATTUTA	SENIOR 2022 REBATE		500.00
0000002332	10/27/2023	EAST STROUDSBURG	DED: Dues 10M - Full Payroll Pay Date: 10/26/2023	DED: Dues 12M - Full Payroll Pay Date: 10/26/2023	6,652.00
0000002333	10/27/2023	EAST STROUDSBURG UNIVERSITY	SUMMER 2023 TUITION	BALANCE%20DUE%20FOR %20SPRING%20%26%20FALL	7,603.80
0000002334	10/27/2023	ED FOUNDATION OF ES/GENERAL FUND	DED: Educ Found - Full Payroll Pay Date: 10/26/2023	DED: ES Scholarship - Full Payroll Pay Date: 10/26/2023	11.00
0000002335	10/27/2023	EDMENTUM	12 Additional Reading Eggs Bushkill Licenses	3 Additional Reading Eggs Smithfield Licenses	127.33
0000002336	10/27/2023	EDWARD HUGELE	SENIOR 2022 REBATE		300.00
0000002337	10/27/2023	ELBA CRUZ	SENIOR 2022 REBATE		650.00
0000002338	10/27/2023	ELIZABETH RIVERA	SENIOR%202022%20REBATE		500.00
0000002339	10/27/2023	EPLUS TECHNOLOGY	INTERACTIVE BLUE PEN FOR BRIGHTLINK 6XX SERIES	INTERACTIVE PEN ORANGE FOR POWERLITE AND BRIGHTLIN K 6XXX	71.72
0000002340	10/27/2023	ERNESTO & MARITZA MCFALINE	SENIOR 2022 REBATE		300.00
0000002341	10/27/2023	ESASD CAFETERIA	QUICK START PROGRAM REFRESHMENTS	TEACHERS INDUCTION FOOD	3,222.50

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0000002342	10/27/2023	ESEA	DED: Prof Union Dues - Full Payroll Pay Date: 10/26/2023		31,577.00
0000002343	10/27/2023	EVELYNA SPIKES	SENIOR 2022 REBATE		250.00
0000002344	10/27/2023	EVELYNE LAURENT	SENIOR 2022 REBATE		300.00
0000002345	10/27/2023	FAMILY PROMISE OF THE POCONOS INC	Provide services and support for ESASD students & their families, as per...		3,150.00
0000002346	10/27/2023	FLASHING BLINKY LIGHTS INC	Item # 11211-PR PURPLE Foam Light Sticks 16"		796.00
0000002347	10/27/2023	FRANK & MARIE J SUMMA	SENIOR 2022 REBATE		250.00
0000002348	10/27/2023	GEORGIA LESNEFSKY	SENIOR 2022 REBATE		250.00
0000002349	10/27/2023	GERALDINE WILLIAMS	SENIOR 2022 REBATE		500.00
0000002350	10/27/2023	GLOBAL VENDING GROUP INC	INCHY (A) BW New 2023	INCHY (B) NOTEBOOK	49,220.00
0000002351	10/27/2023	GLORIA FREDERICK	SENIOR 2022 SCHOOL REBATE		500.00
0000002352	10/27/2023	GLORIA LUDWIG	SENIOR 2022 REBATE		500.00
0000002353	10/27/2023	HAB-DLT	DED: Berkheimer - Full Payroll Pay Date: 10/26/2023		959.75
0000002354	10/27/2023	JOAN MCGRATH	SENIOR 2022 REBATE		300.00
0000002355	10/27/2023	JOO NAM LEE	SENIOR 2022 REBATE		300.00
0000002356	10/27/2023	JOZEF & ANNA LEPIESZO	SENIOR 2022 REBATE		250.00
0000002357	10/27/2023	KARL HASHAGEN	SENIOR 2022 REBATE		500.00
0000002358	10/27/2023	KERRY LABAR-GARRIDO	Mr. Joe's Private Lessons & Reg Fee		135.00
0000002359	10/27/2023	KING SPRY HERMAN FREUND & FAUL LLC	Invoice # 181988 Nute	Invoice # 181982 Miscellaneous	2,430.00
0000002360	10/27/2023	LES BERNIS	SENIOR 2022 REBATE		650.00
0000002361	10/27/2023	LINDA KOLBEK	SENIOR 2022 REBATE		250.00
0000002362	10/27/2023	LORRAINE A KIRK	SENIOR 2022 REBATE		500.00

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0000002363	10/27/2023	LUNIS LOGAN	SENIOR 2022 REBATE		250.00
0000002364	10/27/2023	LURLINE HARRIS	SENIOR 2022 REBATE		250.00
0000002365	10/27/2023	MARY ALYCE MCDONALD	SENIOR 2022 REBATE		250.00
0000002366	10/27/2023	MARY L BURKE	expense balance Sept 2023		100.00
0000002367	10/27/2023	MET-ED	SOUTH%20CAMPUS%20SEPT %20ELECTRIC	SMITHFIELD SEPT ELECTRIC	37,378.75
0000002368	10/27/2023	MICHAEL & CAROLINE SPOON	SENIOR 2022 REBATE		250.00
0000002369	10/27/2023	MILDRED PALMER	SENIOR 2022 REBATE		500.00
0000002370	10/27/2023	MODERN GAS SALES INC	RESICA PROPANE FOR BOILERS		4,022.92
0000002371	10/27/2023	MS TASHA VEGA	Student refund found laptop		340.85
0000002372	10/27/2023	NATIONAL ASSOC SCHOOL NURSES MEMBERSHIP	NASN ID 113248 RN # RN209515L Nancy Caiazza membership	NASN%20ID%204265214%0ARN %20%23%20607479%0AMary%20K %20Dunstane%20membership	260.00
0000002373	10/27/2023	NICOLE WILKINS	Reimbursement for Comp Edu Student	Inv # 4 tutoring services	472.50
0000002374	10/27/2023	NYSCSPC (NEW YORK STATE CHILD SUPPORT	DED: NY Support - Full Payroll Pay Date: 10/26/2023		436.61
0000002375	10/27/2023	OFFICE TECHNOLOGY LLC	See attached quote from tech		1,190.00
0000002376	10/27/2023	PENN DOT	Genesis West CDL Permit		79.00
0000002377	10/27/2023	PENN DOT	Yamileth Mercedes Serpas CDL Permit		98.00
0000002378	10/27/2023	RICHARD J CARON FOUADATION	K-12 SAP training for 1 professional - Abigail Banks as per invoice #294...		295.00
0000002379	10/27/2023	RONALD D STEINMETZ	SENIOR 2022 REBATE		300.00
0000002380	10/27/2023	RUBY GREENE	SENIOR 2022 REBATE		650.00
0000002381	10/27/2023	RUDOLPH BEM	SENIOR 2022 REBATE		250.00
0000002382	10/27/2023	RUTH GLATT	SENIOR 2022 REBATE		650.00

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0000002383	10/27/2023	SHI INTERNATIONAL CORP	Invoice B16677843	Invoice B16677537	681,583.50
0000002384	10/27/2023	SHIRLEY C LESOINE	SENIOR 2022 REBATE		500.00
0000002385	10/27/2023	SUPER DUPER PUBLICATIONS	Webber Inferencing BIG Deck Combo #ENFC28	Webber Basic Concepts Instructional Activity Program #GB175	581.19
0000002386	10/27/2023	SUPER HEAT INC	HSN boiler maintenance and repairs to boiler #3		12,383.35
0000002387	10/27/2023	SUSAN SHELLY	SENIOR 2022 REBATE		500.00
0000002388	10/27/2023	SWEET STEVENS KATZ & WILLIAMS LLP	INV # 161139 09/20/2023	Pool Counsel File No. 045.0117 09/1/2023	10,955.80
0000002389	10/27/2023	TEACHTOWN	15 licenses ESE	15 licenses SMI	1,470.00
0000002390	10/27/2023	THE EC/BCLS TRAINING CENTER	1. K-12 Heartsaver Certification cards	2. Roster Fee	156.00
0000002391	10/27/2023	THE GOODYEAR TIRE & RUBBER COMPANY	GY 11r22.5 8qty 1492037		3,012.80
0000002392	10/27/2023	THE PROPHET CORP	ClassPlus PaddlePro Pickleball Premium Pack 6 quart Item # 56-012	Intentus Complete Court Portable Volleyball System Black ITEM # 86-005	5,916.07
0000002393	10/27/2023	THERAPY SHOPPE INC	#SS7506 Fidgeting Foot Roller		217.73
0000002394	10/27/2023	TRANE US INC	OPEN PO BES HVAC	inv#314008044 LIS/HSN remove and replace faulty 1U2 control module	127,361.00
0000002395	10/27/2023	TWO WAY DIRECT	UHF 450-512MHz, 128 CH, LCD Display, 4-key Limited Keypad, IP67 waterpro...	IC - F 20000S 83 USA - UHF450 - 512MHz, 128 CH, LCD Display, 4-key Limited...	3,143.78
0000002396	10/27/2023	US FOODS	Open PO for Family consumer science - consumable purchases		1,473.32
0000002397	10/27/2023	UTE HIMSCHOOT	SENIOR 2022 REBATE		300.00
0000002398	10/27/2023	VARSAITY BRANDS HOLDING CO INC	PO Import		186.18
0000002399	10/27/2023	VISTA HIGHER LEARNING INC	PO Import		94.99
0000002400	10/27/2023	VISUAL SOUND INC	HCS8+ HoverCam Solo 8 Plus		3,440.00
0000002401	10/27/2023	VOYAGER SOPRIS LEARNING	PO Import		7,500.00

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0000002402	10/27/2023	WEATHERPROOFING TECHNOLOGIES INC	SME ROOFING PROJECT		313,514.78
0000002403	10/27/2023	WILMINGTON TRUST FEE COLLECTIONS	Inv.#20230903-1135588-A 2020 GON Corporate Trust Adv.Flat Fee 10/1/2023...		780.00
0000002404	10/30/2023	CHARLES W DAILEY	HS SOUTH CROSS COUNTRY COMPTION MEAL MONEY	HS%20SOUTH%20CROSS %20COUNTRY%20COMPTION %20MEAL%20MONEY	150.00
0000002405	11/03/2023	AIXA MARTINEZ	SENIOR 2022 REBATE		500.00
0000002406	11/03/2023	AIRGAS INC	HSN 9143226114	HSN	1,328.10
0000002407	11/03/2023	ALBERT & MARITZA CARDONA	SENIOR 2022 REBATE		250.00
0000002408	11/03/2023	AMAZON	PO 2400001837		299.00
0000002409	11/03/2023	AMERICAN DENTAL HYGIENISTS ASSOCIATION	PO Import		330.00
0000002410	11/03/2023	ANTHONY & MARIA H GONZALEZ	SENIOR 2022 SCHOOL REBATE		250.00
0000002411	11/03/2023	ANTHONY R MASSA	2023 SUMMER TUITION ED 5027		2,250.00
0000002412	11/03/2023	ASCENDANCE TRUCKS PENNSYLVANIA LLC	Transportation Open PO 23-24 SY		1,566.35
0000002413	11/03/2023	BIG SIGNS INC	Media Backdrop 8'hx16'w 3-ply Fabric logo as discussed	Retractable Banner Stands x 24" w Logo as discussed	5,297.10
0000002414	11/03/2023	BJP LLC	Creative Design Time/Setup Fee	Two 22.8"x4.5" Printed Contour Cut Decals - "Cross Country Boys", "Cross...	105.00
0000002415	11/03/2023	BRIAN BERT	2023 SUMMER TUITION EDD 8528	2023 SUMMER TUITION EDD 8050	6,120.00
0000002416	11/03/2023	BRODHEAD CREEK REGIONAL AUTHORITY	ESE WATER BILL	JTL WATER BILL	3,697.73
0000002417	11/03/2023	CARDIO PARTNERS INC	Item No. PP-AEDUT-401	Item No. PP-AM-400M-MS	12,290.72
0000002418	11/03/2023	CARMELO & JANE MUNAO	SENIOR 2022 REBATE		300.00

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0000002419	11/03/2023	CARMEN P MCSWEENEY	SENIOR 2022 REBATE		300.00
0000002420	11/03/2023	Catherine M Kutteroff	2023 SUMMER TUITION 20120246		285.00
0000002421	11/03/2023	CHC MOTORS	Transportation / Open PO 23-24 SY'		1,009.00
0000002422	11/03/2023	CHESTER & SABINA SZYMCAK	SENIOR 2022 REBATE		300.00
0000002423	11/03/2023	COLONIAL INTERMEDIATE UNIT 20	DATE: 9-1-22 INV: 126024 Swe		600.00
0000002424	11/03/2023	COMPUTER DISCOUNT WAREHOUSE	OPEN PO FOR CDW RESERVE		409.58
0000002425	11/03/2023	COPE COMMERCIAL FLOORING & INTERIORS INC	JTL Aud. Floor # 56701	JTL Aud. Floor#56702	22,844.00
0000002426	11/03/2023	DARA MARSH	mileage sept-oct 2023 reimbursement	mileage aug 2023 expense reimbursement	287.04
0000002427	11/03/2023	David M Santos	CPR on line traing 2023		42.40
0000002428	11/03/2023	DEAN BRODT PIANO TUNING	Concert grand piano tuning	second tuning - sharp	175.00
0000002429	11/03/2023	D'HUY ENGINEERING INC	HSS invoice 59027	JMH invoice 59027	11,320.72
0000002430	11/03/2023	DIANE M GEORGE	SENIOR 2022 REBATE		300.00
0000002431	11/03/2023	DIRECT SPORTS INC	SPALDING Pro NFHS-NOCSAE baseball, WC41100HS	FREIGHT	419.79
0000002432	11/03/2023	DOUGLAS M HILLS	SENIOR 2022 REBATE		500.00
0000002433	11/03/2023	DRI-STICK DECAL CORPORATION	PO Import		431.00
0000002434	11/03/2023	EASTERN PENN SUPPLY COMPANY	115v 60hz remote chiller and freight	truck stock	1,895.61
0000002435	11/03/2023	EPIC SPORTS	Porter Economy End Volleyball 3.5" Standards (PAIR) 851 EPIC SKU: E40822...		1,596.99
0000002436	11/03/2023	EPLUS TECHNOLOGY	BRIGHTLINK 725WI INTERACTIVE PROJECTOR	ULTRA-SHORT THROW WALL MOUNT FOR BL 1485FI PROJ	4,575.51
0000002437	11/03/2023	ESASD CAFETERIA	ESE PARENT READING FOOD		60.00

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0000002438	11/03/2023	FACE/SCHOLASTIC INC	VDL947170 Triple Your Pleasure Reading Grades K-1 (150 Books) Paperback ...	VDL914884 Bargain Book Box Grades 2-3 (100 Books) Paperback Book Collection	640.00
0000002439	11/03/2023	FASTENAL COMPANY	Transportation / Open PO 23-24 SY	nuts bolts screws etc	108.85
0000002440	11/03/2023	FISHER & SON CO INC	Open PO: JTL Ice Melt		388.57
0000002441	11/03/2023	FOLLETT CONTENT SOLUTIONS	Quote # 11270292 Book Order	JT LAMBERT LIBRARY BOOKS	11,552.78
0000002442	11/03/2023	FOLLETT SCHOOL SOLUTIONS INC	See attached quote		2,384.60
0000002443	11/03/2023	FRANCIS SMITH & SONS INC	BES Tank Repair		5,561.00
0000002444	11/03/2023	FRANK GIMZEK	SENIOR 2022 REBATE		413.94
0000002445	11/03/2023	FREDERICK P MILL	EDU Safe Forum	Non Traffic citations	332.75
0000002446	11/03/2023	GLENN YOUNKIN	SENIOR 2022 REBATE		250.00
0000002447	11/03/2023	GOTTA GO	PO Import		1,060.00
0000002448	11/03/2023	HILLTOP SALES & SERVICE	work on diesel xtrak, bowl, chest strap		1,049.11
0000002449	11/03/2023	HOME MEDICAL SUPPLY CENTER INC	PO Import		455.00
0000002450	11/03/2023	HWANG KWON	SENIOR 2022 REBATE		650.00
0000002451	11/03/2023	INTEGRITEC INC	LMI DC 4500 Probe only for cooling tower		400.00
0000002452	11/03/2023	JACQUELINE GARGES	SENIOR 2022 REBATE		250.00
0000002453	11/03/2023	JACQUELINE LYTLE	SENIOR 2022 REBATE		250.00
0000002454	11/03/2023	JAMES & BEVERLEY HARDY	SENIOR 2022 REBATE		250.00
0000002455	11/03/2023	JAMES T STEPHENS	EXPRECCARD DBSTAR EXP Receiving Card by DbStar #	SHIPPING	171.87
0000002456	11/03/2023	JEAN M RIDGE	DBS-HRV09 S (Receiv...		500.00
			SENIOR 2022 REBATE		

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0000002457	11/03/2023	JOANNE M BOHRMAN	PaTTaN conference 2023 mileage meals		162.46
0000002458	11/03/2023	JONATHAN SICKLES	SENIOR 2022 REBATE		250.00
0000002459	11/03/2023	JORGE AMENERO	SENIOR 2022 REBATE		500.00
0000002460	11/03/2023	JWPEPPER & SONS-ACCT#36-136400	various movie favorite music	PO Import	5,778.92
0000002461	11/03/2023	KATHLEEN SCHRECK	SENIOR 2022 REBATE		250.00
0000002462	11/03/2023	KELLEY BROS LLC	invoice#76-763424 door and parts	door/parts/tempered glass JTL	5,082.00
0000002463	11/03/2023	KING SPRY HERMAN FREUND & FAUL LLC	Invoice 181984	Invoice 181985	2,593.50
0000002464	11/03/2023	Kristen M Long	Sept/Oct 2023 mileage reimbursement	PaTTaN Conf 2023 mileage reimbursement	444.14
0000002465	11/03/2023	KRUEGER SHEET METAL	alum plate for HSS Scoreboard		35.00
0000002466	11/03/2023	LUIS HOMAR	SENIOR 2022 REBATE		37.00
0000002467	11/03/2023	LYMAN & ASH	Legal Services Rendered as Special Construction Counsel		2,587.50
0000002468	11/03/2023	M A BRIGHTBILL BODY WORKS INC	Transportation Open PO 23-24 SY		2,174.93
0000002469	11/03/2023	MARGARET COON	SENIOR 2022 REBATE		500.00
0000002470	11/03/2023	MARSHALLS CREEK PLUMB&ELECT SUPPLIES	JTL aquastat	pipe and fittings for BES oil tank	844.91
0000002471	11/03/2023	MEIER SUPPLY CO INC	green select coils for filters		124.71
0000002472	11/03/2023	METCO	20496,Festool Domino, Beech 10x24x50mm #493300	20497,Festool Domino, Beech 5x19x30mm #493296	3,664.30
0000002473	11/03/2023	MET-ED	JTL OCT ELECTRIC 100019615861	ESE OCT ELECTRIC 100065663211	26,160.55
0000002474	11/03/2023	MICHAEL KORB	TEEAP Conference lodging-Lancaster		568.10
0000002475	11/03/2023	MILDRED DURAN	2023 SUMMER TUITION EDUC 181	2023 SUMMER TUITION EDUC 180	3,975.00

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 10/21/2023 - 11/10/2023

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000002476	11/03/2023	MONROE COUNTY TRANSPORTATION AUTHORITY	OTIC Adult Cards	OTIC Student Cards	792.00
0000002477	11/03/2023	MONROE COUNTY CONSERVATION DISTRICT	Invoice # 33-1273 Fall Biology Through Ecology Programming Lecture9/25 ...		1,032.50
0000002478	11/03/2023	MORITZ EMBROIDERY WORKS INC	PO Import		973.79
0000002479	11/03/2023	MURRAY'S HEAVY DUTY TOWING INC	INV# 14368 / BUS 221		600.00
0000002480	11/03/2023	MUSIC IN MOTION	chorus / scott		50.90
0000002481	11/03/2023	NAPA	Transportation / Open PO 23-24 SY		63.96
0000002482	11/03/2023	NASCO (QOUTE#45950)	ESE CLASSROOM SUPPLIES	ESE SCHOOL SUPPLIES	2,383.59
0000002483	11/03/2023	NATIONAL TIME & SIGNAL CORPORATION	FLUSH ROUND STEEL 12" SPECTRUM WIRED SER		792.27
0000002484	11/03/2023	NORTH POCONO HIGH SCHOOL	CLOCK, 12OV, SHATTERPROOF LENS		125.00
0000002485	11/03/2023	NORTHEAST SITE CONTRACTORS	SOUTH Science Olympiad entry fee 2023-2024		8,713.01
0000002486	11/03/2023	OFFICE TECHNOLOGY LLC	HP Laserjet 600 M601 M602?CE390X- C?24000?Costars #003-398	C8061X-C toner for HP Laserjet 4100N. Costars 003-398	174.00
0000002487	11/03/2023	OTICON INC	Repair with 12 month warranty SN 132179	Shipping	170.00
0000002488	11/03/2023	PA ASSOCIATION FOR GIFTED EDUCATION INC	PAGE GIFTED CONFERENCE		936.88
0000002489	11/03/2023	PA PRINCIPALS ASSOCIATION	DAVID BAKER - MEMBER RENEWAL 2023-24 YEAR INVOICE 11930		605.00
0000002490	11/03/2023	PARTSCO DIST INC	drain pump, washer retainer, washer drain hose, washer tub to pump hose kit		105.95
0000002491	11/03/2023	PATRIOT WORKWEAR	Patriot Invoice #39025 dated 9/25/23 uniforms for Officer Jason Kuang		213.00

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 10/21/2023 - 11/10/2023

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Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000002492	11/03/2023	PAXTON/PATTERSON LLC	Bid# ESASD 30-2324 Electronics	Bid Item #,20306,Work Glove, Brown Jersey	1,232.00
0000002493	11/03/2023	PENNSYLVANIA MATHEMATICS LEGUE	PO Import	PMAL Registration Contest Forms	180.00
0000002494	11/03/2023	PERIPOLE BERGERALT INC	P6000 Peripole Angel Baroque Soprano Halo Recorder	Recorders for Music class	431.64
0000002495	11/03/2023	Peter T Bard	mileage 2023 ASBO	meal	308.80
0000002496	11/03/2023	PROSSER LABORATORIES INC	Effluent and Aeration to tanks	RES raw field testing	3,526.00
0000002497	11/03/2023	RACHEL CARTAGENA	SENIOR 2022 REBATE		500.00
0000002498	11/03/2023	REMIND101 INC	The Essentials Plan \$3.4/students/3,829 Students		9,763.95
0000002499	11/03/2023	RICHARD HEALY	SENIOR 2022 REBATE		250.00
0000002500	11/03/2023	RICHARD KLINGENSMITH	SENIOR 2022 REBATE		250.00
0000002501	11/03/2023	ROBERT & EILEEN MALHAME	SENIOR 2022 REBATE		250.00
0000002502	11/03/2023	ROBERT MC CARTNEY	SENIOR 2022 REBATE		300.00
0000002503	11/03/2023	ROBERT ZALL	SENIOR 2022 REBATE		500.00
0000002504	11/03/2023	SCHOLASTIC	JULIA PRUSIK ITEM 008 LET'S FIND OUT PROMO 6419	MARY WINKLER ITEM 008 LET'S FIND OUT PROMO 6419	748.83
0000002505	11/03/2023	SCHOOL HEALTH CORPORATION	Item #21144,Bid Item#60170Cramer Ice Bags 1500/roll *NO SUBSTITUTE		5,272.98
0000002506	11/03/2023	SCHOOL SPECIALTY LLC	PO 2400000343 SCHOOL SUPPLIES	JTL SCHOOL SUPPLIES	15,533.30
0000002507	11/03/2023	SEALMASTER ALLENTOWN	district melter applicator	crackmaster 30lb box	2,049.00
0000002508	11/03/2023	SHARP ENERGY	Transportation North/OPEN PO 2023-2024 SY'	Transportation South/OPEN PO 2023-2024 SY'	12,412.97
0000002509	11/03/2023	SONOVA USA INC	Roger Touchscreen Mic		3,381.48
0000002510	11/03/2023	SOUTH PAW ENTERPRISE INC	303258-LB WIRELESS VIBRO ROCKER MED		1,847.37
0000002511	11/03/2023	Stacy L Koehler	mileage Sept reimbursement 2023		47.42

* - Non-Negotiable Disbursement

11/14/2023 11:43:56 AM

+ - Procurement Card Non-Negotiable
East Stroudsburg Area School District

- Payable within Payment

P - Prenote

D - Direct Deposit

C - Credit Card

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 10/21/2023 - 11/10/2023

Payment Categories: Regular Checks
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Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000002512	11/03/2023	STAPLES CREDIT PLAN	PO Import	un59378 / union scale essentials, armless ergonomic fabric swivel task C...	792.95
0000002513	11/03/2023	STEPHANIE GOMES	2023 SUMMER TUITION EDMIL 5007		1,737.00
0000002514	11/03/2023	STEPHEN & DEBRA KARSKO	SENIOR 2022 REBATE		300.00
0000002515	11/03/2023	STEVE SHANNON TIRE & AUTO CENTER	Transportation Open PO 23-24 SY		1,246.50
0000002516	11/03/2023	STOTZ & FATZINGER	PO Import	SCXCFSL607DG Screenflex Portable Room Dividers - 72" Height x 13.1 ft Le...	5,655.25
0000002517	11/03/2023	STROUDSBURG ELECTRIC MOTOR SERVICE	OEM Fan Motor	HSS greenheck motor	542.99
0000002518	11/03/2023	SUPER DUPER PUBLICATIONS	Treatment Program for Childhood Apraxia of Speech #LS7629	Easy Does It for Apraxia and Motor Planning Books LS1086	287.75
0000002519	11/03/2023	SUSAN LOHMANN	SENIOR 2022 REBATE		250.00
0000002520	11/03/2023	SWEET STEVENS KATZ & WILLIAMS LLP	October 1, 2023 23-24 Pool Council File No. 045.0117	Invoice # 161109	6,621.65
0000002521	11/03/2023	TEAMLEADER	PO Import		266.45
0000002522	11/03/2023	TECHNOLOGY STUDENT ASSOCIATION	Pay invoice for stem curriculum	TSA Membership SY 23/24	1,140.00
0000002523	11/03/2023	THE EC/BCLS TRAINING CENTER	Invoice 10052023-2 for Gregory Dean for two (2) heartsaver certification...		26.00
0000002524	11/03/2023	THE GOODYEAR TIRE & RUBBER COMPANY	Transportation Open PO 23-24 SY		2,975.00
0000002525	11/03/2023	THE PACKAGING PLACE	Postage for speech supplies	Postage for FM System Return	39.52
0000002526	11/03/2023	THE PROPHET CORP	P.E. 2023	shipping charge 2400000862	1,583.14
0000002527	11/03/2023	THERESA G MEYERS	SENIOR 2022 REBATE		500.00
0000002528	11/03/2023	TOOLS4EVER INC	PO Import		1,446.00

FUND ACCOUNTING PAYMENT SUMMARY

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Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000002529	11/03/2023	TRENEE LURRY	Latino Conference mileage Harrisburg 2023		153.27
0000002530	11/03/2023	TRI-STATE SCALES LLC	SOUTH wrestling calibration of scales		60.00
0000002531	11/03/2023	VARSITY BRANDS HOLDING CO INC	PO Import		17,235.87
0000002532	11/03/2023	VARSITY BRANDS HOLDING CO INC	PO Import		596.00
0000002533	11/03/2023	VERIZON WIRELESS	DISTRICT%20CELL%20PHONE %20BILL	DISTRICT CELL PHONE BILL	3,652.86
0000002534	11/03/2023	WB MASON CO INC	PO Import	240000022-bid PACMMK37121	9,071.56
0000002535	11/03/2023	WJD JR INC	Transportation / Open PO 23-24 SY		711.75
0000002536	11/03/2023	WORLD FUEL SERVICES INC	LEHMAN HEATING FUEL 2023-2024	EHN HEATING FUEL 2023-2024	21,326.41
0000002537	11/03/2023	ZOOM VIDEOS COMMUNICATIONS INC	Zoom Pro 1-year subscription renewal for Janice Rodriguez to facilitate ...		149.90
0000002538	11/10/2023	CORELOGIC PHH MORTGAGE	refund parcel 09.18A.1.117#97816		1,607.43
0000002539	11/10/2023	ABC TROPHY STROUDSURG LLC	SOUTH football trophy engraving for NORTH/SOUTH game		21.00
0000002540	11/10/2023	ALL STAR FLAGS	A2320 8X12 FT NYL-GLO US FLAG	SHIPPING - QUOTE 8305	173.00
0000002541	11/10/2023	AMERICAN RED CROSS	Invoice No. 22634759 dated 10/16/23 for two (2) adult first aid/cpr/aed ...		64.80
0000002542	11/10/2023	ARK THERAPEUTIC SERVICES INC	ARK's RoboChew Sensory Chew Necklace Color and toughness level: 1 Teal, ...	Freight Charges	25.99
0000002543	11/10/2023	BAND SHOPPE	23005250		415.40
0000002544	11/10/2023	BARBARA PREVOST	OPEN PO 2023-2024		11,936.22
0000002545	11/10/2023	BEHAVIORAL HEALTH ASSOCIATES	Tuition	1 on 1 services	3,593.00
0000002546	11/10/2023	BETHLEHEM AREA SCHOOL DISTRICT	Invoice # 2400000149 (Bethlehem Area PO#) Payment for Tuition Loan Progr...		13,287.00

FUND ACCOUNTING PAYMENT SUMMARY

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Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000002547	11/10/2023	BUSHKILL EMERGENCY CORPS	Invoice # K-F991D1A56 Waiver Agreement - Board Approved 10/23/2023- SMI...		1,048.50
0000002548	11/10/2023	CARLEEN FINK	OPEN PO 2023-2024		
0000002549	11/10/2023	CARRIE HATTON	Oboe F. Loree Paris #B06 repair	Oboe Fox # 36987 repair	4,168.80
0000002550	11/10/2023	CHAMPION'S CHOICE	PO Import		120.00
0000002551	11/10/2023	CHARLES WELLS	contract driver transportation 2023		1,847.59
0000002552	11/10/2023	CHRISTOPHER S BROWN LAW OFFICES	August 2023 Non-Retainer Invoice # 3116	SEPTEMBER 2023 INV#3122	7,985.12
0000002553	11/10/2023	CLAUDE S CYPHERS INC	Transportation / Open PO		21,046.53
0000002554	11/10/2023	COLONIAL INTERMEDIATE UNIT 20	2023.2024 OPEN PO Operating Costs	2023-2024 Colonial Academy prorated Debt Service Payment - Level Debt 1...	262.27
0000002555	11/10/2023	CORELOGIC CENTRALIZED REFUNDS	2023tax refund parcel 14.6.1.12-39		11,342.14
0000002556	11/10/2023	CORELOGIC CENTRALIZED REFUNDS	2023 refund parcel 14.9C.1.39		1,194.89
0000002557	11/10/2023	CORELOGIC CHASE	refund parcel 9.5A.4.3#102844		7,660.39
0000002558	11/10/2023	CORELOGIC ESSA	refund parcel 9.8A.2.17-1A #106988		1,839.49
0000002559	11/10/2023	CORELOGIC FLAGSTAR BANK	refund parcel 09.88227 #106350	refund parcel 9.5A.2.28 #102592	2,602.83
0000002560	11/10/2023	CORELOGIC HUNTINGTON NATIONAL BANL	refund parcel 9.14A.1-4.4#92708	refund parcel 9.8A.1.4-15#106764	6,614.80
0000002561	11/10/2023	CORELOGIC LOANCARE LLC	refund parcel 09.18A.2.40 #98088	refund parcel 9.10A.2.26 #86334	2,360.62
0000002562	11/10/2023	CORELOGIC NATIONSTAR MTG	refund parcel 9.9C01.22#10914	refund parcel 9.8A.1.6-22#106778	3,302.10
0000002563	11/10/2023	CORELOGIC PLANET HOME LENDING	refund parcel 9.4A.2.35#100014	refund parcel 9.18A.1.78 #97948	5,287.43
0000002564	11/10/2023	CORELOGIC S & T BANK	refund parcel 9.87045.V46	refund parcel 9.15.1.32-1 #96396	12,035.88
0000002565	11/10/2023	CORELOGIC SHELLPOINT MTG	refund parcel 9.13A.1.16 #91022	refund parcel 9.13A1.35#91234	3,605.84
					3,050.33

FUND ACCOUNTING PAYMENT SUMMARY

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Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000002566	11/10/2023	CORELOGIC TRVIST	refund parcel 9.7.1.91-1 #104314		2,639.35
0000002567	11/10/2023	CREST GOOD MFG CO INC	strike plates		97.44
0000002568	11/10/2023	DAILEY RESOURCES	INV# 182564		71.50
0000002569	11/10/2023	DAMARIS ROBINS	NAPT Columbus Ohio		631.42
0000002570	11/10/2023	DEAN BRODT PIANO TUNING	piano tuning Piano #1	piano tuning Piano #2	245.00
0000002571	11/10/2023	DEMCO INC	demco mobile island feature PRODUCT # W13739750	Tailgate Delivery	2,122.06
0000002572	11/10/2023	DIANE DIXON	refund parcel 09-14B.3-14.25#93350		5.33
0000002573	11/10/2023	DIANE KRUPSKI	OPEN PO 2023-2024		8,694.24
0000002574	11/10/2023	DUSTIN SISKI	OPEN PO 2023-2024		8,664.24
0000002575	11/10/2023	EAST STROUDSBURG	DED: Dues 10M - Full Payroll Pay Date: 11/9/2023	DED: Dues 12M - Full Payroll Pay Date: 11/9/2023	6,747.13
0000002576	11/10/2023	EASTERN BUDDHIST ASSOC	refund parcel 09.14E.1.260.261 #96058 96060		148.68
0000002577	11/10/2023	EASTERN PENN SUPPLY COMPANY	Truck Stock	for Food Services	968.99
0000002578	11/10/2023	ED FOUNDATION OF ES/GENERAL FUND	DED: Educ Found - Full Payroll Pay Date: 11/9/2023	DED: ES Scholarship - Full Payroll Pay Date: 11/9/2023	11.00
0000002579	11/10/2023	EPLUS TECHNOLOGY	APC SMART-UPS 2200VA LCD RM 2U 120V WITH SMARTCONN ECT	Brightlink 485WI V13H010L71-BTI	4,503.12
0000002580	11/10/2023	FISHER & SON CO INC	Open PO: HSS Ice Melt (2)	INV# 267708	3,550.05
0000002581	11/10/2023	GREGORY W MOYER DEFIBRILLATOR FUND INC	shipping balance 24000000347		520.00
0000002582	11/10/2023	GUITAR CENTER STORES INC	Vandoren Traditional B Flat Clarinet Reeds: Strength 2.5 (box of 10)	Vandoren Traditional B Flat Clarinet Reeds: Strength 3 (box of 10)	675.71
0000002583	11/10/2023	HA BERKHEIMER INC	629 Oct 2023		182.43
0000002584	11/10/2023	HAB-DLT	DED: Berkheimer - Full Payroll Pay Date: 11/9/2023		1,135.54

FUND ACCOUNTING PAYMENT SUMMARY

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Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000002585	11/10/2023	HILL TOP SALES & SERVICE	grounds supplies	grounds	739.28
0000002586	11/10/2023	HOUGHTON MIFFLIN HARCOURT PUBLISHING COMPANY	PO Import		113,350.20
0000002587	11/10/2023	IONIE SINCLAIR	OPEN PO 2023-2024		
0000002588	11/10/2023	JANICE L DAHLGREN	2023 tax refund parcel 14.9A.1.11		6,060.00
0000002589	11/10/2023	JENNY GALUNIC	OPEN PO 2023-2024		378.74
0000002590	11/10/2023	JOHN & GLORIA LEE	2023 refund parcel 14.6.1.49		4,933.28
0000002591	11/10/2023	JOSEPH FUCHS	Transportation contract driver 2023		59.58
0000002592	11/10/2023	KARLA J LABAR	OPEN PO 2023-2024		12,032.27
0000002593	11/10/2023	KATHARINE HOLMES	OPEN PO 2023-2024		11,805.84
0000002594	11/10/2023	KELLEY BROS LLC	pins		4,896.00
0000002595	11/10/2023	KERRY LABAR-GARRIDO	Reimbursement for comp edu student		25.50
0000002596	11/10/2023	KEVIN BROWN	refund parcel 09.98270.UC #221994		60.00
0000002597	11/10/2023	KEYSTONE FIRE PROTECTION CO	PO Import		65.00
0000002598	11/10/2023	KRAMER SHEDS	LIS concession shed		3,000.00
0000002599	11/10/2023	LAKESHORE LEARNING MATERIALS	Order ID(s): .		3,521.00
0000002600	11/10/2023	LAMINATING & BINDING SOLUTIONS INC	GBC Ultima 65 EZ Roll Laminator Package 2 Laminator: 1 x GBC Ultima 65 E...	1.5 mil- 25"x 500" Clear PREMIUM School Roll Laminating Film	2,331.97
0000002601	11/10/2023	LERETA	2023 refund parcel 14.8A.1.110		2,479.23
0000002602	11/10/2023	LISA ROSEN-GERST	OPEN PO 2023-2024		
0000002603	11/10/2023	LJC DISTRIBUTORS OF FULLER BRUSH	PO Import		3,259.43
0000002604	11/10/2023	M A BRIGHTBILL BODY WORKS INC	PO Import		8,502.48
					3,107.00
					208.59

FUND ACCOUNTING PAYMENT SUMMARY

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Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000002605	11/10/2023	MARIA FRASCELLA	OPEN PO 2023-2024		5,679.16
0000002606	11/10/2023	MEIER SUPPLY CO INC	cage valve	black stud tie	140.40
0000002607	11/10/2023	MELODY SEVERUD	OPEN PO 2023-2024		7,057.09
0000002608	11/10/2023	MESKO GLASS CO INC	gray tint		545.00
0000002609	11/10/2023	METCO	20868,Soldering Pencil, Weller "Marksman"	20710,LED, Red, .200" Dia.,	6,149.10
0000002610	11/10/2023	MIGUEL DEJESUS	OPEN PO 2023-2024		7,081.59
0000002611	11/10/2023	MONROE CAREER AND TECHNICAL INSTITUTE	MCTI 2023-2024 Budgetary Reserve payment	MCTI 2023-2024 Budgetary Reserve Payment	53,831.00
0000002612	11/10/2023	MONROE CAREER AND TECHNICAL INSTITUTE	One-Time Payment \$53,831.00		901,228.75
0000002613	11/10/2023	MT LIBRARY SERVICES	July 2023-Nov 2023		1,679.78
0000002614	11/10/2023	NAPA	LIS library see attached quote		32.99
0000002615	11/10/2023	NAPA	Inv #2717-236082 for tie rod end for 2013 Ford Interceptor		104.98
0000002616	11/10/2023	NAZARETH CHEERLEADING BOOSTER CLUB	Invoice #2717-237189 dated 10/17/23 for J6 Security vehicle MG5933H sway...		200.00
0000002617	11/10/2023	NAZARETH MUSIC CENTER	CHEER ENTRY FEE 11-18-2023		3,315.00
0000002618	11/10/2023	NICOLE WILKINS	Pay invoice to Nazareth Music		157.50
0000002619	11/10/2023	NYSCSPC (NEW YORK STATE CHILD SUPPORT	reimbursement for comp edu student		436.61
0000002620	11/10/2023	PASPA	DED: NY Support - Full Payroll Pay Date: 11/9/2023		975.00
0000002621	11/10/2023	PATRIOT WORKWEAR	38th Annual PASPA Conference Registration Trish	38th Annual PASPA Conference Registration Steve	186.00
0000002622	11/10/2023	PETROCHOICE	Invoice 39121 dated 10/6/23	Invoice 38972 dated 9/20/23	2,920.86
0000002623	11/10/2023	PHILLIP & VALERIE RYDER	Transportation / Open PO 23-24 SY'		94.87
			refund parcel 09.7.1.7.1C #104222		

FUND ACCOUNTING PAYMENT SUMMARY

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0000002624	11/10/2023	PLANK ROAD PUBLISHING	chorus, jennifer scott	music K-8 Magazine, Vol 34 - print magazines/cd yearly purchase	380.33
0000002625	11/10/2023	RAPHAEL CHARLEMAGNE	2023 refund parcel 14.91588		146.16
0000002626	11/10/2023	RAPTOR TECHNOLOGIES LLC	CR5400 Raptor ID scanner		600.00
0000002627	11/10/2023	S & S WORLDWIDE INC	Can you "Win it in a minute" Easy pack Item#: W10025	Gator Skin Dodgeballs, 6" (set of 6) Item#: W9175	444.91
0000002628	11/10/2023	SCHOOL NURSE SUPPLY INC	39829 OPTIONAL MASK FOR ASTHMA CHAMBERS CHILD (MFG# HS81211)	27520 CITRUS II AIR FRESHNER 5.2 OZ **LEMON FRESH SCENT**	67.21
0000002629	11/10/2023	SELECT PORTFOLIO SERV CORELOGIC	refund parcel 9.18.4.25 #97754	refund parcel 9.6D.2.22 #103964	8,790.72
0000002630	11/10/2023	SOLANCO WRESTLING ASSOCIATION	SOUTH V Wrestling Entry Fee 12-1-2023	SOUTH JV Wrestling Entry Fee 12-1-2023	550.00
0000002631	11/10/2023	STEPHEN LALLY	refund parcel 09.10.2.63 #85724		23.38
0000002632	11/10/2023	STEVE SHANNON TIRE & AUTO CENTER	Transportation Open PO 23-24 SY"	Work Order #16086687 dated 10/17/23 for plate #MG6089G 2 goodyear eagle RSA	1,775.00
0000002633	11/10/2023	STRAND POOL SUPPLY LLP	pool supplies		639.42
0000002634	11/10/2023	STROUDSBURG ELECTRIC MOTOR SERVICE	MSE domestic water pump impellar INVOICE 6516109	belts INVOICE 6510705	1,195.98
0000002635	11/10/2023	SUPER HEAT INC	RES Boiler work		523.82
0000002636	11/10/2023	SWEETWATER SOUND HOLDING LLC	Bose S1 Multi Position System with battery		499.00
0000002637	11/10/2023	TAIWO AFOLABI	OPEN PO 2023-2024		6,551.75
0000002638	11/10/2023	THOMAS CALISE	2023 Tax refund parcel 09.5A2.46102632		387.57
0000002639	11/10/2023	TPW INC	Annual Renewal of Super Teacher Worksheet Site License K-5		350.00
0000002640	11/10/2023	TRANE US INC	work on hvac		1,350.00
0000002641	11/10/2023	US FOODS	OPEN PO for Fall Semester online ordering/bulk ordering and delivery o...		1,067.99

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment
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P - Prenote D - Direct Deposit C - Credit Card
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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 10/21/2023 - 11/10/2023

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000002642	11/10/2023	VARSITY BRANDS HOLDING CO INC	PO Import	External Decoration 2 LETTERWOE	574.00
0000002643	11/10/2023	VEX ROBOTICS INC	IQ Robot Battery (Li-Ion 2000mAh) SKU 228-7045	shipping & handling	834.91
0000002644	11/10/2023	VISTA HIGHER LEARNING INC	ISBN 978-1-54337-247-2 Get Ready 6-12 Prime (6 year license)		425.85
0000002645	11/10/2023	VITOR RATO	refund parcel 09.4C.2.5 #100612		2.89
0000002646	11/10/2023	WELLS FARGO BANK WF8113	Account #:80539500 SPSBA rev Bds Series 2010A QSCB Administration Charge...		1,350.00
0000002647	11/10/2023	WEVIDEO INC	PO Import		17,667.96
0000002648	11/10/2023	WILDREDO FONECA	refund 2023 parcel 09.16.1.12-6 #96474		4.27
0000002649	11/10/2023	WJD JR INC	Transportation / Open PO 23-24 SY		565.80
0000002650	11/10/2023	ZANER-BLOSER	THE SUPERKIDS READING PROGRAM GRADE 2	The Superkids Reading Program: Grade 2 Detailed Quote Attached	21,154.77
0000002651	11/10/2023	ZEPHYR MAT CLUB	Zephyr Mat Club wrestling entry fee 2023		425.00
0000002652	11/10/2023	ZESWITZ MUSIC COMPANY	tenor sax reeds/ bass clarinet reeds	sound innovations method book-clarinet	377.64
0000002653	11/10/2023	D E & S PROPERTIES INC	refund parcel 09.17A.1.36#97208		404.35
0000002654	11/10/2023	CM REGENT RESOURCES	GLI Oct 2023		12,032.79
0000002655	11/10/2023	CM REGENT RESOURCES	Group Life Nov 2023		12,018.11
0000002656	11/10/2023	CM REGENT RESOURCES	LTD Oct 2023		10,517.71
0000002657	11/10/2023	CM REGENT RESOURCES	long term dis		10,451.46
0000002658	11/10/2023	POSTMASTER	5 rolls stamps forever		330.00

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 10/21/2023 - 11/10/2023

Payment Categories: Regular Checks
Sort: Payment Number

10 - GENERAL FUND	2,504,063.05
29 - SPECIAL ACTIVITY FUND	1,139.92
32 - CAPITAL RESERVE/PROJECT	1,156,122.47
50 - CAFETERIA FUND	2,501.14
80 - STUDENT ACTIVITY FUND	214.01
Grand Total All Funds	3,664,040.59
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	0.00
Grand Total Manual Checks	0.00
Grand Total Other Disbursement Non-negotiables	0.00
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	3,664,040.59
Grand Total All Payments	3,664,040.59

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CONC - Concession Stand Payment Dates: 10/21/2023 - 11/10/2023

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001009	10/27/2023	CAPITAL ONE	NORTH FALL CONCESSION	HS SOUTH FALL CONCESSION	1,868.36
0000001010	10/27/2023	ESASD CAFETERIA	HS SOUTH FALL CONCESSION SUPPLIES		1,511.27
0000001011	10/27/2023	PEPSI-COLA	HS SOUTH FALL CONCESSION		947.01
21 - CONCESSION STAND FUND					4,326.64
Grand Total All Funds					4,326.64
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					4,326.64
Grand Total All Payments					4,326.64

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: SPEC - Special Activity Payment Dates: 10/21/2023 - 11/10/2023

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001052	10/27/2023	BIG WHEEL	ESE FUND RAISER ROLLER SKATING		445.00
0000001053	10/27/2023	CAPITAL ONE	HS SOUTH CAREER SKILLS TREAT CART		400.25
0000001054	10/27/2023	DAVID OREN MEAD	HS SOUTH VOLLEYBALL BOOSTER		242.00
0000001055	10/27/2023	ESASD CAFETERIA	ADMIN PRINCIPALS MEETING FOOD	ADMIN COA TEAM MEETING	112.50
0000001056	10/27/2023	FLASHING BLINKY LIGHTS INC	Item # 1211-PR		1,592.00
0000001057	10/27/2023	LINDA L WISNEISKI	PURPLE Foam Light Sticks 16"		
0000001058	10/27/2023	MORITZ EMBROIDERY WORKS INC	BUSHKILL%20CASUAL%20FOR%20A %20CAUSE%20DONATION		25.76
0000001059	10/27/2023	THE SUSAN G KOMEN BREAST CANCER FOUNDATION INC	HS SOUTH GIRLS BASKETBALL JACKETS		145.50
0000001060	11/03/2023	AMY POLMOUNTER	BUSHKILL CASUAL FOR A CAUSE DONATION		95.00
0000001061	11/03/2023	EMILY ITKOR	HS SOUTH REIMBURSEMENT		215.88
0000001062	11/03/2023	ESASD CAFETERIA	JM HILL K-KID CLUB REFUND		101.99
0000001063	11/03/2023	ESYC ELITE	BOARD MEETING DINNERS		300.00
0000001064	11/03/2023	MICHELLE KRAJEWSKI	FALL BASKETBALL LEAGUE		599.99
0000001065	11/03/2023	PATRICIA A TIERNAN	flowers/gift card		142.50
0000001066	11/03/2023	REGINA SAYLES	WILDERNESS CLUB CAMPING FOOD		146.07
0000001067	11/10/2023	CHAMPION'S CHOICE	SWPBS_KICK OFF R.Sayles		700.00
0000001068	11/10/2023	ELECTRIC CITY ROASTING CO	supplies Cav rifle team		726.16
0000001069	11/10/2023	ESASD CAFETERIA	core cafe		307.93
0000001070	11/10/2023	MTI ENTERPRISES INC	princ breakfast mtg 10/3/23		42.00
			North Sprg musical rights		1,270.00

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: SPEC - Special Activity Payment Dates: 10/21/2023 - 11/10/2023

Payment Categories: Regular Checks
Sort: Payment Number

29 - SPECIAL ACTIVITY FUND	7,610.53
Grand Total All Funds	7,610.53
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	0.00
Grand Total Manual Checks	0.00
Grand Total Other Disbursement Non-negotiables	0.00
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	7,610.53
Grand Total All Payments	7,610.53

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CAF - Cafeteria Payment Dates: 10/20/2023 - 11/10/2023

Payment Numbers: 000001072 - 000001086

Payment Categories: Regular Checks

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001072	10/20/2023	CHAPMAN REFRIGERATION LLC	TO PAY INVOICES FOR 2023-2024 SCHOOL YEAR		770.99
0000001073	10/23/2023	ECOLAB INC	PO Import		451.59
0000001074	10/23/2023	PEPSI-COLA	PO Import		1,574.30
0000001075	10/23/2023	POCONO MOUNTAIN DAIRIES	PO Import		35,494.19
0000001076	10/23/2023	REMCO INC	PO Import		12,184.73
0000001077	10/23/2023	US FOODS	To pay for food purchases for 2023-2024 school year	To pay for supplies for 2023-2024 school year	153,546.90
0000001078	10/23/2023	ROCKLAND BAKERY	PO Import		3,763.57
0000001079	10/23/2023	Eileen M Smith	Shoe Reimburse		49.99
0000001080	10/23/2023	SIMCO LOGISTICS INC	PO Import		1,871.98
0000001081	10/23/2023	IMPERIAL BAG & PAPER COLL	TO PAY INVOICES FOR THE 2023-2024 SCHOOL YEAR		15,196.67
0000001082	10/23/2023	GOLD STAR FOODS INC	PO Import		3,588.00
0000001083	10/23/2023	MARK HENDRICKS	Sept Mileage		291.67
0000001084	10/23/2023	CALEB PATRICK TWOMBLY	Sept mileage		186.09
0000001085	10/23/2023	Nuriya Drakos	Shoe reimburse		50.00
0000001086	10/23/2023	Marianie De Silva	Shoe reimburse		50.00

* - Non-Negotiable Disbursement

+ - Procurement Card Non-Negotiable

- Payable within Payment

P - Prenote

D - Direct Deposit

C - Credit Card

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CAF - Cafeteria Payment Dates: 10/20/2023 - 11/10/2023
Payment Numbers: 000001072 - 000001086
Payment Categories: Regular Checks
Sort: Payment Number

50 - CAFETERIA FUND	229,070.67
Grand Total All Funds	229,070.67
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	0.00
Grand Total Manual Checks	0.00
Grand Total Other Disbursement Non-negotiables	0.00
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	229,070.67
Grand Total All Payments	229,070.67

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: STUD - Student Activity Payment Dates: 10/21/2023 - 11/10/2023

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001009	10/27/2023	CAPITAL ONE	HS NORTH HOMECOMING DANCE SUPPLIES	JTL NJHS INDUCTION SUPPLIES	404.30
0000001010	10/27/2023	EASTON COACH COMPANY	HS SOUTH TRIP		500.00
0000001011	10/27/2023	JONATHEN SANTIAGO	HS SOUTH HOMECOMING DANCE PHOTOGRAPHY		200.00
0000001012	10/27/2023	LAS & ASSOCIATES LLC	HS%20NORTH%20HOMECOMMING %20DANCE%20DJ		300.00
0000001013	11/03/2023	PATRICIA A TIERNAN	AFTER SCHOOL MEETING FOOD		65.19
0000001014	11/10/2023	EASTON COACH COMPANY	Class of 2024		2,700.00
80 - STUDENT ACTIVITY FUND					
Grand Total All Funds					
Grand Total Credit Cards					
Grand Total Direct Deposits					
Grand Total Manual Checks					
Grand Total Other Disbursement Non-negotiables					
Grand Total Procurement Card Other Disbursement Non-negotiables					
Grand Total Regular Checks					
Grand Total All Payments					

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 11/11/2023 - 11/16/2023

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000002659	11/16/2023	Adam C Bruck	Sum23 tuition A Bruck		4,686.00
0000002660	11/16/2023	ALEXIS ALKEMA	PSSED 521 Tuition	PSSED 517 Tuition	3,018.60
0000002661	11/16/2023	Alicia J Shaffer	REED 580		1,509.30
0000002662	11/16/2023	Amanda A Schultz	SPED 570		1,509.30
0000002663	11/16/2023	APPLE INC	13-inch MacBook Air: Apple M2 Chip - Midnight Part Number Z161	3-Year AppleCare+ for Schools 13-inch MacBook Air (M2) (no service fees)...	1,638.00
0000002664	11/16/2023	APPLICATION RESEARCH & DESIGN INC	Display	Service Labor Charge	859.00
0000002665	11/16/2023	April R Jusinski	ELED 592	ELED 575	3,018.60
0000002666	11/16/2023	BARNNERVILLE USA INC	PO Import		4,986.00
0000002667	11/16/2023	BARRY S KRAMMES	PSSED 588		1,509.30
0000002668	11/16/2023	BIG TEAMS LLC	Fan Central & Schedule Star for East Stroudsburg Sr HS North	Fan Central & Schedule Star for East Stroudsburg Sr HS South	2,550.00
0000002669	11/16/2023	BRIAN BADDICK	Oct 2023 expense mileage	Sept mileage 2023	285.58
0000002670	11/16/2023	Brian J Borosh	Oct 2023 expense mileage		104.67
0000002671	11/16/2023	C & E ASSOCIATES	Banduniform drycleaning		150.00
0000002672	11/16/2023	CARISSA JOHNSON	lodging-Marriott	mileage conf.Hershey	362.35
0000002673	11/16/2023	CHARLES W DAILEY	Oct 2023 expense mileage		288.20
0000002674	11/16/2023	COMMONWEALTH OF PA	2023 NOTICE OF ASSESSMENT COLLECTED FROM SELF INSURER FOR ADMINISTRATION...		16,591.00
0000002675	11/16/2023	DARYLE J MILLER	Oct 2023 expense mileage		215.43
0000002676	11/16/2023	DEANA M OSTROSKI	Oct 2023 expense mileage		54.63
0000002677	11/16/2023	DEBRA A PADAVANO	SWIBS Books		81.93
0000002678	11/16/2023	DIANA ALLISON	Oct 2023 expense mileage		50.04

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 11/11/2023 - 11/16/2023

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000002679	11/16/2023	Elena Brooks	SPED 551	PSED 517	3,018.60
0000002680	11/16/2023	EMILY ITKOR	ELED 575		1,509.30
0000002681	11/16/2023	Erinni C Binikos	REED 580		1,509.30
0000002682	11/16/2023	Gillian Turner	PSED 509		1,509.30
0000002683	11/16/2023	GLORIA SCHULTE	Oct 2023 expense mileag		19.00
0000002684	11/16/2023	GREGORY W MOYER DEFIBRILLATOR FUND INC	AED Cabinets w/Alarm	Shipping & Handling	3,725.00
0000002685	11/16/2023	Gwendolyn Schoenmakers	PSED 520II	SPED 551	5,533.90
0000002686	11/16/2023	Hanna C Neiswander	ELED 592	ELED 572	3,018.60
0000002687	11/16/2023	HOUGHTON MIFFLIN HARCOURT PUBLISHING COMPANY	Stage B Read 180 Materials Per proposal# 008860477	Shipping	3,127.58
0000002688	11/16/2023	HUDL	Hudl AD Package for East Stroudsburg North 11/22/2023 - 11/21-2024	Adjustment (as per INV)	6,105.00
0000002689	11/16/2023	INSERVCO INSURANCE SERVICES INC	INVOICE#0421-1023 DATED 11/09/2023		3,295.44
0000002690	11/16/2023	INTEGRAONE	QUOTE#0392229 v1 64X69AA#ABA HP P27 G5 FHD Monitor - 27 inch - 16:9 - 5ms...		2,219.35
0000002691	11/16/2023	JANICE RODRIGUEZ	Supplies parent Mtg		82.90
0000002692	11/16/2023	Jason S Kirkpatrick	CPR training		42.40
0000002693	11/16/2023	Jenna M Scheller	LED 592	ELED 575	3,018.60
0000002694	11/16/2023	JENNIFER FULLER	Oct 2023 expense mileag		93.01
0000002695	11/16/2023	Jennifer L Smith	REED 533	REED 522	4,527.90
0000002696	11/16/2023	JOLYN CLOTHING COMPANY LLC	TEAM-DEVON-32-PURPLE Devon Onesie (Team Orders)-Purple	TEAM-CHEVY-28-PURPLE Chevy Onesie (Team Orders) - purple	1,124.80
0000002697	11/16/2023	Jose A Hernandez	SPED 568	SPED 567	4,527.90
0000002698	11/16/2023	JOSEPH P MARTIN	Oct 2023 expense mileag		78.86

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card
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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 11/11/2023 - 11/16/2023

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000002699	11/16/2023	KATRINA AIELLO	Sep/Oct 2023 mileage		198.14
0000002700	11/16/2023	Kevin R Simonds	DMET 510		1,509.30
0000002701	11/16/2023	LAPP STRUCTURES LLC	HSN Shed	SME Shed	22,248.00
0000002702	11/16/2023	Laura B Householder	DMET585		1,509.30
0000002703	11/16/2023	LAURA J WEEKS	Oct 2023 expense mileag		24.50
0000002704	11/16/2023	Lauren K Arico	PSED 509 23/24	PSED 510 23/24	3,018.60
0000002705	11/16/2023	LIAN MLODZIENSKI	PSED760	PSED 702	3,018.60
0000002706	11/16/2023	Maria A Francois	PSED 702	PSED 760	3,018.60
0000002707	11/16/2023	Marisa Kehr	PSED 575	PSED 596	3,018.60
0000002708	11/16/2023	MARY L BURKE	Oct 2023 expense mileag		233.64
0000002709	11/16/2023	Matthew J Smith	REED 533	REED 522	4,527.90
0000002710	11/16/2023	MAUREEN SEIDEL	Oct 2023 expense mileag		93.14
0000002711	11/16/2023	Meghan A Whitney	PSED 588		1,509.30
0000002712	11/16/2023	Mingli Goldston	Oct 2023 mileage	Oct 2023 expense mileage	68.38
0000002713	11/16/2023	Miriam Stevens	REED 580	2023 mileage Sept	1,543.75
0000002714	11/16/2023	NATIONAL ASSOC SCHOOL NURSES MEMBERSHIP	RN 52026IL Jeanne Branigan		130.00
0000002715	11/16/2023	NAVIGATE360 LLC	Emergency Mgm Suite Platform subscription with full unlimited access to ...		5,150.00
0000002716	11/16/2023	Nichelle M Allen	PSED 520II	SPED 551	5,533.90
0000002717	11/16/2023	NICOLE WILKINS	Invoice # 3	Invoice # 7	315.00
0000002718	11/16/2023	NORTHEAST PA RIFLE LEAGUE	SOUTH Rifle Dues 2023-2024		250.00
0000002719	11/16/2023	OFFICE TECHNOLOGY LLC	Toner HP Laserjet 600 M601 M602 CE390X-C 24000		104.00

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 11/11/2023 - 11/16/2023

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000002720	11/16/2023	PENNSYLVANIA BAR ASSOCIATION	2024 Registration Fee for East Stroudsburg North Mock Trial		125.00
0000002721	11/16/2023	PENNSYLVANIA SCHOOL COUNSELORS ASSOAIATION	registration pre-paid fee 12/7&8 being and belonging conference		300.00
0000002722	11/16/2023	PENNSYLVANIA SCIENCE OLYMPIAD	Pay invoice for Science Olympiad. See attachment.		320.00
0000002723	11/16/2023	QUADIENT LEASING USA INC	Lease# N23081259 ESASD 50 Vine Street	Lease# 23081260 JTL 200 Milford Rd	2,826.03
0000002724	11/16/2023	Rachel M Becker	Parent Engagement TTL1		20.00
0000002725	11/16/2023	RAYMOND UY	2023 sept/oct mileage		17.29
0000002726	11/16/2023	Robert J Romagno	Oct 2023 expense mileag		120.98
0000002727	11/16/2023	ROBERT WOOD	Co-Payment - Emergency Room - took place on 3/1/2023. \$200.00 payment o...		200.00
0000002728	11/16/2023	Samantha D Barone	REED 533	REED 526	3,018.60
0000002729	11/16/2023	SAMANTHA HARDY	IU18 mileage 2023		63.01
0000002730	11/16/2023	Sarah E Walsh	PSED 596	PSED 588	4,527.90
0000002731	11/16/2023	SHAQUILA CASTLE	DMET 510		1,509.30
0000002732	11/16/2023	Shawn A Wescott	Oct 2023 expense mileag		32.36
0000002733	11/16/2023	STACIE A AMMERMAN	PSED580 reimbursment	PSED510 reimbursement	3,018.60
0000002734	11/16/2023	SUZANNE LUDWIG	Oct 2023 expense mileag		107.55
0000002735	11/16/2023	TABITHA BRADLEY	Oct 2023 expense mileag		170.37
0000002736	11/16/2023	TASC	FSA ADMINISTRATION FEES		2,513.37
0000002737	11/16/2023	Teresa B Thompson	PSED 520II	SPED 551	5,533.90
0000002738	11/16/2023	THE SALVATION ARMY	Cas Cause Salvation Army		1,044.55
0000002739	11/16/2023	Thomas Massey	SPED 567	SPED 555	4,527.90

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - General Fund Payment Dates: 11/11/2023 - 11/16/2023

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000002740	11/16/2023	TINA M FALBO	Oct 2023 expense mileag		68.84
0000002741	11/16/2023	TODD SCHAFER	South ftbl 2400000169		200.00
0000002742	11/16/2023	WELLS FARGO BANK WF8113	Account Number: 83740100 SPSBA Tax Rev Ser C QSCB Ser D QZAB Period 11/0...		750.00
0000002743	11/16/2023	WILLIAM H HEISER	Piano Tuning-Band room piano		135.00
0000002744	11/16/2023	WILLIAM RIKER	Oct 2023 expense mileag	PASA Kalahari mileage	185.62
0000002745	11/16/2023	WNUK MEDICAL LLC	Annual Biomed Inspections in Athletics at NORTH locations	Annual Biomed Inspections in Athletics at SOUTH	290.00
0000002746	11/16/2023	EAST STROUDSBURG UNIVERSITY	BALANCE%20DUE%20FOR %20SPRING%20%26%20FALL SPED551		2,917.80
0000002747	11/16/2023	Lindsay E Paradis			1,509.30
10 - GENERAL FUND					184,630.59
Grand Total All Funds					184,630.59
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					184,630.59
Grand Total All Payments					184,630.59

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: SPEC - Special Activity Payment Dates: 11/11/2023 - 11/16/2023

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001071	11/16/2023	CENTER STAGE LIGHTING & RIGGING INC	Cinderella 2023		2,895.00
0000001072	11/16/2023	DUTCH MILL BULBS	Bulb Order Cinderella		257.50
0000001073	11/16/2023	JOHN BENDER	Stadium photos Ftbl		437.48
0000001074	11/16/2023	JOHN D GOLDSTEIN	Cinderella costume		133.30
0000001075	11/16/2023	LEHIGH VALLEY IRONPIGS	Iron Pigs tix 4/12/24		555.00
0000001076	11/16/2023	REGINA FARMS	Pumpkins		315.00
0000001077	11/16/2023	STJUDE'S CHILDRENS RESEARCH HOSPITALINC	St Jude cas cause		101.00
0000001078	11/16/2023	Valerie M Wickberg	Senior Night banq 23	Volleyball Senior Banquet	1,230.09
29 - SPECIAL ACTIVITY FUND					
Grand Total All Funds					5,924.37
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					5,924.37
Grand Total All Payments					5,924.37

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CAF - Cafeteria Payment Dates: 11/11/2023 - 11/16/2023

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001087	11/16/2023	CHAPMAN REFRIGERATION LLC	TO PAY INVOICES FOR 2023-2024 SCHOOL YEAR		636.61
0000001088	11/16/2023	QUILL CORPORATION	ITEM # 901-IM1YL1764IN MODEL # 900759 VISIONTEK WHITE LIGHTNING TO USB C...	ITEM # 901-2724657 MODEL # MMM101-18 3M VALUE MASKING TAPE .70" X 60 YDS...	118.85
0000001089	11/16/2023	WEIS MARKET INC	PO Import		73.88
0000001090	11/16/2023	NOVA EQUIPMENT & SUPPLIES CO INC	TO PAY INVOICES FOR 2023-2024 SCHOOL YEAR		899.50
0000001091	11/16/2023	CALEB PATRICK TWOMBLY	Oct mileage		133.49
0000001092	11/16/2023	JESSICA SOSA	Acct Refunds		32.05
50 - CAFETERIA FUND					1,894.38
Grand Total All Funds					1,894.38
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					1,894.38
Grand Total All Payments					1,894.38

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: STUD - Student Activity Payment Dates: 11/11/2023 - 11/16/2023

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000001015	11/16/2023	DOUBLE M PRODUCTIONS	Yearbook Club 2024 sweatshirt		825.00
0000001016	11/16/2023	Louis Santiago	Homecoming 2023		300.00
80 - STUDENT ACTIVITY FUND					1,125.00
Grand Total All Funds					1,125.00
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					1,125.00
Grand Total All Payments					1,125.00

OCTOBER 2023 WIRE PAYMENTS

PAYROLL	\$ 3,915,866.94
ACCOUNTS PAYABLE - BENEFITS	\$ 2,160,329.14
FLEX SPENDING ACCOUNTS - TASC	\$ 24,483.66
WORKER'S COMP - INSERVCO	\$ 43,204.50
EBTEP	\$ 1,742,842.50
VOLUNTARY LIFE INSURANCE	\$ 16,287.32
NEOPOST POSTAGE	\$ 1,499.32
WRIGHT EXPRESS FLEET - GAS CARDS	\$ 14,179.55
TRANSFER TO PSDLAF	\$ 40,000,000.00
TRANSFER TO CAFETERIA	\$ 1,413,461.30
	<u>\$ 49,332,154.23</u>

EAST STROUDSBURG AREA SCHOOL DISTRICT
TREASURER'S REPORT AS OF OCTOBER 31, 2023

ESSA TREASURY OPERATING ACCOUNT - ALL FUNDS

10/1/23 Balance	\$ 66,828,953.60
Receipts	\$ 9,918,051.79
Interest/Dividends	\$ 51,305.54
Disbursements	\$ (55,408,336.86)
10/31/23 Balance	\$ 21,389,974.07

PLGIT - GENERAL FUND

10/1/23 Balance	\$ 4,219,061.91
Receipts	\$ 255,312.08
Interest/Dividends	\$ 19,184.21
Disbursements	
10/31/23 Balance	\$ 4,493,558.20

PSDLAF - GENERAL FUND

10/1/23 Balance	\$ 55,990,729.56
Receipts	\$ 52,832,376.73
Interest/Dividends	\$ 240,044.68
Deferred Interest	
Disbursements	\$ (24,307,878.05)
10/31/23 Balance	\$ 84,755,272.92

ESSA WORKERS COMP SELF INS - GENERAL FUND

10/1/23 Balance	\$ 301,485.47
Receipts	
Interest/Dividends	\$ 393.83
Disbursements	
10/31/23 Balance	\$ 301,879.30

ESSA PAYPAL - GENERAL FUND

10/1/23 Balance	\$ 993.15
Receipts	
Interest/Dividends	\$ 1.30
Disbursements	
10/31/23 Balance	\$ 994.45

ESSA - CAFETERIA FUND

10/1/23 Balance	\$ 230,675.76
Receipts	\$ 2,872,364.64
Interest/Dividends	\$ 761.12
Disbursements	\$ (1,658,668.50)
10/31/23 Balance	\$ 1,445,133.02

FIRST KEYSTONE COMMUNITY BANK

10/1/23 Balance	\$ 257,594.91
Receipts	
Interest/Dividends	\$ 634.46
Disbursements	
10/31/23 Balance	\$ 258,229.37

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EAST STROUDSBURG AREA SCHOOL DISTRICT
TREASURER'S REPORT AS OF OCTOBER 31, 2023

PLGIT - CAPITAL RESERVE FUND

10/1/23 Balance	\$ 20,884,603.31
Receipts	
Interest/Dividends	\$ 96,560.88
Disbursements	
10/31/23 Balance	\$ 20,981,164.19

ESSA - CONCESSION STAND

10/1/23 Balance	\$ 43,070.14
Receipts	\$ 16,733.40
Interest/Dividends	\$ 60.13
Disbursements	\$ (3,351.84)
10/31/23 Balance	\$ 56,511.83

ESSA - EXPENDABLE TRUST

10/1/23 Balance	\$ 32,590.00
Receipts	\$ 1,110.69
Interest/Dividends	\$ 43.55
Disbursements	
10/31/23 Balance	\$ 33,744.24

ESSA - NON-EXPENDABLE TRUST

10/1/23 Balance	\$ 18,711.83
Receipts	\$ 310.79
Interest/Dividends	\$ 24.60
Disbursements	
10/31/23 Balance	\$ 19,047.22

ESSA - SPECIAL ACTIVITY

10/1/23 Balance	\$ 252,210.91
Receipts	\$ 11,231.82
Interest/Dividends	\$ 331.03
Disbursements	\$ (7,790.54)
10/31/23 Balance	\$ 255,983.22

ESSA CD INVESTMENT - SPECIAL ACTIVITY

10/1/23 Balance	\$ 42,044.09
Receipts	
Interest/Dividends	\$ -
Disbursements	
10/31/23 Balance	\$ 42,044.09





ESSA - STUDENT ACTIVITY

10/1/23 Balance	\$ 75,458.42
Receipts	\$ 17,654.52
Interest/Dividends	\$ 104.86
Disbursements	\$ (5,455.57)
10/31/23 Balance	\$ 87,762.23

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT GENERAL FUND OPERATING
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:30 a.m. - 6:00 p.m. M-F 8:30 a.m. - 12:00 p.m. Sat
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$21,389,974.07

Government Checking

Account Summary

Date	Description	Amount
09/30/2023	Beginning Balance	\$66,828,953.60
	88 Credit(s) This Period	\$9,969,357.33
	59 Debit(s) This Period	-\$55,408,336.86
10/31/2023	Ending Balance	\$21,389,974.07

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$51,305.54
Interest Paid Year-to-Date	\$272,273.05

Deposits

Date	Description	Amount
10/02/2023	TRANSFER FROM	\$500,148.27
10/02/2023	TRANSFER FROM	\$64,868.11
10/02/2023	TRANSFER FROM	\$1,040,250.43
10/02/2023	TRANSFER FROM	\$819,052.48
10/02/2023	TRANSFER FROM	\$401,438.66
10/03/2023	TRANSFER FROM	\$2,885.00
10/03/2023	TRANSFER FROM	\$141,902.03
10/03/2023	TRANSFER FROM	\$136,506.40
10/03/2023	TRANSFER FROM	\$28,995.46
10/04/2023	TRANSFER FROM	\$391,616.88
10/04/2023	TRANSFER FROM	\$231,173.33
10/04/2023	TRANSFER FROM	\$85,182.63
10/04/2023	TRANSFER FROM	\$220,555.93
10/04/2023	TRANSFER FROM	\$96,923.86
10/04/2023	TRANSFER FROM	\$76,190.95
10/05/2023	TRANSFER FROM	\$71.94
10/05/2023	TRANSFER FROM	\$153,109.28
10/05/2023	TRANSFER FROM	\$44,931.81
10/06/2023	TRANSFER FROM	\$4,408.83
10/06/2023	TRANSFER FROM	\$36,549.04
10/06/2023	TRANSFER FROM	\$68,366.95
10/09/2023	TRANSFER FROM	\$119,702.02
10/10/2023	TRANSFER FROM	\$95,955.54
10/10/2023	TRANSFER FROM	\$12,822.02
10/10/2023	TRANSFER FROM	\$105,111.32

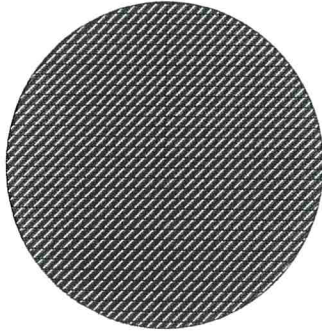


Account Statement - Transaction Summary

For the Month Ending October 31, 2023

East Stroudsburg Area School District - General Fund

PLGIT-Class		Asset Summary	
Opening Market Value	4,219,061.91	October 31, 2023	September 30, 2023
Purchases	274,496.29		
Redemptions	0.00	4,493,558.20	4,219,061.91
Unsettled Trades	0.00		
Change in Value	0.00		
Closing Market Value	\$4,493,558.20	\$4,493,558.20	\$4,219,061.91
Cash Dividends and Income	19,184.21	Asset Allocation	



PLGIT-Class
100.00%



PSDLAF Monthly Statement
East Stroudsburg ASD

Please Note:
THE FUND WILL BE CLOSED NOVEMBER 23RD IN OBSERVANCE OF
THE THANKSGIVING DAY HOLIDAY

Activity Summary

General Fund

10/1/2023 - 10/31/2023

Investment Pool Summary

	MAX
Beginning Balance	\$29,783,008.96
Dividends	\$127,369.34
Purchases	
Redemptions	\$29,583,129.66
Ending Balance	(\$23,295,543.92)
Average Monthly Rate	\$36,197,964.04
Share Price	5.220%
Total	\$1,000
	\$36,197,964.04

Total Fixed Income

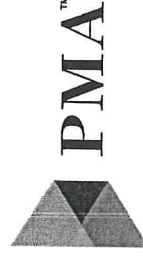
\$48,557,308.88

Account Total

\$84,755,272.92

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East Stroudsburg ASD
Peter Bard
50 Vine Street
East Stroudsburg, PA 18031



Your PMA Representative
Mike Stramara
(717) 519-6009
mstramara@pmanetwork.com

PMA Financial Network
2135 CityGate Lane, 7th Floor
Naperville, IL 60563



PSDLAF Monthly Statement
East Stroudsburg ASD

Flex Transaction Activity (71256-101) General Fund

PSDLAF - Full Flex (NexB-1) 10/1/2023 - 10/31/2023

Code	Transaction	Holding Id	Settle Date	Description	Deposit	Withdrawals	Interest/Adjustment	Balance
5	12703384	SDA-1285184-1	10/12/2023	Deposit	\$5,000,000.00	\$0.00	\$0.00	\$14,510,751.61
5	13325665	SDA-1285184-1	10/31/2023	Interest	\$0.00	\$0.00	\$58,224.41	\$14,568,976.02
					\$5,000,000.00	\$0.00	\$58,224.41	

Beginning Balance: \$9,510,751.61 | Ending Balance: \$14,568,976.02

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PSDLAF Monthly Statement
East Stroudsburg ASD

Fixed Income Investments

Purchase 10/1/2023 - 10/31/2023

Type	Holding Id	Trade Date	Settle Date	Maturity Date	Description	Cost	Rate	Face/Par
SEC	61964-1	10/06/2023	10/06/2023	04/04/2024	TREASURY BILL, 912797GZ4	\$1,999,304.81	5.431%	\$2,053,000.00
SEC	62022-1	10/13/2023	10/13/2023	01/23/2024	TREASURY BILL, 912797JA6	\$1,970,590.00	5.356%	\$2,000,000.00
SEC	62007-1	10/13/2023	10/13/2023	03/07/2024	TREASURY BILL, 912797GQ4	\$1,957,911.44	5.389%	\$2,000,000.00
SEC	62024-1	10/13/2023	10/13/2023	04/11/2024	TREASURY BILL, 912797HF7	\$1,947,721.17	5.427%	\$2,000,000.00
TS	296664-1	10/13/2023	10/13/2023	03/11/2025	PSDLAF - COLLATERALIZED POOL, PA	\$500,000.00	5.140%	\$536,261.65
TS	296677-1	10/13/2023	10/13/2023	10/14/2025	PSDLAF - COLLATERALIZED POOL, PA	\$1,000,000.00	5.150%	\$1,103,282.20
SEC	62023-1	10/17/2023	10/17/2023	02/13/2024	TREASURY BILL, 912797JD0	\$1,965,516.44	5.396%	\$2,000,000.00
SEC	62082-1	10/19/2023	10/19/2023	04/18/2024	TREASURY BILL, 912796CX5	\$1,947,482.89	5.423%	\$2,000,000.00
TS	296707-1	10/20/2023	10/20/2023	05/15/2024	PSDLAF - COLLATERALIZED POOL, PA	\$500,000.00	5.350%	\$515,243.84
TS	296812-1	10/31/2023	10/31/2023	03/06/2024	PSDLAF - COLLATERALIZED POOL, PA	\$1,500,000.00	5.340%	\$1,527,870.42
TS	296792-1	10/31/2023	10/31/2023	05/08/2024	PSDLAF - COLLATERALIZED POOL, PA	\$1,000,000.00	5.400%	\$1,028,109.59
TS	296803-1	10/31/2023	10/31/2023	06/05/2024	PSDLAF - COLLATERALIZED POOL, PA	\$1,000,000.00	5.340%	\$1,031,893.70
TS	296786-1	10/31/2023	10/31/2023	08/07/2024	PSDLAF - COLLATERALIZED POOL, PA	\$1,000,000.00	5.340%	\$1,041,110.69
						\$18,288,526.75		\$18,836,772.09

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PSDLAF Monthly Statement
East Stroudsburg ASD

Fixed Income Investments

Sell 10/1/2023 - 10/31/2023

Type	Holding Id	Trade Date	Settle Date	Maturity Date	Description	Cost	Rate	Face/Par
SEC	61964-1	10/06/2023	10/06/2023	04/04/2024	TREASURY BILL, 912797GZ4	\$51,574.91	5.431%	\$53,000.00
						\$51,574.91		\$53,000.00

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PSDLAF Monthly Statement
East Stroudsburg ASD

Fixed Income Investments

Maturities 10/1/2023 - 10/31/2023

Type	Holding Id	Trade Date	Settle Date	Maturity Date	Description	Cost	Rate	Face/Par
SEC	56703-1	10/05/2023	10/12/2022	10/05/2023	TREASURY BILL, 912796YJ2	\$960,759.22	4.122%	\$1,000,000.00
						\$960,759.22		\$1,000,000.00

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PSDLAF Monthly Statement
East Stroudsburg ASD

Fixed Income Investments

Interest 10/1/2023 - 10/31/2023





Type	Holding Id	Trade Date	Description	Interest
SEC	56703-1	10/05/2023	TREASURY BILL, 912796YJ2, Security Interest	\$39,240.78
Flex	1285184-1	10/31/2023	PSDLAF - Full Flex (NexB-1), TX, Interest	\$58,224.41
Flex	1306222-1	10/31/2023	PSDLAF - Full Flex (ASB-1), TX, Interest	\$688.20
Flex	1333678-1	10/31/2023	PSDLAF - Full Flex (For B-1), MD, Interest	\$1,667.49
Flex	1344764-1	10/31/2023	PSDLAF - Full Flex (VNB), Interest	\$23.56
Flex	1345143-1	10/31/2023	PSDLAF - Full Flex (PNB), IL, Interest	\$1,150.72
Flex	1348493-1	10/31/2023	PSDLAF - Full Flex (MNST-1), VA, Interest	\$11,680.18
				\$112,675.34

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RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT WORKERS COMP SELF INS
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:30 a.m. - 6:00 p.m. M-F 8:30 a.m. - 12:00 p.m. Sat
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$301,879.30

Government Checking

Account Summary

Date	Description	Amount
09/30/2023	Beginning Balance	\$301,485.47
	1 Credit(s) This Period	\$393.83
	0 Debit(s) This Period	\$0.00
10/31/2023	Ending Balance	\$301,879.30

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$393.83
Interest Paid Year-to-Date	\$3,743.46

Other Credits

Date	Description	Amount
10/31/2023	INTEREST PAID 9/30 THROUGH 10/31	\$393.83
		1 item(s) totaling \$393.83

Daily Balances

Date	Amount
10/31/2023	\$301,879.30

ESSA Bank & Trust

200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160





RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT PAYPAL ACCOUNT
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Statement Ending 10/31/2023

Page 1 of 2

Customer Service Contact

	Phone	855-713-8001
	Hours	8:30 a.m. - 6:00 p.m. M-F 8:30 a.m. - 12:00 p.m. Sat
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$994.45

Government Checking

Account Summary

Date	Description	Amount
09/30/2023	Beginning Balance	\$993.15
	1 Credit(s) This Period	\$1.30
	0 Debit(s) This Period	\$0.00
10/31/2023	Ending Balance	\$994.45

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$1.30
Interest Paid Year-to-Date	\$5.27

Other Credits

Date	Description	Amount
10/31/2023	INTEREST PAID 9/30 THROUGH 10/31	\$1.30
		1 item(s) totaling \$1.30

Daily Balances

Date	Amount
10/31/2023	\$994.45







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RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT CAFETERIA FUND
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:30 a.m. - 6:00 p.m. M-F 8:30 a.m. - 12:00 p.m. Sat
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$1,445,133.02

Government Checking

Account Summary

Date	Description	Amount
09/30/2023	Beginning Balance	\$230,675.76
	428 Credit(s) This Period	\$2,873,125.76
	31 Debit(s) This Period	-\$1,658,668.50
10/31/2023	Ending Balance	\$1,445,133.02

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$761.12
Interest Paid Year-to-Date	\$4,330.79

Deposits

Date	Description	Amount
10/02/2023	DEPOSIT EAST STROUDSBUR	\$28.15
10/02/2023	DEPOSIT EAST STROUDSBUR	\$33.50
10/02/2023	DEPOSIT EAST STROUDSBUR	\$129.10
10/02/2023	DEPOSIT EAST STROUDSBUR	\$37.25
10/02/2023	DEPOSIT EAST STROUDSBUR	\$8.00
10/02/2023	DEPOSIT EAST STROUDSBUR	\$17.00
10/02/2023	DEPOSIT EAST STROUDSBUR	\$151.50
10/02/2023	DEPOSIT EAST STROUDSBUR	\$166.07
10/02/2023	DEPOSIT EAST STROUDSBUR	\$200.00
10/02/2023	DEPOSIT EAST STROUDSBUR	\$38.50
10/02/2023	DEPOSIT EAST STROUDSBUR	\$5.50
10/02/2023	DEPOSIT EAST STROUDSBUR	\$7.75
10/02/2023	DEPOSIT EAST STROUDSBUR	\$34.45
10/02/2023	DEPOSIT EAST STROUDSBUR	\$3.00
10/02/2023	DEPOSIT EAST STROUDSBUR	\$12.95
10/02/2023	DEPOSIT EAST STROUDSBUR	\$21.25
10/02/2023	DEPOSIT EAST STROUDSBUR	\$298.90
10/03/2023	DEPOSIT EAST STROUDSBUR	\$42.00
10/03/2023	DEPOSIT EAST STROUDSBUR	\$6.00
10/03/2023	DEPOSIT EAST STROUDSBUR	\$10.80
10/03/2023	DEPOSIT EAST STROUDSBUR	\$13.00
10/03/2023	DEPOSIT EAST STROUDSBUR	\$2.00
10/03/2023	DEPOSIT EAST STROUDSBUR	\$287.00
10/03/2023	DEPOSIT EAST STROUDSBUR	\$34.70
10/03/2023	DEPOSIT EAST STROUDSBUR	\$36.50



PO BOX 289
BERWICK, PA 18603-0289

RETURN SERVICE REQUESTED

>000968 6076548 0001 92731 10Z 211

00195037
L110

EAST STROUDSBURG AREA SCHOOL DISTRICT
50 VINE ST
EAST STROUDSBURG PA 18301-2150



Statement Ending 10/31/2023

Page 1 of 2

Managing Your Accounts

	Customer Service	(570)752-3671 (888)759-2266
	Mailing Address	111 W Front Street PO Box 289 Berwick, PA 18603
	Online Banking	www.fkc.bank
	Email	info@fkc.bank
	Telephone Banking	(570)759-2265 (888)759-2265



Summary of Accounts

Account Type	Account Number	Ending Balance
NOW SPSPD/Government		\$258,229.37

NOW SPSPD/Government

Account Summary

Date	Description	Amount	Description	Amount
10/01/2023	Beginning Balance	\$257,594.91	Annual Percentage Yield Earned	2.94%
	1 Credit(s) This Period	\$634.46	Interest Days	31
	0 Debit(s) This Period	\$0.00	Interest Earned	\$634.46
10/31/2023	Ending Balance	\$258,229.37	Interest Paid This Period	\$634.46
			Interest Paid Year-to-Date	\$5,971.69

Account Activity

Post Date	Description	Debits	Credits	Balance
10/01/2023	Beginning Balance			\$257,594.91
10/31/2023	Credit Interest		\$634.46	\$258,229.37
10/31/2023	Ending Balance			\$258,229.37

Daily Balances

Date	Amount	Date	Amount
10/01/2023	\$257,594.91	10/31/2023	\$258,229.37

Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Interest Rate Changes

Interest Rate As Of Date	Interest Rate
10/01/2023	2.9000%



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Pennsylvania Local Government Investment Trust

Account Statement - Transaction Summary

For the Month Ending October 31, 2023

East Stroudsburg Area School District - Capital Reserve

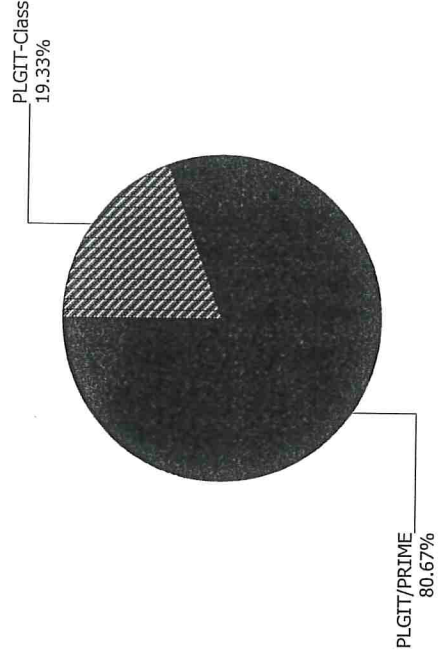
PLGIT-Class	
Opening Market Value	4,038,277.59
Purchases	17,712.43
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00

Closing Market Value	\$4,055,990.02
Cash Dividends and Income	17,712.43

PLGIT/PRIME	
Opening Market Value	16,846,325.72
Purchases	78,848.45
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00

Closing Market Value	\$16,925,174.17
Cash Dividends and Income	78,848.45

Asset Summary			
	October 31, 2023	September 30, 2023	
PLGIT-Class	4,055,990.02	4,038,277.59	
PLGIT/PRIME	16,925,174.17	16,846,325.72	
Total	\$20,981,164.19	\$20,884,603.31	
Asset Allocation			



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ESSA Bank & Trust

200 Palmer Street • PO Box L
Stroudsburg, PA 18360-0160





RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT CONCESSION STAND FUND
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Statement Ending 10/31/2023

Page 1 of 4

Customer Service Contact

	Phone	855-713-8001
	Hours	8:30 a.m. - 6:00 p.m. M-F 8:30 a.m. - 12:00 p.m. Sat
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$56,511.83

Government Checking

Account Summary

Date	Description	Amount
09/30/2023	Beginning Balance	\$43,070.14
	34 Credit(s) This Period	\$16,793.53
	2 Debit(s) This Period	-\$3,351.84
10/31/2023	Ending Balance	\$56,511.83

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$60.13
Interest Paid Year-to-Date	\$382.18

Deposits

Date	Description	Amount
10/19/2023	DEPOSIT EAST STROUDSBUR	\$419.00
10/19/2023	DEPOSIT EAST STROUDSBUR	\$4,960.90
10/20/2023	DEPOSIT EAST STROUDSBUR	\$97.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$163.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$111.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$51.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$340.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$2,360.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$171.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$87.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$110.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$316.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$117.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$220.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$281.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$97.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$36.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$56.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$576.50
10/20/2023	DEPOSIT EAST STROUDSBUR	\$138.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$293.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$163.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$54.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$163.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$110.00







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RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT EXPENDABLE SCHOLARSHIP
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:30 a.m. - 6:00 p.m. M-F 8:30 a.m. - 12:00 p.m. Sat
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$33,744.24

Government Checking

Account Summary

Date	Description	Amount
09/30/2023	Beginning Balance	\$32,590.00
	11 Credit(s) This Period	\$1,154.24
	0 Debit(s) This Period	\$0.00
10/31/2023	Ending Balance	\$33,744.24

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$43.55
Interest Paid Year-to-Date	\$406.29

Deposits

Date	Description	Amount
09/30/2023	INTEREST FROM ACCT	\$8.22
09/30/2023	INTEREST FROM ACCT	\$7.63
09/30/2023	INTEREST FROM ACCT	\$466.30
09/30/2023	INTEREST FROM ACCT	\$61.23
09/30/2023	INTEREST FROM ACCT	\$25.07
10/20/2023	DEPOSIT EAST STROUDSBUR	\$50.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$142.30
10/20/2023	DEPOSIT EAST STROUDSBUR	\$278.79
10/31/2023	INTEREST FROM ACCT	\$7.88
10/31/2023	INTEREST FROM ACCT	\$63.27
		10 item(s) totaling \$1,110.69

Other Credits

Date	Description	Amount
10/31/2023	INTEREST PAID 9/30 THROUGH 10/31	\$43.55
		1 item(s) totaling \$43.55





Daily Balances

Date	Amount	Date	Amount	Date	Amount
09/30/2023	\$33,158.45	10/20/2023	\$33,629.54	10/31/2023	\$33,744.24

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT NON-EXPENDABLE
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

	Phone	855-713-8001
	Hours	8:30 a.m. - 6:00 p.m. M-F 8:30 a.m. - 12:00 p.m. Sat
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$19,047.22

Government Checking

Account Summary

Date	Description	Amount
09/30/2023	Beginning Balance	\$18,711.83
	13 Credit(s) This Period	\$335.39
	0 Debit(s) This Period	\$0.00
10/31/2023	Ending Balance	\$19,047.22

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$24.60
Interest Paid Year-to-Date	\$233.64

Deposits

Date	Description	Amount
09/30/2023	INTEREST FROM ACCT	\$1.95
09/30/2023	INTEREST FROM ACCT	\$0.78
09/30/2023	INTEREST FROM ACCT	\$0.82
09/30/2023	INTEREST FROM ACCT	\$0.99
09/30/2023	INTEREST FROM ACCT	\$3.28
10/20/2023	DEPOSIT EAST STROUDSBUR	\$278.79
10/20/2023	DEPOSIT EAST STROUDSBUR	\$16.12
10/31/2023	INTEREST FROM ACCT	\$0.80
10/31/2023	INTEREST FROM ACCT	\$2.01
10/31/2023	INTEREST FROM ACCT	\$0.84
10/31/2023	INTEREST FROM ACCT	\$1.02
10/31/2023	INTEREST FROM ACCT	\$3.39
		12 item(s) totaling \$310.79

Other Credits





Date	Description	Amount
10/31/2023	INTEREST PAID 9/30 THROUGH 10/31	\$24.60
		1 item(s) totaling \$24.60

Daily Balances

Date	Amount	Date	Amount	Date	Amount
09/30/2023	\$18,719.65	10/20/2023	\$19,014.56	10/31/2023	\$19,047.22

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT SPECIAL ACTIVITY FUND
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301-2150**Customer Service Contact**

	Phone	855-713-8001
	Hours	8:30 a.m. - 6:00 p.m. M-F 8:30 a.m. - 12:00 p.m. Sat
	Website	essabank.com
	Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$255,983.22

Government Checking**Account Summary**

Date	Description	Amount
09/30/2023	Beginning Balance	\$252,210.91
	42 Credit(s) This Period	\$11,562.85
	25 Debit(s) This Period	-\$7,790.54
10/31/2023	Ending Balance	\$255,983.22

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$331.03
Interest Paid Year-to-Date	\$3,060.12

Deposits

Date	Description	Amount
10/19/2023	DEPOSIT EAST STROUDSBUR	\$250.00
10/19/2023	DEPOSIT EAST STROUDSBUR	\$135.85
10/19/2023	DEPOSIT EAST STROUDSBUR	\$3,000.00
10/19/2023	DEPOSIT EAST STROUDSBUR	\$100.00
10/19/2023	DEPOSIT EAST STROUDSBUR	\$125.00
10/19/2023	DEPOSIT EAST STROUDSBUR	\$100.00
10/19/2023	DEPOSIT EAST STROUDSBUR	\$214.10
10/19/2023	DEPOSIT EAST STROUDSBUR	\$163.00
10/19/2023	DEPOSIT EAST STROUDSBUR	\$126.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$855.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$233.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$147.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$95.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$80.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$48.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$15.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$138.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$212.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$281.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$148.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$233.50
10/20/2023	DEPOSIT EAST STROUDSBUR	\$298.25
10/20/2023	DEPOSIT EAST STROUDSBUR	\$145.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$573.30
10/20/2023	DEPOSIT EAST STROUDSBUR	\$108.00

Account Number:		Name:	<u>EAST STROUDSBURG AREA</u>	Officer:	0047
Current Balance:	42,044.09	Current Rate:	0.200%	Date Opened:	03/16/2018
Lockout Flag:	No Lockout	Teller Override:	2 Signatures Required for Withdrawal - 4	Warning Flag:	No Warning

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RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL
DISTRICT STUDENT ACTIVITY FUND
C/O PETER BARD
50 VINE ST
EAST STROUDSBURG PA 18301-2150

Customer Service Contact

Phone	855-713-8001
Hours	8:30 a.m. - 6:00 p.m. M-F 8:30 a.m. - 12:00 p.m. Sat
Website	essabank.com
Email	contactcenter@essabank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$87,762.23

Government Checking

Account Summary

Date	Description	Amount
09/30/2023	Beginning Balance	\$75,458.42
	12 Credit(s) This Period	\$17,759.38
	5 Debit(s) This Period	-\$5,455.57
10/31/2023	Ending Balance	\$87,762.23

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$104.86
Interest Paid Year-to-Date	\$943.23

Deposits

Date	Description	Amount
10/19/2023	DEPOSIT EAST STROUDSBUR	\$2,600.00
10/19/2023	DEPOSIT EAST STROUDSBUR	\$60.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$2,000.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$3,500.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$2,000.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$1,500.00
10/20/2023	DEPOSIT EAST STROUDSBUR	\$1,668.40
10/20/2023	DEPOSIT EAST STROUDSBUR	\$368.17
10/31/2023	DEPOSIT EAST STROUDSBUR	\$664.90
10/31/2023	DEPOSIT EAST STROUDSBUR	\$473.05
10/31/2023	DEPOSIT EAST STROUDSBUR	\$2,820.00
11 item(s) totaling		\$17,654.52

Other Credits

Date	Description	Amount
10/31/2023	INTEREST PAID 9/30 THROUGH 10/31	\$104.86
1 item(s) totaling		\$104.86

Checks Cleared

Check Nbr	Date	Amount	Check Nbr	Date	Amount
1005	10/27/2023	\$27.57	1008	10/30/2023	\$2,772.00
1006	10/30/2023	\$1,656.00	1010*	10/31/2023	\$500.00
1007	10/17/2023	\$500.00			

* Indicates skipped check number

5 item(s) totaling \$5,455.57

BOARD SUMMARY

Fund: 10 - GENERAL FUND Encumbrances Included

As of: 10/31/2023

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
1100 REG PROG ELEM/SECONDARY						
100 100	35,074,465.00	35,074,465.00	0.00	6,564,710.17	28,509,754.83	18.72
200 BENEFITS	23,172,196.00	23,172,196.00	0.00	3,453,074.50	19,719,121.50	14.90
300 PURCHASED PROF & TECH	189,215.00	189,215.00	10,086.23	24,806.28	154,322.49	18.44
400 PURCHASED PROPERTY SVC	158,474.66	158,474.66	26,863.49	56,303.97	75,307.20	52.48
500 <500>	4,955,485.00	4,955,485.00	55,101.07	833,846.32	4,066,537.61	17.94
600 SUPPLIES	2,209,864.23	2,209,864.23	391,124.38	1,145,328.14	673,411.71	69.53
700 PROPERTY	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
800 OTHER OBJECTS	10,108.00	10,108.00	1,240.00	312.95	8,555.05	15.36
Totals for 1100s	65,773,807.89	65,773,807.89	484,415.17	12,078,382.33	53,211,010.39	19.10
1200 SPEC PROG ELEMEN/SECOND						
100 100	12,924,949.00	12,924,949.00	0.00	2,423,902.14	10,501,046.86	18.75
200 BENEFITS	9,910,532.00	9,910,532.00	0.00	1,714,088.92	8,196,443.08	17.30
300 PURCHASED PROF & TECH	5,575,000.00	5,575,000.00	2,496,326.66	1,113,017.97	1,965,655.37	64.74
400 PURCHASED PROPERTY SVC	0.00	0.00	170.00	0.00	(170.00)	0.00
500 <500>	4,321,900.00	4,321,900.00	11,102.76	1,062,967.52	3,247,829.72	24.85
600 SUPPLIES	767,150.00	767,150.00	95,476.97	287,630.75	384,042.28	49.94
700 PROPERTY	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
800 OTHER OBJECTS	6,990.00	6,990.00	0.00	0.00	6,990.00	0.00
Totals for 1200s	33,526,521.00	33,526,521.00	2,603,076.39	6,601,607.30	24,321,837.31	27.45
1300 VOCATIONAL EDUCATION						
100 100	602,254.00	602,254.00	0.00	102,787.10	499,466.90	17.07
200 BENEFITS	397,669.00	397,669.00	0.00	52,051.43	345,617.57	13.09
300 PURCHASED PROF & TECH	500.00	500.00	0.00	0.00	500.00	0.00
500 <500>	1,828,628.00	1,828,628.00	0.00	0.00	1,828,628.00	0.00
600 SUPPLIES	9,700.00	9,700.00	698.99	731.97	8,269.04	14.75
Totals for 1300s	2,838,751.00	2,838,751.00	698.99	155,570.50	2,682,481.51	5.50

BOARD SUMMARY

Fund: Encumbrances Included

As of: 10/31/2023

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
1400 OTHER INSTRUCTION PROG						
100 100	172,210.00	172,210.00	0.00	70,689.70	101,520.30	41.05
200 BENEFITS	113,471.00	113,471.00	0.00	33,131.32	80,339.68	29.20
300 PURCHASED PROF & TECH	970,000.00	970,000.00	1,015,128.21	167,641.17	(212,769.38)	121.93
400 PURCHASED PROPERTY SVC	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
500 <500>	400,000.00	400,000.00	0.00	0.00	400,000.00	0.00
600 SUPPLIES	176,063.00	176,063.00	794.70	1,365.81	173,902.49	1.23
Totals for 1400s	1,834,744.00	1,834,744.00	1,015,922.91	272,828.00	545,993.09	70.24
1500 NONPUBLIC SCHOOL PGMS						
300 PURCHASED PROF & TECH	21,242.00	21,242.00	34,842.36	0.00	(13,600.36)	164.03
Totals for 1500s	21,242.00	21,242.00	34,842.36	0.00	(13,600.36)	164.03
1800 PRE-K						
100 100	18,249.00	18,249.00	0.00	17,017.52	1,231.48	93.25
200 BENEFITS	7,726.00	7,726.00	0.00	7,075.49	650.51	91.58
600 SUPPLIES	2,655.00	2,655.00	427.03	2,461.00	(233.03)	108.78
Totals for 1800s	28,630.00	28,630.00	427.03	26,554.01	1,648.96	94.24
2100 SUPPORT SVCS-STUDENTS						
100 100	4,602,839.00	4,602,839.00	0.00	1,150,044.02	3,452,794.98	24.99
200 BENEFITS	3,066,140.00	3,066,140.00	0.00	632,983.45	2,433,156.55	20.64
300 PURCHASED PROF & TECH	875,120.00	875,120.00	219,950.00	24,630.00	630,540.00	27.95
400 PURCHASED PROPERTY SVC	1,800.00	1,800.00	0.00	0.00	1,800.00	0.00
500 <500>	111,250.00	111,250.00	739.52	790.10	109,720.38	1.37
600 SUPPLIES	84,546.00	84,546.00	2,530.87	52,208.35	29,806.78	64.74
800 OTHER OBJECTS	4,930.00	4,930.00	235.00	1,935.50	2,759.50	44.03
Totals for 2100s	8,746,625.00	8,746,625.00	223,455.39	1,862,591.42	6,660,578.19	23.85
2200 SUPPORT SERVICES-INSTRU						
100 100	1,780,976.00	1,780,976.00	0.00	425,260.78	1,355,715.22	23.88
200 BENEFITS	1,421,851.00	1,421,851.00	0.00	304,243.89	1,117,607.11	21.40

East Stroudsburg Area School District

11/14/2023 02:27:20 PM

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BOARD SUMMARY

Fund: Encumbrances Included
As of: 10/31/2023

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
300 PURCHASED PROF & TECH	91,340.00	91,340.00	2,055.53	112,471.88	(23,187.41)	125.39
500 <500>	41,520.00	41,520.00	0.00	3,796.44	37,723.56	9.14
600 SUPPLIES	193,174.06	193,174.06	42,364.55	82,858.13	67,951.38	64.82
800 OTHER OBJECTS	1,000.00	1,000.00	289.00	605.00	106.00	89.40
Totals for 2200s	3,529,861.06	3,529,861.06	44,709.08	929,236.12	2,555,915.86	27.59
2300 SUPPORT SERVICES-ADMIN						
100 100	4,551,326.00	4,551,326.00	0.00	1,288,395.56	3,262,930.44	28.31
200 BENEFITS	3,123,744.00	3,123,744.00	0.00	760,459.25	2,363,284.75	24.34
300 PURCHASED PROF & TECH	960,000.00	960,000.00	14,802.87	54,395.64	890,801.49	7.21
400 PURCHASED PROPERTY SVC	46,624.68	46,624.68	8,166.61	17,204.01	21,254.06	54.41
500 <500>	171,211.00	171,211.00	4,250.04	93,250.22	73,710.74	56.95
600 SUPPLIES	56,871.23	56,871.23	19,293.61	10,891.96	26,685.66	53.08
700 PROPERTY	0.00	0.00	0.00	31,416.00	(31,416.00)	0.00
800 OTHER OBJECTS	65,763.60	65,763.60	3,824.60	23,619.42	38,319.58	41.73
Totals for 2300s	8,975,540.51	8,975,540.51	50,337.73	2,279,632.06	6,645,570.72	25.96
2400 SUPP SVC-PUBLIC HEALTH						
100 100	1,279,872.00	1,279,872.00	0.00	290,730.70	989,141.30	22.72
200 BENEFITS	902,847.00	902,847.00	0.00	171,118.15	731,728.85	18.95
300 PURCHASED PROF & TECH	33,440.00	33,440.00	33,440.00	16,720.00	(16,720.00)	150.00
400 PURCHASED PROPERTY SVC	1,750.00	1,750.00	0.00	1,780.93	(30.93)	101.77
500 <500>	1,230.00	1,230.00	0.00	93.40	1,136.60	7.59
600 SUPPLIES	30,900.00	30,900.00	19,842.19	41,146.43	(30,088.62)	197.37
800 OTHER OBJECTS	1,760.00	1,760.00	330.00	260.00	1,170.00	33.52
Totals for 2400s	2,251,799.00	2,251,799.00	53,612.19	521,849.61	1,676,337.20	25.56
2500 SUPP SERVICES-BUSINESS						
100 100	775,364.00	775,364.00	0.00	222,153.96	553,210.04	28.65
200 BENEFITS	494,309.00	494,309.00	0.00	133,174.82	361,134.18	26.94
300 PURCHASED PROF & TECH	50,000.00	50,000.00	0.00	56,837.34	(6,837.34)	113.67

East Stroudsburg Area School District

11/14/2023 02:27:20 PM

BOARD SUMMARY

Fund: Encumbrances Included

As of: 10/31/2023

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
400 PURCHASED PROPERTY SVC	5,750.00	5,750.00	1,500.00	0.00	4,250.00	26.09
500 <500>	19,000.00	19,000.00	634.29	8,692.35	9,673.36	49.09
600 SUPPLIES	110,001.53	110,001.53	346.66	125,464.99	(15,810.12)	114.37
700 PROPERTY	0.00	0.00	0.00	45,049.00	(45,049.00)	0.00
800 OTHER OBJECTS	25,000.00	25,000.00	800.00	12,903.89	11,296.11	54.82
Totals for 2500s	1,479,424.53	1,479,424.53	3,280.95	604,276.35	871,867.23	41.07
2600 OP/MAINT PLANT SVCS						
100 100	6,820,146.00	6,820,146.00	0.00	1,808,972.50	5,011,173.50	26.52
200 BENEFITS	5,346,823.00	5,346,823.00	0.00	1,359,950.75	3,986,872.25	25.43
300 PURCHASED PROF & TECH	240,500.00	240,500.00	2,421,600.33	60,673.09	(2,241,773.42)	1032.13
400 PURCHASED PROPERTY SVC	1,299,564.90	1,299,564.90	170,255.51	341,455.55	787,853.84	39.38
500 <500>	580,950.00	580,950.00	0.00	512,970.86	67,979.14	88.30
600 SUPPLIES	2,982,087.00	2,982,087.00	640,051.11	906,917.61	1,435,118.28	51.88
700 PROPERTY	198,000.00	198,000.00	0.00	51,318.80	146,681.20	25.92
800 OTHER OBJECTS	4,000.00	4,000.00	750.00	235.00	3,015.00	24.63
Totals for 2600s	17,472,070.90	17,472,070.90	3,232,656.95	5,042,494.16	9,196,919.79	47.36
2700 STUDENT TRANSP SERVICES						
100 100	4,756,311.00	4,756,311.00	0.00	845,288.12	3,911,022.88	17.77
200 BENEFITS	4,164,941.00	4,164,941.00	0.00	681,874.69	3,483,066.31	16.37
300 PURCHASED PROF & TECH	90,500.00	90,500.00	28,354.24	80,765.76	(18,620.00)	120.57
400 PURCHASED PROPERTY SVC	84,400.00	84,400.00	53,290.67	18,313.13	12,796.20	84.84
500 <500>	1,253,700.00	1,253,700.00	815,365.58	270,290.55	168,043.87	86.60
600 SUPPLIES	712,000.00	712,000.00	332,768.47	74,114.89	305,116.64	57.15
700 PROPERTY	0.00	0.00	774,190.00	0.00	(774,190.00)	0.00
800 OTHER OBJECTS	5,000.00	5,000.00	315.00	382.50	4,302.50	13.95
Totals for 2700s	11,066,852.00	11,066,852.00	2,004,283.96	1,971,029.64	7,091,538.40	35.92
2800 SUPPORT SVCS-CENTRAL						
100 100	1,439,942.00	1,439,942.00	0.00	417,815.38	1,022,126.62	29.02

BOARD SUMMARY

Fund: Encumbrances Included

As of: 10/31/2023

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
200 BENEFITS	969,688.00	969,688.00	13,287.00	269,172.08	687,228.92	29.13
300 PURCHASED PROF & TECH	169,682.00	169,682.00	11,461.56	13,178.14	145,042.30	14.52
400 PURCHASED PROPERTY SVC	97,247.93	97,247.93	7,100.30	76,507.10	13,640.53	85.97
500 <500>	250,849.00	250,849.00	95,848.84	56,421.15	98,579.01	60.70
600 SUPPLIES	980,416.00	980,416.00	104,474.20	858,752.76	17,189.04	98.25
700 PROPERTY	0.00	0.00	0.00	21,730.00	(21,730.00)	0.00
800 OTHER OBJECTS	4,800.00	4,800.00	1,000.00	1,802.12	1,997.88	58.38
Totals for 2800s	3,912,624.93	3,912,624.93	233,171.90	1,715,378.73	1,964,074.30	49.80
2900 OTHER SUPPORT SERVICES						
500 <500>	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
Totals for 2900s	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
3200 STUDENT ACTIVITIES						
100 100	1,463,523.00	1,463,523.00	0.00	321,110.35	1,142,412.65	21.94
200 BENEFITS	741,947.00	741,947.00	0.00	146,008.27	595,938.73	19.68
300 PURCHASED PROF & TECH	118,773.00	118,773.00	11,270.00	4,698.50	102,804.50	13.44
400 PURCHASED PROPERTY SVC	102,767.00	102,767.00	40,158.99	4,599.45	58,008.56	43.55
500 <500>	235,965.00	235,965.00	0.00	67,335.48	168,629.52	28.54
600 SUPPLIES	264,651.00	264,651.00	60,607.61	114,769.67	89,273.72	66.27
700 PROPERTY	50,000.00	50,000.00	56,703.00	1,025.00	(7,728.00)	115.46
800 OTHER OBJECTS	49,591.00	49,591.00	5,114.00	11,135.00	33,342.00	32.77
Totals for 3200s	3,027,217.00	3,027,217.00	173,853.60	670,681.72	2,182,681.68	27.90
3300 COMMUNITY SERVICES						
100 100	19,934.00	19,934.00	0.00	7,450.31	12,483.69	37.37
200 BENEFITS	8,445.00	8,445.00	0.00	3,112.10	5,332.90	36.85
300 PURCHASED PROF & TECH	50,585.00	50,585.00	55,900.00	29,900.00	(35,215.00)	169.62
500 <500>	1,335.00	1,335.00	0.00	25.35	1,309.65	1.90
600 SUPPLIES	54,046.00	54,046.00	7,744.82	10,652.39	35,648.79	34.04
Totals for 3300s	134,345.00	134,345.00	63,644.82	51,140.15	19,560.03	85.44

BOARD SUMMARY

Fund: Encumbrances Included

As of: 10/31/2023

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
4600 EXISTING BLDG IMPROVE						
400 PURCHASED PROPERTY SVC	4,000,000.00	4,000,000.00	128,722.64	1,473,852.42	2,397,424.94	40.06
Totals for 4600s	4,000,000.00	4,000,000.00	128,722.64	1,473,852.42	2,397,424.94	40.06
5100 <5100>						
800 OTHER OBJECTS	3,398,410.57	3,398,410.57	0.00	3,486,433.64	(88,023.07)	102.59
900 OTHER USES OF FUNDS	13,715,533.61	13,715,533.61	2,764.46	10,829,949.14	2,882,820.01	78.98
Totals for 5100s	17,113,944.18	17,113,944.18	2,764.46	14,316,382.78	2,794,796.94	83.67
5200 INTERFUND TRANSFERS-OUT						
900 OTHER USES OF FUNDS	1,000,000.00	1,000,000.00	0.00	0.00	1,000,000.00	0.00
Totals for 5200s	1,000,000.00	1,000,000.00	0.00	0.00	1,000,000.00	0.00
5800 SUSPENSE ACCOUNT						
200 BENEFITS	0.00	0.00	0.00	5,608,549.70	(5,608,549.70)	0.00
Totals for 5800s	0.00	0.00	0.00	5,608,549.70	(5,608,549.70)	0.00
5900 BUDGETARY RESERVE						
800 OTHER OBJECTS	1,000,000.00	1,000,000.00	0.00	0.00	1,000,000.00	0.00
Totals for 5900s	1,000,000.00	1,000,000.00	0.00	0.00	1,000,000.00	0.00
Expenditure Totals	187,784,000.00	187,784,000.00	10,353,876.52	56,182,037.00	121,248,086.48	35.43
6100 <6100>						
000 NON-CATEGORICAL	(96,593,672.00)	(96,593,672.00)	0.00	(75,903,297.20)	(20,690,374.80)	78.58
Totals for 6100s	(96,593,672.00)	(96,593,672.00)	0.00	(75,903,297.20)	(20,690,374.80)	78.58
6400 <6400>						
000 NON-CATEGORICAL	(10,000,000.00)	(10,000,000.00)	0.00	(2,378,645.83)	(7,621,354.17)	23.79
Totals for 6400s	(10,000,000.00)	(10,000,000.00)	0.00	(2,378,645.83)	(7,621,354.17)	23.79
6500 EARNINGS ON INVESTMENTS						
000 NON-CATEGORICAL	(750,000.00)	(750,000.00)	0.00	(221,011.62)	(528,988.38)	29.47
Totals for 6500s	(750,000.00)	(750,000.00)	0.00	(221,011.62)	(528,988.38)	29.47

BOARD SUMMARY

Fund: Encumbrances Included

As of: 10/31/2023

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
6700 <6700>						
000 NON-CATEGORICAL	(22,000.00)	(22,000.00)	0.00	(24,967.88)	2,967.88	113.49
Totals for 6700s	(22,000.00)	(22,000.00)	0.00	(24,967.88)	2,967.88	113.49
6800 <6800>						
000 NON-CATEGORICAL	(1,052,422.00)	(1,052,422.00)	0.00	(903,186.11)	(149,235.89)	85.82
Totals for 6800s	(1,052,422.00)	(1,052,422.00)	0.00	(903,186.11)	(149,235.89)	85.82
6900 6900						
000 NON-CATEGORICAL	(304,000.00)	(304,000.00)	0.00	(90,472.71)	(213,527.29)	29.76
Totals for 6900s	(304,000.00)	(304,000.00)	0.00	(90,472.71)	(213,527.29)	29.76
7100 BASIC INSTRUCT & OPER						
000 NON-CATEGORICAL	(26,521,965.00)	(26,521,965.00)	0.00	(8,060,687.03)	(18,461,277.97)	30.39
Totals for 7100s	(26,521,965.00)	(26,521,965.00)	0.00	(8,060,687.03)	(18,461,277.97)	30.39
7200 <7200>						
000 NON-CATEGORICAL	(6,064,902.00)	(6,064,902.00)	0.00	(1,822,148.00)	(4,242,754.00)	30.04
Totals for 7200s	(6,064,902.00)	(6,064,902.00)	0.00	(1,822,148.00)	(4,242,754.00)	30.04
7300 <7300>						
000 NON-CATEGORICAL	(9,690,649.00)	(9,690,649.00)	0.00	(5,572,858.55)	(4,117,790.45)	57.51
Totals for 7300s	(9,690,649.00)	(9,690,649.00)	0.00	(5,572,858.55)	(4,117,790.45)	57.51
7500 MISC STATE REVENUE						
000 NON-CATEGORICAL	(1,248,758.00)	(1,248,758.00)	0.00	0.00	(1,248,758.00)	0.00
Totals for 7500s	(1,248,758.00)	(1,248,758.00)	0.00	0.00	(1,248,758.00)	0.00
7800 <7800>						
000 NON-CATEGORICAL	(17,000,000.00)	(17,000,000.00)	0.00	(4,227,165.60)	(12,772,834.40)	24.87
Totals for 7800s	(17,000,000.00)	(17,000,000.00)	0.00	(4,227,165.60)	(12,772,834.40)	24.87
8100 UNRESTRICT GRANT-IN-AID						
000 NON-CATEGORICAL	(507,333.00)	(507,333.00)	0.00	(112,083.00)	(395,250.00)	22.09
Totals for 8100s	(507,333.00)	(507,333.00)	0.00	(112,083.00)	(395,250.00)	22.09

BOARD SUMMARY

Fund: Encumbrances Included

As of: 10/31/2023

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
8500 RESTRICT GRANTS-IN-AID						
000 NON-CATEGORICAL	(2,512,820.00)	(2,512,820.00)	0.00	(459,083.09)	(2,053,736.91)	18.27
Totals for 8500s	(2,512,820.00)	(2,512,820.00)	0.00	(459,083.09)	(2,053,736.91)	18.27
8700 <8700>						
000 NON-CATEGORICAL	(5,816,877.00)	(5,816,877.00)	0.00	(637,425.90)	(5,179,451.10)	10.96
Totals for 8700s	(5,816,877.00)	(5,816,877.00)	0.00	(637,425.90)	(5,179,451.10)	10.96
8800 MED ASSIST REIMBURSE						
000 NON-CATEGORICAL	(1,150,000.00)	(1,150,000.00)	0.00	(1,441,671.08)	291,671.08	125.36
Totals for 8800s	(1,150,000.00)	(1,150,000.00)	0.00	(1,441,671.08)	291,671.08	125.36
9400 SALE OF FIXED ASSETS						
000 NON-CATEGORICAL	(50,000.00)	(50,000.00)	0.00	(2,356.14)	(47,643.86)	4.71
Totals for 9400s	(50,000.00)	(50,000.00)	0.00	(2,356.14)	(47,643.86)	4.71
Revenue Totals	(179,285,398.00)	(179,285,398.00)	0.00	(101,857,059.74)	(77,428,338.26)	56.81
Fund 10 Totals						
Total Expenditure	168,670,055.82	168,670,055.82	10,351,112.06	36,257,104.52	122,061,839.24	27.63
Total Other Expenditure	19,113,944.18	19,113,944.18	2,764.46	19,924,932.48	(813,752.76)	104.26
Total Revenue	(179,235,398.00)	(179,235,398.00)	0.00	(101,854,703.60)	(77,380,694.40)	56.83
Total Other Revenue	(50,000.00)	(50,000.00)	0.00	(2,356.14)	(47,643.86)	4.71

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BOARD SUMMARY

Fund: Encumbrances Included

As of: 10/31/2023

Funding Source:

Account Description	Original Budget	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
Total Expenditure	168,670,055.82	168,670,055.82	10,351,112.06	36,257,104.52	122,061,839.24	27.63
Total Other Expenditure	19,113,944.18	19,113,944.18	2,764.46	19,924,932.48	(813,752.76)	104.26
Total Revenue	(179,235,398.00)	(179,235,398.00)	0.00	(101,854,703.60)	(77,380,694.40)	56.83
Total Other Revenue	(50,000.00)	(50,000.00)	0.00	(2,356.14)	(47,643.86)	4.71

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D'HUY Engineering, Inc.
One East Broad Street, Suite 310 Bethlehem, PA 18018
Phone: 610.865.3000 www.dhuy.com

INVOICE

No. 59278

10/27/2023

East Stroudsburg Area School District

50 Vine Street

East Stroudsburg, PA 18301

Peter Bard

Bushkill ES HVAC Replacement (Trane)

287032

For Services Rendered From September 30, 2023 To October 27, 2023

00 - Basic Services

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$29,500.00	\$28,691.70	98.55	\$380.55

INVOICE TOTAL **\$380.55**

Prior Billing Information

Invoice		0 - 30	31 - 60	61-90	Over 90	Balance
58601	7/28/2023	\$0.00	\$0.00	\$8,850.00	\$0.00	\$8,850.00
59025	9/29/2023	\$666.70	\$0.00	\$0.00	\$0.00	\$666.70
Total Prior Billing		\$666.70	\$0.00	\$8,850.00	\$0.00	\$9,516.70



D'HUY Engineering, Inc.
One East Broad Street, Suite 310 Bethlehem, PA 18018
Phone: 610.865.3000 www.dhuy.com

INVOICE

No. 59279
10/27/2023

East Stroudsburg Area School District

50 Vine Street
East Stroudsburg, PA 18301
Peter Bard

North Campus Storm Pipe Replacement

287034

For Services Rendered From September 30, 2023 To October 27, 2023

DEI Fee: 7.5% of \$256,760 + \$2,500 = \$21,757

00 - Basic Services

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$21,757.00	\$20,438.53	95.69	\$380.74

INVOICE TOTAL **\$380.74**

Prior Billing Information

Invoice		0 - 30	31 - 60	61-90	Over 90	Balance
59026	9/29/2023	\$476.48	\$0.00	\$0.00	\$0.00	\$476.48
Total Prior Billing		\$476.48	\$0.00	\$0.00	\$0.00	\$476.48



D'HUY Engineering, Inc.
One East Broad Street, Suite 310 Bethlehem, PA 18018
Phone: 610.865.3000 www.dhuy.com

INVOICE

No. 59280
10/27/2023

East Stroudsburg Area School District

50 Vine Street
East Stroudsburg, PA 18301
Peter Bard

North Campus Generator Replacement

287039

For Services Rendered From September 30, 2023 To October 27, 2023

DEI fee: \$11,500 (7% of \$100,000 + \$4,500) - Please verify Fee calc is correct

00 - Basic Services

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$11,500.00	\$5,204.90	64.73	\$2,239.05

INVOICE TOTAL \$2,239.05

Prior Billing Information

Invoice		0 - 30	31 - 60	61-90	Over 90	Balance
59028	9/29/2023	\$2,589.80	\$0.00	\$0.00	\$0.00	\$2,589.80
Total Prior Billing		\$2,589.80	\$0.00	\$0.00	\$0.00	\$2,589.80

Contractor's Application for Payment

Owner: East Stroudsburg Area School District Owner's Project No.:
 Engineer: D'Huy Eng. Engineer's Project No.: 287033
 Contractor: ASL Refrigeration, Inc. Contractor's Project No.:
 Project: High School North Natatorium HVAC Replacement
 Contract: HVAC

Application No.: 9 Application Date: 10/19/2023
 Application Period: From 10/1/2023 to 10/31/2023

1. Original Contract Price	\$	460,990.00
2. Net change by Change Orders	\$	-
3. Current Contract Price (Line 1 + Line 2)	\$	460,990.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	406,300.00
5. Retainage		
a. 10% X \$ 406,300.00 Work Completed =	\$	40,630.00
b. X \$ - Stored Materials =	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	40,630.00
6. Amount eligible to date (Line 4 - Line 5.c)	\$	365,670.00
7. Less previous payments (Line 6 from prior application)	\$	338,220.00
8. Amount due this application	\$	27,450.00
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)	\$	95,320.00

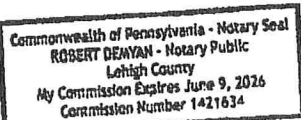
Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: ASL Refrigeration Inc.
 Signature: [Signature] Date: 10/19/23

Recommended by Engineer	Approved by Owner
By: <u>Josh Grice</u>	By: <u> </u>
Title: <u>Sr. Project Manager</u>	Title: <u> </u>
Date: <u>10/24/23</u>	Date: <u> </u>
Approved by Funding Agency	
By: <u> </u>	By: <u> </u>
Title: <u> </u>	Title: <u> </u>
Date: <u> </u>	Date: <u> </u>



[Signature]

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Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	East Stroudsburg Area School District	Owner's Project No.:	
Engineer:	D'Huy Eng.	Engineer's Project No.:	287033
Contractor:	ASL Refrigeration, Inc.	Contractor's Project No.:	
Project:	High School North Natatorium HVAC Replacement		
Contract:	HVAC		

Application No.:	9	Application Period:		From	10/01/23	to	10/31/23	Application Date:			10/19/23		
Item No.	Description	Scheduled Value (\$)	C	D		E	F	G	H	I			
				B	Work Completed (D + E) From Previous Application (\$)						Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - E) (\$)
Original Contract													
1	Desert Aire Equipment-Base Bid	135,000.00			135,000.00			135,000.00	100%	-	-		
2	Trane Controls-Base Bid	32,000.00			24,100.00			24,100.00	75%		7,900.00		
3	Ductwork-Base Bid	5,000.00			5,000.00			5,000.00	100%		-		
4	High Voltage Wiring-Base Bid	3,000.00				3,000.00		3,000.00	100%		-		
5	Roofing-Base Bid	3,000.00			3,000.00			3,000.00	100%		-		
6	Piping Materials-Base Bid	11,600.00			11,600.00			11,600.00	100%		-		
7	ASL Labor-Total Project	97,165.00			73,200.00	15,000.00		88,200.00	91%		8,965.00		
8	Crane-Base Bid	2,300.00			2,300.00			2,300.00	100%		-		
9	Allowances	10,425.00						-	0%		10,425.00		
10	Greenheck Equipment-Alt Bid	69,000.00			69,000.00			69,000.00	100%		-		
11	Trane Controls-Alt Bid	37,000.00			24,100.00			24,100.00	65%		12,900.00		
12	High Voltage Wiring-Alt Bid	2,000.00				2,000.00		2,000.00	100%		-		
13	Piping Materials-Alt Bid	6,000.00			6,000.00			6,000.00	100%		-		
14	Insulation-Total Project	12,000.00				10,000.00		10,000.00	83%		2,000.00		
15	Balancing-Total Project	4,500.00						-	0%		4,500.00		
16	Project Management-Total Project	8,000.00			5,000.00	500.00		5,500.00	69%		2,500.00		
17	Bond & Ins	8,000.00			8,000.00			8,000.00	100%		-		
18	Submittals & Closeout Paperwork	3,000.00			1,500.00			1,500.00	50%		1,500.00		
19	Punchlist	4,000.00						-	0%		4,000.00		
20	Trucking & Lifts	8,000.00			8,000.00			8,000.00	100%		-		
Original Contract Totals		\$	460,990.00	\$	375,800.00	\$	30,500.00	\$	-	\$	54,690.00		

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ASL Refrigeration Inc.
418 Pearl St
Catasauqua, PA 18032
610 849 6105
rdemyan@aslmech.com

Invoice

BILL TO
East Stroudsburg Area School District

SHIP TO
East Stroudsburg Area School District

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSURE
HS Natatorium 009	10/20/2023	\$27,450.00	11/19/2023	Net 30	

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
10/20/2023	JOB	High School Natatorium App 9	1	27,450.00	27,450.00

High School Natatorium App 9

BALANCE DUE

\$27,450.00

APPLICATION AND CERTIFICATION FOR PAYMENT (SUMMARY SHEET) -1

Invoice: 314035350

To:	EAST STROUDSBURG SCHOOL DIST	CONTRACT NAME:	EAST STROUDSBURG ASD BUSHKILL	APPLICATION NO:	11
From:	Trane 1185 NORTH WASHINGTON STREE WILKES BARRE, PA 18705	CONTRACT LOCATION:	131 NORTH SCHOOL DRIVE DINGMANS FERRY, PA 18328	APPLICATION DATE:	18-OCT-2023
				PERIOD TO:	31-OCT-2023
				CUST PO NO:	Signed LOC
				CONTRACT DATE:	25-OCT-2021
				CONTRACT NO:	CID00096217

APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.

1 ORIGINAL CONTRACT SUM:	\$19,671.00
2 NET CHANGE BY CHANGE ORDERS:	\$2,929,988.00
3 CONTRACT SUM TO DATE (Line 1 +/- 2)	\$2,949,659.00
4 TOTAL COMPLETED & STORED TO DATE: (Column G on Detail Sheet)	\$2,949,659.00

5 RETAINAGE:	
a. 0.00% of Completed Work: (Columns D + E on Detail Sheet)	\$0.00
b. 0.00% of Stored Material: (Column F on Detail Sheet)	\$0.00
Total Retainage: (Line 5a+5b or Total in Column I of Detail Sheet)	\$0.00

6 TOTAL EARNED LESS RETAINAGE: (Line 4 less Line 5 Total)	\$2,949,659.00
LESS PREVIOUS CERTIFICATES FOR PAYMENT: (Line 6 from prior Certificate)	\$2,920,155.36
7 CURRENT PAYMENT DUE: (Before Applicable Sales Taxes)	\$29,503.64

9 BALANCE TO FINISH, INCLUDING RETAINAGE: (Line 3 less line 6)	\$0.00
-------------------------------------------------------------------	--------

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$2,930,088.00	\$100.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$2,930,088.00	\$100.00
NET CHANGE BY CHANGE ORDERS:	\$2,929,988.00	

The undersigned Company Certifies that to the best of the Company's knowledge, information and belief, the work covered by this Application For Payment has been completed in accordance with the Contract Documents, and that current payment shown herein is now due

COMPANY:	Trane
BY:	Date:

State of:	
County of	
Subscribed and sworn to before	
Me this	day of
My Commission expires:	

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the undersigned company Certifies that to the best of their knowledge, information and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the company indicated above is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED	\$29,503.64
(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Detail Sheet that are changed to conform to the amount certified.)	

CERTIFIER:	<i>Josh Grice</i>	Date:	10/24/23
BY:			
ACCEPTANCE:		Date:	
BY:			

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the company named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the party under this Contract.

TRANE

264A

DETAIL SHEET

APPLICATION AND CERTIFICATE FOR PAYMENT,
Containing Certification is attached

Invoice: 314035350

-1

APPLICATION NO: 11
APPLICATION DATE: 18-OCT-2023
PERIOD TO: 31-OCT-2023
CUST PO NO:
CONTRACT DATE: 25-OCT-2021
CONTRACT NO: CID00096217

A	B	C	D	E		F	G		H	I
No.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE	
			FROM PREVIOUS APPLICATION (D +E)	THIS PERIOD						
1	LOC	19,771.00	19,771.00	0.00	0.00	19,771.00	100.00%	0.00	0.00	
2	HVAC Renovation	2,419,933.00	2,414,923.57	5,009.43	0.00	2,419,933.00	100.00%	0.00	0.00	
3	Trane Controls	509,955.00	485,460.79	24,494.21	0.00	509,955.00	100.00%	0.00	0.00	
	TOTAL	2,949,659.00	2,920,155.36	29,503.64	0.00	2,949,659.00	100.00%	0.00	0.00	

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TRANE

EAST STROUDSBURG AREA SCHOOL DISTRICT

REQUEST TO CLOSE A STUDENT ACTIVITY

1. NAME OF CLUB: ESN Newspaper
2. CLUB ACCOUNT #: 8022
3. CLUB ADVISOR: Liebig
4. REASON FOR CLOSING: (Briefly describe why this organization is being disband)
advisor retired - no one to pick up + advise
lack of student interest.
5. DISPOSITION OF FUNDS:
- a. Does this organization have any funds? YES ✓ NO _____
 If yes, what is the present balance? \$ 291.79
 Balance as of (date): 6/30/23
- b. What disposition will be made of these funds?
Please transfer to (split equally between)
Class of 2024, 2025, 2026, 2027 @ would rec \$72.94
6. REQUEST SUBMISSION:
- Date submitted: 11/9/23 Anticipated board approval date: 11/20/23
- Approval of Sponsoring Principal: Benjamin J. Brenner

This request was (Approved _____ Disapproved _____) by the Board of Education at their meeting held on _____.

Reasons for disapproval or qualifications of approval, if applicable, were as follows:

Date: _____

Secretary: _____

SUBMIT ORIGINAL PLUS ONE (1) COPY TO SPONSORING PRINCIPAL

Subject: Appraisal proposals



Treible, Cindy <CTreible@monroecountypa.gov>
to Christopher Brown, Jeff Durney

You are viewing an attached message. East Stroudsburg Area School District Mail can't verify the authenticity of attached messages.

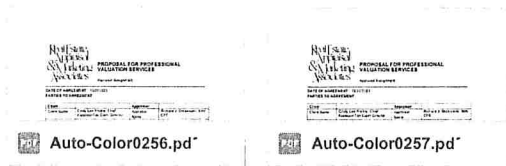
Chris,

The formula used is the School mileage divided by the total mileage = a percentage of the bill $30.79/35.936313 = 85\%$ School Remainder 15% is the County
I will need an agreement that the School District will make a check payable to Richard Drzewiecki for \$29,750.00 for the one appraisal and a check made payable to Richard Drzewiecki at one time.

Cindy Lee Treible, CPE
Chief Assessor/Tax Claim Director
1 Quaker Plaza Room 102
Stroudsburg, Pa. 18360
570-517-3145
Fax 570-517-3854

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2 Attachments • Scanned by Gmail



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PROPOSAL FOR PROFESSIONAL VALUATION SERVICES

Appraisal Assignment

DATE OF AGREEMENT: 10/20/2023

PARTIES TO AGREEMENT:

Client:		Appraiser:	
<i>Client Name</i>	Cindy Lee Treible, Chief Assessor/Tax Claim Director	<i>Appraiser Name</i>	Richard J. Drzewiecki, MAI, CPE
<i>Client Company</i>	Monroe County Board of Assessment	<i>Appraiser Company</i>	Appraisal & Marketing Associates, Inc.
<i>Address</i>	One Quaker Plaza, Rm 102	<i>Address</i>	875 N. 4 th Street
<i>City, State, Zip</i>	Stroudsburg, PA 18360	<i>City, State, Zip</i>	Sunbury, PA 17801
<i>Phone</i>	(570) 517-3133	<i>Phone</i>	(570) 988-1900
<i>Fax</i>	(570) 517-3854	<i>Fax</i>	(570) 988-1923
<i>Email</i>	ctreible@monroecounty.pa.gov	<i>Email</i>	richard@amaincpa.com

Client hereby engages Appraiser to complete an appraisal assignment as follows:

PROPERTY IDENTIFICATION

Pocono Mountain Villas by Exploria Resort

2157 River Road, East Stroudsburg, Middle Smithfield Township, Monroe County, Pennsylvania

Parcel # & Ownership: please see attached list

PROPERTY TYPE

Resort facility containing approximately 690,246 square feet of condos consisting of 713 parcels on approximately 412.58 acres of land with multiple additional buildings containing approximately 90,264 square feet

INTEREST VALUED

Leased Fee

INTENDED USERS

Client and any court with jurisdiction over the appeal

Note: No other users are intended by Appraiser. Appraiser shall consider the intended users when determining the level of detail to be provided in the Appraisal Report.

INTENDED USE

To assist Client in the review of the real estate tax assessed value of the property.

TYPE OF VALUE

Market value for Pennsylvania tax assessment appeal purposes, Buhl

DATE OF VALUE

Retrospective as of date of tax appeal filed, Subsequent Dates as required

HYPOTHETICAL CONDITIONS, EXTRAORDINARY ASSUMPTIONS

We will complete this report with the extraordinary assumption that no significant changes have occurred to the property between the effective date of the appraisal and our date of inspection.

APPLICABLE REQUIREMENTS OTHER THAN THE UNIFORM STANDARDS OF PROFESSIONAL APPRAISAL PRACTICE (USPAP)

The Code of Professional Ethics and Standards of Professional Appraisal Practice of the Appraisal Institute

ANTICIPATED SCOPE OF WORK**Site visit**

Interior and exterior observation, on-site

Valuation approaches

Sales comparison approach / Income approach / Cost Approach – As applicable

Note: Appraiser shall use all approaches necessary to develop a credible opinion of value.

APPRAISAL REPORT**Report option**

Appraisal Report

Form or format:

Narrative

CONTACT FOR PROPERTY ACCESS, IF APPLICABLE

To be provided by client

DELIVERY DATE

If engaged within the next 10 days, the appraisal will be completed by January 30, 2024. If requested data is not provided within the timeframe allotted, I reserve the right to extend the due date.

DELIVERY METHOD

E-mail

PAYMENT TO APPRAISAL FIRM

\$35,000

Term: 2/10 Net 30 days. Any fee remaining unpaid 30 days following delivery of the report will be subject to a late payment charge of 1.5 percent per month or the appropriate legal limit.

RETAINER REQUIRED

A retainer to bind the acceptance of this proposal is waived.

TESTIMONY AT COURT OR OTHER PROCEEDINGS

Unless otherwise stated in this Agreement, Client agrees that Appraiser's assignment pursuant to this Agreement shall not include the Appraiser's participation in or preparation for, whether voluntarily or pursuant to subpoena, any oral or written discovery, sworn testimony in a judicial, arbitration or administrative proceeding, or attendance at any judicial, arbitration, or administrative proceeding relating to this assignment.

FEES ASSOCIATED WITH LITIGATION

Should my expert testimony be required for court time, an additional fee in the amount of \$400 per hour will be required for litigation (minimum 4 hours). Any conferences or meetings prior to the trial date will be billed at \$250 per hour.

All expenses including mileage, accommodations or other expenses will be individually billed. Preparation time will be necessary prior to testimony, including re-inspection of subject property and comparable sales immediately before testimony as required.

APPRAISER INDEPENDENCE

Appraiser cannot agree to provide a value opinion that is contingent on a predetermined amount. Appraiser cannot guarantee the outcome of the assignment in advance. Appraiser cannot insure that the opinion of value developed as a result of this Assignment will serve to facilitate any specific objective by Client or others or advance any particular cause. Appraiser's opinion of value will be developed competently and with independence, impartiality and objectivity.

EXPIRATION OF AGREEMENT

This Agreement is valid only if signed by both Appraiser and Client within 30 days of the Date of Agreement specified.

PROPOSED IMPROVEMENTS

None – property to be valued "as is"

PROPERTIES UNDER CONTRACT FOR SALE

If the property appraised is currently under contract for sale, Client shall provide to Appraiser a copy of said contract including all addenda.

CONFIDENTIALITY

Appraiser shall not provide a copy of the written Appraisal Report to, or disclose the results of the appraisal prepared in accordance with this Agreement with, any party other than Client, unless

Client authorizes, except as stipulated in the Confidentiality Section of the ETHICS RULE of the Uniform Standards of Professional Appraisal Practice (USPAP).

CHANGES TO AGREEMENT

Any changes to the assignment as outlined in this Agreement shall necessitate a new Agreement. The identity of the client, intended users, or intended use; the date of value; type of value; or property appraised cannot be changed without a new Agreement.

CANCELLATION

Client may cancel this Agreement at any time prior to the Appraiser's delivery of the Appraisal Report upon written notification to the Appraiser. Client shall pay Appraiser for work completed on assignment prior to Appraiser's receipt of written cancellation notice, unless otherwise agreed upon by Appraiser and Client in writing.

NO THIRD PARTY BENEFICIARIES

Nothing in this Agreement shall create a contractual relationship between the Appraiser or the Client and any third party, or any cause of action in favor of any third party. This Agreement shall not be construed to render any person or entity a third party beneficiary of this Agreement, including, but not limited to, any third parties identified herein.

USE OF EMPLOYEES OR INDEPENDENT CONTRACTORS

Appraiser may use employees or independent contractors at Appraiser's discretion to complete the assignment, unless otherwise agreed by the parties. Notwithstanding, Appraiser shall sign the written Appraisal Report and take full responsibility for the services provided as a result of this Agreement. Independent contractors may include mineral valuation experts or timber valuation experts. Upon clients approval we will engage the required expert. All costs incurred will be the responsibility of the client.

GOVERNING LAW & JURISDICTION

The interpretation and enforcement of this Agreement shall be governed by the laws of the state in which the Appraiser's principal place of business is located, exclusive of any choice of law rules.

SERVICES NOT PROVIDED

The fees set forth in this Agreement apply to the appraisal services rendered by Appraiser as set forth in this Agreement. Unless otherwise specified herein, Appraiser's services for which the fees in this Agreement apply shall not include meetings with persons other than Client or Client's agents or professional advisors; Appraiser's deposition(s) or testimony before judicial, arbitration or administrative tribunals; or any preparation associated with such depositions or testimony.

ITEMS NECESSARY BEFORE STARTING ASSIGNMENT

Upon engagement of this assignment, I will develop a detailed list of required items to complete the appraisal assignment. Please feel free to provide any additional data you would like us to consider during this appraisal assignment. It is essential that data is provided at the beginning of the assignment to avoid delays. Any data provided at a later date may result in an extension of the completion time and has the potential for additional fees. We will work with you to collect any necessary.

Our work will commence upon receipt of a signed copy of this engagement letter and requested data.

If requested data is not provided within the timeframe allotted, we reserve the right to extend the due date. Please understand that our work does not begin until we receive the requested data. It is your responsibility to see that we received this information because often times opposing counsel and their clients stall the process or object to providing the information and we are powerless to obtain it. The data requested is necessary to develop an opinion of market value for this property and is normal, typical, and customary for property owners to produce this information.

By Appraiser

By Client

10/20/2023

Date

Date



Richard J. Drzewiecki, MAI, CPE
President
PA Certified General Appraiser GA000156L
Appraisal & Marketing Associates, Inc.

Cindy Lee Treible
Chief Assessor/Tax Claim Director

Parcel Ownership		Parcel Ownership		Parcel Ownership	
Parcel	Ownership	Parcel	Ownership	Parcel	Ownership
09.116551.56D	Acevedo Ismael Jr & Hazra	09.116527.48D	Jackson Gloria	09.116567.62B	Simpson Stanley & Edna
09.116492.37B	Adom Edward N Etal	09.119849	Jackson Ronald K & Cassandra A	09.119854	Smith Mark E Sr Etal
09.3G.2.1-21D	Allen Halsey L III & Shirley C	09.3G.2.1-24D	Jamison Wanda Etal	09.115749.67A	Sonday Abdurahman & Zohra
09.117416.C10	Alston McKinney Sharen Etal	09.3G.2.1-14	Jarema Zenowij W & Marianne M	09.110725.18I	Southerland Gilbert & Loretta
09.116573.64B	Anakwe Amy D	09.119866	John Dunbar C	09.115754.72A	Spellen Victor & Gloria
09.116552.57B	Andrews Barbara I	09.116513.44B	Johnson Beverly Elaine	09.119874	Sumilang Mario J & Lourdes M
09.3G.2.1-77	Apolant-Blair Carolyn	09.115726.44A	Johnson Herman & Videan	09.116545.54D	Swann Brenda
09.110564.2G	Artiaga Abenamar & Dalsy	09.88151.76C	Kent Joseph G & Jean B	09.115733.51A	Tangel Arthur A & Sarah
09.119840.95D	Banks Frederick & Octavia	09.3G.2.1-21B	Koemer Rose Frances	09.119845	Thompson Marva E Etux
09.3G.2.1-17C	Bames Sharon D	09.116497.38D	Kovalsky Anthony & Deborah	09.110898.8G	Wade Helene G & Clement A
09.117689.13A	Barth George Etal	09.3G.2.1-75	Kuzma Michelle C & Deborah J	09.116488.35D	Wade Stanley W & Madge E
09.116580.67B	Battalino Donald C & Janet M	09.119306.94D	Labbato Richard R & Anna	09.116546.55B	Wallace Jeffrey A Etal
09.119847	Bebbs Gloria Etal	09.116549.56B	Larocco Louis & Patricia	09.119873	Walton Sandra
09.116512.43D	Becerril Raymond & Aurea	09.116563.60D	Legall Unnea	09.116565.61C	West Guillermo & Gwendolyn
09.117855.13C	Bendemagel William & Dianne	09.116592.68C	Lloyd Thomas F & Carol A	09.115718.36A	Wiggins Kenneth I & Cassandra
09.116499.39C	Best Gerald & Laverne Etal	09.110718.17F	Lowman Calvin Etux Etal	09.3G.2.1-23C	Wright William G & Clara B
09.3G.2.1-17D	Bode Clarence & Ernestine	09.116500.39D	Lubas John A & Lisa R	09.115724.42A	Club Exploria LLC
09.119871	Booker James & Booker Syntonia	09.3G.2.1-94	Luther Wilkens & Gloria	09.116541.53C	Club Exploria LLC
09.119859	Bowens Mary B	09.115722.40A	Lyons Reginald C & Deborah L	09.119316.87B	Club Exploria LLC
09.3G.2.1-15	Bracey Beverly Etal	09.115723.41A	Malkowski Robert & Rose Marie	09.119864	Club Exploria LLC
09.115737.55A	Brdley Yvette Etal	09.119984.9C	Matthews Arthur T II Etux Etal	09.3G.2.1-20B	Club Exploria LLC
09.119846	Brewster Nancy A	09.3G.2.1-24C	Mays Ronald & Sarah	09.3G.2.1-21A	Club Exploria LLC
09.110570.3I	Brodala Richard L	09.3G.2.1-19D	McMillin Mary	09.3G.2.1-24A	Club Exploria LLC
09.116597.70B	Bryant Wayne Etal	09.110648.11I	Mendez Luis F & Migdonia	09.88156.84D	Club Exploria LLC
09.119985.14C	C/O Fairway Villas Fractional	09.119848	Merante Joseph & Sylvia A	09.110550.1F	CRE HRP LLC
09.3G.2.1-22D	Cannon Charles J & Angeleen	09.116524.47D	Mercer Theodore Jr Etal	09.110559.1G	CRE HRP LLC
09.116594.69B	Carp Jerome & Doris	09.3G.2.1-21C	Miller William & Marcla	09.110560.1H	CRE HRP LLC
09.115728.46A	Chin Jack Etal	09.116522.47B	Mitchell William J Etal	09.110561.1I	CRE HRP LLC
09.115752.70A	Clark Deborah Etal	09.115739.57A	Morant Linda Etal	09.110562.2F	CRE HRP LLC
09.110578.5H	Clark Sheldon E & Josephine	09.116529.49C	Munkelt Gary H & Mary H	09.110565.2H	CRE HRP LLC
09.115729.47A	Clarke Gladstone & Iris	09.116599.70D	Muollo Richard	09.110566.2I	CRE HRP LLC
09.119307.96B	Clarke Grace	09.3G.2.1-20C	Murphy Daniel	09.110567.3F	CRE HRP LLC
09.3G.2.1-9	Clements Clalborne J & Patrici	09.116544.54C	Murphy Eric W Etal	09.3.1.3	CRE HRP LLC
09.119320.82C	Cloud Sharen Etal	09.3G.2.1-19B	Murray Judith & Cyrus	09.3.1.1	Hara Corporation
09.3G.2.1-24B	Costello Kenneth M & Janet A	09.3G.2.1-12	Nappi Onnie F & Rosalie	09.4.1.102-1.3	Hara Corporation
09.119720.14B	Cualling Hemanth D Etal	09.110722.18F	Nelson James A Etux	09.4.1.101	Hara Corporation
09.116543.54B	Dasilva Camillo Etal	09.3G.2.1-90	Newman Edgar & Iris Etal	09.3.1.12	Hara Corporation
09.3G.2.1-23B	Davis Richard & Diane	09.3G.2.1-82	Palmer Stanley & Marian	09.4.1.111	Hara Corporation
09.116589.67C	Diana Cocuzza Living Trust	09.116568.62C	Parker James & Patricia	09.117706.12A	Azer William M & Flaka W
09.116484.34C	Dunn Howard C & Mary	09.119319.82B	Patife Alan G & Kathleen E	09.3G.2.1-25	HRP
09.3G.2.1-19C	Edwards Mary Etal	09.3G.2.1-85	Pavone Thomas Etal	09.110420.93B	HRP Corp
09.110777.29I	Emmons Jean F Dr Etal	09.110712.15H	Pilgrim Marfo Etal	09.110421.93C	HRP Corp
09.119309.96D	Evelyn Livingston S & Annette	09.116550.56C	Pindulic Nicholas E	09.110568.3G	HRP Corp
09.117708.11B	Facen Henry	09.110727.19G	Prass Avis C Etal	09.110572.4G	HRP Corp
09.119313.91B	Fernandez Carlos Etal	09.117663.86C	Punter Richard & Sarah	09.110573.4H	HRP Corp
09.116531.50B	Garcla Alan F Etal	09.119999.16D	Rappe Randy & Dana A	09.110574.4I	HRP Corp
09.110937.25I	George Patrick S Etux	09.110947	Richards Emmanuel H Jr & Gloria	09.110575.5F	HRP Corp
09.110571.4F	Gilbert Nancy P Etal	09.115735.53A	Richardson Charles	09.110577.5G	HRP Corp
09.116485.34D	Godwin James E & Willie Mae	09.119862	Robertson Varinia Etal	09.110579.5I	HRP Corp
09.117415.B10	Grant Luchda Etal	09.116481.33C	Robertson Alma Etal	09.110625.6F	HRP Corp
09.115742.60A	Griffin Ronald T Etal	09.116560.59D	Ruggiero Joseph A Sr & Margare	09.110626.6G	HRP Corp
09.116553.57C	Gundel Frederick W Etal	09.3G.2.1-20D	Ryan Michael J	09.110627.6H	HRP Corp
09.115715.33A	Hamis Joan C Etal	09.116482.33D	Samuel Deborah Etal	09.110628.6I	HRP Corp
09.110934.25F	Hayden Georgia S Etal	09.116604.72C	Sanlago Ivan Etal	09.110629.7F	HRP Corp
09.3G.2.1-23D	Henriquez Lascelles & Romella	09.117697.81C	Schwartz Daniel S & Beverly C	09.110630.7G	HRP Corp
09.115725.43A	Holmsd John B & Margaret	09.116532.50C	Shumansky Thomas S & Edith	09.110631.7H	HRP Corp
09.119527.90B	Huber William B	09.3G.2.1-18A	Silvera Winston G	09.110632.7I	HRP Corp
09.116566.61D	Isaac Eugene & Carole	09.3G.2.1-18C	Simon Jan G & Jane E	09.110633.8F	HRP Corp

Parcel Ownership					
Parcel	Ownership	Parcel	Ownership	Parcel	Ownership
09.110635.8H	HRP Corp	09.110764.26H	HRP Corp	09.112680.U3433	HRP Corp
09.110636.8I	HRP Corp	09.110765.26I	HRP Corp	09.112681.U3434	HRP Corp
09.110637.9F	HRP Corp	09.110766.27F	HRP Corp	09.112682.U3435	HRP Corp
09.110638.9G	HRP Corp	09.110767.27G	HRP Corp	09.112683.U3436	HRP Corp
09.110639.9H	HRP Corp	09.110768.27H	HRP Corp	09.112688.U3441	HRP Corp
09.110640.9I	HRP Corp	09.110769.27I	HRP Corp	09.112689.U3442	HRP Corp
09.110641.10F	HRP Corp	09.110770.28F	HRP Corp	09.112690.U3443	HRP Corp
09.110642.10G	HRP Corp	09.110771.28G	HRP Corp	09.112691.U3444	HRP Corp
09.110643.10H	HRP Corp	09.110772.28H	HRP Corp	09.112692.U3445	HRP Corp
09.110644.10I	HRP Corp	09.110773.28I	HRP Corp	09.112693.U3446	HRP Corp
09.110645.11F	HRP Corp	09.110774.29F	HRP Corp	09.112694.U3447	HRP Corp
09.110646.11G	HRP Corp	09.110775.29G	HRP Corp	09.112695.U3448	HRP Corp
09.110647.11H	HRP Corp	09.110776.29H	HRP Corp	09.112696.U3449	HRP Corp
09.110699.12G	HRP Corp	09.110778.30F	HRP Corp	09.112697.U3450	HRP Corp
09.110700.12H	HRP Corp	09.110779.30G	HRP Corp	09.112698.U3451	HRP Corp
09.110701.12I	HRP Corp	09.110780.30H	HRP Corp	09.112699.U3452	HRP Corp
09.110702.13F	HRP Corp	09.110781.30I	HRP Corp	09.112700.U3453	HRP Corp
09.110703.13G	HRP Corp	09.110782.31F	HRP Corp	09.112701.U3454	HRP Corp
09.110704.13H	HRP Corp	09.110783.31G	HRP Corp	09.112706.U3459	HRP Corp
09.110705.13I	HRP Corp	09.110784.31H	HRP Corp	09.112708.U3461	HRP Corp
09.110706.14F	HRP Corp	09.110785.31I	HRP Corp	09.112709.U3462	HRP Corp
09.110707.14G	HRP Corp	09.110899.23G	HRP Corp	09.112710.U3509	HRP Corp
09.110708.14H	HRP Corp	09.110900.21I	HRP Corp	09.112711.U3510	HRP Corp
09.110709.14I	HRP Corp	09.110901.12F	HRP Corp	09.112712.U3511	HRP Corp
09.110711.15G	HRP Corp	09.110902.3H	HRP Corp	09.112713.U3512	HRP Corp
09.110713.15I	HRP Corp	09.110923.32F	HRP Corp	09.112714.U3513	HRP Corp
09.110714.16F	HRP Corp	09.110936.25H	HRP Corp	09.112715.U3514	HRP Corp
09.110715.16G	HRP Corp	09.110939.32G	HRP Corp	09.112716.U3515	HRP Corp
09.110716.16H	HRP Corp	09.110940.32H	HRP Corp	09.112717.U3516	HRP Corp
09.110717.16I	HRP Corp	09.110941.32I	HRP Corp	09.112718.U3517	HRP Corp
09.110719.17G	HRP Corp	09.110946	HRP Corp	09.112719.U3518	HRP Corp
09.110720.17H	HRP Corp	09.110968	HRP Corp	09.112720.U3519	HRP Corp
09.110721.17I	HRP Corp	09.112648.U3401	HRP Corp	09.112721.U3520	HRP Corp
09.110723.18G	HRP Corp	09.112649.U3402	HRP Corp	09.112722.U3521	HRP Corp
09.110724.18H	HRP Corp	09.112650.U3403	HRP Corp	09.112723.U3522	HRP Corp
09.110726.19F	HRP Corp	09.112651.U3404	HRP Corp	09.112724.U3523	HRP Corp
09.110728.19H	HRP Corp	09.112652.U3405	HRP Corp	09.112725.U3524	HRP Corp
09.110729.19I	HRP Corp	09.112653.U3406	HRP Corp	09.112726.U3525	HRP Corp
09.110730.20F	HRP Corp	09.112654.U3407	HRP Corp	09.112727.U3526	HRP Corp
09.110731.20G	HRP Corp	09.112655.U3408	HRP Corp	09.112728.U3527	HRP Corp
09.110732.20H	HRP Corp	09.112656.U3409	HRP Corp	09.112729.U3528	HRP Corp
09.110733.20I	HRP Corp	09.112657.U3410	HRP Corp	09.112733.U3412	HRP Corp
09.110734.21F	HRP Corp	09.112658.U3411	HRP Corp	09.113376	HRP Corp
09.110735.21G	HRP Corp	09.112660.U3413	HRP Corp	09.113377	HRP Corp
09.110736.21H	HRP Corp	09.112661.U3414	HRP Corp	09.113378	HRP Corp
09.110738.22F	HRP Corp	09.112662.U3415	HRP Corp	09.113379	HRP Corp
09.110739.22G	HRP Corp	09.112663.U3416	HRP Corp	09.113380	HRP Corp
09.110740.22H	HRP Corp	09.112668.U3421	HRP Corp	09.113381	HRP Corp
09.110741.22I	HRP Corp	09.112669.U3422	HRP Corp	09.113382	HRP Corp
09.110742.23F	HRP Corp	09.112670.U3423	HRP Corp	09.113383	HRP Corp
09.110744.23H	HRP Corp	09.112671.U3424	HRP Corp	09.113384	HRP Corp
09.110745.23I	HRP Corp	09.112672.U3425	HRP Corp	09.113385	HRP Corp
09.110746.24F	HRP Corp	09.112673.U3426	HRP Corp	09.113386	HRP Corp
09.110747.24G	HRP Corp	09.112675.U3428	HRP Corp	09.113387	HRP Corp
09.110748.24H	HRP Corp	09.112676.U3429	HRP Corp	09.113435.U3427	HRP Corp
09.110749.24I	HRP Corp	09.112677.U3430	HRP Corp	09.115716.34A	HRP Corp
09.110752.24F	HRP Corp	09.112678.U3431	HRP Corp	09.115717.35A	HRP Corp
09.110763.26G	HRP Corp	09.112679.U3432	HRP Corp	09.115719.37A	HRP Corp

Parcel Ownership					
Parcel	Ownership	Parcel	Ownership	Parcel	Ownership
09.115720.38A	HRP Corp	09.116537.52B	HRP Corp	09.119311.68C	HRP Corp
09.115721.39A	HRP Corp	09.116538.52C	HRP Corp	09.119312.68D	HRP Corp
09.115727.45A	HRP Corp	09.116539.52D	HRP Corp	09.119314.91C	HRP Corp
09.115730.48A	HRP Corp	09.116540.53B	HRP Corp	09.119315.91D	HRP Corp
09.115731.49A	HRP Corp	09.116542.53D	HRP Corp	09.119317.67C	HRP Corp
09.115732.50A	HRP Corp	09.116547.55C	HRP Corp	09.119318.67D	HRP Corp
09.115734.52A	HRP Corp	09.116548.55D	HRP Corp	09.119321.82D	HRP Corp
09.115736.54A	HRP Corp	09.116554.57D	HRP Corp	09.119528.90C	HRP Corp
09.115738.56A	HRP Corp	09.116556.58C	HRP Corp	09.119529.90D	HRP Corp
09.115740.58A	HRP Corp	09.116557.58D	HRP Corp	09.119638.15B	HRP Corp
09.115741.59A	HRP Corp	09.116561.60B	HRP Corp	09.119639.15C	HRP Corp
09.115743.61A	HRP Corp	09.116562.60C	HRP Corp	09.119640.15D	HRP Corp
09.115744.62A	HRP Corp	09.116564.61B	HRP Corp	09.119692.77B	HRP Corp
09.115745.63A	HRP Corp	09.116569.62D	HRP Corp	09.119693.77C	HRP Corp
09.115746.64A	HRP Corp	09.116570.63B	HRP Corp	09.119694.77D	HRP Corp
09.115747.65A	HRP Corp	09.116571.63C	HRP Corp	09.119695.78B	HRP Corp
09.115748.66A	HRP Corp	09.116572.63D	HRP Corp	09.119696.78C	HRP Corp
09.115750.68A	HRP Corp	09.116574.64C	HRP Corp	09.119719.9D	HRP Corp
09.115751.69A	HRP Corp	09.116575.64D	HRP Corp	09.119830.83B	HRP Corp
09.116480.33B	HRP Corp	09.116582.65B	HRP Corp	09.119836.83C	HRP Corp
09.116483.34B	HRP Corp	09.116583.65C	HRP Corp	09.119837.83D	HRP Corp
09.116486.35B	HRP Corp	09.116584.65D	HRP Corp	09.119838.95B	HRP Corp
09.116487.35C	HRP Corp	09.116585.65B	HRP Corp	09.119839.95C	HRP Corp
09.116489.36B	HRP Corp	09.116586.66C	HRP Corp	09.119850	HRP Corp
09.116490.36C	HRP Corp	09.116587.66D	HRP Corp	09.119851	HRP Corp
09.116491.36D	HRP Corp	09.116590.67D	HRP Corp	09.119852	HRP Corp
09.116494.37D	HRP Corp	09.116591.68B	HRP Corp	09.119853	HRP Corp
09.116495.38B	HRP Corp	09.116593.68D	HRP Corp	09.119855	HRP Corp
09.116496.38C	HRP Corp	09.116595.69C	HRP Corp	09.119856	HRP Corp
09.116498.39B	HRP Corp	09.116596.69D	HRP Corp	09.119857	HRP Corp
09.116501.40B	HRP Corp	09.116598.70C	HRP Corp	09.119858	HRP Corp
09.116502.40C	HRP Corp	09.116600.71B	HRP Corp	09.119860	HRP Corp
09.116503.40D	HRP Corp	09.116601.71C	HRP Corp	09.119861	HRP Corp
09.116504.41B	HRP Corp	09.116602.71D	HRP Corp	09.119863	HRP Corp
09.116505.41C	HRP Corp	09.116603.72B	HRP Corp	09.119865	HRP Corp
09.116506.41D	HRP Corp	09.116605.72D	HRP Corp	09.119867	HRP Corp
09.116507.42B	HRP Corp	09.117417.D10	HRP Corp	09.119868	HRP Corp
09.116508.42C	HRP Corp	09.117690.80A	HRP Corp	09.119870	HRP Corp
09.116509.42D	HRP Corp	09.117691.80B	HRP Corp	09.119872	HRP Corp
09.116510.43B	HRP Corp	09.117694.80C	HRP Corp	09.119875	HRP Corp
09.116511.43C	HRP Corp	09.117695.81A	HRP Corp	09.119877	HRP Corp
09.116514.44C	HRP Corp	09.117696.81B	HRP Corp	09.119878	HRP Corp
09.116515.44D	HRP Corp	09.117699.89A	HRP Corp	09.119879	HRP Corp
09.116516.45B	HRP Corp	09.117705.86A	HRP Corp	09.119880	HRP Corp
09.116517.45C	HRP Corp	09.117707.11A	HRP Corp	09.119881	HRP Corp
09.116518.45D	HRP Corp	09.117854.13B	HRP Corp	09.119882	HRP Corp
09.116519.46B	HRP Corp	09.117859.12B	HRP Corp	09.119883	HRP Corp
09.116520.46C	HRP Corp	09.117860.12C	HRP Corp	09.119884	HRP Corp
09.116521.46D	HRP Corp	09.117861.73B	HRP Corp	09.119885	HRP Corp
09.116523.47C	HRP Corp	09.117862.86B	HRP Corp	09.119886	HRP Corp
09.116525.48B	HRP Corp	09.117864.89B	HRP Corp	09.119887	HRP Corp
09.116526.48C	HRP Corp	09.117867.11C	HRP Corp	09.119888	HRP Corp
09.116528.49B	HRP Corp	09.117868.89C	HRP Corp	09.119889	HRP Corp
09.116530.49D	HRP Corp	09.117869.73C	HRP Corp	09.119890	HRP Corp
09.116533.50D	HRP Corp	09.119304.94B	HRP Corp	09.119891	HRP Corp
09.116534.51B	HRP Corp	09.119305.94C	HRP Corp	09.119892	HRP Corp
09.116535.51C	HRP Corp	09.119308.96C	HRP Corp	09.119905	HRP Corp
09.116536.51D	HRP Corp	09.119310.88B	HRP Corp	09.119983.98	HRP Corp

		Parcel Ownership			
Parcel	Ownership	Parcel	Ownership	Parcel	Ownership
09.119986.14D	HRP Corp	09.90257.U4404	HRP Corp	09.90315.U4462	HRP Corp
09.119988.16B	HRP Corp	09.90258.U4405	HRP Corp	09.90316.U4463	HRP Corp
09.119989.16C	HRP Corp	09.90259.U4406	HRP Corp	09.90317.U4464	HRP Corp
09.3G.2.1-17A	HRP Corp	09.90260.U4407	HRP Corp	09.90318.U4465	HRP Corp
09.3G.2.1-17B	HRP Corp	09.90261.U4408	HRP Corp	09.90319.U4466	HRP Corp
09.3G.2.1-18B	HRP Corp	09.90262.U4409	HRP Corp	09.90320.U4467	HRP Corp
09.3G.2.1-19A	HRP Corp	09.90263.U4410	HRP Corp	09.90321.U4468	HRP Corp
09.3G.2.1-20A	HRP Corp	09.90264.U4411	HRP Corp	09.90322.U4469	HRP Corp
09.3G.2.1-22A	HRP Corp	09.90265.U4412	HRP Corp	09.90323.U4470	HRP Corp
09.3G.2.1-22B	HRP Corp	09.90266.U4413	HRP Corp	09.90324.U4471	HRP Corp
09.3G.2.1-22C	HRP Corp	09.90267.U4414	HRP Corp	09.90325.U4472	HRP Corp
09.3G.2.1-1	HRP Corp	09.90268.U4415	HRP Corp	09.90326.U4473	HRP Corp
09.3G.2.1-10	HRP Corp	09.90269.U4416	HRP Corp	09.90327.U4474	HRP Corp
09.3G.2.1-11	HRP Corp	09.90270.U4417	HRP Corp	09.90328.U4475	HRP Corp
09.3G.2.1-13	HRP Corp	09.90271.U4418	HRP Corp	09.90329.U4476	HRP Corp
09.3G.2.1-16	HRP Corp	09.90272.U4419	HRP Corp	09.90330.U4477	HRP Corp
09.3G.2.1-2	HRP Corp	09.90273.U4420	HRP Corp	09.90331.U4478	HRP Corp
09.3G.2.1-26	HRP Corp	09.90274.U4421	HRP Corp	09.90332.U4479	HRP Corp
09.3G.2.1-28	HRP Corp	09.90275.U4422	HRP Corp	09.90333.U4480	HRP Corp
09.3G.2.1-30	HRP Corp	09.90276.U4423	HRP Corp	09.90334.U4481	HRP Corp
09.3G.2.1-31	HRP Corp	09.90277.U4424	HRP Corp	09.90335.U4482	HRP Corp
09.3G.2.1-5	HRP Corp	09.90278.U4425	HRP Corp	09.90336.U4483	HRP Corp
09.3G.2.1-6	HRP Corp	09.90279.U4426	HRP Corp	09.90337.U4484	HRP Corp
09.3G.2.1-7	HRP Corp	09.90280.U4427	HRP Corp	09.90338.U4485	HRP Corp
09.3G.2.1-73	HRP Corp	09.90281.U4428	HRP Corp	09.90339.U4486	HRP Corp
09.3G.2.1-74	HRP Corp	09.90282.U4429	HRP Corp	09.90340.U4487	HRP Corp
09.3G.2.1-76	HRP Corp	09.90283.U4430	HRP Corp	09.90341.U4488	HRP Corp
09.3G.2.1-78	HRP Corp	09.90284.U4431	HRP Corp	09.90342.U4489	HRP Corp
09.3G.2.1-79	HRP Corp	09.90285.U4432	HRP Corp	09.90343.U4490	HRP Corp
09.3G.2.1-8	HRP Corp	09.90286.U4433	HRP Corp	09.90344.U4491	HRP Corp
09.3G.2.1-80	HRP Corp	09.90287.U4434	HRP Corp	09.90345.U4492	HRP Corp
09.3G.2.1-81	HRP Corp	09.90288.U4435	HRP Corp	09.90346.U4493	HRP Corp
09.3G.2.1-83	HRP Corp	09.90289.U4436	HRP Corp	09.90347.U4494	HRP Corp
09.3G.2.1-84	HRP Corp	09.90290.U4437	HRP Corp	09.90348.U4495	HRP Corp
09.3G.2.1-86	HRP Corp	09.90291.U4438	HRP Corp	09.90349.U4496	HRP Corp
09.3G.2.1-87	HRP Corp	09.90292.U4439	HRP Corp	09.90350.U4497	HRP Corp
09.3G.2.1-88	HRP Corp	09.90293.U4440	HRP Corp	09.90351.U4498	HRP Corp
09.3G.2.1-89	HRP Corp	09.90294.U4441	HRP Corp	09.90352.U4499	HRP Corp
09.3G.2.1-91	HRP Corp	09.90295.U4442	HRP Corp	09.90353.U4500	HRP Corp
09.3G.2.1-92	HRP Corp	09.90296.U4443	HRP Corp	09.90354.U4501	HRP Corp
09.3G.2.1-93	HRP Corp	09.90297.U4444	HRP Corp	09.90355.U4502	HRP Corp
09.3G.2.1-95	HRP Corp	09.90298.U4445	HRP Corp	09.90356.U4503	HRP Corp
09.3G.2.1-96	HRP Corp	09.90299.U4446	HRP Corp	09.90357.U4504	HRP Corp
09.88147.75B	HRP Corp	09.90300.U4447	HRP Corp	09.90358.U4505	HRP Corp
09.88148.75C	HRP Corp	09.90301.U4448	HRP Corp	09.90359.U4506	HRP Corp
09.88149.75D	HRP Corp	09.90302.U4449	HRP Corp	09.90360.U4507	HRP Corp
09.88150.76B	HRP Corp	09.90303.U4450	HRP Corp	09.90361.U4508	HRP Corp
09.88152.76D	HRP Corp	09.90304.U4451	HRP Corp	09.90362.U4509	HRP Corp
09.88153.78D	HRP Corp	09.90305.U4452	HRP Corp	09.90363.U4510	HRP Corp
09.88154.84B	HRP Corp	09.90306.U4453	HRP Corp	09.90364.U4511	HRP Corp
09.88155.84C	HRP Corp	09.90307.U4454	HRP Corp	09.90365.U4512	HRP Corp
09.88157.85B	HRP Corp	09.90308.U4455	HRP Corp	09.90366.U4513	HRP Corp
09.88158.85C	HRP Corp	09.90309.U4456	HRP Corp	09.90367.U4514	HRP Corp
09.88159.85D	HRP Corp	09.90310.U4457	HRP Corp	09.90368.U4515	HRP Corp
09.90253.U4400	HRP Corp	09.90311.U4458	HRP Corp	09.90346.59C	HRP Corp
09.90254.U4401	HRP Corp	09.90312.U4459	HRP Corp	09.3.1.2-2	HRP Corp
09.90255.U4402	HRP Corp	09.90313.U4460	HRP Corp	09.111140	HRP Corp
09.90256.U4403	HRP Corp	09.90314.U4461	HRP Corp	09.3.1.7	HRP Corp

Parcel Ownership	
Parcel	Ownership
09.3.1.9	HRP Corp
09.3G.2.1	HRP Corp
09.111141	HRP Corp
09.3G.2.1-18D	HRP Corp & D/B/A Fairway Villas
09.110422.93D	HRP Corp A/B/A Fairway Villas
09.116493.37C	HRP Corp D/B/A
09.3G.2.1-23A	HRP Corp D/B/A Fairway Villas
09.115753.71A	HRP Corp D/B/A Fairway Villas
09.110710.15F	HRP Corp DBA Fairway Villas
09.110935.25G	HRP Corp DBA Fairway Villas
09.116558.59B	HRP Corp DBA Fairway Villas
09.3G.2.1-27	HRP Corp DBA Fairway Villas
09.117700.73A	HRP Corp DBA Sleepy Hollow
09.3G.2.1-32	HRP Corp D/B/A Fairway Villas
09.3G.2.1-4	HRP Corporation
09.4.1.73	HRP Corporation
09.116555.58B	HRP DBA Sleepy Hollow Far



PROPOSAL FOR PROFESSIONAL VALUATION SERVICES

Appraisal Assignment

DATE OF AGREEMENT: 10/20/2023

PARTIES TO AGREEMENT:

Client:		Appraiser:	
<i>Client Name</i>	Cindy Lee Treible, Chief Assessor/Tax Claim Director	<i>Appraiser Name</i>	Richard J. Drzewiecki, MAI, CPE
<i>Client Company</i>	Monroe County Board of Assessment	<i>Appraiser Company</i>	Appraisal & Marketing Associates, Inc.
<i>Address</i>	One Quaker Plaza, Rm 102	<i>Address</i>	875 N. 4 th Street
<i>City, State, Zip</i>	Stroudsburg, PA 18360	<i>City, State, Zip</i>	Sunbury, PA 17801
<i>Phone</i>	(570) 517-3133	<i>Phone</i>	(570) 988-1900
<i>Fax</i>	(570) 517-3854	<i>Fax</i>	(570) 988-1923
<i>Email</i>	ctreible@monroecounty.pa.gov	<i>Email</i>	richard@amaincpa.com

Client hereby engages Appraiser to complete an appraisal assignment as follows:

PROPERTY IDENTIFICATION

Exploria Office

1008 Sand Hill Road, East Stroudsburg, Middle Smithfield Township, Monroe County, Pennsylvania

Parcel # 09.4.1.102-1

Deed Book 2413, Page 3177

Property Owner: Hara Corporation

PROPERTY TYPE

Office building containing approximately 52,540 square feet on approximately 10.35 acres of land

INTEREST VALUED

Fee Simple

INTENDED USERS

Client and any court with jurisdiction over the appeal

Note: No other users are intended by Appraiser. Appraiser shall consider the intended users when determining the level of detail to be provided in the Appraisal Report.

INTENDED USE

To assist Client in the review of the real estate tax assessed value of the property.

TYPE OF VALUE

Market value for Pennsylvania tax assessment appeal purposes, Buhl

DATE OF VALUE

Retrospective as of date of tax appeal filed, Subsequent Dates as required

HYPOTHETICAL CONDITIONS, EXTRAORDINARY ASSUMPTIONS

We will complete this report with the extraordinary assumption that no significant changes have occurred to the property between the effective date of the appraisal and our date of inspection.

APPLICABLE REQUIREMENTS OTHER THAN THE UNIFORM STANDARDS OF PROFESSIONAL APPRAISAL PRACTICE (USPAP)

The Code of Professional Ethics and Standards of Professional Appraisal Practice of the Appraisal Institute

ANTICIPATED SCOPE OF WORK**Site visit**

Interior and exterior observation, on-site

Valuation approaches

Sales comparison approach / Income approach / Cost Approach – As applicable

Note: Appraiser shall use all approaches necessary to develop a credible opinion of value.

APPRAISAL REPORT**Report option**

Appraisal Report

Form or format:

Narrative

CONTACT FOR PROPERTY ACCESS, IF APPLICABLE

To be provided by client

DELIVERY DATE

If engaged within the next 10 days, the appraisal will be completed by January 30, 2024. If requested data is not provided within the timeframe allotted, I reserve the right to extend the due date.

DELIVERY METHOD

E-mail

PAYMENT TO APPRAISAL FIRM

\$3,500

Term: 2/10 Net 30 days. Any fee remaining unpaid 30 days following delivery of the report will be subject to a late payment charge of 1.5 percent per month or the appropriate legal limit.

RETAINER REQUIRED

A retainer to bind the acceptance of this proposal is waived.

TESTIMONY AT COURT OR OTHER PROCEEDINGS

Unless otherwise stated in this Agreement, Client agrees that Appraiser's assignment pursuant to this Agreement shall not include the Appraiser's participation in or preparation for, whether voluntarily or pursuant to subpoena, any oral or written discovery, sworn testimony in a judicial, arbitration or administrative proceeding, or attendance at any judicial, arbitration, or administrative proceeding relating to this assignment.

FEES ASSOCIATED WITH LITIGATION

Should my expert testimony be required for court time, an additional fee in the amount of \$400 per hour will be required for litigation (minimum 4 hours). Any conferences or meetings prior to the trial date will be billed at \$250 per hour.

All expenses including mileage, accommodations or other expenses will be individually billed. Preparation time will be necessary prior to testimony, including re-inspection of subject property and comparable sales immediately before testimony as required.

APPRAISER INDEPENDENCE

Appraiser cannot agree to provide a value opinion that is contingent on a predetermined amount. Appraiser cannot guarantee the outcome of the assignment in advance. Appraiser cannot insure that the opinion of value developed as a result of this Assignment will serve to facilitate any specific objective by Client or others or advance any particular cause. Appraiser's opinion of value will be developed competently and with independence, impartiality and objectivity.

EXPIRATION OF AGREEMENT

This Agreement is valid only if signed by both Appraiser and Client within 30 days of the Date of Agreement specified.

PROPOSED IMPROVEMENTS

None – property to be valued "as is"

PROPERTIES UNDER CONTRACT FOR SALE

If the property appraised is currently under contract for sale, Client shall provide to Appraiser a copy of said contract including all addenda.

CONFIDENTIALITY

Appraiser shall not provide a copy of the written Appraisal Report to, or disclose the results of the appraisal prepared in accordance with this Agreement with, any party other than Client, unless

Client authorizes, except as stipulated in the Confidentiality Section of the ETHICS RULE of the Uniform Standards of Professional Appraisal Practice (USPAP).

CHANGES TO AGREEMENT

Any changes to the assignment as outlined in this Agreement shall necessitate a new Agreement. The identity of the client, intended users, or intended use; the date of value; type of value; or property appraised cannot be changed without a new Agreement.

CANCELLATION

Client may cancel this Agreement at any time prior to the Appraiser's delivery of the Appraisal Report upon written notification to the Appraiser. Client shall pay Appraiser for work completed on assignment prior to Appraiser's receipt of written cancellation notice, unless otherwise agreed upon by Appraiser and Client in writing.

NO THIRD PARTY BENEFICIARIES

Nothing in this Agreement shall create a contractual relationship between the Appraiser or the Client and any third party, or any cause of action in favor of any third party. This Agreement shall not be construed to render any person or entity a third party beneficiary of this Agreement, including, but not limited to, any third parties identified herein.

USE OF EMPLOYEES OR INDEPENDENT CONTRACTORS

Appraiser may use employees or independent contractors at Appraiser's discretion to complete the assignment, unless otherwise agreed by the parties. Notwithstanding, Appraiser shall sign the written Appraisal Report and take full responsibility for the services provided as a result of this Agreement. Independent contractors may include mineral valuation experts or timber valuation experts. Upon clients approval we will engage the required expert. All costs incurred will be the responsibility of the client.

GOVERNING LAW & JURISDICTION

The interpretation and enforcement of this Agreement shall be governed by the laws of the state in which the Appraiser's principal place of business is located, exclusive of any choice of law rules.

SERVICES NOT PROVIDED

The fees set forth in this Agreement apply to the appraisal services rendered by Appraiser as set forth in this Agreement. Unless otherwise specified herein, Appraiser's services for which the fees in this Agreement apply shall not include meetings with persons other than Client or Client's agents or professional advisors; Appraiser's deposition(s) or testimony before judicial, arbitration or administrative tribunals; or any preparation associated with such depositions or testimony.

ITEMS NECESSARY BEFORE STARTING ASSIGNMENT

Upon engagement of this assignment, I will develop a detailed list of required items to complete the appraisal assignment. Please feel free to provide any additional data you would like us to consider during this appraisal assignment. It is essential that data is provided at the beginning of the assignment to avoid delays. Any data provided at a later date may result in an extension of the completion time and has the potential for additional fees. We will work with you to collect any necessary.

Our work will commence upon receipt of a signed copy of this engagement letter and requested data.

If requested data is not provided within the timeframe allotted, we reserve the right to extend the due date. Please understand that our work does not begin until we receive the requested data. It is your responsibility to see that we received this information because often times opposing counsel and their clients stall the process or object to providing the information and we are powerless to obtain it. The data requested is necessary to develop an opinion of market value for this property and is normal, typical, and customary for property owners to produce this information.

By Appraiser

By Client

10/20/2023

Date

Date



Richard J. Drzewiecki, MAI, CPE
President
PA Certified General Appraiser GA000156L
Appraisal & Marketing Associates, Inc.

Cindy Lee Treible
Chief Assessor/Tax Claim Director



East Stroudsburg Area School District

Creating the Future!



Carl T. Secor Administration Center

50 Vine Street
East Stroudsburg, PA 18301
Phone: (570) 424-8500 - Fax (570) 424-5646
www.esasd.net

Dr. William R. Riker
Superintendent

Dr. William Vitulli
Assistant Superintendent for District
Programs

Mr. Brian D. Baddick
Assistant Superintendent for Pupil Services

Mr. Peter T. Bard
Chief Financial Officer

----- Forwarded message -----

From: **Denise Hignight** <dhignight@cnresource.com>

Date: Tue, Oct 31, 2023 at 2:28 PM

Subject: Resource Management Summary - EAST STROUDSBURG AREA SCHOOL
DISTRICT

To: melissa-collevechio@esasd.net <melissa-collevechio@esasd.net>

Hello,

We have wrapped up the resource management portion of the USDA Administrative Review, and we wanted to send you a summary of the results for this section. All review comments have also been documented in the review in PEARS. If you have any questions concerning the resource management results, please let me know.

Findings

The following areas require corrective action. Please submit the corrective action responses via email by **Friday, November 10, 2023**. The sponsor access in PEARS has not yet been opened, but the responses submitted via email will be uploaded to PEARS and the resource management findings can be resolved prior to the on-site review. If you will not be able to meet the 11/10/23 deadline, please let me know.

1. **RMCR – Nonprofit School Food Svc Acct – Question 9 (Bad Debt Expense):** The SFA encumbered bad debt from unpaid student meal accounts and did not restore operating losses to the nonprofit school food service account. As of June 30, 2023, the SFA had unpaid meal balances totaling \$29,883. Although the SFA stated they have not yet classified any balances as uncollectable, per PDE memo 12071 – “Food Service Account - Student Debt,”

The East Stroudsburg Area School District hires only individuals legally authorized to work in the United States and does not discriminate on the basis of race, color, national origin, gender, religion, age or disability in the admission of, access to, or in the provision of services, programs or employment. 9/19/07

negative student meal balances cannot be carried forward more than one year. It was determined all negative balances were rolled forward from SY 21-22 or earlier, as the SFA operated a non-pricing program during SY 22-23, and they do not allow charging for nonprogram food sales.

Per 2 CFR 200.426, bad debts (debts which have been determined to be uncollectable), including losses (whether actual or estimated) arising from uncollectable accounts and other claims, are unallowable. Related collection costs, and related legal costs, arising from such debts after they have been determined to be uncollectable are also unallowable.

The food service fund must be repaid for the unpaid meal balances once the PDE and district criteria for bad debt expense is met. The district's general fund can choose to continue trying to collect on the unpaid meal balances, but the food service fund must be repaid for the balances that are carried forward more than one year. It is highly recommended that the SFA adds a bad debt clause to their unpaid meal balance policy. The policy should address the criteria for when a delinquent meal account is classified as bad debt, and how the bad debt expense must be repaid to the nonprofit school food service account from nonfederal funds.

Required Corrective Action:

1. **Provide documentation showing the SFA has repaid the nonprofit school food service account for the bad debt expense.**
2. **Provide a statement of understanding that unpaid meal balances cannot be carried forward more than one year, and that non-federal funds must be used to restore the operating losses to the nonprofit school food service account.**
3. Explain the internal controls that have been implemented to ensure bad debt expense is correctly identified and repaid to the nonprofit school food service account.
4. Provide the name(s) and title(s) of the SFA representative(s) that will be responsible for ensuring bad debt expense is correctly identified and repaid to the nonprofit school food service account.

CONTRACT FOR SCHOOL NURSING SERVICES

This AGREEMENT is made and entered into this 28th day of August 2023, by **BAYADA Home Health Care, Inc.**, with a service office located at 3565 Route 611, Suite 100, Bartonsville, Pennsylvania 18321, (hereinafter referred to as **BAYADA**) and **East Stroudsburg Area School District** located at 50 Vine Street, East Stroudsburg, Pennsylvania 18301 (hereinafter referred to as **SCHOOL**).

BAYADA is a Home Care Agency, licensed to provide services in the states where care is rendered, and **SCHOOL** has identified a need for a nurse to provide basic nursing care to its students.

WHEREAS it is the desire of both parties to make provision for nursing services, to include any setting where student is receiving educational services, in accordance with the terms of this Agreement.

THEREFORE, in consideration for the mutual covenants expressed herein, **BAYADA** and **SCHOOL** agree to the terms and conditions outlined herein:

I. RESPONSIBILITIES OF BAYADA

- A. Qualifications of Personnel. The Nurse supplied by **BAYADA** shall be a Registered Nurse (RN) or Licensed Practical Nurse (LPN) who shall hold a current license, registration or certification as requested by the **SCHOOL** district and shall provide services pursuant to the applicable state laws.
- B. Personnel Records Inspection. **BAYADA** shall make available for inspection, upon the request of **SCHOOL**, the personnel files of its nurse who is providing onsite services. The contents of such file will include:
 - 1. Verification of current licensure or certification as applicable; and
 - 2. Completed application for employment or resume; and
 - 3. Verified references; and
 - 4. Evidence of annual performance evaluation; and
 - 5. A criminal record check, conducted upon hire, if required by state law; and
 - 6. Evidence of at least one, annual in-service education or training in accordance with applicable state regulations.
 - 7. Completed and Verified Sexual Misconduct/Child Abuse Disclosure forms.
 - 8. Attestation of employee or vaccination or exemption status where applicable.
- C. Service. **BAYADA** shall provide an RN/LPN to **SCHOOL** per **SCHOOL's** request. The RN/LPN will provide basic nursing services to **SCHOOL's** students currently attending schools located within **SCHOOL's** district and during FIELD TRIPS. **SCHOOL** acknowledges and understands that **BAYADA** cannot guarantee services. All services will be provided subject to the availability of a qualified nurse. Upon execution of this Agreement, **SCHOOL** will provide **BAYADA** with a schedule of the **SCHOOL** calendar including all scheduled days off.
- D. Place of Performance. **BAYADA** will provide services primarily at schools located within the **SCHOOL's** district. to include any setting where student is receiving educational services, in accordance with the terms of this Agreement. **SCHOOL** acknowledges and understands

that **BAYADA** cannot guarantee services. All services will be provided subject to the availability of a qualified nurse.

E. Insurance.

1. **BAYADA** shall maintain general liability and professional liability coverage for any negligent acts or omissions of **BAYADA** employees which may give rise to liability under this Agreement.
2. **BAYADA** shall maintain, at its sole expense, Workers' Compensation insurance for its employees.

F Indemnification. **BAYADA** agrees to indemnify and hold **SCHOOL** harmless with respect to all claims and expenses arising out of, or resulting from, the sole negligence or omission of **BAYADA** or its employees or agents while on assignment to **SCHOOL**.

G Equipment and Supplies. **BAYADA** will supply **BAYADA** employee with all Personal Protective Equipment (PPE).

H Payment of Personnel. **BAYADA**, as an employer, shall remain responsible for the payment of wages and other compensation, reimbursement of expenses and compliance with Federal, State and local tax withholdings, Workers' Compensation, Social Security, employment and other insurance requirements for its personnel.

- I. Policies and Procedures: **BAYADA** will follow **SCHOOL**'s policies and procedures while providing care in a school setting. **SCHOOL** will provide **BAYADA** copies of said policies and procedures to review for compliance in advance of start of care.

II. RESPONSIBILITIES OF SCHOOL

A. Payment for Services. **SCHOOL** will remain responsible to compensate **BAYADA** for services rendered pursuant to this Agreement. Section III hereunder shall govern billing terms and compensation.

B. Insurance.

1. **SCHOOL** shall maintain at its sole expense valid policies of general liability insurance, covering the negligent acts or omissions of **SCHOOL** acting through its directors, agents, employees or other personnel which may give rise to liability under this Agreement.
2. **SCHOOL** shall maintain, at its sole expense, Workers' Compensation insurance for its employees.

C. Indemnification. **SCHOOL** agrees to indemnify, defend, and hold **BAYADA** harmless with respect to any and all claims and expenses arising from, relating to, or resulting from (1) any act or omission of **SCHOOL** or its employees or agents in connection with the performance of this Agreement, (2) those acts of **BAYADA** employees while working under the direction of **SCHOOL**, its staff or its policies or procedures, or (3) any exposure to the COVID 19 virus except when the sole cause was from a **BAYADA** specific confirmed exposure.

D. Equipment and Supplies. **SCHOOL** will supply **BAYADA**'s RN/LPN with all necessary equipment, tools, materials and supplies necessary to perform services under this Agreement.

- E. Employment Status. **SCHOOL** understands and agrees that the RN/LPN is an employee of **BAYADA**, and **SCHOOL** will not attempt to solicit the RN/LPN to work privately for **SCHOOL**, without written authorization from **BAYADA**, during the term of this Agreement and for one (1) year following its termination or expiration. **SCHOOL** recognizes the recruiting, training and retention expenses that **BAYADA** encounters as an employer and acknowledges that **BAYADA** is not a placement or referral service. Should **SCHOOL** desire to hire one of **BAYADA**'s employees, **SCHOOL** agrees to provide **BAYADA** with written notice and pay a liquidated damages fee equal to four (4) months of the specific employee's annual gross salary or \$10,000.00 whichever is greater. This fee shall apply to any **BAYADA** employee **SCHOOL** wishes to hire.
- F. Compliance Program. **BAYADA** values honesty and confidentiality in all business interactions. **SCHOOL** agrees to report questionable activities involving **BAYADA**'s employees to the local office Director named below or to the Compliance Hotline at 1-866-665-4295.
- G. Orientation, Training and Supervision. **SCHOOL** will provide all necessary training prior to a nurse working independently. This includes but is not limited to:
1. Orientation to the school setting- nurses station; emergency equipment, administrative office and school geography.
 2. Training to documentation requirements including forms and filing of forms.
 3. Orientation to the general care and emergency protocols orders
 4. Orientation to all relevant associated procedures.
 5. Back up supervision or resource will be available for any questions or concern.

III. BILLING AND COMPENSATION

- A. **SCHOOL** agrees to compensate **BAYADA** at a rate of \$55.00/hour for RN/LPN services provided under this Agreement. **SCHOOL** must provide **BAYADA** with a twenty-four (24) hour cancellation notice or will be subject to charges for services requested.
- B. **BAYADA** shall forward to **SCHOOL** an itemized bill on a weekly basis.
- C. **SCHOOL** agrees to pay submitted bills within sixty (60) days of receipt. Any bill not paid within the sixty (60) day period will be considered delinquent. **BAYADA** reserves the right to pursue any collection remedies to resolve a delinquent account. **SCHOOL** agrees to reimburse **BAYADA** for all collection costs, including attorneys' fees and expenses.

IV. TERM AND TERMINATION

- A. This Agreement will come into effect beginning on **August 28, 2023** and will remain in effect through **June 30, 2024**. This Agreement may be extended upon the written consent of each party outlining the terms and time for extension.
- B. Either party may terminate this Agreement, for any reason, upon thirty (30) days prior written notice. If less than thirty (30) day advance notice of cancellation is given, a service charge of fourteen (14) days will be incurred.
- C. Either party may terminate this Agreement for cause due to the occurrence of one of the following events by giving ten (10) days prior written notice:
1. Dissolution or bankruptcy of either **BAYADA** or **SCHOOL**.

2. Failure of either **BAYADA** or **SCHOOL** to maintain the insurance coverages required hereunder.
3. Breach by **BAYADA** or **SCHOOL** of any of the material provisions in this Agreement.

V. ADDITIONAL TERMS

- A. Governing Law. This Agreement will be construed and governed in all respects according to the laws of the State of Pennsylvania.
- B. Relationship to Parties. The parties enter into this Agreement as independent contractors. Nothing contained in this Agreement will be construed to create a partnership, joint venture, agency or employment relationship between the parties.
- C. Assignment. This Agreement may not be assigned by either party, in whole or in part.
- D. Modification of Terms. No amendments or modifications to the terms of this Agreement will be binding unless evidenced in writing and signed by an authorized representative of each party hereto.
- E. Notices. Any Notice given in connection with this Agreement will be given in writing to the other party, at the party's address listed above. Any party may change its address as stated herein by giving Notice of the change of address in accordance with this Paragraph.
- F. Confidentiality. Except for acknowledging the existence of this Agreement, the parties understand and agree that the terms of this Agreement, including all payment terms, shall be kept confidential unless disclosure is required by law or the parties agree, in writing, to such disclosure. All methods and mode of conduct of business for **SCHOOL** and **BAYADA** are to be kept confidential by **SCHOOL** and **BAYADA** and not disclosed to any other party or used in part or whole without the permission of **SCHOOL** and/or **BAYADA**.
- G. Entire Agreement. This writing evidences the entire Agreement between **BAYADA** and **SCHOOL**; there are no prior written or oral promises or representations incorporated herein. Each Attachment, Fee Schedule, Exhibit or other documents referenced herein and/or attached to this Agreement are incorporated herein as if the same was set out in full in the text of this Agreement. This Agreement may be executed in two or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. Delivery of an executed signature page of this Agreement by facsimile or electronic (email) transmission shall be effective as delivery of a manually executed counterpart hereof.

Date: 11.10.2023

Nora McLaughlin BSN, RN
Nora McLaughlin, BSN, RN
Director
Signing with authority for
BAYADA Home Health Care, Inc.

Date: 11.15.2023

Mary Olszewski
Mary Olszewski
Director of Secondary Pupil Services
Signing with authority for
East Stroudsburg Area School District

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this day of November 2023, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Ana Katrina Clark (the "Contractor") of Portuguese Gifted Psychoeducational Evaluation

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

The contractor, Ana Karina Clark, will perform a bilingual gifted evaluation (Portuguese). This evaluation will consist of the following: cognitive testing, achievement testing, parent input, teacher input, review of records, and parent meeting to review results.

Location of Services:

J.T. Lambert Intermediate

Effective Date: November 20, 2023

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____
Time (Days/Hour/Other): _____
Total Cost: \$ _____

b) Fixed Rate: \$2,000.00

c) Are expenses included? ☐ YES ☒ NO
If no, please itemize:
*mileage

Budget Code: _____ Department: Pupil Services

District Initiator: Mary Olszewski

Authorization for Payment: _____ Date: _____

Purchase Order # _____

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 6th day of November, 2023, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Kitty Jones (the "Contractor") of Kit's Interactive Theater

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or controversy arising out of or relating to any interpretation, construction, performance or breach of this Agreement

SCHEDULE A

Description of Service to be performed (be specific):

Kit's Interactive Theater

One evening performance for family engagement

Mrs. Clause Holiday Show - North Pole

Parents and students will have the experience. of participating in a live theater production.

Location of Services:

Bushkill Elementary School

Multi-purpose Room

131. North School Drive

Dingmans Ferry, PA18328

Effective Date:

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____
Time (Days/Hour/Other): _____
Total Cost: \$ _____

b) Fixed Rate: \$ 850.00

c) Are expenses included? ☒ YES ☐ NO
If no, please itemize:

Budget Code: 10-3310-330-10-412-214-000-000-9192

Department: Title I Family Engagement

District Initiator: Lorin Miller, Reading Specialist

Authorization for Payment: _____ Date: _____

Purchase Order # _____



Contract Date: 11/2/23

Contact: Ms. Lorin Miller
Reading Specialist
Bushkill Elem.

lorin-miller@esasd.net

cell number: _____

131 North School Drive
Dingmans Ferry, PA 18328

<https://www.esasd.net/>

Kit's Interactive Theatre, Inc. will provide (1) program: The Mrs. Claus Holiday Show

Performance Date: December 5, 2023

Performance Time: 6:00 pm

Performance Location: same

For services rendered plus travel expenses you will pay: **\$850.00** No deposit is required with this agreement. **The balance of: \$850.00 will be paid on the day of the show.**

Bushkill Elem. School will provide a clean/private dressing room (with mirror, sink and toilet facilities-faculty bathroom is acceptable) and a clean performance space (minimal 20' wide x 12' deep) with direct access to the audience (**steps front and center if on stage – though performing on floor is best**).

- 1) **Artist will arrive @ 4:30 pm. Artist must have access to clean performance space 1 and 1/2 hours before the engagement to unload and set up.** Please advise if there is a conflict with buses
- 2) School will provide assistance loading and unloading if there is no ramp (only stairs) to building/performance space: is there a ramp into the school: yes ☐ no ☐
- 3) Artist will supply professional sound system.
- 4) **Study guides and floor plan are available on line www.kitsinteractivetheatre.com.**
- 5) In the event of necessary cancellation of a performance due to storm, accident, riot, sickness, interruption of transportation or any other "act of God" condition, neither party will be held liable and the program will be rescheduled to a mutually agreed upon date, with all the terms of this agreement still applying. If for any reason the program(s) are cancelled outright by the school within 3 weeks of performance, the school will be responsible for one half the artist's fee.

Please sign and return one copy to Kit's Interactive Theatre, Inc., within two weeks (11/16/23) to secure your engagement – otherwise the contract is regarded as null and void and date will be made available to other parties. Keep a signed copy for your records.

The foregoing is agreed to

and accepted on _____ by _____, and

Kitty Jones

(date)

Ms. Lorin Miller
Reading Specialist

Kit's Interactive Theatre, Inc.

Kitty Jones 19 Westwind Drive Monroe, NY 10950 P: 570.476.5612
www.kitsinteractivetheatre.com e: info@kitsinteractivetheatre.com

EAST STROUDSBURG AREA SCHOOL DISTRICT

Phone: (570) 424-8500 – Fax (570) 421-4968

Contract for In-District Services

Name of Provider: Kathryna A. Martocci

Employee # 30395

Date(s) of Services: 2023-24 School year

Title of Presentation/Service: Reading/Math Tutor

Purpose of Presentation/Service: Tutor student in Reading and Math

Total Time Required for Presentation/Service: 1 hour a week

Presentation/Service Facility: Lehman Intermediate School

Maximum Number of Participants: 1

Presentation/Service Rate: \$40/hour

Total Estimated Cost of Proposed Presentation/Service: \$800

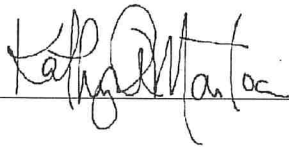
Budget Account Number to be charged: _____

Audio/Visual Equipment Needed: _____

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.
If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the provider.

Signature of Initiator: _____

Initiator sends to Provider to sign



11/14/2023

DATE

Signature of Provider: _____

Provider sends to Assistant Superintendent for Curriculum & Instruction

DATE

Approvals:

Assistant Superintendent

For Curriculum & Instruction: _____

Send to the Superintendent's Office

DATE

After Board Approved

Board Approval Date _____

Superintendent: _____

Send back to the Initiator

DATE

Upon Completion of Presentation/Service the Initiator will complete.

Comments on services _____

Total due provider _____ Approved for payment _____

Initiator will distribute the copies:

- ☐ Business Office (payroll) for payment
- ☐ Human Resources – Place in Presenter's File
- ☐ Staff Development Secretary
- ☐ Initiator
- ☐ Provider

EAST STROUDSBURG AREA SCHOOL DISTRICT

Phone: (570) 424-8500 – Fax (570) 421-4968

Contract for In-District Services

Name of Provider: Rachel Meola

Employee # **4962**

Date(s) of Services: December 7, 2023

Title of Presentation/Service: JM Hill Elementary Winter Concert- Directed by Emily Reagan

Purpose of Presentation/Service: Piano Accompanist

Total Time Required for Presentation/Service: 1 hour Performance/Rehearsal

Presentation/Service Facility: JTL Intermediate School

Maximum Number of Participants: 63

Presentation/Service Rate: \$150

Total Estimated Cost of Proposed Presentation/Service: \$150

Budget Account Number to be charged: JM Hill Vocal General:

10-1110-610-000-10-213-121-000-0000

Audio/Visual Equipment Needed: N/A

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.
If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the provider.

Signature of Initiator: Emily Reagan 11/2/23
Initiator sends to Provider to sign _____ DATE

Signature of Provider: Jennifer 11/2/23
Provider sends to Assistant Superintendent for Curriculum & Instruction _____ DATE

Approvals:

Assistant Superintendent
For Curriculum & Instruction: [Signature] 11/8/23
Send to the Superintendent's Office _____ DATE

After Board Approved

Board Approval Date _____

Superintendent: _____
Send back to the Initiator _____ DATE

Upon Completion of Presentation/Service the Initiator will complete.

Comments on services _____

Total due provider _____ Approved for payment _____

Initiator will distribute the copies:

- ☐ Business Office (payroll) for payment
- ☐ Human Resources – Place in Presenter's File
- ☐ Staff Development Secretary
- ☐ Initiator
- ☐ Provider

295

RECEIVED
NOV 06 2023

BY: _____
PRINTED 1/7/2016 1:04 PM

GENERAL SUPPLIES (Cost of each item is less than \$1500) 610 – consumable teaching and office items 618 – administrative tech supplies/software 650 – instructional tech supplies/software	VENDOR NAME/ADDRESS:	#	REQUISITIONER/SHIP TO:	page 1 of 1
	Rachel Meola - HSS Music Teacher		Emily Reagan	
			DEPT/GRADE	
			VOCAL MUSIC K-5	
	Phone:	Fax:	BUILDING	J.M. Hill Elementary

Send Check with Order ☐
 (Invoice must be attached)

Send Original Purchase Order to: ☒ Vendor ☐
 Requisitioner ☐ Other

TOTAL ORDER
\$150.00

ACCOUNT NUMBER:
JMH Vocal General Supplies
10-1110-610-000-10-213-121-000-0000

QTY	UNIT	Catalog Number and Item Description	Item (Unit) Cost	Total Cost Quantity x Item Cost
1		Rachel Meola- Piano Accompanist for Winter Chorus Concert at JM Hill	\$150.00	\$150.00

296

Requisitioner Signature	Department Chair/Supervisor:	/ /
Purchase Order Number Assigned:	Principal: <u>Jenna Lee</u>	11 / 2 / 23
	Business Office:	/ /
	Superintendent:	/ /

**EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement**

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 16th day of October 2023, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its
principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Kathy Miller (the "Contractor") of Kathy Miller (Author)

In consideration of the mutual agreements contained in this document, the parties,
intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or controversy arising out of or relating to any interpretation, construction, performance or breach of this Agreement

SCHEDULE A

Description of Service to be performed (be specific):

- Author Kathy Miller (Chippy Chipmunk Presentation) will provide 3 programs :
- Chippy Chipmunk Author Visit for Grades K, 1, and 2 (45 minutes)
- Chippy Chipmunk Author Visit for Grades 3, 4, and 5 (45 minutes)
 - *This is a multimedia interactive program about chipmunks and other backyard animals and birds, photography and story creation
- Title I Family Night Program - All SMI Families Invited (6:00 pm- 8:00 pm)

Location of Services: Smithfield Elementary School - Gymnasium

Effective Date: Tuesday, December 12, 2023

**Snow Date - Thursday, December 14, 2023

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ 800.00
Time (Days/Hour/Other): _____
Total Cost: \$ 800.00

b) Fixed Rate: \$ _____

c) Are expenses included? ☒ YES ☐ NO
If no, please itemize:

Budget Code: 10-3310-330-412-10-216-000-000-9192 Department: Title 1

District Initiator: Stacey Brescancine, Title I Reading Specialist

Authorization for Payment: _____ Date: _____

Purchase Order # _____

298

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 16th day of OCT, 2023, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

ROBERT PROTHERO (the "Contractor") of ROBERT PROTHERO DS SERVICE FOR
ESHS NORTH GIRLS SOCCER TEAM.

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

DJ BIRTH & SERVICES FOR ESTS NORTH GIRLS SOCCER BANQUET
MUSIC & SOUND

Location of Services:

WINONA LAKES POA CLUBHOUSE
112 SKI LODGE CIRCLE
EAST STRONDSBURG, PA 18302

Effective Date:

11/4/23

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ 450.00
Time (Days/Hour/Other): 4
Total Cost: \$ 450.00

b) Fixed Rate: \$ 450.00

c) Are expenses included? ☒ YES ☐ NO
If no, please itemize:

Budget Code: _____

Department: _____

District Initiator: [Signature]

Authorization for Payment: _____ Date: _____

Purchase Order # _____

300

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 16 day of Oct, 2023, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Sir lordshadee Stephens (the "Contractor") of Mr. Per Fecto 360 photo booth

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

360 Photobooth services For ESHS North
Girls Soccer Banquet

Location of Services:

Winona Lakes POA Clubhouse
112 Ski lodge circle
East Stroudsburg, PA 18302

Effective Date:

11/4/23

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ 400.00
Time (Days/Hour/Other): 3
Total Cost: \$ 400.00

b) Fixed Rate: \$ 400.00

c) Are expenses included? ☒ YES ☐ NO

If no, please itemize:

Budget Code: _____

Department: _____

District Initiator: _____

Authorization for Payment: _____ Date: _____

Purchase Order # _____

302

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this day of November 2023, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Moniqua Santiago (the "Contractor") of School Psychological Services

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

The contractor, Moniqua Santiago, will perform school psychoeducational evaluations. These evaluations will consist of the following: cognitive testing, achievement testing, parent input, behavior rating scales (if needed) summary, and recommendations. The contractor will review the findings with the parent. The report will comply with the PA Department of Education Evaluation/Reevaluation Report guidelines.

Location of Services:

Primarily Middle Smithfield Elementary; Resica Elementary; other district schools as needed

Effective Date: November 20, 2023- November 20, 2024

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____
Time (Days/Hour/Other): _____
Total Cost: \$ _____

b) Fixed Rate: \$850.00 per report

c) Are expenses included? ☐ YES ☒ NO

If no, please itemize:

*mileage

Budget Code: _____

Department: Pupil Services

District Initiator: Mary Olszewski

Authorization for Payment: _____ Date: _____

Purchase Order # _____

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

Vendor # 3948

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this _____ day of _____, 20____, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its
principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

ROBERTA STRAKA (the "Contractor") of 1152 Fall Rd Bushkill PA 18324

In consideration of the mutual agreements contained in this document, the parties,
intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

Mike and Roberta Straka will present the "Rocks, Minerals and Fossil Show." This curriculum-based show will explain geology and the formation of rocks. Sedimentary, igneous and metamorphic processes will be covered. In addition, we'll explain how minerals are identified and formed, (their chemical elements). We will highlight everyday items and explain how minerals went into the creation of them. A special show and tell segment will showcase rare and unusual minerals. We will discuss our work as field paleontologists and our background in geology. The presentation will feature "Mr. Nixon," an eight-foot Triceratops skull discovered by our team in 1996. A fun science experiment will round out the program. The students will dig for fossils.

Location of Services: Smithfield Elementary

Effective Date: Wed. JAN 31st (Snow Date - Thurs. Feb. 1st)

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____
Time (Days/Hour/Other): _____
Total Cost: \$ _____

b) Fixed Rate: \$ 375.⁰⁰

c) Are expenses included? ☒ YES ☐ NO
If no, please itemize:

Budget Code: 0 SMI PTO

Department: PTO check.

District Initiator: SJR

Authorization for Payment: _____ Date: _____

Purchase Order # _____

Booking Agreement
Invoice.

Mike and Roberta Straka
1152 Falls Road
Bushkill, PA. 18324
570-588-1930
rssbear@uplink.net

School: Smithfield Elementary
245 River Road
East Stroudsburg, PA. 18301
570-421-2841

School Contact: Zachary Martin
Email: zachary-martin@csud.net

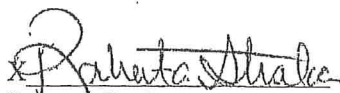
Load In: 9:45
Assembly: 10:45-11:30
Dig workshop, museum and questions: 11:30-12:00


Date of Program: Wednesday January 31, 2024
Snow Date: Thursday February 1st, 2024

Grade: 4 # of Students: 60

Amount Due: \$375. Checks payable to Roberta Straka. Due on day of the program.

Mike and Roberta Straka will present the "Rocks, Minerals and Fossil Show." This curriculum-based show will explain geology and the formation of rocks. Sedimentary, igneous and metamorphic processes will be covered. In addition, we'll explain how minerals are identified and formed, (their chemical elements). We will highlight everyday items and explain how minerals went into the creation of them. A special show and tell segment will showcase rare and unusual minerals. We will discuss our work as field paleontologists and our background in geology. The presentation will feature "Mr. Nixon," an eight-foot Triceratops skull discovered by our team in 1996. A fun science experiment will round out the program. The students will dig for fossils.


Roberta Straka

School Contact: 
Principal Initial SM

Please sign and return via email or to the above address.

COLONIAL INTERMEDIATE UNIT 20
A Regional Service Agency
6 Danforth Drive
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, PA 18301, (570) 424-8500. East Stroudsburg Area School District will utilize Colonial Intermediate Unit 20 to provide an associate teacher for direct, one-on-one services at the following location:

Middle Smithfield Elementary School - Autistic Skills Support

The total cost for said services shall not exceed \$38,941.39. This contract will be in effect from October 11, 2023 through the end of the 2023-2024 school year.

East Stroudsburg Area School District will be billed for services rendered by Colonial Intermediate Unit 20.

Unemployment cost will be charged to the School District if Colonial Intermediate Unit 20 is unable to reassign the position.

The signed contract must be returned to Mr. Jon Wallitsch, Assistant to the Executive Director for Management Services, at the Intermediate Unit Office.


Mr. Jon Wallitsch
Assistant to the Executive Director
for Management Services

10/26/23
Date

East Stroudsburg Area School District
Superintendent

Date

Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.

East Stroudsburg Area School District

Enrollment Count Matrix

Count of all actively enrolled students for the current school year. Note: students with multiple building enrollments (ME) will be counted once. See details for building choice.

BLDG	HMRM	GRADE														HmRm Total
		EI	KF	01	02	03	04	05	06	07	08	09	10	11	12	
21CC	All	0	0	0	0	0	0	0	1	0	2	1	1	3	2	10
	21CC Total	0	0	0	0	0	0	0	1	0	2	1	1	3	2	10
AACS	All	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1
	AACS Total	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1
ADM	All	6	0	0	0	0	0	0	0	0	0	0	0	0	0	6
	ADM Total	6	0	0	0	0	0	0	0	0	0	0	0	0	0	6
AGCC	All	0	1	1	4	2	1	0	4	2	2	0	2	2	1	22
	AGCC Total	0	1	1	4	2	1	0	4	2	2	0	2	2	1	22
AHCC	All	0	0	0	0	0	0	0	0	0	0	0	1	1	0	2
	AHCC Total	0	0	0	0	0	0	0	0	0	0	0	1	1	0	2
BES	All	0	76	72	73	66	60	62	0	0	0	0	0	0	0	409
	BES Total	0	76	72	73	66	60	62	0	0	0	0	0	0	0	409
CCAC	All	0	3	3	11	10	9	13	11	19	9	11	8	13	12	132
	CCAC Total	0	3	3	11	10	9	13	11	19	9	11	8	13	12	132
CPDL	All	0	0	1	0	0	1	0	1	1	0	0	0	0	0	4
	CPDL Total	0	0	1	0	0	1	0	1	1	0	0	0	0	0	4
ECCS	All	0	0	0	0	0	0	0	2	3	3	2	0	1	2	13
	ECCS Total	0	0	0	0	0	0	0	2	3	3	2	0	1	2	13
EHN	All	0	0	0	0	0	0	0	0	0	0	230	233	239	242	944
	EHN Total	0	0	0	0	0	0	0	0	0	0	230	233	239	242	944
EHS	All	0	0	0	0	0	0	0	0	0	0	335	325	350	329	1339
	EHS Total	0	0	0	0	0	0	0	0	0	0	335	325	350	329	1339
ESE	All	0	90	85	100	109	111	112	0	0	0	0	0	0	0	607
	ESE Total	0	90	85	100	109	111	112	0	0	0	0	0	0	0	607
HOME	All	0	14	11	21	21	24	22	12	8	4	4	9	5	3	158
	HOME Total	0	14	11	21	21	24	22	12	8	4	4	9	5	3	158
IPCC	All	0	1	3	0	3	1	0	1	2	2	3	4	0	3	23
	IPCC Total	0	1	3	0	3	1	0	1	2	2	3	4	0	3	23
IU20	All	0	11	13	29	5	7	13	6	16	17	9	10	10	15	161
	IU20 Total	0	11	13	29	5	7	13	6	16	17	9	10	10	15	161
JMH	All	0	62	70	100	68	70	72	0	0	0	0	0	0	0	442
	JMH Total	0	62	70	100	68	70	72	0	0	0	0	0	0	0	442
JTL	All	0	0	0	0	0	0	0	291	337	298	0	0	0	0	926
	JTL Total	0	0	0	0	0	0	0	291	337	298	0	0	0	0	926
LIS	All	0	0	0	0	0	0	0	182	210	215	0	0	0	0	607
	LIS Total	0	0	0	0	0	0	0	182	210	215	0	0	0	0	607
LLAC	All	0	0	0	0	0	0	0	0	1	1	0	2	0	0	4
	LLAC Total	0	0	0	0	0	0	0	0	1	1	0	2	0	0	4
LVAR	All	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1
	LVAR Total	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1
LVCS	All	0	0	0	0	0	0	0	0	0	0	3	1	2	1	7
	LVCS Total	0	0	0	0	0	0	0	0	0	0	3	1	2	1	7
MSE	All	0	56	82	76	57	82	61	0	0	0	0	0	0	0	414
	MSE Total	0	56	82	76	57	82	61	0	0	0	0	0	0	0	414
NPUB	All	0	13	14	13	22	19	20	15	20	27	11	23	12	20	229
	NPUB Total	0	13	14	13	22	19	20	15	20	27	11	23	12	20	229

BLDG	GRADE HMRM	EI	KF	01	02	03	04	05	06	07	08	09	10	11	12	HmRm Total
OOD	All	0	0	0	0	0	0	0	0	0	0	2	1	0	1	4
	OOD Total	0	0	0	0	0	0	0	0	0	0	2	1	0	1	4
PACC	All	0	4	1	1	2	2	2	2	6	4	2	3	6	2	37
	PACC Total	0	4	1	1	2	2	2	2	6	4	2	3	6	2	37
PADL	All	0	0	0	1	0	0	0	0	0	0	0	0	1	1	3
	PADL Total	0	0	0	1	0	0	0	0	0	0	0	0	1	1	3
PALC	All	0	0	1	0	1	0	0	2	3	0	2	4	1	2	16
	PALC Total	0	0	1	0	1	0	0	2	3	0	2	4	1	2	16
PAVC	All	0	4	1	1	2	2	2	1	2	2	1	4	3	1	26
	PAVC Total	0	4	1	1	2	2	2	1	2	2	1	4	3	1	26
RCCS	All	0	1	3	4	6	2	3	6	2	5	4	6	7	4	53
	RCCS Total	0	1	3	4	6	2	3	6	2	5	4	6	7	4	53
RES	All	0	72	74	78	57	59	71	0	0	0	0	0	0	0	411
	RES Total	0	72	74	78	57	59	71	0	0	0	0	0	0	0	411
SMI	All	0	63	48	42	53	61	55	0	0	0	0	0	0	0	322
	SMI Total	0	63	48	42	53	61	55	0	0	0	0	0	0	0	322
Total All Buildings		6	471	483	554	484	511	509	537	632	592	620	637	656	641	7333

NOTES:

1. {NA} indicates students not assigned to any homeroom.
2. Student homeroom assignments are based on current enrollment.

PA Cyber / Charter Schools

21CC	21 st Century Cyber School
AACS	Arts Academy Charter School
ADEL	Adelphoi Ketterer Charter School
ADM	East Stroudsburg Area School District
AGCC	Agora Cyber Charter
AHCC	Achievement House Cyber Charter
BES	Bushkill Elementary
CCAC	Commonwealth Cyber Charter Academy
CPDL	Central PA Digital Learning Foundation
EAAC	Easton Arts Academy Charter
ECCS	Evergreen Community Charter School
EEAC	Executive Education Academy Charter
EHN	High School – North
EHS	High School – South
ESE	East Stroudsburg Elementary
HOME	Home-Education
IAAC	Innovative Arts Academy Charter
IPCC	Insight PA Cyber Charter
IU20	Intermediate Unit 20
JMH	JM Hill Elementary
JTL	JT Lambert Intermediate
LIS	Lehman Intermediate
LLAC	Lincoln Leadership Academy Charter
LVAR	Lehigh Valley Academy Regional Charter
LVCS	Lehigh Valley Charter School
MSE	Middle Smithfield Elementary
NPUB	Non-Public
OOD	Out-of-District
PACC	PA Cyber Charter
PADL	PA Distance Learning Cyber
PALC	PA Leadership Cyber
PAVC	PA Virtual Cyber
RCCS	Reach Cyber Charter
RES	Resica Elementary
SMI	Smithfield Elementary