

Memorandum of Understanding
(Blended School Teachers)
2018 - 2019 School Year

The Parties to this agreement, the East Stroudsburg Area Education Association (hereinafter called the "Association") and the East Stroudsburg Area School District (hereinafter called the "District") agree to the following:

1. The Parties agree to the job duties and expectations for blended teachers as listed in the attached document with the same title.
2. The District shall utilize the current teacher evaluation methods for blended teachers as used by our brick and mortar schools. The blended teacher's SPP score will be weighted at 25% for each building's score currently served by the cyber program. This currently includes HSN, HSS, Lehman, and JTL.
3. The blended program will utilize a case manager model which will distribute student responsibility (as described in the job duties) in an equal manner among the blended school teachers. The current maximum number of students attributed to each blended teacher would be fifty. Both parties agree to this number as a guide and plan to review and revise this number if needed, based on the experiences of the cyber principal and blended teachers.
4. Throughout the year, the blended program shall be evaluated mutually by the District and Association as to whether certain practices should continue as constructed, continue with alterations, or be discontinued. The Parties agree to alter and/or renew this agreement upon mutual consent dependent upon the outcome of this evaluation of the platform.
5. Blended teachers are eligible for schedule "B" external teacher positions.
6. This agreement shall neither constitute a new past practice nor nullify any existing past practice. In addition, this agreement shall not reduce, replace or supplant any bargaining unit positions from the District's traditional brick and mortar schools.
7. The blended school will follow the hours of the typical district high school.
8. Planning time will be equal 450 minutes per week; however it may be dispersed in a different manner than typically done in our brick and mortar high schools.

EAST STROUDSBURG AREA SCHOOL DISTRICT

_____ Date: _____

EAST STROUDSBURG AREA EDUCATION ASSOCIATION

_____ Date: _____

East Stroudsburg Area School District
Blended Cyber Academy
Job Duties and Expectations for
Blended School Teachers

1. Blended school teachers will provide a combination of face-to-face and online guidance to blended students attending the ESACA.
2. Blended school teachers will be responsible for a particular case load of cyber students in which they will closely monitor their progress on a weekly, if not, daily basis.
3. In collaboration with the cyber principal and internal or external cyber teachers, blended school teachers will monitor the progress of various courses within the cyber program. Through the analysis of data and working directly with cyber students, they can make suggestions and or changes directly to the cyber courses for the benefit of the students.
4. Blended teachers are expected to maintain detailed records on students progress and personal situations that may influence their school performance.
5. Blended teachers are expected to maintain regular contact with cyber students and their parents and guardians. Expected frequency of communication is at minimum of one time a week.
6. Blended teachers are expected to maintain contact with both internal and external cyber teachers on an as needed basis.
7. Blended teachers will plan presentations that will support students' learning within the ESACA. These presentations may be of an academic nature or related to particular skills needed for academic and personal success.
8. Blended teachers will assist the properly enrolling students into the blended program.
 - a. This may include providing student and family orientations.
 - b. Direct enrollment into the cyber program.
 - c. Allocation of courses.
 - d. Communication with guidance counselors and teachers.
 - e. Communication with student, parents, and guardians.
9. Blended teachers will gain an understanding of the data that is available through the Edgenuity program to provide guidance and student, teacher, and school levels.
10. Blended teachers will assist ESACA teachers in the grading process by communicating with external and internal teachers in regard to student data (ie. special circumstances resulting in the unique application of grade percentages).
11. Blended teachers must willingly communicate freely with cyber principal to address issues with the program.
12. Blended teacher must be willing to attend professional development and or meetings related to cyber program. If teachers are required to meet above their monthly contractual agreement of 3 meetings a month, then said teachers shall be paid curriculum rate for the duration of the meeting.
13. Blended teachers must assist the ESACA teachers in providing differentiated requirements as directed by student's IEP within the capacity of the program with assistance from student's case manager.

Memorandum of Understanding
(External Virtual Teachers – Schedule B)
2018-2019 School Year

The Parties to this agreement, the East Stroudsburg Area Education Association (hereinafter called the "Association") and the East Stroudsburg Area School District (hereinafter called the "District") agree to the following:

1) The district will utilize the following compensation schedule for external virtual teachers. This pay/hour schedule will be based off of student enrollment within each specific course. The pay/hour schedule is as follows for Full Credit Courses:

- Course enrollment 1-3 students – 25 hours
- Course enrollment 4-7 students – 40 hours
- Course enrollment 8-12 students – 55 hours
- Course enrollment 13- 30 students – 70 hours

The pay/hour schedule is as follows for ½ Credit Courses:

- Course enrollment 1-3 students – 15 hours
- Course enrollment 4-7 students – 22 hours
- Course enrollment 8-12 students – 30 hours
- Course enrollment 13- 30 students – 38 hours

Additional provisions apply:

- Hours are on a per course per semester basis.
- Curriculum wage applies.
- Pay schedule is based on enrollment at 3 specific points in the semester as follows:
 - First day of school/class per semester
 - 30 days of school/ class per semester
 - 60 days of school/ class per semester
- Teachers will be notified of changes to enrollment and pay schedule via email.
- Hours provided in the pay schedule can only be adjusted upward and student withdrawals from courses will not cause a downward adjustment.

2) Virtual Teacher timesheet submissions and dialogue will continue to be used to determine if previous pay/hour schedule for external virtual teachers is reasonable. The pay/hour schedule shall be evaluated mutually by the District and Association as to whether it should continue as constructed, continue with alterations, or be discontinued, on an annual basis.

3) The District and Association agree to continue discussions on creating some guidelines related to the evaluation of teachers for external virtual positions for the purposes of future evaluation and program accountability.

4) Teachers will keep an activity log via supplied google forms of their time spent working with cyber students. This document will be utilized to calculate cyber compensation once every 2 weeks. Time submissions should be completed as close to the actual service provided as possible.

5) This practice will continue unless there is a mutual agreement between the association and administration calling for it to cease.

6) This agreement shall neither constitute a new past practice nor nullify an existing past practice.

EAST STROUDSBURG AREA SCHOOL DISTRICT

_____ Date: _____

EAST STROUDSBURG AREA EDUCATION ASSOCIATION

_____ Date: _____

Memorandum of Understanding
(Internal teachers of Virtual Classrooms)
2018 - 2019 School Year

The Parties to this agreement, the East Stroudsburg Area Education Association (hereinafter called the "Association") and the East Stroudsburg Area School District (hereinafter called the "District") agree to the following:

- 1) The Parties agree to the job duties and expectations for online teachers as listed in the attached document with the same title.
- 2) The District shall accommodate the teachers' "brick and mortar" schedule to align with virtual courses so no teacher will have more than two preps unless the virtual course is an elective and/or the teacher agrees to more than two preps.
- 3) The District shall not schedule more than 30 students per block assignment in any internal virtual classroom.
- 4) The District shall not include the virtual classroom in any teachers' evaluation.
- 5) This agreement between the parties to offer courses via virtual classrooms shall expire at the end of the 2018-2019 school year. Throughout the year, the virtual classroom platform, and or practices, shall be evaluated mutually by the District and Association as to whether it should continue as constructed, continue with alterations, or be discontinued, on an as needed basis. The Parties agree to alter and/or renew this agreement upon mutual consent dependent upon the outcome of this evaluation of the platform.
- 6) This agreement shall neither constitute a new past practice nor nullify any existing past practice.
- 7) Internal virtual classroom teachers will maintain general documentation of duties performed during classroom sessions, to assist in the evaluation of the effectiveness of such program. This should include a list of students assisted and how that assistance was provided. This can be accomplished utilizing specifically designed google forms as utilized with external cyber teachers.
- 8) The District and Association agree to begin discussions on creating some guidelines related to the evaluation of teachers for internal virtual positions for the purposes of future evaluation and program accountability.

EAST STROUDSBURG AREA SCHOOL DISTRICT

_____ Date: _____

EAST STROUDSBURG AREA EDUCATION ASSOCIATION

_____ Date: _____

2417 Gap View Drive
East Stroudsburg, Pa 18301
April 02, 2018

Re: The Clean an Green Program Act 319 Parcel# (16/11/1/13)

To the Taxing Bodles of Monroe County, PA and Smithfield Township within Monroe County;

We are requesting the Act 319 Rollback taxes that have been assessed on the .69 acre parcel
#(16/11/1/13) that we sold to East Stroudsburg Borough on March 02, 2018 be forgiven.

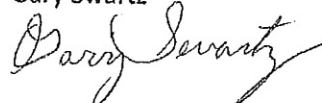
The .69 parcel was needed by the East Stroudsburg borough for repairing the dam on the middle
reservoir to be in compliance with the PA Commonweath. In good faith we agreed to sell this parcel to
the borough of EBurg however this portion has been included in the Clean and Green Program for which
we are now being assessed these rollback taxes. We are looking for this to be forgiven.

Breakdown of Assessment:

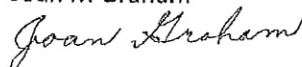
| | |
|---------------------------------------|-----------------|
| Monroe County: | \$61.20 |
| Smithfield Township | \$11.52 |
| East Stroudsburg Area School District | <u>\$518.21</u> |
| Monroe County Public Library | <u>\$3.18</u> |

Thank you
Sincerely,

Gary Swartz



Joan M Graham





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a cyber erp solution

East Stroudsburg Area SD, PA
JOURNAL INQUIRY

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|------|-----|---------|-----|------------|------------|----------|------------|--------|----------|--------|----------|----------|
| YEAR | PER | JOURNAL | SRC | EFF DATE | ENT DATE | JNL DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD YEAR | JNL TYPE |
| 2018 | 12 | 6 | BUA | 06/01/2018 | 06/01/2018 | NOVEL | kelli-oney | 1 | N | Hist | 2018 | |

| LN | ORG ACCOUNT | OBJECT PROJ | REF1 | REF2 | REF3 ACCOUNT | DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB |
|----|----------------|-------------|------|------|-----------------|--------------------------|------------------------|--------|--------|------|
| 1 | 10008390 | 640 | | KO | | StaffDevCertBooks/Period | BOOKS - NOVEL APPROACH | 295.00 | | |
| 2 | 10008390 | 580 | | KO | | StaffDev Travel/Conf | BOOKS - NOVEL APPROACH | | 295.00 | |
| | | | | | | | ** JOURNAL TOTAL | 0.00 | | 0.00 |

| YEAR PER | JOURNAL | SRC | EFF DATE | ENT DATE | JNL DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD YEAR | JNL TYPE |
|----------|----------|--------|------------|------------|----------|-------------|----------------------------|------------------|--------|----------|----------|
| 2018 | 12 | 9 BUA | 06/01/2018 | 06/01/2018 | Mileage | tammy-walsh | 1 | N | Hist | 2018 | |
| LN | ORG | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB |
| 1 | 10009450 | 581 | | | | | | | | | |
| | | | | | | | RESPrincipalInDistrictTrvl | | 22.89 | | |
| 2 | 10280030 | 580 | | | | | | | 22.89 | | |
| | | | | | | | RESPrincipalTravel/Conf | | | | |
| | | | | | | | ** JOURNAL TOTAL | | 0.00 | | 0.00 |

| YEAR PER | JOURNAL | SRC | EFF DATE | ENT DATE | JNL DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD YEAR | JNL TYPE | |
|----------|----------|--------|------------|------------|--------------------------------------|-------------|---------|----------|-------------------------|----------|----------|------------------|
| 2018 | 12 | 14 BUA | 06/01/2018 | 06/01/2018 | Music | paul-bakner | 1 | N | Hist | 2018 | | |
| LN | ORG | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT | | LINE DESCRIPTION | DEBIT | CREDIT | OB |
| 1 | 10003180 | 550 | | | Music | Sheet | | | sheet music | | 320.84 | |
| | | | | | 10-1110-550-000-30-819-000-0000- | | | | EHNInstrMusicPrint&Bind | | | |
| 2 | 10003180 | 610 | | | Music | Sheet | | | sheet music | 320.84 | | |
| | | | | | 10-1110-610-000-30-819-125-000-0000- | | | | EHNInstrMusicGen Sup | | | |
| | | | | | | | | | | | | ** JOURNAL TOTAL |
| | | | | | | | | | | 0.00 | | 0.00 |

| YEAR | PER | JOURNAL | SRC | EFF | DATE | ENT | DATE | JNL | DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD | YEAR | JNL | TYPE |
|------|-----|---------|--------|------------|------------|------|-------|---------------|-------------|---------|-------------|----------|--------|------|------|-----|------|
| 2018 | 12 | 15 | BUA | 06/04/2018 | 06/04/2018 | Liv | Conf. | lorena-rosado | | | I | N | Hist | 2018 | | | |
| LN | ORG | ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 | LINE | DESCRIPTION | ACCOUNT | DESCRIPTION | DEBIT | CREDIT | OB | | | |

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JOURNAL INQUIRY

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| YEAR PER | JOURNAL SRC | EFF DATE | ENT DATE | JNL DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD YEAR | JNL TYPE |
|----------|-------------|------------|------------|-----------|---------------|--------|----------|--------|----------|----------|
| 2018 12 | 15 BUA | 06/04/2018 | 06/04/2018 | Liv Conf. | lorena-rosado | 1 | N | Hist | 2018 | |

| LN | ORG ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 ACCOUNT | LINE DESCRIPTION | DEBIT | CREDIT OB |
|------------------|----------------------------------|--------|------|------|------|--------------|-----------------------------|--------|-----------|
| 1 | 10012020 324 | | | | | | Livingston Training | | 173.63 |
| | 10-2834-324-000-20-517-000-0000- | | | | | | JTLSDevNonInstCertTrainRgst | | |
| 2 | 10009570 580 | | | | | | Livingston Training | 173.63 | |
| | 10-2380-580-000-20-517-000-0000- | | | | | | JTLTravel/Conf | | |
| ** JOURNAL TOTAL | | | | | | | | | 0.00 |

| YEAR PER | JOURNAL SRC | EFF DATE | ENT DATE | JNL DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD YEAR | JNL TYPE |
|----------|-------------|------------|------------|------------|--------------|--------|----------|--------|----------|----------|
| 2018 12 | 19 BUA | 06/04/2018 | 06/04/2018 | graduation | joyce-barnes | 1 | N | Hist | 2018 | |

| LN | ORG ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 ACCOUNT | LINE DESCRIPTION | DEBIT | CREDIT OB |
|------------------|----------------------------------|--------|------|------|------|--------------|--------------------------------|----------|-----------|
| 1 | 10009730 580 | | | | | | transfer to graduation acc | | 1,200.00 |
| | 10-2380-580-000-30-820-000-0000- | | | | | | EHSPrincipalTravel/Conf | | |
| 2 | 10009870 891 | | | | | | received from principal tr | 1,200.00 | |
| | 10-2390-891-000-30-820-000-0000- | | | | | | EHSOther Admin SvsnMiscExpense | | |
| ** JOURNAL TOTAL | | | | | | | | | 0.00 |

| YEAR PER | JOURNAL SRC | EFF DATE | ENT DATE | JNL DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD YEAR | JNL TYPE |
|----------|-------------|------------|------------|----------|----------------|--------|----------|--------|----------|----------|
| 2018 12 | 38 BUA | 06/04/2018 | 06/04/2018 | transfer | debra-wisotsky | 1 | N | Hist | 2018 | |

| LN | ORG ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 ACCOUNT | LINE DESCRIPTION | DEBIT | CREDIT OB |
|------------------|--------------------------------------|--------|------|------|------|--------------|------------------------|-------|-----------|
| 1 | 10011200 762 | | | | | | transfer to conf fee | | 85.00 |
| | 10-2660-762-000-00-000-091-000-0000- | | | | | | Security RepEq>\$2,500 | | |
| 2 | 10011870 324 | | | | | | transfer to conf fee | 85.00 | |
| | 10-2834-324-000-00-000-091-000-0000- | | | | | | Security TrainRgst | | |
| ** JOURNAL TOTAL | | | | | | | | | 0.00 |

| YEAR PER | JOURNAL SRC | EFF DATE | ENT DATE | JNL DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD YEAR | JNL TYPE |
|----------|-------------|------------|------------|----------|----------------|--------|----------|--------|----------|----------|
| 2018 12 | 39 BUA | 06/04/2018 | 06/04/2018 | transfer | debra-wisotsky | 1 | N | Hist | 2018 | |

| LN | ORG ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 ACCOUNT | LINE DESCRIPTION | DEBIT | CREDIT OB |
|----|-------------|--------|------|------|------|--------------|------------------|-------|-----------|
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East Stroudsburg Area SD, PA
JOURNAL INQUIRY



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| YEAR | PER | JOURNAL | SRC | EFF | DATE | ENT | DATE | JNL | DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD | YEAR | JNL | TYPE |
|------|-----|---------|-----|------------|------------|----------|----------------|-----|------|-------|--------|----------|--------|-----|------|-----|------|
| 2018 | 12 | 39 | BUA | 06/04/2018 | 06/04/2018 | transfer | debra-wisotsky | 1 | N | Hist | 2018 | | | | | | |

| LN | ORG | ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT | DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB |
|------------------|--------------------------------------|---------|--------|------|------|------|------|---------|---------------------------|------------------|----------|--------|------|
| 1 | 10011200 | 762 | | | dw | | | | transfer to conf. mileage | | 1,000.00 | | |
| 2 | 10011870 | 580 | | | dw | | | | Security RepEq>\$2,500 | 1,000.00 | | | |
| | 10-2834-580-000-00-000-091-000-0000- | | | | | | | | Security Travel/Conf | | | | |
| ** JOURNAL TOTAL | | | | | | | | | | | | | 0.00 |

| YEAR | PER | JOURNAL | SRC | EFF | DATE | ENT | DATE | JNL | DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD | YEAR | JNL | TYPE |
|------|-----|---------|-----|------------|------------|--------|---------------|-----|------|-------|--------|----------|--------|-----|------|-----|------|
| 2018 | 12 | 48 | BUA | 06/05/2018 | 06/05/2018 | boiler | rebecca-lopez | 1 | N | Hist | 2018 | | | | | | |

| LN | ORG | ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT | DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB |
|------------------|--------------------------------------|---------|--------|------|------|------|------|---------|----------------------------|------------------|----------|--------|------|
| 1 | 10010820 | 432 | | | | | | | SMEOperBldg EquipRep&Maint | service boiler | 4,000.00 | | |
| 2 | 10011000 | 432 | | | | | | | OperBldg Rep&MaintEq | service boiler | 4,000.00 | | |
| 3 | 10010560 | 432 | | | | | | | DISTCustodialRep&MaintEq | service boiler | 574.00 | | |
| 4 | 10011000 | 432 | | | | | | | OperBldg Rep&MaintEq | service boiler | 574.00 | | |
| | 10-2620-432-000-00-000-024-000-0000- | | | | | | | | | | | | |
| ** JOURNAL TOTAL | | | | | | | | | | | | | 0.00 |

| YEAR | PER | JOURNAL | SRC | EFF | DATE | ENT | DATE | JNL | DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD | YEAR | JNL | TYPE |
|------|-----|---------|-----|------------|------------|--------|------------------|-----|------|-------|--------|----------|--------|-----|------|-----|------|
| 2018 | 12 | 51 | BUA | 06/05/2018 | 06/05/2018 | ESU AT | elizabeth-kolcun | 1 | N | Hist | 2018 | | | | | | |

| LN | ORG | ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT | DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB |
|------------------|--------------------------------------|---------|--------|------|------|--------|------|---------|--------------------------|------------------|--------|--------|------|
| 1 | 10014250 | 610 | | | LK | ESU AT | | | EHSAthleticsGen Sup | ESU AT | 294.00 | | |
| 2 | 10013330 | 330 | | | LK | ESU AT | | | JTLWrestlingOtherProfSvc | ESU AT | 294.00 | | |
| | 10-3250-330-000-20-517-550-000-5201- | | | | | | | | | | | | |
| ** JOURNAL TOTAL | | | | | | | | | | | | | 0.00 |

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East Stroudsburg Area SD, PA
JOURNAL INQUIRY

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| YEAR PER JOURNAL SRC | EFF DATE | ENT DATE | JNL DATE | JNL DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD YEAR | JNL TYPE |
|----------------------|----------|------------|------------|----------|------------------|--------|----------|--------|----------|----------|
| 2018 12 | 52 BUA | 06/05/2018 | 06/05/2018 | ESU AT | elizabeth-kolcun | 1 | N | Hist | 2018 | |

| LN | ORG ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT OB |
|------------------|--------------|--------|------|--------|------|------|--------------------------|------------------|--------|-----------|
| 1 | 10013820 610 | LK | | ESU AT | | | EHNAthleticsGen Sup | ESU AT | 294.00 | |
| 2 | 10013630 330 | LK | | ESU AT | | | LISWrestlingOtherProfSvc | ESU AT | 294.00 | |
| ** JOURNAL TOTAL | | | | | | | | | | 0.00 |

| YEAR PER JOURNAL SRC | EFF DATE | ENT DATE | JNL DATE | JNL DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD YEAR | JNL TYPE |
|----------------------|----------|------------|------------|------------|------------------|--------|----------|--------|----------|----------|
| 2018 12 | 63 BUA | 06/06/2018 | 06/06/2018 | ICEMACHINE | elizabeth-kolcun | 1 | N | Hist | 2018 | |

| LN | ORG ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT OB |
|------------------|--------------|--------|------|------------|------|------|---------------------|------------------|----------|-----------|
| 1 | 10014250 610 | LK | | ICEMACHINE | | | EHSAthleticsGen Sup | ICE MACHINE | 3,748.00 | |
| 2 | 10014250 762 | LK | | ICEMACHINE | | | EHS Athletic ReEq | ICE MACHINE | 3,748.00 | |
| ** JOURNAL TOTAL | | | | | | | | | | 0.00 |

| YEAR PER JOURNAL SRC | EFF DATE | ENT DATE | JNL DATE | JNL DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD YEAR | JNL TYPE |
|----------------------|----------|------------|------------|----------|-------------|--------|----------|--------|----------|----------|
| 2018 12 | 68 BUA | 06/06/2018 | 06/06/2018 | trips | maria-heitz | 1 | N | Hist | 2018 | |

| LN | ORG ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT OB |
|------------------|--------------|--------|------|------|------|------|----------------------|------------------------|--------|-----------|
| 1 | 10002160 610 | | | | | | SMIRegularGen Sup | cover field trips cost | 268.13 | |
| 2 | 10012790 513 | | | | | | SMESStudent Activity | cover field trips cost | 268.13 | |
| ** JOURNAL TOTAL | | | | | | | | | | 0.00 |

| YEAR PER JOURNAL SRC | EFF DATE | ENT DATE | JNL DATE | JNL DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD YEAR | JNL TYPE |
|----------------------|----------|------------|------------|-----------|-------------|--------|----------|--------|----------|----------|
| 2018 12 | 70 BUA | 06/06/2018 | 06/06/2018 | cover neg | kira-holden | 1 | N | Hist | 2018 | |

| LN | ORG ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT OB |
|------------------|-------------|--------|------|------|------|------|---------------------|------------------|-------|-----------|
| ** JOURNAL TOTAL | | | | | | | | | | 0.00 |

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| YEAR | PER | JOURNAL | SRC | EFF DATE | ENT DATE | JNL DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD YEAR | JNL TYPE |
|------|-----|---------|-----|------------|------------|-----------|-------------|--------|----------|--------|----------|----------|
| 2018 | 12 | 70 | BUA | 06/06/2018 | 06/06/2018 | cover neg | kira-holden | 1 | N | His | 2018 | |

| LN | ORG ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 ACCOUNT | LINE DESCRIPTION | DEBIT | CREDIT | OB |
|----|--------------------------------------|--------|------|------|------|-----------------|---------------------------|--------|--------|------|
| 1 | 10009630 | 650 | | 71 | | | cover neg balance per RD | | 124.00 | |
| 2 | 10002660 | 610 | | 71 | | | LISPrincipalSupplies Tech | | | |
| | 10-1110-610-000-20-518-110-000-0000- | | | | | | cover neg balance per RD | 124.00 | | |
| | | | | | | | LISRegularGen Sup | | | |
| | | | | | | | ** JOURNAL TOTAL | 0.00 | | 0.00 |

| YEAR | PER | JOURNAL | SRC | EFF DATE | ENT DATE | JNL DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD YEAR | JNL TYPE |
|------|-----|---------|-----|------------|------------|-----------------------|-------|--------|----------|--------|----------|----------|
| 2018 | 12 | 138 | BUA | 06/08/2018 | 06/08/2018 | cover neg kira-holden | | 1 | N | His | 2018 | |

| LN | ORG ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 ACCOUNT | DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB |
|------------------|--------------------------------------|--------|------|------|------|-----------------|--------------|------------------|--------|--------|----|
| 1 | 10009630 | 650 | | | 138 | | | cover neg bal | 135.00 | | |
| 2 | 10009630 | 531 | | | 138 | | LISPrincipal | Supplies Tech | | 135.00 | |
| | 10-2380-531-000-20-518-000-000-0000- | | | | | | | cover neg bal | | | |
| | | | | | | | LISPrincipal | Postage | | | |
| ** JOURNAL TOTAL | | | | | | | | | 0.00 | 0.00 | |

| YEAR | PER | JOURNAL | SRC | EFF DATE | ENT DATE | JNL DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD YEAR | JNL TYPE |
|------|-----|---------|-----|------------|------------|-----------|-------------------|--------|----------|--------|----------|----------|
| 2018 | 12 | 141 | BUA | 06/08/2018 | 06/08/2018 | move fund | regina-brotherton | 1 | N | Hls | 2018 | |

| LN | ORG ACCOUNT | OJECT PROJ REF1 | REF2 | REF3 ACCOUNT | DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT OB |
|----|----------------|-----------------|------|-----------------|---------------------------|----------------------------|------------------|-----------|
| 1 | 10003670 650 | | | | EHSFamConSciSupplies Tech | move funds to cover suppli | | 600.00 |
| 2 | 10003670 432 | | | | EHSFamConSciRep&MaintEq | move funds to cover suppli | | 229.53 |
| 3 | 10003670 640 | | | | EHSFamConSciBooks/Period | move funds to cover suppli | | 40.00 |
| 4 | 10003670 610 | | | | EHSFamConSciGen Sup | funds moved to cover bills | 869.53 | |
| | | | | | | | ** JOURNAL TOTAL | 0.00 |

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YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE
2018 12 144 BUA 06/08/2018 06/08/2018 prosse rebecca-lopez 1 N Hist 2018

| LN | ORG | ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT | DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB |
|------------------|----------|---------|--------|------|------|------|------|---------|-----------------------------|------------------|--------|--------|--------|
| 1 | 10010820 | 431 | | | | | | | SME OperBldg Repr&MaintBldg | prosse test | | | |
| 2 | 10010740 | 431 | | | | | | | MSE OperBldg Repr&MaintBldg | prosse test | 226.01 | | 226.01 |
| 3 | 10010700 | 431 | | | | | | | JMH OperBldg Repr&MaintBldg | prosse test | | | 661.00 |
| 4 | 10010780 | 431 | | | | | | | RES OperBldg Repr&MaintBldg | prosse test | 661.00 | | |
| ** JOURNAL TOTAL | | | | | | | | | | | | | 0.00 |

YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE
2018 12 146 BUA 06/08/2018 06/08/2018 prosse rebecca-lopez 1 N Hist 2018

| LN | ORG | ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT | DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB |
|------------------|----------|---------|--------|------|------|------|------|---------|--------------------------------|-------------------|--------|--------|--------|
| 1 | 10010740 | 432 | | | | | | | MSEOperBldg EquipRepr&Maint | prosse water test | | | 500.00 |
| 2 | 10011000 | 431 | | | | | | | EHN OperBldg Repr&MaintBldgs | prosse water test | 500.00 | | 500.00 |
| 3 | 10010870 | 432 | | | | | | | OperBldg Rep&MaintBldgs | prosse water test | | | 500.00 |
| 4 | 10011000 | 431 | | | | | | | EHN OperBldg Repr&MaintBldgs | prosse water test | 500.00 | | 447.20 |
| 5 | 10011050 | 432 | | | | | | | OperBldg VehicleSvc&MaintWater | prosse water test | 447.20 | | |
| 6 | 10011000 | 431 | | | | | | | EHN OperBldg Repr&MaintBldgs | prosse water test | | | 0.00 |
| ** JOURNAL TOTAL | | | | | | | | | | | | | 0.00 |

YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE
2018 12 150 BUA 06/08/2018 06/08/2018 mesko rebecca-lopez 1 N Hist 2018

| LN | ORG | ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT | DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB |
|----|----------|---------|--------|------|------|------|------|---------|---------------------|------------------|-------|--------|--------|
| 1 | 10011050 | 610 | | | | | | | EHS OperBldg Gensup | laminate | | | 200.00 |

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JOURNAL INQUIRY

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| YEAR | PER | JOURNAL | SRC | EFF | DATE | ENT | DATE | JNL | DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD | YEAR | JNL | TYPE |
|------|-----|---------|-----|------------|------------|-------|------|-----|------|---------------|--------|----------|--------|------|------|-----|------|
| 2018 | 12 | 150 | BUA | 06/08/2018 | 06/08/2018 | mesko | | | | rebecca-lopez | 1 | N | Hist | 2018 | | | |

| LN | ORG | ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT | DESCRIPTION | LINE | DESCRIPTION | DEBIT | CREDIT | OB |
|------------------|--------------------------------------|---------|--------|------|------|------|------|---------|---------------------|------|-------------|--------|--------|------|
| 2 | 10011000 | 610 | | | | | | | laminare | | | 200.00 | | |
| | 10-2620-610-000-30-819-008-000-0000- | | | | | | | | EHN OperBldg GenSup | | | | | |
| ** JOURNAL TOTAL | | | | | | | | | | | | | | |
| | | | | | | | | | | | | 0.00 | | 0.00 |

| YEAR | PER | JOURNAL | SRC | EFF | DATE | ENT | DATE | JNL | DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD | YEAR | JNL | TYPE |
|------|-----|---------|-----|------------|------------|-----------|------|-----|------|---------------|--------|----------|--------|------|------|-----|------|
| 2018 | 12 | 152 | BUA | 06/08/2018 | 06/08/2018 | superheat | | | | rebecca-lopez | 1 | N | Hist | 2018 | | | |

| LN | ORG | ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT | DESCRIPTION | LINE | DESCRIPTION | DEBIT | CREDIT | OB |
|------------------|--------------------------------------|---------|--------|------|------|------|------|---------|-----------------------|------|-------------|--------|--------|--------|
| 1 | 10010830 | 610 | | | | | | | pool boiler | | | | | 510.00 |
| | 10-2620-610-000-10-216-024-000-0000- | | | | | | | | SMI Custodial Gen Sup | | | | | |
| 2 | 10010920 | 432 | | | | | | | pool boiler | | | 510.00 | | |
| | 10-2620-432-000-20-518-008-000-0000- | | | | | | | | OperBldg OtherRentals | | | | | |
| ** JOURNAL TOTAL | | | | | | | | | | | | | | |
| | | | | | | | | | | | | 0.00 | | 0.00 |

| YEAR | PER | JOURNAL | SRC | EFF | DATE | ENT | DATE | JNL | DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD | YEAR | JNL | TYPE |
|------|-----|---------|-----|------------|------------|-----------|------|-----|------|----------------------|--------|----------|--------|------|------|-----|------|
| 2018 | 12 | 162 | BUA | 06/11/2018 | 06/11/2018 | cover IEE | | | | annemarie-chamberlin | 1 | N | Hist | 2018 | | | |

| LN | ORG | ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT | DESCRIPTION | LINE | DESCRIPTION | DEBIT | CREDIT | OB |
|------------------|--------------------------------------|---------|--------|------|------|------|------|---------|-----------------------|------|-------------|----------|--------|----------|
| 1 | 10005390 | 650 | | | | | | | cover IEE costs | | | | | 2,750.00 |
| | 10-1241-650-000-30-000-310-000-0000- | | | | | | | | LearningSupplies Tech | | | | | |
| 2 | 10210040 | 330 | | | | | | | cover IEE costs | | | 2,750.00 | | |
| | 10-2111-330-000-30-000-009-000-0000- | | | | | | | | PupilSrv.OtherProfSvc | | | | | |
| ** JOURNAL TOTAL | | | | | | | | | | | | | | |
| | | | | | | | | | | | | 0.00 | | 0.00 |

| YEAR | PER | JOURNAL | SRC | EFF | DATE | ENT | DATE | JNL | DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD | YEAR | JNL | TYPE |
|------|-----|---------|-----|------------|------------|--------|------|-----|------|-------------------|--------|----------|--------|------|------|-----|------|
| 2018 | 12 | 165 | BUA | 06/11/2018 | 06/11/2018 | RADIOS | | | | kristine-michaels | 1 | N | Hist | 2018 | | | |

| LN | ORG | ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT | DESCRIPTION | LINE | DESCRIPTION | DEBIT | CREDIT | OB |
|----|--------------------------------------|---------|--------|------|------|------|------|---------|--------------------|------|-------------|-------|--------|----------|
| 1 | 10011670 | 624 | | | | | | | RADIOS | | | | | 7,500.00 |
| | 10-2720-624-000-00-000-007-000-0000- | | | | | | | | Transportation Oil | | | | | |

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| YEAR | PER | JOURNAL | SRC | EFF | DATE | ENT | DATE | JNL | DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD | YEAR | JNL | TYPE |
|------|-----|---------|-----|------------|------------|--------|-------------------|-----|------|-------|--------|----------|--------|-----|------|-----|------|
| 2018 | 12 | 165 | BUA | 06/11/2018 | 06/11/2018 | RADIOS | kristine-michaels | 1 | N | Hist | 2018 | | | | | | |

| LN | ORG | ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT | DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB |
|------------------|-----------------------------------|---------|--------|------|------|------|------|---------|-----------------------------|------------------|----------|----------|------|
| 2 | 10011670 | 751 | KM | | | | | | RADIOS | | 7,500.00 | | |
| 3 | 10011670 | 752 | KM | | | | | | TransportationNewEq<\$2,500 | | | 5,577.00 | |
| 4 | 10011670 | 751 | KM | | | | | | TransportationNewEq>\$2,500 | | 5,577.00 | | |
| | 10-2720-751-000-00-000-0000-0000- | | | | | | | | TransportationNewEq<\$2,500 | | | | |
| ** JOURNAL TOTAL | | | | | | | | | | | | | 0.00 |

| YEAR | PER | JOURNAL | SRC | EFF | DATE | ENT | DATE | JNL | DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD | YEAR | JNL | TYPE |
|------|-----|---------|-----|------------|------------|-------|-----------------|-----|------|-------|--------|----------|--------|-----|------|-----|------|
| 2018 | 12 | 167 | BUA | 06/12/2018 | 06/12/2018 | DEFIC | david-lantz-iii | 1 | N | Hist | 2018 | | | | | | |

| LN | ORG | ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT | DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB |
|------------------|--------------------------------------|---------|--------|------|------|------|------|---------|-----------------------|------------------|----------|----------|------|
| 1 | 10003470 | 610 | DL | | | | | | EHSVocalGen Sup | cover negative | | 1,143.67 | |
| 2 | 10003470 | 751 | DL | | | | | | EHSVocalNewEq<\$2,500 | cover negative | 1,096.87 | | |
| 3 | 10003470 | 640 | DL | | | | | | EHSVocalBooks/Period | cover negative | 46.80 | | |
| | 10-1110-610-000-30-820-121-000-0000- | | | | | | | | | | | | |
| ** JOURNAL TOTAL | | | | | | | | | | | | | 0.00 |

| YEAR | PER | JOURNAL | SRC | EFF | DATE | ENT | DATE | JNL | DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD | YEAR | JNL | TYPE |
|------|-----|---------|-----|------------|------------|---------|-------------------|-----|------|-------|--------|----------|--------|-----|------|-----|------|
| 2018 | 12 | 177 | BUA | 06/12/2018 | 06/12/2018 | 438-531 | patricia-romansky | 1 | N | Hist | 2018 | | | | | | |

| LN | ORG | ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT | DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB |
|------------------|---|---------|--------|------|------|------|------|---------|---------------------------|----------------------------|-------|--------|------|
| 1 | 10001440 | 438 | pdr | | | | | | ESERegularMnt/Rpr/Upgrade | money needed in other area | | 49.09 | |
| 2 | 10009270 | 531 | pdr | | | | | | ESEPrincipalPostage | money to balance account | 49.09 | | |
| | 10-2380-531-000-10-212-110-000-0000-0000- | | | | | | | | | | | | |
| ** JOURNAL TOTAL | | | | | | | | | | | | | 0.00 |

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| YEAR | PER | JOURNAL | SRC | EFF | DATE | ENT | DATE | JNL | DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD | YEAR | JNL | TYPE | |
|------|--------------------------------------|---------|--------|------------|------------|------|------|---------|-------------|----------------------------|------------------|------------------|--------|-----|------|-----|------|------|
| 2018 | 12 | 178 | BUA | 06/12/2018 | 06/12/2018 | REF1 | REF2 | REF3 | ACCOUNT | DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB | | | | |
| LN | ORG | ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT | DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB | | | | | |
| 1 | 10002980 | 610 | | | KO | | | | | PROJECTORS | | 4,381.51 | | | | | | |
| | 10-1110-610-000-30-000-004-000-0000- | | | | | | | | | CurrWriteGen Sup | | | | | | | | |
| 2 | 10007330 | 650 | | | KO | | | | | PROJECTORS | | 450.01 | | | | | | |
| | 10-2260-650-000-10-000-004-000-0000- | | | | | | | | | Instr&CurrDevSupplies Tech | | | | | | | | |
| 3 | 10001130 | 650 | | | KO | | | | | PROJECTORS | | 4,831.52 | | | | | | |
| | 10-1110-650-000-10-000-004-000-0000- | | | | | | | | | CurrWriteSupplies Tech | | | | | | | | |
| | | | | | | | | | | | | ** JOURNAL TOTAL | | | | | | |
| | | | | | | | | | | | | 0.00 | | | | | | 0.00 |

| YEAR | PER | JOURNAL | SRC | EFF | DATE | ENT | DATE | JNL | DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD | YEAR | JNL | TYPE |
|------|--------------------------------------|---------|--------|------------|------------|------|------|---------|---------------------------|----------------------------|--------|----------|--------|------|------|-----|------|
| 2018 | 12 | 179 | BUA | 06/12/2018 | 06/12/2018 | | | 438-610 | | patricia-romansky | 1 | N | Hist | 2018 | | | |
| LN | ORG | ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT | DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB | | | | |
| 1 | 10001440 | 438 | | | | pdr | | | | money need in another area | | 39.14 | | | | | |
| 2 | 10009270 | 610 | | | | pdr | | | ESERegularMnt/Rpr/Upgrade | to balance out account | 39.14 | | | | | | |
| | 10-2380-610-000-10-212-000-000-0000- | | | | | | | | ESEPrincipalGen Sup | | | | | | | | |
| | | | | | | | | | ** JOURNAL TOTAL | | | | 0.00 | 0.00 | | | |

| YEAR | PER | JOURNAL | SRC | EFF DATE | ENT DATE | JNL | DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD | YEAR | JNL | TYPE |
|------------------|--------------------------------------|---------|--------|------------|------------|------|------|---------------------|--------------------|------------------|--------|--------|------|-----|------|
| 2018 | 12 | 180 | BUA | 06/12/2018 | 06/12/2018 | 432 | | patricia-romansky | 1 | N | Hist | 2018 | | | |
| LN | ORG | ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT | DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB | | |
| 1 | 10001480 | 432 | | | | pdr | | | to balance account | | | 105.89 | | | |
| | 10-1110-432-000-10-212-121-000-0000- | | | | | | | ESEVocalRep&MaintEq | | | | | | | |
| 2 | 10001480 | 610 | | | | pdr | | | to balance account | | 105.89 | | | | |
| | 10-1110-610-000-10-212-121-000-0000- | | | | | | | ESEVocalGen Sup | | | | | | | |
| ** JOURNAL TOTAL | | | | | | | | | | | 0.00 | | 0.00 | | |

| YEAR | PER | JOURNAL | SRC | EFF DATE | ENT DATE | JNL DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD YEAR | JNL TYPE | |
|------|-----|---------|--------|------------|------------|-----------|---------------|---------|-------------|------------------|----------|----------|----|
| 2018 | 12 | 183 | BUA | 06/12/2018 | 06/12/2018 | superheat | rebecca-lopez | 1 | N | Hist | 2018 | | |
| LN | ORG | ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT | DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB |

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| YEAR | PER | JOURNAL SRC | EFF DATE | ENT DATE | JNL DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD YEAR | JNL TYPE | |
|------------------|--------------------------------------|-------------|------------|------------|-----------|-------------------|---------|-----------------------------|----------------------------|----------|----------|------|
| 2018 | 12 | 183 BUA | 06/12/2018 | 06/12/2018 | superheat | rebecca-lopez | 1 | N | Hist | 2018 | | |
| LN | ORG | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT | DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB |
| 1 | 10010700 | 432 | | | | | | | boiler | | 807.50 | |
| | 10-2620-432-000-10-213-008-000-0000- | | | | | | | JMHOperBldg EquipRepr&Maint | | | | |
| 2 | 10011000 | 432 | | | | | | | boiler | 807.50 | | |
| | 10-2620-432-000-30-819-008-000-0000- | | | | | | | OperBldg Rep&MaintEq | | | | |
| 3 | 10010880 | 432 | | | | | | | boiler | | 850.00 | |
| | 10-2620-432-000-20-517-024-000-0000- | | | | | | | JTLOperBldgRep&MaintEq | | | | |
| 4 | 10011000 | 432 | | | | | | | boiler | 850.00 | | |
| | 10-2620-432-000-30-819-008-000-0000- | | | | | | | OperBldg Rep&MaintEq | | | | |
| ** JOURNAL TOTAL | | | | | | | | | | | 0.00 | 0.00 |
| YEAR | PER | JOURNAL SRC | EFF DATE | ENT DATE | JNL DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD YEAR | JNL TYPE | |
| 2018 | 12 | 185 BUA | 06/12/2018 | 06/12/2018 | 510 to122 | patricia-romansky | 1 | N | Hist | 2018 | | |
| LN | ORG | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT | DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB |
| 1 | 10012620 | 610 | | | pdr | | | | money needed to balance ac | | 478.15 | |
| | 10-3210-610-000-10-212-510-000-0000- | | | | | | | ESEStudentActivityGen Sup | | | | |
| 2 | 10001500 | 610 | | | pdr | | | | money needed to balance ac | 478.15 | | |
| | 10-1110-610-000-10-212-122-000-0000- | | | | | | | ESEArtGen Sup | | | | |
| ** JOURNAL TOTAL | | | | | | | | | | | 0.00 | 0.00 |
| YEAR | PER | JOURNAL SRC | EFF DATE | ENT DATE | JNL DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD YEAR | JNL TYPE | |
| 2018 | 12 | 186 BUA | 06/12/2018 | 06/12/2018 | transfer | debra-wisotsky | 1 | N | Hist | 2018 | | |
| LN | ORG | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT | DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB |
| 1 | 10011200 | 762 | | | DW | | | | transfer to supplies | | 5,000.00 | |
| | 10-2660-762-000-00-000-091-000-0000- | | | | | | | Security RepEq>\$2,500 | | | | |
| 2 | 10011200 | 610 | | | DW | | | | transfer to supplies | 5,000.00 | | |
| | 10-2660-610-000-00-000-091-000-0000- | | | | | | | Security Gen Sup | | | | |
| ** JOURNAL TOTAL | | | | | | | | | | | 0.00 | 0.00 |

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YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE
2018 12 193 BUA 06/13/2018 06/13/2018 sewer rebecca-lopez 1 1 Hist 2018

| LN | ORG ACCOUNT | OBJECT PROJ | REF1 | REF2 | REF3 ACCOUNT | LINE DESCRIPTION | DEBIT | CREDIT OB |
|------------------|--------------------------------------|-------------|------|------|--------------------------|------------------|--------|-----------|
| 1 | 10010750 411 | | | | | sewer | | |
| 2 | 10-2620-411-000-10-214-000-0000- | | | | MSECustodialDisposal Svc | | 500.00 | |
| 3 | 10-2620-411-000-00-059-008-000-0000- | | | | Sewer Plant Disposal Svc | | 500.00 | |
| 4 | 10-2620-411-000-10-215-024-000-0000- | | | | RESCustodialDisposal Svc | | 500.00 | |
| 5 | 10-2620-411-000-00-059-008-000-0000- | | | | Sewer Plant Disposal Svc | | 400.00 | |
| 6 | 10-2620-411-000-10-216-024-000-0000- | | | | SMICustodialDisposal Svc | | 400.00 | |
| | 10-2620-411-000-00-059-008-000-0000- | | | | Sewer Plant Disposal Svc | | | |
| ** JOURNAL TOTAL | | | | | | | 0.00 | 0.00 |

YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE
2018 12 194 BUA 06/13/2018 06/13/2018 detector rebecca-lopez 1 1 Hist 2018

| LN | ORG ACCOUNT | OBJECT PROJ | REF1 | REF2 | REF3 ACCOUNT | LINE DESCRIPTION | DEBIT | CREDIT OB |
|------------------|--------------------------------------|-------------|------|------|-----------------------|------------------|--------|-----------|
| 1 | 10010630 610 | | | | | keystone | | |
| 2 | 10-2620-610-000-10-211-024-000-0000- | | | | BES Custodial Gen Sup | | 700.00 | |
| 3 | 10-2620-432-000-30-819-008-000-0000- | | | | OperBldg Rep&MaintEq | | 700.00 | |
| 4 | 10-2620-610-000-10-211-008-000-0000- | | | | BES OperBldg GenSup | | 355.00 | |
| | 10-2620-432-000-30-819-008-000-0000- | | | | OperBldg Rep&MaintEq | | | |
| ** JOURNAL TOTAL | | | | | | | 0.00 | 0.00 |

YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE
2018 12 197 BUA 06/13/2018 06/13/2018 detector rebecca-lopez 1 1 Hist 2018

| LN | ORG ACCOUNT | OBJECT PROJ | REF1 | REF2 | REF3 ACCOUNT | LINE DESCRIPTION | DEBIT | CREDIT OB |
|----|--------------------------------------|-------------|------|------|-----------------------------|------------------|--------|-----------|
| 1 | 10010790 432 | | | | | keystone | | |
| | 10-2620-432-000-10-215-024-000-0000- | | | | RESCustodialRep&MaintEquip. | | 500.00 | |

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| YEAR | PER | JOURNAL | SRC | EFF | DATE | ENT | DATE | JNL | DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD | YEAR | JNL | TYPE |
|------|-----|---------|-----|------------|------------|----------|---------------|-----|------|-------|--------|----------|--------|------|------|-----|------|
| 2018 | 12 | 197 | BUA | 06/13/2018 | 06/13/2018 | detector | rebecca-lopez | 1 | | | 1 | N | Hist | 2018 | | | |

| LN | ORG | ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT | DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB |
|------------------|--------------------------------------|---------|--------|------|------|------|------|---------|-----------------------------|------------------|--------|--------|------|
| 2 | 10010780 | 432 | | | | | | | keystone | | | | |
| 3 | 10010750 | 432 | | | | | | | RESOperBldg EquipRepr&Maint | | 500.00 | | |
| 4 | 10010780 | 432 | | | | | | | MSECustodialRep&MaintEquip. | | | 187.12 | |
| | 10-2620-432-000-10-215-008-000-0000- | | | | | | | | keystone | | | | |
| | 10-2620-432-000-10-214-024-000-0000- | | | | | | | | RESOperBldg EquipRepr&Maint | | 187.12 | | |
| ** JOURNAL TOTAL | | | | | | | | | | | 0.00 | | 0.00 |

| YEAR | PER | JOURNAL | SRC | EFF | DATE | ENT | DATE | JNL | DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD | YEAR | JNL | TYPE |
|------|-----|---------|-----|------------|------------|----------|---------------|-----|------|-------|--------|----------|--------|------|------|-----|------|
| 2018 | 12 | 198 | BUA | 06/13/2018 | 06/13/2018 | keystone | rebecca-lopez | 1 | | | 1 | N | Hist | 2018 | | | |

| LN | ORG | ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT | DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB |
|------------------|--------------------------------------|---------|--------|------|------|------|------|---------|--------------------------------|------------------|--------|--------|------|
| 1 | 10010510 | 432 | | | | | | | keystone | | | | |
| 2 | 10010820 | 432 | | | | | | | OperBldgRep&MaintEq | | 400.00 | | |
| 3 | 10010510 | 433 | | | | | | | SMEOperBldg EquipRepr&Maint | | | 351.86 | |
| 4 | 10010820 | 432 | | | | | | | OperBldgRepr/MaintServ.Vehicle | | 351.86 | | |
| | 10-2620-432-000-10-216-008-000-0000- | | | | | | | | keystone | | | | |
| | 10-2620-432-000-10-216-008-000-0000- | | | | | | | | SMEOperBldg EquipRepr&Maint | | | | |
| ** JOURNAL TOTAL | | | | | | | | | | | 0.00 | | 0.00 |

| YEAR | PER | JOURNAL | SRC | EFF | DATE | ENT | DATE | JNL | DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD | YEAR | JNL | TYPE |
|------|-----|---------|-----|------------|------------|---------|---------------|-----|------|-------|--------|----------|--------|------|------|-----|------|
| 2018 | 12 | 200 | BUA | 06/13/2018 | 06/13/2018 | battery | rebecca-lopez | 1 | | | 1 | N | Hist | 2018 | | | |

| LN | ORG | ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT | DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB |
|------------------|--------------------------------------|---------|--------|------|------|------|------|---------|---------------------|------------------|--------|--------|------|
| 1 | 10010870 | 610 | | | | | | | battery charger | | | | |
| 2 | 10011050 | 610 | | | | | | | JTL OperBldg GenSup | | 766.40 | | |
| | 10-2620-610-000-20-517-008-000-0000- | | | | | | | | battery charger | | | | |
| | 10-2620-610-000-30-820-008-000-0000- | | | | | | | | EHS OperBldg GenSup | | 766.40 | | |
| ** JOURNAL TOTAL | | | | | | | | | | | 0.00 | | 0.00 |

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| YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE | 2018 12 201 BUA 06/13/2018 06/13/2018 generator rebecca-lopez 1 N Hist 2018 | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|
| LN ORG ACCOUNT | OBJECT PROJ REF1 REF2 REF3 ACCOUNT DESCRIPTION LINE DESCRIPTION DEBIT CREDIT OB | | | | | | | | |
| 1 10010510 762 | generator | | | | | | | | |
| 10-2620-762-000-00-000-008-000-0000- | | | | | | | | | |
| 2 10010870 432 | OperBldgRepEq>\$2,500 | | | | | | | | |
| 10-2620-432-000-20-517-008-000-0000- | | | | | | | | | |
| 3 10010560 432 | OperBldg Rep&MaintBldgs | | | | | | | | |
| 10-2620-432-000-00-000-024-000-0000- | | | | | | | | | |
| 4 10010870 432 | DISTCustodialRep&MaintEq | | | | | | | | |
| 10-2620-432-000-20-517-008-000-0000- | | | | | | | | | |
| OperBldg Rep&MaintBldgs | | | | | | | | | |
| ** JOURNAL TOTAL | | | | | | | | | |
| 0.00 | | | | | | | | | |
| 0.00 | | | | | | | | | |
| YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE | 2018 12 217 BUA 06/14/2018 06/14/2018 supplies roseria-cirnigliaro 1 N Hist 2018 | | | | | | | | |
| LN ORG ACCOUNT | OBJECT PROJ REF1 REF2 REF3 ACCOUNT DESCRIPTION LINE DESCRIPTION DEBIT CREDIT OB | | | | | | | | |
| 1 10011790 650 | Supplies | | | | | | | | |
| 10-2833-650-000-00-000-003-000-0000-ic | | | | | | | | | |
| 2 10011790 610 | Personnel HR Supplies Tech | | | | | | | | |
| 10-2833-610-000-00-000-003-000-0000-ic | | | | | | | | | |
| Personnel HR Gen Sup | | | | | | | | | |
| ** JOURNAL TOTAL | | | | | | | | | |
| 0.00 | | | | | | | | | |
| 0.00 | | | | | | | | | |
| YEAR PER JOURNAL SRC EFF DATE ENT DATE JNL DESC CLERK ENTITY AUTO-REV STATUS BUD YEAR JNL TYPE | 2018 12 263 BUA 06/15/2018 06/15/2018 cum card lorena-rosado 1 N Hist 2018 | | | | | | | | |
| LN ORG ACCOUNT | OBJECT PROJ REF1 REF2 REF3 ACCOUNT DESCRIPTION LINE DESCRIPTION DEBIT CREDIT OB | | | | | | | | |
| 1 10002570 610 | JTLFamConSciGen Sup | | | | | | | | |
| 10-1110-610-000-20-517-240-000-0000- | | | | | | | | | |
| 2 10012850 610 | JTLStudentActivityGen Sup | | | | | | | | |
| 10-3210-610-000-20-517-510-000-0000- | | | | | | | | | |
| ** JOURNAL TOTAL | | | | | | | | | |
| 0.00 | | | | | | | | | |
| 0.00 | | | | | | | | | |
| 1,841.62 | | | | | | | | | |
| 1,841.62 | | | | | | | | | |
| 0.00 | | | | | | | | | |

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| YEAR | PER | JOURNAL | SRC | EFF | DATE | ENT | DATE | JNL | DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD | YEAR | JNL | TYPE |
|------|-----|---------|-----|------------|------------|----------|---------------|-----|------|-------|--------|----------|--------|-----|------|-----|------|
| 2018 | 12 | 292 | BUA | 06/18/2018 | 06/18/2018 | security | rebecca-lopez | 1 | N | Hist | 2018 | | | | | | |

| LN | ORG | ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT | DESCRIPTION | LINE | DESCRIPTION | DEBIT | CREDIT | OB |
|------------------|--------------------------------------|---------|--------|------|------|------|------|---------|-------------------------------|------|-------------|--------|--------|------|
| 1 | 10010660 | 610 | | | | | | | royal security | | | | 262.00 | |
| 2 | 10010870 | 350 | | | | | | | ESE OperBldg Gensup | | | | | |
| | 10-2620-350-000-20-517-008-000-0000- | | | | | | | | royal security | | | 262.00 | | |
| | 10-2620-350-000-20-517-008-000-0000- | | | | | | | | JTLOperBldgSecurity/Safeserv. | | | | | |
| ** JOURNAL TOTAL | | | | | | | | | | | | | | 0.00 |

| YEAR | PER | JOURNAL | SRC | EFF | DATE | ENT | DATE | JNL | DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD | YEAR | JNL | TYPE |
|------|-----|---------|-----|------------|------------|--------|---------------|-----|------|-------|--------|----------|--------|-----|------|-----|------|
| 2018 | 12 | 312 | BUA | 06/19/2018 | 06/19/2018 | clear- | lorena-rosado | 1 | N | Hist | 2018 | | | | | | |

| LN | ORG | ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT | DESCRIPTION | LINE | DESCRIPTION | DEBIT | CREDIT | OB |
|------------------|--------------------------------------|---------|--------|------|------|------|------|---------|---------------------------|------|-------------|--------|--------|------|
| 1 | 10002330 | 438 | | | | | | | JTLRegularMnt/Rpr/Upgrade | | | 860.22 | | |
| 2 | 10002590 | 610 | | | | | | | JTLTechEdGen Sup | | | | 860.22 | |
| 3 | 10002590 | 610 | | | | | | | JTLTechEdGen Sup | | | | 29.77 | |
| 4 | 10009570 | 531 | | | | | | | JTLPrincipalPostage | | | 29.77 | | |
| | 10-2380-531-000-20-517-000-000-0000- | | | | | | | | | | | | | |
| ** JOURNAL TOTAL | | | | | | | | | | | | | | 0.00 |

| YEAR | PER | JOURNAL | SRC | EFF | DATE | ENT | DATE | JNL | DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD | YEAR | JNL | TYPE |
|------|-----|---------|-----|------------|------------|--------|---------------|-----|------|-------|--------|----------|--------|-----|------|-----|------|
| 2018 | 12 | 313 | BUA | 06/19/2018 | 06/19/2018 | clear- | lorena-rosado | 1 | N | Hist | 2018 | | | | | | |

| LN | ORG | ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT | DESCRIPTION | LINE | DESCRIPTION | DEBIT | CREDIT | OB |
|------------------|--------------------------------------|---------|--------|------|------|------|------|---------|------------------------------|------|-------------|----------|----------|------|
| 1 | 10002330 | 610 | | | | | | | JTLRegularGen Sup | | | 130.83 | | |
| 2 | 10002510 | 610 | | | | | | | JTLMathematicsGen Sup | | | | 130.83 | |
| 3 | 10012850 | 610 | | | | | | | JTLStudentActivityGen Sup | | | 1,053.83 | | |
| 4 | 10012850 | 513 | | | | | | | JTLStudentActivityContracted | | | | 1,053.83 | |
| | 10-3210-513-000-20-517-510-000-0000- | | | | | | | | | | | | | |
| ** JOURNAL TOTAL | | | | | | | | | | | | | | 0.00 |

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| YEAR | PER | JOURNAL | SRC | EFF DATE | ENT DATE | JNL DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD YEAR | JNL TYPE |
|------|-----|---------|-----|------------|------------|----------|-------------------|--------|----------|--------|----------|----------|
| 2018 | 12 | 314 | BUA | 06/19/2018 | 06/19/2018 | SUPPLY | kristine-michaels | 1 | N | Hist | 2018 | |

| LN | ORG ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 ACCOUNT | DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB |
|------------------|--------------------------------------|--------|------|------|------|-----------------|----------------------------|------------------|----------|----------|----|
| 1 | 10011670 | 330 | | KM | | | TRF TO SUPPLY | | | 1,000.00 | |
| 2 | 10-2720-330-000-00-000-000-0000- | 610 | | KM | | | TransportationOtherProfSvc | | | | |
| | 10-2720-610-000-00-000-007-000-0000- | | | | | | TRF FROM OTHER PROF. | SVC | 1,000.00 | | |
| | | | | | | | Transp, Gen, Sup | | | | |
| ** JOURNAL TOTAL | | | | | | | | | 0.00 | 0.00 | |

| YEAR | PER | JOURNAL | SRC | EFF DATE | ENT DATE | JNL DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD YEAR | JNL TYPE |
|------|-----|---------|-----|------------|------------|----------------------|-------|--------|----------|--------|----------|----------|
| 2018 | 12 | | | | | | | 1 | N | Hist | 2018 | |
| | | 315 | BUA | 06/19/2018 | 06/19/2018 | coach milekelli-oney | | | | | | |

| LN | ORG ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 ACCOUNT | LINE DESCRIPTION | DEBIT | CREDIT | OB |
|------------------|--------------------------------------|--------|------|------|------|-----------------|-------------------------|--------|--------|----|
| 1 | 10001130 | 550 | | | ko | | coach mileage expenses | | 250.00 | |
| 2 | 10-1110-550-000-10-000-004-000-0000- | | | | | | CurrWritePrint&Bind | | | |
| | 10001130 | 581 | | | ko | | coach mileage expenses | 250.00 | | |
| | 10-1110-581-000-10-000-004-000-0000- | | | | | | CurrWriteInDistrictTrvl | | | |
| ** JOURNAL TOTAL | | | | | | | | 0.00 | 0.00 | |

| YEAR | PER | JOURNAL | SRC | EFF DATE | ENT DATE | JNL DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD YEAR | JNL TYPE |
|------|-----|---------|-----|------------|------------|-----------------------------|-------|--------|----------|--------|----------|----------|
| 2018 | 12 | 317 | BUA | 06/19/2018 | 06/19/2018 | graduationlynnette-grimaldi | | 1 | N | Hist | 2018 | |

| LN | ORG ACCOUNT | OJECT PROJ | REF1 | REF2 | REF3 ACCOUNT | LINE DESCRIPTION DESCRIPTION | DEBIT | CREDIT OB |
|----|----------------------------------|------------|------|------|------------------------|---------------------------------|----------|-----------|
| 1 | 10009680 531 | | 317 | | EHNPrincipalPostage | graduation | | 1,500.00 |
| 2 | 10009680 550 | | 317 | | EHNPrincipalPrint&Bind | graduation | 1,500.00 | |
| | 10-2380-550-000-30-819-000-0000- | | | | | ** JOURNAL TOTAL | 0.00 | 0.00 |

| | | | | | | | | | | | | |
|------|-----|---------|-----|------------|------------|----------|--------------------|--------|----------|--------|----------|----------|
| YEAR | PER | JOURNAL | SRC | EFF DATE | ENT DATE | JNL DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD YEAR | JNL TYPE |
| 2018 | 12 | 324 | BUA | 06/20/2018 | 06/20/2018 | SWPBS | incejeanine-fuller | 1 | N | Hist | 2018 | |

| LN | ORG ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB |
|----|----------------|--------|------|------|------|------|---------------------|------------------|-------|--------|----|
|----|----------------|--------|------|------|------|------|---------------------|------------------|-------|--------|----|

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| YEAR | PER | JOURNAL | SRC | EFF DATE | ENT DATE | JNL DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD YEAR | JNL TYPE |
|------|-----|---------|-----|------------|------------|--------------------------|-------|--------|----------|--------|----------|----------|
| 2018 | 12 | 324 | BUA | 06/20/2018 | 06/20/2018 | SWPBS incejeanine-fuller | | 1 | N | Hist | 2018 | |

| LN | ORG ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 ACCOUNT | DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB |
|------------------|--------------|--------|------|------|------|--------------|-------------|--------------------------------|--------|--------|----|
| 1 | 10005380 610 | | | JF | | | T | To transfer to Pup Ser Gen | | 202.29 | |
| 2 | 10210030 610 | | | JF | | | T | LearningSupGen Sup | | | |
| | | | | | | | | Cover SWPBS incentives Jtl | 202.29 | | |
| | | | | | | | | Pupilsrv.ChildIntSchoolGen Sup | | | |
| ** JOURNAL TOTAL | | | | | | | | | | | |
| | | | | | | | | | 0.00 | 0.00 | |

| YEAR | PER | JOURNAL | SRC | EFF DATE | ENT DATE | JNL DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD YEAR | JNL TYPE |
|------|-----|---------|-----|------------|------------|----------|---------------|--------|----------|--------|----------|----------|
| 2018 | 12 | 328 | BUA | 06/20/2018 | 06/20/2018 | colt | rebecca-lopez | 1 | N | Hist | 2018 | |

| LN | ORG ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 ACCOUNT | DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB |
|------------------|--------------|--------|------|------|------|--------------|---------------------|------------------|--------|--------|----|
| 1 | 10010660 610 | | | | | | | supplies | | 197.38 | |
| 2 | 10010870 610 | | | | | | ESE OperBldg GenSup | supplies | 197.38 | | |
| | | | | | | | JTL OperBldg GenSup | | | | |
| ** JOURNAL TOTAL | | | | | | | | | | | |
| | | | | | | | | | 0.00 | 0.00 | |

| YEAR | PER | JOURNAL | SRC | EFF DATE | ENT DATE | JNL DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD YEAR | JNL TYPE |
|------|-----|---------|-----|------------|------------|----------|---------------|--------|----------|--------|----------|----------|
| 2018 | 12 | 330 | BUA | 06/20/2018 | 06/20/2018 | supplies | rebecca-lopez | 1 | N | Hist | 2018 | |

| LN | ORG ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 ACCOUNT | DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB |
|------------------|--------------|--------|------|------|------|--------------|---------------------|------------------|--------|--------|----|
| 1 | 10010820 610 | | | | | | | supplies | | 433.04 | |
| 2 | 10011050 610 | | | | | | SME OperBldg GenSup | supplies | 433.04 | | |
| | | | | | | | EHS OperBldg GenSup | | | | |
| ** JOURNAL TOTAL | | | | | | | | | | | |
| | | | | | | | | | 0.00 | 0.00 | |

| YEAR | PER | JOURNAL | SRC | EFF DATE | ENT DATE | JNL DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD YEAR | JNL TYPE |
|------|-----|---------|-----|------------|------------|----------|---------------|--------|----------|--------|----------|----------|
| 2018 | 12 | 333 | BUA | 06/20/2018 | 06/20/2018 | boiler | rebecca-lopez | 1 | N | Hist | 2018 | |

| LN | ORG ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 ACCOUNT | DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB |
|----|-------------|--------|------|------|------|--------------|-------------|------------------|-------|--------|----|
| | | | | | | | | | | | |



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| YEAR PER | JOURNAL SRC | EFF DATE | ENT DATE | JNL DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD YEAR | JNL TYPE |
|------------------|--------------------------------------|-------------|------------|----------|-------------------------------|------------------|----------|--------|----------|----------|
| 2018 12 | 333 BUA | 06/20/2018 | 06/20/2018 | boiler | rebecca-lopez | 1 | N | Hist | 2018 | |
| LN | ORG ACCOUNT | OBJECT PROJ | REF1 | REF2 | REF3 ACCOUNT DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB | |
| 1 | 10010620 432 | | | | | service boiler | | | | |
| | 10-2620-432-000-10-211-008-000-0000- | | | | BESOperBldg Equip.Repr&Maint. | | | | | |
| 2 | 10010920 432 | | | | | service boiler | 322.50 | | 322.50 | |
| | 10-2620-432-000-20-518-008-000-0000- | | | | OperBldg OtherRentals | | | | | |
| 3 | 10010630 432 | | | | | service boiler | | | | |
| | 10-2620-432-000-10-211-024-000-0000- | | | | BESCustodialRep&MaintEq | | | | | |
| 4 | 10010920 432 | | | | | service boiler | 322.50 | | 322.50 | |
| | 10-2620-432-000-20-518-008-000-0000- | | | | OperBldg OtherRentals | | | | | |
| ** JOURNAL TOTAL | | | | | | | | | | |
| | | | | | | | 0.00 | | 0.00 | |

| YEAR PER | JOURNAL SRC | EFF DATE | ENT DATE | JNL DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD YEAR | JNL TYPE |
|------------------|--------------------------------------|-------------|------------|-----------|---------------------------|----------------------------|----------|--------|----------|----------|
| 2018 12 | 359 BUA | 06/20/2018 | 06/20/2018 | 3210-1110 | patricia-romansky | 1 | N | Hist | 2018 | |
| LN | ORG ACCOUNT | OBJECT PROJ | REF1 | REF2 | REF3 ACCOUNT DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB | |
| 1 | 10012620 610 | | | | | needed for summer school s | | | | |
| | 10-3210-610-000-10-212-510-000-0000- | | | pdr | ESEStudentActivityGen Sup | | | | | |
| 2 | 10001440 610 | | | | | needed for summer school s | 600.00 | | 600.00 | |
| | 10-1110-610-000-10-212-110-000-0000- | | | pdr | ESERegularGen Sup | | | | | |
| ** JOURNAL TOTAL | | | | | | | | | | |
| | | | | | | | 0.00 | | 0.00 | |

| YEAR PER | JOURNAL SRC | EFF DATE | ENT DATE | JNL DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD YEAR | JNL TYPE |
|------------------|--------------------------------------|-------------|------------|----------|--------------------------|------------------|----------|--------|----------|----------|
| 2018 12 | 409 BUA | 06/21/2018 | 06/21/2018 | Postage | matthew-krauss | 1 | N | Hist | 2018 | |
| LN | ORG ACCOUNT | OBJECT PROJ | REF1 | REF2 | REF3 ACCOUNT DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB | |
| 1 | 10004660 610 | | | | | To Cover Postage | | | | |
| | 10-1200-610-891-00-000-310-000-9891- | | | MK | ACCESS Gen Sup | | | | | |
| 2 | 10004660 531 | | | | | To Cover Postage | 30.00 | | 30.00 | |
| | 10-1200-531-891-00-000-310-000-9891- | | | MK | ACCESS Postage | | | | | |
| ** JOURNAL TOTAL | | | | | | | | | | |
| | | | | | | | 0.00 | | 0.00 | |

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East Stroudsburg Area SD, PA
JOURNAL INQUIRY

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glcjcjeing

| YEAR | PER | JOURNAL | SRC | EFF | DATE | ENT | DATE | JNL | DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD | YEAR | JNL | TYPE |
|------|-----|---------|-----|------------|------------|----------|----------------|-----|------|-------|--------|----------|--------|-----|------|-----|------|
| 2018 | 12 | 419 | BUA | 06/21/2018 | 06/21/2018 | transfer | debra-wisotsky | 1 | N | Hist | 2018 | | | | | | |

| LN | ORG | ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT | DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB |
|------------------|----------|---------|--------|------|------|------|------|---------|------------------------|---------------------------|----------|----------|------|
| 1 | 10011200 | 762 | dw | | | | | | Security RepEq>\$2,500 | transfer for alert system | 6,455.00 | | |
| 2 | 10011200 | 650 | dw | | | | | | Security Supplies Tech | transfer for alert system | 6,455.00 | | |
| 3 | 10011200 | 433 | dw | | | | | | Security Rep&MaintVeh | transfer for alert system | | 1,000.00 | |
| 4 | 10011200 | 650 | dw | | | | | | Security Supplies Tech | transfer for alert system | 1,000.00 | | |
| ** JOURNAL TOTAL | | | | | | | | | | | | | |
| | | | | | | | | | | | 0.00 | | 0.00 |

| YEAR | PER | JOURNAL | SRC | EFF | DATE | ENT | DATE | JNL | DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD | YEAR | JNL | TYPE |
|------|-----|---------|-----|------------|------------|----------|---------------|-----|------|-------|--------|----------|--------|-----|------|-----|------|
| 2018 | 12 | 451 | BUA | 06/22/2018 | 06/22/2018 | supplies | rebecca-lopez | 1 | N | Hist | 2018 | | | | | | |

| LN | ORG | ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT | DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB |
|------------------|----------|---------|--------|------|------|------|------|---------|-----------------------|------------------|--------|--------|------|
| 1 | 10010830 | 610 | | | | | | | SMI Custodial Gen Sup | supplies | 371.42 | | |
| 2 | 10010870 | 610 | | | | | | | JTL OperBldg GenSup | supplies | 371.42 | | |
| ** JOURNAL TOTAL | | | | | | | | | | | | | |
| | | | | | | | | | | | 0.00 | | 0.00 |

| YEAR | PER | JOURNAL | SRC | EFF | DATE | ENT | DATE | JNL | DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD | YEAR | JNL | TYPE |
|------|-----|---------|-----|------------|------------|----------|---------------|-----|------|-------|--------|----------|--------|-----|------|-----|------|
| 2018 | 12 | 452 | BUA | 06/22/2018 | 06/22/2018 | supplies | rebecca-lopez | 1 | N | Hist | 2018 | | | | | | |

| LN | ORG | ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT | DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB |
|------------------|----------|---------|--------|------|------|------|------|---------|----------------------|------------------|--------|--------|------|
| 1 | 10010710 | 610 | | | | | | | JMH Custodial GenSup | supplies | 104.15 | | |
| 2 | 10010700 | 610 | | | | | | | JMH OperBldg GenSup | supplies | 104.15 | | |
| ** JOURNAL TOTAL | | | | | | | | | | | | | |
| | | | | | | | | | | | 0.00 | | 0.00 |

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diane-kelly

East Stroudsburg Area SD, PA
JOURNAL INQUIRY

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glcjcjeing

| YEAR | PER | JOURNAL | SRC | EFF | DATE | ENT | DATE | JNL | DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD | YEAR | JNL | TYPE |
|------|-----|---------|-----|------------|------------|----------|---------------|-----|------|-------|--------|----------|--------|-----|------|-----|------|
| 2018 | 12 | 453 | BUA | 06/22/2018 | 06/22/2018 | supplies | rebecca-lopez | 1 | N | Hist | 2018 | | | | | | |

| LN | ORG | ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT | DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB |
|------------------|--------------------------------------|---------|--------|------|------|------|------|---------|---------------------|------------------|--------|--------|------|
| 1 | 10010660 | 610 | | | | | | | supplies | | 199.79 | | |
| 2 | 10011050 | 610 | | | | | | | ESE OperBldg Gensup | | 199.79 | | |
| | 10-2620-610-000-30-820-008-000-0000- | | | | | | | | EHS OperBldg Gensup | | | | |
| ** JOURNAL TOTAL | | | | | | | | | | | | | 0.00 |

| YEAR | PER | JOURNAL | SRC | EFF | DATE | ENT | DATE | JNL | DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD | YEAR | JNL | TYPE |
|------|-----|---------|-----|------------|------------|---------|---------------|-----|------|-------|--------|----------|--------|-----|------|-----|------|
| 2018 | 12 | 454 | BUA | 06/22/2018 | 06/22/2018 | hydrant | rebecca-lopez | 1 | N | Hist | 2018 | | | | | | |

| LN | ORG | ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT | DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB |
|------------------|--------------------------------------|---------|--------|------|------|------|------|---------|--------------------------------|------------------|--------|--------|------|
| 1 | 10011010 | 432 | | | | | | | hydrant | | 500.00 | | |
| 2 | 10011050 | 432 | | | | | | | EHNOperBldgRep&MaintEq | | 500.00 | | |
| | 10-2620-432-000-30-820-008-000-0000- | | | | | | | | OperBldg VehicleSvc&MaintWater | | | | |
| ** JOURNAL TOTAL | | | | | | | | | | | | | 0.00 |

| YEAR | PER | JOURNAL | SRC | EFF | DATE | ENT | DATE | JNL | DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD | YEAR | JNL | TYPE |
|------|-----|---------|-----|------------|------------|----------|---------------|-----|------|-------|--------|----------|--------|-----|------|-----|------|
| 2018 | 12 | 469 | BUA | 06/25/2018 | 06/25/2018 | supplies | rebecca-lopez | 1 | N | Hist | 2018 | | | | | | |

| LN | ORG | ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT | DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB |
|------------------|--------------------------------------|---------|--------|------|------|------|------|---------|---------------------|------------------|--------|--------|------|
| 1 | 10010660 | 610 | | | | | | | supplies | | 148.00 | | |
| 2 | 10010870 | 610 | | | | | | | ESE OperBldg Gensup | | 148.00 | | |
| | 10-2620-610-000-20-517-008-000-0000- | | | | | | | | JTL OperBldg Gensup | | | | |
| ** JOURNAL TOTAL | | | | | | | | | | | | | 0.00 |

| YEAR | PER | JOURNAL | SRC | EFF | DATE | ENT | DATE | JNL | DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD | YEAR | JNL | TYPE |
|------|-----|---------|-----|------------|------------|-------|---------------|-----|------|-------|--------|----------|--------|-----|------|-----|------|
| 2018 | 12 | 470 | BUA | 06/25/2018 | 06/25/2018 | sewer | rebecca-lopez | 1 | N | Hist | 2018 | | | | | | |

| LN | ORG | ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT | DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB |
|----|-----|---------|--------|------|------|------|------|---------|-------------|------------------|-------|--------|----|
|----|-----|---------|--------|------|------|------|------|---------|-------------|------------------|-------|--------|----|

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East Stroudsburg Area SD, PA
JOURNAL INQUIRY

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| YEAR | PER | JOURNAL SRC | EFF DATE | ENT DATE | JNL DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD YEAR | JNL TYPE |
|------|-----|-------------|------------|------------|----------|---------------|--------|----------|--------|----------|----------|
| 2018 | 12 | 470 BUA | 06/25/2018 | 06/25/2018 | sewer | rebecca-lopez | 1 | N | Hist | 2018 | |

| LN | ORG ACCOUNT | OBJECT PROJ | REF1 | REF2 | REF3 ACCOUNT DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT OB |
|----|--------------------------------------|-------------|------|------|--------------------------|--------------------------|----------|-----------|
| 1 | 10011010 432 | | | | | sewer | | 1,400.00 |
| 2 | 10260100 411 | | | | | EHNOperBldgRep&MaintEq | | |
| | 10-2620-411-000-00-059-008-000-0000- | | | | | sewer | 1,400.00 | |
| | 10-2620-411-000-00-059-008-000-0000- | | | | | Sewer Plant Disposal Svc | | |
| | | | | | | ** JOURNAL TOTAL | 0.00 | 0.00 |

| YEAR | PER | JOURNAL SRC | EFF DATE | ENT DATE | JNL DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD YEAR | JNL TYPE |
|------|-----|-------------|------------|------------|-----------|-------------------|--------|----------|--------|----------|----------|
| 2018 | 12 | 472 BUA | 06/25/2018 | 06/25/2018 | NEW TRUCK | kristine-michaels | 1 | N | Hist | 2018 | |

| LN | ORG ACCOUNT | OBJECT PROJ | REF1 | REF2 | REF3 ACCOUNT DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT OB |
|----|--------------------------------------|-------------|------|------|--------------------------|-----------------------------|----------|-----------|
| 1 | 10011670 751 | | | | | OVERAGE FROM NEW ESTIMATE | | 3,000.00 |
| 2 | 10011670 752 | | | | | TransportationNewEq<\$2,500 | | |
| | 10-2720-752-000-00-000-007-000-0000- | | | | | OVERAGE FROM NEW ESTIMATE | 3,000.00 | |
| | 10-2720-752-000-00-000-007-000-0000- | | | | | TransportationNewEq>\$2,500 | | |
| | | | | | | ** JOURNAL TOTAL | 0.00 | 0.00 |

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| YEAR | PER | JOURNAL SRC | EFF DATE | ENT DATE | JNL DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD YEAR | JNL TYPE |
|------|-----|-------------|------------|------------|------------|-------------------|--------|----------|--------|----------|----------|
| 2018 | 12 | 473 BUA | 06/25/2018 | 06/25/2018 | GEN SUPPLY | kristine-michaels | 1 | N | Hist | 2018 | |

| LN | ORG ACCOUNT | OBJECT PROJ | REF1 | REF2 | REF3 ACCOUNT DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT OB |
|----|--------------------------------------|-------------|------|------|--------------------------|----------------------|-----------|-----------|
| 1 | 10011670 624 | | | | | GENERAL SUPPLY BILLS | | 12,500.00 |
| 2 | 10011670 610 | | | | | Transportation Oil | | |
| | 10-2720-610-000-00-000-007-000-0000- | | | | | GENERAL SUPPLY BILLS | 12,500.00 | |
| | 10-2720-610-000-00-000-007-000-0000- | | | | | Transp, Gen, Sup | | |
| | | | | | | ** JOURNAL TOTAL | 0.00 | 0.00 |

| YEAR | PER | JOURNAL SRC | EFF DATE | ENT DATE | JNL DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD YEAR | JNL TYPE |
|------|-----|-------------|------------|------------|------------|------------------|--------|----------|--------|----------|----------|
| 2018 | 12 | 474 BUA | 06/25/2018 | 06/25/2018 | graduation | lynette-grimaldi | 1 | N | Hist | 2018 | |

| LN | ORG ACCOUNT | OBJECT PROJ | REF1 | REF2 | REF3 ACCOUNT DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT OB |
|----|-------------|-------------|------|------|--------------------------|------------------|-------|-----------|
| | | | | | | | | |

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East Stroudsburg Area SD, PA
JOURNAL INQUIRY

| YEAR PER | JOURNAL SRC | EFF DATE | ENT DATE | JNL DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD YEAR | JNL TYPE |
|------------------|--------------------------------------|-------------|------------|-----------------------------|-------|-------------------------|------------------|--------|----------|----------|
| 2018 12 | 474 BUA | 06/25/2018 | 06/25/2018 | graduationlynnette-grimaldi | 1 | N | Hist | 2018 | | |
| LN | ORG ACCOUNT | OBJECT PROJ | REF1 | REF2 | REF3 | ACCOUNT DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB |
| 1 | 10009680 891 | | | lgrimaldi | | EHNPrincipalmiscExpense | graduation | 500.00 | | |
| 2 | 10009680 810 | | | lgrimaldi | | EHNPrincipalmiscExpense | graduation | | 500.00 | |
| | 10-2380-810-000-30-819-000-000-0000- | | | | | EHNPrincipalmiscExpense | | | | |
| ** JOURNAL TOTAL | | | | | | | | | | 0.00 |

| YEAR PER | JOURNAL SRC | EFF DATE | ENT DATE | JNL DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD YEAR | JNL TYPE |
|------------------|--------------------------------------|-------------|------------|-----------------------------|-------|----------------------------|--------------------------|----------|----------|----------|
| 2018 12 | 475 BUA | 06/25/2018 | 06/25/2018 | possinger kristine-michaels | 1 | N | Hist | 2018 | | |
| LN | ORG ACCOUNT | OBJECT PROJ | REF1 | REF2 | REF3 | ACCOUNT DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB |
| 1 | 10260360 610 | | | km | | Grounds District Gen Sup | Possinger & Sons Invoice | | 6,200.00 | |
| 2 | 10260360 810 | | | km | | Grounds District Gen Sup | Possinger & Sons Invoice | 6,200.00 | | |
| | 10-2630-810-000-00-000-013-000-0000- | | | | | Grounds District Dues&Fees | | | | |
| ** JOURNAL TOTAL | | | | | | | | | | 0.00 |

| YEAR PER | JOURNAL SRC | EFF DATE | ENT DATE | JNL DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD YEAR | JNL TYPE |
|------------------|--------------------------------------|-------------|------------|-----------|-------------------|-------------------------|----------------------------|----------|----------|----------|
| 2018 12 | 490 BUA | 06/26/2018 | 06/26/2018 | grad 2018 | lynnette-grimaldi | 1 | N | Hist | 2018 | |
| LN | ORG ACCOUNT | OBJECT PROJ | REF1 | REF2 | REF3 | ACCOUNT DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB |
| 1 | 10009680 891 | | | lgrimaldi | | EHNPrincipalmiscExpense | grad exp 2018 Master gowns | 1,000.00 | | |
| 2 | 10009680 531 | | | lgrimaldi | | EHNPrincipalmiscExpense | grad exp 2018 Master gowns | | 1,000.00 | |
| | 10-2380-531-000-30-819-000-000-0000- | | | | | EHNPrincipalmiscExpense | | | | |
| ** JOURNAL TOTAL | | | | | | | | | | 0.00 |

| YEAR PER | JOURNAL SRC | EFF DATE | ENT DATE | JNL DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD YEAR | JNL TYPE |
|----------|-------------|-------------|------------|----------|---------------|---------------------|------------------|--------|----------|----------|
| 2018 12 | 588 BUA | 06/28/2018 | 06/28/2018 | alarms | rebecca-lopez | 1 | N | Hist | 2018 | |
| LN | ORG ACCOUNT | OBJECT PROJ | REF1 | REF2 | REF3 | ACCOUNT DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB |



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diane-kelly

East Stroudsburg Area SD, PA
JOURNAL INQUIRY

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| YEAR | PER | JOURNAL | SRC | EFF | DATE | ENT | DATE | JNL | DESC | CLERK | ENTITY | AUTO-REV | STATUS | BUD | YEAR | JNL | TYPE |
|------|-----|---------|-----|------------|------------|--------|--------|------|---------|-------------|--------|----------|--------|------|------|-----|------|
| 2018 | 12 | 588 | BUA | 06/28/2018 | 06/28/2018 | alarms | alarms | REF3 | ACCOUNT | DESCRIPTION | 1 | N | Hist | 2018 | | | |

| | | | | | | | | | | | | | |
|----|--------------------------------------|---------|--------|------|------|------|------|---------|-------------------------|------------------|--------|--------|------|
| LN | ORG | ACCOUNT | OBJECT | PROJ | REF1 | REF2 | REF3 | ACCOUNT | DESCRIPTION | LINE DESCRIPTION | DEBIT | CREDIT | OB |
| 1 | 10011010 | 432 | | | | | | | fire alarm | | | | |
| | 10-2620-432-000-30-819-024-000-0000- | | | | | | | | EHNOperBldgRep&MaintEq | | | 600.00 | |
| 2 | 10010870 | 432 | | | | | | | fire alarm | | 600.00 | | |
| | 10-2620-432-000-20-517-008-000-0000- | | | | | | | | OperBldg Rep&MaintBldgs | | | | |
| | | | | | | | | | ** JOURNAL TOTAL | | 0.00 | | 0.00 |

** GRAND TOTAL 0.00

62 Journals printed

** END OF REPORT - Generated by Diane Kelly **

East Stroudsburg Area School District

Date Range 6/9/18 through 7/6/18

Listing of Bills

| Check Number | Date | Vendor Name | Invoice Description | Check Amount |
|--------------|------------|---|---|--------------|
| 63 | 06/12/2018 | CRAMERS CASHWAY, INC. | FEB 2018 STATEMENT NO PO | 1,663.53 |
| | | | Open PO for cramers | 683.88 |
| 64 | 06/12/2018 | FRIEDMAN ELECTRIC SUPPLY CO. INC. | FEBRUARY 2018 STATEMENT | 8,151.76 |
| 65 | 06/12/2018 | HAJOCA CORPORATION | MAINTENCE SUPPLIES | 3,244.17 |
| 66 | 06/12/2018 | HERSHEY LODGE | PSABO CONFERENCE 03/6 TO 03/09/18 | 489.51 |
| 67 | 06/12/2018 | MIGNOSIS SUPER FOO | HS NORTH FCS SUPPLIES | 399.26 |
| 68 | 06/12/2018 | NAESP.ORG | NAESP Renewal | 595.00 |
| 69 | 06/12/2018 | NATIONAL ASSOC. SCHOOL NURSES MEMBERSHIP | NASN membership renewal 2017-2 | 130.00 |
| 70 | 06/12/2018 | PA ASSOCIATION OF SCHOOL ADMINSTRATORS | CONFERENCE REGISTRATION FEE | 29.00 |
| 71 | 06/12/2018 | PCARD VENDOR | BOS SCANNERS | 1,695.99 |
| 72 | 06/12/2018 | PCARD VENDOR | HEATERS FOR SOUTH BUS LOT. WATER MAIN BREAK | 399.92 |
| 73 | 06/12/2018 | PCARD VENDOR | TEAM SUMMIT CONFERENCE REGISTRATION | 350.00 |
| 74 | 06/12/2018 | PCARD VENDOR | TYLER CONNCT 2018 MUNIS CONFERENCE | 925.00 |
| 75 | 06/12/2018 | PCARD VENDOR | TYLER CONECT 2018 MUNIS CONFERENCE | 925.00 |
| 76 | 06/12/2018 | PCARD VENDOR | TYLER CONNECT 2018 MUNIS CONFERENCE | 925.00 |
| 77 | 06/12/2018 | QUIA | WEB SUBSCRIPTION | 49.00 |
| 78 | 06/12/2018 | WASTE MGMT WM EZPAY | DISTRICT WASTE PICK UP | 10,790.97 |
| 79 | 06/20/2018 | A.C. MOORE | HS NORTH FCS CLASS ROOM SUPPLIES | 42.47 |
| 80 | 06/20/2018 | ABLENET, INC | Little Step-by-step for JTL M | 165.00 |
| 81 | 06/20/2018 | AMERICAN RIBBON MANUFACTURERS, INC. | LEHMAN INT. FCS CLASS ROOM SUPPLIES | 171.88 |
| 82 | 06/20/2018 | CRAMERS CASHWAY, INC. | MAINTENANCE, CUSTODIAL AND GROUNDS SUPPLIES | 1,611.43 |
| | | | Open Order for Parts & Supplie | 1,031.67 |
| 83 | 06/20/2018 | DOLLAR TREE | PENCILS AND TREATS FOR BIRTHDAY BASKETS | 12.72 |
| | | | Storage for PSSA materials for | 60.00 |
| 84 | 06/20/2018 | FOOD NETWORK MAG | AUTO RENEW | 29.97 |
| 85 | 06/20/2018 | FRIEDMAN ELECTRIC SUPPLY CO. INC. | MAINTENANCE SUPPLIES | 6,612.11 |
| 86 | 06/20/2018 | GIANT 6093 | HS SOUTH FCS CLASS ROOM SUPPLIES | 91.14 |
| 87 | 06/20/2018 | GREAT AMERICAN OPPORTUNITIES | Peppermint Smencils | 330.00 |
| 88 | 06/20/2018 | HAJOCA CORPORATION | MAINTENANCE SUPPLIES | 2,742.17 |
| 89 | 06/20/2018 | HERSHEY LODGE | DATA SUMMIT CONFERENCE - R MORAN | 446.22 |
| 90 | 06/20/2018 | HOME DEPOT CREDIT SERVICES | TOP LOAD WASHER | 395.10 |
| 91 | 06/20/2018 | KATOM RESTA | KITCHEN SUPPLIES | 50.10 |
| 92 | 06/20/2018 | KATOM RESTA | KITCHEN SUPPLIES | 77.19 |
| 93 | 06/20/2018 | KEYCO DISTRIBUTORS INC. | KITCHEN SUPPLIES | 254.20 |
| 94 | 06/20/2018 | MICHAELS STORE 1168 | HS NORTH FCS CLASS ROOM SUPPLIES | 83.58 |
| 95 | 06/20/2018 | MIDDLE SMITHFIELD TOWNSHIP | MIDDLE SMITHFIELD WATER AND SEWER | 4,725.00 |
| | | | RESICA WATER AND SEWER | 4,200.00 |
| 96 | 06/20/2018 | MIGNOSIS SUPER FOO | HS NORTH FCS CLASS ROOM SUPPLIES | 609.53 |
| 97 | 06/20/2018 | PASBO | DEEP DIVE INTO EMERGENCY PROCU | 80.00 |
| | | | MEMBERSHIP RENEWAL FOR JBADER | 250.00 |
| 98 | 06/20/2018 | PCARD VENDOR | Acuity Scheduling Software 18- | 209.00 |
| 99 | 06/20/2018 | PCARD VENDOR | PAPSA ANNUAL CONFERENCE - M CASCIOтта | 306.26 |
| 100 | 06/20/2018 | PCARD VENDOR | IDS/FDRS SOFTWARE LICENSE | 849.00 |
| 101 | 06/20/2018 | PCARD VENDOR | annual subscription to digital | 34.99 |
| 102 | 06/20/2018 | PCARD VENDOR | 4 COINS/4 BILL INSERT | 84.98 |
| 103 | 06/20/2018 | PRICE CHOPPER #236 | HS NORTH FCS CLASS ROOM SUPPLIES | 23.83 |
| | | | LEHMAN INT. FCS CLASS ROOM SUPPLIES | 95.53 |
| | | | PLATES AND PEPSI | 19.04 |
| 104 | 06/20/2018 | REGINA FARMS | Kindergarten event | 63.36 |
| 105 | 06/20/2018 | WALMART COMMUNITY/GEMB | JTL FCS CLASS ROOM SUPPLIES | 191.72 |
| | | | KITCHEN SUPPLIES | 101.11 |
| 106 | 06/20/2018 | WASTE MGMT WM EZPAY | DISTRICT WASTE PICK UP | 10,490.97 |
| 107 | 06/20/2018 | WEIS MARKET, INC. | HS SOUTH FCS CLASS ROOM SUPPLIES | 607.59 |
| | | | JTL FCS CLASS ROOM SUPPLIES | 288.99 |
| 108 | 07/03/2018 | ALLENTOWN APPLIANCE | Stove for FACS-THIS HAS ALREAD | 3,384.00 |
| 109 | 07/03/2018 | AMAZON.COM | HS SOUTH FCS CLASSROOM SUPPLIES | 64.50 |
| 110 | 07/03/2018 | AMAZON.COM | HS SOUTH FCS CLASSROOM SUPPLIES | 101.86 |
| 111 | 07/03/2018 | AMERICAN RED CROSS | First Aid Certifications | 308.00 |
| 112 | 07/03/2018 | AMERICAN RIBBON MANUFACTURERS, INC. | JTL FCS CLASSROOM SUPPLIES | 102.67 |
| 113 | 07/03/2018 | ATLANTIC TACTICAL INC | Supplies for school police | 970.42 |
| 114 | 07/03/2018 | CABELA'S MARKETING AND BRAND MANAGEMENT INC | Supplies for educational trail | 339.18 |
| 115 | 07/03/2018 | CRAMERS CASHWAY, INC. | Supplies | 3,494.65 |

East Stroudsburg Area School District

Date Range 6/9/18 through 7/6/18

Listing of Bills

| Check Number | Date | Vendor Name | Invoice Description | Check Amount |
|--------------|------------|--|--|--------------|
| 116 | 07/03/2018 | DOLLAR TREE | CAFETERIA SUPPLIES | 55.12 |
| 117 | 07/03/2018 | FAMILY DOLLAR #8526 | CAFETERIA SUPPLIES | 15.37 |
| 118 | 07/03/2018 | FRIEDMAN ELECTRIC SUPPLY CO. INC. | MAINTENANCE SUPPLIES | 6,768.62 |
| 119 | 07/03/2018 | FRIEDMAN ELECTRIC SUPPLY CO. INC. | CAFETERIA SUPPLIES | 42.21 |
| 120 | 07/03/2018 | GIANT 6093 | HS SOUTH FCS CLASSROOM SUPPLIES | 212.88 |
| 121 | 07/03/2018 | GROTH MUSIC | Instruments and supplies | 477.90 |
| 122 | 07/03/2018 | HAJOCA CORPORATION | MAINTENANCE SUPPLIES | 1,755.86 |
| 123 | 07/03/2018 | KATOM RESTA | CAFETERIA SUPPLIES | 1.90 |
| 124 | 07/03/2018 | KATOM RESTA | CAFETERIA SUPPLIES | 7.65 |
| 125 | 07/03/2018 | KATOM RESTA | CAFETERIA SUPPLIES | 33.40 |
| 126 | 07/03/2018 | KEYCO DISTRIBUTORS INC. | CAFETERIA SUPPLIES | 150.05 |
| 127 | 07/03/2018 | LAERDAL MEDICAL CORPORATION | ATHLETICS HEART SAVER CPR | 160.95 |
| 128 | 07/03/2018 | MICHAELS STORE 1168 | HS SOUTH FCS CLASSROOM SUPPLIES | 109.46 |
| 129 | 07/03/2018 | MIGNOSIS SUPER FOO | HS NORTH FCS CLASSROOM SUPPLIES | 426.64 |
| 130 | 07/03/2018 | MONOPRICE INC | MONOPRICE 3D PRINTERS RTL | 976.54 |
| 131 | 07/03/2018 | NETLINK ENTERPRISES OF GA LLC | Supplies for school police | 218.96 |
| 132 | 07/03/2018 | PA ASSOCIATION OF SCHOOL ADMINSTRATORS | PASA membership 2018-19 SEE AT | 150.00 |
| 133 | 07/03/2018 | PAESSP | Membership 500003270-SEE ATTA | 595.00 |
| 134 | 07/03/2018 | PASBO | CONFERENCE FEE - T MCINTYRE | 200.00 |
| 135 | 07/03/2018 | PCARD VENDOR | CAR RENTAL BY TOM HENDEL | 605.00 |
| 136 | 07/03/2018 | PCARD VENDOR | TRANSPORTATION RENTAL BY TOM HENDEL | 1,100.00 |
| 137 | 07/03/2018 | PCARD VENDOR | HS SOUTH FCS CLASSROOM SUPPLIES | 17.98 |
| 138 | 07/03/2018 | PCARD VENDOR | HS SOUTH FCS CLASSROOM SUPPLIES | 5.00 |
| 139 | 07/03/2018 | PCARD VENDOR | LEOW CONFERENCE HOTEL STAY | 205.35 |
| 140 | 07/03/2018 | PCARD VENDOR | CONFERENCE TRAINING - ANDREW HIRSCH | 50.00 |
| 141 | 07/03/2018 | PCARD VENDOR | HS NORTH FCS CLASSROOM SUPPLIES | 16.98 |
| 142 | 07/03/2018 | PCARD VENDOR | HS NORTH FCS CLASSROOM SUPPLIES | 96.53 |
| 143 | 07/03/2018 | PCARD VENDOR | SPECIAL EDUCATION LAW CONFERENCE- PATRICIA PADULA | 195.00 |
| 144 | 07/03/2018 | PCARD VENDOR | SPECIAL EDUCATION LAW CONFERENCE- CAROL DEANE-GARD | 195.00 |
| 145 | 07/03/2018 | PCARD VENDOR | SPECIAL EDUCATION LAW CONFERENCE-BRIAN BADDICK | 195.00 |
| 146 | 07/03/2018 | PCARD VENDOR | SPECIAL EDUCATION LAW CONFERENCE- RYAN MORAN | 195.00 |
| 147 | 07/03/2018 | PCARD VENDOR | LAW ENFORCEMENT WEEKEND CONFERENCE FEE | 75.00 |
| 148 | 07/03/2018 | PCARD VENDOR | HS SOUTH SADD CONFERENCE-SAN ANTONIO-G PIEDRA | 411.99 |
| 149 | 07/03/2018 | PCARD VENDOR | TYLER (MUNIS) CONFERENCE - DEANA MORABITO | 975.12 |
| 150 | 07/03/2018 | PCARD VENDOR | TYLER (MUNIS) CONFERENCE - TOM MCINTYRE | 975.12 |
| 151 | 07/03/2018 | PCARD VENDOR | TYLER (MUNIS) CONFERENCE - DIANE KELLY | 975.12 |
| 152 | 07/03/2018 | PCARD VENDOR | HS SOUTH SADD CONFERENCE-SAN ANTONIO-G PIEDRA | 411.99 |
| 153 | 07/03/2018 | PCARD VENDOR | HS SOUTH FCS CLASSROOM SUPPLIES | 21.97 |
| 154 | 07/03/2018 | PCARD VENDOR | HS SOUTH SADD CONFERENCE-SAN ANTONIO-G PIEDRA | 411.99 |
| 155 | 07/03/2018 | PCARD VENDOR | JTL TEACHERS APPRECIATION BAGELS | 119.88 |
| 156 | 07/03/2018 | POCONO SEW & VAC | JTL FCS CLASSROOM SUPPLIES | 133.80 |
| 157 | 07/03/2018 | PRICE CHOPPER #236 | CAFETERIA SUPPLIES | 5.78 |
| 158 | 07/03/2018 | SHOP-RITE OF STROUDSBURG | HS SOUTH FCS CLASSROOM SUPPLIES | 28.66 |
| 159 | 07/03/2018 | WALMART COMMUNITY/GEMB | CAFETERIA SUPPLIES | 18.35 |
| 160 | 07/03/2018 | WASTE MGMT WM EZPAY | DISTRICT WASTE COLLECTION | 10,340.97 |
| 161 | 07/03/2018 | WEIS MARKET, INC. | CAFETERIA SUPPLIES | 164.88 |
| | | | HS NORTH FCS CLASSROOM SUPPLIES | 89.71 |
| | | | HS SOUTH FCS CLASSROOM SUPPLIES | 893.67 |
| | | | JTL FCS CLASSROOM SUPPLIES | 535.53 |
| 234007 | 06/11/2018 | FORTUNATO'S CREATIONS LLC | SOUTH CLASS OF 2018 GRADUATION PRESENTS | 2,007.50 |
| 234008 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 134864 | 13.00 |
| 234009 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WS CANCELLED - ID 133818 | 13.00 |
| 234010 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 136861 | 13.00 |
| 234011 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133689 | 13.00 |
| 234012 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133913 | 13.00 |
| 234013 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 134982 | 13.00 |
| 234014 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 137241 | 13.00 |
| 234015 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 135040 | 13.00 |
| 234016 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELED - ID 135281 | 13.00 |
| 234017 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 135686 | 13.00 |
| 234018 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133341 | 13.00 |
| 234019 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 135080 | 13.00 |

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| Check Number | Date | Vendor Name | Invoice Description | Check Amount |
|--------------|------------|--------------------|--------------------------------|--------------|
| 234020 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133816 | 13.00 |
| 234021 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 135076 | 13.00 |
| 234022 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133526 | 13.00 |
| 234023 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 141882 | 13.00 |
| 234024 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 134073 | 13.00 |
| 234025 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 134190 | 13.00 |
| 234026 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 141372 | 13.00 |
| 234027 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 142048 | 13.00 |
| 234028 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 134055 | 13.00 |
| 234029 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 136125 | 13.00 |
| 234030 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 138405 | 13.00 |
| 234031 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 138780 | 13.00 |
| 234032 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 135136 | 13.00 |
| 234033 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133747 | 13.00 |
| 234034 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED ID 133928 | 13.00 |
| 234035 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 135295 | 13.00 |
| 234036 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133779 | 13.00 |
| 234037 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 136573 | 13.00 |
| 234038 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133782 | 13.00 |
| 234039 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 134881 | 13.00 |
| 234040 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 134953 | 13.00 |
| 234041 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 135236 | 13.00 |
| 234042 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133672 | 13.00 |
| 234043 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133724 | 13.00 |
| 234044 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED | 13.00 |
| 234045 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133837 | 13.00 |
| 234046 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133901 | 13.00 |
| 234047 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 134998 | 13.00 |
| 234048 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 142471 | 13.00 |
| 234049 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133620 | 13.00 |
| 234050 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 135163 | 13.00 |
| 234051 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 135494 | 13.00 |
| 234052 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 135147 | 13.00 |
| 234053 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 134818 | 13.00 |
| 234054 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 134865 | 13.00 |
| 234055 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 135676 | 13.00 |
| 234056 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 135062 | 13.00 |
| 234057 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133549 | 13.00 |
| 234058 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 138075 | 13.00 |
| 234059 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 134933 | 13.00 |
| 234060 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133769 | 13.00 |
| 234061 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133575 | 13.00 |
| 234062 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133765 | 13.00 |
| 234063 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 135116 | 13.00 |
| 234064 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 134904 | 13.00 |
| 234065 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 136076 | 13.00 |
| 234066 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133609 | 13.00 |
| 234067 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 200798 | 13.00 |
| 234068 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 135229 | 13.00 |
| 234069 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 138016 | 13.00 |
| 234070 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133830 | 13.00 |
| 234071 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133829 | 13.00 |
| 234072 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 139336 | 13.00 |
| 234073 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 137302 | 13.00 |
| 234074 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 134114 | 13.00 |
| 234075 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133658 | 13.00 |
| 234076 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 134326 | 13.00 |
| 234077 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 136329 | 13.00 |
| 234078 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 201743 | 13.00 |
| 234079 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 134302 | 13.00 |
| 234080 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED ID 141679 | 13.00 |
| 234081 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 140823 | 13.00 |

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|--------------|------------|--------------------------------|--|--------------|
| 234082 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 139664 | 13.00 |
| 234083 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133854 | 13.00 |
| 234084 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 142398 | 22.00 |
| 234085 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 135133 | 13.00 |
| 234086 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133857 | 13.00 |
| 234087 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133472 | 13.00 |
| 234088 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 202270 | 13.00 |
| 234089 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133540 | 13.00 |
| 234090 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 136272 | 13.00 |
| 234091 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 200705 | 13.00 |
| 234092 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 134949 | 13.00 |
| 234093 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 135288 | 13.00 |
| 234094 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133577 | 13.00 |
| 234095 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 134871 | 13.00 |
| 234096 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133773 | 13.00 |
| 234097 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133653 | 13.00 |
| 234098 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133868 | 13.00 |
| 234099 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 135132 | 13.00 |
| 234100 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 202070 | 13.00 |
| 234101 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 134883 | 13.00 |
| 234102 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 201363 | 13.00 |
| 234103 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 135920 | 13.00 |
| 234104 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 135004 | 13.00 |
| 234105 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 135856 | 13.00 |
| 234106 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 135258 | 13.00 |
| 234107 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133589 | 13.00 |
| 234108 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 134763 | 13.00 |
| 234109 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133984 | 13.00 |
| 234110 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133646 | 13.00 |
| 234111 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 141029 | 13.00 |
| 234112 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED ID 135121 | 13.00 |
| 234113 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 135119 | 13.00 |
| 234114 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133976 | 13.00 |
| 234115 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 201014 | 13.00 |
| 234117 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133613 | 13.00 |
| 234118 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 200200 | 13.00 |
| 234119 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133918 | 13.00 |
| 234120 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133919 | 13.00 |
| 234121 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 139218 | 13.00 |
| 234122 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 134797 | 22.00 |
| 234123 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133866 | 13.00 |
| 234124 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 202219 | 13.00 |
| 234125 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133786 | 13.00 |
| 234126 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 135175 | 13.00 |
| 234127 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 140951 | 13.00 |
| 234128 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 135057 | 13.00 |
| 234129 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 134995 | 13.00 |
| 234130 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 134422 | 13.00 |
| 234131 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 135103 | 13.00 |
| 234132 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 135193 | 13.00 |
| 234133 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 134262 | 13.00 |
| 234134 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 134235 | 13.00 |
| 234135 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 133977 | 13.00 |
| 234136 | 06/11/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 135078 | 22.00 |
| 234137 | 06/11/2018 | EXECUTIVE PRINT SOLUTION, LLC | 20 18X24 POSTERS FOR JUNE/EDUCATION SERVICE LEARNI | 130.00 |
| | | | 50 FLYERS FOR JUNE/EDUCATION SERVICE LEARNING PROJ | 29.60 |
| 234138 | 06/14/2018 | ABC TROPHIES, INC. | SOUTH ATHLETICS | 30.40 |
| 234139 | 06/14/2018 | ADVANCE AUTO PARTS | Advance Autoparts Invoice | 158.86 |
| | | | Advanced Auto Parts | 408.01 |
| | | | PART RETURNED | -139.83 |
| | | | TRANSPORTATION MECHANICS SUPPLIES | 754.90 |
| 234140 | 06/14/2018 | ADVANTAGE SPORT & FITNESS, INC | NORTH ATHLETICS | 3,254.30 |

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|--------------|------------|---------------------------------------|--|--------------|
| 234141 | 06/14/2018 | ALL AMERICAN SPORTS CORP. | JTL FOOTBALL REPLACEMENTS | 6,658.40 |
| 234142 | 06/14/2018 | ALLEN CARABALLO | INTERNET REIMBURSEMENT @\$30 A | 30.00 |
| 234143 | 06/14/2018 | AMBERLY WARNER | Expense claim # 1683. EDAM 5038 PROJECT-BASED LEAR | 1,416.00 |
| 234144 | 06/14/2018 | ANGELA MARTINEZ | INTERNET REIMBURSEMENT @\$30 A | 150.00 |
| 234145 | 06/14/2018 | ANGELIC S SEGOND | claim # 1682. LIFESPAN DEVELOPMENT TUITION REIMBUR | 2,500.00 |
| 234146 | 06/14/2018 | ANNILIO A. CRISCI | INTERNET REIMBURSEMENT @\$30 A | 30.00 |
| 234147 | 06/14/2018 | ANNMARIE KOWALSKI | INTERNET REIMBURSEMENT @\$30 A | 150.00 |
| 234148 | 06/14/2018 | H.A. BERKHEIMER INC. | TAX COLLECTION FEE FOR MAY 2018 | 309.66 |
| 234149 | 06/14/2018 | BLOOM BY MELANIE | FLOWERS FOR FUNDRAISER | 255.00 |
| 234150 | 06/14/2018 | BRIAN CRUZ | INTERNET REIMBURSEMENT @\$30 A | 70.00 |
| 234151 | 06/14/2018 | CANON-MCMILLAN SCHOOL DISTRICT | PAYMENT FOR APRIL 2018 TUITION | 1,938.00 |
| 234152 | 06/14/2018 | UGI ENERGY . | ESE MAY GAS LINE CHARGE | 523.19 |
| | | | HS SOUTH MAY GAS LINE CHARGE | 2,372.46 |
| | | | JTL APR 2018 GAS LINE CHARGE-OWED FOR APRIL | 800.00 |
| | | | JTL MAY GAS LINE CHARGE | 1,906.21 |
| 234153 | 06/14/2018 | CENTRAL SUSQUEHANNA INTERMEDIATE UNIT | JAN-MAR 2018 TUITION PAYMENT | 4,075.50 |
| 234154 | 06/14/2018 | CFAC | MIDDLE SMITHFIELD ELEM. CASUAL FOR A CAUSE | 247.82 |
| 234155 | 06/14/2018 | CFAC | E STROUDSBURG ELEM. CASUAL FOR A CAUSE DONATION | 148.00 |
| 234156 | 06/14/2018 | CHAPTER 13 TRUSTEE | Payroll Run 1 - Warrant 180614 | 245.00 |
| 234157 | 06/14/2018 | CHARITY GEIST | INTERNET REIMBURSEMENT @\$30 A | 90.00 |
| 234158 | 06/14/2018 | CHENOA CRAMER | INTERNET REIMBURSEMENT @\$30 A | 150.00 |
| 234159 | 06/14/2018 | CHERYL CZERWINSKI | INTERNET REIMBURSEMENT @\$30 A | 150.00 |
| 234160 | 06/14/2018 | CHESTER COUNTY INTERMEDIATE UNIT | PAYMENT FOR APRIL 2018 TUITION | 9,499.80 |
| 234161 | 06/14/2018 | CODE HS INC. | CODE HS RENEWAL | 7,500.00 |
| 234162 | 06/14/2018 | COLONIAL INTERMEDIATE UNIT 20 | ATTENDED MERIT SCHOLARS CEREMONY | 360.00 |
| | | | OPERATING EXPENSE FOR APRIL 2018 | 5,183.49 |
| | | | TRANSPERFECT | 11.50 |
| 234163 | 06/14/2018 | COMMISSIONER OF TAXATION AND FINANCE | Payroll Run 1 - Warrant 180614 | 37.62 |
| 234164 | 06/14/2018 | DEBRA A PADAVANO | END OF YEAR AWARDS FOR 2018 | 29.57 |
| | | | RETIREMENT LUNCHEON 2018 | 295.79 |
| 234165 | 06/14/2018 | DEBRA KING | INTERNET REIMBURSEMENT @\$30 A | 105.00 |
| 234166 | 06/14/2018 | DESIA Y.HAYES-RIVERA | Internet reinburstment \$30 @ m | 150.00 |
| 234167 | 06/14/2018 | DIRECT ENERGY BUSINESS | ESE MAY 2018 NATURAL GAS CHARGE | 328.63 |
| | | | HS SOUTH MAY 2018 NATURAL GAS CHARGE | 2,682.78 |
| | | | JTL MAY 2018 NATURAL GAS CHARGE | 1,037.85 |
| 234168 | 06/14/2018 | DM SUPPLY SOURCE, LLC | north transformer | 440.62 |
| 234169 | 06/14/2018 | DONNA NOIA | RETIREMENT LUNCHEON CAKE | 70.64 |
| 234170 | 06/14/2018 | E.S.E.A. | Payroll Run 1 - Warrant 180614 | 4,725.50 |
| 234171 | 06/14/2018 | EAST STROUDSBURG | Payroll Run 1 - Warrant 180614 | 7,629.88 |
| 234172 | 06/14/2018 | EAST STROUDSBURG EDUCATION FOUNDATION | AP US GOV/ASPIRE WOMEN'S HISTORY MONTH PANEL | 742.00 |
| 234173 | 06/14/2018 | EAST STROUDSBURG UNIVERSITY | ESU GA STIPEND FOR NORTH & SOU | 8,000.00 |
| 234174 | 06/14/2018 | ED FOUNDATION OF ES/GENERAL FUND | Payroll Run 1 - Warrant 180614 | 28.00 |
| 234175 | 06/14/2018 | EVERASE CORPORATION | Turnkey installation of Everas | 192.00 |
| 234176 | 06/14/2018 | FOLLET SCHOOL SOLUTIONS, INC. | library books | 1,349.42 |
| | | | Library books and replacements | 967.62 |
| 234177 | 06/14/2018 | FRANCOIS MARIA | claim # 1684. ECUI 506 CURRICULUM THEORY TUITION | 1,500.00 |
| 234178 | 06/14/2018 | FRONTIER | FRONTIER | 1,792.70 |
| 234179 | 06/14/2018 | GERALDINE M. BROWN | INTERNET REIMBURSEMENT @\$30 A | 150.00 |
| 234180 | 06/14/2018 | GINA GERVASI | INTERNET REIMBURSEMENT @\$30 A | 30.00 |
| 234181 | 06/14/2018 | THE PROPHET CORP | Gym Equipment | 1,329.68 |
| | | | Replace damage equip | 954.72 |
| 234182 | 06/14/2018 | GROVE CITY AREA SCHOOL DISTRICT | PAYMENT FOR APRIL 2018 TUITION | 5,202.80 |
| 234183 | 06/14/2018 | HAB-DLT | Payroll Run 1 - Warrant 180614 | 794.24 |
| 234184 | 06/14/2018 | HILLTOP SALES & SERVICE | hss open po | 3,923.93 |
| 234185 | 06/14/2018 | HOME DEPOT CREDIT SERVICES | HOME DEPOT PO | 139.91 |
| | | | JM HILL GYM | 1,750.19 |
| | | | LEHMAN ATHLETICS | 185.68 |
| | | | maintenance supplies | 524.48 |
| | | | maintenance supplies - WAS PAID BY HALL OF WALL | 282.37 |
| | | | May 16 purchase | 15.94 |
| | | | Quikrete, etc | 734.81 |
| | | | TRANSPORTATION SUPPLIES | 381.42 |

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|--------------|------------|---------------------------------------|---|--------------|
| 234186 | 06/14/2018 | HOUSE OF RIBBONS | honor roll ribbons | 71.50 |
| 234187 | 06/14/2018 | INTEGRAONE | CHROMEBOOK REPAIRS | 1,928.00 |
| | | | TECH ED STEM | 16,106.20 |
| 234188 | 06/14/2018 | INTEGRITEC, INC. | water treatment north | 755.00 |
| 234189 | 06/14/2018 | IRONTON GLOBAL LLC | IRONTON GLOBAL SIP PHONE | 990.51 |
| 234190 | 06/14/2018 | J.W.PEPPER & SONS-ACCT.#36-136400 | Marching Band Music | 1,473.79 |
| | | | Music and Resources for Concer | 938.34 |
| 234191 | 06/14/2018 | JENNIFER C SHEWRAM | INTERNET REIMBURSEMENT @\$30 A | 180.00 |
| 234192 | 06/14/2018 | JOHN N MARING | INTERNET REIMBURSEMENT @\$30 A | 150.00 |
| 234193 | 06/14/2018 | JONES SCHOOL SUPPLY COMPANY INC. | AWARDS | 8.03 |
| 234194 | 06/14/2018 | JOSTENS | 2018 YEARBOOKS FINAL PAYMENT | 4,392.84 |
| 234195 | 06/14/2018 | K12 SYSTEMS | CREATE REPORTS/EXPORT FOR ACCESS SYSTEM | 550.00 |
| 234196 | 06/14/2018 | KAREN BASTIDAS | INTERNET REIMBURSEMENT @\$30 A | 135.00 |
| 234197 | 06/14/2018 | KARLENE ELLIS | INTERNET REIMBURSEMENT @\$30 A | 150.00 |
| 234198 | 06/14/2018 | KATHLEEN COLON | INTERNET REIMBURSEMENT @\$30 A | 120.00 |
| 234199 | 06/14/2018 | KRISTILYN KING | INTERNET REIMBURSEMENT @\$30 A | 150.00 |
| 234200 | 06/14/2018 | LETICIA GARCIA | INTERNET REIMBURSEMENT @\$30 A | 45.00 |
| 234201 | 06/14/2018 | LEVIN LEGAL GROUP | LEGAL FEE | 198.00 |
| | | | LEGAL FEES | 2,249.00 |
| 234202 | 06/14/2018 | LINDA L WISNEISKI | RETIREMENT GIFT AND BREAKFAST | 59.54 |
| | | | STUDENT AWARDS - BEACH DAY | 39.93 |
| 234203 | 06/14/2018 | LISA K VITULLI | T-SHIRTS FOR 6 BLUE ANNUAL GREEK OLYMPICS | 255.00 |
| 234204 | 06/14/2018 | LISAMARIE PRZEBOWSKI | INTERNET REIMBURSEMENT @\$30 A | 30.00 |
| 234205 | 06/14/2018 | LJC DISTRIBUTORS OF FULLER BRUSH | MSE OPEN PURCHASE ORDER | 439.00 |
| 234206 | 06/14/2018 | MARIE GETTY CORNET | INTERNET REIMBURSEMENT @\$30 A | 150.00 |
| 234207 | 06/14/2018 | MARTA SANTIAGO MARTINEZ | INTERNET REIMBURSEMENT @\$30 A | 115.00 |
| 234208 | 06/14/2018 | MELINDA BOONE | INTERNET REIMBURSEMENT @\$30 A | 110.00 |
| 234209 | 06/14/2018 | MELISSA JORGENSON | INTERNET REIMBURSEMENT @\$30 A | 150.00 |
| 234210 | 06/14/2018 | MISSION BBQ ALLENTOWN PA LLC | FACULTY LUNCHEON | 1,678.75 |
| 234211 | 06/14/2018 | MODERN GAS SALES, INC. | RESICA PROPAIN FOR HEAT | 198.20 |
| 234212 | 06/14/2018 | MOORE MEDICAL LLC | Moore Medical - nursing suppli | 73.92 |
| 234213 | 06/14/2018 | NATALIE J SEEUWEN | claim # 1681. THE MAGIC OF PAPER TUITION REIMBURS | 445.00 |
| 234214 | 06/14/2018 | NATIONAL MULTIPLE SCLEROSIS SOCIETY | HS S CASUAL DAY-CHALLENGE WALKER JENNIFER ANDREWS | 671.00 |
| 234215 | 06/14/2018 | NAZARETH MUSIC CENTER | Flute Repair | 30.00 |
| 234216 | 06/14/2018 | NYSCSPC (NEW YORK STATE CHILD SUPPORT | Payroll Run 1 - Warrant 180614 | 129.00 |
| 234217 | 06/14/2018 | OFFICE DEPOT | ink order for printer | 79.17 |
| 234218 | 06/14/2018 | OFFICE TECHNOLOGIES, LLC | Ink needed for Robert Dillipla | 170.00 |
| | | | ink toner for printer at Middl | 85.00 |
| 234219 | 06/14/2018 | PA FBLA | FBLA TRANSPORTATION | 772.50 |
| 234220 | 06/14/2018 | PAMELA KITCHEN | INTERNET REIMBURSEMENT @\$30 A | 150.00 |
| 234221 | 06/14/2018 | PENNSYLVANIA HIGHER EDUCATION AGENCY | Payroll Run 1 - Warrant 180614 | 772.33 |
| 234222 | 06/14/2018 | POCONO SEW & VAC | repair sewing machines | 405.93 |
| 234223 | 06/14/2018 | PP&L | TRAFFIC LIGHT 92422-54001 | 28.86 |
| | | | TRAFFIC LIGHT 95041-29005 | 28.86 |
| | | | TRAFFIC LIGHT 98641-29009 | 29.18 |
| | | | TRAFFIC LIGHTS 67841-29000 | 28.63 |
| 234224 | 06/14/2018 | PROSSER LABORATORIES, INC. | hss pool testing | 116.00 |
| | | | LEH OPEN PO | 122.00 |
| | | | north bus garage testing | 94.00 |
| | | | north effluent | 334.00 |
| | | | north water testing | 162.00 |
| 234225 | 06/14/2018 | RENEE DUTRO | INTERNET REIMBURSEMENT @\$30 A | 105.00 |
| 234226 | 06/14/2018 | RITA A MARKI | INTERNET REIMBURSEMENT @\$30 A | 150.00 |
| 234227 | 06/14/2018 | ROBERT S GARNES | INTERNET REIMBURSEMENT @\$30 A | 150.00 |
| 234228 | 06/14/2018 | RONALD LABAR'S LOCK SERVICE | hsn open po | 45.00 |
| | | | hss open po | 40.00 |
| | | | jtl open po | 40.00 |
| 234229 | 06/14/2018 | SARAH ADAMS | REFUND FOR SWB REWARDS | 104.51 |
| 234230 | 06/14/2018 | SAVIETTA SHARMA | Internet Reimbursement \$30 @ mo | 30.00 |
| 234231 | 06/14/2018 | SCHOOLMART | TI-84 GRAPHING CALCULATORS | 1,306.97 |
| 234232 | 06/14/2018 | SCOTTI AVERSA | INTERNET REIMBURSEMENT @\$30 A | 150.00 |
| 234233 | 06/14/2018 | SHARP ENERGY | Propane SOUTH | 11,108.13 |

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| 234234 | 06/14/2018 | SMITHFIELD ELEMENTARY PTO | SUMMER BOOK FAIR | 453.00 |
| 234235 | 06/14/2018 | STRAND POOL SUPPLY, LLP | leh open purchase order | 756.00 |
| 234236 | 06/14/2018 | SWEETWATER SOUND, INC. | Lantz-Tech | 751.56 |
| 234237 | 06/14/2018 | THE EC/BCLS TRAINING CENTER | ATHLETICS CPR COURSE | 319.00 |
| 234238 | 06/14/2018 | THERESA LASCHKE | INTERNET REIMBURSEMENT @\$30 A | 150.00 |
| 234239 | 06/14/2018 | U.S. DEPARTMENT OF EDUCATION | Payroll Run 1 - Warrant 180614 | 267.49 |
| 234240 | 06/14/2018 | US FOODS | open PO for US Foods | 678.02 |
| 234241 | 06/14/2018 | VALIANT MUSIC SUPPLY INC. | 9-51204 - 4" Heavy Duty Music | 495.18 |
| 234242 | 06/14/2018 | WELLS FARGO BANK NORTHWEST, N.A | EQUIPMENT LEASE - INSIGHT | 99,036.91 |
| 234243 | 06/14/2018 | WILLIAM EHRET | INTERNET REIMBURSEMENT @\$30 A | 150.00 |
| 234244 | 06/14/2018 | WINIFRED J. MICHALUK | Internet reimbursment \$30 a m | 150.00 |
| 234245 | 06/14/2018 | YARAIVERY MOORE | INTERNET REIMBURSEMENT @\$30 A | 150.00 |
| 234246 | 06/14/2018 | YOUTH ADVOCATE PROGRAMS, INC. | PROJECT FAME APRIL 2018 | 19,945.90 |
| | | | PROJECT FAME FEB 2018 | 19,945.90 |
| | | | PROJECT FAME MARCH 2018 | 19,945.90 |
| | | | PROJECT FAME MAY 2018 | 19,945.90 |
| 234247 | 06/14/2018 | ZESWITZ MUSIC COMPANY | French Horn and Tenor Saxophon | 691.20 |
| | | | Zeswitz Repairs | 57.60 |
| 234248 | 06/15/2018 | CHAPMAN REFRIGERATION LLC | CHAPMAN TO PAY INVOICES 2017-2 | 1,102.48 |
| 234249 | 06/15/2018 | LUNCH ACCT REFUND | REFUND BROWN 128821 | 151.55 |
| 234250 | 06/15/2018 | US FOODS | TO PAY INVOICES FOR 2017-2018 | 6,149.85 |
| 234251 | 06/18/2018 | CFAC | RELAY FOR LIFE - HS NORTH KEY & LEO CLUB | 300.00 |
| 234252 | 06/18/2018 | SHAWNEE INN & GOLF RESORT | MEALS FOR ADMINISTRATOR'S RETREAT ON 06/19 | 1,218.60 |
| 234253 | 06/21/2018 | A C THOMAS WRITES LLC | Author Visit | 500.00 |
| 234254 | 06/21/2018 | AMERICAN LIBRARY ASSOCIATION | ALA Library Standards Publicat | 1,907.41 |
| 234255 | 06/21/2018 | APPLE INC. | PREPAID APPLE INC LEASE | 24,834.82 |
| 234256 | 06/21/2018 | BARBARA PREVOST | 2017-2018 CONTRACTED DRIVER BA | 6,806.16 |
| 234257 | 06/21/2018 | BLUE RIDGE CABLE TECHNOLOGIES INC | Broadcast ES HSN 2018 Commence | 1,000.00 |
| 234258 | 06/21/2018 | BOVINO'S PIZZA | CELEBRATION LUNCH FOR SERVICE LEARNING EVENT | 64.75 |
| 234259 | 06/21/2018 | CARLEEN FINK | 2017-2018 CONTRACTED DRIVER CA | 3,349.43 |
| 234260 | 06/21/2018 | CHERYL KUTZMAN | 2017-2018 CONTRACTED DRIVER CH | 2,857.44 |
| 234261 | 06/21/2018 | CHRISTINE DAVIS | 2017-2018 CONTRACTED DRIVER - | 3,440.38 |
| 234262 | 06/21/2018 | CHRISTY FIRTH | 8TH GRADE PICNIC REIMBURSEMENT | 97.24 |
| 234263 | 06/21/2018 | CM REGENT RESOURCES | LONG TERM DISABILITY INSURANCE | 8,633.24 |
| 234264 | 06/21/2018 | CM REGENT RESOURCES | LIFE INSURANCE | 11,728.70 |
| 234265 | 06/21/2018 | COMMUNITY MEMBER SERVICES LLC | 2017-2018 COMMUNITY MEMBER SER | 1,275.17 |
| 234266 | 06/21/2018 | CYNTHIA PELLINGTON | claim # 1686. ANXIETY IN THE CLASSROOM CONFERENCE | 59.41 |
| 234267 | 06/21/2018 | DEBORAH HOLMES | 2017-2018 CONTRACTED DRIVER DE | 7,559.12 |
| 234268 | 06/21/2018 | DEBORAH TYSON | BABBER & BANNER PAPER REIMBURSEMENT | 40.40 |
| 234269 | 06/21/2018 | DIANE KRUPSKI | 2017-2018 CONTRACTED DRIVER DI | 5,276.40 |
| 234270 | 06/21/2018 | DISTRICT COURT 43-2-02 | CIVIL COMPLAINT FEE OLGA CURRY | 107.25 |
| 234271 | 06/21/2018 | DISTRICT COURT 43-2-02 | CIVIL COMPLAINT FE- YESENA MOREL & PEDRO GARCIA | 107.25 |
| 234272 | 06/21/2018 | DISTRICT COURT 43-2-02 | CIVIL COMPLAINT FEE - JOEY BROWN | 107.25 |
| 234273 | 06/21/2018 | DISTRICT COURT 43-2-02 | CIVIL COMPLAINT FEE - GABRIELLE STOKES | 107.25 |
| 234274 | 06/21/2018 | DISTRICT COURT 43-2-02 | CIVIL COMPLAINT FEE - BERTRAM FLINT | 107.25 |
| 234275 | 06/21/2018 | DISTRICT COURT 43-2-02 | CIVIL COMPLAINT FEE - KATRINA RICHIE | 107.25 |
| 234276 | 06/21/2018 | DISTRICT COURT 43-2-02 | CIVIL COMPLAINT FEE - EARL DELESLINE | 107.25 |
| 234277 | 06/21/2018 | DISTRICT COURT 43-2-02 | CIVIL COMPLAINT FEE - RAYMOND HERNANDEZ | 107.25 |
| 234278 | 06/21/2018 | DISTRICT COURT 43-2-02 | CIVIL COMPLAINT FEE - ELIZABETH KNOELL | 107.25 |
| 234279 | 06/21/2018 | DISTRICT COURT 43-2-02 | CIVIL COMPLAINT FEE - RENEE BRATHWAITE | 107.25 |
| 234280 | 06/21/2018 | DISTRICT COURT 43-2-02 | CIVIL COMPLAINT FEE - DEANNA LASHER-EVERETT | 107.25 |
| 234281 | 06/21/2018 | DISTRICT COURT 43-2-02 | CIVIL COMPLAINT FEE - RENEE BROOKHART-THOMAS | 124.75 |
| 234282 | 06/21/2018 | DISTRICT COURT 43-2-02 | CIVIL COMPLAINT FEE - DAVONNE QUAINES | 124.75 |
| 234283 | 06/21/2018 | DISTRICT COURT 43-2-02 | CIVIL COMPLAINT FEE - SHANTIER DIXON | 142.25 |
| 234284 | 06/21/2018 | DISTRICT COURT 43-2-02 | CIVIL COMPLAINT FEE - FRANCESCA POTENTE-HORTON | 142.25 |
| 234285 | 06/21/2018 | DISTRICT COURT 43-2-02 | CIVIL COMPLAINT FEE - TIA TINSLEY | 142.25 |
| 234286 | 06/21/2018 | DISTRICT COURT 43-2-02 | CIVIL COMPLAINT FEE - JESSICA DIAZ | 142.25 |
| 234287 | 06/21/2018 | DISTRICT COURT 43-2-02 | CIVIL COMPLAINT FEE - MARTHA MARTE | 185.75 |
| 234288 | 06/21/2018 | DISTRICT COURT 43-2-02 | CIVIL COMPLAINT FEE- LINDA FERRITO | 185.75 |
| 234289 | 06/21/2018 | DISTRICT COURT 43-2-02 | CIVIL COMPLAINT FEE - JASMINE DALIZ | 185.75 |
| 234290 | 06/21/2018 | DONNA G KENDERDINE, RPR | Transcripts from Student Heari | 767.50 |
| 234291 | 06/21/2018 | DUSTIN SISK | 2017-2018 CONTRACTED DRIVER DU | 6,172.80 |

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| 234292 | 06/21/2018 | FOUR DIAMONDS FUND | EAST STROUDSBURG NORTH MINI-THON ATT: ANNE LOUISE | 3,053.00 |
| 234293 | 06/21/2018 | GEORGE CARAMELLA | 2017-2018 CONTRACTED DRIVER - | 3,367.44 |
| 234294 | 06/21/2018 | GINA D. LABADIE | 2017-2018 CONTRACTED DRIVER GI | 6,381.16 |
| 234295 | 06/21/2018 | GISELA PIEDRA | claim # 1685. SADD SOUTH NATIONWIDE CONTEST | 1,087.53 |
| 234296 | 06/21/2018 | GLADYS WALKER | 2017-2018 CONTRACTOR - GLADYS | 4,978.82 |
| 234297 | 06/21/2018 | HEATHER A HENRITZY | JAN 2018 MILEAGE | 32.36 |
| 234298 | 06/21/2018 | IONIE SINCLAIR | 2017-2018 CONTRACTED DRIVER IO | 4,257.36 |
| 234299 | 06/21/2018 | JENNY GALUNIC | 2017-2018 CONTRACTED DRIVER JE | 6,683.29 |
| 234300 | 06/21/2018 | JOAN FINNERTY | 2017 REAL ESTATE TAX REFUND | 81.49 |
| 234301 | 06/21/2018 | JOSEPH FUCHS | 2017-2018 CONTRACTED DRIVER JO | 8,799.36 |
| 234302 | 06/21/2018 | KARIN A HOGAN | FLOWERS FOR EMPLOYEES | 54.06 |
| 234303 | 06/21/2018 | KARLA J LABAR | 2017-2018 CONTRACTED DRIVER KA | 8,426.88 |
| 234304 | 06/21/2018 | KATHARINE HOLMES | 2017-2018 CONTRACTED DRIVER KA | 5,455.68 |
| 234305 | 06/21/2018 | KATHERINE NUTE | LIONS CLUB GRADUATION PINS | 51.75 |
| 234306 | 06/21/2018 | KEITH KARKUT | CAR RENTAL FROM ALLENTOWN TO PHILLY | 96.09 |
| | | | OVER PAYMENT + WOODEN FLOWERS FUNDRAISER | 90.70 |
| | | | OVERPAYMENT FOR SAN ANTONIO TX TRIP | 21.06 |
| 234307 | 06/21/2018 | LAW SOUND & LIGHTING INC | graduation 2018 sound & lighti | 4,500.00 |
| 234308 | 06/21/2018 | LEHMAN TRIP REFUND | TRIP WAS CANCELLED - ID 134842 | 13.00 |
| 234309 | 06/21/2018 | LIFETOUGH NSS ACCOUNTS RECEIVABLES | JTL MEMORY BOOK | 715.83 |
| 234310 | 06/21/2018 | LISA GERST | 2017-2018 CONTRACTED DRIVER LI | 4,176.34 |
| 234311 | 06/21/2018 | WASHINGTON HOLDING GROUP | 8TH GRADE PICNIC REIMBURSEMENT | 355.00 |
| 234312 | 06/21/2018 | MARIA FRASCELLA | 2017-2018 CONTRACTED DRIVER MA | 4,163.28 |
| 234313 | 06/21/2018 | MELODY SEVERUD | 2017-2018 CONTRACTED DRIVER ME | 5,789.04 |
| 234314 | 06/21/2018 | MICHELLE ARNOLD | 5TH GRADE SEND OFF | 344.68 |
| 234315 | 06/21/2018 | MIGUEL DEJESUS | 2017-2018 - CONTRACTED DRIVER | 4,137.12 |
| 234316 | 06/21/2018 | NOT JUST TEE SHIRTS | PAYMENT FOR SPIRITWEAR ORDER | 66.00 |
| 234317 | 06/21/2018 | PATRICIA L ROSADO | REFUND FOR YEARBOOK AD THAT WAS OMITTED | 45.00 |
| 234318 | 06/21/2018 | SCHUYLKILL VALLEY SPORTING GOODS | FOUR DIAMOND'S MINI-THON TEE SHIRTS | 525.00 |
| 234319 | 06/21/2018 | SHERMAN THEATER | 2018 Chair rental/set up and b | 2,325.00 |
| 234320 | 06/21/2018 | STAPLES CREDIT PLAN | replacement of damaged items | 1,479.84 |
| 234321 | 06/21/2018 | STAPLES CREDIT PLAN | OFFICE SUPPLIES | 390.36 |
| | | | Supplies for guidance files PO 18003595 | 17.91 |
| | | | Supplies for student activity | 38.93 |
| | | | Supplies from staples for clas | 80.23 |
| 234322 | 06/21/2018 | STEPHEN LASTRA | 2017-2018 CONTRACTED DRIVER ST | 5,168.88 |
| 234323 | 06/21/2018 | STUDENT REFUNDS | OVERPAYMENT TOWARD TRIP AND FLOWERS FUNDRAISER | 91.88 |
| 234324 | 06/21/2018 | STUDENT REFUNDS | REFUND FOR YEARBOOK AD THAT WAS OMITTED | 95.00 |
| 234325 | 06/21/2018 | STUDENT REFUNDS | REIMBURSEMENT FOR CUPCAKES SERVED AT EVENT | 25.00 |
| 234326 | 06/21/2018 | STUDENT REFUNDS | REIMBURSEMENT FOR CELEBRATION CAKE | 15.47 |
| 234327 | 06/21/2018 | STUDENT REFUNDS | HS SOUTH SADD - WOODEN FLOWERS REIMBURSEMENT | 30.00 |
| 234328 | 06/21/2018 | SUZANNE LAPIN | TRANSPORTATION CONTRACT DRIVER | 1,169.57 |
| 234329 | 06/21/2018 | TAIWO AFOLABE | 2017-2017 CONTRACTED DRIVER - | 2,030.16 |
| 234330 | 06/21/2018 | THERESA DEHART | EMPLOYEE GIFT AND SHOWER | 53.99 |
| 234331 | 06/21/2018 | TRANE OF NORTHEASTERN PENNSYLVANIA | CONTRACT CID0057761 | 35,958.00 |
| 234332 | 06/21/2018 | TWIN VALLEY SCHOOL DISTRICT | PAYMENT FOR NOV-MAR 2018 TUITION | 15,303.88 |
| 234333 | 06/21/2018 | VIC MALVAGNO | PAYMENT FOR GRADUATION DECORATIONS | 825.00 |
| 234334 | 06/29/2018 | ALLIANCE THERAPY DOGS | BUSHKILL ELEM CASUAL FOR A CAUSE DONATION | 122.55 |
| 234335 | 06/29/2018 | AMAZON.COM | 2018HSS | 98.23 |
| | | | anti glare protector | 59.31 |
| | | | bathroom signs | 100.79 |
| | | | BLENDED SCHOOL | 1,386.75 |
| | | | Bose Speaker | 124.02 |
| | | | Classroom supplies | 220.99 |
| | | | Dental - Tall cabinet | 255.65 |
| | | | End of year Pride Day supplies PO 18003656 | 0.00 |
| | | | Guidance materials | 70.02 |
| | | | HSS2018 | 410.38 |
| | | | JTL | 345.79 |
| | | | Musical Theater equip. | 54.05 |
| | | | Office Chair (2) | 336.86 |
| | | | OFFICE SUPPLIES | 30.76 |

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| 234335 | 06/29/2018 | AMAZON.COM | Paper Shredder (5) | 190.65 |
| | | | PRINTER INK AND PORTAIT BACKDROP | 173.54 |
| | | | Supplies for Eco Action Trail | 77.58 |
| | | | Supplies for end of year event | 116.56 |
| 234336 | 06/29/2018 | AMERICAN CANCER SOCIETY | HS SOUTH - AP US GOVERNMENT/ASPIRE DONATION | 96.99 |
| 234337 | 06/29/2018 | ANGELA M BYRNE | Empl Expense claim # 1709. MAY 2018 MILEAGE | 24.74 |
| 234338 | 06/29/2018 | ANGELA MEDINA | Expense claim # 1690. JUNE 2018 MILEAGE | 31.37 |
| 234339 | 06/29/2018 | ANGLEA NEVIN | Empl Expense claim # 1723. MAY & JUNE MILEAGE | 28.78 |
| 234340 | 06/29/2018 | APPLE INC. | IPAD FOR TABITHA BRADLEY | 478.00 |
| 234341 | 06/29/2018 | ASPEN PEST SERVICES, LLC | BUSHKILL OPEN PO | 60.00 |
| | | | ese pest control open purchase | 51.30 |
| | | | hsn open po | 117.95 |
| | | | hss open po | 122.10 |
| | | | JM HILL OPEN PO | 75.00 |
| | | | jtl open po | 103.65 |
| | | | leh open purchase order | 62.25 |
| | | | MSE OPEN PURCHASE ORDER | 60.90 |
| | | | RES OPEN PO | 97.95 |
| | | | SME OPEN PURCHASE ORDER ASPEN | 40.00 |
| 234342 | 06/29/2018 | B & H PHOTO | SAMIGON Multi-Format Autofeed reel Seeuwen | 84.75 |
| 234343 | 06/29/2018 | B NEWHART E SONS INC | north sewer | 1,400.00 |
| 234344 | 06/29/2018 | BAND SHOPPE | Color Guard Equipment-shipping cost PO#18003439 | 38.95 |
| 234345 | 06/29/2018 | BANKS' VACUUM SALES AND SERVICE | hss open po | 999.69 |
| | | | jtl open po | 1,486.79 |
| | | | SME OPEN PURCHASE ORDER | 277.86 |
| 234346 | 06/29/2018 | BILLIE K TRAUSSCHKE | SWB BEACH DAY REWARDS SUPPLIES | 192.40 |
| 234347 | 06/29/2018 | BOROUGH OF EAST STROUDSBURG | HS SOUTH 2ND QRT WATER AND SEWER | 4,937.40 |
| | | | JM HILL 2ND QTR WATER AND SEWER | 768.60 |
| | | | MAINTENANCE BLDG 2ND QTR WATER AND SEWER | 100.50 |
| | | | STADIUM 2ND QTR WATER AND SEWER | 797.70 |
| 234348 | 06/29/2018 | BOROUGH OF EAST STROUDSBURG | JM HILL CONCRETE REPLACEMENT PERMIT | 35.00 |
| 234349 | 06/29/2018 | BRAD M FITZPATRICK | Empl Expense claim # 1697. APRIL 2018 MILEAGE | 81.80 |
| | | | Empl Expense claim # 1698. DRILL BIT PURCHASE | 3.69 |
| | | | Empl Expense claim # 1699. MAY 2018 MILEAGE | 244.92 |
| 234350 | 06/29/2018 | BRIAN J BOROSH | Empl Expense claim # 1728. CLEVER CONFERENCE | 35.06 |
| 234351 | 06/29/2018 | BUS PARTS WAREHOUSE | Open Order for Parts | 310.15 |
| 234352 | 06/29/2018 | CAMP AWESOME | HS NORTH ENTRY FEE FOR SUMMER TOURNAMENT | 250.00 |
| 234353 | 06/29/2018 | CAMP PAPILLON | HS SOUTH CASUAL FOR CAUSE DONATIONS | 689.00 |
| 234354 | 06/29/2018 | CANON-MCMILLAN SCHOOL DISTRICT | PAYMENT FOR MAY 2018 TUITION | 2,142.00 |
| 234355 | 06/29/2018 | CARBON MONROE PIKE DRUG & ALCOHOL COMM | Carbon-Monroe-Pike D&A Inv. 17 | 7,000.00 |
| 234356 | 06/29/2018 | CARLEEN FINK | CONTRACT DRIVE DISTRICTS OWES FOR JUNE | 970.10 |
| 234357 | 06/29/2018 | CAROLINE AGOSTO | Empl Expense claim # 1730. JUNE 2018 MILEAGE | 21.75 |
| 234358 | 06/29/2018 | CATHERINE A STRAZZERI | FIELD DAY 2018 SWPBIS | 167.37 |
| 234359 | 06/29/2018 | CENTER FOR EDUCATION & EMPLOYMENT LAW | Subscription for Chief Mill | 292.05 |
| 234360 | 06/29/2018 | CFAC | BUSHKILL ELEM GIRLS ON THE RUN CASUAL FOR A CAUSE | 63.00 |
| 234361 | 06/29/2018 | CHANNING L. BETE CO. INC. | Guidace kits | 116.45 |
| 234362 | 06/29/2018 | CHAPTER 13 TRUSTEE | Payroll Run 1 - Warrant 180628 | 245.00 |
| 234363 | 06/29/2018 | CHC MOTORS | Open Order for Repairs | 1,015.00 |
| 234364 | 06/29/2018 | CHILDWORKS/CHILDSPLAY | Guidance - activity products | 187.53 |
| 234365 | 06/29/2018 | CHRISTOPHER A ROSSI | Empl Expense claim # 1713 PATS & CLINICAL SYMPOSIU | 622.81 |
| 234366 | 06/29/2018 | CHRONICLE GUIDANCE PUB. INC. | Chronicle Guidance Publication | 172.00 |
| 234367 | 06/29/2018 | COLT PLUMBING SPECIALTIES | ese breaker | 64.50 |
| | | | jtl supplies | 402.55 |
| | | | SOUTH SUPPLIES | 38.04 |
| 234368 | 06/29/2018 | COMMERCIAL REFRIGERATION OF HARRISBURG, INC | JTL ATHLETICS | 3,748.00 |
| 234369 | 06/29/2018 | COMMONWEALTH OF PA | UNCLAIMED VENDOR CHECKS | 779.04 |
| 234370 | 06/29/2018 | COMMUNICATIONS SYSTEMS, INC. | Door Middle Smithfield | 5,184.46 |
| 234371 | 06/29/2018 | COMPUTER DISCOUNT WAREHOUSE | Espon Replacement bulbs | 309.00 |
| | | | Ink for maintenance office por | 102.98 |
| | | | Light bulbs for teacher projec | 316.00 |
| | | | OPEN PURCHASE ORDER | 789.01 |
| | | | Presentation Remotes | 130.32 |

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| 234371 | 06/29/2018 | COMPUTER DISCOUNT WAREHOUSE | replacement LCD bulb | 99.00 |
| | | | replacement projector bulb | 79.00 |
| 234372 | 06/29/2018 | CRAMERS WELDING & REPAIRS | Invoice 542491 | 190.00 |
| 234373 | 06/29/2018 | CRESTLINE CUSTOMER SERVICE | BIG SWIG WATER BOTTLE - GRADUA | 1,479.43 |
| 234374 | 06/29/2018 | D'HUY ENGINEERING, INC. | jm hill concrete | 2,162.50 |
| | | | retainer fees | 663.22 |
| 234375 | 06/29/2018 | DAILEY RESOURCES | INVOICE 21752 | 112.77 |
| 234376 | 06/29/2018 | DEMCO INC | library supplies | 399.53 |
| 234377 | 06/29/2018 | DENISE A FLYNN | Empl Expense claim # 1725. MAY & JUNE 2018 MILEAGE | 34.61 |
| | | | Empl Expense claim # 1726. BAGELS FOR CAREER FAIR | 11.00 |
| 234378 | 06/29/2018 | DENISE S ROGERS | Empl Expense claim # 1718. MAY 2018 MILEAGE | 336.81 |
| 234379 | 06/29/2018 | DIANA ALLISON | Empl Expense claim # 1702. MAY 2018 MILEAGE | 109.33 |
| 234380 | 06/29/2018 | DIANE M RIOS-ORTEGA | Empl Expense claim # 1691. SUMMER FEEDING MEETING | 9.83 |
| 234381 | 06/29/2018 | DINN BROTHERS | Trophies for end of year Assem | 25.90 |
| 234382 | 06/29/2018 | DONEGAN ASSOCIATES, LLC | Service for Microscopes at HS | 1,279.55 |
| 234383 | 06/29/2018 | DR JOHN BART D.O. | 2ND HALF RETAINER PER CONTRACT | 13,918.75 |
| 234384 | 06/29/2018 | DTN, LLC | Schneider Electric | 990.00 |
| 234385 | 06/29/2018 | E.S.E.A. | Payroll Run 1 - Warrant 180628 | 622.50 |
| 234386 | 06/29/2018 | EAST STROUDSBURG | Payroll Run 1 - Warrant 180628 | 3,070.28 |
| 234387 | 06/29/2018 | ED FOUNDATION OF ES/GENERAL FUND | Payroll Run 1 - Warrant 180628 | 28.00 |
| 234388 | 06/29/2018 | EDWARD A. HUDAK | piano tunings/repairs | 450.00 |
| 234389 | 06/29/2018 | EILEEN M SMITH | Empl Expense claim # 1715. AUGUST 2017 MILEAGE | 10.70 |
| | | | Empl Expense claim # 1716. MAY 2018 MILEAGE | 11.99 |
| 234390 | 06/29/2018 | EILEEN MAYO | claim # 1687. meetings mileage | 9.92 |
| 234391 | 06/29/2018 | EMERGENCY SYSTEMS SERVICE COMPANY | hss battery | 1,585.68 |
| | | | jtl generator | 1,318.67 |
| 234392 | 06/29/2018 | EPLUS TECHNOLOGY | PRINTERS | 517.08 |
| | | | PROJECTORS | 770.00 |
| 234393 | 06/29/2018 | FASTENAL COMPANY | Open Order for Parts and Tools | 132.41 |
| 234394 | 06/29/2018 | FIVE STAR INTERNATIONAL LLC | Open Order for Parts | 4,030.28 |
| 234395 | 06/29/2018 | FRASER ADVANCED INFORMATION SYSTEMS | Staples | 431.20 |
| 234396 | 06/29/2018 | FRONTIER | FRONTIER | 1,058.66 |
| 234397 | 06/29/2018 | GENERAL SUPPLY COMPANY | hss keys | 234.00 |
| 234398 | 06/29/2018 | THE GOODYEAR TIRE & RUBBER COMPANY | GOODYEAR INVOICE 207-1046953 | 3,793.44 |
| | | | GOODYEAR INVOICE 207-1047024 | 2,185.64 |
| 234399 | 06/29/2018 | THE PROPHET CORP | FIT Night | 1,224.00 |
| 234400 | 06/29/2018 | GRAINGER | hss supplies | 161.95 |
| 234401 | 06/29/2018 | GREATER POCONO CHAMBER OF COMMERCE | Greater Pocono Chamber Youth E | 20.00 |
| 234403 | 06/29/2018 | HAB-DLT | Payroll Run 1 - Warrant 180628 | 712.33 |
| 234404 | 06/29/2018 | HEATHER A HENRITZY | Empl Expense claim # 1719. MAR-APR-MAY-JUN 2018 MI | 122.03 |
| 234405 | 06/29/2018 | HEATHER A PIPERATO | Empl Expense claim # 1706. MAY 2018 MILEAGE | 108.46 |
| 234406 | 06/29/2018 | HERCULES ACHIEVEMENT INC. | DO NOT ORDER 2018 GRAD FAC GOW | 77.25 |
| | | | DO NOT ORDERdiplomas grad 2018 | 51.04 |
| | | | DO NOT ORDER-FCULTY SPRING APP | 406.15 |
| 234407 | 06/29/2018 | HILLTOP SALES & SERVICE | INVOICE 284320 | 352.24 |
| | | | INVOICE 284789 | 66.90 |
| 234408 | 06/29/2018 | HOFFMAN HOMES FOR YOUTH | PAYMENT FOR JUNE TUITION | 1,403.25 |
| | | | PAYMENT FOR MAY TUITION | 3,214.50 |
| 234409 | 06/29/2018 | HUMAN KINETICS, INC. | ATHLETIC COACHING PRINCIPLES | 1,777.53 |
| 234410 | 06/29/2018 | IDENTISOURCE, LLC | Identisource ID Prox Badges | 745.17 |
| 234411 | 06/29/2018 | INSERVCO INSURANCE SERVICES, INC. | May 2018 Claim Fee/repricing - | 1,492.92 |
| 234412 | 06/29/2018 | INTEGRAONE | MERAKI CAMERAS | 37,900.00 |
| | | | Quote#014184 - HPI Printer / E | 527.82 |
| 234413 | 06/29/2018 | JEFFREY BADER | Empl Expense claim # 1724. JUNE 2018 MILEAGE | 128.95 |
| 234414 | 06/29/2018 | JENNIFER LONGO | PAID FOR BANQUET | 602.19 |
| 234415 | 06/29/2018 | JENNIFER N CASALS | Empl Expense claim # 1692. SUMMER FEEDING MEETING | 9.83 |
| 234416 | 06/29/2018 | JOANNE M BOHRMAN | Empl Expense claim # 1714. SWPBS INCENTIVE SUPPLIE | 188.00 |
| 234417 | 06/29/2018 | JOSEPH P MARTIN | Empl Expense claim # 1701. MAY 2018 MILEAGE | 111.40 |
| 234418 | 06/29/2018 | KARIN A HOGAN | Empl Expense claim # 1729. LEARNING LUAU READING | 119.58 |
| 234419 | 06/29/2018 | KENDAL ASKINS | Empl Expense claim # 1720. APRIL 2018 MILEAGE | 3.27 |
| | | | Empl Expense claim # 1721. MAY 2018 MILEAGE | 16.46 |
| 234420 | 06/29/2018 | KEYSTONE FIRE PROTECTION CO. | hsn service alarm | 1,055.00 |

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|--------------|------------|--|--|--------------|
| 234420 | 06/29/2018 | KEYSTONE FIRE PROTECTION CO. | resica service alarm | 551.00 |
| | | | sme service alarm | 1,139.16 |
| 234421 | 06/29/2018 | KISTLER PRINTING COMPANY | Inv# 88573 | 147.00 |
| 234422 | 06/29/2018 | LACKAWANNA COUNTY | SAP TRAINING MARCH 8-10 2017 PO 17003575 | 180.00 |
| 234423 | 06/29/2018 | LAMINATING AND BINDING SOLUTIONS | Lamination rolls | 133.44 |
| 234424 | 06/29/2018 | LARRY DYMOND | NSBA ANNUAL CONFERENCE 04/05-04/10/2018 | 1,288.46 |
| 234425 | 06/29/2018 | LEHIGH LEARNING ACADEMY | PAYMENT FOR JUNE 2018 TUITION | 5,290.65 |
| 234426 | 06/29/2018 | LISA GERST | CONTRACT DRIVE DISTRICTS OWES FOR JUNE | 810.60 |
| 234427 | 06/29/2018 | LORIANN MATULEVICH | Empl Expense claim # 1710. MARCH-APRIL-MAY 2018 MI | 93.63 |
| 234428 | 06/29/2018 | M A BRIGHTBILL BODY WORKS INC. | Open Order parts and supplies | 1,599.25 |
| 234429 | 06/29/2018 | MALGORATA MAGDZIAK | claim # 1689. MEETING MILEAGE 05/17 & 06/11 | 17.17 |
| 234430 | 06/29/2018 | MARILYN M ESPINOZA | Empl Expense claim # 1732. JUNE 2018 MILEAGE | 14.72 |
| 234431 | 06/29/2018 | MARJORY E GULLSTRAND | Empl Expense claim # 1722. BOOK EXPO CONFERENCE | 285.34 |
| 234432 | 06/29/2018 | MARSHALLS CREEK PLUMB.&ELECT. SUPPLIES | north pump | 95.55 |
| 234433 | 06/29/2018 | MARY L BURKE | Empl Expense claim # 1711. APRIL 2018 MILEAGE | 233.59 |
| | | | Empl Expense claim # 1712. MAY 2018 MILEAGE | 206.56 |
| 234434 | 06/29/2018 | MATTHEW KRAUSS | Empl Expense claim # 1707. 05/07 MEETING MILEAGE | 19.84 |
| 234435 | 06/29/2018 | MAUREEN SEIDEL | Empl Expense claim # 1700. MAY 2018 MILEAGE | 52.32 |
| 234436 | 06/29/2018 | MCM ELECTRONICS INC. | Open PO for electronics suppli | 497.56 |
| 234437 | 06/29/2018 | MESKO GLASS & MIRROR CO. | NORTH laminate | 160.00 |
| | | | Plexiglass for frame for Boar | 73.60 |
| 234438 | 06/29/2018 | MET-ED | HS SOUTH JUNE ELECTRICT 100017327568 | 25,181.43 |
| | | | SMITHFIELD MAY ELECTRIC 100066917749 | 6,148.96 |
| | | | TRAFFIC LIGHT 100054179492 | 35.53 |
| | | | TRAFFIC LIGHT MAY 100016944322 | 21.02 |
| | | | TRAFFIC LIGHT MAY 100016991349 | 21.02 |
| | | | TRAFFIC LIGHT MAY 100017096742 | 21.53 |
| | | | TRAFFIC LIGHT MAY 100031621210 | 21.26 |
| | | | TRAFFIC LIGHT MAY 100031621285 | 21.22 |
| | | | TRAFFIC LIGHT MAY 100051981031 | 21.14 |
| | | | TRAFFIC LIGHT MAY 100052611207 | 21.27 |
| 234439 | 06/29/2018 | METCO | PO#18000048-rubberbands | 6.75 |
| 234440 | 06/29/2018 | MODERN GAS SALES, INC. | hsn open po- PO#18000422 | 112.00 |
| 234441 | 06/29/2018 | MONROE COUNTY CONSERVATION DISTRICT | Biology Through Ecology trip | 1,032.50 |
| 234442 | 06/29/2018 | MONTOUR SCHOOL DISTRICT | PAYMENT FOR MAY 2018 TUITION | 3,424.30 |
| 234443 | 06/29/2018 | MOORE MEDICAL LLC | Moore Medical - medical suppli | 44.58 |
| 234444 | 06/29/2018 | RUSSELL REID WASTE HAULING & DISPOSAL | JTL | 202.00 |
| | | | JTL PORTA POTTIES | 163.10 |
| | | | NORTH PORTA POTTIES | 672.00 |
| | | | SOUTH PORTA POTTIES | 674.00 |
| 234445 | 06/29/2018 | NASCO (QOUTE#45950) | PO#17003442 RA#18-7209240 order#72-0924-0 | 2.29 |
| | | | Supplies for courses | 374.39 |
| 234446 | 06/29/2018 | NAZARETH MUSIC CENTER | Instrument Repair | 132.00 |
| 234447 | 06/29/2018 | NYSCLSPC (NEW YORK STATE CHILD SUPPORT | Payroll Run 1 - Warrant 180628 | 129.00 |
| 234448 | 06/29/2018 | OFFICE DEPOT | PO#18003282-short payment | 32.00 |
| 234449 | 06/29/2018 | OFFICE DEPOT | JAM PAPER BOOKLET PLASTIC | 17.99 |
| | | | Office Depot for supplies need | 96.58 |
| 234450 | 06/29/2018 | OFFICE DEPOT | Office Depot for supplies need-po318003654 balance | 98.62 |
| 234451 | 06/29/2018 | OPTIMA INC | CP ALGEBRA 1 COURSE | 215.94 |
| 234452 | 06/29/2018 | ORIENTAL TRADING | General Supplies for SWIBPS | 206.84 |
| | | | GRADUATION SENIOR GIFTS | 2,149.19 |
| 234453 | 06/29/2018 | OTICON INC | FM System-finance charge on PO#18002672 | 12.62 |
| 234454 | 06/29/2018 | OVERDRIVE, INC. | OverDrive HS-S Content Credit | 2,075.62 |
| 234455 | 06/29/2018 | PA DISTANCE LEARNING CHARTER SCHOOL | PAYMENT FOR JUNE 2018 TUITION | 11,196.90 |
| 234456 | 06/29/2018 | PATRIOT WORKWEAR | Patriot bulletproof vest | 849.00 |
| | | | Patriot Invoice | 141.00 |
| | | | Patriot Order | 44.00 |
| | | | Patriot supplies | 267.00 |
| | | | Patriot Workwear Order for Sec | 1,392.00 |
| 234457 | 06/29/2018 | PAXTON/PATTERSON LLC | Saw blades | 153.00 |
| 234458 | 06/29/2018 | PEARSON EDUCATION | OLSAT TESTING AND SCORING | 2,911.27 |
| 234459 | 06/29/2018 | PENNSYLVANIA HIGHER EDUCATION AGENCY | Payroll Run 1 - Warrant 180628 | 772.33 |

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| 234460 | 06/29/2018 | PENNSYLVANIA LEADERSHIP CHARTER SCHOOL | PAYMENT FOR JUNE 2018 TUITION | 13,902.25 |
| 234461 | 06/29/2018 | PENNSYLVANIA ONE CALL SYSTEM, INC. | 20180997 | 147.20 |
| 234462 | 06/29/2018 | PERMA-BOUND BOOKS | library book replacement | 12.72 |
| | | | library books | 818.81 |
| 234463 | 06/29/2018 | PETROCHOICE | OPEN PO FOR FLUIDS | 1,143.83 |
| 234464 | 06/29/2018 | PITNEY BOWES | lease payments and maintenance | 252.00 |
| | | | Pitney Bowes Postage | 252.00 |
| 234465 | 06/29/2018 | PIZZARO'S PIZZA | HS NORTH TEACHERS LUNCH | 812.00 |
| 234466 | 06/29/2018 | POCONO RECORD | Open PO For Advertisement | 50.57 |
| 234467 | 06/29/2018 | PRAXAIR DISTRIBUTION MID-ATLANTIC | leh open purchase order | 36.53 |
| 234468 | 06/29/2018 | PROSSER LABORATORIES, INC. | mse water test | 207.00 |
| | | | north water test | 1,530.00 |
| | | | resica water test | 134.00 |
| 234469 | 06/29/2018 | PSERS | 2004-2005 Fish, Joy | 181.62 |
| | | | 2006-2007 Finn, Kelly | 491.66 |
| 234470 | 06/29/2018 | PUPIL TRANSPORTATION ASSOCIATION OF PA | PTAP CONFERENCE REGISTRATION | 250.00 |
| 234471 | 06/29/2018 | QUILL CORPORATION | BO ORDER JUNE 2018 | 70.79 |
| | | | NORTH ATHLETICS | 273.68 |
| | | | TRANSFER TAPE FOR CHROMEBOOKS | 105.22 |
| 234472 | 06/29/2018 | RAYMOND GEDDES | General Supplies for SWIPBS In | 200.72 |
| 234473 | 06/29/2018 | READ TO THEM | One School One Book | 3,651.35 |
| 234474 | 06/29/2018 | REGINA FARMS | INVOICE 2273 | 134.00 |
| | | | INVOICE 2639 | 107.20 |
| 234475 | 06/29/2018 | RESERVE ACCOUNT | HS SOUTH PASTAGE FOR THE STAMP MACHINE | 2,000.00 |
| 234476 | 06/29/2018 | ROYAL SECURITY SERVICES INC. | jtl security | 261.90 |
| 234477 | 06/29/2018 | RYAN DELONG | FIELD DAY 2018 SWPBIS | 135.00 |
| 234478 | 06/29/2018 | RYAN MORAN | Empl Expense claim # 1695. MAY 2018 MILEAGE | 383.52 |
| 234479 | 06/29/2018 | SCHOLASTIC | NY Times Upfront magazine Invo | 329.67 |
| 234480 | 06/29/2018 | SCHOOL FIX CATALOG | Cafeteria roundt stool top tab | 205.02 |
| 234481 | 06/29/2018 | SCHOOLMART | graphing calculators | 512.05 |
| 234482 | 06/29/2018 | SCHUYLKILL VALLEY SPORTING GOODS | LEHMAN FOOTBALL | 115.00 |
| | | | NORTH DISTRICT CHAMPIONSHIP | 54.00 |
| | | | NORTH MOCK TRIAL | 117.00 |
| | | | SOUTH DISTRICT CHAMPIONSHIP JA | 112.00 |
| 234483 | 06/29/2018 | SCOTT C. IHLE | Final Payment for Empl Expense claim # 1704. | 64.91 |
| 234484 | 06/29/2018 | SHARON GERBERICH | SIMI-ANNUAL INTERNET REIMBURSEMENT | 104.00 |
| 234485 | 06/29/2018 | SHARP ENERGY | Propane NORTH | 10,082.81 |
| | | | Propane SOUTH | 20,260.69 |
| 234486 | 06/29/2018 | SHAWN A WESCOTT | Empl Expense claim # 1696. MAY 2018 MILEAGE | 66.54 |
| 234487 | 06/29/2018 | SHOP SPECIALTIES, INC. | wood shop service | 799.80 |
| 234488 | 06/29/2018 | BJP, LLC | NORTH ATHLETIC FIELD SIGNS | 225.00 |
| | | | SOUTH ATHLETICS SIGNS FOR FIEL | 225.00 |
| 234489 | 06/29/2018 | SOCIAL THINKING | special ed / govus | 1,638.00 |
| 234490 | 06/29/2018 | SOUTH JERSEY ENERGY | JM HILL MAY NATURAL GAS | 557.94 |
| | | | SOUTH STADIUM MAY NATURAL GAS | 64.10 |
| 234491 | 06/29/2018 | SOUTH SADD SCHOLARSHIPS | SADD - SOUTH SCHOLARSHIP FOR 4 YEARS OF SERVICE | 100.00 |
| 234492 | 06/29/2018 | SOUTH SADD SCHOLARSHIPS | SADD-SOUTH SCHOLARSHIP FOR 4 YEARS OF SERVICE | 100.00 |
| 234493 | 06/29/2018 | SOUTH YEARBOOK SCHOLARSHIPS | HS SOUTH YEARBOOK SCHOLARSHIP | 100.00 |
| 234494 | 06/29/2018 | SOUTH YEARBOOK SCHOLARSHIPS | HS SOUTH YEARBOOK SCHOLARSHIP | 100.00 |
| 234495 | 06/29/2018 | SOUTH YEARBOOK SCHOLARSHIPS | HS SOUTH YEARBOOK SCHOLARSHIP | 100.00 |
| 234496 | 06/29/2018 | SOUTHWOOD PSYCHAITRIC HOSPITAL | PAYMENT FOR MARCH 2018 | 2,709.47 |
| 234497 | 06/29/2018 | SUN LITHO-PRINT, INC. | commencement program 2018 | 2,770.00 |
| | | | Envelopes | 220.00 |
| | | | grad 2018 tickets | 350.00 |
| 234498 | 06/29/2018 | SUPER HEAT, INC. | north boiler | 2,167.50 |
| 234499 | 06/29/2018 | ROBERT W. SUTJAK | Empl Expense claim # 1705. APR-MAY-JUN MILEAGE | 147.75 |
| 234500 | 06/29/2018 | SWEET, STEVENS, KATZ & WILLIAMS LLP | PROFESSIONAL SERVICES RENDERED | 760.50 |
| | | | SWEET INV 113120 | 253.50 |
| | | | SWEET INV 113121 | 2,047.50 |
| 234501 | 06/29/2018 | SWEETWATER SOUND, INC. | GLT-255HOSA-PODIUM BUZZ FIX | 7.45 |
| | | | headphones | 171.92 |
| | | | sound equipment | 99.99 |

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|--------------|------------|------------------------------------|---|--------------|
| 234501 | 06/29/2018 | SWEETWATER SOUND, INC. | Sweetwater accessories | 130.69 |
| 234502 | 06/29/2018 | TALLEY PETROLEUM | Diesel South bus Lot | 17,992.50 |
| 234503 | 06/29/2018 | THE EC/BCLS TRAINING CENTER | ATHLETICS FA-CPR-AED COURSE | 496.00 |
| 234504 | 06/29/2018 | THE NIXON COMPANY, INCORPORATED | Certificates for end of year a | 355.00 |
| 234505 | 06/29/2018 | THE SCRANTON TIMES | POSTAGE MACHINE AD RFP | 583.30 |
| 234506 | 06/29/2018 | THOMAS J. MCINTYRE III | Empl Expense claim # 1708. MAUY 2018 MILEAGE | 97.56 |
| 234507 | 06/29/2018 | TINA M FALBO | Empl Expense claim # 1731. JUNE 2018 MILEAGE | 19.84 |
| 234508 | 06/29/2018 | TRANE U.S. INC. | north service boiler | 645.00 |
| 234509 | 06/29/2018 | TSA CONSULTING GROUP | FOR 403(B) INV 30128 | 858.00 |
| 234510 | 06/29/2018 | U.S. DEPARTMENT OF EDUCATION | Payroll Run 1 - Warrant 180628 | 267.49 |
| 234511 | 06/29/2018 | UNIVERSITY MUSIC SERVICE | I Believe - TTBB - Lon Beery - | 570.10 |
| 234512 | 06/29/2018 | US FOODS | open PO 18002718 FCS South | 35.40 |
| | | | open PO for US Foods | 251.09 |
| | | | open PO for US Foods south 18002718 | 32.99 |
| | | | open PO for US Foods-18003718 | 303.81 |
| 234513 | 06/29/2018 | VALLEY LITHO SUPPLY | screen print supplies | 119.50 |
| 234514 | 06/29/2018 | VIC MALVAGNO | graduation-north HS 2018 | 250.00 |
| 234515 | 06/29/2018 | WALMART COMMUNITY/GEMB | Barbara Bloom - Open P.O. for | 60.00 |
| | | | HS NORTH TOGETHER WE RISE/ CASUAL FOR A CAUSE | 445.46 |
| | | | JAV FEST CONCESSION STAND | 389.99 |
| | | | Open po for JTL/LIS life skill | 117.15 |
| | | | Open Requisition - Rebecca Hal | 96.84 |
| | | | Quick Start supplies | 373.86 |
| | | | Robotics | 23.96 |
| | | | STAFF LUNCHEON SUPPLIES | 86.92 |
| | | | Walmart Envelopes for Diplomas | 22.35 |
| | | | Walmart open purchase order fo | 156.06 |
| | | | Water bottles for graduation c | 11.94 |
| 234516 | 06/29/2018 | WEST MUSIC COMPANY | #304101-WESTWOOD SOPRANO UKULE | 419.90 |
| 234517 | 06/29/2018 | WILLIAM RIKER | Empl Expense claim # 1693. SAW CONFERENCE MILEAGE | 13.84 |
| | | | Empl Expense claim # 1694. MAY 2018 MILEAGE | 258.93 |
| 234518 | 06/29/2018 | WILLIAM V. MACGILL & CO. | MacGill medical supplies | 96.58 |
| 234519 | 07/06/2018 | ABC TROPHIES, INC. | Engraved Medals for Math 24 To | 50.00 |
| 234520 | 07/06/2018 | ANNA THOMPSON | SOUTH TRACK & FIELD ATHLETIC SCHOLARSHIP | 400.00 |
| 234521 | 07/06/2018 | B NEWHART E SONS INC | sewer | 1,400.00 |
| 234522 | 07/06/2018 | BAND SHOPPE | Color Guard Equipment Shipping Charge-PO#18003439 | 38.95 |
| 234523 | 07/06/2018 | BRIGHT WHITE PAPER CO. | Poster Maker | 2,995.00 |
| 234524 | 07/06/2018 | CCH INCORPORATED | PO#18002846-discount not allowed-short pay | 30.00 |
| 234525 | 07/06/2018 | CLAUDE S. CYPHERS, INC. | bushkill generator | 201.90 |
| 234526 | 07/06/2018 | CONCORDE, INC. | CONCORDE, INC AGREEMENT | 619.97 |
| 234527 | 07/06/2018 | CREST GOOD MFG CO INC | hss soap valve | 194.84 |
| 234528 | 07/06/2018 | DELAWARE RIVER BASIN COMMISSION | north wastewater-po#18000742 | 618.00 |
| 234529 | 07/06/2018 | DENISE GEISS | DENISE GEISS 2017 SENIOR REBATE | 74.94 |
| 234530 | 07/06/2018 | SUMMIT BARBEQUE LLC | HS NORHT 2018 SENIOR BBQ | 1,626.17 |
| | | | HS NORTH 2018 SENIOR BBQ | 1,628.00 |
| 234531 | 07/06/2018 | DM SUPPLY SOURCE, LLC | ese thermostat | 56.46 |
| 234532 | 07/06/2018 | E.F. POSSINGER & SONS, INC. | ese/jtl sweeping | 2,120.00 |
| | | | jm hill sweeping | 385.00 |
| | | | north sweeping | 2,410.00 |
| | | | resica/mse sweep | 1,210.00 |
| 234533 | 07/06/2018 | EMERGENCY SYSTEMS SERVICE COMPANY | service generator hsn | 7,619.05 |
| 234534 | 07/06/2018 | EPLUS TECHNOLOGY | PRINTERS PO#18003740 | 3,280.00 |
| 234535 | 07/06/2018 | FACE/SCHOLASTIC INC. | Books for STEAM*R Program | 24.35 |
| 234536 | 07/06/2018 | FASTENAL COMPANY | open po# tools and supplies 18000976 | 42.43 |
| 234537 | 07/06/2018 | FRONTLINE TECHNOLOGIES, INC. | FRONTLINE SUBSCRIPTION SY1819 | 37,711.28 |
| 234538 | 07/06/2018 | GENERAL SUPPLY COMPANY | jtl keys | 200.00 |
| 234539 | 07/06/2018 | THE PROPHET CORP | LIFEGUARDING COURSE | 193.03 |
| 234540 | 07/06/2018 | GRAINGER | district ruler | 15.10 |
| 234541 | 07/06/2018 | J.W.PEPPER & SONS-ACCT.#36-136400 | 10.99 for shipping-PO#18003399 | 10.99 |
| | | | Band Music | 368.99 |
| 234542 | 07/06/2018 | JAMF HOLDINGS, INC. & SUBSIDIARIES | CASPER SOFTWARE SUITE RENEWAL | 14,095.00 |
| 234543 | 07/06/2018 | KAR BILL ENTERPRISES, INC | MIDDLE SMITHFIELD EMERGENCY GENERATOR FUEL | 2,750.00 |

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| 234544 | 07/06/2018 | KEYSTONE FIRE PROTECTION CO. | jm abc | 384.50 |
| | | | jtl alarm | 560.00 |
| 234545 | 07/06/2018 | KISTLER PRINTING COMPANY | 2017/2018 STYLUS LETTER CLUB B | 900.00 |
| 234546 | 07/06/2018 | MASTER LOCATORS INC | north video investigation | 6,000.00 |
| 234547 | 07/06/2018 | MEIER SUPPLY CO., INC. | jtl line set | 70.52 |
| | | | jtl supplies | 28.90 |
| 234548 | 07/06/2018 | MESKO GLASS & MIRROR CO. | jm glass | 32.50 |
| 234549 | 07/06/2018 | MONTERO VIOLINS | Repair Bass Endpin | 50.00 |
| 234550 | 07/06/2018 | NAPA AUTO PARTS | led lights | 190.87 |
| 234551 | 07/06/2018 | OFFICE TECHNOLOGIES, LLC | toner cartridge Main Office | 280.00 |
| 234552 | 07/06/2018 | ORIENTAL TRADING | MSE SWPBS Incentive Item Numb | 18.97 |
| 234553 | 07/06/2018 | OTIS ELEVATOR COMPANY | bushkill elevator | 3,490.00 |
| | | | jm hill elevator | 3,860.00 |
| 234554 | 07/06/2018 | PEARSON EDUCATION | Title One | 845.02 |
| 234555 | 07/06/2018 | PERMA-BOUND BOOKS | Reading Olympics books | 360.97 |
| 234556 | 07/06/2018 | PETER B MACKEVICH | STEAM-R Presentation - Pocono | 300.00 |
| | | | WildLife Encounters | 300.00 |
| 234557 | 07/06/2018 | PITNEY BOWES | North/Lehman Lease Postage-for period 4/1/-6/30/18 | 252.00 |
| | | | payment for service received | 850.00 |
| 234558 | 07/06/2018 | PLANK ROAD PUBLISHING | Music k-8 Subscription | 132.45 |
| 234559 | 07/06/2018 | POCONO ENVIRONMENTAL EDUCATION CENTER | PEEC | 200.00 |
| 234560 | 07/06/2018 | PRAXAIR DISTRIBUTION MID-ATLANTIC | leh open purchase order | 39.85 |
| 234561 | 07/06/2018 | PROJECT LEAD THE WAY INC | COMPUTER SCIENCE FOR INNOVATOR | 1,698.50 |
| 234562 | 07/06/2018 | REAGLE DODGE | NEW QUOTE 2018 RAM TRADESMAN C | 36,373.00 |
| 234563 | 07/06/2018 | ROBERT M. SIDES FAMILY MUSIC CENTERS | Instrument Repairs | 206.00 |
| | | | Sousaphone Repair | 596.00 |
| 234564 | 07/06/2018 | RUSTY P. SMITH | hss hydrant | 498.00 |
| 234565 | 07/06/2018 | SCRANTON PRINTING CO. | Spring Concert Program | 545.00 |
| 234566 | 07/06/2018 | SHINETIME AUTO WASH | Shinetime Auto Wash for securi | 24.00 |
| 234567 | 07/06/2018 | SOCIAL THINKING | special ed / diana govus | 146.52 |
| 234568 | 07/06/2018 | TALLEY PETROLEUM | diesel for Lehman po#18002722 | 5,173.43 |
| | | | Diesel SOUTH | 16,324.16 |
| | | | TALLEY HEATING OIL-SME PO#18001065 | 13,995.60 |
| 234569 | 07/06/2018 | THINK SOCIAL PUBLISHING, INC | Zones Material | 1,433.57 |
| 234570 | 07/06/2018 | TYLER TECHNOLOGIES, INC. | SUPPORT/UPDATE LICENSE/BID MGM | 2,976.75 |
| 234571 | 07/06/2018 | VEX ROBOTICS INC | ROBOTIC KITS | 5,502.86 |
| 234572 | 07/06/2018 | W.B. MASON CO., INC. | Blended School Lamps JTL PO#18003817 | 199.96 |
| | | | TLC BLENDED SCHOOL FURNITURE | 812.00 |
| 234573 | 07/06/2018 | WEST END EQUIPMENT | jtl bit | 5.00 |
| 234574 | 07/06/2018 | WILLIAM F. PETTERSON | Mad Science | 400.00 |
| | | | STEAM- R Presentation - Mad Sc | 400.00 |
| 234575 | 07/06/2018 | ZESWITZ MUSIC COMPANY | Bass Clarinet Repair | 96.18 |
| | | | Horn Repairs | 187.20 |
| | | | Instrument Repair | 144.00 |
| | | | Zeswitz Repairs | 924.80 |
| Grand Total | | | | 1,192,482.98 |

| | | STATEMENT OF INCOME For the Period Ending April 30, 2018 CAFETERIA FUND | STATEMENT OF INCOME For the Period Ending April 30, 2018 CAFETERIA FUND |
|---------------------------------------|--------------------------------------|---|---|
| | Munis Account Number | Current Period | Year-to-Date |
| REVENUE FROM LOCAL SOURCES: | | | |
| INTEREST ON INVESTMENTS | 50-6510-000-000-00-000-000-0000- | 276.12 | 1,654.08 |
| REVENUE FROM OPERATIONS: | | | |
| SALES, LUNCH - PAID | 50-6611-000-000-00-000-000-0000- | 54,758.44 | 443,128.74 |
| SALES, BREAKFAST - PAID | 50-6612-000-000-00-000-000-0000- | 9,630.60 | 65,387.10 |
| SUMMER SALES - B-FAST & LUNCH | 50-6614-000-000-00-000-000-0000- | - | - |
| SALES, A LA CARTE LUNCH | 50-6620-000-000-00-000-000-0000- | 65,034.15 | 453,302.40 |
| SALES, SPECIAL FUNCTIONS | 50-6630-000-000-00-000-000-0000- | 7,744.06 | 38,628.60 |
| MISC. PEPSI COMMISSION & REBATES | 50-6920-000-000-00-000-000-0000- | 4,014.57 | 35,231.99 |
| TOTAL SALES | | 141,181.82 | 1,035,678.83 |
| TOTAL LOCAL REVENUE | | 141,457.94 | 1,037,332.91 |
| REVENUE FROM STATE SOURCES | | | |
| STATE SUBSIDY - LUNCH | 50-7600-000-510-00-000-000-0000- | 11,143.78 | 77,725.82 |
| STATE SUBSIDY - BREAKFAST | 50-7600-000-511-00-000-000-0000- | 3,728.50 | 25,393.20 |
| STATE SUBSIDY -SOCIAL SECURITY | 50-7810-000-725-00-000-000-0000- | 4,411.06 | 52,488.00 |
| STATE SUBSIDY -RETIREMENT | 50-7820-000-726-00-000-000-0000- | 18,740.24 | 163,922.29 |
| TOTAL STATE REVENUE | | 38,023.58 | 319,529.31 |
| REVENUE FROM FEDERAL SOURCES | | | |
| FEDERAL SUBSIDY - LUNCH | 50-8531-000-362-00-000-000-0000- | 191,192.94 | 1,379,789.93 |
| FEDERAL SUBSIDY - BREAKFAST | 50-8531-000-365-00-000-000-0000- | 63,202.92 | 443,212.21 |
| FEDERAL DONATED COMMODITY | 50-8533-000-000-00-000-000-0000- | - | - |
| TOTAL FEDERAL REVENUE | | 254,395.86 | 1,823,002.14 |
| TOTAL CAFETERIA REVENUE | | \$433,877.38 | \$3,179,864.36 |
| EXPENSES OF OPERATIONS | | | |
| Salary, Manager | 50-3100-111-000-00-000-000-106-0000- | 8,732.16 | 81,871.58 |
| Salary, Supervisors | 50-3100-111-000-00-000-000-109-0000- | 6,871.36 | 68,713.60 |
| Salary, OT Supervisors | 50-3100-113-000-00-000-000-109-0000- | 272.88 | 4,843.62 |
| Salary, Secretary | 50-3100-151-000-00-000-000-502-0000- | 2,521.69 | 25,017.89 |
| Salary, OT Secretary | 50-3100-153-000-00-000-000-502-0000- | 24.89 | 143.10 |
| Salary, Cafeteria Worker | 50-3100-170-000-00-000-000-804-0000- | 85,463.93 | 721,321.20 |
| Salary, Cafeteria Worker | 50-3100-171-000-00-000-000-804-0000- | - | 5,120.66 |
| Salary, Cafeteria Monitor | 50-3100-171-000-00-000-000-806-0000- | 2,363.89 | 18,110.59 |
| Salary, Substitutes Worker | 50-3100-172-000-00-000-000-804-0000- | 572.00 | 10,809.25 |
| Salary, Sub Cafeteria Monitor | 50-3100-172-000-00-000-000-806-0000- | 306.00 | 567.02 |
| Salary, OT Worker | 50-3100-173-000-00-000-000-804-0000- | 442.92 | 3,321.39 |
| Salary, Summer Workers | 50-3100-177-000-00-000-000-804-0000- | - | 22,806.00 |
| Salary, Cafeteria Custodian | 50-3100-181-000-00-000-000-802-0000- | 10,089.60 | 96,539.20 |
| Salary, Substitutes Cafeteria Monitor | 50-3100-182-000-00-000-000-806-0000- | - | 180.00 |
| Salary, Cafeteria Custodian | 50-3100-183-000-00-000-000-802-0000- | 21.97 | 328.66 |
| LIFE INSURANCE | 50-3100-213-000-00-000-000-000-0000- | 743.69 | 6,163.42 |
| LTD INSURANCE | 50-3100-214-000-00-000-000-000-0000- | 219.10 | 1,925.31 |
| FICA OASDI | 50-3100-220-000-00-000-000-000-0000- | 7,149.90 | 64,477.87 |
| FICA HI | 50-3100-221-000-00-000-000-000-0000- | 1,672.21 | 15,080.53 |
| RETIREMENT | 50-3100-230-000-00-000-000-000-0000- | 37,480.47 | 327,844.52 |
| UNEMPLOYMENT | 50-3100-250-000-00-000-000-000-0000- | - | 289.63 |
| WORKERS COMPENSATION | 50-3100-260-000-00-000-000-000-0000- | 754.74 | 7,109.28 |
| MEDICAL INSURANCE | 50-3100-271-000-00-000-000-000-0000- | 38,024.65 | 382,998.39 |
| TRAINING-REGISTRATION FEES | 50-3100-324-000-00-000-000-000-0000- | - | 813.00 |
| CONTRACT MAINTENANCE | 50-3100-411-000-00-000-000-000-0000- | 3,539.46 | 31,001.57 |
| UTILITY SERVICES, ELECTRICITY | 50-3100-422-000-00-000-000-000-0000- | 4,776.71 | 38,935.39 |
| MAINTENANCE/REPAIRS | 50-3100-432-000-00-000-000-000-0000- | 2,001.62 | 26,599.45 |
| VEHICLES-REPAIR/MAINTENANCE | 50-3100-433-000-00-000-000-000-0000- | - | 715.28 |
| UPGRADE OF INFORMATION SYSTEM | 50-3100-438-000-00-000-000-000-0000- | 25.75 | 70.71 |
| POSTAGE | 50-3100-531-000-00-000-000-000-0000- | 14.48 | 168.24 |
| PRINTING & BINDING | 50-3100-550-000-00-000-000-000-0000- | - | 473.16 |
| CONF/TRAVEL/MILEAGE | 50-3100-580-000-00-000-000-000-0000- | 219.30 | 2,018.09 |
| SUPPLIES, NON-FOOD | 50-3100-610-000-00-000-000-000-0000- | 2,221.37 | 58,044.05 |
| FUEL | 50-3100-626-000-00-000-000-000-0000- | 204.01 | 2,278.79 |
| Food Purchases | 50-3100-631-000-00-000-000-000-0000- | 38,573.63 | 578,807.87 |
| MILK PURCHASES | 50-3100-632-000-00-000-000-000-0000- | 15,956.64 | 186,557.23 |
| COMMODITY VALUE | 50-3100-633-000-00-000-000-000-0000- | - | - |
| DUES & FEES | 50-3100-640-000-00-000-000-000-0000- | - | - |
| SUPPLIES, TECH | 50-3100-650-000-00-000-000-000-0000- | - | 12,137.03 |
| DEPRECIATION OF EQUIPMENT | 50-3100-741-000-00-000-000-000-0000- | 1,577.95 | 15,779.50 |
| DUES & FEES | 50-3100-810-000-00-000-000-000-0000- | 3,799.93 | 33,359.12 |
| TOTAL FOOD SERVICE EXPENSES | | \$276,638.90 | \$2,853,341.12 |
| NET INCOME (LOSS) | | \$157,238.48 | \$326,523.24 |

| | | STATEMENT OF INCOME | STATEMENT OF INCOME |
|---------------------------------------|---------------------------------------|--------------------------------------|--------------------------------------|
| | | For the Period Ending March 31, 2018 | For the Period Ending March 31, 2018 |
| | | CAFETERIA FUND | CAFETERIA FUND |
| | Munis Account Number | Current Period | Year-to-Date |
| REVENUE FROM LOCAL SOURCES: | | | |
| INTEREST ON INVESTMENTS | 50-6510-000-000-00-000-000-0000-0000- | 242.41 | 1,377.96 |
| REVENUE FROM OPERATIONS: | | | |
| SALES, LUNCH - PAID | 50-6611-000-000-00-000-000-000-0000- | 48,740.13 | 388,370.30 |
| SALES, BREAKFAST - PAID | 50-6612-000-000-00-000-000-000-0000- | 5,939.10 | 55,756.50 |
| SUMMER SALES - B-FAST & LUNCH | 50-6614-000-000-00-000-000-000-0000- | - | - |
| SALES, A LA CARTE LUNCH | 50-6620-000-000-00-000-000-000-0000- | 41,571.90 | 388,268.25 |
| SALES, SPECIAL FUNCTIONS | 50-6630-000-000-00-000-000-000-0000- | 2,081.23 | 30,884.54 |
| MISC. PEPSI COMMISSION & REBATES | 50-6920-000-000-00-000-000-000-0000- | 3,106.87 | 31,217.42 |
| TOTAL SALES | | 101,439.23 | 894,497.01 |
| | | | |
| TOTAL LOCAL REVENUE | | 101,681.64 | 895,874.97 |
| | | | |
| REVENUE FROM STATE SOURCES | | | |
| STATE SUBSIDY - LUNCH | 50-7600-000-510-00-000-000-000-0000- | 6,939.86 | 66,582.04 |
| STATE SUBSIDY - BREAKFAST | 50-7600-000-511-00-000-000-000-0000- | 2,198.00 | 21,664.70 |
| STATE SUBSIDY -SOCIAL SECURITY | 50-7810-000-725-00-000-000-000-0000- | 4,006.21 | 48,076.94 |
| STATE SUBSIDY -RETIREMENT | 50-7820-000-726-00-000-000-000-0000- | 16,069.65 | 145,182.05 |
| | | | |
| TOTAL STATE REVENUE | | 29,213.72 | 281,505.73 |
| | | | |
| REVENUE FROM FEDERAL SOURCES | | | |
| FEDERAL SUBSIDY - LUNCH | 50-8531-000-362-00-000-000-000-0000- | 123,970.33 | 1,188,596.99 |
| FEDERAL SUBSIDY - BREAKFAST | 50-8531-000-365-00-000-000-000-0000- | 38,210.06 | 380,009.29 |
| FEDERAL DONATED COMMODITY | 50-8533-000-000-00-000-000-000-0000- | | - |
| | | | |
| TOTAL FEDERAL REVENUE | | 162,180.39 | 1,568,606.28 |
| | | | |
| TOTAL CAFETERIA REVENUE | | \$293,075.75 | \$2,745,986.98 |
| | | | |
| EXPENSES OF OPERATIONS | | | |
| Salary, Manager | 50-3100-111-000-00-000-000-106-0000- | 9,103.58 | 73,139.42 |
| Salary, Supervisors | 50-3100-111-000-00-000-000-109-0000- | 6,871.36 | 61,842.24 |
| Salary, OT Supervisors | 50-3100-113-000-00-000-000-109-0000- | 306.99 | 4,570.74 |
| Salary, Secretary | 50-3100-151-000-00-000-000-502-0000- | 2,509.25 | 22,496.20 |
| Salary, OT Secretary | 50-3100-153-000-00-000-000-502-0000- | 6.22 | 118.21 |
| Salary, Cafeteria Worker | 50-3100-170-000-00-000-000-804-0000- | 75,014.95 | 635,857.27 |
| Salary, Cafeteria Worker | 50-3100-171-000-00-000-000-804-0000- | - | 5,120.66 |
| Salary, Cafeteria Monitor | 50-3100-171-000-00-000-000-806-0000- | 1,685.14 | 15,746.70 |
| Salary, Substitutes Worker | 50-3100-172-000-00-000-000-804-0000- | 1,334.00 | 10,237.25 |
| Salary, Sub Cafeteria Monitor | 50-3100-172-000-00-000-000-806-0000- | 96.00 | 261.02 |
| Salary, OT Worker | 50-3100-173-000-00-000-000-804-0000- | 95.40 | 2,878.47 |
| Salary, Summer Workers | 50-3100-177-000-00-000-000-804-0000- | - | 22,806.00 |
| Salary, Cafeteria Custodian | 50-3100-181-000-00-000-000-802-0000- | 10,089.62 | 86,449.60 |
| Salary, Substitutes Cafeteria Monitor | 50-3100-182-000-00-000-000-806-0000- | - | 180.00 |
| Salary, Cafeteria Custodian | 50-3100-183-000-00-000-000-802-0000- | 29.30 | 306.69 |
| LIFE INSURANCE | 50-3100-213-000-00-000-000-000-0000- | 718.94 | 5,419.73 |
| LTD INSURANCE | 50-3100-214-000-00-000-000-000-0000- | 201.64 | 1,706.21 |
| FICA OASDI | 50-3100-220-000-00-000-000-000-0000- | 6,493.77 | 57,327.97 |
| FICA HI | 50-3100-221-000-00-000-000-000-0000- | 1,518.64 | 13,408.32 |
| RETIREMENT | 50-3100-230-000-00-000-000-000-0000- | 32,139.30 | 290,364.05 |
| UNEMPLOYMENT | 50-3100-250-000-00-000-000-000-0000- | - | 289.63 |
| WORKERS COMPENSATION | 50-3100-260-000-00-000-000-000-0000- | 787.26 | 6,354.54 |
| MEDICAL INSURANCE | 50-3100-271-000-00-000-000-000-0000- | 38,230.77 | 344,973.74 |
| TRAINING-REGISTRATION FEES | 50-3100-324-000-00-000-000-000-0000- | - | 813.00 |
| CONTRACT MAINTENANCE | 50-3100-411-000-00-000-000-000-0000- | 3,391.86 | 27,462.11 |
| UTILITY SERVICES, ELECTRICITY | 50-3100-422-000-00-000-000-000-0000- | 2,618.92 | 34,158.68 |
| MAINTENANCE/REPAIRS | 50-3100-432-000-00-000-000-000-0000- | 6,431.13 | 24,597.83 |
| VEHICLES-REPAIR/MAINTENANCE | 50-3100-433-000-00-000-000-000-0000- | - | 715.28 |
| UPGRADE OF INFORMATION SYSTEM | 50-3100-438-000-00-000-000-000-0000- | - | 44.96 |
| POSTAGE | 50-3100-531-000-00-000-000-000-0000- | 15.75 | 153.76 |
| PRINTING & BINDING | 50-3100-550-000-00-000-000-000-0000- | - | 473.16 |
| CONF/TRAVEL/MILEAGE | 50-3100-580-000-00-000-000-000-0000- | 35.10 | 1,798.79 |
| SUPPLIES, NON-FOOD | 50-3100-610-000-00-000-000-000-0000- | 8,830.19 | 55,822.68 |
| FUEL | 50-3100-626-000-00-000-000-000-0000- | 234.16 | 2,074.78 |
| Food Purchases | 50-3100-631-000-00-000-000-000-0000- | 94,385.97 | 540,234.17 |
| MILK PURCHASES | 50-3100-632-000-00-000-000-000-0000- | 24,735.03 | 170,600.59 |
| COMMODITY VALUE | 50-3100-633-000-00-000-000-000-0000- | | - |
| DUES & FEES | 50-3100-640-000-00-000-000-000-0000- | | - |
| SUPPLIES, TECH | 50-3100-650-000-00-000-000-000-0000- | | 12,137.03 |
| DEPRECIATION OF EQUIPMENT | 50-3100-741-000-00-000-000-000-0000- | 1,577.95 | 14,201.55 |
| DUES & FEES | 50-3100-810-000-00-000-000-000-0000- | 4,996.36 | 29,559.19 |
| TOTAL FOOD SERVICE EXPENSES | | \$334,484.55 | \$2,576,702.22 |
| | | | |
| NET INCOME (LOSS) | | (\$41,408.80) | \$169,284.76 |

| | | STATEMENT OF INCOME | STATEMENT OF INCOME |
|---------------------------------------|--------------------------------------|------------------------------------|------------------------------------|
| | | For the Period Ending May 31, 2018 | For the Period Ending May 31, 2018 |
| | | CAFETERIA FUND | CAFETERIA FUND |
| | Munis Account Number | Current Period | Year-to-Date |
| REVENUE FROM LOCAL SOURCES: | | | |
| INTEREST ON INVESTMENTS | 50-6510-000-000-00-000-000-0000- | 386.42 | 2,040.50 |
| REVENUE FROM OPERATIONS: | | | |
| SALES, LUNCH - PAID | 50-6611-000-000-00-000-000-0000- | 68,166.76 | 511,295.50 |
| SALES, BREAKFAST - PAID | 50-6612-000-000-00-000-000-0000- | 10,290.75 | 75,677.85 |
| SUMMER SALES - B-FAST & LUNCH | 50-6614-000-000-00-000-000-0000- | - | - |
| SALES, A LA CARTE LUNCH | 50-6620-000-000-00-000-000-0000- | 64,004.70 | 517,307.10 |
| SALES, SPECIAL FUNCTIONS | 50-6630-000-000-00-000-000-0000- | 10,497.63 | 49,126.23 |
| MISC. PEPSI COMMISSION & REBATES | 50-6920-000-000-00-000-000-0000- | 4,772.96 | 40,004.95 |
| TOTAL SALES | | 157,732.80 | 1,193,411.63 |
| TOTAL LOCAL REVENUE | | 158,119.22 | 1,195,452.13 |
| REVENUE FROM STATE SOURCES | | | |
| STATE SUBSIDY - LUNCH | 50-7600-000-510-00-000-000-0000- | 11,657.64 | 89,383.46 |
| STATE SUBSIDY - BREAKFAST | 50-7600-000-511-00-000-000-0000- | 3,943.60 | 29,336.80 |
| STATE SUBSIDY -SOCIAL SECURITY | 50-7810-000-725-00-000-000-0000- | 7,585.30 | 60,073.30 |
| STATE SUBSIDY -RETIREMENT | 50-7820-000-726-00-000-000-0000- | 32,854.70 | 196,776.99 |
| TOTAL STATE REVENUE | | 56,041.24 | 375,570.55 |
| REVENUE FROM FEDERAL SOURCES | | | |
| FEDERAL SUBSIDY - LUNCH | 50-8531-000-362-00-000-000-0000- | 199,668.81 | 1,579,458.74 |
| FEDERAL SUBSIDY - BREAKFAST | 50-8531-000-365-00-000-000-0000- | 67,715.85 | 510,928.06 |
| FEDERAL DONATED COMMODITY | 50-8533-000-000-00-000-000-0000- | - | - |
| TOTAL FEDERAL REVENUE | | 267,384.66 | 2,090,386.80 |
| TOTAL CAFETERIA REVENUE | | \$481,545.12 | \$3,661,409.48 |
| EXPENSES OF OPERATIONS | | | |
| Salary, Manager | 50-3100-111-000-00-000-000-106-0000- | 14,583.92 | 96,455.50 |
| Salary, Supervisors | 50-3100-111-000-00-000-000-109-0000- | 10,307.04 | 79,020.64 |
| Salary, OT Supervisors | 50-3100-113-000-00-000-000-109-0000- | 1,375.77 | 6,219.39 |
| Salary, Secretary | 50-3100-151-000-00-000-000-502-0000- | 3,757.65 | 28,775.54 |
| Salary, OT Secretary | 50-3100-153-000-00-000-000-502-0000- | 18.66 | 161.76 |
| Salary, Cafeteria Worker | 50-3100-170-000-00-000-000-804-0000- | 148,073.66 | 869,394.86 |
| Salary, Cafeteria Worker | 50-3100-171-000-00-000-000-804-0000- | - | 5,120.66 |
| Salary, Cafeteria Monitor | 50-3100-171-000-00-000-000-806-0000- | 4,941.86 | 23,052.45 |
| Salary, Substitutes Worker | 50-3100-172-000-00-000-000-804-0000- | 2,150.00 | 12,959.25 |
| Salary, Sub Cafeteria Monitor | 50-3100-172-000-00-000-000-806-0000- | - | 567.02 |
| Salary, OT Worker | 50-3100-173-000-00-000-000-804-0000- | 1,208.04 | 4,529.43 |
| Salary, Summer Workers | 50-3100-177-000-00-000-000-804-0000- | - | 22,806.00 |
| Salary, Cafeteria Custodian | 50-3100-181-000-00-000-000-802-0000- | 15,143.59 | 111,682.79 |
| Salary, Substitutes Cafeteria Monitor | 50-3100-182-000-00-000-000-806-0000- | - | 180.00 |
| Salary, Cafeteria Custodian | 50-3100-183-000-00-000-000-802-0000- | 211.85 | 540.51 |
| LIFE INSURANCE | 50-3100-213-000-00-000-000-000-0000- | 816.47 | 6,979.89 |
| LTD INSURANCE | 50-3100-214-000-00-000-000-000-0000- | 368.80 | 2,294.11 |
| FICA OASDI | 50-3100-220-000-00-000-000-000-0000- | 12,295.19 | 76,773.06 |
| FICA HI | 50-3100-221-000-00-000-000-000-0000- | 2,875.40 | 17,955.93 |
| RETIREMENT | 50-3100-230-000-00-000-000-000-0000- | 65,709.39 | 393,553.91 |
| UNEMPLOYMENT | 50-3100-250-000-00-000-000-000-0000- | - | 289.63 |
| WORKERS COMPENSATION | 50-3100-260-000-00-000-000-000-0000- | 1,293.71 | 8,402.99 |
| MEDICAL INSURANCE | 50-3100-271-000-00-000-000-000-0000- | 37,539.30 | 420,537.69 |
| TRAINING-REGISTRATION FEES | 50-3100-324-000-00-000-000-000-0000- | - | 813.00 |
| CONTRACT MAINTENANCE | 50-3100-411-000-00-000-000-000-0000- | 3,441.06 | 34,442.63 |
| UTILITY SERVICES, ELECTRICITY | 50-3100-422-000-00-000-000-000-0000- | 3,325.72 | 42,261.11 |
| MAINTENANCE/REPAIRS | 50-3100-432-000-00-000-000-000-0000- | 3,447.51 | 30,046.96 |
| VEHICLES-REPAIR/MAINTENANCE | 50-3100-433-000-00-000-000-000-0000- | - | 715.28 |
| UPGRADE OF INFORMATION SYSTEM | 50-3100-438-000-00-000-000-000-0000- | - | 70.71 |
| POSTAGE | 50-3100-531-000-00-000-000-000-0000- | 12.64 | 180.88 |
| PRINTING & BINDING | 50-3100-550-000-00-000-000-000-0000- | - | 473.16 |
| CONF/TRAVEL/MILEAGE | 50-3100-580-000-00-000-000-000-0000- | 438.69 | 2,456.78 |
| SUPPLIES, NON-FOOD | 50-3100-610-000-00-000-000-000-0000- | 9,518.77 | 67,562.82 |
| FUEL | 50-3100-626-000-00-000-000-000-0000- | 264.22 | 2,543.01 |
| Food Purchases | 50-3100-631-000-00-000-000-000-0000- | 149,746.44 | 728,554.24 |
| MILK PURCHASES | 50-3100-632-000-00-000-000-000-0000- | 28,997.66 | 215,554.89 |
| COMMODITY VALUE | 50-3100-633-000-00-000-000-000-0000- | - | - |
| DUES & FEES | 50-3100-640-000-00-000-000-000-0000- | - | - |
| SUPPLIES, TECH | 50-3100-650-000-00-000-000-000-0000- | - | 12,137.03 |
| DEPRECIATION OF EQUIPMENT | 50-3100-741-000-00-000-000-000-0000- | 1,577.95 | 17,357.45 |
| DUES & FEES | 50-3100-810-000-00-000-000-000-0000- | 5,177.26 | 38,536.38 |
| TOTAL FOOD SERVICE EXPENSES | | \$528,618.22 | \$3,381,959.34 |
| NET INCOME (LOSS) | | (\$47,073.10) | \$279,450.14 |

EAST STROUDSBURG AREA SCHOOL DISTRICT
TREASURER'S REPORT AS OF JUNE 30, 2018

ESSA TREASURY OPERATING ACCOUNT - ALL FUNDS

| | |
|--------------------|--------------------|
| 6/1/18 Balance | \$ 14,967,401.26 |
| Receipts | \$ 18,114,919.52 |
| Interest/Dividends | \$ 8,367.00 |
| Disbursements | \$ (27,604,617.46) |
| 6/30/18 Balance | \$ 5,486,070.32 |

PLGIT - GENERAL FUND

| | |
|--------------------|-----------------|
| 6/1/18 Balance | \$ 9,307,705.65 |
| Receipts | \$ 200,598.48 |
| Interest/Dividends | \$ 12,523.65 |
| Disbursements | \$ (1,155.07) |
| 6/30/18 Balance | \$ 9,519,672.71 |

PSDLAF - GENERAL FUND

| | |
|--------------------|---------------------|
| 6/1/18 Balance | \$ 53,424,757.00 |
| Receipts | \$ 148,562,413.24 |
| Interest/Dividends | \$ 104,903.47 |
| Disbursements | \$ (156,590,590.16) |
| 6/30/18 Balance | \$ 45,501,483.55 |

ESSA WORKERS COMP SELF INS - GENERAL FUND

| | |
|--------------------|---------------|
| 6/1/18 Balance | \$ 200,135.93 |
| Receipts | |
| Interest/Dividends | \$ 127.16 |
| Disbursements | \$ (135.93) |
| 6/30/18 Balance | \$ 200,127.16 |

ESSA PAYPAL - GENERAL FUND

| | |
|--------------------|---------------|
| 6/1/18 Balance | \$ 2,702.88 |
| Receipts | \$ 2,644.14 |
| Interest/Dividends | \$ 1.12 |
| Disbursements | \$ (5,347.02) |
| 6/30/18 Balance | \$ 1.12 |

ESSA FERNWOOD ESCROW - GENERAL FUND

| | |
|--------------------|--------------|
| 6/1/18 Balance | \$ 37,858.47 |
| Receipts | |
| Interest/Dividends | \$ 24.06 |
| Disbursements | |
| 6/30/18 Balance | \$ 37,882.53 |

ESSA - CAFETERIA FUND

| | |
|--------------------|---------------|
| 6/1/18 Balance | \$ 516,569.59 |
| Receipts | \$ 21,307.10 |
| Interest/Dividends | \$ 335.44 |
| Disbursements | \$ (5,278.99) |
| 6/30/18 Balance | \$ 532,933.14 |

PLGIT - CAFETERIA FUND

| | |
|--------------------|--------------|
| 6/1/18 Balance | \$ 40,205.21 |
| Receipts | |
| Interest/Dividends | \$ 53.49 |
| Disbursements | |
| 6/30/18 Balance | \$ 40,258.70 |

EAST STROUDSBURG AREA SCHOOL DISTRICT
TREASURER'S REPORT AS OF JUNE 30, 2018

PSDLAF - CAPITAL RESERVE FUND

| | |
|--------------------|------------------|
| 6/1/18 Balance | \$ 9,544,092.59 |
| Receipts | \$ 14,500,000.00 |
| Interest/Dividends | \$ 17,726.01 |
| Disbursements | \$ (655,708.39) |
| 6/30/18 Balance | \$ 23,406,110.21 |

ESSA - CONCESSION STAND

| | |
|--------------------|--------------|
| 6/1/18 Balance | \$ 27,409.92 |
| Receipts | |
| Interest/Dividends | \$ 17.42 |
| Disbursements | |
| 6/30/18 Balance | \$ 27,427.34 |

ESSA - EXPENDABLE TRUST

| | |
|--------------------|--------------|
| 6/1/18 Balance | \$ 31,271.40 |
| Receipts | |
| Interest/Dividends | \$ 19.88 |
| Disbursements | |
| 6/30/18 Balance | \$ 31,291.28 |

ESSA - NON-EXPENDABLE TRUST

| | |
|--------------------|--------------|
| 6/1/18 Balance | \$ 18,413.27 |
| Receipts | |
| Interest/Dividends | \$ 11.70 |
| Disbursements | |
| 6/30/18 Balance | \$ 18,424.97 |

ESSA - SPECIAL ACTIVITY

| | |
|--------------------|---------------|
| 6/1/18 Balance | \$ 236,851.56 |
| Receipts | \$ 65.00 |
| Interest/Dividends | \$ 150.55 |
| Disbursements | |
| 6/30/18 Balance | \$ 237,067.11 |

ESSA CD INVESTMENT - SPECIAL ACTIVITY

| | |
|--------------------|--------------|
| 6/1/18 Balance | \$ 39,917.42 |
| Receipts | \$ - |
| Interest/Dividends | \$ - |
| Disbursements | \$ - |
| 6/30/18 Balance | \$ 39,917.42 |

ESSA - STUDENT ACTIVITY

| | |
|--------------------|--------------|
| 6/1/18 Balance | \$ 72,635.08 |
| Receipts | |
| Interest/Dividends | \$ 46.17 |
| Disbursements | |
| 6/30/18 Balance | \$ 72,681.25 |

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East Stroudsburg Area SD, PA
YEAR-TO-DATE BUDGET REPORT

JUNE 2018

FOR 2018 12

ACCOUNTS FOR:
10 General Fund

ORIGINAL
APPROP

YTD ACTUAL

MTD ACTUAL

ENCUMBRANCES

AVAILABLE
BUDGET

PCT
USED

| | | | | | | | |
|------------------------------|------------|------------|---------------|--------------|------------|----------------|---------|
| 1110 Regular | 55,755,373 | 55,773,325 | 46,393,332.16 | 3,968,334.27 | 164,994.30 | 9,214,998.11 | 83.5% |
| 1190 Federal | 234,070 | 234,070 | 1,714,057.94 | 147,762.26 | 3,290.26 | -1,483,278.20 | 733.7% |
| 1192 Summer Program | 0 | 0 | 131,660.86 | 4,638.85 | 3,762.39 | -135,423.25 | 100.0% |
| 1200 Special | 17,403,359 | 17,403,359 | 2,441.34 | 569.84 | 1,780.84 | 17,400,917.66 | 0.0% |
| 1211 LifeSkillSupp | 374,777 | 376,940 | 2,120,010.04 | 195,060.58 | .00 | -1,744,850.96 | 562.9% |
| 1221 Deaf/Hearing | 204,543 | 204,543 | 251,362.48 | 20,599.06 | .00 | -46,819.48 | 122.9% |
| 1224 Blind/Visually | 116,702 | 116,702 | 206,912.44 | 18,605.64 | .00 | -90,210.44 | 177.3% |
| 1225 SpeechLang | 709,592 | 709,592 | 1,088,738.60 | 96,866.23 | .00 | -379,146.60 | 153.4% |
| 1231 EmSupp | 698,423 | 698,423 | 3,158,413.15 | 290,873.51 | 3,772.35 | -2,463,762.50 | 432.8% |
| 1233 ArtistSupp | 823,212 | 823,212 | 1,036,195.66 | 92,772.62 | .00 | -212,983.66 | 125.9% |
| 1241 LearningSupp | 159,428 | 53,130 | 10,713,931.23 | 1,001,379.35 | 576.50 | -10,661,377.94 | ***** |
| 1243 GiftedSupp | 7,700 | 7,700 | 354,764.10 | 31,377.47 | 49.02 | -347,113.12 | 4608.0% |
| 1260 PhysicalSupp | 248,761 | 248,761 | 289,017.33 | 24,981.84 | .00 | -40,256.33 | 116.2% |
| 1270 Handicap | 422,388 | 422,947 | 557,203.66 | 42,512.96 | .00 | -134,256.63 | 131.7% |
| 1281 UNDEFINED | 3,000 | 3,000 | 6,539.14 | .00 | .00 | -3,539.14 | 218.0% |
| 1290 OSPECProg | 2,160,000 | 2,150,000 | 1,792,285.25 | 154,746.16 | .00 | 357,714.75 | 83.4% |
| 1300 VocationalEd | 935,769 | 935,769 | 742,949.66 | 58,462.45 | .00 | 935,769.00 | 0.0% |
| 1360 BusinessEd | 17,346 | 15,663 | 742,949.66 | 58,462.45 | .00 | -727,286.50 | 4743.3% |
| 1390 OthVocEdProg | 1,882,758 | 1,882,758 | 1,635,223.93 | -48,571.07 | .00 | 247,534.07 | 86.9% |
| 1400 OtherInstructionProg | 1,540,854 | 1,540,854 | .00 | .00 | .00 | 1,540,854.00 | 0.0% |
| 1410 Drivers'Ed | 4,800 | 4,800 | 220,321.87 | 15,454.34 | 315.49 | -215,837.36 | 4596.6% |
| 1420 SummerProg | 6,000 | 6,000 | 14,514.01 | .00 | .00 | -8,514.01 | 241.9% |
| 1430 Homebound Instruction | 0 | 0 | 42,566.00 | 6,983.05 | .00 | -42,566.00 | 100.0% |
| 1441 Adjudicated Court Place | 125,000 | 125,000 | 207,311.13 | 24,582.18 | .00 | -82,311.13 | 165.8% |
| 1442 Alt Edu Program | 915,000 | 915,000 | 816,329.58 | 10,474.14 | .00 | 98,670.42 | 89.2% |
| 1500 Nonpublic School Prog | 20,000 | 20,000 | .00 | .00 | .00 | -19,675.00 | 198.4% |
| 1800 Pre-Kindergarten | 19,298 | 19,298 | .00 | .00 | .00 | 19,298.00 | 0.0% |
| 1801 Pre-K Instruction | 1,500 | 1,500 | 35,112.89 | 738.00 | .00 | -33,612.89 | 2340.9% |
| 1802 Pre-K Non-Instruction | 0 | 0 | 250.03 | .00 | .00 | -250.03 | 100.0% |
| 1806 Pre-K ProfDev | 0 | 0 | 3,309.68 | .00 | .00 | -3,309.68 | 100.0% |
| 2100 Support Serv-Pupil Pers | 3,980,413 | 3,980,413 | .00 | .00 | .00 | 3,980,413.00 | 0.0% |
| 2111 Dir of Pupil Svc | 0 | 0 | 368,145.64 | 37,694.78 | 361.47 | -350,487.82 | 2045.1% |
| 2119 SpvStuServOther | 248,572 | 314,675 | 436,607.38 | 100,007.08 | 1,562.76 | -23,495.35 | 139.2% |
| 2120 Guidance | 22,933 | 23,122 | 2,810,281.57 | 223,282.19 | 746.94 | -2,787,906.30 | ***** |
| 2144 Psychotherapy Service | 792,079 | 792,079 | 867,514.78 | 79,766.00 | .00 | -75,435.78 | 109.5% |
| 2170 Student Acct Services | 3,025 | 2,608 | 413,405.77 | 31,932.20 | 184.27 | -410,982.04 | ***** |
| 2190 Oth Pupil Per | 62,500 | 62,500 | 179,934.68 | 11,120.44 | .00 | -117,434.68 | 287.9% |
| 2200 SupportSvcInstru | 1,991,010 | 1,991,010 | .00 | .00 | .00 | 1,991,010.00 | 0.0% |
| 2220 ItecSvc | 500 | 500 | 236.37 | .00 | .00 | 263.63 | 47.3% |
| 2250 Library | 179,815 | 179,310 | 1,255,428.87 | 106,868.17 | 11,754.22 | -1,087,872.66 | 706.7% |
| 2260 Instr&CurrDev | 21,600 | 20,159 | 795,745.45 | 50,732.85 | 555.35 | -776,141.81 | 3950.1% |
| 2271 StaffDevCert | 215,056 | 208,799 | 176,101.63 | 7,339.74 | 121,300.00 | -88,602.94 | 142.4% |
| 2280 NonPublicSuppService | 700 | 700 | .00 | .00 | 606.06 | 93.94 | 86.6% |
| 2290 OthInstrStaffSvc | 5,700 | 3,512 | 6,561.11 | 538.42 | 44.99 | -3,093.76 | 188.1% |

FOR 2018 12

| ACCOUNTS FOR: 10 General Fund | ORIGINAL APPROP | REVISED BUDGET | YTD ACTUAL | MTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|----------------------------------|--------------------|-------------------|---------------|--------------|--------------|---------------------|-------------|
| 2300 Support Services-Admin | 6,377,446 | 6,377,446 | .00 | .00 | .00 | 6,377,446.00 | .0% |
| 2310 BoardSvc | 144,442 | 141,442 | 119,314.61 | 2,474.85 | 5,835.75 | 16,291.64 | 88.5% |
| 2330 TaxAssess&Collect | 121,600 | 363,650 | 436,623.85 | 10,256.12 | 700.00 | -73,673.68 | 120.3% |
| 2350 Legal Services | 180,000 | 232,500 | 237,757.30 | 9,491.00 | 674.00 | -5,931.30 | 102.6% |
| 2360 Office Superintendent | 32,000 | 29,000 | 869,583.91 | 74,179.04 | 2,585.01 | -843,168.92 | 3007.5% |
| 2380 Principal | 179,153 | 170,442 | 4,765,494.24 | 416,126.71 | 13,250.81 | -4,608,303.38 | 2803.7% |
| 2390 Other Admin Svs | 34,300 | 35,500 | 24,455.87 | 484.06 | 4,006.04 | 7,038.09 | 80.2% |
| 2400 Supp Svc-Public Health | 2,183,291 | 2,183,291 | .00 | .00 | .00 | 2,183,291.00 | .0% |
| 2420 MedicalSvs | 42,650 | 43,208 | 1,358,690.83 | 135,114.00 | 1,110.27 | -1,316,592.91 | 3147.1% |
| 2430 DentalSvs | 4,000 | 4,000 | 123,692.76 | 9,564.92 | 100.00 | -119,792.76 | 3094.8% |
| 2450 NonpubHlthSvs | 600 | 600 | 62,057.21 | 5,382.95 | .00 | -61,457.21 | *****% |
| 2490 Other Health Service | 0 | 0 | 145,262.88 | 8,015.64 | .00 | -145,262.88 | 100.0% |
| 2500 SuppSvs-Business | 1,157,815 | 1,157,815 | .00 | .00 | .00 | 1,157,815.00 | .0% |
| 2511 Supervisor Of Fiscal | 0 | 0 | 226,392.21 | 21,156.34 | .00 | -226,392.21 | 100.0% |
| 2514 Payroll Services | 0 | 0 | 227,142.90 | 17,756.75 | .00 | -227,142.90 | 100.0% |
| 2515 Financial Acct Service | 111,550 | 138,350 | 876,334.42 | 73,089.43 | 975.48 | -738,959.90 | 634.1% |
| 2600 Oper & Maintenance | 9,734,560 | 9,734,560 | .00 | .00 | .00 | 9,734,560.00 | .0% |
| 2611 Supervision-Op/Maint | 0 | 0 | 137,681.40 | 11,071.90 | .00 | -137,681.40 | 100.0% |
| 2620 OperBldg | 3,832,071 | 3,691,551 | 10,050,399.16 | 796,919.38 | 59,881.94 | -6,418,730.07 | 273.9% |
| 2630 Grounds | 195,830 | 354,350 | 336,559.57 | 13,414.93 | 2,460.55 | 15,329.57 | 95.7% |
| 2660 Security | 115,594 | 114,509 | 2,431,768.14 | 249,589.03 | 12,246.36 | -2,329,505.50 | 2134.3% |
| 2700 Student Transp Services | 6,827,043 | 6,827,043 | .00 | .00 | .00 | 6,827,043.00 | .0% |
| 2711 Adm-Trans -Head | 0 | 0 | 137,599.68 | 11,070.76 | .00 | -137,599.68 | 100.0% |
| 2719 Spv-Trans -Other | 0 | 0 | 404,978.38 | 33,175.46 | .00 | -404,978.38 | 100.0% |
| 2720 Vehicle Operation Svc | 6,383,452 | 6,341,652 | 11,412,900.64 | 1,138,478.12 | 103,421.04 | -5,174,669.88 | 181.6% |
| 2740 VehicleSvc&Maint | 35,100 | 56,900 | 358,784.84 | 26,716.21 | 2,551.00 | -304,435.84 | 635.0% |
| 2750 Nonpublic Trans | 0 | 0 | 397,034.57 | 38,318.74 | .00 | -397,034.57 | 100.0% |
| 2790 Other Student Trans | 5,000 | 5,000 | -114,811.20 | -1,761.57 | .00 | 119,811.20 | -2296.2% |
| 2800 Support Svc-Central | 2,204,583 | 2,204,583 | .00 | .00 | .00 | 2,204,583.00 | .0% |
| 2831 SPV of Staff Services HR | 0 | 0 | 177,813.51 | 14,283.84 | .00 | -177,813.51 | 100.0% |
| 2832 Recruit & Place | 0 | 0 | -5.00 | .00 | .00 | 5.00 | 100.0% |
| 2833 StaffAccServ | 24,700 | 28,560 | 296,601.83 | 22,377.69 | 1,433.96 | -269,475.35 | 1043.5% |
| 2834 SDevNonInstCert | 42,998 | 48,195 | 31,210.64 | 4,460.92 | 1,585.00 | 15,398.93 | 68.0% |
| 2836 SDevNINonCert | 20,100 | 27,248 | 36,553.28 | 4,642.77 | 2,740.41 | -12,045.84 | 144.2% |
| 2840 DataProcess | 318,639 | 384,056 | 379,650.96 | 990.00 | 18,285.96 | -13,880.92 | 103.6% |
| 2841 Supervisor Itec | 0 | 0 | 164,499.59 | 13,458.30 | .00 | -164,499.59 | 100.0% |
| 2844 OperationSvcs | 2,520,166 | 2,530,327 | 2,351,576.39 | 668,889.60 | 78,711.05 | 100,039.11 | 96.0% |
| 2850 Liaison Svcs | 4,800 | 4,800 | 65,514.95 | 4,503.93 | .00 | -60,714.95 | 1364.9% |
| 2910 UNDEFINED | 45,000 | 45,000 | 43,376.42 | .00 | .00 | 1,623.58 | 96.4% |
| 3200 Student Activities | 1,792,707 | 1,792,707 | .00 | .00 | .00 | 1,792,707.00 | .0% |
| 3210 StudentActivity | 128,569 | 123,928 | 566,360.90 | 23,314.51 | 2,084.51 | -444,517.21 | 458.7% |
| 3250 Athletics | 629,695 | 630,488 | 1,729,394.27 | 99,848.22 | 4,239.90 | -1,103,146.64 | 275.0% |
| 3300 CommServices | 99,904 | 99,904 | .00 | .00 | .00 | 99,904.00 | .0% |
| 3310 CommRecreation | 82,225 | 82,225 | 160,432.37 | 8,780.38 | 1,004.38 | -79,211.75 | 196.3% |

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East Stroudsburg Area SD, PA
YEAR-TO-DATE BUDGET REPORT

JUNE 2018

FOR 2018 12

ACCOUNTS FOR:
General Fund

ORIGINAL
APPROP

YTD ACTUAL

MTD ACTUAL

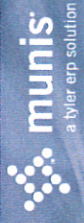
ENCUMBRANCES

AVAILABLE
BUDGET

PCT
USED

| | | | | | | | |
|------------------------------------|-------------|-------------|----------------|---------------|----------|---------------|--------|
| 5110 Debt Service | 17,535,701 | 17,534,332 | 17,321,047.37 | .00 | 5,232.31 | 208,052.60 | 98.8% |
| 5130 Refund Prior Yr Rev | 550,000 | 520,000 | 505,003.93 | 74.94 | .00 | 14,996.07 | 97.1% |
| 5800 Suspense Account | 0 | 0 | 20,045.53 | -6,739.78 | .00 | -20,045.53 | 100.0% |
| 5900 Budgetary Reserve | 350,000 | 11,927 | .00 | .00 | .00 | 11,927.05 | 0.0% |
| 6111 Current Real Estate Tax | -88,786,332 | -88,786,332 | -89,293,396.95 | .00 | .00 | 507,064.95 | 100.6% |
| 6112 Interim Real Estate Tax | -150,000 | -150,000 | -136,848.90 | .00 | .00 | -13,151.10 | 91.2% |
| 6113 Public Utility Realty | -122,100 | -122,100 | -105,566.28 | .00 | .00 | -16,533.72 | 86.5% |
| 6114 Pay in Lieu -St/Local | -82,500 | -82,500 | -108,685.24 | .00 | .00 | 26,185.24 | 131.7% |
| 6143 Local Service Tax - LST | -80,000 | -80,000 | -79,535.66 | -3,990.01 | .00 | -464.34 | 99.4% |
| 6151 Curr Act 511 EIT | -3,600,000 | -3,600,000 | -3,677,642.02 | -196,608.47 | .00 | 77,642.02 | 102.2% |
| 6153 Delinquent Real Estate | -9,000,000 | -9,000,000 | -1,072,632.85 | -77,033.50 | .00 | 322,632.85 | 143.0% |
| 6510 Interest on Invest | -130,000 | -130,000 | -6,784,850.78 | 14.00 | .00 | -2,215,149.22 | 75.4% |
| 6710 Admissions | -35,000 | -35,000 | -807,725.56 | .00 | .00 | 677,725.56 | 621.3% |
| 6740 Fees | 0 | 0 | -28,490.42 | .00 | .00 | -6,509.58 | 81.4% |
| 6830 Rev From Intermed-Fed | 0 | 0 | -3,265.00 | .00 | .00 | 3,265.00 | 100.0% |
| 6832 Federal Idea Revenue | -1,049,604 | -1,049,604 | -633,915.67 | 401,867.49 | .00 | 4,620.00 | 100.0% |
| 6900 Other Rev From Local | 0 | 0 | -14,245.68 | .00 | .00 | -415,688.33 | 60.4% |
| 6910 Rentals | -100,000 | -100,000 | -94,111.52 | .00 | .00 | 14,245.68 | 100.0% |
| 6941 Regular Sch Tuition | -15,000 | -15,000 | -35,525.07 | -2,086.69 | .00 | -5,888.48 | 94.1% |
| 6942 Summer School Tuition | -12,000 | -12,000 | -18,964.00 | -2,557.16 | .00 | 20,525.07 | 236.8% |
| 6944 Tuition from Other Lea | -8,500 | -8,500 | .00 | .00 | .00 | 6,964.00 | 158.0% |
| 6961 Transportation Serv | 0 | 0 | -5,725.74 | -436.75 | .00 | -8,500.00 | 0.0% |
| 6990 MiscRevenue | 0 | 0 | -6,016.89 | .00 | .00 | 5,725.74 | 100.0% |
| 6991 RefundPriorYrReceipt | 0 | 0 | -7,520.37 | .00 | .00 | 6,016.89 | 100.0% |
| 6999 Other Revenues Misc | -100,000 | -100,000 | -140,166.06 | -740.04 | .00 | 7,520.37 | 100.0% |
| 7110 Basic Education | -14,982,944 | -14,982,944 | -15,675,926.90 | -4,315,877.90 | .00 | 40,166.06 | 140.2% |
| 7160 Tuition Orphans & Child | -650,000 | -650,000 | -915,519.74 | -915,519.74 | .00 | 692,982.90 | 104.6% |
| 7240 Driver Ed-Student | -13,250 | -13,250 | -55,195.00 | .00 | .00 | 265,519.74 | 140.8% |
| 7271 Special Ed School Aged | -4,048,343 | -4,048,343 | -4,320,669.69 | -1,105,970.66 | .00 | 41,945.00 | 416.6% |
| 7310 Transport (Reg & Addtl) | -2,900,000 | -2,900,000 | .00 | .00 | .00 | 272,326.69 | 106.7% |
| 7311 Pupil Transportation Subsidy | 0 | 0 | -2,472,073.27 | -115,991.89 | .00 | -2,900,000.00 | 0.0% |
| 7312 NonPublic&CharterTransp | 0 | 0 | -99,330.00 | -49,665.00 | .00 | 2,472,073.27 | 100.0% |
| 7320 Rent & Sink Fund Pymt | -1,125,000 | -1,125,000 | -1,564,503.80 | .00 | .00 | 99,330.00 | 100.0% |
| 7330 Health Services/ Act 25 | -4,345,839 | -4,345,839 | -302,722.68 | .00 | .00 | 439,503.80 | 139.1% |
| 7340 State Prop Tax Reduction Allo | -1,248,758 | -1,248,758 | -4,345,839.46 | .00 | .00 | 147,722.68 | 195.3% |
| 7505 Ready To Learn Grant | -200,000 | -200,000 | -1,248,758.00 | .00 | .00 | .46 | 100.0% |
| 7599 Other State Grant Rev | -2,679,146 | -2,679,146 | .00 | .00 | .00 | -200,000.00 | 0.0% |
| 7810 State Share Ss & Med | -11,346,586 | -11,346,586 | -1,591,696.87 | 973,897.58 | .00 | -1,087,449.13 | 59.4% |
| 7820 State Share Retire Cont | -500,000 | -500,000 | -10,583,477.86 | -1,821,655.61 | .00 | -763,108.14 | 93.3% |
| 8110 Payments Fed Impacted | -1,256,607 | -1,256,607 | -612,150.23 | .00 | .00 | 112,150.23 | 122.4% |
| 8514 NCLB-Title I | -183,512 | -183,512 | -1,811,576.11 | 382,136.18 | .00 | 554,969.11 | 144.2% |
| 8515 NCLB-Title II | -25,627 | -25,627 | -167,619.77 | 55,561.00 | .00 | -15,892.23 | 91.3% |
| 8516 NCLB-Title III | -25,627 | -25,627 | -19,877.86 | .00 | .00 | -5,749.14 | 77.6% |

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| ACCOUNTS FOR: | | ORIGINAL | REVISED | YTD ACTUAL | MTD ACTUAL | ENCUMBRANCES | AVAILABLE | PCT |
|--------------------|-------------------------|--------------------------|-----------------------------|---------------|--------------|--------------|---------------|---------|
| 10 | General Fund | APPROP | BUDGET | | | | BUDGET | USED |
| 8517 | NCLB-Title IV | 0 | 0 | -12,013.44 | .00 | .00 | 12,013.44 | 100.0% |
| 8540 | Nutrition Ed & Training | 0 | 0 | -941.00 | .00 | .00 | 941.00 | 100.0% |
| 8732 | Arra-Qscbs | -54,770 | -54,770 | -54,975.63 | .00 | .00 | 205.63 | 100.4% |
| 8733 | UNDEFINED | -25,000 | -25,000 | -25,166.17 | .00 | .00 | 166.17 | 100.7% |
| 8810 | Med Assist Reimb Access | -300,000 | -300,000 | .00 | 353,756.82 | .00 | -300,000.00 | .0% |
| 8820 | Med Assi Reimb Trans | -100,000 | -100,000 | -34,686.42 | 40,131.12 | .00 | -65,313.58 | 34.7% |
| 9210 | Capital Lease Equipment | -1,687,236 | -1,687,236 | -530,581.05 | -530,581.05 | .00 | -1,156,654.95 | 31.4% |
| 9400 | Sale Of Fixed Assets | -2,268,960 | -2,268,960 | -108,539.50 | .00 | .00 | -2,160,420.50 | 4.8% |
| TOTAL General Fund | | 2,243,226 | 2,243,226 | -9,893,798.59 | 3,836,106.01 | 680,447.94 | 11,456,577.08 | -410.7% |
| TOTAL REVENUES | | -154,117,614-154,117,614 | -154,117,614-149,613,291.11 | -6,931,350.28 | | .00 | -4,504,322.89 | |
| TOTAL EXPENSES | | 156,360,840 156,360,840 | 139,719,492.52 | 10,767,456.29 | | 680,447.94 | 15,960,899.97 | |

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ACCOUNTS FOR:
29 Special Activity

| | ORIGINAL APPROP | REVISED BUDGET | YTD ACTUAL | MTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|---------------------------|--------------------|-------------------|-------------|------------|--------------|---------------------|-------------|
| 3210 StudentActivity | 0 | 0 | 259,454.84 | 16,915.34 | 2,619.44 | -262,074.28 | 100.0% |
| 3250 Athletics | 0 | 0 | 29,368.39 | 852.19 | .00 | -29,368.39 | 100.0% |
| 6510 Interest on Invest | 0 | 0 | -935.95 | .00 | .00 | 935.95 | 100.0% |
| 6710 Admissions | 0 | 0 | -16,492.00 | -6,357.00 | .00 | 16,492.00 | 100.0% |
| 6750 StudentSpecialEvent | 0 | 0 | -161,329.44 | -20,024.67 | .00 | 161,329.44 | 100.0% |
| 6790 Other Stu Act Income | 0 | 0 | -85,613.17 | -5,851.05 | .00 | 85,613.17 | 100.0% |
| 6990 MiscRevenue | 0 | 0 | -13,771.41 | -4,002.66 | .00 | 13,771.41 | 100.0% |
| TOTAL Special Activity | 0 | 0 | 10,681.26 | -18,467.85 | 2,619.44 | -13,300.70 | 100.0% |
| TOTAL REVENUES | 0 | 0 | -278,141.97 | -36,235.38 | .00 | 278,141.97 | |
| TOTAL EXPENSES | 0 | 0 | 288,823.23 | 17,767.53 | 2,619.44 | -291,442.67 | |

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| ACCOUNTS FOR: | | ORIGINAL | REVISED | YTD ACTUAL | MTD ACTUAL | ENCUMBRANCES | AVAILABLE | PCT |
|-----------------------|----------------------|----------|---------|--------------|------------|--------------|---------------|--------|
| 32 | Capital Reserve | APPROP | BUDGET | | | | BUDGET | USED |
| 2220 | ItecSvc | 0 | 0 | 67,350.00 | .00 | .00 | -67,350.00 | 100.0% |
| 4200 | SiteImprove | 0 | 0 | 5,839.50 | .00 | 3,677.00 | -9,516.50 | 100.0% |
| 4400 | Arch & Eng | 0 | 0 | 2,162.50 | 2,162.50 | 3,892.50 | -6,055.00 | 100.0% |
| 4500 | Building Acquisition | 0 | 0 | 226,281.00 | .00 | .00 | -226,281.00 | 100.0% |
| 4600 | Bldg Imp | 0 | 0 | 1,801,330.89 | 35,958.00 | 10,562.00 | -1,811,892.89 | 100.0% |
| 6510 | Interest on Invest | 0 | 0 | -95,272.58 | .00 | .00 | 95,272.58 | 100.0% |
| TOTAL Capital Reserve | | 0 | 0 | 2,007,691.31 | 38,120.50 | 18,131.50 | -2,025,822.81 | 100.0% |
| TOTAL REVENUES | | 0 | 0 | -95,272.58 | .00 | .00 | 95,272.58 | |
| TOTAL EXPENSES | | 0 | 0 | 2,102,963.89 | 38,120.50 | 18,131.50 | -2,121,095.39 | |

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| ACCOUNTS FOR: | ORIGINAL | REVISED | YTD ACTUAL | MTD ACTUAL | ENCUMBRANCES | AVAILABLE | PCT |
|------------------------------|----------|---------|---------------|------------|--------------|---------------|--------|
| 50 Cafeteria Fund | APPROP | BUDGET | | | | BUDGET | USED |
| 3100 FoodServices | 0 | 0 | 3,712,441.99 | 330,482.65 | 280,871.99 | -3,993,313.98 | 100.0% |
| 6510 Interest on Invest | 0 | 0 | -2,040.50 | .00 | .00 | 2,040.50 | 100.0% |
| 6611 Daily Sales-Sch Lunch | 0 | 0 | -549,586.16 | -38,290.66 | .00 | 549,586.16 | 100.0% |
| 6612 Daily Sales-Breakfast | 0 | 0 | -75,677.85 | .00 | .00 | 75,677.85 | 100.0% |
| 6620 Daily Sales-Non-Reimbur | 0 | 0 | -517,307.10 | .00 | .00 | 517,307.10 | 100.0% |
| 6630 Special Functions | 0 | 0 | -49,999.88 | -873.65 | .00 | 49,999.88 | 100.0% |
| 6920 Contribution & Donation | 0 | 0 | -40,579.77 | -574.82 | .00 | 40,579.77 | 100.0% |
| 7600 Milk/Lunch/Breakfast | 0 | 0 | -118,720.26 | .00 | .00 | 118,720.26 | 100.0% |
| 7810 State Share Ss & Med | 0 | 0 | -60,073.30 | .00 | .00 | 60,073.30 | 100.0% |
| 7820 State Share Retire Cont | 0 | 0 | -196,776.99 | .00 | .00 | 196,776.99 | 100.0% |
| 8531 Subsidies Milk/ Lunch | 0 | 0 | -2,090,386.80 | .00 | .00 | 2,090,386.80 | 100.0% |
| TOTAL Cafeteria Fund | 0 | 0 | 11,293.38 | 290,743.52 | 280,871.99 | -292,165.37 | 100.0% |
| TOTAL REVENUES | 0 | 0 | -3,701,148.61 | -39,739.13 | .00 | 3,701,148.61 | |
| TOTAL EXPENSES | 0 | 0 | 3,712,441.99 | 330,482.65 | 280,871.99 | -3,993,313.98 | |

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| ACCOUNTS FOR: 58 | Concession Stand | ORIGINAL APPROP | REVISED BUDGET | YTD ACTUAL | MTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|-------------------------|------------------|--------------------|-------------------|------------|------------|--------------|---------------------|-------------|
| 3210 StudentActivity | | 0 | 0 | .00 | -1,230.58 | .00 | .00 | .0% |
| 6510 Interest on Invest | | 0 | 0 | .00 | 46.20 | .00 | .00 | .0% |
| 6630 Special Functions | | 0 | 0 | -5,985.00 | 3,843.31 | .00 | 5,985.00 | 100.0% |
| TOTAL Concession Stand | | 0 | 0 | -5,985.00 | 2,658.93 | .00 | 5,985.00 | 100.0% |
| TOTAL REVENUES | | 0 | 0 | -5,985.00 | 3,889.51 | .00 | 5,985.00 | |
| TOTAL EXPENSES | | 0 | 0 | .00 | -1,230.58 | .00 | .00 | |

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| ACCOUNTS FOR: | Purpose | Trust Fund | ORIGINAL APPROP | REVISED BUDGET | YTD ACTUAL | MTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|-----------------------------------|---------|------------|-----------------|----------------|------------|------------|--------------|------------------|----------|
| 71 | Private | | | | | | | | |
| 3400 Scholarships&Awards | | | 0 | 0 | 1,450.00 | .00 | .00 | -1,450.00 | 100.0% |
| 6510 Interest on Invest | | | 0 | 0 | -457.30 | .00 | .00 | 457.30 | 100.0% |
| TOTAL Private - Purpose Trust Fun | | | 0 | 0 | 992.70 | .00 | .00 | -992.70 | 100.0% |
| TOTAL REVENUES | | | 0 | 0 | -457.30 | .00 | .00 | 457.30 | |
| TOTAL EXPENSES | | | 0 | 0 | 1,450.00 | .00 | .00 | -1,450.00 | |

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| ACCOUNTS FOR: | | ORIGINAL | REVISED | YTD ACTUAL | MTD ACTUAL | ENCUMBRANCES | AVAILABLE | PCT |
|---------------|-----------------------------|----------|---------|------------|------------|--------------|------------|--------|
| 72 | Investment Trust Fund | APPROP | BUDGET | | | | BUDGET | USED |
| 3400 | Scholarships&Awards | 0 | 0 | 15,427.36 | .00 | .00 | -15,427.36 | 100.0% |
| 6510 | Interest on Invest | 0 | 0 | -715.18 | .00 | .00 | 715.18 | 100.0% |
| 6920 | Contribution & Donation | 0 | 0 | -21,714.36 | .00 | .00 | 21,714.36 | 100.0% |
| | TOTAL Investment Trust Fund | 0 | 0 | -7,002.18 | .00 | .00 | 7,002.18 | 100.0% |
| | TOTAL REVENUES | 0 | 0 | -22,429.54 | .00 | .00 | 22,429.54 | |
| | TOTAL EXPENSES | 0 | 0 | 15,427.36 | .00 | .00 | -15,427.36 | |

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| | ORIGINAL APPROP | REVISED BUDGET | YTD ACTUAL | MTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|--|--------------------|-------------------|---------------|--------------|--------------|---------------------|-------------|
| GRAND TOTAL | 2,243,226 | 2,243,226 | -7,876,127.12 | 4,149,161.11 | 982,070.87 | 9,137,282.68 | -307.3% |
| ** END OF REPORT - Generated by Sonya Burch ** | | | | | | | |

ATTACHMENT VI, B.2

PROPOSAL

SUPER HEAT, INC.

P.O. BOX 204 4421 N. DELAWARE DR.
PORTLAND, PA 18351

(570) 897-6282 Fax (570) 897-6235

TO: EAST STROUDSBURG AREA SCHOOL DISTRICT
ACCOUNTS PAYABLE
50 VINE STREET
EAST STROUDSBURG, PA 18301

| | |
|--|----------------|
| PHONE | DATE 4/10/2018 |
| JOB NAME / LOCATION Smithfield Elementary 245 River Road East Stroudsburg, PA 18301 | |
| JOB NUMBER 1078-27576 | JOB PHONE |

We hereby submit specifications and estimates for:

The following proposal is to cover the cost of labor and materials to supply and install one Weil Mclain boiler for the domestic hot water tank.

We shall:

- 1) Supply a pad for the boiler to sit on.
- 2) Set the boiler in on the new pad.
- 3) Connect the new supply piping from the boiler to the hot water tank with an isolation valve, pump and spiro vent.
- 4) Connect the return from the boiler to the hot water tank with an insulation valve.
- 5) Supply and install a new smoke pipe from the boiler to the existing chimney.
- 6) Reconnect the existing oil lines.
- 7) Reconnect the existing electric service to the boiler.
- 8) Start the boiler and test operation.
- 9) Supply all labor and industry paperwork.

Total price - \$12,200.00

We Propose to supply and install in accordance with the above specifications, for the sum of:

Twelve thousand Two hundred Dollars and Zero Cents

12,200.00
dollars (\$)

Payment to be made as follows:

1/3 due upon signing, 1/3 due upon delivery of equipment, 1/3 due upon completion

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Authorized
Signature _____

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Signature _____

Date of Acceptance: _____



July 3, 2018

Mr. Scott Ihle
East Stroudsburg Area School District
50 Vine Street
East Stroudsburg, PA 18301

Subject: High School North / Lehman I.S.
Roof Investigation Proposal

Dear Mr. Ihle:

D'Huy Engineering is pleased to submit this proposal for preliminary services necessary for the development of bid documents for the replacement of the roof at the High School North and Lehman I.S. facility. This proposal shall include only the field investigation and existing condition verification necessary to develop the scope of work for bid documents; a separate proposal shall be submitted for the preparation of bid documents, as their effort will depend in large part on the findings of the investigation. As you may recall, a similar approach was implemented successfully for the investigation and bid documents for the J.T. Lambert masonry repair project in 2016.

ESASD has not been able to locate documentation on the roof manufacturer and warranty, therefore we have limited information on the existing system. It is our understanding the roof system is original to the building, which was completed in 2000. Based on available building plans and visual observation, the system appears to be comprised of a metal roof deck, lightweight insulated concrete substrate, and coal tar membrane. There are approximately 267,000 sq. ft. of "flat roof" area with this roof system type that will be included under this proposal. Investigations are necessary to confirm existing conditions such as through-wall flashing, roof area dimensions, thickness of insulation at various points to confirm drainage capability and energy efficiency, rooftop equipment locations, and related factors that could impact replacement options.

An infrared survey was performed in 2015 to identify locations of wet insulation/system components that would indicate areas of active leaks. The infrared report identified approximately 5,200 sq. ft. of wet areas. DEI recommends that an updated report be conducted in order to verify the current conditions; we have included the cost of that as a line item in this proposal.

The proposed services shall include the following:

| Task | Description | Fee |
|------|--|----------|
| 1. | Conduct updated infra-red survey to identify locations of wet roof areas. This will help to evaluate insulation/deck conditions for potential re-use | \$ 7,000 |

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| | | |
|----|--|------------------|
| 2. | Oversee and record brick openings to be made by a masonry contractor. We anticipate that 20 probes would need to be cut from rising wall locations above the roof. This will enable us to evaluate flashing and as-built construction details. Fee includes the cost of the mason, tools, lifts/equipment, and observation for an anticipated 5-day duration | \$16,000 |
| 3. | Perform GPS-assisted survey of roof area to confirm dimensions, elevations, locations of existing equipment/drains/vents, and similar features. To be used as basis for overall roof plan during bid document phase. | \$ 3,000 |
| 4. | Perform core testing of existing roof and insulation systems to confirm system composition, thickness, and condition. | \$ 4,500 |
| 5. | Evaluate conformance of field observations and conditions with the information available on the construction drawings and specifications. | \$ 2,000 |
| 6. | Interior survey of above-ceiling areas to review condition of decking, roof drain penetrations, and similar items related to potential sources of water infiltration | \$ 1,000 |
| 7. | Develop overall roof plan based on field measurements and core samples | \$ 1,600 |
| 8. | Summarize and present findings, scope, and budget update to ESASD | \$ 800 |
| | Total: | \$ 35,900 |

The following timeframe is recommended for investigation, design, bidding, and construction:

| | |
|--|-----------------------|
| Investigation and verification of existing conditions: | July – August 2018 |
| Review of existing conditions and verification of scope with ESASD: | September 2018 |
| Approval of supplementary proposal for preparation of bid documents: | October 2018 |
| Preparation of bid documents and receipt of bids: | Nov. 2018 – Jan. 2019 |
| Public bid contract execution: | February 2019 |
| Construction phase (likely at least 2 summers): | June 2019 – Aug. 2020 |

We appreciate the opportunity to assist you with this project. If you are in agreement with the above proposal and attached terms and conditions, kindly provide written authorization to proceed.

Sincerely,
D'Huy Engineering, Inc.

Josh Grice, P.E.

Attachments:
 DEI Terms and Conditions

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Terms and Conditions

D'Huy Engineering, Inc. (DEI) shall perform the services outlined in this Agreement for the stated fee agreement.

Access to Site

Unless otherwise stated, DEI will have access to the site for activities necessary for the performance of the services. DEI will take precautions to minimize damage due to these activities, but has not included in the fee the cost of restoration of any resulting damage.

Fee

The total fee, except stated not to exceed or lump sum, shall be understood to be an estimate, based upon Scope of Services, and shall not be exceeded without written approval of the Client. Where the fee arrangement is to be on an hourly basis, the rates shall be those listed in the attached Fee Schedule.

Billings/Payments

Invoices shall be submitted monthly for services and reimbursable expenses and are due when rendered. Invoices shall be considered PAST DUE if not paid within 30 days after the invoice date and DEI may without waiving any claim or right against Client, and without liability whatsoever to the Client, terminate the performance of the service. Retainers shall be credited on the final invoice. In the event any portion or all of an account remains unpaid 90 days after billing, the Client shall pay cost of collection, including reasonable attorneys' fees.

Indemnifications

The client shall indemnify and hold harmless DEI and all of its personnel from and against any and all claims, damages, losses and expenses (including reasonable attorneys' fees) arising out of or resulting from the performance of the services, provided that any such claims, damage, loss or expense is caused in whole or in part by the negligent act of omission, and/or strict liability of the Client, anyone directly or indirectly employed by the Client (except DEI), or anyone for whose acts any of them may be liable.

Hidden Conditions

A condition is hidden if concealed by existing finishes or is not capable of investigation by reasonable visual observation. If DEI has reason to believe that such a condition may exist, the Client shall authorize and pay for all costs associated with the investigation of such a condition and, if necessary, all costs necessary to correct said condition. If (1) the Client fails to authorize such investigation or correction after due notification, or (2) DEI has no reason to believe that such a condition exists, the Client is responsible for all risks associated with this condition, and DEI shall not be responsible for the existing condition nor any resulting damages to persons or property.

Risk Allocations

In recognition of the relative risks, rewards and benefits of the project to both the Client and DEI, the risks have been allocated so that the Client agrees that, to the fullest extent permitted by law, DEI's total liability to the Client, for any and all injuries, claims, losses, expenses, damages or claim expenses arising out of this Agreement, from any cause or causes, shall not exceed the total amount of \$5,000, the amount of DEI's fee (whichever is greater) or other amount agreed upon when added under special conditions. Such causes include, but are not limited to DEI's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.

Termination of Services

This Agreement may be terminated upon 10 days written notice by either party should the other fail to perform his obligations hereunder. In the event of a termination, the Client shall pay DEI for all services rendered to the date of termination and all reimbursable expenses.

Ownership of Documents

All documents produced by DEI under this Agreement shall remain the property of DEI and may not be used by this Client for any other endeavor without the written consent of DEI.

Applicable Law

Unless otherwise specified, this Agreement shall be governed by the laws of the principal place of business of DEI.

Model Memorandum of Understanding

MEMORANDUM OF UNDERSTANDING BETWEEN

PENNSYLVANIA STATE POLICE-
SWIFTWATER BARRACKS

(Law Enforcement Authority)

and
EAST STROUDSBURG AREA
SCHOOL DISTRICT

(School Entity)

JULY 1, 2018 – JUNE 30, 2020

(Date)

I. Introduction

A. Parties

The following Law Enforcement Authority or Authorities agree to follow the policies and procedures contained in this Memorandum of Understanding (hereinafter "Memorandum"):

PENNSYLVANIA STATE POLICE-
SWIFTWATER BARRACKS

The following School Entity or Entities agree to follow the policies and procedures contained in this Memorandum:

EAST STROUDSBURG AREA
SCHOOL DISTRICT

- B. This Memorandum establishes procedures to be followed when certain incidents – described in Section II below – occur on school property, at any school sponsored activity, or on a conveyance as described in the Safe Schools Act (such as a school bus) providing transportation to or from a school or school sponsored activity. This Memorandum does not cover incidents that are outside of those school settings and create no substantial disruption to the learning environment.
- C. The parties seek to foster a relationship of cooperation and mutual support and to maintain a safe school environment.

D. Legal Authority

1. The parties make this agreement as required by Article XIII-A of the Public School Code of 1949, popularly known as the "Safe Schools Act," *as amended*, 24 P.S. §§ 13-1301-A—13-1313-A.
2. In so recognizing this legal authority, the parties acknowledge their respective duties pursuant to the Safe Schools Act and hereby agree to support and cooperate with one another in carrying out their joint and several responsibilities thereunder.
3. Information From Student Records
 - a. The Law Enforcement Authority shall be governed by the following reporting and information exchange guidelines:
 - i. Criminal History Record Information Act, 18 Pa.C.S. § 9101 *et seq.*
 - ii. The prohibition against disclosures, specified in section IV(C)(5) of this Memorandum.
 - b. When sharing information and evidence necessary for the Law Enforcement Authority to complete its investigation, the School Entity shall:
 - i. Comply with the Family Educational Rights and Privacy Act (hereinafter "FERPA"), 20 U.S.C. § 1232g, and its implementing regulations at 34 C.F.R. § 99.1 *et seq.*, and 22 Pa. Code §§ 12.31-12.33, including any amendments thereto.
 - ii. Comply with the requirements of the Safe Schools Act, 24 P.S. §§ 13-1303-A and 13-1313-A, and any amendments thereto.
 - iii. Complete reports as required by section 1303-A of the Safe Schools Act, 24 P.S. § 13-1303-A, and any amendments thereto.
 - c. The School Entity may disclose personally identifiable information from an educational record of a student to the Law Enforcement Authority if a health or safety emergency exists and knowledge of that information is necessary to protect the health or safety of the student or other individuals. In determining whether a health or safety emergency exists, the School Entity may take into account the totality of the circumstances pertaining to a threat to the health or safety of a student or other individuals. If the School Entity determines that there is an articulable and significant threat to the health or safety of a student or other individuals, it may disclose information from education records to the Law Enforcement Authority, if knowledge of that information is necessary for the Law Enforcement Authority to protect the health or safety of the student or other individuals. The School Entity must record the articulable and significant threat to the health or safety of a student or other individuals so that it can demonstrate —

to parents, students and the Family Policy Compliance Office¹ – what circumstance led it to determine that a health or safety emergency existed and why the disclosure was justified.

E. Priorities of the Law Enforcement Authority

1. Help the School Entity prevent delinquent acts through preventive measures, including referrals to support services, diversionary programs, restorative practices, school-wide positive behavior supports, education and deterrence.
2. Investigate as appropriate all incidents reported to have occurred on school property, at any school sponsored activity, or on a conveyance as described in the Safe Schools Act (including a school bus) providing transportation to or from a school or school sponsored activity. The investigation of all reported incidents shall be conducted in the manner that the Law Enforcement Authority, in its sole discretion, deems appropriate; but any investigation shall be conducted so as to involve as little disruption to the school environment as is practicable.
3. Identify those responsible for the commission of the reported incident and, where appropriate, apprehend and prosecute those individuals. Identification and apprehension procedures shall involve as little disruption to the school environment as is practicable.
4. Establish and maintain a cooperative relationship with the School Entity in the reporting and resolution of all incidents described in Section II of this document.

F. Priorities of the School Entity

1. Help law enforcement prevent delinquent acts through preventive measures, including referrals to support services, diversionary programs, restorative practices, school-wide positive behavior supports, education and deterrence.
2. Create a safe learning environment.
3. Establish and maintain a cooperative relationship with the Law Enforcement Authority in the reporting and resolution of all incidents described in Section II of this document.
4. Provide the Law Enforcement Authority with all relevant information and required assistance in the event of a reported incident.
5. The School Entity shall give the Law Enforcement Authority a copy of the School Entity's behavior support services procedures and invite Law Enforcement Authority representatives to behavior support trainings.

¹ Questions related to FERPA should be directed to the Family Policy Compliance Office within the U.S. Department of Education.

II. Notification of Incidents to Law Enforcement

The School Entity is required to notify law enforcement in specific situations listed in subsection A of this section, and has discretion over whether to notify law enforcement about incidents listed in subsection B of this section. Law enforcement's decision to investigate and file charges may be made in consultation with school administrators.

A. Mandatory Notification

1. The School Entity shall immediately notify the Law Enforcement Authority having jurisdiction where the offense occurred by the most expeditious means practicable of any of the following incidents occurring on school property, at any school sponsored activity, or on a conveyance as described in the Safe Schools Act (including a school bus) providing transportation to or from a school or school sponsored activity:

- a. The following offenses under 18 Pa.C.S (relating to crimes and offenses):

- i. Section 908 (relating to prohibited offensive weapons).

- a. The term "offensive weapon" is defined by section 908 of the Crimes Code as "[a]ny bomb, grenade, machine gun, sawed-off shotgun with a barrel less than 18 inches, firearm specially made or specially adapted for concealment or silent discharge, any blackjack, sandbag, metal knuckles, dagger, knife, razor or cutting instrument, the blade of which is exposed in an automatic way by switch, push-button, spring mechanism, or otherwise, any stun gun, stun baton, taser or other electronic or electric weapon or other implement for the infliction of serious bodily injury which serves no common lawful purpose." See 18 Pa.C.S. § 908(c) (relating to definitions).

- b. Consistent with section 908(b) of the Crimes Code (relating to exceptions), this reporting requirement does not apply to one who possessed or dealt with an offensive weapon solely as a *curio* or in a dramatic performance, or to one who possessed an offensive weapon briefly in consequence of having found it or taken it from an aggressor, or under circumstances similarly negating any intent or likelihood that the weapon would be used unlawfully.

- ii. Section 912 (relating to possession of weapon on school property).

- a. The term "weapon" is defined by section 912 of the Crimes Code to include but is not limited to, a knife, cutting instrument, cutting tool, nunchuck stick, firearm, shotgun, rifle and any other tool, instrument or implement capable of inflicting serious bodily injury.

- b. Consistent with section 912(c) of the Crimes Code (relating to defense), this reporting requirement does not apply to a weapon that is: (a) possessed and used in conjunction with a lawful supervised school activity or course; or (b) is possessed for other lawful purpose.
- iii. Chapter 25 (relating to criminal homicide).
 - iv. Section 2702 (relating to aggravated assault).
 - v. Section 2709.1 (relating to stalking).
 - vi. Section 2901 (relating to kidnapping).
 - vii. Section 2902 (relating to unlawful restraint).
 - viii. Section 3121 (relating to rape).
 - ix. Section 3122.1 (relating to statutory sexual assault).
 - x. Section 3123 (relating to involuntary deviate sexual intercourse).
 - xi. Section 3124.1 (relating to sexual assault).
 - xii. Section 3124.2 (relating to institutional sexual assault).
 - xiii. Section 3125 (relating to aggravated indecent assault).
 - xiv. Section 3126 (relating to indecent assault).
 - xv. Section 3301 (relating to arson and related offenses).
 - xvi. Section 3307 (relating to institutional vandalism), when the penalty is a felony of the third degree.
 - xvii. Section 3502 (relating to burglary).
 - xviii. Section 3503(a) and (b)(1)(v) (relating to criminal trespass).
 - xix. Section 5501 (relating to riot).
 - xx. Section 6110.1 (relating to possession of firearm by minor).
- b. The possession, use or sale of a controlled substance, designer drug or drug paraphernalia as defined in "The Controlled Substance, Drug, Device and Cosmetic Act," *as amended*, 35 P.S. §§ 780-101—780-144, popularly known as the "Drug Act." For purposes of this Memorandum, the terms "controlled substance", "designer drug" and "drug paraphernalia" shall be defined as they are in Section 102 of the Drug Act.

See 35 P.S. § 780-102 (relating to definitions).

- c. Attempt, solicitation or conspiracy to commit any of the offenses listed in paragraphs 1 and 2 of this subsection.
 - d. An offense for which registration is required under 42 Pa.C.S. § 9795.1 (relating to registration).
2. In responding to students who commit an incident listed under section 1303-A(b)(4.1) of the Safe Schools Act (24 P.S. § 13-1303-A(b)(4.1)), a school entity may consider the propriety of utilizing available school-based programs, such as school-wide positive behavior supports, to address the student's behavior. Nothing in this provision shall be read to limit law enforcement's discretion.

B. Discretionary Notification

1. The School Entity may notify the Law Enforcement Authority having jurisdiction where the incident occurred of any of the following incidents occurring on school property, at any school sponsored activity, or on a conveyance as described in the Safe Schools Act (including a school bus) providing transportation to or from a school or school sponsored activity:
 - a. The following offenses under 18 Pa.C.S (relating to crimes and offenses):
 - i. Section 2701 (relating to simple assault).
 - ii. Section 2705 (relating to recklessly endangering another person).
 - iii. Section 2706 (relating to terroristic threats).
 - iv. Section 2709 (relating to harassment).
 - v. Section 3127 (relating to indecent exposure).
 - vi. Section 3307 (relating to institutional vandalism), when the penalty is a misdemeanor of the second degree.
 - vii. Section 3503(b)(1)(i), (ii), (iii) and (iv), (b.1) and (b.2) (relating to criminal trespass).
 - viii. Chapter 39 (relating to theft and related offenses).
 - ix. Section 5502 (relating to failure of disorderly persons to disperse upon official order).
 - x. Section 5503 (relating to disorderly conduct).

- xi. Section 6305 (relating to sale of tobacco).
- xii. Section 6306.1 (relating to use of tobacco in schools prohibited).
- xiii. Section 6308 (relating to purchase, consumption, possession, or transportation of liquor or malt or brewed beverages by a person under 21 years of age).

b. Attempt, solicitation or conspiracy to commit any of the offenses listed in subsection (a).

- 2. In exercising its discretion to determine whether to notify law enforcement of such incidents, the School Entity may consider the following factors: the seriousness of the situation, the school's ability to defuse or resolve the situation, the child's intent, the child's age, whether the student has a disability and, if so, the type of disability and its impact on the student's behavior, and other factors believed to be relevant.

C. Law Enforcement Response to Notification

- 1. When notified of an incident listed in subsections A or B, law enforcement's decision to investigate and file charges, at the sole discretion of the Law Enforcement Authority, may be made in consultation with school administrators.
- 2. In determining whether to file charges, the Law Enforcement Authority is encouraged to consult with the District Attorney. Where appropriate under the law, part of this consultation may include a discussion about the availability or propriety of utilizing a diversionary program as an alternative to filing charges.

D. Notification of the Law Enforcement Authority when incident involves children with disabilities

- 1. If a child with a disability commits an incident of misconduct, school administrators and the Law Enforcement Authority should take into consideration that the child's behavior may be a manifestation of the disability and there may be no intent to commit an unlawful act. A child with a disability under this subsection shall mean a student with an IEP, a protected handicapped student with a service agreement that includes a behavior support plan, or such student for whom an evaluation is pending under 22 Pa. Code §§ 14.123 (relating to evaluation), 15.5 (relating to school district initiated evaluation and provision of services), 15.6 (relating to parent initiated evaluation and provision of services), or Chapter 711 (relating to charter school and cyber charter school services and programs for children with disabilities).
- 2. In the event a child with a disability commits a mandatory notification offense under Subsection A, the School Entity must provide immediate notification to the Law Enforcement Authority regardless of the disability. Such notification will state that the child has an IEP or a service agreement that includes a behavior support plan and may include the School Entity's recommendation that police intervention may not be

required and advisement that the School Entity will act to address the student's behavior need as required by applicable federal and state law and regulations, including 22 Pa. Code §§ 14.133 (relating to positive behavior support), 15.3 (relating to protected handicapped students-general) or 711.46 (relating to positive behavior support). The Law Enforcement Authority may take the recommendation under advisement but reserves the right to investigate and file charges.

3. In the event a child with a disability commits a discretionary offense under Subsection B and the School Entity does not believe that police intervention is necessary, the School Entity will address the student's behavior need as required by applicable federal and state law and regulations, including 22 Pa. Code §§ 14.133, 15.3 or 711.46.
4. In accordance with 34 CFR 300.535 (relating to referral to and action by law enforcement and judicial authorities), nothing will prohibit the School Entity from reporting an offense committed by a child with a disability to the Law Enforcement Authority, and nothing will prevent State law enforcement and judicial authorities from exercising their responsibilities with regard to the application of Federal and State law to crimes committed by a child with a disability.
5. The School Entity, when reporting an offense committed by a child with a disability, should ensure that copies of the special education and disciplinary records of the child are transmitted for consideration by the appropriate authorities to the Law Enforcement Authority to whom the incident was reported.
6. The School Entity, when reporting an incident under this section, may transmit copies of the child's special education and disciplinary records only to the extent that the transmission is permitted by FERPA.

[Describe any specific procedures to be followed for incidents involving a student with a disability having an IEP as required by 22 Pa. Code § 14.104 (relating to special education plans) or 22 Pa. Code Chapter 711 (relating to charter school and cyber charter school services and programs for children with disabilities)]

- E. Upon notification of the incident to the Law Enforcement Authority, the School Entity shall provide as much of the following information as is available at the time of notification. In no event shall the gathering of information unnecessarily delay notification:
1. Whether the incident is in-progress or has concluded.
 2. Nature of the incident.
 3. Exact location of the incident.
 4. Number of persons involved in the incident.

5. Names and ages of the individuals involved.
 6. Weapons, if any, involved in the incident.
 7. Whether the weapons, if any, have been secured and, if so, the custodian of the weapons.
 8. Injuries involved.
 9. Whether EMS or the Fire Department have been notified.
 10. Identity of the school contact person.
 11. Identity of the witnesses to the incident, if any.
 12. Whether the incident involves a student with a disability and, if so, the type of disability and its impact on the student's behavior.
 13. Other such information as is known to the school entity and believed to be relevant to the incident.
- F. No later than September 30 of each year, the School Entity shall assemble and make ready for immediate deployment to its Incident Command Post the following information for the purpose of assisting the Law Enforcement Authority in responding to an emergency:
1. Blueprints or floor plans of the school buildings.
 2. Aerial photo, map or layout of the school campus, adjacent properties and surrounding streets or roads.
 3. Location(s) of predetermined or prospective command posts.
 4. Current teacher/employee roster.
 5. Current student roster.
 6. Most recent school yearbook.
 7. School fire-alarm shutoff location and procedures.
 8. School sprinkler system shutoff location and procedures.
 9. Gas/utility line layouts and shutoff valve locations.
 10. Cable/satellite television shutoff location and procedures.
 11. Other information the School Entity deems pertinent to assist local police departments in responding to an emergency

III. Law Enforcement Authority Response

- A. Depending on the totality of the circumstances, initial response by the Law Enforcement Authority may include:
1. For incidents in progress:
 - a. Meet with contact person and locate scene of incident.
 - b. Stabilize incident.
 - c. Provide/arrange for emergency medical treatment, if necessary.
 - d. Control the scene of the incident.
 - i. Secure any physical evidence at the scene.
 - ii. Identify involved persons and witnesses.
 - e. Conduct investigation.
 - f. Exchange information.

- g. Confer with school officials to determine the extent of law enforcement involvement required by the situation.

2. Incidents not in progress:

- a. Meet with contact person.
- b. Recover any physical evidence.
- c. Conduct investigation.
- d. Exchange information.
- e. Confer with school officials to determine the extent of law enforcement involvement required by the situation.

3. Incidents initially reported to the Law Enforcement Authority

If any incident described in sections IIA or IIB is initially reported to the Law Enforcement Authority, the Law Enforcement Authority shall proceed directly with its investigation, shall immediately notify the School Entity of the incident, and shall proceed as outlined in sections IIA through IIE.

B. Custody of Actors

- 1. Students identified as actors in reported incidents may be taken into custody at the discretion of the investigating law enforcement officer under any of the following circumstances:
 - a. The student has been placed under arrest.
 - b. The student is being placed under investigative detention.
 - c. The student is being taken into custody for the protection of the student.
 - d. The student's parent or guardian consents to the release of the student to law enforcement custody.
- 2. The investigating law enforcement officer shall take all appropriate steps to protect the legal and constitutional rights of those students being taken into custody.

IV. Assistance of School Entities

A. *In Loco Parentis*

- 1. Teachers, Guidance Counselors, Vice Principals and Principals in the public schools have the right to exercise the same authority as a parent, guardian or person in parental relation to such pupil concerning conduct and behavior over the pupils attending a school during the time they are in attendance, including the time required in going to and from their homes.

2. School authorities' ability to stand *in loco parentis* over children does not extend to matters beyond conduct and discipline during school, school activities, or on a conveyance as described in the Safe Schools Act providing transportation to or from school or a school sponsored activity.

B. Notification of Parent or Guardian

1. Parents or guardians of all victims and suspects directly involved in an incident listed under Section IIA or IIB shall be immediately notified of the involvement, and they shall be informed about any notification regarding the incident that has been, or may be, made to the Law Enforcement Authority.
2. The School Entity shall document attempts made to reach the parents or guardians of all victims and suspects directly involved in incident listed under Section IIA or IIB.

C. Scope of School Entity's Involvement

1. General Principles: Once the Law Enforcement Authority assumes primary responsibility for a matter, the legal conduct of interviews, interrogations, searches, seizures of property, and arrests are within the purview of the Law Enforcement Authority. The School Entity shall defer to the Law Enforcement Authority on matters of criminal and juvenile law procedure, except as is necessary to protect the interests of the School Entity. The Law Enforcement Authority will keep the chief school administrator, or his designees, informed of the status of pending investigations.
2. Victims
 - a. The School Entity shall promptly notify the parent or guardian of a victim when the Law Enforcement Authority interviews that victim. The Law Enforcement Authority shall follow its policies and procedures when interviewing a victim to ensure the protection of the victim's legal and constitutional rights.
 - b. In the event a victim is interviewed by Law Enforcement Authority on school property, a guidance counselor or similar designated personnel may be present during the interview.
3. Witnesses
 - a. The School Entity shall promptly notify the parent or guardian of a witness when the Law Enforcement Authority interviews that witness. The Law Enforcement Authority shall follow its policies and procedures when interviewing a witness to ensure the protection of the witness's legal and constitutional rights.

- b. In the event a witness is interviewed by the Law Enforcement Authority on school property, a guidance counselor or similar designated personnel should be present during the interview.

4. Suspects and Custodial Interrogation

- a. The School Entity shall help the Law Enforcement Authority to secure the permission and presence of at least one parent or guardian of a student suspect before that student is interrogated by law enforcement authorities.
- b. When a parent or guardian is not present, school authorities shall not stand *in loco parentis* (in the place of the parent/guardian) during an interview.
- c. If an interested adult cannot be contacted, the School Entity shall defer to the investigating Law Enforcement Authority, which will protect the student suspect's legal and constitutional rights as required by law.

5. Conflicts of Interest

- a. The parties to this Memorandum recognize that if a School Entity employee, contractor, or agent of the School Entity is the subject of an investigation, a conflict of interest may exist between the School Entity and the adult suspect.
- b. Neither the individual that is the subject of the investigation, nor any person acting as his/her subordinate or direct supervisor, shall be present during Law Enforcement Authority's interviews of student co-suspects, victims or witnesses by the Law Enforcement Authority.
- c. Neither the individual who is the subject of the investigation, nor his/her subordinate(s) and/or direct supervisor(s), shall be informed of the contents of the statements made by student co-suspects, victims or witnesses, except at the discretion of the Law Enforcement Authority or as otherwise required by law.

D. Reporting Requirements

All school entities are required to submit an annual report, which will include violence statistics and reports, to the Department of Education's Office for Safe Schools. This annual report must include all new incidents described in Sections IIA and IIB. Before submitting the required annual report, each chief school administrator and each police department having jurisdiction over school property of the School Entity shall do the following:

- a. No later than thirty days prior to the deadline for submitting the annual report, the chief school administrator shall submit the report to the police department with jurisdiction over the relevant school property. The police department

shall review the report and compare the data regarding criminal offenses and notification of law enforcement to determine its accuracy.

- b. No later than fifteen days prior to the deadline for submitting the annual report, the police department shall notify the chief school administrator, in writing, whether the report accurately reflects police incident data. Where the police department determines that the report accurately reflects police incident data, the chief of police shall sign the report. Where the police department determines that the report does not accurately reflect police incident data, the police department shall indicate any discrepancies between the report and police incident data.
- c. Prior to submitting the annual report, the chief school administrator and the police department shall attempt to resolve discrepancies between the report and police incident data. Where a discrepancy remains unresolved, the police department shall notify the chief school administrator and the office in writing.
- d. Where a police department fails to take action as required under clause a or b, the chief school administrator shall submit the annual report and indicate that the police department failed to take action as required under clause a or b.
- e. Where there are discrepancies between the School Entity's incident data and the police incident data, the following shall occur:


[Describe procedure to be followed for the resolution of school violence data discrepancies prior to filing the annual report]

V. General Provisions

- A. This Memorandum does not create any contractual rights or obligations between the signatory Law Enforcement Authority, the signatory School Entity, any other signatory authorities or entities, or their respective officers, employees, agents or representatives.
- B. This Memorandum may be amended, expanded or modified at any time upon the written consent of the parties. It must be reviewed and re-executed within two years of the date of its original execution and every two years thereafter.

- C. If changes in state or federal law require changes to this Memorandum, the parties shall amend this Memorandum.
- D. All parties to this Memorandum will communicate fully and openly with each other in order to resolve any problems that may arise in the fulfillment of the terms of this Memorandum.

Chief School Administrator



Chief Law Enforcement Authority

EAST STROUDSBURG AREA SCHOOL DISTRICT

School Entity

PSP-SWIFTWATER BARRACKS

Law Enforcement Authority

Model Memorandum of Understanding

**MEMORANDUM OF UNDERSTANDING
BETWEEN
PENNSYLVANIA STATE POLICE-
BLOOMING GROVE BARRACKS**

(Law Enforcement Authority)

and

**EAST STROUDSBURG AREA
SCHOOL DISTRICT**

(School Entity)

JULY 1, 2018 – JUNE 30, 2020

(Date)

I. Introduction

A. Parties

The following Law Enforcement Authority or Authorities agree to follow the policies and procedures contained in this Memorandum of Understanding (hereinafter "Memorandum"):

**PENNSYLVANIA STATE POLICE-
BLOOMING GROVE BARRACKS**

The following School Entity or Entities agree to follow the policies and procedures contained in this Memorandum:

**EAST STROUDSBURG AREA
SCHOOL DISTRICT**

- B. This Memorandum establishes procedures to be followed when certain incidents – described in Section II below – occur on school property, at any school sponsored activity, or on a conveyance as described in the Safe Schools Act (such as a school bus) providing transportation to or from a school or school sponsored activity. This Memorandum does not cover incidents that are outside of those school settings and create no substantial disruption to the learning environment.
- C. The parties seek to foster a relationship of cooperation and mutual support and to maintain a safe school environment.

D. Legal Authority

1. The parties make this agreement as required by Article XIII-A of the Public School Code of 1949, popularly known as the "Safe Schools Act," *as amended*, 24 P.S. §§ 13-1301-A—13-1313-A.
2. In so recognizing this legal authority, the parties acknowledge their respective duties pursuant to the Safe Schools Act and hereby agree to support and cooperate with one another in carrying out their joint and several responsibilities thereunder.
3. Information From Student Records
 - a. The Law Enforcement Authority shall be governed by the following reporting and information exchange guidelines:
 - i. Criminal History Record Information Act, 18 Pa.C.S. § 9101 *et seq.*
 - ii. The prohibition against disclosures, specified in section IV(C)(5) of this Memorandum.
 - b. When sharing information and evidence necessary for the Law Enforcement Authority to complete its investigation, the School Entity shall:
 - i. Comply with the Family Educational Rights and Privacy Act (hereinafter "FERPA"), 20 U.S.C. § 1232g, and its implementing regulations at 34 C.F.R. § 99.1 *et seq.*, and 22 Pa. Code §§ 12.31-12.33, including any amendments thereto.
 - ii. Comply with the requirements of the Safe Schools Act, 24 P.S. §§ 13-1303-A and 13-1313-A, and any amendments thereto.
 - iii. Complete reports as required by section 1303-A of the Safe Schools Act, 24 P.S. § 13-1303-A, and any amendments thereto.
 - c. The School Entity may disclose personally identifiable information from an educational record of a student to the Law Enforcement Authority if a health or safety emergency exists and knowledge of that information is necessary to protect the health or safety of the student or other individuals. In determining whether a health or safety emergency exists, the School Entity may take into account the totality of the circumstances pertaining to a threat to the health or safety of a student or other individuals. If the School Entity determines that there is an articulable and significant threat to the health or safety of a student or other individuals, it may disclose information from education records to the Law Enforcement Authority, if knowledge of that information is necessary for the Law Enforcement Authority to protect the health or safety of the student or other individuals. The School Entity must record the articulable and significant threat to the health or safety of a student or other individuals so that it can demonstrate —

to parents, students and the Family Policy Compliance Office¹ – what circumstance led it to determine that a health or safety emergency existed and why the disclosure was justified.

E. Priorities of the Law Enforcement Authority

1. Help the School Entity prevent delinquent acts through preventive measures, including referrals to support services, diversionary programs, restorative practices, school-wide positive behavior supports, education and deterrence.
2. Investigate as appropriate all incidents reported to have occurred on school property, at any school sponsored activity, or on a conveyance as described in the Safe Schools Act (including a school bus) providing transportation to or from a school or school sponsored activity. The investigation of all reported incidents shall be conducted in the manner that the Law Enforcement Authority, in its sole discretion, deems appropriate; but any investigation shall be conducted so as to involve as little disruption to the school environment as is practicable.
3. Identify those responsible for the commission of the reported incident and, where appropriate, apprehend and prosecute those individuals. Identification and apprehension procedures shall involve as little disruption to the school environment as is practicable.
4. Establish and maintain a cooperative relationship with the School Entity in the reporting and resolution of all incidents described in Section II of this document.

F. Priorities of the School Entity

1. Help law enforcement prevent delinquent acts through preventive measures, including referrals to support services, diversionary programs, restorative practices, school-wide positive behavior supports, education and deterrence.
2. Create a safe learning environment.
3. Establish and maintain a cooperative relationship with the Law Enforcement Authority in the reporting and resolution of all incidents described in Section II of this document.
4. Provide the Law Enforcement Authority with all relevant information and required assistance in the event of a reported incident.
5. The School Entity shall give the Law Enforcement Authority a copy of the School Entity's behavior support services procedures and invite Law Enforcement Authority representatives to behavior support trainings.

¹ Questions related to FERPA should be directed to the Family Policy Compliance Office within the U.S. Department of Education.

II. Notification of Incidents to Law Enforcement

The School Entity is required to notify law enforcement in specific situations listed in subsection A of this section, and has discretion over whether to notify law enforcement about incidents listed in subsection B of this section. Law enforcement's decision to investigate and file charges may be made in consultation with school administrators.

A. Mandatory Notification

1. The School Entity shall immediately notify the Law Enforcement Authority having jurisdiction where the offense occurred by the most expeditious means practicable of any of the following incidents occurring on school property, at any school sponsored activity, or on a conveyance as described in the Safe Schools Act (including a school bus) providing transportation to or from a school or school sponsored activity:
 - a. The following offenses under 18 Pa.C.S (relating to crimes and offenses):
 - i. Section 908 (relating to prohibited offensive weapons).
 - a. The term "offensive weapon" is defined by section 908 of the Crimes Code as "[a]ny bomb, grenade, machine gun, sawed-off shotgun with a barrel less than 18 inches, firearm specially made or specially adapted for concealment or silent discharge, any blackjack, sandbag, metal knuckles, dagger, knife, razor or cutting instrument, the blade of which is exposed in an automatic way by switch, push-button, spring mechanism, or otherwise, any stun gun, stun baton, taser or other electronic or electric weapon or other implement for the infliction of serious bodily injury which serves no common lawful purpose." See 18 Pa.C.S. § 908(c) (relating to definitions).
 - b. Consistent with section 908(b) of the Crimes Code (relating to exceptions), this reporting requirement does not apply to one who possessed or dealt with an offensive weapon solely as a *curio* or in a dramatic performance, or to one who possessed an offensive weapon briefly in consequence of having found it or taken it from an aggressor, or under circumstances similarly negating any intent or likelihood that the weapon would be used unlawfully.
 - ii. Section 912 (relating to possession of weapon on school property).
 - a. The term "weapon" is defined by section 912 of the Crimes Code to include but is not limited to, a knife, cutting instrument, cutting tool, nunchuck stick, firearm, shotgun, rifle and any other tool, instrument or implement capable of inflicting serious bodily injury.

- b. Consistent with section 912(c) of the Crimes Code (relating to defense), this reporting requirement does not apply to a weapon that is: (a) possessed and used in conjunction with a lawful supervised school activity or course; or (b) is possessed for other lawful purpose.
 - iii. Chapter 25 (relating to criminal homicide).
 - iv. Section 2702 (relating to aggravated assault).
 - v. Section 2709.1 (relating to stalking).
 - vi. Section 2901 (relating to kidnapping).
 - vii. Section 2902 (relating to unlawful restraint).
 - viii. Section 3121 (relating to rape).
 - ix. Section 3122.1 (relating to statutory sexual assault).
 - x. Section 3123 (relating to involuntary deviate sexual intercourse).
 - xi. Section 3124.1 (relating to sexual assault).
 - xii. Section 3124.2 (relating to institutional sexual assault).
 - xiii. Section 3125 (relating to aggravated indecent assault).
 - xiv. Section 3126 (relating to indecent assault).
 - xv. Section 3301 (relating to arson and related offenses).
 - xvi. Section 3307 (relating to institutional vandalism), when the penalty is a felony of the third degree.
 - xvii. Section 3502 (relating to burglary).
 - xviii. Section 3503(a) and (b)(1)(v) (relating to criminal trespass).
 - xix. Section 5501 (relating to riot).
 - xx. Section 6110.1 (relating to possession of firearm by minor).
- b. The possession, use or sale of a controlled substance, designer drug or drug paraphernalia as defined in "The Controlled Substance, Drug, Device and Cosmetic Act," *as amended*, 35 P.S. §§ 780-101—780-144, popularly known as the "Drug Act." For purposes of this Memorandum, the terms "controlled substance", "designer drug" and "drug paraphernalia" shall be defined as they are in Section 102 of the Drug Act.

See 35 P.S. § 780-102 (relating to definitions).

- c. Attempt, solicitation or conspiracy to commit any of the offenses listed in paragraphs 1 and 2 of this subsection.
 - d. An offense for which registration is required under 42 Pa.C.S. § 9795.1 (relating to registration).
2. In responding to students who commit an incident listed under section 1303-A(b)(4.1) of the Safe Schools Act (24 P.S. § 13-1303-A(b)(4.1)), a school entity may consider the propriety of utilizing available school-based programs, such as school-wide positive behavior supports, to address the student's behavior. Nothing in this provision shall be read to limit law enforcement's discretion.

B. Discretionary Notification

- 1. The School Entity may notify the Law Enforcement Authority having jurisdiction where the incident occurred of any of the following incidents occurring on school property, at any school sponsored activity, or on a conveyance as described in the Safe Schools Act (including a school bus) providing transportation to or from a school or school sponsored activity:
 - a. The following offenses under 18 Pa.C.S (relating to crimes and offenses):
 - i. Section 2701 (relating to simple assault).
 - ii. Section 2705 (relating to recklessly endangering another person).
 - iii. Section 2706 (relating to terroristic threats).
 - iv. Section 2709 (relating to harassment).
 - v. Section 3127 (relating to indecent exposure).
 - vi. Section 3307 (relating to institutional vandalism), when the penalty is a misdemeanor of the second degree.
 - vii. Section 3503(b)(1)(i), (ii), (iii) and (iv), (b.1) and (b.2) (relating to criminal trespass).
 - viii. Chapter 39 (relating to theft and related offenses).
 - ix. Section 5502 (relating to failure of disorderly persons to disperse upon official order).
 - x. Section 5503 (relating to disorderly conduct).

- x. Section 6305 (relating to sale of tobacco).
 - xi. Section 6306.1 (relating to use of tobacco in schools prohibited).
 - xii. Section 6308 (relating to purchase, consumption, possession, or transportation of liquor or malt or brewed beverages by a person under 21 years of age).
 - b. Attempt, solicitation or conspiracy to commit any of the offenses listed in subsection (a).
 - 2. In exercising its discretion to determine whether to notify law enforcement of such incidents, the School Entity may consider the following factors: the seriousness of the situation, the school's ability to defuse or resolve the situation, the child's intent, the child's age, whether the student has a disability and, if so, the type of disability and its impact on the student's behavior, and other factors believed to be relevant.
- C. Law Enforcement Response to Notification
- 1. When notified of an incident listed in subsections A or B, law enforcement's decision to investigate and file charges, at the sole discretion of the Law Enforcement Authority, may be made in consultation with school administrators.
 - 2. In determining whether to file charges, the Law Enforcement Authority is encouraged to consult with the District Attorney. Where appropriate under the law, part of this consultation may include a discussion about the availability or propriety of utilizing a diversionary program as an alternative to filing charges.
- D. Notification of the Law Enforcement Authority when incident involves children with disabilities
- 1. If a child with a disability commits an incident of misconduct, school administrators and the Law Enforcement Authority should take into consideration that the child's behavior may be a manifestation of the disability and there may be no intent to commit an unlawful act. A child with a disability under this subsection shall mean a student with an IEP, a protected handicapped student with a service agreement that includes a behavior support plan, or such student for whom an evaluation is pending under 22 Pa. Code §§ 14.123 (relating to evaluation), 15.5 (relating to school district initiated evaluation and provision of services), 15.6 (relating to parent initiated evaluation and provision of services), or Chapter 711 (relating to charter school and cyber charter school services and programs for children with disabilities).
 - 2. In the event a child with a disability commits a mandatory notification offense under Subsection A, the School Entity must provide immediate notification to the Law Enforcement Authority regardless of the disability. Such notification will state that the child has an IEP or a service agreement that includes a behavior support plan and may include the School Entity's recommendation that police intervention may not be

required and advisement that the School Entity will act to address the student's behavior need as required by applicable federal and state law and regulations, including 22 Pa. Code §§ 14.133 (relating to positive behavior support), 15.3 (relating to protected handicapped students-general) or 711.46 (relating to positive behavior support). The Law Enforcement Authority may take the recommendation under advisement but reserves the right to investigate and file charges.

3. In the event a child with a disability commits a discretionary offense under Subsection B and the School Entity does not believe that police intervention is necessary, the School Entity will address the student's behavior need as required by applicable federal and state law and regulations, including 22 Pa. Code §§ 14.133, 15.3 or 711.46.
4. In accordance with 34 CFR 300.535 (relating to referral to and action by law enforcement and judicial authorities), nothing will prohibit the School Entity from reporting an offense committed by a child with a disability to the Law Enforcement Authority, and nothing will prevent State law enforcement and judicial authorities from exercising their responsibilities with regard to the application of Federal and State law to crimes committed by a child with a disability.
5. The School Entity, when reporting an offense committed by a child with a disability, should ensure that copies of the special education and disciplinary records of the child are transmitted for consideration by the appropriate authorities to the Law Enforcement Authority to whom the incident was reported.
6. The School Entity, when reporting an incident under this section, may transmit copies of the child's special education and disciplinary records only to the extent that the transmission is permitted by FERPA.

[Describe any specific procedures to be followed for incidents involving a student with a disability having an IEP as required by 22 Pa. Code § 14.104 (relating to special education plans) or 22 Pa. Code Chapter 711 (relating to charter school and cyber charter school services and programs for children with disabilities)]

- B. Upon notification of the incident to the Law Enforcement Authority, the School Entity shall provide as much of the following information as is available at the time of notification. In no event shall the gathering of information unnecessarily delay notification:
1. Whether the incident is in-progress or has concluded.
 2. Nature of the incident.
 3. Exact location of the incident.
 4. Number of persons involved in the incident.

5. Names and ages of the individuals involved.
 6. Weapons, if any, involved in the incident.
 7. Whether the weapons, if any, have been secured and, if so, the custodian of the weapons.
 8. Injuries involved.
 9. Whether EMS or the Fire Department have been notified.
 10. Identity of the school contact person.
 11. Identity of the witnesses to the incident, if any.
 12. Whether the incident involves a student with a disability and, if so, the type of disability and its impact on the student's behavior.
 13. Other such information as is known to the school entity and believed to be relevant to the incident.
- F. No later than September 30 of each year, the School Entity shall assemble and make ready for immediate deployment to its Incident Command Post the following information for the purpose of assisting the Law Enforcement Authority in responding to an emergency:
1. Blueprints or floor plans of the school buildings.
 2. Aerial photo, map or layout of the school campus, adjacent properties and surrounding streets or roads.
 3. Location(s) of predetermined or prospective command posts.
 4. Current teacher/employee roster.
 5. Current student roster.
 6. Most recent school yearbook.
 7. School fire-alarm shutoff location and procedures.
 8. School sprinkler system shutoff location and procedures.
 9. Gas/utility line layouts and shutoff valve locations.
 10. Cable/satellite television shutoff location and procedures.
 11. Other information the School Entity deems pertinent to assist local police departments in responding to an emergency

III. Law Enforcement Authority Response

- A. Depending on the totality of the circumstances, initial response by the Law Enforcement Authority may include:
1. For incidents in progress:
 - a. Meet with contact person and locate scene of incident.
 - b. Stabilize incident.
 - c. Provide/arrange for emergency medical treatment, if necessary.
 - d. Control the scene of the incident.
 - i. Secure any physical evidence at the scene.
 - ii. Identify involved persons and witnesses.
 - e. Conduct investigation.
 - f. Exchange information.

- g. Confer with school officials to determine the extent of law enforcement involvement required by the situation.
- 2. Incidents not in progress:
 - a. Meet with contact person.
 - b. Recover any physical evidence.
 - c. Conduct investigation.
 - d. Exchange information.
 - e. Confer with school officials to determine the extent of law enforcement involvement required by the situation.
- 3. Incidents initially reported to the Law Enforcement Authority

If any incident described in sections IIA or IIB is initially reported to the Law Enforcement Authority, the Law Enforcement Authority shall proceed directly with its investigation, shall immediately notify the School Entity of the incident, and shall proceed as outlined in sections IIA through IIE.

B. Custody of Actors

- 1. Students identified as actors in reported incidents may be taken into custody at the discretion of the investigating law enforcement officer under any of the following circumstances:
 - a. The student has been placed under arrest.
 - b. The student is being placed under investigative detention.
 - c. The student is being taken into custody for the protection of the student.
 - d. The student's parent or guardian consents to the release of the student to law enforcement custody.
- 2. The investigating law enforcement officer shall take all appropriate steps to protect the legal and constitutional rights of those students being taken into custody.

IV. Assistance of School Entities

A. *In Loco Parentis*

- 1. Teachers, Guidance Counselors, Vice Principals and Principals in the public schools have the right to exercise the same authority as a parent, guardian or person in parental relation to such pupil concerning conduct and behavior over the pupils attending a school during the time they are in attendance, including the time required in going to and from their homes.

2. School authorities' ability to stand *in loco parentis* over children does not extend to matters beyond conduct and discipline during school, school activities, or on a conveyance as described in the Safe Schools Act providing transportation to or from school or a school sponsored activity.

B. Notification of Parent or Guardian

1. Parents or guardians of all victims and suspects directly involved in an incident listed under Section IIA or IIB shall be immediately notified of the involvement, and they shall be informed about any notification regarding the incident that has been, or may be, made to the Law Enforcement Authority.
2. The School Entity shall document attempts made to reach the parents or guardians of all victims and suspects directly involved in incident listed under Section IIA or IIB.

C. Scope of School Entity's Involvement

1. General Principles: Once the Law Enforcement Authority assumes primary responsibility for a matter, the legal conduct of interviews, interrogations, searches, seizures of property, and arrests are within the purview of the Law Enforcement Authority. The School Entity shall defer to the Law Enforcement Authority on matters of criminal and juvenile law procedure, except as is necessary to protect the interests of the School Entity. The Law Enforcement Authority will keep the chief school administrator, or his designees, informed of the status of pending investigations.
2. Victims
 - a. The School Entity shall promptly notify the parent or guardian of a victim when the Law Enforcement Authority interviews that victim. The Law Enforcement Authority shall follow its policies and procedures when interviewing a victim to ensure the protection of the victim's legal and constitutional rights.
 - b. In the event a victim is interviewed by Law Enforcement Authority on school property, a guidance counselor or similar designated personnel may be present during the interview.
3. Witnesses
 - a. The School Entity shall promptly notify the parent or guardian of a witness when the Law Enforcement Authority interviews that witness. The Law Enforcement Authority shall follow its policies and procedures when interviewing a witness to ensure the protection of the witness's legal and constitutional rights.

- b. In the event a witness is interviewed by the Law Enforcement Authority on school property, a guidance counselor or similar designated personnel should be present during the interview.

4. Suspects and Custodial Interrogation

- a. The School Entity shall help the Law Enforcement Authority to secure the permission and presence of at least one parent or guardian of a student suspect before that student is interrogated by law enforcement authorities.
- b. When a parent or guardian is not present, school authorities shall not stand *in loco parentis* (in the place of the parent/guardian) during an interview.
- c. If an interested adult cannot be contacted, the School Entity shall defer to the investigating Law Enforcement Authority, which will protect the student suspect's legal and constitutional rights as required by law.

5. Conflicts of Interest

- a. The parties to this Memorandum recognize that if a School Entity employee, contractor, or agent of the School Entity is the subject of an investigation, a conflict of interest may exist between the School Entity and the adult suspect.
- b. Neither the individual that is the subject of the investigation, nor any person acting as his/her subordinate or direct supervisor, shall be present during Law Enforcement Authority's interviews of student co-suspects, victims or witnesses by the Law Enforcement Authority.
- c. Neither the individual who is the subject of the investigation, nor his/her subordinate(s) and/or direct supervisor(s), shall be informed of the contents of the statements made by student co-suspects, victims or witnesses, except at the discretion of the Law Enforcement Authority or as otherwise required by law.

D. Reporting Requirements

All school entities are required to submit an annual report, which will include violence statistics and reports, to the Department of Education's Office for Safe Schools. This annual report must include all new incidents described in Sections IIA and IIB. Before submitting the required annual report, each chief school administrator and each police department having jurisdiction over school property of the School Entity shall do the following:

- a. No later than thirty days prior to the deadline for submitting the annual report, the chief school administrator shall submit the report to the police department with jurisdiction over the relevant school property. The police department

shall review the report and compare the data regarding criminal offenses and notification of law enforcement to determine its accuracy.

- b. No later than fifteen days prior to the deadline for submitting the annual report, the police department shall notify the chief school administrator, in writing, whether the report accurately reflects police incident data. Where the police department determines that the report accurately reflects police incident data, the chief of police shall sign the report. Where the police department determines that the report does not accurately reflect police incident data, the police department shall indicate any discrepancies between the report and police incident data.
- c. Prior to submitting the annual report, the chief school administrator and the police department shall attempt to resolve discrepancies between the report and police incident data. Where a discrepancy remains unresolved, the police department shall notify the chief school administrator and the office in writing.
- d. Where a police department fails to take action as required under clause a or b, the chief school administrator shall submit the annual report and indicate that the police department failed to take action as required under clause a or b.
- e. Where there are discrepancies between the School Entity's incident data and the police incident data, the following shall occur:

[Describe procedure to be followed for the resolution of school violence data discrepancies prior to filing the annual report]

V. General Provisions

- A. This Memorandum does not create any contractual rights or obligations between the signatory Law Enforcement Authority, the signatory School Entity, any other signatory authorities or entities, or their respective officers, employees, agents or representatives.
- B. This Memorandum may be amended, expanded or modified at any time upon the written consent of the parties. It must be reviewed and re-executed within two years of the date of its original execution and every two years thereafter.

- C. If changes in state or federal law require changes to this Memorandum, the parties shall amend this Memorandum.
- D. All parties to this Memorandum will communicate fully and openly with each other in order to resolve any problems that may arise in the fulfillment of the terms of this Memorandum.

Chief School Administrator

EAST STROUDSBURG AREA SCHOOL DISTRICT

School Entity

Chief Law Enforcement Authority

OSP-BLOOMING GROVE BARRACKS

Law Enforcement Authority

SGT. V. Cortez
(ACTING STATION COMMANDER)

EAST STROUDSBURG AREA SCHOOL DISTRICT
East Stroudsburg, Pennsylvania 18301

TRANSPORTATION PERSONNEL

RECEIPT OF INFORMATION RELATIVE TO THE 2018-2019 SCHOOL TERM

As of the date indicated below, I, the undersigned, have received instruction on how to locate and read all of the following documents online at esasd.net. I understand that it is my responsibility to read and understand the policies listed below and all of the policies listed on the school district website.

1. School Bus Drivers' Handbook for the 2018-2019 School Year
2. Policy #104 --- Nondiscrimination in Employment/Contract Practices
3. Policy #204.2 --- Non-School District Sponsored Educational Trip or Tour
4. Policy #207 --- Confidential Communications of Students
5. Policy #218.1 --- Weapons
- 511 ← 6. Policy #237 --- Electronic Communication Devices
7. Policy #512 --- Evaluation of Support Employees
- 520 ← 8. Policy #517 --- Conduct/Disciplinary Procedures
9. Policy #523 --- Tobacco Use
- 534 ← 10. Policy #525AR -- Administrative Regulations for Dress and Grooming Policy
- 535 11. Policy #536 --- Personal Necessity Leave
- 536 12. Policy #536.1 --- Leaves for Short-Term Absences for Extreme Emergencies/Days w/o Pay
13. Policy #548 --- Support Employees Unlawful Harassment
14. Policy #548 Attachment --- Report Form for Complaints of Unlawful Harassment
15. Policy #551 --- Drug and Substance Abuse
16. Policy #705 --- Safety
- 803 ← 17. Policy #710 --- Use of Facilities by Staff
- 806 18. Policy #810.1 --- Drug/Alcohol Testing-Covered Drivers
19. Policy #810.2 --- Eligibility to operate District-Owned Motor Vehicles
20. Policy #815 --- Acceptable Use for Technology Resources
21. Policy #816 --- Social Media Policy
- 826 22. Policy #817 --- Workplace Threats and Violence

SIGNATURE: _____ PRINTED NAME: _____

POSITION: School Bus Driver DATE: _____

**ALL PAPERWORK MUST BE TURNED IN BEFORE YOU LEAVE TODAY
TO ASSIGNED PERSON SO YOUR NAME CAN BE CHECKED OFF**

EAST STROUDSBURG AREA SCHOOL DISTRICT
East Stroudsburg, Pennsylvania 18301

2017 - 2018
TRANSPORTATION
POLICIES AND PROCEDURES
FOR
SCHOOL BUS DRIVERS

The following policies and procedures are to be considered as part of the total District Transportation Policy.

A. USING AESOP

When calling out in advance of 2 hours or more please access the Aesop system using your individual personal pin following the system prompts to schedule your day off. There is no need to call the dispatcher after you have submitted your request off in Aesop.

When calling out from your PM run, call dispatch immediately and then place in Aesop.

In case of an emergency or late illness that is less than the 2 hour period, please call the dispatcher immediately, and then place your day off in the Aesop system

Mary Ann Moore, Transportation Dispatcher

570- 424-8500 x10810 or
570-242-9295

Patrick Schantzen, Head Mechanic

570-421-4841 x17850 or
570-656-4294

Kris Michaels, Secretary

570-424-8500 x10801

Angela Nevin, Secretary

570- 424-8500 x10803

Judy Sourwine, Secretary

570- 424-8500 x10802

Thomas Hendel, Asst. Director of Transportation

570-424-8500 x10821 or
570-872-0162

Robert Sutjak, Director of Transportation

570-424-8500 x10820 or
570-807-8010

Dwight Miller

570-424-8500 ~~x~~ 10810 or
570- 656- 4284

B. LICENSE UPKEEP

Any expiration of licensing will result in immediate suspension without pay. Further discipline may occur at the discretion of the district, up to and including termination for job abandonment.

B. LICENSE UPKEEP

Any expiration of licensing will result in immediate suspension without pay. Further discipline may occur at the discretion of the district, up to and including termination for job abandonment.

It is the responsibility of each driver to keep his/her bus driver's license up-to-date and valid at all times. Remember to carry all licensing documentation with you at all times while driving the bus. This is especially important now with CDL regulations. At the start of each school term, and whenever a **change** in licensing takes place, the Transportation Office **must be notified** and will photocopy all licensing documentation for each full-time, part-time and substitute school bus driver and will keep this information in a file for State audit purposes for that particular school term. **Each driver will be required to take the annual physical examination from the school appointed "transportation physician," prior to driver's physical card expiration date. If a driver fails to meet ALL licensing requirements, he/she will not be permitted to drive until said requirements are corrected. Driver will also be placed on progressive discipline at this time.**

Reminder:

HIGHLIGHT THIS ? "If you have a D.O.T. physical every time you renew you need to self-certify. " "When dropping a D.O.T. physical you need to self-certify that you do not need a D.O.T. physical any longer. "

C. DRIVERS' CHILDREN ON BUSES

Drivers who bring their own children with them on their bus routes must be responsible for those children at all times. **All children must be of school and age no older than 18 years of age. This means those children are not to be unattended while with the driver during the workday, including the bus lot and lounge areas.** While on the bus, all drivers' children are to remain seated and follow the same bus rules as the students assigned to that bus. **All drivers' children must be at least 4 years old to ride a 72-passenger bus.**

Failure to abide by these guidelines may result in loss of the privilege of drivers' children riding on bus routes with parents.

D. BUS ROUTES

The routes assigned to drivers have been established under the guidelines and policies set forth by the Board of Education. **Route changes of any proportion are not to be made by the drivers without prior administrative approval.** Drivers are encouraged to make any recommendation(s) for the improvement and safety of a run in total and/or specific stops along the run. Any such suggestions will be welcomed in an

effort to improve the overall transportation system. Suggestions such as these should be brought to the attention of the Transportation Dispatcher. Action will be taken on these suggestions when possible and where appropriate.

Pickup times for stops shown on the route descriptions are meant as a "guide" for parents, students, and drivers. After the first few days of school, drivers may need to adjust times so that the students are arriving at their respective schools in accordance with the specific time schedules required at the particular school. If major time changes in the route must occur for arrival times to fall within acceptable limitations, please inform the Transportation Dispatcher before adjusting the times so that parents and students affected by the changes can be made aware of said changes in writing before they occur. Please always inform students of even a minor time change **before** it is enacted.

In the afternoons, the main areas of concern deal with punctuality and the shuttle system. Shuttle buses must be prompt and ready to receive students at the designated spot and time. Because of these shuttle buses, the regular departure buses must make certain that all these buses have arrived so that no students are missed and left behind. ~~Drivers should also not arrive at the departure schools too early. They should arrive ready for loading no sooner than ten (10) minutes prior to departure time.~~ No bus should arrive sooner than this unless additional business with the school is necessary such as organization of bus route or a conference with the Principal. In order to assure this arrival/departure schedule, all drivers are asked not to leave the School Bus Parking Lot/Garage Area any earlier than the assigned departure times only to end up "sitting" at a school or other student pickup area "20 to 30 minutes" before the required time.

E. LOADING AND UNLOADING AT SCHOOL AREAS

Please wait until the next bus in line is pulled in before opening the door. The Transportation Dispatcher and the Principals at the various schools are charged with developing loading and unloading plans for buses at their respective schools. Specific instructions will be given for each school at the start of the school term. Please cooperate and follow the instructions given to you.

ARRIVAL TIMES:

7:05AM – HIGH SCHOOL NORTH & 7:15AM HIGH SCHOOL SOUTH

7:35AM - NOTRE DAME

7:10AM – INTERMEDIATE

8:30AM – ELEMENTARY FOR BREAKFAST

F. CARE OF EQUIPMENT

You have been issued the following equipment to be kept in your bus:

- a) Wrecking Bar
- b) Fire Extinguisher
- c) First Aid Kit
- d) Cleanup Kit

- e) Tire Chains and Expanders where needed
- f) One Spray Bottle per bus

Please keep this equipment in the proper place while operating the bus. If you are missing any of this equipment, report it to the bus mechanic who will get a replacement for you. **CHECK YOUR FIRE EXTINGUISHER ON A REGULAR BASIS.** If it gets near the "CHARGE" area, report it in writing to the bus mechanic and a replacement unit will be issued. ALL buses are to be equipped with chains on an 'early closing' unless otherwise instructed. Drivers are to assume that all roadways are hazardous. Chains are also to be used at any other time a directive is given to do so.

Take care of this equipment the same way that you take care of your bus. Do not let it get away from you or get into such bad shape that you cannot use it when you need it.

BUS VIDEOS

1. Must be removed by school security or school administrator **ONLY**
2. When writing up a student and using the video as a part of the investigation please make note on student write up the time and the date of the incident.

G. VEHICLE CARE, MAINTENANCE & REPAIRS

The bus assigned to you represents a large investment on the part of the School District. Its condition is vitally important to you and your passengers. Treat it as though your money had made the purchase. The District is still in a "Purchase/Buy-Back" plan with the Wolfington Body Company and Rohrer Bus. The condition of the "Buy-Back" phase depends a great deal upon the driver. The terms and conditions of the contract with Wolfington Body Company and Rohrer Bus are specific in that the buses are to be returned in as good a condition at the end of the school term as they are at present. Only normal wear-and-tear will be allowed. The cost of repair and/or replacements of anything beyond this normal wear-and-tear will be charged to the District. No alterations of any kind (including the installation of radios or drilling holes) are to occur to the buses without specific approval from the Wolfington Body Company, Rohrer Bus, and the Transportation Director's.

The District and more specifically, the drivers are responsible for a preventative maintenance program that will help assure the ultimate condition of the buses. At any time you suspect that a problem is developing with your bus, fill out a repair sheet providing ALL the information on the suspected problem that is possible. Repair sheets are available at the mailboxes or from the mechanics in the Garages. Do not allow minor problems to develop into major problems. Repairs are accomplished generally on a first-come, first-served basis. However, when safety and/or reliability are involved, the mechanics will schedule the work priorities as they see necessary. Included in the material supplied is a copy of the Pre Trip check list. As you are doing your daily "bus walk-around examination" of the bus assigned to you, give attention to the items outlined on this form. **Because of the CDL regulations, the pre-trip inspection MUST be**

performed every morning before the bus leaves the parking lot. A daily post-trip inspection at the completion of all runs is also required.

In the hours that you are being paid, time has been allotted for the cleaning of your assigned bus. You are expected to keep the inside of your bus reasonably clean at all times. This is not anyone's responsibility but your own. **Sweep and disinfect the inside of your bus daily and discard all garbage daily.** A clean bus is also a safer bus to operate.

H. MAINTENANCE & REPAIR RECORDS

As part of the agreement with the Wolfington Body Company and Rohrer Bus, the District will be keeping an accurate per month record of all maintenance and/or repair work done to the buses. By using this method, the Bus Mechanics will be able to keep a running record of everything done to each bus. This, along with the "Report of Vehicle Condition Sheet" that you complete should give us a more than adequate record for Wolfington Body's purpose and Rohrer Bus purpose, and for our budgetary planning for the following years.

I. DISCIPLINE

Get control of your bus from the very beginning and discipline throughout the year will be easier to control.

***** Make it a point to learn the names of the students on your bus this, in turn, will help you in maintaining order on your bus.*****

When a driver has a student problem that he/she cannot handle, the driver should fill out a "Bus Conduct Report" and give it to the Principal of the school that the student attends. If possible, explain the incident to the Principal or his designee. This will provide the driver with the opportunity to discuss the incident in person with the person or persons who will have the responsibility for determining the discipline measures to be taken.

Fill out the "Report" as **COMPLETELY AS POSSIBLE** giving specific details of the incident(s) **(facts only)** and date(s) along with the names of other students who could offer additional information relative to the incident(s). USE the lined area for details of the incident(s). It is not an acceptable practice to indicate on these "Reports" that 'this has been going on all year and I am not going to take it anymore.'

Do not take it upon yourself to remove a student from your bus. The policy of student discipline that is currently in place was reviewed by the District Solicitor to meet all legal intent of prevailing laws. It must be followed. If at any time you do not believe that you are getting the proper support from a particular school building administration, either make an appointment with the administrator to calmly and logically discuss the matter and/or notify your supervisor who will help you in this matter. Again, if

after a period of time, you don't hear anything, don't assume that something is being done and don't 'just let it go this time' --CHECK with your supervisor. The use of assigned seats is a discipline and control procedure. **All drivers are required to assign seats.** Bus seating charts will be made available for this purpose or you may use your own 'chart.' Drivers are to keep one (1) copy of the seating chart on the bus at all times so that any substitute driver could have access to it if necessary and in the event of an accident where a listing of student names would be readily needed. A second copy should be given to the Transportation Dispatcher within the first 10 days of school.

THE PRACTICE OF "PUNISHING" AN ENTIRE BUSLOAD OF STUDENTS FOR THE ACTIONS OF A FEW IS NEITHER DESIRABLE NOR EFFECTIVE. FIND THE PROBLEM STUDENTS, KNOW WHO THEY ARE, AND SEE THAT THEY ARE DISCIPLINED ALONG THE ACCEPTED GUIDELINES AS REFERENCED ABOVE.

J. FUEL – ALL BUSES MUST MAINTAIN ½ TANK OF FUEL AT ALL TIMES

With the current EPA underground fuel storage regulations, the District must account for all fuel purchased. The fueling stations will record each bus's total number of gallons used. Please make sure all fuel data is correct before fueling, Employee #, Bus #, Mileage. It is important that we have an accurate figure for fuel usage.

The buses are to be used for school related activities ONLY. Do not use the bus for personal business. This would include such things as going to breakfast, stopping at the grocery store, and the like. Buses are not to be taken home or used for personal reasons without prior approval from a director. Driver found doing this without approval will be placed on progressive discipline. We must conserve the fuel provided to us for use in these buses, and, more importantly, we must keep the mileage as low as possible since there is a yearly mileage limitation on each bus. District image is also an important aspect of the use of school buses. When a "taxpayer" sees a bus off route or being used in what they consider to be an inappropriate manner, the administration will certainly hear about it as "wasting my hard earned tax dollars." This is not a desirable image.

When you are assigned a "SPARE" bus you are required to **FILL UP THE FUEL TANK AND SWEEP OUT THE BUS.** It is very frustrating for a driver to come to work and find that someone has used all the fuel in the bus. This serves no other purpose than to create hard feelings. Please also keep the Spare buses as clean as possible.

****Do not start the engine of any other driver's assigned bus as a favor to them.****
Everyone has time allowed in his or her base pay to perform this function.

See Idling Law #2105.91

K. INSURANCE & ACCIDENTS

Report ALL accidents (including what may be considered a minor incident) via radio **NOT** cell phone whether there are students on the bus or not to the transportation office or director before leaving the scene wait for their direction.

L. UHF RADIOS (TWO-WAY RADIOS)

Two-Way Radios have been installed in each of the school buses. Included within this Handbook is a Two-Way Radio Service Acceptable Use 'Policy.' Please familiarize yourself with these guidelines. This system is licensed by the Federal Communications Commission to operate on specific frequencies and in a specific manner. Failure to operate the radio systems within this specific manner could result in a fine or a loss of licensing. With these Radios, our communication for safety and emergency usage should improve greatly because of the clarity, security, and range of operation offered by these units. Training and operational procedure will be provided to all full-time, part-time, and substitute school bus drivers as well as all other key personnel in this operation. **Please remember you must have radio silence during any accident.**

Examples of Radio Phrases

10-4 - Understood message

Landline – Phone call

20 – What is your ETA?

M. TIME CLOCK

The time clock is meant to capture the hours that a particular individual works. Every individual who works for the District is assigned an employee number that is specific to that individual. **It is illegal for anyone else to use that number for any reason.**

Policy #517 prohibits any support employee from engaging in conduct that may obstruct, or interfere with administrative functions of the school district. This policy can be found in the policy book that is in each lounge. It clearly states the discipline involved in abusing this policy, including termination.

Punches must equal hours according to the current collective bargaining agreement Appendix A, #1. All drivers must adhere to the punch in and out times (6, 7, or 8 hour) that are issued to them at the beginning of the school year. All driver OT must be preapproved by your supervisor.

Please see attached schedule of timesheet paperwork.

Trip sheets must be turned in to Angela Nevin for payment to be made. Out-of-pocket expenses must be documented on an employee mileage incidental expense report with receipts attached in order to be reimbursed

*Vacation Forms must be completed and turned into Angela
Personal days must be requested in advance in the Frontline Reporting System.
We can only approve ~~sick~~ up to 5% of total work for full time drivers
For personal leave on any one day*

Vacation Days and Personal Days are to be reported to Mary-Ann or Angela.

Personal days must be requested in advance on the Request for Day(s) Absence Form in compliance with the Support Staff contract or, if an emergency, the employee, upon return to work, must complete the Request for Day(s) Absence Form. If your paycheck does not seem correct, immediately call it to the attention of the Transportation Dispatcher and/or the Payroll Clerk. They will do everything possible to remedy the error (if there is one). **Missed punches** – All time clock adjustments must be made up the day of the occurrence or if absent upon your return, ie: sick, vacation, personal, funeral or missed punched.

N. FIELD TRIPS

When equipment is to be carried on field trips, it is to be stored in as safe a fashion as possible. Care should be taken to avoid equipment from shifting and/or damaging the bus in any fashion. There may also be instances where equipment and students may have to ride on the same bus; hence, the importance of proper storage.

Any expense experienced by a driver on a field trip such as tolls, parking, and fuel will be reimbursed after the driver has completed a district Expense Form accompanied with valid receipts. In that case, a check will be written to reimburse the driver on the Friday *nearest board meeting* following the submission of the proper receipts. Reimbursement will be authorized according to District guidelines. The Transportation Director MUST give prior approval. No reimbursement will be made without the appropriate receipts. All receipts must be itemized. There will be no reimbursement for meals unless it is an overnight trip or extenuating circumstances.

O. PAPERWORK

ALL paperwork (trip sheets, *Time sheets*, Pre-Trip check list, seating charts, rosters, mileage information, activity run tally sheets, etc.) must be completed and returned in the time allotted.

These documents are required by Federal and State Government Agencies as well as a means of accurate District record-keeping. Failure to do so will result in disciplinary action.

- Trip Sheets – *must be turned in* Immediately after trip

- Seating Charts/Rosters/Maps/ Turn by Turn Directions – Within the “first 10” days from when school starts. Copies need to be made and one stays in bus and one needs to be sent to the Transportation Office.
- Mandatory updates done at the beginning of every marking period.

- Drivers will receive an original student roster/seating chart at orientation. **They are required to verify student's names and return the roster to Mary Ann by the 10th day of school. Any changes made after the 15th day but before the mandatory date must be given to the school administrator and transportation.**

- **Change of student from one bus to another because of Administrative decision.**

In this situation, the Administrator will provide the driver with a completed and signed form detailing the student's name and the time period the student will be assigned to the bus. This form shall be kept with the roster/seating chart.

- **Temporary change of student transportation requested by parent or guardian.**

In this situation, Transportation will provide the driver with a completed and signed form detailing the student's name and the time period the student will be assigned to the bus. Notes from parents will not be accepted by drivers in any situation. The driver should request Administrative assistance to determine the action to be taken.

- **Directive for discharging students**

Students cannot be dropped off at an unassigned bus stop unless the Bus Driver has in his/her possession a "Bus Driver Pass" signed by applicable building principal or designee or unless the Bus Driver has received verbal approval from the Bus Driver's Dispatch Supervisor.

If a Bus Driver does not possess said form or does not have approval from the Bus Driver's Dispatch Supervisor, the Bus Driver must drop the student off at the assigned bus stop or take the student back to applicable school

- **Shortage of drivers where the students must be transported by another bus.**

In this situation, Transportation will advise the driver to add the names of the students to their roster for this day and record the date the student(s) rode their bus.

- **Breakdown, accident, safety threat.**

In this situation, all drivers follow Administration and/or emergency personnel instructions.

- must be completed and turned in before you leave on 8/14/18*
- Maps/Directions – Within the first ten days from when school starts.

- Activity Run Counts – Done Daily turned in weekly.

- Mileage Sheets – Mileage information must be done on the first school day of the month and must be turned in to the transportation office within the first week of that month.

Daily mileage is computed by the routing supervisor on occasions the department may want a driver to do manual miles

P. PARKING

Parking for personal vehicles of bus drivers will be located in a lot reserved for drivers located outside the bus parking compound at the "South Lot" at the J. T. Lambert Intermediate School or at the "North Site" School Bus Maintenance Garage.

All buses are to stay in assigned space until you leave for your run. DO NOT PULL BUSES UP TO GARAGE OR OTHER SPOTS JUST TO BE CLOSE.

All buses are to stay in their assigned spot until they leave the lot. No Buses or Personal Vehicles are to be Stopped, Parked or Standing in front of the TLC Lounge for any reason.

Q. PROTECTION FROM RACIAL & SEXUAL HARASSMENT

The East Stroudsburg Area School District will not tolerate racial or sexual harassment. Persons engaging in racial or sexual harassment, whether employees or students, will be subject to disciplinary action. Depending on the nature and severity of the racial or sexual harassment involved, such disciplinary action may include termination of employment or expulsion from school. Copies of the District's Policy Statements Concerning Protection from Racial & Sexual Harassment, including the procedure for filing grievances, are posted on the district website. A copy of these Policies is included in the backup information relative to this Handbook.

Q. R. HEADLIGHTS

Section 4308 of the Vehicle Code requires that every school bus display lighted headlamps while in operation.

R. S. "CLEAN-UP PACKETS"/PERSONAL PROTECTION EQUIPMENT

Each bus should have a "clean-up packet" of materials for use in the cleaning of bodily fluids. Each packet should contain enough materials for the proper clean up and disposal of one (1) spill. Please keep this packet on the bus for use by you or any other driver needing to use that particular bus. Extra kits or refills will be available in the Garage from the mechanics in the event that you use the initial kit provided.

Any waste placed in the Red Hazard Bags must be discarded at the nurse's office, not in dumpsters. All necessary personal protection equipment will be available for driver use.

S. DRIVER DISCIPLINE PROCEDURES

As a general procedure, if it is found that a District employee involved with the Transportation operations must be disciplined for some action, the procedures as outlined in District Policy # 517 will be utilized.

THE TRANSPORTATION OFFICE RESERVES THE RIGHT TO ENFORCE THE FOLLOWING DISCIPLINARY ACTIONS: *Progressive Disciplinary Actions, based upon the particular offense.*

1. First Offense - Verbal Warning *in file*
2. Second Offense - Written Reprimand in File
3. Third Offense - *Time off without pay pending an investigation and possible termination*
Suspension w/wt pay
by Termination

o **DRUG AND ALCOHOL POLICY** *Transportation department will conduct random drug + alcohol test every quarter.*
~~Copies of any prescription drugs you may be taking must be on file in the Transportation Office.~~ A positive Drug and Alcohol test will result in immediate suspension pending investigation and possible termination.

T. ANTI IDLING LAW – (Diesel Engine Vehicle)

Please see attached law within this Handbook.

Propane buses only need 5-10 minutes warm up time in cold weather.

U. PROCEDURAL GUIDELINES FOR SCHOOL BUS ACCIDENTS

Please see accompanying information within this handbook.

V. OTHER INFORMATION

All items found in the current Agreement between the East Stroudsburg Area School Educational Support Personnel Association pertaining to Bus Drivers (directly or indirectly) will apply. Bus drivers must abide by all district policies.

The District Transportation Office can be contacted by dialing 570-424-8500.

FINES AND CITATIONS

If you are cited or fined for any reason within the scope of your job, i.e.: spot inspections, **YOU** are responsible for paying them. The East Stroudsburg Area School District has provided instruction and training that is reviewed every school year. There is no reason for fines or citations associated with doing your job. **If you are issued a moving**

violation citation and are found or plead guilty, this will result in immediate suspension pending investigation.

W ~~X~~ NON PUBLIC SCHOOL BUS DRIVERS

You are required by your contract to fulfill the non-public school calendar. Once you have completed your required school days with the non-public school you drive for, you may be asked to drive for East Stroudsburg Area School District to help fill in for driver call outs.



Behavioral Health Associates

A Non-Profit Health Care Foundation

www.bhaservices.com

June 25, 2018

RECEIVED JUL 05 2018

East Stroudsburg Area School District
Attn: Mr. Brian Baddick, Assistant Superintendent for Pupil Services
50 Vine Street
East Stroudsburg, PA 18301

Dear Mr. Baddick:

Please find the enclosed contract for services between your school district and Behavioral Health Associates. The contract encompasses all of the programs and services BHA offers for a more streamlined process. Please keep in mind, you are not obligated to use all the programs and/or services mentioned in the contract, they are included if you choose to use them.

Please sign and return one copy of the contract face page at your earliest convenience. You may keep the original contract face page with the appendices for your files. Additionally, enclosed you will find a separate billing information form. To ensure maximum efficiency and accuracy we are requesting that a representative from your district complete and return the billing form along with the contract face page at your earliest convenience. These two forms can be mailed to my attention at Packer Ridge Academy, 50 Mauch Chunk Street, Lehigh, PA 18235, emailed to azaremba@bhaservices.com or faxed to 610-577-0053.

Thank you for allowing us the opportunity to serve your students and your district. If you have any questions or concerns, do not hesitate to contact me at my office (610-577-0048). Wishing you a great 2018-2019 school year.

Sincerely,

Amanda J Zaremba, M.Ed.
COO of Educational Services

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BHA Academy,
Partial Hospitalization &
PRIDE Program
325 Alum St.
Lehigh, PA 18235
610-379-1266
610-379-1288

Packer Ridge Academy
50 Mauch Chunk St
Lehigh, PA 18235
610-577-0048
610-577-0053

BHA ISST Campus
413 Bridge St.
Weissport, PA 18235
610-379-5461
610-379-5462

BHRS
413 Bridge St.
Weissport, PA 18235
610-379-0067
610-379-0259

BHA Outpatient Medical
413 Bridge St.
Weissport, PA 18235
610-379-9304
610-379-9308



Behavioral Health Associates

A Non-Profit Health Care Foundation

325 Alum Street, Lehigh, PA 18235

Phone: 610-379-9360 Fax: 610-379-9362

Please complete the information below for billing accuracy for the upcoming school year.
Thank you for your anticipated cooperation in streamlining the process.

Billing Address:

_____ (School District Name)
_____ (Attn: Name/Department)
_____ (Street Address)
_____ (City, State, Zip)

Would you like the bill to be emailed or mailed to you? If email, can you please provide an email address where the bill should be sent?

☐ Please mail the tuition bill to the above address.

☐ Please email the tuition bill to this address:

■ Name: _____

■ Email: _____

If there is anything additional you would like to receive with your tuition bill, please list below:

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Behavioral Health Associates

A Non-Profit Health Care Foundation

325 Alum Street, Lehigh, PA 18235

PHONE: 610-379-9360 FAX: 610-379-9362

CONTRACT BETWEEN

BEHAVIORAL HEALTH ASSOCIATES

AND THE

EAST STROUDSBURG AREA SCHOOL DISTRICT

This contract between Behavioral Health Associates (BHA) and the East Stroudsburg Area School District (ESASD) effective for the 2018-2019 school year, subsequent school years, and extending through written notice of cancellation by either party and shall address the procedures to be followed with implementation of the general education or special education programs by Behavioral Health Associates for ESASD. Behavioral Health Associates and ESASD, intending to be legally bound, agree to the following terms and conditions:

Section 1: Services

This contract will outline several different services that are available to the ESASD. Each of the services has specific language which is covered in attached appendices. **This contract between BHA and ESASD shall only cover the services which are specifically requested and physically utilized by ESASD.**

Section 2: Physical Attendance at BHA Educational Facilities

If ESASD chooses to utilize BHA's Alternative General Education Programming / Special Education Programming both parties shall be bound by the terms outlined in Appendix A.

Section 3: Career Employment Services

If ESASD chooses to utilize the Career Employment Services offered by BHA both parties shall be bound by the terms outlined in Appendix B.

Section 4: eBridge Academy Online Education

If ESASD chooses to utilize eBridge Academy Online Education Services offered by BHA both parties shall be bound by the terms outlined in Appendix C.

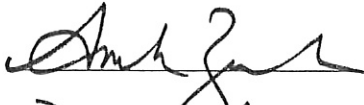

Section 5: Other Services

If ESASD chooses to utilize other services available to them the services and prices are addressed in Appendix D.

Behavioral Health Associates and ESASD, intending to be legally bound, sign this contract on this _____ day of _____, 2018.

East Stroudsburg Area School District

Behavioral Health Associates Licensed Private Academic School

Behavioral Health Associates – Administrative Offices
325 Alum Street
Lehigh PA 18235



Behavioral Health Associates

A Non-Profit Health Care Foundation

325 Alum Street, Lehigh, PA 18235

PHONE: 610-379-9360 FAX: 610-379-9362

**CONTRACT BETWEEN
BEHAVIORAL HEALTH ASSOCIATES
AND THE**

EAST STROUDSBURG AREA SCHOOL DISTRICT

This contract between Behavioral Health Associates (BHA) and the East Stroudsburg Area School District (ESASD) effective for the 2018-2019 school year, subsequent school years, and extending through written notice of cancellation by either party and shall address the procedures to be followed with implementation of the general education or special education programs by Behavioral Health Associates for ESASD. Behavioral Health Associates and ESASD, intending to be legally bound, agree to the following terms and conditions:

Section 1: Services

This contract will outline several different services that are available to the ESASD. Each of the services has specific language which is covered in attached appendices. **This contract between BHA and ESASD shall only cover the services which are specifically requested and physically utilized by ESASD.**

Section 2: Physical Attendance at BHA Educational Facilities

If ESASD chooses to utilize BHA's Alternative General Education Programming / Special Education Programming both parties shall be bound by the terms outlined in Appendix A.

Section 3: Career Employment Services

If ESASD chooses to utilize the Career Employment Services offered by BHA both parties shall be bound by the terms outlined in Appendix B.

Section 4: eBridge Academy Online Education

If ESASD chooses to utilize eBridge Academy Online Education Services offered by BHA both parties shall be bound by the terms outlined in Appendix C.

Section 5: Other Services

If ESASD chooses to utilize other services available to them the services and prices are addressed in Appendix D.

Behavioral Health Associates and ESASD, intending to be legally bound, sign this contract on this _____ day of _____, 2018.

East Stroudsburg Area School District

Behavioral Health Associates Licensed Private Academic School

Daniel Borden

Behavioral Health Associates – Administrative Offices
325 Alum Street
Lehigh, PA 18235

APPENDIX A

ALTERNATIVE GENERAL EDUCATION / SPECIAL EDUCATION

LICENSED PRIVATE ACADEMIC SCHOOLS

Section 1

Behavioral Health Associates shall operate an alternative general education and/or special education program for ESASD and adhere to all Pennsylvania (PA) and Federal laws governing special and general education programs.

Section 2

Behavioral Health Associates is and shall continue to be a licensed facility and/or program by the Pennsylvania Department of Education (PDE). Educational programming will serve grade levels K-12. Behavioral Health Associates is an approved Act 48 Provider for alternative education through the Pennsylvania Department of Education.

Section 3

Behavioral Health Associates shall operate five days a week, Monday through Friday, starting at 8:00 a.m. and concluding at 2:30 p.m., according to the Lehigh Area School District's calendar year and shall provide no less than 990 hours of instruction per year for secondary and 900 hours per year for elementary levels.

Section 4

Behavioral Health Associates shall employ Pennsylvania professional certified general and special education staff. Staff shall have current Pennsylvania Act 34 Criminal History clearance, Act 151 Child Abuse clearance and Act 24 of 2011 form as per state requirements. Behavioral Health Associates employees hired on or after April 1st, 2007 shall also meet the requirement of Act 114 of 2006, which additionally requires the employee to provide to the agency a current Federal Criminal History Record.

Behavioral Health Associates will employ highly qualified teachers and all students who are under the regulations of IDEA and Chapter 14 are taught by highly qualified personnel as per "*No Child Left Behind*" and meet the criteria set forth by the PDE Board of Licensed Private Academic schools.

Section 5

Behavioral Health Associates shall determine if a student's special education needs can be met by reviewing the student records, and meeting with appropriate district personnel, parents, and others from outside agencies with a vested interest in the student including but not limited to MH/MR, County Probation, County Children and Youth Services, and private counselors. Behavioral Health Associates shall become members of ESASD multidisciplinary team (MDT) and Individualized Education Program (IEP) Teams.

The IEP team shall review each enrolled student's program every 45 school days to review whether the student's needs are being met or if a change in the student's IEP is necessary.

Section 6

Any significant changes in the IEP or placement shall occur only after a MDT reevaluation is performed and an Evaluation Report (ER) with recommendations to the IEP team is completed, and an IEP team meeting is held. The IEP team shall determine and make any necessary changes to the student's IEP.

Section 7

Behavioral Health Associates shall provide ESASD with general education and/or the appropriate special education documentation, utilizing ESASD forms and formats as required by PDE, Bureau of Special Education (BSE). Behavioral Health Associates can also provide the documentation necessary for ESASD with regard to Act 48 educational placements.

Section 8

Behavioral Health Associates shall provide ESASD with daily attendance reports and shall assist in the enforcement of PA compulsory attendance laws pursuant to ESASD policy and procedures.

Section 9

ESASD agrees to provide Behavioral Health Associates with the appropriate curriculum guides and planned courses when appropriate. In the absence of curriculum guides and planned courses, the IEP requirements shall prevail and/or Behavioral Health Associates will utilize its state approved curriculum.

ESASD shall provide access to their facilities for all ESASD students enrolled at Behavioral Health Associates as required by PDE special education law regarding participation in the general education curriculum and extra curricular activities.

Section 10

ESASD shall provide transportation for its students to and from Behavioral Health Associates. The cost of transportation will be borne by the district.

Section 11

Behavioral Health Associates shall provide the following education programs and services:

Programs

- Alternative general education placement
- Alternative special education placement
- Accelerated learning program
- 30 to 60 day educational appropriateness program
- Special education services
- Academic assessment
- Behavioral assessment
- Behavioral programming
- Social assessment
- Social skills training
- Psycho-educational group instruction three (3) times per week for a minimum one (1) hour
- Technology-based research

Section 12

ESASD shall pay the current daily rate of \$104.00 for each day a general education ESASD student is enrolled at Behavioral Health Associates.

ESASD shall pay the current daily rate of \$161.00 for each day a ESASD student is enrolled at Behavioral Health Associates who is a special education student.

ESASD shall pay the current daily rate of \$240.00 for each day a ESASD student is enrolled in the BHA ISST Program (Intensive Social Skill Training for children diagnosed with an Autism Spectrum Disorder).

ESASD shall pay the current daily rate of \$350.00 for each day a ESASD student is enrolled in the BHA ISST DD Program (Dual Diagnosis).

EPSD shall pay the current daily rate of \$370.00 for each day a ESASD student is enrolled in the BHA ISST-ISM Program (Intensive Self-Management).

ESASD shall pay the current daily rate of \$250.00 for each day a ESASD student is enrolled in the BHA PRIDE Program (Positively Reinforced Individually Directed Education).

Behavioral Health Associates will not charge the ESASD for Partial Hospitalization services. The tuition charge for a child receiving educational services provided by Behavioral Health Associates while concurrently receiving services in the Behavioral Health Associates Acute Care Partial Hospitalization Program shall be billed at the same daily rate established under this section.

Section 13

ESASD shall pay Behavioral Health Associates on a monthly basis following the provision of services. Disagreements and/or discrepancies on a specific billing figure shall not hinder compensation due Behavioral Health Associates, however, ESASD shall not pay any amount in question or dispute until satisfactory agreement can be reached between ESASD and Behavioral Health Associates.

Section 14

Behavioral Health Associates and ESASD agree that this contract can be modified at any time by mutual consent of both parties in writing, signed by Behavioral Health Associates and ESASD. No modifications or waiver of any of the terms of this contract shall be valid unless in writing and signed by both parties.

Section 15

This contract can be terminated without cause by either party by giving 30 days advance written notice. Termination can be immediate if either party violates the conditions of this contract and no amicable solution can be reached by the parties. If this contract is terminated by either party, all Pennsylvania special education laws regarding a significant change in program/placement must be abided by both Behavioral Health Associates and ESASD.

End of Appendix A.

APPENDIX B

CAREER EMPLOYMENT PROGRAM

This contract between Behavioral Health Associates (BHA) and the East Stroudsburg Area School District (ESASD) effective for the 2018-2019 school year, subsequent school years, and extending through written notice of cancellation by either party shall address the procedures to be followed with the implementation of the Career Employment Program by BHA for ESASD. BHA and ESASD, intending to be legally bound, agree to the following terms and conditions:

Section 1

BHA shall provide a Career Employment Program for each referred student with supervised work placement. This program will provide vocational, academic, and job-skill instruction as well as hands-on job placement experience to prepare the student for the workforce.

Section 2

All students will be supervised by a Job Coach who will be accompanying the student to the work site. This Job Coach will remain with the student for the entire length of the daily work experience. The Job Coach and student will be supervised regularly by a Career and Training Consultant as well as the work site employees/supervisor.

Section 3

All BHA employees are subject to the licensing requirements from the PA Department of Education. As such, all BHA staff must have all clearances in place before commencing work with BHA. Every Job Coach is certified in First Aid, CPR, and CPI (Crisis Prevention & Intervention). Additionally, each Job Coach completes trainings in Ethics and Boundaries, Mandated Reporting, Special Education Practices and Procedures, Emergency and Evacuation Drills and Progress Monitoring throughout the school year. Additionally, every Job Coach must possess a valid driver's license.

Section 4

BHA shall provide round-trip transportation for each student from his/her current school district placement to his/her work/instruction site. This cost is included in the monthly rate for the Career Employment Program. All liability for the program is covered by BHA's liability insurance.

Section 5

ESASD shall pay the current daily rate of \$87.00 per student per session. The amount of days per week is dictated by each child's IEP, or based on a team meeting for students who are not IEP students. If the IEP team determines that a one-on-one job coach is needed, then the district will be charged an additional \$20.00 per hour the student utilizes the services.

Section 6

The cost of the Career Employment Program as outlined in Section 5 is an additional cost. Daily tuition rates will also apply to all students who are simultaneously enrolled in a BHA educational placement.

Section 7

BHA shall invoice, and ESASD shall pay BHA on a monthly basis following the provision of services. Disagreements and/or discrepancies on a specific billing figure shall not hinder compensation due BHA, however, ESASD shall not pay any amount in question or dispute until satisfactory agreement can be reached between ESASD and BHA.

Section 8

The Career Employment Program will be open to all students. BHA, in accordance with its license by the Department of Education, shall grade the performance of all participants. Credit hours will be granted by BHA and accepted by ESASD. Program attendance will be documented and reported to ESASD on a regular basis.

Section 9

Behavioral Health Associates shall retain the right to refuse a referral or to discharge a student if the program is determined inappropriate for the student. The safety of all students and the driver of students shall never be compromised by the behavior of a fellow student. Immediate suspension from the program will occur if a student places him/herself or any other student, teacher, job coach, driver, or coworker at risk of harm or injury. A student shall not be discharged from the program without a meeting between BHA and ESASD administration.

Section 10

BHA and ESASD agree that this contract can be modified at any time by mutual consent of both parties in writing, signed by BHA and ESASD. No modifications or waiver of any of the terms of this contract shall be valid unless in writing and signed by both parties.

Section 11

This contract can be terminated without cause by either party by giving 60 days advanced written notice. Termination can be immediate if either party violates the conditions of this contract and no amicable solution can be reached by the parties. If this contract is terminated by either party, all Pennsylvania special education laws regarding a significant change in program/placement must be followed by both BHA and ESASD.

End of Appendix B.

APPENDIX C

EBRIDGE ACADEMY ONLINE EDUCATION

This contract between Behavioral Health Associate's Licensed Private Academic School (Behavioral Health Associates) and the East Stroudsburg Area School District (ESASD) effective for the 2018-2019 school year, subsequent school years, and extending through written notice of cancellation by either party and shall address the procedures to be followed with implementation of the general education or special education online school programs by Behavioral Health Associates for ESASD. Behavioral Health Associates and ESASD, intending to be legally bound, agree to the following terms and conditions:

Section 1

Behavioral Health Associates shall operate an online general education and/or special education program for ESASD and adhere to all Pennsylvania (PA) and Federal laws governing special and regular education programs.

Section 2

Behavioral Health Associates is and shall continue to be a licensed facility and/or program by the Pennsylvania Department of Education (PDE). Educational programming will serve grade levels K-12.

Section 3

Behavioral Health Associates shall provide no less than 990 hours of instruction per year for secondary and 900 hours per year for elementary levels. The instruction time is logged and documented and will be made available to ESASD upon request.

Section 4

Behavioral Health Associates shall employ Pennsylvania professional certified regular and special education staff. Staff shall have current Pennsylvania Act 34 Criminal History clearance, Act 151 Child Abuse clearance and Act 24 of 2011 form as per state requirements. Behavioral Health Associates employees hired on or after April 1st, 2007 shall also meet the requirement of Act 114 of 2006, which additionally requires the employee to provide to the agency a current Federal Criminal History Record.

Behavioral Health Associates will employ highly qualified teachers and all students who are under the regulations of IDEA and Chapter 14 are taught by highly qualified personnel as per "*No Child Left Behind*" and meet the criteria set forth by the PDE Board of Licensed Private Academic schools.

Section 5

Behavioral Health Associates shall determine if a student's special education needs can be met by reviewing the student records, and meeting with appropriate district personnel, parents, and others from outside agencies with a vested interest in the student including but not limited to MH/MR, County Probation, County Children and Youth Services, and private counselors. Behavioral Health Associates shall become members of ESASD multidisciplinary team (MDT) and Individualized Education Program (IEP) Teams.

The IEP team shall review each enrolled student's program every 45 school days to review whether the student's needs are being met or if a change in the student's IEP is necessary.

Section 6

Any significant changes in the IEP or placement shall occur only after a MDT reevaluation is performed and an Evaluation Report (ER) with recommendations to the IEP team is completed, and an IEP team meeting is held. The IEP team shall determine and make any necessary changes to the student's IEP.

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Section 7

Behavioral Health Associates shall provide ESASD with general education and/or the appropriate special education documentation, utilizing ESASD forms and formats as required by PDE, Bureau of Special Education (BSE).

Section 8

Behavioral Health Associates shall provide ESASD with attendance reports and shall assist in the enforcement of PA compulsory attendance laws pursuant to ESASD policy and procedures. Every student's participation is logged: time, date, and duration of services and will be provided to the district in a format and frequency mutually agreed upon by Behavioral Health Associates and ESASD.

Section 9

Behavioral Health Associates will use industry-standard curriculum, which is approved by the PA Dept. of Education and is aligned to the PA educational standards.

ESASD shall provide access to their facilities for all students enrolled in a Behavioral Health Associates program as required by PDE special education law regarding participation in the general education curriculum and extra-curricular activities.

Section 10

Behavioral Health Associates shall provide the following education programs and services:

Programs

- Alternative general education online instruction
- Alternative special education online instruction
- Accelerated learning program online
- Technology-based research
- Participation in IEP/MDE meetings, evaluations, revisions, and implementation.

Section 11

ESASD shall pay the current daily rate of \$30.45 for each day a ESASD student is enrolled at eBridge Academy.

Section 12

ESASD shall pay Behavioral Health Associates on a monthly basis following the provision of services. Disagreements and/or discrepancies on a specific billing figure shall not hinder compensation due Behavioral Health Associates; however, ESASD shall not pay any amount in question or dispute until satisfactory agreement can be reached between ESASD and Behavioral Health Associates.

Section 13

Behavioral Health Associates and ESASD agree that this contract can be modified at any time by mutual consent of both parties in writing, signed by Behavioral Health Associates and ESASD. No modifications or waiver of any of the terms of this contract shall be valid unless in writing and signed by both parties.

Section 14

This contract can be terminated without cause by either party by giving 30 days advance written notice. Termination can be immediate if either party violates the conditions of this contract and no amicable solution can be reached by the parties. If this contract is terminated by either party, all Pennsylvania special education laws regarding a significant change in program/placement must be abided by both Behavioral Health Associates and ESASD.

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Section 15

One laptop computer, one all in one scanner/printer/copier and one set of headphones/microphone will be provided to each student by eBridge Academy and assigned to the student for use limited to the eBridge Academy.com curriculum.

eBridge Academy will monitor the location of the hardware ID to ensure the student is participating in cyber school as a resident within the boundaries of the home school district.

Replacement value of above laptop, scanner/printer/copier and headphones/microphone is \$450 if damaged, lost or not returned within seven days of internet inactivity and/or disenrollment. It will be the responsibility of the student's parent/guardian to insure the equipment is returned. If the equipment is not returned, BHA will directly bill the parents/guardian for the costs.

Section 16

The following programs are available to the district at an additional cost.

Credit Recovery Program

- Offering 4 Math classes, 4 English classes, 4 Science classes, 2 Social Studies classes, and 1 Music Appreciation class
- Cost \$110 per course
- Computers will not be provided by eBridge Academy
- Students must have internet access
- All necessary documentation will be provided to the school district to award credits based on the passing completion of each course.

AP Classes

- AP classes in English, Math, Science and Social Studies
- Cost - \$500/year per course plus the cost of a book if necessary (not to exceed \$100)
- All necessary documentation will be provided to the school district to award credits based on the passing completion of each course.
- Computers will not be provided by eBridge Academy
- Students must have internet access

Foreign Language Classes

- Nine Foreign Language classes are offered: Russian, Arabic, Japanese, Chinese, Hindi, French, Spanish, German and Latin
- Cost - \$850/year per course
- Courses are 2.5 hours of synchronous and 2.5 hours asynchronous by the student
- All necessary documentation will be provided to the school district to award credits based on the passing completion of each course.
- Computers will not be provided by eBridge Academy
- Students must have internet access

End of Appendix C.

APPENDIX D

OTHER SERVICES AND COSTS

Section 1

BHA is able to provide the following services to ESASD. Each of these services will be billed at the end of the month that the services were used.

- **One-on-One Instructional Assistant** \$30.00 per hour
- **Interpreter – Deaf / Hearing Impaired** \$65.00 per hour
- **Interpreter – Spanish** \$60.00 per hour
- **Interpreter – Other Foreign Languages** Rate determined by availability
- **Psychiatric Evaluation** \$300.00 per evaluation
- **Psychological Evaluation** \$300.00 per evaluation
- **STAR Summer program for regression/recoupment** \$89.00 per full day.
District will be charged \$40.00 per day for students enrolled in both the STAR Program & the Partial Hospitalization Program
- **Partial Hospitalization** – Price is included in the daily tuition rate. Non-student rate is \$45.00 per hour.
- **Occupational Therapy** – Cost is district specific upon analysis of current usage
- **Physical Therapy** – Cost is district specific upon analysis of current usage
- **Speech Therapy** – Cost is district specific depending upon availability & upon analysis of current usage
- **Specialized Transportation** - \$30.00 per trip plus \$0.50 per mile

End of Appendix D.

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**EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement**

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 28th day of June, 2018, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Concorde, Inc. (the "Contractor") of 11 Penn Center, 12th Floor 1835 Market Street, Philadelphia, Pa 19103

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

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SCHEDULE A

Description of Service to be performed (be specific):

To fulfill D.O.T. requirements for random drug testing, pre-employment, and post-accident for all CDL Personnel.

Location of Services: 2000 Milford Road
East Stroudsburg, Pa 18301

Effective Date: 7/1/2018 - 6/30/2019

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____
Time (Days/Hour/Other): _____
Total Cost: \$ 4500.00 Estimated

b) Fixed Rate: \$ _____

c) Are expenses included? ☐ YES ☐ NO
If no, please itemize:

Budget Code: 10-2700-300-000-00-00-07

Department: Transportation

District Initiator: B. H. H. H.

Authorization for Payment: _____ Date: _____

Purchase Order # _____

**EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement**

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 15th day June, 2018, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Lindsay Barrett George (the "Contractor") an independent, published children's book author.

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or controversy arising out of or relating to any interpretation, construction, performance or breach of this Agreement.

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SCHEDULE A

Description of Service to be performed (be specific):

Contractor will provide the following service:

Date: Monday, July 23, 2018 – Workshop time: 1:00 – 1:30 pm

Introduction of book writing project for students in grades 3-5. (30 minutes in duration)

1. Author will meet with students in grades 3-5 as a large group to introduce the book writing project by helping them to create a map that their books will be based upon.

Date: Wednesday, July 25, 2018 Presentation: 12:30-2:00 pm

1. Young Writer's Workshop (30 minutes in duration) to include the following

- A quick tour of her studio
- Chronicle how an idea develops from a concept to the printed book
- Bullet the 3 hats one wears when creating a picture book; writer, designer, illustrator and the purpose of each
- Engage students in a guessing game to introduce one of her book series

2. Break out session in which each student will create their own book (45 minutes in duration)

- The younger students work with an *In My House: Who's Been Here?* Book
- The older students – a book about an animal surviving in their backyard.

NOTE: Contractor will provide all materials for the above sessions.

3. The contractor will provide on the day of the presentation.

Each student will receive a poster from the author

50 paperback books titled *In the Woods: Whose Been Here?*

50 paperback books titled *In the Snow: Whose Been Here?*

These books will be given to the students to take home and keep.

Location of Services:

JM Hill Elementary School

151 East Broad Street

East Stroudsburg, PA 18301

Effective Date: Wednesday, July 25, 2018 – During Summer STEAM-R program.

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____

Time (Days/Hour/Other): _____

Total Cost: \$ _____

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b) Fixed Rate: \$ 1,100.00

c) Are expenses included? ☒ YES ☐ NO
If no, please itemize:

Budget Code: 10-1192-330-412-10-213-000-000-9192 Department: Title: Title 1

District Initiator: Michelle Arnold Michelle Arnold

Authorization for Payment: _____ Date: _____

Purchase Order # _____

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EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 11 day of June, 2018, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Kitty Jones (the "Contractor") of Kit's Interactive Theater

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

Miss Jones will present "Mother Nature", combining mythology with ecology. Mother Nature will teach the importance of preservation. This will scaffold perfectly with our Summer STEAM-R program unit of "preserving our planet".

Location of Services:

ESE

Effective Date: Thursday, July 19, 2018

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____
Time (Days/Hour/Other): _____
Total Cost: \$ _____

b) Fixed Rate: \$ 400.00

c) Are expenses included? ☒ YES ☐ NO
If no, please itemize:

Budget Code: _____

Department: _____

District Initiator: _____

Authorization for Payment: _____ Date: _____

Purchase Order # _____



KINGSPRY

June 15, 2018

JEROME B. FRANK
DONALD F. SPRY II
DOMENIC P. SBROCCHI
KIRBY G. UPRIGHT, LLM, CPA
KENT H. HERMAN
TERENCE L. FAUL
JOHN E. FREUND, III
JEFFREY T. TUCKER
GLENN M. HAZELTINE*
KEVIN C. REID*
PAUL S. FRANK
BRIAN J. TAYLOR**
MICHAEL A. GAUL
ELIZABETH M. KELLY
ELLEN C. SCHURDAK
KRISTINE RODDICK
REBECCA A. YOUNG
DOROTA GASZENICA-KOZAK
TIMOTHY E. GILSBACH*
JESSICA F. MOYER
ERIN D. GILSBACH
MATTHEW T. TRANTER*
AVERY E. SMITH*
KEELY J. COLLINS
KARLEY BIGGS SEBIA*
JONATHAN M. HUERTA
WILLIAM J. NOVICK, IV*

William R. Riker, Superintendent
East Stroudsburg Area School District
50 Vine Street
East Stroudsburg, PA 18301

Re: Commitment of Services as Special Counsel

Dear Mr. Riker:

This constitutes our commitment to act as Special Counsel of the East Stroudsburg Area School District (the "District") for the 2018 - 2019 school year.

COMPENSATION

1. Special Counsel: The basic hourly rate shall be the same hourly rate as approved by the District's Professional Educators insurance carrier or Errors & Omission Policy.¹ The current approved rates are as listed below. These rates apply whether or not coverage is in effect. These rates will apply for all services in which King Spry serves in a representative capacity whether or not in actual litigation.

KSHFF represents to the School District that it is approved and qualified as defense counsel by all major writers of school district professional educators' policies in Pennsylvania. In the event of litigation, an administrative due process request, a claim or suit within the coverage of the Board of Directors' errors and omissions policy, the School District agrees to submit such claims for coverage and defense, and to request the designation of KSHFF as defense counsel for the School District. In the event of such designation, the School District agrees to accept the hourly rate approved by the insurance carrier.

OF COUNSEL:
E. DRUMMOND KING
JAMES J. RAVELLE, Ph.D., JD.
KATHLEEN CONN, Ph.D., JD., LLM

AFFILIATED WITH:
WEISS BURKARDT KRAMER, LLC
PITTSBURGH, PA 15219

*LICENSED IN PA AND NJ
**LICENSED IN PA AND NY

¹ Current approved rates:

| CM Regent | AIG | WRM | Chubb | PIIC | Liberty Mutual | Allied |
|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| \$175/Partner | \$200/Partner | \$165/Partner | \$250/Partner | \$160/Partner | \$175/Partner | \$170/Partner |
| \$175/Associate | \$175/Associate | \$165/Associate | \$200/Associate | \$140/Associate | \$150/Associate | \$170/Associate |
| \$85/Paralegal | \$85/Paralegal | \$80/Paralegal | \$125/Paralegal | \$85/Paralegal | \$80/Paralegal | \$95/Paralegal |

KING, SPRY, HERMAN, FREUND & FAUL, LLC • ATTORNEYS & COUNSELORS AT LAW
ONE WEST BROAD STREET • SUITE 700 • BETHLEHEM, PA 18018 • TEL: 610-332-0390 • FAX: 610-332-0314

ALLENTOWN ❖ BETHLEHEM ❖ STROUDSBURG

KING, SPRY, HERMAN, FREUND & FAUL LLC

2. Billing: We submit itemized invoices on a monthly basis, unless otherwise outlined by the insurance guidelines.
3. Reimbursable Expenses: The District would reimburse KSHFF's payment of out-of-pocket expenses advanced on behalf of the District including, but not limited to, filing fees for legal documents, advertising, experts, exhibit preparation, and any extraordinary photocopying, but postage would not be charged.

PERSONNEL ASSIGNED

KSHFF represents that it has adequate personnel trained in school law to meet the District's needs. Time charges are based upon the professional nature of the task and not the personnel assigned. Task assignments shall be at the sole discretion of the primary responsible attorney.

KSHFF represents that it has secured and upon request would provide the District with evidence of Professional Liability Insurance.

APPOINTMENT

As an appointee, the Special Counsel may be removed at any time in the same manner in which the appointment was made and consistent with the Rules of Professional Responsibility. In the event that the appointment and agreement are rescinded, the District will be responsible for all hourly fees earned, and costs incurred to date, as well as fees reasonably necessary to protect the client's interest until substitute counsel is in place. (Code of Professional Responsibility 1.16(d)).

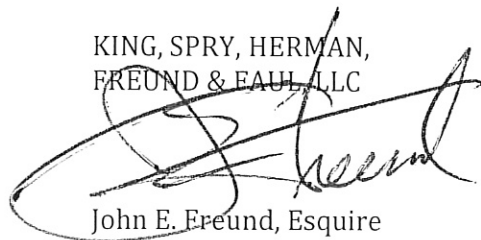
ADDITIONAL INFORMATION

Additional information concerning King, Spry, Herman, Freund & Faul, LLC can be provided upon request. Please let me know if you have any other questions.

KSHFF looks forward to serving the needs of the District.

Very truly yours,

KING, SPRY, HERMAN,
FREUND & FAUL, LLC



John E. Freund, Esquire
Education Law Practice Group, Chair
jef@kingspry.com

June 18, 2018

East Stroudsburg Area School District
50 Vine Street
PO Box 298
East Stroudsburg, PA 18301

Dear Mr. Riker,

As in previous years we are here to serve your district and provide alternative education services to the students who are typically causing the most disruption in the classroom. Our mission continues to be to help each student make positive changes and become productive citizens.

Enclosed please find two executed 2018-2019 agreement for services between PA Treatment & Healing (PATH), and your school district. The agreement contains the assurances as outlined by the Pennsylvania Department of Education Alternative Education for Disruptive Youth Guidelines.

Please have the appropriate parties execute the agreements and return one fully executed agreement to my attention at your earliest convenience.

IMPORTANT REMINDER:

It is extremely critical that you include the PATH Alternative Education program as one of your private alternative education programs with your eGrant Application information to PDE by the required deadline. All districts are required to complete and submit this information if they plan to use us at any time in the next year to provide AEDY Services. The AEDY Coordinator has informed us that LEA's must provide the required information regarding all AEDY providers in advance or they will not be approved to utilize our services.

Signing this agreement does not obligate your district to send referrals, however, if your district would like to reserve a guaranteed number of placements for the 2018-2019 academic year the rates to do so will be offered at a lower rate. Please contact me at 570-321-7860 to discuss this option.

Should you require additional information or have any questions or concerns, please feel free to contact me at your convenience. PA Treatment & Healing values your continued support.

Sincerely,

Susan B Pipitone

Susan B. Pipitone
Director of Educational Programs

CC: Michele Barrows and Stephen Gaito, Co-Presidents



ALTERNATIVE EDUCATION FOR DISRUPTIVE YOUTH AGREEMENT FOR SERVICES

Approved Private Provider: **PA Treatment & Healing**
Public School District: **East Stroudsburg Area School District**

AND NOW, this 18th day of June, 2018, **PA Treatment & Healing**, with a principal place of operations located at 149 Saw Mill Court, East Stroudsburg, PA 18301, hereafter referred to as "PROVIDER", and the **East Stroudsburg Area School District**, with a principal place of operations located at 50 Vine Street, East Stroudsburg, PA 18301 hereafter referred to as "SCHOOL DISTRICT" enter into this Act 48 Program Agreement for Services ("Agreement"), as follows:

WHEREAS, PROVIDER is providing Act 48 Alternative Education for Disruptive Youth Services; and

WHEREAS, PROVIDER is an approved private provider of educational services for disruptive youth under Act 48 and Act 30 (collectively the "Act"), whereby PROVIDER is authorized to enter into contractual arrangements with local School Districts to provide educational services to "disruptive youth" as that term is defined in the aforesaid Act; and

WHEREAS, PROVIDER has developed a specific educational program (the "Program").

NOW THEREFORE, in accordance with the aforesaid recitals, PROVIDER and the SCHOOL DISTRICT, intending to be legally bound, agree as follows:

I. DEFINITIONS

The following definitions apply regarding the text of this Agreement:

- A. "TERM" For purposes of this Agreement, "Term" shall be defined as the 2018-2019 School Year;
- B. "PROGRAM" For purposes of this Agreement, "Program" shall be defined as the PROVIDER Alternative Education for Disruptive Youth Program;
- C. "SCHOOL DISTRICT" For purposes of this Agreement, "SCHOOL DISTRICT" shall collectively be defined as all schools of the above referenced School District, acting by and through their authorized employees, agents and representatives; and
- D. "STUDENT" For purposes of this Agreement, "Student" shall be defined as an individual, enrolled in either middle school or high school, at SCHOOL DISTRICT who has been designated by the SCHOOL DISTRICT as a "disruptive youth" in accordance with the Act.

II. MATRICULATION RIGHTS

SCHOOL DISTRICT shall have the right to matriculate students into the PROVIDER Program, under the following terms and conditions:

- A. SCHOOL DISTRICT shall certify to PROVIDER that the Student is "disruptive" as defined in the Act and provide all pertinent information to PROVIDER regarding said Student;
- B. SCHOOL DISTRICT shall provide PROVIDER with the opportunity to conduct a pre-intake conference to include the parent or guardian and the student in an effort to determine appropriateness of this placement.
- C. SCHOOL DISTRICT shall provide the courses of study to be used by the student as part of his/her curriculum, as well as a selected teaching staff representative to interact with the PROVIDER representative.
- D. SCHOOL DISTRICT shall provide the curriculum, including appropriate textbooks, assignments and examinations for students matriculated if for a predetermined period of 30 school days or less, when applicable.

III. COMPLIANCE WITH DEPARTMENT OF EDUCATION GUIDELINES

- A. During the entire term of this Agreement, PROVIDER and SCHOOL DISTRICT warrant to each other that they shall

both be and remain in compliance with all applicable guidelines, requirements and mandates issued by the Commonwealth of Pennsylvania, Department of Education, or any other applicable statute or ordinance regarding all aspects of the Act 48 Program referenced herein.

- B. PROVIDER warrants that it shall be and remain an approved private provider of alternative educational services for disruptive youth, as defined in the Act, during the entire term of this Agreement. PROVIDER shall provide to SCHOOL DISTRICT, upon receipt of written request, a true and correct copy of the original Pennsylvania Department of Education approvals.

IV. FACILITIES

- A. PROVIDER warrants that its facilities conform to all applicable State and local statutes, regulations and building and safety code requirements, in addition to fire and panic requirements of the Commonwealth of Pennsylvania and/or the Department of Community Development of the City of Scranton where applicable, and that said facilities have been approved and a current Certificate of Occupancy is on display at each facility.
- B. PROVIDER shall provide to SCHOOL DISTRICT, upon receipt of written request, true and correct copies of the original permits, licenses and/or approvals.

V. ENVIRONMENTAL HEALTH AND SAFETY

- A. PROVIDER warrants that the necessary precautions are taken to protect the health, physical welfare and safety of students. PROVIDER shall comply with 24 P.S. § 7-736, 7-737, 7-738, 7-739 and 7-740.
- B. PROVIDER warrants that facilities shall be and remain in compliance with all such physical welfare and safety statutes, regulations, ordinances or mandates during the entire term of this Agreement.
- C. PROVIDER warrants that all students and parents are informed of the PROVIDER Grievance Procedure, which is outlined in the PROVIDER Student Handbook. Student and Parental concerns are addressed in accordance with the PROVIDER Grievance Procedure.

VI. SCHOOL FOOD SERVICE

PROVIDER shall not operate any food service program, and the requirements set forth in the Guidelines for Private Alternative Educational Institutions do not apply. However, SCHOOL DISTRICT shall make arrangements for students who are determined to be eligible for the free/reduce lunch program.

VII. STAFFING

- A. PROVIDER warrants that all members of its staff, in accordance with company policy, are 21 years of age or older.
- B. In accordance with state regulations, PROVIDER requires all employees to provide proof of an examination by a licensed physician including verification that the employee has no communicable diseases and has been tested for tuberculosis. Verification of this examination shall be recorded in personnel files.
- C. In accordance with company policy, all staff members are required to provide proof that they are citizens of the United States or hold a United States Immigration Services visa. This information is verified before an individual is hired and is on record in their personnel file.
- D. PROVIDER warrants that all members of its staff are required to have child abuse, criminal history clearances as a condition of employment in accordance with 23 Pa. C.S. §§ 6301-6385 (relating to the Child Protective Services Law), and 24 P.S. §§ 1-111 (relating to Background checks of prospective employees). These clearances must be renewed upon hire and then every 3 years thereafter.
- E. It shall be the responsibility of PROVIDER to assure that employees have background clearances, including an FBI clearance, as required by 24 P.S. § 1-111 and 23 P.S. § 6354. PROVIDER understands that the failure to maintain appropriate background clearances of employees shall be grounds for termination of the Department of Education approval as an alternative education provider.

- F. Staff hiring retention and utilization shall be in accordance with 23 Pa. C.S. §§ 6301-6385 (relating to Child Protective Services Law).

VIII. STUDENT ATTENDANCE

- A. PROVIDER warrants that it shall maintain records of students' attendance in accordance with Chapter 11 of the State Board of Educational Regulations.
- B. Methodology for assuring appropriate attendance records are maintained:
1. The Alternative Education Program calendar will be operated in accordance with a public school calendar within which the PROVIDER site is located. A copy of the calendar is attached.
 2. The specific method for maintaining attendance records shall be a daily physical check of each student, documentation of said daily physical check in a written Attendance Log, kept on file at PROVIDER, with attempted daily contact to each parent or guardian of said student if said student is not present when school is in session.
 3. PROVIDER shall forward monthly attendance records to the SCHOOL DISTRICT. Attendance records may be forwarded by PROVIDER on a more frequent basis if requested by the SCHOOL DISTRICT.
- C. Students with serious mental health issues may be determined to be inappropriate for continuation of services by PROVIDER. In those situations, PROVIDER will work with the SCHOOL DISTRICT to arrange a more appropriate setting.
- D. Because many of the students come to the program with a high rate of absenteeism, PROVIDER has the policy that no illegal (unexcused) days are granted.
- E. Authorized absences, trancies and unexcused absences lasting five (5) days or less will be billed in accordance with the standard charge. This permits the PROVIDER staff the opportunity to locate missing students, contact families and authorities. It also assures the placement of the student upon return.
- F. Absences lasting beyond the five (5) day limit will be billed in accordance with the request of the SCHOOL DISTRICT. PROVIDER staff will contact the appropriate SCHOOL DISTRICT representative before the end of the five (5) days to determine the course of action. Return placement for absentee students and all subsequent PROVIDER staff services beyond five days WILL NOT continue unless the SCHOOL DISTRICT is willing to guarantee payment for all days missed by the student up to the time of the student's return or appropriate withdrawal from the PROGRAM.

IX. STUDENT RECORDS AND REPORTS

- A. PROVIDER warrants that during the entire term of this Agreement, the SCHOOL DISTRICT shall receive a written progress report for each SCHOOL DISTRICT student matriculated into the PROGRAM. The written progress reports shall include subject and credit information, progress grade information, attendance information, discipline records, teacher and staff comments regarding said student's educational progress, and any applicable staff comments regarding the student's behavior, conduct or other pertinent issue regarding or related, in any way, with the education of said student.
- B. PROVIDER shall maintain students' records as follows:
1. Academics and Permanent Records
 - a. All test results;
 - b. PROVIDER quarterly progress report for each marking period and monthly reports. Copies are sent to parents, the SCHOOL DISTRICT, and the referring agency, when applicable.
 - c. Student Progress Report;

d. Previous school records; and

e. Other pertinent documentation as required by the Pennsylvania Department of Education.

2. Testing and Results

3. Health Records, which shall be forwarded to PROVIDER by the SCHOOL DISTRICT.

4. Miscellaneous

Includes monthly behavioral assessments, incident reports, etc.

C. Review of students' records will be provided as follows:

1. PROVIDER will forward progress reports to the SCHOOL DISTRICT monthly and quarterly. Such reports shall contain any and all information requested and shall be submitted within two weeks of the due date.
2. A quarterly review of the student's progress shall be provided to the parent or guardian, and school district representative.
3. This review shall occur more frequently at the discretion of the SCHOOL DISTRICT.
4. SCHOOL DISTRICT representatives are encouraged to visit students during program hours.
5. SCHOOL DISTRICT and PROVIDER ensure a periodic review, at a minimum at the end of every semester, for reviewing progress and or returning students to the regular classroom setting. This review shall be conducted during conferences, at a mutually convenient location, with PROVIDER, SCHOOL DISTRICT staff and parents/guardians of the student.

X. TRANSPORTATION

SCHOOL DISTRICT shall be responsible for transportation of said students to and from PROVIDER in accordance with 24 P.S. 13-1361 and 67 Pa. Code Chapter 171.

XI. REQUIREMENTS UNDER SAFE SCHOOLS

A. PROVIDER warrants that its PROGRAM complies with all provisions of Article XIII-A of the School Code.

B. PROVIDER shall comply with Article XIII-A as follows:

1. All new incidents involving acts of violence, possession of a weapon or possession, use or sale of controlled substances, or possession, use or sale of alcohol or tobacco by any person on school property shall be addressed by PROVIDER Staff immediately, the student's parents and/or guardians shall be immediately notified and consulted, appropriate disciplinary action shall be taken by PROVIDER Staff.
2. PROVIDER staff shall complete a written Incident Report. This report shall set forth the name of the student and all pertinent information regarding all new incidents by any student from the SCHOOL DISTRICT on PROVIDER property.
3. The Incident Report shall be submitted to the SCHOOL DISTRICT. The SCHOOL DISTRICT shall in turn report these incidents to the Department of Education pursuant to 24 P.S. § 13-1303-A.
4. PROVIDER shall retain a copy of the Incident Report in the student's file.
5. PROVIDER maintains working relationships with local law enforcement, as well as the county juvenile probation departments.

XII. SCHOOL HEALTH SERVICES

A. The SCHOOL DISTRICT shall assure that appropriate school health services, under Article XIV of the Public School

Code, are provided to all students matriculated at PROVIDER. Each student's participation in school health services shall be monitored and administered by the SCHOOL DISTRICT. When a student's participation is required in mandated health examinations, the SCHOOL DISTRICT shall notify PROVIDER and the student's parent/guardian, obtain any applicable parental consent, and/or obtain records if parents choose to have private exams by family physician or dentist.

Coordination of these services shall be the joint responsibility of PROVIDER and the SCHOOL DISTRICT. PROVIDER shall make arrangements with the SCHOOL DISTRICT to provide students an opportunity to receive health screenings as required under Article XIV of the Public School Code.

Records shall be forwarded to PROVIDER by the SCHOOL DISTRICT within two weeks of the student's health examinations for inclusion in the student's records.

- B. All PROVIDER employees shall be trained to provide first aid services. Training shall include First Aid, cardiopulmonary resuscitation and universal precautions. Training shall include crisis intervention, behavior management, suicide prevention, and health and other special issues affecting the student population. Examples of health and other special issues include sexually transmitted diseases, seizure disorders, asthma, mental illness, substance abuse, developmental disabilities, etc.

XIII. ACADEMIC STANDARDS AND ASSESSMENTS

- A. The SCHOOL DISTRICT shall assure that PROVIDER complies with academic standards and assessments under Chapter 4 of the State Board of Education Regulations in full unless specific waivers are requested by the SCHOOL DISTRICT under 24 P.S. 19-1902C and/or 22 Pa. Code 4.82 and approved by the Department of Education.
- B. PROVIDER shall provide basic education, which includes a core curriculum of math, social studies, English, science, and literature. Physical education /health and life skills instruction are also components of the program.
- C. PROVIDER shall comply with 24 P.S. §15-1547 (relating to instruction in alcohol, chemical and tobacco abuse).

XIV. SPECIAL EDUCATION SERVICES AND PROGRAMS

- A. SCHOOL DISTRICT warrants that special education services and provisions required under Chapter 14 of the State Board of Education regulations and 34 CFR Part 300 (relating to Assistance to States for the Education of Children With Disabilities) of the Department of Education Standards are strictly followed.
- B. SCHOOL DISTRICT warrants that no student who is eligible for special education services pursuant to the Individuals with Disabilities Act (Public Law 91-230, 20 U.S.C. Section 1400 et seq.) shall be deemed a disruptive student, except as provided for in 22 Pa. Code Section 14.143 (relating to Disciplinary placements).
- C. SCHOOL DISTRICT shall establish and implement procedures to appoint an IEP team as defined in 22 Pa. Code Section 14.154 (relating to IEP) and 34 CFR 300.344 (relating to IEP team). The IEP team established by the SCHOOL DISTRICT shall, in accordance with 34 CFR 300.346 (relating to Development, review, and revision of IEP) and 34 CFR 300.347 (relating to Content of IEP), determine the appropriate placement for the student. In accordance with 34 CFR 300.345(c), the SCHOOL DISTRICT warrants that a consultation with the student, parent/guardian will occur securing the student, parents/guardians written approval to enroll the student in the PROVIDER program. SCHOOL DISTRICT warrants that it complies with requirements identified in 34 CFR Part 300, Subpart E, Procedural Safeguards, Due Process Procedures for Parents and Children.
- D. PROVIDER does not warrant a Certified Special Education Teacher will be employed at each facility and/or for the term of this Agreement. Any services that are not provided by PROVIDER or cannot be provided by PROVIDER during the period of enrollment shall be the responsibility of the SCHOOL DISTRICT and the student shall be considered as a "dual enrollment" under applicable law.
- E. Prior to the matriculation of a student who is eligible for special education services into PROGRAM, SCHOOL DISTRICT shall determine the appropriateness of the student's placement in an alternative education setting. SCHOOL DISTRICT is responsible for determining, on a case-by-case basis, if the requirements of a student's IEP can be met in the PROGRAM. The SCHOOL DISTRICT shall update the student's IEP to reflect the decision to enroll the student in the PROGRAM.

- F. Provided that the SCHOOL DISTRICT deems the alternative education placement appropriate for a student who is eligible for special education services, PROVIDER, as an independent contractor of the SCHOOL DISTRICT, shall implement the IEP of designated students under the supervision of the SCHOOL DISTRICT personnel, as defined in 34 CFR 300.23 (relating to Qualified Personnel), who have participated in the development of the student(s) IEP.
- G. If a student is enrolled and it is later determined that the student should be evaluated under applicable Special Education provisions, including the I.D.E.A. "Child Find" provisions and related reporting (34 CFR 300.125), PROVIDER will notify the SCHOOL DISTRICT. The SCHOOL DISTRICT agrees to fully comply with the applicable law regarding the identification and evaluation of said student for Special Education Services.

XV. IDENTIFICATION OF ELIGIBLE STUDENTS

- A. In accordance with the provisions set forth in 24 P.S. Section 1901-C(5), the SCHOOL DISTRICT shall set forth its internal policies to identify those SCHOOL DISTRICT students who are eligible for the PROGRAM, and said internal policies shall comply with the informal hearing procedures set forth in 22 Pa. Code 12.8(c).
- B. Assurances that notice of the hearing shall precede placement in the PROGRAM. Where the student's presence poses a continuing danger to persons or property or an ongoing threat of disrupting the academic process, the student may be immediately removed from the regular educational curriculum with notice and a hearing to follow as soon as practicable.

XVI. EXEMPTION FROM STATUTORY REQUIREMENTS

- A. PROVIDER, as an Act 48 Alternative Educational Services Provider, shall be exempt from all statutory requirements established in the School Code and from regulations of the School Board of Education, with the exception of those statutory requirements identified in 24 P.S. 1902-E(3).
- B. PROVIDER warrants that it complies with those statutory requirements identified in 24 P.S. 1902-E(3) and all additional statutory provisions, regulations, ordinances or legal mandates regarding PROVIDER'S operations as a private Act 48 Alternative Educational Services Provider.

XVII. HOLD HARMLESS PROVISION - INDEMNIFICATION

- A. PROVIDER, as an independent contractor in respect to its performance under this Agreement, confirms and agrees that it shall be fully liable for any and all damages and costs of any kind resulting from any legal challenge(s) regarding the PROGRAM, and/or the actions of PROVIDER as the Private Alternative Education Provider. The SCHOOL DISTRICT and the Board of School Directors shall not be liable for any activity or operation related to PROVIDER.
- B. PROVIDER hereto shall not be held responsible for delay or failure to perform hereunder when such delay or failure is due to fire, flood, epidemic, strike, acts of God or the public enemy, unusually severe weather, legal acts of the public authorities, or delay or default which cannot reasonably be foreseen or provided against.
- C. PROVIDER and SCHOOL DISTRICT agree to hold each other harmless and indemnify each other from all claims, causes of actions, or litigation, including expenses, costs and attorney's fees, said indemnification including without limitation the PROVIDER Board of Directors, Officers, and SCHOOL DISTRICT Administrators, Board Members as follows:
 - 1. To the extent that any claim is asserted regarding the compliance or failure to comply with the I.D.E.A. or other applicable Special Education requirement, or to the extent that the SCHOOL DISTRICT fails to fulfill any terms, covenant or condition of this Agreement, the SCHOOL DISTRICT agrees to hold PROVIDER harmless and indemnify said approved private provider regarding any claims related to the same, including all costs and attorney fees;
 - 2. To the extent that any claim of negligence is asserted by a third party regarding PROVIDER failure to comply with applicable State statutes or regulations and fails to fulfill any term, covenant or condition of this Agreement, causing the SCHOOL DISTRICT to be a Defendant in litigation by a third party, PROVIDER agrees to hold the SCHOOL DISTRICT harmless and indemnify the SCHOOL DISTRICT including costs and attorneys fees.

XVIII. INSURANCE

- A. PROVIDER shall, at its sole cost and expense, procure and maintain in full force and effect, liability insurance for its employees and the PROGRAM. Liability insurance shall carry an Aggregate Limit in an amount equal to or greater than \$1,000,000 and \$1,000,000 per occurrence.
- B. All insurance provided for in this section shall be obtained under valid and enforceable policies issued by insurers of recognized responsibility that are licensed to do business in the Commonwealth of Pennsylvania.
- C. In addition to the liability insurance coverage, PROVIDER agrees to provide, and maintain at all times during the term of this Agreement, worker's compensation insurance.
- D. In addition to the insurance coverage specified above, PROVIDER shall obtain any other insurance coverage as may be required by law.
- E. PROVIDER shall provide to SCHOOL DISTRICT, upon receipt of written request, a true and correct copy of liability coverage.

XIX. INSOLVENCY OF SCHOOL DISTRICT

If SCHOOL DISTRICT is or becomes insolvent, is declared a Distressed District under applicable Pennsylvania law, or is unable to pay any amounts due hereunder as said payments become due, then this contract shall automatically terminate upon the election of PROVIDER and all payments required hereunder for the remaining Term shall be accelerated and become automatically due and payable to PROVIDER within ten (10) calendar days. If said payment is not received, all SCHOOL DISTRICT students and related records shall not be entitled to continue to be matriculated at PROVIDER and said records shall be forwarded by PROVIDER to the SCHOOL DISTRICT. If said payment is received, the matriculated SCHOOL DISTRICT students shall be entitled to remain for the remainder of the applicable Term.

XX. CONFIDENTIALITY

PROVIDER and the SCHOOL DISTRICT, their agents and employees shall perform their respective obligations under this agreement in such a manner as to insure HIPAA compliance with respect to records, names, and identities of persons referred to the PROGRAM, shall remain confidential, except as disclosure is permitted by law or as required for fulfillment of the terms of this Agreement.

XXI. TERMINATION

- A. If either party fails to fulfill in a timely or proper manner its obligations under this Agreement, or if either party violates any of the covenants or stipulations of this Agreement, the party injured thereby shall thereupon have the right to terminate this Agreement by giving written notice of such termination and specifying the effective date thereof, at least thirty (30) days before the effective date of such termination.
- B. PROVIDER agrees that the SCHOOL DISTRICT retains the right to terminate or not to renew this Agreement, after written notice of default and a thirty (30) day opportunity to cure said default by PROVIDER.
- C. SCHOOL DISTRICT agrees that PROVIDER retains the right to terminate or not to renew this Agreement, after written notice of default and a thirty (30) day opportunity to cure said default by SCHOOL DISTRICT for any of the following reasons:
 - 1. One or more material violations of this Agreement;
 - 2. Failure to timely comply with PROVIDER'S requests for information regarding any matriculated students, or failure to comply with PROVIDER staff regarding matriculation procedures set forth herein;
 - 3. Failure to make any payment required hereunder or pay any PROVIDER invoice when due;
 - 4. Violations of any provisions in Act 48 of the Pennsylvania School Code;

5. Violations of any provisions of state or federal law from which the SCHOOL DISTRICT has been exempted; the SCHOOL DISTRICT or their Board of School Directors has been indicted for and convicted of fraud.
- D. All contractual matters relating to the provision of the service by PROVIDER shall, upon termination by either party, be settled within thirty (30) days of the date of termination by the rendering of a bill marked "final bill" by PROVIDER to the SCHOOL DISTRICT.

XXII. ASSIGNMENT

PROVIDER agrees that this Agreement may not be assigned or transferred by PROVIDER or SCHOOL DISTRICT and that this Agreement shall be binding upon and inure to the benefit of the successors and assigns of the SCHOOL DISTRICT.

XXIII. COMPLIANCE

PROVIDER agrees that this Agreement is subject to all applicable Federal, State and local laws and regulations, policies and procedures of the Commonwealth of Pennsylvania, Department of Public Education and the Federal Government.

XXIV. SEPARABILITY

PROVIDER agrees that in the event that any provision of this Agreement shall or become invalid or unenforceable in whole or in part for any reason whatsoever, the remaining provisions shall, nevertheless, be valid and binding as if such invalid or unenforceable provision had not been contained in this Agreement.

XXV. NON-DISCRIMINATION CLAUSE

Both parties agree to abide by all federal and state laws prohibiting discrimination in admissions, employment and operation on the basis of disability, race, creed, gender, national origin, religion, ancestry, need for special education services, subject to PROVIDER'S right to receive waivers from the same or PROVIDER'S rights of noncompliance as set forth in Act 48 or other legal standard.

XXVI. ANNUAL REPORT

The SCHOOL DISTRICT must submit to the Pennsylvania Department of Education (PDE), by the PDE requested due date, an alternative education end-of-year report that is required by PDE to comply with Section 1903-C.

The SCHOOL DISTRICT shall notify PROVIDER at the beginning of the Agreement Term if PROVIDER will be needed to assist the SCHOOL DISTRICT with part of the Pennsylvania Department of Education on-line end-of-year report. PROVIDER shall comply with the SCHOOL DISTRICT request and comply with the PDE required due date.

XXVII. JURISDICTION AND VENUE

PROVIDER and SCHOOL DISTRICT agree that any lawsuit, action, claim, or legal proceeding involving, directly or indirectly, any matter arising out of or related to this Agreement, or the relationship created or evidenced thereby, shall be brought exclusively in the United States District Court for the Middle District of Pennsylvania or the Court of Common Pleas of Northumberland County. It is the express intent of the Parties that jurisdiction over any lawsuit, action, claim, or legal proceeding shall lie exclusively in either of these two forums.

XXVIII. MISCELLANEOUS

- A. This Agreement may be executed in counterpart. Scanned and emailed copies of signatures shall serve as acceptable substitutes for original signatures, and shall be legally binding. By executing this Agreement, each party hereto ratifies that all necessary Board action has been approved and obtained prior to the execution hereof and each party shall be entitled to rely upon the compliance with said rules, regulations and statutes.
- B. All notices or requests, as outlined in this Agreement, shall be delivered via certified mail, return receipt requested or Federal Express delivery service to the addresses set forth in the Agreement.

XXIX. MODIFICATION

Any alteration, variation, modification or waiver of a provision of this Agreement shall be valid only when reduced to writing, duly signed by the parties of this Agreement, and attached to the original of the Agreement.

XXX. ENTIRE AGREEMENT

This Agreement contains the entire understanding among the parties hereto with respect to the subject matter hereof, and supersedes all prior and contemporaneous agreements and understandings, inducements or conditions, express or implied, oral or written, except as herein contained. The express terms hereof control and supersede any course of performance and/or usage of the trade inconsistent with any of the terms hereof.

XXXI. PAYMENT POLICY

SCHOOL DISTRICT shall compensate PROVIDER for the Program services rendered to Students, as follows:

- A. The SCHOOL DISTRICT shall provide PROVIDER with all required documentation by the Pennsylvania Department of Education.
- B. All invoices will be mailed by PROVIDER before the 10th calendar day of each month for services rendered in the preceding month.
- C. Payment is preferred within 30 days of date of invoice; however, 60 days is allotted for payment receipt with a 1% late charge assessed.
- D. The Alternative Education Program calendar will be operated in accordance with a public school calendar within which the PROVIDER site is located.
- E. Closure and delay in the event of snow emergencies will be determined in accordance with the public school district within which the center is located. Closure of the student's home school district does not affect the operation of the PROGRAM. If a student cannot attend PROVIDER as a result of a snow emergency for a day during which PROVIDER continues to conduct classes, payment for that day will be expected, and a "make up" day will not be scheduled. The day(s) missed by the student for this type of absence will be considered an excused absence.

IN WITNESS WHEREOF, the duly authorized officers of the parties hereby set their hands and seals, causing this Agreement to be executed and legally binding.

ATTEST:

East Stroudsburg Area School District

Secretary

Authorized Signature / Title

ATTEST:

PA Treatment & Healing

Stephen Gaito

Stephen Gaito
Co-President

PA Treatment & Meeting: East Stroudsburg Council

Alternative Education Program

2018-2019 School Calendar

July

| | | | | | | |
|----|----|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

4: Independence Day Holiday*
(District Closed)

January (20)

| | | | | | | |
|----|----|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

1: New Year's Holiday*
(District closed)
18: K-12 Curriculum planning
(Act 80 day)*
18: K-8 Staff development
(Act 80 day)*
18: School bus driver
In-service ("rain date")*
21: Martin Luther King Jr. Day
(District closed)

August (3)

| | | | | | | |
|----|----|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

13: School bus driver
orientation
14: School bus driver
orientation
20: New teacher induction
21: K-12 teacher in-service
(first teacher day)
22: K-12 teacher in-service
23: K-12 staff development
(Act 80 day)
24: New teacher induction
31: Labor Day Holiday
(Offices closed)

February (19)

| | | | | | | |
|----|----|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

18: Presidents' Day Holiday

September (19)

| | | | | | | |
|----|----|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

3: Labor Day Holiday (District closed)

March (21)

| | | | | | | |
|----|----|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

October (22)

| | | | | | | |
|----|----|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

8: 9-12 Parent/teacher
conferences (Act 80 day)
8: K-8 Staff development
(Act 80 day)

April (19)

| | | | | | | |
|----|----|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

18: Spring Recess
(Offices Closed)
19: Good Friday
(District closed)
22: Spring Recess
(Offices Closed)

November (17)

| | | | | | | |
|----|----|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

19: K-8 Parent/teacher
conferences (Act 80 day)
19: School bus driver
In-service
19: 9-12 Staff development
(Act 80 day)
20: 9-12 Staff development
(Act 80 day)
20: K-8 Parent/teacher
conferences (Act 80 day)
21: K-12 Teacher In-Service
"Opt-Out" (No Students)
22-23: Thanksgiving Holiday
(District closed)
26: "Monday After
Thanksgiving" Holiday
(District closed)

May (20)

| | | | | | | |
|----|----|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

27: Memorial Day Holiday
(District closed)
29: K-12 Early Dismissal
Curriculum planning
(Last student day)
30: K-12 Teacher In-Service

December (15)

| | | | | | | |
|----|----|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

24: "Last Regular Workday
Before Christmas" Holiday
(District closed)
25: Christmas Holiday*
(District closed)
26-28: Winter Recess
(Offices closed)
31: New Year's Eve Holiday*
(District closed)

June

| | | | | | | |
|----|----|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

2018-2019 AGREEMENT FOR SERVICES ADDENDUM

Approved Private Provider: **PA Treatment & Healing (PATH)**

This ADDENDUM is effective for the 2018-2019 school year with PA Treatment & Healing, an Act 48 Approved Private Provider.

NOW THEREFORE, this Addendum, Labeled **ATTACHMENT A**, shall be included with the original agreement, as referenced in the applicable Section XXXI, PAYMENT POLICY.

PROVIDER shall assess per diem rates as follows:

| PATH CENTER | Days of instruction are in accordance with the following public school calendar: | 2018-2019 DAILY TUITION RATE |
|-------------------------|---|---|
| EAST STROUDSBURG | East Stroudsburg School District | \$86 |

| PATH CENTER | Days of instruction are in accordance with the following public school calendar: | 2018-2019 Special Education AEDY rate per day |
|-----------------------------|---|--|
| EAST STROUDSBURG | East Stroudsburg School District | \$91 |

EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 28th day of June 2018, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

St Lukes Monroe Family Practice (the "Contractor") of 1619 North 9th Street, STE 2, Stroudsburg, Pa 18360

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific): Bus Driver Physicals

Location of Services: 1619 North 9th Street STE 2, Stroudsburg, Pa 18360

Effective Date:

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ _____
Time (Days/Hour/Other): _____
Total Cost: \$ _____

b) Fixed Rate: \$ 8750.00

c) Are expenses included? ☐ YES ☐ NO
If no, please itemize:

Budget Code: 10-2700-300-000-00-00-07

Department: Transportation

District Initiator: 

Authorization for Payment: _____ Date: _____

Purchase Order # _____

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EAST STROUDSBURG AREA SCHOOL DISTRICT
Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

THIS AGREEMENT is made this 26th day of June 20 18, by and between:

EAST STROUDSBURG AREA SCHOOL DISTRICT (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

Roger Spotts (the "Contractor") of Kettle Creek Environmental Education Center

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43rd Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

SCHEDULE A

Description of Service to be performed (be specific):

Kettle Creek will present 2 educational slideshows/ assemblies for Smithfield Elementary's Summer Program. Pocono Wildlife/Critter Parts will be presented on July 19th. "Hug-a-Tree" will be presented on July 26, 2018.

Location of Services:

Smithfield Elementary gymnasium.

Effective Date: July 19, 2018 & July 26, 2018

Professional Fee:

(a) Rate (Daily/Hourly/Other): \$ 75.00
Time (Days/Hour/Other): x 2
Total Cost: \$ 150.00

b) Fixed Rate: \$ _____

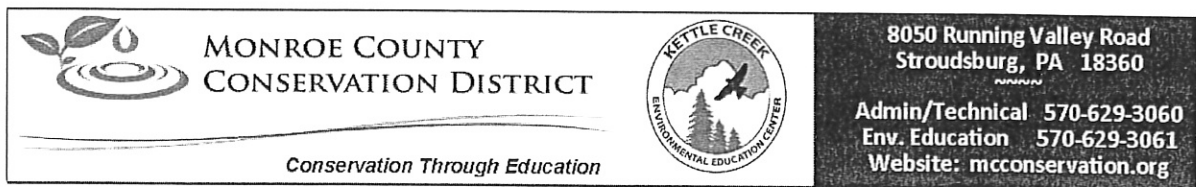
c) Are expenses included? ☒ YES ☐ NO
If no, please itemize: _____

Budget Code: 10-1192-330-412-10-2016-000-000- Department: Title I
9192

District Initiator: William Vitulli

Authorization for Payment: _____ Date: _____

Purchase Order # _____



Dear Ms. Karas,

Thank you for contacting the Kettle Creek Environmental Education Center (KCEEC). The KCEEC is a program of the Monroe County Conservation District and has been in operation since 1976. Since that time many people have participated in programs conducted by the Educational Staff.

This is your program confirmation, we are looking forward to meeting your group for the following program:

| | |
|---------------|--------------------------------|
| Title | - "Pocono Wildlife" |
| Location | - Smithfield Elementary School |
| Date | - Thurs. July 19, 2018 |
| Time | - 12:30-1:30 |
| Env. Educator | - KCEEC staff |
| Fee | - \$75.00 |

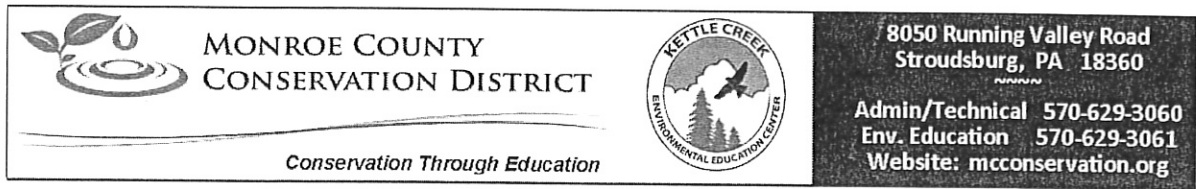
Please make all checks payable to (MCCD) Monroe County Conservation District. All program fees support the continuing development of the Kettle Creek Environmental Education Center. A copy of our fee policy can be found on our website, mcconservation.org.

Sincerely,

Monroe County Conservation District
Kettle Creek Environmental Education Center

12/16

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Dear Ms. Karas,

Thank you for contacting the Kettle Creek Environmental Education Center (KCEEC). The KCEEC is a program of the Monroe County Conservation District and has been in operation since 1976. Since that time many people have participated in programs conducted by the Educational Staff.

This is your program confirmation, we are looking forward to meeting your group for the following program:

| | |
|---------------|--------------------------------|
| Title | - "Hug-A-Tree" |
| Location | - Smithfield Elementary School |
| Date | - Thurs. July 26, 2018 |
| Time | - 12:30-1:30 |
| Env. Educator | - KCEEC staff |
| Fee | - \$75.00 |

Please make all checks payable to (MCCD) Monroe County Conservation District. All program fees support the continuing development of the Kettle Creek Environmental Education Center. A copy of our fee policy can be found on our website, mcconservation.org.

Sincerely,

Monroe County Conservation District
Kettle Creek Environmental Education Center

SWEET | STEVENS | KATZ | WILLIAMS

STANDARD AGREEMENT FOR FEES, COSTS AND EXPENSES FOR REPRESENTATION OF PUBLIC EDUCATIONAL ENTITIES

July 1, 2018

The standard basis for fees for services rendered is based upon calculation of hourly chargeable time applied to an hourly rate. Our current hourly rates for chargeable time vary, depending upon the complexity of the matter involved. For routine matters, our standard hourly rate for chargeable time is \$160/hour for attorneys and \$125/hour for legal assistants. Our fees for non-routine matters are \$195/hour for attorneys and \$125/hour for legal assistants.

Non-routine situations involving the higher hourly rate are those matters in which a case or controversy has arisen or may arise by virtue of threatened litigation, circumstances in which the district is contacted by an attorney representing a specific client, actual litigation, hearing requests, citizen complaints, defense of complaints filed in court or before agencies, or hearings before the school board itself. These situations also include negotiation with vendors and other parties concerning contracts, special education matters, student residency disputes, student and employee discipline matters, grievance processing where a specific grievance has been filed, grievance arbitrations, collective bargaining where we represent the district as its negotiator, construction matters, tax matters, and analysis or development of board policy or procedure. All advice, phone calls, opinions, document review, research, and other activities not covered by the preceding are considered routine.

During the course of representation we record chargeable time devoted to a client's matter in fractions of hours in periods of tenths of an hour, taking into account interruption of other work. Absence from our office on behalf of our clients is also recorded on the same basis, which takes into account, in part, our unavailability to other clients during such periods. However, we minimize travel time whenever possible.

We generally do not require a fixed retainer fee in advance, and our billings are based upon services actually performed during the preceding billing period. Using this approach, our clients have used our services on an "as needed" basis and only have been charged if services have been requested and we have agreed to render them. We reserve the right to decline to perform or to continue to perform requested services at any time. At the end of any month that more than minimal services are rendered, we routinely provide a computerized description of the nature, date and amount of time attributable to each entry, along with our invoice for the period.

Our out-of-pocket expenses for computerized research, e-discovery services, stenographic services (court reporters), in-house composition of briefs and records, i.e., printing, collating and binding, costs for hearing officers or arbitrators, witness fees, photocopying (\$.20 per copy), and court costs, where required, are charged to our clients at cost. At times, when such charges are substantial, we may ask you to pay them directly.

We do not charge for telephone expenses or facsimile transmissions. We charge a flat fee of \$225.00 for preparation of audit opinion letters when we are requested to do so by you, your accountants, or State Auditors. This covers the cost of our internal review where such a letter is provided. We also quote a separate fee where we are asked to provide an opinion involving a financing or to provide in-service training.

SOUTHEAST REGION OFFICE
331 East Butler Avenue, New Britain, PA 18901
PHONE 215 345 9111 | FAX 215 348 1147

CENTRAL REGION OFFICE
P.O. Box 956, Hershey, PA 17033
PHONE 717 641 9025 | FAX 717 641 9026

NORTHEAST REGION OFFICE
2 South Main Street, Suite 303, Pittston, PA 18640
PHONE 570 654 2210 | FAX 570 655 1875

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SWEETSTEVENS.COM

We do not charge for our travel costs, such as meals, lodging, tolls, mileage, or transportation, except in the case of necessary airfares. We also do not make any charge with respect to the extensive publications to which we subscribe, or for our attendance at the numerous seminars and educational programs which we regularly attend. Unless there is a particular benefit to the client or unless previously approved or requested by our client, we do not charge for "duplicate" time; that is, time spent by more than one attorney when conferring among ourselves, or reviewing each other's work, or where two or more of our attorneys attend a meeting, hearing, or trial. We maintain comprehensive opinion and research files on most commonly asked questions. We are, therefore, frequently able to provide answers quickly without extensive legal research.

Different attorneys are capable of performing various tasks required in a given matter with different measures of efficiency from a strict time standpoint. Therefore, in order to determine the chargeable time to be attributed to a given task or activity, we consider the efficiency and expertise normally required for the task involved, the complexity or novelty of each task, our previous time investment in development of research materials or forms, the benefits to the client, and time limitations imposed by clients or by circumstances. However, chargeable time attributed to a given activity will not exceed plus or minus one tenth of an hour for each actual tenth of an hour of time devoted to the task or activity involved.

Please note the rates charged where an insurance company is involved may vary from the preceding, based upon our agreement with the company involved. Where insurance coverage is involved, we may ask that you pay our monthly bills, and we then will submit claims for reimbursement on your behalf to the insurance company. In all cases in which insurance coverage may be available, the ultimate responsibility for payment of our charges will remain with you.

By virtue of our experience in the area of school and municipal law, we constantly seek to make productive use of our time and to thereby provide our services efficiently. Frequently, difficult questions encountered by our clients are questions that we have dealt with before elsewhere. Consequently, we frequently minimize chargeable time spent on many questions. We have found that productive, efficient use of our time reduces the effective hourly rate paid by our clients.

SWEET, STEVENS, KATZ & WILLIAMS LLP
Federal E.I. No. 23-2807059

THE BOLLINGER LAW FIRM, LLC

104 ROCK ROSE LANE, RADNOR, PENNSYLVANIA 19087-3736

July 10, 2018

Sent by Electronic and First Class Mail

Brian Borosh, Director of Technology
Patricia L. Rosado, Administrative Assistant to the Superintendent & Board Secretary
East Stroudsburg Area School District
50 Vine Street
East Stroudsburg, PA 18301

Re: Letter Regarding The Bollinger Law Firm, LLC Legal Services: 2018 - 2019

Dear Brian and Patricia,

Pursuant to your request, below is a list of the legal counsel and other legal services that The Bollinger Law Firm, LLC provides to the East Stroudsburg Area School District (ESASD). We are responding to the items you requested based on FY 2018 – 2019.

1. The name, address, phone and fax numbers, website address and email address of the firm are:

| | |
|--------------------------|--|
| <i>Law Firm:</i> | <i>The Bollinger Law Firm, LLC</i> |
| <i>Lead Attorney(s):</i> | <i>Dorothy M. Bollinger, Esquire</i> |
| <i>Address:</i> | <i>104 Rock Rose Lane, Radnor, PA 19087</i> |
| <i>Contact:</i> | <i>Phone: 610-688-6883</i> |
| | <i>Fax: 610-688-6885</i> |
| | <i>Website: www.bollingerlawfirm.com</i> |
| | <i>Email Address: dbollinger@bollingerlawfirm.com</i> |

| | |
|------------------------|---|
| <i>Legal Services:</i> | <i>General legal advice and special legal advice relating to areas of technology, such as Internet, computer, information, technology, intellectual property, data security, social media, software, online applications (Apps), cyberprivacy, cybersecurity, and cloud computing, and the preparation of policies, regulations, procedures, contracts, and other documents relevant to the above</i> |
|------------------------|---|

2. Proposed hourly rate for legal services for the period of July 1, 2018 - June 30, 2019.

| | |
|-----------------------------------|---|
| <i>Hourly Rate:</i> | <i>\$225. (no increase; rate has not changed for the past 10 years)</i> |
| <i>Retainer:</i> | <i>None</i> |
| <i>Discounted or Varied Rate:</i> | <i>Negotiated Flat Fee Price for some legal services</i> |

3. Professional Vitae.

Please see enclosed Attorney Profile.

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Brian Borosh, Director of Technology

Patricia L. Rosado, Administrative Assistant to the Superintendent & Board Secretary

July 10, 2018

Page 2 of 2

It has been our pleasure to work with you and numerous ESASD employees over the past 10 years and look forward to working with you and other ESASD employees in FY 2018 – 2019. I would be pleased to discuss any questions you may have at any time.

Sincerely,

A handwritten signature in cursive script, appearing to read "Dorothy M. Bollinger", with a long horizontal flourish extending to the right.

Dorothy M. Bollinger

DMB:d

Enclosure



DOROTHY M. BOLLINGER
President, The Bollinger Law Firm, LLC
dbollinger@bollingerlawfirm.com

THE BOLLINGER LAW FIRM, LLC

104 ROCK ROSE LANE, RADNOR, PENNSYLVANIA 19087-3736

Dotti's practice focuses on Internet, computer, information, technology, and copyright law. She represents clients that use and create technology, such as companies, schools, artists, software developers, vendors, and consultants.

She negotiates and drafts Internet, computer, information, technology, media, copyright, and telecommunications contracts, for example: privacy, security services, software, Internet and computer forensic, IT service and maintenance, network infrastructure, and website contracts.

She also prepares technology policies, such as acceptable use, cloud, social media, "app", electronic communication device, privacy, cybersecurity, data breach and response, copyright, drone, Internet of Things, vendor access, website and other electronic communications and data policies.

Dotti advises on the regulatory aspects of company and school personal data and information, database creation and management, and privacy and security protection pertinent to employers, employees, students, and consumers. Likewise, she counsels on eData compliance management.

Additionally, she also advises and consults with companies and schools as they prepare record retention and destruction policies and record retention schedules, and assists them with computer forensic and other electronic evidence issues.

Prior to founding The Bollinger Law Firm, LLC, Dotti was a member of the Corporate and Intellectual Property Departments, and the Media, Defamation, and Privacy Law, and Education Law Practice Groups at the law firm of Fox Rothschild LLP. She has leveraged her education and work experiences with software and computers into her legal practice. Before entering the legal field, Dotti was a superintendent of schools and an administrator and teacher in schools, colleges, and universities. While attending law school at Temple University, she worked full time in the University Counsel's Office.

Professional Activities

Dotti serves as an adjunct professor at Temple University's Beasley School of Law, where she teaches *Cyberprivacy Law*, *Current Issues in Cyberlaw*, and *Internet of Things (IoT) Law*. She has developed a reputation for providing informative, interesting, thought-provoking, and cutting-edge training sessions and presentations at companies, schools and at national, state, and local conferences. She has co-authored a book, *Cyberbullying in Social Media within Educational Institutions: Featuring, Student, Employee, and Parent Information*, that was published by Roman & Littlefield. Dotti is frequently asked to provide commentary for television news programs, journals, and newspaper publications.

Dotti is a past Chair of the Philadelphia Bar Association's Business Law Section's Cyberspace and e-Commerce Committee, and a past Pennsylvania representative to the International Technology Law Association (iTechLaw).

Education

- J.D., Temple University's Beasley School of Law, Philadelphia, PA
- Ed.D. Lehigh University
- M.Ed. The Pennsylvania State University

Bar Admissions

- Pennsylvania
- New Jersey

Court Admissions

- U.S. Supreme Court
- U.S. Court of Appeals, Third Circuit
- U.S. District Court, Eastern District of Pennsylvania
- U.S. District Court, Middle District of Pennsylvania
- Pennsylvania Supreme Court

Memberships

- American Bar Association
- Philadelphia Bar Association
- Pennsylvania School Board Solicitors Association
- National School Boards Association

THE SCRANTON - LACKAWANNA HUMAN DEVELOPMENT AGENCY, INC.


321 Spruce Street 1st Floor, Scranton Pennsylvania 18503

Phone: (570)963-6836 Fax: (570) 496-7713



June 14, 2018

To: Mr. William Riker
Superintendent
East Stroudsburg Area School District
50 Vine Street
East Stroudsburg, PA 18301

From: Linda Prutisto 
Acting Early Learning Programs Director

RE: Contract renewal

Enclosed please find the contract for the Head Start State Supplemental Assistance Program for the '18-19 School Year beginning July 1, 2018 and ending June 30, 2019.

Please review the Terms and Conditions. If you approve, please sign and send us back one copy for our records. The other copy is for you to keep.

If changes need to be made, please pencil in the requested changes and return to us. We will then revise and send a new Letter of Agreement for your approval.

As always, this contract is contingent on continued PA Department of Education Funding.

Thank you for your Partnership.

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Mission: To advance economic opportunity for eligible residents in Northeastern PA by providing resources, education, and training to enhance job and life skills and provide career seeking opportunities.

**THE SCRANTON - LACKAWANNA
HUMAN DEVELOPMENT AGENCY, INC.**

321 SPRUCE STREET 1ST FLOOR, SCRANTON, PENNSYLVANIA 18503

Phone: (570) 963-6836

Fax: (570) 496-7713



SAM CECCACCI
Executive Director

East Stroudsburg Area School District
50 Vine Street
East Stroudsburg, PA 18301

Scranton-Lackawanna Human
Development Agency, Inc.
Head Start Program
321 Spruce Street
Scranton, PA. 18503

Letter of Agreement

This Letter of Agreement is subject to the terms and conditions below and is contingent upon the receipt from the PA Department of Education of the full amount of funding requested in the Grant Application presented by the Scranton Lackawanna Human Development Agency, Inc. Early Learning Program to that Department under the Head Start Supplemental Assistance Program (HSSAP).

It is understood that this funding, and therefore this Agreement, is valid from July 1, 2018 to June 30, 2019.

A new Agreement will be negotiated if there should be any change in funding. In such case, if no Agreement can be reached, the Program will not be implemented.

This Agreement can be deemed void at any time by either party by providing the other party with sixty (60) days written notification.

In such case, that service cannot be provided as deemed in this contract it is the responsibility of the contractor to contact SLHDA with a written plan of action immediately.

- 1) **Staffing** – Teacher and Teacher Aide hired by SLHDA, Inc. and paid with HSSAP Funds. Teachers are required to have a minimum of a Bachelor's Degree in Early Childhood Education or a related field from an accredited college or university. Teacher Aides must have a minimum of a Child Development Associate (CDA).
 - a) Staff time includes classroom time, classroom planning for each teacher and aide, collaborating with SLHDA family engagement worker, and in-service training.
 - b) Substitutes are the responsibility of the SLHDA. Class size is sixteen children with a teacher and aide or two teachers.
 - c) Students will receive 3.5 hours of service per day. Group size staffing requirements must be met at all times.
 - d) SLHDA will assure that all staff has appropriate background checks, health appraisal, and TB test prior to initial date of service.
- 2) **Curriculum** – The Creative Curriculum will be implemented. Pre-k programs must implement developmentally appropriate research-based early childhood curriculum, including additional

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curricular enhancements, as appropriate. Curriculum must be fully aligned with the Pennsylvania Early Learning Standards.

- a) Curriculum shall be content-rich to promote measurable progress toward development and learning outlined in the frameworks.
 - b) Programs must support staff to effectively implement curriculum and, at a minimum, monitor curriculum implementation and fidelity to provide support, feedback, and supervision for continuous improvement of its implementation.
- 3) **Outcomes** – Pre-k programs will follow the Head Start standards, specifically 1302.102 (c) titled Using data for continuous improvement, SLHDA policies and procedures (1302.90). Pre-k programs will provide and maintain a supportive learning environment both indoors and outdoors to assure optimal growth and development for future success. Pre-k programs will provide a language rich environment and curriculum to promote language and literacy at school and at home. Pre-k programs will provide opportunities for daily gross motor both indoors and outdoors. Pre-k programs will ensure continuous growth utilizing ongoing documentation of all children in the classroom
- a) Child assessments will be completed three times a year by to aid the teaching team in making programmatic, classroom, and instructional changes to ensure continuous optimal individual growth with guidance from the SLHDA Coordinator/Manager.
 - b) If continuous growth does not occur in any of the domains of development, the referral guidelines set forth by SLHDA to refer will be followed.
- 4) **Rating Scales and Assessments** - will be administered by SLHDA staff under the direction of the Head Start Coordinator/Manager. These will include one of the following tools at least two times per year and shared with all involved staff. (ECERS, TPOT, and/or CLASS)
- 5) **Health Services** – All required Head Start Health Services and Screenings will be monitored by the Head Start Health Manager.
- a) Immunization and physical records - Parents have 60 days from the first day of school to produce immunization records and child health assessment. After the 60 days, a child may not be able to return to school until immunization records and/or health assessment are received by the school. If a child is behind on immunizations, s/he will still be able to attend school if acceptable medical documentation is provided explaining the reason for the delay. Parents have 90 days from the first day of school to produce a child dental assessment. Immunization records, dentals and physicals will be kept on file at SLHDA.
 - b) Health component staff and/or consultants will be allowed on site to complete all required screenings (vision, blood lead, dental, hearing).
- 6) **Nutrition** – Breakfasts and lunches will be provided by the school district and billed to the School Lunch Program. Snacks will be provided by the school district and billed to SLHDA. The School District will ensure all children funded by HSSAP receive meals and snacks that meet the nutritional needs and accommodate the feeding requirements of each child. SLHDA staff is expected to be sitting with and engaging children in conversation and teaching self- help skills such as set up and clean up. SLHDA Nutrition Consultant and Nutrition Coordinator will provide additional assistance to ensure all requirements are met. The District will notify SLHDA of any changes that involve receiving funding from the School Lunch Program within 24 hours of the change.
- 7) **Special Services-** The program must ensure enrolled children with disabilities and their families receive all applicable services delivered in the least restrictive possible environment and that they fully participate in all program activities. The SLHDA Special Services staff will assist in the coordination for referral and provision of early intervention services.
- 8) **Mental Health** – SLHDA staff agree to promote children’s mental health, social and emotional well-being by providing supports for effective classroom management and a positive learning environment, supportive teaching practices and strategies for supporting children with challenging behaviors and/or other social, emotional and mental health concerns. SLHDA will provide the

services of a Mental Health Consultant to staff and families through scheduled classroom observations and consultation, as well as the weekly Helpline.

- 9) **Suspension and Expulsion**- The program must prohibit or severely limit the use of suspension due to a child's behavior. Such suspensions may only be temporary in nature and used only as a last resort in extraordinary circumstances where there is a serious safety threat that cannot be reduced or eliminated by the provision of reasonable modifications. The program must engage with mental health resources, collaborate with parents, utilize appropriate community resources and develop a written plan to document the action and supports needed to help the child return to full participation in all program activities as quickly as possible while ensuring child safety. Ultimately, the program cannot expel a child from the program because of a child's behavior.
- 10) **Family Engagement** – Recruitment will be the joint responsibility of the School District and SLHDA. Eligibility determination and selection will be the responsibility of the SLHDA ERSEA coordinator
- 11) **Training and Professional Development** – Pre-Service and In-Service Training including, Child Development Associate (CDA) Credential, and college courses for credit are the responsibility of SLHDA. In-service trainings offered by the SLHDA Inc. or the School District will be open to staff of the partnering agency, whenever topics are appropriate.
- 12) **Monitoring**- SLHDA Early Learning Programs monitor the required tasks and requirements of the program in alignment with the HSSAP program and other Federal, State and local regulations. Monitoring protocols are established at the center/site level, coordinator level, management level and administrative level for all service areas.
 - a) Districts will utilize a system of ongoing monitoring for staff and facility safety and maintenance.
 - b) Additional monitoring tools used by SLHDA Early Learning Programs include: Child Outcome Planning and Administration (COPA) data system, Teaching Strategies GOLD Child Assessment, Center Compliance Checklist, Health and Safety Checklist, Family Engagement Checklist, Indoor/Outdoor Safety Checklist, as well as observation tools such as, CLASS, ECERS, and TPOT. Results will be shared with District staff.
 - c) Assigned Preschool Program Specialist will conduct Site Visits and Monitoring using the Program Review Instrument.
- 13) **Data Management** - SLHDA uses the COPA (Child Outcome, Planning & Administration) database designed for Head Start, Early Head Start and Community Actions Agencies and specifically geared to program and data management. COPA is a secure online, 100% web-based program, customizable to the needs of the Agency and is able to aggregate data for reporting needs. It offers real-time data collection, assessments, monitoring, reporting, referral and organizational work-flow with the ability to be accessed from any location. SLHDA's COPA database has been configured for seamless reporting of:
 - a) The National Association for State Community Service Programs (NASCSPP's) Community Service Block Grant (CSBG) Report.
 - b) Head Start's Program Information Report (PIR)
- 14) **Data Monitoring** - On a monthly basis, data is reviewed by SLHDA's Data and Education Managers for program performance, data captured/reported and progress toward agency goals. Specific data points have been identified for the purposes of monthly monitoring and are necessary for standard program compliance and to identify needed areas of improvement to improve service to children/families. By monitoring these data points monthly, SLHDA is able to accurately assess the needs of the community while internally identifying the status of data collection, data entry and outcomes. Monitoring on a monthly basis also lends for seamless reporting to funding sources. \ Data that is monitored includes, but is not limited to:
 - a) Enrollment Information including daily attendance
 - b) Child and Family Demographics



Blackboard Inc.
3815 River Crossing Parkway, Suite
200
Indianapolis, IN 46240 USA
Phone: +1 202.463.4860
Fax: +1.312.236.7251
Email: operations@blackboard.com
Tax ID: 52-2081178

Renewal Confirmation Notice

CUSTOMER INFORMATION:

Billing Address:

East Stroudsburg Area SD
50 Vine Street
East Stroudsburg, PA 18301
USA

Date: 04/25/2018

Customer No: 316070

Document No: CSF000246865

Customer Primary Contact: Brian Borosh

RENEWAL PRODUCTS AND SERVICES:

| Qty | Product Code | Product Description | Start Date | End Date | Price (USD) |
|------|--------------|--|------------|------------|---------------------------------------|
| 6878 | BC-STND-K2NA | Blackboard Connect Service Per Student, K-12 | 07/01/2018 | 06/30/2019 | 12,380.40 |
| | | | | | Renewal Amount (USD) 12,380.40 |

RENEWAL CONFIRMATION:

You will be invoiced for products and/or services for the total above upon receipt of this form unless other arrangements are made. Please note that taxes are not included in the total Renewal Amount and will be added, where applicable, when invoiced. If you exempt from paying sales tax, include your current state tax exemption certificate or forward to exemptcerts@blackboard.com.

Billing information is accurate: _____ (please initial or note corrections)

Purchase Order No. _____ - OR - My organization does not require a Purchase Order _____ (please initial)

Please send this complete renewal confirmation notice and the accompanying purchase order, unless a purchase order is indicated as not required above, via any one of the following methods by **06/30/2018**:

- Email: operations@blackboard.com
- Fax: +1.312.236.7251
- Mail: Blackboard Inc., 3815 River Crossing Parkway, Suite 200, Indianapolis, IN 46240, USA

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Carbon-Monroe-Pike Drug & Alcohol Commission, Inc.

724 Phillips Street, Suite 203, Stroudsburg, PA 18360

Phone: (570) 421-1960 X 2747

FAX: (570) 421-3548

jdrake@cmpda.cog.pa.us

AN EQUAL OPPORTUNITY, AFFIRMATIVE ACTION EMPLOYER

May 10, 2018

Mr. William Riker, Superintendent
East Stroudsburg Area School District
Administrative Center
50 Vine Street
East Stroudsburg, PA 18301

Dear Mr. Riker,

Enclosed please find **two** copies of the **school year 2018-2019 Letter of Agreement** between the Carbon-Monroe-Pike Drug and Alcohol Commission, Inc. and the East Stroudsburg Area School District. Please do not hesitate to contact Mr. Mikulski should you wish to request any changes to the enclosed agreement.

This agreement provides for **Drug and Alcohol Primary Prevention and SAP/Intervention Services at a total cost of \$21,000.00** for (3) days of services weekly over a period of 38 weeks during the school year.

If the agreement meets with your approval, **please sign and complete the contact information requested on page one. Please retain one agreement for your files and return one executed agreement to:**

Carbon Monroe Pike Drug & Alcohol Commission, Inc.

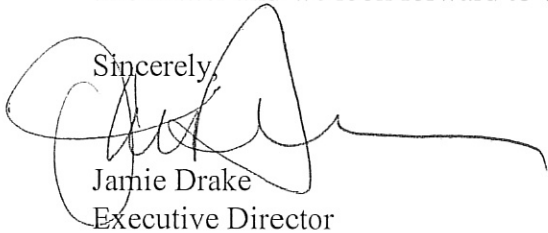
Attn: Vanessa Harnik, Administrative Officer

724 Phillips Street, Suite 203

Stroudsburg, Pa. 18360

Should you have any questions regarding this Agreement, please do not hesitate to contact me at (570) 421-1960, x2747 or Rob Mikulski at x2720. Thank you in advance for your cooperation in this matter and we look forward to working with your school district.

Sincerely,



Jamie Drake
Executive Director

Encl.

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LETTER OF AGREEMENT
Between CARBON-MONROE-PIKE DRUG AND ALCOHOL COMMISSION, INC.
And the EAST STROUDSBURG AREA SCHOOL DISTRICT
FOR DRUG AND ALCOHOL

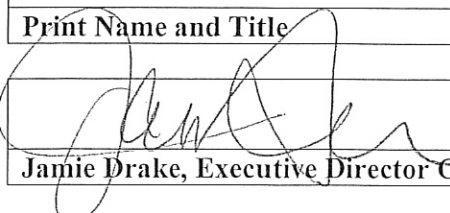
PRIMARY PREVENTION AND STUDENT ASSISTANCE PROGRAM (SAP) INTERVENTION SERVICES

1. **Frequency of Services Provided:** The Commission will assign a Drug & Alcohol Prevention Specialist (DAPS) to the School District, who will provide in-school drug and alcohol PRIMARY prevention and SAP/Intervention services three days per week over 38 weeks of the school year.
2. **The Designated Contacts for this Agreement:**
 - a. The Commission's Assistant Administrator, Rob Mikulski, shall be the designated contact person for this agreement. Mr. Mikulski can be reached at (570) 421-1960, Extension 2720 or by e-mailing him at: rmikulski@cnpda.cog.pa.us
 - b. **The School District's designated contact person shall be: (Please Complete)**

| | |
|-------------------------------------|--|
| Name (please print) | |
| Phone Number & Extension | |
| E-mail Address: | |
3. **DAPS Prevention/SAP Responsibilities:** The assigned DAPS shall provide the following services in accordance with guidelines set by the Pennsylvania Department of Drug and Alcohol Programs (DDAP):
 - a. In-school consultation services on the District's prevention and intervention plans
 - b. Consultation to SAP Core Teams, families and students regarding the need for referral to community or school-based services and supports or referral for D&A Assessment to determine the need for treatment
 - c. Participate in parent/teacher and consultation meetings as necessary and maintain data for required reporting as determined by DDAP
 - d. Facilitate school-based D&A individual and/or group primary prevention/education services
 - e. Facilitate school-based D&A prevention programming
 - f. In-school consultation services for the District's Student Assistance Program (SAP) team. It is the Commission's expectation that the designated DAPS will attend SAP Core Team meetings
 - g. Participate in SAP Core Team Maintenance
 - h. D&A screening for students and when necessary facilitate referral to drug and alcohol treatment or other appropriate student/family support services
 - i. Facilitate and support the school-based aftercare plan for students who may be returning to school from treatment and collaborate with other agency providers
4. **District Responsibilities:** It shall be the responsibility of the District to supply the assigned DAPS with a detailed description of the District's prevention/intervention plans as well as a specific description of the policy & procedure to be followed in delivering these prevention/intervention services. It is herein understood that it shall be the responsibility of the District to:
 - a. Coordinate primary prevention program activities with the DAPS
 - b. Refer at-risk students to the DAPS through the SAP team process. This shall include referral for individual or group intervention activities, screenings or any other requested services.
 - c. Coordinate the identified student's schedules for screening and intervention services
 - d. Provide adequate office space for the DAPS assigned to the District
5. **Conflict Resolution:** It is assumed that, if and when appropriate, the DAPS and the SAP team members themselves shall make a good faith effort to resolve any conflict that may arise between them during the provision of these services. In the event that the DAPS or SAP team fails in their effort to resolve their differences, or if the matter is deemed to be inappropriate for discussion between these two parties then the following procedure will be followed:

- a. The SAP team members or DAPS shall inform the designated "Contacts" for this agreement of their unresolved conflict.
 - b. The designated Contacts shall attempt to facilitate an agreeable mediation of the conflict between the DAPS and SAP team within five (5) business days of the notification.
 - c. If the problem cannot be resolved within the prescribed time frame then it shall be referred to the Commission's Executive Director and/or corresponding school district administration for final disposition.
6. **Confidentiality Requirements:** State and Federal law prohibits the disclosure and re-disclosure of confidential information gathered as a result of the screening, assessment or intervention activities conducted by any of the Commission's DAPS, without the specific written consent of the person to whom it pertains. A release of information from the Commission, signed by the service Consumer, is necessary to facilitate the exchange of any and all information:
- a. The District acknowledges that in receiving, storing, processing, or otherwise dealing with any information from the DAPS about the students in the Program is fully bound by the provisions of the federal regulations governing Confidentiality of Alcohol and Drug Abuse Patient Records, 42 CFR Part 2.
 - b. The District undertakes to resist in judicial proceedings any effort to obtain access to information pertaining to patients otherwise than as expressly provided for in the federal confidentiality regulations, 42 C.F.R. Part 2.
7. **Communication & Technology Use:** All of the DAPS have Commission based e-mail and voice mail at their disposal. It is the Commission's expectation that the District and the DAPS will use these resources to augment face-to-face or written communications. To the extent that computer/telephone equipment is available and where District policy allows, the Commission herein requests that the DAPS be granted access to a telephone and/or the Internet from a computer station at the assigned District in order that he/she be able to access these communication resources. The Commission would prefer that the District not assign the DAPS a district based e-mail address.
8. **Interruption of Service due to DAPS Family or Medical Leave of Absence or Other Unforeseen Circumstance:** The total amount of days lost to the school district after two-weeks or ten (10) school days of consecutive absence shall be subtracted from the school district's payment, unless another acceptable coverage arrangement can be negotiated between the designated contacts.
9. **Annual Reimbursement:** The School District agrees to reimburse the Commission the maximum amount of **\$21,000.00** for provision of the services described herein. The Commission will generate an invoice for these services three times during the school year (October, December and March).
10. **Term of this Agreement:** This agreement shall be in effect **from September 4, 2018 to May 24, 2019.**

The above-enumerated conditions will constitute the basis of this Agreement. Should any area be in need of negotiation, it will be the responsibility of both parties to reach an agreement. In the event that the School District is unable to provide funding for these services or, if the Commission is unable to provide the described services, this Agreement may be terminated in thirty days.

| | |
|---|----------------|
| | |
| Authorized School Personnel Signature | Date |
| | |
| Print Name and Title | |
|  | |
| Jamie Drake, Executive Director CMP D&A Commission, Inc. | Date (5/10/19) |



Minuteman Press of Stroudsburg
1250 North Ninth Street, Unit 101
Stroudsburg, PA 18360
Phone: 570.421.1437
www.mmpstroudsburg.com

Quotation

7/5/2018

Bill to: East Stroudsburg School district
Patricia Rosado
50 Vine Street
East Stroudsburg, PA 18301

Phone: 570-424-8500 x10001
Email: patricia-rosado@esasd.net

Ship to: East Stroudsburg School district
Patricia Rosado
50 Vine Street
East Stroudsburg, PA 18301

Phone: 570-424-8500 x10001
Email: patricia-rosado@esasd.net

ASK ABOUT OUR GREAT DEALS ON SCREEN-PRINTED TEES!

| | |
|---|-------------------|
| 1000 8.5 x 11 Calendars - 80# Gloss Cover - 60# Text Pages - BW Interior Pages - 20 pages (Job ID 34629) | Total: \$1,200.53 |
|---|-------------------|

Ship to Debra Witsotsky

Component 1 of 3: Covers

Design

Digital File Handling

Printing

1,000 Finished Pieces

2 sides

Duplex Top/Top

Tabloid (11 x 17) • 80# Futura Gloss Cover • White

Side 1 Ink(s): Full Color

Side 2 Ink(s): Process Black

Finishing

Creasing - 1 per finished piece

Component 2 of 3: Pages

Printing

1,000 Finished Pieces

Each of 4

2 sides

Duplex Top/Top

Tabloid (11 x 17) • 60# Lynx Smooth Text • White

Side 1 and 2 Ink(s): Process Black

Digital File (Customer)

Component 3 of 3: Binding

Finishing

Taxes are not included.
This quote is valid for 30 days.
Thank you,

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Terms: Payment in Advance

Each of 21
2 Staple(s) per Set/Booklet
1 Hole(s) per Sheet
Hole size: small

Shipping

Shipping Method: UPS - Ground

**9000 8.5 x 11 Calendars - 100# Gloss Cover - 70# Text Pages - BW Interior Pages -
20 pages (Job ID 34631)**

Total: **\$5,217.64**

Ship to Patricia Rosado

Component 1 of 2: Booklet

Printing

9,000 Finished Pieces
Each of 4
2 sides
Duplex Top/Top
Tabloid (11 x 17) • 60# Lynx Smooth Text • White
Side 1 and 2 Ink(s): Process Black
Digital File (Customer)

Component 2 of 2: Binding

Finishing

Each of 21
1 Hole(s) per Sheet
Hole size: small

Shipping

Shipping Method: Airborne - Ground

Salesperson: Nathan Foeller

Order Total: **\$6,418.17**

Taxes are not included.
This quote is valid for 30 days.
Thank you,

Terms: Payment in Advance

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SUN LITHO-PRINT INC.

421 North Courtland Street

East Stroudsburg, Pennsylvania 18301



Telephone: 570-421-3250

Fax: 570-424-2544

www.sunlithoprint.com

QUOTE

ESASD
50 Vine Street
East Stroudsburg, PA 18301

June 29, 2018

Attn: Patrica Rosato

2018/2019 SCHOOL CALENDAR

Size: finished size: 8.5 x 11 (folded 11x17 sheets)

Pages: 16 pages plus cover

Stock: Cover: Coated 1 side white cover
Text: 60# regular white offset

Ink: Cover: p/4/1 – color front cover – inside back cover, black
Text: Black ink all sides

Finishing: Fold, collate, 2 staples on fold, one hole drill at center
Top of pages
Carton pack by school

Art: Digital PDF files furnished complete. Printout Proof
Prior to printing.

Delivered to each school building

Quantity: 9000 Price: \$4325.00

Quantity: 1000 Price: \$1400.00

SUN LITHO-PRINT INC.

421 North Courtland Street

East Stroudsburg, Pennsylvania 18301



Telephone: 570-421-3250

Fax: 570-424-2544

www.sunlithoprint.com

QUOTE

East Stroudsburg School District

July 9, 2018

Attn: Debra Wisotsky

2018-2019 Code of Student Conduct booklets:

Qty: 7,400

Pages: 80 page + Cover

Stock: Text: 60# White Offset

Cover 80# c2s Cover

Graphics: Files supplied

Proof: Yes hard proof

Color: Text: 1/1-Black Ink Cover: 4/1

Size: 8.5 x 11

Bindery: Collate, Trim, Saddle Stitch

Packing: Convenient carton pack

FOB: Includes Delivery to East Stroudsburg, PA multiple schools

PRICE: \$8510.00 (\$1.15ea.)

Recommended Event Ticket Prices For the 18-19 School Year (prices consistent with 17-18):

| Regular Season Events | Adult Price | Student Price* | Senior Citizens (62+ yrs. old) and Military Veterans with proof of service | Season Pass Rate (Regular Season Only) |
|------------------------------|--------------------|-----------------------|---|---|
| Varsity Football | \$4 | \$2 | \$2 | 50% Discount based on scheduled regular season home games |
| JV/JH Football | \$2 | \$1 | \$1 | 50% Discount based on scheduled regular season home games |
| Boys' Basketball | \$4 | \$2 | \$2 | 50% Discount based on scheduled regular season home games |
| Girls' Basketball | \$4 | \$2 | \$2 | 50% Discount based on scheduled regular season home games |
| Wrestling | \$4 | \$2 | \$2 | 50% Discount based on scheduled regular season home games |

***All ESASD High School and Intermediate Students** will be admitted free to all listed regular season home events upon presenting their school ID. ESASD student(s) failing to present school ID and non-ESASD students will pay the student price of \$2.

***All ESASD Elementary Students** will be admitted free to all listed regular season home events if accompanied by a paying adult. The elementary student can present his/her student ID or the accompanying adult can present his/her driver's license to confirm school district residency at the ticket window. ESASD elementary student(s) failing to present ID and be accompanied by an adult, will be required to pay the student price of \$2.

Continuation of Current Practices:

- Any current ESASD employees and a guest will be admitted free to all listed regular season home events upon presenting their school ID.
- Free passes for individuals who graduated from East Stroudsburg 50+ years ago are distributed through the Superintendent's Office.
- Free passes for retired ESASD teachers are distributed through the Superintendent's Office.

East Stroudsburg Area School District

Enrollment Count Matrix

Count of all actively enrolled students for the current school year. Note: students with multiple building enrollments (ME) will be counted once. See details for building choice.

| BLDG | GRADE | KF | 01 | 02 | 03 | 04 | 05 | 06 | 07 | 08 | 09 | 10 | 11 | 12 | HmRm Total |
|---------------------|------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|---------------|
| BES | All | 54 | 59 | 60 | 76 | 77 | 80 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 406 |
| | BES Total | 54 | 59 | 60 | 76 | 77 | 80 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 406 |
| CHSC | All | 8 | 10 | 15 | 7 | 16 | 22 | 26 | 25 | 26 | 18 | 27 | 27 | 23 | 250 |
| | CHSC Total | 8 | 10 | 15 | 7 | 16 | 22 | 26 | 25 | 26 | 18 | 27 | 27 | 23 | 250 |
| EHN | All | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 263 | 251 | 237 | 268 | 1019 |
| | EHN Total | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 263 | 251 | 237 | 268 | 1019 |
| EHS | All | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 333 | 304 | 344 | 365 | 1346 |
| | EHS Total | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 333 | 304 | 344 | 365 | 1346 |
| ESE | All | 111 | 122 | 90 | 112 | 112 | 133 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 680 |
| | ESE Total | 111 | 122 | 90 | 112 | 112 | 133 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 680 |
| HOME | All | 1 | 2 | 5 | 2 | 5 | 7 | 1 | 8 | 7 | 2 | 5 | 8 | 2 | 55 |
| | HOME Total | 1 | 2 | 5 | 2 | 5 | 7 | 1 | 8 | 7 | 2 | 5 | 8 | 2 | 55 |
| IU20 | All | 2 | 8 | 4 | 4 | 11 | 8 | 12 | 13 | 16 | 13 | 9 | 10 | 12 | 122 |
| | IU20 Total | 2 | 8 | 4 | 4 | 11 | 8 | 12 | 13 | 16 | 13 | 9 | 10 | 12 | 122 |
| JMH | All | 62 | 75 | 75 | 76 | 76 | 74 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 438 |
| | JMH Total | 62 | 75 | 75 | 76 | 76 | 74 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 438 |
| JTL | All | 0 | 0 | 0 | 0 | 0 | 0 | 315 | 315 | 311 | 0 | 0 | 0 | 0 | 941 |
| | JTL Total | 0 | 0 | 0 | 0 | 0 | 0 | 315 | 315 | 311 | 0 | 0 | 0 | 0 | 941 |
| LIS | All | 0 | 0 | 0 | 0 | 0 | 0 | 218 | 229 | 232 | 0 | 0 | 0 | 0 | 679 |
| | LIS Total | 0 | 0 | 0 | 0 | 0 | 0 | 218 | 229 | 232 | 0 | 0 | 0 | 0 | 679 |
| MSE | All | 56 | 69 | 81 | 102 | 107 | 104 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 519 |
| | MSE Total | 56 | 69 | 81 | 102 | 107 | 104 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 519 |
| OOD | All | 0 | 1 | 1 | 0 | 0 | 0 | 1 | 2 | 0 | 4 | 6 | 6 | 10 | 31 |
| | OOD Total | 0 | 1 | 1 | 0 | 0 | 0 | 1 | 2 | 0 | 4 | 6 | 6 | 10 | 31 |
| RES | All | 89 | 71 | 91 | 85 | 88 | 98 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 522 |
| | RES Total | 89 | 71 | 91 | 85 | 88 | 98 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 522 |
| SMI | All | 58 | 52 | 71 | 64 | 51 | 45 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 341 |
| | SMI Total | 58 | 52 | 71 | 64 | 51 | 45 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 341 |
| Total All Buildings | | 441 | 469 | 493 | 528 | 543 | 571 | 573 | 592 | 592 | 633 | 602 | 632 | 680 | 7349 |

NOTES:

1. (NA) indicates students not assigned to any homeroom.
2. Student homeroom assignments are based on current enrollment.