

# EAST STROUDSBURG AREA SCHOOL DISTRICT

No. 206

SECTION: PUPILS  
 TITLE: ASSIGNMENT WITHIN DISTRICT  
 ADOPTED: August 19, 2002  
 REVISED: December 19, 2005  
 August 21, 2006  
 April 16, 2007  
 February 27, 2017  
 May 15, 2017  
 January 28, 2019  
DRAFT May 20, 2019

206. ASSIGNMENT WITHIN DISTRICT	
1. Purpose	The Board directs that the assignment of students to classes and schools within this school district shall be consistent with the educational needs and abilities of students and the best use of school district resources and facilities.
2. Authority SC 1310 Pol. 103	The Board shall determine periodically the school attendance areas of the school district and expects the students within each area to attend the designated school. In assigning students to schools within this school district, no discrimination shall occur.
3. Delegation of Responsibility	<p>The Superintendent or designee shall periodically review existing attendance areas and recommend to the Board changes that may be justified by consideration of safe student transportation and travel, convenience of access to schools, financial and administrative efficiency, and/or the effectiveness of the instructional program.</p> <p>The Superintendent or designee shall assign incoming transfer students to schools, grades, and classes that afford each student the greatest likelihood of realizing his/her educational potential and academic goals.</p> <p>The school principal or designee shall assign students in the school to appropriate grades, classes or groups, based on consideration of the needs and abilities of the student, as well as the educational program and administration of the school.</p>
4. Guidelines School Code 1310	<p>All children attending school in the school district shall attend the school defined by the attendance boundaries for the area in which they live. Exceptions may be initiated or granted by the administration following stipulated guidelines stated herein.</p> <p><b><u>Requests for Change of Assigned Elementary/Intermediate School</u></b></p> <p>All students in Grades K-8 shall attend school in the school that serves their area of legal residence. Only those students whose needs, as documented below shall be considered to attend a school district-operated elementary/intermediate school other than the school that serves the individual student's attendance area:</p> <ol style="list-style-type: none"> <li>1. The student's IEP requires an alternate placement due to programming.</li> <li>2. When the student's Chapter 15/Section 504 Administrative Team</li> </ol>



	<p>determines that accommodations cannot be provided in the zoned school.</p> <ol style="list-style-type: none"><li>3. There is an official written communication from law enforcement.</li><li>4. The student receives before and/or after-school daycare at a licensed childcare facility or at the residence of a private childcare provider zoned for another elementary/ intermediate school within the school district.</li></ol> <p>Parents'/Guardians' dissatisfaction with a school, its location, its staff, or its administration is not considered an appropriate reason for a change of school assignment</p> <p>Requests for change of assigned school Grades K-8 must be in writing and directed to the Superintendent. All requests must include a statement indicating which of the specific reason(s) listed above have been met for the request along with supporting documentation.</p> <p>Requests for transportation to/from a licensed childcare facility and/or private childcare provider must be completed on Form 810A (Alternate Transportation Assignment Request) and include the contact information and signature of the licensed childcare facility and/or private childcare provider.</p> <p>No more than one change of school assignment will be approved for any student during any school year. It is <b>mandatory</b> that a request for a change of school assignment occurs prior to March 1 for the upcoming school year. Requests received after March 1 of the preceding school year will be denied.</p> <p>Parents/Guardians who have previously experienced a change of school assignment for their child must submit a new request and Form 810A (Alternate Transportation Assignment Request) prior to March 1 for the upcoming school year.</p> <p>Change of school assignment procedures and decisions will be reviewed each year. Acceptance into a school resulting from a change of school assignment does not guarantee that a student's entire K-8 school career will be spent at that school.</p> <p>Attendance is an important factor regarding your child's education and in the event there is excessive absenteeism, tardiness, or late pick-ups during the school year; this permission can be rescinded and any future requests may be denied. School principals of the receiving and sending schools will review the requests for changes of school assignments into or out of their respective buildings and submit their recommendations to the Superintendent.</p> <p>The final decision for approval will be based upon the Superintendent's assessment of the impact of additional students on the existing instructional program objectives, the available space at the receiving school and the impact of these changes upon the affected class sizes.</p>
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	<p>Parent/Guardians who have met the requirements listed above and received approval for a change of school assignment for their child must assume full responsibility for the transportation of their child to/from home to the licensed childcare facility or private childcare provider's residence.</p> <p><b><u>Note:</u></b></p> <p><b>At the end of the school year, the student, if he/she completed the highest grade level in their current school, shall be promoted to the school servicing the attendance area where he/she lives.</b></p> <p><b><u>Requests for Change of Assigned High School</u></b></p> <p>All students in Grades 9-12 shall attend school in the school that serves their area of legal residence. Only those students whose needs, as documented below shall be considered to attend a school district-operated High School other than the school that serves the individual student's attendance area:</p> <ol style="list-style-type: none"><li>1. The student's IEP requires an alternate placement due to programming.</li><li>2. When the student's Chapter 15/Section 504 Administrative Team determines that accommodations cannot be provided in the zoned school.</li><li>3. There is an official written communication from law enforcement.</li></ol> <p>Parents'/Guardians' dissatisfaction with a school, its location, its staff, or its administration is not considered an appropriate reason for a change of school assignment.</p> <p>Requests for change of assigned school high school must be in writing and directed to the Superintendent. All requests must include a statement indicating which of the specific reason(s) listed above have been met for the request along with supporting documentation.</p> <p><b><u>Students Who Move From A Building Attendance Area, But Remain School District Residents</u></b></p> <p>A regularly enrolled student whose parent(s)/guardian(s) have moved out of the attendance area of the school that he/she has been attending may be permitted to finish the school year in that school provided that:</p> <ol style="list-style-type: none"><li>1. The parent(s)/guardian(s) has completed Form 202.1 Change of Address/Intradistrict Transfer, provided required proof of residency, and requests special permission for the student(s) to continue attending the current school through the end of the school year.</li><li>2. Parent(s)/guardian(s) must agree to provide all necessary transportation</li></ol>
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<p>DECIDE WHETHER TO ALLOW AN EXCEPTION TO POLICY 206 FOR SCHOOL PERSONNEL WHO ARE RESIDENTS OF THE DISTRICT FOR GRADE K-5:</p> <p>IF EXCEPTION IS GRANTED FOR GRADES K-5, DECIDE IF EXCEPTION WILL EXTEND TO INTERMEDIATE SCHOOL*:</p>	<p>through the end of the school year.</p> <ol style="list-style-type: none"> <li>The student has displayed acceptable behavior and academic progress, as determined by the school principal, prior to the move.</li> <li>The administration has granted permission for the student to remain in current school through the end of the school year.</li> </ol> <p>In all cases, application must be made to the Superintendent through the school principal.</p> <p>At the start of the new school year, the student will be transferred and shall attend the school defined by the attendance boundaries for the area which they have recently moved.</p> <p><b><u>ESASD School Personnel Exception—Elementary Level—Grades K-5</u></b></p> <p>In an effort to accommodate and encourage worker retention within the district, all school personnel who are <b>residents</b> of the ESASD will have the option of requesting a change of school assignment for their elementary school child(ren) to the school in which they work.</p> <ul style="list-style-type: none"> <li>School personnel shall be responsible for the transportation of their child(ren) to/from school each day <u>when attending a school outside of their zoned school (K-5).</u></li> <li>Attendance is an important factor regarding your child(ren)'s education. In the event there is excessive absenteeism or tardiness during the school year, this permission can be rescinded and any future requests may be denied.</li> <li>Policy shall not prevent reassignment of administrative, professional and/or support staff members during the school year. Reassignment shall also affect the employee's child(ren). The child(ren) will automatically be returned to their zoned school or, should employee so choose, relocate to the employee's new school assignment (if grade appropriate).</li> </ul> <p><b><u>ESASD School Personnel Exception—Intermediate Level—Grades 6-8</u></b></p> <p>The Grade K-5 exception will carry through to the intermediate level if the previously requested elementary placement crossed the North/South dividing zone (Example: A Bushkill Elementary student transfers to parent's workplace at Smithfield Elementary. <u>The student will be permitted to continue on through JTL rather than attend Lehman Intermediate school, which would be their zoned</u></p>
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<p>IF EXCEPTION IS GRANTED FOR GRADES 6-8, DECIDE IF EXCEPTION WILL EXTEND TO HIGH SCHOOL*:</p>	<p><u>school.) School personnel shall be responsible for the transportation of their child(ren) to/from school each day when attending a school outside of their zoned school (6-8).</u></p> <p><u>NO EXCEPTIONS WILL BE PERMITTED FOR STUDENTS THAT PARTICIPATE IN ANY PIAA- RELATED SPORT(S) AND/OR COMPETITION(S) TO ATTEND A SCHOOL THAT IS OUTSIDE OF THEIR ZONED SCHOOL. IN ORDER TO PARTICPATE IN A PIAA-RELATED SPORT AND/OR COMPETITION, THE STUDENT(S) MUST RECEIVE THEIR EDUCATION AND PARTICIPATE WHILE ATTENDING THEIR ZONED SCHOOL.</u></p> <p><u>If school personnel work at the intermediate level, they may only make a request for their child(ren) to attend the school in which they work when their child(ren) matriculate to the intermediate level. No prior grade level requests are permitted.</u></p>	<p>Formatted: Font: 12 pt, Font color: Red</p> <p>Formatted: Font color: Red</p> <p>Formatted: Font: 12 pt, Font color: Red</p> <p>Formatted: Font color: Red</p>
	<p><b><u>ESASD School Personnel Exception—High School Level—Grades 9-12</u></b></p> <p><u>The Grade 6-8 exception will carry through to the high school level if the previously requested intermediate placement crossed the North/South dividing zone (Example: A student transfers to parent's workplace at JTL. The student will be permitted to continue on through high school rather than attend their zoned high school?) School personnel shall be responsible for the transportation of their child(ren) to/from school each day when attending a school outside of their zoned school (9-12).</u></p> <p><u>NO EXCEPTIONS WILL BE PERMITTED FOR STUDENTS THAT PARTICIPATE IN ANY PIAA- RELATED SPORT(S) AND/OR COMPETITION(S) TO ATTEND A SCHOOL THAT IS OUTSIDE OF THEIR ZONED SCHOOL. IN ORDER TO PARTICIPATE IN A PIAA-RELATED SPORT AND/OR COMPETITION, THE STUDENT(S) MUST RECEIVE THEIR EDUCATION AND PARTICIPATE WHILE ATTENDING THEIR ZONED SCHOOL.</u></p> <p><u>If school personnel work at the high school level, they may only make a request for their child(ren) to attend the school in which they work when their child(ren) matriculate to the high school level. No prior grade levels requests are permitted.</u></p> <p><b><u>PIAA TRANSFER RULES: ESASD STUDENT(S) THAT PARTICIPATE IN</u></b></p>	<p>Formatted: Font: Not Bold, No underline, Font color: Red</p> <p>Formatted: Indent: Left: 0", Hanging: 0.3"</p> <p>Formatted: Font color: Red</p> <p>Formatted: Font: 12 pt, Font color: Red</p> <p>Formatted: Font color: Red</p> <p>Formatted: Font: 12 pt, Font color: Red</p> <p>Formatted: Font color: Red</p> <p>Formatted: Indent: Left: 0", Hanging: 0.3"</p> <p>Formatted: Indent: Left: 0", Hanging: 0.3"</p> <p>Formatted: Font color: Red</p> <p>Formatted: Normal, Space After: 0 pt, Add space between paragraphs of the same style, Line spacing: single</p> <p>Formatted: Font color: Red</p>

PIAA RULES TO BE CONSIDERED:



	<u>ANY PIAA-RELATED SPORTS AND/OR COMPETITIONS ARE NOT PERMITTED TO ATTEND A SCHOOL OUTSIDE OF THEIR RESIDENTIAL ZONE. STUDENT(S) ATHLETES THAT TRANSFER INTO ESAD WILL BE REQUIRED TO FOLLOW PIAA TRANSFER RULES</u>
<u>IF EXCEPTIONS ARE PERMITTED:</u>	<u>Annual Renewal</u> School personnel must annually renew their "Request for Change of School Assignment" for the upcoming school year by March 1 <sup>st</sup> .  References: School Code – 24 P.S. Sec. 1310, 1310.1 Board Policy – 103, 906

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# EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: PUPILS

TITLE: STUDENT WELLNESS

ADOPTED: May 15, 2006

REVISED: July 17, 2006

April 14, 2014

March 19, 2018

DRAFT: May 20, 2019

	246. STUDENT WELLNESS
<p>1. Purpose</p> <p>2. Authority  <u>24 P.S. 1422.1</u>  42 U.S.C.  Sec. 1758b  <u>7 CFR 210.31</u></p>	<p>East Stroudsburg Area School District recognizes that student wellness and proper nutrition are related to each student's physical well-being, growth, development, and readiness to learn. The Board is committed to providing a school environment that promotes student wellness, proper nutrition, nutrition education and promotion, and regular physical activity as part of the total learning experience. In a healthy school environment, students will learn about and participate in positive dietary and lifestyle practices that can improve student achievement.</p> <p>The Board adopts the Student Wellness Policy based on the recommendations of the appointed Wellness Committee and in accordance with federal and state laws and regulations.</p> <p>To ensure the health and well-being of all students, the Board establishes that the school district shall provide to students:</p> <ol style="list-style-type: none"> <li>1. A comprehensive nutrition program consistent with federal and state requirements.</li> <li>2. Access at reasonable cost to foods and beverages that meet established nutritional guidelines.</li> <li>3. Physical education courses and opportunities for developmentally appropriate physical activity during the school day.</li> <li>4. Curriculum and programs for grades K-12 that are designed to educate students about proper nutrition and lifelong physical activity, in accordance with State Board of Education curriculum regulations and academic Standards.</li> </ol>
<p>2. Delegation of Responsibility  42 U.S.C.  Sec. 1758b</p>	<p>The Superintendent or designee shall be responsible for the implementation and oversight of this policy to ensure each of the district's schools, programs, and curriculum is compliant with this policy, related policies and established guidelines or administrative regulations.</p>



7 CFR 210.31

Each school principal or designee shall annually report to the Superintendent or designee regarding compliance in his/her school.

Staff members responsible for programs related to school wellness shall report to the Superintendent or designee regarding the status of such programs.

The Superintendent or designee shall annually report to the Board on the district's compliance with law and policies related to school wellness. The report may include:

- Assessment of school environment regarding school wellness issues.
- Evaluation of food services program.
- Review of all foods and beverages sold in schools for compliance with established nutrition guidelines.
- Listing of activities and programs conducted to promote nutrition and physical activity.
- Recommendations for policy and/or program revisions.
- Suggestions for improvement in specific areas.
- Feedback received from district staff, students, parents/guardians, community members and the Wellness Committee.

42 U.S.C.  
Sec. 1758b

7 CFR 210.31

The Superintendent or designee and the established Wellness Committee shall conduct an assessment at least once every three (3) years on the contents and implementation of this policy as part of a continuous improvement process to strengthen the policy and ensure implementation. This triennial assessment shall be made available to the public in an accessible and easily understood manner and include:

1. ~~1.~~ The extent to which each district school is in compliance with law and policies related to school wellness.
2. The extent to which this policy compares to model wellness policies.
3. A description of the progress made by the district in attaining the goals of this policy.

At least once every three (3) years, the district shall update or modify this policy as needed, based on the results of the most recent triennial assessment and/or as district and community needs and priorities change; wellness goals are met; new health science, information and technologies emerge; and new federal or state guidance or standards are issued.

<p>4. Guidelines</p> <p><u>7 CFR 201.15, 210.31</u></p> <p><u>42 U.S.C. 1758b</u></p> <p><u>42 U.S.C. Sec. 1758b SC-1422</u></p> <p><u>7 CFR 210.31</u></p>	<p>The district shall annually inform and update the public, including parents/guardians, students, and others in the community, about the contents, updates, and implementation of this policy via the district website, newsletters, posted notices/ and or other efficient communication methods. This annual notification shall include information on how to access the School Wellness policy; information about the most recent triennial assessment; information on how to participate in the development, implementation and periodic review and update of the School Wellness policy; and a means of contacting Wellness Committee leadership.</p> <p><b><u>Recordkeeping</u></b></p> <p>The district shall retain records documenting compliance with the requirements of the School Wellness policy, which shall include:</p> <ol style="list-style-type: none"> <li>1. The written School Wellness policy.</li> <li>2. Documentation demonstrating that the district has informed the public on an annual basis, about the contents of the School Wellness policy and any updates to the policy.</li> <li>3. Documentation of efforts to review and update the School Wellness policy, including who is involved in the review and methods used by the district to inform the public of their ability to participate in the review.</li> <li>4. Documentation demonstrating the most recent assessment on the implementation of the School Wellness policy and notification of the assessment results to the public.</li> </ol> <p><b><u>Wellness Committee</u></b></p> <p>The Board shall establish a Wellness Committee which may be comprised of, but not necessarily limited to, at least one (1) of each of the following: School Board member, district administrator, school district food service representative, physical education teacher, school health professional, family and consumer science teacher, student, parent/guardian, member of the public and any other individual(s) chosen by the Superintendent or designee. It shall be the goal that committee membership will include representatives from each school building and reflect the diversity of the community.</p> <p>The Wellness Committee shall serve as an advisory committee regarding student health issues and shall be responsible for developing, implementing and periodically reviewing and updating a School Wellness policy that complies with law to recommend to the Board for adoption.</p> <p>The Wellness Committee shall review and consider evidence-based strategies and techniques in establishing goals for nutrition education and promotion, physical activity and other school based activities that promote student wellness as part of the</p>
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<p>SC 1422</p> <p>SC 1513 Pol. 102, 105</p>	<p>policy development and revision process.</p> <p>The Wellness Committee may survey parents/guardians and/or students; conduct community forums or focus groups; collaborate with appropriate community agencies and organizations; and engage in similar activities, within the budget established for these purposes.</p> <p>The Wellness Committee shall meet no less than four (4) times during the school year.</p> <p>The Wellness Committee shall provide periodic reports to the Superintendent or designee regarding the status of its work, as required.</p> <p>Individuals who conduct student medical and dental examinations shall submit to the Wellness Committee annual reports and later reports on the remedial work accomplished during the year, as required by law.</p> <p><b><u>Nutrition Education</u></b></p> <p>Nutrition education will be provided within the sequential, comprehensive health education program in accordance with State Board of Education curriculum regulations and the academic standards for Health, Safety and Physical Education, and Family and Consumer Sciences.</p> <p>The goal of nutrition education is to teach, model, encourage and support healthy eating by students. Promoting student health and nutrition enhances readiness for learning and increases student achievement.</p> <p>Nutrition education shall provide all students with knowledge and skills that will help them to lead healthy lives.</p> <p>Nutrition education lessons and activities shall be age-appropriate.</p> <p>Nutrition curriculum shall teach behavior-focused skills, which may include menu planning, reading nutrition labels and media awareness.</p> <p>School food service and nutrition education classes shall cooperate to facilitate effective student learning.</p> <p>Nutrition education shall, when appropriate, be integrated into other subjects to complement but not replace academic standards based on nutrition education.</p> <p>A-lifelong lifestyle balance shall be reinforced by linking nutrition education and physical activity.</p>
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**Pol. 808**

The staff responsible for providing nutrition education shall be trained and shall participate in applicable professional development. The district shall develop standards for such training and professional development.

School district staff shall cooperate with agencies and community organizations to provide opportunities for appropriate student projects related to nutrition.

Nutrition education shall extend beyond the school environment by engaging and involving families and communities.

Consistent nutrition messages shall be disseminated throughout the schools of the school district, classrooms, and cafeterias, and to homes, the community and the media.

**Nutrition Promotion**

The district aims to teach, encourage, and support healthful eating by students. District schools shall promote nutrition by providing appropriate nutrition education in accordance with the School Wellness Policy.

- District staff shall cooperate with agencies and community organizations to provide opportunities for appropriate student projects related to nutrition.
- Consistent nutrition messages shall be disseminated and displayed throughout the district, schools, classrooms, cafeterias, homes, community and media.
- District schools shall encourage parents/guardians to provide healthy meals for their children through newsletter articles, take-home materials, or other means.

**Physical Activity**

Schools shall strive to provide opportunities for developmentally appropriate physical activity during the school day for all students.

Schools shall help in the effort to provide students with opportunities to accumulate at least sixty (60) minutes of age-appropriate physical activity on all or most days of the week as recommended by the Centers for Disease Control and Prevention. That time will include physical activity outside the school environment; such as outdoor play at home, sports, etc.

- Students shall be encouraged to participate daily in a variety of age-appropriate physical activities designed to achieve optimal health, wellness,



<p>SC 1512.1 Pol. 102, 105</p>	<p>fitness, and performance benefits.</p> <ul style="list-style-type: none"> <li>• Age-appropriate physical activity opportunities, such as recess, clubs, intramurals; and interscholastic athletics, shall be provided to meet the needs and interests of students, in addition to planned physical education.</li> <li>• A physical and social environment that encourages safe and enjoyable activity for all students shall be maintained.</li> </ul> <p>Extended periods of student inactivity shall be discouraged.</p> <p>Physical activity breaks, such as recess and other similar activities, shall be provided for elementary students during school hours.</p> <p>After-school programs shall provide developmentally appropriate physical activity for participating children.</p> <p>Schools of the school district shall partner with parents/guardians and community members to institute programs that support physical activity.</p> <p>Students and the community shall have access to physical activity facilities outside school hours as per applicable Board policies and school procedures.</p> <p><b><u>Physical Education</u></b></p> <p>A sequential physical education program consistent with curriculum regulations and Health, Safety and Physical Education academic standards shall be developed and implemented. All district students must participate in physical education.</p> <p>Quality physical education instruction that promotes lifelong physical activity and provides instruction in the skills and knowledge necessary for lifelong participation shall be provided.</p> <p>Physical education classes shall be a means through which students can learn, practice and are assessed on developmentally appropriate skills and knowledge necessary for lifelong, health-enhancing physical activity.</p> <p>A comprehensive physical education course of study that focuses on providing students the skills, knowledge and confidence to participate in lifelong, health-enhancing physical activity shall be implemented.</p> <p>A varied and comprehensive curriculum that promotes both team and individual activities and leads to students becoming and remaining physically active for a lifetime shall be provided in the physical education program.</p> <p>Adequate amounts of planned instruction shall be provided in order for students to achieve the proficient level for the Health, Safety and Physical Education academic</p>
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<p>7 CFR Sec. 210.10, 220.8 <u>SC 701, 742</u></p> <p><u>42 U.S.C. 1751 et seq., 1773</u> <u>7 CFR 201.30</u> <u>Pol. 808</u></p> <p><u>7 CFR 210.10</u></p>	<p>standards.</p> <p>A local assessment system shall be implemented to track student progress on the Health, Safety and Physical Education academic standards.</p> <p>Students shall be moderately- to-vigorously active as much time as possible during a physical education class. Students without documented medical conditions and disabilities shall be accommodated.</p> <p>Safe and adequate equipment, facilities and resources shall be provided for physical education courses.</p> <p>Physical education shall be taught by certified health and physical education teachers.</p> <p>Physical activity shall not be used as a form of punishment.</p> <p><b><u>Other School Based Activities</u></b></p> <p><del>D</del>Safe drinking water shall be available and accessible to students, without restriction and at no cost to the student, at all meal periods and throughout the school day.</p> <p>Nutrition professional who meet hiring criteria established by the district and compliance with federal regulation shall administer the school meals program. Professional development and continuing education shall be provided for district nutrition staff, as required by federal regulations.</p> <p>Schools of the school district shall provide adequate space, as defined by the school district, for eating and serving school meals.</p> <p>Students shall be provided a clean and safe meal environment.</p> <p>Students shall be provided adequate time to eat: a minimum of ten (10) minutes sit-down time for breakfast; a minimum of twenty (20) minutes sit-down time for lunch.</p> <p>Meal periods shall be scheduled at appropriate hours, as required by federal regulations and as defined by the school district.</p> <p>Students shall have access to hand washing or sanitizing before meals and snacks.</p> <p>Nutrition professionals who meet criteria established by the school district shall administer the school meals program.</p> <p>Professional development opportunities shall be provided for school district nutrition</p>
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<p>FNS #791-1 Pol. 808 NSLA Sections 2 and 9 Child Nutrition Act of 1966 Section 2, 3 and 4</p>	<p>staff.</p> <p>Access to the food service operation shall be limited to authorized staff.</p> <p>Nutrition content of school meals shall be available to nurses, principals/designee, students and parents/guardians.</p> <p>Students and parents/guardians may be involved in menu selections through various means.</p> <p>Fundraising projects submitted for approval shall be supportive of healthy eating and student wellness.</p> <p>To the extent possible, the school district shall utilize available finding and outside programs to enhance student wellness.</p> <p>Food, including the withholding of food, shall not be used in the schools as a form of punishment. Disciplinary action that indirectly results in the loss of meals or milk is allowable. However, withholding meals or milk as a disciplinary action, or imposing a disciplinary action that directly results in the loss of meals or milk, is inconsistent with regulation and not allowable.</p> <p>Goals of the Student Wellness Policy shall be considered in planning all school-based activities.</p> <p>Fundraising projects submitted for approval shall be supportive of healthy eating and student wellness.</p> <p>Administrators, teachers, food service personnel, students, parents/guardians, and community members shall be encouraged to serve as positive role models through school district programs, communications and outreach efforts.</p> <p>The school district shall support the efforts of parents/guardians to provide a healthy diet and daily physical activity for children by communicating relevant information through various methods.</p> <p><b><u>Nutrition Standards/Guidelines for All Foods/Beverages at School</u></b></p> <p>All foods and beverages available in schools of the district during the school day shall be offered to students with consideration for promoting student health and reducing childhood obesity.</p> <p>42 U.S.C. Foods and beverages provided through the National School Lunch or School</p>
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<p>Sec. 1751 et seq, 1773 7 CFR Sec. 210.10, 220.8</p>	<p>Breakfast Programs shall comply with established federal nutrition <del>and</del> <u>regulation standards.</u></p> <p><u>Foods and beverages offered or sold at school-sponsored events outside the school day, such as athletic events and dances, shall offer healthy alternatives in addition to more traditional fare.</u></p> <p><u><i>Competitive Foods –</i></u></p> <p><u>Competitive foods available for sale shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School). These standards shall apply in all locations and through all services where foods and beverages are sold to students, which may include, but are not limited to: a la carte options in cafeterias, vending machines, school stores, snack carts and fundraisers.</u></p> <p><u><b>Competitive foods</b> are defined as foods and beverages offered or sold to students on school campus during the school day, which are not part of the reimbursable school breakfast or lunch.</u></p> <p><u>For purposes of this policy, <b>school campus</b> means any area of property under the jurisdiction of the school that students may access during the school day.</u></p> <p><u>For purposes of this policy, <b>school day</b> means the period from midnight before school begins until thirty (30) minutes after the end of the official school day.</u></p> <p><u>The district may impose additional restrictions on competitive foods, provided that the restrictions are not inconsistent with federal requirements.</u></p> <p><u><i>Fundraiser Exemptions -</i></u></p> <p><u>Fundraising activities held during the school day involving the sale of competitive foods shall be limited to foods that meet the Smart Snacks in School nutrition standards, unless an exemption is approved in accordance with applicable Board policy and administrative regulations.</u></p> <p><u>The district may allow a limited number of exempt fundraisers as permitted by the Pennsylvania Department of Education each school year: up to five (5) exempt fundraisers in elementary and middle school buildings, and up to ten (10) exempt fundraisers in high school buildings. <b>Exempt fundraisers</b> are fundraisers in which competitive foods are available for sale to students that do not meet the Smart Snacks in School nutrition standards.</u></p> <p><u>The district shall establish administrative regulations to implement fundraising activities in district schools, including procedures for requesting a fundraiser</u></p>
<p><u>7 CFR 210.11, 210.31, 220.12</u></p>	
<p><u>7 CFR 210.11</u></p>	



<p><u>7 CFR 210.11, 210.31</u></p> <p><u>SC 504.1</u></p>	<p><u>exemption.</u></p> <p><u><i>Non-Sold Competitive Foods –</i></u></p> <p><u>Non-sold competitive foods available to students, which may include but are not limited to foods and beverages offered as rewards and incentives, at classroom parties and celebrations, or as shared classroom snacks, shall meet or exceed the standards established by the district.</u></p> <p><u>If the offered competitive foods do not meet or exceed the Smart Snacks in School nutrition standards, the following standards shall apply:</u></p> <ol style="list-style-type: none"><li><u>1. Rewards and Incentives-Foods and beverages shall not be used as a reward for classroom or school activities unless the reward is an activity that promotes a positive nutrition message (e.g., guest chef, field trip to a farm or farmers market, etc.).</u></li><li><u>2. Classroom Parties and Celebrations-When possible, foods/beverages for parties and celebrations shall be provided by the food service department to help prevent food safety and allergy concerns.</u></li></ol> <p><u>The district shall provide a list of suggested nonfood ideas and healthy food and beverage alternatives to parents/guardians and staff, which may be posted via the district website, student handbooks, newsletters, posted notices and/or other efficient communication methods.</u></p> <p><u><i>Marketing/Contracting -</i></u></p> <p><u>Any foods and beverages marketed or promoted to students on the school campus during the school day shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School) and comply with established Board policy and administrative regulations.</u></p> <p><u>Exclusive competitive food and/or beverage contracts shall be approved by the Board, in accordance with provisions of law. Existing contracts shall be reviewed and modified to the extent feasible to ensure compliance with established federal nutrition standards, including applicable marketing restrictions.</u></p> <p><u>Competitive foods are defined as foods and beverages offered at school other than through the National School Lunch or School Breakfast Programs and include a la carte foods, snacks and beverages; vending food, snacks and beverages; school store food, snacks and beverages; fundraisers; classroom parties; holiday celebrations; and food from home.</u></p> <p><u>All competitive foods available to students in the schools of the school district shall</u></p>
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<p>7 CFR Sec. 210.11, 220.12a</p> <p>7 CFR Sec. 210.11</p> <p>SC 504.1</p> <p>Pol. <del>209.1</del><u>210.2</u></p>	<p><del>comply with established nutrition guidelines, as listed in the applicable federal, state and administrative regulations.</del></p> <p><del>Competitive foods available for sale to students in district schools outside of school meal programs shall comply with established federal nutrition standards (USDA Smart Snacks in School).</del></p> <p><del>For purposes of this policy, school day means the period from midnight before school begins until thirty (30) minutes after the end of the official school day.</del></p> <p><del>The district may impose additional restrictions on competitive foods, provided that the restrictions are not inconsistent with federal regulations.</del></p> <p><b><u>Management Of Food Allergies In District Schools</u></b></p> <p>The district shall establish Board policy and administrative regulations to address food allergy management in district schools in order to:</p> <ol style="list-style-type: none"> <li>1. Reduce and/or eliminate the likelihood of severe or potentially life-threatening allergic reactions.</li> <li>2. Ensure a rapid and effective response in case of a severe or potentially life-threatening allergic reaction.</li> <li>3. Protect the rights of students by providing them, through necessary accommodations when required, the opportunity to participate fully in all school programs and activities.</li> </ol> <p><b><u>Safe Routes to School</u></b></p> <p>The schools of the school district shall cooperate with local municipalities, public safety agency, police departments, and community organizations to develop and maintain safe routes to school.</p> <p>School district administrators shall seek and utilize available federal and state funding for safe routes to school, when appropriate.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 504.1, <u>701, 742</u>, 1337.1, 1422, 1422.1, 1422.3, 1512.1, 1513</p> <p>National School Lunch Program – 42 U.S.C. Sec. 1751 et seq., <u>1758b, 1773</u></p>
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	<p>School Breakfast Program – 42 U.S.C. Sec. 1773</p> <p>Healthy, Hunger-Free Kids Act of 2010 – P.L. 111-296</p> <p>National Food Service Programs, Title 7, Code of Federal Regulations – 7 CFR Part 210, <u>210.10, 210.11, 210.12, 210.31, 210.15, Part 220, 220.8,</u> <u>210.30</u></p> <p>Board Policy – 000, 102, 103, 103.1, 105, <u>209.1, 210.2, 229,</u> 808</p> <p><del>NOTE: Federal regulations pertaining to competitive foods are effective August 27, 2013. Local educational agencies must implement these provisions beginning on July 1, 2014.</del></p>
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# EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: ~~ADMINISTRATIVE~~  
EMPLOYEES

TITLE: HEALTH INSURANCE  
BENEFITS FOR RETIREES

ADOPTED: December 19, 2005

REVISED: August 15, 2016

~~DRAFT~~

	349. Health Insurance Benefits for Retirees
1. Purpose SC 513	<p>The Board considers a basic program of insurance protection for its retired employees to be of prime importance. This program shall be made available to all eligible administrative employees at the time of retirement from the school district.</p> <p>Appropriate direction and guidelines are provided in this policy so that the Superintendent can make timely decisions that permit continuity of insurance coverage with a minimum amount of interruption and Board involvement.</p>
2. Authority	<p>It is the Board's intention that, in any situation or circumstance whenever there is conflict or inconsistency between a provision in this policy and a provision in the applicable Administrative Compensation Plan, <u>individual contract, or applicable Collective Bargaining Agreement</u>, the provision of the Administrative Compensation Plan, <u>individual contract, or applicable Collective Bargaining Agreement</u> shall control and prevail.</p>
3. Delegation of Responsibility	<p>The Superintendent shall be responsible for the general supervision and administration of the program. The Superintendent shall have the authority to supervise the services involved in the program, either directly or indirectly through delegation to other members of the staff. The Superintendent is authorized to establish such rules and regulations as s/he deems necessary to implement Board policy. In establishing rules, regulations, and operational procedures the Superintendent should take the following guidelines into consideration.</p>
4. Guidelines	<p><u>Eligibility</u></p> <p>Any employee who retires from the East Stroudsburg Area School District through the Public School Employees Retirement System after July 1, 1983 <del>(except as modified below)</del> and who meets the <u>following conditions/provisions set forth in the most recent Administrative Compensation Plan, individual contract, or applicable Collective Bargaining Agreement in effect at employees' retirement date.:</u></p> <p><del>An employee with at least twenty (20) years of total service in the East Stroudsburg Area School District; OR</del></p> <p><del>Ten (10) years of service as an administrator in the East Stroudsburg Area School</del></p>

	District upon retirement shall have the premiums in effect for individual coverage with the group carrier of the school district paid by said school district until the end of the month when said employee reaches Medicare eligibility age. During this period, it will
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349. Health Insurance Benefits for Retirees — Pg. 2

	<p>be the responsibility of the retired employee to pay to the school district the difference between this individual coverage and any dependent coverage that he/she elects to carry under the payment provisions and conditions described below. Failure to pay this differential cost will result in termination of all dependent health insurance benefits.</p>
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	<p>Any employee who does not meet the qualification for payment of premiums by the school district as stated above, who retires from the East Stroudsburg Area School District through the Public School Employees Retirement System shall be entitled to remain on the appropriate existing group health insurance plan at the same benefit level he/she enjoyed as an employee until the end of the month when said employee reaches Medicare eligibility age, providing, however, that said employees shall pay the total premiums for such group health insurance on or before the first day, of each month when the insurance is to be in effect. Such payments are to be made to the Business Office of the school district, and shall be at the current valid rates for the coverage desired. The school district will notify all such employees of any change in premiums for this coverage within thirty (30) days after receipt of notification by the insurance carrier. However, if such procedure has an adverse effect on the rate structure of the group health plans maintained for active employees, the Board may, in its sole discretion, elect to terminate coverage for such retired employees' dependents upon ninety (90) days' written notice to such retirees.</p>
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	<p>When the retired employee reaches Medicare eligibility age, the retiree, his/her spouse, and/or dependents will no longer be permitted to remain on the school district group health plan.</p>
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EAST  
STROUDSBURG  
AREA  
SCHOOL DISTRICT

SECTION: PROFESSIONAL  
EMPLOYEES

TITLE: HEALTH INSURANCE  
BENEFITS FOR RETIREES

ADOPTED: December 19, 2005

REVISED: August 15, 2016

	<p>449. Health Insurance Benefits for Retirees</p>
1. Purpose SC 513	<p>The Board considers a basic program of insurance protection for its retired employees to be of prime importance. This program shall be made available to all eligible professional employees at the time of retirement from the school district.</p> <p>Appropriate direction and guidelines are provided in this policy so that the Superintendent can make timely decisions that permit continuity of insurance coverage with a minimum amount of interruption and Board involvement.</p>
2. Authority	<p>It is the Board's intention that, in any situation or circumstance in which there is conflict or inconsistency between a provision in this policy and a provision in the applicable Collective Bargaining Agreement, the provision of the Collective Bargaining Agreement shall control and prevail.</p>
3. Delegation of Responsibility	<p>The Superintendent shall be responsible for the general supervision and administration of the program. The Superintendent shall have the authority to supervise the services involved in the program, either directly or indirectly through delegation to other members of the staff. The Superintendent is authorized to establish such rules and regulations as s/he deems necessary to implement Board policy. In establishing rules, regulations, and operational procedures the Superintendent should take the following guidelines into consideration.</p>
4. Guidelines	<p><u>Eligibility</u></p> <p>Any employee who retires from the East Stroudsburg Area School District through the Public School Employees Retirement System after July 1, 1983 (except as modified below) and who meets the following conditions:</p> <p>Is age 60 or older with at least 25 years of service (at least 15 of which have been with the East Stroudsburg Area School District); OR</p> <p>Whose age plus years of service exceeds the sum of 83 while the retirement system 53/30 window is in effect, or 84 under the basic retirement system plan (of which at least 15 years of service must be in the East Stroudsburg Area School District), shall have the premiums in effect for individual coverage with the group carrier of the school</p>

district paid by said school district until the end of the month when said employee reaches the Medicare eligibility age.. During this period, it will be the responsibility of the retired employee to pay to the school district the difference between this individual coverage and any dependent coverage that he/she elects to carry under the payment provisions and conditions described below. Failure to pay this differential cost will result in termination of all dependent health insurance benefits.

Any employee who does not meet the qualification for payment of premiums by the school district as stated above, who retires from the East Stroudsburg Area School District through the Public School Employees Retirement System shall be entitled to remain on the appropriate existing group health insurance plan at the same benefit level he/she enjoyed as an employee until the end of the month when said employee reaches Medicare eligibility age, providing, however, that said employee shall pay the total premiums for such group health insurance on or before the first day, of each month when the insurance is to be in effect. Such payments are to be made to the Business Office of the school district, and shall be at the current valid rates for the coverage desired. The school district will notify all such employees of any change in premiums for this coverage within thirty (30) days after receipt of notification by the insurance carrier. However, if such procedure has an adverse effect on the rate structure of the group health plans maintained for active employees, the Board may, in its sole discretion, elect to terminate coverage for such retired employees' dependents upon ninety (90) days' written notice to such retirees. Group life insurance benefits will not be made available to retired employees under this policy.

When the retired employee reaches the Medicare eligibility age, the retiree, his/her spouse, and/or dependents will no longer be permitted to remain on the school district group health plan.



EAST  
STROUDSBURG  
AREA  
SCHOOL DISTRICT

SECTION: SUPPORT  
EMPLOYEES

TITLE: HEALTH INSURANCE  
BENEFITS FOR RETIREES

ADOPTED: DECEMBER 19, 2005

REVISED: AUGUST 15, 2016

	549. Health Insurance Benefits for Retirees
1. Purpose SC 513	<p>The Board considers a basic program of insurance protection for its retired employees to be of prime importance. This program shall be made available to all eligible support staff employees at the time of retirement from the school district.</p> <p>Appropriate direction and guidelines are provided in this policy so that the Superintendent can make timely decisions that permit continuity of insurance coverage with a minimum amount of interruption and Board involvement.</p>
2. Authority	<p>It is the Board's intention that, in any situation or circumstance in which there is conflict or inconsistency between a provision in this policy and a provision in the applicable Collective Bargaining Agreement, the provision of the Collective Bargaining Agreement shall control and prevail.</p>
3. Delegation of Responsibility	<p>The Superintendent shall be responsible for the general supervision and administration of the program. The Superintendent shall have the authority to supervise the services involved in the program, either directly or indirectly through delegation to other members of the staff. The Superintendent is authorized to establish such rules and regulations as s/he deems necessary to implement Board policy. In establishing rules, regulations, and operational procedures the Superintendent should take the following guidelines into consideration.</p>
4. Guidelines	<p><u>Eligibility</u></p> <p>Any employee who retires from the East Stroudsburg Area School District through the Public School Employees Retirement System after July 1, 1983 (except as modified below) and who meets the following conditions:</p> <p>Is age 60 or older with at least 25 years of service (at least 15 of which have been with the East Stroudsburg Area School District); OR</p> <p>Whose age plus years of service exceeds the sum of 83 while the retirement system 53/30 window is in effect, or 84 under the basic retirement system plan (of which at least 15 years of service must be in the East Stroudsburg Area School District), shall</p>

have the premiums in effect for individual coverage with the group earner of the school district paid by said school district until the end of the month when said employee reaches the Medicare eligibility age. During this period, it will be the responsibility of the retired employee to pay to the school district the difference between this individual coverage and any dependent coverage that he/she elects to carry under the payment provisions and conditions described below. Failure to pay this differential cost will result in termination of all dependent health insurance benefits.

Any employee who does not meet the qualification for payment of premiums by the school district as stated above, who retires from the East Stroudsburg Area School District through the Public School Employees Retirement System shall be entitled to remain on the appropriate existing group health insurance plan at the same benefit level he/she enjoyed as an employee until the end of the month when said employee reaches Medicare eligibility age, providing, however, that said employee shall pay the total premiums for such group health insurance on or before the first day, of each month when the insurance is to be in effect. Such payments are to be made to the Business Office of the school district, and shall be at the current valid rates for the coverage desired. The school district will notify all such employees of any change in premiums for this coverage within thirty (30) days after receipt of notification by the insurance carrier. However, if such procedure has an adverse effect on the rate structure of the group health plans maintained for active employees, the Board may, in its sole discretion, elect to terminate coverage for such retired employees' dependents upon ninety (90) days' written notice to such retirees.

Group life insurance benefits will not be made available to retired employees under this policy.

When the retired employee reaches Medicare eligibility age, the retiree, his/her spouse, and/or dependents will no longer be permitted to remain on the school district group health plan, he/she will be required to obtain coverage from Northeastern Blue Cross or other similar plan at the discretion of the retiree.



# EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: ~~SUPPORT~~ EMPLOYEESTITLE: BENEFITS FOR PART-TIME  
PERSONNEL

ADOPTED: August 19, 2002

REVISED: DRAFT

	<u>5341. BENEFITS FOR PART-TIME PERSONNEL</u>
1. Purpose	Benefits for regularly employed part-time personnel shall be determined in accordance with <u>the terms of an administrative compensation plan, individual contract, applicable collective bargaining agreement, Board policy or Board resolution.</u>
2. Guidelines	Whenever regularly employed, part-time <del>support</del> personnel are entitled to fringe benefits normally provided for full-time <del>support employees</del> <u>personnel of the same classification</u> , such benefits will be established at the time of employment, and the manner of proration determined at that time.
24 Pa. C.S.A. 8301	Part-time personnel shall be included in the School Employees' Retirement System, upon reaching either 500 hours or 80 days of employment, in accordance with law.  <u>Where conditions of an insurance carrier or other similar provisions preclude coverage of persons who fail to meet the minimum hours criteria for coverage, part-time personnel who fail to meet these criteria shall not be eligible for such benefits.</u>
<del>24 Pa. C.S.A. 8301</del>	

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# EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: PROPERTY

TITLE: COMMERCIAL SPONSORSHIPS  
AND ADVERTISING

ADOPTED: September 17, 2018

REVISED: DRAFT

	702.1 COMMERCIAL SPONSORSHIPS AND ADVERTISING
1. Purpose	<p>The Board recognizes that public school facilities, events, and programs provide a potential market for commercial sponsorships, that financial payments from commercial sponsorships can benefit students and taxpayers by generating support for the school district and its programs, and that commercial sponsors should receive special recognition for supporting the school district in such manner.</p> <p>Therefore, the Board establishes this policy whereby commercial groups, businesses and companies may voluntarily enter into written agreements (sponsorship agreements) to provide financial support for school district programs and activities in exchange for public recognition that may include the sale of “sponsored by” rights for school district events as well as advertising, signage, announcements and other promotional opportunities at school district activities.</p>
2. Authority	<p>The school district may enter into sponsorship agreements with commercial groups, businesses or companies that allow advertising to take place on school district property pursuant to restrictions outlined in this policy. The goal of such sponsorship agreements is solely to benefit students and taxpayers by generating private financial support for the school district and its educational programs.</p> <p>This policy does not create a forum for all types of advertising or provide a general public forum for purposes of communication. Rather, the intent is to make use of a limited portion of the school district’s property in order to generate revenue from commercial sponsors for school district programs and activities.</p> <p>Noncommercial advertising is not permitted under this policy.</p> <p>Pursuant to this policy, the school district generally intends to receive financial payments from sponsors, but may consider proposals that include in-kind contributions by sponsors as deemed appropriate by the School Board.</p>
3. Guidelines	<p><b><u>Advertising Program</u></b></p> <ol style="list-style-type: none"> <li>Advertising will not be displayed inside classrooms, in areas where students in class may view the advertisement, or in any other area that may be disruptive to student learning. For purposes of this policy, the term classroom</li> </ol>

	<p>is not intended to include any school's auditorium, cafeteria, gymnasium, library, or athletic fields/facilities.</p> <ol style="list-style-type: none"><li>2. Students will not be required to listen to, read or be subjected to commercial advertising in the classroom, except when the classroom instruction by the teachers is related to advertising, as referenced in the district curriculum.</li><li>3. Advertisements shall not be disruptive or jeopardize the safety of students, staff and/or the public by their content or physical properties.</li><li>4. No student, staff or taxpayer information (e.g. names, addresses, telephone numbers or email addresses) shall be made available to sponsors for purposes of distribution or dissemination of advertising.</li><li>5. Advertising must comply with all laws, regulations and administrative agency rules of the federal, state and local governments, including all laws, regulations and administrative agency rules applicable to copyrights, trademarks, trade names and patents.</li><li>6. No advertiser/commercial sponsor shall be permitted to use the school district's intellectual property (e.g. team names, slogans, logos, or designs constituting trademark or services marks whether or not registered) unless such use is approved in writing by the school district.</li><li>7. Any advertising signage shall comply with school district Administrative Regulations and any local zoning ordinances that may apply.</li><li>8. All advertising in areas used for athletic purposes shall be approved by the School Board and shall be in accordance with Pennsylvania Interscholastic Athletic Association (P.I.A.A.) policies and guidelines related to advertising and/or sponsorship.</li><li>9. The Superintendent or designee shall monitor advertising fees which are directed to individual sports to ensure equity among programs in keeping with the guidelines of Title IX and to protect the athletes from potential violations of P.I.A.A. regulations concerning amateur status.</li><li>10. The advertiser/commercial sponsor shall be responsible for and indemnify the district against any legal action taken against the district for the contents of an advertisement, including, but not limited to, allegations of intellectual property infringement and any and all tort claims.</li><li>11. <u>The district may terminate commercial sponsorships at any time, for any reason. Where the termination is a result of the commercial sponsor's failure to adhere to this policy, the terms of the Commercial Sponsorship Agreement, or district or school building rules, the district is under no</u></li></ol>
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obligation to reimburse the sponsor for the portion of the agreed-upon sponsorship period.

**Construction and Maintenance of Advertising on District Property**

The District shall not be responsible for the construction, maintenance, or repair of any signs, poster or other advertising materials or media approved for display on District property, including but not limited to repair or maintenance necessitated by acts of vandalism. Except for advertisement displayed on the High School Stadium Scoreboard, advertisers shall be responsible for the storage, installation and/or reinstallation of periodic or seasonal advertisements.

Advertisements that are not maintained to standards acceptable by the District must be repaired or removed by the advertising organization within the time period designated by the District, the advertisement will be removed by the District at the expense of the advertising organization.

The Superintendent or designee will establish Administrative Regulations with regard to signage type, size, the installation/reinstallation of advertisements, maintenance and advertising duration.

**Certain Advertising Prohibited**

All advertising by sponsors pursuant to this policy shall be commercial in nature, in keeping with standards of good taste, appropriate for school-aged children, and not seek to promote, encourage or engage in any of the following:

1. Support any noncommercial message or position, including personal, religious and/or political viewpoints.
2. Make false, misleading, deceptive or unwarranted statements or claims. The Superintendent or designee retains the right to ban forms of commercial communication that are more likely to deceive or mislead the public than to inform it.
3. Infringe upon another person's rights through plagiarism, unfair imitation of another person's program idea or copy, or any other unfair competition.
4. Disparage a competitor or a competitor's products or services.
5. Advertise lotteries or other games of chance, with the exception of advertising by fully-licensed entities authorized under the Race Horse Development and Gaming Act of 2004 (Act 71).

6. Contain slanderous, obscene, sexual, profane, vulgar, repulsive, or offensive matters, either in theme or in treatment.
7. Appeal for funds.
8. Contain testimonials that cannot be authenticated.
9. Declare or imply an endorsement by the school district of any service, product or point of view.
10. Contrary or adverse to the mission and purpose of the school district.
11. Promote the sale or use of alcohol, tobacco or illegal drugs. Full-service restaurants that serve alcoholic beverages may advertise under this policy where the specific advertisement, itself, does not expressly promote alcohol or tobacco products.
12. Promote the sale or use of firearms or other weapons.
13. Promote unlawful or illegal goods, services or activities.
14. Constitute advertising which violates local, state or federal law when done on school district property.

**Steps for the Approval of Corporate Sponsorships/Donations Containing Advertisement**

The following steps shall apply:

1. Sponsorship agreement requests must be made in writing to the Superintendent.
2. Approval by the School Board shall be required for any sponsorship, and such financial payments are not accepted until approved by the School Board at a public meeting.
3. The school district shall not be bound by any oral agreements purportedly made by any employee or marketing agent.

**Booster Clubs, Parent-Teacher Organizations and Sanctioned Student Groups**

This policy is not intended to regulate booster clubs, parent-teacher organizations or student extracurricular, co-curricular or athletic groups recognized by the school district. Any fundraising activities by such groups shall be done in compliance with other applicable school district policies and any understandings or agreements that



exist between those organizations and the School Board.

No booster club, parent-teacher organization or student group is authorized to solicit or enter into any agreement or understanding with commercial groups, businesses or companies to distribute, broadcast or display any type of advertising on school district property without prior authorization by the School Board and the entry of any agreement or understanding is done in compliance with this policy.

#### **District Non-Endorsement of Advertisements**

Advertisements from sponsors permitted by the district do not indicate the district's endorsement or approval of the matters presented in the advertisements. The district reserves the right to clearly communicate that the School District does not endorse the organization, and the district may require advertisers to clearly state such within the advertisement. At the district's discretion, such communication may be placed within, below, or near any or all advertisements in addition to or in lieu of in-add disclaimers.

#### **Facilities/Property Naming Rights Not Permitted Through This Policy**

This policy does not authorize commercial sponsorships to be used to obtain naming rights to any district facility or to district property.

#### **Legal Compliance**

The district shall comply with all applicable state and federal laws in its approval and/or denial of advertisement requests and/or removal of advertisements from district facilities or events.

#### **Severability**

The provisions of this policy are severable, and if any of its provisions shall be held invalid or unconstitutional to any extent, such decision shall not effect or impair any of the remaining provisions of the policy. It is hereby declared to be the intention of the School Board that this policy would have been adopted if such invalid or unconstitutional provision had not been included herein.

References:

20 U.S.C. 1681 et seq.

20 U.S.C. 7908

Pol. 913

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# EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: PROPERTY

TITLE: MAINTENANCE

ADOPTED: August 19, 2002

REVISED: DRAFT May 20, 2019

	704. MAINTENANCE
1. Purpose	Adequate maintenance of buildings, property and equipment is essential to fiscal responsibility and efficient management of district facilities.
2. Authority SC 701	The Board directs that a continuous program of <u>preventative</u> inspection and maintenance of all school district buildings, property and equipment be established and implemented. <del>Wherever possible, maintenance shall be preventive.</del>
3. Delegation of Responsibility	<p>The Superintendent or designee shall develop and supervise a such guidelines as may be necessary for the maintenance program which shall include; and repair of the physical plant.</p> <ol style="list-style-type: none"> <li>1. <u>Regular program of maintenance, repair and improvement of buildings and facilities.</u></li> <li>2. <u>Critical spare parts inventory.</u></li> <li>3. <u>Equipment replacement program.</u></li> <li>4. <u>Long-range plans for building modernization and conditioning.</u></li> <li>5. <u>The Superintendent or designee shall develop a maintenance check list applicable to all district building.</u></li> </ol> <p><del>School administrators and the</del> Each school principal, in conjunction with the building head- custodial and maintenance personnel, shall conduct a physical inspection of the building on a of each school shall: <u>periodic quarterly basis and return a written report to the Superintendent or designee Director of Facilities and to the Board as to the findings of that inspection. (See 704AR for inspection schedule.)</u></p> <ol style="list-style-type: none"> <li>1. <del>Be responsible for the care and maintenance of the buildings and grounds.</del></li> <li>2. <del>Direct the custodial staff of the school in maintaining an adequate program for sure care and maintenance.</del></li> </ol>

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704. MAINTENANCE - Pg. 2

<p>School Code 704</p>	<p>The Superintendent <u>or designee</u> shall report <del>annually</del><u>periodically</u><del>monthly</del> to the Board regarding the current maintenance and improvement program <u>and projected maintenance needs that include cost analysis.</u></p> <p>References: <u>24 P.S. 701, 742, 772</u> <u>25 PA Code 171.1 et seq.</u></p>
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# EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: PUPILS  
 TITLE: MEDICATIONS  
 ADOPTED: August 19, 2002  
 REVISED: February 28, 2005  
 November 20, 2006  
 February 25, 2008  
 December 19, 2011  
 April 14, 2014  
 July 18, 2016  
 October 16, 2017  
 May 20, 2019

210. MEDICATIONS	
1. Purpose SC 510 Title 22 Sec. 7.13	<p>The Board shall not be responsible for the diagnosis and treatment of student illness. The administration of prescribed medication to a student during school hours in accordance with the direction of a parent/guardian and licensed prescriber will be permitted only when failure to take such medicine would jeopardize the health of the student and/or the student would not be able to attend school if the medicine were not available during school hours.</p> <p>Whenever possible, parent(s)/guardian(s) are requested to administer medication at home. Every effort should be made by the parent(s)/guardian(s) and their licensed prescriber to schedule the administering of medication, whenever possible, at times during which the student is not in school; thus eliminating disruption to the student's school day and maximizing his/her participation in the learning process. Medication, including aspirin or other over-the-counter medications will be administered only upon written order from a licensed prescriber and in accordance with this policy. All requests shall be reviewed by the Certified School Nurse.</p>
2. Definition	<p>For purposes of this policy, <b>medications</b> shall include all medicines prescribed by a licensed prescriber and any over-the-counter medicines.</p> <p>For purposes of this policy, licensed prescribers shall include licensed physicians (M.D. and D.O.), podiatrists, dentists, optometrists, certified registered nurse practitioners and physicians assistants.</p>
3. Authority  SC 510 Title 22 Sec. 12.41	<p>The Board directs all district employees to comply with the Pennsylvania Department of Health's Guidelines for Pennsylvania Schools for the Administration of Medications and Emergency Care.</p> <p>Before any medicine may be administered to or by any student during school hours, the Board shall require the written request of the parent/guardian, giving permission for such administration as well as the written order of the licensed prescriber, which shall include the purpose of the medication, dosage, time at which or special circumstances under which the medication shall be administered, length of period for which medication is prescribed, and possible side effects of medication. These written permissions from parent(s)/guardian(s) /licensed prescriber must be submitted on an annual basis. Medication orders are valid for the <b>current</b> school</p>

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<p>4. Delegation of Responsibility Act 187 of 2004</p>	<p>year. New orders must be obtained each school year (September through June) from the individual's licensed prescriber by the parent(s)/guardian(s).</p> <p>The Superintendent, in conjunction with the Certified School Nurse (CSN), shall develop procedures for the administration and self-administration of students' medications.</p> <p>All medications shall be administered by the Certified School Nurse or in the absence of the Certified School Nurse by other licensed school health staff (RN, LPN), or self-administered by the student upon appropriate written authorization, which includes the use of the applicable school district forms.</p> <p>All LPNs involved in administering or supervising of self-administration of medication shall receive appropriate training from the Certified School Nurse before performing this responsibility.</p>
<p>42 Pa. C.S.A. Sec. 8337.1</p>	<p>In the event of an emergency, a district employee may administer emergency medication when s/he believes, in good faith, that a student needs emergency care.</p>
<p>Pol. 103.1, 113</p>	<p>The Certified School Nurse shall collaborate with parents/guardians, district administration, faculty and staff to develop an individualized healthcare plan to best meet the needs of individual students.</p> <p>Building administrators and the Certified School Nurse shall review at least every two (2) years the procedures for administration and self-administration of medications and shall evaluate recordkeeping, safety practices, and effectiveness of this policy.</p>
<p>5. Guidelines</p>	<p>The school district shall inform all parents/guardians, students and staff about the policy and procedures governing the administration of medications.</p> <p>All standing medication orders and parental consents shall be renewed at the beginning of each school year.</p>
<p>SC 1409 Pol. 216</p>	<p>Student health records shall be confidential and maintained in accordance with state and federal laws and regulations and the Department of Health Guidelines.</p>
<p>SC 1414.1 Pol. 210.1</p>	<p>Students may possess and use asthma inhalers and epinephrine auto-injectors when permitted in accordance with state law and Board policy.</p>
	<p><b><u>Delivery And Storage Of Medications</u></b></p> <p>An "Authorization for Medication During School Hours" form must be completed by the licensed prescriber and signed by the parent(s)/guardian(s) before medication can be given in school. In the absence of this form, there must be a written order from the</p>

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licensed prescriber and a note from the parent(s)/guardian(s) requesting administration of the medication. The Certified School Nurse may accept a verbal order from the student's licensed prescriber only in a life-threatening situation.

An "Authorization for Medication During School Hours" form should include:

1. Name of student.
2. Date.
3. Diagnosis.
4. Medication name, prescription serial number, dosage, time schedule and duration.
5. Special conditions to observe.
6. If child is qualified and able to self-administer the medication.
7. Licensed prescriber's name, signature, address, and phone number.
8. Signature of parent(s)/guardian(s).

When any medication prescribed for a student is initially brought to school, it shall be the responsibility of the Certified School Nurse to obtain written permission from the licensed prescriber and parent/guardian for administration or self-administration of medication, which shall be kept confidential and on file in the office of the Certified School Nurse. When deemed applicable, the Certified School Nurse shall review pertinent information regarding the prescribed medication with the student and/or parent/guardian.

The following guidelines shall be followed when storing or dispensing medication:

1. Medication must be in a properly labeled container (by the licensed prescriber or pharmacy).
2. All medications shall be brought to the nurse's office by the parent(s)/guardian(s) or another adult designated by the parent(s)/guardian(s).
3. Medications are kept in a designated locked area in the nurse's office or, when necessary, in the refrigerator. The district shall not store more than a thirty-day supply of an individual student's medication.
4. Medication should be recorded and logged in with the date, name of student, name of medication, amount of medication, and signatures of the parent/guardian or designated adult delivering the medication and the school health personnel receiving the medication.

5. Unused medications are to be picked up by the parent(s)/guardian(s) no later than the last day of the school year; medications which are not picked up will be destroyed be destroyed fourteen (14) days after the close of the school year.
6. The Certified School Nurse has primary responsibility for the administration of medication including:
  - a. Reporting to licensed prescriber and/or parent(s)/guardian(s).
  - b. Conferring with the licensed prescriber and/or parent(s)/guardian(s).
  - c. Informing, when appropriate, school staff regarding a student's medication requirements.
  - d. Administering and recording of medication data.
7. Written documentation of the administration of medication will be kept. These records will include the student's name, the name of the medication, the dosage, the time and date of dispensations, and the signature of the person administering the medication.
8. The nurse may refuse to administer any type of medication. The parent(s)/guardian(s) will be notified of this action.
9. If it is necessary to administer emergency medication, the Certified School Nurse can administer only those medications for which the chief school physician or individual student's licensed prescriber has authorized standing or emergency orders.
10. Parent(s)/Guardian(s) are responsible for informing the Certified School Nurse and/or any change in the health and/or medication of students. When changes occur, the parent(s)/guardian(s) must return a new medication order form to the nurse. Medication, including over-the counter medications, will be administered only upon written order from the licensed prescriber.
11. All medications must be kept in the nurse's office. Students are not allowed to carry emergency medications with them unless a licensed prescriber's order states that they must do so and all appropriate paperwork has been completed and necessary approvals have been gained. Violations may be considered for appropriate disciplinary consequences.
12. Students in possession of over-the-counter, prescription or other types of drugs which have not been registered with the Certified School Nurse will be considered to be in violation of the school district's drug and alcohol policy and will be subject to the disciplinary action as set forth therein.



13. The school district will incur NO liability for the use of unauthorized drugs or medications.

14. This policy is in effect for all school district sponsored activities and field trips.

**Disposal of Medications**

Procedures shall be developed for the disposal of medications consistent with the Department of Health Guidelines, which shall include:

1. Guidelines for disposal of contaminated needles or other contaminated sharp materials immediately in an appropriately labeled, puncture resistant container.
2. Processes for immediately returning to parents/guardians all discontinued and outdated medications, as well as all unused medications at the end of the school year.
3. Methods for safe and environmentally friendly disposal of medications.
4. Proper documentation of all medications returned to parents/guardians and for all medications disposed of by the Certified School Nurse or other licensed school health staff. Documentation shall include, but not be limited to, date, time, amount of medication and appropriate signatures.

This policy is a directive of the Board; CSN/LPN acting pursuant to this policy are acting within the scope of their employment.

**Student Self-Administration Of Emergency Medications**

Any student who wishes to carry an asthma rescue inhaler, epinephrine auto-injector, and/or insulin and is authorized to do so must demonstrate the competency to the Certified School Nurse for self-administration and for responsible behavior in the use of the medication. Determination of competency for self-administration shall be based on the student's age, cognitive function, maturity and demonstration of responsible behavior. In addition, the student must notify the Certified School Nurse immediately following each use. Abuse or misuse of these items and/or failure to follow any Board policy related to use of an inhaler, epinephrine auto-injector, insulin, may lead to confiscation, a loss or privilege, and appropriate disciplinary consequences.

In cases where the parent/guardian requests that their child be permitted to carry/self-administer emergency medication as per the order of the licensed prescriber, the medication must be in a properly labeled pharmacy container and the parent/guardian must accept the legal responsibility should the medication be lost, given to or taken

PA BD. of  
Nursing  
September 1992

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<p>SC 1414.10 (2)</p>	<p>by a person other than their child. The parent/guardian must also acknowledge that the East Stroudsburg Area School District has no legal responsibility to ensure that the medication is taken or when the above-named student administers his or her own medication.</p> <p><b><u>Administration Of Medication During Field Trips</u></b></p> <p>The “Field Trip Medication Administration Form” must be completed by parent(s)/guardian(s) when medication administration is required for a student during a field trip or other school district sponsored activity.</p> <p>Security procedures shall be established for the handling of medication during field trips.</p> <p><b><u>Non-aerosol Topical Sunscreen</u></b></p> <p>Students may, in accordance with Section 1414.10 (2) of the PA School Code, use a non-aerosol topical sunscreen product in school if:</p> <ol style="list-style-type: none"> <li>1. The product is approved by the Food and Drug Administration,</li> <li>2. The parent/guardian submits a Parent-Guardian Sunscreen Form allowing the student to use the topical sunscreen, and</li> <li>3. The student submits a Student Sunscreen Form stating that they are aware of the proper use and safety precautions of the product and will handle it appropriately.</li> </ol> <p>The school entity may rescind or restrict the use of the sunscreen in writing if the student does not follow the school rules and/or the student is unwilling or unable to keep the non-aerosol sunscreen product guarded from other students’ use.</p> <p><b><u>References:</u></b></p> <p>School Code – 24 P.S. Sec. 510, 1401, 1402, 1409, 1414.1</p> <p>State Board of Education Regulations – 22 PA Code Sec. 12.41</p> <p>Civil Immunity of School Officers or Employees Relating to Emergency Care, First Aid or Rescue – 42 Pa. C.S.A. Sec. 8337.1</p> <p>Pennsylvania Department of Health “Guidelines for Pennsylvania Schools for the Administration of Medications and Emergency Care” March 2010</p> <p>Board Policy – 000, 103.1, 113, 121, 210.1, 216</p>
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# EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: ADMINISTRATIVE  
EMPLOYEES

TITLE: COMPENSATION PLAN

ADOPTED: August 19, 2002

REVISED: May 20, 2019

	328. COMPENSATION PLAN
1. Purpose	The Board strongly supports the concept that a thorough and effective school system can exist only if the day-to-day management of the schools is entrusted to dedicated and competent persons. Good management relies on the abilities of administrators to perform the responsibilities of the positions for which they were hired.
2. Authority SC 1150, 1151, 1164	It is therefore incumbent on the Board to pursue a plan of compensation, based upon responsibility and performance, that will provide fair and adequate financial incentive for all management personnel. To accomplish this commitment, the Board directs that such a compensation plan be implemented.
3. Delegation of Responsibility	Implementation of individual contracts and the administrative compensation plan shall be the responsibility of the Superintendent.
4. Guidelines	<p>The individual contracts and the compensation plan shall include:</p> <ol style="list-style-type: none"> <li>1. Description of the program for determining administrative salaries.</li> <li>2. Salary amounts and/or salary schedules that set forth quantifiable salaries for the duration of the contract or plan.</li> <li>3. List of fringe benefits.</li> <li>4. Employee expectations.</li> </ol> <p>The compensation plan shall be determined through a good faith meet and discuss procedure, upon request, with appropriate supervisors and administrators.</p> <p>The plan may include a description for determining administrative compensation, based on an evaluation plan conducted by the Superintendent.</p>

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# EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: EMPLOYEES

TITLE: WORKERS' COMPENSATION

ADOPTED: August 19, 2002

REVISED: May 20, 2019

	346. WORKERS' COMPENSATION
1. Purpose	Administrative, professional and support employees who suffer work-related injuries or illnesses shall be eligible for workers' compensation benefits.
2. Authority	The Board shall ensure that the district abides by all applicable laws regarding compensation of employees for work-related compensation benefits.
3. Delegation of Responsibility	<p>The Superintendent or designee shall establish detailed and specific procedures and guidelines for the reporting of and compensation for work-related injuries or illnesses. Such procedures and guidelines shall meet all necessary legal requirements and shall address the use of sick and personal leave during the receipt of workers' compensation carrier and physicians.</p> <p>Employees have the responsibility of notifying their immediate supervisor of any work-related incident within twenty-four (24) hours of the incident.</p>
4. Guidelines	<p>Upon notification of an incident, the immediate supervisor shall provide to the employee a copy of the district's procedures regarding workers' compensation claims and a list of the district's workers' compensation physicians.</p> <p>This same information and the online tool for reporting incidents is also available on the district website under the "For Employees" &gt; "Workers Compensation" &gt; "Report a Claim".</p> <p>References:</p> <p>Workers' Compensation Act – 77 P.S. Sec. 1 et seq.</p>

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# EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION:

EMPLOYEES

TITLE:

WORKERS' COMPENSATION  
TRANSITIONAL  
RETURN-TO-WORK PROGRAM

ADOPTED: July 15, 2013

REVISED: May 20, 2019

	<p style="text-align: center;">347. WORKERS' COMPENSATION TRANSITIONAL RETURN-TO-WORK PROGRAM</p>
1. Purpose	<p>The purpose of a workers' compensation transitional return-to-work program is to provide transitional temporary work assignments while an injured school district employee on workers' compensation continues to receive medical treatment and/or therapy. The East Stroudsburg Area School District (District) is committed to making every effort to return employees to work at the earliest possible time, based on medical approval and to promote the productivity and/or efficiency of District operations. The transitional duty program is designed to provide temporary assignments while the employee continues to receive medical treatments until such time as they can return to normal duties.</p>
2. Authority	<p>In an effort to control workers' compensation costs, the Board adopts this policy to ensure that employees who have been injured at work and are covered by workers' compensation are able to be productive and return-to-work as soon as possible, in accordance with Board Policy and Administrative Regulations.</p> <p>The work offered to an eligible employee under the transitional return-to-work program shall be productive work that will advance the interests of the District.</p> <p>This policy shall apply to a District employee who meets the following conditions:</p> <ol style="list-style-type: none"> <li>1. Has been injured at work</li> <li>2. Is disabled as defined under the State Workers' Compensation Act</li> <li>3. Is capable of productive work</li> <li>4. Cannot presently return to his/her pre-injury work assignment for the District with or without reasonable accommodations as a result of his/her work injury</li> <li>5. Is expected to be able to return to his/her pre-injury work assignment within a definite period of time</li> <li>6. Is receiving workers' compensation benefits</li> </ol> <p>An employee shall not be eligible for continuation in the transitional return-to-work program if one (1) of the following determinations are met:</p> <ol style="list-style-type: none"> <li>1. Employee is not able to perform the assigned transitional duty</li> <li>2. Employee will not be able to return to his/her pre-injury assignment without reasonable accommodations or within a reasonable period of time.</li> </ol>

### 347. WORKERS' COMPENSATION TRANSITIONAL RETURN-TO-WORK PROGRAM

<p>3. Delegation of Responsibility</p>	<p>The Superintendent or designee in conjunction with the Safety Committee shall establish a transitional return-to-work program and develop administrative regulations to implement the Board policy. The Superintendent or designee shall oversee the District's workers' compensation program, including the transitional return-to-work program, coordinating the efforts of appropriately involved individuals.</p> <p>The Superintendent or designee will insure that the transitional return-to-work program is consistent with all applicable laws, contracts, and collective bargaining agreements and will consult with special labor counsel when needed. The Superintendent or designee shall determine at his/her discretion, if a transitional return-to-work assignment will be offered to an eligible employee.</p>
<p>4. Guidelines</p>	<p>The transitional return-to work program and Board policy shall be implemented in a manner that does not conflict with applicable laws, contracts, or collective bargaining agreements. The work offered to the employee will be within the restrictions set forth by the medical care provider.</p> <p>Nothing in this policy shall be deemed to require that a transitional return-to-work assignment be provided to an eligible employee. Transitional return-to-work assignments are to be offered at the discretion of the District. Transitional return-to-work assignments are intended to as a temporary opportunity to assist an injured worker to return to his/her pre-injury assignment with or without reasonable accommodations. Transitional return-to-work assignments should not be construed that essential functions of any job are eliminated or that the job description has been changed.</p> <p>The development of a transitional return-to-work assignment shall occur in coordination with the employee's medical provider, the employee's supervisor, and the Superintendent or designee.</p> <p>Participation in the transitional return-to-work program is intended to be for a limited duration enabling the applicable employee reasonable time to rehabilitate and return to their full duty assignment or secure another regular position where they can perform the essential functions of the job.</p> <p>An employee's participation in the transitional return-to-work program shall be reviewed after every 30 work days in the assignment. The employee will be returned to his/her pre-injury position as soon as his/her medical provider has released him/her with or without reasonable accommodations and the District is able to meet those accommodations.</p> <p>This program in no way affects the employee's benefits under the workers' compensation laws as they apply within the state.</p>

347. WORKERS' COMPENSATION TRANSITIONAL RETURN-TO-WORK PROGRAM

	<p>At its discretion, the District reserves the right to place employees at any time in regular job assignments within their classification where they can perform the essential functions of the job.</p> <p>The District may terminate an employee's participation in the transitional return-to work program at any time when an employee fails to meet the program requirements or when, in the opinion of the District, continued participation is not practical.</p> <p>Participation in the transitional return-to work program is not voluntary. Progressive disciplinary actions may be taken against any employee who fails to participate in the transitional return-to-work program in accordance with District policies, procedures, or regulations and/or as per collective bargaining agreements.</p> <p>References:</p> <p>Workers' Compensation Act – 77 P.S. Sec. 1 et seq.</p> <p>Family And Medical Leave Act – 29 U.S.C. Sec. 2601 et seq.</p> <p>Americans With Disabilities Act – 42 U.S.C. Sec. 12101 et seq.</p> <p>Family And Medical Leave, Title 29, Code of Federal Regulations – 29 CFR Part 825</p> <p>Health Insurance Portability And Accountability Act, Title 45, Code of Federal Regulations – 45 CFR Part 160, Part 164</p>
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# EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: FINANCES

TITLE: TAX ASSESSMENT APPEALS

ADOPTED: May 20, 2019

REVISED:

	<p style="text-align: center;">627. TAX ASSESSMENT APPEALS</p>
<p>1. Purpose</p>	<p>This policy memorializes the district's past practices and procedures regarding participation in tax assessment appeals and establishes objective criteria for district-initiated tax assessment appeals. The Board recognizes its responsibility to fairly allocate the cost of providing a quality education among all property taxpayers. When a property is assessed substantially lower than is warranted based upon the property's fair market value, all other taxpayers effectively subsidize the under-assessed property. The Board is limited in its ability to initiate tax assessment appeals by statutory and constitutional mandates, property assessment procedures and established administrative appeal processes in Monroe and Pike Counties, as well as the district's own resources.</p>
<p>2. Authority 53 Pa.C.S. §8855 Pa. Const., Art. VIII, §1</p>	<p>The School District has the right to appeal any assessment within its jurisdiction in the same manner, subject to the same procedure and with like effect as if the appeal were taken by a taxable person with respect to the assessment, and, in addition, may take an appeal from any decision of the County Board of Assessment Revision or Court of Common Pleas as though it had been a party to the proceedings before the Board or Court even though it was not a party in fact. The School District may also intervene in any appeal by a property owner as a matter of right.</p> <p>It is the Board's express intention that all taxes levied by the Board shall be uniform, upon the same class of subjects, and it is the intention of this Policy to bring real property taxation closer to uniformity than it would be absent the district's activities.</p> <p>It is the policy of the Board to treat all property in the district uniformly as required by law as amended from time to time. The district will not sub-classify property within its boundaries based on property type in question, or the residency status of its owner. It is the policy of the Board to authorize district-initiated tax assessment appeals only where there is a reasonable expectation of generating at least \$10,000 in new real estate tax revenue to the district so as to justify the potential expense of the appeal, which includes, but is not limited to, filing fees, appraisal work, legal service, etc.</p>

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3. Delegation of Responsibility	<p>The superintendent and chief financial officer, in consultation with the District Solicitor as appropriate, will implement procedures for the initiation of district-initiated tax assessment appeals. The Board may engage professional consultants to assist with implementation of this Policy. All district-initiated tax appeals must be approved by the Board prior to filing.</p>
4. Guidelines	<p>The chief financial officer, in consultation with the district solicitor as appropriate, will annually review recent real estate transactions and records and/or work with third party consultants to identify properties that may be under-assessed to such an extent that there is a reasonable expectation of generating at least \$10,000 in new real estate tax revenue to the district. This amount justifies the potential expense of the appeal which includes, but is not limited to, filing fees, appraisal work, legal services, etc.</p> <p>Following consultation with the district solicitor, the chief financial officer may further limit the total number of appeals recommended for appeal in any given year based upon the district's resources, including but not limited to, potential legal expenses and current pending assessment appeals, both taxpayer and district-initiated, as well as the apparent risks associated with the appeal. These decisions will in no way be premised upon a particular property's classification or occupancy status, but solely on the district's capacity to appropriately and diligently pursue assessment appeals.</p> <p>Annually, but not later than the July Finance Committee Meeting, the administration will provide to the Board Finance Committee a list of those properties which have been identified as candidates for a district-initiated real estate tax assessment appeal for the current year. A resolution requesting approval of tax assessment appeals on such properties will be presented the Board for final approval.</p> <p>It shall be the responsibility of the chief financial officer, in consultation with and with the assistance of the district solicitor, to monitor the filing of taxpayer-initiated assessment appeals, both with the County Board of Assessment Revision and the Court of Common Pleas. As with district-initiated tax appeals, the chief financial officer and district solicitor should have a reasonable expectation of saving or generating at least \$10,000.00 before formally intervening in a taxpayer-initiated assessment appeal so as to justify the potential expense of the district's intervention.</p>

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**AGREEMENT BETWEEN  
THE EAST STROUDSBURG AREA SCHOOL DISTRICT  
AND  
CHRISTOPHER S. BROWN  
SOLICITOR**

**THIS AGREEMENT IS MADE THIS** 20th day of May, 2019, between CHRISTOPHER S. BROWN, an attorney licensed to practice law in the Commonwealth of Pennsylvania, with offices at 11 North Eighth Street, Stroudsburg, Pennsylvania (hereinafter called "Solicitor"); and the EAST STROUDSBURG AREA SCHOOL DISTRICT, with offices at 50 Vine Street, East Stroudsburg, Pennsylvania (hereinafter called "School District").

**WHEREAS**, the School District wishes to retain the services of said Christopher S. Brown as Solicitor for a period of one year, commencing on July 1, 2019 and ending on June 30, 2020.

**NOW, THEREFORE**, it is agreed that:

1. The above-named Solicitor will perform routine legal services for the sum of FORTY-TWO THOUSAND (\$42,000.00) DOLLARS, as retainer for the one-year term of this Agreement.

2. Said retainer services shall include attending school board meetings, routine legal advice and opinions, attending routine conferences and meetings as required, preparation or review of routine contracts and resolutions and other routine services.

3. Said retainer services shall not include required time for the following work: preparation for arbitrations, hearings and litigation and/or conducting said arbitrations, hearings and litigation, as well as trials and appeals; title searches; bond issues and other financing; construction matters and Authority work; conveyancing; teacher and service personnel negotiations and related labor matters and substantial work for preparation for same; preparation of tax resolutions; other legal services requiring a substantial amount



of time over and above routine items. Separate billings will be made for these items as non-retainer items.

4. The Solicitor shall make monthly billings for retainer and non-retainer services and for reimbursement of out-of-pocket expenses. Out-of-pocket expenses shall be billed at the actual cost to the Solicitor, without markup. Typical out-of-pocket expenses, by way of example, include photocopying (\$0.25 per page), court and administrative filing fees, stenographic fees, witness fees, and title search fees. Non-retainer items shall be billed at the hourly rate of \$150.00 per hour or as otherwise agreed upon. In this regard:

A. It is acknowledged that the District has engaged, and shall continue to engage, additional attorneys or law firms specializing in specific or particular areas of legal practice upon terms to be agreed upon. Examples of such areas of specialization include, but are not limited to, collective bargaining, construction issues and litigation, special education and workers compensation. In such instances, the District will be expected to retain independent counsel, provided that the Solicitor declines to represent the District, and that the District agrees to pay the fees for such counsel.

B. With regard to bond issues, the parties agree that the fee to be paid to the Solicitor shall be a minimum of \$5,000.00 and shall not exceed a maximum of one-half (1/2) or fifty (50%) percent of the fee charged by bond counsel for the issue. The District and Solicitor shall consider the nature and amount of the particular bond issue and the final determination of the Board as to the amount of the fee shall be controlling.

5. It is agreed that Christopher S. Brown shall be primarily responsible for the performance of the legal services required, but that he may utilize the assistance of other attorneys with whom he may become associated in properly serving the School District. At least one additional attorney shall be employed by the Solicitor's law firm to assist the Solicitor in providing legal services to the District.

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**IN WITNESS WHEREOF**, Christopher S. Brown has executed this Agreement and the School District has caused this Agreement to be signed by its President and attested by its Secretary the day and year first above written.

\_\_\_\_\_  
Christopher S. Brown, Solicitor

ATTEST:

EAST STROUDSBURG AREA SCHOOL  
DISTRICT

\_\_\_\_\_  
Patricia Rosado, Secretary

By: \_\_\_\_\_  
Lisa VanWhy, President

# Transportation Department



Home Students Trips Field Trips Reports Options

## Field Trip: 05682

Main Notes Documents History

### \*-Required Fields

\*-All trips must be requested at least 20 full school day(s) in advance. (Next valid date 5/31/2019)

Requested: 04/29/19 14:11 PM By: Lurry, Trenee

Status: ☒ Level 3 - Request Approved

Change To: [Select New Status]

Comments:

\* Field Trip Name: Medieval Times  
 \* School: E Stroudsburg HS - N / EHN  
 \* Department: HSN  
 \* Activity: HS North

### Contact

\* Contact: Trenee C Lurry  
 \* Phone: 5705884420 \*Phone Ext: 19105  
 \* Email: trene-lurry@esasd.net

### Departure

\* Depart Date: 5/28/2019 \* Time: 08:30 AM  
 \* Return Date: 5/28/2019 \* Time: 03:00 PM

Departure: E Stroudsburg HS - N / EHN

Notes: Students from the HS North Life Skills class will attend this trip with 8 chaperones. The purpose of the trip is to promote social skills and interactions within the community. Community based outings are a part of each student's IEP as a part of transition.

### Destination

\* Destination: medieval times  
 \* Street: 149 Polito Avenue  
 \* City: Lyndhurst  
 \* State: NJ \* Zip: 07071  
 Contact: Trenee Lurry

Title:  
 Phone: Phone Ext:

Fax:

Email:

Notes:

### Directions

Directions:

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### Trip Details



\* Equipment: SCHOOL BUS  
Classification: EHN  
\* Number of Students: 15  
\* Number of Wheel Chairs: 0  
\* Estimated Miles: 84  
\* Estimated Hours: 8

\* Number of Adults: 8  
\* Number of Vehicles: 1  
\* Estimated Cost: 0

**Invoicing Information:**

* Code (Department/Activity)	Amount (\$)	PO	Invoice Date	Payment Date
EHN SPECIAL EDUCATION (HSN/HS North )	0.00			
[Select One]				
Rows: 1 Total: 0.00				

[Delete Request](#)[\\*Map It!](#)[Cancel/Return to List](#)[Save](#)

\*Map It! is a service provided by Google.com. Transfinder is not responsible for the information returned by Google.com or its mapping services.

2018-2019

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H.S. North - 2019 Seniors - Page 1		
Isa	Silas	Abu
Melissa	Sierra	Acker
Angelina	Monique	Acosta
Isabella	Grace	Alfieri
Adrian	Porfidio	Alicea
Rebekkah	Nandi	Allen
Jared		Almeida
Brianna	Alexandra	Almodovar
Alexandria	Catherine	Anderson
Jahaira		Andrade
Logan	Blake	Applegate
Erick	Kevin	Atayan
Drexlar	Nikei	Attram
Teresa	Lee	Baker
Elexa	Ray-Ann	Baldwin
Joy	Juaniece	Banks
Izaiah	Jamal	Baptiste
Nicole	Rocio	Battiston
Chelsea	Jenna	Beers
Stephon	Leonard	Bellamy
Cristina	Giomar	Benavides
Brandon	Charles	Berlin
Melanie	A	Bernazal
Lamar	Orwain	Bowman
Abigail	Jeanne	Brannigan
Kayla	Melanie	Brice
Ashley	Nicole	Britton
Aaliyah	Amelia	Brunson-Anderson
Treasure	Ivory	Butler
Taylor	Karen	Byrd
Jeremy	Gabriel	Caban
Joshua	Michael	Caban
David	Benjamin	Cano
Justin	Jack	Cantrell
Selena	Nicole	Careri
Jasmine	Leann	Casey
K-Lyne	Mona	Charles
Kristian	Deauwand	Chatman
Dave	Edward	Clark
Ihab		Clarke

H.S. North - 2019 Seniors - Page 2		
Charlette	Omary	Class
Corbin	Michael	Coates
Richard	Eulice	Coleson Cruz
Liam	Joseph	Collyer
Amorei	Alona	Cooke
Kimberly	N.	Coreas
Emily	Nicole	Correa
David	Francis	Corry
Salvatore	Michael	Cosoleto Uccio
Dezmyne	Keith	Cowan
Erin	Marie	Creighton
Layla	Kathrina	Crespo-Rodriguez
Nicholas	Anthony	Crisano
Annilio	Aanthony	Crisci
Elliott	John	Cucullo
Sarah		Dass
Destiny	Nicole	DeJesus
Emily	Jade	Delgado
Anthony		DelValle
Jennifer		DelValle
Isabel	Victoria	DeSilva
Jaslynn	Alizea	Dillard
Adam		Estrella
Devin	Luis	Felix
Shania	Susan	Fernandez
Juelni	Roger Jr	Figgures-Allen
Jabari	Kafele	Figgures-Russell
Brian	Peter	Finnerty
Frawley	John	Joseph
Stephen	Vincent	Gallas
Adriana	Elizabeth	Gallas
Kavon	Malchi	Garner
Reggie	Ratemo	Gesicho
Dawan	Jahari	Gilliard
Jawan	Dimitry	Gilliard
Kayla	Christina	Giraud
Aylana		Golaub
Deandre	Chester	Goldson
Devin	Michael	Goode
Kyle	K	Gradzki



H.S. North - 2019 Seniors - Page 3		
Joseph	William	Graham
Sean	Christopher	Grajales
Celma	Patricia	Green
Emily		Haines
Kwame'	Jarvis	Hall-Baker
Myron	Sinclair	Harris
Cody	Byron	Hawley
Kaymesha	Lyasia	Henry
Eduardo	Ramon	Hernandez
Randy		Hernandez
Deleisa	Tanya	Hill
Brody	Edward	Hinds
Brooke	Rose	Hogan
Lindsey	Marie	Hutchinson
Zoey		Iverson
Victoria		Jablonski
Yesenia	Yvette	Jenkins
Jordan	Quinn	Johnson
Jessica	Ann	Johnson
Skyy	Ne-Kayla	Johnson
Tiffany	Tatiana	Johnson
Christina	Faith	Jones
Arianna	Omega Sky	Jones
Keanu	Elija	Jones Castro
Michael	Andrew	Kakakios
Brandon	Shawn	Kanterman
Sebastian		Kantorowski
Kaitlyn	Jada	Kareth
Lucas	Rabelo	Keller
Alexandria	Hope	King
Nicholas	Ryan	Kowalski
Savannah-Rose	Mary	Kruk-Mason
Alexus	Elizabeth	LaBosco
Kimorah	Shailou	LaRonde
Brianna		Larregui
Kianna	Akida	Lee
Layla	Kaaos	Lippold
Christopher		Lopez
Brandon	Tyler	Lugo
Sabrina	Beatriz	Lugo

H.S. North - 2019 Seniors - Page 4		
Adam		Magdziak
Samantha	Haley	Maldonado
Hansika	Reddy	Mandadi
Melinda		Mann
Louis	Jatziel	Marquez
Mellaney	Lee	Martinez
Ta-Shon	Anthony Ju	Martindale
Julian	M	Martinez
Ana	Gloria	Martinez
Erika		Martinez
Corrine		Mayo
Sandra	Gathoni	Mbaabu
William	Thomas	McBride
Nikole	Joy	McGrath
Shanice	Dolores Monea	McLean
Alexis	Marie	McManus
Zaria	Jenee	McNeil
Peter	J.	Medina
Christian	Simon	Mendez
Diaa	A	Meqdadi
Saif	R	Merchant
William	John	Millan
Jacob	Daniel	Miller
Leilana	Bleu	Miree
Christina	Elizabeth	Modugno
Giuliana	Rose	Moncavage
Alissa	Marie	Morales-Diaz
Kyshaun	Tobias	Mosley
Bakari	Daniel	Moye
Sebastian	Felix	Murcia
Samanda	Isabel	Murillo
Geonna	Marie	Nargentino
Leeoni	Efya-Yolan	Neal
Ashley	Ellinor	Nelson
Andrew	Jose	Nieves
Jaylon	Jasper	Noble
Daniel	Edward	Obara
Justice	K	Ofori
Adebamike	Mariah	Ogunade
Kristina	Carina	Orellana

H.S. North - 2019 Seniors - Page 5		
Jose	Angel	Ortiz
Kylee	Jordan	Ortiz
Natalie		Padavano
Aaron	Ajani	Palmer
Jonathen	Marquise	Parrett
Ved	H	Patel
Graceanne		Paz
Lourdes	Mercedes	Perez
Jayla	Patricia	Phelps
Brandon		Phillip
Axel	Javier	Pizarro Vega
Haydn	Joseph	Pollack
Chantel	Pretise	Poston
Kaitlyn	Imani	Prevost
Michael	Bryan	Probert
Tyler		Quaresimo
Maryam	F.	Ramadan
John	Angel	Ramirez
Ronaldo		Ramnarine
Dejon	J.	Richardson
Diamond	Amelia	Richardson
Destiny	A.	Rivera
Mikiyah	Emily	Rivera
Selena	Elyse	Rivera
Paul	Patrick	Roantree
Amber	Anne	Rock
Joey	Dominique	Rodriguez
Erin	Nicole	Rodriguez
Roselyn		Rodriguez
Sydnee	Michelle	Rodriguez
Janelli	Kailini	Rogers
Jaycob	David	Rosa
Richard	Brian	Rose
Cassidy	Ellen	Rose
Casey	Jo	Rothman
Ayleen	Fernanda	Ruiz Montero
Nick		Ryan
Hamed		Samake
Kathryn	Allyson	San Antonio
Branden	Arthur	Sanders



H.S. North - 2019 Seniors - Page 6		
Jiovan	Donte	Santiago
Nelson	Isaiah	Santiago
Fernanders	Lee Hayden	Saxton
Zaheer	Ali	Seabrooks
Leeijah	Jaybess	Senior
Briana	Denise	Serrano
William	Roy	Shann
Christie		Shipman
David-John	Nicholas	Shook
Doron		Smith
Joseph	Michael	Smith
Malik	I	Smith
Ashli	Nicole	Smith
Carolyn		Smith
Frances	Josie-Mari	Sosa
Brianna	Marie	Soule
Polini - Ann	Amaurie Brayanna	Spence
Regan	Jade	Stoddard
Tyler	Joseph	Sturniolo
Alyssa	Danielle	Suarez
Skyla	Jordan	Sullivan
Kareem	James	Swinton-Carey
Payette		Sympson
Mark Kofi	Mensah	Takyi
Brittany	Christine	Tanner
Elizabeth	Marie	Tanner
Magdeline		Taveras
Jada	Ashanti	Taylor
Aurele	Nyangwa	Tcheutcheu
Justin	Fiore	Tedesco
Ariana		Thomas
Joseph	Angel	Thompson
Sumayyah	Khadijah	Tucker
David	Osei	Twimasi
Paul	Joseph	Uszal
Denise		Valentin
Dione		Valentin
Kobe	Isiah	Vance
Christina	Ann	Vanicky
Laisha	M.	Vega

H.S. North - 2019 Seniors - Page 7		
Isaiah	Tyresse	Venable
BaeSean	Elisha	Vickers
Isaiah	Nelson	Villanueva
Kaemani	Donise	Walker
Keyahna	Destinee	Walker
Michael	Drew	Walsh
Richard	Mason	Walsh
Hunterdon	Grant	Watts
Ciara	Mykiia	Watts
Jessica		Weinheimer
Elijah	Moses	Wells
Alexis	Michelle	White
Shamar	Wali	Wilson
Anais		Wilson
JaKeem	Jerome Wil	Wimberly
Jayna	Kathleen	Witkowski
Jessie		Womack
Nicholas	John	Yandolino
William	Harris	Young
Colby	M	Zamek
Ahearn	Louis	
Bensley	Kylee	
Persaud	Jaio	
DeLaCruz	Eleazar	
Lobban	Tereek	
Hemmings	Cherese	
Caveness Lynah	Derrick	
Griffin	Javin	
Romero	Nelson	
Haines	Elizabeth	
Gray	Hailey	
Watts	Kayla	
Stephenson	Jerlyn	Catherine
Ahearn	Louis	Michael
Backes	Chase	James

**H.S. South - Girls' List - Page 1**

FIRST NAME	MIDDLE NAME	LAST NAME
Kaitlin	Aliya Vinzon	Abadiano
Amber	Sunita	Abdus
Dalbely	Raquel	Acosta
Willow	Salise	Adams
Dahlia		Agathangelou
Gabriella	Mickiella	Aguilera
Stephanie	Isabel	Ali
Karissa	Rae	Alvey
Lauren	Elizabeth	Amori
Esther	Maria	Andino
Samantha	J.	Bachert
Amber	Margret	Bacon
Sheila		Baird
Janine	Edna	Baltazar
Stephany		Balbuena
Dari-Ann		Banfield
Amanda	Marie	Bartman
Ava	Marie	Bauer
Vidalia	Dawn	Belfiore
Makaila	N.	Bell
Jani'	Patricia	Bostic
Alexis	Victoria	Bowman
Kelsey	Erin	Bowman
Bethany	Marie	Boyd
Kanisha	Rhianna	Brown
Angela	Suzanne	Burns
Madyson	Yvonne	Burton
Ana Isabela	Cabahug	Cabardo
Rooby		Chamblain
Nazje	Kelise	Chatman
Brianna		Christy-Otto
Masiel	J.	Colon
Leann	Tieara	Crawford
Jasmine	Christina	Crawn
Desiree		Crooks
Christina	Marie	De Jesus
Logan	Ryleigh	Dellacona
Destiny	Shanta	Denny
Malaysia	Teonna	Edwards
Megan	Lynn	Ehret
Alexa	T.	Eilber
Samantha		Elliott
Trinity	Alize	Flores
Mickayla	Rene	Foley
Cira	Maria Elvira	Frame



**H.S. South - Girls' List - Page 2**

Sofia	Beatriz	Fullone
Blanca		Gallo
Sophia	Ruth	Gambill
Lauren	Lynne	Girard Cutaio
Lexis	Lee	Girard-Cutaio
Jessika	Anne	Gort
Jacqueline	Louise	Gregory
Reissa	Marie	Greydanus
Mya	Christine	Guillaume
Jasmine	Renee	Gutierrez-Ochart
Imani	Dior	Hernandez
Nayanie		Hill
Jade	Sierra	Huse
Laura	Lee	Jacome
Leah	Grace	Jardel
Petra	Marie	Jensen
Violet	Lynn	Johnson
Jessica	A.	Jones
Paige	Madison	Kaczynski
Melody	Garne' Rac	Kareem
Charlize	Sariah	Kenyatta
Justine	Denise	Kenyatta
Faith	Ashley	King
Devin	Anne	Krajewski
Mackenzie	Lynn	Kross
Julia	Dawn	Krouse
Mackenzie	Paige	Laba
Alysson	Marie	Laschke
Jade	Nichole	Leis
Jennifer	Susy	Lema
Olimpia	Julia	Lemanski
Pritney	Kiara	Lemorin
Kaitlyn	Marie	Lichtenstein
Keylayah	Navea	Little
Jamelia		Maisonet
Taylor	Michelle	Makin
Madison		Malsch
Kristina		Manko-Vachtar
Briana	Delafina	Martinez
Iyonna	Marie	Matthews
Nicole	Ngima	Mbuthia
Lily	Ellen	McHugh
Elizabeth	C.	McQueen
McKayhla	Madison	Mills
Sabaiqbal		Mirza
Daniela	Katheryn	Montiel

**H.S. South - Girls' List - Page 3**

Rebecca	Ann	Moore
Alana	Denise	Morales
Nolla		Morawiec
Angela	Nicole	Moyer
Mariah	Elizabeth Shunta	Muffley
Asia	Khali	Myrie
Noel	Christiana	Nelson
Melyssa	Sofia	Nuñez
Madelyn	Rae	O'Connor
Payton		O'Neill
Adeola	Alani	Oke
Amarachi	Esther	Onwuka
Valeria		Osorio
Serena	Corrine	Paisley
Nicolette	Rose	Parasconda
Timmory	Rose	Pisciotta
Lissy	Fernanda	Puente
Avahni	Ydel	Pullins
Arsiana-Lia	Aida	Ramos
Margaret	Frances	Reiss
Ashia	Elise	Roberts
Sapphire		Roberts
Anais		Robles-Rivera
Diana	Helene	Rockman
McKenna	Elizabeth	Rode
Victoria	Seme	Rodriguez
Claire	Elizabeth	Rooney
Audrey	Jean	Rooth
Amber	Rose	Rosario
Anyi	Paola	Salcedo Vinicio
Brielle		Sanchez
Alejandra	Maria	Santana Sanchez
Crystal	Rose	Santiago
Emarie		Santiago
Heidylis		Santiago
Priscilla		Sarfo
Lauren		Sauriol
Kaitlyn	Joan	Semon
Kelli	Antoinette	Shivers
Natalie	Emily	Singh
Janicia	Michelle Antigua	Sojo
Sarah	Elizabeth	Soriano
Sierra	Ashley	Sorrentino
Jennifer	Monique	Soto
Emma	Lilie	Stephens
Imani	Nasja	Stevenson

**H.S. South - Girls' List - Page 4**

Elexes	Ambrosia	Strube
Nayana	E.	Sturzeneker
Ariel	Brianna	Tate
Gabriella	Norrisa	Taylor
Miranda	Marie	Terraciano
Ashlee	Christine	Thompson
Mikayla	Rose	Tobar
Madison	Jay	Trump
Danielle	S.	Tyson
Gabrielle	S.	Vazquez
Mia	Lynn	Venslosky
Olivia	Mary Noelle	Villandre
Kaylin	Kissel	Volcy
Amira	Mauleen	Wagstaff
Dayla	Gracie	Walters
Lanaisia	Ariel	Warrick
Bryanna	Chanel	Watts
Rachel	Elizabeth	Wesselius
Krista	Rose	West
Emily	Sue	Wildrick
Iyanna	Olivia	Williams
Jada	Brianna	Williams
Daijanna	Maichayah	Wilson
Pamela	F.	Woisin
Natalia	Edyta	Zandrowicz
Sabrina	Jacqueline	Zayas
Santina	Alexis	Zayas



**H.S. South - Boys' List - Page 1**

FIRST NAME	MIDDLE NAME	LAST NAME	SUFFIX
Mike		Acevedo	Jr.
Aaron	Jeremy	Acosta	
Noah	S.	Adi	
Derick		Alberto	
Jeremiah	Lavell	Anderson	
Joseph	John	Anello	III
Brian		Arias	
Daniel		Badillo	
Nicholas	Mathew	Baer	
Owen James	Santiago	Bautista	
Jafar	Ali	Bayat	
Alexander		Berry	Jr.
Myles	Isaiah	Betancourt	
Andrew	Kofi	Bieh-Mintah	
Brandon	Reece	Bobzien	
Michael	J.	Bongiorno	
Austin		Botke	
Ethan	James	Bowers	
Najee	Shariff	Brown	
Nicholas		Buffa	
Nicholas	B.	Bulay	
Joseph	Michael	Burns	
Samuel	Tristan	Bushta	
Jarid	James	Butler	
Peter	Thomas	Byrne	
Kyle	Joseph	Cabazos	
Henry	Nicolas	Calenicoff	
Angel	Mac	Canarte	
Joseph	Anthony	Capasso	
Daniel	Patrick	Cavanaugh	
Caleb	James	Cesaneck	
Kailen	O.	Chang	
Kamoi	Romel	Chapman	
Armani	Bashir	Clark	
Cevin		Clark	
Ryan	James	Clark	
Antonio	Joseph	Clemente	
Edwyn	Francis	Colon	
Jonathan		Cordero	
Giovanni	Marshall	Cruz	
Justin	Noel	Cubilete	
Ryan	Chase	Curry	
Luis	Mario	Davila	
Nicholas	David	DeSantis	
Stephen	Andrew	DeVito	



**H.S. South - Boys' List - Page 2**

Skylar	Louis	Deller
Jonathan	David	Diestler
Michael		Dillon
Ryan		Dodoo
Tyler-Joel	Bernard	Douglas
Daryn	James	Drinkard
Ryan		Dumeus
James	William	Eilenberger
Hamed	Majed	Elkasas
Corbin	Kane	Ensley
Richard		Ezechiels
Ethan	George	Fahy
Jaiden	Donte	Ferdnance
Rafael	Aram	Fernandez
Jayden	Elpidio	Ferreira
Joseph	Louis	Frulio
Cesar		Garcia-Ferran
Smitty		Garcia-Ferran
Nigel	Avani	Garner
Thomas	Eli	George
Dominic		Gerhart
Skylar	David	Getting
Connor	Levi	Getz
Eli	Leitner	Gibbons
Hunter	Collin	Gill
Stephen	John	Gilmete
Eric		Gliniak
Noah	Ian	Goicoechea
Zhi Wei		Goldston
Patrick		Gould
Nicholas	Ryan	Graziano
Isaiah	Benjamin	Guerrero
Adler		Haas
Casey	Ryan	Haines
Tyleak	Nicholas	Harrison
Bruno	Christian	Hennings IV
Jafet		Hernandez Arroyo
Dylan	Da-Ron	Hickman
Joseph	M.	Hickman
Marcus	Robert	Iaconetti
Tariak	Shontae	Jackson
Richard	Matthew	Jaramillo
Jeron	Lamar	Jenkins
Elijah	Ali	Johnson
Reese	Robert	Johnson
Steven	Jamal	Johnson

H.S. South - Boys' List - Page 3

Khalil	Malik	Jordan	
Katey		Kabu-Kubi	
Brandyn	Michael	Kallai	
Joseph	Alexander	Kanarek	
Samuel	J.	Kang	
Naseem		Kareem	
Adam		Kazimierski	
Garret	Quincy	King	
Timothy	Patrick	Kinney	
Ethan		Kruger	
Matthew	Joseph	Lares	
Alexander	Emmanuel	LeClaire	
Trevon	William	Lee	
Benjamin	Jacob	Leibold	
Christian	Enrique	Lemos	
Jose	Armando	Lemus	
Kaiden	Alexander	Leone	
Robert	Douglas	Little	
Hrothgar	Eirikson	Locke	
Wolfgang	Alexander	Locke	
Daniel	Kyeong Jae	Loedel	
Peter	Paul	Lojewski	III
Guillaume		Loka	
Michael	Kenneth	Long	II
Jacob	Tyler	Loven	
Dilyn	Ross	Mabey	
Jesse	Robert	MacGregor	
Alexander	Glen	Madourie	
Daniel	Adrian	Manasoiu	
Juan	Kevin Lee	Marable	Jr.
JonHelex		Martinez	
Raulee	Anibal	Martinez	
Mark	Nathaniel	Masferrer	
Kai	Trent	Maverick	
Gordon	Mull	McKenzie	
Joel	Javier	Mendoza	
Kurt	Anthony	Miller	
Braydan	Scott	Mitchell	
Kyle	Lawrence	Mooraley	
Noah	Sincere	Moore	
David	Matthew	Morales	
Justin	Marquis	Morales Rosario	
Nazir	Stephan	Morgan	
Tiaus	Parker	Nebel	
Christopher	M.	Nicolich	
Daniel		Opong-Duah	

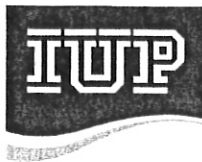


### H.S. South - Boys' List - Page 4

Andy	Hernan	Ordonez
Kacper		Orpik
Alexander		Osborne
Julius	Ramone	Patterson Jr.
Zaire	Zakee	Peebles Lumpkin
Andrew	Steven	Perez
Brendin	Jae	Perez
Markens		Pierre
Allen	Jamal	Pino
Mathew	Christopher	Plattenburg
Austin	Tyler	Possinger
Liam	Powell	Posten
Chavis	D.	Preston
Sean	Michael	Quijano
Shawn	A.	Rapavi
Jayson	William	Rivera
Jonas		Rivera
Genesis	Ramses Algernon	Roberts Kelly
Sean	Francis	Robilotta
T'Shon	Carilson	Rodney
Antonio	Mario	Rodriguez
Christian Shane	Fajardo	Ropero
Christian	Michael	Rosario
Martin	Galo	Sanchez
Thomas		Sarni
Salvario	Anthony	Seccafico
Michael		Sezen
Justin	Wendell	Shand
Brandon	Donald	Shanley
Joshua	Deron Jemelle	Smith
Justin	Paul	Stephens
Shane	Arnold	Storm
Brody	William	Swisher
Bryan		Szydlowski
Justin	Steven	Tagliaferri
Jason	Richard	Talmadge
Wyatt	Stanley	Tejeda Duran
Anthony	Cesar	Torres
Jason		Trujillo
Matthew	Michale	Tsantker
Ryan	Patrick	Tuohy
Austin	Daniel	VanHorn
Mario	David	Vargas
Randy	Augustine	Vicente
Matthew	Brandon	Viland
Conrad		Warburton

**H.S. South - Boys' List - Page 5**

Latrell	Esias	Warrick
Jeremy		Williams
Zachary		Wilson
Roman	Frances	Yosh



## **IUP EDUCATOR & CLINICIAN PREPARATION FIELD EXPERIENCE AGREEMENT**

This agreement establishes the relationship between Indiana University of Pennsylvania (referred to as the "University"), an educational institution in the State System of Higher Education, Commonwealth of Pennsylvania and East Stroudsburg Area School District (referred to as the "Organization").

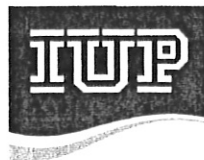
The University offers degree programs in a wide variety of disciplines, which are academically enhanced by practical experiences outside of the traditional classroom setting (referred to as "IUP field experience").

The Organization is able to provide practical experience pursuant to the terms of this agreement and serve as an IUP field experience site offering facilities, resources, and supervision to students.

Both parties agree to the following:

### **I. Duties and Responsibilities of the University**

1. The University shall determine eligibility for students registering in an IUP field experience for academic credit.
2. The University shall determine the amount of academic credit to be earned through the IUP field experience and establish all academic requirements that the student must meet to earn the credit. The University shall establish a grading system and criteria to earn the grade upon completion of the IUP field experience.
3. The University will assign a faculty member to monitor and evaluate the student's performance during the IUP field experience and be responsible for all costs associated with faculty supervision of the student.
4. Upon notification by the Organization of failure of the student to comply with University guidelines and procedures for the field experience program, the University may remove the student from the IUP field experience.
5. The Organization understands that as an Agency of the Commonwealth, the University is prohibited from purchasing insurance. As a public university and state instrumentality, there is no statutory authority to purchase insurance and it does not possess insurance documentation. Instead, it participates in the Commonwealth's Tort Claims Self-Insurance Program administered by the Bureau of Risk and Insurance Management of the Pennsylvania Department of General Services. This program covers Commonwealth/University-owned property, employees and officials acting within the scope of their employment, and claims arising out of the University's performance under this agreement, subject to the provisions of the Tort Claims Act, 42 Pa.C.S.A. §§8521, et seq.
6. University students shall be responsible for procuring professional liability insurance at their own expense. The limits of the policy shall be at a minimum of \$1,000,000.00 per claim. This policy must remain in full force and effect for the duration of the practicum, internship, or student teaching assignment.

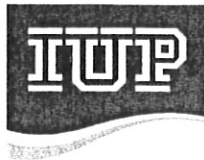


7. For and in consideration of placement of student teachers with district cooperating teachers, the University agrees to pay to each cooperating teacher selected to guide the student's experience a stipend as outlined by the Pennsylvania State System of Higher Education's Board of Governors Policy 1988-04. This stipend is in addition to the regular salary paid by the School District. In accord with the aforementioned Policy 1988-04, compensation is not extended to district teachers working with University students in pre-clinical, practicum field experiences.
8. The University's Teacher Education Office may designate a faculty member to serve as a liaison between the parties who will meet periodically with representatives of the Site in order to discuss, plan and evaluate the experience of the student(s).
9. The student teacher or educational specialist candidate will provide all currently required background clearances (Act 114, Act 34, Act 151, Act 24, ACT 126 and TB test) to his or her educator preparation program. This educator preparation program is responsible for maintaining a copy of all clearances. The candidate will retain the original of all clearances. A student placed in non-school setting(s) will acquire clearances as specified by the discipline.

## **II. Duties and Responsibilities of the Organization**

1. The Organization agrees to prepare an IUP field experience description that outlines the duties and responsibilities of the student. The University will use this document to determine the suitability of the IUP field experience for academic credit.
2. The Organization agrees to notify the University of any Field Experience Participation Requirements, such as background investigations, drug testing, and health screenings.
3. The Organization reserves the right to select students based on the Organization's needs and preferences.
4. The Organization may determine the schedule that the student will maintain on premises.
5. The Organization acknowledges it will not be compensated by the University for the IUP field experience and the Organization shall be solely responsible for determining the amount of compensation, if any, received by the student. The Organization will inform the University if the student will receive an hourly wage, stipend or if they will serve in a non-paid capacity.
6. The Organization agrees to provide suitable space and resources for the student to complete the field experience assignment. The Organization will provide orientation, training, and supervision.
7. The Site shall provide either a site supervisor or a cooperating teacher who will supervise student activities during the clinical experience or student teaching.
8. The Organization shall provide mutually agreed upon information on a student's IUP field experience.
9. The Organization agrees to make reasonable accommodation to the University's request for a faculty site visit during a student's IUP field experience.

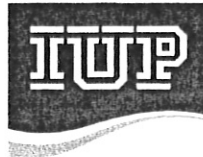




10. Should the Organization become dissatisfied with the performance of a student, the Organization may request the IUP field experience be terminated. If for any reasons the IUP field experience should be terminated, the organization should notify the University.
11. The Site shall protect the confidentiality of student records as dictated by the Family Educational Rights and Privacy Act (FERPA) and shall release no information absent written consent of the student unless required to do so by law or as dictated by the terms of this Agreement.
12. For Teacher Education placements, each cooperating teacher or practicum teacher selected to supervise the student teacher or practicum student shall hold a current Pennsylvania certificate in the subject area/grade level to which the student is assigned. The teacher will have a minimum of three (3) years of full-time experience and have been in his/her current assignment for a minimum of one (1) year.
13. The Site shall comply with the appropriate Pennsylvania statutes prohibiting student teachers to be used as substitute teachers at any time during their student teaching assignments.

### **III. Mutual Terms and Conditions**

1. This agreement will last for five (5) years from the date of the final signature below. Either the University or the Organization may terminate this agreement with ninety (90) days' notice. In the event of a substantial breach, either party may terminate this agreement. Should the Organization wish to terminate the agreement prior to the completion of a semester/term, any student intern(s) will have the opportunity to complete their IUP field experience.
2. The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, national origin, Title VII of the Civil Rights Act of 1964 in regard to sex, race, color, national origin, and religion, Title IX of the Education Amendments of 1972 in regards to sex and other applicable laws, as well as the provisions of the Americans with Disabilities Act. The Organization agrees to cooperate with the University in its investigation of claims of discrimination or harassment.
3. The Organization shall report any incident in which a student is the victim of sexual assault, dating violence, domestic violence, stalking or sexual harassment to the University Title IX Coordinator, Phone: (724)-357-3402, title-ix@iup.edu. The site shall identify resources, such as medical care and counselling that are available to any student who has been the victim of sexual assault, dating violence, domestic violence or stalking.
4. The laws of the Commonwealth of Pennsylvania shall govern this agreement.
5. The relationship between the parties to this agreement to each other is that of independent contractors. The relationship of the parties to this agreement with each other shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.
6. Neither of the parties shall assume any liabilities to each other. As to liability to each other or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this agreement. This provision shall not be construed to limit the Commonwealth's rights, claims or defenses which arise as a matter of law pursuant to any provisions of this



agreement. This provision shall not be construed to limit the sovereign immunity of the Commonwealth or of the State System of Higher Education or the University.

7. This agreement represents the entire understanding between the parties. This agreement shall only be modified in writing with the same formality as the original agreement.

**The authorized representatives of the parties have executed this agreement as of the date indicated below.**

Indiana University of  
Pennsylvania

East Stroudsburg Area  
School District

\_\_\_\_\_  
Dr. Timothy S. Moerland,  
Provost & VPAA

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name/Title

**For IUP**

**For Site**

\_\_\_\_\_  
East Stroudsburg Area School District

\_\_\_\_\_  
Teacher Education Office

\_\_\_\_\_  
Site Name

\_\_\_\_\_  
104 Stouffer Hall, Indiana, PA 15705

\_\_\_\_\_  
50 Vine Street East Stroudsburg, PA 18301

\_\_\_\_\_  
Site Address

\_\_\_\_\_  
724-357-2485; srieg@iup.edu

\_\_\_\_\_  
570.424.8500 william-riker@esasd.net

\_\_\_\_\_  
Site Phone and Email Address

EFFECTIVE DATE OF AGREEMENT is the date of last signature.

**2019-2020  
Proposed Budget**

<b>1100</b>	<b>Regular Instruction</b>		
100	Salaries	\$	33,065,953
200	Benefits	\$	21,898,154
300	Professional Services	\$	127,458
400	Contracted Services	\$	166,770
500	Other Purchased Services	\$	1,975,740
600	Supplies	\$	1,281,315
700	Property	\$	27,246
800	Other Objects	\$	10,739
	<b>Regular Instruction</b>	<b>\$</b>	<b>58,553,376</b>
<b>1200</b>	<b>Special Education</b>		
100	Salaries	\$	10,511,666
200	Benefits	\$	8,729,116
300	Professional Services	\$	4,639,090
400	Contracted Services	\$	-
500	Other Purchased Services	\$	2,138,775
600	Supplies	\$	397,443
700	Property	\$	256,000
800	Other Objects	\$	700
	<b>Special Education</b>	<b>\$</b>	<b>26,672,790</b>
<b>1300</b>	<b>Vocational Education</b>		
100	Salaries	\$	511,583
200	Benefits	\$	350,202
300	Professional Services	\$	-
500	Other Purchased Services	\$	1,922,938
600	Supplies	\$	13,160
700	Property	\$	-
800	Other Objects	\$	-
	<b>Vocational Education</b>	<b>\$</b>	<b>2,797,883</b>
<b>1400</b>	<b>Other Instr. Programs</b>		
100	Salaries	\$	165,373
200	Benefits	\$	108,676
300	Professional Services	\$	525,000
400	Contracted Services	\$	1,000
500	Other Purchased Services	\$	450,000
600	Supplies	\$	4,400
700	Property	\$	-
	<b>Other Instr. Programs</b>	<b>\$</b>	<b>1,254,449</b>
<b>1500</b>	<b>Nonpublic School Programs</b>		
300	Professional Services	\$	42,004
	<b>Nonpublic School Programs</b>	<b>\$</b>	<b>42,004</b>
<b>1800</b>	<b>Pre-Kindergarten</b>		
100	Salaries	\$	21,627
200	Benefits	\$	8,949

	300	Professional Services	\$	-
	500	Other Purchased Services	\$	-
	600	Supplies	\$	4,600
	700	Property	\$	-
		<b>Pre-Kindergarten</b>	<b>\$</b>	<b>35,176</b>
<b>2100</b>		<b>Pupil Services</b>		
	100	Salaries	\$	3,514,210
	200	Benefits	\$	2,388,060
	300	Professional Services	\$	332,500
	400	Contracted Services	\$	2,627
	500	Other Purchased Services	\$	118,406
	600	Supplies	\$	24,352
	700	Property	\$	-
	800	Other Objects	\$	6,394
		<b>Pupil Services</b>	<b>\$</b>	<b>6,386,549</b>
<b>2200</b>		<b>Instructional Support</b>		
	100	Salaries	\$	1,343,422
	200	Benefits	\$	1,014,515
	300	Professional Services	\$	29,570
	400	Contracted Services	\$	1,579
	500	Other Purchased Services	\$	30,636
	600	Supplies	\$	176,802
	700	Property	\$	-
	800	Other Objects	\$	6,200
		<b>Instructional Support</b>	<b>\$</b>	<b>2,602,724</b>
<b>2300</b>		<b>Administration</b>		
	100	Salaries	\$	4,139,323
	200	Benefits	\$	2,762,081
	300	Professional Services	\$	654,400
	400	Contracted Services	\$	41,537
	500	Other Purchased Services	\$	161,857
	600	Supplies	\$	44,927
	700	Property	\$	4,500
	800	Other Objects	\$	46,234
		<b>Administration</b>	<b>\$</b>	<b>7,854,859</b>
<b>2400</b>		<b>Pupil Health</b>		
	100	Salaries	\$	1,120,135
	200	Benefits	\$	802,906
	300	Professional Services	\$	30,050
	400	Contracted Services	\$	1,382
	500	Other Purchased Services	\$	1,055
	600	Supplies	\$	17,250
	700	Property	\$	-
	800	Other Objects	\$	1,740
		<b>Pupil Health</b>	<b>\$</b>	<b>1,974,518</b>
<b>2500</b>		<b>Business Affairs</b>		
	100	Salaries	\$	755,049



	200	Benefits	\$	537,324
	300	Professional Services	\$	50,000
	400	Contracted Services	\$	5,860
	500	Other Purchased Services	\$	13,250
	600	Supplies	\$	155,600
	700	Property	\$	50,000
	800	Other Objects	\$	5,000
		<b>Business Affairs</b>	<b>\$</b>	<b>1,572,083</b>
<b>2600</b>		<b>Plant Ops &amp; Maintenance</b>		
	100	Salaries	\$	6,046,003
	200	Benefits	\$	5,139,411
	300	Professional Services	\$	94,698
	400	Contracted Services	\$	1,432,015
	500	Other Purchased Services	\$	359,049
	600	Supplies	\$	2,391,000
	700	Property	\$	73,400
	800	Other Objects	\$	2,500
		<b>Plant Ops &amp; Maintenance</b>	<b>\$</b>	<b>15,538,076</b>
<b>2700</b>		<b>Transportation</b>		
	100	Salaries	\$	3,437,749
	200	Benefits	\$	3,409,980
	300	Professional Services	\$	95,000
	400	Contracted Services	\$	77,400
	500	Other Purchased Services	\$	1,394,000
	600	Supplies	\$	450,099
	700	Property	\$	2,215,735
	800	Other Objects	\$	5,600
		<b>Transportation</b>	<b>\$</b>	<b>11,085,563</b>
<b>2800</b>		<b>Central Support</b>		
	100	Salaries	\$	1,128,951
	200	Benefits	\$	846,145
	300	Professional Services	\$	98,465
	400	Contracted Services	\$	127,424
	500	Other Purchased Services	\$	194,750
	600	Supplies	\$	819,722
	700	Property	\$	1,325,426
	800	Other Objects	\$	6,005
		<b>Central Support</b>	<b>\$</b>	<b>4,546,888</b>
<b>2900</b>		<b>Other Support Services</b>		
	500	Other Purchased Services	\$	43,000
		<b>Other Support Services</b>	<b>\$</b>	<b>43,000</b>
<b>3200</b>		<b>Student Activities</b>		
	100	Salaries	\$	1,575,876
	200	Benefits	\$	785,402
	300	Professional Services	\$	168,386
	400	Contracted Services	\$	89,299
	500	Other Purchased Services	\$	286,239

	600	Supplies	\$	185,160
	700	Property	\$	24,794
	800	Other Objects	\$	31,512
		<b>Student Activities</b>	<b>\$</b>	<b>3,146,667</b>
<b>3300</b>		<b>Community Services</b>		
	100	Salaries	\$	-
	200	Benefits	\$	-
	300	Professional Services	\$	52,675
	500	Other Purchased Services	\$	2,255
	600	Supplies	\$	53,067
	700	Property	\$	-
	800	Other Objects	\$	-
		<b>Community Services</b>	<b>\$</b>	<b>107,997</b>
<b>5100</b>		<b>Debt Service</b>		
	800	Other Objects	\$	5,603,681
	900	Other Uses of Funds	\$	12,193,993
		<b>Debt Service</b>	<b>\$</b>	<b>17,797,674</b>
<b>5900</b>		<b>Budgetary Reserve</b>		
	800	Other Objects	\$	350,000
		<b>Budgetary Reserve</b>	<b>\$</b>	<b>350,000</b>
		<b>Total</b>	<b>\$</b>	<b>162,362,276</b>

## ESASD Computer Bid Results

<u>Vendors</u>	<u>HP Equipment</u>	<u>Lenovo Chromebooks</u>	<u>Non-Collusion Affidavit</u>
Adorama	No Bid	DISQUALIFIED - Equipment lessor than spec	X
CDW-G	No Bid	\$ 553,942.60	n/a
GDC	No Bid	\$ 599,464.86	X
HPI International	\$ 136,541.89	No Bid	X
IntegraOne	\$ 117,319.56	\$ 592,073.20	X
SHI	\$ 144,853.00	\$ 522,599.00	X
Staples	\$ 106,927.47	\$ 536,567.88	X
Trinity 3	No Bid	DISQUALIFIED - did not bid all specs	X
W.B. Mason	\$ 117,083.00	\$ 555,250.64	X
Y-S Technologies	No Bid	\$ 562,963.14	X
Zones	\$ 120,848.10	\$ 559,594.32	X
<b>TOTAL COST</b>			
<b>HP Equipment</b>	\$ 106,927.47		
<b>Lenovo Chromebooks</b>	\$ 522,599.00		
<b>Total</b>	\$ 629,526.47		

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Compiled by: Brian J. Borosh  
May 1st, 2019

## COMPUTER LEASE TABULATION

5/9/2019

HP/Lenovo	\$	629,526.47	
VENDOR	Capital LEASE ANNUAL PMT	Capital LEASE INTEREST RATE	
<b>American Capital</b>	<b>\$ 164,403.48</b>	<b>2.990%</b>	
TD Equipment Finance	\$ 164,426.84	3.000%	
M&T Bank	\$ 165,322.87	3.247%	
First American	\$ 166,723.79	3.985%	
Trinity3 Financial Services	\$ 168,987.00		
TEQ lease	\$ 169,056.74	4.990%	
Vantage Financial	Not to specs, FMV Lease		

Staples	HP Equipment	\$	106,927.47
SHI	Lenovo Chromebooks	\$	522,599.00
		\$	629,526.47



Budget Transfers - April 2019.



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diane-kelly JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 10	6 BUA	04/01/2019	04/01/2019	cvr neg	baamy-snyder	1	N	Hist	2019	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION		DEBIT	CREDIT OB
							ACCOUNT DESCRIPTION			
1	10210060	531								
				ajs					1.91	1.91
								SpEd Elem Postage		
2	10006370	531							1.91	1.91
				ajs						
								SpvStuServ Postage		

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 10	7 BUA	04/01/2019	04/01/2019	cvr neg	baamy-snyder	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3 ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB		
1	10210060 531		ajs			SpEd Elem Postage	.47	.47		
2	10006390 531		ajs			SpvStuServ Postage	.47			
	10-2119-531-000-20-000-009-000-0000-						0.00	0.00		
** JOURNAL TOTAL							0.00			

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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 10	8 BUA	04/01/2019	04/01/2019	cvr neg	baamy-snyder	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3 ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB		
1	10210110 810		ajs					125.99		
	10-2119-810-000-20-000-310-000-0000-					SpecEdSpvDues&Fees				
2	10006370 810		ajs				125.99			
	10-2119-810-000-10-000-009-000-0000-					SpvStuServ Dues&Fees				
							** JOURNAL TOTAL	0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2019 10	9 BUA	04/01/2019	04/01/2019	cvr neg	baamy-snyder	1	N	Hist	2019		
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB

East Stroudsburg Area SD, PA  
JOURNAL INQUIRY

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YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019	10	10	BUA	04/01/2019	04/01/2019	cvr neg baamy-snyder		1	N	Hist	2019	
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB	
1	10006390	650			ajs			SpvStuServSupplies Tech	341.66			
2	10006390	640			ajs			SpvStuServ Books/Period	341.66			
									** JOURNAL TOTAL	0.00		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019	10	11	BUA	04/01/2019	04/01/2019	cvr neg	baamy-snyder	1	N	Hist	2019	
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10006420	650			ajs			SpvStuServOtherSupplies	Tech	447.53		
2	10006420	640			ajs			SpvStuServ Books/Period				
										447.53		
										0.00		
										** JOURNAL TOTAL		
										0.00		

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2019	10	12	BUA	04/01/2019	04/01/2019	cvr neg	baamy-snyder	1	N	Hist	2019		
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	LINE	DESCRIPTION	ACCOUNT DESCRIPTION	DEBIT	CREDIT	OB

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 10	12 BUA	04/01/2019	04/01/2019	cvr neg	baamy-snyder	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB	
1	10210110 650		ajs							
	10-2119-650-000-20-000-310-000-0000-					SpecEdSupvSupplies Tech		3,074.08	3,074.08	
2	10006370 640		ajs							
	10-2119-640-000-10-000-009-000-0000-					SpvStuServ Books/Period		3,074.08		
** JOURNAL TOTAL									0.00	0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 10	13 BUA	04/01/2019	04/01/2019	cvr neg	baamy-snyder	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB	
1	10210050 610		ajs							
	10-2119-610-000-30-000-310-000-0000-					SpecEdSpvGeneral Sup		257.49	257.49	
2	10006390 610		ajs					257.49		
	10-2119-610-000-20-000-009-000-0000-					SpvStuServ Gen Sup				
** JOURNAL TOTAL									0.00	0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 10	14 BUA	04/01/2019	04/01/2019	cvr neg	baamy-snyder	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB	
1	10210060 610		ajs							
	10-2119-610-000-10-000-310-000-0000-					SpecEdSpvSupply		1,748.41	1,748.41	
2	10006420 610		ajs							
	10-2119-610-000-30-000-009-000-0000-					SpvStuServ Gen Sup		1,748.41		
** JOURNAL TOTAL									0.00	0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 10	74 BUA	04/02/2019	04/02/2019	Conf	amy-snyder	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB	

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East Stroudsburg Area SD, PA  
JOURNAL INQUIRY

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YEAR	PER	JOURNAL	SRC	EFF	DATE	ENT	DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2019	10	80	BUA	04/03/2019	04/03/2019	04/03/2019	04/03/2019	Shae	conf	amy-snyder	1	N	Hist	2019			
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE	DESCRIPTION	DEBIT	CREDIT	OB			
1	10006370	650			ajs								250.00				
	10-2119-650-000-10-000-009-000-0000-								SpvStuServSupplies	Tech		250.00					
2	10011900	324			ajs												
	10-2834-324-000-10-000-009-000-0000-								OthPupilPerTrainRgst								
													** JOURNAL TOTAL	0.00		0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019	10	98	BUA	04/05/2019	04/05/2019	Domain	kelli-oney	1	N	Hist	2019	
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10280090	650			KO			Domain Name			846.26	
	10-2844-650-000-00-000-006-000-0600-							Intiative TechSupplies Tech				
2	10012350	650			KO			Domain Name		846.26		
	10-2844-650-000-00-000-006-000-0000-							ITEC Supplies Tech				
										** JOURNAL TOTAL	0.00	0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019	10	100	BUA	04/05/2019	04/05/2019	CONFRENC	kelli-oney	1	N	Hist	2019	
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB



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diane-kelly JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF	DATE	ENT	DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2019	10	100	BUA	04/05/2019	04/05/2019	CONF	RENC	kelli-oney			1	N	Hist	2019			

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE	DESCRIPTION	DEBIT	CREDIT	OB
1	10011850	580			KO				CONCERANCE EXPENSES					
2	10-2834-580-000-00-000-006-000-0000-				KO				ITEC Travel/Conf			510.67		510.67
2	10012210	580			KO				CONCERANCE EXPENSES					
10-2836-580-000-00-000-006-000-0000-									ITEC Travel/Conf					
** JOURNAL TOTAL													0.00	0.00

YEAR	PER	JOURNAL	SRC	EFF	DATE	ENT	DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2019	10	105	BUA	04/05/2019	04/05/2019	peters/bogdebra-ecenbarger		1	N	Hist	2019						

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE	DESCRIPTION	DEBIT	CREDIT	OB
1	10009730	580			de	conference			DECA Conference					
2	10-2380-580-000-30-820-000-000-0000-				de	conference			EHSPrincipalTravel/Conf			460.00		460.00
2	10013110	580			de	conference			DECA Conference					
10-3210-580-000-30-820-510-000-0000-									EHSStudentActivityTravel/Conf					
** JOURNAL TOTAL													0.00	0.00

YEAR	PER	JOURNAL	SRC	EFF	DATE	ENT	DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2019	10	107	BUA	04/05/2019	04/05/2019	Band Ordermatthew-flicker		1	N	Hist	2019						

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE	DESCRIPTION	DEBIT	CREDIT	OB
1	10002740	432							LISInstrMusicRep&MaintEq					
2	10-1110-432-000-20-518-125-000-0000-								LISInstrMusicGen Sup			118.37		118.37
2	10002740	610							LISInstrMusicGen Sup					
10-1110-610-000-20-518-125-000-0000-														
** JOURNAL TOTAL													0.00	0.00

YEAR	PER	JOURNAL	SRC	EFF	DATE	ENT	DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2019	10	108	BUA	04/05/2019	04/05/2019	awards		1	N	Hist	2019						

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE	DESCRIPTION	DEBIT	CREDIT	OB
1	10002740	432							LISInstrMusicRep&MaintEq					
2	10-1110-432-000-20-518-125-000-0000-								LISInstrMusicGen Sup			118.37		118.37
2	10002740	610							LISInstrMusicGen Sup					
10-1110-610-000-20-518-125-000-0000-														
** JOURNAL TOTAL													0.00	0.00

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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 10	108 BUA	04/05/2019	04/05/2019	awards	kevin-horne	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3 ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB		
1	10012830 610						57.41			
	10-3210-610-000-20-517-125-000-0000-				JTLInstrMusicGen Sup					
2	10002410 761						57.41			
	10-1110-761-000-20-517-125-000-0000-				JTLInstrMusicRepEq<\$2,500					
					** JOURNAL TOTAL		0.00	0.00		

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2019 10	206 BUA	04/09/2019	04/09/2019	transfer	debra-wisotsky	1	N	Hist	2019		
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
1	10011200	330			ddw			Security OtherProfSvc	Transfer for trainings	2,500.00	
2	10012260	324			ddw			Security TrainRgst	Transfer for trainings	2,500.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2019 10	207 BUA	04/09/2019	04/09/2019	repairs	katye-clogg	1	N	Hist	2019		
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
1	10003510	610						EHSInstrMusicGen Sup		172.80	
2	10003510	432						EHSInstrMusicRep&MaintEq		172.80	
								** JOURNAL TOTAL		0.00	0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2019 10	271 BUA	04/11/2019	04/11/2019	ABC trophyrobin-borer		1	N	Hist	2019		
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB

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YEAR	PER	JOURNAL	SRC	EFF	DATE	ENT	DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2019	10	271	BUA	04/11/2019	04/11/2019	ABC	trophyrobin-borer	1	N	Hist	2019						
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE	DESCRIPTION	DEBIT	CREDIT	OB			
1	10005540	894		rb				T	transfer money to cover tr			45.50					
	10-1243-894-000-10-000-390-000-0000-							Gifted EventsStudent Fees									
2	10005540	610		rb				T	transfer money to cover tr			45.50					
	10-1243-610-000-10-000-390-000-0000-							Gifted Gen Sup									
** JOURNAL TOTAL														0.00			0.00

YEAR	PER	JOURNAL	SRC	EFF	DATE	ENT	DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2019	10	278	BUA	04/11/2019	04/11/2019	trip cost	annemarie-chamberlin	1	N	Hist	2019						
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE	DESCRIPTION	DEBIT	CREDIT	OB			
1	10004740	610							LifeskillGen Sup			388.50					
2	10004740	894							Spec.Ed.Lifeskill Student Fees			388.50					
	10-1211-894-000-30-000-310-000-0000-																
														** JOURNAL TOTAL	0.00		0.00

YEAR	PER	JOURNAL	SRC	EFF	DATE	ENT	DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2019	10	305	BUA	04/11/2019	04/11/2019	buildings	rebecca-lopez	1	N	Hist	2019						
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE	DESCRIPTION	DEBIT	CREDIT	OB			
1	10010700	431							building repairs								
	10-2620-431-000-10-213-008-000-0000-								JMH OperBldg Repr&MaintBldg								
2	10010660	431							building repairs			2,000.00					
	10-2620-431-000-10-212-008-000-0000-								ESE OperBldg.Repr.&MaintBldg								
3	10010700	431							building repairs								
	10-2620-431-000-10-213-008-000-0000-								JMH OperBldg Repr&MaintBldg			2,000.00					
4	10010780	431							building repairs								
	10-2620-431-000-10-215-008-000-0000-								RES OperBldg Repr&MaintBldg								
5	10010700	431							building repairs								
	10-2620-431-000-10-213-008-000-0000-								JMH OperBldg Repr&MaintBldg			2,000.00					
6	10011000	431							building repairs								
	10-2620-431-000-30-819-008-000-0000-								EHN OperBldg Rep&MaintBldgs								
** JOURNAL TOTAL														0.00			0.00

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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 10	306 BUA	04/11/2019	04/11/2019	equipment	rebecca-lopez	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3 ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10010700 431					equipment repair				
	10-2620-431-000-10-213-008-000-0000-					JMH OperBldg Repr&MaintBldg				
2	10010670 432					equipment repair				
	10-2620-432-000-10-212-024-000-0000-					ESECustodialRep&MaintEq		2,000.00		
3	10010700 431					equipment repair				
	10-2620-431-000-10-213-008-000-0000-					JMH OperBldg Repr&MaintBldg				
4	10010780 432					equipment repair				
	10-2620-432-000-10-215-008-000-0000-					RESOperBldg EquipRepr&Maint		1,000.00		
5	10010700 431					equipment repair				
	10-2620-431-000-10-213-008-000-0000-					JMH OperBldg Repr&MaintBldg				
6	10011000 432					equipment repair				
	10-2620-432-000-30-819-008-000-0000-					OperBldg Rep&MaintEq		1,000.00		
7	10011050 431					equipment repair				
	10-2620-431-000-30-820-008-000-0000-					EHS OperBldg Rep&MaintBldgs				
8	10011050 432					equipment repair				
	10-2620-432-000-30-820-008-000-0000-					OperBldg VehicleSvc&MaintWater		7,000.00		
** JOURNAL TOTAL									0.00	0.00

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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 10	308 BUA	04/11/2019	04/11/2019	pestservic	rebecca-lopez	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10011010 460						pest services			
	10-2620-460-000-30-819-024-000-0000-					EHNOperBldgExterminationSvcs			100.00	
2	10010790 460						pest services	100.00		
	10-2620-460-000-10-215-024-000-0000-					RESOperBldgExterminationSvcs				
3	10011010 460						pest services			
	10-2620-460-000-30-819-024-000-0000-					EHNOperBldgExterminationSvcs			100.00	
4	10010830 460						pest services	100.00		
	10-2620-460-000-10-216-024-000-0000-					SMIOperBldgExterminationSvcs				
** JOURNAL TOTAL										0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE		
2019 10	309 BUA	04/11/2019	04/11/2019	supplies	rebecca-lopez	1	N	Hist	2019			
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION		LINE DESCRIPTION	DEBIT	CREDIT	OB



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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	LINE DESCRIPTION	DEBIT	CREDIT OB
2019 10	327 BUA	04/15/2019	04/15/2019	chck236901kevin-horne	1 N			
LN	ORG ACCOUNT	OBJECT PROJ REF1	REF2	REF3 ACCOUNT DESCRIPTION				
1	10002410 610							
	10-1110-610-000-20-517-125-000-0000-			JTLInstrMusicGen Sup		369.93		
2	10012830 610							
	10-3210-610-000-20-517-125-000-0000-			JTLInstrMusicGen Sup			369.93	
							** JOURNAL TOTAL	0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2019	10	330	BUA	04/15/2019	04/15/2019	PATTAN	annemarie-chamberlin	1	N	Hist	2019		
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10280040	324								PATTAN conf		323.69	
	10-2834-	324-000-	30-000-	310-000-	0000-					SpecEd.SupvTrainRqst			





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YEAR	PER	JOURNAL	SRC	EFF	DATE	ENT	DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2019	10	344	BUA	04/16/2019	04/16/2019	trainreg	loreana-rosado	1	N				Hist	2019			

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
2	10002450	640						JTLEngLangArtBooks/Period		120.00	
	10-1110-640-000-20-517-150-000-0000-										
								** JOURNAL TOTAL	0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF	DATE	ENT	DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2019	10	349	BUA	04/16/2019	04/16/2019	JTL	432 S elizabeth-kolcun	1	N				Hist	2019			

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10013200	432	LK		JTL	432 S		JTL TO SOUTH RECON FB		500.00	
	10-3250-432-000-20-517-550-000-5000-							JTLAthleticsRep&MaintEq			
2	10014320	432	LK		JTL	432 S		JTL TO SOUTH RECON FB	500.00		
	10-3250-432-000-30-820-550-000-5071-							EHSFootballRep&MaintEq			
								** JOURNAL TOTAL	0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF	DATE	ENT	DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2019	10	350	BUA	04/16/2019	04/16/2019	LIS	432 FBelizabeth-kolcun	1	N				Hist	2019			

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10013490	432	LK		LIS	432 FB		LIS 432 TO LIS FB 432		383.75	
	10-3250-432-000-20-518-550-000-5000-							LISAthleticsRep&MaintEq			
2	10013560	432	LK		LIS	432 FB		LIS 432 TO LIS FB 432	383.75		
	10-3250-432-000-20-518-550-000-5071-							LISFootballRep&MaintEq			
								** JOURNAL TOTAL	0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF	DATE	ENT	DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2019	10	351	BUA	04/16/2019	04/16/2019	N	432 N FBelizabeth-kolcun	1	N				Hist	2019			

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10013820	432	LK		N	432 N FB		NORTH 432 TO NORTH FB 432		3,591.00	
	10-3250-432-000-30-819-550-000-5000-							EHNathleticsRep&MaintEq			

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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2019 10	351 BUA	04/16/2019	04/16/2019	N 432 N	FBelizabeth-kolcum	1	N	Hist	2019		
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
2	10013890	432	LK	N 432 N	FB			NORTH 432 TO NORTH FB 432		3,591.00	
	10-3250-432-000-30-819-550-000-5071-							EHNFootballRep&MaintEq			
								** JOURNAL TOTAL		0.00	0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2019 10	352 BUA	04/16/2019	04/16/2019	N BBALL432	elizabath-kolcum	1	N	Hist	2019		
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
1	10013850	432	LK	N BBALL432				NORTH BBALL TO NORTH FB 43		1,000.00	
	10-3250-432-000-30-819-550-000-5021-							EHNBaseballRep&MaintEq			
2	10013890	432	LK	N BBALL432				NORTH BBALL TO NORTH FB 43		1,000.00	
	10-3250-432-000-30-819-550-000-5071-							EHNFootballRep&MaintEq			
								** JOURNAL TOTAL		0.00	0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 10	355 BUA	04/16/2019	04/16/2019	home board	lantz-iii	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3 ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB	
1	10013070 610		DL	piano lab		to cover PMEA conf.				
	10-3210-610-000-30-820-121-000-0000-				EHSVocalStudentActGen Sup					
2	10008520 580		DL	piano lab		to cover PMEA conf.	477.36			
	10-2271-580-000-30-820-121-000-0000-				EHSVocalStaffDevTravel/Conf					
3	10013070 610		DL	piano lab		lab home board				
	10-3210-610-000-30-820-121-000-0000-				EHSVocalStudentActGen Sup					
4	10003470 752		DL	piano lab		piano lab home board	775.94			
	10-1110-752-000-30-820-121-000-0000-				EHS Vocal Music NewEq>\$2,500					
5	10003470 610		DL	piano lab		tunings				
	10-1110-610-000-30-820-121-000-0000-				EHSVocalGen Sup					
6	10003470 432		DL	piano lab		tunings	170.00			
	10-1110-432-000-30-820-121-000-0000-				EHSVocalRep&MaintEq					
7	10003470 610		DL	piano lab		dues error				
	10-1110-610-000-30-820-121-000-0000-				EHSVocalGen Sup					
8	10003470 810		DL	piano lab		dues error	316.00			
	10-1110-810-000-30-820-121-000-0000-				EHSVocalDues&Fees					

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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 10	355 BUA	04/16/2019	04/16/2019	home board	lantz-iii	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB	
9	10003470 610		DL	piano lab		EHSVocalGen Sup	piano lab home board	3,233.57		
10	10003470 752		DL	piano lab		EHS Vocal Music NewEq	piano lab home board	3,233.57		
</										

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 10	356 BUA	04/16/2019	04/16/2019	NSBALL 432	elizabeth-kolcun	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB	
1	10013940 432	LK	NSBALL 432			NORTH SB TO NORTH FB		600.00		
	10-3250-432-000-30-819-550-000-5142-					EHNSoftballRep&MaintEq				
2	10013890 432	LK	NSBALL 432			NORTH SB TO NORTH FB		600.00		
	10-3250-432-000-30-819-550-000-5071-					EHNFootballRep&MaintEq				
** JOURNAL TOTAL									0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 10	357 BUA	04/16/2019	04/16/2019	NWR 432	elizabeth-kolcun	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB	
1	10014010 432	LK		NWR 432		EHNWrestlingRep&MaintEq	NWR TO NFB 432	300.00		
2	10013890 432	LK		NWR 432		EHNFootballRep&MaintEq	NWR TO NFB 432	300.00		
** JOURNAL TOTAL									0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 10	358 BUA	04/16/2019	04/16/2019	SOUTH 432	elizabeth-kolcun	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB	

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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DATE	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 10	358 BUA	04/16/2019	04/16/2019	SOUTH 432	elizabeth-kolcun	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10014250 432	LK	SOUTH 432				SOUTH 432 TO SOUTH FB 432		3,513.30	
2	10014320 432	LK	SOUTH 432				EHSAthleticsRep&MaintEq			
	10-3250-432-000-30-820-550-000-5071-						SOUTH 432 TO SOUTH FB 432	3,513.30		
							EHSFootballRep&MaintEq			
** JOURNAL TOTAL										0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DATE	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 10	359 BUA	04/16/2019	04/16/2019	home boarddavid-lantz-iii		1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10013070 610	DL	piano lab				piano lab		775.94	
2	10003470 752	DL	piano lab				EHSVocalStudentActGen Sup			
	10-1110-752-000-30-820-121-000-0000-						piano lab	775.94		
							EHS Vocal Music NewEq>\$2,500			
** JOURNAL TOTAL										0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DATE	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 10	360 BUA	04/16/2019	04/16/2019	SWR 432	elizabeth-kolcun	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10014440 432	LK	SWR 432				SOUTH WR TO SOUTH FB 432		129.32	
2	10014320 432	LK	SWR 432				EHSWrestlingRep&MaintEq			
	10-3250-432-000-30-820-550-000-5071-						SOUTH WR TO SOUTH FB 432	129.32		
							EHSFootballRep&MaintEq			
** JOURNAL TOTAL										0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DATE	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 10	361 BUA	04/16/2019	04/16/2019	home boarddavid-lantz-iii		1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB

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YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE  
2019 10 361 BUA 04/16/2019 04/16/2019 home boarddavid-lantz-iii 1 N Hist 2019

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10003470	610	DL			piano lab		EHSVocalGen Sup	piano lab		3,233.57	
2	10003470	752	DL			piano lab		EHS Vocal Music NewEq>\$2,500	piano lab	3,233.57		
3	10013070	513	DL			piano lab		EHSVocalStudentActContracted	piano lab		1,400.00	
4	10003470	752	DL			piano lab		EHS Vocal Music NewEq>\$2,500	piano lab	1,400.00		
5	10003470	581	DL			piano lab		EHSVocalInDistrictTrvl	piano lab		8.51	
6	10003470	752	DL			piano lab		EHS Vocal Music NewEq>\$2,500	piano lab	8.51		
7	10008520	324	DL			piano lab		EHSVocalStaffDevTrainRgst	piano lab	155.00		
8	10003470	752	DL			piano lab		EHS Vocal Music NewEq>\$2,500	piano lab	155.00		
								** JOURNAL TOTAL		0.00		0.00

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YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE  
2019 10 362 BUA 04/16/2019 04/16/2019 PMEA conf david-lantz-iii 1 N Hist 2019

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10013070	610	DL			PMEA conf		EHSVocalStudentActGen Sup	PMEA conf		477.36	
2	10008520	580	DL			PMEA conf		EHSVocalStaffDevTravel/Conf	PMEA conf	477.36		
								** JOURNAL TOTAL		0.00		0.00

YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE  
2019 10 366 BUA 04/16/2019 04/16/2019 tunings david-lantz-iii 1 N Hist 2019

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10003470	610	DL			tunings		EHSVocalGen Sup	tunings		170.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2019 10	366 BUA	04/16/2019	04/16/2019	tunings	david-lantz-iii	1	N	Hist	2019		
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
2	10003470	432	DL	tunings				EHSVocalRep&MaintEq	tunings	170.00	
	10-1110-432-000-30-820-121-000-0000-										
								** JOURNAL TOTAL		0.00	0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2019 10	367 BUA	04/16/2019	04/16/2019	dues error	david-lantz-iii	1	N	Hist	2019		
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
1	10003470	610	DL	dues error				EHSVocalGen Sup	dues error	316.00	
2	10003470	810	DL	dues error				EHSVocalDues&Fees	dues error	316.00	
** JOURNAL TOTAL											0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2019 10	500 BUA	04/18/2019	04/18/2019	LS trip	annemarie-chamberlin	1	N	Hist	2019		
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
1	10004740	610						LifeskillGen Sup	LS budgeted trip	425.00	
	10-1211-610-000-30-000-310-000-0000-										
2	10004740	894						LifeskillGen Sup	LS budgeted trip	425.00	
	10-1211-894-000-30-000-310-000-0000-							Spec.Ed.Lifeskill Student Fees			
								** JOURNAL TOTAL		0.00	0.00

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2019 10	524 BUA	04/18/2019	04/18/2019	supplies	katye-clogg	1	N	Hist	2019		
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
1	10003510	330						EHSInstrMusicOtherProfSvc			2,000.00
	10-1110-330-000-30-820-125-000-0000-										





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diane-kelly

East Stroudsburg Area SD, PA  
JOURNAL INQUIRY

YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE	2019 10 524 BUA 04/18/2019 04/18/2019 supplies katye-clogg 1 N Hist 2019																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																
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YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE	2019 10 528 BUA 04/23/2019 04/23/2019 clear - lorena-rosado 1 N Hist 2019										
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
1	10009570	531	10-2380-531-000-20-517-000-000-0000-					JTLPrincipalPostage		500.00	
2	10009570	610	10-2380-610-000-20-517-000-000-0000-					JTLPrincipalGen Sup	500.00		
** JOURNAL TOTAL											0.00

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YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE	2019 10 549 BUA 04/23/2019 04/23/2019 Social Wrkamy-snyder 1 N Hist 2019										
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB
1	10210050	610	10-2119-610-000-30-000-310-000-0000-					SpecEdSpvGeneral Sup		250.00	
2	10006420	640	10-2119-640-000-30-000-009-000-0000-					SpvStuServ Books/Period	250.00		
** JOURNAL TOTAL											0.00

YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE	2019 10 552 BUA 04/24/2019 04/24/2019 rentals debra-ecenbarger 1 N Hist 2019										
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB





YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 10	554 BUA	04/24/2019	04/24/2019	deficits	diane-kelly	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3 ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB	
4	10006060 561	DK	3rd party		3rdPartyPymtTuitToOtherLea	cover deficits in 3rd part	16,871.15			
5	10003020 561	DK	3rd party		3rdPartyPymtTuitToOtherLea	cover deficits in 3rd part	6,606.78			
6	10004670 322	DK	3rd party		3rdPartyPymtEdSvcs-IUS	cover deficits in 3rd part	3,558.78			

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 10	574 BUA	04/25/2019	04/25/2019	graduation	david-lantz-iii	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3 ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB	
1	10003470 752	DL	grad song					74.06		
2	10003470 610	DL	grad song				74.06			
	10-1110-610-000-30-820-121-000-0000-					EHS Vocal Music NewEq>\$2,500				
						EHSVocalGen Sup				
** JOURNAL TOTAL							0.00	0.00		

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 10	579 BUA	04/25/2019	04/25/2019	UPGRADES	kelli-oney	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3 ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB	
1	10280090 650	KO				UPGRADES TO ARRAYS TO P60		6,671.17		
	10-2844-650-000-00-000-006-000-0600-					Intiative TechSupplies Tech				
2	10012350 348	KO				UPGRADES TO ARRAYS TO P60	6,671.17			
	10-2844-348-000-00-000-006-000-0000-					ITEC SvcsSupplea'Stech				
** JOURNAL TOTAL							0.00	0.00		

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 10	582 BUA	04/25/2019	04/25/2019	supplies	rebecca-lopez	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3 ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB	

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diane-kelly JOURNAL INQUIRY

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 10	582 BUA	04/25/2019	04/25/2019	supplies	rebecca-lopez	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB	
1	10011060 762						supplies		10,000.00	
	10-2620-762-000-30-820-024-000-0000-					EHS Custodial RepEq>\$2,500				
2	10010510 610						supplies	10,000.00		
	10-2620-610-000-00-000-008-000-0000-					District OperBldg GenSup				
						** JOURNAL TOTAL		0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 10	591 BUA	04/26/2019	04/26/2019	keynote	spkelli-oney	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB	
1	10008160 324		KO				keynote speaker sit		500.00	
	10-2271-324-000-10-000-004-000-0000-					StaffDev TrainRgst				
2	10008390 330		KO				keynote speaker sit	500.00		
	10-2271-330-000-30-000-004-000-0000-					StaffDev OtherProfSvc				
						** JOURNAL TOTAL		0.00	0.00	

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YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 10	592 BUA	04/26/2019	04/26/2019	framework	kelli-oney	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB	
1	10008160 610		ko			FRAMEWORK BOOK - ADMIN		250.00		
2	10008390 640		ko			StaffDev Gen Sup				
	10-2271-610-000-10-000-004-000-0000-					FRAMEWORK BOOK - ADMIN		250.00		
	10-2271-640-000-30-000-004-000-0000-					StaffDevCertBooks/Period				
						** JOURNAL TOTAL		0.00	0.00	

YEAR PER	JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 10	594 BUA	04/26/2019	04/26/2019	DLC PD	kelli-oney	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT OB	





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diene-kelly JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019	10	610	BUA	04/29/2019	04/29/2019	phily triplorena-rosado		1	N	Hist	2019	

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10012850	810						JTLStudentActivityDues&Fees		2,400.00		
2	10012850	513						JTLStudentActivityContracted			2,400.00	
** JOURNAL TOTAL										0.00		0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019	10	667	BUA	04/29/2019	04/29/2019	DIGITIZER kelli-oney		1	N	Hist	2019	

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10002980	650				KO		CurrWritesSupplies tech	DIGITIZERS SOUTH/NORTH	7,290.00		
2	10110130	640				KO		Curr.,C&I,Books/Period	DIGITIZERS SOUTH/NORTH		7,290.00	
** JOURNAL TOTAL										0.00		0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019	10	669	BUA	04/29/2019	04/29/2019	lorena-rosado		1	N	Hist	2019	

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10012850	810						JTLStudentActivityDues&Fees		500.00		
2	10012850	513						JTLStudentActivityContracted			500.00	
** JOURNAL TOTAL										0.00		0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019	10	687	BUA	04/29/2019	04/29/2019	maitenancnrebecca-lopez		1	N	Hist	2019	

LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB

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YEAR PER JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 10	687 BUA	04/29/2019	maintenanc	rebecca-lopez	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3 ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10011060 762					maintenance			
2	10010740 431					EHSCustodialRepEq>\$2,500			
3	10011060 762					MSE OperBldg Repr&MaintBldg	900.00		
4	10010870 432					EHSCustodialRepEq>\$2,500			
5	10011060 762					OperBldg Rep&MaintBldgs	900.00		
6	10010920 432					EHSCustodialRepEq>\$2,500			
7	10011060 762					OperBldg OtherRentals	500.00		
8	10011000 432					EHSCustodialRepEq>\$2,500			
9	10011060 762					OperBldg Rep&MaintEq	800.00		
10	10011060 610					EHSCustodialRepEq>\$2,500			
11	10011060 762					EHS Custodial GenSup	1,000.00		
12	10010780 431					EHSCustodialRepEq>\$2,500			
13	10011060 762					RES OperBldg Repr&MaintBldg	2,000.00		
14	10010510 610					EHSCustodialRepEq>\$2,500			
						District OperBldg GenSup	1,900.00		
** JOURNAL TOTAL							0.00		

YEAR PER JOURNAL SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2019 10	757 BUA	04/30/2019	AS	diane-kelly	1	N	Hist	2019	
LN	ORG ACCOUNT	OBJECT PROJ	REF1	REF2	REF3 ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	10006390 330					TO COVER DEFICITS FOR YAP			
2	10006370 330					SpvStuServOtherProfSvc			
						TO COVER YAP	11,967.54		
						SpvStuServOtherProfSvc			
									15,956.72

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YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2019	10	757	BUA	04/30/2019	04/30/2019	AS	diane-kelly	1	N	Hist	2019		
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB	
3	10006420	330	DEFICI	DEFICITS				TO COVER YAP		3,989.18			
	10-2119-330-000-30-000-009-000-0000-							SpvStuServOtherProfSvc					
								** JOURNAL TOTAL		0.00	0.00		
										** GRAND TOTAL	0.00	0.00	

63 Journals printed

\*\* END OF REPORT - Generated by Diane Kelly \*\*

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# East Stroudsburg Area School District

## Date Range 5/2/19 through 5/2/19

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
240331	05/02/2019	BRANDON GREGORY HANK-CHERRY	PLAYBILLS SPRING MUSICALS	\$ 750.00
240332	05/02/2019	CHAPMAN REFRIGERATION LLC	TO PAY INVOICES FOR 2018-2019	\$ 236.26
240333	05/02/2019	PEPSI-COLA	TO PAY INVOICES 2018-2019	\$ 2,853.50
240334	05/02/2019	POCONO MOUNTAIN DAIRIES	TO PAY 2018-2019 INVOICES	\$ 26,634.19
240335	05/02/2019	REINHART FOOD SERVICE	TO PAY INVOICES FOR 2018-2019	\$ 62,231.74
240336	05/02/2019	RICH PRODUCTS CORPORATION	TO PAY INVOICES FOR 2018-2019	\$ 1,400.35
240337	05/02/2019	ROCKLAND BAKERY	TO PAY INVOICES FOR 2018-2019	\$ 4,864.20
240338	05/02/2019	THE PALACE CENTER	Prom venue payment Class of 2019	\$ 18,460.22
<b>Grand Total</b>				<b>\$ 117,430.46</b>

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# East Stroudsburg Area School District

Date Range 5/3/19 through 5/10/19

## Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
499	05/10/2019	GLOBAL PAYMENTS INC.	NORTH TRACK & FIELD TEAM MANAG	\$ 59.00
500	05/10/2019	CRAMERS CASHWAY, INC.	CUSTODIAL SUPPLIES	\$ 702.29
			FEBRUARY 2019 STATEMENT - CUSTODIAL SUPPLIES	\$ 64.47
			FEBRUARY 2019 STATEMENT MAINTENANCE SUPPLIES	\$ 383.39
501	05/10/2019	FRIEDMAN ELECTRIC SUPPLY CO. INC.	FEBRUARY 2019 STATEMENT - ELECTRIC SUP	\$ 937.65
			FEBRUARY 2019 STATEMENT - MAINTENANCE ELECTRIC SUP	\$ 5,343.54
502	05/10/2019	HAJOCA CORPORATION	FEBRUARY 2019 STATEMENT FOR PLUMBING SUPPLIES	\$ 1,801.46
503	05/10/2019	NATIONAL ASSOC. SCHOOL NURSES MEMBERSHIP	Hannah Martin NASN PASNAP dues	\$ 130.00
			NASN membership dues 2019 MARY NEYHART	\$ 130.00
504	05/10/2019	PA ASSOC ELEM./SEC. SCHOOL PRINCIPALS	YEARLY MEMBERSHIP - R DILLIPLANE	\$ 595.00
505	05/10/2019	PCARD VENDOR	NORTH SWIM TEAM DISTRICT XI - WEATHER ISSUES	\$ 466.40
506	05/10/2019	PCARD VENDOR	PASBO ANNUAL CONFERENCE - TOM HENDEL 03/05-03/07	\$ 532.50
507	05/10/2019	PCARD VENDOR	2 SPING TRAINING CONFERENCE REGISTRATION	\$ 378.00
508	05/10/2019	PESI, INC.	ODD Conference - B. Wetherhold	\$ 229.99
509	05/10/2019	TRANE U.S. INC.	hss service damper acutator	\$ 2,355.32
			jtl boiler	\$ 938.00
510	05/10/2019	WASTE MANAGEMENT	GROUNDWASTE DISPOSAL AT THE WASTE MGMT LANDFILL	\$ 75.92
511	05/10/2019	THE WEBSTRAUTANT STORE	CAFETERIA SUPPLIES - M POSSINGER	\$ 165.41
512	05/10/2019	WALMART COMMUNITY/GEMB	CAFETERIA SUPPLIES - M POSSINGER	\$ 13.32
513	05/10/2019	WEIS MARKET, INC.	CAFETERIA SUPPLIES - M POSSINGER	\$ 22.92
514	05/10/2019	CRAMERS CASHWAY, INC.	CAFETERIA SUPPLIES - D FLYNN	\$ 7.56
515	05/10/2019	DOLLAR TREE	CAFETERIA SUPPLIES - D FLYNN	\$ 27.56
516	05/10/2019	KEYCO DISTRIBUTORS INC.	CAFETERIA SUPPLIES - D FLYNN	\$ 151.55
517	05/10/2019	WALMART COMMUNITY/GEMB	CAFETERIA SUPPLIES - D FLYNN	\$ 90.41
518	05/10/2019	WEIS MARKET, INC.	CAFETERIA SUPPLIES - D FLYNN	\$ 132.60
240339	05/03/2019	COMMONWEALTH OF PA	hss boiler certificate	\$ 89.94
240340	05/03/2019	COMMONWEALTH OF PA	File#290510-Extention with Labor & Industry MSE	\$ 328.06
240341	05/09/2019	95 PERCENT GROUP INC.	PHONICS LESSON LIBRARY	\$ 5,087.50
240342	05/09/2019	ABC TROPHIES, INC.	SOUTH ATHLETICS END OF YEAR AW	\$ 97.50
240343	05/09/2019	ACAR LEASING INC.	VAN RENTAL FOR LEO LEADERSHIP WEEKEND	\$ 263.26
240344	05/09/2019	AMAZON.COM	Amazon Open Purchase order	\$ 293.65
			Calculators for NCC College ma	\$ 23.30
			Carpet office Chair Mat	\$ 48.99
			Case to protect iPad (D.D.)	\$ 49.99
			classroom sharpener	\$ 51.38
			Credit for PO 19003425	\$ (131.94)
			credit on PO 19003429	\$ (65.97)
			Elodea tank	\$ 35.99
			French workbooks grammar	\$ 174.30
			INSTRUCTION COACH MENTOR TEXT	\$ 123.40
			INSTRUCTIONAL COACH READING -	\$ 23.98
			items for garden - Farm to Sch	\$ 404.54
			Magnetic Mic hold mic in place	\$ 79.90
			MATHEMATICAL MINDSET TEACHING	\$ 14.84
			Microphone Fastener for Board	\$ 24.28
			NORTH TV STUDIO - CABLE	\$ 23.43
			Office supplies for Security O	\$ 87.53
			PROFESSIONAL DEVELOPMENT BOOKS	\$ 25.99
			refund on PO 19003428	\$ (283.44)
			Soap Dispensers for bathrooms	\$ 208.78
			Special Olympic supplies / Spe	\$ 684.33
			Supplies for Security Vehicles	\$ 85.92
			TITLE 1- PARENT/FAMILY ENGAGEM	\$ 234.15
			TITLE 1-SUPPLIES	\$ 83.78
			Title III Remote for ESL Proje	\$ 26.39
			TITLE IV MATH MATERIALS FOR ES	\$ 650.91
			TITLE IV MATH MATERIALS FOR JM	\$ 39.90
			TITLE IV MATH MATERIALS FOR MS	\$ 2,462.31
			TITLE IV MATH MATERIALS FOR RE	\$ 2,242.21
			TITLE IV MATH MATERIALS FOR SM	\$ 345.29
			Yamaha Keyboard power adapter	\$ 41.15

# East Stroudsburg Area School District

## Date Range 5/3/19 through 5/10/19

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
240345	05/09/2019	AMERICAN CAPITAL FINANCIAL SERVICES	COMPUTER LEASE 19/20 YEAR AME	\$ 282,598.30
240346	05/09/2019	ANDERSON'S	HS SOUTH PROM KING & QUEEN CROWN	\$ 116.98
240347	05/09/2019	ANIMAL WELFARE SOCIETY OF MONROE	HS SOUTH FUNRAISING FOR AWSOM	\$ 600.00
240348	05/09/2019	APPLE INC.	Computer for sp. ed. student t	\$ 1,111.00
240349	05/09/2019	B & H PHOTO	boom microphone for filming	\$ 189.95
240350	05/09/2019	BANGOR AREA SCHOOL DISTRICT	17/18 TUITION REFUND	\$ 158.28
240351	05/09/2019	BELLEVILLE WHOLESALE HOBBY	Rockets for Earth and Space Sc	\$ 1,214.59
240352	05/09/2019	BERGERON HEALTH CARE	Transport stroller for Life Sk	\$ 2,542.00
240353	05/09/2019	H.A. BERKHEIMER INC.	TAX COLLECTION FEE 04/17/2019 - 04/30/2019	\$ 107.06
240354	05/09/2019	BLICK ART MATERIALS	10501-2220Transfer Paper, 4 S	\$ 2,150.33
240355	05/09/2019	UGI CENTRAL	ESE NATURAL GAS LINE CHARGE	\$ 869.60
			HS SOUTH NATURAL GAS LINE CHARGE	\$ 2,765.32
			JTL NATURAL GAS LINE CHARGE	\$ 1,413.58
240356	05/09/2019	CHESTER COUNTY INTERMEDIATE UNIT	Services for sp ed student @ D	\$ 1,233.20
240357	05/09/2019	CINTAS CORPORATION #101	bes UNIFORM RENTAL	\$ 250.70
			BUS GARAGE UNIFORM RENTAL	\$ 114.29
			BUS GARAGE HVY WIPES	\$ 100.00
			BUS GARAGE UNIFORM RENTAL	\$ 114.29
			cintas maint-UNIFORM RENTAL	\$ 1,421.50
			ESE UNIFORM RENTAL	\$ 392.79
			GROUND'S UNIFORM RENTAL	\$ 1,639.34
			hss cintas open po	\$ 240.00
			hss cintas UNIFORM RENTAL	\$ 1,689.58
			jm cintas-UNIFORM RENTAL	\$ 52.31
			JM HILL UNIFORM RENTAL	\$ 104.62
			jtl cintas UNIFORM RENTAL	\$ 151.26
			JTL UNIFORM RENTAL	\$ 607.93
			mse cintas- UNIFORM RENTAL	\$ 69.85
			mse cintas-UNIFORM RENTAL	\$ 139.70
			north cintas UNIFORM RENTAL	\$ 1,495.17
			resica cintas UNIFORM RENTAL	\$ 320.30
			sme cintas- UNIFORM RENTAL	\$ 95.04
			SMITHFIELD UNIFORM RENTAL	\$ 47.52
			UNIFORM RENTAL - BUS GARAGE	\$ 591.95
240358	05/09/2019	CINTAS CORPORATION #101	Open Order First Aid Cabinets	\$ 97.54
240359	05/09/2019	CLAUDE S. CYPHERS, INC.	gm van supplies	\$ 115.12
240360	05/09/2019	CM REGENT RESOURCES	MAY 2019 LIFE INSURANCE PAYMENT	\$ 11,771.43
			MAY 2019 LONG TERM DISABILITY INSURANCE	\$ 9,138.12
240361	05/09/2019	COLONIAL INTERMEDIATE UNIT 20	18/19 3RD QTR WAN/INTERNET	\$ 5,011.83
			COLONIAL ACADEMY DEBT SERVICE	\$ 37,618.38
			ESY 2017-2018	\$ 1,363.55
			MARCH 2019 OPERATING EXPENSE	\$ 6,623.62
			Title I Services Agreement	\$ 20,939.81
			Title II Nonpublic Services	\$ 8,778.35
			TRANSPERFECT 18/19 CONTRACT	\$ 147.67
240362	05/09/2019	COLT PLUMBING SPECIALTIES	ese valve	\$ 206.70
			resica metering	\$ 245.07
240363	05/09/2019	COMMONWEALTH OF PA	SUMIT OUTSTANDING CHECKS TO TREASURY	\$ 34.84
240364	05/09/2019	DELAWARE RIVER BASIN COMMISSION	waste water	\$ 626.00
240365	05/09/2019	DELAWARE VALLEY HIGH SCHOOL	17/18 TUITION REFUND	\$ 110.57
240366	05/09/2019	BEL USA LLC	Travel Mugs/LIS HJHS	\$ 272.50
240367	05/09/2019	DISTRICT XI TENNIS SCHOLAR ATHELETE	ATHLETICS DISTRICT XI TENNIS S	\$ 288.00
240368	05/09/2019	DUNKELBERGER'S SPORTS OUTFITTERS, INC	Wader replacement Trans#45624	\$ 295.60
240369	05/09/2019	DUTCH MILL BULBS	HS NORTH FUNDRAISING	\$ 305.00
240370	05/09/2019	EPLUS TECHNOLOGY	36ft usb cbl HSS P.O.#19003163	\$ 21.00
			Tripp Lite 36ft USB cable B/O 19003162	\$ 63.00
240371	05/09/2019	ESS NORTHEAST LLC	Billing Week Ending 4/27/2019	\$ 18,812.67
240372	05/09/2019	FESTIVALS OF MUSIC	MUSIC IN THE PARK FINAL PAYMENT	\$ 10,421.50
240373	05/09/2019	FLINN SCIENTIFIC INC.	E.coli - protozoans	\$ 186.50
240374	05/09/2019	FRASER ADVANCED INFORMATION SYSTEMS	Copier Maintenance	\$ 48.06
			COPIER MAINTENANCE COST 2018/2019	\$ 18,128.23

# East Stroudsburg Area School District

Date Range 5/3/19 through 5/10/19

## Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
240374	05/09/2019	FRASER ADVANCED INFORMATION SYSTEMS	Copier Maintenance for Adminis	\$ 410.81
			copier-REPLACES 20190047	\$ 965.71
			For Superintendent's Sharp Cop	\$ 568.17
			G-9564(MAIN OFFICE COPIER) MNT	\$ 123.12
			guidance/main office copier	\$ 349.18
			library hall and Maple copiers	\$ 3,371.77
			SOUTH ATHLETICS COPIER	\$ 24.55
240375	05/09/2019	FRONTIER	FRONTIER DISTRICT PHONE LINES	\$ 28.88
240376	05/09/2019	HILLMANN CONSULTING LLC	mse iaq testing	\$ 4,535.00
240377	05/09/2019	J.W.PEPPER & SONS-ACCT.#36-136400	Band Music	\$ 179.99
			MPA Scores	\$ 56.99
240378	05/09/2019	JAY F ARMITAGE	SUPPLIES FOR THE SOUTH RIFLE TEAM	\$ 813.00
240379	05/09/2019	JDRF INTERNATIONAL	HS NORTH CASUAL FOR A CAUSE DONATION	\$ 472.56
240380	05/09/2019	JOSEPH KENNEDY	cyber student internet reimbur	\$ 90.00
240381	05/09/2019	KASA'S FOODS DIST CO INC.	TO PAY PIZZA INVOICES FOR 2018	\$ 5,675.40
240382	05/09/2019	KATHERINE NUTE	LIONS CLUB GRADUATION PINS	\$ 51.75
240383	05/09/2019	KEYCO DISTRIBUTORS INC.	TO PAY INVOICES FOR 2018-2019	\$ 940.23
240384	05/09/2019	LEHIGH LEARNING ACADEMY	Invoice # March 2019 Tuition	\$ 15,075.90
240385	05/09/2019	LUNCH ACCT REFUND	JOSE RAMIREZ REFUND 141336	\$ 24.15
240386	05/09/2019	MAKE MUSIC, INC	Smartmusic Subscription	\$ 2,060.00
240387	05/09/2019	MANWALAMINK WATER COMPANY	SMITHFIELD WATER AND SEWER	\$ 690.30
240388	05/09/2019	MARSHALL MACHINERY INC.	NORTH KUBOTA BACKHOE INVOICE	\$ 70.42
240389	05/09/2019	FRANK MARTZ COACH COMPANY	HS SOUTH PROM BUSES	\$ 5,928.00
240390	05/09/2019	MEIER SUPPLY CO., INC.	hss pipes	\$ 49.17
			hss thermostat	\$ 25.61
			shop supplies	\$ 92.09
240391	05/09/2019	MET-ED	ESE ELECTRIC 100065663211	\$ 5,847.05
			JTL ELECTRIC 100019615861	\$ 8,864.10
240392	05/09/2019	MODERN GAS SALES, INC.	LEHMAN POOL PROPAIN	\$ 183.17
240393	05/09/2019	MORITZ EMBROIDERY WORKS INC.	SHIRTS FOR SPECIAL OLYMPICS	\$ 1,986.46
240394	05/09/2019	RUSSELL REID WASTE HAULING & DISPOSAL	PORT-A-POTTY DELIVERY FEE	\$ 50.00
240395	05/09/2019	NAGLE ELEVATOR INSPECTION & TESTING, LLC	sme elevator inspection	\$ 195.00
240396	05/09/2019	NAPA AUTO PARTS	19002183/19002667 finance late charge	\$ 0.70
240397	05/09/2019	NATIONAL BOARD OF CERTIFIED COUNSELORS	2019/2020 Membership Nat.Board	\$ 85.00
240398	05/09/2019	NAZARETH AREA SCHOOL DISTRICT	TRACK & FIELD ENTRY FEE REFUND	\$ 300.00
240399	05/09/2019	NESTLE WATERS NORTH AMERICA	resica water bottles FOR MARCH	\$ 685.53
240400	05/09/2019	OFFICE DEPOT	Chair Mat, File Labelmaker and	\$ 56.79
240401	05/09/2019	PAPSA	PAPSA conference - M OLSZEWSKI	\$ 295.00
240402	05/09/2019	PATRIOT WORKWEAR	Holster for W. Gouger	\$ 89.00
			Patriot supplies tactical flas	\$ 47.00
240403	05/09/2019	PETTY CASH RESICA,ELEMENTARY	REMOTE AND DISKS	\$ 21.45
240404	05/09/2019	PHILIP ROSENAU CO., INC.	jtl rosenau po-replaces 201903	\$ 1,001.57
240405	05/09/2019	POCONO 4 WHEEL DRIVE CENTER	gmc van short	\$ 22.00
240406	05/09/2019	POCONO PROFOODS	TO PAY INVOICE FOR 2018-2019 S	\$ 32,707.65
240407	05/09/2019	POCONO VALLEY RESORT & CONFERENCE CENTER	HS SOUTH SENIOR TRIP	\$ 4,740.00
240408	05/09/2019	PROSSER LABORATORIES, INC.	north effluent	\$ 444.00
240409	05/09/2019	QUILL CORPORATION	File Folders for Student Files	\$ 47.45
			QUIL ORDER APRIL BO	\$ 168.03
240410	05/09/2019	RICHARD J. CARON Foudation	SAP TRAINING AT THE IU20	\$ 295.00
			SAP Training for 3 staff membe PO 19002633	\$ 885.00
			SAP training for MSE teacher	\$ 295.00
240411	05/09/2019	SCHOOL NURSE SUPPLY INC.	Susan Cole School Nurse Supply	\$ 105.45
240412	05/09/2019	SCOTT ELECTRIC	Auditorium Light Bulb	\$ 13.00
240413	05/09/2019	SHARP ENERGY	OPEN ORDER FOR PROPANE - SOUTH	\$ 7,980.54
240414	05/09/2019	SHERMAN THEATER	JTL MUSIC LIGHTS	\$ 1,385.00
240415	05/09/2019	SIMCO LOGISTICS,INC	TO PAY ICE CREAM INVOICES 2018	\$ 1,431.32
240416	05/09/2019	STROUDSBURG ELECTRIC MOTOR SERVICE	bushkill vbelt	\$ 21.49
			ese pump	\$ 599.99
			hss p-pump	\$ 1,017.00
			hss tap foamy	\$ 37.50
240417	05/09/2019	SWEET, STEVENS, KATZ & WILLIAMS LLP	LABOR MATTERS LEGAL FEE	\$ 1,326.00



# East Stroudsburg Area School District

## Date Range 5/3/19 through 5/10/19

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
240418	05/09/2019	SWEETWATER SOUND, INC.	Sound System	\$ 516.42
240419	05/09/2019	TALLEY PETROLEUM	TALLEY HEATING OIL NORTH	\$ 16,504.40
240420	05/09/2019	THE AMERICAN BOTTLING CO	TO PAY INVOICES FOR 2018-2019	\$ 858.00
240421	05/09/2019	THE INSTRUMENTALIST	Student Jazz Award (ALREADY OR	\$ 61.00
240422	05/09/2019	TRANE U.S. INC.	hss service chiller	\$ 2,052.03
240423	05/09/2019	US FOODS	open PO for online foods purch	\$ 22.66
240424	05/09/2019	WILLIAM V. MACGILL & CO.	Hannah Martin first aid suppli	\$ 79.99
240425	05/09/2019	WOODWIND & BRASSWIND	Spring Try Out Materials	\$ 80.91
<b>Grand Total</b>				<b>\$ 624,166.17</b>

# East Stroudsburg Area School District

## Date Range 5/11/19 through 5/16/19

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
519	05/13/2019	DOLLAR TREE	Title 1 Flash cards	\$ 1,526.83
520	05/13/2019	FLOORINGINC.COM	MSE Sensory Room Flooring	\$ 1,290.48
521	05/13/2019	FROG PUBLICATIONS	TITLE IV MATH MATERIALS	\$ 988.00
522	05/13/2019	HERSHEY LODGE	PASBO CONF HOTEL STAY - D NICKISCHER	\$ 496.17
523	05/13/2019	PCARD VENDOR	PASCO CONF HOTEL STAY - T MCINTYRE	\$ 496.17
524	05/13/2019	PCARD VENDOR	glowforge materials	\$ 1,010.00
525	05/13/2019	THE WEBSTAIRANT STORE	HS SOUTH STATE PIAA WRESTLING HOTEL STAY	\$ 1,545.12
526	05/13/2019	HERSHEY LODGE	AVANTCO HEATED HOLDING CABINET	\$ 1,295.43
527	05/13/2019	PCARD VENDOR	AVANTCO HEATED HOLDING CABINET- RECONSIGNMENT FEE	\$ 33.50
528	05/13/2019	PCARD VENDOR	PASA CONFERENCE MEAL	\$ 18.64
529	05/13/2019	PCARD VENDOR	PASA CONFERENCE MEAL 03/16/2019	\$ 31.00
530	05/13/2019	PCARD VENDOR	PASA CONFERENCE HOTEL STAY 03/18/2019	\$ 187.59
531	05/13/2019	AMAZON.COM	PASA CONFERENCE HOTEL STAY 03/16/2019	\$ 241.99
532	05/13/2019	PCARD VENDOR	PASA CONFERENCE MEAL 03/17/2019	\$ 16.77
533	05/13/2019	WEIS MARKET, INC.	HS SOUTH FCS SUPPLIES- R BROTHERTON	\$ 95.34
534	05/13/2019	WEIS MARKET, INC.	HS SOUTH FCS SUPPLIES- R BROTHERTON	\$ 34.97
535	05/13/2019	AMERICAN RIBBON MANUFACTURERS, INC.	HS SOUTH FCS SUPPLIES- R BROTHERTON	\$ 120.03
536	05/13/2019	PRICE CHOPPER #236	HS SOUTH FCS SUPPLIES- R BROTHERTON REPRINT	\$ 76.43
537	05/13/2019	WALMART COMMUNITY/GEMB	HS SOUTH FCS SUPPLIES- P ROWE	\$ 145.30
538	05/13/2019	MIGNOSIS SUPER FOOD	LEHMAN FCS SUPPLIES- S ANDREWS	\$ 292.19
539	05/13/2019	PCARD VENDOR	LEHMAN FCS SUPPLIES- S ANDREWS	\$ 92.27
540	05/13/2019	PCARD VENDOR	LEHMAN FCS SUPPLIES- S ANDREWS	\$ 125.76
541	05/13/2019	WEIS MARKET, INC.	HS NORTH FCS SUPPLIES- J CURRY	\$ 290.93
542	05/13/2019	WALMART COMMUNITY/GEMB	HS NORTH FCS SUPPLIES- A BRIGGS REICHART	\$ 32.80
543	05/13/2019	PAECT	HS NORTH FCS SUPPLIES- A BRIGGS REICHART	\$ 47.31
240426	05/16/2019	A.C. MOORE	JTL FCS SUPPLIES- M DEROBERTIS	\$ 298.30
240427	05/16/2019	ANGELICA ANN LOWE	JTL FCS SUPPLIES- D MORETTO	\$ 68.74
240428	05/16/2019	ANGLEA NEVIN	ISTE CERTIFICATION - M SEIDEL	\$ 699.00
			ISTE CERTIFICATION - S WESCOTT	\$ 699.00
			ISTE CERTIFICATION- J MARTIN	\$ 699.00
			Title I Literacy Fair	\$ 147.22
			Expense claim # 2644. ESL DICTIONARY REIMBURSEMENT	\$ 23.94
			Expense claim # 2645. OFFICE SUPPLIES REIMBURSEMENT	\$ 53.17

# East Stroudsburg Area School District

## Date Range 5/11/19 through 5/16/19

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
240429	05/16/2019	ANTHONY J CALDERONE	Expense claim # 2646. APRIL 2019 MILEAGE	\$ 216.92
240430	05/16/2019	ASPEN PEST SERVICES, LLC	aspen mse- PEST CONTROL	\$ 64.30
			bes aspen PEST CONTROL	\$ 65.45
			ese aspen PEST CONTROL	\$ 57.50
			hsn aspen PEST CONTROL	\$ 72.50
			hss aspen PEST CONTROL	\$ 92.25
			hss PEST CONTROL EXTRA SERVICE	\$ 70.00
			jim aspen PEST CONTROL	\$ 40.90
			jtl aspen PEST CONTROL	\$ 54.00
			leh aspen PEST CONTROL	\$ 72.25
			leh PEST CONTROL EXTRA SERVICE	\$ 47.75
			res aspen PEST CONTROL	\$ 54.70
			res PEST CONTROL EXTRA SERVICE	\$ 40.00
			sme aspen-PEST CONTROL	\$ 40.00
240431	05/16/2019	B & H MUSIC, LLC	Band Room Piano Tuning	\$ 101.70
			Pay for piano tuning	\$ 305.10
240432	05/16/2019	BANKS' VACUUM SALES AND SERVICE	mse banks-replaces 20190375	\$ 499.95
240433	05/16/2019	BARBARA PREVOST	2018-2019 CONTRACT DRIVERS TRANSPORTATION	\$ 5,890.95
240434	05/16/2019	BARBARA RESCIGNO	Expense claim # 2696. APRIL 2019 MILEAGE	\$ 44.25
240435	05/16/2019	BLICK ART MATERIALS	10501-2220Transfer Paper, 4 S	\$ 20.65
			56009-1012Stainless Steel Rul	\$ 1,234.82
240436	05/16/2019	BOUND TREE MEDICAL LLC	Title II Stop the Bleed Traini	\$ 1,649.65
240437	05/16/2019	BRANDI K MITCHELL	Expense claim # 2695. GRADE LEVEL MILEAGE	\$ 22.79
			Expense claim # 2698. GRADE LEVEL MILEAGE	\$ 21.42
240438	05/16/2019	BREAKOUT, INC	BREAKOUT EDU	\$ 275.00
240439	05/16/2019	BRIAN T KOLCUN	Expense claim # 2647. TENNIS SEEDING MEETING MILEA	\$ 119.53
240440	05/16/2019	BUS PARTS WAREHOUSE	Seal clamps, strobes, brooms,	\$ 181.95
240441	05/16/2019	CARLEEN FINK	2018-2019 CONTRACT DRIVERS TRANSPORTATION	\$ 5,390.74
240442	05/16/2019	CAROLINE AGOSTO	Expense claim # 2650. APRIL 2019 MILEAGE	\$ 38.40
			Expense claim # 2651. PATHWAYS OF PROGRESS CONF	\$ 152.30
240443	05/16/2019	CAROLINE DOHRMAN	TRANSPORTATION PARENT DRIVER 04/8 TO 05/10	\$ 2,507.92
240444	05/16/2019	UGI CENTRAL	MAINTENANCE BLDG APRIL NATURAL GAS LINE	\$ 56.69
240445	05/16/2019	CHAPMAN REFRIGERATION LLC	to pay invoices for 2018-2019	\$ 374.23

# East Stroudsburg Area School District

## Date Range 5/11/19 through 5/16/19

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
240446	05/16/2019	CHAPMAN REFRIGERATION LLC	to pay invoices for 2018-2019	\$ 508.00
240447	05/16/2019	CHAPMAN REFRIGERATION LLC	to pay invoices for 2018-2019	\$ 743.94
240448	05/16/2019	CHAPTER 13 TRUSTEE	Payroll Run 1 - Warrant 190516	\$ 245.00
240449	05/16/2019	CHARLES W DAILEY	Expense claim # 2649. APRIL 2019 MILEAGE	\$ 789.96
240450	05/16/2019	CHC MOTORS	OPEN ORDER FOR REPAIRS	\$ 190.00
240451	05/16/2019	CHERYL KUTZMAN	2018-2019 CONTRACT DRIVERS TRANSPORTATION	\$ 2,801.67
240452	05/16/2019	CHRISTINE DAVIS	2018-2019 CONTRACT DRIVERS TRANSPORTATION	\$ 5,848.71
240453	05/16/2019	CLAUDE S. CYPHERS, INC.	OPEN ORDER FOR PARTS & SUPPLIE	\$ 18.46
240454	05/16/2019	COLLEGE OF PHYSICIANS OF PHILADELPHIA	BALANCE FOR MUTTER MUSEUM	\$ 480.00
240455	05/16/2019	COLONIAL INTERMEDIATE UNIT 20	SPECIAL ED PROGRAMS AND SERVICES 2018-2019	\$ 414,522.07
240456	05/16/2019	COLT PLUMBING SPECIALTIES	ese sensor module	\$ 802.94
			hss valve coil	\$ 270.97
240457	05/16/2019	COMMUNICATIONS SYSTEMS, INC.	admin wireless lock-credit memo#CM20185715 taken	\$ 375.00
240458	05/16/2019	D'HUY ENGINEERING, INC.	hsn roof replacement job#287010	\$ 24,500.28
			hsn water heater replacement job#49141	\$ 5,267.50
			resica roof replacement-job#287011	\$ 2,000.01
			retainer services Job#287000	\$ 2,000.00
240459	05/16/2019	DANIA BUEIVAS-LARRIER	TRANSPORTATION PARENT DRIVER 04/23 TO 05/13	\$ 598.54
240460	05/16/2019	DEBORAH HOLMES	2018-2019 CONTRACT DRIVERS TRANSPORTATION	\$ 6,769.36
240461	05/16/2019	DEBORAH R LOUGHREN	Oboe Instruction	\$ 200.00
240462	05/16/2019	DEBRA A PADAVANO	Expense claim # 2654. RECRUITMENT AT PENN STATE MI	\$ 174.00
240463	05/16/2019	DEBRA A PADAVANO	STUDENT AWARDS FOR END OF YEAR	\$ 107.46
240464	05/16/2019	DENISE S ROGERS	Expense claim # 2653. APRIL 2019 ATHLETICS MILEAGE	\$ 193.60
240465	05/16/2019	DESTINY DENNY	TRACK & FIELD 2018-2019 SCHOLARSHIP	\$ 250.00
240466	05/16/2019	DEZIREE SEEMAN	Expense claim # 2652. MTSS 03/07/2019 CONFERENCE	\$ 181.24
240467	05/16/2019	DIANA ALLISON	Expense claim # 2655. APRIL 2019 MILEAGE	\$ 90.31
240468	05/16/2019	DIANE KRUPSKI	2018-2019 CONTRACT DRIVERS TRANSPORTATION	\$ 5,921.12
240469	05/16/2019	DIRECT ENERGY BUSINESS	ESE APRIL NATURAL GAS CHARGE	\$ 890.27
			HA SOUTH APRIL NATURAL GAS CHARGE	\$ 3,534.36
			JTL APRIL NATURAL GAS CHARGES	\$ 1,666.95
240470	05/16/2019	DM SUPPLY SOURCE, LLC	mse pres control	\$ 164.54
240471	05/16/2019	DUCKS & LIONS TRAUMA SENSITIVE RESOURCES LLC	Books for Professional Develop	\$ 1,090.00
240472	05/16/2019	E.R. LINDE CONSTRUCTION CORP.	SNOW REMOVAL, SALT, CINDERS N	\$ 3,133.74



# East Stroudsburg Area School District

## Date Range 5/11/19 through 5/16/19

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
240473	05/16/2019	E.S.E.A.	Payroll Run 1 - Warrant 190516	\$ 28,679.21
240474	05/16/2019	EAST STROUDSBURG	Payroll Run 1 - Warrant 190516	\$ 7,460.39
240475	05/16/2019	GREATER PHILADELPHIA CLEAN CITIES, INC	EP-ACT Invoice 03622 Yearly M	\$ 5,000.00
240476	05/16/2019	ED FOUNDATION OF ES/GENERAL FUND	Payroll Run 1 - Warrant 190516	\$ 28.00
240477	05/16/2019	EHN NON-EXP.SCHOLARSHIPS	Cassidy Rose -W.E. Van Vliet Scholarship	\$ 1,000.00
240478	05/16/2019	EHN NON-EXP.SCHOLARSHIPS	Elizabeth Dimmick Walters Memorial Scholarship	\$ 100.00
240479	05/16/2019	EHN NON-EXP.SCHOLARSHIPS	Alex White - Delbert Davis Memorial Scholarship	\$ 25.00
240480	05/16/2019	EHN-EXPENDABLE SCHOLARSHIPS	Joseph DeVino Memorial Scholarship	\$ 1,000.00
240481	05/16/2019	EHN-EXPENDABLE SCHOLARSHIPS	East Stroudsburg Achievers Scholarship	\$ 250.00
240482	05/16/2019	EHN-EXPENDABLE SCHOLARSHIPS	EHN Class of 2018 Scholarship	\$ 800.00
240483	05/16/2019	EHN-EXPENDABLE SCHOLARSHIPS	Cassidy Rose -Pepsi Bottling Co. Scholarship	\$ 1,500.00
240484	05/16/2019	EHN-EXPENDABLE SCHOLARSHIPS	East Stroudsburg Achievers Scholarship	\$ 250.00
240485	05/16/2019	EHN-EXPENDABLE SCHOLARSHIPS	Class of 2018 Scholarship	\$ 800.00
240486	05/16/2019	EHN-EXPENDABLE SCHOLARSHIPS	EHN Class of 2018 Scholarship	\$ 800.00
240487	05/16/2019	EHS NON-EXP.SCHOLARS	Charles Reid Sr. mechanical Arts Award/no student	\$ 25.00
240488	05/16/2019	EHS NON-EXP.SCHOLARS	Elizabeth Dimmick Waters Memorial	\$ 100.00
240489	05/16/2019	EHS NON-EXP.SCHOLARS	Kulick Memorial Scholarship	\$ 200.00
240490	05/16/2019	EHS-EXPENDABLE SCHOLARSHIPS	Margrit Roeckendorf Memorial Scholarship	\$ 100.00
240491	05/16/2019	EHS-EXPENDABLE SCHOLARSHIPS	Margrit Roeckendorf Memorial	\$ 100.00
240492	05/16/2019	EHS-EXPENDABLE SCHOLARSHIPS	East Stroudsburg Achievers Scholarship	\$ 250.00
240493	05/16/2019	EHS-EXPENDABLE SCHOLARSHIPS	EHS Class of 2018 Spirit Scholarship	\$ 2,479.66
240494	05/16/2019	EHS-EXPENDABLE SCHOLARSHIPS	EHS Class of 2018 Spirit Scholarship	\$ 2,479.67
240495	05/16/2019	EHS-EXPENDABLE SCHOLARSHIPS	EHS Class of 2018 Spirit Scholarship	\$ 621.75
240496	05/16/2019	EHS-EXPENDABLE SCHOLARSHIPS	EHS Class of 2010 School Spirit Award	\$ 1,000.00
240497	05/16/2019	EHS-EXPENDABLE SCHOLARSHIPS	Al Keglovits Memorial Scholarship	\$ 500.00
240498	05/16/2019	EHS-EXPENDABLE SCHOLARSHIPS	Carrie Rogers Memorial Scholarship	\$ 500.00
240499	05/16/2019	EHS-EXPENDABLE SCHOLARSHIPS	Dorothy Mervine Lantz Scholarship	\$ 100.00
240500	05/16/2019	EHS-EXPENDABLE SCHOLARSHIPS	Kack Kist Scholarship-Athletics	\$ 621.00
240501	05/16/2019	EHS-EXPENDABLE SCHOLARSHIPS	EHS Class of 2010 School Spirit Award	\$ 200.00
240502	05/16/2019	EHS-EXPENDABLE SCHOLARSHIPS	Troy Verway Memorial Scholarship	\$ 1,000.00
240503	05/16/2019	EHS-EXPENDABLE SCHOLARSHIPS	Al Keglovits Memorial Scholarship	\$ 100.00
240504	05/16/2019	EHS-EXPENDABLE SCHOLARSHIPS	Arthur Perryman Award Athletics Scholarship	\$ 250.00
240505	05/16/2019	EHS-EXPENDABLE SCHOLARSHIPS	East Stroudsburg Achievers Scholarship	\$ 100.00
			Ethan Bowers #2809 Joseph Carmella Memorial Schola	\$ 100.00

# East Stroudsburg Area School District

## Date Range 5/11/19 through 5/16/19

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
240506	05/16/2019	EHS-EXPENDABLE SCHOLARSHIPS	Jessika Gort 5730-Dorothy Mervine Lantz Scholarship	\$ 1,000.00
240507	05/16/2019	EHS-EXPENDABLE SCHOLARSHIPS	Eric Gliniak #4832 Pepsi Bottling Co. Scholarship	\$ 1,500.00
240508	05/16/2019	EILEEN EARLY	Expense claim # 2699. EXCHANGE OF OXEGEN TANKS	\$ 10.00
240509	05/16/2019	EMILY NIEMAN	Expense claim # 2656. APRIL 2019 MILEAGE	\$ 46.63
240510	05/16/2019	EPLUS TECHNOLOGY	36 ft HS Active USB 2.0 A-B CBL-P.O.19003163	\$ 42.00
240511	05/16/2019	ERIN DREISBACH	Expense claim # 2657. APRIL 2019 MILEAGE	\$ 204.57
240512	05/16/2019	ERIN ILCH	Expense claim # 2658. ANNUAL SUICIDE PREVENTION CO	\$ 304.96
240513	05/16/2019	ESS NORTHEAST LLC	Expense claim # 2702. FALL 2018 TUITION REIMBURSE	\$ 2,064.00
240514	05/16/2019	FASTENAL COMPANY	Billing week Ending 4/30/2019	\$ 11,031.94
240515	05/16/2019	FIVE STAR INTERNATIONAL LLC	Billing week Ending 5/4/19	\$ 16,065.98
240516	05/16/2019	FOLLETT SCHOOL SOLUTIONS, INC.	expander fasteners	\$ 49.88
240517	05/16/2019	FRANK C. DISALVO	Open Order for Parts	\$ 768.20
240518	05/16/2019	FRONTIER	library books and resources	\$ 1,681.69
240519	05/16/2019	FUN AND FUNCTION	Snap-On Tools	\$ 62.30
240520	05/16/2019	WILLIAM C TREIBLE	FRONTIER DISTRICT PHONE LINE	\$ 104.44
240521	05/16/2019	GARDENER'S SUPPLY	FRONTIER DISTRICT PHONE LINES	\$ 265.04
240522	05/16/2019	GARY MACMAHON	Sensory Box Materials for all	\$ 1,654.35
240523	05/16/2019	GENESIS TURFGRASS, INC	maintenance van lettering	\$ 150.00
240524	05/16/2019	GEORGE ANDREWS	items for gardening- Farm to S	\$ 212.86
240525	05/16/2019	GEORGE CARAMELLA	Expense claim # 2660. APRIL 2019 MILEAGE	\$ 65.66
240526	05/16/2019	GEORGE W ROTHWELL	Perma-Patch	\$ 620.00
240527	05/16/2019	GINA D. LABADIE	NSBA BOARD CONFERENCE 03/29 - 04/01	\$ 512.08
240528	05/16/2019	GLADYS N WALKER	2018-2019 CONTRACT DRIVERS TRANSPORTATION	\$ 5,856.52
240529	05/16/2019	THE GOODYEAR TIRE & RUBBER COMPANY	Expense claim # 2659. PROPAIN FUEL REIMBURSEMENT	\$ 84.45
240530	05/16/2019	GRUMPY TROLL DESIGNS	2018-2019 CONTRACT DRIVERS TRANSPORTATION	\$ 6,572.10
240531	05/16/2019	HAB-DLT	2018-2019 CONTRACT DRIVERS TRANSPORTATION	\$ 5,185.81
240532	05/16/2019	HEATHER A PIPERATO	INVOICE FOR TIRES	\$ 2,760.60
240533	05/16/2019	HOME DEPOT CREDIT SERVICES	X-TRA T-SHIRTS FOR PROM STUDENTS	\$ 42.50
			Payroll Run 1 - Warrant 190516	\$ 1,010.37
			Expense claim # 2661. APRIL 2019 MILEAGE	\$ 140.01
			Expense claim # 2662. LICENSED TRAINER RENEWAL	\$ 100.00
			Elec. outlet at MSE Sensory Ro	\$ 10.32
			JTL SHOP CLASS SUPPLIES	\$ 33.78

# East Stroudsburg Area School District

## Date Range 5/11/19 through 5/16/19

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
240533	05/16/2019	HOME DEPOT CREDIT SERVICES	MAINTENANCE - MSE MOUNTING ROCK CLIMBING WALL	\$ 85.17
			MAINTENANCE SUPPLIES	\$ 22.17
			MAINTENANCE SUPPLIES - CLAMPS FOR MSE ROOM 30	\$ 23.93
			MAINTENANCE SUPPLIES - GUTTERS	\$ 66.15
			MAINTENANCE SUPPLIES ESE KITCHEN DOOR	\$ 55.56
			MAINTENANCE SUPPLIES HS NORTH STADIUM	\$ 117.77
			MAINTENANCE SUPPLIES JM HILL	\$ 70.06
			MAINTENANCE SUPPLIES MAPLE STREET	\$ 91.75
			MAINTENANCE SUPPLIES RESICA BATHROOM	\$ 23.92
			MAINTENANCE SUPPLIES SMITHFIELD	\$ 42.68
			MAINTENANCE SUPPLIES SOUTH	\$ 48.63
			MAINTENANCE SUPPLIES SOUTH BUS LOT	\$ 117.67
			MAINTENANCE SUPPLIES STADIUM	\$ 79.25
			SHOP CLASSROOM SUPPLIES	\$ 999.83
240534	05/16/2019	INSERVCO INSURANCE SERVICES, INC.	Supplies for Special Olympics	\$ 473.20
240535	05/16/2019	INTEGRITEC, INC.	INSERVCO - APRIL 2019 CLAIM FE	\$ 1,659.92
240536	05/16/2019	IONIE SINCLAIR	service call water tower	\$ 140.00
240537	05/16/2019	IRONTON GLOBAL LLC	2018-2019 CONTRACT DRIVERS TRANSPORTATION	\$ 4,087.10
240538	05/16/2019	JAMES BENSON	DISTRICT PHONE CHARGES	\$ 2,066.40
240539	05/16/2019	JAMIE L RYNO	Expense claim # 2667. GENERAL MEDICAL	\$ 25.00
240540	05/16/2019	JASON GULLSTRAND	Expense claim # 2666. GRADE LVL MEETING MILEAGE	\$ 6.38
240541	05/16/2019	JENNA GEARHART	NSBA BOARD CONFERENCE	\$ 221.80
			Expense claim # 2700. 03/18 & 03/28 MILEAGE	\$ 2.09
240542	05/16/2019	JENNIFER ANDREWS	Expense claim # 2701. 04/08, 04/26 & 04/30 MILEAGE	\$ 3.02
240543	05/16/2019	JENNY GALUNIC	Expense claim # 2664. NORTH & SOUTH COKE FIELD GA M	\$ 45.70
240544	05/16/2019	JOEL CRESPO	2018-2019 CONTRACT DRIVERS TRANSPORTATION	\$ 6,345.24
240545	05/16/2019	JOSEPH FUCHS	TRANSPORTATION PARENT DRIVER 04/08 TO 05/07	\$ 1,245.84
240546	05/16/2019	JOSEPH P MARTIN	2018-2019 CONTRACT DRIVERS TRANSPORTATION	\$ 8,994.38
240547	05/16/2019	JAMES COUNTERMAN	Expense claim # 2663. APRIL 2019 MILEAGE	\$ 101.21
240548	05/16/2019	JULIANNE NEWMAN	TO PAY FOR REPAIRS TO 2013 GMC	\$ 1,194.53
240549	05/16/2019	KARLA J LABAR	Expense claim # 2665. FAMILY COACHING CONFERENCE	\$ 57.54
240550	05/16/2019	KATHARINE HOLMES	2018-2019 CONTRACT DRIVERS TRANSPORTATION	\$ 11,568.00
			2018-2019 CONTRACT DRIVERS TRANSPORTATION	\$ 5,092.08



# East Stroudsburg Area School District

## Date Range 5/11/19 through 5/16/19

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Check Number	Date	Vendor Name	Invoice Description	Check Amount
240551	05/16/2019	KATHERINE NUTE	SENIOR GRADUATION GIFTS	\$ 202.80
240552	05/16/2019	KAFMO	KAFMO Membership Renewal - Tho	\$ 30.00
240553	05/16/2019	LAWSON PRODUCTS	SAFETY GLASSES, EAR PLUGS	\$ 191.56
240554	05/16/2019	LISA GERST	2018-2019 CONTRACT DRIVERS TRANSPORTATION	\$ 5,445.71
240555	05/16/2019	LISA VANWHY	JAN, FEB AND MARCH 2019 MILEAGE	\$ 53.48
240556	05/16/2019	ZNK PARTNERS LLC	Percussion Supplies	\$ 266.16
240557	05/16/2019	MADDALENA LOPRESTI	Expense claim # 2672. MULTICULTURAL EVENT MILEAGE	\$ 6.90
240558	05/16/2019	MARC BEST	Expense claim # 2673. ATHLETIC TRACK&FIELD MILEAGE	\$ 140.13
240559	05/16/2019	MARGARET WAGNER	Expense claim # 2671. MULTICULTURAL EVENT MILEAGE	\$ 4.87
240560	05/16/2019	MARIA E HEITZ	Empl Expense claim # 2668. MULTICULTURAL EVENT SUP	\$ 5.51
240561	05/16/2019	MARIA FRASCELLA	2018-2019 CONTRACT DRIVERS TRANSPORTATION	\$ 5,111.06
240562	05/16/2019	MARK LAMONT, ARBITRATOR	ARBITRATION CANCELLATION FEE	\$ 700.00
240563	05/16/2019	MARY OLSZEWSKI	Expense claim # 2674. APRIL 2019 MILEAGE	\$ 396.26
240564	05/16/2019	MATTHEW KRAUSS	Expense claim # 2676. APRIL 2019 MILEAGE	\$ 114.20
240565	05/16/2019	MAUREEN SEIDEL	Expense claim # 2675. APRIL 2019 MILEAGE	\$ 129.51
240566	05/16/2019	MEDIEVAL TIMES U.S.A. INC	Medieval Times Field Trip Life	\$ 944.48
240567	05/16/2019	MELODY SEVERUD	2018-2019 CONTRACT DRIVERS TRANSPORTATION	\$ 6,768.38
240568	05/16/2019	MET-ED	NORTH CAMPUS APRIL ELECTRIC 100018255800	\$ 30,405.07
240569	05/16/2019	MICHAEL LANDSCAPING	TRAFFIC LIGHT APRIL ELECTRIC 100031621285	\$ 19.67
240570	05/16/2019	MICHELE DANIELS	SNOW REMOVAL, SALT, CINDERS MS	\$ 4,797.50
240571	05/16/2019	MIGUEL DEJESUS	cyber student internet reimburs	\$ 200.00
240573	05/16/2019	MORRISSEY CONTRACTING PRODUCTIONS INCORPORATED	2018-2019 CONTRACT DRIVERS TRANSPORTATION	\$ 3,665.77
240574	05/16/2019	MULLEN MARKETING, LLC	SET/TECHNICAL	\$ 1,800.00
240575	05/16/2019	MYBINDING.COM	TO INVOICES FOR 2018-2019	\$ 5,162.00
240576	05/16/2019	NAGLE ELEVATOR INSPECTION & TESTING, LLC	LAMINATOR	\$ 99.33
240577	05/16/2019	NANCY E CAIAZZO	north elevator testing	\$ 1,080.00
240578	05/16/2019	NYSCSPC (NEW YORK STATE CHILD SUPPORT	Expense claim # 2677. PASNAP ANNUAL CONFERENCE	\$ 883.10
240579	05/16/2019	OFFICE TECHNOLOGY, LLC	Payroll Run 1 - Warrant 190516	\$ 129.00
240580	05/16/2019	P & S GARAGE	TONER FOR JENN SCHNAITMAN-BENE	\$ 89.00
240581	05/16/2019	PA TREATMENT & HEALING	FRONT END ALIGNMENT 2017 Ford	\$ 69.95
240582	05/16/2019	PATRICIA J HEETER	Inv # 0303456 March 2019 PATH	\$ 4,004.00
240583	05/16/2019	PATRICIA PADULA	Expense claim # 2679. ENHANCING STUDENT CONFERENCE	\$ 150.36
			Expense claim # 2681. FEB, MAR & APR 2019 MILEAGE	\$ 379.09



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# East Stroudsburg Area School District

## Date Range 5/11/19 through 5/16/19

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
240584	05/16/2019	PAUL H SCHMID	Expense claim # 2680. APRIL 2019 MILEAGE	\$ 69.83
240585	05/16/2019	PAUL ROSTOCK	String Bass Instruction	\$ 200.00
240586	05/16/2019	PENNSYLVANIA DEPARTMENT OF REVENUE	Payroll Run 1 - Warrant 190516	\$ 135.32
240587	05/16/2019	PENNSYLVANIA HIGHER EDUCATION AGENCY	Payroll Run 1 - Warrant 190516	\$ 772.33
240588	05/16/2019	PENNSYLVANIA ONE CALL SYSTEM, INC.	district pa one-replaces 20190	\$ 174.64
240589	05/16/2019	PERMA-BOUND BOOKS	library books: See attached qu	\$ 501.20
240590	05/16/2019	PIONEER MFG. CO/PIONEER ATHLETICS	GAME DAY AEROSOL WHITE PAINT	\$ 1,827.70
240591	05/16/2019	POCONO 4 WHEEL DRIVE CENTER	63057 PINTHO MOUNT	\$ 65.00
240592	05/16/2019	POCONO AUTISM SOCIETY, INC.	HS SOUTH CASURAL FOR A CAUSE DONATION	\$ 475.00
240593	05/16/2019	POCONO CINEMA & CULTURAL CENTER	TITLE III ESL FIELD TRIP TO POCONO CINEMA	\$ 450.00
240594	05/16/2019	POCONO RECORD	Pocono Record subscription account#7110571	\$ 135.00
240595	05/16/2019	POCONO VALLEY RESORT & CONFERENCE CENTER	FINAL PAYMENT	\$ 6,667.00
240596	05/16/2019	POSTMASTER	3 ROLLS OF 100 STAMPS FOR SCHOOL MAILINGS	\$ 165.00
240597	05/16/2019	PP&L	HS SOUTH APRIL ELECTRIC 67841-29000	\$ 27.65
			HS SOUTH APRIL ELECTRIC 92422-54001	\$ 27.87
			HS SOUTH APRIL ELECTRIC 95041-29005	\$ 27.80
			HS SOUTH APRIL ELECTRIC 98641-29009	\$ 26.97
240598	05/16/2019	PROSSER LABORATORIES, INC.	february operations	\$ 4,229.97
			hss prosser po-replaces 201903	\$ 150.00
			leh prosser po-replaces 201902	\$ 120.00
			mse water test	\$ 70.00
			north bus garage water test	\$ 38.00
			north effluent	\$ 432.00
			north lagoon test	\$ 93.00
			north water test	\$ 300.00
			resica water test	\$ 290.00
240599	05/16/2019	READ TO THEM	Title One	\$ 3,645.35
240600	05/16/2019	REGINA FARMS	OPEN ORDER FOR SUPPLIES	\$ 272.00
240601	05/16/2019	RYAN CLARK	TRACK & FIELD 2018-2019 SCHOLARSHIP	\$ 250.00
240602	05/16/2019	RYAN MORAN	Expense claim # 2682. APRIL 1 TO 18 2019 MILEAGE	\$ 329.38
			Expense claim # 2683. APRIL 25 TO 30 2019 MILEAGE	\$ 155.56
240603	05/16/2019	SAW SALES AND MACHINERY CO.	Wood lab supplies	\$ 134.76
240604	05/16/2019	SCHOLASTIC	Parent Involvement-Reading	\$ 106.00

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## Date Range 5/11/19 through 5/16/19

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Check Number	Date	Vendor Name	Invoice Description	Check Amount
240605	05/16/2019	SCHUYLKILL VALLEY SPORTING GOODS	LEHMAN VOLLEYBALL REPLACEMENT	\$ 50.00
240606	05/16/2019	SCOTT C. IHLE	Expense claim # 2686. APRIL 2019 MILEAGE	\$ 89.20
240607	05/16/2019	SCRANTON PRINTING CO.	Spring Band Programs	\$ 760.75
240608	05/16/2019	SCRANTON/WILKES-BARRE RAILRIDERS	JTL MUSICAL DEPT RAILRIDERS TICKETS 05/31/19	\$ 1,952.00
240609	05/16/2019	SHAHIDA JONES	Expense claim # 2684. MARCH 209 MILEAGE	\$ 174.81
240610	05/16/2019	SHARP ENERGY	Expense claim # 2685. APRIL 2019 MILEAGE	\$ 106.08
240611	05/16/2019	SHAWN A WESCOTT	OPEN ORDER FOR PROPANE - NORTH BUSES	\$ 7,907.64
240612	05/16/2019	SMITH AIR CENTER, INC.	OPEN ORDER FOR PROPANE - SOUTH BUSES	\$ 7,947.65
240613	05/16/2019	STAPLES CREDIT PLAN	Expense claim # 2688. APRIL 2019 MILEAGE	\$ 11.02
			compressor repair	\$ 526.57
			staples red lables	\$ 70.69
			library circulation/office cha	\$ 229.98
240614	05/16/2019	STEPHEN LASTRA	office supplies for blended cy	\$ 30.93
240615	05/16/2019	STEVE WEISS MUSIC	2018-2019 CONTRACT DRIVERS TRANSPORTATION	\$ 5,649.03
240616	05/16/2019	STRAND POOL SUPPLY, LLP	Percussion Supplies	\$ 919.98
240617	05/16/2019	STROUDSBURG ELECTRIC MOTOR SERVICE	leh strand po-replaces 2019028	\$ 418.50
			bushkill motor	\$ 183.80
240618	05/16/2019	SUSAN COLE	bushkill v belts	\$ 59.73
240619	05/16/2019	ROBERT W. SUTJAK	Expense claim # 2687. PASNAP ANNUAL CONFERENCE	\$ 462.76
240620	05/16/2019	SWEETWATER SOUND, INC.	Expense claim # 2648. 4/11 & 5/10 MILEAGE	\$ 37.87
240621	05/16/2019	TAIWO AFOLABI	piano lab control board	\$ 4,937.65
240622	05/16/2019	TAMARA CYKOSKY	2018-2019 CONTRAC DRIVER TRANSPORTATION	\$ 4,841.73
240623	05/16/2019	TEACHER DIRECT	Expense claim # 2691. APRIL 2019 MILEAGE	\$ 73.54
240624	05/16/2019	THERESA DEHART	CAFE BATHROOM HALL PASSES	\$ 39.52
240625	05/16/2019	THOMAS J. MCINTYRE III	FOOD FOR FAMILY BACKPACK	\$ 66.82
			Expense claim # 2692. ELEMENTS OF PURCHASEING CONF	\$ 127.26
240626	05/16/2019	TINA M FALBO	Expense claim # 2693. APRIL 2019 MILEAGE	\$ 111.71
240627	05/16/2019	TOSHA NIZNIK	Expense claim # 2689. APRIL 2019 MILEAGE	\$ 83.35
240628	05/16/2019	U.S. DEPARTMENT OF EDUCATION	Expense claim # 2690. MTSS CONFERENCE	\$ 152.24
240629	05/16/2019	UNITED WAY OF MONROE COUNTY	Payroll Run 1 - Warrant 190516	\$ 267.49
240630	05/16/2019	US FOODS	Payroll Run 1 - Warrant 190516	\$ 32.00
240631	05/16/2019	VINCENT BIANCHI	open PO for MP foods purchases	\$ 338.11
			Vinnie Bianchi Celebration of	\$ 500.00

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# East Stroudsburg Area School District

## Date Range 5/11/19 through 5/16/19

### Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
240632	05/16/2019	WARD'S SCIENCE	470228-328 Fetal Pig 1 Original P.O.#19002236	\$ 374.00
240633	05/16/2019	WEIS MARKET, INC.	OPEN PURCHASE ORDER ETEAM	\$ 24.95
240634	05/16/2019	WILLIAM RIKER	Expense claim # 2694, APRIL 2019 MILEAGE	\$ 190.89
240635	05/16/2019	WOODWIND & BRASSWIND	Alto Saxophone	\$ 2,166.00
			Supplies for warmups	\$ 113.94
240636	05/16/2019	MONROE CAREER AND TECHNICAL INSTITUTE	MCTI CAP IMPROV FUND June 2019	\$ 13,350.42
240637	05/16/2019	MONROE CAREER AND TECHNICAL INSTITUTE	MCTI OPERATING PAYMENT FOR June 2019	\$ 155,312.00
240638	05/16/2019	RECREATION RESOURCE USA	SMITHFIELD ELEMENTARY PLAYGROU	\$ 36,222.75
Grand Total				\$ 1,025,957.18

## APRIL 2019 WIRE PAYMENTS

Payroll	\$ 4,056,363.15
Accounts Payable - Benefits	\$ 2,270,949.99
Flex Spending Accounts TASC	\$ 15,223.96
Payments to Inservco Insurance for Workers' Comp	\$ 24,103.88
Procurement Card	\$ 28,729.32
EBTEP	\$ 1,752,007.37
NEOPOST POSTAGE	\$ 5,800.00
2014 GON	\$ 79,449.60
	<u>\$ 8,232,627.27</u>



EAST STROUDSBURG AREA SCHOOL DISTRICT  
TREASURER'S REPORT AS OF APRIL 30, 2019

ESSA TREASURY OPERATING ACCOUNT - ALL FUNDS

4/1/19 Balance	\$ 10,567,328.16
Receipts	\$ 16,917,886.72
Interest/Dividends	\$ 8,219.93
Disbursements	\$ (11,648,181.84)
4/30/19 Balance	\$ 15,845,252.97

PLGIT - GENERAL FUND

4/1/19 Balance	\$ 12,320,447.70
Receipts	\$ 260,448.93
Interest/Dividends	\$ 22,927.61
Disbursements	
4/30/19 Balance	\$ 12,603,824.24

PSDLAF - GENERAL FUND

4/1/19 Balance	\$ 55,118,398.75
Receipts	\$ 9,246,940.39
Interest/Dividends	\$ 95,765.48
Disbursements	\$ (18,743,729.32)
4/30/19 Balance	\$ 45,717,375.30

ESSA WORKERS COMP SELF INS - GENERAL FUND

4/1/19 Balance	\$ 201,327.83
Receipts	
Interest/Dividends	\$ 141.21
Disbursements	
4/30/19 Balance	\$ 201,469.04

ESSA PAYPAL - GENERAL FUND

4/1/19 Balance	\$ 3,841.22
Receipts	
Interest/Dividends	\$ 2.69
Disbursements	
4/30/19 Balance	\$ 3,843.91

ESSA FERNWOOD ESCROW - GENERAL FUND

4/1/19 Balance	\$ 38,109.81
Receipts	
Interest/Dividends	\$ 26.73
Disbursements	
4/30/19 Balance	\$ 38,136.54

ESSA - CAFETERIA FUND

4/1/19 Balance	\$ 552,241.88
Receipts	\$ 56,109.72
Interest/Dividends	\$ 404.21
Disbursements	\$ (7,283.81)
4/30/19 Balance	\$ 601,472.00

PLGIT - CAFETERIA FUND

4/1/19 Balance	\$ 40,864.34
Receipts	\$ 75.39
Interest/Dividends	
Disbursements	
4/30/19 Balance	\$ 40,939.73

EAST STROUDSBURG AREA SCHOOL DISTRICT  
TREASURER'S REPORT AS OF APRIL 30, 2019

PLGIT - CAPITAL RESERVE FUND

4/1/19 Balance	\$ 23,758,226.30
Receipts	
Interest/Dividends	\$ 43,833.60
Disbursements	
4/30/19 Balance	\$ 23,802,059.90

ESSA - CONCESSION STAND

4/1/19 Balance	\$ 27,585.87
Receipts	
Interest/Dividends	\$ 22.35
Disbursements	
4/30/19 Balance	\$ 27,608.22

ESSA - EXPENDABLE TRUST

4/1/19 Balance	\$ 31,479.02
Receipts	
Interest/Dividends	\$ 22.08
Disbursements	
4/30/19 Balance	\$ 31,501.10

ESSA - NON-EXPENDABLE TRUST

4/1/19 Balance	\$ 18,535.50
Receipts	
Interest/Dividends	\$ 13.00
Disbursements	
4/30/19 Balance	\$ 18,548.50

ESSA - SPECIAL ACTIVITY

4/1/19 Balance	\$ 240,570.32
Receipts	
Interest/Dividends	\$ 168.73
Disbursements	
4/30/19 Balance	\$ 240,739.05

ESSA CD INVESTMENT - SPECIAL ACTIVITY

4/1/19 Balance	\$ 40,473.87
Receipts	
Interest/Dividends	\$ 173.64
Disbursements	
4/30/19 Balance	\$ 40,647.51

ESSA - STUDENT ACTIVITY

4/1/19 Balance	\$ 73,964.66
Receipts	
Interest/Dividends	\$ 51.88
Disbursements	
4/30/19 Balance	\$ 74,016.54

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		STATEMENT OF INCOME	STATEMENT OF INCOME
		For the Period Ending February 28, 2019	For the Period Ending February 28, 2019
		CAFETERIA FUND	CAFETERIA FUND
	Munis Account Number	Current Period	Year-to-Date
<b>REVENUE FROM LOCAL SOURCES:</b>			
INTEREST ON INVESTMENTS	50-6510-000-000-00-000-000-0000-	494.72	3,878.65
<b>REVENUE FROM OPERATIONS:</b>			
SALES, LUNCH - PAID	50-6611-000-000-00-000-000-0000-	45,965.02	342,961.09
SALES, BREAKFAST - PAID	50-6612-000-000-00-000-000-0000-	8,482.40	60,190.80
SUMMER SALES - B-FAST & LUNCH	50-6614-000-000-00-000-000-0000-	-	-
SALES, A LA CARTE LUNCH	50-6620-000-000-00-000-000-0000-	43,149.60	290,403.50
SALES, SPECIAL FUNCTIONS	50-6630-000-000-00-000-000-0000-	2,487.05	26,330.21
MISC. PEPSI COMMISSION & REBATES	50-6920-000-000-00-000-000-0000-	3,287.50	28,639.34
<b>TOTAL SALES</b>		103,371.57	748,524.94
<b>TOTAL LOCAL REVENUE</b>		103,866.29	752,403.59
<b>REVENUE FROM STATE SOURCES</b>			
STATE SUBSIDY - LUNCH	50-7600-000-510-00-000-000-0000-	8,282.52	57,268.34
STATE SUBSIDY - BREAKFAST	50-7600-000-511-00-000-000-0000-	2,605.80	19,007.00
STATE SUBSIDY -SOCIAL SECURITY	50-7810-000-725-00-000-000-0000-	4,635.03	31,449.29
STATE SUBSIDY -RETIREMENT	50-7820-000-726-00-000-000-0000-	19,321.79	134,356.66
<b>TOTAL STATE REVENUE</b>		34,845.14	242,081.29
<b>REVENUE FROM FEDERAL SOURCES</b>			
FEDERAL SUBSIDY - LUNCH	50-8531-000-362-00-000-000-0000-	146,610.06	1,025,388.07
FEDERAL SUBSIDY - BREAKFAST	50-8531-000-365-00-000-000-0000-	45,226.53	331,682.21
FEDERAL DONATED COMMODITY	50-8533-000-000-00-000-000-0000-	-	-
<b>TOTAL FEDERAL REVENUE</b>		191,836.59	1,357,070.28
<b>TOTAL CAFETERIA REVENUE</b>		\$330,548.02	\$2,351,555.16
<b>EXPENSES OF OPERATIONS</b>			
Salary, Manager	50-3100-111-000-00-000-000-106-0000-	10,024.84	65,857.98
Salary, Supervisors	50-3100-111-000-00-000-000-109-0000-	7,077.50	56,620.00
Salary, OT Supervisors	50-3100-113-000-00-000-000-109-0000-	304.49	5,328.65
Salary, Secretary	50-3100-151-000-00-000-000-502-0000-	3,230.81	22,129.08
Salary, OT Secretary	50-3100-153-000-00-000-000-502-0000-	5.27	190.54
Salary, Cafeteria Worker	50-3100-170-000-00-000-000-804-0000-	88,268.86	554,831.17
Salary, Cafeteria Monitor	50-3100-171-000-00-000-000-806-0000-	2,646.58	16,612.53
Salary, Substitutes Worker	50-3100-172-000-00-000-000-804-0000-	1,168.00	6,020.00
Salary, Sub Cafeteria Monitor	50-3100-172-000-00-000-000-806-0000-	24.00	216.00
Salary, OT Worker	50-3100-173-000-00-000-000-804-0000-	423.99	3,564.14
Salary, Summer Workers	50-3100-177-000-00-000-000-804-0000-	-	23,256.00
Salary, Cafeteria Custodian	50-3100-181-000-00-000-000-802-0000-	10,089.60	81,049.04
Salary, Substitutes Worker	50-3100-182-000-00-000-000-802-0000-	107.25	263.25
Salary, Substitutes Cafeteria Monitor	50-3100-182-000-00-000-000-806-0000-	-	-
Salary, OT Cafeteria Custodian	50-3100-183-000-00-000-000-802-0000-	26.16	231.11
LIFE Insurance	50-3100-213-000-00-000-000-000-0000-	735.11	5,241.50
LTD Insurance	50-3100-214-000-00-000-000-000-0000-	231.65	1,523.23
EYE Insurance	50-3100-215-000-00-000-000-000-0000-	-	25.00
FICA OASDI	50-3100-220-000-00-000-000-000-0000-	7,513.03	50,976.54
FICA HI	50-3100-221-000-00-000-000-000-0000-	1,757.03	11,922.02
RETIREMENT	50-3100-230-000-00-000-000-000-0000-	38,643.58	268,713.26
UNEMPLOYMENT	50-3100-250-000-00-000-000-000-0000-	-	345.64
WORKERS COMPENSATION	50-3100-260-000-00-000-000-000-0000-	789.78	5,391.74
MEDICAL INSURANCE	50-3100-271-000-00-000-000-000-0000-	39,117.59	313,662.46
TRAINING-REGISTRATION FEES	50-3100-324-000-00-000-000-000-0000-	540.00	540.00
CONTRACT MAINTENANCE	50-3100-411-000-00-000-000-000-0000-	3,579.87	14,227.97
UTILITY SERVICES, ELECTRICITY	50-3100-422-000-00-000-000-000-0000-	-	-
MAINTENANCE/REPAIRS	50-3100-432-000-00-000-000-000-0000-	3,007.60	26,997.28
VEHICLES-REPAIR/MAINTENANCE	50-3100-433-000-00-000-000-000-0000-	-	234.79
UPGRADE OF INFORMATION SYSTEM	50-3100-438-000-00-000-000-000-0000-	-	16.24
POSTAGE	50-3100-531-000-00-000-000-000-0000-	92.25	351.94
PRINTING & BINDING	50-3100-550-000-00-000-000-000-0000-	-	-
CONF/TRAVEL/MILEAGE	50-3100-580-000-00-000-000-000-0000-	309.28	2,752.76
SUPPLIES, NON-FOOD	50-3100-610-000-00-000-000-000-0000-	11,439.85	57,577.50
ELECTRICITY	50-3100-622-000-00-000-000-000-0000-	8,716.00	32,249.41
FUEL	50-3100-626-000-00-000-000-000-0000-	172.09	2,324.22
Food Purchases	50-3100-631-000-00-000-000-000-0000-	109,781.96	460,146.83
MILK PURCHASES	50-3100-632-000-00-000-000-000-0000-	26,762.12	140,504.59
COMMODITY VALUE	50-3100-633-000-00-000-000-000-0000-	-	-
DUES & FEES	50-3100-640-000-00-000-000-000-0000-	-	-
SUPPLIES, TECH	50-3100-650-000-00-000-000-000-0000-	-	12,444.00
DEPRECIATION OF EQUIPMENT	50-3100-741-000-00-000-000-000-0000-	1,960.06	13,040.74
DUES & FEES	50-3100-810-000-00-000-000-000-0000-	6,641.80	32,679.40
<b>TOTAL FOOD SERVICE EXPENSES</b>		\$385,188.00	\$2,290,058.55
<b>NET INCOME (LOSS)</b>		(\$54,639.98)	\$61,496.61

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		STATEMENT OF INCOME	STATEMENT OF INCOME
		For the Period Ending March 31, 2019	For the Period Ending March 31, 2019
		CAFETERIA FUND	CAFETERIA FUND
	Munis Account Number	Current Period	Year-to-Date
<b>REVENUE FROM LOCAL SOURCES:</b>			
INTEREST ON INVESTMENTS	50-6510-000-000-00-000-000-0000-	410.42	4,289.07
<b>REVENUE FROM OPERATIONS:</b>			
SALES, LUNCH - PAID	50-6611-000-000-00-000-000-0000-	68,647.60	411,608.69
SALES, BREAKFAST - PAID	50-6612-000-000-00-000-000-0000-	12,342.05	72,532.85
SUMMER SALES - B-FAST & LUNCH	50-6614-000-000-00-000-000-0000-		-
SALES, A LA CARTE LUNCH	50-6620-000-000-00-000-000-0000-	56,789.55	347,193.05
SALES, SPECIAL FUNCTIONS	50-6630-000-000-00-000-000-0000-	5,022.02	31,352.23
MISC. PEPSI COMMISSION & REBATES	50-6920-000-000-00-000-000-0000-	5,063.06	33,702.40
<b>TOTAL SALES</b>		147,864.28	896,389.22
<b>TOTAL LOCAL REVENUE</b>		148,274.70	900,678.29
<b>REVENUE FROM STATE SOURCES</b>			
STATE SUBSIDY - LUNCH	50-7600-000-510-00-000-000-0000-	10,847.84	68,116.18
STATE SUBSIDY - BREAKFAST	50-7600-000-511-00-000-000-0000-	3,712.80	22,719.80
STATE SUBSIDY -SOCIAL SECURITY	50-7810-000-725-00-000-000-0000-	4,672.96	36,122.25
STATE SUBSIDY -RETIREMENT	50-7820-000-726-00-000-000-0000-	19,834.74	154,191.40
<b>TOTAL STATE REVENUE</b>		39,068.34	281,149.63
<b>REVENUE FROM FEDERAL SOURCES</b>			
FEDERAL SUBSIDY - LUNCH	50-8531-000-362-00-000-000-0000-	192,461.97	1,217,850.04
FEDERAL SUBSIDY - BREAKFAST	50-8531-000-365-00-000-000-0000-	64,114.05	395,796.26
FEDERAL DONATED COMMODITY	50-8533-000-000-00-000-000-0000-	-	-
<b>TOTAL FEDERAL REVENUE</b>		256,576.02	1,613,646.30
<b>TOTAL CAFETERIA REVENUE</b>		\$443,919.06	\$2,795,474.22
<b>EXPENSES OF OPERATIONS</b>			
Salary, Manager	50-3100-111-000-00-000-000-106-0000-	9,650.08	75,508.06
Salary, Supervisors	50-3100-111-000-00-000-000-109-0000-	7,077.50	63,697.50
Salary, OT Supervisors	50-3100-113-000-00-000-000-109-0000-	421.62	5,750.27
Salary, Secretary	50-3100-151-000-00-000-000-502-0000-	3,599.45	25,728.53
Salary, OT Secretary	50-3100-153-000-00-000-000-502-0000-	-	190.54
Salary, Cafeteria Worker	50-3100-170-000-00-000-000-804-0000-	89,249.12	644,080.29
Salary, Cafeteria Monitor	50-3100-171-000-00-000-000-806-0000-	2,738.25	19,350.78
Salary, Substitutes Worker	50-3100-172-000-00-000-000-804-0000-	1,200.00	7,220.00
Salary, Sub Cafeteria Monitor	50-3100-172-000-00-000-000-806-0000-	-	216.00
Salary, OT Worker	50-3100-173-000-00-000-000-804-0000-	39.26	3,603.40
Salary, Summer Workers	50-3100-177-000-00-000-000-804-0000-	-	23,256.00
Salary, Cafeteria Custodian	50-3100-181-000-00-000-000-802-0000-	10,341.60	91,390.64
Salary, Substitutes Worker	50-3100-182-000-00-000-000-802-0000-	-	263.25
Salary, Substitutes Cafeteria Monitor	50-3100-182-000-00-000-000-806-0000-	-	-
Salary, OT Cafeteria Custodian	50-3100-183-000-00-000-000-802-0000-	70.23	301.34
LIFE Insurance	50-3100-213-000-00-000-000-000-0000-	735.11	5,976.61
LTD Insurance	50-3100-214-000-00-000-000-000-0000-	233.58	1,756.81
EYE Insurance	50-3100-215-000-00-000-000-000-0000-	-	25.00
FICA OASDI	50-3100-220-000-00-000-000-000-0000-	7,574.46	58,551.00
FICA HI	50-3100-221-000-00-000-000-000-0000-	1,771.46	13,693.48
RETIREMENT	50-3100-230-000-00-000-000-000-0000-	39,669.47	308,382.73
UNEMPLOYMENT	50-3100-250-000-00-000-000-000-0000-	-	345.64
WORKERS COMPENSATION	50-3100-260-000-00-000-000-000-0000-	796.09	6,187.83
MEDICAL INSURANCE	50-3100-271-000-00-000-000-000-0000-	39,537.50	353,199.96
TRAINING-REGISTRATION FEES	50-3100-324-000-00-000-000-000-0000-	-	540.00
CONTRACT MAINTENANCE	50-3100-411-000-00-000-000-000-0000-	3,632.52	17,860.49
UTILITY SERVICES, ELECTRICITY	50-3100-422-000-00-000-000-000-0000-	-	-
MAINTENANCE/REPAIRS	50-3100-432-000-00-000-000-000-0000-	4,075.56	31,072.84
VEHICLES-REPAIR/MAINTENANCE	50-3100-433-000-00-000-000-000-0000-	-	234.79
UPGRADE OF INFORMATION SYSTEM	50-3100-438-000-00-000-000-000-0000-	-	16.24
POSTAGE	50-3100-531-000-00-000-000-000-0000-	68.85	420.79
PRINTING & BINDING	50-3100-550-000-00-000-000-000-0000-	-	-
CONF/TRAVEL/MILEAGE	50-3100-580-000-00-000-000-000-0000-	160.19	2,912.95
SUPPLIES, NON-FOOD	50-3100-610-000-00-000-000-000-0000-	11,607.00	69,184.50
ELECTRCITY	50-3100-622-000-00-000-000-000-0000-	2,996.66	35,246.07
FUEL	50-3100-626-000-00-000-000-000-0000-	611.87	2,936.09
Food Purchases	50-3100-631-000-00-000-000-000-0000-	85,456.34	545,603.17
MILK PURCHASES	50-3100-632-000-00-000-000-000-0000-	22,315.65	162,820.24
COMMODITY VALUE	50-3100-633-000-00-000-000-000-0000-	-	-
DUES & FEES	50-3100-640-000-00-000-000-000-0000-	-	-
SUPPLIES, TECH	50-3100-650-000-00-000-000-000-0000-	-	12,444.00
DEPRECIATION OF EQUIPMENT	50-3100-741-000-00-000-000-000-0000-	1,960.06	15,000.80
DUES & FEES	50-3100-810-000-00-000-000-000-0000-	4,716.35	37,395.75
<b>TOTAL FOOD SERVICE EXPENSES</b>		\$352,305.83	\$2,642,364.38
<b>NET INCOME (LOSS)</b>		\$91,613.23	\$153,109.84



		STATEMENT OF INCOME	STATEMENT OF INCOME
		For the Period Ending April 30, 2019	For the Period Ending April 30, 2019
		CAFETERIA FUND	CAFETERIA FUND
	Munis Account Number	Current Period	Year-to-Date
<b>REVENUE FROM LOCAL SOURCES:</b>			
INTEREST ON INVESTMENTS	50-6510-000-000-00-000-000-0000-	479.60	4,768.67
<b>REVENUE FROM OPERATIONS:</b>			
SALES, LUNCH - PAID	50-6611-000-000-00-000-000-0000-	60,229.32	471,838.01
SALES, BREAKFAST - PAID	50-6612-000-000-00-000-000-0000-	12,325.15	84,858.00
SUMMER SALES - B-FAST & LUNCH	50-6614-000-000-00-000-000-0000-		-
SALES, A LA CARTE LUNCH	50-6620-000-000-00-000-000-0000-	53,171.15	400,364.20
SALES, SPECIAL FUNCTIONS	50-6630-000-000-00-000-000-0000-	2,992.90	34,345.13
MISC. PEPSI COMMISSION & REBATES	50-6920-000-000-00-000-000-0000-	4,985.63	38,688.03
<b>TOTAL SALES</b>		133,704.15	1,030,093.37
<b>TOTAL LOCAL REVENUE</b>		134,183.75	1,034,862.04
<b>REVENUE FROM STATE SOURCES</b>			
STATE SUBSIDY - LUNCH	50-7600-000-510-00-000-000-0000-	10,888.50	79,004.68
STATE SUBSIDY - BREAKFAST	50-7600-000-511-00-000-000-0000-	3,794.00	26,513.80
STATE SUBSIDY -SOCIAL SECURITY	50-7810-000-725-00-000-000-0000-	8,344.04	44,466.29
STATE SUBSIDY -RETIREMENT	50-7820-000-726-00-000-000-0000-	36,014.35	190,205.75
<b>TOTAL STATE REVENUE</b>		59,040.89	340,190.52
<b>REVENUE FROM FEDERAL SOURCES</b>			
FEDERAL SUBSIDY - LUNCH	50-8531-000-362-00-000-000-0000-	187,578.05	1,405,428.09
FEDERAL SUBSIDY - BREAKFAST	50-8531-000-365-00-000-000-0000-	65,361.92	461,158.18
FEDERAL DONATED COMMODITY	50-8533-000-000-00-000-000-0000-	-	-
<b>TOTAL FEDERAL REVENUE</b>		252,939.97	1,866,586.27
<b>TOTAL CAFETERIA REVENUE</b>		\$446,164.61	\$3,241,638.83
<b>EXPENSES OF OPERATIONS</b>			
Salary, Manager	50-3100-111-000-00-000-000-106-0000-	10,048.28	85,556.34
Salary, Supervisors	50-3100-111-000-00-000-000-109-0000-	7,077.50	70,775.00
Salary, OT Supervisors	50-3100-113-000-00-000-000-109-0000-	936.90	6,687.17
Salary, Secretary	50-3100-151-000-00-000-000-502-0000-	6,002.45	31,730.98
Salary, OT Secretary	50-3100-153-000-00-000-000-502-0000-	41.43	231.97
Salary, Cafeteria Worker	50-3100-170-000-00-000-000-804-0000-	173,016.32	817,096.61
Salary, Workers	50-3100-171-000-00-000-000-804-0000-	597.15	597.15
Salary, Cafeteria Monitor	50-3100-171-000-00-000-000-806-0000-	5,280.78	24,631.56
Salary, Substitutes Worker	50-3100-172-000-00-000-000-804-0000-	(1,406.00)	5,814.00
Salary, Sub Cafeteria Monitor	50-3100-172-000-00-000-000-806-0000-	109.50	325.50
Salary, OT Worker	50-3100-173-000-00-000-000-804-0000-	599.02	4,202.42
Salary, Summer Workers	50-3100-177-000-00-000-000-804-0000-	-	23,256.00
Salary, Cafeteria Custodian	50-3100-181-000-00-000-000-802-0000-	18,044.58	109,435.22
Salary, Substitutes Worker	50-3100-182-000-00-000-000-802-0000-	-	263.25
Salary, Substitutes Cafeteria Monitor	50-3100-182-000-00-000-000-806-0000-	-	-
Salary, OT Cafeteria Custodian	50-3100-183-000-00-000-000-802-0000-	26.34	327.68
LIFE Insurance	50-3100-213-000-00-000-000-000-0000-	751.61	6,728.22
LTD Insurance	50-3100-214-000-00-000-000-000-0000-	272.35	2,029.16
EYE Insurance	50-3100-215-000-00-000-000-000-0000-	-	25.00
FICA OASDI	50-3100-220-000-00-000-000-000-0000-	13,524.98	72,075.98
FICA HI	50-3100-221-000-00-000-000-000-0000-	3,163.09	16,856.57
RETIREMENT	50-3100-230-000-00-000-000-000-0000-	72,028.70	380,411.43
UNEMPLOYMENT	50-3100-250-000-00-000-000-000-0000-	107.20	452.84
WORKERS COMPENSATION	50-3100-260-000-00-000-000-000-0000-	1,410.55	7,598.38
MEDICAL INSURANCE	50-3100-271-000-00-000-000-000-0000-	41,380.19	394,580.15
TRAINING-REGISTRATION FEES	50-3100-324-000-00-000-000-000-0000-	-	540.00
CONTRACT MAINTENANCE	50-3100-411-000-00-000-000-000-0000-	7,222.01	25,082.50
UTILITY SERVICES, ELECTRICITY	50-3100-422-000-00-000-000-000-0000-	-	-
MAINTENANCE/REPAIRS	50-3100-432-000-00-000-000-000-0000-	454.00	31,526.84
VEHICLES-REPAIR/MAINTENANCE	50-3100-433-000-00-000-000-000-0000-	135.08	369.87
UPGRADE OF INFORMATION SYSTEM	50-3100-438-000-00-000-000-000-0000-	-	16.24
POSTAGE	50-3100-531-000-00-000-000-000-0000-	61.15	481.94
PRINTING & BINDING	50-3100-550-000-00-000-000-000-0000-	-	-
CONF/TRAVEL/MILEAGE	50-3100-580-000-00-000-000-000-0000-	118.84	3,031.79
SUPPLIES, NON-FOOD	50-3100-610-000-00-000-000-000-0000-	17,737.27	86,921.77
ELECTRCITY	50-3100-622-000-00-000-000-000-0000-	4,611.55	39,857.62
FUEL	50-3100-626-000-00-000-000-000-0000-	400.86	3,336.95
Food Purchases	50-3100-631-000-00-000-000-000-0000-	86,684.81	632,287.98
MILK PURCHASES	50-3100-632-000-00-000-000-000-0000-	29,120.03	191,940.27
COMMODITY VALUE	50-3100-633-000-00-000-000-000-0000-	-	-
DUES & FEES	50-3100-640-000-00-000-000-000-0000-	-	-
SUPPLIES, TECH	50-3100-650-000-00-000-000-000-0000-	-	12,444.00
DEPRECIATION OF EQUIPMENT	50-3100-741-000-00-000-000-000-0000-	1,960.06	16,960.86
DUES & FEES	50-3100-810-000-00-000-000-000-0000-	7,423.81	44,819.56
<b>TOTAL FOOD SERVICE EXPENSES</b>		\$508,942.39	\$3,151,306.77
<b>NET INCOME (LOSS)</b>		(\$62,777.78)	\$90,332.06

# Balance Sheet Report for 2019 Period 10



Account Number	Description	Period Net Change	Account Balance
<b>00 Treasury Fund</b>			
<b>Assets</b>			
00-0000-010-000-00-000-0000-0000-0000-	AP Cash - TREASURY FUND		
<b>Liabilities</b>			
00-0000-001-000-00-000-0000-0000-0000-	Due To/Due From General Fund		
00-0000-002-000-00-000-0000-0000-0000-	Due To/Due From Special Activi		
00-0000-003-000-00-000-0000-0000-0000-	Due To/Due From Capital Reserv		
00-0000-004-000-00-000-0000-0000-0000-	Due To/Due From Cafeteria Fun		
00-0000-005-000-00-000-0000-0000-0000-	Due To/Due From Student Activi		
00-0000-006-000-00-000-0000-0000-0000-	Due To/Due From Concession Sta		
00-0000-007-000-00-000-0000-0000-0000-	Due To/Due From Private - Purp		
00-0000-008-000-00-000-0000-0000-0000-	Due To/Due From Investment Tru		
<b>Total Liabilities + Fund Balance</b>		<b>(4,724,840.76)</b>	<b>(5,614,514.83)</b>

5,614,514.83\*+  
 4,724,840.76 -  
 889,674.07\*

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# Balance Sheet Report for 2019 Period 10



Account Number	Description	Period Net Change	Account Balance
<b>10 General Fund</b>			
<b>Assets</b>			
10-0000-010-000-00-000-0000-0000-0000-	AP Cash - GENERAL FUND		88,564,730.50
10-0101-020-000-00-000-0000-0001-	Cash ESSA General Fund	4,814,383.85	6,559,012.74
10-0103-020-000-00-000-0000-0000-	Cash Petty Cash	0.00	8,844,489.52
10-0111-011-000-00-000-0000-0003-	Investment PLGIT	(600.00)	2,200.00
10-0111-011-000-00-000-0000-0009-	Investment Liquid Asset PSDLAF	283,376.54	12,603,824.24
10-0121-012-000-00-000-0000-0013-	Delinquent Taxes Receivable	(9,401,023.45)	45,717,375.30
10-0121-012-000-00-000-0000-0014-	Delinquent Taxes Interim	0.00	14,076,396.37
10-0121-012-000-00-000-0000-0015-	Taxes Receivable Tax Claim Dif	0.00	99,375.51
10-0132-013-000-00-000-0000-0050-	Due to/from Fund 50	0.00	(2,300,873.77)
10-0142-014-000-00-000-0000-0023-	State Subsidies Receivable	0.00	1,121.36
10-0154-015-000-00-000-0000-0027-	Allowance Uncollected Recievab	0.00	2,509,741.17
10-0155-015-000-00-000-0000-0034-	Due from Employees	(8,998.00)	(17,620.58)
10-0155-015-000-00-000-0000-0035-	Due from Use of Facility	(241.63)	94,769.33
10-0155-015-000-00-000-0000-0036-	Due from Students & Misc	(8,663.46)	2,596.64
10-0181-018-000-00-000-0000-0041-	Prepaid Expenses Arbitray	0.00	58,958.68
10-0101-020-000-00-000-0000-0019-	Cash ESSA PayPal	2.69	69,914.50
10-0101-020-000-00-000-0000-0025-	Cash ESSA W/C Escrow	141.21	3,843.91
10-0101-020-000-00-000-0000-0028-	Cash ESSA Fernwood Escrow	26.73	201,469.04
<b>Liabilities</b>		<b>Total Liabilities</b>	<b>(20,386,931.80)</b>
10-0000-042-000-00-000-0000-0000-	Accounts Payable	(381,109.37)	(354,201.30)
10-0421-039-000-00-000-0000-0043-	Account Payable CDL class	0.00	(13,380.00)
10-0421-039-000-00-000-0000-0044-	Account Payable Donation	(1,931.74)	(4,233.49)
10-0462-046-000-00-000-0000-0082-	Federal Withholding	113.54	614.25
10-0462-046-000-00-000-0000-0087-	PA Unemployment WH	5,218.37	(3,817.29)
10-0462-046-000-00-000-0000-0089-	EIT WH	93,028.27	(63,787.56)
10-0462-046-000-00-000-0000-0090-	OPT WH	11,033.48	(3,643.08)

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# BANK RECONCILIATION

NAME OF ACCOUNT General Fund (Treasury Fund)

BANK ESSA

Prepared by:

Sonya Burch

Approved by:

Dawn Nickisher

MONTH:

Mar-19

ESSA Checking

\$ 10,567,328.16 \$ 10,567,328.16

Less: Outstanding Checks-Treasury Fund  
Outstanding Payroll Activity  
Outstanding PA Withholding  
Outstanding PA Employee Unemployment  
Outstanding Federal Tax  
Outstanding Flex Spending Accounts  
Outstanding TSA (Wire Less than Report)

\$ 832,684.42	
\$ 500.00	
\$ 100.00	\$ 833,284.42
	<u>\$ 9,734,043.74</u>

General Ledger

\$ 9,734,163.59

Adjustments:

Ending Balance in "Treasury Account" Account 3/31/19  
Interest Added, Saturday, 3/29/19 Online - Not on Statement  
Bank Deposit Error 3/28/19 - Corrected 4/16/19

\$ (0.01)	
\$ (131.81)	
\$ 11.97	
	\$ (119.85)
	<u>\$ 9,734,043.74</u>

Difference

\$0.00

10-0101-020-000-00-000-000-0001-	\$ 8,844,489.52	Account Balance
00-0000-010-000-00-000-000-0000-	\$ 889,674.07	Account Balance
00-0000-010-000-00-000-000-0000-		Outstanding Interest
00-0000-010-000-00-000-000-0000-	<u>\$ 9,734,163.59</u>	Bank Reconciliation

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# ESSA Bank & Trust

200 Palmer Street • PO Box L  
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

>004002 6115189 0001 093004 10Z

EAST STROUDSBURG AREA SCHOOL  
DISTRICT GENERAL FUND OPERATING  
C/O THOMAS J MCINTYRE  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150



Statement Ending 04/30/2019

Page 1 of 4

## Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
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## Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$15,845,252.97

## Government Checking-

### Account Summary

Date	Description	Amount
03/30/2019	Beginning Balance	\$10,567,328.16
	27 Credit(s) This Period	\$16,926,106.65
	63 Debit(s) This Period	-\$11,648,181.84
04/30/2019	Ending Balance	\$15,845,252.97

### Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$8,219.93
Interest Paid Year-to-Date	\$63,941.89

### Deposits

Date	Description	Amount
03/30/2019	INTEREST FROM ACCT #	\$7.38
03/30/2019	INTEREST FROM ACCT #	\$3.48
03/30/2019	INTEREST FROM ACCT #	\$54.78
03/30/2019	INTEREST FROM ACCT #	\$8.94
03/30/2019	INTEREST FROM ACCT #	\$29.56
03/30/2019	INTEREST FROM ACCT #	\$1.39
03/30/2019	INTEREST FROM ACCT #	\$6.27
03/30/2019	INTEREST FROM ACCT #	\$20.01
04/03/2019	WIRE FROM PSDLAF	\$4,000,000.00
04/05/2019	TRANSFER FROM	\$93.45



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Pennsylvania Local Government Investment Trust

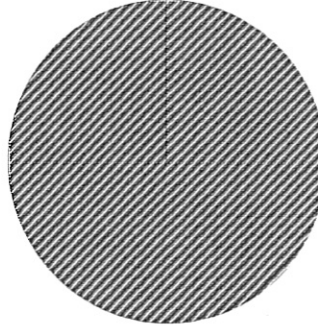
## Account Statement - Transaction Summary

For the Month Ending April 30, 2019

### East Stroudsburg Area School District - GENERAL FUND

PLGIT - Class		Asset Summary	
Opening Market Value	12,320,447.70	April 30, 2019	March 31, 2019
Purchases	283,376.54	12,603,824.24	12,320,447.70
Redemptions	0.00		
Unsettled Trades	0.00		
Change in Value	0.00		
<b>Closing Market Value</b>	<b>\$12,603,824.24</b>	<b>\$12,603,824.24</b>	<b>\$12,320,447.70</b>
Cash Dividends and Income	22,927.61	Asset Allocation	

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PLGIT - Class  
100.00%



## PSDLAF Monthly Statement

(71256-101)	GENERAL FUND	Statement Period Apr 1, 2019 to Apr 30, 2019
<b>ACTIVITY SUMMARY</b>		
<b>INVESTMENT POOL SUMMARY</b>		<b>MAX</b>
Beginning Balance		\$3,383,398.75
Dividends		\$4,097.34
Credits		\$9,338,608.53
Checks Paid		\$0.00
Other Debits		(\$12,528,729.32)
Ending Balance		\$197,375.30
Average Monthly Rate		2.17%
<b>TOTAL MAX</b>		<b>\$197,375.30</b>
<b>TOTAL FIXED INCOME</b>		<b>\$45,520,000.00</b>
<b>ACCOUNT TOTAL</b>		<b>\$45,717,375.30</b>

PLEASE NOTE: THE FUND WILL BE CLOSED MAY 27TH  
IN OBSERVANCE OF MEMORIAL DAY

EAST STROUDSBURG ASD  
Jeff Bader  
50 Vine Street  
East Stroudsburg, PA 18031



EAST STROUDSBURG ASD

Statement Period  
Apr 1, 2019 to Apr 30, 2019

FIXED INCOME INVESTMENTS

SALES		Holding ID	Settle Date	Transaction Date	Maturity Date	Description	Settlement	Projected Interest	Face/Par
Type	S								
FLEX	S	88415	04/02/19	04/02/19	06/11/19	Full Flex Pool (OZK)	\$2,215,000.00	\$9,982.67	\$2,215,000.00
FLEX	S	88645	04/16/19	04/16/19	06/11/19	Full Flex Pool (SAN)	\$4,000,000.00	\$14,421.92	\$4,000,000.00
Totals for Period:							\$6,215,000.00	\$24,404.59	\$6,215,000.00

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EAST STROUDSBURG ASD

Statement Period  
Apr 1, 2019 to Apr 30, 2019

FIXED INCOME INVESTMENTS

INTEREST		Transaction		Description	Interest
Type	Holding ID	Date			
Flex	1049299	04/16/19		CD Interest- Full Flex	\$5,601.37
Flex	1049300	04/16/19		CD Interest- Full Flex	\$10,191.78
Flex	1049301	04/16/19		CD Interest- Full Flex	\$10,191.78
Flex	1049302	04/16/19		CD Interest- Full Flex	\$6,002.80
Flex	1049303	04/16/19		CD Interest- Full Flex	\$5,450.96
Flex	1049304	04/16/19		CD Interest- Full Flex	\$20,383.56
Flex	1049305	04/16/19		CD Interest- Full Flex	\$12,265.07
Flex	1058471	04/30/19		CD Interest- Full Flex	\$772.60
Flex	1058472	04/30/19		CD Interest- Full Flex	\$20,808.22
Totals for Period:					\$91,668.14

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# ESSA Bank & Trust

200 Palmer Street • PO Box L  
Stroudsburg, PA 18360-0160

RETURN SERVICE REQUESTED

>001778 6115189 0001 093004 10Z

EAST STROUDSBURG AREA SCHOOL  
DISTRICT WORKERS COMP SELF INS  
C/O THOMAS J MCINTYRE  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150



Statement Ending 04/30/2019

Page 1 of 2

## Customer Service Contact

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## Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$201,469.04

## Government Checking

### Account Summary

Date	Description	Amount
03/30/2019	Beginning Balance	\$201,327.83
	1 Credit(s) This Period	\$141.21
	0 Debit(s) This Period	\$0.00
04/30/2019	Ending Balance	\$201,469.04

### Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$141.21
Interest Paid Year-to-Date	\$529.03

### Other Credits

Date	Description	Amount
04/30/2019	INTEREST PAID 3/30 THROUGH 4/30	\$141.21
		1 item(s) totaling \$141.21

### Daily Balances

Date	Amount
04/30/2019	\$201,469.04



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01778 6115189 001779 003557 0001/0001

200 Palmer Street • PO Box L  
Stroudsburg, PA 18360-0160

### RETURN SERVICE REQUESTED

>001776 6115189 0001 093004 10Z

EAST STROUDSBURG AREA SCHOOL  
DISTRICT PAYPAL ACCOUNT  
C/O THOMAS J MCINTYRE  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150



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### Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$3,843.91

### Government Checking

#### Account Summary

Date	Description	Amount
03/30/2019	Beginning Balance	\$3,841.22
	1 Credit(s) This Period	\$2.69
	0 Debit(s) This Period	\$0.00
04/30/2019	Ending Balance	\$3,843.91

#### Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$2.69
Interest Paid Year-to-Date	\$20.69

#### Other Credits

Date	Description	Amount
04/30/2019	INTEREST PAID 3/30 THROUGH 4/30	\$2.69
		1 item(s) totaling \$2.69

#### Daily Balances

Date	Amount
04/30/2019	\$3,843.91

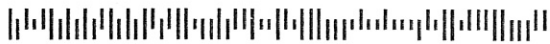
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200 Palmer Street • PO Box L  
Stroudsburg, PA 18360-0160

### RETURN SERVICE REQUESTED

>001796 6115189 0001 093004 10Z

EAST STROUDSBURG AREA SCHOOL  
DISTRICT ESCROW ACCT FERNWOOD  
C/O THOMAS J MCINTYRE  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150



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### Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$38,136.54

### Government Checking

#### Account Summary

Date	Description	Amount
03/30/2019	Beginning Balance	\$38,109.81
	1 Credit(s) This Period	\$26.73
	0 Debit(s) This Period	\$0.00
04/30/2019	Ending Balance	\$38,136.54

#### Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$26.73
Interest Paid Year-to-Date	\$100.14

#### Other Credits

Date	Description	Amount
04/30/2019	INTEREST PAID 3/30 THROUGH 4/30	\$26.73
		1 item(s) totaling \$26.73

#### Daily Balances

Date	Amount
04/30/2019	\$38,136.54



# ESSA Bank & Trust

200 Palmer Street • PO Box L  
Stroudsburg, PA 18360-0160





RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL  
DISTRICT CAFETERIA FUND  
C/O THOMAS J MCINTYRE  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

**Statement Ending 04/30/2019**

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## Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$601,472.00

## Government Checking

### Account Summary

Date	Description	Amount
03/30/2019	Beginning Balance	\$552,241.88
	33 Credit(s) This Period	\$56,513.93
	8 Debit(s) This Period	-\$7,283.81
04/30/2019	Ending Balance	\$601,472.00

### Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$404.21
Interest Paid Year-to-Date	\$1,663.24

### Electronic Credits

Date	Description	Amount
04/01/2019	GLOBAL PAY GLOBAL DEP CCD	\$2,652.50
04/01/2019	GLOBAL PAY GLOBAL DEP CCD	\$1,909.25
04/01/2019	GLOBAL PAY GLOBAL DEP CCD	\$507.50
04/02/2019	GLOBAL PAY GLOBAL DEP CCD	\$1,391.00
04/03/2019	GLOBAL PAY GLOBAL DEP CCD	\$3,015.00
04/04/2019	GLOBAL PAY GLOBAL DEP CCD	\$2,708.50
04/05/2019	GLOBAL PAY GLOBAL DEP CCD	\$2,622.50
04/08/2019	GLOBAL PAY GLOBAL DEP CCD	\$2,242.00
04/08/2019	GLOBAL PAY GLOBAL DEP CCD	\$648.50
04/08/2019	GLOBAL PAY GLOBAL DEP CCD	\$2,305.05



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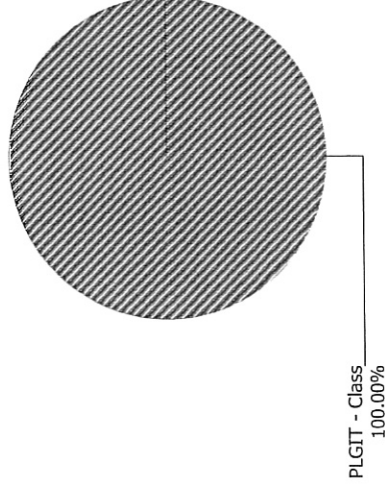


For the Month Ending April 30, 2019

# Account Statement - Transaction Summary

East Stroudsburg Area School District - CAFETERIA -

PLGIT - Class		Asset Summary	
		April 30, 2019	March 31, 2019
Opening Market Value	40,864.34		
Purchases	75.39	40,939.73	40,864.34
Redemptions	0.00		
Unsettled Trades	0.00		
Change in Value	0.00		
<b>Closing Market Value</b>	<b>\$40,939.73</b>	<b>\$40,939.73</b>	<b>\$40,864.34</b>
Cash Dividends and Income	75.39		
Asset Allocation			



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Pennsylvania Local Government Investment Trust

Account Statement - Transaction Summary

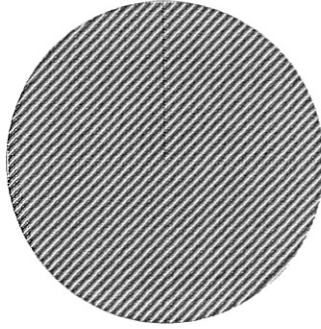
For the Month Ending April 30, 2019

East Stroudsburg Area School District - CAPITAL RESERVE -

PLGIT - Class	
Opening Market Value	23,758,226.30
Purchases	43,833.60
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00
<b>Closing Market Value</b>	<b>\$23,802,059.90</b>
Cash Dividends and Income	43,833.60

Asset Summary	
	April 30, 2019
PLGIT - Class	23,802,059.90
<b>Total</b>	<b>\$23,802,059.90</b>
March 31, 2019	
PLGIT - Class	23,758,226.30
<b>Total</b>	<b>\$23,758,226.30</b>
Asset Allocation	

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PLGIT - Class  
100.00%

RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL  
DISTRICT CONCESSION STAND FUND  
C/O THOMAS J MCINTYRE  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

### Customer Service Contact

	Phone	855-713-8001
	Hours	8:00 a.m. - 6:00 p.m. M-F
	Website	essabank.com
	Email	iBank@essabank.com



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### Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$27,608.22

### Government Checking-

#### Account Summary

Date	Description	Amount
03/30/2019	Beginning Balance	\$27,585.87
	2 Credit(s) This Period	\$22.35
	0 Debit(s) This Period	\$0.00
04/30/2019	Ending Balance	\$27,608.22

#### Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$19.35
Interest Paid Year-to-Date	\$72.49

#### Other Credits

Date	Description	Amount
04/02/2019	REFUND SERVICE CHARGE	\$3.00
04/30/2019	INTEREST PAID 3/30 THROUGH 4/30	\$19.35
		2 item(s) totaling \$22.35

#### Daily Balances




Date	Amount	Date	Amount
04/02/2019	\$27,588.87	04/30/2019	\$27,608.22



RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL  
DISTRICT EXPENDABLE SCHOLARSHIP  
C/O THOMAS J MCINTYRE  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

### Customer Service Contact

	Phone	855-713-8001
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### Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$31,501.10

### Government Checking

#### Account Summary

Date	Description	Amount
03/30/2019	Beginning Balance	\$31,479.02
	1 Credit(s) This Period	\$22.08
	0 Debit(s) This Period	\$0.00
04/30/2019	Ending Balance	\$31,501.10

#### Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$22.08
Interest Paid Year-to-Date	\$82.72

#### Other Credits

Date	Description	Amount
04/30/2019	INTEREST PAID 3/30 THROUGH 4/30	\$22.08
		1 item(s) totaling \$22.08





#### Daily Balances

Date	Amount
04/30/2019	\$31,501.10

### RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL  
DISTRICT NON-EXPENDABLE  
C/O THOMAS J MCINTYRE  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

### Customer Service Contact

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### Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$18,548.50

### Government Checking

#### Account Summary

Date	Description	Amount
03/30/2019	Beginning Balance	\$18,535.50
	1 Credit(s) This Period	\$13.00
	0 Debit(s) This Period	\$0.00
04/30/2019	Ending Balance	\$18,548.50

#### Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$13.00
Interest Paid Year-to-Date	\$48.70

#### Other Credits

Date	Description	Amount
04/30/2019	INTEREST PAID 3/30 THROUGH 4/30	\$13.00
		1 item(s) totaling \$13.00

#### Daily Balances

Date	Amount
04/30/2019	\$18,548.50

# ESSA Bank & Trust

200 Palmer Street • PO Box L  
Stroudsburg, PA 18360-0160




RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL  
DISTRICT SPECIAL ACTIVITY FUND  
C/O THOMAS J MCINTYRE  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

**Statement Ending 04/30/2019**

Page 1 of 2

## Customer Service Contact

	Phone	855-713-8001
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	Email	iBank@essabank.com



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## Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$240,739.05

## Government Checking-

### Account Summary

Date	Description	Amount
03/30/2019	Beginning Balance	\$240,570.32
	1 Credit(s) This Period	\$168.73
	0 Debit(s) This Period	\$0.00
04/30/2019	Ending Balance	\$240,739.05

### Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$168.73
Interest Paid Year-to-Date	\$630.06

### Other Credits

Date	Description	Amount
04/30/2019	INTEREST PAID 3/30 THROUGH 4/30	\$168.73
		1 item(s) totaling \$168.73

### Daily Balances

Date	Amount
04/30/2019	\$240,739.05



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Savings

Account Number

Statement Date

05/07/2019

Page 1

Date	Transaction Description	Amount	Ending Balance
03/29/2019	Interest Deposit - INTEREST PAID 01/01 THROUGH 03/31	173.64	40,647.51

EAST STROUDSBURG AREA SCHOOL DISTRI  
C/O THOMAS J MCINTYRE  
50 VINE ST  
EAST STROUDSBURG PA 18301





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RETURN SERVICE REQUESTED

EAST STROUDSBURG AREA SCHOOL  
DISTRICT STUDENT ACTIVITY FUND  
C/O THOMAS J MCINTYRE  
50 VINE ST  
EAST STROUDSBURG PA 18301-2150

### Customer Service Contact

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### Summary of Accounts

Account Type	Account Number	Ending Balance
Government Checking		\$74,016.54

### Government Checking-

#### Account Summary

Date	Description	Amount
03/30/2019	Beginning Balance	\$73,964.66
	1 Credit(s) This Period	\$51.88
	0 Debit(s) This Period	\$0.00
04/30/2019	Ending Balance	\$74,016.54

#### Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.00%
Interest Days	0
Interest Earned	\$0.00
Interest Paid This Period	\$51.88
Interest Paid Year-to-Date	\$194.36

#### Other Credits

Date	Description	Amount
04/30/2019	INTEREST PAID 3/30 THROUGH 4/30	\$51.88
		1 item(s) totaling \$51.88

#### Daily Balances

Date	Amount
04/30/2019	\$74,016.54



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East Stroudsburg Area SD, PA  
YEAR-TO-DATE BUDGET REPORT  
APRIL 2019

FOR 2019 10

ACCOUNTS FOR:  
10 General Fund

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1110 Regular	54,479,846	54,296,687	36,427,709.67	4,371,959.22	20,521.93	17,848,455.26	67.1%
1190 Federal	1,927,143	1,927,143	1,636,143.41	227,816.66	13,129.85	277,869.74	85.6%
1192 Summer Program	6,000	6,000	149,778.04	494.21	00	-143,778.04	2496.3%
1200 Special	3,225	3,225	138,558.43	145.76	10,788.88	-146,122.31	4630.9%
1211 LifeSkillSupp	2,067,492	2,072,064	1,765,996.26	290,615.98	11,391.04	294,676.63	85.8%
1221 Deaf/Hearing	202,918	202,918	197,878.30	73,005.82	00	5,039.70	97.5%
1224 Blind/Visually	168,159	168,159	130,675.08	40,386.12	00	37,483.92	77.7%
1225 SpeechLang	1,113,461	1,113,461	955,975.65	303,685.64	184.80	157,300.55	85.9%
1231 EmtSupp	3,430,669	3,456,744	2,845,649.68	596,478.86	7,783.80	603,310.71	82.5%
1233 AutisticSupp	1,139,974	1,094,825	1,221,730.17	493,634.07	00	-126,905.07	111.6%
1241 LearningSupp	12,575,614	12,566,542	8,614,753.27	1,212,315.09	7,647.09	3,944,141.40	68.6%
1243 GiftedSupp	427,212	427,212	253,344.55	35,332.99	316.52	173,550.93	59.4%
1260 PhysicalSupp	498,772	498,772	487,196.68	179,448.82	00	11,575.32	97.7%
1270 Handicap	482,995	482,995	469,090.84	173,052.64	49.99	13,854.17	97.1%
1281 UNDEFINED	7,000	7,000	3,690.75	00	00	3,309.25	52.7%
1290 OSPECProg	2,162,000	2,162,000	1,589,085.10	332,428.41	00	572,914.90	73.5%
1360 BusinessEd	908,980	907,588	486,715.30	65,951.75	00	420,872.70	53.6%
1390 OthVoEdProg	1,882,758	1,882,758	1,716,685.62	142,063.42	382,391.84	-216,319.46	111.5%
1410 Drivers'Ed	280,017	280,017	135,257.89	16,702.89	00	144,759.11	48.3%
1420 SummerProg	0	0	10,137.10	00	00	-10,137.10	100.0%
1430 Homebound Instruction	31,723	31,723	16,177.45	4,259.33	00	15,545.55	51.0%
1441 Adjudicated Court Place	115,000	131,871	88,383.78	43,081.14	00	43,487.37	67.0%
1442 Alt Edu Program	1,080,000	1,092,112	914,691.54	298,491.70	00	177,420.72	83.8%
1500 Nonpublic School Prog	39,672	39,672	-8,450.10	58.41	41,766.00	6,356.10	84.0%
1801 Pre-K Instruction	4,600	4,600	27,868.72	00	00	-23,268.72	605.8%
2111 Dir of Pupil SVC	369,371	369,371	251,047.27	24,673.44	55	118,323.18	68.0%
2119 SpvStuServOther	450,515	450,265	370,421.15	73,004.49	3,503.07	76,340.78	83.0%
2120 Guidance	3,098,383	3,099,673	2,207,581.31	243,578.93	748.67	891,343.03	71.2%
2144 Psychotherapy Service	870,997	866,671	874,325.74	318,428.61	00	-7,654.52	100.9%
2160 Social Work Services	193,696	193,696	167,121.22	16,899.78	407.42	26,574.78	86.3%
2170 Student Acct Services	494,448	494,448	408,110.84	50,939.82	00	85,929.74	82.6%
2190 Oth Pupil Per	220,533	220,533	190,882.68	10,999.45	00	29,650.32	86.6%
2250 Library	1,453,693	1,453,747	1,028,768.81	121,849.42	32,609.82	392,368.34	73.0%
2260 Instr&CurrDev	850,796	847,212	639,298.60	67,660.17	446.03	207,467.34	75.5%
2271 StaffDevCert	266,408	415,482	261,454.96	41,183.55	39,982.49	114,044.08	72.6%
2280 NonPublicSuppService	360	360	-128.91	-55.00	604.00	-244.00	167.8%
2290 OthInstrStaffSvc	12,449	12,545	121,511.82	3,104.26	00	12,674.00	-1.0%
2310 BoardSvc	133,682	134,047	482,725.68	14,836.94	6,194.31	6,340.87	95.3%
2330 TaxAssess&Collect	366,127	366,127	277,313.11	37,090.00	3,634.50	-120,233.18	132.8%
2350 Legal Services	195,000	235,000	799,636.82	88,355.40	1,309.66	-53,404.61	122.7%
2360 Office Superintendent	995,508	995,532	4,248,847.34	533,390.14	4,426.03	194,585.65	80.5%
2380 Principal	5,206,792	5,224,854	11,899.47	55.67	00	971,580.75	81.4%
2390 Other Admin Svs	31,300	32,800	1,074,818.52	137,342.36	23,720.27	20,900.53	36.3%
2420 MedicalSvs	1,604,806	1,601,676	1,074,818.52	137,342.36	00	503,137.21	68.6%

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East Stroudsburg Area SD, PA  
YEAR-TO-DATE BUDGET REPORT

APRIL 2019

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FOR 2019 10

ACCOUNTS FOR:  
10 General Fund

2430 DentalSvs  
2440 NursingSvs  
2450 NonpubHlthSvs  
2490 Other Health Service  
2511 Supervisor Of Fiscal  
2514 Payroll Services  
2515 Financial Acct Service  
2611 Supervision-Op/Maint  
2620 OperBldg  
2630 Grounds  
2660 Security  
2711 Adm-Trans -Head  
2719 Spv-Trans -Other  
2720 Vehicle Operation Svc  
2740 VehicleSvc&Maint  
2750 Nonpublic Trans  
2790 Other Student Trans  
2800 Support Svc-Central  
2831 SPV of Staff Services HR  
2833 StaffAccSrv  
2834 SDevNonInstCert  
2836 SDevNonInstCert  
2840 DataProcess  
2841 Supervisor Itec  
2844 OperationSvcs  
2850 Liaison Svcs  
2910 UNDEFINED  
3210 StudentActivity  
3250 Athletics  
3310 CommRecreation  
5110 Debt Service  
5130 Refund Prior Yr Rev  
5800 Suspense Account  
5900 Budgetary Reserve  
6111 Current Real Estate Tax  
6112 Interim Real Estate Tax  
6113 Public Utility Realty  
6114 Pay In Lieu -St/Local  
6143 Local Service Tax - LST  
6151 Current Act 511 EIT  
6153 Curr Act 511 Real Est  
6411 Delinquent Real Estate  
6510 Interest on Invest

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
2430 DentalSvs	128,570	128,570	103,595.64	10,662.47	57.48	24,916.88	80.6%
2440 NursingSvs	0	0	6,942.20	.00	.00	-6,942.20	100.0%
2450 NonpubHlthSvs	73,933	73,933	49,406.68	6,119.35	130.00	24,396.32	67.0%
2490 Other Health Service	106,583	106,583	85,234.16	9,365.63	.00	21,348.84	80.0%
2511 Supervisor Of Fiscal	228,983	228,983	217,521.01	13,375.64	.00	11,461.99	95.0%
2514 Payroll Services	231,190	231,190	201,720.54	29,128.70	.00	29,469.46	87.3%
2515 Financial Acct Service	1,007,206	1,007,206	842,937.24	98,551.22	6,732.05	157,536.71	84.4%
2611 Supervision-Op/Maint	147,677	147,677	115,229.82	11,526.20	.00	32,447.18	78.0%
2620 OperBldg	11,064,618	11,065,118	8,932,023.20	1,285,556.10	102,208.33	2,030,886.19	81.6%
2630 Grounds	272,000	272,000	269,724.66	39,395.11	20,205.67	-17,930.33	106.6%
2660 Security	2,888,518	2,882,693	2,118,268.95	268,037.78	568.67	763,855.02	73.5%
2711 Adm-Trans -Head	147,623	147,623	116,269.13	11,595.40	.00	31,353.87	78.8%
2719 Spv-Trans -Other	398,215	398,215	346,507.89	45,258.05	.00	51,707.11	87.0%
2720 Vehicle Operation Svc	11,195,558	11,195,772	10,094,049.46	864,841.98	342,604.05	759,118.01	93.2%
2740 VehicleSvc&Maint	383,928	375,928	320,265.56	40,699.60	960.40	54,702.04	85.4%
2750 Nonpublic Trans	420,043	420,043	399,030.40	69,581.45	.00	21,012.60	95.0%
2790 Other Student Trans	1,500	1,500	.00	.00	.00	1,500.00	.0%
2800 Support Svc-Central	0	0	22,906.00	22,906.00	.00	-22,906.00	100.0%
2831 SPV of Staff Services HR	0	0	563.05	563.05	.00	-563.05	100.0%
2833 StaffAccSrv	192,310	192,310	148,364.66	14,854.92	.00	43,945.34	77.1%
2834 SDevNonInstCert	342,273	342,273	299,955.61	28,899.44	-37,594.04	79,911.43	76.7%
2836 SDevNonInstCert	35,465	58,673	20,061.89	1,925.11	795.00	37,816.16	35.5%
2840 DataProcess	26,175	42,511	40,914.18	12,091.71	3,158.00	-1,561.15	103.7%
2841 Supervisor Itec	207,876	207,876	206,205.81	1,430.08	851.74	818.45	99.6%
2844 OperationSvcs	179,801	179,801	139,904.08	13,999.62	.00	39,896.92	77.8%
2850 Liaison Svcs	3,784,381	3,800,789	2,184,972.44	215,132.41	-244,390.89	1,860,207.04	51.1%
2910 UNDEFINED	75,374	75,374	108,445.61	9,761.73	.00	-33,071.61	143.9%
3210 StudentActivity	45,000	45,000	127,378.67	.00	.00	-82,378.67	283.1%
3250 Athletics	280,693	271,012	323,885.86	29,791.83	3,790.17	-56,663.72	120.9%
3310 CommRecreation	1,851,759	1,854,459	1,621,180.39	226,421.47	41,875.59	191,403.02	89.7%
5110 Debt Service	78,666	78,666	107,854.89	9,293.07	7,231.09	-36,419.98	146.3%
5130 Refund Prior Yr Rev	17,251,464	17,250,571	17,200,429.88	79,449.60	43,009.89	7,131.48	100.0%
5800 Suspense Account	550,000	550,000	504,194.34	2,085.13	.00	45,805.66	91.7%
5900 Budgetary Reserve	0	0	227,351.82	-13,268.32	.00	-227,351.82	100.0%
6111 Current Real Estate Tax	350,000	295,000	.00	.00	.00	295,000.00	.0%
6112 Interim Real Estate Tax	-88,828,692	-88,828,692	-87,013,721.10	1,917.18	.00	-1,814,970.90	98.0%
6113 Public Utility Realty	-130,000	-130,000	-146,996.14	.00	.00	16,996.14	113.1%
6114 Pay In Lieu -St/Local	-125,000	-125,000	-102,883.13	.00	.00	-22,116.87	82.3%
6143 Local Service Tax - LST	-80,000	-80,000	-82,340.65	-11,669.92	.00	2,340.65	102.9%
6151 Current Act 511 EIT	-80,000	-80,000	-56,377.26	-4,223.77	.00	-23,622.74	70.5%
6153 Curr Act 511 Real Est	-3,800,000	-3,800,000	-2,827,304.23	-262,796.88	.00	-972,695.77	74.4%
6411 Delinquent Real Estate	-900,000	-900,000	-685,528.94	-57,071.93	.00	-214,471.06	76.2%
6510 Interest on Invest	-8,500,000	-8,500,000	-8,208,356.90	-4,292,167.10	.00	-291,643.10	96.6%
	-150,000	-150,000	-1,170,515.70	-127,083.73	.00	1,020,515.70	780.3%

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East Stroudsburg Area SD, PA  
YEAR-TO-DATE BUDGET REPORT

APRIL 2019

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FOR 2019 10

ACCOUNTS FOR:  
10 General Fund

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6710 Admissions	-35,000	-35,000	-30,310.72	-330.00	.00	-4,689.28	86.6%
6740 Fees	0	0	-2,469.12	-605.00	.00	2,469.12	100.0%
6830 Rev From Intermed-Fed	0	0	-5,684.00	.00	.00	5,684.00	100.0%
6832 Federal Idea Revenue	-1,060,543	-1,060,543	-447,684.66	.00	.00	-612,858.34	42.2%
6910 Rentals	-100,000	-100,000	-49,846.99	-2,149.29	.00	-50,153.01	49.8%
6941 Regular Sch Tuition	-15,000	-15,000	8,297.99	.00	.00	-23,297.99	-55.3%
6942 Summer School Tuition	-12,000	-12,000	-15,355.00	.00	.00	3,355.00	128.0%
6944 Tuition from Other Lea	-8,500	-8,500	-19,622.14	702.97	.00	11,122.14	230.8%
6961 Transportation Serv	0	0	-1,113.31	-320.50	.00	1,113.31	100.0%
6990 MiscRevenue	-100,000	-100,000	-25.43	.00	.00	-99,974.57	.0%
6991 RefundPriorYrReceipt	-20,000	-20,000	-8,008.88	-454.26	.00	-11,991.12	40.0%
6999 Other Revenues Misc	0	0	-92,913.02	-9,897.40	.00	92,913.02	100.0%
7110 Basic Education	-15,676,499	-15,676,499	-11,966,866.33	-2,393,352.00	.00	-3,709,632.67	76.3%
7160 Tuition Orphans & Child	-750,000	-750,000	.00	.00	.00	-750,000.00	.0%
7240 Driver Ed-Student	-13,250	-13,250	-12,670.00	.00	.00	-580.00	95.6%
7271 Special Ed School Aged	-4,109,882	-4,109,882	-3,224,169.00	.00	.00	-885,713.00	78.4%
7299 Misc SpecEd Programs	0	0	-2,886.23	.00	.00	2,886.23	100.0%
7311 Pupil Transportation Subsidy	-2,900,000	-2,900,000	-2,055,058.69	.00	.00	-844,941.31	70.9%
7312 NonPublicCharterTransp	0	0	-53,900.00	.00	.00	53,900.00	100.0%
7320 Rent & Sink Fund Pymt	-1,125,000	-1,125,000	-641,367.39	-34,304.55	.00	-483,632.61	57.0%
7330 Health Services/ Act 25	-145,000	-145,000	-148,185.14	-148,185.14	.00	3,185.14	102.2%
7340 State Prop Tax Reduction Allo	-4,347,613	-4,347,613	-4,913,505.40	.00	.00	565,892.40	113.0%
7361 School Safety & Security Gran	0	0	-25,000.00	.00	.00	25,000.00	100.0%
7505 Ready To Learn Grant	-1,248,758	-1,248,758	-1,248,758.00	.00	.00	.00	100.0%
7810 State Share Ss & Med	-2,534,439	-2,534,439	-2,198,618.36	8,344.04	.00	-335,820.64	86.7%
7820 State Share Retire Cont	-11,237,150	-11,237,150	-9,211,112.01	36,014.35	.00	-2,026,037.99	82.0%
8110 Payments Fed Impacted	-625,000	-625,000	-562,915.57	.00	.00	-62,084.43	90.1%
8514 NCLB-Title I	-2,010,509	-2,010,509	-1,571,919.17	-155,149.86	.00	-438,589.83	78.2%
8515 NCLB-Title II	-293,016	-293,016	-278,420.52	-22,391.07	.00	-14,595.48	95.0%
8516 NCLB-Title III	-26,077	-26,077	-23,440.16	.00	.00	-2,636.84	89.9%
8517 NCLB-Title IV	0	0	-80,229.40	.00	.00	80,229.40	100.0%
8540 Nutrition Ed & Training	0	0	-684.00	.00	.00	684.00	100.0%
8732 Arra-Qscbs	-54,900	-54,900	-55,216.30	.00	.00	316.30	100.6%
8733 UNDEFINED	-25,100	-25,100	-25,276.32	.00	.00	176.32	100.7%
8810 Med Assist Reimb Access	-800,000	-800,000	.00	.00	.00	-800,000.00	.0%
8820 Med Assi Reimb Trans	-80,000	-80,000	-36,656.61	.00	.00	-43,343.39	45.8%
9210 Capital Lease Equipment	-1,830,365	-1,830,365	-522,751.00	.00	.00	-1,307,614.00	28.6%
9400 Sale Of Fixed Assets	-1,258,050	-1,258,050	-2,428,739.69	-157.00	.00	1,170,689.69	193.1%
TOTAL General Fund	762,132	762,132	-21,053,449.29	6,668,447.03	916,843.26	20,898,738.43	-2642.1%
TOTAL REVENUES	-155,035,343	-155,035,343	-142,247,104.62	-7,475,330.86	.00	-12,788,238.38	
TOTAL EXPENSES	155,797,475	155,797,475	121,193,655.33	14,143,777.89	916,843.26	33,686,976.81	

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05/14/2019 08:40  
sonya-burch

East Stroudsburg Area SD, PA  
YEAR-TO-DATE BUDGET REPORT

APRIL 2019

P 4  
glytdbud

FOR 2019 10

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	762,132	762,132	-21,053,449.29	6,668,447.03	916,843.26	20,898,738.43	-2642.1%
** END OF REPORT - Generated by Sonya Burch **							

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**D'HUY Engineering, Inc.**  
One East Broad Street, Suite 310 Bethlehem, PA 18018  
Phone: 610.865.3000 Fax: 610.861.0181

**INVOICE**

No. 49140  
03/31/2019

**East Stroudsburg Area School District**

50 Vine Street  
East Stroudsburg, PA 18301  
Mr. Tom McIntyre

**North Campus Surveillance Cameras**

**287012**

For Services Rendered From February 23, 2019 To March 29, 2019

DEI Fee = 7% of Construction Cost \$342,736 = \$23,991.52

**00 - Basic Services**

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$23,991.52	\$16,016.00	79.26	\$3,000.01

**INVOICE TOTAL \$3,000.01**

OK to pay

B<sup>2</sup> 4/1/19

32-2660-758-000-30-819  
000-000-3055

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20194535



**D'HUY Engineering, Inc.**  
One East Broad Street, Suite 310 Bethlehem, PA 18018  
Phone: 610.865.3000 Fax: 610.861.0181

## INVOICE

No. 49142  
03/31/2019

### East Stroudsburg Area School District

60 Vine Street  
East Stroudsburg, PA 18301  
Mr. Tom McIntyre

### High School South Cameras

287015

For Services Rendered From February 23, 2019 To March 29, 2019

DEI Fee = \$29,760 (7% of Estimated Cost \$426,000)

### 00 - Basic Services

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$29,750.00	\$0.00	40.00	\$11,900.00

**INVOICE TOTAL \$11,900.00**

OK to pay

B<sup>2</sup> 4/9/19

32-2660-758.000-30-920-000  
000-3055

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Reg# 20194560



**D'HUY Engineering, Inc.**  
One East Broad Street, Suite 310 Bethlehem, PA 18018  
Phone: 610.865.3000 Fax: 610.861.0181

## INVOICE

No. 49315  
04/30/2019

### East Stroudsburg Area School District

50 Vine Street  
East Stroudsburg, PA 18301  
Mr. Tom McIntyre

### High School South Cameras

287015

For Services Rendered From March 30, 2019 To April 26, 2019

DEI Fee = \$21,280 (7% of Construction Cost \$304,000)

### 00 - Basic Services

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$21,280.00	\$11,900.00	60.00	\$868.00

**INVOICE TOTAL \$868.00**

### Prior Billing Information

Invoice		0 - 30	31 - 60	61-90	Over 90	Balance
49142	3/31/2019	\$11,900.00	\$0.00	\$0.00	\$0.00	\$11,900.00
Total Prior Billing		\$11,900.00	\$0.00	\$0.00	\$0.00	\$11,900.00

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**D'HUY Engineering, Inc.**  
One East Broad Street, Suite 310 Bethlehem, PA 18018  
Phone: 610.865.3000 Fax: 610.861.0181

## INVOICE

No. 49313  
04/30/2019

### East Stroudsburg Area School District

50 Vine Street  
East Stroudsburg, PA 18301  
Mr. Tom McIntyre

### Trane Controls Oversight

**287013**

For Services Rendered From March 30, 2019 To April 26, 2019

#### 00 - Basic Services

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$26,255.00	\$689.01	10.24	\$2,000.00

**INVOICE TOTAL** **\$2,000.00**

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**D'HUY Engineering, Inc.**  
One East Broad Street, Suite 310 Bethlehem, PA 18018  
Phone: 610.865.3000 Fax: 610.861.0181

## INVOICE

No. 49314  
04/30/2019

### East Stroudsburg Area School District

50 Vine Street  
East Stroudsburg, PA 18301  
Mr. Tom McIntyre

### High School North & Lehman I.S. Water Heater Replacement 287014

For Services Rendered From March 30, 2019 To April 26, 2019

DEI Fee = \$22,525 (\$2,500 + 7.5% of Construction Cost \$267,000)

#### 00 - Basic Services

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$22,525.00	\$15,767.50	75.00	\$1,126.25

**INVOICE TOTAL \$1,126.25**

#### Prior Billing Information

Invoice		0 - 30	31 - 60	61-90	Over 90	Balance
49141	3/31/2019	\$5,267.50	\$0.00	\$0.00	\$0.00	\$5,267.50
<b>Total Prior Billing</b>		<b>\$5,267.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,267.50</b>

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**D'HUY Engineering, Inc.**  
One East Broad Street, Suite 310 Bethlehem, PA 18018  
Phone: 610.865.3000 Fax: 610.861.0181

## INVOICE

No. 49312

04/30/2019

### East Stroudsburg Area School District

50 Vine Street  
East Stroudsburg, PA 18301  
Mr. Tom McIntyre

### High School North Roof Replacement

**287010**

For Services Rendered From March 30, 2019 To April 26, 2019

DEI Fee = 7% of Construction Cost \$7,008,635 = \$490,604

#### 01 - High School North / Lehman I.S. Roof Investigation

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$12,900.00	\$12,900.00	100.00	\$0.00

#### 02 - Design, Bidding & Construction Phase Services

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$490,604.00	\$89,725.58	22.00	\$18,207.30

**INVOICE TOTAL \$18,207.30**

#### Prior Billing Information

Invoice		0 - 30	31 - 60	61-90	Over 90	Balance
49138	3/31/2019	\$24,500.28	\$0.00	\$0.00	\$0.00	\$24,500.28
<b>Total Prior Billing</b>		<b>\$24,500.28</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$24,500.28</b>

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**TRANE**

## Proposal

**PROPRIETARY AND CONFIDENTIAL PROPERTY OF Trane U.S. Inc.**  
**DISTRIBUTION TO OTHER THAN THE NAMED RECIPIENT IS PROHIBITED**

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**Prepared For:**

East Stroudsburg Area School District

**Date:** April 3, 2019**Proposal Number:** 2643083**Price guaranteed for 30 days**

**Job Name:** Automatic Temperature Control for  
the High School North & Lehman Intermediate  
Water Heater Replacement

**Contact:**

Scott Ihle

**Delivery Terms:** FOB Destination**Payment Terms:** Net 30 Days

Trane U.S. Inc. is pleased to provide the enclosed proposal for your review and approval.

**INCLUDED:**

- **Proposal:** Furnish and install a Trane Building Automation System as shown in January 2019 project specifications and design drawings P0.01, P3.01, P6.01, P7.01, P8.01, E0.01, E2.01 dated February 15, 2019.

**SCOPE OF WORK:**

- **Equipment to be controlled:**

- Hot Water Boilers with status and alarm – Quantity (2)
- Boiler Blend Pumps with status and alarm – Quantity (2)
- Primary Hot Water Pumps with status and alarm – Quantity (2)
- IWH CP Pumps with status and alarm – Quantity (6)
- Combustion Fan Interlock
- EPO Switch Annunciation
- Immersion Sensors – Quantity (12)

- **Miscellaneous:**

ATC Engineering, ATC Drawings, As-built O&M, User Training, ATC low voltage wire. Wire method to be conduit in mechanical/electrical rooms. Program the new controller into the existing head end with new graphics (as the front end becomes available). All labor is based upon normal working hours Monday through Friday, 7:00am to 3:30pm, excluding holidays (unless otherwise noted).

**NOT INCLUDED:**

- Cutting, patching and painting
- Demolition
- Boiler manufacturer required wiring (boiler trim wiring)
- Installation of any valves, dampers, dry wells, water differential pressure sensors or switches
- Mechanical start-up
- Performance and maintenance bonding
- Permits and inspection fees
- Premium time
- Repair of existing components or equipment
- Temporary heating, cooling, ventilation
- Test & Balance
- Variable frequency drives

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Total Base Price.....\$ 35,650.00

\*\*\*Price excludes all applicable taxes\*\*\*

We very much appreciate this opportunity to provide this quotation and hope we may be of service to you. Should you have any questions or require any additional information, please do not hesitate to call.

Sincerely,

**Keith Dougherty**  
**Vince DeAngelis**

Trane Company, US,  
1185 N. Washington St.,  
Wilkes-Barre, PA 18705,  
Phone: 570-821-4960,  
Fax: 866-483-5414

**Proposal Acceptance:**

Trane Company is authorized to proceed with the work as proposed:

Purchased by: \_\_\_\_\_

(Signature) \_\_\_\_\_

Date: \_\_\_\_\_

P.O. Number: \_\_\_\_\_

**This proposal is subject to your acceptance of the attached Trane terms and conditions.**



#### TERMS AND CONDITIONS – COMMERCIAL INSTALLATION

"Company" shall mean Trane Canada ULC for Work performed in Canada, and Trane U.S. Inc. for Work performed in the United States.

1. **Acceptance; Agreement.** These terms and conditions are an integral part of Company's offer and form the basis of any agreement (the "Agreement") resulting from Company's proposal (the "Proposal") for the commercial goods and/or services described (the "Work"). COMPANY'S TERMS AND CONDITIONS ARE SUBJECT TO PERIODIC CHANGE OR AMENDMENT. The Proposal is subject to acceptance in writing by the party to whom this offer is made or an authorized agent ("Customer") delivered to Company within 30 days from the date of the Proposal. If Customer accepts the Proposal by placing an order, without the addition of any other terms and conditions of sale or any other modification, Customer's order shall be deemed acceptance of the Proposal subject to Company's terms and conditions. If Customer's order is expressly conditioned upon Company's acceptance or assent to terms and/or conditions other than those expressed herein, return of such order by Company with Company's terms and conditions attached or referenced serves as Company's notice of objection to Customer's terms and as Company's counter-offer to provide Work in accordance with the Proposal and the Company terms and conditions. If Customer does not reject or object in writing to Company within 10 days, Company's counter-offer will be deemed accepted. Customer's acceptance of the Work by Company will in any event constitute an acceptance by Customer of Company's terms and conditions. This Agreement is subject to credit approval by Company. Upon disapproval of credit, Company may delay or suspend performance or, at its option, renegotiate prices and/or terms and conditions with Customer. If Company and Customer are unable to agree on such revisions, this Agreement shall be cancelled without any liability, other than Customer's obligation to pay for Work rendered by Company to the date of cancellation.
2. **Pricing and Taxes.** Unless otherwise noted, the price in the Proposal includes standard ground transportation and, if required by law, all sales, consumer, use and similar taxes legally enacted as of the date hereof for equipment and material installed by Company. Tax exemption is contingent upon Customer furnishing appropriate certificates evidencing Customer's tax exempt status. Company shall charge Customer additional costs for bonds agreed to be provided. Equipment sold on an uninstalled basis and any taxable labor/labour do not include sales tax and taxes will be added. Following acceptance without addition of any other terms and condition of sale or any other modification by Customer, the prices stated are firm provided that notification of release for immediate production and shipment is received at the factory not later than 3 months from order receipt. If such release is received later than 3 months from order receipt date, prices will be increased a straight 1% (not compounded) for each one-month period (or part thereof) beyond the 3 month firm price period up to the date of receipt of such release. If such release is not received within 6 months after date of order receipt, the prices are subject to renegotiation, or at Company's option, the order will be cancelled. Any delay in shipment caused by Customer's actions will subject prices to increase equal to the percentage increase in list prices during that period of delay and Company may charge Customer with incurred storage fees.
3. **Exclusions from Work.** Company's obligation is limited to the Work as defined and does not include any modifications to the Work site under the Americans With Disabilities Act or any other law or building code(s). In no event shall Company be required to perform work Company reasonably believes is outside of the defined Work without a written change order signed by Customer and Company.
4. **Performance.** Company shall perform the Work in accordance with industry standards generally applicable in the area under similar circumstances as of the time Company performs the Work. Company may refuse to perform any Work where working conditions could endanger property or put at risk the safety of persons. Unless otherwise agreed to by Customer and Company, at Customer's expense and before the Work begins, Customer will provide any necessary access platforms, catwalks to safely perform the Work in compliance with OSHA or state industrial safety regulations.
5. **Payment.** Customer shall pay Company's Invoices within net 30 days of Invoice date. Company may invoice Customer for all equipment or material furnished, whether delivered to the installation site or to an off-site storage facility and for all Work performed on-site or off-site. No retention shall be withheld from any payments except as expressly agreed in writing by Company, in which case retention shall be reduced per the contract documents and released no later than the date of substantial completion. Under no circumstances shall any retention be withheld for the equipment portion of the order. If payment is not received as required, Company may suspend performance and the time for completion shall be extended for a reasonable period of time not less than the period of suspension. Customer shall be liable to Company for all reasonable shutdown, standby and start-up costs as a result of the suspension. Company reserves the right to add to any account outstanding for more than 30 days a service charge equal to 1.5% of the principal amount due at the end of each month. Customer shall pay all costs (including attorneys' fees) incurred by Company in attempting to collect amounts due and otherwise enforcing these terms and conditions. If requested, Company will provide appropriate lien waivers upon receipt of payment. Customer agrees that, unless Customer makes payment in advance, Company will have a purchase money security interest in all equipment from Company to secure payment in full of all amounts due Company and its order for the equipment, together with these terms and conditions, form a security agreement. Customer shall keep the equipment free of all taxes and encumbrances, shall not remove the equipment from its original installation point and shall not assign or transfer any interest in the equipment until all payments due Company have been made.
6. **Time for Completion.** Except to the extent otherwise expressly agreed in writing signed by an authorized representative of Company, all dates provided by Company or its representatives for commencement, progress or completion are estimates only. While Company shall use commercially reasonable efforts to meet such estimated dates, Company shall not be responsible for any damages for its failure to do so.
7. **Access.** Company and its subcontractors shall be provided access to the Work site during regular business hours, or such other hours as may be requested by Company and acceptable to the Work site' owner or tenant for the performance of the Work, including sufficient areas for staging, mobilization, and storage. Company's access to correct any emergency condition shall not be restricted. Customer grants to Company the right to remotely connect (via phone modem, internet or other agreed upon means) to Customer's building automation system (BAS) and/or HVAC equipment to view, extract, or otherwise collect and retain data from the BAS, HVAC equipment, or other building systems, and to diagnose and remotely make repairs at Customer's request.
8. **Completion.** Notwithstanding any other term or condition herein, when Company informs Customer that the Work has been completed, Customer shall inspect the Work in the presence of Company's representative, and Customer shall either (a) accept the Work in its entirety in writing, or (b) accept the Work in part and specifically identify, in writing, any exception items. Customer agrees to re-inspect any and all accepted items as soon as Company informs Customer that all such excepted items have been completed. The initial acceptance inspection shall take place within ten (10) days from the date when Company informs Customer that the Work has been completed. Any subsequent re-inspection of excepted items shall take place within five (5) days from the date when Company informs Customer that the excepted items have been completed. Customer's failure to cooperate and complete any of said inspections within the required time limits shall constitute complete acceptance of the Work as of ten (10) days from date when Company informs Customer that the Work, or the excepted items, if applicable, has/have been completed.
9. **Permits and Governmental Fees.** Company shall secure (with Customer's assistance) and pay for building and other permits and governmental fees, licenses, and inspections necessary for proper performance and completion of the Work which are legally required when bids from Company's subcontractors are received, negotiations thereon concluded, or the effective date of a relevant Change Order, whichever is later. Customer is responsible for necessary approvals, easements, assessments and charges for construction, use or occupancy of permanent structures or for permanent changes to existing facilities. If the cost of such permits, fees, licenses and inspections are not included in the Proposal, Company will invoice Customer for such costs.
10. **Utilities During Construction.** Customer shall provide without charge to Company all water, heat, and utilities required for performance of the Work.
11. **Concealed or Unknown Conditions.** In the performance of the Work, if Company encounters conditions at the Work site that are (i) subsurface or otherwise concealed physical conditions that differ materially from those indicated on drawings expressly incorporated herein or (ii) unknown physical conditions of an unusual nature that differ materially from those conditions ordinarily found to exist and generally recognized as inherent in construction activities of the type and character as the Work, Company shall notify Customer of such conditions promptly, prior to significantly disturbing same. If such conditions differ materially and cause an increase in Company's cost of, or time required for, performance of any part of the Work, Company shall be entitled to, and Customer shall consent by Change Order to, an equitable adjustment in the Contract Price, contract time, or both.
12. **Pre-Existing Conditions.** Company is not liable for any claims, damages, losses, or expenses, arising from or related to conditions that existed in, on, or upon the Work site before the Commencement Date of this Agreement ("Pre-Existing Conditions"), including, without limitation, damages, losses, or expenses involving Pre-Existing Conditions of building envelope issues, mechanical issues, plumbing issues, and/or indoor air quality issues involving mold/mould and/or fungi. Company also is not liable for any claims, damages, losses, or expenses, arising from or related to work done by or services provided by individuals or entities that are not employed by or hired by Company.
13. **Asbestos and Hazardous Materials.** Company's Work and other services in connection with this Agreement expressly excludes any identification, abatement, cleanup, control, disposal, removal or other work connected with asbestos, polychlorinated biphenyl ("PCB"), or other hazardous materials (hereinafter, collectively, "Hazardous Materials"). Customer warrants and represents that, except as set forth in a writing signed by Company, there are no Hazardous Materials on the Work site that will in any way affect Company's Work and Customer has disclosed to Company the existence and location of any Hazardous Materials in all areas within which Company will be performing the Work. Should Company become aware of or suspect the presence of Hazardous Materials, Company may immediately stop work in the affected area and shall notify Customer. Customer will be exclusively responsible for taking any and all action necessary to correct the condition in accordance with all applicable laws and regulations. Customer shall be exclusively responsible for and, to the fullest extent permitted by law, shall indemnify and hold harmless Company (including its employees, agents and subcontractors) from and against any loss, claim, liability, fees, penalties, injury (including death) or liability of any nature, and the payment thereof arising out of or relating to any Hazardous Materials on or about the Work site, not brought onto the Work site by Company. Company shall be required to resume performance of the Work in the affected area only in the absence of Hazardous Materials or when the affected area has been rendered harmless. In no event shall Company be obligated to transport or handle Hazardous Materials, provide any notices to any governmental agency, or examine the Work site for the presence of Hazardous Materials.
14. **Force Majeure.** Company's duty to perform under this Agreement is contingent upon the non-occurrence of an Event of Force Majeure. If Company shall be unable to carry out any material obligation under this Agreement due to an Event of Force Majeure, this Agreement shall at Company's election (i) remain in effect but Company's obligations shall be suspended until the uncontrollable event terminates or (ii) be terminated upon 10 days notice to Customer, in which event Customer shall pay Company for all parts of the Work furnished to the date of termination. An "Event of Force Majeure" shall mean any cause or event beyond the control of Company. Without limiting the

foregoing. "Event of Force Majeure" includes: acts of God; acts of terrorism, war or the public enemy; flood; earthquake; tornado; storm; fire; civil disobedience; pandemic insurrections; riots; labor/labour disputes; labor/labour or material shortages; sabotage; restraint by court order or public authority (whether valid or invalid); and action or non-action by or inability to obtain or keep in force the necessary governmental authorizations, permits, licenses, certificates or approvals if not caused by Company; and the requirements of any applicable government in any manner that diverts either the material or the finished product to the direct or indirect benefit of the government.

**15. Customer's Breach.** Each of the following events or conditions shall constitute a breach by Customer and shall give Company the right, without an election of remedies, to terminate this Agreement or suspend performance by delivery of written notice: (1) Any failure by Customer to pay amounts when due; or (2) Any general assignment by Customer for the benefit of its creditors, or if Customer becomes bankrupt or insolvent or takes the benefit of any statute for bankrupt or insolvent debtors, or makes or proposes to make any proposal or arrangement with creditors, or if any steps are taken for the winding up or other termination of Customer or the liquidation of its assets, or if a trustee, receiver, or similar person is appointed over any of the assets or interests of Customer; (3) Any representation or warranty furnished by Customer in this Agreement is false or misleading in any material respect when made; or (4) Any failure by Customer to perform or comply with any material provision of this Agreement. Customer shall be liable to Company for all Work furnished to date and all damages sustained by Company (including lost profit and overhead).

**16. Indemnity.** To the fullest extent permitted by law, Company and Customer shall indemnify, defend and hold harmless each other from any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, resulting from death or bodily injury or damage to real or tangible personal property, to the extent caused by the negligence or misconduct of their respective employees or other authorized agents in connection with their activities within the scope of this Agreement. Neither party shall indemnify the other against claims, damages, expenses or liabilities to the extent attributable to the acts or omissions of the other party. If the parties are both at fault, the obligation to indemnify shall be proportional to their relative fault. The duty to indemnify will continue in full force and effect, notwithstanding the expiration or early termination hereof, with respect to any claims based on facts or conditions that occurred prior to expiration or termination.

**17. Limitation of Liability.** NOTWITHSTANDING ANYTHING TO THE CONTRARY, IN NO EVENT SHALL COMPANY BE LIABLE FOR ANY SPECIAL, INCIDENTAL, INDIRECT CONSEQUENTIAL, OR PUNITIVE OR EXEMPLARY DAMAGES (INCLUDING WITHOUT LIMITATION BUSINESS INTERRUPTION, LOST DATA, LOST REVENUE, LOST PROFITS, LOST DOLLAR SAVINGS, OR LOST ENERGY USE SAVINGS, EVEN IF A PARTY HAS BEEN ADVISED OF SUCH POSSIBLE DAMAGES OR IF SAME WERE REASONABLY FORESEEABLE AND REGARDLESS OF WHETHER THE CAUSE OF ACTION IS FRAMED IN CONTRACT, NEGLIGENCE, ANY OTHER TORT, WARRANTY, STRICT LIABILITY, OR PRODUCT LIABILITY). In no event will Company's liability in connection with the provision of products or services or otherwise under this Agreement exceed the entire amount paid to Company by Customer under this Agreement.

**18. Patent Indemnity.** Company shall protect and indemnify Customer from and against all claims, damages, judgments and loss arising from infringement or alleged infringement of any United States patent by any of the goods manufactured by Company and delivered hereunder, provided that in the event of suit or threat of suit for patent infringement, Company shall promptly be notified and given full opportunity to negotiate a settlement. Company does not warrant against infringement by reason of Customer's design of the articles or the use thereof in combination with other materials or in the operation of any process. In the event of litigation, Customer agrees to reasonably cooperate with Company. In connection with any proceeding under the provisions of this Section, all parties concerned shall be entitled to be represented by counsel at their own expense.

**19. Limited Warranty.** Company warrants for a period of 12 months from the date of substantial completion ("Warranty Period") commercial equipment manufactured and installed by Company against failure due to defects in material and manufacture and that the labor/labour furnished is warranted to have been properly performed (the "Limited Warranty"). Trane equipment sold on an uninstalled basis is warranted in accordance with Company's standard warranty for supplied equipment. Product manufactured by Company that includes required startup and is sold in North America will not be warranted by Company unless Company performs the product start-up. Substantial completion shall be the earlier of the date that the Work is sufficiently complete so that the Work can be utilized for its intended use or the date that Customer receives beneficial use of the Work. If such defect is discovered within the Warranty Period, Company will correct the defect or furnish replacement equipment (or, at its option, parts therefor) and, if said equipment was installed pursuant hereto, labor/labour associated with the replacement of parts or equipment not conforming to this Limited Warranty. Defects must be reported to Company within the Warranty Period. Exclusions from this Limited Warranty include damage or failure arising from: wear and tear; corrosion, erosion, deterioration; Customer's failure to follow the Company-provided maintenance plan; refrigerant not supplied by Trane; and modifications made by others to Company's equipment. Company shall not be obligated to pay for the cost of lost refrigerant. Notwithstanding the foregoing, all warranties provided herein terminate upon termination or cancellation of this Agreement. No warranty liability whatsoever shall attach to Company until the Work has been paid for in full and then said liability shall be limited to the lesser of Company's cost to correct the defective Work and/or the purchase price of the equipment shown to be defective. Equipment, material and/or parts that are not manufactured by Company are not warranted by Company and have such warranties as may be extended by the respective manufacturer. THE WARRANTY AND LIABILITY SET FORTH IN THIS AGREEMENT ARE IN LIEU OF ALL OTHER WARRANTIES AND LIABILITIES, WHETHER IN CONTRACT OR IN NEGLIGENCE, EXPRESS OR IMPLIED, IN LAW OR IN FACT, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE AND/OR OTHERS ARISING FROM COURSE OF DEALING OR TRADE. COMPANY MAKES NO REPRESENTATION OR WARRANTY EXPRESS OR IMPLIED REGARDING PREVENTION BY THE WORK, OR ANY COMPONENT THEREOF, OF MOLD/MOULD, FUNGUS, BACTERIA, MICROBIAL GROWTH, OR ANY OTHER CONTAMINATES. COMPANY SPECIFICALLY DISCLAIMS ANY LIABILITY IF THE WORK OR ANY COMPONENT THEREOF IS USED TO PREVENT OR INHIBIT THE GROWTH OF SUCH MATERIALS.

**20. Insurance.** Company agrees to maintain the following insurance while the Work is being performed with limits not less than shown below and will, upon request from Customer, provide a Certificate of evidencing the following coverage:

Commercial General Liability	\$2,000,000 per occurrence
Automobile Liability	\$2,000,000 CSL
Workers Compensation	Statutory Limits

If Customer has requested to be named as an additional insured under Company's insurance policy, Company will do so but only subject to Company's manuscript additional insured endorsement under its primary Commercial General Liability policies. In no event does Company waive its right of subrogation.

**21. Commencement of Statutory Limitation Period.** Except as to warranty claims, as may be applicable, any applicable statutes of limitation for acts or failures to act shall commence to run, and any alleged cause of action stemming therefrom shall be deemed to have accrued, in any and all events not later than the last date that Company or its subcontractors physically performed work on the project site.

**22. General.** Except as provided below, to the maximum extent provided by law, this Agreement is made and shall be interpreted and enforced in accordance with the laws of the state or province in which the Work is performed, without regard to choice of law principles which might otherwise call for the application of a different state's or province's law. Any dispute arising under or relating to this Agreement that is not disposed of by agreement shall be decided by litigation in a court of competent jurisdiction located in the state or province in which the Work is performed. Any action or suit arising out of or related to this Agreement must be commenced within one year after the cause of action has accrued. To the extent the Work site is owned and/or operated by any agency of the Federal Government, determination of any substantive issue of law shall be according to the Federal common law of Government contracts as enunciated and applied by Federal judicial bodies and boards of contract appeals of the Federal Government. This Agreement contains all of the agreements, representations and understandings of the parties and supersedes all previous understandings, commitments or agreements, oral or written, related to the subject matter hereof. This Agreement may not be amended, modified or terminated except by a writing signed by the parties hereto. No documents shall be incorporated herein by reference except to the extent Company is a signatory thereon. If any term or condition of this Agreement is invalid, illegal or incapable of being enforced by any rule of law, all other terms and conditions of this Agreement will nevertheless remain in full force and effect as long as the economic or legal substance of the transaction contemplated hereby is not affected in a manner adverse to any party hereto. Customer may not assign, transfer, or convey this Agreement, or any part hereof, or its right, title or interest herein, without the written consent of the Company. Subject to the foregoing, this Agreement shall be binding upon and inure to the benefit of Customer's permitted successors and assigns. This Agreement may be executed in several counterparts, each of which when executed shall be deemed to be an original, but all together shall constitute but one and the same Agreement. A fully executed facsimile copy hereof or the several counterparts shall suffice as an original.

**23. Equal Employment Opportunity/Affirmative Action Clause.** Company is a federal contractor that complies fully with Executive Order 11246, as amended, and the applicable regulations contained in 41 C.F.R. Parts 60-1 through 60-80, 29 U.S.C. Section 793 and the applicable regulations contained in 41 C.F.R. Part 60-741; and 38 U.S.C. Section 4212 and the applicable regulations contained in 41 C.F.R. Part 60-260 Executive Order 13496 and Section 29 CFR 471, appendix A to subpart A, regarding the notice of employee rights in the United States and with Canadian Charter of Rights and Freedoms Schedule B to the Canada Act 1982 (U.K.) 1982, c. 11 and applicable Provincial Human Rights Codes and employment law in Canada.

**24. U.S. Government Work.**

The following provision applies only to direct sales by Company to the US Government. The Parties acknowledge that all items or services ordered and delivered under this Agreement are Commercial Items as defined under Part 12 of the Federal Acquisition Regulation (FAR). In particular, Company agrees to be bound only by those Federal contracting clauses that apply to "commercial" suppliers and that are contained in FAR 52.212-5(e)(1). Company complies with 52.219-8 or 52.219-9 in its service and installation contracting business.

The following provision applies only to indirect sales by Company to the US Government. As a Commercial Item Subcontractor, Company accepts only the following mandatory flow down provisions: 52.219-8; 52.222-28; 52.222-35; 52.222-36; 52.222-39; 52.247-64. If the Work is in connection with a U.S. Government contract, Customer certifies that it has provided and will provide current, accurate, and complete information, representations and certifications to all government officials, including but not limited to the contracting officer and officials of the Small Business Administration, on all matters related to the prime contract, including but not limited to all aspects of its ownership, eligibility, and performance. Anything herein notwithstanding, Company will have no obligations to Customer unless and until Customer provides Company with a true, correct and complete executed copy of the prime contract. Upon request, Customer will provide copies to Company of all requested written communications with any government

official related to the prime contract prior to or concurrent with the execution thereof, including but not limited to any communications related to Customer's ownership, eligibility or performance of the prime contract. Customer will obtain written authorization and approval from Company prior to providing any government official any information about Company's performance of the work that is the subject of the Proposal or this Agreement, other than the Proposal or this Agreement.

**25. Limited Waiver of Sovereign Immunity.** If Customer is an Indian tribe (in the U.S.) or a First Nation or Band Council (in Canada), Customer, whether acting in its capacity as a government, governmental entity, a duly organized corporate entity or otherwise, for itself and for its agents, successors, and assigns: (1) hereby provides this limited waiver of its sovereign immunity as to any damages, claims, lawsuit, or cause of action (herein "Action") brought against Customer by Company and arising or alleged to arise out of the furnishing by Company of any product or service under this Agreement, whether such Action is based in contract, tort, strict liability, civil liability or any other legal theory; (2) agrees that jurisdiction and venue for any such Action shall be proper and valid (a) if Customer is in the U.S., in any state or United States court located in the state in which Company is performing this Agreement or (b) if Customer is in Canada, in the superior court of the province or territory in which the work was performed; (3) expressly consents to such Action, and waives any objection to jurisdiction or venue; (4) waives any requirement of exhaustion of tribal court or administrative remedies for any Action arising out of or related to this Agreement; and (5) expressly acknowledges and agrees that Company is not subject to the jurisdiction of Customer's tribal court or any similar tribal forum, that Customer will not bring any action against Company in tribal court, and that Customer will not avail itself of any ruling or direction of the tribal court permitting or directing it to suspend its payment or other obligations under this Agreement. The individual signing on behalf of Customer warrants and represents that such individual is duly authorized to provide this waiver and enter into this Agreement and that this Agreement constitutes the valid and legally binding obligation of Customer, enforceable in accordance with its terms.

1-26.251-10(0315)  
Supersedes 1-26.251-10(0614)





# East Stroudsburg Area School District 2018-2019 School Calendar

Approved: April 16, 2018  
September 24, 2018  
October 15, 2018  
April 15, 2019  
May 20, 2019

## July

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

4: Independence Day Holiday\*  
(District Closed)

## January (18)

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

1: New Year's Holiday\*  
(District closed)

21: Martin Luther King Jr. Day  
(District closed)

## August (4)

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

13: School bus driver orientation

14: School bus driver orientation

20: New teacher induction

21: K-12 teacher in-service  
(First teacher day)

22: K-12 teacher in-service

23: K-12 teacher in-service

24: New teacher induction

27-30: Resica Elementary  
Emergency Closure

31: Labor Day Holiday  
(Offices closed)

## February (16)

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

18: Presidents' Day Holiday  
(District closed)

## September (12)

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

3: Labor Day Holiday  
(District closed)

10-18: Teachers' Strike

## March (21)

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## October (23)

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## April (20)

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

18: K-12 Staff Development  
(Act 80 - Early Dismissal)

19: Good Friday\*  
(District closed)

22: Spring Recess  
(Offices Closed)

## November (17)

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

19-20: K-12 Staff  
Development (Act 80 -  
Early Dismissal)

21: K-12 teacher in-service  
Parent/teacher  
Conferences

21: School bus driver  
in-service

22-23: Thanksgiving Holiday  
(District closed)

26: "Monday After  
Thanksgiving" Holiday  
(District closed)

## May (22)

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

27: Memorial Day Holiday  
(District closed)

29: Original last student day

## December (15)

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

24: "Last Regular Workday  
Before Christmas" Holiday  
(District closed)

25: Christmas Holiday\*  
(District closed)

26-28: Winter Recess  
(Offices closed)

31: New Year's Eve Holiday\*  
(District closed)

## June (12)

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

1: Graduation practice (gr 12)

8: Graduation practice (gr 12)

14: Early dismissal gr 12  
(Last day for seniors)  
HS-N Graduation 5 PM

15: HS-S Graduation 12 PM

18: K-11 Early Dismissal  
(Last student/teacher day)

Legend									
Late start	Early dismissal	Non-school day	First student day	Last student day	First teacher day	Last teacher day	Original first student day	Original last student day	
Inclement weather closing	Emergency closing	Conferenced Holiday	Regular school day	Original first student day	Original last student day				

\* - These holidays in accordance with 5 U.S.C. 6103. All holidays designated in accordance with 24 PS 15-1502.

▲ - These days may become regular school days by official Board action during any month preceding their occurrence.

\* - These days may be rescheduled at the discretion of the administration.

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**East Stroudsburg Area School District  
2019-2020 School Calendar**

Approved: May 20, 2019

**July**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

4: Independence Day Holiday\*

**January (21)**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

1: New Year's Holiday\*  
(District closed)

17: K-12 Staff development  
(Act 80 Early Dismissal)

20: Martin Luther King Jr. Day  
(District closed)

**August (4)**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

12: School bus driver orientation

13: School bus driver orientation

19: New teacher induction

20: K-12 teacher in-service  
(First teacher day)

21: K-12 Staff development  
(Act 80 Day)

23: Last Day of Summer Recess

26: First student day

30: Labor Day Holiday  
(Offices Closed)

**February (19)**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

17: Presidents' Day Holiday  
(District closed)

**September (20)**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

2: Labor Day Holiday  
(District closed)

**March (21)**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

9: K-12 Teacher in-service

9: School bus driver in-service  
(Make-up day)

**October (21)**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

14: 9-12 Parent/teacher conferences (Act 80 day)

14: K-8 Staff development (Act 80 day)

15: K-12 Staff development (Act 80 day)

**April (19)**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

9: Spring Recess  
(Offices Closed)

10: Good Friday  
(District closed)

13: Spring Recess  
(Offices Closed)

**November (16)**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

25: 9-12 Staff development (Act 80 day)

25: K-8 Parent/teacher conferences (Act 80 day)

26: 9-12 Staff development (In-service)

26: K-8 Parent/teacher Conferences (In-service)

26: School bus driver in-service

27: K-12 Teacher In-Service (No Students)

28: Thanksgiving Holiday  
(District closed)

29: Friday after Thanksgiving  
Holiday (District closed)

**May (21)**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

29: Last Student Day  
Last Teacher Day  
Early Dismissal

**December (14)**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

2: "Monday After Thanksgiving" Holiday  
(District closed)

23: Winter Recess  
(Offices closed)

24: "Last Regular Workday Before Christmas" Holiday  
(District closed)

25: Christmas Holiday\*  
(District closed)

26-30: Winter Recess  
(Offices closed)

31: New Year's Eve Holiday  
(District closed)

**June**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

\* - These holidays in accordance with 5 U.S.C. 6103. All holidays designated in accordance with 24 PS 15-1502.

▲ - These days may become regular school days by official Board action during any month preceding their occurrence.

# - These days may be rescheduled at the discretion of the administration.



Approved: May 20, 2019

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<input type="checkbox"/>	Late start	<input type="checkbox"/>	Early dismissal(s)	<input type="checkbox"/>	Non-school day/ <a href="#">Act 80</a>	<input type="checkbox"/>	First student day	<input type="checkbox"/>	Last student day
<input type="checkbox"/>	Inclement weather closing			<input type="checkbox"/>	Contract Holiday	<input type="checkbox"/>	First teacher day	<input type="checkbox"/>	Last teacher day
<input checked="" type="checkbox"/>	Emergency closing			<input checked="" type="checkbox"/>	Regular school day	<input checked="" type="checkbox"/>	Original first student day	<input checked="" type="checkbox"/>	Original last student day

# - These days may be rescheduled at the discretion of the administration.

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## INSURANCE RENEWAL

5/20/2019

POLICY	PROVIDER	CURRENT	RENEWAL
Package Policy - Prop.	CM Regent (Granite State Ins.)	\$ 243,372	\$ 269,999
Package Policy - Liability	CM Regent (American Alternative Ins.)	\$ 34,300	\$ 33,916
Crime	CM Regent (American Alternative Ins.)	\$ 2,791	\$ 3,204
Cyber - Liability	CM Regent (Westchester Fire Ins.)	\$ 6,875	\$ 6,861
Law Enforcement Legal Liability	CM Regent (American Alternative Ins.)	\$ 3,948	\$ 5,922
Steam Boiler & Equip	Hartford Steam Boiler	\$ 13,354	\$ 16,057
Automobile	CM Regent (American Alternative Ins.)	\$ 117,259	\$ 126,555
Excess Liability	CM Regent (American Alternative Ins.)	\$ 24,666	\$ 24,162
School Leaders Liab	CM Regent Ins.	\$ 56,467	\$ 55,294
Student Athletic	Bollinger (Monumental Life Ins.)	\$ 41,030	\$ 49,722
Excess Worker's Compensation	Safety National Ins	\$ 74,287	\$ 80,298
		\$ 618,349	\$ 671,990

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Did NOT Present

FORM 818

EAST STROUDSBURG AREA SCHOOL DISTRICT  
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 18th day of December, 2018, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Dr. Carol Walker (the "Contractor") of East Stroudsburg University

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

**46. Nature of Position**

- (k) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (l) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

**47. Scope of Duties**

- (k) Contractor shall provide contracted services as outlined in Schedule A.
- (l) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

**48. Breach of Agreement**

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

## SCHEDULE A

Description of Service to be performed (be specific):  
Professional development on "Motivating Learning and Differentiating Instruction Using Web 2.0 Content Curating Tools" at Spring Into Technology.

Location of Services:  
East Stroudsburg High School South  
279 North Courtland Street  
East Stroudsburg, PA 18301

Effective Date:  
March 23, 2019 (Snow date April 6, 2019)

Professional Fee:

p) Rate (Daily/Hourly/Other): \$ \_\_\_\_\_  
Time (Days/Hour/Other): \_\_\_\_\_  
Total Cost: \$ \_\_\_\_\_

q) Fixed Rate: \$ 50.00

r) Are expenses included? ☒ YES ☐ NO  
If no, please itemize:

Budget Code: 10-2271-330-000-30000004

Department: Staff Development

District Initiator: Brian Brown

Authorization for Payment: \_\_\_\_\_ Date: \_\_\_\_\_

Purchase Order # \_\_\_\_\_

Directions: To sign up for Acadience™ Data Management, follow these steps:

1. Type the contact information for the Customer's Authorized Representative (an employee who is authorized to agree to these terms for the Customer school district, private school, or administrative agency) on page 3 of this agreement.
  2. Type the contact and billing information for the Acadience Data Management service on page 4 of this agreement.
  3. Print this agreement and have the Customer's Authorized Representative sign page 3 after reading and agreeing to the terms.
  4. Fax all four pages of the signed agreement, and your purchase order if available, to 866-211-1450, or e-mail to [info@acadiencelearning.org](mailto:info@acadiencelearning.org)
- Or send to:  
Dynamic Measurement Group, Inc.  
859 Willamette St., Suite 320  
Eugene, OR 97401

This Use Agreement ("Agreement") sets forth the terms and other provisions pursuant to which the school, school district, or other educational agency signing this Agreement below ("Customer") may use the Dynamic Measurement Group, Inc. ("DMG") Acadience Data Management service ("Service").

- The 2018-2019 academic*
1. **Term.** The term of this Agreement is ~~one~~ *one* year. It begins on the effective date of Customer's acceptance set forth below and automatically renews for successive one year terms until terminated; however, DMG will only assess the Service Fee in academic years in which Customer enters Customer Data into the Service, as further described below in Section 4. Either party may terminate this Agreement at any time upon not less than thirty (30) days' prior written notice to the other party. Additionally, DMG may terminate this Agreement upon written notice to Customer if payment of the Service Fee is not made within thirty (30) days of the due date.
  2. **Scope.** During the term of this Agreement, Customer may enter into the Service data relating to students, Acadience assessments, and other assessment or educational data ("Customer Data"). All Customer Data is the property of Customer, is controlled by Customer, and will be accessible to Customer (including, as further described below in Section 5, for purposes of deletion and modification) during the term of this Agreement. Customer Data is available to DMG only for the purposes described in Section 3 of this Agreement, and in no event will DMG (a) use Customer Data to target advertising to students; (b) use Customer Data to amass a profile of a student, except as necessary to provide the Service to Customer; (c) sell, rent, or trade Customer Data for commercial purposes except as permitted by state and federal law; or (d) otherwise release or disclose Customer Data except as described in this Agreement. At any time, Customer may request that DMG delete all Customer Data containing "personally identifiable information" as that term is defined in 34 CFR § 99.3 ("PII"), and, unless a court order, subpoena, or similar legal or administrative proceeding requires otherwise, DMG will honor that request as soon as is practicable.
  3. **Purposes.** The purposes of this Agreement are (a) to provide Customer access to and use of Acadience Data Management; (b) to provide DMG with access to and use of Customer Data as necessary to provide the Service to Customer; and (c) to allow DMG, during and following the term of this Agreement, to access, analyze, publish, and otherwise use Customer Data for or in connection with research, development, and related purposes (collectively "Research Use"), but only in compliance with the provisions of the Family Educational Rights and Privacy Act ("FERPA") and the regulations promulgated thereunder in 34 CFR Part 99. Accordingly, prior to Research Use of Customer Data, DMG will remove PII, thereby creating "de-identified" Customer Data that may be used for Research Use, consistent with the provisions of 34 CFR § 99.31(b).
  4. **Fees.** Beginning with the *2019-2020* ~~first academic year in which Customer enters Customer Data into the Service~~, Customer will pay to DMG a fee for the use of the Service under this Agreement ("Service Fee") in the amount of \$1 per student per academic year. The fee will be assessed in the Spring of the academic year, and due within thirty (30) days of receipt of invoice. This Service Fee may be changed by DMG with written notice to Customer, mailed or e-mailed to the address specified under Contact Information on page 3, not less than thirty (30) days prior to the beginning of the academic year in which the new Service Fee will take effect. *No charge for services in 2018-19 academic year.*
  5. **Inaccuracies in Customer Data.** Customer may correct or delete any factually inaccurate Customer Data (including Customer Data containing PII) at any time using the correction and deletion tools available to Customer through the Service. An individual student (or parent or guardian of a student) seeking review of Customer Data (including Customer Data containing PII)



**Directions:** To sign up for Acadience™ Data Management, follow these steps:

1. Type the contact information for the Customer's Authorized Representative (an employee who is authorized to agree to these terms for the Customer school district, private school, or administrative agency) on page 3 of this agreement.
2. Type the contact and billing information for the Acadience Data Management service on page 4 of this agreement.
3. Print this agreement and have the Customer's Authorized Representative sign page 3 after reading and agreeing to the terms.
4. Fax all four pages of the signed agreement, and your purchase order if available, to 866-211-1450, or e-mail to [info@acadiencelearning.org](mailto:info@acadiencelearning.org)

Or send to:  
Dynamic Measurement Group, Inc.  
859 Willamette St., Suite 320  
Eugene, OR 97401

This Use Agreement ("Agreement") sets forth the terms and other provisions pursuant to which the school, school district, or other educational agency signing this Agreement below ("Customer") may use the Dynamic Measurement Group, Inc. ("DMG") Acadience Data Management service ("Service").

1. **Term.** The term of this Agreement is one year. It begins on the effective date of Customer's acceptance set forth below and automatically renews for successive one year terms until terminated; however, DMG will only assess the Service Fee in academic years in which Customer enters Customer Data into the Service, as further described below in Section 4. Either party may terminate this Agreement at any time upon not less than thirty (30) days' prior written notice to the other party. Additionally, DMG may terminate this Agreement upon written notice to Customer if payment of the Service Fee is not made within thirty (30) days of the due date.
2. **Scope.** During the term of this Agreement, Customer may enter into the Service data relating to students, Acadience assessments, and other assessment or educational data ("Customer Data"). All Customer Data is the property of Customer, is controlled by Customer, and will be accessible to Customer (including, as further described below in Section 5, for purposes of deletion and modification) during the term of this Agreement. Customer Data is available to DMG only for the purposes described in Section 3 of this Agreement, and in no event will DMG (a) use Customer Data to target advertising to students; (b) use Customer Data to amass a profile of a student, except as necessary to provide the Service to Customer; (c) sell, rent, or trade Customer Data for commercial purposes except as permitted by state and federal law; or (d) otherwise release or disclose Customer Data except as described in this Agreement. At any time, Customer may request that DMG delete all Customer Data containing "personally identifiable information" as that term is defined in 34 CFR § 99.3 ("PII"), and, unless a court order, subpoena, or similar legal or administrative proceeding requires otherwise, DMG will honor that request as soon as is practicable.
3. **Purposes.** The purposes of this Agreement are (a) to provide Customer access to and use of Acadience Data Management; (b) to provide DMG with access to and use of Customer Data as necessary to provide the Service to Customer; and (c) to allow DMG, during and following the term of this Agreement, to access, analyze, publish, and otherwise use Customer Data for or in connection with research, development, and related purposes (collectively "Research Use"), but only in compliance with the provisions of the Family Educational Rights and Privacy Act ("FERPA") and the regulations promulgated thereunder in 34 CFR Part 99. Accordingly, prior to Research Use of Customer Data, DMG will remove PII, thereby creating "de-identified" Customer Data that may be used for Research Use, consistent with the provisions of 34 CFR § 99.31(b).
4. **Fees.** Beginning with the first academic year in which Customer enters Customer Data into the Service, Customer will pay to DMG a fee for the use of the Service under this Agreement ("Service Fee") in the amount of \$1 per student per academic year. The fee will be assessed in the Spring of the academic year, and due within thirty (30) days of receipt of invoice. This Service Fee may be changed by DMG with written notice to Customer, mailed or e-mailed to the address specified under Contact Information on page 3, not less than thirty (30) days prior to the beginning of the academic year in which the new Service Fee will take effect.
5. **Inaccuracies in Customer Data.** Customer may correct or delete any factually inaccurate Customer Data (including Customer Data containing PII) at any time using the correction and deletion tools available to Customer through the Service. An individual student (or parent or guardian of a student) seeking review of Customer Data (including Customer Data containing PII)

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pertaining to such student must submit its request to Customer, and, if such a student (or parent or guardian of a student) contacts DMG directly, he or she will be referred to Customer.

6. **Security Policies.** In accordance with state and federal law, DMG will protect the confidentiality of Customer Data when modifying, disclosing, storing, destroying, or otherwise using such data. In particular, DMG will adhere to the following security procedures: (a) Customer Data will be stored in one or more password-protected servers; (b) DMG will provide Customer with one or more service accounts and associated passwords that are distinct from the accounts for other users of the Service and that allow Customer's personnel to access Customer Data through the Service during the term of this Agreement; (c) internet transfers of Customer Data between Customer and the Service will occur only through encrypted protocols; (d) all DMG staff with access to Customer Data containing PII will undergo background checks and receive training in data security and confidentiality; and (e) backup copies of Customer Data will be stored onsite and/or offsite in secure locations and, unless a court order, subpoena, or similar legal or administrative proceeding requires otherwise, will be destroyed upon the earliest of (i) DMG receiving a request from Customer to delete such data; (ii) this Agreement terminating or expiring; or (iii) DMG performing a regularly scheduled deletion of backups.

7. **Re-disclosure of Customer Data Containing PII.** DMG will only re-disclose Customer Data containing PII: (a) at the request of Customer; (b) as required by a court order, subpoena, or similar legal or administrative proceeding; or (c) for other purposes permitted by both federal law and the law of Customer's state. To request that DMG re-disclose Customer Data containing PII pursuant to Section 7(a), Customer must fill out a Data-Sharing Addendum (an "Addendum") that specifically names recipients that Customer desires DMG to re-disclose Customer Data to on behalf of Customer ("Authorized Recipients"). In completing and submitting an Addendum to DMG, Customer acknowledges and affirms that all Authorized Recipients named by Customer have a legitimate interest in the Customer Data under 34 CFR § 99.31, as briefly described by Customer in the Addendum, and that disclosure to such Authorized Recipient meets the disclosure requirements of 34 CFR § 99.31. DMG will re-disclose Customer Data to Authorized Recipients on behalf of Customer through Service access or as otherwise requested by Customer and agreed to by DMG, in its sole discretion.

8. **Security Breach Notifications.** Within thirty (30) days of discovering an unauthorized release, disclosure or acquisition of Customer Data ("Security Breach"), DMG will notify Customer in writing that a Security Breach has occurred. DMG will investigate the causes and consequences of the Security Breach and will attempt to minimize the risk of any further unauthorized releases, disclosures, or acquisitions. If Customer elects to or is required to notify individuals whose data was or may have been involved in the Security Breach, Customer will be solely responsible for making such notifications.

9. **Effect of Termination.** After the termination of this Agreement, Customer will have 30 days to export its Customer Data (the "Export Period") by using the export tools available to Customer through the Service. Upon expiration of the Export Period: (a) Customer may not enter Customer Data into the Service, produce or export any reports or data sets from the Service, or otherwise access or use the Service; (b) DMG will delete all Customer Data containing PII from its live and backup servers as soon as is practicable; and (c) DMG may use de-identified Customer Data for Research Use as provided above in Section 3.

10. **Partial Invalidity.** If any portion of this Agreement is deemed illegal, invalid or unenforceable in any respect under any law of any jurisdiction, neither the legality, validity or enforceability of the remaining provisions nor the legality, validity or enforceability of such provision under the law of any other jurisdiction will in any way be affected or impaired.

11. **Survival.** The provisions of Section 3 and Section 9 will survive the expiration or termination of this Agreement.

ACCEPTED and AGREED to by DMG effective as of October 15, 2018, by:

/s/ Roland Good

Roland H. Good III, Ph.D., President  
Dynamic Measurement Group, Inc.  
859 Willamette St., Suite 320  
Eugene, OR 97401

phone: 541-431-6931  
fax: 866-211-1450  
e-mail: info@acadiencelearning.org

AGREED to by the undersigned Customer on \_\_\_\_\_, 20\_\_\_\_.  
(Month and Day) (Year)

CUSTOMER  
AGENCY:

\_\_\_\_\_  
(Print name of Customer School District, Private School, or Multi-School Agency)

\_\_\_\_\_  
(Signature of Customer's Authorized Representative)

\_\_\_\_\_  
(Print Name of Representative)

\_\_\_\_\_  
(Title of Representative)

\_\_\_\_\_  
(Agency of mailing address, if different than above)

\_\_\_\_\_  
(Mailing Address Line 1)

\_\_\_\_\_  
(Mailing Address Line 2)

\_\_\_\_\_  
(City)

\_\_\_\_\_  
(State or Province)

\_\_\_\_\_  
(Zip or Postal Code)

\_\_\_\_\_  
(Country)

\_\_\_\_\_  
(Phone)

\_\_\_\_\_  
(Fax)

\_\_\_\_\_  
(E-Mail Address)

Agreement Version: 2018-10-15

<b>Vendor Information:</b>	Dynamic Measurement Group, Inc. 859 Willamette St., Suite 320 Eugene, OR 97401 phone: 541-431-6931 fax: 866-211-1450 e-mail: info@acadiencelearning.org
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Directions: Please fill out the contact and billing information for the account before printing the Use Agreement. Include this page when faxing back the signed Agreement.

**Contact Information:**

(Name) \_\_\_\_\_ (Title) \_\_\_\_\_

(Agency) \_\_\_\_\_

(Mailing Address Line 1) \_\_\_\_\_

(Mailing Address Line 2) \_\_\_\_\_

(City) \_\_\_\_\_ (State or Province) \_\_\_\_\_ (Zip or Postal Code) \_\_\_\_\_

(Country) \_\_\_\_\_

(Phone) \_\_\_\_\_ (Fax) \_\_\_\_\_

(E-Mail Address) \_\_\_\_\_

**Billing Information:**

(Name, if applicable) \_\_\_\_\_ (Title) \_\_\_\_\_

(Agency) \_\_\_\_\_

(Mailing Address Line 1) \_\_\_\_\_

(Mailing Address Line 2) \_\_\_\_\_

(City) \_\_\_\_\_ (State or Province) \_\_\_\_\_ (Zip or Postal Code) \_\_\_\_\_

(Country) \_\_\_\_\_

(Phone) \_\_\_\_\_ (Fax) \_\_\_\_\_

(E-Mail Address) \_\_\_\_\_

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Invoice No.	101
Invoice Date:	
Bill To:	JTL pring Production
Address:	2000 Milford Rd East Stroudsburg, PA 18301
Phone:	
E-mail:	<a href="mailto:brandonghanks@gmail.com">brandonghanks@gmail.com</a>
Fax:	

[illegible]

**Thank you for your business!**  
**Make all Checks Payable to Ryan Bridges**

All orders require advance payment unless payment terms are established with our Credit Department.

196

JTL-Spring Production

29.3210.330.000 - 20.517.000



**EAST STROUDSBURG AREA SCHOOL DISTRICT  
Independent Contractor Agreement**

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To be used when contracting with an out of District consultant or contractor for professional services

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**THIS AGREEMENT** is made this day of May 14, 2019, by and between:

**EAST STROUDSBURG AREA SCHOOL DISTRICT** (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

**AND**

**Bushkill Emergency Corps** (the "Contractor") of P.O. Box 174, Bushkill PA 18324

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

**1. Nature of Position**

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

**2. Scope of Duties**

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

**3. Breach of Agreement**

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

## SCHEDULE A

Description of Service to be performed (be specific): Provide standby ambulance coverage for designated East Stroudsburg North Varsity, Junior Varsity and Freshman football games at specified locations and times listed below. Ambulance should arrive 15-30 minutes prior to the game start time. We have attached a game schedule with start times. Schedule is subject to change. Appropriate notification will be made related to schedule changes.

### Location of Services:

East Stroudsburg North Football Stadium, 279 Timberwolf Drive – Football Field

Varsity Games - 7:00p.m. start on 8/23/19, 9/6/19, 9/20/19, 10/4/19, 10/25/19 and a scrimmage on 8/17/19 time to be announced

Freshman/JV Games - 4:00p.m. start on 9/3/19, 9/16/19, 9/30/19, 10/14/19, 10/21/19 (2 games each day)

Effective Date: 8/17/19

### Professional Fee:

- a) Rate (Daily/Hourly/Other): \$110.00 per game
- b) Time (Days/Hour/Other): 16 games
- c) Total Cost: \$ 1760.00 (since time is approximate this rate could increase)

d) Fixed Rate: \$ \_\_\_\_\_

e) Are expenses included? ☐ YES ☒ NO  
If no, please itemize:

Budget Code: 10-3250-330-000-30-819-550-000-5071

Department: Athletics

District Initiator: Lisa Kolcun

Authorization for Payment: \_\_\_\_\_ Date: \_\_\_\_\_

Purchase Order # \_\_\_\_\_

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**EAST STROUDSBURG AREA SCHOOL DISTRICT  
Independent Contractor Agreement**

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To be used when contracting with an out of District consultant or contractor for professional services

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**THIS AGREEMENT** is made this 29<sup>th</sup> day of April, 2019 by and between:

**EAST STROUDSBURG AREA SCHOOL DISTRICT** (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

**AND**

Concorde, Inc. (the "Contractor") of 11 Penn Center, 12<sup>th</sup> Floor 1835 Market Street,  
Philadelphia, Pa. 19103

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

**1. Nature of Position**

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

**2. Scope of Duties**

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

**3. Breach of Agreement**

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

## SCHEDULE A

Description of Service to be performed (be specific):

To fulfill D.O.T. requirements for random drug testing, pre-employment, and post-accident for all CDL Personnel

Location of Services: 2000 Milford Road  
East Stroudsburg, Pa 18301

Effective Date: 7/1/2019 - 6/30/2020

Professional Fee:

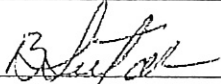
a) Rate (Daily/Hourly/Other): \$ \_\_\_\_\_  
Time (Days/Hour/Other): \_\_\_\_\_  
Total Cost: \$ 4500.00 Estimated

b) Fixed Rate: \$ \_\_\_\_\_

c) Are expenses included? ☐ YES ☐ NO

If no, please itemize:

Budget Code: 10-2720-330-000-00-000-007-000-0000 Department: Transportation

District Initiator: 

Authorization for Payment: \_\_\_\_\_ Date: \_\_\_\_\_

Purchase Order # \_\_\_\_\_

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DANCING DOTS, L.P.

1754 Quarry Lane  
Suite DD  
Phoenixville, Pa 19460  
info@dancingdots.com

## Price Quotation

Date	Estimate #
4/18/19	48

Name / Address
East Stroudsburg Area School District Business Office A/P 50 Vine St. East Stroudsburg, PA 18301

Ship To
East Stroudsburg ASD, Special Education 50 Vine St. East Stroudsburg, PA 18301-2199 matthew-krauss@esasd.net

E-mail Address
2/10 Net 30

Item	Description	Qty	Cost	Total
Training	Remote consultation and training in use of accessible music notation software from Dancing Dots	2	150.00	300.00T

Pro Forma Estimate only. This is not your bill. Price quote in USD.

**Subtotal** \$300.00

**Sales Tax (0.00)** \$0.00

**Total** \$300.00

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Steve Hennessy Presents

*Dr. Planet*

&

*Fun with Character Ed*

Musical, Interactive Programs on the Solar System and the Qualities of  
Character Education

It is hereby agreed by and between the undersigned that Steve Hennessy  
will perform "Dr. Planet, A Fun, Musical and Educational Trip Through The  
Solar System" and/or "Fun With Character Ed" for your event as indicated  
below.

DATE: Wednesday June 12, 2019

PLACE/EVENT: East Stroudsburg Elementary School, East Stroudsburg PA

TIME: 10:45am 1 Show Dr. Planet

PRICE: \$300.00

DEPOSIT : XXXXXXXXXX

BALANCE \$300.00

TO BE PAID IN FULL ON DATE OF PERFORMANCE

ACCEPTED BY

NAME \_\_\_\_\_ DATE \_\_\_\_\_

TEL # \_\_\_\_\_

*Steve Lastra* DATE 4/15/19

MAKE CHECK PAYABLE TO: STEVE LASTRA AKA DR. PLANET / *Character ED*

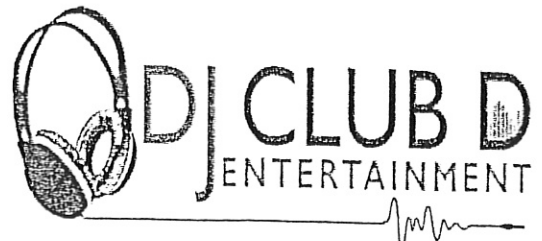
1042 PORTER DR, BUSHKILL, PA 18324

ESE - SPECIAL ACT.

202

29-3210-330-000-10-212-000-000-2912

DJ CLUB D ENTERTAINMENT  
2533 MOUNTAIN RD  
STROUDSBURG PA 18360  
570-242-6033...DAVID  
[WWW.FACEBOOK.COM/DJCLUBDENT](http://WWW.FACEBOOK.COM/DJCLUBDENT)  
[WWW.DJCLUBDENTERTAINMENT.COM](http://WWW.DJCLUBDENTERTAINMENT.COM)



INVOICE # 3262019  
DATE: MARCH 26<sup>TH</sup> 2019

TO:  
EAST STROUDSBURG H.S. SOUTH  
C/O PATRICIA TIERNAN  
279 N. COURTLAND ST.  
EAST STROUDSBURG PA 18301  
570-424-8471 SCHOOL

FOR:  
YEAR BOOK SIGNING DAY  
JUNE 7<sup>TH</sup> 2019 FRI. 9 AM TO 11 AM

DESCRIPTION	HOURS	RATE	AMOUNT
PROVIDING MUSICAL SERVICES & PHOTOBOOTH from 9AM TIL 11AM	2HRS	250.00	\$500.00
TOTAL			\$500.00

Make all checks payable to DJ CLUB D ENTERTAINMENT

In order to set a date for hire a deposit of \$100.00 will be needed. Any Bookings less than 2 Months require 50% deposit. Any bookings less than a Month require payment in full. In The event of cancellation, 2 months notice is required for a partial refund with a 10% cancellation fee. ANY CANCELLATIONS LESS THAN 2 MONTHS WILL RESULT IN NO REFUND!!...In the event due to an Accident, illness, Bad Weather, Terrorism or any Catastrophic Mayhem that may arise upon party event, DJ CLUB D ENTERTAINMENT IS NOT HELD RESPONSIBLE FOR A NO SHOW TO EVENT. IF IN ANY NATURE SOMETHING SHOULD ARISE, DJ CLUB D ENTERTAINMENT WILL WORK OUT THE BEST POSSIBLE SOLUTION FOR BOTH PARTIES.

Student Act.

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HS-South - Yearbook

21. MAR 2019 10:20 - 2019.510.000.2020

## ATHLETIC TRAINING

### AFFILIATION AGREEMENT FOR CLINICAL PRACTICE INTERNSHIP AND USE OF A FACILITY AS AN ATHLETIC TRAINING INTERNSHIP SITE

**THIS AGREEMENT**, is made this      day of      , 2019, by and between EAST STROUDSBURG UNIVERSITY OF PENNSYLVANIA, (hereinafter referred to as "University"), an educational institution of the State System of Higher Education, Commonwealth of Pennsylvania and **East Stroudsburg Area School District – North High School** (hereinafter "Internship Site").

#### **BACKGROUND**

**WHEREAS**, Internship Site is equipped with the facilities and appropriate supervision necessary to provide an educational experience to the University's students in the area of athletic training; and

**WHEREAS**, the University is an educational institution that provides a degree in the area of athletic training; and

**WHEREAS**, the University is desirous of providing an educational experience to its students limited to participation through supervision in a clinic internship setting; and

**WHEREAS**, the Site is desirous of establishing a relationship with the University, whereby University students may receive clinical experience in their area of matriculation subject to the provisions of this Agreement.

**NOW THEREFORE**, intending to be legally bound, the parties agree as follows:

#### **I. DUTIES AND RESPONSIBILITIES OF THE UNIVERSITY**

- a. *Selection of Students.* The University shall be responsible for the selection of a qualified clinical practice intern or resident (hereinafter "student") to participate in the practicum. The selected student must have the appropriate educational background and skills consistent with the contemplated educational experience offered by Internship Site. The selected student will be an individual who is certified by the Board of Certification ("BOC") for Athletic Training or eligible for certification by the Board of Certification, and who is eligible for Licensure by the Pennsylvania State Board of Medicine or State Board of Osteopathic Medicine as an athletic trainer. The individual will work with the athletic program at Internship Site. The Graduate Coordinator at ESU will select the student to be recommended to the Dean of the Graduate College for placement with the Internship Site.

- b. *Education of Student.* The University shall assume responsibility for the classroom education of the student. The University shall be responsible for the administration of the program, the curriculum content, the requirements of matriculation, grading, and graduation.
- c. *Term of Placement.* The student will work for Internship Site 20 hours per week during the term of this placement. The placement will include post-session (pre-season athletics) and the subsequent fall, winter and spring sport seasons for the Internship Site.
- d. *Submission of Name of Candidate.* The University shall submit the name of the student to Internship Site or a designated representative at least 3 weeks prior to the practicum assignment.
- e. *Designation of Representative.* University shall designate a person to serve as a liaison between the parties who will meet periodically with representatives of the Internship Site in order to discuss, plan and evaluate experience of the student.
- f. *Advising Student of Rights and Responsibilities.* The University will be responsible for advising the student of his or her own responsibilities under this Agreement. The student shall be advised of his or her obligations to abide by the policies and procedures of Internship Site and should the student fail to abide by any policy/or procedure, he or she may be expelled from the Internship Site program. If it is necessary to terminate the student's participation in the clinical practice intern program, the policies and procedures of the University shall be followed. It is understood and agreed that while the student is providing athletic training services to the Internship Site, the student shall be under the direct supervision of the Internship Site, including the physician employed by Internship Site to oversee the provision of medical care and athletic training services at the Internship Site.
- g. *Professional Liability Insurance.* The student shall be responsible for procuring professional liability insurance at his/her own expense. Only a Pennsylvania certified athletic trainer (or BOC® eligible student) with current professional liability insurance will be recommended. The limits of the policy shall be a minimum of \$1,000,000.00 per claim and an aggregate of \$3,000,000.00 per occurrence. This policy must remain in full force and effect for the duration of the assistantship or residency. The Graduate Student will work within the scope of his/her job description and licensure status.

Internship Site understands that, as an Agency of the Commonwealth, the University is prohibited from purchasing insurance. As a public university and state instrumentality there is no statutory authority to purchase insurance and it does not possess insurance documentation. Instead, it participates in the Commonwealth's Tort Claims Self-Insurance program administered by the Bureau of Risk and Insurance Management of the Pennsylvania Department of General Services. This program covers the scope of their employment, and claims arising out of the University's performance under this Agreement, subject to the provisions of the Tort claims Act, 42 Pa C.S.A. §§8521, et

*seq.* For purposes of this Agreement, it is understood and agreed that the student, while providing athletic training services to the Internship Site, is under the supervision of the Internship Site, including the physician employed by the Internship Site to oversee the provision of medical care and athletic training services at the Internship Site.

- h. Prior to the rendering of services by the graduate student pursuant to this agreement, the student shall obtain and provide to the Internship Site all criminal and child abuse clearances and/or other records required by the Pennsylvania School code and/or other applicable statutes.

## II. DUTIES AND RESPONSIBILITIES OF INTERNSHIP SITE

- a. *Establishment of Assistantship or Residency.* Internship Site authorizes the use of its facilities as may be agreed upon by the Internship Site and the University as a practicum. This practicum is for a student enrolled in a graduate degree program at East Stroudsburg University. A description of the duties and responsibilities of the student will be developed by the appropriate individuals at the Internship Site, with a copy provided to the Graduate Coordinator from ESU.
- b. *Policies of Internship Site.* The Internship Site will review with each student, prior to the assignment any and all applicable policies, codes or confidentiality issues related to the experience. Internship Site will provide the University all the applicable information at least 2 weeks in advance of the student's participation.
- c. *Administration.* Internship Site will have sole authority and control over all aspects of student services, including appropriate supervision of the student by a licensed individual in providing all athletic training services. Internship Site will be responsible for and retain control over the organization, and operation of its programs.
- d. *Removal of Noncompliant Student.* Internship Site shall have the authority to immediately remove a student who fails to comply with its policies and procedures. If such a removal occurs, Internship Site should immediately contact the responsible University contact. It shall be the obligation of the university to assure that its students are afforded procedural due process if a student is removed pursuant to this section.
- e. *Designation of Representative.* Internship Site shall designate a person to serve as a liaison between the parties who will meet periodically with representatives of the University in order to discuss, plan and evaluate experience of the student.
- f. *Supervision of Students.* Internship Site shall provide a practicum site supervisor who will supervise student activities during the practicum. The student will be supervised by a physician of the Internship Site for the provision of all athletic training services. Internship Site agrees to indemnify and hold harmless the University, the State System of Higher Education and the Commonwealth and its officers, employees, representatives and agents, harmless from any and all liability, claims, demands and actions based upon and arising out of any activities performed by the student while under the supervision of



the Internship Site under this Agreement. Upon receipt of written notice of any matter for which indemnification might be claimed by the University or its officers, employees, representatives and agents, the Internship Site shall promptly defend, contest or otherwise protect against any such suit, action, investigation, claim or proceeding at its own cost and expense. The University may, but will not be obligated to, participate at its own expense in the proceeding, with counsel of its own choosing. Representation of the University shall be in compliance with the Commonwealth Attorneys Act.

- g. *Reporting of Student Progress.* Internship Site shall provide all reasonable information requested by the University on a student's work performance. If there are any student evaluations, they will be completed and returned according to any reasonable schedule agreed to by the University and Internship Site.
- h. *Student Records.* Internship Site shall protect the confidentiality of student records as dictated by the Family Educational Rights and Privacy Act (FERPA) and shall release no information absent written consent of the student unless required to do so by law or as dictated by the terms of the Agreement.

### III. MUTUAL TERMS AND CONDITIONS

- a. *Number of Participating Students.* The parties mutually agree that one student shall be assigned to the Internship Site for this assistantship or residency.
- b. *Payment.* The Internship Site shall pay the University \$8,000 in two equal payments on the first day of the Summer and Spring Semesters which shall be for part of the student's tuition at the prevailing rate (Summer I, Fall, Spring, and Summer II), graduate student stipend, graduate support, reimbursement of social security and worker's compensation costs to the University. The stipend is calculated based on the student providing athletic training services to the Internship Site as follows: Summer I (30 hours), Fall (150 hours), Spring (150 hours), and summer II (30 hours). If Internship Site removes a student who fails to comply with its policies and procedures or terminates this Agreement, it is understood and agreed that there shall be reimbursement at a proration of amounts due or payments made under this Agreement only for the time the student worked. If the student quits the program at the Internship Site, it is understood and agreed that there shall be reimbursement at a proration of amounts due or payments made under this Agreement only for the time the student worked.
- c. *Term of Agreement.* The term of this Agreement shall be one year(s) from the date of execution.
- d. *Termination of Agreement.* The University or the Internship Site may terminate this Agreement for any reason with ninety (90) days' notice. Either party may immediately terminate this Agreement in the event of a breach. However, should the Internship Site terminate this Agreement prior to the completion of an academic semester for other than a breach of the terms of this agreement or student's failure to follow applicable policy,

the student enrolled at that time may continue his/her educational experience until it would have been concluded absent the termination.

- e. *Nondiscrimination.* The parties agree to continue their respective policies of nondiscrimination based on title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, and national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the Americans with Disabilities Act. Internship Site agrees to cooperate with the University in its investigation of claims of discrimination or harassment.
- f. *Interpretation of Agreement.* The laws of the Commonwealth of Pennsylvania shall govern this Agreement.
- g. *Modification of Agreement.* This Agreement shall only be modified in writing with the same formality as the original Agreement.
- h. *Relationship of Parties.* The relationship between the parties to this Agreement to each other in that of independent contractors. The relationship of the parties to this contract to each other shall not be construed to constitute a partnership, joint venture, employment or any other relationship, other than that of independent contractors.
- i. *Liability.* Neither of the parties shall assume any liabilities to each other, except as specifically provided in this Agreement. As to liability to each other or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this contract. This provision shall not be construed to limit the Commonwealth of Pennsylvania's rights, claims or defenses which arise as a matter of law pursuant to any provisions of this contract. This provision shall not be construed to limit the sovereign immunity of the Commonwealth of Pennsylvania or of the State System of Higher Education or the University.
- i. *Entire Agreement.* This Agreement represents the entire understanding between the parties. No other oral understandings or promises exist in regards to this relationship.

[Remainder of page intentionally left blank]

**IN WITNESS WHEREOF**, the authorized representatives of the parties have executed this Agreement as of the date previously indicated.

Authorized Signature:

\_\_\_\_\_  
Print Name/Title East Stroudsburg Area School District

\_\_\_\_\_  
East Stroudsburg Area School District

\_\_\_\_\_  
Date

50 Vine St.  
East Stroudsburg, PA 18301

\_\_\_\_\_  
Joanne Bruno  
Provost and Vice President for Academic Affairs, ESU

\_\_\_\_\_  
Date

**Approved as to form and legality:**

\_\_\_\_\_  
University Legal Counsel (ESU)

\_\_\_\_\_  
Date

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## Addendum

### Affiliation Agreement: Graduate Athletic Trainer Program Funding Breakdown – PART TIME East Stroudsburg Area School District – East Stroudsburg University of Pennsylvania

This document is provided as an addendum to the proposed **Affiliation Agreement** between the East Stroudsburg University of Pennsylvania (ESU) and the East Stroudsburg Area School District. Specifically, this document provides a breakdown of the reimbursement provided by East Stroudsburg Area School District to ESU for services provided through their Clinical Practice Internship – Graduate Athletic Training Program. This breakdown applies to both PART-TIME contracted Clinical Practice Internship Athletic Training positions in the District; East Stroudsburg Area School District High School – North AND East Stroudsburg Area School District High School – South. Pursuant to agreement, the School District will reimburse the University for the services of the students, up to the cost for a PA resident only, according to the following list of costs:

Summer I – Fall I Graduate Tuition/Support:	\$2,498.80
Summer I – Fall I Stipend:	\$1,501.20 (Summer Pre-Season – Mid Winter Season) (30 hours Pre-Season; 150 hours Fall – Winter)
Summer I – Fall I Workmen's Compensation:	\$ 5.25 (0.35% x 1501.20)
Summer I – Fall I Social Security	\$ 114.84 (7.65% x 1501.20)
Summer I – Fall I Invoice Amount:	\$4,000.00
<hr/>	
Spring I –Summer II Graduate Tuition/Support:	\$2,498.80
Spring I –Summer II Stipend	\$1,501.20 (Mid Winter Season – End of Spring: June 1) (150 hours Spring; 30 hours Summer II)
Spring I –Summer II Workmen's Compensation:	\$ 5.25 (0.35% x 1501.20)
Spring I –Summer II Social Security	\$ 114.84 (7.65% x 1501.20)
Spring I –Summer II Invoice Amount:	\$4,000.00
Total AY Invoice 2019 – 2020:	\$8,000.00 each

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## ATHLETIC TRAINING

### AFFILIATION AGREEMENT FOR CLINICAL PRACTICE INTERNSHIP AND USE OF A FACILITY AS AN ATHLETIC TRAINING INTERNSHIP SITE

**THIS AGREEMENT**, is made this      day of      , 2019, by and between EAST STROUDSBURG UNIVERSITY OF PENNSYLVANIA, (hereinafter referred to as "University"), an educational institution of the State System of Higher Education, Commonwealth of Pennsylvania and **East Stroudsburg Area School District – South High School** (hereinafter "Internship Site").

### **BACKGROUND**

**WHEREAS**, Internship Site is equipped with the facilities and appropriate supervision necessary to provide an educational experience to the University's students in the area of athletic training; and

**WHEREAS**, the University is an educational institution that provides a degree in the area of athletic training; and

**WHEREAS**, the University is desirous of providing an educational experience to its students limited to participation through supervision in a clinic internship setting; and

**WHEREAS**, the Site is desirous of establishing a relationship with the University, whereby University students may receive clinical experience in their area of matriculation subject to the provisions of this Agreement.

**NOW THEREFORE**, intending to be legally bound, the parties agree as follows:

#### **I. DUTIES AND RESPONSIBILITIES OF THE UNIVERSITY**

- a. *Selection of Students.* The University shall be responsible for the selection of a qualified clinical practice intern or resident (hereinafter "student") to participate in the practicum. The selected student must have the appropriate educational background and skills consistent with the contemplated educational experience offered by Internship Site. The selected student will be an individual who is certified by the Board of Certification ("BOC") for Athletic Training or eligible for certification by the Board of Certification, and who is eligible for Licensure by the Pennsylvania State Board of Medicine or State Board of Osteopathic Medicine as an athletic trainer. The individual will work with the athletic program at Internship Site. The Graduate Coordinator at ESU will select the student to be recommended to the Dean of the Graduate College for placement with the Internship Site.



- b. *Education of Student.* The University shall assume responsibility for the classroom education of the student. The University shall be responsible for the administration of the program, the curriculum content, the requirements of matriculation, grading, and graduation.
- c. *Term of Placement.* The student will work for Internship Site 20 hours per week during the term of this placement. The placement will include post-session (pre-season athletics) and the subsequent fall, winter and spring sport seasons for the Internship Site.
- d. *Submission of Name of Candidate.* The University shall submit the name of the student to Internship Site or a designated representative at least 3 weeks prior to the practicum assignment.
- e. *Designation of Representative.* University shall designate a person to serve as a liaison between the parties who will meet periodically with representatives of the Internship Site in order to discuss, plan and evaluate experience of the student.
- f. *Advising Student of Rights and Responsibilities.* The University will be responsible for advising the student of his or her own responsibilities under this Agreement. The student shall be advised of his or her obligations to abide by the policies and procedures of Internship Site and should the student fail to abide by any policy/or procedure, he or she may be expelled from the Internship Site program. If it is necessary to terminate the student's participation in the clinical practice intern program, the policies and procedures of the University shall be followed. It is understood and agreed that while the student is providing athletic training services to the Internship Site, the student shall be under the direct supervision of the Internship Site, including the physician employed by Internship Site to oversee the provision of medical care and athletic training services at the Internship Site.
- g. *Professional Liability Insurance.* The student shall be responsible for procuring professional liability insurance at his/her own expense. Only a Pennsylvania certified athletic trainer (or BOC® eligible student) with current professional liability insurance will be recommended. The limits of the policy shall be a minimum of \$1,000,000.00 per claim and an aggregate of \$3,000,000.00 per occurrence. This policy must remain in full force and effect for the duration of the assistantship or residency. The Graduate Student will work within the scope of his/her job description and licensure status.

Internship Site understands that, as an Agency of the Commonwealth, the University is prohibited from purchasing insurance. As a public university and state instrumentality there is no statutory authority to purchase insurance and it does not possess insurance documentation. Instead, it participates in the Commonwealth's Tort Claims Self-Insurance program administered by the Bureau of Risk and Insurance Management of the Pennsylvania Department of General Services. This program covers the scope of their employment, and claims arising out of the University's performance under this Agreement, subject to the provisions of the Tort claims Act, 42 Pa C.S.A. §§8521, et

seq. For purposes of this Agreement, it is understood and agreed that the student, while providing athletic training services to the Internship Site, is under the supervision of the Internship Site, including the physician employed by the Internship Site to oversee the provision of medical care and athletic training services at the Internship Site.

- h. Prior to the rendering of services by the graduate student pursuant to this agreement, the student shall obtain and provide to the Internship Site all criminal and child abuse clearances and/or other records required by the Pennsylvania School code and/or other applicable statutes.

## II. DUTIES AND RESPONSIBILITIES OF INTERNSHIP SITE

- a. *Establishment of Assistantship or Residency.* Internship Site authorizes the use of its facilities as may be agreed upon by the Internship Site and the University as a practicum. This practicum is for a student enrolled in a graduate degree program at East Stroudsburg University. A description of the duties and responsibilities of the student will be developed by the appropriate individuals at the Internship Site, with a copy provided to the Graduate Coordinator from ESU.
- b. *Policies of Internship Site.* The Internship Site will review with each student, prior to the assignment any and all applicable policies, codes or confidentiality issues related to the experience. Internship Site will provide the University all the applicable information at least 2 weeks in advance of the student's participation.
- c. *Administration.* Internship Site will have sole authority and control over all aspects of student services, including appropriate supervision of the student by a licensed individual in providing all athletic training services. Internship Site will be responsible for and retain control over the organization, and operation of its programs.
- d. *Removal of Noncompliant Student.* Internship Site shall have the authority to immediately remove a student who fails to comply with its policies and procedures. If such a removal occurs, Internship Site should immediately contact the responsible University contact. It shall be the obligation of the university to assure that its students are afforded procedural due process if a student is removed pursuant to this section.
- e. *Designation of Representative.* Internship Site shall designate a person to serve as a liaison between the parties who will meet periodically with representatives of the University in order to discuss, plan and evaluate experience of the student.
- f. *Supervision of Students.* Internship Site shall provide a practicum site supervisor who will supervise student activities during the practicum. The student will be supervised by a physician of the Internship Site for the provision of all athletic training services. Internship Site agrees to indemnify and hold harmless the University, the State System of Higher Education and the Commonwealth and its officers, employees, representatives and agents, harmless from any and all liability, claims, demands and actions based upon and arising out of any activities performed by the student while under the supervision of

the Internship Site under this Agreement. Upon receipt of written notice of any matter for which indemnification might be claimed by the University or its officers, employees, representatives and agents, the Internship Site shall promptly defend, contest or otherwise protect against any such suit, action, investigation, claim or proceeding at its own cost and expense. The University may, but will not be obligated to, participate at its own expense in the proceeding, with counsel of its own choosing. Representation of the University shall be in compliance with the Commonwealth Attorneys Act.

- g. *Reporting of Student Progress.* Internship Site shall provide all reasonable information requested by the University on a student's work performance. If there are any student evaluations, they will be completed and returned according to any reasonable schedule agreed to by the University and Internship Site.
- h. *Student Records.* Internship Site shall protect the confidentiality of student records as dictated by the Family Educational Rights and Privacy Act (FERPA) and shall release no information absent written consent of the student unless required to do so by law or as dictated by the terms of the Agreement.

### III. MUTUAL TERMS AND CONDITIONS

- a. *Number of Participating Students.* The parties mutually agree that one student shall be assigned to the Internship Site for this assistantship or residency.
- b. *Payment.* The Internship Site shall pay the University \$8,000 in two equal payments on the first day of the Summer and Spring Semesters which shall be for part of the student's tuition at the prevailing rate (Summer I, Fall, Spring, and Summer II), graduate student stipend, graduate support, reimbursement of social security and worker's compensation costs to the University. The stipend is calculated based on the student providing athletic training services to the Internship Site as follows: Summer I (30 hours), Fall (150 hours), Spring (150 hours), and summer II (30 hours). If Internship Site removes a student who fails to comply with its policies and procedures or terminates this Agreement, it is understood and agreed that there shall be reimbursement at a proration of amounts due or payments made under this Agreement only for the time the student worked. If the student quits the program at the Internship Site, it is understood and agreed that there shall be reimbursement at a proration of amounts due or payments made under this Agreement only for the time the student worked.
- c. *Term of Agreement.* The term of this Agreement shall be one year(s) from the date of execution.
- d. *Termination of Agreement.* The University or the Internship Site may terminate this Agreement for any reason with ninety (90) days' notice. Either party may immediately terminate this Agreement in the event of a breach. However, should the Internship Site terminate this Agreement prior to the completion of an academic semester for other than a breach of the terms of this agreement or student's failure to follow applicable policy,

the student enrolled at that time may continue his/her educational experience until it would have been concluded absent the termination.

- e. *Nondiscrimination.* The parties agree to continue their respective policies of nondiscrimination based on title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, and national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the Americans with Disabilities Act. Internship Site agrees to cooperate with the University in its investigation of claims of discrimination or harassment.
- f. *Interpretation of Agreement.* The laws of the Commonwealth of Pennsylvania shall govern this Agreement.
- g. *Modification of Agreement.* This Agreement shall only be modified in writing with the same formality as the original Agreement.
- h. *Relationship of Parties.* The relationship between the parties to this Agreement to each other in that of independent contractors. The relationship of the parties to this contract to each other shall not be construed to constitute a partnership, joint venture, employment or any other relationship, other than that of independent contractors.
- i. *Liability.* Neither of the parties shall assume any liabilities to each other, except as specifically provided in this Agreement. As to liability to each other or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this contract. This provision shall not be construed to limit the Commonwealth of Pennsylvania's rights, claims or defenses which arise as a matter of law pursuant to any provisions of this contract. This provision shall not be construed to limit the sovereign immunity of the Commonwealth of Pennsylvania or of the State System of Higher Education or the University.
- i. *Entire Agreement.* This Agreement represents the entire understanding between the parties. No other oral understandings or promises exist in regards to this relationship.

[Remainder of page intentionally left blank]

**IN WITNESS WHEREOF**, the authorized representatives of the parties have executed this Agreement as of the date previously indicated.

Authorized Signature:

\_\_\_\_\_  
Print Name/Title East Stroudsburg Area School District

\_\_\_\_\_  
East Stroudsburg Area School District

\_\_\_\_\_  
Date

50 Vine St.  
East Stroudsburg, PA 18301

\_\_\_\_\_  
Joanne Bruno  
Provost and Vice President for Academic Affairs, ESU

\_\_\_\_\_  
Date

**Approved as to form and legality:**

\_\_\_\_\_  
University Legal Counsel (ESU)

\_\_\_\_\_  
Date



## Addendum

### Affiliation Agreement: Graduate Athletic Trainer Program Funding Breakdown – PART TIME East Stroudsburg Area School District – East Stroudsburg University of Pennsylvania

This document is provided as an addendum to the proposed **Affiliation Agreement** between the East Stroudsburg University of Pennsylvania (ESU) and the East Stroudsburg Area School District. Specifically, this document provides a breakdown of the reimbursement provided by East Stroudsburg Area School District to ESU for services provided through their Clinical Practice Internship – Graduate Athletic Training Program. This breakdown applies to **both** PART-TIME contracted Clinical Practice Internship Athletic Training positions in the District; East Stroudsburg Area School District High School – North AND East Stroudsburg Area School District High School – South. Pursuant to agreement, the School District will reimburse the University for the services of the students, up to the cost for a PA resident only, according to the following list of costs:

Summer I – Fall I Graduate Tuition/Support:	\$2,498.80
Summer I – Fall I Stipend:	\$1,501.20 (Summer Pre-Season – Mid Winter Season)
Summer I – Fall I Workmen's Compensation:	\$ 5.25 (0.35% x 1501.20)
Summer I – Fall I Social Security	\$ 114.84 (7.65% x 1501.20)
Summer I – Fall I Invoice Amount:	\$4,000.00
<hr/>	
Spring I –Summer II Graduate Tuition/Support:	\$2,498.80
Spring I –Summer II Stipend	\$1,501.20 (Mid Winter Season – End of Spring: June 1)
Spring I –Summer II Workmen's Compensation:	\$ 5.25 (0.35% x 1501.20)
Spring I –Summer II Social Security	\$ 114.84 (7.65% x 1501.20)
Spring I –Summer II Invoice Amount:	\$4,000.00
Total AY Invoice 2019 – 2020:	\$8,000.00 each

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EAST STROUDSBURG AREA SCHOOL DISTRICT  
Independent Contractor Agreement

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To be used when contracting with an out of District consultant or contractor for professional services

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THIS AGREEMENT is made this 4 day of April, 2019, by and between:

**EAST STROUDSBURG AREA SCHOOL DISTRICT** (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Kitty Jones (the "Contractor") of Kit's Interactive Theatre, Inc

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

**1. Nature of Position**

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

**2. Scope of Duties**

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

**3. Breach of Agreement**

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

## SCHEDULE A

Description of Service to be performed (be specific):

Kitty will present three interactive theater performances on June 7, 2019 at Middle Smithfield Elementary School. Student groups will be Grade K & 1: Cinderella's Fairy Godmother, Grades 2 & 3: Pioneer Travel on the Oregon Trail and Grades 4 & 5: Vikings in Vinland to promote summer leisure reading

Location of Services:

Middle Smithfield Elementary School

Effective Date:

June 7, 2019

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ \_\_\_\_\_  
Time (Days/Hour/Other): \_\_\_\_\_  
Total Cost: \$ \_\_\_\_\_

b) Fixed Rate: \$ 1,350.00

c) Are expenses included? ☒ YES ☐ NO  
If no, please itemize:

Budget Code: 10-3310-330-412-10-412-000-000 Department: Title I Parent & Family Engagement  
District Initiator: Ray SPO 4/4/19 9192

Authorization for Payment: \_\_\_\_\_ Date: \_\_\_\_\_

Purchase Order # \_\_\_\_\_

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
Independent Contractor Agreement**

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To be used when contracting with an out of District consultant or contractor for professional services

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**THIS AGREEMENT** is made this 12 day of April, 2019, by and between:

**EAST STROUDSBURG AREA SCHOOL DISTRICT** (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

**AND**

Regina Koilparampil (the "Contractor") of Regina Sayles LLC

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

**1. Nature of Position**

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

**2. Scope of Duties**

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

**3. Breach of Agreement**

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

**SCHEDULE A**

Description of Service to be performed (be specific):

School wide positive behavior reward

Location of Services:

Resaca Elementary School

Effective Date:

May 30<sup>th</sup>, 2019

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ \_\_\_\_\_  
Time (Days/Hour/Other): \_\_\_\_\_  
Total Cost: \$ \_\_\_\_\_

b) Fixed Rate: \$ 700.00

c) Are expenses included? ☒ YES ☐ NO

If no, please itemize:

29-3210-330-000-10-215-000-000-2915

Budget Code: \_\_\_\_\_

Department: \_\_\_\_\_

District Initiator: [Signature]

Authorization for Payment: [Signature]

Date: 5-8-19

Purchase Order # \_\_\_\_\_



**EAST STROUDSBURG AREA SCHOOL DISTRICT  
Independent Contractor Agreement**

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To be used when contracting with an out of District consultant or contractor for professional services

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**THIS AGREEMENT** is made this 23rd day of March, 2019, by and between:

**EAST STROUDSBURG AREA SCHOOL DISTRICT** (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

**AND**

**Brooke Langan** (the "Contractor") of East Stroudsburg University

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

**1. Nature of Position**

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

**2. Scope of Duties**

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

**3. Breach of Agreement**

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

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## SCHEDULE A

Description of Service to be performed (be specific):

Professional development on "Motivating Learning and Differentiating Instruction Using Web 2.0 Content Curating Tools" at Spring Into Technology.

Location of Services:

East Stroudsburg High School South  
279 North Courtland Street  
East Stroudsburg, PA 18301

Effective Date:

March 23, 2019 (Snow date April 6, 2019)

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ \_\_\_\_\_  
Time (Days/Hour/Other): \_\_\_\_\_  
Total Cost: \$ \_\_\_\_\_

b) Fixed Rate: \$ 50.00

c) Are expenses included? ☒ YES ☐ NO  
If no, please itemize:

10-2271-330-000-30-000-004-000-0000

Budget Code: \_\_\_\_\_

Department: Staff Development

District Initiator: Bruce Borch

Authorization for Payment: \_\_\_\_\_ Date: \_\_\_\_\_

Purchase Order # \_\_\_\_\_

Please note that this professional development session for Spring Into Technology was originally approved by the school board for payment to Dr. Carol Walker. Due to an emergency, Dr. Walker could not attend. Mrs. Brooke Langan presented the session "Motivating Learning and Differentiating Instruction Using Web 2.0 Curating Tools" in her place.

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
Independent Contractor Agreement**

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To be used when contracting with an out of District consultant or contractor for professional services

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**THIS AGREEMENT** is made this 8 day of 4 , 2019, by and between:

**EAST STROUDSBURG AREA SCHOOL DISTRICT** (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

**AND**

**Law Sound and Lighting** (the "Contractor") of 601 Lower Lakeview Drive, East Stroudsburg, PA 18302

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

**1. Nature of Position**

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

**2. Scope of Duties**

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

**3. Breach of Agreement**

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

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## SCHEDULE A

Description of Service to be performed (be specific):  
Sound system, lights, stage, ground support, cartage, backdrop, and labor for graduation at ESHS North for 2019 graduation.

Location of Services: East Stroudsburg High School North

Effective Date: ~~04/04/2019~~ 06/14/19

### Professional Fee:

a) Rate (Daily/Hourly/Other): \$ 4500.00

Time (Days/Hour/Other): \_\_\_\_\_

Total Cost: \$ 4500.00

b) Fixed Rate: \$ \_\_\_\_\_

c) Are expenses included? ☐ YES ☐ NO

If no, please itemize:

Budget Code: \_\_\_\_\_

Department: \_\_\_\_\_

District Initiator: \_\_\_\_\_

Authorization for Payment: \_\_\_\_\_ Date: \_\_\_\_\_

Purchase Order # \_\_\_\_\_



601 Lower Lakeview Drive  
East Stroudsburg, PA 18302  
570-588-1707 Fax 570-588-3963, Cell 570-656-7780  
[MJ@LawSoundandLighting.com](mailto:MJ@LawSoundandLighting.com)  
[www.lawsoundandlighting.com](http://www.lawsoundandlighting.com)

**CUSTOMER**

Name: East Stroudsburg Area School District  
Address: 50 Vine Street PO box 298  
East Stroudsburg, Pa. 18302  
Phone:  
Fax:

Qty./Hrs.	DESCRIPTION: Services
1	Sound system, lights, stage, ground support, cartage, backdrop, and labor for graduation at ESHS North for 2019
14	8'x4' carpeted stage decks with 2' legs for a 28'x16' stage with skirt
2	stairs and rails for stage
20	Elation pro 36 LED fixtures for uplighting backdrop and corners of gym
8	Opti par fixtures for front wash on stage
3	10' truss to hang frontlighting from and line array speaker system we will fly everything on front truss to increase sightlines
2	Applied electronics L16 lifts
4	QSC KLA 181 sub cabinets at base of lifts
4	QSC KLA12 line array cabinets flown from front truss
4	Meyer UM-1p monitors
1	Yamaha TF5 32ch console
1	workbox with full compliment of mics, cables, DI and stands.
5	Labor for sound, light, stage, pipe and drape
1	60' of black backdrop to cover bleachers. (pipe and drape)
1	Up to 100' of 8' pipe and drape to finish off corners of gym at stage
4	Additional lighting to light up choir and band Tax exemption of file

Shippi

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# INVOICE

DATE: 4/4/2019  
INVOICE # quote

FOR: 2019 Grad

<b>Unit Price</b>	<b>AMOUNT</b>
\$4,500.00	\$ 4,500.00
SUBTOTAL /	\$ 4,500.00
ng & Handling	
TAX RATE	
SALES TAX	-
Less DEPOSIT	
TOTAL	\$ 4,500.00

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# MORRISSEY

CONTRACTING / PRODUCTIONS, INC

1127 Fillmore Street, East Stroudsburg, PA 18301 (570) 369-5502

## Invoice

Invoice Date: April 8, 2019

**Client:** JT Lambert Intermediate School  
Theatrical Department  
c/o Mr. Brandon Hanks, Miss Lori Flanagan, Administration Department  
2000 Milford Road  
East Stroudsburg, PA 18301  
(570) 424-8430

**Job Name:** High School Musical

**Job Description:** Set Design, Build, Installation, Strike & Load Out

**Flat Rate:** \$1,800

**Flat Rate Includes:**

1. Set design
2. Material order, pick up & delivery
3. Set pre build, construction
4. Set delivery, load in/installation, safety inspections
5. Strike/cleanup/load out
6. Liability insurance coverage of \$4 million over \$2 million

**Invoice Total:** \$1,800

JTL-Spring Production  
SPECIAL Activity -

EAST STROUDSBURG AREA SCHOOL DISTRICT  
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 2<sup>nd</sup> day of May, 2019, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Donna Peterson (the "Contractor") of Mad Science of Lehigh Valley

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

Special Event: "Spin, Pop, Boom"  
Watch a Mad Scientist defy gravity in this energetic +  
breathtaking special event. Children will be enthralled  
with the exotic sounds of didgeridoo tubes, and the sight  
of a Mad Scientist creating an extra hand. An explosion of  
foam will help end this event, + leave the audience begging  
for more.

Location of Services:

Resica Elementary  
1 Gravel Ridge Road  
East Stroudsburg, PA 18302

Effective Date:

July 2, 2019

Professional Fee:

a) Rate (Daily/Hourly/Other): \$  
Time (Days/Hour/Other): 1:00 P.M. - 2:00 P.M. (students enter gym at 12:50)  
Total Cost: \$

b) Fixed Rate: \$ 400<sup>00</sup>

c) Are expenses included? ☒ YES ☐ NO

If no, please itemize:

Budget Code: 10-1192-330-430-10- -000-000-9184

Department: Title IV

District Initiator: Paul M...

Authorization for Payment: \_\_\_\_\_ Date: \_\_\_\_\_

Purchase Order # \_\_\_\_\_



## SCHOOL RESERVATION

BILLING ADDRESS: 480 SOUTH DEMOCRAT ROAD, GIBBSTOWN, NJ 08027

Ph: 800.648.4FUN \* www.poconovalley.com

### SCHOOL INFORMATION:

Event Date(s): 5/21/19

Day Event: X

Overnight: \_\_\_\_\_

School Name: Lehman Intermediate

Address: 257 Timberwolf Drive

City: Dingmans Ferry

State: PA

Zip: 18328

Phone: 570.588.4410

Cell Phone: \_\_\_\_\_

Contact: Shannon Metzgar

Email: shannon-metzgar@esasd.net

Minimum guarantee of students: 125

Arrival time: 10:00am

Rate per person: \$59.00

Departure time: 4:00pm

### BILLING INFORMATION:

20% Deposit is due with contract. An additional 60% is due 60 days prior to outing. Balance due 30 days prior to event. Failure to make timely payments may result in cancellation of the event. PVR must be notified and paid for any additional guests two weeks prior to the event. All events are rain or shine.

There will be no refunds.

PLEASE HAVE PRINCIPAL INITIAL ONE OF THE FOLLOWING OPTIONS:

Authorizes all water activities: RWS

Declines all water activities: \_\_\_\_\_

### MEAL SELECTIONS: (See Menus attached)

Lunch: X Snack: X Dinner: \_\_\_\_\_ Evening Snack: \_\_\_\_\_ Breakfast: \_\_\_\_\_

### YOUR SPECTACULAR DAY INCLUDES:

- \* One free educator with every ten students
- \* One hour complimentary Disc Jockey
- \* Complimentary afternoon Ice Cream Extravaganza

- \* PVR's outstanding activities staff
- \* Unlimited use of all Fun-tastic class trip activities
- \* Ask us about our educational programs

Other: \_\_\_\_\_

SUBJECT OF THE TERMS AND CONDITIONS ON FRONT AND BACK PAGES HERE OF:

AUTHORIZED REPRESENTATIVE AND/OR PERSONAL GUARANTEE OF ORGANIZATION RESPONSIBILITY:

PRINCIPAL SIGNATURE: \_\_\_\_\_

PRINCIPAL'S NAME (Please Print): Dr. Robert W. Dilliplane

AUTHORIZED REPRESENTATIVE FOR PVR: \_\_\_\_\_

DATE: 4/8/19

DATE: 3/15/19





## SCHOOL RESERVATION

BILLING ADDRESS: 480 SOUTH DEMOCRAT ROAD, GIBBSTOWN, NJ 08027

Ph: 800.648.4FUN \* www.poconovalley.com

### SCHOOL INFORMATION:

Event Date(s): 5/21/19

Day Event: X

Overnight: \_\_\_\_\_

School Name: Lehman Intermediate

Address: 257 Timberwolf Drive

City: Dingmans Ferry State: PA Zip: 18328

Phone: 570.588.4410

Cell Phone: \_\_\_\_\_

Contact: Shannon Metzgar

Email: shannon-metzgar@esasd.net

Minimum guarantee of students: 125

Arrival time: 10:00am

Rate per person: \$59.00

Departure time: 4:00pm

### BILLING INFORMATION:

20% Deposit is due with contract. An additional 60% is due 60 days prior to outing. Balance due 30 days prior to event. Failure to make timely payments may result in cancellation of the event. PVR must be notified and paid for any additional guests two weeks prior to the event. All events are rain or shine.

There will be no refunds.

### PLEASE HAVE PRINCIPAL INITIAL ONE OF THE FOLLOWING OPTIONS:

Authorizes all water activities: RWS

Declines all water activities: \_\_\_\_\_

### MEAL SELECTIONS: (See Menus attached)

Lunch: X Snack: X Dinner: \_\_\_\_\_ Evening Snack: \_\_\_\_\_ Breakfast: \_\_\_\_\_

### YOUR SPECTACULAR DAY INCLUDES:

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- \* One hour complimentary Disc Jockey
- \* Complimentary afternoon Ice Cream Extravaganza

- \* PVR's outstanding activities staff
- \* Unlimited use of all Fun-tastic class trip activities
- \* Ask us about our educational programs

Other: \_\_\_\_\_

SUBJECT OF THE TERMS AND CONDITIONS ON FRONT AND BACK PAGES HERE OF:

AUTHORIZED REPRESENTATIVE AND/OR PERSONAL GUARANTEE OF ORGANIZATION RESPONSIBILITY:

PRINCIPAL SIGNATURE: \_\_\_\_\_

PRINCIPAL'S NAME (Please Print): Dr. Robert W. Dilliplane

DATE: 4/8/19

AUTHORIZED REPRESENTATIVE FOR PVR: \_\_\_\_\_

DATE: 3/15/19



## SCHOOL RESERVATION

BILLING ADDRESS: 480 SOUTH DEMOCRAT ROAD, GIBBSTOWN, NJ 08027

Ph: 800.648.4FUN \* www.poconovalley.com

### SCHOOL INFORMATION:

Event Date(s): 5/22/19

Day Event: X

Overnight: \_\_\_\_\_

School Name: East Stroudsburg HS North

Address: 279 Timberwolf Drive

City: Dingmans Ferry

State: PA

Zip: 18328

Phone: 570.588.4420

Cell Phone: \_\_\_\_\_

Contact: John Koretski

Email: john-koretski@esasd.net

Minimum guarantee of students: 100

Arrival time: 10:00am

Rate per person: \$59.00

Departure time: 4:00pm

### BILLING INFORMATION:

**20% Deposit is due with contract. An additional 60% is due 60 days prior to outing. Balance due 30 days prior to event. Failure to make timely payments may result in cancellation of the event. PVR must be notified and paid for any additional guests two weeks prior to the event. All events are rain or shine.**

**There will be no refunds.**

### PLEASE HAVE PRINCIPAL INITIAL ONE OF THE FOLLOWING OPTIONS:

Authorizes all water activities: \_\_\_\_\_

Declines all water activities: \_\_\_\_\_

### MEAL SELECTIONS: (See Menus attached)

Lunch: X      Snack: X      Dinner: \_\_\_\_\_      Evening Snack: \_\_\_\_\_      Breakfast: \_\_\_\_\_

### YOUR SPECTACULAR DAY INCLUDES:

\* One free educator with every ten students

\* One hour complimentary Disc Jockey

\* Complimentary afternoon Ice Cream Extravaganza

\* PVR's outstanding activities staff

\* Unlimited use of all Fun-tastic class trip activities

\* Ask us about our educational programs

Other: \_\_\_\_\_

### SUBJECT OF THE TERMS AND CONDITIONS ON FRONT AND BACK PAGES HERE OF:

### AUTHORIZED REPRESENTATIVE AND/OR PERSONAL GUARANTEE OF ORGANIZATION RESPONSIBILITY:

PRINCIPAL SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

PRINCIPAL'S NAME (Please Print): Benjamin J. Brenneman

AUTHORIZED REPRESENTATIVE FOR PVR: [Signature]

DATE: 4/25/19

**A. THE ORGANIZATION FURTHER AGREES TO THE FOLLOWING:**

1. To provide Akiba CA L.P., d/b/a Pocono Valley Resort & Conference Center (collective "PVR") with an accurate approximation (+ or -) of the number of people to be in attendance at PVR 30 (thirty) days prior to the date of the event.
2. To provide all necessary supervision of its members/guests while on PVR's premises and to further provide adult supervision where minors are present.
3. To be fully responsible for the use of all cabin and building areas along with all equipment and to provide necessary housekeeping. Organization shall reimburse PVR for any loss or damage, beyond normal wear and tear, to the grounds, buildings, and equipment used.
4. To provide its own towels for use at the pool.
5. To provide PVR with a certificate confirming the Organization's health and accident insurance coverage.
6. To be fully responsible for the health and safety of its members and guests and provide its own first aid facilities, medications, and trained personnel along with transportation to medical facilities.
7. To ensure that if the swimming pool is available for use, it will be used only under the supervision of a lifeguard supplied by PVR.
8. To ensure that boating related activities are permitted only under the supervision of a lifeguard supplied by PVR and to ensure that all guests wear PFDs supplied by PVR. Adults must accompany children under 10 years of age.
9. To provide any additional athletic equipment and/or supplies.
10. To ensure that all guests/invitees abide by all rules and regulations of PVR as posted on PVR's property.
11. To instruct any invitees /guests that if such invitee/guest believes any condition is unsafe, he or she should immediately advise the Organization of such condition and refuse to participate.
12. To permit PVR to photograph or video tape the Organization during its outing for use in promotional material.
13. To have each person visiting PVR expressly agree to the terms and conditions herein in writing, or in the case of minors, such minor's parent or guardian shall agree in writing.
14. While entertaining and exciting, activities offered at PVR's property include inherent risks of injury for which the Organization assumes all liability with respect to any members of its party and guests. PVR shall not be responsible for any loss or damage to any equipment belonging to the Organization or to any member of the Organization or for any injury to any member or guest while in PVR's premises. Organization and all members of its party and guests assume all risk and accept personal responsibility for any damages following any injury incurred while on PVR property.
15. Organization and all members of its party and guests hereby release, waive, discharge and covenant not to sue PVR; its affiliated clubs, their respective administrators, directors, agents, coaches, and other employees of the organization, other participants, sponsoring agencies, sponsors, advertisers, and, the owners and lessors of the premises used to conduct any events, all of whom are hereinafter referred to as "releasees", from and all liability to each of the undersigned, his or her heirs and next of kin for any and all claims, demands, losses or damages on account of injury, including death or damage to property, caused or alleged to be caused in whole or in part by the negligence of the releasees or otherwise.
16. Organization hereby indemnifies and agrees to protect, defend and save harmless PVR and its directors, officers, agents and employees from and against any and all loss, liability and expenses (including reasonable counsel fees) arising out of any act or omission of the Organization or anyone affiliated with the organization.
17. In any legal proceeding involving, directly or indirectly, any matter arising out of or related in any way to this Agreement or the presence of the Organization, its members, or guests at PVR's property, the Organization hereby irrevocably submits to the jurisdiction of the courts located in Montgomery County, Pennsylvania and agrees not to raise any objection to such jurisdiction or venue.

**B. REGULATIONS:**

1. All vehicles are to park in the designated parking areas. No vehicles are permitted to park on campgrounds.
2. All outings will be held rain or shine, regardless of weather conditions.
3. No roller blading permitted on PVR's property.
4. No skate boarding permitted on PVR's property.
5. No fireworks or explosive devices permitted on PVR's property.
6. No pets are permitted on PVR's property.
7. Campfire site to be fully extinguished prior to leaving.
8. Alcoholic beverages are not permitted on the premises.
9. Every effort should be made to turn off lights in buildings when not in use.
10. Smoking permitted in designated areas.

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## SCHOOL RESERVATION

BILLING ADDRESS: 480 SOUTH DEMOCRAT ROAD, GIBBSTOWN, NJ 08027  
Ph: 800.648.4FUN \* www.poconovalley.com

### SCHOOL INFORMATION:

Event Date(s): 6/4/19

Day Event: X

Overnight: \_\_\_\_\_

School Name: East Stroudsburg HS South

Address: 279 North Courtland Stree

City: East Stroudsburg

State: PA

Zip: 18301

Phone: 570.424.8500 ex. 20406

Cell Phone: \_\_\_\_\_

Contact: Debra Ecenbarger

Email: debra-ecenbarger@esasd.net

Minimum guarantee of students: 75

Arrival time: 10:00am

Rate per person: \$79.00

Departure time: 8:00pm

### BILLING INFORMATION:

20% Deposit is due with contract. An additional 60% is due 60 days prior to outing. Balance due 30 days prior to event. Failure to make timely payments may result in cancellation of the event. PVR must be notified and paid for any additional guests two weeks prior to the event. All events are rain or shine.

There will be no refunds.

PLEASE HAVE PRINCIPAL INITIAL ONE OF THE FOLLOWING OPTIONS:

Authorizes all water activities: [Signature]

Declines all water activities: \_\_\_\_\_

### MEAL SELECTIONS: (See Menus attached)

Lunch: X Snack: X Dinner: X Evening Snack: X Breakfast: \_\_\_\_\_

### YOUR SPECTACULAR DAY INCLUDES:

- \* One free educator with every ten students
- \* One hour complimentary Disc Jockey
- \* Complimentary afternoon Ice Cream Extravaganza

- \* PVR's outstanding activities staff
- \* Unlimited use of all Fun-tastic class trip activities
- \* Ask us about our educational programs

Other: \_\_\_\_\_

SUBJECT OF THE TERMS AND CONDITIONS ON FRONT AND BACK PAGES HERE OF:

AUTHORIZED REPRESENTATIVE AND/OR PERSONAL GUARANTEE OF ORGANIZATION RESPONSIBILITY:

PRINCIPAL SIGNATURE: [Signature] 235 DATE: 3/15/19

PRINCIPAL'S NAME (Please Print): Michael Cartrillo

AUTHORIZED REPRESENTATIVE FOR PVR: [Signature] DATE: 3/15/19

**AGREEMENT BETWEEN  
EAST STROUDSBURG AREA SCHOOL DISTRICT  
AND  
GEORGE PRIMIANO, MD**  
600 Plaza Court – Suite C  
East Stroudsburg, PA 18301  
(Fiscal Year 2019--2020)

The East Stroudsburg Area School District (ESASD) has retained the above-named physician to perform examinations and medical services during the 2019-2020 fiscal year for ESASD South High School varsity football athletes as required in accordance with ESASD policies to be carried out by the Board of Education and the administration of the school. The physician has agreed to perform these services at the time required (on or about July 1, 2019), which is prior to the beginning of practice on or about August 12, 2019. Said doctor will be in attendance at all regular season home varsity football games of the ESASD South High School team during the 2019 season.

The physician agrees to perform these services for a yearly compensation of Three Thousand Dollars and No Cents (\$3,000.00) and shall submit a bill for such services at the close of the football season.

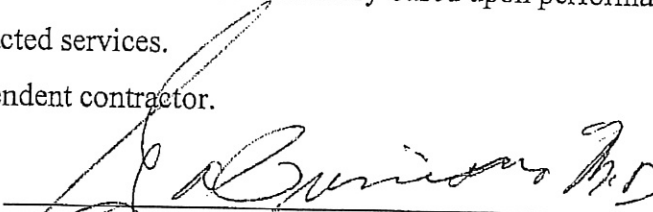
ESASD maintains the confidentiality of student records, including student health information, in compliance with its policies and the Family Educational Rights and Privacy ACT (FERPA), the Health Insurance Portability and Accountability Act (HIPAA), and state laws and regulations governing student records. The undersigned physician agrees to maintain all student health information in accordance with the District's policies regarding confidentiality of student records, and in compliance with state and federal law. Because the undersigned physician may, from time to time, provide services that would qualify him or her as a "business associate" of the District, as that phrase is defined by HIPAA, the undersigned agrees to abide by the terms of the District's standard HIPAA business associate contract, a copy of which has been provided to, and reviewed by, the undersigned.

The East Stroudsburg Area School District, should it be deemed necessary based upon performance of services, reserves the right of refusal of these contracted services.

The doctor's status shall be that of an independent contractor.

DATE

18 April 2019

  
George Primiano, MD

ATTEST:

EAST STROUDSBURG AREA SCHOOL  
DISTRICT

By:

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\_\_\_\_\_  
Patricia Rosado, Board Secretary

\_\_\_\_\_  
Lisa VanWhy  
President, Board of Education





**Memorandum of Understanding  
Between  
Safe Haven of Pike County, Inc. and  
East Stroudsburg Area School District  
for School Year 2019 - 2020**

This is a Memorandum of Understanding between Safe Haven of Pike County, Inc. (hereinafter referred to as "SHOPC"), and East Stroudsburg Area School District (hereinafter referred to as "ESASD"). SHOPC and ESASD shall be hereinafter jointly referred to as the "parties."

This Memorandum of Understanding (MOU) sets for the terms and understanding between SHOPC and the ESASD to provide awareness and prevention education, counseling and supportive services. These services will be in place in order to help participants recognize, respond to, and prevent domestic violence, sexual assault, and other interpersonal crimes; enhance safety of students and faculty; and provide appropriate support to victims of these crimes.

**Partners**

SHOPC is a nonprofit tax-exempt [501(c)3], community-based agency in Pike County, Pennsylvania that provides free and confidential comprehensive support services to victims of domestic and/or sexual violence and other interpersonal crimes, their families and significant others; awareness and prevention education programs, and training to the professionals who work with victims of these crimes. SHOPC's mission is to eradicate domestic violence, sexual assault and other serious crimes through prevention, empowerment and the promotion of social justice. Our work is dedicated to non-violence and individual advocacy.

ESASD is a public-school district located in Monroe and Pike County, PA. Their mission is to foster within all students a commitment to excellence, service and life-long learning which prepares students to be creative, productive and responsible citizens with a global perspective.

**Purpose**

This Memorandum of Understanding sets forth the respective roles and responsibilities of SHOPC and ESASD related to the education and prevention of and response to sexual assault, domestic violence, and other interpersonal crimes.

Both parties are mandated child abuse reporters and are required by Pennsylvania's Child Protective Services Law 23 Pa. C.S. § 6301 to make a report of suspected abuse when they have reasonable cause to suspect that a child is a victim of child abuse.

Client's accessing SHOPC's services must do so voluntarily. Participation cannot be required or conditioned upon participation in other services or programs.

SHOPC's Advocates maintain confidentiality when working with clients. If a victim requests that confidential information be released, the Advocate must obtain an informed, written, specific and reasonably time-limited consent. The Advocate will discuss potential unintended consequences of disclosure with the client so that she or he is fully informed about the possible benefits and consequences of disclosure.

### Scope

This MOU confirms that SHOPC is meaningfully involved in a cooperative effort with ESASD to provide awareness and prevention education, emotional support and safety services, advocacy, and information & referral to enhance safety for students and faculty; and provide appropriate support to victims of sexual assault, domestic violence, and other interpersonal crimes.

This will be accomplished by undertaking the following activities:

SHOPC agrees to:

- Provide awareness and prevention education free of charge to students and non-offending caregivers experiencing domestic violence, sexual assault, teen dating violence, bullying, harassment and other interpersonal crimes.
- Provide 24-hour, mobile crisis intervention, safety planning, supportive counseling, advocacy and accompaniment, and information and referrals to individuals experiencing domestic violence, sexual assault, teen dating violence, bullying, harassment and other interpersonal crimes.
- Provide awareness and prevention education and training on domestic violence, sexual assault, teen dating violence, bullying, harassment and other interpersonal crimes to students, faculty, staff, and/or parents. Curricula used may include but is not limited to the Healthy Relationships Project developed by Prevent Child Abuse Vermont and Bringing in the Bystander Prevention Program.
- Collaborate with area agencies when referrals are necessary for quality services.

ESASD agrees to:

- Connect students and non-offending caregivers who have experienced domestic violence, sexual assault, teen dating violence, bullying, harassment and/or other interpersonal crimes, to SHOPC to schedule appointments for services.
- Provide the opportunity for awareness and prevention education to students, faculty, staff and interested parents.
- Provide SHOPC with a confidential setting on-site, in their school facility, for the provision of victim services in accordance with SHOPC's confidentiality standards and to protect the privacy of those receiving services.

Neither party intends for this Memorandum to alter in any way their respective legal rights or their legal obligations to one another or to any third party.

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## Service Definitions

For the purpose of this MOU, and understanding of services and terms for both parties, SHOPC shall provide definitions of the services listed above. Service definitions are reflective of the PA Coalition Against Domestic Violence, PA Coalition Against Rape and/or PA Commission for Crime & Delinquency standards guiding best practices for victim service providers.

- Advocacy and Accompaniment – Assisting the victim to secure services and navigate the systems involved with the victimization, including accompanying the victim to appointments and speaking up for the victim on her/his behalf, when requested and in partnership with the victim.
- Awareness Education – Presentations designed to raise awareness about domestic violence, sexual assault, teen dating violence, bullying, harassment and other interpersonal crimes, including how to recognize and report these acts of violence and how to access community resources.
- Confidential Communication – All oral and written information transmitted between a victim and the SHOPC Advocate in the course of their relationship, except as required by mandated reporter laws. Confidential communications exchanged in a group counseling session or in the presence of a linguistic interpreter or significant other are also protected. Communications are confidential whether made by adults or children to or between SHOPC Advocates as long as Pennsylvania's statutory requirements for confidentiality have been met.

A signed release is required under both federal and state law and ensures that the disclosure is limited and protected from future disclosure requests or demands. Without a release, a SHOPC Advocate may not release information about the victim - even to an attorney or other individual working on behalf of the victim. To do so would be a breach of the victim's confidentiality.

- Crisis Intervention – Short-term, victim-centered, trauma-informed, action-focused interventions, based in empathetic listening, such as emotional support, guidance and counseling provided by the SHOPC Advocate to a victim in crisis to help stabilize emotions, clarify issues, and support/assist the victim to resolve the crisis. Crisis intervention services may take place in-person, over the phone, or while accompanying a client through the legal, medical, or other community system.
- Information & Referral – Assisting the victim to identify and access community resources that are victim-friendly and appropriate to meet the victim's identified needs.
- Safety Planning – Assisting the victim to identify and address needs and risks as they pertain to safeguarding the victim's safety.
- SHOPC Advocate – A non-clinical, victim services provider trained to provide trauma-informed services that are victim/survivor-centered and based in the concept of empowerment.

- Supportive Counseling – Informative, empathetic listening, feedback, and clarification that validates the experiences of the victim, explores their options, builds on strengths and respects their right to make their own decisions in response to the effects of victimization.
- Other Interpersonal Crimes – Examples include but are not limited to: assault (physical or sexual), arson, bullying (cyber, physical, verbal), burglary, child abuse (physical or sexual) or neglect, child pornography, DUI, elder abuse/neglect, financial crime (fraud, identity theft), hate crimes, homicide survivors, human trafficking (labor/sex), kidnapping (custodial/non-custodial), mass violence, vehicular crime (hit & run), stalking/harassment, teen dating violence, terrorism, terroristic threats, theft.
- Prevention Education – Age-appropriate education strategies designed to prevent violence before it occurs.

### **Funding**

This MOU is not a commitment of funds.

### **Terms of Understanding**

This MOU may be amended at any time by mutual written agreement of the parties. It may also be canceled at any time by any party upon no fewer than five (5) days written notice to the other party.

This MOU should be reviewed on an annual basis.

SHOPC and ESAD acknowledge and agree that no party shall be responsible for any loss, injury or other damage to the person or property of any employee or volunteer participating in this agreement unless such loss, injury or damage results from the negligence or willful misconduct of that party, its agents, officers, or employees.

This relationship is intended solely for the mutual benefit of the parties hereto, and there is no intention, expressed or otherwise, to create any rights or interests for any party or person other than SHOPC and ESAD.

No party is an agent of the others. No party has the right or authority to bind the other parties through its actions or any other contracts or communications.

This MOU shall be governed by, construed, and applied in accordance with the laws of the Commonwealth of Pennsylvania.

This MOU shall supersede any and all previously executed Memoranda of Understanding between the parties concerning the content of the agreement.

We, the undersigned, approve this Memorandum of Understanding and commit our organizations to its contents.

Christina Byrne  
Christina Byrne, Executive Director SHOPC

5/8/19  
Date

\_\_\_\_\_  
East Stroudsburg Area School District

\_\_\_\_\_  
Date



EAST STROUDSBURG AREA SCHOOL DISTRICT  
Independent Contractor Agreement

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To be used when contracting with an out of District consultant or contractor for professional services

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**THIS AGREEMENT** is made this 29<sup>th</sup> day of April, 2019, by and between:

**EAST STROUDSBURG AREA SCHOOL DISTRICT** (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

**AND**

St Lukes Monroe Family Practice (the "Contractor") of 1619 North 9<sup>th</sup> Street, STE 2, Stroudsburg, Pa 18360

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

**1. Nature of Position**

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

**2. Scope of Duties**

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

**3. Breach of Agreement**

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

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## SCHEDULE A

Description of Service to be performed (be specific):

Bus Driver Physicals

Location of Services: 1619 North 9<sup>th</sup> Street, STE 2, Stroudsburg, Pa 18360

Effective Date: 7/1/2019 - 6/30/2020

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ \_\_\_\_\_  
Time (Days/Hour/Other): \_\_\_\_\_  
Total Cost: \$ 9000.00

b) Fixed Rate: \$ \_\_\_\_\_

c) Are expenses included? ☐ YES ☐ NO  
If no, please itemize:

Budget Code: 10-2720-330-000-00-000-007-000-0000 Department: Transportation

District Initiator: 

Authorization for Payment: \_\_\_\_\_ Date: \_\_\_\_\_

Purchase Order # \_\_\_\_\_

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**St. Luke's Physician Group, Inc.  
801 Ostrum Street  
Bethlehem, Pennsylvania 18015**

May 15, 2019

East Stroudsburg Area School District  
50 Vine Street  
East Stroudsburg, PA 18301

Dear Sir or Madam:

For purposes of this letter agreement, "you" refers to East Stroudsburg Area School District and its authorized officers, and "we" refers to St. Luke's Physician Group, Inc. and its affiliates and authorized officers. You have asked that we perform the services listed on Exhibit A, which is attached to and made a part of this letter agreement, for those employees you refer to us, and we agree to perform such services under the terms of this letter agreement. The services will be performed at one of our locations, or at your location, as specified on Exhibit A.

If your employees have signed an authorization form as required by applicable law, test results will be forwarded to you, as you specify, and may contain a brief explanation of the tests and/or results. You agree that you have the authority to refer employees to us for testing and to receive the results of the tests we perform on such employees. You agree to indemnify, defend and hold us harmless from any claims and liabilities that we suffer because of your use, distribution, disclosure, or failure to disclose any of your employees' health information, including the test results we provide. Notwithstanding the foregoing, we reserve the right to discuss the test and results with your employees, as we deem medically advisable.

Any disputes arising in connection with this letter agreement and/or the services provided to you and your employees and/or students by us shall be resolved by binding arbitration under the Commercial Arbitration Rules of the American Arbitration Association then pertaining, before a single neutral arbitrator, with the laws of Pennsylvania being applied. The parties consent to the holding of arbitration in Monroe County, Pennsylvania, and consent to the jurisdiction of the courts of Pennsylvania to enforce this letter agreement and enter judgment on any award rendered under this agreement subject to the provisions of Pa.R.C.P.2103. The arbitration proceedings and all discovery made shall be kept confidential and only used for the proceedings. The arbitrator shall not award any punitive or exemplary damages and the parties waive any right to seek such damages. All costs of arbitration will be evenly divided between the parties, exclusive of each party's legal fees, which shall be borne by the party that incurs them. This provision survives the termination of this letter agreement.

Each party to this letter agreement agrees to comply with all federal, state and local laws applicable to it and the performance of its obligations under this letter agreement, including without limitation, any applicable drug testing laws or regulations mandated by the Federal Department of Transportation and the Pennsylvania Department of Transportation, as applicable, and any laws or regulations governing the privacy and security of individual health information. Neither party shall disclose protected health information except as permitted by law. The parties to this letter agreement are independent entities and nothing in this letter agreement shall be deemed to create an employer-employee, partnership, or joint venture relationship between them. There are no unintended third party beneficiaries to this letter agreement.

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You agree to pay us according to the fee schedule on Exhibit A, for the services we provide within thirty days of receipt of an invoice from us.

The term of this letter agreement shall commence as of July 1, 2019 and shall continue until June 30, 2020, unless earlier terminated in accordance with the provisions of this letter agreement. Upon completion of the initial term, this letter agreement shall automatically renew for additional one year periods, unless sooner terminated in accordance with the provisions of this letter agreement. Notwithstanding any provision to the contrary herein, either party may terminate this letter agreement upon fifteen (15) days prior written notice to the other party. In addition, either party may terminate this letter agreement in the event of a breach of any material term, condition, covenant, warranty or representation set forth herein by the other party that remains uncured five (5) days after written notice specifying such breach by the non-breaching party.

All notices required to be given under this letter agreement shall be delivered by hand or sent by nationally-recognized overnight courier or by certified mail or registered mail, return receipt requested addressed as follows (or, with respect to either party, to such other address as communicated by such party to the other pursuant to this notice procedure): To School as follows: East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, PA 18301, Attn: Chief Financial Officer. To St. Luke's: St. Luke's Physician Group, Inc., 801 Ostrum Street, Bethlehem, Pennsylvania 18015, Attn: President; with a copy to Attn: General Counsel, at the same address. Notices shall be effective the following day if sent by overnight delivery or three (3) days after mailing if mailed.

This Agreement represents the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior agreements and understandings with respect thereto. No change or modification of this Agreement shall be enforceable against any party unless the same shall be in writing, and shall be signed by the party against whom enforcement is sought.

Please indicate your consent to this letter agreement by signing a copy of this letter agreement and returning it to me at your earliest convenience.

Sincerely,

St. Luke's Physician Group, Inc.

By: \_\_\_\_\_  
Joseph Minahan  
President

Acknowledged and agreed to:

East Stroudsburg Area School District

By: \_\_\_\_\_  
Print Name:  
Title:

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**EXHIBIT A**

**Services and Fee Schedule**

Description of Service to be performed: Bus Driver Physicals

Location of Services: 1619 N. 9<sup>th</sup> Street, Ste. 2, Stroudsburg, PA 18360

Professional Fees:

Fixed Rate of \$9,000.00 per year

Budget Code: 10-2700-330-000-00-000-007-000-0000

Department: Transportation

District Initiator: Robert Sutjak

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**EAST STROUDSBURG AREA SCHOOL DISTRICT  
Independent Contractor Agreement**

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To be used when contracting with an out of District consultant or contractor for professional services

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THIS AGREEMENT is made this 8 day of 4, 2019, by and between:

**EAST STROUDSBURG AREA SCHOOL DISTRICT** (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Sherman Theater (the "Contractor") of 524 Main Street Stroudsburg PA 18360

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

**1. Nature of Position**

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

**2. Scope of Duties**

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

**3. Breach of Agreement**

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

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## SCHEDULE A

Description of Service to be performed (be specific):

Premium seating school discounted	1000 units	CPU 1.55\$	Total 1550.00\$
Delivery			Total 200.00\$
Set up and Break down			Total 575.00\$

Location of Services:

East Stroudsburg High School North  
279 Timberwolf Drive  
Dingmans Ferry, PA 18328

Effective Date:

6/14/19

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ N/A  
Time (Days/Hour/Other): N/A  
Total Cost: \$ 2325.00

b) Fixed Rate: \$ \_\_\_\_\_

c) Are expenses included? ☒ YES ☐ NO  
If no, please itemize:

Budget Code: \_\_\_\_\_

Department: \_\_\_\_\_

District Initiator: \_\_\_\_\_

Authorization for Payment: \_\_\_\_\_ Date: \_\_\_\_\_

Purchase Order # \_\_\_\_\_

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# Sherman Theater

524 Main Street  
Stroudsburg PA, 18360  
570-420-2808  
[www.shermantheater.com](http://www.shermantheater.com)  
[rlch@shermantheater.com](mailto:rlch@shermantheater.com)

Invoice No. 2019 grad  
Invoice Date:  
Bill To: East Stroudsburg HS North  
Address: 279 Timberwolf Drive  
Dingmans Ferry, PA 18328  
Phone:  
E-mail:  
Fax:

Description	Units	Cost Per Unit	Amount
Premium Seating school discounted	1000	\$ 1.55	\$ 1,550.00
Delivery	2	100.00	200.00
Set up and break down	1	575.00	575.00
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -

Invoice Subtotal	\$ 2,325.00
Tax Rate	0.00%
Sales Tax	-
Discount	-
Deposit Received	-
<b>TOTAL</b>	<b>\$ 2,325.00</b>

Thank you for your business!

Make all checks payable to Sherman Theater

Total due upon Delivery. Overdue accounts subject to a service charge of 2% per month.

All orders require advance payment unless payment terms are established with our Credit Department.  
Sherman Theater requires that a Certificate of Insurance be provided with Sherman Theater listed as additional insured, showing current effective liability insurance in amounts no less than \$1,000,000 per occurrence and inland marine coverage for the minimum equal to the total value of all equipment that will be rented from Sherman Theater showing Sherman Theater the Loss Payee.  
This coverage must be for replacement cost.

This is only a preliminary quote valid for 7 days from above date and is subject to change orders.  
Any applicable sales tax is not included.

Additional Perishables are not included.  
Drayage or other freight handling charges are not included.

If trucking is quoted, it includes Round-Trip (one delivery and one pick-up) unless otherwise noted.  
Additional truck trips or off-hour freight loading charges, if required, will be billed as they occur.  
Trucking rates quoted do not include unexpected additional time & labor for convention center deliveries utilizing a marshalling yard.  
Additional charges will be included for deliveries to marshalling yards which require more than two hours of wait time;  
next day returns due to marshalling operation hours or need for outside carriers due to convention business.

Stage hand, loader, electrician and rigging labor are not included unless otherwise noted.  
It is expressly understood that this is a rental quote and does not involve any equipment purchase agreements.

SIGNATURE:

DATE:

PRINT NAME:

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EAST STROUDSBURG AREA SCHOOL DISTRICT  
Independent Contractor Agreement

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To be used when contracting with an out of District consultant or contractor for professional services

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THIS AGREEMENT is made this 2<sup>nd</sup> day of May, 2019, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Roger Spotts (the "Contractor") of Kettle Creek Environmental Education Center

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

**1. Nature of Position**

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

**2. Scope of Duties**

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

**3. Breach of Agreement**

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

Two, 1-hour Sessions of "Snakes Program"  
(approx)  
(K-2 and 3-5 split grade levels)

Location of Services:

Resica Elementary School  
1 Gravel Ridge Rd.  
E. Straburg, PA 18302

Effective Date:

July 18, 2019

Professional Fee:

a) Rate (Daily/Hourly/Other): \$  
Time (Days/Hour/Other): 1200 - 200  
Total Cost: \$

b) Fixed Rate: \$ 7500 \$ 150

c) Are expenses included? ☒ YES ☐ NO

If no, please itemize:

Budget Code: 10-1192-330-430-10-215-000-000-9184

Department: Title IV

District Initiator:

*M. M. United*

Authorization for Payment:

Date:

Purchase Order #

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**Monroe County Conservation District**  
8050 Running Valley Road, Stroudsburg, PA 18360  
Tech 570-629-3060 EE 570-629-3061

Date	Invoice #
5/9/2019	33-836

Bill To
Resica Elementary School 1 Gravel Ridge Road East Stroudsburg, PA 18302

Due Date
8/19/2019

Item	Quantity	Description	Rate	Amount
Misc. Ed. Prog.	2	1 Hour Summer Program on Snakes at Summer Camp	75.00	150.00
<div>Visit our website <a href="http://www.mcconservation.org">www.mcconservation.org</a> Follow us on Facebook... Kettle Creek Environmental Education Center Thank you!</div>				
Please make check payable to: Monroe County Conservation District			<b>Total</b>	<b>\$150.00</b>

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EAST STROUDSBURG AREA SCHOOL DISTRICT  
Independent Contractor Agreement

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To be used when contracting with an out of District consultant or contractor for professional services

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**THIS AGREEMENT** is made this day of May 3, 2019, by and between:

**EAST STROUDSBURG AREA SCHOOL DISTRICT** (the "District") with its principle office located at 50 Vine St. East Stroudsburg, PA 18301

**AND**

**Suburban EMS** (the "Contractor") of P.O. Box 3339, Palmer PA 18045-3339

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

**1. Nature of Position**

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

**2. Scope of Duties**

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

**3. Breach of Agreement**

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

## SCHEDULE A

Description of Service to be performed (be specific): Provide standby ambulance coverage for designated East Stroudsburg South Varsity, Junior Varsity and Freshman football games at specified locations and times listed below. Ambulance should arrive 15-30 minutes prior to the game start time. We have attached a game schedule with start times. Schedule is subject to change. Appropriate notification will be made related to schedule changes.

### Location of Services:

East Stroudsburg South Football Stadium, 200 Elizabeth Street, East Stroudsburg PA 18301 – Football Field

7:00p.m. start on 8/30/19, 9/6/19, 9/20/19, 10/4/19, 10/18/19 and with a possible post season game – date TBA (Varsity)

4:00p.m. start on 8/26/19, 10/14/19, 10/28/19 (Freshman and Junior Varsity)

5:30 p.m. start on 9/16/19, 9/30/19 (Freshman and Junior Varsity)

Effective Date: 8/26/19

### Professional Fee:

a) Rate (Daily/Hourly/Other): \$55 per hour

b) Time (Days/Hour/Other): 4 hours per game (10 regular season games/1 post season game) – time is approximate for the games and could increase

Total Cost: \$ 2420.00 (since time is approximate this rate could increase)

c) Fixed Rate: \$ \_\_\_\_\_

d) Are expenses included? ☐ YES ☐ NO

If no, please itemize:

Budget Code: 10-3250-330-000-30-820-550-000-5071

Department: Athletics

District Initiator: Lisa Kolcun

Authorization for Payment: \_\_\_\_\_ Date: \_\_\_\_\_

Purchase Order # \_\_\_\_\_



Women's Resources of  
Monroe County, Inc.

## **Memorandum of Understanding**

Between  
Women's Resources of Monroe County  
and  
East Stroudsburg Area School District

This is a Memorandum of Understanding between the Women's Resources of Monroe County (hereinafter referred to as "WRMC"), and East Stroudsburg Area School District (hereinafter referred to as "ESASD"). WRMC and ESASD shall be hereinafter jointly referred to as the "parties."

This Memorandum of Understanding (MOU) sets for the terms and understanding between Women's Resources of Monroe County and the East Stroudsburg Area School District to provide prevention education, counseling and supportive services. These services will be in place in order to prevent intimate partner violence, sexual assault and harassment, enhance safety of students, and provide appropriate support to victims of sexual assault and domestic violence.

### **Background**

This Memorandum of Understanding sets forth the respective roles and responsibilities of Women's Resources of Monroe County and the East Stroudsburg Area School District related to the prevention of and response to sexual assault, domestic violence, and other crimes.

Both parties are mandated child abuse reporters and are required by Pennsylvania's Child Protective Services Law 23 Pa. C.S. § 6301 to make a report of suspected abuse when they have reasonable cause to suspect that a child is a victim of child abuse.

Women's Resources of Monroe County Counselor/Advocates maintain confidentiality when working with clients. If a victim requests that confidential information be released, the Counselor/Advocate must obtain an informed, written, specific and reasonably time-limited consent. The Counselor Advocate should discuss potential unintended consequences of disclosure with the victim so that she or he is fully informed about the possible benefits and consequences of disclosure.

### **Partners**

**Women's Resources of Monroe County** is a nonprofit tax-exempt [501(c)3], community based agency in Monroe County, Pennsylvania that provides free and confidential comprehensive support services to victims of domestic and/or sexual violence, their families and significant others; prevention and education programs, and training to the professionals who work with the victims of these crimes. Our mission is to provide a safe and caring environment that encourages

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healing and empowerment for anyone whose life has been impacted by domestic and sexual violence. We strive to engage our community through awareness, advocacy, and prevention.

**East Stroudsburg Area School District** is a public school district located in Monroe and Pike Counties. Their mission is to foster within all students a commitment to excellence, service and life-long learning which prepares students to be creative, productive and responsible citizens with a global perspective.

### **Purpose**

This MOU will certify that Women's Resources of Monroe County is meaningfully involved in a cooperative intervention effort with the East Stroudsburg Area School District to provide counseling and supportive services to enhance safety for students and provide appropriate support to victims of sexual assault and domestic violence.

The above goals will be accomplished by undertaking the following activities:

Women's Resources of Monroe County agrees to:

- Provide prevention and intervention services and activities free of charge to children, youth, young adults, and non-offending caregivers experiencing domestic and/or sexual assault.
- Provide crisis and individual counseling, prevention strategies, crisis intervention, safety planning, mobile advocacy, and information and referrals.
- Provide prevention education and training on domestic violence, sexual assault, dating violence, and/or stalking to students, faculty, staff, and/or parents. Curricula used may include but is not limited to the Healthy Relationships Project developed by Prevent Child Abuse Vermont.
- Collaborate with area agencies when referrals are necessary for quality services.

East Stroudsburg Area School District agrees to:

- Connect students and non-offending caregivers who have experienced domestic violence, sexual assault, and/or dating violence, to Women's Resources of Monroe County Victim Services Counselor Advocates to schedule appointments for services.
- Provide the opportunity for prevention and intervention education to students, faculty, staff and interested parents.
- Permit Women's Resources of Monroe County to provide a confidential setting on-site in their school facility for the provision of victim services in accordance with Women's Resources of Monroe County confidentiality standards and to protect the privacy of the student receiving services whenever possible.

Neither party intends for this Memorandum to alter in any way their respective legal rights or their legal obligations to one another or to any third party.

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## **Service Definitions**

For the purpose of this MOU, and understanding of services and terms for both parties, Women's Resources of Monroe County shall provide definitions of the services listed above.

Confidentiality Standard ensures confidential communication exists between the client and a counselor in compliance with the requirements of 42 PA C.S.A. §5945.1, 23 Pa. C.S. § 6116, and 23 Pa. C.S. § 6102

Confidential Communication shall be defined for sexual assault cases as, all oral and written information transmitted between a victim of sexual assault and a sexual assault counselor in the course of their relationship. Confidential Communication includes any advice, reports, statistical data, memoranda, working papers, or records given or made during the sexual assault counselor-victim relationship. The Protection From Abuse (PFA) Act provides that confidential communications exchanged between a victim of domestic violence, and a domestic violence Counselor Advocate are confidential. Confidential communications exchanged in a group counseling session or in the presence of a linguistic interpreter or significant other are also protected.

A signed release is required under both federal and state law, and ensures that the disclosure is limited and protected from future disclosure requests or demands. Without a release, a Counselor Advocate may not release information about the victim – even to an attorney or other individual working on behalf of the victim. To do so would be a breach of the victim's confidentiality.

Crisis Counseling, as defined in the Pennsylvania Coalition Against Rape (PCAR) Organizational Standards for PA Centers, refers to short-term intervention that is action focused, client-centered, trauma-informed, and based in active/reflective listening. Crisis counseling may take place during individual in-person sessions, or while accompanying a client through the legal, medical, or other community system.

## **Funding**

MOU is not a commitment of funds.

## **Further Understandings**

1. This Memorandum of Understanding may be amended at any time by mutual written agreement of the parties. It may also be canceled at any time by any party upon no fewer than five (5) days written notice to the other party.
2. This Memorandum of Understanding should be reviewed on an annual basis.
3. WRMC and ESASD acknowledge and agree that no party shall be responsible for any

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Women's Resources of  
Monroe County, Inc.

loss, injury or other damage to the person or property of any employee or volunteer participating in this agreement unless such loss, injury or damage results from the negligence or willful misconduct of that party, its agents, officers, or employees.

4. This relationship is intended solely for the mutual benefit of the parties hereto, and there is no intention, express or otherwise, to create any rights or interests for any party or person other than WRMC and ESASD
5. No party is an agent of the others. No party has the right or authority to bind the other parties through its actions or any other contracts or communications.
6. This Memorandum of Understanding shall be governed by, construed, and applied in accordance with the laws of the Commonwealth of Pennsylvania.
7. This Memorandum of Understanding shall supersede any and all previously executed Memoranda of Understanding between the parties concerning the content of the agreement.

We, the undersigned, approve this Memorandum of Understanding and commit our organizations to its contents.

\_\_\_\_\_  
Lauren Peterson  
Executive Director  
Women's Resources of Monroe County

\_\_\_\_\_  
5/1/2019

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
East Stroudsburg Area School District

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**AGREEMENT BETWEEN  
EAST STROUDSBURG AREA SCHOOL DISTRICT  
AND**

**JOHN P. BART, DO**  
940 Deitrich Road  
Halifax, PA 17032-7729  
(July 1, 2019-June 30, 2020)

The East Stroudsburg Area School District (District) has retained the above-named physician to perform medical services as required in accordance with applicable state, federal and local laws, regulations and requirements of the Pennsylvania School Code and policies as developed by the Board of Education and the administrators of the District. The physician has agreed to perform these services at the times and locations and in the manner required beginning July 1, 2019 through June 30, 2020.

The physician shall be responsible for providing medical services for students in grades K through 12 in all District elementary, intermediate, and secondary schools, as well as any parochial schools located within District boundaries. Payments will be made for performing such medical services in two (2) installments per fiscal year (July 1-June 30). A retainer fee of \$35,000 will be paid each fiscal year of the agreement to secure the physician's services. On or about July 1 of each fiscal year, one-half (1/2) or \$17,500 shall be paid in advance. Upon proper documentation of the completion of medical services as certified by the school nurse, the remaining \$17,500 will be paid for a total retainer fee of \$35,000 per fiscal year through the fiscal year ending June 30, 2020.

Medical services provided by the physician shall include:

- State-mandated grade-level medical examinations.
- Medical examinations of District students and student-athletes prior to their participation in a particular activity for the upcoming winter 2019-2020, spring 2020, and fall 2021 sports seasons; including the cheerleading squad, varsity/junior varsity football, boys and girls basketball, wrestling, rifle team, boys and girls track, baseball, softball, boys and girls soccer, golf, boys and girls tennis, cross country, swimming, and junior high football. The physician will also perform periodic examinations as necessary during the playing seasons.
- Said physician will be in attendance at all home varsity football games of the ESASD High School-North team during the 2019-2020 season.
- Said physician shall also guide and advise District nurses and administrators regarding general health services and District athletic training staff as per No. 209-AR, and shall also perform such other routine medical services as may be reasonably required.
- Said physician will review Individualized Education Programs (IEPs) for the purposes of ACCESS billing.
- A mileage reimbursement will be made at the approved IRS rate from the doctor's place of residence or, if appropriate, place of employment, not to exceed two hundred eighty (280) miles round trip per instance, to the school(s) of the East Stroudsburg Area School District for purposes of performing state-mandated

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physical examinations, athletic physical examinations, and game attendance as stated above.

These services shall be performed at the times required, which is; for athletes prior to the beginning of practice; for state-mandated physical exams during the school year such examination is required and scheduled by the District; and for other medical services as the need is identified.

The District maintains the confidentiality of student records, including student health information, in compliance with its policies and the Family Education Rights and Privacy Act (FERPA), the Health Insurance Portability and Accountability Act (HIPAA), and state laws and regulations governing student records. The undersigned physician agrees to maintain all student health information in accordance with the District's policies regarding confidentiality of student records, and in compliance with state and federal law. Because the undersigned physician may, from time to time, provide services that would qualify him or her as a "business advocate" of the District, as that phrase is defined by HIPAA, the undersigned agrees to abide by the terms of the District's standard HIPAA business associate contract, a copy of which has been provided to, and reviewed by, the undersigned.

In order to validate and continue this current contract, the East Stroudsburg Area School District must have:

1. A copy of the physician's licenses with validation and expiration dates (if applicable).
2. Act 114 (FBI Criminal), Act 34 (PA Criminal) and Act 151 (Child Abuse) Clearances.
3. Certificates indicating the physician's current liability insurance acceptable to the District's insurance advisor.

Either party may reserve the right to terminate this agreement by delivering to the other party written notice of termination and provided that there is no disruption in the provision of medical services.

The Physician's status shall be that of an independent contractor.

DATE 5/10/19

John P. Bart, D.O.  
John P. Bart, D.O.

ATTEST:

EAST STROUDSBURG AREA SCHOOL DISTRICT BY:

\_\_\_\_\_

Lisa VanWhy  
President, Board of Education

COLONIAL INTERMEDIATE UNIT 20  
A Regional Service Agency  
6 Danforth Drive  
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE  
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, PA 18301, (570) 424-8500.

Colonial Intermediate Unit 20 will provide Virtual Classrooms and Web Administrator Site Licenses through the Colonial Virtual Program (CVP) including access to High School and Middle School content inclusive with MyPath and Instructional Services (IS) Student Tutoring Service - 3+ core Courses.

The total cost for said services shall not exceed \$66,995.00. This contract will be in effect from July 1, 2019 through June 30, 2020.

East Stroudsburg Area School District will be billed for services rendered by Colonial Intermediate Unit 20.

The signed contract must be returned to Mr. Jon Wallitsch, Director of Fiscal Affairs, at the Intermediate Unit Office.

\_\_\_\_\_  
Dr. Charlene M. Brennan  
Executive Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
East Stroudsburg Area School District  
Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mrs. Elizabeth A. Hoagland  
Secretary to the Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 615-6405, TDD/TTY Hearing Impaired (610) 262-3706.

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COLONIAL  
VIRTUAL  
PROGRAM

# QUOTE

Colonial Virtual Program

6 Danforth Drive, Easton, PA 18045

Renee Harris, rharris@ciu20.org

484-548-3723 (cell); 610-515-6566 (ofc)

DATE: MAY 8, 2019

QUOTE: #1206A

EXPIRATION DATE : June. 7, 2019

TO

East Stroudsburg Area School District

Attn: William Vitulli (570) 421-2841 x16401

50 Vine Street

East Stroudsburg, PA 18301

(570) 424-8500

Customer ID: East Stroudsburg Area School District

## CVP REPRESENTATIVE

Quote for budget

Renee Harris

## PAYMENT TERMS

Quote for Budget

HEADER	QUANTITY	DESCRIPTION	AMOUNT
Renewal CVP Site Licenses	1	Virtual Classroom and Web Administrator Site Licenses, access to MS and HS content inclusive with MyPath and IS Student Tutoring Service - 3+ core Courses, July 1, 2019 through June 30, 2020	\$66,995.00
Total			\$66,995.00

This is a quotation on the services offered through the Colonial Virtual Program (CVP) and due on receipt of invoicing. Customer explicitly agrees to these Terms and Conditions resulting in a legally binding agreement.

To accept this quotation, sign and return:

Customer:

Signature

Print Name

Title

Date

Please email this quote and contract/agreement to [rharris@ciu20.org](mailto:rharris@ciu20.org)

All quotes are confidential

Not valid unless accompanied by a purchase order.

6 Danforth Drive, Easton, PA 18045 610-515-6566 [cvp.vpsites.org](http://cvp.vpsites.org)

Thank you for your business!

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## ATHLETIC TRAINING

### AFFILIATION AGREEMENT FOR CLINICAL PRACTICE INTERNSHIP AND USE OF A FACILITY AS AN ATHLETIC TRAINING INTERNSHIP SITE

**THIS AGREEMENT**, is made this       day of       , 2019, by and between EAST STROUDSBURG UNIVERSITY OF PENNSYLVANIA, (hereinafter referred to as "University"), an educational institution of the State System of Higher Education, Commonwealth of Pennsylvania and **East Stroudsburg Area School District – J.T. Lambert Intermediate School** (hereinafter "Internship Site").

#### BACKGROUND

**WHEREAS**, Internship Site is equipped with the facilities and appropriate supervision necessary to provide an educational experience to the University's students in the area of athletic training; and

**WHEREAS**, the University is an educational institution that provides a degree in the area of athletic training; and

**WHEREAS**, the University is desirous of providing an educational experience to its students limited to participation through supervision in a clinic internship setting; and

**WHEREAS**, the Site is desirous of establishing a relationship with the University, whereby University students may receive clinical experience in their area of matriculation subject to the provisions of this Agreement.

**NOW THEREFORE**, intending to be legally bound, the parties agree as follows:

#### **I. DUTIES AND RESPONSIBILITIES OF THE UNIVERSITY**

- a. *Selection of Students.* The University shall be responsible for the selection of a qualified clinical practice intern or resident (hereinafter "student") to participate in the practicum. The selected student must have the appropriate educational background and skills consistent with the contemplated educational experience offered by Internship Site. The selected student will be an individual who is certified by the Board of Certification ("BOC") for Athletic Training or eligible for certification by the Board of Certification, and who is eligible for Licensure by the Pennsylvania State Board of Medicine or State Board of Osteopathic Medicine as an athletic trainer. The individual will work with the athletic program at Internship Site. The Graduate Coordinator at ESU will select the student to be recommended to the Dean of the Graduate College for placement with the Internship Site.

- b. *Education of Student.* The University shall assume responsibility for the classroom education of the student. The University shall be responsible for the administration of the program, the curriculum content, the requirements of matriculation, grading, and graduation.
- c. *Term of Placement.* The student will work for Internship Site 20 hours per week during the term of this placement. The placement will include post-session (pre-season athletics) and the subsequent fall, winter and spring sport seasons for the Internship Site.
- d. *Submission of Name of Candidate.* The University shall submit the name of the student to Internship Site or a designated representative at least 3 weeks prior to the practicum assignment.
- e. *Designation of Representative.* University shall designate a person to serve as a liaison between the parties who will meet periodically with representatives of the Internship Site in order to discuss, plan and evaluate experience of the student.
- f. *Advising Student of Rights and Responsibilities.* The University will be responsible for advising the student of his or her own responsibilities under this Agreement. The student shall be advised of his or her obligations to abide by the policies and procedures of Internship Site and should the student fail to abide by any policy/or procedure, he or she may be expelled from the Internship Site program. If it is necessary to terminate the student's participation in the clinical practice intern program, the policies and procedures of the University shall be followed. It is understood and agreed that while the student is providing athletic training services to the Internship Site, the student shall be under the direct supervision of the Internship Site, including the physician employed by Internship Site to oversee the provision of medical care and athletic training services at the Internship Site.
- g. *Professional Liability Insurance.* The student shall be responsible for procuring professional liability insurance at his/her own expense. Only a Pennsylvania certified athletic trainer (or BOC® eligible student) with current professional liability insurance will be recommended. The limits of the policy shall be a minimum of \$1,000,000.00 per claim and an aggregate of \$3,000,000.00 per occurrence. This policy must remain in full force and effect for the duration of the assistantship or residency. The Graduate Student will work within the scope of his/her job description and licensure status.

Internship Site understands that, as an Agency of the Commonwealth, the University is prohibited from purchasing insurance. As a public university and state instrumentality there is no statutory authority to purchase insurance and it does not possess insurance documentation. Instead, it participates in the Commonwealth's Tort Claims Self-Insurance program administered by the Bureau of Risk and Insurance Management of the Pennsylvania Department of General Services. This program covers the scope of their employment, and claims arising out of the University's performance under this Agreement, subject to the provisions of the Tort claims Act, 42 Pa C.S.A. §§8521, et

*seq.* For purposes of this Agreement, it is understood and agreed that the student, while providing athletic training services to the Internship Site, is under the supervision of the Internship Site, including the physician employed by the Internship Site to oversee the provision of medical care and athletic training services at the Internship Site.

- h. Prior to the rendering of services by the graduate student pursuant to this agreement, the student shall obtain and provide to the Internship Site all criminal and child abuse clearances and/or other records required by the Pennsylvania School code and/or other applicable statutes.

## II. DUTIES AND RESPONSIBILITIES OF INTERNSHIP SITE

- a. *Establishment of Assistantship or Residency.* Internship Site authorizes the use of its facilities as may be agreed upon by the Internship Site and the University as a practicum. This practicum is for a student enrolled in a graduate degree program at East Stroudsburg University. A description of the duties and responsibilities of the student will be developed by the appropriate individuals at the Internship Site, with a copy provided to the Graduate Coordinator from ESU.
- b. *Policies of Internship Site.* The Internship Site will review with each student, prior to the assignment any and all applicable policies, codes or confidentiality issues related to the experience. Internship Site will provide the University all the applicable information at least 2 weeks in advance of the student's participation.
- c. *Administration.* Internship Site will have sole authority and control over all aspects of student services, including appropriate supervision of the student by a licensed individual in providing all athletic training services. Internship Site will be responsible for and retain control over the organization, and operation of its programs.
- d. *Removal of Noncompliant Student.* Internship Site shall have the authority to immediately remove a student who fails to comply with its policies and procedures. If such a removal occurs, Internship Site should immediately contact the responsible University contact. It shall be the obligation of the university to assure that its students are afforded procedural due process if a student is removed pursuant to this section.
- e. *Designation of Representative.* Internship Site shall designate a person to serve as a liaison between the parties who will meet periodically with representatives of the University in order to discuss, plan and evaluate experience of the student.
- f. *Supervision of Students.* Internship Site shall provide a practicum site supervisor who will supervise student activities during the practicum. The student will be supervised by a physician of the Internship Site for the provision of all athletic training services. Internship Site agrees to indemnify and hold harmless the University, the State System of Higher Education and the Commonwealth and its officers, employees, representatives and agents, harmless from any and all liability, claims, demands and actions based upon and arising out of any activities performed by the student while under the supervision of

the Internship Site under this Agreement. Upon receipt of written notice of any matter for which indemnification might be claimed by the University or its officers, employees, representatives and agents, the Internship Site shall promptly defend, contest or otherwise protect against any such suit, action, investigation, claim or proceeding at its own cost and expense. The University may, but will not be obligated to, participate at its own expense in the proceeding, with counsel of its own choosing. Representation of the University shall be in compliance with the Commonwealth Attorneys Act.

- g. *Reporting of Student Progress.* Internship Site shall provide all reasonable information requested by the University on a student's work performance. If there are any student evaluations, they will be completed and returned according to any reasonable schedule agreed to by the University and Internship Site.
- h. *Student Records.* Internship Site shall protect the confidentiality of student records as dictated by the Family Educational Rights and Privacy Act (FERPA) and shall release no information absent written consent of the student unless required to do so by law or as dictated by the terms of the Agreement.

### III. MUTUAL TERMS AND CONDITIONS

- a. *Number of Participating Students.* The parties mutually agree that one student shall be assigned to the Internship Site for this assistantship or residency.
- b. *Payment.* The Internship Site shall pay the University \$15,000 in two equal payments on the first day of the Summer and Spring Semesters which shall be for part of the student's tuition at the prevailing rate (Summer I, Fall, Spring, and Summer II), graduate student stipend, graduate support, reimbursement of social security and worker's compensation costs to the University. The stipend is calculated based on the student providing athletic training services to the Internship Site as follows: Summer I (60 hours), Fall (300 hours), Spring (300 hours), and summer II (60 hours). If Internship Site removes a student who fails to comply with its policies and procedures or terminates this Agreement, it is understood and agreed that there shall be reimbursement at a proration of amounts due or payments made under this Agreement only for the time the student worked. If the student quits the program at the Internship Site, it is understood and agreed that there shall be reimbursement at a proration of amounts due or payments made under this Agreement only for the time the student worked.
- c. *Term of Agreement.* The term of this Agreement shall be one year(s) from the date of execution.
- d. *Termination of Agreement.* The University or the Internship Site may terminate this Agreement for any reason with ninety (90) days' notice. Either party may immediately terminate this Agreement in the event of a breach. However, should the Internship Site terminate this Agreement prior to the completion of an academic semester for other than a breach of the terms of this agreement or student's failure to follow applicable policy,



the student enrolled at that time may continue his/her educational experience until it would have been concluded absent the termination.

- e. *Nondiscrimination.* The parties agree to continue their respective policies of nondiscrimination based on title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, and national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the Americans with Disabilities Act. Internship Site agrees to cooperate with the University in its investigation of claims of discrimination or harassment.
- f. *Interpretation of Agreement.* The laws of the Commonwealth of Pennsylvania shall govern this Agreement.
- g. *Modification of Agreement.* This Agreement shall only be modified in writing with the same formality as the original Agreement.
- h. *Relationship of Parties.* The relationship between the parties to this Agreement to each other in that of independent contractors. The relationship of the parties to this contract to each other shall not be construed to constitute a partnership, joint venture, employment or any other relationship, other than that of independent contractors.
- i. *Liability.* Neither of the parties shall assume any liabilities to each other, except as specifically provided in this Agreement. As to liability to each other or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this contract. This provision shall not be construed to limit the Commonwealth of Pennsylvania's rights, claims or defenses which arise as a matter of law pursuant to any provisions of this contract. This provision shall not be construed to limit the sovereign immunity of the Commonwealth of Pennsylvania or of the State System of Higher Education or the University.
- i. *Entire Agreement.* This Agreement represents the entire understanding between the parties. No other oral understandings or promises exist in regards to this relationship.

[Remainder of page intentionally left blank]

**IN WITNESS WHEREOF**, the authorized representatives of the parties have executed this Agreement as of the date previously indicated.

Authorized Signature:

\_\_\_\_\_  
Print Name/Title East Stroudsburg Area School District

\_\_\_\_\_  
East Stroudsburg Area School District

\_\_\_\_\_  
Date

50 Vine St.  
East Stroudsburg, PA 18301

\_\_\_\_\_  
Joanne Bruno  
Provost and Vice President for Academic Affairs, ESU

\_\_\_\_\_  
Date

**Approved as to form and legality:**

\_\_\_\_\_  
University Legal Counsel (ESU)

\_\_\_\_\_  
Date

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## Addendum

### Affiliation Agreement: Graduate Athletic Trainer Program Funding Breakdown East Stroudsburg Area School District – East Stroudsburg University of Pennsylvania

This document is provided as an addendum to the proposed **Affiliation Agreement** between the East Stroudsburg University of Pennsylvania (ESU) and the East Stroudsburg Area School District. Specifically, this document provides a breakdown of the reimbursement provided by East Stroudsburg Area School District to ESU for services provided through their Clinical Practice Internship – Graduate Athletic Training Program. This breakdown applies to **both** contracted Clinical Practice Internship Athletic Trainer positions in the District; John T. Lambert Intermediate School and Lehman Intermediate School. Pursuant to agreement, the School District will reimburse the University for the services of the students, up to the cost for a PA resident only, according to the following list of costs:

Summer I – Fall I Graduate Tuition/Support:	\$4,257.41 (Based on 18-19 Tuition Costs)
Summer I – Fall I Stipend:	\$3,002.40 (Summer Pre-Season – Mid Winter Season) (60 hours Pre-Season; 300 hours Fall – Winter)
Summer I – Fall I Workmen's Compensation:	\$ 10.51 (0.35% x 3002.40)
Summer I – Fall I Social Security	\$ 229.68 (7.65% x 3002.40)
Summer I – Fall I Invoice Amount:	<u>\$7,500.00</u>
<hr/>	
Spring I –Summer II Graduate Tuition/Support:	\$4,257.41 (Based on 18-19 Tuition Costs)
Spring I –Summer II Stipend	\$3,002.40 (Mid Winter Season – End of Spring: June 1) (300 hours Spring; 60 hours Summer II)
Spring I –Summer II Workmen's Compensation:	\$ 10.51 (0.35% x 3002.40)
Spring I –Summer II Social Security	\$ 229.68 (7.65% x 3002.40)
Spring I –Summer II Invoice Amount:	<u>\$7,500.00</u>
Total AY Invoice 2019 – 2020:	<u>\$15,000.00</u>

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## ATHLETIC TRAINING

### **AFFILIATION AGREEMENT FOR CLINICAL PRACTICE INTERNSHIP AND USE OF A FACILITY AS AN ATHLETIC TRAINING INTERNSHIP SITE**

**THIS AGREEMENT**, is made this      day of      , 2019, by and between EAST STROUDSBURG UNIVERSITY OF PENNSYLVANIA, (hereinafter referred to as "University"), an educational institution of the State System of Higher Education, Commonwealth of Pennsylvania and **East Stroudsburg Area School District – Lehman Intermediate** (hereinafter "Internship Site").

#### **BACKGROUND**

**WHEREAS**, Internship Site is equipped with the facilities and appropriate supervision necessary to provide an educational experience to the University's students in the area of athletic training; and

**WHEREAS**, the University is an educational institution that provides a degree in the area of athletic training; and

**WHEREAS**, the University is desirous of providing an educational experience to its students limited to participation through supervision in a clinic internship setting; and

**WHEREAS**, the Site is desirous of establishing a relationship with the University, whereby University students may receive clinical experience in their area of matriculation subject to the provisions of this Agreement.

**NOW THEREFORE**, intending to be legally bound, the parties agree as follows:

#### **I. DUTIES AND RESPONSIBILITIES OF THE UNIVERSITY**

- a. *Selection of Students.* The University shall be responsible for the selection of a qualified clinical practice intern or resident (hereinafter "student") to participate in the practicum. The selected student must have the appropriate educational background and skills consistent with the contemplated educational experience offered by Internship Site. The selected student will be an individual who is certified by the Board of Certification ("BOC") for Athletic Training or eligible for certification by the Board of Certification, and who is eligible for Licensure by the Pennsylvania State Board of Medicine or State Board of Osteopathic Medicine as an athletic trainer. The individual will work with the athletic program at Internship Site. The Graduate Coordinator at ESU will select the student to be recommended to the Dean of the Graduate College for placement with the Internship Site.

- b. *Education of Student.* The University shall assume responsibility for the classroom education of the student. The University shall be responsible for the administration of the program, the curriculum content, the requirements of matriculation, grading, and graduation.
- c. *Term of Placement.* The student will work for Internship Site 20 hours per week during the term of this placement. The placement will include post-session (pre-season athletics) and the subsequent fall, winter and spring sport seasons for the Internship Site.
- d. *Submission of Name of Candidate.* The University shall submit the name of the student to Internship Site or a designated representative at least 3 weeks prior to the practicum assignment.
- e. *Designation of Representative.* University shall designate a person to serve as a liaison between the parties who will meet periodically with representatives of the Internship Site in order to discuss, plan and evaluate experience of the student.
- f. *Advising Student of Rights and Responsibilities.* The University will be responsible for advising the student of his or her own responsibilities under this Agreement. The student shall be advised of his or her obligations to abide by the policies and procedures of Internship Site and should the student fail to abide by any policy/or procedure, he or she may be expelled from the Internship Site program. If it is necessary to terminate the student's participation in the clinical practice intern program, the policies and procedures of the University shall be followed. It is understood and agreed that while the student is providing athletic training services to the Internship Site, the student shall be under the direct supervision of the Internship Site, including the physician employed by Internship Site to oversee the provision of medical care and athletic training services at the Internship Site.
- g. *Professional Liability Insurance.* The student shall be responsible for procuring professional liability insurance at his/her own expense. Only a Pennsylvania certified athletic trainer (or BOC® eligible student) with current professional liability insurance will be recommended. The limits of the policy shall be a minimum of \$1,000,000.00 per claim and an aggregate of \$3,000,000.00 per occurrence. This policy must remain in full force and effect for the duration of the assistantship or residency. The Graduate Student will work within the scope of his/her job description and licensure status.

Internship Site understands that, as an Agency of the Commonwealth, the University is prohibited from purchasing insurance. As a public university and state instrumentality there is no statutory authority to purchase insurance and it does not possess insurance documentation. Instead, it participates in the Commonwealth's Tort Claims Self-Insurance program administered by the Bureau of Risk and Insurance Management of the Pennsylvania Department of General Services. This program covers the scope of their employment, and claims arising out of the University's performance under this Agreement, subject to the provisions of the Tort claims Act, 42 Pa C.S.A. §§8521, et



seq. For purposes of this Agreement, it is understood and agreed that the student, while providing athletic training services to the Internship Site, is under the supervision of the Internship Site, including the physician employed by the Internship Site to oversee the provision of medical care and athletic training services at the Internship Site.

- h. Prior to the rendering of services by the graduate student pursuant to this agreement, the student shall obtain and provide to the Internship Site all criminal and child abuse clearances and/or other records required by the Pennsylvania School code and/or other applicable statutes.

## II. DUTIES AND RESPONSIBILITIES OF INTERNSHIP SITE

- a. *Establishment of Assistantship or Residency.* Internship Site authorizes the use of its facilities as may be agreed upon by the Internship Site and the University as a practicum. This practicum is for a student enrolled in a graduate degree program at East Stroudsburg University. A description of the duties and responsibilities of the student will be developed by the appropriate individuals at the Internship Site, with a copy provided to the Graduate Coordinator from ESU.
- b. *Policies of Internship Site.* The Internship Site will review with each student, prior to the assignment any and all applicable policies, codes or confidentiality issues related to the experience. Internship Site will provide the University all the applicable information at least 2 weeks in advance of the student's participation.
- c. *Administration.* Internship Site will have sole authority and control over all aspects of student services, including appropriate supervision of the student by a licensed individual in providing all athletic training services. Internship Site will be responsible for and retain control over the organization, and operation of its programs.
- d. *Removal of Noncompliant Student.* Internship Site shall have the authority to immediately remove a student who fails to comply with its policies and procedures. If such a removal occurs, Internship Site should immediately contact the responsible University contact. It shall be the obligation of the university to assure that its students are afforded procedural due process if a student is removed pursuant to this section.
- e. *Designation of Representative.* Internship Site shall designate a person to serve as a liaison between the parties who will meet periodically with representatives of the University in order to discuss, plan and evaluate experience of the student.
- f. *Supervision of Students.* Internship Site shall provide a practicum site supervisor who will supervise student activities during the practicum. The student will be supervised by a physician of the Internship Site for the provision of all athletic training services. Internship Site agrees to indemnify and hold harmless the University, the State System of Higher Education and the Commonwealth and its officers, employees, representatives and agents, harmless from any and all liability, claims, demands and actions based upon and arising out of any activities performed by the student while under the supervision of

the Internship Site under this Agreement. Upon receipt of written notice of any matter for which indemnification might be claimed by the University or its officers, employees, representatives and agents, the Internship Site shall promptly defend, contest or otherwise protect against any such suit, action, investigation, claim or proceeding at its own cost and expense. The University may, but will not be obligated to, participate at its own expense in the proceeding, with counsel of its own choosing. Representation of the University shall be in compliance with the Commonwealth Attorneys Act.

- g. *Reporting of Student Progress.* Internship Site shall provide all reasonable information requested by the University on a student's work performance. If there are any student evaluations, they will be completed and returned according to any reasonable schedule agreed to by the University and Internship Site.
- h. *Student Records.* Internship Site shall protect the confidentiality of student records as dictated by the Family Educational Rights and Privacy Act (FERPA) and shall release no information absent written consent of the student unless required to do so by law or as dictated by the terms of the Agreement.

### III. MUTUAL TERMS AND CONDITIONS

- a. *Number of Participating Students.* The parties mutually agree that one student shall be assigned to the Internship Site for this assistantship or residency.
- b. *Payment.* The Internship Site shall pay the University \$15,000 in two equal payments on the first day of the Summer and Spring Semesters which shall be for part of the student's tuition at the prevailing rate (Summer I, Fall, Spring, and Summer II), graduate student stipend, graduate support, reimbursement of social security and worker's compensation costs to the University. The stipend is calculated based on the student providing athletic training services to the Internship Site as follows: Summer I (60 hours), Fall (300 hours), Spring (300 hours), and summer II (60 hours). If Internship Site removes a student who fails to comply with its policies and procedures or terminates this Agreement, it is understood and agreed that there shall be reimbursement at a proration of amounts due or payments made under this Agreement only for the time the student worked. If the student quits the program at the Internship Site, it is understood and agreed that there shall be reimbursement at a proration of amounts due or payments made under this Agreement only for the time the student worked.
- c. *Term of Agreement.* The term of this Agreement shall be one year(s) from the date of execution.
- d. *Termination of Agreement.* The University or the Internship Site may terminate this Agreement for any reason with ninety (90) days' notice. Either party may immediately terminate this Agreement in the event of a breach. However, should the Internship Site terminate this Agreement prior to the completion of an academic semester for other than a breach of the terms of this agreement or student's failure to follow applicable policy,

the student enrolled at that time may continue his/her educational experience until it would have been concluded absent the termination.

- e. *Nondiscrimination.* The parties agree to continue their respective policies of nondiscrimination based on title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, and national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the Americans with Disabilities Act. Internship Site agrees to cooperate with the University in its investigation of claims of discrimination of harassment.
- f. *Interpretation of Agreement.* The laws of the Commonwealth of Pennsylvania shall govern this Agreement.
- g. *Modification of Agreement.* This Agreement shall only be modified in writing with the same formality as the original Agreement.
- h. *Relationship of Parties.* The relationship between the parties to this Agreement to each other in that of independent contractors. The relationship of the parties to this contract to each other shall not be construed to constitute a partnership, joint venture, employment or any other relationship, other than that of independent contractors.
- i. *Liability.* Neither of the parties shall assume any liabilities to each other, except as specifically provided in this Agreement. As to liability to each other or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this contract. This provision shall not be construed to limit the Commonwealth of Pennsylvania's rights, claims or defenses which arise as a matter of law pursuant to any provisions of this contract. This provision shall not be construed to limit the sovereign immunity of the Commonwealth of Pennsylvania or of the State System of Higher Education or the University.
- i. *Entire Agreement.* This Agreement represents the entire understanding between the parties. No other oral understandings or promises exist in regards to this relationship.

[Remainder of page intentionally left blank]

**IN WITNESS WHEREOF**, the authorized representatives of the parties have executed this Agreement as of the date previously indicated.

Authorized Signature:

\_\_\_\_\_  
Print Name/Title East Stroudsburg Area School District

\_\_\_\_\_  
East Stroudsburg Area School District

\_\_\_\_\_  
Date

50 Vine St.  
East Stroudsburg, PA 18301

\_\_\_\_\_  
Joanne Bruno  
Provost and Vice President for Academic Affairs, ESU

\_\_\_\_\_  
Date

**Approved as to form and legality:**

\_\_\_\_\_  
University Legal Counsel (ESU)

\_\_\_\_\_  
Date

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## Addendum

### Affiliation Agreement: Graduate Athletic Trainer Program Funding Breakdown East Stroudsburg Area School District – East Stroudsburg University of Pennsylvania

This document is provided as an addendum to the proposed **Affiliation Agreement** between the East Stroudsburg University of Pennsylvania (ESU) and the East Stroudsburg Area School District. Specifically, this document provides a breakdown of the reimbursement provided by East Stroudsburg Area School District to ESU for services provided through their Clinical Practice Internship – Graduate Athletic Training Program. This breakdown applies to **both** contracted Clinical Practice Internship Athletic Trainer positions in the District; John T. Lambert Intermediate School and Lehman Intermediate School. Pursuant to agreement, the School District will reimburse the University for the services of the students, **up to the cost for a PA resident only**, according to the following list of costs:

Summer I – Fall I Graduate Tuition/Support:	\$4,257.41 (Based on 18-19 Tuition Costs)
Summer I – Fall I Stipend:	\$3,002.40 (Summer Pre-Season – Mid Winter Season) (60 hours Pre-Season; 300 hours Fall – Winter)
Summer I – Fall I Workmen's Compensation:	\$ 10.51 (0.35% x 3002.40)
Summer I – Fall I Social Security	\$ 229.68 (7.65% x 3002.40)
Summer I – Fall I Invoice Amount:	\$7,500.00
<hr/>	
Spring I –Summer II Graduate Tuition/Support:	\$4,257.41 (Based on 18-19 Tuition Costs)
Spring I –Summer II Stipend	\$3,002.40 (Mid Winter Season – End of Spring: June 1) (300 hours Spring; 60 hours Summer II)
Spring I –Summer II Workmen's Compensation:	\$ 10.51 (0.35% x 3002.40)
Spring I –Summer II Social Security	\$ 229.68 (7.65% x 3002.40)
Spring I –Summer II Invoice Amount:	\$7,500.00
Total AY Invoice 2019 – 2020:	\$15,000.00

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## Price Quote for Services

### EAST STROUDSBURG AREA SCHOOL

East Stroudsburg PA

Edgenuity Inc.  
8860 E. Chaparral Road  
Suite 100  
Scottsdale AZ 85250  
877-725-4257

Date 5/21/2019  
Quote # 58160  
Vendor #

Payment Schedule	Product Dates	Contract Start Date	Contract End Date
PO Required	7/22/2019	7/1/2019	6/30/2020

Header	Quantity	Description	Amount
Licenses	40	Elementary Single User (Content only) - One Semester (18 week), up to 6 courses	17,000.00
Workbook	40	IS Elementary Course All Workbooks (non-refundable, 4 core courses, one semester)	4,000.00
Genius	20	Genius per Student Information System per semester	200.00
PD	2	IS PD Onsite Day	5,000.00
Total			\$26,200.00

It's been a pleasure working with you!

Edgenuity will audit enrollment count throughout the year. If more enrollments are found to be in use than purchased, Edgenuity will invoice the customer for the additional usage.

This quote is subject to Edgenuity Inc. Standard Terms and Conditions ("Terms and Conditions"). These Terms and Conditions are available at <http://www.edgenuity.com/edgenuity-standard-terms-and-conditions-of-sale.pdf>, may change without notice and are incorporated by this reference. By signing this quote or by submitting a purchase order or form purchasing document, Customer explicitly agrees to these Terms and Conditions resulting in a legally binding agreement. To the fullest extent permitted under applicable law, all pricing information contained in this quote is confidential, and may not be shared with third parties without Edgenuity's written consent.

If this Quote includes any Sophia® Learning Inc. courses for purchase, the following language applies to any such purchase (and this language is also found in the above linked Terms and Conditions): "Use of any Sophia course is prohibited for all students under the age of 13 years."

Customer

Signature

Print Name

Title

Edgenuity Inc. Representative

Elena Anguita | Account Executive  
elena.anguita@edgenuity.com | 25  
570.468.7808

Not valid unless accompanied by a purchase order.

Please specify a shipping address if applicable.

Please e-mail this quote, the purchase order and order documentation to [AR@edgenuity.com](mailto:AR@edgenuity.com) or fax to 480-423-0213.

8860 E. Chaparral Rd., Suite 100, Scottsdale, Arizona 85250 877.7CLICKS Fax: 480.423.0213 [www.edgenuity.com](http://www.edgenuity.com)

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## STANDARD TERMS AND CONDITIONS

These Terms and Conditions govern the provision of products and services as set forth in the applicable Edgenuity quote, customer-accepted proposal, or purchase order (collectively the "Quote," and with these Terms and Conditions, the "Agreement"). Edgenuity updates these Standard Terms from time-to-time, and posts the current version on its website at <http://www.edgenuity.com/edgenuity-standard-terms-and-conditions.pdf>.

### 1. DEFINITIONS.

- a. **Subscription** refers to Edgenuity's internet based learning management software as a service. The Subscription includes access to the **Licensed Material** (defined below) and **Third Party Services** (defined in Attachment A).
- b. **Licensed Material** refers to the Edgenuity products and services specified in the Quote or other agreement, which may include Edgenuity Courseware, audio, video and other content, curriculum, documentation and software including applets and animations.
- c. **Professional Development** refers to all implementation planning, program design, administrative and instructional training, consulting and coaching for education professionals provided by Edgenuity as described in the applicable Quote. Professional Development services are also subject to the additional terms contained in Attachment B.
- d. **Instructional Services** refers to services provided by Edgenuity including student access to teachers and coaches, the development and implementation of policies and procedures for purposes of improving student outcomes, and other services as stated in the applicable Quote. Instructional Services are also subject the additional terms contained in Attachment B.

### 2. LICENSE and SERVICES.

- a. **License.** Edgenuity grants Customer a non-exclusive, non-transferable license to access and use Licensed Material for internal educational and training purposes solely for the Subscription as set forth in the Quote. This Agreement provides only Customer and Customer's specifically authorized instructors, administrators, students and parents ("End Users") access to and use of the Subscription solely for internal education- and training-related purposes.
- b. **Services.** If set forth in the Quote, Edgenuity will also provide Professional Development and/or Instructional Services, subject to the additional terms and conditions in Attachment B. Customer's access to any Professional Development or Instructional Services will expire at the end of the Term set forth in the applicable Quote, or if the Subscription is terminated for any reason.
- c. **Edgenuity Technical and Customer Support.** Edgenuity will provide technical and customer support for the Service under the terms of Edgenuity's support policies found at [www.edgenuity.com/support](http://www.edgenuity.com/support) including all updates, bug fixes, and enhancements when generally made available.

### 3. USE OF SUBSCRIPTION.

- a. **Customer Data and Student Data.** All data and materials uploaded or entered during use of the Subscription by Customer, including student information and student records, remain the property of Customer ("Customer Data"). All student-generated content and personally identifiable information about any students ("Student Data") shall remain the property of the student, or of the parent or legal guardian of the student. Customer represents and warrants that it has appropriate rights to any Customer Data and Student Data. Customer grants Edgenuity the right to use the Customer Data and Student Data solely for purposes of performing under this Agreement. Students (or Parents or legal guardians of the Student), retain ownership and control of all Student Data that is provided or accessed through Edgenuity's course, and ownership of such Student Data never passes to Edgenuity. During the term of this Agreement, Customer may export Customer Data and Student Data to the extent allowed by the functionality within the Subscription. For training and demonstration purposes, Edgenuity may use and share Customer Data and Student Data, but will share only with supervisors, instructors and other Customer employees who have appropriate authorization.
- b. **Customer Responsibilities.** Customer must (i) keep its passwords secure and confidential; (ii) be solely responsible for Customer Data and all activity in its account; (iii) use commercially reasonable efforts to prevent unauthorized access to its account and notify Edgenuity promptly of any such unauthorized access; and (iv) use the Subscription as described in Edgenuity's written technical guides. Customer authorizes its integrators or other third party vendors and Edgenuity to conduct initial setup and to allow continued access to the Subscription for the sole benefit of Customer. Customer may provide Edgenuity the name and contact information for all third parties authorized by Customer, or necessary for Customer to use the Subscription. Customer is solely responsible for ensuring compliance by its authorized integrators or other third party vendor(s) with all federal, state and local privacy laws and regulations.

### 4. WARRANTIES and DISCLAIMERS.

- a. **Compliance Warranty & Privacy Policy.** Edgenuity will comply with, and will cause each of its employees, agents, and contractors to comply with, all state, federal and municipal laws and regulations applicable to its performance under this Agreement ("Applicable Laws"), including without limitation the Family Educational Rights and Privacy Act ("FERPA"), and the Children's Online Privacy Protection Act ("COPPA"). Edgenuity's Privacy Policy, which is incorporated by reference into these terms and conditions, contains additional terms regarding Edgenuity's use of and commitment to safeguarding Student Data, and compliance with other student privacy laws. Customers and End Users can find Edgenuity's privacy policy at <http://www.edgenuity.com/Information/Privacy/>. Customer is responsible for providing notice of its own privacy policy to parents of its student and for obtaining any necessary parental consents for students to use the Subscription as may be required by Applicable Law.

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- b. **Professional Development and Instructional Services Warranty.** Edgenuity warrants that it will provide Professional Development and/or Instructional Services in a professional and competent manner consistent with the terms of this Agreement and under generally accepted industry standards.
  - c. **Edgenuity Service Warranty.** Edgenuity warrants that it will make commercially reasonable efforts to maintain the online availability of the Subscription. CUSTOMER'S EXCLUSIVE REMEDY AND EDGENUITY'S ENTIRE LIABILITY UNDER THIS WARRANTY WILL BE FOR EDGENUITY TO REPAIR THE NON-CONFORMING SERVICE, OR IF EDGENUITY CANNOT MAKE SUCH REPAIR WITHIN A REASONABLE PERIOD OF TIME, THEN EDGENUITY MAY TERMINATE ACCESS TO THE SUBSCRIPTION AND REFUND A PORTION OF THE FEE.
  - d. **DISCLAIMERS.** THE SUBSCRIPTION IS PROVIDED "AS IS" AND WITH ALL FAULTS. EXCEPT FOR THE ABOVE WARRANTIES, THE SUBSCRIPTION AND ANY PROFESSIONAL DEVELOPMENT AND INSTRUCTIONAL SERVICES ARE PROVIDED ON AN "AS-IS" AND "WHEN AVAILABLE" BASIS. EDGENUITY EXPRESSLY DISCLAIMS ALL OTHER REPRESENTATIONS AND WARRANTIES CONCERNING THE SUBSCRIPTION AND SERVICES TO THE EXTENT ALLOWED BY LAW, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. THERE IS NO WARRANTY THAT THE OPERATION OR CONNECTIVITY OF THE SUBSCRIPTION WILL BE UNINTERRUPTED OR ERROR-FREE, OR THAT THE SUBSCRIPTION WILL BE FREE OF ALL POSSIBLE METHODS OF UNAUTHORIZED ACCESS, ATTACK, OR INTRUSION.
5. **PAYMENT, INVOICING AND TAXES.** Unless otherwise provided in the Quote, Customer will pay the amount of each invoice net 30 days after the invoice date. Except to the extent that Customer provides Edgenuity with a valid tax exemption certificate authorized by the appropriate taxing authority, Customer must pay any taxes, impositions, or other charges imposed or levied by any governmental authority, including any sales, use, value-added, or withholding taxes, in connection with the Quote, excluding Edgenuity income and payroll taxes.
6. **MUTUAL CONFIDENTIALITY.**
- a. **Definition of Confidential Information.** Confidential Information means all non-public information including Personally Identifiable Information ("PII") as defined by Applicable Law, disclosed by a party ("Discloser") to the other party ("Recipient"), whether orally or in writing, that is designated as confidential or that reasonably should be understood to be confidential given the nature of the information and the circumstances of disclosure ("Confidential Information"). Edgenuity's Confidential Information includes without limitation the Service, its user interface design and layout, pricing information, and the Licensed Material.
  - b. **Protection of Confidential Information.** The Recipient must use the same degree of care that it uses to protect the confidentiality of its own confidential information (but in no event less than reasonable care) not to disclose or use any Confidential Information of the Discloser for any purpose outside the scope of this Agreement. The Recipient must make commercially reasonable efforts to limit access to Confidential Information of Discloser to those of its employees and contractors who need such access for purposes consistent with this Agreement and who have signed confidentiality agreements with Recipient no less restrictive than the confidentiality terms of this Agreement.
  - c. **Exclusions.** Confidential Information excludes information that: (i) is or becomes generally known to the public without breach of any obligation owed to Discloser; (ii) was known to the Recipient before its disclosure by the Discloser without breach of any obligation owed to the Discloser; (iii) is received from a third party without breach of any obligation owed to Discloser; or (iv) was independently developed by the Recipient without use or access to the Confidential Information. The Recipient may disclose Confidential Information to the extent required by law or court order, but will provide Discloser with advance written notice to seek a protective order.
7. **EDGENUITY PROPERTY.**
- a. **Reservation of Rights.** The content, documentation, software, workflow processes, user interface, designs, know-how and other items provided by Edgenuity as part of the Subscription, any Instructional Services or Professional Development, or in response to Customer requests for customized content are the proprietary property of Edgenuity and its licensors, and all right, title and interest in and to such items, including all associated intellectual property rights, remain only with Edgenuity and its licensors. Customer may not remove or modify any proprietary marking or restrictive legends in the Edgenuity Courseware. Edgenuity reserves all rights unless expressly granted in this Agreement.
  - b. **Restrictions.** Customer may not (i) sell, resell, rent or lease the access to the Subscription or use it in a service provider capacity; (ii) use the Subscription to store or transmit infringing, unsolicited marketing emails, libelous, or otherwise objectionable, unlawful or tortious material, or to store or transmit material in violation of third-party rights; (iii) interfere with or disrupt the integrity or performance of the Subscription or attempt to gain unauthorized access to the Subscription or its related systems or networks; (iv) use the Subscription for other than internal Customer educational purposes; (v) reproduce, frame, mirror, modify, translate, enhance, decompile, disassemble, copy, download or reverse engineer the Subscription or modify, create derivative works based on the Subscription; or (vi) access the Subscription to build a competitive service or product, or copy any feature, function or graphic for competitive purposes.
8. **TERM AND TERMINATION.**
- a. **Term.** The Term of this Agreement and Customer's access to the Subscription, Services, and any instructional Services or Professional Development services will continue for the period indicated on the applicable Quote, unless terminated by Edgenuity for material breach.
  - b. **Funding-Out Clause.** Customer's payment obligation may be conditioned upon the availability of funds that are appropriated or allocated by the applicable government agency. If funds are not allocated, Customer may terminate this Agreement at the end of the period for which funds are available. Customer must notify Edgenuity in writing within thirty (30) calendar days before termination. Upon termination, Edgenuity will be entitled to a pro-rata portion of the fees for Service performed up to the date of termination.
  - c. **Non-payment of Fees.** Edgenuity may terminate the Agreement and access to the Subscription in a Quote within ten (10) days after Customer receipt of a notice of non-payment of amounts owed under that Quote.

- d. **Mutual Termination for Material Breach.** Except for 7(b), if either party is in material breach of this Agreement, the non-breaching party may terminate this Agreement at the end of a written thirty (30) calendar day notice and cure period, if the breach has not been cured.
  - e. **Access to and Return of Customer Data and Student Data.** For a period of up to sixty (60) days after termination, upon request, Edgenuity will make the Subscription available for Customer to access and export Customer Data and Student Data. Alternately, Customer may submit a written request to Edgenuity up to sixty (60) days after termination, to request the deletion of Student Data (other than anonymized or de-identified data that may be retained pursuant to Edgenuity's Privacy Policy).
  - f. **Suspension for Violations of Law.** Edgenuity may temporarily suspend the Subscription or remove the applicable Customer Data, or both, if it in good faith believes that, as part of using the Subscription, Customer has violated a law. Edgenuity will attempt to contact Customer in advance.
  - g. **Return or Destroy Edgenuity Materials Upon Termination.** Within sixty (60) days after expiration or termination of this Agreement for any reason, upon request, Customer agrees to return, delete or destroy all proprietary Edgenuity materials provided by Edgenuity. Customer will confirm its compliance with this destruction or return requirement in writing upon request of Edgenuity.
9. **LIABILITY LIMIT.**
- a. **EXCLUSION OF INDIRECT DAMAGES.** EDGENUITY IS NOT LIABLE FOR ANY INDIRECT, SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES ARISING OUT OF OR RELATED TO THIS AGREEMENT (INCLUDING, WITHOUT LIMITATION, COSTS OF DELAY; LOSS OF DATA, RECORDS OR INFORMATION; AND LOST PROFITS), EVEN IF IT KNOWS OF THE POSSIBILITY OF SUCH DAMAGE OR LOSS.
  - b. **TOTAL LIMIT ON LIABILITY.** EDGENUITY'S TOTAL LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT (WHETHER IN CONTRACT, TORT OR OTHERWISE) DOES NOT EXCEED THE AMOUNT PAID BY CUSTOMER WITHIN THE 12-MONTH PERIOD BEFORE THE EVENT THAT GAVE RISE TO THE LIABILITY.
10. **INDEMNITY.**
- a. Edgenuity will defend or settle any third party claim against Customer to the extent that such claim alleges that Edgenuity technology used to provide the Subscription violates a copyright, patent, trademark or other intellectual property right. Customer must promptly notify Edgenuity of any such claim in writing, cooperates with Edgenuity in the defense, and allow Edgenuity solely to control the defense or settlement of the claim. If such a claim appears likely, then Edgenuity may modify the Subscription, procure the necessary rights, or replace the infringing part of the Subscription with a functional equivalent. If Edgenuity determines that none of these are reasonably available, then Edgenuity may terminate the Subscription and refund any prepaid and unused fees. Edgenuity has no obligation for any claim, in whole or in part, arising from information, items or technology not provided by Edgenuity or for any third party services not owned by Edgenuity. THIS SECTION CONTAINS CUSTOMER'S EXCLUSIVE REMEDIES AND EDGENUITY'S SOLE LIABILITY FOR INTELLECTUAL PROPERTY INFRINGEMENT CLAIMS.
  - b. To the extent permitted under Applicable Law, each party will defend, indemnify and hold harmless the other party from and against any third party claims, injuries, losses, damages, settlements, penalties, fines, costs, or expenses (including reasonable attorneys' fees) that arise from or relate to (i) the indemnifying party's negligence, misconduct or breach of this Agreement; and (ii) an indemnifying party's violation of Applicable Law.
11. **OTHER TERMS.**
- a. **Governing Law.** If Customer is a public school or district or other state or municipal governmental agency, this Agreement will be governed by the laws of the state where the Customer resides, excluding any conflict of law principles. Otherwise, this Agreement will be governed by the laws of the state of Arizona.
  - b. **Entire Agreement and Changes.** These Terms and Conditions (and any Attachments) and the Quote constitute the entire agreement between the parties and supersede any prior or contemporaneous negotiations or agreements, whether oral or written, related to this subject matter. The Parties may modify this Agreement only by written agreement signed by both parties.
  - c. **No Assignment.** Neither party may assign or transfer this Agreement or a Quote to a third party, except that this Agreement with all Quotes may be assigned, without the consent of the other party as part of a merger or sale of all or substantially all the assets of a party.
  - d. **Independent Contractors.** The parties to this Agreement are independent contractors, and this Agreement does not create any partnership, joint venture, employment, franchise, or agency between the parties. Neither party will have the power to bind the other or incur obligations on the other's behalf without the other's prior written consent.
  - e. **Feedback.** By submitting ideas, suggestions or feedback to Edgenuity regarding the Subscription, Customer agrees that items submitted do not contain confidential or proprietary information; and Customer grants Edgenuity an irrevocable, unlimited, royalty-free and fully-paid perpetual license to use such items for any business purpose.
  - f. **Enforceability and Force Majeure.** If any term of this Agreement is invalid or unenforceable, the other terms remain in effect. Except for the payment of fees, neither party is liable for events beyond its reasonable control, including, without limitation force majeure events, failure of Internet services, any third party service and telecommunications services.
  - g. **Money Damages Insufficient.** Any breach by a party of this Agreement or violation of the other party's intellectual property rights could cause irreparable injury or harm to the other party. The other party may seek a court order to stop any breach or avoid any future breach.
  - h. **No Additional Terms and Order of Precedence.** This Agreement supersedes any additional or conflicting terms of any Customer form-purchasing document. If there is an inconsistency between these Terms and Conditions and any Quote, the Quote will prevail only with respect to pricing, duration and service specific terms.
  - i. **Survival of Terms.** Sections 5 through 10, 11(a) (e) (g) (h) and (i) shall survive termination of this Agreement.



**Attachment A**  
**Third Party Terms**

1. **Third Party Services** refer to web based software, content or services licensed by Edgenuity from a third party for use by Edgenuity for the Subscription or Hardware. Customer's use of Third Party Services may be subject to additional terms from the third parties, some of which are listed below or can be found at the web links indicated:

- a. **ExploreLearning.** Access to and use of any ExploreLearning *Gizmos* (Gizmos) provided by Edgenuity are governed by the following additional terms: (i) Neither Customer nor any of its users are authorized to access or use any Gizmos, except: (a) users who are students and who are authorized by Customer to access and use the Service that includes or incorporates the Gizmos; and (b) users who are teachers of those same students, provided that such teachers may use the Gizmos only for the purposes of assigning and managing assignments for those students; (ii) A Gizmo may only be used in connection with the Service with which that particular Gizmo has been provided, and may not be used in connection with any other class, program, application, or software; and (iii) Customer understands and agrees that any access to or use of any Gizmo provided by Edgenuity by Customer or any of its users in contravention of the foregoing terms constitutes a material breach of the Agreement, and that if Customer desires to use a Gizmo in a manner that is not authorized by the Agreement, it is solely the responsibility of Customer (and not of Edgenuity) to obtain authorization for such use from the appropriate third party.
- b. **Education Testing Services (ETS) e-rater® Scoring Service.** If the Agreement includes any ETS services, Customer agrees as follows: (i) the score and/or feedback received from the e-rater® technology should be considered as one piece of evidence about a student's writing ability. When a score from the e-rater® engine is being used for an important decision about a student's performance, instructors should review and evaluate the score and/or feedback to ensure that the appropriate decision about placement or performance has been made; (ii) the user understands and agrees that the Scoring Service may not be used for any other purpose, or provided to any other party, than as described herein. As permitted under state or federal law, user shall indemnify and hold Edgenuity and/or Educational Testing Service (ETS) harmless from any and all claims arising out of the use of the Scoring Service or use of the scores and/or feedback to determine placement of, or grades for students, or any other purpose; (iii) THE E-RATER® SCORING SERVICE (SCORE AND GRAMMAR CHECKING FEATURE) PROVIDED BY ETS IS PROVIDED "AS-IS", WITHOUT WARRANTIES OF ANY KIND AND ETS DISCLAIMS ALL WARRANTIES WITH RESPECT TO THE E-RATER® SCORING SERVICE, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF NON-INFRINGEMENT, TITLE, MERCHANTABILITY, AND FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT WILL ETS BE LIABLE TO CLIENT OR ANY THIRD PARTY FOR ANY DIRECT, INDIRECT, PUNITIVE, EXEMPLARY, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES ARISING OUT OF THE THIRD PARTY PRODUCTS, EVEN IF THEY HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES OR LOSSES; and (iv) with regard to essays submitted to the site, you (Customer) hereby grant to ETS a non-exclusive, royalty-free, world-wide, irrevocable license to reproduce, transmit, display, disclose, archive and otherwise use any such files you submit to the site for the purposes of scoring and providing feedback. ETS will not retain any personally identifiable information that may be associated with the essays. This license shall survive the termination of any license granted herein to ETS but in no event longer than 18 months. Any cessation of use of the site shall not result in the termination of any license you grant herein to ETS. Nothing herein shall preclude ETS from using information independently created by ETS.
- c. **Sophia® Learning Inc.** If this Agreement includes any Sophia Learning Inc. courses for use, the following term applies to any such purchase or use: "Customer agrees that the use of any Sophia course is prohibited for all students under the age of 13 years."
- d. **CompassLearning Third Party Information.** (i) CKEditor (© 2003-2013 CKSource – Frederico Knabben, all rights reserved), is a third party software text editor, licensed pursuant to the CKEditor Enterprise OEM License 2.3.2 and the GNU Lesser General Public License Version 3 ("LGPL"), available at <http://www.gnu.org/licenses/gpl.html>; (ii) SSHNET (© 2010 RENCI, all rights reserved), is a third party secure connectivity software tool, licensed pursuant to the terms found at <https://sshnet.codeplex.com/license>; (iii) Agilix Labs, Inc.'s xLi platform, (© Agilix Labs, Inc., all rights reserved), is distributed with other licensed third party components under the MIT License and/or the Apache License found at <https://jquery.org/license/> and <http://cdn.mathjax.org/mathjax/2.0-latest/LICENSE>.

2. **Hardware** refers to any equipment with any pre-installed software marketed or supplied by Edgenuity and identified on a Quote. Edgenuity is not the manufacturer of Hardware and it is provided subject to the separate sale terms provided by the manufacturer (including without limitation, return and exchange terms). Customer grants Edgenuity permission to provide remote technical support for setup and diagnostic purposes for any Hardware if required. Customer owns the Hardware and has a license to any pre-installed software, subject to the applicable license agreement. During the term of this Agreement, if Customer modifies Hardware in any way, it may void the manufacturer's warranty. Upon expiration or termination of the Agreement, Edgenuity will remotely remove all Edgenuity content and software from the Hardware.

3. **DISCLAIMERS.** ALL THIRD PARTY SERVICES AND HARDWARE ARE PROVIDED BY EDGENUITY "AS IS." EDGENUITY MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESS OR IMPLIED. Edgenuity transfers to Customer, to the extent transferable, warranties and indemnities Edgenuity receives from the manufacturer of the Hardware or Third Party Service. Edgenuity's sole obligation with respect to Hardware and Third Party Service will be to use reasonable commercial efforts to facilitate warranty and indemnification claims that Customer makes against the manufacturer of the Hardware or Third Party Service. Customer, recognizing that Edgenuity is not the manufacturer of Hardware or Third Party Service, expressly waives any claim that Customer may have against Edgenuity for product liability or infringement of any intellectual property right with respect to any Hardware or Third Party Service, as well as any right to indemnification from Edgenuity on account of any such claim made against Customer by a third party.



Attachment B  
**Additional Terms for Instructional Services & Professional Development**

1. **APPLICABILITY.** These additional terms and conditions apply if the Quote includes the purchase of Instructional or Professional Development Services from Edgenuity. In the event of a conflict between these additional terms and the Edgenuity Standard Terms and Conditions, these additional terms shall control, but solely with respect to the provision of Instructional and/or Professional Development Services.
2. **CUSTOMER LIAISON.** Customer will designate an individual to serve as its primary liaison to Edgenuity for all communications related to the provision of Instructional and Professional Development Services, setting up access for End Users, and use of the Subscription.
3. **HOURS OF AVAILABILITY.** Edgenuity Instructional and Professional Development Services will be available during the business hours specified by Edgenuity, or if Customer requires Instructional Services for certain times or additional hours, such requirements must be specified in the Quote prior to the beginning of the Subscription. Requests for access to Instructional or Professional Development Services not already provided for in the Quote must be made or approved by the Customer Liaison, and may result in additional charges.
4. **NO GUARANTY OF OUTCOMES.** Edgenuity cannot make any guarantees, representations or warranties as to any student, teacher, or other End User outcomes or results from the Instructional or Professional Development Services.
5. **INSTRUCTIONAL SERVICES.** If specified in the Quote, Edgenuity will provide virtual access to teachers or coaches (or both) ("Edgenuity Instructors") who are hired, trained, supervised, and paid by Edgenuity, and who will assist in the virtual delivery of the Licensed Material to students and their use of the Subscription (the "Virtual Programs"). Customer is responsible for (a) providing secure internet access for End Users to use the Virtual Programs; (b) all day-to-day management of the Virtual Programs, subject in all cases to compliance with Applicable Law and Customer policies; (c) obtaining all necessary consents for the provision of Instructional Services where they will involve direct contact between Edgenuity Instructors and students and parents; (d) determining appropriate student courses and verifying student schedules; (e) monitoring student attendance and ensuring compliance with applicable state requirements; and (f) assisting students not making adequate progress.
  - a. **Instructor Requirements.** Customer shall be responsible for advising Edgenuity of any special certification, training, background checks, insurance, fingerprinting or similar requirements for the Edgenuity Instructors as may be imposed by Applicable Law ("Instructor Requirements"). Edgenuity shall be solely responsible for all decisions regarding hiring, supervision, discipline, and dismissal of Edgenuity Instructors, and for ensuring that all Edgenuity Instructors meet and comply with Instructor Requirements.
  - b. **Exceptional Student Services.** If Customer is a public entity receiving federal funds, Customer is considered the "Local Educational Agency," or LEA, as that term is defined by Applicable Law, and Customer is solely responsible for the provision of any special education services. Edgenuity's services do not include (i) providing special education services; (ii) creating, implementing or providing Individualized Education Programs (IEP); (iii) providing reasonable accommodations or any services to insure compliance with the Individuals with Disabilities Education Act (IDEA), the Americans with Disabilities Act (ADA), section 504 of the Rehabilitation Act, or any other Applicable Law. Notwithstanding the foregoing, Edgenuity will discuss, formulate and make reasonable adjustments and accommodations in furtherance of student IEPs or reasonable accommodations established by Customer, provided that Customer provides necessary IEPs and section 504 documentation to Edgenuity. Customer shall be solely responsible for the costs of any required adjustments or accommodations.
  - c. **State Testing.** Customer is responsible for providing appropriate accommodations for the administration of any state-mandated standardized testing by End Users. Customer is also responsible for receiving, distributing, administering, proctoring and returning all state mandated standardized tests under applicable state law, policies and procedures.
  - d. **Reporting and Withdrawal of Students/End Users.** Where reporting of student results is required by Applicable Law, Customer shall be responsible for insuring the accuracy and completeness of student information used, relied upon, or reported by Edgenuity in providing the Instructional Services, and shall promptly notify Edgenuity if any student information needs to be corrected or updated. Upon notice to Customer, Edgenuity reserves the right to withdraw End User access for students who fail to take required tests or maintain adequate progress.
6. **PROFESSIONAL DEVELOPMENT SERVICES.** If included in the Quote, Edgenuity may also provide Professional Development Services, ("PD Services") which may include training and instruction to Customer's instructors and administrators on the implementation and use of the Subscription, curriculum workshops, use of student information to monitor progress, and other related topics as may be specified in the Quote. Customer shall be solely responsible for providing necessary equipment and secure internet access to facilitate the PD Services, and for scheduling the PD Services at least two (2) weeks in advance.
  - a. **Charges for PD Services.** Before delivering Professional Development Services, Edgenuity must receive a signed Quote specifying the number of hours included and the cost of the services provided, and all necessary setup and implementation services required to demonstrate and use the Subscription must be completed. PD Services will be available for use by Customer only during the Term of the Subscription. PD Services purchased but not scheduled and delivered within the first year of the Term may be forfeited without notice. If there are any changes or cancellations of PD services less than 72 hours prior to the scheduled delivery date, Customer agrees to reimburse Edgenuity for travel and other out-of-pocket expenses incurred. The Parties must document in writing and sign any grace periods or extension of time for delivery of PD Services.
  - b. **Use of Customer's Facilities.** If Edgenuity will be providing any PD Services at Customer's premises, Customer shall advise Edgenuity in advance of any Instructor Requirements for Edgenuity personnel, and Edgenuity will be responsible for insuring that all Professional Development personnel meet and comply with all such requirements.
7. **NO UNAUTHORIZED RECORDING OR REPRODUCTION.** All content delivered by Edgenuity as part of Instructional or PD Services are the property of Edgenuity, and customer may not record, reproduce or copy such content without Edgenuity's express written authorization.

Joseph A. O'Brien  
Alfred J. Weinschenk  
James W. Reid  
John R. O'Brien  
James J. Gillotti  
William F. Dunstone  
Jane M. Carlonas  
Kimberly Kost Scanlon  
Michael J. O'Brien  
Jenna Kraycer Tuzze

*Of Counsel*  
Paul D. Horger  
Robert P. Browning  
Dorrance R. Belin

May 2, 2019

East Stroudsburg School District  
Superintendent: Dr. William R. Riker  
50 Vine Street  
East Stroudsburg, PA 18301

*RE: Notre Dame Elementary/Notre Dame High School/East Stroudsburg  
School District – School Nurse Services*

Dear Dr. Riker:

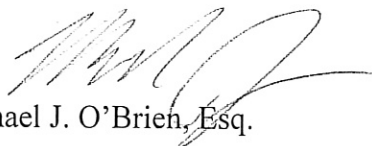
This office represents the School District of the Diocese of Scranton. Enclosed herewith please find a proposed Memorandum of Understanding for your review, and which will seek to identify the rights and responsibilities of Notre Dame Elementary, Notre Dame High School and East Stroudsburg School District as they relate to School Nurse Services.

Please review this document with your district solicitor and, if you approve, please sign where indicated and return to this office.

If you have any questions, please do not hesitate to contact me.

Very truly yours,

**OLIVER, PRICE & RHODES**



Michael J. O'Brien, Esq.

MJOB/rs/Encl(s)

MEMORANDUM OF UNDERSTANDING (MOU)  
between

East Stroudsburg School District  
and  
Notre Dame Elementary/Notre Dame High School

This is an agreement between the "East Stroudsburg School District," hereinafter called District and "Notre Dame Elementary/Notre Dame High School," hereinafter called School.

I. Purpose and Scope

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to School Nurse Services. In particular, the MOU is intended to enhance services and establish protocol when emergencies arise.

II. Background

The School is located within the boundaries of the District. Therefore, pursuant to Article XIV of the Pennsylvania Public School Code, the Pennsylvania Department of Health regulations (28 Pa. Code, Chapter 23), the Pennsylvania Nurse Practice regulations (49 Pa. Code, Chapter 21), and the Division of School Health at the Pennsylvania Department of Health, it is the responsibility of the District to provide equitable nursing services for students who attend the School.

III. District Responsibilities Under this MOU

The Certified School Nurse (CSN) is responsible for assessment, documentation, and management of individual student health needs; development of appropriate plans of care; provision of mandated examinations and screenings; medication administration; and management of the school health services program, including, but not limited to, communication with parents and/or School staff, documentation of all nursing care provided to students and training provided to School staff, and completion of mandated reports. The CSN's caseload can include public, private, and parochial schools. The CSN will be responsible to perform all of the following functions.

1. Collects and maintains ongoing health related data to determine nursing care needs for all students.
2. Reviews, evaluates, and maintains immunization and student health records.
3. Provides Services (see attached Department of Health Chart for when students must receive mandated school health services):
  - a. Medical Examinations
  - b. Dental Examinations
4. Comply and deliver state mandated screenings including (see attached Department of Health Chart for when students must receive mandated school health services):
  - a. Growth Screenings
  - b. Hearing Screenings

- c. Scoliosis Screenings
- d. Vision Screenings
  - i. Far & Near Acuity
  - ii. Convex Lens Testing
  - iii. Color Vision Testing
  - iv. Stereo/Depth Perception Testing (age appropriate)
- 5. The CSN or a non-certified Registered Nurse (RN) or Licensed Practical Nurse (LPN), working in consultation with the CSN, carries out the medicating of all students, as per doctor's orders, and within the scope of practice.
- 6. The CSN is responsible for developing plans that prescribe strategies and alternatives to attain expected outcomes, i.e., Emergency Care Plans (ECP), Individualized Transportation Plans (ITP), Individualized Health Care Plans (IHP).
- 7. The CSN is responsible for training School staff to administer epinephrine auto-injectors, asthma inhalers, and diabetes medications and monitoring equipment.
- 8. The CSN is responsible for demonstration of competency and required acknowledgements related to student possession and self-administration of epinephrine auto-injectors, asthma inhalers, and diabetes medications and monitoring equipment.
- 9. In high risk situations, and in the event the CSN is unavailable to provide direct treatment, a non-certified Registered Nurse (RN) or Licensed Practical Nurse (LPN), working in consultation with the CSN, will be assigned the responsibility for providing direct treatment to any student in need.
- 10. All changes related to medication and/or treatment will be communicated to the School principal.

#### IV. School Responsibilities Under this MOU

- 1. The School will provide an area for assessment of student's health care needs and immunization status, medication administration, health counseling, development of appropriate plans of care, and first aid and emergency care.
- 2. The School will be responsible for communicating with parents regarding the dispensing of medications. (The CSN or designee will provide the appropriate medication forms.)
  - a. As per the Pennsylvania School Code and the Division of School Health and the Bureau of Emergency Medical Services, School staff can administer, following proper training, epinephrine auto-injectors, asthma inhalers, and diabetes medications, use monitoring equipment and provide other diabetes care.
  - b. Students can carry their own epinephrine auto-injectors, asthma inhalers, or diabetes medication or monitoring equipment as per physician's order with parental consent.

3. The School will be responsible for staff training related to Cardiopulmonary Resuscitation (CPR) and First Aid.
4. For treatment purposes, the School will share pertinent medical information regarding individual students with the CSN.

V. Effective Date and Signature

This MOU shall be effective upon the signature of the District and the School's authorized officials. It shall be in force beginning on \_\_\_\_\_.

The District and the School indicate agreement with this MOU by their signatures.

Signatures and Dates

East Stroudsburg School District

Notre Dame Elementary

_____	_____	_____	_____
Signature	Date	Signature	Date

Notre Dame High School

_____	_____
Signature	Date



### Provision of School Health Services and Mandated School Health Services

School entities are to provide the following health services for students who attend or who should attend an elementary, grade or high school, either public or private, and children who are attending a kindergarten which is an integral part of a local school district. These requirements also apply to students who are home schooled.

#### **Mandated School Health Services**

SERVICE	K	1	2	3	4	5	6	7	8	9	10	11	12	Notes
School Nurse Services	X	X	X	X	X	X	X	X	X	X	X	X	X	
Maintenance of Health Record	X	X	X	X	X	X	X	X	X	X	X	X	X	
Immunization Assessment	X	X	X	X	X	X	X	X	X	X	X	X	X	
Medical Examination	*	*					X					X		*Required on original entry- K or 1st grade
Dental Examination	*	*		X				X						*Required on original entry- K or 1st grade
Growth Screen	X	X	X	X	X	X	X	X	X	X	X	X	X	
Hearing Screen	X	X	X	X				X				X		
Scoliosis Screen							X	X						6th grade physical may be used in lieu of 6th grade screen
Tuberculin Test	*	*								X				*Required on original entry- K or 1st grade. Unless approved to discontinue
Vision Screen-Far Visual Acuity Test	X	X	X	X	X	X	X	X	X	X	X	X	X	
Vision Screen-Near Visual Acuity Test	X	X	X	X	X	X	X	X	X	X	X	X	X	
Vision Screen-Convex Lens Test (Plus Lens)		X												1st grade students meeting criteria & new students (any grade) not previously screened
Vision Screen-Color Vision Test		*	*											*1st or 2nd grade & new students (any grade) not previously screened
Vision Screen-Stereo/Depth Perception Test		*	*											*1st or 2nd grade & new students (any grade) not previously screened



MARYWOOD UNIVERSITY  
COLLEGE OF HEALTH AND HUMAN SERVICES  
SCHOOL OF SOCIAL WORK

MEMORANDUM OF UNDERSTANDING  
MSW FIELD EDUCATION AGREEMENT  
2019- 2020

This agreement is made this *15th* day of *April, 2019* by and between *Marywood University, School of Social Work, MSW program* ( hereinafter referred to as "SSW") and *East Stroudsburg Area School District* (hereinafter referred to as "Field Placement"). The parties participating in this educational agreement bear responsibilities set forth in the following section.

A. SSW will provide:

1. One or more students who are enrolled in the required course of study for the placement.
2. The Director of Field Education or designee, as a resource for facilitating the field experience.
3. A Faculty Liaison who will serve as the primary contact for the Field Instructor and who will:
  - a. maintain expectations of the MSW Program for the field experience through regular contacts with the student and the Field Instructor;
  - b. review and provide input into the Learning Agreement and the evaluations, and respond to their content;
  - c. mediate problem situations between the student and the Field Placement;
  - d. serve as a conduit for information and communication between classroom faculty and Field Instructors;
  - e. promote awareness of the student needs, and maximize educational opportunities in both the classroom and the field.
4. Student liability insurance coverage for the student in field placement, as well as the Faculty Liaison.
5. The resource manual "MSW Program Field Manual" to the Field Instructor.
6. Continuing Education opportunities to the Field Instructor; the scope of which is determined by the SSW.
7. Mentoring and consultation (off-site) of student research project if conducted under the auspice of the Field Placement.

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B. The Field Placement will provide:

1. An MSW level professional with at least two (2) years of post-masters experience who will serve as the Field Instructor.
2. The Field Instructor will:
  - a. orient the student to the Field Placement setting and staff policies and procedures;
  - b. develop the Learning Agreement with the student with input from the School;
  - c. provide task assignments to the student;
  - d. meet with the student for regular (one hour per week) supervisory conferences to cover the range of service and learning experiences the student is undertaking at the Field Placement;
  - e. review Process Recordings/Journal Reflections in a timely manner;
  - f. confer with Faculty Liaison as necessary;
  - g. as able attend essential meetings for Field Instructors as provided;
  - h. complete the end of semester evaluations and discuss the evaluation with the student and Field Liaison;
3. Adequate workspace to allow the student to complete task assignments.
4. Adequate Field Placement resources to complete task assignments.
5. Agreement to follow the procedures for Field as outlined in the SSW's "Field Manual."
6. To the extent possible, support for student research, including access to case records, materials for conducting surveys in order to maintain client confidentiality and anonymity, and/or access to participants for interviews.

*Marywood University School of Social Work, MSW program and The Field Placement agree to abide by the School's Discontinuance Policy should there be serious deficiencies in the student's performance. Deficiencies are specified by the School and the Field Placement, and the Program process is outlined in the Field Manual will be followed.*

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date indicated below.

**For the School of Social Work:**

Signature: Christina C. Gigler

Print Name: Christina C. Gigler, MSW, LCSW

Title: Director of Field Education

Date: 4/15/19

**For the Field Placement:**

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

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# East Stroudsburg Area School District

## Enrollment Count Matrix

Count of all actively enrolled students for the current school year. Note: students with multiple building enrollments (ME) will be counted once. See details for building choice.

GRADE		KF	01	02	03	04	05	06	07	08	09	10	11	12	HmRm Total
BLDG	HMRM														
BES	All	55	53	56	62	78	83	0	0	0	0	0	0	0	387
	BES Total	55	53	56	62	78	83	0	0	0	0	0	0	0	387
CHSC	All	16	9	10	17	9	27	20	26	28	29	25	32	25	273
	CHSC Total	16	9	10	17	9	27	20	26	28	29	25	32	25	273
EHN	All	0	0	0	0	0	0	0	0	0	244	260	237	226	967
	EHN Total	0	0	0	0	0	0	0	0	0	244	260	237	226	967
EHS	All	0	0	0	0	0	0	0	0	0	332	338	314	331	1315
	EHS Total	0	0	0	0	0	0	0	0	0	332	338	314	331	1315
ESE	All	94	109	128	97	107	122	0	0	0	0	0	0	0	657
	ESE Total	94	109	128	97	107	122	0	0	0	0	0	0	0	657
HOME	All	4	3	4	9	2	8	10	0	11	6	6	6	6	75
	HOME Total	4	3	4	9	2	8	10	0	11	6	6	6	6	75
IU20	All	9	13	19	13	4	12	8	11	21	13	12	13	10	158
	IU20 Total	9	13	19	13	4	12	8	11	21	13	12	13	10	158
JMH	All	77	73	81	79	76	73	0	0	0	0	0	0	0	459
	JMH Total	77	73	81	79	76	73	0	0	0	0	0	0	0	459
JTL	All	0	0	0	0	0	0	304	321	304	0	0	0	0	929
	JTL Total	0	0	0	0	0	0	304	321	304	0	0	0	0	929
LIS	All	0	0	0	0	0	0	246	216	226	0	0	0	0	688
	LIS Total	0	0	0	0	0	0	246	216	226	0	0	0	0	688
MSE	All	54	63	79	71	95	100	1	0	0	0	0	0	0	463
	MSE Total	54	63	79	71	95	100	1	0	0	0	0	0	0	463
OOD	All	1	0	1	1	0	0	0	1	3	2	4	5	6	24
	OOD Total	1	0	1	1	0	0	0	1	3	2	4	5	6	24
RES	All	84	88	70	82	90	86	0	0	0	0	0	0	0	500
	RES Total	84	88	70	82	90	86	0	0	0	0	0	0	0	500
SMI	All	57	58	57	71	67	49	0	0	0	0	0	0	0	359
	SMI Total	57	58	57	71	67	49	0	0	0	0	0	0	0	359
Total All Buildings		461	469	505	502	528	560	589	575	593	626	645	607	604	7254

### NOTES:

1. (NA) indicates students not assigned to any homeroom.
2. Student homeroom assignments are based on current enrollment.

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