

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL MEETING FOR GENERAL PURPOSES – MAY 23, 2005**

J. T. Lambert Intermediate School

6:00 p.m.

Minutes

- I. President Cole called the meeting to order at 6:08 p.m. and led those present in the Pledge of Allegiance. Secretary Marie S. Guidry called the roll.
- II. Members present were: Christopher Baj, Horace Cole, Patrick Forney, Bet Hays, Robert Huffman, Donald Motts, Michal Peterson, William Searfoss, and William Zacharias. Bet Hays arrived at 6:12 p.m.
- III. School personnel present: Douglas Arnold, David Baker, Patricia Baughman, Mark A. Brown, Debbie Burns, John Burrus, Michelle Carhart, Irene Duggins, Larry Dymond, Debbie Eppley, Eric Forsyth, Marie S. Guidry, Rachael R. Heath, Kim Holcomb, Gail Kulick, Lois Palio, Annelle Prefontaine, Patricia Rosado, James Shearouse and Kim Stevens. Also present was Thomas Dirvonas, Solicitor.
- IV. Media Guest present: Michael Sadowski – **Pocono Record**
Bob Charlanza – **Community News**
Laurie Monteforte – **WSBG/WVPO**

Community members present: Cheryl Caines, Shawna Glover, Bob Gress, R. David Heath, Erica Higgins, Tom Howell, Keith Karkut, Diane Krupski, Joseph Memoli, Mike Mickosawich, Sally Mickosawich, Joan Nebel and Rosemary Shortino.

V. **APPROVAL OF MINUTES AND AGENDA**

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve this agenda for, May 23, 2005, (pages 1-7), as submitted, with addendum items as presented, with the Board of Education reserving the right to add to the agenda and take further action on any items raised in executive session where immediate action on such items is considered to be in the best interest of the District. Motion was seconded by Patrick Forney and carried unanimously, 8-0. Bet Hays was not present for this motion.

- VI. **PUBLIC PARTICIPATION** -- Federal Programs – None
Title I – None
Title VI - None

VII. **PERSONNEL ITEMS**

A. **Support Staff**

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve the resignation, change of status, temporary summer maintenance and appointment to the support staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Robert Huffman and carried unanimously, 9-0.

1. **Resignation**

Name	Position Held
a. Ferretti, Robert	Custodian (3 rd Shift) High School South Effective Date: At the end of the workday of his shift commencing on May 18, 2005.

(See Page 8)

2. **Change of Status**

Name	Position Held
a. Neff, Phyllis	From: LTS Bus Driver – Transportation To: Bus Driver (full time) – Regular – Transportation Hourly Rate: \$ 10.61 Effective Date: April 11, 2005 Phyllis replaces Frank Garrison who has resigned.

3. **Temporary Summer Maintenance for the summer of the 2004-2005 and 2005-2006 fiscal year.**

Name	Appointment
a. Counterman, Sr. Boyd A.	Temporary Summer Maintenance Hourly Rate: \$9.40 Effective Date: On or about June 13, 2005 End Date: On or about August 24, 2005
b. Fylstra, Stephen J.	Temporary Summer Maintenance Hourly Rate: \$9.40 Effective Date: On or about June 13, 2005 End Date: On or about August 24, 2005
c. Fylstra, Stephen T.	Temporary Summer Maintenance Hourly Rate: \$9.40 Effective Date: On or about June 13, 2005 End Date: On or about August 24, 2005
d. Myers, John	Temporary Summer Maintenance Hourly Rate: \$9.40 Effective Date: On or about June 13, 2005 End Date: On or about August 24, 2005
e. Payne, Dale	Temporary Summer Maintenance Hourly Rate: \$9.40 Effective Date: On or about June 13, 2005 End Date: On or about August 24, 2005

4. **Appointment Regular**

Name	Appointment
a. Nagele, Michael	Maintenance I (2 nd Shift) – District Hourly Rate: \$ 10.08 + \$.25 differential Effective Date: May 23, 2005 Michael replaces Kevin Frances who has resigned.

B. **Professional Staff**

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve the reassignments and appointments to the professional staff designated, in accordance with the approved applicable policies, procedures [*subject to proper completion of all necessary documents and obtaining all necessary positive clearances*] and contractual agreement. Motion was seconded by Donald Motts and carried unanimously, 9-0.

1. Reassignments

- | Name | Position Held |
|------------------------|---|
| a. Keller, Elhannan | From: Vocal Music Teacher - Resica Elementary /Smithfield Elementary
To: Vocal Music Teacher - Smithfield Elementary
Effective Date: August 25, 2005
Elhannan replaces Marilyn Dennis who has resigned. |
| b. Lee, Mary Katherine | From: Special Ed Teacher – J.T. Lambert Intermediate
To: Special Ed Consultant (Grades 6-8) – District
Current 2004-2005 Salary
Effective Date: June 15, 2005
This is a new position fully funded by IDEA.
This position includes a supplemental contract beyond the 184-day school year for a maximum of 20 days. |

2. Appointments Regular

- | Name | Appointment |
|-------------------------|---|
| a. Caruso, Christopher | Remedial Math Teacher (TPE) - High School North
Effective Date: August 25, 2005
Annual Salary: \$ 35,711.00 Step: 1 Column: 1
This is a new position. |
| b. Lockard, Dawn | Health/Phys Ed. Teacher (TPE) - High School North
Effective Date: August 25, 2005
Annual Salary: \$ 36,561.00 Step: 1 Column: 3
This is a new position. |
| c. Smallacombe, Michele | Biology Teacher (TPE) - High School North
Effective Date: August 25, 2005
Annual Salary: \$ 35,711.00 Step: 1 Column: 1
This is a new position. |
| d. Vlasaty, Pamela | Special Ed. Consultant 9-12 (PE) - District
Effective Date: June 15, 2005
Annual Salary: \$ 48,620.00 (prorated) Step: 8 Column: 8
This is a new position fully funded by IDEA.
This position includes a supplement contract beyond the 184-day school year to be determined on an as needed basis up to a maximum of 20 additional days. |
| e. Womelsdorf, Douglas | General Science Teacher (TPE) - High School North
Effective Date: August 25, 2005
Annual Salary: \$ 36,136.00 Step: 1 Column: 2
This is a new position |

(See Pages 9-13)

VIII. CONTRACTS

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the contracts listed for their specific services, rates and effective dates. Motion was seconded by Robert Huffman and carried unanimously, 9-0.

	Name	Service	Rate	Payment From	Effective Date
1.	Conklin, Donna	Internet Resources for the Classroom	\$150.00	Professional Dev.	6/13/05
2.	Conklin, Donna	Geo Logo	\$150.00	Professional Dev.	6/13/05
3.	Conklin, Donna	E-Tools for Math	\$150.00	Professional Dev.	6/13/05
4.	Conklin, Donna	Math Applets on the Internet	\$150.00	Professional Dev.	6/13/05
5.	Conklin, Donna	Microsoft Word III	\$150.00	Professional Dev.	6/14/05
6.	Conklin, Donna	Microsoft Word II	\$150.00	Professional Dev.	6/14/05
7.	Conklin, Donna	Professional Development	\$150.00	Professional Dev.	6/14/05
8.	Conklin, Donna	Using the Computer	\$150.00	Professional Dev.	6/14/05
9.	Conklin, Donna	Charlotte Danielson-Framework	\$150.00	Professional Dev.	6/15/05
10.	Conklin, Donna	Charlotte Danielson-Framework	\$150.00	Professional Dev.	6/15/05
11.	Conklin, Donna	Learning Styles	\$150.00	Professional Dev.	6/15/05
12.	Conklin, Donna	ESL-Basics	\$150.00	Professional Dev.	6/16/05
13.	Conklin, Donna	PowerPoint in the Classroom	\$125.00	Professional Dev.	6/16/05
14.	Conklin, Donna	Power Point Basics	\$150.00	Professional Dev.	6/16/05
15.	Conklin, Donna	Geo Logo	\$150.00	Professional Dev.	8/22/05
16.	Conklin, Donna	Etools for Math	\$150.00	Professional Dev.	8/22/05
17.	Conklin, Donna	Math Applets on the Internet	\$150.00	Professional Dev.	8/22/05
18.	Conklin, Donna	Charlotte Danielson-Framework	\$150.00	Professional Dev.	8/23/05
19.	Conklin, Donna	Charlotte Danielson – Framework	\$150.00	Professional Dev.	8/23/05
20.	Conklin, Donna	Learning Styles	\$150.00	Professional Dev.	8/23/05
21.	Conklin, Donna	Geo Logo	\$150.00	Professional Dev.	8/22/05
22.	Conklin, Donna	ESL – Basics	\$150.00	Professional Dev.	8/24/05
23.	Conklin, Donna	Using the Computer	\$150.00	Professional Dev.	8/24/05
24.	Conklin, Donna	Microsoft Word III	\$150.00	Professional Dev.	8/23/05
25.	Preston, Christine	IEP's, SDI Presentation	\$150.00	Professional Dev.	8/22/05
26.	Kindred, Linda	Remediation & Counseling services	\$24.06/hr not to exceed \$8,287.50	Parenting Teen Grant	9/1/04 – 6/30/05
27.	Oberg, Christine	Improving Writing Skills	\$225.00	Professional Dev.	8/10/05

For Staff Development Workshops: The Assistant Superintendent may cancel a workshop if a minimum number of participants are not met.

IX. REQUESTS TO ESTABLISH STUDENT ACTIVITY

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the requests to establish special activity funds as listed for the 2004-2005 school year. Motion was seconded by Robert Huffman and carried unanimously, 9-0.

1. Honors Reception

(See Page 14)

X. FISCAL ITEMS

A. Board Secretary

ACTION BY THE BOARD:

Motion was made by William Searfoss to appoint Patricia Rosado as Secretary to the Board of Education, effective July 1, 2005, for a 4 (four) year term concluding on June 30, 2009 (\$4,000 a year). Motion was seconded by Robert Huffman and carried unanimously, 9-0.

B. Award of Bids

ACTION BY THE BOARD:

Motion was made by Christopher Baj to approve the award of bids for the following areas as per bids received Tuesday, April 26, 2005, for the 2005-2006 school year to the lowest responsible bidders as listed. Motion was seconded by William Zacharias and carried unanimously, 9-0.

A. CLASSROOM SUPPLIES

BIDDER	# of low bid items	AWARD
1. Elgin School Supply Co, Inc., Chico, CA	11	\$2,144.90
2. Kurtz Bros., Clearfield, PA	54	\$27,270.68
3. Office Service Company, Reading, PA	11	\$2,206.37
4. Phillips Supply, Plymouth, PA	27	\$12,179.18
5. Quill, Lincolnshire, IL	19	\$10,519.40
6. School Specialty, Mansfield, OH	55	\$14,698.59
7. Standard Stationery Supply, Wheeling, IL	40	\$9,776.60
TOTAL	217	\$78,795.72

B. CUSTODIAL SUPPLIES

BIDDER	# of low bid items	AWARD
1. Central Poly Corp., Linden, NJ	1	\$1,508.80
2. Certified Chemical Co., Easton, PA	10	\$67,242.61
3. Indco, Gloucester City, NJ	26	\$7,798.12
4. Independent Chemical Corp., Pittston, PA	1	\$14,309.00
5. Interboro Packaging Corp., Montgomery, NY	3	\$4,606.72
6. LJC Distributors of Fuller Brush, Scranton, PA	8	\$1,006.80
7. Master Chemical Products, Wilkes-Barre, PA	25	\$6,852.79
8. Unipak Corp., Brooklyn, NY	1	\$3,577.00
TOTAL	75	\$106,901.84

C. TECHNOLOGY EDUCATION

BIDDER	# of low bid items	AWARD
<u>WOOD TECH</u>		
1. Brodhead Garrett, Mansfield, OH	9	\$246.16
2. Metco, Leechburg, PA	30	\$1,513.28
3. Midwest Technology, Sioux City, IA	71	\$2,109.50
4. Paxton Patterson, Chicago, IL	30	\$531.29
5. Phillips Bros., Amherst, NY	36	\$2,524.17
6. Satco, St. Paul, MN	27	\$458.80
7. Saw Sales & Machinery, Gibsonia, PA	40	\$487.65
TOTAL	243	\$7,870.85

ELECT/ELECTRONICS

1. Kelvin Electronics, Farmingdale, NY	80	\$5,605.12
2. Metco, Leechburg, PA	17	\$792.79
3. Mouser Electronics, Mansfield, TX	52	\$2,269.33
4. Paxton Patterson, Chicago, IL	26	\$3,637.38
5. Satco, St. Paul, MN	4	\$406.30
TOTAL	179	\$12,710.92

GRAPHIC ARTS

1.	Badger Graphic, Kaukauna, WI	1	\$282.00
2.	Dick Blick, Galesburg, IL	27	\$1,857.38
3.	Brett Graphics, Horsham, PA	5	\$338.30
4.	Brodhead Garrett, Mansfield, OH	6	\$32.60
5.	Metco, Leechburg, PA	3	\$66.30
6.	Paxton Patterson, Chicago, IL	3	\$295.65
7.	G.E. Richards Graphic, Landisville, PA	3	\$103.62
8.	Satco, St. Paul, MN	3	\$176.60
9.	Valley Litho Supply, Rice Lake, WI	58	\$4,945.45
TOTAL		109	\$8,097.90

LUMBER

1.	Downes & Reader Hardwood, Stoughton, MA	1	\$376.00
2.	Estemerwalt Lumber, Honesdale, PA	2	\$5,372.00
3.	Mann & Parker Lumber, New Freedom, PA	2	\$845.00
4.	O'Shea Lumber, Glen Rock, PA	6	\$7,613.00
TOTAL		11	\$14,206.00

INTERMEDIATE SCHOOLS

1.	Dick Blick, Galesburg, IL	22	\$1,105.78
2.	Brodhead Garrett, Mansfield, OH	7	\$635.41
3.	Delvies Plastics, Salt Lake City, UT	14	\$342.60
4.	Industrial Arts Supply, Minneapolis, MN	11	\$1,272.53
5.	Metco, Leechburg, PA	40	\$1,684.83
6.	Midwest Technology, Sioux City, IA	70	\$4,968.88
7.	Modern School Supply, Hartford, CT	12	\$1,117.15
8.	Paxton Patterson, Chicago, IL	49	\$1,588.94
9.	Phillips Bros., Amherst, NY	32	\$2,310.90
10.	Satco, St. Paul, MN	19	\$533.98
11.	Saw Sales, Gibsonia, PA	11	\$325.00
12.	Valley Litho Supply, Rice Lake, WI	16	\$2,512.70
TOTAL		303	\$18,398.70

C. Sandblasting and Painting of the High School South Stadium

ACTION BY THE BOARD:

Motion was made by Robert Huffman to award the bid for sandblasting and painting of the High School – South stadium to ICESolv, LLC, as lowest responsible bidder at \$16,850.00, subject to the receipt of insurance, bonds, and other documentation as required by the bid specifications. Motion was seconded by William Searfoss.

A second motion was made by Donald Motts to table the bid for sandblasting and painting of the High School – South stadium to ICESolv, LLC, as lowest responsible bidder at \$16,850.00, subject to the receipt of insurance, bonds, and other documentation as required by the bid specifications. The motion was seconded by Michal Peterson.

A roll call vote was taken. *Voting in favor:* Christopher Baj, Horace Cole, Patrick Forney, Bet Hays, Donald Motts, Michal Peterson, William Searfoss and William Zacharias. *Against:* Robert Huffman. Motion was tabled, 8-1.

(See Page 15)

D. Authorization to the Secretary of the Board of Education to send notices of termination to Education Logistics

ACTION BY THE BOARD:

Motion was made by Bet Hays to approve the Secretary of the Board of Education be authorized and directed to send notice of termination of Education Logistics, Inc. regarding the Service, License and Maintenance Agreement for Pupil Transportation and Boundary Planning Programs entered into with Education and Logistics, Inc. dated September 2, 2003. Motion was seconded by Patrick Forney and carried unanimously, 9-0.

E. Settlement Agreement

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve the settlement agreement for File No. 352.0486. Motion was seconded by Donald Motts and carried unanimously, 9-0.

F. Apple Computer Lease

ACTION BY THE BOARD:

Motion was made by William Searfoss to approve the lease with Apple Computers for a four-year period beginning July 1, 2005, at an annual cost of \$311,331. Motion was seconded by Robert Huffman and carried unanimously, 9-0.

(See Pages 16-20)

G. Bid for Walker Demolition and Removal of all Materials

ACTION BY THE BOARD:

Motion was made by Robert Huffman to award the bid for the demolition of the improvements on the Walker tract to Eastern PA Demolition and Excavation, Inc., Pine Grove, PA, as lowest responsible bidder at \$14,325.00, subject to receipt of insurance, bonds, and other documentation as required by the bid specifications. Motion was seconded by William Searfoss and carried unanimously, 9-0.

(See Page 21)

H. Act 72 Opt-in

ACTION BY THE BOARD:

Motion was made by Patrick Forney to approve that the East Stroudsburg Area School District Opt-in to the provisions of Act 72 of levying a tax of 0.1% on earned income and net profits of resident individuals for the purposes of qualifying for a property tax reduction allocation under Act 72. Motion was seconded by Bet Hays.

A roll call vote was taken. *Voting in favor:* Christopher Baj, Horace Cole and William Searfoss. *Against:* Patrick Forney, Bet Hays, Robert Huffman, Donald Motts, Michal Peterson and William Zacharias. Motion was defeated, 3-6.

I. Act 72 Opt-out

ACTION BY THE BOARD:

Motion was made by Patrick Forney to approve that the East Stroudsburg Area School District Opt-out of the provisions of Act 72 of levying a tax of 0.1% on earned income and net profits of resident individuals for the purposes of qualifying for a property tax reduction allocation under Act 72. Motion was seconded by Bet Hays.

A roll call vote was taken. *Voting in favor:* Patrick Forney, Bet Hays, Robert Huffman, Donald Motts, Michal Peterson and William Zacharias. *Against:* Christopher Baj, Horace Cole and William Searfoss. Motion carried, 6-3.

J. Milford Commons

ACTION BY THE BOARD:

Motion was made by Robert Huffman to approve that the East Stroudsburg Area School District not contest or object to the out of court settlement between Monroe County and Milford Commons, LTD with regard to Tax Code Parcels 16/10/1/35 and 16/92979 as is set forth in the May 11, 2005 correspondence from the Board of Assessment Appeals. Motion was seconded by Christopher Baj.

A second motion was made by William Searfoss to table the proposed out of court settlement between Monroe County and Milford Commons, LTD. The motion was seconded by Christopher Baj and carried unanimously, 9-0.

K. Distribution of Overbid Funds

ACTION BY THE BOARD:

Motion was made by Patrick Forney to approve that the East Stroudsburg Area School District not contest or object to the petition for Confirmation of Distribution of overbid funds regarding Tax Code Parcels 9/11A/1/2, 9/14A/1-2/37 and 9/4/2/15 as is set forth in the May 5, 2005 correspondence from the Monroe County Tax Claim Bureau. Motion was seconded by Donald Motts and carried unanimously, 9-0.

XI. ADJOURNMENT: 8:40 p.m.

Respectfully Submitted,

Marie S. Guidry
Board Secretary