

EAST STROUDSBURG AREA SCHOOL DISTRICT

Phone: (570) 424-8500 – Fax (570) 421-4968

Contract for In-District Services

Name of Provider: (Title I Staff)

Employee # \_\_\_\_\_

Date(s) of Services: Up to 5 Sessions: Sept. 29, Oct. 6, 13, 20 & 27, 2016

Title of Presentation/Service: Teach Me to Read at Home

Purpose of Presentation/Service: Facilitator – Parent/Child Workshops

Total Time Required for Presentation/Service: 2.5 hours per session, not to exceed a total of 12.5 hours.

Presentation/Service Facility: Middle Smithfield Elementary

Maximum Number of Participants: 100

Presentation/Service Rate: \$28.56 per hour

Total Estimated Cost of Proposed Presentation/Service: Not to exceed \$357.00

Budget Account Number to be charged: KtO Grant 10-3300- -415-10-00-85

Audio/Visual Equipment Needed: n/a

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items. If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the provider.

Signature of Initiator: [Signature]

Initiator sends to Provider to sign

Signature of Provider: \_\_\_\_\_

Provider sends to Assistant Superintendent for Curriculum & Instruction

Approvals:

Assistant Superintendent

For Curriculum & Instruction: \_\_\_\_\_

Send to the Superintendent's Office

DATE

After Board Approved

Board Approval Date \_\_\_\_\_

Superintendent: \_\_\_\_\_

Send back to the Initiator

DATE

Upon Completion of Presentation/Service the Initiator will complete.

Comments on services \_\_\_\_\_

Total due provider \_\_\_\_\_ Approved for payment \_\_\_\_\_

Initiator will distribute the copies:

- ☐ Business Office (payroll) for payment
- ☐ Human Resources – Place in Presenter's File
- ☐ Staff Development Secretary
- ☐ Initiator
- ☐ Provider



**EAST STROUDSBURG AREA SCHOOL DISTRICT  
Independent Contractor Agreement**

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To be used when contracting with an out of District consultant or contractor for professional services

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**THIS AGREEMENT** is made this Twentieth day of July, 2016, by and between:

**EAST STROUDSBURG AREA SCHOOL DISTRICT** (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

**AND**

**Ken Brown** (the "Contractor")

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

**1. Nature of Position**

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

**2. Scope of Duties**

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

**3. Breach of Agreement**

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or

## SCHEDULE A

Description of Service to be performed (be specific):

Mr. Brown will be responsible for assisting with the color guard during the week of Band Camp for the South High School Marching Band for the Fall 2016 season. This will include writing flag work for the music, teaching the work, and assisting with the various needs of the guard to fit the style of the music and the basic abilities of the guard students, as described by the band director and guard instructor.

Location of Services:

East Stroudsburg High School South  
279 North Courtland Street  
East Stroudsburg, PA 18301

Effective Date: August 1 – August 31, 201~~6~~

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ \_\_\_\_\_  
Time (Days/Hour/Other): \_\_\_\_\_  
Total Cost: \$ \_\_\_\_\_

b) Fixed Rate: \$ 350.00

c) Are expenses included? ☐ YES ☒ NO  
If no, please itemize:

Budget Code: 10-3200-3<sup>3</sup>00-000-30-31-44

Department: Instrumental Music

District Initiator: Katye N. Clogg

Authorization for Payment:

Katye N. Clogg

Date: 8/8/16

Purchase Order # \_\_\_\_\_

EAST STROUDSBURG AREA SCHOOL DISTRICT

Phone: (570) 424-8500 – Fax (570) 421-4968

Contract for In-District Services

Name of Provider: Angela Byrne

Employee # 7951

Date(s) of Services: 5 Sessions: September 29, October 6, 13, 20 & 27, 2016

Title of Presentation/Service: Teach Me to Read at Home

Purpose of Presentation/Service: Parent/Child workshops: planning, coordinating, & facilitating

Total Time Required for Presentation/Service: 4 hours per session, not to exceed a total of 20 hours.

Presentation/Service Facility: Middle Smithfield Elementary

Maximum Number of Participants: 100

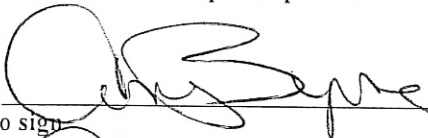
Presentation/Service Rate: \$28.56 per hour

Total Estimated Cost of Proposed Presentation/Service: Not to exceed \$571.20

Budget Account Number to be charged: KtO Grant 10-3300-120-415-10-00-85

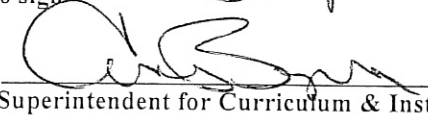
Audio/Visual Equipment Needed: n/a

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items. If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the provider.

Signature of Initiator: 

Initiator sends to Provider to sign

9/13/16  
DATE

Signature of Provider: 

Provider sends to Assistant Superintendent for Curriculum & Instruction

9/13/16  
DATE

Approvals:

Assistant Superintendent

For Curriculum & Instruction: \_\_\_\_\_

Send to the Superintendent's Office

DATE

After Board Approved

Board Approval Date \_\_\_\_\_

Superintendent: \_\_\_\_\_

Send back to the Initiator

DATE

Upon Completion of Presentation/Service the Initiator will complete.

Comments on services \_\_\_\_\_

Total due provider \_\_\_\_\_ Approved for payment \_\_\_\_\_

Initiator will distribute the copies:

- ☐ Business Office (payroll) for payment
- ☐ Human Resources – Place in Presenter's File
- ☐ Staff Development Secretary
- ☐ Initiator
- ☐ Provider

# EAST STROUDSBURG AREA SCHOOL DISTRICT

## Independent Contractor Agreement

To be used when contracting with an out of District consultant or contractor for professional services

**THIS AGREEMENT** is made this First day of July 2016, by and between:

**EAST STROUDSBURG AREA SCHOOL DISTRICT** (the “District”) with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

AND

**Brendan J. Carter** (the “ Contractor”)

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

## 1. Nature of Position

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

## 2. Scope of Duties

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

### 3. Breach of Agreement

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe

## SCHEDULE A

Description of Service to be performed (be specific):

Mr. Carter will be responsible for writing the battery percussion music for the North high school marching band for the Fall 2016 season.

Mr. Carter will attend rehearsals, when able, to assist in the instruction of the drum line.

Location of Services:

East Stroudsburg Area High School North  
279 Timberwolf Drive  
Dingmans Ferry, PA 18328

Effective Date: July 1, 2016 – November 14, 2016

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ \_\_\_\_\_  
Time (Days/Hour/Other): \_\_\_\_\_  
Total Cost: \$ \_\_\_\_\_

b) Fixed Rate: \$ 1,250.00

c) Are expenses included? NO  
If no, please itemize:

Budget Code: 10-3200-330-000-30-51-44

Department: Instrumental Music

District Initiator: Paul M. Bakner

Authorization for Payment: \_\_\_\_\_ Date: \_\_\_\_\_

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
Independent Contractor Agreement**

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To be used when contracting with an out of District consultant or contractor for professional services

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**THIS AGREEMENT** is made this 21<sup>st</sup> day of July, 2016, by and between:

**EAST STROUDSBURG AREA SCHOOL DISTRICT** (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

**AND**

\_\_\_\_\_ (the "Contractor") of Edulink, Inc.

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

**1. Nature of Position**

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

**2. Scope of Duties**

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

**3. Breach of Agreement**

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or controversy arising out of or relating to any interpretation, construction, performance or breach of this Agreement



## SCHEDULE A

Description of Service to be performed (be specific):

**An electronic teacher evaluation portal to upload attachments through the Attachment Module.**

Location of Services: **East Stroudsburg Area School District**

Effective Date: **July 1, 2016 to June 30, 2017**

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ \_\_\_\_\_  
Time (Days/Hour/Other): \_\_\_\_\_  
Total Cost: \$ \_\_\_\_\_

b) Fixed Rate: **\$ 1,490.00**

c) Are expenses included? ☒ YES ☐ NO  
If no, please itemize: \_\_\_\_\_

Budget Code: 10-2360-618-222-00-00-91 Department: Ready to Learn Grant

District Initiator: Dr. Thomas A. Lesniewski, Assistant Superintendent for Curriculum & Instruction, Grades. 6-12

Authorization for Payment: \_\_\_\_\_ Date: \_\_\_\_\_

Purchase Order # \_\_\_\_\_

## AMENDMENT

THIS AMENDMENT ("Amendment") to the PA-EETEP Agreement is made and entered into as of \_\_\_\_\_, 201\_\_\_\_, by and between EduLink, Inc. ("EduLink") and East Stroudsburg Area School District (the "District").

### RECITALS:

WHEREAS, EduLink and the District are parties to that certain Agreement dated as of \_\_\_\_\_, 20\_\_\_\_, (as amended, restated, supplemented or modified from time to time (the "Agreement"), pursuant to which EduLink licenses to the District certain teacher evaluation software more specifically described in the Agreement; and

WHEREAS, the parties desire to amend the Agreement to include additional EduLink Modules to the software currently licensed to the District; and

WHEREAS, capitalized terms not herein defined shall have the meanings ascribed to them in the Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants, rights and obligations set forth in this Amendment, the benefits to be derived therefrom, and other good and valuable consideration, and intending to be legally bound hereby, the parties agree as follows:

1. The Agreement is hereby amended to add the following EduLink Module, including the terms and conditions applicable to the use thereof:

**Attachment Module:** The ability to upload attachments is provided through the purchase of the Attachment Module. When secured by a client, individual users within the client's portal will be able to upload standard documents (PDF, DOC, DOCX, XLS, XLSX, PPT, PPTX, TXT, RTF), images (JPG, PNG, JPEG, GIF), and audio files (WAV, M4A, MP3). Individual attachments will be limited to 20MB per attachment. Each non-supervising user will have 100MB of online storage to manage. Users with supervisory roles will be allotted 200MB of online storage. Attachments will be individually managed by users, adding and removing attachments as needed within the previously defined allotment of storage. It is recommended that users keep a copy of all attachments outside of the software as attachments are only temporarily stored within the software. When securing the Attachment Module, clients agree that their users will not upload viruses or other malicious code, will not post content that: is hate speech, threatening, or pornographic; incites violence or could be reasonably interpreted as intended or likely to incite violence; or contains nudity or graphic or gratuitous violence, will not post content that infringes or violates someone else's rights or otherwise violates the law. EduLink reserves the right to remove, without notice, any attachment and/or content that violates this statement or our policies.

2. The Annual Licensing Fee section shall be amended to include:

**Annual Licensing Fee for Attachment Module:** **\$1,490**

The annual licensing fee covers the then current school year. Fees for any Subsequent Year Terms shall be EduLink's then-current yearly license fees.

3. If any provision contained herein expressly conflicts with the terms of the Agreement, the provisions contained in this Amendment shall supersede and control the provisions of the Agreement.

4. This Amendment may be executed in any number of counterparts, each of which shall, when executed, be deemed to be an original and all of which shall be deemed to be one and the same instrument. Signatures on this Amendment transmitted by facsimile or electronic mail shall be deemed to be original signatures for all purposes of this Amendment.

*[Signatures appear on the next page.]*

LESS WHEREOF, the undersigned have executed and delivered this Amendment as of the date first above written.

ict

EduLink

Signature:

Thomas A. Lesniewski

Signature:

\_\_\_\_\_

Name Printed: Dr. Thomas A. Lesniewski

Name Printed:

\_\_\_\_\_

Title: Assistant Superintendent for Curriculum & Instruction, grades 6-12

Title:

\_\_\_\_\_

Address: 50 Vine Street

Sales Representative: Patrick Farrell

City East Stroudsburg State: PA Zip: 18301

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EAST STROUDSBURG AREA SCHOOL DISTRICT

Phone: (570) 424-8500 – Fax (570) 421-4968

**Contract for In-District Services**

Name of Provider: Stephanie Flaherty

Employee # 7782

Date(s) of Services: Up to 5 Sessions: Sept. 29, Oct. 6, 13, 20 & 27, 2016

Title of Presentation/Service: Teach Me to Read at Home

Purpose of Presentation/Service: Facilitator – Parent/Child Workshops

Total Time Required for Presentation/Service: 2.5 hours per session, not to exceed a total of 12.5 hours.

Presentation/Service Facility: Middle Smithfield Elementary

Maximum Number of Participants: 100

Presentation/Service Rate: \$28.56 per hour

Total Estimated Cost of Proposed Presentation/Service: Not to exceed \$357.00

Budget Account Number to be charged: KtO Grant 10-3300-190 -415-10-00-85

Audio/Visual Equipment Needed: n/a

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items. If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the provider.

Signature of Initiator: [Signature] 9/12/16  
Initiator sends to Provider to sign DATE

Signature of Provider: Stephanie Flaherty 9/12/2016  
Provider sends to Assistant Superintendent for Curriculum & Instruction DATE

**Approvals:**

Assistant Superintendent

For Curriculum & Instruction: \_\_\_\_\_

Send to the Superintendent's Office DATE

After Board Approved

Board Approval Date \_\_\_\_\_

Superintendent: \_\_\_\_\_

Send back to the Initiator DATE

Upon Completion of Presentation/Service the Initiator will complete.

Comments on services \_\_\_\_\_

Total due provider \_\_\_\_\_ Approved for payment \_\_\_\_\_

Initiator will distribute the copies:

- ☐ Business Office (payroll) for payment
- ☐ Human Resources – Place in Presenter's File
- ☐ Staff Development Secretary
- ☐ Initiator
- ☐ Provider

EAST STROUDSBURG AREA SCHOOL DISTRICT

Phone: (570) 424-8500 – Fax (570) 421-4968

Contract for In-District Services

Name of Provider: Charlene Fonash

Employee # 7351

Date(s) of Services: Up to 5 Sessions: Sept. 29, Oct. 6, 13, 20 & 27, 2016

Title of Presentation/Service: Teach Me to Read at Home

Purpose of Presentation/Service: Facilitator – Parent/Child Workshops

Total Time Required for Presentation/Service: 2.5 hours per session, not to exceed a total of 12.5 hours.

Presentation/Service Facility: Middle Smithfield Elementary

Maximum Number of Participants: 100

Presentation/Service Rate: \$28.56 per hour

Total Estimated Cost of Proposed Presentation/Service: Not to exceed \$357.00

Budget Account Number to be charged: KtO Grant 10-3300-190-415-10-00-85

Audio/Visual Equipment Needed: n/a

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items. If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the provider.

Signature of Initiator: [Signature]

Initiator sends to Provider to sign

9/12/16  
DATE

Signature of Provider: Charlene Fonash

Provider sends to Assistant Superintendent for Curriculum & Instruction

9/12/16  
DATE

Approvals:

Assistant Superintendent

For Curriculum & Instruction: \_\_\_\_\_

Send to the Superintendent's Office

DATE

After Board Approved

Board Approval Date \_\_\_\_\_

Superintendent: \_\_\_\_\_

Send back to the Initiator

DATE

Upon Completion of Presentation/Service the Initiator will complete.

Comments on services \_\_\_\_\_

Total due provider \_\_\_\_\_ Approved for payment \_\_\_\_\_

Initiator will distribute the copies:

- ☐ Business Office (payroll) for payment
- ☐ Human Resources – Place in Presenter's File
- ☐ Staff Development Secretary
- ☐ Initiator
- ☐ Provider

✓  
COLONIAL INTERMEDIATE UNIT 20  
A Regional Service Agency  
6 Danforth Drive  
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE  
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, PA 18301, (570) 424-8500.

Colonial Intermediate Unit 20 will provide and bill directly for Educational Audiology Services, Itinerant Hearing and Vision Support, Occupational and Physical Therapy, Orientation and Mobility Services, Psychological Services and Speech and Language Support for the 2016-2017 school year. Colonial Intermediate Unit 20 will provide Child Find evaluations at nonpublic and private schools for the purpose of FAPE as requested by the school district for services listed on the contract.

The rates for services are as follows:

Educational Audiology Services	\$232.90/hour
Itinerant Hearing Support	\$155.63/hour
Itinerant Vision Support	\$273.74/hour
Occupational Therapy	\$118.11/hour
Orientation and Mobility Services	\$273.74/hour
Physical Therapy	\$135.77/hour
Psychological Services	\$114.79/hour
Speech and Language Support	\$115.90/hour

The total amount of this contract will be based on the total number of hours requested for each service per student. This contract becomes effective the first day of the 2016-2017 school year and terminates at the end of the 2016-2017 school year.

East Stroudsburg Area School District will be billed for services rendered by Colonial Intermediate Unit 20.

The signed contract must be returned to Mr. Jon Wallitsch, Director of Fiscal Affairs, at the Intermediate Unit Office.

  
\_\_\_\_\_  
Mr. Jon Wallitsch  
Director of Fiscal Affairs

8/26/16  
\_\_\_\_\_  
Date

\_\_\_\_\_  
East Stroudsburg Area School District  
Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.



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COLONIAL INTERMEDIATE UNIT 20  
A Regional Service Agency  
6 Danforth Drive  
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE  
(REVENUE GENERATING)

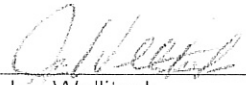
This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, PA 18301, (570) 424-8571.

East Stroudsburg Area School District is partnering with Colonial Intermediate Unit 20 in a consortium for the web-based Unique Learning System curriculum program.

The cost for said services is \$390.60 per license, for 9 licenses. This contract shall not exceed \$3,515.40 and becomes effective the first day of the 2016-2017 school year and terminates at the end of the 2016-2017 school year.

East Stroudsburg Area School District will be billed for services rendered by Colonial Intermediate Unit 20.

The signed contract must be returned to Mr. Jon Wallitsch, Director of Fiscal Affairs, at the Intermediate Unit Office.

 _____ Mr. Jon Wallitsch Director of Fiscal Affairs	<u>8/15/16</u> _____ Date	_____ East Stroudsburg Area School District Superintendent	_____ Date
_____ Federal ID Number			

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.

funded by  
Title III

Contract For In-District Personnel Presentation

Name of Presenter Alisa D. Keiper  
Date(s) of Presentation Sept: 20, 27 Oct: 4, 18, 25 Nov: 1, 22, 29 } 2016  
Dec: 6, 13, 20 Jan: 3, 10, 17, 24  
Presentation Title ESL Parent Academy  
Purpose of Presentation ESL Adult Outreach to aid ESL students, parents, and relatives in English comprehension.  
Total Time Required for Presentation 30 hrs. of instruction x \$28.56 = \$856.80  
15 hrs. of planning x \$28.56 = \$428.40  
Presentation Facility Resica Elementary School Library \$1285.20  
Maximum Number of Participants 25  
Total Estimated Cost of Proposed Presentation 30 hrs of instruction plus 15 hrs. planning  
Budget Account Number to be Charged 10-3300-120-440-00-00-97  
Audio/Visual Equipment Needed Whiteboard, projector, Computer

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.

If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.

Initiator Signature [Signature] Date 8/24/16  
Initiator sends to Presenter to sign.

Presenter Signature Alisa D. Keiper Date 8/23/16  
Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.

Assistant Superintendent for Curriculum and Instruction [Signature] Date AUG 29 2016  
Send all copies to the Superintendent's Office.

After Board Approved

Superintendent \_\_\_\_\_ Date \_\_\_\_\_  
Send all copies to the Initiator.

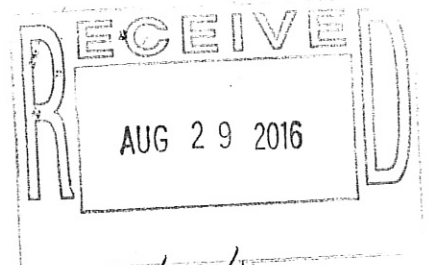
Upon Completion of Presentation the Initiator will complete.

Comments on services \_\_\_\_\_

Total due presenter \_\_\_\_\_ Approved for payment \_\_\_\_\_

Initiator will distribute the copies:

- White – Business Office (payroll) for payment
- Green – Human Resources – Place in Presenter's File
- Canary – Staff Development Secretary
- Pink – Initiator
- Goldenrod – Presenter



TO: Supt. 8/31/16

**THIS AGREEMENT** is made this 1 day of September 2016, by and between:

**EAST STROUDSBURG AREA SCHOOL DISTRICT** (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

**AND**

**Donna Petterson** (the "Contractor") of Mad Science of Lehigh Valley

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

1. **Nature of Position**

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

2. **Scope of Duties**

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

3. **Breach of Agreement**

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or controversy arising out of or relating to any interpretation, construction, performance or breach of this Agreement

4. **Notices**

## SCHEDULE A

Description of Service to be performed (be specific):

*Mad Science will present hands-on presentations as part of Middle Smithfield Title I Parent Involvement meetings.*

Location of Services:

*Middle Smithfield Elementary School  
5180 Milford Road  
East Stroudsburg, PA 18302*

Effective Date:

September 20, 2016    October 18, 2016    February 7, 2017    March 7, 2017

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ \_\_\_\_\_  
Time (Days/Hour/Other): \_\_\_\_\_  
Total Cost: \$ \_\_\_\_\_

b) Fixed Rate:                      \$200.00 per session for total of \$800.00

c) Are expenses included?    YES    NO  
If no, please itemize:

Budget Code: 10-3300-330-440-10-14-92

Department: Title I Parent Involvement

District Initiator: *David [Signature]*

Authorization for Payment: \_\_\_\_\_ Date: \_\_\_\_\_

Purchase Order # \_\_\_\_\_

EAST STROUDSBURG AREA SCHOOL DISTRICT

Phone: (570) 424-8500 – Fax (570) 421-4968

Contract for In-District Services

Name of Provider: Samantha Mauro

Employee # 4726

Date(s) of Services: Up to 5 Sessions: Sept. 29, Oct. 6, 13, 20 & 27, 2016

Title of Presentation/Service: Teach Me to Read at Home

Purpose of Presentation/Service: Facilitator – Parent/Child Workshops

Total Time Required for Presentation/Service: 2.5 hours per session, not to exceed a total of 12.5 hours.

Presentation/Service Facility: Middle Smithfield Elementary

Maximum Number of Participants: 100

Presentation/Service Rate: \$28.56 per hour

Total Estimated Cost of Proposed Presentation/Service: Not to exceed \$357.00

Budget Account Number to be charged: KtO Grant 10-3300-190-415-10-00-85

Audio/Visual Equipment Needed: n/a

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items. If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the provider.

Signature of Initiator: On Byrne

Initiator sends to Provider to sign

9/12/16  
DATE

Signature of Provider: Samantha Mauro

Provider sends to Assistant Superintendent for Curriculum & Instruction

9/12/16  
DATE

Approvals:

Assistant Superintendent

For Curriculum & Instruction: \_\_\_\_\_

Send to the Superintendent's Office

DATE

After Board Approved

Board Approval Date \_\_\_\_\_

Superintendent: \_\_\_\_\_

Send back to the Initiator

DATE

Upon Completion of Presentation/Service the Initiator will complete.

Comments on services \_\_\_\_\_

Total due provider \_\_\_\_\_ Approved for payment \_\_\_\_\_

Initiator will distribute the copies:

- ☐ Business Office (payroll) for payment
- ☐ Human Resources – Place in Presenter's File
- ☐ Staff Development Secretary
- ☐ Initiator
- ☐ Provider

EAST STROUDSBURG AREA SCHOOL DISTRICT

Phone: (570) 424-8500 – Fax (570) 421-4968

Contract for In-District Services

Name of Provider: Barbara Miller

Employee # \_\_\_\_\_

Date(s) of Services: 5 Sessions: September 29, October 6, 13, 20 & 27, 2016

Title of Presentation/Service: Teach Me to Read at Home

Purpose of Presentation/Service: Parent/Child workshops: planning, coordinating, & facilitating

Total Time Required for Presentation/Service: 4 hours per session, not to exceed a total of 20 hours.

Presentation/Service Facility: Middle Smithfield Elementary

Maximum Number of Participants: 100

Presentation/Service Rate: \$28.56 per hour

Total Estimated Cost of Proposed Presentation/Service: Not to exceed \$571.20

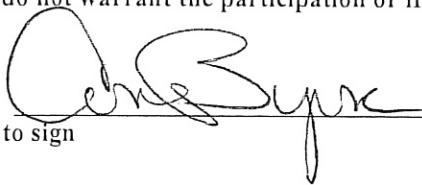
Budget Account Number to be charged: KtO Grant 10-3300-120-415-10-00-85

Audio/Visual Equipment Needed: n/a

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items. If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the provider.

Signature of Initiator: \_\_\_\_\_

Initiator sends to Provider to sign



9/13/16

DATE

Signature of Provider: \_\_\_\_\_

Provider sends to Assistant Superintendent for Curriculum & Instruction

DATE

Approvals:

Assistant Superintendent

For Curriculum & Instruction: \_\_\_\_\_

Send to the Superintendent's Office

DATE

After Board Approved

Board Approval Date \_\_\_\_\_

Superintendent: \_\_\_\_\_

Send back to the Initiator

DATE

Upon Completion of Presentation/Service the Initiator will complete.

Comments on services \_\_\_\_\_

Total due provider \_\_\_\_\_ Approved for payment \_\_\_\_\_

Initiator will distribute the copies:

- ☐ Business Office (payroll) for payment
- ☐ Human Resources – Place in Presenter's File
- ☐ Staff Development Secretary
- ☐ Initiator
- ☐ Provider



✓  
**EAST STROUDSBURG AREA SCHOOL DISTRICT**  
**Independent Contractor Agreement**

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To be used when contracting with an out of District consultant or contractor for professional services

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**THIS AGREEMENT** is made this 11<sup>th</sup> day of July, 2016, by and between:

**EAST STROUDSBURG AREA SCHOOL DISTRICT** (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

**AND**

**Monroe County Conservation District** (the "Contractor")

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

**1. Nature of Position**

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

**2. Scope of Duties**

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

**3. Breach of Agreement**

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or controversy arising out of or relating to any interpretation, construction, performance or breach of this Agreement

## SCHEDULE A

Description of Service to be performed (be specific):

By designing a one week *Biology Through Ecology Unit* to complement all levels of existing Biology I courses on the high school level, we hope to support the education of all Biology students prior to the Pennsylvania Biology Keystone Exam by providing an opportunity to experience enrichment activities both inside and outside the classroom environment. The target audience for this program includes all levels of students enrolled in a Biology I course and their teachers

Location of Services:

Students will participate in academic instruction that will be split between their Biology teacher and a Conservation District educator arranged within the ESHS-S building (classroom/board room). Students will then participate in a Field Experience Day where they will apply their knowledge of skills and understanding of concepts acquired during the academic instruction days. This field day will take place at the Brodhead Creek Park located on Rt. 191.

Effective Date:

Two different experiences will take place, one in the Fall Semester of the 2016-2017 school year. The second will take place during the Spring Semester of the 2016-2017 school year.

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ \*Please see attached itemized schedule of costs.

b) Time (Days/Hour/Other): \_\_\_\_\_

Total Cost: \$ \_\_\_\_\_

c) Fixed Rate: \$ 5,000.00 (half paid by MCCD, half by ESASD)

d) Are expenses included? ☒ YES ☐ NO

If no, please itemize:

10-1100-330-000-30-31-31

Budget Code: 10-1100-610-000-30-31-48

Department: Science

As per Bader Regular Instruction (1100) & Professional Contracted Services (330)  
District Initiator: [Signature]

Authorization for Payment: \_\_\_\_\_ Date: \_\_\_\_\_

Purchase Order # \_\_\_\_\_

(2016-2017 and 2017-2018 school years)

The Monroe County Conservation District's Kettle Creek Environmental Education Center in cooperation with East Stroudsburg South Science Faculty have developed a unit addressing Monroe County Resources, their history, management and ecology. The goal is to integrate real life management issues and ecosystem study into their biology curriculum. Piloted in the 2015-2016 school year with all 10<sup>th</sup> grade Biology students, the program was very successful in bringing an understanding of the student's local environment and how it connects to Biology and their everyday life. The program involved two visits to each classroom by MCCD Staff and a follow-up 5 hour field experience on and in the Brodhead Creek at Pinebrook Park. The costs for the pilot program were funded through a grant from the Kettle Creek Environmental Fund and PPL. Upon completion of both the fall and the spring units, modifications were made to the program to reduce costs and improve the learning experience. Below you will find a cost breakdown and proposal for the 2016-2017 and the 2017-2018 school years. We have been impressed with the students energy, participation and feedback and are motivated to have this instruction continue.

#### Cost Breakdown

##### Classroom Instruction (60 students per class maximum)

Fall	\$140.00 per class x 3 classes	= \$420.00
Spring	\$140.00 per class x3 classes	= <u>\$420.00</u>
	Year Total	\$840.00

##### Field Instruction (110 students per class maximum)

Fall	\$778.00 per class x 2 classes	= \$1,556.00
Spring	\$778.00 per class x 2 classes	= <u>\$1,556.00</u>
	Year Total	\$3,112.00

##### Bussing (Field Instruction)

Fall	\$280.00/2 buses per day x 2 days	= \$560.00
Spring	\$280.00/2 buses per day x 2 days	= <u>\$560.00</u>
	Year Total	= \$1,120.00

**Total per School Year \$5,000.00**

#### 2016-2017 School Year We Propose the Following:

Monroe County Conservation District commitment	\$2,500.00 (classroom & field instruction)
East Stroudsburg School District	\$2,500.00 (field instruction & bussing)
Any reduction in bussing costs will be credited to the ESSD expense	

#### Optional for consideration:

#### 2017-2018 School Year We Propose the Following:

East Stroudsburg School District	\$5,000.00
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Contract For In-District Personnel Presentation

Name of Presenter Janice Rodriguez  
Date(s) of Presentation 9/20/16, 9/27/16, 10/4/16, 10/11/16, 10/25/16, 11/1/16, 11/22/16, 11/29/16, 12/6/16, 12/13/16, 12/20/16, 1/3/17, 1/10/17, 1/17/17, 1/24/17  
Presentation Title ESL Parent Academics  
Purpose of Presentation ESL Adult Outreach - to teach English to ESL students' parents and relatives  
Total Time Required for Presentation 30 hours of instruction, 15 hours of planning  
Presentation Facility Resica Elementary School - in the library  
Maximum Number of Participants 25  
Total Estimated Cost of Proposed Presentation 30 hrs. of instruction x \$28.50 = \$856.80  
15 hrs. of planning x \$28.50 = 428.40  
\$1,285.20  
Budget Account Number to be Charged 10-3300-120-440-00-00-97  
Audio/Visual Equipment Needed white board, projector, computers

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items.

If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the presenter.

Initiator Signature [Signature] Date 8/18/16  
Initiator sends to Presenter to sign.

Presenter Signature Janice Rodriguez Date 8/1/16  
Presenter sends to Assistant Superintendent for Curriculum and Instruction Office.

Assistant Superintendent for Curriculum and Instruction [Signature] Date 8/22/16  
Send all copies to the Superintendent's Office.

After Board Approved

Superintendent \_\_\_\_\_ Date \_\_\_\_\_  
Send all copies to the Initiator.

Upon Completion of Presentation the Initiator will complete.

Comments on services \_\_\_\_\_

Total due presenter \_\_\_\_\_ Approved for payment \_\_\_\_\_

Initiator will distribute the copies:

White – Business Office (payroll) for payment  
Green – Human Resources – Place in Presenter's File  
Canary – Staff Development Secretary  
Pink – Initiator  
Goldenrod - Presenter

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
Independent Contractor Agreement**

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To be used when contracting with an out of District consultant or contractor for professional services

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**THIS AGREEMENT** is made this \_\_\_\_ day of September, 2016, by and between:

**EAST STROUDSBURG AREA SCHOOL DISTRICT** (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

**AND**

**SCRANTON-LACKAWANNA HUMAN DEVELOPMENT AGENCY, INC.** (the "Contractor").

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

**1. Nature of Position**

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

**2. Scope of Duties**

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

**3. Breach of Agreement**

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or controversy arising out of or relating to any interpretation, construction, performance or breach of this Agreement

## SCHEDULE A

Description of Service to be performed (be specific):

As a partner with ESASD in early childhood education services through the Keystones to Opportunity (KtO) grant, Scranton-Lackawanna Human Development Agency, Inc. (SLHDA) will:

- administer GRADE assessment to all kindergarten eligible children three times per year (fall, winter, and spring) in accordance with KtO grant guidelines
- provide ESASD with demographic information on all enrolled preschool children
- agree to have any newly hired preschool teachers (working with ESASD eligible children) attend professional development provided by ESASD in the areas of areas of early literacy development, working with ELL families, and working with students with special needs
- SLHDA preschool teacher(s) may, on occasion and at his/her discretion, participate in ESASD district family literacy events

Location of Services: SLHDA Head Start classroom at Bushkill Elementary School

Effective Date: September 1, 2016 to August 31, 2017

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ n/a  
Time (Days/Hour/Other): n/a  
Total Cost: \$ n/a

b) Fixed Rate: **Not to exceed \$ 4,350.00**

c) Are expenses included? ☒ YES ☐ NO  
If no, please itemize:

Budget Code(s): (see breakdown below)

Department: Grants – Keystones to Opportunity

10-1802-330-415-10-00-85 \$ 500.00

10-1806-330-415-10-00-85 \$ 1,350.00

10-3300-330-415-10-00-85 \$ 2,500.00

District Initiator:  9/13/16

Authorization for Payment: \_\_\_\_\_ Date: \_\_\_\_\_



Explanation of partnership resulting in request for contracted services for  
**Scranton- Lackawanna Human Development Agency.**

Partnership Benefits to District

- SLHDA provides two sessions of head start pre-k , which is housed in the Bushkill Elementary School.
- The majority of the BES pre-k students attend BES kindergarten
- SLHDA pre-k teachers collaborate with BES Kindergarten teachers to provide information regarding student readiness and other vital information to ensure a smooth transition into kindergarten.
- Curriculum and instruction are aligned to District and Early Learning school readiness goals.

KtO Grant Partnership provides:

- Funding for Literacy professional development for pre-k teacher and aide(s)
- Funding for SLHDA supervisor to participate in district Comprehensive Literacy Plan review, District Transition Plan review and updating, data analysis meetings/retreats/conferences as mandated by the KtO Grant
- Funding and protocol for administering assessments and data collection on incoming kindergartners
- Funding for technology & professional development workshops
- Funding for parent/child workshops to enhance and encourage early literacy learning at home

**EAST STROUDSBURG AREA SCHOOL DISTRICT**  
**Independent Contractor Agreement****000000B18**

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To be used when contracting with an out of District consultant or contractor for professional services

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**THIS AGREEMENT** is made this First day of July 2016, by and between:

**EAST STROUDSBURG AREA SCHOOL DISTRICT** (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

**AND**

Nicholas Viccica (the "Contractor")

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

**1. Nature of Position**

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

**2. Scope of Duties**

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

**3. Breach of Agreement**

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe

## SCHEDULE A

Description of Service to be performed (be specific):

Mr. Viccica will be responsible for writing the front ensemble percussion music for the North high school marching band for the Fall 2016 season.

Mr. Viccica will attend rehearsals, when able, to assist in the instruction of the drum line.

Location of Services:

East Stroudsburg Area High School North  
279 Timberwolf Drive  
Dingmans Ferry, PA 18328

Effective Date: July 1, 2016 – November 14, 2016

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ \_\_\_\_\_  
Time (Days/Hour/Other): \_\_\_\_\_  
Total Cost: \$ \_\_\_\_\_

b) Fixed Rate: \$ 1,250.00

c) Are expenses included? NO  
If no, please itemize:

Budget Code: 10-3200-330-000-30-51-44

Department: Instrumental Music

District Initiator: Paul M. Bakner

Authorization for Payment: \_\_\_\_\_ Date: \_\_\_\_\_

EAST STROUDSBURG AREA SCHOOL DISTRICT

Phone: (570) 424-8500 – Fax (570) 421-4968

Contract for In-District Services

Name of Provider: Mary Winkler

Employee # 4211

Date(s) of Services: Up to 5 Sessions: Sept. 29, Oct. 6, 13, 20 & 27, 2016

Title of Presentation/Service: Teach Me to Read at Home

Purpose of Presentation/Service: Facilitator – Parent/Child Workshops

Total Time Required for Presentation/Service: 2.5 hours per session, not to exceed a total of 12.5 hours.

Presentation/Service Facility: Middle Smithfield Elementary

Maximum Number of Participants: 100

Presentation/Service Rate: \$28.56 per hour

Total Estimated Cost of Proposed Presentation/Service: Not to exceed \$357.00

Budget Account Number to be charged: KtO Grant 10-3300-190-415-10-00-85

Audio/Visual Equipment Needed: n/a

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items. If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the provider.

Signature of Initiator: [Signature]

Initiator sends to Provider to sign

9/12/16

DATE

Signature of Provider: Mary Winkler

Provider sends to Assistant Superintendent for Curriculum & Instruction

9/12/16

DATE

Approvals:

Assistant Superintendent

For Curriculum & Instruction: \_\_\_\_\_

Send to the Superintendent's Office

DATE

After Board Approved

Board Approval Date \_\_\_\_\_

Superintendent: \_\_\_\_\_

Send back to the Initiator

DATE

Upon Completion of Presentation/Service the Initiator will complete.

Comments on services \_\_\_\_\_

Total due provider \_\_\_\_\_ Approved for payment \_\_\_\_\_

Initiator will distribute the copies:

- ☐ Business Office (payroll) for payment
- ☐ Human Resources – Place in Presenter's File
- ☐ Staff Development Secretary
- ☐ Initiator
- ☐ Provider

EAST STROUDSBURG AREA SCHOOL DISTRICT

Phone: (570) 424-8500 – Fax (570) 421-4968

**Contract for In-District Services**

Name of Provider: Sally Yorke-Viney

Employee # \_\_\_\_\_

Date(s) of Services: 5 Sessions: September 29, October 6, 13, 20 & 27, 2016

Title of Presentation/Service: Teach Me to Read at Home

Purpose of Presentation/Service: Workshop Presenter

Total Time Required for Presentation/Service: 2.5 hours per session presentation, plus 1.5 hours prep per session, not to exceed a total of 20 hours.

Presentation/Service Facility: Middle Smithfield Elementary

Maximum Number of Participants: 100

Presentation/Service Rate: \$28.56 per hour

Total Estimated Cost of Proposed Presentation/Service: Not to exceed \$571.20

Budget Account Number to be charged: KtO Grant 10-3300-120-415-10-00-85

Audio/Visual Equipment Needed: n/a

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items. If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the provider.

Signature of Initiator: \_\_\_\_\_

Initiator sends to Provider to sign

9/9/16

DATE

Signature of Provider: \_\_\_\_\_

Provider sends to Assistant Superintendent for Curriculum & Instruction

9/9/16

DATE

**Approvals:**

Assistant Superintendent

For Curriculum & Instruction: \_\_\_\_\_

Send to the Superintendent's Office

DATE

**After Board Approved**

**Board Approval Date** \_\_\_\_\_

Superintendent: \_\_\_\_\_

Send back to the Initiator

DATE

Upon Completion of Presentation/Service the Initiator will complete.

Comments on services \_\_\_\_\_

Total due provider \_\_\_\_\_

Approved for payment \_\_\_\_\_

Initiator will distribute the copies:

- ☐ Business Office (payroll) for payment
- ☐ Human Resources – Place in Presenter's File
- ☐ Staff Development Secretary
- ☐ Initiator
- ☐ Provider

EAST STROUDSBURG AREA SCHOOL DISTRICT

Phone: (570) 424-8500 – Fax (570) 421-4968

**Contract for In-District Services**

Name of Provider: Dr. Sally Yorke-Viney

Employee # 1058

Date(s) of Services: September 1, 2016 through April 30, 2017

Title of Presentation/Service: Quick Start to Kindergarten

Purpose of Presentation/Service: Collection and analysis of program evaluations, and initial and mid-year student data for final evaluation report of Summer 2016 Quick Start Program

Total Time Required for Presentation/Service: Not to exceed 50 Hours Total

Presentation/Service Facility: n/a

Maximum Number of Participants: n/a

Presentation/Service Rate: \$28.56 per hour

Total Estimated Cost of Proposed Presentation/Service: not to exceed \$999.60

Budget Account Number to be charged: KtO Grant 10-1802-120-415-10-00-85

Audio/Visual Equipment Needed: n/a

Attach supply requisitions for suggested materials. Purchase Orders will be issued for approved items. If numbers of participants do not warrant the participation or if there is inclement weather, no fee will be paid to the provider.

Signature of Initiator: [Signature]

Initiator sends to Provider to sign

9/9/16

DATE

Signature of Provider: [Signature]

Provider sends to Assistant Superintendent for Curriculum & Instruction

9/9/16

DATE

**Approvals:**

Assistant Superintendent

For Curriculum & Instruction: \_\_\_\_\_

Send to the Superintendent's Office

DATE

**After Board Approved**

**Board Approval Date** \_\_\_\_\_

Superintendent: \_\_\_\_\_

Send back to the Initiator

DATE

**Upon Completion of Presentation/Service the Initiator will complete.**

Comments on services \_\_\_\_\_

Total due provider \_\_\_\_\_ Approved for payment \_\_\_\_\_

Initiator will distribute the copies:

- ☐ Business Office (payroll) for payment
- ☐ Human Resources – Place in Presenter's File
- ☐ Staff Development Secretary
- ☐ Initiator
- ☐ Provider

## STANDARD EDUCATION AGREEMENT

**Agreement** made this 11th day of August, 2016 by and between The Devereux Foundation dba Devereux Advanced Behavioral Health ("Devereux"), a Pennsylvania non profit corporation with its principal place of business at 2012 Renaissance Blvd, King of Prussia, PA 19406 for its:

Devereux PA, Children's IDD Services and East Stroudsburg Area School District (Agency),

which has its principal place of business at 50 Vine Street, East Stroudsburg, PA 18301.

**Whereas**, Agency has determined that Devereux is able to meet the special educational needs of individuals for which Agency is obligated to provide services/funding, and

**Whereas**, Agency desires to place [REDACTED] ("Client") at Devereux, and

**Whereas**, Agency represents that the parent(s) or guardian of the Client has agreed that Devereux is able to meet the needs of the Client,

Now, therefore, in consideration of the terms hereinafter set forth, and with intent to be legally bound, the parties agree as follows:

1. Devereux Services - Devereux will provide to the Client education, basic psychiatric intervention, psychological services, and related services as called for in the Client's individual educational plan.
2. Term and Renewal - This agreement shall be for the period 9/7/16 to 6/29/17 unless terminated earlier due to discharge of the student or the transfer of payment responsibility to an alternative agency.
3. Payment of Fees - In consideration for Devereux's provision of services as set forth above, Agency shall pay to Devereux a fee per Attachment A beginning on the date of admission. The parties expressly agree that Education Day includes all days of excused/authorized absences as well as unauthorized absences as detailed in section 15, below. If the Client is admitted or discharged during a payment period, the fee shall be prorated. Payment is due not later than 30 calendar days from the date of invoice. Late payments are subject to a finance charge equal to one percent per month on the unpaid balance, or the highest rate allowed by law, whichever is lower. East Stroudsburg Area School District (ESASD) will pay the daily rate every day the student is reported in membership by the ESASD. ESASD will pay when a student is absent, but not on days when the school is closed or hold non-student days for any reason. Unless otherwise set forth herein, the fee does not cover, and Devereux shall not be responsible for the Client's medical, dental or pharmacy expenses, medical insurance premiums, clothing expenses, transportation to and from Devereux and other expenses generally considered as personal to an individual.

Revised 04/2012

Attachment A

Services and Fees

1:1 Services

\$34.00 per hour

6 hours per day





# COLONIAL INTERMEDIATE UNIT 20

*A Regional Service Agency*

6 Danforth Drive  
Easton, PA 18045-7899  
www.ciu20.org

Telephone (610) 252-5550 Fax (610) 252-5740  
Business Office Fax (610) 515-6524  
Resolve Fax (610) 515-6501  
Special Programs Fax (610) 559-7103  
TDD/TYY Hearing Impaired (610) 252-3786

## 2016-2017 Special Education Contract

This agreement is made this 24th day of August, 2016 by and between the Colonial Intermediate Unit 20 (hereinafter the "Intermediate Unit") at 6 Danforth Drive, Easton, PA 18045 and the East Stroudsburg Area School District (hereinafter the "School District") at 50 Vine Street, East Stroudsburg, PA 18301.

WHEREAS, the Intermediate Unit is willing to provide Special Education services to school districts within its service area; and

WHEREAS, the School District desires to engage the service of the Intermediate Unit for its Special Education Program for the 2016-2017 school year.

NOW, THEREFORE, in consideration of the mutual promises contained herein and intended to be legally bound hereby the parties hereto agree as follows:

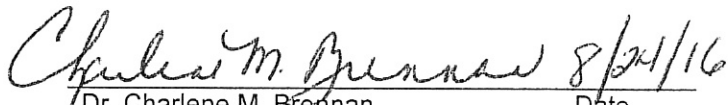
1. The Intermediate Unit will provide special education instructional and non-instructional support and related services for the 2016-2017 school year. **The student data used for this contract is the data sent to you on your 2015-2016 final cost per student. The data used for this estimate does not account for new programs, students first coming into our programs or for those leaving our programs.**
2. Assignments along with the 2016-2017 rates are as follows:

Service	Program Cost	EFT	Total Cost
Adaptive Physical Education	\$ 563,339	0.0565	\$ 31,829
Audiology Services	\$ 190,637	0.0760	\$ 14,488
Autistic Support (Center Based)	\$ 257,250		
Autistic Support (Elementary)	\$ 4,784,812	0.0450	\$ 215,317
Autistic Support (Secondary)	\$ 3,381,043	0.1230	\$ 415,868
Emotional Support	\$ 4,257,888	0.1196	\$ 509,243
Hearing Support	\$ 579,114	0.1399	\$ 81,018
Itinerant Hearing Support	\$ 665,115	0.1699	\$ 113,003
Itinerant Speech and Language Support	\$ 2,904,130	0.2281	\$ 662,432
Itinerant Vision Support	\$ 692,736	0.1628	\$ 112,777
Learning Support	\$ 176,373		
Life Skills Support (Elementary)	\$ 1,256,049		
Life Skills Support (Secondary)	\$ 1,455,985	0.0244	\$ 35,526
Multi-Disabilities Support	\$ 1,847,317	0.1670	\$ 308,502
Occupational Therapy	\$ 2,223,874	0.1190	\$ 264,641
Physical Support	\$ 1,081,728	0.0920	\$ 99,519
Physical Therapy Team	\$ 652,263	0.2047	\$ 133,518
Psychological Services	\$ 1,723,700	0.5013	\$ 864,091
TOTAL			\$ 3,861,773

85  
*Dedicated to Your Children and the People Who Serve Them.  
Relationships - Responsiveness - Results*

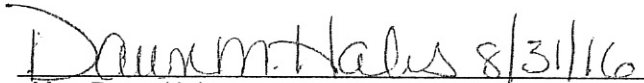
2016-2017 Special Education Contract  
East Stroudsburg Area School District  
Page 2

3. The instructional, non-instructional support and related services shall be as defined and limited in the regulations and standards of the United States of America and Commonwealth of Pennsylvania and by the Intermediate Unit Special Education Budget, as well as by any understanding of limitations reached between the Director of Special Education of the Intermediate Unit and the School District.
4. It is further understood that the School District may request additional services and costs for such additional services over and above those provided for in the base agreement and will be assessed according to a plan acceptable to the Superintendent of the District and the Executive Director of the Intermediate Unit.
5. The School District will be responsible for unemployment costs if a Psychologist is hired specifically for your district and the Psychologist is not needed in the 2017-2018 school year.
6. For the services under this 2016-2017 Special Education Contract, the School District will pay an **estimated** amount of \$3,861,773 to the Intermediate Unit.
7. The Intermediate Unit will invoice the School District in eleven installments.
8. The Intermediate Unit will provide the School District with **estimated** costs by November 2016 and March 2017, as well as the final costs by August 2017.

  
Dr. Charlene M. Brennan      Date  
Executive Director

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

  
Mrs. Dawn Hales      Date  
Board Secretary

COLONIAL INTERMEDIATE UNIT 20  
A Regional Service Agency  
6 Danforth Drive  
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE  
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, PA 18301, (570) 424-8500. East Stroudsburg Area School District will utilize Colonial Intermediate Unit 20 to provide an associate teacher for direct, one-on-one services at the following locations:

Two students at East Stroudsburg Elementary School – Therapeutic Emotional Support; and  
East Stroudsburg High School South – Multidisability Support; and  
Pleasant Valley Elementary School – Physical Support; and  
Pocono Mountain East Junior High School – Life Skills Support; and  
Stroudsburg Junior High School – Physical Support

The total cost for said services shall not exceed \$234,392.40. This contract becomes effective the first day of the 2016-2017 school year and terminates at the end of the 2016-2017 school year.

East Stroudsburg Area School District will be billed for services rendered by Colonial Intermediate Unit 20.

Unemployment cost will be charged to the School District if Colonial Intermediate Unit 20 is unable to reassign the position.

The signed contract must be returned to Mr. Jon Wallitsch, Director of Fiscal Affairs, at the Intermediate Unit Office.

  
Mr. Jon Wallitsch  
Director of Fiscal Affairs

8/12/16  
Date

\_\_\_\_\_  
East Stroudsburg Area School District  
Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.

COLONIAL INTERMEDIATE UNIT 20  
A Regional Service Agency  
6 Danforth Drive  
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE  
(REVENUE GENERATING)

This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, PA 18301, (570) 424-8500. East Stroudsburg Area School District will utilize Colonial Intermediate Unit 20 to provide an associate teacher for direct, one-on-one services at the following location:

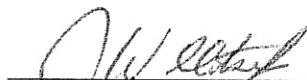
Clear Run Intermediate School – Partial Hospitalization Program

The total cost for said services shall not exceed \$39,065.40. This contract becomes effective the first day of the 2016-2017 school year and terminates at the end of the 2016-2017 school year.

East Stroudsburg Area School District will be billed for services rendered by Colonial Intermediate Unit 20.

Unemployment cost will be charged to the School District if Colonial Intermediate Unit 20 is unable to reassign the position.

The signed contract must be returned to Mr. Jon Wallitsch, Director of Fiscal Affairs, at the Intermediate Unit Office.

  
Mr. Jon Wallitsch  
Director of Fiscal Affairs

8/24/16  
Date

\_\_\_\_\_  
East Stroudsburg Area School District  
Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3786.

**LETTER OF AGREEMENT FOR TITLE I SERVICES**  
**Between**  
**EAST STROUDSBURG AREA SCHOOL DISTRICT**  
**And**  
**COLONIAL INTERMEDIATE UNIT 20**  
**2016-17 School Year**

This Agreement is made and entered into the 19<sup>th</sup> day of September 2016, by and between East Stroudsburg Area School District and Colonial Intermediate Unit 20.

**1. TERM**

The term of this Agreement shall commence on August 29, 2016 and terminate on June 30, 2017.

**2. DESCRIPTION**

Upon the terms and conditions set forth herein, East Stroudsburg Area School District requests that Colonial Intermediate Unit 20 provide (reading/math) instructional services in accordance with the Title I program at Notre Dame Elementary School. Such services will be secular, neutral and non-ideological.

Colonial Intermediate Unit 20 agrees to comply with all Title I statutory and regulatory requirements.

East Stroudsburg Area School District and Colonial Intermediate Unit 20 agree to pool Title I funds for instruction at any Nonpublic Schools within the boundaries of Colonial Intermediate Unit 20 to provide Title I services to eligible students who reside in participating public school attendance areas regardless of the amount of funds generated by the number of children from low-income families attending Colonial Intermediate Unit 20 Nonpublic schools. Eligible students in grades kindergarten through fifth grade will receive supplemental services in reading and math.

East Stroudsburg Area School District requests that Colonial Intermediate Unit 20 provide Parental Involvement in accordance with Title I at Colonial Intermediate Unit 20 Nonpublic schools.

East Stroudsburg Area School District requests that Colonial Intermediate Unit 20 provide Professional Development for the teachers at Colonial Intermediate Unit 20 Nonpublic schools in accordance with Title I.

**3. FEES AND PAYMENT**

In consideration of the services mutually agreed upon as described herein, East Stroudsburg Area School District shall pay Colonial Intermediate Unit 20

**\$10,154.00** for instructional services as determined by their per-pupil allocation times the number of low-income nonpublic school students living in eligible attendance areas.

In consideration of the Parent Involvement services mutually agreed upon as described herein, East Stroudsburg Area School District shall pay Colonial Intermediate Unit 20 **\$222.00**.

In consideration of the Professional Development services mutually agreed upon as described herein, East Stroudsburg Area School District shall pay Colonial Intermediate Unit 20 **\$942.00**.

Colonial Intermediate Unit 20 will charge Administrative Costs in the amount of 3% of instructional costs for (supervisor salaries, office expenses, travel costs, postage, professional development for employees of Colonial Intermediate Unit 20, etc.) **\$304.62**.

Colonial Intermediate Unit 20 will provide an invoice to East Stroudsburg Area School District on April 1. East Stroudsburg Area School District may withhold payment if Colonial Intermediate Unit 20 does not comply with all statutory and regulatory requirements of Title I.

Colonial Intermediate Unit 20 acknowledges that the allocations reflected in this agreement are preliminary and that final allocations will be available after November 30. East Stroudsburg Area School District agrees to provide Colonial Intermediate Unit 20 with the final Title I allocation for the 2016-2017 school year for Notre Dame Elementary School by March 1, 2017. East Stroudsburg Area School District and Colonial Intermediate Unit 20 acknowledge that an increase or decrease in funds from the preliminary allocation may increase or decrease the services outlined in this Agreement.

#### 4. **RESPONSIBILITIES**

East Stroudsburg Area School District and Colonial Intermediate Unit 20 agree that responsibility for providing the Title I program transfers from East Stroudsburg Area School District to Colonial Intermediate Unit 20 upon the effective date of this Agreement. Such responsibilities include:

Include specific statements regarding:

- a. Statement on required qualifications of Title I personnel
- b. Statement on approximate number of students to be served
- c. Days/hours of delivery of services
- d. Location of delivery of services

- e. Specific services to be provided, i.e. supplemental reading instruction, supplemental math instruction, tutoring, computer-assisted instruction, etc.
- f. Evaluative testing/screening measures to be used
- g. Program assessment instruments to be used
- h. Materials to be purchased
- i. Tagging of any materials equipment purchased with Title I funds as belonging to East Stroudsburg Area School District
- j. Supervision of instruction
- k. Payment of salaries and benefits
- l. Provision of progress reports and parent conferences
- m. Parent involvement activities
- n. Professional development activities
- o. Summer school activities
- p. Maintenance of records
- q. Provision of data necessary for East Stroudsburg Area School District to complete their Title I responsibilities
- r. Meetings with Nonpublic school officials to review services

East Stroudsburg Area School District maintains responsibility for:

- a. Providing Colonial Intermediate Unit 20 with the names of nonpublic schools identified to participate in Title I
- b. Assisting Colonial Intermediate Unit 20 in identifying addresses of students who reside in Title I attendance areas
- c. Informing Colonial Intermediate Unit 20 of any and all circumstances which may directly or indirectly affect the performance of this Agreement, including changes to the original funding allocation.

East Stroudsburg Area School District assures Colonial Intermediate Unit 20 that all meaningful consultation between East Stroudsburg Area School District and (Notre Dame Elementary School needed to set up this agreement has been completed prior to the effective date of this agreement.

East Stroudsburg Area School District and Colonial Intermediate Unit 20 acknowledge that it may be necessary to modify this Agreement if there is a reauthorization of ESEA during the performance period of the contract.

## 5. MISCELLANEOUS

Colonial Intermediate Unit 20 maintains and keeps in force such insurance as Workers Compensation, Liability, and Property Damage.

Colonial Intermediate Unit 20 shall indemnify, defend, and hold East Stroudsburg Area School District from any and all losses, damages, claims or costs, including attorney's fees, arising from any act or omission of Colonial Intermediate Unit 20, its officials, agents or employees.

Signatures

East Stroudsburg Area School District

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name, Title

Colonial Intermediate Unit 20

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name, Title



**EAST STROUDSBURG AREA SCHOOL DISTRICT**  
**Independent Contractor Agreement**

Title I

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To be used when contracting with an out of District consultant or contractor for professional services

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**THIS AGREEMENT** is made this \_\_\_\_ day of September, 2016, by and between:

**EAST STROUDSBURG AREA SCHOOL DISTRICT** (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

**AND**

**POCONO ALLIANCE** (the "Contractor").

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

**1. Nature of Position**

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

**2. Scope of Duties**

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

**3. Breach of Agreement**

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or controversy arising out of or relating to any interpretation, construction, performance or breach of this Agreement

## SCHEDULE A

Description of Service to be performed (be specific):

- 1) Facilitate Bridges to Prosperity Program workshops at Resica Elementary School, utilizing certified Getting Ahead facilitator from Pocono Alliance as described below:
  - Program will run for 10 weeks, with two 2-hour workshops per week.
  - Participants (maximum of 12) will be residents of the East Stroudsburg Area School District (ESASD) and will qualify for the program based upon criteria established jointly by Pocono Alliance and ESASD.
  - Pocono Alliance will market the program within the school district to identified qualified candidates, complete application process with interviews, conduct background checks, and collect perceptual data of participants.
  - At the conclusion of the 10-week program, Pocono Alliance will provide monthly mentoring meetings for program graduates for a period of one year.
- 2) Provide S.M.I.L.E. program to Title 1 eligible ESASD students/families as described below:

The S.M.I.L.E. Program is an intensive tool for reaching families and provides additional guidance and mentoring to those families and early childhood facilities that most need the support: those who nurture, care for and educate at-risk children. Pre-K is widely understood as an integral part of each child's learning experience and a crucial foundation for school success. Children who will attend East Stroudsburg Area School District and are economically disadvantaged and/or low achieving will be enrolled in the program. By investing in children's school readiness school districts can reduce future spending on remedial program.

**Support** children and their families to be ready for schools, and schools ready for children  
**Mentor** essential skills for school success in the classroom and at home  
**Include** families, early learning programs and schools in the transition planning process  
**Learn** to understand family diversity  
**Engage** the community to support early learning

Location of Services: Resica Elementary School & Pocono Alliance clients' homes

Effective Date: September 1, 2016 to August 31, 2017

Professional Fee:

- a) Rate (Daily/Hourly/Other): \$ n/a  
Time (Days/Hour/Other): n/a  
Total Cost: \$ n/a
- b) Fixed Rate: **Not to exceed \$ 19,000.00**

**EAST STROUDSBURG AREA SCHOOL DISTRICT**  
**Independent Contractor Agreement**

K+O

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To be used when contracting with an out of District consultant or contractor for professional services

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**THIS AGREEMENT** is made this \_\_\_\_\_ day of September, 2016, by and between:

**EAST STROUDSBURG AREA SCHOOL DISTRICT** (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

**AND**

**POCONO ALLIANCE** (the "Contractor").

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

**1. Nature of Position**

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

**2. Scope of Duties**

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

**3. Breach of Agreement**

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or controversy arising out of or relating to any interpretation, construction, performance or breach of this Agreement

## SCHEDULE A

Description of Service to be performed (be specific):

As a partner with ESASD in early childhood education services through the Keystones to Opportunity grant, Pocono Alliance will:

- provide a home mentoring /visit (SMILE) program for families with at-risk children living within the ESASD borders
- provide the Bridges Out of Poverty program – family-mentoring program, including a Literacy development component for children
- provide free early hearing and vision screenings, as well as overall healthy child screenings for children up to 5 years old at ESASD family involvement events/programs. (Referrals are made to other agencies should concerns arise from a screening. )
- partner with local police force to provide the Cops and Kids book program as part of ESASD elementary parent/school literacy events
- utilize designated grant funds (\$6,840.00) to provide scholarships to ESASD eligible children to attend a local Head Start program
- provide ESASD with demographic information on birth to age 5 clients served within ESASD boundaries, as well as Home Visitor Environmental Inventory Rating data twice per year (fall and spring).
- agree to have any new in-home mentors (providing services within the grant) attend professional development provided by ESASD in the areas of areas of early literacy development, working with ELL families, and working with students with special needs.

Location of Services: Pocono Alliance clientele homes, BRIDGES locations, various screening locations, and Pocono Alliance offices.

Effective Date: September 1, 2016 to August 31, 2017

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ n/a  
Time (Days/Hour/Other): n/a  
Total Cost: \$ n/a

b) Fixed Rate: Not to exceed \$ 77,135.00

c) Are expenses included? ☒ YES ☐ NO  
If no, please itemize:

Budget Code(s): (see breakdown below) Department: Grants – Keystones to Opportunity


10-1801-330-415-10-00-85 \$ 6,840.00

10-1802-330-415-10-00-85 \$ 500.00

10-1806-330-415-10-00-85 \$ 1,350.00

10-3300-330-415-10-00-85 \$68,445.00

District Initiator: \_\_\_\_\_

 9/13/16

Authorization for Payment: \_\_\_\_\_ Date: \_\_\_\_\_

Explanation of partnership resulting in request for contracted services for  
**Pocono Alliance.**

Partnership Benefits to District

- Pocono Alliance provides a home mentoring /visit program (SMILES) for families with at-risk children (many who attend ESASD schools)
- Pocono Alliance provides the Bridges to Prosperity family-mentoring program, including a Literacy development component for children (many of the families in this program have children who attend ESASD schools)..
- Pocono Alliance provides free early hearing, vision, and developmental screenings, as well as overall healthy child screenings for children up to 5 years old. Referrals are made to other agencies should concerns arise from a screening.
- Pocono Alliance is partnered with the local police force to provide the Cops and Kids book program – This program is now part of many elementary parent/school literacy events

KTO and Title 1 Grant Partnership provides:

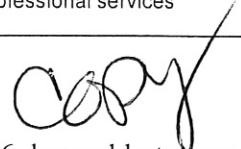
- Funding for Literacy professional development for home mentors
- Funding for Pocono Alliance supervisor to participate in district Comprehensive Literacy Plan review and District Transition Plan review and update
- Funding and protocol for administering assessments and data collection on incoming at-risk kindergartners who do not attend pre-k.
- Demographic data on children serviced, as well as Home Visitor Inventory Rating Scale data, in accordance with KtO Grant
- Funding for parent/child workshops to enhance and encourage early literacy learning at home
- Funding to expand home mentor program – SMILES
- Funding to provide head start scholarship(s)
- Funding to sponsor families in the Bridges to Prosperity workshops/mentoring program
- Funding to provide Bridges program at Resica Elementary

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
Independent Contractor Agreement**

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To be used when contracting with an out of District consultant or contractor for professional services

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**THIS AGREEMENT** is made this \_\_\_\_ day of September, 2016, by and between:

**EAST STROUDSBURG AREA SCHOOL DISTRICT** (the "District") with its principal office located at 50 Vine St. East Stroudsburg, PA 18301

**AND**

**POCONO SERVICES FOR FAMILIES & CHILDREN** (the "Contractor").

In consideration of the mutual agreements contained in this document, the parties, intending to be legally bound, agree as follows:

**1. Nature of Position**

- (a) District will engage Contractor and Contractor will accept such engagement as is outlined in Schedule A and will undertake and perform such duties and services as are set forth in Schedule A and as may reasonably be further assigned to him/her by the Board of School Directors or by its Superintendent, or her/his designee.
- (b) Contractor will be engaged as an independent contractor and not an employee of the District and, except as otherwise provided in Schedule A, will determine his/her own method of operation in accomplishing such tasks as may be assigned. Contractor will not be entitled to receive any compensation, commissions or benefits other than those expressly provided in this Agreement.

**2. Scope of Duties**

- (a) Contractor shall provide contracted services as outlined in Schedule A.
- (b) Contractor certifies that he/she has no outstanding agreement or obligation that conflicts with any of the provisions of this Agreement, or that would preclude Contractor from complying with the provisions hereof.

**3. Breach of Agreement**

The Contractor and the District agree that Monroe County Magisterial District Court 43-2-02 and/or the Court of Common Pleas of the 43<sup>rd</sup> Judicial District, Monroe County, Pennsylvania shall have venue and jurisdiction over any dispute or controversy arising out of or relating to any interpretation, construction, performance or breach of this Agreement

## SCHEDULE A

Description of Service to be performed (be specific):

As a partner with ESASD in early childhood education services through the Keystones to Opportunity (KtO) grant, Pocono Services for Families & Children (PSFC) will:

- provide extended visits as part of a home mentoring /visit program for families with at-risk children living within the ESASD borders
- administer GRADE assessment to all kindergarten eligible children three times per year (fall, winter, and spring) in accordance with KtO grant guidelines
- provide ESASD with demographic information on all enrolled preschool children and birth to age 5 home mentoring clients, as well as Home Visitor Environmental Inventory Rating data twice per year (fall and spring) for home mentoring clients served within ESASD boundaries
- agree to have any newly hired preschool teachers attend professional development provided by ESASD, in the areas of areas of early literacy development, working with ELL families, and working with students with special needs in accordance with KtO grant guidelines.

Location of Services: PSFC Head Start classrooms and home-visit clientele homes

Effective Date: September 1, 2016 to August 31, 2017

Professional Fee:

a) Rate (Daily/Hourly/Other): \$ n/a  
Time (Days/Hour/Other): n/a  
Total Cost: \$ n/a

b) Fixed Rate: **Not to exceed \$ 20,600.00**

c) Are expenses included? ☒ YES ☐ NO  
If no, please itemize:

Budget Code(s): (see breakdown below) Department: Grants – Keystones to Opportunity

10-1801-330-415-10-00-85 \$ 8,600.00

10-1802-330-415-10-00-85 \$ 1,000.00

10-1806-330-415-10-00-85 \$ 5,000.00

10-3300-330-415-10-00-85 \$ 6,000.00

District Initiator:  9/13/16

Authorization for Payment: \_\_\_\_\_ Date: \_\_\_\_\_



Explanation of partnership resulting in request for contracted services for  
**Pocono Services for Families and Children – Monroe County Head Start**

Partnership Benefits to District

- PSFC provides sessions of head start pre-k , which are housed in Smithfield, Middle Smithfield and Resica Elementary schools. The majority of these pre-k students attend district kindergarten.
- PSFC pre-k teachers collaborate with district Kindergarten teachers to provide information regarding student readiness and other vital information to ensure a smooth transition into kindergarten.
- PSFC has aligned their curriculum and assessments to District and Early Childhood school readiness goals.
- PSFC home visitor program allows for the most at-risk children to receive extra instruction, as well as working with the family to establish early literacy skills and general love of reading

KTO Grant Partnership provides:

- Funding for Literacy professional development for pre-k teachers and aide(s)
- Funding for PSFC supervisor to participate in district Comprehensive Literacy Plan review, District Transition Plan review and updating, data analysis meetings/retreats/conferences as mandated by the KtO Grant
- Funding and protocol for administering assessments and data collection on incoming kindergartners - using this data can help the district to better prepare for the next group of students' educational and emotional needs
- Funding for parent/child workshops to enhance and encourage early literacy learning at home
- Supplemental funding for pre-k summer program for the most at-risk students who will be attending district kindergarten
- Supplemental literacy materials and technology for 21<sup>st</sup> century learning experiences

# Transportation Department



Home Students Trips Field Trips Reports Options

**Field Trip: 01258**

Main Notes Documents History

**\*-Required Fields**

Requested:

**08/29/16 12:56 PM By: Clogg, Katye**

Status:

☒ Level 3 - Request Approved

Change To:

[Select New Status]

Comments:

\* Field Trip Name:

HSS Band to Disney World

\* School:

E Stroudsburg HS - S / 2

\* Department:

HSS

\* Activity:

Band

**Contact**

\* Contact:

Katye N Clogg

\* Phone:

570-424-8471

\* Phone Ext: **██████**

\* Email:

katye-clogg@esasd.net

**Departure**

\* Depart Date:

3/2/2017

\* Time: 07:30 AM

\* Return Date:

3/6/2017

\* Time: 05:45 PM

Departure:

[Select One]

\* Notes:

Times are approximate. Will be traveling to/from Newark Airport via non-school bus. Then flying to/from Orlando.

**Destination**

\* Destination:

Disney (Walt Disney World Resort Orlando)

\* Street:

Walt Disney World Resort

\* City:

Orlando

\* State:

FL

\*

Zip: 32830

Contact:

Title:

Phone:

Phone Ext:

Fax:

Email:

Notes:

**Directions**

Directions:

**Trip Details**

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9/13/2016

Infofinder le - Field Trip Edit (Transportation Department)

* Equipment:	Code (Department/Activity)	CHARTER BUS	Amount (\$)	PO	Invoice Date	Payment Date
Classification:	[Select One]					
* Number of Students:	60				* Number of Adults:	15
* Number of Wheel Chairs:	0				* Number of Vehicles:	3
* Estimated Miles:	0				* Estimated Cost:	1100
* Estimated Hours:	0					
<b>Invoicing Information:</b>						
* Code (Department/Activity)	Amount (\$)	PO	Invoice Date	Payment Date		
10-3200-513-000-30-31-44 (ATH/Band )	0.00					
[Select One]						
Rows: 1		Total: 0.00				
Delete Request		*Map It!		Cancel/Return to List		Save

\*Map It! is a service provided by Google.com. Transfinder is not responsible for the information returned by Google.com or its mapping services.

\*2016-2017 SQL

Logged In: Wisotsky, Debra  
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v12.2.28327

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# Transportation Department



Home Students Trips Field Trips Reports Options

**Field Trip: 01372**

Main Notes Documents History

**\*-Required Fields**

Requested: **09/13/16 15:21 PM By: Kirschner, Karen**

Status: Level 3 - Request Approved

Change To: [Select New Status]

Comments:

\* Field Trip Name: HS South - (8)  
\* School: E Stroudsburg HS - S / 2  
\* Department: HSS  
\* Activity: HS South

**Contact**

\* Contact: Karen Kirschner  
\* Phone: 570 424 8500 \*Phone Ext: 20401  
\* Email: karen-kirschner@esasd.net

**Departure**

\* Depart Date: 9/23/2016 \* Time: 02:15 PM  
\* Return Date: 9/23/2016 \* Time: 11:30 PM  
Departure: [Select One]  
\* Notes: trip will depart from behind H.S. South pool lobby entrance, and will return to the same spot

**Destination**

\* Destination: Eastern State Penetentiary  
\* Street: 2027  
\* City: Philadelphia  
\* State: PA \* Zip: 19130  
Contact: Karen Kirschner  
Title: Co-Advisor Class of 2018  
Phone: 5704248500 Phone Ext: 20401  
Fax:  
Email: karen-kirschner@esasd.net  
Notes:

**Directions**

Directions: attached

**Trip Details**

104

* Equipment:		SCHOOL BUS		Amount (\$)	PO	Invoice Date	Payment Date
* Code (Department/Activity)							
Classification:		EHS					
* Number of Students:	50	* Number of Adults:	4				
* Number of Wheel Chairs:	0	* Number of Vehicles:	0				
* Estimated Miles:	200	* Estimated Cost:	310.7099914!				
* Estimated Hours:	9						
<b>Invoicing Information:</b>							
* Code (Department/Activity)	Amount (\$)	PO	Invoice Date	Payment Date			
STUDENT ACTIVITY FUND (HSS/HS South )	0.00						
[Select One]							
Rows: 1		Total: 0.00					
Delete Request		*Map It!		Cancel/Return to List		Save	

\*Map It! is a service provided by Google.com. Transfinder is not responsible for the information returned by Google.com or its mapping services.

► \*2016-2017 SQL

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# Transportation Department



Home Students Trips Field Trips Reports Options

## Field Trip: 01353

Main Notes Documents History

### \*-Required Fields

Requested: 09/09/16 13:42 PM By: Labar, Keith

Status: ☐ Level 3 - Request Approved

Change To: [Select New Status]

Comments:

\* Field Trip Name: Men of Song - Penn State University

\* School: E Stroudsburg HS - N / 17

\* Department: HSN

\* Activity: N Choir

### Contact

\* Contact: Keith LaBar

\* Phone: 570-588-4420

\*Phone Ext: 19106

\* Email: keith-labar@esasd.net

### Departure

\* Depart Date: 10/15/2016 \* Time: 06:30 AM

\* Return Date: 10/15/2016 \* Time: 07:30 PM

Departure: M Smithfield Elem / 6

\* Notes: We will leave from Middle Smithfield Elementary

### Destination

\* Destination: Eisenhower Auditorium - Penn State University

\* Street: Eisenhower Road

\* City: State College

\* State: PA \* Zip: 16801

Contact:

Title:

Phone:

Phone Ext:

Fax:

Email:

Notes:

### Directions

Directions: <https://www.google.com/maps/dir/East+Stroudsburg+High+School+North,+Timberwolf+Drive,+Dingman+s+Ferry,+PA/Eisenhower+Auditorium,+State+College,+PA/@40.8602212,-76.9934828,9z/data=!3m1!4b1!4m13!4m12!1m5!1m1!1s0x89c360751e135645:0x1ffa8f659db5b41c!2m2!1d-75.0182612!2d41.1776366!1m5!1m1!1s0x89cea6204e1a39eb:0x32567f0d49da85f1!2m2!1d-77.8616395!2d40.8015944>

### Trip Details

106

* Equipment:	Code (Department/Activity)	SCHOOL BUS	Amount (\$)	PO	Invoice Date	Payment Date
Classification:	[Select One]					
* Number of Students:	20				* Number of Adults:	1
* Number of Wheel Chairs:	0				* Number of Vehicles:	1
* Estimated Miles:	360				* Estimated Cost:	350
* Estimated Hours:	12					
<b>Invoicing Information:</b>						
* Code (Department/Activity)	Amount (\$)	PO	Invoice Date	Payment Date		
10-3200-513-000-30-51-45 (HSN/N Choir )	0.00					
[Select One]						
Rows: 1		Total: 0.00				
Delete Request		*Map It!		Cancel/Return to List		Save

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# Transportation Department



Home Students Trips Field Trips Reports Options

## Field Trip: 01251

Main Notes Documents History

### \*-Required Fields

Requested:

08/24/16 17:14 PM By: Mark, Kelly

Status:

Level 3 - Request Approved

Change To:

[Select New Status]

Comments:

\* Field Trip Name:

Resica Elementary

\* School:

Resica Elem / 19

\* Department:

RES

\* Activity:

Resica

### Contact

\* Contact:

Kelly Mark

\* Phone:

5702236911

\* Phone Ext: [REDACTED]

\* Email:

kelly-mark@esasd.net

### Departure

\* Depart Date:

4/19/2017

\* Time: 05:45 AM

\* Return Date:

4/19/2017

\* Time: 03:00 PM

Departure:

Resica Elem / 19

\* Notes:

We will be using charter buses for this trip to the Capitol Building and State Museum in Harrisburg. We will leave the Resica bus lot at 5:45 AM and return to Resica bus lot at 3:00 PM. Students and Chaperones will be charged for this trip. Resica PTO will pay the difference and will also pay for any student unable to pay for him/herself.

### Destination

\* Destination:

PA State Capitol (N Third Street Harrisburg)

\* Street:

N Third Street

\* City:

Harrisburg

\* State:

Pa

\* Zip: 17101

Contact:

Kelly Mark

Title:

Fourth Grade Teacher

Phone:

[REDACTED]

Phone Ext: NA

Fax:

Email:

kelly-mark@esasd.net

Notes:

We will leave Harrisburg at 12:00 PM to be back to Resica in time for regular dismissal procedures.

### Directions

Directions:

Directions will be determined by Martz Bus Company.

### Trip Details

108



* Equipment:	Code (Department/Activity)	CHARTER BUS	Amount (\$)	PO	Invoice Date	Payment Date
Classification:	RES					
* Number of Students:	104					
* Number of Wheel Chairs:	0					
* Estimated Miles:	260					
* Estimated Hours:	9					
* Number of Adults:	26					
* Number of Vehicles:	3					
* Estimated Cost:			4553			
<b>Invoicing Information:</b>						
* Code (Department/Activity)	Amount (\$)	PO	Invoice Date	Payment Date		
PTO (RES/Res )	0.00				✖	
CASH (RES/Res )	0.00				✖	
[Select One]						
Rows: 2 Total: 0.00						
Delete Request		*Map It!		Cancel/Return to List		Save

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REQUEST TO ESTABLISH A SPECIAL ACTIVITY

1. NAME OF ORGANIZATION: ESASD Spec Act Varsity Football
2. PURPOSE OR OBJECTIVE: (Briefly describe why this organization is being formed.)  
TO BE ABLE TO ASSIST PLAYERS + COACHES
3. BENEFIT: (Briefly describe how the students/district will benefit from the establishment of this organization.)  
TO BE ABLE TO HAVE THE FUNDS
4. LEADERSHIP: (Briefly describe how this activity will be organized, how it will be run and whether the officers will be elected or appointed.) TO ENHANCE OUR FOOTBALL PROGRAM  
FOOTBALL COACHES WILL BE IN CHARGE OF ORGANIZATION OF PROGRAM,
5. FUND RAISING:  
 a. Will this organization raise funds? Yes ☒ No ☐  
 b. If "yes", briefly describe typical fund-raising activities and who will be involved.  
FOOTBALL COACHES + PLAYERS
6. USE OF FUNDS: (Briefly describe how these funds will be used to benefit the students or the district.)  
TO BE ABLE TO GET EQUIPMENT OR CLOTHING
7. FINANCIAL DEPENDENCE: NOT INCLUDED IN THE SCHOOL BUDGET.  
 a. Will this organization require any financial assistance or facilities and equipment to be provided by the General Fund? Yes ☒ No ☐  
 b. If "yes", briefly describe the assistance needed and whether it is a continuing, year-to-year need.  
YES, THRU THE ANNUAL SCHOOL ATHLETIC BUDGET
8. FINANCIAL RESPONSIBILITY: (Briefly describe who will be responsible for these funds and how fund-raising, expenditure and/or transfer decisions will be made)  
HEAD FOOTBALL COACH

Date Submitted: \_\_\_\_\_

Submitted by: \_\_\_\_\_

Signature: \_\_\_\_\_

Principal: \_\_\_\_\_

EAST STROUDSBURG AREA SCHOOL DISTRICT

REQUEST TO ESTABLISH A SPECIAL ACTIVITY

1. NAME OF ORGANIZATION: ESHS South Band Uniform Fund
2. PURPOSE OR OBJECTIVE: (Briefly describe why this organization is being formed.)  
To collect and save the proceeds from the old uniform and pillow sale
3. BENEFIT: (Briefly describe how the students/district will benefit from the establishment of this organization.)  
Funds collected can offset the cost of the purchase of the new marching band uniforms
4. LEADERSHIP: (Briefly describe how this activity will be organized, how it will be run and whether the officers will be elected or appointed.) Run by Katie Clogg
5. FUND RAISING:
  - a. Will this organization raise funds? Yes ☒ No ☐
  - b. If "yes", briefly describe typical fund-raising activities and who will be involved.  
Sale of old marching band uniforms and marching band uniform pillows
6. USE OF FUNDS: (Briefly describe how these funds will be used to benefit the students or the district.)  
Funds collected can offset the cost of the purchase of the new marching band uniforms
7. FINANCIAL DEPENDENCE:
  - a. Will this organization require any financial assistance or facilities and equipment to be provided by the General Fund? Yes ☐ No ☒
  - b. If "yes", briefly describe the assistance needed and whether it is a continuing, year-to-year need.  
\_\_\_\_\_
8. FINANCIAL RESPONSIBILITY: (Briefly describe who will be responsible for these funds and how fund-raising, expenditure and/or transfer decisions will be made)  
Paul M. Bakner and Katie Clogg will be responsible for this account

Date Submitted: 7/26/16

Submitted by: Katie N. Clogg

Signature:

Principal:

Katie N. Clogg  
[Signature]

EAST STROUDSBURG AREA SCHOOL DISTRICT

**REQUEST TO CLOSE A SPECIAL ACTIVITY**

1. NAME OF ORGANIZATION: HIGH SCHOOL SOUTH – WALLYBALL

2. REASON FOR CLOSING: (Briefly describe why this organization is being disbanded.) \_\_\_\_\_  
ACCOUNT HAS BEEN INACTIVE FOR THE PAST 2 YEARS

3. DISPOSITION OF FUNDS:

a. Does this organization have any funds? Yes \_\_\_\_\_ No X

If yes, what is the present balance? \$ -0-

b. What disposition will be made of these funds? \_\_\_\_\_

c. How will the funds be used after the above disposition is made? \_\_\_\_\_

4. DATE OF CLOSING: 6/30/16

Date Submitted: 9/16/2016 Submitted by: DIANE KELLY

Approval of Sponsoring Administrator: 

\*\*\*\*\*

**BOARD OF EDUCATION ACTION**

This request was (Approved \_\_\_\_\_ Disapproved \_\_\_\_\_) by the Board of Education at their meeting held on \_\_\_\_\_.

Reasons for disapproval or qualifications of approval, if applicable, were as follows: \_\_\_\_\_

Date: \_\_\_\_\_ Secretary: \_\_\_\_\_

**\*\*SUBMIT ORIGINAL PLUS ONE (1) COPY TO SPONSORING ADMINISTRATOR\*\***

EAST STROUDSBURG AREA SCHOOL DISTRICT

**REQUEST TO CLOSE A SPECIAL ACTIVITY**

1. NAME OF ORGANIZATION: LEHMAN – COOKING CLUB

2. REASON FOR CLOSING: (Briefly describe why this organization is being disbanded.) \_\_\_\_\_  
ACCOUNT HAS BEEN INACTIVE FOR THE PAST 2 YEARS

3. DISPOSITION OF FUNDS:

a. Does this organization have any funds? Yes \_\_\_\_\_ No X

If yes, what is the present balance? \$ -0-

b. What disposition will be made of these funds? \_\_\_\_\_

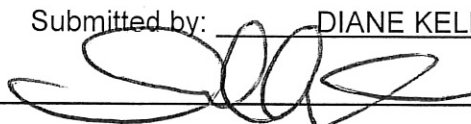
c. How will the funds be used after the above disposition is made? \_\_\_\_\_

4. DATE OF CLOSING: 6/30/2016

Date Submitted: 9/19/2016

Submitted by: DIANE KELLY

Approval of Sponsoring Administrator: \_\_\_\_\_



8/24/16

\*\*\*\*\*

**BOARD OF EDUCATION ACTION**

This request was (Approved \_\_\_\_\_ Disapproved \_\_\_\_\_) by the Board of Education at their meeting held on \_\_\_\_\_.

Reasons for disapproval or qualifications of approval, if applicable, were as follows: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_ Secretary: \_\_\_\_\_

**\*\*SUBMIT ORIGINAL PLUS ONE (1) COPY TO SPONSORING ADMINISTRATOR\*\***

EAST STROUDSBURG AREA SCHOOL DISTRICT

**REQUEST TO CLOSE A SPECIAL ACTIVITY**

1. NAME OF ORGANIZATION: LEHMAN – 7/8 BLACK TEAM

2. REASON FOR CLOSING: (Briefly describe why this organization is being disbanded.) \_\_\_\_\_  
ACCOUNT HAS BEEN INACTIVE FOR THE PAST 2 YEARS

3. DISPOSITION OF FUNDS:

a. Does this organization have any funds? Yes \_\_\_\_\_ No X

If yes, what is the present balance? \$ -0-

b. What disposition will be made of these funds? \_\_\_\_\_

c. How will the funds be used after the above disposition is made? \_\_\_\_\_

4. DATE OF CLOSING: 6/30/2016

Date Submitted: 9/19/2016

Submitted by: DIANE KELLY

Approval of Sponsoring Administrator: \_\_\_\_\_

\*\*\*\*\*8/24/16\*\*\*\*\*

**BOARD OF EDUCATION ACTION**

This request was (Approved \_\_\_\_\_ Disapproved \_\_\_\_\_) by the Board of Education at their meeting held on \_\_\_\_\_.

Reasons for disapproval or qualifications of approval, if applicable, were as follows: \_\_\_\_\_

Date: \_\_\_\_\_ Secretary: \_\_\_\_\_

**\*\*SUBMIT ORIGINAL PLUS ONE (1) COPY TO SPONSORING ADMINISTRATOR\*\***

EAST STROUDSBURG AREA SCHOOL DISTRICT

**REQUEST TO CLOSE A STUDENT ACTIVITY**

1. NAME OF ORGANIZATION: High School – South Class of 2013

2. REASON FOR CLOSING: (Briefly describe why this organization is being disbanded.) Inactive - Students Graduated June 2013

3. DISPOSITION OF FUNDS:

a. Does this organization have any funds? Yes \_\_\_\_\_ No X  
If yes, what is the present balance? \$ 0

b. What disposition will be made of these funds?

c. How will the funds be used after the above disposition is made?

4. DATE OF CLOSING: 9/19/2016

Date Submitted: 9/19/2016 Submitted by: Diane Kelly

Approval of Sponsoring Administrator: 

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**BOARD OF EDUCATION ACTION**

This request was (Approved \_\_\_\_ Disapproved \_\_\_\_ by the Board of Education at their meeting held on \_\_\_\_).

Reasons for disapproval or qualifications of approval, if applicable, were as follows: \_\_\_\_\_

Date: \_\_\_\_\_ Secretary: \_\_\_\_\_

**\*\*SUBMIT ORIGINAL PLUS ONE (1) COPY TO SPONSORING ADMINISTRATOR\*\***

EAST STROUDSBURG AREA SCHOOL DISTRICT

**REQUEST TO CLOSE A STUDENT ACTIVITY**

1. NAME OF ORGANIZATION: High School – South Class of 2012

2. REASON FOR CLOSING: (Briefly describe why this organization is being disbanded.) Inactive - Students Graduated June 2012

3. DISPOSITION OF FUNDS:

a. Does this organization have any funds? Yes \_\_\_\_\_ No X  
If yes, what is the present balance? \$ 0

b. What disposition will be made of these funds?

c. How will the funds be used after the above disposition is made?

4. DATE OF CLOSING: 9/19/2016

Date Submitted: 9/19/2016 Submitted by: Diane Kelly

Approval of Sponsoring Administrator: 

\*\*\*\*\*

**BOARD OF EDUCATION ACTION**

This request was (Approved \_\_\_ Disapproved \_\_\_ by the Board of Education at their meeting held on \_\_\_\_\_).

Reasons for disapproval or qualifications of approval, if applicable, were as follows: \_\_\_\_\_

Date: \_\_\_\_\_ Secretary: \_\_\_\_\_

**\*\*SUBMIT ORIGINAL PLUS ONE (1) COPY TO SPONSORING ADMINISTRATOR\*\***



# EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: NONDISCRIMINATION IN  
SCHOOL AND CLASSROOM  
PRACTICES

ADOPTED: August 19, 2002

REVISED: November 20, 2006  
May 19, 2008  
May 18, 2009  
September 19, 2016

## 103. NONDISCRIMINATION IN SCHOOL AND CLASSROOM PRACTICES

1. Authority  
SC 1310  
Title 22  
Sec. 4.4, 12.1,  
12.4, 15.1 et seq  
24 P.S.  
Sec. 5004  
43 P.S.  
Title IX  
20 U.S.C.  
Sec. 1681 et seq  
20 U.S.C.  
Sec. 6321  
29 U.S.C.  
Sec. 794  
Title VI  
42 U.S.C.  
Sec. 2000d et seq  
42 U.S.C.  
Sec. 12101 et seq

The Board declares it to be the policy of this district to provide an equal opportunity for all students to achieve their maximum potential through the programs offered in the schools regardless of race, color, age, creed, religion, gender, sexual orientation, ancestry, national origin, marital status, pregnancy or handicap/disability.

The school district shall provide to all students, without discrimination, course offerings, counseling, assistance, employment, athletics and extracurricular activities. The equitable distribution of district resources is one means the district shall use to ensure all students receive a quality education. The district shall make reasonable accommodations for identified physical and mental impairments that constitute handicaps and/or disabilities, consistent with the requirements of federal and state laws and regulations.

The Board encourages students and third parties who have been subject to discrimination to promptly report such incidents to designated employees.

The Board directs that complaints of discrimination shall be investigated promptly, and corrective action be taken when allegations are substantiated. Confidentiality of all parties shall be maintained, consistent with the school district's legal and investigative obligations.

No reprisals nor retaliation shall occur as a result of good faith charges of discrimination.

2. Delegation of  
Responsibility

In order to maintain a program of nondiscrimination practices that is in compliance with applicable laws and regulations, the Board designates the Assistant Superintendent(s) for Curriculum and Instruction as the district's Compliance Officer(s).

103. NONDISCRIMINATION IN SCHOOL AND  
CLASSROOM PRACTICES - Pg. 2

3. Guidelines	<p>The Compliance Officer shall publish and disseminate this policy and complaint procedure at least annually to students, parents/guardians, employees and the public. Information relative to special accommodation and or grievance procedure may be obtained by contacting the Compliance Officer, in writing, at the Administration Office, East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, Pennsylvania 18301 or call (570) 424-8500.</p> <p>The Compliance Officer is responsible to monitor the implementation of nondiscrimination procedures in the following areas:</p> <ol style="list-style-type: none"> <li>1. Curriculum and Materials – Review of curriculum guides, textbooks and supplemental materials for discriminatory bias.</li> <li>2. Training – Provision of training for students and staff to identify and alleviate problems of discrimination.</li> <li>3. Student Access – Review of programs, activities and practices to ensure that all students have equal access and are not segregated except when permissible by law or regulation.</li> <li>4. District Support – Assurance that like aspects of the school program receive like support as to staffing and compensation, facilities, equipment, and related matters.</li> <li>5. Student Evaluation – Review of tests, procedures and guidance and counseling materials for stereotyping and discrimination.</li> </ol> <p>The building principal or designee shall be responsible to complete the following duties when receiving a complaint of discrimination:</p> <ol style="list-style-type: none"> <li>1. Inform the student or third party of the right to file a complaint and the complaint procedure.</li> <li>2. Inform the complainant that s/he may be accompanied by a parent/guardian during all steps of the complaint procedure.</li> <li>3. Notify the complainant and the accused of the progress at appropriate stages of the procedure.</li> <li>4. Refer the complainant to the Compliance Officer if the building principal is the subject of the complaint.</li> </ol> <p><u>Complaint Procedure – Student/Third Party</u></p> <p><b>Step 1 – Reporting</b></p> <p>A student or third party who believes s/he has been subject to conduct that constitutes a</p>
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103. NONDISCRIMINATION IN SCHOOL AND  
CLASSROOM PRACTICES - Pg. 3

violation of this policy is encouraged to immediately report the incident to the building principal.

A school employee who suspects or is notified that a student has been subject to conduct that constitutes a violation of this policy shall immediately report the incident to the building principal.

If the building principal is the subject of a complaint, the student, third party or employee shall report the incident directly to the Compliance Officer.

The complainant or reporting employee is encouraged to use the report form available from the building principal, but oral complaints shall be acceptable.

**Step 2 – Investigation**

Upon receiving a complaint of discrimination, the building principal shall immediately notify the Compliance Officer. The Compliance Officer shall authorize the building principal to investigate the complaint, unless the building principal is the subject of the complaint or is unable to conduct the investigation.

The investigation may consist of individual interviews with the complainant, the accused, and others with knowledge relative to the incident. The investigator may also evaluate any other information and materials relevant to the investigation.

The obligation to conduct this investigation shall not be negated by the fact that a criminal investigation of the incident is pending or has been concluded.

**Step 3 – Investigative Report**

The building principal shall prepare a written report within fifteen (15) days, unless additional time to complete the investigation is required. The report shall include a summary of the investigation, a determination of whether the complaint has been substantiated as factual and whether it is a violation of this policy, and a recommended disposition of the complaint.

The findings of the investigation shall be provided to the complainant, the accused, and the Compliance Officer.

**Step 4 –District Action**

If the investigation results in a finding that the complaint is factual and constitutes a violation of this policy, the district shall take prompt, corrective action to ensure that such conduct ceases and will not recur.

103. NONDISCRIMINATION IN SCHOOL AND  
CLASSROOM PRACTICES - Pg. 4

20 U.S.C. Sec. 6321	<p>Disciplinary actions shall be consistent with the Student Code of Conduct, Board policies and district procedures, applicable collective bargaining agreements, and state and federal laws.</p> <p><u>Appeal Procedure</u></p> <ol style="list-style-type: none"><li>1. If the complainant is not satisfied with a finding of no violation of the policy or with the corrective action recommended in the investigative report, s/he may submit a written appeal to the Compliance Officer within fifteen (15) days.</li><li>2. The Compliance Officer shall review the investigation and the investigative report and may also conduct a reasonable investigation.</li><li>3. The Compliance Officer shall prepare a written response to the appeal within fifteen (15) days. Copies of the response shall be provided to the complainant, the accused and the school principal who conducted the initial investigation.</li></ol> <p><u>Equivalence Between Schools</u></p> <p>The Board directs that services in Title I schools and programs, when taken as a whole, shall be substantially comparable to services in schools and programs that do not receive Title I funds.</p> <p>Curriculum materials, instructional supplies and percentages of highly qualified personnel shall be equivalent between all district schools when compared on a grade-span by grade-span basis or a school-by-school basis.</p> <p>The Board understands that equivalence between programs and schools shall not be measured by:</p> <ol style="list-style-type: none"><li>1. Changes in enrollment after the start of the school year.</li><li>2. Varying costs associated with providing services to students with disabilities.</li><li>3. Unexpected changes in personnel assignments occurring after the beginning of the school year.</li><li>4. Expenditures on language instruction education programs.</li><li>5. Other expenditures from supplemental state or local funds consistent with the intent of Title I.</li></ol> <p>The district shall develop administrative regulations to implement this policy and shall maintain record documenting compliance that are updated biannually.</p>
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103. NONDISCRIMINATION IN SCHOOL AND  
CLASSROOM PRACTICES - Pg. 5

Pol. 906	<p>Complaints by individuals and organizations regarding implementation of equivalence between schools shall be processed in accordance with Board policy.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 1310</p> <p>State Board of Education Regulations – 22 PA Code Sec. 4.4, 12.1, 12.4, 15.1 et seq.</p> <p>Unfair Educational Practice – 24 P.S. Sec. 5004</p> <p>Pennsylvania Human Relations Act – 43 P.S. Sec. 951 et seq.</p> <p>No Child Left Behind Act – 20 U.S.C. Sec 6321</p> <p>Section 504 of the Rehabilitation Act – 29 U.S.C. Sec. 794</p> <p>Americans With Disabilities Act – 42 U.S.C. Sec. 12101 et seq.</p> <p>Federal Anti-Discrimination and Civil Rights Laws – 20 U.S.C. Sec 1681 et seq. (Title IX)</p> <p>42 U.S.C. Sec. 2000d et seq. (Title VI)</p> <p>Federal Anti-Discrimination and Civil Rights Regulations – 28 CFR Part 35, Part 41 and 35 CFR Part 100, Part 104, Part 106, Part 110</p> <p>Board Policy – 000, 701, 906</p>
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# EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: NONDISCRIMINATION –  
QUALIFIED STUDENTS WITH  
DISABILITIES

ADOPTED: AUGUST 19, 2013

REVISED: September 19, 2016

<p>1. Authority Title 22 Sec. 4.4, 12.1, 12.4, 15.1 et seq 29 U.S.C. Sec. 794 42 U.S.C. Sec. 12101 et seq 28 CFR Part 35 34 CFR Part 104 Pol. 103</p> <p>2. Definitions Title 22 Sec. 15.2 42 U.S.C. Sec. 12102</p>	<p style="text-align: center;">103.1. NONDISCRIMINATION – QUALIFIED STUDENTS WITH DISABILITIES</p> <p>The Board declares it to be the policy of this district to ensure that all district programs and practices are free from discrimination against all qualified students with disabilities. The Board recognizes its responsibility to provide academic and nonacademic services and programs equally to students with and without disabilities.</p> <p>The district shall provide to each qualified student with a disability enrolled in the district, without cost to the student or parent/guardian, a free and appropriate public education (FAPE). This includes provision of education and related aids, services, or accommodations which are needed to afford each qualified student with a disability equal opportunity to participate in and obtain the benefits from educational programs and extracurricular activities without discrimination, to the same extent as each student without a disability, consistent with federal and state laws and regulations.</p> <p>The Board encourages students and parents/guardians who believe they have been subjected to discrimination or harassment to promptly report such incidents to designated employees.</p> <p>The Board directs that complaints of discrimination or harassment shall be investigated promptly, and corrective action be taken for substantiated allegations. Confidentiality of all parties shall be maintained, consistent with the district's legal and investigative obligations.</p> <p>The district shall not intimidate, threaten, coerce, discriminate or retaliate against any individual for the purpose of interfering with any right or privilege secured by this policy.</p> <p><b>Qualified student with a disability</b> - a student who has a physical or mental disability which substantially limits or prohibits participation in or access to an aspect of the district's educational programs, nonacademic services or extracurricular activities.</p>
---	---

<p>Title 22 Sec. 15.1 et seq 34 CFR Part 104</p>	<p><b>Section 504 Team</b> - a group of individuals who are knowledgeable about the student, the meaning of the evaluation data and the placement options for the student. This could include, as appropriate, documentation or input from classroom teachers, counselors, psychologists, school nurses, outside care providers and the student's parents/guardians.</p>
<p>Title 22 Sec. 15.7</p>	<p><b>Section 504 Service Agreement (Service Agreement)</b> - an individualized plan for a qualified student with a disability which sets forth the specific related aids, services, or accommodations needed by the student, which shall be implemented in school, in transit to and from school, and in all programs and procedures, so that the student has equal access to the benefits of the school's educational programs, nonacademic services, and extracurricular activities.</p>
<p>Pol. 248</p>	<p><b>Disability harassment</b> - intimidation or abusive behavior toward a student based on disability that creates a hostile environment by interfering with or denying a student's participation in or receipt of benefits, services, or opportunities in the school's educational programs, nonacademic services, or extracurricular activities.</p>
<p>3. Delegation of Responsibility 34 CFR Sec. 104.7</p>	<p>In order to maintain a program of nondiscrimination practices that is in compliance with applicable law and regulations, the Board designate the Directors of Pupil Services as the district's Section 504 Coordinators.</p> <p>In addition, each school within the district shall have a Section 504 building administrator. The Board further designates the Director of Administrative Services as the school district's Compliance Officer.</p>
<p>Title 22 Sec. 15.4 34 CFR Sec. 104.32</p>	<p>The Compliance Officer shall publish and disseminate this policy and complaint procedure on or before the first day of each school year by posting it on the district's website. The district shall notify parents/guardians of students residing in the district of the district's responsibilities under applicable law and regulations, and that the district does not discriminate against qualified individuals with disabilities.</p> <p>Information relative to special accommodation and or grievance procedure may be obtained by contacting the Compliance Officer, in writing, at the Administration Office, East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, Pennsylvania 18301 or call (570) 424-8500.</p>
<p>4. Guidelines  34 CFR Sec. 104.32 Pol. 113</p>	<p><u>Identification And Evaluation</u></p> <p>The district shall conduct an annual child find campaign to locate and identify every district student with a disability thought to be eligible for Section 504 services and protections. The district may combine this search with the district's IDEA child find efforts, in order to not duplicate efforts.</p>



<p>Title 22 Sec. 15.5, 15.6 34 CFR Sec. 104.35</p>	<p>If a parent/guardian or the district has reason to believe that a student should be identified as a qualified student with a disability, should no longer be identified as a qualified student with a disability, or requires a change in or modification of the student's current Service Agreement, the parent/guardian or the district shall provide the other party with written notice.</p>
<p>34 CFR Sec. 104.35</p>	<p>The district shall establish standards and procedures for initial evaluations and periodic re-evaluations of students who need or are believed to need related services because of a disability.</p>
<p>34 CFR Sec. 104.35</p>	<p>The district shall specifically identify the procedures and types of tests used to evaluate a student, and provide the parent/guardian the opportunity to give or withhold consent to the proposed evaluation(s) in writing.</p> <p>The district shall establish procedures for evaluation and placement that assure tests and other evaluation materials:</p> <ol style="list-style-type: none"> <li>1. Have been validated and are administered by trained personnel.</li> <li>2. Are tailored to assess educational need and are not based solely on IQ scores.</li> <li>3. Reflect aptitude or achievement or anything else the tests purport to measure and do not reflect the student's impaired sensory, manual or speaking skills (except where those skills are what is being measured).</li> </ol>
<p>Title 22 Sec. 15.7</p>	<p><u>Service Agreement</u></p> <p>If a student is determined to be a qualified student with a disability, the district shall develop a written Service Agreement for the delivery of all appropriate aids, services, or accommodations necessary to provide the student with FAPE.</p>
<p>Title 22 Sec. 15.7</p>	<p>The district shall not implement a Service Agreement until the written agreement is executed by a representative of the district and a parent/guardian.</p>
<p>Title 22 Sec. 15.5</p>	<p>The district shall not modify or terminate a student's current Service Agreement without the parent's/guardian's written consent.</p> <p><u>Educational Programs/Nonacademic Services/Extracurricular Activities</u></p>
<p>Title 22 Sec. 15.3 34 CFR Sec. 104.34</p>	<p>The district shall educate a qualified student with a disability with students who are not disabled to the maximum extent appropriate to the needs of the student with a disability. A qualified student with a disability shall be removed from the regular educational environment only when the district determines that educating the student in the regular educational environment with the use of related aids, services, or accommodations cannot be achieved satisfactorily. Placement in a setting other than</p>



<p>Title 22 Sec. 15.3 34 CFR Sec. 104.34, 104.37 Pol. 112, 122, 123, 810</p>	<p>the regular educational environment shall take into account the proximity of the alternative setting to the student's home.</p> <p>The district shall not discriminate against any qualified student with a disability in its provision of nonacademic services and extracurricular activities, including but not limited to, counseling services, athletics, transportation, health services, recreational activities, special interest groups or clubs, and referrals to agencies which provide assistance to individuals with disabilities.</p> <p><u>Parental Involvement</u></p>
<p>Title 22 Sec. 15.6, 15.7, 15.8 34 CFR Sec. 104.35</p>	<p>Parents/Guardians have the right to inspect and review all relevant school records of the student, meet with the appropriate school officials to discuss any and all issues relevant to the evaluation and accommodations of their child, and give or withhold their written consent to the evaluation and/or the provision of services.</p> <p><u>Confidentiality Of Student Records</u></p>
<p>Title 22 Sec. 15.9 Pol. 216</p>	<p>All personally identifiable information regarding a qualified student with a disability shall be treated as confidential and disclosed only as permitted by the Family Educational Rights and Privacy Act (FERPA) and its implementing regulations, state regulations, and Board policy.</p> <p><u>Discipline</u></p>
<p>Pol. 218, 233</p>	<p>When necessary, the district shall discipline qualified students with disabilities in accordance with state and federal laws and regulations and Board policies.</p> <p><u>Referral To Law Enforcement And Reporting Requirements</u></p>
<p>SC 1303-A Title 22 Sec. 10.2 35 P.S. Sec. 780-102</p>	<p>For reporting purposes, the term incident shall mean an instance involving an act of violence; the possession of a weapon; the possession, use, or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act; the possession, use, or sale of alcohol or tobacco; or conduct that constitutes an offense listed under the Safe Schools Act.</p>
<p>SC 1302.1-A Title 22 Sec. 10.2, 10.21, 10.22, 10.23, 10.25, 15.2, 15.3, 15.7, 15.9 Pol. 113.2, 218, 218.1, 218.2,</p>	<p>The Superintendent or designee shall immediately report required incidents and may report discretionary incidents committed on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity by a qualified student with a disability, including a student for whom an evaluation is pending, to the local police department that has jurisdiction over the school's property, in accordance with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with local law enforcement, and Board policies. The Superintendent or designee shall respond in a manner that is consistent with the student's Service Agreement and Behavior</p>

222, 227, 805.1	Support Plan, if applicable.
Title 22 Sec. 10.22, 15.1 Pol. 103, 805.1	In making a determination of whether to notify the local police department of a discretionary incident committed by a qualified student with a disability, including a student for whom an evaluation is pending, the Superintendent or designee shall use the same criteria used for students who do not have a disability.
Title 22 Sec. 10.23, 15.7	For a qualified student with a disability who does not have a Behavior Support Plan as part of the student's Service Agreement, subsequent to notification to law enforcement, the district, in consultation with the student's parent/guardian, shall consider whether a Behavior Support Plan should be developed as part of the Service Agreement to address the student's behavior.
SC 1303-A Pol. 805.1	In accordance with state law, the Superintendent shall annually, by July 31, report to the Office for Safe Schools on the required form all new incidents committed by qualified students with disabilities, including students for whom an evaluation is pending, which occurred on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity.
<b>PROCEDURAL SAFEGUARDS</b>	
Title 22 Sec. 15.8 34 CFR Sec. 104.36	The district shall establish and implement a system of procedural safeguards that includes notice of rights to the parent/guardian of a student suspected of being a qualified student with a disability, an opportunity for the parent/guardian to review relevant records, an impartial hearing with an opportunity for participation by the student's parent/guardian, and a review procedure.
Title 22 Sec. 15.6	A student or parent/guardian filing a claim of discrimination need not exhaust these procedures prior to initiating court action under Section 504.
	<u>Parental Request For Assistance</u>
Title 22 Sec. 15.8	Parents/Guardians may file a written request for assistance with the Pennsylvania Department of Education (PDE) if one (1) or both of the following apply: <ol style="list-style-type: none"> <li>1. The district is not providing the related aids, services and accommodations specified in the student's Service Agreement.</li> <li>2. The district has failed to comply with the procedures and state regulations.</li> </ol>
Title 22 Sec. 15.8	PDE shall investigate and respond to requests for assistance and, unless exceptional circumstances exist, shall, within sixty (60) calendar days of receipt of the request, send to the parents/guardians and district a written response to the request. The

<p>Title 22 Sec. 15.8</p>	<p>response to the parents'/guardians' request shall be in the parents'/guardians' native language or mode of communication.</p> <p><u>Informal Conference</u></p> <p>At any time, parents/guardians may file a written request with the district for an informal conference with respect to the identification or evaluation of a student, or the student's need for related aids, services or accommodations. Within ten (10) school days of receipt of the request, the district shall convene an informal conference. At the conference, every effort shall be made to reach an amicable agreement.</p>
<p>Title 22 Sec. 14.162, 15.8</p>	<p><u>Formal Due Process Hearing</u></p> <p>If the matters raised by the district or parents/guardians are not resolved at the informal conference, the district or parents/guardians may submit a written request for an impartial due process hearing. The hearing shall be held before an impartial hearing officer and shall be conducted in accordance with state regulations.</p>
<p>Title 22 Sec. 15.8</p>	<p><u>Judicial Appeals</u></p> <p>The decision of the impartial hearing officer may be appealed to a court of competent jurisdiction.</p>
<p style="text-align: center;"><b>COMPLAINT PROCEDURE</b></p>	
<p>Pol. 103</p>	<p>This complaint procedure is in addition to and does not prevent parents/guardians from using any option in the procedural safeguards system.</p> <p><u>Step 1 – Reporting</u></p> <p>A student or parent/guardian who believes s/he has been subject to conduct that constitutes a violation of this policy is encouraged to immediately report the incident to the Section 504 building administrator.</p> <p>A school employee who suspects or is notified that a student has been subject to conduct that constitutes a violation of this policy shall immediately report the incident to the Section 504 building administrator.</p> <p>If the Section 504 building administrator is the subject of a complaint, the student, parent/guardian or employee shall report the incident directly to the district's Section 504 Coordinator.</p> <p>The complainant or reporting employee is encouraged to use the report form available from the Section 504 building administrator, but oral complaints shall be</p>

acceptable. Oral complaints shall be documented by the Section 504 building administrator.

Step 2 – Investigation

Upon receiving a complaint of discrimination, the Section 504 building administrator shall immediately notify the district's Section 504 Coordinator. The Section 504 Coordinator shall authorize the Section 504 building administrator to investigate the complaint, unless the Section 504 building administrator is the subject of the complaint or is unable to conduct the investigation.

The investigation may consist of individual interviews with the complainant, the accused, and others with knowledge relative to the incident. The investigator may also evaluate any other information and materials relevant to the investigation.

If the investigation results in a determination that the conduct being investigated may involve a violation of criminal law, the Section 504 building administrator shall inform law enforcement authorities about the incident.

The obligation to conduct this investigation shall not be negated by the fact that a criminal investigation of the incident is pending or has been concluded.

Step 3 – Investigative Report

The Section 504 building administrator shall prepare and submit a written report to the Section 504 Coordinator within fifteen (15) days, unless additional time to complete the investigation is required. The report shall include a summary of the investigation, a determination of whether the complaint has been substantiated as factual and whether it is a violation of this policy, and a recommended disposition of the complaint.

The complainant and the accused shall be informed of the outcome of the investigation, including the recommended disposition.

Step 4 – District Action

If the investigation results in a finding that the complaint is factual and constitutes a violation of this policy, the district shall take prompt, corrective action to ensure that such conduct ceases and will not recur. District staff shall document the corrective action taken and, where not prohibited by law, inform the complainant.

Disciplinary actions shall be consistent with the Code of Student Conduct, Board policies and administrative regulations, district procedures, applicable collective bargaining agreements, and state and federal laws.

	<p><u>Appeal Procedure</u></p> <ol style="list-style-type: none"> <li>1. If the complainant is not satisfied with a finding of no violation of the policy or with the recommended corrective action, s/he may submit a written appeal to the district's Section 504 Coordinator within fifteen (15) days.</li> <li>2. The Section 504 Coordinator shall review the investigation and the investigative report and may also conduct a reasonable investigation.</li> <li>3. The Section 504 Coordinator shall prepare a written response to the appeal within fifteen (15) days. Copies of the response shall be provided to the complainant, the accused and the Section 504 building administrator who conducted the initial investigation.</li> </ol> <p>References:</p> <p>School Code – 24 P.S. Sec. 1302.1-A, 1303-A</p> <p>PA Controlled Substance, Drug, Device and Cosmetic Act – 35 P.S. Sec. 780-102</p> <p>State Board of Education Regulations – 22 PA Code Sec. 4.4, 10.2, 10.21, 10.22, 10.23, 10.25, 12.1, 12.4, 14.162, 15.1 et seq.</p> <p>Family Educational Rights and Privacy Act – 20 U.S.C. Sec. 1232g</p> <p>Section 504 of the Rehabilitation Act of 1973 – 29 U.S.C. Sec. 794</p> <p>Americans With Disabilities Act – 42 U.S.C. Sec. 12101 et seq.</p> <p>Nondiscrimination on the Basis of Disability, Title 28, Code of Federal Regulations – 28 CFR Part 35</p> <p>Family Educational Rights and Privacy Act, Title 34, Code of Federal Regulations – 34 CFR Part 99</p> <p>Nondiscrimination on the Basis of Handicap, Title 34, Code of Federal Regulations – 34 CFR Part 104</p> <p>Board Policy – 103, 112, 113, 113.2, 122, 123, 216, 218, 218.1, 218.2, 222, 227, 233, 248, 805.1, 810</p>
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# EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: NONDISCRIMINATION IN  
EMPLOYMENT/CONTRACT  
PRACTICES

ADOPTED: August 19, 2002

REVISED: June 22, 2009  
September 19, 2016

<p>1. Authority 43 P.S. Sec 336.3 43 P.S. Sec. 951 et seq Title IX 20 U.S.C. Sec. 1681 et seq 29 U.S.C. Sec. 206 29 U.S.C. Sec. 621 et seq 29 U.S.C. Sec. 794 42 U.S.C. Sec.1981 et seq Title VII 42 U.S.C. Sec. 2000e et seq 42 U.S.C. Sec. 12101 et seq</p> <p>2. Delegation of Responsibility</p>	<p>104. NONDISCRIMINATION IN EMPLOYMENT/CONTRACT PRACTICES</p> <p>The Board declares it to be the policy of this school district to provide to all persons equal access to all categories of employment in this school district, regardless of race, color, age, creed, religion, gender, sexual orientation, ancestry, national origin or handicap/disability. The school district shall make reasonable accommodations for identified physical and mental impairments that constitute disabilities, consistent with the requirements of federal and state laws and regulations.</p> <p>The Board encourages employees and third parties who have been subject to discrimination to promptly report such incidents to designated employees.</p> <p>The Board directs that complaints of discrimination shall be investigated promptly, and corrective action be taken when allegations are substantiated. Confidentiality of all parties shall be maintained, consistent with the school district's legal and investigative obligations.</p> <p>No reprisals nor retaliation shall occur as a result of good faith charges of discrimination.</p> <p>In order to maintain a program of nondiscrimination practices that is in compliance with applicable laws and regulations, the Board designates the Director of Administrative Services as the school district's Compliance Officer.</p> <p>The Compliance Officer shall at least annually disseminate this policy and complaint procedure to students, parents/guardians, employees and the public. Information relative to special accommodation and or grievance procedure may be obtained by contacting the Compliance Officer, in writing, at the Administration Office, East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, Pennsylvania 18301 or call (570) 424-8500.</p>
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<p>3. Guidelines</p>	<p>The Compliance Officer is responsible to monitor the implementation of nondiscrimination procedures in the following areas:</p> <ol style="list-style-type: none"> <li>1. Development of position qualifications, job descriptions and essential job functions.</li> <li>2. Recruitment materials and practices.</li> <li>3. Procedures for screening, interviewing and hiring.</li> <li>4. Promotions.</li> <li>5. Disciplinary actions, up to and including terminations.</li> </ol> <p>The building principal or designee shall be responsible to complete the following duties when receiving a complaint of discrimination:</p> <ol style="list-style-type: none"> <li>1. Inform the employee or third party of the right to file a complaint and the complaint procedure.</li> <li>2. Notify the complainant and the accused of the progress at appropriate stages of the procedure.</li> <li>3. Refer the complainant to the Compliance Officer if the school principal is the subject of the complaint.</li> </ol> <p><u>Complaint Procedure – Employee/Third Party</u></p> <p><b>Step 1 – Reporting</b></p> <p>An employee or third party who believes s/he has been subject to conduct that constitutes a violation of this policy is encouraged to immediately report the incident to the school principal.</p> <p>If the school principal is the subject of a complaint, the employee or third party shall report the incident directly to the Compliance Officer.</p> <p>The complainant is encouraged to use the report form available from the school principal, but oral complaints shall be acceptable.</p> <p><b>Step 2 – Investigation</b></p> <p>Upon receiving a complaint of discrimination, the school principal shall immediately notify the Compliance Officer. The Compliance Officer shall authorize the school principal to investigate the complaint, unless the building principal is the subject of</p>
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	<p>the complaint or is unable to conduct the investigation.</p> <p>The investigation may consist of individual interviews with the complainant, the accused, and others with knowledge relative to the incident. The investigator may also evaluate any other information and materials relevant to the investigation.</p> <p>If the investigation results in a determination that the conduct being investigated may involve a violation of criminal law, the building principal shall inform law enforcement authorities about the incident.</p> <p>The obligation to conduct this investigation shall not be negated by the fact that a criminal investigation of the incident is pending or has been concluded.</p> <p><b>Step 3 – Investigative Report</b></p> <p>The building principal shall prepare a written report within fifteen (15) days, unless additional time to complete the investigation is required. The report shall include a summary of the investigation, a determination of whether the complaint has been substantiated as factual and whether it is a violation of this policy, and a recommended disposition of the complaint.</p> <p>The findings of the investigation shall be provided to the complainant, the accused, and the Compliance Officer.</p> <p><b>Step 4 – School District Action</b></p> <p>If the investigation results in a finding that the complaint is factual and constitutes a violation of this policy, the school district shall take prompt, corrective action to ensure that such conduct ceases and will not recur.</p> <p>Disciplinary actions shall be consistent with Board policies, administrative regulations, school district procedures, applicable collective bargaining agreements, and state and federal laws.</p> <p><u>Appeal Procedure</u></p> <ol style="list-style-type: none"> <li>1. If the complainant is not satisfied with a finding of no violation of the policy or with the corrective action recommended in the investigative report, s/he may submit a written appeal to the Compliance Officer within fifteen (15) days.</li> <li>2. The Compliance Officer shall review the investigation and the investigative report and may also conduct a reasonable investigation.</li> <li>3. The Compliance Officer shall prepare a written response to the appeal within fifteen (15) days. Copies of the response shall be provided to the complainant,</li> </ol>
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	<p>the accused and the school principal who conducted the initial investigation.</p> <p>References:</p> <p>Human Relations Commission Regulations – 16 PA Code Sec. 44.1 et seq.</p> <p>Pennsylvania Equal Pay Law – 43 P.S. Sec. 336.3</p> <p>Pennsylvania Human Relations Act – 43 P.S. Sec. 951 et seq.</p> <p>Equal Pay Act – 29 U.S.C. Sec 206</p> <p>Age Discrimination In Employment Act – 29 U.S.C. Sec. 621 et seq.</p> <p>Section 504 of the Rehabilitation Act – 29 U.S.C. Sec. 794</p> <p>Americans With Disabilities Act – 42 U.S.C. Sec. 12101 et seq.</p> <p>Federal Anti-Discrimination and Civil Rights Laws – 20 U.S.C. Sec. 1681 et seq. (Title IX); 42 U.S.C. Sec. 1981 et seq.; 42 U.S.C. Sec. 2000e et seq. (Title VII)</p>
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# EAST STROUDSBURG AREA SCHOOL DISTRICT

## SECTION: PROGRAMS

TITLE: INTERSCHOLASTIC  
ATHLETICS

ADOPTED: August 19, 2002

REVISED: February 28, 2005  
December 19, 2005

July 17, 2006

November 20, 2006

June 25, 2007

August 19, 2013

August 18, 2014

September 19, 2016

123. INTERSCHOLASTIC ATHLETICS	
1. Purpose	The Board recognizes the value of a program of interscholastic athletics as an integral part of the total school experience for all school district students and as a conduit for community involvement.
2. Definition	For purposes of this policy, the program of <b>interscholastic athletics</b> shall include all activities relating to competitive or exhibition sport contests, games or events involving individual students or teams of students when such events occur between schools within this school district or outside this school district.
3. Authority SC 1601-C et seq. Title 22 Sec. 4.27 34 CFR 106.41 Pol. 103	It shall be the policy of the Board to offer opportunities for participation in interscholastic athletic programs to male and female students on as equal a basis as is practicable and without discrimination, in accordance with law and regulations.
SC 511	The Board shall approve a program of interscholastic athletics and require that all facilities utilized in that program, whether or not the property of this Board, properly safeguard both players and spectators and are kept free from hazardous conditions.
Pol. 204, 209	The Board shall determine the standards of eligibility to be met by all students participating in an interscholastic program. Such standards shall require that each student, before participating in any interscholastic activity, be covered by student accident insurance; be in good physical condition; and be free of injury, as determined by the school district physician.
	The Board further adopts those eligibility standards set by the Constitution of the Pennsylvania Interscholastic Athletic Association.

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SC 511	<p>The Board directs that no student may participate in the program of interscholastic athletics if s/he has not maintained a record of academic proficiency that satisfies guidelines set forth by the P.I.A.A. and is sufficient to insure that participation in interscholastic athletic activities will not interfere with his/her instructional program.</p> <p>The Board shall adopt an Athletic Handbook to govern student participation in Interscholastic Athletics. Each student must adhere to Board Policies, Student Code of Conduct, and the Athletic Handbook.</p>
<p>Pol. 137</p> <p>4. Delegation of Responsibility</p> <p>Title 22 Sec. 12.1, 12.4</p>	<p>A charter or cyber charter school student may participate in the school district's interscholastic athletic programs as long as the student is a resident of the school district, the charter or cyber charter school does not provide the same interscholastic athletic program, and the student fulfills all requirements for participation in the program required for school district students. The opportunity for such participation may be rescinded for cause by the Superintendent or designee.</p> <p>A home education student may participate in the school district's interscholastic athletics program as long as the student is a resident of the school district and the student fulfills all requirements for participation in the activity required for school district students. The privilege of participation in interscholastic athletics may be rescinded for cause by the Superintendent or designee.</p> <p>The Superintendent or designee shall annually prepare, approve and post a complete schedule of events on the school district's website.</p> <p>She/he shall update that schedule as changes occur and post to the website as necessary.</p> <p>The Superintendent or designee shall prepare rules for the conduct of students participating in interscholastic athletics. Such rules shall be in conformity with regulations of the State Board of Education, the P.I.A.A. and the school district.</p> <p>The Superintendent or designee shall ensure that similar athletic programs are offered to both sexes in proportion to the school district's enrollment.</p> <p>The Superintendent shall ensure that interscholastic athletics are open to all eligible students and that all students are fully informed of the opportunities available to them.</p>

5. Guidelines	<p><u>Staff</u></p> <p>All teaching staff, support staff, and members of the community who meet the requirements of the job description and legal requirements shall be eligible to serve as an activity sponsor or athletic coach. The selection process shall be governed by the appropriate collective bargaining agreement with teaching staff receiving first consideration.</p> <p>Athletic coaches must be knowledgeable regarding training and conditioning and sports skills as evidenced by appropriate course work either completed or being taken, past experiences or responses to questions during interviews for a coaching position.</p> <p>Because of the extent of responsibilities in many areas of school operations, school district administrators shall be eligible to serve as volunteers to assist coaches, directors or advisors for any scholastic or intramural program or activities program; but, only after completion of their normal daily administrative duties.</p> <p>All appointments to extra-responsibility positions are for a one-year period only.</p> <p><b>EFFECTIVE JULY 1, 2016, THE PIAA IS REQUIRING THE FOLLOWING FOR ALL COACHES ENGAGED AT A PIAA MEMBER SCHOOL:</b></p> <p>Core Courses (complete a coaching education course and a First Aid course from either of the two providers below):</p> <p>NFHS (access info @ <a href="http://www.nfhslearn.com">www.nfhslearn.com</a>)</p> <ul style="list-style-type: none"> <li>• Fundamentals of Coaching (\$50)</li> <li>• First Aid, Health and Safety for Coaches (\$45)</li> </ul> <p>ASEP (access info @ Human Kinetics)</p> <ul style="list-style-type: none"> <li>• Coaching Principals (fee depends on instructor)</li> <li>• Sport First Aid (fee depends on instructor)</li> </ul> <p>*NOTE: All coaches currently employed or engaged by a PIAA member school must complete two courses as provided above no later than June 30, 2018. Coaches hired after July 1, 2016, will have two years from their date of hire to complete this requirement.</p> <p>In addition to the above courses, PIAA will be accepting of college level courses for either the coaching and/or first aid requirements. A coach must upload a copy of the transcript indicating satisfactory completion of the course(s) to the PIAA Website for credit. In addition, American Red Cross First Aid training will also be accepted for the first aid requirement.</p>

<p>Pol. 218</p>	<p><u>Off-Campus Activities</u></p> <p>This policy shall also apply to student conduct that occurs off school property and would violate the applicable student Code of Conduct if:</p> <ol style="list-style-type: none"> <li>1. There is a nexus between the proximity or timing of the conduct in relation to the student's attendance at school or school-sponsored activities.</li> <li>2. The student is a member of an extracurricular activity and has been notified that particular off-campus conduct could result in exclusion from such activities.</li> <li>3. Student expression or conduct materially and substantially disrupts the operations of the school, or the administration reasonably anticipates that the expression or conduct is likely to materially and substantially disrupt the operations of the school.</li> <li>4. The conduct has a direct nexus to attendance at school or a school-sponsored activity, such as an agreement to complete a transaction outside of school that would violate the student Code of Conduct.</li> <li>5. The conduct involves the theft or vandalism of school property.</li> </ol>
	<p><u>Rules At Athletic Events</u></p> <p>As members of the Eastern Pennsylvania Conference (EPC), the schools of the school district are firmly committed to the belief that athletic competition is a vital part of our educational program. The EPC and ESASD expect its member schools to exhibit only the highest standards of sportsmanship. Events at ESASD will adhere to the following</p> <ol style="list-style-type: none"> <li>1. Bookbags may be subject to search at athletic events.</li> <li>2. No alcoholic beverages or use thereof are permitted at any athletic contests.</li> <li>3. Players, coaches, and fans are asked to refrain from the use of foul, abusive and/or abrasive language.</li> <li>4. The throwing of objects onto the playing area is strictly prohibited.</li> <li>5. Anyone intoxicated or exhibiting behavior unbecoming a sports fan will be ejected from the playing area.</li> <li>6. Anyone who is ejected from the gym/playing area due to lack of compliance with any of these rules will not be granted a refund and may be subject to police investigation.</li> </ol>

123. INTERSCHOLASTIC ATHLETICS – Pg. 5

	<ol style="list-style-type: none"><li>7. It is expected that all spectators will extend every possible courtesy to both teams competing by exhibiting good sportsmanship throughout the contest.</li><li>8. Home and visiting spectators are asked to remain in designated areas.</li><li>9. All spectators are to keep off the playing area at all times.</li><li>10. No one will be allowed to leave the school building/stadium and return once a varsity contest begins without permission.</li><li>11. Any kind of liquid refreshment must be consumed in designated areas.</li><li>12. As per P.I.A.A. guidelines, noisemakers and signs are not permitted in a gym during any athletic contest.</li><li>13. At any time that it becomes necessary due to lack of compliance with these rules by a large number of fans, the playing area will be cleared of spectators (without refund of admission price), and the contest will be concluded in closed session.</li></ol>
	<p>References:</p> <p>School Code – 24 P.S. Sec. 511, 1601-C et seq.</p> <p>State Board of Education Regulations – 22 PA Code Sec. 4.27, 12.1, 12.4</p> <p>Discrimination in Athletics, Title 34, Code of Federal Regulations – 34 CFR Sec. 106.41</p> <p>Board Policy 103, 137, 204, 209, 218</p>

# EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: PUPILS

TITLE: HAZING

ADOPTED: August 19, 2002

REVISED: September 19, 2016

	247. HAZING
1. Purpose	The purpose of this policy is to maintain a safe, positive environment for students and staff that is free from hazing. Hazing activities of any type are inconsistent with the educational goals of the district and are prohibited at all times.
2. Definitions 24 P.S. Sec. 5352	<p>For purposes of this policy <b>hazing</b> is defined as any action or situation that recklessly or intentionally endangers the mental health, physical health or safety of a student or which willfully destroys or removes public or private property for the purpose of initiation or membership in, affiliation with, or as a condition of continued membership in, any organization recognized by the Board.</p> <p><b>Endanger the physical health</b> shall include but not be limited to any brutality of a physical nature, such as whipping; beating; branding; forced calisthenics; exposure to the elements; forced consumption of any food, alcoholic beverage, drug, or controlled substance; or other forced physical activity that could adversely affect the physical health or safety of the individual.</p> <p><b>Endanger the mental health</b> shall include any activity that would subject an individual to extreme mental stress, such as prolonged sleep deprivation, forced prolonged exclusion from social contact, forced conduct which is intended or could result in humiliation, extreme embarrassment, or any other forced activity which could adversely affect the mental health or dignity of the individual.</p>
24 P.S. Sec. 5352	<p>For purposes of this policy, any activity, as described above, upon which the initiation or admission into or affiliation with or continued membership in an organization is directly or indirectly conditioned shall be presumed to be "forced" activity, the willingness of an individual to participate in such activity notwithstanding.</p> <p>For purposes of this policy, student activity or organization is defined as any organization, team, club, society, or group operating under the sanction of or recognized as an organization by the district.</p>
3. Authority SC 511	The Board prohibits hazing in connection with any student activity or organization regardless of whether the conduct occurs on or off school property or outside of

247. HAZING - Pg. 2

<p>24 P.S. Sec. 5354 Pol. 122, 123</p>	<p>school hours No student, parent/guardian, administrator, coach, sponsor, volunteer or school district employee shall plan, direct, encourage, assist, engage in, condone or ignore any form of hazing.</p>
<p>4. Delegation of Responsibility</p>	<p>The Board encourages students who have been subjected to hazing to promptly report such incidents to the school principal.</p>
	<p>Willing participation in hazing activities is strictly prohibited and those students identified as willing participants will be subject to disciplinary consequences.</p>
	<p>School district administrators shall investigate promptly all complaints of hazing and administer appropriate discipline to any individual or student activity or organization found to be in violation of this policy.</p>
	<p>Students, parents/guardians, administrators, coaches, sponsors, volunteers, and school district employees shall be alert to incidents of hazing and shall report such conduct to the school principal.</p>
<p>5. Guidelines 24 P.S. Sec. 5354</p>	<p>The school district shall annually inform students, parents/guardians, administrators, coaches, sponsors, volunteers and school district staff that hazing of school district students is prohibited, by means of distribution of written policy, publication in handbooks, presentation at an assembly, verbal instructions by the coach or sponsor at the start of the season or program, or posting of notice/signs.</p>
<p>SC 511 24 P.S. Sec. 5354</p>	<p>This policy, along with other applicable district policies, procedures and Codes of Conduct, shall be provided to all school athletic coaches and all sponsors and volunteers affiliated with a student activity or organization annually, prior to coaching an athletic activity or serving as a responsible adult supervising, advising, assisting or otherwise participating in a student activity or organization.</p>
	<p><u>Complaint Procedure</u></p>
	<p>1. When a student believes that s/he has been subject to hazing, the student shall promptly report the incident, orally or in writing, to the school principal.</p>
	<p>2. The school principal shall conduct a timely, impartial, thorough, and comprehensive investigation of the alleged hazing.</p>
	<p>3. The school principal shall prepare a written report summarizing the investigation and recommending disposition of the complaint. Copies of the report shall be provided to the complainant, the accused, and others directly involved, as appropriate.</p>
	<p>4. The district shall document the corrective action taken.</p>



247. HAZING - Pg. 3

	<u>Consequences for Violations</u>
SC 511 24 P.S. Sec. 5354 Pol. 218, 233	If the investigation results in a substantiated finding of hazing, the school principal shall recommend appropriate disciplinary action up to and including expulsion, as circumstances warrant, in accordance with the Code of Conduct. Additionally, the student may be subject to disciplinary action by the coach or sponsor, up to and including removal from the activity.
Pol. 317, 417, 517	If the investigation results in a substantiated finding that a coach, sponsor, or volunteer affiliated with the student activity or organization engaged in, condoned or ignored any violation of this policy, s/he shall be disciplined in accordance with Board policy and applicable laws and regulations. Discipline could include, but is not limited to, dismissal from the position as coach, sponsor, or volunteer, and/or dismissal from district employment.
24 P.S. Sec. 5354	If a student activity or organization authorizes hazing in blatant disregard of this policy or other applicable district rules, penalties may also include rescission of permission for that organization to operate on school property or to otherwise operate under the sanction or recognition of the district.
24 P.S. Sec. 5353	Any person who causes or participates in hazing may also be subject to criminal prosecution.
	References:
	School Code – 24 P.S. Sec. 511
	Antihazing Law – 24 P.S. Sec. 5351 et seq
	Board Policy – 122, 123, 218, 233, 317, 417, 517, 916

# EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: PUPILS

TITLE: UNLAWFUL HARASSMENT

ADOPTED: August 19, 2002

REVISED: August 18, 2003  
April 14, 2014  
June 16, 2014  
September 19, 2016

	<p style="text-align: center;">248. UNLAWFUL HARASSMENT</p> <p>The Board strives to provide a safe, positive learning climate for students in the schools of the school district. Therefore, it shall be the policy of the school district to maintain an educational environment in which harassment in any form is not tolerated.</p> <p>The Board prohibits all forms of unlawful harassment of students and third parties by all school district students and staff members, contracted individuals, vendors, volunteers, and third parties in the schools. The Board encourages students and third parties who have been harassed to promptly report such incidents to the designated employees.</p> <p>The Board directs that complaints of harassment shall be investigated promptly, and corrective action be taken when allegations are substantiated. Confidentiality of all parties shall be maintained, consistent with the school district's legal and investigative obligations.</p> <p>No reprisals or retaliation shall occur as a result of good faith charges of harassment.</p> <p>For purposes of this policy, <b>harassment</b> shall consist of verbal, written, graphic or physical conduct relating to an individual's race, color, national origin/ethnicity, gender, age, disability, sexual orientation or religion when such conduct:</p> <ol style="list-style-type: none"> <li>1. Is sufficiently severe, persistent or pervasive that it affects an individual's ability to participate in or benefit from an educational program or activity or creates an intimidating, threatening or abusive educational environment.</li> <li>2. Has the purpose or effect of substantially or unreasonably interfering with an individual's academic performance.</li> <li>3. Otherwise adversely affects an individual's learning opportunities.</li> </ol>
<p>1. Purpose</p> <p>2. Authority Title VII 42 U.S.C. Sec. 2000e et seq Title IX 20 U.S.C. Sec. 1681 43 P.S. Sec. 951 et seq 29 CFR Sec. 1606.8 (a)</p> <p>3. Definitions 29 CFR Sec. 1606.8 (a) 62 Fed. Reg. 12033 (March 13, 1997) 66 Fed. Reg. 5512 (Jan. 19, 2001)</p>	

<p>29 CFR Sec. 1604.11 (a)</p>	<p>For purposes of this policy, <b>sexual harassment</b> shall consist of unwelcome sexual advances; requests for sexual favors; and other inappropriate verbal, written, graphic or physical conduct of a sexual nature when:</p> <ol style="list-style-type: none"> <li>1. Submission to such conduct is made explicitly or implicitly a term or condition of a student's academic status.</li> <li>2. Submission to or rejection of such conduct is used as the basis for academic or work decisions affecting the individual.</li> <li>3. Such conduct deprives a student of educational aid, benefits, services or treatment.</li> <li>4. Such conduct is sufficiently severe, persistent or pervasive that it has the purpose or effect of substantially interfering with the student's school performance or creating an intimidating, hostile or offensive educational environment.</li> </ol> <p>Examples of conduct that may constitute <b>sexual harassment</b> include but are not limited to sexual flirtations, advances, touching or propositions; verbal abuse of a sexual nature; graphic or suggestive comments about an individual's dress or body; sexually degrading words to describe an individual; jokes; pin-ups; calendars; objects; graffiti; vulgar statements; abusive language; innuendoes; references to sexual activities; overt sexual conduct; or any conduct that has the effect of unreasonably interfering with a student's ability to work or learn or creates an intimidating, hostile or offensive learning or working environment.</p>
<p>Rehabilitation Act of 1973 (Section 504); Americans with Disabilities Act of 1990 (Title II)</p>	<p><b>Disability harassment</b> consists of intimidation and/or abusive behavior toward a student based on disability that creates a hostile environment by interfering with or denying a student's participation in or receipt of benefits, services, or opportunities from district programming through such things as verbal acts and name calling, nonverbal behavior-such as graphic and written statements, or conduct that is physically threatening, harmful, or humiliating. A hostile environment may exist even if there are no tangible effects on the student where the harassment is serious enough to adversely affect the student's ability to participate in or benefit from school district programming.</p> <p>Examples of <b>disability harassment</b> include but are not limited to repeated remarks, negative in nature and made aloud in the school setting, regarding a student's disability and resulting in the harassed student having difficulty performing assigned educational tasks and/or causing a significant decline in his/her grades; physically impeding a disabled student's ability to function in</p>

<p>4. Delegation of Responsibility Pol. 103</p>	<p>the classroom setting; subjecting a student to inappropriate physical restraint resulting from conduct related to his/her disability, with the result that the student tries to avoid attending school on a regular, punctual basis; repeatedly denying a disabled student with access to lunch, field trips, assemblies, and extracurricular activities as punishment for taking time off from school for required services related to the student's disability; repeatedly belittling and/or criticizing a student with a disability for using accommodations in the school setting, with the result that the student becomes discouraged and has difficulty performing in a manner commensurate with his/her ability; continual taunting and/or belittling of a disabled student in a manner that focuses upon his/her disability, resulting in limited participation in the educational process.</p> <p>In order to maintain an educational environment that discourages and prohibits unlawful harassment, the Board designates the Director of Administrative Services as the school district's Compliance Officer.</p> <p>The Compliance Officer shall publish and disseminate this policy and the complaint procedure at least annually to students, parents, employees, independent contractors, vendors, and the public. Information relative to special accommodation and or grievance procedure may be obtained by contacting the Compliance Officer, in writing, at the Administration Office, East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, Pennsylvania 18301 or call (570) 424-8500.</p> <p>The administration shall be responsible to provide training for students and employees regarding all aspects of unlawful harassment.</p> <p>Each staff member shall be responsible to maintain an educational environment free from all forms of unlawful harassment.</p> <p>Each student shall be responsible to respect the rights of their fellow students and school district employees and to ensure an atmosphere free from all forms of unlawful harassment.</p>
<p>5. Guidelines</p>	<p>The school principal shall be responsible to complete the following duties when receiving a complaint of unlawful harassment in addition to following the Complaint Procedure as outlined in No. 248-249AR:</p> <ol style="list-style-type: none"><li>1. Inform the student or third party of the right to file a complaint and the complaint procedure.</li><li>2. Inform the complainant that s/he may be accompanied by a parent/guardian during all steps of the complaint procedure.</li></ol>

3. Notify the complainant and the accused of the progress at appropriate stages of the procedure.
4. Refer the complainant to the Compliance Officer if the school principal is the subject of the complaint.

Consequences for Violation

A student who violates this policy shall be subject to appropriate disciplinary action consistent with the Code of Student Conduct.

References:

Federal Anti-Discrimination Law – 20 U.S.C. Sec. 1681 et seq (Title IX),  
42 U.S.C. Sec. 2000e et seq (Title VII)

Pennsylvania Human Relations Act – 43 P.S. Sec. 951 et seq

Code of Federal Regulations – 29 CFR Sec. 1604.11(a), 1606.8 (a)

Federal Register – 62 Fed. Reg. 12033, 66 Fed. Reg. 5512

Rehabilitation Act of 1973 (Section 504)

Americans with Disabilities Act of 1990 (Title II)

Board Policy – 103, 806

# EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: ADMINISTRATIVE  
EMPLOYEES

TITLE: UNLAWFUL HARASSMENT

ADOPTED: August 19, 2002

REVISED: September 19, 2016

	<p style="text-align: center;">348. UNLAWFUL HARASSMENT</p>
1. Purpose	<p>The Board strives to provide a safe, positive working climate for its employees. Therefore, it shall be the policy of the school district to maintain an employment environment in which harassment in any form is not tolerated.</p>
<p>2. Authority Title VII 42 U.S.C. Sec. 2000e et seq Title IX 20 U.S.C. Sec. 1681</p>	<p>The Board prohibits all forms of unlawful harassment of employees and third parties by all school district students and staff members, contracted individuals, vendors, volunteers, and third parties in the schools. The Board encourages employees and third parties who have been harassed to promptly report such incidents to the designated administrators.</p> <p>The Board directs that complaints of harassment shall be investigated promptly, and corrective action be taken when allegations are substantiated. Confidentiality of all parties shall be maintained, consistent with the school district's legal and investigative obligations.</p> <p>No reprisals nor retaliation shall occur as a result of good faith charges of harassment.</p>
<p>3. Definitions 29 CFR Sec. 1606.8 (a) 62 Fed. Reg. 12033 (March 13, 1997) 66 Fed. Reg. 5512 (Jan. 19, 2001)</p>	<p>For purposes of this policy, <b>harassment</b> shall consist of verbal, written, graphic or physical conduct relating to an individual's race, color, national origin/ethnicity, gender, age, disability, sexual orientation or religion when such conduct:</p> <ol style="list-style-type: none"> <li>1. Is sufficiently severe, persistent or pervasive that it affects an individual's ability to perform job functions or creates an intimidating, threatening or abusive work environment.</li> <li>2. Has the purpose or effect of substantially or unreasonably interfering with an individual's work performance.</li> <li>3. Otherwise adversely affects an individual's employment opportunities.</li> </ol>

<p>29 CFR Sec. 1604.11 (a)</p>	<p>For purposes of this policy, <b>sexual harassment</b> shall consist of unwelcome sexual advances; requests for sexual favors; and other inappropriate verbal, written, graphic or physical conduct of a sexual nature when:</p> <ol style="list-style-type: none"> <li>1. Acceptance of such conduct is made, explicitly or implicitly, a term or condition of an individual's continued employment.</li> <li>2. Submission to or rejection of such conduct is the basis for employment decisions affecting the individual.</li> <li>3. Such conduct is sufficiently severe, persistent or pervasive that it has the purpose or effect of substantially interfering with the employee's job performance or creating an intimidating, hostile or offensive working environment.</li> </ol>
<p>Section 504 of the Rehabilitation Act of 1973 (Section 504); Title II of the Americans with Disabilities Act of 1990 (Title II)</p>	<p>Examples of conduct that may constitute <b>sexual harassment</b> include but are not limited to sexual flirtations, advances, touching or propositions; verbal abuse of a sexual nature; graphic or suggestive comments about an individual's dress or body; sexually degrading words to describe an individual; jokes; pin-ups; calendars; objects; graffiti; vulgar statements; abusive language; innuendoes; references to sexual activities; overt sexual conduct; or any conduct that has the effect of unreasonably interfering with a employee's ability to work or creates an intimidating, hostile or offensive working environment.</p> <p><b>Disability harassment</b> consists of intimidation and/or abusive behavior based on disability, including verbal acts and name calling, nonverbal behavior such as graphic and written statements, or conduct that is physically threatening, harmful, or humiliating.</p> <p>Examples of <b>disability harassment</b> include but are not limited to repeated remarks, negative in nature and made aloud in the school setting, regarding an employee's disability; physically impeding a disabled employee's ability to perform his/her assigned tasks; repeatedly belittling and/or criticizing an employee with a disability for using accommodations in the school setting; continual taunting and/or belittling of a disabled employee in a manner that focuses upon his/her disability.</p>

<p>4. Delegation of Responsibility Pol. 103</p>	<p>In order to maintain a work environment that discourages and prohibits unlawful harassment, the Board designates the Director of Administrative Services as the school district's Compliance Officer.</p> <p>The Compliance Officer shall publish and disseminate this policy and the complaint procedure at least annually to students, parents, employees, independent contractors, vendors, and the public. Information relative to special accommodation and or grievance procedure may be obtained by contacting the Compliance Officer, in writing, at the Administration Office, East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, Pennsylvania 18301 or call (570) 424-8500.</p> <p>The administration shall be responsible to provide training for students and employees regarding all aspects of unlawful harassment.</p> <p>Each staff member shall be responsible to maintain a working environment free from all forms of unlawful harassment.</p> <p>Each employee shall be responsible to respect the rights of others and to ensure an atmosphere free from harassment.</p> <p>The school principal shall be responsible to complete the following duties when receiving a complaint of unlawful harassment:</p> <ol style="list-style-type: none"> <li>1. Inform the employee or third party of the right to file a complaint and the complaint procedure.</li> <li>2. Notify the complainant and the accused of the progress at appropriate stages of the procedure.</li> <li>3. Refer the complainant to the Compliance Officer if the school principal is the subject of the complaint.</li> </ol>
<p>5. Guidelines</p>	<p><u>Complaint Procedure – Employee/Third Party</u></p> <p><b>Step 1 – Reporting</b></p> <p>An employee or third party who believes s/he has been subject to conduct that constitutes a violation of this policy is encouraged to immediately report the incident to the school principal.</p> <p>If the school principal is the subject of a complaint, the employee or third party shall report the incident directly to the Compliance Officer.</p>



<p>Pol. 317, 417, 517</p>	<p>The complainant is encouraged to use the report form available from the school principal, but oral complaints shall be acceptable.</p> <p><b>Step 2 – Investigation</b></p> <p>Upon receiving a complaint of unlawful harassment, the school principal shall immediately notify the Compliance Officer. The Compliance Officer shall authorize the school principal to investigate the complaint, unless the school principal is the subject of the complaint or is unable to conduct the investigation.</p> <p>The investigation may consist of individual interviews with the complainant, the accused, and others with knowledge relative to the incident. The investigator may also evaluate any other information and materials relevant to the investigation.</p> <p>The obligation to conduct this investigation shall not be negated by the fact that a criminal investigation of the incident is pending or has been concluded.</p> <p><b>Step 3 – Investigative Report</b></p> <p>The school principal shall prepare a written report within fifteen (15) days, unless additional time to complete the investigation is required. The report shall include a summary of the investigation, a determination of whether the complaint has been substantiated as factual and whether it is a violation of this policy, and a recommended disposition of the complaint.</p> <p>The findings of the investigation shall be provided to the complainant, the accused, and the Compliance Officer.</p> <p><b>Step 4 – District Action</b></p> <p>If the investigation results in a finding that the complaint is factual and constitutes a violation of this policy, the district shall take prompt, corrective action to ensure that such conduct ceases and will not recur.</p> <p>Disciplinary actions shall be consistent with Board policies and school district procedures, applicable collective bargaining agreements, and state and federal laws.</p> <p>If it is concluded that an employee has knowingly made a false complaint under this policy, such employee shall be subject to disciplinary action, including termination.</p>
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Appeal Procedure

1. If the complainant is not satisfied with a finding of no violation of the policy or with the corrective action recommended in the investigative report, s/he may submit a written appeal to the Compliance Officer within fifteen (15) days.
2. The Compliance Officer shall review the investigation and the investigative report and may also conduct a reasonable investigation.
3. The Compliance Officer shall prepare a written response to the appeal within fifteen (15) days. Copies of the response shall be provided to the complainant, the accused and the school principal who conducted the initial investigation.

References:

Federal Anti-Discrimination Law – 20 U.S.C. Sec. 1681 et seq (Title IX),  
42 U.S.C. Sec. 2000e et seq (Title VII)

Pennsylvania Human Relations Act – 43 P.S. Sec. 951 et seq

Code of Federal Regulations – 29 CFR Sec. 1604.11(a), 1606.8 (a)

Federal Register – 62 Fed. Reg. 12033, 66 Fed. Reg. 5512

Rehabilitation Act of 1973 (Section 504)

Americans with Disabilities Act of 1990 (Title II)

Board Policy – 103, 806

# EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: PROFESSIONAL EMPLOYEES

TITLE: UNLAWFUL HARASSMENT

ADOPTED: August 19, 2002

REVISED: September 19, 2016

	<p style="text-align: center;">448. UNLAWFUL HARASSMENT</p>
1. Purpose	<p>The Board strives to provide a safe, positive working climate for its employees. Therefore, it shall be the policy of the school district to maintain an employment environment in which harassment in any form is not tolerated.</p>
<p>2. Authority Title VII 42 U.S.C. Sec. 2000e et seq Title IX 20 U.S.C. Sec. 1681</p>	<p>The Board prohibits all forms of unlawful harassment of employees and third parties by all school district students and staff members, contracted individuals, vendors, volunteers, and third parties in the schools. The Board encourages employees and third parties who have been harassed to promptly report such incidents to the designated administrators.</p> <p>The Board directs that complaints of harassment shall be investigated promptly, and corrective action be taken when allegations are substantiated. Confidentiality of all parties shall be maintained, consistent with the school district's legal and investigative obligations.</p> <p>No reprisals nor retaliation shall occur as a result of good faith charges of harassment.</p>
<p>3. Definitions 29 CFR Sec. 1606.8 (a) 62 Fed. Reg. 12033 (March 13, 1997) 66 Fed. Reg. 5512 (Jan. 19, 2001)</p>	<p>For purposes of this policy, <b>harassment</b> shall consist of verbal, written, graphic or physical conduct relating to an individual's race, color, national origin/ethnicity, gender, age, disability, sexual orientation or religion when such conduct:</p> <ol style="list-style-type: none"> <li>1. Is sufficiently severe, persistent or pervasive that it affects an individual's ability to perform job functions or creates an intimidating, threatening or abusive work environment.</li> <li>2. Has the purpose or effect of substantially or unreasonably interfering with an individual's work performance.</li> <li>3. Otherwise adversely affects an individual's employment opportunities.</li> </ol>

448. UNLAWFUL HARASSMENT - Pg. 2

<p>29 CFR Sec. 1604.11 (a)</p>	<p>For purposes of this policy, <b>sexual harassment</b> shall consist of unwelcome sexual advances; requests for sexual favors; and other inappropriate verbal, written, graphic or physical conduct of a sexual nature when:</p> <ol style="list-style-type: none"> <li>1. Acceptance of such conduct is made, explicitly or implicitly, a term or condition of an individual's continued employment.</li> <li>2. Submission to or rejection of such conduct is the basis for employment decisions affecting the individual.</li> <li>3. Such conduct is sufficiently severe, persistent or pervasive that it has the purpose or effect of substantially interfering with the employee's job performance or creating an intimidating, hostile or offensive working environment.</li> </ol> <p>Examples of conduct that may constitute <b>sexual harassment</b> include but are not limited to sexual flirtations, advances, touching or propositions; verbal abuse of a sexual nature; graphic or suggestive comments about an individual's dress or body; sexually degrading words to describe an individual; jokes; pin-ups; calendars; objects; graffiti; vulgar statements; abusive language; innuendoes; references to sexual activities; overt sexual conduct; or any conduct that has the effect of unreasonably interfering with a employee's ability to work or creates an intimidating, hostile or offensive working environment.</p>
<p>Section 504 of the Rehabilitation Act of 1973 (Section 504); Title II of the Americans with Disabilities Act of 1990 (Title II)</p>	<p><b>Disability harassment</b> consists of intimidation and/or abusive behavior based on disability, including verbal acts and name calling, nonverbal behavior such as graphic and written statements, or conduct that is physically threatening, harmful, or humiliating.</p> <p>Examples of <b>disability harassment</b> include but are not limited to repeated remarks, negative in nature and made aloud in the school setting, regarding an employee's disability; physically impeding a disabled employee's ability to perform his/her assigned tasks; repeatedly belittling and/or criticizing an employee with a disability for using accommodations in the school setting; continual taunting and/or belittling of a disabled employee in a manner that focuses upon his/her disability.</p>
<p>4. Delegation of Responsibility Pol. 103</p>	<p>In order to maintain a work environment that discourages and prohibits unlawful harassment, the Board designates the Director of Administrative Services as the school district's Compliance Officer.</p>

<p>5. Guidelines</p>	<p>The Compliance Officer shall publish and disseminate this policy and the complaint procedure at least annually to students, parents, employees, independent contractors, vendors, and the public. Information relative to special accommodation and or grievance procedure may be obtained by contacting the Compliance Officer, in writing, at the Administration Office, East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, Pennsylvania 18301 or call (570) 424-8500.</p> <p>The administration shall be responsible to provide training for students and employees regarding all aspects of unlawful harassment.</p> <p>Each staff member shall be responsible to maintain a working environment free from all forms of unlawful harassment.</p> <p>Each employee shall be responsible to respect the rights of others and to ensure an atmosphere free from harassment.</p> <p>The school principal shall be responsible to complete the following duties when receiving a complaint of unlawful harassment:</p> <ol style="list-style-type: none"> <li>1. Inform the employee or third party of the right to file a complaint and the complaint procedure.</li> <li>2. Notify the complainant and the accused of the progress at appropriate stages of the procedure.</li> <li>3. Refer the complainant to the Compliance Officer if the school principal is the subject of the complaint.</li> </ol> <p><u>Complaint Procedure – Employee/Third Party</u></p> <p><b>Step 1 – Reporting</b></p> <p>An employee or third party who believes s/he has been subject to conduct that constitutes a violation of this policy is encouraged to immediately report the incident to the school principal.</p> <p>If the school principal is the subject of a complaint, the employee or third party shall report the incident directly to the Compliance Officer.</p> <p>The complainant is encouraged to use the report form available from the school principal, but oral complaints shall be acceptable.</p>
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<p>Pol. 317, 417, 517</p>	<p><b>Step 2 – Investigation</b></p> <p>Upon receiving a complaint of unlawful harassment, the school principal shall immediately notify the Compliance Officer. The Compliance Officer shall authorize the building principal to investigate the complaint, unless the school principal is the subject of the complaint or is unable to conduct the investigation.</p> <p>The investigation may consist of individual interviews with the complainant, the accused, and others with knowledge relative to the incident. The investigator may also evaluate any other information and materials relevant to the investigation.</p> <p>The obligation to conduct this investigation shall not be negated by the fact that a criminal investigation of the incident is pending or has been concluded.</p> <p><b>Step 3 – Investigative Report</b></p> <p>The school principal shall prepare a written report within fifteen (15) days, unless additional time to complete the investigation is required. The report shall include a summary of the investigation, a determination of whether the complaint has been substantiated as factual and whether it is a violation of this policy, and a recommended disposition of the complaint.</p> <p>The findings of the investigation shall be provided to the complainant, the accused, and the Compliance Officer.</p> <p><b>Step 4 – District Action</b></p> <p>If the investigation results in a finding that the complaint is factual and constitutes a violation of this policy, the district shall take prompt, corrective action to ensure that such conduct ceases and will not recur.</p> <p>Disciplinary actions shall be consistent with Board policies and school district procedures, applicable collective bargaining agreements, and state and federal laws.</p> <p>If it is concluded that an employee has knowingly made a false complaint under this policy, such employee shall be subject to disciplinary action, including termination.</p> <p><u>Appeal Procedure</u></p> <ol style="list-style-type: none"><li>1. If the complainant is not satisfied with a finding of no violation of the policy or with the corrective action recommended in the investigative report, s/he may submit a written appeal to the Compliance Officer within fifteen (15) days.</li></ol>
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2. The Compliance Officer shall review the investigation and the investigative report and may also conduct a reasonable investigation.
3. The Compliance Officer shall prepare a written response to the appeal within fifteen (15) days. Copies of the response shall be provided to the complainant, the accused and the school principal who conducted the initial investigation.

References:

Federal Anti-Discrimination Law – 20 U.S.C. Sec. 1681 et seq (Title IX),  
42 U.S.C. Sec. 2000e et seq (Title VII)

Pennsylvania Human Relations Act – 43 P.S. Sec. 951 et seq

Code of Federal Regulations – 29 CFR Sec. 1604.11(a), 1606.8 (a)

Federal Register – 62 Fed. Reg. 12033, 66 Fed. Reg. 5512

Rehabilitation Act of 1973 (Section 504)

Americans with Disabilities Act of 1990 (Title II)

Board Policy – 103, 806

# EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: SUPPORT EMPLOYEES

TITLE: UNLAWFUL HARASSMENT

ADOPTED: August 19, 2002

REVISED: September 19, 2016

	548. UNLAWFUL HARASSMENT
1. Purpose	The Board strives to provide a safe, positive working climate for its employees. Therefore, it shall be the policy of the school district to maintain an employment environment in which harassment in any form is not tolerated.
2. Authority Title VII 42 U.S.C. Sec. 2000e et seq Title IX 20 U.S.C. Sec. 1681	<p>The Board prohibits all forms of unlawful harassment of employees and third parties by all school district students and staff members, contracted individuals, vendors, volunteers, and third parties in the schools. The Board encourages employees and third parties who have been harassed to promptly report such incidents to the designated administrators.</p> <p>The Board directs that complaints of harassment shall be investigated promptly, and corrective action be taken when allegations are substantiated. Confidentiality of all parties shall be maintained, consistent with the school district's legal and investigative obligations.</p> <p>No reprisals nor retaliation shall occur as a result of good faith charges of harassment.</p>
3. Definitions 29 CFR Sec. 1606.8 (a) 62 Fed. Reg. 12033 (March 13, 1997) 66 Fed. Reg. 5512 (Jan. 19, 2001)	<p>For purposes of this policy, <b>harassment</b> shall consist of verbal, written, graphic or physical conduct relating to an individual's race, color, national origin/ethnicity, gender, age, disability, sexual orientation or religion when such conduct:</p> <ol style="list-style-type: none"> <li>1. Is sufficiently severe, persistent or pervasive that it affects an individual's ability to perform job functions or creates an intimidating, threatening or abusive work environment.</li> <li>2. Has the purpose or effect of substantially or unreasonably interfering with an individual's work performance.</li> <li>3. Otherwise adversely affects an individual's employment opportunities.</li> </ol>



<p>29 CFR Sec. 1604.11 (a)</p>	<p>For purposes of this policy, <b>sexual harassment</b> shall consist of unwelcome sexual advances; requests for sexual favors; and other inappropriate verbal, written, graphic or physical conduct of a sexual nature when:</p> <ol style="list-style-type: none"> <li>1. Acceptance of such conduct is made, explicitly or implicitly, a term or condition of an individual's continued employment.</li> <li>2. Submission to or rejection of such conduct is the basis for employment decisions affecting the individual.</li> <li>3. Such conduct is sufficiently severe, persistent or pervasive that it has the purpose or effect of substantially interfering with the employee's job performance or creating an intimidating, hostile or offensive working environment.</li> </ol> <p>Examples of conduct that may constitute <b>sexual harassment</b> include but are not limited to sexual flirtations, advances, touching or propositions; verbal abuse of a sexual nature; graphic or suggestive comments about an individual's dress or body; sexually degrading words to describe an individual; jokes; pin-ups; calendars; objects; graffiti; vulgar statements; abusive language; innuendoes; references to sexual activities; overt sexual conduct; or any conduct that has the effect of unreasonably interfering with a employee's ability to work or creates an intimidating, hostile or offensive working environment.</p>
<p>Section 504 of the Rehabilitation Act of 1973 (Section 504); Title II of the Americans with Disabilities Act of 1990 (Title II)</p>	<p><b>Disability harassment</b> consists of intimidation and/or abusive behavior based on disability, including verbal acts and name calling, nonverbal behavior such as graphic and written statements, or conduct that is physically threatening, harmful, or humiliating.</p> <p>Examples of <b>disability harassment</b> include but are not limited to repeated remarks, negative in nature and made aloud in the school setting, regarding an employee's disability; physically impeding a disabled employee's ability to perform his/her assigned tasks; repeatedly belittling and/or criticizing an employee with a disability for using accommodations in the school setting; continual taunting and/or belittling of a disabled employee in a manner that focuses upon his/her disability.</p>
<p>4. Delegation of Responsibility Pol. 103</p>	<p>In order to maintain a work environment that discourages and prohibits unlawful harassment, the Board designates the Director of Administrative Services as the school district's Compliance Officer.</p>

<p>5. Guidelines</p>	<p>The Compliance Officer shall publish and disseminate this policy and the complaint procedure at least annually to students, parents, employees, independent contractors, vendors, and the public. Information relative to special accommodation and or grievance procedure may be obtained by contacting the Compliance Officer, in writing, at the Administration Office, East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, Pennsylvania 18301 or call (570) 424-8500.</p> <p>The administration shall be responsible to provide training for students and employees regarding all aspects of unlawful harassment.</p> <p>Each staff member shall be responsible to maintain a working environment free from all forms of unlawful harassment.</p> <p>Each employee shall be responsible to respect the rights of others and to ensure an atmosphere.</p> <p>The school principal shall be responsible to complete the following duties when receiving a complaint of unlawful harassment:</p> <ol style="list-style-type: none"><li>1. Inform the employee or third party of the right to file a complaint and the complaint procedure.</li><li>2. Notify the complainant and the accused of the progress at appropriate stages of the procedure.</li><li>3. Refer the complainant to the Compliance Officer if the school principal is the subject of the complaint.</li></ol> <p><u>Complaint Procedure – Employee/Third Party</u></p> <p><b>Step 1 – Reporting</b></p> <p>An employee or third party who believes s/he has been subject to conduct that constitutes a violation of this policy is encouraged to immediately report the incident to the school principal.</p> <p>If the school principal is the subject of a complaint, the employee or third party shall report the incident directly to the Compliance Officer.</p> <p>The complainant is encouraged to use the report form available from the school principal, but oral complaints shall be acceptable.</p>
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<p>Pol. 317, 417, 517</p>	<p><b>Step 2 – Investigation</b></p> <p>Upon receiving a complaint of unlawful harassment, the school principal shall immediately notify the Compliance Officer. The Compliance Officer shall authorize the school principal to investigate the complaint, unless the school principal is the subject of the complaint or is unable to conduct the investigation.</p> <p>The investigation may consist of individual interviews with the complainant, the accused, and others with knowledge relative to the incident. The investigator may also evaluate any other information and materials relevant to the investigation.</p> <p>The obligation to conduct this investigation shall not be negated by the fact that a criminal investigation of the incident is pending or has been concluded.</p> <p><b>Step 3 – Investigative Report</b></p> <p>The school principal shall prepare a written report within fifteen (15) days, unless additional time to complete the investigation is required. The report shall include a summary of the investigation, a determination of whether the complaint has been substantiated as factual and whether it is a violation of this policy, and a recommended disposition of the complaint.</p> <p>The findings of the investigation shall be provided to the complainant, the accused, and the Compliance Officer.</p> <p><b>Step 4 – District Action</b></p> <p>If the investigation results in a finding that the complaint is factual and constitutes a violation of this policy, the district shall take prompt, corrective action to ensure that such conduct ceases and will not recur.</p> <p>Disciplinary actions shall be consistent with Board policies and school district procedures, applicable collective bargaining agreements, and state and federal laws.</p> <p>If it is concluded that an employee has knowingly made a false complaint under this policy, such employee shall be subject to disciplinary action, including termination.</p> <p><u>Appeal Procedure</u></p> <ol style="list-style-type: none"><li>1. If the complainant is not satisfied with a finding of no violation of the policy or with the corrective action recommended in the investigative report, s/he may submit a written appeal to the Compliance Officer within fifteen (15) days.</li></ol>
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2. The Compliance Officer shall review the investigation and the investigative report and may also conduct a reasonable investigation.
3. The Compliance Officer shall prepare a written response to the appeal with fifteen (15) days. Copies of the response shall be provided to the complainant, the accused and the school principal who conducted the initial investigation.

References:

Federal Anti-Discrimination Law – 20 U.S.C. Sec. 1681 et seq (Title IX),  
42 U.S.C. Sec. 2000e et seq (Title VII)

Pennsylvania Human Relations Act – 43 P.S. Sec. 951 et seq

Code of Federal Regulations – 29 CFR Sec. 1604.11(a), 1606.8 (a)

Federal Register – 62 Fed. Reg. 12033, 66 Fed. Reg. 5512

Rehabilitation Act of 1973 (Section 504)

Americans with Disabilities Act of 1990 (Title II)

Board Policy – 103, 806



## PSBA Slate of Candidates for 2017

This slate is provided for informational purposes only. All voting takes place online. Each member school entity's board secretary has received additional information on the voting procedures. Visit [www.psba.org/elections](http://www.psba.org/elections) for more details on each candidate, including photos and videos.

\* The Leadership Development Committee may, by majority vote, determine that one or more candidates for any elected position will be designated on the ballot as a candidate the Leadership Development Committee considers to be highly qualified. (PSBA Bylaws, Section 5 C – Nominations). *Please note, this designation does not apply to individuals running for PSBA Insurance Trust positions.*

### President Elect (one-year term)

- Michael Faccinnetto\*, Bethlehem Area SD (Northampton Co.)

#### Biography/Statement

Hello, my name is Michael Faccinnetto, and I am running for President Elect. I am a member of the Bethlehem Area School District (BASD) Board serving in my second term. I have held various leadership roles within the board and our joint vocational technical school. I serve as the negotiator for the board for the past 6 years overseeing six collective bargaining agreements as well as the HR Committee Chair. I am the past president and vice president of the Vo-Tech Board which is a collaboration of three districts. Currently, I am in my fifth year as the BASD board president having been elected unanimously each time.

I am currently serving as your 2016 Vice President, and was previously the Eastern At-Large Representative, Region 8 Director and Assistant Regional Director. I am currently chairing the Platform Committee and have previously chaired the Future of Membership Task Force and Policy Review Committee, and was part of the bi-laws committee in 2013, the platform committee in 2014, Legislative Advocacy Day, and a multiple year attendee of the October Leadership Conference.

In my professional life I am a licensed Insurance Agent in Bethlehem for the past 16 years. I take pride in providing my customers with not only personal service, but an understanding of their needs. I value my local community and volunteer with several organizations to make Bethlehem a better place. I am an active volunteer and executive board member of the Minsi Trails Council, BSA. I have served and presented on several different committees during the development of 2 separate strategic plans for the council. As a founding member of the West Broad Street Business Association in Bethlehem I worked with 3 other business owners to launch our organization. We worked closely with the City of Bethlehem to highlight the businesses of the West Broad Street neighborhood. I am married to my wife Amy for 12 years and have 3 great children. Somewhere in all of this I find time to train for and run marathons.

I feel all aspects of my community service from the Boy Scouts to the West Broad Street Business Association to work in my church illustrate my dedication to the community. My work with any of these organizations has helped prepare me for statewide service to the PSBA. However, my 5 years as president of the BASD Board has prepared me the most. Bethlehem is the 6th largest district in PA and encompasses the City of Bethlehem and surrounding townships. We educate over 14,000 students daily, employ over 2,000 people including 1050 teachers, log 7000 miles a day on our buses, and operate 22 school buildings. We are a busy board and have a very active community. To have had the privilege to serve as president for 5 consecutive terms in my 7 years on the board is humbling. I believe it is a testament to my ability to build a consensus, involve everyone, and respect differing opinions. All of which will help me serve PSBA.

**Vice President (one-year term)**

- David Hutchinson\*, State College SD (Centre Co.)

**Biography/Statement**

Within my passion for public education, I have three areas of interest that I see as being particularly well-aligned with the mission of our organization and my potential role as PSBA Vice-President.

First, I believe in the importance of good governance and professional development for school board members. This has always been a strength of PSBA, but I believe there is more that we can do. The public must know that we stand for good governance.

Second: advocacy, which is becoming an increasingly important part of our mission. We must take better advantage of the fact that school board members are uniquely positioned to advocate for good education policy because we see the results first-hand. As a non-partisan organization, PSBA should become the 'educator-in-chief' on the potential impact of education legislation and policy.

Third: education must continue to change if we are to equip this generation of students to take their place as citizens in a rapidly-changing society. PSBA is also well-positioned to show what a modern education could and should look like – which has little resemblance to what most of us experienced when we attended school. If we are to ask the public to support public education, they have to know what it is they are supporting.

As leaders in our local communities, we can help the public engage on these issues. In my years of experience with the Public Issues Forum, I have found that the public is able to speak with a clear voice when given the opportunity to do so. Our forums are attended by a broad cross-section of citizens, including many of our students, so it has the added benefit of helping to develop their citizenship skills.

Finally, as a member of the National School Climate Council, I would like to see PSBA promote the value of creating school environments in which every student, teacher and parent feels respected and engaged, and share in the responsibility of creating cultures of learning. I see school climate as central to every effort to improve our schools.

**Biography:**

- State College Area School Board: 2003-present; PSBA/ Legislative Liaison, 2007-present
- PSBA: Central At-large representative to the Governing Board, 2015-present
  - Evaluation committee, 2012-2013; 2016; chair, 2013
  - Co-facilitator, ESSA Study Group on Charter schools, 2016
  - Audit review committee, chair, 2016
  - Region 4 Director, 2011-2014
  - Board of Directors, 2011-2013; RDCC, 2014
  - Platform committee, 2011-2013
  - Centre/Clinton county Legislative Coordinator, 2008-2011
  - Presentation to Student Delegate Program, October, 2007
- FRN delegate, 2007-2010
- Jan., 2008: Testified before State Board of Education on GCA (Keystone exams) proposal
- National School Climate Council, 2011-present; Standards Review committee, 2010

**Community leadership:**

- Public Issues Forum of Centre County, 2003-present; chair, 2007-present
  - Teacher Institute on Deliberation in the Classroom, 2010-2013, 2016
  - Issue forums on 21<sup>st</sup>-century education, 2008, 2009; Standardized Testing, 2014
    - "Let's Talk About Race – For a Change", 2016
- Numerous Centre Daily Times op-eds, blog, Twitter and Facebook postings ("The Hijacking of the Charter School Movement". 2014)

**Education:**

- Penn State University: B.A., 1975; M.B.A., 1984
- Kettering Foundation Leadership Training (UPenn), 2004

**Central At Large** (three-year term)

Includes Regions 4, 5, 6, 9, 12

No one is running for this seat. According to Article III, Section 4 of PSBA Bylaws, this will be addressed by the 2017 Governing Board when the vacancy officially commences Jan. 1, 2017.

## PSBA Insurance Trust

Member school entities also are asked to vote for open trustee positions on the PSBA Insurance Trust board. There are currently five seats open and five candidates. A school entity can vote for up to five individuals.

### Trustee (term ends Dec. 31, 2018)

- William S. LaCoff (Owen J. Roberts SD), PSBA Immediate Past President

**LaCoff** is a past president of the school board of **Owen J. Roberts SD (Chester Co.)** where he had been a member since 1995. Prior to retirement, he was employed in various aspects of the real estate industry as a mortgage broker, an agent and a property manager. He previously served as president of PSBA in 2007, and currently serves as a PSBA liaison and member of the Federal Relations Network. Additionally, he has experience as a region leader, president of the Insurance Trust and a trustee of the Pennsylvania School District Liquid Asset Fund. He is a member of the Chester County School Boards Legislative Council. LaCoff holds a bachelor's degree from Villanova University, where he also completed graduate training in English. He completed graduate training in business at Temple University. LaCoff also is a board member of Historic Yellow Springs, a nonprofit organization focused on art, culture and the environment. He and his wife, Anita, have five grown children, six grandchildren and one great-grandson.

### Trustee (term ends Dec. 31, 2019)

- Kathy K. Swope (Lewisburg SD), PSBA President

**Swope**, a PSBA Master School Board Director, has been a member of the **Lewisburg Area School Board (Union Co.)** since 1999, serving as president since 2007. She served as vice president from 2001-07. Since 2008, she has been a member of PSBA's Governing Board, serving six years as Susquehanna River Region 6 director and one year as an at-large representative (Central). She was the chair of the PSBA Regional Directors Coordinating Council Transition Team in 2013. She is a member of the NSBA Federal Relations Network and the PSBA Charter School Legislation Advisory workgroup. Swope is a member of the Early Learning Investment Committee of Susquehanna River Valley and chair of their Strategic Planning Committee. In 2014, she served as chair of the PSBA Evaluation Committee, and in the past has been a member of the PSBA Legislative Platform, Bylaws, and Policy committees.

- Mark B. Miller (Centennial SD), PSBA President-Elect

**Mark B. Miller** is a School Director with **Centennial SD (Bucks Co.)** and 2014 Allwein Advocacy Award recipient. He currently chairs the PSBA Governance Committee. Previously he served PSBA as liaison, ARD, Region Director, first and second vice president, and chaired the Legislative Platform Committee (2015 & 2013), PSBA EdPAC, Career & Technical Education Task Force, Technology Committee, and; Region Action Plan Committee. He has represented PSBA with affiliates including PASBO, PACTA, SNAP and PETE&C. In addition to his service to PSBA, Mark is co-chair of Keystone State Education Coalition and on the Board of Network for Public Education ([www.networkforpubliceducation.org](http://www.networkforpubliceducation.org)) and was a charter member of NSBA's Partnership Council. He has provided testimony to various House and Senate committees and before the Special Education Funding Commission. He is a Federal Relations Network delegate since 2009. In 2013, he toured various school districts with NSBA's Technology Leadership Network. Professionally, Mark is a marketing consultant and artist manager representing various award winning artists since 1984 including The Jacksons, Whitney Houston, Madonna, Cyndi Lauper, Sade and Restless Heart. He represents three movie studios and major product goods companies like Kellogg and Wyeth-Ayerst Laboratories. He is managing partner of Journey Publications, LLC and formerly the



vice president of Education Technology for NIXLE. Mark received his public education at Ethan Allen (K-8) Elementary School and Central High School of Philadelphia, before attending Peirce College, Philadelphia College of Textiles and Science, and; Temple University.

**Trustee (term ends Dec. 31, 2017)**

- Marianne L. Neel (West Jefferson Hills SD), PSBA Past President

Biography not provided by candidate at the time of this printing. Please visit [www.psba.org/elections](http://www.psba.org/elections) for updates.

- Michael Faccinnetto (Bethlehem Area SD), PSBA Vice President

**Faccinnetto**, a PSBA Master School Board Director, has been a member of the **Bethlehem Area School Board (Northampton Co.)** since 2009, serving as president since 2011. Additionally he serves as negotiations chair and is a former Human Resources Committee chair. He is the past president and vice president of the Bethlehem Area Vo-Tech Board, which is a collaboration of three school districts. An active participant in PSBA, he is the past Region 8 director and a past assistant regional director. He has chaired the Policy Committee and the Future of Membership Taskforce as well as serving on the Bylaws and Platform committees. Faccinnetto has been a licensed insurance agent in Pennsylvania for the past 15 years. He has a Bachelor of Science in insurance from Penn State University. Active in his community, he dedicates time to the West Broad Street Business Association and Bethlehem Area Education Foundation, serves on the executive Board of the Minsi Trails Council, is involved with Boy Scouts of America and is an Eagle Scout. He also is an avid runner and marathoner. He and his wife, Amy, live in Bethlehem with their three children: Cole (8), Sydney (5), and Owen (4).

# MEMORANDUM OF UNDERSTANDING

between

POCONO MEDICAL CENTER (PMC)

and

**EAST STROUDSBURG AREA SCHOOL DISTRICT**

This Memorandum of Understanding ("MOU") is made this 23 day of AUGUST 2016, by and between the POCONO MEDICAL CENTER and the EAST STROUDSBURG AREA SCHOOL DISTRICT ("ESASD").

1. Both PMC and ESASD recognize the need and desirability of PMC to have an off-campus emergency evacuation site and wish to enter into this MOU to create such an emergency evacuation site.
2. E STBG SOUTH HS having a location, at 279 N COURTLAND ST, E. STBG, Pennsylvania, which is both convenient and accessible to and from PMC, PMC and ESASD agree that such location shall serve as an emergency evacuation site for PMC.
3. PMC and ESASD agree that PMC shall use the property of the ESASD at E STBG SOUTH HIGH SCHOOL solely as an emergency evacuation site, and shall use the property of the E STBG SOUTH HIGH SCHOOL for no further purpose whatsoever.
4. PMC and School District agree that as part of PMC's use of ESASD's property as an emergency evacuation site, PMC may, from time to time, with prior notice to and consent from ESASD, make use of the emergency evacuation site for practice evacuations, drills, and other activities designed to prepare for an emergency evacuation.
5. PMC and ESASD agree that by this MOU neither PMC nor ESASD gains any interest in any property, be it real or personal, of the other party beyond that explicitly granted by the terms of this MOU.
6. Either PMC or ESASD may terminate this MOU at any time and for any reason by delivering to the other party 60 days written notice of termination.

Contact information for each party for the above notice of termination, or any other correspondence related to this MOU, are as follows:

East Stroudsburg Area School District  
ATTN:  
50 Vine Street  
East Stroudsburg, PA 18301

POCONO MOUNTAIN CENTER  
ATTN:  
206 E. BROWN ST  
E STSG, PA 18301

7. By signature below, PMC and ESASD hereby acknowledge the foregoing as the terms and conditions of their understanding:

Elizabeth Hise 8/26/16  
BY:  
TITLE: COO/CNO

\_\_\_\_\_  
EAST STROUDSBURG AREA  
SCHOOL DISTRICT  
BY:  
TITLE:



6 Danforth Dr.  
Easton, PA 18045-7899  
www.ciu20.org

### LETTER OF COMMITMENT

(Revised 9/8/2016)

The East Stroudsburg Area School District is committed to participating in the CIU20 R-WAN Project to continue the regional education network. As such, our district accepts the responsibility to remain a part of the CIU20 R-WAN for the period beginning July 1, 2015 and ending June 30, 2020. The Internet portion of this commitment is for the period beginning July 1, 2015 and ending June 30, 2017. The consortium will have the opportunity to renew Internet services after the initial term of two years. The monthly cost for participation in the CIU20 R-WAN for the East Stroudsburg Area School District is identified below and will be billed by CIU20 in installments (monthly or quarterly). It is recognized that a portion of this amount may be eligible for e-rate reimbursement and such reimbursements will be reconciled to the districts in accordance with their applicable e-rate discount percentage as it is received by CIU20. I understand that additional costs will be incurred if I request the purchase of additional commodity Internet during the course of this commitment. Such requests will be made in writing to the CIU20 Technology Director at least 60 days in advance of service. The costs referenced below include all benefits associated with the R-WAN connection and are based on 16 members participating. Should fewer or more members choose participation, the final costs may be slightly higher or lower.

East Stroudsburg Area School District is pleased to support the efforts of the consortium to improve the regional technology infrastructure, share resources and provide greater learning opportunities for the students we serve.

#### East Stroudsburg Area School District Monthly R-WAN Costs

Transport (E-Rate Eligible)	\$1,823.08
Zito Internet (E-Rate eligible) 1000 x \$.52/mbps (E-Rate Eligible)	\$520.00
RCN Internet	\$371.43
PAIUNet Circuit - 10 GB Shared (E-Rate eligible)	\$250.00
PTD Circuit - 10 GB Shared (E-Rate eligible)	\$161.74
Core Router	\$114.06
Support	\$200.00
CIU20 Administration Fee	\$50.00
<b>Total Monthly Cost</b>	<b>\$3,490.31</b>

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Dr. William R. Riker, Superintendent

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Date

ESASD Internet Costs									
<u>Current Service</u>	<u>Current Costs</u>		<u>Proposed Service</u>	<u>Proposed Costs</u>					<u>SAVINGS</u>
<b>(July 1, 2015 - Present)</b>									
A. Commodity Internet (Zito - Primary Provider)	\$1,000.00		A. Commodity Internet (Zito - Primary Provider)	\$520.00					(\$480.00)
1000 MB (1GB) @ \$1.00 per MB			1000 MB (1GB) @ \$.52 per MB						
B. WAN Circuit (Connection to CIU #20)	\$1,823.08		B. WAN Circuit (Connection to CIU #20)	\$1,823.08					\$0.00
1 GB Circuit			1 GB Circuit						
C. Secondary Internet (for redundancy and back	\$0.00		C. Secondary Internet (RCN - Secondary Provider)	\$371.43					\$371.43
NONE at this time			Share of 2GB						
D. PAIUNet (not e-Rate Eligible)	\$250.00		D. PAIUNet (not e-Rate Eligible)	\$250.00					\$0.00
Share of 1 GB of Bandwidth			Share of 10 GB of Bandwidth						
E. CIU #20 Cost Recovery Fee	\$557.28		E. CIU #20 Cost Recovery Fee, Support	\$525.80					\$31.48
(not e-Rate Eligible)			(not e-Rate Eligible)						
F. Total Monthly Cost (before e-Rate)	\$3,630.36		F. Total Monthly Cost (before e-Rate)	\$3,490.31					-\$140.05
(A+B+C+D+E)			(A+B+C+D+E)						
G. e-Rate Discount (80%)	\$2,258.46		G. e-Rate Discount (80%)	\$1,874.46					
(A+B) x 80%			(A+B) x 80%						
e-Rate Eligible Items Total	\$564.62		e-Rate Eligible Items Total	\$468.62					
H. Monthly District Costs	\$1,371.90		H. Monthly District Costs	\$1,244.42					-\$127.48
(F-G)			(F-G)						
REMAINDER of TERM COSTS (9 months)	\$12,347.06		TOTAL TERM COSTS (9 months)	\$11,199.74					
(Hx9)			(Hx9)						
			MONTHLY SAVINGS (after e-Rate)	-\$127.48					
			TERM SAVINGS - 9 Months (after e-Rate)	-\$1,147.32					
			TOTAL SAVINGS (after e-Rate)	-\$1,147.32					

**EAST STROUDSBURG AREA SCHOOL DISTRICT,  
Monroe and Pike Counties, Pennsylvania**

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**RESOLUTION**

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WHEREAS, The Board of School Directors of the East Stroudsburg Area School District, Monroe and Pike Counties, Pennsylvania (the "School District"), by Resolution, duly adopted, in accordance with law, on November 18, 2013 (the "2013 Bond Enabling Resolution"), authorized and directed issuance of a General Obligation Bond, Series of 2013, in the maximum principal amount of Ten Million Dollars (\$10,000,000) (the "2013 Bond"), pursuant to the Local Government Unit Debt Act (the "Act") of the Commonwealth of Pennsylvania (the "Commonwealth"), to provide funds for and toward proper legal purposes that were set forth, in detail, in the 2013 Bond Enabling Resolution; and

WHEREAS, The Department of Community and Economic Development of the Commonwealth (the "Department") approved the proceedings of this School District related to the incurring of nonelectoral indebtedness related to the issuance of the 2013 Bond, which approval of the Department is evidenced by Certificate of Approval No. GOB-131213-05, dated December 13, 2013; and

WHEREAS, This School District has issued and delivered the 2013 Bond to ESSA Bank & Trust (the "Bank"); and

WHEREAS, The School District and the Bank desire to modify the 2013 Bond to restate the interest rate applicable to the 2013 Bond, by entering into the Modification Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Board of School Directors of this School District, as follows:

**SECTION 1.** This School District shall enter into the Modification Agreement, substantially in the form presented to this meeting, which form is approved.

**SECTION 2.** The President or Vice President of the Board of School Directors and the Secretary or Assistant Secretary, respectively, of this School District are authorized and directed to execute, attest and deliver, as applicable and appropriate, the Modification Agreement, substantially in the form referred to in Section 1, together with such changes and modifications thereof as are approved by the officer or officers of this School District executing and delivering the same, in consultation with the Solicitor of this School District, which approval conclusively shall be deemed to have been given upon execution and delivery of the Modification Agreement by such officers. A copy of the executed Modification Agreement shall be filed with this School District's Secretary and made available for inspection at reasonable times by interested persons requesting such inspection,

**SECTION 3.** Proper officers of this School District are authorized and directed to execute and to deliver such documents and to do such other things as may be necessary, from time to time, to carry out the Modification Agreement and the intent and purpose of this Resolution and of such documents, and to make such Modification Agreement a valid and binding legal obligation of this School District, including such acts and documents as may be necessary to comply with requirements of Section 103(b)(2) and Section 148 of the Internal Revenue Code of 1986, as amended (the "Code"), and with regulations implementing said Sections, and the intent and purpose of this Resolution.

**SECTION 4.** This School District confirms the designation, or "deemed designation," of the 2013 Bond as a "qualified tax-exempt obligation," as defined in Section 265(b)(3)(B) of the Code, for the purposes and effect contemplated by Section 265 of the Code.

**SECTION 5.** All terms, conditions, covenants and agreements of the 2013 Bond Enabling Resolution and the 2013 Bond, except to the extent that the same are modified and/or amended and/or supplemented by this Resolution and the Modification Agreement, are ratified and confirmed and are declared to be and shall be and shall remain in full force and effect; provided, however, that the 2013 Bond Enabling Resolution and the 2013 Bond always shall be construed so as to give proper effect and meaning to the intent and purposes of this Resolution and the Modification Agreement.

**SECTION 6.** This Resolution shall be effective immediately upon adoption.

DULY ADOPTED, by the Board of School Directors of this School District, in lawful session duly assembled, this 19<sup>th</sup> day of September , 2016.

EAST STROUDSBURG AREA SCHOOL DISTRICT  
Monroe and Pike Counties, Pennsylvania

By: \_\_\_\_\_  
(Vice) President

ATTEST:

\_\_\_\_\_  
Secretary of the School District

(SEAL)



CERTIFICATE

I, the undersigned, Secretary of the East Stroudsburg Area School District, Monroe and Pike Counties, Pennsylvania (the "School District"), certify that: the foregoing is a true and correct copy of a Resolution which duly was adopted by majority vote of the entire Board of School Directors of the School District at a meeting of said Board of School Directors duly convened according to law and held on September 19, 2016, at which meeting a quorum was present; said Resolution duly has been recorded in the minutes of the Board of School Directors; and said Resolution remains in full force and effect, unaltered and unamended, as of the date of this Certificate.

I further certify that the Council met the advance notice and public comment requirements of the Sunshine Act, 65 Pa.C.S. Ch. 7, by advertising said meeting, by posting prominently a notice of said meeting at the principal office of the School District or at the public building in which said meeting was held, and by providing a reasonable opportunity for public comment at said meeting, all in accordance with such Act.

IN WITNESS WHEREOF, I set my hand and affix the official seal of the School District, this 19<sup>th</sup> day of September, 2016.

\_\_\_\_\_  
Secretary

(SEAL)

## **BOND MODIFICATION AGREEMENT**

THIS BOND MODIFICATION AGREEMENT, as of September 23, 2016 (the "Modification Agreement"), is made by and between EAST STROUDSBURG AREA SCHOOL DISTRICT, Monroe and Pike Counties, Pennsylvania (the "School District"), a school district of the Commonwealth of Pennsylvania (the "Commonwealth"), on the one hand, and ESSA BANK & TRUST (the "Bank"), a Pennsylvania banking institution existing under laws of the Commonwealth, on the other hand.

### **WITNESSETH:**

**WHEREAS**, The School District, by resolution duly adopted on November 18, 2013 (the "Resolution"), authorized and directed, *inter alia*, issuance of a General Obligation Bond, Series of 2013, in the principal amount of \$10,000,000 (the "Bond"), pursuant to the Local Government Unit Debt Act, 53 Pa.C.S. Ch.80-82, as amended, as then in force and effect, to provide funds for and toward proper legal purposes that were set forth, therein in detail, in the Resolution; and

**WHEREAS**, The Resolution authorized the sale and delivery of the Bond to the Bank in accordance with the terms of a Bank's letter of commitment to purchase the Bond, dated November 15, 2013 (the "Commitment Letter"); and

**WHEREAS**, The School District, on December 19, 2013, heretofore issued and delivered the Bond to the Bank for the purposes contemplated by the Resolution, which Bond is presently outstanding; and

**WHEREAS**, The Bank is the current holder of the Bond; and

**WHEREAS**, The School District and the Bank desire to modify the Bond to restate the interest rate applicable to the Bond and amend the principal and interest payment schedule, by entering into this Modification Agreement.

**NOW, THEREFORE**, it is covenanted by and between the School District and the Bank, as follows:

**SECTION 1.** The Interest Rate on the face of the Bond shall be amended to read 3.11% per annum to and including September 22, 2016 and thereafter 1.99% per annum through the final maturity of September 1, 2027. The principal payment schedule with respect to the Bond is not being amended hereby.

**SECTION 2.** The School District hereby continues the designation or "deemed designation" and, to the extent required, this provision shall constitute a current designation of the Bond as a "qualified tax-exempt obligation," as defined in Section 265(b)(3)(B) of the Internal Revenue Code of 1986, as amended.

**SECTION 3.** This Modification Agreement, being an amendment and supplement to the Bond, shall be construed as an integral part thereof.

**SECTION 3.** The Bank represents, covenants and warrants that it presently is the holder of the Bond and that it shall not assign, pledge or transfer the Bond or any interest on the Bond to any third party without notice of the terms and provisions of this Modification Agreement, which terms and provisions the Bank agrees shall be binding upon the Bank and any assignee, pledgee or transferee of all or any interest in the Bond.

**SECTION 4.** All terms, conditions, covenants and agreements of the Bond, unless the context clearly otherwise requires, and except and to the extent that the same are modified or amended or supplemented by this Modification Agreement, are ratified and confirmed and are declared to be and shall be and remain in full force and effect and shall apply in all respects to this Modification Agreement, all as shall be applicable and appropriate, as if the same were repeated in full herein; Provided, however, that provisions of the Bond always shall be construed so as to give proper effect and meaning to provisions of this Modification Agreement.

**SECTION 5.** This Modification Agreement may be executed in multiple counterparts, each of which shall be regarded for all purposes as an original; and such counterparts shall constitute but one and the same instrument.

**SECTION 6.** If any provision of this Modification Agreement shall be determined to be invalid, such invalidity shall not affect any other provision of this Modification Agreement, and this Modification Agreement thereafter shall be construed and enforced as if such invalid provision had not been contained in this Modification Agreement. Laws of the Commonwealth shall govern construction of this Modification Agreement.

**SECTION 7.** The School District and the Bank acknowledge to and agree with each other that this Modification Agreement is made and delivered for good and valuable considerations passing to and accruing to the benefit of each from the other. In addition, the School District and the Bank covenant and agree to and with each other that each intends to be bound legally by this Modification Agreement.

**IN WITNESS WHEREOF,** EAST STROUDSBURG AREA SCHOOL DISTRICT, Monroe County, Pennsylvania, on the one hand, has caused this Bond Modification Agreement to be executed in its name and on its behalf by the President or Vice President of the Board of School Directors of the School District and the official seal of the School District to be affixed hereto and attested by the Secretary of the School District, and ESSA BANK & TRUST, on the other hand, has caused this Bond Modification Agreement to be executed in its name and on its behalf by an authorized representative and its corporate seal to be affixed hereto and attested by an authorized representative, as appropriate, all as of the day and year first above written.

ATTEST:

EAST STROUDSBURG AREA SCHOOL DISTRICT, Monroe and Pike Counties, Pennsylvania

\_\_\_\_\_  
Secretary

By: \_\_\_\_\_  
(Vice) President of the Board  
of School Directors

(SEAL)

ATTEST:

ESSA BANK & TRUST

\_\_\_\_\_  
Authorized Officer

By: \_\_\_\_\_  
Authorized Officer

(SEAL)

September 23, 2016

**NON-ARBITRAGE AND REBATE COMPLIANCE CERTIFICATE**

Re: East Stroudsburg Area School District  
Monroe and Pike Counties, Pennsylvania  
\$7,240,000 Principal Amount  
General Obligation Bond, Series of 2013  
Dated September 23, 2016

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I, the undersigned, in my capacity as a duly elected and authorized officer of the Board of School Directors of the above-named school district (the "Issuer"), execute and deliver this certificate with respect to the above-described obligation (the "Bond") of the Issuer, as modified and reissued by a Bond Modification Agreement, of even date herewith, issued pursuant to a resolution adopted by the Board of School Directors of the Issuer on November 18, 2013 and as modified by a Resolution adopted by the Issuer on September 19, 2016 (collectively, the "Resolution"), and certify as follows:

(1) Together with other officials of the Issuer, I am charged with the responsibility of issuing the Bond.

(2) This Certificate is executed for the purpose of setting forth the facts and estimates upon which the Issuer bases its reasonable expectations that the Bond is not an "arbitrage bond" under Section 103(b)(2) and Section 148 of the Internal Revenue Code of 1986, as amended, and applicable regulations promulgated thereunder (the "Code").

(3) The Issuer received from ESSA Bank & Trust (the "Bank") a proposal, dated November 15, 2013, as supplemented by a proposal, dated August 19, 2016 (collectively, the "Proposal") to purchase the Bond, which is on file with the Secretary of the Issuer and details the relevant aspects of the Refunding Project (hereinafter defined) being financed by the Bond, which instrument is hereby incorporated as part hereof as if the same were set forth herein fully. The Bond is subject to optional redemption, in whole, or, in part, at any time and without premium or penalty. The Bond is subject to mandatory redemption on certain dates and amounts as provided in the Bond, and matures on September 1, 2027.

(4) (a) The Bond is being issued to refund, on September 23, 2016, all of the Issuer's outstanding General Obligation Bond, Series of 2013 (the "2013 Bond"), and the interest due on the 2013 Bond (the "Refunded Bonds") (the "Refunding Project"), and to pay related costs, fees, and expenses (as contemplated by Section 148(f)(4)(D)(vii) of the Code) of the Issuer (collectively, the "Project").

Net proceeds of sale of the Bond in the amount set forth in the Summary of Settlement to which reference is hereinafter made will be applied to the redemption and

retirement of the Refunded Bond. The Refunded Bond will be paid or redeemed on September 23, 2016 which is not more than ninety (90) days after the date of issuance of the Bonds and, therefore, the refunding of the Bond is a "current refunding", within the meaning of the Regulations.

Financial schedules describing the Refunding Project (the "Refunding Report") have been prepared for the Issuer by Public Financial Management, Inc., its financial advisor, and a copy thereof is being made part of the transcript of the closing for the Bond of which this Certificate is a part.

(5) (a) The Bond is a general obligation bond, awarded to the Bank, in the principal amount of \$7,240,000, bearing a fixed rate of interest of 1.99% for the entire term of the Bond, as more fully set forth and discussed in the Bond and the Resolution.

(b) The Bond was authorized by the Issuer on November 18, 2013, pursuant to the Proposal of the Bank, and as supplemented by a Bond Modification Agreement of the Issuer, and Proposal of the Bank dated August 19, 2016, and authorized by the Issuer on September 19, 2016.

(c) The Bond will not be reoffered for sale to the public. The Bank agreed to purchase the Bond for 100% of the principal amount thereof, which shall be advanced in full to the Issuer upon issuance of the Bond this date.

(d) The principal amount, interest rate, and interest and principal payment dates with respect to the Bond are set forth in the Proposal and in the Bond.

(6) The disbursements and deposits to be made from the sale proceeds of the Bond, and, if applicable, other funds at settlement for the Bond are set forth in the Summary of Settlement.

(7) None of the proceeds of the Bond issued to provide for the refunding of the Refunded Bond is expected to be invested pending expenditure thereof to redeem and retire the Refunded Bond.

(8) The proceeds of the Bond are not being used in connection with a transaction involving an escrow restructuring; *i.e.*, the proceeds of the Bond are not being used to replace any amounts previously set aside in a refunding escrow fund to pay debt service on Refunded Bonds.

(9) All proceeds and investment proceeds of the Refunded Bonds have been expended for the purpose for which the Refunded Bonds were issued. Therefore, there are no amounts which will become transferred proceeds of the Bond as of the date when the Refunded Bonds are redeemed and paid with sale proceeds of the Bond.

(10) There are no amounts that must be treated as replacement proceeds of the Bond; *i.e.*, there are no amounts having a sufficiently direct nexus to the Bond or to the Refunding Project to conclude that such amounts would have been used for the Refunding Project if the proceeds of the Bond were not so used or so to be used.

No portion of the proceeds of the Bond will be used as a substitute for other funds which were otherwise to be used to pay the costs of the Refunding Project and which have been or will be used to acquire directly or indirectly securities, obligations, annuity contracts, or other investment-type property producing a yield in excess of the yield on the Bond.

Other than the "Sinking Fund" established under the Resolution into which the Issuer will deposit money from its taxes and other general revenues on or before the dates when principal and/or interest is due on the Bond, there exists no sinking fund (*i.e.*, no debt service fund, redemption fund, reserve fund, replacement fund or any other similar fund) the amounts in which are reasonably expected by the Issuer to be used directly or indirectly to pay principal or interest on the Bond, nor does the Issuer contemplate created any such sinking fund.

The Issuer does not anticipate deposits will be made into the "Sinking Fund" other than as and when required to make current payments of principal and interest on the Bond. Amounts will be deposited into such "Sinking Fund" primarily to achieve a proper matching of revenues with principal and interest payments on the Bond within each bond year and such "Sinking Fund" will be depleted at least once each year except for a reasonable carryover amount, if any, that will not exceed the greater of: (1) the earnings on such fund for the immediately preceding bond year or (2) one-twelfth (1/12) of the principal and interest payments on the Bond for the immediately preceding bond year. Amounts in the "Sinking Fund" may be invested at an unrestricted yield for a period not exceeding thirteen (13) months from the date of the first deposit of such amounts, the allowable temporary period for a bona fide debt service fund. In the event the Issuer deposits money into a sinking fund that is not required to make current payments on the Bond, such money will not be invested at a yield greater than the yield on the Bond without an opinion of nationally recognized bond counsel that such investment will not cause the Bond to become an arbitrage bond.

There is no pledged fund; *i.e.*, the Issuer has not directly or indirectly pledged any amount to pay principal or interest on the Bond; the Bond is a general obligation of the Issuer for which the Issuer has pledged only its full faith, credit, and taxing power. The Issuer has not entered into any agreement to maintain any fund or account at a particular level for the direct or indirect benefit of the holders of the Bond, nor has the Issuer entered into any such agreement with a party that is a guarantor or insurer of the payment of the Bond, if any.



The term of the Bond is not longer than reasonably necessary for the governmental purposes of the Bond.

The Issuer does not reasonably expect to sell, encumber, or otherwise dispose of any property financed or refinanced with the proceeds of the Bond, except such parts or portions thereof that may be disposed of due to normal wear, obsolescence, or depreciation, prior to the final maturity date of the Bond.

(11) The sale proceeds of the Bond, together with anticipated investment earnings thereon and other available funds, if any, as set forth in the Summary of Settlement, or this Certificate, will not exceed the amount estimated as being necessary to pay the costs of the Refunding Project and to pay the costs and expenses of issuance of the Bond.

(12) Other than as described herein, the Issuer will not invest any proceeds of the Bond or amounts held for payment of the Bond at a yield that is greater than the yield on the Bond by more than one-eighth of one percentage point (0.125%), unless investment thereof is in obligations constituting tax-exempt bonds as described in Section 103 of the Code, or appropriate "yield reduction payments" are made in accordance with the Regulations. As used herein, "yield" shall have the meaning given thereto in the Regulations and Section 103(c)(2) and Section 148 of the Code.

(13) The Bond is a general obligation of the Issuer, for the payment of which the Issuer has pledged its full faith and credit. No other bonds, notes, or other obligations have been sold at substantially the same time, pursuant to a common plan of financing and payable from the same source of funds; the Issuer has sold no other tax-exempt obligations within 15 days before or after September 19, 2016, the date of the sale of the Bond. Therefore no other bonds, notes, or other obligations constitute part of the same "issue" as the Bond for Federal tax purposes.

(14) No abusive device, within the meaning of Section 1.148-10 of the Regulations, is being used in connection with the Bond; *i.e.*, no action is being taken in connection with the Bond (a) enabling the Issuer to exploit the difference between tax exempt and taxable interest rates to obtain a material financial advantage and (b) overburdening the tax-exempt bond market. The Issuer is not issuing more bonds than necessary to accomplish the Refunding Project, is not issuing bonds earlier than necessary, and is not allowing bonds to remain outstanding longer than necessary to accomplish the purposes for which the Bond is being issued.

(15) The Bond is being issued to provide for payment of the costs of the Refunding Project and not to hedge against future increases in interest rates.

The Bond is part of a series of refundings of original bonds issued to finance capital projects of the Issuer. At the time of issuance of each series of original bonds, the Issuer



reasonably expected that 85% of the spendable proceeds of the issue would be used to carry out the governmental purpose of the issue within 3 years and the Issuer did not invest more than 50 percent of the proceeds of such original bond issue in non-purpose investments having a substantially guaranteed yield for 4 years or more. Therefore, the Bond is not a "hedge bond."

(16) The Issuer has covenanted in the Resolution to comply with provisions of the Code, and applicable regulations promulgated thereunder, to preserve the Federal income tax exemption of the interest on the Bond. The Issuer acknowledges the requirements of the Code relating to arbitrage rebate, which are contained in Section 148(f) of the Code, and makes the following representations with respect to arbitrage rebate (capitalized terms and phrases used in this Section but not defined herein shall have the meanings given thereto in the Regulations):

a. The Issuer shall maintain accurate records of all investments and expenditures of Gross Proceeds of the Issue.

b. The Issuer shall not enter into any arrangement for the investment of the proceeds of the Issue, or take any other action, for the purpose of avoiding arbitrage rebate payments with respect to the Issue, if such arrangement or action involves the use of an artifice or device or the purchase of an investment at other than fair market value.

c. The Issuer acknowledges that if any rebatable arbitrage results from investment or reinvestment of the Gross Proceeds of the Issue, as determined in accordance with Section 148(f) of the Code and the Regulations, the Issuer has the obligation to pay, and shall pay, the Rebate Amount to the United States in accordance with Section 148 of the Code and the Regulations, except and to the extent that the Issue is qualified for exemption from the rebate requirement pursuant to any exemption provided in Section 148(f) of the Code.

(17) Based upon a reasonable investigation of the facts and the expectations of the Issuer as of the date hereof, the Issuer does not anticipate that any rebate exception will apply to the Bond, and the Issuer will be obligated to make arbitrage rebate payments in the amounts and at the times required by the Regulations, with the first such rebate payment due and payable not more than 60 days following the fifth (5<sup>th</sup>) anniversary of the date of issuance of the Bond, unless the Issuer elects to treat any earlier date as the first rebate calculation and payment date.

(18) The Resolutions, the Proposals, the Bond Modification Agreement and Summary of Settlement, and other certificates and documents mentioned herein or executed and delivered in connection with the issuance of the Bond are incorporated herein by this reference.

To the best of the knowledge and belief of the undersigned, the foregoing statement of facts and estimates is materially correct and represents the Issuer's reasonable expectations as of the date hereof regarding the amount and use of the gross proceeds of the Bond and the Issuer's

intentions with regard to compliance with the arbitrage rebate requirements of Section 148(f) of the Code.

Where any election has been made in this Certificate, the undersigned, on behalf of the Issuer, acknowledges that such election shall be irrevocable to the extent required by the applicable provisions of the Code and the Regulations.

September 23, 2016

**Re: EAST STROUDSBURG AREA SCHOOL DISTRICT  
Monroe and Pike Counties, Pennsylvania  
\$7,240,000 Principal Amount  
General Obligation Bond, Series of 2013**

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**OPINION**

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We have acted as Bond Counsel to East Stroudsburg Area School District, Monroe and Pike Counties, Pennsylvania (the "School District"), a school district of the Commonwealth of Pennsylvania (the "Commonwealth"), in connection with the modification and reissuance of its General Obligation Bond, Series of 2013, in the principal amount of Seven Million Two Hundred Forty Thousand Dollars (\$7,240,000) (the "Bond").

The Board of School Directors of the School District adopted a resolution on November 18, 2013 (the "Original Resolution"), as supplemented by a resolution on September 19, 2016 (the "Modification Resolution" and, together with the Original Resolution, the "Resolution"), which authorized the issuance and modification of the Bond, respectively. The Modification Resolution provides, among other things, for a reduction of the interest rate on the Bond all in accordance with applicable and appropriate provisions of the Local Government Unit Debt Act (the "Act") of the Commonwealth.

The Resolution contains covenants of the School District to comply with applicable provisions of the Internal Revenue Code of 1986, as amended (the "Code"), and applicable regulations promulgated thereunder, to preserve the Federal income tax exemption of the interest on the Bond. The School District has taken appropriate action to qualify the Bond as a "qualified tax-exempt obligation," as defined in Section 265(b)(3)(B) of the Code.

As Bond Counsel, we have examined, among other things: the proceedings related to the issuance and delivery of the Bond, as filed with the Department of Community and Economic Development; an executed counterpart of the Resolution; a certificate of no litigation; a non-arbitrage and rebate compliance certificate of the School District; and usual closing certificates and documents. We have also examined the executed Bond, and assume that the Bond, and any separate bond that may, from time to time, be issued in exchange therefor, will at all times be in registered form as required by the Resolution.

As to questions of fact material to our opinion, we have relied upon the certified proceedings and other certifications of public officials furnished to us without undertaking to verify such facts by independent investigation.

Based on the foregoing, we are of the opinion that:

1. The Bond is a valid and binding general obligation of the School District enforceable in accordance with its terms.

2. The School District has covenanted, in the Resolution, to and with the registered owner, from time to time, of the Bond that the School District: (i) shall include the amount of the debt service for the Bond, for each fiscal year of the School District in which such sums are payable, in its budget for that year, (ii) shall appropriate such amounts from its general revenues for the payment of such debt service, and (iii) shall duly and punctually pay or cause to be paid from the sinking fund established under the Resolution or any other of its revenues or funds the principal of and interest on the Bond at the dates and place and in the manner stated in the Bond, according to the true intent and meaning thereof; and, for such budgeting, appropriation and payment, the School District has pledged, irrevocably, its full faith, credit, and taxing power.

3. Under the laws of the Commonwealth as presently enacted and construed, the Bond is exempt from personal property taxes in the Commonwealth and the interest on the Bond is exempt from the Commonwealth's Personal Income Tax and the Commonwealth's Corporate Net Income Tax.

4. Assuming investment and application of the proceeds of the Bond as set forth in the Resolution and the aforementioned non-arbitrage and rebate compliance certificate, the Bond is not presently an "arbitrage bond" as described in Section 103(b)(2) and Section 148 of the Code and applicable regulations promulgated thereunder.

5. The Bond is a "qualified tax-exempt obligation" for purposes and effect contemplated by Section 265 of the Code (concerning expenses and interest relating to tax-exempt income of certain financial institutions). The opinion expressed in the preceding sentence is subject to the condition that interest on the Bond is, and continues to be, excluded from gross income for federal income tax purposes under the Code.

6. Under present statutes, regulations, and judicial decisions, interest on the Bond is excluded from gross income for purposes of federal income taxation and is not an item of tax preference for purposes of the federal alternative minimum tax imposed on individuals and corporations, although it should be noted that in the case of corporations (as defined for federal income tax purposes) such interest is taken into account in determining adjusted current earnings for purposes of such alternative minimum tax. The opinions expressed in this paragraph are

subject to the condition that the School District complies with all requirements of the Code that must be satisfied subsequent to the issuance of the Bond in order that the interest thereon be, or continue to be, excluded from gross income for federal income tax purposes, as the School District has covenanted to do in the Resolution and other aforementioned documents. Failure to comply with certain of such requirements may cause the inclusion of interest on the Bond in gross income retroactive to the date of issuance of the Bond.

We express no opinion regarding other federal tax consequences arising with respect to the Bond.

It is to be understood that rights of holders of the Bond and the enforceability thereof may be subject to bankruptcy, insolvency, reorganization, moratorium, and other similar laws affecting creditors' rights heretofore or hereafter enacted and that their enforcement may be subject to the exercise of judicial discretion in accordance with general principles of equity.

Very truly yours,

September 23, 2016

**EAST STROUDSBURG AREA SCHOOL DISTRICT,**

**Monroe and Pike Counties, Pennsylvania  
\$7,240,000 Principal Amount  
General Obligation Bond, Series of 2013  
Dated September 23, 2013**

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**SOLICITORS' OPINION**

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We have acted as the duly appointed Solicitor to the East Stroudsburg Area School District, Monroe and Pike Counties, Pennsylvania (the "School District"), a school district of the Commonwealth of Pennsylvania (the "Commonwealth"), in connection with the authorization, sale, and issuance of its General Obligation Bond, Series of 2013, dated this date, in the principal amount of \$7,240,000 (the "Bond").

The Board of School Directors of the School District, duly adopted a resolution, adopted on November 18, 2013 (the "Original"), as supplemented by a resolution adopted on September 19, 2016 (the "Modification Resolution" and, together with the Original Resolution, the "Resolution"), which authorized the issuance of and secures the Bond. The Modification Resolution provides for a reduction of the interest rate applicable to the Bond, all in accordance with applicable and appropriate provisions of the Local Government Unit Debt Act of the Commonwealth.

After due investigation of matters, documents and things involved, I state that I am of the opinion that:

1. The School District validly exists under the laws of the Commonwealth.

2. The Bond is a valid and binding general obligation of the School District enforceable in accordance with its terms.

3. The Modification Resolution of the School District has been adopted lawfully and currently is in effect.

4. No litigation of any nature has been concluded or now is pending or, to my knowledge, is threatened in any court, administrative agency or other tribunal: (i) seeking to restrain or enjoin the sale, issuance, execution, or delivery of the Bond of the School District; or (ii) questioning or contesting the validity of proceedings and authority relating to the sale, authorization, execution, authentication, and delivery of the Bond, or the validity of the Bond; or (iii) questioning or contesting the official existence, or official boundaries of the School District; or (iv) questioning or contesting title to office of present members of the Board of School Directors and officers of the School District.

5. We further certify that no authority or proceedings for the authorization, execution, authentication, issuance, sale, and delivery of the Bond have been revoked, repealed, or rescinded.

6. We further certify that the officers of the Board of School Directors of the School District, as named on the Officer's Certificate are true and correct.

7. The School District properly advertised, posted, and provided a reasonable opportunity for public comment at all meetings at which action was taken with respect to such Resolution referred to in paragraph 3 hereof in accordance with the Sunshine Act, 65 Pa.C.S. Ch.7.

Very truly yours,

September 23, 2016

**OFFICER'S CERTIFICATE**

Re: East Stroudsburg Area School District  
Monroe and Pike Counties, Pennsylvania  
\$7,240,000 Principal Amount  
General Obligation Bond, Series of 2013  
Dated December 19, 2013

We, the undersigned, certify that we are the duly qualified holders of the offices set forth below our names, of the above-named school district (the "School District"), as of the date of this Officer's Certificate, and that we have held such offices at all times from the date of the authorization of the above-described general obligation bond (the "Bond") to the date of this Officer's Certificate.

We further certify that, to our knowledge, no official action or deliberations by a quorum of the members of the Board of School Directors of the School District or of any committee thereof, relating directly or indirectly to the authorization or issuance of the Bond, or the purposes for which the Bond is being issued, or any undertakings related thereto, have taken place at a meeting that was not open to the public, or at which a reasonable opportunity for public comment was not provided, in each case as required by the Sunshine Act, 65 Pa.C.S. Ch. 7.

We further certify that the resolution of the board of School Directors of the School District authorizing issuance of the Bond remains in full force and effect, without amendment, alteration, or repeal, as of the date of this Officer's Certificate.

Duly executed on the date first appearing hereon.

---

Gary Summers  
President of the Board of  
School Directors

---

Patricia Rosado  
Secretary of the Board of  
School Directors





**The PFM Group**

Public Financial Management, Inc.  
PFM Asset Management LLC  
PFM Advisors

One Keystone Plaza  
Suite 300  
North Front & Market Streets  
Harrisburg, PA 17101-2044

717-232-2723  
717-233-6073 fax  
www.pfm.com

September 6, 2016

Mr. Jeff Bader  
East Stroudsburg Area School District  
50 Vine Street  
East Stroudsburg, PA 18301

Dear Jeff,

The Department of Education has requested that PlanCon K be completed for the East Stroudsburg Area School District's G.O. Bonds, Series A of 2016. Enclosed are the PlanCon K documents which need to be submitted to PDE. Prior to submitting, Page K-1 must be executed. PDE requests that you do not submit double-sided copies. The fully executed packet of documents can be sent to the following address for processing:

Mr. James Grant  
Division of School Facilities  
Pennsylvania Dept. of Education  
333 Market Street, 4th Floor  
Harrisburg, PA 17126-0333

Please fax or email a copy of the fully executed page K01 to my attention for my records. If you have any questions, please do not hesitate to call.

Sincerely,

Jamie L. Doyle  
Managing Director

JLD/gw

Enclosures

**PART K: PROJECT REFINANCING  
BOARD TRANSMITTAL**

DISTRICT/CTC: East Stroudsburg Area School District COUNTY: Monroe & Pike  
FINANCING NAME: General Obligation Bonds, Series A of 2016

<u>ALL</u>	<u>REF</u>	<u>PAGE #</u>	
<u>X</u>		K02	Refinancing Transaction Explanation
<u>X</u>		K03	Summary of Sources and Uses of Funds
<u>X</u>			Signed Board Resolution Authorizing Financing Transaction (including the form of the Bond/Note)
<u>X</u>			Signed Bond/Note Purchase Contract <u>or</u> Completed and Signed Bid Form from Successful Bidder
<u>NA</u>			Signed Lease Agreement <u>or</u> Loan Agreement
<u>NA</u>			Signed Swap Transaction Confirmation, if applicable
<u>NA</u>			Unallocated Funds
<u>X</u>			Signed Verification Report for Advance Refunding/ Certification for Current Refunding from Paying Agent/Trustee
<u>NA</u>			Cash Flow Statement for Current Refunding Call Requirement (if call requirement <u>not</u> gross funded at settlement)
<u>X</u>			Payment Schedule for New Issue/Note
<u>X</u>			Payment Schedule for Original Issue/Note Refinanced
<u>NA</u>			Payment Schedule for Issue/Note Not Refinanced

The financial consultant for this refinancing is: Public Financial Management, Inc.  
Name of Firm/Company

The person to be contacted if there are any questions about Series of 2016A is:  
Jamie L. Doyle, Managing Director (717) 232-2723 (717) 232-8610  
Financial Consultant's Name and Position Phone Number Fax Number

The financial consultant's address is: 1 Keystone Plaza, Suite 300, N. Front & Market, Harrisburg, PA 17101

The financial consultant's e-mail address is: doylej@pfm.com

The school administrator to be contacted if there are any questions about Part K is:

Jeff Bader, Chief Financial Officer (570) 424-8500 x1520  
District/CTC Administrator's Name and Position Phone Number Fax Number

The school administrator's e-mail address is: jeffrey-bader@esasd.net

This certifies that the attached materials were approved for submission to the Pennsylvania Department of Education by board action.

BOARD ACTION DATE: \_\_\_\_\_

VOTING: AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSTENTIONS \_\_\_\_\_ ABSENT \_\_\_\_\_

\_\_\_\_\_  
Signature, Board Secretary Board Secretary's Name Printed or Typed

50 Vine Street, East Stroudsburg, PA 18301 \_\_\_\_\_  
District/CTC Address Date

# REFINANCING TRANSACTION EXPLANATION

District/CRC:

East Stroudsburg Area School District

Financing Name:  
General Obligation Bonds, Series A of 2016

Complete a separate information block for each bond series included in this PlanCon Part K submission. Enter "Not Applicable" or "N/A" if the information doesn't apply.

Refunding Issues/Notes/Loans (ex. GOB, Refunding Series of 2005)	Issues/Notes Refunded, Refinanced or Restructured (ex. GOB, Series A of 2000)	PDE Lease Number	Partial or Full Refunding	Current or Advance Refunding	New Money ≥ \$10,000 (Indicate Yes or No)	PDE Project Number and Building Name Funded by New Money
G.O. Bonds, Series A of 2016	G.O. Bonds, Series of 2011		Full	Current	No	N/A
	G.O. Bonds, Series A of 2011		Full	Current		

NOTES:

NOTES:

SUMMARY OF SOURCES AND USES OF FUNDS		
District/CTC: East Stroudsburg Area School District	Financing Name: General Obligation Bonds, Series A of 2016	Closing Date: 8/18/2016
REPORT TO THE PENNY - DO NOT ROUND		
	SERIES 2016A	SERIES _____
<b>SOURCES:</b>		
Bond Issue (Par)	\$5,765,000.00	
Original Issue Discount/Premium	355,539.60	
Accrued Interest		
Cash Contribution by District		
Unallocated Funds from Bond Issues Being Refunded		
Other Sources of Funds (Specify)		
1. _____		
2. _____		
3. _____		
4. _____		
TOTAL - Sources of Available Funds	\$6,120,539.60	
<b>USES:</b>		
Purchase of Investments/Escrow		
Cash for Current Refunding	5,992,775.00	
Issuance Costs:		
1. Underwriter Fees	28,825.00	
2. Bond Insurance		
3. Bond Counsel	25,874.42	
4. School Solicitor	5,000.00	
5. Financial Advisor	36,050.00	
5. Paying Agent/Trustee Fees and Expenses	1,750.00	
7. Printing	9,938.00	
8. Rating Fee	12,150.00	
9. Verification Report		
10. Computer Fees		
11. CUSIP	518.00	
12. Internet Auction Fee	2,750.00	
13. Escrow Agent		
14. _____		
15. _____		
Total - Issuance Costs	\$122,855.42	
Accrued Interest		
Capitalized Interest		
Surplus Monies or Cash to School District		
Other Uses of Funds (Specify)		
1. Sinking Fund Deposit	4,909.18	
2. _____		
TOTAL - USES OF AVAILABLE FUNDS	\$6,120,539.60	

**EAST STROUDSBURG AREA SCHOOL DISTRICT**

\$5,765,000 GENERAL OBLIGATION BONDS,  
SERIES A OF 2016

**DISPOSITION OF FUNDS 08/18/2016****RECEIPTS AT CLOSING**

Par Amount	5,765,000.00	
Net Original Issue Premium	355,539.60	
Underwriter's Discount	(28,825.00)	
Good Faith Deposit	(61,250.00)	
<b>Wire from Janney Montgomery Scott LLC</b>		<b>6,030,464.60</b>
Good Faith Deposit		61,250.00

<b>TOTAL RECEIPTS</b>		<b><u>6,091,714.60</u></b>
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**DISBURSEMENTS AT CLOSING**

Rhoads & Sinon LLP		
Bond Counsel Fee	25,000.00	
Expenses	874.42	25,874.42
Law Offices of Thomas Dirvonas		
Solicitor Fee	5,000.00	5,000.00
Public Financial Management, Inc.		
Financial Advisory Fee	35,000.00	
Word Processing & Formatting	8,400.00	
Expenses	1,050.00	44,450.00
Grant Street Group		
Internet Auction Administrator	2,750.00	2,750.00
Moody's Investor Services		
Rating Fee	12,150.00	12,150.00
Mountaintop Studios		
Official Statement Printing	1,538.00	1,538.00
Bank of New York Mellon Trust Company, NA		
Redemption Agent	1,000.00	
Paying Agent	750.00	1,750.00
Standard & Poor's Corporation		
Standard & Poor's - CUSIP	518.00	518.00

<b>TOTAL EXPENSES PAID AT CLOSING</b>		<b>94,030.42</b>
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Amount to Call Series of 2011 Bonds	3,864,022.50
Amount to Call Series A of 2011 Bonds	2,128,752.50
Sinking Fund	4,909.18

<b>TOTAL DISBURSEMENTS AT CLOSING</b>	<b><u>6,091,714.60</u></b>
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District/AVTS      East Stroudsburg Area School District					PDE LEASE # (PDE Use Only)	
Financing      General Obligation Bonds, Series A of 2016					Total Issue:      5,765,000	
Name:					Original Issue	
Dated Date:      8/18/2016					Premium:      355,539.60	
Settlement Date:      8/18/2016						
PAYMENT DATE	PRINCIPAL OUTSTANDING	PRINCIPAL	RATE	INTEREST	PERIOD TOTAL	STATE FISCAL YR TOTAL (7/1 - 6/30)
	5,765,000.00					
3/1/2017	4,910,000.00	855,000.00	0.650	98,474.23	953,474.23	953,474.23
9/1/2017	4,125,000.00	785,000.00	2.000	89,062.50	874,062.50	
3/1/2018	4,125,000.00			81,212.50	81,212.50	955,275.00
9/1/2018	3,315,000.00	810,000.00	5.000	81,212.50	891,212.50	
3/1/2019	3,315,000.00			60,962.50	60,962.50	952,175.00
9/1/2019	2,465,000.00	850,000.00	5.000	60,962.50	910,962.50	
3/1/2020	2,465,000.00			39,712.50	39,712.50	950,675.00
9/1/2020	1,570,000.00	895,000.00	5.000	39,712.50	934,712.50	
3/1/2021	1,570,000.00			17,337.50	17,337.50	952,050.00
9/1/2021	1,425,000.00	145,000.00	4.000	17,337.50	162,337.50	
3/1/2022	1,425,000.00			14,437.50	14,437.50	176,775.00
9/1/2022	1,275,000.00	150,000.00	2.000	14,437.50	164,437.50	
3/1/2023	1,275,000.00			12,937.50	12,937.50	177,375.00
9/1/2023	1,125,000.00	150,000.00	2.000	12,937.50	162,937.50	
3/1/2024	1,125,000.00			11,437.50	11,437.50	174,375.00
9/1/2024	980,000.00	145,000.00	2.000	11,437.50	156,437.50	
3/1/2025	980,000.00			9,987.50	9,987.50	166,425.00
9/1/2025	835,000.00	145,000.00	2.000	9,987.50	154,987.50	
3/1/2026	835,000.00			8,537.50	8,537.50	163,525.00
9/1/2026	670,000.00	165,000.00	2.000	8,537.50	173,537.50	
3/1/2027	670,000.00			6,887.50	6,887.50	180,425.00
9/1/2027	505,000.00	165,000.00	2.000	6,887.50	171,887.50	
3/1/2028	505,000.00			5,237.50	5,237.50	177,125.00
9/1/2028	360,000.00	145,000.00	2.000	5,237.50	150,237.50	
3/1/2029	360,000.00			3,787.50	3,787.50	154,025.00
9/1/2029	195,000.00	165,000.00	2.050	3,787.50	168,787.50	
3/1/2030	195,000.00			2,096.25	2,096.25	170,883.75
9/1/2030	0.00	195,000.00	2.150	2,096.25	197,096.25	
3/1/2031	0.00			0.00	0.00	197,096.25
TOTAL		5,765,000.00		736,679.23	6,501,679.23	6,501,679.23

<b>District/AVTS</b>		<b>East Stroudsburg Area School District</b>			<b>PDE LEASE # (PDE Use Only)</b>	
<b>Financing Name:</b>		<b>General Obligation Bonds, Series of 2011 (Refunded)</b>			<b>Total Issue:</b>	
					3,810,000	
PAYMENT DATE	PRINCIPAL OUTSTANDING	PRINCIPAL	RATE	INTEREST	PERIOD TOTAL	STATE FISCAL YR TOTAL (7/1 - 6/30)
	3,810,000.00					
11/15/2016	3,090,000.00	720,000.00	3.000	54,022.50	774,022.50	
5/15/2017	3,090,000.00			43,222.50	43,222.50	817,245.00
11/15/2017	2,350,000.00	740,000.00	2.350	43,222.50	783,222.50	
5/15/2018	2,350,000.00			34,527.50	34,527.50	817,750.00
11/15/2018	1,590,000.00	760,000.00	2.650	34,527.50	794,527.50	
5/15/2019	1,590,000.00			24,457.50	24,457.50	818,985.00
11/15/2019	810,000.00	780,000.00	3.000	24,457.50	804,457.50	
5/15/2020	810,000.00			12,757.50	12,757.50	817,215.00
11/15/2020	0.00	810,000.00	3.150	12,757.50	822,757.50	
5/15/2021						822,757.50
TOTAL		3,810,000.00		283,952.50	4,093,952.50	4,093,952.50

District/AVTS      East Stroudsburg Area School District					PDE LEASE # (PDE Use Only)	
Financing      General Obligation Bonds, Series A of 2011 Name:      (Refunded)					Total Issue:	2,090,000
PAYMENT DATE	PRINCIPAL OUTSTANDING	PRINCIPAL	RATE	INTEREST	PERIOD TOTAL	STATE FISCAL YR TOTAL (7/1 - 6/30)
	2,090,000.00					
11/15/2016	1,980,000.00	110,000.00	3.000	38,752.50	148,752.50	
5/15/2017	1,980,000.00			37,102.50	37,102.50	185,855.00
11/15/2017	1,865,000.00	115,000.00	2.350	37,102.50	152,102.50	
5/15/2018	1,865,000.00			35,751.25	35,751.25	187,853.75
11/15/2018	1,750,000.00	115,000.00	2.650	35,751.25	150,751.25	
5/15/2019	1,750,000.00			34,227.50	34,227.50	184,978.75
11/15/2019	1,630,000.00	120,000.00	3.000	34,227.50	154,227.50	
5/15/2020	1,630,000.00			32,427.50	32,427.50	186,655.00
11/15/2020	1,510,000.00	120,000.00	3.150	32,427.50	152,427.50	
5/15/2021	1,510,000.00			30,537.50	30,537.50	182,965.00
11/15/2021	1,385,000.00	125,000.00	3.650	30,537.50	155,537.50	
5/15/2022	1,385,000.00			28,256.25	28,256.25	183,793.75
11/15/2022	1,255,000.00	130,000.00	3.650	28,256.25	158,256.25	
5/15/2023	1,255,000.00			25,883.75	25,883.75	184,140.00
11/15/2023	1,120,000.00	135,000.00	3.650	25,883.75	160,883.75	
5/15/2024	1,120,000.00			23,420.00	23,420.00	184,303.75
11/15/2024	980,000.00	140,000.00	4.000	23,420.00	163,420.00	
5/15/2025	980,000.00			20,620.00	20,620.00	184,040.00
11/15/2025	835,000.00	145,000.00	4.000	20,620.00	165,620.00	
5/15/2026	835,000.00			17,720.00	17,720.00	183,340.00
11/15/2026	680,000.00	155,000.00	4.000	17,720.00	172,720.00	
5/15/2027	680,000.00			14,620.00	14,620.00	187,340.00
11/15/2027	520,000.00	160,000.00	4.300	14,620.00	174,620.00	
5/15/2028	520,000.00			11,180.00	11,180.00	185,800.00
11/15/2028	355,000.00	165,000.00	4.300	11,180.00	176,180.00	
5/15/2029	355,000.00			7,632.50	7,632.50	183,812.50
11/15/2029	180,000.00	175,000.00	4.300	7,632.50	182,632.50	
5/15/2030	180,000.00			3,870.00	3,870.00	186,502.50
11/15/2030	0.00	180,000.00	4.300	3,870.00	183,870.00	
5/15/2031						183,870.00
TOTAL		2,090,000.00		685,250.00	2,775,250.00	2,775,250.00





# THE BANK OF NEW YORK MELLON

The Bank of New York Mellon Trust Company, N.A.

August 19, 2016

Ms. Jamie Doyle  
Public Financial Management  
One Keystone Plaza, Suite 300  
N. Front & Market Streets  
Harrisburg, PA 17101

Dear Ms. Doyle:

Per your request, we hereby confirm to you the requirements to pay the refunded outstanding principal due on the East Stroudsburg Area School District, Series of 2011 and Series A of 2011 through the call date of November 15, 2016.

2011 Bonds Called November 15, 2016	\$3,810,000.00
Interest due November 15, 2016	\$54,022.50
2011A Bonds Called November 15, 2016	\$2,090,000.00
Interest due November 15, 2016	\$38,752.50

If you have any additional questions or need additional information do not hesitate to contact me.

Sincerely,

Laurel Waller  
Associate, Client Service Manager  
BNY Mellon Corporate Trust  
T 214-468-5016  
F 214-468-6322  
[laurel.waller@bnymellon.com](mailto:laurel.waller@bnymellon.com)

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**EAST STROUDSBURG AREA SCHOOL DISTRICT,  
Monroe and Pike Counties, Pennsylvania**

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**RESOLUTION**

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**INCURRING NONELECTORAL DEBT TO BE EVIDENCED BY ONE OR MORE SERIES OF GENERAL OBLIGATION BONDS IN THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF SEVEN MILLION FIVE HUNDRED THOUSAND DOLLARS (\$7,500,000), TO PROVIDE FUNDS TO CURRENTLY REFUND ALL OR A PORTION OF THE SCHOOL DISTRICT'S OUTSTANDING GENERAL OBLIGATION BONDS, SERIES OF 2011 AND SERIES A OF 2011, AND PAY RELATED COSTS; ACCEPTING A PROPOSAL FOR PURCHASE OF THE BONDS; SETTING FORTH THE PARAMETERS, SUBSTANTIAL FORM OF, AND CONDITIONS TO, ISSUING THE BONDS; PLEDGING THE FULL FAITH, CREDIT AND TAXING POWER OF THIS SCHOOL DISTRICT TO SECURE THE BONDS; PROVIDING FOR REDEMPTION AND RETIREMENT OF SAID GENERAL OBLIGATION BONDS, SERIES OF 2011; APPOINTING A PAYING AGENT AND SINKING FUND DEPOSITORY; AND APPROVING RELATED DOCUMENTS AND ACTIONS.**

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**WHEREAS**, East Stroudsburg Area School District, in Monroe and Pike Counties, Pennsylvania (the "School District"), is a school district of the Commonwealth of Pennsylvania (the "Commonwealth"), a "Local Government Unit" within the meaning of the Local Government Unit Debt Act, 53 Pa.C.S. Chs. 80-82 (the "Debt Act"), and is governed by its Board of School Directors (the "School Board"); and

**WHEREAS**, The School Board, by its resolution adopted on May 16, 2011, (the "2011 Bonds Enabling Resolution"), authorized and secured the issuance of its General Obligation Bonds, Series of 2011, dated as of June 20, 2011, in the original aggregate principal amount of \$6,860,000 (the "2011 Bonds"), for purposes described in the 2011 Bonds Enabling Resolution; and

**WHEREAS**, The Department of Community and Economic Development (the "Department") of the Commonwealth approved the proceedings of this School District related to the increase of nonelectoral indebtedness evidenced in part by the 2011 Bonds, which approval of the Department was evidenced by Certificate of Approval No. GOB-17841, dated June 14, 2011; and

**WHEREAS**, The School Board, by its resolution adopted on May 16, 2011 (the "2011 A Bonds Enabling Resolution"), authorized and secured the issuance of its General Obligation Bonds, Series A of 2011, dated as of June 20, 2011, in the original aggregate principal amount of

\$2,500,000 (the "2011 A Bonds"), for purposes described in the 2011 A Bonds Enabling Resolution; and

**WHEREAS,** The Department approved the proceedings of this School District related to the increase of nonelectoral indebtedness evidenced in part by the 2011 A Bonds, which approval of the Department was evidenced by Certificate of Approval No. GOB-17842, dated June 14, 2011; and

**WHEREAS,** The School Board has determined to refund and retire all or a portion of the outstanding aggregate principal amount of the 2011 Bonds and the 2011 A Bonds (the "Refunded Bonds"), as described in a refunding report (the "Refunding Report") prepared for this School District by Public Financial Management, Inc. (the "Financial Advisor"), at such time as the debt service savings to this School District resulting from refunding the Refunded Bonds, after using proceeds of the Bonds to pay the costs of issuing the Bonds, and accounting for reduced state reimbursement as a result of retiring the Refunded Bonds, equals at least \$118,000 (the "Required Savings"); and

**WHEREAS,** The School Board contemplates the authorization, sale, issuance and delivery of one or more series of general obligation bonds, from time to time, in the maximum aggregate principal amount of Seven Million Five Hundred Thousand Dollars (\$7,500,000) (the "Bonds"), to undertake the current refunding of the Refunded Bonds, and to pay the costs and expenses of issuance of the Bonds (the "Project"), all in accordance with the Debt Act; and

**WHEREAS,** The School Board has considered the possible manners of selling the Bonds, provided for in the Debt Act, at public sale or private sale, by negotiation; and

**WHEREAS,** The School Board has determined that the Bonds: (a) shall be offered at private sale by negotiation; and (b) shall be offered for sale at a net purchase price of not less than 95.0% nor more than 110% of the aggregate principal amount of the Bonds issued (including underwriting discount and original issue discount and/or premium), plus accrued interest (the "Purchase Price"); and

**WHEREAS,** A "Proposal for the Purchase of Bonds," dated May 16, 2016 (the "Proposal"), has been received from the Financial Advisor, containing the financial parameters for, and conditions to, the underwriting and issuance of the Bonds (the "Bond Parameters"), which will be supplemented by an addendum to the Proposal (the "Addendum") containing the final terms and identify the purchaser of the Bonds (the "Purchaser"), consistent with the Bond Parameters; and

**WHEREAS,** The School Board desires to accept the Proposal, to award the sale of the Bonds, to authorize the issuance of nonelectoral debt, and to take appropriate action and to authorize proper things, all in connection with the Project, and all in accordance with the Debt Act; and

**WHEREAS,** The School Board shall select one or more banks or trust companies (the "Paying Agent"), having a corporate trust office in Pennsylvania, to serve as the paying agent, sinking fund depository, and registrar for the Bonds.

**NOW, THEREFORE, BE IT RESOLVED**, by the School Board, as follows:

**SECTION 1.** The School Board hereby authorizes the issuance of the Bonds pursuant to this Resolution, in accordance with the Debt Act, to undertake the Project. Rhoads & Sinon LLP is retained by this School District as its bond counsel in connection with the issuance of the Bonds.

**SECTION 2.** The School Board finds that it is in the best financial interests of this School District to sell the Bonds at private sale by negotiation and determines that the debt to be incurred pursuant to this Resolution shall be nonelectoral debt.

**SECTION 3.** The Project is authorized under Section 8241(b)(1) (reduction in total debt service over the life of the issue) of the Debt Act. The projects originally financed or refinanced by the Refunded Bonds have varying useful lives, with an aggregate principal amount of each maturity of the Bonds equal to the separate costs of the facilities being refinanced with such Bonds being stated to mature prior to the end of the useful lives of each of the facilities being refinanced. The first maturity of principal of the Bonds will not be deferred beyond two years from the issue date of the Bonds.

**SECTION 4.** The Bonds shall be awarded to the Purchaser in accordance with terms and conditions of the Proposal, including the Purchase Price. The School District's Business Manager or Superintendent is hereby authorized to approve the final terms and conditions of the Bonds, and the Addendum to be presented by the Financial Advisor, within the Bond Parameters. The Addendum so approved shall be executed and delivered by the President or Vice President of the School Board and included as a part of the Proposal accepted by this Resolution.

**SECTION 5.** The Bonds, when issued, will be general obligation bonds of this School District.

**SECTION 6.** The Bonds shall be issuable, from time to time, as one or more series, as fully registered bonds, in denominations of \$5,000 principal amount or any integral multiple thereof.

Each of the Bonds shall bear interest from the interest payment date next preceding the date of registration and authentication of such bond, unless: (a) such bond is registered and authenticated as of an interest payment date, in which event such bond shall bear interest from said interest payment date; or (b) such bond is registered and authenticated after a Record Date (hereinafter defined) and before the next succeeding interest payment date, in which event such bond shall bear interest from such interest payment date; or (c) such bond is registered and authenticated on or prior to the Record Date next preceding the first interest payment date, in which event such bond shall bear interest from the dated date of the Bonds; or (d) as shown by the records of the Paying Agent, interest on such bond shall be in default, in which event such bond shall bear interest from the date to which interest was last paid on such bond. Interest on each of the Bonds shall be payable initially on a date selected by the School District, and thereafter, semiannually, until the principal sum thereof is paid or provision for payment thereof duly has been made. Except as to distinguishing series or subseries, numbers, denominations,

interest rates and maturity dates, the Bonds and the Paying Agent's certificates of authentication shall be substantially in the forms and shall be of the tenor and purport hereinafter set forth, with insertions and variations (including CUSIP numbers) approved by this School District, the Purchaser and the Paying Agent, as may be appropriate for different series, subseries, denominations and maturity dates.

Principal, premium, if any, and interest with respect to the Bonds shall be payable in lawful money of the United States of America.

The principal of and premium, if any, on the Bonds shall be payable to the registered owners thereof or their transferees, upon presentation and surrender of the Bonds at the place or places set forth in the Bonds. Payment of interest on the Bonds shall be made by check mailed to the registered owners thereof whose names and addresses appear at the close of business on the fifteenth (15th) day next preceding each interest payment date (the "Record Date") on the registration books maintained by the Paying Agent on behalf of this School District, irrespective of any transfer or exchange of any Bonds subsequent to the Record Date and prior to such interest payment date, unless this School District shall be in default in payment of interest due on such interest payment date. In the event of any such default, such defaulted interest shall be payable to the persons in whose names the Bonds are registered at the close of business on a special record date for the payment of such defaulted interest established by notice mailed by the Paying Agent on behalf of this School District to the registered owners of the Bonds not less than fifteen (15) days preceding such special record date. Such notice shall be mailed to the persons in whose names the Bonds are registered at the close of business on the fifth (5th) day preceding the date of mailing.

If the date for payment of the principal of or interest on any Bonds shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the Commonwealth are authorized or required by law or executive order to close, then the date for payment of such principal or interest shall be the next succeeding day that is not a Saturday, Sunday, legal holiday or a day on which such banking institutions are authorized or required to close, and payment on such date shall have the same force and effect as if made on the nominal date established for such payment.

**SECTION 7.** Registration of the transfer of ownership of Bonds shall be made upon surrender of any of the Bonds to the Paying Agent, accompanied by a written instrument or instruments in form, with instructions, and with guaranty of signature satisfactory to the Paying Agent, duly executed by the registered owner thereof or his attorney-in-fact or legal representative. The Paying Agent shall enter any transfer of ownership of any of the Bonds in the registration books and shall authenticate and deliver, at the earliest practicable time, in the name of the transferee or transferees, a new fully registered bond or bonds of authorized denominations of the same series, maturity and interest rate for the aggregate principal amount that the registered owner is entitled to receive. Bonds may be exchanged for a like aggregate principal amount of Bonds of other authorized denominations of the same series, maturity and interest rate.

**SECTION 8.** This School District and the Paying Agent shall not be required to register the transfer of or exchange any of the Bonds then considered for redemption during the

period beginning at the close of business on the fifteenth (15<sup>th</sup>) day next preceding any date of selection of such Bonds to be redeemed and ending at the close of business on the day of mailing of the notice of redemption, as hereinafter provided, or to register the transfer of or exchange any portion of any of the Bonds selected for redemption in whole or in part until after the redemption date.

**SECTION 9.** This School District and the Paying Agent may deem and treat the persons in whose names the Bonds shall be registered as the absolute owners thereof for all purposes, whether such Bonds shall be overdue or not, and payment of the principal of, premium, if any, and interest on the Bonds shall be made only to or upon the order of the registered owners thereof or their legal representatives, but registration of a transfer of ownership may be made as herein provided. All such payments shall be valid and effectual to satisfy and discharge the liability upon the Bonds, to the extent of the sum or sums so paid, and neither this School District nor the Paying Agent shall be affected by any notice to the contrary.

**SECTION 10.** This School District shall cause to be kept, and the Paying Agent shall keep, books for the registration, exchange and transfer of Bonds in the manner provided herein and therein so long as Bonds shall remain outstanding. Such registrations, exchanges and transfers shall be made without charge to bondholders, except for actual costs, including postage, insurance and any taxes or other governmental charges required to be paid with respect to the same.

**SECTION 11.** The Bonds shall bear interest, and a Purchase Price resulting in yield(s) to maturity, and principal shall mature or be payable upon mandatory sinking fund redemptions, in the maximum annual amounts, and in the fiscal years set forth in **Exhibit A** attached hereto and made a part hereof.

**SECTION 12.** The Bonds may be subject to optional redemption by this School District prior to maturity, on such date or dates and under such terms as may be determined in the manner described in Section 4 hereof. The Bonds may be subject to mandatory redemption prior to maturity, determined in the manner described in Section 4 hereof, not in excess of any of the annual principal payment amounts set forth in **Exhibit A** hereof.

**SECTION 13.** This School District appoints the Paying Agent as the paying agent with respect to the Bonds and directs that the principal of, premium, if any, and interest on the Bonds shall be payable at a designated corporate trust office of the Paying Agent, in lawful money of the United States of America.

**SECTION 14.** The form of the Bonds, including the form of Assignment and the form of the Paying Agent's Certificate, shall be substantially as set forth in **Exhibit B**, which is attached hereto and made part hereof, with appropriate insertions, omissions and variations.

**SECTION 15.** The Bonds shall be executed in the name of and on behalf of this School District by the manual or facsimile signature of the President or Vice President of the School Board, and the official seal or a facsimile of the official seal of this School District shall be affixed thereto and the manual or facsimile signature of the Secretary or Assistant Secretary



of the School Board shall be affixed thereto in attestation thereof; and said officers are authorized to execute and to attest the Bonds.

**SECTION 16.** No bond constituting one of the Bonds shall be entitled to any benefit under this Resolution nor shall it be valid, obligatory or enforceable for any purpose until such bond shall have been registered and authenticated by the Certificate of Authentication endorsed thereon duly signed by the Paying Agent; and the Paying Agent is authorized to register and authenticate the Bonds in accordance with the provisions hereof.

**SECTION 17.** This School District covenants to and with registered owners, from time to time, of the Bonds that shall be outstanding, from time to time, pursuant to this Resolution, that this School District shall: (i) include the amount of the debt service on the Bonds, for each fiscal year of this School District in which the sums are payable, in its budget for that year, (ii) appropriate those amounts from its general revenues for the payment of the debt service, and (iii) duly and punctually pay or cause to be paid from the Sinking Fund (hereinafter identified) or any other of its revenues or funds the principal of and interest on each of the Bonds at the dates and places and in the manner stated therein, according to the true intent and meaning thereof; and, for such budgeting, appropriation and payment, this School District shall and does pledge, irrevocably, its full faith, credit and taxing power. As provided in the Debt Act, the foregoing covenant of this School District shall be specifically enforceable.

**SECTION 18.** There is created, pursuant to the requirements of the Debt Act, a sinking fund for the Bonds (the "Sinking Fund") including, if applicable, multiple series, or a mandatory sinking fund. The Sinking Fund shall be administered in accordance with applicable provisions of the Debt Act.

**SECTION 19.** This School District appoints the Paying Agent as the sinking fund depository with respect to the Sinking Fund.

**SECTION 20.** This School District covenants to make payments out of the Sinking Fund, or out of any other of its revenues or funds, at such times and in such annual amounts, as shall be sufficient for prompt and full payment of all obligations of the Bonds when due.

**SECTION 21.** The School Board hereby authorizes the preparation of a Preliminary Official Statement for use in the marketing of the Bonds and authorizes the Superintendent of the School District to approve the form of such Preliminary Official Statement and a final Official Statement with respect to the Bonds of the School District, with such insertions and amendments as shall be necessary or appropriate to reflect the final terms and provisions of the Bonds, the accepted Proposal and this Resolution. The President of the School Board shall affix his or her signature to the Official Statement, as such officer, and such execution of the Official Statement shall constitute conclusive evidence of the approval of the Official Statement by the School Board.

**SECTION 22.** Following the acceptance of the final terms and conditions of the Bonds and Addendum as described in Section 4, the President or Vice President and the Secretary or Assistant Secretary, respectively, of the School Board are authorized and directed, as required, necessary and/or appropriate: (a) to prepare, to certify and to file with the

Department the debt statement required by the Debt Act; (b) to prepare and to file with the Department any statements required by the Debt Act that are necessary to qualify all or any portion of the debt of this School District that is subject to exclusion as self-liquidating or subsidized debt for exclusion from the appropriate debt limit of this School District as self-liquidating or subsidized debt; (c) to prepare and to file the application with the Department, together with a complete and accurate transcript of the proceedings for the required approval relating to the debt, of which debt the Bonds, upon issue, will be evidence, as required by the Debt Act; (d) to pay or to cause to be paid to the Department all proper filing fees required in connection with the foregoing; and (e) to take other required, necessary and/or appropriate action.

The School Board also authorizes and directs that an appropriate borrowing base certificate be prepared for filing with the Department as required by the Debt Act following the acceptance of the final terms of the Bonds as described above. The President or Vice President and the Secretary or Assistant Secretary, respectively, of the School Board are hereby authorized to prepare and to execute, or to authorize the auditors of this School District to prepare and to execute, such borrowing base certificate.

**SECTION 23.** If applicable, as determined from the Proposal, the School Board authorizes and directs the purchase of municipal bond insurance with respect to the Bonds. The officers and agents of this School District are authorized and directed to take all required, necessary and/or appropriate action with respect to such insurance, as contemplated in the Proposal, including the payment of the premium for such insurance.

**SECTION 24.** The President or Vice President and the Secretary or Assistant Secretary, respectively, of the School Board are authorized and directed to contract with the Paying Agent for its services as paying agent for the Bonds and as sinking fund depository in connection with the Sinking Fund established for the Bonds.

**SECTION 25.** It is declared that the debt to be incurred hereby, together with any other indebtedness of this School District, is not in excess of any limitation imposed by the Debt Act upon the incurring of debt by this School District.

**SECTION 26.** The officers and agents of this School District are authorized to deliver the Bonds and to authorize payment of all costs and expenses associated with issuance of the Bonds as provided for in the Proposal, but only after the Department has certified its approval pursuant to the provisions of the Debt Act or at such time when the filing authorized to be submitted to the Department pursuant to the Debt Act shall be deemed to have been approved pursuant to applicable provisions of the Debt Act.

**SECTION 27.** This School District covenants to and with the Purchaser (or any portion thereof intended to be exempt from federal taxation) that it will make no use of the proceeds of such Bonds, or of any other obligations deemed to be part of the same "issue" as any portion of such Bonds under applicable federal tax regulations, that will cause such Bonds to be or become "arbitrage bonds" within the meaning of Section 103(b)(2) and Section 148 of the Internal Revenue Code of 1986, as amended (the "Code"), and the regulations implementing said Sections that duly have been published in the Federal Register or any other regulations



implementing said Sections, and this School District further covenants to comply with all other requirements of the Code if and to the extent applicable to maintain continuously the Federal income tax exemption of interest on such Bonds.

This School District further covenants to and with the Purchaser that it will make no use of the proceeds of the Bonds, of the proceeds of any other obligations deemed to be part of the same "issue" as the Bonds under applicable federal tax regulations, or of any property or facilities financed with the proceeds of the Bonds or of any such other obligations deemed to be part of the same "issue" as the Bonds, that will cause the Bonds to be or become "private activity bonds" within the meaning of Section 141 of the Code and the regulations implementing said Sections that duly have been published in the Federal Register, and this School District further covenants to comply with all other requirements of the Code if and to the extent applicable to maintain continuously the Federal income tax exemption of interest on the Bonds.

The President or Vice President of the School Board is authorized to represent in a certificate delivered when the Bonds are issued, if appropriate, that this School District does not then reasonably expect to issue tax-exempt obligations that, together with all tax-exempt obligations reasonably expected to be issued by all entities that issue bonds on behalf of this School District and all "subordinate entities" (within the meaning of Section 265(b)(3)(E) of the Code) of this School District, in the aggregate, will exceed Ten Million Dollars (\$10,000,000) (excluding obligations issued to refund (other than to CURRENT refund) any obligation to the extent that the amount of the refunding obligation does not exceed the outstanding amount of the refunded obligation) in the calendar year of issuance and, accordingly, thereby designate the Bonds (to the extent they are not "deemed designated" under Section 265(b)(3)(D)(ii) of the Code), on behalf of this School District, as "qualified tax-exempt obligations," as defined in Section 265(b)(3)(B) of the Code, for the purposes and effect contemplated by Section 265 of the Code.

**SECTION 28.** This School District does hereby authorize the optional redemption of the Refunded Bonds to be refunded, on the earliest date authorized by the 2011 Bonds (the "Redemption Date"), in accordance with the rights and privileges reserved to this School District in the Refunded Bonds, and as described in the Addendum.

Proper officers of the School Board are hereby authorized and directed to give irrevocable instructions to the paying agent and bond registrar for the Refunded Bonds to redeem the Refunded Bonds in accordance with this election of the School Board, following the acceptance of the final terms and conditions of the Bonds and Addendum as described in section 4 hereof.

If applicable, this School District, simultaneously with delivery of the Bonds to the Purchaser, shall enter into a bond retirement agreement or an escrow agreement (the "Bond Retirement Agreement") with the paying agent of the Refunded Bonds (the "Escrow Agent"), acting as escrow agent for the Refunded Bonds. The Bond Retirement Agreement shall provide for a deposit of Bond proceeds into one or more escrow accounts with the Escrow Agent sufficient to pay the debt service due on such Refunded Bonds through the applicable Redemption Date. The President or Vice President and the Secretary or Assistant Secretary, respectively, of the School Board are authorized and directed to execute, to attest, and to seal, as

appropriate, and to deliver such Bond Retirement Agreement simultaneously with such delivery of the Bonds. The School District approves the Bond Retirement Agreement in form satisfactory to the Solicitor and Bond Counsel for this School District and as shall be approved by the officers of the School Board executing the same. Such approval of such officers shall be conclusively presumed to have been given by their execution of the Bond Retirement Agreement.

If applicable, the President, Vice President or Treasurer of the School Board, or the Superintendent or Business Manager, respectively, of this School District is each hereby authorized and directed to execute and deliver agreements, orders or subscriptions for purchase of United States Treasury Certificates of Indebtedness, Notes or Bonds, State and Local Government Series ("SLGS"), other securities of the United States of America, collateralized certificates of deposit or other investments satisfying the requirements of 53 Pa.C.S. §8250, as described in the Refunding Report, from proceeds of the Bonds and, if applicable, other funds to be deposited under the Bond Retirement Agreement, and to do, to take and to authorize such other acts as shall be necessary or appropriate to provide for retirement of the payment of principal and interest on the Refunded Bonds, as described in the Refunding Report and this Resolution.

The officers and agents of this School District are hereby authorized and directed to take all such actions as may be necessary and appropriate to accomplish the redemption and retirement of the Refunded Bonds.

**SECTION 29.** The Secretary of the School Board of this School District is hereby authorized and directed to execute and to submit to the Pennsylvania Department of Education, promptly following settlement for the Bonds, the appropriate application and other documents and information necessary to obtain state reimbursement with respect to the debt service on the Bonds (including the filing of the appropriate PLANCON Parts, as applicable).

**SECTION 30.** This School District shall enter into, and hereby authorizes and directs the President or Vice President of the School Board to execute, a Continuing Disclosure Certificate (the "Certificate") on behalf of this School District on or before the date of issuance and delivery of the Bonds. Such Certificate shall be executed and delivered to satisfy the terms and conditions of the accepted Proposal for sale of the Bonds and Securities and Exchange Commission Rule 15c2-12, and shall be substantially in the form presented to this meeting, which is hereby approved, together with any changes therein made and approved by the executing officer of the School Board, whose execution and delivery thereof shall constitute conclusive evidence of such approval. A copy of the Certificate shall be filed with the Secretary of the School Board and shall be and hereby is made part of this Resolution.

This School District hereby covenants and agrees that it will comply with and carry out all of the provisions of the Certificate. Notwithstanding any other provision of this Resolution, failure of this School District to comply with the Certificate shall not be considered an event of default with respect to the Bonds; however, any registered owner of the Bonds may take such actions as may be necessary and appropriate, including seeking mandamus or specific performance by court order, to cause this School District to comply with its obligations under this Section and such Certificate.

**SECTION 31.** The Bonds shall be made available for purchase under a book-entry only system available through The Depository Trust Company, a New York corporation ("DTC"). If applicable, at or prior to settlement for the Bonds, this School District and the Paying Agent shall execute or signify their approval of a Representation Letter in substantially the form on file with DTC (the "Representation Letter"). The appropriate officers of this School District and the Paying Agent shall take such action as may be necessary from time to time to comply with the terms and provisions of the Representation Letter, and any successor paying agent for the Bonds, in its written acceptance of its duties under this Resolution, shall agree to take any actions necessary from time to time to comply with the requirements of the Representation Letter.

**SECTION 32.** Notwithstanding the foregoing provisions of this Resolution, the Bonds shall initially be issued in the form of one fully-registered bond for the aggregate principal amount of the Bonds of each maturity, and the following provisions shall apply with respect to the registration, transfer and payment of the Bonds:

(a) Except as provided in subparagraph (g) below, all of the Bonds shall be registered in the name of Cede & Co., as nominee of DTC; provided that if DTC shall request that the Bonds be registered in the name of a different nominee, the Paying Agent shall exchange all or any portion of the Bonds for an equal aggregate principal amount of Bonds of the same series, interest rate and maturity registered in the name of such nominee or nominees of DTC.

(b) No person other than DTC or its nominee shall be entitled to receive from this School District or the Paying Agent either a Bond or any other evidence of ownership of the Bonds, or any right to receive any payment in respect thereof, unless DTC or its nominee shall transfer record ownership of all or any portion of the Bonds on the registration books (the "Register") maintained by the Paying Agent in connection with discontinuing the book-entry system as provided in subparagraph (g) below or otherwise.

(c) So long as any Bonds are registered in the name of DTC or any nominee thereof, all payments of the principal or redemption price of or interest on such Bonds shall be made to DTC or its nominee in accordance with the Representation Letter on the dates provided for such payments under this Resolution. Each such payment to DTC or its nominee shall be valid and effective to fully discharge all liability of this School District or the Paying Agent with respect to the principal or redemption price of or interest on the Bonds to the extent of the sum or sums so paid. In the event of the redemption of less than all of the Bonds outstanding of any maturity, the Paying Agent shall not require surrender by DTC or its nominee of the Bonds so redeemed, but DTC (or its nominee) may retain such Bonds and make an appropriate notation on the Bond certificate as to the amount of such partial redemption; provided that DTC shall deliver to the Paying Agent, upon request, a written confirmation of such partial redemption and thereafter the records maintained by the Paying Agent shall be conclusive as to the amount of the Bonds of such maturity which have been redeemed.

(d) This School District and the Paying Agent may treat DTC (or its nominee) as the sole and exclusive owner of the Bonds registered in its name for the purposes of payment of the principal or redemption price of or interest on the Bonds, selecting the Bonds or portions thereof to be redeemed, giving any notice permitted or required to be given to holders of Bonds under

this Resolution, registering the transfer of Bonds, obtaining any consent or other action to be taken by holders of Bonds and for all other purposes whatsoever; and neither this School District nor the Paying Agent shall be affected by any notice to the contrary. Neither this School District nor the Paying Agent shall have any responsibility or obligation to any participant in DTC, any person claiming a beneficial ownership interest in the Bonds under or through DTC or any such participant, or any other person which is not shown on the Register as being a registered owner of Bonds, with respect to (1) the Bonds, (2) the accuracy of any records maintained by DTC or any such participant, (3) the payment by DTC or any such participant of any amount in respect of the principal or redemption price of or interest on the Bonds, (4) any notice which is permitted or required to be given to holders of the Bonds under this Resolution, (5) the selection by DTC or any such participant of any person to receive payment in the event of a partial redemption of the Bonds, and (6) any consent given or other action taken by DTC as holder of the Bonds.

(e) So long as the Bonds or any portion thereof are registered in the name of DTC or any nominee thereof, all notices required or permitted to be given to the holders of such Bonds under this Resolution shall be given to DTC as provided in the Representation Letter.

(f) In connection with any notice or other communication to be provided to holders of Bonds pursuant to this Resolution by this School District or the Paying Agent with respect to any consent or other action to be taken by holders of Bonds, DTC shall consider the date of receipt of notice requesting such consent or other action as the record date for such consent or other action, provided that this School District or the Paying Agent may establish a special record date for such consent or other action. This School District or the Paying Agent shall give DTC notice of such special record date not less than 15 calendar days in CURRENT of such special record date to the extent possible.

(g) The book-entry only system for registration of the ownership of the Bonds may be discontinued at any time if either (1) after notice to this School District and the Paying Agent, DTC determines to resign as securities depository for the Bonds, or (2) after notice to DTC and the Paying Agent, this School District determines that continuation of the system of book-entry transfers through DTC (or through a successor securities depository) is not in the best interests of this School District. In either of such events (unless in the case described in clause (2) above, this School District appoints a successor securities depository), the Bonds shall be delivered in registered certificate form to such persons, and in such maturities and principal amounts, as may be designated by DTC, but without any liability on the part of this School District or the Paying Agent for the accuracy of such designation. Whenever DTC requests this School District and the Paying Agent to do so, this School District and the Paying Agent shall cooperate with DTC in taking appropriate action after reasonable notice to arrange for another securities depository to maintain custody of certificates evidencing the Bonds.

**SECTION 33.** The President or Vice President and the Secretary or Assistant Secretary, respectively, of the Board of the School District are authorized and directed to perform such acts as may be necessary to facilitate the settlement for the Bonds and redemption of the Refunded Bonds.

**SECTION 34.** Any reference in this Resolution to an officer or member of the School Board shall be deemed to refer to his or her duly qualified successor in office, or other authorized representative, if applicable.

**SECTION 35.** In the event any provision, section, sentence, clause or part of this Resolution shall be held to be invalid, such invalidity shall not affect or impair any remaining provision, section, sentence, clause or part of this Resolution, it being the intent of this School District that such remainder shall be and shall remain in full force and effect.

**SECTION 36.** All resolutions or parts of resolutions, insofar as the same shall be inconsistent herewith, shall be and the same expressly are repealed.

**SECTION 37.** This Resolution shall be effective in accordance with the Debt Act.

**DULY ADOPTED**, by the School Board, in lawful session duly assembled, this 16<sup>th</sup> day of May, 2016.

EAST STROUDSBURG AREA SCHOOL  
DISTRICT, Monroe and Pike Counties,  
Pennsylvania

By: *Gary Summers*  
(Vice) President of the Board of  
School Directors

ATTEST:

*Dale L. Furb*  
(Assistant) Secretary of the Board of  
School Directors

(SEAL)



**EXHIBIT B**

**(FORM OF BOND)**

[The following Legend is to be printed on any Bonds registered in the name of The Depository Trust Company or Cede & Co., its nominee: **"Unless this certificate is presented by an authorized representative of The Depository Trust Company, a New York corporation ("DTC"), to the Issuer or its agent for registration of transfer, exchange or payment, and any certificate issued is registered in the name of Cede & Co. or in such other name as is requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE, OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL in as much as the registered owner hereof, Cede & Co., has an interest herein."**]

Number

\$

UNITED STATES OF AMERICA  
COMMONWEALTH OF PENNSYLVANIA  
COUNTIES OF MONROE AND PIKE  
EAST STROUDSBURG AREA SCHOOL DISTRICT  
GENERAL OBLIGATION BOND, SERIES A OF 2016

INTEREST  
RATE

%

MATURITY  
DATE

DATED DATE  
OF THE BONDS

August 18, 2016

CUSIP

REGISTERED OWNER: CEDE & CO.

PRINCIPAL SUM: \_\_\_\_\_ DOLLARS (\$\_\_\_\_\_)

EAST STROUDSBURG AREA SCHOOL DISTRICT, in Monroe and Pike Counties, Pennsylvania (the "Issuer"), a school district existing under laws of the Commonwealth of Pennsylvania (the "Commonwealth"), for value received, promises to pay to the order of the registered owner named hereon, or registered assigns, on the maturity date stated hereon, upon presentation and surrender hereof, the principal sum stated hereon, unless this General Obligation Bond, Series A of 2016 (the "Bond"), shall be redeemable and duly shall have been called for earlier redemption and payment of the redemption price shall have been made or provided for, and to pay initially on March 1, 2017, and thereafter semiannually on March 1 and September 1 of each year, to the registered owner hereof, interest on said principal

EXHIBIT B

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sum, at the rate per annum stated hereon, until said principal sum has been paid or provision for payment thereof duly has been made. Interest on this Bond shall be payable from the interest payment date next preceding the date of registration and authentication of this Bond, unless: (a) this Bond is registered and authenticated as of an interest payment date, in which event this Bond shall bear interest from such interest payment date; or (b) this Bond is registered and authenticated after a Record Date (hereinafter defined) and before the next succeeding interest payment date, in which event this Bond shall bear interest from such interest payment date; or (c) this Bond is registered and authenticated on or prior to the Record Date next preceding March 1, 2017, in which event this Bond shall bear interest from the Dated Date of the Bonds; or (d) as shown by the records of the Paying Agent (hereinafter defined), interest on this Bond shall be in default, in which event this Bond shall bear interest from the date to which interest was last paid on this Bond. The interest on this Bond is payable by check drawn on \_\_\_\_\_ (the "Paying Agent"), or its successor. The principal of and premium, if any, on this Bond, when due, are payable upon surrender hereof at the designated corporate trust office of the Paying Agent. Payment of the interest hereon shall be made to the registered owner hereof whose name and address shall appear, at the close of business on the fifteenth (15th) day next preceding each interest payment date (the "Record Date"), on the registration books maintained by the Paying Agent, irrespective of any transfer or exchange of this Bond subsequent to such Record Date and prior to such interest payment date, unless the Issuer shall be in default in payment of interest due on such interest payment date. In the event of any such default, such defaulted interest shall be payable to the person in whose name this Bond is registered at the close of business on a special record date for the payment of such defaulted interest established by notice mailed by the Paying Agent to the registered owner of this Bond not less than fifteen (15) days preceding such special record date. Such notice shall be mailed to the person in whose name this Bond is registered at the close of business on the fifth (5th) day preceding the date of mailing. Principal, premium, if any, and interest with respect to this Bond are payable in lawful money of the United States of America.

This Bond is one of a series of bonds of the Issuer, known generally as "General Obligation Bonds, Series A of 2016" (the "Bonds"), all of like date and tenor, except as to numbers, denominations, dates of maturity, rates of interest, and provisions for redemption, in the aggregate principal amount of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_).

The Bonds have been authorized for issuance in accordance with provisions of the Local Government Unit Debt Act, 53 Pa.C.S. Chs. 80-82 (the "Debt Act"), of the Commonwealth, and by virtue of a duly adopted resolution (the "Resolution") of the Issuer. The Debt Act, as such shall have been in effect when the Bonds were authorized, and the Resolution shall constitute a contract between the Issuer and registered owners, from time to time, of the Bonds.

The Issuer has covenanted, in the Resolution, to and with registered owners, from time to time, of the Bonds that shall be outstanding, from time to time, pursuant to the Resolution, that the Issuer shall: (i) include the amount of the debt service for the Bonds, for each fiscal year of the Issuer in which such sums are payable, in its budget for that year, (ii) appropriate such amounts from its general revenues for the payment of such debt service, and (iii) duly and punctually pay or cause to be paid, from the sinking fund established under the



Resolution or any other of its revenues or funds, the principal of and interest on each of the Bonds at the dates and place and in the manner stated therein, according to the true intent and meaning thereof; and, for such budgeting, appropriation and payment, the Issuer has pledged and does pledge, irrevocably, its full faith, credit and taxing power.

This Bond shall not be entitled to any benefit under the Resolution, nor shall it be valid, obligatory or enforceable for any purpose, until this Bond shall have been authenticated by the Paying Agent.

The Bonds are issuable only in the form of registered bonds, without coupons, in the denominations of \$5,000 principal amount or any integral multiple thereof. Bonds may be exchanged for a like aggregate principal amount of Bonds of other authorized denominations of the same maturity and interest rate upon surrender of such Bonds to the Paying Agent, with written instructions satisfactory to the Paying Agent.

The Issuer and the Paying Agent may deem and treat the registered owner hereof as the absolute owner hereof (whether or not this Bond shall be overdue) for the purpose of receiving payment of or on account of principal hereof, premium, if any, and interest due hereon and for all other purposes, and the Issuer and the Paying Agent shall not be affected by any notice to the contrary.

This Bond may be transferred by the registered owner hereof upon surrender of this Bond to the Paying Agent, accompanied by a written instrument or instruments in form, with instructions, and with guaranty of signature satisfactory to the Paying Agent, duly executed by the registered owner of this Bond or his attorney-in-fact or legal representative. The Paying Agent shall enter any transfer of ownership of this Bond in the registration books and shall authenticate and deliver at the earliest practicable time in the name of the transferee or transferees a new fully registered bond or bonds of authorized denominations of the same series, maturity and interest rate for the aggregate principal amount which the registered owner is entitled to receive.

The Issuer and the Paying Agent shall not be required to issue or to register the transfer of or exchange any Bonds then considered for redemption during a period beginning at the close of business on the fifteenth (15th) day next preceding any date of selection of Bonds to be redeemed and ending at the close of business on the day of mailing of the applicable notice of redemption, as hereinafter provided, or to register the transfer of or exchange any portion of any bond selected for redemption until after the redemption date.

The Bonds stated to mature on or after September 1, \_\_\_\_, are subject to redemption prior to maturity, at the option of the Issuer, as a whole, on \_\_\_\_, or on any date thereafter, upon payment of the principal amount thereof, together with accrued interest to the date fixed for redemption.

The Bonds stated to mature on or after September 1, \_\_\_\_, are subject to redemption prior to maturity, at the option of the Issuer, from time to time, in part, in any order of maturity selected by the Issuer, on \_\_\_\_, or on any date thereafter. If less than all Bonds of any particular maturity are to be redeemed, the Bonds of such maturity to be

redeemed shall be drawn by lot by the Paying Agent. Any such redemption shall be upon payment of the principal amount to be redeemed, together with accrued interest thereon to the date fixed for redemption.

The Bonds stated to mature on September 1, \_\_\_\_, and on September 1, \_\_\_\_, are subject to mandatory redemption prior to maturity, in the amounts and on September 1 of the years set forth in the following schedules as drawn by lot by the Paying Agent in behalf of the Issuer:

Bonds Maturing on September 1, \_\_ :

<u>Year</u>	<u>Amount</u>
	\$ ; and

Bonds Maturing on September 1, \_\_ :

<u>Year</u>	<u>Amount</u>
	\$ .

Any such redemption shall be upon application of money available for the purpose in the Mandatory Sinking Fund established under the Resolution and shall be upon payment of the principal amount to be redeemed, together with accrued interest thereon to the date fixed for redemption. In lieu of such mandatory redemption, the Paying Agent, as sinking fund depository, in behalf of the Issuer, may purchase, from money available for the purpose in the Sinking Fund established under the Resolution, at a price not to exceed the principal amount plus accrued interest, or the Issuer may tender to the Paying Agent, all or part of the Bonds subject to being drawn for redemption in any such year.

In the case of any partial redemption of Bonds of any maturity that is subject to mandatory sinking fund redemption, the Issuer shall be entitled to designate whether the amount to be redeemed shall be credited against the principal amount of such Bonds due at maturity or credited against the principal amount of such Bonds scheduled to be called for mandatory sinking fund redemption on any particular date or dates, in each case in an integral multiple of \$5,000 principal amount.

If this Bond is of a denomination larger than \$5,000, a portion of this Bond may be redeemed. For the purposes of redemption, this Bond shall be treated as representing the number of Bonds that is equal to the principal amount hereof divided by \$5,000, each \$5,000 portion of this Bond being subject to redemption. In the case of partial redemption of this Bond, payment of the redemption price shall be made only upon surrender of this Bond in exchange for Bonds of authorized denominations of the same maturity and interest rate and in aggregate principal amount equal to the unredeemed portion of the principal amount hereof; Provided, however, that should this Bond be registered in the name of The Depository Trust Company ("DTC") or Cede & Co., as nominee for DTC, or any other nominee of DTC, or any other

successor securities depository or its nominee, this Bond need not be surrendered for payment and exchange in the event of a partial redemption hereof and the records of the Paying Agent shall be conclusive as to the amount of this Bond which shall have been redeemed.

Notice of redemption shall be deposited in first class mail not less than 30 days prior to the date fixed for redemption and shall be addressed to the registered owners of the Bonds to be redeemed at their addresses shown on the registration books kept by the Paying Agent as of the day such Bonds are selected for redemption. Failure to mail any notice of redemption or any defect therein or in the mailing thereof shall not affect the validity of any proceeding for redemption of other Bonds so called for redemption as to which proper notice has been given.

On the date designated for redemption, notice having been provided as aforesaid, and money for payment of the principal, premium, if any, and accrued interest being held by the Paying Agent, interest on the Bonds or portions thereof so called for redemption shall cease to accrue and such Bonds or portions thereof so called for redemption shall cease to be entitled to any benefit or security under the Resolution, and registered owners of such Bonds or portions thereof so called for redemption shall have no rights with respect thereto, except to receive payment of the principal to be redeemed and accrued interest thereon to the date fixed for redemption, together with the redemption premium, if any.

The Issuer, in the Resolution, has established a sinking fund with the Paying Agent, as the sinking fund depository, into which funds for the payment of the principal of and the interest on the Bonds shall be deposited not later than the date fixed for the disbursement thereof. The Issuer has covenanted, in the Resolution, to make payments from such sinking fund or from any other of its revenues or funds, at such times and in such annual amounts as shall be sufficient for prompt and full payment of all obligations of this Bond.

It hereby is certified that: (i) all acts, conditions and things required to be done, to happen or to be performed as conditions precedent to and in issuance of this Bond or in creation of the debt of which this Bond is evidence have been done, have happened or have been performed in due and regular form and manner, as required by law; and (ii) the debt represented by this Bond, together with any other indebtedness of the Issuer, is not in excess of any limitation imposed by the Debt Act upon the incurring of debt by the Issuer.

*This Bond has been designated or "deemed designated" by the Issuer as a "qualified tax-exempt obligation", as defined in Section 265(b)(3)(B) of the Internal Revenue Code of 1986, as amended (the "Code"), for purposes and effect contemplated by Section 265 of the Code (relating to expenses and interest relating to tax-exempt income of certain financial institutions).*

IN WITNESS WHEREOF, the Issuer has caused this Bond to be executed in its name by the manual or facsimile signature of the President of the Board of School Directors, and its official seal or facsimile thereof to be affixed hereto and the manual or facsimile signature of the Secretary of the Board of School Directors to be affixed hereto in attestation thereof, all as of the Dated Date of the Bonds.

EAST STROUDSBURG AREA SCHOOL  
DISTRICT, Monroe and Pike Counties, Pennsylvania

By: \_\_\_\_\_  
President of the Board of School Directors

ATTEST:

\_\_\_\_\_  
Secretary of the Board of School Directors

(SEAL)

\_\_\_\_\_

IN WITNESS WHEREOF, the undersigned executes and delivers this Non-Arbitrage and Rebate Compliance Certificate on behalf of the Issuer on the date first appearing above.

---

Gary Summers, President of the  
Board of School Directors

### CERTIFICATE


I, the undersigned, (Assistant) Secretary of the Board of School Directors of EAST STROUDSBURG AREA SCHOOL DISTRICT, in Monroe and Pike Counties, Pennsylvania (the "School District"), certify that: the foregoing is a true and correct copy of a Resolution that duly was adopted by affirmative vote of a majority of all members of the Board of School Directors of the School District at a meeting duly held on May 16, 2016; said Resolution duly has been recorded in the minute book of the Board of School Directors of the School District; a notice with respect to the intent to adopt said Resolution has been published as required by law; said Resolution was available for inspection by any interested citizen requesting the same in accordance with the requirements of the Local Government Unit Debt Act of the Commonwealth of Pennsylvania and such notice; and said Resolution has not been amended, altered, modified or repealed as of the date of this Certificate.

I further certify that the Board of School Directors of the School District met the advance notice and public comment requirements of the Sunshine Act, 65 Pa.C.S. §701 *et seq.*, by advertising the time and place of said meeting, by posting prominently a notice of said meeting at the principal office of the School District or at the public building in which said meeting was held, and by providing a reasonable opportunity for public comment prior to adoption of said Resolution, all as required by such Act.

I further certify that: the total number of members of the Board of School Directors of the School District is nine (9); the vote of members of the Board of School Directors of the School District upon said Resolution was called and duly was recorded upon the minutes of said meeting; and members of the Board of School Directors of the School District voted upon said Resolution in the following manner:

Gary Summers	- Aye
Robert Cooke	- Aye
Ronald D. Bradley	- Aye
Robert Gress	- Aye
Robert Huffman	- Aye
Debbie Kulick	- Aye
Wayne Rohner	- Aye
Judy Summers	- Aye
Lisa VanWhy	- Aye, 9-0 .

IN WITNESS WHEREOF, I set my hand and affix the official seal of the School District, this 16<sup>th</sup> day of May, 2016.

  
(Assistant) Secretary of the Board of  
School Directors

(SEAL)



## PROPOSAL FOR THE PURCHASE OF BONDS

In respect of  
\$7,500,000  
Maximum Aggregate Principal Amount  
General Obligation Bonds

May 16, 2016

East Stroudsburg Area School District  
50 Vine Street  
East Stroudsburg, PA 18301

To: The Honorable Members of the Board of School Directors:

Public Financial Management, Inc., further to the financial advice, consultation and professional services which it customarily renders to the East Stroudsburg Area School District (the "School District") in connection with the timing, terms, sale and/or purchase of municipal bonds and other debt and investment instruments, acting as an advisor and agent on behalf of the School District (the "Financial Advisor"), and not as an underwriter (within the meaning of SEC Rule 15c2-12(f)(8)), investment banker or other person seeking to own, or acquire ownership rights in, the hereinafter-described Bonds, either for its own account or for the account of its customers, does hereby commit, undertake and agree, employing all its best professional efforts and capabilities, to cause, arrange for and otherwise complete the full sale, issuance and delivery of the School District's General Obligation Bonds, Series A of 2016 (or other appropriate series designation) -- in an aggregate principal amount not to exceed \$7,500,000, maturing, or subject to mandatory redemption, at least annually in such individual principal amounts as shall not exceed the principal amounts set out at the respective maturity, or mandatory redemption, maturity dates, bearing interest (or having yields) at one or several rates, not to exceed the individual and respective rates, at a price or prices (inclusive of original issue discount/premium and underwriters' discount) not less than the value, subject to optional redemption, if at all, and having all the other terms and characteristics as are set out and contained within Schedule I, attached hereto and incorporated as a part hereof (as so further described in Schedule I, the "Bonds") -- to and by a qualified purchaser, generally understood as a person possessing full legal competency and financial capacity to enter into, execute and perform its duties under, a binding contract for the purchase of the Bonds and likely constituting a registered broker-dealer, or syndicate or selling compact of such firms, or a bank or other financial institution, (the "Purchaser"), as soon as (subject to sound financial practices), and so long as (but only in the event that), such sale by the School District and purchase by the Purchaser will enable the School District to achieve and effectuate, in all substantial and necessary aspects, the Project authorized and defined in its Resolution fully and finally adopted by this Honorable Board on even date (the "Resolution"), including, without fail, its objective to accomplish debt service savings over the life of the Prior Bonds, as set forth in the Resolution.

The final terms for the purchase of the Bonds (consistent with the objective of the Project and the terms of the Resolution and Schedule I hereto) shall be set forth in a written contract or bid form (the "Winning Bid"), to be executed and presented by the Purchaser who has been identified and proposed by the Financial Advisor, and also to be executed and accepted by the Designated Officer(s) of the School District pursuant to the directives and authority of the Resolution. Upon said bilateral execution of the Winning Bid, the specific duties of the Financial Advisor under this Proposal for the Purchase of the Bonds (but not necessarily pursuant to the terms of its regular

engagement) shall be deemed complete, fulfilled and discharged, and the terms and conditions of the Winning Bid, as between the Purchaser and the School District, shall govern all further aspects of the sale, purchase, issuance and delivery of the Bonds.

The Purchaser and its Winning Bid shall be proposed by the Financial Advisor following identification of the same under either one of two methods, as selected by the Financial Advisor in its sole discretion, employing its best professional judgment regarding prevailing conditions and opportunities in the financial markets: (1) through a direct negotiation of terms with a single, or limited number of, persons qualified to act as Purchaser; or (2) through an evaluation of bids (to determine lowest true interest cost) received from such qualified persons following release of an invitation to bid under a sealed bidding or auction process, such as that process regularly conducted by the Financial Advisor in its ordinary course of business at the PFM auction internet site.

The Designated Officer(s) may accept and execute the Winning Bid only after its full and final text, as embodied in either a bond purchase agreement, term sheet or proposal letter, in the case of method (1) above, or an invitation to bid, notice and terms of sale or bond bid specifications, with accompanying bid form, in the case of method (2) above, have been completely reviewed and approved, as to form, by the School District's regular counsel and by Rhoads & Sinon LLP, the School District's bond counsel, it being understood that said Winning Bid may contain or specify additional duties and/or liabilities of the School District relative to, among others, the sale of securities in the public markets. The Winning Bid shall also specify necessary terms and conditions of the closing and settlement of the purchase of the Bonds, including the date therefor.

This Proposal for the Purchase of Bonds may be cancelled and terminated by the School District at any time, upon payment of fair compensation to the Financial Advisor for its services rendered through the date of written notification of such termination.

This Proposal for the Purchase of Bonds has been made and entered into by the parties with the intent and purpose to comply with the terms and provisions of the Pennsylvania Local Government Unit Debt Act, 53 Pa.C.S.A. §8001 et seq. (the "Debt Act"), and its terms and provisions shall be read and interpreted in light of, and in a manner consistent with, the Debt Act and administrative and judicial rulings and determinations thereunder. In particular, it is agreed and understood that the primary right and correlative duty granted to or imposed on the Financial Advisor by the School District hereunder shall be the right to determine all the final terms of the Bonds (consistent with the objective of the Project and the terms of the Resolution and Schedule I hereto) and the duty to arrange their final purchase, it being the intention of the parties that the conveyance of such right and the assumption of such duty constitute the essential components of an acceptable proposal for the purchase of bonds, as such term and phraseology is used and understood under the Debt Act, particularly §8107 thereof.

Capitalized terms and phrases used herein and not defined shall have the meanings ascribed to such terms in the Resolution.

If any provision of this Proposal shall be held or deemed to be or shall, in fact, be invalid, inoperative or unenforceable as applied in any particular case, or in any particular jurisdiction, such provision shall be deemed severed and removed from the text of this Proposal, in order that the remainder of this Proposal shall be deemed to survive and to remain operative and in full force and effect.

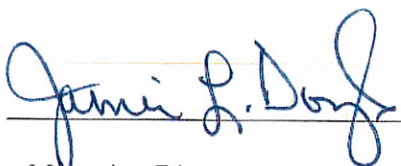
This Proposal may be executed in several counterparts, each of which shall be regarded as an original (with the same effect as if the signatures thereto and hereto were placed upon the same document) and all of which shall constitute but one and the same document.



IN WITNESS WHEREOF, this Proposal has been executed and delivered by the Financial Advisor, as of the date first above written.

Very truly yours,

PUBLIC FINANCIAL  
MANAGEMENT, INC.,  
As Financial Advisor

By: 

Title: Managing Director

ACCEPTED AND AGREED TO, this 16<sup>th</sup> day of May, 2016.

EAST STROUDSBURG AREA SCHOOL DISTRICT

By: Gary Simmons

Title: Board President

**SCHEDULE I  
TO  
PROPOSAL FOR THE PURCHASE OF BONDS**

In respect of  
\$7,500,000  
Maximum Aggregate Principal Amount  
General Obligation Bonds

<b>Fiscal Year (Ending June 30)</b>	<b>Maximum Interest Rate and Yield to Maturity (%)</b>	<b>Principal Maturity or Mandatory Sinking Fund Payment Amount (\$)</b>
2017	6.00%	\$1,020,000
2018	6.00%	985,000
2019	6.00%	995,000
2020	6.00%	1,005,000
2021	6.00%	1,020,000
2022	6.00%	230,000
2023	6.00%	235,000
2024	6.00%	235,000
2025	6.00%	240,000
2026	6.00%	240,000
2027	6.00%	250,000
2028	6.00%	250,000
2029	6.00%	255,000
2030	6.00%	260,000
2031	6.00%	280,000

July 18, 2016

**EXHIBIT A  
WINNING BID FORM**

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
Monroe and Pike Counties, Pennsylvania  
\$6,125,000\* GENERAL OBLIGATION BONDS, SERIES A OF 2016**

Board of School Directors  
East Stroudsburg Area School District  
c/o Public Financial Management, Inc.  
One Keystone Plaza, Suite 300  
North Front & Market Streets  
Harrisburg, PA 17101 (P. O. Box 11813, Harrisburg, PA 17108)  
Fax #: (717) 232-8610

Ladies and Gentlemen:

Subject to the provisions of and in accordance with the terms of the Invitation to Bid, dated July 12, 2016 of the East Stroudsburg Area School District (the "School District") for its General Obligation Bonds, Series A of 2016 (the "Bonds"), which is incorporated herein and hereby made a part hereof:

We hereby confirm that we have agreed to purchase all, but not less than all, of the \$6,125,000\* aggregate principal amount of the Bonds described in the Invitation to Bid and to pay therefor the amount of \$6,471,275.80 constituting 105.653482% of the par value of the Bonds, plus the interest accrued, if any, on the Bonds from August 18, 2016. This offer is for the Bonds bearing interest at the rates and in the form of serial bonds and term bonds as follows:

<u>Mar. 1</u>	<u>Principal Amount<sup>(1)</sup></u>	<u>Interest Rate</u>	<u>Reoffering Price</u>	<u>Reoffering Yield</u>	<u>Term Maturity Date</u>
2017	\$915,000	0.650 %	100.000	0.650	

<u>Sept. 1</u>	<u>Principal Amount<sup>(1)</sup></u>	<u>Interest Rate</u>	<u>Reoffering Price</u>	<u>Reoffering Yield</u>	<u>Term Maturity Date</u>
2017	\$900,000	2.000 %	101.339	0.700	
2018	905,000	5.000 %	108.295	0.880	
2019	910,000	5.000 %	111.932	1.000	
2020	920,000	5.000 %	115.697	1.020	
2021	150,000	4.000 %	114.169	1.100	
2022	150,000	2.000 %	103.649	1.250	
2023	155,000	2.000 %	102.416	1.500	
2024	145,000	2.000 %	101.927	1.600	
2025	145,000	2.000 %	101.684	1.650	
2026	165,000	2.000 %	101.199	1.750	
2027	165,000	2.000 %	100.717	1.850	
2028	145,000	2.000 %	100.000	2.000	
2029	160,000	2.050 %	99.432	2.100	
2030	195,000	2.150 %	99.398	2.200	

<sup>(1)</sup>Aggregate principal amount and principal amortization amounts may be adjusted as set forth in the Invitation to Bid.

\*Preliminary; subject to adjustment.

We acknowledge and have agreed that after we submit this proposal, the School District may modify the aggregate principal amount of the Bonds and/or the principal amounts of each maturity of the Bonds, subject to the limitations set forth in the Invitation to Bid.

We further acknowledge and have agreed that in the event that any adjustments are made to the principal amount of the Bonds, we will purchase all of the Bonds, taking into account such adjustments on the above specified terms of this proposal for the Bonds.

As the winning bidder, we confirm that we have agreed to wire \$61,250 to the School District, as security against any loss of the School District resulting from failure of the undersigned bidder to comply with terms of the bid.

As the winning bidder, we confirm that we have agreed to immediately furnish the additional information described under the caption "Information Required From Winning Bidder; Reoffering Price" in the Invitation to Bid.

As the winning bidder, we confirm that we have agreed to provide to the School District as soon as possible after the sale of the Bonds a complete list of syndicate members, if any, upon request, the actual allocation of the Bonds and the orders placed by the syndicate members.

We have noted that payment of the purchase price is to be made in immediately available Federal Funds at the time of delivery of the Bonds.

In the event we have bid on behalf of a bidding syndicate, we represent that we have full and complete authority to submit the bid on behalf of our bidding syndicate and that the undersigned will serve as the lead manager for the group.

We desire 1 copies (not exceeding 200) of the Official Statement for the Bonds (as provided in the Invitation to Bid). We understand that we may obtain additional copies at our own expense.

We further certify (or declare) under penalty of perjury under the laws of the Commonwealth of Pennsylvania that our bid and this proposal is genuine, and not a sham or collusive, nor made in the interest of or on behalf of any person not herein named, and that the bidder has not directly or indirectly induced or solicited any other bidder to put in a sham bid or any other person, firm or corporation to refrain from bidding, and that the bidder has not in any manner sought by collusion to secure for itself an advantage over any other bidder.

Respectfully submitted,

Janney Montgomery Scott LLC  
Name of Bidder

By: James N. Carter  
Name and Title: Director

Address: 1717 Arch St  
Phila PA 19103

Telephone: 215-665-6521

Facsimile: 215-667-8648

The above Bid is hereby accepted by the Board of School Directors of the East Stroudsburg Area School District, with Final Maturity Schedule as shown on the attached Exhibit A.

EAST STROUDSBURG AREA SCHOOL DISTRICT  
Monroe and Pike Counties, Pennsylvania

Attest

By Gary Summers  
(~~As~~) President  
John J. Aron  
(~~As~~) Secretary

**EAST STROUDSBURG AREA SCHOOL DISTRICT**  
**SERIES A OF 2016**  
**REFUNDS THE SERIES OF 2011 AND SERIES A OF 2011**

Settle 8/18/2016  
Dated 8/18/2016

1	2	3	4	5	6	7	8	9	10	11
Date	Principal	Coupon	Yield	Interest	Semi-Annual Debt Service	Fiscal Year Debt Service	State Aid	Proposed Local Effort	Existing Local Effort	Savings
3/1/2017	855,000	0.650	0.650	98,474.23	953,474.23	953,474.23	69,159.07	884,315.16	903,638.28	19,323.12
9/1/2017	785,000	2.000	0.700	89,062.50	874,062.50					
3/1/2018				81,212.50	81,212.50	955,275.00	69,289.68	885,985.32	906,080.57	20,095.26
9/1/2018	810,000	5.000	0.880	81,212.50	891,212.50					
3/1/2019				60,962.50	60,962.50	952,175.00	69,064.83	883,110.17	904,290.27	21,180.10
9/1/2019	850,000	5.000	1.000	60,962.50	910,962.50					
3/1/2020				39,712.50	39,712.50	950,675.00	68,956.03	881,718.97	904,411.94	22,692.96
9/1/2020	895,000	5.000	1.020	39,712.50	934,712.50					
3/1/2021				17,337.50	17,337.50	952,050.00	69,055.76	882,994.24	905,589.89	22,595.65
* 9/1/2021	145,000	4.000	1.100	17,337.50	162,337.50					
3/1/2022				14,437.50	14,437.50	176,775.00	12,822.15	163,952.85	183,793.75	19,840.90
9/1/2022	150,000	2.000	1.250 **	14,437.50	164,437.50					
3/1/2023				12,937.50	12,937.50	177,375.00	12,865.67	164,509.33	184,140.00	19,630.67
9/1/2023	150,000	2.000	1.500 **	12,937.50	162,937.50					
3/1/2024				11,437.50	11,437.50	174,375.00	12,648.07	161,726.93	184,303.75	22,576.82
9/1/2024	145,000	2.000	1.600 **	11,437.50	156,437.50					
3/1/2025				9,987.50	9,987.50	166,425.00	12,071.43	154,353.57	184,040.00	29,688.43
9/1/2025	145,000	2.000	1.650 **	9,987.50	154,987.50					
3/1/2026				8,537.50	8,537.50	163,525.00	11,861.08	151,663.92	183,340.00	31,676.08
9/1/2026	165,000	2.000	1.750 **	8,537.50	173,537.50					
3/1/2027				6,887.50	6,887.50	180,425.00	13,086.90	167,338.10	187,340.00	20,001.90
9/1/2027	165,000	2.000	1.850 **	6,887.50	171,887.50					
3/1/2028				5,237.50	5,237.50	177,125.00	12,847.54	164,277.46	185,800.00	21,522.54
9/1/2028	145,000	2.000	2.000	5,237.50	150,237.50					
3/1/2029				3,787.50	3,787.50	154,025.00	11,172.01	142,852.99	183,812.50	40,959.51
9/1/2029	165,000	2.050	2.100	3,787.50	168,787.50					
3/1/2030				2,096.25	2,096.25	170,883.75	12,394.84	158,488.91	186,502.50	28,013.59
9/1/2030	195,000	2.150	2.200	2,096.25	197,096.25					
3/1/2031						197,096.25	14,296.13	182,800.12	183,870.00	1,069.88
<b>TOTALS</b>	<b>5,765,000</b>			<b>736,679.23</b>	<b>6,501,679.23</b>	<b>6,501,679.23</b>	<b>471,591.20</b>	<b>6,030,088.03</b>	<b>6,370,953.46</b>	<b>340,865.43</b>

\* Optional redemption date of September 1, 2021

\*\* Yield to optional redemption date

PE% 14.43% (Estimated)  
AR% 50.27% (2015-2016)  
Net 7.25% Effective Reimbursement

Present Value Local Effort Savings 294,679.92

Savings Allocation	Amount	Percentage
School District's Share	340,865.43	5.78%
State's Share	26,657.84	0.45%
Total Savings	367,523.27	6.23%

## **ENROLLMENT AGREEMENT**

**THIS AGREEMENT**, made and entered beginning in the **2016-2017** school year - by and between East Stroudsburg Area School District, 50 Vine Street, East Stroudsburg, PA 18301 ("District") and the Career Institute of Technology ("CIT").

### **WITNESSETH:**

**WHEREAS**, District desires to enroll their student, Javin Griffin ("Student"), in the Electrical Construction Technology program at CIT.

**WHEREAS**, CIT offers an Electrical Construction Technology program and agrees to accept Student into its class.

**NOW, THEREFORE**, the parties hereto, intending to be legally bound, do hereby promise and agree as follows:

1. District agrees to pay tuition for Student's enrollment in the estimated annual amount of \$13,750.00 for the 2016-2017 school year prorated for actual days of enrollment (estimated at \$76.39 per enrollment day). Invoices will be sent after the end of the fiscal year. Actual daily enrollment costs will be based upon total budget divided by the total average daily membership for CIT multiplied by the District's total membership days. Payment shall be made within 45 days of date of the invoice.

2. CIT shall enroll Student in the program and shall provide the planned course of instruction as presented in its promotional materials. Any required support services beyond those regularly provided by CIT shall be the responsibility of the District.

3. District acknowledges and stipulates that CIT is not and shall not be considered the Local Educational Agency for Student for any purpose, including but not limited to any obligations of Student's district of residence pursuant to the Pennsylvania School Code, the regulations of the Pennsylvania State Board of Education, and/or the Individuals with Disabilities Act and its implementing regulations.

4. District shall be responsible to provide transportation for Student to and from CIT.

5. District agrees that Student shall be bound by, and shall comport himself/herself in accord with CIT's procedures, policies and regulations, including but not limited to the Student Code of Conduct.

6. Should Student be charged with a violation of CIT's procedures, policies and regulations, including but not limited to the Student Code of Conduct, CIT shall provide Student with due process as set forth in the Pennsylvania School Code. If CIT

determines that Student should be expelled from the school as set forth in its procedures, policies, and regulations, Student shall not be allowed to return to CIT.

7. The Agreement shall be binding upon and shall inure to the benefit of the parties hereto, their respective heirs, representatives, successors and assigns, but shall not be assignable by CIT without prior written consent of the District.

8. This Agreement shall be deemed to express, embody and supersede all previous understandings, agreements and commitments, whether written or oral, between the parties hereto with respect to the subject matter hereof and to fully and finally set forth the entire agreement between the parties hereto. No modifications shall be binding unless stated in writing and signed by both parties hereto with the approval of the Board of Directors of the District.

9. This Agreement shall be governed by the laws of the Commonwealth of Pennsylvania.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement on the dates set forth below, each intending to be legally bound.

\_\_\_\_\_  
Date

\_\_\_\_\_  
District

\_\_\_\_\_  
Date

\_\_\_\_\_  
President, Operating Committee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dr. William Haberl, Superintendent of Record

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dr. Ronald Roth, Administrative Director



## CONTRACT TO PURCHASE MEALS FROM SCHOOLS

The Pennsylvania Department of Education, in providing this contract as a service to schools, does not become a party to this contract. The purchasing sponsor, hereafter referred to as the Purchaser, is the responsible authority, without recourse to the Pennsylvania Department of Education and the United States Department of Agriculture regarding the settlement and satisfaction of all contractual and administrative issues arising under this contract. This includes, but is not limited to: disputes, claims, protests of award, source evaluation or other matters of a contractual nature.

Made and entered into this date of **Sept.5, 2016** by and between

**SLHDA Head Start**  
**300356500**  
**Scranton, Pa.**

**East Stroudsburg School District**  
**120452003**  
**East Stroudsburg**

These meals/snacks will be served at the following locations (*press enter/return to add multiple sites*):

**Example:** PDE Child Care, 333 Market Street, Harrisburg, PA 17126

**Bushkill Head Start Hc 12 Box 700 Dingman's Ferry, Pa. 18328**

The parties entering into this contract agree to be bound by the United States Department of Agriculture (USDA) regulations Title 7 of the CFR Part 210, Part 220 and/or Part 226, as appropriate.

The Purchaser will order meals/snacks on a weekly basis notifying the Provider **Na** days proceeding the week of delivery. Orders will include totals for each site and each type of meal/snack.

If the Purchaser is another School District, **Traditional Food-Based** Menu Planning Option will be used.

The Purchaser reserves the right to increase or decrease the number of meals/snacks ordered with a minimum notice of **Na**.

If the Purchaser's children will eat meals/snacks on the Provider's premises, the children will be at the building and served at **na** for Breakfast, **na** for Lunch and **3:15** for Snack.

The Provider agrees to supply meals/snacks **inclusive** of milk to the Purchaser for the prices herein listed:

Meal Type	Daily Estimated Servings	x	Estimated No. Serving Days Per Year	x	Unit Price	=	Estimated Total \$\$
BREAKFAST	Na		na		na		Na
LUNCH	Na		na		na		Na
SNACK	17		180		\$ .86		\$2631.60
GRAND TOTAL OF CONTRACT							\$2,631.60

**Conditions:**

1. It is further agreed that the Provider, pursuant to the provisions of federal regulations, will assure that said meals/snacks will meet or exceed the minimum meal pattern requirements as necessary for the stated Menu Planning Option, and will maintain full and accurate records that the purchaser requires to meet its record keeping responsibility on a calendar month basis (supported by invoices, receipts or other records), and shall promptly submit invoices and delivery receipts to the Purchaser.
2. Meals/snacks will be delivered on a daily basis or other mutually agreed upon period of time in accordance with the 21-day menu cycle. Menu changes may be made only when agreed upon by both parties. When an emergency situation exists which might prevent the Provider from delivering a specified meal/snack component, the Provider shall notify the Purchaser immediately so substitutions can be agreed upon. The Purchaser reserves the right to periodically suggest menu changes within the Provider's suggested food cost range throughout the contract period.
3. The Provider will bill the Purchaser only for meals/snacks prepared and delivered/picked up at the specified time. Damaged or incomplete meals/snacks shall not be included. Adequate refrigeration or heating will be provided when the Provider delivers meals/snacks or picked up by Purchaser to insure the wholesomeness of food in accordance with state and/or local health codes.
4. The Purchaser will furnish the Provider with the number of meals/snacks, by meal service type, to be delivered to each site when applicable.
5. The Purchaser reserves the right to add or delete sites and provide one week's notice to the Provider.
6. The Provider guarantees that meals/snacks will be delivered within the prescribed time period as mutually agreed upon by both parties.
7. The Provider agrees to retain the records required by the Purchaser for a period of three years after the end of the fiscal year to which they pertain (or longer if an audit is in progress) and, upon request, to make all accounts and records pertaining to the program available to representatives of the Pennsylvania Department of Education, the United States Department of Agriculture and/or the Office of the Inspector General and General Accounting Office for audit or administrative review purposes at a reasonable time and place.

The Provider also agrees to provide the needed information on the amount of food sent to the Purchaser for recording on the Production Records. Recipes and Product Information Sheets will be provided to the Purchaser as required for School Meals Initiative (SMI) reviews. If the Provider is providing meals using the NuMenus Planning Option, a printout of the nutrient analysis of the menus used must be provided to the Purchaser.

8. During the performance of the contract, the Provider agrees as follows: The Provider will not discriminate against any employee or applicant for employment because of race, color, national origin, age, sex or disability. The Provider will take affirmative action to ensure that applicants are employed and that employees are treated while employed without regard to their race, color, national origin, age, sex or disability. Such action shall include, but not be limited to, the following:

employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Provider agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this Equal Opportunity clause.

9. The Provider will comply with all provisions of Executive Order Number 11246 of September 24, 1965, as amended by Executive Order No. 11375 of October 13, 1967, and of the rules, regulations and relevant orders of the Secretary of Labor.
10. It is expressly agreed that in the event of any disagreement or controversy arising between the Provider and the Purchaser as to the interpretation of the specifications or proper performance of this contract, the dispute shall be settled between the Provider and Purchaser within a reasonable period of time and shall be final.
11. The Purchaser shall have the option to cancel this contract if the state or federal government withdraws funds to support the Child and Adult Care Food Program, the National School Lunch Program, the School Breakfast Program, the Afterschool Snack Program and/or the Summer Food Service Program.
12. The Provider guarantees that it has sufficient facilities to handle the increased meal/snack production resulting from the execution and implementation of the requirements of this contract.
13. The Provider guarantees that it has a delivery system sufficient to provide the meals/snacks as specified in this contract.
14. The Provider guarantees that there have not been any audit or CRE findings or sanctions within the past three years which would indicate that the Provider was incapable of preparing proper meals/snacks, planning quality menus or maintaining adequate records.
15. This contract may be terminated by notice, in writing, given by any party hereto to the other party at least 30 days prior to the date of termination.

**Additional Requirements:**

It is agreed by the parties hereto that there are no other considerations, favors, promises or interests passing between the parties other than what is expressly stated in this contract.

In witness hereof, this contract is signed and executed this date of Sept. 5, 2016 and will end Sept. 4, 2017

Please sign in **BLUE** ink.

Signature on Behalf of:

SLHDA Head Start

\_\_\_\_\_  
Name of Purchaser

Ann Lynady  
\_\_\_\_\_  
Signature of Authorized Representative

Ann Lynady

Head Start Director

\_\_\_\_\_  
Title

8/23/16  
\_\_\_\_\_  
Date

Signature on Behalf of:

East Stroubsburg School District

\_\_\_\_\_  
Name of Provider

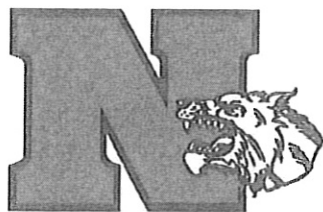
\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

PDE APPROVED

NORTH

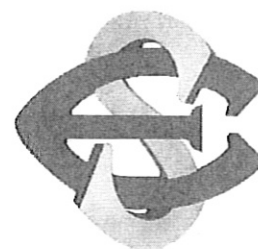


Timberwolves

Benjamin J. Brenneman  
Director of Athletics and Activities  
EAST STROUDSBURG AREA SCHOOL DISTRICT  
50 Vine Street  
East Stroudsburg, PA 18301

(office) 570-424-8500, x 10501 • (fax) 570-420-8387  
(e-mail) [Benjamin-brenneman@esasd.net](mailto:Benjamin-brenneman@esasd.net)

SOUTH



Cavaliers

**Date:** June 21, 2016

**To:** Stroud Township - Forevergreen Nature Preserve

**From:** East Stroudsburg Area School District Athletic Office

**Re:** Facility Agreement for 2016 East Stroudsburg South Cross Country Team

This is a memorandum of understanding between the East Stroudsburg Area School District and Stroud Township for use of the Forevergreen Nature Preserve for the 2016-2017 School Year.

- Stroud Township will donate the use of Forevergreen Nature Preserve to the East Stroudsburg South Cross Country Team for its scheduled home meet on Tuesday, September 20, 2016, from approximately 2pm – 7pm at no cost to the district. This donation includes use of the walking path, parking lot, and course maintenance for the school district and visiting teams.
- Stroud Township also agrees to allow the visiting teams to practice at the Forevergreen Nature Preserve on Friday, September 16, 2016 and Saturday, September 17, 2016, if needed.
- In the case of inclement weather the East Stroudsburg Area School District Director of Athletics and Activities agrees to work with Stroud Township on a rescheduled date, preferably September 21, 2016, weather permitting.
- The East Stroudsburg Area School District will provide security to assist with parking on the date of the meet.
- The East Stroudsburg Area School District will also provide a proof of insurance to Stroud Township for use the Forevergreen Nature Preserve.

This is a one year agreement between the East Stroudsburg Area School District and Stroud Township for use of the Forevergreen Nature Preserve. This will be renewed yearly as long as both parties agree to the terms of the agreement. Both parties will sign this agreement and be provided a copy.

ESASD Representative Name (Print)  
Edward C. Coamer  
Stroud Township Representative Name (Print)

ESASD Representative Signature  
Edward C. Coamer  
Stroud Township Representative Signature

Date  
9-2-2016  
Date

## DEPOSITORY COLLATERAL PLEDGE AGREEMENT (PA)

**THIS DEPOSITORY COLLATERAL PLEDGE AGREEMENT** ("Agreement") is made and executed between the parties designated on the last page hereof as the Public Body (herein referred to as the "Public Body") and the Bank (herein referred to as the "Bank").

### WITNESSETH

**WHEREAS**, the Public Body desires to maintain or continue to maintain public deposits with the Bank;

**WHEREAS**, the Bank desires to obtain such deposits and provide security therefor as required by the laws of the Commonwealth of Pennsylvania;

**WHEREAS**, the Bank desires to pledge assets to secure public deposits on a pooled basis as permitted by Title 72, Chapter 3, Sections 3836-1 to 3836-8 of the Pennsylvania Statutes, 72 P.S. §§ 3836-1 to 3836-8;

**NOW, THEREFORE**, in consideration of the mutual promises set forth hereafter, the parties hereto agree as follows:

#### 1. Collateral Requirement

The Bank is obligated pursuant to this Agreement to pledge to the Public Body an undivided pro rata portion of the Pool Assets that is not less than the total amount of the Uninsured Deposits of the Public Body held by the Bank times one hundred percent (100%).

#### 2. Security Requirements

- a. The Bank, to secure the timely payment of Uninsured Deposits heretofore or hereafter made by the Public Body, including any interest due thereon, and any costs or expenses arising out of the collection of such Deposits upon default, agrees to provide the Public Body with a pledge of an undivided pro rata portion of Pool Assets.
- b. The Bank agrees that the Total Amount of the Pool Assets shall be no less than one hundred percent (100%) of the then current balances of all Uninsured Deposits made in the Bank by all Participating Public Bodies. It shall be the duty of the Bank to maintain continuously the required level of Pool Assets in accordance with the terms of this Agreement. The Bank shall carry in its accounting records at all times a general ledger or other appropriate account of the Total Amount of the Eligible Assets that constitute Pool Assets and the total amount of Uninsured Deposits of all Participating Public Bodies required to be secured by pledges of pro rata portions of such Pool Assets.

## DEPOSITORY COLLATERAL PLEDGE AGREEMENT (PA)

- c. The Bank shall determine, as of the opening of business on each Business Day, the then current balances of all Uninsured Deposits of all Participating Public Bodies required to be secured. If as of the opening of business on any Business Day, the total balances of all Uninsured Deposits of all Participating Public Bodies exceed the Total Amount of the Pool Assets, the Bank shall transfer to the Pool Assets, no later than the close of business on that Business Day, additional Eligible Assets of an amount not any less than the amount of such excess. If as of the opening of business on any Business Day, the Total Amount of the Pool Assets exceeds the total balances of all Uninsured Deposits of all Participating Public Bodies, the Bank may transfer from the Pool Assets, on that Business Day, such Eligible Assets of an amount not any greater than the amount of such excess. The Bank may make such transfers without notice to, or consent of, the Public Body.
- d. Whenever collateral is provided pursuant to this section, the Bank hereby grants to the Public Body a pledge of, and security interest in and to, an undivided pro rata portion of Pool Assets. The share of Pool Assets so pledged shall be in the proportion that the total amount of the Public Body's Uninsured Deposits so secured by Pool Assets bears to the total amount of Uninsured Deposits of all Participating Public Bodies similarly so secured. The security interest of the Public Body in the pro rata portion of the Pool Assets shall terminate upon the transfer of such pro rata portion of Eligible Assets from the Pool Assets consistent with the terms of this Agreement.
- e. The Bank may substitute Eligible Assets ("Substitute Assets") for any Eligible Assets constituting Pool Assets previously pledged to the Participating Public Bodies so long as the Substitute Assets are of an amount equal to or greater than the Eligible Assets which they will replace. In the event that the Bank determines that the Substitute Assets are of an amount equal to or greater than the Eligible Assets which they will replace, the Bank may transfer Eligible Assets out of the Pool Assets against delivery on the same Business Day of the Substitute Assets. The Bank may make such substitutions without notice to, or consent of, the Public Body.
- f. The Bank shall value the Pool Assets, which are pledged as collateral to secure the Uninsured Deposits of Participating Public Bodies, in accordance with 72 P.S. § 3836-4.

### 3. Custody of Pool Assets

- a. The Bank and the Public Body agree that the Pool Assets shall be held by a third-party custodian ("Third-Party Custodian") pursuant to an agreement between the Bank and such Third-Party Custodian. The Bank shall deliver the Pool Assets to the Third-Party Custodian to be held for the benefit of all Participating Public Bodies whose funds are secured by the Pool Assets from time to time. The Pool Assets shall be kept separate and apart from the general assets of the Bank and the general assets of the Third-Party Custodian and will not,



## DEPOSITORY COLLATERAL PLEDGE AGREEMENT (PA)

in any circumstances, be commingled with, or become part of, the backing for any other deposit or other liability of the Bank or the Third-Party Custodian.

- b. The Bank shall provide the Public Body each month with a statement identifying the total amount of the Deposits and Uninsured Deposits of the Participating Public Bodies held by the Bank and the Total Amount and valuation of the Pool Assets pledged to secure the Uninsured Deposits. At the request of the Public Body, the Third-Party Custodian will provide the Public Body with a statement describing the Total Amount and valuation of the Pool Assets that it holds up to four times per year. The Bank will provide the Public Body with a separate statement showing its Deposits held at the Bank in accordance with the terms and conditions of the deposit account agreement for that account.

### 4. Events of Default

In the event that the Bank fails to pay the Public Body any amount of its Deposits covered by this Agreement in accordance with the terms of such Deposits, or should the Bank fail or suspend active operations, the Deposits of the Public Body in such Bank shall become due and payable immediately and the Public Body shall have the right to unilaterally demand delivery of Eligible Assets of an amount equal to its pro rata portion of the Pool Assets, by notice to the Third-Party Custodian and the Bank (or, in the case of the Bank's failure, to the Receiver of the Bank). Upon receipt of such notice, the Bank shall provide to the Third-Party Custodian written confirmation of the Public Body's pro rata interest in the Pool Assets. After delivery by the Third-Party Custodian of Eligible Assets to the Public Body, the Public Body shall have the right to sell such assets at public or private sale. In the event of such sale, the Public Body, after deducting all legal expenses and other costs, including reasonable attorneys' fees, from the proceeds of such sale, shall apply the remainder towards any one or more of the liabilities of the Bank to the Public Body and shall return the surplus, if any, to the Bank.

### 5. Representations and Warranties

- a. Representations of the Bank. The Bank hereby represents and warrants that:
  - 1. It is the legal and actual owner, free and clear of all liens and claims, of all Pool Assets pledged pursuant to this Agreement;
  - 2. This Agreement was executed by an officer or other authorized representative of the Bank who was authorized by the Bank's board of directors to do so, and this Agreement will at all times be maintained as an official record of the Bank;
  - 3. All assets pledged pursuant to this Agreement are Eligible Assets;



## DEPOSITORY COLLATERAL PLEDGE AGREEMENT (PA)

4. The Bank is a national bank located and authorized to do business in the Commonwealth of Pennsylvania as of the date that it will perform its responsibilities under this Agreement; and
  5. All acts, conditions and things required to exist, happen or be performed on its part precedent to and in the execution and delivery of this Agreement exist or have happened or have been performed.
- b. Representations of the Public Body. The Public Body hereby represents and warrants that:
1. This Agreement has been legally and validly entered into, does not and will not violate any statute or regulation applicable to it, and is enforceable against the Public Body in accordance with its terms;
  2. No other action by the Public Body is required and this Agreement was executed by an officer of the Public Body authorized to do so;
  3. It will not transfer, assign its interest in, or its rights with respect to, any Eligible Assets pledged pursuant to this Agreement except as authorized pursuant to Section 4 of the Agreement; and
  4. All acts, conditions and things required to exist, happen or be performed on its part precedent to and in the execution and delivery of this Agreement exist or have happened or have been performed.
6. Liability, Performance and Records
- a. The Bank shall not be liable for any loss or damage sustained or incurred by the Public Body, including counsel fees, resulting from the Bank's action or failure to act in the performance of its duties hereunder, except for any loss, damage, claim or expense arising out of the Bank's own negligence or willful misconduct.
  - b. The Bank will not have any liability or responsibility, in the event that it is unable to perform any of its duties or responsibilities under this Agreement due to any act of God, fire, flood, civil or labor disturbance, war, act of governmental authority, fraud or forgery, malfunction of equipment or software, extreme weather, inability to obtain (or interruption of) external communications facilities, or any other cause beyond the reasonable control of the Bank, provided that the Bank shall use commercially reasonable efforts under the circumstances to resume performance as soon as reasonably practicable.
  - c. The Public Body's authorized officer, upon reasonable notice, shall have access to the Bank's books and records maintained with respect to the Public Body's interest in the Pool

## DEPOSITORY COLLATERAL PLEDGE AGREEMENT (PA)

Assets during the Bank's normal business hours. Upon the reasonable request of the Public Body, copies of any such books and records shall be provided by the Bank to the Public Body or the Public Body's authorized officer at the Public Body's expense.

### 7. Termination

Either of the parties hereto may terminate this Agreement by giving to the other party a notice in writing specifying the date of such termination, which shall be the earlier of (i) not less than 30 days after the date of giving such notice or (ii) the date on which the Deposits of the Public Body are paid in full. Such notice shall not affect or terminate the Public Body's security interest in the undivided pro rata portion of Pool Assets. Upon the date set forth in the termination notice, this Agreement shall terminate except as otherwise provided herein and all obligations of the parties to each other hereunder shall cease.

### 8. Miscellaneous

- a. The Bank shall have the right to collect and retain for its own account any and all interest, principal, dividend or other payments made with respect to the Eligible Assets held in the Pool Assets.
- b. It is the purpose of this Agreement to comply with the provisions of 12 U.S.C. § 1823(e) and 72 P.S. §§ 3836-1 to 3836-8.
- c. Any notice or other instrument in writing authorized or required by this Agreement to be given to the Public Body shall be sufficiently given if sent by regular mail to the Public Body at its most recent address as reflected in the records of the Bank's Treasury Operations unit.
- d. Any notice or other instrument in writing authorized or required by this Agreement to be given to the Bank shall be sufficiently given if sent by regular mail to the Bank at its offices at Treasury Operations – Collateral, 4900 Tiedeman Road, Brooklyn, OH 44114 or at such other offices as the Bank may from time to time designate in writing.
- e. Any notice or other instrument in writing authorized or required by this Agreement to be given to the Third-Party Custodian shall be sufficiently given if sent by regular mail to the Third-Party Custodian at its most recent address as provided to the Public Body by the Bank in writing.
- f. In case any provision in, or obligation under, this Agreement shall be found to be invalid, illegal or unenforceable in any jurisdiction, the validity, legality and unenforceability of the remaining provisions or obligations shall not in any way be affected or impaired thereby and

## DEPOSITORY COLLATERAL PLEDGE AGREEMENT (PA)

if any provision is inapplicable to any person or circumstances, it shall nevertheless remain applicable to all other persons or circumstances.

- g. This Agreement may not be amended or modified in any manner except by written agreement executed by all of the parties hereto.
- h. This Agreement shall extend to and be binding upon the parties hereto, and their respective successors and assigns, provided however, that this Agreement shall not be assignable by any party without the written consent of the other parties.
- i. This Agreement shall be construed in accordance with the laws of the Commonwealth of Pennsylvania without regard to conflict of law principles thereof.
- j. This Agreement supersedes and completely replaces all previous agreements, if any, between the Bank (including all entities which have merged into the Bank) and the Public Body with respect to the subject matters contained herein.
- k. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument.

### 9. Definitions.

Whenever used in this Agreement the following terms shall have the following meanings:

- a. "Book Entry System" shall mean the Federal Reserve/Treasury Book Entry System for receiving and delivering government securities;
- b. "Business Day" shall mean any day on which the Bank and the Book Entry System are open for business;
- c. "Deposits" shall mean all deposits made by the Public Body or other Participating Public Bodies in the Bank that are available for all uses generally permitted by the Bank to the Public Body or other Participating Public Bodies for actually and finally collected funds under the Bank's account agreement or policies. Deposits include collected funds finally posted to demand, savings, or time deposit accounts established and maintained by the Public Body or other Participating Public Bodies with the Bank;
- d. "Eligible Assets" shall mean the types of assets which may be used as security to secure the Deposits of Public Bodies pursuant to 72 P.S. § 3836-4;

## DEPOSITORY COLLATERAL PLEDGE AGREEMENT (PA)

- e. "Participating Public Body" shall mean a public body, as defined in 72 P.S. § 3836-1(3), within the Commonwealth of Pennsylvania that has duly elected to accept a pledge by the Bank of a pro rata share of a pool of Eligible Assets as security for its Deposits with the Bank, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act, and has entered into an agreement with the Bank that is the same as, or similar to, this Agreement;
- f. "Pool Assets" shall mean a single group or aggregation of Eligible Assets to be pledged on a pro rata basis by the Bank to Participating Public Bodies to secure Deposits made by such public bodies in the Bank in excess of the amount insured under the provisions of the Federal Deposit Insurance Act;
- g. "Substitute Assets" shall have the meaning set forth in Paragraph e of Section 2 of this Agreement;
- h. "Third-Party Custodian" shall be The Bank of New York Mellon or other national bank, state-chartered bank, trust company, or banking institution selected by the Bank to serve as custodian to hold the Pool Assets. The Third-Party Custodian will initially be The Bank of New York Mellon whose address is Institutional Custody Group, One Wall Street – 25<sup>th</sup> Floor, New York, NY 10286. If the Bank selects a different Third-Party Custodian, it shall notify the Public Body in writing;
- i. "Total Amount of the Pool Assets" or "Total Amount of the Eligible Assets" shall mean the total amount of all Eligible Assets that comprise the Pool Assets;
- j. "Uninsured Deposits" shall mean that portion of the Deposits which exceeds the insurance coverage available from the Federal Deposit Insurance Corporation.

[THIS SPACE WAS INTENTIONALLY LEFT BLANK]

## DEPOSITORY COLLATERAL PLEDGE AGREEMENT (PA)

IN WITNESS WHEREOF, the Public Body and the Bank have caused this Agreement to be executed by their duly authorized representatives as of the dates listed below.

### KEYBANK NATIONAL ASSOCIATION

\_\_\_\_\_  
(Bank)

By: \_\_\_\_\_

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
Designated Signer

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Public Body)

By: \_\_\_\_\_

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
REQUEST FOR PROPOSALS  
FOR  
AUDITING SERVICES**

**Auditing Fee for 2013-14**                      \$ 21,000

**Auditing Fee for 2014-15**                      \$ 21,000

**Auditing Fee for 2015-16**                      \$ 21,000

**Optional Auditing Fee for 2016-17**                      \$ 21,000

**Optional Auditing Fee for 2017-18**                      \$ 21,000

**Additional Services - Hourly Rate:**

**Partner**        \$ 245

**Senior Auditor**        \$ 100

**Manager**        \$ 160

**Staff Accountant**        \$ 75

**Supervisor**        \$ 120

**Paraprofessional**        \$ 60

**Firm Name:**                                      Maillie LLP

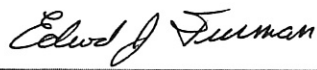
**Form of Business Entity:**                      Partnership

**Employer Identification Number:**                      23-1518888

**Telephone:**                                      610-935-1420

**Fax:**    610-935-1632

**Date:**    April 1, 2014

**Authorized Signature:** 

**Title:**    Partner

**Email:**    efurman@maillie.com

# Change Order

No. \_\_\_\_\_

Date of Issuance: September 2, 2016 Effective Date: \_\_\_\_\_

Project: <u>HSS Library Window Repl.</u>	Owner: <u>East Stroudsburg Area S.D.</u>	Owner's Contract No.: _____
Contract: _____		Date of Contract: <u>April 21, 2016</u>
Contractor: <u>Bognet, Inc.</u>		Engineer's Project No.: <u>28704</u>

The Contract Documents are modified as follows upon execution of this Change Order:

Description: Credit change order for unused material allowances.

Attachments: (List documents supporting change): \_\_\_\_\_

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: \$ <u>129,900.00</u>	Original Contract Times: <input type="checkbox"/> Working days <input type="checkbox"/> Calendar days Substantial completion (days or date): _____ Ready for final payment (days or date): _____
[Increase] [Decrease] from previously approved Change Orders No. _____ to No. _____: \$ <u>0.00</u>	[Increase] [Decrease] from previously approved Change Orders No. _____ to No. _____: Substantial completion (days): _____ Ready for final payment (days): _____
Contract Price prior to this Change Order: \$ <u>129,900.00</u>	Contract Times prior to this Change Order: Substantial completion (days or date): _____ Ready for final payment (days or date): _____
[Increase] [Decrease] of this Change Order: \$ <u>8,640.00</u>	[Increase] [Decrease] of this Change Order: Substantial completion (days or date): _____ Ready for final payment (days or date): _____
Contract Price incorporating this Change Order: \$ <u>121,260.00</u>	Contract Times with all approved Change Orders: Substantial completion (days or date): <u>July 27, 2016</u> Ready for final payment (days or date): <u>August 3, 2016</u>

RECOMMENDED: <u>Josh Grice</u> By: <u>Josh Grice</u> Engineer (Authorized Signature) Date: <u>9/2/16</u>	ACCEPTED: <u>James G. Bognet</u> By: <u>JAMES G. BOGNET</u> Owner (Authorized Signature) Date: <u>9/2/16</u>	ACCEPTED: _____ By: _____ Contractor (Authorized Signature) Date: _____
Approved by Funding Agency (if applicable): _____ Date: _____		

# AIA Type Document

## Application and Certification for Payment

Page 1 of 2

TO (OWNER): East Stroudsburg Area School D  
50 Vine Street  
East Stroudsburg, PA 18301

PROJECT: Lehman Intermediate School  
ESSD North Campus  
Lehman Township,

APPLICATION NO: Schedule A  
PERIOD TO: 7/31/2016

DISTRIBUTION  
TO:  
OWNER  
ARCHITECT  
CONTRACTOR

FROM (CONTRACTOR): Northeast Site Contractors  
3240 Oak Grove Road  
East Stroudsburg, Pa 18302

VIA (ARCHITECT): D'Huy Engineering, Inc  
One East Broad Street  
Suite 310  
Bethlehem, PA 18018

ARCHITECT'S  
PROJECT NO:

COMMONWEALTH OF PENNSYLVANIA  
Notarial Seal  
Stacy Dawn Pokrinchak, Notary Public  
Middle Smithfield Twp., Monroe County  
My Commission Expires Sept. 29, 2016

CONTRACT FOR: North Campus Paving Repairs - Phase 1

CONTRACT DATE:

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.  
Continuation Sheet, AIA Type Document is attached.

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: Northeast Site Contractors  
3240 Oak Grove Road East Stroudsburg, Pa 18302

By: Bar K. Winot / President  
State of: PA  
County of: Monroe  
Subscribed and Sworn to before me this 9 Day of August 2016  
Notary Public: Stacy Dawn Pokrinchak  
My Commission Expires: Sept. 29, 2016

1. ORIGINAL CONTRACT SUM ..... \$ 132,021.00  
2. Net Change by Change Orders ..... \$ 8,587.80  
3. CONTRACT SUM TO DATE (Line 1 + 2) ..... \$ 140,608.80  
4. TOTAL COMPLETED AND STORED TO DATE ..... \$ 140,608.80

5. RETAINAGE:  
a. 10.00 % of Completed Work \$ 14,060.89  
b. 0.00 % of Stored Material \$ 0.00  
Total retainage (Line 5a + 5b) ..... \$ 14,060.89

6. TOTAL EARNED LESS RETAINAGE ..... \$ 126,547.91  
(Line 4 less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT  
(Line 6 from prior Certificate) ..... \$ 0.00

8. CURRENT PAYMENT DUE ..... \$ 126,547.91

9. BALANCE TO FINISH, INCLUDING RETAINAGE  
(Line 3 less Line 6) \$ 14,060.89

## ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ 126,547.91  
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: John J. J. Grace Date: 9/11/16

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month	8,587.80	0.00
TOTALS	8,587.80	0.00
NET CHANGES by Change Order	8,587.80	

244



**AIA Type Document**  
**Application and Certification for Payment**

Page 2 of 2

<b>TO (OWNER):</b> East Stroudsburg Area School D 50 Vine Street East Stroudsburg, PA 18301	<b>PROJECT:</b> Lehman Intermediate School ESSD North Campus Lehman Township,	<b>APPLICATION NO:</b> Schedule <b>PERIOD TO:</b> 7/31/2016	<b>DISTRIBUTION TO:</b> - OWNER - ARCHITECT - CONTRACTOR
<b>FROM (CONTRACTOR):</b> Northeast Site Contractors 3240 Oak Grove Road East Stroudsburg, Pa 18302	<b>VIA (ARCHITECT):</b> D'Huy Engineering, Inc One East Broad Street Suite 310 Bethlehem, PA 18018	<b>ARCHITECT'S PROJECT NO:</b>	

**CONTRACT FOR:** North Campus Paving Repairs - Pha

**CONTRACT DATE:**

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
1	Curb removal	2,666.60	0.00	2,666.60	0.00	2,666.60	100.00	0.00	266.66
2	Remove bollards	1,333.52	0.00	1,333.52	0.00	1,333.52	100.00	0.00	133.35
3	Remove pave full depth	13,315.92	0.00	13,315.92	0.00	13,315.92	100.00	0.00	1,331.59
4	Mill 1.5"	6,543.22	0.00	6,543.22	0.00	6,543.22	100.00	0.00	654.32
5	Strip and regrade swale	4,300.76	0.00	4,300.76	0.00	4,300.76	100.00	0.00	430.08
6	Underdrain	2,948.65	0.00	2,948.65	0.00	2,948.65	100.00	0.00	294.87
7	Sportsedge drain	12,043.20	0.00	12,043.20	0.00	12,043.20	100.00	0.00	1,204.32
8	New curb	6,003.20	0.00	6,003.20	0.00	6,003.20	100.00	0.00	600.32
9	6" 2A Modified	10,115.76	0.00	10,115.76	0.00	10,115.76	100.00	0.00	1,011.58
10	4" 19mm superpave	25,845.36	0.00	25,845.36	0.00	25,845.36	100.00	0.00	2,584.54
11	1.5" 9.5mm superpave	21,347.48	0.00	21,347.48	0.00	21,347.48	100.00	0.00	2,134.75
12	Relocate existing sign	166.69	0.00	166.69	0.00	166.69	100.00	0.00	16.67
13	New bollards	3,349.52	0.00	3,349.52	0.00	3,349.52	100.00	0.00	334.95
14	Topsoli/seed	2,953.92	0.00	2,953.92	0.00	2,953.92	100.00	0.00	295.39
15	General conditions	2,000.00	0.00	2,000.00	0.00	2,000.00	100.00	0.00	200.00
16	Unit price allowance 1	1,764.20	0.00	1,764.20	0.00	1,764.20	100.00	0.00	176.42
17	Unit price allowance 2	10,300.00	0.00	10,300.00	0.00	10,300.00	100.00	0.00	1,030.00
18	Unit price allowance 3	3,040.00	0.00	3,040.00	0.00	3,040.00	100.00	0.00	304.00
19	Unit price allowance 4	1,983.00	0.00	1,983.00	0.00	1,983.00	100.00	0.00	198.30
20	Change Order 1	8,587.80	0.00	8,587.80	0.00	8,587.80	100.00	0.00	858.78
<b>REPORT TOTALS</b>		\$140,608.80	\$0.00	\$140,608.80	\$0.00	\$140,608.80	100.00	\$0.00	\$14,060.89

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## AMERICAN FENCE CO.

BOX 377, TAFTON, PA 18464

Date 28 JUL 16

M. EAST STREETS BROS. School Post

BUS GARAGE FENCE REPAIR

QUANTITY	DESCRIPTION	PRICE
	REFERENCE TO ORIGINAL	
	INVOICE DATED 16 MAY 16	
	MAKE REPAIRS AS LISTED	
	\$3,500.00	
ADD:	DISMANTLE 120 FEET OF	
	8" HEDG CHAIN LINK WITH	
	3 STRANDS OF BARBED WIRE	
	END POSTS AT GROUNDED	
	LEVEL. USING MATERIAL	
	FROM TAKE DOWN, INSTALL	
	2 SECURE SECTION	
	7 \$780.00	
	Total Cost \$4,280.00	
	Additional Costs for Rock Holes	
	35% Deposit Upon Acceptance	
	Accepted By:	

MONTHLY FINANCE CHARGES WILL BE COMPUTED AT 1 1/2 %, BUT NOT TO EXCEED 18% PER YEAR.

FROM : AMERICAN FENCE CO

FAX NO. : 5702261688

Jul. 28 2016 09:51AM P1

## THIRD DIMENSION SPECIALTIES

856 CAPOUSE AVENUE

SCRANTON, PA 18509

P.570-969-0623/F.570-347-6225

## Estimate

Date	Estimate #
5/2/2016	3760

Name / Address
EAST STROUDSBURG AREA SCHOOL DIST. 50 VINE ST. EAST STROUDSBURG, PA. 18301 ATT. CURTIS BEAM

			Project
Description	Qty	Cost	Total
PROJECT: HS STADIUM REVISED ACCESSORIES 1 LOT OF SCRANTON PRODUCTS SOLID PLASTIC TOILET PARTITIONS 10 - STALLS, DELIVERED SANTANA SOLID PLASTIC TOILET PARTITIONS FLOOR MOUNTED OVERHEAD BRACED ALUM CONTINUOUS WALL BRACKET STAINLESS STEEL SHOES (3" HIGH) 8" ALUM HINGES ALUMINUM HEATSINC STANDARD MATERIALS AND HARDWARE THROUGHOUT PRICES VALID FOR ALL SANTANA COLORS 55" HIGH DOORS AND PANELS	10	534.43	5,344.30
10 - AJ U840 TOILET PAPER DISPENSERS, 6 - AJ U590 NAPKIN DISPENSER, DELIVERED	16	41.19375	659.10
NOTE: ADD FOR INSTALLATION \$1490.00 PRICE DOES NOT INCLUDE TEAROUT PRICE IS FOR ONE SHIPMENT ONLY PRICE SHOWN HAS NO SALES TAX 25 YR STANDARD WARRANTY		0.00	0.00
ALL PRICE ARE PER THE KEYSTONE PURCHASING CONTRACT #201105-10			
THANK YOU FOR THE OPPORTUNITY TO QUOTE ON YOUR PROJECT			
Subtotal			\$6,003.40
Sales Tax (6.0%)			\$0.00
Total			\$6,003.40

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**PO Box 181**  
**Nazareth, PA 18064**  
**Phone (610) 365-8850**  
**Fax (610) 365-8852**

**LEHIGH LEARNING ACADEMY**  
**EAST STROUDSBURG AREA SCHOOL DISTRICT**  
**PROGRAM PLACEMENT AGREEMENT**

The Parties:

Approved Private Provider- Lehigh Learning Academy (hereinafter referred to as "LLA"), with its principal office at 113 S. Main Street, Nazareth, Pennsylvania

Public School District - East Stroudsburg Area School District (hereinafter referred to as "School District") with its principal office at 50 Vine Street, East Stroudsburg, Pennsylvania.

The Premises:

WHEREAS, LLA is a private non-profit educational organization that, among other things, provides educational services to Students with Special Needs and At-Risk Youth and is authorized to enter into contractual arrangements with local school districts to provide educational services, including special education services to such Youth; and

WHEREAS, LLA has developed a specific educational program to educate Students with Special Needs and At-Risk Youth (the "Program"); and

WHEREAS, School District desires to place certain of its Students with Special Needs and At-Risk Youth with LLA to be educated by LLA; and

WHEREAS, LLA and School District have entered into a contractual arrangement, as further described herein, wherein School District will have certain placement rights regarding the Students with Special Needs and At-Risk Youth that School District desires to transfer to LLA for placement in the Program;

The Agreement:

NOW THEREFORE, in consideration of the Premises and for other good and valuable consideration, the receipt and sufficiency of which is acknowledged by each party, LLA and School District, intending to be legally bound, agree as follows:

1. DEFINITIONS. The following definitions apply to the terms this Agreement:

- a) Term. The Term shall be the 2016-2017 School Year;
- b) Program. Program is LLA's Program for Students with Special Needs and At-Risk Youth;
- c) School District. School District shall be defined collectively as the Administration and Senior High Schools of the East Stroudsburg, Pennsylvania Area School District, acting by and through their authorized employees, agents and representatives;

- d) Student. Student shall be defined as a student enrolled at School District
- e) Seat. Seat shall be defined as the cost for one Student to attend the Program for one Term. The cost of each Seat under this Agreement is as follows:

Regular Education: \$106.13 per school day (Based on 173 billable days per year.)

Special Education: \$116.53 per school day (Based on 173 billable days per year.)

2. MATRICULATION RIGHTS. School District shall have the right to matriculate the number of Students that may be agreed upon by LLA and School District during the Term under the following terms and conditions:

- a) School District shall certify to LLA that the Student is a student of the School District as defined in this Agreement and shall provide to LLA all pertinent information reasonably required by LLA regarding the Student; and
- b) LLA reserves the absolute right in its sole discretion to reject placement of any Student(s).

3. FEES; PAYMENT. School District shall compensate LLA for the Program services rendered to Students, as follows:

- a) LLA will submit a monthly invoice to School District; and
- b) School District shall make prompt payment for each invoice received.

4. THIS AGREEMENT will be valid throughout the Term.

5. COMPLIANCE - PDE GUIDELINES. LLA and School District warrant to each other that during the Term they shall both be and remain in compliance with all applicable guidelines, requirements and mandates issued by the Commonwealth of Pennsylvania, Department of Education (the "PDE"), or any other applicable statute or ordinance regarding all aspects of Program.

- a) Upon written request by School District, LLA shall provide to School District, within ten (10) days after LLA's written receipt of such request, duly notarized and true and correct copies of the original permits, licenses and/or approvals issued by PDE; and
- b) SPECIAL EDUCATION PROVISIONS – LLA will provide (a) certified Special Education teacher(s) to implement any Special Education requirements.

6. INSURANCE: LLA agrees to provide proof of liability and risk insurance in an amount equal to or greater than \$750,000.00 in which LLA names the School District as an additional insured. For purposes of this Agreement, a well-rated insurance carrier, protected by the Pennsylvania Guaranty Fund or otherwise deemed secure and stable by another similar and well recognized stability index, shall be deemed an acceptable liability insurance carrier. In addition to the liability insurance coverage, LLA agrees to provide and maintain at all times during the term of the Agreement, Worker's Compensation insurance. LLA does not have any volunteer employees, but to the extent any volunteers are utilized by LLA, LLA shall procure mutually acceptable volunteer insurance. LLA further agrees to provide School District with proof of said insurance during the Term, upon receipt of written request therefor.

7. INSOLVENCY OF School District: If School District is or becomes insolvent, is declared a Distressed District under applicable Pennsylvania law, or is unable to pay any amounts due hereunder as said payments become due, then this Agreement shall automatically terminate upon the election of LLA and payments required hereunder for the remaining Term shall be accelerated and become automatically due and payable to LLA within (10) days. If said payment is not received, all School District Students shall not be entitled to continue to be matriculated at LLA and each Student's records shall be forwarded by LLA to School District. If said payment is received, the matriculated School District Students shall be entitled to remain for the remainder of the applicable Term.

8. ACCESS: LLA agrees that the School District shall have access, at agreeable dates and times, to the records and facilities of LLA to ensure that LLA is in compliance with all applicable Federal, State and Local laws, regulations, provisions, statutes and ordinances. School District agrees that LLA shall have access, at mutually agreeable dates and times, to the records and facilities of School District to ensure that School District is in compliance with all applicable Federal, State and Local laws, regulations, provision, statutes and ordinances.

9. TERMINATION BY SCHOOL DISTRICT: School District and LLA agree that the School District retains the right to terminate or not to renew this Agreement, after written notice of default and a thirty (30) day opportunity to cure said default by LLA.

10. TERMINATION BY LLA: LLA retains the right to terminate or not to renew this Agreement, after written notice of default and a thirty (30) day opportunity to cure said default by EAST STROUDSURG AREA School District, for any of the following reasons:

- a) One or more material violations of this Agreement;
- b) Failure to timely comply with the requests for information regarding any matriculated Students or failure to cooperate with any staff regarding matriculation procedures set forth herein;
- c) Failure to make any payment hereunder or pay any LLA invoice when due;
- d) Violations of any provisions of state or federal law from which School District has not been exempted; and
- e) The School District or the School District Board of School Directors has been indicted for and convicted of fraud.

11. COMPLIANCE WITH STATE REGULATIONS: LLA agrees that as a Private Alternative Education Institution it must comply with all of the statutory requirements identified in 24 P.S. 1902-E(3). School District and LLA agree that they shall comply with all applicable Special Education requirements in accordance with State and Federal Law.

12. ASSIGNMENT: LLA and School District agree that this Agreement may not be assigned by LLA or School District and that this Agreement shall be binding upon and inure to the benefit of the successors and assigns of the School District.

13. COMPLIANCE: Both parties agree that this Agreement is subject to all applicable Federal, State and local laws and regulations, policies and procedures of the Commonwealth of Pennsylvania, Department of Public Education and the Federal Government.

14. SEPARABILITY: Both parties agree that in the event that any provision of this Agreement shall or become invalid or unenforceable in whole or in part for any reason whatsoever, the remaining provisions shall, nevertheless, be valid and binding as if such invalid or unenforceable provision had not been contained in this Agreement.

15. MISCELLANEOUS: This Agreement may be executed in counterparts. Facsimile copies of signatures shall serve as acceptable substitutes for original signatures, and shall be legally binding. By executing this Agreement, each party hereto ratifies that all necessary Board action has been approved and obtained prior to the execution hereof and each party shall be entitled to rely upon the compliance with said rules, regulations and statutes. All notices required under paragraphs 10 or 11 of this Agreement shall be delivered via certified mail, return receipt requested or Federal Express delivery service to the following parties at the addresses set forth on page one (1) of this Agreement.

16. ENTIRE AGREEMENT: This Agreement contains the entire understanding among the parties hereto with respect to the subject matter hereof, and supersedes all prior and contemporaneous agreements and understandings, inducements or conditions, express or implied, oral or written, except as herein contained. The express terms hereof control and supersede any course of performance and/or usage of the trade inconsistent with any of the terms hereof. This Agreement may not be modified or amended other than by an agreement in writing, duly signed by all parties.

17. NONDISCRIMINATION: LLA agrees that LLA will abide by all federal and state laws prohibiting discrimination in admissions, employment and operation of the basis on disability, race, creed, gender, national origin, religious ancestry, need for special education services, subject to LLA's right to receive waivers from the same or LLA's statutory or regulatory rights of noncompliance.

IN WITNESS WHEREOF, we the undersigned enter into the above written Agreement.

LEHIGH LEARNING ACADEMY

SCHOOL DISTRICT



Dated: 9/8/14

Dated: \_\_\_\_\_



**COURT OF COMMON PLEAS OF MONROE COUNTY  
FORTY-THIRD JUDICIAL DISTRICT  
COMMONWEALTH OF PENNSYLVANIA  
CIVIL DIVISION – LAW**

<b>PROSPECT HILL INVESTORS, LLC</b>	:	<b>NO. 8359 CV 2015</b>
	:	
<b>Petitioner</b>	:	
	:	
<b>vs.</b>	:	
	:	
<b>MONROE COUNTY BOARD OF ASSESSMENT REVISION</b>	:	
	:	
<b>Respondent</b>	:	<b>RE: Victoria Heights Condominium/ Prospect Hill Apartments Tax I.D: 05-7311-17-20-4226</b>
	:	

**ORDER**

AND NOW, this \_\_\_\_\_ day of \_\_\_\_\_, 2016 it is hereby ORDERED and DECREED that the terms and conditions of the attached Stipulation to Settle, with regard to the matter Prospect Hill Investors, LLC v. Monroe County Board of Assessment Revision, No. 8359-CV-2015, are accepted as terms and conditions of this Court Order.

IT IS FURTHER Ordered and Decreed that the Monroe County Board of Assessment Revision shall make the appropriate decreases in assessments as agreed to in the attached Stipulation to Settle, that the taxing authorities take the indicated actions relating to any overpayment as a result of the decreases in assessment, and that the Prothonotary shall mark the above captioned action "Settled, Discontinued and Ended."

BY THE COURT

By \_\_\_\_\_ J.



HIGH SWARTZ LLP  
By: William F. Kerr, Jr., Esquire  
Attorney ID No. 64275  
40 East Airy Street  
Norristown, PA 19404  
P: 610-275-0700; F: 610-275-5290  
wkerr@highswartz.com

Attorneys for Petitioner

---

**COURT OF COMMON PLEAS OF MONROE COUNTY  
FORTY-THIRD JUDICIAL DISTRICT  
COMMONWEALTH OF PENNSYLVANIA  
CIVIL DIVISION – LAW**

<b>PROSPECT HILL INVESTORS, LLC</b>	:	<b>NO. 8359 CV 2015</b>
	:	
<b>Petitioner</b>	:	
	:	
<b>vs.</b>	:	
	:	
<b>MONROE COUNTY BOARD OF ASSESSMENT REVISION</b>	:	
	:	
<b>Respondent</b>	:	<b>RE: Victoria Heights Condominium/ Prospect Hill Apartments Parcel No.: 05-7311-17-20-4226</b>

---

**SETTLEMENT STIPULATION**

**NOW COME** the undersigned parties, by and through their respective counsel and stipulate and agree that the portion of the above-captioned case, being Prospect Hill Investors, LLC v. Monroe County Board of Assessment Revision (Docket #8359-CV-2015), affecting Parcel No. 05-7311-17-20-4226, shall be settled, discontinued and ended upon the following terms and conditions:

1. This is an Assessment Appeal concerning Parcel No. 05-7311-17-20-4226 which parcel is located in East Stroudsburg Borough, Monroe County, Pennsylvania ("Subject Property"), and is owned by Prospect Hill Investors, LLC (the "Taxpayer").

2. Taxpayer appealed the 2016 Assessment to the Monroe County Board of Assessment Revision (the "Board"). At that time, the Subject Property was assessed at \$575,850

3. By decision of the Board on October 23, 2015, the assessment of the parcel remained at \$575,850.

4. Taxpayer timely appealed the determination of the Board to the Court of Common Pleas.

5. By operation of the Consolidated County Assessment Law the appeal implicates tax years 2016 and 2017.

6. The participating parties in the instant proceedings are the Taxpayer, the County of Monroe, acting through the Board, and the East Stroudsburg Area School District. The parties hereto, after extensive negotiations, have entered into a settlement stipulation, as set forth herein.

7. It is agreed that the assessed value for the years at issue shall be reduced from \$575,850 as follows:

Year	New Assessed Value
2016	\$416,100
2017	\$448,000

8. Pursuant to the County's applicable Predetermined Ratio of 25%, the new assessed values indicated in Paragraph 7 reflect fair market values of \$1,664,400 for Tax Year 2016 and of \$1,792,000 for Tax Year 2017.

9. All tax bills for Tax Year 2016 were generated using the \$575,850 assessment figure, by applying the applicable millage of each taxing authority, i.e., the County of Monroe,

the Library Authority, the East Stroudsburg Borough, and the East Stroudsburg Area School District.

10. As a result of the above assessment reductions, Taxpayer shall be entitled to a refund on account of taxes paid for 2016 and the assessment reduction agreed to herein.

11. With regard to any unpaid taxes for Year 2016:

- a. Any unpaid 2016 County or Municipal tax bills shall be deemed to be currently due, without any penalties or interest added, and recalculated so as to apply the new assessed values as set forth above.
- b. Any unpaid 2016 School District tax bills shall be re-issued at the above indicated 2016 assessment with a 60 day discount period applicable from the date of the bill.

12. Any overpayments made by Taxpayer as a result of the above changed assessed values shall be refunded to the Taxpayer within 90 days of the Court Order approving this Settlement Stipulation.

13. The 2017 assessment set forth herein shall remain in place for all tax years following this appeal until such assessments may be changed by lawful means.

14. The undersigned counsel executing this Agreement on behalf of the parties warrants and represent that each is duly authorized to execute this Agreement on behalf of such party.

15. This Settlement Stipulation shall be binding on the undersigned and the undersigned's clients.

16. All parties hereto shall bear their own costs and expenses.

17. This stipulation can be executed in counterparts.

(Signatures on Following Page)

**HIGH SWARTZ LLP**

\_\_\_\_\_  
William F. Kerr, Jr., Esquire  
Attorney I.D. No. 64275  
40 East Airy Street  
Norristown, PA 19401  
Attorney for Prospect Hill  
Investors, LLC

Date: \_\_\_\_\_

**ROYLE & DURNEY**

\_\_\_\_\_  
Jeffrey A. Durney, Esquire  
Attorney I.D. No. 66877  
Merchants Plz. #8, P.O. Box 536  
Tannersville, PA 18372  
Solicitor for Monroe County Board  
of Assessment Revision

Date: \_\_\_\_\_

**LAW OFFICES OF THOMAS F. DIRVONAS**

\_\_\_\_\_  
Christopher S. Brown, Esquire  
Attorney I.D. No. 205870  
11 North Eighth Street  
Stroudsburg, PA 18360  
Attorney for Stroudsburg Area School District

Date: \_\_\_\_\_

CBRE, Inc.  
Cira Center  
2929 Arch Street – Suite 1500  
Philadelphia, Pennsylvania 19104

**John B. Rush, MAI, CRE**  
Managing Director

August 31, 2016

Christopher S. Brown, Esquire  
Law Offices of Thomas F. Dirvonas  
Attorneys for East Stroudsburg Area School District Board of Education  
11 North Eighth Street  
Stroudsburg, Pennsylvania 18360  
Phone: 570-421-0816  
Email: chris@dirvonas.com

RE: Assignment Agreement  
104,000 Square Foot Shopping Center  
5122 Milford Road  
East Stroudsburg, Pennsylvania 18301  
Tax Parcel ID 09/9A/1/38-3

Dear Mr. Brown:

We are pleased to submit this proposal and our Terms and Conditions for this assignment.

### **PROPOSAL SPECIFICATIONS**

<b>Purpose:</b>	To estimate the market value of the above referenced real property.
<b>Premise:</b>	As Is on date of inspection.
<b>Rights Appraised:</b>	Leased Fee Estate.
<b>Intended Use:</b>	Assessment appeal litigation.
<b>Intended User:</b>	The intended user is the East Stroudsburg Area School District Board of Education, their attorneys and advisors, and the Court of Common Pleas of Monroe County pursuant to the referenced assessment appeal. CBRE, Inc. will not recognize any others as Intended Users of our market report.
<b>Reliance:</b>	Reliance on any reports produced by CBRE under this Agreement is extended solely to parties and entities expressly acknowledged in a signed writing by CBRE as Intended Users of the respective reports, provided that any conditions to such acknowledgement required by CBRE or hereunder have been satisfied. Parties or entities other than Intended Users who obtain a copy of the report or any portion thereof (including Client if it is not named as an Intended User), whether as a result of its direct dissemination or by any other means, may not rely upon any opinions or conclusions contained in the report or such portions thereof, and CBRE will not be responsible for any unpermitted use of the report, its

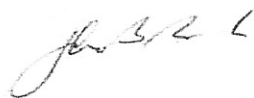
	conclusions or contents or have any liability in connection therewith.
<b>Inspection:</b>	CBRE will conduct a physical inspection of both the interior and exterior of the subject property, as well as its surrounding environs on the effective date of appraisal.
<b>Approaches to Value:</b>	CBRE will develop all of the appropriate valuation techniques for the subject property. After doing so, the strengths and weaknesses of each methodology will be reviewed. Outstanding differences among them will be reconciled toward a point estimate of a reasonable and defensible value for the subject property.
<b>Report Type:</b>	Standard Appraisal Reports.
<b>Appraisal Standards:</b>	Uniform Standards of Professional Appraisal Practice of the Appraisal Foundation; Code of Professional Ethics and Supplemental Standards of the Appraisal Institute.
<b>Appraisal Fee:</b>	\$4,500. Note that as expert testimony is anticipated as a result of our analysis, any additional professional services provided by CBRE in preparation and appearances on the client's behalf are billed at the rate of \$200 per hour, payable monthly.
<b>Expenses:</b>	Fee includes all associated expenses.
<b>Retainer:</b>	A retainer of one-half of the total fee or \$2,250 is required.
<b>Payment Terms:</b>	Final payment is due and payable upon delivery of the final report or within thirty (30) days of your receipt of our draft report, whichever is sooner. The fee is considered earned upon delivery of our draft report. We will invoice you for the assignment in its entirety at the completion of the assignment.
<b>Delivery Instructions:</b>	CBRE encourages our clients to join in our environmental sustainability efforts by accepting an electronic edition of our appraisal report. An Adobe PDF file via e-mail will be delivered to <a href="mailto:chris@dirvonas.com">chris@dirvonas.com</a> . The client has requested two (2) bound final copies.
<b>Delivery Date:</b>	Delivery of the appraisal reports will be completed according to the following Delivery Schedule.
<b>Delivery Schedule:</b>	
<b>Draft Report:</b>	30 days after start date.
<b>Final Report:</b>	3 days receipt of all review comments.
<b>Start Date:</b>	The appraisal process will commence upon receipt of your signed agreement, the retainer, and the property specific data.
<b>Acceptance Date:</b>	These specifications are subject to modification if this proposal is not accepted in five business days.

When executed and delivered by all parties, this letter, together with the Terms and Conditions and the Specific Property Data Request attached hereto and incorporated herein, will serve as the Agreement for appraisal services by and between CBRE and Client. Each person signing below represents that it is authorized to enter into this Agreement and to bind the respective parties hereto.

We appreciate this opportunity to be of service to you on this assignment. If you have additional questions, please contact us.

Sincerely,

**CBRE, Inc.**  
**Valuation & Advisory Services**



John B. Rush, MAI, CRE  
Managing Director  
As Agent for CBRE, Inc.  
Pennsylvania Certified General  
Real Estate Appraiser #GA-000331-L  
215-921-7421  
[john.rush@cbre.com](mailto:john.rush@cbre.com)

**AGREED AND ACCEPTED**

**FOR EAST STROUDSBURG AREA SCHOOL DISTRICT BOARD OF EDUCATION:**

_____ Signature	_____ Date
_____ Gary Summers	_____ President
_____ Phone Number	_____ E-Mail Address

**ADDITIONAL OPTIONAL SERVICES**

**Assessment & Consulting Services:** CBRE's Assessment & Consulting Services group has the capability of providing a wide array of solution-oriented due diligence services in the form of property condition and environmental site assessment reports and other necessary due diligence services (seismic risk analysis, zoning compliance services, construction risk management, annual inspections, etc.). CBRE provides our clients the full complement of due diligence services with over 260 employees in the U.S. that are local subject matter experts.

Initial below if you desire CBRE to contact you to discuss a proposal for any part or the full complement of consulting services, or you may reach out to us at [WhitePlainsProposals@cbre.com](mailto:WhitePlainsProposals@cbre.com). We will route your request to the appropriate manager. For more information, please visit [www.cbre.com/assessment](http://www.cbre.com/assessment).

\_\_\_\_\_ Initial Here



## TERMS AND CONDITIONS

1. The Terms and Conditions herein are part of an agreement for appraisal services (the "Agreement") between CBRE, Inc. (the "Appraiser") and the client signing this Agreement, and for whom the appraisal services will be performed (the "Client"), and shall be deemed a part of such Agreement as though set forth in full therein. The Agreement shall be governed by the laws of the state where the appraisal office is located for the Appraiser executing this Agreement.
2. Client shall be responsible for the payment of all fees stipulated in the Agreement. Payment of the appraisal fee and preparation of an appraisal report (the "Appraisal Report, or the "report") are not contingent upon any predetermined value or on an action or event resulting from the analyses, opinions, conclusions, or use of the Appraisal Report. Final payment is due as provided in the Proposal Specifications Section of this Agreement. If a draft report is requested, the fee is considered earned upon delivery of the draft report. It is understood that the Client may cancel this assignment in writing at any time prior to delivery of the completed report. In such event, the Client is obligated only for the prorated share of the fee based upon the work completed and expenses incurred (including travel expenses to and from the job site), with a minimum charge of \$500. Additional copies of the Appraisal Reports are available at a cost of \$250 per original color copy and \$100 per photocopy (black and white), plus shipping fees of \$30 per report.
3. If Appraiser is subpoenaed or ordered to give testimony, produce documents or information, or otherwise required or requested by Client or a third party to participate in meetings, phone calls, conferences, litigation or other legal proceedings (including preparation for such proceedings) because of, connected with or in any way pertaining to this engagement, the Appraisal Report, the Appraiser's expertise, or the Property, Client shall pay Appraiser's reasonable additional costs and expenses, and additional time incurred by Appraiser based on Appraiser's then-prevailing hourly rates and related fees. Such charges include and pertain to, but are not limited to, time spent in preparing for and providing court room testimony, depositions, travel time, mileage and related travel expenses, waiting time, document review and production, and preparation time (excluding preparation of the Appraisal Report), meeting participation, and Appraiser's other related commitment of time and expertise. Hourly charges and other fees for such participation will be provided upon request. In the event Client requests additional appraisal services beyond the scope and purpose stated in the Agreement, Client agrees to pay additional fees for such services and to reimburse related expenses, whether or not the completed report has been delivered to Client at the time of such request.
4. Appraiser shall have the right to terminate this Agreement at any time for cause effective immediately upon written notice to Client on the occurrence of fraud or the willful misconduct of Client, its employees or agents, or without cause upon 30 days written notice.
5. In the event Client fails to make payments when due then, from the date due until paid, the amount due and payable shall bear interest at the maximum rate permitted in the state where the office is located for the Appraiser executing the Agreement. In the event either party institutes legal action against the other to enforce its rights under this Agreement, the prevailing party shall be entitled to recover its reasonable attorney's fees and expenses. Each party waives the right to a trial by jury in any action arising under this Agreement.
6. Appraiser assumes there are no major or significant items or issues affecting the Property that would require the expertise of a professional building contractor, engineer, or environmental consultant for Appraiser to prepare a valid report. Client acknowledges that such additional expertise is not covered in the Appraisal fee and agrees that, if such additional expertise is required, it shall be provided by others at the discretion and direction of the Client, and solely at Client's additional cost and expense.
7. In the event of any dispute between Client and Appraiser relating to this Agreement, or Appraiser's or Client's performance hereunder, Appraiser and Client agree that such dispute shall be resolved by means of binding arbitration in accordance with the commercial arbitration rules of the American Arbitration Association, and judgment upon the award rendered by an arbitrator may be entered in any court of competent jurisdiction. Depositions may be taken and other discovery obtained during such arbitration proceedings to the same extent as authorized in civil judicial proceedings in the state where the office of the Appraiser executing this Agreement is located. The arbitrator shall be limited to awarding compensatory damages and shall have no authority to award punitive, exemplary or similar damages. The prevailing party in the arbitration proceeding shall be entitled to recover its expenses from the losing party, including costs of the arbitration proceeding, and reasonable attorney's fees. Client acknowledges that Appraiser is being retained hereunder as an independent contractor to perform the services described herein and nothing in this Agreement shall be deemed to create any other relationship

between Client and Appraiser. This engagement shall be deemed concluded and the services hereunder completed upon delivery to Client of the Appraisal Report discussed herein.

8. All statements of fact in the report which are used as the basis of the Appraiser's analyses, opinions, and conclusions will be true and correct to Appraiser's actual knowledge and belief. Appraiser does not make any representation or warranty, express or implied, as to the accuracy or completeness of the information or the condition of the Property furnished to Appraiser by Client or others. TO THE FULLEST EXTENT PERMITTED BY LAW, APPRAISER DISCLAIMS ANY GUARANTEE OR WARRANTY AS TO THE OPINIONS AND CONCLUSIONS PRESENTED ORALLY OR IN ANY APPRAISAL REPORT, INCLUDING WITHOUT LIMITATION ANY WARRANTY OF FITNESS FOR ANY PARTICULAR PURPOSE EVEN IF KNOWN TO APPRAISER. Furthermore, the conclusions and any permitted reliance on and use of the Appraisal Report shall be subject to the assumptions, limitations, and qualifying statements contained in the report.
9. Appraiser shall have no responsibility for legal matters, including zoning, or questions of survey or title, soil or subsoil conditions, engineering, or other similar technical matters. The report will not constitute a survey of the Property analyzed.
10. Client shall provide Appraiser with such materials with respect to the assignment as are requested by Appraiser and in the possession or under the control of Client. Client shall provide Appraiser with sufficient access to the Property to be analyzed, and hereby grants permission for entry unless discussed in advance to the contrary.
11. The data gathered in the course of the assignment (except data furnished by Client) and the report prepared pursuant to the Agreement are, and will remain, the property of Appraiser. With respect to data provided by Client, Appraiser shall not violate the confidential nature of the Appraiser-Client relationship by improperly disclosing any proprietary information furnished to Appraiser. Notwithstanding the foregoing, Appraiser is authorized by Client to disclose all or any portion of the report and related data as may be required by statute, government regulation, legal process, or judicial decree, including to appropriate representatives of the Appraisal Institute if such disclosure is required to enable Appraiser to comply with the Bylaws and Regulations of such Institute as now or hereafter in effect.
12. Unless specifically noted, in preparing the Appraisal Report the Appraiser will not be considering the possible existence of asbestos, PCB transformers, or other toxic, hazardous, or contaminated substances and/or underground storage tanks (collectively, "Hazardous Material") on or affecting the Property, or the cost of encapsulation or removal thereof. Further, Client represents that there is no major or significant deferred maintenance of the Property that would require the expertise of a professional cost estimator or contractor. If such repairs are needed, the estimates are to be prepared by others, at Client's discretion and direction, and are not covered as part of the Appraisal fee.
13. In the event Client intends to use the Appraisal Report in connection with a tax matter, Client acknowledges that Appraiser provides no warranty, representation or prediction as to the outcome of such tax matter. Client understands and acknowledges that any relevant taxing authority (whether the Internal Revenue Service or any other federal, state or local taxing authority) may disagree with or reject the Appraisal Report or otherwise disagree with Client's tax position, and further understands and acknowledges that the taxing authority may seek to collect additional taxes, interest, penalties or fees from Client beyond what may be suggested by the Appraisal Report. Client agrees that Appraiser shall have no responsibility or liability to Client or any other party for any such taxes, interest, penalties or fees and that Client will not seek damages or other compensation from Appraiser relating to any such taxes, interest, penalties or fees imposed on Client, or for any attorneys' fees, costs or other expenses relating to Client's tax matters.
14. Appraiser shall have no liability with respect to any loss, damage, claim or expense incurred by or asserted against Client arising out of, based upon or resulting from Client's failure to provide accurate or complete information or documentation pertaining to an assignment ordered under or in connection with this Agreement, including Client's failure, or the failure of any of Client's agents, to provide a complete copy of the Appraisal Report to any third party.
15. LIMITATION OF LIABILITY. EXCEPT TO THE EXTENT ARISING FROM SECTION 16 BELOW, OR SECTION 17 IF APPLICABLE, IN NO EVENT SHALL EITHER PARTY OR ANY OF ITS AFFILIATE, OFFICERS, DIRECTORS, EMPLOYEES, AGENTS, OR CONTRACTORS BE LIABLE TO THE OTHER, WHETHER BASED IN CONTRACT, WARRANTY, INDEMNITY, NEGLIGENCE, STRICT LIABILITY OR OTHER TORT OR OTHERWISE, FOR ANY SPECIAL, CONSEQUENTIAL, PUNITIVE, INCIDENTAL OR INDIRECT DAMAGES, AND AGGREGATE DAMAGES IN CONNECTION WITH THIS AGREEMENT FOR EITHER PARTY (EXCLUDING THE OBLIGATION TO PAY THE FEES REQUIRED HEREUNDER) SHALL NOT EXCEED THE GREATER OF THE TOTAL FEES PAYABLE TO APPRAISER UNDER THIS AGREEMENT OR TEN THOUSAND DOLLARS (\$10,000). THIS LIABILITY LIMITATION SHALL NOT

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**CBRE**

APPLY IN THE EVENT OF A FINAL FINDING BY AN ARBITRATOR OR A COURT OF COMPETENT JURISDICTION THAT SUCH LIABILITY IS THE RESULT OF A PARTY'S FRAUD OR WILLFUL MISCONDUCT.

16. Client shall not disseminate, distribute, make available or otherwise provide any Appraisal Report prepared hereunder to any third party (including without limitation, incorporating or referencing the Appraisal Report, in whole or in part, in any offering or other material intended for review by other parties) except to (i) any third party expressly acknowledged in a signed writing by Appraiser as an "Intended User" of the Appraisal Report provided that either Appraiser has received an acceptable release from such third party with respect to such Appraisal Report or Client provides acceptable indemnity protections to Appraiser against any claims resulting from the distribution of the Appraisal Report to such third party, (ii) any third party service provider (including rating agencies and auditors) using the Appraisal Report in the course of providing services for the sole benefit of an Intended User, or (iii) as required by statute, government regulation, legal process, or judicial decree. In the event Appraiser consents, in writing, to Client incorporating or referencing the Appraisal Report in any offering or other materials intended for review by other parties, Client shall not distribute, file, or otherwise make such materials available to any such parties unless and until Client has provided Appraiser with complete copies of such materials and Appraiser has approved all such materials in writing. Client shall not modify any such materials once approved by Appraiser. In the absence of satisfying the conditions of this paragraph with respect to a party who is not designated as an Intended User, in no event shall the receipt of an Appraisal Report by such party extend any right to the party to use and rely on such report, and Appraiser shall have no liability for such unauthorized use and reliance on any Appraisal Report. In the event Client breaches the provisions of this paragraph, Client shall indemnify, defend and hold Appraiser, and its affiliates and their officers, directors, employees, contractors, agents and other representatives (Appraiser and each of the foregoing an "Indemnified Party" and collectively the "Indemnified Parties"), fully harmless from and against all losses, liabilities, damages and expenses (collectively, "Damages") claimed against, sustained or incurred by any Indemnified Party arising out of or in connection with such breach, regardless of any negligence on the part of any Indemnified Party in preparing the Appraisal Report.
17. In the event an Intended User incorporates or references the Appraisal Report, in whole or in part, in any offering or other material intended for review by other parties, Client shall indemnify, defend and hold each of the Indemnified Parties harmless from and against any Damages in connection with (i) any transaction contemplated by this Agreement or in connection with the appraisal or the engagement of or performance of services by any Indemnified Party hereunder, (ii) any actual or alleged untrue statement of a material fact, or the actual or alleged failure to state a material fact necessary to make a statement not misleading in light of the circumstances under which it was made with respect to all information furnished to any Indemnified Party or made available to a prospective party to a transaction, or (iii) an actual or alleged violation of applicable law by an Intended User (including, without limitation, securities laws) or the negligent or intentional acts or omissions of an Intended User (including the failure to perform any duty imposed by law); and will reimburse each Indemnified Party for all reasonable fees and expenses (including fees and expenses of counsel) (collectively, "Expenses") as incurred in connection with investigating, preparing, pursuing or defending any threatened or pending claim, action, proceeding or investigation (collectively, "Proceedings") arising therefrom, and regardless of whether such Indemnified Party is a formal party to such Proceeding. Client agrees not to enter into any waiver, release or settlement of any Proceeding (whether or not any Indemnified Party is a formal party to such Proceeding) without the prior written consent of Appraiser (which consent will not be unreasonably withheld or delayed) unless such waiver, release or settlement includes an unconditional release of each Indemnified Party from all liability arising out of such Proceeding.
18. Time Period for Legal Action. Unless the time period is shorter under applicable law, except in connection with paragraphs 16 and 17 above, Appraiser and Client agree that any legal action or lawsuit by one party against the other party or its affiliates, officers, directors, employees, contractors, agents, or other representatives, whether based in contract, warranty, indemnity, negligence, strict liability or other tort or otherwise, relating to (a) this Agreement or the Appraisal Report, (b) any services or appraisals under this Agreement or (c) any acts or conduct relating to such services or appraisals, shall be filed within two (2) years from the date of delivery to Client of the Appraisal Report to which the claims or causes of action in the legal action or lawsuit relate. The time period stated in this section shall not be extended by any incapacity of a party or any delay in the discovery or accrual of the underlying claims, causes of action or damages.

## **SPECIFIC PROPERTY DATA REQUEST**

In order to complete this assignment under the terms outlined, CBRE, Inc., Valuation & Advisory Services, will require the following specific information for the property:

1. Current title report or title holder name
2. Legal description
3. Survey and/or plat map
4. Site plan for the existing development
5. Building plans and specifications, including square footage for all buildings, if applicable
6. Current county property tax assessment or tax bill
7. Details on any sale, contract, or listing of the property within the past three years
8. Engineering studies, soil tests or environmental assessments
9. Ground lease, if applicable
10. Details regarding the development costs, including land cost, if developed within the past three years
11. Three-year and YTD expenses, if any
12. Current year expense budget
13. Details regarding capital expenditures made within the last 12 months, or scheduled for the next 12 months, if any
14. Any previous market/demand studies or appraisals
15. Name and telephone number of property contact for physical inspection and additional information needed during the appraisal process
16. Any other information that might be helpful in valuing this property

If any of the requested data and information is not available, CBRE, Inc., reserves the right to extend the delivery date by the amount of time it takes to receive the requested information or make other arrangements. Please have the requested information delivered to the following:

John B. Rush, MAI, CRE  
Managing Director  
CBRE, Inc.  
Valuation & Advisory Services  
Cira Center – Suite 1500  
2929 Arch Street  
Philadelphia, Pennsylvania 19104  
john.rush@cbre.com

CBRE, Inc.  
Cira Center  
2929 Arch Street – Suite 1500  
Philadelphia, Pennsylvania 19104

**John B. Rush, MAI, CRE**  
Managing Director

August 31, 2016

Christopher S. Brown, Esquire  
Law Offices of Thomas F. Dirvonas  
Attorneys for East Stroudsburg Area School District Board of Education  
11 North Eighth Street  
Stroudsburg, Pennsylvania 18360  
Phone: 570-421-0816  
Email: [chris@dirvonas.com](mailto:chris@dirvonas.com)

RE: Assignment Agreement  
172-Unit Apartment Complex  
335-370 Greentree Drive  
East Stroudsburg, Pennsylvania 18301  
Tax Parcel #05-1/3/5/2-5

Dear Mr. Brown:

We are pleased to submit this proposal and our Terms and Conditions for this assignment.

**PROPOSAL SPECIFICATIONS**

<b>Purpose:</b>	To estimate the market value of the above referenced real property.
<b>Premise:</b>	As Is on date of inspection.
<b>Rights Appraised:</b>	Leased Fee Estate.
<b>Intended Use:</b>	Assessment appeal litigation.
<b>Intended User:</b>	The intended user is the East Stroudsburg Area School District Board of Education, their attorneys and advisors, the Court of Common Pleas of Monroe County pursuant to the referenced assessment appeal. CBRE, Inc. will not recognize any others as Intended Users of our market report.
<b>Reliance:</b>	Reliance on any reports produced by CBRE under this Agreement is extended solely to parties and entities expressly acknowledged in a signed writing by CBRE as Intended Users of the respective reports, provided that any conditions to such acknowledgement required by CBRE or hereunder have been satisfied. Parties or entities other than Intended Users who obtain a copy of the report or any portion thereof (including Client if it is not named as an Intended User), whether as a result of its direct dissemination or by any other means, may not rely upon any opinions or conclusions contained in the report or such portions thereof, and CBRE will not be responsible for any unpermitted use of the report, its

	conclusions or contents or have any liability in connection therewith.
<b>Inspection:</b>	CBRE will conduct a physical inspection of both the interior and exterior of the subject property, as well as its surrounding environs on the effective date of appraisal.
<b>Approaches to Value:</b>	CBRE will develop all of the appropriate valuation techniques for the subject property. After doing so, the strengths and weaknesses of each methodology will be reviewed. Outstanding differences among them will be reconciled toward a point estimate of a reasonable and defensible value for the subject property.
<b>Report Type:</b>	Standard Appraisal Reports.
<b>Appraisal Standards:</b>	Uniform Standards of Professional Appraisal Practice of the Appraisal Foundation; Code of Professional Ethics and Supplemental Standards of the Appraisal Institute.
<b>Appraisal Fee:</b>	\$4,500. Note that as expert testimony is anticipated as a result of our analysis, any additional professional services provided by CBRE in preparation and appearances on the client's behalf are billed at the rate of \$200 per hour, payable monthly.
<b>Expenses:</b>	Fee includes all associated expenses.
<b>Retainer:</b>	A retainer of one-half of the total fee or \$2,250 is required.
<b>Payment Terms:</b>	Final payment is due and payable upon delivery of the final report or within thirty (30) days of your receipt of our draft report, whichever is sooner. The fee is considered earned upon delivery of our draft report. We will invoice you for the assignment in its entirety at the completion of the assignment.
<b>Delivery Instructions:</b>	CBRE encourages our clients to join in our environmental sustainability efforts by accepting an electronic edition of our appraisal report. An Adobe PDF file via e-mail will be delivered to <a href="mailto:chris@dirvonas.com">chris@dirvonas.com</a> . The client has requested two (2) bound final copies.
<b>Delivery Date:</b>	Delivery of the appraisal reports will be completed according to the following Delivery Schedule.
<b>Delivery Schedule:</b>	
<b>Draft Report:</b>	30 days after start date.
<b>Final Report:</b>	3 days receipt of all review comments.
<b>Start Date:</b>	The appraisal process will commence upon receipt of your signed agreement, the retainer, and the property specific data.
<b>Acceptance Date:</b>	These specifications are subject to modification if this proposal is not accepted in five business days.

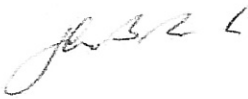


When executed and delivered by all parties, this letter, together with the Terms and Conditions and the Specific Property Data Request attached hereto and incorporated herein, will serve as the Agreement for appraisal services by and between CBRE and Client. Each person signing below represents that it is authorized to enter into this Agreement and to bind the respective parties hereto.

We appreciate this opportunity to be of service to you on this assignment. If you have additional questions, please contact us.

Sincerely,

**CBRE, Inc.**  
**Valuation & Advisory Services**



John B. Rush, MAI, CRE  
Managing Director  
As Agent for CBRE, Inc.  
Pennsylvania Certified General  
Real Estate Appraiser #GA-000331-L  
215-921-7421  
[john.rush@cbre.com](mailto:john.rush@cbre.com)

**AGREED AND ACCEPTED**

**FOR EAST STROUDSBURG AREA SCHOOL DISTRICT BOARD OF EDUCATION:**

_____ Signature	_____ Date
_____ Gary Summers	_____ President
_____ Phone Number	_____ E-Mail Address

**ADDITIONAL OPTIONAL SERVICES**

**Assessment & Consulting Services:** CBRE's Assessment & Consulting Services group has the capability of providing a wide array of solution-oriented due diligence services in the form of property condition and environmental site assessment reports and other necessary due diligence services (seismic risk analysis, zoning compliance services, construction risk management, annual inspections, etc.). CBRE provides our clients the full complement of due diligence services with over 260 employees in the U.S. that are local subject matter experts.

Initial below if you desire CBRE to contact you to discuss a proposal for any part or the full complement of consulting services, or you may reach out to us at [WhitePlainsProposals@cbre.com](mailto:WhitePlainsProposals@cbre.com). We will route your request to the appropriate manager. For more information, please visit [www.cbre.com/assessment](http://www.cbre.com/assessment).

\_\_\_\_\_ Initial Here



## TERMS AND CONDITIONS

1. The Terms and Conditions herein are part of an agreement for appraisal services (the "Agreement") between CBRE, Inc. (the "Appraiser") and the client signing this Agreement, and for whom the appraisal services will be performed (the "Client"), and shall be deemed a part of such Agreement as though set forth in full therein. The Agreement shall be governed by the laws of the state where the appraisal office is located for the Appraiser executing this Agreement.
2. Client shall be responsible for the payment of all fees stipulated in the Agreement. Payment of the appraisal fee and preparation of an appraisal report (the "Appraisal Report, or the "report") are not contingent upon any predetermined value or on an action or event resulting from the analyses, opinions, conclusions, or use of the Appraisal Report. Final payment is due as provided in the Proposal Specifications Section of this Agreement. If a draft report is requested, the fee is considered earned upon delivery of the draft report. It is understood that the Client may cancel this assignment in writing at any time prior to delivery of the completed report. In such event, the Client is obligated only for the prorated share of the fee based upon the work completed and expenses incurred (including travel expenses to and from the job site), with a minimum charge of \$500. Additional copies of the Appraisal Reports are available at a cost of \$250 per original color copy and \$100 per photocopy (black and white), plus shipping fees of \$30 per report.
3. If Appraiser is subpoenaed or ordered to give testimony, produce documents or information, or otherwise required or requested by Client or a third party to participate in meetings, phone calls, conferences, litigation or other legal proceedings (including preparation for such proceedings) because of, connected with or in any way pertaining to this engagement, the Appraisal Report, the Appraiser's expertise, or the Property, Client shall pay Appraiser's reasonable additional costs and expenses, and additional time incurred by Appraiser based on Appraiser's then-prevailing hourly rates and related fees. Such charges include and pertain to, but are not limited to, time spent in preparing for and providing court room testimony, depositions, travel time, mileage and related travel expenses, waiting time, document review and production, and preparation time (excluding preparation of the Appraisal Report), meeting participation, and Appraiser's other related commitment of time and expertise. Hourly charges and other fees for such participation will be provided upon request. In the event Client requests additional appraisal services beyond the scope and purpose stated in the Agreement, Client agrees to pay additional fees for such services and to reimburse related expenses, whether or not the completed report has been delivered to Client at the time of such request.
4. Appraiser shall have the right to terminate this Agreement at any time for cause effective immediately upon written notice to Client on the occurrence of fraud or the willful misconduct of Client, its employees or agents, or without cause upon 30 days written notice.
5. In the event Client fails to make payments when due then, from the date due until paid, the amount due and payable shall bear interest at the maximum rate permitted in the state where the office is located for the Appraiser executing the Agreement. In the event either party institutes legal action against the other to enforce its rights under this Agreement, the prevailing party shall be entitled to recover its reasonable attorney's fees and expenses. Each party waives the right to a trial by jury in any action arising under this Agreement.
6. Appraiser assumes there are no major or significant items or issues affecting the Property that would require the expertise of a professional building contractor, engineer, or environmental consultant for Appraiser to prepare a valid report. Client acknowledges that such additional expertise is not covered in the Appraisal fee and agrees that, if such additional expertise is required, it shall be provided by others at the discretion and direction of the Client, and solely at Client's additional cost and expense.
7. In the event of any dispute between Client and Appraiser relating to this Agreement, or Appraiser's or Client's performance hereunder, Appraiser and Client agree that such dispute shall be resolved by means of binding arbitration in accordance with the commercial arbitration rules of the American Arbitration Association, and judgment upon the award rendered by an arbitrator may be entered in any court of competent jurisdiction. Depositions may be taken and other discovery obtained during such arbitration proceedings to the same extent as authorized in civil judicial proceedings in the state where the office of the Appraiser executing this Agreement is located. The arbitrator shall be limited to awarding compensatory damages and shall have no authority to award punitive, exemplary or similar damages. The prevailing party in the arbitration proceeding shall be entitled to recover its expenses from the losing party, including costs of the arbitration proceeding, and reasonable attorney's fees. Client acknowledges that Appraiser is being retained hereunder as an independent contractor to perform the services described herein and nothing in this Agreement shall be deemed to create any other relationship

between Client and Appraiser. This engagement shall be deemed concluded and the services hereunder completed upon delivery to Client of the Appraisal Report discussed herein.

8. All statements of fact in the report which are used as the basis of the Appraiser's analyses, opinions, and conclusions will be true and correct to Appraiser's actual knowledge and belief. Appraiser does not make any representation or warranty, express or implied, as to the accuracy or completeness of the information or the condition of the Property furnished to Appraiser by Client or others. TO THE FULLEST EXTENT PERMITTED BY LAW, APPRAISER DISCLAIMS ANY GUARANTEE OR WARRANTY AS TO THE OPINIONS AND CONCLUSIONS PRESENTED ORALLY OR IN ANY APPRAISAL REPORT, INCLUDING WITHOUT LIMITATION ANY WARRANTY OF FITNESS FOR ANY PARTICULAR PURPOSE EVEN IF KNOWN TO APPRAISER. Furthermore, the conclusions and any permitted reliance on and use of the Appraisal Report shall be subject to the assumptions, limitations, and qualifying statements contained in the report.
9. Appraiser shall have no responsibility for legal matters, including zoning, or questions of survey or title, soil or subsoil conditions, engineering, or other similar technical matters. The report will not constitute a survey of the Property analyzed.
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12. Unless specifically noted, in preparing the Appraisal Report the Appraiser will not be considering the possible existence of asbestos, PCB transformers, or other toxic, hazardous, or contaminated substances and/or underground storage tanks (collectively, "Hazardous Material") on or affecting the Property, or the cost of encapsulation or removal thereof. Further, Client represents that there is no major or significant deferred maintenance of the Property that would require the expertise of a professional cost estimator or contractor. If such repairs are needed, the estimates are to be prepared by others, at Client's discretion and direction, and are not covered as part of the Appraisal fee.
13. In the event Client intends to use the Appraisal Report in connection with a tax matter, Client acknowledges that Appraiser provides no warranty, representation or prediction as to the outcome of such tax matter. Client understands and acknowledges that any relevant taxing authority (whether the Internal Revenue Service or any other federal, state or local taxing authority) may disagree with or reject the Appraisal Report or otherwise disagree with Client's tax position, and further understands and acknowledges that the taxing authority may seek to collect additional taxes, interest, penalties or fees from Client beyond what may be suggested by the Appraisal Report. Client agrees that Appraiser shall have no responsibility or liability to Client or any other party for any such taxes, interest, penalties or fees and that Client will not seek damages or other compensation from Appraiser relating to any such taxes, interest, penalties or fees imposed on Client, or for any attorneys' fees, costs or other expenses relating to Client's tax matters.
14. Appraiser shall have no liability with respect to any loss, damage, claim or expense incurred by or asserted against Client arising out of, based upon or resulting from Client's failure to provide accurate or complete information or documentation pertaining to an assignment ordered under or in connection with this Agreement, including Client's failure, or the failure of any of Client's agents, to provide a complete copy of the Appraisal Report to any third party.
15. LIMITATION OF LIABILITY. EXCEPT TO THE EXTENT ARISING FROM SECTION 16 BELOW, OR SECTION 17 IF APPLICABLE, IN NO EVENT SHALL EITHER PARTY OR ANY OF ITS AFFILIATE, OFFICERS, DIRECTORS, EMPLOYEES, AGENTS, OR CONTRACTORS BE LIABLE TO THE OTHER, WHETHER BASED IN CONTRACT, WARRANTY, INDEMNITY, NEGLIGENCE, STRICT LIABILITY OR OTHER TORT OR OTHERWISE, FOR ANY SPECIAL, CONSEQUENTIAL, PUNITIVE, INCIDENTAL OR INDIRECT DAMAGES, AND AGGREGATE DAMAGES IN CONNECTION WITH THIS AGREEMENT FOR EITHER PARTY (EXCLUDING THE OBLIGATION TO PAY THE FEES REQUIRED HEREUNDER) SHALL NOT EXCEED THE GREATER OF THE TOTAL FEES PAYABLE TO APPRAISER UNDER THIS AGREEMENT OR TEN THOUSAND DOLLARS (\$10,000). THIS LIABILITY LIMITATION SHALL NOT

APPLY IN THE EVENT OF A FINAL FINDING BY AN ARBITRATOR OR A COURT OF COMPETENT JURISDICTION THAT SUCH LIABILITY IS THE RESULT OF A PARTY'S FRAUD OR WILLFUL MISCONDUCT.

16. Client shall not disseminate, distribute, make available or otherwise provide any Appraisal Report prepared hereunder to any third party (including without limitation, incorporating or referencing the Appraisal Report, in whole or in part, in any offering or other material intended for review by other parties) except to (i) any third party expressly acknowledged in a signed writing by Appraiser as an "Intended User" of the Appraisal Report provided that either Appraiser has received an acceptable release from such third party with respect to such Appraisal Report or Client provides acceptable indemnity protections to Appraiser against any claims resulting from the distribution of the Appraisal Report to such third party, (ii) any third party service provider (including rating agencies and auditors) using the Appraisal Report in the course of providing services for the sole benefit of an Intended User, or (iii) as required by statute, government regulation, legal process, or judicial decree. In the event Appraiser consents, in writing, to Client incorporating or referencing the Appraisal Report in any offering or other materials intended for review by other parties, Client shall not distribute, file, or otherwise make such materials available to any such parties unless and until Client has provided Appraiser with complete copies of such materials and Appraiser has approved all such materials in writing. Client shall not modify any such materials once approved by Appraiser. In the absence of satisfying the conditions of this paragraph with respect to a party who is not designated as an Intended User, in no event shall the receipt of an Appraisal Report by such party extend any right to the party to use and rely on such report, and Appraiser shall have no liability for such unauthorized use and reliance on any Appraisal Report. In the event Client breaches the provisions of this paragraph, Client shall indemnify, defend and hold Appraiser, and its affiliates and their officers, directors, employees, contractors, agents and other representatives (Appraiser and each of the foregoing an "Indemnified Party" and collectively the "Indemnified Parties"), fully harmless from and against all losses, liabilities, damages and expenses (collectively, "Damages") claimed against, sustained or incurred by any Indemnified Party arising out of or in connection with such breach, regardless of any negligence on the part of any Indemnified Party in preparing the Appraisal Report.
17. In the event an Intended User incorporates or references the Appraisal Report, in whole or in part, in any offering or other material intended for review by other parties, Client shall indemnify, defend and hold each of the Indemnified Parties harmless from and against any Damages in connection with (i) any transaction contemplated by this Agreement or in connection with the appraisal or the engagement of or performance of services by any Indemnified Party hereunder, (ii) any actual or alleged untrue statement of a material fact, or the actual or alleged failure to state a material fact necessary to make a statement not misleading in light of the circumstances under which it was made with respect to all information furnished to any Indemnified Party or made available to a prospective party to a transaction, or (iii) an actual or alleged violation of applicable law by an Intended User (including, without limitation, securities laws) or the negligent or intentional acts or omissions of an Intended User (including the failure to perform any duty imposed by law); and will reimburse each Indemnified Party for all reasonable fees and expenses (including fees and expenses of counsel) (collectively, "Expenses") as incurred in connection with investigating, preparing, pursuing or defending any threatened or pending claim, action, proceeding or investigation (collectively, "Proceedings") arising therefrom, and regardless of whether such Indemnified Party is a formal party to such Proceeding. Client agrees not to enter into any waiver, release or settlement of any Proceeding (whether or not any Indemnified Party is a formal party to such Proceeding) without the prior written consent of Appraiser (which consent will not be unreasonably withheld or delayed) unless such waiver, release or settlement includes an unconditional release of each Indemnified Party from all liability arising out of such Proceeding.
18. Time Period for Legal Action. Unless the time period is shorter under applicable law, except in connection with paragraphs 16 and 17 above, Appraiser and Client agree that any legal action or lawsuit by one party against the other party or its affiliates, officers, directors, employees, contractors, agents, or other representatives, whether based in contract, warranty, indemnity, negligence, strict liability or other tort or otherwise, relating to (a) this Agreement or the Appraisal Report, (b) any services or appraisals under this Agreement or (c) any acts or conduct relating to such services or appraisals, shall be filed within two (2) years from the date of delivery to Client of the Appraisal Report to which the claims or causes of action in the legal action or lawsuit relate. The time period stated in this section shall not be extended by any incapacity of a party or any delay in the discovery or accrual of the underlying claims, causes of action or damages.

## **SPECIFIC PROPERTY DATA REQUEST**

In order to complete this assignment under the terms outlined, CBRE, Inc., Valuation & Advisory Services, will require the following specific information for the property:

1. Current title report or title holder name
2. Legal description
3. Survey and/or plat map
4. Site plan for the existing development
5. Building plans and specifications, including square footage for all buildings, if applicable
6. Current county property tax assessment or tax bill
7. Details on any sale, contract, or listing of the property within the past three years
8. Engineering studies, soil tests or environmental assessments
9. Ground lease, if applicable
10. Details regarding the development costs, including land cost, if developed within the past three years
11. Three-year and YTD expenses, if any
12. Current year expense budget
13. Details regarding capital expenditures made within the last 12 months, or scheduled for the next 12 months, if any
14. Any previous market/demand studies or appraisals
15. Name and telephone number of property contact for physical inspection and additional information needed during the appraisal process
16. Any other information that might be helpful in valuing this property

If any of the requested data and information is not available, CBRE, Inc., reserves the right to extend the delivery date by the amount of time it takes to receive the requested information or make other arrangements. Please have the requested information delivered to the following:

John B. Rush, MAI, CRE  
Managing Director  
CBRE, Inc.  
Valuation & Advisory Services  
Cira Center – Suite 1500  
2929 Arch Street  
Philadelphia, Pennsylvania 19104  
john.rush@cbre.com

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## APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization SLHDA, Inc. - Head Start Today's Date      /      /     Non-Profit?  
☒ yes ☐ noWill an admission fee be charged?  
☐ yes ☒ no  
If yes, amount \$     Are you requesting a waiver of facilities fees? ☒ yes ☐ no  
If yes, attach a letter of justification addressed to the Board of Education.  
This does not include a waiver of fees for scheduled district personnel.Specific purpose of use: Head Start ClassroomName of School Requested Bushkill Elementary

DAY(S) from — DATE(S) — to	from — HOURS — to	DESCRIPTION (meeting, practice, game, rehearsal, performance,...)
7/1/16 — 6/30/17	8am — 4pm	Head Start Program (am & pm sessions)

## Facility Required:

☐ All-Purpose Room  
☐ Swimming Pool (requires proof of certified lifeguard)  
☐ Auditorium  
☐ Stadium  
☐ Stage  
☒ Classrooms # 1
☒ Cafeteria  
☒ Kitchen/Preparation  
☒ Fields (specify) playground  
☐ Other (specify)       
☒ Gymnasium  
☒ Kitchen/Serving

## Equipment Required: (\*must be operated/attended by school personnel)

☐ Kitchen Equipment\*  
☐ Stage Lighting\*  
☐ Scoreboard\*  
☐ Sound System  
☐ Motion Picture Projector  
☐ Athletic Equipment

☐ Piano  
☐ Folding Stands  
☐ Tables and/or Chairs  
☐ Record Player/Stereo Equip.  
☐ Overhead Projector/Screen  
☐ Other (specify)     

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ 1,000,000 Bodily Injury Liability (\$500,000 minimum)      \$ 1,000,000 Property Damage Liability (each occurrence) (\$500,000 minimum) on file

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Stacia Cellura Address      Phone 570-832-0773  
 Name      Address      Phone     

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature — Responsible Organization Official A. Kym Phone (day) 570-963-6633  
 (eve.)     

Billing Address 321 Spruce St. 1st fl. Scranton, PA 18503

APPROVALS: Principal [Signature] Date 9/8/16  
 Business Administrator      Date      /      /       
 copy to: ☐ stage manager ☐ athletic director ☐ cafeteria manager ☐ head custodian ☐ librarian ☐ a/v coordinator ☐ other Date      /      /     

## For office use only:

## FACILITIES USE INVOICE

Facilities/Equipment used: <u>Class 1 no fees</u>	Charges: \$ <u>    </u>
	\$ <u>    </u>
	\$ <u>    </u>
Personnel Employed: <u>    </u>	Charges: \$ <u>    </u>
(attach time sheets)	\$ <u>    </u>
	\$ <u>    </u>
Other (specify): <u>273</u>	Charges: \$ <u>    </u>
	\$ <u>    </u>



## EAST STROUDSBURG AREA SCHOOL DISTRICT

(valid for one year from date of application)

## APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization MA/DS Today's Date 9/7/16

Non-Profit? ☒ yes ☐ no Will an admission fee be charged? ☐ yes ☒ no Are you requesting a waiver of facilities fees? ☒ yes ☐ no

If yes, attach a letter of justification addressed to the Board of Education. This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: Panel and open forum to provide families with info re: employment for people with disabilities

Name of School Requested East Stroudsburg High School South

DAY(S) from DATE(S) to DATE(S) from HOURS to HOURS DESCRIPTION (meeting, practice, game, rehearsal, performance,...)

10/4/16 10/4/16 5:00 9:00 (event 1:00-8:00) panel in auditorium (6-7)  
open forum in Cafeteria (7-8)

Facility Required: ☒ Auditorium ☒ Cafeteria ☐ Gymnasium  
☐ All-Purpose Room ☐ Stadium ☐ Kitchen/Preparation ☐ Kitchen/Serving  
☐ Swimming Pool (requires proof of certified lifeguard) ☐ Stage ☐ Fields (specify) ☐ Other (specify)

Equipment Required: (\*must be operated/attended by school personnel)  
☐ Kitchen Equipment\* ☒ Sound System ☐ Record Player/Stereo Equip. ☐ Piano  
☐ Stage Lighting\* ☐ Motion Picture Projector ☒ Overhead Projector/Screen ☐ Folding Stands  
☐ Scoreboard\* ☐ Athletic Equipment ☐ Other (specify) LED ☒ Tables and/or Chairs

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$                      Bodily Injury Liability (\$500,000 minimum) \$                      Property Damage Liability (each occurrence) (\$500,000 minimum) Pending Certificate of Insurance

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name James Furini Address 7325 Hillips St Stroudsburg, PA Phone 570 421-2901  
Name                      Address                      Phone                     

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature                      Phone (day) 570 421-2901  
Responsible Organization Official (eve.) 570 732-3981

Billing Address CMG MA/DS 724 Hillips St. Stroudsburg, PA 18360

APPROVALS: Principal                      Date    /   /     
Business Administrator                      Date    /   /     
copy to:                      Date    /   /     
☐ stage manager ☐ athletic director ☐ cafeteria manager ☐ head custodian ☐ librarian ☐ a/v coordinator ☐ other Date    /   /   

For office use only: FACILITIES USE INVOICE

Facilities/Equipment used: Class 1 no fees Charges: \$                       
                     \$                       
                     \$                     

Personnel Employed:                      Charges: \$                       
(attach time sheets)                      \$                       
                     \$                     

Other (specify): 274 Charges: \$                       
                     \$

## APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization Resica PTO / Special Olympics Today's Date      /      /     

Non-Profit?

☒ yes ☐ no

Will an admission fee be charged?

☐ yes ☒ noIf yes, amount \$     Are you requesting a waiver of facilities fees? ☐ yes ☐ no

If yes, attach a letter of justification addressed to the Board of Education.

This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use:

Yard Sale

Name of School Requested

High School South

DAY(S) from — DATE(S) — to	from — HOURS — to	DESCRIPTION (meeting, practice, game, rehearsal, performance,...)
<u>10/22/16</u> <u>10/22/16</u>	<u>7:00</u> <u>4:00</u>	<u>Yard Sale</u> <u>(R.D. 10/23/16)</u>

Facility Required:

☐ All-Purpose Room☐ Swimming Pool (requires  
proof of certified lifeguard)☐ Auditorium☐ Stadium☐ Stage☐ Classrooms #     ☐ Cafeteria☐ Kitchen/Preparation☐ Fields (specify)     ☒ Other (specify) Front bus lot☐ Gymnasium☐ Kitchen/Serving

Equipment Required: (\*must be operated/attended by school personnel)

☐ Kitchen Equipment\*☐ Stage Lighting\*☐ Scoreboard\*☐ Sound System☐ Motion Picture Projector☐ Athletic Equipment☐ Record Player/Stereo Equip.☐ Overhead Projector/Screen☐ Other (specify)     ☐ Piano☐ Folding Stands☐ Tables and/or Chairs

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$      Bodily Injury Liability  
(\$500,000 minimum)

\$      Property Damage Liability (each occurrence)  
(\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Karen ConwayAddress 2319 Skyview Ln E. St. 9Phone 570 807 0602

Name

Address

Phone

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature — Responsible Organization Official

Phone (day) 570 807 0602  
(eve.)     Billing Address     APPROVALS: Principal     Date 9/14/16copy to: Business Administrator     Date      /      /     ☐ stage manager ☐ athletic director ☐ cafeteria manager ☐ head custodian ☐ librarian ☐ a/v coordinator ☐ otherDate      /      /     

For office use only:

## FACILITIES USE INVOICE

Facilities/Equipment used: Class 1 - no feesCharges: \$       
\$       
\$     Personnel Employed:  
(attach time sheets)Charges: \$       
\$       
\$     

Other (specify):

275Charges: \$       
\$

## APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization Girl Scout troop 51006 Today's Date 8/26/16Non-Profit?  
☒ yes ☐ no

Will an admission fee be charged?

☐ yes ☒ no

If yes, amount \$

Are you requesting a waiver of facilities fees? ☒ yes ☐ no

If yes, attach a letter of justification addressed to the Board of Education.

This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: Girl Scout troop meetingsName of School Requested JM Hill Cafeteria

DAY(S) from — DATE(S) — to	from — HOURS — to	DESCRIPTION (meeting, practice, game, rehearsal, performance,...)
9/22/16 June 2017	7 - 8 pm	meeting
except PTA Thursdays		

## Facility Required:

☐ All-Purpose Room☐ Swimming Pool (requires

proof of certified lifeguard)

☐ Auditorium☐ Stadium☐ Stage☐ Classrooms #☒ Cafeteria☐ Kitchen/Preparation☐ Fields (specify)☐ Other (specify)☐ Gymnasium☐ Kitchen/Serving

## Equipment Required: (\*must be operated/attended by school personnel)

☐ Kitchen Equipment\*☐ Stage Lighting\*☐ Scoreboard\*☐ Sound System☐ Motion Picture Projector☐ Athletic Equipment☐ Record Player/Stereo Equip.☐ Overhead Projector/Screen☐ Other (specify)☐ Piano☐ Folding Stands☐ Tables and/or Chairs

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ \_\_\_\_\_ Bodily Injury Liability  
(\$500,000 minimum)

\$ \_\_\_\_\_ Property Damage Liability (each occurrence)  
(\$500,000 minimum) on file

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Michelle BrozuskyAddress 4 Gilliland Drive E. Stbg Phone 570-807-2425Name Laurie PetersAddress \_\_\_\_\_ Phone 570-236-217

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature — Michelle M. Brozusky

Responsible Organization Official

Phone (day) 570-807-2425(eve.) 11Billing Address 4 Gilliland Dr. East Stroudsburg PA 18301APPROVALS: Principal Michelle ArnoldDate 8/26/16

Business Administrator \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

copy to:

☐ stage manager ☐ athletic director ☐ cafeteria manager ☐ head custodian ☐ librarian ☐ a/v coordinator ☐ other

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

For office use only:

## FACILITIES USE INVOICE

Facilities/Equipment used: Class 1 - no feesCharges: \$ \_\_\_\_\_  
\$ \_\_\_\_\_  
\$ \_\_\_\_\_Personnel Employed:  
(attach time sheets)Charges: \$ \_\_\_\_\_  
\$ \_\_\_\_\_  
\$ \_\_\_\_\_

Other (specify):

274Charges: \$ \_\_\_\_\_  
\$ \_\_\_\_\_



## APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization Stroudsburg Chapter of PIAA Officials Today's Date 08 130 116Non-Profit?  
☒ yes ☐ noWill an admission fee be charged?  
☐ yes ☒ no  
If yes, amount \$ \_\_\_\_\_Are you requesting a waiver of facilities fees? ☒ yes ☐ no

If yes, attach a letter of justification addressed to the Board of Education.

This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: annual rules interpretation meeting for coaches/officialsName of School Requested JTL Auditorium

DAY(S) from — DATE(S) — to	from — HOURS — to	DESCRIPTION (meeting, practice, game, rehearsal, performance,...)
MONDAY 11/7 - 11/7	6:00 - 9:00	meeting

## Facility Required:

☐ All-Purpose Room☐ Swimming Pool (requires

proof of certified lifeguard)

☒ Auditorium☐ Stadium☐ Stage☐ Classrooms # \_\_\_\_\_☐ Cafeteria☐ Kitchen/Preparation☐ Fields (specify) \_\_\_\_\_☐ Other (specify) \_\_\_\_\_☐ Gymnasium☐ Kitchen/Serving

## Equipment Required: (\*must be operated/attended by school personnel)

☐ Kitchen Equipment\*☐ Stage Lighting\*☐ Scoreboard\*☐ Sound System☐ Motion Picture Projector☐ Athletic Equipment☐ Record Player/Stereo Equip.☒ Overhead Projector/Screen☐ Other (specify) \_\_\_\_\_☐ Piano☐ Folding Stands☐ Tables and/or Chairs

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ \_\_\_\_\_ Bodily Injury Liability  
(\$500,000 minimum)\$ \_\_\_\_\_ Property Damage Liability (each occurrence)  
(\$500,000 minimum) on file

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Dana EberzAddress 1125 Hillcrest Drive, Stroudsburg, PAPhone 570-460-7775Name William ReeseAddress 110 S. Green St., E. Stroudsburg, PAPhone 570-350-2201

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature — Responsible Organization Official Dana Eberz - ClerkPhone (day) 570-460-7775  
(eve.) same as aboveBilling Address 1125 Hillcrest Drive, Stroudsburg, PA 18360APPROVALS: Principal Heather A. PigeatoDate 8 / 31 / 16

Business Administrator \_\_\_\_\_

Date   /  /  

copy to:

☐ stage manager ☐ athletic director ☐ cafeteria manager ☐ head custodian ☐ librarian ☐ a/v coordinator ☐ other Date   /  /  

For office use only:

## FACILITIES USE INVOICE

Facilities/Equipment used: Class 1 - no feesCharges: \$ \_\_\_\_\_  
\$ \_\_\_\_\_  
\$ \_\_\_\_\_Personnel Employed:  
(attach time sheets)Charges: \$ \_\_\_\_\_  
\$ \_\_\_\_\_  
\$ \_\_\_\_\_

Other (specify):

277Charges: \$ \_\_\_\_\_  
\$ \_\_\_\_\_

## APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization BYA Today's Date 9/9/2016

Non-Profit? ☐ yes ☐ no Will an admission fee be charged? ☐ yes ☒ no Are you requesting a waiver of facilities fees? ☒ yes ☐ no  
 If yes, attach a letter of justification addressed to the Board of Education.  
 If yes, amount \$ \_\_\_\_\_ This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: Field Hockey Clinic / Soccer ClinicName of School Requested Lehman Intermediate School

DAY(S) from — DATE(S) — to	from — HOURS — to	DESCRIPTION (meeting, practice, game, rehearsal, performance,...)
<u>9/18/2016</u>	<u>9:30am to 2pm</u>	<u>soccer clinic</u>
<u>9/24/2016</u>	<u>9:30am - 2pm</u>	<u>field hockey clinic</u>

Facility Required: ☐ Auditorium ☐ Cafeteria ☐ Gymnasium  
☐ All-Purpose Room ☐ Stadium ☐ Kitchen/Preparation ☐ Kitchen/Serving  
☐ Swimming Pool (requires proof of certified lifeguard) ☐ Stage ☒ Fields (specify) LIS Field hockey and soccer field  
☐ Classrooms # \_\_\_\_\_ Other (specify) \_\_\_\_\_

Equipment Required: (\*must be operated/attended by school personnel)  
☐ Kitchen Equipment\* ☐ Sound System ☐ Record Player/Stereo Equip. ☐ Piano  
☐ Stage Lighting\* ☐ Motion Picture Projector ☐ Overhead Projector/Screen ☐ Folding Stands  
☐ Scoreboard\* ☐ Athletic Equipment ☐ Other (specify) \_\_\_\_\_

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ on FILE Bodily Injury Liability (\$500,000 minimum) \$ on FILE Property Damage Liability (each occurrence) (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Lisa Monahan Address 2174 Eagle Path Bushkill Pa 18324 Phone 570-872-7865  
 Name melissa Cruz Address 1196 Steel Circle Bushkill Pa 18324 Phone 570-285-1233

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature — Responsible Organization Official Lisa Monahan Phone (day) 570-872-7865  
 (eve.) \_\_\_\_\_

Billing Address P.O. Box 798, Bushkill, Pa 18324

APPROVALS: Principal [Signature] Date 9/9/16  
 Business Administrator [Signature] Date \_\_\_\_\_  
 copy to: \_\_\_\_\_ Date \_\_\_\_\_  
☐ stage manager ☐ athletic director ☐ cafeteria manager ☐ head custodian ☐ librarian ☐ a/v coordinator ☐ other Date \_\_\_\_\_

For office use only: FACILITIES USE INVOICE  
 Facilities/Equipment used: Class 1 no fees Charges: \$ \_\_\_\_\_  
 Personnel Employed: \_\_\_\_\_ Charges: \$ \_\_\_\_\_  
 (attach time sheets) \_\_\_\_\_ Charges: \$ \_\_\_\_\_  
 Other (specify): 278 Charges: \$ \_\_\_\_\_

## APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization Girl Scouts in the Heart of Pennsylvania Today's Date 08 / 16 / 16Non-Profit?  
☒ yes ☐ no

Will an admission fee be charged?

☐ yes ☒ no

If yes, amount \$

Are you requesting a waiver of facilities fees? ☒ yes ☐ no

If yes, attach a letter of justification addressed to the Board of Education.

This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: Girl Scout troop meetings; GSHPA Troop 50664Name of School Requested Resica Elementary

DAY(S) from — DATE(S) — to	from — HOURS — to	DESCRIPTION (meeting, practice, game, rehearsal, performance,...)
<u>Fridays</u> <u>09/23/16</u> <u>June 2017</u>	<u>6:30pm</u> <u>7:30pm</u>	<u>Troop meeting</u>

## Facility Required:

☐ All-Purpose Room☐ Swimming Pool (requires  
proof of certified lifeguard)☐ Auditorium☐ Stadium☐ Stage☐ Classrooms #☒ Cafeteria☐ Kitchen/Preparation☐ Fields (specify)☐ Other (specify)☐ Gymnasium☐ Kitchen/Serving

## Equipment Required: (\*must be operated/attended by school personnel)

☐ Kitchen Equipment\*☐ Stage Lighting\*☐ Scoreboard\*☐ Sound System☐ Motion Picture Projector☐ Athletic Equipment☐ Record Player/Stereo Equip.☐ Overhead Projector/Screen☒ Other (specify) wifi Access☐ Piano☐ Folding Stands☐ Tables and/or Chairs

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$1,000,000 Bodily Injury Liability  
(\$500,000 minimum)

\$1,000,000 Property Damage Liability (each occurrence)  
(\$500,000 minimum) on file

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Kimberly DeBlasioAddress 225 Mt Nebo Rd, E-burg 18301Phone (570) 656-8676Name Tara Ann RaderAddress 220 Creek Run, E-burg 18302Phone (908) 310-8447

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature Katy A. DeBlasio

Signature — Responsible Organization Official

Phone (day) (570) 656-8676  
(eve.)Billing Address 225 Mt Nebo Rd, E. Stroudsburg, PA 18301

## APPROVALS: Principal

[Signature]Date 8/16/16

Business Administrator

Date   /  /  

copy to:

☐ stage manager ☐ athletic director ☐ cafeteria manager ☐ head custodian ☐ librarian ☐ a/v coordinator ☐ other Date   /  /  

## For office use only:

## FACILITIES USE INVOICE

Facilities/Equipment used: Class 1 - no fees

Charges: \$

\$

\$

Personnel Employed:

(attach time sheets)

Charges: \$

\$

\$

Other (specify):

279

Charges: \$

\$

\$



## APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization Girl Scouts in the Heart of Pennsylvania Today's Date 08 / 16 / 16Non-Profit?  
☒ yes ☐ noWill an admission fee be charged?  
☐ yes ☒ no  
If yes, amount \$ \_\_\_\_\_Are you requesting a waiver of facilities fees? ☒ yes ☐ no  
If yes, attach a letter of justification addressed to the Board of Education.  
This does not include a waiver of fees for scheduled district personnel.Specific purpose of use: Girl Scout troop meetings; GSHPA Troop 50962Name of School Requested Smithfield Elementary

DAY(S) from — DATE(S) — to	from — HOURS — to	DESCRIPTION (meeting, practice, game, rehearsal, performance,...)
<u>Mondays</u> <u>10/03/16</u> <u>June 2017</u>	<u>3:15pm</u> <u>5:00pm</u>	<u>Troop meeting</u>

## Facility Required:

☐ All-Purpose Room  
☐ Swimming Pool (requires  
proof of certified lifeguard)

☐ Auditorium  
☐ Stadium  
☐ Stage  
☐ Classrooms # \_\_\_\_\_

☒ Cafeteria  
☐ Kitchen/Preparation  
☐ Fields (specify) \_\_\_\_\_  
☐ Other (specify) \_\_\_\_\_

☐ Gymnasium  
☐ Kitchen/Serving

## Equipment Required: (\*must be operated/attended by school personnel)

☐ Kitchen Equipment\*  
☐ Stage Lighting\*  
☐ Scoreboard\*

☐ Sound System  
☐ Motion Picture Projector  
☐ Athletic Equipment

☐ Record Player/Stereo Equip.  
☐ Overhead Projector/Screen  
☒ Other (specify) Wifi Access
☐ Piano  
☐ Folding Stands  
☐ Tables and/or Chairs

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ 1,000,000 Bodily Injury Liability (\$500,000 minimum)      \$ 1,000,000 Property Damage Liability (each occurrence) (\$500,000 minimum) on file

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Kimberly DeBlasio Address 225 Mt Nebo Rd, E-burg 18301 Phone (570) 656-8676  
 Name Denise Acosta Address 1130 Browning Rd, E-burg 18301 Phone (520) 668-8219

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature Kathy A. DeBlasio Phone (day) (570) 656-8676  
 Responsible Organization Official (eve.) \_\_\_\_\_

Billing Address 225 Mt Nebo Rd, E. Stroudsburg, PA 18301

APPROVALS: Principal [Signature] Date 8/21/16  
 Business Administrator \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
 copy to: \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
☐ stage manager ☐ athletic director ☐ cafeteria manager ☐ head custodian ☐ librarian ☐ a/v coordinator ☐ other

## For office use only:

## FACILITIES USE INVOICE

Facilities/Equipment used: <u>Class 1 - no fees</u>	Charges: \$ _____
	\$ _____
	\$ _____
Personnel Employed: _____	Charges: \$ _____
(attach time sheets) _____	\$ _____
	\$ _____
Other (specify): <u>280</u>	Charges: \$ _____
	\$ _____

## APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization GIRLS ON THE RUN Today's Date 8/17/16

Non-Profit?

☒ yes ☐ no

Will an admission fee be charged?

☒ yes ☐ noIf yes, amount \$ 0-\$150Are you requesting a waiver of facilities fees? ☒ yes ☐ no

If yes, attach a letter of justification addressed to the Board of Education.

This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use curriculum based scholarships offered program to improve self esteem. + confidence in girlsName of School Requested SMITHFIELD ELEMENTARY

DAY(S) from — DATE(S) — to	HOURS from — to	DESCRIPTION (meeting, practice, game, rehearsal, performance,...)
<u>To be determined</u>	<u>After school</u>	<u>2x a week for 12 weeks</u>
<u>potential start</u>	<u>till 4:45</u>	
<u>date Sept</u>	<u>option for children</u>	
<u>21st or 22nd</u>	<u>to take activity bus</u>	
	<u>@ 4:30</u>	

Facility Required:

☐ All-Purpose Room☐ Swimming Pool (requires

proof of certified lifeguard)

☐ Auditorium☐ Stadium☐ Stage☐ Classrooms #☐ Cafeteria☐ Kitchen/Preparation☒ Fields (specify)☒ Other (specify) inside spot for inclement weather☒ Gymnasium☐ Kitchen/Serving

Equipment Required: (\*must be operated/attended by school personnel)

☐ Kitchen Equipment\*☐ Stage Lighting\*☐ Scoreboard\*☐ Sound System☐ Motion Picture Projector☐ Athletic Equipment☐ Record Player/Stereo Equip.☐ Overhead Projector/Screen☐ Other (specify)☐ Piano only☐ Folding Stands☐ Tables and/or Chairs

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ \*insurance Bodily Injury Liability

(\$500,000 minimum)

\$ 1

Property Damage Liability (each occurrence)

(\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name LILLI LAVINEAddress 19 SEPTEMBER CIR E STROUDSBURG PA 18301 Phone 347.528.7464Name LYNN MANZAAddress 965 MARSHALLS CREEK RD E STROUDSBURG PA 18302 Phone 609.610.2022

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature — Responsible Organization Official Lilli LavineDebra Agent Concilio Phone (day) 347.528.7464(eve.) 570.369.4581Billing Address 19 SEPTEMBER CIR - E STROUDSBURG PA 18301GOTH PO BOX 1312, Seneca Trl Stroudsburg PA 18360APPROVALS: Principal [Signature]Date 8/21/16

Business Administrator

Date 1/1/16

copy to:

☐ stage manager ☐ athletic director ☐ cafeteria manager ☐ head custodian ☐ librarian ☐ a/v coordinator ☐ other Date 1/1/16

For office use only:

FACILITIES USE INVOICE

Facilities/Equipment used: Class 1 -

Charges: \$

\$

\$

Personnel Employed:

(attach time sheets)

Charges: \$

\$

\$

Other (specify):

281

Charges: \$

\$

## APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization State Representative Rosemary H. Brown Today's Date 2/1/2016

Non-Profit? Will an admission fee be charged? Are you requesting a waiver of facilities fees? ☒ yes ☐ no  
☒ yes ☐ no ☐ yes ☒ no If yes, attach a letter of justification addressed to the Board of Education.  
 If yes, amount \$ \_\_\_\_\_ This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: Celebration of VeteransName of School Requested Middle Smithfield Elementary School

DAY(S) from — DATE(S) — to	from — HOURS — to	DESCRIPTION (meeting, practice, game, rehearsal, performance,...)
<del>11/5/2016</del> X	9:30am 4:00pm	Veterans' Celebration

11/12/16  
Saturday

Facility Required: ☐ Auditorium ☒ Cafeteria ☐ Gymnasium  
☐ All-Purpose Room ☐ Stadium ☐ Kitchen/Preparation ☐ Kitchen/Serving  
☐ Swimming Pool (requires proof of certified lifeguard) ☐ Stage ☐ Fields (specify) \_\_\_\_\_  
☐ Classrooms # \_\_\_\_\_ Other (specify) Podium

Equipment Required: (\*must be operated/attended by school personnel)  
☐ Kitchen Equipment\* ☒ Sound System ☐ Record Player/Stereo Equip. ☐ Piano  
☐ Stage Lighting\* ☐ Motion Picture Projector ☐ Overhead Projector/Screen ☐ Folding Stands  
☐ Scoreboard\* ☐ Athletic Equipment ☐ Other (specify) \_\_\_\_\_ ☒ Tables and/or Chairs

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ \_\_\_\_\_ Bodily Injury Liability (\$500,000 minimum) \$ \_\_\_\_\_ Property Damage Liability (each occurrence) (\$500,000 minimum) or file

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name St. Rep. Rosemary H. Brown Address 413 Seven Bridge Rd - East Strb Phone 570-420-8301  
 Name Linda Meglio Address 413 Seven Bridge Rd. - Elburg Phone 570-420-8301

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature Gerda Meglio Phone (day) 570-420-8301  
 Signature — Responsible Organization Official (eve.) 570-856-7138

Billing Address 413 Seven Bridge Road, East Stroudsburg, PA 18301APPROVALS: Principal David M. Baker Date 8/25/16

Business Administrator \_\_\_\_\_ Date \_\_\_\_\_

copy to: ☐ stage manager ☐ athletic director ☐ cafeteria manager ☐ head custodian ☐ librarian ☐ a/v coordinator ☐ other Date \_\_\_\_\_

## For office use only: FACILITIES USE INVOICE

Facilities/Equipment used: Class 2 Charges: \$ \_\_\_\_\_  
Facility fees Charges: \$ \_\_\_\_\_  
Personnel fees Charges: \$ \_\_\_\_\_  
 Personnel Employed: yes or no Charges: \$ \_\_\_\_\_  
 (attach time sheets) \_\_\_\_\_ Charges: \$ \_\_\_\_\_  
 Other (specify): 282 Charges: \$ \_\_\_\_\_



## APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization PIKE COUNTY TRAINING CENTER Today's Date 8/11/2016Non-Profit?  
☒ yes ☐ no

Will an admission fee be charged?

☐ yes ☐ no

If yes, amount \$

Are you requesting a waiver of facilities fees? ☐ yes ☐ no

If yes, attach a letter of justification addressed to the Board of Education.

This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: TEACH DIVE TRAINING TO COUNTY RESPONDERSName of School Requested EAST STROUDSBURG NORTH (POOL)

DAY(S) from — DATE(S) — to	from — HOURS — to	DESCRIPTION (meeting, practice, game, rehearsal, performance,...)
<u>OCT 8, 2016</u>	<u>8:00AM - 4:00PM</u>	<u>DIVE TRAINING</u>
<u>OCT 9, 2016</u>	<u>8:00AM - 4:00PM</u>	<u>DIVE TRAINING</u>

## Facility Required:

☐ All-Purpose Room☒ Swimming Pool (requires  
proof of certified lifeguard)☐ Auditorium☐ Stadium☐ Stage☐ Classrooms #☐ Cafeteria☐ Kitchen/Preparation☐ Fields (specify)☐ Other (specify)☐ Gymnasium☐ Kitchen/Serving

## Equipment Required: (\*must be operated/attended by school personnel)

☐ Kitchen Equipment\*☐ Stage Lighting\*☐ Scoreboard\*☐ Sound System☐ Motion Picture Projector☐ Athletic Equipment☐ Record Player/Stereo Equip.☐ Overhead Projector/Screen☐ Other (specify)☐ Piano☐ Folding Stands☐ Tables and/or Chairs

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ 1 million Bodily Injury Liability  
(\$500,000 minimum)

\$ 1 million Property Damage Liability (each occurrence)  
(\$500,000 minimum)

Pending Certificate of Insurance

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Timothy Knapp Address 135 Pike Co. BLVD Phone 570 906 5855  
Name JORDAN WIESNIOWSKI Address 135 Pike Co BLVD. Phone 570 296-1940

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature — Responsible Organization Official [Signature] Phone (day) 570 296-6714  
(eve.) 570 226-6220

Billing Address Pike Co TRAINING 135 Pike Co BLVD Londsdale PA 18428

APPROVALS: Principal [Signature] Date 8/17/16

Business Administrator [Signature] Date / /

copy to: ☐ stage manager ☐ athletic director ☐ cafeteria manager ☐ head custodian ☐ librarian ☐ a/v coordinator ☐ other Date / /

For office use only:

## FACILITIES USE INVOICE

Facilities/Equipment used: Class 2 Charges: \$Personnel Fees Charges: \$Personnel Employed: yes or no Charges: \$

(attach time sheets) Charges: \$

Other (specify): 283 Charges: \$



## APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization NOTARA DANCE THEATRE, INC. Today's Date 8-18-16  
 Non-Profit? ☒ yes ☐ no Will an admission fee be charged? ☒ yes ☐ no Are you requesting a waiver of facilities fees? ☐ yes ☒ no  
 If yes, amount \$ 20 If yes, attach a letter of justification addressed to the Board of Education.  
 This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: NUTCRACKER BALLET 2016

Name of School Requested EAST STROUDSBURG HIGH SCHOOL SOUTH

DAY(S) from — DATE(S) — to	DESCRIPTION from — HOURS — to (meeting, practice, game, rehearsal, performance,...)
TRUCK LOAD IN ON SUNDAY 11/20/16	ALL HOURS TO BE SET BY MIKE SILVOY
MON TUES WED - STAGEWORK	ALL SUPERVISED BY MIKE SILVOY + SCOTT MATHIESEN
FRIDAY DRESS REHEARSAL 11/25	
SATURDAY + SUNDAY - SHOWS (3)	SAT 2:30 + 7:30 PM 11/26
SUN 2:30 11/27	

Facility Required: ☒ Auditorium ☒ Cafeteria ☒ Gymnasium  
☐ All-Purpose Room ☐ Stadium ☐ Kitchen/Preparation ☒ Kitchen/Serving  
☐ Swimming Pool (requires proof of certified lifeguard) ☒ Stage ☐ Fields (specify)  
☐ Classrooms # ☐ Other (specify)

Equipment Required: (\*must be operated/attended by school personnel)  
☐ Kitchen Equipment\* ☐ Sound System ☐ Record Player/Stereo Equip. ☐ Piano  
☐ Stage Lighting\* ☐ Motion Picture Projector ☐ Overhead Projector/Screen ☐ Folding Stands  
☐ Scoreboard\* ☐ Athletic Equipment ☐ Other (specify)

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ \_\_\_\_\_ Bodily Injury Liability (\$500,000 minimum) \$ \_\_\_\_\_ Property Damage Liability (each occurrence) (\$500,000 minimum) on file

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Sally Kay NOTARA Address PO BOX 368 STANHOPE Phone 973 347 6229  
 Name \_\_\_\_\_ Address NS 07877 Phone \_\_\_\_\_

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature Sally Kay Notara Phone (day) 973 347 6229  
 Responsible Organization Official (eve.) \_\_\_\_\_

Billing Address \_\_\_\_\_

APPROVALS: Principal [Signature] Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Business Administrator \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
 copy to: ☐ stage manager ☐ athletic director ☐ cafeteria manager ☐ head custodian ☐ librarian ☐ a/v coordinator ☐ other Date \_\_\_\_/\_\_\_\_/\_\_\_\_

For office use only: FACILITIES USE INVOICE

Facilities/Equipment used: <u>Class 3</u>	Charges: \$ _____
<u>facility &amp; personnel fees</u>	\$ _____
	\$ _____
Personnel Employed: _____	Charges: \$ _____
(attach time sheets) _____	\$ _____
	\$ _____
Other (specify): <u>284</u>	Charges: \$ _____
	\$ _____

Sep 12, 2016

001 East Stroudsburg Area School District  
BUDGET TRANSFERS EDIT

Page: 1  
ID: AC1290

B A T C H I N F O R M A T I O N

Batch number: 31729 Date of Batch: 9/12/2016  
User ID: KJK Batch Totals Debit Credit  
Re-entry date: 777,000.00 777,000.00  
Re-entry User ID:

Closing date: 6/30/2016 BA-0159 W THIS BATCH OF TRANSACTIONS IS FOR THE PRIOR FISCAL YEAR

DK Budget Transfers for 6/30/16  
June 30, 2016

Date	Refer- -ence	Account number	Account title	Description	Amount	Refer- -ence
6/30/2016	00001	10-1420-120-440-10-00-92	TITLE 1 SUMMER READING PROGRAM	Budget Transfers 6/30/16	56,000.00	00001
6/30/2016	00001	10-1420-230-440-10-00-92	TITLE 1 SUMMER READING PROGRAM	Budget Transfers 6/30/16	15,000.00	00001
6/30/2016	00001	10-1290-562-000-00-00-25	CHARTER/CYBER SCHOOL-SPEC.ED.	Budget Transfers 6/30/16	500,000.00	00001
6/30/2016	00001	10-1360-120-000-30-31-34	BUSINESS ED., EHS.SALARIES	Budget Transfers 6/30/16	1,500.00	00001
6/30/2016	00001	10-1360-230-000-30-31-34	BUSINESS ED., EHS.RETIEMENT	Budget Transfers 6/30/16	4,500.00	00001
6/30/2016	00001	10-1270-610-440-30-00-92	TL 1, SUMMER SCHOOL SUPPLIES	Budget Transfers 6/30/16	400.00	00001
6/30/2016	00001	10-1270-322-000-30-00-25	COL.IU20/MULTI-DISABILITY, SEC.	Budget Transfers 6/30/16	183,000.00	00001
6/30/2016	00001	10-1270-322-000-10-00-25	COL.IU20/MULTI-DISABILITY, ELEM	Budget Transfers 6/30/16	135,000.00	00001
6/30/2016	00001	10-1270-561-000-30-00-25	MULTI-HAND.SEC.PUBLIC TUITION	Budget Transfers 6/30/16	3,000.00	00001
6/30/2016	00001	10-1410-120-000-30-31-35	DRIVER ED., EHS.SALARIES	Budget Transfers 6/30/16	16,000.00	00001
6/30/2016	00001	10-1410-210-000-30-31-35	DRIVER ED., EHS.MEDICAL INS.	Budget Transfers 6/30/16	16,400.00	00001
6/30/2016	00001	10-1420-610-440-10-00-92	TITLE 1, SUMMER SCHOOL, SUPPLY	Budget Transfers 6/30/16	16,000.00	00001
6/30/2016	00001	10-1441-561-000-10-00-25	ADJUDICATED ALT.ED-ELEM.	Budget Transfers 6/30/16	73,000.00	00001
6/30/2016	00001	10-1441-561-000-30-00-25	ADJUDICATED ALT.ED-SEC.	Budget Transfers 6/30/16	3,000.00	00001
6/30/2016	00001	10-1442-322-010-30-00-25	COL.ACADEMY, OPERATING COST	Budget Transfers 6/30/16	206,000.00	00001
6/30/2016	00001	10-1442-322-320-10-00-25	COL.IU20/ALT.ED./SPEC.ED.ELEM	Budget Transfers 6/30/16	206,000.00	00001
6/30/2016	00001	10-1442-561-000-30-00-25	ODD ALT ED-SEC.PUB.SCH.	Budget Transfers 6/30/16	3,000.00	00001
6/30/2016	00001	10-1490-618-440-30-00-97	TITLE III, TECH SUPPLIES	Budget Transfers 6/30/16	5.00	00001
6/30/2016	00001	10-1495-190-440-10-00-92	TL.I PK-1, AIDES SALARIES	Budget Transfers 6/30/16	5.00	00001
6/30/2016	00001	10-1495-220-440-10-00-92	TL.I PK-1, FICA OASDI	Budget Transfers 6/30/16	17,000.00	00001
6/30/2016	00001	10-1801-120-415-10-00-85	KTO GRANT, SALARY, QUICK START	Budget Transfers 6/30/16	6,000.00	00001
6/30/2016	00001	10-1801-230-415-10-00-85	KTO GRANT, RETIREMENT, QUICK ST	Budget Transfers 6/30/16	10,000.00	00001
6/30/2016	00001	10-1801-330-415-10-00-85	KTO GRANT, OTHER PROF SRV	Budget Transfers 6/30/16	12,000.00	00001
6/30/2016	00001	10-1801-610-415-10-00-85	KTO PRE-K, INSTRUCTION SUPPLIES	Budget Transfers 6/30/16	13,000.00	00001
6/30/2016	00001	10-1801-758-415-10-00-85	KTO GRANT, NEW TECH EQUIPEMT	Budget Transfers 6/30/16	2,000.00	00001
6/30/2016	00001	10-1802-618-415-10-00-85	PRE-K ADM SUPP, SOFTWARE/LICENS	Budget Transfers 6/30/16	1,500.00	00001
6/30/2016	00001	10-1802-618-415-10-00-85	PRE-K ADM SUPP, SOFTWARE/LICENS	Budget Transfers 6/30/16	50.00	00001
6/30/2016	00001	10-2110-110-000-30-00-50	SUPERVISOR-STUDENT SERV. SALARY	Budget Transfers 6/30/16	10,000.00	00001
6/30/2016	00001	10-2250-150-000-10-14-42	LIBRARY, MSE, CLERICAL SALARY	Budget Transfers 6/30/16	4,000.00	00001
6/30/2016	00001	10-2250-151-000-10-14-42	LIBRARY, SUB. SALARY	Budget Transfers 6/30/16	14,000.00	00001
6/30/2016	00001	10-2250-150-000-10-17-42	LIBRARY, ESE, CLERICAL SALARY	Budget Transfers 6/30/16	1,500.00	00001
6/30/2016	00001	10-2200-220-000-00-00-99	DISTRICT GROUP LIFE >50,000	Budget Transfers 6/30/16	6,140.00	00001
6/30/2016	00001	10-2250-210-000-10-14-42	LIBRARY, MSE, MEDICAL INS.	Budget Transfers 6/30/16	.00	00001

Total:

.00

Sep 12, 2016

001 East Stroudsburg Area School District  
BUDGET TRANSFERS EDIT

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DK Budget Transfers for 6/30/16  
June 30, 2016

(continued)

Date	Refer- -ence	Account number	Account title	Description	Amount	Refer- -ence
			33 Transactions	Debits:	777,000.00	
			0 Unbalanced references	Credits:	777,000.00	

Sep 12, 2016

001 East Stroudsburg Area School District  
BUDGET TRANSFERS EDIT

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----- END OF BATCH INFORMATION -----

Batch number: 31729 Date of Batch: 9/12/2016

Number of Journals

-----  
With errors: 0  
Without errors: 1  
Total: 1

Number of Transactions: 33

FUND TOTALS

Fund	Description	Debit	Credit
00010	GENERAL FUND	777,000.00	777,000.00
		777,000.00	777,000.00
		=====	=====

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Sep 12, 2016

001 East Stroudsburg Area School District  
BUDGET TRANSFERS EDIT

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----- END OF JOB INFORMATION -----

Number of Journals -----  
With errors: 0  
Without errors: 1  
Total: 1

Number of Transactions: 33

FUND TOTALS

Fund	Description	Debit	Credit
00010	GENERAL FUND	777,000.00	777,000.00
		777,000.00	777,000.00
		=====	=====

End of Report - 17.10.20

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001 East Stroudsburg Area School District  
BUDGET TRANSFERS JOURNAL

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B A T C H I N F O R M A T I O N

Batch number: 31728 Date of Batch: 9/12/2016  
User ID: KJK Batch Totals Debit Credit  
Re-entry date: 234,600.00 234,600.00  
Re-entry User ID:  
Closing date: 6/30/2016 BA-0159 W THIS BATCH OF TRANSACTIONS IS FOR THE PRIOR FISCAL YEAR

DK Budget Transfer for 6/30/16  
June 30, 2016

Date	Refer- -ence	Account number	Account title	Description	Amount	Refer- -ence
6/30/2016	00001	10-1190-758-440-10-00-97	TL 3, ELEM.CAP.NEW TECH.EQUIP	6/30/16 BUDGET TRANSFER	2,000.00	00001
6/30/2016	00001	10-1190-330-440-10-00-97	TITLE III, OTHER PROF.SERVICE	6/30/16 BUDGET TRANSFER	2,000.00	00001
6/30/2016	00001	10-1191-300-440-10-17-92	TITLE 1, TUTORING CONTRACT SERV	6/30/16 BUDGET TRANSFER	6,000.00	00001
6/30/2016	00001	10-1100-115-000-30-00-99	SEC., TERMINATION BENEFITS	6/30/16 BUDGET TRANSFER	30,000.00	00001
6/30/2016	00001	10-1100-114-000-30-00-99	DISTRICT, SABBATICAL, SALARY	6/30/16 BUDGET TRANSFER	45,000.00	00001
6/30/2016	00001	10-1100-114-000-10-00-99	DISTRICT, SABBATICAL, SALARY	6/30/16 BUDGET TRANSFER	16,000.00	00001
6/30/2016	00001	10-1195-120-440-10-00-92	TL 1, SALARY, SUMMER PROGRAM	6/30/16 BUDGET TRANSFER	63,000.00	00001
6/30/2016	00001	10-1195-120-440-10-00-92	TL 1, SALARY, SUMMER PROGRAM	6/30/16 BUDGET TRANSFER	4,000.00	00001
6/30/2016	00001	10-1195-220-449-10-00-92	C/O TITLE 1	6/30/16 BUDGET TRANSFER	4,000.00	00001
6/30/2016	00001	10-1195-220-449-10-00-92	C/O TITLE 1	6/30/16 BUDGET TRANSFER	2,000.00	00001
6/30/2016	00001	10-1195-220-440-10-00-92	TITLE 1, SUMMER PROGRAM	6/30/16 BUDGET TRANSFER	5,000.00	00001
6/30/2016	00001	10-1195-230-449-10-00-92	C/O TITLE 1	6/30/16 BUDGET TRANSFER	10,000.00	00001
6/30/2016	00001	10-1191-550-449-10-00-92	C/O TITLE 1	6/30/16 BUDGET TRANSFER	9,000.00	00001
6/30/2016	00001	10-1100-640-004-30-00-04	CURRICULUM, SEC., C&I TEXTBOOKS	6/30/16 BUDGET TRANSFER	134,000.00	00001
6/30/2016	00001	10-1191-640-222-30-51-91	RTL GRANT, BOOKS, HS-N	6/30/16 BUDGET TRANSFER	70,000.00	00001
6/30/2016	00001	10-1191-640-222-30-31-91	RTL GRANT, BOOKS, HS-S	6/30/16 BUDGET TRANSFER	61,000.00	00001
6/30/2016	00001	10-1200-120-890-10-00-50	ACCESS, INSERVICE SALARIES	6/30/16 BUDGET TRANSFER	2,000.00	00001
6/30/2016	00001	10-1200-751-890-10-00-50	ACCESS, NEW EQUIP>\$2500	6/30/16 BUDGET TRANSFER	1,000.00	00001
6/30/2016	00001	10-1200-330-890-00-00-50	ACCESS, OTHER, PROF.SRVS	6/30/16 BUDGET TRANSFER	1,000.00	00001
6/30/2016	00001	10-1200-531-890-00-00-50	ACCESS, POSTAGE	6/30/16 BUDGET TRANSFER	1,200.00	00001
6/30/2016	00001	10-1200-610-890-00-00-50	ACCESS, DISTRICT, SUPPLIES	6/30/16 BUDGET TRANSFER	800.00	00001
6/30/2016	00001	10-1211-120-320-30-00-50	SPEC.ED., LIFE SKILLS, SALARIES	6/30/16 BUDGET TRANSFER	600.00	00001
6/30/2016	00001	10-1211-330-320-30-00-50	LIFE SKILLS, SEC, OTHER CONTR SV	6/30/16 BUDGET TRANSFER	600.00	00001

23 Transactions

Total:  
Debits:  
Credits:

.00  
234,600.00  
234,600.00

----- END OF BATCH INFORMATION -----

Batch number: 31728 Date of Batch: 9/12/2016

1 Journals  
23 Transactions

FUND TOTALS

Fund	Description	General Ledger	Revenue	Expense	Difference
00010	GENERAL FUND	.00	.00	.00	.00
		.00	.00	.00	.00
		=====	=====	=====	=====



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001 East Stroudsburg Area School District  
BUDGET TRANSFERS JOURNALPage: 3  
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END OF JOB INFORMATION

1 Journals  
23 Transactions

FUND TOTALS					
Fund	Description	General Ledger	Revenue	Expense	Difference
00010	GENERAL FUND	.00	.00	.00	.00
		.00	.00	.00	.00

End of Report - 16.38.52

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B A T C H I N F O R M A T I O N

Batch number: 31616 Date of Batch: 8/19/2016  
User ID: KJK Batch Totals Debit Credit  
Re-entry date: 160,096.80 160,096.80  
Re-entry User ID:  
Closing date: 6/30/2016 BA-0159 W THIS BATCH OF TRANSACTIONS IS FOR THE PRIOR FISCAL YEAR

DK BUDGET TRANSFERS FOR 6/30/2016  
June 30, 2016

Date	Refer- -ence	Account number	Account title	Description	Amount	Refer- -ence
6/30/2016	00001	10-2830-581-000-00-00-09	PUPIL SVCS.MILEAGE	MOVE 2830 TO NEW 2111	3,200.00CR	
6/30/2016	00001	10-2111-581-000-00-00-09	PUPIL SVCS.MILEAGE	MOVE 2830 TO NEW 2111	3,200.00	
6/30/2016	00001	10-2830-330-000-00-00-09	PUPIL SVCS.OTHER PROF.SRV.	MOVE 2830 TO NEW 2111	10,500.00CR	
6/30/2016	00001	10-2111-330-000-00-00-09	PUPIL SVCS.OTHER PROF.SRV.	MOVE 2830 TO NEW 2111	10,500.00	
6/30/2016	00001	10-2830-330-000-10-00-09	PUPIL SVCS.ELEM.OTHER PROF.SRV.	MOVE 2830 TO NEW 2111	77,121.37CR	
6/30/2016	00001	10-2111-330-000-10-00-09	PUPIL SVCS.ELEM.OTHER PROF.SRV.	MOVE 2830 TO NEW 2111	77,121.37	
6/30/2016	00001	10-2830-330-000-20-00-09	PUPIL SVCS.INT.OTHER PROF.SRV.	MOVE 2830 TO NEW 2111	15,458.85CR	
6/30/2016	00001	10-2111-330-000-20-00-09	PUPIL SVCS.INT.OTHER PROF.SRV.	MOVE 2830 TO NEW 2111	15,458.85	
6/30/2016	00001	10-2830-330-000-30-00-09	PUPIL SVCS.SEC.OTHER PROF.SRV.	MOVE 2830 TO NEW 2111	12,458.85CR	
6/30/2016	00001	10-2111-330-000-30-00-09	PUPIL SVCS.SEC.OTHER PROF.SRV.	MOVE 2830 TO NEW 2111	12,458.85	
6/30/2016	00001	10-2830-531-000-10-00-09	PUPIL SVCS.ELEM.POSTAGE	MOVE 2830 TO NEW 2111	100.00CR	
6/30/2016	00001	10-2111-531-000-10-00-09	PUPIL SVCS.ELEM.POSTAGE	MOVE 2830 TO NEW 2111	100.00	
6/30/2016	00001	10-2830-531-000-20-00-09	PUPIL SVCS.INT.POSTAGE	MOVE 2830 TO NEW 2111	100.00CR	
6/30/2016	00001	10-2111-531-000-20-00-09	PUPIL SVCS.INT.POSTAGE	MOVE 2830 TO NEW 2111	100.00	
6/30/2016	00001	10-2830-531-000-30-00-09	PUPIL SVCS.SEC.POSTAGE	MOVE 2830 TO NEW 2111	100.00CR	
6/30/2016	00001	10-2111-531-000-30-00-09	PUPIL SVCS.SEC.POSTAGE	MOVE 2830 TO NEW 2111	100.00	
6/30/2016	00001	10-2830-540-000-10-00-09	PUPIL SVCS.ELEM.ADVERTISING	MOVE 2830 TO NEW 2111	150.00CR	
6/30/2016	00001	10-2111-540-000-10-00-09	PUPIL SVCS.ELEM.ADVERTISING	MOVE 2830 TO NEW 2111	150.00	
6/30/2016	00001	10-2830-540-000-20-00-09	PUPIL SVCS.INT.ADVERTISING	MOVE 2830 TO NEW 2111	150.00CR	
6/30/2016	00001	10-2111-540-000-20-00-09	PUPIL SVCS.INT.ADVERTISING	MOVE 2830 TO NEW 2111	150.00	
6/30/2016	00001	10-2830-540-000-30-00-09	PUPIL SVCS.SEC.ADVERTISING	MOVE 2830 TO NEW 2111	150.00CR	
6/30/2016	00001	10-2111-540-000-30-00-09	PUPIL SVCS.SEC.ADVERTISING	MOVE 2830 TO NEW 2111	150.00	
6/30/2016	00001	10-2830-550-000-20-00-09	PUPIL SVCS.INT.PRINTING/BIND.	MOVE 2830 TO NEW 2111	300.00CR	
6/30/2016	00001	10-2111-550-000-20-00-09	PUPIL SVCS.INT.PRINTING/BIND.	MOVE 2830 TO NEW 2111	300.00	
6/30/2016	00001	10-2830-550-000-30-00-09	PUPIL SVCS.SEC.PRINTING/BIND.	MOVE 2830 TO NEW 2111	300.00CR	
6/30/2016	00001	10-2111-550-000-30-00-09	PUPIL SVCS.SEC.PRINTING/BIND.	MOVE 2830 TO NEW 2111	300.00	
6/30/2016	00001	10-2830-581-000-10-00-09	PUPIL SVCS.ELEM.MILEAGE	MOVE 2830 TO NEW 2111	100.00CR	
6/30/2016	00001	10-2111-581-000-10-00-09	PUPIL SVCS.ELEM.MILEAGE	MOVE 2830 TO NEW 2111	100.00	
6/30/2016	00001	10-2830-581-000-20-00-09	PUPIL SVCS.INT.MILEAGE	MOVE 2830 TO NEW 2111	100.00CR	
6/30/2016	00001	10-2111-581-000-20-00-09	PUPIL SVCS.INT.MILEAGE	MOVE 2830 TO NEW 2111	100.00	
6/30/2016	00001	10-2830-581-000-30-00-09	PUPIL SVCS.SEC.MILEAGE	MOVE 2830 TO NEW 2111	100.00CR	
6/30/2016	00001	10-2111-581-000-30-00-09	PUPIL SVCS.SEC.MILEAGE	MOVE 2830 TO NEW 2111	100.00	
6/30/2016	00001	10-2830-610-000-10-00-09	PUPIL SVCS.SEC.SUPPLIES	MOVE 2830 TO NEW 2111	100.00	
6/30/2016	00001	10-2111-610-000-10-00-09	PUPIL SVCS.SEC.SUPPLIES	MOVE 2830 TO NEW 2111	100.00	
6/30/2016	00001	10-2830-610-000-20-00-09	PUPIL SVCS.ELEM.SUPPLIES	MOVE 2830 TO NEW 2111	2,225.73CR	
6/30/2016	00001	10-2111-610-000-20-00-09	PUPIL SVCS.ELEM.SUPPLIES	MOVE 2830 TO NEW 2111	2,225.73	
6/30/2016	00001	10-2830-610-000-30-00-09	PUPIL SVCS.INT.SUPPLIES	MOVE 2830 TO NEW 2111	400.00CR	

DK BUDGET TRANSFERS FOR 6/30/2016  
June 30, 2016

(continued)

Date	Refer- -ence	Account number	Account title	Description	Amount	Refer- -ence
6/30/2016	00001	10-2111-610-000-20-00-09	PUPIL SVCS. INT. SUPPLIES	MOVE 2830 TO NEW 2111	400.00	
6/30/2016	00001	10-2830-610-000-30-00-09	PUPIL SVCS. SEC. SUPPLIES	MOVE 2830 TO NEW 2111	400.00	
6/30/2016	00001	10-2111-610-000-30-00-09	PUPIL SVCS. SEC. SUPPLIES	MOVE 2830 TO NEW 2111	400.00	
6/30/2016	00001	10-2830-618-000-10-00-09	PUPIL SVCS. ELEM. TECH SUPPLIES	MOVE 2830 TO NEW 2111	800.00	
6/30/2016	00001	10-2111-618-000-10-00-09	PUPIL SVCS. ELEM. TECH SUPPLIES	MOVE 2830 TO NEW 2111	800.00	
6/30/2016	00001	10-2830-618-000-20-00-09	PUPIL SVCS. INT. TECH SUPPLIES	MOVE 2830 TO NEW 2111	200.00	
6/30/2016	00001	10-2111-618-000-20-00-09	PUPIL SVCS. INT. TECH SUPPLIES	MOVE 2830 TO NEW 2111	200.00	
6/30/2016	00001	10-2830-618-000-30-00-09	PUPIL SVCS. SEC. TECH SUPPLIES	MOVE 2830 TO NEW 2111	200.00	
6/30/2016	00001	10-2111-618-000-30-00-09	PUPIL SVCS. SEC. TECH SUPPLIES	MOVE 2830 TO NEW 2111	200.00	
6/30/2016	00001	10-2830-640-000-10-00-09	PUPIL SVCS. ELEM. BOOKS/PERIODIC	MOVE 2830 TO NEW 2111	7,916.00	
6/30/2016	00001	10-2111-640-000-10-00-09	PUPIL SVCS. ELEM. BOOKS/PERIODIC	MOVE 2830 TO NEW 2111	7,916.00	
6/30/2016	00001	10-2830-640-000-20-00-09	PUPIL SVCS. INT. BOOKS/PERIODIC	MOVE 2830 TO NEW 2111	700.00	
6/30/2016	00001	10-2111-640-000-20-00-09	PUPIL SVCS. INT. BOOKS/PERIODIC	MOVE 2830 TO NEW 2111	700.00	
6/30/2016	00001	10-2830-640-000-30-00-09	PUPIL SVCS. ELEM. BOOKS/PERIODIC	MOVE 2830 TO NEW 2111	7,916.00	
6/30/2016	00001	10-2111-640-000-30-00-09	PUPIL SVCS. ELEM. BOOKS/PERIODIC	MOVE 2830 TO NEW 2111	7,916.00	
6/30/2016	00001	10-2830-650-000-10-00-09	PUPIL SVCS. SEC. BOOKS/PERIODIC	MOVE 2830 TO NEW 2111	700.00	
6/30/2016	00001	10-2111-650-000-10-00-09	PUPIL SVCS. SEC. BOOKS/PERIODIC	MOVE 2830 TO NEW 2111	700.00	
6/30/2016	00001	10-2830-650-000-20-00-09	PUPIL SVCS. SEC. INST. TECH SUPPL	MOVE 2830 TO NEW 2111	300.00	
6/30/2016	00001	10-2111-650-000-20-00-09	PUPIL SVCS. SEC. INST. TECH SUPPL	MOVE 2830 TO NEW 2111	300.00	
6/30/2016	00001	10-2830-752-000-10-00-09	PUPIL SVCS. ELEM. CAP. NEW EQUIP.	MOVE 2830 TO NEW 2111	900.00	
6/30/2016	00001	10-2111-752-000-10-00-09	PUPIL SVCS. ELEM. CAP. NEW EQUIP.	MOVE 2830 TO NEW 2111	900.00	
6/30/2016	00001	10-2830-752-000-20-00-09	PUPIL SVCS. INT. CAP. NEW EQUIP.	MOVE 2830 TO NEW 2111	900.00	
6/30/2016	00001	10-2111-752-000-20-00-09	PUPIL SVCS. INT. CAP. NEW EQUIP.	MOVE 2830 TO NEW 2111	900.00	
6/30/2016	00001	10-2830-810-000-10-00-09	PUPIL SVCS. ELEM. DUES & FEES	MOVE 2830 TO NEW 2111	1,375.00	
6/30/2016	00001	10-2111-810-000-10-00-09	PUPIL SVCS. ELEM. DUES & FEES	MOVE 2830 TO NEW 2111	1,375.00	
6/30/2016	00001	10-2830-810-000-30-00-09	PUPIL SVCS. SEC. DUES & FEES	MOVE 2830 TO NEW 2111	1,375.00	
6/30/2016	00001	10-2111-810-000-30-00-09	PUPIL SVCS. SEC. DUES & FEES	MOVE 2830 TO NEW 2111	1,375.00	
6/30/2016	00001	10-2830-752-000-30-00-09	PUPIL SVCS. SEC. CAP. NEW EQUIP.	MOVE 2830 TO NEW 2111	900.00	
6/30/2016	00001	10-2111-752-000-30-00-09	PUPIL SVCS. SEC. CAP. NEW EQUIP.	MOVE 2830 TO NEW 2111	900.00	
6/30/2016	00001	10-2830-810-000-20-00-09	PUPIL SVCS. INT. DUES & FEES	MOVE 2830 TO NEW 2111	1,375.00	
6/30/2016	00001	10-2111-810-000-20-00-09	PUPIL SVCS. INT. DUES & FEES	MOVE 2830 TO NEW 2111	1,375.00	
6/30/2016	00001	10-2830-610-000-20-00-09	PUPIL SVCS. INT. SUPPLIES	MOVE 2830 TO NEW 2111	4,000.00	
6/30/2016	00001	10-2111-330-000-20-00-09	PUPIL SVCS. INT. OTHER PROF. SRVS	MOVE 2830 TO NEW 2111	4,000.00	
6/30/2016	00001	10-2830-610-000-30-00-09	PUPIL SVCS. SEC. SUPPLIES	MOVE 2830 TO NEW 2111	4,000.00	
6/30/2016	00001	10-2111-330-000-30-00-09	PUPIL SVCS. OTHER PROF. SVCS.	MOVE 2830 TO NEW 2111	4,000.00	
6/30/2016	00001	10-2834-324-000-30-00-09	PUPIL, SVC SEC CONF. TRAINING	MOVE 2830 TO NEW 2111	725.00	
6/30/2016	00001	10-2111-330-000-10-00-09	PUPIL SVCS. ELEM. OTHER PROF. SRV	MOVE 2830 TO NEW 2111	725.00	
6/30/2016	00001	10-2834-580-000-30-00-09	PUPIL SVC. SEC. CER/N-INST. TRAVE	MOVE 2830 TO NEW 2111	1,000.00	
6/30/2016	00001	10-2111-330-000-10-00-09	PUPIL SVCS. ELEM. OTHER PROF. SRV	MOVE 2830 TO NEW 2111	1,000.00	
6/30/2016	00003	10-1100-432-000-30-31-44	MUSIC, INSTR. EHS REPR/MAINT. EQU	COVER PROGRAM PRINTING	700.00	00001
6/30/2016	00003	10-1100-550-000-30-31-44	MUSIC, INSTR. EHS, PRINTING	COVER PROGRAM PRINTING	700.00	00003
Total:					.00	

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Aug 19, 2016

001 East Stroudsburg Area School District  
BUDGET TRANSFERS EDIT

Page: 3  
ID: AC1290

DK BUDGET TRANSFERS FOR 6/30/2016  
June 30, 2016

(continued)

Date	Refer- -ence	Account number	Account title	Description	Amount	Refer- -ence
			78 Transactions		160,096.80	
			0 Unbalanced references		160,096.80	
				Debits:		
				Credits:		

Aug 19, 2016

001 East Stroudsburg Area School District  
BUDGET TRANSFERS EDIT

Page: 4  
ID: AC1290

----- END OF BATCH INFORMATION -----

Batch number: 31616 Date of Batch: 8/19/2016

Number of Journals

With errors: 0  
Without errors: 1

Number of Transactions: 78

Total: 1

FUND TOTALS

Fund	Description	Debit	Credit
00010	GENERAL FUND	160,096.80	160,096.80
		160,096.80	160,096.80
		=====	=====

Aug 19, 2016

001 East Stroudsburg Area School District  
BUDGET TRANSFERS EDIT

----- E N D O F J O B I N F O R M A T I O N -----

Number of Journals -----  
With errors: 0  
Without errors: 1  
Total: -----  
1

Number of Transactions: 78

F U N D T O T A L S

Fund	Description	Debit	Credit
00010	GENERAL FUND	160,096.80	160,096.80
		160,096.80	160,096.80
		=====	=====

End of Report - 14.55.02

**Bank: 14 PNC PROCUREMENT CARD**

Check no.	Check Date	Vendor name and comment	Amount
449	8/05/2016	ABC CLIO INC. LIBRARY,EHS,ED.TECH.SUPPLIES	7,360.00
450	8/05/2016	ACCESS OFFICE TECHNOLOGIES SPEC.PROJ.MAINT/REPAIR TECH EQ	446.27
451	8/05/2016	ADVANTAGE SPORT & FITNESS GEN.ATHL.,EHS,NEW EQUIPMENT	4,090.00
452	8/05/2016	AED SUPERSTORE SMI,PRIN.,GENERAL SUPPLIES	710.00
453	8/05/2016	AWARD COMPANY OF AMERICA SUPT., GEN. SUPPLIES	462.00
454	8/05/2016	BANKS' VACUUM SALES AND SERVICE ESE,CUST.,REPAIR/MAINT.EQUIP.	254.82
455	8/05/2016	BMC DESKS, ETC. BUSINESS OFF.,NON.CAP.NEW EQUI	760.00
456	8/05/2016	CHC MOTORS TRANSPORTATION,REPAIRS & PARTS	503.00
457	8/05/2016	COLT PLUMBING SPECIALTIES GEN.MAINT.,EHS,SUPPLIES	499.85
458	8/05/2016	CRAMER'S HOME CENTER EHS,CUST.,SUPPLIES	501.93
459	8/05/2016	CRAMER'S HOME CENTER JTL,CUST.,SUPPLIES	589.52
460	8/05/2016	CRAMER'S HOME CENTER EHS,CUST.,SUPPLIES	352.26
461	8/05/2016	CRAMER'S HOME CENTER EHS,CUST.,SUPPLIES	1,297.96
462	8/05/2016	CRAMER'S HOME CENTER SMI,CUST.,SUPPLIES	408.37
463	8/05/2016	CREST GOOD MFG CO INC GEN.MAINT.,LIS,SUPPLIES	2,424.21
464	8/05/2016	EUROSPORT SOCCER,EHS,BOYS,SUPPLIES	784.72
465	8/05/2016	FOLLET SCHOOL SOLUTIONS INC. LIBRARY,EHS,ED.TECH.SUPPLIES	15,990.56
466	8/05/2016	FRIEDMAN ELECTRIC SUPPLY CO. INC. GEN.MAINT.,SUPPLIES	2,093.99
467	8/05/2016	FRIEDMAN ELECTRIC SUPPLY CO. INC. GEN.MAINT.,SUPPLIES	3,843.77
468	8/05/2016	FRIEDMAN ELECTRIC SUPPLY CO. INC. GEN.MAINT.,SUPPLIES	3.01
469	8/05/2016	GENERAL SUPPLY COMPANY GEN.MAINT.,JMH,SUPPLIES	1,565.00
470	8/05/2016	HAJOCA CORPORATION GEN.MAINT.,SUPPLIES	1,364.37
471	8/05/2016	HILLTOP SALES & SERVICE, INC GEN.ATHL.EHS,REPAIR/MAINT.EQUI	486.49
472	8/05/2016	HSLC - ACCESS PA LIBRARY,EHS,ED.TECH.SUPPLIES	2,560.00



**Bank: 14 PNC PROCUREMENT CARD**

Check no.	Check Date	Vendor name and comment	Amount
473	8/05/2016	IPS TAX COLLECTION, TECH SUPPLIES	1,186.34
474	8/05/2016	LEGO EDUCATION ITEC, CAP. REPL. TECH EQUIP. INIT.	5,149.95
475	8/05/2016	LONGSTRETH SPORTING GOODS, LLC GEN. ATHLETICS, JTL, SUPPLIES	608.74
476	8/05/2016	W.B. MASON CO., INC. F&CS, EHS, SUPPLIES	501.77
477	8/05/2016	MIDDLE SMITHFIELD TOWNSHIP MSE, CUST., WATER/SEWER	13,745.88
478	8/05/2016	MOVIE LICENSING USA ITEC, ED. TECH SUPPLIES/SOFTWARE	4,161.00
479	8/05/2016	OVERDRIVE, INC. LIBRARY, EHS, ED. TECH. SUPPLIES	3,600.00
480	8/05/2016	PA ASSOCIATION OF SCHOOL ADMINISTRATORS PREPAYMENTS	229.00
481	8/05/2016	ALL AMERICAN/RIDDELL, INC. EHS, FOOTBALL, REPR/MAINT. EQUIP.	20,294.03
482	8/05/2016	RYDIN DECAL SECURITY, DISTRICT, SUPPLIES	463.50
483	8/05/2016	SITE ONE LANDSCAPE SUPPLY GEN. MAINT., EHS, SUPPLIES	428.83
484	8/05/2016	STAPLES CONTRACT & COMMERCIAL, INC. Due from Cafeteria-General Exp	23.31
485	8/05/2016	WALMART COMMUNITY/GEMB Due from Cafeteria-General Exp	49.86
486	8/05/2016	WRIST-BAND.COM EHN, PRIN., GENERAL SUPPLIES	221.25
487	8/05/2016	CARDIAC SCIENCE CORPORATION SPECIAL PROJECTS, GEN. SUPPLIES	2,431.00
488	8/05/2016	DAY WIRELESS SYSTEMS SECURITY, DIST. NEW NON. CAP TECH	3,314.00
489	8/05/2016	OAK HALL CAP AND GOWN CHORUS, EHS, SUPPLIES	3,682.00
490	8/05/2016	ALL AMERICAN/RIDDELL, INC. GEN. ATHL., LIS, SUPPLIES	37.91
491	8/29/2016	WILLIAM RIKER New Suerintendent's Academy	340.69
			----- 109,821.16

End of Report - 7.38.12

**Bank: 10 ESSA SAVING & LOAN BANK(OPERATING A/C)**

Check no.	Check Date	Vendor name and comment	Amount
220305	8/05/2016	A.C. MOORE, INC. TITLE 1,SUMMER SCHOOL, SUPPLY	114.31
220306	8/05/2016	AMERICAN RED CROSS STORE SECURITY,DISTRICT,SUPPLIES	204.25
220307	8/05/2016	DAWN M. ARNST TAX COLLECTOR TAX COLLECTION,GEN.SUPPLIES	242.65
220308	8/05/2016	BARNES & NOBLE TITLE I, BSE, BOOKS	107.06
220309	8/05/2016	JOSEPH W. BERSON REFUND OF PY YR-SENIOR REBATE	700.00
220310	8/05/2016	VITO BIANCO REFUND OF PY YR-SENIOR REBATE	575.00
220311	8/05/2016	BIRTHWAYS F&CS,EHS,SUPPLIES	524.56
220312	8/05/2016	BOLLINGER LAW FIRM, LLC LEGAL SVCS.,SOLICITOR	2,970.00
220313	8/05/2016	BURL R. BRITT REFUND OF PY YR-SENIOR REBATE	575.00
220314	8/05/2016	BARBARA J. BROWN REFUND OF PY YR-SENIOR REBATE	575.00
220315	8/05/2016	CHERI BURBANK REFUND OF PY YR-SENIOR REBATE	575.00
220316	8/05/2016	MILTON & FRANCES BUTTS REFUND OF PY YR-SENIOR REBATE	575.00
220317	8/05/2016	CARLEX INC FOR.LANG.,LIS,BOOKS/PERIODICAL	43.80
220318	8/05/2016	C.B. GITTY CRAFTER SUPPLY TECH.ED.,EHN,SUPPLIES	401.87
220319	8/05/2016	KEVIN CHAMBERS REFUND OF PY YR-SENIOR REBATE	575.00
220320	8/05/2016	CYNTHIA B. CHRISTIAN GUIDANCE,JTL,MILEAGE	80.00
220321	8/05/2016	CINTAS CORPORATION #101 LIS,CUST.,UNIFORM RENTAL	29.23
220322	8/05/2016	COLONIAL INTERMEDIATE UNIT 20 KTO GRANT,PRE-K PROF DEV,SERV	25,322.22
220323	8/05/2016	MARIA CONCEPCION REFUND OF PY YR-SENIOR REBATE	1,500.00
220324	8/05/2016	RICHARD W. DANSEN SR. REFUND OF PY YR-SENIOR REBATE	799.69
220325	8/05/2016	DEPT. OF LABOR & INDUSTRY ESE,MAINT.REPAIR/MAINT.EQUIP.	73.00
220326	8/05/2016	THE DEVEREUX FOUNDATION AUTISTIC,SEC.TUITION,NON-PUBLI	4,284.00
220327	8/05/2016	DORIS DIVIS REFUND OF PY YR-SENIOR REBATE	575.00
220328	8/05/2016	HERMAN & HARRIET EITZENBERGER REFUND OF PY YR-SENIOR REBATE	1,150.00

**Bank: 10 ESSA SAVING & LOAN BANK(OPERATING A/C)**

Check no.	Check Date	Vendor name and comment	Amount
220329	8/05/2016	EMERGENCY SYSTEMS SERVICE COMPANY SMI, MAINT. REPAIR/MAINT. EQUIP.	3,064.62
220330	8/05/2016	ALAN & JUDY ERIKSEN REFUND OF PY YR-SENIOR REBATE	575.00
220331	8/05/2016	MARY FARRELLY REFUND OF PY YR-SENIOR REBATE	1,150.00
220332	8/05/2016	GASPER FIORINO REFUND OF PY YR-SENIOR REBATE	575.00
220333	8/05/2016	FIRST BOOK KTO PARENT, BOOKS	208.80
220334	8/05/2016	FIRST NIAGRA LEASE PRINCIPAL-1ST NIAGRA LEA	348,038.51
220335	8/05/2016	EDWARD & PATRICIA FOLCIK REFUND OF PY YR-SENIOR REBATE	575.00
220336	8/05/2016	FRIEDMAN ELECTRIC SUPPLY CO. INC. ESE, CUST., SUPPLIES	599.02
220337	8/05/2016	JULIUS & DOLORES GAMBINO REFUND OF PY YR-SENIOR REBATE	1,150.00
220338	8/05/2016	JACQUELINE GARGES REFUND OF PY YR-SENIOR REBATE	575.00
220339	8/05/2016	PATRICIA A GARRISON REFUND OF PY YR-SENIOR REBATE	804.12
220340	8/05/2016	GENESIS TURFGRASS, INC. GEN. MAINT., SUPPLIES	164.26
220341	8/05/2016	JOSEPH & MARY GILL REFUND OF PY YR-SENIOR REBATE	700.00
220342	8/05/2016	HAJOCA CORPORATION GEN. MAINT., SUPPLIES	236.23
220343	8/05/2016	TIMOTHY T. HARRIS CUSTODIAL SVCS, MILEAGE	97.74
220344	8/05/2016	JULIA D. HAUSTON REFUND OF PY YR-SENIOR REBATE	575.00
220345	8/05/2016	THOMAS E HENDEL TRANSPORTATION, IN-DIST. MILEAGE	207.25
220346	8/05/2016	HAROLD & SUZANNA HENRY REFUND OF PY YR-SENIOR REBATE	700.00
220347	8/05/2016	HERFF JONES INC. EHN, PRIN., GENERAL SUPPLIES	195.00
220348	8/05/2016	IBM CORPORATION ADMIN. SYS. LEASE/IBM-HARRIS INT	777.71
220349	8/05/2016	SCOTT IHLE GEN. MAINT., IN-DISTRICT MILEAGE	115.24
220350	8/05/2016	IRONTON GLOBAL LLC ITEC. TRANS./TELECOMMUNICATION	1,243.08
220351	8/05/2016	JATON, LLC GEN. MAINT., EQUIPMENT REPAIR	1,182.00
220352	8/05/2016	JOHN C JONES REFUND OF PY YR-SENIOR REBATE	6.60

**Bank: 10 ESSA SAVING & LOAN BANK(OPERATING A/C)**

Check no.	Check Date	Vendor name and comment	Amount
220353	8/05/2016	RICHARD A. KANE REFUND OF PY YR-SENIOR REBATE	575.00
220354	8/05/2016	KAR BILL ENTERPRISES, INC. GEN.MAINT.FUEL(AUTO)	1,941.64
220355	8/05/2016	PHILIP & CATHERINE KRAUTKREMER REFUND OF PY YR-SENIOR REBATE	575.00
220356	8/05/2016	SCOTT KRUEGERS SHEET METAL GEN.MAINT., RES, SUPPLIES	65.00
220357	8/05/2016	ANTHONY & ELIZABETH LIBASCI REFUND OF PY YR-SENIOR REBATE	1,150.00
220358	8/05/2016	ANTHONY & TERESA MARRONE REFUND OF PY YR-SENIOR REBATE	1,150.00
220359	8/05/2016	CHECK VOIDED	
220360	8/05/2016	CARMEN P MCSWEENEY REFUND OF PY YR-SENIOR REBATE	575.00
220361	8/05/2016	MET-ED JMH, CUST., ELECTRIC	5,034.55
220362	8/05/2016	MONROE CAREER AND TECHNICAL INSTITUTE MCTI, EHS, OPERATING BUDGET	147,773.00
220363	8/05/2016	MONTGOMERY COUNTY INTERMEDIATE UNIT ITEC, N/INSTR-N/CERT.TRAINING	3,800.00
220364	8/05/2016	ROBERT E. & CONSTANCE MORRELL REFUND OF PY YR-SENIOR REBATE	575.00
220365	8/05/2016	PATRICIA MURPHY REFUND OF PY YR-SENIOR REBATE	700.00
220366	8/05/2016	NATIONAL ASSOCIATION OF SECONDARY EHS, INSTR, DUES/FEES	770.00
220367	8/05/2016	JOHN J. O'ROURKE REFUND OF PY YR-SENIOR REBATE	1,150.00
220368	8/05/2016	PA ASSOC ELEM./SEC. SCHOOL PRINCIPALS MSE, PRIN., DUES & FEES	1,785.00
220369	8/05/2016	PENNSYLVANIA CYBER CHARTER SCHOOL CHARTER/CYBER SCHOOLS- REG.ED.	2,976.90
220370	8/05/2016	PENNSYLVANIA VIRTUAL CHARTER SCHOOL CHARTER/CYBER SCHOOLS- REG.ED.	13,516.31
220371	8/05/2016	DONALD F. & GRACE A. PAUL REFUND OF PY YR-SENIOR REBATE	575.00
220372	8/05/2016	PENTELEDA ITEC.TRANS./TELECOMMUNICATION	5,395.00
220373	8/05/2016	NANCY T PETERS REFUND OF PY YR-SENIOR REBATE	575.00
220374	8/05/2016	PHILIP ROSENAU CO., INC. CUST.SVCS.JMH, CAP.NEW EQUIP.	3,063.09
220375	8/05/2016	POCONO TRANSPORTATION INC. BASEBALL, EHN, CONTR.TRANSPORT.	7,585.00
220376	8/05/2016	DIANE PRESBURY REFUND OF PY YR-SENIOR REBATE	1,150.00
220377	8/05/2016	QUILL CORPORATION EHS, CUST., SUPPLIES	418.13

**Bank: 10 ESSA SAVING & LOAN BANK(OPERATING A/C)**

Check no.	Check Date	Vendor name and comment	Amount
220378	8/05/2016	CARLOS & ANA QUINONES REFUND OF PY YR-SENIOR REBATE	575.00
220379	8/05/2016	REALLY GOOD STUFF INC. BES, INSTR., SUPPLIES	293.85
220380	8/05/2016	JOSEPH & MARY REGO REFUND OF PY YR-SENIOR REBATE	575.00
220381	8/05/2016	RESERVE ACCOUNT BUSINESS OFFICE, POSTAGE	2,500.00
220382	8/05/2016	JANET E. RICHARDS REFUND OF PY YR-SENIOR REBATE	575.00
220383	8/05/2016	WAYNE ROHNER BOARD SERVICE, IN-DISTR. MILEAGE	71.28
220384	8/05/2016	BONNIE RUDESKI REFUND OF PY YR-SENIOR REBATE	1,150.00
220385	8/05/2016	JOAN SADOWSKI REFUND OF PY YR-SENIOR REBATE	1,150.00
220386	8/05/2016	SCRANTON DUNLOP, INC TRANSPORTATION, TIRES	225.58
220387	8/05/2016	FREDERICK J. SAPUTO REFUND OF PY YR-SENIOR REBATE	575.00
220388	8/05/2016	SCHOLASTIC TITLE 1, SUMMER SCHOOL, SUPPLY	614.40
220389	8/05/2016	THE SCHOOL BUS SAFETY COMPANY TRANSPORTATION, GEN. SUPPLIES	8,450.00
220390	8/05/2016	SCHOOL CLAIMS-ASSURANT SUSPENSE ACCT., LIFE INSURANCE	20,258.83
220391	8/05/2016	CLASSROOM DIRECT/SCHOOL SPECIALTY INC. JMH, INSTR., SUPPLIES	6,274.85
220392	8/05/2016	CLASSROOM DIRECT/SCHOOL SPECIALTY INC. BES, INSTR., SUPPLIES	75.73
220393	8/05/2016	SCHUYLKILL VALLEY SPORTING GOODS GEN. ATHL., EHN, SUPPLIES	3,389.50
220394	8/05/2016	PAULA SCHWARTZMAN REFUND OF PY YR-SENIOR REBATE	1,500.00
220395	8/05/2016	Ted Sinicki REFUND OF PY YR-SENIOR REBATE	575.00
220396	8/05/2016	CAROL J SUMSKI REFUND OF PY YR-SENIOR REBATE	1,500.00
220397	8/05/2016	SUNGARD PUBLIC SECTOR ITEC, DISTRICT, TECHNICAL SVCS	375.00
220398	8/05/2016	SWEET, STEVENS, KATZ & WILLIAMS LLP LEGAL SVCS, NEGOTIATION-SUPPORT	1,170.00
220399	8/05/2016	LOIS SWISHER REFUND OF PY YR-SENIOR REBATE	700.00
220400	8/05/2016	JOYCELYN THOMAS TRANSPORTATION, PARENT TRANSPOR	403.92
220401	8/05/2016	ESTELLA A THOMPSON REFUND OF PY YR-SENIOR REBATE	575.00

**Bank: 10 ESSA SAVING & LOAN BANK(OPERATING A/C)**

Check no.	Check Date	Vendor name and comment	Amount
220402	8/05/2016	TOSHIBA BUSINESS SOLUTIONS SUPT., GEN. SUPPLIES	89.20
220403	8/05/2016	TRANE U.S. INC. GEN.MAINT.,SUPPLIES	23.00
220404	8/05/2016	EDITH TWEED REFUND OF PY YR-SENIOR REBATE	1,077.00
220405	8/05/2016	TYLER TECHNOLOGIES, INC. ADM.SYS.EMPLOYEE EDUC.TRAINING	6,416.25
220406	8/05/2016	USA TESTPREP, INC. MATH,EHN,EDUC.TECH.SUPPLIES	350.00
220407	8/05/2016	RAYMOND UY REFUND OF PY YR-SENIOR REBATE	1,150.00
220408	8/05/2016	VALLEY WIDE SIGNS AND GRAPHICS GEN.ATHL.,EHN,SUPPLIES	1,090.00
220409	8/05/2016	RENE VARGAS REFUND OF PY YR-SENIOR REBATE	700.00
220410	8/05/2016	VERIZON WIRELESS ITEC.TRANS./TELECOMMUNICATION	3,271.32
220411	8/05/2016	FELIX VURRO REFUND OF PY YR-SENIOR REBATE	575.00
220412	8/05/2016	WALMART COMMUNITY/GEMB TITLE 1,SUMMER SCHOOL, SUPPLY	519.19
220413	8/05/2016	GERALDINE C. WILLIAMS REFUND OF PY YR-SENIOR REBATE	575.00
220414	8/05/2016	21ST CENTURY CYBER CHARTER SCHOOL CHARTER/CYBER SCHOOLS- REG.ED.	2,536.18
220415	8/05/2016	LOUISE CHAPDELAINE VIRTUAL ACADEMY,TECH SUPPLY	240.00
220416	8/12/2016	SANTO & ROSE ANN ALBANESE REFUND OF PY YR-SENIOR REBATE	575.00
220417	8/12/2016	ALICON EHS,MAINT.BUILDING,REPAIR/MAIN	9,375.00
220418	8/12/2016	ALL PHASE ELECTRIC C.E.D ITEC,GENERAL SUPPLIES	81.71
220419	8/12/2016	LINDA ANELLI REFUND OF PY YR-SENIOR REBATE	1,500.00
220420	8/12/2016	APPLE COMPUTER, INC. FOOTBALL,EHS,SUPPLIES	828.00
220421	8/12/2016	EDITH M. BATCHLER REFUND OF PY YR-SENIOR REBATE	242.57
220422	8/12/2016	MINNIE BATCHLER REFUND OF PY YR-SENIOR REBATE	1,150.00
220423	8/12/2016	PHYLLIS & CRAIG BERGMAN REFUND OF PY YR-SENIOR REBATE	575.00
220424	8/12/2016	H.A. BERKHEIMER INC. TAX COLLECTION,OTHER PROF,SRVS	278.14
220425	8/12/2016	CHANNING L. BETE CO. INC. JMH, INSTR,SUPPLIES	123.17

**Bank: 10 ESSA SAVING & LOAN BANK(OPERATING A/C)**

Check no.	Check Date	Vendor name and comment	Amount
220426	8/12/2016	NANCY S. BROWN REFUND OF PY YR-SENIOR REBATE	1,150.00
220427	8/12/2016	MARGARET C. BUTZ REFUND OF PY YR-SENIOR REBATE	1,150.00
220428	8/12/2016	ANGELA M. BYRNE KTO GRANT,MILEAGE	24.20
220429	8/12/2016	ROBIN CAPONE REFUND OF PY YR-SENIOR REBATE	59.52
220430	8/12/2016	JOAO CARMO Real Estate Taxes, Lehman	10.00
220431	8/12/2016	ANGELO & NANCY CEGLIA REFUND OF PY YR-SENIOR REBATE	1,150.00
220432	8/12/2016	CENTRAL POLY CORP. PO 17000002 Bid	649.74
220433	8/12/2016	COMPUTER DISCOUNT WAREHOUSE BES, INSTR., ED. TECH. SUPPLIES	380.15
220434	8/12/2016	DAVID COOPER ITEC, IN-DISTRICT MILEAGE	123.55
220435	8/12/2016	BOYD A COUNTERMAN, JR GEN.MAINT., IN-DISTRICT MILEAGE	99.90
220436	8/12/2016	ALBERTA CRAMER REFUND OF PY YR-SENIOR REBATE	575.00
220437	8/12/2016	BETTY J D'IMPERIO REFUND OF PY YR-SENIOR REBATE	575.00
220438	8/12/2016	ELEANOR DEITER REFUND OF PY YR-SENIOR REBATE	1,150.00
220439	8/12/2016	CHECK VOIDED	
220440	8/12/2016	ANNE DICKSON REFUND OF PY YR-SENIOR REBATE	1,135.06
220441	8/12/2016	LEONARD DISANTO REFUND OF PY YR-SENIOR REBATE	1,150.00
220442	8/12/2016	DOUGLAS B. & LINDA E. ELLIOTT REFUND OF PY YR-SENIOR REBATE	575.00
220443	8/12/2016	FASTENAL COMPANY GEN.MAINT., SUPPLIES	103.25
220444	8/12/2016	FIRST TO THE FINISH CROSS COUNTRY, EHN, SUPPLIES	25.72
220445	8/12/2016	EMMA FODI REFUND OF PY YR-SENIOR REBATE	1,150.00
220446	8/12/2016	FRASER LIS, INSTR, SUPPLIES	2,058.00
220447	8/12/2016	STEPHEN J FYLSTRA GEN.MAINT., IN-DISTRICT MILEAGE	128.58
220448	8/12/2016	MAEVE C. GALLANT REFUND OF PY YR-SENIOR REBATE	700.00
220449	8/12/2016	JEAN A. GENTILE REFUND OF PY YR-SENIOR REBATE	1,500.00
220450	8/12/2016	ESTHER P GRAVES REFUND OF PY YR-SENIOR REBATE	575.00



**Bank: 10 ESSA SAVING & LOAN BANK(OPERATING A/C)**

Check no.	Check Date	Vendor name and comment	Amount
220451	8/12/2016	DENNIS R. GURRY REFUND OF PY YR-SENIOR REBATE	1,150.00
220452	8/12/2016	THERESA & RAYMOND GUTOWSKI REFUND OF PY YR-SENIOR REBATE	575.00
220453	8/12/2016	HAJOCA CORPORATION GEN.MAINT., SUPPLIES	587.11
220454	8/12/2016	CATHLEEN A. HECKMAN REFUND OF PY YR-SENIOR REBATE	575.00
220455	8/12/2016	JOYCE HELLER REFUND OF PY YR-SENIOR REBATE	700.00
220456	8/12/2016	HOME DEPOT CREDIT SERVICE GEN.MAINT., SUPPLIES	1,583.20
220457	8/12/2016	HOME DEPOT CREDIT SERVICE GEN.MAINT., SUPPLIES	203.63
220458	8/12/2016	WILLIAM III & SHARON HOWELL REFUND OF PY YR-SENIOR REBATE	575.00
220459	8/12/2016	PATRICIA HRONICH REFUND OF PY YR-SENIOR REBATE	575.00
220460	8/12/2016	NORMA CASSANDRA HULBERT REFUND OF PY YR-SENIOR REBATE	575.00
220461	8/12/2016	INTEGRITEC, INC. GEN.MAINT., EHN, SUPPLIES	1,700.00
220462	8/12/2016	ELIZABETH BEVERLY JONES REFUND OF PY YR-SENIOR REBATE	1,150.00
220463	8/12/2016	STEVEN KANTERMAN COMPENSATORY ED PAYABLE#111905	2,626.68
220464	8/12/2016	RICHARD & NOREEN KERR REFUND OF PY YR-SENIOR REBATE	1,150.00
220465	8/12/2016	GLORIA LUDWIG REFUND OF PY YR-SENIOR REBATE	1,150.00
220466	8/12/2016	MARGARET MIKKELSEN REFUND OF PY YR-SENIOR REBATE	700.00
220467	8/12/2016	MONROE CAREER AND TECHNICAL INSTITUTE MCTI, EHS, OPERATING BUDGET	147,773.00
220468	8/12/2016	RYAN MORAN CURRICULUM, ELEM. CONF. TRAVEL	39.42
220469	8/12/2016	KATHLEEN MUNIZ PERSONNEL, OTHER PROF. SRVS	125.00
220470	8/12/2016	NCS PEARSON INC. SPEECH/LANG., INT., SUPPLIES	66.00
220471	8/12/2016	PENNSYLVANIA ONE CALL SYSTEM, INC. GEN.MAINT. OTHER PROF. SRVS.	123.82
220472	8/12/2016	MANVEL R PAGE ITEC, IN-DISTRICT MILEAGE	70.99
220473	8/12/2016	PAPER MART, INC. PO 17000007	476.95
220474	8/12/2016	PAPSA PUPIL SVCS, ELEM, DUES & FEES	840.00

**Bank: 10 ESSA SAVING & LOAN BANK(OPERATING A/C)**

Check no.	Check Date	Vendor name and comment	Amount
220475	8/12/2016	KIM PARKER REFUND OF PY YR-SENIOR REBATE	903.12
220476	8/12/2016	PELLETS, INC. TITLE 1,SUMMER SCHOOL, SUPPLY	93.25
220477	8/12/2016	CLAUS PELZER REFUND OF PY YR-SENIOR REBATE	575.00
220478	8/12/2016	THE PERFECTION LEARNING COMPANY ENGLISH,EHS,BOOKS/PERIODICALS	938.03
220479	8/12/2016	PITNEY BOWES EHS, INSTR,EQUIPMENT RENTAL	592.56
220480	8/12/2016	PA MUSIC EDUCATORS ASSOCIATION MUSIC,VOCAL,JTL,DUES/FEES	134.00
220481	8/12/2016	POCONO RECORD LIBRARY,EHS,BOOKS/PERIODICALS	296.40
220482	8/12/2016	PRACTICON DENTAL INC DENTAL,DISTRICT,SUPPLIES	166.75
220483	8/12/2016	PRAXAIR DISTRIBUTION, INC LIS,CUST.,SUPPLIES	37.98
220484	8/12/2016	QUILL CORPORATION GUIDANCE,EHS,SUPPLIES	851.26
220485	8/12/2016	REALLY GOOD STUFF INC. JMH, INSTR,SUPPLIES	363.68
220486	8/12/2016	MARYANN REILLY REFUND OF PY YR-SENIOR REBATE	1,150.00
220487	8/12/2016	ARTUR RENDA & GABRIELA BREITFELLER PRIOR YR.REAL TAX REFUND-M.SMI	7,209.15
220488	8/12/2016	RESERVE ACCOUNT JTL, PRIN.POSTAGE	5,500.00
220489	8/12/2016	RESERVE ACCOUNT BUSINESS OFFICE,POSTAGE	5,000.00
220490	8/12/2016	WILLIAM RIKER SUPT., CERT/N-INSTR.CONFERENCE	170.96
220491	8/12/2016	BRENDA ROAN REFUND OF PY YR-SENIOR REBATE	1,150.00
220492	8/12/2016	WAYNE ROHNER BOARD SERV,N-CERT/N.INST.TRAVE	54.69
220493	8/12/2016	RICHARD C. ROUZER REFUND OF PY YR-SENIOR REBATE	575.00
220494	8/12/2016	SCHOOLMART MATH,EHN,SUPPLIES	8,225.00
220495	8/12/2016	SCHUYLKILL VALLEY SPORTING GOODS SOCCER,EHS,GIRLS,SUPPLIES	421.91
220496	8/12/2016	SIMPLEX GRINNELL RES,MAINT.BUILDING-REPAIR/MAIN	1,687.00
220497	8/12/2016	KEITH & JUDITH SNYDER PRIOR YR.REAL TAX REFUND-M.SMI	3,504.60
220498	8/12/2016	SPRING HILL LASER TAX COLLECTION,PRINTING/BIND.	16,605.79

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Check no.	Check Date	Vendor name and comment	Amount
220499	8/12/2016	STARFALL EDUCATION	122.60
		BES, INSTR., SUPPLIES	
220500	8/12/2016	STRAND POOL SUPPLY, LLP	1,323.00
		SEWER PLANT, SUPPLIES	
220501	8/12/2016	MAUREEN E SWATKOWSKI	575.00
		REFUND OF PY YR-SENIOR REBATE	
220502	8/12/2016	JOHN TARHOVICKY	55.50
		Real Estate Taxes, Mid Smith	
220503	8/12/2016	TOWNSEND SECURITY, INC.	1,348.00
		ADMIN.SYS., TECH SUPPLIES	
220504	8/12/2016	TRANE U.S. INC.	2,067.00
		JMH, MAINT. BUILDING REPAIR/MAIN	
220505	8/12/2016	CHECK VOIDED	
220506	8/12/2016	TYLER TECHNOLOGIES, INC.	1,748.37
		ADM.SYS.EMPLOYEE EDUC.TRAINING	
220507	8/12/2016	UNIVERSITY MUSIC SERVICE	922.61
		CHORUS, EHS, SUPPLIES	
220508	8/12/2016	SUSAN WASILESKI	35.71
		TITLE I SUMMER PROGRAM	
220509	8/12/2016	NAUMAN WILKINSON	575.00
		REFUND OF PY YR-SENIOR REBATE	
220510	8/12/2016	WORKMAN PUBLISHING	1,373.81
		KTO PARENT, BOOKS	
220511	8/12/2016	SALLY YORKE-VINEY	107.12
		TITLE I SUMMER PROGRAM REIMBURSEMNT	
220512	8/12/2016	ZESWITZ MUSIC COMPANY	288.00
		BAND, EHN, REPAIR/MAINT EQUIP.	
220513	8/12/2016	EAST STROUDSBURG	2,627.62
		School Service Personnel Dues	
220514	8/12/2016	CHAPTER 13 TRUSTEE	350.00
		Miscellaneous Deductions	
220515	8/12/2016	ED FOUNDATION OF ES/GENERAL FUND	25.00
		EDUC. FOUNDATION DEDUCTIONS	
220516	8/12/2016	ED FOUNDATION OF ES/SCHOLARSHIP FUND	3.00
		EDUC. FOUNDATION DEDUCTIONS	
220517	8/12/2016	E.S.E.A.	50.71
		ESEA Dues	
220518	8/12/2016	FLORIDA STATE DISBURSEMENT UNIT	312.03
		Miscellaneous Deductions	
220519	8/12/2016	HAB-DLT	28.66
		Miscellaneous Deductions	
220520	8/12/2016	NYSCSPC (NEW YORK STATE CHILD SUPPORT	390.87
		Miscellaneous Deductions	
220521	8/12/2016	PENNSYLVANIA HIGHER EDUCATION AGENCY	671.92
		Miscellaneous Deductions	
220522	8/12/2016	SOCIAL SECURITY ADMINISTRATION	161.48
		Miscellaneous Deductions	
220523	8/12/2016	U.S. DEPARTMENT OF EDUCATION	267.49
		Miscellaneous Deductions	

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Check no.	Check Date	Vendor name and comment	Amount
220524	8/18/2016	ACADEMIC THERAPY PUBLICATIONS SPEECH/LANG., INT., SUPPLIES	95.70
220525	8/18/2016	ADVANCED AUTO PARTS TRANSPORTATION, REPAIRS & PARTS	525.33
220526	8/18/2016	ABDELHAMID ALY & VIVIAN ELKASAS REFUND OF PY YR-SENIOR REBATE	575.00
220527	8/18/2016	MARY SUE ARDITO REFUND OF PY YR-SENIOR REBATE	575.00
220528	8/18/2016	ASSOC. FOR SUPERVISION & CURRICULUM DEV SUPT., DUES & FEES	304.00
220529	8/18/2016	VIRGINIA & LORNE BACHELDER REFUND OF PY YR-SENIOR REBATE	575.00
220530	8/18/2016	AARON BAILEY SPECIAL PROJECTS, DUES & FEES	30.00
220531	8/18/2016	DR. JOHN BART D.O. MEDICAL SERV. SEC. PHYSICAL SRV.	13,918.75
220532	8/18/2016	WALTER P. BENSLEY REFUND OF PY YR-SENIOR REBATE	575.00
220533	8/18/2016	BIG BUG MUSIC MUSIC, INSTR. 6TH REPR/MAINT. EQU	162.00
220534	8/18/2016	NANCY BITTNER REFUND OF PY YR-SENIOR REBATE	575.00
220535	8/18/2016	BLACKBOARD CONNECT INC ADMIN. SYS., TECH SUPPLIES	12,380.40
220536	8/18/2016	JOHN & KATHRYN BLOETJES REFUND OF PY YR-SENIOR REBATE	1,150.00
220537	8/18/2016	CAMBIUM LEARNING, INC. LEARN. SUP., INT., SUPPLIES	825.00
220538	8/18/2016	CARSON-DELLOSA PUBLISHING CO RES, INSTR, SUPPLIES	56.20
220539	8/18/2016	CENTER FOR THE COLLABORATIVE CLASSROOM TITLE 1, SME, BOOKS	12,168.00
220540	8/18/2016	CENTER FOR EDUCATION & EMPLOYMENT LAW ESE, PRIN., DUES & FEES	159.00
220541	8/18/2016	CENTRAL PENN GAS, INC. EHS, CUST., NATURAL GAS	3,575.99
220542	8/18/2016	PATRICIA CHINN REFUND OF PY YR-SENIOR REBATE	700.00
220543	8/18/2016	CINTAS CORPORATION #101 EHN, CUST., UNIFORM RENTAL	549.92
220544	8/18/2016	CINTAS CORPORATION #101 BUS GARAGE, UNIFORM RENTAL	613.12
220545	8/18/2016	CINTAS CORPORATION #101 EHN, CUST., UNIFORM RENTAL	665.59
220546	8/18/2016	CINTAS CORPORATION #101 EHN, CUST., UNIFORM RENTAL	519.77
220547	8/18/2016	COLONIAL INTERMEDIATE UNIT 20 PO 16001036	5,617.89

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Check no.	Check Date	Vendor name and comment	Amount
220548	8/18/2016	COLT PLUMBING SPECIALTIES GEN.MAINT., EHS, SUPPLIES	1,404.65
220549	8/18/2016	COMPUTER DISCOUNT WAREHOUSE ITEC, GENERAL SUPPLIES	101.74
220550	8/18/2016	ELEANOR A. CONCANNON REFUND OF PY YR-SENIOR REBATE	575.00
220551	8/18/2016	VIVIAN DAVIS REFUND OF PY YR-SENIOR REBATE	575.00
220552	8/18/2016	DEEP SURPLUS ITEC, GENERAL SUPPLIES	500.34
220553	8/18/2016	ROCHESTER 100 INC. RES, INSTR, SUPPLIES	190.00
220554	8/18/2016	DEMCO INC LIBRARY, LIS, SUPPLIES	196.57
220555	8/18/2016	DEVELOPMENTAL EDUCATION SERVICES MSE, CUST., DISPOSAL SERVICE	40.00
220556	8/18/2016	EAST STROUDSBURG AREA SCHOOL DISTRICT DUE TO EXPENDABLE SCHOLARSHIP	1,000.00
220557	8/18/2016	EASTERN FOOTBALL CONFERENCE FOOTBALL, EHS, DUES & FEES	200.00
220558	8/18/2016	EDUCATION WEEK ESE, PRIN., DUES & FEES	84.94
220559	8/18/2016	EPS/SCHOOL SPECIALTY INTERVENTION JMH, INSTR, SUPPLIES	105.60
220560	8/18/2016	EVERASE CORPORATION JMH, INSTR, SUPPLIES	367.59
220561	8/18/2016	FASTENAL COMPANY TRANSPORTATION, REPAIRS & PARTS	36.55
220562	8/18/2016	FISHER SCIENTIFIC SCIENCE, EHS, SUPPLIES	518.95
220563	8/18/2016	ALEXIS FLORAN BES, INST., IN-DISTRICT MILEAGE	27.54
220564	8/18/2016	FROMUTH TENNIS, EHN, BOYS, SUPPLIES	278.75
220565	8/18/2016	FRONTIER ITEC.TRANS./TELECOMMUNICATION	791.40
220566	8/18/2016	CAROL DEANE GARDNER SPEC.ED.SUPV.INT.MILEAGE	45.04
220567	8/18/2016	ROBERT & ROSA GESUMARIA REFUND OF PY YR-SENIOR REBATE	575.00
220568	8/18/2016	GREATER POCONO CHAMBER OF COMMERCE SUPT., DUES & FEES	147.00
220569	8/18/2016	ROBERT A. HALDER REFUND OF PY YR-SENIOR REBATE	1,150.00
220570	8/18/2016	ARTHUR A HEATER JR REFUND OF PY YR-SENIOR REBATE	927.73
220571	8/18/2016	HERFF JONES INC. EHN, PRIN., GRADUATION	921.87

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Check no.	Check Date	Vendor name and comment	Amount
220572	8/18/2016	HEWLETT PACKARD-REMIT LEASE PRINCIPAL, HP COMPUTER	313,797.63
220573	8/18/2016	HM CASUALTY INSURANCE COMPANY SUSPENSE ACCT., LIFE INSURANCE	51,280.00
220574	8/18/2016	INDCO INC BES, CUST., SUPPLIES	249.75
220575	8/18/2016	INTEGRAONE ITEC, CAP.REPL.TECH EQUIP.INIT.	358,112.14
220576	8/18/2016	IRONTON GLOBAL LLC ITEC.TRANS./TELECOMMUNICATION	2,677.52
220577	8/18/2016	JOHN JENKINS REFUND OF PY YR-SENIOR REBATE	575.00
220578	8/18/2016	KATHLEEN JENNINGS REFUND OF PY YR-SENIOR REBATE	700.00
220579	8/18/2016	IDELL E. JOHNSON REFUND OF PY YR-SENIOR REBATE	575.00
220580	8/18/2016	KELVIN ELECTRONICS TECH.ED., EHS, SUPPLIES	262.90
220581	8/18/2016	KISTLER PRINTING COMPANY CHILD ACCT.PRINTING/BINDING	776.00
220582	8/18/2016	JOSEPH & JEANNE KOLCUN REFUND OF PY YR-SENIOR REBATE	575.00
220583	8/18/2016	KRONOS ADMIN.SYS., TECH SUPPLIES	8,737.39
220584	8/18/2016	KURTZ BROS. PO 17000004	351.00
220585	8/18/2016	K12 SYSTEMS ADMIN.SYS., TECH SUPPLIES	143,036.00
220586	8/18/2016	BERNARD LABARBARA Real Estate Taxes, Mid Smith	2.96
220587	8/18/2016	HELEN LACHOCKI Real Estate Taxes, Mid Smith	2.10
220588	8/18/2016	THOMAS LESNIEWSKI, ED.D CURRICULUM, SEC.CONF.TRAVEL	80.35
220589	8/18/2016	JOAN LEUCK REFUND OF PY YR-SENIOR REBATE	521.39
220590	8/18/2016	LEVIN LEGAL GROUP LEGAL SVCS.SPEC.ED.OTH.PROF.SV	558.00
220591	8/18/2016	IRENE LIVINGSTON ESE, PRINCIPAL, CONFERENCE TRAVE	46.01
220592	8/18/2016	MANWALAMINK WATER COMPANY SMI, CUST., WATER/SEWER	783.60
220593	8/18/2016	MARSHALL MACHINERY INC. LIS, CUST., REPAIR/MAINT.EQUIP.	686.96
220594	8/18/2016	ELLEN MASSARO EHN, PRIN., IN-DISTRICT MILEAGE	18.25
220595	8/18/2016	JANA MAY REFUND OF PY YR-SENIOR REBATE	1,150.00



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Check no.	Check Date	Vendor name and comment	Amount
220596	8/18/2016	FRANCINE MCGRATH	18.25
		EHN, PRIN., IN-DISTRICT MILEAGE	
220597	8/18/2016	MCGRAW-HILL SCHOOL EDUCATION HOLDINGS, JMH, INSTR, SUPPLIES	2,569.18
220598	8/18/2016	MCGRAW HILL EDUCATION ESE, INSTR, BOOKS/PERIODICALS	2,571.03
220599	8/18/2016	MARGUERITE MENDITTO EHN, PRIN., IN-DISTRICT MILEAGE	9.13
220600	8/18/2016	OLGA MERCADO REFUND OF PY YR-SENIOR REBATE	1,073.38
220601	8/18/2016	MET-ED JTL, CUST., ELECTRIC	18,237.30
220602	8/18/2016	MET-ED EHN, CUST., ELECTRIC	29,640.71
220603	8/18/2016	BOGDAN MINKOWICZ REFUND OF PY YR-SENIOR REBATE	575.00
220604	8/18/2016	MJ EARL Berks County PO 17000001	6,631.80
220605	8/18/2016	MONROE COUNTY TRANSIT AUTHORITY PO 16000488 & 16000487	315.00
220606	8/18/2016	RYAN MORAN CURRICULUM, TUITION	3,500.00
220607	8/18/2016	NAPSA PUPIL SVC.INTER.CONF.TRAINING	350.00
220608	8/18/2016	NASCO (QOUTE#45950) JMH, INSTR, SUPPLIES	1,460.88
220609	8/18/2016	NASCO (QOUTE#45950) ART, JTL, SUPPLIES	1,666.28
220610	8/18/2016	DONALD E NASE REFUND OF PY YR-SENIOR REBATE	1,150.00
220611	8/18/2016	NATIONAL BLACK COUNCIL OF SCHOOL BOARD SERVICE, DUES & FEES	75.00
220612	8/18/2016	NATIONAL CAUCUS AMERICAN INDIAN/ALASKA BOARD SERVICE, DUES & FEES	50.00
220613	8/18/2016	NATIONAL HISPANIC COUNCIL OF SCHOOL BOARD SERVICE, DUES & FEES	75.00
220614	8/18/2016	NATIONAL TICKET GEN.ATHL., EHS, SUPPLIES	85.75
220615	8/18/2016	DORIS NEGRON REFUND OF PY YR-SENIOR REBATE	575.00
220616	8/18/2016	NORTHAMPTON COMMUNITY COLLEGE COMPENSATORY ED PAYABLE#111905	1,888.72
220617	8/18/2016	DONALD ROBERT OLIVER REFUND OF PY YR-SENIOR REBATE	1,150.00
220618	8/18/2016	LOUIS OTERO REFUND OF PY YR-SENIOR REBATE	1,150.00
220619	8/18/2016	PA ASSOCIATION OF SCHOOL ADMINISTRATORS SUPT., DUES & FEES	1,650.00



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Check no.	Check Date	Vendor name and comment	Amount
220620	8/18/2016	PAPSA	1,120.00
220621	8/18/2016	PUPIL SVCS,INT.,DUES & FEES	225.00
220622	8/18/2016	HASANA PARHAM	375.00
220623	8/18/2016	Accounts Payable-Donations	575.00
220624	8/18/2016	PA ASSOCIATION OF SCHOOL ADMINSTRATORS	247.90
220625	8/18/2016	ITEC,DUES & FEES	134.00
220626	8/18/2016	BARBARA PIPHER	665.74
220627	8/18/2016	REFUND OF PY YR-SENIOR REBATE	67.47
220628	8/18/2016	PLANK ROAD PUBLISHING	1,763.00
220629	8/18/2016	MUSIC,VOCAL,MSE,SUPPLIES	57.90
220630	8/18/2016	PMEA DISTRICT 10	152.89
220631	8/18/2016	MUSIC,VOCAL,JMH,DUES/FESS	25.00
220632	8/18/2016	POCONO RECORD	5,980.00
220633	8/18/2016	BOARD SERVICE,ADVERTISING	302.32
220634	8/18/2016	PP&L	87.63
220635	8/18/2016	EHS,CUST.,ELECTRIC	159.00
220636	8/18/2016	PROSSER LABORATORIES, INC.	1,150.00
220637	8/18/2016	RES,MAINT.BUILDING-REPAIR/MAIN	575.00
220638	8/18/2016	PA SCHOOL BOARDS ASSOCIATION (PSBA)	939.00
220639	8/18/2016	JTL,PRIN.,GENERAL SUPPLIES	1,155.00
220640	8/18/2016	QUILL CORPORATION	1,013.10
220641	8/18/2016	BUSINESS OFFICE,GEN.SUPPLIES	804.71
220642	8/18/2016	JILL QUINN	9,458.84
220643	8/18/2016	SUSPENSE ACCT. GROUP MED. INS.	7,104.50
		READ TO THEM/ONE SCHOOL, ONE BOOK	
		TITLE 1, MSE,BOOKS	
		REMEDIA PUBLICATIONS, INC.	
		LIFE SKILLS,SEC.,SUPPLIES	
		WILLIAM RIKER	
		SUPT., MILEAGE	
		S & W STARTER AND ALTERNATOR	
		GEN.MAINT.,SUPPLIES	
		LEOCADIO & MARIA D. SANDOZ	
		REFUND OF PY YR-SENIOR REBATE	
		CAROLYN L. SCHAFFT	
		REFUND OF PY YR-SENIOR REBATE	
		SCHNEIDER ELECTRIC	
		ADMIN.SYS.,TECH SUPPLIES	
		SCHOLASTIC	
		JMH, INSTR,SUPPLIES	
		SCHOLASTIC MAGAZINES	
		SOC.STUDIES,LIS,BOOKS/PERIODIC	
		SCHOOL OUTFITTERS	
		BES,PRIN.NON-CAP.REPL.EQUIPMEN	
		CLASSROOM DIRECT/SCHOOL SPECIALTY INC.	
		RES, INSTR,SUPPLIES	
		SCHUYLKILL VALLEY SPORTING GOODS	
		GEN.ATHL.,LIS,SUPPLIES	

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Check no.	Check Date	Vendor name and comment	Amount
220644	8/18/2016	SCRANTON PRINTING CO. SUPT., PRINTING/BIND.	37.00
220645	8/18/2016	PATRICIA SMITH REFUND OF PY YR-SENIOR REBATE	1,150.00
220646	8/18/2016	SNEIDER ELECTRIC IT CORPORATION PO 16004123	7,737.04
220647	8/18/2016	DOLORES SOBRINSKY REFUND OF PY YR-SENIOR REBATE	575.00
220648	8/18/2016	STANDARD STATIONERY SUPPLY MSE, INSTR., SUPPLIES	577.55
220649	8/18/2016	RICHARD & GLORIA STERNBACH REFUND OF PY YR-SENIOR REBATE	575.00
220650	8/18/2016	KIM STEVENS SPEC.ED.SUPV.INT.MILEAGE	99.04
220651	8/18/2016	SWEET, STEVENS, KATZ & WILLIAMS LLP LEGAL SVCS., SOLICITOR	195.00
220652	8/18/2016	TEACHER SYNERGY, LLC SCIENCE, EHS, EDUC. TECH. SUPPLIES	91.34
220653	8/18/2016	TRANE U.S. INC. JTL, MAINT. BUILDING, REPAIR/MAIN	51,868.00
220654	8/18/2016	TYLER TECHNOLOGIES, INC. ADM.SYS.EMPLOYEE EDUC.TRAINING	1,285.12
220655	8/18/2016	VALLEY LITHO SUPPLY TECH.ED., EHN, SUPPLIES	3,922.10
220656	8/18/2016	VERITIV OPERATING COMPANY PO 17000008	326.90
220657	8/18/2016	ROSEMARY VIZZACHERO REFUND OF PY YR-SENIOR REBATE	112.09
220658	8/18/2016	VWR SARGENT WELCH SCIENCE, EHS, SUPPLIES	584.35
220659	8/18/2016	DIANE M WEBER REFUND OF PY YR-SENIOR REBATE	700.00
220660	8/18/2016	STEVE WEISS MUSIC MUSIC, INST.JTL, NON-CAP.REPL EQ	202.70
220661	8/18/2016	ROBERT & KATHY WILLIAMS Real Estate Taxes, Mid Smith	20.53
220662	8/18/2016	DOROTHY WOS REFUND OF PY YR-SENIOR REBATE	700.00
220663	8/18/2016	PATRICIA WRIGHT EHN, PRIN., IN-DISTRICT MILEAGE	18.25
220664	8/18/2016	ZANER BLOSER RES, INSTR, SUPPLIES	113.32
220665	8/18/2016	ZESWITZ MUSIC COMPANY MUSIC, VOCAL, BES, SUPPLIES	350.00
220666	8/19/2016	HARRIS COMPUTER SYSTEMS ADMIN.SYS., TECH SUPPLIES	35,574.21
220667	8/26/2016	SYNCHRONY BANK/AMAZON MUSIC, VOCAL, JTL, 6TH, SUPPLIES	1,598.13

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220668	8/26/2016	AMERICAN FENCE COMPANY EHS, MAINT. BUILDING, REPAIR/MAIN	2,900.00
220669	8/26/2016	ASBO INTERNATIONAL ADMIN. SYS., DUES & FEES	125.00
220670	8/26/2016	BLACKBOARD INC. ITEC, ED. TECH SUPPLIES/SOFTWARE	19,250.67
220671	8/26/2016	WILLIAM & ELAINE BREITKREITZ REFUND OF PY YR-SENIOR REBATE	575.00
220672	8/26/2016	BENJAMIN BRENNEMAN Petty Cash	600.00
220673	8/26/2016	BENJAMIN BRENNEMAN Petty Cash	1,500.00
220674	8/26/2016	CENTER FOR THE COLLABORATIVE CLASSROOM TITLE 1, RES, BOOKS	4,056.00
220675	8/26/2016	CINTAS CORPORATION #101 JTL, CUST., UNIFORM RENTAL	531.38
220676	8/26/2016	CINTAS CORPORATION #101 JTL, CUST., UNIFORM RENTAL	404.86
220677	8/26/2016	CINTAS CORPORATION #101 EHN, CUST., UNIFORM RENTAL	434.27
220678	8/26/2016	CINTAS FIRE PROTECTION LOC #F50 JTL, MAINT. REPAIR/MAINT. EQUIP.	9,396.49
220679	8/26/2016	COMMONWEALTH OF PENNSYLVANIA GEN. MAINT., DUES & FEES	40.00
220680	8/26/2016	CoSN MEMBERSHIP ITEC, DUES & FEES	865.00
220681	8/26/2016	MARY CRISCI REFUND OF PY YR-SENIOR REBATE	575.00
220682	8/26/2016	CLAUDE S. CYPHERS, INC. TRANSPORTATION, REPAIRS & PARTS	955.48
220683	8/26/2016	ROBERT C DALRYMPLE REFUND OF PY YR-SENIOR REBATE	622.76
220684	8/26/2016	ROCHESTER 100 INC. RES, INSTR, SUPPLIES	135.00
220685	8/26/2016	MR & MRS CHRIS DEMARINIS COMPENSATORY ED. CONTRACT SRV.	380.00
220686	8/26/2016	DEPT. OF LABOR & INDUSTRY GEN. MAINT., BES, SUPPLIES	65.00
220687	8/26/2016	DEVELOPMENTAL EDUCATION SERVICES EHS, CUST., DISPOSAL SERVICE	315.00
220688	8/26/2016	DIRECT ENERGY BUSINESS EHS, CUST., NATURAL GAS	2,703.52
220689	8/26/2016	DORIAN BUSINESS SYSTEMS, INC MUSIC, INSTR. EHS. TECH SUPPLIES	300.00
220690	8/26/2016	EDMENTUM DIST. INSTR. TECH. SOFTWARE/LICEN	78,504.25
220691	8/26/2016	EDULINK, INC CURRICULM, ELEM. TECH. SUPPLIES	12,417.00

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Check no.	Check Date	Vendor name and comment	Amount
220692	8/26/2016	EDVOTEK	467.50
220693	8/26/2016	SCIENCE,EHS,SUPPLIES EUREKA STONE QUARRY, INC.	176.95
220694	8/26/2016	GEN.MAINT.,JTL,SUPPLIES EVERSAN INC	48.00
220695	8/26/2016	GEN.MAINT.,EHN,SUPPLIES FLINN SCIENTIFIC INC.	5,559.38
220696	8/26/2016	SCIENCE,EHS,SUPPLIES FRONTIER	995.97
220697	8/26/2016	ITEC.TRANS./TELECOMMUNICATION FULLER PAPER COMPANY	773.20
220698	8/26/2016	EHS,CUST.,SUPPLIES FUTURE SIGNS	150.00
220699	8/26/2016	GEN.MAINT.,JTL,SUPPLIES GENESIS TURFGRASS, INC.	235.00
220700	8/26/2016	GEN.MAINT.,LIS,SUPPLIES GLECO PAINTS, INC.	691.92
220701	8/26/2016	GEN.MAINT.,JTL,SUPPLIES GRAINGER	621.76
220702	8/26/2016	GEN.MAINT.,JTL,SUPPLIES HABITAT FOR HUMANITY OF WAYNE COUNTY	435.00
220703	8/26/2016	EHS,CROSS COUNTRY,BOY,DUES/FEE HARRIS COMPUTER SYSTEMS	3,090.00
220704	8/26/2016	ADMIN.SYS.,TECH SUPPLIES NINA HERBSTER	1,150.00
220705	8/26/2016	REFUND OF PY YR-SENIOR REBATE INDCO INC	102.60
220706	8/26/2016	EHS,CUST.,SUPPLIES INSPIRE YOUR PEOPLE	173.40
220707	8/26/2016	EHS,INSTR,SUPPLIES INTERBORO PACKAGING CORP	6,336.50
220708	8/26/2016	EHS,CUST.,SUPPLIES JERSEY PAPER PLUS	8,477.40
220709	8/26/2016	MSE,CUST.,SUPPLIES JV MYKA PUBLISHING COMPANY	780.00
220710	8/26/2016	TL III, PARENT BOOKS LORRAINE A KIRK	1,500.00
220711	8/26/2016	REFUND OF PY YR-SENIOR REBATE LANCASTER-LEBANON I.U.#13	70,407.09
220712	8/26/2016	PO 16004121 LEHIGH VALLEY CHARTER HIGH SCHOOL FOR	6,130.02
220713	8/26/2016	CHARTER/CYBER SCHOOLS- REG.ED. LINDENMEYR MUNROE	6,526.54
220714	8/26/2016	ESE,INSTR,SUPPLIES LONGSTRETH SPORTING GOODS, LLC	1,021.95
220715	8/26/2016	FIELD HOCKEY,EHS,SUPPLIES LOSER'S MUSIC, INC.	148.40
		MUSIC,INSTR,JTL,SUPPLIES	

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**Bank: 10 ESSA SAVING & LOAN BANK(OPERATING A/C)**

Check no.	Check Date	Vendor name and comment	Amount
220716	8/26/2016	W.B. MASON CO., INC. EHS,CUST.,SUPPLIES	439.56
220717	8/26/2016	MEIER SUPPLY CO., INC. GEN.MAINT.,SUPPLIES	10,995.26
220718	8/26/2016	MET-ED BUS GARAGE,ELECTRIC	148.41
220719	8/26/2016	MET-ED EHS,CUST.,ELECTRIC	48,298.12
220720	8/26/2016	MODERN GAS SALES, INC. LIS,CUST.,BOTTLE GAS	178.40
220721	8/26/2016	SAKINA MOHYUDDIN REFUND OF PY YR-SENIOR REBATE	575.00
220722	8/26/2016	MONROE CAREER AND TECHNICAL INSTITUTE MCTI,EHS,OPERATING BUDGET	147,773.00
220723	8/26/2016	NASCO (QOUTE#45950) ART,RES,SUPPLIES	1,381.83
220724	8/26/2016	NASCO (QOUTE#45950) F&CS,LIS,SUPPLIES	253.44
220725	8/26/2016	NORTHWEST EVALUATION ASSOCIATION CURR.INSTR.ESE,ED TECH.SUPPLY	19,953.00
220726	8/26/2016	O'SHEA LUMBER COMPANY TECH.ED.,EHS,SUPPLIES	3,805.00
220727	8/26/2016	OFFICE DEPOT SPEC.ED.SUPV.,SEC.,SUPPLIES	116.20
220728	8/26/2016	OVERHEAD DOOR COMPANY OF ALLENTOWN SEWER PLANT,OPERATION SERVICE	433.50
220729	8/26/2016	PIONEER MANUFACTURING COMPANY GEN.MAINT.,SUPPLIES	59.50
220730	8/26/2016	POCONO TRANSCRETE GEN.MAINT.,EHN,SUPPLIES	717.75
220731	8/26/2016	POCONO 4 WHEEL DRIVE CENTER GEN.MAINT.REPAIR/MAINT.VEHICLE	125.00
220732	8/26/2016	PP&L EHS,CUST.,ELECTRIC	53.65
220733	8/26/2016	ROSEMARY RAMOS REFUND OF PY YR-SENIOR REBATE	1,044.38
220734	8/26/2016	LINDA WADDINGTON-TULLY & ROBERT REFUND OF PY YR-SENIOR REBATE	575.00
220735	8/26/2016	EAST STROUDSBURG School Service Personnel Dues	2,663.40
220736	8/26/2016	CHAPTER 13 TRUSTEE Miscellaneous Deductions	350.00
220737	8/26/2016	ED FOUNDATION OF ES/GENERAL FUND EDUC. FOUNDATION DEDUCTIONS	25.00
220738	8/26/2016	ED FOUNDATION OF ES/SCHOLARSHIP FUND EDUC. FOUNDATION DEDUCTIONS	3.00
220739	8/26/2016	E.S.E.A. ESEA Dues	50.71

**Bank: 10 ESSA SAVING & LOAN BANK(OPERATING A/C)**

Check no.	Check Date	Vendor name and comment	Amount
220740	8/26/2016	FLORIDA STATE DISBURSEMENT UNIT Miscellaneous Deductions	312.03
220741	8/26/2016	HAB-DLT Miscellaneous Deductions	233.63
220742	8/26/2016	NYSCSPC (NEW YORK STATE CHILD SUPPORT Miscellaneous Deductions	370.50
220743	8/26/2016	PENNSYLVANIA HIGHER EDUCATION AGENCY Miscellaneous Deductions	671.92
220744	8/26/2016	SOCIAL SECURITY ADMINISTRATION Miscellaneous Deductions	161.48
220745	8/26/2016	U.S. DEPARTMENT OF EDUCATION Miscellaneous Deductions	267.49
220746	8/29/2016	ENGLE-HAMBRIGHT & DAVIES, INC. AUTOMOBILE INSURANCE	121,062.00
220747	8/31/2016	ALL STAR FLAGS CUSTODIAL SVCS,SUPPLIES	1,009.90
220748	8/31/2016	AMERICAN JANITOR & PAPER SUPPLY EHS,CUST.,SUPPLIES	579.80
220749	8/31/2016	GAETANA BARBA Real Estate Taxes, Lehman	20.95
220750	8/31/2016	MICHAEL G BAUMAN REFUND OF PY YR-SENIOR REBATE	1,150.00
220751	8/31/2016	SANDRA BAUMAN Real Estate Taxes, Mid Smith	43.15
220752	8/31/2016	JOANNE M. BOHRMAN LIS,PRIN.,TUITION REIMB.	810.00
220753	8/31/2016	JOYCE BONSER REFUND OF PY YR-SENIOR REBATE	575.00
220754	8/31/2016	BENJAMIN BRENNEMAN GEN.ATHL.,EHS,MILEAGE	69.12
220755	8/31/2016	KAREN L. BUIS DENTAL,DISTRICT,IN-DISTR.MILES	10.96
220756	8/31/2016	EDDIE & LIONEL BURKE Real Estate Taxes, Mid Smith	200.00
220757	8/31/2016	BEATRICE CAHILL REFUND OF PY YR-SENIOR REBATE	649.99
220758	8/31/2016	CHAPMAN REFRIGERATION LLC GEN.ATHL.EHN,REPAIR/MAINT.EQUI	181.40
220759	8/31/2016	CINTAS CORPORATION #101 GEN.MAINT.,UNIFORM RENTAL	2,329.08
220760	8/31/2016	CINTAS CORPORATION #101 GEN.MAINT.,UNIFORM RENTAL	336.69
220761	8/31/2016	COLLINS SPORTS MEDICINE MEDICAL,JTL,SUPPLIES/FIRST AID	99.99
220762	8/31/2016	ANTHONY A. COLONDO REFUND OF PY YR-SENIOR REBATE	575.00
220763	8/31/2016	COMMONWEALTH CONNECTIONS ACADEMY CHARTER/CYBER SCHOOLS- REG.ED.	60,254.95



**Bank: 10 ESSA SAVING & LOAN BANK(OPERATING A/C)**

Check no.	Check Date	Vendor name and comment	Amount
220764	8/31/2016	PHYLLIS CUTHILL REFUND OF PY YR-SENIOR REBATE	700.00
220765	8/31/2016	DEVEREUX AUTISTIC, SEC. TUITION, NON-PUBLI	3,060.00
220766	8/31/2016	EAST STROUDSBURG AREA SCHOOL DISTRICT DUE TO SPECIAL ACTIVITY FUND	518.55
220767	8/31/2016	EAST STROUDSBURG UNIVERSITY ESE, INST., TUITION REIMBURSE.	10,998.00
220768	8/31/2016	FASTENAL COMPANY GEN.MAINT., SUPPLIES	113.85
220769	8/31/2016	FISHER SCIENTIFIC SCIENCE, EHS, SUPPLIES	1,418.01
220770	8/31/2016	JOHN R FOSTER REFUND OF PY YR-SENIOR REBATE	700.00
220771	8/31/2016	STEPHEN J FYLSTRA GEN.MAINT., IN-DISTRICT MILEAGE	195.91
220772	8/31/2016	MONIN GARCIA Real Estate Taxes, Mid Smith	48.74
220773	8/31/2016	GASPER & VITA GIORDANO REFUND OF PY YR-SENIOR REBATE	575.00
220774	8/31/2016	ELLA GLOVER REFUND OF PY YR-SENIOR REBATE	575.00
220775	8/31/2016	GUARDIAN SETTLEMENT AGENTS, INC Real Estate Taxes, Lehman	426.67
220776	8/31/2016	DESIA Y.HAYES-RIVERA VIRTUAL ACADEMY, TECH SUPPLY	87.75
220777	8/31/2016	MICHAEL E. HEALEY SOC.STUDIES, EHS, SALARIES	1,314.00
220778	8/31/2016	NANCY HELMS REFUND OF PY YR-SENIOR REBATE	875.00
220779	8/31/2016	INSECTLORE BES, INSTR., SUPPLIES	67.80
220780	8/31/2016	ROLAND & QAME KALECI Real Estate Taxes, Mid Smith	74.81
220781	8/31/2016	ROSEMARY KNAUB REFUND OF PY YR-SENIOR REBATE	700.00
220782	8/31/2016	AGATA LANDA Real Estate Taxes, Lehman	262.95
220783	8/31/2016	SETSUKO LANNING REFUND OF PY YR-SENIOR REBATE	575.00
220784	8/31/2016	LEHIGH VALLEY ASBO BUSINESS OFFICE, DUES & FEES	50.00
220785	8/31/2016	LETICIA LLADOC, Ph.D. STAFF DEV.INSERVICE OTHER PROF	100.00
220786	8/31/2016	M&T INVESTMENT GROUP AUTHORITY EXP.PAYING AGENT	500.00
220787	8/31/2016	EDWIN MALAVE ITEC, IN-DISTRICT MILEAGE	100.37



**Bank: 10 ESSA SAVING & LOAN BANK(OPERATING A/C)**

Check no.	Check Date	Vendor name and comment	Amount
220788	8/31/2016	CARA S. MCCORMICK LEARN.SUP.,ELEM,TUITION REIMB.	4,230.00
220789	8/31/2016	AMANDA MCGEE GEN.ATHL.,EHS,MILEAGE	42.12
220790	8/31/2016	JIRINA MEIXNER REFUND OF PY YR-SENIOR REBATE	1,500.00
220791	8/31/2016	MODERN GAS SALES, INC. EHN,CUST.,BOTTLED PROPANE	84.00
220792	8/31/2016	MONROE COUNTY INFO. SERVICES TAX COLLECTION,PRINTING/BIND.	500.00
220793	8/31/2016	MOORE MEDICAL LLC MEDICAL,RES,SUPPLIES/FIRST AID	208.35
220794	8/31/2016	MORAVIAN ACADEMY ATHLETICS EHN,CROSS COUNTRY,BOY,DUES/FEE	300.00
220795	8/31/2016	MR. JOHN, INC. GEN.ATHL.,EHN,RENTAL EQUIPMENT	2,120.73
220796	8/31/2016	NLT REALTY TRANSFER SERVICES Real Estate Taxes, Lehman	71.96
220797	8/31/2016	PENNSYLVANIA LEADERSHIP CHARTER SCHOOL CHARTER/CYBER SCHOOLS- REG.ED.	14,037.93
220798	8/31/2016	PENNSYLVANIA PRINCIPAL ASSOCIATION JTL,PRIN.,DUES & FEES	595.00
220799	8/31/2016	VERONICA PAGE ITEC,IN-DISTRICT MILEAGE	38.39
220800	8/31/2016	THE PARENT INSTITUTE TL1,PARENT,SOFTWARE/LICENSES	879.00
220801	8/31/2016	OLIVIA LESOINE MATH,EHS,TUITION REIMBURSEMENT	255.00
220802	8/31/2016	PASCO SCIENTIFIC SCIENCE,EHN,ED.TECH.SUPPLIES	249.29
220803	8/31/2016	PAXTON/PATTERSON LLC TECH.ED.,EHS,SUPPLIES	1,696.96
220804	8/31/2016	PENNSYLVANIA PAPER & SUPPLY CO. Due from Cafeteria-General Exp	688.30
220805	8/31/2016	THE PENNSYLVANIA STATE UNIVERSITY ADMIN.SYS.,DUES & FEES	50.00
220806	8/31/2016	PENTELEDATA ITEC.TRANS./TELECOMMUNICATION	35,775.80
220807	8/31/2016	J.W.PEPPER & SONS-ACCT.#36-136400 MUSIC,INSTR,EHS,SUPPLIES	1,097.88
220808	8/31/2016	PHILIP ROSENAU CO., INC. EHS,CUST.,SUPPLIES	882.00
220809	8/31/2016	SCOTT PICCIONE Real Estate Taxes, Lehman	85.66
220810	8/31/2016	PLEASANT VALLEY ELEMENTARY EHN,VOLLEYBALL,GIRLS,DUES/FEES	350.00
220811	8/31/2016	QUILL CORPORATION RES,PRIN.,GENERAL SUPPLIES	129.99

**Bank: 10 ESSA SAVING & LOAN BANK(OPERATING A/C)**

Check no.	Check Date	Vendor name and comment	Amount
220812	8/31/2016	RESERVE ACCOUNT	2,000.00
		EHS, PRIN. POSTAGE	
220813	8/31/2016	RETAIL RESOURCE	231.85
		EHS, PRIN., GENERAL SUPPLIES	
220814	8/31/2016	SONIA RICARDO	575.00
		REFUND OF PY YR-SENIOR REBATE	
220815	8/31/2016	PATRICIA L. ROSADO	79.71
		SUPT.EMPLOYEE EDUCATION TRAIN	
220816	8/31/2016	DAVID L & GAIL M. ROSE	370.47
		Real Estate Taxes, Mid Smith	
220817	8/31/2016	JENNIFER ROURKE	89.21
		TITLE 1, SUMMER SCHOOL, SUPPLY	
220818	8/31/2016	EUGENE & DORIS RUOFF	575.00
		REFUND OF PY YR-SENIOR REBATE	
220819	8/31/2016	SAW SALES AND MACHINERY CO.	2,222.65
		TECH.ED., EHN, SUPPLIES	
220820	8/31/2016	SCHOLASTIC INC.	227.16
		RES, INSTR, BOOKS/PERIODICALS	
220821	8/31/2016	SCHOOL HEALTH CORPORATION	211.53
		MEDICAL, RES, SUPPLIES/FIRST AID	
220822	8/31/2016	SCHUYLKILL VALLEY SPORTING GOODS	708.75
		GOLF, EHS, SUPPLIES	
220823	8/31/2016	DERRICK & ANNA SOBOLOWESKI	200.00
		Real Estate Taxes, Mid Smith	
220824	8/31/2016	SOUTH JERSEY ENERGY	895.22
		JMH, CUST., NATURAL GAS	
220825	8/31/2016	SOUTHWEST SOLUTIONS GROUP	192.18
		MUSIC, INSTR, JTL, SUPPLIES	
220826	8/31/2016	SPORT DECALS	592.65
		FOOTBALL, EHS, SUPPLIES	
220827	8/31/2016	SPORT SUPPLY GROUP INC.	794.65
		PHYS.ED., MSE, SUPPLIES	
220828	8/31/2016	STAPLES CREDIT PLAN	384.96
		BUSINESS OFFICE, GEN.SUPPLIES	
220829	8/31/2016	SUPER HEAT, INC.	17,664.88
		EHN, MAINT.REPAIR/MAINT.EQUIP.	
220830	8/31/2016	SWOREN'S TRANSMISSION & AUTO	120.61
		GEN.MAINT., EQUIPMENT REPAIR	
220831	8/31/2016	DORIS TABLER	575.00
		REFUND OF PY YR-SENIOR REBATE	
220832	8/31/2016	TOWNSEND PRESS BOOK CENTER	622.94
		ENGLISH, EHS, BOOKS/PERIODICALS	
220833	8/31/2016	TRANE U.S. INC.	3,763.66
		JMH, MAINT.REPAIR/MAINT.EQUIP.	
220834	8/31/2016	TRIPLE CROWN SPORTS	371.50
		TENNIS, EHS, BOYS, SUPPLIES	
220835	8/31/2016	UNIVERSITY MUSIC SERVICE	1,206.69
		MUSIC, VOCAL, JTL, SUPPLIES	

**Bank: 10 ESSA SAVING & LOAN BANK (OPERATING A/C)**

Check no.	Check Date	Vendor name and comment	Amount
220836	8/31/2016	VERITIV OPERATING COMPANY EHS, CUST., SUPPLIES	3,423.00
220837	8/31/2016	VERIZON WIRELESS ITEC.TRANS./TELECOMMUNICATION	3,049.70
220838	8/31/2016	VERNIER SOFTWARE SCIENCE, EHS, SUPPLIES	926.59
220839	8/31/2016	VIRCO EHN, INSTR, SUPPLIES	645.25
220840	8/31/2016	VWR SARGENT WELCH SCIENCE, EHS, SUPPLIES	450.00
220841	8/31/2016	WALMART COMMUNITY/GEMB KTO GRANT, PARENT SUPPLIES	474.25
220842	8/31/2016	WEST END EQUIPMENT CUST.ELEM., RENTAL EQUIPMENT	50.00
220843	8/31/2016	JACOB T. WESTERMAN SPECIAL PROJECTS, DUES & FEES	80.00
220844	8/31/2016	WILSON LANGUAGE TRAINING CORP. LEARN.SUP., INT., BOOKS/PERIOD.	122.04
220845	8/31/2016	JON ZERFOSS SOC.STUDIES, EHN, TUITION REIMB.	255.00
220846	8/31/2016	ZESWITZ MUSIC COMPANY BAND, EHN, REPAIR/MAINT EQUIP.	600.00
			----- 2,941,306.43

End of Report - 7.30.00

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
STATEMENT OF CASH / CAPITAL RESERVE FUND  
2016-2017**

	<u>August 31, 2016</u>		<u>July 1, 2016 to August 31, 2016</u>		<u>Prior Year July 1, 2015 to June 30, 2016</u>	
Beginning Balance:		\$ 12,385,819.07		\$ 12,382,409.25		\$ 11,599,764.25
Adjustment to Beginning Balance						
Deposit:						
	\$ -		\$ -		\$ 4,432,614.90	
<u>Recoverable Bus Purchase:</u>						
Reimbursement to/from G.F.			\$ -		0.00	
Reimbursement to/from PLGIT						
Transfer from PLGIT Capital Projects Fund			\$ -		8,712.44	
Transfer from PLGIT General Fund			\$ -		0.00	
Wolflington Bus Buy Back					0.00	4,441,327.34
<u>Interest:</u>						
PLGIT 0.29% *MDY	\$ 3,067.89	3,067.89	6,477.71	6,477.71	18,643.12	18,643.12
<b>TOTAL RECEIPTS</b>		3,067.89		6,477.71		4,459,970.46
<b>TOTAL RESOURCES</b>		<u>\$ 12,388,886.96</u>		<u>\$ 12,388,886.96</u>		<u>\$ 16,059,734.71</u>
<u>Disbursements:</u>						
Prior Months' Voids/Adjustments			\$ -		(250,474.86)	
Due to Cafeteria			-		0.00	
Due to General Fund			-		0.00	
Due to PLGIT			-		0.00	
Construction Projects			-		0.00	
Land Acquisition Costs			-		0.00	
Concrete-Prof. Services-HSN			-		0.00	
Concrete-Prof. Services-JTL			-		524,921.51	
Concrete-Prof. Services-BES			-		95,673.72	
Architect/Engineer-District			-		0.00	
Architect/Engineer-BES			-		14,354.39	
Architect/Engineer-JTL			-		4,500.00	
Transformer - HSN			-		841,014.27	
District Security - JTL			-		224,569.37	
District Security - HSS			-		0.00	
District Security - HSN			-		9,659.36	
District Security - JM Hill			-		0.00	
District Security - Resica			-		0.00	
District Security - Bushkill			-		0.00	
District Security			-		8,643.00	
District Software			-		0.00	
District Tech Equipment			-		0.00	
District Capital Improvement			-		0.00	
District Maintenance Supplies			-		0.00	
District Capital Equipment			-		0.00	
Capital Equipment-RES			-		0.00	
Capital Equipment-HSN			-		0.00	
Cust Supplies - Bushkill			-		0.00	
Land Imp. - JMH			-		0.00	
Maint. - BES			-		0.00	
Maint. - RES			-		0.00	
Maint. - JMH			-		0.00	
Maint. - MSE			-		0.00	
Maint. - SME			-		77,954.86	
Maint. - HSN			-		0.00	
Maint. - HSS	104,094.00		104,094.00		5,556.85	
Maint. - JTL			-		8,991.00	
Maint. - LEH			-		0.00	
North Bus Garage-Water Treatment			-		27,831.56	
Stadium Imp. - HSN			-		0.00	
Bldg Imp. - BES			-		1,250,897.00	
Bldg Imp. - HSN			-		237,450.00	
Bldg Imp. Cap. Equip. Replacement - HSN			-		6,410.00	
Bldg Imp. - HSS			-		0.00	
Bldg Imp. - JMH			-		0.00	
Bldg Imp. - JTL	17,876.00		17,876.00		18,390.90	
Bldg Imp. - LIS			-		523,499.57	
Bldg Imp. Cap. Equip. Replacement - LIS			-		0.00	
Bldg Imp. - ESE			-		0.00	
Bldg Imp. - MSE			-		0.00	
Bldg Imp. - RES			-		41,623.46	
Site Imp. - Trans			-		0.00	
Site Imp. - District			-		0.00	
Site Imp. - BES			-		0.00	
Site Imp. - HSN	7,930.00		7,930.00		3,000.00	
Site Imp. - HSS			-		2,859.50	
Site Imp. - JMH			-		0.00	
Site Imp. - JTL			-		0.00	
Site Imp. -SME			-		0.00	
Site Imp. - RES			-		0.00	
Site Imp. - LIS			-		0.00	
Site Imp. - ESE			-		0.00	
Site Imp. - MSE			-		0.00	
		129,900.00		129,900.00	-	3,677,325.46
<b>Ending Balance</b>		<u>\$ 12,258,986.96</u>		<u>\$ 12,258,986.96</u>		<u>\$ 12,382,409.25</u>
<u>Cash Summary:</u>						
PLGIT	12,258,986.96		\$ 12,258,986.96		12,382,409.25	
<b>Ending Balance</b>		<u>\$ 12,258,986.96</u>		<u>\$ 12,258,986.96</u>		<u>\$ 12,382,409.25</u>

\*Interest Rate  
MDY (Monthly Distribution Yield)

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**Bank: 21 PLGIT - Capital Reserve**

Check no.	Check Date	Vendor name and comment	Amount
1432	8/04/2016	D'HUY ENGINEERING, INC. JTL,BLDG.IMP.MASONRY REPAIR	17,876.00
1433	8/18/2016	BOGNET, INC. EHS,LIBRARY WINDOW,REPAIR/MAIN	104,094.00
1434	8/18/2016	LEHMAN TOWNSHIP SUPERVISORS HSN TURF/TRACK, STORMWATER MGT FUND	7,930.00
			-----
			129,900.00

End of Report -    7.31.44

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
STATEMENT OF CASH / GENERAL FUND (FUND 10)  
August 31, 2016**

	<u>August 31, 2016</u>		<u>July 1, 2016 to August 31, 2016</u>		<u>Prior Year July 1, 2015 to June 30, 2016</u>	
Beginning Balance:		\$ 50,748,366.26		\$ 55,434,453.04		\$ 58,491,604.95
Adjustment to Beginning Balance						
<b>Receipts:</b>						
Earned Income Tax	565,399.08		682,316.73		\$ 3,578,406.97	
Occupational Privilege Tax	14,864.70	\$ 580,263.78	16,223.09	698,539.82	78,790.34	3,657,197.31
<b>Real Estate Transfer Tax:</b>						
Monroe	\$ 61,277.19		119,815.45		\$ 871,803.23	
Pike	15,634.99	76,912.18	28,618.98	148,434.43	193,979.32	1,065,782.55
<b>Delinquent Taxes</b>						
Monroe			2,027,822.40		\$ 6,475,004.39	
Pike	14,681.36	14,681.36	650,684.84	2,678,507.24	2,913,057.79	9,388,062.18
<b>Real Estate Taxes:</b>						
East Stroudsburg	\$ 1,374,113.40		1,374,113.40		\$ 11,364,008.56	
Middle Smithfield	3,464,004.72		3,464,771.14		33,451,016.17	
Price	872,636.27		873,316.55		6,228,019.66	
Smithfield	2,074,242.98		2,074,468.69		17,413,387.55	
Lehman	2,288,837.81		2,288,837.81		19,011,279.94	
Porter	376,176.64	10,450,011.82	376,176.64	10,451,684.23	1,814,842.12	89,282,554.00
<b>Interest:</b>						
PNC - ATHLETICS - South .00% **APYE			-		\$ -	
PNC - ATHLETICS - North .00% **APYE			-		\$ -	
PLGIT .29% **MDY	896.13		1,777.12		\$ 3,738.81	
PLGIT/PLUS .00% **MDY			-		-	
PLGIT/TERM .00%			-		-	
PLGIT I-CLASS .00%			-		0.04	
PLGIT/CD's *Multiple Rates			-		-	
PSDLAF- LIQUID .000%, MAX .29% Average Rate	19,775.64		28,854.85		114,184.03	
ESSA .20%	1,681.49		3,008.36		4,031.68	
PNC NOW	164.62		164.62		10,043.80	
PNC TAX ESCROW .00% **APYE			-		-	
		22,517.88		33,804.95		131,998.36
<b>ACH State Transfers:</b>						
Access			-		300,000.00	
Basic Ed	\$ 2,149,556.00		2,149,556.00		\$ 13,306,553.49	
Alt Ed for Disr Yth			-		-	
DCED Anti Gang Initiative			-		-	
Drivers Ed			-		13,265.00	
Education Assistance			-		-	
Grant			-		-	
Health Reimb			-		-	
Homebound			-		-	
Incarcerated Ed			-		-	
Lieu of Taxes			-		81,162.13	
Colonial IU20 Refund			-		4,136.17	
NP Transportation			-		201,069.14	
NSLP Sub	44,097.78		327,933.35		2,160,218.03	
Property Tax Relief	2,171,948.00		2,171,948.00		4,342,452.91	
PURTA			-		122,045.12	
Ready to Learn Grant	127,553.00		127,553.00		1,121,205.00	
Rental Subsidy			-		144,304.85	
Retirement			-		8,729,563.11	
SD Special Ed Funding			610,127.00		3,919,614.95	
SD Transportation	368,532.73		368,532.73		2,783,104.59	
11/12 PRRI Deduct Adjustment			-		-	
Section 1305/1306			-		917,617.36	
Social Security	301,176.34		428,585.68		2,255,275.28	
Tuition Transfer			-		-	
Vocational Ed-PDE			-		-	
Vocational Ed-MCTI			-		-	
WIA Summer Youth		5,162,863.85	-	6,184,235.76	-	40,401,587.13
<b>Federal Revenue:</b>						
Access	21,149.70		45,920.77		70,083.49	
Academic Achievement			-		-	
Comprehensive Literacy Grant	20,001.16		40,002.33		219,081.17	
Grant			-		-	
Impact Aid	115,189.97		115,189.97		506,753.14	
IU 13 IDEA PASS THROUGH	10,000.00		10,000.00		-	
IU 20 IDEA			-		1,310,740.80	
IU 20 Race to the Top Grant			-		2,058.00	
Pregnant & Parent			-		-	
Program Improvement-Set Aside			-		-	
Title I	338,755.50		338,755.50		1,411,820.23	
Title II	25,864.00		38,974.10		197,522.00	
Title III	3,416.94		5,616.54		30,012.60	
Title V			-		-	
Title VI		534,377.27	-	594,459.21	-	3,748,071.43

<b>Other Revenue:</b>					
Athletic Events-South	\$ 2,378.10		2,478.10		\$ 18,084.60
Athletic Events-North			100.00		\$ 12,296.75
Transfer from General Fund to Athletics - South			-		\$ -
Transfer from General Fund to Athletics - North			-		\$ 10,000.00
Refunds			-		\$ 1,903.82
Miscellaneous	9,058.43		14,035.01		136,372.94
Jury Duty Reimb	69.72		184.32		1,134.61
Local Grants	4,500.00		4,500.00		1,000.00
Bus Reimbursements			-		13,002.58
Bus Reimbursement-Outside ESASD	152.64		522.64		693.42
Donations			-		450.00
Early Intervention Amendment A			-		-
Early Intervention Amendment B			-		-
Federal Subsidy Payment for 2010A			-		-
Federal Subsidy Payment for 2011D			-		-
Fixed Assets			206,562.00		8.00
Parking Permits/Smoking Fines/Locker Fees/ID's	240.00		240.00		4,264.75
Cell Tower	1,966.91		3,933.82		21,454.59
Online Summer School			-		-
Credit Recovery Program			-		-
Use of Facilities	10,839.00		19,929.65		63,300.05
Bus Buy-Back (Wolffington)			-		-
QSCB Federal Subsidy			-		54,771.72
QZAB Federal Subsidy			-		25,072.80
Restitutions	28.34		105.38		3,364.23
Settlement Proceeds			-		337.80
Tuition		29,233.14	16,057.00	268,647.92	34,878.38
					402,391.04
<b>Credit to Expense:</b>					
Wage/Tuition Reimb			-		\$ 34,766.74
Cafeteria Reimb			-		-
Misc. Reimb/Refunds	48,595.53		48,929.53		2,286,748.35
Insurance Reimbursements	3,144.46		3,144.46		31,541.42
Bus Reimbursement-Inside ESASD			-		-
Custodian/Security Fees			-		-
Donations			-		390.00
Obligations			-		5,504.61
Bond/Const. Fund to GF			-		-
Capital Reserve to GF			-		2,794.37
Concession Stand to GF			-		-
Special/Student Activity to GF			2,709.10		6,927.26
Sub Teacher Permits	75.00		155.00		225.00
MCTI			49,277.34		136,580.00
Bus Buy-Back (Wolffington)			-		-
Blue Cross Pymt/COBRA		51,814.99	-	104,215.43	140,343.18
					2,645,820.93
<b>TOTAL RECEIPTS</b>		\$ 16,922,676.27		21,162,528.99	150,723,464.93
<b>TOTAL RESOURCES</b>		\$ 67,671,042.53		76,596,982.03	209,215,069.88
<b>Disbursements:</b>					
Accounts Payable - Athletics (South)			-		5,959.00
Accounts Payable - Athletics (North)			-		11,751.00
Accounts Payable	4,575,781.90		9,424,367.16		69,545,288.56
Accounts Payable -Procurement Card	109,821.16		223,614.45		598,557.60
Payroll	2,670,157.28		5,362,112.35		42,297,337.58
Arbiter Pay			-		41,927.92
Bank Fees			296.19		3,255.20
Investment Fees			1,101.50		1,839.19
Prior Months Voids/Adj - Athletics (South)			-		(93.00)
Prior Months Voids/Adj - Athletics (North)			-		(491.00)
Prior Months Voids/Adj	(501,923.54)		(501,923.54)		(86,980.82)
2007 GON Principal & Int	1,814,936.25		1,814,936.25		3,624,972.50
2007A GOB Principal & Int	1,841,875.00		1,841,875.00		2,027,750.00
2008 GOB Principal & Int	596,091.25		596,091.25		1,847,596.06
2009A GOB Principal & Int			-		-
2009 GON Principal & Int			-		-
2010 GOB Principal & Int			-		-
2010A GOB Principal & Int			-		1,477,456.25
2010A QSCB Principal & Int	96,884.91		96,884.91		129,443.92
2011 GOB Principal & Int			-		818,545.00
2011A GOB Principal & Int			-		184,080.00
2011D QZAB Principal & Int	38,793.87		38,793.87		53,555.75
2012 GOB Principal & Int			-		1,367,300.00
2012A GOB Principal & Int			-		169,150.00
2013 GOB Principal & Int			-		469,882.75
2014 Loan Principal & Int			-		-
2014 GON Principal & Int			-		2,501,360.16
2014A GOB Principal & Int	119,577.50		119,577.50		375,032.50
2014AA GOB Principal & Int	302,070.00		302,070.00		229,207.50
2015 GOB Principal & Int	321,535.00		321,535.00		549,448.90
2015A GOB Principal & Int	1,553,351.69		1,553,351.69		1,534,845.82
2016 GOB Principal & Int	233,117.25		233,117.25		-
Blue Cross Payment (EBTEP)	1,275,394.19		2,541,463.38		18,380,699.97
Due to/from Capital Projects			-		-
Due to/from Capital Reserves			-		4,400,000.00
96 VRLP \$7M Principal, Int & Annual Trust Fee	2,063.60		4,053.63		473,706.20
96 VRLP \$10M Principal, Int & Annual Trust Fee	2,228.41		4,377.38		748,232.33
		\$ 15,051,755.72		23,977,695.22	153,780,616.84
<b>Balance:</b>		\$ 52,619,286.81		52,619,286.81	55,434,453.04
<b>CASH SUMMARY (FUNDS 10 &amp; 19):</b>					
PNC - Athletics (Fund 19) - South	-		-		\$ -
PNC - Athletics (Fund 19) - North	-		-		\$ -
ESSA Bank	\$ 6,016,681.98		6,016,681.98		\$ 7,060,253.58
PNC Bank - NOW (Fund 10)	\$ 1,070,905.63		1,070,905.63		\$ 3,070,764.20
PNC Bank - Tax Escrow (Fund 10)	\$ 1,501.42		1,501.42		\$ 1,501.42
PNC Bank - Easy Procurement (Fund 10)	\$ -		-		\$ -
PSDLAF (Fund 10)	41,572,644.75		41,572,644.75		42,151,427.12
PLGIT (Fund 10)	3,957,553.03		3,957,553.03		3,150,477.13
PLGIT I-CLASS (Fund 10)			-		-
PLGIT/CD (Fund 10)			-		-
<b>Balance (Funds 10 &amp; 19):</b>		52,619,286.81		52,619,286.81	55,434,453.04

\*PLGIT CD's Interest Rates

\*\*Interest Rates

APYE (Annual Percentage Yield Earned)

MDY (Monthly Distribution Yield)

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GENERAL FUND

	Original Budget	Adjusted Budget	Current Activity	Year-To-Date Revenues	Encumbers	Unencumbered Balance	\$ Rem.
6000-000 REVENUE FROM LOCAL SOURCES							
6100-000 TAXES LEVIED BY DISTRICT							
6110-000 AD VALOREM TAXES	86,985,509.00	86,985,509.00	10,449,787.78	10,449,787.78	.00	76,535,721.22	88.0
6140-000 Act 511 - Occupational Priv. Tax	80,000.00	80,000.00	16,095.44	16,095.44	.00	63,904.56	79.9
6150-002 Act 511 - Earn.Inc. & R.E.Trans.Tax	4,100,000.00	4,100,000.00	759,760.73	759,760.73	.00	3,340,239.27	81.5
** 6100 TOTAL TAXES LEVIED BY DISTRICT	91,165,509.00	91,165,509.00	11,225,643.95	11,225,643.95	.00	79,939,865.05	87.7
6200-000 DISCOUNTS TAKEN TAXES LEVIED							
6210-006 Discounts Taken on Property	.00	.00	.00	.00	.00	.00	***
** 6200 TOTAL DISCOUNTS TAKEN TAXES LEVIED	.00	.00	.00	.00	.00	.00	***
6400-000 DELINQUENCIES ON DISTRICT TAXES							
6410-006 Delinquent Taxes	9,000,000.00	9,000,000.00	2,270.60	2,270.60	.00	8,997,729.40	100.0
** 6400 TOTAL DELINQUENCIES ON DISTRICT TAXES	9,000,000.00	9,000,000.00	2,270.60	2,270.60	.00	8,997,729.40	100.0
6500-000 EARNINGS ON INVESTMENTS							
6510-000 Earnings on Investments	90,000.00	90,000.00	33,804.95	33,804.95	.00	56,195.05	62.4
6590-000 Other Earnings On Investments	.00	.00	.00	.00	.00	.00	***
** 6500 TOTAL EARNINGS ON INVESTMENTS	90,000.00	90,000.00	33,804.95	33,804.95	.00	56,195.05	62.4
6700-000 REVENUES FROM DISTRICT ACTIVITIES							
6710-002 Fees	40,000.00	40,000.00	4,250.66	4,250.66	.00	35,749.34	89.4
6740-000 Other District Activity Income	.00	.00	240.00	240.00	.00	240.00	***
6790-000 Other District Activity Income	.00	.00	.00	.00	.00	.00	***
** 6700 TOTAL REVENUES FROM DISTRICT ACTIVITIES	40,000.00	40,000.00	4,490.66	4,490.66	.00	35,509.34	88.8
6800-000 OTHER GOVERNMENT UNITS							
6810-092 REVENUE FROM LOCAL GOVERNMENT UNITS	.00	.00	.00	.00	.00	.00	***
6820-032 State Revenue from Acting Agent	.00	.00	.00	.00	.00	.00	***
6830-097 Federal Revenue from Intermediary	1,129,360.00	1,129,360.00	14,500.00	14,500.00	.00	1,114,860.00	98.7
** 6800 TOTAL OTHER GOVERNMENT UNITS	1,129,360.00	1,129,360.00	14,500.00	14,500.00	.00	1,114,860.00	98.7
6900-000 OTHER REVENUE FROM LOCAL SOURCES							
6900-007 OTHER REVENUE FROM LOCAL SOURCES	.00	.00	.00	.00	.00	.00	***
6910-001 Rental of Facilities	40,000.00	40,000.00	14,472.45	14,472.45	.00	25,527.55	63.8
6920-099 DONATIONS FROM PRIVATE SOURCES	.00	.00	.00	.00	.00	.00	***
6940-000 TUITION FROM PATRONS	16,000.00	16,000.00	16,057.00	16,057.00	.00	57.00	.4-
6960-000 Service Provided Other Local Gov't	.00	.00	.00	.00	.00	.00	***
6990-001 Miscellaneous Revenues	100,000.00	100,000.00	9,510.72	9,510.72	.00	90,489.28	90.5
** 6900 TOTAL OTHER REVENUE FROM LOCAL SOURCES	156,000.00	156,000.00	40,040.17	40,040.17	.00	115,959.83	74.3

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GENERAL FUND

	Original Budget	Adjusted Budget	Current Activity	Year-To-Date Revenues	Encumbers	Unencumbered Balance	% Rem.
*** 6000 TOTAL REVENUE FROM LOCAL SOURCES	101,580,869.00	101,580,869.00	11,320,750.33	11,320,750.33	.00	90,260,118.67	88.9
REVENUE FROM STATE SOURCES							
7100-000 BASIC INSTRUCTIONAL SUBSIDIES							
7110-005 Basic Instructional Subsidy	13,962,870.00	13,962,870.00	2,149,556.00	2,149,556.00	.00	11,813,314.00	84.6
7140-000 Charter Schools	.00	.00	.00	.00	.00	.00	***
7160-000 Tuition - Orphans/Private Homes	550,000.00	550,000.00	.00	.00	.00	550,000.00	100.0
7170-000 School Improvement Grants	.00	.00	.00	.00	.00	.00	***
7180-000 Staff & Program Development	.00	.00	.00	.00	.00	.00	***
** 7100 TOTAL BASIC INSTRUCTIONAL SUBSIDIES	14,512,870.00	14,512,870.00	2,149,556.00	2,149,556.00	.00	12,363,314.00	85.2
7200-000 Revenue for Specific Ed Programs							
7210-000 Homebound Instruction	.00	.00	.00	.00	.00	.00	***
7220-000 Vocational Education Subsidy	.00	.00	.00	.00	.00	.00	***
7230-002 Alternative Education	.00	.00	.00	.00	.00	.00	***
7240-000 Driver Education Subsidy	.00	.00	.00	.00	.00	.00	***
7270-598 Special Education Subsidy	3,919,615.00	3,919,615.00	610,127.00	610,127.00	.00	3,309,488.00	84.4
7290-098 Additional Educational Prog Revenues	.00	.00	.00	.00	.00	.00	***
** 7200 TOTAL Revenue for Specific Ed Programs	3,919,615.00	3,919,615.00	610,127.00	610,127.00	.00	3,309,488.00	84.4
7300-000 SUBSIDIES - NONEDUCATIONAL PROGRAMS							
7310-000 Transportation Subsidy	2,800,000.00	2,800,000.00	368,532.73	368,532.73	.00	2,431,467.27	86.8
7320-049 Rental Subsidy	1,500,000.00	1,500,000.00	.00	.00	.00	1,500,000.00	100.0
7330-000 Medical & Dental Subsidy	155,000.00	155,000.00	.00	.00	.00	155,000.00	100.0
7340-662 State Property Tax Reduc Allocation	4,343,895.00	4,343,895.00	2,171,948.00	2,171,948.00	.00	2,171,947.00	50.0
** 7300 TOTAL SUBSIDIES - NONEDUCATIONAL PROGRAMS	8,798,895.00	8,798,895.00	2,540,480.73	2,540,480.73	.00	6,258,414.27	71.1
7500-000 Extra State Grants							
7500-091 Extra State Grants	1,248,758.00	1,248,758.00	127,553.00	127,553.00	.00	1,121,205.00	89.8
7590-000 Other State Revenue	.00	.00	.00	.00	.00	.00	***
** 7500 TOTAL Extra State Grants	1,248,758.00	1,248,758.00	127,553.00	127,553.00	.00	1,121,205.00	89.8
7800-000 REVENUE FROM THE COMMONWEALTH OF PA							
7810-000 STATE SHARE-SOCIAL SECURITY	2,645,277.00	2,645,277.00	428,585.68	428,585.68	.00	2,216,691.32	83.8
7820-000 STATE SHARE-RETIREMENT	10,529,934.00	10,529,934.00	.00	.00	.00	10,529,934.00	100.0
** 7800 TOTAL REVENUE FROM THE COMMONWEALTH OF PA	13,175,211.00	13,175,211.00	428,585.68	428,585.68	.00	12,746,625.32	96.7
7900-000 REVENUE FOR TECHNOLOGY							
7910-091 Educational Technology	.00	.00	.00	.00	.00	.00	***
7920-000 Classrooms For The Future	.00	.00	.00	.00	.00	.00	***
** 7900 TOTAL REVENUE FOR TECHNOLOGY	.00	.00	.00	.00	.00	.00	***

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GENERAL FUND

	Original Budget	Adjusted Budget	Current Activity	Year-To-Date Revenues	Encumbers	Unencumbered Balance	% Rem.
*** 7000 TOTAL REVENUE FROM STATE SOURCES	41,655,349.00	41,655,349.00	5,856,302.41	5,856,302.41	.00	35,799,046.59	85.9
8000-000 REVENUE FROM FEDERAL SOURCES							
8100-000 UNRESTRICTED GRANTS-IN-AID							
8110-002 Impact Aid	500,000.00	500,000.00	115,189.97	115,189.97	.00	384,810.03	77.0
** 8100 TOTAL UNRESTRICTED GRANTS-IN-AID	500,000.00	500,000.00	115,189.97	115,189.97	.00	384,810.03	77.0
8500-000 RESTRICTED GRANTS-IN-AID - ACADEMIC							
8510-415 ECIA Chapter 1	2,263,171.00	2,263,171.00	423,348.47	423,348.47	.00	1,839,822.53	81.3
8540-095 N E T	.00	.00	.00	.00	.00	.00	***
8560-094 ECIA - TITLE VI	.00	.00	.00	.00	.00	.00	***
** 8500 TOTAL RESTRICTED GRANTS-IN-AID - ACADEMIC	2,263,171.00	2,263,171.00	423,348.47	423,348.47	.00	1,839,822.53	81.3
8600-000 RESTRICTED GRANTS-IN-AID - OTHER							
8690-094 Other Federal Grants	.00	.00	.00	.00	.00	.00	***
** 8600 TOTAL RESTRICTED GRANTS-IN-AID - OTHER	.00	.00	.00	.00	.00	.00	***
8700-000 AMERICAN RECOVERY & REINVESTMENT							
8700-983 AMERICAN RECOVERY & REINVESTMENT	.00	.00	.00	.00	.00	.00	***
8730-000	79,620.00	79,620.00	2.94	2.94	.00	79,617.06	100.0
** 8700 TOTAL AMERICAN RECOVERY & REINVESTMENT	79,620.00	79,620.00	2.94	2.94	.00	79,617.06	100.0
8800-000 MEDICAL ASSISTANCE(MA) REIMBURSEMENT							
8810-000 ACCESS Reimbursements	300,000.00	300,000.00	.00	.00	.00	300,000.00	100.0
8820-000 ACCESS Administrative Claiming	100,000.00	100,000.00	45,920.77	45,920.77	.00	54,079.23	54.1
8830-000 ACCESS - Early Intervention	.00	.00	.00	.00	.00	.00	***
** 8800 TOTAL MEDICAL ASSISTANCE(MA) REIMBURSEMENT	400,000.00	400,000.00	45,920.77	45,920.77	.00	354,079.23	88.5
*** 8800 TOTAL REVENUE FROM FEDERAL SOURCES	3,242,791.00	3,242,791.00	584,462.15	584,462.15	.00	2,658,328.85	82.0
9000-000 OTHER FINANCING SOURCES							
9100-000 SALE OF BONDS							
9120-000	.00	.00	.00	.00	.00	.00	***
9130-000	.00	.00	.00	.00	.00	.00	***
** 9100 TOTAL SALE OF BONDS	.00	.00	.00	.00	.00	.00	***
9200-000 PROCEEDS - EXTENDED TERM FINANCING							
9200-000 PROCEEDS - EXTENDED TERM FINANCING	1,598,341.00	1,598,341.00	.00	.00	.00	1,598,341.00	100.0
** 9200 TOTAL PROCEEDS - EXTENDED TERM FINANCING	1,598,341.00	1,598,341.00	.00	.00	.00	1,598,341.00	100.0

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East Stroudsburg Area School District  
YTD SUMMARY OF REVENUES  
For the Period Ending 8/31/2016

GENERAL FUND

	Original Budget	Adjusted Budget	Current Activity	Year-To-Date Revenues	Encumbers	Unencumbered Balance	% Rem.
9300-000 INTERFUND TRANSFERS							
9330-000 CAPITAL PROJECTS FUND TRANSFERS	.00	.00	.00	.00	.00	.00	***
** 9300 TOTAL INTERFUND TRANSFERS	.00	.00	.00	.00	.00	.00	***
9400-000 SALE OF SURPLUS EQUIPMENT							
9400-001 SALE OF SURPLUS EQUIPMENT	.00	.00	29.20	29.20	.00	29.20-	***
** 9400 TOTAL SALE OF SURPLUS EQUIPMENT	.00	.00	29.20	29.20	.00	29.20-	***
9500-000 Refund of Prior Years Expenses							
9500-000 Refund of Prior Years Expenses	.00	.00	.00	.00	.00	.00	***
** 9500 TOTAL Refund of Prior Years Expenses	.00	.00	.00	.00	.00	.00	***
*** 9000 TOTAL OTHER FINANCING SOURCES	1,598,341.00	1,598,341.00	29.20	29.20	.00	1,598,311.80	100.0
**** GENERAL FUND	148,077,350.00	148,077,350.00	17,761,544.09	17,761,544.09	.00	130,315,805.91	88.0

East Stroudsburg Area School District  
YTD SUMMARY OF REVENUES  
For the Period Ending 8/31/2016

GENERAL FUND

Original Budget	Adjusted Budget	Current Activity	Year-To-Date Revenues	Encumbers	Unencumbered Balance	\$ Rem.
148,077,350.00	148,077,350.00	17,761,544.09	17,761,544.09	.00	130,315,805.91	88.0

\*\*\*\*\* GRAND TOTAL

End of Report - 10.54.30

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GENERAL FUND

	Original Budget	Adjusted Budget	Current Activity	Year-To-Date Expenditures	Encumbers	Unencumbered Balance	% Rem.
1000-000 INSTRUCTION							
1100-100 Salaries	31,636,728.00	31,636,728.00	14,014.28	14,014.28	.00	31,622,713.72	100.0
1100-200 Fringe Benefits	18,005,669.00	18,005,669.00	151,172.31-	151,172.31-	.00	18,156,841.31	100.8
1100-300 Contract Professional Services	93,395.00	93,395.00	.00	.00	750.00	92,645.00	99.2
1100-400 Contract Maintenance Services	194,381.00	194,381.00	699.56	699.56	69,145.10	124,536.34	64.1
1100-500 Travel, Insurance, other Services	2,034,805.00	2,034,805.00	10,318.65-	10,318.65-	5,817.95	2,039,305.70	100.2
1100-600 Supplies, Books and Utilities	1,197,409.00	1,197,409.00	117,450.11	117,450.11	293,731.24	786,227.65	65.7
1100-700 Furniture & Equipment	72,688.00	72,688.00	202.70	202.70	113,022.92	40,537.62-	55.8-
1100-800 Dues & Fees	9,305.00	9,305.00	787.00	787.00	350.00	8,168.00	87.8
** 1100 TOTAL REGULAR EDUCATION PROGRAMS	53,244,380.00	53,244,380.00	28,337.31-	28,337.31-	482,817.21	52,789,900.10	99.1
1200-100 Salaries	10,332,831.00	10,332,831.00	23,711.84	23,711.84	.00	10,309,119.16	99.8
1200-200 Fringe Benefits	7,083,622.00	7,083,622.00	220,930.95	220,930.95	.00	6,862,691.05	96.9
1200-300 Contract Professional Services	3,776,262.00	3,776,262.00	380.00	380.00	.00	3,775,882.00	100.0
1200-400 Contract Maintenance Services	.00	.00	.00	.00	.00	.00	***
1200-500 Travel, Insurance, other Services	1,575,325.00	1,575,325.00	31,289.17-	31,289.17-	.00	1,606,614.17	102.0
1200-600 Supplies, Books and Utilities	147,810.00	147,810.00	1,705.79	1,705.79	23,098.86	123,005.35	83.2
1200-700 Furniture & Equipment	.00	.00	.00	.00	.00	.00	***
1200-800 Dues & Fees	870.00	870.00	.00	.00	.00	870.00	100.0
** 1200 TOTAL SPECIAL EDUCATION	22,916,720.00	22,916,720.00	215,439.41	215,439.41	23,098.86	22,678,181.73	99.0
1300-100 Salaries	546,991.00	546,991.00	.00	.00	.00	546,991.00	100.0
1300-200 Fringe Benefits	316,674.00	316,674.00	957.45	957.45	.00	315,716.55	99.7
1300-300 Contract Professional Services	1,450.00	1,450.00	.00	.00	.00	1,450.00	100.0
1300-400 Contract Maintenance Services	.00	.00	.00	.00	.00	.00	***
1300-500 Travel, Insurance, other Services	1,803,382.00	1,803,382.00	443,319.00	443,319.00	1,329,957.00	30,106.00	1.7
1300-600 Supplies, Books and Utilities	9,078.00	9,078.00	.00	.00	1,567.50	7,510.50	82.7
1300-700 Furniture & Equipment	.00	.00	.00	.00	.00	.00	***
1300-800 Dues & Fees	340.00	340.00	.00	.00	.00	340.00	100.0
** 1300 TOTAL VOCATIONAL EDUCATION	2,677,915.00	2,677,915.00	444,276.45	444,276.45	1,331,524.50	902,114.05	33.7
1400-100 Salaries	965,726.00	965,726.00	87,719.90	87,719.90	.00	878,006.10	90.9
1400-200 Fringe Benefits	524,614.00	524,614.00	29,900.51	29,900.51	.00	494,713.49	94.3
1400-300 Contract Professional Services	705,000.00	705,000.00	.00	.00	.00	705,000.00	100.0
1400-400 Contract Maintenance Services	1,000.00	1,000.00	.00	.00	.00	1,000.00	100.0
1400-500 Travel, Insurance, other Services	455,100.00	455,100.00	.00	.00	.00	455,100.00	100.0
1400-600 Supplies, Books and Utilities	11,067.00	11,067.00	1,283.32	1,283.32	604.15	9,179.53	82.9
1400-700 Furniture & Equipment	.00	.00	.00	.00	.00	.00	***
1400-800 Dues & Fees	.00	.00	.00	.00	.00	.00	***
** 1400 TOTAL OTHER INSTRUCTIONAL PROGRAMS	2,662,507.00	2,662,507.00	118,903.73	118,903.73	604.15	2,542,999.12	95.5
1500-300 Contract Professional Services	10,000.00	10,000.00	.00	.00	.00	10,000.00	100.0
1500-500 Travel, Insurance, other Services	.00	.00	.00	.00	.00	.00	***

East Stroudsburg Area School District  
YTD SUMMARY OF EXPENDITURES  
For the Period Ending 8/31/2016

GENERAL FUND

	Original Budget	Adjusted Budget	Current Activity	Year-To-Date Expenditures	Encumbers	Unencumbered Balance	% Rem.
<b>** 1500 TOTAL NONPUBLIC SCHOOL PROGRAMS</b>							
	10,000.00	10,000.00	.00	.00	.00	10,000.00	100.0
1600-100 Salaries	.00	.00	.00	.00	.00	.00	***
1600-200 Fringe Benefits	.00	.00	.00	.00	.00	.00	***
<b>** 1600 TOTAL ADULT EDUCATION PROGRAMS</b>							
	.00	.00	.00	.00	.00	.00	***
1700-500 Travel, Insurance, other Services	.00	.00	.00	.00	.00	.00	***
1700-600 Supplies, Books and Utilities	.00	.00	.00	.00	.00	.00	***
<b>** 1700 TOTAL HIGHER EDUCATION PROGRAMS</b>							
	.00	.00	.00	.00	.00	.00	***
1800-100 Salaries	15,700.00	15,700.00	18,094.92	18,094.92	.00	2,394.92	15.3-
1800-200 Fringe Benefits	6,069.00	6,069.00	6,669.15	6,669.15	.00	600.15	9.9-
1800-300 Contract Professional Services	42,590.00	42,590.00	.00	.00	23,057.50	19,532.50	45.9
1800-500 Travel, Insurance, other Services	.00	.00	.00	.00	.00	.00	***
1800-600 Supplies, Books and Utilities	23,680.00	23,680.00	321.73	321.73	739.85	22,618.42	95.5
1800-700 Furniture & Equipment	.00	.00	.00	.00	.00	.00	***
<b>** 1800 TOTAL</b>							
	88,039.00	88,039.00	25,085.80	25,085.80	23,797.35	39,155.85	44.5
<b>*** 1000 TOTAL INSTRUCTION</b>							
	81,599,561.00	81,599,561.00	775,368.08	775,368.08	1,861,842.07	78,962,350.85	96.8
<b>2000-000 SUPPORT SERVICES</b>							
2100-100 Salaries	2,401,885.00	2,401,885.00	170,724.79	170,724.79	.00	2,231,160.21	92.9
2100-200 Fringe Benefits	1,328,403.00	1,328,403.00	88,591.11	88,591.11	.00	1,239,811.89	93.3
2100-300 Contract Professional Services	857,368.00	857,368.00	.00	.00	.00	857,368.00	100.0
2100-400 Contract Maintenance Services	1,098.00	1,098.00	.00	.00	1,161.73	63.73	5.8-
2100-500 Travel, Insurance, other Services	46,300.00	46,300.00	863.75	863.75	450.00	44,986.25	97.2
2100-600 Supplies, Books and Utilities	21,682.00	21,682.00	808.30	808.30	2,141.00	18,732.70	86.4
2100-700 Furniture & Equipment	.00	.00	.00	.00	.00	.00	***
2100-800 Dues & Fees	2,139.00	2,139.00	.00	.00	219.00	1,920.00	89.8
<b>** 2100 TOTAL PUPIL PERSONNEL SERVICES</b>							
	4,658,875.00	4,658,875.00	260,987.95	260,987.95	3,971.73	4,393,915.32	94.3
<b>2200-000 PERSONNEL SERVICES</b>							
2200-100 Salaries	1,583,899.00	1,583,899.00	140,170.31	140,170.31	.00	1,443,728.69	91.2
2200-200 Fringe Benefits	825,703.00	825,703.00	50,079.18	50,079.18	.00	775,623.82	93.9
2200-300 Contract Professional Services	170,358.00	170,358.00	100.00	100.00	4,190.00	166,068.00	97.5
2200-400 Contract Maintenance Services	5,708.00	5,708.00	.00	.00	2,041.00	3,667.00	64.2
2200-500 Travel, Insurance, other Services	59,279.00	59,279.00	202.35	202.35	1,275.24	57,801.41	97.5
2200-600 Supplies, Books and Utilities	500,443.00	500,443.00	151,256.23	151,256.23	75,306.07	273,880.70	54.7
2200-700 Furniture & Equipment	3,500.00	3,500.00	.00	.00	.00	3,500.00	100.0
2200-800 Dues & Fees	7,100.00	7,100.00	1,345.00	1,345.00	620.00	5,135.00	72.3
<b>** 2200 TOTAL INSTRUCTIONAL STAFF SERVICES</b>							
	3,155,990.00	3,155,990.00	343,153.07	343,153.07	83,432.31	2,729,404.62	86.5

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East Stroudsburg Area School District  
YTD SUMMARY OF EXPENDITURES  
For the Period Ending 8/31/2016

Sep 14, 2016  
Type of Report: SUMMARY

GENERAL FUND

	Original Budget	Adjusted Budget	Current Activity	Year-To-Date Expenditures	Encumbers	Unencumbered Balance	% Rem.
2300-100 Salaries	3,667,045.00	3,667,045.00	337,968.66	337,968.66	.00	3,329,076.34	90.8
2300-200 Fringe Benefits	2,038,677.00	2,038,677.00	227,727.37	227,727.37	.00	1,810,949.63	88.8
2300-300 Contract Professional Services	320,700.00	320,700.00	15,928.49	15,928.49	.00	304,771.51	95.0
2300-400 Contract Maintenance Services	77,137.00	77,137.00	2,204.23	2,204.23	23,274.67	51,658.10	67.0
2300-500 Travel, Insurance, other Services	212,050.00	212,050.00	80,105.54	80,105.54	23,925.00	108,019.46	50.9
2300-600 Supplies, Books and Utilities	71,602.00	71,602.00	14,884.65	14,884.65	5,635.90	51,081.45	71.3
2300-700 Furniture & Equipment	6,365.00	6,365.00	903.29	903.29	3,037.00	4,231.29	66.5
2300-800 Dues & Fees	56,540.00	56,540.00	23,249.94	23,249.94	3,266.00	30,024.06	53.1
<b>** 2300 TOTAL ADMINISTRATION SERVICES</b>	<b>6,450,116.00</b>	<b>6,450,116.00</b>	<b>701,165.59</b>	<b>701,165.59</b>	<b>59,138.57</b>	<b>5,689,811.84</b>	<b>88.2</b>
2400-100 Salaries	1,229,232.00	1,229,232.00	26,569.50	26,569.50	.00	1,202,662.50	97.8
2400-200 Fringe Benefits	778,359.00	778,359.00	26,543.98	26,543.98	.00	751,815.02	96.6
2400-300 Contract Professional Services	25,250.00	25,250.00	16,375.00	16,375.00	21,675.00	12,800.00	50.7
2400-400 Contract Maintenance Services	1,395.00	1,395.00	.00	.00	.00	1,395.00	100.0
2400-500 Travel, Insurance, other Services	1,237.00	1,237.00	10.96	10.96	.00	1,226.04	99.1
2400-600 Supplies, Books and Utilities	20,220.00	20,220.00	1,226.62	1,226.62	6,479.15	12,514.23	61.9
2400-700 Furniture & Equipment	200.00	200.00	.00	.00	.00	200.00	100.0
2400-800 Dues & Fees	2,050.00	2,050.00	.00	.00	584.00	1,466.00	71.5
<b>** 2400 TOTAL PUPIL HEALTH SERVICES</b>	<b>2,057,943.00</b>	<b>2,057,943.00</b>	<b>70,726.06</b>	<b>70,726.06</b>	<b>28,738.15</b>	<b>1,958,478.79</b>	<b>95.2</b>
2500-100 Salaries	639,043.00	639,043.00	80,352.11	80,352.11	.00	558,690.89	87.4
2500-200 Fringe Benefits	406,935.00	406,935.00	58,544.67	58,544.67	.00	348,390.33	85.6
2500-300 Contract Professional Services	15,000.00	15,000.00	7,047.92	7,047.92	.00	7,952.08	53.0
2500-400 Contract Maintenance Services	12,660.00	12,660.00	.00	.00	2,264.00	10,396.00	82.1
2500-500 Travel, Insurance, other Services	10,750.00	10,750.00	10,006.81	10,006.81	.00	743.19	6.9
2500-600 Supplies, Books and Utilities	8,000.00	8,000.00	476.32	476.32	717.57	6,806.11	85.1
2500-700 Furniture & Equipment	50,000.00	50,000.00	.00	.00	.00	50,000.00	100.0
2500-800 Dues & Fees	1,500.00	1,500.00	252.50	252.50	.00	1,247.50	83.2
<b>** 2500 TOTAL BUSINESS OFFICE SERVICES</b>	<b>1,143,888.00</b>	<b>1,143,888.00</b>	<b>156,680.33</b>	<b>156,680.33</b>	<b>2,981.57</b>	<b>984,226.10</b>	<b>86.0</b>
2600-100 Salaries	5,346,239.00	5,346,239.00	493,588.04	493,588.04	.00	4,852,650.96	90.8
2600-200 Fringe Benefits	3,675,343.00	3,675,343.00	466,067.84	466,067.84	.00	3,209,275.16	87.3
2600-300 Contract Professional Services	48,500.00	48,500.00	273.76	273.76	4,556.24	43,670.00	90.0
2600-400 Contract Maintenance Services	2,219,560.00	2,219,560.00	317,643.06	317,643.06	219,687.75	1,682,229.19	75.8
2600-500 Travel, Insurance, other Services	350,841.00	350,841.00	321,329.05	321,329.05	.00	29,511.95	8.4
2600-600 Supplies, Books and Utilities	1,580,820.00	1,580,820.00	58,957.74	58,957.74	270,159.49	1,251,702.77	79.2
2600-700 Furniture & Equipment	154,000.00	154,000.00	.00	.00	23,721.21	130,278.79	84.6
2600-800 Dues & Fees	2,500.00	2,500.00	548.00	548.00	.00	1,952.00	78.1
<b>** 2600 TOTAL OPERATION &amp; MAINTENANCE</b>	<b>13,377,803.00</b>	<b>13,377,803.00</b>	<b>1,658,407.49</b>	<b>1,658,407.49</b>	<b>518,124.69</b>	<b>11,201,270.82</b>	<b>83.7</b>
2700-100 Salaries	3,379,183.00	3,379,183.00	100,483.94	100,483.94	.00	3,278,699.06	97.0
2700-200 Fringe Benefits	2,734,972.00	2,734,972.00	291,206.55	291,206.55	.00	2,443,765.45	89.4
2700-300 Contract Professional Services	15,500.00	15,500.00	.00	.00	15,250.00	250.00	1.6

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GENERAL FUND

	Original Budget	Adjusted Budget	Current Activity	Year-To-Date Expenditures	Encumbers	Unencumbered Balance	\$ Rem.
2700-400 Contract Maintenance Services	13,850.00	13,850.00	.00	.00	.00	13,850.00	100.0
2700-500 Travel, Insurance, other Services	1,424,312.00	1,424,312.00	121,837.21	121,837.21	75.00	1,302,399.79	91.4
2700-600 Supplies, Books and Utilities	784,850.00	784,850.00	8,104.37	8,104.37	545,823.21	247,131.16	31.5
2700-700 Furniture & Equipment	25,000.00	25,000.00	.00	.00	.00	25,000.00	100.0
2700-800 Dues & Fees	5,000.00	5,000.00	150.00	150.00	.00	4,850.00	97.0
<b>** 2700 TOTAL STUDENT TRANSPORTATION SERVICES</b>	<b>8,382,667.00</b>	<b>8,382,667.00</b>	<b>505,573.33</b>	<b>505,573.33</b>	<b>561,148.21</b>	<b>7,315,945.46</b>	<b>87.3</b>
2800-100 Salaries	1,180,856.00	1,180,856.00	151,652.39	151,652.39	.00	1,029,203.61	87.2
2800-200 Fringe Benefits	747,312.00	747,312.00	109,648.34	109,648.34	.00	637,663.66	85.3
2800-300 Contract Professional Services	261,418.00	261,418.00	21,089.96	21,089.96	3,617.85	236,710.19	90.5
2800-400 Contract Maintenance Services	131,939.00	131,939.00	98,273.64	98,273.64	3,206.45	30,458.91	23.1
2800-500 Travel, Insurance, other Services	189,775.00	189,775.00	55,352.23	55,352.23	80,510.31	53,912.46	28.4
2800-600 Supplies, Books and Utilities	665,134.00	665,134.00	391,921.25	391,921.25	40,431.48	232,781.27	35.0
2800-700 Furniture & Equipment	1,909,841.00	1,909,841.00	208,378.50	208,378.50	722,730.52	978,731.98	51.2
2800-800 Dues & Fees	5,356.00	5,356.00	5,531.00	5,531.00	.00	175.00	3.3
<b>** 2800 TOTAL CENTRAL SUPPORT SERVICES</b>	<b>5,091,631.00</b>	<b>5,091,631.00</b>	<b>1,041,847.31</b>	<b>1,041,847.31</b>	<b>850,496.61</b>	<b>3,199,287.08</b>	<b>62.8</b>
2900-100 Salaries	.00	.00	.00	.00	.00	.00	***
2900-200 Fringe Benefits	.00	.00	.00	.00	.00	.00	***
2900-500 Travel, Insurance, other Services	51,000.00	51,000.00	.00	.00	.00	51,000.00	100.0
2900-600 Supplies, Books and Utilities	.00	.00	.00	.00	.00	.00	***
<b>** 2900 TOTAL OTHER SUPPORT SERVICES</b>	<b>51,000.00</b>	<b>51,000.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>51,000.00</b>	<b>100.0</b>
<b>*** 2000 TOTAL SUPPORT SERVICES</b>	<b>44,369,913.00</b>	<b>44,369,913.00</b>	<b>4,738,541.13</b>	<b>4,738,541.13</b>	<b>2,108,031.84</b>	<b>37,523,340.03</b>	<b>84.6</b>
3000-000 NONINSTRUCTIONAL SERVICES							
3200-100 Salaries	1,241,582.00	1,241,582.00	36,847.06	36,847.06	.00	1,204,734.94	97.0
3200-200 Fringe Benefits	532,810.00	532,810.00	20,382.95	20,382.95	.00	512,427.05	96.2
3200-300 Contract Professional Services	148,919.00	148,919.00	.00	.00	12,600.00	136,319.00	91.5
3200-400 Contract Maintenance Services	88,333.00	88,333.00	3,190.13	3,190.13	13,517.22	71,625.65	81.1
3200-500 Travel, Insurance, other Services	281,877.00	281,877.00	31,691.00	31,691.00	336.00	249,850.00	88.6
3200-600 Supplies, Books and Utilities	214,813.00	214,813.00	20,659.12	20,659.12	64,793.20	129,360.68	60.2
3200-700 Furniture & Equipment	16,200.00	16,200.00	.00	.00	2,491.50	13,708.50	84.6
3200-800 Dues & Fees	31,448.00	31,448.00	2,743.00	2,743.00	8,149.00	20,556.00	65.4
<b>** 3200 TOTAL STUDENT ACTIVITIES</b>	<b>2,555,982.00</b>	<b>2,555,982.00</b>	<b>115,513.26</b>	<b>115,513.26</b>	<b>101,886.92</b>	<b>2,338,581.82</b>	<b>91.5</b>
3300-100 Salaries	58,447.00	58,447.00	.00	.00	.00	58,447.00	100.0
3300-200 Fringe Benefits	23,770.00	23,770.00	2,412.08	2,412.08	.00	21,357.92	89.9
3300-300 Contract Professional Services	108,970.00	108,970.00	1,200.00	1,200.00	8,416.77	99,353.23	91.2
3300-500 Travel, Insurance, other Services	2,300.00	2,300.00	.00	.00	.00	2,300.00	100.0
3300-600 Supplies, Books and Utilities	71,060.00	71,060.00	6,318.57	6,318.57	200.00	64,541.43	90.8
3300-800 Dues & Fees	.00	.00	.00	.00	.00	.00	***
<b>** 3300 TOTAL COMMUNITY SERVICES</b>	<b>264,547.00</b>	<b>264,547.00</b>	<b>9,930.65</b>	<b>9,930.65</b>	<b>8,616.77</b>	<b>245,999.58</b>	<b>93.0</b>

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GENERAL FUND

	Original Budget	Adjusted Budget	Current Activity	Year-To-Date Expenditures	Encumbers	Unencumbered Balance	% Rem.
3400-800 Dues & Fees	.00	.00	.00	.00	.00	.00	***
** 3400 TOTAL	.00	.00	.00	.00	.00	.00	***
*** 3000 TOTAL NONINSTRUCTIONAL SERVICES	2,820,529.00	2,820,529.00	125,443.91	125,443.91	110,503.69	2,584,581.40	91.6
4000-000 FACILITIES CONSTR. & IMPROVEMENT							
4100-300 Contract Professional Services	.00	.00	.00	.00	.00	.00	***
** 4100 TOTAL SITE ACQUIS. & IMPROVEMENT, NEW	.00	.00	.00	.00	.00	.00	***
4200-400 Contract Maintenance Services	.00	.00	.00	.00	.00	.00	***
** 4200 TOTAL SITE IMPROVEMENT, REPLACEMENT	.00	.00	.00	.00	.00	.00	***
*** 4000 TOTAL FACILITIES CONSTR. & IMPROVEMENT	.00	.00	.00	.00	.00	.00	***
5000-000 OTHER FINANCING							
5100-800 Dues & Fees	9,612,993.00	9,612,993.00	3,474,112.70	3,474,112.70	.00	6,138,880.30	63.9
5100-900 Transfers/Contrib. to Other Funds	9,853,973.00	9,853,973.00	5,412,090.66	5,412,090.66	27,589.22	4,414,293.12	44.8
** 5100 TOTAL GENERAL OPERATING DEBT SERVICE	19,466,966.00	19,466,966.00	8,886,203.36	8,886,203.36	27,589.22	10,553,173.42	54.2
5200-800 Dues & Fees	.00	.00	.00	.00	.00	.00	***
5200-900 Transfers/Contrib. to Other Funds	.00	.00	.00	.00	.00	.00	***
** 5200 TOTAL DEBT SERVICE & OTHER FUND TRANSFERS	.00	.00	.00	.00	.00	.00	***
5400-900 Transfers/Contrib. to Other Funds	.00	.00	.00	.00	.00	.00	***
** 5400 TOTAL	.00	.00	.00	.00	.00	.00	***
5800-200 Fringe Benefits	.00	.00	1,721,049.54	1,721,049.54	461,520.00	2,182,569.54	***
** 5800 TOTAL SUSPENSE ACCOUNT	.00	.00	1,721,049.54	1,721,049.54	461,520.00	2,182,569.54	***
5900-800 Dues & Fees	350,000.00	350,000.00	.00	.00	.00	350,000.00	100.0
** 5900 TOTAL BUDGETARY RESERVE	350,000.00	350,000.00	.00	.00	.00	350,000.00	100.0
*** 5000 TOTAL OTHER FINANCING	19,816,966.00	19,816,966.00	10,607,252.90	10,607,252.90	489,109.22	8,720,603.88	44.0
**** GENERAL FUND	148,606,969.00	148,606,969.00	16,246,606.02	16,246,606.02	4,569,486.82	127,790,876.16	86.0

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GENERAL FUND

	Original Budget	Adjusted Budget	Current Activity	Year-To-Date Expenditures	Encumbers	Unencumbered Balance	\$ Rem.
***** GRAND TOTAL	148,606,969.00	148,606,969.00	16,246,606.02	16,246,606.02	4,569,486.82	127,790,876.16	86.0

End of Report - 10.54.37

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STUDENT ACTIVITY FUND									
QUARTERLY REPORT 3/1/2016 TO 6/30/2016									
2015-2016									
			3/31/2016				6/30/2016	Interest	6/30/2016
			Balance	Deposits	Disburst.	Adj.	Balance	Allocate	Balance
PNC Bank			\$ 81,732.60	\$ (81,820.53)	\$ -	\$ 87.93	\$ 0.00	-	\$ 0.00
ESSA Bank			\$ 12,191.21	160,037.14	(105,866.13)	1,083.20	67,445.42	-	67,445.42
current liabilities - O/S Checks			(101.74)	-	-	-	(101.74)	-	(101.74)
Due to Other Current Liability-Sales Tax			28.83	(110.21)	-	-	(81.38)	-	(81.38)
Due to Other Receivables			(12.00)	-	-	-	(12.00)	-	(12.00)
Accounts Payable			-	-	-	-	-	-	-
Due to Cafeteria			-	(377.40)	-	377.40	-	-	-
Due from General Fund			-	-	2,164.80	(2,164.80)	-	-	-
Due from Non-Expendable Scholarship			-	-	-	-	-	-	-
Due from Special Activity			57.72	-	-	-	57.72	-	57.72
Due to General Fund			-	-	-	(3,019.00)	(3,019.00)	-	(3,019.00)
Due to Special Activity			(1,005.18)	-	1,005.65	-	0.47	-	0.47
Total Cash			\$ 92,891.44	\$ 77,729.00	\$ (102,695.68)	\$ (3,635.27)	\$ 64,289.49	\$ -	\$ 64,289.49
	Account		3/31/2016				3/31/2016	Interest	6/30/2016
CLUBS	#s	Advisors	Balance	Deposits	Disburst.	Adj.	Balance	Allocate	Balance
Due to eTeam	00-00-06	Brook Langan	(16.12)	(560.00)	1,008.00	(560.00)	(128.12)	(0.17)	(128.29)
Due to JTL Builder's club	20-32-09	Carrie Panepinto	(22.00)	-	-	-	(22.00)	(0.03)	(22.03)
Due to National Junior Honor Society	20-32-23	Kendal Askins	(4,084.19)	(981.72)	4,478.01	-	(587.90)	(0.77)	(588.67)
Due to JTL Gay Straight Alliance	20-32-36	Jill L. Greenwood	-	-	-	-	-	-	-
Due to HS-S Yearbook	30-31-20	Patricia Tiernan	(7,215.34)	(7,207.10)	5,477.09	80.00	(8,865.35)	(11.68)	(8,877.03)
Due to EHS-New Outlook/World/ Responsibl	30-31-21	Virginia Meyer	-	-	-	-	-	-	-
Due to HS-S Cavalier Times	30-31-22	Lucianna Coke	(1,001.27)	-	-	-	(1,001.27)	(1.32)	(1,002.59)
Due to HS-S Nat'l Honor Society	30-31-23	Lois Yamall/Marie Giffers	(1,441.83)	(1,124.00)	2,137.20	(507.00)	(935.63)	(1.23)	(936.86)
Due to HS-S Student Gov't	30-31-25	Jenny L. Bogart	(194.49)	-	-	-	(194.49)	(0.26)	(194.75)
Due to HS-S SADD	30-31-26	Gisela Piedra	(452.72)	(548.00)	256.21	133.00	(611.51)	(1.05)	(612.56)
Due to HS-S Quidditch Team/Club	30-31-29	Missy Hughes	-	-	-	-	-	-	-
Due to EHS Southside Mos' Wanted Dance	30-31-30	Charece N Sanders	-	-	-	-	-	-	-
Due to EHS PA Jouir Academy of Science	30-31-31	David Scott	-	-	-	-	-	-	-
Due to HS-S Art Club	30-31-34	Michelle Christopher	(1,429.06)	-	-	-	(1,429.06)	(1.88)	(1,430.94)
Due to HS-S FBLA	30-31-35	Amy Polmounter	(7,232.31)	(6,990.72)	7,078.87	2,276.00	(4,868.16)	(8.97)	(4,877.13)
Due to HS-S GSA	30-31-36	Erin Farley/Sue Wilson	(208.89)	-	35.00	-	(173.89)	(0.23)	(174.12)
Due to HS-S LEO Club	30-31-37	Thomas H. Rogers	-	-	-	-	-	-	-
Due to HS-S Key Club	30-31-38	Donald Sanker/Tom Bordigar	(3,746.52)	(780.47)	1,355.09	(37.93)	(3,209.83)	(4.23)	(3,214.06)
Due to HS-S Foreign Language	30-31-39	Suzanne Lagace	(60.90)	-	-	-	(60.90)	(0.08)	(60.98)
Due to HS-S Class of 2010	30-31-67	Trisha Agnell / Robyn Fasolin	(1,228.84)	-	-	-	(1,228.84)	(1.62)	(1,230.46)
Due to HS-S Class of 2012	30-31-69	Ann Catrillo/Cindy Ippolito	-	-	-	-	-	-	-
Due to HS-S Performance Club	30-31-74	Gillian Bender	(460.06)	-	-	-	(460.06)	(0.61)	(460.67)
Due to HS-S Southside Mos' Wanted Dance	30-31-76	Charece Sanders	-	-	-	-	-	-	-
Due to HS-S DECA	30-31-82	Karen Peters	(2,907.60)	(6,264.66)	3,654.12	1,066.20	(4,451.94)	(8.50)	(4,460.44)
Due to HS-S Class of 2013	30-31-85	Karen Kirschner/Jenny Bogart	(3,003.95)	-	3,003.95	-	-	-	-
Due to HS-S Class of 2014	30-31-86	Karen Kirschner/Deb. Eckenb	(3,198.70)	-	3,000.00	-	(198.70)	(0.26)	(198.96)
Due to HS-S Class of 2015	30-31-87	Ann Zannella/Sandy DeRenz	(2,011.54)	-	-	-	(2,011.54)	(2.65)	(2,014.19)
Due to HS-S Class of 2016	30-31-88	Pamela Furst/Anna Nicoletta	(14,465.59)	(22,325.84)	36,385.14	20.00	(386.29)	(0.51)	(386.80)
Due to HS-S Class of 2017	30-31-89	Jenny L. Bogart	(1,968.26)	(315.77)	1,500.00	(500.00)	(1,284.03)	(1.59)	(1,285.62)
Due to HS-S Class of 2018	30-31-90	Anna Nicoletta/Karen Kirsch	(2,717.12)	(1,465.58)	809.90	-	(3,372.80)	(4.33)	(3,377.13)
Due to HS-S Class of 2019	30-31-91	Daniel Phippips/Ashley Kean	-	(464.96)	22.72	-	(442.24)	(0.58)	(442.82)
Due to HS-S Committee for Multicultural Affa	30-31-95	Michael Healey	(510.05)	-	-	-	(510.05)	(0.67)	(510.72)
Due to LIS Digtal Media club	20-52-10	Jan Zelinski	(1.64)	-	-	-	(1.64)	-	(1.64)
Due to LIS Science Olypaid	20-52-11	Nathan Fekula	-	-	-	-	-	-	-
Due to HS-N Yearbook	30-51-20	Carol Simerson/Ellen Massar	(1,216.87)	-	-	-	(1,216.87)	(1.60)	(1,218.47)
Due to HS-N Timberwolves Newspaper	30-51-22	Trish Turner	(284.41)	-	-	-	(284.41)	(0.37)	(284.78)
Due to HS-N Nat'l Honor Society	30-51-23	James Ware	(774.91)	-	-	-	(774.91)	(1.02)	(775.93)
Due to HS-N Reach Hei Club	30-51-24	Helene Tscheschlog	(535.54)	-	-	-	(535.54)	(0.71)	(536.25)
Due to HS-N Student Gov't	30-51-25	Catherine VanWinkle/Stacy S	(264.73)	-	-	-	(264.73)	(0.35)	(265.08)
Due to HS-N S.A.D.D	30-51-26	Stacy Brescancine	(1,016.77)	(859.90)	-	(183.00)	(2,059.67)	(2.38)	(2,062.05)
Due to HS-N FBLA	30-51-35	Michael Courtright	(1,941.12)	-	-	-	(1,941.12)	(2.56)	(1,943.68)
Due to HS-N Key Club/Leo Club	30-51-38	Katherine Tchoursine	(1,502.46)	-	1,250.08	-	(252.38)	(0.33)	(252.71)
Due to HS-N Foreign Language	30-51-39	Daniel Cloward	(4,031.88)	-	-	-	(4,031.88)	(5.31)	(4,037.19)
Due to HS-North Pride Pack	30-51-41	Melissa Ennico	-	-	-	-	-	-	-
Due to HS-North Distant Lands Travel Club	30-51-42	Tricia Turner	-	-	-	-	-	-	-
Due to HS-N Class of 2011	30-51-68	Stacy Susic/ Patty Flotz	(631.82)	-	-	-	(631.82)	(0.83)	(632.65)
Due to HS-N Class of 2012	30-51-69	Catherine Van Winkle	(317.54)	-	-	-	(317.54)	(0.42)	(317.96)
Due to HS-N Reading Olympics	30-51-84	Stacey Brescancine/Catherin	(856.86)	-	-	-	(856.86)	(1.13)	(857.99)
Due to HS-N Class of 2013	30-51-85	Rebecca Hall	(3,855.44)	-	-	-	(3,855.44)	(5.08)	(3,860.52)
Due to HS-N Class of 2014	30-51-86	Stacey Brescancine/Milessa	(834.72)	-	-	-	(834.72)	(1.10)	(835.82)
Due to HS-N Class of 2015	30-51-87	Jessica Carsen/Kelly Rambo	(8,234.70)	-	6,289.18	-	(1,945.52)	(2.56)	(1,948.08)
Due to HS-N Class of 2016	30-51-88	Jeff Reich/Jess Curry	(4,486.38)	(17,700.00)	18,907.46	1,250.00	(2,028.92)	(4.32)	(2,033.24)
Due to HS-N Class of 2017	30-51-89	Hasana Parham	(4,815.67)	-	-	500.00	(4,315.67)	(5.69)	(4,321.36)
Due to HS-N Class of 2018	30-51-90	Donna Leight	(1,921.42)	(4,408.91)	2,664.43	98.00	(3,567.90)	(5.08)	(3,572.98)
Due to HS-N Class of 2019	30-51-91	Nelson McKeithan	4,281.61	(5,708.13)	3,383.23	-	1,956.71	-	1,956.71
Due to All Accounts-Interest ( NSF Fee)	995-995		(60.00)	-	-	-	(60.00)	60.00	-
Due to All Accounts-Interest	995-995		(10.82)	(23.24)	-	-	(34.06)	34.06	-
TOTAL BALANCES			(92,891.44)	(68,980.18)	97,209.67	3,635.27	(64,289.49)	0.00	(64,289.50)
PROOF			(0.00)	-	-	-	(0.00)	0.00	0.00

**Bank: 80 ESSA STUDENT ACTIVITIY FUND**

Check no.	Check Date	Vendor name and comment	Amount
1065	4/07/2016	KENDAL ASKINS REIMB/SUPPLIES	75.70
1066	4/07/2016	EAST STROUDSBURG AREA SCHOOL DISTRICT DEPOSIT/FOR SPEC.ACT.EHS MUSICAL	325.00
1067	4/07/2016	EAST STROUDSBURG AREA SCHOOL DISTRICT DEPOSIT/SPEC.ACT.N.PRINCIPAL	680.65
1068	4/07/2016	EAST STROUDSBURG AREA SCHOOL DISTRICT BLOCK PARTY 2016	25.00
1069	4/07/2016	JOSTENS PAYMENT ON 2016 YEARBOOKS	5,000.00
1070	4/07/2016	OLD FASHION CANDY CO INC CANDY FUNDRAISER	477.09
1071	4/08/2016	CHECK VOIDED	
1072	4/08/2016	SUBWAY LUNCH AT STATES/HERSHEY	130.25
1073	4/08/2016	WENDY'S LUNCH ON 4/12/16-STATES	200.00
1074	4/08/2016	YOUR PLACE DINNER/MONDAY 4/9/16	280.25
1075	4/15/2016	CITY CENTER WHOLESALE, LLC CANDY ORDER	295.14
1076	4/15/2016	DECA INC. TOURS-CONCERT AT GRAND OLE OPRY	513.00
1077	4/15/2016	EAST STROUDSBURG CAFETERIA SENIOR CLASS PICNIC	289.18
1078	4/15/2016	FREEDOM FUNDRAISING CANDY FUNDRAISER	1,135.68
1079	4/15/2016	KISTLER PRINTING COMPANY SWEAT PANTS	709.00
1080	4/15/2016	PA DECA STUDENT ROOMS- 4/23 TO 4/26/2016	3,262.87
1081	4/15/2016	KAREN PETERS AIRLINE TICKETS/K.PETERS & J.BORGAR	1,328.40
1082	4/15/2016	YUDA BANDS YUDA BAND/T-SHIRT FUNDRAISER	1,260.00
1083	4/15/2016	5K RUN/WALK DECA INC. 5K NATIONALS	252.00
1084	4/21/2016	FREEDOM FUNDRAISING FUNDRAISER	1,844.88
1085	4/21/2016	GERTRUDE HAWK CHOCOLATES CANDY FUNDRAISER	1,000.00
1086	4/21/2016	JUVENILE DIABETES RESEARCH FOUNDATION DONATION-DIABETES RESESARCH	232.00
1087	4/21/2016	KIWANIS INTERNATIONAL FOUNDATION REGISTRATION-TEREEK LOBBAN	265.00
1088	4/21/2016	AKSHAR LACKAWANNA STATION HOSITALITY LP PROM 2016-VENUE 5/7/2016	12,920.00
1089	4/21/2016	US COACHWAYS, INC. 3 BUSES- PROM 2016 5/7/16	3,578.08

**Bank: 80 ESSA STUDENT ACTIVITIY FUND**

Check no.	Check Date	Vendor name and comment	Amount
1090	4/21/2016	4EVER YOUNG PHOTOBOOTHS PHOTO BOOTH FOR PROM 2016 5/7/16	1,175.00
1091	4/29/2016	KAREN PETERS NASHVILLE TRANSPORTATION DECA NATIO	312.65
1092	4/29/2016	AMY POLMOUNTER TUESDAY-DINNER/ST.LEAD.CONF.PANTRY	381.93
1093	4/29/2016	ROBERT PROTHRO DEPOSIT/PROM 5/6/2017	500.00
1094	4/29/2016	STOKESEY CASTLE PROM VENUE 5/30/2016	16,413.84
1095	5/06/2016	ANDERSON'S PROM CENTERPIECE	159.55
1096	5/06/2016	DORNEY PARK WILDWATER KINGDOM FBLA-SPRING TRIP	2,240.00
1097	5/06/2016	CHECK VOIDED	
1098	5/06/2016	NOT JUST TEE SHIRTS T-SHIRTS FOR ICDC	150.00
1099	5/06/2016	PA FBLA NATIONAL LEADERSHIP CONF.PACKAGE	2,137.00
1100	5/06/2016	KATHERINE TCHOUSINE ORDER#1010459-SENIOR GRAD.	45.55
1101	5/13/2016	MARTZ TRAILWAYS PROM 2016 - 6 BUSES 4/30/2016	5,310.00
1102	5/13/2016	PARTY EXPRESS DJ'S LLC HALF HOUR OVERTIME PROM DJ	100.00
1103	5/13/2016	MILESSA SMITH TARGET/MEETING SUPPLIES	25.18
1104	5/18/2016	CITY CENTER WHOLESale, LLC SENIOR GIFTS	137.57
1105	5/18/2016	MICHELE DEMIZIO PROM REFUND - SAM MERZA	106.00
1106	5/18/2016	EAST STROUDSBURG AREA SCHOOL DISTRICT CLASS OF 2015 NORTH SCHOLARSHIP	6,000.00
1107	5/18/2016	EAST STROUDSBURG AREA - GENERAL FUND NHS SUPPLIES -NASSP	616.50
1108	5/18/2016	EAST STROUDSBURG AREA SCHOOL DISTRICT FUNNEL CAKES/BLOCK PARTY	35.00
1109	5/18/2016	FUNDRAISE 21, INC. JOE CORBI FUNDRAISER	1,528.75
1110	5/18/2016	ALEXIS GONZALEZ RED CORDS FOR GRADUATION	147.95
1111	5/18/2016	HILTON SCRANTON & CONFERENCE CENTER DEPOSIT-PROM 4/29/2017	1,000.00
1112	5/18/2016	IN STOCK SUPPLY INC. DONATION - CARE PACKAGES	1,375.75
1113	5/18/2016	VIC MALVAGNO PHOTO BOOTH FOR CARNIVAL/JTL	100.00
1114	5/18/2016	NOT JUST TEE SHIRTS GRADUATION GIFTS	1,658.25



**Bank: 80 ESSA STUDENT ACTIVITIY FUND**

Check no.	Check Date	Vendor name and comment	Amount
1115	5/18/2016	NOT JUST TEE SHIRTS SPIRITWEAR FUNDRAISER	109.00
1116	5/18/2016	POCONO VALLEY RESORT AND CONFERENCE SENIOR TRIP	6,745.00
1117	5/18/2016	THE SALVATION ARMY DONATION/NHS-CASUAL FOR A CAUSE	505.00
1118	5/18/2016	KATHERINE TCHOIRSINE SENIOR GIFTS (GRADUATION)	79.53
1119	5/25/2016	AMERICAN FOUNDATION FOR SUICIDE PREVENT DONATION/NJHS	654.30
1120	5/25/2016	CITY CENTER WHOLESale, LLC GRADUATION GIFTS	352.70
1121	5/25/2016	EAST STROUDSBURG AREA SCHOOL DISTRICT 2014 SCHOLARSHIP	3,000.00
1122	5/25/2016	EAST STROUDSBURG AREA SCHOOL DISTRICT 2014 SPIRIT SCHOLARSHIP	3,003.95
1123	5/25/2016	EL VALLEY RESTAURANT NJHS BANQUET	936.00
1124	5/25/2016	EAST STROUDSBURG AREA SCHOOL DISTRICT BLOCK PARTY	35.00
1125	5/25/2016	VIC MALVAGNO BALANCE FOR PHOTO BOOTH/CARNAVIL	250.00
1126	5/25/2016	MOMENTO PIZZERIA & RESTAURANT NJHS BANQUET FOOD	355.00
1127	5/25/2016	NATIONAL ASSOCIATION OF SECONDARY RENEWAL OF NJHS 7/2016 TO 6/30/2017	385.00
1128	5/25/2016	WALMART COMMUNITY/GEMB GOODIE BAGS	22.72
1129	5/25/2016	WEIS MARKET, INC. GRADUATION SNACKS	641.19
1130	6/10/2016	MADELINE ACOSTA DORNEY PARK REFUND-MADELINE ACOSTA	28.00
1131	6/10/2016	HEIDY ASECIO DORNEY PARK REFUND-ALONDRA MALDONAD	28.00
1132	6/10/2016	MARIA ATANASSOVA DORNEY PARK REFUND-MARIA ATANASSOV	28.00
1133	6/10/2016	CHECK VOIDED	
1134	6/10/2016	THERESA HESS DORNEY PARK REFUND-MONICA HESS	28.00
1135	6/10/2016	VICKI HESS DORNEY PARK REFUND-VICKI HESS	28.00
1136	6/10/2016	JULIE JEAN-NOEL DORNEY PARK REFUND-JULIE JEN-NOEL	28.00
1137	6/10/2016	MICHELLE KRAJEWSKI DORNEY PARK REFUND-MICHELLE KRAJEWS	28.00
1138	6/10/2016	PATRICIA A LECOMPTE DORNEY PARK REFUND-DONALD LECOMPTE	28.00
1139	6/10/2016	IRENA LOJEWSKA DORNEY PARK REFUND-DANIEL MRUCZYNSK	28.00

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**Bank: 80 ESSA STUDENT ACTIVITIY FUND**

Check no.	Check Date	Vendor name and comment	Amount
1140	6/10/2016	CATHERINE MULLAN DORNEY PARK REFUND-AYMAN MUSTAFA	28.00
1141	6/10/2016	NANCY SERRANO-LYN DORNEY PARK REFUND-NANCY SERRANO-LY	28.00
1142	6/10/2016	JENNIFER TROYA DORNEY PARK REFUND-KENNY CASALS	28.00
1143	6/10/2016	VICKI YANDOLINO DORNEY PARK REFUND-VICKI YANDOLINO	28.00
1144	6/10/2016	PETER YASWINSKI DORNEY PARK REFUND-PETER YASWINSKI	28.00
1145	6/10/2016	JEFFREY YOSCO DORNEY PARK REFUND-JEFFREY YOSCO	28.00
1146	6/10/2016	AMERICAN HEART ASSOCIATION DONATION - NORTH SADD	860.00
1147	6/10/2016	ANISH BHAGWAT ICE BLOCK PARTY/WEIS 5/25/16	10.00
1148	6/10/2016	EAST STROUDSBURG AREA - GENERAL FUND BUS FOR SENIOR TRIP/KALAHARI RESORT	161.88
1149	6/10/2016	EAST STROUDSBURG AREA - GENERAL FUND STOLLS FOR GRADUATION	867.75
1150	6/10/2016	EAST STROUDSBURG AREA - GENERAL FUND POCONO VALLEY RESORT 5/18/16-BUSES	942.39
1151	6/10/2016	EAST STROUDSBURG AREA - GENERAL FUND 2-BUSES 5/11/16 BRONX ZOO	665.90
1152	6/10/2016	EAST STROUDSBURG CAFETERIA SENIOR TRIP BREAKFAST	72.50
1153	6/10/2016	EAST STROUDSBURG CAFETERIA SENIOR BREAKFAST	251.05
1154	6/10/2016	FBLA-PBL NATIONAL LEADAERSHIP-MEMBERSHIP	315.00
1155	6/10/2016	FREEDOM FUNDRAISING CANDY FUNDRAISER	1,538.35
1156	6/10/2016	ASTRID GOICOECHEA DORNEY PARK REFUND-ASTRID GOICOECH	28.00
1157	6/10/2016	ASHLEY MARTONIK DINNER/PARTICIPATED B.PARTY/SUBWAY	49.27
1158	6/10/2016	GISELA PIEDRA YEAREND PIZZA PARTY/BOVINO'S	181.94
1159	6/10/2016	ANNE MCHALE POWER BLOCK PARTY FOOD/SHOPRITE 5/22/16	59.91
1160	6/10/2016	WALMART COMMUNITY/GEMB CARNIVAL SUPPLIES	114.26
1161	6/30/2016	EAST STROUDSBURG AREA - GENERAL FUND GRADUATION GIFTS	1,670.00
1162	6/30/2016	BOB JEWELL TV & APPLIANCE DVD'S OF GRADUATION	350.00
1163	6/30/2016	KARKUT ENTERTAINMENT DECORATIONS/GRADUATION	985.00

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**Bank: 80 ESSA STUDENT ACTIVITIY FUND**

Check no.	Check Date	Vendor name and comment	Amount
1164	6/30/2016	KISTLER PRINTING COMPANY IMPRINTED T-SHIRTS	161.50
1165	6/30/2016	PEPSI-COLA PEPSI ORDER	228.80
1166	6/30/2016	MIKE SILVOY CRAMERS 5/31/16	562.60
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			105,306.13

End of Report - 12.50.12

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