

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
FINANCE COMMITTEE MEETING
January 9, 2023
Administration Center Board Room and Via Zoom
5:30 PM
Minutes**

- I. The Chairperson**, Rebecca Bear, called the Finance Committee meeting to order at 5:32 p.m. and led those present in the Pledge of Allegiance. Secretary, Patricia Rosado called the roll.
- II. Board Committee Members Present:** George Andrews, Rebecca Bear, Wayne Rohner and Richard Schlameuss.
- III. School Personnel Present:** Brian Baddick, Brian Borosh, Maria Casciotta, David Cooper, Craig Neiman, William Vitulli, William Riker, Patricia Rosado.

School Personnel via Zoom: Diane Kelly,

- IV. Community Member Present:** Larry Dymond

Other: Sandra Reguera, Zelenkofske Axelrod, LLC
Jeff Weiss, Zelenkofske Axelrod, LLC

- V. Approval of Agenda and Minutes**

RECOMMENDATION BY THE COMMITTEE:

Motion was made by George Andrews to approve the agenda for January 9, 2023 and with members of the Committee reserving the right to add to the agenda and take further action in the best interest of the District. Motion was seconded by Richard Schlameuss and carried unanimously, 4-0.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by George Andrews to approve the minutes of the December 12, 2022 meeting. Motion was seconded by Wayne Rohner and carried unanimously, 4-0.

- VI. Items for Discussion:**

- a. Presentation of the 2021-22 Audit Report - Zelenkofske Axelrod LLC
Ms. Sandra Reguera said she is from Zelenkofske Axelrod. Everyone should have received the audit report. I am just going to point out the highlights and walk you through it. If you have any questions, please let me know. We were made aware that on the Management System Analysis page goes from 8 to 10 and back to 8. I am not sure how that happened because it is supposed to number the pages automatically. It is supposed to be pages 8, 9 and 10 but the information on them is correct.

On page 1 is the Opinion Letter.

This is our Audit Opinion, which looks different from last year due to a recent accounting standard. Our opinion is non-modified. They put the opinion right up in the first paragraph now. Our unmodified opinion financial statements are fairly presented so that is how you want them to be.

Pages 2-3 have the Required Supplementary Information

This is the Management Discussion Analysis, which we also call the MD&A. The Budgetary Comparison Schedule, the Pension and the OPED Schedules are not audited so we are not providing an opinion on them.

Pages 4-11 are the Management Discussion and Analysis which is what the East Stroudsburg School District, Craig Neiman, works on; therefore, we do not Audit that. I am just going to pass over that.

Page 12 is the Government Wide Statement of Net-Position

This is the basis of all accruals for the whole district. At the end of the fiscal year, there was a deficit of about \$97.9 million for Government Activities. Business-type activities were about \$3.5 million deficit. The total was about \$101 million deficit.

On page 13, you can see that these amounts have increased in Governmental Activities and that is towards the bottom of the page. Governmental Activities are \$14.4 million increased and Business-Type Activities are \$1.9 million.

Page 14 is the Governmental Funds Reporting

The General Funds wound up with a Fund Balance of \$49 million. The Capital Projects Fund wound up with a Fund Balance of \$22.3 million and the Non-Major Funds, which are the scholarship and special activities, wound up at \$526,000 for a total of \$72 million.

Page 15 is the Reconciliation between the Fund Financial Statements and the Net Position of the Government Wide Financial Statements for the Governmental Activities.

Page 16 is on the Fund Balance Level. It is the Statement of Revenues, Expenditures and Changes in Fund Balances. For the year ending June 30, 2022, there was an increase in the General Fund of about \$408,000. There was an increase in Capital Projects Fund of about \$2.6 million and the Non-Major Funds had an increase of \$9,000 for a total of \$3.1 million. Mrs. Bear asked does this include ESSER as well as the Capital Project items. Ms. Reguera said yes.

Page 17 again is a Reconciliation that will tie in from the Fund Balance Statement to the Statement of Activities in the Government Wide Statements. Following that is the Business-type activity and the Proprietary Funds for Food Service.

Page 18 is the Statement of Net Position for the Proprietary Fund, which shows the net position of \$3.5 million. It is the same figure that ends up on the Government Wide Financial Statement of Activities because they are on the same basis of accounting.

Page 19 is your Statement of Revenues, Expenses and Changes. There was an increase for Food Service of \$1.9 million for the year ending June 30, 2022. Directly following on page 20 is the Statement of Cash Flows for the Food Services Fund, which is showing an increase in cash of \$117,000.

Finally, for the statements on the next two pages are your custodial funds for student activities. On page 21 it states that they wound up with a net position of \$109,000.

Page 22 – You can see that there was an increase of \$11,000. Following that on page 23 are the Notes to the Financial Statements. I am not going to go through that in detail. If there is anything you want me to go through, let me know. I am more than happy to do so.

The next thing I want to highlight is on page 56. It is the Budgetary Comparison Schedule for the General Funds. On this schedule, you can see that there is a positive variance of \$4.9 million. Expenses wound up being under budget.

We are now going to skip ahead to the single audit section on page 65. This is the Single Audit. The first report you are going to look at is the report on Internal Control Over Financial Reporting and Compliance and Other Matters. During our audit, we found we did not identify any deficiencies in internal control that we consider to be material weaknesses. In the Compliance and Other Matters, we also did not disclose any instances of non-compliance in our single audit test work.

Flip forward two pages (67) that gets us to the actual report for the Major Federal Program testing. This year we tested the Child Nutrition Cluster. Again on this, the first paragraph is where the opinion is now. That is also is an Unmodified Opinion and this Single Audit is fairly presented.

Let's flip forward two additional pages. Mr. Schlameuss asked which page are we on. Mr. Reguera said we are on page 70. Page 70 is the Schedule of Expenditures of Federal Awards. You see the listing of all Federal Awards. Again, towards the bottom, we audited the Child Nutrition cluster for the U.S. Department of Agriculture. The total Federal Awards reported at the bottom was that their expenditures were \$13.8 million.

Page 72 is the Schedule of Findings and Questioned Costs. This pretty much just summarizes the Single Audit that there was no material weaknesses or significant deficiencies in the Financial Reporting. There was no material weaknesses or significant efficiencies in the Major Program Audit. The report is unmodified. Further down, the major program is the Child Nutrition Cluster. The district continues to be qualified to report as a low risk auditee, which is great. The coverage on the single audit goes way down that we have to do.

That is all I had. If anyone has any questions, I am here to answer them. Mrs. Bear said overall it was a very good report.

b. High School North & Lehman Intermediate, 4-Step Choral Risers - Wenger Corporation Quote, \$27,514.40

Mr. Neiman said this item stands pretty much as presented here. The current risers at North Campus have met the end of their useful life. The maintenance Department have deemed them unusable at this point. It is becoming a safety issue that we would like to address by replacing them with new risers. Dr. Vitulli did the legwork on this along with the Music Department. The vendor is one they are familiar with and it is a Co-Star vendor. Mr. Andrews asked when did they get risers replaced. Dr. Vitulli said they were never replaced. They are the original risers. Mr. Andrews asked if J.T. Lambert Intermediate recently received risers. Dr. Vitulli said yes. Mrs. Bear said hopefully they will be delivered quickly.

c. Student Information System, Sapphire - K12 Systems Inc. Subscription ratification

Mr. Neiman said this item came from the Administrative Services Department. It is the subscription for our Sapphire Software, which we use extensively throughout. You can see we are mid-contract. It was recognized that this was never brought to the Board for approval. At this point we are presenting it for ratification of the contract. Mr. Schlameuss asked did we approve it previously. Mr. Neiman said an invoice was approved last year but not the actual contract. The Board approved the payment for the invoice but the contract was never brought to the Board. Mrs. Bear asked did we add any services or is it the same. Dr. Riker said it is the same. Mrs. Bear said we are using it more than we were before. Dr. Riker said yes we are. Mr. Schlameuss said, with Sapphire, we can keep up with our kids' information.

d. CI Badge Software - CI Solutions Agreement, \$480.00

Mr. Neiman said it is a small amount, but it is an actual agreement that we have here in front of you for the Committee's and Board's approval. Mrs. Bear asked are these badges compatible with Zonar. Can they be used to scan on the buses? Dr. Riker said yes.

e. Technology Device & Equipment Bid Results

Mr. Schlameuss asked how different are these bids from previous years.

Mr. Borosh said the Chrome Book prices are relative but not super expensive. I don't have the information on how much more expensive they are. Mrs. Bear said the only thing I think is more expensive is the interest rates. Mr. Schlameuss said that is the next item. Mr. Borosh said as far as the devices, we have previously bought from both companies. We did an RFQ and SHI was the lowest quote for the Lenovo Chromebooks and Integra One was the lowest quote for the HP Equipment. Mrs. Bear said I believe this is how it was the last time we bought computers. Mr. Borosh said the amount was more because we were doing every 4 years. We had to buy for Kindergarten, 1st, 5th and 9th grades. Now that we are caught up, we are only buying for Kindergarten, 5th and 9th grades. Mrs. Bear said I believe it is the same vendors for the same equipment as before. Mr. Borosh said SHI was the vendor for the Chromebooks and Riverside

Technology was the vendor for the HP Equipment. Mrs. Bear said Riverside Technology did not provide a bid this time. Mr. Borosh said they did not. I spoke to them prior and they assured me that they would but they did not. We are not purchasing a lot of HP Equipment since it is only for the Administration Center.

f. Technology Device & Equipment Financing Bid Results

Mr. Neiman said Mr. Borosh coordinated this. He did an RFQ for the financing of the devices that we just spoke about. As you can see from the list, we have a pretty wide spread between the rates that were quoted. We have worked pretty exclusively over the last several years with First American and American Capital. The lowest bid came from Vantage Financial at 3.990%. Obviously, this is quite a bit lower than everyone else. Having never worked with them, Mr. Borosh and I spoke with them today just to understand a little bit more about their quote. Unfortunately, the 3.990% quote is basically a 90-day lock, which is what they are calling it. They can only guarantee that for 90 days. The way we have historically done this and the preference from the operational standpoint is that we do not begin receiving the new devices in until July. It is a fiscal year expenditure for 2023/24. If the interest rate environment was a little bit more stable, firms would not have an issue with extending those terms over a longer period of time. At some point in time, we have locked them in the spring time but last year we locked them in around this time. We are not going to be able to lock in the 3.990% and proceed as we normally would do. We also spoke to First American and they are willing to lock in the 4.996% and allow us the normal delivery pattern in July. We talked about this and asked how do we proceed with this knowing that we don't know where the market is going to go with interest rates. We do know that the Fed's will have one meeting coming up soon as they are most likely going to raise the rates again. I think the 3.990% may not be for this year. As Mr. Borosh and I discussed, we have two options. We can reject all bids and put out for bids in the spring not knowing where the interest rate environment is going to be. We don't have a crystal ball but there is a very good likelihood that these rates could come back even higher. Our second option could be in terms of budgeting and predictability; we would like to go with First American since they can guarantee 4.996%. We can lock that in now and can build it into the 2023/24 budget so that we can move forward with some certainty around that rate.

Mr. Schlameuss said I believe I ask this question all the time. What if we made it a capital expense and fund it ourselves every year? The district lays out the cash through our Capital Fund and then budget it as part of the operating budget. We can then return the funds to the capital budget on a four-year basis. Mr. Neiman said I think we talked a little bit about this last month, and now we've worked over the last number of years to get onto this cycle so that we have kind of a level funding across the budget. We know if we take that approach we would see a big spike in the 2023/24 budget for the purchase of those items. Mr. Schlameuss said but it's a capital expense. Mr. Neiman said that is assuming that it goes into the General Fund or we can move it to the Capital Reserve. You don't see the variability in the General Fund, but we know capital reserve dollars at some point won't be there. Mr. Schlameuss said I guess it's like a \$4 million rotating fund. Every year you're buying about a \$1 million dollars' worth of computer supplies. So we set aside in the Capital Budget a \$4 million hold and we're just replenishing that

every year with a \$1 million dollars, because every year your value of those cycles of leases are basically expiring, or you're paying on them. We're self-financing and saving ourselves the interest. Mrs. Bear said it is like how we are self-financing our health insurance. Mr. Schlameuss said we have the funds so why pay the interest on it. Here's what I really would say. I would recommend that we do the bid again in April or May and see what the interest rates are. If they come in over, 3.5% or 4%, we can self-finance it. That would be my recommendation. I don't know if anybody agrees with me or not. I don't know what you think. Is this wise? I don't know. Mr. Neiman said we absolutely considered that and we talked a little bit about that last month when we looked at the Capital Budget. We know we're going to have to start buying some buses here soon. Those funds will be accounted for pretty quickly. So you know, I think that's just something to consider as you move forward, then to say, all right, let's come up with a million bucks every year somewhere to cover computers, or maybe have a financing hiatus here for a year and see where the interest rates go. We can then maybe move back to leasing next year. I'm not quite sure if that changes anything from the device replacement cycle other than it creates some noise on the budgeting side of it. Mr. Borosh said the only thing I would say is, obviously it's going to cost more money to borrow money. We all know that. If you're investing the money, obviously, you get more so while the interest rates are creeping up, what we have sitting here is a cap. With that being said, this cycle we've developed over the last 14, 15, 16 years, is predictable. It's flat. However, it does come over the cost. So we're looking at that. I can truly appreciate that. However, that amount of money, it would behoove the district to put their money where it's going to get the higher interest rate. Is it the higher interest rate going to be with the money the bank? If it's a higher interest rate with a lease, then obviously, I think it would make sense to look to purchase. It took a while to get everything flattened out, and to this predictable piece. I don't want to end up in a situation like we are with the buses where we're depending on a capital reserve, and at some point we could run out of it all. Eventually that fund will run low and dry. I would hate to be in a position where we have a tough year, and then be like, well we don't have funds to buy computers this year. We're going to take a holiday where now we're budgeting for 25% of that cost. We're locked into 75% of that service, because of the existing prior three years of the lease. I think if you front load this like we talked about at the last meeting, and we get to the point over 4 years, then, we should purchase. I can fund it out of my budget. So if we can borrow from ourselves for four years to get to that point, then we'd be back to where we're at. Mr. Schlameuss said so we're replenishing the Capital Fund. I'm not saying, not to replenish the capital. It's just moving that money around, and I get your point, because if our interest rates are, you know, 4, 5, 6% from the bank, it's better to have that money or is it a wash? Mrs. Bear said I believe it is a wash to have that money? When we have the presentation on rates it was around 4% or 4.5%. Mr. Schlameuss said those rates are variable, and two years from now it could be 3% but then we would still be paying either 4 or 5% on the interest on that loan. Can we refinance that I don't know? It doesn't make a whole lot of sense. Mr. Borosh said we looked at the lease rates today. Last year's rate was 1.56% for perspective, and prior years for Apple leases. As you know, when we bought them they were 0%. Mrs. Bear said but we were also earning 0% on our money in the bank. Mr. Borosh said I am all for your suggestion as long as we can get the devices. Whatever you guys decide, I'm

fine with it. I don't want to end up in a situation like we have with the buses. I want to make sure that we have a really good plan in place. I think if we looked at the interest rates, and I don't know if you have the proposal with you. Mr. Neiman said I don't have it. Mr. Borosh said I mean the amount of money when you look at the amortization table on this lease, it's a lot of money. You're paying in interest. Mr. Schlameuss said I guess that's my point, and I get the point that we're earning the money on one end but I don't know. What do you guys think? Mr. Neiman said what I heard with your proposal is we would not take the \$226,000 out of the Operating Budget. We would leave that in there, but earmark it in the Capital Reserve. We would do an additional transfer to the Capital Reserve. Mrs. Bear said we would buy it from the Capital Reserve and then pay the Capital Reserve back. Mr. Schlameuss said that's exactly right, so we'd be our own loaner. Mrs. Bear said we would self-fund but it will still be a loan. Mr. Andrews said we would just pay ourselves back. Mrs. Bear said rather than paying 4%, we would pay ourselves at 0%. Mr. Neiman said and what Mr. Borosh is saying is for the district to make sure we keep that money in the Capital Reserve for each year. Mr. Schlameuss said yes. Does that make sense? Mrs. Bear said we could always revisit the leases, too, if the interest rates drop. Mr. Schlameuss said that is what I would recommend for this coming year. It may be just for one year. You're still paying that \$1 million basically every year because it's basically about \$250,000 each year for a procurement cycle. Mr. Borosh said leasing is around 1.3 in between the budget what's proposed and what's in the prior lease. Mr. Schlameuss said it is variable based on the year. The idea is that it is always in our budget. There's always a number of money for leasing. We just keep that amount in there whatever that is. That's my recommendation. Let me just leave it at that. We then go out again for interest rates. Mrs. Bear asked should we revisit this in the spring. Mr. Schlameuss said yes. Mrs. Bear said we can then discuss this with the full Board to get their thoughts on it and to see if we do self-funding for this year, because rates are so high. Right? The Committee agreed. Mr. Neiman said we would have to have a formal Board motion this month to reject all of these bids. Mrs. Bear said correct and then we can explain at that time what we want to do. Mr. Schlameuss said we would have to have a motion to buy the computers that is an absolute must. That has to be done. Dr. Riker said we do not want to delay purchases. The question is with the financing tool that we used to get them. Mr. Borosh asked can we place the order after it is Board approved. Mrs. Bear said yes. Mr. Schlameuss said that is because we don't start paying on them until we receive them. Mr. Borosh said usually the date to start paying them is on July 15th. Mr. Schlameuss said by then we'll know what we're doing. Mrs. Bear said maybe we'll get lucky and the Feds will start lowering rates in the spring.

g. Copy Paper Bid Results

Mr. Neiman said we put out the Copy Paper Bid again. This is one that we would normally include as part of the IU 20 Bid. Just to remind everyone, last year the IU 20 put out the bids for copy paper twice. They did not receive any bidders; therefore, we did a purchase of paper on our own. We have put out the bid again on our own, which are the results that you see here. We have also supplied the IU 20 with quantities for them to go out to bid again and get back on the normal cycle. The bid that is in front of you are for the quantities that would basically replenish us here in the late winter and early spring to hopefully get us through the end of this school year. We will then ask you

to authorize us to participate with the IU 20 as they go out to bid next month for deliveries over the summer of next year. The interesting thing is when we procured paper on our own this year, we got positive feedback on our paper from the copier vendor and service maintenance person. We are seeing an increase in uptime with the copier with this paper. The quality we got this last purchase was the best source for the machine. Of course the vendor of the paper that we currently have did not place a bid and; therefore, it is not on the list of bidders. We are recommending that we reject both bids because one of them we have a concern on the quality of the paper. Mrs. Bear asked what is the difference between 92 or 96 brightness. Mr. Neiman said I am no expert but I believe it has to do with how much you can see through the paper. Mr. Schlameuss said the important item is the weight of the bond. It should be either 20 or 24. Mrs. Bear said both bids say 20. Mr. Neiman said we bid 20 pounds. The feedback we are getting is on the significance performance of the paper. They are a Co-Star vendor out of Easton and can get here within a day of placing the order. Mr. Schlameuss asked what is the difference in price. Mr. Neiman said they were over \$70,000 in the latest price which is an increase of approximately \$10,000 over the lowest price we have on the bid list. It is a cost differential but we felt the saving and the uptime we are seeing in the machine is worth it. Administration is recommending that we continue to use it. Mrs. Bear said I did not realize that paper made a difference. Mr. Schlameuss said he worked in a printing press and paper does make a difference. Mrs. Bear said I guess the district is experiencing less jams with this paper. Mr. Neiman said staff is experiencing less jam and less frustration on printers across all the buildings. Mr. Schlameuss said poor quality will create jams and cause machines to have issues. Mrs. Bear asked if Administration wants to reject these bids? Mr. Neiman said yes and then we can come back with a quote from the current vendor who is a Co-Star vendor. Mr. Schlameuss said you can run with them a couple of months and then decide if you want to go with the IU 20 or continue with this one. Mr. Neiman said we are looking for 1,600 cases to get us through the end of the school year and then see what the IU 20 comes back with. It will be interesting to see the price comparisons since we now know the price we have been paying. Mrs. Bear said can we get samples. Mr. Neiman said we did get samples. The paper with a higher price was close to what we are using but not quite. The committee members agreed to reject the paper bids presented.

- h. Grade K to 2, ELA materials, SuperKids - Zaner Bloser Quote, \$71,286.55
Mrs. Maria Casciotta said I am here to request additional funding through ACCESS to purchase Zaner Bloser K-2 curriculum teacher material for the more self-contained special education classes because we use our curriculum in the classes to provide those students with the high rigor we like to see. Our previous order was not enough due to sometimes we do not know how many classes we have. This proposal includes a couple of library bundles that will be shared among the classrooms. Sharing with regular education teachers do not always work out. We did not go through the process of any independent quotes because we are using the approved curriculum. I am just asking for additional funding. Mrs. Bear asked if this would be paid through ACCESS. Mrs. Casciotta said yes. It is for six buildings which will have ACCESS accounts to purchasing them. Some buildings may use more funds due to the emotional support classes; therefore, there are extra classrooms to fund.

VII. Recommendations by the Property & Facilities Committee

- a. D'Huy Engineering Invoices
 - i. None
- b. Applications for Payment
 - i. None
- c. Current Projects List

Mrs. Bear said there are couple of projects on the list that we did not start paying yet. Mr. Andrews said there are also some of the project that we are almost done paying.
- d. High School South, Gym Floor Refinish - Wayfare Sports Floors Quote, \$13,517.00
- e. East Stroudsburg Elementary, Gym Floor Refinish - Wayfare Sports Floors Quote, \$26,708.00

VIII. Recommendations by the Education Programs & Resources Committee

- a. None

IX. Public Participation - Limited to Items of Discussion

- A. Mr. Larry Dymond asked if three bids were obtained for the Gym Floors and Risers. Mrs. Bear said a Co-Star vendor was chosen. Mr. Dymond said so the district did not shop around. Dr. Vitulli said this Co-Star vendor was used before.
- B. Mr. Schlameuss asked when is Administration actively working on next year's budget. Are you in the process now? Mr. Neiman said we are in the process now. Mr. Schlameuss asked how would we as a Board provide you with some input. Do you want us to email you? What is the best way to recommend something or give you some unsolicited recommendation? Mr. Neiman said the Board had a big input with the Act 1 Index which is the first step in the budget process. We are working with all budget holders who have returned it to the Business Office. We are now working on the preliminary roll up of salaries and budget, which is the biggest part of the budget. The budget will be completed by the end of this month. As far as department spending, it is there. Once everything is in, I will review it with the Administration Team to see what increases or decreases are there and then share it with the Board. Mr. Schlameuss asked if I have an idea should I go to the Board and get five votes and then forward it to you? Dr. Riker said, yes. I would not want nine different Board members going to Mr. Neiman with ideas on budget. What you said is the best way to do it. Mrs. Bear said the Board Members should send them to you, Mr. Schlameuss. Mr. Schlameuss said because they are budgetary items, they are not part of the Sunshine Law. Should we have this discussion in public. Mrs. Bear said it can be done at an Executive Session. Mr. Schlameuss said, no, it should be in front of the public. Mrs. Bear asked do you have some ideas. Mr. Schlameuss said, yes. I don't know how the rest of the Board would like it or the Administration that is why I want some feedback first. Mr. Andrews said we should have a preliminary talk first

then get it out in a public meeting and send the suggestions to Administration. Mr. Schlameuss said one things we should do is buy commercial dryers for both field houses. Dr. Riker said that item was brought up at the Property/Facilities Committee meeting. They are coming back next month with some prices. Mr. Schlameuss said that was brought up since some families cannot afford to do it. I know there is a cost per person, detergent, etc. I heard it that it has been in back of our minds for a few years. Dr. Riker said this item will be brought back next month to the Property/Facilities Committee. If there are other ideas you have, you can have a conversation with Administration in order to let you know how much it will increase the budget. Conversations can be had at the Financing Committee to see if they want to forward the suggestions to the full Board who would want to add it as an additional expenditure. Mrs. Bear said the dryer will not just be for the Athletic Department. It can also be used by other clubs like theater group. Mr. Andrews said you were just asking in general how to communicate ideas. Mr. Schlameuss said, yes. I was asking what is the process to get ideas out across to everyone. We should all have an opportunity for input and get feedback from Administration to see if it is a good idea or not. The Board will then need to approve them. I want to make sure we have that mechanism in place. Mrs. bear said we can also ask Mr. Brown how to proceed to make sure we are not violating any laws. Dr. Riker said I don't think you will have any problems as long as you approve it as a Board. Mr. Schlameuss said there has to be a process set in place. Mrs. Bear said we do not want to get into the weed of things that are not really needed. Mr. Schlameuss said thank you for humoring me.

X. Advisory Recommendations for Consideration by the Board of Education

1.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by George Andrews to recommend that the Board consider for approval the quote from Wenger Corporation for High School North & Lehman Intermediate 4-Step Choral Risers in the amount of \$27,514.40. Motion was seconded by Wayne Rohner and carried unanimously, 4-0.

2.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by George Andrews to recommend that the Board consider for approval the ratification of the agreement for Sapphire Suite Software Subscription License and Support Services with K12 Systems Inc. in accordance with the rate schedule. Motion was seconded by Richard Schlameuss and carried unanimously, 4-0.

3.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by George Andrews to recommend that the Board consider for approval the agreement for CI Badge Software with CI Solutions in the amount of \$480.00. Motion was seconded by Wayne Rohner and carried unanimously, 4-0.

4.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by George Andrews to recommend that the Board consider for approval the quote from IntegraOne for HP Technology Devices and Equipment in the amount of \$170,757.00 and the quote from SHI for Lenovo Chromebooks in the amount of \$681,583.50. Motion was seconded by Richard Schlameuss and carried unanimously, 4-0.

5.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by George Andrews to recommend that the Board reject all bids related to Technology Device and Equipment Financing. Motion was seconded by Wayne Rohner and carried unanimously, 4-0.

6.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by George Andrews to recommend that the Board reject all bids related to Paper Xerographic 8.5 x 11 20# White. Motion was seconded by Richard Schlameuss and carried unanimously, 4-0.

7.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by Richard Schlameuss to recommend that the Board consider for approval the quote from Zaner Bloser for K to 2 SuperKids ELA materials in the amount of \$71,286.55. Purchase will be funded by ACCESS. Motion was seconded by Wayne Rohner and carried unanimously, 4-0.

8.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by Wayne Rohner to recommend that the Board consider for approval the following Property & Facilities Committee recommendations. Motion was seconded by Richard Schlameuss and carried unanimously, 4-0.

- a. The quote from Wayfare Sports Floors for High School South Gym Floor Refinishing in the amount of \$13,517.00.
- b. The quote from Wayfare Sports Floors for East Stroudsburg Elementary Gym Floor Refinishing in the amount of \$26,708.00.

XI. Next Meeting - February 13, 2023

RECOMMENDATION BY THE COMMITTEE:

Motion was made by George Andrews to adjourn. Motion was seconded by Richard Schlameuss and carried unanimously, 4-0.

XII. Adjournment: 6:25 p.m.

Respectfully submitted,
Patricia L. Rosado
Board Secretary