

Dispatch Order #: \_\_\_\_\_

OCT 22 2007

EAST STROUDSBURG AREA SCHOOL DISTRICT

10-19-07 10:23 RCVD

FIELD TRIP REQUEST FORM

The top section of this form is to be completed by the staff member seeking permission to make the trip. It should be submitted to the building principal for approval at least thirty (30) days prior to the desired day trip date or sixty (60) days prior to an overnight trip. Buses and trips will be approved on a first-come, first-served basis. All field trips made during regular school days should be scheduled between 8:30 A.M. and 1:45 P.M. Drivers will be assigned by the Transportation Office. Do not request specific drivers.

SCHOOL E.S. H.S. South GROUP H.S.S. Choir REQUESTOR David Lantz

DESTINATION Hartford, Conn. GRADE(S)/LEVEL(S) 9-12

DIRECTIONS TO DESTINATION OBTAINED (Please check)  YES  NO

DATE Feb. 13-16, 2008 PLACE OF DEPARTURE (Be Specific) H.S. South Aud.

NUMBER OF STUDENTS MAKING TRIP 2 NUMBER OF SCHOOL BUSES NEEDED N/A

~~ARRIVAL~~ ARRIVAL TIME (For pre-departure preparation) \_\_\_\_\_ Van being rented and

~~DEPARTURE~~ DEPARTURE TIME (After all pre-trip preparation is complete) 12 noon parents will pick

RETURN TIME (When bus(es) arrive back at school for other duties) \_\_\_\_\_ up child after

PURPOSE OF TRIP (Include relationship to present curriculum area being covered) ACDA Eastern H.S. Honor Choir - ACDA Eastern Convention

NUMBER OF CHAPERONES REQUIRED (See Board Policy No. 121) @ 1 \*

\* List must be submitted to the building principal at least two (2) weeks prior to the date of the trip.

PROJECTED COST OF TRIP:	# of Substitutes <u>2</u> X # of Days <u>3</u> =	\$ <u>480.00</u>
	Transportation Costs (as is applicable)	\$ _____
	Admission/Registration Fees	\$ _____
	Miscellaneous (Please list)	\$ _____
	Grand Total	\$ <u>480.00</u>

PROCEDURAL PLAN/RAIN DATE IN CASE OF POSTPONEMENT/CANCELLATION: \_\_\_\_\_

SIGNATURE -- Staff Member Making Request \_\_\_\_\_ DATE 10/15/07

SIGNATURE/APPROVAL -- Building Principal \_\_\_\_\_ DATE 10/17/07

SIGNATURE/APPROVAL -- Director of Athletics and Activities\* \_\_\_\_\_ DATE \_\_\_\_\_

BUS AVAILABILITY -- Transportation Office L. A. Helcomb DATE 10-22-07

SIGNATURE -- Asst. Supt./Curriculum & Instructic \_\_\_\_\_ TE 10/22/07

SIGNATURE -- Superintendent \_\_\_\_\_ TE \_\_\_\_\_

Dispatch Order #: \_\_\_\_\_

**Please Check One:**  
 Regular Day Trip  
 Extended Day Trip  
 Overnight Trip

EAST STROUDSBURG AREA SCHOOL DISTRICT

11-20-07P12:01 0070

FIELD TRIP REQUEST FORM

The top section of this form is to be completed by the staff member seeking permission to make the trip. It should be submitted to the building principal for approval at least thirty (30) days prior to the desired day trip date or sixty (60) days prior to an overnight trip. Buses and trips will be approved on a first-come, first-served basis. All field trips made during regular school days should be scheduled between 8:30 A.M. and 1:45 P.M. Drivers will be assigned by the Transportation Office. Do not request specific drivers.

SCHOOL MSE GROUP 4th Grade REQUESTOR Barb Dahl  
DESTINATION Harrisburg, PA GRADE(S)/LEVEL(S) 4th Grade

DIRECTIONS TO DESTINATION OBTAINED (Please check)  YES  NO

DATE April 25, 2008 PLACE OF DEPARTURE (Be Specific) MSE

NUMBER OF STUDENTS MAKING TRIP 168 NUMBER OF SCHOOL BUSES NEEDED 0

BUS ARRIVAL TIME (For pre-departure preparation) 8:00 a.m.

BUS DEPARTURE TIME (After all pre-trip preparation is complete) 8:15 a.m.

RETURN TIME (When bus(es) arrive back at school for other duties) 6:30 p.m.

PURPOSE OF TRIP (Include relationship to present curriculum area being covered) 4th graders

will tour the State Capitol and visit The State Museum in Harrisburg, PA

NUMBER OF CHAPERONES REQUIRED (See Board Policy No. 121) 17 \*

\* List must be submitted to the building principal at least two (2) weeks prior to the date of the trip.

PROJECTED COST OF TRIP:

# of Substitutes	<u>0</u>	X # of Days	<u>0</u>	= \$	_____
Transportation Costs (as is applicable)				\$	_____
Admission/Registration Fees				\$	_____
Miscellaneous (Please list)				\$	_____
Grand Total	<u>4</u>	<u>x</u>	<u>\$1,000</u>	\$	<u>4,000</u>

*No cost to District  
PTO/parents sponsored!*

PROCEDURAL PLAN/RAIN DATE IN CASE OF POSTPONEMENT/CANCELLATION: \_\_\_\_\_

SIGNATURE -- Staff Member Making Request Barb Dahl DATE 10/25/07

SIGNATURE/APPROVAL -- Building Principal Nancy Baker DATE 11/14/07

SIGNATURE/APPROVAL -- Director of Athletics and Activities\* \_\_\_\_\_ DATE \_\_\_\_\_

BUS AVAILABILITY -- Transportation Office Kathy A. Halcomb DATE 11-21-07

SIGNATURE -- Asst. Supt./Curriculum & Instruction Jane Dug DATE 12/5/07

SIGNATURE -- Superintendent \_\_\_\_\_ DATE \_\_\_\_\_

**Please Check One:**  
 Regular Day Trip  
 Extended Day Trip  
 Overnight Trip

Dispatch Order #: \_\_\_\_\_

EAST STROUDSBURG AREA SCHOOL DISTRICT

11-27-07A09:L9 RCVD

FIELD TRIP REQUEST FORM

The top section of this form is to be completed by the staff member seeking permission to make the trip. It should be submitted to the building principal for approval at least thirty (30) days prior to the desired day trip date or sixty (60) days prior to an overnight trip. Buses and trips will be approved on a first-come, first-served basis. All field trips made during regular school days should be scheduled between 8:30 A.M. and 1:45 P.M. Drivers will be assigned by the Transportation Office. Do not request specific drivers.

SCHOOL JTL Lambert GROUP Good Morning JTL Cost REQUESTOR Terry Tath  
 DESTINATION New York City GRADE(S)/LEVEL(S) 7/8

DIRECTIONS TO DESTINATION OBTAINED (Please check)  YES  NO

DATE 2/20/08 PLACE OF DEPARTURE (Be Specific) JTL front steps.

NUMBER OF STUDENTS MAKING TRIP 20 NUMBER OF SCHOOL BUSES NEEDED 0 using charter bus.

BUS ARRIVAL TIME (For pre-departure preparation) 7:15 AM

BUS DEPARTURE TIME (After all pre-trip preparation is complete) 7:30 AM

RETURN TIME (When bus(es) arrive back at school for other duties) 5:30 PM

PURPOSE OF TRIP (Include relationship to present curriculum area being covered) \_\_\_\_\_

Students will attend a live show of MARTHA and then take the NBC Studio tour to learn about Television broadcasting.

NUMBER OF CHAPERONES REQUIRED (See Board Policy No. 121) 2 \*

\* List must be submitted to the building principal at least two (2) weeks prior to the date of the trip.

PROJECTED COST OF TRIP:	# of Substitutes <u>0</u> X # of Days <u>0</u> =	\$ <u>—</u>	} will be paid for by students
	Transportation Costs (as is applicable)	\$ <u>700.00</u>	
	Admission/Registration Fees	\$ <u>347.00</u>	
	Miscellaneous (Please list) _____	\$ _____	
	Grand Total	\$ <u>1047.00</u>	

*No cost to district*

PROCEDURAL PLAN/RAIN DATE IN CASE OF POSTPONEMENT/CANCELLATION: \_\_\_\_\_

Event will happen as scheduled. If show is cancelled, arrangements will be made for a replacement date.

SIGNATURE -- Staff Member Making Request [Signature] DATE 11/15/07

SIGNATURE/APPROVAL -- Building Principal [Signature] DATE 11/15/07

SIGNATURE/APPROVAL -- Director of Athletics and Activities\* \_\_\_\_\_ DATE \_\_\_\_\_

BUS AVAILABILITY -- Transportation Office [Signature] \* As is applicable DATE 11-27-07

SIGNATURE -- Asst. Supt./Curriculum & Instruction [Signature] DATE 11/15/07

SIGNATURE -- Superintendent \_\_\_\_\_ DATE \_\_\_\_\_

EAST STROUDSBURG AREA SCHOOL DISTRICT  
East Stroudsburg, Pennsylvania 18301

REQUEST TO ESTABLISH A STUDENT ACTIVITY

1. NAME OF ORGANIZATION: freshmen class
2. PURPOSE OF OBJECTIVE: (Briefly describe why this organization is being formed.) fundraising for class events
3. BENEFIT: (Briefly describe how the students/district will benefit from the establishment of this organization.) class events, activities
4. LEADERSHIP: (Briefly describe how this activity will be organized, how it will be run and whether the officers will be elected or appointed.) Students & officers will meet w/ advisor & discuss fundraisers & activities
5. FUND RAISING: a. Will this organization raise funds? Yes  No   
b. If "yes", briefly describe typical fund-raising activities and who will be involved. freshmen would "Black Out" tee-shirts; bake sales, ect.
6. USE OF FUNDS: (Briefly describe how these funds will be used to benefit the students or the district.) class activities (i.e.) prom, trips, class day
7. FINANCIAL DEPENDENCE: a. Will this organization require any financial assistance or facilities and equipment to be provided by the General Fund? Yes  No  b. If "yes", briefly describe the assistance needed and whether it is a continuing, year-to-year need. \_\_\_\_\_
8. FINANCIAL RESPONSIBILITY: (Briefly describe who will be responsible for these funds and how fund-raising, expenditure and/or transfer decisions will be made.) advisor & class treasurer

Date Submitted: 11/13/07 Submitted by: [Signature]  
Principal: \_\_\_\_\_



EAST  
STROUDSBURG  
AREA  
SCHOOL DISTRICT

SECTION: PROFESSIONAL EMPLOYEES

TITLE: EMPLOYMENT OF  
SUBSTITUTE PROFESSIONAL  
EMPLOYEES

ADOPTED: August 19, 2002

REVISED: December 17, 2007

<p>1. Purpose</p> <p>2. Authority SC 1101, 1106, 1148</p> <p>3. Guidelines</p> <p>SC 111 Title 22 Sec. 8.1 et seq 23 Pa. C.S.A. 6301 et seq</p> <p>42 U.S.C. Sec. 653a</p> <p>SC 1148</p> <p>SC 1148</p> <p>4. Delegation of Responsibility</p>	<p>405. EMPLOYMENT OF SUBSTITUTE PROFESSIONAL EMPLOYEES</p> <p>Qualified and competent substitute teachers and other professional staff shall be employed in order to provide continuity in the educational program of the schools.</p> <p>The Board shall approve annually the names of potential substitute professional employees and the positions in which they may substitute.</p> <p>Additional names may be added to the list of substitutes by the Board during the school year.</p> <p>Utilization of substitutes prior to approval by the Board is authorized when their use is required to maintain continuity in the educational program. Retroactive approval shall be recommended to the Board at the next regular meeting.</p> <p>No candidate shall be employed until such candidate has complied with the mandatory background check requirements for criminal history, child abuse, and FBI check; and the district has evaluated the results of that screening process.</p> <p>The school district shall submit a New Hire Report for each employee required to be reported by law.</p> <p><u>Compensation</u></p> <p>Substitutes shall be paid on a per diem basis at a rate set periodically by the Board.</p> <p>A substitute employed for a full marking period or more for a professional employee on leave for a specified period will be compensated at a per diem rate equal to that of a temporary professional employee and will be eligible for the same fringe benefits of such employee.</p> <p>The Superintendent or designee shall develop and implement procedures to recruit, screen, assign and evaluate candidates for substitute employment.</p>
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Page 2 -- 405. EMPLOYMENT OF SUBSTITUTE PROFESSIONAL  
EMPLOYEES

The Superintendent or designee shall recommend retention on the Board's approved substitute list only for those substitutes who have satisfactorily performed their duties.

The Superintendent or designee shall prepare a written statement for all approved substitutes informing them of their pay rate, status as employees, schedule of work, and other matters to enable them to perform their duties to the best of their ability. A copy of this statement shall be placed in the employee's personnel file.

References:

School Code – 24 P.S. Sec. 111, 510, 1101, 1106, 1148

State Board of Education Regulations – 22 PA Code Sec. 4.4, 8.1 et seq.

Child Protective Services Law – 23 Pa. C.S.A. Sec. 6301 et seq.

Board Policy – 104

EAST  
STROUDSBURG  
AREA  
SCHOOL DISTRICT

SECTION: CLASSIFIED/SUPPORT  
EMPLOYEES

TITLE: EMPLOYMENT OF  
SUBSTITUTE AND SHORT-  
TERM EMPLOYEES

ADOPTED: August 19, 2002

REVISED: December 17, 2007

<p>1. Purpose</p> <p>2. Authority SC 406</p> <p>SC 406</p> <p>3. Guidelines</p> <p>SC 111 Title 22 Sec. 8.1 et seq 23 Pa. C.S.A. 6301 et seq 42 U.S.C. Sec. 653a</p>	<p>505. EMPLOYMENT OF SUBSTITUTE AND SHORT-TERM EMPLOYEES</p> <p>Qualified and competent substitute and short-term employees shall be employed in order to provide continuity in the operation of the district.</p> <p>The Board shall approve annually the names of potential substitute classified/support personnel and the positions in which they may substitute. Additional names may be added to the list of substitutes by the Board during the school year.</p> <p>The Board shall approve the employment, set the compensation, and establish the period and terms of employment for each short-term classified/support employee.</p> <p>Approval shall normally be given to those candidates for employment recommended by the Superintendent.</p> <p>Any employee's misstatement of fact material to qualifications for employment or determination of salary shall constitute grounds for dismissal by the Board.</p> <p>Utilization of substitute or short-term employees prior to approval by the Board is authorized when necessary to maintain continuity of services in the district. Retroactive employment shall be recommended to the Board at the next meeting.</p> <p>No candidate shall be employed until such candidate has complied with the mandatory background check requirements for criminal history, child abuse, and FBI Criminal History Record; and the district has evaluated the results of the screening process.</p> <p>The school district shall submit a New Hire Report for each employee required to be reported by law.</p> <p><u>Compensation</u></p> <p>Substitutes for classified employees will be paid at an hourly rate set annually by the Board for the various classes of employees.</p>
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<p>4. Delegation of Responsibility</p>	<p>The Superintendent or designee shall develop and implement procedures to recruit, screen, recommend, assign and evaluate candidates for substitute and short-term support employment.</p> <p>The administration may seek recommendations from former employers and others to assess the candidate's qualifications. Recommendations and references shall be retained confidentially and for official use only.</p> <p>The Superintendent or designee shall prepare a written statement for all approved substitutes informing them of their pay rate and status as employees. A copy of this statement shall be placed in the employee's personnel file.</p> <p>References:</p> <p>School Code – 24 P.S. Sec 111, 406</p> <p>State Board of Education Regulations – 22 PA Code Sec. 8.1 et seq.</p> <p>Child Protective Services Law – 23 Pa. C.S.A. Sec 6301 et seq.</p> <p>Board Policy -- 504</p>
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# EAST STROUDSBURG AREA SCHOOL DISTRICT

No. 524

SECTION: CLASSIFIED/SUPPORT  
EMPLOYEES

TITLE: PERSONNEL FILES

ADOPTED: August 19, 2002

REVISED: March 15, 2004  
December 17, 2007

## 524. PERSONNEL FILES

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| <p>1. Purpose</p> <p>2. Authority<br/>SC 510</p> <p>3. Delegation of<br/>Responsibility</p> <p>4. Guidelines</p> <p>42 U.S.C. Sec.<br/>12101 et seq</p> <p>43 P.S.<br/>Sec. 1321-<br/>1324</p> | <p>Orderly operation of the school district requires maintaining a file for the retention of all records relative to an individual's duties and responsibilities as a district employee.</p> <p>The Board requires that sufficient records be maintained to ensure an employee's qualifications for the job held, compliance with federal and state requirements and local benefit programs, conformance with district policies and rules, and evidence of completed evaluations.</p> <p>The Board delegates the establishment and maintenance of official personnel records to the Superintendent or designee, who shall prepare guidelines defining the material to be incorporated into personnel files.</p> <p>A central file shall be maintained; supplemental records may be maintained only for ease in data gathering.</p> <p>Medical records shall be kept in a file separate from the employee's personnel file.</p> <p>Only information that pertains to the professional role of the employee and is submitted by duly authorized administrative personnel and the Board may be entered in the official personnel file.</p> <p>Personnel records shall be available to the Board but only as required in the performance of its designated functions as a Board and as approved by a majority vote of the Board.</p> <p><u>Employee Access</u></p> <p>Classified/support employees shall have access to their own file, except that information relative to confidential employment references/recommendations shall not be available for review by the employee.</p> <p>Personnel wishing to review their own records shall:</p> <ol style="list-style-type: none"> <li>1. Request access in writing.</li> <li>2. Review the record in the presence of the administrator or designee</li> </ol> |
|--|--|

responsible to maintain personnel records.

3. Make no alterations or additions to the record, nor remove any material.
4. Sign a log attached to the file indicating the date and person reviewing.

Appeals

Personnel who choose to appeal material in their records shall make a written request to the administrator delegated to maintain the records and shall specify:

1. Name and date.
2. Material to be appealed.
3. Reason for appeal.

The responsible administrator shall refer the appeal to the administrator responsible for supervising the employee and permit the addition of employee comments.

Title I Schools

In accordance with law, the district shall release to parents/guardians, upon request, the qualifications of any paraprofessionals who provide instructional support to their child at a school receiving Title I funds. The district shall annually notify parents/guardians at the beginning of the school year about their right to request such information.

File Contents

Upon initial employment, the employee's file shall contain:

1. Completed employment application form
2. Transcripts
3. Recommendations.
4. I-9 Immigration Form.
5. Criminal history, child abuse and FBI fingerprint record.

During the period of employment, the following additional data shall be maintained in personnel files:

1. Rate of compensation.

Title 22  
Sec. 403.5  
20 U.S.C.  
Sec. 6311  
Pol. 504

8 CFR  
Sec. 274a.2

SC 111  
Title 22  
Sec. 8.1 et seq  
23 Pa. C.S.A.  
Sec. 6301 et seq

2. Attainment of advanced degrees and effect on compensation.
3. Completed evaluations.
4. Disciplinary incidents.
5. Special awards or distinctions.

References:

School Code – 24 P.S. Sec. 111, 510

State Board of Education Regulations – 22 PA Code Sec. 8.1 et seq., 403.5

Child Protective Services Law – 23 Pa. C.S.A. Sec. 6301 et seq.

Inspection of Personnel Files – 43 P.S. Sec. 1321 et seq.

No Child Left Behind – 20 U.S.C. Sec. 6311

Americans With Disabilities Act – 42 U.S.C. Sec. 12101 et seq.

Immigration Reform and Control, Title 8, Code of Federal Regulations – 8 CFR Sec. 274a.2

Board Policy -- 504

EAST  
STROUDSBURG  
AREA  
SCHOOL DISTRICT

SECTION: OPERATIONS

TITLE: CHILD/STUDENT ABUSE

ADOPTED: August 19, 2002

REVISED: December 17, 2007

806. CHILD/STUDENT ABUSE	
<p>1. Authority 18 Pa. C.S.A. Sec. 4304 23 Pa. C.S.A. Sec. 6301 et seq.</p> <p>2. Definitions</p> <p>23 Pa. C.S.A. Sec. 6351</p> <p>23 Pa. C.S.A. Sec 6303</p>	<p>The Board adopts this policy to affirm school district employees' obligation to assist in identifying possible child abuse as well as victimization of students by other school employees, and to establish procedures for reporting with the same law.</p> <p>The following definitions are for purposes of this policy.</p> <p><b>Administrator</b> - the person responsible for the administration of a district school. The term includes a person responsible for employment decisions in a school and an independent contractor. The <b>principal</b> of the school where a student is believed to be abused is enrolled is considered an administrator under this policy.</p> <p><b>Applicant</b> - an individual who applies for a position as a school employee. The term includes an individual who transfers from one position to another position as a school employee.</p> <p><b>Child Abuse</b> - shall mean any of the following:</p> <ol style="list-style-type: none"> <li>1. Any recent act or failure to act by a perpetrator which causes non-accidental serious physical injury to a child under eighteen (18) years of age.</li> <li>2. Any act or failure to act by a perpetrator which causes non-accidental serious mental injury to or sexual abuse or sexual exploitation of a child under eighteen (18) years of age.</li> <li>3. Any recent act, failure to act, or series of such acts or failures to act by a perpetrator which creates an imminent risk of serious physical injury to or sexual abuse or sexual exploitation of a child under eighteen (18) years of age.</li> <li>4. Serious physical neglect by a perpetrator constituting prolonged or repeated lack of supervision or the failure to provide essentials of life, including adequate medical care, which endangers a child's life or development or impairs the child's functioning.</li> </ol> <p>No child shall be deemed to be physically or mentally abused based on injuries that result solely from environmental factors that are beyond the control of the parent or person responsible for the child's welfare, such as inadequate housing, furnishings, income, clothing, and medical care.</p>



**Perpetrator** - a person who has committed child abuse and is a parent/guardian of a child, a person responsible for the welfare of a child, an individual residing in the same home as a child, or a paramour of a child's parent/guardian. The term does not include a person who is employed by or provides services or programs in the schools of the school district.

**School Employee** - an individual employed in a school district. The term includes an independent contractor and employees. The term excludes an individual who has no direct contact with students.

**Serious Bodily Injury** - bodily injury which creates a substantial risk of death or which causes serious permanent disfigurement or protracted loss or impairment of function of any bodily member or organ.

**Serious Mental Injury** - a psychological condition, as diagnosed by a physician or licensed psychologist, including the refusal of appropriate treatment, that:

1. Renders a child chronically and severely anxious, agitated, depressed, socially withdrawn, psychotic or in reasonable fear that the child's life or safety is threatened.
2. Seriously interferes with a child's ability to accomplish age-appropriate developmental and social tasks.

**Serious Physical Injury** - an injury that causes a child severe pain, or significantly impairs a child's physical functioning, either temporarily or permanently.

**Sexual Abuse or Exploitation** includes any of the following: (1) the employment, use, persuasion, inducement, enticement, or coercion of any child to engage in or assist another individual to engage in any sexually explicit conduct; (2) the employment, use, persuasion, inducement, enticement, or coercion of any child to engage in or assist another individual to engage in any simulation of any sexually explicit conduct, for the purpose of producing any visual depiction; including photographing, videotaping, computer depicting or filming of any sexually explicit conduct; or (3) any of the following offenses committed against a child: rape, sexual assault, involuntary deviate sexual intercourse, aggravated indecent assault, molestation, incest, indecent exposure, prostitution, statutory sexual assault, sexual abuse or sexual exploitation.

23 Pa. C.S.A.  
Sec 6303

**Student** - an individual enrolled in a district school under eighteen (18) years of age.

#### CLEARANCE STATEMENT/EMPLOYMENT

3. Delegation of Responsibility  
23 Pa. C.S.A.  
Sec. 6301 et seq.  
Pol. 302, 304,

In accordance with Board policy, the Superintendent shall require each applicant for employment, including each covered employee being transferred, to submit an official clearance statement issued within the preceding year, except for those exempted by law.

305, 306	No applicant may be hired who is named as the perpetrator in a founded report or is named as an individual responsible for injury or abuse in a founded report for a school employee. The school district has discretion whether to hire someone who has been named on an indicated report.
4. Guidelines	<p><b>CHILD ABUSE BY PERPETRATOR</b></p> <p><u>Duty To Report</u></p>
42 P.S. CS 5944	School employees who in the course of their employment come into contact with children shall report or cause a report to be made when they have reasonable cause to suspect, on the basis of their medical, professional, or other training and experience, that a child under the care, supervision, guidance or training of district employees is a victim of child abuse, including child abuse by an individual who is not a perpetrator.
23 Pa. C.S.A. Sec. 6311 42 Pa. C.S.A. Sec.5945	Except as stated in law, privileged communication between any professional person required to report and the patient or client of that person shall not apply to situations involving child abuse and shall not constitute grounds for failure to report.
23 Pa. C.S.A. Sec. 6311	School employees required to report suspected child abuse shall include, but are not limited to school administrator, school teacher and/or school nurse.
23 Pa. C.S.A. Sec. 6318	Any person required to report child abuse who, in good faith, reports or causes the report to be made shall have immunity from civil and criminal liability related to those actions.
18 Pa. C.S.A. Sec. 4304	A school employee required to report suspected child abuse who, acting in an official capacity, prevents or interferes with the making of a report of suspected child abuse commits a misdemeanor of the first degree.
23 Pa. C.S.A. Sec. 6319	A school employee or administrator required to report suspected child abuse or make a referral to the appropriate authorities who willfully fails to do so commits a misdemeanor of the third degree for the first violation and a misdemeanor of the second degree for a second or subsequent violation.
	<p><u>Reporting Procedures</u></p> <p>School employees who suspect child abuse shall immediately notify the school principal. Upon notification, the principal shall report the suspected child abuse.</p>
23 Pa. C.S.A. Sec. 6313	Reports of child abuse shall immediately be made by telephone to the Childline Abuse Registry and in writing to the county Children and Youth Agency within forty-eight (48) hours after the oral report.
	<p><u>Investigation</u></p>
23 Pa. C.S.A.	School officials shall cooperate with the Department of Public Welfare or the county

<p>Sec. 6346</p>	<p>agency investigating a report of suspected child abuse, including permitting authorized personnel to interview the child while in attendance at school.</p>
<p>23 Pa. C.S.A. Sec. 6314</p>	<p>The school administrator required to report cases of suspected child abuse may take or cause to be taken photographs of the child who is subject to a report and, if clinically indicated, cause to be performed a radiological examination and other medical tests on the child.</p>
<p><b>STUDENT ABUSE BY SCHOOL EMPLOYEE</b></p>	
<p><u>Duty To Report</u></p>	
<p>23 Pa. C.S.A. Sec. 6352</p>	<p>A school employee shall immediately contact the school principal when the school employee has reasonable cause to suspect, on the basis of his/her professional or other training and experience, that a student coming before the school employee in the employee's professional or official capacity is a victim of serious bodily injury or sexual abuse or sexual exploitation by a school employee.</p>
<p>23 Pa. C.S.A. Sec. 6352</p>	<p>If the accused school employee is the school principal, the school employee shall immediately report to law enforcement officials and the district attorney.</p>
<p>23 Pa. C.S.A. Sec. 6353</p>	<p>The school principal who receives a report from a school employee or who has independent cause to suspect injury or abuse shall immediately report to law enforcement officials and the appropriate district attorney. The principal shall exercise no discretion but has an absolute duty to report when receiving notice from a school employee.</p>
<p>23 Pa, C.S.A. Sec. 6352, 6353</p>	<p>A school employee or school principal who refers a student abuse report shall be immune from civil and criminal liability arising out of the report.</p>
<p>23 Pa. C.S.A. Sec. 6352</p>	<p>A school employee who willfully fails to report suspected student abuse or who willfully violates the confidentiality of such a report commits a summary offense. A school employee who, after being sentenced for such violation, does so again, commits a misdemeanor of the third degree.</p>
<p>23 Pa. C.S.A. Sec. 6353</p>	<p>An administrator who willfully fails to report immediately to law enforcement officials and the appropriate district attorney any report of serious bodily injury or sexual abuse or sexual exploitation alleged to have been committed by a school employee against a student commits a misdemeanor of the third degree.</p>
<p><u>Reporting Procedures</u></p>	
<p>23 Pa. C.S.A. Sec. 6353</p>	<p>The school principal's report to law enforcement officials and the district attorney shall include: name, age, address, and school of the student; name and address of the student's parent/guardian; name and address of the principal; name, work, and home address of the school employee; nature of the alleged offense; and any specific comments or observations directly related to the alleged incident and the individuals</p>

<p>23 Pa. C.S.A. Sec. 6352</p>	<p>involved.</p> <p>The school employee making a report of student abuse or injury by another employee shall not reveal the existence or content of the report to any person other than those to whom reporting is required under this policy.</p>
<p>23 Pa. C.S.A. Sec. 6353.1</p>	<p><u>Investigation</u></p> <p>Upon receipt of a report of suspected student abuse, an investigation shall be conducted by law enforcement officials, in cooperation with the district attorney.</p>
<p>23 Pa. C.S.A. Sec. 6353.1</p>	<p>If law enforcement officials have reasonable cause to suspect, on the basis of initial review, that there is evidence of serious bodily injury, sexual abuse or sexual exploitation committed by a school employee against a student, the officials shall notify the county agency in the county where the alleged abuse or injury occurred for the purpose of the agency conducting an investigation.</p>
<p>23 Pa. C.S.A. Sec. 6346</p>	<p>School officials shall cooperate with the Department of Public Welfare or the county agency investigating a report of suspected student abuse, including permitting authorized personnel to interview a student while in attendance at school.</p>
<p>23 Pa. C.S.A. Sec. 6353.1</p>	<p>Law enforcement officials and the county agency shall coordinate their respective investigations. They shall conduct joint interviews with students, but law enforcement officials shall interview school employees prior to the county agency.</p>
	<p>The principal has an independent duty to report to the Superintendent that an employee has allegedly abused or otherwise victimized a student. The requirement not to divulge the existence of the report or its content shall not limit the principal's responsibility to use the information received to initiate and conduct an independent school investigation into the allegations. The independent school investigation shall be conducted in cooperation with the county agency and law enforcement officials, and shall be for the purpose of ascertaining appropriate employee discipline and taking action necessary to curtail wrongdoing.</p>
	<p>References:</p> <p>Endangering Welfare of Children – 18 Pa. C.S.A. Sec. 4304</p> <p>Child Protective Services Law – 23 Pa. C.S.A. Sec. 6301 et seq.</p> <p>Confidential Communications to School Personnel – 42 Pa. C.S.A. Sec. 5945</p> <p>PA Statutes, Title 42, Judiciary and Judicial Procedure – 42 Pa. CS.A. Sec. 9795.1, 9795.4,9798.1</p> <p>Board Policy – 302, 304, 305, 306</p>

# EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: OPERATIONS

TITLE: TRANSPORTATION

ADOPTED: August 19, 2002

REVISED: December 17, 2007

810. TRANSPORTATION	
<p>1. Purpose</p> <p>Authority SC 1361, 1362 Title 22 Sec. 23.1, 23.2, 23.4</p> <p>SC 1362</p> <p>SC 1374 Title 22 Sec. 23.3 SC 1361</p> <p>SC 111 Title 22 Sec. 8.1 et seq 23 Pa. C.S.A. Sec. 6301 et seq</p>	<p>Transportation for students shall be provided in accordance with law and Board policy.</p> <p>The Board shall purchase, equip and maintain vehicles and contract for school bus services, when necessary, in order to provide transportation of students to and from school at regularly scheduled hours and for approved field trips and extracurricular activities.</p> <p>The Board shall approve the elementary, intermediate, secondary, private school and special education transportation routes.</p> <p>The Board shall provide transportation for students living within the prescribed limits when walking conditions to the school are found to be hazardous by the Department of Transportation.</p> <p>The Board shall transport eligible handicapped students without regard to distance or hazardous walking conditions.</p> <p>The Board shall transport eligible resident students who are enrolled in nonpublic schools within the distance prescribed by law.</p> <p><b>A school bus driver shall not be employed until s/he has complied with the mandatory background check requirements for criminal history and child abuse and FBI background check; and the district has evaluated the results of that screening process.</b></p>
<p>3. Delegation of Responsibility</p> <p>Title 22 Sec. 23.4</p>	<p>The school bus driver shall be responsible for the discipline of students while they are being transported.</p> <p>The school principal may suspend a student from bus transportation for disciplinary reasons, and the parents/guardians shall be responsible for the student's transportation.</p>

<p>Title 22 Sec. 23.4</p> <p>Title 22 Sec. 23.4</p> <p>Title 22 Sec. 23.1, 23.4</p> <p>Title 22 Sec 23.4</p>	<p>The Superintendent shall be responsible to:</p> <ol style="list-style-type: none"> <li>1. Establish and distribute rules governing the number of chaperones to accompany students in connection with school related activities.</li> <li>2. Prepare a district map or schedule indicating each bus stop and bus route.</li> <li>3. Maintain records and make required reports regarding school transportation.</li> <li>4. Establish and distribute rules governing student conduct during transport; such rules shall be binding on all students transported by the school district.</li> </ol>
	<p><b><u>Reports Of Employee Crimes/Child Abuse</u></b></p> <p><b>District bus drivers and/or the district's transportation contract carriers shall be responsible to inform the district in writing at the beginning of each school year whether or not they or any of their employees:</b></p> <ol style="list-style-type: none"> <li>1. <b>Have been charged, subsequent to approval as a district bus driver, with a criminal offense that would bar their employment as bus drivers or contracted service providers.</b></li> <li>2. <b>Were charged with a crime deemed serious under the criteria established by law.</b></li> <li>3. <b>Have been charged with or convicted of crimes that affect their suitability to have direct contact with students.</b></li> </ol>
<p>SC 111</p>	
<p>Pol. 504</p>	<p><b>This responsibility is in addition to the requirement for clearances that must be presented to the district when an individual is initially hired by the district or the contract carriers.</b></p> <p><b>The district and contract carriers shall have procedures in place to ensure they are notified within 24 hours by their employees when the employees are charged with crimes or child abuse. The procedures shall also include the provision that the failure on the part of employees to make such a timely notification shall subject them to disciplinary action, including termination.</b></p> <p><b>If any bus drivers have been charged as stated in this policy, the transportation contract carriers shall, in their written, yearly notification, include the name of the employee, nature of the offense, and the status of the disposition. The district will review this information to determine if the employee shall continue to transport district students.</b></p>

810. TRANSPORTATION - Pg. 3

References:

School Code – 24 P.S. Sec. 111, 1331, 1361, 1362, 1374, 2541, 2542

State Board of Education Regulations – 22 PA Code Sec. 8.1 et seq., Sec. 23.1, 23.2, 23.3, 23.4

Child Protective Services Law – 23 Pa. C.S.A. Sec. 6301 et seq.

Board Policy -- 504

# EAST STROUDSBURG AREA SCHOOL DISTRICT

SECTION: OPERATIONS

TITLE: COPYRIGHT POLICY

ADOPTED: August 19, 2002

REVISED: December 17, 2007

## No 814 COPYRIGHT

### 1. Purpose

U.S. Constitution,  
Article I, Sec. 8,  
Clause 8; 17  
U.S.C. Sec. 101 et  
seq.

The East Stroudsburg Area School District recognizes that the Federal Constitution grants authors and creators certain rights to protect their property as a means of promoting and advancing knowledge, and that Congress enforces these rights through U.S. Copyright Law. In addition, Congress has enacted The Digital Millennium Copyright Act (DMCA) providing for limitations on infringement liability for educational institutions that are "service providers", for preventing the circumvention of technological protection measures, for promoting distance learning through digital technologies, and for maintenance and development of digital libraries to accommodate digital technologies and evolving preservation practices.

At the same time, the School District recognizes that Congress and the courts have provided that sometimes reproducing, publishing, displaying, distributing, or performing someone else's work is not harmful to that person and that using the work is an important part of public discourse. Therefore, special exceptions from liability are permitted when:

- (1) Prior permission is granted from the Copyright Owner,
- (2) A license agreement has been executed,
- (3) The conditions for statutory limitations on exclusive rights of copyrighted works are met, such as principles related to:
  - (a) Fair use
  - (b) Reproductions by librarians
  - (c) Performances and/or displays
  - (d) The TEACH Act
  - (e) Computer programs, and
- (4) The conditions for exceptions from violations of the DMCA are met.

### 2. Definitions

**Copyright protection** applies to original works of authorship fixed in a tangible medium of expression that can be perceived, reproduced, or communicated, either directly or with the aid of a machine or device. The works include the following categories: (1) literary works, (2) musical works, including any accompanying words, (3) dramatic works, including any accompanying music, (4) pantomimes and choreographic works, (5) pictorial, graphic and sculptural works, (6) motion pictures



and other audiovideo works, (7) sound recordings and (8) architectural works. Copyright protection extends to most computer software, which is typically protected as a literary work. The author of a work of “visual art” may have the rights of attribution and integrity.

**Copyright does not protect** ideas, procedures, process, systems, methods of operation, concepts, principles, or discoveries, regardless of the form in which it is described, explained, illustrated, or embodied in the work.

**Rights** granted solely to the Copyright owner include the right to:

- (a) reproduce the copyrighted work in copies or phonorecords;
- (b) prepare derivative works based upon the copyrighted work;
- (c) distribute copies or phonorecords of the copyrighted work to the public by sale or other transfer of ownership, or by rental, lease, or lending;
- (d) in the case of a literary, musical, dramatic, and choreographic works, pantomime, and motion pictures, or other audiovisual works, to perform the copyrighted work publicly;
- (e) in the case of a literary, musical, dramatic, and choreographic work, pantomime, and pictorial, graphic, sculptural work, including the individual images of a motion picture or other audio visual work, to display the copyrighted work publicly; and
- (f) in the case sound recordings to perform the work publicly by means of digital audio transmissions.

3. Delegation of Responsibility

The Superintendent shall provide an East Stroudsburg Area School District Copyright Guidelines Handbook for employees, students, guests, visitors and independent contractors to guide them in compliance with copyright statutes, regulations, laws and this Policy. In addition, the Superintendent, or designee(s), shall provide training for employees and instructional sessions for students to assist them in complying with the copyright requirements. The Copyright Guidelines Handbook shall included, but not be limited to, legal requirements of The Copyright Act, including The TEACH ACT, and the DMCA.

It shall be the responsibility of the Superintendent or designee and Director of Instructional Technology to provide leadership for proper training and for enforcement of the Copyright Act, DMCA, this Policy and the requirements provided in the Copyright Guidelines Handbook.

4. Guidelines

Federal laws, cases, and guidelines pertaining to copyright will govern the use of material accessed through the School District resources. Users will make a standard practice of requesting permission from the holder of the work, or their agent and complying with license agreements pursuant to the School District procedures. Employees will instruct students to respect copyrights, request permission when appropriate, and comply with license agreements and employees will respect and comply as well.

Violations of copyright law can be a felony and the law allows a court to hold individuals personally responsible for infringing the law. The School District does not permit illegal acts pertaining to the copyright law. Therefore, any user violating the copyright law does so at their own risk and assumes all liability.

Violations of copyright law include, but are not limited to, the making of unauthorized copies of any copyrighted material (such as commercial software, text, graphic images, audio and video recording), distributing copyrighted materials over computer networks, unauthorized downloading of music and movies, and deep-linking and framing into the content of others' web sites. Finally, employees and students may not circumvent technological protection measures, unless permitted by law.

SECTION: OPERATIONS

TITLE: ACCEPTABLE USE OF THE COMPUTERS, NETWORK, INTERNET, ELECTRONIC COMMUNICATIONS AND INFORMATION SYSTEMS

ADOPTED: April 19, 2002

REVISED: August 18, 2003  
 April 19, 2004  
 December 17, 2007

# EAST STROUDSBURG AREA SCHOOL DISTRICT

<p>1. <u>Purpose</u></p>	<p>815. ACCEPTABLE USE OF THE COMPUTERS, NETWORK, INTERNET, ELECTRONIC COMMUNICATIONS AND INFORMATION SYSTEMS</p> <p>The East Stroudsburg Area School District (“School District”) provides employees, students, and Guests (“users”) with access to the School District’s electronic communication systems and network, which includes Internet access, whether wired or wireless, or by any other means. Guests include, but are not limited to, visitors, workshop attendees, volunteers, independent contractors, adult education staff, students, and board members.</p> <p>Computers, network, Internet, electronic communications and information systems (collectively “CIS systems”) provide vast, diverse and unique resources. The Board of School Directors will provide access to the School District’s CIS systems for users if there is a specific School District-related purpose to access information and research; to collaborate to facilitate learning and teaching; and to foster the educational purpose and mission of the School District.</p> <p>For users, the School District’s CIS systems must be used for education-related purposes and performance of School District job duties. At the same time, personal technology devices brought onto the School District’s property, or at School District events, or connected to the School District’s network, that the School District reasonably believes contain School District information or contain information that violates a School District Policy, or contain information/data that the School District reasonably believes involves a criminal activity may be legally accessed to insure compliance with this Policy, other School District Policies, and to comply with the law. Users may not use their personal computers connected to the School District’s intranet, Internet or any other CIS System unless approved by the Director of Instructional Technology and Director of Administrative Services and/or designee and/or authorized as part of the School District’s services for users.</p> <p>The School District intends to strictly protect its CIS systems against numerous outside and internal risks and vulnerabilities. Users are important and critical players in protecting these School District assets and in lessening the risks that can destroy these important and critical assets. Consequently, users are required to fully comply with this policy, and to immediately report any violations or suspicious activities to _____.</p> <p>Conduct otherwise will result in actions further described in Section 13 - Consequences for</p>
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815. ACCEPTABLE USE OF THE COMPUTERS, NETWORK, INTERNET, ELECTRONIC COMMUNICATIONS AND INFORMATION SYSTEMS – Pg. 2

Inappropriate, Unauthorized and Illegal Use, found in the last Section of this Policy, and provided in relevant School District policies.

2. Definitions  
18 U.S.C.  
§ 2256(8)

1. Child Pornography – Under Federal law, any visual depiction, including any photograph, film, video, picture, or computer or computer-generated image or picture, whether made or produced by electronic, mechanical, or other means, of sexually explicit conduct, where:

- a. The production of such visual depiction involves the use of a minor engaging in sexually explicit conduct;
- b. Such visual depiction is a digital image, computer image, or computer-generated image that is, or is indistinguishable from, that of a minor engaging in sexually explicit conduct; or
- c. Such visual depiction has been created, adapted, or modified to appear that an identifiable minor is engaging in sexually explicit conduct.

18 Pa.C.S.A.  
§ 6312

Under Pennsylvania law, any book, magazine, pamphlet, slide, photograph, film, videotape, computer depiction or other material depicting a child under the age of 18 years engaging in a prohibited sexual act or in the simulation of such act.

2. Computer – Includes any School District owned, leased or licensed or user owned personal hardware, software, or other technology used on School District premises or at School District events, or connected to the School District network, containing School District programs or School District or student data (including images, files, and other information) attached or connected to, installed in, or otherwise used in connection with a computer. Computer includes, but is not limited to, the School District and users: desktop, notebook, powerbook, tablet PC or laptop computers, printers, facsimile machine, cables, modems, and other peripherals; specialized electronic equipment used for students' special educational purposes; Global Positioning System (GPS) equipment; personal digital assistants (PDAs); iPods, MP3 players; cellphones, with or without Internet access and/or recording and/or camera/video and other capabilities and configurations, telephones, mobile phones, or wireless devices, two-way radios/telephones; beepers; paging devices, laser pointers and attachments, and any other such technology developed.

3. Electronic Communications Systems – Any messaging, collaboration, publishing, broadcast, or distribution system that depends on electronic communications resources to create, send, forward, reply to, transmit, store, hold, copy, download, display, view, read, or print electronic records for purposes of communication across electronic communications network systems between or among individuals or groups, that is either explicitly denoted as a system for electronic communications or is implicitly used for such purposes. Further, an electronic communications system means any wire, radio, electromagnetic, photooptical or photoelectronic facilities for the transmission of wire or electronic communications, and any computer facilities or related electronic equipment for the electronic storage of such communications. Examples include, without limitation, the Internet, intranet, electronic

815. ACCEPTABLE USE OF THE COMPUTERS, NETWORK, INTERNET,  
ELECTRONIC COMMUNICATIONS AND INFORMATION SYSTEMS – Pg. 3

mail services, voicemail services, GPS, PDAs, facsimile machines, cellphones with or without Internet access and/or electronic mail and/or recording devices, cameras/video, and other capabilities.

4. Educational Purpose - Includes use of the CIS systems for classroom activities, professional or career development, and to support the School District's curriculum, policy and mission statement.

20 U.S.C.  
§ 6801  
47 U.S.C.  
§ 254(h)

5. Harmful to Minors – Under Federal law, any picture, image, graphic image file or other visual depictions that:

- a. taken as a whole, with respect to minors, appeals to the prurient interest in nudity, sex, or excretion;
- b. depicts, describes, or represents in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual content, actual or simulated normal or perverted sexual acts, or lewd exhibition of the genitals, and
- c. taken as a whole lacks serious literary, artistic, political, educational or scientific value as to minors.

18 Pa.C.S.A.  
§ 903(e)(6)

Under Pennsylvania law, any depiction or representation in whatever form, of nudity, sexual conduct, sexual excitement, or sadomasochistic abuse, when it:

- a. predominantly appeals to the prurient, shameful, or morbid interest of minors; and
- b. is patently offensive to prevailing standards in the adult community as a whole with respect to what is suitable for minors; and
- c. taken as a whole, lacks serious literary, artistic, political, educational or scientific value for minors.

20 U.S.C.  
§ 6777(e)  
47 U.S.C.  
§ 254(h)

6. Minor – For purposes of compliance with the Children's Internet Protection Act ("CIPA"), an individual who has not yet attained the age of seventeen. For other purposes, minor shall mean the age of minority as defined in the relevant law.

18 U.S.C.  
§ 1460

7. Obscene – Under Federal law, analysis of the material meets the following elements:

- a. whether the average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest;
- b. whether the work depicts or describes, in a patently offensive way, sexual conduct specifically designed by the applicable state or federal law to be obscene; and
- c. whether the work taken as a whole lacks serious literary, artistic, political, educational, or scientific value.

815. ACCEPTABLE USE OF THE COMPUTERS, NETWORK, INTERNET, ELECTRONIC COMMUNICATIONS AND INFORMATION SYSTEMS – Pg. 4

18 Pa.C.S.A. § 5903

Under Pennsylvania law, analysis of the material meets the following elements:

18 U.S.C. § 2246

a. the average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest;

18 Pa.C.S.A. § 5903

b. the subject matter depicts or describes in a patently offensive way, sexual conduct described in the law to be obscene; and

20 U.S.C. § 6801

c. the subject matter, taken as a whole lacks serious literary, artistic, political, educational or scientific value.

47 U.S.C. § 254

47 U.S.C. § 254(h)

8. Sexual Act and Sexual Contact – As defined at 18 U.S.C. § 2246(2), and at 18 U.S.C. § 2246(3), 18 Pa.C.S.A. § 5903.

18 U.S.C. § 1460(b)

9. Technology Protection Measure(s) – A specific technology that blocks or filters Internet access to visual depictions that are obscene, child pornography or harmful to minors.

18 Pa.C.S.A. § 2256

10. Visual Depictions – Undeveloped film and videotape and data stored on computer disk or by electronic means which is capable of conversion into a visual image but does not include mere words.

3. Authority

1. Access to the School District’s CIS systems through school resources is a privilege, not a right. These, as well as the user accounts and information, are the property of the School District, which reserves the right to deny access to prevent further unauthorized, inappropriate or illegal activity, and may revoke those privileges and/or administer appropriate disciplinary action. The School District will cooperate to the extent legally required with ISP, local, state and federal officials in any investigation concerning or related to the misuse of the CIS systems.

2. It is often necessary to access user accounts in order to perform routine maintenance and security tasks; system administrators have the right to access by interception, and the stored communication of user accounts for any reason in order to uphold this policy and to maintain the system. Users have no privacy expectation in the contents of their personal files or any of their use of the School District’s CIS systems. The School District reserves the right to monitor, track, log and access CIS systems use and to monitor and allocate fileserver space.

3. The School District reserves the right to restrict access to any Internet sites or functions it may deem inappropriate through general policy, software blocking or online server blocking. Specifically, the School District operates and enforces technology protection measure(s) that block or filter online activities of minors on its computers used and accessible to adults and students so as to filter or block inappropriate matter on the Internet. *Inappropriate matter* includes, but is not limited to, visual, graphic, text and any other form of obscene, sexually explicit, child pornographic, or other material that is harmful to minors, hateful, illegal, defamatory, lewd, vulgar, profane, rude, inflammatory, threatening, harassing, discriminatory (as it pertains to race, color, religion, national origin, gender,

815. ACCEPTABLE USE OF THE COMPUTERS, NETWORK, INTERNET, ELECTRONIC COMMUNICATIONS AND INFORMATION SYSTEMS – Pg. 5

marital status, age, sexual orientation, political beliefs, receipt of financial aid, or disability), violent, bullying, terroristic, and advocates the destruction of property. Measures designed to restrict adults' and minors' access to material harmful to minors may be disabled to enable an adult or student to access *bona fide* research, not within the prohibitions of this policy, or for another lawful purpose. No person may have access to material that is illegal under federal or state law. Expedited review and resolution of a claim that the policy is denying a student or adult to access material will be enforced by an administrator, supervisor, or their designee upon the receipt of written consent from a parent or guardian of a student, and upon the written request from an adult.

4. The School District has the right, but not the duty, to monitor, track, log, access and /or report all aspects of its computer information, technology and related systems of all users and of any user's personal computers, network, Internet, electronic communication systems, and media that they bring onto School District property, or to School District events, that were connected to the School District network, which contained School District programs or School District or student data (including images, files, and other information), all pursuant to the law, in order to insure compliance with this policy and other School District policies, to protect the School District's resources, and to comply with the law.

5. The School District reserves the right to restrict or limit usage of lower priority CIS systems and computer uses when network and computing requirements exceed available capacity according to the following priorities:

- a. Highest – uses that directly supports the education of the students.
- b. Medium – uses that indirectly benefit the education of the students.
- c. Lowest – uses that include reasonable and limited educationally-related interpersonal communications.
- d. Forbidden – all activities in violation of this policy.

6. The School District additionally reserves the right to:

- a. Determine which CIS systems' services will be provided through School District resources.
- b. Determine the types of files that may be stored on School District file servers and computers.
- c. View and monitor network traffic, file server space, processor, and system utilization, and all applications provided through the network and communications systems, including e-mail and other electronic communications.
- d. Remove excess e-mail or files taking up an inordinate amount of fileserver disk space after a reasonable time.

815. ACCEPTABLE USE OF THE COMPUTERS, NETWORK, INTERNET, ELECTRONIC COMMUNICATIONS AND INFORMATION SYSTEMS – Pg. 6

e. Revoke user privileges, remove user accounts, or refer to legal authorities when violation of this and any other applicable School District policies occur or state or federal law is violated, including, but not limited to, those governing network use, copyright, security, privacy, employment, data breaches, and destruction of School District resources and equipment.

4. Responsibility

1. Due to the nature of the Internet as a global network connecting thousands of computers around the world, inappropriate materials, including those which may be defamatory, discriminatory (as it pertains to race, color, religion, national origin, gender, marital status, age, sexual orientation, political beliefs, receipt of financial aid, or disability), inaccurate, obscene, sexually explicit, lewd, vulgar, rude, harassing, violent, inflammatory, threatening, terroristic, hateful, bullying, profane, pornographic, offensive, or illegal, can be accessed through the network and electronic communications systems. Because of the nature of the technology that allows the Internet to operate, the School District cannot completely block access to these resources. Accessing these and similar types of resources may be considered an unacceptable use of school resources and will result in actions explained further in Section 13 Consequences for Inappropriate, Unauthorized and Illegal Use, found in the last Section of this policy and as provided in relevant School District policies.

2. Users must be capable and able to use the School District's CIS systems, and software relevant to their responsibilities. In addition, users must practice proper etiquette, School District ethics, and agree to the requirements of this policy.

5. Delegation of Responsibility

1. The Director of Instructional Technology and Director of Administrative Services d/or designee will serve as the coordinator to oversee the School District's CIS systems and all work with other regional or state organizations as necessary, to educate users, approve activities, provide leadership for proper training for all users in the use of the CIS systems and the requirements of this policy, establish a system to insure adequate supervision of the CIS systems, maintain executed user agreements, and interpret and enforce this policy.

2. The Director of Instructional Technology and Director of Administrative Services and/or designee will establish a process for setting-up individual and class accounts, set quotas for disk usage on the system, establish a document retention and destruction policy and schedule to include electronically stored information (see School District Policy #801), and establish the School District virus protection process.

3. Unless otherwise denied for cause, student access to the CIS systems resources shall be through supervision by the professional staff. Administrators, teachers and staff have the responsibility to work together to help students develop the skills and judgment required to make effective and appropriate use of the resources. All users have the responsibility to respect the rights of all other users within the School District and School District CIS systems, and to abide by the rules established by the School District, its ISP, local, state and federal laws.



6. Guidelines

815. ACCEPTABLE USE OF THE COMPUTERS, NETWORK, INTERNET, ELECTRONIC COMMUNICATIONS AND INFORMATION SYSTEMS – Pg. 7

1. Access to the CIS Systems

a. CIS systems user accounts will be used only by authorized owners of the accounts for authorized purposes.

b. An account will be made available according to a procedure developed by appropriate School District authorities.

c. CIS System. The School District's Acceptable Use of the Computers, Network, Internet, Electronic Communications and Information Systems Policy, as well as other relevant School District policies, will govern use of the School District's CIS systems for users.

d. Types of Services include, but are not limited to:

(1) World Wide Web. School District employees, students, and Guests will have access to the Web through the School District's CIS systems as needed.

(2) E-Mail. School District employees may be assigned individual e-mail accounts for work related use, as needed. Students may be assigned individual e-mail accounts, as necessary, by the Director of Instructional Technology and Director of Administrative Services and/or designee, and at the recommendation of the teacher who will also supervise the students' use of the e-mail service.

(3) Guest Accounts. Guests may receive an individual web account with the approval of the Director of Instructional Technology and Director of Administrative Services and/or designee if there is a specific School District-related purpose requiring such access. Use of the CIS systems by a guest must be specifically limited to the School District-related purpose and comply with this Policy and all other School District policies, procedures and rules, as well as Internet Service Provider ("ISP") terms, local, state and federal laws and may not damage the School District's CIS systems. An agreement between the School District and a Guest, and a parental signature will be required if the Guest is a minor.

(4) Blogs. Employees may be permitted to have School District-sponsored blogs, after they receive training, and the approval of the School District. All Bloggers must follow the rules provided in this policy and other applicable policies, regulations and rules of the School District.

(5) Web 2.0 Second Generation Web-based Services. Certain School District authorized Second Generation Web-based services, such as social networking sites, wikis, podcasts, RSS feeds, social software, folksonomies and collaboration tools that emphasize online educational collaboration and sharing among users may be permitted by the School District, however, such use must be approved by the Director of Instructional Technology and Director of Administrative Services, or designee, followed by training authorized by the School District. Users must comply with this Policy as well as any other relevant policy, regulations, and rules during such use.

815. ACCEPTABLE USE OF THE COMPUTERS, NETWORK, INTERNET,  
ELECTRONIC COMMUNICATIONS AND INFORMATION SYSTEMS – Pg. 8

e. Access to all data on, taken from, or compiled using School District computers is subject to inspection and discipline. Users have no right to expect that School District information placed on users' personal computers, networks, Internet, and electronic communications systems is beyond the access of the School District. The School District reserves the right to legally access users' personal technology devices brought onto the School District's property, or to School District events, or connected to the School District's network, when the School District reasonably believes they contain School District information or contain information that violates a School District Policy, or contain information/data that the School District reasonably believes involves a criminal activity.

2. Parental Notification and Responsibility

The School District will notify the parents about the School District CIS systems and the policies governing their use. This policy contains restrictions on accessing inappropriate material. There is a wide range of material available on the Internet, some of which may not be fitting with the particular values of the families of the students. It is not practically possible for the School District to monitor and enforce a wide range of social values in student use of the Internet. Further, the School District recognizes that parents bear primary responsibility for transmitting their particular set of family values to their children. The School District will encourage parents to specify to their child(ren) what material is and is not acceptable for their child(ren) to access through the School's District's CIS system. Parents are responsible for monitoring their children's use of the School District's CIS systems when they are accessing the systems.

3. School District Limitation of Liability

The School District makes no warranties of any kind, either expressed or implied, that the functions or the services provided by or through the School Districts CIS systems will be error-free or without defect. The School District does not warrant the effectiveness of Internet filtering. The electronic information available to users does not imply endorsement of the content by the School District, nor is the School District responsible for the accuracy or quality of the information obtained through or stored on the CIS systems. The School District shall not be responsible for any damage users may suffer, including but not limited to, information that may be lost, damaged, delayed, misdelivered, or unavailable when using the computers, network and electronic communications systems. The School District shall not be responsible for material that is retrieved through the Internet or the consequences that may result from them. The School District shall not be responsible for any unauthorized financial obligations, charges or fees resulting from access to the School District's CIS systems. In no event shall the School District be liable to the user for any damages whether direct, indirect, special or consequential, arising out the use of the CIS systems.

4. Prohibitions

The use of the School District's CIS systems for illegal, inappropriate, unacceptable, or unethical purposes by users is prohibited. Such activities engaged in by users are strictly

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prohibited and illustrated below. The School District reserves the right to determine if any activity not appearing in the list below constitutes an acceptable or unacceptable use of the CIS systems.

These prohibitions are in effect any time School District resources are accessed whether on School District property, when using mobile commuting equipment, telecommunication facilities in unprotected areas or environments, directly from home, or indirectly through another ISP, and if relevant, when an employee or student uses their own equipment.

Students are prohibited from visually possessing and using their personal computers, as defined in this policy, on School District premises and property (including but not limited to, buses and other vehicles), at School District events, or through connection to the School District CIS systems, unless expressed permission has been granted by a teacher or administrator, who will then assume the responsibility to supervise the student in its use, or, unless an IEP team determines otherwise, in which case, an employee will supervise the student in its use. Thus, users are prohibited from using cellphones with or without Internet access and/or recording, and/or camera/video, and other capabilities and configurations. Cameras, and the like may not be used to take images of others, transfer them, or place them on web sites without the consent of the building administrator. Students who are performing volunteer fire company, ambulance or rescue squad functions, or need such a computer due to their medical condition, or the medical condition of a member of their family, with notice and the approval of the school administrator may qualify for an exemption of this prohibition.

a. General Prohibitions

Users are prohibited from using School District CIS systems to:

- (1) Communicate about non-work or non-school related communications.
- (2) Send, receive, view, download, access or transmit material that is harmful to minors, indecent, obscene, pornographic, child pornographic, terroristic, or advocates the destruction of property.
- (3) Send, receive, view, download, access or transmit inappropriate matter and material likely to be offensive or objectionable to recipients including, but not limited to, that which may be defamatory, inaccurate, obscene, sexually explicit, lewd, hateful, harassing, discriminatory (as it pertains to race, color, religion, national origin, gender, marital status, age, sexual orientation, political beliefs, receipt of financial aid, or disability), violent, vulgar, rude, inflammatory, threatening, profane, pornographic, offensive, terroristic and/or illegal.
- (4) Cyberbully another individual or entity.
- (5) Access or transmit gambling, pools for money, including but not limited to,

basketball and football, or any other betting or games of chance.

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(6) Participate in discussion or news groups that cover inappropriate and/or objectionable topics or materials, including those that conform to the definition of inappropriate matter in this policy.

(7) Send terroristic threats, hateful mail, harassing communications, discriminatory remarks, and offensive or inflammatory communications.

(8) Participate in unauthorized Internet Relay Chats, instant messaging communications and Internet voice communications (on-line; real-time conversations) that are not for school-related purposes or required for employees to perform their job duties. Students must obtain consent from their teacher to use IRCs, however, they may not use instant messaging or text messaging. Employees may only use instant messaging if consent was obtained from the Director of Instructional Technology.

(9) Facilitate any illegal activity.

(10) Communicate through e-mail for non-educational purposes or activities. The use of e-mail to mass mail non-educational or non-work related information is expressly prohibited (for example, the use of the “everyone distribution list, building level distribution lists, or other e-mail distributions lists to offer personal items for sale is prohibited).

(11) Engage in commercial, for-profit, or any business purposes (except where such activities are otherwise permitted or authorized under applicable School District policies); conduct unauthorized fund raising or advertising on behalf of the School District and non-school School District organizations; resale of School District computer resources to individuals or organizations; or use the School District’s name in any unauthorized manner that would reflect negatively on the School District, its employees, or students. *Commercial purposes* is defined as offering or providing goods or services or purchasing goods or services for personal use. School District acquisition policies will be followed for School District purchase of goods or supplies through the School District system.

(12) Engage in political lobbying.

(13) Install, distribute, reproduce or use copyrighted software on School District computers, or copy School District software to unauthorized computer systems, intentionally infringing upon the intellectual property rights of others or violating a copyright. See Section 8 Copyright Infringement in this Policy and the School District’s Copyright Policy #\_\_\_\_\_ and Copyright Guidelines Handbook for additional information.

(14) Install computer hardware, peripheral devices, network hardware or system hardware. The authority to install hardware or devices on School District computers is restricted to the Director of Instructional Technology and Director of Administrative Services or designee.

(15) Encrypt messages using encryption software that is not authorized by the

School District from any access point on School District equipment or School District

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property. Users must use School District approved encryption to protect the confidentiality of sensitive or critical information in the School District’s approved manner.

(16) Access, interfere, possess, or distribute confidential or private information without permission of the School District’s administration. An example includes accessing other students’ accounts to obtain their grades.

(17) Violate the privacy or security of electronic information.

(18) Send any School District information to another party, except in the ordinary course of business as necessary or appropriate for the advancement of the School District’s business, or educational interest.

(19) Send unsolicited commercial electronic mail messages, also known as spam.

(20) Post personal or professional web pages without administrative approval.

(21) Post anonymous messages.

(22) Use the name of the “East Stroudsburg Area School District” in any form in web blogs (“blogs”), on School District Internet pages or websites not owned or related to the School District, or in forums/discussion boards to express or imply the position of the School District without the expressed, written permission of the Superintendent. When such permission is granted, the posting must state that the statement does not represent the position of the School District.

(23) Bypass or attempt to bypass Internet filtering software by any method including, but not limited to, the use of anonymizers/proxies or any websites that mask the content the user is accessing or attempting to access.

(24) Advocate illegal drug use, whether expressed or through a latent pro-drug message. This does not include a restriction of political or social commentary on issues, such as the wisdom of the war on drugs or medicinal use.

(25) Attempt to and/or obtain personal information under false pretenses with the intent to defraud another person.

b. Access and Security Prohibitions

Users must immediately notify the Director of Instructional Technology and Director of Administrative Services and/or designee if they have identified a possible security problem. Users must read, understand, provide a signed acknowledgement form(s), and comply with this policy that includes network, Internet usage, electronic communications, telecommunications, non-disclosure and physical and information security policies. The following activities related to access to the School District’s CIS systems, and

information are prohibited:

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(1) Misrepresentation (including forgery) of the identity of a sender or source of communication.

(2) Acquiring or attempting to acquire passwords of another. Users will be held responsible for the result of any misuse of users' names or passwords while the users' systems access were left unattended and accessible to others, whether intentional or through negligence.

(3) Using or attempting to use computer accounts of others, these actions are illegal, even with consent, or if only for the purpose of "browsing".

(4) Altering a communication originally received from another person or computer with the intent to deceive.

(5) Using School District resources to engage in any illegal act, which may threaten the health, safety or welfare of any person or persons, such as arranging for a drug sale or the purchase of alcohol, engaging in criminal activity, or being involved in a terroristic threat against any person or property.

(6) Disabling or circumventing any School District security, program or device, for example, but not limited to, anti-spyware, anti-spam software, and virus protection software or procedures.

(7) Transmitting electronic communications anonymously or under an alias unless authorized by the School District.

(8) Users must protect and secure all electronic resources and information, data and records of the School District from theft and inadvertent disclosure to unauthorized individuals or entities when they are under the supervision and control of the School District, and when they are not under the supervision and control of the School District, for example, but not limited to, working at home, on vacation or elsewhere. If any user becomes aware of the release of School District information, data or records, the release must be reported to the Superintendent immediately. See the School District's Data Breach Policy #830.1 for further information.

c. Operational Prohibitions

The following operational activities and behaviors are prohibited:

(1) Interference with or disruption of the CIS systems, network accounts, services or equipment of others, including, but not limited to, the propagation of computer "worms" and "viruses", Trojan Horse and trapdoor program code, the sending of electronic chain mail, distasteful jokes, and the inappropriate sending of "broadcast" messages to large numbers of individuals or hosts. The user may not hack or crack the network or others' computers, whether by parasiteware or spyware designed to steal information, or viruses and worms or other hardware or software designed to damage the CIS systems, or any

component of the network, or strip or harvest information, or completely take over a

815. ACCEPTABLE USE OF THE COMPUTERS, NETWORK, INTERNET, ELECTRONIC COMMUNICATIONS AND INFORMATION SYSTEMS – Pg. 13

person's computer, or to "look around".

(2) Altering or attempting to alter files, system security software or the systems without authorization.

(3) Unauthorized scanning of the CIS systems for security vulnerabilities.

(4) Attempting to alter any School District computing or networking components (including, but not limited to file servers, bridges, routers, or hubs) without authorization or beyond one's level of authorization.

(5) Unauthorized wiring, including attempts to create unauthorized network connections, or any unauthorized extension or re-transmission of any computer, electronic communications systems, or network services, whether wired, wireless, cable, or by other means.

(6) Connecting unauthorized hardware and devices to the CIS systems.

(7) Loading, downloading, or use of unauthorized games, programs, files, or other electronic media, including, but not limited to, downloading music files.

(8) Intentionally damaging or destroying the integrity of the School District's electronic information.

(9) Intentionally destroying the School District's computer hardware or software.

(10) Intentionally disrupting the use of the CIS systems.

(11) Damaging the School District's CIS systems, networking equipment through the users' negligence or deliberate act.

(12) Failing to comply with requests from appropriate teachers or School District administrators to discontinue activities that threaten the operation or integrity of the CIS systems.

5. Content Guidelines

Information electronically published on the School District's CIS systems shall be subject to the following guidelines:

a. Published documents including but not limited to audio and video clips or conferences, may not include a student's date of birth, Social Security number, driver's license number, financial information, credit card number, health information, phone number(s), street address, or box number, name (other than first name) or the names of other family members without parental consent.

b. Documents, web pages, electronic communications, or videoconferences may

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not include personally identifiable information that indicates the physical location of a

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student at a given time without parental consent.

c. Documents, web pages, electronic communications, or videoconferences may not contain objectionable materials or point directly or indirectly to objectionable materials.

d. Documents, web pages and electronic communications, must conform to all School District policies and guidelines, including the School District's Copyright Policy, #814.

e. Documents to be published on the Internet must be edited and approved according to School District procedures before publication.

6. Due Process

a. The School District will cooperate with the School District's ISP rules, local, state, and federal officials to the extent legally required in investigations concerning or relating to any illegal activities conducted through the School District's CIS systems.

b. If students or employees possess due process rights for discipline resulting from the violation of this policy, they will be provided such rights.

c. The School District may terminate the account privileges by providing notice to the user.

7. Search and Seizure

a. Users' violations of this Policy, any other School District policy, or the law may be discovered by routine maintenance and monitoring of the School District system, or any method stated in this policy, or pursuant to any legal means.

b. The School District reserves the right to monitor, track, log and access any electronic communications, including but not limited to, Internet access and e-mails at any time for any reason. Users should not have the expectation of privacy in their use of the School District's CIS systems, and other School District technology, even if they use the CIS system for personal reasons. Further, the School District reserves the right, but not the obligation, to legally access any personal technology device of students and employees brought onto the School District's property or to School District events, or connected to the School District network, containing School District programs or School District or student data (including images, files, and other information) to insure compliance with this policy and other School District policies, to protect the School District's resources, to obtain information/data that the School District reasonably believes involves criminal activity.

c. Everything that users place in their personal files should be written as if a



third party will review it.

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8. Copyright Infringement and Plagiarism

a. Federal laws, cases, and guidelines pertaining to copyright will govern the use of material accessed through the School District resources. Users will make a standard practice of requesting permission from the holder of the work and complying with license agreements. Employees will instruct users to respect copyrights, request permission when appropriate, and comply with license agreements. Employees will respect and comply as well.

b. Violations of copyright law can be a felony and the law allows a court to hold individuals personally responsible for infringing the law. The School District does not permit illegal acts pertaining to the copyright law. Therefore, any user violating the copyright law does so at their own risk and assumes all liability.

c. Violations of copyright law include, but are not limited to, the making of unauthorized copies of any copyrighted material (such as commercial software, text, graphic images, audio and video recording), distributing copyrighted materials over computer networks, and deep-linking and framing into the content of others' web sites. Further, the illegal installation of copyrighted software or files for use on the School District's computers is expressly prohibited. This includes all forms of licensed software – shrink-wrap, clickwrap, browwrap, and electronic software downloaded from the Internet.

d. School District guidelines on plagiarism will govern use of material accessed through the School District's CIS systems. Users will not plagiarize works that they find. Teachers will instruct students in appropriate research and citation practices.

9. Selection of Material

a. School District policies on the selection of materials will govern use of the School District's CIS systems.

b. When using the Internet for class activities, teachers will select material that is appropriate in light of the age of the students and that is relevant to the course objectives. Teachers will preview the materials and web sites they require or recommend students access to determine the appropriateness of the material contained on or accessed through the web site. Teachers will provide guidelines and lists of resources to assist their students in channeling their research activities effectively and properly. Teachers will assist their students in developing the critical thinking skills necessary to ascertain the truthfulness of information, distinguish fact from opinion, and engage in discussions about controversial issues while demonstrating tolerance and respect for those who hold divergent views.

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10. School District Web Site

The School District will establish and maintain a Web Site and will develop and modify its Web pages that will present information about the School District under the direction of the Director of Instructional Technology and Director of Administrative Services and/or designee. Publishers must comply with this policy, and other School District policies, for example, the School District's Web Site Development Policy, #815.1.

11. Blogging

a. If an employee, student or Guest creates a blog with their own resources, the employee, student, or Guest may not violate the privacy rights of employees and students, may not use School District personal and private information/data, images and copyrighted material in their blog, and may not disrupt the School District.

b. Conduct otherwise will result in actions further described in Section 13 of this Policy and provided in relevant School District policies.

12. Safety and Privacy

a. To the extent legally required, users of the School District's CIS systems will be protected from harassment or commercially unsolicited electronic communication. Any user who receives threatening or unwelcome communications must immediately send or take them to the Director of Instructional Technology and Director of Administrative Services and/or designee.

b. Users will not post personal contact information about themselves or other people on the CIS systems. The user may not steal another's identity in any way, may not use spyware, cookies, or use School District or personnel technology or resources in any way to invade one's privacy. Additionally, the user may not disclose, use or disseminate confidential and personal information about students or employees (examples include, but are not limited to, using a PDA, iPod, MP3; cellphone with camera/video and Internet access to take pictures of anything, including but not limited to, persons, places, and documents relevant to the School District, saving, storing and sending the image with or without text or disclosing them by any means, including but not limited to, print and electronic matter; revealing student grades, Social Security numbers, dates of birth, home addresses, telephone numbers, school addresses, work addresses, credit card numbers, health and financial information, evaluations, psychological reports, educational records, reports, and resumes or other information relevant to seeking employment at the School District unless legitimately authorized to do so).

c. Student users will agree not to meet with someone they have met online unless they have parental consent.

d.  
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13. Consequences for Inappropriate, Unauthorized and Illegal Use

a. General rules for behavior, ethics, and communications apply when using the CIS systems and information, in addition to the stipulations of this policy. Users must be aware that violations of this policy or other policies, or for unlawful use of the CIS systems may result in loss of CIS access and a variety of other disciplinary actions, including but not limited to, warnings, usage restrictions, loss of privileges, position reassignment, oral or written reprimands, suspensions (with or without pay for employees), dismissals, expulsions, and/or legal proceedings on a case-by-case basis. This policy incorporates all other relevant School District policies, such as, but not limited to, the student and professional employee discipline policies, copyright policy, property policy, curriculum policies, terroristic threat policy, and harassment policies.

b. The user is responsible for damages to the network, equipment, electronic communications systems, and software resulting from negligent, deliberate and willful acts. The user will also be responsible for incidental or unintended damage resulting from negligent, willful or deliberate violations of this policy. For example, users will be responsible for payments related to lost or stolen computers and/or School District equipment and recovery and/or breach of data contained on them.

c. Violations as described in this policy may be reported to the School District, appropriate legal authorities, whether the ISP, local, state, or federal law enforcement. The School District will cooperate to the extent legally required with authorities in all such investigations.

d. Vandalism will result in cancellation of access to the School District's CIS systems and resources and is subject to discipline.

**EAST STROUDSBURG AREA SCHOOL DISTRICT**  
**321 N. Courtland Street**  
**East Stroudsburg , PA 18301**

**CIS Acknowledgment and Consent Form**

**Students**

I have received, read, and understand this policy and will comply with it. Someone from the School District has also reviewed this policy with me and my parents have reviewed it with me. In addition, I have been given the opportunity to obtain information from the School District and my parent(s) about anything I do not understand, and I have received the information I requested. If I have further questions I will ask the Director of Instructional Technology. Additionally, I understand that if I violate the policy, I am subject to the School District's discipline and could be subject to ISP, as well as local, state and federal legal recourse.

\_\_\_\_\_  
Name of Student

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date of Signature

**Parent(s)**

As the parent of a student of the School District, I have received, read, and understand the Acceptable Use of the Computers, Network, Internet, Electronic Communications, and Information Policy. In addition, I reviewed this policy with my child and answered questions he or she asked. If either my child or I have further questions I will ask the Director of Instructional Technology. I agree to have my child abide by the requirements of the policy.

\_\_\_\_\_  
Name of Parent

\_\_\_\_\_  
Signature of Parent

\_\_\_\_\_  
Date of Signature

EAST STROUDSBURG AREA SCHOOL DISTRICT  
321 N. Courtland Street  
East Stroudsburg , PA 18301

CIS Acknowledgment and Consent Form

Employees

As an employee of the School District, I have received, read, and understand the Acceptable Use of the Computers, Network, Internet, Electronic Communications, and Information Policy. In addition, I reviewed this policy with my students and answered questions they asked. If I have further questions I will ask the Director of Instructional Technology. I agree to abide by the rules of the policy.

\_\_\_\_\_  
Name of Employee

\_\_\_\_\_  
Signature of Employee

\_\_\_\_\_  
Date of Signature

EAST STROUDSBURG AREA SCHOOL DISTRICT  
321 N. Courtland Street  
East Stroudsburg , PA 18301

**CIS Acknowledgment and Consent Form**

**Guests**

As a guest of the School District, I have received, read, and understand the Acceptable Use of the Computers, Network, Internet, Electronic Communications, and Information Policy. If I have further questions I will ask the Director of Instructional Technology. I agree to abide by the rules of the policy.

\_\_\_\_\_  
Name of Guest

\_\_\_\_\_  
Signature of Guest

\_\_\_\_\_  
Date of Signature

**EAST  
STROUDSBURG  
AREA SCHOOL  
DISTRICT**

SECTION: OPERATIONS  
TITLE: WEB SITE DEVELOPMENT  
ADOPTED: August 19, 2002  
REVISED: December 17, 2007

<p>1. Purpose</p>	<p style="text-align: center;">815.1 WEB SITE DEVELOPMENT</p> <p>The availability of Internet access in the East Stroudsburg Area School District (“School District”) provides an opportunity for students and staff to contribute to the School District’s presence in the World Wide Web. The School District’s web site provides information to the world about school curriculum, instruction, school-authorized activities, and other general information related to our schools and School District’s mission.</p> <p>The web pages also serve as links to educational resources on the Intranet and Internet for students and staff to access. Internet access for the creation of web pages is provided by the Superintendent and designee(s). Creators of web pages need to familiarize themselves with and adhere to the following policies and responsibilities. Failure to follow these policies or responsibilities may result in the loss of authoring privileges and a variety of other discipline actions, including but not limited to oral or written reprimands, suspensions with or without pay, and dismissal, on a case-by-case basis. In addition, the School District will cooperate to the extent legally required with the Internet service providers, as well as local, state and federal law enforcement officials.</p>
<p>2. Authority</p>	<p>The web site, including its content, is the property of the School District. The School District reserves the right to deny access and to track, log and search in order to prevent unauthorized, inappropriate or illegal activity. The School District will cooperate to the extent legally required with the Internet service providers, as well as local, state and federal law enforcement officials in any investigation concerning or related to the misuse of the web site.</p>
<p>3. Delegation of Responsibility</p>	<p>The Superintendent / or designee will serve as the coordinator to oversee the use of the School District’s web site, network and systems, and will work with other regional or state organizations, as necessary.</p> <p>The Superintendent / or designee, will serve as the coordinator for the School District’s system, will approve activities, insure teachers and students receive proper training in the use of the web site and the requirements of this policy, maintain executed agreements, and be responsible for interpreting the School District’s acceptable use policy, web site policy, copyright policy, document retention and destruction policy, data breach policy, web site privacy policy and web site terms of use.</p>

## 815.1 WEB SITE DEVELOPMENT

Students and teachers may request that specific content, including but not limited to, curriculum information, educational articles, School District data, school-related activities, and School District events, be placed on the School District's web site. Such requests must be submitted to the Director of Instructional Technology, who will review and approve or deny the request. If approved, the Director of Instructional Technology will send this request to the webmaster for approval, and the Superintendent / or designee for approval. The Superintendent of the School District will be the final decision maker, if necessary. Access codes to upload pages will be assigned to designated personnel by the Superintendent. No personal pages for employees and students are permitted on the School District's web site.

No other agency or organization or educational institution may maintain a presence on the School District web site without the knowledge and approval of the Superintendent. The web site is for School District use only.

### 4. Guidelines

#### 1. Operation and Management

The Superintendent / or designee is ultimately responsible for the operation and management of the design, function, maintenance, use, technical, regulatory, content and compliance aspects of the web site. All personnel and students are responsible for following the below web site guidelines.

Network traffic is monitored to insure that the service remains available and complies with the law and policies. Attempts to upload or change information, or otherwise cause damage to the School District services is strictly prohibited and punishable under applicable laws and policies.

#### 2. Content Standards

##### a. Access and Publication

1) The Superintendent / or designee shall have the authority and responsibility, but not the obligation, to review, approve, post, add, delete, and modify pages to the site, and with other administrators, develop administrative guidelines for this policy. The Superintendent / or designee shall determine personnel and means for accomplishing these tasks. These personnel shall be trained in the School District web page policies and guidelines.

2) Publishers who have content publication requests denied or who have content removed from a web page first may appeal to the Director of Instructional Technology, then to the Superintendent of the School District to have the content placed or reinstated on the web site. The content in question shall remain unpublished until the review process is completed.

3) Publishing web pages on the School District server(s) is a privilege not a right.



815.1 WEB SITE DEVELOPMENT

**b. Content Accuracy**

1) The Superintendent / or designee will make every effort to insure that the online information is accurate, true, and up-to-date to the best of the ability of the School District. There is no absolute guarantee that the web site content is the most updated version given the rapid changes of today, and the numerous sources contributing content to the web site.

2) While every effort has been made to insure that the content, information, and material on the School District's web site are accurate, true and up-to-date, users are advised to check with the School District's technology department on the most updated information regarding communications and services before relying on them or making a decision.

**c. Limitation of Liability**

The material and information contained on or obtained from the School District's web site are distributed "as is" and "as available" without warranties of any kind, either expressed or implied, including without limitation, warranties of title or implied warranties of merchantability of fitness for a particular purpose. Information contained on the School District's web site, including information obtained from external links thereon, is provided without any representation of any kind as to accuracy or content and should be verified by the user. The School District is not responsible for any special, indirect, incidental or consequential damages that may arise from the use of, or the inability to use, the web site and/or the materials contained on the site whether the materials contained on the web site are provided by the School District, or by a third party. Data contained on the web site are subject to change without notice.

**d. Subject Matter**

1) All subject matter on the School District's web pages must relate to the School District and be approved by the School District.

2) The Superintendent / or designee is responsible for coordinating the School District's web pages and will determine the structure. Staff members approved for access will be given access passwords by the Superintendent / or designee.

a) Material by individuals and student organizations on web pages must relate to educational thoughts, interests, and activities, must be educational, and is subject to the principal's review. Such web pages do not implicitly or explicitly represent the School District's position, or policy, nor are they endorsed or sanctioned by the School District. By posting information on the School District web site, individuals assume responsibility and liability for the content of their pages.

b) Individuals are solely responsible for obtaining appropriate

## 815.1 WEB SITE DEVELOPMENT

permission to include copyrighted materials or images on their pages; the School District assumes no responsibility for individual's failure to fulfill this responsibility. Any comments or feedback should be addressed to the individual responsible. Concern about the content of any page(s) created by students or staff should be directed to the Superintendent.

### e. Links to Content

1) Any links must relate to professional, non-profit, educational organizations that are appropriate, or they must relate to the School District. No other links may be included on the School District's web site.

2) Web page links may not include entities whose primary purpose is commercial or political advertising, nor may they contain endorsements or preferential treatment on products or on political advertising.

3) The web site must state:

*"The links in this area will let you leave the School District web site. The linked sites are not under the control of the School District, and the School District is not responsible for the content or accuracy of any linked site or any link contained in a linked site, or any changes or updates to such sites. The School District is providing these links to you only as a convenience, and the inclusion of any link does not imply endorsement of the site by the School District."*

4) Students, staff, and individuals may not use the School District's web pages to provide access to their personal pages on other servers or online services. Neither the School District nor technical services personnel will provide technical support for personal web pages.

5) No link may be made to inappropriate material as defined in the School District's Acceptable Use Policy.

6) No link may be made to advertising, commercial, and political lobbying web sites or pages.

### f. Quality

1) All web pages must be timely, accurate, accessible and well presented, this includes being free of spelling and grammatical errors. All content published on the web site must meet standards of spelling, grammar, adequate research, or other qualitative measures.

2) Documents may not contain any obvious or hidden objectionable

## 815.1 WEB SITE DEVELOPMENT

material or link to such objectionable material. *Objectionable material* is defined as material that does not meet the standards for instructional resources specified in any and all School District policies..

3) The judgment of the Superintendent / or designee, or School District administration will prevail when questions of quality or propriety of web page material, appearance or content are asked.

### **g. Ownership and Retention of Content**

#### Content Created by School District Students and Employees

1) The web site, its content and all web pages created by students and employees located on the School District's server(s), are the property of the School District, shall remain the property of the School District and may not be sold, transferred, licensed, leased, or otherwise distributed outside of the School District without the Superintendent's approval.

2) Students and employees must warrant to the School District that they secured the necessary consents, releases and licenses for the use of content, including without limitation, text, pictures, audio, video, logos and copy distribution, display, performance over the World Wide Web and to create derivative works.

3) A copyright notice must be placed on all copyrightable, intellectual and artistic publications placed on the web site.

#### Content Created by Third Parties

1) The School District is in no way responsible for the accuracy, truth, completeness and timeliness of the information whose intellectual property belongs to or is supplied by third parties.

2) The School District is not directly or indirectly liable for any damage or injury (financial or non-financial) caused to anyone due to his/her reliance on third party information. If such information is supplied by someone else (such as name, address, phone number and other information), it will be subject to privacy law and regulations and will not be disclosed to any unauthorized party without the consent of the individual concerned.

### **3. Software**

a. Students and employees are prohibited from downloading, duplicating and/or distributing the software and custom code (source code and object code) including any derivations or modifications or from using it for any purpose without the consent of the Superintendent.

## 815.1 WEB SITE DEVELOPMENT

b. Web pages may be deleted when a student graduates or employee moves unless prior arrangements have been made with the Superintendent / or designee.

c. The School District shall maintain a backup copy of the web site that includes both the object code and source code versions, and at least one copy of all specifications and documentations of the web site.

### 4. Student Safeguards

a. Web page documents may include only the first name or first name and the initial of the student's last name if consent is provided by the parent(s).

b. Documents may not include a student's phone numbers, home address, name or other family members, or names of friends.

c. Web page documents may not include any information that indicates the physical location of a student at a given time, other than participation in School District activities.

d. Photographic images and the voices of students in any form, including video and audio clips, may not be published on any server accessible beyond the firewall border of the School District without parental consent. Internal web servers are excluded from this proviso.

e. Submissions of student work, including but not limited to, quotes, written material, graphics and artwork for publication on any non-School District server shall require permission of the parent or guardian. If replies to published student work are appropriate, the sponsoring teacher's address must be the e-mail address displayed, not the student's.

f. No administrator's, supervisor's, or employee's information may be posted on the web site for students whose parents have not provided written consent.

g. Published e-mail addresses shall be restricted to those of staff members. Staff members may choose not to have their e-mail address "hot linked" on web publications. Images of a staff member may be published only with the consent of the staff member. Caution should be exhibited in identifying a teacher with specific students.

h. Posted student work must relate to class projects, course or other school-related information activity and any posting is subject to copyright and student records legal requirements.

i. Group photographs (without any individually identifiable identity) may be used to share School District activities.

## 815.1 WEB SITE DEVELOPMENT

### 5. School Board Policies

All information on the School District's server(s) must comply with School Board Policies and Regulations, as well as established school guidelines. Copies of Board Policies are available in the Central Administration Office. Persons under the control of the School District who develop or maintain web documents are responsible for complying with the policies, and the applicable laws. Some of the relevant issues and related Board Policies include the following:

- a. Electronic transmission of materials is a form of copying. As specified in the School District's Copyright Policy, no unlawful copies of copyrighted materials may be knowingly produced or transmitted via the School District's equipment, including its web server(s). In all aspects of the use of the web site, copyright laws must be followed.
- b. Documents created for the web site and linked to School District web pages must meet the criteria for use as an instructional resource within the School District's curriculum.
- c. Persons under the control of the School District who link to School District web pages that are not specifically curriculum-related must meet the criteria established in this policy and in the School District's Acceptable Use Policy.
- d. All communications throughout the School District web pages must comply with the School District Acceptable Use Policy, the School District Code of Conduct Policy, and all other School District policies. If the Superintendent / or designee has any doubt about compliance with the laws, (s)he should contact the Superintendent of the School District and, if appropriate, the solicitor for information, advice and guidance.
- e. Student information communicated through the School District web pages must comply with School District policies on data privacy and the Collection, Maintenance and Dissemination of Student Records.
- f. Any deliberate tampering with or misuse of School District web site services or equipment will be considered vandalism and will be handled in accordance with the School District's Acceptable Use Policy, the School District Code of Conduct Policy, and other relevant policies, and applicable law.
- g. Linking from the School District web site, including but not limited to, hyperlinking, framing, and deeplinking, may violate the law and may be offensive to the School District's quality of its web site. Any consideration of the use of "frame" technology to connect to external sites must be reviewed considering its legality before establishing such links. Developers may not violate the copyrights, trademarks and the patents of others, and must comply with the School District's Copyright Policy.

## 815.1 WEB SITE DEVELOPMENT

### 6. Technical Standards

In the interest of using information technology to communicate clear, efficient, and effective messages, the web site must be maintained with a consistent identity, professional appearance, and for ease of use and maintenance. The following technical standards are established for all School District web pages. Each web page added to the School District web site must contain certain common elements.

a. If the web site collects any information about usage or other log files, visitors shall be notified of what information is collected, why it is collected, and how it is used. If information is collected, the School District may not sell or give any of the information to any other person or entity, unless permitted by law or with the consent of the parent(s). The School District may choose to not collect any information from visitors.

b. The basic School District home page will have a common architecture as outlined below:

- 1) the mission statement
- 2) a Webmaster e-mail link
- 3) a calendar of events
- 4) pertinent information for contacting staff
- 5) a link to return to the School District's page
- 6) at the bottom of the home page there must be links to the web site

Terms of Use and Privacy Policy

c. At the bottom of the page, there must be a link that returns the user to appropriate points in the School District web pages. This would normally be through a return to the School District home page or use of a back button on the browser.

d. The School District home page must included a copyright statement for all succeeding pages within the entire School District site.

*Designed and maintained by:*

*Name – address@esasd.net*

*©(Year) School District*

e. The School District may develop additional consistency standards as the need arises.

## 815.1 WEB SITE DEVELOPMENT

f. Standard formatting will be used and browser friendly HTML editors or word processor programs that save files as HTML files may be used.

g. The authorized designee who is publishing a final web page(s) for herself or himself, or for a student, will edit and test the page(s) for accuracy of links, and check for conformance with standards outlined in this policy. In addition, the contributor will assume responsibility for updating the links as needed.

h. All web pages must be given names that clearly identify them. The names of all documents shall coincide with current School District naming practices and structures.

i. Pages may not contain links to other pages that are not yet completed. If further pages are anticipated but not yet developed, the text that will provide the link should be included but may not be made "hot" until the further page is actually in place.

j. All graphics should be in GIF or JPEG format. Other formats, including sound or video, may be used only and after consultation with the Superintendent / or designee.

k. Web pages may not contain any student e-mail address links, any survey-response links, or any other type of direct-response links.

l. All School District web site publications will reside solely on the School District's network server. All web pages shall be linked to other School District pages in relation to their current location on the server(s). All web pages for the School District will be located on one web server.

m. Final decisions regarding access to active web pages for editing content or organization will rest with the Superintendent of the School District and the Superintendent / or designee, with input from Administrative staff.

n. External links from the School District web site must be approved by the Superintendent / or designee.

o. Metatags and metadata may be used on key pages to help the pages to be found with search engines and to also be correctly annotated in the search summary.

p. Web pages should be designed with everyone in mind, including people with no or low vision, deafness, learning disabilities or color blindness. Be considerate of all users, including those using assistive technologies, such screen readers or Braille readers.

q. Given the rapid change in technology, some of the technical standards outlined in this policy may require change throughout the year. The Superintendent / or designee will make changes with the approval of the Superintendent of the School District, as

815.1 WEB SITE DEVELOPMENT

needed. This Web Site Development Policy will be updated on an as need basis.

The Superintendent / or designee will annually conduct a web site audit to check the system and processes, facilities, security measures, operation implementation, access, resources utilized, and whether the web site complies with and does not breach any relevant laws.

Questions regarding web site development information may be directed to the Superintendent / or designee at: 570-424-8500.



**EAST STROUDSBURG  
AREA SCHOOL  
DISTRICT**

SECTION: OPERATIONS

TITLE: DATA BREACH

ADOPTED: December 17, 2007

830.1 DATA BREACH

1. Policy

It is the policy of the East Stroudsburg Area School District (“School District”) that employees comply with the Pennsylvania mandated identity theft prevention laws and School District data breach procedures. Employees are required to protect the sensitive personally identifiable information about students, employees and others from inadvertent, negligent and willful disclosure or breach of such information, data or records. Violation of this Policy may result in corrective action up to and including termination.

2. Procedures

Data Breach Notification. All employees must protect and secure all electronic resources and information, data and records of the School District from theft, and inadvertent disclosure when they are under the supervision and control of the School District, and when they not under the supervision or control of the School District, for example, but not limited to, working at home, on vacation, or elsewhere.

If any employee becomes aware of the release of School District information, data or records the release must be reported to the Superintendent or designee immediately.

3. Supervisory Guidelines

If there is a breach of security of the information, data, or records of the School District, the School District must disclose any breach of security of computerized records after discovery or notification of the breach to any Pennsylvania resident whose personal information was, or is reasonably believed to have been accessed by an unauthorized person.

Personal information includes the first name or first initial and last name in combination with and linked to any one or more of the following: (1) social security number; (2) driver’s license number or State identification card number; and (3) financial account number or credit or debit card number, in combination with any required security code, access code, or password that would permit access to an individual’s financial account. Personal information does not include publicly available information that is lawfully made available to the general public from federal, state or local government records.

Before disclosing a breach of security the School District must report the breach of security and any information pertaining to the breach to the local or state law enforcement agency for investigation or handling in advance of the disclosure to the customer, or others. The School District may be required to delay notification if a law enforcement agency determines that the notification will impede a criminal or civil investigation.

The School District administration must then determine whether a data breach notification will be issued. Notifications may be made through a written notice, telephone notice, electronic notice, or a substitute notice (only if the requirements of the *Pennsylvania Breach of Personal Information Notification Act* are met).

A notice of the security breach must be provided to residents whose unencrypted and unredacted computerized personal information was or is reasonably believed to have been accessed and acquired by an unauthorized person and that the School District believes has or could cause loss or injury.

All records of the School District must be destroyed pursuant to the School District document retention and destruction policy, schedule and procedures. Destruction means shredding, erasing, or modifying the personal information in the records to make them unreadable, undecipherable or non-reconstructionable through generally available means.

Social Security Number Requirement.

Unless otherwise permitted by law, School District employees must protect the privacy of Social Security numbers.

1. The School District may not do any of the following:

- a. Publicly post or publicly display in any manner an individual's Social Security number. "Publicly post" or "publicly display" means to intentionally communicate or otherwise make available the Social Security number to the general public.
- b. Print an individual's Social Security number on any card required for the individual to access products or services provided by School District.
- c. Require an individual to transmit his or her Social Security number over the Internet unless the connection is secure or the Social Security number is encrypted.
- d. Require an individual to use his or her Social Security number to access an Internet website unless a password or unique personal identification number or other authentication device is also required to access the website.
- e. Print an individual's Social Security number on any materials that are mailed to the individual unless Federal or State law requires the Social Security number to be on the document to be mailed. However, Social Security numbers may be included in applications and forms sent by mail, including documents sent as part of an application or enrollment process or to establish, amend or terminate an account, contract or policy or to confirm the accuracy of the Social Security number. A Social Security number that is permitted to be mailed under this section may not be printed, in whole or in part, on a postcard or other mailer not requiring an envelope, or visible on the envelope or without the envelope

having been opened.

- f. Disclose in any manner the Social Security number of an individual who applies for a recreational license (i.e., a fish or game license).
2. The School District may continue using an individual's Social Security number in the manner that it used that individual's social security numbers prior to December 26, 2006 if the following conditions are met:
- a. The use of the Social Security number is continuous. If the use is stopped for any reason Section 1 above applies.
  - b. The individual is provided an annual disclosure that informs the individual that he or she has the right to stop the use of his or her Social Security number in a manner prohibited by Section 1 above.

An individual who receives an annual disclosure has the right to stop the use of his or her Social Security number in a manner prohibited by Section 1 above and must exercise that right by submitting a written request to the School District. Employees must discontinue use of the individual's social security number within 30 days of the receipt of the request. There will be no fee or charge for complying with the request. The School District will not deny services to an individual because the individual makes a written request.

3. The School District may collect, use, or release a Social Security number as required by federal or state law, or may use the social security number for internal verification, administrative purposes or for law enforcement investigations.

# Pennsylvania One Call System, Inc.

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## INDEMNITY AGREEMENT

The undersigned Facility Owner member has opted under Section 2(1)(iv) of Act 287, as amended by Act 187 of 1996, 73 P.S. §176, et.seq. ("the Act") to give notice to Pennsylvania One Call System, Inc. ("POCS") of the street identifications and other information for location of its lines, and hereby covenants and agrees, in accordance with the provisions of the Act, to indemnify and hold POCS harmless from any and all liability or expense, including attorney's fees, from all demands, claims, causes of action or judgments, and to reimburse POCS for all reasonable expenses incurred in investigating or resisting the same, for injury to person, loss of life, damage to property or other damages arising out of any error or omission in the information supplied by Facility Owner member to POCS. The undersigned Facility Owner member further agrees to abide by the Operating Procedures as set forth in the User's Guide for Pennsylvania Underground Utility Line Protection Law, and otherwise from time to time revised by the Board of POCS.

### **EAST STROUDSBURG AREA SCHOOL DISTRICT**

Witness:

\_\_\_\_\_

By:

\_\_\_\_\_

Title:

\_\_\_\_\_

Date:

\_\_\_\_\_

**Engle-Hambright & Davies, Inc.**

115 E. King Street  
 P.O. Box 83080  
 Lancaster, PA 17608-3080

<b>STATEMENT</b>		Amount Paid
Account Number	Statement Balance	Balance As Of
<b>EASTSTR-06</b>	<b>\$4,052.00</b>	<b>12/5/2007</b>

**East Stroudsburg Area School District- Bond Account**  
 Leonard Kresefski  
 P.O. Box 298  
 East Stroudsburg, PA 18301

**Remit To:**  
**Engle-Hambright & Davies, Inc.**  
 115 E. King Street  
 P.O. Box 83080  
 Lancaster, PA 17608-3080

Invoice #: 15853	Invoice Date: 11/21/2007	Invoice Balance: \$676.00
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Item #	Trans Eff	Due Date	Trans	Policy #/Policy Description	Trans Amount
158978	11/8/2007	11/23/2007	POLI	B1045161/07-10 Len Kresefski- Bus Mg 100	\$676.00
<b>Subtotal:</b>					<b>\$676.00</b>

Invoice #: 15856	Invoice Date: 11/21/2007	Invoice Balance: \$676.00
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Item #	Trans Eff	Due Date	Trans	Policy #/Policy Description	Trans Amount
158982	11/8/2007	11/23/2007	POLI	B1045162/07-10 Diane Kelly - Accountant 10	\$676.00
<b>Subtotal:</b>					<b>\$676.00</b>

Invoice #: 16081	Invoice Date: 12/5/2007	Invoice Balance: \$675.00
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Item #	Trans Eff	Due Date	Trans	Policy #/Policy Description	Trans Amount
160393	11/8/2007	11/23/2007	POLI	B1045751/07-10 Marianne Bridges- Food Ser	\$675.00
<b>Subtotal:</b>					<b>\$675.00</b>

Invoice #: 16082	Invoice Date: 12/5/2007	Invoice Balance: \$675.00
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Item #	Trans Eff	Due Date	Trans	Policy #/Policy Description	Trans Amount
160394	11/8/2007	11/23/2007	POLI	B1045747/07-10 Patricia Baughman- Super.	\$675.00
<b>Subtotal:</b>					<b>\$675.00</b>

Invoice #: 16083	Invoice Date: 12/5/2007	Invoice Balance: \$675.00
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Item #	Trans Eff	Due Date	Trans	Policy #/Policy Description	Trans Amount
160395	11/8/2007	11/23/2007	POLI	B1045748/07-10 Sharon Laverdure- Spec Pro	\$675.00
<b>Subtotal:</b>					<b>\$675.00</b>

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**Engle-Hambright & Davies, Inc.**

115 E. King Street  
 P.O. Box 83080  
 Lancaster, PA 17608-3080

<b>STATEMENT</b>			Amount Paid
Account Number	Statement Balance	Balance As Of	
<b>EASTSTR-06</b>	<b>\$4,052.00</b>	<b>12/5/2007</b>	

**East Stroudsburg Area School District- Bond Account**  
 Leonard Kresefski  
 P.O. Box 298  
 East Stroudsburg, PA 18301

**Remit To:**  
**Engle-Hambright & Davies, Inc.**  
 115 E. King Street  
 P.O. Box 83080  
 Lancaster, PA 17608-3080

Invoice #: 16084	Invoice Date: 12/5/2007	Invoice Balance: \$675.00
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Item #	Trans Eff	Due Date	Trans	Policy #/Policy Description	Trans Amount
160399	11/8/2007	11/23/2007	POLI	B1045750/07-10 Horace Cole- Board Pres 10	\$675.00
<b>Subtotal:</b>					<b>\$675.00</b>

Pre-Bill	0 - 30 Days	31 - 60 Days	61 - 90 Days	Over 90 Days
\$0.00	\$4,052.00	\$0.00	\$0.00	\$0.00

94

**Engle-Hambright & Davies, Inc.**

115 E. King Street  
P.O. Box 83080  
Lancaster, PA 17608-3080

<b>INVOICE #16198</b>	Amount Paid
Account Number	Invoice Date
<b>EASTSTR-06</b>	<b>12/12/2007</b>

East Stroudsburg Area School District- Bond Account  
Leonard Kresefski  
P.O. Box 298  
East Stroudsburg, PA 18301

Remit To:  
Engle-Hambright & Davies, Inc.  
115 E. King Street  
P.O. Box 83080  
Lancaster, PA 17608-3080

Invoice #: 16198	Date Paid:	Check #:	Amount Paid:
Misc. Bond	Policy #: 44BSBEW5359		Effective: 12/7/2007 to 6/30/2008
Company: Hartford Fire Insurance Company			

Item #	Trans Eff Date	Due Date	Trans	Description	Amount
161374	12/7/2007	12/22/2007	POLI	Mark Brown/Public Official Bond	\$226.00

This invoice is due within 15 days. Please include a copy of the invoice with your remittance.  
Please put the Invoice Number on your check.

**Total Invoice Balance: \$226.00**

95



# Document G701™ – 2001

## Change Order

<b>PROJECT</b> (Name and address): A&A to ESASHS-South Phase 2 School and Site School & Site Project	<b>CHANGE ORDER NUMBER:</b> H-01 <b>DATE:</b> October 2, 2007	<b>OWNER:</b> <input type="checkbox"/> <b>ARCHITECT:</b> <input type="checkbox"/> <b>CONTRACTOR:</b> <input type="checkbox"/>
<b>TO CONTRACTOR</b> (Name and address): Rado Enterprises, Inc. 20 Industrial Drive Bloomsburg, PA 17815	<b>ARCHITECT'S PROJECT NUMBER:</b> 27-00-R.2 <b>CONTRACT DATE:</b> July 06, 2006 <b>CONTRACT FOR:</b> HVAC Construction	<b>FIELD:</b> <input type="checkbox"/> <b>OTHER:</b> <input type="checkbox"/>

**THE CONTRACT IS CHANGED AS FOLLOWS:**

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)  
Extend the Substantial Completion dates for Phases N-1 and N-1A by 48 days to correspond with the General Contractor's requested extension of time.

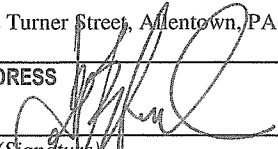
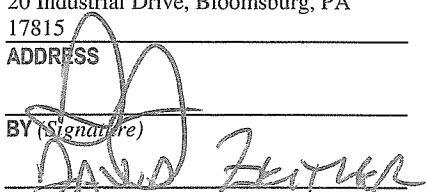
The original Contract Sum was	\$ 9,969,000.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 9,969,000.00
The Contract Sum will be unchanged by this Change Order in the amount of	\$ 0.00
The new Contract Sum including this Change Order will be	\$ 9,969,000.00

The Contract Time will be increased by Forty Eight ( 48 ) days.

The date of Substantial Completion as of the date of this Change Order therefore is October 23, 2007 for Phase N-1  
December 22, 2007 for Phase N-1A

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

<u>The Architectural Studio</u> <b>ARCHITECT</b> (Firm name)	<u>Rado Enterprises, Inc.</u> <b>CONTRACTOR</b> (Firm name)	<u>East Stroudsburg Area School District</u> <b>OWNER</b> (Firm name)
<u>732 Turner Street, Allentown, PA 18102</u> <b>ADDRESS</b>	<u>20 Industrial Drive, Bloomsburg, PA 17815</u> <b>ADDRESS</b>	<u>321 N. Courtland Street, East Stroudsburg, PA 18301</u> <b>ADDRESS</b>
<u></u> <b>BY</b> (Signature)	<u></u> <b>BY</b> (Signature)	<u></u> <b>BY</b> (Signature)
<u>John R. Howard</u> (Typed name)	<u>David Feitner</u> (Typed name)	<u></u> (Typed name)
<u>10/2/07</u> <b>DATE</b>	<u>11/9/07</u> <b>DATE</b>	<u></u> <b>DATE</b>

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# AIA Document G714™ – 2001

## Construction Change Directive

<b>PROJECT:</b> <i>(Name and address)</i> Additions and Alterations to ESASHS-South Phase 2 School and Site Project	<b>DIRECTIVE NUMBER:</b> G-03 <b>DATE:</b> December 3, 2007	<b>OWNER:</b> <input type="checkbox"/> <b>ARCHITECT:</b> <input type="checkbox"/> <b>CONSULTANT:</b> <input type="checkbox"/> <b>CONTRACTOR:</b> <input type="checkbox"/> <b>FIELD:</b> <input type="checkbox"/> <b>OTHER:</b> <input type="checkbox"/>
<b>TO CONTRACTOR:</b> <i>(Name and address)</i> Boro Developers, Inc. D.B.A. Boro Construction 400 Fehleley Drive King of Prussia, PA 19406	<b>CONTRACT FOR:</b> General Construction  <b>CONTRACT DATED:</b> July 06, 2006 <b>ARCHITECT'S PROJECT NUMBER:</b> 27-00-R.2	

You are hereby directed to make the following change(s) in this Contract:  
*(Describe briefly any proposed changes or list any attached information in the alternative)*

Adjust the Contract time as indicated in Change Order G-01 dated October 2, 2007, copy attached.

### PROPOSED ADJUSTMENTS

- The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price is:
  - Lump Sum of \$
  - Unit Price of \$ per Contract
  - As provided in Section 7.3.3 of AIA Document A201-1997
  - As follows:

- The Contract Time is proposed to be adjusted. The proposed adjustment, if any, is an increase of 48 days.

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor signature indicates agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this CCD.

The Architectural Studio

East Stroudsburg Area School  
District

Boro Developers, Inc. D.B.A. Boro  
Construction

\_\_\_\_\_  
**ARCHITECT** *(Firm name)*

\_\_\_\_\_  
**OWNER** *(Firm name)*

\_\_\_\_\_  
**CONTRACTOR** *(Firm name)*

732 Turner Street  
Allentown, PA 18102

321 N. Courtland Street  
East Stroudsburg, PA 18301

400 Fehleley Drive  
King of Prussia, PA 19406

\_\_\_\_\_  
**ADDRESS**

\_\_\_\_\_  
**ADDRESS**

\_\_\_\_\_  
**ADDRESS**

\_\_\_\_\_  
**BY** *(Signature)*

\_\_\_\_\_  
**BY** *(Signature)*

\_\_\_\_\_  
**BY** *(Signature)*

John R. Howard, AIA  
*(Typed name)*

\_\_\_\_\_  
*(Typed name)*

\_\_\_\_\_  
*(Typed name)*

12/03/07

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**DATE**

## Change Order

<b>PROJECT (Name and address):</b> A&A to ESASHS-South Phase 2 School and Site School & Site Project	<b>CHANGE ORDER NUMBER:</b> G-01  <b>DATE:</b> October 02, 2007	OWNER: <input type="checkbox"/> ARCHITECT: <input type="checkbox"/> CONTRACTOR: <input type="checkbox"/> FIELD: <input type="checkbox"/> OTHER: <input type="checkbox"/>
<b>TO CONTRACTOR (Name and address):</b> Boro Developers, Inc. D.B.A. Boro Construction 400 Fehleley Drive King of Prussia, PA 19406	<b>ARCHITECT'S PROJECT NUMBER:</b> 27-00-R.2  <b>CONTRACT DATE:</b> July 06, 2006  <b>CONTRACT FOR:</b> General Construction	

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)*  
 Extend the Substantial Completion dates for Phases N-1 and N-1A by 48 days as requested in Boro's April 27, 2007 letter, copy enclosed.

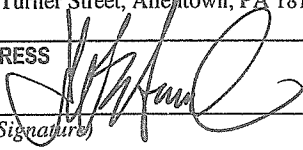
The original Contract Sum was	\$	49,721,900.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	49,721,900.00
The Contract Sum will be unchanged by this Change Order in the amount of	\$	0.00
The new Contract Sum including this Change Order will be	\$	49,721,900.00

The Contract Time will be increased by Forty Eight ( 48 ) days.

The date of Substantial Completion as of the date of this Change Order therefore is October 23, 2007 for Phase N-1  
 December 22, 2007 for Phase N-1A

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

The Architectural Studio <hr/> <b>ARCHITECT (Firm name)</b> 732 Turner Street, Allentown, PA 18102 <hr/> <b>ADDRESS</b>  <hr/> <b>BY (Signature)</b> John R. Howard <hr/> (Typed name) 10/2/07 <hr/> <b>DATE</b>	Boro Developers, Inc. D.B.A. Boro Construction <hr/> <b>CONTRACTOR (Firm name)</b> 400 Fehleley Drive, King of Prussia, PA 19406 <hr/> <b>ADDRESS</b> <hr/> <b>BY (Signature)</b> <hr/> (Typed name) <hr/> <b>DATE</b>	East Stroudsburg Area School District <hr/> <b>OWNER (Firm name)</b> 321 N. Courtland Street, East Stroudsburg, PA 18301 <hr/> <b>ADDRESS</b> <hr/> <b>BY (Signature)</b> <hr/> (Typed name) <hr/> <b>DATE</b>
--	--	---

# Boro

400 Feheley Drive  
King of Prussia, PA 19406  
610-272-7400  
610-279-2200 FAX  
www.boroconstruction.com

RECEIVED

APR 30 2007

FAXED

THE ARCHITECTURAL STUDIO

April 27, 2007

Sent via facsimile 610.437.4547

Mr. John Howard  
THE ARCHITECTURAL STUDIO  
732 Turner Street  
Allentown, PA 18102-4038

RE: ADDITIONS AND ALTERATIONS TO EAST  
STROUDSBURG AREA SENIOR HIGH SCHOOL  
PROJECT NO. 27-00-R.2  
CORRESPONDENCE SENT NO. 0607

In accordance with the General Conditions, paragraph 4.3.7, the following is our request for an extension of time for the delays associated with the RFP No. 28 revisions to the roof screen steel. RFP No. 28 had a direct impact on the project schedule activity N1X00540 (Phase N1A steel erection). Per the baseline schedule the steel was required to begin on January 2, 2007. This activity is a critical path activity with zero days of float.

We provide the following time line of information and documentation identifying the delays incurred:

- On November 17, 2006, we received TAS email with attached revised drawings S211, S212, RS41 changing the structural steel for the Area "B" roof screen.
- Powell letter dated December 4, 2006, identifies the fact that the steel changes affected sequence 4 and 2. Powell cannot proceed with re-detailing or re-submittal until a change is received.
- December 8, 2006, TAS forwards an email directing us to proceed with additional work.
- On December 27, 2006, the revised shop drawings are re-submitted via email.
- On January 8, 2007, the revised shop drawings are returned to Powell Steel via email.
- As stated in Powell's letter dated December 4, 2006, approximately 6 weeks of fabrication time is needed. As stated in Boro's email dated January 12, 2007, the erection start date is scheduled for February 19, 2007.
- On February 18, 2007, steel was delivered and erection started on February 19, 2007.

# **AIA Document G701™ – 2001**

## Change Order

<b>PROJECT (Name and address):</b> A&A to ESASHS-South Phase 2 School and Site School & Site Project	<b>CHANGE ORDER NUMBER:</b> H-02  <b>DATE:</b> November 5, 2007	OWNER: <input type="checkbox"/>  ARCHITECT: <input type="checkbox"/>  CONTRACTOR: <input type="checkbox"/>  FIELD: <input type="checkbox"/>  OTHER: <input type="checkbox"/>
<b>TO CONTRACTOR (Name and address):</b> Rado Enterprises, Inc. 20 Industrial Drive Bloomsburg, PA 17815	<b>ARCHITECT'S PROJECT NUMBER:</b> 27-00-R.2  <b>CONTRACT DATE:</b> July 06, 2006  <b>CONTRACT FOR:</b> HVAC Construction	

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)*  
 Increase the Contract amount for Rado Enterprise's costs to supplement the manpower, equipment, and materials of the Plumbing Contract in accordance with Construction Change Directive #H-01 dated August 20, 2007, Reynolds two letters dated August 21, 2007, and Rado's Invoice No. 10182 dated September 30, 2007, copies enclosed.

The above actions were taken pursuant to the Contract Documents in general, and Section 2.4.1 in particular, due to the Plumbing Contractor's, Lagana Plumbing and Heating, Inc., failure to progress the work in accordance with the requirements of the Project Schedule, and their failure to comply with the prior default notices. The Total Cost is: \$104,967.08

The original Contract Sum was	\$ 9,969,000.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 9,969,000.00
The Contract Sum will be increased by this Change Order in the amount of	\$ + 104,967.08
The new Contract Sum including this Change Order will be	\$ 10,073,967.08

The Contract Time will be increased by Zero ( 0 ) days.  
 The date of Substantial Completion as of the date of this Change Order therefore is unchanged.

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

<u>The Architectural Studio</u> <b>ARCHITECT (Firm name)</b>  732 Turner Street, Allentown, PA 18102  <b>ADDRESS</b>  BY (Signature)  John R. Howard, AIA (Typed name)  November 5, 2007 <b>DATE</b>	<u>Rado Enterprises, Inc.</u> <b>CONTRACTOR (Firm name)</b>  20 Industrial Drive, Bloomsburg, PA 17815 <b>ADDRESS</b>  BY (Signature)  David A. Zeitler (Typed name)  November 8, 2007 <b>DATE</b>	<u>East Stroudsburg Area School District</u> <b>OWNER (Firm name)</b>  321 N. Courtland Street, East Stroudsburg, PA 18301 <b>ADDRESS</b>  BY (Signature)  (Typed name)  <b>DATE</b>
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100

# AIA Document G714™ – 2001

## Construction Change Directive

<b>PROJECT:</b> <i>(Name and address)</i> Additions and Alterations to ESASHS-South Phase 2 School and Site	<b>DIRECTIVE NUMBER:</b> H-01 <b>DATE:</b> August 20, 2007	<b>OWNER:</b> <input type="checkbox"/> <b>ARCHITECT:</b> <input type="checkbox"/> <b>CONSULTANT:</b> <input type="checkbox"/> <b>CONTRACTOR:</b> <input type="checkbox"/> <b>FIELD:</b> <input type="checkbox"/> <b>OTHER:</b> <input type="checkbox"/>
<b>TO CONTRACTOR:</b> <i>(Name and address)</i> Rado Enterprises, Inc. 20 Industrial Drive Bloomsburg, PA 17815	<b>CONTRACT FOR:</b> HVAC Construction <b>CONTRACT DATED:</b> July 06, 2006 <b>ARCHITECT'S PROJECT NUMBER:</b> 27-00-R.2	

You are hereby directed to make the following change(s) in this Contract:  
*(Describe briefly any proposed changes or list any attached information in the alternative)*

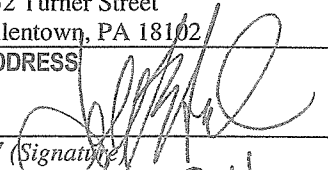
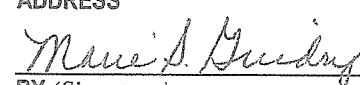
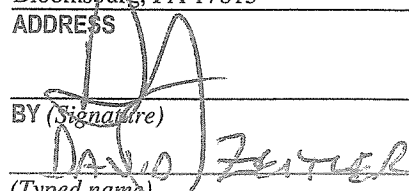
Provide additional manpower, equipment, and materials as necessary to supplement the Plumbing Contractor's, Lagana Plumbing and Heating, manpower, equipment, and materials as indicated in Reynold's letter dated August 15, 2007, and three (3) day notice sent to Lagana Plumbing and Heating dated August 14, 2007.

### PROPOSED ADJUSTMENTS

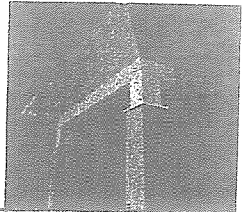
- The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price is:
  - Lump Sum decreased of \$ 0.00
  - Unit Price of \$ \_\_\_\_\_ per \_\_\_\_\_
  - As provided in Section 7.3.3 of AIA Document A201-1997
  - As follows: As provided in Section 7.3.6 and per attached.
- The Contract Time is proposed to (unchanged). The proposed adjustment, if any, is (an increase of 0 days).

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor signature indicates agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this CCD.

The Architectural Studio	East Stroudsburg Area School District	Rado Enterprises, Inc.
<b>ARCHITECT</b> <i>(Firm name)</i>	<b>OWNER</b> <i>(Firm name)</i>	<b>CONTRACTOR</b> <i>(Firm name)</i>
732 Turner Street Allentown, PA 18102	321 N. Courtland Street East Stroudsburg, PA 18301	20 Industrial Drive Bloomsburg, PA 17815
<b>ADDRESS</b>	<b>ADDRESS</b>	<b>ADDRESS</b>
		
<b>BY</b> <i>(Signature)</i>	<b>BY</b> <i>(Signature)</i>	<b>BY</b> <i>(Signature)</i>
John R. Howard	Marie S. Guidry	David Zester
<i>(Typed name)</i>	<i>(Typed name)</i>	<i>(Typed name)</i>
08-20-07	8-20-07	8/27/2007
<b>DATE</b>	<b>DATE</b>	<b>DATE</b>

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August 15, 2007

Dave Zeitler  
Rado Enterprises, Inc.  
20 Industrial Park  
Bloomsburg, PA 17815

RE: East Stroudsburg Area School District  
Alterations and Additions  
Phase II, School and Site  
RCM Project No 04-1296  
Labor Rates

Dear Dave:

Pursuant to your August 14, 2007 conversation with RCM the Owner has authorized Rado to provide supplemental manpower, on a time and material basis, in the event the (3) three day notice that has been issued to the Plumbing Prime Contractor is not satisfied.

On behalf of the Owner, please provide your labor rates (standard and premium time) and unit pricing associates with the following manpower and equipment:

- Journeyman Plumber
- Welder
- Torch set and solder
- Man lift
- Ladder

The projected supplemental manpower required for the completion of the work by August 24, 2007 as necessary for the opening of school on September 4, 2007 is as follows:

- The remaining plumbing work in the Boiler Room and Tunnel: 6 Journeymen plumbers
- The remaining gas piping: 3 Men (1 welder, 2 journeymen)
- The remaining insulation in the Boiler Room and Tunnel: 1 Journeyman
- Valve off and tie-in water mains: 2 Journeymen

We are requesting this information be provided by no later than end of business August 16, 2007.

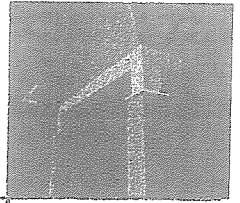
Sincerely,

REYNOLDS CONSTRUCTION  
MANAGEMENT, INC.

Stephen McNulty  
Project Manager

Dave Zeitler  
Rado Enterprises, Inc.  
East Stroudsburg Area Sr. High School - South  
August 15, 2007  
Page 2 of 2

cc: Dr. Rachel Heath, ESASD  
James Shearouse, ESASD  
Thomas Dirvonas, ESASD Solicitor  
Michael W. Winfield, Esq., RHOADS & SINON LLP  
John Howard, Barry Stephens TAS  
Barry Stephens, TAS  
Russ Albert, Strunk-Albert Engineering  
Jeff Merritt, RCM  
Joe Goodlavage, RCM  
Rick Schaidle, RCM  
Jim Lagana, Jim Lagana Plumbing and Heating, Inc.  
Robert V. Miller, Arch Surety



SENT VIA FAX and CERTIFIED MAIL RETURN RECEIPT

August 14, 2007

Jim Lagana  
Jim Lagana Plumbing & Heating, Inc.  
146 Airport Road, Suite 3  
Hazleton, PA 18202-9324

RE: East Stroudsburg Area School District  
Alterations and Additions  
Phase II, School and Site  
RCM Project No 04-1296

Dear Jim:

In accordance with the Contract Documents, including but not limited to Paragraph 2.4 of the General Conditions of the Contract for Construction, this letter shall serve as a follow-up to the (7) seven day notice, dated July 10, 2007, issued by RCM on behalf of the Owner.

On behalf of the Owner, in accordance with the Contract Documents in general, and Paragraph 2.4 of the General Conditions of the Contract for Construction in particular, this letter shall serve as (3) three day notice that Jim Lagana Plumbing & Heating, Inc. has until August 17, 2007 to furnish all materials as necessary to complete the water and gas systems located in the Boiler Room / Tunnel as required for the completion of these systems by August 24, 2007. It is imperative these systems are completed by August 24, 2007 to provide adequate time to complete the succeeding activities for the start of school on September 4, 2007.

The materials required to be furnished by Lagana are as follows:

- All material and equipment for boiler room, pumps expansion tanks, etc.
- All copper for Unit C, including fittings; 6" fittings for main
- All pipe insulation as required
- Expansion joints for water lines in tunnel
- All material to complete tie-ins of roof drains associated with Units B, C, D, and E
- All fittings for acid waste pipe
- Underground piping for Unit K
- All cast iron for areas inside walls that are being closed in
- 2" PVC with fittings
- Balance of all required water piping materials
- Balance of all required gas piping materials



Jim Lagana  
Jim Lagana Plumbing and Heating, Inc.  
East Stroudsburg Area Sr. High School-- South  
August 14, 2007  
Page 2 of 2

As a result of Lagana's failure to provide the materials as required per RCM's notice of July 10, 2007, on behalf of the Owner and in accordance with the Contract Documents in general, and Paragraph 2.4 of the General Conditions of the Contract for Construction in particular, this letter shall serve as (3) three day notice that Jim Lagana Plumbing & Heating, Inc. has until August 17, 2007 to furnish the manpower to complete the water and gas systems located in the Boiler Room / Tunnel as required for the completion of these systems by August 24, 2007. Due to the timeliness of completing these systems our calculations require the following supplemental manpower be provided:

- Boiler Room and Tunnel: 6 Journeymen
- Gas Piping: 3 Men (1 welder, 2 journeymen)
- Insulation: 1 Journeyman
- Valve off and Tie-in Water Mains: 2 Journeymen

Additionally, all necessary supplemental equipment is to be provided as follows:

- (4) Torch sets and solder
- (3) or (4) lifts
- (3) to (6) ladders

Please be advised in the event Lagana fails to provide the labor, material, and equipment by August 17, 2007 and as necessary to complete your systems by August 24, 2007 the Owner will invoke their rights in accordance with the Contract Documents, including Paragraph 2.4 of the General Conditions of the Contract for Construction, to carry out this work. Please be advised any costs associated with this issue will be borne by Jim Lagana Plumbing & Heating, Inc.

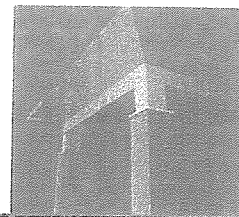
Sincerely,

REYNOLDS CONSTRUCTION  
MANAGEMENT, INC.

  
Stephen McNulty  
Project Manager

cc: Dr. Rachel Heath, ESASD  
James Shearouse, ESASD  
Thomas Dirvonas, ESASD Solicitor  
John Howard, Barry Stephens TAS  
Barry Stephens, TAS  
Russ Albert, Strunk-Albert Engineering  
Jeff Merritt, RCM  
Joe Goodlavage, RCM  
Rick Schaidle, RCM  
Cliff Roote, Lagana  
Robert V. Miller, Arch Surety  
File 302-B1

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SENT VIA FAX, E-MAIL, AND CERTIFIED MAIL RETURN RECEIPT

August 21, 2007

Mr. Jim Lagana  
Jim Lagana Plumbing and Heating, Inc.  
146 Airport Road, Suite 3  
Hazleton, PA 18202-9324

RE: East Stroudsburg Area School District  
Alterations and Additions  
Phase II, School and Site  
RCM Project No 04-1296

Dear Jim:

On behalf of the Owner, pursuant to the (3) three day notice dated August 14, 2007, effective immediately the Owner has invoked their rights in accordance with the Contract Documents, including but not limited to Paragraph 2.4 of the General Conditions of the Contract for Construction to provide the supplemental labor, material, and equipment as necessary to complete the water and gas systems located in the Boiler Room / Tunnel by August 24, 2007 as required to provide adequate time to complete the succeeding activities for the start of school on September 4, 2007.

On behalf of the Owner please be advised any costs associated with this issue will be borne by Jim Lagana Plumbing and Heating, Inc.

Sincerely,

REYNOLDS CONSTRUCTION  
MANAGEMENT, INC.

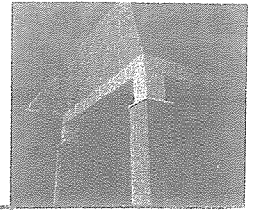
Stephen McNulty  
Project Manager

cc: Dr. Rachael R. Heath, ESASD  
Marie Guidry, ESASD  
James Shearouse, ESASD  
Tom Dirvonas, ESASD Solicitor  
Michael W. Winfield, Esq., RHODES & SINON LLP  
John Howard, Barry Stephens TAS  
Russ Albert, Strunk-Albert Engineering  
Jeff Merritt, Joe Goodlavage, Rick Schaidle RCM  
Richard Rogers, Lagana  
Cliff Roote, Lagana  
Robert V. Miller, Arch Surety  
File 302-B1

3300 NORTH THIRD STREET, HARRISBURG, PA 17110

PHONE: 717.238.5737 FAX: 717.238.9410 WWW.REYNOLDSCONSTRUCTION.COM

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August 21, 2007

Dave Zeitler  
Rado Enterprises, Inc.  
20 Industrial Park  
Bloomsburg, PA 17815

RE: East Stroudsburg Area School District  
Alterations and Additions, Phase II, School and Site  
RCM Project No 04-1296

Dear Dave:

On behalf of the Owner, Rado is authorized to proceed immediately with providing the supplemental labor, material, and equipment as necessary to complete the water and gas systems located in the Boiler Room / Tunnel as required to complete the succeeding activities for the start of school on September 4, 2007.

Please coordinate the procurement of the necessary materials with Lagana on site supervision.

On behalf of the Owner, this work is to be provided on a time and material basis based upon the review and approval of the labor rates provided by Rado, dated 5/1/07 through 4/30/08. Rado will be required to provide daily time and material tickets to the RCM superintendent for an accounting and verification of all labor, material, and equipment. A contract change order will be issued by the Architect upon the reconciliation of your costs.

Sincerely,

REYNOLDS CONSTRUCTION  
MANAGEMENT, INC.

Stephen McNulty  
Project Manager

cc: Dr. Rachael R. Heath, ESASD  
Marie Guidry, ESASD  
James Shearouse, ESASD  
Tom Dirvonas, ESASD Solicitor  
Michael W. Winfield, Esq., RHODES & SINON LLP  
John Howard, Barry Stephens TAS  
Russ Albert, Strunk-Albert Engineering  
Jeff Merritt, Joe Goodlavage, Rick Schaidle RCM  
Jim Lagana, Lagana  
Cliff Roote, Lagana  
Richard Rogers, Lagana  
Robert V. Miller, Arch Surety  
File 303-B1

PLUMBING

HEATING

SHEETMETAL

AIR-CONDITIONING

Phone: (570) 759-0303

Fax: (570) 759-9477

# Rado Enterprises, Inc.

Columbia County Industrial Park

20 Industrial Drive

Bloomsburg, PA 17815

INVOICE

No. 10182

Sold To: EAST STROUDSBURG AREA SCHOOL DISTRICT

321 NORTH COURTLAND ST/PO BOX 298

EAST STROUDSBURG, PA 18301

ATTN: ACCOUNTS PAYABLE DEPARTMENT

September 30, 2007

REFERENCE: PLUMBING CONTRACTOR UTILITIES  
SLIP NO. 10182

LABOR: PROJECT MANAGER	66.5	Hours @	\$124.63	\$	8,287.90
GEN FOREMAN - 1 1/2 TIME	22	Hours @	\$121.32	\$	2,669.04
GEN FOREMAN - DBL TIME	12	Hours @	\$154.85	\$	1,858.20
FOREMAN	33	Hours @	\$ 72.93	\$	2,406.69
FOREMAN - 1 1/2 TIME	16	Hours @	\$109.18	\$	1,746.88
FOREMAN - DBL TIME	12	Hours @	\$141.93	\$	1,703.16
JOURNEYMAN	299	Hours @	\$ 67.43	\$	20,161.57
JOURNEYMAN - 1 1/2 TIME	111	Hours @	\$100.93	\$	11,203.23
JOURNEYMAN - DBL TIME	84	Hours @	\$130.92	\$	10,997.28
TOTAL DIRECT LABOR	655.5				\$ 61,033.95

MATERIAL: As per attached sheet			\$ 31,369.90		
TOTAL DIRECT MATERIAL					\$ 31,369.90

EQUIPMENT

RENTAL: As per attached sheet			\$ 2,662.25		
TOTAL EQUIPMENT RENTAL					\$ 2,662.25

MISC COSTS: Insurance Adjustment Premium for Plumbing Work			\$ 159.12		
Additional Bond Cost			\$ 1,428.83		
TOTAL OTHER DIRECT COSTS					\$ 1,587.95

RECAP

TOTAL DIRECT LABOR		\$ 61,033.95
TOTAL DIRECT MATERIAL		\$ 31,369.90
TOTAL EQUIPMENT RENTAL		\$ 2,662.25
TOTAL OTHER MISC COSTS		\$ 1,587.95
SUB-TOTAL		\$ 96,654.05
15% MARK-UP	\$ 31,369.90	\$ 4,705.49
10% PROFIT	\$ 36,075.39	\$ 3,607.54

TOTAL AMOUNT DUE THIS INVOICE		<u>\$104,967.08</u>
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Rado Enterprises, Inc.  
 Job Cost Detail  
 Job Cost Detail by Category  
 10/30/2007

Date	Invoice	Description	Cost	Who
08/22/07	S4058025.0	BLACK JT UNION	139.01	EASTERN PENN SUPPLY COMPANY
08/22/07	S4058025.0	BALL VALVES	663.13	EASTERN PENN SUPPLY COMPANY
08/23/07	S4058025.0	FULL PORT BALL VALVE	516.67	EASTERN PENN SUPPLY COMPANY
08/24/07		SAFETY HARDHATS YELLOW/WHITE	98.05	Stock
08/24/07		SAFETY GLASSES	17.76	Stock
08/24/07	S4059335.0	HEX BUSHING	2.14	Edit:EASTERN PENN SUPPLY COMPA
08/25/07	S4051574.0	STAINLESS STEEL FILTER	3,781.19	Edit:EASTERN PENN SUPPLY COMPA
08/28/07	S4061156.0	REDUCERS AND NIPPLES	412.84	Edit:EASTERN PENN SUPPLY COMPA
08/29/07	8003	MOTOR STARTER	3,250.94	EVERON/LOMBARDO & LIPE ELECTRI
08/29/07	S4061792.0	STEEL NIPPLE	187.20	EASTERN PENN SUPPLY COMPANY
08/30/07	S4062333.0	BALL VALVE AND COUPLING	111.97	EASTERN PENN SUPPLY COMPANY
09/13/07	S4068880.0	COPPER SPLIT RING HANGER	65.14	EASTERN PENN SUPPLY COMPANY
09/17/07	883113	MALL TEE AND NIPPLE	129.77	YEAGER SUPPLY INC
09/17/07	882849	GROOMER. GASKETS, NUTS	457.00	YEAGER SUPPLY INC
09/17/07	04356	COPPER CAP/COPPER TEE	2,332.15	YEAGER SUPPLY INC
09/17/07	883225	WEKLSER THERM	31.06	YEAGER SUPPLY INC
09/17/07	882186	FLEX CON MIP ENDS/FLANGE	862.84	YEAGER SUPPLY INC
09/17/07	05526-1	FIBERGLASS INSULATION	3,546.97	YEAGER SUPPLY INC
09/17/07	05522-1	B. VALVES	693.34	YEAGER SUPPLY INC
09/17/07	05523	FIP ADAPTER//COPPER TUBING	4,693.29	YEAGER SUPPLY INC
09/17/07	05522	CLEVIS HANGER/BEAM CLAMPS/NUTS	1,949.31	YEAGER SUPPLY INC
09/17/07	05526	FIBERGLASS INSULATION	4,827.88	YEAGER SUPPLY INC
09/17/07	05524	FIP ADAPTERS ETC.	316.96	YEAGER SUPPLY INC
09/17/07	884123	T & C PIPE	462.12	YEAGER SUPPLY INC
10/09/07	882186-2	MIP ADAPTER	90.85	YEAGER SUPPLY INC
10/09/07	882186-1	BRASS NIPPLE/ADAPTER	75.56	YEAGER SUPPLY INC
10/09/07	882189	REDUCER/BUSHING	430.79	YEAGER SUPPLY INC
10/09/07	877475-1	DIELECTRIC UNION	567.14	YEAGER SUPPLY INC
10/09/07	05522-2	B VALVES	656.83	YEAGER SUPPLY INC
			<u>31,369.90</u>	
			<u>31,369.90</u>	
			31,369.90	

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700 Scott Street Wilkes-Barre, PA 18705-3626  
Phone 570-823-1181 FAX 570-824-2514

BRANCHES

ALLENTOWN 610-437-3537 Fax 610-268-1557  
ATHENS 570-882-5914 Fax 570-898-5590  
BERWICK 570-752-5044 Fax 570-752-9043  
SCRANTON 570-342-5221 Fax 570-342-5590  
STROUDSBURG 570-424-8151 Fax 570-421-6139  
TUNNGHANNOCK 570-958-0750 Fax 570-958-0570  
WHITE MILLS 570-258-5700 Fax 570-253-3599  
WILKES-BARRE COAL STREET 570-824-9812 Fax 570-924-9445

ORIGINAL INVOICE

INVOICE DATE	INVOICE NUMBER
08/22/07	S4058025.002

PLEASE REMIT TO:  
P.O. BOX 1126  
WILKES-BARRE, PA 18703-1126

RECEIVED

BILL TO

RADO ENTERPRISES INC  
COLUMBIA CO INDUSTRIAL PARK  
20 INDUSTRIAL DR  
BLOOMSBURG PA 17815

RADO ENTERPRISES INC  
COLUMBIA CO INDUSTRIAL PARK  
20 INDUSTRIAL DR  
BLOOMSBURG, PA 17815

RADO ENTERPRISES

TELEPHONE NUMBER 759-0303	CUSTOMER ORDER NUMBER 67912	WHSE. 3	SLSMN. CLALA	INVOICE AMOUNT PAYABLE BY THE 10th OF THE FOLLOWING MONTH. 2&10th prox net 25th 1.50% SERVICE CHARGE ADDED ON PAST DUE AMOUNTS
WRITER PENKIM	SHIPPED VIA PST PICKUP STRB	DATE SHIPPED 08/22/07		

LINE NO.	QUANTITY ORDERED	QUANTITY SHIPPED	PRODUCT DESCRIPTION	NET UNIT PRICE	NET AMOUNT
1	12	12	2 BLACK 150 GR JT UNION	10.928	131.14

0502  
8  
5740  
10/82 ✓  
8/31/07

DEDUCT 2.62 IF PAID BY 09/10/07

TOTAL NET AMOUNT	131.14
SALES TAX	7.87
INVOICE AMOUNT	139.01



BUILDING SUPPLIES - INDUSTRIAL - PLUMBING - HEATING - ELECTRICAL - PUMPS

110



700 Scott Street Wilkes-Barre, PA 18705-3626  
Phone 570-823-1181 FAX 570-824-2514

BRANCHES

ALLENTOWN 810-437-2637 Fax 810-266-1557  
 SCRANTON 570-342-9221 Fax 570-342-8580  
 TUNKHANNOCK 570-898-0750 Fax 570-998-0570  
 ATHENS 570-889-3814 Fax 570-889-5830  
 STROUDSBURG 570-424-8161 Fax 570-421-8139  
 WHITE MILLS 570-253-8700 Fax 570-253-3599  
 BERWICK 570-752-8044 Fax 570-752-9043  
 WILKES-BARRE COAL STREET 570-824-8812 Fax 570-824-9445

ORIGINAL INVOICE

INVOICE DATE	INVOICE NUMBER
08/22/07	S4058025.001

PLEASE REMIT TO:  
P.O. BOX 1126  
WILKES-BARRE, PA 18703-1126

BILL TO

RADO ENTERPRISES INC  
COLUMBIA CO INDUSTRIAL PARK  
20 INDUSTRIAL DR  
BLOOMSBURG PA 17815

RECEIVED

AUG 25 2007

RADO ENTERPRISES INC  
COLUMBIA CO INDUSTRIAL PARK  
20 INDUSTRIAL DR  
BLOOMSBURG, PA 17815

RADO ENTERPRISES

TELEPHONE NUMBER	CUSTOMER ORDER NUMBER	QUANTITY ORDERED	QUANTITY SHIPPED	PRODUCT DESCRIPTION	NET UNIT PRICE	NET AMOUNT
759-0303	67912	3	CLALA	INVOICE AMOUNT PAYABLE BY THE 10th OF THE FOLLOWING MONTH.		
WRITER	SHIPPED VIA	DATE SHIPPED		2%10th prox net 25th SERVICE CHARGE ADDED ON PAST DUE AMOUNTS		
PENKIM	PST PICKUP STRB	08/22/07				

LINE NO.	QUANTITY ORDERED	QUANTITY SHIPPED	PRODUCT DESCRIPTION	NET UNIT PRICE	NET AMOUNT
1	8	1	SFP600 2 CC FULL PORT BALL VALVE - IMPORT	28.470	28.47
2	1	1	S-413B 2 125# CC CHECK VALVE	160.109	160.11
3	10	10	604 1 CXM ADAPTER	4.229	42.29
4	10	8	604 2 CXM ADAPTER	12.895	103.16
5	2	2	604 1-1/4 CXM ADAPTER	6.588	13.18
6	1	1	604 1-1/2 CXM ADAPTER	7.619	7.62
7	2	2	3/4X1/4 304 SS BUSHING	1.892	3.78
8	4	4	TFP600 1 IP FULLPORT BALL VALVE - IMPORT	8.396	33.58
9	16	16	1-1/2 BLACK MALL 90 ELBOW	3.607	57.71
0	1	1	2 BLACK MALL CAP	4.306	4.31
1	18	6	2 BLACK 150 GR JT UNION	10.928	65.57
2	3	3	TFP600 2 IP FULLPORT BALL VALVE - IMPORT	28.470	85.41
3	2	2	15-620 1/2 PT REAL TUFF	10.198	20.40



0502  
8  
5140 ✓  
OK TO UP THE AMOUNT TO TOTAL ON THIS MR  
DEDUCT 12.51 IF PAID BY 09/10/07  
8/31/07  
JK 8/31/07  
EP/31/07  
THIS MR TO DJ

RETURNED MERCHANDISE OR CLAIMS ARE SUBJECT TO A 15% RESTOCKING CHARGE.		TOTAL NET AMOUNT	625.59
		SALES TAX	37.54
		INVOICE AMOUNT	663.13



BUILDING SUPPLIES - INDUSTRIAL - PLUMBING - HEATING - ELECTRICAL - PUMPS

111



700 Scott Street Wilkes-Barre, PA 18705-3626  
Phone 570-823-1181 FAX 570-824-2514

BRANCHES

ALLENTOWN 610-437-8537 Fax 610-266-1857  
ATHENS 570-888-5514 Fax 570-598-5980  
BERWICK 570-752-9044 Fax 570-752-9043  
SCRANTON 570-342-8221 Fax 570-342-6880  
STROUDSBURG 570-424-6181 Fax 570-421-6199  
TUNKHANNOCK 570-888-0750 Fax 570-888-0570  
WHITE MILLS 570-253-5700 Fax 570-253-3599  
WILKES-BARRE COAL STREET 570-824-9912 Fax 570-824-9445

ORIGINAL INVOICE

INVOICE DATE	INVOICE NUMBER
08/23/07	S4058025_003

PLEASE REMIT TO:  
P.O. BOX 1126  
WILKES-BARRE, PA 18703-1126

BILL TO

RADO ENTERPRISES INC  
COLUMBIA CO INDUSTRIAL PARK  
20 INDUSTRIAL DR  
BLOOMSBURG PA 17815

RECEIVED  
SHIP TO

AUG 28 2007

RADO ENTERPRISES INC  
COLUMBIA CO INDUSTRIAL PARK  
20 INDUSTRIAL DR  
BLOOMSBURG, PA 17815

RADO ENTERPRISES

TELEPHONE NUMBER 759-0303	CUSTOMER ORDER NUMBER 67912	WHSE. 3	SLSMN. CLALA	INVOICE AMOUNT PAYABLE BY THE 10th OF THE FOLLOWING MONTH. 2% 10th prox net 25th 1.50% SERVICE CHARGE ADDED ON PAST DUE AMOUNTS
WRITER PENKIM	SHIPPED VIA PST PICKUP STRB	DATE SHIPPED 08/23/07		

LINE NO.	QUANTITY ORDERED	QUANTITY SHIPPED	PRODUCT DESCRIPTION	NET UNIT PRICE	NET AMOUNT
1	7	7	SFP600 2 CC FULL PORT BALL VALVE - IMPORT	28.470	199.29
2	2	2	604 2 CXM ADAPTER	12.895	25.79
3	16	16	2 BLACK MALL CAP	4.306	68.90
4	6	6	603 2 CXF ADAPTER	16.361	98.17
5	1	1	704 4 CXM ADAPTER	95.269	95.27

0502  
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5140 ✓  
10182  
JH  
8/31/07

DEDUCT 9.75 IF PAID BY 09/10/07

TOTAL NET AMOUNT	487.42
SALES TAX	29.25
INVOICE AMOUNT	516.67



BUILDING SUPPLIES - INDUSTRIAL - PLUMBING - HEATING - ELECTRICAL - PUMPS

112





700 Scott Street Wilkes-Barre, PA 18705-3626  
Phone 570-823-1181 FAX 570-824-2514

BRANCHES

ALLENTOWN  
610-437-3537  
Fax 610-286-1557

SCRANTON  
570-342-8221  
Fax 570-342-6880

TUNKHANNOCK  
570-988-0780  
Fax 570-988-0570

ATHENS  
570-888-5514  
Fax 570-888-5530

STROUDSBURG  
570-424-6161  
Fax 570-421-6139

WHITE MILLS  
570-253-6700  
Fax 570-253-3589

BERWICK  
570-732-8044  
Fax 570-732-9043

WILKES-BARRE  
COAL STREET  
570-824-9812  
Fax 570-824-9445

ORIGINAL INVOICE

INVOICE DATE	INVOICE NUMBER
08/24/07	84059335.001

PLEASE REMIT TO:  
P.O. BOX 1126  
WILKES-BARRE, PA 18703-1126

BILL TO

RADO ENTERPRISES INC  
COLUMBIA CO INDUSTRIAL PARK  
20 INDUSTRIAL DR  
BLOOMSBURG PA 17815

RECEIVED  
SHIP TO

AUG 28 2007

RADO ENTERPRISES INC  
COLUMBIA CO INDUSTRIAL PARK  
20 INDUSTRIAL DR  
BLOOMSBURG, PA 17815

RADO ENTERPRISES

TELEPHONE NUMBER 759-0303	CUSTOMER ORDER NUMBER 67918	WHSE 3	SLSM.N CLALA	INVOICE AMOUNT PAYABLE BY THE 10th OF THE FOLLOWING MONTH. 2% 10th prox net 25th 1.50% SERVICE CHARGE ADDED ON PAST DUE AMOUNTS	
WRITER PENKIM	SHIPPED VIA PST PICKUP STRB	DATE SHIPPED 08/24/07			
LINE NO.	QUANTITY ORDERED	QUANTITY SHIPPED	PRODUCT DESCRIPTION		NET UNIT PRICE
1	1	1	3/4 X 1/2 304 S/S HEX BSHG	2.015	2.02

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✓  
8/31/07

DEDUCT 0.04 IF PAID BY 09/10/07

PRICED MERCHANDISE OR CLAIMS ARE SUBJECT TO A 15% RESTOCKING CHARGE

TOTAL NET AMOUNT	2.02
SALES TAX	0.12
INVOICE AMOUNT	2.14



BUILDING SUPPLIES - INDUSTRIAL - PLUMBING - HEATING - ELECTRICAL - PUMPS

113



700 Scott Street Wilkes-Barre, PA 18705-3626  
 Phone 570-823-1181 FAX 570-824-2514

BRANCHES

ALLENTOWN 610-437-3537 Fax 610-266-1657  
 SCRANTON 570-342-9221 Fax 570-342-6680  
 TUNKHANNOCK 570-998-0780 Fax 570-998-0570  
 ATHENS 570-898-5814 Fax 570-598-5830  
 STROUDSBURG 570-424-9161 Fax 570-421-6139  
 WHITE MILLS 570-253-6700 Fax 570-253-3599  
 BERWICK 570-752-9044 Fax 570-752-9043  
 WILKES-BARRE COAL STREET 570-824-8912 Fax 570-824-9445

ORIGINAL INVOICE

INVOICE DATE	INVOICE NUMBER
08/25/07	54051574.001
PLEASE REMIT TO: P.O. BOX 1126 WILKES-BARRE, PA 18703-1126	

RECEIVED

BILL TO: RADO ENTERPRISES INC  
 COLUMBIA CO INDUSTRIAL PARK  
 20 INDUSTRIAL DR  
 BLOOMSBURG PA 17815

SHIP TO: RADO ENTERPRISES INC  
 COLUMBIA CO INDUSTRIAL PARK  
 20 INDUSTRIAL DR  
 BLOOMSBURG, PA 17815

AUG 26 2007

TELEPHONE NUMBER 759-0303	CUSTOMER ORDER NUMBER 67918	WHSE. 3	SLSMN. CLALA	INVOICE AMOUNT PAYABLE BY THE 10th OF THE FOLLOWING MONTH. 2% 10th prox net 25th 1.50% SERVICE CHARGE ADDED ON PAST DUE AMOUNTS
WRITER BRISTE	SHIPPED VIA OT OUR TRUCK	DATE SHIPPED 08/25/07		

LINE NO	QUANTITY ORDERED	QUANTITY SHIPPED	PRODUCT DESCRIPTION	NET UNIT PRICE	NET AMOUNT
1	2	2	SS12EPE CUNO STAINLESS STEEL FILTER 2" DISCHARGE WT. 37# 96GPM 5527815 *this item special non-returnable	1457.848	2915.70
2	24	24	AP-117 5 MICRON D/R/T/O CARTRIDG PART# 55417-14 BULK PKGE.	15.336	368.06
3	20	20	WS15086 1LB SPOOL LENOX LEAD-FREE SOLDER STERLING	14.170	283.40

DEDUCT 71.34 IF PAID BY 09/10/07

C502  
 5140 ✓  
 10/82  
 8/31/07

RETURNED MERCHANDISE OR CLAIMS ARE SUBJECT TO A 15% RESTOCKING CHARGE.

TOTAL NET AMOUNT	3567.16
SALES TAX	214.03
INVOICE AMOUNT	3781.19



BUILDING SUPPLIES - INDUSTRIAL - PLUMBING - HEATING - ELECTRICAL - PUMPS



700 Scott Street Wilkes-Barre, PA 18705-3626  
 Phone 570-823-1181 FAX 570-824-2514

BRANCHES

ALLENTOWN 610-437-3837 Fax 610-298-1657  
 SCRANTON 570-342-9221 Fax 570-342-6680  
 TUNKHANNOCK 570-888-0750 Fax 570-888-0570  
 ATHENS 570-888-5814 Fax 570-888-6830  
 STROUDSBURG 570-424-6161 Fax 570-421-6139  
 WHITE MILLS 570-253-6700 Fax 570-253-6599  
 BERWICK 570-752-8044 Fax 570-752-9043  
 WILKES-BARRE COAL STREET 570-824-8812 Fax 570-824-8445

ORIGINAL INVOICE

INVOICE DATE	INVOICE NUMBER
08/28/07	84061156_001
PLEASE REMIT TO: P.O. BOX 1126 WILKES-BARRE, PA 18703-1126	

BILL TO

RADO ENTERPRISES INC  
 COLUMBIA CO INDUSTRIAL PARK  
 20 INDUSTRIAL DR  
 BLOOMSBURG PA 17815

SHIP TO  
**RECEIVED**  
 SEP 01 2007

RADO ENTERPRISES INC  
 COLUMBIA CO INDUSTRIAL PARK  
 20 INDUSTRIAL DR  
 BLOOMSBURG, PA 17815

TELEPHONE NUMBER 759-0303	CUSTOMER ORDER NUMBER 64417	RADO ENTERPRISES WILKES BARRE PA 3 CLALA	INVOICE AMOUNT PAYABLE BY THE 10th OF THE FOLLOWING MONTH. 2% 10th prox net 25th 1.50% SERVICE CHARGE ADDED ON PAST DUE AMOUNTS
WRITER UNRROB	SHIPPED VIA PST PICKUP STRB	DATE SHIPPED 08/28/07	

LINE NO	QUANTITY ORDERED	QUANTITY SHIPPED	PRODUCT DESCRIPTION	NET UNIT PRICE	NET AMOUNT
1	50	50	2 BLACK MALL 90 ELBOW	6.218	310.90
2	4	4	2 BLACK MALL 45 ELBOW	8.383	33.53
3	3	3	1/2X3/8 BLK MALL REDUCERS	1.598	4.79
4	3	3	3/8X1/4 BLK MALL REDUCERS	1.902	5.71
5	3	3	3/8XCLOSE BLK STEEL NIPPLE	0.890	2.67
6	1	1	1/2 X 1/4 304 S/S REDUCER	1.694	1.69
7	8	8	1/2X3 BLK STEEL NIPPLE	0.885	7.08
8	1	1	2 X 2 X 1/2 BLK MALL TEE	12.141	12.14
9	1	1	31321 1-1/2X10YD OPEN MESH CLOTH	10.962	10.96

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DEDUCT 7.79 IF PAID BY 10/10/07

TOTAL NET AMOUNT	389.47
SALES TAX	23.37
INVOICE AMOUNT	412.84



BUILDING SUPPLIES - INDUSTRIAL - PLUMBING - HEATING - ELECTRICAL - PUMPS

# EVERON \* Lombardo & Lipe

ELECTRICAL CONTRACTORS

RECEIVED

SEP 01 2007

RADO ENTERPRISES

6 Progress Street  
East Stroudsburg, PA 18301-9006  
Bus: 570-421-6525 Fax: 570-421-6550

Rocky Glen Industrial Park  
P.O. Box 3717  
Scranton, PA 18505-3717  
Bus: 570-451-1046 Fax: 570-451-1056

DATE: 08/29/07

INVOICE NO.: 8003  
TERMS: NET 30

INVOICE TO: RADO

SHIP TO:

RADO ENTERPRISES INC  
20 INDUSTRIAL DRIVE  
BLOOMSBURG PA 17815

ATTN: DAVE ZEITLER  
RADO ENTERPRISES INC

ESHS SOUTH: PHASE 2  
MR # 67922

ORDER DATE: 08/29/07  
CUST. ORDER: MR 67922, SLIP 10182  
SALESPERSON:

DATE SHIPPED: 08/29/07  
SHIPPED VIA:  
JOB NUMBER: JVX05-0

FURNISH & INSTALL MOTOR STARTER PER QUOTE

QUANTITY	ITEM	DESCRIPTION	UNIT	UNIT-PRICE	TOTAL
1		WORK COMPLETED ON MR # 67922		3250.940	3250.94
				NON-TAXABLE	3,250.94
			**	TOTAL DUE	3,250.94

0522  
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5140  
10/18/02

PLEASE REMIT PAYMENT TO: Everon Electrical Contractors  
an Everon & Lombardo & Lipe  
Project  
PO Box 3717  
Scranton, PA 18505-3717



700 Scott Street Wilkes-Barre, PA 18705-3626  
Phone 570-823-1181 FAX 570-824-2514

BRANCHES

ALLENTOWN 610-437-3637  
Scranton 570-342-8221  
TUNKHANNOCK 570-888-0760  
Fax 570-898-0570  
ATHENS 570-888-5814  
STROUDSBURG 570-424-6161  
WHITE MILLS 570-253-6700  
Fax 570-253-3599  
BERWICK 570-752-8044  
Fax 570-752-9043  
WILKES-BARRE COAL STREET 570-824-8812  
Fax 570-824-9445

ORIGINAL INVOICE

INVOICE DATE	INVOICE NUMBER
08/29/07	S4061792.001

PLEASE REMIT TO:  
P.O. BOX 1126  
WILKES-BARRE, PA 18703-1126

BILL TO

RADO ENTERPRISES INC  
COLUMBIA CO INDUSTRIAL PARK  
20 INDUSTRIAL DR  
BLOOMSBURG PA 17815

RECEIVED SHIP TO

RADO ENTERPRISES INC  
COLUMBIA CO INDUSTRIAL PARK  
20 INDUSTRIAL DR  
BLOOMSBURG, PA 17815

SEP 6 1 2007

RADO ENTERPRISES

TELEPHONE NUMBER 759-0303	CUSTOMER ORDER NUMBER 67918 ESASD	WHSE. 3	SLSMN. CLALA	INVOICE AMOUNT PAYABLE BY THE 10th OF THE FOLLOWING MONTH. 2%10th prox net 25th 1.50% SERVICE CHARGE ADDED ON PAST DUE AMOUNTS
WRITER UNRROB	SHIPPED VIA PST PICKUP STRB	DATE SHIPPED 08/29/07		

LINE NO.	QUANTITY ORDERED	QUANTITY SHIPPED	PRODUCT DESCRIPTION	NET UNIT PRICE	NET AMOUNT
1	3	3	1/2 X 10FT STD BLK PIPE TBE	13.872	41.62
2	7	7	1/2XCLOSE BLK STEEL NIPPLE	0.748	5.24
3	2	2	1/2X1-1/2 BLK STEEL NIPPLE	0.748	1.50
4	2	2	1/2X2 BLK STEEL NIPPLE	0.748	1.50
5	2	2	1/2X2-1/2 BLK STEEL NIPPLE	0.890	1.78
6	2	2	1/2X3 BLK STEEL NIPPLE	0.885	1.77
7	2	2	1/2X3-1/2 BLK STEEL NIPPLE	1.074	2.15
8	2	2	1/2X4 BLK STEEL NIPPLE	1.070	2.14
9	2	2	1/2X4-1/2 BLK STEEL NIPPLE	1.255	2.51
0	2	2	1/2X5 BLK STEEL NIPPLE	1.255	2.51
1	2	2	1/2X5-1/2 BLK STEEL NIPPLE	1.404	2.81
2	2	2	1/2X6 BLK STEEL NIPPLE	1.400	2.80
3	15	15	1/2 BLACK 150 GR JT UNION	3.510	52.65
4	15	15	3/4X1/2 BLK MALL REDUCERS	1.443	21.65
5	5	5	3/8 BLK CI SQ HD SOLID PLUG	0.273	1.37
6	20	20	1/2 BLACK MALL 90 ELBOW	0.792	15.84
7	5	5	3/4X3 BLK STEEL NIPPLE	1.047	5.24
8	12	12	3/4 BLACK MALL 90 ELBOW	0.960	11.52

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DEDUCT 3.53 IF PAID BY 10/10/07

TOTAL NET AMOUNT	176.60
SALES TAX	10.60
INVOICE AMOUNT	187.20



BUILDING SUPPLIES - INDUSTRIAL - PLUMBING - HEATING - ELECTRICAL - PUMPS



700 Scott Street Wilkes-Barre, PA 18705-3626  
Phone 570-823-1181 FAX 570-824-2514

BRANCHES

ALLENTOWN 810-437-3537 Fax 610-288-1557  
 SCRANTON 570-342-8221 Fax 570-342-6590  
 TUNKHANNOCK 570-996-0750 Fax 570-996-0570  
 ATHENS 570-889-5814 Fax 570-889-5830  
 STROUDSBURG 570-424-5161 Fax 570-421-6139  
 WHITE MILLS 570-253-6700 Fax 570-253-3599  
 BERWICK 570-752-8044 Fax 570-752-8043  
 WILKES-BARRE COAL STREET 570-824-9512 Fax 570-824-9445

ORIGINAL INVOICE

INVOICE DATE	INVOICE NUMBER
08/30/07	54062333.001
PLEASE REMIT TO: P.O. BOX 1126 WILKES-BARRE, PA 18703-1126	

BILL TO

RADO ENTERPRISES INC  
COLUMBIA CO INDUSTRIAL PARK  
20 INDUSTRIAL DR  
BLOOMSBURG PA 17815

RECEIVED

SEP 05 2007

RADO ENTERPRISES INC  
COLUMBIA CO INDUSTRIAL PARK  
20 INDUSTRIAL DR  
BLOOMSBURG, PA 17815

RADO ENTERPRISES

TELEPHONE NUMBER 759-0303	CUSTOMER ORDER NUMBER ESSN 67918	WHSE. 3	SLSMN. CLALA	INVOICE AMOUNT PAYABLE BY THE 10th OF THE FOLLOWING MONTH. 2% 10th prox net 25th 1.50% SERVICE CHARGE ADDED ON PAST DUE AMOUNTS
WRITER PENKIM	SHIPPED VIA PST PICKUP STRB	DATE SHIPPED 08/30/07		

LINE NO.	QUANTITY ORDERED	QUANTITY SHIPPED	PRODUCT DESCRIPTION	NET UNIT PRICE	NET AMOUNT
1	2	2	TFP600 1-1/2 IP FULLPORT BALL VALVE - IMPORT	19.429	38.86
2	2	2	1 1/2 BLACK 150 GR JT UNION	9.401	18.80
3	7	7	1 BLK MALL BANDED COUPLING	2.056	14.39
4	4	4	TFP600 1 IP FULLPORT BALL VALVE - IMPORT	8.396	33.58

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DEDUCT 2.11 IF PAID BY 10/10/07

UNDETERMINED MERCHANDISE OR CLAIMS ARE SUBJECT TO A 15% RESTOCKING CHARGE.

TOTAL NET AMOUNT	105.63
SALES TAX	6.34
INVOICE AMOUNT	111.97



BUILDING SUPPLIES - INDUSTRIAL - PLUMBING - HEATING - ELECTRICAL - PUMPS

118



700 Scott Street Wilkes-Barre, PA 18705-3626  
 Phone 570-823-1181 FAX 570-824-2514

BRANCHES

ALLENTOWN 610-437-3537 Fax 610-265-1557  
 SCRANTON 570-342-8221 Fax 570-342-6580  
 TUNKHANNOCK 570-998-0750 Fax 570-998-0570  
 ATHENS 570-888-5814 Fax 570-888-5830  
 STROUDSBURG 570-424-5161 Fax 570-421-8139  
 WHITE MILLS 570-253-6700 Fax 570-253-3599  
 BERWICK 570-752-9044 Fax 570-752-9043  
 WILKES-BARRE COAL STREET 570-824-9512 Fax 570-824-9445

ORIGINAL INVOICE

INVOICE DATE	INVOICE NUMBER
09/13/07	54068880.001

PLEASE REMIT TO:  
 P.O. BOX 1126  
 WILKES-BARRE, PA 18703-1126

RECEIVED  
 SHIP TO

BILL TO

RADO ENTERPRISES INC  
 COLUMBIA CO INDUSTRIAL PARK SEP 19 2007  
 20 INDUSTRIAL DR  
 BLOOMSBURG PA 17815

RADO ENTERPRISES INC  
 COLUMBIA CO INDUSTRIAL PARK  
 20 INDUSTRIAL DR  
 BLOOMSBURG, PA 17815

RADO ENTERPRISES

TELEPHONE NUMBER 759-0303	CUSTOMER ORDER NUMBER east stgb high south	WHSE. 3	SLSMN. CLALA	INVOICE AMOUNT PAYABLE BY THE 10th OF THE FOLLOWING MONTH. 2%10th prox net 25th 1.50% SERVICE CHARGE ADDED ON PAST DUE AMOUNTS
WRITER UNRROB	SHIPPED VIA PST PICKUP STRB	DATE SHIPPED 09/13/07		

LINE NO	QUANTITY ORDERED	QUANTITY SHIPPED	PRODUCT DESCRIPTION	NET UNIT PRICE	NET AMOUNT
1	10	10	600-R 1X3/4 CXC RED CPLG	2.450	24.50
2	10	10	CT138R 1 COPPER SPLIT RING HANGER	1.174	11.74
3	10	10	CT138R 1-1/4 COPPER SPLIT RING HGR	1.425	14.25
4	10	10	CT138R 3/4 COPPER SPLIT RING HGR	1.096	10.96

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DEDUCT 1.23 IF PAID BY 10/10/07

URNED MERCHANDISE OR CLAIMS ARE SUBJECT TO A 15% RESTOCKING CHARGE.

TOTAL NET AMOUNT	61.45
SALES TAX	3.69
INVOICE AMOUNT	65.14



PIPE AND SUPPLIES - INDUSTRIAL - PLUMBING - HEATING - ELECTRICAL - PUMPS

119

# YEAGER SUPPLY, INC.

WHOLESALE JOBBERS

INVOICE NUMBER

RECEIVED

Credit Card Purchase

SEP 19 2007

RADO ENTERPRISES

RADO ENTERPRISES INC.  
COLUMBIA COUNTY INDUSTRIAL PARK  
200 INDUSTRIAL DRIVE  
BLOOMSBURG, PA 17815

EAST STROUDSBURG HIGH SCHOOL  
1 N. COURTLAND ST  
EAST STROUDSBURG, PA

OUR TERMS ARE 2% 10 DAYS, NET 30 DAYS. CASH DISCOUNT NOT ALLOWED ON SALES TAX OR FREIGHT. THERE WILL BE A 1% PER MONTH SERVICE CHARGE ON UNPAID BALANCE OVER 30 DAYS.

CUSTOMER ORDER NUMBER: 03127787      DATE ORDERED: 09/27/07      DATE SHIPPED: 09/28/07      SALESMAN: EM      DATE INVOICED: 09/17/07

QUANTITY ORDERED	DESCRIPTION	QUAN. SHIP	PRICE	GROSS	DISC.	NET
10	2" x 2" x 1/2" BLK Mall Tee	10	0.71			07.10
4	RUN 1 1/2" x CL-6" BLK G/40 NIPPLE	4	0.83			3.32
<p>2402 9 7/2</p> <p>10182</p>						
<p>PLEASE REMIT TO PO BOX 1177 READING PA 19603</p>				4.00	SALES TAX	0.45
<p>CUSTOMER'S SIGNATURE</p>				2.45	TOTAL	10.77
				TOTAL		

Impress Printing Co





# YEAGER SUPPLY, INC.

WHOLESALE JOBBERS

INVOICE NUMBER

14250th Avenue  
Reading, PA 19603  
610-376-0077  
800-457-8140  
FAX 610-376-0040

14250th Avenue  
Reading, PA 19603  
610-376-0077  
800-457-8140  
FAX 610-376-0040

14250th Avenue  
Reading, PA 19603  
610-376-0077  
800-457-8140  
FAX 610-376-0040

Credit Card Purchase

## RECEIVED

Customer No.                     

S RADO ENTERPRISES INC.  
 1 COLUMBIA COUNTY INDUSTRIAL PARK  
 0 20 INDUSTRIAL DRIVE  
 0 100 BUNSBURG, PA 17815

SEP 19 2007

S EAST STROUDSBURG HIGH SCHOOL  
 1 N COURTLAND ST  
 0 EAST STROUDSBURG, PA

## RADO ENTERPRISES

OUR TERMS ARE 2% 10 DAYS, NET 30 DAYS. CASH DISCOUNT NOT ALLOWED ON SALES TAX OR FREIGHT. THERE WILL BE A 1.5% PER MONTH SERVICE CHARGE ON UNPAID BALANCE OVER 30 DAYS.

QUANTITY ORDERED	DESCRIPTION	QUAN. SHIP	PRICE	GROSS	DISC.	NET
1	4" F-915-B NIBCO CHECK VALVE	1	249.85			249.85
16	5/8" INSULATION GROMMETS	0				
2	4" PFD RUBBER FT GASKET	2	1.79			3.58
16	2.5" X 3" HOLES & NUTS	16	.65			10.40
2	4" COPPER FLANGE	2	81.55			163.10
<p>2402</p> <p>9</p> <p>75/20</p> <p>10188</p>						
<p>PLEASE REMIT TO PO BOX 1177 READING PA 19603</p>						
BAGS	PCS	CRDS	CRATES	OTHER		
					2.82	SALES TAX
					2.82	TOTAL
CUSTOMER'S SIGNATURE						457.00

# YEAGER SUPPLY, INC.

WHOLESALE JOBBERS

PHONE NUMBER 04956



500 N. 17th St.  
Reading, PA 19603  
610-372-1488

515-258-0200  
515-258-0201  
515-258-0202

515-258-0203  
515-258-0204  
515-258-0205

Credit Card  
 Purchase

CHECK NO. 441211

Trade Enter RECEIVED  
SEP 19 2007

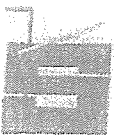
SHIP TO  
E. L. ...  
3311 ...  
... 12-1-07

OUR TERMS ARE 2% 10 DAYS, NET 30 DAYS. CASH DISCOUNT NOT ALLOWED ON SALES TAX OR FREIGHT. THERE WILL BE A 1% PER MONTH SERVICE CHARGE ON BALANCE DUE OVER 30 DAYS.

ORDER NUMBER 61714 DATE ORDERED 1/1 DATES IMPROVED 8/24/07 PACKED BY JLG SALESMAN DATE INVOICED 09/17/07

QTY	UNIT	DESCRIPTION	UNIT PRICE	PRICE	GROSS	DISC	NET
80	1/2	Copper Tank	28.33				2266.40
1	4	Copper Cap	45.89				45.89
1	4x3	Copper Tank	106.05				106.05
6	3	Copper 70 2402	50.33				301.98
			9				
			742				
			0.88				
				0.008	SALES TAX		
SIGNATURE				2.88	44.00	TOTAL	2352.19

PLEASE RETURN TO P.O. BOX 1177 READING, PA 19603



# YEAGER SUPPLY, INC.

WHOLESALE JOBBERS

INVOICE NUMBER

Credit Card Purchase

## RECEIVED

RADO ENTERPRISES INC.  
COLUMBIA COUNTY INDUSTRIAL PARK  
20 INDUSTRIAL DRIVE  
EAST STRAUSSBURG, PA 17815

SEP 19 2007

EAST STRAUSSBURG HIGH SCHOOL  
11 N COURTLAND ST  
EAST STRAUSSBURG, PA

### RADO ENTERPRISES

OUR TERMS ARE 2% 10 DAYS, NET 30 DAYS. CASH DISCOUNT NOT ALLOWED ON SALES TAX OR FREIGHT. THERE WILL BE A 1% PER MONTH SERVICE CHARGE ON UNPAID BALANCE OVER 30 DAYS.

QUANTITY ORDERED	DESCRIPTION	QUAN. SHIP.	PRICE	GROSS	DISC.	NET.
1	AB08H9 WEKLSER THERM 30-240	1	25.52			25.52
1	T1E3DE WEKLSER WELL	1	3.78			3.78
<p>2402 9 <i>[Handwritten Signature]</i> 10188</p>						
PLEASE REMIT TO PO BOX 1177 READING PA 19603				4.006	SALES TAX	7.52
				.52	TOTAL	7.52

# YEAGER SUPPLY, INC.

WHOLESALE JOBBERS

INVOICE NUMBER

100% Cash  
 90% Cash  
 80% Cash  
 70% Cash  
 60% Cash  
 50% Cash  
 40% Cash  
 30% Cash  
 20% Cash  
 10% Cash  
 Credit Card Purchase

**RECEIVED**

*(Handwritten initials)*

01-01-13200

RADO ENTERPRISES INC.  
 COLUMBIA COUNTY INDUSTRIAL PARK  
 86 INDUSTRIAL DRIVE  
 BIRDSBORO, PA 17815

SEP 19 2007

EAST STRAUSSBURG HIGH SCHOOL  
 N COURTLAND ST  
 EAST STRAUSSBURG, PA

**RADO ENTERPRISES**

752

OUR TERMS ARE 2% 10 DAYS, NET 30 DAYS. CASH DISCOUNT NOT ALLOWED ON SALES TAX OR FREIGHT. THERE WILL BE A 1% PER MONTH SERVICE CHARGE ON UNPAID BALANCE OVER 30 DAYS.

QUANTITY ORDERED	DESCRIPTION	QUAN SHIP	PRICE	GROSS	DISC.	NET.
4	3/4" NIBCO CHECK VALVES	4	17.48			17.48
1	1005 2-1/2" 1/4" LM 300 ASHCROFT	1	47.44			47.44
2	2" x 12" SS BRAIDED FLEX CUMM NIP ENDS	2	11.23			22.46
2	1" x 6" STD BRASS NIPER	2	11.23			22.46
2	1" STD BRASS SW F11	2	11.23			22.46
1	MORSE GEAR BOX 2-1/2" W.L.F. 1/4" LM	1	161.55			161.55
1	1/4" LM 2522580	1	19.19			19.19
1	1" 1000 LM WELD NIPER PLONGE	1	63.44			63.44
1	1" Top x Nip Adapter	1	101.87			101.87
2	1" 1000 LM WELD NIPER PLONGE	2	63.44			126.88
2	1" 1000 LM WELD NIPER PLONGE	2	101.87			203.74
PLEASE REMIT TO PO BOX 1177 READING PA 19603						
9483	PDS	CRIMS	CRATES	OTHER		
				3.00%	SALES TAX	15.28
				15.28	TOTAL	863.63
CUSTOMER'S SIGNATURE						

124

# YEAGER SUPPLY, INC. WHOLESALE JOBBERS

INVOICE NUMBER 05526-1

Box 1177 1440 N. 6th Street Reading, PA 19603 610-376-8037 or 800-422-8140  
 101 West Airport Road Coatesville, PA 19343 717-860-1620 800-222-1967  
 4530 Hamilton Blvd. Allentown, PA 18103 610-393-8800 800-521-1723 Fax: 610-398-7400  
 350 Lake Street, Suite 230 Wilkes-Barre, PA 18702 570-827-1400 800-832-2216 Fax: 570-827-2461

Credit Card  
 Purchase

Customer No.

SOLD TO: RADO ENTERPRISES, INC. EAST-STROUDSBURG HIGH SCHOOL  
COLUMBIAN COUNTY INDUSTRIAL PARK JOB 10182  
20 INDUSTRIAL DRIVE SEP 19 2007  
LEWISBURG, PA 17115

OUR TERMS ARE 2% 10 DAY NET 30 DAYS DISCOUNT NOT ALLOWED ON SALES TAX OR FREIGHT. THERE WILL BE A 1 1/2% PER MONTH SERVICE CHARGE ON UNPAID BALANCE OVER 30 DAYS.

VIA OT ORDER NUMBER 64416 DATE ORDERED 8/27/07 DATE SHIPPED 8/27/07 PACKED BY DPH SALESMAN RON B. DATE INVOICED 09/17/07

P.O.	QUAN. ORD.	DESCRIPTION	QUAN. SHIP.	PRICE	GROSS	DISC.	NET
	1	BOXES 1-5/8" ID X 1" WALL FIBERGLASS INSULATION	1	187.80			187.80
	9	BOXES 1-3/8" X 1" WALL FIBERGLASS INSUL.	9	173.88			1564.92
	7	BOXES 1-1/8" X 1" WALL FIBERGLASS INSUL.	7	227.64			1593.48

INVOICE 2402  
 9  
~~7~~  
 5140  
 10182  
 Thank You!

PLEASE REMIT TO P.O. BOX 1177 READING, PA. 19603

BDLS.	BAGS	PCS.	CRTS.	CRATES	OTHER	6.008	SALES TAX	3346.20
			17			26	66.92	200.77
							TOTAL	3546.97

BUYER'S SIGNATURE \_\_\_\_\_

# YEAGER SUPPLY, INC. WHOLESALE JOBBERS

INVOICE NUMBER 09522-1

Box 1177 1440 N. 6th Street Reading, PA 19603 810-876-8037 or 800-422-8140  
 124 West Airport Road Litz, PA 17543 717-560-1020 800-222-1967  
 1630 Hamilton Blvd Allentown, PA 18103 610-398-8200 800-521-4929 Fax: 610-398-7400  
 350 Fair Street Suite 230 Wilkes-Barre, PA 18702 570-824-8100 800-832-2216 Fax: 570-824-8467

Credit Card Purchase

Customer No.

RADO ENTERPRISES, TI RECEIVED

S EAST STRUDSBURG HIGH SCHOOL

H  
I JOB 10182  
P  
T  
O

SEP 19 2007

RADO ENTERPRISES

OUR TERMS ARE 2.5% 10 DAYS NET 30 DAYS CASH DISCOUNT NOT ALLOWED ON SALES TAX OR FREIGHT. THERE WILL BE A 1% PER MONTH SERVICE CHARGE ON UNPAID BALANCE OVER 30 DAYS.

ORDER NUMBER	DATE ORDERED	DATE SHIPPED	PACKED BY	SALESMAN	DATE INVOICED
64415	8 / 26 / 07	/ /	JRB	RON B.	09 / 17 / 07

QTY	QUAN ORD	DESCRIPTION	QUAN SHIP	PRICE	GROSS	DISC	NET
3	6	2-1/2" S585-70 B. VALVES	3	219.03			654.09
<p>2402 9 752°</p> <p>INVOICE</p> <p>Thank You!</p>							
PLEASE REMIT TO P.O. BOX 1177 READING, PA. 19608							654.09
BDLS.	BAGS	PCS.	CRTNS.	CRATES	OTHER	6.00	SALES TAX
						15.08	TOTAL
							695.17

R'S SIGNATURE \_\_\_\_\_

# YEAGER SUPPLY, INC. WHOLESALE JOBBERS

PHONE NUMBER 05523

1001 York St. Reading, PA 19603  
 1700 York St. Reading, PA 19603  
 1700 York St. Reading, PA 19603  
 1700 York St. Reading, PA 19603  
 1700 York St. Reading, PA 19603  
 1700 York St. Reading, PA 19603  
 1700 York St. Reading, PA 19603  
 1700 York St. Reading, PA 19603

CUSTOMER NO.

TO: THE ENTERPRISE, INC. RECEIVED ENT. SHAWBEE, 11th St. Rd.  
SEP 19 2007  
B.B. 10012  
Mercury Sw...

OUR TERMS ARE 2% 10 DAYS, NET 30 DAYS. CASH DISCOUNT NOT ALLOWED ON SALES-TAX OR FREIGHT. THERE WILL BE A 1 1/2% PER MONTH SERVICE CHARGE ON UNPAID BALANCE OVER 30 DAYS.

FORMER ORDER NUMBER	DATE ORDERED	DATE SHIPPED	PACKED BY	SALESMAN	DATE INVOICED
117414	8/26/07	1/1	CL JLG	King	09/17/07

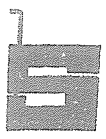
R.O.	QUAN. ORD.	DESCRIPTION	QUAN. SHIP.	PRICE	GROSS	DISC.	NET
✓	8	11' TYP. 1 COPPER tubing	50'	38.57			3085.56
✓	2	4' C COPPS	2	38.24			76.48
✓	6	4' C 9"	6	77.57			465.42
✓	2	4' C HS	2	70.94			141.88
✓	1	11' C 1 FIP w/adapter	1	124.01			124.01
✓	1	4' GALV. Plug	1	28.23			28.23
✓	1	1 1/2" C 1 FIP w/adapter	1	7.39			7.39
✓	1	1 1/2" GALV. Plug	1	2.34			2.34
✓	1	11' C INVOICE 752°	1	149.27			149.27
✓	1	4' C 20"	1	45.86			45.86
✓	11	3/4" x 3/4" B.W. COPPS	4	1.31			5.24
✓	3	2' C 1 FIP w/adapter	3	15.70			47.10
✓	1	1 1/2" P. 2" W. COPPS	1	2.00			2.00
✓	4	2 1/2" x 3/4" COPPER TIE	4	46.11			184.44
✓	5	WEIR ED IN 3/4" x 3/4" COPPS	5	12.47			62.35
		Thank You!					

PLEASE REMIT TO P.O. BOX 1177 READING, PA. 19603

BDLS.	BAGS	PCS.	CRTRNS.	CRATES	OTHER	SALES TAX	TOTAL
						5.008	203.25
						55.55	258.80

CUSTOMER'S SIGNATURE \_\_\_\_\_





# YEAGER SUPPLY, INC.

WHOLESALE JOBBERS

INVOICE NUMBER **05522**

Box 1177  
 P.O. Box 1177  
 Reading, PA 19603  
 Phone: 610-397-0100  
 Fax: 610-397-1140

West Alford Road  
 Reading, PA 19603  
 Phone: 610-397-0200  
 Fax: 610-397-0200

4530 Hamilton Blvd  
 Reading, PA 19603  
 Phone: 610-398-3300  
 Fax: 610-398-3300

3800 Lind Street  
 Wilkes-Barre, PA 18702  
 Phone: 717-860-1400  
 Fax: 717-860-1400

Credit Card  
 Purchase

RECEIVED

Customer ID:

SOLD TO: Rado Enterprises, Inc.      SHIP TO: Emo Sh... High Sch.  
 DATE: SEP 19 2007      ADDRESS: 503 1st St  
 FROM: RADO ENTERPRISES      CITY: Reading PA

VIA OT      OUR TERMS ARE 2% 10 DAYS, NET 30 DAYS. CASH DISCOUNT NOT ALLOWED ON SALES TAX OR FREIGHT. THERE WILL BE A 1 1/2% PER MONTH SERVICE CHARGE ON UNPAID BALANCE OVER 30 DAYS.

FORMER ORDER NUMBER	DATE ORDERED	DATE SHIPPED	PACKED BY	SALESMAN	DATE INVOICED
<u>14415</u>	<u>8/26/07</u>	<u>1/1</u>	<u>CL JPB</u>	<u>JPB</u>	<u>09/17/07</u>

QTY	DESCRIPTION	UNIT	PRICE	GROSS	DISC.	NET
2	SSOS-70 3 Vlns.	2	218.03			436.06
4	Dish... ..	4	43.00			172.00
200	g... ..	200	.59			118.00
1	CIF... ..	1	5.05			5.05
100	Plat... ..	100	.68			68.00
200	Plat... ..	200	.12			24.00
200	Plat... ..	200	.07			14.00
200	Plat... ..	200	.07			14.00
50	...	50	1.51			75.50
50	...	50	2.37			118.50
50	...	50	4.78			239.00
6	...	6	26.88			161.28
210	...	210	1.68			352.80
5	...	5	7.02			35.10
4	...	4	2.00			8.00

INVOICE

Thank You!

PLEASE REMIT TO P.O. BOX 1177 READING, PA 19603						161.28
BDLS.	SAGS	FCS.	CRATES	OTHER		
					5.008	SALES TAX
R/S SIGNATURE						36.78 TOTAL



# YEAGER SUPPLY, INC. WHOLESALE JOBBERS

INVOICE NUMBER **05526**

1740 N. 9th Street Reading, PA 19603  
 610-376-0037 Fax: 610-376-0038  
 1000-223-1110

Credit Card Purchase

Customer No.

Date Entered: **RECEIVED**

SEP 19 2007

FA.7 Stone & Sons  
 High School  
 J.R. 11/1/02

S  
H  
I  
P  
T  
O

OUR TERMS ARE 2% 10 DAYS, NET 30 DAYS. DISCOUNT NOT ALLOWED ON SALES TAX OR FREIGHT. THERE WILL BE A 1 1/2% PER MONTH SERVICE CHARGE ON UNPAID BALANCE OVER 30 DAYS.

RADO ENTERPRISES

ORDER NUMBER	DATE ORDERED	DATE SHIPPED	PACKED BY	SALESMAN	DATE INVOICED
1416	9/27/07	1/1	JRB	Tom B	09/17/07

QUAN. ORD.	DESCRIPTION	QUAN. SHIP.	PRICE	GROSS	DISC.	NET
16	Bags 1 3/4 10-1 wall Fiberglass mesh	9	187.60			1690.20
15	Bags 1 3/4 11 wall Fiberglass mesh	6	173.88			1043.28
5	Bags 1 3/4 11 wall Fiberglass mesh	8	227.64			1821.12
<p><b>INVOICE 2402</b></p> <p><b>9</b></p> <p><b>752°</b></p>						
<p><i>Thank You!</i></p>						
PLEASE REMIT TO P.O. BOX 1177 READING, PA. 19603						4514.60
BAGS	PCS.	CRATES	OTHER	0.00	SALES TAX	273.24
				2.00	TOTAL	4787.84

# YEAGER SUPPLY, INC. WHOLESALE JOBBERS

INVOICE NUMBER **05524**

56  
 1440 North Street  
 Reading, PA 19603  
 ATG 717-819710  
 300-222-1180

West  
 2500  
 360-7020  
 300-222-1857

1534 Hamilton Blvd.  
 Allentown, PA 18103  
 610-398-8300  
 610-324-4729  
 Fax 610-398-7400

150  
 Laird Street, Suite 201  
 Williamsport, PA 17702  
 570-324-8400  
 300-832-2216  
 Fax 570-324-8464

Credit Card  
 Purchase

Customer No

*Pro Extension*

*2000 Skunk Creek High Sch.*

**RECEIVED**

SEP 19 2007

*John J. [Signature]*

OUR TERMS ARE 2% 10 DAYS NET 30 DAYS. CASH DISCOUNT NOT ALLOWED ON SALES TAX OR FREIGHT. THERE WILL BE A 1% PER MONTH SERVICE CHARGE ON UNPAID BALANCE AFTER 30 DAYS.

CUSTOMER ORDER NUMBER: *61116*    DATE ORDERED: *8/26/07*    DATE SHIPPED: *1/1*    SALESMAN: *PLUB*    DATE INVOICED: *09/17/07*

B.O.	QUAN ORD	DESCRIPTION	QUAN SHIP	PRICE	GROSS	DISC.	NET	
✓	4	2 x 3 1/2 x 2 C TAP <i>(MAKE UP IF NECESSARY)</i>	4	26.04			104.16	
✓	5	3 C COUPLERS	50	.32			16.00	
✓	5	10 C PIP ADAPTERS	50	1.51			75.50	
✓	5	13 C PIP ADAPTERS	50	.99			49.50	
✓	70	1/2" x 1/4" 316 SS NUTS	20	1.08			21.60	
✓	2	1/2" A [unclear] [unclear]	20	.72			14.40	
✓	4	3/4" x 1/2" [unclear] [unclear]	4	4.79			19.16	
<b>PLEASE REMIT TO P.O. BOX 1177 READING, PA 19603</b>							299.22	
BDLS.	BAGS	PCS.	CRTNS.	CRATES	OTHER	3.000 SALES TAX	2.97	
MER'S SIGNATURE _____							3.000 TOTAL	312.19

*Thank You!*





# EAGLEH SUPPLY, INC.

WHOLESALE JOBBERS  
 Credit Card Purchase  
 Customer No. 011011100

240 North Street  
 Reading, PA 19601  
 610-376-1100  
 610-376-1101

359 Hamilton Blvd  
 Allentown, PA 18103  
 610-398-8300  
 610-398-8301

69 Land Street  
 Wilkes Barre, PA 18702  
 570-834-4500  
 570-834-4501

**RECEIVED**

OCT 11 2007

**S** BADO ENTERPRISES INC.  
**L** COLUMBIA COUNTY INDUSTRIAL PAR  
**D** 20 INDUSTRIAL DRIVE  
**T** BLOOMSBURG, PA 17815

**S** EAST STROUDSHIRE HIGH SCHOOL  
**H** 14 COURTLAND ST  
**P** EAST STROUDSHIRE, PA

VIA CUSTOMER ORDER NUMBER 67914 DATE ORDERED 08/22/07 DATE SHIPPED 08/29/07 SALESMAN *MM* DATE INVOICED 10/09/07

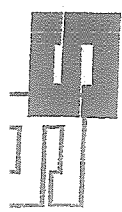
OUR TERMS ARE **NET 30** NEW DAYS DISCOUNT NOT ALLOWED ON SALES TAX OR FREIGHT. THERE WILL BE A 1% PER MONTH SERVICE CHARGE ON UNPAID BALANCE OVER 30 DAYS.

BACK ORDER	QUANTITY ORDERED	DESCRIPTION	QUANTITY SHIPPED	PRICE	GROSS	DISC.	NET
	4	1" x 8" STD BRASS NIPPLE	4	17.82			71.28
	1	4" Cop x 1/4" Adapter	0				

*Handwritten notes:*  
 752  
 2402  
 10  
 730-230  
 10/01  
 10/10/07  
 10/10/07

LENGTH	INCHES	BAGS	PCS.	CRATES	OTHER	SALES TAX	TOTAL
						4.28	75.56

CUSTOMER'S SIGNATURE



**EAGLE SUPPLY, INC.**  
 140 N. 6th Street  
 Reading, PA 19603  
 610-371-6627  
 800-465-2160  
 FAX 610-376-2165

**WHOLESALE JOBBERS**  
 Credit Card  
 Purchase

1550 Hamilton Blvd.  
 Allentown, PA 18103  
 610-398-6300  
 800-821-7129  
 FAX 610-398-5400

50 Lehigh Valley  
 Sales Office  
 White Bear, PA 19102  
 610-824-8400  
 800-822-2216  
 FAX 610-824-9484

Customer No. **8**

SHARP ENTERPRISES INC.  
 1000 INDUSTRIAL DRIVE  
 BLOOMSBURG, PA 17015

SHARP ENTERPRISES HIGH SCHOOL  
 1100 EAST STROUDSBURG ST  
 EAST STROUDSBURG, PA

**RECEIVED**  
 OCT 11 2007

OUR TERMS ARE NET 30. DISCOUNT NOT ALLOWED ON SALES TAX OR FREIGHT. THERE WILL BE A 1% PER MONTH SERVICE CHARGE ON UNPAID BALANCES OVER 30 DAYS.

BAG/ORDER	QUANTITY ORDERED	DESCRIPTION	DATE ORDERED	DATE SHIPPED	PACKED BY	SALESMAN	DATE INVOICED	QUAN SHIP	PRICE	GROSS	DISC	NET
7	3	3/4" x 1/2" BRASS HEX BUSHING	10/22/07	10/23/07	MS			3	1.00			11.00
7	3	2-1/2" C H C 90 E11						3	21.25			63.75
7	4	BRUNLON 2-1/2" #7020 T x 1 DIE. NIPPLE						4	22.00			88.00
7	3	4" x 2" COPPER CP13						3	52.55			157.65
7	2	2" x 1-1/4" F42 x C REDUCER						2	8.44			16.88
7	1	2" x 1-1/2" F42 x C REDUCER						1	9.55			9.55
7	2	MEASLER THERMOMETERS 9" HOLES 30-240 DEG						2	24.30			48.60
7	2	TERRIE MEASLER 480SS WELL						2	1.60			3.20
								2402				
								10				
								10/18/07				
								10/15/07				
								6.00%		SALES TAX		24.36
								8.33		TOTAL		430.79

PLEASE REMIT TO PO BOX 1177 READING PA 19608

LENGTH (MPLS.) BAGS PCS. CRTNS. CRATES OTHER

CUSTOMER'S SIGNATURE









Equipment Rental

<u>Date</u>	<u>Equipment</u>	<u>Day Rate</u>	<u>Hourly Rate</u>	<u># of Hrs</u>	<u>Total Charge</u>
8/23/2007	3/4 Qtr Ton - 4WD Truck	152.72	19.09	10.00	190.90
8/23/2007	Hand Held Band Saw	7.74	0.97	10.00	9.68
8/23/2007	8' Step Ladder	2.04	0.26	10.00	2.55
8/23/2007	8' Step Ladder	2.04	0.26	10.00	2.55
8/24/2007	3/4 Qtr Ton - 4WD Truck	152.72	19.09	10.00	190.90
8/24/2007	Hand Held Band Saw	7.74	0.97	10.00	9.68
8/24/2007	Hand Held Band Saw	7.74	0.97	10.00	9.68
8/24/2007	Pipe Vise	1.61	0.20	10.00	2.01
8/24/2007	Pipe Vise	1.61	0.20	10.00	2.01
8/24/2007	Pipe Stand	1.43	0.18	10.00	1.79
8/24/2007	Pipe Stand	1.43	0.18	10.00	1.79
8/24/2007	8' Step Ladder	2.04	0.26	10.00	2.55
8/24/2007	8' Step Ladder	2.04	0.26	10.00	2.55
8/24/2007	10' Step Ladder	3.12	0.39	10.00	3.90
8/24/2007	10' Step Ladder	3.12	0.39	10.00	3.90
8/25/2007	3/4 Qtr Ton - 4WD Truck	152.72	19.09	12.00	229.08
8/25/2007	3/4 Qtr Ton - 4WD Truck	152.72	19.09	12.00	229.08
8/25/2007	Hand Held Band Saw	7.74	0.97	12.00	11.61
8/25/2007	Hand Held Band Saw	7.74	0.97	12.00	11.61
8/25/2007	Hand Held Band Saw	7.74	0.97	12.00	11.61
8/25/2007	Hand Held Band Saw	7.74	0.97	12.00	11.61
8/25/2007	8' Step Ladder	2.04	0.26	12.00	3.07
8/25/2007	8' Step Ladder	2.04	0.26	12.00	3.07
8/25/2007	8' Step Ladder	2.04	0.26	12.00	3.07
8/25/2007	8' Step Ladder	2.04	0.26	12.00	3.07
8/25/2007	10' Step Ladder	3.12	0.39	12.00	4.68
8/25/2007	10' Step Ladder	3.12	0.39	12.00	4.68
8/25/2007	Turbo Torch	22.21	2.78	12.00	33.32
8/25/2007	Turbo Torch	22.21	2.78	12.00	33.32
8/25/2007	Hammer Drill	26.91	3.36	12.00	40.37
8/25/2007	Hammer Drill	26.91	3.36	12.00	40.37
8/25/2007	Pipe Vise	1.61	0.20	12.00	2.42
8/25/2007	Pipe Vise	1.61	0.20	12.00	2.42
8/25/2007	Pipe Stand	1.43	0.18	12.00	2.14
8/25/2007	Pipe Stand	1.43	0.18	12.00	2.14
8/25/2007	Core Drill	33.32	4.17	12.00	49.98
8/25/2007	6" Core Bit	15.16	1.90	12.00	22.74
8/25/2007	8" Core Bit	15.65	1.96	12.00	23.48
8/26/2007	3/4 Qtr Ton - 4WD Truck	152.72	19.09	12.00	229.08
8/26/2007	3/4 Qtr Ton - 4WD Truck	152.72	19.09	12.00	229.08
8/26/2007	Hand Held Band Saw	7.74	0.97	12.00	11.61

Equipment Rental

<u>Date</u>	<u>Equipment</u>	<u>Day Rate</u>	<u>Hourly Rate</u>	<u># of Hrs</u>	<u>Total Charge</u>
8/26/2007	Hand Held Band Saw	7.74	0.97	12.00	11.61
8/26/2007	Hand Held Band Saw	7.74	0.97	12.00	11.61
8/26/2007	Hand Held Band Saw	7.74	0.97	12.00	11.61
8/26/2007	Sawz All	2.71	0.34	12.00	4.07
8/26/2007	8' Step Ladder	2.04	0.26	12.00	3.07
8/26/2007	8' Step Ladder	2.04	0.26	12.00	3.07
8/26/2007	8' Step Ladder	2.04	0.26	12.00	3.07
8/26/2007	8' Step Ladder	2.04	0.26	12.00	3.07
8/26/2007	10' Step Ladder	3.12	0.39	12.00	4.68
8/26/2007	10' Step Ladder	3.12	0.39	12.00	4.68
8/26/2007	Turbo Torch	22.21	2.78	12.00	33.32
8/26/2007	Turbo Torch	22.21	2.78	12.00	33.32
8/26/2007	Pipe Vise	1.61	0.20	12.00	2.42
8/26/2007	Pipe Vise	1.61	0.20	12.00	2.42
8/26/2007	Pipe Stand	1.43	0.18	12.00	2.14
8/26/2007	Pipe Stand	1.43	0.18	12.00	2.14
8/26/2007	Gas Welder	48.44	6.06	12.00	72.66
8/26/2007	4" Grinder	2.75	0.34	12.00	4.13
8/27/2007	Hand Held Band Saw	7.74	0.97	8.00	7.74
8/27/2007	Hand Held Band Saw	7.74	0.97	8.00	7.74
8/27/2007	Pipe Vise	1.61	0.20	8.00	1.61
8/27/2007	Pipe Vise	1.61	0.20	8.00	1.61
8/27/2007	Pipe Stand	1.43	0.18	8.00	1.43
8/27/2007	Pipe Stand	1.43	0.18	8.00	1.43
8/27/2007	8' Step Ladder	2.04	0.26	8.00	2.04
8/27/2007	8' Step Ladder	2.04	0.26	8.00	2.04
8/27/2007	10' Step Ladder	3.12	0.39	8.00	3.12
8/28/2007	3/4 Qtr Ton - 4WD Truck	152.72	19.09	8.00	152.72
8/28/2007	Hand Held Band Saw	7.74	0.97	8.00	7.74
8/28/2007	Hand Held Band Saw	7.74	0.97	8.00	7.74
8/28/2007	Pipe Vise	1.61	0.20	8.00	1.61
8/28/2007	Pipe Vise	1.61	0.20	8.00	1.61
8/28/2007	Pipe Stand	1.43	0.18	8.00	1.43
8/28/2007	Pipe Stand	1.43	0.18	8.00	1.43
8/28/2007	8' Step Ladder	2.04	0.26	8.00	2.04
8/28/2007	8' Step Ladder	2.04	0.26	8.00	2.04
8/28/2007	10' Step Ladder	3.12	0.39	8.00	3.12
8/29/2007	3/4 Qtr Ton - 4WD Truck	152.72	19.09	8.00	152.72
8/29/2007	Hand Held Band Saw	7.74	0.97	8.00	7.74
8/29/2007	Hand Held Band Saw	7.74	0.97	8.00	7.74
8/29/2007	Pipe Vise	1.61	0.20	8.00	1.61

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Equipment Rental

<u>Date</u>	<u>Equipment</u>	<u>Day Rate</u>	<u>Hourly Rate</u>	<u># of Hrs</u>	<u>Total Charge</u>
8/29/2007	Pipe Vise	1.61	0.20	8.00	1.61
8/29/2007	Pipe Stand	1.43	0.18	8.00	1.43
8/29/2007	Pipe Stand	1.43	0.18	8.00	1.43
8/29/2007	8' Step Ladder	2.04	0.26	8.00	2.04
8/29/2007	8' Step Ladder	2.04	0.26	8.00	2.04
8/29/2007	10' Step Ladder	3.12	0.39	8.00	3.12
8/29/2007	10' Step Ladder	3.12	0.39	8.00	3.12
8/30/2007	3/4 Qtr Ton - 4WD Truck	152.72	19.09	8.00	152.72
8/30/2007	Hand Held Band Saw	7.74	0.97	8.00	7.74
8/30/2007	Hand Held Band Saw	7.74	0.97	8.00	7.74
8/30/2007	Pipe Vise	1.61	0.20	8.00	1.61
8/30/2007	Pipe Vise	1.61	0.20	8.00	1.61
8/30/2007	Pipe Stand	1.43	0.18	8.00	1.43
8/30/2007	Pipe Stand	1.43	0.18	8.00	1.43
8/30/2007	8' Step Ladder	2.04	0.26	8.00	2.04
8/30/2007	8' Step Ladder	2.04	0.26	8.00	2.04
8/30/2007	10' Step Ladder	3.12	0.39	8.00	3.12
8/30/2007	10' Step Ladder	3.12	0.39	8.00	3.12
8/31/2007	3/4 Qtr Ton - 4WD Truck	152.72	19.09	8.00	152.72
8/31/2007	Hand Held Band Saw	7.74	0.97	8.00	7.74
8/31/2007	Hand Held Band Saw	7.74	0.97	8.00	7.74
8/31/2007	Pipe Vise	1.61	0.20	8.00	1.61
8/31/2007	Pipe Vise	1.61	0.20	8.00	1.61
8/31/2007	Pipe Stand	1.43	0.18	8.00	1.43
8/31/2007	Pipe Stand	1.43	0.18	8.00	1.43
8/31/2007	8' Step Ladder	2.04	0.26	8.00	2.04
8/31/2007	8' Step Ladder	2.04	0.26	8.00	2.04
8/31/2007	10' Step Ladder	3.12	0.39	8.00	3.12
8/31/2007	10' Step Ladder	3.12	0.39	8.00	3.12
					2,662.25

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**RADO ENTERPRISES, INC.**  
 20 INDUSTRIAL DRIVE  
 BLOOMSBURG, PENNSYLVANIA 17815  
 TEL. (570) 759-0303  
 FAX (570) 759-9477

**Work Authorization  
 For Daily Time & Material Reimbursement**

T & M No. \_\_\_\_\_

Page \_\_\_\_\_ of \_\_\_\_\_

Date 9-22-07

Partial  Complete

CUSTOMER NAME		<u>ESSD - REYNOLD'S</u>	
JOB NAME	<u>FAST Structuring School</u>	LOCATION	
Description of work to be performed: <u>New Plumbing Work For Hot Water System. Supply Extra Main power.</u>			
JOB NUMBER		CHANGE ORDER NUMBER	
CUSTOMER		CUSTOMER	
CONTRACTOR	<u>10182</u>	CONTRACTOR	
		COST TYPE	
		FIELD <input type="checkbox"/>	
		SHOP <input type="checkbox"/>	

CLASSIFICATION	EMPLOYEE NAME	TOTAL MRS.	REG. MRS.	PREM. MRS.	TOOLS OR EQUIPMENT	HOURS	TRAVEL PAY
<u>Technician</u>	<u>Fate Lillman</u>	<u>2</u>		<u>2</u>			
<u>Plumber</u>	<u>Terry Holland</u>	<u>10</u>	<u>8</u>	<u>2</u>			
<u>Plumber</u>	<u>Matthew Eck</u>	<u>10</u>	<u>8</u>	<u>2</u>			
<u>Plumber</u>	<u>JAMES ECK</u>	<u>10</u>	<u>8</u>	<u>2</u>			
<u>Plumber</u>	<u>Danny Wilmore</u>	<u>10</u>	<u>8</u>	<u>2</u>			

QUANTITY	MATERIAL DESCRIPTION	COST

This Authorization constitutes documentation and approval for on-site hours and field supplied material incorporated into the extra work as well as field equipment and field tools used to complete the work. Documentation for fabricated or purchased materials which are utilized for this work will be furnished by the Contractor at time of billing or, at time of change order request.

Approved by: \_\_\_\_\_  
 Customer Representative

\_\_\_\_\_  
 Contractor Representative

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**RADO ENTERPRISES, INC.**  
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 BLOOMSBURG, PENNSYLVANIA 17815  
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# Work Authorization For Daily Time & Material Reimbursement

T & M No. \_\_\_\_\_

Page \_\_\_\_\_ of \_\_\_\_\_

Date 8-22-07

Partial  Complete

CUSTOMER NAME   <u>BSSD- REYNOLD'S</u>		
JOB NAME   <u>Carl Stannardburg school</u>	LOCATION   _____	
Description of work to be performed: <u>Water plumbing work for hot water system.</u>		
<u>Supply extra manpower</u>		
JOB NUMBER	CHANGE ORDER NUMBER	COST TYPE
CUSTOMER   _____	CUSTOMER   _____	FIELD <input type="checkbox"/>
CONTRACTOR   <u>110182</u>	CONTRACTOR   _____	SHOP <input type="checkbox"/>

CLASSIFICATION	EMPLOYEE NAME	TOTAL HRS.	REG. HRS.	PREM. HRS.	TOOLS OR EQUIPMENT	HOURS	TRAVEL PAY
foreman	Bob Barton	8	8		Truck		
foreman	B. Orally	2		2	port a potty		
mech.	B. Withman	10	8	2	2 ladders		
mech.	L. Eck	10	8	2			
mech.	M. Eck	5	5				
mech.	T. Holland	10	8	2			

QUANTITY	MATERIAL DESCRIPTION	COST
mech.	J. Kachala	10 8 2
4	3" clevis hangers	

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Approved by:

[Signature]  
 Customer Representative

[Signature]  
 Contractor Representative

**RADO ENTERPRISES, INC.**  
 20 INDUSTRIAL DRIVE  
 BLOOMSBURG, PENNSYLVANIA 17815  
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**Work Authorization  
 For Daily Time & Material Reimbursement**

T & M No. \_\_\_\_\_  
 Page \_\_\_\_\_ of \_\_\_\_\_  
 Date 8-24-07

Partial  Complete

CUSTOMER NAME <u>ESSD-REYNOLD'S</u>	
JOB NAME <u>East Stroudsburg school</u>	LOCATION _____
Description of work to be performed: <u>New plumbing work for hot water system -</u>	
<u>Supply extra man power</u>	
JOB NUMBER _____	CHANGE ORDER NUMBER _____
CUSTOMER _____	COST TYPE
CONTRACTOR <u>10182</u>	FIELD <input type="checkbox"/>
	SHOP <input type="checkbox"/>

CLASSIFICATION	EMPLOYEE NAME	TOTAL HRS.	REG. HRS.	PREM. HRS.	TOOLS OR EQUIPMENT	HOURS	TRAVEL PAY
<u>Ironman</u>	<u>B. Boston</u>	<u>10</u>	<u>8</u>	<u>2</u>	<u>truck</u>		
<u>Ironman</u>	<u>B. Swallow</u>	<u>2</u>		<u>2</u>	<u>port-a-horn</u>	<u>2</u>	
<u>Mech.</u>	<u>B. Witosh</u>	<u>10</u>	<u>8</u>	<u>2</u>	<u>pipe vise</u>	<u>2</u>	
<u>Mech.</u>	<u>H. Eck</u>	<u>10</u>	<u>8</u>	<u>2</u>	<u>stamps</u>	<u>2</u>	
<u>Mech.</u>	<u>M. Gali</u>	<u>10</u>	<u>8</u>	<u>2</u>	<u>8' backhoe</u>	<u>2</u>	
<u>Mech.</u>	<u>H. Holland</u>	<u>10</u>	<u>8</u>	<u>2</u>	<u>15' backhoe</u>	<u>2</u>	

QUANTITY	MATERIAL DESCRIPTION	COST
<u>10</u>	<u>8' backhoe</u>	<u>2</u>
<u>4</u>	<u>8" clavis hammers</u>	
<u>1</u>	<u>socket wrench &amp; brush</u>	
<u>1</u>	<u>bundle of all thread rod</u>	
<u>1</u>	<u>3/4"</u>	

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Approved by: \_\_\_\_\_  
 Customer Representative

\_\_\_\_\_ B. Boston  
 Contractor Representative

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**RADO ENTERPRISES, INC.**  
 20 INDUSTRIAL DRIVE  
 BLOOMSBURG, PENNSYLVANIA 17815  
 TEL. (570) 759-0303  
 FAX (570) 759-9477

**Work Authorization  
 For Daily Time & Material Reimbursement**

T & M No. \_\_\_\_\_

Page \_\_\_\_\_ of \_\_\_\_\_

Date 8-25-07

Partial  Complete

CUSTOMER NAME <u>RSSD - REYNOLD'S</u>		LOCATION _____	
JOB NAME <u>East Stroudsburg school</u>		Description of work to be performed: <u>New plumbing work for hot water systems -</u>	
<u>Supply extra man power.</u>			
JOB NUMBER _____	CHANGE ORDER NUMBER _____	COST TYPE	
CUSTOMER _____	CUSTOMER _____	FIELD <input type="checkbox"/>	
CONTRACTOR <u>10182</u>	CONTRACTOR _____	SHOP <input type="checkbox"/>	

CLASSIFICATION	EMPLOYEE NAME	TOTAL HRS.	REG. HRS.	PREM. HRS.	TOOLS OR EQUIPMENT	HOURS	TRAVEL PAY
foreman	B. Barton	12		12	trucks 2		
foreman	B. Smalley	12		12	port. a. loads 4		
mech.	B. Wietmar	12		12	8' ladders 4		
mech.	Ja. Eck	12		12	10' ladders 2		
mech.	W. Eck	12		12	turbo torches 2		
mech.	T. Mallard	12		12	hammer drill 2		

QUANTITY			MATERIAL DESCRIPTION		COST
mech.	J. Beckula	12	12	pipe driver 2	
mech.	W. Eckert	12	12	pipe spread 2	
mech.	J. Zednick	12	12	core drill 1	
2			rolls of solder		
1			1/4" core bit		
1			2" "		
40'			AS 200 Channel (Anvil-stap)		
40'			AS 210 Channel "		
100			AS NC 1/2 "		
400			AS 6024 HEX HEAD CAP SCREWS "		
20			AS 687 "		
10			AS 3073 "		

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Approved by:

[Signature]  
 Customer Representative

[Signature]  
 Contractor Representative

# Work Authorization For Daily Time & Material Reimbursement

T & M No. \_\_\_\_\_

Page \_\_\_\_\_ of \_\_\_\_\_

Date 8-26-07

Partial  Complete

CUSTOMER NAME <u>E-SSD - REYNOLD'S</u>	
JOB NAME <u>East Stroudsburg school</u>	LOCATION _____
Description of work to be performed: <u>New plumbing work for hot water systems.</u>	
<u>Supply Extra man power</u>	
JOB NUMBER _____	CHANGE ORDER NUMBER _____
CUSTOMER _____	COST TYPE _____
CONTRACTOR <u>10182</u>	FIELD <input type="checkbox"/>
	SHOP <input type="checkbox"/>

CLASSIFICATION	EMPLOYEE NAME	TOTAL HRS.	REG. HRS.	PREM. HRS.	TOOLS OR EQUIPMENT	HOURS	TRAVEL PAY
J Foreman	B. Barton	12		12	trucks 2		
J Foreman	R. Comalley	12		12	port a land 4		
mech.	R. Witmer	12		12	saw 2 all 1		
mech.	A. Eck	12		12	8' lockers 4		
mech.	M. Eck	12		12	10' lockers 3		
mech.	A. Holland	12		12	turbo truck 2		

QUANTITY	MATERIAL DESCRIPTION	COST
mech.	A. Blachula 12	12
mech.	A. Kohut 12	12
mech.	A. Beckler 12	12
4	2" cop 2 2 FFT	

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Approved by: \_\_\_\_\_  
 Customer Representative

\_\_\_\_\_  
 Contractor Representative



## Work Authorization For Daily Time & Material Reimbursement

T & M No. \_\_\_\_\_

Page \_\_\_\_\_ of \_\_\_\_\_

Date 8-27-07

Partial  Complete

CUSTOMER NAME	<u>ESSD - REYNOLDS</u>		
JOB NAME	<u>East Stroudsburg school</u>	LOCATION	
Description of work to be performed: <u>New plumbing work for hot water system.</u>			
<u>Supply extra man power.</u>			


JOB NUMBER	CHANGE ORDER NUMBER	COST TYPE
CUSTOMER	CUSTOMER	FIELD <input type="checkbox"/>
CONTRACTOR <u>10182</u>	CONTRACTOR	SHOP <input type="checkbox"/>

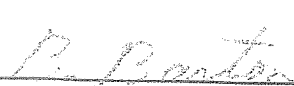
CLASSIFICATION	EMPLOYEE NAME	TOTAL HRS.	REG. HRS.	PREM. HRS.	TOOLS OR EQUIPMENT	HOURS	TRAVEL PAY
<del>Apprentice</del>	<del>B. Barton</del>	<del>1</del>	<del>1</del>	<del></del>	<del>portaband - 2</del>		
<del>Apprentice</del>	<del>P. Buallasi</del>	<del></del>	<del></del>	<del></del>	<del>pipe rise - 2</del>		
Mech.	B. Wetmore	8	8		stand - 2		
Mech.	jk. Eck	8	8		5' ladder - 2		
Mech.	M. Eck	8	8		10' ladder - 1		
Mech.	A. Holland	8	8				

QUANTITY	MATERIAL DESCRIPTION	TOTAL HRS.	REG. HRS.	PREM. HRS.	COST
Mech.	A. Holland	8	8		

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Approved by:  

  
 Customer Representative
 

  
 Contractor Representative

RADO ENTERPRISES, INC.  
20 INDUSTRIAL DRIVE  
BLOOMSBURG, PENNSYLVANIA 17815  
TEL: (570) 759-0303  
FAX (570) 759-9477

T & M No. \_\_\_\_\_

Page \_\_\_\_\_ of \_\_\_\_\_

Date 8-28-07

## Work Authorization For Daily Time & Material Reimbursement

Partial  Complete

CUSTOMER NAME: <u>ESSD - REYNOLD'S</u>		
JOB NAME: <u>Cent. 211 North Luzerne Ave. School</u>	LOCATION:	
Description of work to be performed: <u>New plumbing work for hot water system.</u>		
<u>Supply extra man power.</u>		
JOB NUMBER	CHANGE ORDER NUMBER	COST TYPE
CUSTOMER	CUSTOMER	FIELD <input type="checkbox"/>
CONTRACTOR: <u>10182</u>	CONTRACTOR	SHOP <input type="checkbox"/>

CLASSIFICATION	EMPLOYEE NAME	TOTAL HRS.	REG. HRS.	PREM. HRS.	TOOLS OR EQUIPMENT	HOURS	TRAVEL PAY
Foreman	B. Boston	8	8		Trash		
Mech	B. Stetson	8	8		port a bond	2	
Mech	J. Est.	8	8		pipe w/val.	2	
Mech	M. Est.	8	8		pipe stand	2	
Mech	R. Kaldman	8	8		2' Jockey	2	
Mech	J. Schuler	8	8		10' Vaulders	1	

QUANTITY	MATERIAL DESCRIPTION	COST

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Approved by:

  
Customer Representative

  
Contractor Representative

# Work Authorization For Daily Time & Material Reimbursement

T & M No. \_\_\_\_\_

Page \_\_\_\_\_ of \_\_\_\_\_

Date 8-29-07

Partial  Complete

CUSTOMER NAME: <u>R.S.D. - REYNOLDS</u>	
JOB NAME: <u>East Branching of haul</u>	LOCATION: _____
Description of work to be performed: <u>new plumbing work for hot water system</u>	
<i>Supply extra man power</i>	
JOB NUMBER	CHANGE ORDER NUMBER
CUSTOMER	COST TYPE
CONTRACTOR: <u>10/92</u>	FIELD <input type="checkbox"/>
	SHOP <input type="checkbox"/>

CLASSIFICATION	EMPLOYEE NAME	TOTAL HRS.	REG. HRS.	PREM. HRS.	TOOLS OR EQUIPMENT	HOURS	TRAVEL PAY
foreman	Pete O'Malley	2	2	0	TRUCK	2	
mech.	B. Wilmer	1	1	0	Part of Saw	1	
mech.	J. Edh.	2	2	0	Pipe Stand	2	
mech.	M. Edh.	2	2	0	Pipe VISE	2	
mech.	A. Haddock	2	2	0	8' ladder	2	
mech.	J. Bacula	3	3	0	10' ladder	3	

QUANTITY	MATERIAL DESCRIPTION	COST
None	Keck K-cut	Total 0

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Approved by:   
 Customer Representative

  
 Contractor Representative

**Work Authorization  
 For Daily Time & Material Reimbursement**

T & M No. \_\_\_\_\_

Page \_\_\_\_\_ of \_\_\_\_\_

Date 8-30-07

Partial  Complete



CUSTOMER NAME	<u>ESSD - REYNOLD'S</u>	
JOB NAME	<u>East Third Elementary School</u>	LOCATION
Description of work to be performed: <u>New plumbing work for hot water system.</u>		
<u>Supply extra main pipes</u>		

JOB NUMBER	CHANGE ORDER NUMBER	COST TYPE
CUSTOMER	CUSTOMER	FIELD <input type="checkbox"/>
CONTRACTOR <u>10152</u>	CONTRACTOR	SHOP <input type="checkbox"/>

CLASSIFICATION	EMPLOYEE NAME	TOTAL HRS.	REG. HRS.	PREM. HRS.	TOOLS OR EQUIPMENT	HOURS	TRAVEL PAY
<del>Ironman</del>	<del>...</del>	<del>9</del>	<del>3</del>	<del>0</del>	<del>Truck F-150</del>		
<del>Mech.</del>	<del>B. Williams</del>	<del>3</del>	<del>3</del>		<del>Pipe Stand</del>		
<del>Mech.</del>	<del>L. ...</del>	<del>3</del>	<del>3</del>		<del>Pipe Vise</del>		
<del>Mech.</del>	<del>M. ...</del>	<del>3</del>	<del>3</del>		<del>8' Ladder</del>		
<del>Mech.</del>	<del>J. ...</del>	<del>3</del>	<del>3</del>		<del>10' Ladder</del>		
<del>Mech.</del>	<del>J. ...</del>	<del>3</del>	<del>3</del>		<del>Band SAW</del>		

QUANTITY	MATERIAL DESCRIPTION	COST

This Authorization constitutes documentation and approval for on-site hours and field-supplied material incorporated into the extra work as well as field equipment and field tools used to complete the work. Documentation for fabricated or purchased materials which are utilized for this work will be furnished by the Contractor at time of billing or, at time of change order request.

Approved by:    
 Customer Representative Contractor Representative

**Work Authorization**  
**For Daily Time & Material Reimbursement**

T & M No. \_\_\_\_\_

Page \_\_\_\_\_ of \_\_\_\_\_

Date 8-31-07

Partial  Complete

CUSTOMER NAME <u>E.T. [unclear]</u>		LOCATION
JOB NAME <u>ESHS</u>		
Description of work to be performed: <u>New Plumbing Work for [unclear]</u>		
JOB NUMBER	CHANGE ORDER NUMBER	COST TYPE
CUSTOMER	CUSTOMER	FIELD <input type="checkbox"/>
CONTRACTOR <u>10182</u>	CONTRACTOR	SHOP <input type="checkbox"/>

CLASSIFICATION	EMPLOYEE NAME	TOTAL HRS.	REG. HRS.	PREM. HRS.	TOOLS OR EQUIPMENT	HOURS	TRAVEL PAY
Truck	[unclear]	2	2	0	TRUCK F-350		
Hand	[unclear]	2	2	0	Hand saw	2	
Hand	[unclear]	2	2	0	PIPE KISE	2	
Hand	[unclear]	2	2	0	PIPE STAMP	2	
Hand	[unclear]	2	2	0	2" JACKER	2	
Hand	[unclear]	2	2	0	10" W/ID RE	2	

QUANTITY	MATERIAL DESCRIPTION	COST

This Authorization constitutes documentation and approval for on-site hours and field supplied material incorporated into the extra work as well as field equipment and field tools used to complete the work. Documentation for fabricated or purchased materials which are utilized for this work will be furnished by the Contractor at time of billing or, at time of change order request.

Approved by:   
 Customer Representative

  
 Contractor Representative

CIU-1 (2/87)

**RESOLUTION**

**CONCERNING COLONIAL INTERMEDIATE UNIT 20 BUDGET**

Section 914-A (6)(i) Act 102 of 1970, requires that the Intermediate Unit Budget shall be approved by "at least a majority of school districts comprising the Intermediate Unit."

At a meeting on \_\_\_\_\_, 200\_\_, the members of the Board of Directors of the **East Stroudsburg Area School District**, a member of the Colonial Intermediate Unit 20, voted on the following budgets, as recorded in the Minutes of the Board for fiscal year July 1, 2008, to June 30, 2009:

**GENERAL OPERATING BUDGET, INCLUDING:**

*Educational Support Services*

*Curriculum and Instructional Services*

*Human Resources and Research Services*

*Instructional Material Services*

**TOTAL - \$2,822,580**

VOTE: YEA \_\_\_\_\_ NAY \_\_\_\_\_ ABSTAIN \_\_\_\_\_ ABSENT \_\_\_\_\_

\_\_\_\_\_  
*President*

\_\_\_\_\_  
*Secretary*

**INSTRUCTIONS:** Each school district will file one copy of this form with the Intermediate Unit office and it shall be made part of the Intermediate Unit budget file to confirm to compliance with Section 912-A(6)(i), Act 102 of 1970.

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**EAST STROUDSBURG AREA SCHOOL DISTRICT**  
 East Stroudsburg, Pennsylvania 18301  
**PAYMENTS TO BE MADE THRU THE Bond Issue 2007**

The following payments for construction and related costs associated with the Bond Funds have been approved as authorized for payment as of:

**December 17, 2007**

Requisition #	Vendor/Address	Description		Amount
2007-134 V#2190	Bognet, Inc PO Box 206 Hazleton, PA 18201	ESE 30-4500-450-000-10-17 Application# 8 Plumbing Construction	\$ 87,876.00	\$ 87,876.00
2007-135 V# 2460	Buchart-Horn/BASCO Associates 600 Main Street Stroudsburg, PA 18360	ESE-A/C 30-4500-720-000-10-17 Architectural and Engineering Services Proj Invoice# 21 System Invoice# 59687	\$ 17,091.03	\$ 17,091.03
2007-136 V#2188	Boro Developers, Inc. 400 Fehelley Drive King of Prussia, PA 19406	HSS - A/C 30-4500-450-000-30-31 General Contractor App# 16 General Construction	\$ 535,185.00	\$ 535,185.00
2007-137 V#5733	Everon Electrical Contractors, Inc. PO Box 3717 Scranton, PA 18505-3717	HSS - A/C 30-4500-450-000-30-31 Electrical App# 17	\$ 179,386.13	\$ 179,386.13
2007-138 V#12358	EF Possinger & Sons, Inc PO Box 520 Bartonsville, PA 18321	HSS A/C 30-4600-720-000-00-31 Invoice# P-6742 RT-37 Invoice# P-6685 ST-16 Invoice# P-6686 RT-19 Invoice# P-6688 RT-29 SME A/C 30-4600-720-000-00-12 Invoice# P-6746 RT-18 Invoice# P-6753 ST-14 Invoice# P-6687 ST-930 MSE - A/C 30-4600-720-000-00-14 Invoice# P-6689 RT-24	\$ 85.00 \$ 85.00 \$ 85.00 \$ 85.00 \$ 85.00 \$ 85.00 \$ 85.00 \$ 85.00	\$ 680.00
2007-139 V#8337	JBM Plumbing, Inc 3273 Gun Club Road Nazareth, PA 18064	ESE A/C 30-4500-450-000-10-17 Application# 7 HVAC	\$ 665,985.60	\$ 665,985.60
2007-140 V# 8342	Jim Lagana Plumbing & Heating, Inc 146 Airport Road, Suite 3 Hazleton, PA 18201	HSS 30-4500-450-000-30-31 Application #19 Plumbing	\$ 80,173.75	\$ 80,173.75
2007-141 V#10963	Newton Engineering 6235 Hamilton Boulevard Allentown, PA 18102	ESE A/C 30-4500-720-000-10-17 Invoice 21936 Proj 95-027TG Invoice 21937 Proj 95-027TG Invoice 21938 Proj 95-027TG HSS A/C 30-4500-720-000-30-31 Invoice 22000 Proj 95-027SH Invoice 22003 Proj 95-027SH Invoice 22004 Proj 95-027SH	\$ 457.00 \$ 2,866.00 \$ 595.75 \$ 1,654.00 \$ 4,896.40 \$ 3,618.95	\$ 14,088.10
2007-142 V#11604	Pennoni Associates Inc. PO Box 827328 Philadelphia, PA 19182-7328	MSE 10-4500-720-000-10-14 Invoice 360033 Proj ESSC0702	\$ 9,480.00	\$ 9,480.00
2007-143 V# 12628	Rado Enterprises, Inc. 20 Industrial Drive Bloomsburg, PA 17815	HSS - A/C 30-4500-450-000-30-31 HVAC Construction Application # 15	\$ 651,946.59	\$ 651,946.59
2007-144 V#12825	Reynolds Construction Management, Inc 3300 North 3rd Street Harrisburg, PA 17110	HSS - A/C 30-4500-720-000-30-31 Project#04-1296 Invoice#1296-27	\$ 33,970.00	\$ 33,970.00
2007-145 V#12802	Rhoads & Sinon LLP One South Market Square P.O. Box 1146 Harrisburg, PA 17108-1146	HSS-A/C 30-2350-330-000-30-31 Special Construction Council Invoice# 260418	\$ 8,427.92	\$ 8,427.92
2007-146 V#651	Simply Storage-Stroudstor PO Box 179 Rte 209 @ Jay Park Marshalls Creek, PA 18335	HSS-A/C 30-4600-720-000-00-31 Invoice	\$ 253.00	\$ 253.00
2007-147 V#97691	Skepton Construction, Inc. 3481 Finland Road Pennsburg, PA 18073	ESE-A/C 30-4500-450-000-10-17 Application# 10 General Construction General Construction	\$ 602,366.50	\$ 602,366.50
2007-148 V# 13981	Smithfield Township RR 5, BOX 5229 East Stroudsburg, PA 18301	ESE 30-4500-720-000-10-17 November 12, 2007 Invoice December 4, 2007 Invoice	\$ 2,991.80 \$ 3,269.96	\$ 6,261.76
2007-149 V#15692	Wind Gap Electric, Inc. 125 West Seventh Street Wind Gap, PA 18091	ESE A/C 30-4500-450-000-10-17 Application# 6 Electrical Construction	\$ 49,270.50	\$ 49,270.50
<b>TOTAL AMOUNT:</b>				<b>\$ 2,942,441.88</b>

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APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization SMITHFIELD TOWNSHIP Today's Date 7/26/07

Non-Profit? Will an admission fee be charged? Are you requesting a waiver of facilities fees?  yes  no  yes  no  yes  no  
If yes, amount \$ If yes, attach a letter of justification addressed to the Board of Education. This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: PUBLIC HEARINGS Summit + Irb

Name of School Requested J.T. LAMBERT INTERMEDIATE SCHOOL

DAY(S) from DATE(S) to from HOURS to DESCRIPTION  
THIRD THURSDAY OF EACH MONTH BEGINNING OCT 18 2007 AND CONTINUING FOR APPROXIMATELY 8 MONTHS (JUNE 2008) JAN 2008  
HOURS - 6 PM TO 10:30 PM FOR PUBLIC HEARINGS

Facility Required:  Auditorium 10-18-2007  Cafeteria  Gymnasium  
 All-Purpose Room  Stadium  Kitchen/Preparation  Kitchen/Serving  
 Swimming Pool (requires proof of certified lifeguard)  Stage Nov 15-2007  Fields (specify)  Other (specify)  
Equipment Required: (\*must be operated/attended by school personnel) change to 1/31/08  Piano 3/20/08  
 Kitchen Equipment\*  Sound System  Record Player/Stereo Equip.  Folding Stands 4/17/08  
 Stage Lighting\*  Motion Picture Projector  Overhead Projector/Screen  Tables and/or Chairs 6/19/08  
 Scoreboard\*  Athletic Equipment  Other (specify) Podium w/ microphone

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ \_\_\_\_\_ Bodily Injury Liability (\$500,000 minimum) \$ \_\_\_\_\_ Property Damage Liability (each occurrence) (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name BRIAN BARRETT, CHAIRMAN SMITHFIELD TWP BOS Address \_\_\_\_\_ Phone 421-6931  
Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School District, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature [Signature] SECRETREAS Phone (day) 421-6931  
Responsible Organization Official (eve.) 656-6511

Billing Address SMITHFIELD TWP, RR #5, BOX 5229, EAST STROUDSBURG, PA 18301

APPROVALS: Principal [Signature] Date \_\_\_\_\_  
 Business Administrator [Signature] Date 7/27/07  
copy to:  Stage manager  Athletic director  Cafeteria manager  Head custodian  Librarian  a/v coordinator  Other Security Date \_\_\_\_\_

For office use only: FACILITIES USE INVOICE  
Facilities/Equipment used: \_\_\_\_\_ Charges: \$ \_\_\_\_\_  
\_\_\_\_\_ Charges: \$ \_\_\_\_\_  
\_\_\_\_\_ Charges: \$ \_\_\_\_\_  
Personnel Employed: \_\_\_\_\_ Charges: \$ \_\_\_\_\_  
(attach time sheets) \_\_\_\_\_ Charges: \$ \_\_\_\_\_  
Other (specify): 152 \_\_\_\_\_ Charges: \$ \_\_\_\_\_  
\_\_\_\_\_ Charges: \$ \_\_\_\_\_



APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization ESYA Basketball Today's Date 11/30/07

Non-Profit? Will an admission fee be charged? Are you requesting a waiver of facilities fees?  yes  no  yes  no  yes  no  
If yes, amount \$ X If yes, attach a letter of justification addressed to the Board of Education. This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: Basketball practice

Name of School Requested JTL

DAY(S) from — DATE(S) — to	from — HOURS — to	DESCRIPTION (meeting, practice, game, rehearsal, performance,...)
<u>12/6, 12/7, 12/10, 12/11, 12/13, 12/14</u>	<u>6:30pm - 9pm</u>	<u>ESYA Basketball practice</u>
<u>*12/17 to 12/21, 1/4, 1/11, 1/25 -</u>		

Facility Required: Auditorium  Cafeteria   Gymnasium  
All-Purpose Room  Stadium  Kitchen/Preparation  Kitchen/Serving  
Swimming Pool (requires proof of certified lifeguard)  Stage  Fields (specify)   
 Classrooms #  Other (specify)

Equipment Required: (\*must be operated/attended by school personnel)  
Kitchen Equipment\*  Sound System  Record Player/Stereo Equip.  Piano   
Stage Lighting\*  Motion Picture Projector  Overhead Projector/Screen  Folding Stands   
Scoreboard\*  Athletic Equipment  Other (specify)  Tables and/or Chairs

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ \_\_\_\_\_ Bodily Injury Liability (\$500,000 minimum) \$ \_\_\_\_\_ Property Damage Liability (each occurrence) (\$500,000 minimum) ON Rec'd file

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Chris Kross Address 107 Walnut Eastbury Phone 476-4678  
Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature — Responsible Organization Official Chris Kross Phone (day) 588-2450 (eve.) 476-4678

Billing Address \_\_\_\_\_

APPROVALS: Principal M. Evans Date 12/7/07  
Business Administrator Shaw Date 12/11/07  
copy to:  stage manager  athletic director  cafeteria manager  head custodian  librarian  a/v coordinator  other Date \_\_\_\_\_

For office use only: FACILITIES USE INVOICE	
Facilities/Equipment used: _____	Charges: \$ _____
_____	\$ _____
_____	\$ _____
Personnel Employed: _____	Charges: \$ _____
(attach time sheets) _____	\$ _____
_____	\$ _____
Other (specify): <u>153</u>	Charges: \$ _____
_____	\$ _____

APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization East Stroudsburg Soccer Club Today's Date 11/26/07

Non-Profit?  yes  no Will an admission fee be charged?  yes  no Are you requesting a waiver of facilities fees?  yes  no  
If yes, attach a letter of justification addressed to the Board of Education. This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: Soccer Practice \* Custodian is volunteering his time.

Name of School Requested Resica Elementary School

DAY(S) from — DATE(S) — to	from — HOURS — to	DESCRIPTION (meeting, practice, game, rehearsal, performance,...)
<u>12-29-07 12-29-07</u>	<u>10:00 AM 11:30 AM</u>	<u>Soccer Practice</u>

Facility Required:  Auditorium  Cafeteria  Gymnasium  
 All-Purpose Room  Stadium  Kitchen/Preparation  Kitchen/Serving  
 Swimming Pool (requires proof of certified lifeguard)  Stage  Fields (specify)  Other (specify)

Equipment Required: (\*must be operated/attended by school personnel)  
 Kitchen Equipment\*  Sound System  Record Player/Stereo Equip.  Piano  
 Stage Lighting\*  Motion Picture Projector  Overhead Projector/Screen  Folding Stands  
 Scoreboard\*  Athletic Equipment  Other (specify)  Tables and/or Chairs

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ \_\_\_\_\_ Bodily Injury Liability (\$500,000 minimum) \$ \_\_\_\_\_ Property Damage Liability (each occurrence) (\$500,000 minimum) Rec'd

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Richard Field Address Meadow Lake East Stroudsburg PA 18302 Phone 460-1153  
Name Lindsey Zimmerman Address Meadow Lake East Stroudsburg PA 18302 Phone 807-1100

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature — Responsible Organization Official Richard Field Phone (day) 223-8214  
(eve.) 460-1153

Billing Address Post Office Box 617 East Stroudsburg, PA 18301

APPROVALS: Principal [Signature] Date 11/28/07

Business Administrator [Signature] Date 11/29/07

copy to:  stage manager  athletic director  cafeteria manager  head custodian  librarian  a/v coordinator  other Date   /  /  

For office use only: FACILITIES USE INVOICE

Facilities/Equipment used: _____	Charges: \$ <u>0.00</u>
_____	\$ _____
_____	\$ _____
Personnel Employed: _____	Charges: \$ _____
(attach time sheets) _____	\$ _____
_____	\$ _____
Other (specify): <u>154</u>	Charges: \$ _____
_____	\$ _____

RICHARD FIELD  
1 MEADOW LAKE  
EAST STROUDSBURG PA 18302

November 26, 2007

East Stroudsburg School Board  
PO Box 298  
321 North Courtland St  
East Stroudsburg PA 18301

Subject: Justification for waiver of fees

I would like to request a waiver of facilities fees because East Stroudsburg FC is a non-profit organization. All monies collected are put back into the organization for uniforms, goals, nets and line paint.

ESFC is committed to serve the greater East Stroudsburg area in both intramural and travel soccer.

Thank you for your time and consideration.

Sincerely,



Richard Field

**APPLICATION FOR USE OF SCHOOL FACILITIES**

Name of Organization Weight Watchers Today's Date 11 19 107

Non-Profit? Will an admission fee be charged? Are you requesting a waiver of facilities fees?  yes  no  
 yes  no  yes  no If yes, attach a letter of justification addressed to the Board of Education.  
 If yes, amount \$ 8 Weeks for \$80 This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: Weight Watchers Meeting

Name of School Requested Smithfield Elementary

DAY(S)	DESCRIPTION
from — DATE(S) — to	from — HOURS — to
Tuesdays 1/8/08 to 5/27/08	3:45 5:00
	Meeting: (Service to staff - reduced rate)

Facility Required:  Auditorium  Cafeteria  Gymnasium  
 All-Purpose Room  Stadium  Kitchen/Preparation  Kitchen/Serving  
 Swimming Pool (requires proof of certified lifeguard)  Stage  Fields (specify)  
 Classrooms #  Other (specify) Classroom # 210

Equipment Required: (\*must be operated/attended by school personnel)  
 Kitchen Equipment\*  Sound System  Record Player/Stereo Equip.  Piano  
 Stage Lighting\*  Motion Picture Projector  Overhead Projector/Screen  Folding Stands  
 Scoreboard\*  Athletic Equipment  Other (specify)

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ \_\_\_\_\_ Bodily Injury Liability (\$500,000 minimum) \$ \_\_\_\_\_ Property Damage Liability (each occurrence) (\$500,000 minimum)

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Ann T. Zannella Address 3 Mt View Ct, E.S. Phone 223-6283  
 Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Signature — Responsible Organization Official Ann T. Zannella Phone (day) 242-0206  
 (eve.) 223-6283

Billing Address \_\_\_\_\_

APPROVALS: Principal John B... Date 12/5/07  
 Business Administrator Sh... Date 12/6/07  
 copy to:  stage manager  athletic director  cafeteria manager  head custodian  librarian  a/v coordinator  other Date 1/1

FACILITIES USE INVOICE	
Facilities/Equipment used: _____	Charges: \$ _____
_____	\$ _____
_____	\$ _____
Personnel Employed: _____	Charges: \$ _____
(attach time sheets) _____	\$ _____
_____	\$ _____
Other (specify): <u>136</u>	Charges: \$ _____
_____	\$ _____

Date: November 8, 2007  
To: East Stroudsburg Area School District School Board  
From: Ann T. Zannella, Instructional Aide Smithfield Elementary  
Re: Request for waiver of fees

To Whom It May Concern:

I represent a group of ESASD employees that are requesting a waiver of fees for the use of classroom #210 at the Smithfield Elementary School.

We will be using the facility for Weekly Watchers meetings.

If you have, any questions or concerns please feel free to contact me at (570) 242 – 0206.

Sincerely,

Ann T. Zannella

APPLICATION FOR USE OF SCHOOL FACILITIES

Name of Organization Monroe County Recreation & Park Commission Today's Date 10 / 11 / 07

Non-Profit? Will an admission fee be charged? Are you requesting a waiver of facilities fees?  yes  no  
 yes  no  yes  no If yes, attach a letter of justification addressed to the Board of Education.  
If yes, amount \$ 290-310 This does not include a waiver of fees for scheduled district personnel.

Specific purpose of use: Children's Summer Recreation Program \* will donate three scholarships -

Name of School Requested Resica Elementary School - No outside for-profit will be booked

DAY(S) from — DATE(S) — to from — HOURS — to DESCRIPTION (meeting, practice, game, rehearsal, performance...)

Monday - Friday 8:30 a.m. - 3:30 p.m. summer youth camp

June 23 - August 1, 2008

Actual camp hours are 9:00 a.m. to 3:00 p.m.. No camp on July 4, 2008

Drop-off of supplies will be June 19 & 20, 2008.

Facility Required:  Auditorium  Cafeteria  Gymnasium  
 All-Purpose Room  Stadium  Kitchen/Preparation  Kitchen/Serving  
 Swimming Pool (requires proof of certified lifeguard)  Stage  Fields (specify)  
 Classrooms #  Other (specify)

Equipment Required: (\*must be operated/attended by school personnel)  
 Kitchen Equipment\*  Sound System  Record Player/Stereo Equip.  Piano  
 Stage Lighting\*  Motion Picture Projector  Overhead Projector/Screen  Folding Stands  
 Scoreboard\*  Athletic Equipment  Other (specify) TV/VCR, portable coolers, freezer

The District has the right to assign additional security and other personnel as needed. Your organization will be subject to fees for these services. Your organization must provide a Certificate of Insurance listing the ESASD as co-insured as follows:

\$ \_\_\_\_\_ Bodily Injury Liability (\$500,000 minimum) \$ \_\_\_\_\_ Property Damage Liability (each occurrence) (\$500,000 minimum) Rec'd

List at least one, but preferably two, responsible officials of your organization who will be present at the time facilities requested are being used, and who will accept full responsibility for adherence to School District regulations by all persons in attendance.

Name Roberta Feierstein Address 4221 Manor Drive, Stroudsburg Phone 570/992-4343  
Name \_\_\_\_\_ Address 18360 Phone \_\_\_\_\_

I certify that I have read, understand, and agree to adhere to Policy #707 of the East Stroudsburg Area School District concerning Use of School Facilities. Further, my organization forever releases the East Stroudsburg Area School District, the East Stroudsburg School Authority, their directors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which this application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Board of Education and any of its agents, servants or employees and further will hold harmless and indemnify the said School Directors, School District, and School Authority from any expenses and judgments or decrees recovered against them as a result of said use of these facilities.

Roberta Feierstein Phone (day) 570/992-4343  
Signature — Responsible Organization Official (eve.) \_\_\_\_\_  
Billing Address 4221 Manor Drive, Stroudsburg, PA 18360

APPROVALS: Principal [Signature] Date 10/26/07  
Business-Administrator [Signature] Date 12/3/07  
copy to:  stage manager  athletic director  cafeteria manager  head custodian  librarian  a/v coordinator  other Principal/office Date 1/1/08

For office use only: FACILITIES USE INVOICE  
Facilities/Equipment used: \_\_\_\_\_ Charges: \$ \_\_\_\_\_  
\_\_\_\_\_ Charges: \$ \_\_\_\_\_  
\_\_\_\_\_ Charges: \$ \_\_\_\_\_  
Personnel Employed: \_\_\_\_\_ Charges: \$ \_\_\_\_\_  
(attach time sheets) \_\_\_\_\_ Charges: \$ \_\_\_\_\_  
\_\_\_\_\_ Charges: \$ \_\_\_\_\_  
Other (specify): 158 \_\_\_\_\_ Charges: \$ \_\_\_\_\_  
\_\_\_\_\_ Charges: \$ \_\_\_\_\_



**MISSION STATEMENT:** *The Monroe County Recreation and Park Commission is a professionally operated, multi-faceted recreational services organization. Our mission is based on a passion for enriching the lives of our residents through recreation, preservation of open space, and maintaining a safe, clean environment. We consistently strive to provide enjoyable experiences for Monroe County citizens through dedicated service and the enhancement of quality facilities.*

4221 Manor Drive, Stroudsburg, PA 18360-9406 Phone (570) 992-4343 or (570) 421-2871 Fax (570) 992-2723

October 19, 2007

Ms. Gail Kulick, Principal  
Resica Elementary School  
1 Gravel Ridge Road  
East Stroudsburg, PA 18301

Dear Ms. Kulick:

Enclosed is a completed application for Use of School Facilities for use of the Resica Elementary School for our *2008 Children's Summer Recreation Program*.

Our current Certificate of Insurance expires on June 1<sup>st</sup>. We will forward a new certificate as soon as we receive it from our insurance agent.

The County requires that the approved/rejected facility usage forms be either faxed or mailed back to us as soon as possible rather than giving us just a verbal response.

If you have any questions or concerns, please contact Mike Marra, our Recreation Manager.

Sincerely,

Roberta Feuerstein  
Administrative Manager

RF/las  
Enclosure

----- B A T C H I N F O R M A T I O N -----  
 Batch number: 12833 Date of Batch: 11/30/2007 Batch Totals Debit Credit  
 User ID: KJK Re-entry date: 37,633.77 37,633.77  
 Re-entry User ID: Closing date: 11/30/2007

DK Budget Transfers for 11/30/2007  
November 30, 2007

Date	Refer	Account number	Account title	Description	Amount	Refer
11/30/2007	INNTR	10-2360-610-000-00-00-02	SUPT., GEN. SUPPLIES	TO 618	124.00	CR
11/30/2007	INNTR	10-2360-618-000-00-00-02	SUPT., TECH SUPPLIES	FROM 610	124.00	
11/30/2007	INNTR	10-2260-890-000-10-00-04	CURRICULUM, MISCELLANEOUS	TO 810	300.00	CR
11/30/2007	INNTR	10-2260-810-000-10-00-04	CURRICULUM, DUES & FEES	FROM 890	300.00	
11/30/2007	INNTR	10-2260-890-000-10-00-04	CURRICULUM, MISCELLANEOUS	TO 810	100.00	CR
11/30/2007	INNTR	10-2290-810-000-10-00-04	FED. PROG. DIR., DUES & FEES	FROM 890	100.00	
11/30/2007	INNTR	10-2500-300-000-00-00-05	BUSINESS OFFICE, PROF. CONTR. SVC	TO 810	220.00	CR
11/30/2007	INNTR	10-2500-810-000-00-00-05	BUSINESS OFFICE, DUES & FEES	FROM 300	220.00	
11/30/2007	INNTR	10-2500-300-000-00-00-05	BUSINESS OFFICE, PROF. CONTR. SVC	TO 540	50.00	CR
11/30/2007	INNTR	10-2500-540-000-00-00-05	BUSINESS OFFICE, ADVERTISING	FROM 300	50.00	
11/30/2007	INNTR	10-2600-610-000-10-00-08	GEN. MAINT., ELEM., SUPPLIES	TO 30	18,505.40	CR
11/30/2007	INNTR	10-2600-610-000-30-00-08	GEN. MAINT., SEC. EQUIPMENT	FROM 10	18,505.40	
11/30/2007	INNTR	10-2380-760-000-10-11-11	JMH. PRIN., REPL. EQUIPMENT	TO 449	912.84	CR
11/30/2007	INNTR	10-2600-449-000-10-11-11	JMH. CUST., UNIFORM RENTAL	FROM 760	298.00	
11/30/2007	INNTR	10-1100-618-000-03-14-14	MSE, SRD, TECH SUPPLIES	TO 610	15.00	CR
11/30/2007	INNTR	10-2380-610-000-10-14-14	MSE, PRIN., GENERAL SUPPLIES	FROM 618	15.00	
11/30/2007	INNTR	10-2430-618-000-10-00-39	DENTAL, DISTRICT, TECH SUPPLIES	TO 810	15.00	CR
11/30/2007	INNTR	10-2430-810-000-10-00-39	DENTAL, DISTRICT, DUES & FEES	FROM 618	15.00	
11/30/2007	INNTR	10-2420-580-000-30-31-39	MEDICAL, EHS, CONFERENCES	TO 580	48.00	CR
11/30/2007	INNTR	10-2834-580-000-30-31-39	MEDICAL, HS-S, CERT/N-INSTR. CONF	FROM 580	48.00	
11/30/2007	INNTR	10-2836-580-000-10-00-39	DENTAL, DIST N-CERT/N-INSTR. CONF	TO 2430-580	100.00	CR
11/30/2007	INNTR	10-2430-580-000-10-00-39	DENTAL, DISTRICT, CONFERENCES	FROM 2836-580	100.00	
11/30/2007	INNTR	10-2430-580-000-10-00-39	DENTAL, DISTRICT, CONTR. MAINT.	TO 3430-580	100.00	CR
11/30/2007	INNTR	10-2430-580-000-10-00-39	DENTAL, DISTRICT, CONFERENCES	FROM 2430-400	100.00	
11/30/2007	INNTR	10-2430-580-000-10-00-39	DENTAL, DISTRICT, EDUC SOFTWARE	TO 2430-580	100.00	CR
11/30/2007	INNTR	10-2430-580-000-10-00-39	DENTAL, DISTRICT, CONFERENCES	FROM 648	100.00	
11/30/2007	INNTR	10-2271-580-000-30-51-45	MUSIC, VOCAL, EHN, INST/CERT. CONF	TO 2271-580-32	200.00	CR
11/30/2007	INNTR	10-2271-580-000-30-32-45	MUSIC, VOCAL, JTL, CERT/INST. CONF	FROM 580-51	200.00	
11/30/2007	INNTR	10-3200-610-000-30-31-45	CHORUS, HS-S, SUPPLIES	TO 580-32	150.00	CR
11/30/2007	INNTR	10-2271-580-000-30-32-45	MUSIC, VOCAL, JTL, CERT/INST. CONF	FROM 610	150.00	
11/30/2007	INNTR	10-3200-610-000-30-51-45	CHORUS, EHN, SUPPLIES	TO 580-31	800.00	CR
11/30/2007	INNTR	10-2271-580-000-30-31-45	MUSIC, VOCAL, EHS, INST/CERT. CONF	FROM 610	800.00	
11/30/2007	INNTR	10-2290-610-000-20-00-50	SPEC. ED. ADMIN. SUPPLIES	TO 615	53.00	CR
11/30/2007	INNTR	10-2290-615-000-20-00-50	SPEC. ED. SUPV. INT. IN-HOUSE-MEET	FROM 610	53.00	
11/30/2007	INNTR	10-2290-640-000-20-00-50	SPEC. ED. SUPV. INT. BOOKS/PERIOD.	TO 1241-640-320	6,500.00	CR

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DK Budget Transfers for 11/30/2007  
November 30, 2007

(continued)

Date	Refer- -ence	Account number	Account title	Description	Amount	Refer- -ence
11/30/2007	INNTR	10-1241-640-320-20-00-50	SPEC.ED. LRN.SUP., TEXTBOOKS	FROM 2290-640	6,500.00	
11/30/2007	INNTR	10-2290-610-000-10-00-50	SPEC.ED.SUPV.,ELEM.,SUPPLIES	TO 615	53.00	CR
11/30/2007	INNTR	10-2290-615-000-10-00-50	SPEC.ED.SUPV.ELEM.IN-HOUSE-MEE	FROM 610	53.00	
11/30/2007	INNTR	10-3200-581-000-30-31-61	GEN.ATHL., HS-S, MILEAGE	TO 581-68	128.53	CR
11/30/2007	INNTR	10-3200-581-000-30-31-68	FOOTBALL, HS-S, MILEAGE	FROM 581-61	128.53	
11/30/2007	INNTR	10-2836-580-000-30-31-76	WRESTLING, HS-S, N/CERT-N/ INSR, CONF	TO 2271-580-76	200.00	CR
11/30/2007	INNTR	10-2271-580-000-30-31-76	BUDGETARY, RESERVE	FROM 2836-580-76	200.00	
11/30/2007	INNTR	10-5900-840-000-00-00-99	TRANSPORTATION, CONT. MAINT.	TO 2700-400-07	8,676.00	CR
11/30/2007	INNTR	10-2700-400-000-00-00-07		FROM - 5900-840-99	8,676.00	

Total: .00  
Debits: 37,633.77  
Credits: 37,633.77

44 Transactions  
0 Unbalanced references

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----- END OF BATCH INFORMATION -----

Batch number: 12833 Date of Batch: 11/30/2007

Number of Journals -----

With errors: 0

Without errors: 1

Total: 1

Number of Transactions: 44

FUND TOTALS

Fund	Description	Debit	Credit
00010	GENERAL FUND	37,633.77	37,633.77
		37,633.77	37,633.77

----- END OF JOB INFORMATION -----

Number of Journals	-----
With errors:	0
Without errors:	1
Total:	1

Number of Transactions: 44

FUND TOTALS

Fund	Description	Debit	Credit
00010	GENERAL FUND	37,633.77	37,633.77
		37,633.77	37,633.77

End of Report - 13.13.53

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----- B A T C H I N F O R M A T I O N -----  
 Batch number: 12953      Date of Batch: 12/12/2007      Batch Totals      Debit      Credit  
 User ID: KJK      Re-entry date: 12/12/2007      40,006.92      40,006.92  
 Re-entry User ID: KJK  
 Closing date: 12/31/2007

**DK Budget Transfers for Dec.17 Meeting  
December 12, 2007**

Date	Refer-ence	Account number	Account title	Description	Amount	Refer-ence
12/12/2007	INNTR	10-2360-581-000-00-00-02	SUPT., MILEAGE	to 530	161.68CR	
12/12/2007	INNTR	10-2360-530-000-00-00-02	SUPT., TELEPHONE/POSTAGE	from 581	161.68	
12/12/2007	INNTR	10-2360-610-000-00-00-02	SUPT., GEN. SUPPLIES	to 610-010	122.83CR	
12/12/2007	INNTR	10-2360-610-010-00-00-02	SUPT., BID SUPPLIES	from 610	122.83	
12/12/2007	INNTR	10-2830-300-000-00-00-03	PERSONNEL, CONTRACT SERVICE	to 610	214.19CR	
12/12/2007	INNTR	10-2830-610-000-00-00-03	PERSONNEL, GENERAL SUPPLIES	from 300	214.19	
12/12/2007	INNTR	10-2830-300-000-00-00-03	PERSONNEL, CONTRACT SERVICE	to 615	116.50CR	
12/12/2007	INNTR	10-2830-615-000-00-00-03	PERSONNEL, IN-HOUSE MTG COSTS	from 300	116.50	
12/12/2007	INNTR	10-1100-581-000-10-11-11	CURRICULUM,ELEM. IN-DIST.MILES	to 300	869.60CR	
12/12/2007	INNTR	10-1100-300-000-30-00-04	TAX COLLECTION,SEC. PR.SVC/SCORING	from 581	869.60	
12/12/2007	INNTR	10-2330-300-000-00-00-05	TAX COLLECTION,PROF. CONTR.SVCS	to 530	500.00CR	
12/12/2007	INNTR	10-2330-530-000-00-00-05	TAX COLLECTION,POSTAGE	from 300	500.00	
12/12/2007	INNTR	10-2500-400-000-00-00-05	BUSINESS OFFICE,PROPERTY SVC.	to 300	1,200.00CR	
12/12/2007	INNTR	10-2500-300-000-00-00-05	BUSINESS OFFICE,PROF CONTR.SVC	from 400	1,200.00	
12/12/2007	INNTR	10-2834-580-000-00-00-05	BUSINESS OFF,CERT/N-INST.CONF.	to 610	900.00	
12/12/2007	INNTR	10-2500-610-000-00-00-05	BUSINESS OFFICE,GEN.SUPPLIES	from 580	900.00	
12/12/2007	INNTR	10-2600-610-000-00-00-08	GEN MAINT., SUPPLIES	to 610	10,000.00CR	
12/12/2007	INNTR	10-2380-758-000-10-11-11	JMH,PRIN.,NEW TECH SUPPLIES	from 610	10,000.00	
12/12/2007	INNTR	10-2600-751-000-10-11-11	JMH,CUST.,NEW EQUIPMENT	to 751	2,000.00CR	
12/12/2007	INNTR	10-2600-610-000-10-11-11	JMH,CUST.,NEW EQUIPMENT,GASB	from 758	2,000.00	
12/12/2007	INNTR	10-2600-751-000-10-11-11	JMH,CUST.,GENERAL SUPPLIES	to 751	2,000.00CR	
12/12/2007	INNTR	10-2600-751-000-10-11-11	JMH,CUST.,NEW EQUIPMENT,GASB	from 610	2,000.00	
12/12/2007	INNTR	10-2380-550-000-10-14-14	MSE,PRIN.,PRINTING	to 610	364.00CR	
12/12/2007	INNTR	10-2380-610-000-10-14-14	MSE,PRIN.,GENERAL SUPPLIES	from 550	364.00	
12/12/2007	INNTR	10-2380-550-000-10-14-14	MSE,PRIN.,PRINTING	to 750	270.00CR	
12/12/2007	INNTR	10-1100-760-000-00-14-14	MSE,KDG,REPL.EQUIPMENT	from 550	270.00	
12/12/2007	INNTR	10-1100-640-000-00-14-14	MSE,KDG,BOOKS/PERIODICALS	to 640	161.00CR	
12/12/2007	INNTR	10-1100-760-000-01-14-14	MSE,1ST,REPL.EQUIPMENT	from 760	161.00	
12/12/2007	INNTR	10-1100-640-000-01-14-14	MSE,1ST,BOOKS/PERIODICALS	to 640	37.00CR	
12/12/2007	INNTR	10-1100-760-000-03-14-14	MSE,3RD,REPL.EQUIPMENT	from 760	37.00	
12/12/2007	INNTR	10-1100-640-000-04-14-14	MSE,4TH,BOOKS/PERIODICALS	to 640	1,657.25CR	
12/12/2007	INNTR	10-2360-761-000-00-00-21	ASST-SUPT.SPC PROJ REPL EQU GA	from 760	1,657.25	
12/12/2007	INNTR	10-2360-750-000-00-00-21	ASST,SUPT.SPEC.PROJ, NEW EQUIP	to 750	1,485.00CR	
12/12/2007	INNTR	10-2840-788-000-00-00-22	DIR.ADM.SYS.DIST.INFASTRUCTURE	from 761	1,485.00	
12/12/2007	INNTR	10-2840-788-000-00-00-22	DIR.ADM.SYS.DIST.INFASTRUCTURE	to 610	1,993.00CR	

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DK Budget Transfers for Dec.17 Meeting  
December 12, 2007

(continued)

Date	Refer- -ence	Account number	Account title	Description	Amount	Refer- -ence
12/12/2007	INNTR	10-2840-610-000-00-00-22	DIR.ADMN.SYS, GENERAL SUPPLIE	from 788	993.00	
12/12/2007	INNTR	10-2600-610-000-30-31-31	EHS, CUST., GENERAL SUPPLIES	to 400	598.50CR	
12/12/2007	INNTR	10-2600-400-000-30-31-31	EHS, CUST., PROF. CONTRACT SVCS	from 610	598.50	
12/12/2007	INNTR	10-2600-610-000-30-31-31	EHS, CUST., GENERAL SUPPLIES	to 400	318.00CR	
12/12/2007	INNTR	10-2600-400-000-30-31-31	EHS, CUST., PROF. CONTRACT SVCS	from 610	318.00	
12/12/2007	INNTR	10-1360-640-000-30-31-34	BUSINESS ED., EHS, BOOKS/PERIODI	to 530	28.40CR	
12/12/2007	INNTR	10-1360-530-000-30-31-34	BUSINESS ED., EHS, POSTAGE	from 640	28.40	
12/12/2007	INNTR	10-1360-640-000-30-31-34	BUSINESS ED., EHS, BOOKS/PERIODI	to 610-010	6.02CR	
12/12/2007	INNTR	10-1360-640-000-30-31-34	BUSINESS ED., EHS, BID SUPPLIES	from 640	6.02	
12/12/2007	INNTR	10-1360-648-000-30-31-34	BUSINESS ED., EHS, BOOKS/PERIODI	to 648	988.00CR	
12/12/2007	INNTR	10-1360-648-000-30-31-34	BUSINESS ED., EHS, SOFTWARE/VID.	from 640	988.00	
12/12/2007	INNTR	10-2120-648-000-30-51-38	GUIDANCE, EHN, TECH SOFTWARE	to 751	9.98CR	
12/12/2007	INNTR	10-2120-751-000-30-51-38	GUIDANCE, EHN, NEW EQUIP>\$2500	from 648	9.98	
12/12/2007	INNTR	10-2250-618-000-00-00-42	LIBRARY, DISTRICT, TECH SUPPLIES	to 610	300.00CR	
12/12/2007	INNTR	10-2250-610-000-30-31-42	LIBRARY, HS-S, SUPPLIES	from 618	300.00	
12/12/2007	INNTR	10-2271-580-000-30-51-43	MATH, HS-N CERT/INSTR. CONF.	to 581	100.00CR	
12/12/2007	INNTR	10-1100-581-000-30-51-43	MATH, EHN, IN-DISTRICT MILEAGE	from 580	100.00	
12/12/2007	INNTR	10-2271-580-000-30-51-43	MATH, HS-N CERT/INSTR. CONF.	to 640	50.00CR	
12/12/2007	INNTR	10-1100-640-000-30-51-43	MUSIC, INSTR, EHN NEW EQUIPMENT	to 610	50.00	
12/12/2007	INNTR	10-1100-750-000-30-51-44	MUSIC, INSTR, EHN SUPPLIES	from 750	1,050.00CR	
12/12/2007	INNTR	10-1100-610-000-10-12-44	MUSIC, INSTR, SMI, PROP. SERVICE	to 400-14	1,050.00	
12/12/2007	INNTR	10-1100-400-000-10-14-44	MUSIC, INSTR, MSE, PROP. SERVICE	from 400-12	500.00CR	
12/12/2007	INNTR	10-1100-610-000-10-14-44	MUSIC, INSTR, MSE, SUPPLIES	to 610	500.00	
12/12/2007	INNTR	10-1100-610-000-10-12-44	MUSIC, INSTR, SMI SUPPLIES	from 610-14	500.00	
12/12/2007	INNTR	10-1100-610-000-30-31-44	MUSIC, INSTR, EHS, SUPPLIES	to 618	1,125.98CR	
12/12/2007	INNTR	10-1100-618-000-30-31-44	MUSIC, INSTR, EHS, TECH SUPPLIES	from 610	1,125.98	
12/12/2007	INNTR	10-1100-610-000-30-51-48	SCIENCE, EHN, SUPPLIES	to 640	500.00CR	
12/12/2007	INNTR	10-1100-640-000-30-51-48	SCIENCE, EHN, BOOKS/PERIODICALS	from 610	500.00	
12/12/2007	INNTR	10-2271-580-000-30-51-48	SCIENCE, HS-N, INSTR/CERTIF. CONF	to 640	270.00CR	
12/12/2007	INNTR	10-2380-300-000-30-52-52	SCIENCE, EHN, BOOKS/PERIODICALS	from 580	270.00	
12/12/2007	INNTR	10-1100-610-010-05-52-19	LIS, PRIN., PROF. CONTRACT SVCS.	to 610-010	929.03CR	
12/12/2007	INNTR	10-2380-300-000-30-52-52	LIS, 6TH, BID SUPPLIES	from 300	929.03	
12/12/2007	INNTR	10-1100-750-000-06-52-19	LIS, PRIN., PROF. CONTRACT SVCS.	to 750	.43CR	
12/12/2007	INNTR	10-2380-300-000-30-52-19	LIS, 6TH, NEW EQUIPMENT	from 300	.43	
12/12/2007	INNTR	10-2271-580-000-05-52-19	LIS, 6TH, INSTR/CERT. CONFERENCE	to 580	600.00CR	
12/12/2007	INNTR	10-2380-300-000-30-52-19	LIS, PRIN., PROF. CONTRACT SVCS.	from 300	600.00	
12/12/2007	INNTR	10-2380-300-000-30-52-52	LIS, PRIN., PROF. CONTRACT SVCS.	to 432	400.00CR	
12/12/2007	INNTR	10-2380-300-000-30-52-52	LIS, INSTR. EQUIP. REPAIR	from 300	400.00	
12/12/2007	INNTR	10-2380-750-000-30-52-52	LIS, PRIN., PROF. CONTRACT SVCS.	to 750	2,000.00CR	
12/12/2007	INNTR	10-5900-840-000-00-00-99	BUDGETARY RESERVE	from 300	2,000.00	
12/12/2007	INNTR	10-2660-751-000-30-31-91	SECURITY, EHS, NEW EQUIP.>2500	to 2660-751	5,415.45CR	
12/12/2007	INNTR	10-3200-610-000-30-31-61	GEN.ATHL. HS-S SUPPLIES	from 5900-840-99	5,415.45	
12/12/2007	INNTR	10-3202-610-000-30-31-63	BASKETBALL, HS-S, GIRLS, SUPPLIES	to 3202-610-63	516.00CR	
12/12/2007	INNTR	10-3200-581-000-30-31-61	GEN.ATHL., HS-S, MILEAGE	from 610-61	516.00	
12/12/2007	INNTR	10-3200-581-000-30-31-61	GEN.ATHL., HS-S, MILEAGE	to 581-66	41.00CR	

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DK Budget Transfers for Dec.17 Meeting  
December 12, 2007

(continued)

Date	Refer- -ence	Account number	Account title	Description	Amount	Refer- -ence
12/12/2007	INNTR	10-3200-581-000-30-31-66	CROSS COUNTRY, HS-S, MILEAGE	from 581-61	41.00	
12/12/2007	INNTR	10-3200-581-000-30-31-61	GEN.ATHL., HS-S, MILEAGE	to 581-68	177.51	
12/12/2007	INNTR	10-3200-581-000-30-31-68	FOOTBALL, HS-S, MILEAGE	from 580-61	177.51	
12/12/2007	INNTR	10-3200-610-000-30-31-61	GEN.ATHL., HS-S, SUPPLIES	to 610	145.00	CR
12/12/2007	INNTR	10-3200-610-000-30-31-68	FOOTBALL, HS-S, SUPPLIES	from 610-61	145.00	
12/12/2007	INNTR	10-3200-400-000-30-31-61	GEN.ATHL., HS-S, CONTR.MAINT.	to 400	1,385.57	CR
12/12/2007	INNTR	10-3200-400-000-30-31-72	SOFTBALL, HS-S, CONT.MAINT.	from 400	1,385.57	
					.00	INNTR
					40,006.92	
					40,006.92	

Total:  
Debits:  
Credits:

88 Transactions  
0 Unbalanced references

----- E N D O F B A T C H I N F O R M A T I O N -----  
Batch number: 12953 Date of Batch: 12/12/2007

Number of Journals -----  
With errors: 0  
Without errors: 1  
Total: 1  
Number of Transactions: 88

F U N D T O T A L S

Fund	Description	Debit	Credit
00010	GENERAL FUND	40,006.92	40,006.92
		40,006.92	40,006.92

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----- E N D O F J O B I N F O R M A T I O N -----

Number of Journals

-----  
With errors: 0  
Without errors: 1  
Total: 1

Number of Transactions: 88

F U N D T O T A L S

Fund	Description	Debit	Credit
00010	GENERAL FUND	40,006.92	40,006.92
		40,006.92	40,006.92

End of Report - 9.45.05

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Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
159862	11/01/2007	ADVANCED BUSINESS EQUIPMENT TECH.ED., JTL, SUPPLIES	191.30
159863	11/01/2007	APPLE COMPUTER, INC. ITEC, TECH SUPPLIES	681.95
159864	11/01/2007	JAY F. ARMITAGE RIFLE, HS-S, SUPPLIES	19.99
159865	11/01/2007	AT&T TRANSPORTATION, POSTAGE/TELEPH.	58.45
159866	11/01/2007	AT&T BES, CUST., TELEPHONE	116.12
159867	11/01/2007	THE BANK OF NEW YORK AUTHORITY EXP., PAYING AGENT	900.00
159868	11/01/2007	BANKS' VACUUM SALES AND SERVICE EHN, CUST., GENERAL SUPPLIES	349.43
159869	11/01/2007	BECKER'S SCHOOL SUPPLIES LIFE SKILLS, ELEM., SUPPLIES	38.23
159870	11/01/2007	ELAINE BEDELL TENNIS, GIRLS, HS-S, MILEAGE	177.03
159871	11/01/2007	ERIC BELL SEPTIC SYSTEMS, INC. SEWER PLANT, DISPOSAL SERVICES	1,350.00
159872	11/01/2007	BETH BENSLEY PERSONNEL, MILEAGE	15.52
159873	11/01/2007	BETHLEHEM SPORTING GOODS NORTH 08021004	54.39
159874	11/01/2007	BRODART COMPANY LIBRARY, HS-S, SUPPLIES	1,476.21
159875	11/01/2007	BULB DIRECT SCIENCE, JTL, SUPPLIES	374.95
159876	11/01/2007	SUNBURST VISUAL MEDIA GUIDANCE, RES, SUPPLIES	11.95
159877	11/01/2007	BUS PARTS WAREHOUSE TRANSPORTATION, GEN. SUPPLIES	100.86
159878	11/01/2007	C & H DISTRIBUTORS, LLC. JMH, CUST., GENERAL SUPPLIES	1,842.59
159879	11/01/2007	CAMBIUM LEARNING, INC. IST, ELEM., BOOKS/PERIODICALS	155.67
159880	11/01/2007	CAROLINA BIOLOGICAL SUPPLY COMPANY SCIENCE, EHS, SUPPLIES	81.40
159881	11/01/2007	BWP CARQUEST AUTO PARTS TRANSPORTATION, GEN. SUPPLIES	524.02
159882	11/01/2007	CENTRAL LEWMAR LLC 08015080	636.82
159883	11/01/2007	CERTIFIED CHEMICAL CO. SMI, CUST., GENERAL SUPPLIES	2,144.15
159884	11/01/2007	CHAMPS-ESYSEES, INC. FOR. LANG., EHS, BOOKS/PERIODICAL	175.88
159885	11/01/2007	CHC MOTORS TRANSPORTATION, REPAIRS & PARTS	1,993.50

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159886	11/01/2007	CINTAS FIRE PROTECTION EHS,CUST.,PROF.CONTRACT SVCS	115.76
159887	11/01/2007	COACH & ATHLETIC DIRECTOR FOOTBALL,HS-S,BOOKS	12.00
159888	11/01/2007	COMPUTER DISCOUNT WAREHOUSE LIS,INSTR,TECH SUPPLIES	2,164.92
159889	11/01/2007	CRAFT OIL CORPORATION TRANSPORTATION,GASOLINE/OIL	311.13
159890	11/01/2007	CRYSTAL PRODUCTIONS ART,JTL,BOOKS/PERIODICALS	371.33
159891	11/01/2007	CSI COMMUNICATIONS, INC. EHN,CUST.,PROF.CONTRACT MAINT.	3,470.20
159892	11/01/2007	BRUCE DAVIS, M.D. TRANSPORTATION,PROF.CONT.SERV	165.00
159893	11/01/2007	DAY-TIMERS, INC. SUPT., GEN. SUPPLIES	52.73
159894	11/01/2007	MILDRED DECEMBER SENIOR REBATE, LEHMAN	545.23
159895	11/01/2007	DEL VAL POTTERS SUPPLY CO ART,EHS,SUPPLIES	823.24
159896	11/01/2007	DELL MARKETING, L.P. FOR.LANG.,EHS,NEW TECH EQUIP.	1,898.00
159897	11/01/2007	DEMPSEY UNIFORM & LINEN SERVICE, INC. LIS,CUST.,PROF.CONTRACT SVCS	114.60
159898	11/01/2007	DEVIOUS DESIGNS JMH,PRIN.,GENERAL SUPPLIES	135.00
159899	11/01/2007	PATRICIA R. DIAS PERSONNEL, MILEAGE	1.94
159900	11/01/2007	FRANCIS C. DISALVO TRANSPORTATION,REPAIRS & PARTS	68.50
159901	11/01/2007	LEONARD DISANTO SENIOR REBATE, MID.SMITH.	623.83
159902	11/01/2007	EAST STROUDSBURG CHRISTIAN ACADEMY LIFE SKILLS,NON-PUBLIC TUITION	1,845.00
159903	11/01/2007	EAST STROUDSBURG HARDWARE GEN.MAINT.,SEC.,SUPPLIES	9.00
159904	11/01/2007	JULIE EICHMAN, ED.S. SPEC.ED.,IDEA,CONTR.SERVICES	700.00
159905	11/01/2007	EPLUS TECHNOLOGY, INC. SPEC.ED.,ADMIN,NEW TECH.EQUIP.	2,052.42
159906	11/01/2007	FARM & HOME OIL COMPANY TRANSPORTATION,SOUTH,DIESEL	35,022.10
159907	11/01/2007	FEDEX BUSINESS OFFICE,POSTAGE	74.37
159908	11/01/2007	FERGUS & CLARK ACADEMY MUSIC,INSTR,EHS,SUPPLIES	170.70
159909	11/01/2007	FISHER SCIENTIFIC SCIENCE,EHN,SUPPLIES	74.72

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159910	11/01/2007	PETER FODNESS SOCCER, HS-S, BOYS, MILEAGE	17.46
159911	11/01/2007	FOLLETT LIBRARY RESOURCES LIBRARY, HS-N, BOOKS/REFERENCES	885.41
159912	11/01/2007	FORMAL FASHIONS, INC. CHORUS, EHN, SUPPLIES	2,085.36
159913	11/01/2007	FREY SCIENCE, LIS, SUPPLIES	41.70
159914	11/01/2007	FRIENDSHIP HOUSE MUSIC, VOCAL, BES, SUPPLIES	230.70
159915	11/01/2007	FRITO-LAY, INC. TUTORING, EXT DAY, SNACKS/FOOD	178.38
159916	11/01/2007	GALL'S INC SECURITY, HS-S, SUPPLIES	13.48
159917	11/01/2007	GAMBLE MUSIC CO. MUSIC, VOCAL, RES, SUPPLIES	55.24
159918	11/01/2007	RANDY GARRIS PERSONNEL, MILEAGE	3.39
159919	11/01/2007	GLOBAL EQUIPMENT EHS, CUST., GENERAL SUPPLIES	816.72
159920	11/01/2007	GLOBAL GOV'T/ED BUSINESS ED., EHN, SUPPLIES	1,222.92
159921	11/01/2007	GOPHER PHYS. ED., EHS, SUPPLIES	722.37
159922	11/01/2007	GREGORY GRAHAM PIANO SERVICE MUSIC, VOCAL, SMI, PROP. SERVICE	209.00
159923	11/01/2007	GT & S, INC. EHS, CUST., GENERAL SUPPLIES	669.38
159924	11/01/2007	HAJOCA CORPORATION GEN. MAINT., SEC., SUPPLIES	323.43
159925	11/01/2007	ALEXANDER HAMILTON INSTITUTE TRANSPORTATION, BOOKS/PERIOD.	67.50
159926	11/01/2007	MARY HAMLEN SENIOR REBATE, SMITHFIELD	750.00
159927	11/01/2007	HOBAN'S SUPPLY & FURNITURE CO. 08013043	28.63
159928	11/01/2007	LYNDA HOPKINS SPEC. ED. SUPV. SEC. CER/N. INS. CON	517.40
159929	11/01/2007	HOUGHTON MIFFLIN BES, 2ND, BOOKS/PERIODICALS	243.00
159930	11/01/2007	HM RECEIVABLES CO., LLC BES, 4TH, C&I, TEXTBOOKS	13,403.86
159931	11/01/2007	HUMAN KINETICS PUBLISHERS PHYS. ED., EHS, C&I TEXTBOOKS	1,165.40
159932	11/01/2007	IDEA ART MUSIC, INSTR, JTL, SUPPLIES	160.80
159933	11/01/2007	INDCO INC 08015026	605.00

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159934	11/01/2007	INSTITUTE FOR EDUCATIONAL DEVELOPMENT ACCOUNTABILILTY CERT/INST.CONF	199.00
159935	11/01/2007	PEGGY JANSEN MEDICAL, JMH, CERT/N-INSTR.CONF.	78.50
159936	11/01/2007	JUNIOR LIBRARY GUILD LIBRARY, J.M.HILL, BOOKS/PERIO.	785.00
159937	11/01/2007	JUDITH KEITH SENIOR REBATE, E.S.BOROUGH	292.00
159938	11/01/2007	PAUL KOLANKOSKI F&CS, EHN, IN-DISTRICT MILEAGE	51.41
159939	11/01/2007	KREMPASKY EQUIPMENT CO. EHN, CUST., EQUIPMENT REPAIRS	433.64
159940	11/01/2007	DAVID JOHN LANTZ MUSIC, VOCAL, ESE, IN-DISTR.MILES	34.44
159941	11/01/2007	SHARON LAVERDURE ASST.SUPT.SPEC.PROJ.CER/INS.CO	77.16
159942	11/01/2007	LIFELINE AMPLIFICATION SPEC.ED., ACCESS FUNDS, SUPPLIES	370.00
159943	11/01/2007	MARSHALLS CREEK PLUMB.&ELECT. SUPPLIES GEN.MAINT., ELEM., SUPPLIES	37.35
159944	11/01/2007	MASTER CHEMICAL PRODUCTS, INC. 08015047	1,960.52
159945	11/01/2007	ELIZABETH MAZUREK SENIOR REBATE, LEHMAN	750.00
159946	11/01/2007	MARY-JANE M. MCGLYNN ACCTABILITY, MILEAGE	15.57
159947	11/01/2007	MCGRAW-HILL INC. MSE, PRIN., BOOKS/PERIODICALS	585.03
159948	11/01/2007	MEIER SUPPLY CO., INC. GEN.MAINT., SEC., SUPPLIES	1,986.96
159949	11/01/2007	MENC - THE NATIONAL ASSOCIATION MUSIC, VOCAL, RES, SUPPLIES	67.50
159950	11/01/2007	MENCHEY MUSIC CHORUS, JTL, SUPPLIES	74.80
159951	11/01/2007	MERCY SPECIAL LEARNING CENTER LIFE SKILLS, NON-PUBLIC TUITION	2,400.00
159952	11/01/2007	MESKO GLASS & MIRROR CO. GEN.MAINT., ELEM., SUPPLIES	37.00
159953	11/01/2007	MET-ED JMH, CUST., ELECTRIC	3,542.93
159954	11/01/2007	METCO 08060012	1,211.52
159955	11/01/2007	MONROE CAREER AND TECHNICAL INSTITUTE MCTI, HS-S, OPERATING BUDGET	121,652.00
159956	11/01/2007	MPI MUSIC, VOCAL, BES, SUPPLIES	585.88
159957	11/01/2007	MR. Z's FOOD MARKET #158 F&CS, LIS, SUPPLIES	237.17

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Check no.	Date	Vendor name and comment	Amount
159958	11/01/2007	MUSIC PRODUCTS, INC. MUSIC,VOCAL,MSE,SUPPLIES	181.20
159959	11/01/2007	THE MUSIC STORE, INC. BAND,EHN,CONTRACT MAINT.	254.10
159960	11/01/2007	NCTE CONVENTION REGISTRATION ENGLISH,EHN,CERTIF/INSTR.CONF.	210.00
159961	11/01/2007	ELIZABETH NICOLAIS CHILD ACCOUNTING,GENERAL SUPPL	37.10
159962	11/01/2007	NORTH POCONO BUS COMPANY, INC. VOLLEYBALL,HS-N,CONT.TRANSF.	6,612.30
159963	11/01/2007	NORTH POCONO BUS COMPANY, INC. TENNIS,HS-N,CONTR.TRANSF.	6,684.00
159964	11/01/2007	NORTH POCONO BUS COMPANY, INC. FOOTBALL,LEHMAN,CONTR.TRANSF.	7,164.00
159965	11/01/2007	NORTH POCONO BUS COMPANY, INC. GOLF,HS-S,CONTR.TRANSF.	5,708.00
159966	11/01/2007	NORTHEAST CHEMICAL & SUPPLY CO., INC. MSE,CUST.,BID SUPPLIES	1,966.50
159967	11/01/2007	NY FIRE-SHIELD INC. EHN,CUST.,PROF.CONTRACT MAINT.	1,764.00
159968	11/01/2007	OFFICE DEPOT GEN.ATHL.,HS-N,SUPPLIES	1,097.76
159969	11/01/2007	OMNI PUBLISHING COMPANY LIS,PRIN.,CERT/NON-INSTR.CONF.	195.00
159970	11/01/2007	OPDYKE'S SALES & SERVICE TRANSPORTATION,GEN. SUPPLIES	1,445.37
159971	11/01/2007	OTICON, INC. GUIDANCE,JMH,SUPPLIES	26.00
159972	11/01/2007	OTIS ELEVATOR COMPANY GEN.MAINT.,ELEM.,PROPERTY SVCS	3,483.92
159973	11/01/2007	THE PACKAGING PLACE ITEC,COMMUNICATIONS	69.40
159974	11/01/2007	PASCD CONFERENCE CLASSROOM FOR FUTURE - CONFER	265.00
159975	11/01/2007	RAY PAULES SENIOR REBATE, PORTER	36.45
159976	11/01/2007	PMCI GEN.MAINT.,SEC.,SUPPLIES	1,920.00
159977	11/01/2007	PCI EDUCATIONAL PUBLISHING SPEC.ED.,EM.SUP.,TEXTBOOKS	202.24
159978	11/01/2007	PEARSON EDUCATION, INC. SMI,2ND,SUPPLIES	163.49
159979	11/01/2007	J.W.PEPPER & SONS-ACCT.#36-136400 CHORUS,HS-S,SUPPLIES	1,171.19
159980	11/01/2007	PETTY CASH ESE,PRIN.,GENERAL SUPPLIES	49.92
159981	11/01/2007	PETTY CASH RESICA ELEMENTARY RES,PRIN.,GENERAL SUPPLIES	45.36

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Check no.	Check Date	Vendor name and comment	Amount
159982	11/01/2007	PITNEY BOWES OTHER ADMN.SER.,EQUIP.RENTAL	717.00
159983	11/01/2007	PLANK ROAD PUBLISHING MUSIC,VOCAL,MSE,SUPPLIES	122.20
159984	11/01/2007	POCONO MT PANTHER MUSIC BOOSTERS CHORUS,LEH,DUES & FEES	60.00
159985	11/01/2007	E.F. POSSINGER & SONS, INC. EHN,CUST.,PROF.CONTRACT MAINT.	85.00
159986	11/01/2007	PSADA GEN.ATHL.,LEHMAN,DUES & FEES	400.00
159987	11/01/2007	PSBA INSURANCE TRUST SUSPENSE ACCT., LIFE INSURANCE	10,945.84
159988	11/01/2007	PSBA INSURANCE TRUST SUSPENSE ACCT.,LTD INSURANCE	12,476.89
159989	11/01/2007	QUILL CORPORATION CURRICULUM,GENERAL SUPPLIES	604.02
159990	11/01/2007	RECORDING FOR THE BLIND & DYSLEXIC SPEC.ED.,LRN.SUP.,GEN.SUPPLIES	603.50
159991	11/01/2007	JOSEPHINE RICCOBONO SENIOR REBATE, MID.SMITH.	750.00
159992	11/01/2007	KIMBERLY A. RILEY TL.I,CENFERENCES-CERTIF.	53.00
159993	11/01/2007	ROTO-ROOTER SEWER-DRAIN SERVICE GEN.MAINT.,SEC.,PROPERTY SVCS	525.00
159994	11/01/2007	SAN DIEGO PRINTING PARTS TECH.ED.,EHS,SUPPLIES	564.10
159995	11/01/2007	SAW SALES AND MACHINERY CO. TECH.ED,LIS,PROPERTY SERVICE	121.20
159996	11/01/2007	SAX ARTS & CRAFTS ART,EHN,SUPPLIES	2,812.54
159997	11/01/2007	SCHOLASTIC INC. LIFE SKILLS,SEC.,SUPPLIES	49.05
159998	11/01/2007	SCHOOL NURSE SUPPLY INC. SMI,PRIN.,GENERAL SUPPLIES	82.50
159999	11/01/2007	SCHOOL SPECIALTY INC. TL.I,SUPPLIES	3,601.78
160000	11/01/2007	SCHOOLHOUSE SECRETS UNLIMITED RES,5TH,C&I,SUPPLIES	715.24
160001	11/01/2007	SCHUYLKILL VALLEY SPORTING GOODS VOLLEYBALL,HS-N,GIRLS-SUPPLIES	170.00
160002	11/01/2007	JAMES F. SHEAROUSE Due Fr.Bond Construction Funds	238.62
160003	11/01/2007	Signal Service, Inc. GEN.MAINT.,ELEM.,SUPPLIES	538.24
160004	11/01/2007	STROUDSBURG ELECTRIC MOTOR SERVICE GEN.MAINT.,ELEM.,SUPPLIES	2,719.40
160005	11/01/2007	SUNBURST VISUAL MEDIA GUIDANCE,BES,BOOKS/PERIODICALS	195.82

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160006	11/01/2007	TIFFIN ATHLETIC MATS, INC. CHEERLEADING, HS-S FALL-EQUIP.	4,328.00
160007	11/01/2007	MARK VACCARO BUSN.ED., EHN, INSTR/CERT.CONF.	64.25
160008	11/01/2007	VERIZON DISTRICT, AED PHONES	351.81
160009	11/01/2007	MAXINE L. WALKER SENIOR REBATE, MID.SMITH.	641.10
160010	11/01/2007	WALMART COMMUNITY TECH.ED., EHS, SUPPLIES	3,055.76
160011	11/01/2007	WALMART COMMUNITY PROJECT 720, SUPPLIES	1,400.76
160012	11/01/2007	WORLD ALMANAC EDUCATION LIBRARY, SMITH., BOOKS/PERIO.	164.30
160013	11/01/2007	PATRICIA WRIGHT EHN, PRIN., IN-DISTRICT MILEAGE	17.46
160014	11/01/2007	XEROX CORPORATION T2W081226	84.00
160015	11/08/2007	ALLSTATE SIGN & PLAQUE CORPORATION GEN.MAINT., SUPPLIES	1,838.55
160016	11/08/2007	APP MEDICAL, JTL, SUPPLIES/FIRST AID	111.00
160017	11/08/2007	ASBO INTERNATIONAL BUSINESS OFFICE, DUES & FEES	185.00
160018	11/08/2007	BE-SAFE FIRE EQUIPMENT CO. SECURITY, ESE, SUPPLIES	253.00
160019	11/08/2007	LAURIE BENNETT MEDICAL, HS-S, CERT/N-INSTR.CONF	115.44
160020	11/08/2007	H.A. BERKHEIMER INC. TAX COLLECTION, PROF.CONTR.SVCS	1,757.52
160021	11/08/2007	GEORGE BIDDULPH DIR.ADM.SYS.IN-DIST.MILEAGE	67.90
160022	11/08/2007	ARCHIBALD B. BONNAR BES, CUST., IN-DISTRICT MILEAGE	25.22
160023	11/08/2007	MARK BROWN GEN.ATHL., HS-S, MILEAGE	207.58
160024	11/08/2007	BUREAU OF EDUCATION & RESEARCH MSE, 2ND, INSTR/CERT.CONFERENCE	185.00
160025	11/08/2007	CARRIE BURLEIN-PITZ GUIDANCE, BES, MILEAGE	16.01
160026	11/08/2007	MARYANN CAPRIOLI SPEC.ED.SUPV., ELEM., MILEAGE	3.88
160027	11/08/2007	RICHARD CARTY BES, PRIN., IN-DISTRICT MILEAGE	25.22
160028	11/08/2007	CATHERINE E. PARNELL BES, PRIN., IN-DISTRICT MILEAGE	36.08
160029	11/08/2007	CAVALIER FOOTBALL CLUB PEPSI Commissions Payable	295.88

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Check no.	Date	Vendor name and comment	Amount
160030	11/08/2007	JAMES CHIARELLO GEN.MAINT., IN-DISTRICT MILEAGE	151.58
160031	11/08/2007	EDWARD CHRISTIAN FOOTBALL, HS-S, MILEAGE	17.46
160032	11/08/2007	CINTAS CORPORATION JTL, CUST., CONTR.MAINT.	110.62
160033	11/08/2007	CRAMER'S HOME CENTER GEN.MAINT., ELEM., SUPPLIES	769.72
160034	11/08/2007	CRAMER'S HOME CENTER GEN.MAINT., SEC., SUPPLIES	444.96
160035	11/08/2007	CRAMER'S HOME CENTER GEN.MAINT., SEC., SUPPLIES	1,109.51
160036	11/08/2007	CRAMER'S HOME CENTER GEN.MAINT., ELEM., SUPPLIES	631.72
160037	11/08/2007	CRAMER'S HOME CENTER TECH.ED., EHN, SUPPLIES	747.99
160038	11/08/2007	CRAMER'S HOME CENTER GEN.MAINT., ELEM., SUPPLIES	327.00
160039	11/08/2007	D.R.'S FRAMING PERSONNEL, GENERAL SUPPLIES	263.00
160040	11/08/2007	IRENE DUGGINS STAFF DEV., ELEM, CONF (Teachers)	29.58
160041	11/08/2007	EASTON COACH COMPANY JTL, INSTR, CONTRACT TRANSPORT.	995.00
160042	11/08/2007	EMBROIDERY EXPRESS SECURITY, HS-S, SUPPLIES	48.00
160043	11/08/2007	EAST STROUDSBURG AREA SCHOOL DISTRICT DUE TO SPECIAL ACTIVITY FUND	1,215.57
160044	11/08/2007	BRAD FITZPATRICK DIR.ADM.SYS.IN-DIST.MILEAGE	236.69
160045	11/08/2007	FIVE STAR EQUIPMENT GEN.MAINT., SEC., PROPERTY SVCS	2,700.00
160046	11/08/2007	FLINN SCIENTIFIC INC. SCIENCE, LIS, SUPPLIES	305.07
160047	11/08/2007	PETER FODNESS SMI, 1ST, IN-DISTRICT MILEAGE	23.77
160048	11/08/2007	ALBERT FONASH GUIDANCE, JMH, MILEAGE	30.79
160049	11/08/2007	CHECK VOIDED	
160050	11/08/2007	CATHLEEN A. SCHULTZ GUIDANCE, RES, INSTR/CERT.CONF.	208.46
160051	11/08/2007	FRIEDMAN ELECTRIC SUPPLY CO. INC. GEN.MAINT., ELEM., SUPPLIES	2,783.87
160052	11/08/2007	FRIEDMAN ELECTRIC SUPPLY CO. INC. GEN.MAINT., SEC., SUPPLIES	1,386.54
160053	11/08/2007	FRIEDMAN ELECTRIC SUPPLY CO. INC. GEN.MAINT., SEC., SUPPLIES	718.75
160054	11/08/2007	UGI ENERGY SERVICES, INC. EHS, CUST., NATURAL GAS	5,459.25

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Check no.	Check Date	Vendor name and comment	Amount
160055	11/08/2007	GOVERNMENT FINANCE OFFICERS ASSOCIATION BUSINESS OFFICE, DUES & FEES	480.00
160056	11/08/2007	PAUL B GREGORSKI II SCIENCE, HS-N, INSTR/CERTIF. CONF	75.44
160057	11/08/2007	VINCENZA GUGLIELMO Misc.Revenues-Bank Adj.Taxes	204.03
160058	11/08/2007	LAUREN ROVI GUIDANCE, SMI, INSTR/CERT. CONF.	50.00
160059	11/08/2007	HARRIS COMPUTER SYSTEMS COMMUNICATIONS, TECH BK/SOFTWAR	4,465.50
160060	11/08/2007	HILL SCHOOL FACULTY PEPSI Commissions Payable	107.10
160061	11/08/2007	KIMBERLY A. HOLCOMB TRANSPORTATION, IN-DIST.MILEAGE	209.04
160062	11/08/2007	INSTITUTE FOR EDUCATIONAL DEVELOPMENT ENGLISH, JTL, CERT/INST/CONFEREN	199.00
160063	11/08/2007	INTERBORO PACKAGING CORP 08015032	90.32
160064	11/08/2007	J.T.LAMBERT TEACHER'S FUND PEPSI Commissions Payable	94.37
160065	11/08/2007	ALISON L JABLONSKI BES, 3RD, IN-DISTRICT MILEAGE	31.53
160066	11/08/2007	KAR BILL ENTERPRISES, INC. GEN.MAINT., FUELS	3,733.88
160067	11/08/2007	KREMPASKY EQUIPMENT CO. LIS, CUST., EQUIPMENT REPAIRS	239.51
160068	11/08/2007	KATHY KROLL BUSINESS OFFICE, IN-DISTR.MILES	13.82
160069	11/08/2007	SANDRA KUBEREK ACCTABILITY, MILEAGE	150.11
160070	11/08/2007	LACKAWANNA COLLEGE SECURITY, HS-S, CONFERENCE	735.00
160071	11/08/2007	LEHIGH VALLEY PUBLIC ITEC, TECH BOOKS & PERIODICALS	1,624.00
160072	11/08/2007	LEHMAN INTERMEDIATE TEACHER'S FUND PEPSI Commissions Payable	69.42
160073	11/08/2007	MARTHA LINNE JMH, 1ST, IN-DISTRICT MILEAGE	11.40
160074	11/08/2007	LJC DISTRIBUTORS OF FULLER BRUSH 08015040	31.40
160075	11/08/2007	PATRICIA A LORTZ JMH, 2ND, IN-DISTRICT MILEAGE	14.55
160076	11/08/2007	LOSER'S MUSIC, INC. MUSIC, VOCAL, JMH, SUPPLIES	225.19
160077	11/08/2007	M-F ATHLETIC/US ALL-STAR TRACK, BOY, HS-N, INSTR/CERT. CONF	425.00
160078	11/08/2007	GARY MACMAHON ITEC, IN-DISTRICT MILEAGE	54.32

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Check no.	Date	Vendor name and comment	Amount
160079	11/08/2007	MAINE MEDICAL ASSOCIATION DENTAL, DISTRICT, EDUC. SOFTWARE	35.00
160080	11/08/2007	MATTHEW J. MALINOWSKI SUPT., PROF. CONTRACT SERVICES	1,914.77
160081	11/08/2007	MANWALAMINK WATER COMPANY SMI, CUST., WATER/SEWER	452.72
160082	11/08/2007	DAWN MARSTON-ROSES BES, KDG, IN-DISTRICT MILEAGE	67.90
160083	11/08/2007	JOSEPH P. MARTIN ITEC, IN-DISTRICT MILEAGE	92.80
160084	11/08/2007	MASTER CHEMICAL PRODUCTS, INC. 08015053	1,920.81
160085	11/08/2007	MCGRAW-HILL INC. SPEC. ED., LRN. SUP., TEXTBOOKS	859.16
160086	11/08/2007	MEIER SUPPLY CO., INC. GEN. MAINT., ELEM., SUPPLIES	2,735.16
160087	11/08/2007	MERCY SPECIAL LEARNING CENTER LIFE SKILLS, NON-PUBLIC TUITION	2,400.00
160088	11/08/2007	MET-ED EHN, CUST., ELECTRIC	54,389.16
160089	11/08/2007	MIDWEST TECHNOLOGY PRODUCTS 08042006	8,344.21
160090	11/08/2007	PATRICIA S. MILENKOWIC LIBRARY, JM HILL, IN-DISTR MILES	32.98
160091	11/08/2007	BARBARA A. MILLER MSE, PRIN., IN-DISTRICT MILEAGE	41.47
160092	11/08/2007	BARBARA A. MILLER TL. I, CONFERENCES	472.34
160093	11/08/2007	PATRICIA HOLMES MONDELLO PERSONNEL, MILEAGE	15.52
160094	11/08/2007	MONROE RADIOLOGY IMAGING PC MEDICAL SVCS., STAFF EXAM/TESTS	39.00
160095	11/08/2007	CHECK VOIDED	
160096	11/08/2007	MR. Z's FOOD MARKET #158 F&CS, LIS, SUPPLIES	146.54
160097	11/08/2007	STEPHANIE L. MULLER BES, 4TH, IN-DISTRICT MILEAGE	10.67
160098	11/08/2007	NATIONAL INSTITUTE OF BUSINESS MANGEMENT TRANSPORTATION, BOOKS/PERIOD.	96.00
160099	11/08/2007	National Safety Council BUSINESS OFFICE, DUES & FEES	1,512.00
160100	11/08/2007	ELIZABETH NICOLAIS COBRA/RETIRED BLUE CROSS LIAB.	23.13
160101	11/08/2007	PA ASSOCIATION OF SCHOOL ADMINSTRATORS BUSINESS OFFICE, DUES & FEES	442.00
160102	11/08/2007	PC MALL GOV JTL, INSTR, TECH SUPPLIES	222.98
160103	11/08/2007	PCI EDUCATIONAL PUBLISHING SPEC. ED., LRN. SUP., TEXTBOOKS	173.69

Bank: 11 PNC Bank (Concentration)

Check no.	Date	Vendor name and comment	Amount
160104	11/08/2007	PEARSON EDUCATION, INC. MSE, 4TH, BOOKS/PERIODICALS	50,647.42
160105	11/08/2007	PEARSON EDUCATION, INC. RES, 1ST, C&I, TEXTBOOKS	2,750.31
160106	11/08/2007	PEERLESS INSURANCE COMPANY GEN.MAINT., AUTO INS.	83.00
160107	11/08/2007	PENNSYLVANIA BAR ASSOCIATION MOCK TRAIL, EHN, DUES & FEES	100.00
160108	11/08/2007	PETTY CASH JT LAMBERT JTL, PRIN., POSTAGE/TELEPHONE	48.94
160109	11/08/2007	PICKEREL INN DRIVER ED., EHN, GASOLINE	67.25
160110	11/08/2007	WILLIAM M. PINKOWSKI BUSINESS OFFICE, PROF.CONTR.SVC	125.00
160111	11/08/2007	WILLIAM M. PINKOWSKI BUSINESS OFFICE, PROF.CONTR.SVC	2,875.00
160112	11/08/2007	PITSCO INC TECH.ED., EHS, REPL.EQUIPMENT	2,147.08
160113	11/08/2007	PLANK ROAD PUBLISHING MUSIC, VOCAL, BES, SUPPLIES	325.63
160114	11/08/2007	PLEASANT VALLEY SCHOOL DISTRICT MISC.REVENUE	978.00
160115	11/08/2007	POCONO MEDICAL CENTER PERSONNEL, CONTRACT SERVICE	357.12
160116	11/08/2007	POCONO TRACTOR SECURITY, EHS, NEW EQUIP.>2500	2,899.00
160117	11/08/2007	MARYANN POLIZZOTTO JMH, INST., IN-DISTRICT MILEAGE	10.91
160118	11/08/2007	PP&L EHS, CUST., ELECTRIC	662.26
160119	11/08/2007	PPL GAS UTILITIES CORP JTL, CUST., NATURAL GAS	1,454.51
160120	11/08/2007	ANNELLE PREFONTAINE TI.I, PK-1, MILEAGE	146.96
160121	11/08/2007	PUBLIC BROADCASTING SERVICE SOC.STUDIES, EHS, SOFTWARE/VIDEO	534.80
160122	11/08/2007	QUILL CORPORATION SPEC.ED.SUPV., ELEM., SUPPLIES	417.67
160123	11/08/2007	RESERVE ACCOUNT BUSINESS OFFICE, POSTAGE	1,591.12
160124	11/08/2007	RESERVE ACCOUNT PERSONNEL, POSTAGE	408.88
160125	11/08/2007	JOHN J. RILEY, INC. BUSINESS OFF, N-CERT/N-INST.CON	80.00
160126	11/08/2007	PATRICIA L. ROSADO BOARD SERV, N-CERT/N.INST.CONF.	123.08
160127	11/08/2007	S.T.E.P. SCIENCE OLYMP.HS-S, DUES & FEES	195.00

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Check no.	Date	Vendor name and comment	Amount
160128	11/08/2007	SADDLEBACK EDUCATIONAL, INC. SPEC.ED., EM.SUP., TEXTBOOKS	118.62
160129	11/08/2007	SARGENT'S COURT REPORTING LEGAL SVCS., NON-RETAINER	45.00
160130	11/08/2007	SAW SALES AND MACHINERY CO. TECH.ED., EHN, PROPERTY SERVICE	323.42
160131	11/08/2007	LINDA SCHALLER MUSIC, VOCAL, ESE, IN-DISTR.MILES	69.84
160132	11/08/2007	SCHOOL HEALTH CORPORATION MEDICAL, JMH, SUPPLIES/FIRST AID	210.02
160133	11/08/2007	SCHOOL MART, INC. MATH, LIS, SUPPLIES	3,687.95
160134	11/08/2007	SCHOOL NURSE SUPPLY INC. SMI, PRIN., GENERAL SUPPLIES	538.32
160135	11/08/2007	SCHOOL SPECIALTY INC. TL.I, READING, TEXTBOOKS	2,561.75
160136	11/08/2007	SCHOOL SPECIALTY, INC. 08013167	2,170.68
160137	11/08/2007	SCHOOLHOUSE SECRETS UNLIMITED BES, 5TH, C&I, SUPPLIES	138.00
160138	11/08/2007	SCHUYLKILL VALLEY SPORTING GOODS WRESTLING, LEH, SUPPLIES	2,395.85
160139	11/08/2007	SCIENCE OLYMPIAD JTL, ACTIVITIES, GEN.SUPPLIES	149.50
160140	11/08/2007	SHAWNEE ACADEMY, LTD. SPEC ED.NON-ESASD SEC.TUITION	33,250.00
160141	11/08/2007	SHAWNEE ACADEMY, LTD. SPEC ED,NON-ESASD ELEM TUITION	20,385.21
160142	11/08/2007	SHAWNEE ACADEMY, LTD. SPEC ED,NON-ESASD ELEM TUITION	20,750.00
160143	11/08/2007	CAROL SIMERSON PERSONNEL, MILEAGE	15.52
160144	11/08/2007	SIMPLE TRUTHS JTL, PRIN., BOOKS/PERIODICALS	259.07
160145	11/08/2007	LESLIE SMALL ITEC, IN-DISTRICT MILEAGE	159.88
160146	11/08/2007	ARTHUR SOURWINE GEN.MAINT., IN-DISTRICT MILEAGE	99.43
160147	11/08/2007	SPORT DECALS GEN.ATHL., LEH, SUPPLIES	380.41
160148	11/08/2007	STANDARD STATIONERY SUPPLY MSE, PRIN., GENERAL SUPPLIES	1,753.98
160149	11/08/2007	JAN STEIGERWALT ACCTABILITY, MILEAGE	139.68
160150	11/08/2007	STOKES ELECTRICAL SUPPLY CO., INC. RES, CUST., GENERAL SUPPLIES	3,022.85
160151	11/08/2007	MICHEAL STORM SR SENIOR REBATE, MID.SMITH.	297.83

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Check no.	Date	Vendor name and comment	Amount
160152	11/08/2007	STOTZ & FATZINGER DENTAL, DISTRICT, SUPPLIES	209.00
160153	11/08/2007	SUN LITHO-PRINT, INC. CURRICULUM, ELEM, PRINTING	440.00
160154	11/08/2007	SUNSHINE CLUB PEPSI Commissions Payable	94.34
160155	11/08/2007	SUPER-DUPER PUBLICATIONS SPEECH/LANG.ELEM.BOOK/PERIOIAL	694.00
160156	11/08/2007	SUZUKI MUSIC, VOCAL, ESE, SUPPLIES	607.23
160157	11/08/2007	JOHN SWINEFORD SWIMMING, HS-S, MILEAGE	47.53
160158	11/08/2007	TEACHER'S DISCOVERY FOR.LANG, LIS, BOOKS/PERIODICALS	299.84
160159	11/08/2007	TEEN INK ENGLISH, EHS, BOOKS/PERIODICALS	149.00
160160	11/08/2007	CAROL LEE THOMAS OUT-OF-DIST-PLACEMENT, MILEAGE	516.04
160161	11/08/2007	TRIUMPH LEARNING LLC MSE, PRIN., BOOKS/PERIODICALS	269.79
160162	11/08/2007	TU-WAY COMMUNICATIONS SMI, PRIN., NEW TECH EQUIPMENT	841.50
160163	11/08/2007	JASON VAN VOORHIS BAND, HS-S, PROF.CONTR.SVCS.	750.00
160164	11/08/2007	LORIANN VENNICK GUIDANCE, ESE, MILEAGE	5.82
160165	11/08/2007	VERIZON WIRELESS DISTRICT, TELECOMMUNICATIONS	4,588.59
160166	11/08/2007	ELYSE M. VITCHERS BES, 5TH, IN-DISTRICT MILEAGE	66.93
160167	11/08/2007	VWR INTERNATIONAL CO. SCIENCE, EHN, SUPPLIES	6,567.33
160168	11/08/2007	WE CARE PEPSI Commissions Payable	71.75
160169	11/08/2007	MATTHEW WHITNEY BAND, HS-S, PROF.CONTR.SVCS.	1,000.00
160170	11/08/2007	NICOLE WHITNEY BAND, HS-S, PROF.CONTR.SVCS.	500.00
160171	11/08/2007	JAMES D. WISNEISKI BAND, EHN, CONTR.TRANSPORTATION	523.18
160172	11/08/2007	DEBRA WISOTSKY ASST,SUPT.SPEC.PROJ.N/CER-N/IN	127.51
160173	11/08/2007	SUSAN WOLFF BES, 1ST, IN-DISTRICT MILEAGE	10.67
160174	11/08/2007	WOLFINGTON BODY COMPANY, INC. TRANSPORTATION, REPAIRS & PARTS	5,320.00
160175	11/08/2007	DUSTIN L. WOOD RES, 3RD, IN-DISTRICT MILEAGE	3.88

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Check no.	Date	Vendor name and comment	Amount
160176	11/08/2007	XEROX CORPORATION EHN, INSTR, BID SUPPLIES	29,150.50
160177	11/08/2007	XEROX CORPORATION BUSINESS OFFICE, BID SUPPLIES	11,875.00
160178	11/08/2007	SALLY YORKE-VINEY ACCTABILITY, MILEAGE	81.97
160179	11/08/2007	WILLIAM K YOUNG GEN.MAINT., IN-DISTRICT MILEAGE	85.85
160180	11/08/2007	ZEP MANUFACTURING COMPANY TRANSPORTATION, REPAIRS & PARTS	253.38
160181	11/15/2007	ACAR LEASING INC. GEN.ATHL., HS-S, CONTR.MAINT.	333.65
160182	11/15/2007	EASTERN DIVISION ACDA CHORUS, JTL, DUES & FEES	1,960.00
160183	11/15/2007	JENNIFER AGOLINO ACCOUNTABILITY-CERT. INSTR. CONF	788.59
160184	11/15/2007	ROBERT J AIKENS Misc.Revenues-Bank Adj.Taxes	102.51
160185	11/15/2007	AMERICAN JANITOR & PAPER SUPPLY 08015012	94.88
160186	11/15/2007	AMY CAUCCI LIBRARY, DIST., IN-DIST. MILEAGE	16.49
160187	11/15/2007	APPLE COMPUTER, INC. ITEC, NEW TECH EQUIPMENT >\$2500	2,926.40
160188	11/15/2007	DAWN M. ARNST TAX COLLECTOR Delinquent Taxes, Monroe	2,592.49
160189	11/15/2007	ARTEXPRESSED.COM JTL, INSTR, SUPPLIES	64.95
160190	11/15/2007	AT&T BES, CUST., TELEPHONE	94.71
160191	11/15/2007	ATHMEDICS ATHL. TRAINER, HS-N, SUPPLIES	2,176.40
160192	11/15/2007	CORRINE BACHMAN TRANSPORTATION, IN-DIST.MILEAGE	134.68
160193	11/15/2007	BANKS' VACUUM SALES AND SERVICE MSE, CUST., GENERAL SUPPLIES	29.99
160194	11/15/2007	BEAR-COM L.P. EHS, PRIN., GENERAL SUPPLIES	1,749.95
160195	11/15/2007	BENCO DENTAL SUPPLY CO. DENTAL, DISTRICT, SUPPLIES	84.83
160196	11/15/2007	BESTBLANKS TECH.ED., EHN, SUPPLIES	161.59
160197	11/15/2007	BETHLEHEM SPORTING GOODS NORTH 08021006	1,293.43
160198	11/15/2007	DICK BLICK ART, LIS, SUPPLIES	4,382.17
160199	11/15/2007	BLUE RIDGE SCHOOL DISTRICT Lea Receiv.-Shawnee Tuition	10.00

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Check no.	Date	Vendor name and comment	Amount
160200	11/15/2007	BRANDYWINE HEIGHTS ACTIVITIES FUND CHORUS, HS-S, DUES & FEES	350.00
160201	11/15/2007	JEANNE BRANIGAN MEDICAL, PREG & PAR. CERTIF CONF	183.80
160202	11/15/2007	BRIDGES TRANSITIONS COMPANY GUIDANCE, EHS, BOOKS/PERIODICALS	1,713.00
160203	11/15/2007	JOHN BURRUS SMI, PRIN., CERT/NON-INSTR. CONF.	558.90
160204	11/15/2007	LAWRENCE CAAMANO JTL, PRIN., IN-DISTRICT MILEAGE	120.28
160205	11/15/2007	CARLEX INC FOR. LANG., EHS, BOOKS/PERIODICAL	138.35
160206	11/15/2007	CAROLINA BIOLOGICAL SUPPLY COMPANY SCIENCE, EHS, SUPPLIES	110.00
160207	11/15/2007	BWP CARQUEST AUTO PARTS TRANSPORTATION, GEN. SUPPLIES	484.95
160208	11/15/2007	BWP CARQUEST AUTO PARTS TRANSPORTATION, GEN. SUPPLIES	11.76
160209	11/15/2007	CARSON-DELLOSA PUBLISHING, INC. JTL, PRIN., GENERAL SUPPLIES	19.21
160210	11/15/2007	CERTIFIED CHEMICAL CO. JTL, CUST., GENERAL SUPPLIES	431.38
160211	11/15/2007	CHEERLEADING COMPANY CHEERLEADING, HS-S, FALL, SUPPLY	301.75
160212	11/15/2007	CHESTER COUNTY INTERMEDIATE UNIT CURRICULUM, CHARTER SCHOOLS	4,029.15
160213	11/15/2007	EDWARD CHRISTIAN FOOTBALL, HS-S, MILEAGE	48.50
160214	11/15/2007	CHRONICLE GUIDANCE PUB. INC. GUIDANCE, EHN, TECH SOFTWARE	167.20
160215	11/15/2007	CINTAS CORPORATION EHS, CUST., GENERAL SUPPLIES	115.76
160216	11/15/2007	CLASSROOM DIRECT.COM SPEC. ED., LRN. SUP., GEN. SUPPLIES	163.37
160217	11/15/2007	CMF BUSINESS SUPPLIES 08013015	18.90
160218	11/15/2007	COLONIAL INTERMEDIATE UNIT 20 SPEC. ED, PHYS. SUPPORT, PROF. SERV	207,400.00
160219	11/15/2007	COMMONWEALTH OF PENNSYLVANIA EHS, CUST., PROF. CONTRACT SVCS	120.00
160220	11/15/2007	COMMUNICATION SYSTEM INC. SECURITY, MSE, SUPPLIES	1,230.00
160221	11/15/2007	MARGARET E. CONFORTI JTL, PRIN., CERT/NON-INSTR. CONF.	1,224.06
160222	11/15/2007	MICHAEL CONROY SENIOR REBATE, LEHMAN	750.00
160223	11/15/2007	CONTINENTAL BOOK COMPANY, INC. FOR. LANG., EHN, BOOKS/PERIODICAL	897.51

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Check no.	Date	Vendor name and comment	Amount
160224	11/15/2007	CONTRACTORS HAULING SERVICE GEN.MAINT., SEC., PROPERTY SVCS	200.00
160225	11/15/2007	CREATIVE THERAPY STORE GUIDANCE, MSE, BOOKS/PERIODICALS	16.95
160226	11/15/2007	CUSTOM CANVAS BAND, HS-S, NEW EQUIPMENT	857.42
160227	11/15/2007	CXTEC ITEC, NEW EQUIPMENT	773.00
160228	11/15/2007	DALPRO TECH. ED., EHN, SUPPLIES	199.50
160229	11/15/2007	DATA MANAGEMENT, INC. SMI, PRIN., GENERAL SUPPLIES	124.40
160230	11/15/2007	DELL MARKETING, L.P. LIS, PRIN., NEW TECH EQUIPMENT	1,579.00
160231	11/15/2007	DEMPSEY UNIFORM & LINEN SERVICE, INC. LIS, CUST., PROF. CONTRACT SVCS	116.60
160232	11/15/2007	ROBERT DILLIPLANE LIS, PRIN., GENERAL SUPPLIES	96.91
160233	11/15/2007	FRANCIS C. DISALVO TRANSPORTATION, REPAIRS & PARTS	18.50
160234	11/15/2007	EAST STROUDSBURG CHRISTIAN ACADEMY LIFE SKILLS, NON-PUBLIC TUITION	1,907.50
160235	11/15/2007	EBSCO SUBSCRIPTION SERVICES LIBRARY, LEH., BOOKS/PERIO.	370.12
160236	11/15/2007	ELGIN SCHOOL SUPPLY CO., INC. 08013028	104.23
160237	11/15/2007	EMBROIDERY EXPRESS SECURITY, HS-S, SUPPLIES	84.00
160238	11/15/2007	EMPIRE MUSIC MUSIC, VOCAL, BES, SUPPLIES	267.20
160239	11/15/2007	DOUGLAS W. EMS JR. GEN.MAINT., IN-DISTRICT MILEAGE	94.58
160240	11/15/2007	EPLUS TECHNOLOGY, INC. EHN, PRIN., TECH SUPPLIES	276.54
160241	11/15/2007	EVERBIND - MARCO BOOK COMPANY ENGLISH, EHS, BOOKS/PERIODICALS	315.88
160242	11/15/2007	EVERGREEN COMMUNITY CHARTER SCHOOL CURRICULUM, CHARTER SCHOOLS	8,681.41
160243	11/15/2007	FARM & HOME OIL COMPANY TRANSPORTATION, SOUTH, DIESEL	35,518.52
160244	11/15/2007	FEDEX BUSINESS OFFICE, POSTAGE	260.44
160245	11/15/2007	FISHER SCIENTIFIC SCIENCE, EHN, NEW EQUIPMENT	3,234.84
160246	11/15/2007	FOLLETT EDUCATIONAL SERVICES MATH, EHN, BOOKS/PERIODICALS	3,670.16
160247	11/15/2007	FOLLETT LIBRARY RESOURCES LIBRARY, J.M.HILL, BOOKS/PERIO.	1,384.91

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Check no.	Date	Vendor name and comment	Amount
160248	11/15/2007	ERIC D. FORSYTH DIR.ADM.SYS.IN-DIST.MILEAGE	129.54
160249	11/15/2007	FREE SPIRIT GUIDANCE,LIS,SUPPLIES	14.90
160250	11/15/2007	FRITO-LAY, INC. TUTORING,EXT DAY,SNACKS/FOOD	385.20
160251	11/15/2007	DARLENE GALLAGHER F&CS,JTL,CERT/INSTR.CONFERENCE	118.95
160252	11/15/2007	SHARON J GERBERICH Delinquent Taxes, Monroe	339.86
160253	11/15/2007	GLOBAL GOV'T/ED EHS,INSTR,TECH SUPPLIES	275.34
160254	11/15/2007	ANTHONY GULLA JR. Misc.Revenues-Bank Adj.Taxes	10.00
160255	11/15/2007	DEBORAH HARRIS ACCTABILITY, MILEAGE	216.55
160256	11/15/2007	MARLENE HERRERO Misc.Revenues-Bank Adj.Taxes	26.55
160257	11/15/2007	HOBAN'S SUPPLY & FURNITURE CO. EHN,INSTR,BID SUPPLIES	1,149.93
160258	11/15/2007	DEPT. 32-2501643153 GEN.MAINT.,SEC.,SUPPLIES	687.34
160259	11/15/2007	HM RECEIVABLES CO., LLC RES,KDG,C&I,TEXTBOOKS	12,049.02
160260	11/15/2007	J.D.M. MATERIALS COMPANY GEN.MAINT.,ELEM.,PROPERTY SVCS	884.25
160261	11/15/2007	LISA JOHNSON SMI,1ST,INSTR/CERT.CONFERENCE	46.56
160262	11/15/2007	GWN MARKETING EMPLOYEE DEPOSIT Tax Sheltered Annuities	200.00
160263	11/15/2007	J.J. KELLER & ASSOCIATES, INC. TRANSPORTATION,BOOKS/PERIOD.	490.69
160264	11/15/2007	KING, SPRY, HERMAN, FREUND & FAUL, LLC LEGAL SVCS.,NON-RETAINER	258.35
160265	11/15/2007	KRESGE-LEBAR DRUG & SURGICAL MEDICAL,EHN,SUPPLIES/FIRST AID	264.60
160266	11/15/2007	KATHY KROLL Delinquent Taxes, Monroe	1,676.21
160267	11/15/2007	LAKESHORE LEARNING MATERIALS SMI,KDG,SUPPLIES	273.90
160268	11/15/2007	KURT LANCASTER GEN.MAINT.,IN-DISTRICT MILEAGE	322.04
160269	11/15/2007	IRENE C. LIVINGSTON MSE,PRIN.,IN-DISTRICT MILEAGE	43.65
160270	11/15/2007	KRISTIN LORD ACCTABILITY, MILEAGE	202.49
160271	11/15/2007	LYONS MUSIC,VOCAL,LIS,SUPPLIES	588.99

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Bank: 11 PNC Bank (Concentration)

Check no.	Date	Vendor name and comment	Amount
160272	11/15/2007	WILLIAM V. MACGILL & CO. 08022010	313.25
160273	11/15/2007	MARSHALLS CREEK PLUMB.&ELECT. SUPPLIES GEN.MAINT., ELEM., SUPPLIES	407.01
160274	11/15/2007	FRANK J MARTIN COMPANY TECH.ED., EHN, SUPPLIES	830.80
160275	11/15/2007	MARTIN'S SEPTIC SERVICE GEN.MAINT., ELEM., PROPERTY SVCS	530.00
160276	11/15/2007	MASTER CHEMICAL PRODUCTS, INC. EHN, CUST., GENERAL SUPPLIES	1,200.00
160277	11/15/2007	DEANNA E. MAYERS CLASSROOM FOR FUTURE - CONFER	296.46
160278	11/15/2007	MARY-JANE M. MCGLYNN ACCTABILITY, MILEAGE	33.96
160279	11/15/2007	MCGRAW-HILL INC. SPEC.ED., LRN.SUP., TEXTBOOKS	2,293.08
160280	11/15/2007	MEDCO SUPPLY COMPANY 08022027	4,301.65
160281	11/15/2007	MESKO GLASS & MIRROR CO. GEN.MAINT., ELEM., SUPPLIES	209.00
160282	11/15/2007	MET-ED MSE, CUST., ELECTRIC	6,561.79
160283	11/15/2007	MIGNOSI'S FOODTOWN F&CS, EHN, SUPPLIES	470.40
160284	11/15/2007	DARYLE MILLER GEN.MAINT., IN-DISTRICT MILEAGE	64.51
160285	11/15/2007	MODERN GAS SALES, INC. LIS, CUST., PROPANE	1,635.07
160286	11/15/2007	MODERN SCHOOL SUPPLIES, INC. TECH.ED., EHN, SUPPLIES	548.68
160287	11/15/2007	MONROE COUNTY CONSERVATION DISTRICT TITLE II PART A, PROF.CONT.SERV	1,600.00
160288	11/15/2007	MONROE COUNTY CONTROL CENTER EHS, CUST., PROF.CONTRACT SVCS	2,950.00
160289	11/15/2007	SHERRY MORRO SPEC.ED.SUPV., SEC., MILEAGE	121.25
160290	11/15/2007	MOUNT PLEASANT AREA SCHOOL DISTRICT REG.ED.PLACED TUITION STUDENTS	187.88
160291	11/15/2007	MOUSER ELECTRONICS TECH.ED., EHS, SUPPLIES	861.35
160292	11/15/2007	MR. Z'S FOOD MARKET #158 SPEC.ED.LRN.SUP., SUPPLIES	3.83
160293	11/15/2007	MR. Z'S STORE #117 F&CS, EHS, SUPPLIES	54.48
160294	11/15/2007	MR. JOHN GEN.ATHL., HS-N, CONTR.MAINT.	873.00
160295	11/15/2007	MUSIC PRODUCTS, INC. MUSIC, VOCAL, JMH, SUPPLIES	172.13

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Check no.	Check Date	Vendor name and comment	Amount
160296	11/15/2007	MUSICIAN'S FRIEND MUSIC, VOCAL, RES, SUPPLIES	99.93
160297	11/15/2007	NASCO (Quote #07-84324) ART, EHN, SUPPLIES	6,436.71
160298	11/15/2007	NASCO (Quote #07-84324) ART, EHN, SUPPLIES	63.96
160299	11/15/2007	NASCO 08013074	52.60
160300	11/15/2007	NATIONAL ART & SCHOOL SUPPLIES JMH, 3RD, BID SUPPLIES	233.62
160301	11/15/2007	NATIONAL COUNCIL OF TEACHERS OF ENGLISH ENGLISH, EHS, BOOKS/PERIODICALS	125.00
160302	11/15/2007	NAZARETH MUSIC CENTER BAND, HS-S, SUPPLIES	96.00
160303	11/15/2007	NICK'S CAR WASH SECURITY, HS-S, CONTR.MAINT.	35.00
160304	11/15/2007	NORTHEAST CHEMICAL & SUPPLY CO., INC. SMI, CUST., BID SUPPLIES	1,197.00
160305	11/15/2007	NORTHEAST PA WRITING PROJECT STAFF DEV., INSERVICE, PROF.CTR.	6,435.00
160306	11/15/2007	JOHN O'CONNOR SENIOR REBATE, MID.SMITH.	750.00
160307	11/15/2007	KATHY OILER LIS, 6TH, INSTR/CERT.CONFERENCE	148.99
160308	11/15/2007	CYNTHIA M. OLSHESKI MATH, EHN, IN-DISTRICT MILEAGE	52.38
160309	11/15/2007	WILLIAM ANTHONY PARKS EHN, PRIN., IN-DISTRICT MILEAGE	93.79
160310	11/15/2007	KARA PARTINGTON SMI, KDG, IN-DISTRICT MILEAGE	35.65
160311	11/15/2007	PAXTON/PATTERSON LLC TECH.ED., LIS, 7&8, BID SUPPLIES	597.59
160312	11/15/2007	PC MALL GOV MATH, EHS, TECH SUPPLIES	769.98
160313	11/15/2007	GLENN PEARSON GEN.MAINT., IN-DISTRICT MILEAGE	209.52
160314	11/15/2007	ULRIKE PERDOMO ESL, EHS, TUTORS, MILEAGE	74.45
160315	11/15/2007	PETERSON'S A NELNET COMPANY GUIDANCE, EHN, BOOKS/PERIODICALS	240.30
160316	11/15/2007	PETTY CASH MIDDLE SMITHFIELD MSE, PRIN., GENERAL SUPPLIES	33.49
160317	11/15/2007	PITNEY BOWES GLOBAL FINANCIAL EHN, PRIN., PROPERTY SERVICE	636.42
160318	11/15/2007	PLAK SMACKER DENTAL, DISTRICT, SUPPLIES	309.33
160319	11/15/2007	PLANK ROAD PUBLISHING MUSIC, VOCAL, SMI, SUPPLIES	102.25

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Check no.	Check Date	Vendor name and comment	Amount
160320	11/15/2007	PMSA 2008 P.D.I. JTL, PRIN, CERT/INST, CONF	250.00
160321	11/15/2007	JASON W. POSSINGER GEN.MAINT., ELEM., SUPPLIES	350.00
160322	11/15/2007	POSTMASTER RES, PRIN., POSTAGE/TELEPHONE	82.00
160323	11/15/2007	PP&L EHS, CUST., ELECTRIC	1,597.26
160324	11/15/2007	PPL GAS UTILITIES CORP JMH, CUST., NATURAL GAS	4,165.33
160325	11/15/2007	PRODUCE FOR BETTER HEALTH FOUNDATION F&CS, EHN, SUPPLIES	10.20
160326	11/15/2007	PROMACO, INC. MSE, CUST., GENERAL SUPPLIES	570.37
160327	11/15/2007	QUILL CORPORATION MSE, PRIN., TECH SUPPLIES	2,117.29
160328	11/15/2007	QUILL CORPORATION GUIDANCE, EHN, NEW EQUIP>\$2500	10,741.92
160329	11/15/2007	QUILL CORPORATION EHN, INSTR, SUPPLIES	9,231.33
160330	11/15/2007	QUILL CORPORATION GUIDANCE, EHN, SUPPLIES	499.40
160331	11/15/2007	RADIO SHACK SCIENCE, EHS, SUPPLIES	8.46
160332	11/15/2007	JEFFREY REICHL GUIDANCE, EHN, MILEAGE	21.34
160333	11/15/2007	RESICA SUNSHINE FUND PEPSI Commissions Payable	50.92
160334	11/15/2007	KIMBERLY A. RILEY TL.I, PARENT SUPPLIES	18.76
160335	11/15/2007	ROBINSON RODRIGUEZ JR. ITEC, IN-DISTRICT MILEAGE	96.52
160336	11/15/2007	JULIE L RUBINO ACCTABILITY, MILEAGE	100.39
160337	11/15/2007	RUGG'S RECOMMENDATIONS GUIDANCE, EHN, BOOKS/PERIODICALS	116.00
160338	11/15/2007	SAW SALES AND MACHINERY CO. TECH.ED, LIS, PROPERTY SERVICE	79.95
160339	11/15/2007	SCHOOL SPECIALTY INC. MSE, PRIN., NEW EQUIPMENT	12,430.23
160340	11/15/2007	SCHOOL SPECIALTY INC. MATH, LIS, SUPPLIES	129.74
160341	11/15/2007	SCHOOL SPECIALTY, INC. 08013166	1,042.50
160342	11/15/2007	SDR ESL, JMH, CERTIFIED INSTR. CONF.	378.00
160343	11/15/2007	SARAH J. SETZER PERSONNEL, MILEAGE	1.94

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Check no.	Check Date	Vendor name and comment	Amount
160344	11/15/2007	SHAWNEE ACADEMY, LTD. ALT.ED., SECONDARY	39,242.25
160345	11/15/2007	SIGNATURE SYSTEMS GEN.ATHL., HS-N, SUPPLIES	594.29
160346	11/15/2007	SKYLANES SPEC.ED, SUPV.SEC.CONTR.MAINT.	44.00
160347	11/15/2007	PAULINE L SMITH SENIOR REBATE, MID.SMITH.	750.00
160348	11/15/2007	SOCIAL STUDIES SCHOOL SERVICES GUIDANCE, BES, BOOKS/PERIODICALS	70.82
160349	11/15/2007	KIM STEVENS SPEC.ED.SUPV.INT.MILEAGE	451.54
160350	11/15/2007	STRAND POOL SUPPLY & SERVICE SWIMMING, HS-N, SUPPLIES	143.00
160351	11/15/2007	SUPER HEAT, INC. SMI, CUST., PROF.CONTRACT SVCS	6,200.00
160352	11/15/2007	SUSQ-CYBER CHARTER SCHOOL CURRICULUM, CHARTER SCHOOLS	2,170.36
160353	11/15/2007	TEACHER CREATED MATERIALS BES, 5TH, C&I, SUPPLIES	385.64
160354	11/15/2007	TEACHER'S DISCOVERY SCIENCE, EHN, SUPPLIES	165.77
160355	11/15/2007	TEACHER'S MEDIA COMPANY F&CS, EHN, SOFTWARE/VIDEOS	302.16
160356	11/15/2007	TRANE OF NORTHEASTERN PENNSYLVANIA EHN, CUST., PROF.CONTRACT MAINT.	904.00
160357	11/15/2007	TRIUMPH LEARNING LLC READING, EHS, BOOKS/PERIODICALS	659.34
160358	11/15/2007	LISA E VARNER VOLLEYBALL, GIRLS, HS-N-MILEAGE	56.74
160359	11/15/2007	SUSAN M VITULLI BUSINESS OFFICE, IN-DISTR.MILES	13.58
160360	11/15/2007	WALCH PUBLISHING ENGLISH, EHS, BOOKS/PERIODICALS	388.64
160361	11/15/2007	BRUCE & LAURA WARNER Misc.Revenues-Bank Adj.Taxes	21.59
160362	11/15/2007	WHITMORE'S GARAGE GEN.MAINT., PROPERTY SERVICES	703.20
160363	11/15/2007	XEROX CORPORATION MTC019732	3,567.67
160364	11/15/2007	XEROX CORPORATION EYF021025	2,107.58
160365	11/15/2007	XEROX CORPORATION MTC017743	10,703.07
160366	11/15/2007	XEROX CORPORATION MTC019761	10,219.60
160367	11/15/2007	XEROX CORPORATION MTC020025	8,649.33

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Check no.	Check Date	Vendor name and comment	Amount
160368	11/15/2007	XEROX CORPORATION TFN685161	5,103.47
160369	11/15/2007	XEROX CORPORATION UTU160739	2,150.70
160370	11/15/2007	EAST STROUDSBURG School Service Personnel Dues	12,334.37
160371	11/15/2007	AMERIPRISE FINANCIAL SERVICES Tax Sheltered Annuities	1,600.00
160372	11/15/2007	AXA EQUITABLE LIFE INSURANCE COMPANY Tax Sheltered Annuities	10,036.46
160373	11/15/2007	E.S.E.A. ESEA Dues	26,755.00
160374	11/15/2007	FEDERAL RESERVE BANK Savings Bond Deductions	800.00
160375	11/15/2007	HAB-DLT (ER) Miscellaneous Deductions	36.42
160376	11/15/2007	LINCOLN INVESTMENT PLANNING INC Tax Sheltered Annuities	47,554.94
160377	11/15/2007	LINCOLN NATIONAL LIFE Tax Sheltered Annuities	350.00
160378	11/15/2007	METROPOLITAN LIFE INSURANCE COMPANY Tax Sheltered Annuities	650.00
160379	11/15/2007	MORGAN STANLEY DEAN WITTER TRUST FSB Tax Sheltered Annuities	110.42
160380	11/15/2007	NATIONWIDE FINANCIAL Tax Sheltered Annuities	647.30
160381	11/15/2007	STATE OF NEW JERSEY GROSS INC TAX-NJ 500 NJ State Taxes	1,107.87
160382	11/15/2007	NYSCSPC (NEW YORK STATE CHILD SUPPORT Miscellaneous Deductions	115.39
160383	11/15/2007	NEW JERSEY FAMILY SUPPORT PAYMENT CENTER Miscellaneous Deductions	248.00
160384	11/15/2007	OPPENHEIMER FUNDS Tax Sheltered Annuities	11,645.04
160385	11/15/2007	PENNSYLVANIA HIGHER EDUCATION AGENCY Miscellaneous Deductions	311.57
160386	11/15/2007	PA SCDU Miscellaneous Deductions	3,619.52
160387	11/15/2007	PIMCO PARENT CO. Tax Sheltered Annuities	100.00
160388	11/15/2007	PRUDENTIAL INVESTMENTS Tax Sheltered Annuities	600.00
160389	11/15/2007	PUTNAM INVESTMENT SERVICES Tax Sheltered Annuities	1,050.00
160390	11/15/2007	SMITH BARNEY Tax Sheltered Annuities	584.10
160391	11/15/2007	THRIVENT FINANCIAL FOR LUTHERANS Tax Sheltered Annuities	370.00

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Check no.	Check Date	Vendor name and comment	Amount
160392	11/15/2007	UNITED STATES TREASURY Miscellaneous Deductions	107.00
160393	11/15/2007	VARIABLE ANNUITY LIFE INS. CO. Tax Sheltered Annuities	3,314.80
160394	11/15/2007	VANGUARD GROUP OF INVESTMENT COMPANIES Tax Sheltered Annuities	3,251.66
160395	11/16/2007	RESERVE ACCOUNT TAX COLLECTION, IN-DISTR. MILES	4,000.00
160396	11/20/2007	C.E.D./ALL PHASE ELECTRIC GEN.MAINT., SEC., SUPPLIES	60.60
160397	11/20/2007	AMERICAN BAND ACCESSORIES MUSIC, INSTR, EHN, SUPPLIES	1,905.85
160398	11/20/2007	AMERICAN JANITOR & PAPER SUPPLY 08015007	113.85
160399	11/20/2007	APPLIED ARTS PUBLISHERS BUSINESS OFFICE, BOOKS/PERIOD.	136.00
160400	11/20/2007	VIRGINIA BACHELDER TRANSP, CONTR DRIVER, SPEC EDUC	2,324.00
160401	11/20/2007	MALCOLM BEHNES TRANSP, CONTR DRIVER, SPEC EDUC	2,891.00
160402	11/20/2007	LISA LEE BLOISE TRANSP, CONTR DRIVER, SPEC EDUC	1,091.20
160403	11/20/2007	ARCHIBALD B. BONNAR BES, CUST., IN-DISTRICT MILEAGE	24.25
160404	11/20/2007	F X BROWNE INC SEWER PLANT, CONTRACT MAINT.	325.00
160405	11/20/2007	CENGAGE LEARNING BUSINESS ED., EHS, BOOKS/PERIODI	1,239.11
160406	11/20/2007	CHC MOTORS TRANSPORTATION, EQUIP. REPAIRS	1,248.60
160407	11/20/2007	EDWARD CHRISTIAN FOOTBALL, HS-S, MILEAGE	38.80
160408	11/20/2007	CINTAS CORPORATION JTL, CUST., CONTR.MAINT.	83.91
160409	11/20/2007	CSI COMMUNICATIONS, INC. GEN.MAINT., SEC., PROPERTY SVCS	2,974.00
160410	11/20/2007	PEGGY CULVER TRANSPORTATION, PARENT TRANSPOR	531.56
160411	11/20/2007	CHRISTINE DAVIS TRANSP, CONTR DRIVER, SPEC EDUC	2,771.05
160412	11/20/2007	DAY-TIMERS, INC. SUPT., GEN. SUPPLIES	15.22
160413	11/20/2007	ELEANOR A. DELLA-CALCE LIS, PRIN., GENERAL SUPPLIES	28.54
160414	11/20/2007	DEMPSEY UNIFORM & LINEN SERVICE, INC. EHN, CUST., PROF.CONTRACT MAINT.	57.30
160415	11/20/2007	IRENE DUGGINS CURRICULUM, IN-DISTR.MILEAGE	296.34

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Check no.	Check Date	Vendor name and comment	Amount
160416	11/20/2007	ENGLE-HAMBRIGHT & DAVIES, INC. BOARD SERVICE, BOND INS.	306.00
160417	11/20/2007	EVERBIND - MARCO BOOK COMPANY ENGLISH, EHS, BOOKS/PERIODICALS	439.58
160418	11/20/2007	FAMILY FUN F&CS, EHN, BOOKS/PERIODICALS	14.95
160419	11/20/2007	CARLEEN FINK TRANSP, CONTR DRIVER, SPEC EDUC	2,641.80
160420	11/20/2007	FRONTIER BES, CUST., TELEPHONE	13,839.02
160421	11/20/2007	JENNY GALUNIC TRANSPORTATION, CONT. DRIVER	4,397.80
160422	11/20/2007	GAMBLE MUSIC CO. MUSIC, VOCAL, RES, SUPPLIES	232.70
160423	11/20/2007	RANDY GARRIS SMI, CUST., IN-DISTRICT MILEAGE	33.95
160424	11/20/2007	LISA GERST TRANSP, CONTR DRIVER, SPEC EDUC	6,021.72
160425	11/20/2007	ROSALYN R. GILMORE TRANSPORTATION, CONT. DRIVER	2,194.80
160426	11/20/2007	GOPHER PHYS. ED., JMH, SUPPLIES	688.85
160427	11/20/2007	GOVCONNECTION ITEC, TECH SUPPLIES	382.00
160428	11/20/2007	GRAND RENTAL STATION, INC. GEN. MAINT., ELEM., PROPERTY SVCS	70.70
160429	11/20/2007	GRAY MANUFACTURING COMPANY, INC. BUS GARAGE, NEW EQUIP. >\$2500	3,071.00
160430	11/20/2007	GT & S, INC. EHN, CUST., PROF. CONTRACT MAINT.	358.41
160431	11/20/2007	HARRIS FLEET WASH SERVICES TRANSPORTATION, CONT. MAINT.	8,676.00
160432	11/20/2007	WILLIAM P HEDGELON TRANSPORTATION, IN-DIST. MILEAGE	14.25
160433	11/20/2007	HELENA LABORATORIES SAFETY SVCS., SUPPLIES	778.45
160434	11/20/2007	RANDY HELLER TRANSPORTATION, CONT. DRIVER	2,281.80
160435	11/20/2007	DEBORAH HOLMES TRANSP, CONTR DRIVER, SPEC EDUC	2,941.20
160436	11/20/2007	HM RECEIVABLES CO., LLC ENGLISH, EHS, BOOKS/PERIODICALS	411.33
160437	11/20/2007	ERNEST B KEMMERER TRANSP, CONTR DRIVER, SPEC EDUC	4,470.80
160438	11/20/2007	LEONARD KRESEFSKI BUSINESS OFFICE, IN-DISTR. MILES	27.16
160439	11/20/2007	SCOTT KRUEGERS SHEET METAL GEN. MAINT., SEC., SUPPLIES	14.50



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Check no.	Date	Vendor name and comment	Amount
160440	11/20/2007	DIANE KRUPSKI TRANSP, CONTR DRIVER, SPEC EDUC	3,978.74
160441	11/20/2007	GINA D. LABADIE TRANSP, CONTR DRIVER, SPEC EDUC	3,850.20
160442	11/20/2007	KARLA J LABAR TRANSPORTATION, CONT. DRIVER	6,507.76
160443	11/20/2007	DAVID JOHN LANTZ MUSIC, VOCAL, ESE, IN-DISTR. MILES	17.46
160444	11/20/2007	STEVEN LASTRA TRANSP, CONTR DRIVER, SPEC EDUC	2,390.00
160445	11/20/2007	LAUREN M.D. DAVIS MUSIC, VOCAL, RES, IN-DISTR. MILES	32.01
160446	11/20/2007	LORMAN EDUCATION SERVICES TRANSPORTATION, BOOKS/PERIOD.	101.76
160447	11/20/2007	LTS DEV Misc.Revenues-Bank Adj.Taxes	346.80
160448	11/20/2007	MARTIN'S SEPTIC SERVICE GEN.MAINT., ELEM., PROPERTY SVCS	215.00
160449	11/20/2007	MASTER CHEMICAL PRODUCTS, INC. SMI, CUST., BID SUPPLIES	177.76
160450	11/20/2007	MEDCO SUPPLY COMPANY ATHL. TRAINER, JTL, BID SUPPLIES	1,754.60
160451	11/20/2007	MET-ED RES, CUST., ELECTRIC	11,576.82
160452	11/20/2007	MR. Z'S FOOD MARKET #158 F&CS, EHS, SUPPLIES	80.17
160453	11/20/2007	MR. Z'S STORE #117 F&CS, EHS, SUPPLIES	311.90
160454	11/20/2007	PETER MUTI TRANSP, CONTR DRIVER, SPEC EDUC	4,234.20
160455	11/20/2007	DONNA NANNINI TRANSPORTATION, PARENT TRANSPOR	184.30
160456	11/20/2007	NAZARETH MUSIC CENTER MUSIC, INSTR, EHN, NEW EQUIPMENT	6,565.00
160457	11/20/2007	NEUMANN COLLEGE/DVEC PERSONNEL, CERT./N-INSTR.CONF.	250.00
160458	11/20/2007	JOHN O'ROURKE, JR. TRANSP, CONTR DRIVER, SPEC EDUC	4,846.32
160459	11/20/2007	OPDYKE'S SALES & SERVICE TRANSPORTATION, GEN. SUPPLIES	327.09
160460	11/20/2007	LOIS PALIO EHS, PRIN., GENERAL SUPPLIES	54.57
160461	11/20/2007	PEARSON EDUCATION, INC. MUSIC, VOCAL, JTL, BOOKS/PERIODIC	203.46
160462	11/20/2007	PENNSYLVANIA ONE CALL SYSTEM, INC. GEN.MAINT., PROPERTY SERVICES	112.20
160463	11/20/2007	WILLIAM M. PINKOWSKI SUPT, CERTIF/N. INSTR. CONFERENCE	166.50

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Check no.	Check Date	Vendor name and comment	Amount
160464	11/20/2007	JASON W. POSSINGER GEN.MAINT., ELEM., SUPPLIES	150.00
160465	11/20/2007	BARBARA PREVOST TRANSP, CONTR DRIVER, SPEC EDUC	619.41
160466	11/20/2007	PROJECTOR LAMP CENTER JTL, INSTR, TECH SUPPLIES	418.00
160467	11/20/2007	PROSSER LABORATORIES, INC. SEWER PLANT, CONTRACT MAINT.	2,203.16
160468	11/20/2007	PURE BLUE SWIMMING, HS-S, SUPPLIES	2,380.72
160469	11/20/2007	RESOURCES FOR EDUCATORS TL.I, PARENT SUPPLIES	188.00
160470	11/20/2007	SAMMONS PRESTON ROYLAN DIR PUPIL SVS, K-4, NEW EQUIP	4,051.74
160471	11/20/2007	LISANDRA SANTIAGO TRANSPORTATION, PARENT TRANSPOR	1,086.40
160472	11/20/2007	SAX ARTS & CRAFTS ART, JTL, SUPPLIES	3,111.61
160473	11/20/2007	CHRIS SCHELLHAMER FOOTBALL, HS-S, MILEAGE	89.73
160474	11/20/2007	SCHOLASTIC INC. SMI, 1ST, C&I, SUPPLIES	491.08
160475	11/20/2007	SCHOLASTIC INC. TL.I, PARENT SUPPLIES	152.22
160476	11/20/2007	SCHOLASTIC LIBRARY PUBLISHING, INC. LIBRARY, JTL, EDUC.SOFTWARE	773.00
160477	11/20/2007	SCHOOL MART, INC. MSE, 5TH, SUPPLIES	275.41
160478	11/20/2007	SCHOOL SPECIALTY INC. FULL DAY KDG, SUPPLIES	3,308.35
160479	11/20/2007	SCHOOL SPECIALTY, INC. SMI, KDG, SUPPLIES	531.10
160480	11/20/2007	SCHOOLDUDE.COM COMMUNICATIONS, TECH BK/SOFTWAR	21,356.90
160481	11/20/2007	SCHOOLHOUSE SECRETS UNLIMITED SMI, 5TH, C&I, SUPPLIES	124.20
160482	11/20/2007	SCRANTON LABELS SUPT., SPECIAL PROJECTS	324.95
160483	11/20/2007	LOUIS SENECA Misc.Revenues-Bank Adj.Taxes	35.00
160484	11/20/2007	SHAWNEE ACADEMY, LTD. SECURITY, EHN, PROF.CONTR.SVCS.	360.00
160485	11/20/2007	SHERWIN-WILLIAMS TECH.ED., EHN, SUPPLIES	145.35
160486	11/20/2007	DOUGLAS L. SISKI TRANSPORTATION, CONT.DRIVER	6,462.00
160487	11/20/2007	DUSTIN SISKI TRANSP, CONTR DRIVER, SPEC EDUC	4,616.16

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Check no.	Check Date	Vendor name and comment	Amount
160488	11/20/2007	SOCIAL STUDIES SCHOOL SERVICES SOC.STUDIES,EHN,BOOKS/PERIODIC	235.10
160489	11/20/2007	STANDARD STATIONERY SUPPLY 08013181	373.10
160490	11/20/2007	SUN LITHO-PRINT, INC. BAND,HS-S,DUES & FEES	670.00
160491	11/20/2007	JANET TREAT TRANSP,CONTR DRIVER,SPEC EDUC	1,750.60
160492	11/20/2007	TRI-STATE INDUSTRIAL LAUNDRIES INC. MAINTENANCE, UNIFORM RENTAL	946.62
160493	11/20/2007	TRI-STATE INDUSTRIAL LAUNDRIES INC. JTL,CUST.,UNIFORM RENTAL	697.51
160494	11/20/2007	TRI-STATE INDUSTRIAL LAUNDRIES INC. MAINTENANCE, UNIFORM RENTAL	661.13
160495	11/20/2007	TU-WAY COMMUNICATIONS TRANSPORTATION,REPAIRS & PARTS	180.00
160496	11/20/2007	KATHLEEN VARKADOS TRANSPORTATION,PARENT TRANSPOR	838.08
160497	11/20/2007	KATHARINE VITANZA TRANSP,CONTR DRIVER,SPEC EDUC	2,597.36
160498	11/20/2007	FAUVE YOUNG-MORRISON MUSIC, INSTR,EHN, PROF.CONTR.SVC	300.00
160499	11/27/2007	POSTMASTER TAX COLLECTION,POSTAGE	820.00
160500	11/28/2007	SHAWNEE ACADEMY, LTD. SPEC.ED.,NON-ESASD INT.TUITION	317,187.50
160501	11/29/2007	AASA - AMERICAN ASSOC. OF SCHOOL ADMIN. CURRICULUM,DUES & FEES	300.00
160502	11/29/2007	ABC TROPHIES, INC. BOARD SERVICE,SUPPLIES	66.00
160503	11/29/2007	AMERICAN CHORAL DIRECTORS ASSOCIATION CHORUS,HS-S,DUES & FEES	85.00
160504	11/29/2007	ADVANCED BUSINESS EQUIPMENT TECH.ED.,JTL,SUPPLIES	104.87
160505	11/29/2007	AMERICAN DENTAL DENTAL,DISTRICT,DUES & FEES	272.00
160506	11/29/2007	AMERICAN RIBBON MANUFACTURERS, INC. F&CS,LIS,SUPPLIES	33.84
160507	11/29/2007	APPLE COMPUTER, INC. ITEC,NEW TECH EQUIP-INITIATIVE	8,870.00
160508	11/29/2007	ASPEN PEST SERVICES, LLC EHS,CUST.,EXTERMINATION SVCS	425.50
160509	11/29/2007	ASSOCIATION OF FUNDRAISING PROFESSIONALS FED.PROG.DIR.,DUES & FEES	250.00
160510	11/29/2007	ATHMEDICS ATHL.TRAINER,LEH,SUPPLIES	134.00
160511	11/29/2007	AWARD COMPANY OF AMERICA SUPT., GEN. SUPPLIES	354.50

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Check no.	Check Date	Vendor name and comment	Amount
160512	11/29/2007	DAVID BAKER MSE, PRIN., IN-DISTRICT MILEAGE	29.10
160513	11/29/2007	BANCROFT NEUROHEALTH SPEC.ED., ESASD, SEC TUITION	3,003.00
160514	11/29/2007	THE BANK OF NEW YORK AUTHORITY EXP., PAYING AGENT	450.00
160515	11/29/2007	BERKELEY INDUSTRIAL SPECIALTIES, INC. TRANSPORTATION, GEN. SUPPLIES	143.10
160516	11/29/2007	BRANDYWINE HEIGHTS ACTIVITIES FUND CHORUS, LEH, DUES & FEES	280.00
160517	11/29/2007	F X BROWNE INC EHS, CUST., PROF. CONTRACT SVCS	501.00
160518	11/29/2007	BUSHKILL GROUP Misc.Revenues-Bank Adj.Taxes	637.26
160519	11/29/2007	BUYDIG.COM JTL, 6TH, TECH SUPPLIES	115.00
160520	11/29/2007	LOUIS CARBAJAL ITEC, IN-DISTRICT MILEAGE	40.74
160521	11/29/2007	CARLEX INC FOR.LANG, LIS, BOOKS/PERIODICALS	168.36
160522	11/29/2007	BWP CARQUEST AUTO PARTS TRANSPORTATION, GEN. SUPPLIES	331.52
160523	11/29/2007	CAVALIER FOOTBALL CLUB PEPSI Commissions Payable	317.36
160524	11/29/2007	CERTIFIED CHEMICAL CO. JTL, CUST., GENERAL SUPPLIES	592.84
160525	11/29/2007	ADAM & CYNTHIA CHRISTMAN REFUNDS, PRIOR YEAR, PRICE	2,092.18
160526	11/29/2007	CINTAS CORPORATION JTL, CUST., CONTR.MAINT.	223.13
160527	11/29/2007	COMMONWEALTH OF PENNSYLVANIA SECURITY, EHN, PROF.CONTR.SVCS.	8,348.72
160528	11/29/2007	COMPUTER DISCOUNT WAREHOUSE JMH, 3RD, TECH SUPPLIES	906.99
160529	11/29/2007	CONCORDE, INC. TRANSPORTATION, PROF.CONT.SERV	1,489.50
160530	11/29/2007	MARY CONKLIN RES, 1ST, INSTR/CERT.CONFERENCE	105.00
160531	11/29/2007	SAGE PUBLICATIONS CIRRICULUM, SEC.BOOKS/PERIOD.	87.07
160532	11/29/2007	CRAFT OIL CORPORATION TRANSPORTATION, GASOLINE/OIL	1,609.58
160533	11/29/2007	CROWN MAGNETICS MUSIC, VOCAL, RES, NEW TECH EQUIP	909.15
160534	11/29/2007	CSI COMMUNICATIONS, INC. DIR.ADM.SYS.NEW TECH.EQUIPMENT	4,861.00
160535	11/29/2007	ELIZABETH DAILEY GUIDANCE, MSE, CONFERENCES	50.00

Bank: 11 PNC Bank (Concentration)

Check no.	Date	Vendor name and comment	Amount
160536	11/29/2007	DATA BAZAAR.COM TECH.ED., EHN, SUPPLIES	657.76
160537	11/29/2007	BRUCE DAVIS, M.D. TRANSPORTATION, PROF.CONT.SERV	165.00
160538	11/29/2007	LAUREN DAVIS BAND, EHN, PROF.CONTRACT SVCS.	2,106.00
160539	11/29/2007	DELL MARKETING, L.P. ITEC, NEW TECH EQUIPMENT > \$2500	23,008.47
160540	11/29/2007	DEMCO INC LIBRARY, BUSHKILL, BOOKS/PER.	249.30
160541	11/29/2007	DONNA LEHMANN-DEMING ACCTABILITY, MILEAGE	93.36
160542	11/29/2007	DEMPSEY UNIFORM & LINEN SERVICE, INC. BUS GARAGE, PROPERTY SERVICE	169.49
160543	11/29/2007	DEVELOPMENTAL EDUCATION SERVICES SPEC.ED.ADMIN., PROF.CONTRACT	133.44
160544	11/29/2007	FRANCIS C. DISALVO TRANSPORTATION, REPAIRS & PARTS	44.80
160545	11/29/2007	DUNBAR ENTERPRISES INC GEN.MAINT., ELEM., PROPERTY SVCS	500.00
160546	11/29/2007	ESASD SPECIAL ACTIVITY FUND DUE TO SPECIAL ACTIVITY FUND	1,220.98
160547	11/29/2007	EAST STROUDSBURG CHRISTIAN ACADEMY LIFE SKILLS, NON-PUBLIC TUITION	1,907.50
160548	11/29/2007	FARM & HOME OIL COMPANY TRANSPORTATION, SOUTH, DIESEL	18,045.86
160549	11/29/2007	FAULSTICK & SON EHS, CUST., SNOW REMOVAL	3,130.00
160550	11/29/2007	FIRM, FAIR & CONSISTENT BES, PRIN., BOOKS/PERIODICALS	199.00
160551	11/29/2007	THE FOLLETT SOFTWARE CO. LIBRARY, HS-N, EDUC.SOFTWARE	1,463.33
160552	11/29/2007	JOSEPH R. FORMICA GUIDANCE, EHS, MILEAGE	47.53
160553	11/29/2007	FRANTZ'S TOUCH OF COLOR GEN.MAINT., SEC., SUPPLIES	74.10
160554	11/29/2007	PAMELA FURST PERSONNEL, MILEAGE	1.94
160555	11/29/2007	ANTONIO FUZIO RES, CUST., IN-DISTRICT MILEAGE	31.04
160556	11/29/2007	EVELYN GARDE REFUNDS, PRIOR YEAR, MID. SM.	2,203.44
160557	11/29/2007	CLAUDIA GARLETTE IND.TECH., HS-N CERT/INSTR.CONF	95.00
160558	11/29/2007	GPA EHN, PRIN., GENERAL SUPPLIES	166.42
160559	11/29/2007	HARCOURT EDUCATION SCIENCE, EHS, BOOKS/PERIODICALS	701.04

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
160560	11/29/2007	KAREN MARIE HAAS MATH,EHN,IN-DISTRICT MILEAGE	22.12
160561	11/29/2007	HARRELL'S TURF SPECIALTY GEN.MAINT.,SEC.,SUPPLIES	2,840.00
160562	11/29/2007	DEBORAH HARRIS TITLE II PART A, CONFERENCE	377.64
160563	11/29/2007	HILL SCHOOL FACULTY PEPSI Commissions Payable	125.39
160564	11/29/2007	HILLTOP SALES & SERVICE BES,CUST.,GENERAL SUPPLIES	362.44
160565	11/29/2007	HOLLOW HILLS PRESS MUSIC, INSTR,JTL,SUPPLIES	32.82
160566	11/29/2007	HSBC BUSINESS SOLUTIONS LIBRARY,HS-S,SUPPLIES	1,811.76
160567	11/29/2007	HSBC BUSINESS SOLUTIONS SMI,PRIN.,GENERAL SUPPLIES	30.99
160568	11/29/2007	INTEGRITEC, INC. JMH,CUST.,PROF.CONTRACT SVCS	725.00
160569	11/29/2007	IRIS COMPANY LIS,PRIN.,GENERAL SUPPLIES	410.57
160570	11/29/2007	J.T.LAMBERT TEACHER'S FUND PEPSI Commissions Payable	236.41
160571	11/29/2007	JACKSON-HIRSH MUSIC, INSTR,EHN,SUPPLIES	373.52
160572	11/29/2007	WILLIAM JANKINS SENIOR REBATE, MID.SMITH.	243.20
160573	11/29/2007	GWN MARKETING EMPLOYEE DEPOSIT Tax Sheltered Annuities	100.00
160574	11/29/2007	KELVIN ELECTRONICS TECH.ED.,EHN,SUPPLIES	1,584.09
160575	11/29/2007	KENBRO SOCCER SOCCER,GIRLS,HS-S,NEW EQU>2500	5,217.00
160576	11/29/2007	KENNEDY INDUSTRIES WRESTLING,HS-S,SUPPLIES	1,139.00
160577	11/29/2007	KEY CURRICULUM PRESS MATH,EHS,BOOKS/PERIODICALS	1,450.35
160578	11/29/2007	KEYSTONE CLOSING & SETTLEMENT Misc.Revenues-Bank Adj.Taxes	662.94
160579	11/29/2007	ALFRED B. KISE, JR. MUSIC, INSTR,EHN,PROF.CONTR.SVC	5,500.00
160580	11/29/2007	KISTLER PRINTING COMPANY BES,PRIN.,PRINTING	46.00
160581	11/29/2007	KRONOS INC. LEASING DIVISION LEASE PRINCIPAL - KRONOS	11,868.00
160582	11/29/2007	LAKESHORE LEARNING MATERIALS BES,1ST,SUPPLIES	494.49
160583	11/29/2007	LAWN AND GOLF SUPPLY CO., INC. GEN.MAINT.,ELEM.,SUPPLIES	465.67

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
160584	11/29/2007	MARY KATHERINE LEE SPEC.ED.SUPV.INT.MILEAGE	236.20
160585	11/29/2007	THOMAS F. LEE REFUNDS, PRIOR YEAR, MID. SM.	1,902.06
160586	11/29/2007	LEHMAN INTERMEDIATE TEACHER'S FUND PEPSI Commissions Payable	149.68
160587	11/29/2007	LEVIN LEGAL GROUP LEGAL SVCS.,NON-RETAINER	4,100.00
160588	11/29/2007	IRENE C. LIVINGSTON MSE,PRIN.,IN-DISTRICT MILEAGE	6.31
160589	11/29/2007	LONG POND ENTERPRISES INC. PHYS.ED.,JTL,C&I,NEW EQUIP.	1,456.00
160590	11/29/2007	L R P PUBLICATIONS DIR PUPIL SVS,K-4,DUES & FEES	184.50
160591	11/29/2007	MATTHEW J. MALINOWSKI SUPT., PROF.CONTRACT SERVICES	3,902.29
160592	11/29/2007	JEFFREY MARK BAND,EHN,PROF.CONTRACT SVCS.	1,944.00
160593	11/29/2007	MASTER CHEMICAL PRODUCTS, INC. OTHER ADMIN.SVS,MISCELLANEOUS	32,538.00
160594	11/29/2007	ARAINA MAYNARD SPEC. ED., ACCESS, MILEAGE	124.11
160595	11/29/2007	MARY-JANE M. MCGLYNN ACCTABILITY, MILEAGE	30.56
160596	11/29/2007	MCGRAW-HILL INC. PHYS.ED.,EHS,C&I TEXTBOOKS	3,763.31
160597	11/29/2007	MEIER SUPPLY CO., INC. GEN.MAINT.,SEC.,SUPPLIES	1,431.84
160598	11/29/2007	DR. GREGORY J. MENIO PHYSICIAN,EHS,FOOTBALL EXAMS	395.00
160599	11/29/2007	MET-ED SMI,CUST.,ELECTRIC	7,411.60
160600	11/29/2007	METEORLOGIX COMMUNICATIONS,TECH BK/SOFTWAR	180.00
160601	11/29/2007	SALLY L. METZGER SMI,1ST,INSTR/CERT.CONFERENCE	41.71
160602	11/29/2007	MODERNFOLD OF READING, INC. GEN.MAINT.,ELEM.,PROPERTY SVCS	650.00
160603	11/29/2007	MONROE CAREER AND TECHNICAL INSTITUTE MCTI, HS-S,OPERATING BUDGET	121,652.00
160604	11/29/2007	MR. Z'S FOOD MARKET #158 F&CS,LIS,SUPPLIES	239.20
160605	11/29/2007	MR. Z'S STORE #117 F&CS,EHS,SUPPLIES	269.55
160606	11/29/2007	MR. JOHN GEN.ATHL.,HS-N,CONTR.MAINT.	563.16
160607	11/29/2007	CHERYL L. MURPHY SPEC.ED.SUPV.,ELEM.,MILEAGE	67.90

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
160608	11/29/2007	MUSIC ALIVE MUSIC,VOCAL,JTL,SUPPLIES	274.00
160609	11/29/2007	NATIONAL ATHLETIC TRAINER'S ASSOCIATION ATHL.TRAINER,HS-N,DUES & FEES	410.00
160610	11/29/2007	NORTH POCONO BUS COMPANY, INC. TRANSPORTATION,CONTRACTED	10,558.30
160611	11/29/2007	O'SHEA LUMBER COMPANY TECH.ED.,EHS,SUPPLIES	8,475.00
160612	11/29/2007	OFFICE DEPOT LIS,INSTR,BID SUPPLIES	1,100.37
160613	11/29/2007	OFFICE DIRECT, INC. MSE,PRIN.,GENERAL SUPPLIES	19.99
160614	11/29/2007	OPAMP TECHNICAL BOOKS ENGLISH,EHS,BOOKS/PERIODICALS	101.90
160615	11/29/2007	OURCO INC. Misc.Revenues-Bank Adj.Taxes	3.00
160616	11/29/2007	PA SCHOLASTIC FOOTBALL COACHES ASSC. FOOTBALL,HS-S,DUES & FEES	100.00
160617	11/29/2007	MANVEL R PAGE ITEC,IN-DISTRICT MILEAGE	9.46
160618	11/29/2007	PASBO BUSINESS OFFICE,DUES & FEES	220.00
160619	11/29/2007	PC MALL GOV TECH.ED.,JTL,SUPPLIES	634.50
160620	11/29/2007	PETTY CASH BUSHKILL ELEM BES,PRIN.,POSTAGE/TELEPHONE	37.06
160621	11/29/2007	PETTY CASH HS NORTH EHN,PRIN.,GENERAL SUPPLIES	21.16
160622	11/29/2007	MICHELLE EVANS PHILLIPS, MSN, CRNP, COHN ATHLETICS,EHN,PHYS.SERVICES	405.00
160623	11/29/2007	DAVE PHILLIPS MUSIC & SOUND, INC. MUSIC,INST.,JTL,PROPERTY SVC	308.00
160624	11/29/2007	MARY PIERCE TL.I,CENFERENCES-CERTIF.	522.64
160625	11/29/2007	WILLIAM M. PINKOWSKI BUSINESS OFFICE,PROF.CONTR.SVC	3,000.00
160626	11/29/2007	PITNEY BOWES GLOBAL FINANCIAL LIS,PRIN.,EQUIPMENT RENTAL	636.42
160627	11/29/2007	PLAQUES & SUCH GEN.ATHL.,HS-N,SUPPLIES	715.00
160628	11/29/2007	BUSINESS CARD TRANSPORTATION,GEN. SUPPLIES	707.04
160629	11/29/2007	E.F. POSSINGER & SONS, INC. EHN,CUST.,PROF.CONTRACT MAINT.	85.00
160630	11/29/2007	MARILYN POSSINGER PERSONNEL, MILEAGE	15.52
160631	11/29/2007	POSTMASTER TAX COLLECTION,POSTAGE	837.22



Bank: 11 PNC Bank (Concentration)

Check no.	Date	Vendor name and comment	Amount
160632	11/29/2007	PSBA INSURANCE TRUST SUSPENSE ACCT.,LTD INSURANCE	12,488.31
160633	11/29/2007	PSBA INSURANCE TRUST SUSPENSE ACCT., LIFE INSURANCE	10,996.21
160634	11/29/2007	JOSEPH & PHYLLIS RAZZANO Misc.Revenues-Bank Adj.Taxes	1,157.38
160635	11/29/2007	JOHN RENNA ITEC,IN-DISTRICT MILEAGE	90.81
160636	11/29/2007	RESERVE ACCOUNT EHS,PRIN.,POSTAGE/TELEPHONE	2,000.00
160637	11/29/2007	RESICA ELEMENTARY SCHOOL P.T.O. TUTORING-EXTENDED-SUPPLIES	25.25
160638	11/29/2007	RILEY AND COMPANY INC. BUSINESS OFFICE,PROF.CONTR.SVC	10,150.00
160639	11/29/2007	SCOTT RIVERA Real Estate Refunds, Smithfld.	417.35
160640	11/29/2007	ROTO-ROOTER SEWER-DRAIN SERVICE GEN.MAINT.,SEC.,PROPERTY SVCS	850.00
160641	11/29/2007	JULIE L RUBINO ACCOUNTABILITY-CERT.INSTR.CONF	20.00
160642	11/29/2007	SAW SALES AND MACHINERY CO. TECH.ED.,EHN,PROPERTY SERVICE	266.00
160643	11/29/2007	JENNIFER M. SCHNAITMAN BUSINESS OFFICE,IN-DISTR.MILES	44.62
160644	11/29/2007	SCHOLASTIC MAGAZINES SOC.STUDIES,EHS,BOOKS/PERIODIC	292.67
160645	11/29/2007	SCHOLASTIC INC. SPEC.ED.,LRN.SUP.,BOOKS/PERIO.	344.65
160646	11/29/2007	SCHOLASTIC LIBRARY PUBLISHING LIBRARY,HS-N, EDUC.SOFTWARE	4,799.00
160647	11/29/2007	SCHOOL SPECIALTY INC. 08060003	1,586.00
160648	11/29/2007	SCHOOLMATE SPEC.ED.,LRN.SUP.,GEN.SUPPLIES	47.30
160649	11/29/2007	SCIENCE KIT & BOREAL LABORATORIES SCIENCE,JTL,SUPPLIES	32.37
160650	11/29/2007	MAUREEN G. SEIDEL ITEC,IN-DISTRICT MILEAGE	151.11
160651	11/29/2007	JAMES F. SHEAROUSE Due Fr.Bond Construction Funds	173.15
160652	11/29/2007	SKYLANES SPEC.ED,SUPV.SEC.CONTR.MAINT.	99.00
160653	11/29/2007	A.J. SMITH ELECTRIC MOTOR SERVICE GEN.MAINT.,SEC.,SUPPLIES	715.00
160654	11/29/2007	STANDARD STATIONERY SUPPLY 08013177	3,086.63
160655	11/29/2007	STANDARD STATIONERY SUPPLY 08013177	769.58

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
160656	11/29/2007	JAN STEIGERWALT ACCOUNTABILITY-CERT.INSTR.CONF	483.13
160657	11/29/2007	STOUT'S MOWER SERVICE RES,CUST.,PROF.CONTRACT SVCS	204.00
160658	11/29/2007	THOMSON WEST DIR PUPIL SVS,K-4,DUES & FEES	168.00
160659	11/29/2007	THOMSON WEST DIR PUPIL SVS,K-4,DUES & FEES	168.00
160660	11/29/2007	ANTHONY & LINDA TUMMINIA Real Estate Refunds, Mid.Smith	3,291.24
160661	11/29/2007	ROSEANN E. VANWHY TAX COLLECTION,POSTAGE	27.35
160662	11/29/2007	VERIZON DISTRICT, AED PHONES	290.83
160663	11/29/2007	WALMART COMMUNITY READING,LIS,SUPPLIES	2,400.26
160664	11/29/2007	WHITMORE'S GARAGE GEN.MAINT.,PROPERTY SERVICES	4,166.99
160665	11/29/2007	WORLD ALMANAC EDUCATION SOC.STUDIES,EHS,BOOKS/PERIODIC	19.90
160666	11/29/2007	AMERIPRISE FINANCIAL SERVICES Tax Sheltered Annuities	800.00
160667	11/29/2007	AXA EQUITABLE LIFE INSURANCE COMPANY Tax Sheltered Annuities	5,293.87
160668	11/29/2007	E.S.E.A. ESEA Dues	26,534.00
160669	11/29/2007	FEDERAL RESERVE BANK Savings Bond Deductions	600.00
160670	11/29/2007	HAB-DLT (ER) Miscellaneous Deductions	24.57
160671	11/29/2007	LINCOLN INVESTMENT PLANNING INC Tax Sheltered Annuities	24,604.47
160672	11/29/2007	LINCOLN NATIONAL LIFE Tax Sheltered Annuities	175.00
160673	11/29/2007	METROPOLITAN LIFE INSURANCE COMPANY Tax Sheltered Annuities	325.00
160674	11/29/2007	MORGAN STANLEY DEAN WITTER TRUST FSB Tax Sheltered Annuities	55.21
160675	11/29/2007	NATIONWIDE FINANCIAL Tax Sheltered Annuities	323.65
160676	11/29/2007	NYSCSPC (NEW YORK STATE CHILD SUPPORT Miscellaneous Deductions	115.39
160677	11/29/2007	NEW JERSEY FAMILY SUPPORT PAYMENT CENTER Miscellaneous Deductions	248.00
160678	11/29/2007	OPPENHEIMER FUNDS Tax Sheltered Annuities	5,215.21
160679	11/29/2007	PENNSYLVANIA HIGHER EDUCATION AGENCY Miscellaneous Deductions	248.26

Bank: 11 PNC Bank (Concentration)

Check no.	Check Date	Vendor name and comment	Amount
160680	11/29/2007	PA SCDU Miscellaneous Deductions	3,556.06
160681	11/29/2007	PIMCO PARENT CO. Tax Sheltered Annuities	50.00
160682	11/29/2007	PRUDENTIAL INVESTMENTS Tax Sheltered Annuities	300.00
160683	11/29/2007	PUTNAM INVESTMENT SERVICES Tax Sheltered Annuities	525.00
160684	11/29/2007	SMITH BARNEY Tax Sheltered Annuities	292.05
160685	11/29/2007	THRIVENT FINANCIAL FOR LUTHERANS Tax Sheltered Annuities	185.00
160686	11/29/2007	UNITED STATES TREASURY Miscellaneous Deductions	107.00
160687	11/29/2007	VARIABLE ANNUITY LIFE INS. CO. Tax Sheltered Annuities	1,215.00
160688	11/29/2007	VANGUARD GROUP OF INVESTMENT COMPANIES Tax Sheltered Annuities	2,221.83
160689	11/29/2007	BUSINESS CARD SPEC. ED. SUPV., ELEM, TECH SUPPLY	14.94
			----- 2,275,068.60

End of Report - 10.55.11

EAST STROUDSBURG AREA SCHOOL DISTRICT  
 CAPITAL PROJECTS - BOND FUND - 2007-2008

Nov-07

DATE	PNC CONST	2007 PLGIT	2007 PLGIT INVEST	2007A PLGIT	2007A PLGIT INVEST	TOTAL
Beg Bal	\$ 523,611.92	\$ 5,804,316.47	\$ 5,424,905.39	\$ -	\$ -	\$ 11,752,833.78
ADJ TO BEG BAL			\$ -		\$ -	\$ -
Transfers	\$ 4,671,812.00	\$ 773,188.00	\$ (5,424,905.39)	\$ 31,658,689.58	\$ 12,732,608.95	\$ 44,411,393.14
Interest	\$ 4,785.85	\$ 17,232.65		\$ 142,705.34	\$ 86,103.23	\$ 250,827.07
Expense	\$ (5,150,155.00)	\$ (965.80)				\$ (5,151,120.80)
End Bal	\$ 50,054.77	\$ 6,593,771.32	\$ -	\$ 31,801,394.92	\$ 12,818,712.18	\$ 51,263,933.19

**EAST STROUDSBURG AREA SCHOOL DISTRICT  
STATEMENT OF CASH / GENERAL FUND  
November 30, 2007**

	<u>November 30, 2007</u>		<u>July 1 to November 30, 2007</u>	
Beginning Balance:		\$ 50,522,246.77		16,810,262.89
Adjustment to Beginning Balance	.			
<b>Receipts:</b>				
Earned Income Tax	\$ 250,544.34		846,896.93	
Occupational Privilege Tax	2,399.80	\$ 252,944.14	15,045.98	861,942.91
<b>Real Estate Transfer Tax:</b>				
Monroe	\$ 70,630.05		426,107.29	
Pike	24,495.19	95,125.24	138,304.19	564,411.48
<b>Delinquent Taxes</b>				
Monroe	\$ 246,264.95		1,467,228.28	
Pike	99,313.06	345,578.01	592,268.94	2,059,497.22
<b>Real Estate Taxes:</b>				
East Stroudsburg	\$ 616,442.54		8,652,416.24	
Middle Smithfield	5,014,672.46		26,095,695.41	
Price	354,914.78		4,329,942.82	
Smithfield	1,089,272.62		12,140,474.56	
Lehman	721,116.73		15,338,096.69	
Porter	97,719.81	7,894,138.94	1,465,956.15	68,022,581.87
<b>Interest:</b>				
PLGIT	\$ 7,822.46		42,631.82	
PLGIT/PLUS	-		22,608.06	
PSDLAF	-		39,267.83	
PNC NOW	19,392.82		135,971.56	
PNC MMA	38.93	27,254.21	225.23	240,704.50
<b>ACH State Transfers:</b>				
Access	177,254.81		187,248.29	
Basic Ed			2,766,816.17	
Alt Ed for Disr Yth			16,444.50	
Charter School Tr			88,714.00	
Comm of PA Lieu of Taxes			-	
DCED Tutoring Assistance			-	
Drivers Ed			13,790.00	
Duel Enrollment	6,933.00		6,933.00	
Education Assistance	168,151.75		504,510.25	
Grant			26,104.96	
Health Reimb			177,555.91	
Homebound			-	
Lieu of Taxes	145.94		39,314.54	
Integration Coaches			-	
NP Transportation			-	
NSLP Sub			183,150.27	
PA Accountability Grant			1,389,696.00	
Perf Incentives			-	
PURTA			102,705.86	
Rental Subsidy			282,909.31	
Retirement			609,111.85	
School Improvement			9,500.00	
SD Special Ed Funding	523,201.00		1,569,603.00	
SD Transportation			283,447.00	
Section 1305/1306			16,840.38	
Social Security	188,853.00		1,054,916.42	
Vocational Ed	17,120.00		80,495.82	
Ward of State			-	
WIA Summer Youth	14,976.92	1,096,636.42	14,976.92	9,424,784.45
<b>Federal Revenue:</b>				
Academic Achievement	\$ 3,558.84		3,558.84	
Classroom Size Reduction			-	
Drug Free Schools			6,978.40	
Eisenhower M&S			-	
Summer Flood FEMA	7,531.53		7,531.53	
Impact Aid			-	
IU 20 IDEA	295,856.75		585,627.50	
Medical Assistance			-	
Pregnant & Parent	1,599.10		4,806.37	
Project 720 High School	71,166.65		71,166.65	
RIF			-	
Title I			297,027.12	
Title II			70,527.32	
Title III			-	
Title V			-	
Title VI		379,712.87	-	1,047,223.73
<b>Other Revenue:</b>				
Refunds			-	
Miscellaneous	4,477.69		16,948.60	
Donations			2,720.00	
Parking Permits/Smoking Fines	199.00		2,668.98	
Cell Tower	1,060.90		5,121.80	
Use of Facilities			30.00	
Shawnee Academy	2,781.00	8,518.59	438,455.84	465,945.22

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**EAST STROUDSBURG AREA SCHOOL DISTRICT  
STATEMENT OF CASH / GENERAL FUND  
November 30, 2007**

	<u>November 30, 2007</u>	<u>July 1 to November 30, 2007</u>	
<b>Credit to Expense:</b>			
Wage/Tuition/Jury Duty Reimb	\$ 790.72	22,307.67	
Restitutions		1,467.96	
Misc. Expense	446.00	27,106.86	
Cafeteria Reimb		-	
Misc. Reimb/Refunds	50,055.91	59,378.43	
Custodian Fees		3,131.13	
Obligations	28.57	932.77	
Bond/Const. Fund Reimb.		-	
Capital Reserve to GF		2,483.50	
Special/Student Activity to GF	79.22	194.72	
MCATI		-	
Blue Cross Pymt/COBRA	24,962.66	129,355.58	246,358.62
	<u>76,363.08</u>	<u>129,355.58</u>	
<b>TOTAL RECEIPTS</b>		\$ 10,176,271.50	82,933,450.00
<b>TOTAL RESOURCES</b>		\$ 60,698,518.27	<u>99,743,712.89</u>
<b>Disbursements:</b>			
Accounts Payable	\$ 6,133,885.52	23,318,689.79	
Payroll	3,117,697.38	13,598,234.75	
Investment Fees		355.59	
Prior Months Voids/Adj	(22,625.64)	(43,944.54)	
Accrued Interest		-	
1998A GOB Principal & Int		-	
1998AA GOB Principal & Int	1,699,640.00	1,699,640.00	
2000 GOB Principal & Int		-	
2001 GOB Principal & Int.		-	
2001A GOB Principal & Int.	466,998.75	466,998.75	
2001AA GOB Principal & Int.		245,713.75	
2002 GOB Principal & Int		-	
2002A GOB Principal & Int.	1,203,127.50	1,203,127.50	
2003 GOB Principal & Int		241,598.13	
2003A GOB - Principal & Int		-	
2004 GOB Principal & Int		185,677.50	
2004A GOB Principal & Int	168,753.14	168,753.14	
2005 GOB Principal & Int	192,531.25	192,531.25	
2005A GOB Principal & Int	383,407.51	383,407.51	
2006 GOB Principal & Int	295,547.50	295,547.50	
2007 GOB Principal & Int		2,610,605.45	
GOB CP \$37.5M		-	
Blue Cross Payment	1,306,078.93	6,478,269.17	
Due to/from Capital Projects		1,038,839.32	
Due to/from Capital Reserves		1,740,002.00	
96 VRLP \$7M Principal & Int	16,973.03	86,630.47	
96 VRLP \$10M Principal & Int	23,509.57	120,042.03	54,030,719.06
<b>Balance:</b>		\$ 14,985,524.44	<u>45,712,993.83</u>
		<u>\$ 45,712,993.83</u>	<u>45,712,993.83</u>
<b>CASH SUMMARY:</b>			
PNC Bank - NOW	\$ 6,740,327.06	6,740,327.06	
PNC Bank - MMA	36,104.22	36,104.22	
PSDLAF	29,862,473.44	29,862,473.44	
PLGIT	1,671,238.25	1,671,238.25	
PLGIT/PLUS	442,850.86	442,850.86	
PLGIT/TERM	6,000,000.00	6,000,000.00	
PLGIT/CD	960,000.00	960,000.00	
<b>Balance:</b>		\$ 45,712,993.83	<u>45,712,993.83</u>
		<u>\$ 45,712,993.83</u>	<u>45,712,993.83</u>

**STATEMENT OF CASH / CAPITAL RESERVE FUND  
2007-2008**

	November 30, 2007	July 1 to Nov. 30, 2007
Beginning Balance:	\$ 897,187.72	\$ 2,487,195.61
Adjustment to Beginning Balance		\$ (11,500.00)
<b>Recoverable Bus Purchase:</b>		
Reimbursement to/from G.F.		\$ 1,740,002.00
Reimbursement to/from PLGIT		\$ -
Wolffington Bus Buy Back	-	1,740,002.00
<b>Interest:</b>		
PLGIT	\$ 3,331.11      3,331.11	17,398.97      17,398.97
<b>TOTAL RECEIPTS</b>	<u>3,331.11</u>	<u>1,757,400.97</u>
<b>TOTAL RESOURCES</b>	<u>\$ 900,518.83</u>	<u>\$ 4,233,096.58</u>
<b>Disbursements:</b>		
Transportation - New Buses		\$ 1,713,211.00
Due to General Fund		-
Due to PLGIT		1,499,564.00
Land Acquisition Costs		-
Transp. - Equipment		-
District Security - JTL		-
District Security - HSN		-
District Security - JM Hill		-
District Security - Resica		-
District Security - Bushkill		-
District Security	11,200.00	13,683.50
District Software		-
Cust Supplies - Bushkill		1,650.67
Maint. - Resica		971.79
Maint. - JM Hill		-
Maint. - MSE		-
Maint. - HSN		-
Maint. - HSS		-
Maint. - JTL		-
Maint. - LEH		-
Bldg Imp. - BSE		-
Bldg Imp. - HSN		-
Bldg Imp. - HSS		-
Bldg Imp. - JM Hill		-
Bldg Imp. - JTL	8,044.00	122,740.79
Bldg Imp. - Lehman		-
Bldg Imp. - ESE		-
Bldg Imp. - MSE		-
Bldg Imp. - Resica		-
Site Imp. - Trans		-
Site Imp. - District		-
Site Imp. - HSN		-
Site Imp. - HSS		-
Site Imp. - JM Hill		-
Site Imp. - JTL		-
Site Imp. - Resica		-
Site Imp. - ESE		-
Site Imp. - MSE		-
<b>Ending Balance</b>	<u>\$ 881,274.83</u>	<u>\$ 881,274.83</u>
<b>Cash Summary:</b>		
PLGIT	881,274.83	\$ 881,274.83
<b>Ending Balance</b>	<u>\$ 881,274.83</u>	<u>\$ 881,274.83</u>

Bank: 45 PNC BANK

Check no.	Check Date	Vendor name and comment	Amount
102488	7/03/2007	JOSEPH ALLEN June 1 to June 30, 2007	7.50
102489	7/03/2007	MS.KELLY R.BLECKER JUNE 1, 2007/JUNE 30,2007	9.05
102490	7/03/2007	BUTTER KRUST BAKING CO. JUNE 1,2007 / JUNE 30,2007	648.43
102491	7/03/2007	ECOLAB JUNE 1,2007 / JUNE 30,2007	558.85
102492	7/03/2007	FEESEER'S FOOD DISTRIBUTORS JUNE 1,2007 / JUNE 30,2007	1,019.16
102493	7/03/2007	FRITO-LAY, INC. JUNE 30,2007/JUNE 30,2007	670.72
102494	7/03/2007	HERR'S JUNE 1, 2007/JUNE 30,2007	259.20
102495	7/03/2007	NORTHEAST PENN MECHANICAL INC. JUNE 1,2007/JUNE 30,2007	355.30
102496	7/03/2007	OFFICE DIRECT, INC. JUNE 1, 2007/JUNE 30,2007	15.56
102497	7/03/2007	PEPSI-COLA JUNE 1,2007/JUNE 30,2007	516.00
102498	7/03/2007	POCONO MOUNTAIN DAIRIES JUNE 1,2007/JUNE 30,2007	6,680.11
102499	7/03/2007	POCONO PRODUCE JUNE 1, 2007/JUNE 30,2007	6,827.30
102500	7/03/2007	REINHART FOOD SERVICE JUNE 1,2007/JUNE 30,2007	2,549.93
102501	7/03/2007	TASTY BAKING COMPANY JUNE 1,2007/JUNE 30,2007	124.44
102502	7/03/2007	L.E. WALTER & SONS JUNE 1,2007/JUNE 30.2007	1,426.67
			21,668.22

End of Report - 13.36.19



Dec 03, 2007

001 East Stroudsburg Area School District  
STATEMENT OF INCOME  
For the Period Ending July 31, 2007

CAFETERIA FUND

	Current Period	Year-to-Date
REVENUE FROM LOCAL SOURCES		
EARNINGS ON INVESTMENTS		
INTEREST ON INVESTMENTS	1,825.76	1,825.76
	-----	-----
TOTAL EARNINGS ON INVESTMENTS	1,825.76	1,825.76
	-----	-----
REVENUE FROM OPERATIONS		
SALES, IN-HOUSE-EVENTS	958.75	958.75
	-----	-----
TOTAL SALES	958.75	958.75
	-----	-----
TOTAL LOCAL REVENUE	2,784.51	2,784.51
	-----	-----
REVENUE FROM STATE SOURCES		
STATE SUBSIDY -SOCIAL SECURITY	349.34	349.34
STATE SUBSIDY -RETIREMENT	238.66	238.66
	-----	-----
TOTAL STATE REVENUE	588.00	588.00
	-----	-----
REVENUE FROM FEDERAL SOURCES		
	-----	-----
TOTAL FEDERAL REVENUE	.00	.00
	-----	-----
INTERFUND TRANSFERS		
	-----	-----
TOTAL INTERFUND TRANSFERS	.00	.00
	=====	=====
TOTAL CAFETERIA REVENUE	\$3,372.51	\$3,372.51
	=====	=====
EXPENSES OF OPERATIONS		
Salary, Manager	2,307.69	2,307.69
SALARIES, WORKERS	6,824.40	6,824.40
MEDICAL INSURANCE	35,031.95	35,031.95
LIFE INSURANCE	496.78	496.78
LTD INSURANCE	209.50	209.50
FICA OASDI	566.20	566.20
FICA HI	132.47	132.47
RETIREMENT	477.31	477.31
UNEMPLOYMENT	2,923.64	2,923.64
WORKERS COMPENSATION	88.64	88.64

Dec 03, 2007

001 East Stroudsburg Area School District  
STATEMENT OF INCOME  
For the Period Ending July 31, 2007

CAFETERIA FUND

	Current Period	Year-to-Date
DEPRECIATION OF EQUIPMENT	1,486.00	1,486.00
TOTAL FOOD SERVICE EXPENSES	\$50,544.58	\$50,544.58
Net Income / (Loss)	<47,172.07>	<47,172.07>
End of Report - 13.32.31		

Bank: 45 PNC BANK  
Check

Check no.	Date	Vendor name and comment	Amount
102503	8/28/2007	MARIANNE BRIDGES START UP MONIES	925.00
			925.00

End of Report - 13.37.49

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Dec 03, 2007

001 East Stroudsburg Area School District  
STATEMENT OF INCOME  
For the Period Ending August 31, 2007

CAFETERIA FUND

	Current Period	Year-to-Date
REVENUE FROM LOCAL SOURCES		
EARNINGS ON INVESTMENTS		
INTEREST ON INVESTMENTS	1,762.01	3,587.77
TOTAL EARNINGS ON INVESTMENTS	1,762.01	3,587.77
REVENUE FROM OPERATIONS		
SALES, IN-HOUSE-EVENTS	.00	958.75
TOTAL SALES	.00	958.75
TOTAL LOCAL REVENUE	1,762.01	4,546.52
REVENUE FROM STATE SOURCES		
STATE SUBSIDY -SOCIAL SECURITY	532.53	881.87
STATE SUBSIDY -RETIREMENT	456.40	695.06
TOTAL STATE REVENUE	988.93	1,576.93
REVENUE FROM FEDERAL SOURCES		
TOTAL FEDERAL REVENUE	.00	.00
INTERFUND TRANSFERS		
TOTAL INTERFUND TRANSFERS	.00	.00
TOTAL CAFETERIA REVENUE	\$2,750.94	\$6,123.45
EXPENSES OF OPERATIONS		
Salary, Manager	4,615.38	6,923.07
SALARIES, WORKERS	9,306.65	16,131.05
MEDICAL INSURANCE	35,929.13	70,961.08
LIFE INSURANCE	496.78	993.56
LTD INSURANCE	209.50	419.00
FICA OASDI	863.18	1,429.38
FICA HI	201.88	334.35
RETIREMENT	912.80	1,390.11
UNEMPLOYMENT	.00	2,923.64
WORKERS COMPENSATION	135.06	223.70

Dec 03, 2007

001 East Stroudsburg Area School District  
STATEMENT OF INCOME  
For the Period Ending August 31, 2007

CAFETERIA FUND

	Current Period	Year-to-Date
PROFESSIONAL CONTRACT SERVICES	55.00	55.00
CONTRACT MAINTENANCE	1,192.31	1,192.31
MAINTENANCE/REPAIRS	110.00-	110.00-
UNIFORM RENTAL EXP	69.12	69.12
AUTO INSURANCE	1,375.88	1,375.88
TELEPHONE	.33	.33
SUPPLIES, NON-FOOD	404.25	404.25
FUEL	192.38	192.38
DEPRECIATION OF EQUIPMENT	1,486.00	2,972.00
	-----	-----
TOTAL FOOD SERVICE EXPENSES	\$57,335.63	\$107,880.21
	=====	=====
<i>Net Income (Loss)</i>	<u>\$ &lt;54,584.69&gt;</u>	<u>\$ &lt;101,756.76&gt;</u>
End of Report - 14.25.42		

Bank: 45 PNC BANK

Check no.	Check Date	Vendor name and comment	Amount
102504	9/12/2007	REINHART FOOD SERVICE FOOD	22,881.39
102505	9/20/2007	REINHART FOOD SERVICE FOOD SUPPLIES	4,157.74
102506	9/20/2007	CHECK VOIDED	
102507	9/25/2007	REINHART FOOD SERVICE 9/10-9/14/2007	12,495.60
102508	9/26/2007	ADAM BONSER 8/1/2007-8/31/2007	12.05
102509	9/26/2007	MARIANNE BRIDGES 8/1/2007-8/31/2007	269.84
102510	9/26/2007	BUTTER KRUST BAKING CO. 8/1/2007-8/31/2007	236.00
102511	9/26/2007	COMALEX, INC 8/1/2007-8/31/2007	22,480.00
102512	9/26/2007	BRUCE DAVIS, M.D. 8/1/2007-8/31/2007	55.00
102513	9/26/2007	ECOLAB 8/1/07-8/31/07	10,292.43
102514	9/26/2007	FEESER'S FOOD DISTRIBUTORS 8/1/07-8/31/07	18,693.19
102515	9/26/2007	Denise Flynn 8/1/07-8/31/07	65.47
102516	9/26/2007	FRITO-LAY, INC. 8/1/07-8/31/07	574.30
102517	9/26/2007	K & D FACTORY SERVICE, INC. 8/1/07-8/31/2007	866.62
102518	9/26/2007	OFFICE DIRECT, INC. 8/1/07-8/31/07	41.98
102519	9/26/2007	PEPSI-COLA 8/1/07-8/31/07	2,267.65
102520	9/26/2007	POCONO MOUNTAIN DAIRIES 8/1/07-8/31/07	748.16
102521	9/26/2007	POCONO PRODUCE 8/1/07-8/31/07	1,068.27
102522	9/26/2007	DIANE SCHMITT 8/1/07-8/31/07	40.00
102523	9/26/2007	TASTY BAKING COMPANY 8/1/07-8/31/07	1,539.41
102524	9/26/2007	L.E. WALTER & SONS 8/1/07-8/31/07	390.29
			99,175.39

Dec 06, 2007

001 East Stroudsburg Area School District  
STATEMENT OF INCOME  
For the Period Ending September 30, 2007

CAFETERIA FUND

	Current Period	Year-to-Date
REVENUE FROM LOCAL SOURCES		
EARNINGS ON INVESTMENTS		
INTEREST ON INVESTMENTS	1,937.36	5,525.13
	-----	-----
TOTAL EARNINGS ON INVESTMENTS	1,937.36	5,525.13
	-----	-----
REVENUE FROM OPERATIONS		
SALES, LUNCH - PAID	89,066.35	89,066.35
SALES, LUNCH - REDUCED	3,818.50	3,818.50
SALES, BREAKFAST - PAID	4,633.65	4,633.65
SALES, BREAKFAST - REDUCED	514.40	514.40
SALES, MISCELLANEOUS	90,574.42	90,574.42
MISCELLANEOUS-PEPSI COMMISSION	46.06	46.06
SALES, IN-HOUSE-EVENTS	1,896.57	2,855.32
	-----	-----
TOTAL SALES	190,549.95	191,508.70
	-----	-----
TOTAL LOCAL REVENUE	192,487.31	197,033.83
	-----	-----
REVENUE FROM STATE SOURCES		
STATE SUBSIDY	14,068.38	14,068.38
STATE SUBSIDY -SOCIAL SECURITY	1,592.24	2,474.11
STATE SUBSIDY -RETIREMENT	1,479.43	2,174.49
	-----	-----
TOTAL STATE REVENUE	17,140.05	18,716.98
	-----	-----
REVENUE FROM FEDERAL SOURCES		
FEDERAL SUBSIDY	118,907.94	118,907.94
	-----	-----
TOTAL FEDERAL REVENUE	118,907.94	118,907.94
	-----	-----
INTERFUND TRANSFERS		
	-----	-----
TOTAL INTERFUND TRANSFERS	.00	.00
	=====	=====
TOTAL CAFETERIA REVENUE	\$328,535.30	\$334,658.75
	=====	=====
EXPENSES OF OPERATIONS		
Salary, Manager	4,615.38	11,538.45
SALARIES, WORKERS	37,011.40	53,142.45

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Dec 06, 2007

001 East Stroudsburg Area School District  
STATEMENT OF INCOME  
For the Period Ending September 30, 2007

CAFETERIA FUND

	Current Period	Year-to-Date
MEDICAL INSURANCE	30,559.11	101,520.19
LIFE INSURANCE	489.03	1,482.59
LTD INSURANCE	218.48	637.48
FICA OASDI	2,580.92	4,010.30
FICA HI	603.55	937.90
RETIREMENT	2,958.86	4,348.97
UNEMPLOYMENT	.00	2,923.64
WORKERS COMPENSATION	401.65	625.35
PROFESSIONAL CONTRACT SERVICES	260.00	315.00
CONTRACT MAINTENANCE	23,672.31	24,864.62
MAINTENANCE/REPAIRS	866.62	756.62
LEASE EXPENSE	120.28	120.28
UNIFORM RENTAL EXP	70.42	139.54
AUTO INSURANCE	.00	1,375.88
TELEPHONE	.38	.71
TRAVEL AND MILEAGE	335.31	335.31
SUPPLIES, NON-FOOD	7,979.98	8,384.23
FUEL	245.64	438.02
Food Purchases	33,764.13	33,764.13
MILK PURCHASES	748.16	748.16
DISCOUNT ON FOOD & SUPPLIES	2,467.42-	2,467.42-
DEPRECIATION OF EQUIPMENT	1,486.00	4,458.00
	-----	-----
TOTAL FOOD SERVICE EXPENSES	\$146,520.19	\$254,400.40
	=====	=====
Net Income (Loss)	<u>\$ 182,015.11</u>	<u>\$ 80,258.35</u>
End of Report - 15.21.07		



Bank: 45 PNC BANK

Check no.	Check Date	Vendor name and comment	Amount
10527	10/11/2007	LISA ALBA 9/1/07-9/30/07 REFUND	17.40
10528	10/11/2007	MARIANNE BRIDGES 9/1/07-9/30/07	110.10
10529	10/11/2007	BUTTER KRUST BAKING CO. 9/1/07-9/30/07	4,116.03
10530	10/11/2007	BRUCE DAVIS, M.D. 9/1/07-9/30/07	55.00
10531	10/11/2007	ECOLAB 9/1/07-9/30/07	585.82
10532	10/11/2007	FEESEER'S FOOD DISTRIBUTORS 9/1/07-9/30/07	18,801.84
10533	10/11/2007	FRITO-LAY, INC. 9/1/07-9/30/07	5,095.57
10534	10/11/2007	CLAYTON GINDER 9/1/07-9/30/07 REFUND	23.90
10535	10/11/2007	K & D FACTORY SERVICE, INC. 9/1/07-9/30/07	344.93
10536	10/11/2007	KEYCO DISTRIBUTORS INC. 9/1/07-9/30/07	247.48
10537	10/11/2007	SCOTT KRUEGERS SHEET METAL 9/1/07-9/30/07	60.00
10538	10/11/2007	NARDONE BROTHERS BAKING CO. 9/1/07-9/30/07	560.00
10539	10/11/2007	PEPSI-COLA 9/1/07-9/30/07	3,166.55
10540	10/11/2007	JANET MARIE PEROTTI 9/1/07-9/30/07 REFUND	21.30
10541	10/11/2007	POCONO MOUNTAIN DAIRIES 9/1/07-9/30/07	23,287.90
10542	10/11/2007	POCONO PRODUCE 9/1/07-9/30/07	18,494.19
10543	10/11/2007	TASTY BAKING COMPANY 9/1/07-9/30/07	1,120.06
10544	10/11/2007	L.E. WALTER & SONS 9/1/07-9/30/07	7,272.33
102525	10/01/2007	REINHART FOOD SERVICE 9/17/07-9/21/07	28,978.43
102526	10/09/2007	REINHART FOOD SERVICE 9/24/07-9/28/07	8,451.33
102545	10/15/2007	REINHART FOOD SERVICE 10/1/07-10/5/07	20,207.29
102546	10/23/2007	REINHART FOOD SERVICE 10/8/07-10/12/07	8,674.19
102547	10/29/2007	REINHART FOOD SERVICE 10/15/07-10/19/07	20,450.42

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170,142.06

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Bank: 45 PNC BANK

Check no.	Check Date	Vendor name and comment	Amount
102548	11/05/2007	REINHART FOOD SERVICE 10/22/07-10/26/07	13,673.97
102549	11/12/2007	REINHART FOOD SERVICE 10/29/07-11/2/07	19,707.62
102550	11/14/2007	FREDA BOGART 10/1/07-10/31/07	17.46
102551	11/14/2007	MARIANNE BRIDGES 10/1/07-10/31/07	78.50
102552	11/14/2007	BUTTER KRUST BAKING CO. 10/1/07-10/31/07	5,110.15
102553	11/14/2007	CARGILL 10/1/07-10/31/07	173.91
102554	11/14/2007	RICH PRODUCTS CORPORATION 10/1/07-10/31/07	1,488.00
102555	11/14/2007	DAYDOTS 10/1/07-10/31/07	30.35
102556	11/14/2007	DELL MARKETING, L.P. 10/1/07-10/31/07	10,826.55
102557	11/14/2007	ECOLAB 10/1/07-10/31/07	1,681.60
102558	11/14/2007	FEESEER'S FOOD DISTRIBUTORS 10/1/07-10/31/07	17,086.07
102559	11/14/2007	FRITO-LAY, INC. 10/1/07-10/31/07	6,655.08
102560	11/14/2007	K & D FACTORY SERVICE, INC. 10/1/07-10/31/07	7,391.12
102561	11/14/2007	KEYCO DISTRIBUTORS INC. 10/1/07-10/31/07	1,522.87
102562	11/14/2007	NARDONE BROTHERS BAKING CO. 10/1/07-10/31/07	995.87
102563	11/14/2007	OFFICE DIRECT, INC. 10/1/07-10/31/07	69.37
102564	11/14/2007	PEPSI-COLA 10/1/07-10/31/07	6,469.62
102565	11/14/2007	POCONO MOUNTAIN DAIRIES 10/1/07-10/31/07	27,691.80
102566	11/14/2007	POCONO PRODUCE 10/1/07-10/31/07	18,737.19
102567	11/14/2007	DUSTIN RICE 10/1/07-10/31/07 REFUND-RICE	22.65
102568	11/14/2007	SAFEGUARD BUSINESS SYSTEMS 10/1/07-10/31/07	229.98
102569	11/14/2007	TASTY BAKING COMPANY 10/1/07-10/31/07	2,881.24
102570	11/14/2007	CYNTHIA VILAND 10/1/07-10/31/07 REFUND-VILAND	33.25
102571	11/14/2007	L.E. WALTER & SONS 10/1/07-10/31/07	9,472.08

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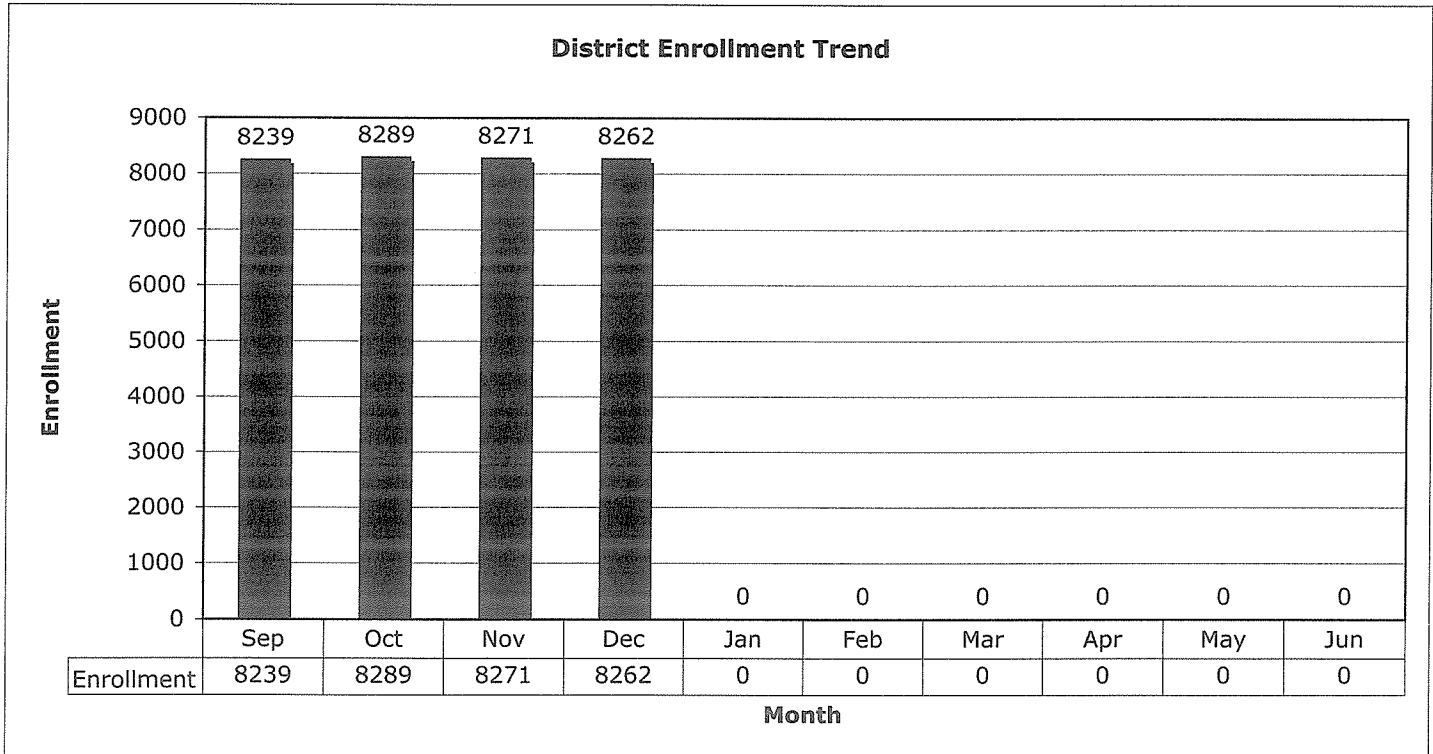
Bank: 45 PNC BANK

Check no.	Check Date	Vendor name and comment	Amount
102572	11/28/2007	REINHART FOOD SERVICE 11/5/07-11/16/07	35,331.06
102573	11/30/2007	BWP CARQUEST AUTO PARTS CAFE VAN-BRAKES,CALIPERS,BALL JNTS	491.59
			----- 187,868.95

End of Report - 13.39.22

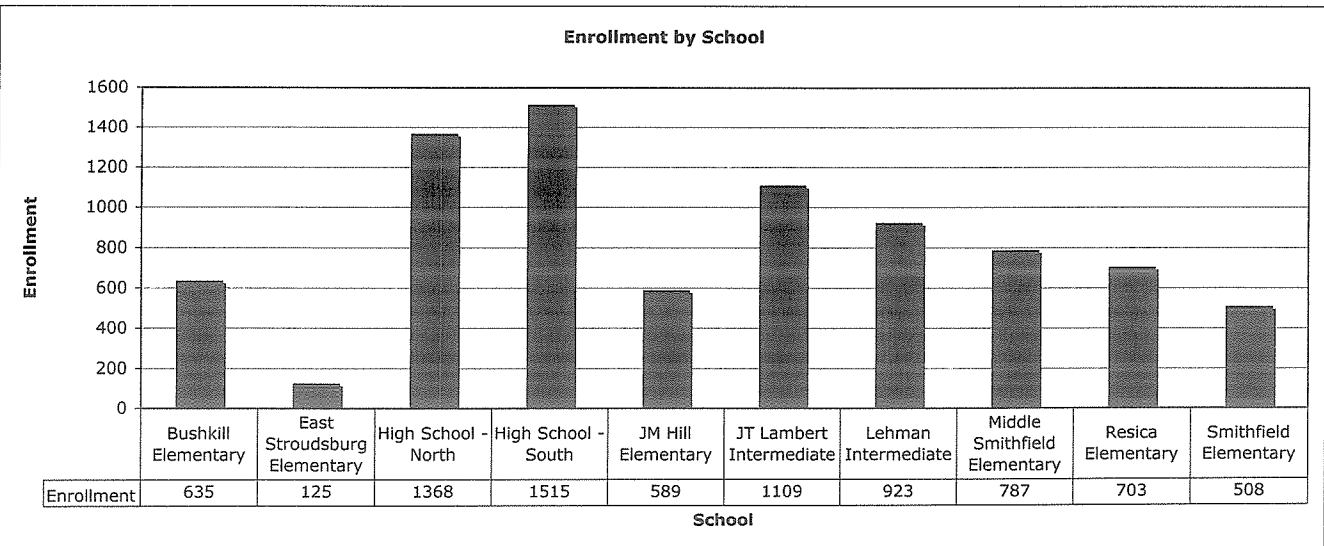
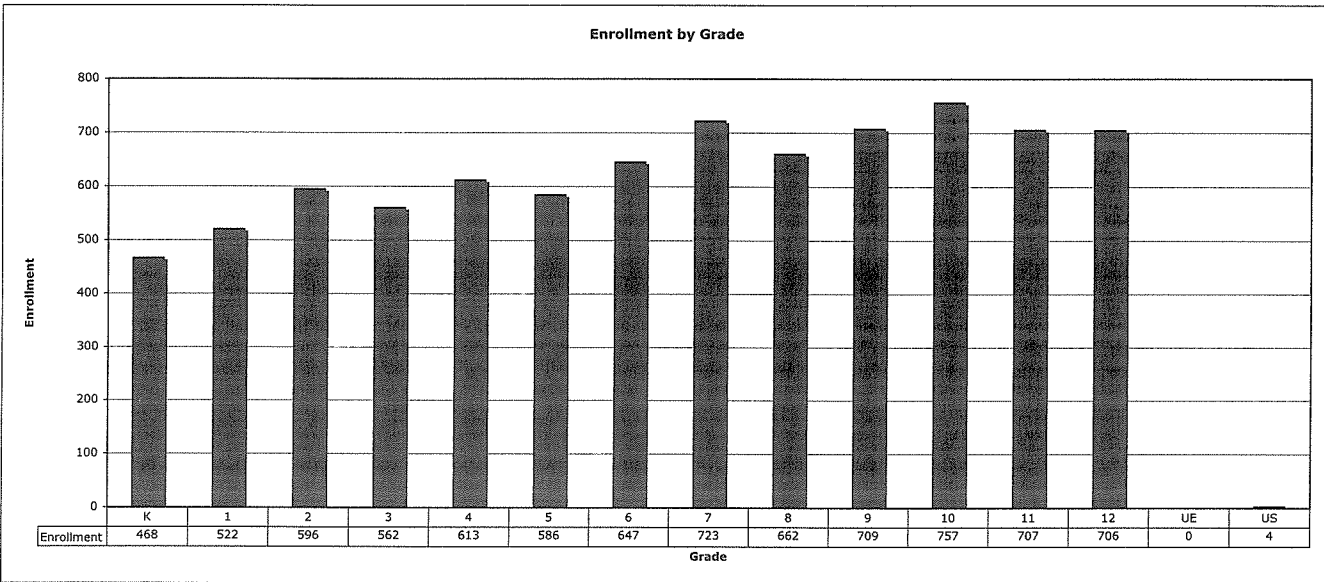
East Stroudsburg Area School District  
Enrollment Trend Summary

	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
<b>2007-2008 School Year</b>										
Bushkill Elementary	638	645	642	635						
East Stroudsburg Elementary	126	124	125	125						
High School - North	1358	1366	1356	1368						
High School - South	1533	1536	1526	1515						
JM Hill Elementary	578	583	592	589						
JT Lambert Intermediate	1106	1110	1108	1109						
Lehman Intermediate	931	926	926	923						
Middle Smithfield Elementary	774	781	786	787						
Resica Elementary	697	715	707	703						
Smithfield Elementary	498	503	503	508						
<b>TOTAL</b>	<b>8239</b>	<b>8289</b>	<b>8271</b>	<b>8262</b>						



East Stroudsburg Area School District  
District Enrollment Summary

	K	1	2	3	4	5	6	7	8	9	10	11	12	UE	US	TOTAL
Bushkill Elementary	83	93	112	112	118	117										635
East Stroudsburg Elementary							125									125
High School - North										325	383	331	325		4	1368
High School - South										384	374	376	381			1515
JM Hill Elementary	99	110	131	127	122											589
JT Lambert Intermediate							350	399	360							1109
Lehman Intermediate							297	324	302							923
Middle Smithfield Elementary	98	126	141	130	163	129										787
Resica Elementary	89	116	129	109	130	130										703
Smithfield Elementary	99	77	83	84	80	85										508
<b>TOTAL</b>	<b>468</b>	<b>522</b>	<b>596</b>	<b>562</b>	<b>613</b>	<b>586</b>	<b>647</b>	<b>723</b>	<b>662</b>	<b>709</b>	<b>757</b>	<b>707</b>	<b>706</b>	<b>0</b>	<b>4</b>	<b>8262</b>



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