

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
POLICY REVIEW COMMITTEE MEETING
OCTOBER 19, 2015
Carl T. Secor Administration Building
5:00 P.M.**

MINUTES

- I. Meeting was called to order at 5:04 p.m. and roll call made by Debra Wisotsky
- II. **Board Committee Members Present were:** Marjorie James and Robert Huffman (William Searfoss arrived at 5:07pm.)

School Personnel Present were: Eric Forsyth, Sharon Laverdure, Thomas Lesniewski, Frederick Mill, Ryan Moran, and Debra Wisotsky

Members of the Public: None

III. **APPROVAL OF MINUTES**

ACTION BY THE COMMITTEE: Motion was made by Marjorie James to approve the minutes for July 20, 2015 (pages 1-2). Motion was seconded by Robert Huffman and carried unanimously, 2-0.

IV. **APPROVAL OF AGENDA**

ACTION BY THE COMMITTEE: Motion was made by Marjorie James to approve this agenda for October 19, 2015 (page 1-2), with members of the Committee reserving the right to add to the agenda and take further action as the Committee deems appropriate. Motion was seconded by Robert Huffman and carried unanimously, 2-0.

V. **POLICIES FOR DISCUSSION:**

000-Local Board Procedures

- a. Policy #000 Board Policy/Procedure/Administrative Regulations (formerly Introduction)
- b. Policy #001 Name & Classification (Reviewed—no changes needed)
- c. Policy #002 Authority & Powers (Reviewed—no changes needed)
- d. Policy #003 Functions
- e. Policy #004 School Board Membership
- f. Policy #004.1 Student School Board Representative (Reviewed—no changes needed)
- g. Policy #005 Organization (Reviewed—no changes needed)
- h. Policy #006 Meetings
- i. Policy #007 Policy Manual Access (formerly entitled Distribution)
- j. Policy #008 (Reviewed—no changes needed)
- k. Policy #008 Attachment
- l. Policy #'s 009 Formulation of Policies (REPEAL)
- m. Policy #010 Formulation/Adoption of Administrative Regulations (REPEAL)
- n. Policy # 011 Code of Conduct

200-Students

- o. Policy #204.3 Credit Denial (REPEAL)

Mr. Forsyth stated that the Policies for Discussion (a-o) listed above have been revised to reflect PSBA recommendations and a few new policy title changes. We also added one additional item in Policy 006-Meetings under the advisement of our solicitor. Mr. Forsyth added that these policies haven't been updated for quite some time and, therefore, advised the committee to discuss any other concerns they have with the policies as written.

Mr. Searfoss suggested changing Policy 006 with regard to order of business for agenda items from "Introduction of Guests" to "Welcoming of Guests". He also inquired whether there is a need to have the title "Old & New Business", which we never seem to use. Mr. Forsyth will check with PA School Code, Robert's Rules and the Sunshine Law to see if it is a required item. Mrs. James inquired about the three minute rule for public comment. Mr. Searfoss stated that as long as the person is speaking with regard to an agenda item, he usually will hear the person out. If the person comes to a meeting with a non-agenda item, then he usually invokes the three minute rule. Mrs. Laverdure also added that this rule keeps a person and the discussion more focused and clear.

The committee discussed Policy 004-Membership with regard to Board members attending a conference. It was decided that it is important for public transparency that Board members attending a conference must submit a written report with recommendations and materials acquired prior to reimbursement of conference expenses.

Mr. Forsyth suggested, in the near future, the possibility of changing the order of business for agenda items to follow the sections of the Policy Manual. He added this will better align agenda items with the actual section of the Policy Manual that it pertains to.

Dr. Lesniewski presented Policy 204.3 Credit Denial for Repeal. The original objective of this policy was to promote regular attendance; however, denying credit does not aid our cohort rate, and is counterproductive to our objective/mission to assist students in achieving success.

Public Participation:

None

VI. ADVISORY RECOMMENDATIONS FOR ACTION

ACTION BY THE COMMITTEE: Motion to authorize and direct the administration to post the following item(s) for PUBLIC REVIEW during the month of October and subsequent Board action in November: Policy #'s 000, 001, 002, 003, 004, 004.1, 005, 006, 007, 008, 009, 010, 011 and the REPEAL of Policy # 204.3

ACTION BY THE COMMITTEE: Motion to authorize and direct the administration to take action on the following item(s) at the October 19, 2015 Board Meeting: Policy #'s 100, 113.3, 116, 127, 137, 138, 209.1, 212, 215, 806, 918 and the REPEAL of Policy #213.

VII. NEXT MEETING: November 16, 2015 at 5:00 p.m.

VIII. ADJOURNMENT: 5:32 p.m.

Respectively submitted,

Debra Wisotsky