

**EAST
STROUDSBURG
AREA
SCHOOL DISTRICT**

SECTION: PROFESSIONAL EMPLOYEES
 TITLE: ASSIGNMENT AND TRANSFER
 ADOPTED: August 19, 2002
 REVISED:

409. ASSIGNMENT AND TRANSFER	
1. Purpose	The assignment and transfer within the school district of professional employees shall be in accordance with the instructional and operational needs of the school district.
2. Authority	The Board, upon the recommendation of the Superintendent, shall employ, assign, transfer and reclassify school personnel and adopt regulations governing their employment and duties.
3. Delegation of Responsibility	<p>The Superintendent shall provide a system of assignment or reassignment that includes voluntary transfers.</p> <p>The Superintendent shall, in considering any assignment or transfer, base a decision on:</p> <ol style="list-style-type: none"> 1. The overall needs of the school district. 2. Credentials of current employees. 3. Desire of the current employee to transfer. 4. Employee's length of service in the school district and in the position presently held. 5. Need to balance various teaching skills among the schools. 6. Changing student population within schools of the school district. 7. Impact of proposed assignment on the educational program. 8. Employee's background, experience and preparation for the position. 9. Employee's success in former positions.

<p>4. Guidelines</p> <p>PA Statute 23 Pa. C.S.A. 6301 et seq</p>	<p>10. Recommendations of the employee's administrative supervisors.</p> <p>11. Administrative and operational efficiency advanced by the proposed assignment.</p> <p>This policy shall not prevent reassignment of a professional staff member during the school year for good cause, as determined by the Superintendent.</p>
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REPEALED