

**EAST
STROUDSBURG
AREA
SCHOOL DISTRICT**

SECTION: FINANCES

TITLE: PAYROLL DEDUCTIONS

ADOPTED: August 19, 2002

REVISED:

| 615. PAYROLL DEDUCTIONS | |
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| 1. Purpose | The Board may, at its discretion, act on behalf of individual employees to deduct a certain amount from the employee's paycheck and to remit an equal amount to an agent designated by the employee. It is the intent of this policy to designate those purposes not otherwise mandated by law for which the Board is willing to act on behalf of the employee. |
| 2. Authority SC 513 | No deduction may be made from the wages of an employee except for federal or state income tax, PA unemployment, county tax, municipal or school taxes, social security and School Employees' Retirement Fund without proper authorization by the employee. |
| SC 513 | The Board shall permit deductions from an employee's paycheck upon proper authorization on the appropriate school district form for the East Stroudsburg Education Foundation. |
| School Code 513 | |