

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL MEETING FOR GENERAL PURPOSES – July 26, 2007**

J. T. Lambert Intermediate School - Library

6:00 p.m.

Minutes

- I. President Horace Cole called the meeting to order at 6:00 p.m. and led those present in the Pledge of Allegiance. Secretary, Patricia Rosado, called the roll.
- II. Members present were: Christopher Baj, Horace Cole, Robert Huffman, Keith Karkut, Donald Motts, William Searfoss and William Zacharias were present. Robert Gress and Bet Hays were absent.
- III. School personnel present: Michelle Arnold, Marianne Bridges, Richard Carty, Michael Catrillo, Margaret Conforti, Robert Dilliplane, Irene Duggins, Marie Guidry, Rachael R. Heath, Sharon Laverdure, Deanna Mayers, Terry Meehan, Gregory Naudascher, William Pinkowski, Annelle Prefontaine, Patricia Rosado and Steve Zall. Also present was: Thomas Dirvonas – Solicitor.
- IV. Community members present: Catherine Bercuwitz, Helen Conforti, Gary Summers and Judy Summers.

V. APPROVAL OF AGENDA

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve this agenda for July 26, 2007 (pages 1-5), as submitted, with the Board of Education reserving the right to add to the agenda, and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Donald Motts and carried unanimously, 7-0.

- VI. **ANNOUNCEMENT OF EXECUTIVE SESSION** -- An executive session was held this evening at 5:30 p.m. before this meeting for the purpose of discussing personnel, litigation and land acquisition.

VII. ANNOUNCEMENTS BY THE BOARD

Mr. Cole informed the Board and the public that four Board members, Mr. Cole, Mr. Motts, Mr. Huffman and Mr. Karkut, toured the High School South project this morning. He stated that it is a large project which is moving along but there is still a lot to be done.

VIII. SUPERINTENDENT'S REPORT

None

- IX. **PUBLIC PARTICIPATION** -- Federal Programs
Title I
Title VI
Other Concerns

- A. Mr. Gary Summers informed the Board that earlier this year State Representative Richard Grucela from Northampton County introduced a House Bill 72 regarding impact fees. Rep. Grucela will be scheduling a public meeting some time next week at Mount Bethel Township. You can find out all details from his website. He urged Board members and Administrators to attend and bring friends. This bill was co-sponsored by 43 other legislators including, Rep. Mike Carroll, Rep. Mario Scavello and Rep. John Siproth. The bill will be confronted by the lobbyist of the builders' and realtors' community. With the lack of funding from Harrisburg for growing school districts, this bill will offer a lot of potential for all districts who are in need of more funds. He encourages all educational organizations to attend and to lobby for this bill.

Mr. Baj said that he was invited to speak at this hearing on behalf of PSBA and the East Stroudsburg Area School District in support of the House Bill 72 on August 2, 2007. He will, furthermore, support lobbying beyond this meeting.

Dr. Heath thanked Mr. Summers for the information and literature that he constantly makes her aware of. She also appreciated all of the letters he has written to congressional people and for his strong stand on impact fees.

X. **PERSONNEL ITEMS**

A. **Support Staff**

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve the reassignments and appointment to the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by William Searfoss and carried unanimously, 7-0.

1. **Reassignments**

Name	Appointment
a. Chamberlin, Annemarie	From: Secretary (BOP I – Step 2) – Business Office To: Secretary (Step 2) – Special Education Hourly Rate: \$12.97 Effective Date: to be determined Annemarie replaces Donna Castillo who resigned.
b. Dunn, Rita	From: Secretary (Step 8) – Administration Center To: Secretary (Step 8) – East Stroudsburg Elementary Hourly Rate: \$17.36 Effective Date: July 17, 2007 Rita replaces Elizabeth Nicolas who was reassigned.
c. Litts, Lorrie	From: Cafeteria Worker (Step 4) (part-time)– Smithfield Elementary To: Cafeteria (Cook) Worker (Step 4) (full-time) – Smithfield Elementary Hourly Rate: \$10.80 (plus \$1.50/per hour differential) Effective Date: August 29, 2007 This is a new position.
d. Medina, Angela	From: Cafeteria Worker (Step 3) (part-time)– North Campus To: Cafeteria (Cook) Worker (Step 3) (full-time) – North Campus Hourly Rate: \$10.18 (plus \$1.50/per hour differential) Effective Date: August 29, 2007 This is a new position.
e. Nicolas, Elizabeth	From: Secretary (Step 4) – East Stroudsburg Elementary To: Secretary (BOP I – Step 2) - Central Registration - Administrative Systems-Business Office Hourly Rate: \$12.97 Effective Date: July 17, 2007 This is a new position.

f. Rosado, John

From: Accounts Payable Clerk (BOP II – Step 2) – Business Office
To: Bookkeeper I (BOP II – Step 2) – Business Office
Hourly Rate: \$13.84
Effective Date: July 23, 2007
John replaces Sharon Stofik who resigned.

2. Appointment

Name

Appointment

a. Ciaciulli, Kathy

Secretary to the Business Manager (BOP I – Step 1) – Business Office
Salary: \$12.40
Effective Date: August 6, 2007
Kathy replaces Annemarie Chamberlin who was reassigned.

B. Professional Staff

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Keith Karkut to approve the resignation and reassignment to the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Donald Motts and carried unanimously, 7-0.

1. Resignation

Name

Position Held

a. Bichler, Heather

Grade 7 Math teacher – Lehman Intermediate
Effective Date: August 29, 2007

(See page 6)

2. Reassignment

Name

Position Held

a. Senese, Cara

From: Special Education teacher – J. M. Hill Elementary
To: Special Education teacher (Itinerant) – J. T. Lambert Intermediate
Effective Date: August 30, 2007
Cara replaces Stacie Ammerman who was reassigned.

C. Professional – Resignation of Margaret Conforti

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the resignation of Margaret Conforti as a Grade 1 teacher at Smithfield Elementary School, effective August 3, 2007, for the purpose of accepting the District offered position of Assistant Principal at J. T. Lambert Intermediate School, to replace Michelle Arnold, effective August 6, 2007. Motion was seconded by William Zacharias and carried unanimously, 7-0.

(See page 7)

D. Extra Responsibility Positions

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the appointments according to the 2005-2010 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by Christopher Baj and carried unanimously, 7-0.

1. Appointments for the 2007-2008 School Year

	Last Name	First Name	Position	Building	Rate
a.	Henritz	Anthony	Head Football Coach	J T Lambert Intermediate	\$1,956.00 (plus \$250 longevity stipend)
b.	Hopstetter	Jessica	Business Ed (Grades 9-12) Department Chairperson	High School North	\$3,183.00
c.	Kirk	Morgan	Field Hockey Assistant Coach	Lehman Intermediate	\$1,367.00
d.	Martinelli	Sara	Field Hockey Varsity Assistant Coach	High School North	\$3,016.00
e.	O'Brien	Erin	Boy's Soccer Assistant Coach	Lehman Intermediate	\$1,367.00
f.	Spering	Laureen	Math Department Chairperson	Lehman Intermediate	\$3,555.00
g.	Streisel	Susan	Art (K-5) Department Chairperson	District	\$3,183.00

E. Act 93 Administrative Staff

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve the appointments to the Act 93 staff designated, in accordance with approved applicable policies, procedures [*subject to obtaining proper certification, completion of all necessary documents and obtaining all necessary positive clearances*] and Act 93 agreement. Motion was seconded by Robert Huffman and passed 6-0-1 Abstention. Donald Motts Abstained.

1. Appointments

Name

Appointment

- a. Conforti, Margaret
Assistant Principal – J. T. Lambert Intermediate (PE)
Salary: \$63,000.00 (prorated)
Effective Date: August 6, 2007
Margaret replaces Michelle Arnold who was reassigned.

- b. Tucker, Allison
Assistant Principal – Lehman Intermediate (PE)
Salary: \$63,000.00 (prorated)
Effective Date: August 9, 2007
Allison replaces Robert Dilliplane who was reassigned.

(See pages 8-9)

F. Central Administrative Staff

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the retirement, with regrets, of the Central Administrative Staff designated. Motion was seconded by William Zacharias and carried unanimously, 7-0.

1. Retirement

Name

Position

a. Guidry, Marie

Business Manager

Effective Date: September 17, 2007

(See page 10)

XI. CONTRACT

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve the contract listed for its specific services, rates and effective dates. Motion was seconded by Keith Karkut and carried unanimously, 7-0.

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
1.	Pinkowski, William	Transition of Business Manager	\$400.00/day	Superintendent's Department	7/24/07

XII. OLD AND NEW BUSINESS

None

XIII. CONFERENCE ATTENDANCE

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

A. Board Members

ACTION BY THE BOARD:

Motion was made by Donald Motts to approve the attendance of Robert Huffman at the 2007 PASA-PSBA School Leadership Conference in Hershey, PA from October 2, 2007 – October 5, 2007 in the amount of \$1,039.21 and Christopher Baj at the 2007 PASA-PSBA School Leadership Conference in Hershey, PA from October 2, 2007 – October 5, 2007 in the amount of \$1,274.54. Motion was seconded by William Zacharias and carried unanimously, 7-0.

B. Superintendent

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve the attendance of Rachael R. Heath at the 2007 PASA-PSBA School Leadership Conference in Hershey, PA from October 2, 2007 – October 5, 2007 in the amount of \$1,273.80. Motion was seconded by Keith Karkut and carried unanimously, 7-0.

XIV. FISCAL ITEMS

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

A. Bond Payment

1.

ACTION BY THE BOARD:
Motion was made by William Searfoss to approve the current invoices for construction and related costs associated with the Bond Issue 2007: \$2,906,617.00 Motion was seconded by Robert Huffman and carried unanimously, 7-0.

(See page 11)

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL MEETING FOR GENERAL PURPOSES - July 26, 2007**

**J. T. Lambert Intermediate - Library
6:00 P.M.**

ADDENDUM A

X. PERSONNEL ITEMS

A. Support Staff

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:
Motion was made by Christopher Baj to approve the appointment and resignation to the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by William Searfoss and passed, 6-0-1 Abstention. Keith Karkut abstained.

2. Appointment

Name

Appointment

b. Burch, Sonya

Accounts Payable (BOP II – Step 1) – Business Office
Hourly Rate: \$13.14
Effective Date: August 6, 2007
Sonya replaces John Rosado who was reassigned.

3. Resignation

Name

Position

a. Gurry, Erin

Instructional Aide (Reading) – Bushkill Elementary
Effective Date: August 29, 2007

(See page 5)

B. Professional Staff

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve the resignations, reassignment and appointments to the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Robert Huffman and carried unanimously, 7-0.

1. Resignations

Name	Position
b. Lambert, Theresa	French teacher – High School South Effective Date: July 23, 2007
c. Murphy, Sarah	Special Education teacher – High School North Effective Date: July 23, 2007

(See pages 6-7)

2. Reassignment

Name	Appointment
b. LaBar, Keith	From: Music teacher – Lehman Intermediate To: Music teacher - .5(Lehman) and .5 (High School North) Effective Date: August 30, 2007 This is a new position.

3. Appointments Regular

Name	Appointment
a. Gurry, Erin	Grade 6 Math teacher – Lehman Intermediate (TPE) Salary: \$38,157.00 (Step 2 Column 1) Effective Date: August 30, 2007 Erin replaces Heather Kleinle who resigned.
b. Naser, Paul	Grade 7 Math teacher – Lehman Intermediate (TPE) Salary: \$37,157.00 (Step 1 Column 1) Effective Date: August 30, 2007 Paul replaces Heather Bichler who resigned.

(See pages 8-9)

D. Extra Responsibility Positions

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Keith Karkut to approve the appointments according to the 2005-2010 contractual agreement between the East Stroudsburg Area School District and the East Stroudsburg Education Association. Motion was seconded by William Searfoss and carried unanimously, 7-0.

2. Appointment for the 2006-2007 School Year

	Last Name	First Name	Position	Building	Rate
a.	Conklin	Kimberly	Summer Band Advisor	J. T. Lambert Intermediate	\$25.00 (63 hour maximum)

1. Appointments for the 2007-2008 School Year

	Last Name	First Name	Position	Building	Rate
h.	Martinelli	Armond	Associate Athletic Director	High School South	\$6,666.00 (plus \$250 longevity stipend)
i.	Spece	Jennifer	Computer Assistant	High School South	\$849.00

E. Act 93 Administrative Staff

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve the appointment to the Act 93 staff designated, in accordance with approved applicable policies, procedures [subject to obtaining proper certification, completion of all necessary documents and obtaining all necessary positive clearances] and Act 93 agreement. Motion was seconded by Robert Huffman and carried unanimously, 7-0.

1. Appointment

Name

Appointment

c. Stoner, Steven

Assistant Principal – High School North (PE)
 Salary: \$63,000.00 (prorated)
 Effective Date: August 6, 2007
 Steven replaces Stuart Tripler who resigned.

(See page 10)

XI. CONTRACTS

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Keith Karkut to approve the contracts listed for their specific services, rates and effective dates. Motion was seconded by William Searfoss and carried unanimously, 7-0.

	NAME	SERVICE	RATE	PAYMENT FROM	EFFECTIVE DATE
2.	Barnowski, Thomas	NIMS Training	\$945.00	Special Projects Account	8/15/07
3.	Barnowski, Thomas	Incident Command Systems Training	\$945.00	Special Projects Account	8/15/07

XV. PSBA 2007 LEGISLATIVE POLICY COUNCIL

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve the following voting delegate, Keith Karkut, to the PSBA 2007 Legislative Policy Council with meeting to be held on Thursday, October 4, 2007 during the School Leadership Conference. Motion was seconded by Donald Motts and carried unanimously, 7-0.

XIII. CONFERENCE ATTENDANCE

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

C. Board Member

ACTION BY THE BOARD:

Motion was made by William Zacharias to approve the attendance of Keith Karkut at the 2007 PASA-PSBA School Leadership Conference in Hershey, PA from October 2, 2007 – October 5, 2007 in the amount of \$1,119.21. Motion was seconded by Christopher Baj and carried unanimously, 7-0.

XIV. FISCAL ITEMS

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

A. Bond Payments

2.

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve the current invoices for construction and related costs associated with the Bond Issue 2004: \$5,415.00 Motion was seconded by William Searfoss and passed 6-1. Keith Karkut voted no.

(See pages 11-13)

3.

ACTION BY THE BOARD:

Motion was made by Donald Motts to approve the current invoices for construction and related costs associated with the Bond Issue 2007: \$61,939.23 Motion was seconded by William Searfoss and carried unanimously, 7-0.

(See pages 14-21)

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SPECIAL MEETING FOR GENERAL PURPOSES - July 26, 2007**

**J. T. Lambert Intermediate - Library
6:00 P.M.**

ADDENDUM B

XIV. FISCAL ITEMS

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

B. National Management Association Ltd.

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the National Management Association Ltd. to perform an Operational Review of the District's Business Office for a total not to exceed \$12,100.00 Motion was seconded by Christopher Baj and carried unanimously, 7-0.

(See Attachment)

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
July 26, 2007**

**J. T. Lambert Intermediate – Library
6:00 P.M.**

ADDENDUM C

X. PERSONNEL ITEMS

C. Professional Staff

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve the appointment to the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Keith Karkut and carried unanimously, 7-0.

3. Appointment Regular

Name	Appointment
Rade, Ronald	Chemistry teacher – High School South (TPE) Salary: \$51,821.00 (Step 7 Column 9) Effective Date: August 30, 2007 Ronald replaces Michael Soltus who resigned.

(See page 2)

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
July 26, 2007**

**J. T. Lambert Intermediate – Library
6:00 P.M.**

ADDENDUM D

XIV. FISCAL ITEMS

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

C. Van Ness Property

(The following item(s) are to be deleted from the consensus motion at Board Member(s) request.)

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve that the Administration obtain an additional appraisal for the Van Ness Property located adjacent to the J. M. Hill School at a cost not to exceed \$450.00 Motion was seconded by Keith Karkut and carried unanimously, 7-0.

XVI. ANNOUNCEMENTS/INFORMATION

Dr. Heath thanked the Board members who were present for coming to tonight's meeting since last week we had the Regular Board meeting and tonight's meeting was not planned.

XVII. ADJOURNMENT 6:45 P.M.

Respectfully Submitted,

Patricia L. Rosado,
Board Secretary