

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – January 23, 2017
Carl T. Secor Administration Center – Board Room
7:00 p.m.**

Minutes

- I. **President**, Gary Summers called the meeting to order at 7:00 p.m. and led those present in the Pledge of Allegiance. **Board Secretary**, Patricia Rosado called the roll.
- II. **Board Members present:** Ronald Bradley, Robert Cooke, Robert Gress, Robert Huffman, Debbie Kulick, Wayne Rohner, Gary Summers, Judy Summers and Lisa VanWhy.
- Student School Board Representatives:** Nadia Hussein and Alexa Williams were absent.
- III. **School personnel present:** Jeff Bader, Ben Breneman, Phil Lazowski, Fred P. Mill, William Riker, Richard Rodriguez and Patricia Rosado. Thomas Dirvonas, Solicitor.
- IV. **Community members present:** Bill Cameron, David Castillo, Ashley DeFelice, Riley DeFelice, Erika Huber, Sharon Maly Cramer, Donovan Oliver, Hema Cindy Tagliaferri, Lori Tassinari, Michael Wolbert, Sonia Wolbert and Shirley Yu.
- Other:** Local News BRCTV 13
- V. **APPROVAL OF MINUTES**

ACTION BY THE BOARD:

Motion was made by Robert Cooke to approve the minutes for the meeting of December 5, 2016, (pages 1-6) and December 19, 2016, (pages 1-21). Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

VI. **APPROVAL OF AGENDA**

ACTION BY THE BOARD:

Motion was made by Robert Cooke to approve this agenda for January 23, 2017, (pages 1-18), as submitted, with the Board of Education reserving the right to add to the agenda, and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Lisa VanWhy and carried unanimously, 9-0.

- VII. **ANNOUNCEMENT OF EXECUTIVE SESSION** -- An executive session was held this evening at 6:00 p.m. before this meeting for the purpose of discussing personnel, litigation and negotiations.

VIII. **ANNOUNCEMENTS BY THE BOARD**

- A. Mrs. Lisa VanWhy said that they had a Board Appreciation Dinner at the Monroe Career & Technical Institute, which was prepared by their Culinary Arts Students. They gave a wonderful dinner. The Automotive Technology Program received two new pieces of equipment, a sand blaster and a brake simulator from a \$50,000 grant. The Automotive Technology Students volunteered at the Salvation Army during December by giving out food and toys. Graphic Arts students placed first in Skills USA for a Pen Design and Program Cover Design Competition.
- B. Colonial IU 20 Update
Mr. Robert Huffman said that the next meeting will be this Wednesday; therefore, he will have a report next month.

C. Mr. Wayne Rohner said that the Property/Facilities Committee met on January 5, 2017. The following items required action:

1. Payment to D'Huy Engineering in the amount of \$9,250 for the J. T. Lambert Intermediate School masonry investigation report.
2. Mr. Brenneman, Athletics Director, submitted a priority list for the South Football Stadium repairs. A recommendation was made to get quotes for priority 1 and 2 on the list. This is for the repair of the men's and women's restrooms, main hallway and concession stand areas, which include toilet partitions, light fixtures, handicap faucets and ceiling tiles.

Items of Discussion:

1. Mr. Bader led a discussion on the Capital Reserve Fund with respect to the district's five-year improvement plan.
2. No parking signs on East Broad Street for J. M. Hill Elementary School. East Stroudsburg Borough is responsible for all signage within their jurisdiction.
3. The Committee was informed about the South parking lot pole damage by Precision Excavating. Their insurance company is handling the cost for the repairs.

- D. Mr. Robert Gress said that the Finance Committee met on January 10th. Discussion on the budget continues. There is large shortfall as in prior years. The Committee and Administrators are looking at ways to reduce the deficit. It does not look like the State will be providing any additional funds. The State has a huge deficit due to the foolish budgets that they put together. The district is short in part due to tax decrease last year and this year, which equals about 1.5 million dollars. The Committee met with the Healthcare Trust. When we switched from the prior plan to PPO, the district saved a lot of money. There are still some shortfalls due to expenditures and we will continue to look for possible savings. The Committee made a couple of recommendations that are on tonight's agenda such as:
1. Propane purchase which the Solicitor will need to review.
 2. Act 1 Resolution, which keeps the district raising taxes at the maximum of 3.5% increase under the index.
 3. Rescission of the purchase of 6 buses

The Committee spoke about borrowing for the upcoming renovations because several projects need to be completed. As buildings get older, we will need to repair. The Board does not want to raise taxes nor do we want to cut programs and the fund balance is diminishing. Future Boards will be left dealing with the debt. We will continue with the budget process. The Governor will reveal his budget in the first week in February. We will see if there is any additional funds from him for us to balance the budget.

- E. Mrs. Judy Summers said that the Policy Review Committee did not meet tonight. Due to the approaching March 1 deadline for requests of change of school assignment within district, Administration is recommending revisions to guidelines in Policy 206 – Assignment within District. This policy will be posted for public review during the month of January and subsequent Board action in February.

Also, on the agenda for Final Board approval this evening is Policy #707 and 707A Use of Facilities & 707A Schedule of Fees.

- F. Mr. Gary Summers said he was hoping to cover with everyone tonight the results of what we hoped to be an outstanding meeting with our elected Legislators, which was scheduled for Saturday, January 21, 2017. We invited three State Senators, Blake, Baker and Scavello and two Representatives, Brown and Madden. We also invited the Secretary of Education, Dr. Rivera. Although Dr. Rivera was not able to attend, he was going to send four individuals. We were hoping that our elected Representatives were planning to attend but only Rep. Brown was willing to attend. The Board decided to not have the meeting. Further discussion may be had after Gov. Wolf announces his budget to see if the Board would like to reschedule this workshop with the legislators.

Mr. Summers reminded everyone that a week from tonight at 7 p.m. in the Board room the Board will hold their first work session of the year.

IX. SUPERINTENDENT'S REPORT

- A. Dr. Riker said there will be no Student Board Representative reports tonight because, due to the inclement weather, he excused the students from attending.

- B. Dr. Riker said that the Board recognition was also postponed due to the inclement weather. He thanked the Board members for their countless hours of dedication they volunteer for the students, staff and community of the East Stroudsburg Area School District. The Board dedication will be rescheduled to another date, which will be announced at a later time.

X. **PUBLIC PARTICIPATION** -- Federal Programs
Title I
Title VI
Other Concerns

- A. Mrs. Sonia Wolbert said she is here representing the YMCA swim team. She is here to speak about Policy 707 and the impact it will have on their team. It seems that the policy will impact feeder programs and educational enrichment programs. The YMCA needs to understand what the intent of the Policy is. Mrs. Summers said the intent was for taxpayers, like herself, who have watched organizations like one from New Jersey come to use a high school and it does not impact our students. Since we try to accommodate everyone's request, we approve them. This is probably the impetus on why we are revising this policy. We felt we should have categories for different organizations like ESU. We are looking for organizations to pay for custodial and electricity use especially when we have expenses equaling hundreds of dollars of expenses. If ESU is doing something, they give us likewise services. There are five categories and if you are doing something within our district it will not impact you. Mrs. Wolbert said the policy does not state where they will fit in because it's subject to interpretation. The policy says feeder programs which the YMCA is a feeder program. The swim team has a request to use the facilities on the weekend and they normally pay the fee for custodians. When you look at the policy, the YMCA does not fall into Category 2 or is it maybe 3. It is not clear to them. The YMCA serves all school districts but they can even fall under Category 4. We are not a business entity but we serve the community. For the use of facilities from the swim team, it makes sense to pay for staff on the weekends. If you are speaking about electricity that is not as easy to quantify. Mrs. Summers said due to the weather, Mr. Forsyth is not here to answer her questions since he has had major input in this policy. The cost of education is skyrocketing and she believes that is how the review of use of facilities got started. Unfortunately, our government is not giving the district the funding that is needed. We are so underfunded that it is aggravating so we are trying to do the best with what we have. Mrs. Summer suggested that Mrs. Wolbert see her after the meeting or perhaps give Mr. Forsyth a call. Mrs. Wolbert said that the policy is on the agenda tonight so she would ask that it be tabled until she can get some answers. Ms. Kulick suggested adding an additional category to help the YMCA. Mr. Bader said he may have some clarification. When administration reviewed the policy, it was decided that it was less about the organization and more about the event. An organization may fit into more than one class and that is why it is difficult to say what Category the YMCA will fall into. Tax monies supports the basic operations of the school district but use of facilities outside of the normal school hours contribute to wear and tear cost. Those programs that have direct contact with the East Stroudsburg Area School District students and their education are Class 1, 2 and maybe 3. The organizations would have to solely impact our district. The other kind of activities that may benefit other districts, are considered a Category 4 or 5. It's hard to give a definitive answer without a particular proposal. The first question is whether it is supporting just our district or just our community. Mrs. Wolbert said their use and purpose has not changed in over 40 years and the YMCA has been using the ESASD for ten years. Mr. Bader said the difference is the previous policy as opposed to the revised one. Mrs. Wolbert said that she is not sure what the Board's intent is since they serve the community. One third of their group is made up of ESASD students and they also have used other school district pools. It does not make sense to build walls by saying only ESASD students can use this pool. If we are going to separate it does not work. She understands limiting use from people that come from out of the State. Mr. Rohner asked if the YMCA program pays for any of the use. Mrs. Wolbert said they currently pay a personnel fee when using the pool on the weekend. Mr. Rohner asked how much do they normally pay. Mrs. Wolbert said they pay about \$2,000 - \$3,000 but what the district is proposing, it would cost them about \$9,000. Ms. Kulick said this fee would be prohibitively expensive for the program. She believes we need another category because she would hate to vote no to the revised policy. Virtually all the lifeguards in Lehman Township come from the YMCA. Mr. Summers asked if Mrs. Wolbert came to discuss another group, too. Mrs. Wolbert said she is just here to discuss the YMCA. Mr. Summers said this matter can continue all night. He said more discussion will take place later tonight when it is time to vote on the Policy.
- B. Mrs. Hema Cindy Tagliaferri said that she has a child in 10th grade in the East Stroudsburg Area School District. She has attended previous Board meetings and she does not come unless there is matter that she would like to address. Her son likes to swim and she is thankful to the district for allowing the YMCA to use the pool. The YMCA is a not-for-profit organization; therefore, they do not make a profit. The last time she checked their finances, they were at a negative. The YMCA offers scholarships and provides sports to students before the 7th

grade. They begin as early as 4 years old. Children may start swimming at the YMCA and then in 9th grade they can swim with their school. A large population of the school children qualify for free or reduced lunch because the people in this area do not make that much money. If the YMCA will be forced to charge a higher fee, many families will not be able to participate. Her son is in the program and is looking for a swimming scholarship. She will not be able to afford to pay a higher fee as well as many other families. The YMCA has worked with families to keep it affordable. Children that want to go to college on a swimming scholarship will need to swim year round and not just on the school swim team. Mr. Summers said he will afford her another opportunity to speak when the policy is voted upon later on this evening.

- C. Mr. Gress said that he appreciate everyone's comments and for coming out tonight. He is supportive of the YMCA and is not in support of the fee schedule. The district gives for free the use of facilities and personnel for many programs and activities because if we keep students involved, it will benefit the district. Swimmers are better students because of the dedication, commitment and planning they have. Everyone should come to every Board meeting to see what is going on. His concern is that programs will need to be cut because the State is not funding us and the Board does not want to raise taxes. We tried to have a meeting with legislators for funding but they were not available. The Board will continue reaching out to them.

XI. PERSONNEL ITEMS

A. Support Staff – Uncompensated Leaves of Absence

ACTION BY THE BOARD:

Motion was made by Robert Cooke to approve the uncompensated leave of absence in accordance with the approved applicable policy, procedures and contractual agreement. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

1. Uncompensated Leaves of Absence (Extensions) – In accordance with School Board Policy #539

Name	Position Held
a. Okurowski, Mary Alice	Cafeteria Worker - Middle Smithfield Elementary Effective Date: April 22, 2016 Length of leave now through: December 21, 2016
b. Perez, Wanda	Student Aide – High School South Effective Date: September 19, 2016 Length of leave now through: January 20, 2017

(Requests received)

B. Support Staff

ACTION BY THE BOARD:

Motion was made by Judy Summers to approve resignation, retirement, leaves of absence, change of status, reassignments and appointments to the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

1. Resignation

Name	Position
a. Carmel, Maureen	Cafeteria Worker (full-time, 7 hour) - Resica Elementary Effective: August 1, 2017

(See page 19)

2. Retirement

Name

Position

- a. Lancaster, Kurt

Maintenance II Worker - Maintenance

Effective: at the end of the workday on February 15, 2017

(See page 20)

3. Leaves of Absence (Date Changes) – In Accordance with School Board Policy #535

Name

Position

- a. Flaherty, Stephanie

Reading Paraprofessional – Resica Elementary

Effective Date: September 19, 2016

Length of Leave now through: December 22, 2016

- b. Gatpo, Wilma

Custodian (2nd shift) - J. T. Lambert Intermediate

Effective Date: November 29, 2016

Length of Leave now through: January 2, 2017

(Requests received)

4. Leaves of Absence – In Accordance with School Board Policy #535

Name

Position

- a. Almodovar, Matilde

Bus Driver – Transportation

Effective Date: January 3, 2017

Length of Leave: six weeks

- b. Aponte, Betty

Paraprofessional – Lehman Intermediate

Effective Date: November 17, 2016

Length of Leave: January 8, 2017

- c. Cawley, Nina

Cafeteria Worker – Central Administration

Effective Date: January 17, 2017

Length of Leave: February 12, 2017

- d. Fleming, Timothy

Mechanic – Transportation

Effective Date: December 16, 2016

Length of Leave: January 30, 2017

- e. Van Why, Rose

Cafeteria (Cook) Worker – High School South

Effective Date: December 9, 2016

Length of Leave: six weeks

- f. Wesselius, Kathleen

Student Aide – High School South

Effective Date: January 9, 2017

Length of Leave: eight weeks

(Requests received)

5. Change of Status

Name	Position
a. Carmeci, Dawn	From: Information Technologist I/Technology Applications Analyst - Technology Services To: Information Technologist II/Technology Applications Analyst - Technology Services Hourly Rate: \$22.97 Effective: January 24, 2017

6. Reassignments

Name	Position
a. Caiazzo, Nancy	From: Health Room Nurse - High School North To: Health Room Nurse - High School North (Monday, Tuesday, Wednesday, Friday) and East Stroudsburg Elementary (Thursday) Effective: November 7, 2016 This position was moved due to District needs.
b. Donegan, Siobhan	From: Paraprofessional - Lehman Intermediate To: Paraprofessional - High School South Effective: January 3, 2017 Siobhan replaces Nancy Peters who retired.
c. Henry, Judy	From: Student Aide - Resica Elementary To: Student Aide (6.5 hour) - East Stroudsburg Elementary Effective: January 3, 2017 Due to student's relocation.
d. Justiniano, Edward	From: Student Aide - High School South To: Student Aide (6.75 hour) - Middle Smithfield Elementary Effective: December 20, 2016 This position was moved due to District needs.
e. Leeds, Dorothylee	From: Health Room Nurse - Lehman Intermediate To: Health Room Nurse - Lehman Intermediate (Monday, Tuesday, Wednesday, Thursday) and East Stroudsburg Elementary (Friday) Effective: November 7, 2016 This position was moved due to District needs.

7. Appointments – Regular

Name	Appointment
a. Anderson, Diane	Bus Driver (6 hour) - Transportation Hourly Rate: \$15.99 Hourly Rate: \$16.49 after satisfactory completion of the probationary period. Effective Date: January 13, 2017 Diane replaces Anthony Spiotta who retired.
b. Cando, Maribel	Bus Driver (6 hour) - Transportation Hourly Rate: \$15.99 Hourly Rate: \$16.49 after satisfactory completion of the probationary period. Effective Date: January 25, 2017 Maribel replaces Joseph Bussiere who retired.

- c. Mahan, Eileen Bus Driver (6 hour) - Transportation
 Hourly Rate: \$15.99
 Hourly Rate: \$16.49 after satisfactory completion of the probationary period.
 Effective Date: January 25, 2017
 Eileen replaces Victoria Mack who retired.
- d. Mounts, Yvonne Paraprofessional - Lehman Intermediate
 Hourly Rate: \$16.22
 Hourly Rate: \$16.72 after satisfactory completion of the probationary period.
 Effective Date: January 9, 2017
 Yvonne replaces Siobhan Donegan who was reassigned.

8. Substitute Appointments

Name	Position(s)
a. Anderson, Diane	Bus Driver
b. Brockelman, Sandra	Bus Driver
c. Cherif, Amanda	Cafeteria Aide, Cafeteria Worker, Paraprofessional, Secretary, Student Aide
d. Cornet, Marie	Paraprofessional
e. Fredette, Christopher	Custodian, Maintenance
f. Greaves, Micanel	Custodian
g. Kresge, Judy	Bus Driver
h. Mease, Janice	Health Room Nurse
i. Newallo, Rachel	Paraprofessional
j. Pizzuto, Debra	Paraprofessional
k. Stocker, Harold	Mechanic
l. Van Winkle, Zachery	Student Aide

C. Support Staff - Termination

ACTION BY THE BOARD:

Motion was made by Ronald Bradley to approve the termination of the support staff designated in accordance with the approved applicable policies, procedures and contractual agreement. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

1. Termination

Name	Position
a. Brantley, Emmanuel	Bus Driver - Transportation Effective: January 23, 2017

D. School Police Officer

ACTION BY THE BOARD:

Motion was made by Robert Cooke to approve the resignation of the School Police Officer designated in accordance with the current School Police Officer Compensation Plan for 2015-2016 to 2018-2019. Motion was seconded by Lisa VanWhy and carried unanimously, 9-0.

1. Resignation

Name	Position
a. Palmer, Matthew	School Police Officer - Smithfield Elementary Effective: January 6, 2017

(See page 21)

E. Professional Staff – Uncompensated Leave of Absence

ACTION BY THE BOARD:

Motion was made by Ronald Bradley to approve the uncompensated leave of absence in accordance with the approved applicable policy, procedures and contractual agreement. Motion was seconded by Lisa VanWhy and carried unanimously, 9-0.

1. Uncompensated Leave of Absence (Extension) – In accordance with School Board Policy #439

Name	Position Held
a. Schultz, Cathleen	Guidance Counselor – Resica Elementary Effective Date: October 17, 2016 Length of leave now through: February 23, 2017

(Request received)

F. Professional Staff

ACTION BY THE BOARD:

Motion was made by Debbie Kulick to approve the resignation, leaves of absence, reassignment and appointments to the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Robert Cooke and carried unanimously, 9-0.

1. Resignation

Name	Position
a. Seraut, Lauren	Building teacher substitute - Lehman Intermediate Effective Date: at the end of the workday on January 10, 2017.

(See page 22)

2. Leave of Absence (Extension) – In Accordance with School Board Policy #435

Name	Position
a. Falzone, Robert	Health & Physical Education teacher - Bushkill Elementary Effective Date: October 16, 2016 Length of Leave now through: end of the 2016-2017 school year. This is an intermittent leave.

(Request received)

3. Leave of Absence (Date Change) – In Accordance with School Board Policies #434 and #435

Name	Position
a. Minnichbach, Lisa	Special Education teacher – High School North Effective Date: November 2, 2016 Length of Leave now through: March 31, 2017 This leave was intermittent through December 12, 2016.

(Request received)

4. Leaves of Absence (Date Changes) – In Accordance with School Board Policy #435 and Childrearing

Name	Position
a. Kurtz, Christina	Grade 3 teacher – Resica Elementary Effective Date: May 24, 2016 Length of Leave now through: end of the 2016-2017 school year.
b. O'Connor, Sarah	Guidance Counselor – East Stroudsburg Elementary Effective Date now: January 12, 2017 Length of Leave: the last teacher workday of the 2016-2017 school year.

(Requests received)

5. Leaves of Absence – In Accordance with School Board Policy #435

Name	Position
a. Cole, Susan	School Nurse – East Stroudsburg Elementary Effective Date: November 30, 2016 Length of Leave through: January 16, 2017
b. Hollingsworth, Donna	Social Studies teacher – High School South Effective Date: January 10, 2017 Length of Leave through: six weeks
c. Iannazzo, Julia	Grade 3 teacher – J. M. Hill Elementary Effective Date: March 17, 2017 Length of Leave through: May 12, 2017

(Requests received)

6. Reassignment

Name	Position
a. Pappalardo, Lynn	From: School Nurse - Notre Dame To: School Nurse - Notre Dame (Monday, Thursday, Friday) and East Stroudsburg Elementary (Tuesday, Wednesday) Effective: November 7, 2016 This position was moved due to District needs.

7. Appointment (Extension) – Long Term Substitute

Name	Position
a. Paradis, Lindsay	Grade 3 – Resica Elementary (LTS) Salary: \$44,351.00 (Step 1 Column 5) Effective Date now: August 23, 2016 through the end of the last teacher workday of the 2016-2017 school year only. Lindsay replaces Christina Kurtz who is on a leave.

8. Appointments – Long Term Substitutes

Name	Position
a. Seraut, Lauren	Health & Physical Education teacher - High School North (LTS) Salary: \$42,599.00, prorated (Step 1 Column 1) Effective Date: January 11, 2017 through the last teacher workday of the 2016-2017 school year only. Lauren replaces Holly Lokuta who is on a leave.
b. Sookbirsingh, Shanee	Guidance Counselor - High School North (LTS) Salary: \$45,793.00, prorated (Step 1 Column 7) Effective Date: January 17, 2017 through on/about June 30, 2017 only. This position includes an additional 2.5 supplemental days for the 2016-2017 fiscal year. Shanee replaces Elizabeth Sullivan who is on a leave.

(See pages 23-24)

9. Appointment – Regular

Name	Position
a. Briggs-Reichert, Alexandria	Family & Consumer Science teacher - High School North (TPE) Salary: \$44,067.00, prorated (Step 2 Column 2) Effective Date: January 3, 2017 Alexandria replaces Amanda Reiche who retired.

(See page 25)

10. Building Teacher Substitute Appointments

Name	Building
a. Andrews, Jessica	Lehman Intermediate Effective: January 11, 2017 through the last student day of the 2016-2017 school year only. Jessica replaces Lauren Seraut who accepted a teaching position.
b. Karas, Jillian	Bushkill Elementary Effective: January 17, 2017 through the last student day of the 2016-2017 school year only. Jillian replaces Elizabeth Brundage who accepted a teaching position.

- c. Matthy, Stephanie

Smithfield Elementary
Effective: January 19, 2017 through the last student day of the 2016-2017 school year only.
Stephanie replaces Sarah Campbell who accepted a teaching position.

11. Homebound

Name	Certification(s)
a. DeRenzis, Sandra	Special Education, Elementary
b. Lurry, Trene	Special Education, Elementary
c. Smith, Susan	Elementary

12. Substitute Appointments

Name	Certification(s)
a. Brooks, Christopher	Emergency Permit
b. Cornet, Marie	Emergency Permit
c. Cucinella, Stephanie	Math 7-12
d. DeRenzis, Sandra	Special Education, Elementary
e. Hakvaag, Kimberly	Special Education (K-8), PreK-4
f. Pizzuto, Debra	Italian (NJ)
g. Williams, Heather	Emergency Permit

G. Extra Responsibility Positions

ACTION BY THE BOARD:

Motion was made by Debbie Kulick to approve the rescissions, resignations and appointments in accordance with the terms of the District's existing collective bargaining agreements as amended and supplemented. Motion was seconded by Lisa VanWhy and carried unanimously, 9-0.

1. Rescissions

Name	Position Held
a. Aponte, Betty	Intramural Homework Advisor (Grade 8) (100 hour maximum) - Lehman Intermediate
b. Bomar, Terrence	Boys' Track and Field Varsity Assistant Coach - High School North
c. Careri, Karen	Intramural Homework Advisor (Grade 7) (100 hour maximum) - Lehman Intermediate
d. Contino, Diane	Intramural Ski Advisor (Grade 6) (48 hour maximum) – Lehman Intermediate
e. Krupski, David	Boys' Track and Field Head Coach – High School North
f. Leone, Pauline	Intramural Homework Advisor (Grade 6) (100 hour maximum) - Lehman Intermediate
g. Prendergast, Fran	Intramural Ski Advisor (Grades 7 & 8) (48 hour maximum) – Lehman Intermediate

(See pages 26-32)

2. Resignations

Name	Position Held
a. Bastidas, Kaitlain	Intramural Field Hockey Advisor – Lehman Intermediate Effective: December 22, 2016
b. Farley-Picciano, Erin	Intramural Gay & Straight Alliance Co-Advisor – High School South Effective: end of 1 st semester
c. Francis, Gail	Intramural Substitute Homework Advisor (all grades) – Lehman Intermediate Effective: December 21, 2016
d. Gollinge, Lisa	Intramural Internet Café Advisor (Grade 8) – Lehman Intermediate Effective: December 22, 2016
e. Leone, Pauline	Intramural Internet Café Advisor (Grade 6) – Lehman Intermediate Effective: December 22, 2016
f. Moretto, Destiny	Intramural Internet Café Advisor (Grade 7) (1st semester) – Lehman Intermediate Effective: December 22, 2016

(See pages 33-38)

3. Appointments for the 2016-2017 School Year (compensations reflect 2015-2016 Schedule B Pay Rates)

	Last Name	First Name	Position	Building	Rate
a.	Curry	Jessica	Mentor for Alexandria Briggs-Reichert (effective 1/3/17)	High School North	\$612.06 (prorated)
b.	Reichl	Jeffrey	Mentor for Shannee Sookbirsingh (effective 1/17/17)	High School North	\$612.06 (prorated)
c.	Schnatter	Dawn	Mentor for Lauren Seraut (effective 1/11/17)	High School North	\$612.06 (prorated)
d.	Posten	P. Douglas	Baseball Junior Varsity Coach	High School North	\$3,100.08
e.	Agosto	Michael	Baseball Varsity Assistant Coach	High School North	\$3,560.15
f.	Munford	Shawn	Boys' Basketball Head Coach (previously approved without stipend)	High School South	\$5,842.11 (plus \$250.00 longevity stipend)
g.	Caiazzo	Laura	Girls' Track and Field Varsity Assistant Coach	High School South	\$3,587.69 (plus \$250.00 longevity stipend)
h.	Rayhon	Dannielle	Intramural Gay & Straight Alliance Co-Advisor Effective: 2 nd semester	High School South	\$23.46/hour (48 hour maximum)
i.	Moore	Jakeem	Volunteer Boys' Tennis Coach	High School South	not applicable
j.	Riutort	Liana	Volunteer Swim Coach	High School South	not applicable
k.	Litts	Randall	Wrestling Head Coach (previously approved without stipend)	High School South	\$5,842.11 (plus \$250.00 longevity stipend)
l.	Prothro	Angelina	Intramural Cheerleading Coach (winter)	J. T. Lambert Intermediate	\$23.46/hour (24 hour maximum)
m.	Frick	Samantha	Softball Head Coach	J. T. Lambert Intermediate	\$2,117.73
n.	Leone	Pauline	Intramural Homework Advisor (Grade 6)	Lehman Intermediate	\$23.46/hour (53 hour maximum)
o.	Careri	Karen	Intramural Homework Advisor (Grade 7)	Lehman Intermediate	\$23.46/hour (53 hour maximum)
p.	Aponte	Betty	Intramural Homework Advisor (Grade 8)	Lehman Intermediate	\$23.46/hour (53 hour maximum)
q.	Clarke-Kang	Arline	Intramural Math Mania Advisor	Lehman Intermediate	\$23.46/hour (24 hour maximum)

	Last Name	First Name	Position	Building	Rate
r.	Lazowski	Maria	Intramural Math Mania Advisor	Lehman Intermediate	\$23.46/hour (24 hour maximum)
s.	Libecap	Charles	Intramural Math Mania Advisor	Lehman Intermediate	\$23.46/hour (24 hour maximum)
t.	Lowris	Joel	Intramural Math Mania Advisor	Lehman Intermediate	\$23.46/hour (24 hour maximum)
u.	Pattison	Gayle	Intramural Math Mania Advisor	Lehman Intermediate	\$23.46/hour (24 hour maximum)
v.	Spering	Laureen	Intramural Math Mania Advisor	Lehman Intermediate	\$23.46/hour (24 hour maximum)
w.	Contino	Diane	Intramural Ski Advisor (Grade 6)	Lehman Intermediate	\$23.46/hour (30 hour maximum)
x.	Prendergast	Frances	Intramural Ski Advisor (Grades 7 & 8)	Lehman Intermediate	\$23.46/hour (30 hour maximum)
y.	Shamp	Melodie	Band Director (Elementary)	East Stroudsburg Elementary	\$1,721.93
z.	Judd	Jeremy	Intramural Grade 5 Homework Advisor	East Stroudsburg Elementary	\$23.46/hour (8 hour maximum)
aa.	Yohe	Zahra	Intramural Grade 4 Homework Advisor	East Stroudsburg Elementary	\$23.46/hour (8 hour maximum)

4. Appointment for the 2017-2018 School Year (compensation reflects 2015-2016 Schedule B Pay Rate)

	Last Name	First Name	Position	Building	Rate
a.	Castillo	David	Head Football Coach (0-10 years)	High School North	\$6,974.42

H. Act 93 Staff

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the leave for the Act 93 employee designated in accordance with the current Act 93 Compensation Plan for 2015-2016 to 2018-2019. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

1. Leave of Absence (Extension) – In Accordance with School Board Policy #335

Name

Position

a. Stevens, Kim

Director of Pupil Services (Grades 6-8) - District

Effective Date: November 23, 2016

Length of Leave now through: January 16, 2017

(Request received)

XII. CONTRACTS

1.

ACTION BY THE BOARD:

Motion was made by Ronald Bradley to approve the contracts listed for their specific services, rates and effective dates totaling under \$10,000, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Lisa VanWhy and carried unanimously, 9-0.

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	Anderson-Santilli, Marianne	Providing dance instruction and choreography for Lehman Intermediate School Spring Production of "Beauty and the Beast"	\$900.00	Vocal Music Department	3/7/17-5/6/17
2.	Colonial IU 20	Early Childhood LETRS professional development for ESASD's local preschool	\$900.00	Keystones to Opportunity Grant	1/9/17-1/31/17

		teachers and Administrators to assist with school-readiness goals.			
3.	Colonial IU 20	Nursing Service	\$50/hour for LPN and \$55/hour for RN	District	1/23/17-6/2/17 or upon the last day of school in June 2017
4.	Corson, Deborah	Kindersivity Presenter	\$28.56/hour not to exceed 6 hours	Keystones to Opportunity Grant	2/25/17 (3/11/17 - snow date)
5.	DeHart, Theresa	Kindersivity Presenter	\$28.56/hour not to exceed 6 hours	Keystones to Opportunity Grant	2/25/17 (3/11/17 - snow date)
6.	Diemer, Lisa (Kitchen Chemistry)	Presentation to IF Institute students.	\$150.00	Gifted Department	To be Determined
7.	Early, Eileen	Kindersivity Presenter	\$28.56/hour not to exceed 6 hours	Keystones to Opportunity Grant	2/25/17 (3/11/17 - snow date)
8.	Florentino, Dawn	Kindersivity Presenter	\$28.56/hour not to exceed 6 hours	Keystones to Opportunity Grant	2/25/17 (3/11/17 - snow date)
9.	Leonard, Jacilyn	Kindersivity Co-Coordinator & Presenter	\$28.56/hour not to exceed 17 hours	Keystones to Opportunity Grant	2/25/17 (3/11/17 - snow date)
10.	Longo, Ashley	Kindersivity Presenter	\$28.56/hour not to exceed 6 hours	Keystones to Opportunity Grant	2/25/17 (3/11/17 - snow date)
11.	Marston-Roses, Dawn	Kindersivity Presenter	\$28.56/hour not to exceed 6 hours	Keystones to Opportunity Grant	2/25/17 (3/11/17 - snow date)
12.	Munch, Laura	Kindersivity Presenter	\$28.56/hour not to exceed 6 hours	Keystones to Opportunity Grant	2/25/17 (3/11/17 - snow date)
13.	Pocono Family YMCA	Employee Wellness Discount for Membership	No Cost	N/A	1/1/17-12/31/17
14.	Prusik, Julia	Kindersivity Presenter	\$28.56/hour not to exceed 6 hours	Keystones to Opportunity Grant	2/25/17 (3/11/17 - snow date)
15.	Reyes, Claudia	Kindersivity Presenter	\$28.56/hour not to exceed 6 hours	Keystones to Opportunity Grant	2/25/17 (3/11/17 - snow date)
16.	Rogers, Maria	Kindersivity Co-Coordinator & Presenter	\$28.56/hour not to exceed 17 hours	Keystones to Opportunity Grant	2/25/17 (3/11/17 - snow date)
17.	Ruberto, Robin	Kindersivity Presenter	\$28.56/hour not to exceed 6 hours	Keystones to Opportunity Grant	2/25/17 (3/11/17 - snow date)
18.	Shaffer, Nancy	Kindersivity Presenter	\$28.56/hour not to exceed 6 hours	Keystones to Opportunity Grant	2/25/17 (3/11/17 - snow date)
19.	Stepping Stones Rehabilitation	Independent Occupational Therapy Evaluation for one student	\$125.00	Pupil Services/District	To Be Determined
20.	Wolff, Susan	Kindersivity Presenter	\$28.56/hour not to exceed 6 hours	Keystones to Opportunity Grant	2/25/17 (3/11/17 - snow date)
21.	Yorke-Viney, Sally	Kindersivity Presenter	\$28.56/hour not to exceed 6 hours	Keystones to Opportunity Grant	2/25/17 (3/11/17 - snow date)

22.	Zabriskie, Lisa	Kindersivity Presenter	\$28.56/hour not to exceed 6 hours	Keystones to Opportunity Grant	2/25/17 (3/11/17 - snow date)
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(See pages 39-63)

2.

ACTION BY THE BOARD:

Motion was made by Debbie Kulick to approve the contracts listed for their specific services, rates and effective dates totaling over \$10,000, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Robert Huffman and carried unanimously, 9-0.

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	Colonial IU 20	One to One Mental Health Worker	Not to Exceed \$46,288.80	Special Ed/District Funds	8/29/16-6/30/17

(See page 64)

XIII. STUDENT ITEMS

A. Overnight Field Trips

ACTION BY THE BOARD:

Motion was made by Robert Cooke to approve the overnight field trips listed. The proposal and itineraries for the field trips meet the required Board Policy #121. Motion was seconded by Wayne Rohner and carried unanimously, 9-0.

	Name	Activity	Location	Dates
1.	Peters, Karen (#01913)	H.S. North and South DECA students to a State Competition.	Hershey, PA	2/21/17-2/24/17
2.	Polmounter, Amy (#01965)	H.S. South FBLA Students to State Leadership Conference	Hershey, PA	4/2/17-4/5/17
3.	Sanker, Rick (#01921)	H.S. South students to Key Club Convention	Harrisburg, PA	3/10/17-3/12/17

(See pages 65-67)

B. Field Trips – 75 Miles or More

ACTION BY THE BOARD:

Motion was made by Ronald Bradley to approve the 75 miles or more field trips listed. The proposal and itineraries for the field trips meet the required Board Policy #121. Motion was seconded by Lisa VanWhy and carried unanimously, 9-0.

	Name	Activity	Location	Dates
1.	Barb Dahl (#01897)	Middle Smithfield Elementary 4 th grade trip to State Capitol and State Museum.	Harrisburg, PA	4/20/17
2.	Follis, Laura (#01898)	Middle Smithfield Elementary students to Adventure Aquarium.	Camden, NJ	5/23/17

3.	Horne, Kevin (#01964)	J. T. Lambert Intermediate Band students to perform at Blue Mountain High School.	Schuylkill Haven, PA	3/31/17
4.	LaBar, Keith (#02006)	H.S. North Choir students to attend a festival at Temple University	Philadelphia, PA	1/28/17
5.	LaBar, Keith (#01987)	H.S. North Choir students to PA State Capitol	Harrisburg, PA	3/14/17

(See pages 68-72)

C. Waiver of Provisions

ACTION BY THE BOARD:

Motion was made by Ronald Bradley to approve the Recommendation to Waive the Provisions of Board Policy 201 Regarding Admission of Students (Beginners) for Case #2017-POL201-001 in substantially the same form as presented subject to any modification(s) recommended by our solicitor not affecting the waiver's scope of purpose. Motion was seconded by Wayne Rohner and carried unanimously, 9-0.

(See pages 73-77)

XIV. OLD AND NEW BUSINESS

None

XV. BOARD POLICY

ACTION BY THE BOARD:

Motion was made by Judy Summers to approve the Board Policy and Attachment listed for use in the East Stroudsburg Area School District. Motion was seconded by Lisa VanWhy. Motion to postpone until a future date was made by Gary Summers and seconded by Debbie Kulick. Motion to postpone was carried unanimously, 9-0.

1. Policy # 707 – Use of Facilities
2. 707 Attachment – Use of Facilities – Schedule of Fees

(See pages 78-85)

XVI. CONFERENCE ATTENDANCE

A. Board Members

ACTION BY THE BOARD:

Motion was made by Robert Huffman to revise the action taken at the December 19, 2016, regular Board meeting to approve the attendance of Ronald Bradley and Wayne Rohner at the National School Boards Association Annual Conference in Denver, Colorado from March 23, 2017 through March 28, 2017 [rather than March 27, 2017 as initially approved] in an approximate amount of \$3,600 each [rather than \$2,500 each as initially approved]. Motion was seconded by Lisa VanWhy and failed 2-7. Robert Cooke, Robert Gress, Robert Huffman, Debbie Kulick, Gary Summers, Judy Summers and Lisa VanWhy voted no.

B. Superintendent

ACTION BY THE BOARD:

Motion was made by Wayne Rohner to approve the attendance of William Riker at the 2017 PDE Conference-Making a Difference: Educational Practices in Hershey, PA from March 7, 2017 – March 10, 2017 in an approximate amount of \$803.00. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

XVII. PROPERTY/FACILITIES COMMITTEE

ACTION BY THE BOARD:

Motion was made by Robert Cooke to accept the resignation of Debbie Kulick from the Property/Facilities Committee [*Note: The Board is not obligated to fill the vacant seat, as the committee has three members as presently constituted*]. Motion was seconded by Gary Summers and carried unanimously, 9-0.

XVIII. FISCAL ITEMS

A. Act I Index Resolution

ACTION BY THE BOARD:

Motion was made by Judy Summers to adopt the formal Resolution as presented at this meeting certifying that the District will not seek exceptions to the Act 1 Index and will not raise taxes in an amount that exceeds the Act 1 Index (3.5%) for the 2017-18 tax year, in accordance with the recommendation of the Finance Committee. Adoption of this Resolution will permit the District to forgo the preliminary budget requirements of Act 1 of Special Session 2006. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

(See pages 86-87)

B. BerkOne Proposal

ACTION BY THE BOARD:

Motion was made by Debbie Kulick to approve the proposal submitted by BerkOne for Act 80 Comparison Services, in accordance with the recommendation of the Finance Committee. The District is selecting Bundle B at a cost of \$700.00. Motion was seconded by Lisa VanWhy and carried unanimously, 9-0.

(See pages 88-93)

C. Wolfington Bus Co. - Rescission

ACTION BY THE BOARD:

Motion was made Lisa VanWhy to rescind the action of the Board at its December 19, 2016 meeting to award a bid to Wolfington Bus Co. for six 72 passenger propane school buses with storage bins, in accordance with the recommendation of the Finance Committee. Motion was seconded by Debbie Kulick and passed 7-2. Robert Cooke and Robert Gress voted no.

D. Brightbill Bus Co.

ACTION BY THE BOARD:

Motion was made by Ronald Bradley to purchase six 72 passenger propane school buses from Brightbill Bus Co. at a cost of \$512,820 under NJPA (National Joint Powers Alliance) Contract # 102115-BBB, in accordance with the recommendation of the Finance Committee. Motion was seconded Lisa VanWhy and carried unanimously, 9-0.

E. IU Joint Purchasing

ACTION BY THE BOARD:

Motion was made by Ronald Bradley to approve the District's participation in the IU Joint Purchasing Board's Catalogue Fixed Discount Program for the 2017-18 fiscal year, in accordance with the recommendation of the Finance Committee. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

(See pages 94-99)

F. D'Huy Engineering

ACTION BY THE BOARD:

Motion was made by Wayne Rohner to approve invoice #45548 from D'Huy Engineering in the amount of \$9,250 for services rendered as part of the J. T. Lambert Masonry Investigation project, in accordance with the recommendations of the Property & Facilities and Finance Committees. Motion was seconded by Ronald Bradley and carried unanimously, 9-0.

(See page 100)

G. District Tax Collectors Resolution

ACTION BY THE BOARD:

Motion was made by Robert Gress to adopt the formal resolution as presented to the Board at this meeting regarding the establishment of compensation rates for the District tax collectors for the 2018-19 through 2021-22 tax years at a \$1.81 per bill rate. This rate must be approved and filed with the Monroe and Pike County Boards of Election on or before February 15th in the year of each municipal election in which tax collectors are elected, in accordance with the recommendation of the Finance Committee. Motion was seconded by Ronald Bradley and carried unanimously, 9-0.

(See pages 101-102)

H. Educational Testing Service

ACTION BY THE BOARD:

Motion was made by Wayne Rohner to approve the agreements with Educational Testing Service as presented, at no cost to the school district. Motion was seconded by Lisa VanWhy and carried unanimously, 9-0.

(See pages 103-106)

I. Tax Assessment Appeal

ACTION BY THE BOARD:

Motion was made by Robert Cooke to approve the settlement of the tax assessment appeal indexed to Monroe County Court of Common Pleas No. 8339 CV 2015 as set forth on the Settlement Stipulation presented, and to authorize the Solicitor to sign the Settlement Stipulation on behalf of the school district. Motion was seconded by Ronald Bradley and passed 6-3. Robert Cooke, Robert Gress and Lisa VanWhy voted no.

(See pages 107-109)

J. Use of Facilities

1.

ACTION BY THE BOARD:

Motion was made by Ronald Bradley to approve the requests for use of facilities as listed for Class 1 School-Related activities (no facility fees/personnel fees will be incurred as per Policy #707). Motion was seconded by Wayne Rohner and carried unanimously, 9-0.

CLASS 1 – SCHOOL-RELATED USE OF FACILITIES – (Sports Feeder Programs/Student Educational Enrichment Programs)

BUILDING	ORGANIZATION	EVENT	DATE TO/FROM	FACILITY FEES	PERSONNEL FEES
Bushkill	Bushkill Youth Association	Basketball/ Baseball Practice	2/1/17-2/28/17 (Mondays, Tuesdays, Wednesdays)	No	No
ESE	FC Pocono	Soccer Practice	2/1/17-2/22/17 (Wednesdays)	No	No
ESE	Pocono Fire Basketball	Basketball Practice	2/3/17-2/24/17 (Fridays)	No	No
HS South/ HS North	East Stroudsburg Little League	Softball Clinic	2/1/17-2/25/17 (See attached)	No	No
JMH	FC Pocono	Soccer Practice	2/1/17-2/28/17 (Mondays, Tuesdays, Wednesdays)	No	No
JTL	FC Pocono	Soccer Practice	2/2/17-2/23/17 (Thursdays)	No	No
JTL	Joe Carmella Softball Umpire Chapter	PIAA Umpire Meetings	2/28/17 (Tuesday)	No	No
JTL	Pocono Fire Basketball	Basketball Practice	2/6/17-2/27/17 (Mondays)	No	No
Lehman	Bushkill Youth Association	Soccer, Baseball/ Basketball Practice	2/1/17-2/28/17 (Mondays, Tuesdays, Wednesdays, Thursdays, Fridays)	No	No
M. Smithfield	FC Pocono	Soccer Practice	2/6/17-2/27/17 (Mondays)	No	No
Resica	Cub Scouts	Pack Meetings	2/13/17 (Monday)	No	No
Resica	FC Pocono	Soccer Practice	2/2/17-2/27/17 (Mondays, Thursdays)	No	No
Smithfield	FC Pocono	Soccer Practice	2/1/17-2/28/17 (Mondays, Tuesdays, Wednesdays, Thursdays)	No	No

(See pages 110-124)

2.

ACTION BY THE BOARD:

Motion was made by Ronald Bradley to approve the request for use of facilities as listed for Class 1 School-Related activities (no facility fees will be incurred as per Policy #707). Pocono Family YMCA is requesting a waiver of personnel fees for their Saturday Basketball League. Motion was seconded by Debbie Kulick and passed 8-1. Judy Summers voted no.

CLASS 1 – SCHOOL-RELATED USE OF FACILITIES – (Sports Feeder Programs/Student Educational Enrichment Programs)

BUILDING	ORGANIZATION	EVENT	DATE TO/FROM	FACILITY FEES	PERSONNEL FEES
ESE	Pocono Family YMCA	Basketball League	1/28/17-2/28/17 (Saturdays)	No	No (Approx. \$315)

(See page 125)

3.

ACTION BY THE BOARD:

Motion was made by Robert Gress to approve the request for use of facilities as listed for Class 1 School-Related activities (no facility fees will be incurred as per Policy #707). Pocono Family YMCA is requesting a waiver of personnel fees for their Saturday Swim Meet. Motion was seconded by Debbie Kulick and passed 8-1. Ronald Bradley voted no.

CLASS 1 – SCHOOL-RELATED USE OF FACILITIES – (Sports Feeder Programs/Student Educational Enrichment Programs)

BUILDING	ORGANIZATION	EVENT	DATE TO/FROM	FACILITY FEES	PERSONNEL FEES
Lehman	Pocono Family YMCA	Swim Meet	1/28/17 (Saturday)	No	Yes (Approx. \$630)

(See page 126)

4.

ACTION BY THE BOARD:

Motion was made by Ronald Bradley to approve the request for use of facilities as listed for Class 3 Non-School Related Use of Facilities waiving both facility and personnel fees. Q of ESU (Color Guard) is requesting a waiver of both facility and personnel fees for their practice as the ESU Gymnasium is unavailable due to other events. ESU has offered in-kind services for the use of their facilities for ESASD events as needed. Motion failed due to lack of a second.

ACTION BY THE BOARD:

Motion was made by Robert Gress to approve the request for use of facilities as listed for Class 3 Non-School Related Use of Facilities. Q of ESU (Color Guard) is requesting a waiver of both facility and personnel fees for their practice as the ESU Gymnasium is unavailable due to other events. ESU has offered in kind services for the use of their facilities for ESASD events as needed. Motion was seconded by Debbie Kulick and passed 8-1. Ronald Bradley voted no.

CLASS 3 – NON-SCHOOL RELATED USE OF FACILITIES

BUILDING	ORGANIZATION	EVENT	DATE TO/FROM	FACILITY FEES	PERSONNEL FEES
JTL/ HS South	Q of ESU	Color Guard Rehearsals	2/4/17 (Saturday 12pm-9pm at JTL) 2/5/17 (Sunday 9am-5pm at HS South)	No (Approx. \$500 for the first three hours and \$125 per add'l hr.)	Yes (Approx. \$755)

(See page 127)

5.

ACTION BY THE BOARD:

Motion was made by Debbie Kulick to approve the request for use of facilities as listed for Class 3 Non-School Related Use of Facilities. Delta Sigma Theta Sorority, Inc. is requesting a waiver of both facility and personnel fees for their workshop/meeting in February. Motion was seconded by Robert Gress and passed 7-1-1 abstention. Ronald Bradley voted no. Robert Cooke abstained.

CLASS 3 – NON-SCHOOL RELATED USE OF FACILITIES

BUILDING	ORGANIZATION	EVENT	DATE TO/FROM	FACILITY FEES	PERSONNEL FEES
HS South	Delta Sigma Theta Sorority, Inc.	Workshop/Meeting	2/21/17 (Tuesday)	Yes (Approx. \$200)	No (Approx. \$90)

(See page 128)

K. Budget Transfers and Payment of Bills**ACTION BY THE BOARD:**

Motion was made by Robert Cooke to approve the Budget Transfers and Payment of Bills listed in this agenda for 2016-2017 fiscal years, in accordance with Section 687 of the Public School Code, recent directives from the Department of Education, and interpretations made by the Auditor General. Motion was seconded by Lisa VanWhy and passed 8-1. Ronald Bradley voted no.

1. Budget Transfers - (See pages 129-149)
2. Payment of Bills - (See pages 150-162)

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING – January 23, 2017**

Carl T. Secor Administration Center – Board Room

7:00 P.M.

ADDENDUM A

XI. PERSONNEL ITEMS

A. Support Staff – Uncompensated Leaves of Absence

ACTION BY THE BOARD:

Motion was made by Robert Cooke to approve the uncompensated leave of absence in accordance with the approved applicable policy, procedures and contractual agreement. Motion was seconded by Robert Huffman and carried unanimously, 9-0.

2. Uncompensated Leave of Absence (Date Change) – In accordance with School Board Policy #539

Name	Position Held
a. Athey, Jerry	Cafeteria Aide - East Stroudsburg Elementary Effective Date: January 23, 2017 Length of leave now through: January 31, 2017

(Request received)

G. Extra Responsibility Positions

ACTION BY THE BOARD:

Motion was made by Lisa VanWhy to approve the appointment in accordance with the terms of the District's existing collective bargaining agreements as amended and supplemented. Motion was seconded by Robert Huffman and carried unanimously, 9-0.

3. Appointment for the 2016-2017 School Year (compensations reflect 2015-2016 Schedule B Pay Rates)

	Last Name	First Name	Position	Building	Rate
bb.	Grindle	Aliya	Volunteer Intramural Cheerleading Advisor	J. T. Lambert Intermediate	not applicable

XII. CONTRACTS

1.

ACTION BY THE BOARD:

Motion was made by Debbie Kulick to approve the contracts listed for their specific services, rates and effective dates totaling under \$10,000, subject to the review and recommendations of the Solicitor and approval of the Administration regarding the terms and conditions of any final contract, other than price or cost. Motion was seconded by Lisa VanWhy and carried unanimously, 9-0.

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
23.	Keiper, Alisa D.	ESL Parent Academics Adult ESL Literacy Outreach	\$28.56 per hour Not to Exceed \$1,285.00	Title III Grant	2/7/17-5/16/17

24.	Rodriguez, Janice	ESL Parent Academics Adult ESL Literacy Outreach	\$28.56 per hour Not to Exceed \$1,285.00	Title III Grant	2/7/17-5/16/17
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(See pages 4-5)

XIII. STUDENT ITEMS

B. Field Trips – 75 Miles or More

ACTION BY THE BOARD:

Motion was made by Wayne Rohner to approve the 75 miles or more field trip listed. The proposal and itinerary for the field trip meet the required Board Policy #121. Motion was seconded by Ronald Bradley and carried unanimously, 9-0.

	Name	Activity	Location	Dates
6.	Healey, Michael (#01977)	H.S. South AP US Government/UN Aspire students on a guided tour with Senator Scavello and Representative Brown at the State Capitol.	Harrisburg, PA	4/25/17

(See page 6)

XVIII. FISCAL ITEMS

J. Use of Facilities

6.

ACTION BY THE BOARD:

Motion was made by Debbie Kulick to approve the request for use of facilities as listed for Class 1 School-Related activities (no facility fees will be incurred as per Policy #707). Pocono Family YMCA is requesting a waiver of personnel fees for their Sunday Swim Meet. Motion was seconded by Ronald Bradley and carried unanimously, 9-0.

CLASS 1 – SCHOOL-RELATED USE OF FACILITIES – (Sports Feeder Programs/Student Educational Enrichment Programs)

BUILDING	ORGANIZATION	EVENT	DATE TO/FROM	FACILITY FEES	PERSONNEL FEES
Lehman	Pocono Family YMCA	Swim Meet	1/29/17 (Sunday)	No	Yes (Approx. \$1,350)

(See page 7)

L. Propane

ACTION BY THE BOARD:

Motion was made by Ronald Bradley to accept the bid from Sharp Energy, the lowest responsible bidder, in the amount of \$398,346.00, for the installation and three year maintenance of two 18,000 gallon propane tanks, and additionally for the provision of propane for a three-year period from July 1, 2017 to June 30, 2020 with the cost of propane to be set at the then current price taking into consideration the transportation differential as utilized by Sharp in its December 5, 2016 bid date. Motion was seconded by Lisa VanWhy and passed 7-2. Robert Cooke and Robert Gress voted no.

(See page 8)

XIX. ANNOUNCEMENTS/INFORMATION

None

ACTION BY THE BOARD:

Motion was made by Robert Cooke to adjourn. Motion was seconded by Debbie Kulick and carried unanimously, 9-0.

XX. ADJOURNMENT 8:36 p.m.

Respectfully submitted,

Patricia L. Rosado,
Board Secretary