

V. ITEMS FOR APPROVAL

- a. Approve the Final 2024-2025 General Fund Budget with expenses totaling \$203,840,636 (PDE Form).

FINAL GENERAL FUND BUDGET

Fiscal Year 2024-2025

General Fund Budget Approval

Date of Adoption of the General Fund Budget:

President of the Board - Original Signature Required

Date

Secretary of the Board - Original Signature Required

Date

Chief School Administrator - Original Signature Required

Date

Peter T Bard

(570)424-8500

Extin : 10120

Contact Person

Telephone

Extension

peter-bard@esasd.net

Email Address

**CERTIFICATION OF ESTIMATED ENDING FUND BALANCE
FROM 2024-2025 GENERAL FUND BUDGET**

24 PS 6-688

(10/2010)

SCHOOL DISTRICT : East Stroudsburg Area SD	COUNTY : Monroe	AUN : 120452003
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No school district shall approve an increase in real property taxes unless it has adopted a budget that includes an estimated, ending unreserved undesignated fund balance (unassigned) less than the specified percentage of its total budgeted expenditures:

Total Budgeted Expenditures	Fund Balance % Limit (less than)
Less Than or Equal to \$11,999,999	12.0%
Between \$12,000,000 and \$12,999,999	11.5%
Between \$13,000,000 and \$13,999,999	11.0%
Between \$14,000,000 and \$14,999,999	10.5%
Between \$15,000,000 and \$15,999,999	10.0%
Between \$16,000,000 and \$16,999,999	9.5%
Between \$17,000,000 and \$17,999,999	9.0%
Between \$18,000,000 and \$18,999,999	8.5%
Greater Than or Equal to \$19,000,000	8.0%

Did you raise property taxes in SY 2024-2025 (compared to 2023-2024)?

Yes

No

If yes, see information below, taken from the 2024-2025 General Fund Budget.

Total Budgeted Expenditures	\$203840637
Ending Unassigned Fund Balance	\$4538666
Ending Unassigned Fund Balance as a percentage (%) of Total Budgeted Expenditures	2.22%

The Estimated Ending Unassigned Fund Balance is within the allowable limits.

Yes

No

I hereby certify that the above information is accurate and complete.

SIGNATURE OF SUPERINTENDENT	DATE
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DUE DATE: AUGUST 15, 2024

**CERTIFICATION OF USE OF PDE-2028
FOR PUBLIC INSPECTION OF 2024-2025 PROPOSED BUDGET**

24 PS 6-687(a)(1)

(03/2006)

School District Name : East Stroudsburg Area SD	County : Monroe	AUN Number : 120452003
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Section 687(a)(1) of the School Code requires the president of the board of school directors of each school district to certify to the Department of Education that the proposed budget was prepared, presented and will be made available for public inspection using the uniform form prepared and furnished by the Department of Education.

I hereby certify that the above information is accurate and complete.

SIGNATURE OF SCHOOL BOARD PRESIDENT Michael Catrillo	DATE May 20, 2024
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DUE DATE: IMMEDIATELY FOLLOWING
ADOPTION OF PROPOSED
FINAL GENERAL FUND BUDGET

<u>Val Number</u>	<u>Description</u>	<u>Justification</u>
1010	Budget Approval Date is required before submission on Contact Screen and cannot be a future date.	
8060	Ending Fund Balance Entry and Budgetary Reserve: If 5900 Budgetary Reserve is not equal to 0, a justification must be entered below.	Budgetary reserve is set for potential expenditures that exist in particular for special education.
8080	Ending Fund Balance Entry and Budgetary Reserve: If 0850 Estimated Ending Unassigned Fund Balance is not equal to 0, a justification must be entered below.	Budgetary reserves are set for future expenses that may arise that the board may offset tax increases with their fund balance.
8150	Ending Fund Balance Entry and Budgetary Reserve: If 0830 Committed Fund Balance is not equal to 0, a justification must be entered below.	Budgetary reserves are set for future expenses that may arise that the board may offset tax increases with their fund balance.
8160	Ending Fund Balance Entry and Budgetary Reserve: If 0840 Assigned Fund Balance is not equal to 0, a justification must be entered below.	Budgetary reserves are set for future expenses that may arise that the board may offset tax increases with their fund balance.

<u>ITEM</u>	<u>AMOUNTS</u>
Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year	
0810 Nonspendable Fund Balance	783,115
0820 Restricted Fund Balance	
0830 Committed Fund Balance	24,000,000
0840 Assigned Fund Balance	23,498,602
0850 Unassigned Fund Balance	2,985,911
Total Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year	<u>\$50,484,513</u>
Estimated Revenues And Other Financing Sources	
6000 Revenue from Local Sources	107,392,902
7000 Revenue from State Sources	69,153,441
8000 Revenue from Federal Sources	9,811,853
9000 Other Financing Sources	50,000
Total Estimated Revenues And Other Financing Sources	<u>\$186,408,196</u>
Total Estimated Fund Balance, Revenues, and Other Financing Sources Available for Appropriation	<u>\$236,892,709</u>

Amount

REVENUE FROM LOCAL SOURCES

6111 Current Real Estate Taxes	88,499,395
6112 Interim Real Estate Taxes	64,000
6113 Public Utility Realty Taxes	100,000
6114 Payments in Lieu of Current Taxes - State / Local	115,000
6140 Current Act 511 Taxes - Flat Rate Assessments	75,000
6150 Current Act 511 Taxes - Proportional Assessments	5,500,000
6400 Delinquencies on Taxes Levied / Assessed by the LEA	10,000,000
6500 Earnings on Investments	1,500,000
6700 Revenues from LEA Activities	27,000
6800 Revenues from Intermediary Sources / Pass-Through Funds	1,227,507
6910 Rentals	35,000
6940 Tuition from Patrons	15,000
6980 Revenue from Community Services Activities	130,000
6990 Refunds and Other Miscellaneous Revenue	105,000

REVENUE FROM LOCAL SOURCES \$107,392,902

REVENUE FROM STATE SOURCES

7111 Basic Education Funding-Formula	28,807,621
7112 Basic Education Funding-Social Security	3,256,739
7160 Tuition for Orphans Subsidy	800,000
7271 Special Education funds for School-Aged Pupils	6,249,090
7311 Pupil Transportation Subsidy	2,500,000
7312 Nonpublic and Charter School Pupil Transportation Subsidy	100,000
7320 Rental and Sinking Fund Payments / Building Reimbursement Subsidy	1,462,055
7330 Health Services (Medical, Dental, Nurse, Act 25)	150,000
7340 State Property Tax Reduction Allocation	6,579,178
7505 Ready to Learn Block Grant	1,248,758
7820 State Share of Retirement Contributions	18,000,000

REVENUE FROM STATE SOURCES \$69,153,441

REVENUE FROM FEDERAL SOURCES

8110 Payments for Federally Impacted Areas	625,000
8514 Title I - Improving the Academic Achievement of the Disadvantaged	2,133,405
8515 Title II - Preparing, Training, and Recruiting High Quality Teachers and Principals	259,770
8516 Title III - Language Instruction for English Learners and Immigrant Students	38,637

	Amount
REVENUE FROM FEDERAL SOURCES	
8517 Title IV - 21st Century Schools	162,541
8732 ARRA - Qualified School Construction Bonds (QSCB)	55,000
8733 ARRA - Qualified Zone Academy Bonds (QZAB)	12,500
8744 ARP ESSER - Elementary and Secondary School Emergency Relief Fund	5,000,000
8751 ARP ESSER Learning Loss	100,000
8753 ARP ESSER Afterschool Programs	50,000
8810 School-Based Access Medicaid Reimbursement Program (SBAP) Reimbursements (Access)	1,250,000
8820 Medical Assistance Reimbursement for Administrative Claiming (Quarterly) Program	125,000
REVENUE FROM FEDERAL SOURCES	\$9,811,853
OTHER FINANCING SOURCES	
9400 Sale of or Compensation for Loss of Fixed Assets	50,000
OTHER FINANCING SOURCES	\$50,000
TOTAL ESTIMATED REVENUES AND OTHER SOURCES	186,408,196

Act 1 Index (current): 7.6%
 Calculation Method: Section 672.1 Method Choice: (a)(1)
 Number of Decimals For Tax Rate Calculation: 2
 Approx. Tax Revenue from RE Taxes: \$88,518,038
 Amount of Tax Relief for Homestead Exclusions: \$6,579,178
 Total Approx. Tax Revenue: \$95,097,216
 Approx. Tax Levy for Tax Rate Calculation: \$104,166,977

	Monroe	Pike	Total
2023-24 Data			
a. Assessed Value	\$2,608,545,206	\$194,696,490	\$2,803,241,696
b. Real Estate Mills	30.7900	128.5200	
I. 2024-25 Data			
c. 2022 STEB Market Value	\$2,589,671,375	\$797,076,234	\$3,386,747,609
d. Assessed Value	\$2,564,605,970	\$194,489,560	\$2,759,095,530
e. Assessed Value of New Constr/ Renov	\$0	\$0	\$0
2023-24 Calculations			
f. 2023-24 Tax Levy (a * b)	\$80,317,107	\$25,022,393	\$105,339,500
2024-25 Calculations			
g. Percent of Total Market Value	76.46485%	23.53515%	100.00000%
h. Rebalanced 2023-24 Tax Levy (f Total * g)	\$80,547,691	\$24,791,809	\$105,339,500
i. Base Mills Subject to Index (h / a * 1000) if no reassessment (h / (d-e) * 1000) if reassessment	30.8783	128.5200	
Calculation of Tax Rates and Levies Generated			
j. Weighted Avg. Collection Percentage	90.00000%	93.00000%	90.70605%
k. Tax Levy Needed (Approx. Tax Levy * g)	\$79,651,123	\$24,515,854	\$104,166,977
I. 2024-25 Real Estate Tax Rate (k / d * 1000)	31.0500	126.0500	
III.			
m. Tax Levy Generated by Mills (l / 1000 * d)	\$79,631,015	\$24,515,409	\$104,146,424
n. Tax Levy minus Tax Relief for Homestead Exclusions (m - Amount of Tax Relief for Homestead Exclusions)			\$97,567,246
o. Net Tax Revenue Generated By Mills (n * Est. Pct. Collection)			\$88,499,395

Act 1 Index (current): 7.6% Revenue (a)(1)
 Calculation Method: 2
 Number of Decimals For Tax Rate Calculation: 2
 Approx. Tax Revenue from RE Taxes: \$88,518,038
 Amount of Tax Relief for Homestead Exclusions: \$6,579,178
 Total Approx. Tax Revenue: \$95,097,216
 Approx. Tax Levy for Tax Rate Calculation: \$104,166,977

	Monroe	Pike	Total
Index Maximums			
p. Maximum Mills Based On Index (l * (1 + Index))	33.2250	138.2875	
q. Mills In Excess of Index (if (l > p), (l - p))	0.0000	0.0000	
r. Maximum Tax Levy Based On Index (p / 1000 * d)	\$85,209,033	\$26,895,475	\$112,104,508
IV. s. Millage Rate within Index? (If l > p Then No)	Yes	Yes	
t. Tax Levy In Excess of Index (if (m > r), (m - r))	\$0	\$0	\$0
u. Tax Revenue In Excess of Index (t * Est. Pct. Collection)	\$0	\$0	\$0

Information Related to Property Tax Relief

V. Assessed Value Exclusion per Homestead	\$21,894.00	\$5,393.00	
Number of Homestead/Farmstead Properties	6877	2801	9678
Median Assessed Value of Homestead Properties			\$138,110

Act 1 Index (current): 7.6%

Calculation Method:

Number of Decimals For Tax Rate Calculation: 2

Approx. Tax Revenue from RE Taxes: \$88,518,038

Amount of Tax Relief for Homestead Exclusions \$6,579,178

Total Approx. Tax Revenue: \$95,097,216

Approx. Tax Levy for Tax Rate Calculation: \$104,166,977

Monroe

Pike

Total

State Property Tax Reduction Allocation used for: Homestead Exclusions \$6,579,178

Prior Year State Property Tax Reduction Allocation used for: Homestead Exclusions \$0

Amount of Tax Relief from State/Local Sources **\$6,579,178**

Section 672.1 Method Choice: (a)(1)

Lowering RE Tax Rate \$0

\$0

\$6,579,178

CODE

6111	Current Real Estate Taxes	Amount of Tax Relief for Homestead Exclusions	Tax Levy Minus Homestead Exclusions	Net Tax Revenue Generated By Mills
County Name	Taxable Assessed Value	Real Estate Mills	Tax Levy Generated by Mills	Percent Collected
Monroe	2,564,605,970	31.0500	79,631,015	90.000000%
Pike	194,489,560	126.0500	24,515,409	93.000000%
Totals:	2,759,095,530	104,146,424	104,146,424	90.70605%

6,579,178 = 97,567,246 X 90.70605% = 88,499,395

6120	Current Per Capita Taxes, Section 679	Rate	Add'l Rate (if appl.)	Tax Levy	Estimated Revenue
6140	Current Act 511 Taxes – Flat Rate Assessments	\$0.00			0
6141	Current Act 511 Per Capita Taxes	\$0.00	\$0.00	0	0
6142	Current Act 511 Occupation Taxes – Flat Rate	\$0.00	\$0.00	0	0
6143	Current Act 511 Local Services Taxes	\$10.00	\$0.00	75,000	75,000
6144	Current Act 511 Trailer Taxes	\$0.00	\$0.00	0	0
6145	Current Act 511 Business Privilege Taxes – Flat Rate	\$0.00	\$0.00	0	0
6146	Current Act 511 Mechanical Device Taxes – Flat Rate	\$0.00	\$0.00	0	0
6149	Current Act 511 Taxes, Other Flat Rate Assessments	\$0.00	\$0.00	0	0

Total Current Act 511 Taxes – Flat Rate Assessments					
6150	Current Act 511 Taxes – Proportional Assessments	Rate	Add'l Rate (if appl.)	Tax Levy	Estimated Revenue
6151	Current Act 511 Earned Income Taxes	0.500%	0.000%	4,300,000	4,300,000
6152	Current Act 511 Occupation Taxes	0.000%	0.000%	0	0
6153	Current Act 511 Real Estate Transfer Taxes	0.500%	0.000%	1,200,000	1,200,000
6154	Current Act 511 Amusement Taxes	0.000%	0.000%	0	0
6155	Current Act 511 Business Privilege Taxes	0.000%	0.000%	0	0
6156	Current Act 511 Mechanical Device Taxes – Percentage	0.000%	0.000%	0	0
6157	Current Act 511 Mercantile Taxes	0.000%	0.000%	0	0
6159	Current Act 511 Taxes, Other Proportional Assessments	0	0	0	0

Total Current Act 511 Taxes – Proportional Assessments	5,500,000	5,500,000
Total Act 511, Current Taxes	3,386,747,609 X	5,575,000
Act 511 Tax Limit -->	12	40,640,971
	Mills	(511 Limit)

Tax Function	Description	Tax Rate Charged in:		Percent Change in Rate	Less than or equal to Index	Index	Additional Tax Rate Charged in:		Percent Change in Rate	Less than or equal to Index
		2023-24 (Rebalanced)	2024-25				2023-24 (Rebalanced)	2024-25		
6111	Current Real Estate Taxes									
	Monroe	30.8783	31.0500	0.56%	Yes	7.6%				
	Pike	128.5200	126.0500	-1.91%	Yes	7.6%				
	Current Act 511 Taxes – Flat Rate Assessments									
6143	Current Act 511 Local Services Taxes	\$10.00	\$10.00	0.00%	Yes	7.6%				
	Current Act 511 Taxes – Proportional Assessments									
6151	Current Act 511 Earned Income Taxes	0.500%	0.500%	0.00%	Yes	7.6%				
6153	Current Act 511 Real Estate Transfer Taxes	0.500%	0.500%	0.00%	Yes	7.6%				

<u>Description</u>	<u>Amount</u>
1000 Instruction	
1100 Regular Programs - Elementary / Secondary	73,112,241
1200 Special Programs - Elementary / Secondary	39,208,135
1300 Vocational Education	3,349,778
1400 Other Instructional Programs - Elementary / Secondary	1,650,369
1500 Nonpublic School Programs	31,478
1800 Pre-Kindergarten	30,065
Total Instruction	\$117,382,066
2000 Support Services	
2100 Support Services - Students	9,551,295
2200 Support Services - Instructional Staff	3,810,882
2300 Support Services - Administration	9,143,990
2400 Support Services - Pupil Health	2,381,003
2500 Support Services - Business	1,585,653
2600 Operation and Maintenance of Plant Services	19,284,203
2700 Student Transportation Services	11,454,729
2800 Support Services - Central	6,181,306
Total Support Services	\$63,393,061
3000 Operation of Non-Instructional Services	
3200 Student Activities	3,621,579
3300 Community Services	137,954
Total Operation of Non-Instructional Services	\$3,759,533
5000 Other Expenditures and Financing Uses	
5100 Debt Service / Other Expenditures and Financing Uses	18,305,977
5900 Budgetary Reserve	1,000,000
Total Other Expenditures and Financing Uses	\$19,305,977
Total Estimated Expenditures and Other Financing Uses	\$203,840,637

<u>Description</u>	<u>Amount</u>
1000 Instruction	
1100 Regular Programs - Elementary / Secondary	
100 Personnel Services - Salaries	39,950,342
200 Personnel Services - Employee Benefits	25,899,763
300 Purchased Professional and Technical Services	59,765
400 Purchased Property Services	163,374
500 Other Purchased Services	4,714,246
600 Supplies	2,305,853
700 Property	1,000
800 Other Objects	17,898
Total Regular Programs - Elementary / Secondary	\$73,112,241
1200 Special Programs - Elementary / Secondary	
100 Personnel Services - Salaries	15,830,978
200 Personnel Services - Employee Benefits	11,968,207
300 Purchased Professional and Technical Services	6,097,700
500 Other Purchased Services	4,451,700
600 Supplies	829,460
700 Property	20,000
800 Other Objects	10,090
Total Special Programs - Elementary / Secondary	\$39,208,135
1300 Vocational Education	
100 Personnel Services - Salaries	638,577
200 Personnel Services - Employee Benefits	403,501
500 Other Purchased Services	2,295,700
600 Supplies	11,000
800 Other Objects	1,000
Total Vocational Education	\$3,349,778
1400 Other Instructional Programs - Elementary / Secondary	
100 Personnel Services - Salaries	189,884
200 Personnel Services - Employee Benefits	124,585
300 Purchased Professional and Technical Services	954,000
400 Purchased Property Services	3,000
500 Other Purchased Services	375,000
600 Supplies	3,900
Total Other Instructional Programs - Elementary / Secondary	\$1,650,369
1500 Nonpublic School Programs	
300 Purchased Professional and Technical Services	30,678
600 Supplies	800
Total Nonpublic School Programs	\$31,478
1800 Pre-Kindergarten	
100 Personnel Services - Salaries	19,145
200 Personnel Services - Employee Benefits	8,180
600 Supplies	2,740

<u>Description</u>	<u>Amount</u>
Total Pre-Kindergarten	\$30,065
Total Instruction	\$117,382,066
2000 Support Services	
2100 Support Services - Students	
100 Personnel Services - Salaries	5,288,315
200 Personnel Services - Employee Benefits	3,428,251
300 Purchased Professional and Technical Services	743,500
400 Purchased Property Services	1,400
500 Other Purchased Services	8,150
600 Supplies	76,724
800 Other Objects	4,955
Total Support Services - Students	\$9,551,295
2200 Support Services - Instructional Staff	
100 Personnel Services - Salaries	2,010,399
200 Personnel Services - Employee Benefits	1,622,159
300 Purchased Professional and Technical Services	74,312
500 Other Purchased Services	43,475
600 Supplies	58,937
800 Other Objects	1,600
Total Support Services - Instructional Staff	\$3,810,882
2300 Support Services - Administration	
100 Personnel Services - Salaries	4,789,542
200 Personnel Services - Employee Benefits	3,097,607
300 Purchased Professional and Technical Services	907,000
400 Purchased Property Services	34,813
500 Other Purchased Services	175,591
600 Supplies	65,697
800 Other Objects	73,740
Total Support Services - Administration	\$9,143,990
2400 Support Services - Pupil Health	
100 Personnel Services - Salaries	1,401,998
200 Personnel Services - Employee Benefits	900,668
300 Purchased Professional and Technical Services	43,965
400 Purchased Property Services	1,750
500 Other Purchased Services	1,662
600 Supplies	29,200
800 Other Objects	1,760
Total Support Services - Pupil Health	\$2,381,003
2500 Support Services - Business	
100 Personnel Services - Salaries	798,300
200 Personnel Services - Employee Benefits	560,853
300 Purchased Professional and Technical Services	66,000
400 Purchased Property Services	5,000

Description	Amount
500 Other Purchased Services	19,500
600 Supplies	111,000
800 Other Objects	25,000
Total Support Services - Business	\$1,585,653

2600 Operation and Maintenance of Plant Services	
100 Personnel Services - Salaries	7,032,996
200 Personnel Services - Employee Benefits	5,784,116
300 Purchased Professional and Technical Services	299,200
400 Purchased Property Services	1,773,526
500 Other Purchased Services	628,250
600 Supplies	3,515,115
700 Property	248,000
800 Other Objects	3,000
Total Operation and Maintenance of Plant Services	\$19,284,203

2700 Student Transportation Services	
100 Personnel Services - Salaries	4,815,434
200 Personnel Services - Employee Benefits	4,083,045
300 Purchased Professional and Technical Services	20,500
400 Purchased Property Services	23,600
500 Other Purchased Services	1,463,500
600 Supplies	1,047,150
800 Other Objects	1,500
Total Student Transportation Services	\$11,454,729

2800 Support Services - Central	
100 Personnel Services - Salaries	1,537,875
200 Personnel Services - Employee Benefits	1,101,915
300 Purchased Professional and Technical Services	157,890
400 Purchased Property Services	102,492
500 Other Purchased Services	272,999
600 Supplies	821,280
700 Property	2,181,930
800 Other Objects	4,925
Total Support Services - Central	\$6,181,306

Total Support Services	
	\$63,393,061

3000 Operation of Non-Instructional Services	
3200 Student Activities	
100 Personnel Services - Salaries	1,825,105
200 Personnel Services - Employee Benefits	888,323
300 Purchased Professional and Technical Services	122,172
400 Purchased Property Services	113,380
500 Other Purchased Services	324,465
600 Supplies	239,330
700 Property	50,000
800 Other Objects	58,804
Total Student Activities	\$3,621,579

2024-2025 Final General Fund Budget

LEA : 120452003 East Stroudsburg Area SD

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Estimated Expenditures and Other Financing Uses: Detail

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Description	Amount
3300 Community Services	
100 Personnel Services - Salaries	19,320
200 Personnel Services - Employee Benefits	8,254
300 Purchased Professional and Technical Services	49,655
500 Other Purchased Services	1,690
600 Supplies	59,035
Total Community Services	\$137,954
Total Operation of Non-Instructional Services	\$3,759,533
5000 Other Expenditures and Financing Uses	
5100 Debt Service / Other Expenditures and Financing Uses	
800 Other Objects	3,236,689
900 Other Uses of Funds	15,069,288
Total Debt Service / Other Expenditures and Financing Uses	\$18,305,977
5900 Budgetary Reserve	
800 Other Objects	1,000,000
Total Budgetary Reserve	\$1,000,000
Total Other Expenditures and Financing Uses	\$19,305,977
TOTAL EXPENDITURES	\$203,840,637

Cash and Short-Term Investments

	<u>06/30/2024 Estimate</u>	<u>06/30/2025 Projection</u>
General Fund	8,500,000	8,500,000
Public Purpose (Expendable) Trust Fund		
Other Comptroller-Approved Special Revenue Funds		
Athletic / School-Sponsored Extra Curricular Activities Fund		
Capital Reserve Fund - \$ 690, \$1850		
Capital Reserve Fund - \$ 1431		
Other Capital Projects Fund		
Debt Service Fund		
Food Service / Cafeteria Operations Fund		
Child Care Operations Fund		
Other Enterprise Funds		
Internal Service Fund		
Private Purpose Trust Fund		
Investment Trust Fund		
Pension Trust Fund		
Activity Fund		
Other Agency Fund		
Permanent Fund		
Total Cash and Short-Term Investments	\$8,500,000	\$8,500,000

Long-Term Investments

	<u>06/30/2024 Estimate</u>	<u>06/30/2025 Projection</u>
General Fund	65,000,000	52,000,000
Public Purpose (Expendable) Trust Fund		
Other Comptroller-Approved Special Revenue Funds		
Athletic / School-Sponsored Extra Curricular Activities Fund		
Capital Reserve Fund - \$ 690, \$1850		
Capital Reserve Fund - \$ 1431		
Other Capital Projects Fund		
Debt Service Fund	15,131,634	11,454,314
Food Service / Cafeteria Operations Fund		
Child Care Operations Fund		
Other Enterprise Funds		
Internal Service Fund		
Private Purpose Trust Fund		
Investment Trust Fund		
Pension Trust Fund		
Activity Fund		
Other Agency Fund		

Long-Term Investments

06/30/2024 Estimate

06/30/2025 Projection

Permanent Fund

Total Long-Term Investments

\$80,131,634

\$63,454,314

TOTAL CASH AND INVESTMENTS

\$88,631,634

\$71,954,314

Long-Term Indebtedness

06/30/2024 Estimate 06/30/2025 Projection

General Fund

0510 Bonds Payable	121,588,932	110,487,843
0520 Extended-Term Financing Agreements Payable		
0530 Lease and Other Right-To-Use Obligations	1,941,741	3,216,474
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		

Total General Fund

\$123,530,673 \$113,704,317

Public Purpose (Expendable) Trust Fund

0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease and Other Right-To-Use Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		

Total Public Purpose (Expendable) Trust Fund

Other Comptroller-Approved Special Revenue Funds

0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease and Other Right-To-Use Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		

Total Other Comptroller-Approved Special Revenue Funds

Athletic / School-Sponsored Extra Curricular Activities Fund

0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease and Other Right-To-Use Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		

Total Athletic / School-Sponsored Extra Curricular Activities Fund

06/30/2024 Estimate 06/30/2025 Projection

Long-Term Indebtedness

Capital Reserve Fund - \$ 690, \$1850

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Capital Reserve Fund - \$ 690, \$1850

Capital Reserve Fund - \$ 1431

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Capital Reserve Fund - \$ 1431

Other Capital Projects Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Other Capital Projects Fund

Debt Service Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Debt Service Fund

06/30/2024 Estimate 06/30/2025 Projection

Long-Term Indebtedness

Food Service / Cafeteria Operations Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Food Service / Cafeteria Operations Fund

Child Care Operations Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Child Care Operations Fund

Other Enterprise Funds

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Other Enterprise Funds

Internal Service Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Internal Service Fund

Long-Term Indebtedness

06/30/2024 Estimate

06/30/2025 Projection

Private Purpose Trust Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Private Purpose Trust Fund

Investment Trust Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Investment Trust Fund

Pension Trust Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Pension Trust Fund

Activity Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Activity Fund

06/30/2024 Estimate 06/30/2025 Projection

Long-Term Indebtedness

Other Agency Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Other Agency Fund

Permanent Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease and Other Right-To-Use Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Permanent Fund

Total Long-Term Indebtedness

\$123,530,673

\$113,704,317

	<u>06/30/2024 Estimate</u>	<u>06/30/2025 Projection</u>
Short-Term Payables		
General Fund	8,500,000	7,500,000
Public Purpose (Expendable) Trust Fund		
Other Comptroller-Approved Special Revenue Funds		
Athletic / School-Sponsored Extra Curricular Activities Fund		
Capital Reserve Fund - \$ 690, \$1850		
Capital Reserve Fund - \$ 1431	1,500,000	1,000,000
Other Capital Projects Fund		
Debt Service Fund		
Food Service / Cafeteria Operations Fund		
Child Care Operations Fund		
Other Enterprise Funds		
Internal Service Fund		
Private Purpose Trust Fund		
Investment Trust Fund		
Pension Trust Fund		
Activity Fund		
Other Agency Fund		
Permanent Fund		
Total Short-Term Payables	\$10,000,000	\$8,500,000
TOTAL INDEBTEDNESS	\$133,530,673	\$122,204,317

Account Description	Amounts
0810 Nonspendable Fund Balance	783,115
0820 Restricted Fund Balance	
0830 Committed Fund Balance	13,513,406
0840 Assigned Fund Balance	15,000,000
0850 Unassigned Fund Balance	4,538,666
Total Ending Fund Balance - Committed, Assigned, and Unassigned	\$33,052,072
5900 Budgetary Reserve	1,000,000
Total Estimated Ending Committed, Assigned, and Unassigned Fund Balance and Budgetary Reserve	\$34,835,187

V. ITEMS FOR APPROVAL

- a. Approve the Final 2024-2025 General Fund Budget with expenses totaling \$203,840,636 (Presentation).



2024-2025 Budget

2024-25 Final Budget
June 10th, 2024

Market Values and Assessments



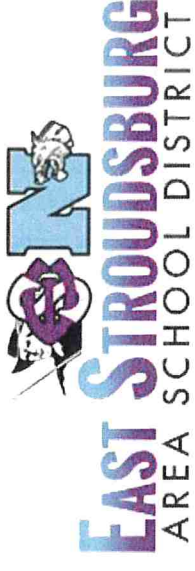
County	2023 Assessment	2024 Assessment	Change from Prior Year
Monroe	\$2,608,545,206 93.06%	\$2,591,104,602 93.06%	(\$17,440,604) (-0.6%)
Pike	\$194,696,490 6.94%	\$194,704,270 6.94%	\$7,780 0.00%

Market Value Impact on Millage



County	2023-24 Rebalanced Millage	2024-2025 Rebalanced Millage (Proposed)	Change from Prior Year
Monroe	30.79	31.05	0.01%
Pike	128.52	126.05	-1.92%

The 2022-23 STEB rebalanced millage is the new base millage for 2024-2025 budget discussions and decisions. These may change slightly as we continue get assessment values in.



2024-2025 Revenue Summary

	2023-24 Budget	2024-2025 Budget	Variance \$	Variance %
Local	\$108,722,094	\$107,411,545	\$(1,310,549)	(1.22%)
State	\$60,526,274	\$69,153,441	\$8,627,167	12.5%
Federal	\$9,987,030	\$9,811,853	\$(175,177)	(1.8)%
Other	\$50,000	\$50,000	\$0	0.0%
Total Revenue	\$179,285,398	\$186,426,839	\$7,141,441	4.0%

2024-25 Revenue Highlights

- Local
 - Property Tax rates reflect rebalancing and a \$2.20 million decrease in collections due to \$50+ million dollar assessment loss over the last 3 fiscal cycles.
 - Added \$1.50 million increase revenue offset due to investment income interest environment for at least 1/2 of the year.
 - RE transfer tax leveled off, as did Local Income tax.
- State
 - Includes July 2023 BEF and SEF Increases
 - Included an additional \$4 million from proposed 24-25 state budget.
 - Includes an inflation related increase to Transportation subsidy.
- Federal
 - Phase out complete in September 2024. Has \$5 million for Trane projects (Expenses has \$5 million offset for HVAC projects)
 - Includes statewide reduction in Title I allocation.



2024-25 Budget Comparison to Prior Year

	2023-24 Budget	2024-25 Budget	Variance \$	Variance %
Revenue	\$179,285,398	\$186,426,839	\$7,141,441	4.0%
Expenditures	\$187,784,000	\$203,840,636	\$16,056,636	8.6%
Revenue over Expenditures	\$(8,498,602)	\$(17,413,797)		



2024-2025 Budget Cost Drivers

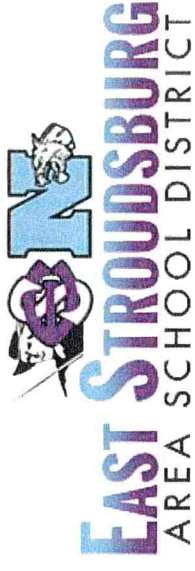
	2024-2025 Budget	Increase / (Decrease) over 2023-2024\$	Increase / (Decrease) over 2023-24%
Salaries	\$86,148,210	\$9,865,850	11.5%
Benefits	\$59,879,427	\$6,037,098	10.1%
Charter Schools	\$8,750,000	\$(250,000)	(2.9)%
Utilities	\$3,239,236	\$58,928	1.8%
Debt Service	\$18,305,977	\$1,602,306	10.2%
ESSER	\$5,150,000	\$(586,877)	(11.4)%

General Fund balance as of June 30, 2023

- **Nonspendable:** \$783,115 **Total: \$51,267,628**
 - Prepaid expenses
- **Committed:** \$24,000,000
 - PERS and Future Healthcare Expenses
- **Assigned:** \$23,498,602
 - Future Educational Programs - \$6,000,000
 - Future Budget Expenditures: - \$9,000,000
 - Balance the 2023-24 Budget - \$8,498,602
- **Unassigned:** \$2,985,911; 1.5% of expenditures

Proj GF balance as of June 30, 2024

- **Nonspendable:** \$783,115 **Total: \$51,267,628**
 - Prepaid expenses
- **Committed:** \$10,566,805
 - PSERS and Future Healthcare Expenses
- **Assigned:** \$33,967,102
 - Future Educational Programs - \$6,000,000
 - Future Budget Expenditures: - \$9,000,000
 - Balance the 2023-2024 Budget - \$2,500,000 (proj)
 - Balance the 2024-2025 Budget - \$17,431,797
 - **Unassigned:** \$4,985,911; 3% of expenditures



Proj. GF Fund Balance as of June 30th, 2025

- **Nonspendable:** \$783,115 **Total: \$31,335,831**
 - Prepaid expenses
- **Committed:** \$10,566,805
 - PERS and Future Healthcare Expenses
- **Assigned:** \$15,000,000
 - Future Educational Programs - \$6,000,000
 - Future Budget Expenditures: - \$9,000,000
- **Unassigned:** \$4,985,911

Proj. GF Fund Balance as of June 30th, 2026

- **Nonspendable:** \$783,115 **Total: \$ \$31,335,831**
- Prepaid expenses
- **Committed:** \$1,035,305
- Future Healthcare Expenses
- **Assigned:** \$26,413,406
 - Future Educational Programs - \$3,000,000
 - Future Budget Expended - \$2,000,000
 - 2025-2026 Projected Budget Deficit - \$21,413,406
- **Unassigned:** \$1,881,996
- **TOTAL FUND BAL AFTER DEFICIT: \$9,800,328(proj.)**
- (Caveats – State funding, cyber school reform, previous years deficits)

Capital Projects and Planning

- **No Capital Reserve Transfer Planned in 2023-2024**
- Capital Reserve Projects totalling between \$4 and \$5 million dollars are expected out of the balance in 2024-2025
- In 2025-2026 – another \$2-3 million dollars are expected out of the capital reserve fund for expected projects and purchases.
- Forecast that the Capital Reserve will be exhausted by the end of 2026-2027 fiscal year.
- There is no money allocated for the Science Playground project in the Capital Reserve plan or the General Operating budget.
- There will be a need for 7 buildings to have their roofs replaced or re-coated in the next 5 years which will cost anywhere from \$500,000 to \$2.5 million each depending on the structure. We will need to plan for this.

2024-25 Budget Timeline




- June 17th, 2024 – Full Board – Final Budget Presentation and vote for passage.
- June 30th, 2024 – Deadline by the Commonwealth for All School Districts to pass a Budget.

V. ITEMS FOR APPROVAL

- b. Approve the ENGLE-HAMBRIGHT & DAVIES, INC
Renewal Package for all insurance lines totaling \$1,052,497.00
EHD (an increase of \$84,777 from 2023-24 for all 14 lines).

The logo consists of the letters 'EHD' in a bold, black, serif font. The letters are partially enclosed by a yellow circular graphic element that appears to be a stylized 'E' or a similar shape.

EHD

A photograph of a man with dark hair and glasses, wearing a blue denim shirt, sitting at a desk. He is looking down at a spiral-bound notebook he is holding in his left hand, while his right hand holds a yellow pencil. A laptop is visible on the desk in front of him. The background is a bright, slightly blurred office or classroom setting.

**EAST STROUDSBURG AREA
SCHOOL DISTRICT
2024 INSURANCE PROPOSAL**

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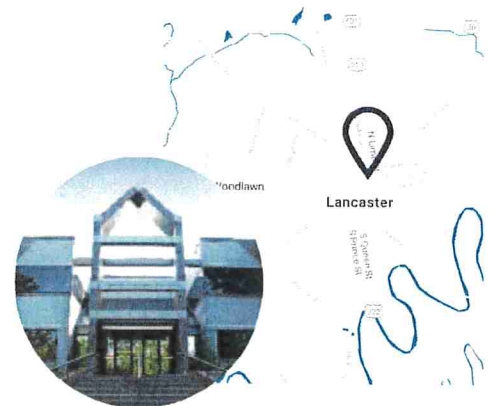
OFFICE LOCATIONS

CORPORATE HEADQUARTERS / CENTRAL REGION

1857 WILLIAM PENN WAY
P.O. BOX 11600
LANCASTER, PA 17605-1160

Phone: 717-394-5681 | **Toll Free:** 1-800-544-7292
Fax: 717-394-0842 | **E-mail:** central@ehdinsurance.com

Regional Vice President: Todd Rhoads



WESTERN REGION

800 CRANBERRY WOODS DRIVE, SUITE 150
CRANBERRY TOWNSHIP, PA 16066-5211

Phone: 724-779-7200 | **Toll Free:** 1-800-544-7292
Fax: 724-779-7212 | **E-mail:** western@ehdinsurance.com

Regional Vice President: Mark Zukowski

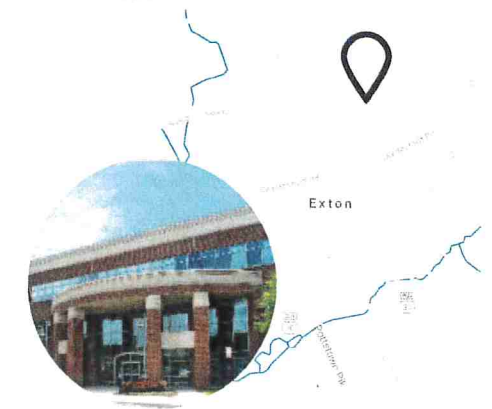


EASTERN REGION

350 EAGLEVIEW BLVD., SUITE 110
EXTON, PA 19341

Phone: 610-280-0410 | **Toll Free:** 1-800-544-7292
Fax: 610-280-0703 | **E-mail:** eastern@ehdinsurance.com

Regional Vice President: Robert Miller



NORTHEAST REGION

ONE MERIDIAN BLVD., SUITE 4A01
WYOMISSING, PA 19610

Phone: 610-374-4893 | **Toll Free:** 1-800-544-7292
Fax: 610-374-5612 | **E-mail:** northeast@ehdinsurance.com

Regional Vice President: Robert Thompson



LEADERSHIP TEAM



Mike Malinowski

Chairman of the Board
Chief Executive Officer
President

800-544-7292 x4303
mmalinowski@ehdinsurance.com



Leanne Gorsuch

CPA
Chief Financial Officer

800-544-7292 x4307
lgorsuch@ehdinsurance.com



Bob Miller

Chief Operating Officer

800-544-7292 x5012
rmiller@ehdinsurance.com



Tara Dombach

Senior Vice President
Employee Benefits

800-544-7292 x4312
tdombach@ehdinsurance.com



Kristy Gergal

Vice President
Personal Insurance

800-544-7292 x4347
kgergal@ehdinsurance.com



Todd Rhoads

CPCU, ARM
Vice President
Central Regional Manager

800-544-7292 x4328
trhoads@ehdinsurance.com



Rob Thompson

ARM, CSR
Senior Vice President
Eastern/Northeastern Regional
Manager

800-544-7292 x7023
rthompson@ehdinsurance.com



Mark Zukowski

AAI, MBA
Senior Vice President
Western Regional Manager

800-544-7292 x6022
mzukowski@ehdinsurance.com

YOUR PERSONALIZED TEAM



Rob Thompson, ARM, CSRM, CIC
SVP, East/NE Regional Manager

P: (800) 544-7292 ext. 7023
M: (570) 872-7000
RThompson@ehdinsurance.com



Astra Marx, CIC, CISR
Assistant Commercial Lines Manager

P: (800) 544-7292 ext. 7018
AMarx@ehdinsurance.com



Susan Hummelbaugh
Sr. Claim Advocate

P: (800) 544-7292 ext. 4233
SHummelbaugh@ehdinsurance.com



Kelly Garvey
Sr. Workers Compensation Advocate

P: (800) 544-7292 ext. 4558
KGarvey@ehdinsurance.com



Stephen Wolszczenski
Vice President of Risk Control

P: (800) 544-7292 ext. 4264
SWolszczenski@ehdinsurance.com

COMMON CONDITIONS

NAMED INSUREDS

East Stroudsburg Area School District

MAILING ADDRESS

50 Vine Street
East Stroudsburg, PA 18301-0298

ACCOUNT CONTACTS

NAME	EMAIL	PHONE
Peter Bard	peter-bard@esasd.net	(570) 424-8500

COVERAGE DISCLAIMER

This proposal is provided to illustrate the understanding of your insurance program. It is a coverage summary and should not be construed as a substitute for your insurance policy. Please refer to your actual policies for specific terms, conditions, limitations, and exclusions that will govern in the event of a loss.

PREMIUM SUMMARY

LINES OF BUSINESS	EXPIRING	RENEWAL
Property (Including Inland Marine)	\$367,666.00	\$407,305.00
Equipment Breakdown	\$26,089.00	\$28,198.00
General Liability (Including Law Enforcement Liability)	\$40,224.00	\$43,204.00
Crime	\$4,153.00	\$4,426.00
Business Auto	\$146,460.00	\$169,253.00
School Leaders' Legal Liability	\$69,023.00	\$77,314.00
Excess Workers' Compensation	\$99,979.00	\$99,979.00
Excess Liability	\$25,832.00	\$27,934.00
Cyber Liability	\$11,310.00	\$10,860.00
Pollution Liability *	\$29,436.00	\$28,902.00
Deadly Weapon Protection	\$18,220.00	\$19,361.00
Student/Sports Accident	\$64,328.00	\$70,761.00
Workers' Compensation Administration Service Fee	\$55,000.00	\$55,000.00
Technical Services Fee	\$10,000.00	\$10,000.00
Total Premium	\$967,720.00	\$1,052,497.00

Terrorism Coverage (TRIA): Terrorism coverage is currently rejected on all policies.

*The insurance carrier with whom this insurance is to be placed is not admitted to transact business in this Commonwealth and is subject to limited regulation by the Department; and in the event of insolvency of the insurer, losses will not be paid by the Pennsylvania Property and Casualty Insurance Guaranty Association.

PAYMENT TERMS

LINES OF BUSINESS	PREMIUM PAYABLE	PAYMENT TERMS
Property, General Liability, Crime, Auto, School Leaders' Legal Liability, & Excess Liability	EHD	Annual Pay
Equipment Breakdown	EHD	Annual Pay
Cyber Liability	EHD	Annual Pay
Deadly Weapon Protection	EHD	Annual Pay
Pollution Liability	EHD	Annual Pay
Excess Workers' Compensation	EHD	Annual Pay
Student/Sports Accident	EHD	Annual Pay
Fees	EHD	Annual Pay

FIVE-YEAR PREMIUM SUMMARY/COMPARISON

	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
Work Comp	Safety National	Safety National	Safety National	Safety National	Safety National
Exp Mod	N/A	N/A	N/A	N/A	N/A
Audited Payroll	\$68,771,093	\$70,116,049	\$71,500,000	\$74,500,000	\$74,500,000
Premium	\$82,525	\$101,668	\$106,821	\$99,979	\$99,979
Package	CM Regent	CM Regent	CM Regent	CM Regent	CM Regent
# of Students	6,644	6,757	7,979	6,588	6,599
Blanket Limit	\$446,997,655	\$455,828,000	\$494,674,000	\$575,359,000	\$577,225,000
Premium	\$339,634	\$377,362	\$418,577	\$492,697	\$454,935
Auto	CM Regent	CM Regent	CM Regent	CM Regent	CM Regent
# Of Units	190	168	169	164	173
Premium	\$151,960	\$146,018	\$147,958	\$146,460	\$169,253
Umbrella	CM Regent	CM Regent	CM Regent	CM Regent	CM Regent
Limit	\$8,000,000	\$8,000,000	\$8,000,000	\$8,000,000	\$8,000,000
Premium	\$23,746	\$23,064	\$27,274	\$25,832	\$27,934
School E&O	CM Regent	CM Regent	CM Regent	CM Regent	CM Regent
Limit	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Premium	\$56,416	\$56,416	\$66,870	\$69,023	\$77,314
Equipment Breakdown	HSB	HSB	HSB	HSB	HSB
Limit	\$100,000,000	\$100,000,000	\$100,000,000	\$100,000,000	\$100,000,000
Premium	\$18,071	\$19,468	\$19,901	\$26,089	\$28,198
Student Accident	AG Admin	AG Admin	AG Admin	AG Admin	AG Admin
Premium	\$62,152	\$62,152	\$62,152	\$64,328	\$70,761
Pollution Liability			Ironshore	Ironshore	Ironshore
Limit			\$1,000,000	\$1,000,000	\$1,000,000
Premium			\$28,620	\$26,089	\$28,902
Deadly Weapon Protection			Lloyds, London	Lloyds, London	Lloyds, London
Limit			\$5,000,000	\$5,000,000	\$5,000,000
Premium			\$17,390	\$18,200	\$19,361
Cyber Liability	ACE American	ACE American	ACE American	ACE American	ACE American
Limit	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Premium	\$6,861	\$7,879	\$11,322	\$11,322	\$10,860
Total Premium	\$806,365	\$859,027	\$906,032	\$902,692	\$1,052,497

PROPERTY

PREPARED FOR
**East Stroudsburg Area School
 District**

CARRIER
CM Regent Insurance Company

POLICY TERM
7/1/2024 to 7/1/2025

COVERAGES

BLANKET LIMITS

DESCRIPTION	AMOUNT
Blanket Buildings and Business Personal Property	\$577,225,000
Blanket Business Income and Extra Expense	\$2,000,000
Earthquake	\$100,000,000
Flood	\$3,000,000
Building Ordinance or Law	\$5,000,000
Backup of Sewers and Drains	Included up to Policy Limit

Insured Signature _____ Date _____

DEDUCTIBLES

DESCRIPTION	DEDUCTIBLE
Each Occurrence	\$25,000
Business Income with Extra Expense	24 Hours
Earth Movement	\$50,000
Flood	\$25,000
Audio, Visual, and Communications Equipment	\$500
Fiber Optic Cables	\$2,500
Fine Arts	\$500
Mobile Equipment	\$1,000
Personal Property of Students and Teachers at Insured Locations	\$250
Tree Debris Removal	\$1,000
Laptop Computers and Tablets	\$500
Musical Instruments, Band Uniforms and Equipment, Theatrical Property, and Athletic Equipment	\$500

PROPERTY CONTINUED

COVERAGE TERMS & CONDITIONS

- Special Causes of Loss, Subject to Exclusions on Policy Form
- Replacement Cost Applies to Buildings and Business Personal Property
- Coinsurance: 100%; Agreed Value

Flood: A special deductible of \$25,000 each "occurrence" applies to all locations not designated as federal flood zone A, AE, A1-30, AH, AO, A99, V, VE, V1-30 or VO. Any Location that is designated by the federal government at the time of loss as a zone A, AE, A1-30, AH, AO, A99, V, VE, V1-30 or VO will have a deductible equivalent of the maximum limits available through the NFIP, whether or not such insurance has been purchased. Deductibles in the A and V zones as listed above apply on a per building basis and on a personal property per building basis.

PROPERTY SUBLIMITS

COVERAGE	LIMIT
Accounts Receivable Records	\$250,000 Per Occurrence
Additional Spoilage	\$50,000 Per Occurrence
Reward Payments	\$25,000 Per Occurrence
Asbestos Presence, Release, Discharge, Dispersal	\$50,000 Annual Aggregate
Audio, Visual/Communication Equipment/Fiber Optic Cables/Phone Systems	\$250,000 Per Occurrence
Property in the Course of Construction Per Occurrence Soft Costs	\$1,500,000 \$100,000
Computer Equipment, Electronic Data, Media, and Programs	Included with Personal Property, Except \$300,000 Limit for Laptops Off-Premises Only
Additional Debris Removal	\$250,000
Extermination Expense	\$10,000 Per Occurrence and Annual Aggregate
Fine Arts Maximum Any One Item	\$250,000 \$15,000
Fire Department Service Charge	\$50,000 Per Occurrence
Green Upgrades	Lesser of 25% of Limit, or \$2,000,000
Limited Coverage for Fungus, Wet Rot, & Dry Rot and Bacteria	\$250,000 Annual Aggregate
Interruption of Computer Operations	\$100,000 Per Occurrence
Inventory and Appraisal	\$50,000 Per Occurrence
Laboratory Animals Per Animal Annual Aggregate	\$1,000 \$100,000
Limited Water Damage	\$500,000 Per Occurrence
Lock Replacement	\$25,000 Per Occurrence

PROPERTY CONTINUED

COVERAGE	LIMIT
Mobile Equipment	\$500,000 Per Occurrence
Money & Securities	
On Your Premises	\$50,000
Away from Your Premises	\$50,000
Newly-Acquired Property – 180 Days	
Building	\$1,000,000
Business Personal Property	\$1,000,000
Business Income	\$500,000 Actual Loss Sustained – 180 Days
Off-Premises Utility Failure – Damage to Covered Property	\$50,000 Per Occurrence & Annual Aggregate
Ordinance or Law	\$5,000,000 Per Occurrence
Paved Surfaces	\$100,000 Annual Aggregate
Personal Effects of Students and Teachers – School Projects at a Covered Location	
Per Occurrence	\$50,000
Maximum, per Person	\$5,000
Personal Effects of Employees at Described Premises	
Per Occurrence	\$50,000
Maximum, per Person	\$5,000
Personal Property of Others	\$100,000 Per Occurrence
Personal Property Off-Premises	\$1,000,000 Per Occurrence
Property In-Transit	\$250,000 Per Occurrence
Pollutant Clean-Up and Removal	\$250,000 Each Policy Period
Recharge of Fire Protection Equipment	\$50,000 Per Occurrence
Retaining Walls	\$50,000 Per Occurrence
Tree Debris Removal	\$5,000 Per Occurrence
Sod, Trees, Shrubs, and Plants	\$25,000 Per Occurrence
Underground Pipes, Flues, and Drains	\$25,000 Per Occurrence
Valuable Papers and Records	\$500,000 Per Occurrence
Virus and Hacking	\$25,000 Per Occurrence
Your Outdoor Property	Included

CRIME

PREPARED FOR
**East Stroudsburg Area School
District**

CARRIER
CM Regent Insurance Company

POLICY TERM
7/1/2024 to 7/1/2025

COVERAGES

ALL LOCATIONS

DESCRIPTION	LIMIT	DEDUCTIBLE
Employee Dishonesty	\$1,000,000	\$500
Forgery or Alteration	\$1,000,000	\$500
Theft of Money and Securities – Inside Premises	\$100,000	\$500
Theft of Money and Securities – Outside Premises	\$100,000	\$500
Computer Fraud	\$1,000,000	\$500
Funds Transfer Fraud	\$1,000,000	\$500
Money Orders and Counterfeit Currency	\$1,000	\$500
Fraudulent Impersonation	\$1,000,000	\$500

COVERAGE TERMS & CONDITIONS

- ERISA Compliance
- Loss Sustained Coverage Form Applies.

Faithful Performance of Duty - is defined as failure of any "employee" to faithfully perform his or her duties as prescribed by law, when such failure has as its direct and immediate result a loss of your Covered Property, including inability to faithfully perform those duties because of a criminal act committed by a person other than an "employee".

- Employee Dishonesty: The Company will indemnify any officials who are required by law to give bonds for the faithful performance of their service against loss through dishonest acts of persons who serve under them, subject to the Limit of Insurance

- Funds Transfer Fraud Coverage: Is defined as: (1) electronic, telegraphic, cable, teletype or telephone instructions fraudulently transmitted to a "Financial Institution" directing such institution to debit a "Transfer Account" and to transfer, pay or deliver "Money" or "Securities" from such "Transfer Account" which instructions purport to have been transmitted by you but were in fact fraudulently transmitted by someone other than you without your knowledge or consent, or (2) fraudulent written instructions (other than those covered under Coverage Form B) issued to a "Financial Institution" directing such institution to debit a "Transfer Account" and to transfer, pay or deliver "Money" or "Securities" from such "Transfer Account" by use of an electronic funds transfer system at specified intervals or under specified conditions which instructions purport to have been issued by you but were in fact fraudulently issued, forged or altered by someone other than you without your knowledge or consent.

GENERAL LIABILITY

PREPARED FOR
**East Stroudsburg Area School
 District**

CARRIER
CM Regent Insurance Company

POLICY TERM
7/1/2024 to 7/1/2025

COVERAGES

DESCRIPTION	LIMITS
General Aggregate	\$3,000,000
Products & Completed Operations Aggregate	\$3,000,000
Personal & Advertising Injury	\$1,000,000
Each Occurrence	\$1,000,000
Damage to Rented Premises	\$1,000,000
Medical Expense (Any One Person)	\$15,000
Law Enforcement Liability – Each Activity (General Aggregate Applies)	\$1,000,000
Abuse or Molestation Any One Act	\$1,000,000
Aggregate	\$1,000,000
Violent Incident Protection Per Occurrence	\$250,000
Aggregate	\$250,000
Crisis Management Services – Per Event	\$250,000
Crisis Management Services – Aggregate	\$250,000
Counseling Services – Per Event	\$250,000
Counseling Services – Aggregate	\$250,000
Funeral Expenses – Per Event	\$250,000
Funeral Expenses – Aggregate	\$250,000
Wage Loss – Per Event	\$50,000
Wage Loss – Aggregate	\$250,000
Medical Expense – Per Insured Person	\$25,000
Medical Expense – Aggregate	\$250,000

EMPLOYEE BENEFITS

DESCRIPTION	LIMITS
Employee Benefits Liability	\$1,000,000
Employee Benefits Aggregate	\$3,000,000
Retroactive Date	Full Prior Acts

GENERAL LIABILITY CONTINUED

LOCATIONS & EXPOSURES

ALL LOCATIONS

CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
48925	Swimming Pools	Other	2
44194	Grandstands or Bleachers	Other	2
65210	Elevator Inspection Charge	Other	14
11139	Herbicide/Pesticide/Fungicide Application	Other	1
47469	Schools – Faculty Liability for Corporal Punishment of Students	Other	595
47471	Schools – Public – Elementary, Kindergarten or Junior High	Other	4,160
47473	Schools – Public – High	Other	2,281
73558	Sexual Misconduct and Molestation Liability	Admissions	6,953
48638	Stadiums – Operated by Insured	Gross Sales	\$33,000

COVERAGE TERMS & CONDITIONS

- Educational Commercial General Liability Enhancement
- Definition of an insured includes: Trustees, Board Members, Commissioners, Student Teachers, Volunteers, Parent Support Groups, and Student Groups
- Designated Location(s) General Aggregate Limit
- Coverage Extension: Designated Advertising, Broadcasting, Publishing, or Telecasting
- Blanket Additional Insured – As Required by Contract or Agreement
- Blanket Additional Insured – Primary and Non-Contributory – As Required by Contract or Agreement
- Blanket Waiver of Subrogation – As Required by Contract or Agreement

BUSINESS AUTO

PREPARED FOR
**East Stroudsburg Area School
 District**

CARRIER
CM Regent Insurance Company

POLICY TERM
7/1/2024 to 7/1/2025

COVERAGES

DESCRIPTION	LIMITS	AUTO SYMBOLS
Combined Single Limit	\$1,000,000	1
Uninsured Motorists – Combined Single Limit	\$1,000,000	2
Underinsured Motorists – Combined Single Limit	\$1,000,000	2
Comprehensive Deductible	\$1,000	2, 8
Collision Deductible	\$1,000	2, 8
Hired / Borrowed Auto Liability	Included	1
Non-Owned Auto Liability	Included	1
Rental Reimbursement Per Day Number of Days Loss of Use Maximum	\$100 30 Days \$65 per Day \$750	
Towing and Labor (Private Passenger Autos Only)	\$50	
Garagekeepers Legal Liability Coverage – Per Occurrence	\$150,000	

SYMBOL DEFINITIONS

- | | | |
|-----------------------------------|---|---------------------------------|
| (1) Any Auto | (4) Owned Autos Other Than Private Passenger | (7) Autos Specified on Schedule |
| (2) All Owned Autos | (5) All Owned Autos Requiring No-Fault Coverage | (8) Hired Autos |
| (3) Owned Private Passenger Autos | (6) Owned Autos Subject to Compulsory U.M. Law | (9) Non-Owned Autos |

COVERAGE TERMS & CONDITIONS

- Composite Rating – Based on 173 Vehicles
- Employees as Insureds
- Blanket Additional Insured
- Blanket Waiver of Subrogation
- Employee Hired Autos
- Waiver of Glass Deductible
- Pollution Liability – Broadened Coverage for Covered Autos
- Employee Auto Deductible Reimbursement – Included up to \$1,000

EQUIPMENT BREAKDOWN

PREPARED FOR
East Stroudsburg Area School District

CARRIER
Hartford Steam Boiler Inspection & Insurance Company

POLICY TERM
7/1/2024 to 7/1/2025

COVERAGES

ALL LOCATIONS

DESCRIPTION	LIMIT	DEDUCTIBLE
Equipment Breakdown	\$100,000,000	\$2,500
Property Damage	Included	\$2,500
Business Income	Excluded	N/A
Extra Expense	\$1,000,000	\$2,500
Civil Authority	Included	\$2,500
Data Restoration	\$50,000	\$2,500
Demolition	\$50,000	\$2,500
Expediting Expenses	\$50,000	\$2,500
Hazardous Substances	\$50,000	\$2,500
Mold	\$25,000	\$2,500
Newly-Acquired Locations	\$250,000	\$2,500
Off-Premises Equipment Breakdown	\$25,000	\$2,500
Ordinance or Law	\$25,000	\$2,500
Perishable Goods	\$250,000	\$2,500

COVERAGE TERMS & CONDITIONS

- Air Conditioning and Refrigerating Equipment Deductible: \$25.00 per Horsepower; \$2,500 Minimum
- Data Compromise & Identity Recovery Coverage - Data Compromise:
 Response Expenses: \$50,000 Aggregate
 Legal and Forensic Information Technology Review: \$5,000 Any One Personal Data Compromise
 Defense and Liability: \$50,000 Aggregate
 Deductible: \$1,000
- Identity Recovery:
 Expense Reimbursement: \$15,000 Aggregate per Identity Recovery Insured
 Lost Wages and Child and Elder Care: \$5,000
 Miscellaneous Unnamed Costs: \$1,000
 Deductible: \$250 Each Identity Recovery Insured

SCHOOL LEADERS' LEGAL LIABILITY

PREPARED FOR
**East Stroudsburg Area School
 District**

CARRIER
CM Regent Insurance Company

POLICY TERM
7/1/2024 to 7/1/2025

COVERAGES

DESCRIPTION	LIMITS
Each Claim	\$1,000,000
Annual Aggregate	\$1,000,000
Supplemental Payments	
Each Claim	\$2,000,000
Aggregate	\$2,000,000
Retroactive Date	July 1, 1950
Non-Monetary Coverage	
Each Claim	\$100,000
Aggregate	\$250,000
Discrimination Loss Adjustment Expenses	
Each Claim	\$100,000
Aggregate	\$250,000
Punitive Damages	Included
Self-Insured Retention	
Basic	\$75,000
Non-Monetary – Plus 20% of LAE per Claim, in Excess of Retention	\$50,000

COVERAGE TERMS & CONDITIONS

- Broad definition of Insured includes employees, members of the board, teachers, student teachers, and volunteers acting on behalf of the School.
- 60-day basic extended reporting period is included at no additional charge.
- Defense costs are in addition to the limit of liability.

EXCESS LIABILITY

PREPARED FOR
**East Stroudsburg Area School
 District**

CARRIER
CM Regent Insurance Company

POLICY TERM
7/1/2024 to 7/1/2025

COVERAGES

DESCRIPTION	LIMIT
Each Occurrence	\$8,000,000
Aggregate	\$8,000,000
Unmanned Aircraft	\$1,000,000
Retained Limit	\$0

UNDERLYING COVERAGES

DESCRIPTION	POLICY PERIOD	LIMIT
Automobile Liability Combined Single Limit	7/1/24 to 7/1/25	\$1,000,000
General Liability Each Occurrence General Aggregate Product & Completed Ops Agg Personal & Advertising Injury Damage to Rented Premises Medical Expenses	7/1/24 to 7/1/25	\$1,000,000 \$3,000,000 \$3,000,000 \$1,000,000 \$1,000,000 \$15,000
Employer's Liability Each Accident Disease Each Employee Disease Policy Limit	7/1/23 to 7/1/25	\$1,000,000
School Leaders' Legal Liability Each Claim	7/1/24 to 7/1/25	\$1,000,000

STUDENT & SPORTS ACCIDENT COVERAGE

PREPARED FOR
**East Stroudsburg Area School
 District**

CARRIER
**United States Fire Insurance
 Company**

POLICY TERM
8/12/2024 to 8/12/2025

COVERAGES

DESCRIPTION	LIMIT
Voluntary Student Coverage – PA-B Primary (See Page #21)	\$250,000
Benefit Period	1 Year
Accidental Death and Dismemberment	
Death	\$2,500
Double Dismemberment	\$20,000
School Time / 24-Hour Rate per Student	\$22.50 / \$90.00
Sports Accident Coverage – Primary Excess	\$1,000,000
Benefit Period	10 Years
Accidental Death and Dismemberment	
Death	\$10,000
Double Dismemberment	\$20,000
Accidental Death and Dismemberment – Aggregate	\$500,000

COVERAGE TERMS & CONDITIONS

- Expanded activities: All enrolled students while participating in school-sponsored and supervised activities, including interscholastic sports, cheerleading, band and majorettes, off-season conditioning, school-sponsored camps, intramural sports, club sports, non-sport extra-curricular activities and clubs, school-time field trips, overnight field trips within the United States, job training, gym class, recess, and before and after school programs.

STUDENT & SPORTS ACCIDENT COVERAGE CONTINUED

Description of Benefits

Benefit	24 Hour Coverage/School Time Coverage
Benefits provided for all enrolled students of the Policyholder excluding interscholastic sports for whom premium is paid.	
Maximum Benefit:	\$250,000; \$15,000 payable as shown below, excess of \$15,000 payable at 100% Usual, Reasonable and Customary Charges
Deductible:	\$0
Benefit Period:	52 Weeks
Hospital Services	
Daily Room & Board: Semi Private Room	\$300 per day
Miscellaneous Hospital Services: During hospital confinement	\$3,000
Intensive Care: When confined to a Hospital Intensive Care Unit	\$700 per day, not to exceed 10 days
Emergency Room Charges: When hospital confinement is not required	\$400 Maximum
Emergency Room Charges: If out-patient surgery is required, the maximum is increased to (The benefits are payable in addition to the X-rays and surgeon's services shown below.)	\$1,500 Maximum
Physician Services	
Surgery: including pre- and post-operative care*	\$170 Unit Value
Anesthesia:	40% of the Surgery Benefit Paid
Assistant Surgeon:	40% of the Surgery Benefit Paid
Doctor's Visit: other than for Physiotherapy or similar treatment not payable in addition to Surgery Benefit	100% UCR
Non-Surgical doctor's charges in the emergency room	\$70 per visit
Second Surgical Opinion, Consultation and Specialists	\$150 aggregate benefit
Laboratory and X-Ray Services	
(Other than Dental and including fee for interpretation and/or reading of X-rays.)*	\$20 Unit Value
Lab and X-Ray: (when no fracture is demonstrated)	\$400 Maximum
Additional Services	
Physiotherapy or similar treatment: including Diatherm, Ultrasonic, Microtherm, Manipulation, Massage and Heat	\$50/Treatment Maximum of \$500
Registered Nurse:	100% UCR
Ambulance Transportation: (Ground Only)	\$300 Maximum
Orthopedic Appliances: When ordered by attending physician	\$500 Maximum
Out-Patient Drugs and Medication: Administered in Doctor's office or by prescription	100% UCR
Dental (including X-rays): For treatment, repair or replacement of each injured tooth which was sound and natural at the time of injury	\$200 per tooth
Eyeglasses, Contact Lenses: Replacement of broken glasses and/or frames, contact lenses, resulting from a covered injury	\$100 maximum
Accidental Death Benefit	\$2,500
Accidental Dismemberment, Loss of Sight	\$20,000

* In accordance with the 1974 Revised California Relative Values Studies, 5th Addition, using a conversion factor.

EXCESS WORKERS' COMPENSATION

PREPARED FOR
**East Stroudsburg Area School
District**

CARRIER
Midwest Employers Casualty

POLICY TERM
7/1/2024 to 7/1/2025

COVERAGES

PROGRAM DETAILS	LIMIT
Contract Date	July 1, 2023 to July 1, 2025
Estimated Annual Payroll	\$74,500,000
Experience Modification Factor	1.00
Self-Insured Retention	\$500,000
Workers' Compensation Limits of Liability	Statutory
Employer's Liability Limit	\$1,000,000
Rate per \$100 of Payroll	\$0.1342
Excess Workers' Compensation Premium	\$199,958
Pay Plan	Annual
Policy Term	Two-Year

PRIVACY & NETWORK LIABILITY

PREPARED FOR
**East Stroudsburg Area School
 District**

CARRIER
Ace American Insurance Company

POLICY TERM
7/1/2024 to 7/1/2025

COVERAGES

COVERAGE	LIMIT
Cyber Incident Response Fund Cyber Incident Response Team Non-Panel Response Provider	\$1,000,000/\$1,000,000 \$100,000/\$100,000
Business Interruption Loss and Extra Expense	\$1,000,000/\$1,000,000
Digital Data Recovery	\$1,000,000/\$1,000,000
Network Extortion	\$1,000,000/\$1,000,000
Maximum Policy Aggregate Limit of Liability	\$1,000,000
Cyber, Privacy, and Network Security Liability	\$1,000,000/\$1,000,000
Regulatory Proceedings	\$1,000,000/\$1,000,000
Payment Card Loss	\$1,000,000/\$1,000,000
Electronic, Social, & Printed Media	\$1,000,000/\$1,000,000
Retroactive Date	Full Prior Acts
Pending & Prior Date (Applicable to Third Party Insuring Agreements)	July 1, 2014

RETENTIONS

COVERAGE	RETENTION
First Party & Third Party Insuring Agreements	\$15,000
Business Interruption Loss and Extra Expense – Waiting Period	12 Hours

TERMS & CONDITIONS

COVERAGE	RETENTION	COINSURANCE	LIMIT
Ransomware Encounter	\$15,000	0%	\$1,000,000
Widespread Severe Known Vulnerability Exploit	\$15,000	0%	\$1,000,000
Widespread Software Supply Chain Exploit	\$15,000	0%	\$1,000,000
Widespread Severe Zero Day Exploit	\$15,000	0%	\$1,000,000
All Other Widespread Events	\$15,000	0%	\$1,000,000

DEADLY WEAPON PROTECTION

PREPARED FOR
**East Stroudsburg Area School
District**

CARRIER
Lloyd's of London Underwriters

POLICY TERM
7/1/2024 to 7/1/2025

COVERAGES

DESCRIPTION	LIMIT	RETENTION
Includes Third Party Terrorism Liability and Firestorm Event Responder Each and Every Deadly Weapon Event, Including Claims Expenses Aggregate	\$5,000,000 \$5,000,000	\$10,000 \$10,000

COVERAGE TERMS & CONDITIONS

- Coverage is primary for both indemnity and expense.

DEADLY WEAPON PROTECTION CONTINUED

Deadly Weapon Protection for U.S. Education Providers

Overview of Key Product features:

- Deadly Weapon Protection provides 3rd Party Liability Insurance with built in Crisis Management Services.
- Policy is primary coverage for both indemnity and expense – coverage is clearly stated & clarified within the 'Other Insurance' condition.
- Cover basis: 'pay on behalf' of the **Named Insured**.
- **Maximum Limits Of Liability:** Up to \$20,000,000 each and every Deadly Weapon Event and \$50,000,000 in the policy aggregate.
- The policy provides 1st party property damage / restoration provision via the **Property Damage Extension – \$500,000 sub-limit as standard.**
- The policy can provide Business Interruption coverage via the **Business Interruption Extension Sub-Limit.**
- Policy has a built in event responder provision to provide risk management services – post binding coverage, members of the event responder team will visit the insured's location and undertake a physical **Deadly Weapon and Security Vulnerability Assessment**
- While on site the risk management team will undertake an **Deadly Weapon Safety Action Plan Seminar.**
- Crisis Management Response Team - 24/7/365 telephone line. Firestorm - **www.firestorm.com**
- The policy gives dedicated risk management via specific sub-limit endorsements - Crisis Management Services Endorsement, Counselling Services Sub-Limit Endorsement & Funeral Expenses Sub-Limit Endorsement.
- Broad definition/coverage of "weapon" and as such does not limit the coverage to solely that of a firearm.
- The Deadly Weapon policy provides cover if the incident was a terrorist shooting (there is **no terrorism exclusion** within the form) or if an employee undertook the shooting (no named insured exclusion as per most GL policies).
- **Application/Eligibility** – Designed for educational entities of all types and sizes, including public and private schools, charter schools, colleges and universities and day-care facilities. Easy one page application and quick quote turnaround.

SPILLS POLLUTION LIABILITY

PREPARED FOR
**East Stroudsburg Area School
 District**

CARRIER
**Ironshore Specialty Insurance
 Company**

POLICY TERM
7/1/2024 to 7/1/2025

COVERAGES

DESCRIPTION	LIMIT
Each Incident (Coverage Includes: Third Party Claims for Bodily Injury, Property Damage, or Remediation Expenses; First Party Remediation Expenses; and Emergency Response Expenses)	\$1,000,000
Deductible	\$25,000
Aggregate	\$1,000,000
Each Incident – Disinfection Event Expenses	\$250,000
Deductible	\$100,000
Aggregate	\$250,000
Policy Aggregate	\$1,000,000
Business Interruption	\$1,000,000
Business Interruption – Number of Days Limit	365
Deductible	3 Days
Image Restoration Expenses	
Each Incident	\$250,000
Aggregate	\$250,000
Deductible	\$25,000
Mold Matter Deductible (Coverage Excluded for Three Locations Experiencing Roof Leaks)	\$100,000

COVERAGE TERMS & CONDITIONS

- Claims-Made coverage.
- Underground Storage Tank Compliance coverage for tanks installed within ten years of inception date.

BINDING AUTHORIZATION

INSURED

EAST STROUDSBURG AREA SCHOOL DISTRICT

- As presented (all lines)
- With changes noted below

1.	
2.	
3.	
4.	
5.	

SUBJECTIVITIES

- Concerning Package policy:
 - Signed Statement of Values;
 - Signed Insured Acknowledgement;
 - Signed Terrorism Notice.
- Concerning School Leaders' Legal Liability:
 - Signed Terrorism Notice.
- Concerning Pollution Liability:
 - Signed Terrorism Notice.
- Concerning Student/Sports Accident policy:
 - Signed Application.

PRINT NAME

TITLE

SIGNATURE

DATE



1857 William Penn Way
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V. ITEMS FOR APPROVAL

- c. Approve the Resolution directing the **Chief Financial Officer, Peter T. Bard**, to contract for the strategic purchase of natural gas for the East Stroudsburg Area School District accounts based on the market conditions and the advice of Provident Energy Consulting, LLC for as many as 36-months beyond June 2025.

EAST STROUDSBURG AREA SCHOOL DISTRICT
MONROE COUNTY, PENNSYLVANIA

IN RE: NATURAL GAS PROCUREMENT: AUTHORIZING RESOLUTION:

A RESOLUTION

OF THE BOARD OF SCHOOL DIRECTORS OF EAST STROUDSBURG AREA SCHOOL DISTRICT, MONROE COUNTY, PENNSYLVANIA, AUTHORIZING AND DIRECTING ACTION NECESSARY FOR THE PROCUREMENT OF NATURAL GAS DESIGNATING THE CHIEF FINANCIAL OFFICE FOR PURPOSES OF PROCURING NATURAL GAS; DESIGNATING INDEPENDENT THIRD-PARTY CONSULTANT.

WHEREAS, the EAST STROUDSBURG School District, MONROE County, Pennsylvania (the "School District") has a need to purchase natural gas in support of its operations; and

WHEREAS, the Board has previously determined it to be in its best interest to make necessary natural gas purchases for the ongoing operation of its facilities by the authorization, use, and execution of purchases in consultation with its independent third-party consultant, Provident Energy Consulting ("Provident"); and

WHEREAS, the School District has determined that combining purchase requirements with other like governmental units and school districts to be in its best interest.

NOW THEREFORE, BE IT RESOLVED, by the Board of this School District, as follows:

Section 1. The Board does hereby authorize and direct the CHIEF FINANCIAL OFFICER, Peter Bard, to contract for the strategic purchase of natural gas based on market conditions and the advice of Provident.

Section 2. The Board does hereby authorize and direct the CHIEF FINANCIAL OFFICER to purchase natural gas amounts up to estimated allocations in the District's natural gas budget.

Section 3. The Board does hereby authorize and direct a full accounting of all purchases under this resolution on a quarterly basis.

DULY ADOPTED this 17th day of June, 2024, by the Board of School Directors of the East Stroudsburg Area School District, Monroe County, Pennsylvania, in lawful session duly assembled.

DISTRICT

BOARD OF SCHOOL DIRECTORS OF
EAST STROUDSBURG AREA SCHOOL

BY: _____
(Vice) President

ATTEST:

Secretary

(SEAL)

V. ITEMS FOR APPROVAL

- d. Approve 5-year Microsoft Licensing Quote through the Lancaster-Lebanon IU#13 for \$95,923.40 (annually).

Microsoft Licensing Agreement

A. Why are you requesting the service/needs?

Why: ESASD's current 5 year Microsoft licensing agreement expires June 30th, 2024

Need: The school district needs A3 Microsoft Licenses for all staff for Active Directory/Azure, to utilize Office applications, and to license its servers.

Suggested replacement: Microsoft Licensing as indicated on the attached quote.

B. Cost Estimate: if over \$5,000, were 3 quotes obtained? If yes, please list the vendors and the amounts. No. Software is exempt.

- Lancaster Lebanon IU #13 - \$95,923.40

C. Procurement Method:

This is the school district's fourth agreement with Lancaster Lebanon IU#13 for Microsoft Licensing. IU13 offers statewide pricing for all Microsoft Licenses for K-12 entities.

D. Funds account to be charged for Procurement (Was this purchase budgeted?)

- Yes – 2024-2025 Fiscal Year
- Fund 10
- Account #10-2844-650-000-00-000-006-000-0000
 - Technology Services Software Account

E. Selection of winning proposal

- The recommendation is to approve the attached Microsoft Licensing quote and 5-year agreement with Lancaster Lebanon IU#13 for \$95,923.40 (annually).

F. Other

N/A

Account: **C0345**

Customer: East Stroudsburg Area

School District

Technology Services

East Stroudsburg, PA 18301

brian-borosh@esasd.net

Renewal Group: August - Year: 1

Status: Quote

PO Number:

Date: 04/19/2024

Enrollment Number:

Order# **7554**

Teachers FT: 787

Teachers PT: 0

Admin FT: 913

Admin PT: 0

Students: 6673

Total Users: 1700

SKU	Description	Qty	Unit Price	Ext Price
AAD-38391	M365 A3 Unified Subscription	1700	\$54.85	\$93,245.00
9EA-00039	Win Server Datacenter 2-Core License	72	\$37.20	\$2,678.40
Order Total:				\$95,923.40

To process your order, please send a purchase order (po) to softwaresales@iu13.org.

Participation Agreement for Enrollment for Education Solutions (EES) – IU13 Consortium

Undersigned Participant acknowledges that Microsoft Licensing, Microsoft Corporation, Microsoft Ireland Operations Limited or Microsoft Operations Pte Ltd (each, "Microsoft") and Lancaster Lebanon Intermediate Unit 13 ("Organization") have entered into the Microsoft Campus and School Agreement identified above and the Enrollment for Education Solutions (as amended, modified and supplemented to the date hereof, collectively, the "Agreement") under which Participant desires to sublicense Licenses to Products from and through Organization. All capitalized terms used but not defined herein will have the meanings assigned in the Agreement.

EES Agreement School District Name	
Street Address	
City, State/Province, Zip	
Contact Name	
Contact e-mail	
Telephone	
Microsoft EES Agreement Number (Organization to complete)	TBD

Education Qualified User Organization-wide Count for Participant identified above	
Student Count based on State Year of Enrollment for Participant identified above)	

1. **Acknowledgment.** Participant hereby acknowledges that it may request and review a copy of the Agreement, which incorporates the Product Terms applicable to the Products acquired under the Agreement, which are located at <http://www.microsoft.com/licensing/default.aspx> and that it has read and understood the terms and conditions of the foregoing documents.

2. **Agreement.** Participant agrees to be bound by all Agreement terms and conditions (including without limitation terms relating to Product use, compliance verification, notifications to users, LIMITED Warranty and DISCLAIMERS, limitation of liability, no liability for certain damages) just as if it had executed the Agreement itself as a sole, original licensee of the Products; EXCEPT, however, Participant --
 - a. will submit orders using the enrollment number assigned for such purpose;
 - b. will not have the right to submit enrollments under Organization's Campus and School Agreement;
 - c. Each enrollment under this Agreement is required to have a minimum of 5 Education Qualified Users to qualify for entry.
 - d. The initial order must include Subscription Licenses for at least:

- (i) Microsoft 365 Education A3 for an Organization-wide Count of at least 5
- (ii) Microsoft 365 Education A5 for an Organization-wide Count of at least 5; OR
- (iii) A mix of Microsoft 365 Education A3 and Microsoft 365 Education A5 as described in the Product Terms for an Organization-wide Count of at least 5; OR
- (iv) One Education Platform Product for a Student Count of at least 5

- e. will be subject to the chosen Enrollment Licensed Period, August 1, 2024, through July 31, 2029.
- f. will have its Product use based on the Agreement and this Participation Agreement and any expiration or termination thereof;
- g. will notify its Users of the terms of the Agreement and this Participation Agreement;
- h. will not have its own "Participants" as defined in the Agreement nor in any other way act as a sub-licensor under the Agreement;
- i. will not have the right to amend, renew, extend, or terminate the Agreement; and
- j. will not be liable to Microsoft based solely on the acts or omissions of any other Participants or of the Organization under the Agreement.

3. Additional Notification. Participant will notify Microsoft immediately if and when it becomes aware of any actual or potential violation of the Agreement or this Participation Agreement.

4. Survival. All sections above except for those providing for use rights shall survive termination or expiration of the Agreement and/or this Participation Agreement. This Participation Agreement shall not survive any termination or expiration of the Agreement.

Participant's violation of the above-referenced terms and conditions shall be deemed to be a breach of this Participation Agreement and shall be grounds for immediate termination of all rights granted hereunder.

<i>Participant</i>
Name of Entity
Signature
Printed name
Printed title
Signature date

VI. RECOMMENDATIONS BY THE PROPERTY/FACILITIES
COMMITTEE

h. Current Project List

	Date: North HS Gym Floor 30-819-3072 Board Approved 4/20/2023		Date: LIS Gym Floor Board Approved 6/22/2020 20-518-3072		Date: BES HVAC Upgrade Board Approved 12/20/2021 10-4600-450-000-10-211- 461-000-8744 ESSER III Grant YR1 PO#2400000849 Completed	
Vendor	2322	Miller Sports Construction	2322	Miller Sports Construction	3181	TRANE U.S. INC
Original Bid		\$ 328,400.00		\$ 225,910.00		\$ 2,949,659.00
Change Order	Alt Power Vent	\$ 10,800.00	Alt Power Vent	\$ 9,240.00		
Change Order	Chg Order	\$ 4,500.00	Disc.	\$ (7,210.00)		
Total of Project		\$ 343,700.00		\$ 227,940.00		\$ 2,949,659.00
Letter of Commitment Prepaid Account					1/26/2022	\$ 19,771.00
Application 1	PD to Miller	\$ 318,400.00	Ins paid	\$ (74,450.00)	4/26/2022	\$ 88,490.00
Application 2	Deductible	\$ (10,000.00)	Deductible	\$ (5,000.00)	4/26/2022	\$ 58,993.00
Application 3		\$ -	9/18/2020	\$ 159,558.00	4/26/2022	\$ 442,449.00
Application 4	11/24/2020	\$ 10,000.00	2/18/2021	\$ 68,382.00	5/17/2022	\$ 442,449.00
Application 5	1/12/2021	\$ 10,800.00	5/31/2021	\$ 58,382.00	11/30/2022	\$ 715,035.24
Application 5						
Application 6	1/12/2021	\$ 4,500.00		\$ 11,068.00	2/27/2023	\$ 264,800.00
Application 7					8/31/2023	\$ 300,021.12
Application 8					8/31/2023	\$ 294,966.00
Application 9					9/22/2023	\$ 194,966.00
Application 10					10/25/2023	\$ 117,986.00
Application 11					12/1/2023	\$ 29,503.64
Application 12						
Application 13						
Application 14						
Application 15						
Application 16						
Total Payments to Date		\$ 333,700.00		\$ 217,940.00		\$ 2,969,430.00
Left on Contract		\$ 10,000.00		\$ 10,000.00		\$ (19,771.00)
Payment Completion Percentage		97%		96%		101%
						A/C# 32-4400-450-000-10- 211-461-000-0000
D'Huy Engineering						Paid C.R. Proj#287032 \$29,500.00
1446						\$ 4,708.30
					4/7/2022	\$ 2,000.00
					6/30/2022	\$ 2,950.00
					9/22/2022	\$ 990.02
					10/24/2022	\$ 3,434.98
					6/26/2023	\$ 666.70
					9/29/2023	\$ 4,425.00
					11/3/2023	\$ 666.70
					12/4/2023	\$ 380.55
					1/8/2024	\$ 427.75
					2/1/2024	\$ 8,850.00
		\$ -		\$ -		\$ 29,500.00

BES Turnkey Project HVAC Improvements ESSER III 10-4600-450-990-10-215-461-000-8744 \$1,300,000.00 ESSER ONLY Remaining out of Capital Reserve A/C# 32-4600-450-000-10-215-461-000-3051 Board Approved 7/26/2024		EHV/IB Turnkey Project Rooftop HVAC ESSER III 10-4600-450-990-30-819-461-000-8744 \$3,939,010.00 ESSER ONLY ??? Remaining out of Capital Reserve A/C# 32-4600-450-000-30-819-461-000-3051 Board Approved 2/26/2024		EHS Flooring Replacement Board Approved 3/20/2023 32-4600-450-000-30-820-000-000-3080	
Date		Date		Date	
	Trane		Trane	6554	Cope Commercial Flooring
	\$ 3,317,705.00		\$ 3,941,012.00		\$ 1,224,395.00
				10/23/2023 BA	\$ (52,930.40)
	\$ 3,317,705.00		\$ 3,941,012.00		\$ 1,171,464.60
ACH Tranf Prepaid	\$ 1,500,000.00	ACH Tranf Prepaid	\$ 2,530,135.00		
	\$ -		\$ -	5/31/2023	\$ 433,595.70
				6/26/2023	\$ 283,535.10
				8/31/2023	\$ 73,972.80
				8/31/2023	\$ 249,020.10
				9/22/2023	\$ 14,194.44
				10/27/2023	\$ 117,146.46
	\$ 1,500,000.00		\$ 2,530,135.00		\$ 1,171,464.60
	\$ 1,817,705.00		\$ 1,410,877.00		\$ -
	45%		64%		96%
ACH Tranf/Trane	PD CR Project# 287036 \$ 182,770.00		PD CR Project#287037 \$204,085.00		Paid C.R. Proj#287038 \$55,877.50
	\$ 46,750.00			11/14/222	\$ 6,828.00
4/4/2024	\$ 146.22	4/2/2024	\$ 4,081.70	12/31/2022	\$ 241.15
4/25/2024	\$ 201.04	4/25/2024	\$ 204.09	12/31/2022	\$ 2,115.75
				2/27/2023	\$ 9,018.10
				4/4/2023	\$ 6,825.00
				4/21/2023	\$ 1,515.15
				6/26/2023	\$ 2,793.87
				6/26/2023	\$ 8,381.62
				8/18/2023	\$ 983.45
				9/22/2023	\$ 4,604.31
				9/29/2023	\$ 2,793.87
				10/31/2023	\$ 2,793.87
				Moved from JMH.	\$ 1,494.54
	\$ 47,097.26		\$ 4,285.79		\$ 50,388.68

Date	J.M. Hill Flooring and Administration Building Replacement Board Approved 3/20/2023 32-4600-450-000-10-213-000-000-3080		Administration Building Replacement Board Approved 3/20/2023 32-4600-450-000-00-021-000-000-3080	Date	Vestibule Project Board Approved 4/17/2023 32-4600-762-000-00-000-000-000-3082
6555	Lehigh Valley Floor Covering \$ 194,418.00		Lehigh Valley Floor Covering \$ 177,682.00	4195	A.G. Mauro \$ 55,550.00
	\$ 194,418.00		\$ 177,682.00		\$ 55,550.00
8/31/2023	\$ 135,525.60		5/24/2023 \$ 85,483.80		\$ 55,550.00
9/22/2023	\$ 58,892.40		8/29/2023 \$ 53,447.40		
			9/22/2023 \$ 5,610.60		
			9/22/2024 \$ 18,831.10		
	\$ 194,418.00		\$ 163,372.90		\$ 55,550.00
	\$ -		\$ 14,309.10		\$ -
	100%		92%		100%
	CR				
	Paid C.R. Proj#287038 \$55,877.50				
11/14/2022	\$ 6,828.00				
12/31/2022	\$ 241.15				
12/31/2022	\$ 2,115.75				
2/27/2023	\$ 9,018.10				
4/4/2022	\$ 6,825.00				
4/21/2023	\$ 6,986.35				
4/21/2023	\$ 1,515.15				
6/26/2023	\$ 2,793.87				
6/26/2023	\$ 8,381.62				
9/22/2023	\$ 4,604.31				
9/29/2023	\$ 2,793.87				
11/3/2023	\$ 2,793.87				
2/23/2024	\$ 2,475.00				
moved to EHS	\$ (1,494.54)				
	\$ 55,877.50		\$ -		\$ -

Date	Vestibule Project Board Approved 4/17/2023 32-4600-762-000-00-000- 000-000-3082 District wide	Date	JTL Auditorium Ceiling Repaint Board Approved 4/17/2023 32-4600-431-000-20-517- 000-000-3095 Completed 6-27-23	Date	EHN R-Newals (Chiller) A/C# 32-4600-450-000-30- 815-008-000-3096 Board Approved 8/21/2023	LIS R-Newals (Chiller) A/C# 32-4600-450-000-20- 513-008-000-3096 Board Approved 8/21/2023
4407	Keystone Fire & Security \$ 72,535.00	5285	Pocono Painting \$ 17,590.00	3181	Trane \$ 194,977.50	Trane \$ 194,977.50
	\$ 72,535.00		\$ 17,590.00		\$ 194,977.50	\$ 194,977.50
4/2/2024	\$ 72,535.00	7/20/2023	\$ 17,590.00			
	\$ 72,535.00		\$ 17,590.00		\$ -	\$ -
	\$ -		\$ -		\$ 194,977.50	\$ 194,977.50
	100%		100%		0%	0%
	\$ -		\$ -		\$ -	\$ -

Date	EHN Generator Replacement A/C# 32-4600-752-000-30- 839-000-000-3021 D'Huy Board Approved 8/21/2023 Albarell Electric Inc. Board Approved 2/26/24	Date	JTL Auditorium flooring Board Approved 5/14/2023 Job# 335585 32-4600-450-000-20-517- 000-000-3080	Date	Smithfield Sink Hole A/C#32-4100-710-000-10- 216-013-000-0000 Board Approved 9/18/2023	Date
	Albarell electric Inc.	6554	Cope Commercial Flooring	2459	Northeast Site Contractors	
	\$ 114,255.00		\$ 16,200.00		\$ 8,713.00	
		BA 10/23/23	\$ 6,644.00			
		Retainage	\$ 2,284.40			
	\$ 114,255.00		\$ 25,128.40		\$ 8,713.00	
		1/3/2023	\$ 16,200.00	11/3/2023	\$ 8,713.01	1/17/2024
		11/3/2023	\$ 6,644.00			1/18/2024
						1/18/2024
	\$ -		\$ 22,844.00		\$ 8,713.01	
	\$ 114,255.00		\$ 2,284.40		\$ (0.01)	
	0%		91%		100%	
	Paid C.R. Proj#287039 \$11,500.00					
10/13/2023	\$ 309.35					
10/13/2023	\$ 2,305.75					
11/3/2023	\$ 2,589.80					
12/4/2023	\$ 2,239.05					
1/8/2023	\$ 1,558.25					
2/1/2024	\$ 865.95					
3/14/2024	\$ 474.95					
4/4/2024	\$ 869.40					
	\$ 11,212.50				\$ -	

RES / SME / MSE Main Door Intercome System Board Approve 9/18/2023 32-2220-766-000-10-216-000-000-3046 10-215-766 10-214-766	Date	MSE Flooring Replacement 32-4600-450-000-10-214-000-000-3080 Board Approved 2/26/24	Date	MSE Flooring Replacement 32-4600-450-000-10-212-000-000-3080 Board Approved 2/26/2024	Date	District Bottle Filling Stations 32-4600-752-000-00-000-000-000-3098 Board Approved 2/26/2024
Keystone fire and Ssecurity \$ 14,429.00		Cope Commercial Flooring \$ 444,826.00		Cope Commercial Flooring \$ 524,495.00		Eastern Penn Supplies (EPSCO) 32 Units 2Feb.2024 \$47,600.00 44 Units in July 2024 \$51,750.00 \$ 99,350.00
\$ 14,429.00		\$ 444,826.00		\$ 524,495.00		\$ 99,350.00
\$ 4,809.67					5/9/2024	\$ 47,600.00
\$ 4,809.67						
\$ 4,809.66						
\$ 14,429.00		\$ -		\$ -		\$ 47,600.00
\$ -		\$ 444,826.00		\$ 524,495.00		\$ 51,750.00
100%		0%		0%		48%
		Paid CR Project#287040 \$33,926.00 SPLIT		Paid CR Project#287040 \$33,926.00 SPLIT		
	2/12/2024	\$ 6,300.00	2/12/2024	\$ 6,300.00		
	3/14/2024	\$ 9,450.00	3/14/2024	\$ 9,450.00		
	4/11/2024	\$ 4,605.60	4/11/2024	\$ 4,605.60		
	4/25/2024	\$ 1,095.81	4/25/2024	\$ 1,095.81		
\$ -		\$ 21,451.41		\$ 21,451.41		\$ -

Date	EHS Stadium Stall Wall Replaement 32-4200-450-000-30-820-000-000-3012 Board Approved 2/26/2024	Date	JMH Flooring Sanding of Floors 32-4800-480-000-30-213-000-000-3080 Board Approved 3/13/2024		
	Robert Brooke & Assoc.		Wayfare Sports	Total of Current Projects	
	\$ 11,880.00		\$ 229,788.00	\$ 17,840,994.67	
				\$ 20,040.00	
				\$ (53,510.35)	
				\$ 2,284.40	
	\$ 11,880.00		\$ 229,788.00	\$ -	\$ 17,809,808.72
	\$ 11,880.00			\$ 4,049,906.00	
				\$ 1,315,519.64	
				\$ 1,279,109.92	
				\$ 1,631,511.58	
				\$ 1,510,915.38	
				\$ 1,192,508.47	
				\$ 145,446.46	
				\$ 440,080.50	
				\$ 341,061.12	
				\$ 322,416.00	
				\$ 194,966.00	
				\$ 117,986.00	
				\$ 29,503.64	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
	\$ 11,880.00		\$ -	\$ 12,639,410.71	
	\$ -		\$ 229,788.00	\$ 5,186,598.01	\$ 17,826,008.72
	100%		0%		71%
			Paid CR Project #287041 \$13,750.00		
		4/11/2024	\$ 2,475.00	\$ 110,508.15	
		4/22/2024	\$ 573.38	\$ 49,696.45	
				\$ 38,593.25	
				\$ 28,541.37	
				\$ 25,741.81	
				\$ 23,609.49	
				\$ 13,912.30	
				\$ 15,586.50	
				\$ 11,318.83	
				\$ 12,121.84	
				\$ 15,919.28	
				\$ 6,689.95	
				\$ 4,421.47	
				\$ (863.08)	
				\$ 1,566.27	
				#REF!	
	\$ -		\$ 3,048.38	\$ 355,685.45	