

East Stroudsburg Area School District
Position Description

Division/Department: Curriculum and Instruction

Location: HS South (?)

Job Title: Secondary Curriculum Specialist (2)

Reports to: Director of Secondary Curriculum

Terms of Employment: 10-month

Evaluation: In accordance with policy 313.1 Evaluation of Professional Employees

Qualifications:

- Must have a minimum of master's degree in Curriculum Development or similar academic leadership degree.
- Certification: PA Secondary Certification
- Minimum of 5 years of teaching experience.
- Successful experience as a department chairperson or comparable leadership experience preferred.
- Excellent written and oral communication skills.
- Experience with technology that includes critical data analysis.
- Experience in curriculum revision is preferred.
- Ability to guide teacher groups in the curriculum revision process.
- Outstanding problem-solving skills.
- Familiarity with accessing and assimilating applicable educational research to curricula.
- Understanding of project management and how to create and implement long-range plans related to district curricular needs.
- Leadership in the alignment of district curriculum with state/national standards.

Position Responsibilities:

- Assist in the creation of "Pathways" of emphasis within specific curricular areas.
- Serve as the initial point of contact for curriculum, instruction, and assessment across 6-12 subject areas.
- Provide input for the curriculum and instruction budget.
- Preview new instructional materials and arrange for piloting by teachers.
- Assess the effectiveness of the curricula and instruction and suggest improvements.
- Assist in the creation of staff development programs.
- Assist in the selection of 6-12 instructional materials.
- Assist in presenting recommendations to the Board and its committees
- Remain current in the field of curriculum and instruction through professional readings, seminars, workshops and conventions.
- Teach, guide, and mentor other teachers, department chairs, and administrators in their curricular area.
- Facilitate the curriculum revision process at the direction of the Director of Curriculum.
- Provide input toward the annual revision of the program of studies.
- Partner with Elementary Curriculum Specialists to align K-12 course sequences and K-12 staff development.

- Partner with Elementary and Secondary Learning Support Supervisors to coordinate K-12 enrichment and remediation needs in written curriculum documents.
- Partner with Elementary and Secondary Instructional Technology Coaches to ensure integration of technology across all subjects in written curriculum documents.

Position Specifications

Physical Demands:

Able to sit for an extended period of time.
 Able to raise or lower objects from one level to another.
 Able to push or pull objects as needed
 Able to carry objects (up to 20 lbs.) in arms or by other appropriate means
 Able to use hands and arms to reach and pick up objects
 Able to walk moderate distances inside and outside of facilities and able to climb steps

Sensory Abilities:

Able to see clearly with or without corrective lenses
 Able to coordinate eyes, hands and

fingers rapidly

Work Environment:

Able to travel inside or outside the District as necessary for work related tasks
 Able to withstand changes in environmental conditions inside and outside of the work facility, and adapt to these changes

Temperament:

Able to work with others in a courteous and cooperative manner
 Able to effectively manage various types of situations and personalities
 Able to effectively respond to deadlines and stressful situations

Specific Skills:

Able to critically analyze, interpret and project fiscal data for district benefit
 Ability to guide district financial decisions for cost containment
 Ability to interact with top-level administrators

Cognitive Ability:

Able to communicate effectively both orally and in written form
 Able to perform numerical operations accurately and quickly
 Able to perform repetitive tasks
 Able to make appropriate judgments as they pertain to the responsibilities of the position

License:

East Stroudsburg Property And Confidentiality Requirements:

All property, including intellectual property, materials, equipment or actual products and services developed or accrued as part of the job duties and responsibilities listed above, is the property of East Stroudsburg Area School District. It may not be used for personal profit or gain and will be relinquished to the East Stroudsburg Area School District upon termination of employment from the East Stroudsburg Area School District.

The position specifications described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A) and is not an exhaustive list of the duties performed for the position. Additional duties are performed by the individual currently holding this position and additional duties may be assigned.

Position Justification:

The method in which the office of curriculum and instruction must follow to complete any project is

the solicitation of available teaching staff who are already taxed with significant responsibilities. The utilization of department chairs is another method of project completion. This has its limitations as well. For example, there is generally only one specific department chair involved which speaks to the first sentence of over-taxing individuals among other issues, such as limited creativity or lack of different ideas. This method of getting curricular items completed is plagued with inconsistency and red-tape.

We are suggesting that having two (2) curriculum specialists will provide our department with the skills, consistency, creativity, and workforce, to move curriculum and instruction forward for the entire district.

Areas / Projects of need:

Curriculum Warehousing

Career Pathway Creation and Investigation

Curriculum Revision

District Level Data Analysis

Scheduling and Course Selection Recommendation

Research and Development

Professional Development

Community/Business Relationship Building

Assessment Development & Grading Practices

Academic Support to Teachers

Grant Development Support

Support of all Departments

V.b.

East Stroudsburg Area School District
Position Description - Reflections Coach

Division/Department: Pupil Services

Location: High School South

Job Title: Reflections Coach

Reports to: Building Principal & Coordinator of Social Services

Terms of Employment:
184 day/ten-month school year. Salary and benefits shall be in accordance with the current negotiated agreement.

Evaluation:
Performance of this job will be evaluated in accordance with provisions of Board Policy

Qualifications:

1. Must possess a minimum of a Bachelor's Degree in social work, psychology, sociology, criminal justice or education.
2. Experience with technology that is compatible with district-wide systems and data management systems.
3. Excellent organizational skills and abilities.
4. Current Act 34, Act 151, and FBI Clearances as required by the laws of Pennsylvania; any other clearances that may be required by law.
5. Experience with at-risk-youth.
6. Proficiency in classroom management.
7. Proficiency in de-escalation skills.
8. Competence in discussing difficult topics with youth.
9. Understanding of the different types of childhood trauma and trauma-informed classroom environments.
10. Understand Diversity, Equity, and Inclusion (DEI) and implicit bias.
11. Comfortability providing conferences with students and family/caregivers.
12. Comfortability in running small groups.
13. Comfortability in facilitating Restorative Practices/Restorative Circles.
14. Comfortability with providing Mindful Activities.

Preferred:

1. Bachelor's Level or higher
2. Experience working in a mental health field
3. Experience in running small groups
4. Training in the Student Assistance Program
5. Training in Restorative Practices
6. Experience in Trauma-Informed Practices

Primary Function:

The Reflections Coach is responsible for creating a classroom environment which is conducive to reflection and learning through the utilization of trauma-informed practices and skills. The Reflections Coach will encourage students to contemplate and gain insight into behaviors through various strategies such as mindfulness, social emotional learning, restorative circles, coping strategies and more. The Reflections Coach will supervise students in a classroom, formerly referred to as the in-school suspension room. This model is a new approach to in-school suspensions and out-of-school suspensions. Students will have the opportunity to complete academic assignments as well as learn crucial social emotional skills in a safe environment.

Essential Functions:

1. Serve as a model for the district's mission, vision and goals.
2. Create a classroom environment that is conducive to reflection and learning.
3. Utilize the district's social emotional learning curriculum to assist students in addressing behavior concerns, developing social-emotional abilities, reducing the impact of trauma, and promoting equity.
4. Facilitate Restorative Practices through utilization of Restorative Circles and/or Restorative Justice Conferencing.
5. Attend workshops, certification programs, and training sessions designed to develop knowledge and skills of at-risk students approved by the principal and Coordinator of Social Services.
6. Provide students daily Mindfulness practice.
7. Encourage students to reflect and gain insight into behaviors through various strategies.
8. Run small groups and discuss difficult topics with students.
9. Develop reasonable rules of classroom behavior and procedure, and maintain trauma-informed practices in the classroom.
10. Have proficiency in classroom management and de-escalation skills.
11. Maintain open communication with teachers to assure academic assignments are being met, and serve as an academic resource for students.
12. Provide information to the principal, teachers, Multi-Tiered Systems of Support, and the Student Assistance Program Team as needed to assist students.
13. Provide feedback to the principal and Coordinator of Social Services.
14. Provide conferences with students, parent/caregiver, teachers and principal when appropriate.
15. Through data, interpret goals and objectives to guide reflection and develop discussions.
16. Plan and implement reflection and learning each day which meet individual student needs, interests, and abilities.
17. Assess the progress of students on a regular basis and provide documented reports of student progress to identified persons or teams.
18. Provide detailed plans for substitute coaches including lessons, schedules and rules regarding classroom organization, procedures and individual student needs.
19. Maintain accurate, complete, and correct records as required by law, district policy, and administrative regulation.
20. Escort students out of the building to the bus area; support security personnel as needed.
21. Circulate through the bus area at school dismissal; be available to assist teachers with any issues or problems.
22. Arrange escorts for students to the main office when necessary; arrange for meals to be brought to the Reflections classroom.
23. Maintain professional competence.
24. Performs other duties as required.

This job description does not state or imply that these are the only duties to be performed by the employee occupying this position. The employee in this position will be required to follow any other instructions and to perform any other duties requested by his or her administrator(s) and/or supervisors(s).

Position Specifications

<p>Physical Demands:</p> <ol style="list-style-type: none"> 1. Able to sit for an extended period of time. 2. Able to raise or lower objects from one level to another. 3. Able to push or pull objects as needed. 4. Able to carry objects (up to 20 lbs.) in arms or by other appropriate means. 5. Able to use hands and arms to reach and pick up objects. 6. Able to move around work area. 7. Able to walk moderate distances inside or outside the District as necessary for work related tasks. 8. Able to withstand changes in environmental conditions inside and outside of the work facility, and adapt to these changes. 9. Able to restrain a student who is a danger to self or others utilizing trauma-informed TACT II. <p>Sensory Abilities:</p> <ol style="list-style-type: none"> 1. Perceives speech or the nature of sounds in the air, with or without assistive devices. 2. Possesses visual acuity with or without corrective lenses. 	<p>Work Environment:</p> <p>Secondary Education Setting</p> <p>Temperament:</p> <ol style="list-style-type: none"> 1. Must be flexible and able to tolerate many types of situations and personalities and effectively process emotions. 2. Ability to collaborate with various stakeholders 3. Ability to interact in a courteous, cooperative manner with students and members of the educational/school community at all times. 4. Able to maintain composure and utilize calm and non-judgemental verbal and non-verbal cues during a student's deliberate misbehavior. 5. Able to maintain composure and utilize calm and non-judgemental verbal and non-verbal cues during a student's emotional crisis. <p>Specific Skills:</p> <p>Experience with at-risk-youth.</p>	<p>Cognitive Ability:</p> <ol style="list-style-type: none"> 1. Able to communicate effectively both orally and in written form. 2. Able to perform numerical operations accurately and quickly. 3. Able to effectively deal with many types of situations and personalities. 4. Able to effectively deal with deadlines and stressful situations. 5. Able to utilize de-escalation skills. <p>License:</p>
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East Stroudsburg Property And Confidentiality Requirements:

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Adoptions:

Original adoption by the Board of Directors on :

I, _____, have read and understand the duties and responsibilities as outlined in the above position description.

Employee Signature

Date

VIII. a.



ZB Zaner-Bloser

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Terms 30 DAYS

Invoice # 10338677 PO# RESICA - PIONEER YR Bill To # 0000089547 Invoice Date 5/05/22
Process # 22035636 Ship To # 000004440

Special Instructions: The Superkids reading program is now a part of Zaner-Bloser.

ISBN/Item Number	Ordered Qty.	Shipped Qty.	B/O Qty.	Price	Description	Amount
9781614365211	22			5.25	SK 17 GR2 S1 BACKPACK PAGES SE CON	115.50
9781614365792	22			17.00	SK 17 GR2 S1 READER NON-CON	374.00
9781614368823	22			22.50	SK 17 GR2 S1 SUPER MAG SET	495.00
9781614368991	22			14.00	SK 17 GR2 S1 WWB SET (2-BOOKS)	308.00
9781614368632	2			315.00	SK 17 GR2 S1 TEACHER MATERIALS	630.00
9781614365242	22			5.25	SK 17 GR2 S2 BACKPACK PAGES SE CON	115.50
9781614365365	22			14.00	SK 17 GR2 S2 U9-16 WWB	308.00
9781614365808	22			17.00	SK 17 GR2 S2 READER NON-CON	374.00
9781614368830	22			22.50	SK 17 GR2 S2 SUPER MAG SET	495.00
9781614368649	2			315.00	SK 17 GR2 S2 TEACHER MATERIALS	630.00
*						
9781614368779	2			1010.00	SK 17 GR2 BOOK CLUB SET	2020.00
* Package consists of:						
10452				.00	17 SK GR 2 BOOK CLUB BOX 1 (BOOKS 1-8)	
10453				.00	17 SK GR 2 BOOK CLUB BOX 2 (BOOKS 9-16)	
*						
9781614365037	2			225.00	SK 17 GR2 BIG BOOK OF DECODING	450.00
9781614368670	2			185.00	SK 17 GR2 CLASSROOM RESOURCE KIT	370.00
9781598339789	2			28.00	SK ICE CREAM PAPER	56.00

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Ship To:
RESICA ELEMENTARY SCHOOL
1 GRAVEL RIDGE RD
EAST STROUDSBURG PA 183028343

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ISBN/Item Number	Ordered Qty.	Shipped Qty.	B/O Qty.	Price	Description	Amount
* 9781453136898	2			94.99	SK 22 GRADE 2 PHONEMIC AWARENESS SET	189.98
* Package consists of:						
9781453136676				.00	SK 22 PHONEMIC AWARENESS GRADE 2 TG	
9781453136683				.00	SK PA 22 GRK-2 PHONEME ARTICULATN CARDS	

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Product Sub-Total 6930.98
Shipping and Processing 623.79
Tax .00
Invoice Total 7554.77
Payment Received .00
Net Due 7554.77

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Ship To # 0000174008

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ISBN/Item Number	Ordered Qty.	Shipped Qty.	B/O Qty.	Price	Description	Amount
9781614365211	22			5.25	SK 17 GR2 S1 BACKPACK PAGES SE CON	115.50
9781614365792	22			17.00	SK 17 GR2 S1 READER NON-CON	374.00
9781614368823	22			22.50	SK 17 GR2 S1 SUPER MAG SET	495.00
9781614368991	22			14.00	SK 17 GR2 S1 WWB SET (2-BOOKS)	308.00
9781614368632	1			315.00	SK 17 GR2 S1 TEACHER MATERIALS	315.00
9781614365242	22			5.25	SK 17 GR2 S2 BACKPACK PAGES SE CON	115.50
9781614365365	22			14.00	SK 17 GR2 S2 U9-16 WWB	308.00
9781614365808	22			17.00	SK 17 GR2 S2 READER NON-CON	374.00
9781614368830	22			22.50	SK 17 GR2 S2 SUPER MAG SET	495.00
9781614368649	1			315.00	SK 17 GR2 S2 TEACHER MATERIALS	315.00
*						
9781614368779	1			1010.00	SK 17 GR2 BOOK CLUB SET	1010.00
* Package consists of:						
10452				.00	17 SK GR 2 BOOK CLUB BOX 1 (BOOKS 1-8)	
10453				.00	17 SK GR 2 BOOK CLUB BOX 2 (BOOKS 9-16)	
*						
9781614365037	1			225.00	SK 17 GR2 BIG BOOK OF DECODING	225.00
9781614368670	1			185.00	SK 17 GR2 CLASSROOM RESOURCE KIT	185.00
9781598339789	1			28.00	SK ICE CREAM PAPER	28.00

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Invoice Total
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PO	SMITHFIELD - PIONEER YR
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Process # 22035623 Ship To # 0000174008

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ISBN/Item Number	Ordered Qty.	Shipped Qty.	B/O Qty.	Price	Description	Amount
* 9781453136898	1			94.99	SK 22 GRADE 2 PHONEMIC AWARENESS SET	94.99
* Package consists of:						
9781453136676				.00	SK 22 PHONEMIC AWARENESS GRADE 2 TG	
9781453136683				.00	SK PA 22 GRK-2 PHONEME ARTICULATN CARDS	

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Product Sub-Total 4757.99
Shipping and Processing 428.22
Tax .00
Invoice Total 5186.21
Payment Received .00
Net Due 5186.21

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Invoice # 10338678 PO # MIDDLE-PIONEER YEAR Bill To # 0000089547 Invoice Date 5/05/22
Process # 22035614 Ship To # 0000089543

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9781614365211	22			5.25	SK 17 GR2 S1 BACKPACK PAGES SE CON	115.50
9781614365792	22			17.00	SK 17 GR2 S1 READER NON-CON	374.00
9781614368823	22			22.50	SK 17 GR2 S1 SUPER MAG SET	495.00
9781614368991	22			14.00	SK 17 GR2 S1 WWB SET (2-BOOKS)	308.00
9781614368632	1			315.00	SK 17 GR2 S1 TEACHER MATERIALS	315.00
9781614365242	22			5.25	SK 17 GR2 S2 BACKPACK PAGES SE CON	115.50
9781614365365	22			14.00	SK 17 GR2 S2 U9-16 WWB	308.00
9781614365808	22			17.00	SK 17 GR2 S2 READER NON-CON	374.00
9781614368830	22			22.50	SK 17 GR2 S2 SUPER MAG SET	495.00
9781614368649	1			315.00	SK 17 GR2 S2 TEACHER MATERIALS	315.00
*						
9781614368779	1			1010.00	SK 17 GR2 BOOK CLUB SET	1010.00
* Package consists of:						
10452				.00	17 SK GR 2 BOOK CLUB BOX 1 (BOOKS 1-8)	
10453				.00	17 SK GR 2 BOOK CLUB BOX 2 (BOOKS 9-16)	
*						
9781614365037	1			225.00	SK 17 GR2 BIG BOOK OF DECODING	225.00
9781598339789	1			28.00	SK ICE CREAM PAPER	28.00

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Process # 22035614 Ship To # 0000089543

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ISBN/Item Number	Ordered Qty.	Shipped Qty.	B/O Qty.	Price	Description	Amount
* 9781453136898	1			94.99	SK 22 GRADE 2 PHONEMIC AWARENESS SET	94.99
* Package consists of:						
9781453136676				.00	SK 22 PHONEMIC AWARENESS GRADE 2 TG	
9781453136683				.00	SK PA 22 GRK-2 PEONEME ARTICULATN CARDS	

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EAST STROUDSBURG PA 18301

Product Sub-Total 4572.99
Shipping and Processing 411.57
Tax .00
Invoice Total 4984.56
Payment Received .00
Net Due 4984.56

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Columbus, OH 43260-3711

Invoice # 10338678
PO MIDDLE-PIONEER YEAR
Customer # 0000089547
Invoice Date 5/05/22

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Correspondence: PO Box 16764 - Columbus, Ohio 43216-6764

Terms 30 DAYS

Invoice # 10338679 PO # JM HILL - PIONEER YEAR
Process # 22035604

Bill To # 0000089547
Ship To # 0000089544

Invoice Date 5/05/22

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ISBN/Item Number	Ordered Qty.	Shipped Qty.	B/O Qty.	Price	Description	Amount
9781614365082	44			3.85	SK 17 GRK S1 PRACTICE PAGES SE CON	169.40
9781614368687	44			14.00	SK 17 GRK S1 SB SET OF 13 BOOKS	616.00
9781614368595	2			315.00	SK 17 GRK S1 TEACHER MATERIALS	630.00
9781614365105	44			3.85	SK 17 GRK S2 PRACTICE PAGES SE CON	169.40
9781614368694	44			14.00	SK 17 GRK S2 SB SET OF 5 BOOKS	616.00
9781614368601	2			315.00	SK 17 GRK S2 TEACHER MATERIALS	630.00
*						
9781614369707	2			1600.00	SK 17 GRK LIB BNDL W/ INFO TEXT LIB	3200.00
* Package consists of:						
9781614368700				.00	SK 17 GRK LIBRARY BNDL	
9781614369486				.00	SK 17 GRK S2 INFO TEXT LIB	
*						
9781614365013	2			225.00	SK 17 GRK BIG BOOK OF BLENDING	450.00
*						
9781614369691	2			550.00	SK 17 GRK CLSRM RSCE KIT W/BENDABLES	1100.00
* Package consists of:						
9781598339475				.00	SK BENDABLE FIGURES IN BUS	
9781614368656				.00	SK 17 GRK CLSRM RSCE KIT W/O BENDABLES	

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Ship To:

JM HILL ELEMENTARY SCHOOL
151 E BROAD ST
EAST STROUDSBURG PA 18301

Bill To:

EAST STROUDSBURG AREA SCH DIST
50 VINE ST
EAST STROUDSBURG PA 18301

Product Sub-Total
Shipping and Processing
Tax
Invoice Total
Payment Received
Net Due

Zaner-Bloser Remittance Address:
L-3711
Columbus, OH 43260-3711

Invoice # 10338679
PO JM HILL - PIONEER YEAR
Customer # 0000089547
Invoice Date 5/05/22



ZB Zaner-Bloser

INVOICE

Educational Publishers

Remittance Address: L-3711 - Columbus, Ohio 43260-3711
Phone: 614/486-0221 - Fax: 800/992-6087 - Customer Service: 800/421-3018
Correspondence: PO Box 16764 - Columbus, Ohio 43216-6764

Terms 30 DAYS

Invoice # 10338679 PO # JM HILL - PIONEER YEAR
Process # 22035604

Bill To # 0000089547 Invoice Date 5/05/22
Ship To # 0000089544

Special Instructions: The Superkids reading program is now a part of Zaner-Bloser.

ISBN/Item Number	Ordered Qty.	Shipped Qty.	B/O Qty.	Price	Description	Amount
* 9781614361749	1			50.00	SK GRK STU WHITEBOARDS 20 PK	50.00
* Package consists of: 9781453123669				.00	SK STUDENT WHITEBOARDS UPDATE- 20 PK	
* 9781598339789	2			28.00	SK ICE CREAM PAPER	56.00
* 9781453136874	2			94.99	SK 22 GRADE K PHONEMIC AWARENESS SET	189.98
* Package consists of: 9781453136652				.00	SK 22 PHONEMIC AWARENESS GRADE K TG	
9781453136683				.00	SK PA 22 GRK-2 PHONEME ARTICULATN CARDS	
* 9781614365136	22			4.00	SK 17 GR1 S1 PRACTICE PAGES SE CON	88.00
9781614365143	22			5.25	SK 17 GR1 S1 BACKPACK PAGES SE CON	115.50
9781614365778	22			17.00	SK 17 GR1 S1 READER NON-CON	374.00
9781614368809	22			22.50	SK 17 GR1 S1 SUPER DUPER MINI MAG SET	495.00
9781614368984	22			14.00	SK 17 GR1 S1 WWB SET (2-BOOKS)	308.00
9781614368618	1			315.00	SK 17 GR1 S1 TEACHER MATERIALS	315.00
9781614365174	22			4.00	SK 17 GR1 S2 PRACTICE PAGES SE CON	88.00
9781614365181	22			5.25	SK 17 GR1 S2 BACKPACK PAGES SB CON	115.50
9781614365334	22			14.00	SK 17 GR1 S2 U9-16 WWB	308.00

-CONTINUED-

Please detach and return with payment.

Ship To:
J M HILL ELEMENTARY SCHOOL
151 E BROAD ST
EAST STROUDSBURG PA 18301

Bill To:
EAST STROUDSBURG AREA SCH DIST
50 VINE ST
EAST STROUDSBURG PA 18301

Product Sub-Total
Shipping and Processing
Tax
Invoice Total
Payment Received
Net Due

Zaner-Bloser Remittance Address:
L-3711
Columbus, OH 43260-3711

Invoice # 10338679
PO JM HILL - PIONEER YEAR
Customer # 0000089547
Invoice Date 5/05/22



ZB Zaner-Bloser

INVOICE

Educational Publishers

Remittance Address: L-3711 - Columbus, Ohio 43260-3711
Phone: 614/486-0221 - Fax: 800/992-6087 - Customer Service: 800/421-3018
Correspondence: PO Box 16764 - Columbus, Ohio 43216-6764

Terms 30 DAYS

Invoice # 10338679 PO # JM HILL - PIONEER YEAR
Process # 22035604

Bill To # 0000089547
Ship To # 0000089544

Invoice Date 5/05/22

Special Instructions: The Superkids reading program is now a part of Zaner-Bloser.

ISBN/Item Number	Ordered Qty.	Shipped Qty.	B/O Qty.	Price	Description	Amount
9781614365785	22			17.00	SK 17 GR1 S2 READER NON-CON	374.00
9781614368816	22			22.50	SK 17 GR1 S2 SUPER-DUPER MINI MAG SET	495.00
9781614368625	1			315.00	SK 17 GR1 S2 TEACHER MATERIALS	315.00
* Package consists of:						
9781614368915	1			2100.00	SK 17 GR1 LIBRARY BUNDL	2100.00
9781614368755				.00	SK 17 GR1 S1 LIBRARY (B, OL, C)	
9781614368762				.00	SK 17 GR1 S2 LIBRARY (B, OL, C)	
* Package consists of:						
9781614365020	1			225.00	SK 17 GR1 BIG BOOK OF DECODING	225.00
9781614368663	1			310.00	SK 17 GR1 CLASSROOM RESOURCE KIT	310.00
* Package consists of:						
9781614361756	1			50.00	SK GR1 STUDENT WHITEBOARDS 20 PK	50.00
9781453123669				.00	SK STUDENT WHITEBOARDS UPDATE- 20 PK	
* Package consists of:						
9781598339789	1			28.00	SK ICE CREAM PAPER	28.00
9781598339475	1			95.00	SK BENDABLE FIGURES IN BUS	95.00

Please detach and return with payment.

Ship To:

JM HILL ELEMENTARY SCHOOL
151 E BROAD ST
EAST STROUDSBURG PA 18301

Bill To:

EAST STROUDSBURG AREA SCH DIST
50 VINE ST
EAST STROUDSBURG PA 18301

Product Sub-Total	14075.78
Shipping and Processing	1266.82
Tax	.00
Invoice Total	15342.60
Payment Received	.00
Net Due	15342.60

Zaner-Bloser Remittance Address:
L-3711
Columbus, OH 43260-3711

Invoice #	10338679
PO	JM HILL - PIONEER YEAR
Customer #	0000089547
Invoice Date	5/05/22

Please remit in U.S. funds.



ZB Zaner-Bloser

INVOICE

Educational Publishers

Remittance Address: L-3711 - Columbus, Ohio 43260-3711
Phone: 614/486-0221 - Fax: 800/992-6087 - Customer Service: 800/421-3018
Correspondence: PO Box 16764 - Columbus, Ohio 43216-6764

Terms 30 DAYS

Invoice # 10338682 PO # EAST - PIONEER YEAR
Process # 22035587

Bill To # 0000089547 Invoice Date 5/05/22
Ship To # 0010065722

Special Instructions: The Superkids reading program is now a part of Zaner-Bloser.

ISBN/Item Number	Ordered Qty.	Shipped Qty.	B/O Qty.	Price	Description	Amount
9781614365082	22			3.85	SK 17 GRK S1 PRACTICE PAGES SE CON	84.70
9781614368687	22			14.00	SK 17 GRK S1 SB SET OF 13 BOOKS	308.00
9781614368595	1			315.00	SK 17 GRK S1 TEACHER MATERIALS	315.00
9781614365105	22			3.85	SK 17 GRK S2 PRACTICE PAGES SE CON	84.70
9781614368694	22			14.00	SK 17 GRK S2 SB SET OF 5 BOOKS	308.00
9781614368601	1			315.00	SK 17 GRK S2 TEACHER MATERIALS	315.00
*						
9781614369707	1			1600.00	SK 17 GRK LIB BNDL W/ INFO TEXT LIB	1600.00
* Package consists of:						
9781614368700				.00	SK 17 GRK LIBRARY BNDL	
9781614369486				.00	SK 17 GRK S2 INFO TEXT LIB	
*						
9781614365013	1			225.00	SK 17 GRK BIG BOOK OF BLENDING	225.00
*						
9781614369691	1			550.00	SK 17 GRK CLSRM RSCE KIT W/BENDABLES	550.00
* Package consists of:						
9781598339475				.00	SK BENDABLE FIGURES IN BUS	
9781614368656				.00	SK 17 GRK CLSRM RSCE KIT W/O BENDABLES	

-CONTINUED-

Please detach and return with payment.

Ship To:

E STROUDSBURG ELEM SCHOOL
2002 MILFORD RD
EAST STROUDSBURG PA 183017800

Bill To:

EAST STROUDSBURG AREA SCH DIST
50 VINE ST
EAST STROUDSBURG PA 18301

Product Sub-Total
Shipping and Processing
Tax
Invoice Total
Payment Received
Net Due

Zaner-Bloser Remittance Address:
L-3711
Columbus, OH 43260-3711

Invoice # 10338682
PO EAST - PIONEER YEAR
Customer # 0000089547
Invoice Date 5/05/22



ZB Zaner-Bloser

INVOICE

Educational Publishers

Remittance Address: L-3711 - Columbus, Ohio 43260-3711
Phone: 614/486-0221 - Fax: 800/992-6087 - Customer Service: 800/421-3018
Correspondence: PO Box 16764 - Columbus, Ohio 43216-6764

Terms 30 DAYS

Invoice # 10338682 PO # EAST - PIONEER YEAR
Process # 22035587

Bill To # 000089547
Ship To # 0010065722

Invoice Date 5/05/22

Special Instructions: The Superkids reading program is now a part of Zaner-Bloser.

ISBN/Item Number	Ordered Qty.	Shipped Qty.	B/O Qty.	Price	Description	Amount
*						
9781614361749	2			50.00	SK GRK STU WHITEBOARDS 20 PK	100.00
* Package consists of:						
9781453123669				.00	SK STUDENT WHITEBOARDS UPDATE- 20 PK	
*						
9781598339789	1			28.00	SK ICE CREAM PAPER	28.00
*						
9781453136874	1			94.99	SK 22 GRADE K PHONEMIC AWARENESS SET	94.99
* Package consists of:						
9781453136652				.00	SK 22 PHONEMIC AWARENESS GRADE K TG	
9781453136683				.00	SK PA 22 GRK-2 PHONEME ARTICULATN CARDS	
*						
9781614365136	22			4.00	SK 17 GR1 S1 PRACTICE PAGES SE CON	88.00
9781614365143	22			5.25	SK 17 GR1 S1 BACKPACK PAGES SE CON	115.50
9781614365778	22			17.00	SK 17 GR1 S1 READER NON-CON	374.00
9781614368809	22			22.50	SK 17 GR1 S1 SUPER DUPER MINI MAG SET	495.00
9781614368984	22			14.00	SK 17 GR1 S1 WWB SET (2-BOOKS)	308.00
9781614368618	1			315.00	SK 17 GR1 S1 TEACHER MATERIALS	315.00
9781614365174	22			4.00	SK 17 GR1 S2 PRACTICE PAGES SE CON	88.00
9781614365181	22			5.25	SK 17 GR1 S2 BACKPACK PAGES SE CON	115.50
9781614365334	22			14.00	SK 17 GR1 S2 U9-16 WWB	308.00

-CONTINUED-

Please detach and return with payment.

Ship To:

E STROUDSBURG ELEM SCHOOL
2002 MILFORD RD
EAST STROUDSBURG PA 183017800

Bill To:

EAST STROUDSBURG AREA SCH DIST
50 VINE ST
EAST STROUDSBURG PA 18301

Product Sub-Total
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Invoice Total
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Zaner-Bloser Remittance Address:
L-3711
Columbus, OH 43260-3711

Invoice # 10338682
PO EAST - PIONEER YEAR
Customer # 000089547
Invoice Date 5/05/22



ZB Zaner-Bloser

INVOICE

Educational Publishers

Remittance Address: L-3711 - Columbus, Ohio 43260-3711
Phone: 614/486-0221 - Fax: 800/992-6087 - Customer Service: 800/421-3018
Correspondence: PO Box 16764 - Columbus, Ohio 43216-6764

Terms 30 DAYS

Invoice # 10338682 PO # EAST - PIONEER YEAR Bill To # 0000089547 Invoice Date 5/05/22
Process # 22035587 Ship To # 0010065722

Special Instructions: The Superkids reading program is now a part of Zaner-Bloser.

ISBN/Item Number	Ordered Qty.	Shipped Qty.	B/O Qty.	Price	Description	Amount
9781614365785	22			17.00	SK 17 GR1 S2 READER NON-CON	374.00
9781614368816	22			22.50	SK 17 GR1 S2 SUPER-DUPER MINI MAG SET	495.00
9781614368625	1			315.00	SK 17 GR1 S2 TEACHER MATERIALS	315.00
*						
9781614368915	1			2100.00	SK 17 GR1 LIBRARY BUNDL	2100.00
* Package consists of:						
9781614368755				.00	SK 17 GR1 S1 LIBRARY (B, OL, C)	
9781614368762				.00	SK 17 GR1 S2 LIBRARY (B, OL, C)	
*						
9781614365020	1			225.00	SK 17 GR1 BIG BOOK OF DECODING	225.00
9781614368663	1			310.00	SK 17 GR1 CLASSROOM RESOURCE KIT	310.00
*						
9781614361756	2			50.00	SK GR1 STUDENT WHITEBOARDS 20 PK	100.00
* Package consists of:						
9781453123669				.00	SK STUDENT WHITEBOARDS UPDATE- 20 PK	
*						
9781598339789	1			28.00	SK ICE CREAM PAPER	28.00
9781598339475	1			95.00	SK BENDABLE FIGURES IN BUS	95.00

-CONTINUED-

Please detach and return with payment.

Ship To:
E STROUDSBURG ELEM SCHOOL
2002 MILFORD RD
EAST STROUDSBURG PA 183017800

Bill To:
EAST STROUDSBURG AREA SCH DIST
50 VINE ST
EAST STROUDSBURG PA 18301

Product Sub-Total
Shipping and Processing
Tax
Invoice Total
Payment Received
Net Due

Zaner-Bloser Remittance Address:
L-3711
Columbus, OH 43260-3711

Invoice # 10338682
PO EAST - PIONEER YEAR
Customer # 0000089547
Invoice Date 5/05/22



ZB Zaner-Bloser

INVOICE

Educational Publishers

Remittance Address: L-3711 - Columbus, Ohio 43260-3711
Phone: 614/486-0221 - Fax: 800/992-6087 - Customer Service: 800/421-3018
Correspondence: PO Box 16764 - Columbus, Ohio 43216-6764

Terms 30 DAYS

Invoice # 10338682 PO # EAST - PIONEER YEAR Bill To # 000089547 Invoice Date 5/05/22
Process # 22035587 Ship To # 0010065722

Special Instructions: The Superkids reading program is now a part of Zaner-Bloser.

ISBN/Item Number	Ordered Qty.	Shipped Qty.	B/O Qty.	Price	Description	Amount
* 9781453136881	1			94.99	SK 22 GRADE 1 PHONEMIC AWARENESS SET	94.99
* Package consists of:						
9781453136669				.00	SK 22 PHONEMIC AWARENESS GRADE 1 TG	
9781453136683				.00	SK PA 22 GRK-2 PHONEME ARTICULATN CARDS	

Please detach and return with payment.

Ship To:
E STROUDSBURG ELEM SCHOOL
2002 MILFORD RD
EAST STROUDSBURG PA 183017800

Bill To:
EAST STROUDSBURG AREA SCH DIST
50 VINE ST
EAST STROUDSBURG PA 18301

Product Sub-Total 10357.38
Shipping and Processing 932.16
Tax .00
Invoice Total 11289.54
Payment Received .00
Net Due 11289.54

**Zaner-Bloser Remittance Address:
L-3711
Columbus, OH 43260-3711**

Invoice # 10338682
PO EAST - PIONEER YEAR
Customer # 000089547
Invoice Date 5/05/22

Please remit in U.S. funds.



ZB Zaner-Bloser

INVOICE

Educational Publishers

Remittance Address: L-3711 - Columbus, Ohio 43260-3711
Phone: 614/486-0221 - Fax: 800/992-6087 - Customer Service: 800/421-3018
Correspondence: PO Box 16764 - Columbus, Ohio 43216-6764

Terms 30 DAYS

Invoice # 10338681 PO # BUSHKILL-PIONEER
Process # 22035577

Bill To # 000089547
Ship To # 0000199440

Invoice Date 5/05/22

Special Instructions: The Superkids reading program is now a part of Zaner-Bloser.

ISBN/Item Number	Ordered Qty.	Shipped Qty.	B/O Qty.	Price	Description	Amount
9781614365136	22			4.00	SK 17 GR1 S1 PRACTICE PAGES SE CON	88.00
9781614365143	22			5.25	SK 17 GR1 S1 BACKPACK PAGES SE CON	115.50
9781614365778	22			17.00	SK 17 GR1 S1 READER NON-CON	374.00
9781614368809	22			22.50	SK 17 GR1 S1 SUPER DUPER MINI MAG SET	495.00
9781614368984	22			14.00	SK 17 GR1 S1 WWB SET (2-BOOKS)	308.00
9781614368618	1			315.00	SK 17 GR1 S1 TEACHER MATERIALS	315.00
9781614365174	22			4.00	SK 17 GR1 S2 PRACTICE PAGES SE CON	88.00
9781614365181	22			5.25	SK 17 GR1 S2 BACKPACK PAGES SE CON	115.50
9781614365334	22			14.00	SK 17 GR1 S2 U9-16 WWB	308.00
9781614365785	22			17.00	SK 17 GR1 S2 READER NON-CON	374.00
9781614368816	22			22.50	SK 17 GR1 S2 SUPER-DUPER MINI MAG SET	495.00
9781614368625	1			315.00	SK 17 GR1 S2 TEACHER MATRRLALS	315.00
*						
9781614368915	1			2100.00	SK 17 GR1 LIBRARY BUNDL	2100.00
* Package consists of:						
9781614368755				.00	SK 17 GR1 S1 LIBRARY (B, OL, C)	
9781614368762				.00	SK 17 GR1 S2 LIBRARY (B, OL, C)	
*						
9781614365020	1			225.00	SK 17 GR1 BIG BOOK OF DECODING	225.00
9781614368653	1			310.00	SK 17 GR1 CLASSROOM RESOURCE KIT	310.00

-CONTINUED-

Please detach and return with payment.

Ship To:
 BUSHKILL ELEMENTARY SCHOOL
 BUSHKILL FALLS RD
 DINGMANS FERRY PA 183289539

Bill To:
 EAST STROUDSBURG AREA SCH DIST
 50 VINE ST
 EAST STROUDSBURG PA 18301

Product Sub-Total
 Shipping and Processing
 Tax
 Invoice Total
 Payment Received
Net Due

Zaner-Bloser Remittance Address:
L-3711
Columbus, OH 43260-3711

Invoice # 10338681
 PO BUSHKILL-PIONEER
 Customer # 000089547
 Invoice Date 5/05/22



ZB Zaner-Bloser

INVOICE

Educational Publishers

Remittance Address: L-3711 - Columbus, Ohio 43260-3711
Phone: 614/486-0221 - Fax: 800/992-6087 - Customer Service: 800/421-3018
Correspondence: PO Box 16764 - Columbus, Ohio 43216-6764

Terms 30 DAYS

Invoice # 10338681 PO # BUSHKILL-PIONEER Bill To # 0000089547 Invoice Date 5/05/22
Process # 22035577 Ship To # 0000199440

Special Instructions: The Superkids reading program is now a part of Zaner-Bloser.

ISBN/Item Number	Ordered Qty.	Shipped Qty.	B/O Qty.	Price	Description	Amount
* 9781614361756	1			50.00	SK GR1 STUDENT WHITEBOARDS 20 PK	50.00
* Package consists of: 9781453123669				.00	SK STUDENT WHITEBOARDS UPDATE- 20 PK	
* 9781598339789	1			28.00	SK ICE CREAM PAPER	28.00
* 9781453136881	1			94.99	SK 22 GRADE 1 PHONEMIC AWARENESS SET	94.99
* Package consists of: 9781453136669				.00	SK 22 PHONEMIC AWARENESS GRADE 1 TG	
9781453136683				.00	SK PA 22 GRK-2 PHONEME ARTICULATN CARDS	
* 9781598339475	1			95.00	SK BENDABLE FIGURES IN BUS	95.00

Please detach and return with payment.

Ship To:
BUSHKILL ELEMENTARY SCHOOL
BUSHKILL FALLS RD
DINGMANS FERRY PA 183289539

Bill To:
EAST STROUDSBURG AREA SCH DIST
50 VINE ST
EAST STROUDSBURG PA 18301

Product Sub-Total 6293.99
Shipping and Processing 566.46
Tax .00
Invoice Total 6860.45
Payment Received .00
Net Due 6860.45

Zaner-Bloser Remittance Address:
L-3711
Columbus, OH 43260-3711

Invoice # 10338681
PO BUSHKILL-PIONEER
Customer # 0000089547
Invoice Date 5/05/22

Please remit in U.S. funds.

VIII.b.

VIII.b.



IXL Learning
777 Mariners Island Blvd., Suite 600
San Mateo, CA 94404

QUOTE

QUOTE # 1141630-6
DATE: MARCH 14, 2022

TO:

Barbara Rescigno
East Stroudsburg Area School District
50 VINE ST
E STROUDSBURG, PA 18301

COMMENTS OR SPECIAL INSTRUCTIONS

Delay Invoicing until July 1, 2022, extend subscription through July 2023

SALESPERSON	TERMS	SUBSCRIPTION DURATION	QUOTE VALID UNTIL
Alysa Beer		April 11, 2022 – April 11, 2023	April 14, 2022

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	IXL site license (Grades 2-5; 1,825 students) Subject: Math	\$20,075.00	\$20,075.00
1	New Building Discount (5%)	-\$1,004.00	-\$1,004.00
1	Professional Development: IXL Core PD Package <i>Unlimited instructor accounts included</i> <i>Auto-rostering services included</i>	\$1,795.00	\$1,795.00
SUBTOTAL			\$20,866.00
SALES TAX			--
SHIPPING & HANDLING			--
TOTAL DUE			\$20,866.00

Ordering Instructions

We accept payment by purchase order, check, or credit card. To submit a purchase order for this quote, click here or go to <http://www.ixl.com/po-upload> and enter quote # 1141630-6. For International accounts, we can accept wire transfers for an additional fee.

NoRedInk Cost Proposal: East Stroudsburg Area School District, PA
J. T. Lambert Intermediate School
Lehman Intermediate School

Pricing Summary

Pricing for NoRedInk Premium and implementation and professional development services in the plan outlined below.

Intermediate School Implementation, 2 sites

	4 Year	3 year	1 year
J. T. Lambert Intermediate School Entire School	\$37,800	\$28,350	\$9,450
Lehman Intermediate School Entire School	\$33,600	\$25,200	\$8,400
2 virtual Professional Development Sessions per site in Year 1; 1 PD per site each subsequent year	\$5,000	\$4,000	\$2,000
Multi-Year Discount %	15%	10%	--
Discount in dollars	\$10,710	\$5,355	
Overall Total	\$65,690	\$52,195	\$19,850
Overall Price Per Student	\$10.46	\$11.08	\$12.64

Licenses include:

- Teacher and administrator accounts
- All NoRedInk Premium grammar and writing curriculum
- NoRedInk Premium reporting
- Standards (PA, ACT, SAT, MAP, AP English) alignments, filtering and reporting
- Teacher access to on demand, self-guided training
- All updates and system enhancements
- Help Desk support
- Online student and teacher resource center



118 2nd St., 3rd Floor • San Francisco, CA 94105 • 1-844-NOREDINK

Dedicated Support Persons for East Stroudsburg Area School District

As a Premium school, priority technical support, reporting, and customer service is built into the costs of your implementation.

East Stroudsburg Area School District will have access to a Customer Success Manager and an Implementation Specialist to help administrators and teachers with the adoption and use of NoRedInk. There are no additional charges for these services.

*** Special Promotion: Receive immediate access and summer for free if signed Order Form and PO submitted by 6/30/22.**

Please direct any questions to:

Caroline Bass

Partnerships Representative, NoRedInk

caroline@noredink.com

P: 818.626.9991

F: 844.667.3346

www.noredink.com