

EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: PUPILS

TITLE: ENROLLMENT IN DISTRICT

ADOPTED: November 20, 2006

REVISED: May 18, 2009

February 27, 2023

February 26, 2024

200. ENROLLMENT IN DISTRICT

1. Authority

The Board shall enroll school age students eligible to attend the schools of the school district in accordance with Board policy as well as applicable laws and regulations[1][2][3][4][5][6]

2. Definitions

School age shall be defined as the period from the earliest admission age for the school district's kindergarten program until graduation from high school or the end of the school term in which a student reaches the age of twenty-one (21) years, whichever occurs first[1][7]

District of residence shall be defined as the school district in which a student's parent(s)/guardian(s) reside(s). [2][3]

3. Guidelines

Enrollment Requirements

School age resident students and eligible nonresident students shall be entitled to attend district schools. [1][2][3][6][8][9]

The school district shall not enroll a student until the parent(s)/guardian(s) has submitted proof of the student's age, residence, immunizations and a completed Parental Registration Statement, as required by law and regulations except as follows: [1][2][3][10][11][12][13]

1. ***Students Experiencing Educational Instability -***

The school district shall immediately enroll students experiencing homelessness, foster care and other forms of educational instability, even if the student or parent(s)/guardian(s) is unable to produce the required documents, in accordance with Board policy, laws and regulations. [5][14]

2. ***Children of Active Duty Military Families –***

The district shall facilitate the timely enrollment and permit advanced enrollment of children of active duty military families, in accordance with law and Board policy. To qualify for advanced enrollment, prior to establishing residency in the district, a copy of the official military orders shall be provided to the district along with proof of the parent's/guardian's intention to move into the district. The parent(s)/guardian(s) must provide proof of residence within forty-five (45) days after the arrival date stated in the military orders. [6][15][16]

The school district shall administer a home language survey to all students enrolling in schools of the school district for the first time. [3][17]

The school district shall normally enroll a school age, eligible student the next business day, but no later than five (5) business days after application. [3]

The school district shall not inquire about the immigration status of a student as part of the enrollment process. [3]

Residency Eligibility

When the parents of a student reside in different school districts, the student may attend school in the school district of residence of the parent with whom the student lives for a majority of the time, unless a court order or court-approved custody agreement specifies otherwise.

If the parents of a student share joint custody and time is evenly divided, the parents may choose which one (1) of the two (2) school districts the student will enroll in for the school year.

If the student is an emancipated minor, the resident school district shall be the one in which the student is then living.

4. Delegation of Responsibility

The Superintendent or designee shall annually notify students, parents/guardians and staff about the district's enrollment policy by publishing such policy in parent newsletters, on the district website and other efficient methods. [4]

The Superintendent or designee shall develop and disseminate administrative regulations for the enrollment of eligible students in district schools.

Legal References:

1. 24 P.S. 1301
2. 24 P.S. 1302
3. 22 PA Code 11.11
4. 22 PA Code 11.41
5. 24 P.S. 1331.1
6. 24 P.S. 1302.1
7. 22 PA Code 11.12
8. 22 PA Code 12.1
9. Pol. 202
10. 24 P.S. 1303a

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11. 24 P.S. 1304-A

12. Pol. 203

13. Pol. 216.1

14. Pol. 251

15. 24 P.S. 7302

16. Pol. 254

17. Pol. 138

Pol. 201

Interstate Compact on Educational Opportunity for Military Children (MIC3)