

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
FINANCE COMMITTEE MEETING
December 12, 2022
Administration Center Board Room and Via Zoom
5:30 PM
Minutes**

- I. The Chairperson,** Rebecca Bear, called the Finance Committee meeting to order at 5:30 p.m. and led those present in the Pledge of Allegiance. Secretary, Patricia Rosado called the roll.
- II. Board Committee Members Present:** Rebecca Bear, Wayne Rohner and Richard Schlameuss. George Andrews was absent.
- III. School Personnel Present:** Brian Baddick, Steven Booth, Brian Borosh, Craig Neiman, William Vitulli, William Riker, Patricia Rosado.
- School Personnel via Zoom:** Diane Kelly,
- IV. Community Member Present:** Larry Dymond
- V. Approval of Agenda and Minutes**

RECOMMENDATION BY THE COMMITTEE:

Motion was made by Wayne Rohner to approve the agenda for December 12, 2022 and with members of the Committee reserving the right to add to the agenda and take further action in the best interest of the District. Motion was seconded by Richard Schlameuss and carried unanimously, 3-0.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by Richard Schlameuss to approve the minutes of the November 14, 2022 meeting. Motion was seconded by Wayne Rohner and carried unanimously, 3-0.

VI. Items for Discussion:

- a. Finance Committee Meeting Dates for 2023

Mrs. Bear asked the Committee members if they were okay with the meeting dates listed. Mr. Schlameuss said as long as the dates follow the 2nd Monday of each month or similar when there is a conflict, he agreed and so did Mr. Rohner.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by Richard Schlameuss to approve the Finance Committee Meeting Dates for 2023. Motion was seconded by Wayne Rohner and carried unanimously, 3-0.

b. Financial Information System Update and Recommendation

Mr. Neiman said for the last several months, the district has been exploring the feasibility of replacing our current financial information system. The system that emerged as our only candidate was a product that is offered by the Central Susquehanna Intermediate Unit known as the CSIU. The district has had several meetings with the team from the CSIU both over Zoom and in person with a fairly large group of administrative employees. We continue to be very interested in this product and we would like to recommend to the Board that we move forward. We feel it is a little bit simpler than the product that we are currently using and will serve the needs of the district very well. In addition to the main financial information system, there is also a model called SCU and we believe that it will give us a lot of additional functionality with the ability to hopefully remove a lot of our current paper processes and move into an electronic format. As you can see the cost of the system is significantly less than we are currently paying. We can basically get all of the models in the CSIU new system for just over \$59,000 a year, which would be our yearly amount to start the contract. We are currently paying over \$142,000 to Tyler and Munis for our current system. This would be an annual savings of over \$80,000 if we have the CSIU System. There is a one-time fee of \$10,000 for the setup, data conversion and training. If the Board is okay with this proposal, we would look for your approval at the December meeting and start implementation immediately and looking for July 1st to go live, which would coincide with our fiscal year. We had the conversation of what makes the most sense, July 1st vs. January 1st. We landed on July 1st mainly for the financial statements. The payroll team would prefer we do January 1st for purposes of issuing W2s but we feel we have a solution in place to piece the calendar year together. Mr. Schlameuss asked will we be using both systems in parallel until December 31, 2023 or is July 1, 2023 the hard cutoff date. Mr. Neiman said the current contract ends on December 31, 2023. At that point we are anticipating the only part that would be parallel is payroll. We look at doing a payroll run during June. At that point, the Munis System is still our system of record but we would be doing a parallel payroll run in CSIU and then we will do the same in July. We will have dual system maintenance there for that kind of period over the fiscal year for payroll purposes. As far as the other system we don't see using the system in a parallel manner. We would use the other areas with the fiscal year. It would take several months to wrap up. It should work out nicely since we will have several months still accessible for us. We are closing the old fiscal year in Munis. We would be booking all of our accruals for the prior year in the new system. We would begin processing accounts payable and obviously payroll and going forward in the new system again in July. We would not be running parallel in this system once we cut over to CSIU. Mr. Schlameuss asked will the new system be able to archive all of the registry data from Munis. Mr. Neiman said we spoke about the concerns of the historic data. We learned today that as far as the general ledger and trial balances, we can cut over multiple years of history, use account balances or load transactional data as well. One item we have not solved yet is in terms of backup and supporting documentation. I

would say that the school district prior to Munis were relying on paper copies and the file room for all supporting data. One enhancement was made with Munis were we PDF a lot of documents right into the system. Not everyone trusted this move; therefore, we still have a lot of paper copies. We are aware of some areas that went into the paperless areas in Munis. We are still looking to solve this issue. CSIU said they can potentially have a solution for us. We still need to do some more work to understand our data and historical requirement. Mr. Rohner asked is this the same software we spoke about several months ago. Mr. Neiman said, yes. This software is common with school districts. Over 300 school district across the State are using it. Many of our neighbors are using it. Mrs. Bear asked what did the other school districts do to move their data over. We cannot be the only district that is doing this. Mr. Neiman said we may be unusual in that we are going from an ERP to an URP System and that we had taken advantage of the functionality of Munis. I do not know the percentage of how much is paperwork or not. Mr. Schlameuss asked will all of the time clocks still work. Is this system compatible with our hardware? Mr. Neiman said AESOP is compatible. Mr. Brian Borosh said the attendance software AESOP and Time and Attendance work nicely with this software.

c. Computer Lease vs. Buy Discussion

Mr. Neiman said Mr. Borosh and I wanted to bring this item to your attention. It's kind of timely matter since we will be talking about Capital Planning further down on the agenda. As you will see on the handout, there is spreadsheet with two options. The district has spent the last several years using a fully lease device model. We are at a point now where leases are coming due for some of our devices. We felt with the change in the marketplace and interest rates, we did not just want to assume that we would continue doing business as we had in the last several years. We wanted to bring this to your attention for discussion, maybe a little bit of guidance and just to see how the committee felt so we could plan going forward. I will start at the bottom of the page and work towards the top. Down at the bottom of the page, just says that our current lease rates are between 0% and just a hair over 2%. We have talked to a couple of our least providers, and we would anticipate that a lease, if we were to go out to a to bid now, we probably would see something north of 5% for leasing computers. The cost would be higher going forward if we stay with the lease model. If you look at option 2, one of the benefits from a budgetary standpoint is that you can see our forecast for the next six years here on this chart. Leasing gives us the opportunity to have, essentially flat, but consistent budgeting costs through our general funds, which is always good when it comes to budgeting. The primary benefit of moving toward leases is the fact that it is predictable, and we can basically cycle these devices as needed and maintain our above costs. Mrs. Bear asked are these computers for the students or are they for the staff or a little bit of both. Mr. Neiman said these computers are for students and staff. We've been in around this \$1.5 million number for the last several years for the computer lease cost. If we slide up to option one at the top of the page which shows what it would be if we were to transition to purchasing computers, you can see what that does to our

costs that flow through our General Fund Budget. As you can see starting at the top, our leases start to expire, beginning in July of 2024. So of course, our lease costs begin to drop off. What happens as we need to begin to plan to purchase devices? Our cost that flows through our general fund will begin to spike kind of immediately, and that spike basically continues for several years until we basically get back to no longer leasing the computers. All we're doing on a procuring basis is trying to get the cost of the computers we need back to kind of \$1.5 million. Mrs. Bear said with buying them, we're not always getting the upgrades. Would that be correct today? Every 4 years, for example, a student gets a new Chromebook with the lease. It is in that cycle, correct? Mr. Borosh said it would be in that cycle. However, it's a bigger number. It's 75% more than one lease payment would be and that lease is spread out over 4 years. Future Boards see that bigger number and say we are not interested in spending the \$1.5 million, where leasing them would be \$300,000. Mrs. Bear said I guess my comment is that students are going to beat the computers up a little bit more than the adults would. Therefore, I think leasing would be really good for the students, because they tend to be a little bit more abusive on their property. Mr. Schlameuss said I guess what I'm seeing is that every year we're still buying the same number of computers. It's just that we are spreading over years right now, the \$1.5 million in computers, right? I think what I'm hearing is that we're just putting the money in our Capital Budget rather than spending a \$1.5 million, because we have four years-worth of leases. It's just one lump sum cash form. Right? We're paying for it. I asked this question a few years ago. We're still getting some good interest rates, but now it might not be a good idea to get these interest rates. Mr. Neiman said of course, if we do a big outlay of cash, we are no longer getting a return on those funds in our bank, either and it hurts the interest rates in our banks. Mrs. Bear said I'm sure computer costs are going to go up every year because parts are going to be more. Inflation is going to be more. It's going to be harder to get parts for the computers from China, and all that fun stuff, too. So a computer that may have cost \$200 today, may cost \$600 in four years. Mr. Schlameuss said that may be possible. I guess the math I would imagine we have to do is the net present value, plus future interest rates and whatever earnings we would be receiving by holding the money. Mr. Neiman said I was trying to think this through but I didn't get it down on paper. I think you know the lease cost is only slightly higher than what we were earning on our investment. I don't think it's materially that's significant in terms of looking at the return versus you know the cost in today's dollars. I think I came back to just the awareness that the lease agreements are going to cost us a little bit more than it has been the past several years. Who knows where interest rates will go in the next couple of years. If you're looking for a recommendation from here, I think the predictability and keeping it in our General Fund and the consistent number for school districts, that's a pretty good thing to have. We pulled the buses out a couple of years ago, and now that's a big number that we have to try to work with and this would kind of fall into that same category. Mr. Schlameuss said what you are basically saying six of one or, half dozen of the other, depending on what the interest rates are right now. If we're paying a high interest rate, that means that we're receiving a

high interest rate in our savings investments, right? So it kind of comes out as a wash. Mrs. Bear said we have to think about that. When do we have to make this decision on the leases? Mr. Schlameuss said I'm sure Brian's going to come to us with some more information. Mr. Borosh said I will come back next month. Mrs. Bears asked will you have more numbers on what it will cost us to purchase versus leasing. Mr. Borosh said yes. All companies that I spoke with said, it will be between 4.75% or 5.5%. Mr. Schlameuss asked is Apple still doing that 0%. Mr. Borosh said they are but we are not purchasing Apple leases this year. We are replacing the Administration Building this year. It would be for a few numbers so it does not make sense to do Apple leases this year. Mrs. Schlameuss said that makes sense. Mrs. Bear asked is it for Chromebooks, too. Mr. Borosh said we are looking to lease Chromebooks for grades K-5, grade 9 and the computers for the Administration Center staff for the summer of 2023. Mr. Neiman said we would like to put this out to bid for the lease rates. Obviously, if they come back and they're terrible, we can always reject them and look for something different.

d. 2023-24 Northampton, Monroe, & Pike County Joint Purchasing Board - Paper and Custodial Supplies Authorization

Mr. Neiman said this is similar to the item that I brought about a month ago to the Committee and to the Board for fuel oil. This time it would be for paper and custodial supplies. We typically participate with the IU and try to get some additional cost with the higher volume of the full IU. On the handout you received, you can see the timeline for when that is scheduled to occur. We are just looking for the Board's authorization to participate. Mrs. Bear said last year, we were worried about the paper shortage. Mr. Neiman said I believe it is still a concern. So that you are aware, we did go out and acquire paper on our own outside of the IU because there was no copy paper made available. We procured copy paper to get us through the holidays. We have copy paper out to bid on our own currently because we need some to get us through the second half of the school year. We will see what pricing we will get. The price of the bids is due back in January. Mrs. Bear said; hopefully, we will get paper next year. Mr. Neiman said the IU bid will be for the summer of 2023. The fuel oil bid opening was supposed to occur this week but the IU delayed it based on the market and now the pricing is dropping. I am waiting to hear back from the IU to see when their updated timeline is for fuel oil. Mr. Schlameuss asked when does the contract expire. Is it July 1st or earlier. Mr. Neiman said the fuel oil contract expires on July 1, 2023.

e. Act 1 - Resolution to not exceed the 2023-24 adjusted index of 5.9%

Mr. Neiman said this is an annual resolution, which dictates the budget timeline for the district. It would tie the Board's hands into not raising taxes higher than 5.9% assuming this is the direction that the Board would like to go. It follows the calendar that we have used the last several years with the proposed final budget due in May and the final budget due in June. Mrs. Bear asked do the districts really raise the taxes that much ever. Mr. Rohner said sure they have. Dr. Riker

said I don't know that the index has ever been that high of a percent. Mr. Neiman said the exceptions were when the index was barely 2% and the districts were saying we are seeing costs rise. Therefore, they needed to cover more than 2%. Mr. Rohner said it is also due to the war in Russia. Mrs. Bear said it's inflation.

f. 5 Year Capital Plan Presentation and Funding Discussion

Mr. Neiman said this is a similar presentation that we looked at last year. I just updated it for this year in order to have the conversation again about our capital needs and where we stand with the Capital Reserve.

Page 2 – Capital Improvement Plan

- It is a district-wide plan to identify facility infrastructure and system repairs required for upkeep
- Vehicle replacement included
- Establishes priorities
- Reflects current economic conditions
- Working document
- High level needs by category rather than a project by project review
- Discussion – funding strategy

Page 3 – Infrastructure & Existing Systems Investments

You can see the investments that the district has made through the Capital Reserve Fund over the last 10 years. We have been averaging \$3.7 million of improvements per year. We are pretty much right on that number during the 21/22 school year. You can see the anomaly here where in 19/20 we spent almost \$8 million on capital improvements.

Page 4 – Capital Reserve Balance - \$22 Million

You can see our Capital Reserve Balance and where it has stood over the last 10 years. Currently, we have approximately \$22 million in the Capital Reserve Fund, which is a nice number. It is on the higher end of where we have been historically, which is primarily due to two nice years in the General Fund surplus that we were able to move over and help to replenish the Capital Reserve Fund. Pretty much over the last several years, the district has been self-funding capital improvements, so the district has not had to go out and borrow money to cover capital needs.

Page 5 – Capital Projects Completed over the last 4 years

You can see some of the capital projects that have been completed over the last four years. We spent over \$18 million. There are some pretty big ticket items that were checked off the "to do" list. There are some nice projects that have been completed recently. All of these exclude ESSER Funds Projects. I will mention ESSER projects on another slide.

Page 6 – 5-year Capital Forecast = \$31 million

You can see our forecast for capital needs in 2022/23. As we are here in the fall, we are anticipating to be in the ballpark of what we have been spending here with an average of around \$3.5 million. As you see, the numbers start to jump for 2023/24 and that is primarily due to the need to begin replacing the buses.

Page 7 – 5-year Capital forecast by Category Vehicles = \$16 million of \$31 million

You can see a breakout here between vehicles and everything else. You can see in the dark blue where the vehicles start to dominate our capital spend over the next several years. I'm a little concern that we do not have everything captured in the light blue or that number may be a little bit low at this point. This information came by way of our Property & Facilities Committee from the five-year plan that they review at each meeting. You can see that there is kind of a drop off for everything else. I would think that this number might be a little bit underestimated at this point in terms of over the next five years. We are looking at about \$31 million in total in Capital and \$16 million is for vehicles.

Page 8 – ESSER Funded Projects

These are all of our ESSER Projects. This is a reminder that these are not included in any of the numbers in previous slides. Some are big ticket items that we were able to complete with the help of the ESSER Funds.

Page 9 – Capital Financing Options

This is basically how we can fund capital projects with grant support. We are actively using ACCESS funds that we can for furniture and things like that. We also do a nice job with our Grant Coordinator at looking at any funds that might be available such as for food service equipment or any other grants that might become available. We do a nice job as a district. I am always looking for these opportunities. I am always looking for pay as you go which is the mode that we started. We believe in working through grants and then with the budgetary commitment as well. We did mark funds in this current year's budget for capital projects. Of course there is always the option for borrowing but that is not the direction that the Board has been following for capital projects.

Page 10 – Project Funding Discussion

Again, during this current fiscal year we earmarked \$1 million within the budget to transfer to the Capital Reserve as we build out the budget for 2023/24. I would recommend that we continue to earmark funds and transfer funds to the Capital Reserve fund for those projects that are coming down the line. We currently have a deficit between what is in the Capital Reserve Fund versus our forecast of about \$9 million, which is a pretty big number. Overall, I would say we are in decent shape in our Capital Reserve Fund. Does anyone have any questions? Mr. Schlameuss asked what is the anticipated figure for buses. Never mind I see \$16 million is allocated for buses. Is that over 5 years? Mr. Neiman said yes. \$16 million is to replace the full fleet, which is what has been decided up to this point.

From some of our exploratory conversations last year, we know there was long lead times to get buses. We have not had the updated conversation to understand that lead time. I think the other thing that was news to me was the lack of trade-in value for the propane buses given that at that time this wasn't the market out there. Mr. Schlameuss said I am wondering about that, too. I am wondering if there might be a market developing out of that, because what is happening is obviously a lot of schools are going to be transitioning to electric buses. That is going to take a long time due to just getting that pipeline ready. These buses might actually have a useful life beyond for refurbishment parts since there might be a market for them. Mr. Neiman said the other piece, I should probably mention here, is that our propane contract, which is extremely favorable at this point since we are saving hundreds of thousands of dollars vs the diesel market, expires June 30th. We really need to get that out for bid most likely sometime around April. Mrs. Bear said the diesel prices are scary right now. Mr. Schlameuss said diesel prices are but not propane prices. They are not as bad right now but who knows. I think the key is going to be the lead time on the procurement of the buses. Mrs. Bear said I think the buses might be more favorable now because propane is a lot more cost effective than diesel. They are also talking about a diesel shortage so people may want our propane buses rather than diesel buses. If we actually go into a diesel shortage in this country, we won't know what happens. Mr. Schlameuss said what is happening is that by the time the Federal Government releases the money for electric buses for school districts, it is going to be so long. They won't be able to wait so they are still going to need to buy something else. Mr. Rohner asked isn't the cost of electric buses double the cost of the other buses. Mr. Schlameuss said it is and then there is the infrastructure and the employees you will need to manage the process. Mrs. Bear said you will need to learn how to work them. Mr. Schlameuss said you will also need the workforce. I believe we are still in a better place with propane buses than with diesel buses. Dr. Riker said I would just mention one other piece here, because I know Mrs. VanWhy has mentioned it many number of times, whether it's the Finance Committee or the Board that would need to provide a number or some direction to the Properties & Facilities Committee on the amount of money you want to almost dedicate to the Property & Facilities Committee on an annual basis. Right now, I think the Properties and Facilities Committee has a function on an as-needed basis to do projects and pretty much any projects that have come forward. When I look at this, what Mr. Neiman presented, it may be a timely conversation to say, are there some parameters in which the Finance Committee or the Board wants to place on expenditures that the Property & Facilities Committee would commit to. I'm not saying there is or isn't I'm just mentioning it. I know Mrs. VanWhy mentioned that a number of times. Mr. Schlameuss said and I recognize her fiscal responsibility there. However, what I'm concerned about is what are some of the urgent projects that we might have to undertake during this time. It would be useful to know what's on the radar to get us through to 2030 and I keep saying that. Mrs. Bear said it is not that far away. Mr. Schlameuss said it is not that far away. Dr. Riker said I think that's the thought process is how do we make sure that the money we have, not making any assumptions that it's going to be

replenished at the same rate, will last for the projects. How do we put a cap potentially on the spending? We know of all the roof replacement schedules and all the mechanicals in terms of what we need to replace. For those bigger items, we now have a document that has been put together that shows the Board all of the life expectancy of each of those major items, without knowing any emergency, types of things that could present themselves, we could give you at least that document. Mr. Schlameuss said our Asset Management Plan really will be what things are due at what dates, and we can build the budgets off of that. That will be the ideal way to start processing that schedule and then starting in 2030, when we are back down to like \$200,000 worth of bond payments, we can consider maybe a bond or another way of financing projects. Mrs. Bear said if we need to. Mr. Schlameuss said this will be a much more complicated conversation because, you know, in 2030 we go from \$16 million worth of payments to like \$230,000 worth of payments. How we process, or deal with that is going to have an effect on our taxpayers and on the district. We have to be very careful or prudent with how we do those things. Dr. Riker you will also need to decide how do you use other Committed Fund balances at that time. It is the first time you will be able to use it. Mr. Schlameuss said absolutely. I guess it really needs to go back to the Property & Facilities Committee to give us their Asset Management Plan, and what those costs will be. We can then kind of get a sense from that. Mrs. Bear said they can tell us what other items aside from buses will be needed. Mr. Schlameuss said there will be roofs and all kinds of general maintenance. You might have to replace the electrical system, etc. Mr. Rohner said it will cost millions of dollars. Mr. Schlameuss said some may cost tens of millions of dollars or hundreds of millions of dollars and that's a huge difference. Mrs. Bear said we have made a big dent in our projects over the last four years.

VII. Recommendations by the Property & Facilities Committee

Mr. Schlameuss said that Mr. Andrews mentioned something of why the following items are on the agenda since the Property & Facilities Committee did not actually meet. Mrs. Bear said these are just the bills. Mr. Schlameuss said all of the invoices are for previously approved projects. Mrs. Bear said all of these items are on the Current Project List that was approved by the Properties & Facilities Committee.

- a. D'Huy Engineering Invoices
 - i. HSS Turf Field Invoice #56376 \$390.75
 - ii. North Campus Storm Pipe Invoice #56377 \$1,487.75
 - iii. RES HVAC Invoice #56378 \$7,661.15
 - iv. HSN/LIS Rooftop Invoice #56379 \$12,043.50
 - v. HSS/JMH Flooring Invoice #56380 \$4,231.50
 - vi. ESE Sprinkler Invoice #56556 \$617.80
 - vii. RES HVAC Invoice #56557 \$11,419.45
 - viii. HSN/LIS Rooftop Invoice #56558 \$8,431.50
 - ix. HSS/JMH Flooring Invoice #56559 \$482.30

b. Applications for Payment

- i. HSS Turf - Sprinturf- Application for Payment #3 \$15,480.18
Mr. Schlameuss asked if this is the final payment for this project. Dr. Riker said you will be getting \$13,000.00 back from them. Mr. Schlameuss asked if we pay this amount and then they reimburse us. Mr. Neiman said it will be two separate exchange of funds.
- ii. HSS Turf - Sprinturf- Application for Payment #4 (retainage) \$54,521.00
- iii. HSN Natatorium HVAC - ASL Refrigeration - Application for Payment #4 \$106,200.00

c. Current Projects List

Mrs. Bear said I still find it humorous that we are 97% completed for the North Gym floor because they will not fix it. The same applies for Lehman Intermediate's gym floor. Mr. Schlameuss asked how does this get fixed. Do we have to fix it and they just do not get their final payment? I don't want something just sitting out there. Mrs. Bear said they said the north gym floor are expanding due to the air but heels get stuck in there. Mr. Rohner asked what is the issue? Mrs. Bear said they originally said to me that the temperature made it expand so that is why the district has not finished paying them. Mr. Rohner said something is not right there. My other question is about the Otis elevator. Did we replace this cylinder a couple of years ago? Is this a recurring event for the number 4 elevator at High School South? Are we always replacing the cylinder due to moisture? Mr. Schlameuss said I believe this is the first time. Dr. Riker said I don't recall replacing the cylinder. Mr. Rohner said I know there was a repair done within my first two or three years on the Board. I can't recall what we did but I know it is a water issue so I am just curious. Is it a five-year issue? The gym floor at Middle Smithfield Elementary says it is at 100%. Does this mean that it has not been completed or is it done? Should it not be at 0%. Mrs. Bear said 100% is the completion percentage.

d. Change Order #1 HSS Turf - Sprinturf decrease \$13,000.00

Mrs. Bear said this decrease was due to not finishing the turf on schedule.

VIII. Recommendations by the Education Programs & Resources Committee

- a. QuaverEd - QuaverMusic Curriculum 6 year subscription, quote - \$52,920
Mrs. Bear asked if this is a new program. Dr. Vitulli said this replaces the World of Music and Making Music Program. This resource program will be paid by a grant the first few years and then by each Elementary School's budget. Mr. Schlameuss asked if this amount will be split by the schools so that it is a not a huge amount for each. Dr. Vitulli said yes. Mrs. Bear asked is the subscription being paid through the ESSER Grant in 2023 and 2024. Dr. Vitulli said yes.

IX. Public Participation - Limited to Items of Discussion

Mr. Larry Dymond said using propane buses is a good savings. We have a lot of boilers running on oil. If you want to save some money, you should pull out the oil burners and put a propane one in each. We have a good deal with the busses. You are paying 60 cents or 70 cents a gallon. If we add on the heat, we can get a better deal depending on how many burners we can convert. I don't know when you are looking to trade in the busses but you should stick with propane. The other thing that we need is some sort of inspection program to keep an eye of what is breaking down, what is coming down for replacement and different things like that. Mr. Ihle had a list of the generators that had a lot of hours on them and things like that. I think the Board needs to dig into that a little deeper in order to help with the budget. If you know what you have, you will know what you will need down the road. My personal comment on the economy is that this Country is doom in the end. You are being optimistic but a thousand board employees walked out the door when Ford said that they will cap their retirement fund. This speaks volume to me that they rather take their retirement and walk away rather than tough it out. There are a lot of scenarios going on out there. Poverty and starvation are coming to our Country.

X. Advisory Recommendations for Consideration by the Board of Education

1.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by Wayne Rohner to recommend that the Board consider for approval the agreement for Subscription/Hosted Software Services (Financial Information System) with Central Susquehanna Intermediate Unit. Motion was seconded by Richard Schlameuss and carried unanimously, 3-0.

2.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by Wayne Rohner to approve further review of the Computer leases vs. Buying them. Motion was seconded by Richard Schlameuss and carried unanimously, 3-0.

3.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by Wayne Rohner to recommend that the Board consider for approval to authorize the administration to participate in the 2023-24 Northampton/Monroe/Pike County Joint Purchasing Board bid and pricing analysis for Paper and Custodial Supplies on February 23, 2023. Motion was seconded by Richard Schlameuss and carried unanimously, 3-0.

4.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by Wayne Rohner to recommend that the Board consider for approval that the District will not seek exception to the Act 1 Index and will not raise taxes in an amount that exceeds the Act 1 Index (5.9%) for the 2023-24 fiscal year. Motion was seconded by Richard Schlameuss and carried unanimously, 3-0.

5.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by Wayne Rohner to recommend that the Board consider for approval the following D'Huy Engineering invoices. Motion was seconded by Richard Schlameuss and carried unanimously, 3-0.

- a. D'Huy Engineering Invoices
 - i. HSS Turf Field Invoice #56376 \$390.75
 - ii. North Campus Storm Pipe Invoice #56377 \$1,487.75
 - iii. RES HVAC Invoice #56378 \$7,661.15
 - iv. HSN/LIS Rooftop Invoice #56379 \$12,043.50
 - v. HSS/JMH Flooring Invoice #56380 \$4,231.50
 - vi. ESE Sprinkler Invoice #56556 \$617.80
 - vii. RES HVAC Invoice #56557 \$11,419.45
 - viii. HSN/LIS Rooftop Invoice #56558 \$8,431.50
 - ix. HSS/JMH Flooring Invoice #56559 \$482.30

6.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by Wayne Rohner to recommend that the Board consider for approval the following Applications for payment. Motion was seconded by Richard Schlameuss and carried unanimously, 3-0.

- b. Applications for Payment
 - i. HSS Turf - Sprinturf- Application for Payment #3 \$15,480.18
 - ii. HSS Turf - Sprinturf- Application for Payment #4 (retainage) \$54,521.00
 - iii. HSN Natatorium HVAC - ASL Refrigeration - Application for Payment #4 \$106,200.00

7.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by Wayne Rohner to recommend that the Board consider for approval the Change Order #1 HSS Turf - Sprinturf with a decrease of \$13,000.00. Motion was seconded by Richard Schlameuss and carried unanimously, 3-0.

8.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by Richard Schlameuss to recommend that the Board consider for approval the quote from QuaverEd for QuaverMusic Curriculum in the amount of \$52,920. Motion was seconded by Wayne Rohner and carried unanimously, 3-0.

XI. Next Meeting - January 9, 2023

RECOMMENDATION BY THE COMMITTEE:

Motion was made by Wayne Rohner to adjourn. Motion was seconded by Richard Schlameuss and carried unanimously, 3-0.

XII. Adjournment: 6:20 p.m.

Respectfully submitted,
Patricia L. Rosado
Board Secretary