

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
POLICY REVIEW COMMITTEE MEETING
OCTOBER 15, 2018
East Stroudsburg High School North
4:30 P.M.
MINUTES**

- I. Meeting was called to order at 4:30 p.m. by Robert Huffman.
- II. **Policy Committee Members Present were:** George Andrews, Robert Huffman, and Wayne Rohner.
- III. **School Personnel Present were:** Brian Baddick, Eric Forsyth, Ryan Moran, Dr. William Riker, and Debra Wisotsky.
- IV. **Non-Committee Board Members Present were:** Keith Karkut, Rich Schlameuss, and Lisa Van Why.
- V. **Members of the Public Present were:** Kimberly DeBlasio.

VI. **APPROVAL OF AGENDA**

ACTION BY THE COMMITTEE: Motion was made by George Andrews to approve this agenda for October 15, 2018 (page 1), with members of the Committee reserving the right to add to the agenda and take further action as the Committee deems appropriate. Motion was seconded by Wayne Rohner and carried unanimously, 3-0.

VII. **APPROVAL OF MINUTES**

ACTION BY THE COMMITTEE: Motion was made by George Andrews to approve the minutes for September 17, 2018 (pages 1-2). Motion was seconded by Wayne Rohner and carried unanimously, 3-0.

VIII. **POLICIES FOR DISCUSSION:**

- a. Policy 108 Adoption of Textbooks—Revisions reflect minor updates in PSBA language which include textbooks in printed or digital format.
- b. Policy 203.1 HIV Infection—The policy was last updated in August 2002. Revisions reflect updated PSBA language. The associated policy on bloodborne pathogens will be addressed next month.
- c. Policy 806 Child Abuse—Revisions reflect updates in School Code and the Child Protective Services Law with regard to reporting requirements for suspected child abuse. Certifications requirements and reporting procedures for volunteers are addressed separately in Policy 916.

VIII. **POLICIES ON THE TABLE FOR FUTURE DISCUSSION**

- a. Policy 229 Student Fundraising – CFO/AFO reviewing sample policies for updates to ESASD existing policy.
- b. Policy XXX Booster Clubs – CFO/AFO reviewing sample policies for development of a new ESASD policy.

Mr. Andrews questioned why Student Fundraising and the Booster Clubs have been on the future discussion list for quite some time now with no policies presented to the Board. Dr. Riker shared that the CFO is reviewing options. He also stated that sample policies were provided within the last year to the committee; however, administration never received any direction from the committee on how to move forward. Dr. Riker stated that the Board needs to decide whether it is going to allow anyone to raise funds in the name of the school district and/or use its logo when

fundraising. He asked the Board for direction on whether they wish to have a policy setting guidelines for oversight into the collection/disbursement of funds? Doing so would avoid the possibility of misuse of funds in the school district's name. What about equity across the district between clubs and issues with violating Title IV? Mr. Rohner stated that he felt the sample draft was too restrictive on volunteers and that the district wants too much control. He felt the district should embrace volunteerism and not push volunteers away. Mr. Andrews suggested that the committee write their own booster club policy.

Public Participation:

-Mr. Karkut inquired about PTOs/PTAs being assessed personnel fees for Saturday or Sunday events. Policy 707 states, "Personnel fees will be assessed for staffing required beyond that normally incurred by the District." Dr. Riker stated that elementary schools do not have Saturday or Sunday custodians working; therefore, PTOs/PTAs would be responsible for personnel fees. Mrs. DeBlasio, Resica PTO, also expressed her concerns with regard PTOs being assessed personnel fees on the weekend.

-Mr. Rohner asked, why volunteers are not permitted to run the concession stands. Who decided that cafeteria staff must oversee concession stands at events? Dr. Riker stated it has to do with the proper handling of food, district equipment, and cleanup.

-Mr. Schlameuss questioned why the costs for outside groups are so steep? Facilities should be available to the community. What was the intent with the recent change in policy? Dr. Riker shared that the previous Board felt that district facilities should be made available to residents of ESASD; however, the public should not have to bear the burden of additional staffing fees for weekends use or the cost of use, wear and tear from Class IV outside groups using our facilities.

IX. ADVISORY RECOMMENDATIONS

ACTION BY THE COMMITTEE: Motion was made by George Andrews to authorize and direct the administration to post the following item(s) for PUBLIC REVIEW during the month of October and subsequent Board action in November: Policies 108 Adoption of Textbooks, Policy 203.1 HIV Infection, and Policy 806 Child Abuse. Motion was seconded by Wayne Rohner and carried unanimously 3-0.

X. ADJOURNMENT: 5:32 p.m.

ACTION BY THE COMMITTEE: Motion to adjourn was made by George Andrews. Motion was seconded by Robert Huffman and carried unanimously, 3-0.

Next Meeting: November 19, 2018 at 4:30 p.m. at Carl T. Secor Administration Center

Respectively submitted by,
Debra Wisotsky