

**EAST  
STROUDSBURG  
AREA  
SCHOOL DISTRICT**

SECTION: PROGRAMS

TITLE: GUIDES FOR PLANNED INSTRUCTION

ADOPTED: August 19, 2002

REVISED: June 15, 2015

106. GUIDES FOR PLANNED INSTRUCTION	
<p>1. Purpose Title 22 Sec. 4.4 Pol. 107</p>	<p>Guides shall be prepared for all planned instruction adopted by the Board in order to direct and assist the professional staff toward the attainment of academic standards established for a course of study.</p>
<p>2. Guidelines</p>	<p>Each course guide shall contain, as appropriate to the planned instruction:</p> <ol style="list-style-type: none"> <li>1. Objectives of the instruction.</li> <li>2. Concepts and skills to be taught.</li> <li>3. Appreciations to be developed.</li> <li>4. Suggested activities designed to achieve the objectives.</li> <li>5. Suggested methods of instruction.</li> <li>6. Evaluation criteria and methods intended to evaluate the extent to which learning objectives have been achieved.</li> <li>7. A reading list of supplemental titles for the guidance of teachers.</li> <li>8. Each guide shall be construed as providing a basic framework for the planned instruction. Within this framework, each teacher shall use the guide in a selective manner best designed to meet the needs of students.</li> </ol>
<p>3. Delegation of Responsibility</p>	<p>The Superintendent or designee shall be responsible for the preparation of guides, and shall develop administrative regulations for such preparation which includes:</p> <ol style="list-style-type: none"> <li>1. The participation of appropriate staff members and resource personnel.</li> </ol>

2. Continuing research in instructional methods, materials, activities and assessment strategies.
3. Systematic review of all guides to insure their continuing effectiveness in achieving established academic standards.

Whenever new guides are developed or existing guides revised, copies of these additions or changes will be made available to the Board for informational purposes.

A system of administrative review shall be implemented to ensure that guides are being followed by teaching staff members to the degree of conformity required.

Copies of all current guides shall be kept on file in the offices of the Assistant Superintendent or Superintendent and school principals.

References:

School Code – 24 P.S. Sec. 1511, 1512

State Board of Education Regulations – 22 PA Code Sec. 4.4, 4.11

Board Policy – 000, 107