

**EAST
STROUDSBURG
AREA
SCHOOL DISTRICT**

SECTION: FINANCES

TITLE: BUDGET PLANNING

ADOPTED: August 19, 2002

REVISED:

<p>1. Authority SC 433, 601, 664, 687</p> <p>2. Delegation of Responsibility</p>	<p style="text-align: center;">602. BUDGET PLANNING</p> <p>The budget shall be designed to reflect the Board's goals and objectives concerning the education of school district students. Therefore, the budget shall be organized and planned to ensure adequate understanding of the financial needs associated with program support and development. The financial requirements of school district programs shall be reviewed on a continual basis.</p> <p>To meet the objectives of this policy, the Board directs the Business Manager to:</p> <ol style="list-style-type: none"> 1. Include an estimated annual cost for implementation of the school district's educational program. 2. Prepare a long range plan for annual maintenance and replacement of facilities. 3. Prepare a plan for current and future technology needs. 4. Maintain an inventory and replacement schedule of all school district equipment. 5. Establish a projected budget of expenditures and income for the current year and ensuing year. 6. Prepare an annual estimate of anticipated school enrollments. 7. Maintain a plan of anticipated revenues based on changes in state and federal legislation. 8. Report to the Board any serious financial implications arising from the budget plan.
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