

V. ITEMS FOR DISCUSSION:
a. Metro Alert Proposal



5/10/2018

Executive Summary

Proposal to the East Stroudsburg Area School District Police Department

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435 Devon Park Drive
Building 500, Suite 510
Wayne, PA 19087

800-658-5716

610-296-7450



AN INTRODUCTION TO OUR COMPANY AND OUR PRODUCTS

MetroAlert® is pleased to present Visual Alert®.

We propose exemplary software and a level of service beyond what is expected of data systems firms.

Career professionals skilled in such fields as information systems analysis, computer programming, information system management, in-service staff training, site preparation, and related disciplines carefully coordinate our services.

Our project team has the skill to assist you in your automation plans.

MetroAlert® is one of the most respected software companies in the region. Our outstanding support will provide you with all that is needed to implement your system and keep it operating.

We welcome the opportunity to work with you on this project.

SOME GENERAL FACTS ABOUT METROALERT®

- Founded 1983
- Located near Valley Forge
- Law Enforcement Information Systems
- Over 500 Installations in Pennsylvania and New Jersey
- Software Highly Inclusive of Pennsylvania and New Jersey Law Enforcement Requirements

Benefits to Your Organization

- Easiest to Use Software
- Update Policy Affords You Long Term Protection Against Data Obsolescence
- Leverage Large Successful Group of Users
- Integration and interfacing with many state and local information systems

MetroAlert® Background

Since 1983, MetroAlert® has been a pioneer and trusted leader in the development of police department software solutions to meet the specific needs of law enforcement agencies. MetroAlert® software is running in over 500 agencies.

MetroAlert®

By choice, MetroAlert® is not a national RMS vendor but instead concentrates on the states of Pennsylvania and New Jersey. This concentration on specific states allows us to be intimately familiar with procedures and reporting responsibilities of the law enforcement agencies.

Unlike national vendors, MetroAlert® provides state required forms/reports such as the Criminal Complaint, Search Warrant, Crash Reports, Traffic Citation, UCR Report and other reports as part of the base product. Any modification of these reports by the State is covered under the customers' maintenance agreement; there is no additional cost to maintain these forms. The MetroAlert® portfolio of law enforcement software products includes Computer Aided Dispatch, Mobility, Records Management, Geographical Systems, Information Sharing and Resource Management. Along with these products, MetroAlert® also develops custom integrations to various third party vendors.

METROALERT SOFTWARE PRODUCTS

- Police Records Management System with Integrated LEJIS in Pennsylvania
- Parking Enforcement
- Field Reporting
- Online Wireless Connectivity
- Integrated Photos, Imaging, Multi-media
- Information Sharing Systems

WHAT DIFFERENTIATES METROALERT®

- Ease of Use from Our Most Advanced Windows System
- Totally Microsoft Standard Databases
- Completely Microsoft Development
- Multiple Field Reporting Methods
- Most Responsive Provider of Service
- Industry Leading Update Policy – ALL UPDATES INCLUDED FOR ALERT CARE CUSTOMERS INCLUDING PLATFORM CHANGES

Visual Alert® Records Management System

MetroAlert® offers the Visual Alert® Records Management System (RMS), which enables law enforcement personnel to spend more time doing the job because they spend less time writing reports. Yet, all of their reports are more precise, more complete and more easily cross-referenced with other information.

Visual Alert® is Microsoft Windows based user friendly, intuitive application capable of handling a one-officer department and a 100-officer department equally as well. Many important items are included in Visual Alert®:

VISUAL ALERT® HIGHLIGHTS

- VA "My Calls®"
- Workflow Centric
- Roll Call
- Referral Management
- Case Integration
- Quick Forms with Auto IR Creation

- Approval Management
- Associated Persons Links
- Integrated Geo System
- Compstat

SOME POPULAR VISUAL ALERT® RMS FEATURES

- Comprehensive Incident Reporting
- Parking Enforcement & Citation Processing
- Permit Parking Management
- Crime & Vehicle Code Management
- Warrants, Summons, Subpoena Activity
- Officer Activity Logs & Personnel Tracking
- Integrated Photos, Imaging, Multi-media
- Some of the Most Used Outputs are:
 - Incident Processing
 - Incident Report
 - PA Criminal Complaint
 - Subpoena Listing
 - PA Traffic Citation
 - Arrest Report
 - PennDot Crash Report (AA500)
 - PA Search Warrants
 - Multimedia Handling - Images, Recordings, Video, Scanned Documents
 - Incident Approval Process
 - Evidence Processing
 - Roll Call
 - Personnel
 - PA UCR reporting built-in – Reports A through J
 - NJ UCR reporting built in
 - Clery Reporting – For Colleges
 - Miscellaneous Administrative Reports
 - Ad Hoc Querying and Reporting

VISUAL ALERT® INCLUDES EVIDENCE MANAGEMENT

- Bar Coded Entry
- Bar Coded Labeling
- PA Lab Submit
- Fully Integrated with Report
- Full Chain of Custody

VISUAL ALERT® INTERFACES WITH KEY AGENCIES

- CAD – Can be Provided According to 3rd Party Provider Specifications
- LEJIS Full Integration – PA only:
 - PEMA Funded Homeland Security Project
 - Web Services Information Sharing
 - USDOJ GJXDM Compliant
 - JNET Hosted
 - JNET Security
 - Anticipated State Wide Availability via Visual Alert® Users
- AOPC
- PENNDOT
- PSP
- Open Architecture (SQL)
- Parking Ticket Writer
- Easily Interfaces with Most Applications

VISUAL ALERT® SECURITY

- Shows only what you're allowed to do
- Hides what you are not allowed to do
- Allows securing of records by the nature of call
- Assigns ownership control over reports
- Allows security assignments to groups
- Secures access to on-going and closed cases
- Logs all activity

ALERT Server® Information Sharing System

The ALERT Server® is a small footprint, low maintenance application that runs on a Small Business Class Server with an internet connection. Its main purpose is to respond to requests for searches and to receive the submission of authorized data from the participating law enforcement agencies.

The ALERT Server® client is fully integrated within MetroAlert's® RMS product, Visual Alert®. Once the ALERT Server® is installed, deployment to the MetroAlert® agencies is a matter of activating a system parameter and installing a service. There is no need for additional software. Information is released from the department to the ALERT Server®, where it is then available to others members of your ALERT Server®.

Determining what information is released is under the control of the individual department and is parameterized. In special circumstances, these parameters can be overridden so that the information remains within the department and is not shared with the group. The ALERT Server® also allows for full content reports. A department may wish to share the Incident Report, Criminal Complaint, Arrest Report and Mug Shots.

The ALERT Server® has a powerful search tool that allows investigators to search multiple tables at once. For example, running a querying for an offender who strikes on Mondays and Wednesdays is a white male, between 6' and 6'7" and drives a red Chevy is accomplished by nothing more than a few keystrokes.



5/10/2018

Proposal for Software and Services Submitted to East Stroudsburg Area School District Police Department

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**435 Devon Park Drive
Building 500, Suite 510
Wayne, PA 19087**

800-658-5716

610-296-7450

MetroAlert.com

Pricing Proposal

Quote # 3158 (2) User Licenses

MetroAlert

Phone: 800-658-5716
Fax: 610-648-0346
435 Devon Park Dr, Suite 510
Wayne, PA 19087

**Quote**

No.: **3158**
Date: **2/23/2018**

Prepared for:
William Gouger (570) 656-4288
East Stroudsburg Area School District Police Department
50 Vine Street
East Stroudsburg, PA 18301 U.S.A.

Prepared by: Thomas Armstrong
Account No.: 2563

Quantity	Item ID	Description	UOM	Sell	Total
2	2000100	RMS Basic Package Initial Licensing (v2)	EA	\$2,895.00	\$5,790.00
		RMS Basic Package Initial Licensing (v2) <i>Basic package contains User License(s) with the following components : Accident Processing, Incident Processing, Citations, Review Names, Evidence, Bulletins, UCR Reporting, Crash Reporting, Custom Reporting Tool, Officer Activity, Search Warrants (PA Only), Hot Property/Missing Persons, System Security, System Utilities, Multimedia, My Calls, Roll Call, Incident Approval, Incident Referral, Personnel, Quick Forms. SPECIAL NOTE: Requires that your server has appropriate Microsoft Server SQL Standard Edition or higher</i>			
1.00	2S00010	RMS Alert Care (v2)	EA	\$1,389.00	\$1,389.00
		RMS Alert Care (v2) <i>Includes Annual Software Licensing, which gives you the right to use the software for the 12-month period; over the telephone technical assistance 9-5 prevailing Eastern Time Monday through Friday; access to our library of information, remote access support services and special software tools, software updates and corrections with documentation.</i>			
		Professional Services			
1.00	2S00102	RMS Administrator Training Session - Webinar	EA	\$250.00	\$250.00
		RMS Administrator Training Session - Webinar (v2)			
1	2S00079	RMS Officer Training Session - Webinar	EA	\$250.00	\$250.00
		RMS Officer Training Session - Webinar <i>Instruction provided presentation style via the internet with an expected duration of 2 to 3 hours.</i>			
1.00	8000100	New Customer Incentive Discount (1 RMS Training Webinar)	EA	(\$250.00)	(\$250.00)
		Misc Vendor Item			
		This quote does not include Microsoft SQL. SQL is available through MetroAlert at additional cost			

Item Total:	\$7,679.00
Your Price:	\$7,429.00
Total:	\$7,429.00
You saved:	\$250.00
For a savings of	3.26%

Prices are firm until 5/24/2018 Terms:

Prepared by: Thomas Armstrong, tarmstrong@metroalert.com

Date: 2/23/2018

MetroAlert Licensing is for simultaneous use. This pricing quote is for a 2 user system.

1. This Quote assumes adherence to Metro's Visual Alert Hardware & Network Guide. Please refer to this guide for all computer and related requirements. Software will operate only with qualified systems.
2. Visual Alert requires the appropriate version of MS SQL. Government pricing for MS SQL is subject to change by providers without notice. Acquisition and Installation by Metro Technology is NOT included on this quote.
3. Additional Visual Alert licenses are available at additional charge plus applicable annual maintenance & licensing.

Quote

No.: **3158**

Date: 2/23/2018

Accepted by: _____ Date: _____

Purchase and Sales Agreement

Metro Technology Services (the "SELLER"), with offices in Wayne, Pennsylvania and East Stroudsburg Area School District Police Department (the "BUYER"), with offices in East Stroudsburg, Pennsylvania hereby agree as follows:

- 1) Subject to the terms and conditions set forth herein, the Buyer agrees to buy from the Seller and the Seller agrees to sell to the Buyer, the equipment and software license described in the Metro Technology Services Proposal (the "PROPOSAL"). Unless otherwise stated, all equipment to be sold is certified to be brand new.
- 2) The purchase price of this software license and services and equipment shall be as described in written quotation # 3158.
- 3) The payment schedule shall be (Please select one. Sign below and return with a signed copy of the written quotation and a copy of your tax exempt certificate):
 - ☐ To pay one-third at the time of order; two-third upon installation.
 - ☐ Prepay full amount and receive a 2% discount on the total.

In the event the municipality decides to lease the software and services from a third party leasing or financing company, the municipality agrees to sign the leasing company's Certificate of Acceptance form upon installation at your location. This is subject to an accepted written agreement between Metro and the leasing company.

- 4) Any applicable sales, use, or other excise tax shall be paid by the Buyer and will be paid over to the proper authorities by the Buyer or reimbursed by the Buyer to the Seller on demand in the event the Seller is responsible or demand is made on the Seller for the payment thereof.
- 5) The seller warrants and agrees that good title to the license shall be conveyed to the Buyer by rightful transfer. Title to the license however, shall not pass from the Seller until full payment by the Buyer of all amounts payable hereunder.
- 6) This agreement shall be construed and enforced in all respects in accordance with the laws of Commonwealth of Pennsylvania and shall take effect as an instrument under seal. This agreement shall constitute the entire agreement between the parties with respect to the sale.

Metro Technology Services, Inc.

The East Stroudsburg Area School District Police Department

By: _____

By: _____

Title: _____

Title: _____

Date of Agreement: _____

Date of Agreement: _____



GENERAL TERMS

Metro Technology Services is pleased to present our software and services for your use. Metro supported software is installed in over 500 public safety locations. This extensive network of users gives us a breadth of experience that few can match.

Metro employs career professionals skilled in such fields as information systems analysis, computer programming, information system management, in-service staff training, site preparation, and related public safety disciplines to carefully coordinate and provide our services.

Our project team has the skill to assist you in your automation plans.

Metro Technology is one of the most respected software companies in the region. Our outstanding support will provide you with all that is needed to implement your system and keep it operating.

We welcome the opportunity to work with you on this project.



USER TRAINING

Metro Technology customers are provided specific training on the use of their system. Our Client Support consultants are available to assist with one-to-one training and hot line phone support. Included in this proposal is a training "package" which includes training session at your site or at our offices. Additional training can be arranged if needed.

Training is one of the keys to a successful installation. Training is organized in three broad categories including Administrative Training, Supervisory Training and User Training. Training includes information about the way the software is setup, general usage in real world operations and details about software inquiry and security functions.

User training may vary in length depending on the topic. A user manual accompanies the software and is available in both printed form and may be downloaded in digital form from our website.

Prior to training, your people must familiarize themselves with what is to come. Being prepared to learn on training day is a key element that will contribute to your success. Although we are quite knowledgeable in law enforcement operations, we cannot provide lessons in your local procedures, policies, ordinances and laws. Your cooperation and assistance in such matters are needed to accomplish timely implementation.

In general, the training will provide staff with the following information within their authorized level of responsibility. This includes such functions as

- Record information through the system's data entry screens
- Search for data by using the system's standard look-up screens
- Run all standard system reports
- Perform routine system maintenance including data back-up
- Maintain security system

Additional training sessions are available at additional cost should they be desired.



COMPUTER EQUIPMENT

All computers are not created equal. Please leave all of the networking up to a professional to handle.

The Metro Hardware and Network Guide for Visual ALERT® are available upon request. We strongly recommend that your equipment exceed the minimum standards detailed in that guide.

We cannot guarantee adequate performance from systems that do not meet the minimum standards and software operating on networks and equipment not detailed in the Guide will not be supported by Metro Technology Services.



METRO'S STANDARD IMPLEMENTATION SERVICES

Metro will provide its standard implementation services to assist you in implementing our software. This is a team effort with our Metro Installation Team acting as project manager for the Visual Alert® software implementation. This joint effort between both of us will help you quickly setup your system.

A representative from our staff will work with your organization in a pre-installation discussion. We will tailor the following list of events to meet your needs. This will insure that your installation is a smooth one:

- ✓ Sign Purchase & Sales Agreement.
- ✓ Complete Planning Discussion to fully define the scope of the project.
- ✓ Installation Prep Discussion.
- ✓ Establish training priorities and set dates.
- ✓ Install Software. This consists of loading all products onto the system, testing all programs, and installing all menus and passwords.
- ✓ Training schedule and attendee list finalized.
- ✓ Training begins based on the schedule arranged during the Planning Session.

Once your software is installed and training completed, your ALERT®/CARE services begin.



METRO'S OFFERS SPECIAL SUPPORT SERVICES AT ADDITIONAL COST

SPECIAL SERVICES is a comprehensive body of services available to you, as you need them. Special services are elective and are chargeable at the then prevailing hourly rate; they are rendered only at your request, and you only pay for the services that you use.

We take special care to understand your unique situation and try to tailor each special support service to meet your particular need, problem or emergency. These Special services have been provided to hundreds of Metro clients and have been proven to be an effective method for solving problems.

Third party support is a service that provides both on-site and hotline assistance to users of third party software packages such as software utility programs, backup programs, disk organizers and office system software. From time to time users have nowhere to turn for help with these packages. Third party support provides an infusion of information to help you complete the task at hand.

Overtime services is what we call our after hours service which puts one of our professionals on-call for a designated off-hour time period. Once you have scheduled overtime service help is just a phone call away over the weekend, through the night or even on holidays.

Consulting services is our consulting and advisory service providing assistance with a wide variety of problems that you may encounter. Consulting service can help you plan a relocation of your computer system, develop new administrative policies and procedures, advise you of ways to optimize use of your systems and help integrate Metro software with other systems.

Follow-up Training services is our on-going commitment to training your staff long after your initial training has been provided. There is no need to worry about training new staff or brushing-up on details that may have been swept away over time. Metro professionals are always ready to provide a training session and is scheduled around your needs.

On-site services is our special service for installing your Alert software program updates and enhancements at your location. On site services are provided at your location and includes our installing the update, providing a brief overview of the update contents, checking your computer for space utilization and offering our opinion about ways to maximize the use of your system.

Metro Staff can perform installation of updates to Metro developed products. Installation of the updates by Metro staff can be provided as a Special Service for an additional charge

Emergency services is our service to help solve problems that cannot be resolved over a phone line. Emergency service puts a Metro professional to work on your problem at our offices and, if need be, at your location.

Emergency services are designed to give you assistance in identifying and verifying the causes of suspected system errors and malfunctions; advice on detours for identified errors or malfunctions where reasonably available; advice on completion of correspondence which may be required to resolve errors or malfunctions; program recovery, data file recovery, data file restoration or data file reconstruction; any service required which was caused by equipment, operating system, runtime software, communications software or application software failure or malfunction.

You may schedule any of our fee-based services at your convenience. Whenever possible, we will give you either a fixed price, or a firm estimate of the costs, prior to your authorization to proceed.



LIMITED WARRANTY AND GENERAL CONDITIONS

LIMITATION OF LIABILITY

Metro Technology Services, Inc. makes no warranties, whether written, oral or implied, including without limitation warranty of fitness for a particular purpose or merchantability. In no event shall Metro Technology Services, Inc. be liable for special or consequential damages, either in contract or tort, whether or not the possibility of such damages has been disclosed to Metro Technology Services, Inc. in advance or could have been reasonably foreseen by Metro Technology Services, Inc.

We warrant that the training, services and programming will be delivered as described. We make no other warranties, whether written, oral or implied, including without limitation warranty of fitness for a particular purpose or merchantability.

Metro Technology offers a lifetime warranty on all ALERT® programs delivered for all active ALERT/Care customers. If a program fails to operate or operates incorrectly as described in our brochures, as a result of a programming error, the problem shall be corrected at no additional cost to the customer. Any changes, alterations, or modifications of the software or modifications to the databases or the database definitions, without Metro Technology Service's prior written consent shall nullify this warranty.

Other software vendors warrant that their software will conform to their published general functional description at the time software is shipped to the customer. This limited warranty in no way may be construed to include the products of other software companies including Microsoft® which is the producer of the operating systems, networks, languages and databases which are used to develop ALERT®.



SOFTWARE LICENSE RENEWAL

Use of Metro Technology Services, Inc. software program is subject to the terms and conditions of the Metro Technology Services, Inc. License Agreement enclosed or in the software documentation.

This is an annually renewable license and is subject to change.

You must purchase this annual Visual Alert®/CARE license and services agreement which entitles you to use the software for the period designated and to the services described in this agreement.

The current annual software license and services will be provided for the period stated in the annual Alert Care agreement upon payment of the fee designated in the agreement.



PRICING POLICY

Prices for all products and services proposed are in the Pricing Proposal Section of this document.

Travel and Related expenses are charged as incurred.

Metro prices are valid for 30 days from the date of this proposal.

Non-Metro prices are beyond our control and are subject to change without notice.

Additional charges may apply for administrative consulting. Administrative consulting involves working with you and your Hardware/Network provider on configuration, networking and system administration issues. Such issues include consulting about making changes to the hardware and networks as they relate to the operation of Metro software products.

MetroAlert

SAMPLE ALERT/CARE SOFTWARE SERVICE AGREEMENT

Your Alert/CARE is for Metro Technology Services software that you lawfully acquired from Metro Technology Services, Inc. for use on a single central processing unit ("CPU") or, in the case of software marketed by Metro Technology Services for use in a local area network ("LAN"), or on a single file server managing the individual work stations of such LAN for a lawfully acquired limited number of simultaneous users.

Your ALERT/CARE Services Include The Following

- 1. Over the Telephone Technical Assistance** is our primary means of delivering service solutions to our clients in the use of Metro software programs. Our phones are open from 9:00 A.M. to 5:00 P.M., Eastern time, Monday through Friday. Whether you need assistance in using the covered software, advice on operating techniques and assistance in data processing methods we can usually help you in just a few minutes.
- 2. Access to our Library of Information** which is a collection of standard responses to common procedural questions we receive concerning the use of our products and services. This information is available on our customer only website or can be forwarded to you using email, fax or postal service. The information is short and to the point. They consist of "HOW TO" instructions for performing common activities. They represent our unique way of "putting our brains on paper" for use at your location.
- 3. Remote Access Services** is our high-tech method of "beaming" ourselves instantly into your office and onto your terminal. Using the Internet we establish a communications link into your system so we can diagnose your problem from our office as soon as it happens. This is valuable for hard-to-describe and hard-to-find problems and is a key component during installation for setting customized options.
- 4. Special Software Tools** are a series of built-in diagnostic and correction routines included with each of Metro Technology's application. These routines analyze your database looking for special problem areas
- 5. Documentation** is provided and is easy to follow, down to earth, and effective. Our documentation will help you find your way around the software to understand how the system is put together and how you can use it every day.
- 6. Software Updates** are provided and stand as our commitment to protecting your future. A portion of your annual service fee is set aside to fund future enhancements of Metro Technology Services' applications. Our regular updates are the best assurance against the changes that are sure to come. We regularly upgrade our products to keep pace with state-of-the-art technology, user and data interfaces, and new operational requirements. Of course, updates are provided only to Metro developed products. Installation of the updates by Metro staff can be provided as a Special Service for an additional charge. See the Special Services paragraph below. Operating System, database, network and any other third-party software, is not covered under our update service. Enhancements and upgrades to third-party software such as operating systems or database management systems is subject to the pricing and policies of the provider of such third party software.
- 7. Software Corrections** that may be necessary are provided. Since no software is perfect, we stand behind our software with a promise to correct a problem as soon as it is known to us. We are proud of our work and we feel that Visual Alert®/CARE demonstrates our commitment to quality and excellence. But we still make mistakes. And when we do, we correct them as quickly as possible.

MetroAlert

Your ALERT/CARE Services Are Provided With the Following Conditions

The degree of success you will have with your equipment, programs, and services is dependent on many factors, many of which are not under the control of Metro Technology. Thus, our commitment to your support does not constitute an expressed or implied warranty.

Successful application, operation, and management of these products are the responsibility of the user. Examples of these responsibilities are: selecting the proper equipment configuration and programs; using computer products and software according to specifications; running ALERT software on recommended equipment; developing appropriate systems procedures; incorporating protective measures to safeguard the privacy of data; establishing adequate checkpoints and back-up plans; preparing adequate documentation; and providing qualified personnel to obtain the desired results. You shall designate an individual to coordinate and work with Metro Technology Services in installation, implementation and maintaining ALERT Software. You shall designate those of your employees who shall be authorized to contact Metro Technology Services for provision of any support services, and shall maintain and provide Metro Technology Services with an updated listing of employees, including their contact information. Only those employees so designated by you shall contact Metro Technology Services for the provision of support services. In addition, Metro Technology Services may designate employees of Metro Technology Services who will serve as your contact for provision of support services, which Metro Technology Services shall have the right to update from time to time.

Metro Technology's responsibilities are set forth in this document. In no event shall Metro Technology have any liability for consequential, exemplary or enhanced damages. We are not responsible for acts of God or any other factors outside of our influence including, but not limited to the operation and or the performance of third party products such as operating systems, databases, database management systems, networks, bridges, compilers, software, computer and related equipment, and any other products used in your information system. These services are for Metro Technology proprietary products only. Services provided for software and or equipment products other than Metro Technology proprietary products are chargeable at the then current hourly rate, billable in one-hour increments. It is entirely the user's responsibility to maintain the integrity of the data stored on diskettes and hard disk. It is possible through user-error, hardware faults, or acts of God, that data can be lost. Consequently, we recommend that at least two exact copies of each data disk or back up tape be maintained. Having the second copy stored off-site can insure further security.

The best way to optimize the effectiveness of your software maintenance services is for you and your personnel to take reasonable steps to assure the proper supervision, control and management of your computer system. This agreement does NOT cover services for causes enumerated below:

- Typographic errors by users of the software or for failure to assuring proper computer system use by checking your work for accuracy. Unintentional deletion of information is not covered.
- Operating computers in an improper environment or in an environment not intended by computer manufacturer.
- Computers, servers, networks, operating systems and all related software and peripheral devices must be operated according to the specifications of applicable manufacturer.
- Services are not included when failure to ensuring proper procedures for the security of data and data back-ups has been determined. Metro is not responsible for user failure to properly backup systems according to prevailing best practices.
- Services are not included for recovery of data lost as a result of a power or equipment failure.
- Ensuring that your personnel are properly trained in the operation and usage of the software products and associated equipment. This agreement does not include training or training users in the use of the software over the phone in lieu of training classes.
- Services are not included to resolve problems caused by altering system software or equipment without first checking with Metro as many applications may adversely affect performance and software satisfaction.

MetroAlert

- Services are included only to a person or persons designated in this agreement. Such person or persons must be properly trained in the operation and usage of the software to serve as your primary contact with Metro.
- Services are not included to any third party person or persons not designated in this agreement. This includes but is not limited to parties under contract with your organization.
- Metro software is designed to work in specific computer operating environments. Services are not included under this agreement for operation of Metro software in unsupported operating environments.

There are Limits to Your ALERT/CARE Services

Metro Technology Services, Inc. reserves the right to assign personnel or to subcontract to third parties who are, in Metro Technology Services, Inc.'s judgment, qualified to render these services. While Metro Technology Services, Inc. will endeavor to provide services as promptly as is possible, the timing of their rendition is subject to the availability of qualified personnel. Also, the time in which a problem resolution or error correction can be devised and tested may not be accurately assessed in advance. Consequently, all dates or times which may be quoted or estimated from time to time, for supply of services or their completion are estimates only and are subject to alteration. Metro Technology Services, Inc. will endeavor to provide the highest quality services it can but it does not guarantee the results of the services or represent or warrant that all errors or malfunctions can or will be corrected.

Metro Technology Services, Inc. makes no warranties, whether written, oral or implied, including without limitation warranty of fitness for a particular purpose or merchantability. In no event shall Metro Technology Services, Inc. be liable for special or consequential damages, either in contract or tort, whether or not the possibility of such damages has been disclosed to Metro Technology Services, Inc. in advance or could have been reasonably foreseen by Metro Technology Services, Inc.

This agreement does not include reasonable expenses incurred by Metro Technology Services, Inc. for items directly provided to you such as supplies, postage, shipping and handling, and telephone charges. This fee does not include software, products or services that are not explicitly stated in this agreement. This fee does not include services for software not produced by Metro Technology Services, Inc. Services are provided for Metro Technology Services licensed software only operating on a Metro Technology Services, Inc. qualified information system. Metro is not required to render services under this agreement if Metro Technology Services, Inc. licensed software is installed on, or put into use with, equipment or components not qualified by Metro Technology Services, Inc.

Special Services

Special Services are provided for the number of hours listed on the first page of this agreement. One unit is the equivalent of six hours. These services are for remote via internet installation of Metro software updates, consulting services not covered under ALERT/CARE including services relating to equipment failure, lost data, electrical power interruptions, networking, data backup, best practices and other similar information technology related matters. Service may be provided over the telephone, by email or other electronic means remotely or at your location. Reasonable travel and living expenses and travel time are not included and are chargeable as incurred. Additional special services are available at the same discounted hourly rate in the event that you exceed your special services amount. Special services are provided at a heavily discounted prepaid price and may not be carried over beyond the coverage period.



Your ALERT/CARE Services Renews Your Software License

Use of Metro Technology Services, Inc. software program is subject to the terms and conditions of the Metro Technology Services, Inc. License Agreement enclosed or in the software documentation. This is an annually renewable license and is subject to change. You must purchase this annual Visual Alert®/CARE license and services agreement which entitles you to use the software for the period designated and to the services described in this agreement. The current annual software license and services will be provided for the period stated in this agreement upon payment of the fee designated in this agreement.

(Authorized Signature)

(Date)_____

(Metro Technology Services, Inc. Authorized Signature)

(Date)_____



Sample Non-Assignable Application Software License and Sub-License

This document is written for the organization as invoiced on the first page of this document and is valid upon remittance of the applicable fee for software being licensed for use for the period as it appears on your invoice.

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8. **ENFORCEMENT OF THIS AGREEMENT** - This agreement shall be construed and governed in accordance with the laws of the Commonwealth of Pennsylvania, U.S.A., and the laws of the United States of America, and shall inure to the benefit of Metro Technology Services, its successors and assigns. Any claim or legal action by one party against the other may be commenced and maintained in any state court located in Chester County, Commonwealth of Pennsylvania, U.S.A. or a federal court located in the Eastern District of Pennsylvania, having subject matter jurisdiction with respect to such dispute. Both of us submit to jurisdiction of such courts over each of us personally in connection with any such litigation, and agree that venue may be laid in any such court. In the event that any action is brought to enforce this agreement or any of its provisions, the prevailing party shall be awarded its reasonable attorneys' fees, together with all costs and expenses incurred in connection with such litigation.

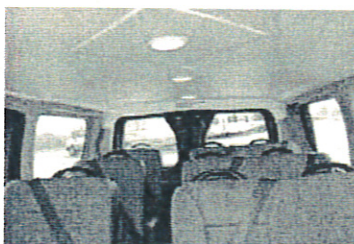
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V. ITEMS FOR DISCUSSION:
b. Purchase 2 Passenger Vans

☎ 1-800-932-4625 CALL TODAY!

« back to inventory

2018 FORD - TRANSIT 150



CALL 1-800-932-4625



INQUIRE ONLINE

Available: *Now*

Stock #: gP-2018

Chassis: Ford

Capacity: 9 + Driver

Equipment: 3.7L / 130

Download Floorplan

Transit 150 - Standard Body Equipment

- Altro one piece rubber floor covering with ¾" Tongue & groove subfloor
- Unibody steel floor structure
- Sliding side door, disable interior door handle
- ABS interior wall kit
- Low roof headliner. R11 insulated. 4 Recessed LED lights
- Driver controlled bus type door opener
- 30,000 BTU rear air conditioning
- 28,000 BTU rear floor heater
- Mudflaps, front and rear.
- AM/FM Radio with 4 speakers
- 8" School Students, front & rear
- 36" Driver & passenger running board
- Three (3) Braun 2 passenger 3-point seats L/S
- Three (3) Braun 1 passenger 3-point seats R/S
- Nine (9) low profile grab handles
- Safety backing horn
- PA required safety equipment

Ford - Standard Chassis Equipment

- Ford T-150 Transit Van. Low Roof. Windows all around
- 130" wheelbase
- 8,600 # GVWR
- Black bumper and Grill
- 3.73 ratio. Limited slip
- 6 cylinder 3.7 liter gas engine, 275 HP
- Hydraulic disc brakes with ABS
- Dual electric horns
- Halogen headlights. Daytime running lamps
- Driver side air bag
- 150 Amp alternator. 12 Volt 70 amp battery
- Automatic transmission 6 speed select shift

6/5/2018

Brightbill Body Works is a dealer for new and used school buses, commercial buses, vans, shuttle buses, paratransit, limo, church, retirem...

- 25 Gallon fuel tank
- LT235/65R 16 steel belted radials. Single rear wheels. 16 x 6 Wheels
- Power steering
- Driver Hi-back cloth bucket seat with 3 point shoulder belt
- Intermittent electric windshield wipers & washer
- In-dash air conditioning
- School bus yellow exterior. Grey vinyl interior
- Power group package

1 (800) 932-4625 | 2701 E. Cumberland St., Lebanon, PA 17042 | © 2018 M.A. Brightbill Body Works, Inc. All rights reserved.



New Holland Auto Group
508 West Main Street, New Holland, Pennsylvania, 17557
Office: 717-354-4901

Customer Proposal

Prepared for:

Jeff Bader
East Stroudsburg Area School District
50 Vine St.
East Stroudsburg, PA 19301
Office: 570-424-8500
Email: jeffrey-bader@esasd.net

Prepared by:

Jordan DiClemente
Office: 717-354-4901
Email: jdiclemente@newhollandauto.com

Date: 06/11/2018

Vehicle: 2018 Transit-150 XL

Low Roof Passenger Wagon 129.9" WB

Quote ID: 6-11-18-1



In-Stock & Currently Available. Call ASAP to Secure Vehicle.

Quote Includes: Vehicle Lettering & Safety Kits



Ford | Ram | Dodge | Chrysler | Jeep | Toyota | Isuzu



New Holland Auto Group
508 West Main Street, New Holland, Pennsylvania,
17557
Office: 717-354-4901

2018 Transit-150, Low Roof Passenger
Wagon
Low Roof Passenger Wagon 129.9" WB XL(K1Z)
Price Level: 835 Quote ID: 6-11-18-1

Warranty - Standard Equipment & Specs

Warranty

Basic

Distance 36000 miles Months 36 months

Powertrain

Distance 60000 miles Months 60 months

Corrosion Perforation

Distance Unlimited miles Months 60 months

Roadside Assistance

Distance 60000 miles Months 60 months

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Jeff Bader, East Stroudsburg Area School District
By: Jordan DiClemente Date: 06/11/2018



New Holland Auto Group
508 West Main Street, New Holland, Pennsylvania,
17557
Office: 717-354-4901

2018 Transit-150, Low Roof Passenger Wagon
Low Roof Passenger Wagon 129.9" WB XL(K1Z)
Price Level: 835 Quote ID: 6-11-18-1

Selected Options

Code	Description	MSRP
Base Vehicle		
K1Z	Base Vehicle Price (K1Z)	\$35,100.00
Packages		
301A	Order Code 301A <i>Includes:</i> - Engine: 3.7L Ti-VCT V6 - Includes SEIC capability. - Transmission: 6-Speed Automatic w/OD & SelectShift - Includes auxiliary transmission oil cooler. - 3.73 Axle Ratio - GVWR: 8,550 lbs - Tires: 235/65R16C AS BSW - Pewter Vinyl Dual Bucket Seats - Includes 2-way manual driver and front passenger seats and driver inboard armrest. - Driver & Passenger Side Thorax Airbags - Safety Canopy Side-Curtain Airbags - Vinyl Front Bucket Seats - Radio: AM/FM Stereo - Includes digital clock and audio input jack.	N/C
Powertrain		
99M	Engine: 3.7L Ti-VCT V6 <i>Includes SEIC capability.</i>	Included
446	Transmission: 6-Speed Automatic w/OD & SelectShift <i>Includes auxiliary transmission oil cooler.</i>	Included
X73	3.73 Axle Ratio	Included
STDGV	GVWR: 8,550 lbs	Included
Wheels & Tires		
STDTR	Tires: 235/65R16C AS BSW	Included
64H	Wheels: 16" Steel w/Full Silver Cover	\$35.00
Seats & Seat Trim		
21G	Pewter Vinyl Dual Bucket Seats <i>Includes 2-way manual driver and front passenger seats and driver inboard armrest.</i> <i>Includes:</i> - Driver & Passenger Side Thorax Airbags - Safety Canopy Side-Curtain Airbags	Included
V	Vinyl Front Bucket Seats	Included
761	10 Passenger Seating	\$1,195.00
Other Options		
130WB	130" Wheelbase	STD

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New Holland Auto Group
508 West Main Street, New Holland, Pennsylvania,
17557
Office: 717-354-4901

2018 Transit-150, Low Roof Passenger Wagon
Low Roof Passenger Wagon 129.9" WB XL(K1Z)
Price Level: 835 Quote ID: 6-11-18-1

Selected Options (cont'd)

Code	Description	MSRP
PAINT	Monotone Paint Application	STD
43R	Reverse Sensing System	\$295.00
68H	Running Board	\$160.00
57N	Rear-Window Defroster/Defogger	Included
92E	Privacy Glass	\$675.00
	<i>Includes:</i> <i>- Rear-Window Defroster/Defogger</i>	
86F	2 Additional Keys (4 Total)	\$75.00
	<i>Includes key fobs.</i>	
58U	Radio: AM/FM Stereo	Included
	<i>Includes digital clock and audio input jack.</i>	
43B	Back Up Alarm	\$125.00

Interior Colors

VK_01	Pewter	N/C
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Fleet Options

BY_02	School Bus Yellow	N/C
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Upfit Options

NHA	New Holland Auto Advantage <i>FREE - Completely Detailed Vehicle</i> <i>FREE - Delivery to Your Location</i> <i>FREE - Full Tank of Fuel</i> <i>FREE - PA Municipal Tags</i>	\$0.00
NH	Safety Kits <i>Includes:</i> <i>* Fire Extinguisher</i> <i>* First Aid Kit</i> <i>* Body Fluids Kit</i> <i>* Seatbelt Cutter</i>	\$85.00
GFX SD	Vehicle Lettering - Installed <i>6" x 1 3/4" & ALL Caps: "EAST STROUDSBURG AREA SCHOOL DISTRICT" on both sides and "SCHOOL STUDENTS" on the Front and Back of vehicle</i>	\$249.00

SUBTOTAL \$37,994.00

Destination Charge \$1,395.00

~~TOTAL~~ ~~\$39,389.00~~

COSTARS Pricing Next Page

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Prepared for: Jeff Bader, East Stroudsburg Area School District
By: Jordan DiClemente Date: 06/11/2018



New Holland Auto Group
508 West Main Street, New Holland, Pennsylvania,
17557
Office: 717-354-4901

2018 Transit-150, Low Roof Passenger Wagon
Low Roof Passenger Wagon 129.9" WB XL(K1Z)
Price Level: 835 Quote ID: 6-11-18-1

Pricing - Single Vehicle

MSRP

Vehicle Pricing

Base Vehicle Price	\$35,100.00
Options & Colors	\$2,560.00
Upfitting	\$334.00
Destination Charge	\$1,395.00
Subtotal	\$39,389.00

Pre-Tax Adjustments

Description

COSTARS #26-039 Passenger Vehicle Discount	-\$11,212.00
--	--------------

Total	\$28,177.00
--------------	--------------------

of Vehicles to Secure: _____

Customer Signature _____

Acceptance Date _____

In-Stock & Currently Available. Call ASAP to Secure Vehicle.

Quote Includes: Vehicle Lettering & Safety Kits



Ford | Ram | Dodge | Chrysler | Jeep | Toyota | Isuzu

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Jeff Bader, East Stroudsburg Area School District
By: Jordan DiClemente Date: 06/11/2018

V. ITEMS FOR DISCUSSION:
c. Revised Proposal for Transportation Truck

REAGLE



VEHICLE PURCHASED	
YEAR	2018
MAKE	RAM
MODEL	2500
TRIM	CREW CAB 4X4 TRADESMAN
MILES	NEW
STOCK #	3783
PRICE \$	31,818.00

VEHICLE(S) TRADED		
	TRADE 1	TRADE 2
YEAR	0	0
MAKE	0	0
MODEL	0	0
TRIM	0	0
MILES	0	0
VALUE \$	-	-

ADD ONS / SERVICE CONTRACT	
7.5' Western Poly Plow	\$ 4,455.00
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -

PAYMENTS	GROSS TOTAL	\$ 36,373.00
TERM (MONTHS)	RATE	PAYMENTS
84	3.69%	\$ 492.00
75	3.69%	\$ 543.79
72	3.69%	\$ 563.94
66	3.69%	\$ 609.76
60	2.99%	\$ 653.41
48	2.99%	\$ 804.93
36	2.99%	\$ 1,057.61

CHARGES AND CREDITS	
REBATES	
MONEY DOWN \$	-
TRADE PAYOFF \$	-
TAX	STATE?
TITLE FEE \$	-
REGISTRATION \$	-
NEW PLATE \$	-
TIRE TAX \$	-
DOC FEE \$	100.00
ONLINE FEE \$	-
LIEN FEE \$	-
REG STATE	N/A



QUOTE IS PREPARED FOR:
EAST STROUDSBURG SCHOOL

SALES CONSULTANT	
NAME	JUSTIN OTT
CELL NUMBER	610-657-5444
EMAIL ADDRESS	justin@reagledodge.com

Co-Stars Vendor # 381848 / Contract # 025-220
 PHONE (610)863-6900 FAX (610)863-8385
 1223 BLUE VALLEY DRIVE, PEN ARGYL, PA 18072

*Interest rates are estimates and may vary

REAGLE

DODGE



RAM



VEHICLE PURCHASED	
YEAR	2018
MAKE	RAM
MODEL	3500
TRIM	Regular Cab 4x4
MILES	LOCATE
STOCK #	LOCATE
PRICE	\$ 29,275.00

VEHICLE(S) TRADED		
	TRADE 1	TRADE 2
YEAR	0	0
MAKE	0	0
MODEL	0	0
TRIM	0	0
MILES	0	0
VALUE	\$ -	\$ -

ADD ONS / SERVICE CONTRACT		
7.5' Western Poly Plow	\$	4,615.00
	\$	-
	\$	-
	\$	-
	\$	-
	\$	-

PAYMENTS	GROSS TOTAL	\$ 33,990.00
TERM (MONTHS)	RATE	PAYMENTS
84	3.69%	\$ 459.77
75	3.69%	\$ 508.16
72	3.69%	\$ 526.99
66	3.69%	\$ 569.81
60	2.99%	\$ 610.60
48	2.99%	\$ 752.20
36	2.99%	\$ 988.32

CHARGES AND CREDITS	
REBATES	
MONEY DOWN	\$ -
TRADE PAYOFF	\$ -
TAX	STATE?
TITLE FEE	\$ -
REGISTRATION	\$ -
NEW PLATE	\$ -
TIRE TAX	\$ -
DOC FEE	\$ 100.00
ONLINE FEE	\$ -
LIEN FEE	\$ -
REG STATE	N/A



QUOTE IS PREPARED FOR:
EAST STROUDSBURG SCHOOL

SALES CONSULTANT	
NAME	JUSTIN OTT
CELL NUMBER	610-657-5444
EMAIL ADDRESS	justin@reagledodge.com

Co-Stars Vendor # 381848 / Contract # 025-220
PHONE (610)863-6900 FAX (610)863-8385
1223 BLUE VALLEY DRIVE, PEN ARGYL, PA 18072

*Interest rates are estimates and may vary

V. ITEMS FOR DISCUSSION:
d. Substitute Teacher Staffing RFP

SUBSTITUTE TEACHER SERVICES RFP RESULTS

6/5/2018

VENDOR	MARKUP	OTHER DISCOUNTS	AESOP	NON-COLUSION	BID BOND
ESS	28.5%	Cost of Aesop (\$17,908.33 for 2018-19)	Y	Y	Y
STS	28.0%	\$2,400/yr rent for recruiting activities	Y	Y	N
Kelly Educational Services					
Parallel Employment Group					
Deltek					

V. ITEMS FOR DISCUSSION:
e. Postage Machine RFP

APPENDIX A

Vendor Name: POSTAGE PROS PLUS INC.

Location	Manufacturer	Model #	Speed (batch processing)	Dynamic Weighing Speed	Annual Lease Cost
Admin Center	NEOPOST	TN-700-DS-10	140 LPM	75 LPM	2,827.20
High School South	NEOPOST	TN-700-DS-10	140 LPM	75 LPM	2,827.20
J. T. Lambert Intermediate	NEOPOST	TN-700-DS-10	140 LPM	75 LPM	2,827.20
High School North/Lehman Intermediate	NEOPOST	TN-700-DS-10	140 LPM	75 LPM	2,827.20

Cost of Supplies:

Meter Tape: 15.95 per Box - 300 LabelsInk Cartridge (New only): 69.95 per Cartridge - 14,000 imprints

List any additional fees/charges that may be charged throughout the lease period (i.e. postage added, ACH, etc.) Any fees not indicated will not be accepted. ANNUAL 50th/yr Management Fee For ACH.

Please indicate if your company will accept Credit Cards as a form of payment: Yes X No

If pricing is per State Contract or some other form of cooperative purchasing, please indicate the agency and the contract number:

NJPA - CONTRACT Number - 041917-NPI

MailFinance

A Neopost USA Company

Product Lease Agreement with Meter Rental Agreement

Section (A) Office Information

Office Number: 964	Office Name: POSTAGE PROS PLUS	Office Phone #: 570-696-6500	Date Submitted:
------------------------------	--	--	-----------------

Section (B) Billing Information

Company Name (Full legal name): EAST STROUDS BURG AREA School Dist		
DBA:		
Billing Address: 50 Vine ST.		
Billing City: EAST STROUDS BURG	State: PA	ZIP Code + 4: 18301
Billing Contact Name: JEFFREY S. BADER	Contact Phone Number: 570-424-8500	
Billing Contact Title: Chief Financial Officer	Contact Fax Number: 570-420-8384	
Billing Contact email Address: jeffrey.bader@esasd.net	Purchase Order Number:	

Section (C) Installation Information (if different than Billing Information)

Company Name (Full legal name):		
Installation Address (No PO Boxes or General Delivery):		
Installation City:	State:	ZIP Code + 4:
Installation Contact Name:	Phone Number:	
Installation Contact Title:	Fax Number:	
Installation Contact email Address:		
Main Post Office Name / Mail Drop off:	Post office 5-Digit ZIP Code:	

Section (D) Products

	Quantity	Model / Part Number	Description (Include Serial Number, if applicable) <input type="checkbox"/> See additional listed products on attached continuation schedule.
1	4	IN-700-	Automatic Digital Mailing System
2	4	IN-WP-10	10# Digital Scales
3	4	IN-DS-7	Dynamic Weighing Platform
4	4	ISSP-35	E-Services with ERR APP.

Section (E) Lease Payment Information & Lease Payment Schedule

Tax Status: <input type="checkbox"/> Taxable <input checked="" type="checkbox"/> Tax-Exempt (Certificate attached) Billing Frequency: <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Annually Billing Method: <input checked="" type="checkbox"/> Standard	Period	# of Months	Monthly Payment (plus applicable taxes)
	First	60	942.40
	Next		
	Next		
	Next		
Current Lease Number:		N/A	
<input type="checkbox"/> ACH (Customer to submit authorization form)			

Section (F) Postage Meter & Postage Funding Information

Meter Model: IN-700-AI	Machine Model: IN-700-WP-10
Postage Funding Method: <input checked="" type="checkbox"/> Bill Me <input type="checkbox"/> Prepay By Check <input checked="" type="checkbox"/> ACH Debit (Customer to submit authorization form)	Postage Funding Account: <input checked="" type="checkbox"/> New <input type="checkbox"/> Existing Account TMS Account # _____ POC Account # _____
Service Products (Check all that apply) <input checked="" type="checkbox"/> Online Postal Rates iMeter™ App (SP10) <input type="checkbox"/> Online Postal Expense Manager iMeter™ App (SP20/NeoStats) <input type="checkbox"/> Online E-Services iMeter™ App (SP30) <input checked="" type="checkbox"/> Online E-Services with Electronic Return Receipt iMeter™ App (SP35) <input type="checkbox"/> NeoShip BASIC – Requires NeoFunds/TotalFunds (EP70) <input type="checkbox"/> NeoShip PLUS – Requires NeoFunds/TotalFunds (EP70PLUS) <input type="checkbox"/> NeoShip ADVANCED – Requires NeoFunds/TotalFunds (NEOSHIPADV) <input type="checkbox"/> NeoShip Install & User Guide (EP70GUIDES) <input type="checkbox"/> RunMyMail <input checked="" type="checkbox"/> Maintenance (provided by your authorized office) <input checked="" type="checkbox"/> Installation & Training (provided by your authorized office) <input type="checkbox"/> Annual Software Support (Maintenance) Covered Product:	

NIPA - CONTRACT Number: 041917-NPI

Section (G) Approval

Existing customers who currently fund the Postage account by ACH Debit will not be converted to NeoFunds/TotalFunds unless initialed here _____.		
This document consists of a Product Lease ("Lease") with MailFinance Inc.; and a Postage Meter Rental Agreement ("Rental Agreement"), and an Online Services and Software Agreement with Neopost USA Inc.; and a NeoFunds/TotalFunds Account Agreement with Mailroom Finance, Inc. Your signature constitutes an offer to enter into the Lease and, if applicable, the other agreements, and acknowledges that you have received, read, and agree to all applicable terms and conditions (version DealerLease-V04-16), which are also available at http://neopostusa.com/terms/DealerLease-V04-16.pdf , and that you are authorized to sign the agreements on behalf of the customer identified above. The applicable agreements will become binding on the companies identified above only after an authorized individual accepts your offer by signing below, or when the equipment is shipped to you.		
<input checked="" type="checkbox"/> Authorized Signature	<input checked="" type="checkbox"/> Print Name and Title	<input checked="" type="checkbox"/> Date Accepted
Accepted by Neopost USA and its Affiliates		Date Accepted



USPS® PostageNow™ – ACH Debit for Postage Customer Authorization and Agreement

PostageNow™ is a service from the USPS® that allows **Neopost** meter customers to have immediate access to postage with an automatic electronic payment process. To start using PostageNow™ to pay for your **Postage-On-Call® (POC)** meter postage, simply complete this form and fax it to **Neopost** for processing.

Customer Information	
Company Name <u>EAST STRONDSBURG AREA School Dist</u>	
Contact Name <u>Jeffrey S. Bader</u>	
Mailing Address <u>50 VINE ST.</u>	
City, St., Zip <u>EAST STRONDSBURG PA 18301</u>	
Phone Number <u>570-424-3500</u>	Fax Number <u>570-420-8384</u>
Email Address <u>JEFFREY.BADER@CSASD.NET</u>	

Account Information	
POC Account Number	Meter Serial Number
Bank Name <u>X</u>	
Bank Address <u>X</u>	City, St., Zip <u>X</u>
9-Digit Bank Transit / ABA Routing Number <u>X</u>	
Customer Bank Account Number <u>X</u>	
Account Type (Checking, Savings) <u>X</u>	

Please indicate (check one): ☒ New set-up ☐ Account update ☐ Retransmit ☐ Terminate

Notes:

- If you have debit blocks on your bank account, please make sure that you have Neopost set up with your bank as an authorized debitor. Your bank will need our **company ID #1942388882**.

→ ☒ Please provide a copy of a voided check or a letter from your bank showing your routing number and bank account number.

Terms of Agreement:

1. Neopost will conduct a PostageNow™ account system test called a pre-notification (pre-note). Pre-notes help ensure the accuracy and reliability of your bank routing number, bank account number and related account-processing procedures. Neopost will generate a \$10.00 pre-note transaction that will be debited from your designated bank account and will serve as the pre-note test. After a successful test, the \$10.00 will be deposited to your POC account to be used for postage.
- ☒ 2. There is a \$50 annual maintenance fee. Once the pre-note is complete, Neopost will initiate a transaction for the first year maintenance fee. Thereafter, the annual, non-refundable maintenance fee will be debited from your bank account on the anniversary date of your enrollment. There is a \$25 fee for any returned ACH debits from your bank. Neopost reserves the right to change the terms and fee structure for the PostageNow™ service upon 30 days written notice.
3. You may add postage to your meter(s) at any time. The amount of postage you add to your meter(s) through PostageNow™ will be automatically deducted from your designated bank account you authorize.
4. This PostageNow™ agreement is subject to, and the parties agree to be bound by, the National Automated Clearing House Association (NACHA) rules relating to Corporate Trade Payment entries in the administration of these debit entries. Any issues, objections or discrepancies regarding the amounts debited should be reported in writing, within 90 days from the debit date, by Certified Mail-Return Receipt Requested, to Neopost. Failure to deliver such notice within the prescribed period shall constitute an absolute waiver by the customer of any and all remedies, causes of action and other forms of relief arising out of or in connection with each such debit transaction.

PostageNow™ is a registered trademark of the USPS®.

USPS® PostageNow™ Customer Authorization:

I acknowledge that I have read and agree to the terms of the PostageNow™ postage payment service. I authorize Neopost to debit the designated bank account identified above to pay for postage downloads through the Postage-On-Call account on behalf of the USPS®. This authority is to remain in full force and effect until Neopost has received 30 days written notification of its termination from me or my organization. In addition, Neopost, at its discretion, may terminate my use of the PostageNow™ service. Any termination will take effect only after all entries originated by Neopost have been honored.

Name <u>X</u>	Title <u>X</u>
Signature <u>X</u>	Date <u>X</u>

Please submit this form via fax to 800.237.0692 or via email to pocadmin@neopost.com.
Questions, please call Customer Service at 800.636.7678.

V. ITEMS FOR DISCUSSION:
h. FY 2018-19 SBAP Participation Agreement



**Pennsylvania School-Based ACCESS Program (SBAP)
Local Education Agency Agreement to Participate
FY 2018 – 2019**

The School-Based ACCESS Program (SBAP) is administered by the Department of Human Services (DHS) and its contractors, Public Consulting Group (PCG) and Sivic Solutions Group (SSG).

The _____ (LEA name) agrees to participate in the SBAP by signature of its authorized representative below, and acknowledges that it will:

- **Comply** with all applicable State and Federal statutes and regulations, and policies which pertain to participation in the Pennsylvania Medical Assistance (MA) Program; and
- **Assign** a representative of the LEA to participate in SBAP training designated as mandatory; and
- **Participate** in the Random Moment Time Study (RMTS); and
- **Submit** compensable direct service claims; and
- **Complete** annual cost reconciliation/cost settlement of direct service claiming.

Direct Service Claiming Process and Fees:

All claims paid under the SBAP will be deposited into a restricted receipt account managed by the Commonwealth's Comptroller Operations.

Monthly processing fees will be deducted from the LEA's restricted receipt account and remitted to PCG.

Dates of Service 7/1/18 to 6/30/19	
Direct Service	\$0.33/claim
Transportation	\$0.19/claim

Funds can be withdrawn by submitting PDE Form 352 (School Age) or 352 M (for EI programs) to the Pennsylvania Department of Education, Bureau of Special Education along with a brief description of the intended use of the funds. Funds must be used to enhance and supplement the special education program within the LEA.

Medicaid Administrative Claim (MAC) Process and Fees:

The LEA must receive direct service claiming reimbursement in order to receive and retain MAC reimbursement.

The LEA will provide the information and data to PCG which is needed to conduct the three (3) quarterly time studies.

The LEA will receive 25% of documented and approved administrative costs less PCG's processing fee associated with administrative claiming.

PCG's processing fee for each billable administrative claim unit submitted under the program is 50% of the LEA share, up to a maximum of \$500, per quarter. (For example, if the LEA share is \$600.00, the processing fee will be \$300.00)

DHS will receive 25% of the documented and approved administrative costs.

MAC payments are issued via direct deposit to the bank account identified by the LEA and not deposited in its restricted receipt account.

Signature of LEA Representative: _____

Printed Name: _____

Title: _____ Date: _____

**RETURN COMPLETED FORM TO PCG VIA
FAX (717) 884-7799 OR EMAIL SBAPsupport@pcgus.com**

V. ITEMS FOR DISCUSSION:
i. 2018-19 Budget Update

FINAL BUDGET ADJUSTMENTS

5/24/2016

REVENUES		ACCOUNT	PROPOSED FINAL	FINAL	CHANGE	DESCRIPTION
	Proceeds from Ext Term Financing	\$	2,601,490	\$ 1,830,365	\$ (771,125)	Computer Bid Pricing
TOTAL REVENUE ADJUSTMENTS				\$	(771,125)	
EXPENSES		DEPARTMENT	PROPOSED FINAL	FINAL	CHANGE	DESCRIPTION
ITECH Leases PV of Computer Leases		\$	650,373	\$ 453,252	\$ (197,121)	Lease quotes
		\$	2,601,490	\$ 1,830,365	\$ (771,125)	Computer Bid Pricing
						Postiion Reductions
						School Police Officers
						Crossing Guard
						Title I Paras
						Elem H & PE
						Elem Student Aides
						Vacancies not filled
						Retirees/Departures not filled
	TOTAL EXPENSE ADJUSTMENTS				\$	(968,246)
TOTAL CHANGES				\$	(197,121)	
PROPOSED FINAL BUDGET DEFICIT				\$	(959,253)	
FINAL BUDGET DEFICIT				\$	(762,132)	

V. ITEMS FOR DISCUSSION:
j. 2017-18 Preliminary Year-end

2017-18 BUDGET VARIANCE
6/4/2018

	BUDGET	ANTICIPATED	VARIANCE
Salaries	\$ 63,756,192	\$ 59,790,580	\$ 3,965,612
Benefits	\$ 44,645,948	\$ 42,734,250	\$ 1,911,698
TOTAL SAL & FB	\$ 108,402,140	\$ 102,524,830	\$ 5,877,310

DEPT	BUDGET	YTD	VARAINCE	%
HSN	\$ 273,067	\$ 172,955	\$ 100,112	36.7%
HSS	\$ 336,825	\$ 201,747	\$ 135,078	40.1%
JTL	\$ 128,591	\$ 89,617	\$ 38,975	30.3%
LIS	\$ 89,065	\$ 62,370	\$ 26,695	30.0%
BES	\$ 52,895	\$ 42,542	\$ 10,353	19.6%
ESE	\$ 89,715	\$ 77,490	\$ 12,225	13.6%
JMH	\$ 62,050	\$ 42,976	\$ 19,074	30.7%
MSE	\$ 68,665	\$ 48,325	\$ 20,341	29.6%
RES	\$ 69,037	\$ 50,937	\$ 18,100	26.2%
SMI	\$ 41,260	\$ 22,396	\$ 18,864	45.7%
BUILDINGS	\$ 1,211,171	\$ 811,354	\$ 399,817	33.0%
ACCESS	\$ 3,225	\$ 1,844	\$ 1,381	42.8%
ADMIN SERVICES	\$ 321,489	\$ 384,732	\$ (63,243)	-19.7%
ATHLETICS	\$ 652,960	\$ 446,063	\$ 206,897	31.7%
BOARD SERVICES	\$ 66,650	\$ 49,209	\$ 17,441	26.2%
BUSINESS OFFICE	\$ 64,800	\$ 86,797	\$ (21,997)	-33.9%
C&I INITIATIVES	\$ 300,000	\$ 299,623	\$ 377	0.1%
CHILD ACCOUNTING	\$ 3,025	\$ 1,883	\$ 1,142	37.8%
COMP LEASES	\$ 1,451,101	\$ 1,449,732	\$ 1,369	0.1%
CURRICULUM	\$ 154,000	\$ 156,795	\$ (2,795)	-1.8%
CUSTODIAL	\$ 618,100	\$ 558,891	\$ 59,209	9.6%
CYBER/CHARTER	\$ 3,700,000	\$ 3,611,149	\$ 88,851	2.4%
GIFTED ED	\$ 7,700	\$ 3,115	\$ 4,585	59.5%
GROUND	\$ 75,700	\$ 69,880	\$ 5,820	7.7%
HUMAN RESOURCES	\$ 25,000	\$ 26,421	\$ (1,421)	-5.7%
INSURANCES	\$ 583,266	\$ 575,602	\$ 7,664	1.3%
ITEC	\$ 1,117,388	\$ 958,617	\$ 158,771	14.2%
LARGE FIXED ASSETS	\$ 50,000	\$ 45,970	\$ 4,030	8.1%
LEGAL SERVICES	\$ 180,000	\$ 197,366	\$ (17,366)	-9.6%
LIBRARY - DIST	\$ 68,023	\$ 65,171	\$ 2,852	4.2%
MAINTENANCE	\$ 806,300	\$ 757,092	\$ 49,208	6.1%
PUPIL SERVICES	\$ 167,725	\$ 129,555	\$ 38,170	22.8%
SECURITY	\$ 114,807	\$ 84,925	\$ 29,882	26.0%
SPECIAL ED	\$ 229,254	\$ 20,428	\$ 208,826	91.1%
SPECIAL PROJECTS	\$ 12,500	\$ 5,871	\$ 6,629	53.0%
SR CITIZENS REBATE	\$ 550,000	\$ 501,592	\$ 48,408	8.8%
STAFF DEVELOPMENT	\$ 15,240	\$ 14,196	\$ 1,044	6.9%
SUPERINTENDENT	\$ 25,000	\$ 16,025	\$ 8,975	35.9%
TAX COLLECTION	\$ 121,600	\$ 310,519	\$ (188,919)	-155.4%
TRANSPORTATION	\$ 5,864,158	\$ 5,422,990	\$ 441,168	7.5%
UTILITIES	\$ 2,207,500	\$ 1,643,025	\$ 564,475	25.6%
VIRTUAL ACADEMY	\$ 96,345	\$ 109,037	\$ (12,692)	-13.2%
DEPARTMENTS	\$ 19,652,855	\$ 18,004,118	\$ 1,648,738	8.4%
TOTAL NON SAL & FB	\$ 20,864,026	\$ 18,815,472	\$ 2,048,555	9.8%

TOTAL ANTICIPATED SURPLUS **\$ 7,925,864**

V. ITEMS FOR DISCUSSION:
k. 2018-19 Depositories

2018-19 FINANCIAL DEPOSITORIES

1. ESSA Bank and Trust, East Stroudsburg, PA – General Fund, Payroll, Tax Collections, Tax Escrow, Workers' Comp Escrow, Scholarship Accounts, Special Activity Accounts (North and South), Student Activity Accounts (North and South), Cafeteria Fund, Concession Fund, and PayPal
2. Pennsylvania School District Liquid Asset Fund, Lancaster, PA – General Fund
3. Pennsylvania Local Government Investment Trust, Harrisburg, PA – General Fund, Cafeteria Fund, and Capital Reserve

V. ITEMS FOR DISCUSSION:

1. AXA Grant to HSN

MEMORANDUM

DATE: May 15, 2018

TO: Benjamin Brenneman
East Stroudsburg High School North

FROM: Sue Busse
Program Manager
Scholarship America
sbusse@scholarshipamerica.org

SUBJECT: AXA Achievement Scholarship Program
Payment of Funds

Your student, Jessica Williams is the recipient of a \$2,500.00 AXA Achievement scholarship award sponsored by the AXA Foundation. The award also includes a grant to East Stroudsburg High School North to be used for professional development activities at your school. Examples include, but are not limited to, in-service training, leadership activities, student field trips, etc.

The check for the school grant is enclosed. Checks are void within 90 days of the issue date on the check. Please process the check as soon as possible to ensure the check doesn't go stale.

AXA Foundation would be delighted to receive information on how the funds will be used to motivate students to demonstrate outstanding achievement in school, extracurricular, community or work activities. If you haven't already done so, you may email me at the email address below to report how the funds will be used at your school. The reporting is not mandatory and does not need to be formal. Electronic photographs are also appreciated.

More information on AXA Achievement Scholarship Program can be found at <https://www.scholarsapply.org/axa-achievement>.

Please contact me at sbusse@scholarshipamerica.org if you have any questions regarding this award.

Scholarship AMERICA®

One Scholarship Way
Saint Peter, MN 56082 | 507-931-1682

390312

05/15/2018

AXA ACHIEVEMENT SCHOLARSHIP
AXA FOUNDATION

Jessica Williams



EAST STROUDSBURG HIGH SCHOOL NORTH
279 TIMBERWOLF DRIVE
DINGMANS FERRY PA 18328

Bonus

Check Amount: \$1,000.00

1 of 1

05/15/2018 390312

ONE THOUSAND AND 00/100 DOLLARS

\$1,000.00

East Stroudsburg High School North

08/09/2000 Williams, Jessica
1 of 1 Bonus
AXA FOUNDATION

2018-006969
AXAACHV

349

PLEASE DETACH BEFORE DEPOSITING AND RETAIN FOR YOUR RECORDS

Scholarship
AMERICA®

One Scholarship Way
Saint Peter, MN 56082 | 507-931-1682



**First
National
Bank**
Minnesota

226 West Nassau Street
Saint Peter, Minnesota 56082
Main Telephone 507-931-4000
24 Hour Telephone Banking 507-931-2266
FNBMIN.com

75-133/819

390312

CHECK DATE NUMBER
05/15/2018 390312

CHECK AMOUNT
\$1,000.00

NOT VALID AFTER 90 DAYS

PAY ONE THOUSAND AND 00/100 DOLLARS
PAY TO THE ORDER OF
East Stroudsburg High School North

08/09/2000 Williams, Jessica
1 of 1 Bonus
AXA FOUNDATION

2018-006969
AXAACHV

Robert C. Ballard
Robert C. Ballard, President & CEO
Scholarship America

⑈390312⑈ ⑆091901338⑆ 050⑈0277⑈

V. ITEMS FOR DISCUSSION:
m. Payment of Bills

East Stroudsburg Area School District

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
7	05/11/2018	HOME DEPOT CREDIT SERVICES	WHITE TOP LOAD WASHING MACHINE	412.80
8	05/11/2018	KEYCO DISTRIBUTORS INC.	CAFETERIA SUPPLIES	235.95
9	05/11/2018	ARK THERAPEUTIC SERVICES, INC	MUST be placed with District C	20.98
10	05/11/2018	DOLLARDS INTERNATIONAL, INC	KG Reg Fair Backpacks	423.02
11	05/11/2018	KEYCO DISTRIBUTORS INC.	ICING FOR BES PROGRAM	15.75
12	05/11/2018	PA ACQUISITION CORPORATION	PLACE MATES & PLASTIC APRONS	84.25
13	05/11/2018	PASBO	CUP CAKE WRAPPERS	12.66
14	05/11/2018	PCARD VENDOR	PASBO WECASST REGISTRATION FOR	75.00
15	05/11/2018	WAL-MART #2064	RETRACTABLE CASSETS FOR BARRIERS	384.00
16	05/11/2018	WEIS MARKET, INC.	CAKE MIX FOR BES PROGRAM	19.89
17	05/11/2018	AMAZON MKTPLACE PMTS	PENCILS FOR BIRTHDAY BASKETS	12.41
18	05/11/2018	AMERICAN RIBBON MANUFACTURERS, INC.	JTL FCS SUPPLIES	522.65
19	05/11/2018	HERSHEY LODGE	HS SOUTH FCS FEBRUARY SUPPLIES	79.96
20	05/11/2018	KMART	FABRIC	87.78
21	05/11/2018	MIGNOSIS SUPER FOO	LODGING AND MEALS WHILE ATTENDING THE PAC&TA CONFE	192.95
22	05/11/2018	NATIONAL SCHOOL BOARDS ASSOCIATION	HS SOUTH FCS FEBRUARY SUPPLIES	47.25
23	05/11/2018	PCARD VENDOR	HS NORTH FCS FEBRUARY 2018	217.27
24	05/11/2018	PCARD VENDOR	CONFERENCE FEE FOR G ANDREW, L DYMOND & W ROHNER	355.00
25	05/11/2018	PCARD VENDOR	CONFERENCE FEE FOR G ANDREWS, L DYMOND & W ROHNER	2,900.00
26	05/11/2018	PCARD VENDOR	MEAL FOR RIKER WHILE ATTENDING PAC&TA CONFERENCE	16.02
27	05/11/2018	PRICE CHOPPER #236	HS SOUTH FCS FEBRUARY SUPPLIES	57.96
28	05/11/2018	WALMART COMMUNITY/GEMB	PAC CONFERENCE FEE	180.00
29	05/11/2018	WEIS MARKET, INC.	AIRFARE FOR G ANDREWS TO ATTEND NSBA CONFERENCE	401.30
30	05/11/2018	WEIS MARKET, INC.	LEHMAN FCS FEB 2018	116.22
31	05/14/2018	AMAZON.COM	LEHMAN FCS FEBRUARY 2018	910.26
32	05/14/2018	DOLLAR TREE	HS SOUTH FCS FEBRUARY 2018	76.17
			HS SOUTH FCS FEBRUARY SUPPLIES	266.28
			FCS MARCH PURCHASES R.BROTHERTON	79.28
			BIRTHDAY BASKET SUPPLIES	43.46

East Stroudsburg Area School District

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
33	05/14/2018	FRIEDMAN ELECTRIC SUPPLY CO. INC.	COMPACT FLOOR LAMP	96.42
34	05/14/2018	GIANT 6093	FCS MARCH PURCHASES R.BROTHERTON	20.32
35	05/14/2018	KATOM RESTA	TEMP TEST STRIPS	71.25
36	05/14/2018	KEYCO DISTRIBUTORS INC.	OLD BAY SPICE	14.90
37	05/14/2018	MIDLAND.USA.COM	AAA rechargeable batteries AVP	91.32
38	05/14/2018	PCARD VENDOR	FCS MARCH PURCHASES RBROTHERTON	19.97
39	05/14/2018	PCARD VENDOR	HOTEL FOR WRESTLING PIAA STATES	1,614.42
40	05/14/2018	PCARD VENDOR	PASBO 63RD ANNUAL CONFERENCE	489.51
41	05/14/2018	PCARD VENDOR	LEHMAN FCS MARCH PURCHASES S ANDREW	429.22
42	05/14/2018	PCARD VENDOR	HOTEL FOR WRESTING & SWIM DISTRICTS DURING SNOW ST	6,337.82
43	05/14/2018	SEARS	ping pong table for gym class	588.29
44	05/14/2018	WALMART COMMUNITY/GEMB	Sears Installation Credit on PO 18002115	-159.99
45	05/14/2018	WEIS MARKET, INC.	supplies	48.50
46	05/29/2018	ADVANCE AUTO PARTS	ESE BRUNCH WITH PRINCIPALS	124.48
47	05/29/2018	CRAMERS CASHWAY, INC.	FCS MARCH PURCHASES R.BROTHERTON	255.93
			JTL FCS MARCH PURCHASES	397.06
			supplies	11.16
			BUS AND CAR PARTS FOR TRANSPORTATION	556.71
			INVOICE 6952800274964	167.77
			EMERGENCY ROCK SALT FOR ALL SCHOOLS	6,167.14
			GROUPS, CUSTODIAL AND MAINTENANCE SUPPLIES	2,161.50
			INVOICE 1582254	21.08
			INVOICE 1584623	26.07
			INVOICE 1586190	7.31
			Open P.O. For supplies for the	226.64
			Open PO for crammers	141.16
			Supplies for trail- ITEMS ALRE	88.58
48	05/29/2018	FRIEDMAN ELECTRIC SUPPLY CO. INC.	MAINTENANCE AND CUSTODIAL SUPPLIES	6,680.50
49	05/29/2018	HAJOCA CORPORATION	MAINTENANCE SUPPLIES	1,983.43

East Stroudsburg Area School District

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
50	05/29/2018	NATIONAL MUSEUM OF MATHEMATICS	LEHMAN CLASS TRIP	687.50
51	05/29/2018	NATIONAL ASSOC. SCHOOL NURSES MEMBERSHIP	NASN dues for 2017-18	260.00
			NASN membership renewal 2017-2	520.00
52	05/29/2018	PCARD VENDOR	NASN renewal of dues 2017-2018	130.00
53	05/29/2018	PCARD VENDOR	Registration Fee - Eastern Div	299.00
54	05/29/2018	PCARD VENDOR	Presentation @NAPDS Conf 2-16-	445.00
55	05/29/2018	PCARD VENDOR	Presenter at NAPDS conference	445.00
56	05/29/2018	WASTE MGMT WM EZPAY	2018 DATA SUMMIT CONFERENCE	350.00
233131	04/27/2018	ALL AMERICAN SPORTS CORP.	DISTRICT WASTE PICK UP	10,340.97
233132	04/27/2018	AMAZON MKTPLACE PMTS	JTL FOOTBALL RECONDITIONING	5,924.06
233133	04/27/2018	AMAZON.COM	SEISMIC AUDIO	201.35
			Electronics Books	153.05
			AP Computer Science text	59.88
			batteries, markers, colored pe	243.81
			BOOK FOR HEATHER PIPERATO	27.36
			Carnival	209.24
			Classroom supplies	302.99
			CORTELCO DESK PHONE	55.88
			Emotional Support lap desk	63.54
			EXTERNAL HARDDRIVE	79.08
			Jaci Leonard	25.00
			Learning support Lap desk	63.54
			Michelle Arnold	197.60
			musical theater supplies	151.84
			OFFICE SUPPLIES	296.79
			OUTERBOX	59.04
			REFUND REF PO # 18002336	-132.61
			supplies	154.16
			Media/video/studio equipment	2,326.55
233134	04/27/2018	B & H PHOTO		

East Stroudsburg Area School District

Listing of Bills

Check Number	Date	Vendor Name	Invoice Description	Check Amount
233135	04/27/2018	BARBARA PREVOST	2017-2018 CONTRACTED DRIVER BA	5,955.39
233136	04/27/2018	CANFIELD'S PET AND FARM	CANFIELDS MISC.	97.94
233137	04/27/2018	CARLEEN FINK	2017-2018 CONTRACTED DRIVER CA	4,074.42
233138	04/27/2018	CHERYL KUTZMAN	2017-2018 CONTRACTED DRIVER CH	2,500.26
233139	04/27/2018	CHESS HOUSE SOUL FOOD	Multi Cult	203.80
			multi cultural	450.24
233140	04/27/2018	CHRISTINE DAVIS	2017-2018 CONTRACTED DRIVER -	4,325.37
233141	04/27/2018	CHRISTOPHER A ROSSI	FEB 24 2018 MILEAGE	55.81
233142	04/27/2018	CINTAS CORPORATION #101	cintas open po	37.33
			hsn open po	222.52
			jtl cintas	103.13
			MAINTAINANCE cintas po	79.89
			resica cintas	48.70
			smithfield cintas	34.70
			UNIFORM RENTAL FOR GROUNDS	231.44
			UNIFORM RENTALS FOR GROUNDS	150.11
			Open Order First Aid Cabinets	149.30
			INVOICE 00668590	8.65
			ESL School Trip	1,103.00
			Conference Registration	26.00
			HOME DETENTION COST	26,508.60
			HOME DETENTION COST 16/17	54,718.19
			Open Purchase Order for Intern	5,410.91
			OPERATION EXPENSES FOR FEBRUARY 2018	7,777.70
			TRANSPECT	11.50
			SPECIAL ED PROGRAMS AND SERVICES 2017/18	438,277.96
			PAYMENT FOR APRIL 2018 TUITION	91,118.79
			SUBMITTING OUTSTANDING CHECKS TO STATE	1,284.01
			JTLTROUBLESHOOT	1,370.75
233143	04/27/2018	CINTAS CORPORATION #101		
233144	04/27/2018	CLAUDE S. CYPHERS, INC.		
233145	04/27/2018	CLAWS N PAWS WILD ANIMAL PARK INC		
233146	04/27/2018	COLONIAL INTERMEDIATE UNIT 20		
233147	04/27/2018	COLONIAL INTERMEDIATE UNIT 20		
233148	04/27/2018	COMMONWEALTH CHARTER ACADEMY SCHOOL		
233149	04/27/2018	COMMONWEALTH OF PA		
233150	04/27/2018	COMMUNICATIONS SYSTEMS, INC.		

V. ITEMS FOR DISCUSSION:
n. Board Reports

**EAST STROUDSBURG AREA SCHOOL DISTRICT
TREASURER'S REPORT AS OF APRIL 30, 2018**

ESSA TREASURY OPERATING ACCOUNT - ALL FUNDS

4/1/18 Balance	\$ 17,911,798.88
April Receipts	\$ 2,613,198.81
Interest/Dividends	\$ 7,555.12
April Disbursements	\$ (8,530,441.91)
4/30/18 Balance	\$ 12,002,110.90

PLGIT - GENERAL FUND

4/1/18 Balance	\$ 8,248,630.05
April Receipts	\$ 316,654.38
Interest/Dividends	\$ 9,818.18
April Disbursements	\$ (1,091.23)
4/30/18 Balance	\$ 8,574,011.38

PSDLAF - GENERAL FUND

4/1/18 Balance	\$ 62,663,170.92
April Receipts	\$ 66,123,700.42
Interest/Dividends	\$ 83,691.73
April Disbursements	\$ (62,788,326.93)
4/30/18 Balance	\$ 66,082,236.14

ESSA WORKERS COMP SELF INS - GENERAL FUND

4/1/18 Balance	\$ 200,187.05
April Receipts	\$ -
Interest/Dividends	\$ 103.11
April Disbursements	\$ -
4/30/18 Balance	\$ 200,290.16

ESSA PAYPAL - GENERAL FUND

4/1/18 Balance	\$ 22,961.72
April Receipts	\$ 2,751.53
Interest/Dividends	\$ 13.06
April Disbursements	\$ -
4/30/18 Balance	\$ 25,726.31

ESSA FERNWOOD ESCROW - GENERAL FUND

4/1/18 Balance	\$ 37,813.28
April Receipts	\$ -
Interest/Dividends	\$ 19.48
April Disbursements	\$ -
4/30/18 Balance	\$ 37,832.76

ESSA - CAFETERIA FUND

4/1/18 Balance	\$ 426,587.21
April Receipts	\$ 45,834.05
Interest/Dividends	\$ 229.05
April Disbursements	\$ (3,606.68)
4/30/18 Balance	\$ 469,043.63

PLGIT - CAFETERIA FUND

4/1/18 Balance	\$ 40,106.59
April Receipts	\$ -
Interest/Dividends	\$ 47.07
April Disbursements	\$ -
4/30/18 Balance	\$ 40,153.66

**EAST STROUDSBURG AREA SCHOOL DISTRICT
TREASURER'S REPORT AS OF APRIL 30, 2018**

PSDLAF - CAPITAL RESERVE FUND

4/1/18 Balance	\$ 9,520,681.19
April Receipts	\$ -
Interest/Dividends	\$ 11,174.80
April Disbursements	\$ -
4/30/18 Balance	\$ 9,531,855.99

ESSA - CONCESSION STAND

4/1/18 Balance	\$ 27,377.21
April Receipts	\$ -
Interest/Dividends	\$ 14.10
April Disbursements	\$ -
4/30/18 Balance	\$ 27,391.31

ESSA - EXPENDABLE TRUST

4/1/18 Balance	\$ 31,234.08
April Receipts	\$ -
Interest/Dividends	\$ 16.09
April Disbursements	\$ -
4/30/18 Balance	\$ 31,250.17

ESSA - NON-EXPENDABLE TRUST

4/1/18 Balance	\$ 18,391.30
April Receipts	\$ -
Interest/Dividends	\$ 9.47
April Disbursements	\$ -
4/30/18 Balance	\$ 18,400.77

ESSA - SPECIAL ACTIVITY

4/1/18 Balance	\$ 233,785.50
April Receipts	\$ -
Interest/Dividends	\$ 120.42
April Disbursements	\$ -
4/30/18 Balance	\$ 233,905.92

ESSA CD INVESTMENT - SPECIAL ACTIVITY

4/1/18 Balance	\$ 39,917.42
April Receipts	\$ -
Interest/Dividends	\$ -
April Disbursements	\$ -
4/30/18 Balance	\$ 39,917.42

ESSA - STUDENT ACTIVITY

4/1/18 Balance	\$ 72,548.39
April Receipts	\$ -
Interest/Dividends	\$ 37.37
April Disbursements	\$ -
4/30/18 Balance	\$ 72,585.76

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East Stroudsburg Area SD, PA
YEAR-TO-DATE BUDGET REPORT

APRIL 2018



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FOR 2018 10

ACCOUNTS FOR:
10 General Fund

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1110 Regular	55,755,373	55,765,314	36,722,543.69	3,980,341.55	104,241.32	18,938,528.87	66.0%
1190 Federal	234,070	234,070	1,358,909.73	144,888.24	1,745.83	-1,126,585.56	581.3%
1192 Summer Program	0	0	127,022.01	0.00	0.00	-127,022.01	100.0%
1200 Special	17,403,359	17,403,359	1,824.01	614.81	0.00	17,401,534.99	0.0%
1211 LifeSkillsSupp	374,777	375,361	1,679,831.20	221,407.74	0.00	-1,306,408.22	448.0%
1221 Deaf/Hearing	204,543	204,543	217,713.42	41,198.12	0.00	-13,170.42	106.4%
1224 Blind/Visually	116,702	116,702	178,224.89	29,464.60	0.00	-61,522.89	152.7%
1225 SpeechLang	709,592	709,592	958,899.23	166,497.97	0.00	-249,307.23	135.1%
1231 EmtSupp	698,423	698,423	2,531,729.57	345,634.22	0.00	-1,837,078.92	363.0%
1233 AutisticSupp	823,212	823,212	943,423.04	166,545.64	0.00	-120,211.04	114.6%
1241 LearningSupp	159,428	158,728	8,353,181.37	933,355.52	518.25	-8,194,971.62	5262.9%
1243 GiftedSupp	7,700	7,700	277,072.68	31,552.53	411.91	-269,784.59	3603.7%
1260 PhysicalSupp	248,761	248,761	264,035.49	49,963.68	0.00	-15,274.49	106.1%
1270 Handicap	422,388	422,947	514,066.70	85,025.92	181.50	-91,301.17	121.6%
1281 UNDEFINED	3,000	3,000	6,539.14	0.00	0.00	-3,539.14	218.0%
1290 OSpecProg	2,160,000	2,150,000	1,510,757.70	83,078.71	0.00	639,242.30	70.3%
1300 VocationalEd	935,769	935,769	0.00	0.00	0.00	935,769.00	0.0%
1360 BusinessEd	17,346	15,663	598,159.82	68,130.43	158.00	-582,654.66	3819.9%
1390 OthVoEdProg	1,882,758	1,882,758	1,561,208.00	152,771.00	0.00	168,776.00	91.0%
1400 OtherInstructionProg	1,540,854	1,540,854	0.00	0.00	0.00	1,540,854.00	0.0%
1410 Drivers'Ed	4,800	4,800	180,903.91	20,537.96	493.29	-176,597.20	3779.1%
1420 SummerProg	6,000	6,000	14,514.01	0.00	0.00	-8,514.01	241.9%
1430 Homebound Instruction	0	0	28,690.14	2,863.56	0.00	-28,690.14	100.0%
1441 Adjudicated Court Place	125,000	125,000	143,173.42	81,226.79	0.00	-18,173.42	114.5%
1442 Alt Edu Program	915,000	915,000	673,082.28	44,221.05	0.00	241,917.72	73.6%
1500 Nonpublic School Prog	20,000	20,000	0.00	0.00	0.00	-19,675.00	198.4%
1800 Pre-Kindergarten	19,298	19,298	0.00	0.00	39,675.00	19,298.00	0.0%
1801 Pre-K Instruction	1,500	1,500	34,374.89	0.00	0.00	19,298.00	2291.7%
1802 Pre-K Non-Instruction	0	0	250.03	0.00	0.00	-32,874.89	100.0%
1806 Pre-K ProfDev	0	0	3,309.68	0.00	0.00	-3,309.68	100.0%
2100 Support Serv-Pupil Pers	3,980,413	3,980,413	0.00	0.00	0.00	3,980,413.00	0.0%
2111 Dir of Pupil Svc	0	14,000	280,750.83	26,842.15	4,500.00	-271,250.83	2037.5%
2119 SpvStuServOther	248,572	213,379	316,571.74	19,549.51	1,378.52	-104,571.29	149.0%
2120 Guidance	22,933	23,122	2,244,399.60	223,972.40	1,628.98	-2,222,906.37	9713.7%
2144 Psychotherapy Service	792,079	792,079	784,014.27	159,533.20	0.00	8,064.73	99.0%
2170 Student Acct Services	3,025	2,608	334,641.56	32,397.49	184.27	-332,217.83	*****%
2190 Oth Pupil Per	62,500	62,500	153,188.08	10,680.29	0.00	-90,688.08	245.1%
2200 SupportSvcInstru	1,991,010	1,991,010	0.00	0.00	0.00	1,991,010.00	0.0%
2220 ItecSvc	500	500	236.37	0.00	0.00	0.00	0.0%
2250 Library	179,815	179,374	994,321.34	107,010.41	30,449.85	-845,397.03	47.3%
2260 Instr&CurrDev	21,600	20,609	651,919.49	69,848.70	405.36	-631,715.85	3165.2%
2271 StaffDevCert	215,056	215,591	164,493.88	61,896.36	121,206.00	-70,109.27	132.5%
2280 NonPublicSuppService	700	700	0.00	0.00	606.06	93.94	86.6%
2290 OthInstrStaffSvc	5,700	3,950	5,220.06	533.42	44.99	-1,315.05	133.3%

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East Stroudsburg Area SD, PA
YEAR-TO-DATE BUDGET REPORT

APRIL 2018

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FOR 2018 10

ACCOUNTS FOR:
10 General Fund

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
2300 Support Services-Admin	6,377,446	6,377,446	.00	.00	.00	6,377,446.00	.0%
2310 BoardSvc	144,442	141,442	113,958.85	2,323.74	6,749.55	20,733.60	85.3%
2330 TaxAssess&Collect	121,600	363,650	414,801.39	12,874.67	.00	-51,151.22	114.1%
2350 Legal Services	180,000	232,500	186,335.53	40,750.67	.00	46,164.47	80.1%
2360 Office Superintendent	32,000	29,000	689,583.43	73,869.28	233.54	-660,816.97	2378.7%
2380 Principal	179,153	173,191	3,783,789.32	391,382.16	21,374.82	-3,631,973.43	2197.1%
2390 Other Admin Svs	34,300	34,300	19,856.61	6,136.15	4,106.24	10,337.15	69.9%
2400 Supp Svc-Public Health	2,183,291	2,183,291	.00	.00	.00	2,183,291.00	.0%
2420 MedicalSvs	42,650	43,208	1,053,769.09	113,178.57	3,038.19	-1,013,599.09	2445.8%
2430 DentalSvs	4,000	4,000	100,872.80	9,389.11	100.00	-96,972.80	2524.3%
2450 NonpubHlthSvs	4,600	4,600	48,941.90	5,382.89	130.00	-48,471.90	8178.7%
2490 Other Health Service	0	0	125,212.20	12,365.77	.00	-125,212.20	100.0%
2500 SuppSvs-Business	1,157,815	1,157,815	.00	.00	.00	1,157,815.00	.0%
2511 Supervisor Of Fiscal	0	0	174,283.86	21,156.34	.00	-174,283.86	100.0%
2514 Payroll Services	0	0	184,710.70	17,818.36	.00	-184,710.70	100.0%
2515 Financial Acct Service	111,550	138,350	720,907.98	73,989.15	1,559.57	-584,117.55	522.2%
2600 Oper & Maintenance	9,734,560	9,734,560	.00	.00	.00	9,734,560.00	.0%
2611 Supervision-Op/Maint	0	0	110,784.15	11,071.90	.00	-110,784.15	100.0%
2620 OperBldg	3,832,071	3,693,423	8,284,551.25	886,800.50	137,713.85	-4,728,842.32	228.0%
2630 Grounds	195,830	332,478	286,254.31	75,173.17	12,793.98	33,429.65	89.9%
2660 Security	115,594	115,594	1,851,145.59	211,751.06	2,591.41	-1,738,143.00	1603.7%
2700 Student Transp Services	6,827,043	6,827,043	.00	.00	.00	6,827,043.00	.0%
2711 Adm-Trans -Head	0	0	110,705.28	11,070.76	.00	-110,705.28	100.0%
2719 Spv-Trans -Other	0	0	324,519.39	31,267.79	.00	-324,519.39	100.0%
2720 Vehicle Operation Svc	6,383,452	6,361,652	9,431,624.34	589,641.60	283,400.61	-3,353,372.95	152.7%
2740 VehicleSvc&Maint	35,100	56,900	290,772.71	28,968.16	3,432.18	-237,304.89	517.1%
2750 Nonpublic Trans	0	0	301,951.62	38,857.45	.00	-301,951.62	100.0%
2790 Other Student Trans	5,000	5,000	-77,809.17	.00	.00	82,809.17	-1556.2%
2800 Support Svc-Central	2,204,583	2,204,583	.00	.00	.00	2,204,583.00	.0%
2831 SPV of Staff Services HR	0	0	142,886.41	14,283.84	.00	-142,886.41	100.0%
2832 Recruit & Place	0	0	-5.00	-5.00	.00	5.00	100.0%
2833 StaffAccServ	24,700	23,900	243,157.83	22,086.80	118.38	-219,376.21	1017.9%
2834 SDevNonInstCert	42,998	51,586	22,631.64	2,249.10	2,205.00	26,749.58	48.1%
2836 SDevNonInstCert	20,100	27,670	25,794.56	4,962.31	2,551.25	-676.00	102.4%
2840 DataProcess	318,639	319,056	378,529.12	82,266.73	19,031.96	-78,505.08	124.6%
2841 Supervisor Itec	0	0	132,818.70	11,684.75	.00	-132,818.70	100.0%
2844 OperationSvs	2,520,166	2,522,208	1,526,052.27	113,356.95	111,055.76	885,100.22	64.9%
2850 Liaison Svs	4,800	4,800	53,790.36	4,585.95	.00	-48,990.36	1120.6%
2910 UNDEFINED	45,000	45,000	43,376.42	.00	.00	1,623.58	96.4%
3200 Student Activities	1,792,707	1,792,707	.00	.00	.00	1,792,707.00	.0%
3210 StudentActivity	128,569	125,826	373,695.55	23,727.45	4,472.05	-252,341.90	300.5%
3250 Athletics	629,695	630,893	1,380,867.12	155,132.84	45,220.33	-795,194.45	226.0%
3300 CommServices	99,904	99,904	.00	.00	.00	99,904.00	.0%
3310 CommRecreation	82,225	82,225	142,548.07	6,535.41	5,645.95	-65,969.02	180.2%

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East Stroudsburg Area SD, PA
YEAR-TO-DATE BUDGET REPORT

APRIL 2018

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FOR 2018 10

ACCOUNTS FOR:
10 General Fund

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
5110 Debt Service	17,535,701	17,535,701	17,275,108.21	-139.54	42,596.54	217,996.06	98.8%
5130 Refund Prior Yr Rev	550,000	520,000	499,053.99	-575.00	.00	20,946.01	96.0%
5800 Suspense Account	0	0	58,443.81	4,810.74	.00	-58,443.81	100.0%
5900 Budgetary Reserve	350,000	81,150	.00	.00	.00	81,149.83	.0%
6111 Current Real Estate Tax	-88,786,332	-88,786,332	-89,410,928.88	-5,674.84	.00	624,596.88	100.7%
6112 Interim Real Estate Tax	-150,000	-150,000	-18,586.12	.00	.00	-131,413.88	12.4%
6113 Public Utility Realty	-122,100	-122,100	-105,566.28	.00	.00	-16,533.72	86.5%
6114 Pay In Lieu -St/Local	-82,500	-82,500	-81,362.10	.00	.00	-1,137.90	98.6%
6143 Local Service Tax - LST	-80,000	-80,000	-53,343.48	-11,599.14	.00	-26,656.52	66.7%
6151 Current Act 511 EIT	-3,600,000	-3,600,000	-2,769,139.71	-321,537.13	.00	-830,860.29	76.9%
6153 Curr Act 511 Real Est	-750,000	-750,000	-929,307.16	-59,063.10	.00	179,307.16	123.9%
6411 Delinquent Real Estate	-9,000,000	-9,000,000	-6,784,864.78	-1,899,026.66	14.00	-2,215,149.22	75.4%
6510 Interest on Invest	-130,000	-130,000	-683,758.33	-101,199.32	.00	553,758.33	526.0%
6710 Admissions	-35,000	-35,000	-28,490.42	.00	.00	-6,509.58	81.4%
6740 Fees	0	0	-3,225.00	-522.00	.00	3,225.00	100.0%
6830 Rev From Intermed-Fed	0	0	-4,620.00	.00	.00	4,620.00	100.0%
6832 Federal Idea Revenue	-1,049,604	-1,049,604	-1,035,783.16	-633,915.67	.00	-13,820.84	98.7%
6900 Other Rev From Local	0	0	-14,245.68	.00	.00	14,245.68	100.0%
6910 Rentals	-100,000	-100,000	-84,982.92	-2,116.69	.00	-15,017.08	85.0%
6941 Regular Sch Tuition	-15,000	-15,000	-32,620.43	-2,557.16	.00	17,620.43	217.5%
6942 Summer School Tuition	-12,000	-12,000	-18,964.00	.00	.00	6,964.00	158.0%
6944 Tuition from Other Lea	-8,500	-8,500	.00	.00	.00	-8,500.00	100.0%
6961 Transportation Serv	0	0	-297.50	.00	.00	297.50	100.0%
6990 MiscRevenue	0	0	-6,010.60	.00	.00	6,010.60	100.0%
6991 RefundPriorYrReceipt	0	0	-128.37	.00	.00	128.37	100.0%
6999 Other Revenues Misc	-100,000	-100,000	-114,952.16	-1,062.66	.00	14,952.16	115.0%
7110 Basic Education	-14,982,944	-14,982,944	-11,360,049.00	-2,271,181.00	.00	-3,622,895.00	75.8%
7160 Tuition Orphans & Child	-650,000	-650,000	.00	.00	.00	-650,000.00	.0%
7240 Driver Ed-Student	-13,250	-13,250	-55,195.00	.00	.00	41,945.00	416.6%
7271 Special Ed School Aged	-4,048,343	-4,048,343	-3,082,105.00	.00	.00	-966,238.00	76.1%
7310 Transport (Reg & Admtl)	-2,900,000	-2,900,000	.00	.00	.00	-2,900,000.00	.0%
7311 Pupil Transportation Subsidy	0	0	-2,356,081.38	.00	.00	2,356,081.38	100.0%
7312 NonPublicCharterTransp	0	0	-1,49,665.00	.00	.00	49,665.00	100.0%
7320 Rent & Sink Fund Pymt	-1,125,000	-1,125,000	-1,555,612.55	-723,347.06	.00	-430,612.55	138.3%
7330 Health Services/ Act 25	-155,000	-155,000	-302,722.68	.00	.00	147,722.68	195.3%
7340 State Prop Tax Reduction Allo	-4,345,839	-4,345,839	-4,345,839.46	.00	.00	.46	100.0%
7505 Ready To Learn Grant	-1,248,758	-1,248,758	-1,248,758.00	.00	.00	-200,000.00	100.0%
7599 Other State Grant Rev	-200,000	-200,000	.00	.00	.00	-200,000.00	.0%
7810 State Share Ss & Med	-2,679,146	-2,679,146	-2,029,248.22	.00	.00	-649,897.78	75.7%
7820 State Share Retire Cont	-11,346,586	-11,346,586	-8,847,461.25	.00	.00	-2,499,124.75	78.0%
8110 Payments Fed Impacted	-500,000	-500,000	-612,150.23	.00	.00	112,150.23	122.4%
8514 NCLB-Title I	-1,256,607	-1,256,607	-2,059,867.08	-133,845.21	.00	803,260.08	163.9%
8515 NCLB-Title II	-183,512	-183,512	-223,180.77	-20,929.71	.00	39,668.77	121.6%
8516 NCLB-Title III	-25,627	-25,627	-19,877.86	.00	.00	-5,749.14	77.6%

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East Stroudsburg Area SD, PA
YEAR-TO-DATE BUDGET REPORT

APRIL 2018



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FOR 2018 10

ACCOUNTS FOR:
10 General Fund

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
8517 NCLB-Title IV	0	0	-12,013.44	.00	.00	12,013.44	100.0%
8540 Nutrition Ed & Training	0	0	-941.00	.00	.00	941.00	100.0%
8732 Arra-Qscbs	-54,770	-54,770	-54,975.63	.00	.00	205.63	100.4%
8733 UNDEFINED	-25,000	-25,000	-25,166.17	.00	.00	166.17	100.7%
8810 Med Assist Reimb Access	-300,000	-300,000	-353,756.82	.00	.00	53,756.82	117.9%
8820 Med Assi Reimb Trans	-100,000	-100,000	-74,817.54	.00	.00	-25,182.46	74.8%
9210 Capital Lease Equipment	-1,687,236	-1,687,236	-108,495.10	.00	.00	-1,687,236.00	.0%
9400 Sale Of Fixed Assets	-2,268,960	-2,268,960	-108,495.10	.00	.00	-2,160,464.90	4.8%
TOTAL General Fund	2,243,226	2,243,226	-25,315,686.80	4,282,944.50	1,176,448.66	26,382,464.57	-1076.1%
TOTAL REVENUES	-154,117,614	-154,117,614	959,156.26	-6,189,222.05	14.00	-13,158,471.74	
TOTAL EXPENSES	156,360,840	156,360,840	115,643,469.46	10,472,166.55	1,176,434.66	39,540,936.31	

05/21/2018 12:43
thomas-mcintyre

East Stroudsburg Area SD, PA
YEAR-TO-DATE BUDGET REPORT

APRIL 2018

FOR 2018 10



P 5
glytdbud

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMERANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	2,243,226	2,243,226	-25,315,686.80	4,282,944.50	1,176,448.66	26,382,464.57	-1076.1%

** END OF REPORT - Generated by Thomas McIntyre **

V. ITEMS FOR DISCUSSION:

o. Property & Facilities Items

i. JMH Concrete Bid Results

ATTACHMENT VI . C.1

East Stroudsburg Area School District
J.M. Hill Elementary Sidewalks and Curbing Replacement Project
DEI Project No. 287009
Bid Tabulation
Thursday, May 10, 2018 @ 2:00PM

Vendor	Bid Bond	Non-Collusion Affidavit	Base Bid
Barker & Barker (Gaver)	✓	✓	\$140,646.50
Kobalt Construction	✓	✓	\$187,000.00
Leeward Construction	✓	✓	\$71,720.00
L. Markl & Son, Inc.	Did Not Submit	Did Not Submit	Did Not Submit
Northeast Masonry		✓	\$54,173.00
The Vanic Co.	✓	✓	\$69,377.25

V. ITEMS FOR DISCUSSION:

o. Property & Facilities Items

ii. D'Huy Engineering – JMH Concrete-Invoice #47474 - \$2,162.50



D'HUY Engineering, Inc.
One East Broad Street, Suite 310 Bethlehem, PA 18018
Phone: 610.865.3000 Fax: 610.861.0181

INVOICE

No. 47474
03/31/2018

East Stroudsburg Area School District

50 Vine Street
East Stroudsburg, PA 18301
Mr. Jeffrey Bader

Concrete Replacement at JM Hill E.S.

287009

For Services Rendered From February 24, 2018 To March 30, 2018

00 - Basic Services

<u>Contract Amount</u>	<u>Previously Billed</u>	<u>% Complete</u>	<u>Invoice Amount</u>
\$8,650.00	\$0.00	25.00	\$2,162.50

INVOICE TOTAL \$2,162.50

V. ITEMS FOR DISCUSSION:

o. Property & Facilities Items

iii. D'Huy Engineering – JMH Concrete-Invoice #47602 - \$3,892.50

**D'HUY Engineering, Inc.**

One East Broad Street, Suite 310 Bethlehem, PA 18018

Phone: 610.865.3000

Fax: 610.861.0181

INVOICE

No. 47602

04/30/2018

East Stroudsburg Area School District

50 Vine Street

East Stroudsburg, PA 18301

Mr. Jeffrey Bader

Concrete Replacement at JM Hill E.S.**287009**

For Services Rendered From March 31, 2018 To April 27, 2018

00 - Basic Services

Contract Amount	Previously Billed	% Complete	Invoice Amount
\$8,650.00	\$2,162.50	70.00	\$3,892.50

INVOICE TOTAL \$3,892.50**Prior Billing Information**

Invoice		0 - 30	31 - 60	61-90	Over 90	Balance
47474	3/31/2018	\$2,162.50	\$0.00	\$0.00	\$0.00	\$2,162.50
Total Prior Billing		\$2,162.50	\$0.00	\$0.00	\$0.00	\$2,162.50

V. ITEMS FOR DISCUSSION:

o. Property & Facilities Items

iv. Master Locators – LIS Stormwater-Invoice #38539 - \$6,000.00

**master locators**

THE FIRST STEP TO A SMARTER JOBSITE

675 Concord Road PH: 800.495.4248
Glen Mills, PA 19342 FAX: 610.358.0175www.masterlocators.com

Invoice

Date	Invoice #
5/23/2018	38539
Terms	Due Date
Net 30	6/22/2018

Bill ToEast Stroudsburg Area School District
Attn: Jeffrey Bader
50 Vine Street
East Stroudsburg, PA**Ship To**Lehman Intermediate School
North High School
279 Timberwolf Drive
Dingmans Ferry, PA**P.O. Number**

N/A

Ordered By

Josh Grice

Serviced	Price Each	Quantity	Description	Amount
4/9/2018	1,800.00	1	2 technicians 1 day Video Pipe Inspection services	1,800.00
4/10/2018	1,800.00	1	2 technicians 1 day Video Pipe Inspection services	1,800.00
4/11/2018	1,800.00	1	2 technicians 1 day Video Pipe Inspection services	1,800.00
4/16/2018	200.00	3	Video Copy and Logging Fee	600.00

Total \$6,000.00**Payments/Credits** \$0.00**Balance Due** \$6,000.00

Please make checks payable to Master locators, Inc., and reference the invoice numbers on all checks.

Please contact our office with any questions regarding this invoice. Your complete satisfaction is important to us!

V. ITEMS FOR DISCUSSION:

o. Property & Facilities Items

v. D'Huy Engineering – LIS Stormwater-Invoice #47601 - \$663.22

To: Scott
Iler

D'HUY Engineering, Inc.
One East Broad Street, Suite 310 Bethlehem, PA 18018
Phone: 610.865.3000 Fax: 610.861.0181

INVOICE

No. 47601
04/30/2018

East Stroudsburg Area School District

50 Vine Street
East Stroudsburg, PA 18301
Mr. Jeffrey Bader

East Stroudsburg Area School District Retainer Services**287000**

For Services Rendered From March 31, 2018 To April 27, 2018

Retainer Services - Billed Hourly

Professional Services

	Date	Hours	Rate	Amount
Grice, Joshua	4/13/2018	2.00	130.00	\$260.00
Review storm pipe investigation results from Master Locators				
Mather, Andrew	4/9/2018	4.00	85.00	\$340.00
On site to monitor storm water pipe scoping performed by Master Locators				
Total Professional Services		6.00		\$600.00

Reimbursable

	Unit Rate	Qty	Markup	Amount
REIMB Reimbursable Expenses				
Mileage	0.55	116.00	1.00	\$63.22
Total for Reimbursable Expenses				\$63.22
Total Reimbursable				\$63.22

INVOICE TOTAL \$663.22**Prior Billing Information**

Invoice		0 - 30	31 - 60	61-90	Over 90	Balance
47192	1/31/2018	\$0.00	\$57.45	\$0.00	\$0.00	\$57.45
Total Prior Billing		\$0.00	\$57.45	\$0.00	\$0.00	\$57.45