

V. ITEMS FOR DISCUSSION

2. HS South Auditorium Epson Projector - \$7,553.95

Epson Projector – HS South Auditorium

A. Why are you requesting the service/needs?

Why: We are requesting to upgrade the projector in the HS South Auditorium.

Need: The current projector in the HS South Auditorium is barely functional and has exceeded its lifespan. The auditorium is approximately 95'x82'x22' (LxWxH) and therefore necessitates the need for a larger projector.

Suggested replacement: Epson Pro L1490 and Middle Throw Lens as indicated on the attached quote.

B. Cost Estimate: If over \$5,000, were 3 quotes obtained? If yes, please list the vendors and the amounts. Yes. Three quotes were obtained through email/phone calls with vendors.

- ePlus - \$7,553.95 (PEPPM)
- CDW-G - \$7,774.96 (Co-Stars 003-32)
- SHI - \$9,619.00 (No contract referenced)

C. Procurement Method:

- After obtaining the specifications from Epson, three vendors were contacted to provide price quotes.

D. Funds account to be charged for Procurement (Was this purchase budgeted?)

- Yes – 2020-2021 ESSER 1 Grant Funding

E. Selection of winning proposal

- The lowest priced/vendor is ePlus, at \$7,553.95 (PEPPM).

F. Other

N/A



Customer Name: EAST STROUDSBURG AREA SCHOOL DISTRICT
Quote No: 22639967
Quote Name:
Quotation Date: 04/14/2021

Sales Support Contact: EMILY HARVEY
Sales Support Phone: 610-495-1228
Sales Support Email: EHARVEY@EPLUS.COM
Account Executive: Emily Harvey
Account Executive Phone:
Account Executive Email: eharvey@eplus.com

Customer PO No:
Order No:
Expiration Date: 07/31/2021

Line No	Part Number	MFG	Description/Line Notes	QTY	Unit Price	Exc Price
001	V11HA16620	EPSON	PRO L1490UNI LCD PROJ 900L WUXGA 250000001 USB HDMI 48-4LBS	1	6,661.20	6,661.20
002	V12H004M0F	EPSON	ELPLM15 MIDDLE THROW LENS	1	892.75	892.75
003	PEPPM	EPLUS	AS PER PEPPM 2019-2021 CONTRACT # 528897 - FAX PO TO 800-636-3779.	1	0.00	0.00
				Sub-Total (USD):	7,553.95	
				Tax (USD):	TBD if Applicable	
				Shp&Hnd (USD):	TBD	
				Total (USD):	7,553.95	

Shipping:
Packing:

All orders are governed by your organization's signed agreement with ePlus or applicable public sector contract. If there is no such agreement the Customer Terms and Conditions for Products and/or Services located at www.eplus.com/govern. No additional or contrary terms in a purchase order shall apply, and ePlus' performance shall not be deemed acceptance of any preprinted PO terms. Use of software, subscription services or other products resold by ePlus is subject to manufacturer/publisher and user agreements or subscription terms. Any periodic payment obligations for specific offerings along with customer-incurred overages, consumption fees, add-ons, quantity adjustments and automatic renewals are non-cancelable for any reason except by public sector customers required by law to terminate due to non-appropriation of funds.

ePlus offers flexible and easy leasing options for your IT equipment. Use leasing to increase your IT acquisition capability, overcome limited budgets, and manage the lifecycle of your assets. Contact an ePlus Leasing Coordinator at 1-703-984-8021 or leasing@eplus.com to receive a lease quote today.

Thank you for your inquiry. Recent US govt tariffs on certain imports are causing price increases for many IT products, with little or no notice, and beyond ePlus' control. As a result, this quote is subject to change without notice, even before the expiration date reflected above. Please confirm pricing prior to order placement. Unless freight amount is indicated, or is zero, freight will be added to the invoice. Unless Bill-To company is exempt from Sales Tax, it will be added to the invoice. Recognizing that the global pandemic has disrupted operations for many organizations, ePlus will ship products for delivery in accordance with customer's written ship-to instructions and products will be deemed delivered notwithstanding any failure of customer personnel to sign for receipt due to facility closing or otherwise.

Customer Acceptance

Signature: _____
 Name: _____
 Title: _____
 Date: _____

Bill To

EAST STROUDSBURG AREA SCHOOL D
 50 VINE STREET
 EAST STROUDSBURG PA 18301

Ship To

EAST STROUDSBURG AREA SCHOOL D
 UNITED STATES

V. ITEMS FOR DISCUSSION

3. Ironton Global Contract for SIP Phone Service \$12,450.96

Ironton Global – SIP Phone Service

A. Why are you requesting the service/needs?

Why: We are requesting to extend our current Ironton Global SIP Contract for 1 Year

Need: The district currently contracts with Ironton Global to provide 40 SIP phone lines, as well as 120 DID's for telephone service.

Suggested replacement: Ironton Global

B. Cost Estimate: if over \$5,000, were 3 quotes obtained? If yes, please list the vendors and the amounts. No. We are merely asking to extend an existing agreement of a service and will most likely bid this service next year.

C. Procurement Method:

- Met with Ironton Global to review our account, and asked for a 1-year extension when they proposed a \$25.00 monthly decrease (\$300.00 annually).

D. Funds account to be charged for Procurement (Was this purchase budgeted?)

- Yes. Technology Services Communications Account.
 - 10-2844-538-000-00-000-006-000-0000

E. Selection of winning proposal

- Ironton Global. \$1,037.58* monthly, \$12,450.96* annually
 - *Rates are based on estimated taxes and fees

F. Other

N/A



Ironton Global
Cloud communication: reliable, simple & affordable

12 Mo Term Renewal

Date: April 22, 2021
Quote #: 31
Quote Expiration: June 22, 2021

IRON SALES AND/OR AUTHORIZED IRON REPRESENTATIVE	
Name	Matt Fachel
Company	Ironton Telephone Company
Address	4242 Mauch Chunk Road
City, St, Zip	Coplay, PA 18037
Phone	610-641-4100
Fax	610-799-0035
Email	mfachel@ironton.com

CUSTOMER	
Name	Brian Borosh
Company	East Stroudsburg Area School District
Address	50 Vine Street
City, St, Zip	East Stroudsburg, PA 18301
Phone	670-424-8500
Fax	670-424-7834
Email	brian.borosh@esssd.net

SERVICE AGREEMENT TERMS: All Ironton Global services to be purchased, provisioned and delivered to customer are as listed below. Any additions, modifications and/or omissions must be updated within a new services agreement, and any written-in changes are void. By signing this service agreement, customer agrees to be bound by the terms of service as displayed on <http://www.irononglobal.com/about-us/terms-conditions>. These Terms and Conditions may change from time to time, although only certain limited changes are allowed during any initial contract term or agreed renewal term. THEY INCLUDE A MANDATORY ARBITRATION CLAUSE AND COVER OTHER DETAILS. All pricing and all billing are in U.S. Dollars.

SKU	SERVICE DESCRIPTION	QTY	UNIT PRICE	AMOUNT	TAX	TOTAL
IG-TRK-S-3	IG Standard Voice Trunk. Ratio of 2:1 inbound-to-outbound call paths per trunk. Unlimited minutes (inbound/outbound) on calls to 60 US States ONLY. New DID and/or Line Number Porting (LNP) must be purchased separately. 1-year term starting July 1st, 2021, ending June 30th, 2022.	40	\$ -	\$ -	\$ 10.00	\$ 720.00
IG-D-LNP-NEW	Domestic LNP (Line Number Porting). We port from 97% of the US and Canada. Porting may take up to 30 days from the day ALL customer is submitted.	120	\$ -	\$ -	\$ 1.00	\$ 120.00
IG-CUSTOM	Estimated Taxes and Fees	1	\$ -	\$ -	\$ 197.68	\$ 197.68

SUBTOTAL	\$ -	\$ 1,037.68
TAX RATE		
SALES TAX		
S&H	\$ -	
TOTAL	\$ -	\$ 1,037.68

Authorized Customer Representative - Sign Below

Signature: _____
Print Name and Title: _____
Date: _____

Authorized Ironton Global Representative - Sign Below

Signature: _____
Print Name and Title: _____
Date: _____

NOTES: ALL orders take a MINIMUM of 30 days to complete (new or ported). TOLL FREE ORIGINATOR, CONFERENCEING, INTERNATIONAL & DOMESTIC TERMINATION PER MINUTE RATES & ANY ASSOCIATED CHARGES WILL APPLY UNLESS OTHERWISE SPECIFIED IN THE SERVICE DESCRIPTION. ALL CITY, COUNTY, STATE, MUNICIPAL & FEDERAL TAXES, SURCHARGES, AND FEES MAY CHANGE, ARE APPLICABLE & WILL BE APPLIED AT EACH BILLING CYCLE. E911 will be charged in accordance to all laws and municipalities. E911 will be charged for ANY AND ALL devices, extensions, lines and trunks that can reach 911. International rates are subject to change at any time. By enabling international dialing, you hereby understand that you (customer) assume all responsibilities for fraud and hacking. It is strongly advised that ALL usernames and passwords for ALL gateways, PBX, routers, switches, VPN appliances, portals, servers and other points of entry into your LAN or WAN be professionally inspected, reviewed and changed to non-default and very strong encryption user names and passwords. Under NO circumstances should ANY device be left to its default user name or password. Ironton Global services do not include LAN or WAN network support in its proposals. Should the latter be needed, it is billed at \$150/hour + Tax for remote support. All customer networks are expected to be VOICE and VIDEO ready. Ironton Global participates in the schools and libraries program (S-Rate) under SPIN 143007326. Any early termination by the customer must be given to us in writing and jointly signed by customer and approved by Ironton Global Management in writing prior to making it applicable. The pricing in this agreement reflects customer's willingness to enter into a long term service arrangement, and the parties agree that company will suffer economic loss that would be difficult to quantify precisely if customer terminates the contract early. Accordingly, to provide certainty, an early termination fee equivalent to the sum of the monthly charges that would be billed for the remainder of the agreed term of this agreement (but NO LESS than six months' charges) will be assessed on the customer in case of early termination of this agreement by either the customer or (in the event of default by customer) the company. The termination fee will be billed as a lump sum upon early termination of the agreement and in addition to charges for service provided through the date of early termination.

* IG Voice Trunks are configured with a 2:1 Inbound-to-outbound trunking capacity (20 trunks = 40 Inbound call paths).

V. ITEMS FOR DISCUSSION

4. NWEA – MAP K to 12 Growth License \$31,175.00

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email (marisela-horton@esasd.net) was recorded on submission of this form.

Untitled Section

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT

Procurement Form

Name of Requestor *

WILLIAM VITULLI

Department *

C&I-ESL

Building *

CENTRAL

What Service or item are you requesting *

NWEA-MAPS TESTING

Why are you requesting the service or item *

Annual Assessment of Students

Suggested Replacement: *

none

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

n/a

Cost Estimate: If over \$5,000, were three (3) quotes obtained? If yes, Please list the vendor's information and quoted amount. *

n/a

What is the total cost of the purchase? *

\$31,175.00

Procurement Method: *

- Quote
- Request for Proposal (RFP)
- Bid
- Other: _____

Was this purchase budgeted? *

Yes ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

- Yes
- Pennsylvania State Contract
- COSTARS
- Keystone Purchasing Network
- PEPPM National Contract Program (Technology Bidding and Purchasing)
- US Communities
- NO

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

Which Fund will be charged? *

10

What account will be charged? *

Suggesting to make it a part of ESSERs 3 (to assist with the 2.8) or 10-1110-650-000-00-000-004-000-0000

Selection of winning proposal, Was the lowest price selected? If not, please explain why and the process of selecting the vendor. *

n/a sole provider

Any additional information you would like to provide.

This form was created inside of East Stroudsburg Area School District.

Google Forms

Schedule A

SALES ORDER

Company Address: 121 NW Everett Street
 Portland, OR 97209
 License Start Date: 08/01/2021
 License End Date: 07/31/2022

Created Date: 05/04/2021
 Quote Number: 00045838
 Partner ID: 341

Prepared By: Tiffany Luther
 Phone: (503) 548-5129
 Email: tiffany.luther@nwea.org

Contact Name: Tabitha Bradley
 Phone: (570) 424-8500
 Email: tabitha-bradley@esasd.net

Bill To Name: East Stroudsburg Area School
 District
 Bill To Address: ACCOUNTS PAYABLE
 50 Vine Street
 East Stroudsburg, PA 18301

Ship To Name: East Stroudsburg Area School
 District
 Ship To Address: 50 Vine Street
 East Stroudsburg, PA 18301

Product	List Price	Sales Price	Quantity	Total Price	Item Discount
MAP Growth K-12	\$13.50	\$12.50	2,494	\$31,175.00	-\$2,494.00

Quote Discount -\$2,494.00
 Quote Subtotal \$31,175.00
 Estimated Tax \$0.00
Grand Total \$31,175.00

Terms and Conditions

This Schedule A is subject to NWEA's terms and conditions located at: <https://legal.nwea.org/>. By signing this Schedule A you agree you have read and understood the terms and agree to them.

If this schedule includes virtually delivered professional learning or workshops, then cancellation is subject to the Virtual Workshop Cancellation Policy: at <http://legal.nwea.org/supplementalterms.html>.

Information about NWEA's collection, use, and disclosure of Student Information can be found here: <https://legal.nwea.org/nwea-privacy-and-security-for-pii.html>

NWEA's W9 can be found at: <https://legal.nwea.org/nwea-w-9.html>

Until this Schedule A is signed, the terms identified here are valid for 90 days from the date above. Please confirm the billing address, or specify changes to your account manager.

Signature

Signature: _____

Printed Name: _____

Date: _____

Title: _____

V. ITEMS FOR DISCUSSION

5. AED Unit Replacements - \$15,547.20

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email (debra-wisotsky@esasd.net) was recorded on submission of this form.

Untitled Section

FORM **611**

EAST STROUDSBURG AREA SCHOOL DISTRICT
Procurement Form

Name Of Requester *

Debra Wisotsky

Department *

Security

Building *

Admin

What service or item are you requesting? *

AED units/AED Trainers/Child-Infant Keys

Why are you requesting the service or item? *

Current AED items have reached their expected lifespan and need replacement. Will be swapping our older units over the next 3-4 years.

Suggested Replacement: *

6 Philips FRx AED package w soft carry case--6 Infant-Child Keys--2 Philips FRx Trainers--5 Philips FRx mobile hard case AED package

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

Checked Costars for pricing and found that AEDSuperstore, HeartSmart and Annuvia pricing came in much cheaper as well as included other items in a complete package.

Cost Estimate: If over \$5,000, were three (3) quotes obtained? If yes, Please list the vendor's information and quoted amount. *

Yes, AEDSuperstore \$15, 547.20, HeartSmart 16,000.20 and Annuvia \$16, 194.10.

What is the total cost of the purchase? *

\$15,547.20

Procurement Method: *

Quote

Request for Proposal (RFP)

Bid

Other: _____

Was this purchase budgeted? *

Yes ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

Yes

Pennsylvania State Contract

COSTARS

Keystone Purchasing Network

PEPPM National Contract Program (Technology Bidding and Purchasing)

US Communities

NO

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

N/A

Which Fund will be charged? *

10

What account will be charged? *

10-2660-610-000-00-000-091-000-0000

Selection of winning proposal, Was the lowest price selected? If not, please explain why and the process of selecting the vendor. *

Yes, AEDSuperstore was the lowest price.

Any additional information you would like to provide.

Items have been forwarded to the Finance Committee for approval at the May 10, 2021 meeting.

This form was created inside of East Stroudsburg Area School District.

Google Forms



1800 US Hwy 51 N
 Woodruff, WI 54568
 Phone: 800-691-6459
 Fax: 800-996-0972

QUOTE



CUST ID	DATE	QUOTE #
551922	4/23/2021	229518

PREPARED FOR:
 Debra Wisotsky
 East Stroudsburg Area School District
 50 Vine St
 East Stroudsburg PA 18301-2150

SHIP TO
 Debra Wisotsky
 East Stroudsburg Area School District
 50 Vine St
 East Stroudsburg PA 18301-2150

Shipped via: Standard	Fax Number:	Reference: 11 FRx
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Item	Description	Quantity	Current Price	Your Price	Total
RVP-FRX	Phillips HeartStart FRx AED Mobile Responder Value Package. Includes: - 861304: Phillips HeartStart FRx AED - 8 Year Warranty - SMART Pads II Electrodes - Long Life Battery Pack - Operator's Instruction Manual - Quick Reference Card - YC: Phillips Watertight Hard Case - Infant/Child Key - SMART Pads II Electrodes - Responder@ 2 Rescuer AED/CPR Pack - AED Check Inspection Tag - AED Window/Wall Decal	5	\$1,947.00	\$1,813.20	\$9,066.00
861304-C01	Phillips HeartStart FRx Defibrillator w/Carry Case. Includes: - 861304: Phillips HeartStart FRx AED - 8 Year Warranty - SMART Pads II Electrodes - Long Life Battery Pack - Operator's Instruction Manual - Quick Reference Card - 989803139251: Phillips Carry Case - Responder@ Premium AED/CPR Pack - AED Check Inspection Tag - AED Window/Wall Decal	6	\$1,706.00	\$1,425.00	\$8,550.00
989803139311	Infant/Child Key for Phillips HeartStart FRx Defibrillator	6	\$105.00	\$94.50	\$567.00

**Estimate valid for 30 days from above date.
 All items listed above are covered under our 30 Day Money Back Guarantee!**

AEDSuperstore®
 an ALLIED 100® company

PROUD SUPPLIER TO THE US GOVERNMENT
 GSA/VA Contract Number: V797D-30533
 Contract Expiration Date: 02/14/2021
 DUNS #: 121 306 984
 CAGE Code: 3DHR2
 FEIN/TIN: 27-0005083
 Business Size Classification: Large



1800 US Hwy 51 N
 Woodruff, WI 54568
 Phone: 800-691-6459
 Fax: 800-996-0972

QUOTE



CUST ID	DATE	QUOTE #
551922	4/23/2021	229518

PREPARED FOR:
 Debra Wisotsky
 East Stroudsburg Area School District
 50 Vine St
 East Stroudsburg PA 18301-2150

SHIP TO
 Debra Wisotsky
 East Stroudsburg Area School District
 50 Vine St
 East Stroudsburg PA 18301-2150

861306	Phillips FRx Stand Alone Training Device. Includes: - FRx AED Trainer - Carry Case - Quick Reference Guide - Instructions for Use - Training Electrode Pads - External Manikin Adapter - 1 Year Factory Warranty	2	\$569.00	\$332.10	\$664.20
Free Gift	AED Superstore Responder CPR Barrier Keychain	1	\$4.99	\$0.00	\$0.00
PhillipsFRx300	Phillips HeartStart FRx AED Trade In Offer - receive \$300 off the price of a new FRx AED when trading in any existing AED. Trade In AED must be shipped to APM Reclamation Dept, FOR DESTRUCTION ONLY, 400 Brick Church Park Drive, Nashville, TN 37207. Trade In AED must be returned to the address above within 30 days of receiving new AED or the \$300 trade in discount will be voided and will be invoiced to the customer.	11	(\$300.00)	(\$300.00)	(\$3,300.00)

FREE Responder Keychain™ included with this order, compliments of your AED Superstore®

Subtotal	\$15,547.20
Shipping	FREE
Sales Tax	\$932.03
Estimate Total	\$16,480.03

Estimate valid for 30 days from above date.
 All items listed above are covered under our 30 Day Money Back Guarantee!

AEDSuperstore®
 an ALLIED 100® company

PROUD SUPPLIER TO THE US GOVERNMENT
 GSA/VA Contract Number: V797D-50593
 Contract Expiration Date: 02/14/2021
 DUNS #: 121 306 984
 CAGE Code: 3DHR2
 FEIN/TIN: 27-0005083
 Business Size Classification: Large



New Annuvia Company, LLC
 1800 US Hwy 51 N
 Woodruff, WI 54568
 Phone: 866-364-7940

QUOTE



CUST ID	DATE	QUOTE #
551922	4/28/2021	229839

PREPARED FOR:
 Debra Wisotsky
 East Stroudsburg Area School District
 50 Vine St
 East Stroudsburg PA 18301-2150

SHIP TO
 Debra Wisotsky
 East Stroudsburg Area School District
 50 Vine St
 East Stroudsburg PA 18301-2150

Shipped via: Standard	Fax Number:	Reference: 11 FRx
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Item	Description	Quantity	Current Price	Your Price	Total
RVP-FRX	Philips HeartStart FRx AED Mobile Responder Value Package. Includes: - 861304: Philips HeartStart FRx AED - 8 Year Warranty - SMART Pads II Electrodes - Long Life Battery Pack - Operator's Instruction Manual - Quick Reference Card - YC: Philips Watertight Hard Case - Infant/Child Key - SMART Pads II Electrodes - Responder@ 2 Rescuer AED/CPR Pack - AED Check Inspection Tag - AED Window/Wall Decal	5	\$1,947.00	\$1,840.10	\$9,200.50
861304-C01	Philips HeartStart FRx Defibrillator w/Carry Case. Includes: - 861304: Philips HeartStart FRx AED - 8 Year Warranty - SMART Pads II Electrodes - Long Life Battery Pack - Operator's Instruction Manual - Quick Reference Card - 989803139251: Philips Carry Case - Responder@ Premium AED/CPR Pack - AED Check Inspection Tag - AED Window/Wall Decal	6	\$1,706.00	\$1,499.00	\$8,994.00
989803139311	Infant/Child Key for Philips HeartStart FRx Defibrillator	6	\$105.00	\$99.75	\$598.50

**Estimate valid for 30 days from above date.
 All items listed above are covered under our 30 Day Money Back Guarantee!**

PROUD SUPPLIER TO THE US GOVERNMENT
 GSA/VA Contract Number: V797D-50833
 Contract Expiration Date: 02/14/2021
 DUNS #: 121 306 984
 CAGE Code: 3DHR2
 FRN/TIN: 27-0005083
 Business Size Classification: Large



QUOTE



New Annuvia Company, LLC
1800 US Hwy 51 N
Woodruff, WI 54568
Phone: 866-364-7940

CUST ID	DATE	QUOTE #
531922	4/28/2021	229839

PREPARED FOR:
Debra Wisotsky
East Stroudsburg Area School District
50 Vine St
East Stroudsburg PA 18301-2150

SHIP TO
Debra Wisotsky
East Stroudsburg Area School District
50 Vine St
East Stroudsburg PA 18301-2150

861306	Phillips FRx Stand Alone Training Device. Includes: - FRx AED Trainer - Carry Case - Quick Reference Guide - Instructions for Use - Training Electrode Pads - External Manikin Adapter - 1 Year Factory Warranty	2	\$969.00	\$350.55	\$701.10
Free Gift	AED Superstore Responder CPR Barrier Keychain	1	\$4.99	\$0.00	\$0.00
RVP-FRX	Phillips HeartStart FRx AED Mobile Responder Value Package. Includes:	11	\$1,947.00	(\$300.00)	(\$3,300.00)

FREE Responder Keychain™ Included with this order, compliments of Annuvia!

Subtotal	\$16,194.10
Shipping	FREE
Sales Tax	\$971.65
Estimate Total	\$17,165.75

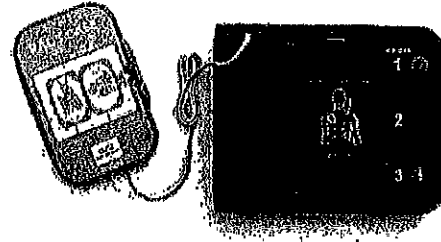
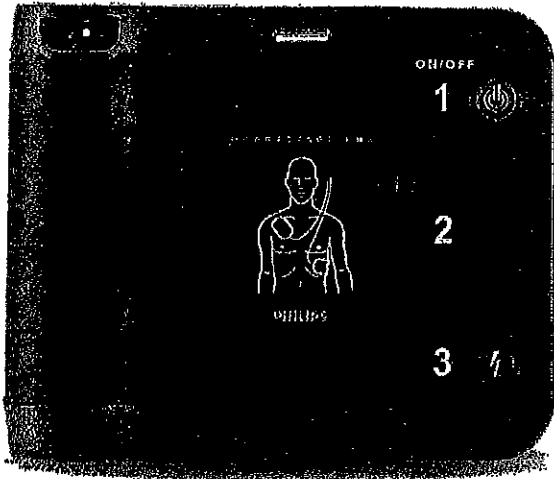
Estimate valid for 30 days from above date.
All items listed above are covered under our 30 Day Money Back Guarantee!

PROUD SUPPLIER TO THE US GOVERNMENT
 GSA/VA Contract Number: V797D-50533
 Contract Expiration Date: 02/14/2021
 DUNS #: 121 306 984
 CAGE Code: 3DHR2
 FEIN/TIN: 27-0005083
 Business Size Classification: Large



Product

Home / AEDs / All AEDs



Philips HeartStart FRx AED with FREE Carry Case 861304

★★★★★ (1 customer review)

\$1,691.00 – \$1,763.00

Philips HeartStart FRx Benefits

- Durable (one of the toughest AEDs on the market with an eight year warranty).
- Easy for non-professionals to use (can also be used for training with special AED pads).
- Smooth hand-off when EMS arrives.

Variations

Choose an option

- 1 +



Categories: [ACCESSORIES](#), [AEDS](#), [AEDS](#)

Tags: [durability](#), [pediatric method](#), [portability](#)

Description	Reviews (1)	What's Included
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Phillips HeartStart FRx Benefits

- Durable (one of the toughest AEDs on the market with an eight year warranty).
- Easy for non-professionals to use (can also be used for training with special AED pads).
- Smooth hand-off when EMS arrives.

Rugged and Durable

If you are looking for a durable, long-lasting AED, you have found a contender. The Phillips HeartStart FRx AED is intended for use outside of your average office climate. Whether you are in law enforcement, work with student athletes or are involved with some other outside program, the HeartStart FRx is up to the task. With an IP55 rating for dust and water, the HeartStart FRx is proven to withstand the elements. The IP55 (Ingress Protection) rating means that it scores a 5 out of 6 for sealing dust out of the device (the first digit) and a 5 out of 8 for sealing water out of the device (the second digit), which is currently the highest rating you can find for a public access AED. Its standby/operating temperatures can range from 32 to 122 degrees Fahrenheit with the ability to withstand a 500 lb. crush test-which all goes to show this is not your ordinary AED defibrillator.

Phillips HeartStart FRx Maintenance

After you receive your new HeartStart FRx you will only need to turn the unit on. This will start the self-test and give you confirmation that the device is ready to use. From here there is very little needed in order to maintain your FRx AED. Even with the HeartStart FRx regularly performing daily self-tests, the Phillips FRx battery will last up to 4 years! This is typical as long as your FRx AED is stored and maintained according to directions in your owner's manual.

Easy for Non-Professionals to Use.

Sudden Cardiac Arrest is a serious matter requiring immediate action. When a trained professional is not readily available, then the first responder needs to step up and act in a seemingly chaotic moment. The Phillips HeartStart FRx is designed with this in mind. The HeartStart FRx will immediately start telling you, as a responder, exactly what to do. After applying the Phillips AED pads, the FRx will know when a shock is needed and will prompt you to push the orange shock button when it's time. Voice commands will also guide you step-by-step through the procedures, and even rephrase instructions if additional help is needed. If the environment is too noisy to hear, there are flashing icons and a reference guide that will provide supplemental assistance. You won't have to worry about forgetting any CPR training you might have had, because the Phillips HeartStart FRx will continue to assist you, and professionally guide you through the sequence of correct chest compressions and rescue breaths.

In the event there is a small child or infant who needs to be saved, you can simply insert the optional infant/child key and the Phillips HeartStart FRx will change its instructions to be appropriate for a victim under 55 lbs. and/or 8 years of age. The infant/child key will also reduce the defibrillation energy from the standard adult dose of 150 Joules (the unit of measurement for electrical energy used in AEDs) down to 50 Joules.

Once Emergency Medical Services (EMS) arrives, their team will most likely want to hook up their own AED defibrillator. The HeartStart FRx is setup to make the hand-off to EMS a smooth process. The Phillips AED pads may be compatible with the portable defibrillator provided by EMS, which is a huge timesaving factor in the hand-off to EMS, as they will not need to detach your AED pads in order to apply their own AED pads. In this case, EMS is able to start assisting the victim quicker. If the EMS wants to hear a summary of the last-use data stored in your Phillips HeartStart FRx, simply hold down the I-button until the FRx AED beeps.

Alternate Phillips HeartStart FRx Part Numbers

861304, 861304-C01, 861304-C01, 861304-C03, 861304-C03, 861304-R01, 861304-R01, 861304-R02, 861304-R02, 861304-VC

V. ITEMS FOR DISCUSSION

6. Parking Lot Sweeping - \$15,650.00

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email (**marisela-horton@esasd.net**) was recorded on submission of this form.

Untitled Section

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT

Procurement Form

Name Of Requester *

DARYLE MILLER

Department *

GROUNDS

Building *

DISTRICT WIDE

What service or item are you requesting? *

SWEEPING OF PARKING LOTA

Why are you requesting the service or item? *

TO REMOVE DEBRIS AND CINDERS FROM LOTS

Suggested Replacement: *

N/A

Please complete an independent Cost Analysis. (Pre-determine costs prior to contacting a vendor.)

Cost Estimate: If over \$5,000, were three (3) quotes obtained? If yes, Please list the vendor's information and quoted amount. *

YES; BUT ONLY 2 PROVIDES QUOTES; S&G ASPHALT SVC \$34,995; ABE PAVING \$15,650; (Eastern Penn; Martins; Allentown ; these vendors did not return calls)

What is the total cost of the purchase? *

15,560 PLUS TRIP CHARGES

Procurement Method: *

Quote

Request for Proposal (RFP)

Bid

Other: _____

Was this purchase budgeted? *

No ▼

Was this purchased through a PA State Contract or Approved Consortiums? If yes, select group.

Yes

Pennsylvania State Contract

COSTARS

Keystone Purchasing Network

PEPPM National Contract Program (Technology Bidding and Purchasing)

US Communities

NO

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

N/A

Which Fund will be charged? *

10

What account will be charged? *

TBD

Selection of winning proposal, Was the lowest price selected? If not, please explain why and the process of selecting the vendor. *

YES

Any additional information you would like to provide.

NO

This form was created inside of East Stroudsburg Area School District.

Google Forms

A.B.E. PAVING & SEALCOATING CO.

A.B.E. PARKING LOT STRIPING

P.O. BOX 241, EASTON, PA 18044-0241

610-252-1547 • 908-730-8554

abepaving.com

NJ Reg. #13VH03893700 • PA Reg. #PA069116

Proposal

PROPOSAL SUBMITTED TO:	DESCRIPTION OF JOB:	
E. Stroudsburg Area School District	Job All schools listed	
	Address	
	City	State
	Phone	Date 04/13/21

We Hereby Submit specifications and estimates for sweeping parking lots, all schools listed as job completed.

The school district is to supply the water, dump site & disposal of sweepings.

When overhead clearance is less than 12' at curb lines, sweepers CANNOT clean said areas. Laborers to clean said areas are included in price. We will "NOT" clean near or around any vehicles left in parking lots designated to be done said day.

A trip charge of \$100.00/ day will be added to final bill.

Any return trips due to vehicles being left in areas to be cleaned will have an additional charge of \$650.00/ vehicle left in designated work area on said days.

We Hereby Propose to furnish labor and materials complete in accordance with the above specifications, for the total of \$ 15,650.00 + trip charges

Payment to be made as follows: "UPON RECEIPT OF INVOICE."

NOTICE TO CONSUMER: YOU MAY CANCEL THIS CONTRACT AT ANY TIME BEFORE MIDNIGHT OF THE THIRD BUSINESS DAY AFTER RECEIVING A COPY OF THIS CONTRACT. IF YOU WISH TO CANCEL THIS CONTRACT, YOU MUST SEND A SIGNED AND DATED WRITTEN NOTICE OF CANCELLATION BY REGISTERED OR CERTIFIED MAIL, RETURN RECEIPT REQUESTED. E. Paving & Sealcoating Co., P.O. Box 134, Philippsburg, N.J. 08866 • 908-730-8554. I cancel this contract within the five day period, you are entitled to a full refund of your money. Refunds must be made within 30 days of the contractor's receipt of the cancellation notice. Applicable fees and taxes are not included in bid price and will be an additional fee if applicable. Buyer agrees to pay all expenses associated with any collection proceeding, including A.B.E. Paving and Sealcoating and A.B.E. Parking Lot Striping Co. attorney fees.

Authorized Signature Brenda Hescie Note: This proposal may be withdrawn by us if not accepted within 10 days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.
Accepted _____

Signature _____
Signature _____
S.S. or Fed. ID# _____

A.B.E. PAVING & SEALCOATING CO.

A.B.E. PARKING LOT STRIPING

P.O. BOX 241, EASTON, PA 18044-0241

610-252-1547 • 908-730-8554

abepaving.com

NJ Reg. #13VH03893700 • PA Reg. #PA069116

Page No. _____ of _____ Pages

Proposal

PROPOSAL SUBMITTED TO:	DESCRIPTION OF JOB:	
ESASD	Job	
	Address	
	City	State
	Phone	Date 04/18/21

We Hereby Submit specifications and estimates for list of schools that are included in the street sweeping bid.

1. Bushkill Elementary school
2. East Stroudsburg Elementary school
3. J.M. Hill school
4. Middle Smithfield Elementary school
5. Resica Elementary school
6. East Stroudsburg area High School North
7. East Stroudsburg area High School South
8. J.T. Lambert Intermediate school
9. Lehman Intermediate school
10. Smithfield Elementary school

We Hereby Propose to furnish labor and materials complete in accordance with the above specifications, for the sum of \$ _____
 and payment to be made as follows: _____

NOTE TO CONSUMER: YOU MAY CANCEL THIS CONTRACT AT ANY TIME BEFORE MIDNIGHT OF THE THIRD BUSINESS DAY AFTER RECEIVING A COPY OF THIS CONTRACT. IF YOU WISH TO CANCEL THIS CONTRACT, YOU MUST SEND A SIGNED AND DATED WRITTEN NOTICE OF CANCELLATION BY REGISTERED OR CERTIFIED MAIL, RETURN RECEIPT REQUESTED.
 A.B.E. Paving & Sealcoating Co., P.O. Box 124, Phillipsburg, N.J. 08855 • 908-730-8554
 If you cancel this contract within the three day period, you are entitled to a full refund of your money. Refunds must be made within 30 days of the contractor's receipt of the cancellation notice.
 Applicable fees and taxes are not included in bid price and will be an additional fee if applicable. Buyer agrees to pay all expenses associated with any collection proceeding, including A.B.E. Paving and Sealcoating and A.B.E. Parking Lot Striping Co. attorney fees.

Authorized Signature _____ Note: This proposal may be withdrawn by us if not accepted within 10 days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.
 Accepted _____

Signature _____
 Signature _____
 S.S. or Fed. ID# _____



PROPOSAL NUMBER

010189-1

JOB NAME AND ADDRESS

Smthfield Elementary
245 River Rd, East Stroudsburg, PA,
18301

CLIENT

East Stroudsburg Area School
District
50 Vine St, East Stroudsburg, PA
Daryle Miller

CONTACT

(570) 656-4284
daryle-miller@esasd.net

PROJECT PROPOSAL

3/11/2021

ADDRESS

3340 OLD POST RD
SLATINGTON, PA
18080

TELEPHONE

(610) 502-0211 direct
(610) 760-0211 direct
(610) 760-0211 office

EMAIL

SALESPERSON: VINCENT@SCASPHALT.COM



AERIAL DEBRIS

PROPOSAL NO: 010189-1

3/11/2021

PREPARED FOR: EAST STROUDSBURG AREA SCHOOL DISTRICT
SMITHFIELD ELEMENTARY

PROPOSAL

PARKING LOT SWEEPING

Use of Broom Truck/ A8000 to power sweep entire parking lot area approximately (67000) Square Foot

Work hours for our pricing are for weekdays between 8 am and 5 pm; during this time, we will be sweeping the entire area with our broom truck.

Once enough debris has accumulated in the truck, we will unload dirt/debris into a Tri-Axle Dump truck, and we will dispose of debris off-site.

There will be an accumulation of dust/debris in the air; we would recommend keeping all foot and vehicle traffic away from our work area until complete.

During this time, we will need access to water for our truck; if you can not provide water access, I will need to be notified before arrival to come equipped with a portable water tank.

Price is based on one mobilization if additional mobilizations are requested due to scheduling conflicts there will be an additional charge to be determined.

If weekends or hours outside of 8 am-5 pm are requested there will be a price increase of no less than 35%

*Note Please confirm overhead aerial photos to ensure all areas are accounted for, we have excluded the walking paths

Price: \$2,635.00

TOTAL PRICE OF THIS PROPOSAL AS PRESENTED

\$2,635.00



AGREEMENT

S&G Asphalt Service, LLC hereby proposes to furnish material and labor - complete in accordance with the above specification, for the sum of:

Two Thousand, Six Hundred and Thirty Five Dollars and Cents (\$2,635.00)

Payment is to be made as follows: 100% upon Completion unless otherwise stated. 1 1/2% Interest over 30 days.

- **This proposal is valid for thirty (30) days from the date written above.**
- **Both Customer and Contractor have a 3 day right of refusal.**
- **Owner please contact township, state or city for permits.**
- **Certificate of Insurance and/or references available upon request.**

The proposal is subject to the terms and conditions enclosed, attached and/or on the backside of the proposal.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

This proposal contains confidential information belonging to the sender, which is legally privileged. The information is intended only for the use of the individual or entity named above. Disclosure, copying, distribution or the taking of any action in reliance on the contents of this proposal is strictly prohibited. If you have received this proposal in error, please immediately notify us by telephone to arrange for return of the original documents to us.

Please visit our website www.sgasphalt.com to view photos of our quality work.

Sincerely,

S&G Asphalt Service LLC

Vincent Sorrentino, Estimator

vincent@sgasphalt.com

Accepted: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____ Title (if applicable): _____

Printed Name: _____ Date: _____



TERMS & CONDITIONS

- These Terms and Conditions are by and between S&G Asphalt Services LLC (hereinafter the "Contractor"), and the front-side "Purchaser", (hereinafter the "Purchaser").
- All stone, asphalt, and concrete depths indicated are to be interpreted as average depths. Drainage is not guaranteed in areas having less than 2% grade.
- Unit prices, if specified, shall apply to all extra work performed beyond the original scope, if such work can be performed at the same time Contractor is working at the site on original items of work. The contractor reserves the right to renegotiate the terms and conditions, including price if it must mobilize any equipment back to the site to perform additional work. The contractor will be under no obligation to perform any extra work.
- All proposals are based on the existence of a workable sub-base layer of at least four (6) inches. It shall not be Contractor's responsibility to check sub-base unless it is specified and paid for in the contract. The contractor shall not be responsible for consequences of sub-base deficiency or failures, including but not limited to damages or inability to perform work due to poor compaction, underground springs, buried materials, grade failures, etc.
- Purchaser agrees to pay all invoices upon completion unless otherwise specified. All amounts unpaid by the due date shall bear interest at the rate of 1.5% per month until paid.
- Purchaser shall not prematurely subject the work to any type of traffic; loads in excess of the design capacity before proper cure, or in a manner that may damage the work. The contractor is not responsible for graffiti, tire tracks, animal or human footprints, etc., on finished concrete/asphalt/seal coat.
- Although the contractor will endeavor to cooperate fully with the progress of the work, it reserves the right to delay the start of work until the entire area of the job is ready to be poured, paved or sealed. Unless otherwise noted, the total price is based on one mobilization and complete access to work areas at the time of mobilization. Purchaser agrees to pay Contractor \$2,500.00 for each additional move-in (Commercial Paving).
- The removal of vehicles from the work site is the sole responsibility of the Purchaser. Damage to vehicles left on the worksite is the responsibility of the Purchaser.
- The contractor shall not be bound to any construction schedules unless agreed to in writing by the Contractor. If no schedule is established, the Contractor will undertake the work in the course of its normal operating schedule.
- Purchaser shall provide potable water and electrical source at no expense to the Contractor. The contractor is not responsible for damage to existing asphalt pavement due to weak, unstable, non-compacted, or wet subbase materials.
- Purchaser is responsible for getting all "private" (non-public) utilities, including walls and septic system elements, underground sprinklers systems, electrical wiring, etc. marked by an independent utility locator prior to the commencement of work. All specifications and the work estimate are conditioned on all private utilities not being disturbed or changed by modifications needed to accommodate private utilities not disclosed to the Contractor previously. Any damage caused to private lines during construction is the sole responsibility of the Purchaser unless previously marked by an independent utility locator. Purchaser is responsible for all damage to existing structures and facilities, including underground facilities, caused by equipment necessary to carry out the work.
- The contractor will not be responsible for the construction or material failures or delays in construction caused by any factor beyond its control, including, but not limited to, delays or failures caused by weather, acts of God, delays in transportation, acts of suppliers and subcontractors, acts of the Purchaser, Owner or its separate contractors, fuel or raw material shortages, plant failures, or any other cause beyond its control.
- Unless stated in writing on this proposal, all engineering and testing, utilities, adjustment of underground facilities, manholes, water valves, or underground structures, landscaping, permits, bonds, government approvals, damage to existing asphalt and concrete and landscaping shall be Purchaser's sole responsibility. Purchaser agrees to indemnify, protect, and hold Contractor harmless from any and all damages, expenses, and attorneys fees suffered or incurred on account of Purchaser's breach of any obligation or covenant of this proposal.
- In the event that Contractor retains an attorney to recover any amount due under this agreement, the Purchaser agrees to pay all attorney fees, court costs, and costs of collection incurred by the Contractor.
- The contractor may refuse to complete the work at any time if conditions listed in proposal are not met by Contractor.
- PA LICENSE NUMBER 004937 & PA 164404



PROPOSAL NUMBER

010188-1

JOB NAME AND ADDRESS

Resica Elementary School
1 Gravel Ridge Rd, East
Stroudsburg, PA, 18302

CLIENT

East Stroudsburg Area School
District
50 Vln St, East Stroudsburg, PA
Daryle Miller

CONTACT

(570) 656-4284
daryle-miller@esasd.net

PROJECT PROPOSAL

3/11/2021

ADDRESS

3340 OLD POST RD
SLATINGTON, PA
18080

TELEPHONE

(610) 502-0211 direct
(610) 760-0211 direct
(610) 760-0211 office

EMAIL

SALESPERSON: VINCENT@SGASPHALT.COM



LANDSCAPE SERVICES

PROPOSAL

PARKING LOT SWEEPING

Use of Broom Truck/ A8000 to power sweep entire parking lot area approximately (140,000) Square Foot

Work hours for our pricing are for weekdays between 8 am and 5 pm; during this time, we will be sweeping the entire area with our broom truck.

Once enough debris has accumulated in the truck, we will unload dirt/debris into a Tri-Axle Dump truck, and we will dispose of debris off-site.

There will be an accumulation of dust/debris in the air; we would recommend keeping all foot and vehicle traffic away from our work area until complete.

During this time, we will need access to water for our truck; if you can not provide water access, I will need to be notified before arrival to come equipped with a portable water tank.

Price is based on one mobilization if additional mobilizations are requested due to scheduling conflicts there will be an additional charge to be determined.

If weekends or hours outside of 8 am-5 pm are requested there will be a price increase of no less than 35%

*Note Please confirm overhead aerial photos to ensure all areas are accounted for, we have excluded the walking paths

Price: \$3,640.00

TOTAL PRICE OF THIS PROPOSAL AS PRESENTED

\$3,640.00



AGREEMENT

S&G Asphalt Service, LLC hereby proposes to furnish material and labor - complete in accordance with the above specification, for the sum of:

Three Thousand, Six Hundred and Forty Dollars and Cents (\$3,640.00)

Payment is to be made as follows: 100% upon Completion unless otherwise stated, 1 1/2% interest over 30 days.

- This proposal is valid for thirty (30) days from the date written above.
- Both Customer and Contractor have a 3 day right of refusal.
- Owner please contact township, state or city for permits.
- Certificate of Insurance and/or references available upon request.

The proposal is subject to the terms and conditions enclosed, attached and/or on the backside of the proposal.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

This proposal contains confidential information belonging to the sender, which is legally privileged. The information is intended only for the use of the individual or entity named above. Disclosure, copying, distribution or the taking of any action in reliance on the contents of this proposal is strictly prohibited. If you have received this proposal in error, please immediately notify us by telephone to arrange for return of the original documents to us.

Please visit our website www.sgasphalt.com to view photos of our quality work.

Sincerely,

S&G Asphalt Service LLC

Vincent Sorrentino, Estimator

vincent@sgasphalt.com

Accepted: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____ Title (if applicable): _____

Printed Name: _____ Date: _____



TERMS & CONDITIONS

- These Terms and Conditions are by and between S&G Asphalt Service LLC (hereinafter the "Contractor"), and the front-side "Purchaser", hereinafter the "Purchaser".
- All stone, asphalt, and concrete depths indicated are to be interpreted as average depths. Drainage is not guaranteed in areas having less than 2% grade.
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- All proposals are based on the existence of a workable sub-base layer of at least four (4) inches. It shall not be Contractor's responsibility to check sub-base unless it is specified and paid for in the contract. The contractor shall not be responsible for consequences of sub-base deficiency or failures, including but not limited to damages or inability to perform work due to poor compaction, underground springs, buried materials, grade failures, etc.
- Purchaser agrees to pay all invoices upon completion unless otherwise specified. All amounts unpaid by the due date shall bear interest at the rate of 1.5% per month until paid.
- Purchaser shall not prematurely subject the work to any type of traffic; loads in excess of the design capacity before proper cure, or in a manner that may damage the work. The contractor is not responsible for graffiti, tire tracks, animal or human footprints, etc., on finished concrete/asphalt/seal coat.
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- The removal of vehicles from the work site is the sole responsibility of the Purchaser. Damage to vehicles left on the worksite is the responsibility of the Purchaser.
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- Unless stated in writing on this proposal, all engineering and testing, utilities, adjustment of underground facilities, manholes, water valves, or underground structures, landscaping, permits, bonds, government approvals, damage to existing asphalt and concrete and landscaping shall be Purchaser's sole responsibility. Purchaser agrees to indemnify, protect, and hold Contractor harmless from any and all damages, expenses, and attorneys fees suffered or incurred on account of Purchaser's breach of any obligation or covenant of this proposal.
- In the event that Contractor retains an attorney to recover any amount due under this agreement, the Purchaser agrees to pay all attorney fees, court costs, and costs of collection incurred by the Contractor.
- The contractor may refuse to complete the work at any time if conditions listed in proposal are not met by Contractee
- PA LICENSE NUMBER 001937 & PA 164404



PROPOSAL NUMBER

010194-1

JOB NAME AND ADDRESS

Middle Smithfield Elementary
School
5180 Milford Rd, East Stroudsburg,
PA, 18302

CLIENT

East Stroudsburg Area School
District
50 Vine St, East Stroudsburg, PA
Daryle Miller

CONTACT

(570) 656-4284
daryle-miller@esasd.net

PROJECT PROPOSAL

3/11/2021

ADDRESS

3340 OLD POST RD
SLATINGTON, PA
18080

TELEPHONE

(610) 502-0211 direct
(610) 760-0211 direct
(610) 760-0211 office

EMAIL

SALESPERSON: VINCENT@SGASPHALT.COM



PROPOSAL

PARKING LOT SWEEPING

Use of Broom Truck/ A8000 to power sweep entire parking lot area approximately (185,000) Square Foot

Work hours for our pricing are for weekdays between 8 am and 5 pm; during this time, we will be sweeping the entire area with our broom truck.

Once enough debris has accumulated in the truck, we will unload dirt/debris into a Tri-Axle Dump truck, and we will dispose of debris off-site.

There will be an accumulation of dust/debris in the air; we would recommend keeping all foot and vehicle traffic away from our work area until complete.

During this time, we will need access to water for our truck; if you can not provide water access, I will need to be notified before arrival to come equipped with a portable water tank.

Price is based on one mobilization if additional mobilizations are requested due to scheduling conflicts there will be an additional charge to be determined.

If weekends or hours outside of 8 am-5 pm are requested there will be a price increase of no less than 35%

*Note Please confirm overhead aerial photos to ensure all areas are accounted for; we have excluded the walking paths

Price: \$3,385.00

TOTAL PRICE OF THIS PROPOSAL AS PRESENTED

\$3,385.00



AGREEMENT

S&G Asphalt Service, LLC hereby proposes to furnish material and labor - complete in accordance with the above specification, for the sum of:

Three Thousand, Three Hundred and Eighty Five Dollars and Cents (\$3,385.00)

Payment is to be made as follows: 100% upon Completion unless otherwise stated. 1 1/2% interest over 30 days.

- **This proposal is valid for thirty (30) days from the date written above.**
- **Both Customer and Contractor have a 3 day right of refusal.**
- **Owner please contact township, state or city for permits.**
- **Certificate of Insurance and/or references available upon request.**

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All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

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Please visit our website www.sgasphalt.com to view photos of our quality work.

Sincerely,

S&G Asphalt Service LLC

Vincent Sorrentino, Estimator

vincent@sgasphalt.com

Accepted: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____ Title (if applicable): _____

Printed Name: _____ Date: _____



TERMS & CONDITIONS

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- The contractor shall not be bound to any construction schedules unless agreed to in writing by the Contractor. If no schedule is established, the Contractor will undertake the work in the course of its normal operating schedule.
- Purchaser shall provide potable water and electrical source at no expense to the Contractor. The contractor is not responsible for damage to existing asphalt pavement due to weak, unstable, non-compacted, or wet subbase materials.
- Purchaser is responsible for getting all "private" (non-public) utilities, including wells and septic system elements, underground sprinklers systems, electrical wiring, etc. marked by an independent utility locator prior to the commencement of work. All specifications and the work estimate are conditioned on all private utilities not being disturbed or changed by modifications needed to accommodate private utilities not disclosed to the Contractor previously. Any damage caused to private lines during construction is the sole responsibility of the Purchaser unless previously marked by an independent utility locator. Purchaser is responsible for all damage to existing structures and facilities, including underground facilities, caused by equipment necessary to carry out the work.
- The contractor will not be responsible for the construction or material failures or delays in construction caused by any factor beyond its control, including, but not limited to, delays or failures caused by weather, acts of God, delays in transportation, acts of suppliers and subcontractors, acts of the Purchaser, Owner or its separate contractors, fuel or raw material shortages, plant failures, or any other cause beyond its control.
- Unless stated in writing on this proposal, all engineering and testing, utilities, adjustment of underground facilities, manholes, water valves, or underground structures, landscaping, permits, bonds, government approvals, damage to existing asphalt and concrete and landscaping shall be Purchaser's sole responsibility. Purchaser agrees to indemnify, protect, and hold Contractor harmless from any and all damages, expenses, and attorneys fees suffered or incurred on account of Purchaser's breach of any obligation or covenant of this proposal.
- In the event that Contractor retains an attorney to recover any amount due under this agreement, the Purchaser agrees to pay all attorney fees, court costs, and costs of collection incurred by the Contractor.
- The contractor may refuse to complete the work at any time if conditions listed in proposal are not met by Contractor
- PA LICENSE NUMBER 001937 & PA 1544B4



PROPOSAL NUMBER

010193-1

JOB NAME AND ADDRESS

J.M. Hill Elementary School
151 East Broad St, East
Stroudsburg, PA, 18301

CLIENT

East Stroudsburg Area School
District
50 Vine St, East Stroudsburg, PA
Daryle Miller

CONTACT

(570) 656-4284
daryle-miller@esascl.net

PROJECT PROPOSAL

3/11/2021

ADDRESS

3340 OLD POST RD
SLATINGTON, PA
18080

TELEPHONE

(610) 502-0211 direct
(610) 760-0211 direct
(610) 760-0211 office

EMAIL

SALESPERSON: VINCENT@SCASPHALT.COM



PROPOSAL

PARKING LOT SWEEPING

Use of Broom Truck/ A8000 to power sweep entire parking lot area approximately (65,000) Square Foot

Work hours for our pricing are for weekdays between 8 am and 5 pm; during this time, we will be sweeping the entire area with our broom truck.

Once enough debris has accumulated in the truck, we will unload dirt/debris into a Tri-Axle Dump truck, and we will dispose of debris off-site.

There will be an accumulation of dust/debris in the air; we would recommend keeping all foot and vehicle traffic away from our work area until complete.

During this time, we will need access to water for our truck; if you can not provide water access, I will need to be notified before arrival to come equipped with a portable water tank.

Price is based on one mobilization if additional mobilizations are requested due to scheduling conflicts there will be an additional charge to be determined.

If weekends or hours outside of 8 am-5 pm are requested there will be a price increase of no less than 35%

*Note Please confirm overhead aerial photos to ensure all areas are accounted for, we have excluded the walking paths

Price: \$2,995.00

TOTAL PRICE OF THIS PROPOSAL AS PRESENTED

\$2,995.00



AGREEMENT

S&G Asphalt Service, LLC hereby proposes to furnish material and labor - complete in accordance with the above specification, for the sum of:

Two Thousand, Nine Hundred and Ninety Five Dollars and Cents (\$2,995.00)

Payment is to be made as follows: 100% upon Completion unless otherwise stated. 1 1/2% interest over 30 days.

- **This proposal is valid for thirty (30) days from the date written above.**
- **Both Customer and Contractor have a 3 day right of refusal.**
- **Owner please contact township, state or city for permits.**
- **Certificate of Insurance and/or references available upon request.**

The proposal is subject to the terms and conditions enclosed, attached and/or on the backside of the proposal.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

This proposal contains confidential information belonging to the sender, which is legally privileged. The information is intended only for the use of the individual or entity named above. Disclosure, copying, distribution or the taking of any action in reliance on the contents of this proposal is strictly prohibited. If you have received this proposal in error, please immediately notify us by telephone to arrange for return of the original documents to us.

Please visit our website www.sgasphalt.com to view photos of our quality work.

Sincerely,

S&G Asphalt Service LLC

Vincent Sorrentino, Estimator

vincent@sgasphalt.com

Accepted: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____ Title (if applicable): _____

Printed Name: _____ Date: _____



TERMS & CONDITIONS

- These Terms and Conditions are by and between S&G Asphalt Service LLC (hereinafter the "Contractor"), and the front-side "Purchaser", (hereinafter the "Purchaser").
- All stone, asphalt, and concrete depths indicated are to be interpreted as average depths. Drainage is not guaranteed in areas having less than 2% grade.
- Unit prices, if specified, shall apply to all extra work performed beyond the original scope, if such work can be performed at the same time Contractor is working at the site on original items of work. The contractor reserves the right to renegotiate the terms and conditions, including price if it must mobilize any equipment back to the site to perform additional work. The contractor will be under no obligation to perform any extra work.
- All proposals are based on the existence of a workable sub-base (layer of at least four (6) inches. It shall not be Contractor's responsibility to check sub-base unless it is specified and paid for in the contract. The contractor shall not be responsible for consequences of sub-base deficiency or failures, including but not limited to damages or inability to perform work due to poor compaction, underground springs, buried materials, grade failures, etc.
- Purchaser agrees to pay all invoices upon completion unless otherwise specified. All amounts unpaid by the due date shall bear interest at the rate of 1.5% per month until paid.
- Purchaser shall not prematurely subject the work to any type of traffic; loads in excess of the design capacity before proper cure, or in a manner that may damage the work. The contractor is not responsible for graffiti, tire tracks, animal or human footprints, etc., on finished concrete/asphalt/seal coat.
- Although the contractor will endeavor to cooperate fully with the progress of the work, it reserves the right to delay the start of work until the entire area of the job is ready to be poured, paved or sealed. Unless otherwise noted, the total price is based on one mobilization and complete access to work areas at the time of mobilization. Purchaser agrees to pay Contractor \$2,500.00 for each additional move-in (Commercial Paving).
- The removal of vehicles from the work site is the sole responsibility of the Purchaser. Damage to vehicles left on the worksite is the responsibility of the Purchaser.
- The contractor shall not be bound to any construction schedules unless agreed to in writing by the Contractor. If no schedule is established, the Contractor will undertake the work in the course of its normal operating schedule.
- Purchaser shall provide potable water and electrical source at no expense to the Contractor. The contractor is not responsible for damage to existing asphalt pavement due to weak, unstable, non-compacted, or wet subbase materials.
- Purchaser is responsible for getting all "private" (non-public) utilities, including wells and septic system elements, underground sprinklers systems, electrical wiring, etc. marked by an independent utility locator prior to the commencement of work. All specifications and the work estimate are conditioned on all private utilities not being disturbed or changed by modifications needed to accommodate private utilities not disclosed to the Contractor previously. Any damage caused to private lines during construction is the sole responsibility of the Purchaser unless previously marked by an independent utility locator. Purchaser is responsible for all damage to existing structures and facilities, including underground facilities, caused by equipment necessary to carry out the work.
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- Unless stated in writing on this proposal, all engineering and testing, utilities, adjustment of underground facilities, manholes, water valves, or underground structures, landscaping, permits, bonds, government approvals, damage to existing asphalt and concrete and landscaping shall be Purchaser's sole responsibility. Purchaser agrees to indemnify, protect, and hold Contractor harmless from any and all damages, expenses, and attorneys fees suffered or incurred on account of Purchaser's breach of any obligation or covenant of this proposal.
- In the event that Contractor retains an attorney to recover any amount due under this agreement, the Purchaser agrees to pay all attorney fees, court costs, and costs of collection incurred by the Contractor.
- The contractor may refuse to complete the work at any time if conditions listed in proposal are not met by Contractor
- PA LICENSE NUMBER 001937 & PA 154464



PROPOSAL NUMBER

010184-1

JOB NAME AND ADDRESS

Lehman Intermediate School &
East Stroudsburg Area Senior High
School North
257 Timberwolf Drive+279
Timberwolf Dr, Dingmans Ferry, PA,
18328

CLIENT

East Stroudsburg Area School
District
50 Vine St, East Stroudsburg, PA
Daryle Miller

CONTACT

(570) 656-4284
daryle-miller@esasd.net

PROJECT PROPOSAL

3/11/2021

ADDRESS

3340 OLD POST RD
SLATINGTON, PA
18080

TELEPHONE

(610) 502-0211 direct
(610) 760-0211 direct
(610) 760-0211 office

EMAIL

SALESPERSON: VINCENT@SGASPHALT.COM



PROPOSAL

PARKING LOT SWEEPING LEHMAN INTERMEDIATE (3) DAYS OF SWEEPING

Use of Broom Truck/ A8000 to power sweep entire parking lot area approximately (825,000) Square Foot

Work hours for our pricing are for weekdays between 8 am and 5 pm; during this time, we will be sweeping the entire area with our broom truck.

Once enough debris has accumulated in the truck, we will unload dirt/debris into a Tri-Axle Dump truck, and we will dispose of debris off-site.

There will be an accumulation of dust/debris in the air; we would recommend keeping all foot and vehicle traffic away from our work area until complete.

During this time, we will need access to water for our truck; if you can not provide water access, I will need to be notified before arrival to come equipped with a portable water tank.

Price is based on one mobilization if additional mobilizations are requested due to scheduling conflicts there will be an additional charge to be determined.

If weekends or hours outside of 8 am-5 pm are requested there will be a price increase of no less than 35%

*Note Please confirm overhead aerial photos to ensure all areas are accounted for; we have excluded the walking paths

Price: \$9,330.00

TOTAL PRICE OF THIS PROPOSAL AS PRESENTED

\$9,330.00



AGREEMENT

S&G Asphalt Service, LLC hereby proposes to furnish material and labor - complete in accordance with the above specification, for the sum of:

Nine Thousand, Three Hundred and Thirty Dollars and Cents (\$9,330.00)

Payment is to be made as follows: 100% upon Completion unless otherwise stated. 1 1/2% interest over 30 days.

- This proposal is valid for thirty (30) days from the date written above.
- Both Customer and Contractor have a 3 day right of refusal.
- Owner please contact township, state or city for permits.
- Certificate of Insurance and/or references available upon request.

The proposal is subject to the terms and conditions enclosed, attached and/or on the backside of the proposal.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

This proposal contains confidential information belonging to the sender, which is legally privileged. The information is intended only for the use of the individual or entity named above. Disclosure, copying, distribution or the taking of any action in reliance on the contents of this proposal is strictly prohibited. If you have received this proposal in error, please immediately notify us by telephone to arrange for return of the original documents to us.

Please visit our website www.sgasphalt.com to view photos of our quality work.

Sincerely,

S&G Asphalt Service LLC

Vincent Sorrentino, Estimator

vincent@sgasphalt.com

Accepted: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____ Title (if applicable): _____

Printed Name: _____ Date: _____



TERMS & CONDITIONS

- *These Terms and Conditions are by and between S&G Asphalt Service LLC (hereinafter the "Contractor"), and the front-side "Purchaser", (hereinafter the "Purchaser").*
- *All stone, asphalt, and concrete depths indicated are to be interpreted as average depths. Drainage is not guaranteed in areas having less than 2% grade.*
- *Unit prices, if specified, shall apply to all extra work performed beyond the original scope, if such work can be performed at the same time Contractor is working at the site on original items of work. The contractor reserves the right to renegotiate the terms and conditions, including price if it must mobilize any equipment back to the site to perform additional work. The contractor will be under no obligation to perform any extra work.*
- *All proposals are based on the existence of a workable sub-base layer of at least four (6) inches. It shall not be Contractor's responsibility to check sub-base unless it is specified and paid for in the contract. The contractor shall not be responsible for consequences of sub-base deficiency or failures, including but not limited to damages or inability to perform work due to poor compaction, underground springs, buried materials, grade failures, etc.*
- *Purchaser agrees to pay all invoices upon completion unless otherwise specified. All amounts unpaid by the due date shall bear interest at the rate of 1.5% per month until paid.*
- *Purchaser shall not prematurely subject the work to any type of traffic; loads in excess of the design capacity before proper cure, or in a manner that may damage the work. The contractor is not responsible for graffiti, tire tracks, animal or human footprints, etc., on finished concrete/asphalt/seal coat.*
- *Although the contractor will endeavor to cooperate fully with the progress of the work, it reserves the right to delay the start of work until the entire area of the job is ready to be poured, paved or sealed. Unless otherwise noted, the total price is based on one mobilization and complete access to work areas at the time of mobilization. Purchaser agrees to pay Contractor \$2,500.00 for each additional move-in (Commercial Paving).*
- *The removal of vehicles from the work site is the sole responsibility of the Purchaser. Damage to vehicles left on the worksite is the responsibility of the Purchaser.*
- *The contractor shall not be bound to any construction schedules unless agreed to in writing by the Contractor. If no schedule is established, the Contractor will undertake the work in the course of its normal operating schedule.*
- *Purchaser shall provide potable water and electrical source at no expense to the Contractor. The contractor is not responsible for damage to existing asphalt pavement due to weak, unstable, non-compacted, or wet subbase materials.*
- *Purchaser is responsible for getting all "private" (non-public) utilities, including walls and septic system elements, underground sprinklers systems, electrical wiring, etc., marked by an independent utility locator prior to the commencement of work. All specifications and the work estimate are conditioned on all private utilities not being disturbed or changed by modifications needed to accommodate private utilities not disclosed to the Contractor previously. Any damage caused to private lines during construction is the sole responsibility of the Purchaser unless previously marked by an independent utility locator. Purchaser is responsible for all damage to existing structures and facilities, including underground facilities, caused by equipment necessary to carry out the work.*
- *The contractor will not be responsible for the construction or material failures or delays in construction caused by any factor beyond its control, including, but not limited to, delays or failures caused by weather, acts of God, delays in transportation, acts of suppliers and subcontractors, acts of the Purchaser, Owner or its separate contractors, fuel or raw material shortages, plant failures, or any other cause beyond its control.*
- *Unless stated in writing on this proposal, all engineering and testing, utilities, adjustment of underground facilities, manholes, water valves, or underground structures, landscaping, permits, bonds, government approvals, damage to existing asphalt and concrete and landscaping shall be Purchaser's sole responsibility. Purchaser agrees to indemnify, protect, and hold Contractor harmless from any and all damages, expenses, and attorneys fees suffered or incurred on account of Purchaser's breach of any obligation or covenant of this proposal.*
- *In the event that Contractor retains an attorney to recover any amount due under this agreement, the Purchaser agrees to pay all attorney fees, court costs, and costs of collection incurred by the Contractor.*
- *The contractor may refuse to complete the work at any time if conditions listed in proposal are not met by Contractee*
- *PA LICENSE NUMBER 001937 & PA 151404*



PROPOSAL NUMBER

010192-1

JOB NAME AND ADDRESS

East Stroudsburg Elementary School
93 Independence Rd, East Stroudsburg, PA, 18301

CLIENT

East Stroudsburg Area School District
50 Vine St, East Stroudsburg, PA
Daryle Miller

CONTACT

(570) 656-4284
daryle-miller@esasd.net

PROJECT PROPOSAL

3/11/2021

DISTRICT |

8 Foot
weeping the entire

ruck, and we will
vehicle traffic away

will need to be

ects there will be an

an 35%

ed the walking paths

Price: \$3,660.00

\$3,660.00

ADDRESS

3340 OLD POST RD
SLATINGTON, PA
18080

TELEPHONE

(610) 502-0211 direct
(610) 760-0211 direct
(610) 760-0211 office

EMAIL

SALESPERSON: VINCENT@SGASPHALT.COM



AGREEMENT

S&G Asphalt Service, LLC hereby proposes to furnish material and labor - complete in accordance with the above specification, for the sum of:

Three Thousand, Six Hundred and Sixty Dollars and Cents (\$3,660.00)

Payment is to be made as follows: 100% upon Completion unless otherwise stated. 1 1/2% interest over 30 days.

- **This proposal is valid for thirty (30) days from the date written above.**
- **Both Customer and Contractor have a 3 day right of refusal.**
- **Owner please contact township, state or city for permits.**
- **Certificate of Insurance and/or references available upon request.**

The proposal is subject to the terms and conditions enclosed, attached and/or on the backside of the proposal.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

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Please visit our website www.sgasphalt.com to view photos of our quality work.

Sincerely,

S&G Asphalt Service LLC

Vincent Sorrentino, Estimator

vincent@sgasphalt.com

Accepted: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____ Title (if applicable): _____

Printed Name: _____ Date: _____



TERMS & CONDITIONS

- These Terms and Conditions are by and between S&G Asphalt Service LLC (hereinafter the "Contractor"), and the front-side "Purchaser", hereinafter the "Purchaser".
- All stone, asphalt, and concrete depths indicated are to be interpreted as average depths. Drainage is not guaranteed in areas having less than 2% grade.
- Unit prices, if specified, shall apply to all extra work performed beyond the original scope, if such work can be performed at the same time Contractor is working at the site on original items of work. The contractor reserves the right to renegotiate the terms and conditions, including price if it must mobilize any equipment back to the site to perform additional work. The contractor will be under no obligation to perform any extra work.
- All proposals are based on the existence of a workable sub-base layer of at least four (5) inches. It shall not be Contractor's responsibility to check sub-base unless it is specified and paid for in the contract. The contractor shall not be responsible for consequences of sub-base deficiency or failures, including but not limited to damages or inability to perform work due to poor compaction, underground springs, buried materials, grade failures, etc.
- Purchaser agrees to pay all invoices upon completion unless otherwise specified. All amounts unpaid by the due date shall bear interest at the rate of 1.5% per month until paid.
- Purchaser shall not prematurely subject the work to any type of traffic; loads in excess of the design capacity before proper cure, or in a manner that may damage the work. The contractor is not responsible for graffiti, tire tracks, animal or human footprints, etc., on finished concrete/asphalt/seal coat.
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- The removal of vehicles from the work site is the sole responsibility of the Purchaser. Damage to vehicles left on the worksite is the responsibility of the Purchaser.
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- In the event that Contractor retains an attorney to recover any amount due under this agreement, the Purchaser agrees to pay all attorney fees, court costs, and costs of collection incurred by the Contractor.
- The contractor may refuse to complete the work at any time if conditions listed in proposal are not met by Contractee
- PA LICENSE NUMBER 001937 & PA 154404



PROPOSAL NUMBER

010185-1

JOB NAME AND ADDRESS

East Stroudsburg Area Cyber
Academy & J.T. Lambert
Intermediate School
2002 Milford Rd, East Stroudsburg,
PA, 18301

CLIENT

East Stroudsburg Area School
District
50 Vine St, East Stroudsburg, PA
Daryle Miller

CONTACT

(670) 656-4284
daryle-miller@esasd.net

PROJECT PROPOSAL

3/11/2021

ADDRESS

3340 OLD POST RD
SLATINGTON, PA
18080

TELEPHONE

(610) 502-0211 direct
(610) 760-0211 direct
(610) 760-0211 office

EMAIL

SALESPERSON: VINCENT@SCASPHALT.COM



PROPOSAL

PARKING LOT SWEEPING

Use of Broom Truck/ A8000 to power sweep entire parking lot area approximately (335,000) Square Foot

Work hours for our pricing are for weekdays between 8 am and 5 pm; during this time, we will be sweeping the entire area with our broom truck.

Once enough debris has accumulated in the truck, we will unload dirt/debris into a Tri-Axle Dump truck, and we will dispose of debris off-site.

There will be an accumulation of dust/debris in the air; we would recommend keeping all foot and vehicle traffic away from our work area until complete.

During this time, we will need access to water for our truck; if you can not provide water access, I will need to be notified before arrival to come equipped with a portable water tank.

Price is based on one mobilization if additional mobilizations are requested due to scheduling conflicts there will be an additional charge to be determined.

If weekends or hours outside of 8 am-5 pm are requested there will be a price increase of no less than 35%

*Note Please confirm overhead aerial photos to ensure all areas are accounted for, we have excluded the walking paths

Price: \$4,050.00

TOTAL PRICE OF THIS PROPOSAL AS PRESENTED

\$4,050.00



AGREEMENT

S&G Asphalt Service, LLC hereby proposes to furnish material and labor - complete in accordance with the above specification, for the sum of:

Four Thousand, and Fifty Dollars and Cents (\$4,050.00)

Payment is to be made as follows: 100% upon Completion unless otherwise stated. 1 1/2% interest over 30 days.

- **This proposal is valid for thirty (30) days from the date written above.**
- **Both Customer and Contractor have a 3 day right of refusal.**
- **Owner please contact township, state or city for permits.**
- **Certificate of Insurance and/or references available upon request.**

The proposal is subject to the terms and conditions enclosed, attached and/or on the backside of the proposal.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

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Please visit our website www.sgasphalt.com to view photos of our quality work.

Sincerely,

S&G Asphalt Service LLC

Vincent Sorrentino, Estimator

vincent@sgasphalt.com

Accepted: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____ Title (if applicable): _____

Printed Name: _____ Date: _____



TERMS & CONDITIONS

- These Terms and Conditions are by and between S&G Asphalt Service LLC hereinafter the "Contractor", and the front-side "Purchaser", hereinafter the "Purchaser".
- All stone, asphalt, and concrete depths indicated are to be interpreted as average depths. Drainage is not guaranteed in areas having less than 2% grade.
- Unit prices, if specified, shall apply to all extra work performed beyond the original scope, if such work can be performed at the same time Contractor is working at the site on original items of work. The contractor reserves the right to renegotiate the terms and conditions, including price if it must mobilize any equipment back to the site to perform additional work. The contractor will be under no obligation to perform any extra work.
- All proposals are based on the existence of a workable sub-base layer of at least four (6) inches. It shall not be Contractor's responsibility to check sub-base unless it is specified and paid for in the contract. The contractor shall not be responsible for consequences of sub-base deficiency or failures, including but not limited to damages or inability to perform work due to poor compaction, underground springs, buried materials, grade fallouts, etc.
- Purchaser agrees to pay all invoices upon completion unless otherwise specified. All amounts unpaid by the due date shall bear interest at the rate of 4.5% per month until paid.
- Purchaser shall not prematurely subject the work to any type of traffic; loads in excess of the design capacity before proper cure, or in a manner that may damage the work. The contractor is not responsible for graffiti, tire tracks, animal or human footprints, etc., on finished concrete/asphalt/seal coat.
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- The contractor will not be responsible for the construction or material failures or delays in construction caused by any factor beyond its control, including, but not limited to, delays or failures caused by weather, acts of God, delays in transportation, acts of suppliers and subcontractors, acts of the Purchaser, Owner or its separate contractors, fuel or raw material shortages, plant failures, or any other cause beyond its control.
- Unless stated in writing on this proposal, all engineering and testing, utilities, adjustment of underground facilities, manholes, water valves, or underground structures, landscaping, permits, bonds, government approvals, damage to existing asphalt and concrete and landscaping shall be Purchaser's sole responsibility. Purchaser agrees to indemnify, protect, and hold Contractor harmless from any and all damages, expenses, and attorneys fees suffered or incurred on account of Purchaser's breach of any obligation or covenant of this proposal.
- In the event that Contractor retains an attorney to recover any amount due under this agreement, the Purchaser agrees to pay all attorney fees, court costs, and costs of collection incurred by the Contractor.
- The contractor may refuse to complete the work at any time if conditions listed in proposal are not met by Contractor.
- PA LICENSE NUMBER 001937 & PA 1544B4



PROPOSAL NUMBER

010190-1

JOB NAME AND ADDRESS

East Stroudsburg Area Senior High
School South
279 North Courtland St, East
Stroudsburg, PA, 18301

CLIENT

East Stroudsburg Area School
District
50 Vine St, East Stroudsburg, PA
Daryle Miller

CONTACT

(570) 656-4284
daryle-miller@esasd.net

PROJECT PROPOSAL

3/11/2021

ADDRESS

3340 OLD POST RD
SLATINGTON, PA
18080

TELEPHONE

(610) 502-0211 direct
(610) 760-0211 direct
(610) 760-0211 office

EMAIL

SALESPERSON: VINCENT@SCASPHALT.COM



PROPOSAL

PARKING LOT SWEEPING

Use of Broom Truck/ A8000 to power sweep entire parking lot area approximately (67000) Square Foot

Work hours for our pricing are for weekdays between 8 am and 5 pm; during this time, we will be sweeping the entire area with our broom truck.

Once enough debris has accumulated in the truck, we will unload dirt/debris into a Tri-Axle Dump truck, and we will dispose of debris off-site.

There will be an accumulation of dust/debris in the air; we would recommend keeping all foot and vehicle traffic away from our work area until complete.

During this time, we will need access to water for our truck; if you can not provide water access, I will need to be notified before arrival to come equipped with a portable water tank.

Price is based on one mobilization if additional mobilizations are requested due to scheduling conflicts there will be an additional charge to be determined.

If weekends or hours outside of 8 am-5 pm are requested there will be a price increase of no less than 35%

*Note Please confirm overhead aerial photos to ensure all areas are accounted for; we have excluded the walking paths

Price: \$2,650.00

TOTAL PRICE OF THIS PROPOSAL AS PRESENTED

\$2,650.00



AGREEMENT

S&G Asphalt Service, LLC hereby proposes to furnish material and labor - complete in accordance with the above specification, for the sum of:

Two Thousand, Six Hundred and Fifty Dollars and Cents (\$2,650.00)

Payment is to be made as follows: 100% upon Completion unless otherwise stated. 1 1/2% Interest over 30 days.

- **This proposal is valid for thirty (30) days from the date written above.**
- **Both Customer and Contractor have a 3 day right of refusal.**
- **Owner please contact township, state or city for permits.**
- **Certificate of Insurance and/or references available upon request.**

The proposal is subject to the terms and conditions enclosed, attached and/or on the backside of the proposal.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

This proposal contains confidential information belonging to the sender, which is legally privileged. The information is intended only for the use of the individual or entity named above. Disclosure, copying, distribution or the taking of any action in reliance on the contents of this proposal is strictly prohibited. If you have received this proposal in error, please immediately notify us by telephone to arrange for return of the original documents to us.

Please visit our website www.sgasphalt.com to view photos of our quality work.

Sincerely,

S&G Asphalt Service LLC

Vincent Sorrentino, Estimator

vincent@sgasphalt.com

Accepted: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____ Title (if applicable): _____

Printed Name: _____ Date: _____



TERMS & CONDITIONS

- These Terms and Conditions are by and between S&G Asphalt Service LLC (hereinafter the "Contractor"), and the front-side "Purchaser", (hereafter the "Purchaser").
- All stone, asphalt, and concrete depths indicated are to be interpreted as average depths. Drainage is not guaranteed in areas having less than 2% grade.
- Unit prices, if specified, shall apply to all extra work performed beyond the original scope, if such work can be performed at the same time Contractor is working at the site on original items of work. The contractor reserves the right to renegotiate the terms and conditions, including price if it must mobilize any equipment back to the site to perform additional work. The contractor will be under no obligation to perform any extra work.
- All proposals are based on the existence of a workable sub-base layer of at least four (6) inches. It shall not be Contractor's responsibility to check sub-base unless it is specified and paid for in the contract. The contractor shall not be responsible for consequences of sub-base deficiency or failures, including but not limited to damages or inability to perform work due to poor compaction, underground springs, buried materials, grade failures, etc.
- Purchaser agrees to pay all invoices upon completion unless otherwise specified. All amounts unpaid by the due date shall bear interest at the rate of 1.5% per month until paid.
- Purchaser shall not prematurely subject the work to any type of traffic; loads in excess of the design capacity before proper cure, or in a manner that may damage the work. The contractor is not responsible for graffiti, tire tracks, animal or human footprints, etc., on finished concrete/asphalt/seal coat.
- Although the contractor will endeavor to cooperate fully with the progress of the work, it reserves the right to delay the start of work until the entire area of the job is ready to be poured, paved or sealed. Unless otherwise noted, the total price is based on one mobilization and complete access to work areas at the time of mobilization. Purchaser agrees to pay Contractor \$2,500.00 for each additional move-in (Commercial Paving).
- The removal of vehicles from the work site is the sole responsibility of the Purchaser. Damage to vehicles left on the work site is the responsibility of the Purchaser.
- The contractor shall not be bound to any construction schedules unless agreed to in writing by the Contractor. If no schedule is established, the Contractor will undertake the work in the course of its normal operating schedule.
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- In the event that Contractor retains an attorney to recover any amount due under this agreement, the Purchaser agrees to pay all attorney fees, court costs, and costs of collection incurred by the Contractor.
- The contractor may refuse to complete the work at any time if conditions listed in proposal are not met by Contractor.
- PA LICENSE NUMBER 049337 & PA 184484



PROPOSAL NUMBER

010191-1

JOB NAME AND ADDRESS

Bushkill Elementary School
131 North School Drive, Dingmans
Ferry, PA, 18328

CLIENT

East Stroudsburg Area School
District
50 Vine St, East Stroudsburg, PA
Daryle Miller

CONTACT

(570) 656-4284
daryle-miller@esasd.net

PROJECT PROPOSAL

3/11/2021

ADDRESS

3340 OLD POST RD
SLATINGTON, PA
18080

TELEPHONE

(610) 502-0211 direct
(610) 760-0211 direct
(610) 760-0211 office

EMAIL

SALESPERSON: VINCENT@SGASPHALT.COM



PROPOSAL

PARKING LOT SWEEPING

Use of Broom Truck/ A8000 to power sweep entire parking lot area approximately (125,000) Square Foot

Work hours for our pricing are for weekdays between 8 am and 5 pm; during this time, we will be sweeping the entire area with our broom truck.

Once enough debris has accumulated in the truck, we will unload dirt/debris into a Tri-Axle Dump truck, and we will dispose of debris off-site.

There will be an accumulation of dust/debris in the air; we would recommend keeping all foot and vehicle traffic away from our work area until complete.

During this time, we will need access to water for our truck; if you can not provide water access, I will need to be notified before arrival to come equipped with a portable water tank.

Price is based on one mobilization if additional mobilizations are requested due to scheduling conflicts there will be an additional charge to be determined.

If weekends or hours outside of 8 am-5 pm are requested there will be a price increase of no less than 35%

*Note Please confirm overhead aerial photos to ensure all areas are accounted for, we have excluded the walking paths

Price: \$2,650.00

TOTAL PRICE OF THIS PROPOSAL AS PRESENTED

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All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

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Please visit our website www.sgasphalt.com to view photos of our quality work.

Sincerely,

S&G Asphalt Service LLC

Vincent Sorrentino, Estimator

vincent@sgasphalt.com

Accepted: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____ Title (if applicable): _____

Printed Name: _____ Date: _____



TERMS & CONDITIONS

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- *In the event that Contractor retains an attorney to recover any amount due under this agreement, the Purchaser agrees to pay all attorney fees, court costs, and costs of collection incurred by the Contractor.*
- *The contractor may refuse to complete the work at any time if conditions listed in proposal are not met by Contractee*
- *PA LICENSE NUMBER 001037 & PA 154484*

V. ITEMS FOR DISCUSSION

7. Child Nutrition Nationwide Waiver Update for School Year 2021-22



Food and
Nutrition
Service

Braddock
Metro Center

1320
Braddock
Place
Alexandria
VA 22314

DATE: April 20, 2021

CODE: COVID-19: Child Nutrition Response #84

SUBJECT: Child Nutrition Nationwide Waiver Update for School Year 2021-2022

TO: Regional Directors
Special Nutrition Programs
All Regions

State Directors
Child Nutrition Programs
All States

This memo announces a new suite of Child Nutrition Program nationwide waivers and flexibilities to support a successful school reopening in school year 2021-2022.

School nutrition professionals across the nation have engaged in a heroic effort to connect children with nutritious meals throughout the coronavirus (COVID-19) pandemic. On the frontlines since March 2020, school nutrition professionals have worked hard to adapt their meal service to meet the needs of children in their communities. To support their efforts, the Food and Nutrition Service (FNS) established nationwide waivers to streamline access, enhance program flexibility, and reduce administrative burden. These waivers, first established in spring 2020, were most recently extended through summer 2021.

As we look ahead to next school year, we know that even as the nation recovers, school nutrition professionals will continue to face challenges in their work. State and local officials are working hard to plan for the new school year, and FNS recognizes that providing flexibility will support their extraordinary efforts. Some schools may provide a virtual learning option for students who are not ready to return to in-person learning this fall, for example, due to an increased risk of severe illness and/or special healthcare needs.¹ Schools will need flexibility to provide meals to virtual learners. Flexibility will also allow schools to continue with classroom meals, outdoor meals, and other meal service models that support social distancing for in-person students.

To support a successful school reopening, and to promote afterschool and child care, FNS is releasing a new suite of waivers and flexibilities to increase funding, support access, and balance operational needs with the goal of providing nutritious meals:

- Nationwide Waiver to Allow the Seamless Summer Option through School Year 2021-2022

¹ The Centers for Disease Control and Prevention recommend families consider whether their child is at increased risk of severe illness, as well as their child's academic and social-emotional needs, when considering a learning format. See: *Making Decisions about Children Attending In-person School During the COVID-19 Pandemic: Information for Parents, Guardians, and Caregivers*, <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/decision-tool.html>. Accessed March 29, 2021.

- Nationwide Waiver to Allow Summer Food Service Program Reimbursement Rates in School Year 2021-2022
- Nationwide Waiver to Allow Non-Congregate Meal Service for School Year 2021-2022
- Nationwide Waiver of Meal Time Requirements for School Year 2021-2022
- Nationwide Waiver to Allow Parents and Guardians to Pick Up Meals for Children for School Year 2021-2022
- Nationwide Waiver to Allow Specific School Meal Pattern Flexibility for School Year 2021-2022
- Nationwide Waiver to Allow Specific Meal Pattern Flexibility in the Child and Adult Care Food Program for School Year 2021-2022
- Nationwide Waiver to Allow Offer Versus Serve Flexibility for Senior High Schools in School Year 2021-2022
- Nationwide Waiver of Area Eligibility in the Afterschool Programs and for Family Day Care Home Providers in School Year 2021-2022
- Nationwide Waiver of Onsite Monitoring Requirements in the School Meals Programs – Revised – EXTENSION 3
- Nationwide Waiver of Onsite Monitoring Requirements for State Agencies in the Child and Adult Care Food Program – EXTENSION 3
- Nationwide Waiver of Monitoring Requirements for Sponsors in the Child and Adult Care Food Program – EXTENSION

Under the *Nationwide Waiver to Allow the Seamless Summer Option through School Year 2021-2022*, all school food authorities in States that opt in to the waiver are permitted to serve and claim meals through the Seamless Summer Option, regardless of their location. State agencies are not required to target school or student participation; all school food authorities and schools may use this waiver. Further, FNS has used its authority to increase meal reimbursement rates for Seamless Summer in school year 2021-2022, recognizing the increased costs schools have incurred when providing safe meals during the pandemic. The continued availability of the Seamless Summer Option will provide maximum administrative flexibility for schools and access for children.

In addition, as more students return to in-person learning, it is important to ensure they receive high-quality, nutritious meals that help them succeed in the classroom. For school year 2021-2022, schools will be returning to the school meal pattern, which emphasizes healthy eating with a focus on fruits and vegetables, whole grains, and sensible calorie levels. However, FNS understands that many child nutrition professionals will continue to face operational constraints in the new school year, and therefore will require continued flexibility regarding the National School Lunch and School Breakfast Program meal requirements. Continued COVID-19 safety protocols at some schools may require school nutrition professionals to continue using alternative meal service models that allow for social distancing. Certain meal pattern requirements may be difficult to meet when using these models, and schools may require targeted flexibility. To that end, FNS is issuing a nationwide waiver to allow schools to utilize specific meal pattern flexibilities, as outlined in the waiver. FNS is committed to supporting schools in serving the most nutritious meals possible as they transition back to normal school meal program operations during the upcoming school year. We expect that the flexibilities

provided for this school year will only be utilized as needed, and that schools will seek to meet the nutrition standards to the greatest extent possible. In support of that goal, FNS will focus its technical assistance resources on the specific challenges schools face during this transition period.

The return to school and work also means a return to afterschool and child care for many families, and FNS appreciates that child care providers will also need flexibility to provide safe meals to children. Similar targeted meal pattern flexibility is available for child care providers in school year 2021-2022.

FNS recognizes the continued need to adapt program oversight to the uncertain and potentially diverse circumstances that State agencies and schools will face in school year 2021-2022. As part of its continued effort to support any necessary protocols for social distancing in schools and child care facilities, FNS is extending nationwide waivers to allow offsite monitoring for the National School Lunch Program, School Breakfast Program, and Child and Adult Care Food Program until 30 days after the end of the public health emergency, which was declared on January 31, 2020, by the United States Department of Health and Human Services.

While many waivers in this suite provide flexibility for an extended timeframe, FNS expects schools and child care providers to use the flexibilities for only the duration and extent that they are needed. Program operators should continue to refer to the Centers for Disease Control and Prevention for the latest information on mitigation and prevention measures, including those around food and drink consumption. For example, schools may refer to the webpage *Safely Distributing School Meals During COVID-19*: <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/safely-distributing-meals.html>.

The Child Nutrition Programs play an essential role in the health and development of our nation's children, and a successful and timely return to in-school program operations a priority for FNS. Looking ahead, FNS remains committed to providing schools and child care providers the resources they need to offer a high-quality meal service in the new school year. State and local program operators across the country have worked tirelessly to make sure children have access to nutritious meals despite unprecedented challenges of the pandemic, and we will do our part to support them.



Angela M. Kline
Director
Policy and Program Development Division

V. ITEMS FOR DISCUSSION

8. 2021-22 School Lunch Prices

Finance Committee – May 2021

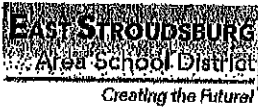
The Food Service Team is recommending no price increase in the paid breakfast and lunch prices for the 21-22 school year due to USDA's announcement of Free Meals to all children being extended to June 30, 2022.

We are recommending the following ala carte price increases for the 21-22 school year.

<u>Ala Carte Item</u>	<u>19-20 Price</u>	<u>Recommended Price for 21-22</u>
Adult Breakfast	\$1.85	\$1.90
Adult Lunch	\$3.50	\$3.55
Ala Carte Milk	\$.50	\$.55
Lemonade/Orange Drink	\$1.00	\$1.25
Gatorade (12 oz)	\$1.25	\$1.50
Ala Carte Breakfast (single item)	\$.75	\$1.00
Hot Lunch Entrée	\$2.00	\$2.25
Fries	\$.75	\$1.00
Fresh Fruit	\$.50	\$.75
Cold/Hot Mixed Vegetables	\$.50	\$.75
Chips (All varieties)	\$.75	\$1.00
Ice Cream (All varieties)	\$1.00	\$1.25
Fresh Baked Cookies	\$.35	\$.50
Chicken Wings (Price per wing)	\$.50	\$.75
Soft Pretzel (2.2oz)	\$.75	\$1.00

V. ITEMS FOR DISCUSSION

10. Piano Donation



Craig Nelman <craig-nelman@esasd.net>

Item for May's Finance Committee

Patricia Rosado <patricia-rosado@esasd.net>
To: Craig Nelman <craig-nelman@esasd.net>

Thu, Apr 15, 2021 at 11:11 AM

A community member called our office to inform us that she has a piano that she would like to donate to the School District. Dr. Riker asked me to check with the music department to see if anyone had an interest and if so, they would need to inspect it before making a final decision. The process was done and a teacher, Hillary Stevens, from Lehman Intermediate School wants the piano. According to our Policy 702, page 2 - All proposals for gifts to the school district or individual schools must be brought to the Finance Committee for review and recommendation to the Board. I have attached 4 pictures pertaining to the piano and Board Policy 702 for your review. Ms. Stevens said that - The piano is a Kohler and Campbell brown, short, upright piano. Acquired by Gladys Walker for her son in 2015. It is designed by Jorgen G Hansen and certified by Kohler and Campbell. Made in the USA, moth proofed and tropicalized. I'd say in great condition, and will be a great addition to the Lehman instrument collection. "

Please place this item on the May 10th Finance Committee meeting agenda. Please let me know if you need anything else. If you have any further questions about the piano, please contact hillary-stevens@esasd.net

Thank you!

Patricia L. Rosado
Administrative Assistant to the Superintendent, Dr. William R. Riker &
Board Secretary
East Stroudsburg Area School District
50 Vine Street
East Stroudsburg, PA 18301
(570) 424-8500 x 10001

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**EAST
STROUDSBURG
AREA
SCHOOL DISTRICT**

SECTION: PROPERTY
TITLE: GIFTS, SCHOLARSHIPS AND DONATIONS
ADOPTED: August 19, 2002
REVISED: March 20, 2017

702. GIFTS, SCHOLARSHIPS AND DONATIONS	
1. Purpose	The Board recognizes that individuals, businesses and community organizations may wish to contribute additional funds, supplies and equipment to enhance or extend the programs in the schools.
2. Authority SC 216	The Board or designee has the authority to accept gifts and donations made to the school district or to any school of the school district on its behalf.
SC 216	The Board reserves the right to refuse to accept any gift that does not contribute to achievement of school district goals or when such ownership would adversely affect the school district.
SC 216	Any gift accepted by the Board or its designee shall become school district property, may not be returned without Board approval, and is subject to the same controls and regulations as are other school district properties.
SC 216	The Board shall be responsible for the maintenance of any gift it accepts, unless otherwise stipulated.
SC 216	The Board shall make every effort to honor the intent of the donor in the use of the gift, but it reserves the right to utilize any gift in the best interests of the school district's educational program.
SC 216 Pol. 706	In no case shall acceptance of a gift be considered an endorsement by the Board of a commercial product, business enterprise, or institution of learning.
3. Definition	All gifts shall be recorded in the appropriate inventory listing and property records.
	For the purpose of this policy, the term gift is defined to be any monetary or non-monetary contribution to the school district. Nonmonetary contributions may be in the form of materials, equipment, land, etc. Monetary contributions may include donations in support of programs or activities in an individual school or on a district-wide level and scholarship funds.

4. Guidelines	<p>All proposals for gifts to the school district or individual schools must be brought to the Finance Committee for review and recommendation to the Board.</p> <p>Proposals must include the purpose to which the gift is to be applied, the amount of the gift (for gifts-in-kind, an estimated value should be provided), and the timeframe in which the gift will be used.</p> <p><u>Scholarships</u></p> <p>For the purposes of establishing a scholarship, proposals must include:</p> <ol style="list-style-type: none">1. The name of the scholarship.2. The reason for its establishment (e.g. in memory of someone, in honor of someone, in recognition of someone or something, etc.)3. The purpose to which it is applied (i.e. what are the funds to be used for by the recipient).4. The selection criteria to be used and the procedure for making the selection.5. The amount to be awarded and number of recipients.6. May principle be expended or only interest? <p>All contributions must be made payable to the East Stroudsburg Area School District. Contributions to scholarships must identify the name of the scholarship fund on the check. All checks must be sent to the attention of the Chief Financial Officer.</p> <p>Scholarships funds will be invested as part of the district's scholarship pool and will earn interest based on its share of the investment pool.</p> <p>District officials who are approached by donors wishing to make a gift to the district should discuss the potential gift with the Superintendent and the Chief Financial Officer before a proposal is brought to the Finance Committee.</p> <p>References:</p> <p>24 P.S. 216</p> <p>Policy 706</p>
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V. ITEMS FOR DISCUSSION

11. Sun Life 2021 Renewal – Life, AD&D, LTD – no rate increase



April 19, 2021

Craig Neiman, Business Manager
East Stroudsburg Area School District
50 Vine Street
East Stroudsburg, PA 18301-2150

Policy: 932224
Rate Effective Date: July 1, 2021

On behalf of CM Regent Solutions, we appreciate your business and your continued support of our products. We are committed to providing exceptional service and rate stability.

Please allow this letter to serve as formal notification of the renewal of your policy. We are pleased to inform you that there will be no increase to your plan rates for the upcoming plan year.

Life	.145
AD&D	.02
LTD-Rate 1	.32
LTD-Rate 2	.17

Guaranteed for 1 year

Our renewal proposal encompasses a comprehensive risk analysis, backed by exceptional service and strong value-added features. In addition to the rate stability that is offered to existing clients of varying sizes, the overall program includes various value-add features at no additional cost including but not limited to:

- o LTD - Retro-Disability: Provides an additional lump sum benefit if an insured employee is hospitalized for 14 days or more at onset of total disability
- o LTD and Life - Disability and Life Waiver of Premium: Joint review for both Disability and Life Waiver to ensure employees receive continued coverage when they need it most
- o Life - Emergency Travel Assistance and ID Theft Protection Services – for all employees insured under the Basic Life
- o Will Prep Services – for select schools

300 Sterling Parkway, Suite 100 | Mechanicsburg, PA 17050 | cmregent.com

CM Regent Insurance Company is an issuer of workers' compensation and liability insurance. The company also insures property and casualty package policies issued by other carriers.



Craig Neiman, Business Manager
East Stroudsburg Area School District
April 19, 2021
Page 2

Please contact your CM Regent Solutions Relationship Manager at 866-403-7700 and/or your current Broker with any questions or to make any changes to your benefits in the upcoming plan year.

I, _____, as a duly authorized representative of the above named, do hereby accept the 2021 renewal rates as noted above.

Signature:

Date:

Please copy and return Acceptance to: Kathleen Malnofski- kmalnofski@cmregent.com.

Sincerely,



A. Tony Wright, MHP, CPIA
Director, Employee Benefits Sales and Services

cc: Kerry Althouse

V. ITEMS FOR DISCUSSION

12. Mazzitti & Sullivan EAP Services 2021 Renewal
\$1.33/month/employee (decrease from \$1.50)

MAZZITTI & SULLIVAN EAP SERVICES

AGREEMENT REGARDING EMPLOYEE ASSISTANCE PROGRAM SERVICES

BACKGROUND

Mazzitti and Sullivan EAP Services has developed a comprehensive Employee Assistance Program (EAP) that will be available to all **EAST STROUDSBURG AREA SCHOOL DISTRICT** employees and their family / household members.

The Employee Assistance Program has been established as an evaluation and referral type program run through a Central Administrative Office.

AGREEMENT

This Agreement is made effective July 1, 2021 by and between **EAST STROUDSBURG AREA SCHOOL DISTRICT** (the plan sponsor), with an office and principal place of business at 50 Vine Street, East Stroudsburg PA 18301 and Mazzitti and Sullivan Counseling Services, Inc. d.b.a. Mazzitti & Sullivan EAP Services, Inc. (herein referred to as Mazzitti & Sullivan) with an office situated at 479 Port View Drive, Ste C30, Harrisburg, PA 17111.

Whereas, **EAST STROUDSBURG AREA SCHOOL DISTRICT** is desirous of providing a program for its employees and their family / household members, whereby said employees and their family / household members may have access to assistance with problems affecting their quality of life; and

Whereas, Mazzitti & Sullivan provides a comprehensive employee assistance program of professional evaluation and referral services; and

Whereas, Mazzitti & Sullivan has agreed to provide its comprehensive employee assistance program for the benefit of **EAST STROUDSBURG AREA SCHOOL DISTRICT** employees and their family / household members;

Now therefore, in consideration of the mutual covenants herein contained, and intending to be legally bound hereby, it is agreed as follows:

DEFINITIONS: As used in this Agreement:

1. "Employee" shall mean any individual employed by **EAST STROUDSBURG AREA SCHOOL DISTRICT** on a full-time or part-time basis.
2. "Family / Household Members" shall mean the spouse of a **EAST STROUDSBURG AREA SCHOOL DISTRICT** employee, the dependent child of a **EAST STROUDSBURG AREA SCHOOL DISTRICT** employee related by blood or marriage, and any other individual residing in the **EAST STROUDSBURG AREA SCHOOL DISTRICT** employee's home. Dependent children living outside the home are covered through age 26.

BASIC EMPLOYEE ASSISTANCE PROGRAM SERVICES

Mazzitti & Sullivan will offer the following services:

A. Direct Services

1. Face to Face Counseling will be provided for employees and family / household members with a therapist within our extensive provider network located near the work site or home.
2. Virtual and Telephonic Counseling will be provided for employees and family / household members for easy access to a therapist from the comfort of one's own home. It is fully confidential and convenient for life's busy schedules.

Each person covered by the EAP is entitled to counseling sessions for any problem listed below:

Family / marital, emotional / personal, life coaching, financial difficulties, elder care, legal issues, vocational, drug and alcohol, and any other life event.

B. Referred Services

Should resolution of the employee / family / household members presenting problems require more extensive treatment than can be offered through the evaluation / short term counseling segment of the program, employee / family / household members will be referred to qualified specialists offering the following services:

(1) individual therapy, (2) couples counseling, (3) group counseling, (4) substance abuse (detoxification, inpatient rehabilitation, intensive outpatient, low-level outpatient, group therapy, aftercare, and self-help), (5) family therapy, (6) psychological evaluations, testing, and treatment (inpatient, outpatient and partial residential), (7) financial counseling, (8) vocational counseling, (9) stress management, (10) planned interventions, (11) legal assistance, and (12) referral to qualified service providers and treatment centers for other significant issues and problems.

C. Program Administration

Mazzitti & Sullivan will set up and administer all aspects of the EAP. All records and files, resources and statistical information will be maintained by Mazzitti & Sullivan in our Harrisburg Office. Case management and employee / client follow-up will be performed to help ensure the appropriateness and quality of treatment and measure program success.

D. Program Set-Up

1. Mazzitti & Sullivan will provide technical assistance in the following areas:
 - a. EAP policy development
 - b. Establishment of EAP goals and objectives
 - c. Establishment of time frames for achieving goals and objectives

- d. Enlistment of management support for the EAP, its goals and objectives.

In establishing the guidelines for the EAP, Mazzitti & Sullivan will utilize existing **EAST STROUDSBURG AREA SCHOOL DISTRICT** personnel policies on substance abuse and mental illness issues and incorporate this into the EAP program policy.

E. Program Publicity and Promotion

For an EAP to be successful, it must be understood and accepted by those it is intended to serve. Mazzitti & Sullivan in cooperation with designated **EAST STROUDSBURG AREA SCHOOL DISTRICT** personnel will develop a program of publicity and promotion utilizing a variety of personalized digital materials and approaches. All promotional materials will be provided in digital format only. These may include, but are not limited to the following:

- (1) flyers, (2) wallet cards, (3) newsletter articles, (4) information / orientation meetings with employees and supervisors by Mazzitti & Sullivan staff, (5) email, and other electronic platforms for marketing.

Unlimited personalized promotional materials may be provided to **EAST STROUDSBURG AREA SCHOOL DISTRICT** at any time.

F. EAP Orientations

1. Supervisory Orientations

Management personnel selected by **EAST STROUDSBURG AREA SCHOOL DISTRICT** management will be trained in depth on EAP policy and procedure; the effects of personal problems on individuals and their families; and how to serve as an effective advocate for the EAP and liaison for assisting employees in accessing the system. Training may be administered by Mazzitti & Sullivan utilizing (1) lectures, (2) video presentations, (3) experiential (role play) exercises, (4) written materials designed to reinforce the learning process, (5) questions and comments. Mazzitti & Sullivan will provide one supervisory training presentation annually for every 75 employees for **EAST STROUDSBURG AREA SCHOOL DISTRICT** as well as provide the training materials to **EAST STROUDSBURG AREA SCHOOL DISTRICT** so that HR / management can present this information on its own.

2. Employee Orientations

Mazzitti & Sullivan will conduct one employee orientation workshop annually for every 75 employees for employees of **EAST STROUDSBURG AREA SCHOOL DISTRICT**.

These supervisory & employee orientations may be held either through live webinar, or held on-site OR through live webinar only.

SERVICE DELIVERY

The EAP is designed to help employees with a range of problems affecting their lives and job performance. To ensure that employees and their families / household members receive the highest quality and most appropriate services, Mazzitti & Sullivan uses a comprehensive network of professionals and treatment centers. We believe that no single service provider is appropriate

In all cases, Each client's case is considered on its own merit and each client is given a choice of appropriate treatment options. Personal, family, financial and other considerations are weighted in making recommendations for treatment. All treatment centers and service providers are state licensed or accredited, and each has been credentialed by our staff to meet our strict standards for quality service.

To ensure program continuity, Mazzitti & Sullivan will utilize service providers with whom **EAST STROUDSBURG AREA SCHOOL DISTRICT** has existing working relationships.

Mazzitti & Sullivan shall not assume responsibility for supervision or for the continuing employment of any Employee; such supervision and / or decisions regarding the continued employment of the Employee by **EAST STROUDSBURG AREA SCHOOL DISTRICT** shall be the sole responsibility of **EAST STROUDSBURG AREA SCHOOL DISTRICT**. Any absence from, or return to, work of an Employee is completely the decision of **EAST STROUDSBURG AREA SCHOOL DISTRICT**.

Note on Service Delivery:

The EAP is not intended to replace the employee / family / household member's health insurance plan. Any employee or family / household member that has an established treatment relationship with a therapist is encouraged to continue and finish that course of therapy before accessing the EAP for assistance. The EAP does not pay for sessions with a therapist unless they were initiated by an EAP evaluation through Mazzitti & Sullivan. Also, Mazzitti & Sullivan will not pay for any services delivered after the termination date of this contract.

PROGRAM ACCESS

A. Referrals Procedure

The Process used in making a referral to the EAP will come in several forms:

1. HR / Supervisor Referral -- Referral made by HR or a Supervisor who has been oriented to the EAP process and has a superior working knowledge of EAP process and procedure. Supervisors are advocates and liaisons for the EAP.
2. Self-Referral -- Employees who have personal problems that affect everyday life and need help may voluntarily seek help.
3. Family Referral -- Family / household members may access the program at any time for help with personal problems.
4. Co-Worker Referral -- These referrals are recommendations to employees by concerned co-workers who know about personal problems related in confidence.

B. Accessibility

Mazzitti & Sullivan will provide a toll-free national (800) telephone number for supervisors, employees and their families to use 24 hours a day, 7 days a week to answer questions and help employees to utilize the Employee Assistance Program. This number will always be answered by a live person at all times, and never an automated system or voicemail.

C. Confidentiality

All activities conducted by Mazzitti & Sullivan follow the strictest confidentiality standards as designated by state and federal laws. This includes Public Law 92.255 as implemented by Federal Regulation 40FR27802, July 1, 1985 and by s/s 4 and s/s 8 of 222263 (P.L. 221) 71PS1690.101, as well as the federally mandated HIPAA regulations. No information will be released to any source, including but not limited to **EAST STROUDSBURG AREA SCHOOL DISTRICT**, without the completion of a signed release of information form unless otherwise required by applicable federal or state law. We maintain all EAP records for a minimum of four years. Any medical or protected health information regarding an Employee shall be released by Mazzitti & Sullivan to a third party, including **EAST STROUDSBURG AREA SCHOOL DISTRICT**, only upon receipt, in a form that complies with all applicable federal and state laws and regulations, of written authorization from the Employee (or parent or legal guardian if the Employee is a minor or incompetent person), or as otherwise required by applicable law.

PROGRAM SERVICES INCLUDED IN FEE

This program design allows the employee / family / household member to successfully resolve most problems presented to the EAP through the EAP services. The accessibility of this program design eliminates a major barrier to employees getting necessary treatment or help. It also increases the percentage of successful problem resolution, reduces red tape, and protects confidentiality.

Program Administration	included
1. Technical Assistance	
2. Policy Support and Development	
3. Account Management	
4. Utilization Reports and On-Site AND/OR Virtual Program Evaluation Meetings Quarterly	
Evaluation and Referral Services	included
1. Each employee and / or family / household member is entitled to up to 4 sessions, up to 12 per year, with the EAP counselor. There must be at least a two-month break in service before the employee and / or family / household member can access EAP for additional help.	
Dedicated Personal Client Solutions Specialist (CSS)	included
Program Publicity: Development, Promotion and Distribution	included
Introductory & Annual EAP Supervisory Trainings	included
Introductory & Annual EAP Employee Orientations	included
Internet Based Services	included
CISM Services – up to two (2) hours	included
Training – up to two (2) hours	included
Complimentary HR Assessment Tool (TriMetrix DNA) – one (1)	included

INTERNET BASED SERVICES

EAST STROUDSBURG AREA SCHOOL DISTRICT employees and family / household members will have access to www.mseap.com. Employees and family / household members can access information on the EAP, including what it is and how to use it, as well as regularly updated blog posts and a contact form to reach out to us directly via email. All email contact will be replied to within 24 hours by a Client Solution Specialist.

Each corporate client also has access to the Mazzitti & Sullivan Work/Life Services section of our website, accessible directly through the main website mentioned above. **EAST STROUDSBURG AREA SCHOOL DISTRICT** will be given a client code so their employees may access this section. Mazzitti & Sullivan has developed a comprehensive library of information, links, calculators, articles, webinars, tools, recipes, trainings, assessments, and templates on many life management topics to help employees better deal with stress and responsibilities of their day to day lives. Specific topics include: relationships, financial, health, resilience, legal, personal growth, emotional wellbeing, assessments, calculators, legal forms, recipes, health videos, webinars & newsletters, national news alerts, and monthly featured webinars.

On our Work/Life website, employees will also be able to view the employee orientation video, review frequently asked questions and have e-mail access to Client Solution Specialists. Supervisors and Managers can download job performance referral paperwork, review available training lists and have e-mail contact with their dedicated Client Solutions Specialist.

In addition to these resources, our Work/Life website provides a new confidential live chat feature for **EAST STROUDSBURG AREA SCHOOL DISTRICT** employees and family / household members to use at their convenience during regular business hours.

CRITICAL INCIDENT STRESS MANAGEMENT

Critical Incident Stress Management may be utilized in high-risk areas where employees are at risk for cumulative or traumatic stress responses. In most cases, it is important to provide responses to these incidents in a timely fashion. Through a network of credentialed mental health Critical Incident Responders located throughout Pennsylvania, crisis counselors can answer an incident within hours of a request. All crisis counselors are certified by the International Critical Incident Stress Foundation. Following responses, key individuals receive a report with recommendations for any additional follow-up, including post trauma counseling.

Up to two (2) hours of CISM services per contract year are included.

Additional CISM services are priced at \$300.00 per hour. There is a two-hour minimum charge for each response.

TRAINING

As issues impact upon the work site, Human Resource Directors turn to the Employee Assistance Program for expertise and guidance. The changing face of the workforce has presented challenges for companies that were non-existent 25 years ago. In addition to the EAP supervisor training and employee orientation that Mazzitti & Sullivan offers to companies with whom we contract, Mazzitti & Sullivan has developed an entire training portfolio of programs, seminars,

workshops and presentations which would be available to **EAST STROUDSBURG AREA SCHOOL DISTRICT** upon request. Our training department is continuously developing hot topic training presentations that can be tailored to meet the needs and cultures of your employees and organization.

Up to two (2) hours of training per contract year are included. These hours may be redeemed either through interactive webinar, or through an on-site visit OR through interactive webinar only.

ORGANIZATIONAL DEVELOPMENT: COMPASS

Our COMPASS department will work with your organization, team or department to create a custom approach that produces a positive and productive working environment. We offer: a job benchmarking process to hire the right fit for a job, leadership academies, training and performance acceleration, organizational climate surveys, strategic planning, and much more.

One (1) complimentary HR Assessment Tool (TriMetrix DNA) is included in this contract, redeemable once only.

"TriMetrix DNA describes how people behave, why they behave that way, and what the process is behind their decision-making. It also reveals soft skills they've mastered. TTI TriMetrix DNA examines the behaviors individuals bring to the job, the motivators/driving forces that drive them and the ability to demonstrate the competencies required by the job." – TTI Success Insights

Costs for additional training and organizational development are separate from the contract costs. Pricing information for each program is available upon written request or by calling 1-800-543-5080.

SUBSTANCE ABUSE PROFESSIONAL SERVICES

Mazzitti & Sullivan can arrange Substance Abuse Professional (SAP) evaluation services as defined in 49 CFR Part 382 US DOT regulations. The SAP will meet the criteria specified in the US DOT regulation and be credentialed by Mazzitti & Sullivan using the same system and criteria that we have established for our network evaluators. The SAP will evaluate all employee drug or alcohol referrals both voluntary and non-voluntary. The SAP will communicate the results of the evaluation and any recommendations for treatment to the employer's designated representative. It will be the responsibility of the SAP to provide case management services for these patients while they are actively participating in any recommended treatment program. With appropriate releases of information, the SAP will communicate with treatment and aftercare providers to ascertain the patient's treatment progress, status and compliance. The SAP will determine the patient's ability to return to work in a CDL or safety sensitive job position. The SAP will also recommend a follow-up drug testing schedule for the patient, which conforms to US DOT guidelines. The SAP will communicate completion / termination of treatment, results of the return to work evaluation and the recommended follow-up testing schedule to the county's designated representative. Case management services provided by the SAP are in addition to regular case management services provided by Mazzitti & Sullivan staff.

The cost for Department of Transportation evaluations by a qualified Substance Abuse Professional (SAP) is not covered by this agreement. Fees for SAP services are usually paid by the affected employee.

PAYMENT

As consideration for the services rendered to **EAST STROUDSBURG AREA SCHOOL DISTRICT** by Mazzitti & Sullivan as set forth in this Agreement, **EAST STROUDSBURG AREA SCHOOL DISTRICT** agrees to pay Mazzitti & Sullivan **\$1.33 dollars per employee, per contract month** for gold tier level services. Under this Agreement, employees and their family / household members will be covered by EAP. Said sum shall be paid as follows: **on a quarterly basis.**

This rate is guaranteed for the duration of this contract. Mazzitti & Sullivan reserves the right to re-open the fee schedule each year by giving sixty (60) days' notice in writing to **EAST STROUDSBURG AREA SCHOOL DISTRICT** prior to the end of each contract year.

EAST STROUDSBURG AREA SCHOOL DISTRICT is responsible for providing Mazzitti & Sullivan with an updated employee count and census each quarter.

EAST STROUDSBURG AREA SCHOOL DISTRICT agrees that it shall provide Mazzitti & Sullivan with written verification of the number of Employees reported by **EAST STROUDSBURG AREA SCHOOL DISTRICT** hereunder within five (5) business days of **EAST STROUDSBURG AREA SCHOOL DISTRICT'S** receipt of Mazzitti & Sullivan's request for written verification.

All invoices issued by Mazzitti & Sullivan under this Agreement shall be due and payable by **EAST STROUDSBURG AREA SCHOOL DISTRICT** within thirty (30) days from the invoice date. Any amount due under this Agreement which is not paid by **EAST STROUDSBURG AREA SCHOOL DISTRICT** within sixty (60) days of its due date may incur a late payment penalty equal to one and one-half percent (1.5%) of the unpaid amount for each month outstanding until paid.

TERM

This Agreement shall be for a term of one year commencing on July 1, 2021 and ending on June 30, 2022. This Agreement will automatically be renewed for additional terms of one year each until and unless either party terminates this Agreement by giving written notice to the other party at least sixty (60) days prior to the termination date of the then-current term.

Notwithstanding anything in this Agreement to the contrary, either party may terminate this Agreement by giving written notice to the other party if:

- a) Either party materially breaches this Agreement, except for a failure by **EAST STROUDSBURG AREA SCHOOL DISTRICT** to pay when due any amounts owed to Mazzitti & Sullivan under this Agreement, and such material breach continues for a period of thirty (30) days after written notice is given to the breaching party, specifying the nature of the breach and requesting that it be cured. If, however, the nature of breach is such that it cannot be cured within the thirty (30) day period, then if the breaching party commences such cure in good faith and gives written notice to the non-breaching party of the action being taken to effect such cure, then this Agreement shall not be terminated; or

- b) Either party shall be adjudged bankrupt, become insolvent, have a receiver of its assets or property appointed, make a general assignment for the benefit of creditors, or institute or cause to be instituted any procedure for reorganization or rearrangement of its affairs.

Mazzitti & Sullivan will also have the option, but not the obligation, to terminate this Agreement and/or suspend the performance of services under this Agreement if **EAST STROUDSBURG AREA SCHOOL DISTRICT** fails to pay when due any amounts owed to Mazzitti & Sullivan under this Agreement and **EAST STROUDSBURG AREA SCHOOL DISTRICT** fails to cure such failure within fifteen (15) days after of the date of written notice from Mazzitti & Sullivan.

DEBTS

Aside from the payment set forth in this Agreement, **EAST STROUDSBURG AREA SCHOOL DISTRICT** shall not be held liable for any additional debts incurred by or due and owing Mazzitti & Sullivan, or any organization or entity to which Mazzitti & Sullivan refers an employee or family / household member pursuant to this Agreement. Mazzitti & Sullivan hereby releases, indemnifies, and holds harmless **EAST STROUDSBURG AREA SCHOOL DISTRICT**, their directors, officers, agents, employees, and family / household members from any and all actions, causes of action, claims and demands, damages, cost, loss of services, expenses and compensation on account of or in any way growing out of any debts incurred or charges made in connection with services rendered, or referrals made, by Mazzitti & Sullivan.

PROPRIETARY MATERIALS

EAST STROUDSBURG AREA SCHOOL DISTRICT acknowledges that Mazzitti & Sullivan has developed and will develop in connection with this Agreement, certain symbols, trademarks, service marks, designs, data, processes, plans, procedures and information, all of which are proprietary information and trade secrets of Mazzitti & Sullivan (Collectively referred to as "Materials"). Such Materials include, without limitation, all Materials prepared and distributed by Mazzitti & Sullivan in connection with its Employee Assistance Programs and other services performed pursuant to this Agreement. **EAST STROUDSBURG AREA SCHOOL DISTRICT** shall not use any of Mazzitti & Sullivan's proprietary Materials, except as expressly contemplated by this Agreement, without the prior written consent of Mazzitti & Sullivan, and shall cease any and all usage of Materials immediately upon the termination of this Agreement or at Mazzitti & Sullivan's request.

NOTICES

Any notice required to be given under this Agreement shall be by certified mail, return receipt requested, addressed as follows:

EAST STROUDSBURG AREA SCHOOL DISTRICT

Craig Nelman
CFO
EAST STROUDSBURG AREA SCHOOL DISTRICT
50 Vine Street
East Stroudsburg, PA 18301

To Mazzitti & Sullivan:

Charles Mazzitti
Executive Director
Mazzitti and Sullivan EAP Services
479 Port View Drive, Ste. C30
Harrisburg, PA 17111

INDEPENDENT CONTRACTOR

This Agreement is not intended to create, nor is it to be construed as creating, any relationship between Mazzitti & Sullivan and **EAST STROUDSBURG AREA SCHOOL DISTRICT** other than that of independent parties contracting with each other solely for the purpose of effectuating the provisions of this Agreement. Neither Mazzitti & Sullivan nor **EAST STROUDSBURG AREA SCHOOL DISTRICT** nor any of their respective officers, directors, employees or interns, shall act as nor be construed to be the agent, employee or representative of the other. Nothing contained in this Agreement shall prevent Mazzitti & Sullivan from entering into similar agreements with other third parties.

INDEMNIFICATION

- a) Each party shall be responsible for its own acts or omissions and for any and all claims, liabilities, injuries, suits, demands and expenses of all kinds which may result or arise out of any alleged malfeasance or neglect caused or alleged to have been caused by that party or its employees or representatives in the performance or omission of any act or responsibility of that party under this Agreement.
- b) **EAST STROUDSBURG AREA SCHOOL DISTRICT** agrees to indemnify, defend, and hold harmless Mazzitti & Sullivan, its agents, officers, and employees from and against any and all liability expense including defense costs and legal fees incurred in connection with claims for damages of any nature whatsoever, including but not limited to, bodily injury, death, personal injury, or property damage arising from **EAST STROUDSBURG AREA SCHOOL DISTRICT'S** performance or failure to perform its obligations hereunder.
- c) Mazzitti & Sullivan agrees to indemnify, defend, and hold harmless **EAST STROUDSBURG AREA SCHOOL DISTRICT**, its agents, officers, and employees from and against any and all liability, expense, including defense costs and legal fees incurred in connection with claims for damages of any nature whatsoever, including but not limited to, bodily injury, death, personal injury, or property damage arising from Mazzitti & Sullivan's performance or failure to perform its obligations hereunder.

ENTIRE AGREEMENT AND SEVERABILITY

This Agreement constitutes the entire Agreement between the parties with respect to the subject matter herein and supersedes all prior Agreements, statements of understanding, representations and proposals, written or oral, between the parties, and no supplement, modification, or amendment of this Agreement shall be binding unless executed in writing by parties hereto. The invalidity or unenforceability of any term or provision of this Agreement shall not affect the validity or enforceability of any other term or provision.

WAIVER

No waiver of any of the provisions of this Agreement shall be deemed or shall constitute a waiver of any other provisions, whether or not similar, nor shall any waiver constitute a continuing waiver. No waiver shall be binding unless it is executed in writing by the party making the waiver.

SUCCESSORS

This Agreement shall be binding upon and shall ensure to the benefit of the parties, their legal representatives and successors.

ASSIGNMENT

This Agreement and all rights under it shall be assignable by **EAST STROUDSBURG AREA SCHOOL DISTRICT** only with the written consent of Mazzitti & Sullivan which consent shall not be unreasonably withheld.

CHANGE IN LAW OR REGULATIONS

Should any statute, regulation, rule or order be entered, enacted, or amended by any governmental body or agency having jurisdiction over Mazzitti & Sullivan or **EAST STROUDSBURG AREA SCHOOL DISTRICT** during the term of this Agreement so as to materially affect the ability of either party to perform any provisions of this Agreement, then the parties shall forthwith and in good faith renegotiate the provisions of this Agreement effected by such action so that the same can be performed in accordance with such statute, regulation, rule or order.

ATTORNEYS FEES

If any action at law or in equity is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees, costs and disbursements in addition to any other relief to which such party may be entitled.

GOVERNING LAW

The laws of the Commonwealth of Pennsylvania shall govern the validity of this Agreement, the construction of the terms, and the interpretation of the rights, duties, and obligations of the parties.

INVALID PROVISIONS

If for any reason whatsoever, any one or more of the provisions of this Agreement shall be held or deemed inoperative, unenforceable, or invalid as applied to any particular case, or in all cases, such circumstances shall not have the effect of rendering such provision invalid in any other case, or of rendering any other provision of this Agreement inoperative, unenforceable, or invalid.

CAPTIONS

The captions of this Agreement are for convenience only and do not limit or amplify the terms, covenants, and conditions of this Agreement.

IN WITNESS WHEREOF

The parties have executed this Agreement as of the date first above written.

WITNESS:

EAST STROUDSBURG AREA SCHOOL DISTRICT

BY: _____

DATE: _____

DATE: _____

WITNESS:

**MAZZITI AND SULLIVAN
COUNSELING SERVICES, INC.**

BY: _____

DATE: _____

DATE: _____

V. ITEMS FOR DISCUSSION

13. Athletic Trainer Services – Request for Proposals

EAST STROUDSBURG AREA SCHOOL DISTRICT



**Business Office
Craig Neiman
Chief Financial Officer**

**50 Vine Street
East Stroudsburg, PA 18301**

Phone: (570) 424-8500 • Fax: (570) 420-8384

REQUEST FOR PROPOSAL – ATHLETIC TRAINER SERVICE

The East Stroudsburg Area School District, together with the East Stroudsburg Board of Education, HEREBY GIVES PUBLIC NOTICE THAT SEALED PROPOSALS WILL BE OPENED FOR THE FOLLOWING:

PROPOSAL #	PROPOSAL TITLE	PROPOSAL OPENING DATE	TIME
ESASD – ATS21-26	Athletic Trainer Service	May 28, 2021	2:00 PM

The East Stroudsburg Area School District is requesting proposals for Athletic Trainer Services to be provided at the North High School, South High School, JT Lambert Intermediate School, and Lehman Intermediate School for a period of five (5) years. Proposals will be due back to the ESASD on **Monday, May 24, 2021 at 2:00 p.m.** and should be addressed to the East Stroudsburg Area School District, Business Office, ATTN: Craig Neiman, Chief Financial Officer, 50 Vine Street, East Stroudsburg, PA 18301

A fixed annual rate is requested for all of the services detailed in this request for proposal. The vendor shall also supply an hourly rate for any additional services that are provided above this annual cost. Any additional hours must be approved in advance by the East Stroudsburg Area School District Athletic Director.

Services to be provided:

1. Athletic Trainer Services

a. Students

i. Training Room- the East Stroudsburg Area School District will provide a dedicate area located at each school for the Athletic Trainer(s) to perform their services. The duties shall include but not be limited to the following activities:

1. Provide routine preventative taping and strapping of athletes as required.
2. Provide assistance and information to athletes on exercises, nutrition and other information to prevent possible injuries.

ii. Athletic Field

1. Evaluation and treatment of minor injuries.
2. Provide first aid and medical assistance as necessary for more serious injuries, including assistance to responding medical personnel.
3. Onsite attendance at athletic events and practices, providing coverage to multiple events ongoing simultaneously.

iii. Sports Medicine

1. Provide accurate treatment records.
2. Provide the coaches and other athletic personnel with any medical information pertinent to the well being of the student athlete.

iv. Workshops Trainings

1. As required, provide education workshops to the students, coaches, and staff of the school district to promote healthy lifestyles, prevent injuries, and related topics.

b. District

i. Records

1. Provide the high school athletic and middle school directors, coaches and administration any injury information necessary or requested which does not violate any Federal or State regulations.

ii. Parental Contact

1. In accordance with the district policies, provide the necessary information to the student athlete parent/guardian to update them on the condition of the injury, treatment program, and any other appropriate information.

iii. Sports Covered

1. The trainer(s) will be required to cover multiple events (games, scrimmages, practices) throughout the high school athletic fields. The coordination of this coverage will be made in conjunction with the appropriate athletic director.
2. The athletic season will normally run from mid-August until mid-June with the actual dates dictated by the PIAA, weather conditions and scheduling.

iv. Staff

1. The contractor must supply two (2) staff members for the North High School and two (2) staff members for the South High School and one (1) staff member for JT Lambert Intermediate School and one (1) staff member for Lehman Intermediate School.

c. Administrative Duties

- i. Develop Inventory**-The contractor will inventory the district athletic training supplies and develop of list of supplies that need to be available for the upcoming sport seasons.
- ii. Replenishment of Supplies**- The contractor will be responsible to provide the Athletic Director with a complete list of supplies necessary to replenish supplies used in the course of performing their athletic training duties. This request must be made in a timely manner to allow the processing of purchase orders and vendor shipments before the existing supplies are exhausted. It will be the responsibility of the school district to pay for all costs associated with acquiring these supplies.
- ii. Communications**-It is the responsibility of the contractor to communicate all appropriate information to the athletic administration and coaches pertaining to its student athletes.
- iii. Schedules**- It shall be the responsibility of the school district to provide the contractor a schedule of all events at least a month in advance, and to provide updates to this schedules as events are postponed and rescheduled.

2. Staff

- a. Qualifications** – All staff provided by the contractor must be properly trained and certified to perform the Athletic training duties. A copy of the individual's degree in the field, accreditation from a nationally recognized organization and Pennsylvania Athletic Trainer license must be presented to the Athletic Director prior to performing their duties.
- b. Clearances** – All contractor staff members, who will work with East Stroudsburg Area students, must have all of the required Federal and State Criminal and Child Abuse clearances in effect during the duration of this contract. Original documentation of these clearances must be presented to the appropriate athletic director, who will make appropriate copies for the district records. All new or substitute staff members must provide this documentation before working with the students. At the time of this request for proposal, required clearances include:
 - i. Act 34, Section III of the Public School Code** (Criminal Record Check)
 - ii. Act 151, Chapter 63 of 23 PA Consolidated Statutes** (Pennsylvania Child Abuse History)
 - iii. Act 114** (F.B.I. Fingerprinting Clearances)
 - iv. Act 168** (Sexual Misconduct/Abuse Disclosure Release)

- c. **Presentations/Clinics-** the contractor shall have qualified staff members available to provide wellness, injury prevention and nutrition workshops to the students and coaching staff. The cost of these workshops (2 per season) shall be included in the contract price.
 - d. **Substitute Coverage-** the contractor shall supply the staff necessary to perform the duties of this contract. It is the sole responsibility of the contractor to provide substitute coverage for any day or event missed by their employee(s).
3. **Insurance** - The school district will require the contractor, at the contractor's expense, to provide professional liability, general liability, and workers compensation insurance as required in the general conditions of these specifications and to name the East Stroudsburg Area School District as an additional insured. The contractor is required at all times during this contract period to provide insurance coverage as follows:
- a. **General Liability Coverage** \$1,000,000
 - b. **Professional Liability Coverage** \$1,000,000
 - c. **Workers Compensation Each Accident** \$ 500,000
 - d. **Workers Compensation Each Disease/Per Employee** \$ 500,000
 - e. **Workers Compensation Each Disease/Policy Limit** \$ 500,000

4. **Compensation**

- a. **Contract** -The school district will make three payments upon invoice to the contractor, to coincide with the three sport seasons. One third (1/3) will be paid on September 15th, One third (1/3) will be paid on December 15th, and the final One third (1/3) will be paid on April 15th.

5. **Other**

- a. **Location of Services** – The Services will be provided to:
 - i. East Stroudsburg Area South High School Student Athletes at its location and adjoining playing fields located at 279 North Courtland Street, East Stroudsburg, PA 18301.
 - ii. East Stroudsburg Area North High School Student Athletes at its location and adjoining playing fields located at 279 Timberwolf Drive, Dingmans Ferry, PA 18328
 - iii. JT Lambert Intermediate School Student Athletes at its location and adjoining playing fields located at 2000 Milford Road, East Stroudsburg, PA 18301.
 - iii. Lehman Intermediate School Student Athletes at its location and adjoining playing fields located at 257 Timberwolf Drive, Dingmans Ferry, PA 18328
- b. **Patient Facility** – within 30-mile radius of school district – Provide a listing of all your facilities within a thirty-mile radius of the school district, for treatment of our student athletes.
- c. **Credentials** – The contractor must supply the school district with NATA Certified Athletic Trainers at all times.
- d. **Independent Contractor** - The contractor acknowledges that they are performing services as an independent contractor and is not an agent or employee of the school district. Contractor will have control over the performance of services and shall be solely responsible for the payment of its federal, state, and local taxes, salary for its employees and all associated payroll obligations.
- e. **Term of Agreement / Early Termination** –The contract may be voided by the school district for cause and by the contractor for nonpayment.
- f. **Contract Sample** - This request for proposal shall not be all encompassing of the legal agreement between the two parties. The contractor is required to provide a sample contract of their requested legal agreement with their proposal submission for review by the school district.

Response Form

Total Annual Contract Price	2021-22	_____	Hourly Rate	_____
Total Annual Contract Price	2022-23	_____	Hourly Rate	_____
Total Annual Contract Price	2023-24	_____	Hourly Rate	_____
Total Annual Contract Price	2024-25	_____	Hourly Rate	_____
Total Annual Contract Price	2025-26	_____	Hourly Rate	_____

Please attach a listing of all of your medical treatment locations within a 30-mile radius of the East Stroudsburg Area School District

Contractor Name _____

Address _____

City, State, Zip code _____

Telephone Number _____

Representative Contact Information _____

Signature _____

East Stroudsburg Area School District
50 Vine Street
East Stroudsburg, PA 18301

NON-COLLUSION AFFIDAVIT

Contract/Bid Name: _____

State of _____:

County of _____:

I state that I am _____ of _____
[Title] [Name of Firm]

and that I am authorized to make this affidavit on behalf of my firm, and its owners, directors, and officers. I am the person responsible in my firm for the price(s) and the amount of this bid.

I state that:

(1) The price(s) and amount of this bid have been arrived at independently and without _____ consultation, communication or agreement with any other contractor, bidder or potential bidder.

(2) Neither the price(s) nor the amount of this bid, and neither the approximate price(s) nor _____ approximate amount of this bid, have been disclosed to any other firm or person who is a _____ bidder or potential bidder, and they will not be disclosed before bid opening.

(3) No attempt has been made or will be made to induce any firm or person to refrain from _____ bidding on this contract, or to submit a bid higher than this bid, or to submit any intentionally high or noncompetitive bid or other form of complementary bid.

(4) The bid of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive bid.

(5) _____, its' affiliates, subsidiaries, officers, directors, and _____
[Name of Firm] and employees are not currently under investigation by any governmental agency and have not in the last four years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or _____ collusion with respect to bidding on any public contract except as follows:

I state that _____ understands and acknowledges that _____
[Name of Firm] the above representations are material and important, and will be relied upon by _____
[Name of Public Entity] in awarding the contract(s) for which this bid

is submitted. I understand and my firm understands that any misstatement in this affidavit is and shall be treated as fraudulent concealment from _____

_____ [Name of Public Entity]
of the true facts relating to the submission of bids for this contract.

[Name and Company Position]

SWORN TO AND SUBSCRIBED
BEFORE ME THIS _____ DAY
OF _____, 20____

Notary Public

My Commission Expires

V. ITEMS FOR DISCUSSION

14. Government Software Solutions Proposal for Tax Bill printing services – no rate increase

GOVERNMENT SOFTWARE SERVICES, Inc.
Contract for School Billing

AGREEMENT FOR COMPUTER SERVICES

This Agreement made this ____ day of _____, _____ for fiscal year(s) _____
between Government Software Services, Inc., 616 Main Street, Suite 400, Honesdale,
Pennsylvania, 18431 (hereinafter referred to as "GSS")

AND

East Stroudsburg Area School District (Pike Counties) (hereinafter referred to as
"Client")

WITNESSETH

In consideration of the mutual covenants hereinafter set forth, it is agreed that Client
desires certain Data Processing Services be performed and that GSS desires to perform
these services which are as follows:

1. **REAL ESTATE TAX SYSTEM** – During the term stated, GSS will provide Real Estate Tax Services to the Client utilizing the Assessment files of the County or Counties in which the various taxing districts of the Client are located. Services to be performed are as follows:
 - A. Prepare two (2) copies of the Real Estate Tax Duplicate on pre-printed forms based upon the data contained in the Real Estate Master File and the associated millage, discount, penalty rates and tax collector information provided to GSS by the Client. Said tax duplicates shall reflect the taxes based on the millage times the assessed valuation and shall show discount, face and penalty amounts. A summary Report reflecting totals shall appear at the end of each duplicate.
 - B. Prepare a Real Estate Tax Statement for each parcel of property on a self seal mailer, reflecting the information shown on the tax duplicates, and tax collector data associated with each taxing district.

2. **OCCUPATION/PER CAPITA TAX SYSTEM** – During the term stated, GSS will provide Occupation/Per Capita Tax Services to the client utilizing the Occupation / Per Capita files of the County or Counties in which the various taxing districts of the Client are located. Services to be performed are as follows:
 - A. Prepare two (2) copies of the Occupation/Per Capita Tax Duplicate on pre-printed forms, based upon the data contained on the Occupation/Per Capita Master File and the associated millage, per capita, discount, face, penalty rates and the tax collector information provided to GSS by the Client. A Summary Report shall appear at the end of each tax duplicate.
 - B. Prepare the Occupation/Per Capita Tax Statements on a self seal mailer, reflecting the information shown on the tax duplicates, and the tax collector data associated with each taxing district.

570-253-4309 616 Main Street Suite 400 Honesdale, PA 18431
Government Software Services, Inc.
Contract for School Billing

- C. Provide a Summary Report reflecting all the totals necessary for certification and normal reporting.
3. MATERIALS AND SUPPLIES – During the term stated, GSS will provide the following:
 - A. All tax duplicate paper, tax statements and binding materials necessary to provide the services described herein
4. ITEMS TO BE SUPPLIED BY CLIENT – In order for GSS to fulfill this contract the Client must supply the following:
 - A. Written authorization from the County Commissioners or Counties where the Client's taxing districts are located granting GSS permission to access the Per Capita, Occupation and Real Estate Assessment files.
 - B. Written documentation of all Per Capita, Occupation, and Real Estate millage rates, discount, face, penalty rates, dates and all tax collector information as it is to be printed on the statements.
5. TERMS AND CONDITIONS – GSS will provide the services as defined in this contract for the term stated and will provide to the Client the tax statements and duplicates FOB Honesdale within thirty (30) days of receipt of the items supplied by Client.
6. Client agrees to pay GSS as follows:
 - A. The sum of six and one half cents (\$0.065) each, per name printed for the two copies of the Real Estate Duplicate and the Occupation/Per Capita Duplicate and the sum of nine dollars and fifty cents (\$9.50) each per duplicate bound.
 - B. The sum of sixteen and ninety-five one hundredth cents (\$0.1695) for each tax statement prepared.
 - C. GSS will invoice Client based on the above rates. Full payment will be due and payable within thirty (30) days of delivery of the tax statements and duplicates. Any amount invoiced and not paid within thirty (30) days shall become subject to a finance charge of 1½ % per month on the unpaid balance.
7. In the event of a dispute the matter shall be settled in the following manner:
 - A. A three-member panel shall be created by the choosing of one member by the Client and one member by GSS.
 - B. Each of these two members shall agree on a third member.

570-253-4309 616 Main Street Suite 400 Honesdale, PA 18431
Government Software Services, Inc.
Contract for School Billing

C. The three-member panel, by majority vote, shall determine a settlement that must be accepted by GSS and Client.

In witness whereof, the parties have executed this agreement.

Dated _____

East Stroudsburg Area School District

By _____

WITNESS

Government Software Services, Inc.

By Thomas P. Theobald
Thomas P. Theobald, President

Wendy Kremer
WITNESS

V. ITEMS FOR DISCUSSION

15. Current Projects within the District

	North HS/Lehman ATC Upgrade (HVAC) 30-819-3051		JT Lambert Camera Installation 517-3055		North HS/Lehman Roof Project 30-819-3036	
Vendor	3181	Trane	6071	Guyette Communications 20-517-3055	6084	Jottan, Inc
Original Bid	10/15/2018	\$ 2,838,638.00	4/14/2020	\$ 127,212.00	3/18/2019	\$ 7,008,635.00
Application 1	6/27/2019	\$ 254,474.80	5/25/2020	\$ 44,564.40	7/11/2019	\$ 1,215,862.00
Application 2	7/11/2019	\$ 582,096.10	6/24/2020	\$ 43,191.00	8/25/2019	\$ 1,606,698.90
Application 3	8/25/2019	\$ 625,771.38	7/24/2020	\$ 39,456.60	9/3/2019	\$ 251,595.00
Application 4	9/3/2019	\$ 447,537.89			9/23/2019	\$ 430,171.08
Application 5	9/12/2019	\$ 424,072.99			10/31/2019	\$ 286,863.89
Application 6	10/31/2019	\$ 169,295.19			12/27/2019	\$ 191,004.88
Application 7	2/14/2020	\$ 51,524.86			6/24/2020	\$ 684,263.62
Application 8	10/31/2020	\$ 283,863.79			7/27/2020	\$ 809,515.90
Application 9					8/19/2020	\$ 688,435.55
Application 10					9/18/2020	\$ 219,415.32
Application 11					11/20/2020	\$ 304,220.48
Application 12					4/26/2021	\$ 160,486.38
Total Payments to Date		\$ 2,838,638.00		\$ 127,212.00		\$ 6,848,535.00
Left on Contract		\$ -		\$ -		\$ 160,100.00
Completion Percentage		100%		100%		98%
						\$ 451,768.00
						30 year warranty

D'Huy Engineering
1446

03/26/2019	\$ 1,556.24	2/28/2020	\$ 5,527.60	9/28/2018	\$ 1,295.33
04/16/2019	\$ 8,943.76	4/24/2020	\$ 890.00	9/28/2018	\$ 8,179.67
05/13/2019	\$ 5,267.50	6/26/2020	\$ 2,201.35	12/3/2018	\$ 3,425.00
06/05/2019	\$ 1,126.25	7/31/2020	\$ 602.05	2/27/2019	\$ 8,595.06
06/25/2019	\$ 2,252.50			3/26/2019	\$ 18,500.30
08/23/2019	\$ 840.00			3/26/2019	\$ 38,129.94
08/23/2019	\$ 980.00			5/13/2019	\$ 24,500.28
8/31/2019	\$ 3,938.25			6/5/2019	\$ 18,207.30
9/27/2019	\$ 1,312.75			6/25/2019	\$ 15,000.22
10/25/2019	\$ 1,312.75			8/23/2019	\$ 20,000.45
12/27/2019	\$ 787.65			8/23/2019	\$ 20,000.45
1/31/2020	\$ 525.10			8/31/2019	\$ 25,000.20
				8/31/2019	\$ 1,577.48
				9/27/2019	\$ 25,000.20
				9/27/2019	\$ 425.00
				10/25/2019	\$ 32,367.60
				12/27/2019	\$ 3,067.25
				1/31/2020	\$ 2,748.37
				2/28/2020	\$ 2,295.04
				3/31/2020	\$ 1,350.14
				6/24/2020	\$ 12,000.18
				6/26/2020	\$ 33,000.48
				7/31/2020	\$ 24,500.27
				8/28/2020	\$ 34,189.21
				9/25/2020	\$ 30,000.43
				10/30/2020	\$ 19,059.97
				1/20/2021	\$ 3,340.52
				2/16/2021	\$ 3,000.05
	\$ 28,842.75		\$ 9,221.00		\$ 428,756.39

	Date	Smithfield Lot Seal Coating 10-216-3068	Date	Transportation Building Tank Removal 20-517-3077	Date	North HS/Lehman Hot Water Replacement 30-19-3061	Totals
Vendor	6633	S&G Asphalt	6845	Environmental Restoration	6466	JBM	
Original Bid	4/14/2020	\$ 41,217.00		\$ 111,510.00		\$ 300,000.00	\$ 11,934,507.00
Application 1					1/0/2020	\$ 230,850.00	\$ 1,924,981.70
Application 2	8/31/2020	\$ 30,172.05	12/4/2020	\$ 23,681.80	3/11/2021	\$ 36,150.00	\$ 2,735,017.40
Application 3	4/26/2021	\$ 3,352.45	3/30/2021	\$ 69,954.20			\$ 1,381,660.73
Application 4							\$ 1,122,167.07
Application 5							\$ 812,700.88
Application 6							\$ 397,335.32
Application 7							\$ 740,963.48
Application 8							\$ 1,128,610.19
Application 9							\$ 698,295.55
Application 10							\$ 255,173.27
Application 11							\$ 304,220.48
Application 12							\$ 160,488.38
							\$ -
Total Payments to Date		\$ 33,524.50		\$ 93,636.00		\$ 267,000.00	\$ 11,661,114.45
Left on Contract		\$ 7,692.50		\$ 17,874.00		\$ 33,000.00	\$ 273,392.55
Completion Percentage		81%		84%		89%	98%

D'Huy Engineering
1446

2/26/2020	\$ 1,894.06	11/17/2020	\$ 2,235.45	03/26/2019	\$ 1,556.24	\$ 24,720.94
2/26/2020	\$ 210.01	12/14/2020	\$ 804.20	04/16/2019	\$ 8,943.76	\$ 47,334.88
3/19/2020	\$ 420.00	2/10/2021	\$ 1,258.30	05/13/2019	\$ 5,267.50	\$ 29,227.04
4/6/2020	\$ 2,892.95	2/10/2021	\$ 4,639.55	06/05/2019	\$ 1,126.25	\$ 38,582.72
4/6/2020	\$ 560.00	2/16/2021	\$ 3,437.50	06/25/2019	\$ 2,252.50	\$ 39,299.83
8/19/2020	\$ 404.88	3/18/2021	\$ 1,375.00	08/23/2019	\$ 840.00	\$ 50,167.08
2/10/2021	\$ 709.10			08/23/2019	\$ 980.00	\$ 31,480.12
				10/25/2019	\$ 599.99	\$ 29,182.65
				11/20/2019	\$ 840.00	\$ 20,627.67
				3/18/2021	\$ 491.41	\$ 24,141.61
						\$ 23,125.10
						\$ 27,862.30
						\$ 2,979.68
						\$ 25,935.00
						\$ 3,765.52
						\$ 32,367.60
						\$ 3,067.25
						\$ 2,748.37
						\$ 2,295.04
						\$ 1,350.14
						\$ 12,000.18
						\$ 33,000.48
						\$ 24,500.27
						\$ 34,189.21
						\$ 30,000.43
						\$ 19,059.97
						\$ 3,340.52
						\$ 3,000.05
						\$ -
	\$ 7,091.00		\$ 13,750.00		\$ 22,897.65	\$ 619,351.65

VII. RECOMMENDATIONS BY THE EDUCATION P & R
COMMITTEE

1. VEX Robotics – IQ Classroom Bundle and Field Kit – quote,
\$38,312 to be paid with ESSER funds.

Form 611

MUST BE COMPLETED FOR ANY PROCUREMENT OF A SERVICE OR ITEM OVER \$5,000.00

The respondent's email (william-vitulli@esasd.net) was recorded on submission of this form.

Untitled Section

FORM 611

EAST STROUDSBURG AREA SCHOOL DISTRICT
Procurement Form

Name of Requestor *

C&I

Department *

Central

Building *

VEX Robotics

What Service or Item are you requesting *

Replace Lego brand aged 6 years....beginning to fail

If item was purchased through a Pa State Contract or approved Consortium, please include contract number.

Which Fund will be charged? *

10 ▼

What account will be charged? *

ESSERs III

Selection of winning proposal, Was the lowest price selected? If not, please explain why and the process of selecting the vendor. *

sole supplier

Any additional information you would like to provide.

This form was created inside of East Stroudsburg Area School District.

Google Forms



QUOTE

Quote #: 11402117
Creation Date: Apr 20, 2021
Expiration Date: Jun 19, 2021

Bill to:
Shawn Wescott
East Stroudsburg Area School District
Smithfield Elementary School
245 River Rd
East Stroudsburg, Pennsylvania, 18301-7922
United States
T: 570-424-8500

Ship to:
Shawn Wescott
East Stroudsburg Area School District
Smithfield Elementary School
245 River Rd
East Stroudsburg, Pennsylvania, 18301-7922
United States
T: 570-424-8500

Payment Method
Generate Quote

Shipping Method
FedEx - Ground

SKU	Product	Price	Qty	Subtotal
228-4000	VEX IQ Classroom Bundle	\$4,549.00	8	\$36,392.00
228-7396	VIQC Field Kit (Full 6'x8' Field)	\$320.00	6	\$1,920.00

Subtotal: \$38,312.00

Grand Total: \$38,312.00

VII. RECOMMENDATIONS BY THE EDUCATION P & R
COMMITTEE

2. North High School Resources Purchase Funded by ATSI Grant
Money – quotes, \$5, 088.60

Materials/ Vendor	Amount / Cost	Total Cost	Implementation/Use
Essential Study Skills 8th Edition https://www.amazon.com/Essential-Study-Skills-Linda-Wong-dp-1285430093/dp/1285430093/ref=dp_ob_title_bk	10 / \$80.34	\$803.40	9th grade Study Skills Course/ Special Education Study Skills course/ any appropriate course
Study Skills & Study Skills Organization / https://www.landmarkoutreach.org/product/study-skills-study-skills-organizers/	20/ \$40	\$800.00	9th grade Study Skills Course/ Special Education Study Skills course/ any appropriate course
The Seven Habits of Highly Effective Teens, Sean Covey / Amazon	50 / \$9.40	\$470.00	9th grade Study Skills Course/ Special Education Study Skills course/ any appropriate course
The Seven Habits of Highly Effective Teens, Sean Covey workbook / Amazon	50 / \$5	\$250.00	9th grade Study Skills Course/ Special Education Study Skills course/ any appropriate course
Read to Achieve: Comprehending Narrative Text, Above And Beyond Amazon	20/ \$52.86	\$1,057.20	9th grade Study Skills Course/ Special Education Study Skills course/ any appropriate course
REWARDS: REWARDS Secondary Teacher Set, 3rd Edition http://store.voyagersopris.com/rewards-intermediate-and-secondary/	6/ \$97.95	\$587.70	9th grade Study Skills Course/ Special Education Study Skills course/ any appropriate course
REWARDS: Secondary Student Book, 3rd Edition (set of 10) http://store.voyagersopris.com/rewards-intermediate-and-secondary/	6/ \$99.95	\$599.70	9th grade Study Skills Course/ Special Education Study Skills course/ any appropriate course
Teach Yourself to Learn https://www.amazon.com/Teach-Yourself-How-Learn-Strategies/dp/1620367564/ref=sr_1_1?crid=JE75YSZ4WRQ8&dchild=1&keywords=teach+yourself+how+to+learn&qid=1616698351&s=books&srefix=teach+yourself+ho%2Cstripbooks%2C132&sr=1-1	10 / \$17.91	\$179.10	9th grade Study Skills Course/ Special Education Study Skills course/ any appropriate course
The Executive Function Guidebook https://www.amazon.com/Executive-Function-Guidebook-Strategies-Students-ebook/dp/B07Q75FJ7Q/ref=sr_1_1?crid=1CZPVKQNBBC07&dchild=1&keywords=the+executive+function+guidebook&qid=1616698570&s=books&srefix=the+executive+function+g%2Cstripbooks%2C137&sr=1-1	10 / \$ 34.15	\$341.50	9th grade Study Skills Course/ Special Education Study Skills course/ any appropriate course
		Total:	\$5,088.60