

V. Items for Discussion

b. Monitors RFP results for Professional Staff

Lenovo Chromebooks

A. Why are you requesting the service/needs?

Why: We are requesting Five Hundred Fifty (550) HP Monitors and related adapters to be deployed to all district teachers.

Need: Teachers are in need of an additional screen to instruct in a hybrid and/or full virtual format as per the C&I Department.

Suggested replacement: HP Monitors and Adapters as indicated on the attached quote.

B. Cost Estimate: if over \$5,000, were 3 quotes obtained? If yes, please list the vendors and the amounts. Yes. Seven quotes were obtained in this instance through an RFQ.

- B&H Video – Bid Rejected (Did not price adapters)
- Bit Direct - \$77,298
- ePlus - \$69,216
- IntegraOne - \$72,405
- KIT - \$97,005
- PrismWorks - \$73,470
- Staples - \$65,972

C. Procurement Method:

- An RFQ was issued on August 26, 2020 and sent to approximately twenty-five (25) vendors. RFQ's were due September 3 at 11am.

D. Funds account to be charged for Procurement (Was this purchase budgeted?)

- Yes – 2020-2021 ESSR CARES Act Grant

E. Selection of winning proposal

- The lowest priced/qualified/responsible bidder is Staples. The recommendation is to award the bid to this vendor in the amount of \$65,972.00.

F. Other

N/A

	<u>B&H Video</u>	<u>Bit Direct</u>	<u>ePlus</u>	<u>IntegraOne</u>	<u>KII</u>	<u>PrismWorks</u>	<u>Staples</u>
HP ProDisplay P224 21.5" Monitor	\$58,239.50	\$61,869.50	\$56,369.50	\$53,900.00	\$77,000.00	\$61,682.50	\$48,592.50
Thunderbolt (M) to VGA (F) Adapter	Did not bid	\$5,561.50	\$5,421.50	\$5,215.00	\$7,000.00	\$5,862.50	\$6,156.50
USB-C (M) to VGA/HDMI (F) Adapter	Did not bid	\$9,867.00	\$7,425.00	\$13,290.00	\$13,005.00	\$5,925.00	\$11,223.00
Bid Rejected		\$77,298.00	\$69,216.00	\$72,405.00	\$97,005.00	\$73,470.00	\$65,972.00

Pricing Confirmation



Expiration Date
12/31/2020

Thank you for the opportunity to partner with you for your technology needs. Please see information below regarding your quote.

Thank you,
Kent Rollin

Sourcewell Contract # 012320-SCC

Quote #	Quote Date	Customer Name	Sales Rep	Total
202008-404659	9/9/2020	East Stroudsburg District	Kent Rollin	\$ 65,972.00

Qty.	Part No.	Product Description	UOM	Unit Price	Extended Price
550	5QG34A8	HP Inc. - HP P224 LED monitor - 21.5" (21.5" viewable) - 1920 x 1080 Full HD (1080p) - VA - 250 cd/m² - 2000:1 - 5 ms - HDMI, VGA, DisplayPort - black	EA	\$ 88.35	\$ 48,592.50
350	54315	C2G - C2G 8in Mini DisplayPort to VGA Adapter-Thunderbolt to VGA Converter-M/F Black DisplayPort cable - Mini DisplayPort (M) to HD-15 (VGA) (F) - 8 in - black	EA	\$ 17.59	\$ 6,156.50
300	7PJ38UT	HP Inc. - HP Travel Hub G2 Port replicator - USB-C - VGA, HDMI - for EliteBook 83X G7, 84X G7, 85X G7; EliteBook x360; Pro c640; ZBook Firefly 14 G7, 15 G7	EA	\$ 37.41	\$ 11,223.00
				Total*	\$ 65,972.00

*Tax, eWaste and freight charges are additional where applicable

Customer Information

East Stroudsburg District
Brian J. Borosh
570-424-8060
brian-borosh@esasd.net

Staples Sales Rep Information

Staples Technology Solutions
Kent Rollin
(908) 403-0575
Kent.Rollin@Staples.Com

Please remit payments to:
Staples Technology Solutions
P.O. Box 95230
Chicago, IL 60694-5230

You can lease this monthly for only: \$ 1,825.45

Leasing Options: Staples can help you overcome budget constraints, avoid obsolescence, and reduce upfront cost by leasing your IT assets.
Leasing Offer: 36 Mo FMV lease, your actual payment may vary. Lease subject to customer credit approval and lessor terms & conditions. Other restrictions may apply.

Based upon the impact of COVID-19 driven product shortages we suggest prompt placement of a Purchase Order, which will help establish the highest likelihood of fulfillment for constrained products. Your account team is ready to assist you with this order and any subsequent updates.

Terms: This quote is valid thru Expiration Date above and is subject to change. Seller also reserves the right to reasonably adjust a Product's price if extraordinary market events require immediate adjustment (e.g., epidemics, shortages, trade disputes, natural disasters, etc.) and to adjust pricing with the impact of tariffs, customs, or duties imposed on products. This proposal is confidential and meant for the client recipient above, any unauthorized review; use, disclosure or distribution is prohibited. Credit cards may be used only at the time of purchase and not for the payment of invoices. Purchase subject to Staples Terms and Conditions here : https://sts.staples.com/tech_services_STS.html and Staples Return Policy found here: <https://sts.staples.com/returns.html>

NON-COLLUSION AFFIDAVIT

The undersigned proposer having fully reviewed the Computers and Related Equipment Bid and determined the accuracy of the statements made herein certifies that:

1. I am authorized to make this affidavit on behalf of my firm, and its owners, directors, and officers, as the case may be.
2. This proposal was developed independently and submitted without collusion with, and without any agreement, understanding, or planned common course of action with any other entity designed to limit independent bidding or competition.
3. The contents of this proposal have not been communicated by me or by any employees or agents of my firm to any person not an employee or agent of this firm and I/we will not communicate any information concerning this proposal to any such person prior to the official opening of the RFP.
4. No attempt has been made or will be made to induce any firm or person to refrain from submitting a proposal for this project or to submit a price higher than this price, or to submit an intentionally high or noncompetitive price.
5. My firm, its affiliates, subsidiaries, officers, directors, employees are not currently under investigation by any governmental agency and have not in the last three years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract.
6. I acknowledge that the above representations are material and important, and will be relied upon by the East Stroudsburg Area School District when recommending an award for the services for which this proposal is submitted.

Staples Technology Solutions

Firm Name

9/2/2020

Date

Wes Favors – VP Sales Operations

Name and Title (Printed)

Wes Favors

Signature

APPENDIX B

HP Monitors and Adapters (Using Sourcewell contract #012320-SCC)

DATA PROVIDED BY DISTRICT				DATA PROVIDED BY VENDOR		
Equipment Description	Manufacturer	Part #	Estimated Quantity	Unit Cost	Extended Cost	
HP ProDisplay P224 21.5" Monitor	HP	5QG34A8#ABA	550	\$88.35	\$48,592.50	
Thunderbolt (Male) to VGA (Female)	C2G	54315	350	\$17.59	\$6,156.50	
USB-C (Male) to VGA/HDMI (Female)	HP	7PJ38UT	300	\$37.41	\$11,223.00	
TOTALS			1150	\$143.35	\$65,972.00	

V. Items for Discussion

c. 2020/2021 IU 20 Special Ed Contract



COLONIAL

Intermediate Unit 20

Dedicated to your children and the people who serve them

6 Danforth Drive
Easton PA 18045-7899
P 610-252-5550
F 610-252-5740
www.ciu20.org

2020-2021 Special Education Contract

This agreement is made this 26th day of August, 2020 by and between the Colonial Intermediate Unit 20 (hereinafter the "Intermediate Unit") at 6 Danforth Drive, Easton, PA 18045 and the East Stroudsburg Area School District (hereinafter the "School District") at 50 Vine Street, East Stroudsburg, PA 18301.

WHEREAS, the Intermediate Unit is willing to provide Special Education services to school districts within its service area; and

WHEREAS, the School District desires to engage the service of the Intermediate Unit for its Special Education Program for the 2020-2021 school year.

NOW, THEREFORE, in consideration of the mutual promises contained herein and intended to be legally bound hereby the parties hereto agree as follows:

1. The Intermediate Unit will provide special education instructional and non-instructional support and related services for the 2020-2021 school year. **The student data used for this contract is the data sent to you on your 2019-2020 final cost per student. The data used for this estimate does not account for new programs, students first coming into our programs or for those leaving our programs.**
2. Assignments along with the 2020-2021 rates are as follows:

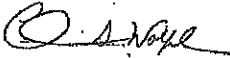
Service	Program Cost	EFT	Total Cost
Adaptive Physical Education	\$ 721,043	0.0499	\$ 35,977
Audiology Services	\$ 255,658	0.0602	\$ 15,386
Autistic Support (Center Based)	\$ 281,104	0.0588	\$ 16,523
Autistic Support (Elementary)	\$ 9,382,570	0.1054	\$ 988,570
Autistic Support (Secondary)	\$ 4,912,307	0.0643	\$ 315,941
Emotional Support	\$ 6,261,571	0.1076	\$ 673,490
Hearing Support	\$ 677,957	0.0000	\$ -
Itinerant Hearing Support	\$ 726,785	0.0992	\$ 72,113
Itinerant Speech and Language Support	\$ 3,980,122	0.2164	\$ 861,252
Itinerant Vision Support	\$ 865,108	0.0925	\$ 80,008
Learning Support	\$ 192,726	0.0000	\$ -
Life Skills Support (Elementary)	\$ 1,991,303	0.0118	\$ 23,502
Life Skills Support (Secondary)	\$ 1,248,984	0.0065	\$ 8,068
Multi-Disabilities Support	\$ 1,616,064	0.1871	\$ 302,340
Occupational Therapy	\$ 3,126,459	0.0974	\$ 304,404
Physical Support	\$ 1,013,661	0.0522	\$ 52,864
Physical Therapy Team	\$ 712,743	0.2163	\$ 154,165
Project SEARCH	\$ 190,837	0.0618	\$ 11,793
Psychological Services	\$ 997,049	0.0759	\$ 75,640

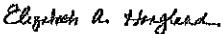
*Dedicated to Your Children and the People Who Serve Them.
Relationships - Responsiveness - Results*

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**2020-2021 Special Education Contract
East Stroudsburg Area School District
Page 2**

3. The Instructional, non-instructional support and related services shall be as defined and limited in the regulations and standards of the United States of America and Commonwealth of Pennsylvania and by the Intermediate Unit Special Education Budget, as well as by any understanding of limitations reached between the Director of Special Education of the Intermediate Unit and the School District.
4. It is further understood that the School District may request additional services and costs for such additional services over and above those provided for in the base agreement and will be assessed according to a plan acceptable to the Superintendent of the District and the Executive Director of the Intermediate Unit.
5. The School District will be responsible for unemployment costs if a Psychologist is hired specifically for your district and the Psychologist is not needed in the 2021-2022 school year.
6. For the services under this 2020-2021 Special Education Contract, the School District will pay an **estimated** amount of \$3,992,036 to the Intermediate Unit.
7. The Intermediate Unit will invoice the School District in eleven installments.
8. The Intermediate Unit will provide the School District with **estimated** costs by November 2020 and March 2021, as well as the final costs by August 2021.

 08 / 26 / 2020

Dr. Christopher S. Wolfel Date
Executive Director
 08 / 27 / 2020

Mrs. Elizabeth A. Hoagland Date
Board Secretary

Superintendent Date

V. Items for Discussion

d. 2020/2021 IU 20 IDEA Pass Thru Agreement



COLONIAL

Intermediate Unit 20

Dedicated to your children and the people who serve them

6 Danforth Drive
Easton PA 18045-7699
p 610-252-5550
f 610-252-5740
www.ciu20.org

IDEA – Part B Use of Funds Agreement

This sub-grant agreement entered into this 26th day of August 2020 by and between Colonial Intermediate Unit 20 (hereinafter called "IU") and **East Stroudsburg Area School District** (hereinafter called "School District") for the following:

Grant Name:	Individuals with Disabilities Education Act of 2004-Part B
Award Number:	H027A190093
CFDA Title and Number:	Special Education-Grants to States – 84.027
Federal Agency:	U.S. Department of Education
Project Number:	RA 062-21-0020
Project Year:	7/1/20 – 9/30/21

Parties to this agreement hereby agree as assure that:

- A. As the primary recipient for the project, the IU is responsible to administer the funds in accordance with IDEA guidelines issued by the USDE; guidelines and directives issued by the PDE; provisions of the State IDEA Plan applicable to the period of this agreement; terms of this agreement; the Governmental Accounting Standards Board; Office of Management and Budget Circular A-133.
- B. As the sub-recipient for the project, the School District is responsible to administer the funds in accordance with IDEA guidelines issued by the USDE; guidelines and directives issued by the PDE; provisions of the State IDEA Plan applicable to the period of this agreement; terms of this agreement; the Governmental Accounting Standards Board; Office of Management and Budget Circular A-133; and to ensure that maintenance of effort requirements in accordance with Code of Federal Regulations Title 34 Section 300.203 (34 CFR §300.203 are met).
- C. **PDE Rights Pursuant to 20 U.S.C. §1413(g)**; the Department may at any time, and within its sole discretion, withhold or redirect any of the funding awarded hereunder in order for the Department to fund any actual or anticipated special education or related services the department determines are appropriate for any students of any grantee or subgrantee, including, without limitation any entitlement to compensatory education ordered by a tribunal of competent jurisdiction or agreed to in any settlement agreement enter into by any subgrantee.
- D. Funds will be used to support appropriate services to school age children eligible for services through these funds. The use of IDEA funds is governed by principles outlined in **Attachment A** and must be accounted for in accordance with the PDE Accounting Bulletin #1998-01, as most recently revised.
- E. School District must submit to the IU a preliminary budget **Attachments B-1, B-2 and B-3** detailing the School District's planned use of IDEA direct pass-thru funds. Any changes in use of IDEA funds must be submitted to the IU by April 30, 2021.
- F. IDEA Funds must be obligated by September 30, 2021.

Relationships, Responsiveness, Results

East Stroudsburg Area School District
2020-2021 Use of Funds Agreement
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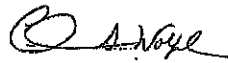
- G. The School District is required to provide supporting documentation for expenditures of IDEA direct pass-thru funds. Requests for reimbursement may be submitted monthly or periodically for payment.
- H. The School District will maintain complete cost records of all expenditures made in association with this agreement, as well as employee, programmatic, statistical records, and supporting documents, those records to be available for inspection by a representative and/or auditor of the IU or the PDE.

Payments will be contingent upon receipt of funds from the PDE.

The IDEA allocation for your school district is listed below.

\$ 1,068,970.39

Total Funds (Attachments A & B-1, B-2 & B-3)



Dr. Christopher S. Wolfel
Colonial Intermediate Unit 20, Executive Director
08 / 26 / 2020

District

Date

Superintendent Signature

Date

Special Education Administrator

Date

Business Administrator

Date

Please return this agreement and Attachments B-1, B-2 and B-3 to Jon Wallitsch by October 31, 2020.

Relationships, Responsiveness, Results

V. Items for Discussion

e. Current Projects with the District

Vendor	Date	JT Lambert Camera Installation	North HS/Lehman Roof Project	North HS/Lehman ATC Upgrade	Resica Roof Project	Resica Flooring Replacement	JT Lambert Flooring Replacement	Smithfield Lot Seal Coating	Date	North HS/Lehman Hot Water Replacement	Totals
Original Bid	6071	Guyette Communications	6084	Jottan, Inc	3181	Trane	1237	WaterProofing Corp.	4/14/2020	\$	\$ 11,822,997.00
	4/14/2020	\$ 127,212.00	3/18/2019	\$ 7,008,633.00	10/15/2018	\$ 2,838,638.00	3/18/2019	\$ 667,715.00	4/14/2020	\$	\$ 300,000.00
Application 1	5/25/2020	\$ 44,564.40	7/11/2019	\$ 1,215,862.00	6/27/2019	\$ 254,474.80	8/5/2019	\$ 8,685.00	5/27/2020	\$	\$ 50,575.50
Application 2	6/24/2020	\$ 43,191.00	8/25/2019	\$ 1,606,698.90	7/11/2019	\$ 582,096.10	8/5/2019	\$ 5,401.75	6/24/2020	\$	\$ 65,700.00
Application 3	7/24/2020	\$ 39,456.60	9/3/2019	\$ 251,595.00	8/25/2019	\$ 625,771.38	8/6/2019	\$ 207,513.90	6/24/2020	\$	\$ 293,925.80
Application 4			9/23/2019	\$ 430,171.08	9/3/2019	\$ 447,537.89	9/3/2019	\$ 176,615.10	7/20/2020	\$	\$ 73,746.50
Application 5			10/31/2019	\$ 286,863.89	9/12/2019	\$ 424,072.99	9/30/2019	\$ 78,601.50	8/26/2020	\$	\$ 49,649.50
Application 6			12/27/2019	\$ 193,004.88	10/31/2019	\$ 169,296.19	10/31/2019	\$ 26,318.25			
Application 7			6/24/2020	\$ 684,263.62	6/24/2020	\$ 684,263.62	12/9/2019	\$ 5,175.00			
Application 8			7/27/2020	\$ 809,515.90	2/14/2020	\$ 51,524.86	12/31/2019	\$ 32,230.50			
Application 9			8/19/2020	\$ 688,435.55			3/31/2020	\$ 9,860.00			
Application 10							6/24/2020	\$ 35,737.95			
							Change Order	\$ 28,556.00			
Total Payments to Date	\$	\$ 127,212.00	\$ 6,164,410.82	\$ 2,554,774.21	\$ 664,694.95		\$ 259,416.50	\$ 502,421.50	\$	\$ 230,850.00	\$ 10,533,952.03
Left on Contract	\$	-	\$ 844,234.18	\$ 283,863.79	\$ 3,020.05		\$ 44,363.50	\$ 35,378.50	\$	\$ 69,150.00	\$ 1,289,044.97
Completion Percentage		100%	88%	90%	100%	94%	85%	73%	77%	89%	89%

D'Huy Engineering

1446

[illegible]

VI. Property & Facilities Committee

5. NOVA Equipment and Supply – Safety Shields for Building
Secretaries - \$2,481.02



Quote

09/01/2020

To:
East Stroudsburg Area School
District
Melissa Collevecchio

Ship To:
East Stroudsburg Business Office
Shields

From:
Dino Riviello
Outside Sales
Nova Equipment & Supplies
225 Spring Street
Wilkes-Barre, PA 18702
Mobile 570.430.7578

Project Code: 4634

Job Reference Number: 4634

Item	Qty	Description	Sell	Sell Total
1	19 ea	SAFETY SHIELD / GUARD Safety Shield, 36"W x 32"H x 14"D with 12"Wx8"H window, countertop, acrylic, clear (Qty break = 1 each)	\$125.58	\$2,386.02
			ITEM TOTAL:	\$2,386.02
2	1 ea	FREIGHT Inbound freight charges	\$95.00	\$95.00
			ITEM TOTAL:	\$95.00
			Total	\$2,481.02

Acceptance: John Rosa

Date: 9-1-20

Printed Name: John Rosa

Project Grand Total: \$2,481.02

East Stroudsburg Business Office
Shields

East Stroudsburg Area School District

Initial: DR
Page 1 of 1

☒ Track your expenses...

- ☐ Clothing ☐ Food ☐ Transportation
☐ Credit Card ☐ Utilities ☐ Mortgage
☐ Entertainment ☐ Insurance ☐ Other: _____

☐ TAX DEDUCTIBLE ITEM

2143

Aug 31, 2020

NeVa Equipment
Two thousand four hundred Eight; one dollar & 10/100

BALANCE
FORWARD

THIS ITEM

2 481.02

BALANCE

DEPOSIT

OTHER

BALANCE
FORWARD

Desk Partitions Plex. Glass

For added security, your name and account number do not appear on this copy.

NOT NEGOTIABLE