

**EAST STROUDSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
FINANCE COMMITTEE MEETING
August 9, 2021
Administration Center Board Room & Via Zoom
5:30 P.M.
Minutes**

I. The Chairman, Rebecca Bear, called the Finance Committee meeting to order at 5:32 p.m. and led those present in the Pledge of Allegiance. Secretary, Patricia Rosado called the roll.

II. Board Committee Members Present: George Andrews, Rebecca Bear, Larry Dymond and Rich Schlameuss.

Board Non-Committee Members Present: Wayne Rohner.

School Personnel Present: Brian Borosh, Louis Carbajal, Scott C. Ihle, Shae Jones, Diane Kelly, Craig Neiman, Amy Polmounter, William Riker, Denise Rogers, Patricia Rosado, William Vitulli, and Steve Zall.

III. Community Members Present: Jennifer Floyd.

Other: Josh Grice – D’Huy Engineering

IV. Approval of Agenda and Minutes

RECOMMENDATION BY THE COMMITTEE:

Motion was made by George Andrews to approve the agenda for August 9, 2021 and with members of the Committee reserving the right to add to the agenda and take further action in the best interest of the District. Motion was seconded by Richard Schlameuss and carried unanimously, 4-0.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by Richard Schlameuss to approve the minutes of the July 13, 2021 meeting. Motion was seconded by Larry Dymond and carried unanimously, 4-0.

V. Items for Discussion:

- a. New Dish Machine for J.T. Lambert Intermediate School, quote - \$34,534.75
Mr. Craig Neiman said that the Food Services Department is requesting a new dish machine at J. T. Lambert Intermediate School. The associated quotes have been provided to the committee members. The current machine is at the end of its useful life. The chosen vendor is Nova Equipment because it includes the removal of the existing machine and the installation of the new machine. ESSER funds are being used for this one-time capital purchase. Mrs. Bear said she is glad that Mr. Neiman said that the grant will be paying for this product since that was going to be her question.

- b. Two Portable Donkeys for HS North and HS South, quote - \$31,765.00
Mrs. Denise Rogers showed all of the committee members a picture of the portable donkeys. She said that the North and South schools would like to purchase the donkeys because there is a variety of use for them. Right now they use a table. The scorekeepers would be able to sit on the bench. They can also use at football games as a concession stand to sell drinks and other items to the visiting participants near their bleachers. The current concession stands get clustered and this would alleviate some crowds by using it as a secondary concession stand. In the spring time, the donkeys can be used as press boxes with baseball or softball games since they have none at this time. The donkeys can also be used as a speaker system to call and announce the games. There is hitch to be able to attach it to the gator in order to transport it. Mr. Andrews asked if they have used just a table all of these years. Mrs. Rogers said they have a table to assist with the sports aspect of it but not for concession. Also baseball and softball us a picnic table. Dr. Riker said this request is a want not necessarily a need. Mrs. Rogers has articulated good uses for the donkeys and it's nice for the visiting team to see what our sports department has. Dr. Riker said he believes that Mr. Andrews is trying to determine the need vs. the wants. Dr. Riker said is this something that we need, "no" but is it something that would do all that Mrs. Rogers said, "absolutely". Mr. Andrews asked if the district can afford this purchase. Dr. Riker said it in the budget that the Board passed but it does not mean that it has to be purchased. Mr. Andrews said some other items are not part of the budget and are not bought and that is why he is questioning this purchase. Mrs. Bear said normally at a baseball game, there is no covering over the score keepers so they are out in the hot sun. Mrs. Rogers said the individuals bring a chair to sit out in the open. There is no formal area for anyone to sit. Mr. Andrews asked if it is the same for when they play soccer. Mrs. Bear said in soccer, they have the stands so they can announce from the stands. Mrs. Roger

said the scorekeepers sit in the field at soccer so they are not covered. Mrs. Bear said that is why she is asking due to the individuals being exposed to the hot sun. Mrs. Rogers said that the teams also play in the rain so they have to be sitting in the rain, too. Mrs. Bear asked if the donkeys can be used with track and field. Mrs. Rogers said it can be, too. They can be at the finish line to keep time. Mr. Andrews asked if the donkeys are portable. Mrs. Bear said that Lehman will be able to share the donkey with H.S. North but not J. T. Lambert with H.S. South. Mr. Andrews said they can probably have it towed. Mrs. Schlameuss said he would not recommend towing the donkey. Mr. Schlameuss asked Mrs. Rogers if when she prepared her budget, she let Mr. Neiman know that this is one item they wanted to purchase. Mrs. Roger said yes she did. Mrs. Bear asked if the price she received was about the same when she prepared her budget. Mrs. Rogers said she did not receive many quotes because not a lot of companies make it. A lot of schools in the Nazareth and Northampton area have a donkey. AE had the best price for the product. Mrs. Bear asked if AE assembles it for the district. Mrs. Rogers said they do. If the district purchase more than one, they will save on the shipping cost. Mrs. Bear asked if they will drop off the donkeys at South and will the district have to transport it to the North campus. Mrs. Rogers said AE will ship to South and then to North. Mr. Andrews asked if St. Luke's can purchase this item with the grant. Dr. Riker said it's a great question and the district can discuss it. At this point the district has not met with St. Luke's regarding how the funds will be disbursed. Mr. Andrews said if we place St. Luke's advertisement on the donkeys, it may save the district money. Dr. Riker said if you want to move it forward, we would explore that option. We can move in that direction. You can move it forward with the idea that it may not happened or that the district may try to get those funds through St. Luke's. Mr. Dymond said this may be a good project for MCTI. He asked where will the donkeys be stored. Mrs. Roger said they will be stored outside or it they can be placed in the stadium. Mr. Andrews said this is a good idea but the district should check with St. Luke's first to see if they can cover some of the expense. Mr. Neiman said Mrs. Rogers said the Athletic Department spoke with St. Luke's about the funds but this item was placed in the Athletic budget. However, they can explore this expense with St. Luke's money, too. Mr. Dymond asked if the donkeys will ruin the turf fields. Mrs. Rogers said they have big wheels, but they will be run on the track not the turf field. Mrs. Bear suggested placing them on a mat when driven around. Mr. Schlameuss said if they called Nazareth and other places that use the donkeys, it counts as an independent cost estimate.

- c. HS North Timing System for the Track & Field Team, quote - \$7,329.00
Mr. Neiman said this item came from Mr. Chuck Dailey and is not sure if Mrs. Rogers can speak about it. Dr. Riker said South has a timing system for track and field and north is still using stop watches. One of the things that the district is working on and continues to emphasize is equality between North and South. Therefore, the purchase of this system simply is to equalize what we have at North with what we have for the South track and field team. Mrs. Bear asked if this will arrive for spring time for the cross country team or what will it be used for, spring track? Mrs. Rogers said it will be used for spring track. Mrs. Bear asked what does South use to keep time. Mrs. Rogers said South uses a timing system which has a camera. South also uses a basic timing system for cross country. They also use a company, Lexicon Timing LLC, for their meets. South has made timing meets more efficient. Mr. Andrews asked if this is for spring track why is being ordered now. How long will it take to arrive? Mrs. Rogers said it will come fairly soon but the district needs to get on a schedule for delivery.
- d. HS South, Academic Lab, quote - \$12,359.15
Dr. Vitulli said H.S. South has collaborated to get some unique furniture, which will allow students to work together in a different atmosphere than what we currently have. This furniture will be separate with the seating and tables that have computers connected to them. This purchase will be paid by the ATSI grant. This room will be a Collaborative Academic Workroom. Mr. Andrews asked what is the ATSI grant. Dr. Vitulli said it is a grant received by both high schools to help improve certain aspects, such as attendance and academic performance. It is beneficial to all students by providing an area of collaboration to help kids to work with teachers to help improve their academic understanding. Mr. Andrews asked how many work stations will this furniture create. Dr. Vitulli said it will create four work stations. Mr. Andrews asked for how many students. Dr. Vitulli said each work station will have about 4-5 students.
- e. HS North Ecolor +24 Full Color Printing System, quote - \$8,360.00
Dr. Vitulli said the Ecolor Printing System that North is requesting is also covered by the ATSI grant. Dr. Vitulli said this is an item that the South School has had in their possession for about a year or two. This is a color ink printer that is used throughout the building. There are number of items on the walls and floors that display its used, i.e. decals to promote ideas, social distancing signs, etc. Mr. Andrews said Resica Elementary also has a color printer. He said that Mr. Dymond found out that they can use the printers by sharing items from the internet; therefore, the carrier can deliver items that other schools may need. Dr.

Vitulli said he is not aware that it is connected through the internet. Mr. Dymond said that that is what he was told. Mr. Schlameuss said the printer is network ready. Mr. Andrews said why do we need to buy two of printers if the buildings can all share the one that we have. Mr. Schlameuss said we may just need to buy more supplies for it. Mr. Schlameuss said if you are at North and ready to use it, would there need to be some type of collaboration between North and South in order to get items delivered or for the printer to not get jammed with work. Mr. Schlameuss said North may need a printer for convenience. Mr. Andrews asked why should the district spend \$8,000 for convenience. Dr. Vitulli said the money is being paid through a grant that needs to be spent by September 30th. Mr. Andrews asked how much does the district need to spend. Dr. Vitulli said the original amount of the grant was about \$75,000 and it has been spent over the last couple of years. North received about \$60,000. They have been chipping away at it with things that fit within the stipulation of the grant and this fits the use of the grant. Dr. Vitulli said he does not know what type of collaboration that they would need between both schools in order to use one printer. Mr. Schlameuss said it may be the freedom to have more movement and have more convenience in using the printer. They have the money in the grant to purchase it. Dr. Vitulli said South apparently uses their printer heavily.

f. HS North PBIS management system, quote - \$5,623.75

Dr. Vitulli said that the PBIS Management System is for H.S. North. This is a software system that allows schools to track and maintain a PBIS System for awards and South will be obtaining a quote next month, too. Mrs. Bear asked if this is similar to the paper tickets that used to be given out. Dr. Vitulli said from what he understands, teachers scan a code to reward a student for doing something and it builds up an account for them. Then students have access to their account so that they can spend it at the school store or exchange it for a reward. Dr. Vitulli said this may be valuable to have in order to see the data on how students are participating and those that are not. This system will be paid through the ATSI grant. Mr. Schlameuss asked if the ID cards are part of this system. Dr. Vitulli said it was not explained to him if they are. Mr. Schlameuss said it may just be an app. Mr. Andrews said why are they not doing this across the district. Dr. Vitulli said it will be sampled at North and then South will be trying it next month. Mrs. Bear said that high schools had Bucks and elementary schools had Good Choice Dollars. Mrs. Bear said this system may eliminate some of the paperwork for the parents to help with the COVID times. Mr. Vitulli said it may also help teachers to think of different things to reward students on. Mrs. Bear asked if the ATSI grant will fund this expense. Dr. Vitulli said it will.

- g. HS North Intervention training manuals, quote - \$8,875.00

Dr. Vitulli said the intervention training manuals have been used at South for a couple of years. He said his understanding is that it is for all of the teachers. The manual is not inexpensive but it is exceptionally good. The manual is utilized by teachers in professional development throughout the years. It provides an approach to certain behavior and it is easy to follow. It provides interventions to use with students. Mr. Andrews asked if they used it at South. Dr. Vitulli said, according to Mrs. Polmounter, they are being utilized at South. Mr. Andrews asked if this expense will be paid through a grant. Dr. Vitulli said, yes. Mr. Andrews said \$8,000 is a hefty amount for the purchase of books. Dr. Vitulli agreed that the manuals are fairly expensive. Mr. Andrews asked if each teacher will get one at North. Dr. Vitulli said he does not have the data on how many they have and how it will help North out. Mr. Andrews asked how will the use be monitored. Dr. Vitulli said it will help monitor behavior. It will be difficult to measure but; hopefully, it will be apparent over the years. Mr. Andrews and Mr. Dymond asked if the district has received any feedback from teachers on how this has worked. Dr. Vitulli said he does not have that information. Mr. Schlameuss said this looks like this dovetails with the trauma informed process. Dr. Riker said this is aligned with trauma informed and MTSS and all items along with social emotional learning and mental health items. This will help teachers build knowledge in this area. It may not always be part of a quantitative piece. It could mean that discipline referrals are reduced or a qualitative survey may be produced. It is all a part of the approach to address the mental health issues. Mr. Andrews asked if this manual has been used at South for couple of years. Dr. Vitulli said, yes. Mr. Andrews said; hopefully, there is some data that they can get from South. Mrs. Bear said that Mr. Bomar may have worked with the manual at South and probably suggested it for North since he is now working there. Dr. Riker said Mr. Brenneman probably worked with folks down South to see how this program works. Dr. Vitulli said he can have them follow up with the Board at a later time. Mrs. Polmounter said the manual that they were using was used by Mr. Craig Reichl at J. T. Lambert Intermediate School in the beginning of the school year. South began using it with the new MTSS approach. The book defines the things that you are seeing in the classroom as far as discipline or issues that students are having with reading strategies and math strategies. It gives the school a lot of techniques and strategies in order to connect with the students. She said she will go through the book with the teacher and they look at the academic data to see how many failures they have as well as the past rates. If the teacher says they are struggling with a student, she is able to take the book out and work through their issues. Mrs. Polmounter said she takes the coaching

approach with the teacher to figure out how they are able to better support the kids with their interventions. In the classroom, it really supports that Tier 1 MTSS (Multi-Tier Support System), which puts the ownership back on the teacher-student relationship. This will help with differentiated instruction in order to better benefit the needs of our kids. She said they had great results with the teachers that were piloted to use the books. They would like to get more books with the ATSI Grant so that they can get them in more hands of their teachers. The MTSS coaches, counselors and administrators found the books to be of great benefit to the students' success throughout the year. Ms. Polmounter said she knows that Mr. Reichl at J. T. Lambert Intermediate School is also using the book and they are tracking teachers who use them to find out what the students need in order to be successful. These strategies will follow the students throughout the years to help meet the student's individual needs. Mrs. Bear asked if all of the teachers at H.S. South have a manual. Mrs. Polmounter said right now they were just looking to pilot the books due to the cost. They have about 10 and are looking to purchase more through the ATSI grant. They definitely see a benefit for the teachers to use. It redefines the concept of "Did you try everything". There are about 60 strategies to use on just one issue. Mr. Andrews asked if what Ms. Polmounter is saying that it is a good program that is being used at J. T. Lambert Intermediate and High School South. Ms. Polmounter said, yes. She said they talked about it a lot when they created their early warning intervention system. It is just another step to use. They want to go into all of the secondary level classrooms to help with Warning Intervention System. This will help students by giving teachers additional strategies at their fingertips. They also worked with North by tracking the interventions to help fill in the deficits of the children. It's a secondary collaborative effort. Mr. Andrews asked if the district will coordinate this manual to be used in all schools. Mr. Vitulli said he does not have all of the information and wasn't aware that it was also being used at J. T. Lambert Intermediate School. He said he will do some more research and find out where the district wants to go from here. Mr. Andrews asked if they should hold off on the purchase. Mrs. Bear said she saw that they have a limited supply. Dr. Vitulli suggested that the Board approve what they would like to order and they can try to purchase more. Mr. Dymond said Amazon can get more copies. Mr. Schlameuss said we are not getting the manuals from Amazon but from one of their distributors, Hawthorne. Mr. Andrews asked how many copies are being ordered. Dr. Vitulli said the district is getting 130 manuals. Mr. Schlameuss said if this is going to help satisfy our staff and propel the district forward, it should be purchased now. We can get more if we need them. Mr. Andrews said Ms. Polmounter gave the Committee a lot of great information.

h. HS North Motivational speaker, quote - \$6,000.00

Dr. Vitulli said that at the beginning of the school year, they were looking to do things a little bit differently. All of the schools are coming up with some creative ideas for the start of the new year. They do not just want them getting books and supplies but to slowly integrate students back into school in order for them to get used to it so that they keep coming back. This effort is to reduce the stress as much as possible. Various schools have taken various approaches. He said he does not know what each school is doing but North has put in a request to have a motivational speaker come out and speak to the four grades. This speaker has been used at some schools in the past. Mrs. Bear said she knows that Lehman Intermediate used him last year. Dr. Vitulli said J. T. Lambert Intermediate also used the speaker. Mr. Schlameuss asked if he is related to the H.S. North principal. Mrs. Bear said he is Mr. Breneman's brother and the speaker was an MMA fighter. Dr. Vitulli said he has an interesting story. Mr. Andrews asked if students are in the school at that time. Mrs. Bear said the students start on August 30th. Mrs. Bear asked if this expense will be paid through the ATSI grant. Dr. Vitulli said this expense will be paid through the ESSER grant. Dr. Riker said the 611 form is incorrect because it should say ESSER grant not ATSI grant.

i. Superkids Reading Program by Zaner-Bloser, quote - \$41,459.10

Dr. Vitulli said the Superkids Reading Program was presented to the Education Programs & Resources Committee a month ago. This is the ELA Program that the district is selecting for Grades K-2. It is a pilot program for the upcoming school year. The dollar amount associated with it does not constitute payment at this time. The district is getting \$41,000 worth of material to use during this year in order to pioneer it with each grade. If it works out, the district will implement it. Dr. Vitulli said he reached out to the company and requested a change. He does not want to be in a position in the future to ask for funds for programs that do not work better for the students. This program will be assessed over the others that have been used at the end of the year to see if there has been any student improvement. If it is not good, the district will call the company to pick up their books and will look for another program. We will have use of Superkids for one year. If it is good, then we will pay for these items at the end of June. Mrs. Bear said if we are satisfied then we can renew the program for the following year. Dr. Vitulli said she is correct. Mr. Schlameuss asked if the district will be able to make the evaluations before the end of the fiscal year so that the money is taken out of this year's budget. If so, we are tentatively approving \$41,000 as part of this process with the understanding that it could cost us zero if we do not like the

program. Mrs. Bear said this is money back guaranty. Mr. Andrews said we will be revisiting this item again next year to see if we will purchase it. Dr. Vitulli said he will provide an update at the end of the school year. Mr. Neiman said the motion will be for the \$41,009.59 with the understanding that it may not be spent. Mr. Schlameuss said we are signing an obligation. Mrs. Bear said with the understanding that if we are not satisfied, it will not be paid. Dr. Riker said the company is putting their money where their mouth is. Dr. Vitulli said he is confident that they will like it. Dr. Riker said he would like to compliment Dr. Vitulli because after they spoke he began developing an approach that is not common in schools by not investing money in programs without seeing a return on our investments and that return is student outcomes. Data that we predetermined will be used to help measure those outcomes. This company was ready to bill us the money and people in the district may be disappointed since they put a lot of work into finding this program. We are not going to just accept it. The proof is in our data. Companies will always try to sell you by using data from other schools. We do not care about other district's results but just ours. We are not interested in spending \$900,000 for the entire program. Other school districts may take that approach but he gives kudos to this vendor because they are going to stick behind their program. We will hold them accountable to either get the return on our investment or we will go back to square one. Dr. Riker said Dr. Vitulli took the same approach for following programs that he will speak about, which total about \$100,000. Dr. Vitulli worked to reduce the price. This is the approach that he and Dr. Vitulli plan to use on these programs especially since they are long year purchases of about six years. If we have to wait for three years for results that becomes problematic. Dr. Vitulli said this program was around \$450,000 and the other program for grades 3 through 5 made up the other \$450,000 to get to the \$900,000 mark over 6 years. This company provided us with Carte Blanche professional development. He said he will keep them to their promise if they want that money and want to work with us for the next six years. He said he is very confident that they will. Mr. Andrews said if it works out for us, it will be a feather in their cap. Mr. Schlameuss said the hopes that this program works out for our students

- j. Reading Wonders Program by McGraw Hill, quote - \$46,707.00
Dr. Vitulli said Reading Wonders is a renewal of the electronic subscription for all teachers in Grades K through 5. They plan to continue for one more year at half of the price. It was \$100,000 but some seats were eliminated to bring down the price to half of the cost. They didn't feel that students were maximizing the use of the electronic version or the electronic component. They feel they can work with half of the subscription and still maximize the use of the electronic

version. He said he may come back in a month if they see that everyone is using it. He said he believes it is beneficial to use for one more year.

k. IU20 Mental Health Professionals, quote - \$91,925.00

Ms. Shae Jones said that they need a Mental Health Professional for the elementary level. Last month, the Board approved three Mental Health Professionals; therefore, the additional person would equal four for the district. Unfortunately, they had to wait for the approval from the IU to obtain the fourth position. Last year, the district had 119 students who received individual therapy. There is a strong need in different elementary buildings for this additional person, who will be covering Resica Elementary, Bushkill Elementary and Middle Smithfield Elementary. Each building will now have somebody twice in a six-day cycle so the students can have group and individual therapy. Previously, they had a person for twice during the hybrid schedule and for only half a day. With the additional person, they can have two days in a six-day cycle. The Mental Health Professional can be utilized for the students that were on the waiting list. Last year (2020-2021 SY), the district had 178 staff referrals. In 2019-2020, they had 138 and in 2018-2019, they had 156 students. This helped them to identify individual therapy or group therapy. Mr. Dymond asked if Ms. Jones is saying that that one person will have 178 cases or is it the total amount of the cases. Ms. Jones said it is the total amount of the cases for all of the elementary buildings. There were 178 students referred to SAP (Student Assistance Program). Some students need check-ins and check-outs. Others need individual therapy while others need group therapy. Typically, therapy lasts for eight weeks. If they are ready to be discharged, they move on. If not, they continue with therapy. Families encounter barriers in or to get to therapy i.e. transportation. They cannot get to outside offices. Ms. Jones said she does not know any outpatient therapists in the Bushkill Area; therefore, families prefer to go to the school. A new report states that attempting suicide is the leading cause of death for ages 10-34. The district knows they have to intervene now. We should not be waiting until the ages of 15, 16 or 20. We need to start working with these kids that are having these thoughts. The other area that took her by surprise is that 61% of the communities do not have enough mental health providers. Someone told her that Kids Peace has a waiting list for mental health assistance and they are no longer wait-listing anyone. She said she knows that mental health is huge issue. She said she also works for an outside provider and their list is incredibly long. Adding an additional Mental Health Professional is worth it in order to help our students and we need to do it now. Mr. Dymond asked what would be the case load for the Mental Health Professional. Ms. Jones said it depends on how many individuals or groups are referred. There may be 2 – 3 groups in a building. Sometimes they

get front loaded. Sometimes the little ones need to be escorted. Typically, they see 10-15 kids and also other groups and individual students. Mrs. Bear asked if the case load is per building. Ms. Jones said it is. Ms. Jones said having it on the six-day cycle helps to maximize the services. Mr. Andrew said the district had to do the workload with three vs four Mental Health Professions. Ms. Jones said that is correct and now they will have four individuals for all buildings, including ESACA. Mr. Dymond asked if the person will come into our buildings. Ms. Jones said yes they all do. She said she asked the principals in each building to assign a consistent space for the Mental Health Professionals to meet with the students.

l. Plancon Part K: Project Refinancing PDE approval acknowledgement

Mr. Neiman said in the packets the Board committee members will find a letter from PDE in regards to the issuance of the General Obligation Notes Series of 2021. This is a letter confirming that both, the district and PFM, submitted all of the paperwork for those monies to be paid Plancon eligible and the request from the Department of Education is for the Board to recognize this through a motion. Mr. Schlameuss asked if this document is for when we give them money back because we received money. Now they have to receive their share. Mr. Neiman said that is correct and PDE detailed on their letter how the district should use the monies to pay back the debt.

m. Sharp Energy Alternative Fuel Tax credit refund - \$259,528.35

Mr. Neiman said the Board Committee members will also find a page with many colors, numbers and grid in their packets. He said he would like to remind the Board that they had committed to a three-year agreement beginning July 1, 2020 with Sharp Energy to supply propane to the district. The majority of the propane is used for fuel on our propane buses. The chart is illustrating that 380,000 gallons is the quantity that the contract is based off. The way that the contract is written is that we will pay for 85% of the gallons whether we use it or not. It also shows that 323,000 gallons is what was actually delivered due to COVID.

Unfortunately, we did not use the full amount. We were short by 87,000 gallons. We will need to pay for them even though we did not use all of the 380,000 gallons. The 380,000 gallons is a reasonable amount that was set based on prior consumption. He said he would assume going into the previous year, we had no idea what the school year was going to look like prior to executing this contract. That is the bad news. This is what they call in the contract an under lift penalty, which will cost the district \$59,000. The good news is that Sharp Energy filed for alternative fuel tax credit on our behalf. If you see on the bottom of the page \$325,299.90 is a credit that is sitting in our account with Sharp Energy. We have

accrued that much in alternative fuel tax credits. Mr. Neiman said what he is recommending to the committee is that, as indicated in the bottom of the page, the Board should approve the credit minus what is owed. Therefore, if you take \$325,299.90 minus what is owed \$6,528.19 and deduct the penalty of \$59,243.00, the total is \$259,528.35. He said what he recommending is that we put a motion on the agenda to approve the credit coming back to the district. He would apply the funds in the 2020/21 fiscal year since the majority of the funds were incurred during the last fiscal year. From an accounting standpoint, we need to match our expenditures in the appropriate fiscal year. Mr. Andrews asked what caused the penalty. Mr. Neiman said lack of consumption. Mrs. Bear said the lack of consumption is probably because we did not have to travel many miles due to COVID. Mr. Andrew asked if the district still has to pay a penalty. Mrs. Bear said we do but the district will receive a fuel tax credit. Mr. Schlameuss asked if the value of the contract is one million dollars. Mr. Neiman said the contract totals about \$800,000 to \$900,000 over a three-year period. Mr. Dymond asked if the contract is expiring. Mr. Neiman said the three-year contract is from July 1st 2020 through 2023. Mr. Schlameuss said assuming we resume transportation to the 2018-19 levels, we should exceed consumption vs. penalty. Mrs. Bear said that would be her guess because they did not have field trips, regular transportation nor did they have to take students to other programs during COVID times. Mr. Schlameuss said the district did use the small buses for the lunch program. Mr. Neiman said the good news is that we locked in the price for three years. It may have been risky when we entered the contract but for year two, we are locked in under 71 cents per gallon and the current market price is over \$1 right now. We will be saving money this coming fiscal year by paying less than the current market rate.

- n. APC Symetra Revitalization Service and Battery Replacement, quote - \$18,881.38

Mr. Borosh said, as indicated on the form 611, the district needs to revitalize its APC Symetra UPS (Uninterruptable Power System) at the H.S. South Data Center. Manufactured by Schneider Electric. The current unit is ten years old. In lieu of replacing the unit altogether, we feel the most cost effective measure at this time is to have the unit revitalized and batteries replaced. We should gain another 10 years out of the current unit with this service. The suggested replacement is revitalization service. They replaced the batteries five years ago. He contacted four vendors and received one quote. At the North center they got fortunate since they had maintenance done on the units. It took some type of hit but when APC Schneider came to fix it, it was basically doing a revitalization

service so it paid for itself. North should be good for another five years. South needs to be done so he got one costar price from IntegraOne.

o. SysCloud Google Workspace Backup, quote - \$8,350.00

Mr. Borosh said that the district needs a product to back up its Google Workspace Domain and all associated data. SysCloud backs up all essential Google Workspace apps with intelligent data insights to safeguard the district from ransomware, phishing, compliance risks, accidental deletions, user errors, insider threats and SaaS outages. Three vendors were reviewed and the lowest estimate was from SysCloud. Google does not do much with backing up the domain. We don't have much control over it. We want to make sure to have control of it with a product. If Google is down, we can manage it but not if the internet is down. Mr. Dymond asked if this is one of the products that the gentlemen came into present as a result of the study he did. Mr. Borosh said it was not. Mr. Borosh said he had a wider array of things that needed to be done. He said he spoke to the gentlemen that provided the survey and whether the district uses google or office 365, and the gentlemen recommended this product or something similar. Everything is in the cloud so you will have more leverage over what is stored over all other countries. He gave his recommendation. Mr. Andrews asked if this product is for storage. Mr. Borosh said it is. The majority of the file storage is in our data centers here and we have backup appliances for those. While we have the items out there in the cloud on Google servers as opposed to in-house, we do not have much leverage for backup. We are cloud-based so we want a product to have more control of our data. Mr. Andrews asked if this is storage for the data. Mr. Borosh said it is storage for all of our Goggle data. When we sized it up we had 27.4 terabytes of information. It is for 6,800 students and 1,200 staff. He has all of the data because he had to prepare the statistics for Mrs. Piperato for the retreat. He said it is mind boggling how many documents, emails and other items are created. Mr. Andrews asked if this product is also for emails. Mr. Borosh said yes it is. Mr. Borosh said there is not product to stop phishing scams by 100%. There are many very clever and ingenious scammers out there. Mrs. Bear asked if there is anyway of sending scamming documents for training purposes. Mr. Borosh said this was talked about and they decided to do the awareness training. Mrs. Bear said students should also participate in the awareness training.

VI. Recommendations by the Property & Facilities Committee

a. D'Huy Engineering Invoices:

- i. ESASD Additional Retainer Tasks – Invoice #53161 \$1,000.40
- ii. Resica and Middle Smithfield Water Filtration – Invoice #53162 \$450.00

- iii. High School North and Lehman Intermediate Window Replacement – Invoice #53163 \$2,700.04
 - iv. Lehman Intermediate and Bushkill Elementary Flooring Replacement – Invoice #53164 \$2,772.15
 - v. J.M. Hill Entrance Vestibule Renovation – Invoice #53165 \$643.55
- b. Applications for Payment
- i. Bushkill Elementary Flooring – Cope Commercial Flooring – Application #1 \$112,500.00
 - ii. Bushkill Elementary Flooring – Cope Commercial Flooring – Application #3 \$59,400.00
 - iii. J.M. Hill Elementary Vestibule – Bognet, Inc. – Application #3 \$18,609.39
 - iv. Lehman Intermediate Flooring – H&P Construction – Application #3 \$81,054.00
 - v. Lehman Intermediate Flooring – H&P Construction – Application #4 \$23,498.50
- c. TLC/POD Door #29, \$9,035.00
- d. Nine Air Mister Disinfecting Machines, \$30,825.00
- e. Committee approval for the submission of a change order by D’Huy Engineering on behalf of Atlantic Lining Co. for the transfer or hauling of lagoon contents. This will be billed on a time and material basis.

Mr. Andrews said that D’Huy Engineering are here tonight to talk about the lagoon linings. He said he thought they were going to talk about it at the next Property/Facilities committee but Mr. Grice is present tonight.

Mr. Josh Grice, D’Huy Engineering said the Board should have received the information regarding the North Campus Lagoon Liner Replacement Change order. He said that they looked at a couple of options as far as keeping materials on site, which require DEP permits or amendments to existing permit. The material in the lagoon may be classified as waste by DEP. Anything that is done with removing that material, keeping it on site and exporting or letting it dry, requires permits. Mr. Andrews asked why do we have to export? Can we keep it on site? Mr. Grice said you can, but you need to take the materials out of the lagoon; therefore, it requires a permit and land somewhere else in order to do that. Mr. Andrews said the transportation to dump the material may be fairly an expensive process. Mr. Grice said, yes, it can be. That is why under these scenarios, he is outlining the lowest spectrum to the highest spectrum. We are still proposing on transferring the material from one lagoon to another as the work continues since that is reflective on the lowest number in terms if most of the

materials stay on sight. We do not know how many solids are in the bottom that need to be removed. The recommendation is to keep the material on site in the lagoon. We have spoken to DEP and Prosser and they are okay with that process. Mr. Grice said he wants to show the Board these two comparisons because he is not sure what they will find at the bottom. They will try to work with the lower number but if they find more solids or more materials that need to be exported out of the site, it may result in the higher number of \$123,000. He said he is asking the Committee to recommend to the Board a not to exceed number. He said they will only spend the amount that is needed to prepare the lagoons for the replacement project. Mr. Grice said he would ask the Board to consider approving the higher end of the number. Mrs. Bear asked if he is recommending not to exceed \$123,000. Mr. Grice said that is correct. They will do everything they can for the process to go smoothly. Mr. Andrews asked if they know how much the material will cost. Mr. Grice said they only have prices per day. The material is on sight in the event that they need to dispose of the sludge offsite. They have a unit price of 22 cents per gallon, which is the most cost effective price (subcontractor price). Others had a unit price between 29 cents and 35 cents. Mr. Schlameuss asked if they were able to evaluate three different prices for this project. Mr. Grice said they did. They did a mini bidding scenario. Mr. Schlameuss asked if Mr. Grice did a price analysis; therefore, not a cost analyses in order not to have to evaluate profit. Mr. Grice said that is correct. He said he is bringing the Board the most effective option. Mr. Andrews asked if they are estimating it would cost about \$123,000. Mr. Grice said in the first scenario with no sludge, the cost is about \$55,000. The unknown is not knowing what is at the bottom. The highest scenario would cost \$123,000. Mr. Dymond asked why can't they rent containers to put some of the materials in until we get the permits. Mr. Grice said we are talking about 450,000 gallons of material. Mr. Dymond said to Mr. Grice that he keeps quoting numbers but did anyone go out there to scoop a bucket to see what is in there. Mr. Grice said we have lab results. Mr. Dymond asked did someone go in there to scoop up what is in there. Mr. Grice said they did not go through every square foot of it. Mr. Dymond said he would think the material would be evenly dispersed. He suggested that Mr. Grice get in a boat and scoop up the material. Mr. Grice said they did not go on a boat but they were able to see based on some of the pumping they did and most of it is pump-able. The type of equipment that is going to be brought from these companies far exceed any pumps. They were able to see what consistency the materials have. They are confident that they will pump most of it. Mr. Dymond asked if he believes 95% of the material is pump-able. If there are 10 or 15 yards in one lagoon, they can place it in a container until they get a permit to dump on site. Mr. Grice said if containers are able to help, then they can get some. If containers

work out with the amount they find, they can place them in there but by the time they get containers, they we will have the permits. Mr. Andrews said that what Mr. Dymond is talking about is the 450,000 gallons of affluent that need to be pumped out. The sludge portion can dry out and be disposed of. Mr. Grice said they are looking into seeing if they have to dispose the material or keep it in that area. Mr. Dymond said we are running out of time. Mr. Schlameuss said the Board needs to give Mr. Grice a not to exceed amount. If you are pumping affluent and see if a container can help, what will be the next step. Mr. Grice said they will be as flexible as possible. They will come up with a solution once they get into it. Mr. Grice said according to Property/Facilities Committee, they decided that the contractors will pump the affluent from one lagoon to another to see what if what is left in there is sludge and then get rid of it. They will then place it in the other lagoon. Mr. Grice said they are trying to see what is in there to order to get an estimate. Mr. Schlameuss said this estimate would be to take the material off the site. Column 1 says it would cost zero if no material is in there. If it needs to be hauled out the cost is approximately \$55,000. Mrs. Bear asked if the amount can be less but right now it is unknown? Mr. Andrews said what Mr. Grice is asking is for the Board to give him a do not exceed amount of \$123,000, which would be the worst case scenario. Mr. Schlameuss asked if they will look at all possibilities, i.e. if they need containers or not. Mr. Grice said yes they will. He said they will proceed tomorrow based on what the Committee's recommendation will be. He can then draft a do-not-exceed change order. Mr. Neiman said the draft change order would be helpful to keep the vendor in check. How asked how will the district get a full reconciliation on the full amount that will be spent. Mr. Grice said they will tell by the amount of gallons that are hauled. Dr. Riker asked if there are certain things in the lagoon that need to be removed in this process and others can be pumped out at another time. Mr. Grice said he is correct. Dr. Riker said his concern is that they will use the entire amount of \$123,000 by removing everything that does not necessarily need to be moved at this time. Mr. Grice said they have a unit price for the pump-able material. As long as they can move it from one side to another, and they will be there to watch them. Mr. Schlameuss asked what about if what is left at the bottom is not volatile. What if they take everything that is heavy and load it on the wagon? Dr. Riker said we know we are not emptying them out completely but rather pumping it from one lagoon to the other. The liner will be replaced and then the items will be pumped back into the first lagoon in order to replace the second liner. In that process there is certain things that need to be removed and taken off site but not everything. Mr. Andrews asked if it has to be done off site. Dr. Riker said they have to do it off site because we do not have a permit. Mr. Dymond said they can put the materials in containers and wait for the permit. Dr.

Riker said permits take about 6 months to come in. There are things that need to be removed and then the district needs to create a schedule in order for this process to occur from years to come. It is the stuff that has to be hauled now that will cost the money. How do we know that what needs to be done is being hauled and not just everything? Mrs. Bear asked if they decide on the lesser amount now can they can come back to the Board if the amount is exceeded. Dr. Riker said that is what he was thinking should be done. Mr. Grice said the issue with setting a less amount is the timing due to the Board meetings being monthly. Mr. Andrews said someone has to be there watching them do the job. Mr. Grice said they will be moving forward and not be able to come back to the Board. Mr. Andrews said we need to monitor the affluent as much as possible. The sludge will be more expensive. Mrs. Bear asked who will be monitoring this project. Mr. Grice said there are four individuals in total who have been overseeing this project. One person will be here every day. We will make sure that the company does not go above and beyond. Mr. Andrews said asked if they will be there to look at the sludge. Mrs. Bear said the solid materials is what is most expensive. Mr. Schlameuss said it has to be done and they said it is going to be monitored. Mr. Dymond said that they need to get the permits and come up with a maintenance schedule. Mrs. Bear asked how do they come up with the amount of 63,750. Mr. Grice said this is an estimate. Mrs. Bear asked where do the 150 tons of solid come from. Mr. Grice said that estimate comes from his office. Mr. Schlameuss said he would imagine that they are measuring the lagoon. Mr. Andrews said they guessed how much garbage is in the lagoon. Mr. Grice said you will still have pump-able sludge in there. Mr. Dymond said the district has a vendor that comes in every two weeks to haul a load of sludge from the area. The only sludge that should be in that lagoon is rotted up leaves that blew in there. There is no sludge coming into that lagoon. Mrs. Bear said it is not sludge but solid material. Mr. Dymond said no one is throwing rocks in the lagoon. It has stabilization. We have dead leaves, etc. in there. Mrs. Bear said that is why she is asking where they came up with the difference in the amount between \$25,000 to \$63,750. Mr. Grice said it is a conservative estimate. He said he is not saying you have to spend it or that they would. They need for the Board to approve the high end knowing that it is not to exceed in order for them to do the work. They will only spend what they need to spend in order to get it done. Mr. Schlameuss asked if they will know quickly the cost once they get started. Mrs. Bear asked if they look at one lagoon, will it probably be the same in the second one. Mr. Grice said probably. Mrs. Bear said it may also be if there is 35 tons in one lagoon, there may be 35 to 50 tons in the second lagoon.

f. Current Projects List

Mr. Neiman provided the current list of projects to the Committee Members.

VII. Recommendations by the Education P&R Committee

None

VIII. Public Participation - Limited to Items of Discussion

A. Mr. Wayne Rohner asked where is D'Huy Engineering hauling the material. Mr. Grice said they are hauling it from one lagoon to another. Mr. Rohner asked; therefore, the expense is onsite. Mr. Grice said that is correct. They will move the sludge such as leaves from one place to another. Scenario 1 is to move the leaves from one to another. Scenario 2 is to move the waste elsewhere as was mentioned at the Property/Facilities Committee meeting. Mr. Schlameuss said the water stays on sight and the solid does not. Mr. Rohner asked if the material will be delivered elsewhere. Mrs. Bear said they will move only the solids elsewhere. Currently, we do not know the total amount of tons that would be moved but they cannot go over 150 tons.

IX. Advisory Recommendations for Consideration by the Board of Education

a.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by Richard Schlameuss to recommend that the Board consider for approval the quote from Nova Equipment for the purchase and installation of a new Insinger Dishmachine at JTL, in the amount of \$34,534.75. Motion was seconded by George Andrews and carried unanimously, 4-0.

b.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by George Andrews to recommend that the Board consider for approval the quote from Aluminum Athletic Equipment for the purchase of two Portable Donkeys, one for HS South and one for HS North, in the amount of \$31,765.00 but first check with St. Luke's to see if they would be willing to donate the funds. Motion was seconded by Richard Schlameuss and carried unanimously, 4-0.

c.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by Richard Schlameuss to recommend that the Board consider for approval the quote from Elite Athlete for the purchase of Lynx Timing System for HS North's Track and Field team, in the amount of \$7,329.00. Motion was seconded by George Andrews and carried unanimously, 4-0.

d.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by Larry Dymond to recommend that the Board consider for approval the quote from P.E.M. Co. for the purchase of furniture that will be used to create an academic lab at HS South, in the amount of \$12,359.15, through ATSI Grant. Motion was seconded by George Andrews and carried unanimously, 4-0.

e.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by George Andrews to recommend that the Board consider for approval the quote from Presentation Systems Inc. for the purchase of Ecolor +24 full color printing system at HS North, in the amount of \$8,360.00, through ATSI Grant. Motion was seconded by Richard Schlameuss and carried unanimously, 4-0.

f.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by George Andrews to recommend that the Board consider for approval the quote from Motivating System LLC for the purchase of a school wide PBIS management system at HS North, in the amount of 5,623.75, through ATSI Grant. Motion was seconded by Richard Schlameuss and carried unanimously, 4-0.

g.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by George Andrews to recommend that the Board consider for approval the quote from Hawthorne Educational Services for the purchase of Behavioral intervention manuals at HS North, in the amount of \$8,875.00, through ATSI Grant. Motion was seconded by Richard Schlameuss and carried unanimously, 4-0.

h.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by Richard Schlameuss to recommend that the Board consider for approval the contract with Charlie Brenneman, Motivational Speaker, for Spaniard Assembly Programs at H. S. North, in the amount of \$6,000, in the amount of \$6,000, through ESSER Grant. Motion was seconded by George Andrews and carried unanimously, 4-0.

i.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by Richard Schlameuss to recommend that the Board consider for approval the quote from Colonial Intermediate Unit 20 for the services of a Social Worker (Mental Health Professional), in the amount of \$91,925.00. Motion was seconded by Larry Dymond and carried unanimously, 4-0.

j.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by Richard Schlameuss to recommend that the Board acknowledge the approval from the Pennsylvania Department of Education for the Plancon Part K Project Refinancing related to the issuance of General Obligation Notes, Series 2021 to Refund a Portion of Series 2016 (Lease Number 162859) and Series A of 2016 (Lease Number 162111). Motion was seconded by George Andrews and carried unanimously, 4-0.

k.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by Richard Schlameuss to recommend that the Board accept a credit from Sharp Energy related to the Alternative Fuel Tax Credit, in the amount of \$259,528.35. Motion was seconded by Larry Dymond and carried unanimously, 4-0.

l.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by Larry Dymond to recommend that the Board consider for approval the quote from IntegraOne for revitalization of the APC Symetra UPS at the HS South Data Center, in the amount of \$18,881.38. Motion was seconded by Richard Schlameuss and carried unanimously, 4-0.

m.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by Richard Schlameuss to recommend that the Board consider for approval the quote from Amplified IT LLC for SysCloud Google Workspace Backup, in the amount of \$8,350.00. Motion was seconded by George Andrews and carried unanimously, 4-0.

n. and o.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by Richard Schlameuss to recommend that the Board consider for approval the quote from Zaner-Bloser for Superkids Reading Program, in the amount of \$41,459.10 and the quote from McGraw Hill for Reading Wonders Program, in the amount of \$46,707.00. Motion was seconded by George Andrews and carried unanimously, 4-0.

p.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by Richard Schlameuss to recommend that the Board consider for approval the following recommendations by the Property/Facilities Committee. Motion was seconded by Larry Dymond and carried unanimously, 4-0.

- a. D'Huy Engineering Invoices:
 - i. ESASD Additional Retainer Tasks – Invoice #53161 \$1,000.40
 - ii. Resica and Middle Smithfield Water Filtration – Invoice #53162 \$450.00
 - iii. High School North and Lehman Intermediate Window Replacement – Invoice #53163 \$2,700.04
 - iv. Lehman Intermediate and Bushkill Elementary Flooring Replacement – Invoice #53164 \$2,772.15
 - v. J.M. Hill Entrance Vestibule Renovation – Invoice #53165 \$643.55
- b. Applications for Payment
 - i. Bushkill Elementary Flooring – Cope Commercial Flooring – Application #1 \$112,500.00
 - ii. Bushkill Elementary Flooring – Cope Commercial Flooring – Application #3 \$59,400.00
 - iii. J.M. Hill Elementary Vestibule – Bognet, Inc. – Application #3 \$18,609.39
 - iv. Lehman Intermediate Flooring – H&P Construction – Application #3 \$81,054.00

- v. Lehman Intermediate Flooring – H&P Construction – Application #4
\$23,498.50
- c. TLC/POD Door #29, \$9,035.00
- d. Nine Air Mister Disinfecting Machines, \$30,825.00

q.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by Richard Schlameuss to recommend that the Board consider for approval A change order by D’Huy Engineering on behalf of Atlantic Lining Co. for the transfer or hauling of lagoon contents, not to exceed \$123,000. This will be billed on a time and material basis. Motion was seconded by George Andrews and carried unanimously, 4-0.

X. Next Meeting - September 14, 2021

Discussion was held about possibly rescheduling the September Finance Committee meeting. The committee decided to keep the scheduled date and Mr. Schlameuss will join virtually.

Further discussion was held about the Monday, October 11, 2021 Finance Committee Meeting. The Committee decided to rescheduled the meeting to Tuesday, October 12, 2021 at 5:30 p.m. in the Administration Center and via Zoom.

RECOMMENDATION BY THE COMMITTEE:

Motion was made by George Andrews to adjourn. Motion was seconded by Richard Schlameuss and carried unanimously, 4-0.

XI. Adjournment: 7:20 P.M.

Respectfully submitted,
Patricia L. Rosado
Board Secretary