

**EAST  
STROUDSBURG  
AREA  
SCHOOL DISTRICT**

**SECTION: LOCAL BOARD PROCEDURES**

**TITLE: MEETINGS**

**ADOPTED: August 19, 2002**

**REVISED: April 16, 2007  
August 17, 2009**

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**006. MEETINGS**

**Section 1. Role and Function**

The meetings of the Board are basic to the operation of the Board. All official action of the Board shall be taken only when the Board is in formal session.

Since members of the Board may not function officially as individuals, the Board meeting presents an opportunity for the school program to be discussed and appraised and for individual biases and opinions to be aired as the Board works toward consensus decisions on specific instances. In addition, the meeting provides an appropriate place for items of interest or concern to individual citizens or groups of the school community to be heard and considered.

**Section 2. Parliamentary Authority**

Robert's Rules of Order, Newly Revised, including group rules shall govern the Board in its deliberations in all cases in which it is not inconsistent with statute, regulations of State Board, or Board procedures.

**Section 3. Quorum**

A quorum shall be five (5) Board members present at a meeting. No business shall be transacted at a meeting without a quorum, but the Board members present at such a meeting may adjourn to another time. A Board member shall be considered as being present for the purpose of determining a quorum and may participate in a public Board meeting via speakerphone or other remote means provided the following conditions are satisfied: (1) the absent member can hear the comments of those speaking at the meeting; (2) the absent member can speak to all those present at the meeting; and (3) the absent member is able to interact contemporaneously as if he or she were present in person. Such remote participation will be allowed if it has been approved by the Board President at least twelve (12) hours prior to the scheduled start of the meeting. The Board President shall, at the start of the meeting, inform all present of the Board member's remote participation.

65 P.S.  
701 et seq

SC 422

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<p>SC 405, 426, 427, 428</p>	<p>Section 4. <u>Presiding Officer</u></p>
	<p>The President shall preside at all Board meetings. In the absence, disability or disqualification of the President, the Vice-President shall act instead. If neither person is present, a Board member shall be elected President pro tempore by a plurality of those present to preside at that meeting only. The act of any person so designated shall be legal and binding.</p>
<p>65 P.S. 703, 709</p>	<p>Section 5. <u>Notice</u></p>
	<p>Notice of all open public Board meetings, including committee meetings and discussion sessions, shall be given by publication of the date, place, and time of such meetings in the newspaper(s) of general circulation designated by the Board and the posting of such notice at the administrative offices of the Board.</p>
<p>65 P.S. 703, 709</p>	<p>a. Notice of regular meetings shall be given by publication and posting of a schedule showing the date, place and time of all regular meetings for the calendar year at least three (3) days prior to the time of the first regular meeting.</p>
<p>65 P.S. 703, 709</p>	<p>b. Notice of all special meetings shall be given by publication and posting of notice at least twenty-four (24) hours prior to the time of the meeting, except that such notice shall be waived when a special meeting is called to deal with an actual emergency involving a clear and present danger to life or property.</p>
<p>65 P.S. 703, 709</p>	<p>c. Notice of all rescheduled meetings shall be given by publication and posting of notice at least twenty-four (24) hours prior to the time of the meeting.</p>
<p>65 P.S. 703</p>	<p>d. Notice of all recessed or reconvened meetings shall be given by posting a notice of the place, date and time of meeting and sending copies of such notice to interested parties.</p>
<p>65 P.S. 709</p>	<p>e. Notice of all public meetings shall be given to any newspaper(s) circulating in Monroe County and a radio or television station which so requests. Notice of all public meetings shall be given to any individual who so requests and provides a stamped, addressed envelope for such notification.</p>
<p><u>SC 423</u></p>	<p><u>Notice of all regular and special Board meetings shall be given to Board members via phone and e-mail not later than three (3) days prior to the time of the meeting.</u></p>
	<p>Section 6. <u>Regular Meetings</u></p>

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65 P.S. 701 et seq  
SC 421

At the organization meeting of the Board held annually in December, the Board shall establish the dates, times and places of its regular meetings, which shall be held at specified places at least once every two (2) months and shall be published.

The meetings for organization and the stated meeting provided for by these rules and adjournment thereof shall be "regular meetings."

It shall be the responsibility of the Superintendent and Board President to prepare an agenda of the items of business to come before the Board at each regular meeting. The agenda, together with all such reports as can be completed, shall be provided each school director at least three (3) days before the meeting.

Any additions or changes to the prepared agenda may be requested by a Board member or the Superintendent and must be approved by a majority vote of the Board members present.

The order of business shall be as follows:

Call to Order.

Pledge of Allegiance.

Roll Call.

Introduction of Guests.

Approval of Minutes and Agenda.

Announcements by Board.

Superintendent's Report.

I. Public Participation (Federal Programs, other).

Personnel Items.

Contracts/Agreements.

Curriculum, Instruction, and Student Items.

Old and New Business.

II. Fiscal/Financial Item.

Announcements/Information.

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	<p>Adjournment.</p>
65 P.S. 701 et seq	<p>Section 7. <u>Special Meetings</u></p> <p>Special meetings shall be public and may be called for special or general purposes.</p>
SC 426	<p>The President may call a special meeting at any time and shall call a special meeting upon presentation of the written requests of three (3) school directors. Upon the President's failure or refusal to call a special meeting, such meeting may be called at any time by a majority of the Board members.</p>
Pol. 903 65 P.S. 701 et seq	<p>Section 8. <u>Hearing of Citizens</u></p> <p>A member of the public present at a Board meeting may address the Board in accordance with law and Board policy and procedures.</p>
	<p>Section 9. <u>Voting</u></p> <p>All motions shall require for adoption a majority vote of those Board members present and voting, except as provided by statute or Board procedures.</p> <p>All votes on motions and resolutions shall be by voice vote unless an oral roll call vote is requested by the President or another Board member.</p>
	<p>a. The following actions require the recorded affirmative votes of two-thirds of the full number of Board members:</p>
SC 609	<p>1. Transfer of budgeted funds <u>during the first three (3) months of the fiscal year.</u></p>
SC 687	<p>2. Transfer of any unencumbered balance, or portion thereof, from one appropriation to another, or from one spending agency to another.</p>
SC 634	<p>3. Incur a temporary debt or borrow money upon such obligation.</p>
SC 687	<p>4. Incur a temporary debt to meet an emergency or catastrophe.</p>
SC 324	<p>5. Elect to a teaching position a person who has served as a Board member and who has resigned.</p>
SC 707	<p>6. Convey land or buildings to the municipality co-terminus with the school district.</p>

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SC 803	7. Adopt or change textbooks without the recommendation of the Superintendent.
SC 1129	8. Dismiss, after a hearing, a tenured professional employee.
Pol. 003	9. Adopt, amend, or repeal a Board procedure.
<u>SC 671(2<sup>nd</sup> Class only)</u>	<u>10. Fix the fiscal year to begin on the first day of January.</u>
SC 508	b. The following actions require the recorded affirmative votes of a majority of the full number of Board members:
Pol. 108	1. Fixing the length of school term.
SC 1071, 1076	2. Adopting textbooks recommended by the Superintendent.
Pol. 604	3. Appointing the district Superintendent and Assistant Superintendent(s).
Pol. 005, 606	4. Appointing teachers and principals.
Pol. 605	5. Adopting the annual budget.
	6. Appointing tax collectors and other appointees.
	7. Levying and assessing taxes.
	8. Purchasing, selling, or condemning land.
	9. Locating new buildings or changing the location of old ones.
Pol. 107	10. Adopting planned instruction.
	11. Establishing additional schools or departments.
SC 621	12. Designating depositories for school funds.
	13. Expending district funds.
	<u>14. Authorizing the transfer of any unencumbered balance, or portion thereof, from one appropriation to another, or from one spending agency to another during the last nine (9) months of the fiscal year.</u>
Pol. 610	<u>14.15.</u> Entering into contracts of any kind, including contracts for the purchase of fuel or any supplies where the amount involved exceeds \$100 (including

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	<p>items subject to \$10,000 bid requirements).</p> <p><del>15.16.</del> Fixing salaries or compensation of officers, teachers, or other appointees of the Board.</p> <p><del>16.17.</del> Combining or reorganizing into a larger school district.</p> <p><del>17.18.</del> Entering into contracts with and making appropriations to the intermediate unit for the district's proportionate share of the cost of services provided or to be provided by the intermediate unit.</p>
SC 224	
SC 514, 1080	<del>18.19.</del> Dismissing, after a hearing, a nontenured employee.
SC 212	<del>19.20.</del> Adopting a corporate seal for the district.
SC 702	<del>20.21.</del> Determining the location and amount of any real estate required by the school district for school purposes.
SC 708	<del>21.22.</del> Vacating and abandoning property to which the Board has title.
SC 1503	<del>22.23.</del> Determining the holidays, other than those provided by statute, to be observed by special exercises and those on which the schools shall be closed for the whole day.
Pol. 004	<del>23.24.</del> Removing a school director.
Pol. 004	<del>24.25.</del> Declaring that a vacancy exists on the Board by reason of the failure or neglect of a school director to qualify.
Pol. 005	<del>25.26.</del> Removing an officer of the Board.
Pol. 006	<del>26.27.</del> Removing an appointee of the Board.
	Section 10. <u>Minutes</u>
65 P.S. 706 SC 518	<p>The Board shall cause to be made, and shall retain as a permanent record of the district, minutes of all open Board meetings. Said minutes shall be comprehensible and complete and shall show:</p> <p>a. The date, place, and time of the meeting.</p> <p>b. The names of Board members present.</p>

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65 P.S. 705

- c. The presiding officer.
- d. The substance of all official actions.
- e. Actions taken.
- f. Recorded votes and a record by individual members of all roll call votes taken.
- g. The names of all citizens who appeared officially and the subject of their testimony.

The minutes shall be permanently filed and indexed for reference purposes.

All reports requiring Board action, resolutions, agreements, and other written documents may be made a part of the minutes by reference and, if so, shall be placed in the system as a permanent record.

The Board Secretary shall provide each school director with a copy of the minutes of the last meeting no later than three (3) days before the next regular meeting.

The minutes of Board meetings shall be approved at the next succeeding meeting.

The approved minutes shall be signed by the Secretary of the Board.

Notations and any tape or audiovisual recordings shall not be the official record of an open public Board meeting and should be destroyed once they have served their purpose.

Section 11. Adjournment

Pol. 006  
65 P.S. 703, 709

The Board may at any time recess or adjourn to an adjourned meeting at a specified date and place, upon the majority vote of those present. The adjourned meeting shall take up its business at the point in the agenda where the motion to adjourn was acted upon. Notice of the rescheduled meeting shall be given as provided in Board policy.

Section 12. Executive Session

65 P.S. 707, 708

The Board may hold an executive session, which is not an open meeting, before, during, at the conclusion of an open meeting, or at some other time. The presiding officer shall announce the reason for holding the executive

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session; the announcement can be made at the open meeting prior to or after the executive session.

The Board may discuss the following matters in executive session:

- a. Employment issues.
- b. Labor relations.
- c. Purchase or lease of real estate.
- d. Consultation with an attorney or other professional advisor regarding existing or potential litigation or identifiable complaints that may lead to litigation.
- e. Matters that must be conducted in private to protect a lawful privilege or confidentiality.

Official actions based on discussions held in executive session shall be taken at a public meeting.

Section 13. Discussion-Work Sessions

The Board may meet as a Committee of the Whole in an open meeting to vote on or to discuss issues. Public notice of such meetings shall be made; Or a meeting of the Committee of the Whole, not regularly scheduled, may be called at any time by the President; the President shall call such a meeting when requested to do so by Board members. Public notice of the meeting shall be made in accordance with Board procedures.

The Board Secretary shall provide notice of a meeting of the Committee of the Whole in accordance with Board procedures.

Section 14. Committee Meetings

Standing committee meetings may be called at any time by the committee chairperson, with proper public notice, or when requested to do so by a majority of the members of the committee.

A majority of the total membership of a committee shall constitute a quorum.

Unless held as an executive session, standing committee meetings shall be open to the public, other Board members, and the Superintendent.

65 Pa. C.S.A.  
Sec. 701 et seq  
Pol. 006

65 Pa. C.S.A.  
Sec 703, 709

65 Pa. C.S.A.  
Sec 703, 709  
Pol 006

65 Pa. C.S.A.  
Sec. 701 et seq

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A majority of the committee or the chairperson may invite Board employees, consultants or other persons who have special knowledge of an area under discussion.

Unless held as an executive session, committee meetings shall be open to the public, other Board members, and the Superintendent and a majority of the committee or the chairperson may invite Board employees, consultants or other persons who have special knowledge of any area under investigation by the committee.

References:

School Code – 24 P.S. Sec. 212, 224, 324, 405, 407, 408, 421, 422, 423, 426, 427, 428, 433, 508, 514, 518, 609, 621, 634, 665, 671, 687, 702, 707, 708, 803, 1071, 1075, 1076, 1077, 1080, 1111, 1129, 1503

Sunshine Act – 65 Pa. C.S.A. Sec. 701 et seq.

Board Policy – 003, 004, 005, 006, 107, 108, 604, 605, 606, 610, 612, 903

NOTES:

Robert's Rules of Order, Newly Revised, including group rules  
Section 8 (b) # 14 – School code section 687 only requires a majority vote of the Board to transfer unencumbered balances during the last nine (9) months of the fiscal year. See Shoemaker v. Greencastle-Antrim (403 A.2d 1018).

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## LICENSE AGREEMENT

This License Agreement (this "Agreement") is made as of this \_\_\_\_\_ day of June, 2009 (the "Effective Date"), by and between Mountain Laurel Development Group, LP, a Delaware limited partnership, with offices for notice purposes at c/o The Wolfington Companies, 920 Matsonford Road, West Conshohocken, PA 19428 ("Licensor") and the East Stroudsburg Area School District, a Pennsylvania public school district of the second class with a mailing address for notice purposes at 321 North Courtland Street, PO Box 298 East Stroudsburg, PA 18301 ("Licensee").

### RECITALS

WHEREAS, Licensor is the fee simple owner of that certain building commonly known as the Mountain Laurel Center for the Performing Arts (the "Center") situated on certain real property located in Lehman Township, Pike County, Pennsylvania identified as Pike County Tax parcel Number 06-0-193.00-01-01 (collectively, with the Center, "Licensor's Property"), and

WHEREAS, Licensee and Licensor have agreed in principal to permit Licensee to hold it's 2009 high school graduation/commencement ceremony and related activities in the Center (all such activities, collectively, the "Graduation"), subject to the parties formal execution of this Agreement and the timely compliance by Licensee of all of the terms and conditions hereof.

### AGREEMENT

NOW THEREFORE, for good and valuable consideration as set forth below, the receipt and sufficiency of which is hereby acknowledged, and intending to be legally bound hereby, the parties hereto agree as follows:

1. **Recitals.** The Recitals set forth above are hereby incorporated into this Agreement by reference as if the same had been repeated herein in full.
- 2.. **Right of Entry and License.**

Licensor hereby grants to Licensee a non-exclusive, revocable license to enter upon the Licensor's Property and into the Center specifically, solely for the purpose of holding the Graduation, including setting up for and cleaning up after in accordance with the schedule set forth in the following paragraph, it being clearly understood that Licensee shall be solely responsible for leaving the Center and all of Licensee's Property in at least the same condition it was in prior to Licensee's entry onto Licensor's Property for the purposes set forth herein. Licensee shall remove all trash and garbage from the Center at Licensee's sole cost and expense. Nothing contained herein shall be construed as granting to the Licensee any property or ownership rights in the Licensor's Property, or to create a partnership, joint venture or an agency relationship between Licensor and Licensee. Licensor, in its sole discretion, may designate certain areas of Licensor's Property which shall be specifically excluded from the applicability of this Agreement and any such areas shall be described in sufficient detail in a writing to Licensee, which such writing shall automatically become a part of this Agreement by reference.

Schedule: The Graduation ceremony will be on Thursday, June 18, 2009 and Licensee shall have the Center available to them on that day from 7.30 a.m. until 8:00 p.m. to allow time for set-up, practice, rehearsal, guest and participant arrival/departure, and to allow Licensee time

to clean up. In the event Licensee desires to change the dates set forth above based on an extension of the 2008-2009 school year due to presently unforeseen snow days or other weather conditions, Licensor agrees to cooperate with Licensee in determining alternate dates, in which event the parties agree to amend this Agreement to set forth such newly agreed upon dates (and times, if applicable).

**3. License Fee.** Upon the execution of this Agreement by all parties, and in full consideration of Licensor's agreement to enter into this Agreement, Licensee agrees to pay Fee Owner the sum of Seven Thousand One Hundred Four Dollars and No Cents (\$7,104.00).

**4. Insurance Requirements.** Within five (5) days of the Effective Date of this Agreement, Licensee shall deliver to Fee Owner evidence that Licensee, Licensee's invitees, guests, contractors, agents and other third parties, and/or the particular party who intends to enter upon Licensor's Property for the purposes set forth herein, has in effect a fully paid policy of insurance that insures Licensor, the general partner of Licensor (Mountain Laurel Development Acquisition Group, LLC), Licensee and CapitalSource Finance LLC against any liability normally covered by a general public liability policy with limits of at least Two Million Dollars (\$2,000,000.00) per occurrence of death of, or injury to, any one person or as otherwise reasonably requested by Licensor. The policy(ies) maintained, or caused to be maintained, pursuant to this Section 4 shall insure the contractual liability of Licensee covering the indemnities herein set forth and shall (i) name Licensor and CapitalSource Finance LLC as additional insured parties, and (ii) contain a provision that the insurance provided thereunder shall be primary and noncontributing with any other insurance available to Licensor.

**5. Licensee's Covenants.** Licensee hereby covenants and agrees not to damage, deface or otherwise injure Licensor's Property or any part thereof, to comply with all applicable federal, state and municipal laws, orders, rules and regulations while on or about Licensor's Property; and not to disrupt, affect or interfere with the use of Licensor's Property by others entitled to use same. This covenant by Licensee includes, but is not limited to, Licensee's obligation to obtain any and all permits or other governmental or quasi-governmental approvals which may be required in connection with the Graduation, at its sole cost and expense.

**6. Personal Property.** Any personal property belonging to Licensee, its invitees, guests, contractors, agents or other third parties, situate upon Licensor's Property shall be there at the sole risk of Licensee, and Licensor shall not be liable for damage thereto or theft, misappropriation or loss thereof, except to the extent such damages, theft, misappropriation or theft is attributable to Licensor's gross negligence or willful misconduct.

**7. Indemnification.** Licensee shall indemnify, defend and hold Licensor, its agents, subcontractors, officers, employees, lenders, partners, assigns and successors harmless from and against any and all loss, cost, damage and expense directly arising from Licensee's negligence or misconduct at Licensor's Property and any breach of this Agreement, including but not limited to, reasonable attorney's fees, professional fees and court costs. The indemnification provided in this Section 7 shall survive the expiration or earlier termination of this Agreement.

**8. Governing Law; Status and Authority; Entire Agreement; Counterparts; Amendments; Waivers; Assignment.** This Agreement shall be governed by the substantive laws of the Commonwealth of Pennsylvania. The parties hereto each represent and warrant to the other that they are duly organized, validly existing and subsisting under the laws of the Commonwealth of Pennsylvania and under the laws of the State of Delaware, as applicable, and that they have all requisite power and authority to execute and deliver this Agreement and to

perform under this Agreement. This Agreement constitutes the entire agreement between the parties relating to the Graduation, there being no other terms or conditions, oral or written, except as herein expressed. This Agreement may be executed in counterparts and each counterpart constitutes an original document. This Agreement may be amended, changed or modified only by written amendment executed by the parties hereto. No waiver of any provision of this Agreement shall be valid unless in writing signed by both parties. Neither party shall assign their interest under this Agreement to any other party without the prior written consent of the other party.

[Signatures appear on the following page.]

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement the day and year first above written.

**LICENSOR:**

MOUNTAIN LAUREL DEVELOPMENT  
GROUP, LP

By Mountain Laurel Development Acquisition  
Group, LLC, its sole general partner

By: \_\_\_\_\_  
Name:  
Title:

**LICENSEE:**

EAST STROUDSBURG AREA SCHOOL  
DISTRICT

By: *[Signature]*  
Name:  
Title: *Principal*

*Rachael Hatz*  
*Superintendent*

**ACORD™ CERTIFICATE OF LIABILITY INSURANCE** DATE (MM/DD/YYYY)  
6/26/2008

<b>PRODUCER</b> Engle-Hambright & Davies, Inc. 200 Stroud Building Stroudsburg, PA 18360 (570) 424-9600	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.												
<b>INSURED</b> East Stroudsburg Area School District P. O. Box 298 321 North Courtland Street East Stroudsburg, PA 18301	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">INSURERS AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> <tr> <td>INSURER A: <b>Netherlands Insurance Company</b></td> <td>24171</td> </tr> <tr> <td>INSURER B: <b>Excelsior Insurance company</b></td> <td>11045</td> </tr> <tr> <td>INSURER C: <b>Old Republic Insurance Company</b></td> <td>24147</td> </tr> <tr> <td>INSURER D: <b>School Boards Insurance Company Of PA</b></td> <td>12356</td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> </table>	INSURERS AFFORDING COVERAGE	NAIC #	INSURER A: <b>Netherlands Insurance Company</b>	24171	INSURER B: <b>Excelsior Insurance company</b>	11045	INSURER C: <b>Old Republic Insurance Company</b>	24147	INSURER D: <b>School Boards Insurance Company Of PA</b>	12356	INSURER E:	
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INSURER E:													

**COVERAGES**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	ADD'L INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A		<b>GENERAL LIABILITY</b> <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	CBP9615663	7/1/2008	7/1/2009	EACH OCCURRENCE \$ 1,000,000
		DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000				
B		<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	BA9615750	7/1/2008	7/1/2009	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
		BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$				
		<b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EA ACC \$ AGG \$
C		<b>EXCESS/UMBRELLA LIABILITY</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE  <input type="checkbox"/> DEDUCTIBLE <input checked="" type="checkbox"/> RETENTION \$	ZE1668-10	7/1/2008	7/1/2009	EACH OCCURRENCE \$ 5,000,000
		AGGREGATE \$ 5,000,000				
D		<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below	MWC11253300	7/1/2008	7/1/2009	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER
		E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000				
		<b>OTHER</b>				

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS**  
 Mountain Laurel Development Group, it's agents, subcontractors, officers, employees, lenders, partners, assigns and successors are held harmless from and against any and all loss, cost, damage and expense arising directly from Named Insured's negligence or misconduct at certificate holders property. Mountain Laurel Development Group is additional insured as respects the 2009 Graduation Activities to be held on their premises.(South, Saturday, June 20th)

<b>CERTIFICATE HOLDER</b> Mountain Laurel Development Group C/O The Wolfington Companies 920 Matsonford Road West Conshohocken, PA 19428-	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE <i>Laura J. Cummins</i>
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# East Stroudsburg Area School District

## 2009-2010 School Calendar

Jul 2009						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
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Aug 2009						
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Sep 2009						
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Oct 2009						
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Nov 2009						
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Dec 2009						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### July

3 Independence Day (District closed)

### August

27 District-wide teacher in-service

31 First Day of School

### September

4 Labor Day (District closed)

7 Labor Day (District closed)

### October

12 Staff development (No students)

22 Parent/teacher conferences (No students 9-12)

23 Staff development (No students 6-8)

### November

3 Teacher in-service (No students)

24 Parent/teacher conferences (No students K-8)

25 Parent/teacher conferences (No students K-8)

26 Thanksgiving Day (District closed)

27 Friday after Thanksgiving Day (District closed)

30 Monday after Thanksgiving Day (District closed)

### December

24 Last regular workday before Christmas Day (District closed)

25 Christmas Day (District closed)

28 Winter Recess (Offices closed)

29 Winter Recess (Offices closed)

30 Winter Recess (Offices closed)

31 New Year's Eve (District closed)

### January

1 New Year's Day (District closed)

18 Martin Luther King Jr. Day (District closed)

22 Staff development (No students K-12)

25 Teacher in-service (No students 9-12)

### February

4 Parent/teacher conferences (No students 6-8)

5 Parent/teacher conferences (No students K-8)

15 Presidents' Day (District closed)

### March

11 Parent/teacher conferences (No students 9-12)

12 Teacher in-service (No students)

### April

1 Spring Recess (Offices closed)

2 Good Friday (District closed)

5 Spring Recess (Offices closed)

### May

24 Teacher in-service (No students K-8)

31 Memorial Day (District closed)

### June

3 Half Day (K-12)

4 Half Day (K-12)

7 Last Day of School (Tentative)

Jan 2010						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Feb 2010						
S	M	T	W	T	F	S
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Mar 2010						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Apr 2010						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2010						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Jun 2010						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**EAST  
STROUDSBURG  
AREA  
SCHOOL DISTRICT**

SECTION: ADMINISTRATIVE  
EMPLOYEES  
TITLE: POLITICAL ACTIVITIES  
ADOPTED: August 19, 2002  
REVISED: July 20, 2009

<b>321. POLITICAL ACTIVITIES</b>	
<p>1. Purpose</p>	<p>The Board recognizes and encourages the right of its employees, as citizens, to engage in political activity. However, school district property and school district time, paid for by the citizens, may not be used for political purposes by an employee during assigned working hours and/or when performing assigned duties.</p>
<p>2. Authority</p>	<p>The Board adopts the following guidelines for those administrative staff members who intend to engage in political activities.</p>
<p>3. Guidelines Pol. 707 SC 510</p>	<p>No employee shall engage in political activities during assigned hours or upon property under the jurisdiction of the Board unless permission has been granted for that purpose through the Use of Facilities Policy.</p> <p>Political circulars or petitions may not be posted or distributed in school or on school property, except by U.S. Mail.</p> <p>Collection of and/or solicitation for campaign funds or campaign workers is prohibited on school property during assigned working hours and/or when performing assigned duties.</p> <p>The use of students for writing, addressing, or distributing partisan political materials is forbidden.</p> <p>When working in a facility of this district which is being used as a polling place on an officially declared election day, the promoting of the election of any candidate, political party, or referendum issue is prohibited.</p> <p>School district employees who hold elective or appointive office are not entitled to time off from their school duties for reasons incident to such offices, except as such time may qualify under the leave policies of the Board.</p> <p>The following situations are exempt from the provisions of this policy:</p> <ol style="list-style-type: none"> <li>1. Discussion and study of politics and political issues when appropriate to classroom studies, such as history, current events, and political science, provided</li> </ol>



321. POLITICAL ACTIVITIES – Pg. 2

<p>Pol. 317</p>	<p>that no current candidate, party or issue is being recommended or addressed.</p> <ol style="list-style-type: none"><li>2. Conduct of student elections and related campaigning.</li><li>3. Conduct of employee representative elections.</li></ol> <p>Violations of this policy may constitute cause for disciplinary action, at the Board's discretion and may result in reprimand, suspension or dismissal.</p> <p>References: -- 24 P.S. Sec. 510</p>
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**EAST  
STROUDSBURG  
AREA  
SCHOOL DISTRICT**

**SECTION: PROFESSIONAL EMPLOYEES**

**TITLE: POLITICAL ACTIVITIES**

**ADOPTED: August 19, 2002**

**REVISED: November 17, 2003  
July 20, 2009**

<b>421. POLITICAL ACTIVITIES</b>	
<b>1. Purpose</b>	<b>The Board recognizes and encourages the right of its employees, as citizens, to engage in political activity. However, school district property and school time, paid for by the citizens, may not be used for political purposes by an employee during assigned working hours and/or when performing assigned duties.</b>
<b>2. Authority</b>	<b>The Board adopts the following guidelines for those professional staff members who intend to engage in political activities.</b>
<b>3. Guidelines Pol. 707 SC 510</b>	<p><b>No professional employees shall engage in political activities during assigned hours or upon property under the jurisdiction of the Board, unless permission has been granted for that purpose through the Use of Facilities Policy.</b></p> <p><b>Political circulars or petitions may not be posted or distributed in school or on school property, except by U.S. Mail.</b></p> <p><b>Collection of campaign funds and/or solicitation for campaign workers is prohibited on school property during assigned working hours and/or when performing assigned duties.</b></p> <p><b>The use of students for writing, addressing or distributing partisan political materials is prohibited.</b></p> <p><b>When working in a facility of this district which is being used as a polling place on an officially declared election day, the promoting of the election of any candidate, political party, or referendum issue is prohibited.</b></p> <p><b>School district employees who hold elective or appointive office are not entitled to time off from their school duties for reasons incident to such offices, except as such time may qualify under the leave policies of the Board.</b></p> <p><b>The following situations are exempt from the provisions of this policy:</b></p> <p><b>1. Discussion and study of politics and political issues when appropriate to classroom studies, such as history, current events, and political science,</b></p>

421. POLITICAL ACTIVITIES - Pg. 2

<p>Pol. 317</p>	<p>provided that no current candidate, party or issue is being recommended or addressed.</p> <ol style="list-style-type: none"><li>2. Conduct of student elections and related campaigning.</li><li>3. Conduct of employee representative elections.</li></ol> <p>Violation of this policy shall constitute cause for disciplinary action, at the Board's discretion and may result in reprimand, suspension or dismissal.</p> <p>References: -- 24 P.S. Sec. 510</p>
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**EAST  
STROUDSBURG  
AREA  
SCHOOL DISTRICT**

**SECTION: CLASSIFIED EMPLOYEES**

**TITLE: POLITICAL ACTIVITIES**

**ADOPTED: July 20, 2009**

**REVISED:**

<b>521. POLITICAL ACTIVITIES</b>	
<b>1. Purpose</b>	The Board recognizes and encourages the right of its employees, as citizens, to engage in political activity. However, school district property and school district time, paid for by the citizens, may not be used for political purposes by an employee during assigned working hours and/or when performing assigned duties.
<b>2. Authority</b>	The Board adopts the following guidelines for those classified staff members who intend to engage in political activities.
<b>3. Guidelines</b> Pol. 707 SC 510	<p>No employee shall engage in political activities during assigned hours or upon property under the jurisdiction of the Board unless permission has been granted for that purpose through the Use of Facilities Policy.</p> <p>Political circulars or petitions may not be posted or distributed in school or on school property, except by U.S. Mail.</p> <p>Collection of and/or solicitation for campaign funds or campaign workers is prohibited on school property during assigned working hours and/or when performing assigned duties.</p> <p>The use of students for writing, addressing, or distributing partisan political materials is forbidden.</p> <p>When working in a facility of this district which is being used as a polling place on an officially declared election day, the promoting of the election of any candidate, political party, or referendum issue is prohibited.</p> <p>School district employees who hold elective or appointive office are not entitled to time off from their school duties for reasons incident to such offices, except as such time may qualify under the leave policies of the Board.</p> <p>The following situations are exempt from the provisions of this policy:</p> <ol style="list-style-type: none"> <li>1. Discussion and study of politics and political issues when appropriate to classroom studies, such as history, current events, and political science, provided</li> </ol>

521. POLITICAL ACTIVITIES – Pg. 2

<p>Poi. 317</p>	<p>that no current candidate, party or issue is being recommended or addressed.</p> <ol style="list-style-type: none"><li>2. Conduct of student elections and related campaigning.</li><li>3. Conduct of employee representative elections.</li></ol> <p>Violations of this policy may constitute cause for disciplinary action, at the Board's discretion and result in reprimand, suspension or dismissal.</p> <p>References: -- 24 P.S. Sec. 510</p>
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**EAST  
STROUDSBURG  
AREA  
SCHOOL DISTRICT**

**SECTION: OPERATIONS**  
**TITLE: RECORDS MANAGEMENT**  
**ADOPTED: JULY 20, 2009**  
**REVISED:**

<b>800. RECORDS MANAGEMENT</b>	
1. Purpose	The Board recognizes the importance of establishing and maintaining a Records Management Plan that defines district staff responsibilities and complies with federal and state laws and regulations.
2. Authority SC 518	<p>The Board shall retain, as a permanent record of the district, Board minutes, annual auditor's reports and annual financial reports. All other financial records, including financial account books, orders, bills, contracts, invoices, receipts and purchase orders, shall be retained by the district for a period of not less than six (6) years.</p> <p>All other district records shall be retained in accordance with state and federal law and regulations and the district Records Management Plan approved by the Board.</p>
65 P.S. Sec. 67.901 Pol. 828	The district shall make a good faith effort to comply with all proper requests for record production. <b>Selective destruction of records in anticipation of litigation is forbidden.</b>
3. Definitions	<p><b>Electronic Mail (E-mail) System</b> .a system that enables users to compose, transmit, receive and <b>manage text</b> and/or graphic electronic messages and images across local area networks and through gateways connecting other networks. This information consists primarily of messages but may include attachments such as calendars, directories, distribution lists, word processing documents, spreadsheets, and other electronic documents.</p> <p><b>Litigation Hold</b> .a communication ordering that all records and data relating to <b>an issue</b> being addressed by current or potential litigation <b>or investigation</b> be preserved for possible production during the litigation or investigation.</p>
65 P.S. Sec. 67.102	<b>Records</b> - information, regardless of physical form or characteristics, that documents a transaction or activity of the district <b>and</b> that is created, received or retained pursuant to law or in connection with a transaction, business or activity of the district. <b>The term includes a document, paper, letter, map, book, tape, photograph, film or sound recording, information stored or maintained electronically and a data-processed or image-processed document.</b>

4. Delegation of Responsibility	<b>Records Management Plan</b> - the system implemented by the district for the retention, retrieval, and <b>disposition of all</b> records generated by district operations.
	<b>Records Retention Schedule</b> - a comprehensive listing stating retention periods and <b>proper</b> disposition of records.
	<b><u>Records Coordinator</u></b>
	<b>In order to maintain a Records Management Plan that complies with federal and state laws and regulations and Board policy, the Board designates the Director of Administrative Services as the district’s Records Coordinator who shall serve as the chairperson of the <b>Records Management Committee.</b></b>
	The Records Coordinator shall be responsible to:
	<ol style="list-style-type: none"><li>1. Ensure that training appropriate to the user’s position and level of responsibility is provided. Such training may include:<ol style="list-style-type: none"><li>a. Operation, care and handling of the equipment and software.</li><li>b. Requirements of the Records Retention Schedule.</li><li>c. Protocols for preserving and categorizing district records.</li><li><b>d. Procedures and responsibilities of district staff in the event of a litigation hold.</b></li><li>e. Identification of what is and what is not a record.</li><li>f. Disposal of records.</li></ol></li><li>2. Review the Records Management Plan periodically to ensure that record descriptions and retention periods are updated as necessary.</li><li>3. Identify, when the retention period expires, the specific records to be disposed of and ensure <b>that all identified records are properly disposed of annually.</b></li></ol>
	<b><u>Records Management Committee</u></b>
	A committee responsible for the development and recommendation of the district’s Records Management Plan shall be established by the Board. The Records Management Committee shall give primary consideration to the most efficient and economical means of implementing the recommended Plan.

<p>Pol. 801</p> <p>SC 433</p>	<p>Members of the Committee shall include the:</p> <ol style="list-style-type: none"><li>1. Open Records Officer.</li><li>2. Superintendent.</li><li>3. Board Secretary.</li><li>4. District solicitor.</li><li>5. Information Technology Director or designee.</li><li>6. Business Manager or Designee.</li></ol> <p>The Records Management Committee shall meet periodically to evaluate the effectiveness and implementation of the Records Management Plan and recommend changes as needed.</p>
<p>5. Guidelines</p> <p>65 P.S. Sec. 67.708 20 U.S.C.</p>	<p><u>Records Management Plan</u></p> <p>The district's Records Management Plan shall be the principal means for the retention, retrieval, and disposition of manual and electronic records, including emails. The Plan shall not rely primarily on backup systems to manage the retention and disposition of records.</p> <p>The Records Management Plan shall include:</p> <ol style="list-style-type: none"><li>1. Comprehensive listing of records and data of the district.</li><li>2. Criteria to distinguish records of the school district from the supplemental personal records of individual employees.</li><li>3. System(s) of records storage and retrieval to be used, including in what form the records will be stored, maintained, reproduced, and disposed.</li><li>4. Preservation measures to protect the integrity of records and data.</li><li>5. Data map or flow chart detailing the sources, routes, and destinations of electronic records.</li><li>6. Procedures and employee designated for determining whether an item is a record.</li><li>7. Procedures for adding, revising or deleting records and data, and any other details necessary to implement the Records Management Plan.</li><li>8. Records Retention Schedule.</li></ol>



9. Provisions for the storage and retrieval of records in the event of an emergency or disaster.
10. **Staff** positions authorized to access district records.
11. Procedures to be implemented in the event of a litigation hold that immediately suspends disposition of all records relevant to the current or potential claim. Such procedures shall specify:
  - a. Who can initiate a litigation hold.
  - b. How and to whom a litigation hold is communicated.
  - c. Who will determine which records are subject to the litigation hold.
  - d. Who will be responsible for collecting **and** preserving such records **and** data.
  - e. **Who will be responsible for monitoring and ensuring the district's compliance with the litigation hold.**

When possible, records and data shall be stored in their original form, including metadata, such as creation date, author, type of file, etc.

For any record not covered by the Records Retention Schedule, the Records Management Committee shall determine how long the record shall be kept and recommend any necessary revisions to the retention schedule.

The district shall maintain and dispose of records in a manner that protects any sensitive, proprietary or confidential information or individual privacy rights, and helps conserve natural resources.

#### Manual Records

Manual records, which include all records not stored electronically, shall be retained and disposed of in accordance with the Records Management Plan.

Manual records shall be indexed in an organized and consistent manner, reflecting the way the records will be retained and referenced for later retrieval.

The district shall develop and maintain adequate and up-to-date documentation about each manual record system. Documentation may:

1. List system title and responsible employee(s) or office.
2. Determine restrictions on access and use.

Electronic Records

Electronic records shall be retained and disposed of in the same manner as records in other formats and in accordance with the Records Management Plan.

Electronic records shall be indexed in an organized and consistent manner, reflecting the way the records will be retained and referenced for later retrieval.

The district shall develop and maintain adequate and up-to-date documentation about each electronic record system. Documentation may:

- a. List system title and responsible employee(s) or office.
- b. Identify all defined inputs and outputs of the system.
- c. Determine restrictions on access and use.

E-mail Records

E-mail messages, in and of themselves, do not constitute records. Retention and disposition of e-mail messages **depend** on the function and content of the individual message.

Records on an e-mail system, including messages and attachments, shall be retained and disposed of in accordance with the district's Records Management Plan.

E-mail messages and attachments that do not meet the definition of records shall be deleted as required by the Records Management Plan.

E-mail records may be maintained as an electronic record or be printed and maintained as a manual record.

For each e-mail considered to be a record, the following information shall be retained:

1. Message content.
2. Name of sender.
3. Name of recipient.
4. Date and time of transmission and/or receipt.

Contractors

65 P.S. Records created or maintained by contractors employed by the Board shall be Sec. 67.506 retained and disposed of in accordance with the Records Management Plan.

References:

School Code —24 P.S. Sec. 433, 518

**Right-to-Know Law —65 P.S. Sec. 67.101 et seq.**

Family Educational Rights and Privacy Act —20 U.S.C. Sec. 1232g

Federal Rules of Civil Procedure -16, 26, 34, 37, 45

Board Policy —004, 006, 105.2, 114, 138, 203, 203.1, 209, 212, 216, 216.1,233, 314,  
324, 326, 334, 601, 609, 610, 618, 619, 702, 706, 716, 801, 810, 810.1,  
**828**, 830, 912

**PSBA Revision 4/08**

**EAST  
STROUDSBURG  
AREA  
SCHOOL DISTRICT**

**SECTION: OPERATIONS**  
**TITLE: CONTRACTED SERVICES**  
**ADOPTED: August 19, 2002**  
**REVISED: December 15, 2008**  
**July 20, 2009**

**818. CONTRACTED SERVICES**

**1. Purpose**

In its effort to provide cost-effective programs, the Board may need to utilize contracted services. The district shall monitor and evaluate such services to assure their effectiveness. This policy is to assist the Board in procuring and maintaining qualified and legally certified services.

**2. Authority**

SC 111  
 Title 22  
 Sec. 8.1 et seq  
 23 Pa. C.S.A.  
 Sec. 6301et seq

The Board is required by law to ensure that independent contractors and their employees who have direct contact with students comply with the mandatory background check requirements for criminal history and child abuse.

**3. Delegation of Responsibility**

SC 111  
 23 Pa. C.S.A.  
 Sec. 6303

The Superintendent or designee shall ensure that all contractors submit a report of criminal history record information, Federal criminal history Registration ID number and an official child abuse clearance statement for each of the contractor's prospective employees prior to employment. The district shall maintain a copy of the required information.

**Policy 610**

Mandatory background check requirements for criminal history and child abuse shall be included in all bidding specifications and/or requests for proposals for contracted services.

Failure to comply with this policy and the background check requirements by an independent contractor may result in cancellation of any contract awarded.

**References:**

School Code – 24 P.S. Sec. 111

State Board of Education Regulations – 22 PA Code Sec. 8.1 et seq.


Child Protective Services Law – 23 Pa. C.S.A. Sec. 6301 et seq.

Board Policy -- 610

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TO: Secretary, Board of School Directors  
Executive Directors, Intermediate Units  
Directors, Vocational-Technical Schools  
Other PSBA Member Entities

FROM: Timothy M. Allwein   
Assistant Executive Director  
Governmental and Member Relations

SUBJECT: Selection of Voting Delegates for the  
PSBA Legislative Policy Council Meeting

DATE: June 30, 2009

Your school board is invited to appoint voting delegates to participate in the PSBA Legislative Policy Council meeting to be held on Thursday, Oct. 15 2009 during the School Leadership Conference in Hershey. The delegates will debate and vote on items to be included in the association's 2010 Legislative Platform. The platform that is adopted will reflect the majority of those school boards present and voting at the meeting. Will your board be represented?

Each PSBA-member entity is entitled to have at least one voting delegate at the meeting. Under the association's bylaws:

- First class school districts may have four voting delegates on the council.
- Second class districts may have three voting delegates.
- Third class districts may have two voting delegates.
- Fourth class districts, intermediate units, vocational-technical schools and other PSBA member entities may have one voting delegate.
- No representative may be appointed by or represent more than one member entity.

Only board members and board secretaries are eligible to serve as voting delegates. The bylaws also require that all voting delegates be registered for the conference and that the school entities have paid their current year dues to the association. **At this time, we are asking your board to choose its voting delegate(s) and return the enclosed response form to PSBA with the names of those individuals by July 31, if possible.** Please make sure that the selection of voting delegates is on the agenda at your board's next meeting. If you cannot meet the response deadline due to the scheduling of your next meeting, please return the form to PSBA as soon as possible.

**In early September, PSBA will be sending the voting delegate cards and other materials necessary for the meeting directly to the named delegates.**

If you have any questions about the Legislative Policy Council meeting or the appointment of voting delegates, please call Cindy Eckerd at (800) 932-0588 or (717) 506-2450, ext. 3319.

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# PSBA 2009 LEGISLATIVE POLICY COUNCIL

## VOTING DELEGATE RESPONSE FORM

The PSBA Bylaws authorize school districts of the **second class** to appoint **three voting delegates** to the 2009 Legislative Policy Council. This year's meeting will be held on Thursday, Oct. 15, 2009, during the School Leadership Conference.

**Please check one and return to PSBA:**

Our district **will NOT** be sending any Voting Delegates to the meeting.

Our district **will be represented** at the meeting.

Name of school district \_\_\_\_\_

### PLEASE PRINT ALL INFORMATION

1. Name of Voting Delegate \_\_\_\_\_

Preferred mailing address of delegate: Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

2. Name of Voting Delegate \_\_\_\_\_

Preferred mailing address of delegate: Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

3. Name of Voting Delegate \_\_\_\_\_

Preferred mailing address of delegate: Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Name of board secretary \_\_\_\_\_

Signature of board secretary \_\_\_\_\_

Telephone of board secretary \_\_\_\_\_

**Note: Voting delegates must be registered for the conference.** To register for the conference, call the PSBA seminar and events coordinator at (800) 932-0588 or (717)506-2450, ext. 3339.

### RETURN BY JULY 31 TO:

Cindy Eckerd, Legislative Information Director  
Pennsylvania School Boards Association  
P.O. Box 2042  
Mechanicsburg, PA 17055

Or Fax -- (717) 506-2476

*Your prompt response is very important*

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KIRK, SUMMA & CO., LLP

CERTIFIED PUBLIC ACCOUNTANTS

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ONE DANSEBURY SQUARE  
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BRODHEADSVILLE, PA  
570-992-5876

DALE E. KIRK, C.P.A.  
KEVIN D. SUMMA, C.P.A.

July 1, 2008

Board of Directors  
East Stroudsburg Area School District  
321 North Courtland Street  
East Stroudsburg, PA 18301

Dear Board Members:

We are pleased to submit the following bid proposal for performing audit services for East Stroudsburg Area School District for the years ending June 30, 2008, 2009 and 2010. The information contained in this proposal provides information about our firm and a description of the services we are prepared to do.

Your selection of an independent auditor is an important decision. We believe our proposal will demonstrate that as a full service firm, we are especially well qualified to serve East Stroudsburg Area School District.

Kirk, Summa & Co. LLP's principle service to East Stroudsburg Area School District will be the annual audit which leads to an opinion on the District's financial statements. We will perform this audit in accordance with auditing standards generally accepted in the United States of America adopted by the American Institute of Certified Public Accountants.

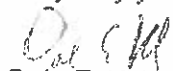
We will also prepare a management letter delineating weaknesses, if any, that we find in the District's system of internal control and include recommendations for improvements, where applicable.

We have been performing governmental and school district audits for over 30 years. We continually attend continuing professional education to enhance our knowledge in this area. We currently audit two other schools and approximately 50 governmental and not-for-profit entities.

We believe that communication is an important process that needs to be done throughout the year rather than just during the audit. Consequently, we will be informing management and directors throughout the year of significant events affecting either governmental accounting or the accounting profession in general as it relates to East Stroudsburg Area School District.

We sincerely appreciate the opportunity to propose this engagement and trust that this statement of our qualifications is responsive to your requirements. Should you wish additional information, please contact me at (570) 421-0753.

Very truly yours,

  
Dale E. Kirk

Certified Public Accountant

### Our Firm

Kirk, Summa & Co. LLP is firm of certified public accountants with three offices in Eastern Pennsylvania. We have five certified public accountants and three staff accountants, not including administrative and data processing staff.

We are a full-service public accounting firm in that we offer services in the areas of auditing, accounting, tax and data processing. We serve dozens of clients in both the public and private sector - - from the very small to medium sized in both categories. It is our philosophy to be unique by providing the broad range of service and in-depth industry experience our clients expect; and at the same time, retain the personal service and responsiveness which have contributed to our growth.

Kirk, Summa & Co. LLP performs many audit engagements for municipalities and authorities in Pennsylvania.

### Quality Control

Quality control has always been a prime concern of public accountants. Recently it has become a matter of high public interest as well. It is no secret that some CPA firms have been strongly criticized for the failure of their efforts in certain instances to maintain high standards.

We at Kirk, Summa & Co. LLP are proud of the reputation we have achieved for high quality work; and we believe it is important for us to provide leadership in urging the entire accounting profession to strive for even higher technical standards - - our clients and public expect nothing less.

Accordingly, we want you to know what Kirk, Summa & Co. is doing to maintain the quality of its professional services. Quality is not the product of just one department or a number of control procedures, but rather a basic professional attitude to which we have long been dedicated and which continues to permeate our firm.

We have successfully completed a quality review performed by an independent accounting firm in compliance with standards established by the American Institute of Certified Public Accountants. A copy of our most recent report is included.

Each of our audits is subject to review by the managing partner. Each report is revised before the report is issued. The review partner also questions and helps provide answers to others so that the reports will adhere to the highest of technical standards. Because of attention to this kind of quality control, our audit experience has been quite favorable.

We are members of the AICPA Government Audit Quality Center.



## SCOPE OF SERVICES

We propose to perform an audit of the financial statements of East Stroudsburg Area School District, in accordance with auditing standards generally accepted in the U.S. adopted by the American Institute of Certified Public Accountants. The audit will also be in accordance with the provisions of the Standards for Audit of Governmental Organizations, Programs, Activities and Functions, the AICPA Audit and Accounting Guide for Audits of State and Local Governments, Revised 2008, this GAO Guidelines for Financial and Compliance Audits of Federally Assisted Programs, Circular A-133, Single Audit Act, Auditing and Reporting Requirements of the School Laws of Pennsylvania and the appropriate provision of the respective grant agreements and/or contracts. The financial statements will be prepared in accordance with GASB 34.

Our firm has audit programs for governmental audits with extra tailored programs for school districts. We use statistical sampling as part of our audit approach. The percentage of sampling varies according to the population size being tested.

We have four accountants in our firm who perform extensive work on governmental audits. Governmental and not-for-profit audits represent approximately twenty percent of our practice hours. It is estimated the audit of your school district would require 360 to 450 hours.

If points are determined to be material weaknesses as a result of our questionnaires and audit steps, they will be reported to you in a management letter.

Your staff would be expected to provide requested information such as general ledgers, bank statements and supporting documentation. We would direct questions to them as the audit proceeds but try to keep them to as minimal disturbances as possible. We prepare all confirmations but my request addresses from your staff.

We perform preliminary audit steps as soon as we are engaged. We then return when your general ledgers are ready to perform audit procedures on. We continue with this fieldwork until the audit is finished or additional information needed is obtained. We then prepare the financial statements and submit a draft for your review. If requested, we attend a meeting to go over the audit results and financial statements with you. If approved the financial statements will be delivered to you by November 15.

You will be expected to complete the management discussion and analysis. We will help answer any questions you may have.

Also we will assist you, if needed, in the preparation of PDE-2057 (Annual Financial Report). This time would be billed on an hourly basis at rates between \$60 and \$100 per hour.

## **ENGAGEMENT SERVICE TEAM**

We have selected a service team to provide the needed combination of talents required by this engagement.

### **Engagement Organizations**

**Engagement Partner** – Dale E. Kirk

As engagement partner, Mr. Kirk will have the following responsibilities:

- Overall direction of the audit engagement.
- Selection and focusing of the resources of the firm necessary for the success of the assignment.
- Assurance of technical quality of the final report.

**Engagement Accountants** – Joseph Collura and Julian Kirk

As managers in charge of the audit engagement, Mr. Joseph Collura and Mr. Julian Kirk will perform the day-to-day performance of the audit as well as staff members.

### **Selected Résumés**

Selected résumés of engagement service team members are contained in the following pages.

## PROFESSIONAL SERVICE TEAM

The professional service team that Kirk, Summa & Co. would assign to serve Northern Lehigh School District is presented below:

**Mr. Dale E. Kirk** – engagement partner, will responsible for the effective and proper staffing of the engagement, quality of supervision and staff work, progress review of the work and timely completion of the engagement.

Mr. Kirk, a partner in the East Stroudsburg office, formed the firm in 1973. The current partnership began in 1994. He received a B.S. degree from Penn State University and is a Certified Public Accountant in Pennsylvania and New Jersey.

Mr. Kirk has served as engagement partner for a number of governmental audits.

He is a member of the American Institute of Certified Public Accountants, Pennsylvania Institute of Certified Public Accountants and New Jersey Society of Certified Public Accountants.

**Mr. Joseph Collura** - Graduated from Pennsylvania State University in June 1976, with a BBA degree. He has twelve credit hours toward an MBA, Catholic University, Washington, DC, and has taken several law courses at the University of Maryland and Georgetown University. He spent nine years in the military service of which four years was active duty with the USAF and five years in the active reserves in the field of inventory management. His Pennsylvania license number is CA-041805-L and his Maryland license number is 5487.

Worked four plus years with a public accounting firm in Maryland, the District of Columbia and Pennsylvania; four years part-time as a partner in a CPA firm in Maryland and six years in federal government.

He has hands-on experience in EDP operations and programming with various systems since 1968. He has worked in all areas of public accounting maintaining client records and preparing various federal, state and local income tax returns. He has prepared compilation and review statements. He has prepared audits of non-profit organizations since 1978; several audits of credit unions as a self-employed individual for two years; and audits of Pennsylvania municipalities and school districts for four years.

He has attended various seminars and taken CPE courses in the fields of auditing, tax, internal controls, ethics, inventory management, personnel management, budgeting, etc., while in the military, federal government and public accounting. Professional development courses attended meet GAO Yellow Book requirements.

**Mr. Julian Kirk** - is a senior accountant. He has served on many governmental and nonprofit audits. He has been with the firm ten years

Mr. Kirk has a B.S. Degree from Penn State University. He is a Certified Public Accountant in the Commonwealth of Pennsylvania.

He is a member of the American Institute of Certified Public Accountants and Pennsylvania Institute of Certified Public Accountants.

These professionals offer a wealth of specialized knowledge and auditing experience. We are very pleased to provide such high quality personnel to this engagement.

Related Experience

Current GASB 34 School Audits:

Jim Thorpe Area School District (since 1986)

Carbon Career & Technical Institute (since 1986)

Prior School Audits:

Lehigh Area School District

Palmerton Area School District

Panther Valley School District

## FEE ESTIMATE

Our fees are based on the amount of time required to complete an assignment and the level of personnel assigned. We render interim billing as work progresses and a final billing at the conclusion of each engagement. While it is difficult to project the time involved in an initial engagement, our time estimate based on our experience shows that the fee will not exceed the quotation below.

Our fees are based on the assumption that the accounting records will be readily available and that your personnel will assist in providing those records to us timely when requested.

### **Estimate Fees**

Our fee for the audit of the financial statements and assistance with a draft of the financial statements of East Stroudsburg Area School District for the years ending June 30, 2008, 2009, 2010, will not exceed \$39,000. We send out statements monthly as progress continues.

Fees are difficult to estimate because they are dependent upon the number of hours required, which can vary for many reasons. Accordingly, in the event our estimate is out of line with comparable proposals or with your expectations, we would be pleased to discuss it further with you.

We will also assist you with preparation of your Pennsylvania Annual Financial Report. This will be billed on an hourly basis between \$60 and \$100 per hour. We estimate this should be a fee between \$2,000 and \$3,500.

If any additional services are required, we shall communicate with the Board of Directors about their need and the cost before any work is performed.

**EMPLOYEE BENEFIT TRUST OF EASTERN PENNSYLVANIA**

*Insert School District/IU/Vo-Tech Name*

**PLAN DOCUMENT AND SUMMARY PLAN DESCRIPTION AMENDMENT  
PPO**

Effective July 1, 2009 the *insert School District/IU/Vo-Tech name* Plan Document and Summary Plan Description is amended as follows:

In accordance with PA Act 62 enacted July 2008, the following language should be included in the district's medical plan documents.

1. Coverage for nonsymptomatic participants who are fifty (50) years of age or older shall include a colonoscopy once every ten (10) years, a sigmoidoscopy, a screening barium enema or a test consistent with approved medical standards and practices to detect colon cancer, at least once every five (5) years.
2. Coverage for nonsymptomatic participants who are at high or increased risk (as defined by Pennsylvania Act 62 of 2008) for colorectal cancer who are under fifty (50) years of age shall include a colonoscopy or any combination of colorectal cancer screening tests in accordance with the American Cancer Society guidelines on screening for colorectal cancer published as of January 1, 2008, which are reprinted below.

Coverage for colorectal cancer screening services provided above shall be paid at the benefit level outlined in the Schedule of Benefits, including applicable co-pays and deductibles.

American Cancer Society Guidelines reference above:

**Colon and rectal cancer**

Beginning at age 50, both men and women at average risk for developing colorectal cancer should use one of the screening tests below. The tests that are designed to find both early cancer and polyps are preferred if these tests are available to you and you are willing to have one of these more invasive tests. Talk to your doctor about which test is best for you.

**Tests that find polyps and cancer**

- flexible sigmoidoscopy every 5 years\*,
- colonoscopy every 10 years,
- double contrast barium enema every 5 years\*,
- CT colonography (virtual colonoscopy) every 5 years\*.

**Tests that mainly find cancer**

- Fecal occult blood test (FOBT) every year\*,\*\*
- Fecal immunochemical test (FIT) every year\*,\*\*
- Stool DNA test (sDNA), interval uncertain\*.

\*Colonoscopy should be done if test results are positive.

\*\*For FOBT or FIT used as a screening test, the take-home multiple sample method should be used. A FOBT or FIT done during a digital rectal exam in the doctor's office is not adequate for screening.

People should talk to their doctor about starting colorectal cancer screening earlier and/or being screened more often if they have any of the following colorectal cancer risk factors:

- a personal history of colorectal cancer or adenomatous polyps
- a personal history of chronic inflammatory bowel disease (Crohns disease or ulcerative colitis)
- a strong family history of colorectal cancer or polyps (cancer or polyps in a first-degree relative [parent, sibling, or child] younger than 60 or in 2 or more first-degree relatives of any age)
- a known family history of hereditary colorectal cancer syndromes such as familial adenomatous polyposis (FAP) or hereditary non-polyposis colon cancer (HNPCC)

Approved \_\_\_\_\_  
Date

Attest \_\_\_\_\_  
Board Secretary



**EMPLOYEE BENEFIT TRUST OF EASTERN PENNSYLVANIA**

*Insert School District/IU/Vo-Tech Name*

**PLAN DOCUMENT AND SUMMARY PLAN DESCRIPTION AMENDMENT  
INDEMNITY**

Effective July 1, 2009 the *insert School District/IU/Vo-Tech name* Plan Document and Summary Plan Description is amended as follows:

In accordance with PA Act 62 enacted July 2008, the following language should be included in the district's medical plan documents.

- A. Coverage for colorectal cancer screening shall be provided as follows:
  - 1. Coverage for nonsymptomatic participants who are fifty (50) years of age or older shall include, but not be limited to:
    - a. An annual fecal occult blood test
    - b. A sigmoidoscopy, a screening barium enema or a test consistent with approved medical standards and practices to detect colon cancer, at least once every five (5) years).
    - c. A colonoscopy at least once every ten (10) years
  - 2. Coverage for non symptomatic participants who are at high or increased risk (as defined by Pennsylvania Act 62 of 2008) for colorectal cancer who are under fifty (50) years of age shall include a colonoscopy or any combination of colorectal cancer screening tests in accordance with the American Cancer Society guidelines on screening for colorectal cancer published as of January 1, 2008, which are reprinted below.
  - 3. This benefit shall not be subject to the deductible. Coinsurance applies.

American Cancer Society Guidelines reference above:

**Colon and rectal cancer**

Beginning at age 50, both men and women at average risk for developing colorectal cancer should use one of the screening tests below. The tests that are designed to find both early cancer and polyps are preferred if these tests are available to you and you are willing to have one of these more invasive tests. Talk to your doctor about which test is best for you.

**Tests that find polyps and cancer**

- flexible sigmoidoscopy every 5 years\*
- colonoscopy every 10 years
- double contrast barium enema every 5 years\*
- CT colonography (virtual colonoscopy) every 5 years\*

**Tests that mainly find cancer**

- Fecal occult blood test (FOBT) every year\*,\*\*
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- a personal history of colorectal cancer or adenomatous polyps
- a personal history of chronic inflammatory bowel disease (Crohns disease or ulcerative colitis)
- a strong family history of colorectal cancer or polyps (cancer or polyps in a first-degree relative [parent, sibling, or child] younger than 60 or in 2 or more first-degree relatives of any age)
- a known family history of hereditary colorectal cancer syndromes such as familial adenomatous polyposis (FAP) or hereditary non-polyposis colon cancer (HNPCC)

Approved \_\_\_\_\_  
Date

Attest \_\_\_\_\_  
Board Secretary



One Keystone Plaza 717-232-2723  
Suite 300 717-232-7837 Fax  
N. Front & Market Streets 717-233-6073 Alternate Fax  
Harrisburg, PA 17101 [www.pfm.com](http://www.pfm.com)

July 6, 2009

Leonard Kresefski  
Business Manager  
East Stroudsburg Area School District  
321 N. Courtland St.  
P.O. Box 298  
East Stroudsburg, PA 18301-0298

Dear Mr. Kresefski:

The purpose of this letter is to confirm our agreement that PFM Asset Management LLC ("PFMAM") will serve as Investment Adviser to the East Stroudsburg Area School District (the "Issuer") in connection with structuring the escrow (the "Escrow") related to the Issuer's General Obligation Notes, Series of 2009 (the "Notes") and General Obligation Bonds, Series of 2009 (the "Bonds").

As Investment Adviser we will analyze and model alternative Escrow structures, coordinate initial and final subscriptions for United States Treasury Securities, State and Local Government Series ("SLGS") with the Bureau of the Public Debt, Special Investments Branch, and prepare such cash flow and yield calculations as required by bond counsel, the verification agent and the Issuer.

By executing this engagement letter, you hereby authorize PFMAM personnel to subscribe for SLGS on behalf of the Issuer until the completion date of this engagement.

This engagement shall commence on the date hereof, and is expected to be completed on or around August 31, 2009. This engagement shall be deemed to be completed on the date the Escrow is established. Upon the successful completion of this engagement, you agree to pay us a fee of \$2,500. At the completion of this engagement, PFMAM will have no further responsibility related to the investment of the proceeds of the Notes or Bonds.

PFMAM is an investment adviser, registered under the Investment Advisers Act of 1940. PFMAM agrees that it will not deal with itself or with any other affiliated company or individual in making purchases or sales of securities pursuant to this engagement, nor will we take a long or short position in securities subject to purchase or sale in connection with the issuance of the Notes or Bonds. We confirm that we have no interest in the issuance of the Notes or Bonds or the purchase or sale of Escrow securities except as described in this letter agreement and except for the financial advisory agreement between the Issuer and our affiliate, Public Financial Management, Inc.

PFMAM warrants that it has delivered to the Issuer PFMAM's current Securities and Exchange Commission Form ADV, Part II (PFMAM's disclosure statement). The Issuer acknowledges receipt of such disclosure statement at least five business days prior to the execution of this letter agreement, or such shorter period as the Issuer may agree to, such agreement to be evidenced by execution of this letter.



You may terminate this agreement in the event of any material breach immediately upon written notice to PFMAM.

Our obligations and responsibilities as described in this letter agreement are not assignable without prior written consent of the Issuer.

Please have an authorized official of the Issuer sign a copy of this letter and return it to us to acknowledge the terms of this engagement.

Sincerely,  
**PFM ASSET MANAGEMENT LLC**

Michael W. Harris  
 Managing Director

Accepted by:  
**EAST STROUDSBURG AREA SCHOOL DISTRICT**

\_\_\_\_\_  
 Authorized Signature

\_\_\_\_\_  
 Name

\_\_\_\_\_  
 Title

\_\_\_\_\_  
 Issuer's Tax ID Number

\_\_\_\_\_  
 Date



**ATHLETIC FACILITIES DESIGN & CONSULTING**

*A Division of the ELA GROUP, INC.*

July 13, 2009

Mr. James Shearouse  
Director of Maintenance  
East Stroudsburg Area School District  
Carl T Secor Administration Center  
321 North Courtland Street  
East Stroudsburg, PA 18301

RE: South High School Stadium  
Athletic Field, Track, and Grandstand Renovations  
Change Order #1 - Recommendation

Dear James:

ELA Sport has reviewed Change Order #1 dated July 9, 2009 as submitted for consideration by FieldTurf Tarkett. Change Order #1 relates to the relocation of the existing scoreboard located in the endzone of the stadium. This change order will replace the existing purchase order that the School District provided to KC Signs. It was decided that the Contractor onsite is capable of providing the required relocation. By accepting this additional cost of **\$23,100.00** the new contract sum will be increased from **\$1,475,879.24** to **\$1,498,979.24**.

We recommend that the School District approve this Change Order as submitted. *Additionally, the School District should notify KC Signs that the existing Purchase Order shall be voided.* There will be no time extension as a result of this Change Order.

It should be noted that the original purchase order with KC Signs was for the amount of **\$23,484.00** which will result in a savings of **\$384.00** for the total project cost as identified on the updated spreadsheet. If there are any questions with regards to this recommendation do not hesitate to call.

Sincerely,  
ELA Sport

A handwritten signature in black ink, appearing to read 'Charles R. Haley, Jr.'.

Charles R. Haley, Jr., P.E.  
Project Director

cc: Christine Frost, FieldTurf Tarkett (via email)

F:\Data\ELA SPORT\AZ124 - East Stroudsburg\AZ124-001 - Stadium Renovations\Change Orders\Change Order#1.doc



**ELA Sport**

743 South Broad Street • Lititz, PA 17543 • Phone (717) 626-7271 • Fax (717) 626-7040

78

# FieldTurf Tarkett™

UNITED IN SPORT™

## CHANGE ORDER

Change Order Number: 1

July 9, 2009

Originating from:                      Owner       Architect   
   Contractor       Other

Contractor:      FieldTurf USA, Inc.  
   8088, Montview Road  
   Montreal, QC H4P 2L7

Owner: East Stroudsburg School District  
   50 Vine Street  
   East Stroudsburg, PA 18301

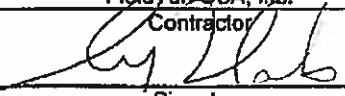
Project: East Stroudsburg High School

	<u>Add</u>	<u>Deduct</u>
<b>(GENERAL DESCRIPTION):</b>		
• Scoreboard Relocation	\$ 23,100.00	
•		
•		
<b>Change order total</b>	<u>\$ 23,100.00</u>	
<b>Original Contract Value</b>	<u>\$ 1,475,879.24</u>	
<b>Corrected Contract Value</b>	<u>\$ 1,498,979.24</u>	

**Notes:**

- \_\_\_\_\_  
Relocation of scoreboard to include -
- \_\_\_\_\_  
Engineered/sealed foundation design
- \_\_\_\_\_  
Removal of existing scoreboard & protection during construction
- \_\_\_\_\_  
Demolition of concrete foundation
- \_\_\_\_\_  
Electric power and communication to new location
- \_\_\_\_\_  
Excavate & install new foundations
- \_\_\_\_\_  
Install new structural steel uprights
- \_\_\_\_\_  
Reinstallation of scoreboard
- \_\_\_\_\_  
Final electric hook up and testing
- \_\_\_\_\_  
Restoration of disturbed areas

**Approval:**

\_\_\_\_\_  
FieldTurf USA, Inc.  
Contractor  
  
\_\_\_\_\_  
Signature  
  
\_\_\_\_\_  
July 10th, 2009  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner  
  
\_\_\_\_\_  
Signature  
  
\_\_\_\_\_  
Date

**East Stroudsburg Area School District  
South High School Stadium Improvements  
Construction Cost Summary (Revised July 13, 2009)**

<u>Contract No.</u>	<u>Contractor</u>	<u>Task</u>	<u>Construction Cost</u>	<u>Contingency</u>	<u>Bonding</u>	<u>Total</u>
<b>1</b>	Nevco Scoreboards (KC Sign & Awnings)	Relocate existing Nevco Scoreboard, New Foundation, and New Supports	VOID	N/A	N/A	\$0.00
<b>2</b>	GT Grandstands (Stadium Solutions)	Remove existing visitor bleachers and Construct new visitor bleacher unit.	\$246,300.00	N/A	N/A	\$246,300.00
<b>2</b>	GT Grandstands (Stadium Solutions)	Construct handicap platform and ramp and attach to existing home bleachers.	\$111,050.00	N/A	N/A	\$111,050.00
<b>3</b>	Fieldturf/Tarkett	Construct new synthetic turf field within stadium, paving for new synthetic track surface and associated events and miscellaneous site improvements within stadium complex	\$1,498,979.24	\$74,000.00		\$1,572,979.24
<b>4</b>	Atlas Track & Tennis (ATT Sports, Inc.)	Construct new track surfacing within stadium and associated events (Atlas-Resisport BMSS)	\$245,847.84	\$12,200.00	\$3,646.61	\$261,694.45
			<b>Total Construction Cost: \$2,192,023.69</b>			

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**Notes:**

1. The total costs for Contracts 1 and 2 are based on Purchase Orders issued by the School District. Contracts 3 and 4 are based on actual proposals received from the Contractors noted above.

<u>Alternates 1</u>	<u>Contractor</u>	<u>Task</u>	<u>Construction Cost</u>	<u>Contingency</u>	<u>Bonding</u>	<u>Total</u>	<u>Included In Fieldturf Cost Above</u>
<b>1</b>	Fieldturf/Tarkett Atlas Track & Tennis	Construct Javelin Runway Construct Track Surfacing on Javelin Runway	\$5,327.53	N/A	\$79.02	\$5,406.55	
			<b>Total Construction Cost Alt 1: \$5,406.55</b>				
			<b>Total Project Cost Including Javelin Runway \$2,197,430.24</b>				

**EAST STROUDSBURG AREA SCHOOL DISTRICT**



**Business Office**

**Leonard Kresefski, Business Manager**  
**Patricia Bader, Assistant Business Manager**

321 North Courtland Street  
PO Box 298  
East Stroudsburg, PA 18301  
Phone: (570) 424-8500 • Fax: (570) 420-8384

April 22, 2009

Bill Clark  
KC Signs & Awnings  
142 Conchester Hwy  
Aston, PA 19014

RE: East Stroudsburg Area Senior High School Stadium

Dear Mr. Clark:

On Monday April 20, 2009 at a regular meeting, the Board of Education approved the contract with KC Signs & Awnings, for the relocation of the scoreboard at the proposed amount not to exceed \$ 23,484.00. Please reference purchase order # CP090045.

Enclosed please find one (1) fully executed document.

If you have any questions, please feel free to contact me at (570) 424-8500 ext 1508.

Regards,

  
Leonard Kresefski,  
Business Manager

LAK/kc

CC: Superintendent  
Solicitor  
Jim Shearouse  
ELA Sports  
File



DATE Jun 17, 2009

# PURCHASE ORDER

PG. 1

DATE REQUIRED

**East Stroudsburg Area School District**  
50 Vine Street  
P.O. Box 298  
East Stroudsburg PA 18301  
(570) 424-8500

PURCHASE ORDER NO. CP090045

VENDOR NUMBER 8535

**VENDOR**

KC SIGNS & AWNINGS  
142 CONCHESTER HWY  
ASTON PA 19014

**SHIP TO**

LEONARD KRESEFSKI  
BUSINESS OFFICE  
EAST STROUDSBURG SCHOOL DIST.  
CENTRAL RECEIVING  
279 NORTH COURTLAND STREET  
EAST STROUDSBURG PA 18301

TAX-EXEMPTION NO. 76-45200-9

ITEM	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	ITEM EXTENSION
.1			RELOCATION OF THE SCOREBOARD AT PROPOSED AMOUNT NOT TO EXCEED <del>423,484</del> BOARD APPROVED: APRIL 20, 2009 *** END OF ORDER ***		23,484.00
					23,484.00 **

PLEASE PROVIDE US WITH A MATERIAL SAFETY DATA SHEET DETAILING ANY CHEMICAL SUBSTANCES ASSOCIATED WITH THIS ORDER

**IMPORTANT NOTICE**

- \ PO # MUST APPEAR ON ALL DOCUMENTS FOR MATERIALS OR SERVICES.
- / NO PAYMENT WILL BE MADE WITHOUT A MATCHING PURCHASE ORDER.

**COPY DISTRIBUTION**

- > WBT-VENDOR, YEL-FILE, FNK-A/P, GLD-REQUISITIONER, GRN-RECEIVING

ACCOUNT NUMBER	A.S.N.	ENCUMBRANCE AMOUNT	TOTAL ENCUMBRANCE AMOUNT
30-4500-720-001-01-31		23,484.00	23,484.00
		<i>Closed</i> <i>Done</i>	
		JUL 10 2009	

LEONARD KRESEFSKI

REQUISITIONER

REQ DATE

82 REQ NUMBER

AUTHORIZED SIGNATURE

DATE

*[Handwritten Signature]*

6/17/09

-----  
\*From:\* Hill, Thomas [mailto:THill@co.monroe.pa.us]  
\*Sent:\* Thursday, July 02, 2009 12:27 PM  
\*To:\* Leonard Kresefski; [djennings@reynoldsbusiness.com](mailto:djennings@reynoldsbusiness.com)  
\*Cc:\* Sebring, Paulette; mark and joyce love  
\*Subject:\* Parcel 16/11/3/18

Len and Don

Mrs. Fusaro and her son Phil Costanza own a parcel currently assessed in Smithfield Township. The pin number is 16730304544478.

According to the tax maps the parcel lies primarily in Stroud township. The line does not run through the house so the Mansion House rule does not apply.

Mr Costanza wants his child to enroll in the Stroudsburg School District and has petitioned Stroud Township and Smithfield Township for an agreement that the property be assessed in Stroud Township and both entities have agreed.

Mr. Costanza did not follow up with the request to either Stroudsburg or East Stroudsburg School Districts. Since we are approaching a new school year, I told him I would facilitate his request to both districts (although he may have sent something to you in the last week).

The Board of Assessment Appeals has handled cases like this in the past and as long as all entities are in agreement the Board will grant the request.

The Board's next meeting is August 5 at 11:30 am. Please respond via email as soon as possible.

Please review this and if you need additional information, please contact me or Paulette Sebring.

Thank you

Tom Hill

\*

[Fwd: RE: Parcel 16/11/3/18]

TO: Tom Dirvonas & Chris Brown

Page 1 of 1

FROM: East Stroudsburg School District

7/2/09

**Kathy Kroll**

---

**From:** "Dr. Rachael Heath" <heathr@esasd.net>  
**To:** "Kathy Kroll" <krollk@esasd.net>  
**Sent:** Wednesday, July 01, 2009 3:35 PM  
**Subject:** Re: Mr. Tagliaferri

Kathy, please fax a copy of Mr. Tagliarri's letter to me and send this e-mail to Tom Dirvonas and Chris Brown

----- Original Message -----

**From:** Kathy Kroll  
**To:** Dr. Rachael Heath  
**Sent:** Wednesday, July 01, 2009 2:54 PM  
**Subject:** Mr. Tagliaferri

Dr. Heath:

Regarding our conversation about Mr. Tagliaferri:

I contacted the Assessment Office. The tax bills did in fact have an incorrect address. The Assessment Office has 4127 White Birch Dr. when in fact it should have been 4120 White Birch Dr. It is believed, by the Assessment Office, that it was an entry error in their office. The deed does have the correct address listed. The Assessment Office corrected their records on April 29, 2009.

I wanted you to know this before you write to Tom.

Kroll

**6/30/09**

**RE: Property taxes**

**Property# 14/119928**

**Rachel Heath-school superintendent:**

I received a letter from my bank letting me know I am over due on taxes for additions I did on my home last year. These taxes were supposed to be paid about a year ago. I called the tax collector and asked why I never received any notice about these taxes, I was told they went to the wrong address. I would of paid them the same day if I would of known about the taxes. Yesterday (6/29/09) I paid these taxes including late fees. I was told I can write to the board of commissioners, school superintendent and price township board and ask to have the late charges refunded to me since I never received the bill. Can you please let me know if there is anything you can do for me,

Thank you

Joseph Tagliaferri

4120 White Birch Drive

East Stroudsburg, PA 18302

570-421-4285

RECEIVED  
JUL 01 2009  
BY: \_\_\_\_\_

*Miss. [unclear] 6/30/09*

85

File No. 29267

Parcel ID No. 14/119928

This Indenture, made the 2 day of DECEMBER, 2005,

Between

**STEVEN TAGLIAFERRI AND DOROTHY TAGLIAFERRI, HUSBAND AND WIFE**

(hereinafter called the Grantors), of the one part, and

**JOSEPH ANTHONY TAGLIAFERRI, MARRIED**

(hereinafter called the Grantee), of the other part,

Witnesseth, that the said Grantors for and in consideration of the sum of **One And 00/100 Dollar (\$1.00)** lawful money of the United States of America, unto them well and truly paid by the said Grantee, at or before the sealing and delivery hereof, the receipt whereof is hereby acknowledged, have granted, bargained and sold, released and confirmed, and by these presents do grant, bargain and sell, release and confirm unto the said Grantee, as sole owner

**ALL THE FOLLOWING** lot situate in the Township of Price, County of Monroe and State of Pennsylvania, marked and designated as Lot No. 16, Section "A" as shown on "Plotting of lots of Pocono Wild Haven Estates, Inc., Price and Middle Smithfield Townships, Monroe County, Pennsylvania, made by Edward C. Hess, P.E.," as recorded in Monroe County, Pennsylvania on March 7, 1967 in Plot Book 11 at Map Page 7.

**BEING** the same premises which Rick Golden and Ronald E. Midwood, Partners, t/a Stonehedge Development Company, by Deed dated September 18, 2003, and recorded September 22, 2003, in the Office of the Recorder of Deeds in and for the County of Monroe, Pennsylvania, in Book 2167, Page 9799, granted and conveyed unto Steven Tagliaferri and Dorothy Tagliaferri, husband and wife, in fee.

**THIS IS A BROTHER AND SISTER-IN-LAW TO BROTHER TRANSACTION AND THEREFORE TRANSFER TAX EXEMPT.**

**Together with** all and singular the buildings and improvements, ways, streets, alleys, driveways, passages, waters, water-courses, rights, liberties, privileges, hereditaments and appurtenances, whatsoever unto the hereby granted premises belonging, or in anywise appertaining, and the reversions and remainders, rents, issues, and profits thereof; and all the estate, right, title, interest, property, claim and demand whatsoever of them, the said grantors, as well at law as in equity, of, in and to the same.

**To have and to hold** the said lot or piece of ground described above, with the buildings and improvements thereon erected, hereditaments and premises hereby granted, or mentioned and intended so

REC Book 2250 Page 3338

1

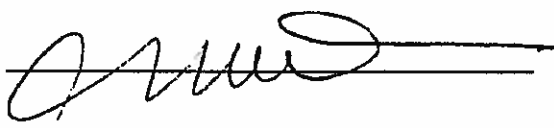
3p  
EN

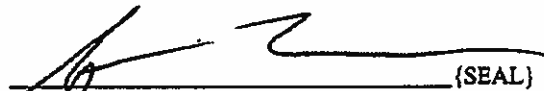
to be, with the appurtenances, unto the said Grantee, his heirs and assigns, to and for the only proper use and behoof of the said Grantee, his heirs and assigns, forever.

And the said Grantors, for themselves and their heirs, executors and administrators, do, by these presents, covenant, grant and agree, to and with the said Grantee, his heirs and assigns, that they, the said Grantors, and their heirs, all and singular the hereditaments and premises herein described and granted, or mentioned and intended so to be, with the appurtenances, unto the said Grantee, his heirs and assigns, against them, the said Grantors, and their heirs, will warrant and defend against the lawful claims of all persons claiming by, through or under the said Grantors but not otherwise.

In Witness Whereof, the parties of the first part have hereunto set their hands and seals. Dated the day and year first above written.

Sealed and Delivered  
IN THE PRESENCE OF US:

  
\_\_\_\_\_


 (SEAL)  
Steven Tagliaferri

 (SEAL)  
Dorothy Tagliaferri

Commonwealth of Pennsylvania } ss  
County of Monroe


On this the 2 day of DECEMBER, 2005, before me, the undersigned Notary Public, personally appeared Steven Tagliaferri and Dorothy Tagliaferri, known to me (or satisfactorily proven) to be the persons whose names are subscribed to the within instrument, and acknowledged that they executed the same for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

  
Notary Public  
My Commission expires 4/25/09

The precise residence and the complete post office address of the above-named Grantee is:

4120 WHITE BIRCH DRIVE  
EAST STROUDSBURG, PA 18301

  
On behalf of the Grantee

COMMONWEALTH OF PENNSYLVANIA  
Notarial Seal  
Megan Taylor Williamson, Notary Public  
Stroudsburg Boro, Monroe County  
My Commission Expires Apr. 25, 2009

**DEED**

**FROM:**

**Steven Tagliaferri and Dorothy Tagliaferri  
Husband and Wife**

**TO:**

**Joseph Anthony Tagliaferri, Married**

**Please return the recorded  
document to:**

**Consumers Land Abstract, Inc.  
624 Sarah Street  
Stroudsburg, PA 18360  
Telephone: 570-421-1713  
Fax: 570-424-8468**

**FILE NO. 29267**

88



**COUNTY OF MONROE**

**RECORDER OF DEEDS  
7th & MONROE STREETS  
STROUDSBURG, PA 18380  
Area Code (570) 517-3869**

Helen Diecidue - Recorder  
Mary Ann Lesh - Chief Deputy  
Jamie Butz - Deputy

**Instrument Number - 200556783**  
**Recorded On 12/5/2005 At 9:41:45 AM**  
**\* Instrument Type - DEED - TAX EXEMPT**  
**Invoice Number - 413753**  
**\* Grantor - TAGLIAFERRI, STEVEN**  
**\* Grantee - TAGLIAFERRI, JOSEPH ANTHONY**  
**User - MLA**  
**\* Customer - CONSUMERS LAND ABSTRACT**

**Book - 2250 Starting Page - 3338**  
**\* Total Pages - 4**

**\* FEES**  
**STATE WRIT TAX \$0.50**  
**JCS/ACCESS TO JUSTICE \$10.00**  
**RECORDING FEES \$13.00**  
**AFFORDABLE HOUSING \$13.00**  
**COUNTY ARCHIVES FEE \$2.00**  
**ROD ARCHIVES FEE \$3.00**  
**TOTAL \$41.50**

**RETURN DOCUMENT TO:**  
**CONSUMERS LAND ABSTRACT**

**TAX ID #**  
**14/119928**  
**Total Tax IDs: 1**



I Herby CERTIFY that this document is recorded in the  
Recorder's Office of Monroe County, Pennsylvania

*Helen Diecidue*

**THIS IS A CERTIFICATION PAGE**  
**Do Not Detach**  
**THIS PAGE IS NOW THE LAST PAGE**  
**OF THIS LEGAL DOCUMENT**

- Information denoted by an asterisk may change during  
the verification process and may not be reflected on this page.

**Book: 2250 Page: 3341**



89



COMMONWEALTH OF PENNSYLVANIA  
 COUNTY OF PIKE  
 COURT OF COMMON PLEAS

CLIFFSIDE HOMES, LLC  
 Plaintiff,

:  
 :Case No. 1340 2009 CIV

-Vs.-

JEROME JOHNSON and NILDA JENKINS  
 209 Pocono Mt. Lake Estates,  
 Bushkill, PA 18324,

: JURY DEMANDED

AND

East Stroudsburg Area School District,  
 PO Box 298,  
 E. Stroudsburg, PA 18301,

: CIVIL ACTION  
 : ACTION TO QUIET TITLE

AND

Pocono Mt. Lake Estates, C.A.,  
 49 Pocono Mountain Lake Estates,  
 Bushkill, PA 18324,

AND

Gaetano Latona and Elisa Latona,  
 266 Van Sicklen Street,  
 Brooklyn, NY 11223,  
 their successors, executors,  
 administrators, assigns, receivers, Trustees and  
 all persons claiming any right, title, interest  
 in or claim against the land described  
 herein,

Defendants.

NOTICE

YOU HAVE BEEN SUED IN COURT. IF YOU WISH TO DEFEND AGAINST THE CLAIMS SET FORTH IN THE FOLLOWING PAGES, YOU MUST TAKE ACTION WITHIN TWENTY DAYS (20) AFTER THIS COMPLAINT IS SERVED BY ENTERING WRITTEN APPEARANCE PERSONALLY OR BY AN ATTORNEY AND FILING IN WRITING WITH THE COURT YOUR DEFENSES OR OBJECTIONS TO THE CLAIMS SET FORTH AGAINST YOU. YOU ARE WARNED THAT IF YOU

OFFICE OF PROTHONOTARY CLERK OF COURTS  
 2009 JUL -2 AM 8:51  
 ENTERED FOR RECORD PIKE COUNTY, PA  
 JMB SUPERIOR'S OFFICE  
 2009 JUL 13 PM 1:32  
 PIKE COUNTY SHERIFF'S OFFICE  
 2009 JUL -2 PM 1:22

**FAIL TO DO SO, THE CASE MAY PROCEED WITHOUT YOU AND A JUDGMENT MAY BE ENTERED AGAINST YOU BY THE COURT WITHOUT ANY OTHER CLAIM OR RELIEF REQUESTED BY THE DEFENDANT. YOU MAY LOSE MONEY OR PROPERTY OR OTHER RIGHTS IMPORTANT TO YOU.**

**YOU SHOULD TAKE THIS PAPER TO YOUR LAWYER AT ONCE. IF YOU DO NOT HAVE A LAWYER OR CANNOT AFFORD ONE, GO TO OR TELEPHONE THE OFFICE SET FORTH BELOW TO FIND OUT WHERE YOU CAN GET LEGAL HELP.**

**Pike County Commissioners Office**

**506 Broad Street**

**Milford, PA 18337**

**(570) 296-7613**

COMMONWEALTH OF PENNSYLVANIA  
 COUNTY OF PIKE  
 COURT OF COMMON PLEAS

**CLIFFSIDE HOMES, LLC** : Case No. 2009- CIV  
 Plaintiff, :

-Vs- :  
**JEROME JOHNSON and NILDA JENKINS** : JURY DEMANDED

AND :  
**East Stroudsburg Area School District,** : CIVIL ACTION  
 : ACTION TO QUIET TITLE

AND :  
**POCONO MT. LAKE ESTATES, C.A.,** :  
 :

AND :  
**GAETANO LATONA AND ELISA LATONA,** :  
 their successors, executors, :  
 administrators, assigns, receivers, Trustees and :  
 all persons claiming any right, title, interest :  
 in or claim against the land described :  
 herein, :

**Defendants.** :

.....

OFFICE OF PROthonotary  
 JMB  
 CLERK OF COURT  
 2009 JUL 13 PM 2 AM 8:51  
 ENTERED FOR RECORD  
 PIKE COUNTY, PA

**COMPLAINT**

AND NOW, come the Plaintiff, CLIFFSIDE HOMES, LLC, by and through its attorney, Mark E. Moulton, Esquire, and brings this Action to Quiet Title to certain real estate hereinafter described, against the above captioned Defendants, their successors, administrators, legatees and assigns, and all persons claiming any right, title, interest in, or claim against the real estate hereinafter described, upon a complaint whereof the following is a true and correct statement.

1. Plaintiffs, CLIFFSIDE HOMES, LLC, maintain an address at 18 Cliffside Court, Hamburg,

PA. 107419-2416.

2. The above captioned Defendants, JEROME JOHNSON and NILDA JENKINS, were the former owners of real property described below, which is located in the County of Pike, Commonwealth of Pennsylvania.
3. Plaintiffs are in possession of and is the owner in Fee Simple of premises described as follows:

ALL THAT CERTAIN lot, or parcel of land situate in the Township of Lehman, County of Pike, Commonwealth of Pennsylvania, being Lot 91, Section 1B, as shown on a map or plan of Pocono Mountain Lake Estates on file in the Recorder's Office of Pike County, Pennsylvania, in Plat Book Vol. 9, Page 110.

BEING the same premises conveyed unto Defendants herein by virtue of a deed, dated November 15, 2008, and recorded in the office of the aforementioned Recorder's Office in Deed Book Vol. 2294, Page 2025.

4. Plaintiff acquired title to the real property described in Paragraph 3 hereof by virtue of a certain deed, from the Tax Claim Bureau of Pike County dated November 15, 2008, and recorded n the Pike County Recorder of Deeds Office in Record Book 2294 at page 2025.
5. The above captioned Defendants, East Stroudsburg Area School District, may have levied taxes against the real property described below, which is located in the County of Pike, Commonwealth of Pennsylvania.
6. The above captioned Defendants, East Pocono Mt. Lake Estates, C.A., may have levied community dues against the real property described below, which is located in the County of Pike, Commonwealth of Pennsylvania.
7. The above captioned Defendants, GAETANO LATONA and ELISA LATONA, were the

former owners of real property described below, which is located in the County of Pike, Commonwealth of Pennsylvania.

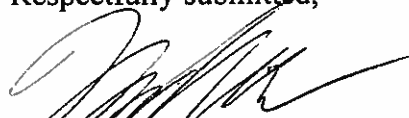
8. The real property described in Paragraph 3 hereof was a Tax Sale conveyance from the Tax Claim Bureau of Pike County for Three Thousand Eight Hundred Nine and 19/100 (\$3,809.19) Dollars.
9. The property described in Paragraph 3 was formerly owned by the above captioned Defendants, the same having been sold in accordance with the Real Estate Tax Sale Law (RETSL), 72 P.S. § 5860 et seq., of Pennsylvania's Consolidated Statutes.
10. The property described in Paragraph 3 was formerly owned, or reputed to be owned by Jerome Johnson and Nilda Jenkins, by virtue of a certain deed recorded in the Office of the Recorder of Deeds in and for Pike County, Pennsylvania, in Record Book Volume 2081 Page 399.
11. Upon diligent inquiry, no person other than as named in this complaint has been found who might have, or who claims to have any right, title interest in or claim against the land described in Paragraph 3 herein.
12. Plaintiffs bring this Action under and by virtue of the Rules of Civil Procedure of the Supreme Court of Pennsylvania, as set forth in Rules 1061-1067, inclusive.

**WHEREFORE**, Plaintiff prays judgment be ordered, adjudged and decreed as follows:

- A. That on the 15th day of November, 2008, CLIFFSIDE HOMES, LLC, became the owner in FEE SIMPLE of a certain parcel of real property as is more particularly described in a deed dated November 15, 2008 and recorded in the Office of the Recorder of Deeds in and for Pike County, Pennsylvania in Record Book Volume 2294 Page 2025 and as described in Paragraph 3 herein.

B. That the title of said Plaintiffs, CLIFFSIDE HOMES, LLC, acquired by virtue of the deed dated November 15, 2008, and recorded in Record Book Volume 2294, Page 2025 be adjudicated and decreed valid and indefensible as against all rights and claims whatsoever which may be asserted by the Defendants, Jerome Johnson and Nilda Jenkins, East Stroudsburg Area School District, POCONO MT. LAKE ESTATES, C.A., , GAETANO LATONA AND ELISA LATONA, and their successors, administrators, devisees, assigns, and by all other persons claiming any right, title or interest in or claim against the real property described in Paragraph 3 hereof, and generally all other persons not named as Defendants herein who have or may have any right, title, claim or interest in the premises referred to and shall be forever barred; and that any and all deficiencies, defects and errors whatsoever in the procedure whereby the premises were exposed to the aforesaid public sale and acquired by Plaintiffs, including all stages of the procedure from the assessment, levy of tax, return of tax by collector, entry of claim, notice of sale, return or report of sale, confirmation of sale, execution, acknowledgement and delivery of deed, shall not be asserted and the title of Plaintiffs shall be adjudicated and decreed valid and indefensible as against all persons,

Respectfully submitted,



Mark E. Moulton, Esquire 89064

Moulton & Moulton, PC

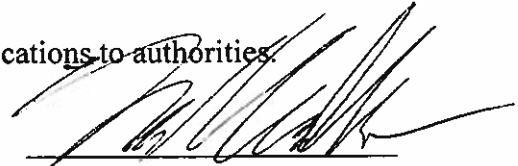
HC 8 Box 8384

Lords Valley, PA 18428

570-775-9525

**VERIFICATION**

I, Mark E. Moulton, Esq., do hereby make this verification, and I verify and affirm that the statements made are on information received and are correct to the best of my knowledge, information, and belief. I understand that false statements herein are made subject to the penalties of 18 Pa. C.S. 4904 relating to unsworn falsifications to authorities.



Mark E. Moulton, Esq.

COLONIAL INTERMEDIATE UNIT 20  
ALTERNATIVE and REGULAR EDUCATION TRANSPORTATION CONTRACT  
For School Year 2009-2010

This CONTRACT entered into this 24th day of June, 2009 by and between COLONIAL INTERMEDIATE UNIT 20 at 6 Danforth Drive, Easton, PA 18045, hereinafter referred to as CIU20.

AND

East Stroudsburg Area School District at 50 Vine Street, PO Box 298, East Stroudsburg, PA  
18301.

CIU20 and East Stroudsburg Area School District agree to enter into a contract where CIU20 will provide and bill directly for Alternative and Regular Education transportation services for 2009-2010. Based on 2008-2009 aggregate miles the Intermediate Unit transported students and providing for our 2009-2010 budgetary increases and anticipated changes in number of students we will transport in 2009-2010, the cost for said service is projected to be \$2.23 per mile, for each student transported. This cost will increase or decrease depending on variations in number of students and miles transported from 2008-2009 and throughout 2009-2010. CIU20 will bill quarterly, (October 15, 2009, January 15, 2010, April 15, 2010 and July 15, 2010) based on our projected cost/mile and will then reconcile actual costs to you when the school year closes and after data and costs have been verified.

Please return signed agreement following appropriate administrative action to:

Mr. Jon Wallitsch  
Assistant Director of Business Services  
Colonial Intermediate Unit 20  
6 Danforth Drive  
Easton, PA 18045-7899  
610-515-6422  
jwallitsch@ciu20.org

**Colonial Intermediate Unit 20**

By:   
Dr. Charlene M. Brennan

Title: Executive Director

Witness:   
Mr. Hans E. Baltzersen

Title: Director of Business Services

Date: 6/24/09

**East Stroudsburg Area School District**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Witness: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**EAST STROUDSBURG AREA SCHOOL DISTRICT**

East Stroudsburg, Pennsylvania 18301

**PAYMENTS TO BE MADE THRU THE Bond Issue 2008**

The following payments for construction and related costs associated with the Bond Funds have been approved as authorized for payment as of

**July 20, 2009**

Requisition #	Vendor/Address	Description		Amount
2008-69 V# 1369	Architectural Studio 732 Turner Street Allentown, PA 18102	MSE 30-4200-450-080-05-14 Proj# 13-06 Invoice# 09-111	\$ 13,081.00	\$ 13,081.00
2008-70 V# 2188	Boro Developers, Inc. 400 Feheley Drive King of Prussia, PA 19406	HSS 30-4500-720-080-01-31 General Contractor App# 35 General Construction	\$ 265,970.00	\$ 265,970.00
2008-71 V# 4957	E.R. Stubner, Inc. 227 Blair Ave. Reading, PA 19601	MSE 30-4500-720-080-01-14 Application# 10 General Construction	\$ 962,136.72	\$ 962,136.72
2008-72 V# 5638	Environmental Abatement Associates, Inc. PO Box 61 Sweet Valley, PA 18656-0061	HSS 30-4500-720-080-12-31 Invoice# 09-020-1	\$ 4,605.00	\$ 4,605.00
2008-73 V# 5733	Everon Electrical Contractors, Inc. PO Box 3717 Scranton, PA 18505-3717	HSS 30-4500-720-080-04-31 Electrical App# 36	\$ 9,351.00	\$ 9,351.00
2008-74 V# 5817	Extra Space Storage of Stroudster PO Box 179 Rte 209 @ Jay Park Marshalls Creek, PA 18335	HSS 30-4500-610-080-08-31 7/8/09 Invoice	\$ 186.00	\$ 186.00
2008-75 V# 6357	Friedman Electric Supply Co. PO Box 595 Pittston, PA 18640	HSS 30-4500-610-080-08-31 Invoice# 5463870-01 Invoice# 5465510-01	\$ 367.94 \$ 1,078.35	\$ 1,446.29
2008-76 V# 8337	JBM Plumbing, Inc 3273 Gun Club Road Nazareth, PA 18064	MSE 30-4500-720-080-02-14 HVAC Application# 11  MSE 30-4500-720-080-03-14 Plumbing Application# 11	\$ 435,780.00  \$ 66,838.50	\$ 502,618.50
2008-77 V# 8342	Jim Lagana Plumbing & Heating, Inc C/O Fasano Acchione & Assoc., LLC 6 E. Hinkley Ave., Suite 203 Ridley Park, PA 19078	HSS 30-4500-720-080-03-31 Application #34 Plumbing	\$ 154,926.06	\$ 154,926.06
2008-78 V# 10995	O'Brien's Moving & Storage Companies PO Box 236 Allentown, PA 18105	HSS 30-4500-610-080-08-31 Invoice# G X24705	\$ 10,184.37	\$ 10,184.37
2008-79 V# 12010	Pittsburgh Stage Inc. 2 South Avenue Sewickley, PA 15143	HSS 30-4500-750-080-08-31 PO# CP090027 Invoice# 4070	\$ 61,725.00	\$ 61,725.00
2008-80 V# 12358	EF Possinger & Sons, Inc PO Box 520 Bartonville, PA 18321	HSS 30-4500-610-080-08-31  Invoice# P-8255 RT-37 Invoice# P-8292 RT-19 Invoice# P-8294 RT-29 Invoice# P-8296 EFP-611, T-51, NO# Invoice# P-8284 Roadway #8309  MSE 30-4500-610-080-06-14 Invoice# P-8295 RT-24 Invoice# P-8290 T-04	\$ 85.00 \$ 85.00 \$ 85.00 \$ 255.00 \$ 85.00  \$ 85.00 \$ 85.00	\$ 595.00      \$ 170.00

**EAST STROUDSBURG AREA SCHOOL DISTRICT**

East Stroudsburg, Pennsylvania 18301

**PAYMENTS TO BE MADE THRU THE Bond Issue 2008**

The following payments for construction and related costs associated with the Bond Funds have been approved as authorized for payment as of:

**July 20, 2009**

Requisition #	Vendor/Address	Description		Amount
2008-81 V# 12628	Rado Enterprises, Inc. 20 Industrial Drive Bloomsburg, PA 17815	HSS 30-4500-720-080-02-31 HVAC Construction Application # 34	\$ 117,047.02	\$ 117,047.02
2008-82 V# 13753	Shred-It Utica, Inc. 4769 Route 233 West Mareland, NY 13490-1305	HSS 30-4500-610-080-08-31 Invoice# 11398961	\$ 578.00	\$ 578.00
2008-83 V# 15145	Troxell Communications, Inc. 4830 S. 38th Street Phoenix, AZ 85040	HSS 30-4500-610-080-08-31 30-4500-750-080-08-31 PO# CP090047 Invoice# 462789 invoice# 460100	\$ 676.00 \$ 1,653.00	\$ 2,329.00
2008-84 V# 15692	Wind Gap Electric, Inc. 125 West Seventh Street Wind Gap, PA 18091	MSE 30-4500-720-080-04-14 Application# 5 Application# 6 Electrical Construction	\$ 95,850.00 \$ 127,170.00	\$ 223,020.00
<b>TOTAL AMOUNT:</b>				<b>\$ 2,329,968.96</b>

99

**EAST STROUDSBURG AREA SCHOOL DISTRICT**  
 East Stroudsburg, Pennsylvania 18301

**PAYMENTS TO BE MADE THRU THE HSS STADIUM GRANT**

The following payments for construction and related costs associated with the Stadium Project have been approved as authorized for payment as of:  
**July 20, 2009**

6/30/09 Balance:		PNC Construction Account		\$ 995,657.50
Requisition #	Vendor/Address	Description		Amount
PNC-2 V# 5495	ELA Group, Inc. 743 South Broad Street Lititz, PA 17543	HSS Stadium 30-4200-450-001-03-31 Invoice# 1013210	\$ 11,208.70	
				\$ 11,208.70
<b>TOTAL AMOUNT:</b>				<b>\$ 11,208.70</b>

**Balance After Current Month's Invoices** 984,448.80

100

APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization Stroudsburg Little League Today's Date 7/17/09

Non-Profit?  yes  no Will an admission fee be charged?  yes  no Are you requesting a waiver of facilities fees?  yes  no  
If yes, attach a letter of justification addressed to the Board of Education. This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: Hosting Sectionals for our Senior Baseball Team 15/16 yrs olds.

Name of School Requested High School South

Table with 3 columns: DAY(S) from DATE(S) to, from HOURS to, DESCRIPTION (meeting, practice, game, rehearsal, performance,...). Row 1: 7/23/09 to 7/23/09, 2:30pm to 9pm, Sectional game. Row 2: 7/25/09 to 7/25/09, 2:30pm to 9pm, Sectional game.

Facility Required: Auditorium, Cafeteria, Gymnasium, All-Purpose Room, Stadium, Kitchen/Preparation, Kitchen/Serving, Swimming Pool, Stage, X Fields (specify) BASEBALL, Other (specify)

Equipment Required: (\*must be operated/attended by school personnel) Kitchen Equipment\*, Sound System, Record Player/Stereo Equip., Piano, Stage Lighting\*, Motion Picture Projector, Overhead Projector/Screen, Folding Stands, X Scoreboard\*, Athletic Equipment, Other (specify)

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ \_\_\_\_\_ Bodily Injury Liability (\$500,000 minimum) \$ \_\_\_\_\_ Property Damage Liability (each occurrence) (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Jerry Robertson Address \_\_\_\_\_ Phone (570) 807-6546  
Name Denise Brennan Address \_\_\_\_\_ Phone (570) 872-6489

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted.

Signature Jerry Robertson (DR) Responsible Organization Official Phone (day) \_\_\_\_\_ (eve.) \_\_\_\_\_  
Billing Address \_\_\_\_\_

APPROVALS: Principal [Signature] Date 7/17/09  
Business Administrator [Signature] Date 7/17/09  
copy to:  stage manager  athletic director  cafeteria manager  head custodian  librarian  a/v coordinator  other Date \_\_\_\_\_

For office use only: FACILITIES USE INVOICE. Table with 2 columns: Facilities/Equipment used, Personnel Employed (attach time sheets), Other (specify) 101. Charges: \$ \_\_\_\_\_

REC'D 1/1/09

APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization ESFC (EAST STBY FOOTBALL CLUB) Today's Date 4.5.09

Non-Profit? Will an admission fee be charged? Are you requesting a waiver of facilities fees?  yes  no

Specific purpose of use: U-15 INDOOR TRAVEL SOCCER PRACTICE

Name of School Requested RESICA

DAY(S) from DATE(S) to from HOURS to DESCRIPTION (meeting, practice, game, rehearsal, performance,...)
2-9-10 4-6-10 6pm to 7.5pm INDOOR SOCCER PRACTICE
Wednesdays Only

Facility Required: Auditorium, Cafeteria, Gymnasium, All-Purpose Room, Stadium, Kitchen/Preparation, Kitchen/Serving, Swimming Pool, Stage, Fields, Other, proof of certified lifeguard, Classrooms #

Equipment Required: (\*must be operated/attended by school personnel) Piano, Kitchen Equipment, Sound System, Record Player/Stereo Equip, Folding Stands, Stage Lighting, Motion Picture Projector, Overhead Projector/Screen, Tables and/or Chairs, Scoreboard, Athletic Equipment, Other

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ Bodily Injury Liability (\$500,000 minimum) \$ Property Damage Liability (each occurrence) (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Bandy Quinn Address 329 Wilderness Acres E. Stby PA 18302 Phone 856-3378
Name Fred Bernsten Address Smithfield Vlg. East Stby PA 18301 Phone 424-8414

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted.

Signature [Signature] Responsible Organization Official Phone (day) 856-3378 (eve.) 223-1151

Billing Address 329 WILDERNESS ACRES E. STBY PA 18302

APPROVALS: Principal [Signature] Date 4/23/09
Business Administrator [Signature] Date 6/12/09
 stage manager  athletic director  cafeteria manager  head custodian  librarian  a/v coordinator  other Date  / /

For office use only: FACILITIES USE INVOICE
Facilities/Equipment used: Charges: \$
Personnel Employed: (attach time sheets) Charges: \$
Other (specify): 102 Charges: \$

April 21st 2009

Resica School  
1 Gravel Ridge Road  
East Stroudsburg PA 18301

Attn: Gail Kulick

Re: Facilities in use

Dear Ms. Kulick,

I am requesting use of your gym on Wednesday nights for the 2009-2010 school years. As you are aware I am in charge of Resica's Adult Sports program for men's basketball. I am asking that the fees for the gym to be waived since all extra monies collected go back into the PTO's account for the students.

I am also requesting the fees for my U-15 travel soccer team be waived as well since we practice right before the men's basketball program begins.

The dates and times that I am requesting are as follows:

02-09-10 thru 4-06-10 Wednesday nights only for soccer 6pm to 7:15pm  
11-04-09 thru 03-31-10 Wednesday nights only for basketball 7:30 tom 10pm

All insurance information needed for this approval can be obtained by your current PTO President for the basketball program and from Manuela Tufano 223-7994, who is the leader of the ESFC Travel Soccer Program.

Thank you for your time and consideration,



Randy Quinn

856-3378

**APPLICATION FOR USE OF SCHOOL FACILITIES**

Name of Organization Middle Smithfield Township Today's Date 6/18/09

Non-Profit?  yes  no Will an admission fee be charged?  yes  no Are you requesting a waiver of facilities fees?  yes  no  
 If yes, attach a letter of justification addressed to the Board of Education. This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: Day in the Park

Name of School Requested Resica Elementary - Gravel Ridge Rd

DAY(S) from — DATE(S) — to	from — HOURS — to	DESCRIPTION (meeting, practice, game, rehearsal, performance,...)
<u>September 12<sup>th</sup></u>	<u>12 pm 4 pm</u>	<u>Day in the Park</u>
<u>September 13<sup>th</sup> Rain Date</u>	<u>12 pm 4 pm</u>	<u>Rain Date</u>

Facility Required:  Auditorium  Cafeteria  Gymnasium  
 All-Purpose Room  Stadium  Kitchen/Preparation  Kitchen/Serving  
 Swimming Pool (requires proof of certified lifeguard)  Stage  Fields (specify) Atletic Field / Playground  
 Classrooms #  Other (specify) Parking Lot

Equipment Required: (\*must be operated/attended by school personnel)  
 Kitchen Equipment\*  Sound System  Record Player/Stereo Equip.  Piano  
 Stage Lighting\*  Motion Picture Projector  Overhead Projector/Screen  Folding Stands  
 Scoreboard\*  Athletic Equipment  Other (specify)

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ \_\_\_\_\_ Bodily Injury Liability (\$500,000 minimum) \$ \_\_\_\_\_ Property Damage Liability (each occurrence) (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Scott Schaller Address 25 Municipal Dr Phone 223-8920  
 Name Robert Spano Address 25 Municipal Dr Phone 223-8920

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature — Responsible Organization Official [Signature] Phone (day) 570-223-8920  
 (eve.) 570-656-0211

Billing Address 25 municipal Drive

APPROVALS: Principal [Signature] Date 6/23/09  
 Business Administrator [Signature] Date 6/30/09  
 copy to:  stage manager  athletic director  cafeteria manager  head custodian  librarian  a/v coordinator  other Date    /   /   

For office use only:		FACILITIES USE INVOICE	
Facilities/Equipment used:	_____	Charges:	\$ _____
	_____		\$ _____
	_____		\$ _____
Personnel Employed: (attach time sheets)	_____	Charges:	\$ _____
	_____		\$ _____
	_____		\$ _____
Other (specify):	<u>104</u>	Charges:	\$ _____
	_____		\$ _____



**Middle Smithfield  
Township Supervisors**

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June 18, 2009

Dr. Rachel Heath, Superintendent  
East Stroudsburg Area School District Board Members  
East Stroudsburg Area School District  
321 N. Courtland Street  
East Stroudsburg, PA 18301

Dear Dr. Heath and Board Members,

The Middle Smithfield Township Supervisors will be hosting the Annual Day in the Park event on September 12, 2009, with a rain date of September 13<sup>th</sup>.

The Board of Supervisors is asking that the fees be waived for the use of the school's athletic field and playground.

We appreciate your attention to this matter. If you should have any questions, please feel free to contact me.

Sincerely,

*Maria Oliveras*

Maria Oliveras  
Park & Recreation  
Middle Smithfield Township

105



**APPLICATION FOR USE OF SCHOOL FACILITIES**

Name of Organization Cub Scout Pack 92 Today's Date 6/24/09

Non-Profit?  yes  no Will an admission fee be charged?  yes  no Are you requesting a waiver of facilities fees?  yes  no  
 If yes, attach a letter of justification addressed to the Board of Education. This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: Skills-based Basketball Program for Smithfield Elem. Club Sports

Name of School Requested Smithfield Elementary (checked through Smithfield PTO)

DAY(S)		DESCRIPTION	
from — DATE(S) — to	from — HOURS — to	(meeting, practice, game, rehearsal, performance,...)	
<u>Fridays January 8, 15, 22, 29, February 5, 12, 19, 26</u>	<u>6:30 pm 8:00 pm</u>	<u>basketball program</u>	

Facility Required:  Auditorium  Cafeteria  Gymnasium  
 All-Purpose Room  Stadium  Kitchen/Preparation  Kitchen/Serving  
 Swimming Pool (requires proof of certified lifeguard)  Stage  Fields (specify)  Other (specify)

Equipment Required: (\*must be operated/attended by school personnel)  
 Kitchen Equipment\*  Sound System  Record Player/Stereo Equip.  Piano  
 Stage Lighting\*  Motion Picture Projector  Overhead Projector/Screen  Folding Stands  
 Scoreboard\*  Athletic Equipment  Other (specify) Basketballs

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ 1,000,000 Bodily Injury Liability (\$500,000 minimum) \$ 1,000,000 Property Damage Liability (each occurrence) (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Guy or Susan Jorstad Address 152 Lake Valhalla, E. Strdy Phone 570 476 1323  
 Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Susan Jorstad Committee Chairperson Phone (day) 570 476 1323  
 Signature — Responsible Organization Official (eve.) 570 460 1878  
 Billing Address \_\_\_\_\_

APPROVALS: Principal (8) Date 1/1  
 Business Administrator [Signature] Date 7/17/09  
 stage manager  athletic director  cafeteria manager  head custodian  librarian  a/v coordinator  other Date 1/1

For office use only: **FACILITIES USE INVOICE**

Facilities/Equipment used: _____	Charges: \$ _____
_____	\$ _____
_____	\$ _____
Personnel Employed: _____	Charges: \$ _____
(attach time sheets) _____	\$ _____
_____	\$ _____
Other (specify): <u>106</u>	Charges: \$ _____
_____	\$ _____

26 June 2009

152 Lake Valhalla  
East Stroudsburg, PA 18301  
(570)476-1323

To the ESASD Board:

Cub Scout Pack 92 formally requests a waiver of fees associated with our organization's use of the facilities at Smithfield Elementary during the 2009-10 school year, as detailed on a separate Use of Facilities form.

Dates are as follows:

2009

Wednesday, Sept. 16  
Friday, Dec. 11  
(snow date Dec. 18)

Fall Registration for New Scouts  
Fall Awards Assembly

2010

Friday, Jan. 15  
(snow date Jan. 22)  
Friday, ~~Feb. 5~~ Feb 12  
(snow date Feb. 12) 19

Pinewood Derby  
Blue & Gold Ceremony

Fridays, January 8, 22, 29  
Fridays, February 12, 19, 26

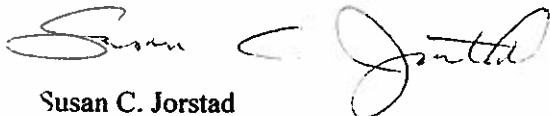
Cub Basketball Program

Friday, May 14

Spring Awards / Moving-Up Ceremony

Pack 92 is a not-for-profit organization chartered by the Smithfield Elementary PTO, and its membership consists of both Smithfield and ESE students.

Sincerely,



Susan C. Jorstad  
Committee Chairperson & Webelos Den Leader  
Pack 92

APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization Cub Scout Pack 92 Today's Date 6/24/09

Non-Profit? Will an admission fee be charged? Are you requesting a waiver of facilities fees?  yes  no  
 yes  no  yes  no  yes  no  
If yes, amount \$ \_\_\_\_\_ If yes, attach a letter of justification addressed to the Board of Education.  
This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: Pack meetings / activities for Smithfield Elementary Cub Scouts  
(Sponsored through Smithfield P.T.O.)

Name of School Requested Smithfield Elementary

DAY(S) from — DATE(S) — to from — HOURS — to DESCRIPTION (meeting, practice, game, rehearsal, performance,...)

Wed. Sept. 16, 2009 6 p.m. 7 p.m. Fall Registration - new Scouts

Fri. Dec. 11, 2009 (snow date - Dec. 18) 6 p.m. 8 p.m. Fall Awards Night

Jan. 15 (Fri.) 2010 (snow date - Jan. 22) 6 p.m. 8 p.m. Pinewood Derby

Fri. Feb. 5, 2010 (snow date - Feb. 12) 5:30 p.m. 8 p.m. Blue & Gold / Bridge-to-Boy Scouts

Fri. May 14, 2010 (snow date - Feb. 19) 6 p.m. 8 p.m. Spring Awards / Making-up Ceremony

Facility Required: Auditorium  Cafeteria  Kitchen/Preparation  Kitchen/Serving   
All-Purpose Room  Stadium  Fields (specify) \_\_\_\_\_  
Swimming Pool (requires proof of certified lifeguard)  Stage  Classrooms # \_\_\_\_\_ Other (specify) Lobby

Equipment Required: (\*must be operated/attended by school personnel) Piano \_\_\_\_\_  
Kitchen Equipment\*  Sound System \_\_\_\_\_ Record Player/Stereo Equip. \_\_\_\_\_ Folding Stands \_\_\_\_\_  
 Stage Lighting\*  Motion Picture Projector \_\_\_\_\_ Overhead Projector/Screen  Tables and/or Chairs \_\_\_\_\_  
Scoreboard\*  Athletic Equipment 2-3-4-5 Other (specify) microphone, CD-projector, screen

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:  
\$ 1,000,000 Bodily Injury Liability (\$500,000 minimum) \$ 1,000,000 Property Damage Liability (each occurrence) (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Cruz Jorstad / Susan Jorstad Address 152 Lake Kalthalla E. Stridsby PA 18301 Phone 570 476 1329  
Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Susan Jorstad, Pack 92 Committee Chairperson Phone (day) 570 476 1323  
Signature — Responsible Organization Official (eve.) 570 460 1878  
Billing Address \_\_\_\_\_

APPROVALS: Principal [Signature] Date 6/24/09

copy to: Business Administrator [Signature] Date 7/17/09

stage manager  athletic director  cafeteria manager  head custodian  librarian  a/v coordinator  other Date 6/24/09

For office use only: FACILITIES USE INVOICE

Facilities/Equipment used: \_\_\_\_\_ Charges: \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

Personnel Employed: \_\_\_\_\_ Charges: \$ \_\_\_\_\_  
(attach time sheets) \_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

Other (specify): 108 Charges: \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

**APPLICATION FOR USE OF SCHOOL FACILITIES**

Name of Organization Peace of Mind Childcare & Preschool Inc Today's Date 7/1/09

Non-Profit?  yes  no Will an admission fee be charged?  yes  no Are you requesting a waiver of facilities fees?  yes  no  
 If yes, amount \$ 90 wk If yes, attach a letter of justification addressed to the Board of Education. This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: latch key program before & after school  
 Name of School Requested Bushkill Elementary

DAY(S) from — DATE(S) — to	from — HOURS — to	DESCRIPTION (meeting, practice, game, rehearsal, performance,...)
<u>mon - Fri</u>	<u>6:15am - 8:30am</u>	<u>Before &amp; after</u>
<u>mon - Fri</u>	<u>3pm - 6:30pm</u>	<u>school care</u>
<u>1st day of school to last</u>		

Facility Required:  All-Purpose Room  Auditorium  Cafeteria  Gymnasium  
 Swimming Pool (requires proof of certified lifeguard)  Stadium  Kitchen/Preparation  Kitchen/Serving  
 Stage  Fields (specify)  Other (specify)

Equipment Required: (\*must be operated/attended by school personnel)  
 Kitchen Equipment\*  Sound System  Record Player/Stereo Equip.  Piano  
 Stage Lighting\*  Motion Picture Projector  Overhead Projector/Screen  Folding Stands  
 Scoreboard\*  Athletic Equipment  Other (specify)

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:  
 \$ \_\_\_\_\_ Bodily Injury Liability (\$500,000 minimum) \$ \_\_\_\_\_ Property Damage Liability (each occurrence) (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.  
 Name Bridget Mousouris Address 11 Northpark Estates Phone 570 730 0315  
 Name Elizabeth Kmetz Address 7 Lake of the Pines Phone 570 994 5349

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature — Responsible Organization Official Bridget Mousouris Phone (day) 570 588 7215  
 (eve.) 570 730 0315  
 Billing Address 261 Winona Lakes E Strbg PA 18302

APPROVALS: Principal [Signature] Date 7/15/09  
 Business Administrator [Signature] Date 7/16/09  
 stage manager  athletic director  cafeteria manager  head custodian  librarian  a/v coordinator  other Date 1/1

For office use only:		FACILITIES USE INVOICE	
Facilities/Equipment used:	_____	Charges: \$	_____
	_____	\$	_____
	_____	\$	_____
Personnel Employed: (attach time sheets)	_____	Charges: \$	_____
	_____	\$	_____
	_____	\$	_____
Other (specify):	<u>109</u>	Charges: \$	_____
	_____	\$	_____

APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization Peace of Mind Childcare & Preschool Today's Date 7/1/09

Non-Profit?  yes  no Will an admission fee be charged?  yes  no Are you requesting a waiver of facilities fees?  yes  no  
If yes, amount \$ 90 wk If yes, attach a letter of justification addressed to the Board of Education. This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: latch key program - before & after school

Name of School Requested East Stroudsburg Elementary

DAY(S) from — DATE(S) — to	from — HOURS — to	DESCRIPTION (meeting, practice, game, rehearsal, performance,...)
<u>Mon - Fri</u>	<u>5:30 am - 8:30 am</u>	<u>before &amp; after</u>
<u>Mon - Fri</u>	<u>3pm - 6:30pm</u>	<u>school care</u>

Facility Required:

<input checked="" type="checkbox"/> All-Purpose Room	<input type="checkbox"/> Auditorium	<input checked="" type="checkbox"/> Cafeteria	<input type="checkbox"/> Gymnasium
<input type="checkbox"/> Swimming Pool (requires proof of certified lifeguard)	<input type="checkbox"/> Stadium	<input type="checkbox"/> Kitchen/Preparation	<input type="checkbox"/> Kitchen/Serving
<input type="checkbox"/> Stage	<input type="checkbox"/> Classrooms #	<input type="checkbox"/> Fields (specify)	<input type="checkbox"/> Other (specify)

Equipment Required: (\*must be operated/attended by school personnel)

<input type="checkbox"/> Kitchen Equipment*	<input type="checkbox"/> Sound System	<input type="checkbox"/> Record Player/Stereo Equip.	<input type="checkbox"/> Piano
<input type="checkbox"/> Stage Lighting*	<input type="checkbox"/> Motion Picture Projector	<input type="checkbox"/> Overhead Projector/Screen	<input checked="" type="checkbox"/> Folding Stands
<input type="checkbox"/> Scoreboard*	<input type="checkbox"/> Athletic Equipment	<input type="checkbox"/> Other (specify)	<input checked="" type="checkbox"/> Tables and/or Chairs

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ \_\_\_\_\_ Bodily Injury Liability (\$500,000 minimum) \$ \_\_\_\_\_ Property Damage Liability (each occurrence) (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Bridget Mousouris Address 11 Northpark Est. Phone 570 730 0315  
Name Elizabeth Kmetz Address 7 Lake of the Pines Phone 570 994 5314

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature — Responsible Organization Official Bridget Mousouris Phone (day) 570-588-7215 (eve.) 570-730-0315

Billing Address 261 Winona Lakes E. St by PA 18302

APPROVALS: Principal Gene C. [Signature] Date 7/14/09  
 Business Administrator [Signature] Date 7/16/09  
 copy to:  stage manager  athletic director  cafeteria manager  head custodian  librarian  a/v coordinator  other Date 1/1

For office use only:		FACILITIES USE INVOICE	
Facilities/Equipment used:	_____	Charges:	\$ _____
	_____		\$ _____
	_____		\$ _____
Personnel Employed: (attach time sheets)	_____	Charges:	\$ _____
	_____		\$ _____
	_____		\$ _____
Other (specify):	<u>110</u>	Charges:	\$ _____
	_____		\$ _____

APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization Peace of Mind Childcare & PLS INC Today's Date 7/11/09

Non-Profit?  yes  no Will an admission fee be charged?  yes  no Are you requesting a waiver of facilities fees?  yes  no

If yes, amount \$ 90 WK If yes, attach a letter of justification addressed to the Board of Education. This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: latch key program - before & after school  
Name of School Requested J M Hill

DAY(S) from — DATE(S) — to	from — HOURS — to	DESCRIPTION (meeting, practice, game, rehearsal, performance, ...)
<u>MON - FRI</u>	<u>6:15am - 8:30am</u>	<u>before + after</u>
<u>MON - FRI</u>	<u>3pm to 6:30pm</u>	<u>SCHOOL CARE</u>
<u>1st day of school - last</u>		

Facility Required:  All-Purpose Room  Auditorium  Cafeteria  Gymnasium  Kitchen/Preparation  Kitchen/Serving  Stadium  Stage  Fields (specify)  Other (specify)

Equipment Required: (\*must be operated/attended by school personnel)  Kitchen Equipment\*  Sound System  Record Player/Stereo Equip.  Piano  Stage Lighting\*  Motion Picture Projector  Overhead Projector/Screen  Tables and/or Chairs  Scoreboard\*  Athletic Equipment  Other (specify)

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ \_\_\_\_\_ Bodily Injury Liability (\$500,000 minimum) \$ \_\_\_\_\_ Property Damage Liability (each occurrence) (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Bridget Mousouris Address 11 Northpark Estates Phone 570730-0315  
Name Elizabeth Kmetz Address 7 Lake of the Pines Phone 5709945349

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature Bridget Mousouris Phone (day) 570-5887215  
Responsible Organization Official (eve.) 570-730-0315

Billing Address 211 Winona Lakes E. Strog PA 18302

APPROVALS: Principal \_\_\_\_\_ Date 7/11/09  
Business Administrator Shirley... Date 7/16/09  
 stage manager  athletic director  cafeteria manager  head custodian  librarian  a/v coordinator  other Date \_\_\_\_\_

FACILITIES USE INVOICE	
Facilities/Equipment used: _____	Charges: \$ _____
_____	\$ _____
_____	\$ _____
Personnel Employed: _____	Charges: \$ _____
(attach time sheets) _____	\$ _____
_____	\$ _____
Other (specify): <u>111</u>	Charges: \$ _____
_____	\$ _____

**APPLICATION FOR USE OF SCHOOL FACILITIES**

Name of Organization Peace of Mind Childcare & Preschool Inc. Today's Date 7/1/09

Non-Profit?  yes  no Will an admission fee be charged?  yes  no Are you requesting a waiver of facilities fees?  yes  no  
 If yes, amount \$ 90 per week If yes, attach a letter of justification addressed to the Board of Education. This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: latch key program before & after school

Name of School Requested Middle Smithfield Elementary

DAY(S) from — DATE(S) — to	from — HOURS — to	DESCRIPTION (meeting, practice, game, rehearsal, performance,...)
<u>mon — FRI</u>	<u>6:15am — 9:30 AM</u>	<u>Before &amp; after school</u>
<u>mon — FRI</u>	<u>3pm — 6:30 PM</u>	<u>care</u>
<u>1st day of school — last</u>		

Facility Required:  All-Purpose Room  Auditorium  Cafeteria  Gymnasium  
 Swimming Pool (requires proof of certified lifeguard)  Stadium  Kitchen/Preparation  Kitchen/Serving  
 Stage  Fields (specify)  Other (specify)  
 Classrooms #

Equipment Required: (\*must be operated/attended by school personnel)  
 Kitchen Equipment\*  Sound System  Record Player/Stereo Equip.  Piano  
 Stage Lighting\*  Motion Picture Projector  Overhead Projector/Screen  Folding Stands  
 Scoreboard\*  Athletic Equipment  Other (specify)  Tables and/or Chairs

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ \_\_\_\_\_ Bodily Injury Liability (\$500,000 minimum) \$ \_\_\_\_\_ Property Damage Liability (each occurrence) (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Bridget Mousouris Address 11 Northpark Estates Phone 570 730 0315  
 Name Elizabeth Kmetz Address 7 Lake of the Pines Phone 570 994 5349

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature — Responsible Organization Official Bridget Mousouris Phone (day) 570 730 0315  
 (eve.) \_\_\_\_\_

Billing Address 261 Winona Lakes East Stroudsburg PA 1830

APPROVALS: Principal \_\_\_\_\_ Date 7/1/09  
 Business Administrator [Signature] Date 7/16/09  
 stage manager  athletic director  cafeteria manager  head custodian  librarian  a/v coordinator  other Date \_\_\_\_\_

For office use only:		FACILITIES USE INVOICE	
Facilities/Equipment used:	_____	Charges:	\$ _____
	_____		\$ _____
	_____		\$ _____
Personnel Employed: (attach time sheets)	_____	Charges:	\$ _____
	_____		\$ _____
	_____		\$ _____
Other (specify):	<u>112</u>	Charges:	\$ _____
	_____		\$ _____



APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization Peace of Mind Child care + PTSA Today's Date 7/1/09

Non-Profit?  yes  no Will an admission fee be charged?  yes  no Are you requesting a waiver of facilities fees?  yes  no

Specific purpose of use: lark key program before & after school

Name of School Requested Resica Elementary

Table with columns: DAY(S) from DATE(S) to, HOURS from to, DESCRIPTION. Includes handwritten entries for Mon-Fri 6:15 am to 8:30 am and 3 pm to 4:30 pm, and Saturday of school - last.

Facility Required:  All-Purpose Room,  Auditorium,  Cafeteria,  Gymnasium,  Stadium,  Kitchen/Preparation,  Kitchen/Serving,  Swimming Pool,  Stage,  Fields,  Other.

Equipment Required: (\*must be operated/attended by school personnel)  Kitchen Equipment,  Sound System,  Record Player/Stereo Equip.,  Piano,  Stage Lighting,  Motion Picture Projector,  Overhead Projector/Screen,  Tables and/or Chairs,  Scoreboard,  Athletic Equipment,  Other.

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ \_\_\_\_\_ Bodily Injury Liability (\$500,000 minimum) \$ \_\_\_\_\_ Property Damage Liability (each occurrence) (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Bridget Mousouris Address 11 Northpark Estates Phone 5707300315  
Name Elizabeth Kmetz Address 7 Lake of the Pines Phone 5709945349

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted.

Signature — Responsible Organization Official Bridget Mousouris Phone (day) 5705887215 (eve) 5707300315

Billing Address 261 Winona Lakes E Strbg PA 18302

APPROVALS: Principal [Signature] Date 7/14/09  
Business Administrator [Signature] Date 7/16/09  
copy to:  stage manager  athletic director  cafeteria manager  head custodian  librarian  a/v coordinator  other Date 1/1

For office use only: FACILITIES USE INVOICE. Table with columns: Facilities/Equipment used, Personnel Employed, Other (specify), Charges: \$.



**APPLICATION FOR USE OF SCHOOL FACILITIES**

Name of Organization CHEER LTD., INC. Today's Date 4/16/09

Non-Profit?  yes  no Will an admission fee be charged?  yes  no Are you requesting a waiver of facilities fees?  yes  no  
 If yes, attach a letter of justification addressed to the Board of Education. This does not include a waiver of fees for scheduled district personnel.  
 If yes, amount \$ 8.00

Specific purpose of use: CHEERLEADING / DANCE COMPETITION

Name of School Requested E. STROUDSBURG NORTH

DAY(S) from — DATE(S) — to		from — HOURS — to		DESCRIPTION (meeting, practice, game, rehearsal, performance...)
<u>1-16-10</u>	<u>1-16-10</u>	<u>7:30 AM</u>	<u>10:30 AM</u>	<u>SET UP</u>
<u>1-16-10</u>	<u>1-16-10</u>	<u>11:00 AM</u>	<u>4:00 PM</u>	<u>EVENT</u>

**Facility Required:**  
 All-Purpose Room  Auditorium  Cafeteria  Gymnasium  
 Swimming Pool (requires proof of certified lifeguard)  Stadium  Kitchen/Preparation  Kitchen/Serving  
 Stage  Fields (specify)  
 Classrooms #  Other (specify) AUXILIARY GYM

**Equipment Required: (\*must be operated/attended by school personnel)**  
 Kitchen Equipment\*  Sound System  Record Player/Stereo Equip.  Piano  
 Stage Lighting\*  Motion Picture Projector  Overhead Projector/Screen  Folding Stands  
 Scoreboard\*  Athletic Equipment  Other (specify)

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:  
 \$ \_\_\_\_\_ Bodily Injury Liability (\$500,000 minimum) \$ \_\_\_\_\_ Property Damage Liability (each occurrence) (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.  
 Name TBA - CHEER LTD. Address 118 RIDGEWAY DR., STE 101 Phone 910 488 2600  
 Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature — Responsible Organization Official [Signature] Phone (day) 910 488 2600  
 (eve.) N/A  
 Billing Address 118 RIDGEWAY DR., STE 101, FAYETTEVILLE, NC 28311

**APPROVALS:** Principal [Signature] Date 4/29/09  
 Business Administrator [Signature] Date 6/12/09  
 stage manager  athletic director  cafeteria manager  head custodian  librarian  a/v coordinator  other Date  / /

**For office use only: FACILITIES USE INVOICE**

Facilities/Equipment used: _____	Charges: \$ _____
_____	\$ _____
_____	\$ _____
Personnel Employed: _____	Charges: \$ _____
(attach time sheets) _____	\$ _____
_____	\$ _____
Other (specify): <u>114</u>	Charges: \$ _____
_____	\$ _____

... Ridgeway Drive  
Suite 101  
...ville, NC 28311  
800-477-8866  
910-488-2600  
fax 910-488-4618  
www.cheerfld.com

April 21, 2009

East Stroudsburg Area School District  
Board of Education  
North Courtland Street  
East Stroudsburg, PA 18301

To Whom It May Concern:

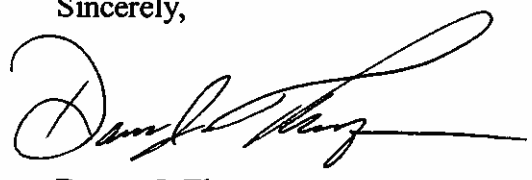
The purpose of this letter is to provide written request for waiver of facility fees. We are making application to use facilities at East Stroudsburg North High School on January 16, 2010 for the purpose of a cheerleading and dance regional competition.

In January 2009, East Stroudsburg North High School hosted a Cheer Ltd., Inc. Regional Championship event for the first time. The event was very successful with over 15 area teams participating. We hope to be in a position to grow on that success in the coming year.

Additionally, the event was a successful fundraiser for the East Stroudsburg North cheerleaders. They have expressed interest to Cheer Ltd., Inc. in hosting this event again in 2010.

In an effort to return this event to East Stroudsburg North, we are again asking the Board of Education to consider a waiver of facility use fees for this event as the event does serve as a significant fundraiser for a school sponsored organization. We are grateful to the Board of Education for granting this waiver last year and hope for a favorable outcome this year as well.

Sincerely,



Darren J. Thompson  
Director of Project Development

DJT/ms

APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization POCONO FENCING CLUB Today's Date 7 / 1 / 09

Non-Profit?  yes  no Will an admission fee be charged?  yes  no If yes, amount \$ \_\_\_\_\_ Are you requesting a waiver of facilities fees?  yes  no If yes, attach a letter of justification addressed to the Board of Education. This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: FENCING CLASSES + COMPETITION

Name of School Requested SMITHFIELD ELEMENTARY

DAY(S) from — DATE(S) — to from — HOURS — to DESCRIPTION (meeting, practice, game, rehearsal, performance,...) Tue + Thur, 9/15 - 5/27 7:00 - 9:00 PM INSTRUCTION + PRACTICE

FRIDAYS, OCT - MAY (one date each month) 6:00 - 9:30 PM COMPETITION

Facility Required: 1st WEEK Auditorium  Cafeteria  Gymnasium  All-Purpose Room  Stadium  Kitchen/Preparation  Kitchen/Serving  Swimming Pool (requires proof of certified lifeguard)  Stage  Fields (specify)  Classrooms # \_\_\_\_\_  Other (specify) \_\_\_\_\_

Equipment Required: (\*must be operated/attended by school personnel)  Kitchen Equipment\*  Sound System  Record Player/Stereo Equip.  Piano  Stage Lighting\*  Motion Picture Projector  Overhead Projector/Screen  Folding Stands  Scoreboard\*  Athletic Equipment  Other (specify) (FRIDAYS ONLY)

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ \_\_\_\_\_ Bodily Injury Liability (\$500,000 minimum) \$ \_\_\_\_\_ Property Damage Liability (each occurrence) (\$500,000 minimum) INSURANCE IS ON FILE

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Doyle Nelson Address SHAWNEE ON DELAWARE Phone 420-9611  
Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature — Doyle Nelson Responsible Organization Official Phone (day) 420-9611 (eve.) SAME

Billing Address PO BOX 391, SHAWNEE ON DELAWARE, PA 18356

APPROVALS: Principal [Signature] Date 7/13/09  
Business Administrator [Signature] Date 7/14/09  
copy to:  stage manager  athletic director  cafeteria manager  head custodian  librarian  a/v coordinator  other Date 1/1

For office use only: FACILITIES USE INVOICE

Facilities/Equipment used:	Charges: \$
_____	\$
_____	\$
Personnel Employed:	Charges: \$
(attach time sheets)	\$
_____	\$
Other (specify): <u>116</u>	Charges: \$
_____	\$

# Pocono Fencing Club

July 10, 2009

To: Board of Education  
East Stroudsburg Area School District

The Pocono Fencing Club is requesting a fee waiver for the use of the gymnasium at Smithfield Elementary School during the 2009-2010 school year. We have used this facility for the past six years with an approved fee waiver, which we most sincerely have appreciated.

Under the Use of Facilities policy, recently amended by the school board, the Pocono Fencing Club is a Class 3, non-school organization. The new rental rates established of \$200/night for use of the gymnasium on weekday evenings is way beyond our financial reach. In the past, we charged a modest amount of \$60 for each student fencer for 10 weekly lessons. All of the fees that we charge go back into the club to cover the cost of operations; insurance, equipment and United States Fencing Association membership. Our instructors and club administrators do not get paid. I am certain that, without a fee waiver, our costs to the fencers would be so high that no one could afford it, and the fencing program would end.

However, we understand the financial situation that the school board is facing, and so instead of a full waiver of the fees, we are requesting a partial waiver. Since we use the facility just on weekend nights when the janitors are present, the only expense that the school might incur by our use would be the cost of the lights. If a fair figure for that can be estimated, we would like to offer that amount as payment for the use of the facility.

We very much appreciate the use of the school facility. Thank you for your consideration.

Sincerely,

Doyle Nelson  
Pocono Fencing Club

----- B A T C H I N F O R M A T I O N -----

Batch number: 15998      Date of Batch: 6/30/2009      Batch Totals      Debit      Credit  
 User ID: KJK      Re-entry date:      11,853.02      11,853.02  
 Re-entry User ID:      Closing date: 6/30/2009

**DK Budget Transfer by Object 6/30/09**  
**June 30, 2009**

Date	Refer- -ence	Account number	Account title	Description	Amount	Refer- -ence
6/30/2009	INNTR	10-1100-581-000-10-00-04	CURRICULUM, ELEM, IN-DIST. MILES	to 300	1,609.60	60CR
6/30/2009	INNTR	10-1100-300-000-10-00-04	CURRICULUM, ELEM, PR. SVC/SCORING	from 581	1,609.60	
6/30/2009	INNTR	10-2260-890-000-10-00-04	CURRICULUM, MISCELLANEOUS	to 530	855.91	91CR
6/30/2009	INNTR	10-2260-530-000-10-00-04	CURRICULUM, POSTAGE	from 890	855.91	
6/30/2009	INNTR	10-2260-890-000-10-00-04	CURRICULUM, MISCELLANEOUS	to 610-010	265.95	95CR
6/30/2009	INNTR	10-2260-610-010-10-00-04	CURRICULUM, BID SUPPLIES	from 2260-890	265.95	
6/30/2009	INNTR	10-2600-610-000-30-00-08	GEN. MAINT., SEC., SUPPLIES	to 760	264.56	56CR
6/30/2009	INNTR	10-2600-760-000-10-00-08	GEN. MAINT., ELEM., REPL. EQUIP.	from 610	264.56	
6/30/2009	INNTR	10-2380-550-000-30-31-31	EHS, PRIN., PRINTING	to 890	4,000.00	00CR
6/30/2009	INNTR	10-2380-890-000-30-31-31	EHS, PRIN., GRADUATION	from 550	4,000.00	
6/30/2009	INNTR	10-2420-610-000-10-16-39	MEDICAL, BES, SUPPLIES/FIRST AID	to 581	44.00	44.00CR
6/30/2009	INNTR	10-2420-581-000-10-16-39	MEDICAL, BES, IN-DISTR. MILEAGE	from 610	44.00	
6/30/2009	INNTR	10-1100-760-000-10-32-44	MUSIC, INSTR, JTL, 6TH REPL. EQUIP	to 400	1,000.00	00CR
6/30/2009	INNTR	10-1100-760-000-10-32-44	MUSIC, INSTR, JTL, 6TH, PROP. SVC.	from 760	1,000.00	
6/30/2009	INNTR	10-1100-400-000-10-32-44	MUSIC, INSTR, JTL, SUPPLIES	to 400	803.00	00CR
6/30/2009	INNTR	10-1100-610-000-30-32-44	MUSIC, INSTR, JTL, PROP. SERVICE	from 610	803.00	
6/30/2009	INNTR	10-1243-618-320-20-00-50	GIFTED, INT., TECH SUPPLIES	to 580	10.00	00CR
6/30/2009	INNTR	10-1243-580-320-20-00-50	GIFTED, INT., CERT/INSTR. CONFER.	from 618	10.00	
6/30/2009	INNTR	10-2380-769-000-30-52-52	LIS, PRIN., REPL. TECH. EQUIP>2500	to 610	3,000.00	00CR
6/30/2009	INNTR	10-2380-610-000-30-52-52	LIS, PRIN., GENERAL SUPPLIES	from 769	3,000.00	

Total:  
Debits:  
Credits:

20 Transactions  
0 Unbalanced references

11,853.02  
11,853.02

----- END OF BATCH INFORMATION -----

Batch number: 15998 Date of Batch: 6/30/2009

Number of Journals	-----
With errors:	0
Without errors:	1
Total:	----- 1

Number of Transactions: 20

FUND TOTALS

Fund	Description	Debit	Credit
00010	GENERAL FUND	11,853.02	11,853.02
		11,853.02	11,853.02
		=====	=====

119

----- END OF JOB INFORMATION -----

Number of Journals -----  
 With errors: 0  
 Without errors: 1  
 Total: 1

Number of Transactions: 20

FUND TOTALS

Fund	Description	Debit	Credit
00010	GENERAL FUND	11,853.02	11,853.02
		11,853.02	11,853.02

End of Report - 9.27.55

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Jun 30, 2009

001 East Stroudsburg Area School District  
BUDGET TRANSFERS EDIT

Page: 2  
ID: AC1290

----- END OF BATCH INFORMATION -----

Batch number: 15997 Date of Batch: 6/30/2009

Number of Journals -----

With errors: 0

Without errors: 1

Total: 1

Number of Transactions: 16

FUND TOTALS

Fund	Description	Debit	Credit
00010	GENERAL FUND	8,325.46	8,325.46
		8,325.46	8,325.46

122

----- E N D O F J O B I N F O R M A T I O N -----

Number of Journals	-----	16
With errors:	0	
Without errors:	1	
Total:	-----	1

F U N D T O T A L S

Fund	Description	Debit	Credit
00010	GENERAL FUND	8,325.46	8,325.46
		8,325.46	8,325.46

End of Report - 9.15.51

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
172780	6/04/2009	ABC TROPHIES, INC. CURRICULUM, HONORS BANQUET	288.75
172781	6/04/2009	A.C. MOORE, INC. Due From Special Activity Fund	29.85
172782	6/04/2009	ACCURATE LABEL DESIGNS, INC. ESE, 1ST, SUPPLIES	147.95
172783	6/04/2009	AMERICAN RIBBON MANUFACTURERS, INC. F&CS, EHS, SUPPLIES	251.07
172784	6/04/2009	APPLE COMPUTER, INC. ITEC, NEW TECH EQUIPMENT > \$2500	6,704.64
172785	6/04/2009	DAWN M. ARNST TAX COLLECTOR TAX COLLECTION, GEN. SUPPLIES	81.99
172786	6/04/2009	DR. JOHN BART D.O. MEDICAL, ELEM., PHYS. SERVICES	413.60
172787	6/04/2009	ERIC BELL SEPTIC SYSTEMS, INC. SEWER PLANT, DISPOSAL SERVICES	1,550.00
172788	6/04/2009	JOANNE M. BOHRMAN LIS, PRIN., TUITION REIMB.	3,600.00
172789	6/04/2009	BUCKEYE ENERGY SERVICES TRANSPORTATION, SOUTH, DIESEL	12,679.78
172790	6/04/2009	BUSHKILL ELEMENTARY PTO TUTORING, EXTENDED, ELEM, SUPPLIE	53.00
172791	6/04/2009	SUSAN L. BUZZURO REFUND OF PRIOR YEAR REVENUE	850.00
172792	6/04/2009	DR. SARA CAMAEREI PUPIL SVCS, CONTRACT SERVICES	1,600.00
172793	6/04/2009	BWP CARQUEST AUTO PARTS GEN. MAINT., ELEM., SUPPLIES	82.78
172794	6/04/2009	CERTIFIED CHEMICAL CO. JTL, CUST., GENERAL SUPPLIES	674.70
172795	6/04/2009	CARLEY CHAMBERLIN MEDICAL, EHS, PROF. CONTR. SVC	560.00
172796	6/04/2009	CHESTER COUNTY INTERMEDIATE UNIT CURRICULUM, CHARTER SCHOOLS	1,484.60
172797	6/04/2009	JAMES CHIARELLO GEN. MAINT., IN-DISTRICT MILEAGE	218.35
172798	6/04/2009	CINTAS CORPORATION JTL, CUST., PROPERTY SERVICE	130.30
172799	6/04/2009	COLONIAL INTERMEDIATE UNIT 20 ACCOUNTABILILTY CERT/INST. CONF	1,600.00
172800	6/04/2009	COLONIAL INTERMEDIATE UNIT 20 TL2 PART A CONFERENCE CERT.	99.00
172801	6/04/2009	COMMONWEALTH CONNECTIONS ACADEMY CURRICULUM, CHARTER SCHOOLS	15,206.67
172802	6/04/2009	BOYD A COUNTERMAN, JR GEN. MAINT., IN-DISTRICT MILEAGE	171.60
172803	6/04/2009	CENTRAL PENNSYLVANIA DIGITAL CURRICULUM, CHARTER SCHOOLS	1,088.78

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
172804	6/04/2009	CRAFTER CHOICE FIBERFILL F&CS, JTL, SUPPLIES	368.15
172805	6/04/2009	CRAMER'S HOME CENTER TECH. ED., JTL, SUPPLIES	260.52
172806	6/04/2009	CRAMER'S HOME CENTER GEN. MAINT., SEC., SUPPLIES	777.68
172807	6/04/2009	CRAMER'S HOME CENTER GEN. MAINT., SEC., SUPPLIES	247.20
172808	6/04/2009	CRAMER'S HOME CENTER TECH. ED., JTL, SUPPLIES	652.06
172809	6/04/2009	CRAMER'S HOME CENTER TECH. ED., EHN, SUPPLIES	1,303.63
172810	6/04/2009	DAWN S. DAILEY EHS, PRIN., TUITION REIMB.	84.50
172811	6/04/2009	LOTTIE DARDEN REFUND OF PRIOR YEAR REVENUE	850.00
172812	6/04/2009	BILL DEIHL'S TIRE STORE GEN. MAINT., SUPPLIES	166.50
172813	6/04/2009	DONNA LEHMANN-DEMING TL.I, PARENT SUPPLIES	8.87
172814	6/04/2009	DEMPSEY UNIFORM & LINEN SERVICE, INC. EHN, CUST., PROPERTY SERVICE	132.56
172815	6/04/2009	DEVEREUX POCONO CENTER SPEC. ED. ADMIN., PROF. CONTRACT	195.00
172816	6/04/2009	DISYS ITEC, GENERAL SUPPLIES	2,644.28
172817	6/04/2009	EAST STROUDSBURG UNIVERSITY GEN. ATHLETICS, JTL, CONTRACT SVC	16,835.18
172818	6/04/2009	EASTERN PENNSYLVANIA SUPPLY COMPANY GEN. MAINT., ELEM., SUPPLIES	78.82
172819	6/04/2009	SUSAN EDEN GIFTED, ELEM, MILEAGE	39.61
172820	6/04/2009	EDWARDS BUSINESS SYSTEMS BES, PRIN., EQUIPMENT RENTAL	401.09
172821	6/04/2009	EVERGREEN COMMUNITY CHARTER SCHOOL CURRICULUM, CHARTER SCHOOLS	4,453.78
172822	6/04/2009	THE EXPRESS TIMES BOARD SERVICE, ADVERTISING	881.80
172823	6/04/2009	FOLLETT LIBRARY RESOURCES LIBRARY, EHN, BOOKS/PERIODICALS	25.43
172824	6/04/2009	JOHN FOPPIANO GEN. MAINT., IN-DISTRICT MILEAGE	170.50
172825	6/04/2009	BARBARA FREEMAN MEDICAL, BES, IN-DISTR. MILEAGE	95.70
172826	6/04/2009	FRIEDMAN ELECTRIC SUPPLY CO. INC. GEN. MAINT., SEC., SUPPLIES	2,805.37
172827	6/04/2009	FRIEDMAN ELECTRIC SUPPLY CO. INC. GEN. MAINT., ELEM., SUPPLIES	37.11

125

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
172828	6/04/2009	CAROL GEIGES BES, 1ST, IN-DISTRICT MILEAGE	5.78
172829	6/04/2009	GOVERNMENT FINANCE OFFICERS ASSOCIATION BUSINESS OFFICE, BOOKS/PERIOD.	53.00
172830	6/04/2009	GREGORY GRAHAM PIANO SERVICE MUSIC, VOCAL, JMH, PROP. SERVICE	210.00
172831	6/04/2009	GTS-WELCO EHN, CUST., PROPERTY SERVICE	339.74
172832	6/04/2009	RICHARD GUNSTONE REFUND OF PRIOR YEAR REVENUE	850.00
172833	6/04/2009	HAJOCA CORPORATION GEN. MAINT., SEC., SUPPLIES	967.15
172834	6/04/2009	DEBORAH HARRIS TL. 2 PART A, INST., MILEAGE	84.15
172835	6/04/2009	KIMBERLY A. HOLCOMB TRANSPORTATION, IN-DIST. MILEAGE	286.00
172836	6/04/2009	INDUSTRIAL APPRAISAL CO., INC. BUSINESS OFFICE, PROF. CONTR. SVC	950.00
172837	6/04/2009	DR. EUGENE JENNINGS PUPIL SVCS, INT., CONTR. SERVICES	2,100.00
172838	6/04/2009	K-MART F&CS, JTL, SUPPLIES	44.94
172839	6/04/2009	KAR BILL ENTERPRISES, INC. GEN. MAINT., FUELS	2,642.34
172840	6/04/2009	KING, SPRY, HERMAN, FREUND & FAUL, LLC LEGAL SVCS., NON-RETAINER	929.00
172841	6/04/2009	KIT'S INTERACTIVE THEATRE INC. TL 1-PARENT, CONTRACT SERVICE	950.00
172842	6/04/2009	BRUCE KOLAR REFUND OF PRIOR YEAR REVENUE	70.37
172843	6/04/2009	KURT LANCASTER GEN. MAINT., IN-DISTRICT MILEAGE	219.45
172844	6/04/2009	LANCASTER-LEBANON I.U.#13 ITEC, TECH SUPPLIES	6,853.70
172845	6/04/2009	MARY KATHERINE LEE SPEC. ED. SUPV. INT. MILEAGE	356.95
172846	6/04/2009	MARTHA LINNE JMH, 1ST, IN-DISTRICT MILEAGE	4.40
172847	6/04/2009	MARSHALLS CREEK PLUMB.&ELECT. SUPPLIES GEN. MAINT., ELEM., SUPPLIES	1.32
172848	6/04/2009	J.P. MASCARO & SONS, INC. EHS, CUST., DISPOSAL SERVICES	19,533.35
172849	6/04/2009	MET-ED EHS, CUST., ELECTRIC	33,868.53
172850	6/04/2009	MET-ED JTL, CUST., ELECTRIC	24,829.01
172851	6/04/2009	DARYLE MILLER GEN. MAINT., IN-DISTRICT MILEAGE	169.95

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Check no.	Date	Vendor name and comment	Amount
172852	6/04/2009	MONROE CAREER AND TECHNICAL INSTITUTE MCTI, HS-S, OPERATING BUDGET	123,167.00
172853	6/04/2009	MARY ANN MOORE TRANSPORTATION, GEN. SUPPLIES	118.14
172854	6/04/2009	MOUSER ELECTRONICS TECH. ED., EHN, SUPPLIES	323.54
172855	6/04/2009	MR. Z'S FOOD MARKET #158 F&CS, EHS, SUPPLIES	910.15
172856	6/04/2009	MR. Z'S STORE #117 F&CS, EHS, SUPPLIES	379.76
172857	6/04/2009	NAZARETH MUSIC CENTER MUSIC, INSTR, EHS, PROPERTY SVC	180.00
172858	6/04/2009	RHONDA NICHOLLS MEDICAL, EHS, IN-DISTR. MILEAGE	118.80
172859	6/04/2009	PA ASSOCIATION OF NOTARIES CHILD ACCT., DUES & FEES	289.21
172860	6/04/2009	WILLIAM ANTHONY PARKS EHN, PRIN., TUITION REIMB.	485.00
172861	6/04/2009	THE PENNSYLVANIA CYBER CHARTER SCHOOL CURRICULUM, CHARTER SCHOOLS	51,933.01
172862	6/04/2009	JOANNE M PETERS ESE, 1ST, IN-DISTRICT MILEAGE	3.30
172863	6/04/2009	PETTY CASH SPEC ED ELEM SPEC. ED. SUPV., ELEM., SUPPLIES	47.52
172864	6/04/2009	PETTY CASH HUMAN RESOURCES PERSONNEL, GENERAL SUPPLIES	65.04
172865	6/04/2009	PIKE COUNTY TAX CLAIM BUREAU Delinquent Taxes, Pike	52,260.51
172866	6/04/2009	PIKE COUNTY TAX CLAIM BUREAU Delinquent Taxes, Pike	500.00
172867	6/04/2009	POSITIVE PROMOTIONS PERSONNEL, GENERAL SUPPLIES	90.06
172868	6/04/2009	E.F. POSSINGER & SONS, INC. SMI, CUST., PROPERTY SERVICE	255.00
172869	6/04/2009	DEBRA PRESCO TRANSPORTATION, IN-DIST. MILEAGE	5.00
172870	6/04/2009	QUILL CORPORATION SUPT., TECH SUPPLIES	260.96
172871	6/04/2009	REALLY GOOD STUFF TL.I, READING, SUPPLIES	45.93
172872	6/04/2009	REED ASSOCIATES BUSINESS ED., EHS, SUPPLIES	375.00
172873	6/04/2009	RESERVE ACCOUNT BUSINESS OFFICE, POSTAGE	1,220.28
172874	6/04/2009	RESERVE ACCOUNT SUPT., TELEPHONE/POSTAGE	779.72
172875	6/04/2009	RESERVE ACCOUNT EHS, PRIN., POSTAGE/TELEPHONE	2,000.00

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Check no.	Check Date	Vendor name and comment	Amount
172876	6/04/2009	OCTAVIO RIVERA REFUND OF PRIOR YEAR REVENUE	253.00
172877	6/04/2009	BERNADETTE RODRIGUEZ TRANSPORTATION, IN-DIST. MILEAGE	5.00
172878	6/04/2009	PHILIP ROSENAU CO., INC. LIS, CUST., GENERAL SUPPLIES	1,126.00
172879	6/04/2009	ROTO-ROOTER SEWER-DRAIN SERVICE GEN. MAINT., ELEM, PROPERTY SVCS	600.00
172880	6/04/2009	JOHN S ROMANSKY GEN. MAINT., IN-DISTRICT MILEAGE	113.30
172881	6/04/2009	THE SANDONE TIRE & BATTERY TRANSPORTATION, TIRES	2,885.40
172882	6/04/2009	SCHOLASTIC INC. TL. I, TEXTBOOKS	1,315.50
172883	6/04/2009	JAMES F. SHEAROUSE GEN. MAINT., IN-DISTRICT MILEAGE	354.20
172884	6/04/2009	SHERWOOD L. KANE REFUND OF PRIOR YEAR REVENUE	850.00
172885	6/04/2009	LORI L. SOSKIL CURRICULUM, SEC., IN-DIST. MILES	9.19
172886	6/04/2009	ARTHUR SOURWINE GEN. MAINT., IN-DISTRICT MILEAGE	99.00
172887	6/04/2009	ALONZO STARKES GEN. MAINT., IN-DISTRICT MILEAGE	126.50
172888	6/04/2009	KIM STEVENS SPEC. ED. SUPV. INT. MILEAGE	206.80
172889	6/04/2009	STOUT'S MOWER SERVICE GEN. MAINT., SEC., SUPPLIES	65.55
172890	6/04/2009	STRATIX SYSTEMS INC. MSE, 2ND, SUPPLIES	840.00
172891	6/04/2009	STROUDSBURG ELECTRIC MOTOR SERVICE GEN. MAINT., SEC., SUPPLIES	92.00
172892	6/04/2009	SWEET, STEVENS, KATZ & WILLIAMS LLP LEGAL SVCS., NON-RETAINER	1,218.70
172893	6/04/2009	CAROL LEE THOMAS OUT-OF-DIST PLACEMENT, DEDUCT	25.00
172894	6/04/2009	UGI ENERGY SERVICES, INC. EHS, CUST., NATURAL GAS	1,429.35
172895	6/04/2009	VERIZON WIRELESS DISTRICT, TELECOMMUNICATIONS	2,513.14
172896	6/04/2009	CARRIE J. WALCK REFUND OF PRIOR YEAR REVENUE	850.00
172897	6/04/2009	WALMART COMMUNITY SCIENCE, LIS, SUPPLIES	991.80
172898	6/04/2009	CORINNE WESELOH JMH, PRIN., IN-DISTRICT MILEAGE	13.48
172899	6/04/2009	WHITMORE'S GARAGE GEN. MAINT., PROPERTY SERVICES	145.00

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Check no.	Check Date	Vendor name and comment	Amount
172900	6/04/2009	THOMAS WILLIAMS CUST.SVCS,CERT/NON-INSTR CONF.	272.66
172901	6/04/2009	SUSAN WOLFF BES,1ST,IN-DISTRICT MILEAGE	5.78
172902	6/04/2009	SALLY YORKE-VINEY TL.I,CENFERENCES-CERTIF.	374.33
172903	6/04/2009	ROSELEY ZOROCHIN REFUND OF PRIOR YEAR REVENUE	317.56
172904	6/11/2009	ABC TROPHIES, INC. GEN.ATHL.,EHS,SUPPLIES	1,847.50
172905	6/11/2009	ALLEGHENY EDUCATIONAL SYSTEMS,INC. TECH.ED.,EHN,SUPPLIES	447.00
172906	6/11/2009	ASPEN PEST SERVICES, LLC EHN,CUST.,EXTERMINATION SVCS	622.65
172907	6/11/2009	AT&T TRANSPORTATION,POSTAGE/TELEPH.	111.09
172908	6/11/2009	THE BANK OF NEW YORK MELLON AUTHORITY EXP.,PAYING AGENT	250.00
172909	6/11/2009	BANKS' VACUUM SALES AND SERVICE JTL,CUST.,GENERAL SUPPLIES	2,675.52
172910	6/11/2009	LORI J. BARRY ESL,TITLE III,SEC.,SUPPLIES	76.21
172911	6/11/2009	DR. JOHN BART D.O. PUPIL SVCS,CONTRACT SERVICES	13,918.75
172912	6/11/2009	H.A. BERKHEIMER INC. TAX COLLECTION,PROF.CONTR.SVCS	15,401.11
172913	6/11/2009	RICHARD BLACKMORE GEN.MAINT.,IN-DISTRICT MILEAGE	184.80
172914	6/11/2009	BOLLINGER LAW FIRM, LLC ITEC,PROFESSIONAL SERVICES	1,372.50
172915	6/11/2009	BRIAN BOROSH ITEC,IN-DISTRICT MILEAGE	29.48
172916	6/11/2009	MARK BROWN GEN.ATHL.,EHS,MILEAGE	82.50
172917	6/11/2009	BUCKEYE ENERGY SERVICES TRANSPORTATION,NORTH,DIESEL	23,470.92
172918	6/11/2009	KAREN L. BUIS DENTAL,DISTRICT,IN-DISTR.MILES	25.30
172919	6/11/2009	BURNLEY WORKSHOP ACCESS, CONTR. SERVICES	350.00
172920	6/11/2009	ANGELA M. BYRNE TL.I,CENFERENCES-CERTIF.	227.70
172921	6/11/2009	BWP CARQUEST AUTO PARTS GEN.MAINT.,SEC.,SUPPLIES	113.16
172922	6/11/2009	CENTRAL PENN GAS, INC. JTL,CUST.,NATURAL GAS	1,401.91
172923	6/11/2009	CHC MOTORS TRANSPORTATION,REPAIRS & PARTS	1,145.52



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Check no.	Check Date	Vendor name and comment	Amount
172924	6/11/2009	CINTAS CORPORATION EHS,CUST.,PROPERTY SERVICE	451.78
172925	6/11/2009	CLASSROOM DIRECT ACCOUNTABILITY BLOCK, SUPPLIES	286.62
172926	6/11/2009	CLASSROOM DIRECT TL.I,READING, SUPPLIES	391.24
172927	6/11/2009	COLONIAL INTERMEDIATE UNIT 20 TUTORING STAFF DEV, CONFERENCE	40.00
172928	6/11/2009	COLT PLUMBING SPECIALTIES GEN.MAINT.,SEC.,SUPPLIES	745.69
172929	6/11/2009	COMMONWEALTH OF PENNSYLVANIA SECURITY,EHN,PROF.CONTR.SVCS.	4,753.57
172930	6/11/2009	COMPUTER DISCOUNT WAREHOUSE JTL,PRIN.,TECH SUPPLIES	973.00
172931	6/11/2009	BARBARA CORTESE ART START GRANT WALMART, SUPPL	30.67
172932	6/11/2009	CSI COMMUNICATIONS, INC. GEN.MAINT.,SEC.,PROPERTY SVCS	329.50
172933	6/11/2009	CLAUDE S. CYPHERS, INC. TRANSPORTATION,TIRES	99.85
172934	6/11/2009	DELL MARKETING, L.P. GEN.ATHL.,EHN,TECH SUPPLIES	1,491.78
172935	6/11/2009	DEVEREUX POCONO CENTER SPEC.ED.ADMIN.,PROF.CONTRACT	520.00
172936	6/11/2009	THOMAS F. DIRVONAS LEGAL SVCS.,SOLICITOR RETAINER	5,720.71
172937	6/11/2009	FRANCIS C. DISALVO TRANSPORTATION,REPAIRS & PARTS	70.35
172938	6/11/2009	DUNMORE ROOFING & SUPPLY CO., INC. GEN.MAINT.,ELEM,PROPERTY SVCS	1,911.32
172939	6/11/2009	DYNAMITE CAR WASH SECURITY,EHS,CONTR.MAINT.	39.60
172940	6/11/2009	DYNAMITE CAR WASH SECURITY,EHS,CONTR.MAINT.	33.00
172941	6/11/2009	EDUCATIONAL CREDIT MANAGEMENT CORP Miscellaneous Deductions	96.00
172942	6/11/2009	ENVIRONMENTAL ABATEMENTS ASSOC., INC. GEN.MAINT.,PROF.CONTR.SERVICES	1,800.00
172943	6/11/2009	FASTENAL COMPANY GEN.MAINT.,SEC.,SUPPLIES	19.76
172944	6/11/2009	FEDEX BUSINESS OFFICE,POSTAGE	87.14
172945	6/11/2009	PETER FODNESS SOCCER,EHS,BOYS,MILEAGE	120.45
172946	6/11/2009	THE FOLLETT SOFTWARE CO. Prepayments	19,256.50
172947	6/11/2009	GREGORY GRAHAM PIANO SERVICE MUSIC,VOCAL,ESE,PROP.SERVICE	325.00

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Check no.	Check Date	Vendor name and comment	Amount
172948	6/11/2009	HAAN CRAFTS F&CS, JTL, SUPPLIES	48.60
172949	6/11/2009	HERFF JONES INC. EHN, PRIN., PRINTING	2,059.27
172950	6/11/2009	HOBAN'S SUPPLY & FURNITURE CO. LEARN.SUP., INT., SUPPLIES	400.00
172951	6/11/2009	DEPT. 32-2501643153 SMI, PRIN., GENERAL SUPPLIES	2,243.73
172952	6/11/2009	DEPT. 32-2501643153 GEN.MAINT., SEC., SUPPLIES	439.47
172953	6/11/2009	IBM CORPORATION DEBT SERV., ADM.COMPUTER, PRIN.	2,498.00
172954	6/11/2009	INTEGRITEC, INC. JMH, CUST., PROPERTY SERVICE	745.00
172955	6/11/2009	GAIL JOHNSON GEN.ATHL., EHN, MILEAGE	47.30
172956	6/11/2009	K-MART F&CS, EHS, SUPPLIES	165.86
172957	6/11/2009	JOSEPH & MYRTLE KANE REFUNDS, PRIOR YEAR, MID. SM.	608.64
172958	6/11/2009	KING, SPRY, HERMAN, FREUND & FAUL, LLC LEGAL SVCS., NON-RETAINER	400.00
172959	6/11/2009	CHARLOTTE KLUCHER ACCESS, CONTR. SERVICES	600.00
172960	6/11/2009	LEONARD KRESEFSKI TL.II PART A CONFERENCE CERTIF	117.70
172961	6/11/2009	KATHY KROLL BUSINESS OFFICE, IN-DISTR.MILES	9.90
172962	6/11/2009	KRONOS ADMIN.SYS., TECH.BOOKS/SOFTWARE	699.00
172963	6/11/2009	RONALD LABAR'S LOCK SERVICE TRANSPORTATION, GEN. SUPPLIES	33.75
172964	6/11/2009	BROOKE K LANGAN ITEC, IN-DISTRICT MILEAGE	182.60
172965	6/11/2009	LAW SOUND AND LIGHTING EHN, PRIN., GRADUATION	1,500.00
172966	6/11/2009	MARY KATHERINE LEE SPEC.ED.SUPV.INT.MILEAGE	506.00
172967	6/11/2009	LEVIN LEGAL GROUP LEGAL SVCS., NON-RETAINER	6,441.06
172968	6/11/2009	LIGHTSPEED TECHNOLOGIES SPEC.ED., ACCESS, INT., SUPPLIES	775.00
172969	6/11/2009	CANDYCE L. LIVEZEY ART STAR GRANT/WALMART, CONTRA	50.00
172970	6/11/2009	WILLIAM V. MACGILL & CO. MEDICAL, MSE, SUPPLIES/FIRST AID	78.75
172971	6/11/2009	GARY MACMAHON ITEC, IN-DISTRICT MILEAGE	42.90

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Check no.	Check Date	Vendor name and comment	Amount
172972	6/11/2009	MANWALAMINK WATER COMPANY SMI, CUST., WATER/SEWER	542.15
172973	6/11/2009	MARSHALLS CREEK PLUMB.&ELECT. SUPPLIES GEN.MAINT., ELEM., SUPPLIES	1.98
172974	6/11/2009	JOSEPH P. MARTIN ITEC, IN-DISTRICT MILEAGE	55.00
172975	6/11/2009	GARY K MARVIN GEN.MAINT., IN-DISTRICT MILEAGE	55.00
172976	6/11/2009	JANICE MCKEOWN CURRICULUM, IN-DISTR.MILEAGE	51.70
172977	6/11/2009	MERCY SPECIAL LEARNING CENTER EMOT.SUP., SEC., ESASD, TUITION	2,400.00
172978	6/11/2009	MESKO GLASS & MIRROR CO. GEN.MAINT., SEC., SUPPLIES	429.00
172979	6/11/2009	MET-ED EHS, CUST., ELECTRIC	382.85
172980	6/11/2009	MIGNOSI'S FOODTOWN F&CS, EHN, SUPPLIES	2,696.14
172981	6/11/2009	MIGNOSI'S FOODTOWN F&CS, EHN, SUPPLIES	75.97
172982	6/11/2009	SANFORD L.P. SCHOOL IMPROVEMENT-SUPPLIES	3,930.95
172983	6/11/2009	MODERN GAS SALES, INC. ESE, CUST., BOTTLE GAS	3,728.86
172984	6/11/2009	MONROE CAREER AND TECHNICAL INSTITUTE ART START GRANT WALMART, SUPPL	150.00
172985	6/11/2009	SHERRY MORRO SPEC.ED.SUPV., SEC., MILEAGE	266.20
172986	6/11/2009	MOUNTAIN LAUREL DEVELOPMENT GROUP, LP EHN, PRIN., GRADUATION	7,104.00
172987	6/11/2009	MR. Z's FOOD MARKET #158 F&CS, LIS, SUPPLIES	540.13
172988	6/11/2009	MR. JOHN, INC. GEN.ATHL., EHS, PROPERTY SERVICE	903.57
172989	6/11/2009	THE MUSIC STORE, INC. MUSIC, INSTR, JTL, 6TH, SUPPLIES	171.56
172990	6/11/2009	NORTH POCONO BUS COMPANY, INC. TRANSPORTATION, CONT.DRIVER	10,364.65
172991	6/11/2009	NORTHAMPTON COMMUNITY COLLEGE DUAL ENROLLMENT - TUITION	84.00
172992	6/11/2009	OFFICE MAX ADMIN.SYS., GENERAL SUPPLIES	68.99
172993	6/11/2009	OPDYKE'S SALES & SERVICE TRANSPORTATION, TIRES	33.08
172994	6/11/2009	OVERHEAD DOOR COMPANY BUS GARAGE, EQUIP REPAIRS	545.00
172995	6/11/2009	PA TREATMENT & HEALING ALT., REG.ED.SECONDARY	26,176.96

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Check no.	Check Date	Vendor name and comment	Amount
172996	6/11/2009	THE PACKAGING PLACE GEN.MAINT., SEC., SUPPLIES	114.70
172997	6/11/2009	PETTY CASH HS SOUTH EHS, PRIN., GRADUATION	6.88
172998	6/11/2009	KATHLEEN PICERNO MEDICAL, EHS, PROF.CONTR.SVC	338.00
172999	6/11/2009	PICKEREL INN DRIVER ED., EHN, GASOLINE	31.60
173000	6/11/2009	PITNEY BOWES GLOBAL FINANCIAL LIS, PRIN., EQUIPMENT RENTAL	187.87
173001	6/11/2009	POCONO RECORD BOARD SERVICE, ADVERTISING	651.85
173002	6/11/2009	E.F. POSSINGER & SONS, INC. EHN, CUST., PROPERTY SERVICE	340.00
173003	6/11/2009	POSTMASTER ESE, PRIN., POSTAGE/TELEPHONE	264.00
173004	6/11/2009	PP&L EHS, CUST., ELECTRIC	34.03
173005	6/11/2009	PROSSER LABORATORIES, INC. SEWER PLANT, CONTRACT MAINT.	747.00
173006	6/11/2009	PUPIL TRANSPORTATION ASSOCIATION OF PA Prepayments	75.00
173007	6/11/2009	RIDDELL, INC. FOOTBALL, EHS, SUPPLIES	321.24
173008	6/11/2009	HEALTH POCONO, INC. D/B/A SPEC.ED., ITIN.SPEECH, I.U.PROG.	5,625.00
173009	6/11/2009	PHILIP ROSENAU CO., INC. BES, PRIN., GENERAL SUPPLIES	427.05
173010	6/11/2009	RYDIN DECAL EHS, PRIN., GRADUATION	466.40
173011	6/11/2009	DEBORAH SANDS BES, 1ST, INSTR/CERT.CONFERENCE	295.44
173012	6/11/2009	SCHOOL CLAIMS SERVICE LEGAL SVCS., NON-RETAINER	1,622.00
173013	6/11/2009	SCHOOL PUBLICATIONS COMPANY ENGLISH, EHN, PRINTING SERVICES	688.00
173014	6/11/2009	JASON SCOTT & DANIEL TUTTLE REFUNDS, PRIOR YEAR, MID. SM.	2,897.55
173015	6/11/2009	POCONO SEW & VAC F&CS, JTL, SUPPLIES	2.48
173016	6/11/2009	SHAWNEE ACADEMY, LTD. EMOT.SUP., SEC., ESASD, TUITION	1,500.00
173017	6/11/2009	STROUD AREA REGIONAL POLICE SECURITY, EHS, PROF.CONTR.SVCS.	55,107.71
173018	6/11/2009	STROUDSBURG ELECTRIC MOTOR SERVICE GEN.MAINT., SEC., SUPPLIES	77.98
173019	6/11/2009	SUN LITHO-PRINT, INC. MUSIC, INSTR, EHN, PRINTING SVCS	695.00

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Check no.	Check Date	Vendor name and comment	Amount
173020	6/11/2009	SUSQ-CYBER CHARTER SCHOOL SPEC.ED.,DIST.,CHARTER SCHOOLS	617.42
173021	6/11/2009	SWEET, STEVENS, KATZ & WILLIAMS LLP LEGAL SVCS.,NON-RETAINER	315.00
173022	6/11/2009	CAROL LEE THOMAS OUT-OF-DIST-PLACEMENT, MILEAGE	330.00
173023	6/11/2009	LISA TIRJAN ACCOUNTABALITY, MILEAGE	209.83
173024	6/11/2009	TRI-STATE INDUSTRIAL LAUNDRIES INC. LIS,CUST.,PROPERTY SERVICE	921.64
173025	6/11/2009	TRI-STATE INDUSTRIAL LAUNDRIES INC. LIS,CUST.,PROPERTY SERVICE	672.87
173026	6/11/2009	TRI-STATE INDUSTRIAL LAUNDRIES INC. LIS,CUST.,PROPERTY SERVICE	703.18
173027	6/11/2009	UGI ENERGY SERVICES, INC. EHS,CUST.,NATURAL GAS	5,305.90
173028	6/11/2009	VERIZON TRANSPORTATION, POSTAGE/TELEPH.	76.41
173029	6/11/2009	SHAWN WESCOTT ITEC,IN-DISTRICT MILEAGE	50.78
173030	6/11/2009	XEROX CORPORATION BUSINESS OFFICE,REPL.EQU>2500	11,491.61
173031	6/11/2009	EAST STROUDSBURG School Service Personnel Dues	68.08
173032	6/11/2009	CHAPTER 13 TRUSTEE Miscellaneous Deductions	250.00
173033	6/11/2009	ED FOUNDATION OF ES/GENERAL FUND EDUC. FOUNDATION DEDUCTIONS	26.00
173034	6/11/2009	ED FOUNDATION OF ES/SCHOLARSHIP FUND EDUC. FOUNDATION DEDUCTIONS	21.00
173035	6/11/2009	E.S.E.A. ESEA Dues	468.43
173036	6/11/2009	E.S.E.A. ESEA Dues	10.00
173037	6/11/2009	FEDERAL RESERVE BANK Savings Bond Deductions	450.00
173038	6/11/2009	STATE OF NEW JERSEY GROSS INC TAX-NJ 500 NJ State Taxes	921.92
173039	6/11/2009	NYSCSPC (NEW YORK STATE CHILD SUPPORT Miscellaneous Deductions	553.56
173040	6/11/2009	PENNSYLVANIA HIGHER EDUCATION AGENCY Miscellaneous Deductions	533.33
173041	6/11/2009	PA SCDU Miscellaneous Deductions	3,185.05
173042	6/11/2009	U.S. DEPARTMENT OF EDUCATION Miscellaneous Deductions	122.25
173043	6/11/2009	UNITED STATES TREASURY Miscellaneous Deductions	336.82

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Check no.	Check Date	Vendor name and comment	Amount
173044	6/18/2009	ABC TROPHIES, INC. GEN.ATHL., EHN, SUPPLIES	1,232.10
173045	6/18/2009	A.C. MOORE, INC. LIFE SKILLS, SEC., SUPPLIES	27.31
173046	6/18/2009	ACCUSCAN ADMIN.SYS., TECH.BOOKS/SOFTWARE	30.00
173047	6/18/2009	AMERICAN ART CLAY CO. GEN.MAINT., SEC., SUPPLIES	57.73
173048	6/18/2009	VIRGINIA BACHELDER TRANSP, CONTR DRIVER, SPEC EDUC	1,856.10
173049	6/18/2009	BANKS' VACUUM SALES AND SERVICE EHN, CUST., GENERAL SUPPLIES	66.00
173050	6/18/2009	PATRICIA BAUGHMAN PERSONNEL, GENERAL SUPPLIES	59.97
173051	6/18/2009	MALCOLM BEHNES TRANSP, CONTR DRIVER, SPEC EDUC	5,124.40
173052	6/18/2009	MARJORIE BEHNES TRANSP, CONTR DRIVER, SPEC EDUC	1,441.85
173053	6/18/2009	LISA LEE BLOISE TRANSP, CONTR DRIVER, SPEC EDUC	4,012.81
173054	6/18/2009	BUCKEYE ENERGY SERVICES TRANSPORTATION, SOUTH, DIESEL	29,232.04
173055	6/18/2009	KRISTEN A BUEKI BES, 2ND, IN-DISTRICT MILEAGE	70.95
173056	6/18/2009	BWP CARQUEST AUTO PARTS SECURTIY, EHS, EQUIP.REPAIR	351.76
173057	6/18/2009	CENTRAL PENN GAS, INC. EHS, CUST., NATURAL GAS	859.57
173058	6/18/2009	ESLON CHARDON LIBRARY, LIS, BOOKS/PERIODICALS	11.86
173059	6/18/2009	CLEAR CHOICE GLASS AND MIRROR TRANSPORTATION, REPAIRS & PARTS	164.00
173060	6/18/2009	COLLEGE BOARD - AP EXAMS GUIDANCE, EHS, SUPPLIES	4,473.00
173061	6/18/2009	COLONIAL INTERMEDIATE UNIT 20 DISTRICT, TELECOMMUNICATIONS	5,593.33
173062	6/18/2009	COLT PLUMBING SPECIALTIES GEN.MAINT., ELEM., SUPPLIES	342.90
173063	6/18/2009	COMMONWEALTH OF PENNSYLVANIA SECURITY, EHN, PROF.CONTR.SVCS.	4,316.95
173064	6/18/2009	COMPUTER DISCOUNT WAREHOUSE SCHOOL IMPROVEMENT-SUPPLIES	5,099.79
173065	6/18/2009	ENRIQUE CORREA Interim Tax Refunds, Price	4,192.56
173066	6/18/2009	CRAFT OIL CORPORATION TRANSPORTATION, GASOLINE/OIL	1,892.75
173067	6/18/2009	CSI COMMUNICATIONS, INC. GEN.MAINT., SEC., PROPERTY SVCS	213.75

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Check no.	Check Date	Vendor name and comment	Amount
173068	6/18/2009	DANLAN TOWING LLC SECURTIY, EHS, EQUIP. REPAIR	75.00
173069	6/18/2009	CHRISTINE DAVIS TRANSP, CONTR DRIVER, SPEC EDUC	4,607.64
173070	6/18/2009	DEMPSEY UNIFORM & LINEN SERVICE, INC. EHN, CUST., PROPERTY SERVICE	134.56
173071	6/18/2009	DINN BROTHERS JTL, ACTIVITIES, SUPPLIES	86.75
173072	6/18/2009	THOMAS F. DIRVONAS LEGAL SVCS., NON-RETAINER	8,468.50
173073	6/18/2009	DUNMORE ROOFING & SUPPLY CO., INC. GEN. MAINT., SEC., PROPERTY SVCS	1,699.00
173074	6/18/2009	ELWYN EDUCATION DIVISION LRE GRANT, PROF DEV CONF	1,500.00
173075	6/18/2009	OHIO CASUALTY TRANSPORTATION, INSURANCE	345.00
173076	6/18/2009	CARLEEN FINK TRANSP, CONTR DRIVER, SPEC EDUC	4,795.96
173077	6/18/2009	BRAD FITZPATRICK ADMIN. SYS., IN-DIST. MILEAGE	102.07
173078	6/18/2009	FOLLETT LIBRARY RESOURCES LIBRARY, JMH, BOOKS/PERIODICALS	42.69
173079	6/18/2009	FRONTIER LIS, CUST., TELEPHONE	2,267.26
173080	6/18/2009	JENNY GALUNIC TRANSPORTATION, CONT. DRIVER	4,628.75
173081	6/18/2009	JULIUS & DOLORES GAMBINO REFUND OF PRIOR YEAR REVENUE	428.29
173082	6/18/2009	BRIAN GEBHARDT ADMIN. SYS., EQUIPMENT RENTAL	34.00
173083	6/18/2009	LISA GERST TRANSP, CONTR DRIVER, SPEC EDUC	7,468.25
173084	6/18/2009	ROSALYN R. GILMORE TRANSPORTATION, CONT. DRIVER	4,048.00
173085	6/18/2009	GOVERNMENT SOFTWARE SERVICES TAX COLLECTION, PRINTING/BIND.	55.89
173086	6/18/2009	GPN EDUCATIONAL MEDIA TL. I, PARENT SUPPLIES	1,335.36
173087	6/18/2009	THOMAS HENDEL, JR. TRANSPORTATION, IN-DIST. MILEAGE	97.90
173088	6/18/2009	HERFF JONES INC. EHS, PRIN., GRADUATION	2,680.30
173089	6/18/2009	KIMBERLY A. HOLCOMB TRANSPORTATION, IN-DIST. MILEAGE	196.90
173090	6/18/2009	DEBORAH HOLMES TRANSP, CONTR DRIVER, SPEC EDUC	4,231.08
173091	6/18/2009	HM RECEIVABLES CO., LLC TL. I, TEXTBOOKS	1,472.42

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173092	6/18/2009	J.M.HILL ELEMENTARY SCHOOL P.T.O. TUTORING, EXTENDED, ELEM, SUPPLIE	718.00
173093	6/18/2009	JIFFY LUBE GEN.MAINT., PROPERTY SERVICES	35.49
173094	6/18/2009	ERNEST B KEMMERER TRANSP, CONTR DRIVER, SPEC EDUC	5,279.19
173095	6/18/2009	KING, SPRY, HERMAN, FREUND & FAUL, LLC LEGAL SVCS., NON-RETAINER	2,497.00
173096	6/18/2009	KIT'S INTERACTIVE THEATRE INC. TL 1-PARENT, CONTRACT SERVICE	700.00
173097	6/18/2009	KREMPASKY EQUIPMENT CO. EHN, CUST., EQUIPMENT REPAIRS	2,041.69
173098	6/18/2009	LEONARD KRESEFSKI BUSINESS OFFICE, IN-DISTR.MILES	90.20
173099	6/18/2009	DIANE KRUPSKI TRANSP, CONTR DRIVER, SPEC EDUC	3,439.42
173100	6/18/2009	GINA D. LABADIE TRANSP, CONTR DRIVER, SPEC EDUC	4,843.11
173101	6/18/2009	KARLA J LABAR TRANSPORTATION, CONT.DRIVER	7,708.57
173102	6/18/2009	RONALD LABAR'S LOCK SERVICE EHS, PRIN., GENERAL SUPPLIES	6.00
173103	6/18/2009	LANCASTER-LEBANON I.U.#13 PERSONNEL, CERT./N-INSTR.CONF.	25.00
173104	6/18/2009	BROOKE K LANGAN ITEC, IN-DISTRICT MILEAGE	50.05
173105	6/18/2009	STEVEN LASTRA TRANSP, CONTR DRIVER, SPEC EDUC	4,176.47
173106	6/18/2009	BILLY LOVE TRANSPORTATION, IN-DIST.MILEAGE	52.56
173107	6/18/2009	NOREEN LOWRIS TRANSP, CONTR DRIVER, SPEC EDUC	2,444.67
173108	6/18/2009	MARSHALLS CREEK PLUMB.&ELECT. SUPPLIES GEN.MAINT., SEC., SUPPLIES	11.82
173109	6/18/2009	MARTIN'S SEPTIC SERVICE GEN.MAINT., ELEM, PROPERTY SVCS	325.00
173110	6/18/2009	J.P. MASCARO & SONS, INC. EHS, CUST., DISPOSAL SERVICES	19,533.35
173111	6/18/2009	MADELYN C MCCONNELL REFUND OF PRIOR YEAR REVENUE	285.59
173112	6/18/2009	MEIER SUPPLY CO., INC. GEN.MAINT., SEC., SUPPLIES	347.80
173113	6/18/2009	MET-ED EHS, CUST., ELECTRIC	1,019.75
173114	6/18/2009	MET-ED EHN, CUST., ELECTRIC	41,936.48
173115	6/18/2009	MONROE FAMILY PRACTICE ASSOCIATES TRANSPORTATION, CONT. MAINT.	710.00



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173116	6/18/2009	MR. Z'S STORE #117 F&CS, EHS, SUPPLIES	394.10
173117	6/18/2009	THE MUSIC STORE, INC. MUSIC, INSTR, EHS, PROPERTY SVC	55.00
173118	6/18/2009	PETER MUTI TRANSP, CONTR DRIVER, SPEC EDUC	4,885.71
173119	6/18/2009	DONNA NANNINI TRANSPORTATION, PARENT TRANSPOR	209.00
173120	6/18/2009	NAPT Prepayments	75.00
173121	6/18/2009	NASCO (Quote # 0 9 - 2 6 4 4 7) F&CS, EHS, SUPPLIES	689.11
173122	6/18/2009	JOHN O'ROURKE, JR. TRANSP, CONTR DRIVER, SPEC EDUC	4,451.28
173123	6/18/2009	VICTORIA O'ROURKE TRANSP, CONTR DRIVER, SPEC EDUC	3,471.52
173124	6/18/2009	OFFICE DIRECT, INC. RES, INSTR, TECH SUPPLIES	525.94
173125	6/18/2009	OFFICE MAX TL. I, SUPPLIES	537.08
173126	6/18/2009	THE PACKAGING PLACE ESE, PRIN., POSTAGE/TELEPHONE	230.34
173127	6/18/2009	MANVEL R PAGE ITEC, IN-DISTRICT MILEAGE	6.60
173128	6/18/2009	PASBO Prepayments	183.00
173129	6/18/2009	PENNSYLVANIA PAPER & SUPPLY CO. SPECIAL PROJECTS, GEN. SUPPLIES	73.83
173130	6/18/2009	PENTELEDATA DISTRICT, TELECOMMUNICATIONS	7,997.81
173131	6/18/2009	PETTY CASH BUSHKILL ELEM BES, PRIN., GENERAL SUPPLIES	45.53
173132	6/18/2009	PETTY CASH CURRICULUM CURRICULUM, HONORS BANQUET	23.77
173133	6/18/2009	PETTY CASH CURRICULUM CURRICULUM, HONORS BANQUET	19.92
173134	6/18/2009	PETTY CASH CURRICULUM CURRICULUM, HONORS BANQUET	25.00
173135	6/18/2009	PETTY CASH HS NORTH EHN, PRIN., GENERAL SUPPLIES	16.96
173136	6/18/2009	PETTY CASH ITEC ITEC, GENERAL SUPPLIES	4.91
173137	6/18/2009	MARY PIERCE TL. I, CENFERENCES-CERTIF.	122.60
173138	6/18/2009	PITNEY BOWES GLOBAL FINANCIAL EHS, INSTR, EQUIPMENT RENTAL	1,086.74
173139	6/18/2009	BUSINESS CARD Prepayments	246.00

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Check no.	Check Date	Vendor name and comment	Amount
173140	6/18/2009	PA MUSIC EDUCATORS ASSOCIATION Prepayments	110.00
173141	6/18/2009	POCONO HEALTHCARE MANAGEMENT TRANSPORTATION, PROF. CONT. SERV	80.00
173142	6/18/2009	POSTMASTER RES, PRIN., POSTAGE/TELEPHONE	88.00
173143	6/18/2009	PP&L EHS, CUST., ELECTRIC	829.66
173144	6/18/2009	BARBARA PREVOST TRANSP, CONTR DRIVER, SPEC EDUC	4,078.83
173145	6/18/2009	PRO-ED LIFE SKILLS, ELEM, BOOKS/PERIOD.	533.50
173146	6/18/2009	QUEST EDUCATION SYSTEMS TITLE II PART A, CONFERENCE	179.00
173147	6/18/2009	RESERVE ACCOUNT EHN, PRIN., POSTAGE/TELEPHONE	5,000.00
173148	6/18/2009	RESICA PTO TUTORING, EXTENDED, ELEM, SUPPLIE	66.50
173149	6/18/2009	PHILIP ROSENAU CO., INC. BES, CUST., GENERAL SUPPLIES	425.87
173150	6/18/2009	ROTO-ROOTER PLUMBING SERVICE GEN. MAINT., ELEM, PROPERTY SVCS	2,475.00
173151	6/18/2009	LISANDRA SANTIAGO TRANSPORTATION, PARENT TRANSPOR	1,001.00
173152	6/18/2009	CATHERINE M SCHOENHERR SMI, 2ND, IN-DISTRICT MILEAGE	23.93
173153	6/18/2009	SHAWNEE ACADEMY, LTD. EMOT. SUP., ELEM, ESASD, TUITION	24,600.00
173154	6/18/2009	SHAWNEE ACADEMY, LTD. LEARN. SUP., SEC., ESASD@SHAWNEE	28,500.00
173155	6/18/2009	SHAWNEE ACADEMY, LTD. EMOT. SUP., SEC., ESASD, TUITION	5,600.00
173156	6/18/2009	SHAWNEE ACADEMY, LTD. EMOT. SUP., ELEM, N-ESASD, TUITION	348,416.62
173157	6/18/2009	CAROL SIMERSON EHN, PRIN., GRADUATION	55.34
173158	6/18/2009	DOUGLAS L. SISK TRANSPORTATION, CONT. DRIVER	4,372.81
173159	6/18/2009	DUSTIN SISK TRANSP, CONTR DRIVER, SPEC EDUC	6,573.63
173160	6/18/2009	FRANCIS SMITH & SONS, INC. TRANSPORTATION, CONT. MAINT.	1,180.00
173161	6/18/2009	SMITHFIELD ELEMENTARY PTO TUTORING, EXT DAY, SUPPLIES	18.50
173162	6/18/2009	SOUTHERN POVERTY LAW CENTER PUPIL SVCS, DUES & FEES	25.00
173163	6/18/2009	MARK STOFIK TRANSP, CONTR DRIVER, SPEC EDUC	3,687.59

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Check no.	Check Date	Vendor name and comment	Amount
173164	6/18/2009	STRAND POOL SUPPLY, LLP GEN.MAINT.,SEC.,SUPPLIES	1,951.50
173165	6/18/2009	SUN LITHO-PRINT, INC. BAND,EHS,SUPPLIES	2,445.00
173166	6/18/2009	SUPER HEAT, INC. GEN.MAINT.,SEC.,PROPERTY SVCS	586.36
173167	6/18/2009	SWEET, STEVENS, KATZ & WILLIAMS LLP LEGAL SVCS.,NON-RETAINER	4,380.20
173168	6/18/2009	GLENN THOMAS TRANSPORTATION,IN-DIST.MILEAGE	5.00
173169	6/18/2009	TREASURE BAY, INC. TL.I, TEXTBOOKS	395.91
173170	6/18/2009	EDWARD J URBAN Real Estate Refunds, Price	521.43
173171	6/18/2009	KATHLEEN VARKADOS TRANSPORTATION,PARENT TRANSPOR	897.60
173172	6/18/2009	VERIZON TRANSPORTATION,POSTAGE/TELEPH.	190.27
173173	6/18/2009	KATHARINE VITANZA TRANSP,CONTR DRIVER,SPEC EDUC	5,997.94
173174	6/18/2009	ELYSE M. VITCHERS BES,5TH,IN-DISTRICT MILEAGE	8.80
173175	6/18/2009	WHITMORE'S GARAGE GEN.MAINT.,SEC.,PROPERTY SVCS	510.35
173176	6/18/2009	WOLFINGTON BODY COMPANY, INC. TRANSPORTATION,REPAIRS & PARTS	5,624.94
173177	6/18/2009	XEROX CORPORATION GYE737593	5,649.23
173178	6/18/2009	XEROX CORPORATION WEW101444	2,807.97
173179	6/18/2009	XEROX CORPORATION MTC020025	7,418.93
173180	6/18/2009	XEROX CORPORATION MTC017743	16,214.70
173181	6/18/2009	XEROX CORPORATION MRN026501	6,836.49
173182	6/25/2009	GE MONEY BANK/AMAZON ACCOUNTABILITY BLOCK-BOOKS/PER	203.40
173183	6/25/2009	AMERICAN JANITOR & PAPER SUPPLY CUSTODIAL SVCS,SUPPLIES	736.20
173184	6/25/2009	BANKS' VACUUM SALES AND SERVICE BES,CUST.,GENERAL SUPPLIES	296.49
173185	6/25/2009	LORI J. BARRY JTL,PRIN.,IN-DISTRICT MILEAGE	20.90
173186	6/25/2009	ERNEST & ELIZABETH BARTLESON REFUND OF PRIOR YEAR REVENUE	506.90
173187	6/25/2009	HILLARY A BEAL MUSIC,VOCAL,LIS,TUITION REIMB.	2,142.00

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Check no.	Check Date	Vendor name and comment	Amount
173188	6/25/2009	ERIC BELL SEPTIC SYSTEMS, INC. SEWER PLANT, DISPOSAL SERVICES	1,887.50
173189	6/25/2009	BETHLEHEM SPORTING GOODS NORTH FOOTBALL, EHS, SUPPLIES	572.45
173190	6/25/2009	BONNIE TERRIE LEARNING TL.I, PK-1, TEACHING SUPPLIES	249.00
173191	6/25/2009	BOROUGH OF EAST STROUDSBURG EHS, CUST., WATER/SEWER	5,102.06
173192	6/25/2009	BOROUGH OF EAST STROUDSBURG Due Fr. Bond Construction Funds	4,542.00
173193	6/25/2009	BROOKES PUBLISHING COMPANY TL.I, PK-1, TEACHING SUPPLIES	478.40
173194	6/25/2009	KAREN L. BUIS DENTAL, DISTRICT, IN-DISTR. MILES	23.65
173195	6/25/2009	BUSHKILL ELEMENTARY PTO TUTORING, EXTENDED, ELEM, SUPPLIE	20.50
173196	6/25/2009	ANGELA M. BYRNE ACCTABILITY, MILEAGE	18.70
173197	6/25/2009	CAMBIUM LEARNING, INC. TUTORING, EXTENDED, ELEM, SUPPLIE	1,165.91
173198	6/25/2009	BWP CARQUEST AUTO PARTS GEN. MAINT., ELEM., SUPPLIES	121.53
173199	6/25/2009	CAVALIER FOOTBALL CLUB PEPSI Commissions Payable	191.03
173200	6/25/2009	CINTAS CORPORATION JTL, CUST., PROPERTY SERVICE	144.36
173201	6/25/2009	COLONIAL INTERMEDIATE UNIT 20 BUSINESS OFF, CERT/N-INST. CONF.	14.20
173202	6/25/2009	COLONIAL INTERMEDIATE UNIT 20 PERSONNEL, N. CERT/N-INST. CONF	34.03
173203	6/25/2009	COMMONWEALTH OF PENNSYLVANIA CURRICULUM, CHARTER SCHOOLS	23,996.33
173204	6/25/2009	BARBARA CORTESE ART START GRANT WALMART, SUPPL	40.00
173205	6/25/2009	CENTRAL PENNSYLVANIA DIGITAL CURRICULUM, CHARTER SCHOOLS	1,039.29
173206	6/25/2009	DEMPSEY UNIFORM & LINEN SERVICE, INC. LIS, CUST., PROPERTY SERVICE	66.28
173207	6/25/2009	DEVEREUX POCONO CENTER SPEC. ED. ADMIN., PROF. CONTRACT	65.00
173208	6/25/2009	IRENE DUGGINS CURRICULUM, IN-DISTR. MILEAGE	339.90
173209	6/25/2009	EAST STROUDSBURG CAFETERIA TUTORING, EXTENDED, ELEM, SUPPLIE	267.28
173210	6/25/2009	EDUCATORS PUBLISHING SERVICE TL.I, PK-1, TEACHING SUPPLIES	2,292.98
173211	6/25/2009	EDWARDS BUSINESS SYSTEMS BES, PRIN., EQUIPMENT RENTAL	1,376.10

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173212	6/25/2009	ERIC ARMIN INCORPORATED BES, 1ST, BOOKS/PERIODICALS	283.88
173213	6/25/2009	EAST STROUDSBURG AREA SCHOOL DISTRICT DUE TO SPECIAL ACTIVITY FUND	1,025.41
173214	6/25/2009	EVERGREEN COMMUNITY CHARTER SCHOOL CURRICULUM, CHARTER SCHOOLS	4,453.78
173215	6/25/2009	FACULTY COKE FUND PEPSI Commissions Payable	448.95
173216	6/25/2009	FASTENAL COMPANY GEN.MAINT., ELEM., SUPPLIES	68.09
173217	6/25/2009	BARBARA FREEMAN MEDICAL, BES, IN-DISTR.MILEAGE	44.00
173218	6/25/2009	GTS-WELCO LIS, CUST., PROPERTY SERVICE	172.36
173219	6/25/2009	HILL SCHOOL FACULTY PEPSI Commissions Payable	19.91
173220	6/25/2009	HILLTOP SALES & SERVICE EHS, CUST., EQUIPMENT REPAIRS	2,949.58
173221	6/25/2009	LYNDA HOPKINS SPEC.ED., ADMIN., SEC., TUIT.REIM	1,140.00
173222	6/25/2009	J.T.LAMBERT TEACHER'S FUND PEPSI Commissions Payable	292.85
173223	6/25/2009	J&R MUSIC WORLD LRE GRANT, SUPPLIES	965.27
173224	6/25/2009	PEARL M. JACABELLA REFUND OF PRIOR YEAR REVENUE	343.15
173225	6/25/2009	JOSEPH JACOBS, JR. SOC.STUDIES, EHS, TUITION REIMB.	895.00
173226	6/25/2009	LISA JOHNSON ESE, 1ST, TUITION REIMBURSEMENT	301.00
173227	6/25/2009	JOSEPH KARG ENTERPRISES BES, PRIN., PROPERTY SERVICE	270.00
173228	6/25/2009	JAMES M. KEANEY MATH, EHS, TUITION REIMBURSEMENT	1,071.00
173229	6/25/2009	SARA M. KERN LEARN.SUP., SEC., TUITION REIMB.	1,071.00
173230	6/25/2009	BILL KERWOOD MSE, INTRAMURAL SUPPLIES	1,200.00
173231	6/25/2009	SANDRA KUBEREK ACCTABILITY, MILEAGE	102.85
173232	6/25/2009	RONALD LABAR'S LOCK SERVICE TRANSPORTATION, GEN. SUPPLIES	32.50
173233	6/25/2009	LAKESHORE LEARNING MATERIALS TL.I, PARENT SUPPLIES	100.08
173234	6/25/2009	PHILIP LAZOWSKI MUSIC, INSTR, LIS, TUITION REIMB.	1,071.00
173235	6/25/2009	LEHMAN INTERMEDIATE TEACHER'S FUND PEPSI Commissions Payable	296.34

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173236	6/25/2009	MARSHALLS CREEK PLUMB.&ELECT. SUPPLIES GEN.MAINT.,ELEM.,SUPPLIES	98.67
173237	6/25/2009	JOSEPH P. MARTIN ITEC,IN-DISTRICT MILEAGE	19.80
173238	6/25/2009	TERRY MEEHAN EHS,PRIN.,GENERAL SUPPLIES	26.24
173239	6/25/2009	MESKO GLASS & MIRROR CO. JTL,PRIN.,GENERAL SUPPLIES	159.00
173240	6/25/2009	MET-ED EHS,CUST.,ELECTRIC	40,254.44
173241	6/25/2009	MET-ED RES,CUST.,ELECTRIC	17,811.11
173242	6/25/2009	SALLY L. METZGER SMI,1ST,TUITION REIMBURSEMENT	301.00
173243	6/25/2009	MICHAEL'S ASSOCIATES, LLC ACCOUNTABILITY BLOCK-BOOKS/PER	224.54
173244	6/25/2009	BARBARA A. MILLER TL.I,SUPPLIES	120.00
173245	6/25/2009	CHARLES E. MILLER REFUND OF PRIOR YEAR REVENUE	850.00
173246	6/25/2009	KAREN MARIE MOCHAN MATH,EHN,TUITION REIMBURSEMENT	1,071.00
173247	6/25/2009	JEANNE MOHLENHOFF TL.1,PK-1,TUITION REIMB.	350.00
173248	6/25/2009	MARY ANN MOORE TRANSPORTATION,GEN. SUPPLIES	176.43
173249	6/25/2009	MR. Z'S FOOD MARKET #158 SCIENCE,JTL,SUPPLIES	104.35
173250	6/25/2009	MR. Z'S STORE #117 F&CS,EHS,SUPPLIES	327.67
173251	6/25/2009	CHERYL L. MURPHY SPEC.ED.SUPV.,ELEM.,MILEAGE	74.25
173252	6/25/2009	MUSIC IS ELEMENTARY MUSIC,VOCAL,ESE,SUPPLIES	517.86
173253	6/25/2009	THE MUSIC STORE, INC. MUSIC,INSTR,LIS,PROP.SERVICE	793.14
173254	6/25/2009	NORTH POCONO BUS COMPANY, INC. TRANSPORTATION,CONT.DRIVER	11,441.46
173255	6/25/2009	NORTHEASTERN BUILDING MAINTENANCE JTL,CUST.,PROPERTY SERVICE	1,454.00
173256	6/25/2009	PENNSYLVANIA LEADERSHIP CHARTER SCHOOL CURRICULUM,CHARTER SCHOOLS	13,722.11
173257	6/25/2009	DEBRA ANN PADAVANO LEARN.SUP.,SEC.,TUITION REIMB.	783.00
173258	6/25/2009	OLIVIA PARIS MATH,EHS,TUITION REIMBURSEMENT	1,071.00
173259	6/25/2009	DANIEL B PATASCHER PHYS.ED.,EHS,TUITION REIMBURSE	2,142.00

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Check no.	Check Date	Vendor name and comment	Amount
173236	6/25/2009	MARSHALLS CREEK PLUMB.&ELECT. SUPPLIES GEN.MAINT., ELEM., SUPPLIES	98.67
173237	6/25/2009	JOSEPH P. MARTIN ITEC, IN-DISTRICT MILEAGE	19.80
173238	6/25/2009	TERRY MEEHAN EHS, PRIN., GENERAL SUPPLIES	26.24
173239	6/25/2009	MESKO GLASS & MIRROR CO. JTL, PRIN., GENERAL SUPPLIES	159.00
173240	6/25/2009	MET-ED EHS, CUST., ELECTRIC	40,254.44
173241	6/25/2009	MET-ED RES, CUST., ELECTRIC	17,811.11
173242	6/25/2009	SALLY L. METZGER SMI, 1ST, TUITION REIMBURSEMENT	301.00
173243	6/25/2009	MICHAEL'S ASSOCIATES, LLC ACCOUNTABILITY BLOCK-BOOKS/PER	224.54
173244	6/25/2009	BARBARA A. MILLER TL.I, SUPPLIES	120.00
173245	6/25/2009	CHARLES E. MILLER REFUND OF PRIOR YEAR REVENUE	850.00
173246	6/25/2009	KAREN MARIE MOCHAN MATH, EHN, TUITION REIMBURSEMENT	1,071.00
173247	6/25/2009	JEANNE MOHLENHOFF TL.1, PK-1, TUITION REIMB.	350.00
173248	6/25/2009	MARY ANN MOORE TRANSPORTATION, GEN. SUPPLIES	176.43
173249	6/25/2009	MR. Z'S FOOD MARKET #158 SCIENCE, JTL, SUPPLIES	104.35
173250	6/25/2009	MR. Z'S STORE #117 F&CS, EHS, SUPPLIES	327.67
173251	6/25/2009	CHERYL L. MURPHY SPEC.ED.SUPV., ELEM., MILEAGE	74.25
173252	6/25/2009	MUSIC IS ELEMENTARY MUSIC, VOCAL, ESE, SUPPLIES	517.86
173253	6/25/2009	THE MUSIC STORE, INC. MUSIC, INSTR, LIS, PROP.SERVICE	793.14
173254	6/25/2009	NORTH POCONO BUS COMPANY, INC. TRANSPORTATION, CONT.DRIVER	11,441.46
173255	6/25/2009	NORTHEASTERN BUILDING MAINTENANCE JTL, CUST., PROPERTY SERVICE	1,454.00
173256	6/25/2009	PENNSYLVANIA LEADERSHIP CHARTER SCHOOL CURRICULUM, CHARTER SCHOOLS	13,722.11
173257	6/25/2009	DEBRA ANN PADAVANO LEARN.SUP., SEC., TUITION REIMB.	783.00
173258	6/25/2009	OLIVIA PARIS MATH, EHS, TUITION REIMBURSEMENT	1,071.00
173259	6/25/2009	DANIEL B PATASCHER PHYS.ED., EHS, TUITION REIMBURSE	2,142.00

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Check no.	Check Date	Vendor name and comment	Amount
173260	6/25/2009	WALTER PAWLOWSKI MATH,EHS,TUITION REIMBURSEMENT	1,071.00
173261	6/25/2009	PEARSON EDUCATION, INC. TL.I,PK-1, TEACHING SUPPLIES	835.65
173262	6/25/2009	THE PENNSYLVANIA CYBER CHARTER SCHOOL CURRICULUM,CHARTER SCHOOLS	52,675.22
173263	6/25/2009	PENNSYLVANIA ONE CALL SYSTEM, INC. GEN.MAINT.,PROPERTY SERVICES	78.90
173264	6/25/2009	PETTY CASH PUPIL SERVICES PUPIL SVCS,ELEM,SUPPLIES	14.99
173265	6/25/2009	PETTY CASH ESE ELEMENTARY ESE,PRIN.,GENERAL SUPPLIES	41.43
173266	6/25/2009	PETTY CASH MIDDLE SMITHFIELD MSE,PRIN.,GENERAL SUPPLIES	33.67
173267	6/25/2009	PHONAK, INC. IST,ELEM.,TECH. SUPPLIES	205.99
173268	6/25/2009	POCONO ARTS COUNCIL RES,2ND,PROF CONTRACT SERVICES	2,249.50
173269	6/25/2009	POCONO HEALTHY COMMUNITIES ALLIANCE TL.1,CONTRACT SERVICE	6,000.00
173270	6/25/2009	E.F. POSSINGER & SONS, INC. EHN,CUST.,PROPERTY SERVICE	340.00
173271	6/25/2009	RAY PRICE STROUD FORD GEN.MAINT.,ELEM.,SUPPLIES	229.71
173272	6/25/2009	JULIA PRUSIK ESE,KDG,TUITION REIMBURSEMENT	1,071.00
173273	6/25/2009	PSERS Retirement-Regular-Employer	177.01
173274	6/25/2009	QUILL CORPORATION SMI,4TH,TECH SUPPLIES	881.47
173275	6/25/2009	READ NATURALLY TL 1 PARENT AWARENESS,BOOKS	2,482.70
173276	6/25/2009	REALLY GOOD STUFF TL 1 PARENT AWARENESS,BOOKS	104.75
173277	6/25/2009	REMEDIA PUBLICATIONS, INC. TL.I,PK-1, TEACHING SUPPLIES	249.45
173278	6/25/2009	RESICA SUNSHINE FUND PEPSI Commissions Payable	174.64
173279	6/25/2009	RHODE ISLAND NOVELTY IMPORTERS TL.I,READING, SUPPLIES	242.34
173280	6/25/2009	HEALTH POCONO, INC. D/B/A SPEC.ED.,ITIN.SPEECH,I.U.PROG.	5,437.50
173281	6/25/2009	JANICE RODRIGUEZ ESL,RES,TUITION REIMB.	2,142.00
173282	6/25/2009	SAFETY KLEEN TRANSPORTATION,GEN. SUPPLIES	220.70
173283	6/25/2009	SAW SALES AND MACHINERY CO. TECH.ED.,EHN,PROPERTY SERVICE	1,120.83



Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
173284	6/25/2009	SCHOLASTIC INC. TL.I, TEXTBOOKS	840.10
173285	6/25/2009	SCHOOL SPECIALTY INC. ACCOUNTABILITY BLOCK, SUPPLIES	62.42
173286	6/25/2009	SCIENCE KIT, LLC SCIENCE,JTL,SUPPLIES	329.85
173287	6/25/2009	JAMES F. SHEAROUSE GEN.MAINT.,IN-DISTRICT MILEAGE	345.56
173288	6/25/2009	SHRED-IT UTICA INC. ADMIN.SYS.,CONTR.MAINTENANCE	170.00
173289	6/25/2009	A.J. SMITH ELECTRIC MOTOR SERVICE GEN.MAINT.,ELEM.,SUPPLIES	565.95
173290	6/25/2009	SOCIAL WELFARE COMMITTEE PEPSI Commissions Payable	142.66
173291	6/25/2009	JAN STEIGERWALT ACCTABILITY, MILEAGE	129.25
173292	6/25/2009	STROUDSBURG ELECTRIC MOTOR SERVICE GEN.MAINT.,ELEM.,SUPPLIES	1,000.00
173293	6/25/2009	SUNSHINE CLUB PEPSI Commissions Payable	217.55
173294	6/25/2009	LISA TIRJAN ACCTABILITY, MILEAGE	46.20
173295	6/25/2009	TOP HAT CRICKET FARM, INC. SCIENCE,LIS,SUPPLIES	56.99
173296	6/25/2009	TRANE OF NORTHEASTERN PENNSYLVANIA GEN.MAINT.,ELEM,PROPERTY SVCS	2,116.00
173297	6/25/2009	TREATMENT SPECIALTIES/MER-MADE FILTER GEN.MAINT.,SEC.,SUPPLIES	404.55
173298	6/25/2009	TSA CONSULTING GROUP, INC. OTHER BUSINESS,CONTR.SERVICES	608.00
173299	6/25/2009	TU-WAY COMMUNICATIONS TRANSPORTATION,REPAIRS & PARTS	1,379.96
173300	6/25/2009	UGI ENERGY SERVICES, INC. STADIUM,CUST.,NATURAL GAS	1,860.71
173301	6/25/2009	VANDERBILT UNIVERSITY TL.I,PK-1, TEACHING SUPPLIES	507.00
173302	6/25/2009	VERIZON TRANSPORTATION,POSTAGE/TELEPH.	76.23
173303	6/25/2009	VISTAR TITLE II-A,PROF.CONT.SERV.	2,000.00
173304	6/25/2009	WALMART COMMUNITY ENGLISH,EHS,SUPPLIES	564.53
173305	6/25/2009	WE CARE PEPSI Commissions Payable	194.84
173306	6/25/2009	SHAWN WESCOTT CURR.DEV.TUITION REIMB.ELEM.	1,114.73
173307	6/25/2009	WOODWIND & BRASSWIND SPECIAL PROJECTS,GEN.SUPPLIES	99.75

**Bank: 11 PNC Bank (Concentration)**

Check no.	Check Date	Vendor name and comment	Amount
173308	6/25/2009	XEROX CORPORATION MTC019732	4,106.77
173309	6/25/2009	XEROX CORPORATION WTM772679	1,721.73
173310	6/25/2009	EAST STROUDSBURG School Service Personnel Dues	14,972.64
173311	6/25/2009	AMERIPRISE FINANCIAL SERVICES Tax Sheltered Annuities	1,411.44
173312	6/25/2009	AXA EQUITABLE LIFE INSURANCE COMPANY Tax Sheltered Annuities	12,944.45
173313	6/25/2009	CHAPTER 13 TRUSTEE Miscellaneous Deductions	250.00
173314	6/25/2009	ED FOUNDATION OF ES/GENERAL FUND EDUC. FOUNDATION DEDUCTIONS	21.00
173315	6/25/2009	ED FOUNDATION OF ES/SCHOLARSHIP FUND EDUC. FOUNDATION DEDUCTIONS	21.00
173316	6/25/2009	E.S.E.A. ESEA Dues	296.43
173317	6/25/2009	EDUCATIONAL CREDIT MANAGEMENT CORP Miscellaneous Deductions	96.00
173318	6/25/2009	FEDERAL RESERVE BANK Savings Bond Deductions	300.00
173319	6/25/2009	GWN MARKETING EMPLOYEE DEPOSIT Tax Sheltered Annuities	964.86
173320	6/25/2009	LINCOLN INVESTMENT PLANNING INC Tax Sheltered Annuities	50,253.41
173321	6/25/2009	LINCOLN NATIONAL LIFE Tax Sheltered Annuities	50.00
173322	6/25/2009	METROPOLITAN LIFE INSURANCE COMPANY Tax Sheltered Annuities	990.70
173323	6/25/2009	NYSCSPC (NEW YORK STATE CHILD SUPPORT Miscellaneous Deductions	553.56
173324	6/25/2009	OPPENHEIMER FUNDS Tax Sheltered Annuities	11,960.29
173325	6/25/2009	PENNSYLVANIA HIGHER EDUCATION AGENCY Miscellaneous Deductions	537.95
173326	6/25/2009	PA SCDU Miscellaneous Deductions	3,242.67
173327	6/25/2009	PUTNAM INVESTOR SERVICES Tax Sheltered Annuities	1,650.00
173328	6/25/2009	U.S. DEPARTMENT OF EDUCATION Miscellaneous Deductions	133.67
173329	6/25/2009	UNITED STATES TREASURY Miscellaneous Deductions	380.48
173330	6/25/2009	VARIABLE ANNUITY LIFE INS. CO. Tax Sheltered Annuities	2,580.00
173331	6/29/2009	OFFICE MAX ACCOUNTABILITY BLOCK, SUPPLIES	700.00

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
173332	6/30/2009	ABC TROPHIES, INC. GEN.ATHL., EHS, SUPPLIES	328.15
173333	6/30/2009	ACCESS OFFICE ELECTRONICS CURRICULUM, ELEM, TECH SUPPLIES	175.50
173334	6/30/2009	ACTION LIFT, INC. EHS, CUST., GENERAL SUPPLIES	755.61
173335	6/30/2009	JENNIFER AGOLINO TL. I, CENFERENCES-CERTIF.	288.17
173336	6/30/2009	STACIE AMMERMAN CURRICULUM, ELEM, IN-DIST. MILES	98.45
173337	6/30/2009	ASBO INTERNATIONAL TITLE 2 PART A, DUES & FEES	185.00
173338	6/30/2009	BEULAH L. BERTUCCI REFUND OF PRIOR YEAR REVENUE	850.00
173339	6/30/2009	NANCY S. BROWN REFUND OF PRIOR YEAR REVENUE	303.71
173340	6/30/2009	BUCKEYE ENERGY SERVICES TRANSPORTATION, SOUTH, DIESEL	14,384.57
173341	6/30/2009	JOHN BURRUS SMI, PRIN., GENERAL SUPPLIES	299.44
173342	6/30/2009	ANN MARIE CASTLEGRANDE ART STAR GRANT/WALMART, CONTRA	100.00
173343	6/30/2009	UNIVERSITY OF OREGON CURRICULUM, ELEM, PR. SVC/SCORING	42.00
173344	6/30/2009	CERTIFIED CHEMICAL CO. RES, CUST., PROPERTY SERVICE	390.10
173345	6/30/2009	CINTAS CORPORATION EHS, CUST., PROPERTY SERVICE	178.81
173346	6/30/2009	COLONIAL INTERMEDIATE UNIT 20 ALT. SPEC. ED., SECONDARY	115,904.15
173347	6/30/2009	COLT PLUMBING SPECIALTIES GEN. MAINT., ELEM., SUPPLIES	184.60
173348	6/30/2009	COMMONWEALTH OF PENNSYLVANIA SECURITY, EHN, PROF. CONTR. SVCS.	4,521.74
173349	6/30/2009	COMPUTER DISCOUNT WAREHOUSE ITEC, TECH BOOKS & PERIODICALS	31,016.60
173350	6/30/2009	CoSN MEMBERSHIP TITLE 2 PART A, DUES & FEES	125.00
173351	6/30/2009	RONALD A CONTORNO REFUND OF PRIOR YEAR REVENUE	850.00
173352	6/30/2009	SAGE PUBLICATIONS LRE GRANT, SUPPLIES	455.80
173353	6/30/2009	CSI COMMUNICATIONS, INC. GEN. MAINT., SEC., PROPERTY SVCS	597.00
173354	6/30/2009	DAY-TIMERS, INC. SUPT., GEN. SUPPLIES	52.93
173355	6/30/2009	DEEP SURPLUS ITEC, TECH SUPPLIES	1,406.96

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
173356	6/30/2009	DONGAN ASSOCIATES, LLC SCIENCE,EHS,EQUIPMENT REPAIRS	1,443.50
173357	6/30/2009	IRENE DUGGINS CURRICULUM,DEDUCTIBLE	49.95
173358	6/30/2009	EAST STROUDSBURG HARDWARE CORP. EHS,CUST.,GENERAL SUPPLIES	470.00
173359	6/30/2009	EASTERN PENNSYLVANIA SUPPLY COMPANY GEN.MAINT.,ELEM.,SUPPLIES	10.39
173360	6/30/2009	CATHLEEN A. SCHULTZ GUIDANCE,RES,MILEAGE	33.55
173361	6/30/2009	GENESIS TURFGRASS, INC. GEN.MAINT.,ELEM.,SUPPLIES	1,020.00
173362	6/30/2009	EDWARD A. GROSS REFUND OF PRIOR YEAR REVENUE	850.00
173363	6/30/2009	GTS-WELCO EHS,CUST.,GENERAL SUPPLIES	167.30
173364	6/30/2009	GAIL HAMILTON SPEC.ED.SUPV.,ELEM.,MILEAGE	80.30
173365	6/30/2009	HARRIS SCHOOL SOLUTIONS ADMIN.SYS.,TECH.BOOKS/SOFTWARE	525.00
173366	6/30/2009	HERFF JONES INC. CURRICULUM,HONORS BANQUET	13.10
173367	6/30/2009	HIT RUN SCORE INC. GEN.ATHL.,LIS,SUPPLIES	18.83
173368	6/30/2009	LYNDA HOPKINS SPEC.ED.SUPV.,SEC.,MILEAGE	218.90
173369	6/30/2009	BOB JEWELL TV & APPLIANCE RES,PRIN.,GENERAL SUPPLIES	665.00
173370	6/30/2009	DOROTHY A KNAAK REFUND OF PRIOR YEAR REVENUE	315.21
173371	6/30/2009	MICHELE KORDEK ART STAR GRANT/WALMART, CONTRA	100.00
173372	6/30/2009	MELINDA LUDWIG ART STAR GRANT/WALMART, CONTRA	100.00
173373	6/30/2009	STEVEN MATHIESEN MUSIC, INSTR,JTL, PROP.SERVICE	70.00
173374	6/30/2009	MET-ED JTL,CUST.,ELECTRIC	17,795.73
173375	6/30/2009	LYDIA MILLER REFUND OF PRIOR YEAR REVENUE	850.00
173376	6/30/2009	MONROE CAREER AND TECHNICAL INSTITUTE SECURTIY,EHS,EQUIP.REPAIR	34.34
173377	6/30/2009	SHERRY MORRO SPEC.ED.SUPV.,SEC.,MILEAGE	72.60
173378	6/30/2009	MR. JOHN, INC. GEN.ATHL.,EHS,PROPERTY SERVICE	890.66
173379	6/30/2009	CHERYL L. MURPHY SPEC.ED.SUPV.,ELEM.,MILEAGE	55.55

**Bank: 11 PNC Bank (Concentration)**

Check no.	Check Date	Vendor name and comment	Amount
173380	6/30/2009	THE MUSIC STORE, INC. MUSIC, INSTR, JTL, 6TH, SUPPLIES	47.40
173381	6/30/2009	NATIONAL PROFESSIONAL RESOURCES INC. LRE GRANT, SUPPLIES	413.00
173382	6/30/2009	NAZARETH MUSIC CENTER MUSIC, INSTR, JTL, PROP. SERVICE	3,110.00
173383	6/30/2009	NORTHWEST EVALUATION ASSOCIATION ACCT. BLOCK SEC. CONTR. SERV.	6,800.00
173384	6/30/2009	P&D AUTO LLC SECURTIY, EHS, EQUIP. REPAIR	475.00
173385	6/30/2009	THE PACKAGING PLACE BAND, JTL. POSTAGE	93.50
173386	6/30/2009	PA ASSOCIATION OF SCHOOL ADMINSTRATORS TITLE 2 PART A, DUES & FEES	75.00
173387	6/30/2009	PETTY CASH HS SOUTH EHS, PRIN., GENERAL SUPPLIES	12.70
173388	6/30/2009	PETTY CASH SPECIAL PROJECTS, IN-HOUSE MTGS	14.96
173389	6/30/2009	PETTY CASH LEHMAN INTERMEDIATE LIS, PRIN., GENERAL SUPPLIES	39.26
173390	6/30/2009	PETTY CASH SUPERINTENDENT SUPT., GEN. SUPPLIES	14.08
173391	6/30/2009	SCHOOL CLAIMS SERVICE SUSPENSE ACCT., LIFE INSURANCE	19,067.58
173392	6/30/2009	RESERVE ACCOUNT JTL, PRIN., POSTAGE/TELEPHONE	5,000.00
173393	6/30/2009	RESERVE ACCOUNT LIS, PRIN., POSTAGE/TELEPHONE	3,000.00
173394	6/30/2009	JULIE L RUBINO ACCTABILITY, MILEAGE	141.23
173395	6/30/2009	SCHOOL PUBLICATIONS COMPANY ENGLISH, EHN, PRINTING SERVICES	734.00
173396	6/30/2009	SHERRI'S PLACE EHS, PRIN., GRADUATION	2,692.14
173397	6/30/2009	MIKE SILVOY A/V, EHS, GENERAL SUPPLIES	189.56
173398	6/30/2009	MARIE A. SMITH REFUND OF PRIOR YEAR REVENUE	104.10
173399	6/30/2009	SMITHFIELD SEWER AUTHORITY JTL, CUST., WATER/SEWER	13,650.00
173400	6/30/2009	DONNA MARIE STANG BUSINESS OFFICE, IN-DISTR. MILES	25.85
173401	6/30/2009	KIM STEVENS SPEC. ED. SUPV. INT. MILEAGE	217.80
173402	6/30/2009	STRAND POOL SUPPLY, LLP EHS, CUST., GENERAL SUPPLIES	1,253.35
173403	6/30/2009	STROUDSBURG ELECTRIC MOTOR SERVICE GEN. MAINT., SEC., PROPERTY SVCS	738.10

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
173404	6/30/2009	SUNTEX INTERNATIONAL, INC. GIFTED, ELEM, SUPPLIES	138.12
173405	6/30/2009	THE EDUCATIONAL FOUNDATION ART START GRANT WALMART, SUPPL	135.00
173406	6/30/2009	TU-WAY COMMUNICATIONS TRANSPORTATION, REPAIRS & PARTS	1,366.70
173407	6/30/2009	XEROX CORPORATION UTV863691	5,030.24
173408	6/30/2009	XEROX CORPORATION WEW101444	3,423.02
173409	6/30/2009	XEROX CORPORATION MTC017743	9,548.91
173410	6/30/2009	XEROX CORPORATION MTC017749	13,889.83
173411	6/30/2009	XEROX CORPORATION MTC019771	5,273.78
173412	6/30/2009	SALLY YORKE-VINEY ACCTABILITY, MILEAGE	393.53
173413	6/30/2009	YOUNG'S MEDICAL EQUIPMENT MEDICAL, JMH, SUPPLIES/FIRST AID	115.00
			----- 2,122,895.45

End of Report - 8.39.59

Jul 06, 2009

001 East Stroudsburg Area School District  
STATEMENT OF INCOME  
For the Period Ending May 31, 2009

CAFETERIA FUND

	Current Period	Year-to-Date	Account number
<b>REVENUE FROM LOCAL SOURCES</b>			
EARNINGS ON INVESTMENTS			
INTEREST ON INVESTMENTS	234.49	4,882.84	50-6510-000
TOTAL EARNINGS ON INVESTMENTS	234.49	4,882.84	
<b>REVENUE FROM OPERATIONS</b>			
SALES, LUNCH - PAID	86,901.20	690,568.50	50-6611-000
SALES, LUNCH - REDUCED	4,568.80	35,780.45	50-6612-000
SALES, BREAKFAST - PAID	7,755.85	57,127.20	50-6615-000
SALES, BREAKFAST - REDUCED	1,023.00	7,476.55	50-6616-000
SALES, ADULT LUNCH	4,159.75	22,073.41	50-6620-000
SALES, MISCELLANEOUS	88,011.39	839,597.55	50-6621-000
MISC. WEBSITE COMMISSION	1,007.50	6,037.50	50-6625-000
SALES, IN-HOUSE-EVENTS	1,302.34	34,067.38	50-6630-000
TOTAL SALES	194,729.83	1,692,728.54	
TOTAL LOCAL REVENUE	194,964.32	1,697,611.38	
<b>REVENUE FROM STATE SOURCES</b>			
STATE SUBSIDY	16,035.89	131,792.55	50-7600-000
STATE SUBSIDY -SOCIAL SECURITY	3,884.56	36,247.20	50-7810-000
STATE SUBSIDY -RETIREMENT	2,345.68	21,525.98	50-7820-000
TOTAL STATE REVENUE	22,266.13	189,565.73	
<b>REVENUE FROM FEDERAL SOURCES</b>			
FEDERAL SUBSIDY	152,708.45	1,225,531.56	50-8530-000
TOTAL FEDERAL REVENUE	152,708.45	1,225,531.56	
TOTAL CAFETERIA REVENUE	\$369,938.90	\$3,112,708.67	
<b>EXPENSES OF OPERATIONS</b>			
Salary, Manager	5,064.24	59,214.23	50-3100-110
SALARIES, WORKERS	100,740.02	892,795.87	50-3100-170
MEDICAL INSURANCE	39,423.02	414,397.12	50-3100-210
LIFE INSURANCE	621.03	5,916.31	50-3100-213
LTD INSURANCE	466.56	2,795.76	50-3100-214
FICA OASDI	6,305.36	58,761.92	50-3100-220
FICA HI	1,463.75	13,732.40	50-3100-221
RETIREMENT	4,691.36	43,051.92	50-3100-230
UNEMPLOYMENT	.00	2,489.76	50-3100-250
WORKERS COMPENSATION	963.43	9,033.83	50-3100-260
PROFESSIONAL CONTRACT SERVICES	.00	1,358.82	50-3100-300
CONTRACT MAINTENANCE	.00	23,602.34	50-3100-400
MAINTENANCE/REPAIRS	.00	31,294.23	50-3100-430
LEASE EXPENSE	60.14	929.56	50-3100-440
AUTO INSURANCE	.00	1,133.08	50-3100-522
CONF/TRAVEL/MILEAGE	67.10	849.85	50-3100-580
SUPPLIES, NON-FOOD	8,837.02	93,695.89	50-3100-610
FUEL	138.51	2,450.99	50-3100-620
Food Purchases	144,371.10	1,043,617.55	50-3100-631
MILK PURCHASES	22,750.13	174,951.32	50-3100-632
DISCOUNT ON FOOD & SUPPLIES	3,229.06	19,633.84	50-3100-636
DEPRECIATION OF EQUIPMENT	1,450.58	15,956.42	50-3100-741
EQUIPMENT, NEW	.00	8,691.44	50-3100-750
PREPAY FEES	415.48	3,035.11	50-3100-811
TOTAL FOOD SERVICE EXPENSES	\$334,599.77	\$2,884,121.88	
Net Income	\$35,339.13	\$228,586.79	

Bank: 45 PNC BANK

Check no.	Check Date	Vendor name and comment	Amount
102925	5/05/2009	REINHART FOOD SERVICE 4/20/09-4/24/09	29,151.44
102926	5/12/2009	REINHART FOOD SERVICE 4/27/09-5/1/09	26,115.87
102927	5/15/2009	MARIANNE BRIDGES 4/1/09-4/30/09	67.10
102928	5/15/2009	BUTTER KRUST BAKING CO. 4/1/09-4/30/09	4,011.29
102929	5/15/2009	CARGILL 4/1/09-4/30/09	2,020.11
102930	5/15/2009	RICH PRODUCTS CORPORATION 4/1/09-4/30/09	1,564.17
102931	5/15/2009	COMALEX, INC 4/1/09-4/30/09	1,130.00
102932	5/15/2009	DOREEN MONKOWSKI 4/1/09-4/30/09	8.00
102933	5/15/2009	EAST STROUDSBURG AREA - GENERAL FUND 4/1/09-4/30/09	25,000.00
102934	5/15/2009	FEESER'S FOOD DISTRIBUTORS 4/1/09-4/30/09	15,877.96
102935	5/15/2009	FRITO-LAY, INC. 4/1/09-4/30/09	4,475.00
102936	5/15/2009	JTM PROVISIONS CO. 4/1/09-4/30/09	1,102.80
102937	5/15/2009	KEYCO DISTRIBUTORS INC. 4/1/09-4/30/09	1,574.72
102938	5/15/2009	NARDONE BROTHERS BAKING CO. 4/1/09-4/30/09	2,812.94
102939	5/15/2009	OFFICE DIRECT, INC. 4/1/09-4/30/09	143.58
102940	5/15/2009	PEPSI-COLA 4/1/09-4/30/09	8,170.45
102941	5/15/2009	POCONO MOUNTAIN DAIRIES 4/1/09-4/30/09	22,750.13
102942	5/15/2009	TASTY BAKING COMPANY 4/1/09-4/30/09	1,317.68
102943	5/15/2009	L.E. WALTER & SONS 4/1/09-4/30/09	6,203.18
102944	5/18/2009	REINHART FOOD SERVICE 5/4/09-5/8/09	19,690.43
102945	5/26/2009	REINHART FOOD SERVICE 5/11/09-5/15/09	24,617.44
			197,804.29



Jul 06, 2009 001 East Stroudsburg Area School District  
 STATEMENT OF INCOME  
 For the Period Ending April 30, 2009  
 CAFETERIA FUND

	Current Period	Year-to-Date	Account number
REVENUE FROM LOCAL SOURCES			
EARNINGS ON INVESTMENTS	296.26	4,648.35	50-6510-000
INTEREST ON INVESTMENTS	296.26	4,648.35	
TOTAL EARNINGS ON INVESTMENTS			
REVENUE FROM OPERATIONS			
SALES, LUNCH - PAID	87,221.60	603,667.30	50-6611-000
SALES, LUNCH - REDUCED	4,572.80	31,211.65	50-6612-000
SALES, BREAKFAST - PAID	7,394.65	49,371.35	50-6615-000
SALES, BREAKFAST - REDUCED	398.10	6,453.55	50-6616-000
SALES, ADULT LUNCH	4,491.19	17,913.66	50-6620-000
SALES, MISCELLANEOUS	89,122.07	751,586.16	50-6621-000
MISC. WEBSITE COMMISSION	1,115.00	5,030.00	50-6625-000
SALES, IN-HOUSE-EVENTS	13,599.97	32,765.04	50-6630-000
TOTAL SALES	208,615.38	1,497,998.71	
TOTAL LOCAL REVENUE	208,911.64	1,502,647.06	
REVENUE FROM STATE SOURCES			
STATE SUBSIDY	16,218.54	115,756.66	50-7600-000
STATE SUBSIDY - SOCIAL SECURITY	5,682.94	32,362.64	50-7810-000
STATE SUBSIDY - RETIREMENT	3,451.89	19,180.30	50-7820-000
TOTAL STATE REVENUE	25,353.37	167,299.60	
REVENUE FROM FEDERAL SOURCES	151,951.49	1,072,823.11	50-8530-000
FEDERAL SUBSIDY	151,951.49	1,072,823.11	
TOTAL FEDERAL REVENUE			
TOTAL CAFETERIA REVENUE	\$386,216.50	\$2,742,769.77	
EXPENSES OF OPERATIONS			
Salary, Manager	7,596.36	54,149.99	50-3100-110
SALARIES, WORKERS	140,975.56	792,055.85	50-3100-170
MEDICAL INSURANCE	36,695.04	374,974.10	50-3100-210
LIFE INSURANCE	550.50	5,295.28	50-3100-213
LTD INSURANCE	240.14	2,329.20	50-3100-214
FICA OASDI	9,211.54	52,456.56	50-3100-220
FICA HI	2,154.33	12,268.65	50-3100-221
RETIREMENT	6,903.78	38,360.56	50-3100-230
UNEMPLOYMENT	1,442.56	2,489.76	50-3100-250
WORKERS COMPENSATION	1,419.73	8,070.40	50-3100-260
PROFESSIONAL CONTRACT SERVICES	1,118.54	1,358.82	50-3100-300
CONTRACT MAINTENANCE	1,552.67	23,602.34	50-3100-400
MAINTENANCE/REPAIRS	1,769.99	31,294.23	50-3100-430
LEASE EXPENSE	.00	869.42	50-3100-440
AUTO INSURANCE	.00	1,133.08	50-3100-522
CONF/TRAVEL/MILEAGE	70.40	1,782.75	50-3100-580
SUPPLIES, NON-FOOD	12,360.44	84,858.87	50-3100-610
FUEL	191.73	2,312.48	50-3100-620
Food Purchases	118,983.36	899,246.45	50-3100-631
MILK PURCHASES	23,139.64	152,201.19	50-3100-632
DISCOUNT ON FOOD & SUPPLIES	.00	16,404.78	50-3100-636
DEPRECIATION OF EQUIPMENT	1,450.58	14,505.84	50-3100-741
EQUIPMENT, NEW	.00	8,691.44	50-3100-750
PREPAY FEES	679.41	2,619.63	50-3100-811
TOTAL FOOD SERVICE EXPENSES	\$367,506.30	\$2,549,522.11	
Net Income	\$18,710.20	\$193,247.66	

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Bank: 45 PNC BANK

Check no.	Check Date	Vendor name and comment	Amount
102904	4/15/2009	REINHART FOOD SERVICE 3/23/09-4/3/09	44,910.83
102905	4/15/2009	AIS COMMERCIAL PARTS & SERVICE 3/1/09-3/31/09	272.32
102906	4/15/2009	ALL PLASTICS DISTRIBUTORS 3/1/09-3/31/09	2,479.09
102907	4/15/2009	MARIANNE ARTWINSKI 3/1/09-3/31/09	11.10
102908	4/15/2009	MARIANNE BRIDGES 3/1/09-3/31/09	70.40
102909	4/15/2009	BUTTER KRUST BAKING CO. 3/1/09-3/31/09	4,214.20
102910	4/15/2009	YAHAIRA CARABALLO 3/1/09-3/31/09	36.00
102911	4/15/2009	ECOLAB 3/1/09-3/31/09	546.98
102912	4/15/2009	FEESER'S FOOD DISTRIBUTORS 3/1/09-3/31/09	15,945.84
102913	4/15/2009	FRITO-LAY, INC. 3/1/09-3/31/09	3,701.90
102914	4/15/2009	INSINGER MACHINE COMPANY 3/1/09-3/31/09	1,497.67
102915	4/15/2009	KEYCO DISTRIBUTORS INC. 3/1/09-3/31/09	1,109.60
102916	4/15/2009	NARDONE BROTHERS BAKING CO. 3/1/09-3/31/09	1,450.96
102917	4/15/2009	OFFICE DIRECT, INC. 3/1/09-3/31/09	64.99
102918	4/15/2009	PEPSI-COLA 3/1/09-3/31/09	8,780.20
102919	4/15/2009	STEPHANIE PEREZ 3/1/09-3/31/09	33.55
102920	4/15/2009	POCONO MOUNTAIN DAIRIES 3/1/09-3/31/09	23,139.64
102921	4/15/2009	TASTY BAKING COMPANY 3/1/09-3/31/09	3,117.72
102922	4/15/2009	MAYRA TORRES-ARENAS 3/1/09-3/31/09	60.00
102923	4/15/2009	L.E. WALTER & SONS 3/1/09-3/31/09	7,488.61
102924	4/21/2009	REINHART FOOD SERVICE 4/6/09-4/10/09	26,272.79
			145,204.39

Jul 06, 2009 001 East Stroudsburg Area School District  
 STATEMENT OF INCOME  
 For the Period Ending March 31, 2009  
 CAFETERIA FUND

	Current Period	Year-to-Date	Account number
REVENUE FROM LOCAL SOURCES			
EARNINGS ON INVESTMENTS	332.78	4,352.09	50-6510-000
INTEREST ON INVESTMENTS	332.78	4,352.09	
TOTAL EARNINGS ON INVESTMENTS			
REVENUE FROM OPERATIONS			
SALES, LUNCH - PAID	89,930.40	516,445.70	50-6611-000
SALES, LUNCH - REDUCED	4,559.20	26,638.85	50-6612-000
SALES, BREAKFAST - PAID	7,865.95	41,876.70	50-6615-000
SALES, BREAKFAST - REDUCED	1,013.70	5,455.45	50-6616-000
SALES, ADULT LUNCH	4,618.12	13,422.47	50-6620-000
SALES, MISCELLANEOUS	99,545.11	662,464.09	50-6621-000
MISC, WEBSITE COMMISSION	1,760.00	3,915.00	50-6625-000
SALES, IN-HOUSE-EVENTS	4,571.09	19,165.07	50-6630-000
TOTAL SALES	213,263.57	1,289,383.33	
TOTAL LOCAL REVENUE	213,596.35	1,293,735.42	
REVENUE FROM STATE SOURCES			
STATE SUBSIDY	16,377.18	99,538.12	50-7600-000
STATE SUBSIDY - SOCIAL SECURITY	3,911.61	26,679.70	50-7810-000
STATE SUBSIDY - RETIREMENT	2,381.74	15,728.41	50-7820-000
TOTAL STATE REVENUE	22,670.53	141,946.23	
REVENUE FROM FEDERAL SOURCES			
FEDERAL SUBSIDY	157,544.79	920,871.62	50-8530-000
TOTAL FEDERAL REVENUE	157,544.79	920,871.62	
TOTAL CAFETERIA REVENUE	\$393,811.67	\$2,356,553.27	
EXPENSES OF OPERATIONS			
Salary, Manager	5,064.24	46,553.63	50-3100-110
SALARIES, WORKERS	97,198.99	651,080.29	50-3100-170
MEDICAL INSURANCE	37,648.79	338,279.06	50-3100-210
LIFE INSURANCE	550.50	4,744.78	50-3100-213
LTD INSURANCE	234.97	2,089.06	50-3100-214
FICA OASDI	6,340.27	43,245.02	50-3100-220
FICA HI	1,482.94	10,114.32	50-3100-221
RETIREMENT	4,763.47	31,456.78	50-3100-230
UNEMPLOYMENT	.00	1,047.20	50-3100-250
WORKERS COMPENSATION	975.86	6,650.67	50-3100-260
PROFESSIONAL CONTRACT SERVICES	662.94	1,240.28	50-3100-300
CONTRACT MAINTENANCE	1,552.67	22,049.67	50-3100-400
MAINTENANCE/REPAIRS	1,888.24	29,524.24	50-3100-430
LEASE EXPENSE	.00	869.42	50-3100-440
AUTO INSURANCE	.00	1,133.08	50-3100-522
CONF/TRAVEL/MILEAGE	75.35	712.35	50-3100-580
SUPPLIES, NON-FOOD	7,374.47	72,498.43	50-3100-610
FUEL	186.87	2,120.75	50-3100-620
Food Purchases	132,541.07	780,263.09	50-3100-631
MILK PURCHASES	19,169.15	139,061.55	50-3100-632
DISCOUNT ON FOOD & SUPPLIES	4,875.43	16,404.78	50-3100-636
DEPRECIATION OF EQUIPMENT	1,450.58	13,055.26	50-3100-741
EQUIPMENT, NEW	.00	8,691.44	50-3100-750
PREPAY FEES	682.81	1,940.22	50-3100-811
TOTAL FOOD SERVICE EXPENSES	\$314,968.75	\$2,182,015.81	

Net Income 78,842.90 174,537.46

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Bank: 45 PNC BANK

Check no.	Check Date	Vendor name and comment	Amount
102878	3/04/2009	REINHART FOOD SERVICE 2/16/09-2/20/09	22,860.01
102879	3/10/2009	REINHART FOOD SERVICE 2/23/09-2/27/09	10,896.68
102880	3/12/2009	MARIANNE BRIDGES 2/1/09-2/28/09	75.35
102881	3/12/2009	BUTTER KRUST BAKING CO. 2/1/09-2/28/09	2,650.98
102882	3/12/2009	CAROL H. GILBERT CONSULTING 2/1/09-2/28/09	602.80
102883	3/12/2009	RICH PRODUCTS CORPORATION 2/1/09-2/28/09	1,533.50
102884	3/12/2009	WILFREDO & MARGARET DE JESUS 2/1/09-2/28/09	14.25
102885	3/12/2009	SUSAN DENTON 2/1/09-2/28/09	5.20
102886	3/12/2009	EAST STROUDSBURG AREA - GENERAL FUND 2/1/09-2/28/09	50,000.00
102887	3/12/2009	FEESER'S FOOD DISTRIBUTORS 2/1/09-2/28/09	12,480.99
102888	3/12/2009	FRITO-LAY, INC. 2/1/09-2/28/09	3,862.16
102889	3/12/2009	K & D FACTORY SERVICE, INC. 2/1/09-2/28/09	228.75
102890	3/12/2009	KEYCO DISTRIBUTORS INC. 2/1/09-2/28/09	2,094.56
102891	3/12/2009	THERESA LA PORT 2/1/09-2/28/09	63.80
102892	3/12/2009	NARDONE BROTHERS BAKING CO. 2/1/09-2/28/09	2,935.38
102893	3/12/2009	NORTHEAST PENN MECHANICAL INC. 2/1/09-2/28/09	868.41
102894	3/12/2009	OFFICE DIRECT, INC. 2/1/09-2/28/09	58.00
102895	3/12/2009	P & S GARAGE 2/1/09-2/28/09	467.02
102896	3/12/2009	PEPSI-COLA 2/1/09-2/28/09	7,169.30
102897	3/12/2009	POCONO MOUNTAIN DAIRIES 2/1/09-2/28/09	19,169.15
102898	3/12/2009	RAY PRICE STROUD FORD 2/1/09-2/28/09	324.06
102899	3/12/2009	TASTY BAKING COMPANY 2/1/09-2/28/09	1,424.50
102900	3/12/2009	L.E. WALTER & SONS 2/1/09-2/28/09	4,739.33
102901	3/17/2009	REINHART FOOD SERVICE 3/2/09-3/6/09	22,299.69

Bank: 45 PNC BANK

Check no.	Check Date	Vendor name and comment	Amount
102902	3/24/2009	REINHART FOOD SERVICE 3/9/09-3/13/09	13,952.53
102903	3/30/2009	REINHART FOOD SERVICE 3/16/09-3/20/09	30,159.09
			-----
			210,935.49

End of Report - 10.17.31

CAFETERIA FUND

	Current Period	Year-to-Date	Account number
<b>REVENUE FROM LOCAL SOURCES</b>			
EARNINGS ON INVESTMENTS	318.65	4,019.31	50-6510-000
INTEREST ON INVESTMENTS	318.65	4,019.31	
TOTAL EARNINGS ON INVESTMENTS			
<b>REVENUE FROM OPERATIONS</b>			
SALES, LUNCH - PAID	84,538.55	426,515.30	50-6611-000
SALES, LUNCH - REDUCED	4,204.80	22,079.65	50-6612-000
SALES, BREAKFAST - PAID	6,569.65	34,010.75	50-6615-000
SALES, BREAKFAST - REDUCED	866.70	4,441.75	50-6616-000
SALES, ADULT LUNCH	3,536.50	8,804.35	50-6620-000
SALES, MISCELLANEOUS	78,510.33	562,918.98	50-6621-000
MISC. WEBSITE COMMISSION	1,120.00	2,755.00	50-6625-000
SALES, IN-HOUSE-EVENTS	3,684.25	14,593.98	50-6630-000
TOTAL SALES	183,030.78	1,076,119.76	
TOTAL LOCAL REVENUE	183,349.43	1,080,139.07	
<b>REVENUE FROM STATE SOURCES</b>			
STATE SUBSIDY	14,557.34	83,160.94	50-7600-000
STATE SUBSIDY -SOCIAL SECURITY	3,411.04	22,768.09	50-7810-000
STATE SUBSIDY -RETIREMENT	2,019.65	13,346.67	50-7820-000
TOTAL STATE REVENUE	19,988.03	119,275.70	
<b>REVENUE FROM FEDERAL SOURCES</b>			
FEDERAL SUBSIDY	137,019.18	763,326.83	50-8530-000
TOTAL FEDERAL REVENUE	137,019.18	763,326.83	
<b>INTERFUND TRANSFERS</b>			
TOTAL INTERFUND TRANSFERS	.00	.00	
TOTAL CAFETERIA REVENUE	\$340,356.64	\$1,962,741.60	
<b>EXPENSES OF OPERATIONS</b>			
Salary, Manager	5,064.24	41,489.39	50-3100-110
SALARIES, WORKERS	84,257.13	553,881.30	50-3100-170
MEDICAL INSURANCE	32,905.72	300,630.27	50-3100-210
LIFE INSURANCE	522.50	4,194.28	50-3100-213
LTD INSURANCE	234.97	1,854.09	50-3100-214
FICA OASDI	5,528.97	36,204.75	50-3100-220
FICA HI	1,293.09	8,631.38	50-3100-221
RETIREMENT	4,039.29	26,693.31	50-3100-230
UNEMPLOYMENT	375.53	1,047.20	50-3100-250
WORKERS COMPENSATION	848.36	5,674.81	50-3100-260
PROFESSIONAL CONTRACT SERVICES	.00	577.34	50-3100-300
CONTRACT MAINTENANCE	3,105.34	20,497.00	50-3100-400
MAINTENANCE/REPAIRS	6,808.98	27,636.00	50-3100-430
LEASE EXPENSE	60.14	869.42	50-3100-440
AUTO INSURANCE	.00	1,133.08	50-3100-522
CONF/TRAVEL/MILEAGE	56.10	637.00	50-3100-580
SUPPLIES, NON-FOOD	22,883.00	65,123.96	50-3100-610
FUEL	164.41	1,933.88	50-3100-620
Food Purchases	102,009.85	647,722.02	50-3100-631
MILK PURCHASES	20,988.40	109,892.40	50-3100-632
DISCOUNT ON FOOD & SUPPLIES	602.12	11,529.35	50-3100-636
DEPRECIATION OF EQUIPMENT	1,450.58	11,604.68	50-3100-741
EQUIPMENT, NEW	479.00	8,691.44	50-3100-750
PREPAY FEES	587.88	1,257.41	50-3100-811
TOTAL FOOD SERVICE EXPENSES	\$293,061.36	\$1,867,047.06	

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Bank: 45 PNC BANK

Check no.	Check Date	Vendor name and comment	Amount
102854	2/04/2009	REINHART FOOD SERVICE 1/19/09-1/23/09	14,814.81
102855	2/10/2009	REINHART FOOD SERVICE 1/26/09-1/30/09	14,303.81
102856	2/13/2009	MARIANNE BRIDGES 1/1/09-1/31/09	56.10
102857	2/13/2009	BUTTER KRUST BAKING CO. 1/1/09-1/31/09	3,396.81
102858	2/13/2009	DAYDOTS 1/1/09-1/31/09	31.16
102859	2/13/2009	ECOLAB 1/1/09-1/31/09	13,483.03
102860	2/13/2009	FEESER'S FOOD DISTRIBUTORS 1/1/09-1/31/09	11,094.02
102861	2/13/2009	FRITO-LAY, INC. 1/1/09-1/31/09	4,026.93
102862	2/13/2009	K & D FACTORY SERVICE, INC. 1/1/09-1/31/09	2,548.00
102863	2/13/2009	KEYCO DISTRIBUTORS INC. 1/1/09-1/31/09	2,021.60
102864	2/13/2009	ERICA LORDEN 1/1/09-1/31/09	5.35
102865	2/13/2009	ROSANNA MONTALVO 1/1/09-1/31/09	50.00
102866	2/13/2009	NARDONE BROTHERS BAKING CO. 1/1/09-1/31/09	650.60
102867	2/13/2009	NORTHEAST PENN MECHANICAL INC. 1/1/09-1/31/09	4,260.98
102868	2/13/2009	OFFICE DIRECT, INC. 1/1/09-1/31/09	22.99
102869	2/13/2009	PEPSI-COLA 1/1/09-1/31/09	6,658.15
102870	2/13/2009	POCONO MOUNTAIN DAIRIES 1/1/09-1/31/09	20,988.40
102871	2/13/2009	STROUD TELEVISION & APPLIANCES 1/1/09-1/31/09	479.00
102872	2/13/2009	TASTY BAKING COMPANY 1/1/09-1/31/09	2,313.35
102873	2/13/2009	UNITED COMMODITY GROUP, INC. 1/1/09-1/31/09	407.04
102874	2/13/2009	L.E. WALTER & SONS 1/1/09-1/31/09	5,767.86
102875	2/17/2009	CHECK VOIDED	
102876	2/24/2009	REINHART FOOD SERVICE 2/2/09-2/6/09	18,302.47
102877	2/24/2009	REINHART FOOD SERVICE 2/9/09-2/13/09	9,114.60

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 134,797.06

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**EAST STROUDSBURG AREA SCHOOL DISTRICT  
CAPITAL PROJECTS - BOND FUND - 2008-2009**

**Jun-09**

DATE	PNC CONST	2007A PLGIT	2008 PLGIT	TOTAL
Beg Bal	\$ 87,057.06	\$ 833.69	\$ 26,595,283.22	\$ 26,683,173.97
ADJ TO BEG BAL				\$ -
Deposit	\$ 1,000,000.00			\$ 1,000,000.00
Transfers	\$ 2,341,072.37	\$ (834.03)	\$ (2,340,238.34)	\$ -
Interest	\$ 751.69	\$ 0.34	\$ 13,739.51	\$ 14,491.54
Expense	\$ (2,345,443.34)			\$ (2,345,443.34)
End Bal	\$ 1,083,437.78	\$ 0.00	\$ 24,268,784.39	\$ 25,352,222.17



**EAST STROUDSBURG AREA SCHOOL DISTRICT  
STATEMENT OF CASH / CAPITAL RESERVE FUND  
2008-2009**

	June 30, 2009	July 1 to June 30, 2009
<b>Beginning Balance:</b>	\$ 363,247.73	\$ 881,821.40
Adjustment to Beginning Balance		
<b>Recoverable Bus Purchase:</b>		
Reimbursement to/from G.F.	\$ 211,711.00	\$ 211,711.00
Reimbursement to/from PLGIT		\$ -
Woffington Bus Buy Back	211,711.00	211,711.00
<b>Interest:</b>		
PLGIT	\$ 190.61	10,405.14
<b>TOTAL RECEIPTS</b>	211,901.61	222,116.14
<b>TOTAL RESOURCES</b>	\$ 575,149.34	\$ 1,103,937.54
<b>Disbursements:</b>		
Transportation - New Buses		\$ -
Due to General Fund		-
Due to PLGIT		-
Land Acquisition Costs		-
Transp. - Equipment		-
District Security - JTL		-
District Security - HSN		-
District Security - JM Hill		-
District Security - Resica		-
District Security - Bushkill		-
District Security		27,529.00
District Software		-
Cust Supplies - Bushkill		-
Maint. - RES	1,047.90	1,047.90
Maint. - JMH		10,561.50
Maint. - MSE		-
Maint. - HSN		-
Maint. - HSS		-
Maint. - JTL		261,250.00
Maint. - LEH		-
Bldg Imp. - BSE		10,848.64
Bldg Imp. - HSN		526.37
Bldg Imp. - HSS		-
Bldg Imp. - JMH		193,158.55
Bldg Imp. - JTL		5,991.09
Bldg Imp. - Lehman		-
Bldg Imp. - ESE		-
Bldg Imp. - MSE		-
Bldg Imp. - RES		11,554.45
Site Imp. - Trans		-
Site Imp. - District		-
Site Imp. - BES		915.00
Site Imp. - HSN		-
Site Imp. - HSS		-
Site Imp. - JMH		1,656.00
Site Imp. - JTL		1,947.60
Site Imp. - RES		-
Site Imp. - LIS		2,850.00
Site Imp. - ESE		-
Site Imp. - MSE		-
	1,047.90	529,836.10
<b>Ending Balance</b>	\$ 574,101.44	\$ 574,101.44
<b>Cash Summary:</b>		
PLGIT	574,101.44	\$ 574,101.44
<b>Ending Balance</b>	\$ 574,101.44	\$ 574,101.44

**Bank: 21 PLGIT - Capital Reserve**

Check no.	Check Date	Vendor name and comment	Amount
1051	6/23/2009	GLECO PAINTS, INC. MAINT., RESICA, SUPPLIES	1,047.90
			----- 1,047.90

End of Report - 8.42.54

**EAST STROUDSBURG AREA SCHOOL DISTRICT**  
**STATEMENT OF CASH / GENERAL FUND**  
**June 30, 2009**

	June 30, 2009	July 1 to June 30, 2009
<b>Beginning Balance:</b>	\$ 15,970,813.42	\$ 12,851,355.94
<b>Adjustment to Beginning Balance</b>		
<b>Receipts:</b>		
Earned Income Tax	\$ 231,468.98	3,130,460.06
Occupational Privilege Tax	7,330.71	87,166.28
	\$ 238,799.69	3,217,626.34
<b>Real Estate Transfer Tax:</b>		
Monroe	\$ 33,491.49	633,215.85
Pike	12,323.86	243,885.28
	45,815.35	877,101.13
<b>Delinquent Taxes</b>		
Monroe	\$ 500,313.83	6,839,369.82
Pike	-	1,252,996.88
	500,313.83	8,092,366.70
<b>Real Estate Taxes:</b>		
East Stroudsburg		9,459,834.45
Middle Smithfield	7,789.86	28,786,537.44
Price		4,894,458.62
Smithfield		11,783,275.98
Lehman	18,143.98	17,593,917.84
Porter		1,667,476.66
	25,933.84	74,185,500.99
<b>Interest:</b>		
PLGIT	\$ 2,267.77	50,233.52
PLGIT/PLUS	70.44	2,548.49
PLGIT/TERM	71,435.34	71,435.34
PLGIT/CD's	-	-
PSDLAF	94,283.85	489,080.41
PNC NOW	3,363.56	105,196.76
PNC MMA	9.00	208.17
	171,429.96	718,702.69
<b>ACH State Transfers:</b>		
Access		324,879.29
Basic Ed	\$ 2,807,615.16	11,154,001.25
All Ed for Disr Yth		94,720.44
Charter School Tr	73,516.86	291,568.86
DEP		-
DCED Anti Gang Initiative		-
Drivers Ed		-
Dual Enrollment	37,939.78	51,378.78
Education Assistance Grant		666,049.00
Health Reimb		179,514.54
Homebound	5,940.09	5,940.09
Incarcerated Ed		-
Lieu of Taxes		50,054.29
Colonial IU20 Refund		27,172.07
NP Transportation	71,667.81	179,852.81
NSLP Sub	168,744.34	1,444,179.75
07/08 MCTI Refund		148,768.30
PA Accountability Grant		1,369,890.00
Perf Incentives		-
Property Tax Relief		4,347,611.02
PURTA		102,198.33
Rental Subsidy	22,176.22	1,932,469.36
Retirement	461,863.55	1,907,921.69
School Improvement		-
SD Special Ed Funding	892,055.17	3,605,576.72
SD Transportation	755,554.65	3,162,322.85
Section 1305/1306	441,794.17	441,794.17
Social Security	208,874.00	2,560,707.32
Tuition Transfer		408.03
Vocational Ed	40,416.51	154,901.51
Ward of State		180,894.71
WIA Summer Youth	5,988,158.31	9,982.62
	5,988,158.31	34,394,857.60
<b>Federal Revenue:</b>		
Academic Achievement	\$ 923.08	923.08
Classrooms for the Future		150,022.00
Drug Free Schools		28,143.00
Eisenhower M&S		-
Summer Flood FEMA		-
Impact Aid	469,264.00	469,264.00
IU 20 IDEA	307,869.00	1,213,558.00
Medical Assistance		-
Pregnant & Parent		1,069.10
Project 720 High School	10,166.67	142,333.34
RIF		-
Title I	74,022.60	935,902.41
Title II	19,429.46	280,645.18
Title III		6,596.00
Title V		-
Title VI	881,674.81	-
	881,674.81	3,228,456.11
<b>Other Revenue:</b>		
Refunds		2,825.00
Miscellaneous	4,278.90	84,055.41
Donations	775.02	17,942.11
Parking Permits/Smoking Fines	350.00	2,505.00
Cell Tower	1,060.90	12,826.26
Use of Facilities		3,070.00
Settlement Proceeds	319.00	30,319.00
Shawnee Academy	77,724.57	1,041,420.95
	84,508.39	1,194,963.73

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
STATEMENT OF CASH / GENERAL FUND  
June 30, 2009**

	June 30, 2009		July 1 to June 30, 2009	
<b>Credit to Expense:</b>				
Wage/Tuition/Jury Duty Reimb	\$ 1,621.28		45,769.93	
Restitutions	644.75		4,646.61	
Misc. Expense			85.73	
Cafeteria Reimb	25,000.00		100,000.00	
Misc. Reimb/Refunds	24,700.28		352,218.09	
Custodian/Security Fees	2,371.47		14,141.67	
Donations			3,430.62	
Obligations	1,086.15		4,721.86	
Bond/Const. Fund Reimb.			1,446,674.09	
Capital Reserve to GF			3.00	
Special/Student Activity to GF	71.93		13,113.66	
Online Summer School			12,210.00	
PayPal to GF			-	
Portnoff Fees			64,811.90	
MCTI			-	
Wordsworth Settlement			39,648.43	
Blue Cross Pymt/COBRA	<u>24,584.80</u>	80,080.66	<u>263,734.49</u>	2,365,210.08
<b>TOTAL RECEIPTS</b>			<u>\$ 8,016,714.84</u>	<u>128,274,785.37</u>
<b>TOTAL RESOURCES</b>			<u>\$ 23,987,528.26</u>	<u>141,126,141.31</u>
<b>Disbursements:</b>				
Accounts Payable	\$ 4,470,157.88		54,077,086.93	
Payroll	3,323,787.41		40,504,352.22	
Investment Fees			-	
Prior Months Voids/Adj	(5,535.91)		(158,563.32)	
Accrued Interest			-	
1998A GOB Principal & Int			-	
1998AA GOB Principal & Int			838,450.00	
2000 GOB Principal & Int			-	
2001 GOB Principal & Int			-	
2001A GOB Principal & Int.			402,998.75	
2001AA GOB Principal & Int.			272,810.00	
2002 GOB Principal & Int			-	
2002A GOB Principal & Int.			1,318,910.00	
2003 GOB Principal & Int			358,121.26	
2003A GOB - Principal & Int			-	
2004 GOB Principal & Int			366,198.75	
2004A GOB Principal & Int			332,340.64	
2005 GOB Principal & Int			1,250,062.50	
2005A GOB Principal & Int			561,821.27	
2006 GOB Principal & Int			553,407.50	
2007 GOB Principal & Int			-	
2007 GON Principal & Int			3,858,627.50	
2007A GOB Principal & Int			3,681,000.00	
2008 GOB Principal & Int			1,415,752.45	
GOB CP \$37.5M			-	
Blue Cross Payment	<u>2,681,429.47</u>		14,890,707.97	
Due to/from Capital Projects			-	
Due to/from Capital Reserves	211,711.00		(1,196,389.00)	
96 VRLP \$7M Principal & Int	6,210.92		486,632.49	
96 VRLP \$10M Principal & Int	8,632.00		708,227.91	
Bus Buy-Back (Wolflington)	<u>(1,329,000.00)</u>		1,983,450.00	126,506,005.82
<b>Balance:</b>			<u>\$ 14,620,135.49</u>	<u>14,620,135.49</u>
<b>CASH SUMMARY:</b>				
PNC Bank - NOW	\$ 5,000,972.33		5,000,972.33	
PNC Bank - MMA	36,511.98		36,511.98	
PSDLAF	582,305.69		582,305.69	
PLGIT	8,957,494.63		8,957,494.63	
PLGIT/PLUS	42,850.86		42,850.86	
PLGIT/TERM			-	
PLGIT/CD			-	
<b>Balance:</b>			<u>\$ 14,620,135.49</u>	<u>14,620,135.49</u>

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